

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, January 18, 2018 at 6 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield

BOARD MEMBERS ABSENT

Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Mark Flynn, County Attorney
Danielle N. Powell, Interim County Attorney
Aleesha Blue, Deputy Officer
Lance Billie, Deputy Officer
Marqieth Bonner, Deputy Officer
John Broderick, Director of Finance for Public Schools
Deste J. Cox, Chief Deputy Treasurer
Brenda H. Drew, Housing Coordinator
Shantel Edwards, Deputy Officer
Austin Fly, Deputy Officer
Ernest Giles, Sheriff
Lavonda Lankford, Deputy Officer
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board

James Meredith, Sergeant
Kelly W. Moore, Interim Finance Supv.
John Ogburn, Deputy Officer
Patrick Plourdé, Director of
Social Services
Valarie Ricks, Lieutenant
Jason Rideout, Deputy Officer
Melvin Saunders, Deputy Officer
Steven Segura, Deputy Officer
James Shanko, Sergeant
Anthony Simmons, Deputy Officer
Arizona Sims-Curley, Deputy Officer
Steve White, BOS Tie Breaker
Crystal Wyche, Deputy Officer
Millard P. Stith, Independent Consultant

1. Commencement

1.01 Call to Order/Determine Quorum

The January 18, 2018 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Vice Chairman Blowe.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.03-1 Organizational Meeting for Calendar Year 2018

Vice Chairman Blowe requested the Board to consider delaying the Organizational Meeting until the February 15, 2018 meeting out of respect for Supervisor Tyler due to his circumstances for being absent.

After discussion and advice from County Attorney Flynn, it was decided that the Election of the Chairman and the Vice Chairman of the Board of Supervisors be delayed until the February 15, 2018 Board of Supervisors meeting. However, it was advised to establish the date, time, and location of regular meetings at this current meeting.

103-1a. Election of Chairman for Calendar Year 2018

The election of the Chairman of the Board of Supervisors for Calendar Year 2018 will be delayed until the February 15, 2018 Board of Supervisors meeting.

1.03-1b. Election of Vice Chairman for Calendar Year 2018

The election of the Vice Chairman of the Board of Supervisors for Calendar Year 2018 will be delayed until the February 15, 2018 Board of Supervisors meeting.

1.03-1c. Establishment of Dates, Times, and Locations of Regular Meeting

There was discussion that citizens expressed interest to Board of Supervisors members to change the meeting times back to 7:00 p.m. instead of 6:00 p.m. to allow them to be able to attend the meetings.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors set their regular meetings dates, times, and locations to the third Thursday of each month, at 7:00 p.m., in the Judicial Center in the General District Courtroom located at 15098 Courthouse Road, Sussex, Virginia 23884.

Voting aye: Supervisors Fly, Futrell, Seward, Stringfield

Voting nay: Blowe

Absent: Supervisor Tyler

1.04 Agenda Amendments

County Administrator Jones requested to add under Item 5. Appointments, as Item 5.03 Introduction of the interim legal team.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the January 18, 2018 regular agenda to include adding under Item 5. Appointments, as Item 5.03 Introduction of Interim Legal Team.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda to include the Minutes of the December 21, 2017 regular meeting and the Approval of Warrants and Vouchers.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

3. Recognitions/Awards

There were no Recognitions/Awards.

4. Public Hearing

There was no Public Hearing.

5. Appointments

5.01 Appointments to the Planning Commission

County Administrator Jones stated that the terms of Mrs. Brenda Burgess, 205 East Main Street, and Mr. Roger King, Post Office Box 349, both of Waverly, Virginia, as a members of the Sussex County Planning Commission will expire on January 31, 2018. Each member has been contacted and has agreed to serve again, if reappointed, with terms expiring January 31, 2022.

It was noted that in a previous Budget meeting, there was discussion regarding reducing the number of members on the Planning Commission. It was requested, going forward, when terms on the Planning Commission are up for re-appointment, staff is to provide a current list of appointments. County Administration and the Chairman of the Planning Commission will meet prior to bringing appointments to the Board.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Ms. Brenda Burgess, 205 East Main Street, and Mr. Roger King, Post Office Box 349, both of Waverly, Virginia, to the Sussex County Planning Commission with terms expiring January 31, 2022.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

5.02 Appointments to the Board of Zoning Appeal

County Administrator Jones stated that the terms of Mr. George O’N. Urquhart, 7201 Newville Road, and Mr. George C. Powell, Post Office Box 139, both of Waverly, Virginia, as members of the Sussex County Board of Zoning Appeals will expire on January 31, 2018. Each member has been contacted. Mr. Urquhart has agreed to serve if nominated for reappointment, with a term expiring January 31, 2022. However, Mr. Powell does not wish to be nominated for reappointment. The Board will need to make a recommendation for nomination to fill Mr. Powell’s vacancy with a term expiring January 31, 2023.

