

Sussex County Board of Supervisors Regular Meeting
Thursday, October 21, 2021 – 6 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Approval of Minutes: September 13 Joint Finance and Personnel, and September 16, 2021 Regular Meeting
- 2.02 Warrants and Vouchers
- 2.03 Treasurer's Report – *for information only*
- 2.04 Financial Update – *for information only*
- 2.05 Departmental Reports – *for information only*
- 2.06 Appropriation of Law Enforcement Bonus

3. Recognitions/Awards/Presentation

- 3.01 CDBG Program Update and Mission Ministries Housing Donation – Ms. Beverly Walkup
- 3.02 Erosion and Sediment Control (ESC) Certification Recognition for Mr. Michael Poarch – Ms. Beverly Walkup
- 3.03 Proposed Regional Industrial Facilities Authority (RIFA) – Mr. Keith Boswell, Virginia Gateway Region
- 3.04 VDOT Proposed through Truck Restrictions – Mr. Jerry Kee, VDOT

4. Public Hearing

- 4.01 Henry Technology Park and Commerce Center Hunting Lease
 - A. Citizens Comments
 - B. Board Member Comments
 - C. Action, if any
- 4.02 Conditional Use Permit #2021-02, Pit Crew LLC, Applicant
 - A. Citizens Comments
 - B. Board Member Comments
 - C. Action, if any

5. Appointments

- 5.01 Nomination for Appointment to Board of Equalization
- 5.02 Sussex Service Authority
- 5.03 Appointment to the Department of Social Services Advisory Board

6. Action Items

- 6.01 Request for Funding for Fire Engine Equipment and Change Order
- 6.02 Branch Street (Wakefield) Surplus Property
- 6.03 OEMS Rescue Squad Assistance Fund Grant Award
- 6.04 VACo Voting Credentials

7. Citizens' Comments

8. Unfinished Business – none

9. New Business – none

10. Board Members Comments

- 10.01 Blackwater District
- 10.02 Courthouse District
- 10.03 Henry District
- 10.04 Stony Creek District
- 10.05 Wakefield District
- 10.06 Waverly District

11. Closed Session

- 11.01 Convene to Closed Session
 - a. Consultation with legal counsel or actual or probable future litigation, Va. Code Section §2.2- 3711(A)7
- 11.02 Reconvene to Open Session
- 11.03 Certification
- 11.04 Action Resulting from Closed Session (if any)

12. Recess/Adjournment

- 12.01 Recess/Adjournment
- 12.02 Next Regular Meeting, November 18, 2021 @ 6 p.m.

**At a Regular Meeting of the
Sussex County Board of Supervisors
Thursday, September 16, 2021 at 6 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT:

Richard Douglas, County Administrator
Jeff Gore, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
Lisa Danuser, Solid Waste Manager
G. Reid Foster, Public Safety
Ernest Giles, Sheriff
William Hagy, Director of Social Services
Kelly W. Moore, Director of Finance
Michael Poarch, Planner
Beverly H. Walkup, Planning Director
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum

The September 16, 2021 regular meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Johnson.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

It was requested to add under Item #6 Action Items, as Item 6.11 Sheriff's Department Request for Funding for Mandated Bonuses.

There was also a request to add under Item 9. New Business, as Item 9.02 Historical Assets.

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the September 16, 2021 regular agenda inclusive of: (1) adding under Item 6. Action Items, as Item 6.11 Sheriff's Department Request for Funding Law Enforcement Bonuses and (2) under Item 9. New Business, as Item 9.02 Historical Assets. All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Consent agenda inclusive of the following: (a) August 19, 2021 regular Meeting minutes; (b) the Approval of Warrants and Vouchers; (c) the Treasurer's Report; (d) Financial Update; and (e) Departmental Reports. All Board members present voted aye.

3. Recognitions/Awards/Presentation

3.01 Solid Waste Services Update – Ms. Lisa Danuser

Ms. Lisa Danuser was in attendance and gave an update on Solid Waste Services, to include convenience center staffing and operational improvements, increased services to be provided at the convenience centers (bulk containers, appliances, scrap metal, and tires), illegal dumping removal, and litter removal.

4. Public Hearing

4.01 American Recue Plan Act of 2021 (ARPA)

County Administrator Douglas stated that purpose of the public hearing was to receive public input on the use of American Rescue Plan Act of 2021 (ARPA).

County Administrator Douglas stated that the majority of the ARPA funds are proposed to be used for operating and capital items removed in the current year operating budget, as well as matching funds for the proposed VATI broadband project. However, no action was required at that time.

There was discussion to schedule a Budget Work Session for the ARPA funds and presenting at the October 2021 Board meeting.

Copies of State and Local Fiscal Recovery Funds Fact Sheet; FAQ July 19, 2021, County Administrator's ARPA Spending List, and the Notice of Public Hearing were included in the Board packet.

Supervisor Tyler departed at approximately 6:25 p.m.

5. Appointments

5.01 Department of Social Services Advisory Board

At its regular Board meeting in August 2021, the Board discussed contacting members of the former DSS Administrative Board in regards to their interest in serving on the Advisory Board. There was also the Board's general consensus to have representation from each district.

The former Board consisted of seven members with one being a Board of Supervisors representative. Three members—Stony Creek, Wakefield and Waverly Districts—were interested contingent upon further information provided.

No action was taken.

6. Action Items

6.01 Flatfoot Solar, 2232 Review Appeal of Planning Commission Determination Sussex Drive (Route 40), Stony Creek Election District

Ms. Beverly Walkup, Planning Director, provided the staff report for the Flatfoot Solar, 2232 Review Appeal of Planning Commission Decision from April 5, 2021 by Flatfoot Solar Public Facility Application Review for REF #2021 in Sussex County.

The project location is within the Stony Creek district on the southern side of Sussex Drive (Route 40).

Voting aye: Supervisors Fly, Johnson, D. Jones, Seward

Voting nay: W. Jones

Absent during vote: Supervisor Tyler

6.02 Literary Loan Refinancing Resolution

County Administrator Douglas stated that as presented at the August 2021 Board of Supervisors meeting, Davenport recommended that Sussex County consider a refunding of 2005 and 2008 literary loans for school construction, with an estimated net savings over the next seven years of \$210,644 due to lower interest rates (beginning with an annual savings of \$37,836 in FY22). The county submitted an initial application to the Virginia Public School Authority (VPSA) in late August, and Davenport has worked with the Sussex County School Board on required refinancing approval. As a final step of the process, the Board of Supervisors will need to adopt a resolution by October 4.

Staff recommended approval of the attached resolution prepared by bond counsel Sands Anderson to submit a debt refunding application to VPSA for the 2005 and 2008 literary loans.

A copy of the VPSA Pool Fall 2021 BOS Bond Resolution was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Resolution prepared by bond counsel Sands Anderson to submit a debt refunding application to VPSA for the 2005 and 2008 literary loans, to-wit:

Resolution #21-80 authorizing the issuance of a General obligation school refunding bond of the County of Sussex, Virginia, to be sold to the Virginia public school authority and providing for the form and details thereof:

WHEREAS, the Board of Supervisors (the "Board") of the County of Sussex, Virginia (the "County"), has determined that it is necessary and expedient to borrow an amount not to exceed \$4,250,000 and to issue its general obligation school refunding bond (as more specifically defined below, the "Local School Bond") for the purpose of refinancing all or a portion of the County's \$7,225,403 Literary Loan Obligation, Series 2005, (the "2005 Obligation") which financed capital improvements to Sussex Central High School (the "2005 Project") and the County's \$7,002,530 Literary Loan Obligation, Series 2008, (the "2008 Obligation, and, together with the 2005 Obligation, the "Refunded Bonds") which financed capital improvements to Sussex Middle School (the "2008 Project," and, together with the 2005 Project plus costs of issuance for the Local School Bond, the "Projects"), all of which constitute capital projects for public school purposes;

WHEREAS, no public hearing or request from the School Board of the County is required in connection with the issuance of the Local School Bond in accordance with the requirements of Section 15.2-2643, Code of Virginia 1950, as amended (the "Virginia Code") as it refunds existing County obligations thereunder;

WHEREAS, Virginia Public School Authority ("VPSA") has offered to purchase the Local School Bond along with the local school bonds of certain other localities with a portion of the proceeds of certain bonds to be issued by VPSA in the calendar year 2021 (the "VPSA Bonds");

WHEREAS, the Bond Sale Agreement (as defined below) shall indicate an amount requested (or such other amount as may be requested by the County and permitted by VPSA, the "Proceeds Requested") from VPSA in connection with the sale of the Local School Bond of an amount sufficient to refinance the Projects subject to the parameters established in paragraph 4 hereof, and an amount sufficient to finance the costs of issuance of the Local School Bond;

WHEREAS, VPSA's objective is to pay the County a purchase price for the Local School Bond which, in VPSA's judgment, reflects the Local School Bond's market value (the "VPSA Purchase Price Objective"), taking into consideration of such factors as the amortization schedule the County has requested for the Local School Bond relative to the amortization schedules requested by other localities, the purchase price to be received by VPSA from the sale of the VPSA Bonds and other market conditions relating to the sale of the VPSA Bonds; and

WHEREAS, such factors may result in the Local School Bond having a purchase price other than par and consequently (i) the County may have to issue the Local School Bond in a principal amount that is greater than or less than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized principal amount of the Local School Bond set forth in section 1 below does not exceed the Proceeds Requested by at least the amount of any discount, the purchase price to be paid to the County, given the VPSA Purchase Price Objective and market conditions, will be less than the Proceeds Requested.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF SUSSEX, VIRGINIA:

1. Authorization of Local School Bond and Use of Proceeds. The Board hereby determines that it is advisable to contract a debt and issue and sell its general obligation school refunding bond in an aggregate principal amount not to exceed \$4,250,000 (the "Local School Bond") for the purpose of refunding the Refunded Bonds and refinancing the Projects. The Board hereby authorizes the issuance and sale of the Local School Bond in the form and upon the terms established pursuant to this Resolution.

2. Sale of the Local School Bond. The sale of the Local School Bond, within the parameters set forth in paragraph 4 of this Resolution, to VPSA is authorized. Given the VPSA Purchase Price Objective and market conditions, the County acknowledges that the limitation on the maximum principal amount of the Local School Bond set forth in paragraph 1 of this Resolution restricts VPSA's ability to generate the Proceeds Requested, however, the Local School Bond may be sold for a purchase price not lower than 95% of the Proceeds Requested. The Chairman of the Board, the County Administrator, or either of them (each a "Delegate") and such other officer or officers of the County as either may designate are hereby authorized and directed to enter into an agreement with VPSA providing for the sale of the Local School Bond to VPSA (the "Bond Sale Agreement"). The Bond Sale Agreement shall be in substantially the form submitted to the Board at this meeting, which form is hereby approved, with such completions, insertions, omissions and changes not inconsistent with this Resolution as may be approved by the County officer executing the Bond Sale Agreement.

3. Details of the Local School Bond. The Local School Bond shall be dated 17 days prior to the date of its issuance and delivery or such other date designated by VPSA; shall be designated "General Obligation School Refunding Bond, Series 2021 []"; shall bear interest from its dated date payable semi-annually on each January 15 and July 15 beginning July 15, 2022 (each an "Interest Payment Date"), at the rates established in accordance with paragraph 4 of this Resolution; and shall mature on July 15 in the years (each a "Principal Payment Date") and in the amounts acceptable to a Delegate (the "Principal Installments"), subject to the provisions of paragraph 4 of this Resolution.

4. Interest Rates and Principal Installments. Each Delegate is hereby authorized and directed to accept the interest rates on the Local School Bond established by VPSA, provided that each interest rate shall be five one-hundredths of one percent (0.05%) over the interest rate to be paid by VPSA for the corresponding principal payment date of the VPSA Bonds, a portion of the proceeds of which will be used to purchase the Local School Bond, and provided further that (a) each Delegate is hereby authorized and directed to select the particular portion or portions of the

Refunded Bonds (if any) to be refunded and direct VPSA to provide a Proceeds Requested that achieves the refunding of the selected portion or portions (if any) provided that the refunding of the Refunded Bonds selected shall result in an aggregate net present value debt service savings of not less than three percent (3.00%) of the par amount of the Refunded Bonds to be refunded and (b) the Local School Bond shall not mature later than June 30, [2029.] The Interest Payment Dates and the Principal Installments are subject to change at the request of VPSA. Each Delegate is hereby authorized and directed to accept changes in the Interest Payment Dates and the Principal Installments at the request of VPSA based on the final term to maturity of the VPSA Bonds, requirements imposed on VPSA by the nationally-recognized rating agencies and the final principal amount of the Local School Bond; provided, however, that the principal amount of the Local School Bond shall not exceed the amount authorized by this Resolution and the final maturity of the Local School Bond shall not exceed 30 years from the date of the issuance and delivery of the Local School Bond. The execution and delivery of the Local School Bond as described in paragraph 8 hereof shall conclusively evidence the approval and acceptance of all of the details of the Local School Bond by the Delegate as authorized by this Resolution. Each Delegate is hereby authorized and directed to cause the redemption proceedings, including the giving of redemption notices to the holder of the Refunded Bonds shall be done pursuant to the terms of the Refunded Bonds (or otherwise as agreed to by the holder).

5. Form of the Local School Bond. The Local School Bond shall be initially in the form of a single, temporary typewritten bond substantially in the form attached hereto as Exhibit A.

6. Payment; Paying Agent and Bond Registrar. The following provisions shall apply to the Local School Bond:

(a) For as long as VPSA is the registered owner of the Local School Bond, all payments of principal, premium, if any, and interest on the Local School Bond shall be made in immediately available funds to VPSA at, or before 11:00 a.m. on the applicable Interest Payment Date, Principal Payment Date or date fixed for prepayment or redemption, or if such date is not a business day for Virginia banks or for the Commonwealth of Virginia, then at or before 11:00 a.m. on the business day next succeeding such Interest Payment Date, Principal Payment Date or date fixed for prepayment or redemption.

(b) All overdue payments of principal and, to the extent permitted by law, interest shall bear interest at the applicable interest rate or rates on the Local School Bond.

(c) The County Administrator is authorized to designate a Bond Registrar and Paying Agent for the Local School Bond. The County may, in its sole discretion, replace at any time the Bond Registrar with another qualified bank or trust company as successor Bond Registrar and Paying Agent for the Local School Bond. The County shall give prompt notice to VPSA of the appointment of any successor Bond Registrar and Paying Agent.

7. Prepayment or Redemption. Unless otherwise directed by VPSA, the Principal Installments of the Local School Bond held by VPSA coming due on or before July 15, 2031, and the definitive bond for which the Local School Bond held by VPSA may be exchanged that mature on or before July 15, 2031, are not subject to prepayment or redemption prior to their stated maturities. The Principal Installments of the Local School Bond held by VPSA coming due on or after July 15, 2032, and the definitive bond(s) for which the Local School Bond held by VPSA may be exchanged that

mature on or after July 15, 2032, are subject to prepayment or redemption at the option of the County prior to their stated maturities in whole or in part, on any date on or after July 15, 2031, upon payment of the prepayment or redemption prices (expressed as percentages of Principal Installments to be prepaid or the principal amount of the Local School Bond to be redeemed) set forth below plus accrued interest to the date set for prepayment or redemption:

<u>Dates</u>	<u>Prices</u>
July 15, 2031 through July 14, 2032	101%
July 15, 2032 through July 14, 2033	100½
July 15, 2033 and thereafter	100

Provided, however, that the Principal Installments of the Local School Bond shall not be subject to prepayment or redemption prior to their stated maturities as described above without first obtaining the written consent of VPSA or other registered owner of the Local School Bond. Notice of any such prepayment or redemption shall be given by the Bond Registrar to VPSA or other registered owner by registered mail not more than ninety (90) and not less than sixty (60) days before the date fixed for prepayment or redemption.

If VPSA refunds the VPSA Bonds in the future and such refunding causes the Local School Bond to be deemed refunded, the prepayment or redemption of the Local School Bond will be subject to VPSA approval and subject to similar prepayment or redemption provisions as set forth above that correspond to the call period of the VPSA bonds issued in part to refund the Local School Bond.

8. Execution of the Local School Bond. The Chairman or Vice Chairman and the Clerk or any Deputy Clerk of the Board are authorized and directed to execute and deliver the Local School Bond and to affix the seal of the County thereto.

9. Pledge of Full Faith and Credit. For the prompt payment of the principal of, premium, if any, and the interest on the Local School Bond as the same shall become due, the full faith and credit of the County are hereby irrevocably pledged, and in each year while any portion of the Local School Bond shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount to provide for the payment of the principal of and premium, if any, and the interest on the Local School Bond as such principal, premium, if any, and interest shall become due, which tax shall be without limitation as to rate or amount and in addition to all other taxes authorized to be levied in the County to the extent other funds of the County are not lawfully available and appropriated for such purpose.

10. Use of Proceeds Certificate and Tax Compliance Agreement. The Chairman of the Board, the County Administrator and such other officer or officers of the County or the School Board as either may designate are hereby authorized and directed to execute and deliver on behalf of the County a Use of Proceeds Certificate and Tax Compliance Agreement (the "Tax Compliance Agreement") setting forth the expected use and investment of the proceeds of the Local School Bond and containing such covenants as may be necessary in order to show compliance with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and applicable regulations relating to the exclusion from gross income of interest on the VPSA Bonds issued as tax-exempt. The Board

covenants on behalf of the County that (i) the proceeds from the issuance and sale of the Local School Bond will be invested and expended as set forth in such Tax Compliance Agreement and that the County shall comply with the other covenants and representations contained therein and (ii) the County shall comply with the provisions of the Code so that interest on the VPSA Bonds issued as tax-exempt will remain excludable from gross income for federal income tax purposes.

11. State Non-Arbitrage Program; Proceeds Agreement. The Board hereby determines that it is in the best interests of the County to authorize and direct the County Treasurer to participate in the State Non-Arbitrage Program in connection with the Local School Bond. The Chairman of the Board, the County Administrator and such officer or officers of the County as either may designate are hereby authorized and directed to execute and deliver a Proceeds Agreement with respect to the deposit and investment of proceeds of the Local School Bond by and among the County, the other participants in the sale of the VPSA Bonds, VPSA, the investment manager and the depository, substantially in the form submitted to the Board at this meeting, which form is hereby approved.

12. Continuing Disclosure Agreement. The Chairman of the Board, the County Administrator and such other officer or officers of the County as either may designate are hereby authorized and directed to execute a Continuing Disclosure Agreement, as set forth in Appendix D to the Bond Sale Agreement, setting forth the reports and notices to be filed by the County and containing such covenants as may be necessary in order to show compliance with the provisions of the Securities and Exchange Commission Rule 15c2-12, under the Securities Exchange Act of 1934, as amended, and directed to make all filings required by Section 4 of the Bond Sale Agreement should the County be determined by VPSA to be a MOP (as defined in the Bond Sale Agreement).

13. Refunding. The Board hereby acknowledges that VPSA may issue refunding bonds to refund any bonds previously issued by VPSA, including the VPSA Bonds issued to purchase the Local School Bond, and that the purpose of such refunding bonds would be to enable VPSA to pass on annual debt service savings to the local issuers, including the County. Each of the Delegates is authorized to execute and deliver to VPSA such allonge to the Local School Bond, revised debt service schedule, IRS Form 8038-G or such other documents reasonably deemed necessary by VPSA and VPSA's bond counsel to be necessary to reflect and facilitate the refunding of the Local School Bond and the allocation of the annual debt service savings to the County by VPSA. The Clerk to the Board of Supervisors is authorized to affix the County's seal on any such documents and attest or countersign the same.

14. Filing of Resolution. The appropriate officers or agents of the County are hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County.

15. Election to Proceed under Public Finance Act. In accordance with Section 15.2-2601 of the Virginia Code, the Board elects to issue the Local School Bond pursuant to the provisions of the Public Finance Act of 1991, Chapter 26 of Title 15.2 of the Virginia Code.

16. Further Actions. The members of the Board and all officers, employees and agents of the County are hereby authorized to take such action as they or any one of them may consider necessary or desirable in connection with the issuance and sale of the Local School Bond and

otherwise in furtherance of this Resolution and any such action previously taken is hereby ratified and confirmed.

17. Effective Date. This Resolution shall take effect immediately.
Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward
Voting nay: none
Absent during vote: Supervisor Tyler

6.03 Dominion Broadband Agreement

County Administrator Douglas stated that attached for your review and consideration is a Memorandum of Understanding between PGEC/Ruralband, Dominion Energy Virginia, and Sussex County that will allow PGEC/Ruralband to expand broadband services into unserved areas of Sussex County within Dominion Energy Virginia's service territory.

This agreement is a critical component of the proposed VATI grant-funded project to extend broadband service to all unserved areas of Sussex County. The County Attorney has reviewed and proposed some minor changes to the document.

Staff recommends approval of the MOU between PGEC/Ruralband, Dominion Energy Virginia, and Sussex County.

County Administrator Douglas noted that he had already signed the Sussex Ruralband Memorandum of Understanding (MOU).

A copy of the Sussex Ruralband Memorandum of Understanding (MOU) was included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves ratifying the MOU between PGEC/Ruralband, Dominion Energy Virginia, and Sussex County.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward
Voting nay: none
Absent during vote: Supervisor Tyler

6.04 Convenience Sites Monitoring and Management Contract Award

County Administrator Douglas stated that County staff recently advertised RFP #2021-05 Request for Proposals for Sussex County Convenience Site Monitoring and Management, and received proposals from United American Security (GardaWorld Security Services) and Admiral Security Services. The Solid Waste Services Manager, Public Works Director, County Administrator, and Jason Williams, of Waste Management, reviewed the two proposals and recommend that United American Security be awarded a contract for these services. (They are currently serving the county but the contract previously expired) In addition to having experience managing the county's convenience centers, United American Security submitted a proposal with a total annual operating

cost of \$400,804, compared to a \$466,668 proposal from Admiral Security Services (Section 3 of the proposal submission forms are attached for your review).

Staff recommends that United American Security dba GardaWorld Security Services be awarded a contract for management of the Sussex County convenience centers.

There was discussion of the County manning the convenience site.

Copies of RFP #2021-05 Convenience Sites Monitoring and Management Contract Award and Proposal Submission Forms received were included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby awards the contract for management of Sussex County Convenience center to United American Security dba GardaWorld Security Services with one year to monitor with the possibility of renewing; and

FURTHER RESOLVED that the County Administrator is authorized and directed to execute the contract. All Board members present voted aye.

6.05 Virginia Diner Performance Agreement

County Administrator Douglas stated that the attached for your review and consideration is a performance agreement with the Virginia Diner for a Governor's Agriculture and Forestry Industries Development Fund (AFID) grant through the Virginia Department of Agriculture and Consumer Services for \$100,000. In return for the Virginia Diner meeting capital investment and employment measures for its recently announced warehouse/office expansion project, Sussex County agrees to provide \$70,000 as a cash grant over the next four years, and to complete \$30,000 in drainage improvements adjacent to Virginia Diner facilities. The County Attorney has reviewed this document and has proposed some minor non-substantive changes for state review.

Staff recommends adoption of the performance agreement with the Virginia Diner.

The Governor's Agriculture & Forestry Industries Development Fund Performance Agreement was included in the Board packet.

ON MOTION OF SUPERVISOR W. JONES, seconded by D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Performance Agreement with the Virginia Diner. All Board member present voted aye.

6.06 Crater Regional Workforce Development Board Disallowed Costs

County Administrator Douglas stated that included in the packet for the Board's review and consideration is a letter from Crater Regional Workforce Development Board (CRWDB) Attorney Jay C. Paul requesting payment of \$1,819 from Sussex County for its calculated portion of \$28,420 in disallowed costs incurred by the CRWDB (note that the letter was sent to an incorrect email

address and therefore not brought to the Board of Supervisors attention at the August board meeting).

These disallowed costs identified by the State are associated with training provided by Cherry Creek Services in FY2016-17. According to an associated email, all local governments in the region have paid their portion of this cost, with the exception of Petersburg which is pending.

Staff deferred to Supervisor Fly, who has been a long-time CRWDB member, on recommended action. There was discussion of the audit and mention of 17 findings of disallowable costs. Supervisor Fly recommended not paying costs until CRWDB gets things organized and straight.

A copy of the Jay C Paul, Attorney at Law, PLLC letter, dated August 2, 2021, was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes not paying disallowed costs, as well as authorizes the County Administrator to send letter to the Crater Regional Workforce Develop Board.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

6.07 Children's Services Act (CSA) Funding and Revolving Loan Cap Request

County Administrator Douglas stated a memorandum from Will Hagy, Director of Social Services was included for consideration regarding requested actions related to the Children Services Act (CSA) negative fund balance. Specific actions being requested are to: 1) appropriate \$145,000 from the General Fund fund balance to the CSA fund; and 2) extend the CSA fund cap from \$150,000 to \$250,000 until December 1, 2021. The CSA fund has a current negative fund balance of \$140,520.89 and consistently has started each fiscal year, at least for the past four years, with a negative balance. Staff does not know for certain why this fund has consistently started each fiscal year in the negative, but it is likely due to costs not being submitted to the State for reimbursement within deadlines. CSA currently has \$214,000 of outstanding invoices, and with the large negative fund balance and a fund cap in place, staff is unable to submit additional invoices to the Office of Children's Services for reimbursement by the September 30 deadline for the past fiscal year (and the County would ultimately be responsible for 100 percent of these costs if the deadline is missed).

Mr. Hagy was present and gave an overview of the background of CSA Fund being set up as a revolving account, discussed the negative balance, and the County's agreement to cover any expenditures made, up to \$150,000, with the expectation that reimbursements will be received into the CSA fund in the near future to bring the fund back into good standing.

Staff (and the DSS Administrative Board) recommends that the Board of Supervisors approve the DSS Director's request to: 1) appropriate \$145,000 from the General Fund fund balance to the CSA fund; and 2) extend the CSA fund cap from \$150,000 to \$250,000 until December 1, 2021.

There was discussion of CSA providing quarterly reports.

A copy of the letter from Mr. Will Hager, DSS Director, CSA Negative Balance, dated 9/16/21, was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the DSS Director's request to: 1) appropriate \$145,000 from the General Fund fund balance to the CSA fund; and 2) extend the CSA fund cap from \$150,000 to \$250,000 until December 31, 2021. All Board members present voted aye.

6.08 Children's Services Act (CSA) Professional Coordination Services Agreement with the City of Franklin

County Administrator Douglas stated that at staff's request, the County Attorney prepared an agreement for shared services with the City of Franklin for the Children Services Act coordinator position. The City of Franklin was previously served by the City of Suffolk but has since hired its own coordinator.

Sussex County has had difficulty in attracting quality candidates for the CSA position.

County and city staff have discussed and recommend sharing the CSA Coordinator position between the two jurisdictions. This shared agreement should allow the County to cost-effectively provide for this position with a trained professional.

Staff recommend that the Board approves sharing the CSA Coordinator position between with the City of Franklin.

The City of Franklin will be the Fiscal Agent.

ON MOTION OF SUPERVISOR D. JONES, seconded by W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves sharing the CSA Coordinator position between with the City of Franklin.

All Board members present voted aye.

6.09 Wakefield Drainage Improvements Project and FEMA Grant Request – Mr. John Grey, The Wooten Company

County Administrator Douglas stated that John Grey of the Wooten Company was in attendance to present an overview of the proposed Wakefield drainage improvements (primarily extending from US 460 at the Virginia Diner to the railroad trestle past Railroad Avenue). This area of Wakefield has experienced significant flooding issues and negatively impacted local businesses. This work is composed of two separate projects: 1) ditch maintenance and 2) comprehensive physical improvements. Staff previously authorized the Wooten Company to proceed with Phase 1 of the ditch maintenance project, at a cost of \$9,800, and that work is underway (a memorandum is attached outlining this project).

Staff was recently contacted by VDEM to consider applying for FEMA funding for the broader study of comprehensive physical improvements, which requires a 25 percent match (VDEM should be able to provide a 20 percent match but has requested that the County commit to the full amount for grant purposes; in addition, the Town of Wakefield is considering funding for a portion of the match). At VDEM's request, the Wooten Company prepared a proposal to complete a Preliminary Engineering Report, which would be completed with an advanced assistance grant funded by FEMA, at a projected cost up to \$125,000. This PER must be completed by April 2022 and would be used as the justification for additional FEMA grant funds to complete recommended physical improvements (also requiring a 25 percent match).

Staff recommends that the Board of Supervisors commits up to \$16,000 as the required match for the advanced assistance grant through VDEM to complete a Preliminary Engineering Report for the Wakefield drainage improvements project.

Wooten's Engineering Report, Wildcat Swamp, dated 8/13/21 and Tributary at Highway 460 and Creek Maintenance of Highway 460, dated 3/19/21, were included in the Board packet.

ON MOTION OF SUPERVISOR W. JONES, seconded by Supervisor JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby commits up to \$16,000 as the required match for the advanced assistance grant through VDEM to complete a Preliminary Engineering Report for the Wakefield drainage improvements project.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

6.10 District Court Law Clerk Funding

County Administrator Douglas stated that included for the Board's review and consideration is a request from Judge Tomko with the Sixth Judicial Circuit, requesting that Sussex County provide \$5,600 annually to cover a portion of salary and mileage for a law clerk position serving the Sixth Judicial Circuit. Apparently Prince George County and the City of Hopewell are the only two jurisdictions in the Sixth Judicial Circuit that have covered these expenses for the past 18 years, and the other jurisdictions are now being asked to cover a portion of these costs (with the intent of increasing the starting salary).

Staff recommends and requests that \$5,600 be appropriated from fund balance to cover this requested expenditure for FY2021-22 and build into budget.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby appropriates \$5,600 from Fund Balance to cover the requested expenditure for FY2021-22 for District Court Law Clerk Funding. All Board members present voted aye.

6.11 Sheriff's Department Request for Law Enforcement Bonus Funding

County Administrator Douglas stated that Administration received a request from Sheriff Giles to provide funding for a one-time bonus request for non-Comp Board to employees in the amount of approximately \$80,000. Administration was advised that there were approximately 16 positions that would not receive a bonus. Some of those employees were Waverly employees of which the Sheriff is requesting the Town of Waverly to pay for those employees. The Sheriff's Department is requesting the County to provide \$68,000 from the Fund Balance Fund.

County Administrator Douglas stated that the appropriation would be done at the October 21, 2021 regular meeting on the Consent agenda.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Sheriff's request for \$68,000 for non-Comp Board employees from Fund Balance. All Board members present voted aye.

7. Citizens' Comments

- Alfred Futrell (Waverly District) – Convenience site and its employees.
- Clarence Bain (Wakefield District) – No recreation; losing kids; County's support to the community; leadership.
- Tracy Artis (Waverly District) – Convenience site.
- Randy (Waverly District) – Convenience site; residents' behavior visiting sites.

8. Unfinished Business

8.01 Annual Term Contracts for Professional Engineering Services on Multiple Small Projects

County Administrator Douglas stated that the following was presented to the Board of Supervisors at the August 2021 regular meeting, prior to being tabled for further review and discussion:

Staff advertised a Request for Proposals (#2021-03) for annual term contracts for professional engineering services on multiple small projects in April, and received proposal from the following seven firms:

CHA Consulting (Richmond)

Koontz Bryant Johnson Williams (Richmond)

The Wooten Company (Raleigh)

MSA (Virginia Beach)

Moseley Architects (Richmond)

Dunlap & Partners Engineers (Richmond)

Timmons Group (Richmond)

A staff committee comprised of the County Administrator, Public Works Director, and Public Safety Director reviewed each proposal to determine which firms would best meet the engineering needs of Sussex County.

Staff recommends based on proposal review, that the following firms be approved for negotiation of term contracts for small engineering projects: Timmons Group, The Wooten Company, CHA, Koontz Bryant Johnson Williams, and Moseley Architects.

A copy of RFP #2021-03 was included in the Board packet.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following firms for negotiation of term contracts for small engineering projects: Timmons Group, The Wooten Company, and CHA. All Board members present voted aye.

9. New Business

9.01 Redistricting

County Administrator Douglas stated that Supervisor Fly requested that a discussion on 2021 redistricting be included on the agenda.

Staff has discussed Crater PDC assisting the County with district mapping as needed. In addition, some redistricting-related information provided by the County Attorney was included in the Board packet for their review.

Supervisor Fly stated that the County needed redistricting; however, no redistricting can be done unless the State does redistricting according to new State law.

No action was requested at this time.

Elections Redistricting Laws Update, Guide to Local Redistricting for 2021 and Certificate to No Objection were included in the Board packet.

9.02 Historical Sites

Supervisor Fly recommended that the County Administrator be tasked with getting quotes for a Historical Asset Study in the County with a special focus on Cactus Hill.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to develop a Historical Asset Study focusing on Cactus Hill and provide information at the October 21, 2021 meeting. All members present voted aye.

10. Board Member Comments

10.01 Blackwater District – none

10.02 Courthouse District – Clothes drive, Saturday September 18th at 202 Prospect Street, Wakefield from 9 a.m. to 5 p.m.

10.03 Henry District – absent

10.04 Stony Creek District – none

10.05 Wakefield District – Noted having a discussion of personnel matter in Closed Session.

It was recommended that the Personnel Committee meet to discuss to make recommendation.

10.06 Waverly District – none

11. Closed Session

There was no Closed Session.

12. Adjournment

12.01 Adjournment

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR FLY and carried:
RESOLVED that the September 16, 2021 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 945 p.m.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

12.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, October 21, 2021 at 6 p.m.

**At a Joint Finance and Personnel Committee
Meeting of the Sussex County Board of Supervisors
Monday, September 13, 2021 at 5 pm**

Finance Committee

Members Present

C. Eric Fly, Sr.
Wayne O. Jones
Rufus E. Tyler, Sr.

Personnel Committee

Members Present

Debbie P. Jones
Wayne. O. Jones

Personnel Committee

Members Absent

Marian D. Johnson

STAFF PRESENT:

Richard Douglas, County Administrator
Jeff Gore, County Attorney
Deste J. Cox, Treasurer
Ernest Giles, Sheriff
William Hagy, Director of Social Services
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Call to Order/Determine Quorum

Chairman Fly called the September 13, 2021 Finance Committee meeting to order.

Chair D. Jones called the September 13, 2021 Personnel Committee meeting to order.

2. Agenda Amendments

Chairman Fly requested to add the Department of Social Services, under Item 7. Other Business as Item 7.01.

Supervisor W. Jones requested to add Convenience Sites, under Item 7. Other Business, as Item 7.02.

3. Agenda Approval

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Finance and Personnel Committee hereby approve the September 13, 2021 Joint Meeting agenda.

Finance Committee: All members present voted aye.

Personnel Committee: All members present voted aye.

4. Sussex-Surry Shared Building Services Memorandum of Agreement (MOA)

Supervisor Tyler entered at 5:10 p.m.

Mr. Fly stated that this item was forwarded to the Finance committee to review costs.

There was inquiry of cost analysis.

County Administrator Douglas stated that MOA would provide extra benefits for coverage for building inspections.

He stated that the shared services would have one building official and two building inspectors. Each locality would pay for one inspector each, while the Building Official costs would be split 50/50.

The Building Official position was discussed from a finance perspective of adding to expenses versus savings. There was also discussion of change of duties and evaluation of Public Works Director's position.

There was discussion of the certification for the Building Official position.

There was general discussion in regards to the MOA and whether there were any savings.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Personnel Committee recommend the Board of Supervisors evaluate the salary and the position of the Public Work Director. All members presented voted aye.

5. Engineering Services RFP

Supervisor Fly inquired as to what Engineering Services Contract would entail and was there a need for the service. County Administrator Douglas stated that there was a minimal need for the service. It's a proposal to enter into a contract based on the RFP response for engineering services. County Administrator stated that the contracts basically keep the firms chosen on contract on standby as needed. There is no cost to keep them on standby. Mr. Douglas stated that there is no guarantee of any work or money. He stated that the biggest advantage for the County is to eliminate the need to procure work and being locked in to rates.

County Attorney Gore stated the advantage of having the engineering services is that it enhances the efficiency in getting work done. He stated that competitive procurement will be received upfront, as well as knowing the qualifications and ranks of firms upfront by interviewing and negotiating, choosing the firm of choice in anticipation of what the County's needs are. Term contracts offer stable firms, that as projects comes up that are within the scope of the RFP, they se can be assigned to these firms. Term contracts can save time and money.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Finance Committee hereby recommends the RFP for engineering services to the Board of Supervisors for approval. All members present voted aye.

Chair Seward entered at approximately 5:50 p.m.

6. Sheriff's Request Regarding Compensation Board Law Enforcement Bonus

County Administrator Douglas stated that the State Comp Board has approved funding positions a \$3,000 bonus. Some employees are County funded, not Comp Board funded. The Sheriff has requested that those positions be paid a comparable salary, which will total approximately \$48,000. There are approximately 16 employees. He stated that the Sheriff is asking the Town of Waverly to pay for the additional positions for the Town.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Finance Committee hereby recommends to the Board of Supervisors approves the additional allocation of \$48,000 to the Sheriff's Department for the salaries of non-Comp Board employees. All members present voted aye.

7. Other Business

7.01 Department of Social Services

Supervisor Fly delayed the Department of Social Services item due to the large amount of funds in the negative. Time will not allow detailed discussion.

7.02 Convenience Site

Supervisor W. Jones stated that he was requesting the Personnel and Finance Committees bring this item to the Board of Supervisors' attention regarding the County manning the convenience sites instead of GardaWorld.

There was discussion of printed signs of what items can be dumped and what items that cannot be dumped, as well as placing an article in the local newspaper.

County Administrator Douglas stated that he and staff were working towards trying to accommodate problems at the convenience sites.

8. Citizens' Comments

There were no Citizens' Comments.

9. Committee's Recommendation

Recommendations were made per item.

10. Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the September 13, 2021 Joint Finance and Personnel Committee meeting is hereby adjourned at 6.05 p.m. All members present voted aye.

DRAFT

October 21, 2021

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL \$509,155.30

TOTAL ALL VOID CHECKS FOR APPROVAL \$0.00

ACCOUNTS PAYABLE WARRANTS: CHECK NO. AMOUNTS PROCESS DATE

FOR MONTH OF September 2021	219804-219849	\$ 62,756.45	RUN DATE 9/2/21
	219850-219890	\$ 107,611.08	RUN DATE 9/9/21
	219891	\$ 1,681.24	RUN DATE 9/9/21
	219892-219897	\$ 180.00	RUN DATE 9/10/21
	219969-220029	\$ 200,208.43	RUN DATE 9/16/21
	220030-220047	\$ 22,865.11	RUN DATE 9/20/21

Total Regular Warrants \$395,302.31

PAY. DEDUCTION WARRANTS:	219898-219907	\$ 56,072.98	RUN DATE 9/16/21
	220048-220057	\$ 57,780.01	RUN DATE 9/30/21

Total Deduction Warrants: \$113,852.99

TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$509,155.30

VOIDED CHECKS

219908-219968	\$ -	RUN DATE 9/16/21
220058-220112	\$ -	RUN DATE 9/30/21

ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK TOTAL	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	BATCH INV DESCRIPTION
00000000	001960	ACI PAYMENTS, INC.	1000053121	.00	8/09/2021		4100-041100-1292-411-410	59.76	219804	59.76	01727 # 39343	
	DISC. TOTAL			.00				.00			TOTAL	
00000000	000342	AGRI-VA, INC	18502/6	.00	8/24/2021		4100-021600-1274-264-210	141.82	219805		Grounds Maintenance & Repairs	01727 # 60039
00000000	000342		18502/6	.00	8/24/2021		4100-021200-1272-221-210	32.99	219805		Building Maintenance & Repair	01727 # 60039
	DISC. TOTAL			.00				.00			TOTAL	174.81
00000000	000923	ALL SEASONS TERMITTE &	4027082521	.00	8/25/2021		4100-051500-1272-551-510	65.00	219806		Building Maintenance & Repair	01727 SUSSEX COUNTY JAIL
	DISC. TOTAL			.00				.00			TOTAL	65.00
00000000	001917	AMAZON CAPTIAL SERVICES	1CVY-640F-3996	.00	8/19/2021		4100-021600-1245-261-210	110.82	219807		Law Enforcement Supplies	01727 # AIUJ83SE5CTAJC
00000000	001917		1FX3-Q7TX-HMWG	.00	8/26/2021		4100-021600-1272-261-210	87.92	219807		Building Maintenance & Repair	01727 # AIUJ83SE5CTAJC
00000000	001917		1HC6-XXIN-31LF	.00	8/17/2021		4100-021600-1241-261-210	101.67	219807		Office Supplies	01727 # AIUJ83SE5CTAJC
00000000	001917		1L6X-GXV3-4J9V	.00	8/25/2021		4100-021600-1241-261-210	58.20	219807		Office Supplies	01727 # AIUJ83SE5CTAJC
00000000	001917		1M04-HX73-CCDG	.00	7/26/2021		4100-021600-1299-261-210	20.85	219807		Miscellaneous Others	01727 # AIUJ83SE5CTAJC
00000000	001917		1M04-HX73-CCDG	.00	7/26/2021		4100-021600-1241-261-210	735.00	219807		Office Supplies	01727 # AIUJ83SE5CTAJC
00000000	001917		1P4J-7FH-316K	.00	8/24/2021		4100-021600-1244-262-210	68.77	219807		Uniforms Services	01727 # AIUJ83SE5CTAJC
00000000	001917		1T47-7HR7-J9MK	.00	8/25/2021		4100-021100-1241-211-210	278.51	219807		Office Supplies	01727 # AIUJ83SE5CTAJC
00000000	001917		1YXW-FDM7-GRFF	.00	8/25/2021		4100-021100-1241-211-210	80.40	219807		Office Supplies	01727 # AIUJ83SE5CTAJC
	DISC. TOTAL			.00				3.95	219807		TOTAL	1,541.09
00000000	000010	BANK OF SOUTHSIDE VA	0107 0821 01	.00	7/14/2021		4100-051500-1246-551-510	20.25	219808		Food Supplies	01727 JAIL ACCT
00000000	000010		0107 0821 02	.00	7/15/2021		4100-051500-1246-551-510	8.75	219808		Food Supplies	01727 JAIL ACCT
00000000	000010		0107 0821 03	.00	7/30/2021		4100-051100-1233-512-510	8.45	219808		Printing	01727 JAIL ACCT
00000000	000010		0131 0821 01	.00	8/04/2021		4100-051100-1265-512-510	5.00	219808		Vehicle Maintenance & Repairs	01727 E.GILES ACCT
00000000	000010		0206 0821 01	.00	7/12/2021		4100-051100-1244-512-510	113.88	219808		Uniform Services	01727 J.HARRISON ACCT
00000000	000010		0206 0821 02	.00	7/14/2021		4100-051100-1245-512-510	64.19	219808		Law Enforcement Supplies	01727 J.HARRISON ACCT
00000000	000010		0206 0821 03	.00	7/14/2021		4100-051100-1245-512-510	1,703.54	219808		Law Enforcement Supplies	01727 J.HARRISON ACCT
00000000	000010		0206 0821 04	.00	7/15/2021		4100-051100-1244-512-510	116.07	219808		Uniform Services	01727 J.HARRISON ACCT
00000000	000010		0206 0821 05	.00	7/22/2021		4100-051100-1241-512-510	48.76	219808		Office Supplies	01727 J.HARRISON ACCT
00000000	000010		0206 0821 06	.00	7/24/2021		4100-051100-1244-512-510	196.36	219808		Uniform Services	01727 J.HARRISON ACCT
	DISC. TOTAL			.00				2,285.25			TOTAL	2,285.25
00000000	000010	BANK OF SOUTHSIDE VA	0206 0821 07	.00	7/26/2021		4100-051100-1245-512-510	25.98	219809		Law Enforcement Supplies	01727 J.HARRISON ACCT
00000000	000010		0206 0821 08	.00	8/06/2021		4100-051100-1201-512-510	240.00	219809		Organization Membership	01727 J.HARRISON ACCT
00000000	000010		0214 0821 01	.00	7/16/2021		4100-051100-1299-512-510	54.35	219809		Miscellaneous Others	01727 C.WYCHE ACCT
00000000	000010		0214 0821 02	.00	7/26/2021		4100-051100-1241-516-510	58.49	219809		Office Supplies	01727 C.WYCHE ACCT
00000000	000010		0214 0821 03	.00	7/27/2021		4100-051100-1299-512-510	327.40	219809		Miscellaneous Others	01727 C.WYCHE ACCT
00000000	000010		0214 0821 04	.00	7/28/2021		4100-051100-1299-512-510	59.49	219809		Miscellaneous Others	01727 C.WYCHE ACCT
00000000	000010		0222 0821 01	.00	7/12/2021		4100-051500-1246-551-510	10.00	219809		Food Supplies	01727 V.GIVENS ACCT
00000000	000010		0222 0821 02	.00	7/12/2021		4100-051500-1246-551-510	4.00	219809		Food Supplies	01727 V.GIVENS ACCT
00000000	000010		0222 0821 03	.00	7/14/2021		4100-051500-1201-551-510	45.00	219809		Organization Membership	01727 V.GIVENS ACCT
00000000	000010		0222 0821 04	.00	7/20/2021		4100-051500-1293-551-510	12.49	219809		Inmate Medical Expenses	01727 V.GIVENS ACCT
	DISC. TOTAL			.00				837.20			TOTAL	837.20
00000000	000010	BANK OF SOUTHSIDE VA	0222 0821 05	.00	7/20/2021		4100-051500-1247-551-510	41.70	219810		Janitorial Supplies	01727 V.GIVENS ACCT
00000000	000010		0222 0821 06	.00	7/28/2021		4100-051500-1246-551-510	20.00	219810		Food Supplies	01727 V.GIVENS ACCT
00000000	000010		0255 0821 01	.00	7/07/2021		4100-051100-1241-512-510	131.17	219810		Office Supplies	01727 SUSSEX SHERIFF ACC
00000000	000010		0255 0821 02	.00	7/30/2021		4100-051100-1203-512-510	750.00	219810		Workshops and Conferences	01727 SUSSEX SHERIFF ACC
00000000	000010		0255 0821 03	.00	8/01/2021		4100-051100-1204-512-510	215.90	219810		Lodging	01727 SUSSEX SHERIFF ACC

P. O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PHT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000 000010	0000000 000010	.00 CHECK TOTAL	0255 0821 04	8/02/2021		4100-051100-1241-516-510	50.83	219810		Office Supplies	01727 SUSSEX SHERIFF ACC
0000000 000010	0000000 000010	.00 CHECK TOTAL	0255 0821 05	8/04/2021		4100-051100-1204-512-510	431.80	219810		Lodging	01727 SUSSEX SHERIFF ACC
0000000 001639	BHS DIRECT INC		153605P	8/30/2021		4100-041100-1231-411-410	6,050.00	219811		Postage	01727 # PM421
0000000 000183	BRITT'S SERVICE CENTER		646546	8/18/2021		4100-051100-1265-512-510	40.00	219812		Vehicle Maintenance & Repairs	01727 SUSSEX SHERIFF
0000000 000183			646564	8/24/2021		4100-051100-1265-512-510	74.40	219812		Vehicle Maintenance & Repairs	01727 SUSSEX SHERIFF
0000000 000183			646572	8/26/2021		4100-051100-1265-512-510	20.00	219812		Vehicle Maintenance & Repairs	01727 SUSSEX SHERIFF
0000000 001251	CABIN POINT VETERINARY		68638	8/06/2021		4100-021600-1227-261-210	411.00	219813		Medical Services	01727 # 1707
0000000 001251			68716	8/11/2021		4100-021600-1227-261-210	993.00	219813		Medical Services	01727 # 1707
0000000 001251			68792	8/16/2021		4100-021600-1227-261-210	433.00	219813		Medical Services	01727 # 1707
0000000 001251			68831	8/17/2021		4100-021600-1227-261-210	338.00	219813		Medical Services	01727 # 1707
0000000 001251			68832	8/17/2021		4100-021600-1227-261-210	700.00	219813		Medical Services	01727 # 1707
0000000 000728	CARQUEST OF WAKEFIELD		15335-27624	8/20/2021		4100-051100-1265-512-510	7.89	219814		Vehicle Maintenance & Repairs	01727 # 5001
0000000 000728			15335-27666	8/23/2021		4100-051100-1265-512-510	173.79	219814		Vehicle Maintenance & Repairs	01727 # 5001
0000000 001485	CENTRAL AGRIBUSINESS		JR25686	8/26/2021		4100-051500-1246-551-510	92.40	219815		Food Supplies	01727 SUSSEX SHERIFF
0000000 001485			JR25772	8/26/2021		4100-051500-1246-551-510	92.40	219815		Food Supplies	01727 SUSSEX SHERIFF
0000000 001630	CHENEY BROTHERS		12-921609314	8/25/2021		4100-051500-1246-551-510	1,506.15	219816		Food Supplies	01727 # 60030700
0000000 001946	COMMONWEALTH OCCUPATIONAL		951023	8/25/2021		4100-021100-1227-211-210	600.00	219817		Medical Services	01727 SUSSEX COUNTY
0000000 000411	CRATER CRIMINAL JUSTICE		2440	8/27/2021		4100-051100-1244-512-510	165.48	219818		Uniform Services	01727 SUSSEX SHERIFF
0000000 000343	CRATER PLANNING DISTRICT		FY22-15US	8/20/2021		4100-081800-2110-860-810	4,895.00	219819		Crater Planning District	Comm01727 FY21/22 1ST HALF
0000000 000871	CRYSTAL SPRINGS		1352472 081621	8/16/2021		4100-021100-1277-211-210	76.89	219820		Water Services	01727 # 11425301352472
0000000 000871			7302164 081921	8/19/2021		4100-061100-1277-611-610	33.87	219820		Water Services	01721 # 37281837302164
0000000 001613	CUSTOM CLEANERS		12237	8/28/2021		4100-051500-1244-551-510	162.00	219821		Uniform Services	01727 SUSSEX SHERIFF
0000000 001613			12238	8/28/2021		4100-051100-1244-551-510	54.00	219821		Uniform Services	01727 SUSSEX SHERIFF
0000000 001185	DISPUTANTA ANIMAL HOSPITA		237035	12/28/2020		4100-021600-1227-261-210	71.00	219822		Medical Services	01727 SUSSEX COUNTY
0000000 001185			237687	1/08/2021		4100-021600-1227-261-210	213.10	219822		Medical Services	01727 SUSSEX COUNTY
0000000 001185			239009	2/01/2021		4100-021600-1227-261-210	160.63	219822		Medical Services	01727 SUSSEX COUNTY
0000000 001185			239010	2/01/2021		4100-021600-1227-261-210	79.63	219822		Medical Services	01727 SUSSEX COUNTY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	001185	247586	6/28/2021	4100-021600-1227-261-210		90.00	219822				Medical Services	01727 SUSSEX COUNTY
0000000	001185	250458	8/11/2021	4100-021600-1227-261-210		398.91	219822				Medical Services	01727 SUSSEX COUNTY
0000000	001185	250867	8/18/2021	4100-021600-1227-261-210		225.00	219822				Medical Services	01727 SUSSEX COUNTY
	DISC. TOTAL	0.00	1.238 27	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	1,238.27
0000000	000902	DOC FARMER'S MARKET	MKT86107	8/30/2021		300.65	219823				Food Supplies	01727 SUSSEX COUNTY JAIL
	DISC. TOTAL	0.00	300.65	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	300.65
0000000	000152	GALLS, LLC	18269281	4/30/2021		72.22	219824				Uni form Services	01727 # 5417395
0000000	000152	18297288	5/05/2021	4100-051100-1244-519-510		126.43	219824				Uni form Services	01727 # 5417395
0000000	000152	18731443	7/01/2021	4100-051100-1244-519-510		70.30	219824				Uni form Services	01727 # 5417395
0000000	000152	19004501	8/06/2021	4100-051100-1244-512-510		147.86	219824				Uni form Services	01727 # 5417395
0000000	000152	19029099	8/10/2021	4100-051100-1244-512-510		92.45	219824				Uni form Services	01727 # 5417395
	DISC. TOTAL	0.00	368.66	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	368.66
0000000	001723	GARDAWORLD SECURITY SERVI	700697	8/20/2021		1,122.42	219825				Other Professional Services	01727 # SUS001
0000000	001723	700698	8/20/2021	4100-021600-1229-264-210		1,122.42	219825				Other Professional Services	01727 # SUS001
0000000	001723	700699	8/20/2021	4100-021600-1229-264-210		1,122.42	219825				Other Professional Services	01727 # SUS001
0000000	001723	700700	8/20/2021	4100-021600-1229-264-210		1,122.42	219825				Other Professional Services	01727 # SUS001
0000000	001723	700701	8/20/2021	4100-021600-1229-264-210		1,122.42	219825				Other Professional Services	01727 # SUS001
0000000	001723	700702	8/20/2021	4100-021600-1229-264-210		1,122.42	219825				Other Professional Services	01727 # SUS001
0000000	001723	700703	8/20/2021	4100-021600-1229-264-210		1,122.42	219825				Other Professional Services	01727 # SUS001
0000000	001723	700704	8/20/2021	4100-021600-1229-264-210		1,122.42	219825				Other Professional Services	01727 # SUS001
	DISC. TOTAL	0.00	8,979.36	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	8,979.36
0000000	000910	GILLIAM, MCINTAQUE	MG 081821	8/24/2021		10.00	219826				Vehicle Maintenance & Repairs	01727 REIMBURSEMENT
	DISC. TOTAL	0.00	10.00	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	10.00
0000000	001703	HEFTY WILEY & GORE P C	11356	8/25/2021		7,500.00	219827				Legal Services	01727 SUSSEX COUNTY
	DISC. TOTAL	0.00	7,500.00	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	7,500.00
0000000	000849	JARRATT HARDWARE	2106-086704	6/07/2021		9.99	219828				Building Maintenance & Repair	01727 # 136
0000000	000849	2106-087169	6/11/2021	4100-021200-1272-221-210		3.98	219828				Building Maintenance & Repair	01727 # 136
	DISC. TOTAL	0.00	13.97	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	13.97
0000000	001969	JENSEN MECHANICAL INC.	1089	8/25/2021		180.00	219829				Building Systems Main & Repair	01727 SUSSEX COUNTY
	DISC. TOTAL	0.00	180.00	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	180.00
0000000	001977	JONE GARAGE - TOWING	JG 050321	5/03/2021		300.00	219830				Vehicle Maintenance & Repairs	01727 SUSSEX SHERIFF
	DISC. TOTAL	0.00	300.00	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	300.00
0000000	001943	MARK D MILITANA MD PC	AUGUST 2021	8/24/2021		3,750.00	219831				Inmate Medical Expenses	01727 SUSSEX SHERIFF
	DISC. TOTAL	0.00	3,750.00	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	3,750.00
0000000	001046	MCJ	4342465511	8/13/2021		84.69	219832				Telecommunications	01727 # 8692926192
	DISC. TOTAL	0.00	84.69	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	84.69
0000000	000540	NOLAND COMPANY	351257 01	8/20/2021		49.00	219833				Building Maintenance & Repair	01727 # 00876-000636
	DISC. TOTAL	0.00	49.00	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	49.00
0000000	001246	PHILLIPS TELECOMMUNICATION	32324	8/25/2021		250.00	219834				Information System Services	01727 SUSSEX SHERIFF
	DISC. TOTAL	0.00	250.00	ACH PMT TOTAL		.00	EPY PMT TOTAL				TOTAL	250.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	000164	PITNEY-BOWES, LLC	1018829639	8/19/2021		4100-061100-1241-612-610	1.130	219835		Office Supplies	01727 # 10253226
0000000	000164		3314125913	8/26/2021		4100-021100-1252-211-210	1.394	219835		Equipment Lease/Rental	01727 # 16519256
			CHECK TOTAL	2.525	08	00 CPA PMT TOTAL					2.525 08
0000000	001870	RIVER EQUINE VETERINARY S	6275	6/23/2021		4100-021600-1227-261-210	235.50	219836		Medical Services	01727 SUSSEX COUNTY
			CHECK TOTAL	235.50		00 CPA PMT TOTAL					235.50
0000000	000832	SAM'S CLUB DIRECT	7532	8/09/2021		4100-021600-1272-264-210	179.98	219837		Building Maintenance & Repair	01727 # 0402194646154
			CHECK TOTAL	179.98		00 CPA PMT TOTAL					179.98
0000000	001709	SCHULTZ LAWSCAPES INC	32603	8/26/2021		4100-021200-1229-221-210	153.86	219838		Other Prof. Ser. & Carpet Clea	01727 PRINCETON ROAD
			CHECK TOTAL	153.86		00 CPA PMT TOTAL					153.86
0000000	001846	SMITH GARDNER, INC	28251	7/31/2021		4100-021600-1229-262-210	5.029	219839		Other Professional Services	01727 PROJ# SUSSEX-20-1
			CHECK TOTAL	5.029	98	00 CPA PMT TOTAL					5.029 98
0000000	001975	STAPLES, INC	193352486-0-3	7/29/2021		4100-021100-1241-211-210	681.34	219840		Office Supplies	01727 # 660883
0000000	001975		193352486-0-4	8/04/2021		4100-021100-1241-211-210	45.24	219840		Office Supplies	01727 # 660883
			CHECK TOTAL	726.58		00 CPA PMT TOTAL					726.58
0000000	000817	TREASURER OF VIRGINIA	8096825	7/31/2021		4100-021600-1227-261-210	368.00	219841		Medical Services	01727 # A11375
			CHECK TOTAL	368.00		00 CPA PMT TOTAL					368.00
0000000	001254	TREASURER OF VIRGINIA	COMWA 080621	8/06/2021		4100-051100-1227-512-510	20.00	219842		Medical Services inc/k9	01727 MEDICAL FEES
			CHECK TOTAL	20.00		00 CPA PMT TOTAL					20.00
0000000	000087	VAN CLEEF AUTO PARTS INC	618630	8/05/2021		4100-021600-1242-261-210	104.60	219843		Agricultural Supplies	01727 # 27430
0000000	000087		619540	8/24/2021		4100-021600-1242-261-210	99.96	219843		Agricultural Supplies	01727 #27430
0000000	000087		619541	8/24/2021		4100-021600-1265-261-210	13.80	219843		Vehicle Maintenance & Repairs	01727 # 27430
			CHECK TOTAL	218.36		00 CPA PMT TOTAL					218.36
0000000	000769	VERIZON	0973062717	8/27/2021		4100-021100-1234-211-210	214.22	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-021400-1234-241-210	47.61	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-021400-1234-242-210	71.41	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-021600-1234-261-210	23.80	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-021500-1234-253-210	23.80	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-023100-1234-291-230	71.41	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-041100-1234-411-410	95.21	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-031100-1234-311-310	95.21	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-063100-1234-631-630	119.01	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-062100-1234-621-620	142.81	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4100-063100-1234-632-630	23.80	219844		Telecommunications	01727 # 951295778000179
0000000	000769		0973062717	8/27/2021		4105-071100-1234-711-710	642.67	219844		Telecommunications	01727 # 951295778000179
			CHECK TOTAL	1,570.96		00 CPA PMT TOTAL					1,570.96
0000000	000039	VERIZON WIRELESS	9886142090	8/12/2021		4100-051100-1234-512-510	680.30	219845		Telecommunications	01727 # 520620824-00001
0000000	000039		9886142090	8/12/2021		4100-051100-1234-516-510	680.29	219845		Telecommunications	01727 # 520620824-00001
0000000	000039		9886142090	8/12/2021		4100-051500-1234-551-510	155.92	219845		Telecommunications	01727 # 520620824-00001
0000000	000039		9886629184	8/19/2021		4100-021600-1234-263-210	2,085.48	219845		Telecommunications	01727 # 742288483-00001
			CHECK TOTAL	3,601.99		00 CPA PMT TOTAL					3,601.99

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INVOICE DESCRIPTION
00000000	001296	WORK ZONE, LLC	105423	7/26/2021		4100-021200-1244-221-210	109.90	219846	.00	Uniform Services	01727 SUSSEX COUNTY
											109.90
00000000	001978	VELVERTON, FAYE	FY 082621	8/26/2021		4100-061100-1241-612-610	146.49	219847	.00	Office Supplies	01727 REIMBURSEMENT
											146.49
00000000	000728	CARQUEST OF WAKEFIELD	15335-24571	4/29/2021		4100-021600-1265-261-210	46.96	219848	.00	Vehicle Maintenance & Repairs	01727 # 2836
											46.96
00000000	000769	VERIZON	0601250741	8/21/2021		4100-021600-1234-261-210	72.93	219849	.00	Telecommunications	01727 # 551326675000162
						4100-063100-1234-632-630	58.79	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	58.79	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-611-610	58.79	219849	.00	Telecommunications	01727 # 551326675000162
						4100-021100-1234-211-210	58.79	219849	.00	Telecommunications	01727 # 551326675000162
						4100-023100-1234-291-230	58.79	219849	.00	Telecommunications	01727 # 551326675000162
						4100-031100-1234-311-310	277.36	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-021500-1234-253-210	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-021100-1234-211-210	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-041100-1234-411-410	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-611-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-611-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-611-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-611-610	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-021100-1234-211-210	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-021100-1234-211-210	28.38	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	28.39	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	28.39	219849	.00	Telecommunications	01727 # 551326675000162
						4100-061100-1234-612-610	50.27	219849	.00	Miscellaneous Others	01727 # 551326675000162
						4100-021100-1299-211-210	20.43	219849	.00	Telecommunications	01727 # 551326675000162
						4105-071100-1234-711-710	58.81	219849	.00	Telecommunications	01727 # 551326675000162
											1,274.43
											TOTAL
							62,756.45		.00		TOTAL
							62,756.45		.00		TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 62,756.45 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9/2/21
DATE

9-2-21
DATE

9/2/21
DATE

[Signature]
 DIRECTOR OF FINANCE

[Signature]
 COUNTY ADMINISTRATOR

[Signature]
 DEPT. CLERK

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	000342	AGRI-VA, INC	18592/6	9/07/2021		4100-021200-1244-221-210	67.96	219850		Uniform Services	01728 # 60039
			CHECK TOTAL	67.96		.00 CPA PMT TOTAL					67.96
0000000	001746	AMERICAN HOUSING SPECIAL	21-30	8/31/2021		4100-021300-9004-231-210	1,745.00	219851		UNOS-CDBG Housing Grt	01728 UNOS-420 BANK ST
			21-31	9/03/2021		4100-021300-9004-231-210	4,250.00	219851		UNOS-CDBG Housing Grt	01728 UNOS-225 BUTLER ST
			CHECK TOTAL	5,995.00		.00 CPA PMT TOTAL					5,995.00
0000000	001676	BERKLEY GROUP	W0#2A INV#12	9/02/2021		4100-021400-1225-241-210	4,020.00	219852		Management Consulting Service01728 PLANNER POSITION	
			W0#2B INV#12	9/02/2021		4100-021400-1225-241-210	3,312.00	219852		Management Consulting Service01728 PLANNING DIRECTOR	
			W0#2C INV#5	9/02/2021		4100-021400-1225-241-210	350.00	219852		Management Consulting Service01728 PLANNING PROJECT	
			W0#7 INV#10	9/02/2021		4100-021400-1225-241-210	585.00	219852		Management Consulting Service01728 SOLAR PROJ APPLCTN	
			CHECK TOTAL	8,267.00		.00 CPA PMT TOTAL					8,267.00
0000000	001864	BEVERLY H. WALKUP	BHW 082021	9/03/2021		4121-081000-5110-	26.35	219853		Administration Fees - Prg. In01728 REIMBURSEMENT	
			CHECK TOTAL	26.35		.00 CPA PMT TOTAL					26.35
0000000	001573	BOYD CHEVROLET BUICK GMC	50P0636	8/11/2021		4100-051100-1265-512-510	193.98	219854		Vehicle Maintenance & Repairs01728 SUSSEX SHERIFF	
			CHECK TOTAL	193.98		.00 CPA PMT TOTAL					193.98
0000000	000183	BRITT'S SERVICE CENTER	646599	9/01/2021		4100-051100-1265-512-510	34.95	219855		Vehicle Maintenance & Repairs01728 SUSSEX SHERIFF	
			CHECK TOTAL	34.95		.00 CPA PMT TOTAL					34.95
0000000	000728	CARQUEST OF WAKEFIELD	15335-28099	9/07/2021		4100-051100-1265-519-510	56.82	219856		Vehicle Maintenance Repairs	01728 # 5001
			CHECK TOTAL	56.82		.00 CPA PMT TOTAL					56.82
0000000	001485	CENTRAL AGRIBUSINESS	JR258#5	8/31/2021		4100-051500-1246-551-510	92.40	219857		Food Supplies	01728 SUSSEX SHERIFF
			CHECK TOTAL	92.40		.00 CPA PMT TOTAL					92.40
0000000	000538	CHESTERFIELD CO. TREASURER	FY21/22	8/06/2021		4100-021500-2110-252-210-523	200.00	219858		Chesterfield Co. - Med. Fligh01728 FY21/22 CONTRIBUTI	
			CHECK TOTAL	200.00		.00 CPA PMT TOTAL					200.00
0000000	001981	CHESTERFIELD INSURERS	1337/5	8/05/2021		4100-021500-1295-251-210	20,000.00	219859		Insurance Services (Non Vehic01728 SUSSEX COUNTY	
			1337/5	8/05/2021		4100-021500-1295-252-210	7,075.00	219859		Insurance Services (Non Vehic01728 SUSSEX COUNTY	
			CHECK TOTAL	27,075.00		.00 CPA PMT TOTAL					27,075.00
0000000	001449	CONVERGENT TECHNOLOGIES	24188	9/02/2021		4100-051100-1224-516-510	359.00	219860		Information System Services	01728 SUSSEX SHERIFF
			CHECK TOTAL	359.00		.00 CPA PMT TOTAL					359.00
0000000	000020	COMLING BROTHERS	46094	8/24/2021		4100-021600-1274-261-210	7.38	219861		Grounds Maintenance & Repairs01728 # SCA002	
			CHECK TOTAL	7.38		.00 CPA PMT TOTAL					7.38
0000000	000983	DELL MARKETING L.P.	10516213848	9/04/2021		4100-021600-1251-262-210	78.00	219862		Computer & Printer Purchase	01728 # 1453579
			CHECK TOTAL	78.00		.00 CPA PMT TOTAL					78.00
0000000	000902	DOC FARMER'S MARKET	MKT86264	9/07/2021		4100-051500-1246-551-510	232.50	219863		Food Supplies	01728 SUSSEX COUNTY JAIL
			CHECK TOTAL	232.50		.00 CPA PMT TOTAL					232.50
0000000	001651	DOCUMENT SYSTEMS	117232	9/06/2021		4100-021400-1252-241-210	93.74	219864		Equipment Lease/Rental	01728 SUSSEX PLANNING
			117232	9/06/2021		4100-021400-1252-242-210	93.75	219864		Equipment Lease/Rental	01728 SUSSEX PLANNING
			117233	9/06/2021		4100-021100-1252-211-210	328.66	219864		Equipment Lease/Rental	01728 SUSSEX ADMIN/FINAN
			CHECK TOTAL	516.15		.00 CPA PMT TOTAL					516.15

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000084	DOMINION VIRGINIA POWER	0561293952	8/27/2021		4100-021600-1276-263-210	6.59	219865		Electric	01728 # 0561293952
0000000	000084		3500035009	8/30/2021		4100-021600-1276-263-210	1,396.47	219865		Electric	01728 # 3500035009
0000000	000084		5690307508	8/27/2021		4100-021500-1279-251-210	125.29	219865		Propane Gas & Electric	01728 # 5690307508
0000000	000084		6305358712	8/27/2021		4100-021600-1276-264-210	46.83	219865		Electric	01728 # 6305358712
0000000	000084		6860160149	8/30/2021		4100-021600-1276-263-210	286.87	219865		Electric	01728 # 6860160149
0000000	000084		7190905005	8/30/2021		4100-021600-1276-263-210	153.73	219865		Electric	01728 # 7190905005
0000000	000084		7378703693	8/27/2021		4100-021600-1276-264-210	56.15	219865		Electric	01728 # 7378703693
0000000	000084		8855852839	8/27/2021		4100-021600-1276-263-210	464.07	219865		Electric	01728 # 8855852839
0000000	000084		9560347503	8/30/2021		4100-021600-1276-263-210	1,542.53	219865		Electric	01728 # 9560347503
0000000	000084		9630317502	8/30/2021		4100-021600-1276-263-210	472.59	219865		Electric	01728 # 9630317502
		DISC. TOTAL					4,551.12				4,551.12
		CHECK TOTAL					225.87	219866		Electric	01728 # 9660330003
		DISC. TOTAL					225.87				225.87
0000000	001723	GARDNORLND SECURITY SERVI	702861	8/27/2021		4100-021600-1229-264-210	1,122.42	219867		Other Professional Services	01728 # SUS001
0000000	001723		702862	8/27/2021		4100-021600-1229-264-210	1,122.42	219867		Other Professional Services	01728 # SUS001
0000000	001723		702863	8/27/2021		4100-021600-1229-264-210	1,122.42	219867		Other Professional Services	01728 # SUS001
0000000	001723		702864	8/27/2021		4100-021600-1229-264-210	1,122.42	219867		Other Professional Services	01728 # SUS001
0000000	001723		702865	8/27/2021		4100-021600-1229-264-210	1,122.42	219867		Other Professional Services	01728 # SUS001
0000000	001723		702866	8/27/2021		4100-021600-1229-264-210	1,122.42	219867		Other Professional Services	01728 # SUS001
0000000	001723		702867	8/27/2021		4100-021600-1229-264-210	1,122.42	219867		Other Professional Services	01728 # SUS001
0000000	001723		702868	8/27/2021		4100-021600-1229-264-210	1,122.42	219867		Other Professional Services	01728 # SUS001
		DISC. TOTAL					8,979.36				8,979.36
		CHECK TOTAL					428.62	219868		Gasoline/Mileage-Non Training	01728 MILEAGE
		DISC. TOTAL					428.62				428.62
0000000	001538	JIM WHELAN'S SERV CENTER	105743	9/01/2021		4100-051100-1265-512-510	49.95	219869		Vehicle Maintenance & Repairs	01728 SUSSEX SHERIFF
		DISC. TOTAL					49.95				49.95
0000000	001590	MARK FLYNN LEGAL SERVICES	211	9/01/2021		4100-022100-1223-281-220	16,504.23	219870		Legal Services	01728 SUSSEX COUNTY
		DISC. TOTAL					16,504.23				16,504.23
0000000	001979	MCI A VERIZON COMPANY	409060404	8/13/2021		4100-021600-1234-263-210	361.47	219871		Telecommunications	01728 # 4342462509
		DISC. TOTAL					361.47				361.47
0000000	001980	MCNEIL & COMPANY, INC.	44611128	8/04/2021		4100-021500-1262-251-210	20,000.00	219872		Insurance	01728 SUSSEX COUNTY
0000000	001980		44611128	8/04/2021		4100-021500-1262-252-210	2,384.00	219872		Insurance	01728 SUSSEX COUNTY
		DISC. TOTAL					22,384.00				22,384.00
0000000	000051	MSAG LLC	C313426	8/31/2021		4100-021400-1225-241-210	23.00	219873		Management Consulting Service	01728 SUSSEX COUNTY
		DISC. TOTAL					23.00				23.00
0000000	001256	PAJ SERVICES	SUC092021	9/01/2021		4100-021600-1247-264-210	270.00	219874		Janitorial Supplies	01728 SUSSEX COUNTY
		DISC. TOTAL					270.00				270.00
0000000	000061	PRINCE GEORGE ELECTRIC	1413003200	8/27/2021		4100-021600-1276-263-210	48.19	219875		Electric	01728 # 1413003200
0000000	000061		1423010000	8/27/2021		4100-021600-1276-263-210	77.11	219875		Electric	01728 # 1423010000
0000000	000061		1667000200	8/27/2021		4100-021600-1276-263-210	105.09	219875		Electric	01728 # 1667000200
		DISC. TOTAL					230.39				230.39

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INVOICE DESCRIPTION
0000000	001488	RRS FOODSERVICE	2193868	9/01/2021		4100-051500-1246-551-510	2,759.41	219876		N	Food Supplies	01728 # 118626 2,759.41
		DISC. TOTAL										TOTAL
0000000	001709	SCHULTZ LANDSCAPES, INC.	32937	9/07/2021		4100-021500-1229-253-210	153.86	219877			Other Professional Services	01728 PRINCETON ROAD 153.86
		DISC. TOTAL										TOTAL
0000000	001787	SIMPLE COM	11638	8/19/2021		4100-021100-1234-211-210	720.00	219878			Telecommunications	01728 SUSSEX COUNTY 720.00
		DISC. TOTAL										TOTAL
0000000	000480	STONY CREEK VOLUNTEER	SCVFD 090721	9/07/2021		4100-021500-1279-251-210	600.00	219879			Propane Gas & Electric	01728 REIMBURSEMENT 600.00
		DISC. TOTAL										TOTAL
0000000	001872	TAXING AUTHORITY CONSULTI	7394	8/30/2021		4100-041100-1291-411-410	1,481.37	219880			Judicial Land Sale Expenses	01728 SUSSEX COUNTY 1,481.37
		DISC. TOTAL										TOTAL
0000000	001827	TEMP-POWER, INC	152805-2	7/19/2021		4100-021600-1252-264-210	1,120.00	219881			Equipment Lease/Rental	01728 # 4679 1,120.00
		DISC. TOTAL										TOTAL
0000000	000081	THACKER HARDWARE	74906/1	8/25/2021		4100-021200-1272-221-210	56.29	219882			Building Maintenance & Repair	01728 # 341500 56.29
		DISC. TOTAL										TOTAL
0000000	001833	TRANSUNION RISK & ALTERNA	5687311-202108	9/01/2021		4100-051100-1229-512-510	150.00	219883			Other Professional Services	01728 # 5687311 150.00
		DISC. TOTAL										TOTAL
0000000	000769	VERIZON	0745850378 0821	8/24/2021		4100-063100-1234-631-630	70.22	219884			Telecommunications	01728 # 252384783000121 70.22
		DISC. TOTAL										TOTAL
0000000	000039	VERIZON WIRELESS	9886629624	8/19/2021		4100-051500-1234-551-510	187.45	219885			Telecommunications	01728 # 742314083-00002 187.45
		DISC. TOTAL										TOTAL
0000000	000039	VERIZON WIRELESS	9886629624	8/19/2021		4100-051100-1234-516-510	187.46	219885			Telecommunications	01728 # 742314083-00002 187.46
		DISC. TOTAL										TOTAL
0000000	000529	VIRGINIA STATE UNIVERSITY	FY21/22	8/12/2021		4100-081500-2110-832-810	1,000.00	219886			Virginia State University	01728 FY21/22 ALLOCATION 1,000.00
		DISC. TOTAL										TOTAL
0000000	000873	WASTE MANAGEMENT OF	3540911-2424-9	8/25/2021		4100-021600-1229-264-210	636.18	219887			Other Professional Services	01728 # 10-33052-52006 636.18
		DISC. TOTAL										TOTAL
0000000	001408	WITHER PUBLIC SAFETY GRP.	2147659	8/31/2021		4100-051100-1244-512-510	332.00	219888			Uniform Services	01728 # SUSCOU 332.00
		DISC. TOTAL										TOTAL
0000000	001644	XEROX FINANCIAL SERVICES	27753868	8/17/2021		4100-021100-1252-211-210	285.00	219889			Equipment Lease/Rental	01728 # 0200073202001 285.00
		DISC. TOTAL										TOTAL
0000000	001644	XEROX FINANCIAL SERVICES	27753868	8/17/2021		4100-021400-1252-241-210	142.50	219889			Equipment Lease/Rental	01728 # 0200073202001 142.50
		DISC. TOTAL										TOTAL
0000000	000020	COMLING BROTHERS	15291	8/03/2021		4100-021200-1253-221-210	9.59	219890			Equipment Lease/Purchase	01728 # SCB001 9.59
		DISC. TOTAL										TOTAL
0000000	000020	COMLING BROTHERS	15652	8/09/2021		4100-021200-1272-221-210	2.30	219890			Building Maintenance & Repair	01728 # SCB001 2.30
		DISC. TOTAL										TOTAL
												TOTAL
												TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED

[Handwritten signature and date]

THE TOTAL 107,611.08-

EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

9/9/21
DATE

9-9-21
DATE

9/9/21
DATE

Keely B. Johnson
DIRECTOR OF FINANCE

Richard J. Johnson
COUNTY ADMINISTRATOR

Manuel J. Cox
TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK TOTAL	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	999999	SAUNDERS, MELVIN	MS 090921	.00	9/09/2021		4100-099900-9999-	1,681.24	219891	.00	.00	Undistributed Expenses	01729 LIEU OF GARNISHMEN
				.00			.00 CPA	.00				TOTAL	1,681.24
				.00			.00 CPA	.00				TOTAL	1,681.24
				.00			.00 CPA	.00				TOTAL	1,681.24

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 1,681.24- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9/9/21
DATE

9-9-21
DATE

9/9/21
DATE

[Signature]
DIRECTOR OF FINANCE

[Signature]
COUNTY ADMINISTRATION

[Signature]
DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR.	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	BATCH INVOICE DESCRIPTION
0000000	9999999	G. HEADE FROMFELTER, JR.	0000001348210713JU	7/13/2021	30.00	4100-061100-1213-611-610	30.00	219892	00	Witness Fees	01731 JUROR PAYMNT 30.00
											TOTAL
0000000	9999999	KRYSTAL F. FEATHERSTUN	000000284210713JU	7/13/2021	30.00	4100-061100-1213-611-610	30.00	219893	00	Witness Fees	01731 JUROR PAYMNT 30.00
											TOTAL
0000000	9999999	NORMAN J. ROSE, JR.	0000001888210713JU	7/13/2021	30.00	4100-061100-1213-611-610	30.00	219894	00	Witness Fees	01731 JUROR PAYMNT 30.00
											TOTAL
0000000	9999999	RUSSELL LEWIS FRYE	0000001279210713JU	7/13/2021	30.00	4100-061100-1213-611-610	30.00	219895	00	Witness Fees	01731 JUROR PAYMNT 30.00
											TOTAL
0000000	9999999	SHIRLEY L. CROCKER	0000001887210713JU	7/13/2021	30.00	4100-061100-1213-611-610	30.00	219896	00	Witness Fees	01731 JUROR PAYMNT 30.00
											TOTAL
0000000	9999999	ZACHARY DOMLING	0000001630210713JU	7/13/2021	30.00	4100-061100-1213-611-610	30.00	219897	00	Witness Fees	01731 JUROR PAYMNT 30.00
											TOTAL
											TOTAL
											TOTAL
											TOTAL
											TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 180.00 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

9/10/21
 DATE

9-10-21
 DATE

9/13/21
 DATE

[Signature]
 DIRECTOR OF FINANCE

[Signature]
 COUNTY ADMINISTRATION

[Signature]
 DEPUTY CLERK, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001917	AMAZON CAPTIAL SERVICES	1M9-HXCG-4GMG	8/09/2021		4100-063100-1241-632-630	32.86	219969			Office Supplies	01730 # A1U085E5CTAJC
0000000	001917	DISC. TOTAL	1TPR-OPVL-X4F4	8/27/2021		4100-063100-1241-632-630	25.73	219969			Office Supplies	01730 # A1U085E5CTAJC
							.00	EPY PMT TOTAL				58.59
0000000	000010	BANK OF SOUTHSIDE VA	0255 0821 06	8/10/2021		4100-051100-1241-512-510	36.01	219970			Office Supplies	01730 SUSSEX SHERIFF ACC
0000000	000010	DISC. TOTAL	0255 0821 01	7/27/2021		4100-051100-1241-512-510	6.00	219970			Office Supplies	01730 SUSSEX SHERIFF ACC
							.00	EPY PMT TOTAL				42.01
0000000	001507	BARKSDALE OILS INC.	SUSSECTY 083121	8/31/2021		4100-021600-1264-261-210	346.16	219971			Mileage	01730 # SUSSECTY
0000000	001507	DISC. TOTAL	SUSSECTY 083121	8/31/2021		4100-021600-1264-221-210	155.69	219971			Mileage	01730 # SUSSECTY
0000000	001507	DISC. TOTAL	SUSSECTY 083121	8/31/2021		4100-021400-1264-242-210	236.84	219971			Mileage	01730 # SUSSECTY
0000000	001507	DISC. TOTAL	SUSSECTY 083121	8/31/2021		4100-021400-1264-241-210	192.13	219971			Mileage	01730 # SUSSECTY
0000000	001507	DISC. TOTAL	SUSSECTY 083121	8/31/2021		4100-021500-1264-253-210	122.56	219971			Mileage	01730 # SUSSECTY
0000000	001507	DISC. TOTAL	SUSSECTY 083121	8/31/2021		4100-051100-1264-512-510	7.723	219971			Mileage/Gas	01730 # SUSSECTY
0000000	001507	DISC. TOTAL	SUSSECTY 083121	8/31/2021		4105-071100-1264-711-710	558.16	219971			Gasoline	01730 # SUSSECTY
							.00	EPY PMT TOTAL				9,334.67
0000000	000300	BATTERY BARN OF VA INC	390891	9/09/2021		4100-021500-1265-252-210	192.00	219972			Vehicle Maintenance & Repairs	01730 #749
0000000	000300	DISC. TOTAL					.00	EPY PMT TOTAL				192.00
0000000	001982	BELCHER'S PAVING CO	1798	8/05/2021		4100-021600-1299-262-210-601	2,550.00	219973			Convenience Centers Upgrades	01730 SUSSEX COUNTY
0000000	001982	DISC. TOTAL					.00	EPY PMT TOTAL				2,550.00
0000000	999999	BROOKS, ANTHONY	AB 0821	9/09/2021		4100-051500-1215-551-510	40.50	219974			Inmate Pay	01730 INMATE PAY
0000000	999999	DISC. TOTAL					.00	EPY PMT TOTAL				40.50
0000000	999999	BROOKS, DAARON	DB 0821	9/09/2021		4100-051500-1215-551-510	59.40	219975			Inmate Pay	01730 INMATE PAY
0000000	999999	DISC. TOTAL					.00	EPY PMT TOTAL				59.40
0000000	999999	BROWN, GEORGE	GB 0821	9/09/2021		4100-051500-1215-551-510	144.00	219976			Inmate Pay	01730 INMATE PAY
0000000	999999	DISC. TOTAL					.00	EPY PMT TOTAL				144.00
0000000	000738	BUTLER'S TONING AND	8877	9/10/2021		4100-051100-1265-519-510	32.50	219977			Vehicle Maintenance Repairs	01730 SUSSEX SHERIFF
0000000	000738	DISC. TOTAL					.00	EPY PMT TOTAL				32.50
0000000	000728	CARQUEST OF WAKEFIELD	15335-28187	9/10/2021		4100-051100-1265-519-510	56.82	219978			Vehicle Maintenance Repairs	01730 # 5001
0000000	000728	DISC. TOTAL	15335-28229	9/11/2021		4100-051100-1265-519-510	227.14	219978			Vehicle Maintenance Repairs	01730 # 5001
							.00	EPY PMT TOTAL				170.32
0000000	001485	CENTRAL AGRIBUSINESS	JR25936	9/08/2021		4100-051500-1246-551-510	92.40	219979			Food Supplies	01730 SUSSEX SHERIFF
0000000	001485	DISC. TOTAL					.00	EPY PMT TOTAL				92.40
0000000	001630	CHENEY BROTHERS	12-921671125	9/08/2021		4100-051500-1246-551-510	2,219.70	219980			Food Supplies	01730 # 60030700
0000000	001630	DISC. TOTAL					.00	EPY PMT TOTAL				2,219.70
0000000	000871	CRYSTAL SPRINGS	15692716 090121	9/01/2021		4100-041100-1277-411-410	17.16	219981			Water Services	01730 # 695034615692716
0000000	000871	DISC. TOTAL					.00	EPY PMT TOTAL				17.16
0000000	999999	DAVIS, LOUIS	LD 0821	9/09/2021		4100-051500-1215-551-510	24.30	219982			Inmate Pay	01730 INMATE PAY
0000000	999999	DISC. TOTAL					.00	EPY PMT TOTAL				24.30