County Administrator Jones advised that the Board of Zoning Appeals consists of five (5) members. There would be four (4) sitting members if the Board chooses to recommend Mr. Urquhart for reappointment. Only three (3) members are needed to have a quorum to hear cases and/or conduct meetings.

County Attorney Flynn also advised that the appointment would be made by the Circuit Court Judge.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby recommends Mr. George O’N. Urquhart, 7201 Newville Road, Waverly, Virginia for reappointment to the Board of Zoning Appeals, with a term expiring January 31, 2022.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

5.03 Introduction of Interim County Attorney – Ms. Danielle Powell, Hefty, Wiley & Gore, PC

Attorney Flynn advised that he had already started his position as the New Director for the Department of Aviation, so he had to step down as the County Attorney. Attorney Flynn stated that at the December 21, 2017 meeting, the Board elected to do an RFP for county attorney services on a permanent basis. In the interim, Ms. Danielle Powell with Hefty, Wiley & Gore, PC, will serve as county attorney on an interim basis. Attorney Flynn introduced Ms. Danielle Powell and one (1) of the owners of the firm, Attorney Jeff Gore. Mr. Flynn stated that Hefty, Wiley & Gore were really good local government attorneys. He highly recommends the firm.

The Board welcomed them to the County of Sussex.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to work out the terms and enter into an agreement with Hefty, Wiley & Gore, PC for county attorney services on an interim basis.

Voting aye: Supervisor Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

6. Action Items

6.01 Approval of FY 2019 Budget Calendar

County Administrator Jones stated that the proposed FY 2019 Budget Calendar was presented to the Board of Supervisors at the December 21, 2017 Board meeting. He is requesting the approval of the budget calendar if there are no changes or requests.

County Administrator Jones noted that the deadline for the Budget Worksheet due date was extended to the January 18, 2018. Staff was working with the departments due to the two (2) snow events.

A copy of the FY 2019 Budget Calendar was included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts FY 2019 Budget Calendar as presented.

Voting aye: Supervisor Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

6.02 Approval of Pocahontas Neighborhood Improvement Project Final Pre-Contract Items

County Administrator Jones stated that the County was awarded a grant from the Department of Housing and Community Development (DHCD) in the amount of \$1,199,953.00 for the Pocahontas Neighborhood Improvement Project. County Administrator Jones stated that public hearings have been held. The Board has accepted the grant. The County is now in the process of doing contract items with DHCD. The Final Pre-Contract Items for the Pocahontas Neighborhood Improvement Project need to be approved by the Board as the next step in going through the contract process. The Final Pre-Contract Items includes (a) the Project Management Plan, (b) Housing Oversight Board ByLaws, (c) Housing Rehabilitation Program Design, and (d) the Chart of Responsibility.

A copy of the Final Pre-Contract Items were included in the Board.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Pocahontas Neighborhood Improvement Project Final Pre-Contract Items: (a) the Project Management Plan, (b) the Housing Board ByLaws, (c) the Housing Rehabilitation Program Design, and (d) the Chart of Responsibility.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

6.03 Approval of Sussex County Regional Urgent Need Project Final Pre-Contract Items

County Administrator Jones stated that the Sussex County Regional Urgent Need Project Final Pre-Contract Items need to be approved by the Board. The final pre-contract items that need to be approved are (a) Project Management Plan, (b) Housing Oversight Board ByLaws and Members, (c) Housing Rehabilitation Program Design, (d) Façade Improvement Program Design, and (e) Chart of Responsibility.

A copy of the Final Pre-Contract Items were included in the Board packet.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Sussex County Regional Urgent Need Project Final Pre-Contract Items: (a) Project Management Plan, (b) Housing Oversight Board ByLaws and Members, (c) Housing Rehabilitation Program Design, (d) Façade Improvement Program Design, and (e) the Chart of Responsibility.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

6.04 Appropriation of \$700,000.00 for Sussex County Pocahontas Neighborhood Improvement Project – MY 1

County Administrator Jones stated that the County accepted the 2017 Virginia CDBG Grant award for the Sussex County Pocahontas Neighborhood Improvement Project – MY 1 at its October 19, 2017 Board meeting. Staff is requesting the Board to appropriate \$700,000.00 for the Sussex County Pocahontas Neighborhood Improvement Project – MY 1.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby appropriates the 2017 Grant Award in the amount of \$700,000.00 for the Sussex County Pocahontas Neighborhood Improvement Project – MY 1.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