A/P CHECK REGISTER

AP100 9/16/2021 SUSSEX COUNTY

TIME-12.34.15 ActPd - 2021/09

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001892	DIRECTV, LLC	34959122X210810	8/10/2021		4100-021500-1299-253-210-611	136.74	219983		FY21 REPP/Dominion VDEM Grant	01730 # 3495-9122
			CHECK TOTAL					00 EPY PMT TOTAL			136.74
0000000	000902	DOC FARMER'S MARKET	MKT86421	9/13/2021		4100-051500-1246-551-510	223.75	219984		Food Supplies	01730 SUSSEX COUNTY JAIL
			CHECK TOTAL					00 EPY PMT TOTAL			223.75
0000000	001651	DOCUMENT SYSTEMS	115616	6/04/2021		4100-061100-1252-612-610	37.99	219985		Equipment Lease/Rental	01730 SUSSEX GEN DIST CR
0000000	001651		116030	7/06/2021		4100-021100-1276-263-210	101.07	219985		COVID-19 Expenses	01730 SUSSEX ADMIN/FINAN
0000000	001651		117005	8/09/2021		4100-061100-1252-612-610	69.13	219985		Equipment Lease/Rental	01730 SUSSEX GEN DIST CR
0000000	001651		117275	9/08/2021		4100-021600-1241-262-210	469.96	219985		Office Supplies	01730 SUSSEX COUNTY
0000000	001651		117609	9/13/2021		4100-041100-1251-411-410	899.00	219985		Computer & Printer Purchase	01730 SUSSEX COUNTY
0000000	001651		117654	9/13/2021		4100-021100-1276-263-210	19.99	219985		COVID-19 Expenses	01730 SUSSEX ADMIN/FINAN
			CHECK TOTAL					00 EPY PMT TOTAL			1,597.14
0000000	000084	DOMINION VIRGINIA POWER	0482572328	8/26/2021		4100-021600-1276-263-210	2,897.25	219986		Electric	01730 # 0482572328
0000000	000084		0963166285	9/01/2021		4100-021600-1276-263-210	160.11	219986		Electric	01730 # 0963166285
0000000	000084		1088433121	8/31/2021		4100-021600-1276-263-210	52.46	219986		Electric	01730 # 1088433121
0000000	000084		3776508966	8/31/2021		4100-021600-1276-263-210	6.59	219986		Electric	01730 # 3776508966
0000000	000084		4204030300	8/30/2021		4100-021600-1276-263-210	27.06	219986		Electric	01730 # 4204030300
0000000	000084		4714897313	8/31/2021		4100-021600-1276-263-210	142.44	219986		Electric	01730 # 4714897313
0000000	000084		4723819456	9/01/2021		4100-021600-1276-263-210	207.01	219986		Electric	01730 # 4723819456
0000000	000084		508073736	8/26/2021		4100-021600-1276-263-210	64.38	219986		Electric	01730 # 508073736
0000000	000084		6138125478	9/01/2021		4100-021600-1276-263-210	32.53	219986		Electric	01730 # 6138125478
0000000	000084		7248699964	9/01/2021		4100-021600-1276-263-210	761.04	219986		Electric	01730 # 7248699964
			CHECK TOTAL					00 EPY PMT TOTAL			4,350.87
0000000	000084	DOMINION VIRGINIA POWER	7860242267	8/31/2021		4100-021600-1276-263-210	364.74	219987		Electric	01730 # 7860242267
0000000	000084		9073933633	8/27/2021		4100-051500-1276-551-510	100.86	219987		Electric	01730 # 9073933633
0000000	000084		9293060001	9/01/2021		4100-021600-1276-263-210	41.20	219987		Electric	01730 # 9293060001
0000000	000084		9447701492	8/24/2021		4100-021600-1276-263-210	17.30	219987		Electric	01730 # 9447701492
0000000	000084		9650330005	8/31/2021		4100-021600-1276-263-210	277.00	219987		Electric	01730 # 9650330005
			CHECK TOTAL					00 EPY PMT TOTAL			801.10
0000000	000097	DREW, BRENDA H	BHD 062121	9/09/2021		4100-021100-1299-211-210	39.20	219988		Miscellaneous Others	01730 REIMBURSEMENT
			CHECK TOTAL					00 EPY PMT TOTAL			39.20
0000000	001725	EDMUNDS WASTE REMOVAL, INC	105827	9/01/2021		4100-021600-1247-264-210	425.00	219989		Janitorial Supplies	01730 SUSSEX COUNTY
			CHECK TOTAL					00 EPY PMT TOTAL			425.00
0000000	001973	FIRE CONNECTIONS, INC	41-3254	8/25/2021		4100-021500-1265-251-210	1,057.29	219990		Vehicle Maintenance & Repairs	01730 SUSSEX COUNTY
0000000	001973		41-3255	8/25/2021		4100-021500-1265-251-210	6,262.32	219990		Vehicle Maintenance & Repairs	01730 SUSSEX COUNTY
			CHECK TOTAL					00 EPY PMT TOTAL			7,319.61
0000000	001723	GARDAWORLD SECURITY SERVI	691396	7/30/2021		4100-021600-1229-264-210	1,122.42	219991		Other Professional Services	01730 # SUS001
0000000	001723		691397	7/30/2021		4100-021600-1229-264-210	1,122.42	219991		Other Professional Services	01730 # SUS001
0000000	001723		691398	7/30/2021		4100-021600-1229-264-210	1,122.42	219991		Other Professional Services	01730 # SUS001
0000000	001723		691399	7/30/2021		4100-021600-1229-264-210	1,122.42	219991		Other Professional Services	01730 # SUS001
0000000	001723		691400	7/30/2021		4100-021600-1229-264-210	1,122.42	219991		Other Professional Services	01730 # SUS001
0000000	001723		691401	7/30/2021		4100-021600-1229-264-210	1,122.42	219991		Other Professional Services	01730 # SUS001
0000000	001723		691402	7/30/2021		4100-021600-1229-264-210	1,122.42	219991		Other Professional Services	01730 # SUS001
0000000	001723		691403	7/30/2021		4100-021600-1229-264-210	1,122.42	219991		Other Professional Services	01730 # SUS001

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001723		695597	8/06/2021		4100-021600-1229-264-210	1.122.42	219991		Other Professional Services	01730 # SUS001
0000000	001723		695598	8/06/2021		4100-021600-1229-264-210	1.122.42	219991		Other Professional Services	01730 # SUS001
		.00 CHECK TOTAL		11.224.20		.00 CPA PMT TOTAL					11.224.20
0000000	001723	GARDAWORLD SECURITY SERVI	695599	8/06/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		695600	8/06/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		695601	8/06/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		695602	8/06/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		695603	8/06/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		695604	8/06/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		707232	9/03/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		707233	9/03/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		707234	9/03/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
0000000	001723		707235	9/03/2021		4100-021600-1229-264-210	1.122.42	219992		Other Professional Services	01730 # SUS001
		.00 CHECK TOTAL		11.224.20		.00 CPA PMT TOTAL					11.224.20
0000000	001723	GARDAWORLD SECURITY SERVI	707236	9/03/2021		4100-021600-1229-264-210	1.122.42	219993		Other Professional Services	01730 # SUS001
0000000	001723		707237	9/03/2021		4100-021600-1229-264-210	1.122.42	219993		Other Professional Services	01730 # SUS001
0000000	001723		707238	9/03/2021		4100-021600-1229-264-210	1.122.42	219993		Other Professional Services	01730 # SUS001
0000000	001723		707239	9/03/2021		4100-021600-1229-264-210	1.021.69	219993		Other Professional Services	01730 # SUS001
0000000	001723		709717	9/10/2021		4100-021600-1229-264-210	949.74	219993		Other Professional Services	01730 # SUS001
0000000	001723		709718	9/10/2021		4100-021600-1229-264-210	949.74	219993		Other Professional Services	01730 # SUS001
0000000	001723		709719	9/10/2021		4100-021600-1229-264-210	949.74	219993		Other Professional Services	01730 # SUS001
0000000	001723		709720	9/10/2021		4100-021600-1229-264-210	949.74	219993		Other Professional Services	01730 # SUS001
0000000	001723		709721	9/10/2021		4100-021600-1229-264-210	949.74	219993		Other Professional Services	01730 # SUS001
0000000	001723		709722	9/10/2021		4100-021600-1229-264-210	949.74	219993		Other Professional Services	01730 # SUS001
		.00 CHECK TOTAL		10.087.39		.00 CPA PMT TOTAL					10.087.39
0000000	001723	GARDAWORLD SECURITY SERVI	709723	9/10/2021		4100-021600-1229-264-210	949.74	219994		Other Professional Services	01730 # SUS001
0000000	001723		709724	9/10/2021		4100-021600-1229-264-210	949.74	219994		Other Professional Services	01730 # SUS001
		.00 CHECK TOTAL		1.899.48		.00 CPA PMT TOTAL					1.899.48
0000000	001951	HCS LLC	INI3980	9/08/2021		4100-021100-1228-211-210	334.50	219995		Contractual Services	01730 PROJ# PRJ103735
		.00 CHECK TOTAL		334.50		.00 CPA PMT TOTAL					334.50
0000000	000049	JARRATT HARDWARE	2108-092314	8/03/2021		4100-051500-1247-551-510	29.98	219996		Janitorial Supplies	01730 # 159
0000000	000049		2108-093186	8/13/2021		4100-051500-1247-551-510	32.16	219996		Janitorial Supplies	01730 # 159
0000000	000049		2108-093460	8/16/2021		4100-051500-1272-551-510	29.99	219996		Building Maintenance & Repair	01730 # 159
0000000	000049		2108-094773	8/28/2021		4100-051500-1245-551-510	12.29	219996		Law Enforcement Supplies	01730 # 159
		.00 CHECK TOTAL		104.42		.00 CPA PMT TOTAL					104.42
0000000	999999	KING, DAVID	DK 0821	9/09/2021		4100-051500-1215-551-510	24.30	219997		Inmate Pay	01730 INMATE PAY
		.00 CHECK TOTAL		24.30		.00 CPA PMT TOTAL					24.30
0000000	001115	LIFESTAR AMBULANCE	SC082021	8/09/2021		4100-021500-2110-252-210-524	28.628.00	219998		Emergency Med. SVC - Pd EMT.	01730 AUGUST 2021
0000000	001115		W082021	8/09/2021		4100-021500-2110-252-210-524	55.784.00	219998		Emergency Med. SVC - Pd EMT.	01730 AUGUST 2021
		.00 CHECK TOTAL		84.412.00		.00 CPA PMT TOTAL					84.412.00
0000000	000129	LOGAN SYSTEMS, INC	55524	8/15/2021		4100-062100-1236-621-620	1.032.27	219999		Microfilming & Scanning	01730 SUSSEX CIRCUIT COU
		.00 CHECK TOTAL		1.032.27		.00 CPA PMT TOTAL					1.032.27

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PHT	ACH ACH PHT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001983	MID-ATLANTIC PEST AND LAW MAPL	080221	8/02/2021		4100-021600-1272-261-210	340.00	220000			Building Maintenance & Repair	01730 SUSSEX ANML SHELTE
0000000	001983	MAPL	081021	8/10/2021		4100-021600-1272-261-210	55.00	220000			Building Maintenance & Repair	01730 SUSSEX ANML SHELTE
		DISC. TOTAL			395.00	00 CPA PHT TOTAL						395.00
0000000	000991	PARKER OIL CO	915656	9/10/2021		4100-051500-1278-551-510	180.65	220001			011	01730 # 87746E
		DISC. TOTAL			180.65	00 CPA PHT TOTAL						180.65
0000000	000163	PEARSON'S APPRAISAL SERV	#5 090821	9/08/2021		4100-031100-1225-312-310	6,993.09	220002			Management Consulting Service	01730 SUSSEX COUNTY
		DISC. TOTAL			6,993.09	00 CPA PHT TOTAL						6,993.09
0000000	001886	PESCHKE, AL	AP 091321	9/13/2021		4100-023100-1264-291-230	96.57	220003			Gasoline/Mileage-Non Training	01730 MILEAGE
		DISC. TOTAL			96.57	00 CPA PHT TOTAL						96.57
0000000	001246	PHILLIPS TELECOMMUNICATION	32213	6/15/2021		4100-021100-1234-211-210	1,500.00	220004			Telecommunications	01730 SUSSEX COUNTY
0000000	001246		32220	6/22/2021		4100-021100-1234-211-210	484.63	220004			Telecommunications	01730 SUSSEX COUNTY
		DISC. TOTAL			1,984.63	00 CPA PHT TOTAL						1,984.63
0000000	000164	PITNEY-BOWES, LLC	3314123274	8/26/2021		4100-041100-1252-411-410	146.34	220005			Equipment Lease/Rental	01730 # 11643517
		DISC. TOTAL			146.34	00 CPA PHT TOTAL						146.34
0000000	000165	POSTMASTER	8XRENT1339 0921	9/07/2021		4100-031100-1231-311-310	62.00	220006			Postage	01730 BOX RENT 1339
		DISC. TOTAL			62.00	00 CPA PHT TOTAL						62.00
0000000	000061	PRINCE GEORGE ELECTRIC	2006028100 0921	9/02/2021		4100-021600-1276-263-210	438.16	220007			Electric	01730 # 2006028100
		DISC. TOTAL			438.16	00 CPA PHT TOTAL						438.16
0000000	999999	RICHARDSON, LUTHER	LR 0821	9/09/2021		4100-051500-1215-551-510	15.30	220008			Inmate Pay	01730 INMATE PAY
		DISC. TOTAL			15.30	00 CPA PHT TOTAL						15.30
0000000	001787	SIMPLE COM	11675-OYS	9/07/2021		4100-021100-1228-271-210	192.00	220009			Contractual Services	01730 SUSSEX COUNTY
0000000	001787		11717-OYS	9/07/2021		4100-051100-1224-512-510	25.00	220009			Information System Services	01730 SUSSEX SHERIFF
0000000	001787		11717-OYS	9/07/2021		4100-051500-1224-551-510	25.00	220009			Information System Services	01730 SUSSEX SHERIFF
		DISC. TOTAL			242.00	00 CPA PHT TOTAL						242.00
0000000	001772	SOUTHSHORE ELECTRIC	COOPER 561962001 0921	9/03/2021		4100-021600-1276-264-210	79.96	220010			Electric	01730 # 561962001
		DISC. TOTAL			79.96	00 CPA PHT TOTAL						79.96
0000000	999999	SPENCER, SAMUEL	SS 0821	9/09/2021		4100-051500-1215-551-510	144.00	220011			Inmate Pay	01730 INMATE PAY
		DISC. TOTAL			144.00	00 CPA PHT TOTAL						144.00
0000000	000067	STONY CREEK PHARMACY	SCP 083121	8/31/2021		4100-051500-1293-551-510	633.07	220012			Inmate Medical Expenses	01730 AUGUST 2021
		DISC. TOTAL			633.07	00 CPA PHT TOTAL						633.07
0000000	001766	THE SUPPLY ROOM	4382744-0	9/08/2021		4100-051100-1241-512-510	18.26	220013			Office Supplies	01730 SUSSEX SHERIFF
0000000	001766		4382744-0	9/08/2021		4100-051500-1241-551-510	12.80	220013			Office Supplies	01730 SUSSEX SHERIFF
		DISC. TOTAL			31.06	00 CPA PHT TOTAL						31.06
0000000	000831	VACORP	79238-WC	9/01/2021		4100-051100-1128-512-510	13,847.89	220014			Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831		79238-WC	9/01/2021		4100-051500-1128-551-510	9,084.90	220014			Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831		79238-WC	9/01/2021		4100-021100-1128-211-210	102.32	220014			Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831		79238-WC	9/01/2021		4100-023100-1128-291-230	21.42	220014			Worker's Comp - Self Insured	01730 # VA-SU-107-22

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INVOICE DESCRIPTION
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-021400-1128-242-210	1,061.47	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-062100-1128-621-620	54.15	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-061100-1128-612-610	3.44	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-063100-1128-631-630	88.34	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-021600-1128-261-210	717.37	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-031100-1128-311-310	36.22	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-041100-1128-411-410	46.49	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-021300-1128-231-210	527.26	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-021500-1128-253-210	452.82	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-021600-1128-262-210	1,055.67	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4100-063100-1128-632-630	2,480.99	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4105-071100-1128-711-710	15.60	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4105-071100-1128-711-710	53.47	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4105-071100-1128-711-710	1,595.55	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
0000000	000831	79238-WC	79238-WC	9/01/2021		4105-071100-1128-711-710	30.88	220014		Worker's Comp - Self Insured	01730 # VA-SU-107-22
							31,276.25			00 EPY PMT TOTAL	31,276.25
0000000	000087	VAN CLEEF AUTO PARTS INC	14237	8/26/2021		4100-021500-1265-251-210	183.38	220015		Vehicle Maintenance & Repairs	01730 # 27430
0000000	000087		14242	8/24/2021		4100-021500-1265-251-210	1,247.80	220015		Vehicle Maintenance & Repairs	01730 # 27430
0000000	000087		14265	8/25/2021		4100-021500-1265-252-210	606.90	220015		Vehicle Maintenance & Repairs	01730 # 27430
							2,038.08			00 EPY PMT TOTAL	2,038.08
0000000	000769	VERIZON	0695890348	8/31/2021		4100-051100-1234-516-510	364.02	220016		Telecommunications	01730 # 351333549000198
							364.02			00 EPY PMT TOTAL	364.02
0000000	000757	VERIZON BUSINESS	61325366	9/10/2021		4100-021100-1234-211-210	48.07	220017		Telecommunications	01730 # Y2694822
0000000	000757		61325366	9/10/2021		4100-021400-1234-241-210	48.06	220017		Telecommunications	01730 # Y2694822
0000000	000757		61325366	9/10/2021		4100-021400-1234-242-210	48.06	220017		Telecommunications	01730 # Y2694822
0000000	000757		61325366	9/10/2021		4100-041100-1234-411-410	48.06	220017		Telecommunications	01730 # Y2694822
0000000	000757		61325366	9/10/2021		4100-031100-1234-311-310	48.06	220017		Telecommunications	01730 # Y2694822
0000000	000757		61325366	9/10/2021		4100-023100-1234-291-230	48.06	220017		Telecommunications	01730 # Y2694822
0000000	000757		61325366	9/10/2021		4100-021500-1234-253-210	48.06	220017		Telecommunications	01730 # Y2694822
0000000	000757		61325366	9/10/2021		4100-051100-1234-516-510	48.06	220017		Telecommunications	01730 # Y2694822
							432.55			00 EPY PMT TOTAL	432.55
0000000	000873	WASTE MANAGEMENT OF	3119388-2425-8	9/01/2021		4100-021600-1229-264-210	913.73	220018		Other Professional Services	01730 # 25-09633-63000
0000000	000873		3543262-2424-4	9/01/2021		4100-021600-1229-264-210	188.12	220018		Other Professional Services	01730 # 20-31152-33003
0000000	000873		3543836-2424-5	9/01/2021		4100-021300-9004-231-210	305.00	220018		UNOS-CDBG Housing Grt	01730 # 25-08243-13005
							1,406.85			00 EPY PMT TOTAL	1,406.85
0000000	000990	MAVERLY MOTORS, INC	16520	7/13/2021		4100-021500-1265-251-210	20.00	220019		Vehicle Maintenance & Repairs	01730 SUSSEX COUNTY
0000000	000990		16544	8/03/2021		4100-021500-1265-253-210	75.00	220019		Vehicle Maintenance & Repairs	01730 SUSSEX COUNTY
							95.00			00 EPY PMT TOTAL	95.00
0000000	001365	WILLIAM COLLIE	CBM 091321	9/13/2021		4100-062100-1241-621-620	135.60	220020		Office Supplies	01730 SUSSEX CIRCUIT COU
							135.60			00 EPY PMT TOTAL	135.60
0000000	000322	WILLIAMS, GARY M. CLERK	GMW 091021	9/10/2021		4100-062100-1292-621-620	87.74	220021		Bank/CC & Other Fees	01730 REIMBURSEMENT
							87.74			00 EPY PMT TOTAL	87.74

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK TOTAL	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	BATCH INV DESCRIPTION
0000000	001136	WILSON, DEBORAH	090221	250.00	9/02/2021		4100-061100-1234-613-610	250.00	220022	.00	.00	01730 CELLPHONE STIPEND
												250.00
0000000	001644	XEROX FINANCIAL SERVICES	2771243	157.56	8/12/2021		4100-062100-1252-621-620	157.56	220023	.00	.00	01730 # 0200128117001
												157.56
0000000	000728	CARQUEST OF MAKEFIELD	15335-27939	20.31	9/01/2021		4100-021500-1254-253-210	20.31	220024	.00	.00	01730 # 2936
												20.31
0000000	000164	PITNEY-BOWES, LLC	1018677241	135.81	7/28/2021		4100-063100-1252-632-630	135.81	220025	.00	.00	01730 # 18433172
												135.81
0000000	000769	VERIZON	0130840093 0921	524.07	9/06/2021		4100-051100-1234-512-510	524.07	220026	.00	.00	01730 # 351337100000174
			0763493682 0921	88.76	9/06/2021		4100-051500-1234-551-510	88.76	220026	.00	.00	01730 # 351337100000174
												612.83
0000000	001644	XEROX FINANCIAL SERVICES	2735039	152.69	7/25/2021		4100-031100-1252-311-310	152.69	220027	.00	.00	01730 # 0200099060001
			2788620	145.00	8/25/2021		4100-031100-1252-311-310	145.00	220027	.00	.00	01730 # 0200099060001
												297.69
0000000	000769	VERIZON	0156873625 0821	116.61	8/31/2021		4100-061100-1234-613-610	116.61	220028	.00	.00	01730 # 850451987000185
												116.61
0000000	000769	VERIZON	0689130006 0921	1,125.98	9/06/2021		4100-063100-1234-631-630	1,125.98	220029	.00	.00	01730 # 352390716000129
												1,125.98
												200,208.43
												200,208.43

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 200,208.43- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

9-16-21 DATE
 7-16-21 DATE
 9-16-21 DATE

Kelly [Signature]
 DIRECTOR OF FINANCE

Richard [Signature]
 COUNTY ADMINISTRATION

Dustin [Signature]
 DEPT. J. TAX TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	CPA PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000000	001984	RUFFIN ENTERPRISES LLC	8996	6/10/2021		4121-081000-5210	5,000.00	5,000.00	220042			Repairs/Contractor Cost	01732 34083 CHINQUAPIN R
													5,000.00
00000000	000162	SUFFOLK ENERGIES INC	522419	10/31/2020		4100-021600-1278-264-210	290.79	290.79	220043			Diesel Fuel	01732 # 66740484
						4100-021600-1278-261-210	290.79	290.79	220043			Oil	01732 # 66740484
						4100-021200-1264-221-210	290.79	290.79	220043			Mileage	01732 # 66740484
													872.37
													TOTAL
00000000	001872	TAXING AUTHORITY CONSULT	7421	9/16/2021		4100-041100-1291-411-410	448.00	448.00	220044			Judicial Land Sale Expenses	01732 SUSSEX COUNTY
													448.00
00000000	000087	VAN CLEEF AUTO PARTS INC	614079	4/30/2021		4100-021600-1265-261-210	125.49	125.49	220045			Vehicle Maintenance & Repairs	01732 # 27430
						4100-021600-1242-261-210	143.70	143.70	220045			Agricultural Supplies	01732 # 27430
													269.19
													TOTAL
00000000	000039	VERIZON WIRELESS	9888209412	9/10/2021		4100-011100-1234-111-110	137.19	137.19	220046			Telecommunications	01732 # 805250394-00001
						4100-021100-1234-211-210	241.87	241.87	220046			Telecommunications	01732 # 805250394-00001
						4100-021100-2120-211-210-203	111.45	111.45	220046			COVID-19 Expenses	01732 # 805250394-00001
						4100-021200-1234-221-210	49.42	49.42	220046			Telecommunications	01732 # 805250394-00001
						4100-021300-1234-231-210	178.80	178.80	220046			Telecommunications	01732 # 805250394-00001
						4100-021400-1234-241-210	40.01	40.01	220046			Telecommunications	01732 # 805250394-00001
						4100-021400-1234-242-210	58.59	58.59	220046			Telecommunications	01732 # 805250394-00001
						4100-021500-1234-253-210	88.60	88.60	220046			Telecommunications	01732 # 805250394-00001
						4100-021600-1234-261-210	280.21	280.21	220046			Telecommunications	01732 # 805250394-00001
						4100-021600-1234-262-210	88.62	88.62	220046			Mobile Telecommunications	01732 # 805250394-00001
						4100-021600-1234-263-210	40.01	40.01	220046			Telecommunications	01732 # 805250394-00001
						4100-023100-1234-291-230	40.03	40.03	220046			Telecommunications	01732 # 805250394-00001
						4100-031100-1234-311-310	40.01	40.01	220046			Telecommunications	01732 # 805250394-00001
													1,394.81
													TOTAL
00000000	000879	WOMACK PUBLISHING CO.	2021 RENEWAL	8/31/2021		4100-021400-1202-241-210	46.00	46.00	220047			Public. Susc. / Books, Ref.	M01732 ACCT# 150700
													46.00
													TOTAL
													22,865.11
													TOTAL
													22,865.11
													TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 22,865.11 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-20-21
DATE
9-20-21
DATE
9/20/21
DATE

[Signature]
DIRECTOR OF FINANCE
[Signature]
COUNTY ADMINISTRATOR
[Signature]
DESTEJ. COX, TREASURER

PAYROLL DEDUCTION CHECKS



P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040210916210900	9/16/2021	100-000200-0100-	709.87	219898		00000
00000	000245		DC040210916210900	9/16/2021	105-000200-0100-	127.49	219898		00000
00000	000245		DC041210916210900	9/16/2021	100-000200-0100-	569.29	219898		00000
00000	000245		DC041210916210900	9/16/2021	105-000200-0100-	113.04	219898		00000
					CHECK TOTAL	1,519.69			
00000	000881	ANTHEM BLUE CROSS AND	DC001210916210900	9/16/2021	100-000200-0100-	34,523.00	219899		00000
00000	000881		DC001210916210900	9/16/2021	105-000200-0100-	5,681.00	219899		00000
00000	000881		DC002210916210900	9/16/2021	100-000200-0100-	808.50	219899		00000
00000	000881		DC003210916210900	9/16/2021	100-000200-0100-	1,180.00	219899		00000
00000	000881		DC004210916210900	9/16/2021	100-000200-0100-	1,949.00	219899		00000
00000	000881		DC006210916210900	9/16/2021	100-000200-0100-	2,004.00	219899		00000
00000	000881		DC012210916210900	9/16/2021	100-000200-0100-	974.50	219899		00000
00000	000881		DC015210916210900	9/16/2021	100-000200-0100-	1,588.00	219899		00000
					CHECK TOTAL	48,708.00			
00000	001397	LEGAL SHIELD	DC097210916210900	9/16/2021	100-000200-0100-	11.98	219900		00000
00000	001397		DC097210916210900	9/16/2021	105-000200-0100-	26.93	219900		00000
					CHECK TOTAL	38.91			
00000	001021	MINNESOTA LIFE INS CO	DC200210916210900	9/16/2021	100-000200-0100-	400.70	219901		00000
00000	001021		DC200210916210900	9/16/2021	105-000200-0100-	105.65	219901		00000
					CHECK TOTAL	506.35			
00000	000872	NATIONWIDE RETIREMENT	DC090210916210900	9/16/2021	100-000200-0100-	845.00	219902		00000
00000	000872		DC090210916210900	9/16/2021	105-000200-0100-	220.00	219902		00000
					CHECK TOTAL	1,065.00			
00000	001570	NEW JERSEY FAMILY	DC108210916210900	9/16/2021	100-000200-0100-	179.84	219903		00000
					CHECK TOTAL	179.84			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114210916210900	9/16/2021	100-000200-0100-	121.33	219904		00000
					CHECK TOTAL	121.33			
00000	000247	TREASURER OF VIRGINIA	DC080210916210900	9/16/2021	100-000200-0100-	2,180.38	219905		00000
					CHECK TOTAL	2,180.38			
00000	000831	VACORP	DC035210916210900	9/16/2021	100-000200-0100-	178.96	219906		00000
00000	000831		DC035210916210900	9/16/2021	105-000200-0100-	109.52	219906		00000
					CHECK TOTAL	288.48			
00000	001027	VALIC RETIREMENT	DC091210916210900	9/16/2021	100-000200-0100-	1,465.00	219907		00000
					CHECK TOTAL	1,465.00			
					CLASS TOTAL	56,072.98			
					FINAL TOTAL	56,072.98			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED
 THE TOTAL 56,072.98- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

Robert J. Cox
 COUNTY ADMINISTRATOR
Dustie Cox

9-13-21
 DATE
 9/13/21

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040210930210900	9/30/2021	100-000200-0100-	709.87	220048		00000
00000	000245		DC040210930210900	9/30/2021	105-000200-0100-	127.49	220048		00000
00000	000245		DC041210930210900	9/30/2021	100-000200-0100-	569.29	220048		00000
00000	000245		DC041210930210900	9/30/2021	105-000200-0100-	113.04	220048		00000
					CHECK TOTAL	1,519.69			
00000	000881	ANTHEM BLUE CROSS AND	DC001210930210900	9/30/2021	100-000200-0100-	34,523.00	220049		00000
00000	000881		DC001210930210900	9/30/2021	105-000200-0100-	7,429.00	220049		00000
00000	000881		DC002210930210900	9/30/2021	100-000200-0100-	808.50	220049		00000
00000	000881		DC003210930210900	9/30/2021	100-000200-0100-	1,180.00	220049		00000
00000	000881		DC004210930210900	9/30/2021	100-000200-0100-	1,949.00	220049		00000
00000	000881		DC006210930210900	9/30/2021	100-000200-0100-	2,004.00	220049		00000
00000	000881		DC012210930210900	9/30/2021	100-000200-0100-	974.50	220049		00000
00000	000881		DC015210930210900	9/30/2021	100-000200-0100-	1,588.00	220049		00000
					CHECK TOTAL	50,456.00			
00000	001397	LEGAL SHIELD	DC097210930210900	9/30/2021	100-000200-0100-	11.98	220050		00000
00000	001397		DC097210930210900	9/30/2021	105-000200-0100-	26.93	220050		00000
					CHECK TOTAL	38.91			
00000	001021	MINNESOTA LIFE INS CO	DC200210930210900	9/30/2021	100-000200-0100-	400.70	220051		00000
00000	001021		DC200210930210900	9/30/2021	105-000200-0100-	98.35	220051		00000
					CHECK TOTAL	499.05			
00000	000872	NATIONWIDE RETIREMENT	DC090210930210900	9/30/2021	100-000200-0100-	845.00	220052		00000
00000	000872		DC090210930210900	9/30/2021	105-000200-0100-	220.00	220052		00000
					CHECK TOTAL	1,065.00			
00000	001570	NEW JERSEY FAMILY	DC108210930210900	9/30/2021	100-000200-0100-	179.84	220053		00000
					CHECK TOTAL	179.84			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114210930210900	9/30/2021	100-000200-0100-	121.33	220054		00000
					CHECK TOTAL	121.33			
00000	000247	TREASURER OF VIRGINIA	DC080210930210900	9/30/2021	100-000200-0100-	2,180.38	220055		00000
					CHECK TOTAL	2,180.38			
00000	000831	VACORP	DC035210930210900	9/30/2021	100-000200-0100-	178.96	220056		00000
00000	000831		DC035210930210900	9/30/2021	105-000200-0100-	75.85	220056		00000
					CHECK TOTAL	254.81			
00000	001027	VALIC RETIREMENT	DC091210930210900	9/30/2021	100-000200-0100-	1,465.00	220057		00000
					CHECK TOTAL	1,465.00			
					CLASS TOTAL	57,780.01			
					FINAL TOTAL	57,780.01			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 57,780.01 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-24-21
DATE

9/24/21

Richard J. Elho
COUNTY ADMINISTRATOR

Samuel J. Elho

SUSSEX COUNTY TREASURER'S REPORT

SUBMITTED BY DESTE J. COX, TREASURER

September 30, 2021

TABLE OF CONTENTS

**BANK RECONCILIATION
999 TREAS. ACCT - 4 YR. COMP. BAL SHEET**



TREASURER'S OFFICE

DESTE JARRATT COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business September 30, 2021

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$7,643.01	
Plus Cr Card Merch Fee - in bank, not in office--JE	\$249.11	
Plus Bank Service Charge - in bank, not in office--JE	\$114.77	
Less Outstanding Checks not cleared bank	\$0.00	\$8,006.89

BSV #301- STONY CREEK, VA

Bank Balance	\$3,626,983.67	
Plus Deposits in Transit - in office, not in bank	\$2,983.58	
Plus Bank Merch Fees - in bank, not in office--JE	\$231.61	
Less Outstanding Checks not cleared bank	(\$1,545,045.50)	
Less Deposits in Transit - in bank, not in office	(\$128,945.57)	\$1,956,207.79

SONA/PRIMIS #401- WAVERLY, VA

Bank Balance	\$17,227.51	
Less Deposits in Transit - in bank, not in office	(\$0.71)	\$17,226.80
Investments and CD's		
#30380034 - SONA #451	\$2,315,631.94	
#30383118 - SONA #451	\$1,014,287.75	
#30383043 - SONA #451	\$2,009,181.18	
		\$5,339,100.87

QZAB -06 #702 Investment Balance \$1,827,601.53

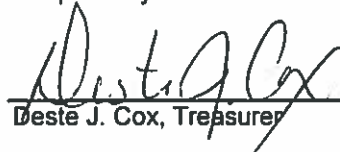
LGIP INVESTMENT #803 Investment Balance \$2,386,081.00

VA INV POOL #804 Investment Balance \$2,622,135.77

TOTAL IN BANKS REC W/GL \$14,156,360.65

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:


Deste J. Cox, Treasurer

kbe

09/30/2021 DESTE J. COX, TREASURER

SUSSEX COUNTY
BALANCE SHEET - COMPARATIVE PERIODS
2018/09 - 2021/09

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09	FY/2021 Bal. Sheet 2020/07 Thru 2020/09	FY/2022 Bal. Sheet 2021/07 Thru 2021/09
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000100-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000100-0101	ASSETS	.00	.00	.00	.00
000100-0201	Cash in Office - Treasurer	600.00	1,000.00	1,000.00	1,000.00
000100-0251	BB&T - MM Checking	2,604,025.49	927,002.83	74,435.14	8,006.89
000100-0252	BB&T - CD's	.00	.00	.00	.00
000100-0301	BB&T - Repos	.00	.00	.00	.00
000100-0302	BSV - MM Checking	10,184.04	2,439,239.74	4,949,630.39	1,956,207.79
000100-0351	BSV - Investment Acct	.00	50,000.00	.00	.00
000100-0352	BSV - CD's	.00	.00	.00	.00
000100-0401	BSV - Repos	.00	.00	.00	.00
000100-0451	SONA BANK (SB) CHECKING	11,542.48	16,533.73	14,508.68	17,226.80
000100-0452	SONA BANK (SB) CD'S	2,228,143.93	2,247,108.11	5,306,668.60	5,339,100.87
000100-0701	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0702	Bank of America QZAB Acct	813,636.41	892,584.10	973,315.63	.00
000100-0803	Bk of America QZAB 06 Escrow	1,383,319.48	1,527,904.53	1,675,859.11	1,827,601.53
000100-0804	IGIP - Investments	3,166,638.60	2,480,298.12	2,383,356.16	2,386,081.00
000100-0805	VIP - Investments	516,112.86	2,090,590.87	617,836.79	2,622,135.77
000100-0806	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0901	Va.Snap/PEM-VPSA Int. Acct	.00	.00	.00	.00
000300-0000	NSF Checks	234.00	1,344.45	746.31	.00
000300-0100	ASSETS	10,734,437.29	12,673,606.48	15,997,356.81	14,157,360.65
000300-0105	FUND EQUITY	10,734,437.29	12,673,606.48	15,997,356.81	14,157,360.65
000300-0110	General Fund	2,914,324.81	1,791,229.96	5,058,199.78	5,400,607.01
000300-0115	VPA Fund	.00	63,241.51	31,621.05	191,294.83
000300-0120	CSA Fund	36,418.72	63,717.67	68,198.66	122,950.64
000300-0121	BJA Trust Fund	.00	.00	.00	.00
000300-0122	IPR Loan Program Fund	.00	.00	.00	.00
000300-0123	IPR Program Income Fund (11/02)	37,617.07	34,227.92	19,673.65	14,623.30
000300-0124	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0125	CDBG Housing Program	58,918.99	59,415.99	59,928.99	60,192.99
000300-0135	Sussex Gardens Proj FD (Rev1 FD)	.00	.00	.00	.00
000300-0140	Drug Forfeiture Fund	16,078.49	17,711.21	13,888.03	11,067.23
000300-0201	Reserve for CP and DS	3,589,722.02	5,604,103.02	5,547,832.02	4,729,784.74
000300-0251	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0252	Law Library Fund	28,468.84	29,559.47	30,676.90	31,979.30
000300-0253	School Fund	.80	302,126.25	.00	.00
000300-0254	School Food Services Fund	27,417.19	15,919.40	59,074.76	124,131.75
000300-0255	Summer Food Service Fund	5,288.27	11,351.80	75,021.69	9,498.56
000300-0254	Title and Grant fund	689,580.46	761,860.19	886,750.40	131,066.45

09/30/2021 DESPTE J. COX, TREASURER

SUSSEX COUNTY
BALANCE SHEET - COMPARATIVE PERIODS

2018/09 - 2021/09

FUND # -999 TREASURER'S ACCOUNTABILITY FUND

61070C

MAJOR#	DESCRIPTION	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09	FY/2021 Bal. Sheet 2020/07 Thru 2020/09	FY/2022 Bal. Sheet 2021/07 Thru 2021/09
000300-0255	School Textbook Fund	250,837.41	199,458.29	81,490.07	143,598.76
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	198,361.05	202,117.05	205,595.05	207,472.05
000300-0302	General Capital Projects Fund	621,004.60	763,713.64	1,033,545.86	1,001,905.24
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	135,135.27	25,025.77	29,525.77	29,525.77
000300-0306	Cabin Point - Industrail Park Fund	38,509.76	17,098.88	45,814.50	45,814.50
000300-0307	Henry - Industrial Park Fund	113,991.84	153,980.77	153,980.77	153,980.77
000300-0723	Robert Mitchell Scholarship Fund	25,007.17	25,216.17	25,402.17	25,445.17
000300-0724	Wav/Wak Rotary Scholarship Fund	27,996.86	33,709.86	30,436.86	29,942.86
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	30,140.83	31,358.83	33,067.83	33,604.83
000300-0726	Millard D. Stith Sch. Fund	101,502.00	101,557.00	.00	.00
000300-0733	Special Welfare Fund	1,779.67	13,712.81	59,287.85	19,112.85
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	8,472,939.44	10,109,728.82	13,235,414.28	12,212,646.78
	TOTAL PRIOR YR FUND BALANCE	8,472,939.44	10,109,728.82	13,235,414.28	12,212,646.78
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	.00	.00	.00	.00
000400-0002	Cash Over and Short	5.92	43.19	87.48	178.73
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	1,476.06	8,383.69	11,905.64	13,988.98
000400-0013	Prepaid Taxes - RE	47,510.98	58,227.15	35,914.67	54,462.13
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	813,636.41	892,584.10	973,315.63	.00
000400-0016	QZAB 2006 Escrow Acct.	1,383,319.48	1,527,904.53	1,675,859.11	1,827,601.53
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	66,296.50	76,735.00	64,860.00	48,482.50
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	50,747.50	.00	.00	.00
	OTHER ACCOUNTS	2,261,497.85	2,563,877.66	2,761,942.53	1,944,713.87
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	.00	.00	.00	.00
000401-0102	Escrow for Rescue Vehicles	.00	.00	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000500-0000	UNCOLLECTED TAXES - COUNTY	2,261,497.85	2,563,877.66	2,761,942.53	1,944,713.87
000501-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-1990	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1991	Real Estate - 1990	.00	.00	.00	.00
	Real Estate - 1991	.00	.00	.00	.00

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09	FY/2021 Bal. Sheet 2020/07 Thru 2020/09	FY/2022 Bal. Sheet 2021/07 Thru 2021/09
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	.00	.00	.00	.00
000501-1997	Real Estate - 1997	.00	.00	.00	.00
000501-1998	Real Estate - 1998	86.04	.00	.00	.00
000501-1999	REAL ESTATE - 1999	121.68	121.68	.00	.00
000501-2000	Real Estate - 2000	168.00	168.00	168.00	.00
000501-2001	Real Estate - 2001	168.00	168.00	168.00	168.00
000501-2002	Real Estate - 2002	182.00	182.00	182.00	182.00
000501-2003	Real Estate - 2003	182.00	182.00	182.00	182.00
000501-2004	REAL ESTATE - 2004	187.85	187.85	187.85	187.85
000501-2005	Real Estate - 2005	187.85	187.85	187.85	187.85
000501-2006	Real Estate - 2006	161.28	161.28	161.28	161.28
000501-2007	Real Estate - 2007	161.28	161.28	161.28	161.28
000501-2008	REAL ESTATE - 2008	274.41	264.55	264.55	264.55
000501-2009	RE - 2009	529.20	442.26	442.26	442.26
000501-2010	Real Estate - 2010	907.62	638.28	613.44	442.26
000501-2011	Real Estate - 2011	1,705.71	638.28	613.44	442.26
000501-2012	Real Estate - 2012	3,291.21	1,465.52	1,134.64	836.77
000501-2013	Real Estate - 2013	6,355.60	3,395.27	2,771.25	2,213.61
000501-2014	Real Estate - 2014	14,245.11	6,925.92	5,263.08	3,220.65
000501-2015	Real Estate - 2015	30,985.97	12,898.58	7,661.39	3,876.23
000501-2016	Real Estate - 2016	85,246.89	41,961.23	22,093.47	11,633.29
000501-2017	Real Estate - 2017	170,215.09	88,003.00	44,650.54	22,956.37
000501-2018	Real Estate - 2018	.00	174,543.42	83,170.08	42,500.75
000501-2019	Real Estate - 2019	.00	.00	152,170.29	70,141.47
000501-2020	Real Estate - 2020	.00	.00	.00	128,325.45
000501-2021	Real Estate - 2021	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	315,362.79	332,696.25	322,246.69	288,526.18
000502-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	.00	.00	.00	.00
000502-2012	PP - 2012	.00	.00	.00	.00
000502-2013	PP - 2013	10,806.07	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS

2018/09 - 2021/09

FUND # -999 TREASURER'S ACCOUNTABILITY FUND

GL070C

MAJOR#	DESCRIPTION	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09	FY/2021 Bal. Sheet 2020/07 Thru 2020/09	FY/2022 Bal. Sheet 2021/07 Thru 2021/09
000502-2014	PP - 2014	21,378.26	19,051.28	.00	.00
000502-2015	PP - 2015	22,176.63	17,339.44	15,329.09	.00
000502-2016	PP - 2016	101,106.14	92,325.27	71,730.37	18,439.18
000502-2017	PP - 2017	87,199.05	35,471.23	23,650.64	19,751.68
000502-2018	PP - 2018	3,714,405.26	67,379.24	28,216.59	21,754.98
000502-2019	PP - 2019	.00	.00	83,637.72	35,614.98
000502-2020	PP - 2020	.00	.00	.00	111,326.09
000502-2021	PP - 2021	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	3,957,071.41	231,566.46	222,564.41	206,886.91
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	.00	.00	.00	.00
000503-2017	PSC - 2017	.00	.00	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	.00	.00
000503-2020	PSC - 2020	.00	.00	.00	.00
000503-2021	PSC - 2021	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	.00	.00	.00	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUSINESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	.00	.00	.00	.00
000504-2017	BL - 2017	.00	.00	.00	.00
000504-2018	BL - 2018	2.00	.00	.00	.00
000504-2019	BL - 2019	.00	.00	.00	.00
000504-2020	BL - 2020	.00	.00	.00	.00
000504-2021	BL - 2021	.00	.00	.00	.00
000504-2022	BL - 2022	.00	.00	.00	.00
000504-9999	Reserve for Business License	2.00	.00	.00	.00
	UNCOLLECTED BUSINESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding fees Receivable	.00	50.00	50.00	50.00

09/30/2021 DESTIE J. COX, TREASURER

SUSSEX COUNTY
BALANCE SHEET - COMPARATIVE PERIODS

2018/09 - 2021/09

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09	FY/2021 Bal. Sheet 2020/07 Thru 2020/09	FY/2022 Bal. Sheet 2021/07 Thru 2021/09
000520-9999	Reserve for DMV Withholding Fees	.00	50.00	50.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	.00	.00	.00	.00
000521-9999	Reserve for Administrative Fees	.00	.00	.00	.00
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	.00	.00	.00	.00
000601-2016	State Income Tax - 2016	.00	.00	.00	.00
000601-2017	State Income Tax - 2017	7,275.33	.00	.00	.00
000601-2018	State Income Tax - 2018	.00	10,389.15	.00	.00
000601-2019	State Income Tax - 2019	.00	.00	2,404.00	.00
000601-2020	State Income Tax - 2020	.00	.00	.00	944.00
000601-2021	State Income Tax - 2021	.00	.00	.00	.00
000601-9999	Reserve - State Income	7,275.33	10,389.15	2,404.00	944.00
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	.00	.00	.00	.00
000702-9999	Reserve for IPR Loan Payments	3,833.59	5,305.18	7,508.62	.00
	IPR Loan Payments Receivable	3,833.59	5,305.18	7,508.62	.00
000703-0000	CDBG Loan Payments Receivable	.00	.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	.00	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00

SUSSEX COUNTY
FINANCIAL UPDATE

SUBMITTED BY DESTE J. COX, TREASURER

September 30, 2021

TABLE OF CONTENTS

General Fund Summary Report
General Fund Expenditures by Department
Capital Project Fund & Reserve Fund Summary

SUSSEX COUNTY - DESTE J. COX, TREASURER
REVENUE/EXPENDITURE SUMMARY REPORT
SEPTEMBER 2021

General Fund

FUND BALANCE as of 9/30/21 = \$ 5,400,607

REVENUES				ANNUAL BUDGET	CURRENT MONTH ACTIVITY	YTD ACTUAL 9/30/2021	PRIOR FY - YTD Through 9/30/2020	COLLECTED % YTD
Real Estate - 2021				4,950,093	0	0	0	0.0%
Public Service Corp - 2021				753,613	0	0	0	0.0%
Personal Property - 2021				2,705,677	0	0	0	0.0%
Machinery & Tools - 2021				804,883	0	0	0	0.0%
Local Sales & Use Taxes (net)				902,062	91,918	265,915	228,532	29.5%
Transient Occupancy Tax				40,000	7,411	13,936	6,293	34.8%
Consumer Utility Taxes				88,000	8,270	24,540	24,120	27.9%
Business License Taxes				62,050	3,528	10,286	19,784	16.6%
Motor Vehicle Licenses				223,032	715	4,416	12,839	2.0%
Landfill Tipping Fees				4,851,000	478,914	1,376,785	1,511,355	28.4%
Delinquent Taxes RE				161,000	11,256	34,960	67,098	21.7%
Delinquent Tax Personal Property				104,500	8,065	33,762	57,929	32.3%
Penalties - All Property				105,000	2,503	8,910	13,923	8.5%
Interest - All Property				26,000	1,471	5,103	9,234	19.6%
Court Fines				940,000	61,143	200,220	103,112	21.3%
State				4,077,630	209,323	850,488	902,332	20.9%
Federal				1,500	400	400	973,580	26.7%
Designated Use of Fund Balance				2,245,183	0	0	0	0.0%
EXPENDITURES				ANNUAL BUDGET	CURRENT MONTH ACTIVITY	YTD ACTUAL 9/30/2021	PRIOR FY - YTD Through 9/30/2021	SPENT % YTD
General Government				2,492,051	166,435	524,439	533,345	21.0%
Judicial Administration				1,210,902	89,188	281,635	273,020	23.3%
Fire, Rescue, EMS				1,693,557	185,174	707,105	474,948	41.8%
Sheriff's Operations & Jail				5,382,098	361,868	1,189,960	1,059,863	22.1%
Public Works				1,092,791	114,944	355,606	309,938	32.5%
Health & Welfare				1,175,528	226,107	554,977	215,996	47.2%
Education				7,753,652	1,085,167	1,272,892	648,405	16.4%
Parks Rec & Cultural Enrichment				255,151	0	107,898	80,766	42.3%
Planning/Community Dev				1,645,449	42,901	186,652	573,625	11.3%
Debt Service				1,534,697	535,186	826,554	746,833	53.9%

**FYE21 includes CARES Act funding

General Fund

			ANNUAL	CURRENT MONTH	ACTUAL 9/30/2021	YTD 9/30/2020	Spent %
EXPENDITURES BY DEPARTMENT			BUDGET	ACTIVITY	YEAR TO DATE	PRIOR FISCAL YEAR	YTD
Board of Supervisors			166,733	9,499	33,255	36,968	19.9%
Administration			899,878	54,430	195,447	226,464	21.7%
Contingency Acct			141,189	0	0	0	0.0%
IT & Central Acct			43,000	192	22,732	22,098	52.9%
County Attorney			150,000	24,004	39,004	28,417	26.0%
Registrar/Board of Elections			254,369	14,929	44,349	58,065	17.4%
Com of Rev/Reassess			405,230	27,381	84,571	62,292	20.9%
Treas/Lic Bureau			431,651	36,000	105,081	99,042	24.3%
General Government			2,492,051	166,435	524,439	533,345	21.0%
Courts			97,472	4,013	13,614	17,591	14.0%
Clerk of Courts			416,544	30,868	94,980	92,564	22.8%
Com Atty/Vic Wit			696,886	54,307	173,041	162,866	24.8%
Judicial Administration			1,210,902	89,188	281,635	273,020	23.3%
Fire/Rescue/EMS			1,357,548	153,212	609,531	354,062	44.9%
Aminal Control			336,009	31,962	97,575	120,886	29.0%
Fire, Rescue, EMS			1,693,557	185,174	707,105	474,948	41.8%
Court Sec/Spot/FO/E911			3,383,050	235,041	694,631	634,936	20.5%
Confinement of Inmates			1,858,372	126,827	472,738	399,510	25.4%
Crater Crim Justice Aca.			140,676	0	22,592	25,417	16.1%
Sheriff's Operations & Jail			5,382,098	361,868	1,189,960	1,059,863	22.1%
Building & Grounds			356,056	20,825	124,945	147,415	35.1%
Envir Inspections			251,988	23,435	49,254	34,683	19.5%
General Works			289,747	13,841	49,443	20,060	17.1%
Convenience Ctrs.			195,000	56,843	131,964	107,781	67.7%
Public Works			1,092,791	114,944	355,606	309,938	32.5%
Health - Outside Agencies			224,552	0	75,197	75,197	33.5%
Com. Support Services - Outside Agencies			203,815	0	134,934	72,438	66.2%
Local Contrib to DSS			425,523	20,171	117,064	17,615	27.5%
Local Contrib to CSA			321,638	205,936	227,782	50,746	70.8%
Health & Welfare			1,175,528	226,107	554,977	215,996	47.2%
Educ Contrib - Outside Agencies			4,482	1,000	2,000	2,500	44.6%
Local Contrib to Sch Fd			7,749,170	1,084,167	1,270,892	645,905	16.4%
Education			7,753,652	1,085,167	1,272,892	648,405	16.4%
Library/Cultural - Outside Agencies			199,151	0	59,538	60,766	29.9%
Recreational Contrib- Outside Agencies			56,000	0	48,360	20,000	86.4%
Parks Rec & Cultural Enrichment			255,151	0	107,898	80,766	42.3%
DHCD UNOS Grt			821,113	75,333	88,639	9,990	10.8%
VHDA COVID19 Grt			34,476	0	0	5,274	0.0%
Planning/Building/Zoning			487,866	31,706	111,433	123,669	22.8%
CDBG Pocahantas Grt			228,987	-69,033	-69,033	1,907	-30.1%
Crater Planning Com			9,790	4,895	4,895	4,895	50.0%
IDA			12,500	0	0	406,866	0.0%
Va Gateway Region			47,417	0	47,417	21,025	100.0%
Crater SBDC			3,300	0	3,300	0	100.0%
Planning/Community Dev			1,645,449	42,901	186,652	573,625	11.3%
Debt Service			1,534,697	535,186	826,554	746,833	53.9%
Debt Service			1,534,697	535,186	826,554	746,833	53.9%

**SUSSEX COUNTY
REVENUE/EXPENDITURE SUMMARY REPORT
SEPTEMBER 2021**

Capital Projects Fund - Fund 302				FUND BALANCE as of 9/30/21 = \$ 1,001,905				
<i>REVENUES</i>			<i>ANNUAL BUDGET</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 9/30/2021</i>	<i>PRIOR FY - YTD Through 9/30/2020</i>	<i>COLLECTED % YTD</i>	
Transfer from General Fund			0	0	0	150,000	0.0%	
Total Capital Projects Fund Revenues			0	0	0	150,000	0.0%	
<i>EXPENDITURES</i>			<i>ANNUAL BUDGET</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 9/30/2021</i>	<i>PRIOR FY - YTD Through 9/30/2020</i>	<i>SPENT % YTD</i>	
Replace E911 Equip			56,322.00	0	0	0	0.0%	
Voting Machines			8,625.00	0	0	0	0.0%	
Sheriff Patrol Vehicle			122,134.00	0	68,394	68,394	56.0%	
Transfer to Other Funds			0	0	0	406,866	0.0%	
Communications			20,000.00	0	0	0	0.0%	
Renovations-Co. Buildings			256,303.00	0	0	0	0.0%	
School Projects			27,000.00	0	0	0	0.0%	
Animal Shelter & Complex			0.00	0	0	7,800	0.0%	
Total Capital Projects Fund Expenditures			490,384	-	68,394	483,060	13.9%	

**SUSSEX COUNTY
REVENUE/EXPENDITURE SUMMARY REPORT
SEPTEMBER 2021**

Reserve Fund 135				FUND BALANCE as of 9/30/21 = \$ 4,729,784.74				
<i>REVENUES</i>			<i>ANNUAL BUDGET</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 9/30/2021</i>	<i>PRIOR FY - YTD Through 9/30/2020</i>	<i>COLLECTED % YTD</i>	
			0	0	0	0	0.0%	
Total Reserve Fund Revenues			0	0	0	0	0.0%	
<i>EXPENDITURES</i>			<i>ANNUAL BUDGET</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 9/30/2021</i>	<i>PRIOR FY - YTD Through 9/30/2020</i>	<i>SPENT % YTD</i>	
Transfer to General Fund			17,750	17,750	17,750	0	100.0%	
Transfer to VPA Fund			579	579	579	0	100.0%	
Total Reserve Fund Expenditures			18,329	18,329	18,329	0	100.0%	

PUBLIC WORKS DEPARTMENT

Building Department



**Building & Grounds
Department**



October 21, 2021 Monthly Report



MEMORANDUM

DATE: October 12, 2021
 TO: Richard Douglas, County Administrator
 FROM: Jeffrey Gary, Building Official
 SUBJECT: September 2021 - Monthly Report

Please accept this as the September 2021 update for the Building Department.

BUILDING ACTIVITY

- September 2021

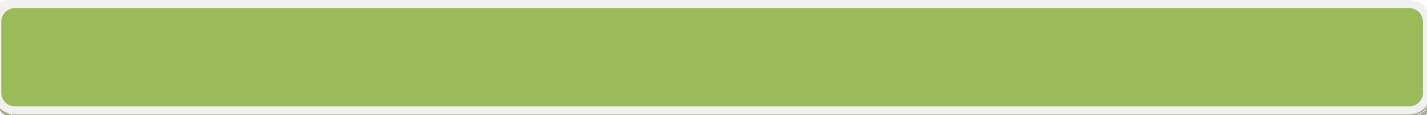
<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
6	8	4	5	77	\$787,621.00	\$4,163.80

- September 2020

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
10	7	4	3	78	\$638,927.00	\$4,442.19

- January 2021 – December 2021 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
113	107	36	60	633	\$9,177,838.00	\$48,066.68





**Monthly Report
October 21, 2021**

OFFICE OF PUBLIC SAFETY
G. REID FOSTER, JR.
PUBLIC SAFETY COORDINATOR
(804) 834-1305 EXT. 22
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

October 4, 2021

TO: Richard Douglas, County Administrator
FROM: G. Reid Foster, Jr., Public Safety Coordinator
SUBJECT: September 2021 Monthly Report

Enclosed you will find the monthly report for July 2021.

RADIO SYSTEM: Working on getting proposals from radio consultant to get paging system to work properly. Still have too many dead spots where volunteers are not receiving alerts.

FIRE DEPTS: Engine 81 motor has been repaired and back in service. All fire engines have been pump tested and meet NFPA requirements. This will help with our ISO rating.

Went to Florida with three fire chiefs to do engineering on the new engines. Due to new NFPA guidelines we have \$49,000.00 in change orders. Majority of this is safety related. Delivery Date is April of 2022. We are six months behind due to COVID.

Working with Stony Creek on their new engine. Found one at factory that will meet there need. Price is at \$575,000.00 will be bring this to board soon.

Met with Wooten Company on the two fire stations designs.

Received \$1,000.00 grant for safety vests. Using ALF for match. Vests have been ordered.

Working on equipment quotes for new engines should have at board meeting in October.

Met with Reggie Owens from Greenville on funding for Jarratt new engine. He is recommending to his board to put in next year's budget.

RESCUE: Waverly rescue captain reached out on having County take over Squad. Waiting on formal request from rescue squad to County.

Still working on rule and regulations for Waverly Rescue.

Chassis has been Del for county new medic. Waiting on completion date.

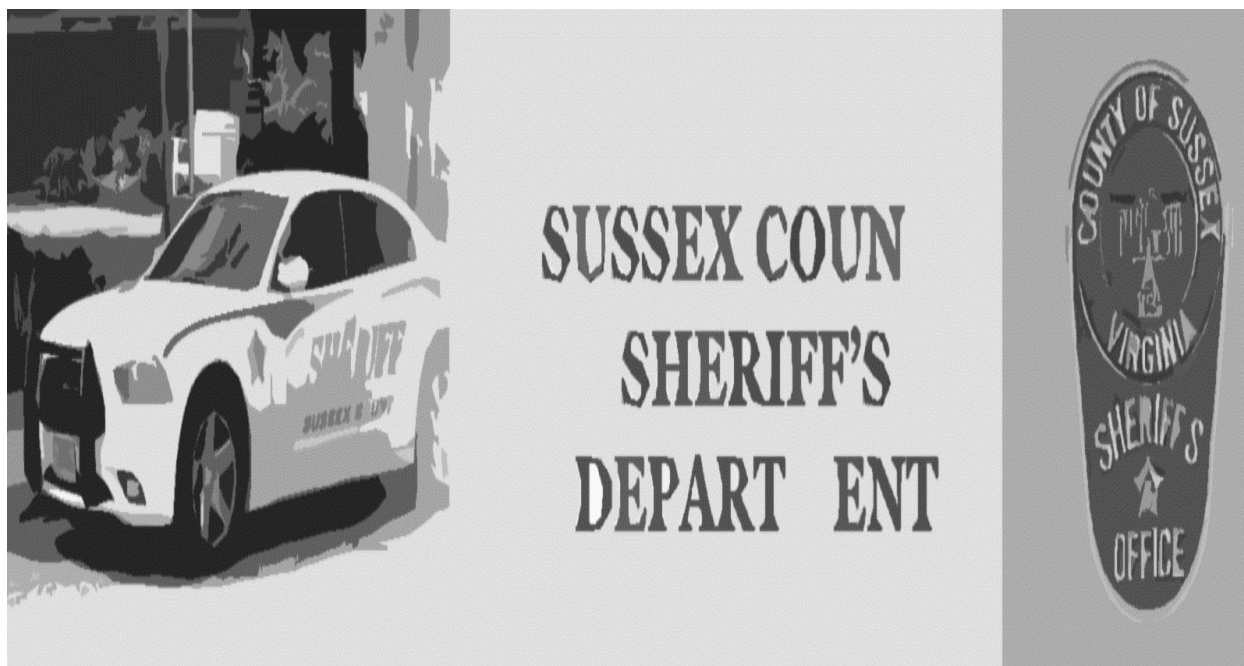
EMERGENCY MANAGEMENT: Received \$7,500.00 grant from VDEM. My salary is the match.

Working on getting Crater Health back to do booster shots. No time frame has been set.

COVOD still on rise in Sussex. Working to get test sites set up. Crater Health still not coming to Sussex. Sussex Health Department is giving shots on the second and fourth Mondays by appointment only.

Still Working with new GIS vendor on Run area for fire and rescue and to verify addresses are correct in CAD.

Sheriff's Department



Monthly Report

October 21, 2021

BOS Meeting



**"ONE FAMILY, ONE MISSION,
ONE GOAL"**

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@susova.us

**Sussex County Sheriff's Office Monthly Report
Month of SEPTEMBER 2021**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	1037
Fire	129
Rescue	395
Animal Control	36
Traffic	831
Town of Wakefield	35
TOTAL	2463

COURTS

Court:	Days of Court:
Circuit Court	7
General District	10
JDR Court	53

Court:	Judges:
Circuit Court	4
General District	3
JDR Court	2

CIVIL

Type:	Total:
Subpoenas Served	273
Jury Summoned	33
Criminal Warrants	59
DMV Notices	2
Levies	0
TDO	1
ECO	0
Other Civil	179

Fines and Forfeitures	$\$76,556.47 + \$36 + \$75 = \$76,667.47$
Sheriff's Fees	\$644.00
Courthouse Security	\$7,951.11

Total Fuel Used:	2,067.5 gallons
------------------	-----------------

JAIL

During the month September 2021, our average daily population was 42.67 inmates. The jail booked in 28 individuals during SEPTEMBER.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	31 inmates, having been confined a total of 606 days.
Sentenced Misdemeanant	8 inmates, having been confined a total of 40 days.
Sentenced Felons	15 inmates, having been confined a total of 373 days.
Others	12 inmates, convicted but not sentenced.
Weekenders	4 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	8
Medical	2
Juvenile	0
Road Crew	1
TDO	3
TOTAL	14

Solid Waste Management Services



**October 21, 2021
Monthly Report**

Origin / Material Summary Report

Criteria: 09/01/2021 12:00 AM to 09/30/2021 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
DC	Special Misc-Tons	649.78
Origin Total		649.78
DE	MSWT	254.77
DE	Special Misc-Tons	5.83
Origin Total		260.6
MD	MSWT	21.51
MD	Sludge Indus-Tons	24.63
MD	SludgeIndus-Tons	102.24
MD	Special Misc-Tons	36.69
Origin Total		185.07
NC	CDTC	48.01
NC	MSWT	3746.33
NC	Special Misc-Tons	2644.78
Origin Total		6439.12
NY	MSWT	68967.43
Origin Total		68967.43
PA	MSWT	91.32
Origin Total		91.32
SUSS BUS	MSWT	35.76
SUSS BUS	Sludge Indus-Tons	1150.75
Origin Total		1186.51
SUSS RES	CDTC	4.36
SUSS RES	MSWT	448.62
Origin Total		452.98
VA	Auto Fluff-Tons	790.84
VA	CDTC	376.29
VA	MSWT	16674.56
VA	Sandblast Grit-Tons	11
VA	SludgeIndus-Tons	260.54
VA	Special Misc-Tons	67.91
Origin Total		18181.14
Totals		96413.95

Planning Department

**Community
Development
Programs**



October 21, 2021 Monthly Report

Planning & Zoning Department

Monthly Report for September 2021

Michael Poarch, County Planner

Community Development/Special Programs Grant Administration

Current Developments

- *The Fairfield Inn site remains under construction.*
- *Waste Management Atlantic Waste Disposal is working on plans to add a new borrow area at the landfill.*

Sussex County Urgent Need (UNOS) Project

- *Seven (7) housing projects have been completed under the UNOS project, including four (4) substantial reconstructions and three (3) rehabilitations.*
- *One (1) housing rehabilitation project has work underway.*
- *One (1) housing rehabilitation project is under contract.*
- *Two (2) substantial reconstructions are under contract with emergency procurement.*
- *One (1) housing project is currently under negotiation and up for consideration for housing rehabilitation or substantial reconstruction.*

Pocahontas Neighborhood Improvement Project

- *Five (5) housing projects have been completed under the Pocahontas project, including three (3) substantial reconstructions and two (2) rehabilitations.*
- *One (1) housing project is currently under negotiation and up for consideration for housing rehabilitation or substantial reconstruction.*

Planning & Zoning

- *The Planning Commission discuss proposed amendments to the solar facilities ordinances and comprehensive plan at its September Joint Work Session meeting with the Board of Supervisors.*
- *Six (6) Zoning Applications were reviewed and approved for September; two (2) for new single-family dwellings, one (1) for single family dwelling addition, one (1) for office trailer, one (1) for carport, one (1) for garage.*
- *One (1) new address assignment was issued for new residential construction on River Town Road for September.*
- *Site Plans for Waverly Solar LLC project has been reviewed. Staff comments were sent to engineer for revision.*

Erosion & Sediment Control

- *Required Monthly Land Disturbance Reports to DEQ are up-to-date.*
- *Four (4) E&S projects are active with inspections being made within a two week period or after each significant rainfall event.*

BOARD ACTION FORM

Agenda Item: Recognition #2.06

Subject: Appropriation of Law Enforcement Bonus

Board Meeting Date: October 21 2021

=====

Summary: At the October 2021 Board of Supervisors meeting, the Board of Supervisors approved a bonus for employees of the Sheriff’s Department, totaling \$161,500 in compensation and FICA. The County will be reimbursed by the Compensation Board in the amount of \$77,520, and the Town of Waverly will reimburse the County a total of \$19,380 for contracted law enforcement and E911 employees. Therefore, the County will be responsible for \$64,600 from local funds.

Recommendation: That the Board approves resolution appropriating \$161,500 from the general fund (to include a County funding commitment of \$64,600) for law enforcement one – time bonus and ER FICA.

Attachment: Resolution #22-93 FY22 Budget Amendment for Sheriff’s Department One-Time Bonus

=====

ACTION: That the Board approves Resolution #22-93 appropriating \$161,500 from the general fund for a law enforcement one – time bonus and ER FICA.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

**RESOLUTION #21-93
FY22 BUDGET AMENDMENT**

WHEREAS, as its September 16, 2021 regular meeting, the Sussex County Board of Supervisors voted to approve the State mandated, one-time bonus for the Sheriff's Department; and

WHEREAS, the County will be reimbursed by the Compensation Board in the amount of \$77,520.00; and

WHEREAS, the Town of Waverly will be responsible for reimbursing the County a total of \$19,380.00 for those employees in Waverly E911; and

WHEREAS, the County will be responsible for \$64,600.00 from local funds.

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Sheriff's Operations and Jail be and hereby is made for the period of July 1, 2021 through June 30, 2022.

**FUND # 100
GENERAL FUND**

REVENUE

Fund 135 Local Revenue	<u>\$161,500</u>
Total Revenues	\$161,500

EXPENDITURE

Fund 100 Sheriff's Operations & Jail	<u>\$161,500</u>
Total Expenditures	\$161,500

Adopted this 21st day of October, 2021.

Susan B. Seward, Chairman
Sussex County Board of Supervisors

ATTEST:

Richard Douglas, Clerk
Sussex County Administrator

BOARD ACTION FORM

Agenda Item: Recognition #3.01

Subject: CDBG Program Update and Mission Ministries Housing Donation – Ms. Beverly Walkup

Board Meeting Date: October 21 2021

=====

Summary: Ms. Beverly Walkup, Planning Director, will be providing a CDBG program update on the Urgent Need and Pocahontas Block Grants.

Mission Ministries will be in attendance to present donations in the amount of \$2,500 (Mission Ministries \$1,900 and Food Pantry\$600.).

Attachment: Resolution 21-94 FY22 Budget Amendment

=====

ACTION: That the Board of Supervisors accepts and adopts resolution for FY22 Budget Amendment

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

RESOLUTION #21-94
FY22 BUDGET AMENDMENT

WHEREAS, the Sussex County Board of Supervisors held its regular meeting on October 21, 2021 at the Sussex County Courthouse; and

WHEREAS, Mission Ministries, along with the help of Horizon Health, will makes a donation from a disaster relief fund to Sussex County's disaster relief fund; and

WHEREAS, Mission Ministries donated \$1,900 and Horizon Health donated \$600 to help with a housing project; and

WHEREAS, the Sussex County Board of Supervisors accepts this heartfelt donation in the amount of \$2,500.

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby adopts the following budget amendment for the Community Development be and is hereby made for the period of July 1, 2021 through June 30, 2022.

FUND # 100
GENERAL FUND

REVENUE

Fund 100 Local Revenue	<u>\$2,500</u>
Total Revenues	\$2,500

EXPENDITURE

Fund 100 Community Development	<u>\$2,500</u>
Total Expenditures	\$2,500

Adopted this 21st day of October, 2021.

Susan B. Seward, Chairman
Sussex County Board of Supervisors

ATTEST:

Richard Douglas, Clerk
Sussex County Administrator

BOARD ACTION FORM

Agenda Item: Recognition #3.02

Subject: Erosion and Sediment Control (ESC) Certification Recognition for Mr. Michael Poarch
– Ms. Beverly Walkup

Board Meeting Date: October 21 2021

=====

Summary: The Commonwealth of Virginia requires each locality to have a Certified Combined Administrator on staff for Erosion and Sediment Control. If not, the County would have to contract this service out to a firm or individual that is certified under the state’s requirements. Michael was hired in March 2021 under The Berkley Group contract. He completed his certification as Erosion and Sediment Control Combined Administrator within 4 months satisfying this requirement, and saving the County money and time by providing this service in-house.

Attachments: Erosion and Sediment Control Combined Administrator Certification for Michael Porch

=====

ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

COMMONWEALTH OF VIRGINIA

State Water Control Board

1111 East Main Street, Richmond, Virginia 23219

EROSION AND SEDIMENT CONTROL

Combined Administrator

Michael Poarch

CERTIFICATE NUMBER

ESCA0483

EXPIRATION DATE

7/9/2024



This certificate is for your records and should be kept in a safe location. Please detach the above certificate and the two wallet size cards below. It is your responsibility to ensure that your certification is kept current and that you meet the requirements for re-certification before the expiration date.

COMMONWEALTH OF VIRGINIA
State Water Control Board
1111 East Main Street, Richmond, Virginia 23219

EROSION AND SEDIMENT CONTROL

Combined Administrator

Michael Poarch

Certificate Number
ESCA0483



Expiration Date
7/9/2024

COMMONWEALTH OF VIRGINIA
State Water Control Board
1111 East Main Street, Richmond, Virginia 23219

EROSION AND SEDIMENT CONTROL

Combined Administrator

Michael Poarch

Certificate Number
ESCA0483



Expiration Date
7/9/2024

BOARD ACTION FORM

Agenda Item: Recognition #3.03

Subject: Proposed Regional Industrial Facilities Authority (RIFA) – Mr. Keith Boswell, Virginia Gateway Regional

Board Meeting Date: October 21 2021

=====

Summary: Keith Boswell, Executive Director of Virginia’s Gateway Region, will present an overview of a proposed Regional Industrial Facilities Authority (RIFA) to accommodate joint economic development projects. Staff has been working with regional county administrators/city managers, Gateway staff, and their retained legal counsel to develop this concept, and strongly recommends that the Board of Supervisors move forward with the process of establishing a RIFA. A RIFA Agreement Creating Virginia’s Gateway RIFA, RIFA ordinance, RIFA Bylaws, and draft Notice of Public Hearing are attached for your review.

Recommendation: Staff recommends that a public hearing be scheduled for the November regular meeting to consider the establishment of a RIFA.

Attachment: Copies of RIFA Agreement Creating Virginia’s Gateway RIFA, RIFA ordinance, RIFA Bylaws, and draft Notice of Public Hearing

=====

ACTION: That the Board of Supervisors authorizes public hearing for the November regular meeting to consider the establishment of a RIFA.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

**AGREEMENT CREATING THE VIRGINIA’S GATEWAY REGION
INDUSTRIAL FACILITIES AUTHORITY**

WHEREAS, the Virginia Regional Industrial Facilities Act, Chapter 64, Title 15.2, Section 15.2-6400. et seq., Code of Virginia, 1950, as amended (the “**Act**”) was enacted by the General Assembly of the Commonwealth of Virginia to provide a regional authority mechanism for member localities of such an authority to cooperate in developing, owning, and operating one or more facilities through combined action; and

WHEREAS, the exercise of the power granted by the Act is to be in all aspects for the benefit of the inhabitants of the geographic region included within the Member Localities, as defined below (the “**Region**”) for the increase of their commerce, and for the promotion of their safety, health, welfare, convenience and prosperity; and

WHEREAS, the governing bodies of the Member Localities (as defined below) have determined that joint action through a regional industrial facility authority will facilitate the development of needed and desired facilities in the Region; and

WHEREAS, pursuant to the Act, the governing bodies of the City of Colonial Heights, the County of Dinwiddie, the City of Hopewell, the City of Petersburg, the County of Prince George, the County of Surry, and the County of Sussex (each, a “**Member Locality**” and collectively, the “**Member Localities**”) by adoption of concurrent ordinances, have proposed to create the Virginia’s Gateway Region Industrial Facilities Authority (the “**Authority**”) for the purpose of enhancing the economic base for the Member Localities by developing, owning, and operating one or more facilities on a cooperative basis involving its Member Localities, which concurrent ordinances will be filed with the Secretary of the Commonwealth causing the creation of the Authority; and

WHEREAS, the Member Localities have agreed to enter into this Agreement Creating the Virginia’s Gateway Region Industrial Facilities Authority (this “**Agreement**”) establishing and describing the respective rights and obligations of the Member Localities with respect to the Authority.

NOW, THEREFORE, in consideration of the mutual promises of the parties and other good and valuable consideration herein stated, the Member Localities hereto agree as follows.

**ARTICLE 1
NAME AND OFFICE**

The name of the authority shall be the “**Virginia’s Gateway Region Industrial Facilities Authority**” (the “**Authority**”), and the address of its initial office is c/o Virginia’s Gateway Region, 256 E. Ellerslie Ave, Suite D, Colonial Heights, Virginia 23834.

ARTICLE 2
PARTIES TO THE VIRGINIA'S GATEWAY REGION
INDUSTRIAL FACILITIES AUTHORITY AGREEMENT

2.1. The initial Member Localities of the Authority are:

County of Dinwiddie
County of Prince George
County of Surry
County of Sussex
City of Colonial Heights
City of Hopewell
City of Petersburg

2.2. At any time subsequent to the creation of this Authority, the membership of the Authority may, with the approval of the Authority Board, be expanded to include any locality within the region that would have been eligible to be an initial member. The governing body of a locality seeking to become a member shall evidence its intent to become a member by adopting an ordinance proposing to join the Authority that conforms to the requirements established by Section 15.2-6402 of the Code of Virginia. The admission of such additional member shall be completed upon the Authority Board approving the admission, after presented with the requisite ordinance adopted by such locality, which then shall be a Member Locality for all purposes, and with all rights, under this Agreement and the Bylaws (as defined below).

ARTICLE 3
FINDINGS AND PURPOSE OF THE AUTHORITY

The Member Localities agree that this Authority has been established for the following purpose and function.

3.1. The Member Localities agree that the creation of the Authority provides a mechanism for the Member Localities to cooperate in the development of facilities needed and desired in the Region.

3.2. The exercise of the powers granted by the Act shall be in all aspects for the benefit of the inhabitants of the Region for the increase of their commerce, and for the promotion of their safety, health, welfare, convenience and prosperity. Special emphasis shall be placed on directing these benefits to the inhabitants of the Member Localities, while recognizing the regional benefit of the Member Localities' economic development projects.

3.3. The Authority shall be nonprofit and no part of its earnings remaining after payment of its expenses and fulfillment of commitments in furtherance of the Authority's purposes shall inure to the benefit of any individual, firm or corporation, and if the Authority is dissolved in accordance with the provisions of the Act, the title to all funds and other property owned by the Authority shall vest in the Member Localities which have contributed to the

Authority in proportion to their respective contributions as provided by the Act. In order to benefit from the dissolution, the Member Locality must be in good standing with this Agreement, the Authority's Bylaws and other documents describing the Member Localities' obligations to the Authority.

3.4. The Act provides the Member Localities with powers by which the Member Localities may interact as one body or as individual participating groups consisting of more than one Member Locality of the Authority which the members believe will give each local government an opportunity to establish successful partnerships for the development of economic projects which will serve the region.

3.5. The governing body of each Member Locality has found that the economic growth and development of the localities, and the comfort, convenience and welfare of the citizens of the Member Localities require the development of facilities and that joint action through the Authority will facilitate the development of such facilities.

ARTICLE 4 BOARD OF THE AUTHORITY

4.1. All powers, rights and duties conferred by the Act, or other provisions of law, upon the Authority shall be exercised by a Board of Directors, each of whom shall be a resident of the Commonwealth of Virginia (the "**Board**"). The Board shall consist of two board members from each Member Locality appointed by the governing body of each Member Locality pursuant to Section 15.2-6403 (A) of the Act. To encourage participation, and to reduce meeting and regulatory conflicts, Board members should not be an elected member of the locality's governing body. Each Board member shall serve for a term of four years and may be reappointed for as many terms as the Member Locality's governing body desires. If a vacancy occurs by reason of death, disqualification or resignation, the governing body of the Member Locality that appointed the Authority Board member shall appoint a successor to fill the unexpired term.

4.2. The governing body of each Member Locality may appoint up to two alternate Board members. An alternate may serve as an alternate for either Board member from the Member Locality that appoints the alternate. Alternates shall be appointed for terms that coincide with one or more of the Board members from the Member Locality that appoints the alternate. If either Board member for a Member Locality is not present at a meeting of the Authority, an alternate shall have all the voting and other rights of the Board member not present and shall be counted for purpose of determining a quorum and all other purposes at that meeting.

4.3. The Board shall elect from its membership, for each calendar year, a Chair, Vice Chair, Treasurer, and Secretary.

4.4. Appointments, officers, Board meetings and procedures shall be held and conducted in accordance with the Act, this Agreement, and with the Bylaws of this Authority, attached hereto as Exhibit A and fully incorporated into this Agreement (the "**Bylaws**").

4.5. The Board shall submit an annual report of the Authority's activities of the preceding year to the governing bodies of the Member Localities, including a complete operating and financial statement.

4.6. The Board may establish dues or other annual financial fees for the operation of the Authority and its approved purposes (“**Operational Dues**”) to be paid by the Member Localities. Such Operational Dues shall be approved by all Member Localities, including (without limitation) by or through a Member Locality’s Economic Development Authority, by appropriate resolutions or ordinances. Such Operational Dues may be separate from amounts due in accordance with Participation Agreements (as defined in Article 5 below). Member Localities who agree to a Participation Agreement in accordance with Article 5 below may agree to have Operational Dues assessed pro rata by the Board against a Project (as defined in Section 5.2 below), or split among the various Projects as determined by the Board.

4.7. No Board member shall receive compensation, but shall be reimbursed for actual expenses incurred in the performance of his or her duties from funds available to the Authority.

4.8. The Authority is vested with the powers of a body corporate, including the powers to sue and be sued in its own name, plead and be impleaded, and adopt and use a common seal and alter the same as may be deemed expedient.

ARTICLE 5 PARTICIPATION AGREEMENTS FOR FACILITIES

5.1. The Authority may enter into participation agreements with more than one or more Member Localities by which any facilities allowed by the Act may be constructed, developed and operated in the Region (“**Participation Agreement(s)**”). Such Participation Agreements may include participation by public and private entities who are not Member Localities of the Authority (“**Other Participants**”). The Authority, and the Board (to the extent applicable) shall not have the authority or right to vote on any Project level decision among the Member Localities who elect to participate in a Project.

5.2. Each Member Locality may consider its terms in the participation in each proposed economic development project (a “**Project**”). The cost for such Participation Agreements and any remuneration from the creation of a Participation Agreement shall only be shared by the Member Localities and Other Participants in accordance with the Participation Agreement for that project. Any individual Member Locality may, at its discretion and as allowed by law, choose to enter into, or not enter into, any particular Project. Any Member Locality not entering into a Participation Agreement for a Project (i) shall have no monetary obligation or other duty or responsibility in relation to that Project, and (ii) its Member Locality status and participation in other Projects shall not be modified by any decision not to participate in any particular Project. A Project’s Participation Agreement shall include a provision to cover the costs associated with administration of the agreement as part of the Project costs.

5.3 The Authority may from time to time finance a Project pursuant to a Participation Agreement through the issuance of notes and bonds by the Authority (“**Bonds**”). Such Bonds shall be limited obligations of the Authority to be paid solely from revenues and receipts of that particular Project and from revenues that may be received pursuant to any Participation Agreement or other agreement related to the Project being financed, and may be secured by collateral encumbered or pledged in support of the financing (“**Project-Based Financing**”). Project-Based Financing is approved and consented to by the Member Localities.

ARTICLE 6
DONATIONS; REMITTANCE OF TAX REVENUE;
REVENUE SHARING AGREEMENTS

6.1. Member Localities, including (without limitation) by or through a Member Locality’s Economic Development Authority, are hereby authorized to lend, or donate money or other property to the Authority for any of its purposes. The Member Locality, including (without limitation) by or through a Member Locality’s Economic Development Authority, making a grant or loan may restrict the use of such grants or loans to a specific facility owned by the Authority within or outside of that Member Locality.

6.2. The governing body of the Member Locality in which a facility owned by the Authority is located may direct, by resolution or ordinance, that all tax revenues collected with respect to the facility shall be remitted to the Authority. Such revenues may be used for the payment of debt service on bonds of the Authority and other obligations of the Authority incurred with respect to such facility. The action of such governing body shall not constitute a pledge of the credit or taxing power of such Member Locality.

6.3. Notwithstanding the requirements of Chapter 34 of Title 15.2 of the Code of Virginia (Section 15.2-3400 et seq.), the Member Localities may agree to a revenue and economic growth sharing arrangement with respect to tax revenues and other income and revenues generated by any properties owned, controlled or managed by the Authority. The obligations of the parties to any such agreement shall not be construed to be debt within the meaning of Article VII, Section 10 of the Constitution of Virginia. Any such agreement shall be approved by a majority vote of the governing bodies of the Member Localities reaching such an agreement, but shall not require any other approval.

ARTICLE 7
BOND ISSUES

The Authority may, including by request of Project participants, at any time issue bonds for any valid purpose, including the establishment of reserves and the payment of interest only in accordance with the Act. Any such bonds issued pursuant to the Act shall comply with all terms and conditions identified in Sections 15.2-6409, 15.2-6410, 15.2-6411, and 15.2-6412 of the Code of Virginia, as amended.

ARTICLE 8
ACCOUNTS AND RECORDS

The accounts and records of the Authority showing the receipt and disbursement of funds from whatever source derived shall be in such form as the Auditor of Public Accounts prescribes, provided that such accounts correspond as nearly as possible to the accounts and records for such matters maintained by corporate enterprises. The accounts and records of the Authority shall be subject to audit pursuant to Section 30-140 of the Code of Virginia and the costs of such audit services shall be borne by the Authority. The Authority's fiscal year shall be the same as the Commonwealth's.

Until the Authority's Board determines otherwise, or until a resignation of the following duties, the Virginia's Gateway Region will act as the staff and the fiscal agent for the Authority. The Authority may elect to provide compensation to Virginia's Gateway Region for such services, but the Authority will reimburse Virginia's Gateway Region for all costs and expenses incurred for or on behalf of the Authority. The VGR will not have any authority to bind the Authority.

ARTICLE 9 MEMBER LOCALITIES APPROVALS

The Authority may request action or approvals by the governing bodies of the Member Localities for any appropriate matters or actions in accordance with the Act. The Authority shall not act without approvals of the governing bodies of the Member Localities for any of the following:

- (i) Participation Agreements for individual Projects in accordance with Article 5 of this Agreement;
- (ii) tax revenue remittances in accordance with Section 15.2-6406.B of the Act;
- (iii) revenue sharing agreements in accordance with Section 15.2-6407 of the Act and Article 6 of this Agreement;
- (iv) Operational Dues in accordance with Article 4, Section 6 of this Agreement;
- (v) Any modification of the Board provisions in Article 4 Sections 1 and 2 of this Agreement; and
- (vi) Any other requirement or limitation as may be imposed by the Act, as may be amended.

Any Member Locality which does not elect to participate in a Project (in accordance with Article 5) shall not have any right or authority to vote on or interfere with any Project level decision.

ARTICLE 10
DISSOLUTION OF AUTHORITY

10.1. Any Member Locality of the Authority may withdraw from the Authority (i) upon dissolution of the Authority as set forth herein, or (ii) with majority approval of all other Member Localities of the Authority, upon a resolution adopted by the governing body of such Member Locality and after satisfaction of such Member Locality's legal obligations, including repayment of its portion of any debt incurred with regard to the Authority, or after making contractual provisions for the repayment of its portion of any debt incurred with regard to the Authority, as well as pledging to pay any Operational Dues for the Authority for the current and succeeding fiscal year following the effective date of withdrawal.

No Member Locality seeking withdrawal shall retain, without the consent of a majority of the remaining Member Localities, any rights to contributions made by such Member Locality, to any property held by the Authority or to any revenue sharing as allowed by the Act.