6.05 Appropriation of \$1,397,044.00 for Sussex County Regional Urgent Need Project

County Administrator Jones stated that the County accepted the 2017 Virginia CDBG Grant award for the Sussex County Regional Urgent Need Project at its October 19, 2017 Board meeting. Staff is requesting the Board to appropriate \$1,397,044.00 for the Sussex County Regional Urgent Need Project.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby appropriates the 2017 Grant Award in the amount of \$1,397,044.00 for the Sussex County Regional Urgent Need Project.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

6.06 Memorandum of Understanding (MOU) between the Sussex County School Board and Sussex County Board of Supervisors

Mr. Millard Stith, Independent Consultant for the County of Sussex, stated that in 2016 at a Strategic Work Session, the Board developed a three (3) to four (4) year plan of prioritized actions. In the 2017 agenda, staff was requested to develop draft memorandum of understanding with the School Board outlining the Board of Supervisors fiscal commitment (formula) in support of the public education in the County.

Mr. Stith advised that working closely with the School Board, a Memorandum of Understanding (MOU) was prepared in draft form. Mr. Stith advised that the draft MOU was sent out to Board members; however, no feedback was received. So, the MOU was sent to the School Board. The School Board adopted the Memorandum of Understanding between the Sussex County School Board and Sussex County Board of Supervisors. A copy of the MOU is included in the Board packet.

Mr. Stith advised that staff is asking the Board to accept and approve the MOU between the Sussex County School Board and the Sussex County Board of Supervisors.

Supervisor Futrell made the motion, seconded by Supervisor Stringfield to approve the MOU between the Sussex County School Board and the County of Sussex.

Vice Chairman Blowe noted that part of the fiscal responsibility portion listed in the MOU is being included in the Fiscal Policy that County Administration is preparing.

After discussion of information listed in the MOU, Supervisor Fly was concerned regarding approving the MOU without the Fiscal Policy.

Supervisor Fly made the motion to table the Memorandum of Understanding between the Sussex County Public Schools and Sussex County Board of Supervisors until the February 15, 2018 Board of Supervisors meeting.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

7. Reports of Departments/Agencies

7.01 Atlantic Waste Disposal, Inc. Update – Mr. Jason Williams,

Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, Inc. gave a brief overview of the Year 2017 at the landfill. Mr. Williams stated that 1.19 billion tons were received, an increase of 40,000 tons from the prior year.

Mr. Williams stated that Atlantic Waste Disposal, Inc. has been very active in the community. Atlantic Waste provided support for the Sussex County Sheriff's Department, the Sussex County High School Robotics Team, Wakefield Ruritan Club (inaudible), Save-A-Seed Community Farm Day, Together We Dance, the Shad Planking (Shad, Grapes and Grains Festival), Wakefield Swim Club, Tidewater Academy Booster Club, Airfield's Chapter of Ducks Unlimited, Airfield 4-H Conference Center, Virginia Gateway Region and Mount Calvary Baptist Church. Mr. Williams stated in total, approximately \$20,000.00 has been donated to local organizations in 2017.

Atlantic Waste Disposal, Inc. has capped a little over 70 acres at the landfill which brings the total acres capped to over 120 acres in the last two (2) years which resulted in a dramatic decrease in odor complaints.

There have been a number of Department of Environmental Quality (DEQ) inspections at the landfill in which Atlantic Waste Disposal, Inc. was found to be in full compliance with each inspection.

Five (5) cameras have been installed at five (5) of the convenience sites in the County. A heli pad was installed at the landfill for use by the State and County responders.

Mr. Williams stated that the installation of the onsite Wastewater Treatment Plant has been completed. It began discharging clean water in October 2017.

Mr. Williams advised that Atlantic Waste Disposal, Inc. secured a long term Waste Contract that will prove to be beneficial to Waste Management and the County for many years.

Mr. Williams was reminded that he is to attend the Board meetings to give report updates on a quarterly basis.

7.02 Treasurer's Report – included in Board packet

7.03 Department of Environmental Inspections – Mr. Matt Venable

Mr. Matt Venable, Director of Environmental Inspections, provided an overview of the implementation of the manned convenience sites. Mr. Venable stated the process is currently three (3) weeks behind due to the snow.

Mr. Venable stated that the eight (8) sites that the county owns will be reduced down to a total of five (5) manned convenience sites. The five (5) sites are: **Waverly, Wakefield, Courthouse, Stony Creek and Jarratt**. The three (3) sites that will be **CLOSED** are Peter's Bridge, Old Forty and Reed Road. The conversion of these sites, per contract, must be accomplished on or before June 1, 2018. The site located on Cabin Point Road (in front

of landfill) will stay open as well but will not be a manned site as this location is run by Atlantic Waste.