Upon withdrawal, the withdrawing Member Locality also shall return to the Authority any dues or other contributions refunded to such Member Locality during its membership in the Authority.

10.2. Whenever the Board determines that the purpose for which the Authority was created has been substantially fulfilled or is impractical or impossible to accomplish and that all obligations incurred by the Authority have been paid or that cash or sufficient amount of approved securities has been deposited for their repayment, or provisions satisfactory for the timely payment of all its outstanding obligations have been arranged, the Board may adopt resolutions declaring and finding that the Authority shall be dissolved.

Appropriate attested copies of such resolutions shall be delivered to the Governor so that legislation dissolving the Authority may be introduced in the General Assembly. The dissolution of the Authority shall become effective according to the terms of such legislation. The title to all funds and other property owned by the Authority at the time of such dissolution shall vest (i) in the Member Localities which have contributed to the Authority in proportion to their respective contributions, (ii) as stated in the Authority's dissolution resolution(s), or (iii) as otherwise mutually agreed upon by the Member Localities.

ARTICLE 11
MISCELLANEOUS

This Agreement may be amended or altered, from time to time, in any manner not inconsistent with the provisions of the Act and other applicable law. This Agreement shall be amended or altered only by an amendment, resolution or other approval of all of the governing bodies of the Member Localities. No such amendment shall reduce the rights, or modify the obligations of a Member Locality, for any previously approved Participation Agreement. All amendments shall be in writing and shall be signed by the Authority Chairman

and Secretary after approval in accordance with this Agreement and the Bylaws. The Authority shall provide a copy of any amendment to each Member Locality not later than ten (10) days after final approval of all Member Localities.

The title of and article headings in this Agreement are solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meaning, construction or effect.

This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

If any clause, provision or section of this Agreement shall be held illegal or invalid by any court, the illegality or invalidity of such clause, provision or section shall not affect the remainder of this Agreement which shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained in this Agreement. If any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be the agreement or obligation of the parties hereto only to the extent permitted by law. In the event that the General Assembly amends the Act in a manner that conflicts herewith, the provisions of this Agreement are hereby amended in conformity with such amendment of the Act.

(Signatures on the following pages)

IN WITNESS WHEREOF, the governing bodies identified, by authorized action, have caused this Agreement to be executed and their respective seals to be affixed hereto and attested by their respective clerks or secretaries commencing effective on the date when fully executed.

CITY OF COLONIAL HEIGHTS

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

Approved as to form:

By: _____
_____, City Attorney

[Signatures continue on next page]

IN WITNESS WHEREOF, the governing bodies identified, by authorized action, have caused this Agreement to be executed and their respective seals to be affixed hereto and attested by their respective clerks or secretaries commencing effective on the date when fully executed.

COUNTY OF DINWIDDIE

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

Approved as to form:

By: _____
_____, County Attorney

[Signatures continue on next page]

IN WITNESS WHEREOF, the governing bodies identified, by authorized action, have caused this Agreement to be executed and their respective seals to be affixed hereto and attested by their respective clerks or secretaries commencing effective on the date when fully executed.

CITY OF HOPEWELL

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

Approved as to form:

By: _____
_____, City Attorney

[Signatures continue on next page]

IN WITNESS WHEREOF, the governing bodies identified, by authorized action, have caused this Agreement to be executed and their respective seals to be affixed hereto and attested by their respective clerks or secretaries commencing effective on the date when fully executed.

CITY OF PETERSBURG

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

Approved as to form:

By: _____
_____, City Attorney

[Signatures continue on next page]

IN WITNESS WHEREOF, the governing bodies identified, by authorized action, have caused this Agreement to be executed and their respective seals to be affixed hereto and attested by their respective clerks or secretaries commencing effective on the date when fully executed.

COUNTY OF PRINCE GEORGE

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

Approved as to form:

By: _____
_____, County Attorney

[Signatures continue on next page]

IN WITNESS WHEREOF, the governing bodies identified, by authorized action, have caused this Agreement to be executed and their respective seals to be affixed hereto and attested by their respective clerks or secretaries commencing effective on the date when fully executed.

COUNTY OF SURRY

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

Approved as to form:

By: _____
_____, County Attorney

[Signatures continue on next page]

IN WITNESS WHEREOF, the governing bodies identified, by authorized action, have caused this Agreement to be executed and their respective seals to be affixed hereto and attested by their respective clerks or secretaries commencing effective on the date when fully executed.

COUNTY OF SUSSEX

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

Approved as to form:

By: _____
_____, County Attorney

EXHIBIT A

BYLAWS

ORDINANCE NO. 2021-08

**AN ORDINANCE CREATING A REGIONAL INDUSTRIAL FACILITIES AUTHORITY
PURSUANT TO SECTION 15.2-6400 ET SEQ. OF THE CODE OF VIRGINIA (the “Act”)**

WHEREAS, this Board of Supervisors recognizes that providing a mechanism for localities in the local region to cooperate in the development of economic development projects and facilities is needed and desired in the Region (as defined below); and

WHEREAS, this Board of Supervisors acknowledges that the purpose of a regional industrial facility authority is to enhance the economic base for its member localities by developing, owning and operating one or more facilities on a cooperative basis involving its member localities; and

WHEREAS, this Board of Supervisors finds that economic growth and development of the County of Sussex, Virginia (the “County”), and the comfort, convenience and welfare of the citizens of the County require the development of facilities, and that the collaborative and collective action through a regional industrial facility authority by the City of Colonial Heights, the County of Dinwiddie, the City of Hopewell, the City of Petersburg, the County of Prince George, the County of Surry, and the County of Sussex will facilitate the development of the needed facilities within the region that comprises said geographic areas (the “Region”).

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of the County of Sussex, Virginia (the “Board of Supervisors”), that:

1. The name of the Regional Industrial Facility Authority shall be the “Virginia’s Gateway Region Industrial Facilities Authority” (the “Authority”).

2. The initial member localities shall be the City of Colonial Heights, the County of Dinwiddie, the City of Hopewell, the City of Petersburg, the County of Prince George, the County of Surry, and the County of Sussex (each, a “Member Locality” and collectively, the “Member Localities”). Each Member Locality’s participation shall become effective on the date their respective governing body enacts an ordinance substantially similar to this ordinance authorizing the creation of the Authority. At any time subsequent to the creation of the Authority, the membership of the Authority may, with the approval of the Authority Board (as hereinafter defined and as more fully described in the Bylaws of the Authority), be expanded to include any locality within the region that would have been eligible to be an initial member. The governing body of a locality seeking to become a member shall evidence its intent to become a member by adopting an ordinance substantially similar to this ordinance (and otherwise in conformance with Section 15.2-6402 of the Act). The admission of such member shall be completed upon the Authority Board approving the admission, after being presented with the requisite ordinance adopted by such locality.

3. The Authority shall be governed by an initial board (the “Authority Board”) consisting of two (2) board members from each Member Locality. Authority Board members shall be appointed by their respective Member Locality’s governing body.

Each governing body of each Member Locality may appoint up to two (2) alternate Authority Board members. Alternates shall be appointed for terms that coincide with one or more of the Authority Board members from the Member Locality that appoints the alternate. If either Authority Board member for a Member Locality is not present at a meeting of the Authority, an alternate shall have all the voting and other rights of the Board member not present and shall be counted for purpose of determining a quorum and all other purposes of that meeting.

In the event that additional Member Localities shall enact an ordinance to join the Authority and are admitted upon the Authority Board approving the admission, the number of members of the Authority Board shall be increased by two (2) members for each additional Member Locality, with Authority Board members to be appointed in accordance with the criteria set forth above for initial Authority Board Members and alternates.

Each member of the Authority Board shall serve for a term of four (4) years and may be reappointed for as many terms as the governing body from said Authority Board member's Member Locality desires.

4. The Authority Board shall have such authority and exercise such powers as are permitted by the Code of Virginia, the Agreement Creating Authority (as defined below), and in the Bylaws of the Authority Board (a draft copy of which is attached hereto and which shall be approved by the Authority in substantially the same form as said draft).

5. The Authority Board shall elect from its membership a Chair, Vice Chair, Treasurer and Secretary for each calendar year. The Authority Board may also appoint an Executive Director and staff who shall discharge such functions as may be directed by the Authority Board. The Executive Director and staff may be paid from funds received by the Authority.

6. This Board of Supervisors authorizes approval, by appropriate execution by the designated representative of the County, an agreement (the "Agreement Creating Authority") among the Member Localities whereby the Authority shall be established and further whereby the respective rights and obligations of the Member Localities with respect to the Authority, in accordance with the provisions of the Act, shall be set forth (a draft copy of which is attached hereto and which shall be approved by the Authority in substantially the same form as said draft). The Agreement Creating Authority shall (i) establish the terms for participation in the Authority by Member Localities and (ii) further describe the participation agreements (the "Participation Agreements") that the Authority may enter into with one or more Member Localities by which any facilities allowed by the Act may be constructed and developed. This authorization includes, but is not limited to, authority for this Board of Supervisors to approve, by ordinance, Participation Agreements by which Authority projects shall be constructed and developed and which may be funded from this Board of Supervisors' commitment of loans or grants and in the event that a facility will be located within the County, future tax revenue derived from the Authority's project facilities located within the County, pursuant to Section 15.2-6406 of the Act.

7. If and to the extent one or more of the Member Localities named herein does not pass an ordinance substantially similar to this ordinance, this ordinance shall be deemed to automatically remove said Member Locality without further action or vote of this Board of Supervisors; it being the intent of this ordinance that it shall be adopted with any number and composition of the Member Localities named herein so long as said ordinance, and the Authority created herein, shall be in compliance with all applicable statutes.

PASSED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF SUSSEX _____, 2021

County Administrator

A true copy, teste:

County Clerk

VIRGINIA'S GATEWAY REGION INDUSTRIAL FACILITIES AUTHORITY

BYLAWS

ARTICLE I

NAME; FORMATION; POWERS OF AUTHORITY; CERTAIN DEFINITIONS

Section 1

The name of the authority (the “**Authority**”) shall be “Virginia’s Gateway Region Industrial Facilities Authority.”

Section 2

The Authority was formed in accordance with the Virginia Regional Industrial Facilities Act, Chapter 64, Title 15.2, Section 15.2-6400 et seq., Code of Virginia, 1950, as amended (the “**Act**”). The initial Member Localities have entered into that certain Agreement Creating the Virginia’s Gateway Region Industrial Facilities Authority, as the same may be amended from time to time (the “**RIFA Agreement**”).

Section 3

The Authority is vested with the powers of a body corporate, including the power to sue and be sued in its own name, plead and be impleaded, and adopt and use a common seal and alter the same as may be deemed expedient. In addition to additional powers set forth in the Act, the Authority may, to the extent of available resources:

1. adopt bylaws, rules and regulations to carry out the provisions of the Act;
2. employ, either as regular employees or as independent contractors, consultants, engineers, architects, accountants, attorneys, financial experts, construction experts and personnel, superintendents, managers and other professional personnel, personnel, and agents as may be necessary in the judgment of the Authority, and fix their compensation;
3. determine the locations of, develop, establish, construct, erect, repair, remodel, add to, extend, improve, equip, operate, regulate, and maintain facilities to the extent necessary or convenient to accomplish the purposes of the Authority;
4. acquire, own, hold, lease, use, sell, encumber, transfer, or dispose of, in its own name, any real or personal property or interests therein;
5. invest and reinvest funds of the Authority;

6. enter into contracts of any kind, and execute all instruments necessary or convenient with respect to its carrying out the powers in the Act to accomplish the purposes of the Authority;
7. expend such funds as may be available to it for the purpose of developing facilities, including but not limited to (i) purchasing real estate; (ii) grading sites; (iii) improving, replacing, and extending water, sewer, natural gas, electrical, and other utility lines; (iv) constructing, rehabilitating, and expanding buildings; (v) constructing parking facilities; (vi) constructing access roads, streets, and rail lines; (vii) purchasing or leasing machinery and tools; and (viii) making any other improvements deemed necessary by the Authority to meet its objectives;
8. fix and revise from time to time and charge and collect rates, rents, fees, or other charges for the use of facilities or for services rendered in connection with the facilities;
9. borrow money from any source for any valid purpose, including working capital for its operations, reserve funds, or interest; mortgage, pledge, or otherwise encumber the property or funds of the Authority; and contract with or engage the services of any person in connection with any financing, including financial institutions, issuers of letters of credit, or insurers;
10. issue bonds under the Act;
11. accept funds and property from the Commonwealth of Virginia (the “**Commonwealth**”), persons, counties, cities, and towns and use the same for any of the purposes for which the Authority is created;
12. apply for and accept grants or loans of money or other property from any federal agency for any of the purposes authorized in the Act and expend or use the same in accordance with the directions and requirements attached thereto or imposed thereon by any such federal agency;
13. make loans or grants to, and enter into cooperative arrangements with, any person, partnership, association, corporation, business or governmental entity in furtherance of the purposes of the Act, for the purposes of promoting economic and workforce development, provided that such loans or grants shall be made only from revenues of the Authority that have not been pledged or assigned for the payment of any of the Authority's bonds, and to enter into such contracts, instruments, and agreements as may be expedient to provide for such loans, and any security therefor. The word "**revenues**" as used in this subsection includes grants, loans, funds and property, as set out in subsections 11 and 12 immediately above;
14. enter into agreements with any other political subdivision of the Commonwealth for joint or cooperative action in accordance with Section 15.2-1300 of the Code of Virginia, 1950, as amended; and

15. do all things necessary or convenient to carry out the purposes of the Act.

Section 4

Capitalized terms used in these Bylaws and not otherwise defined shall have the meanings prescribed in the Act.

ARTICLE II BOARD

Section 1

The Authority shall be governed by a board as prescribed in Section 15.2-6403 of the Act and provided in the RIFA Agreement (the “**Board**”). The Board shall consist of such number of Board members as provided in the RIFA Agreement. Board members and alternate Board members shall be appointed and shall serve for such terms as provided in the RIFA Agreement. The chair (the “**Chair**”), vice chair (“**Vice Chair**”), treasurer (“**Treasurer**”) and secretary (“**Secretary**”) of the Board shall be appointed as provided in the RIFA Agreement. By adopting these Bylaws the Board appoints Virginia’s Gateway Region as the initial staff and fiscal agent for the Authority, in accordance with the RIFA Agreement, Article 8.

Section 2

A. The Chair of the Board shall conduct the meetings of the Board, execute documents on behalf of the Board, function as the chief executive officer of the Authority, and execute such duties as the Board may delegate to the Chair by resolution.

B. The Vice Chair of the Board shall serve in the place and stead of the Chair when he or she is unable or unwilling to serve in such capacity.

C. The Secretary shall have the responsibility for preparing and maintaining custody of minutes of the Board’s meetings, for maintaining the records, and for authenticating records of the Authority. The Secretary shall also perform such other duties as may be assigned from time to time by the Board.

D. The Treasurer shall keep or cause to be kept complete and accurate books of account. Whenever required by the Board, the Treasurer shall render a financial statement showing all transactions of the Authority and the financial condition of the Authority. The Treasurer shall also perform such other duties as may be assigned from time to time by the Board.

Section 3

The Board may appoint an executive director (“**Executive Director**”) and such other staff who shall discharge such functions as may be directed by the Board. The Executive Director and any staff members shall be paid from funds received by the Authority.

Section 4

Each member of the Board shall, before entering upon the discharge of the duties of his or her office, take and subscribe to the oath prescribed in Section 49-1 of the Code of Virginia, 1950, as amended. Each member of the Board is an “officer” under the State and Local Government Conflict of Interests Act (Va. Code § 2.2-3100 et seq.) (“COIA”).

Section 5

Members of the Board shall be reimbursed for actual expenses incurred in the performance of their duties from funds available to the Authority. No Board member shall receive compensation.

Section 6

6.1 The regular meetings of the Board shall occur not less than once every six months on such dates and at such places and hours as may be agreed upon by the members of the Board. Regular meetings of the Board may be adjourned or continued, without further public notice, from day to day or from time to time or from place to place, but not beyond the time fixed for the next regular meeting, until the business before the Board is completed. The Board may agree to modify the frequency, dates, schedule or other details for regular meetings by a regular vote of the Board in accordance with these Bylaws. All meetings of the Authority and its committees shall comply with the Virginia Freedom of Information Act (Title 2.2, Chapter 37 of the Code of Virginia, 1950, as amended); and the Board and its committees may hold closed sessions as permitted therein.

6.2 A quorum for the transaction of business at any meeting of the Board shall exist when a majority of the Member Localities are represented by at least one member of the Board. Except as otherwise provided in these Bylaws, the affirmative vote of a quorum of the Board shall be necessary for any action taken by the Board. No vacancy in the membership of the Board shall impair the right of a quorum to exercise all the rights and perform all of the duties of the Board.

6.3 The affirmative vote of members of the Board representing **two-thirds** of the total number of members of the Board (a “**Supermajority**”) shall be required for the following actions of the Board:

- (i) sale or transfer of all or substantially all of the Authority assets;
- (ii) causing or permitting the Authority to incur any indebtedness for borrowed money in excess of \$50,000 over the term of such borrowing (taking in to account any permitted renewals or extensions thereof), except pursuant to a budget that has been approved by a Supermajority;
- (iii) causing or permitting the Authority to make any loan, capital expenditure, call or other contribution with respect to any security, asset, venture or investment project

or item held or engaged in by the Authority, or any series of related loans, expenditures, calls or other contributions, except pursuant to a budget that has been approved by a Supermajority;

- (iv) causing or permitting the Authority to enter into any contract or agreement with a term in excess of one year, other than in the ordinary course of business, or involving payments by or to the Authority in excess of \$50,000 over the term of such contract or agreement (taking in to account any permitted renewals or extensions thereof), except pursuant to a budget that has been approved by a Supermajority;
- (v) making any distributions of Authority cash or other property, except as specifically provided in the RIFA Agreement, these Bylaws or any Participation Agreement; and
- (vi) issuance of any Bonds by the Authority.

6.4 No member of the Board present shall abstain from voting unless the member has a conflict of interest in the matter being voted upon. For the purposes of this paragraph, a “conflict of interest” shall exist when there is an actual conflict: (1) pursuant to COIA; or (2) pursuant to any applicable policy adopted by the Authority; or (3) as stated by the member unless objected to by a vote of a quorum of the Board.

6.5 Any two or more Board members representing two or more Member Localities may call a special meeting of the Board. Any such request for a special meeting shall be in writing, and the request shall specify the time and place of the meeting and the matters to be considered at the meeting. A reasonable effort shall be made to provide each member of the Board with notice of any special meeting. No matter not specified in the notice shall be considered at such special meeting unless all the members of the Board are present. Special meetings may be adjourned or continued, without further public notice, from day to day or from time to time or from place to place, not beyond the time fixed for the next regular meeting, until the business before the Board is completed.

Section 7

The Authority’s fiscal year shall be the same as the fiscal year of the Commonwealth of Virginia. The Board, within one hundred twenty (120) days following the close of the fiscal year, shall submit an annual report of the Authority's activities of the preceding year to the governing body of each Member Locality. Each such report shall set forth a complete operating and financial statement covering the operation of the Authority during such year. The Authority’s books and records shall be kept in such form as the Auditor of Public Accounts prescribes, but otherwise shall correspond as nearly as possible to accounts and records maintained by corporate enterprises, all subject to and in accordance with Section 15.2-6413 of the Act.

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the Board of Supervisors of the County of Sussex, Virginia, will conduct a public hearing on _____, _____, 2021, at 6:00 p.m., or as soon thereafter as may be heard, in the Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884, to consider the following:

Ordinance No. _____, AN ORDINANCE TO JOIN THE REGIONAL INDUSTRIAL FACILITIES AUTHORITY PURSUANT TO SECTION 15.2-6400 ET SEQ. OF THE CODE OF VIRGINIA, 1950, AS AMENDED:

The Board of Supervisors of the County of Sussex, Virginia, will conduct a public hearing regarding the adoption of an ordinance to join the Virginia's Gateway Region Industrial Facilities Authority in collaboration and cooperation with the City of Colonial Heights, the County of Dinwiddie, the City of Hopewell, the City of Petersburg, the County of Prince George, and the County of Surry, to foster economic growth and development of the County of Sussex and the region, and to promote the comfort, convenience and welfare of the citizens of the County of Sussex by developing, owning and operating one or more facilities on a cooperative basis with the other member localities.

All interested persons are invited to attend the meeting. The ordinance materials are on file in the County Administrator's Office and may be viewed during normal office hours at 20233 Thornton Square, Sussex, Virginia 23884.

Persons requiring an accommodation in order to participate in the hearing should call (434) 246-1000, County Administrator's Office, at least three (3) days in advance of the meeting.

**RICHARD DOUGLAS
COUNTY ADMINISTRATOR**

BOARD ACTION FORM

Agenda Item: Recognition #3.04

Subject: VDOT Proposed through Truck Restrictions – Mr. Jerry Kee, VDOT

Board Meeting Date: October 21 2021

=====

Summary: Jerry Kee with VDOT will discuss a proposal from the Prince George County Board of Supervisors to restrict truck traffic on Rowanty Road and Zion Road, which extend between Prince George County and Sussex County in the vicinity of I-95, State Route 35, and Cabin Point Road (see attached map). These roads have seen an increased amount of truck traffic in an effort of truck drivers to avoid the I-95 scales. While Railroad Bed Road has a minimal section in Prince George County, staff recommends that this road also be added for consideration, due to its close proximity to Zion Road. If the Board of Supervisors is in agreement to move forward with the truck restriction process, a public hearing would be scheduled and anticipated to be held in January 2022.

Recommendation: Staff recommends that a public hearing be scheduled by VDOT in coordination with Prince George County to consider these truck restrictions, but to also include Railroad Bed Road.

Attachment: VDOT Proposed Truck Restricted Road Map

=====







ACTION: That the Board of Supervisors schedules a public hearing by VDOT in coordination with Prince George County to consider these truck restrictions, but to also include Railroad Bed Road.

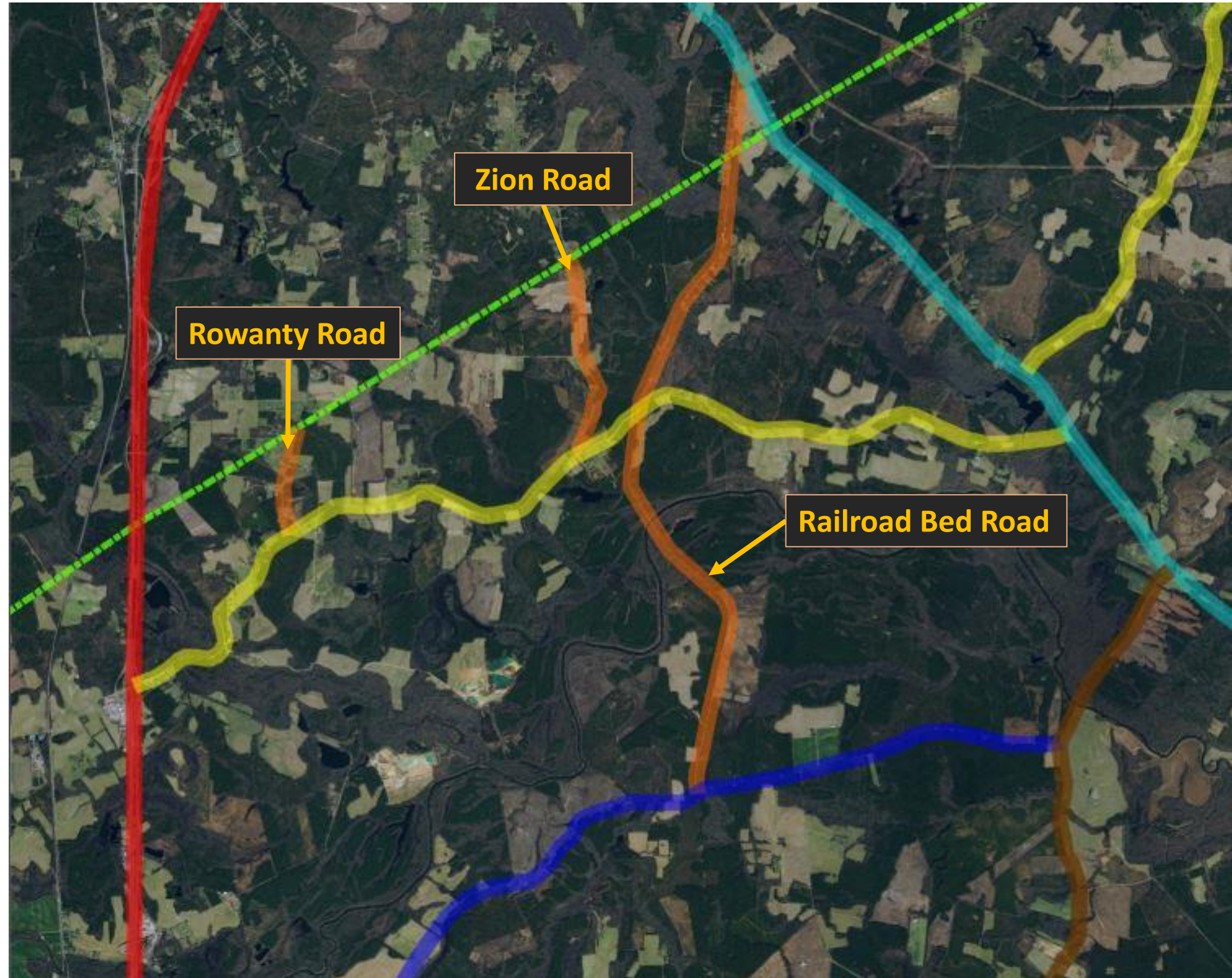
MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

VDOT Proposed Truck-Restricted Roads

Legend

	Proposed Truck-Restricted Roads
	Route 602 (Cabin Point Road)
	Interstate 95
	Route 35 (Jerusalem Plank Road)
	Route 640 (Cabin Stick Road)
	Route 626 (Courthouse Road)



List of VDOT Proposed Truck-Restricted Roads

Rowanty Road

Zion Road

Railroad Bed Road

BOARD ACTION FORM

Agenda Item: Public Hearing #4.01

Subject: Henry Technology Park and Commerce Center

Board Meeting Date: October 21 2021

=====

Summary: Staff has requested bids and advertised a public hearing to consider hunting leases for the county-owned Henry Technology Park and Commerce Center property near Jarrett. This property has been under lease to a hunt club for the past several years, but the current lease and lease extensions have ended. As BFPC finalizes its assessment of county-owned industrial sites and recommendations on how to proceed with each site, staff recommends that a one-year non-renewable lease be considered. Any interested bids will be shared with the Board at the regular meeting.

This public hearing has been properly advertised.

Recommendation: A one-year non-renewable hunting lease of the Henry Technology Park and Commerce proper

Attachment: A copy of the advertisement and previous lease.

=====

ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

THIS LEASE, made commencing the 1st day of December, 2017, by and between the **COUNTY OF SUSSEX**, a political subdivision of the Commonwealth of Virginia (hereinafter: County), Lessor, and [INSERT HUNT CLUB NAME]. (hereinafter: Hunt Club), Lessee.

WHEREAS. the County is the owner of three parcels of land referred Parcel A, B and C of the Henry Technology Park and Commerce Center; and

WHEREAS, the Board of Supervisors of the County has held a public hearing and has voted to lease the aforementioned parcels to Hunt Club for hunting purposes;

WITNESSETH

NOW THEREFORE. for and in consideration of the receipt of a lease payment and other valuable consideration, the County and Hunt Club agree as follows:

Property Leased

That the County hereby leases to Hunt Club for hunting purposes the following property:

Parcels containing approximately 537.29 acres and consisting of three (3) separate parcels (A, B and C). Parcel A (Tax Map Number 165-A-31 contains approximately 77.15 acres with frontage on Lebanon Church Road (SR 609); Parcel B (Tax Map Number 165-A-19B) contains approximately 36.51 acres with frontage on Lebanon Church Road (SR 609); and Parcel C (Tax Map Number 165-A-19) contains approximately 423.63 acres with frontage on Blue Star Highway (U.S. Route 301), Lebanon Church Road (SR 609) and Proctor Road (SR 612), hereinafter referred to as the Leased Premises or Park.

Term of Lease

The term of the lease is the period of twelve (12) months, beginning December 1, 2017, and expiring November 31, 2018. This lease is renewable upon agreement of both parties for three (3) successive annual terms under the same terms and conditions as set out in this lease.

Rent Amount

Hunt Club will pay an annual rent of [INSERT AN AMOUNT] payable upon the signing of this lease.

Terms and Conditions

The lease is subject to the following terms and conditions:

1. Parcels A and B shall be limited in use for bow hunting only. No firearms shall be discharged on Parcels A and B at any time. Bows shall not be discharged on Parcel A or B causing arrows to be propelled in the direction of the church property adjacent to the Park. There shall be no hunting on parcels A and B on Sundays.
2. The County reserves the right to harvest any and all timber located on the Park consisting of parcel A, B and C. However, the County will not carry on timber cutting during the annual deer seasons, including bow, black powder and shotgun.
3. The Hunt Club may not assign the lease or sub-lease the Leased Premises. If Hunt Club abandons its use of the Leased Premises, the County may take possession of the Leased Premises without notice to the Hunt Club and without refund.
4. The Hunt Club agrees to use the Leased Premises subject to all conditions contained in its proposals submission.
5. The Park shall be used solely for hunting by the Hunt Club in accordance with state law and Game and Inland Fisheries requirements. The Hunt Club shall be responsible for compliance by its members and guests to comply with all applicable laws and regulations related to the use of the Park pursuant to a lease.
6. The Leased Premises shall be kept in a clean and neat condition with all trash or debris removed in a timely fashion.
7. All roads and open or cleared areas must be maintained by Hunt Club in accordance with the County's erosion and sediment control ordinance.
8. Hunt Club will not clear any area in excess of 1/4 acre without written permission of the County.
9. The property will be posted or flagged to show boundaries and any areas that have a prohibition on trespassing or hunting.
10. All entrances, gates and signs will be maintained in good working order.

11. During hunting seasons, the property will be monitored and visually observed on a daily basis by Hunt Club. At other times of the year, the Hunt Club will reasonably monitor the property.
12. Liability insurance in the amount of \$1,000,000.00 will be furnished by Hunt Club that names the County and its agents and employees as a named insured and shall provide the County with a certificate of insurance.
13. The Hunt Club further agrees to indemnify and hold harmless the County, and its agents, officers and employees, from any and all liability and claims arising from any and all property damage, injuries or death as a result of its lease of the Park property, or related to any hunting activities by its members and guests on or near the Park.
14. The County and its agents shall have access at all times to the Park during normal business hours, Monday through Friday during Virginia State hunting seasons applicable to the Park, and the County will endeavor to give the Hunt Club notice of access. In addition, during non-hunting season, the County and its agents shall have access to the Leased Premises without notice to the Hunt Club. Notwithstanding the above, in the case of an emergency, the County and its agents shall have immediate access to the Park.

Termination

If the County determines, in its sole discretion that the Leased Premises are necessary for public use or should be sold, the County shall have the right to terminate the Lease, without cause, upon thirty (30) days written notice to Hunt Club, and Hunt Club shall receive a pro-rated refund.

If the Hunt Club carries out or allows to occur on the Leased Premises a material breach of any condition of this lease, the County may terminate the lease, without liability for repayment of any lease payments. Prior to terminating the lease for a material breach, the County shall give the Hunt Club notice of the violation, and the Hunt Club shall have fifteen (15) days to remedy the breach. If it does so, to the satisfaction of the County, the lease shall not terminate; otherwise, the lease shall terminate without any liability of the County to the Hunt Club for any amounts.

WITNESS the following signatures and seals:

COUNTY OF SUSSEX

By: _____
County Administrator

APPROVED AS TO FORM:

County Attorney

NAME OF HUNT CLUB

By: _____
President

COMMONWEALTH OF VIRGINIA COUNTY OF
SUSSEX. to-wit:

The foregoing document was acknowledged before me this _____ day of _____ 2017, by
_____, County Administrator for the County of Sussex.

My commission expires: _____

Notary Public

COMMONWEALTH OF VIRGINIA COUNTY OF
SUSSEX. to-wit:

The foregoing document was acknowledged before me this _____ day of _____ 2017, by

_____, president for Hunt Club.

My commission expires: _____

Notary Public

Renewals

Renewal 1 for term 1 December 2018 – 31 November 2019, signed the _____ day of _____, 201__

COUNTY OF SUSSEX By: _____
County Administrator

[Hunt Club Name] By: _____
President

Renewal 2 for term 1 December 2019 – 31 November 2020, signed the _____ day of _____, 201__

COUNTY OF SUSSEX By: _____
County Administrator

HUNT CLUB By: _____
President

Renewal 3 for term 1 December 2020 – 31 November 2021, signed the _____ day of _____, 202__

COUNTY OF SUSSEX By: _____
County Administrator

HUNT CLUB By: _____
President

Classifieds

SUSSEX-SURRY DISPATCH

Classified Display Rate

\$13⁹⁵

Per Column Inch

Classified Line Ads

\$13⁹⁵

20 words or less
Over 20 words 55¢ per word

We reserve the right to censor, reclassify, revise or reject any advertisement at any time. Initially the first time it appears in the paper. If it needs a correction as a result of our error, we will publish your ad for the next available edition. The Sussex-Surry Dispatch cannot make any refund for a second publication and shall not be held responsible for omitted ads for any reason.

- FAX your ad, along with billing information to 434-634-0783
- PHONE: Call in your ad to us at 434-634-4153
- ONLINE at www.thesussexsurrydispatch.com
- BY EMAIL: ads@imnewspaper.com
- BY MAIL OR IN PERSON
111 Baker Street, Emporia, Virginia 23847

\$18

20 words or less
Over 20 words 55¢ per word

BEST BUY!!

- 4 Newspapers
- 80,000 Readers

The Dinwiddie Monitor, The Prince George Journal, The Sussex-Surry Dispatch and The Independent Messenger (Sun. & Wed.), Free website listing.

Respondent to this action individually and/or by the general description of Parties Unknown, it is hereby

ORDERED that the parties herein and all Parties Unknown and/or whose location cannot be ascertained appear on or before November 26, 2021 in the Clerk's Office of the Circuit Court of the County of Sussex, Virginia, and do what may be necessary to protect their interests in this cause.

Entered on the 27th day of September, 2021
Gary M. Williams
Clerk

I Ask For This:

- John A. Rife, Esq. (VSB No. 45805)
- Jeffrey A. Scharf, Esq. (VSB No. 30591)
- Mark K. Ames, Esq. (VSB No. 27409)
- Andrew M. Neville, Esq. (VSB No. 86372)
- Paul L. LaBarr, Esq. (VSB No. 91609)
- Gregory L. Haynes, Esq. (VSB No. 37158)
- Taxing Authority Consulting Services, PC
P.O. Box 31800 Henrico, Virginia 23294-1800
Phone: (804) 545-2500
Facsimile: (804) 545-2378
TACS No.: 585703


**NOTICE OF PUBLIC HEARING
SUSSEX COUNTY BOARD OF SUPERVISORS**

Pursuant to Va. Code § 15.2-1800, the Sussex County Board of Supervisors will hold a Public Hearing on Thursday, October 21, 2021 at approximately 6:00 p.m. at the Sussex County General District Courthouse, Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884. The purpose of the hearing is to solicit input and receive comments concerning the short-term lease of the Henry Technology Park and Commerce Center property for hunting purposes. The Henry Technology Park property is identified as Parcel C 165-A-19, lying situate and being on the southeast side of U.S. Route 301, on the south side of Route 609 (Lebanon Church Road) and on the west side of Route 612 (Proctor Road) located in the Henry Magisterial District, Sussex County, Virginia.

Interested parties can submit offers to lease the property for one year by mail to Mrs. Shilton R. Butts, Assistant to the County Administrator, P.O. Box 1397, Sussex, Virginia 23884 or hand deliver to 20135 Princeton Road, Sussex, Virginia 23884. Deadline for submittal of offers is Wednesday, October 20, 2021 at 4:30 p.m.

Any and all persons are invited to appear before the Board to present evidence, give testimony or otherwise comment concerning these matters at the time and place stated above.

Authorized by:
Richard Douglas
County Administrator
10/6/2021



434-634-4153
midnews & womack publishing.com

The
Sussex-Surry
Dispatch
The Prince George
Journal
The Dinwiddie
Monitor

It Pays To Advertise!
Call (434) 634-4153
or visit
www.thesussexsurrydispatch.com

Street, Wakefield, Sunday
Fall with us every
Monday, Wednesday, and
Friday for Boiler Room
service 11:00 a.m. Bible
10:45 a.m. Sunday worship
children's worship
Hearing Room
Dadsman at pastor@cun-
v.org or call (434) 246-
don, contact Helen Terry at
804.732.7020, ext. 1024

BOARD ACTION FORM

Agenda Item: Public Hearing #4.02

Subject: Conditional Use Permit #2021-02, Pit Crew LLC, Applicant

Board Meeting Date: October 21 2021

=====

Summary: The applicant, Pit Crew LLC is seeking a conditional use permit for a materials recycling/sorting facility for non-hazardous carwash waste on approximately 10 acres of land. The property is located on the west side of Rt. 460 (General Mahone Highway) approximately 1.5 miles south of its intersection with Rt. 602 (Cabin Point Road).

This public hearing has been properly advertised.

Recommendation: The Planning Commission held an advertised public hearing on the application on October 4, 2021. The Commission unanimously recommended approval of the application with the following conditions:

- 1) Provide screening for all operations from Rt. 460; 6 to 8 feet high fencing with landscaping.
- 2) Maintain existing tree line around the site.

Attachments: Staff report and copy of the advertisement.

=====

ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

STAFF REPORT

APPLICATION SUMMARY:

Project: Pit Crew LLC

Location: The property is located on the west side of General Mahone Highway (Rt. 460) approximately 1.5 miles south of its intersection with Cabin Point Road (Rt. 602).

Tax Parcel No.: 7-A-19

Project Proposal: Construct and operate a Materials Recycling/ Sorting Facility for non- hazardous carwash waste

Applicant: Pit Crew LLC
2202 River Road
Prince George, VA 23875

APPLICATION:

The applicant, Pit Crew LLC under CUP #2021-02 seeks a conditional use permit for a materials recycling/sorting facility on approximately 10 acres of land. The property is located on the west side of Rt. 460 (General Mahone Highway) approximately 1.5 miles south of its intersection with Rt. 602 (Cabin Point Road).

ELECTION DISTRICT:

Waverly Election District

LOCATION:

The proposed location for the materials recycling/sorting facility is on tax parcel 7-A-19 consisting 10 acres out of 147 acres. The property is bordered between Rt. 460 and the Norfolk Southern Railroad. To the north, there is mostly agricultural and forested land. To the south, there are pieces of land zoned for industrial development known as "Sussex County Megasite" as well as Sussex Service Authority- Wastewater Treatment Plant and Atlantic Waste Landfill. To the west, there are some forested areas and Smithfield Grain. To the east, there is a service shop, service garage, and a couple of residential dwellings.

BACKGROUND:

The applicant has been established and specializing in the extraction, transportation, processing, and disposal of non-hazardous carwash waste for 23 years. Currently, Pit Crew is operating a facility in Prince George, VA where they store their equipment and transfer waste on 5 acres of land. The subject property is currently unoccupied and considered as agricultural land. The applicant seeks to expand his material recycling/sorting business to this location due to its close proximity to the landfill where compacted sediment that comes from the sorting process is sold and utilized.

DESCRIPTION:

The applicant is requesting a conditional use permit to construct and operate a material recycling/sorting facility for non-hazardous carwash waste on 10 acres of the parcel. The plans for developing this facility are installing an 80' wide entrance off of Rt. 460, 200' long x 100' wide (20,000 square feet) gravel parking area, and 85' wide x 200' long x 40' high (17,000 square feet) Clearspan building.

COMPREHENSIVE PLAN REVIEW:

The current Comprehensive Plan future land use designation for this property is Industrial. The purpose of industry is to provide much of the basic employment needs for anticipated growth and has more critical location requirements than other major land uses.

ORDINANCE REVIEW:

The parcel is currently zoned General Agriculture (A-1). The use is allowed in the A-1 zoning district with a Conditional Use Permit.

In considering the Conditional Use Permit, the Planning Commission and Board of Supervisors may consider the following before the granting of a conditional use permit:

1. That the establishment, maintenance, and operation of the conditional use will not be detrimental to or endanger the public health, safety, and general welfare;
2. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially impair the use of other property within the immediate proximity;
3. That adequate utilities, water, sewer or septic system, access roads, storm drainage and/or other necessary public facilities and improvements have been or will be provided;

4. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion on the public streets;
5. That the proposed conditional use is not contrary to the goals and objectives of the Sussex County Comprehensive Plan;
6. That the conditional use shall, in all other respects, conform to the applicable regulations of the zoning district classification in which it is located and any special requirements established for the specific use;
7. That the use(s) at the location proposed will not result in a multiplicity or saturation of similar uses in the same general neighborhood of the proposed use.

STAFF CONCLUSIONS:

Strengths:

1. The property is designated in the future land use plan for industrial use.
2. The use is in close proximity to the landfill for disposal of waste.
3. The use brings business development.
4. The site has access to available public utilities (water, power, sewer).
5. The site has direct access to Rt. 460.

Weaknesses:

1. Aesthetics

AGENCY/DEPARTMENTAL COMMENTS:

Staff distributed the application to the associated review agencies. Responses are below:

Department of Environmental Quality (DEQ): If this project disturbs over an acre, Stormwater Management plans will need to be submitted to DEQ for review and approval. Sussex County would be responsible for the erosion and sediment control plan review.

- The applicant should submit Stormwater Management plans to DEQ directly.

Sussex Erosion and Sediment Control Program: If the project disturbs over 10,000 square feet, Erosion and Sediment Control plans will need to be submitted to the county for review and approval.

Department of Transportation (VDOT): A hard service commercial entrance is required for this proposal to access the public right of way designed in accordance with VDOT Road Design Manual Appendix F. The entrance shall accommodate the design vehicle turning radius. Entrance culvert pipe shall be sized to accommodate existing flow in ditch.

- Upon final plan approval, a Land Use Permit will be required prior to construction of any work within State maintained right of way limits or easements, including the installation and modification of driveways.

Public Safety: Concerns about containment of waste

STAFF RECOMMENDATION:

Staff recommends approval of the application with the following conditions:

- 1) Provide screening
- 2) Position building parallel to Rt. 460 on the long side
- 3) Maintain existing tree line around the site

ATTACHMENTS:

- Application
- Letter from Applicant
- Clearspan Building Specifications/Brochure
- Proposed Site Plans
- Photo of the applicant's current facility

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission held a public hearing on the application on October 4, 2021. The Commission unanimously recommended approval of the application with the following conditions:

- 1) Provide screening for all operations from Rt. 460; 6 to 8 feet high fencing with landscaping.
- 2) Maintain existing tree line around the site.



"Good Things Are Happening in Sussex County!"
Sussex County, Virginia
Planning and Zoning Department

SUBMITTAL CHECKLIST FOR CONDITIONAL PERMIT APPLICATIONS

In conjunction with Article XV, *Administration and Enforcement of the Sussex County Zoning Ordinance*, as amended, the following information shall be submitted for a Conditional Use Permit Application. Please note that it is the applicant's responsibility to ensure that the application is in compliance with all Federal, State and County regulations.

No application for a Conditional Use shall be certified as complete unless the following information is provided, unless the Zoning Administrator reduces the number of required copies.

- 1. Fifteen (15) copies of the original, executed application and one (1) original executed application. Both the applicant(s) and the property owner(s) must have their signature(s) notarized on page No. 2 of the application.
- 2. The appropriate fees have been submitted with the application. Checks should be made payable to Treasurer, Sussex County.
- 3. Fifteen (15) copies of a statement of the reasons for seeking such permit, and if applicable, statement of conditions.
- 4. Fifteen (15) copies of a narrative description of the property which shall include the Tax Parcel Identification Number.
- 5. One (1) copy of the most recent deed(s) for the property(s) associated with the application.
- 6. A concept plan of the property showing all existing and proposed physical improvements and such other information as is necessary to clearly indicate to the Planning Commission and Board of Supervisors that adequate provisions shall be made for compliance with all standards for that particular use and the extent of the property to be so used on a given parcel or parcels. Such document shall be drawn to scale and shall include the following information:
 - 1. A vicinity map at a scale of no less than one (1) inch equals two thousand (2,000) feet
 - 2. Title of drawing
 - 3. Date of drawing
 - 4. Existing wood line
 - 5. North arrow
 - 6. Scale bar
 - 7. Dimensions of property, location, size and elevation of existing buildings and proposed buildings, roadways, sidewalks, parking and loading spaces, and landscaping.
 - 8. Current zoning of parcel(s) to be rezoned, including tax map number(s) and owner(s)
 - 9. Current zoning of adjacent parcel(s), including tax map number(s) and owner(s)
 - 10. Street names including route number and width(s) of the right-of-way(s)
 - 11. Fifteen (15) full size copies, with one (1) reduced 11-inch X 17-inch copy shall be submitted
 - 12. Please note that additional information on the site layout may be requested by the Zoning Administrator during the review process in order to more effectively review the application and prepare the staff reports for the Planning Commission and Board of Supervisors.



"Good Things Are Happening in Sussex County!"
Sussex County, Virginia
Planning and Zoning Department

- 7. Fifteen (15) copies of such supplemental material as may be necessitated by the proposal.
- 8. One (1) electronic copy of all application documents.
- 9. All real estate taxes must be paid and current at the time of submittal; otherwise, the submittal will be refused at the counter. Proof of the most recent tax payment to the County must accompany the application.

I, the undersigned, certify that this application is complete, accurate and contains all required and requested information, documents and other submittals, and that all statements made herein are, to the best of my knowledge, true and correct. I further certify that I have exercised due diligence to obtain the most recent, complete and correct information available. I understand that any section not completed in its entirety may delay processing of this application and the date of the Planning Commission public hearing and that the submittal of a complete application does not guarantee the application will be placed on the next available Planning Commission agenda.

R. Travis White III - CEO PITCREW LLC
Printed or Typed Name


Signature

9/9/21
Date



"Good Things Are Happening in Sussex County"
 Sussex County, Virginia
 Planning and Zoning Department

APPLICATION FOR CONDITIONAL USE PERMIT

This application should be used to petition for a permit for certain uses which, because of their unique characteristics or potential impacts on adjacent land uses, are not generally permitted in certain zoning districts as a matter of right, but which may, under the right set of circumstances and conditions be acceptable in certain specific locations. The following application requirements are consistent with the procedures set forth in Section 34-30, *Conditional Uses* of the Sussex County Zoning Ordinance, as amended.

A. APPLICATION:

Conditional Use Permit (Are applicant proposed conditions attached?): Yes No

The proposed use or activity is listed as a conditional use in the A-1 zoning district as per Section 16-22(5) in Article III of the Sussex County Zoning Ordinance.

Proposed Use, Activity, or Type of Improvement: Installation of new gravel entrance, gravel drive and parking lot and new 17,000 sq ft Barn.

Fair Market Value of Improvements? \$500,000.00

B. PROJECT DESCRIPTION:

Project Name: PITCREW Shop

Property Address (if any): General Mahone Huzy

Election District: Blackwater

Comprehensive Plan Designation: Industrial

The use permit will apply to 10 acres out of 41.150 total acres

Tax Parcel Identification # 7-(A)-19 Number of acres to be effected: 10

Tax Parcel Identification # _____ Number of acres to be effected: _____

Tax Parcel Identification # _____ Number of acres to be effected: _____

Proposed Utilities (check all that apply): Public Water Private Well _____

Public Sewer Private Septic _____

Are there any deed restrictions on the property? Yes No
 (If yes, please attach a copy of the deed restrictions.)



"Good Things Are Happening in Sussex County"
 Sussex County, Virginia
 Planning and Zoning Department

C. APPLICATION INFORMATION:

Applicant(s) Name(s): PT CREW LLC
 Address: 2202 River Road
 City, State, Zip Code: Prince George, VA. 23875
 Phone No.: 804-712-1518 Email: info@pitcrew.com Fax No.: N/A
 Property Owner(s) Name(s): Billy Burgess & Barbara Burgess
 Address: 1454 Boca Pro Drive
 City, State, Zip Code: Melbourne, FL. 32940
 Phone No.: 321-622-8660 Email: Barbara2@clvr.com Fax No.: N/A

Applicants/Owners Affidavit (including compliance with all deed restrictions and covenants)

This application must be signed by the owner(s) of the subject property or must have attached written evidence of the owner's consent, which may be in the form of a binding contract of sale with the owner's signature or a letter signed by the owner(s), containing written authorization to act with full authority on the owner(s) behalf in filing this use permit application. Signing this application shall certify the owner's compliance with all deed restrictions and covenants, and shall constitute the granting of authority of the County to enter onto the property for the purpose of conducting site analyses and compliance with Federal, State and County regulations.

Applicant: R. Travis Whittle III CEO Owner: Barbara S. Burgess
 Printed or Typed Name PT CREW LLC Printed or Typed Name

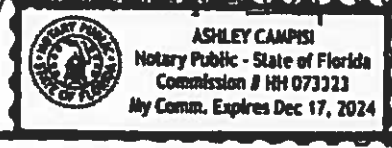
Applicant: [Signature] Date: 9-9-21 Owner: Barbara S. Burgess Date: 9-9-21
 Signature Signature

County of Sussex, Commonwealth of Virginia County of Brevard Florida
 County of Sussex, Commonwealth of Virginia

Subscribed and sworn to before me Tyana Lambert Subscribed and sworn to before me _____
 _____, A Notary Public in and for _____, A Notary Public in and for _____
 the County of Sussex, Commonwealth of Virginia, the County of Sussex, Commonwealth of Virginia, Florida
 this 9th day of September, 2021 this 9th day of September, 2021

Tyana Lambert Notary Public Ashley Campisi Notary Public

My Commission Expires February 28, 2025 My Commission Expires 12/17/2024





"Good Things Are Happening in Sussex County"

Sussex County, Virginia

Planning and Zoning Department

Owner: Billy E. Burgess
Printed or Typed Name

Owner: _____
Printed or Typed Name

Owner: Billy E. Burgess Date: 9-9-2021
Signature
Bward Florida
County of Sussex, Commonwealth of Virginia

Owner: _____ Date: _____
Signature
County of Sussex, Commonwealth of Virginia

Subscribed and sworn to before me
Ashley Campisi, A Notary Public in and for
the County of Sussex, Commonwealth of Virginia
this 9th day of September, 2021 Florida

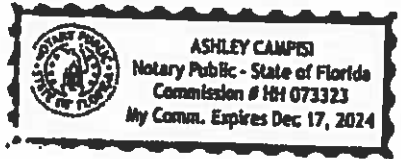
Subscribed and sworn to before me _____
_____, A Notary Public in and for
the County of Sussex, Commonwealth of Virginia,
this _____ day of _____, 20 _____

Ashley Campisi
Notary Public

Notary Public

My Commission Expires 12/17/2024

My Commission Expires _____





"Good Things Are Happening in Sussex County"

Sussex County, Virginia

Planning and Zoning Department

COUNTY OF SUSSEX

DISCLOSURE OF REAL ESTATE HOLDINGS

Applicant PIT CREW LLC

Address 2202 River Road
Prince George ^{Street} Virginia 23875
City State Zip

REAL ESTATE HOLDINGS TO BE AFFECTED

Location or Address	Description
<u>7-(A)-19 10 acres</u>	<u>10 acres westward on 460</u>

OTHER OWNERS OF AFFECTED REAL ESTATE

(Not Required for Corporation whose stock is traded on a national or local stock exchange or having more than 500 shareholders.)

Name of Individuals Corporation/Partnership Business Association	Address

Does any member of the Sussex County Planning Commission or governing body have any interest in such property, either individually, by ownership of stock in a corporation owning such land, partnership, as the beneficiary of a trust, or the settlor of a revocable trust, or whether a member of the immediate household of any member of the Planning Commission or governing body has any such interest? Yes No

If yes, names of members:

I do solemnly swear that the foregoing statement(s) and attachments(s), if any, are complete, correct and true.

Applicant: R. Travis White III Applicant: [Signature] Date: 9/9/21
CEO Pit Crew LLC Signature

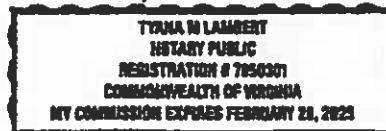
Commonwealth of Virginia
County of Sussex

Subscribed and sworn to before me Tyana Lambert

A Notary Public in and for the County of Sussex, Commonwealth of Virginia, this 9th day of September, 2021.

Tyana Lambert
Notary Public

My Commission Expires February 28, 2025





"Good Things Are Happening in Sussex County!"

Sussex County, Virginia

Planning and Zoning Department

NOTICE: THE ATTACHED CHECKLIST MUST BE COMPLETED, CERTIFIED, AND SUBMITTED OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE.

Remit Application to: Sussex County Planning Department, 20135 Princeton Road, P. O. Box 1397, Sussex, Virginia 23884

FOR OFFICE USE ONLY:

Complete Application Received On: _____ Fees Paid: _____
Tax Query: [] Current [] Delinquent Distribution Date: _____
Posted/Date to Post: _____

AGENCIES REFERRALS:

- _____ Department of Environmental Quality
- _____ Finance
- _____ Industrial Development Authority
- _____ County Administration
- _____ Public Safety
- _____ Health Department
- _____ VDOT
- _____ Commissioner of the Revenue
- _____ Sussex Service Authority

- _____ Building Inspections
- _____ Sheriff's Office
- _____ Town of Jarratt
- _____ Town of Waverly
- _____ Town of Stony Creek
- _____ Town of Wakefield
- _____ Schools
- _____ County Attorney
- _____ Other _____

Verified By: _____ Date: _____

Dear Sussex County Administrators,

9/9/2021

My name is Travis Whittle, I am the founder and current CEO of Pit Crew LLC. Pit Crew was established 23 years ago to specialize in the extraction, transportation, processing, and disposal of non-hazardous carwash waste. Over the last 23 years, we have been able to establish ourselves as the largest company in America that specializes in this field. Currently, we house our equipment and transfer the waste we collect on five acres of industrial land located on River Road in Prince George County. We service washes in 17 states in the U.S. and currently have sales revenues of 2.5 million plus dollars, annually. Our business has been growing at a rapid rate and we have come to the realization that our current facility is not large enough to handle our current growth. We have decided, after much investigation and consideration, that we must increase the size of our processing facility.

Prince George has been a great county to work with, but unfortunately, our current property does not have county sewer or water available. Since our product ends up at the Atlantic Waste Management Facility in Waverly, we would save a considerable amount in transportation and time by being closer to the landfill. Immediately we began looking around the landfill for suitable solutions. We were able to locate a land owner that was looking to sell their agricultural property that is currently being used to grow soybeans. This property borders General Mahone Highway, and backed by the railway. The owners, Mr. and Mrs. Burgess, own 41.5 acres on the south side of 460. They are willing to subdivide 10 acres of this parcel to Pit Crew LLC for our future expansion (Tax Parcel ID# 7-(A)-19).

The Burgess family, has been trying to sell this property for some time and they are very happy to have us purchase it. Pit Crew LLC is also very excited for this opportunity. This property meets every single need that we have. Sewer is available so that we don't need to transport clarified waste water any longer. It is within five minutes of the current landfill we use for non-hazardous carwash waste disposal. It is located on a great highway system that leads us directly to trucks stops that we are able to use for not only fueling our trucks, but also weighing them. Our move is also a great fit for Sussex County. Not only does this proposed use fit in with the County's future administrative plan, it brings in a much larger tax base than its current use. Also as we continue to grow we can offer more opportunities for employment to Sussex citizens at Pit Crew LLC. We offer a starting pay of \$52,000 a year with benefits and offer a median annually salary of well over \$70,000 per year.

Our future plans for the property are as follows: We are looking to install an 80' wide driveway entrance off of 460 that would lead to a 25' driveway, this will lead to the back southwestern corner of the parcel. We will be installing a 200' long by 100' wide gravel parking area where our equipment will be stored, and will encompass parking for employees. Additionally, there will be a 85' wide by 200' long Clearspan building. This building is what many farmers call a modern barn. Inside of the barn we will be unloading our trucks onto a concrete floor equipped with a landfill liner that has been installed underneath to protect our shared environment. The car wash mud is stored on the concrete floor. As the mud dries, all water runoff is collected into a pit which is then run through a filter system as well as an oil/water separator before sending it to the county sewer system. Analytics have already been provided to the public sewer authority and has been approved. Once the mud has been dried, it is then loaded onto our own dump trucks and transported safely to the waste management landfill. We anticipate less than 2,500 gallons of filtered water a day to be processed and two dump truck loads of dirt per day being disposed of at the landfill. It is important for you to realize that when our trucks pull into the building to unload, the mud will remain indoors with all of its components until it is loaded and hauled to the waste management landfill. This non-hazardous material will always remain in a contained environment.

We would like to ask permission to change the current use of this property to be able to legally store our equipment outside and transfer our non-hazardous carwash debris from our service tractor trailers to our dump trucks for final disposal. We would like to ask the county to allow us to use all gravel in our parking, driveway, and entrance areas. Since we use heavy equipment, the use of pavement is not conducive to our track loaders. Currently, we are running 3-4 crews per week out of state. Each crew has 2 employees. These crews go out and are gone from the shop all week long before returning home. We have 2 full time employees that currently run the transfer station. These employees work at the site 5 days a week. We anticipate less than 36 vehicles entering and exiting the property per week. That is less than 6 per day. With this being the case, we would like to ask for our entrance to be as minimal as possible. We will not be a heavily trafficked area. We would like to ask for permission to move forward without the need for a site plan, since we are only looking to build a barn. In closing, we hope that the administration of Sussex County will see the benefit of having us as a new part of the community. Thank you for your valuable time... Please feel free to reach out with any questions or comments.

Thank you for your time.
R. Travis Whittle III
(804)-712-1528
info@pitcrew.com





ClearSpan

BRIAN WALACHY

Truss Arch Specialist

Office 1.866.643.1010 x 1108

Email bwalachy@clearspan.com

HEAD QUARTERS

1395 John Fitch Blvd, South Windsor, CT 06074

USA PLANT

18th Ave SW, Dyersville, IA 52040

WAREHOUSING



ClearSpan creates your ideal warehousing and manufacturing building solutions

ClearSpan manufactures the ideal warehousing and manufacturing building solutions. These structures ensure a durable and dependable storage or workspace that provides ample space and clearance. With custom and turnkey designs, ClearSpan creates warehousing solutions that include all the required operational accessories.

The ClearSpan Warehousing and Manufacturing Advantage

Fabric and metal cladding - Choose the option that is right for your operation.

Versatile foundation options - Helical anchors, pony walls, wooden posts, concrete pads, shipping containers and more.

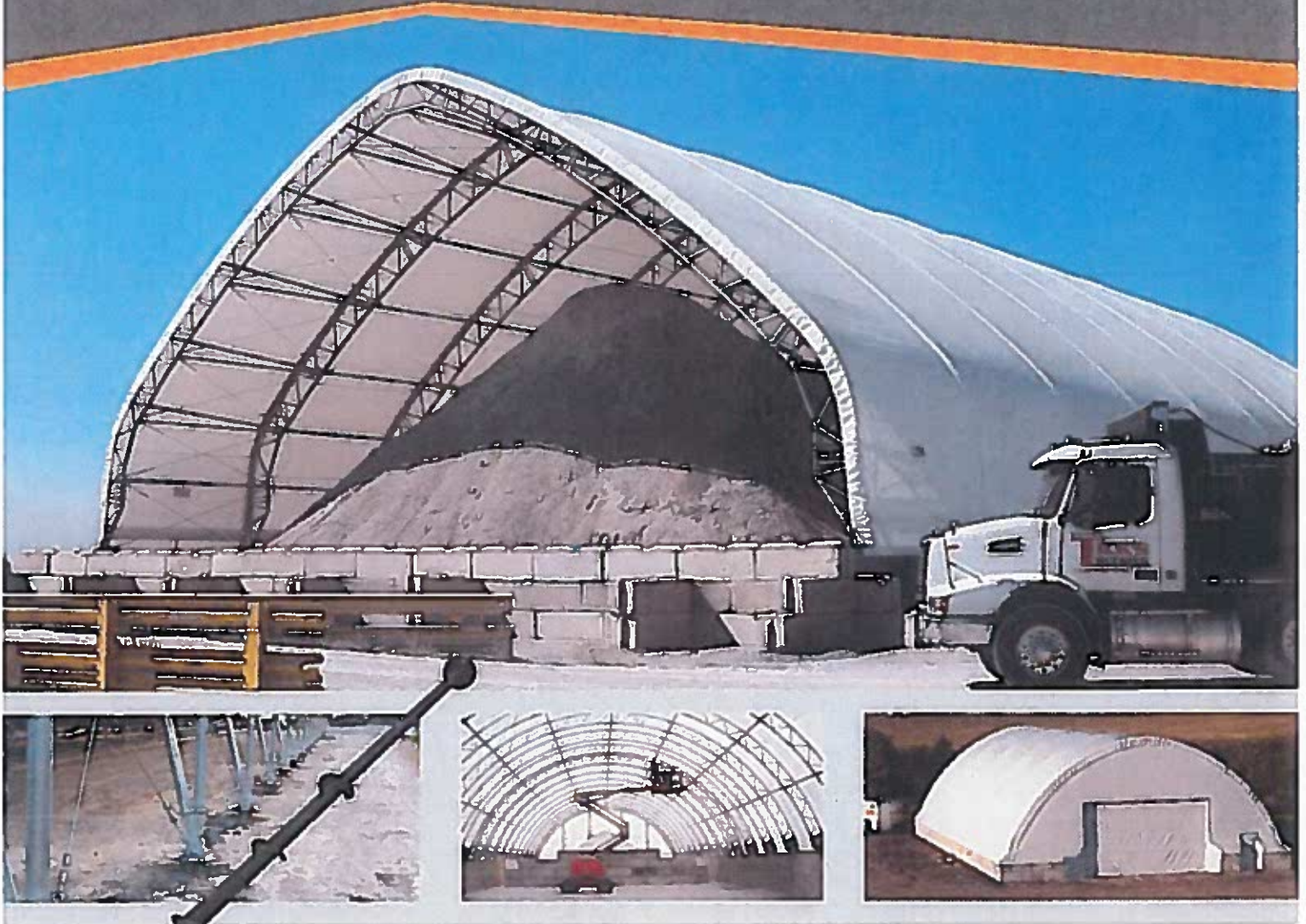
Energy-efficient designs - Utilizing natural lighting and ventilation, ClearSpan structures can provide monthly energy savings.

Industry-leading warranties - Up to 50-year frame warranties and various cladding warranties.

Custom designs - Customize your structure with all the necessary features and accessories, like HVAC equipment, windows, lighting and much more.

In-house services - Streamline your next building project with financing, engineering and installation.

FOUNDATIONS



ClearSpan **versatile foundation options** are designed to fit your application and budget

ClearSpan provides buildings across dozens of industries, and with this comes some specific foundation requirements and request. No matter where you need to build or how you need to use your building, ClearSpan can design and create a new foundation or build on an existing one.

The ClearSpan Foundation Advantage

Build on blocks, poured concrete, concrete pads, piers, posts and more.

Innovative Helical Anchoring System - Save money, reduce construction time.

Container foundations - provide additional storage and increased height.

High quality and dependable.

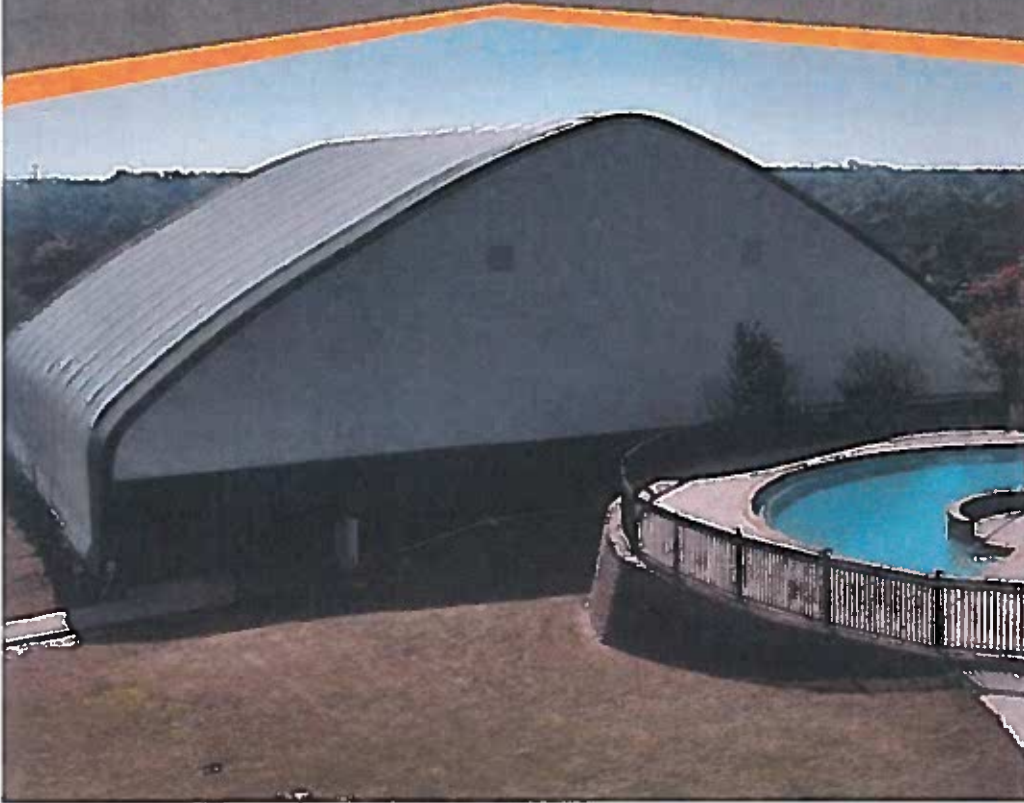
No need for outside contractors or third parties.

Foundation solutions for jobsites, farms, warehouses and any other facility.

PROJECTS



FABRIC COVER



The 12.5 oz. Fabric Cover is energy-efficient and features a 20 year warranty

This 12.5 oz. polyethylene fabric cover is an energy-efficient option that enables users to save money on a monthly basis. Natural light filters through, eliminating the need for artificial daytime lighting, while the climate-sensitive cover keeps it warmer in the winter and cooler in the summer.

The ClearSpan 12.5 oz. Fabric Cover Advantage

Natural lighting - Reduce energy costs by eliminating daytime lighting.

Climate sensitive - Cut heating and cooling costs

Low maintenance - Rain keeps the cover looking clean.

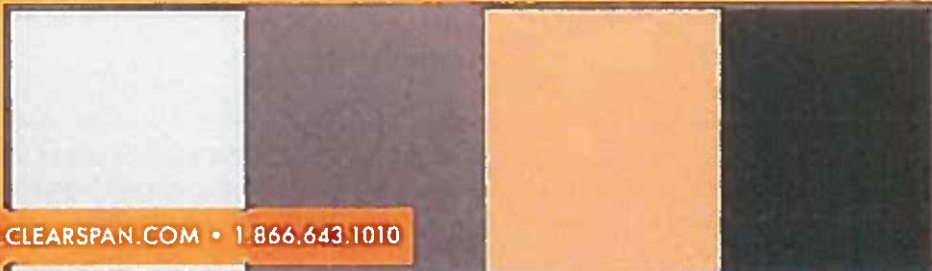
Rip-stop weave - Stops potential tears in the r tracks.

100% recyclable.

Flame-retardant options available.

Exceptional 20 year warranty.

Fabric Colors





Tax Map: 15-A-20
Sussex County
Zoning I-2
General Industrial

Proposed Improvements
(See Sheet 2 for Detail)

Approximate Location
of Proposed Property
Line for Subdivision of
Parcel which would
result in a new 10+/-
acre parcel, and reduce
existing parcel to 31.5 +/-
acres

Tax Map 15-A-23A
John T. Jr. & Weslie Bradshaw
Zoning A-1 General Agriculture

Tax Map 15-A-23
John T. Jr. & Weslie Bradshaw
Zoning A-1 General Agriculture

Westbound Tract N&W Railroad 50 R/W

Existing Western Portion of Tax Map 7 - (A) - 19
41.5 Acres

Existing Cleared Area

Existing Wooded Area

Existing Cleared Area

Tax Map 7-A-17
Dennis Martin
Zoning A-1
General Agriculture

Route 460 General Mahone Highway 50 R/W

Tax Map: 16-A-1
Town of Waverly
Zoning A-1
General Agriculture

Tax Map: 7-A-18
Janet & Barry
Adenauer
Zoning A-1
General Agriculture

Tax Map 7-A-19
Billy & Barbara Burgess
Zoning A-1 General Agriculture
(Eastern portion of subject
property 118.76 +/- Total
(including 41.5 acres in western
portion)

Title: Overview, Tax Map, and Zoning Information for Proposed The Pitt Crew, LLC Processing Facility	
County & Tax Map #:	Scale:
Site Street Address:	r = 120'
41000 Block of General Mahone Highway	0' 120' 240'
Waverly, VA 23690	
Date: 9/9/2021	Sheet 1 of 2


 CLEARSPAN
 STRUCTURAL STEEL & ALUMINUM CO.
 10000 W. 10th Ave.
 Denver, CO 80201
 (303) 751-1111
 www.clearspan.com

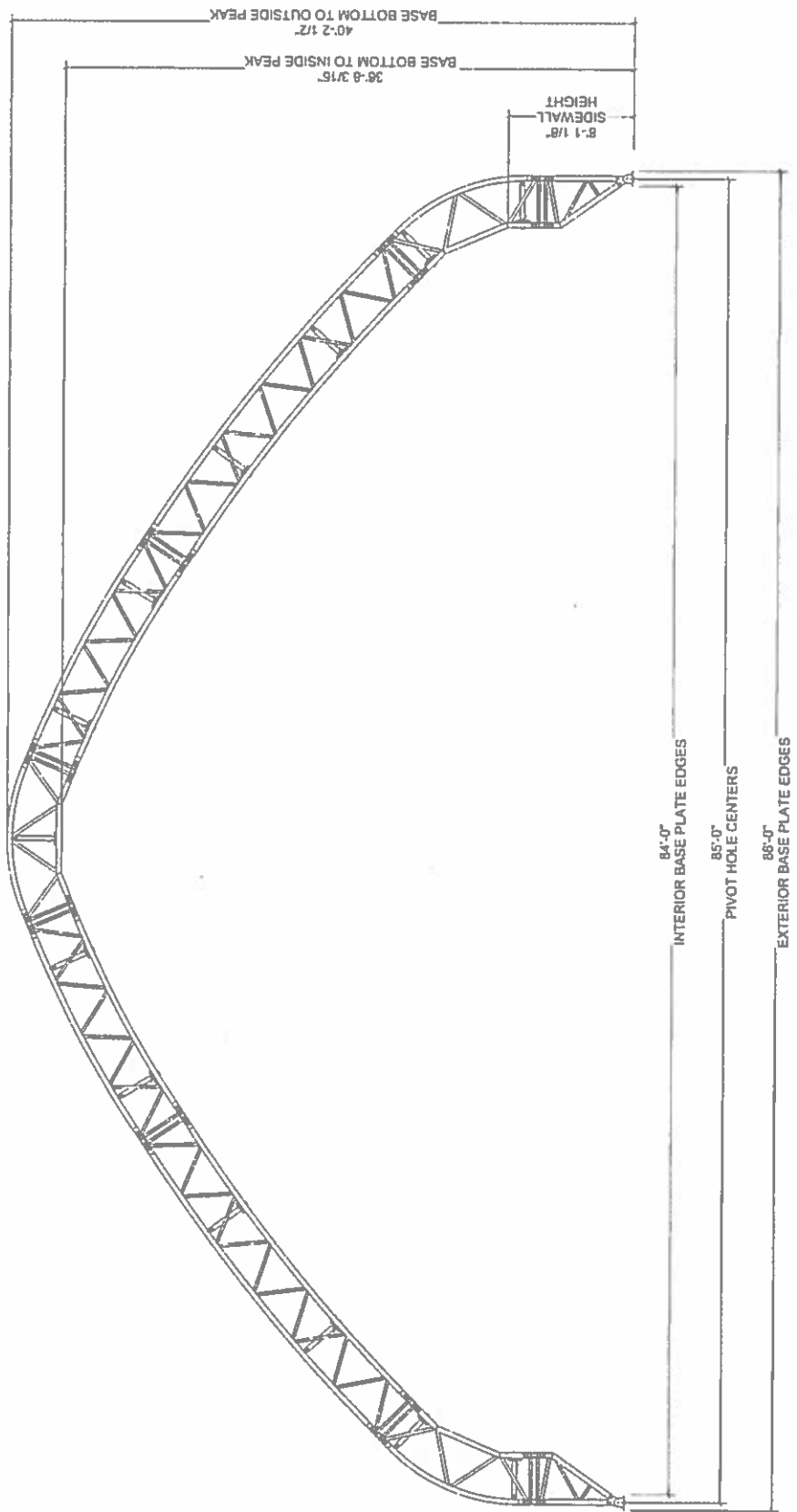
ORDER # _____
 CUSTOMER # _____

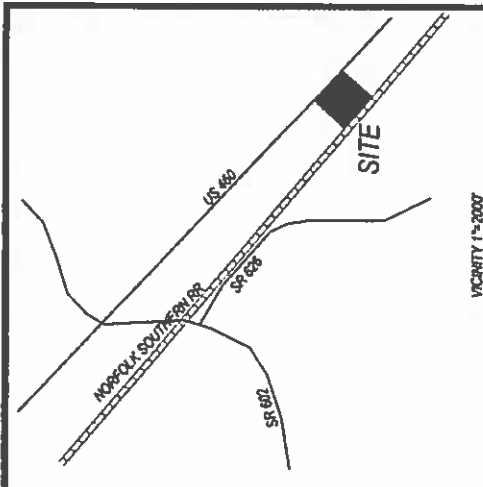
SHEET TITLE FRONT PROFILE (DIMENSIONS)	STRUCTURE DESCRIPTION T855CB
CONTRACT #/OWNER 85W	

DRAWING DATE & TIME DATE: _____ TIME: _____	REVISIONS NO. BY REVISION DATE
SHEET NO. TOTAL SHEETS	SHEET NO. TOTAL SHEETS

SHEET
E1-1.0

FRONT PROFILE (DIMENSIONS)
GRID REPRESENTS 24" SQUARES





PROPERTY IS ZONED A-1.
 THIS PROPERTY LIES IN FLOOD ZONE X,
 WHICH IS NOT CONSIDERED A FLOOD
 HAZARD ZONE.
 COMMUNITY PANEL NUMBER 51148C01008
 EFFECTIVE DATE: MAY 18, 2012

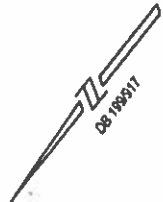
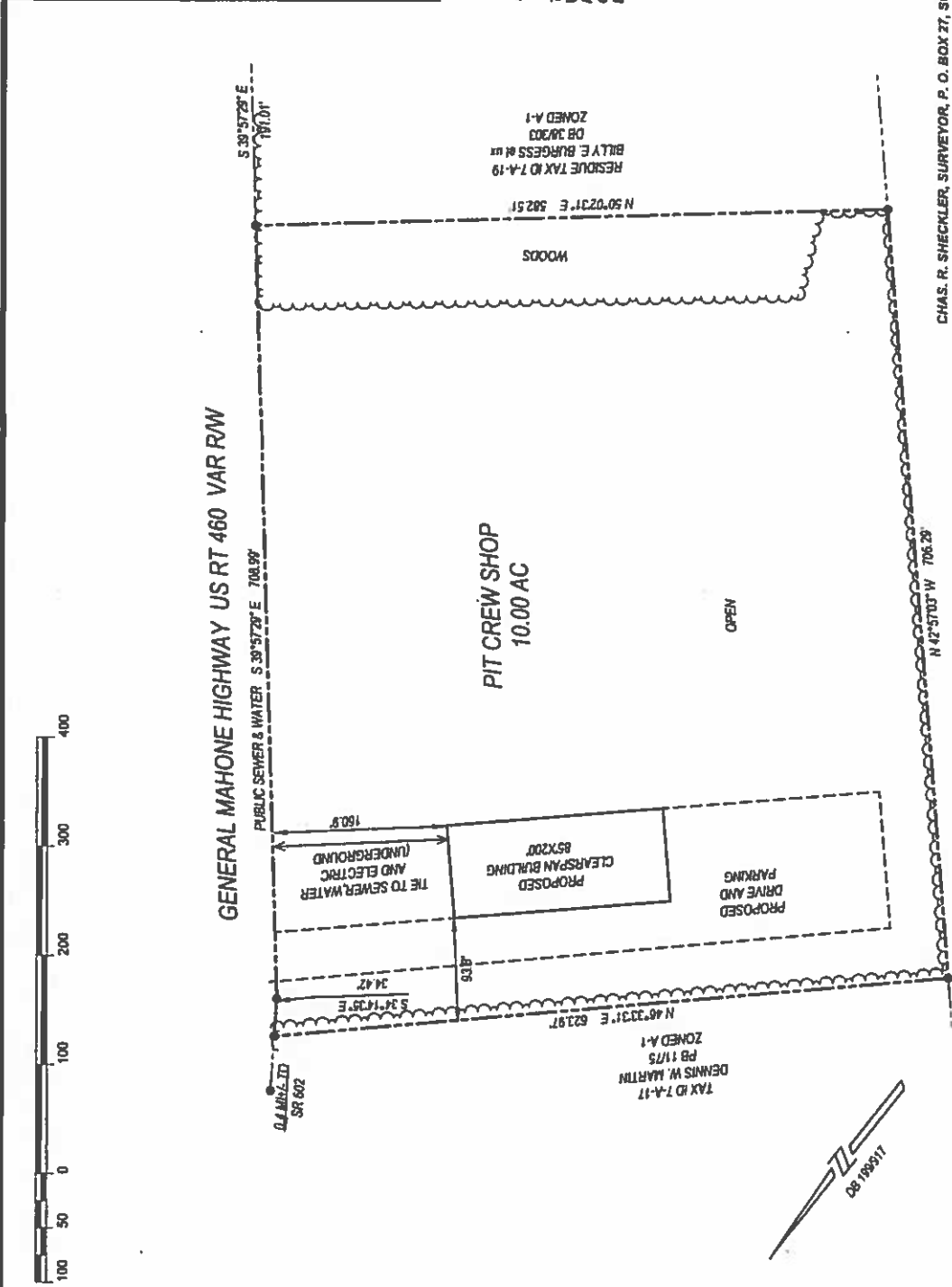
- LEGEND
- IRF- IRON ROD FOUND
 - IPF- IRON PIPE FOUND
 - IRS- IRON ROD SET
 - CMF- CONCRETE MONUMENT FOUND
 - - COMPUTED POINT
 - - POWER POLE AND LINE
 - - UGC- UNDERGROUND CABLE

PRELIMINARY

SCALE	1"=100'
REFERENCE	
DATE	SEPTEMBER 8, 2021
JO	9645

PRELIMINARY PLOT PLAN FOR
 PIT CREW SHOP
 PART OF PARCEL 7-A-19
 WAVERLY DISTRICT, SUSSEX COUNTY, VIRGINIA

CHAS. R. SHECKLER, SURVEYOR, P. O. BOX 27, SURRY, VIRGINIA 23883



Classifieds

The Improvement Association

After-School 21st Century Community Learning Center Site Leader/Data Specialist

The Improvement Association is seeking a part-time After-School Site Leader/Data Specialist for 3 hours a day Monday thru Thursday. Under the supervision of the Program Director/Coordinator, the primary responsibility of this position is to manage all daily operations at one school-based after-school center, assist in gathering data, and prepare reports, including state and federal government reports. The candidate must be flexible with assigned job duties.

Preferred Qualifications: Bachelor's degree preferred. Ability to communicate effectively to multiple audiences. Able to perform all tasks identified in this job description. Positive youth development and effective management techniques. Proficient in Google Suite, Windows, Microsoft Office, Outlook. Proficient in Microsoft Word, Microsoft Excel, and PowerPoint, as well as other job-related software applications. All interested applicants please submit a resume by October 6, 2021 to tmredith@impassoc.org

**Buying?
 Selling?
 Trading?**

Advertise in the
CLASSIFIEDS!

CALL TODAY!
 (434) 634-4153

**Notice of Public Hearings
 Sussex County**

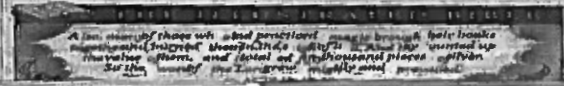
Pursuant to Section 15.2-2204 of the Virginia Code notice is hereby given that the Sussex County Board of Supervisors will hold a public hearing at its regular meeting on Thursday, October 21, 2021 beginning at 6:00 p.m. in the General District Courtroom - Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884, to consider the following:

Conditional Use Permit #2021-02 The application of Ed Crow L.L.C., applicant and Billy and Barbara Burgess, owner for a conditional use permit to construct and operate a Materials Recycling/Sorting Facility for non-hazardous car wash wash on approximately 10 acres of land. The property is located on the west side of General Mahone Highway (Rt. 480) approximately 1.5 miles south of its intersection with Camp Point Road (Rt. 802) in Sussex County.

A copy of the application along with supporting documentation are available for review in the Planning Department located at 20135 Princeton Road, Sussex, Virginia during regular business hours Monday thru Friday from 8:30 a.m. to 5:00 p.m. Phone number (434) 248-1043.

Due to the on going COVID health crisis, face covering and social distancing measures will be followed. Comments may also be submitted electronically to walkup@sussexcountyva.gov or via mail to the Department of Planning, 20135 Princeton Road, Sussex, VA 23884 no later than noon on Thursday, October 21, 2021. Any person needing assistance or accommodations under the provisions of the American Disabilities Act should contact Michael Poarch at 434-248-1043 at least seven (7) days in advance of the hearing.

Submitted by Beverly Walkup Director of Planning



BOARD ACTION FORM

Agenda Item: Appointments #5.01

Subject: Nominations for Appointments to the Board of Equalization

Board Meeting Date: October 21 2021

=====

Summary: The County is currently undergoing a reassessment for 2022. As part of the reassessment, the County makes recommendations for nomination to the Circuit Clerk Judge for appointment to the Board of Equalization. In 2018, the Board of Equalization was put in place; however, no terms were set and one member is no longer eligible to continue to serve. Staff contacted members appointed in 2018. They were willing to continue to serve if it's the Board's desire.

The four members currently serving on the Board of Equalization are: (1) Ms. Antionette Jones, 13174 Shands Road, Stony Creek, Virginia 23882; (2) Mr. Dennis Mason, 407 East Main Street, Wakefield, VA 23888; (3) Ms. Carla Mayes, 2837 Petersburg Road, Waverly, VA 23890; and, (4) Mr. Jerry Parham, 33117 Sussex Drive, Waverly, VA 23890.

FYI: The Board of Equalization is composed of five members. Staff has contacted members appointed by the Circuit Court Judge in 2018. All are willing to continue serve, if reappointed.

The five member panel must meet the following requirements: (1) Each member must be a resident of the County; (2) A majority of the board must be freeholders; (3) Thirty percent shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers or legal or financial professionals; and, (4) Each member shall attend and participate in the basic course of instruction given by the Department of Taxation.

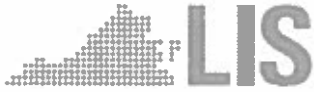
Recommendation: That the Board recommends an individual for nomination for appointment by the Circuit Court Judge to fill the vacancy and set the terms for the Board of Equalization.

Attachments: Code of Virginia 15.2-716.1 Board of Equalization (Member Requirement), Copies of Background Information and Roster of current members.

=====

ACTION: That the Board recommends an individual for nomination for appointment by the Circuit Court Judge to fill the vacancy and set the terms for the Board of Equalization.

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
		White (Tie Breaker)	___	___	



Code of Virginia
 Title 15.2. Counties, Cities and Towns
 Chapter 7. County Manager Plan of Government

§ 15.2-716.1. Board of Equalization.

A. The membership of the board of equalization of real estate assessments shall be composed of an odd number of not less than three nor more than 11 members, as determined by the governing body of the county. The circuit court of the county shall appoint a number of members equal to the lowest number that constitutes a majority of members, and the governing body shall appoint the remainder. In making appointments, the circuit court shall consider recommendations from interested entities, including but not limited to the chamber of commerce for the county, and from other representatives of the business community. After the initial appointments, vacancies on the board shall be filled by the appointing authority that appointed the person vacating the position.