New signs have been installed at the three (3) sites that will be closed in the next few weeks. Signs will also be installed at Parsons Store and Neblett's Mill Road where dumpsters are currently located, as these will no longer be available for citizens' refuse. The signs will indicate the closure as well as let the citizens know the nearest location(s) to take their refuse to once the sites are closed in June.

A copy of the language that will be on the signs is enclosed in the Board packet.

Mr. Venable advised that the FY 19 budget process will begin in the next few months. It is the perfect time to consider the true operational cost of running five (5) manned sites for the upcoming FY19 budget year. Mr. Venable and staff have prepared actual staffing cost to have the five (5) sites open from 7am – 7pm Monday thru Saturday and 1pm – 7pm on Sunday. Just the staffing alone will cost around \$235,000.00 annually to cover salaries, FICA and Workman's Comp Insurance. Per the latest amendment to the host agreement, Atlantic Waste will only be giving \$125,000.00 annually towards the cost of manning the sites. There will be quite a discrepancy in the budget beginning in FY19.

There will also be other operational cost that will require additional monies to fulfill the obligations as landlords, such as approximately \$6,000.00 annually for port-a-potty's, \$5-6,000.00 for 5 cell phones annually (1 at each site), \$6,000.00 for Dominion Energy to provide power at each site and various other cost associated with manning the 5 sites. An approximate total for annual manning of the sites will be at least **\$250,000.000**. These will be things that will need to be carefully considered with the upcoming FY19 budget process.

Currently, the buildings that will house county staff at the newly manned-sites are being constructed in conjunction with Rowanty Technical Center. This is a great opportunity for community development and to involve students from Sussex County. Staff's goal is to have the first two (2) buildings complete some time in January and to begin the application process to get Waverly and Stony Creek staffed and functioning by the first quarter of 2018. The remaining three (3) buildings should be complete by the end of March and staffed by end of April.

This conversion process is going to take some time for the citizens of Sussex County to get used to but staff is confident it is a change that the citizens of Sussex County will appreciate once fully implemented.

After discussion of possibly phasing the sites scheduled to be closed back in, Mr. Venable stated that now is the time to discuss opening these sites one (1) or two (2) days a week.

7.04 Finance Department Report – Mr. Vandy V. Jones, III

County Administrator Jones gave a brief update on the Radio Communications Upgrade Project Expenditures spent per fiscal year through December 21, 2017. The total spent up to December 21, 2017 is \$4,295,998.00. A projected final cost of the Radio

Communication Upgrade Project is \$4.55 million. A final invoice is to be received to be paid for Harris Communication. The County has not signed off on the project at this point because the radios need to be reprogrammed. There is also a situation with the generator at one (1) of the tower sites that has to be connected.

7.05 Community Development Department Report – included in Board packet

8. Citizens' Comments (7:45 p.m.)

Comments were heard from:

- Ms. Anne Joyner (Wakefield District) – Concerned that no report was given for Animal Control Services; concerns with conditions at Animal Shelter.
- Shirley Brown (PUSH FAITH/Wakefield District) – Interested in purchasing the former Chambliss Elementary for homeless shelter. Spoke of different services/programs offered by PUSH Faith.
- Lisa Foster (PUSH FAITH) – Noted services offered by PUSH Faith and how it helped her.
- Kamee Gatling (PUSH FAITH) – Noted services offered by PUSH Faith.
- Daniel and T. Boone (PUSH FAITH) – Financial Coordinator; spoke of PUSH FAITH.
- Rodney Taylor (Wakefield District) – Interested in purchasing the former Chambliss to provide trade services and different programs for the community.
- Ernest Giles (Waverly District) – Concerned with the consideration of closing the jail. Noted what the jail and its officers offered.
- Josh Norris (Waverly District) – Waverly Dumpsite gravel situation; Change of meeting time

9. Unfinished Business

There was no Unfinished Business.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – none

11.02 Courthouse District – none

11.03 Henry District – absent

11.04 Stony Creek District – Announced Town Hall Meeting will be held the third (3rd) week in February at Sappony Baptist Church on Route 40 at the same time.

11.05 Wakefield District – Thanked Animal Control.

11.06 Waverly District – none

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of award of public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Code Section 2.2-3711(A)29, jail.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

12.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

12.03 Certification

ON MOTION OF SUPERVISOR FUTRELL seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

12.04 Action Resulting from Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors will continue with the Sussex County Jail and cease any further discussions about joining the Regional Jail.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the January 18, 2018 meeting of the Sussex County Board of Supervisors is hereby adjourned at 9:03 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

13.02 Next Meeting

The next Board of Supervisors meeting will be held on Thursday, February 15, 2018 at 7 p.m. the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.