The governing body may provide for terms varying in duration not to exceed four years. Such equalization board shall have the powers and duties provided by, and be subject to, the provisions of Article 14 (§ 58.1-3370 et seq.) of Chapter 32 of Title 58.1. Any person aggrieved by any assessment made under the provisions of this section may apply for relief to such board as therein provided. The provisions of this section shall not, however, apply to any real estate assessable under the law by the State Corporation Commission.

B. The board of equalization may sit in panels of at least three members each under the following terms and conditions:


1. The presence of all members of the panel shall be necessary to constitute a quorum.
2. The chairman of the board of equalization shall assign the members to panels and, insofar as practicable, rotate the membership of the panels.
3. The chairman of the board of equalization shall preside over any panel of which he is a member and shall designate the presiding member of the other panels.
4. Each panel shall perform its duties independently of the others.
5. The board of equalization shall sit en banc (i) when there is a dissent in the panel to which the matter was originally assigned and an aggrieved party requests an en banc hearing or (ii) upon its own motion at any time, in any matter in which a majority of the board of equalization determines it is appropriate to do so. The board of equalization sitting en banc shall consider and decide the matter and may affirm, reverse, overrule or modify any previous decision by any panel.

2010, cc. 154, 199; 2017, c. 435.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

10/5/202

Virginia Law Library

The Code of Virginia, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts are now available in both EPub and MOBI eBook formats. 

Helpful Resources

[Virginia Code Commission](#)
[Virginia Register of Regulations](#)
[U.S. Constitution](#)

For Developers

The Virginia Law website data is available via a web service. 

Follow us on Twitter



Board of Equalization
May 2018

~~Jeffrey Gary~~ **Conflict of Interest**
~~14044 Courthouse Road~~
~~Waverly, VA 23890~~
~~804.898.0714~~

Ms. Antionette Jones
13174 Shands Road
Stony Creek, Virginia 23882
804.720.8247 (c)

Dennis Mason
407 East Main Street
Wakefield, Virginia 23888
757.647.9799 (c)

Carla Mayes, Realtor
(Harris & Associates, Inc.)
28237 Petersburg Road
Waverly, Virginia 23890
804.720.9379

Jerry Parham
33117 Sussex Drive
Waverly, Virginia 23890
804.943.5664 (c)

BOARD ACTION FORM

Agenda Item: Appointments #5.03

Subject: Appointment to the Sussex Service Authority

Board Meeting Date: October 21 2021

=====

Summary: Staff was advised by Mr. Frank Irving, of Sussex Service Authority, that there was a vacancy for an unexpired term on the Sussex Service Authority for an alternate in the At-Large position.

The position is for any citizen who resides in Sussex County (prefer them to be in our service area, but not mandatory) and is not an elected official. The position is currently held by Sam Harrison but he has moved out of Sussex County and is no longer eligible. He will continue to serve until his replacement has been appointed.

This position will serve through December 2022 at which time they can be renewed for another four-year term.

Recommendation: That Board makes an appointment to fill the unexpired term of the alternate in the At-Large position on the Sussex Service Authority Board, through expiring December 31, 2022 at which time a reappointment for a four-year term will need to be made.

Attachment: None

=====

ACTION: That Board makes an appointment to fill the unexpired term of the alternate in the At-Large position on the Sussex Service Authority Board, through expiring December 31, 2022 at which time a reappointment for a four-year term will need to be made.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

BOARD ACTION FORM

Agenda Item: Appointments #5.03

Subject: Appointments to the Department of Social Services Advisory Board

Board Meeting Date: October 21 2021

=====

Summary: This item was tabled from the September 16, 2021 Board of Supervisors regular meeting.

At previous Board meetings, the Board discussed contacting members of the former DSS Administrative Board in regards to their interest in serving on the Advisory Board. There was also the Board’s general consensus to have representation from each district.

The former Board consisted of seven members with one being a Board of Supervisors representative. Three members—Stony Creek, Wakefield and Waverly Districts—were interested contingent upon further information provided.

Recommendation: None

Attachment: None

=====

ACTION: That Board makes an appointment to fill the unexpired term of the alternate in the At-Large position on the Sussex Service Authority Board, through expiring December 31, 2022 at which time a reappointment for a four-year term will need to be made.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Request for Funding for Fire Engine Equipment and Change Order

Board Meeting Date: October 21 2021

=====

Summary: Mr. Reid Foster, Public Safety Coordinator, is requesting funding to cover change orders for the three new fire engines (serving Waverly, Courthouse, and Jarratt) and equipment for the same. Specifically, \$175,054 is requested from the \$250,000 contribution for fire equipment as part of the Cabin Point solar project approval process. The attached memo and equipment list provides detailed information on this request.

Change orders totaling \$42,122 are primarily related to new NFPA safety requirements and changes to compartment shelving, where equipment is being mounted, and how switches are located inside the cabs. Based on a request from the fire chiefs for equipment needed for the new fire engines, Mr. Foster obtained quotes and is recommending piggy back procurement for this equipment through the City of Chesapeake, totaling \$133,000. Also to account for any additional price increases and other potential equipment needs, Mr. Foster is requesting an allocation of \$12,000 in contingency funding.

Recommendation: Staff recommends approval of the attached resolution authorizing the use of \$175,054 from the fire equipment contribution for the Cabin Point solar project to cover fire engine change orders, necessary equipment, and contingencies.

Attachment: Mr. G. Reid Foster’s letter to Mr. Douglas, County Administrator, RE: Engine Funding, dated October 5, 2021 and Appropriation Resolution #21-99

=====

ACTION: Approve Resolution #21-99 transferring \$175,054 from the fire equipment contribution as part of the Cabin Point solar project (Fund 302/Local Revenue) to the Public Safety operating budget (Fund 100/Fire, Rescue & Emergency), to cover the cost of change orders, necessary equipment, and contingencies related to the acquisition of three new fire engines.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

**RESOLUTION #22-99
FY22 BUDGET AMENDMENT**

WHEREAS, the Sussex County Board of Supervisors held its regular meeting on October 21, 2021 at the Sussex County Courthouse; and

WHEREAS, the Public Safety Office is requesting funding to cover change orders for three new fire engines and equipment for the same; and

WHEREAS, the fire engines will be serving Waverly, Courthouse, and Jarratt; and

WHEREAS, the Public Safety Office is specifically requesting an appropriation of \$175,054 from the \$250,000 contribution for fire equipment as part of the Cabin Point Solar project approval process; and

WHEREAS, changes totaling \$42,122 are primarily related to new NFPA safety requirements and changes to compartment shelving; and

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Fire, Rescue and Emergency Services be and hereby is made for the period of July 1, 2021 through June 30, 2022.

**FUND # 100
GENERAL FUND**

REVENUE

Fund 302 Local Revenue	<u>\$175,054</u>
Total Revenues	\$175,054

EXPENDITURE

Fund 100 Fire, Rescue & Emergency Services	<u>\$175,054</u>
Total Expenditures	\$175,054

Adopted this 21st day of October, 2021

Susan B. Seward, Chairman
Sussex County Board of Supervisors

ATTEST:

Richard Douglas, Clerk
Sussex County Administrator

		williams	nafco	alantic	total 3 trucks	
2.5 hose	250		165.25		\$ 826.25	
4 in hose	1000	665.9	541.2	671	\$ 5,412.00	20
3 in hose	2000	287.5	345.85	239.8	\$ 9,592.00	40
3 in hose	1000	petg 274.46	242.1	281.88	\$ 4,842.00	20
1.75 hose	1000	143.48	120.75	142.68	\$ 7,245.00	60
1in hose	600	219.57 100ft	50ft 72.95	138.04	\$ 828.24	6
pick head axe	1	51.52	76.5	49.2	\$ 147.60	3
flat head axe	1	48.83		45.1	\$ 135.30	3
water can ext	1	88.59	111.95	100	\$ 266.67	3
20lbs ext	1	92.39	118.6	100	\$ 277.17	3
2.5 double male	2	20.74	17.5	23.4	\$ 105.00	6
2.5 double female	2	28.23	32.65	31.85	\$ 169.38	6
2.5x1.5	2	17.86		20.15	\$ 107.16	6
2.5x 1in	2			19.88	\$ 119.28	6
36 in bolt cutter	1	87.39	62.3	77.9	\$ 186.90	3
18 in bolt cutter	1	54.78	32.1	49.2	\$ 96.30	3
hydrant spanner set	3	131.92	110.7	153.32	\$ 996.30	9
d handek sheet rock puller	2	66.77	124.4	78.26	\$ 400.62	6
pro max 24	1	240.24			\$ 720.72	3
hallagan bar	1	181.68		192.7	\$ 1,090.08	6
d handle 4ft pipe pole	2	48.49	59.85	53.53	\$ 290.94	6
glass master	2	181.92	224.4	195	\$ 1,091.52	6
foam	10		81.5			30
pry bar 4 ft	1	65.22	45		\$ 135.00	3
new york hook				94.7	\$ 284.10	3
lv landing lights	2	303.5	584.4	600	\$ 909.00	3
tnt tool	2	241.6	283.05		\$ 1,446.00	6
vent saw	1800	2197.83		3120	\$ 5,400.00	3
low level strainer		383.47	431.35	723	\$ 1,150.41	3
2.5petgx1.5				20.54	\$ 41.08	2
blow hard fan	1	cheaspeake contract		3500	22.608.	6
2.5 x1.5 gated wye	2	299.56	298.5	348.14	\$ 1,791.00	6
tft 1.5 valve		224.67		273.88	\$ 674.01	3

1in nozzle	1	605		605	\$	3,630.00	6
1.75 tft nozzle	4	605		649.42	\$	7,260.00	12
2.5 tft nozzle	1	901.57	1185		\$	1,803.14	2
hose roller	1	131.92	229.9	155.32	\$	395.76	3
24 in bolt cutters	1	71.74			\$	215.22	3
k tool	1	156.52	187.65	151.7	\$	455.10	3
alum wedge	2	16.3	19.5	16.4	\$	97.80	6
hammer fiberglass	1	19.57	23.35	16.8	\$	117.42	6
shove knife	1	5.22	6.25	4.92	\$	14.76	3
gated y2.937x7x1.5	1	299.56		358.28	\$	599.12	2
2.5 nozzle		901		1078.29	\$	901.00	1
cones		15	201.55	26			
petg female to 2.5nst		19.59	79.75		\$	78.36	4
2.5 fnt x petg male		19.59	56.95		\$	78.36	4
petg x 1in		29.96	61.25		\$	119.84	4
petg 2.5x1.5		17.86	49.63		\$	71.44	4
honda gen			1368.25		\$	1,368.25	1
4in storzx2.5 m		91.59	95.8	103.35	\$	91.59	1
4in storzx 2.5 f		100.23	90.4	116.49	\$	90.40	1
water key		45.65		41	\$	82.00	2
thermal imager		6352.5		7514.1	\$	19,057.50	3
stortzwrenches		118.85		102.43	\$	204.86	2
1.75x.75 adapter		17.28		19.5	\$	103.68	6
1.5x1.5 double female				24.51	\$	73.53	3
blitz firer		2750.82		3498.14	\$	8,252.46	3
deck guns					\$	14,772.74	3
fill hose				146.16	\$	292.32	2
chop saw	699				\$	2,047.00	3
tool kit	449				\$	1,347.00	3
battery sawzall	199				\$	597.00	3
battery grinder	179				\$	537.00	3
1/2 impact wrench	349				\$	1,047.00	3
ext cords	200				\$	200.00	

tool kit	199	\$	597.00	3
freight		\$	1,800.00	
contingency	12000	\$	12,000.00	
chain saw	225	\$	675.00	3
dry deck	4.18	\$	902.88	6
1.5 mounting plate	19.57	\$	117.42	6
2.5 mounting plate	20.54	\$	123.24	6
quic lock 2.5	27.8	\$	333.60	12
quic lock 1.5	27.63	\$	165.78	6
pac lock	32.07	\$	1,603.50	50
jumbo pack lock	51.53	\$	618.36	12
pac hook locks	26.63	\$	319.56	12
tool lock	25.54	\$	153.24	6
bolt cutter pac k5029-1	39.67	\$	238.02	6
zic.qm-rsh	35.61	\$	213.66	6
zic.cdh-14 drill holder	47.18	\$	283.08	6
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
		\$	132,923.02	
			0	

OFFICE OF PUBLIC SAFETY
G. REID FOSTER, JR.
PUBLIC SAFETY COORDINATOR
(804) 834-1305 EXT. 22
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

October 5, 2021

TO: Richard Douglas, County Administrator
FROM: G. Reid Foster, Jr., Public Safety Coordinator
SUBJECT: Equipment Funding

I am requesting funding for the change orders for the three new fire engines and the equipment for same. As you are aware, the fire chiefs and I traveled to Florida to do the engineering on the new engines. The changes that were made were mainly safety items that NFPA required. There were some changes to compartments shelving, where equipment was being mounted and how switches were located inside the cab. I also asked the chiefs for a list of equipment that was necessary for their trucks. I took their list and sent it out for quotes. I looked for contracts that the county could piggy back on to save money. I received three quotes from vendors and found that the City of Chesapeake had a contract that we could purchase off of. The equipment total for the three engines comes to \$132,932.02.

I am requesting that \$175,054.02 be transferred from money received for the solar projects that was marked for fire in the Capital Projects Fund and be placed in my budget so I can start ordering this equipment. As per my previous conversation with you there has been a price increase since I received these quotes which are not included in figure provided. Thank you for your support in this project.

CC: File

BOARD ACTION FORM

Agenda Item: Action Item #6.03

Subject: Branch Street (Wakefield) Surplus Property

Board Meeting Date: October 21 2021

=====

Summary: A couple property owners in the Pocahontas Neighborhood/Branch Street in Wakefield have expressed interest in acquiring from Sussex County three small parcels located at the southeast intersection of Branch Street and Higgins Street (see attached map illustrating adjacent land ownership).

These parcels were likely obtained as part of a previous County housing program but now must be maintained by the county (including lawn maintenance). Staff has not identified a public purpose or benefit for retaining these properties in public ownership.

Recommendation: Staff recommends that a public hearing be advertised for the November meeting to consider disposal of the three lots.

Attachment: Map of Branch Street Properties

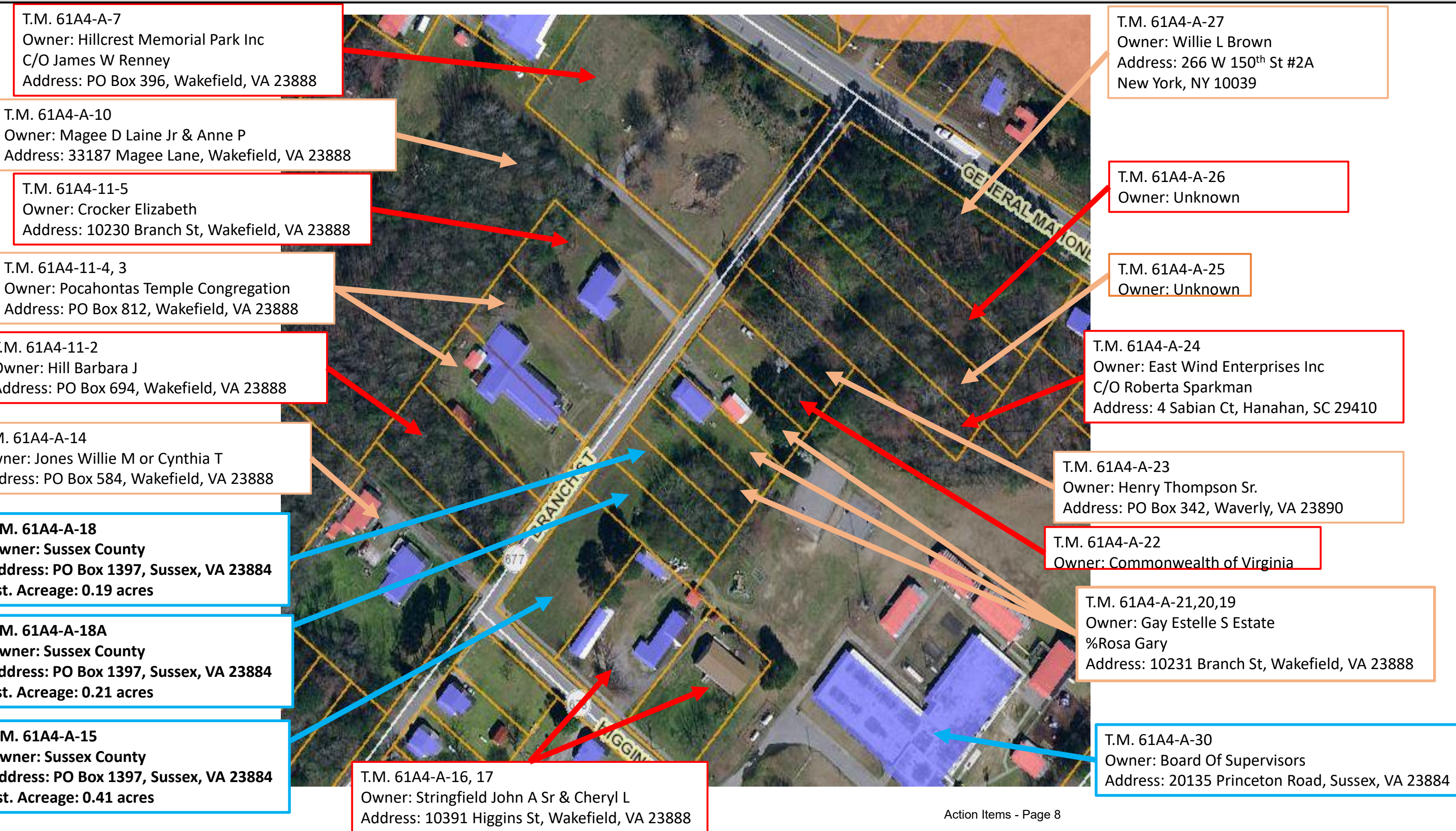
=====

ACTION: That the Sussex County Board of Supervisor recommends that a public hearing be advertised for the November meeting to consider disposal of the three lots.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

Identified Properties on Branch Street -Wakefield, VA



BOARD ACTION FORM

Agenda Item: Action Item #6.03

Subject: OEMS Rescue Squad Assistance Fund Grant Award

Board Meeting Date: October 21 2021

=====

Summary: The Sussex County Sheriff’s Office was recently awarded \$49,507 in funding from the Virginia Office of Emergency Medical Services, Financial Assistance for Emergency Medical Services Grant Program/Rescue Squad Assistance Fund (RSAF). This funding will address the implementation of state-mandated emergency medical dispatch, which is defined as “a systematic program of handling medical calls pursuant to which trained dispatchers determine the nature and priority of the call, dispatch the appropriate response and give the caller instructions to help treat until the arrival of the appropriate responder.” This grant requires a 50 percent local match for some portions of the project and a 20 percent local match for others, with a total local requirement of \$14,252.

Recommendation: Staff recommends approval of the attached resolution appropriating \$14,251.81 in local revenues and \$49,507.21 in OEMS grant funds, for a total of \$63,759.02, to the Sheriff’s Department for the implementation of emergency medical dispatch.

Attachments: EMD literature,

=====

ACTION: Approve Resolution #21-101 appropriating \$14,251.81 in local revenues and \$49,507.21 in OEMS grant funds, for a total of \$63,759.02, to the Sheriff’s Department for the implementation of emergency medical dispatch.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

**RESOLUTION #22-101
FY22 BUDGET AMENDMENT**

WHEREAS, the Sussex County Board of Supervisors held its regular meeting on October 21, 2021 at the Sussex County Courthouse; and

WHEREAS, the Sussex County Sheriff's Office was awarded \$49,507 in funding from the Virginia Office of Emergency Medical Services (OEMS) Financial Assistant for Emergency Medical Services Grant Program/Rescue Squad Assistance Fund (RSAF); and

WHEREAS, the funding will address the implementation of state-mandated emergency medical dispatch; and

WHEREAS, this grant requires a fifty percent local match for some portions of the project; and

WHEREAS, a twenty percent local match for others, with a total requirement of \$14,252 in local revenues and \$49,507.21 in OEMS grant funds, for a total of \$63,759.02, to the Sheriff's Department for the implementation of emergency medical dispatch; and

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Sheriff's Operation and Jail be and hereby is made for the period of July 1, 2021 through June 30, 2022.

**FUND # 100
GENERAL FUND**

REVENUE

Fund 100 Local Revenue	\$14,251.81
State – Office of Emergency Medical Services	<u>\$49,507.21</u>
Total Revenues	\$63,759.02

EXPENDITURE

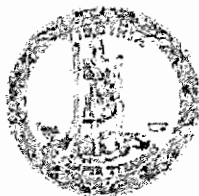
Fund 100 Sheriff's Operation and Jail	<u>\$63,759.02</u>
Total Expenditures	\$63,759.02

Adopted this 21st day of October, 2021.

Susan B. Seward, Chairman
Sussex County Board of Supervisors

ATTEST:

Richard Douglas, Clerk
Sussex County Administrator



COMMONWEALTH of VIRGINIA

Department of Health

PO BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

July 01, 2021

Crystal Wyche
Sussex County Sheriffs Office
20212 Thornton Square , P.O.Box 1326
Sussex, VA 23884

Dear Grant Administrator:

The Office of Emergency Medical Services (OEMS) is pleased to announce that your agency has been awarded funding from the Financial Assistance for Emergency Medical Services Grant Program, known as the Rescue Squad Assistance Fund (RSAF). The attached Award Page itemizes the actual dollar value, quantity, funding level and item(s) your agency has been awarded under this program. The following documents can be completed and submitted via E-Gift:

Memorandum of Agreement: Must be submitted by September 1, 2021.

Instructions for Grant Reimbursement: All items must be submitted in order to process your reimbursement.

Equipment Status/Final Report Form: This form must be submitted sixty (60) days after the grant cycle deadline.

If your agency has had special conditions placed on your grant award, any and all conditions must be met in order to receive reimbursement. Items awarded may be available by state contract, www.eva.virginia.gov, OEMS recommends your agency purchase under state contract if applicable.

Any funding your agency receives through Return to Localities funding cannot be used as the matching share of Rescue Squad Assistance Fund grants or any grants offered using **Four-For-Life** funds. "Any funds received from Section 16.2-694 by a non-state agency cannot be used to match any other funds derived from Section 46.2-691 by that same non-state agency".

All items awarded funding must be ordered from the vendor by **September 1, 2021** invoices for all items awarded funding must be submitted to OEMS by **December 31, 2021**. You must contact OEMS prior to the September 1, 2021 deadline if your agency has encountered difficulties in meeting these deadlines.

If you have any questions, please contact Luke Parker, OEMS Grant Program Manager at (804) 888-9106, luke.parker@vdh.virginia.gov or Linwood P. Pulling, Grant Specialist at (804) 888-9105, Linwood.Pulling@vdh.virginia.gov or 1-800-523-6019 for additional grant information.

Congratulations,

Gary R. Brown, Director

Office of Emergency Medical Services

Consolidated Grant Program

AWARD PAGE

July 1, 2021 - June 30, 2022 Grant Period

Agency Name: Sussex County Sheriffs Office

Grant Number: CR-C03/06-21

Item Type (Item)	Status	Quantity Funded	Funding % Level	Amount Funded
Priority Dispatch	FUNDED	1	80 / 20	\$50,913.02
<p>Conditions: 3-Agency must obtain endorsement from OMD. 13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health." 21-SPECIAL CONDITION (Accreditation fees removed from award amount.) 25-Must initiate OEMS Emergency Medical Dispatch Accreditation within the 12 months of EMD Program implementation. 42-Must submit a final report of outcomes, results, and/or findings to OEMS within 12 months of implementation.</p>				
ID Networks EMD Interface	FUNDED	1	50 / 50	\$5,000.00
<p>Conditions: 3-Agency must obtain endorsement from OMD. 13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health." 25-Must initiate OEMS Emergency Medical Dispatch Accreditation within the 12 months of EMD Program implementation. 42-Must submit a final report of outcomes, results, and/or findings to OEMS within 12 months of implementation.</p>				
Exacom Interface EMD	FUNDED	1	80 / 20	\$7,846.00
<p>Conditions: 3-Agency must obtain endorsement from OMD. 13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health." 25-Must initiate OEMS Emergency Medical Dispatch Accreditation within the 12 months of EMD Program implementation. 42-Must submit a final report of outcomes, results, and/or findings to OEMS within 12 months of implementation.</p>				
Total:				\$63,759.02

Grant Number:CR-C03/06-21

Organization Information	
EMS Agency:	No
Organization Name:	SUSSEX COUNTY SHERIFFS OFFICE
Address Line1:	20212 THORNTON SQUARE
Address Line2:	P.O.BOX 1326
City:	SUSSEX
City/County:	SUSSEX
Regional Council:	Old Dominion EMS Alliance
Organization Structure:	Governmental
State:	VA
Zip:	23884
Phone Number:	(434)246-5361
FIN#:	546001652
Organization Type:	Governmental

Personnel Information	
Number of Certified Personnel	
First Responder: 0	EMT: 0
Paramedic: 0	Advance EMT: 0
Enhanced: 0	Education Coordinator: 0
Intermediate: 0	Advanced Life Support Coordinator: 0
Non EMS Personnel	
Role Title	Count
PSAP DIRECTOR	1
COMMUNICATIONS SUPERVISOR	2
COMMUNICATIONS OFFICERS	12
Personnel	
Career: 15	Volunteer: 0
Total: 15	
Comments:	

Call Activity and Demographics	
BLS Calls: 0	ALS Calls: 0
Calls Outside Primary Service Area: 0	Calls Unable To Respond: 0
Avg Mileage To Nearest Hospital: 0	Avg Call Time(minutes): 0
Square Miles of Service Area: 518	Average Round Trip Mileage: 0
Population of Service Area: 11,500	Total Number of Stations: 1
Comments:	
Total call numbers for FY20 Fire-450, EMS-1,375 and Law Enforcement-15,132	
Statement of Need:	
Sussex Sheriff Office Communications Center is in need of the Emergency Medical Dispatch Program (EMD). Due to the wide area coverage for both Fire/Rescue personnel's within our county, 518 square miles has to be covered. It takes approximately 15 to 25 mins or more depending on the location of the emergency. This program will allow communications officers to give medical instructions and to attempt to stabilize the patient(s) until the EMS personnel arrive on-scene. This program was	

Call Activity and Demographics

not budgeted in FY21-22 Sheriff's Office budget and the department does not have the funding available to implement this program by the state mandated date.

Financial Information

Receipts / Revenue

	<u>Previous Fiscal year</u>	<u>Current Fiscal year</u>	<u>Change</u>
Donations:	\$7,671.00	\$1,625.00	-79%
26% Return to Locality:	\$0.00	\$0.00	
Grants:	\$119,468.00	\$53,000.00	-56%
Total Revenue:	\$127,139.00	\$54,625.00	-57%

Description of Receipts/ Revenue:

Previous FY Donations for the Senior Citizens Community Events & Activities PSAP Education Program (PEP): \$3,000 DMV Highway Safety Grant: \$25,050 DCJS SRO Grant: \$50,000 DCJS Byrne/JAG Grant: \$41,418

Expenditures

	<u>Previous Fiscal year</u>	<u>Current Fiscal year</u>	<u>Change</u>
Personnel Costs:	\$2,514,422.00	\$3,604,676.00	43%
Operating Costs:	\$2,093,214.00	\$994,382.00	-52%
Capital Expenses:	\$280,000.00	\$89,000.00	-68%
Total Expenditure:	\$4,887,636.00	\$4,688,058.00	-4%

Other Details

Comments:

General Fund budget for Sheriff's Office FY20 \$4,607,636 General Fund budget for Sheriff's Office FY21 \$4,599,058

Define Capital Expenditure:

Define Capital Expenditures: Roof Replacement 5 Patrol Vehicles Sanitation Machine for the Jail ETickets

Amount received from EMS Fee for Service for Last Fiscal Year:

Service Fee Charged: No

Service Fee per Call:

Cost Recovery: 0.00%

Budget Narrative:

See attached complete budget narrative under supporting documents field.

Requested Items Information

Item Name: Priority Dispatch

Item Type: Emergency Medical Dispatch (EMD) Requested Quantity: 1
 Funding Level: 80 / 20 Action: Add Current Quantity: 0
 Total Price: \$65,891.28 Matching Funds: \$13,178.26 State Funds: \$52,713.02
 Comments: We are requesting 80/20 due to the hardships, but if we are not able to receive 80/20, we would like to be considered for 50/50. Product Info: Priority Dispatch/ProQa Medical Software Licenses, Tablets and Server Suite Equipment, Aqua Q&A, Training and Certification
 Hardship Justification: Our agency currently does not have the funding available in the current budget to fund the EMD program to meet the state mandate to have TCPER available to the citizens by Jan 1, 2022. Due to the pandemic, some revenue has been compromised one being selective enforcement. Also, the County has loss 2 business revenues both totaling \$1,200,000.00. At this time, our general funds and capital improvement funding is stretched between many needed projects across the county. This software will allow our communications officers to have some assistance and some guidelines when taking calls as all types of calls cannot be trained within their initial training.

Supporting Documents

Name	Type	Description	Size
f-636363959/priority-dispatch-emd-i...	Quote	Priority Dispatch EMD	60 KB

Item Name: ID Networks EMD Interface

Item Type: Emergency Medical Dispatch (EMD) Requested Quantity: 1
 Funding Level: 80 / 20 Action: Add Current Quantity: 0
 Total Price: \$10,000.00 Matching Funds: \$2,000.00 State Funds: \$8,000.00
 Comments: We are requesting 80/20 due to the hardships, but if we are not able to receive 80/20, we would like to be considered for 50/50. Product Info: ID Networks will interface with Priority Dispatch
 Hardship Justification: Our agency currently does not have the funding available in the current budget to fund the EMD program to meet the state mandate to have TCPER available to the citizens by Jan 1, 2022. Due to the pandemic, some revenue has been compromised one being selective enforcement. Also, the County has loss 2 business revenues both totaling \$1,200,000.00. At this time, our general funds and capital improvement funding is stretched between many needed projects across the county. This software will allow our communications officers to have some assistance and some guidelines when taking calls as all types of calls cannot be trained within their initial training.

Supporting Documents

Name	Type	Description	Size
f1865828647/id-networks-emd-cad-int...	Quote	ID Networks Interface Quote	64 KB

Item Name: Exacom Interface EMD

Item Type: Emergency Medical Dispatch (EMD) Requested Quantity: 1
 Funding Level: 80 / 20 Action: Add Current Quantity: 0
 Total Price: \$9,807.50 Matching Funds: \$1,961.50 State Funds: \$7,846.00

Requested Items Information			
Item Name: Exacom Interface EMD			
Comments:	We are requesting 80/20 due to the hardships, but if we are not able to receive 80/20, we would like to be considered for 50/50. Product Info: Exacom Recording will interface with Priority Dispatch		
Hardship Justification:	Our agency currently does not have the funding available in the current budget to fund the EMD program to meet the state mandate to have TCPR available to the citizens by Jan 1, 2022. Due to the pandemic, some revenue has been compromised one being selective enforcement. Also, the County has loss 2 business revenues both totaling \$1,200,000.00. At this time, our general funds and capital improvement funding is stretched between many needed projects across the county. This software will allow our communications officers to have some assistance and some guidelines when taking calls as all types of calls cannot be trained within their initial training.		
Supporting Documents			
Name	Type	Description	Size
f142660743/sussex-county-add-aqua-t...	Quote	Exacom Interface Quote	93 KB

Affirmation
<p>Brief Project Description:</p> <p>Sussex County Sheriff's Office Communication Center will plan to initiate a computer-aided Emergency Medical Dispatch program software that will interface with our Current CAD System to provide a comprehensive EMD program. This program will assist in reducing agency liability by providing thorough and consistent dispatch instructions, and can help meet the growing public expectation that when citizens call 911, appropriate medical care and pre-arrival instructions will be provided as quickly as possible. The objective of this project is to train and implement the EMD program by December 31, 2021 to be in compliant with the Virginia mandate for TCPR effective January 1, 2022.</p> <p>Project /Equipment Sustainability:</p> <p>EMD certified professionals will maintain their certifications to the Priority Dispatch Standards, a current CPR Certification, and complete the EMD recertification examination. As changes are needed to the system, renewing the licenses and support, Sussex County Sheriffs Office will use general fund dollars to support future expenses.</p>

Supporting Documents			
Name	Type	Description	Size
f1639140332/fy21-sheriffs-office-bu...	Budget	Sheriff's Office FY21	447.87 KB
f-39557357/sussex-county-w-9-form.p...	IRS Letter / 990 / W9	County of Sussex W9	85.73 KB
f469956871/sussex-county-add-aqua-t...	Quote	Interface quote for Recorder	93.46 KB
f-637787098/id-networks-emd-cad-int...	Quote	CAD Interface Quote	63.58 KB
f-341936596/priority-dispatch-emd-i...	Quote	EMD Vendor Software Quote	60 KB
f-446457860/support-letter-from-omd...	Agreement	OMD Letter of Support	42.12 KB

Authorized Agent		
First Name: CRYSTAL	Last Name: WYCHE	Phone#: (434)246-5000
Email: CWYCHE@SUSOVA.US	Signature: Richard Douglas	

Finacial Officer		
First Name: CRYSTAL	Last Name: WYCHE	Phone#: (434)246-5000



1321 Boston Post Rd
Madison, CT 06443
1 800 537 6937

Quote

Quote number: 18735
Date: 2021-03-02
Sales Person: Brian Griffin
Valid until: 2021-06-02

Bill To	Ship To
Lt. Crystal Wyche Sussex County Sheriff's Department PO Box 1326 Sussex, VA, 23884	Lt. Crystal Wyche Sussex County Sheriff's Department PO Box 1326 Sussex, VA, 23884

Computer Aided Call Handling Software

Quantity	Part Number	Quoted Line Item	List Price	Unit Price	Ext. Price	Discount
1.00	TRSL	CACH Server Module Includes 1 x CACH Admin License	\$7,500.00	\$7,500.00	\$7,500.00	0.00%
0.00	TRAL	CACH Administrator Module	\$3,850.00	\$3,850.00	\$0.00	0.00%
1.00	TRAPI	CACH API To link CACH to CAD - Excludes 3rd Party Fees	\$3,850.00	\$3,850.00	\$3,850.00	0.00%
1.00	TR200	CACH Emergency Protocols	\$1,850.00	\$1,850.00	\$1,850.00	0.00%
2.00	TRCHL	CACH Call Handler Module	\$6,000.00	\$6,000.00	\$12,000.00	0.00%
1.00	TRSPVL	CACH Supervisor Module	\$3,850.00	\$3,850.00	\$3,850.00	0.00%
1.00	TRCAL	CACH Quality Assessor Module	\$3,850.00	\$3,850.00	\$3,850.00	0.00%
1.00	TRSMML	CACH Protocol Manager Module	\$3,850.00	\$3,850.00	\$3,850.00	0.00%
1.00	TRSILVER	CACH Silver Package Credit	\$-2,900.00	\$-2,900.00	\$-2,900.00	0.00%

Subtotal:	\$33,850.00
Discount:	\$0.00
Discounted Subtotal:	\$33,850.00
Tax:	\$0.00
Shipping:	\$0.00
Total	\$33,850.00

Training and System Implementation

Quantity	Part Number	Quoted Line Item	List Price	Unit Price	Ext. Price	Discount
1.00	TRINSTL01	CACH Installation Silver / Gold System Installation	\$500.00	\$500.00	\$500.00	0.00%
6.00	TRIMPSUP	Implementation Support Eight hour time block of implementation services covering	\$1,600.00	\$1,600.00	\$9,600.00	0.00%

15.00	TRCOCCC	configuration and end-user training. Combined Cert (EMD+LED+FSD) Volume pricing (per registration): \$729 : 1 - 3 \$659 : 4 - 6 \$619 : 7+	\$1,117.00	\$619.00	\$9,285.00	0.00%
2.00	TROCAC	Assessor Certification	\$329.00	\$329.00	\$658.00	0.00%

Subtotal:	\$20,043.00
Discount:	\$0.00
Discounted Subtotal:	\$20,043.00
Tax:	\$0.00
Shipping:	\$0.00
Total	\$20,043.00

System Support and Maintenance

Quantity	Part Number	Quoted Line Item	List Price	Unit Price	Ext. Price	Discount:
0.00	TRSMANT	Annual Software & System Maintenance Software system support and maintenance. Maintenance for year 2 onward.	\$0.00	\$5,512.50	\$0.00	0.00%

Subtotal:	\$0.00
Discount:	\$0.00
Discounted Subtotal:	\$0.00
Tax:	\$0.00
Shipping:	\$0.00
Total	\$0.00

Grand Total

Currency:	USD	Subtotal:	\$53,893.00
		Discount:	\$0.00
		Discounted Subtotal:	\$53,893.00
Tax Rate:	0.00%	Tax:	\$0.00
Shipping Provider:		Shipping:	\$0.00
		Total	\$53,893.00



COST PROPOSAL: 3/5/2021
APCO IntelliComm® GuideCard System & EMD Program
 Sussex County Sheriff's Office
 20212 Thornton Square
 Sussex, VA 23884
 Lt. Crystal L. Wyche
 434-637-0504 - cwyche@susova.us

Quantity	Product Name	Sales Price	Total Price
3	IntelliComm Software	\$5,000.00	\$15,000.00
1	IntelliComm Implementation	\$13,000.00	\$13,000.00
1	Proxy Server*	\$4,500.00	\$4,500.00
1	IntelliComm Online Training	No Charge	No Charge
1	Fire Software Customization	\$529.00	\$529.00
1	Law Enforcement Software Customization	\$529.00	\$529.00
1	EMD Class Online 6 weeks (Crystal)	\$419.00	\$419.00
1	EMD Instructor Application/Crystal (Dispatch Only)	\$179.00	\$179.00
1	EMD Restricted Medical Instructor Application (Medical Only)	\$169.00	\$169.00
1	Emergency Medical Dispatch Manager Online 3 weeks	\$249.00	\$249.00
12	EMD Student Manuals – in house class 32 hr **	\$99.00	\$1,188.00
3	EMD Guidecard Racks **	\$329.00	\$987.00
1	EMD Guidecard Customization	\$529.00	\$529.00

Shipping & Handling \$152.25
Grand Total \$37,430.25

Expiration Date: 6/30/2021 12:00:00 AM

Future Cost, as needed

Discipline Recertification every 2 years (Telecommunicator/Manager)	\$30.00
Discipline Recertification every 2 years (Instructor)	\$95.00
On site software training, as needed 4,500 for 1-day, 1,000 per additional days up to 5-days, 15 attendees max	\$4,500.00
Each additional APCO IntelliComm Software Position	\$5,000.00

* Depending on your network configuration, if the proxy server is not required this amount will be deducted

**Shipping & Handling (Standard Ground Shipping)

***FIRE & LEC Training is not required for the purchase of the APCO IntelliComm Software or the APCO Guidecards. Although strongly suggested.

Recurring Annual Maintenance

24/7/365 Maintenance - 20% of each software position cost. (Prorated from UAT Acceptance date to the first day of your fiscal year). At the beginning of your fiscal year, you will then owe 12 months of maintenance (20% of software position cost X positions).

Ancillary Cost

APCO IntelliComm Guidecard System is designed for all three disciplines to always be available on screen, making it easy to access all disciplines. If you do not want all three to be available on screen, APCO will turn off the others. If you need one or more disciplines turned on in the future, APCO will do that for an additional cost. Agency will be responsible for any CAD expenses required to interface to the new disciplines. Indicate which disciplines your agency takes calls for service.

EMD x LEC x FSC x

Turning on disciplines in the future will result in additional fees. Agency will be responsible for any CAD expenses required to interface to the new disciplines.

CAD Interface

The agency and the agency's CAD vendor will be responsible for development and cost of the interface that enables the agency's CAD system to communicate with the IntelliComm™ software.

Authorized Signature: _____ Date: _____

QUOTE FOR PRODUCTS/SERVICES
DO NOT PAY

Quotation Prepared by:
Darlene Hines, EMD Sales Coordinator
Ph: 386-944-2458 / hinesd@apcointl.org



COST PROPOSAL: 3/5/2021
APCO IntelliComm® GuideCard System & EMD Program
 Sussex County Sheriff's Office
 20212 Thornton Square
 Sussex, VA 23884
 Lt. Crystal L. Wyche
 434-637-0504 - cwyche@susova.us

Quantity	Product Name	Sales Price	Total Price
3	IntelliComm Software	\$5,000.00	\$15,000.00
1	IntelliComm Implementation	\$13,000.00	\$13,000.00
1	Proxy Server*	\$4,500.00	\$4,500.00
1	IntelliComm Online Training	No Charge	No Charge
1	Fire Software Customization	\$529.00	\$529.00
1	Law Enforcement Software Customization	\$529.00	\$529.00
1	EMD Class Online 6 weeks (Crystal)	\$419.00	\$419.00
1	EMD Instructor Application/Crystal (Dispatch Only)	\$179.00	\$179.00
1	EMD Restricted Medical Instructor Application (Medical Only)	\$169.00	\$169.00
1	Emergency Medical Dispatch Manager Online 3 weeks	\$249.00	\$249.00
15	EMD Student Manuals – in house class 32 hr **	\$99.00	\$1,485.00
3	EMD Guidecard Racks **	\$329.00	\$987.00
1	EMD Guidecard Customization	\$529.00	\$529.00
		Shipping & Handling	\$173.04
		Grand Total	\$37,748.04

Expiration Date: 6/30/2021 12:00:00 AM

Future Cost, as needed

Discipline Recertification every 2 years (Telecommunicator/Manager)	\$30.00
Discipline Recertification every 2 years (Instructor)	\$95.00
On site software training, as needed 4,500 for 1-day, 1,000 per additional days up to 5-days, 15 attendees max	\$4,500.00
Each additional APCO IntelliComm Software Position	\$5,000.00

* Depending on your network configuration, if the proxy server is not required this amount will be deducted

**Shipping & Handling (Standard Ground Shipping)

***FIRE & LEC Training is not required for the purchase of the APCO IntelliComm Software or the APCO Guidecards. Although strongly suggested.

Recurring Annual Maintenance

24/7/365 Maintenance - 20% of each software position cost. (Prorated from UAT Acceptance date to the first day of your fiscal year). At the beginning of your fiscal year, you will then owe 12 months of maintenance (20% of software position cost X positions).

Ancillary Cost

APCO IntelliComm Guidecard System is designed for all three disciplines to always be available on screen, making it easy to access all disciplines. If you do not want all three to be available on screen, APCO will turn off the others. If you need one or more disciplines turned on in the future, APCO will do that for an additional cost. Agency will be responsible for any CAD expenses required to interface to the new disciplines. Indicate which disciplines your agency takes calls for service.

EMD ___x___ LEC ___x___ FSC ___x___

Turning on disciplines in the future will result in additional fees. Agency will be responsible for any CAD expenses required to interface to the new disciplines.

CAD Interface

The agency and the agency's CAD vendor will be responsible for development and cost of the interface that enables the agency's CAD system to communicate with the IntelliComm™ software.

Authorized Signature: _____ Date: _____

QUOTE FOR PRODUCTS/SERVICES
DO NOT PAY

Quotation Prepared by:
Darlene Hines, EMD Sales Coordinator
Ph: 386-944-2458 / hinesd@apcointl.org



Sales Quotation

March 10, 2021

QUOTE #: 21-0310-DB3	BILL TO:	SHIP TO:
ID Networks, Inc. 7720 Jefferson Road Ashtabula, Ohio 44004 Rep Name Doug Blenman Jr. Phone 440-695-3800 Fax 440-992-1109 E-mail dbleman@idnetworks.co Web Site www.idnetworks.com	Company Sussex County Sheriff's Office Contact Crystal Wyche Address 20212 Thornton Square PO Box 1326 Sussex, VA 23884 Phone 434-696-4452 Fax Email cwyche@ssova.us Website	Company Contact Address Phone Same Fax E-mail Method

Item	Reference	Description	Qty	Unit Price	Extended Price
1	ID Dispatch - Power Phone Interface	CAD Interface to Power Phone Software	1	\$10,000.00	\$10,000.00
2	ID Networks Software Maintenance	ID Networks Software maintenance includes support and software updates. (Due Per Year - First year included at purchase)	0	\$1,800.00	\$0.00

Pricing: State Federal Commercial **Sales Tax:** Non Exempt

Subtotal:	\$10,000.00
Sales Tax:	\$0.00
Shipping:	\$0.00
Total:	\$10,000.00

Payment Terms: Net Terms Contract Wire Transfer Due Upon Delivery

Survey: Complete Expected Completion:

Total Yearly Maintenance Cost	\$1,800.00
Due per year after initial purchase	

- Notes:**
- * Pricing is subject to change based on manufacturer price list.
 - * Quoted prices are valid for 90 days.
 - * Customer to use existing server hardware and network infrastructure
 - * First year maintenance included in initial purchase, subsequent years maintenance will be \$1,800

Customer Approval:

_____	_____	_____	_____
Name	Title	Signature	Date

PO #: _____



L3HARRIS™
FAST. FORWARD.

Quote #003483

Sussex County
Reid Foster
15080 Courthouse Road
Sussex
VA
23884

Invoice in progress...
L3Harris Corporation
12860 E Lynchburg Salem Turnpike
Forest VA 24551
985-455-9681
Mike.Boyett@L3Harris.com
www.l3harris.com

03/12/2021

Date	Description	Action	Quantity	Unit Price	Discount	Taxable	Total
03/12/2021	9002203 HindSight AQUA Integration	Project	1.00	\$9,807.50	0.00 %		\$9,807.50
Net Price							\$9,807.50
Tax							\$0.00
Total Price							\$9,807.50
Amount Due							\$9,807.50

Quote valid for 45 days.



QUOTE

110 Regent Street, Suite 500
 Salt Lake City, UT 84111
 USA
www.prioritydispatch.net
 Prepared By: Tony Guido
 Phone: (800) 363-9127
 Direct:
 Email: tony.guido@prioritydispatch.net

Agency:
 Agency ID#:
 Quote #:
 Date:
 Offer Valid Through:
 Payment Terms

Sussex County Sheriff's Office
 24991
 Q-55329
 3/9/2021
 6/30/2021
 Net 30

Currency: USD

Bill To:
 Sussex County Sheriff's Office
 Wyche
 P.O. Box 1326
 Sussex, Virginia 23884
 United States

Ship To:
 Sussex County Sheriff's Office
 Wyche
 P.O. Box 1326
 Sussex, Virginia 23884
 United States

Product	Qty	Amount
ProQA Medical Software Licenses Automated calltaking software	3	USD 12,000.00
AQUA Case Review Software for EMD Quality Assurance (case review) software base engine and discipline module	1	USD 1,750.00
XLerator Client Server Suite Client server software application suite	1	USD 2,500.00
Protocol Tablet for EMD Licensed backup protocol tablet	3	USD 1,185.00
Advanced SEND Cards for MPDS - Box of 100 Individual S.E.N.D. cards	1	USD 50.00
Implementation Support Package for EMD Implementation support and quality management program development	1	USD 25,000.00
Protocol Training and Certification for EMD Materials, tuition and certification	15	USD 5,475.00
Remote ProQA Software Training - M Per person cost for four hours of ProQA software training completed in a virtual, instructor-led environment	15	USD 2,235.00
ED-Q Training and Certification for EMD Materials, tuition and certification (2 days, 16 hours)	3	USD 1,650.00
Remote AQUA Software Training - M Per person cost for six hours of AQUA software training completed in a virtual, instructor-led environment	3	USD 597.00
Equip QA for EMD Initial implementation of expert case review, quality management and mentoring for telecommunicators, QA staff and management	1	USD 5,400.00
Remote System Administration Training Per person cost for training for center management detailing program configuration and customization options, completed in a virtual, instructor-led environment	2	USD 398.00

"To lead the creation of meaningful change in public safety and health."

Product	Qty	Amount
Remote ProQA & AQUA Reports Training Per person cost for four hours of training for administrators, managers and supervisors on the configuration and customization options in ProQA and AQUA, completed in a virtual, instructor-led environment	3	USD 447.00
Academy Analytics Dashboard – Tier 4 Near-real-time, online dashboard and analytics tool for ProQA, powered by FirstWatch	1	USD 2,500.00
College of Emergency Dispatch Annual Subscription Online access to the College of Emergency Dispatch for 12 months	15	USD 1,335.00
IAED Accreditation Application Fee EMD IAED fee for accreditation	1	USD 2,250.00
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 3,840.00
Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,200.00
Shipping & Handling	1	USD 40.00
General Discount Incentive to execute contract according to the terms as discussed	1	USD -3,960.72
Initial Med Implementation TOTAL:		USD 65,891.28

Product	Qty	Amount
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 3,840.00
Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,200.00
Year 2 Annual Maintenance TOTAL:		USD 5,040.00

Product	Qty	Amount
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 3,840.00
Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,200.00
Year 3 Annual Maintenance TOTAL:		USD 5,040.00

Product	Qty	Amount
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 4,032.00
Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,260.00
Year 4 Annual Maintenance TOTAL:		USD 5,292.00

"To lead the creation of meaningful change in public safety and health."

Product	Qty	Amount
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 4,032.00
Annual License and Maintenance Fee for Academy Analytics Dashboard -- Tier 4 License renewal, service and support	1	USD 1,260.00
Year 5 Annual Maintenance TOTAL:		USD 5,292.00
Subtotal		USD 65,891.28
Estimated Tax		
Total		USD 65,891.28

Customer Signature:
Customer Name:
Expiration Date:

Date:
Purchase Order ID:

TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

"To lead the creation of meaningful change in public safety and health."

Office of Emergency Medical Services

Rescue Squad Assistance Fund (RSAF) Grant Awards

July 1, 2021 - June 30, 2022

59. ST. CHARLES VOLUNTEER RESCUE SQUAD, INC. (LE-C07/06-21) -

1 Lucas 3 Chest Compression 3 - \$12,300.40 (80 / 20) State/Local Match Avg Grade: 1.46

Conditions: 13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."

28-Agencies must remain compliant with EMS data submissions (Code of Virginia Section 32.1-116.1). This includes documenting "No Runs to Submit" as applicable. The monthly Data Quality Report will be used to monitor compliance.

Total: \$12,300.40

60. SUSSEX COUNTY SHERIFFS OFFICE (CR-C03/06-21) -

1 Exacom Interface EMD - \$7,846.00 (80 / 20) State/Local Match Avg Grade: 1.81

Conditions: 3-Agency must obtain endorsement from OMD.

13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."

25-Must initiate OEMS Emergency Medical Dispatch Accreditation within the 12 months of EMD Program implementation.

42-Must submit a final report of outcomes, results, and/or findings to OEMS within 12 months of implementation.

1 Priority Dispatch - \$50,913.02 (80 / 20) State/Local Match Avg Grade: 1.38

Conditions: 3-Agency must obtain endorsement from OMD.

13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."

21-SPECIAL CONDITION

(Accreditation fees removed from award amount.)

25-Must initiate OEMS Emergency Medical Dispatch Accreditation within the 12 months of EMD Program implementation.

42-Must submit a final report of outcomes, results, and/or findings to OEMS within 12 months of implementation.

1 ID Networks EMD Interface - \$5,000.00 (50 / 50) State/Local Match Avg Grade: 1.38

Conditions: 3-Agency must obtain endorsement from OMD.

13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia Department of Health."

25-Must initiate OEMS Emergency Medical Dispatch Accreditation within the 12 months of EMD Program implementation.

42-Must submit a final report of outcomes, results, and/or findings to OEMS within 12 months of implementation.

Total: \$63,759.02

61. TOWN OF MARION, MARION FIRE/EMS (MT-C07/06-21) -

1 Power Cot - \$10,704.50 (50 / 50) State/Local Match Avg Grade: 2.07

Conditions: 13-Acknowledgment must be provided on any printed material, equipment or vehicle as follows: "Funding was made possible by a grant from the Virginia Office of Emergency Medical Services, Virginia

PRIORITY DISPATCH SYSTEM IMPLEMENTATION AGREEMENT

This Priority Dispatch System Implementation Agreement (the "Agreement") is made and entered by and between Medical Priority Consultants, Inc. dba Priority Dispatch Corp ("PDC"), a Utah corporation, and Sussex County Sheriff's Office ("Customer"). PDC and Customer are collectively referred to herein as the "Parties" or individually as a "Party."

BACKGROUND

- A. Customer desires to procure and provide an effective, efficient, and comprehensive emergency medical dispatch system for its residents and transient population.
- B. The Parties desire to enter into an agreement for the licensing, training, implementation, and maintenance of PDC's products and services, altogether the Medical Priority Dispatch System ("MPDS").

The Parties agree as follows:

1. **Pricing & Payment Terms.** Pricing details for the Medical Priority Dispatch System are set forth in **Attachment A**. Additional services or products may be provided upon request. The price of any additional products or services will be negotiated at the time of request. Any increase in the quantity of products and services under this Agreement may result in an increase in Customer's pricing, including annual support fees.
2. **Statement of Work.** The Parties will work together in good faith to develop a mutually acceptable Statement of Work for the implementation of the MPDS. Once agreed upon, the Statement of Work shall attach to this Agreement as **Attachment B**. The Statement of Work will provide a phased approach to the implementation of the MPDS, designed to assist Customer with meeting the International Academies of Emergency Dispatch ("IAED") operational and performance requirements to become an Accredited Center of Excellence ("ACE").
 - a. **Change in Statement of Work.** Should it become necessary to change the Statement of Work for any reason the Parties shall work together to make any necessary changes. As we work together to support your center, the scheduling we agree upon is critical. At any given time, PDC has many implementations at various stages of the implementation process and we're also conducting many emergency dispatch and software training courses monthly. We must consider all PDC clients when you make cancellations, updates, or changes to the agreed-upon dates. The cancellation/change form can be found at <https://zfrmz.com/k1NN4K2kTx0uzGTkQB89>
3. **License.** The use and maintenance of the MPDS and other PDC licensed products are set forth in the applicable End User License Agreement ("EULA") a copy of which can be found at <https://www.prioritydispatch.net/wp-content/uploads/2016/06/End-User-License-Agreement.pdf>.
4. **CAD Integration.** The Parties understand in the event a Computer Aided Dispatch system ("CAD") is used by Customer, any costs relating to the integration of the MPDS software (ProQA[®]) and Customer's CAD system shall be the sole responsibility of Customer. The integration of Customer's CAD system and ProQA must be inspected, tested, and certified by PDC before taking live calls.
5. **Term & Termination.** This Agreement shall remain in effect for five (5) years. After five years, the Parties shall revisit the terms of this Agreement and in good faith shall determine the relationship going forward. The Effective Date is the latter of the signature dates of the Parties below. Notwithstanding, the Parties understand that if this Agreement is not terminated or the Parties fail to determine the relationship going forward, this Agreement shall automatically renew

for subsequent terms of one year at the then current annual support prices, and thereafter may be terminated as set forth below or by giving 90-days non renewal notice before the annual renewal date (anniversary of the date of execution). This Agreement shall remain in effect until terminated by one of the Parties.

- a. **Termination after Initial Term.** Either Party may terminate this agreement by providing written notice to the other Party at least 90-days before the anniversary of the Effective Date. If written notice is not received by the non-terminating Party at least 90-days before the anniversary of the Effective Date, this Agreement will automatically renew for another year as set forth above.
 - b. **Termination for Cause.** Either Party may terminate this Agreement if the other Party commits any material breach of its obligations under this Agreement and fails to cure such breach within thirty (30) days of written notice of the breach.
 - c. **EULA.** This Agreement may be terminated for any reason set forth in the EULA.
 - d. **Effect of termination.** Upon termination or expiration of this Agreement, Customer shall return to PDC, within 10 days, all PDC's Confidential Information and intellectual property. In addition, all payments owed to PDC that have accrued prior to the termination or expiration of this Agreement shall be payable to PDC within thirty (30) days.
6. **Relationship of the Parties.** The Parties shall act as independent contractors in the performance of this Agreement. The employees of one Party shall not be deemed the employees of the other Party.
 7. **Confidentiality.** During the course of this Agreement, it may become necessary for Customer to handle or receive PDC's Confidential Information. Customer agrees to keep all Confidential Information received from PDC confidential, and Customer may only disclose it to employees or contractors on a need-to-know basis, provided that the employee or contractor receives the Confidential Information under a written obligation of confidentiality. Confidential Information means any information, in any form or medium, disclosed by PDC to Customer, including, but not limited to, expertise, trade secrets, proprietary information and products, know-how, lists, technical specifications, processes, training materials, software programs, software documentation, price lists, marketing plans, and manuals, including all derivatives of the aforementioned. This section shall survive termination or expiration of the Agreement
 8. **Intellectual Property.** Each Party acknowledges and understands that the copyrights, patents, trade secrets, trademarks, and other intellectual property, including derivatives and rights thereof, belonging to a Party are and shall remain the sole and exclusive property of that Party. This section shall survive termination or expiration of the Agreement.
 9. **Conflict of Interest.** During the term of this Agreement, a Party shall not accept work, enter into a contract, or accept an obligation from any third party inconsistent or incompatible with the Party's obligations under this Agreement.
 10. **Survival of Terms.** Termination or expiration of this Agreement for any reason shall not release either Party from any obligations set forth in this Agreement which (i) the Parties have expressly agreed shall survive any such termination or expiration, or (ii) by their nature would be intended to be applicable following any such termination or expiration.
 11. **Compliance with Laws.** In performing services or obligations hereunder, the Parties shall comply with applicable local statutes, ordinances, and regulations.
 12. **Assignment.** Customer shall not assign, sell, transfer or delegate its rights and obligations under this Agreement without obtaining prior written consent of PDC.
 13. **Attachments.** All Attachments are incorporated by references as if set forth in the body of the Agreement. This Agreement may not be modified or altered except in writing signed by the Parties.

- 14. **Severability.** If any portion of this Agreement is determined to be invalid or unenforceable, such portion shall be adjusted, rather than voided, to achieve the intent of the Parties to the extent possible, and the remainder shall be enforced to the maximum extent possible.
- 15. **Dispute Resolution.** If a dispute arises out of or relates to this Agreement, or the breach thereof, the Parties agree first to try in good faith to settle the dispute.
- 16. **Law.** This Agreement shall be governed by and construed exclusively in accordance with the laws of Commonwealth of Virginia, United States of America. All legal proceedings brought in connection with this Agreement may only be brought in a state or federal court located in Sussex County, Virginia. Each Party hereby agrees to submit to the personal jurisdiction of these courts.
- 17. **Notices.** Any notice or demand required or permitted hereunder shall be sufficiently given when set forth in writing and delivered in person, email, fax or mail:

To PDC: Priority Dispatch Corp. 110 South Regent Street, Suite 500 Salt Lake City, Utah 84111 Attention: Legal Department Email: legal.dept@prioritydispatch.net Phone: 800.363.9127	To Customer: Sussex County Sheriff's Office Wyche - P.O. Box 1326 Sussex, Virginia 23884 Attention: _____ Email: _____ Phone: _____
--	--
- 18. **Counterparts.** This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same agreement, and either Party may enter into this Agreement by executing a counterpart.

The Parties have executed this Agreement by their duly authorized representatives as of the last date below.

PRIORITY DISPATCH CORP.

SUSSEX COUNTY SHERIFF'S OFFICE

Signature: _____
 Print Name: _____
 Title: _____
 Date: _____

Signature: _____
 Print Name: _____
 Title: _____
 Date: _____

Attachment A

SEE ATTACHED SALES QUOTE #55329

INITIAL MPDS IMPLEMENTATION PRICING (YEAR 1)

Fees for the initial MPDS implementation and training are \$ 65,891.28 (see attached Sales Quote #Q-55329). This fee covers all of the quoted implementations activities and the first year of product licensing and maintenance.

Payment Schedule: Please see attached Payment Schedule for the initial MPDS Implementation.

CONTINUING ANNUAL SERVICE AND SUPPORT FEES (YEAR 2-5)

The fee for the annual product licensing renewal and maintenance (Extended Service Plan - ESP) of PDC's products and services is shown below.

Year 2:	\$ 5,040.00
Year 3:	\$ 5,040.00
Year 4:	\$ 5,292.00
Year 5:	\$ 5,292.00

Payment Schedule: Annual support fees will be billed yearly upon the anniversary of the Effective Date of this Agreement.

Payment Notes:

1. Customer will be billed on an annual basis.
2. All prices in USD
3. This pricing is exclusive of any applicable tax. Any applicable taxes will be added to this amount.
4. Payment must be paid by Customer within 30-days of receiving an invoice from PDC.
5. If invoice is not paid within 60-days it will be considered "overdue" and accrue interest at 1% per month, compounding.
6. If invoice is not paid within 90-days it will be in "default" and services and products provided by Priority Dispatch may be removed, suspended, or become unavailable. If there is a dispute over an invoice the "overdue" or "default" status may be delayed if there is communication towards resolution. Lack of communication for 30-days will advance the invoice to the next status (i.e. overdue to default).

110 Regent Street, Suite 500
 Salt Lake City, UT 84111
 USA Quote #: Q-55329 www.prioritydispatch.net Date: 9/16/2021
 Prepared By: Tony Guido
 Phone: (800) 363-9127
 Direct:
 Email: tony.guido@prioritydispatch.net

Agency: Sussex County Sheriff's Office
 Agency ID#: 24991
 Offer Valid Through: 10/29/2021
 Payment Terms: Net 30
 Currency: USD

Bill To:
 Sussex County Sheriff's Office
 Wyche
 P.O. Box 1326
 Sussex, Virginia 23884
 United States

Ship To:
 Sussex County Sheriff's Office
 Wyche
 P.O. Box 1326
 Sussex, Virginia 23884
 United States

Product	Qty	Amount
ProQA Medical Software Licenses Automated calltaking software	3	USD 12,000.00
AQUA Case Review Software for EMD Quality Assurance (case review) software base engine and discipline module	1	USD 1,750.00
XLerator Client Server Suite Client server software application suite	1	USD 2,500.00
Protocol Tablet for EMD Licensed backup protocol tablet	3	USD 1,185.00
Advanced SEND Cards for MPDS - Box of 100 Individual S.E.N.D. cards	1	USD 50.00
Implementation Support Package for EMD Implementation support and quality management program development	1	USD 25,000.00
Protocol Training and Certification for EMD Materials, tuition and certification	15	USD 5,475.00
Remote ProQA Software Training - M Per person cost for four hours of ProQA software training completed in a virtual, instructor-led environment	15	USD 2,235.00
ED-Q Training and Certification for EMD Materials, tuition and certification (2 days, 16 hours)	3	USD 1,650.00
Remote AQUA Software Training - M Per person cost for six hours of AQUA software training completed in a virtual, instructor-led environment	3	USD 597.00

"To lead the creation of meaningful change in public safety and health."

Equip QA for EMD Initial implementation of expert case review, quality management and mentoring for telecommunicators, QA staff and management	1	USD 5,400.00
Remote System Administration Training Per person cost for training for center management detailing program configuration and customization options, completed in a virtual, instructor-led environment	2	USD 398.00
Product	Qty	Amount
Remote ProQA & AQUA Reports Training Per person cost for four hours of training for administrators, managers and supervisors on the configuration and customization options in ProQA and AQUA, completed in a virtual, instructor-led environment	3	USD 447.00
Academy Analytics Dashboard – Tier 4 Near-real-time, online dashboard and analytics tool for ProQA, powered by FirstWatch	1	USD 2,500.00
College of Emergency Dispatch Annual Subscription Online access to the College of Emergency Dispatch for 12 months	15	USD 1,335.00
IAED Accreditation Application Fee EMD IAED fee for accreditation	1	USD 2,250.00
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 3,840.00
Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,200.00
Shipping & Handling	1	USD 40.00
General Discount Incentive to execute contract according to the terms as discussed	1	USD -3,960.72
Initial Med Implementation TOTAL:		USD 65,891.28
Product	Qty	Amount
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 3,840.00
Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,200.00
Year 2 Annual Maintenance TOTAL:		USD 5,040.00

Product	Qty	Amount
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 4,032.00

"To lead the creation of meaningful change in public safety and health."

Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,260.00
---	---	--------------

Year 4 Annual Maintenance TOTAL: USD 5,292.00

Product	Qty	Amount
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 3,840.00
Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,200.00

Year 3 Annual Maintenance TOTAL: USD 5,040.00

Product	Qty	Amount
Priority Dispatch System ESP (P) M System License Renewal, Service & Support	3	USD 4,032.00
Annual License and Maintenance Fee for Academy Analytics Dashboard – Tier 4 License renewal, service and support	1	USD 1,260.00

Year 5 Annual Maintenance TOTAL: USD 5,292.00

Subtotal	USD 65,891.28
Estimated Tax	
Total	USD 65,891.28

Customer Signature:

Customer Name:

Expiration Date:

Date:

Purchase Order ID:

TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

Attachment B

STATEMENT OF WORK FORTHCOMING

What is Emergency Medical Dispatch (EMD)?

A systematic program of handling medical calls pursuant to which trained dispatchers determine the nature and priority of the call, dispatch the appropriate response and give the caller instructions to help treat the caller until the arrival of the appropriate responder.

A telecommunicator with training in medical care who is allowed to use predetermined medical protocols to both dispatch correct resources to an emergency scene to give instructions to victims and bystanders before arrival of first responders.

Example: The dispatcher that answers your medical emergency will be asking questions based on what is told to them, the medical problem is? This questioning helps the Dispatcher relay that critical information to the field units so they can be prepared to assist you immediately when they arrive at your emergency. With EMD being the “first” First Responder, the dispatcher is trained to provide the caller with lifesaving help, which include Cardio Pulmonary Resuscitation (CPR) instructions.

Payments

RSAF is a matching-grant program that is administered via reimbursement method, meaning grant recipients must submit an invoice of the awarded equipment in order to receive payment.

Typically, the process entails accepting the Memorandum of Agreement, ordering the equipment from the vendor, and uploading the invoice to receive payment.

Once the invoice is reviewed and approved by the Office of EMS, grant funds are disbursed within 3-5 weeks.

The payment could be done 2 ways:

- 1.) The County is responsible for the full amount to the vendor and once the invoice is uploaded to the VDH Website, in 3-5 weeks whatever the Funding % Level for that item will be refunded. The county will be responsible for the funding % that is not covered by VDH.
- 2.) The county could submit an invoice to VDH and once the invoice is uploaded in the VDH portal the payment will be remitted to the County in 3-5 weeks. This way the funding will already be available to the county to cover the purchase. The county will be responsible for the funding % level that is not covered by VDH.

Code of Virginia
Title 56. Public Service Companies
Chapter 15. Telegraph and Telephone Companies

§ 56-484.16:1. PSAP dispatchers; training requirements.

A. As used in this section:

"Dispatcher" means an individual employed by a public safety answering point, an emergency medical dispatch service provider, or both, who is qualified to answer incoming emergency telephone calls or provide for the appropriate emergency response either directly or through communication with the appropriate PSAP.

"Emergency Medical Dispatch" means a systematic program of handling medical calls pursuant to which trained dispatchers determine the nature and priority of the call, dispatch the appropriate response, and give the caller instructions to help treat the caller until the arrival of the appropriate responder.

"Emergency Medical Dispatch certification" means certification by an Office of Emergency Medical Services recognized emergency dispatch training organization meeting or exceeding standards by the National Highway Traffic Safety Administration and accepted and recognized by the American Society for Testing Materials (ASTM).

"Emergency Medical Dispatch education program" means an Emergency Medical Dispatch certification education program that meets national criteria set forth by the National Highway Traffic Safety Administration.

"High-quality telecommunicator cardiopulmonary resuscitation instruction" or "TCPR" means the delivery by trained 911 telecommunicators of high-quality cardiopulmonary resuscitation instruction for acute events requiring cardiopulmonary resuscitation, including out-of-hospital cardiac arrests.

"Office" means the Office of Emergency Medical Services within the Department of Health.

B. By July 1, 2021, the Office of Emergency Medical Services shall adopt standards for training and equipment required for the provision of TCPR by dispatchers. The standards shall meet or exceed nationally recognized emergency cardiovascular care guidelines. At a minimum, training standards shall require dispatchers to obtain certification in cardiopulmonary resuscitation and shall incorporate recognition protocols for out-of-hospital cardiac arrest, compression-only cardiopulmonary resuscitation instructions for callers, and continuing education as appropriate. The Office shall update such standards as frequently as necessary, but not more frequently than biennially, in order to keep the standards current with nationally recognized emergency cardiovascular care guidelines.

C. On or before January 1, 2022, each PSAP shall provide training in TCPR to each dispatcher in its employ and shall provide its dispatchers with equipment necessary for the provision of TCPR. The training and equipment shall comply with the standards adopted by the Office pursuant to subsection B. Following completion of the initial training, each dispatcher's training shall be updated or supplemented in order to reflect updates to the training standards.

D. An operator of a PSAP may enter into a reciprocal agreement with the operator of another PSAP authorizing the initial PSAP to transfer callers to the other PSAP at times that the PSAP does not have a trained dispatcher on duty who is able to provide TCPR to a caller. If a PSAP transfers a caller under the provisions of this subsection, the transferring PSAP shall use an evidence-based protocol for the identification of a person in need of cardiopulmonary resuscitation and ensure that the PSAP to which calls are transferred uses dispatchers who meet the training requirements under subsection B to provide assistance on administering TCPR.

E. The Office of Emergency Medical Services shall identify all public agencies and other persons that provide TCPR training that satisfies the requirements adopted under subsection B and set minimum standards for course approval, instruction, and examination, including online training modules based on nationally recognized guidelines. The

Office shall implement a means to ensure that every dispatcher who has satisfactorily completed a training program and his employing PSAP receive a certificate of completion of the required TCPR training.

F. No dispatcher who instructs a caller on TCPR shall be liable for any civil damages arising out of the instruction provided to the caller, except for acts or omissions intentionally designed to harm or for grossly negligent acts or omissions that result in harm to an individual. A caller may decline to receive TCPR. When a caller declines TCPR, the dispatcher has no obligation to provide such instruction.

G. By January 1, 2024, each operator of a PSAP shall implement a requirement that each of its dispatchers shall by July 1, 2024, have completed an Emergency Medical Dispatch education program that complies with minimum standards established by the Office of Emergency Medical Services. The Office shall ensure that every dispatcher who has satisfactorily completed an Emergency Medical Dispatch education program and his employing PSAP receive a certificate of completion of the required education program. Following completion of the initial Emergency Medical Dispatch education program, each dispatcher's training shall be updated or supplemented in order to reflect updates to the education program.

H. Each PSAP shall conduct ongoing quality assurance of its TCPR program.

I. The State Board of Health shall adopt regulations in accordance with the provisions of the Administrative Process Act (§ [2.2-4000](#) et seq.) as are necessary to implement the provisions of this section.

2020, cc. [1068](#), [1069](#).

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Virginia Association of Counties (VACo) Voting Credentials

Board Meeting Date: October 21 2021

=====

Summary: The Virginia Association of Counties’ (VACo) Annual Conference will convene Sunday, November 14th through Tuesday, November 16th, 2021 at the Hilton Norfolk (the Main) in Norfolk, Virginia. The Annual Business Meeting of the Virginia Association of Counties will be held Tuesday, November 16, 2021. Each County is to designate a representative and an alternate of its Board of Supervisors to cast vote(s) at the Annual Business Meeting.

Please note that it has been advised that per Article VI, VACo Bylaws, if a member of the Board of Supervisors cannot be present, the County can designate a non-elected official from the county or a Board of Supervisors member from another county to cast a proxy vote(s) for the Sussex County.

Recommendation: That the Board designates a representative and an alternate of its Board of Supervisors to cast vote(s) at the Annual Business Meeting.

Attachment: Copy of Voting Credential Forms and Information

=====

ACTION: That the Board designates a representative and an alternate of its Board of Supervisors to cast vote(s) at the Annual Business Meeting

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Virginia Association of Counties

Connecting County Governments since 1934



President

Jeffrey C. McKay
Fairfax County

President-Elect

Meg Bohmke
Stafford County

First Vice President

Jason D. Bellows
Lancaster County

Second Vice President

Ann H. Mallek
Albemarle County

Secretary-Treasurer

Donald L. Hart, Jr.
Accomack County

Immediate Past President

Stephen W. Bowen
Nottoway County

Executive Director

Dean A. Lynch, CAE

General Counsel

Phyllis A. Errico, Esq., CAE

TO: Chairs, County Board of Supervisors
County Administrators

FROM: Dean A. Lynch, CAE 
Executive Director

SUBJECT: Voting Credentials for the 2020 VACo Annual Business Meeting

DATE: September 15, 2021

The 2021 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 16, at 10:30 a.m. at Hilton Norfolk The Main in Norfolk, VA.

Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting.

However, if a member of the board of supervisors cannot be present for this meeting, the Association's Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 1, 2021.

We look forward to your participation at the VACo Annual Conference November 14-16, 2021.

1207 E. Main St., Suite 300
Richmond, Va. 23219-3627

Phone: 804.788.6652
Fax: 804.788.0083

Email: mail@vaco.org
Website: www.vaco.org

**VACo 2021 Annual Meeting
Voting Credentials Form
Form may be returned by mail or fax (804-788-0083)**

Voting Delegate:
(Supervisor)

Name _____

Title _____

Locality _____

Alternate Delegate:
(Supervisor)

Name _____

Title _____

Locality _____

Certified by:
(Clerk of the Board)

Name _____

Title _____

Locality _____

**VACo 2021 Annual Meeting
Proxy Statement**

_____ County authorizes the following person to cast its vote at the 2021 Annual Meeting of the Virginia Association of Counties on November 16, 2021.

_____, a non-elected official of this county.

-OR-

_____ a supervisor from _____ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast _____ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast _____ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:
(List issues and instructions on the back of this form)

Certified by: Name _____

Title _____

Locality _____

VIRGINIA ASSOCIATION OF COUNTIES

BYLAWS

ARTICLE I

NAME AND LOCATION

Section 1. *Name.* The name of the organization shall be the Virginia Association of Counties, an instrumentality of Virginia political subdivisions authorized by the Code of Virginia.

Section 2. *Location.* Offices of the Association shall be located as may be determined by the Board of Directors.

ARTICLE II

OBJECTIVES

Section 1. The objectives of this organization shall be to (a) foster cooperation and unity of purpose on the part of the counties of the Commonwealth; (b) facilitate an exchange of views, experience, policies and practices between the officials of these counties and county officials serving in other states; (c) encourage the counties to operate on a more efficient and businesslike basis; (d) cooperate with the officers of the State and Federal government to improve the general conditions of the government and people of the counties; (e) advocate legislation in the interests of the counties; (f) engage in activities designed to strengthen, preserve and promote local self-government in the counties; and (g) disseminate information and provide good will and public relations on behalf of the counties.

ARTICLE III

REGULAR MEMBERSHIP

Section 1. *County Membership.* Every county of the Commonwealth of Virginia shall be eligible for regular voting membership in the Virginia Association of Counties.

Section 2. *Former county membership.* Former counties which have become a part of a municipality through consolidation or merger with an adjacent municipality shall also be eligible for regular voting membership in the Association. The term "county" as it appears in these Bylaws shall be construed to include such merged or consolidated jurisdictions; and the term "board of supervisors" shall be construed to include the governing body of such jurisdictions.

ARTICLE IV

ASSOCIATE MEMBERSHIP

Section 1. *Qualification.* Associate membership may be available to any organization or individual interested in the objectives of the Association.

Section 2. *Participation.* Policies governing the participation of associate members, including the establishment of dues for such members, shall be determined by the Board of Directors; provided, however, that associate members shall not have voting privileges within the Association, nor shall such members be eligible to serve in any Association office or on any Association board or steering committee.

ARTICLE V

MEMBERSHIP DUES

Section 1. *Establishment.* Counties shall be assessed for membership dues annually on a per capita basis. The per capita dues rate shall be established by the Board of Directors at such time as it adopts the Association's annual budget. In assessing the annual dues of a county, the Association shall use the most recent estimated population for that county as determined by a competent research agency selected by the Board of Directors such as the Center for Public Service of the University of Virginia.

Section 2. *Delinquency.* No county whose membership dues are not fully paid at least prior to the date of the Annual Business Meeting shall be considered in good standing or entitled to vote at such meeting.

ARTICLE VI

MEETINGS OF MEMBERS AND VOTING

Section 1. *Annual Business Meeting.* At least one Annual Business Meeting of the members of the Association shall be held each year at such place and on such dates as may be determined by the Board of Directors.

Section 2. *Special Meetings.* Special or extra meetings of the Association may be called by the President or Board of Directors at any time. The business to be transacted at any special meeting shall be stated in the notice thereof, and no other business may be considered at that time.

Section 3. *Voting.* Each member county shall be represented by its board of supervisors and each shall be entitled to at least one vote in all proceedings. Any county with a population of more than 50,000 shall be entitled to an additional vote for each additional 50,000 or fraction thereof. Each county shall designate one person to cast its votes. That person shall present credentials according to policies approved by the Board of Directors.

Section 4. *Proxies.* A member county not represented in person by a member of its board of supervisors at meetings of the Association may be represented by a proxy. No proxy shall be valid unless submitted in accordance with policies approved by the Board of Directors.

Section 5. *Quorum.* Two-fifths of the member counties in good standing and entitled to vote shall constitute a quorum at any meeting of the full membership. A county shall be

represented for the purpose of constituting a quorum if at least one member of the board of supervisors or a valid proxy is in attendance.

ARTICLE VII

OFFICERS

Section 1. *Elected Officers.* The elected officers of the Virginia Association of Counties shall be a President, a President-Elect, a First Vice-President, a Second Vice-President, a Secretary-Treasurer, and the Immediate Past-President.

Section 2. *Qualification.* Only elected county supervisors representing Virginia counties in good standing shall be eligible to stand for election as an officer.

Section 3. *Term.* The officers of the Association shall be elected and installed at each Annual Business Meeting for one year terms by a majority of the votes cast by the member counties present in person or by proxy. Such officers shall assume office immediately after the close of the Annual Business Meeting at which they are elected and installed, and shall hold office until their successors are elected and installed. No officer shall continue to hold an Association office after formally leaving office as an elected Virginia county supervisor.

Section 4. *Re-election.* Excepting the office of Secretary-Treasurer, no elected officer who has served one full term shall be eligible for re-election to the same office.

Section 5. *Vacancies.* Any vacancy occurring in the offices of the Association between Annual Business Meetings shall be filled by the Board of Directors. An officer so elected to fill a vacancy shall serve the unexpired term of the predecessor.

ARTICLE VIII

DUTIES OF OFFICERS

Section 1. *President.* The President shall be the chief elected officer of the Association and shall serve as Chairman of both the Board of Directors and the Executive Committee. The President shall make all required appointments to standing and special committees and trustees; provided, however, that reasonable consideration shall be given to achieving broad regional representation on such committees.

Section 2. *President-Elect.* The President-Elect shall succeed to the Presidency. Upon the death, resignation or incapacitation of the President, the President-Elect shall fill the unexpired term of the President and shall then succeed to an additional full term of office. The President-Elect shall perform such duties as are delegated or assigned by the President or the Board of Directors.

Section 3. *Vice-Presidents.* There shall be a First Vice-President and a Second Vice-President, who shall be responsible for such duties as are individually assigned to them by the President.

Section 4. *Secretary-Treasurer.* The Secretary-Treasurer shall chair a five member committee appointed by the President to oversee the financial operations and official records of the Association.

ARTICLE IX

BOARD OF DIRECTORS

Section 1. *Authority and Responsibility.* The governing body of this Association shall be the Board of Directors. The Board of Directors shall have supervision, control, and direction of the affairs of the Association, its committees, and its publications; shall determine its policies or changes therein; and shall actively prosecute its objectives.

Section 2. *Composition and Election.* The Board of Directors shall consist of the President, The President-Elect, the First Vice-President, the Second Vice-President, the Secretary-Treasurer, the Immediate Past-President, the three next most recent Virginia Association of Counties past-presidents who currently hold office as elected Virginia county supervisors who may serve only for 3 more years after their term as immediate past president, and twenty-four members elected on a "one person - one vote" basis from compact and contiguous Regions into which the State shall be divided for purposes of representation. Such regional directors shall be selected at the annual meeting by the member counties located within the region which the director will represent. The Board of Directors shall designate at least one member of the Board to represent the Association on the Board of Directors of the National Association of Counties. Any county supervisor who serves on the Board of Directors of the National Association of Counties shall also serve as an ex-officio member of the VACo Board of Directors.

Section 3. *Qualification.* Only elected county supervisors representing Virginia counties in good standing shall be eligible to stand for election to the Board of Directors.

Section 4. *Term.* Regional Directors shall be elected for two-year staggered terms with approximately fifty percent of its members elected and installed at each Annual Business Meeting. No Regional Directors shall serve more than four full consecutive terms. Any tenure as an officer of the Association shall not be included as any part of the tenure of the aforementioned four consecutive terms. The Regional Directors elected and installed at the Annual Business Meeting shall assume office immediately after the close of such meeting. Such Directors shall hold office until their successors are elected and installed. No Director shall continue to hold office after formally leaving office as an elected Virginia county supervisor. Past presidents may serve in that capacity for only three more years after their service as Immediate Past President.

Section 5. *Reapportionment.* Beginning in 1991, and every ten years thereafter, regional representation on the Board of Directors shall be reapportioned.

Section 6. *Meetings.* The Board of Directors shall hold quarterly regular meetings at such time and such place as the Board may prescribe. Notice of all such meetings shall be given to the members not less than thirty days before the meeting is held. Special meetings of the Board may be called by the President or at the request of any three Directors elected from separate Regions of the Association.

Section 7. *Quorum.* At any meeting of the Board of Directors, the members present and voting shall constitute a quorum for the transaction of the business of the Association. Any such business thus transacted shall be valid providing it is affirmatively passed by upon by a majority of those members present and voting.

Section 8. *Vacancies.* Any vacancy occurring on the Board of Directors between Annual Business Meetings shall be filled by the Board. A Director so elected to fill a vacancy shall serve the unexpired term of the predecessor.

ARTICLE X

EXECUTIVE COMMITTEE

Section 1. *Authority and Responsibility.* The Executive Committee shall act on behalf of the Board of Directors between Board meetings in accordance with the policies approved by the Board of Directors.

Section 2. *Composition and Election.* The Executive Committee shall consist of the President, the President-Elect, the First Vice-President, the Second Vice President, the Secretary-Treasurer, and the Immediate Past-President.

Section 3. *Meetings and Voting.* The President shall call such meetings of the Executive Committee as the Association may require, or a meeting shall be called by the President on request of three members of the Executive Committee. Meetings of the Executive Committee may be held by conference call or other electronic means and votes may be taken.

Section 4. *Quorum.* A majority of the Executive Committee shall constitute a quorum at any duly called meeting of the Committee.

Section 5. *Vacancies.* Any vacancy occurring on the Executive Committee shall be filled in the manner as provided in Article VII, Section 5.

ARTICLE XI

NOMINATING COMMITTEE

Section 1. *Composition.* The President shall appoint a Nominating Committee which shall consist of one member from each Association Region.

Section 2. *Responsibility.* The Nominating Committee shall nominate a candidate for President-Elect, First Vice-President, Second Vice-President, and Secretary-Treasurer to be elected at the Annual Business Meeting.

ARTICLE XII

STANDING AND SPECIAL COMMITTEES

Section 1. *Standing Committees.* The Board of Directors shall establish a Resolutions Committee and such steering or standing committees as it deems necessary. Steering committees should be constituted of at least one representative from each Association Region who shall be an elected or employed representative from a member in good standing.

Section 2. *Special Committees.* The President may establish such special committees as are deemed necessary.

Section 3. *Meetings and Voting.* Meetings of any committee may be held by conference call or other electronic means and votes may be taken.

ARTICLE XIII

EXECUTIVE AND STAFF

Section 1. *Appointment.* The Board of Directors shall employ a salaried chief executive officer who shall have the title of Executive Director and whose conditions of employment shall be specified by the Board.

Section 2. *Authority and Responsibility.* The Executive Director, as chief executive officer, shall manage and direct all activities of the Association subject to the policies of the Board of Directors and through the office of President. The Board may also delegate to the Executive Director the authority to employ and to define the duties of the staff, supervise their performance, establish their titles, and assign those responsibilities of management as may be in the best interest of the Association.

Section 3. *Counsel.* The Board of Directors shall designate an appointed official of the Association as the Association's chief legal adviser. This official need not be a county official and shall have the title of General Counsel.

ARTICLE XIV

FINANCE

Section 1. *Fiscal Period.* The fiscal period of the Association shall be from July 1 through June 30 of the succeeding calendar year.

Section 2. *Audit.* The accounts of the Association shall be audited not less than annually by a Certified Public Accountant who shall be approved by the Board of Directors and who shall provide a report to the Board and the membership.

Section 3. *Budget and Finance Committee.* A Budget and Finance Committee as provided in Article VIII, Section 4 shall generally oversee the financial operations of the Association.

ARTICLE XV

DISSOLUTION

Section 1. The Association shall use its funds only to accomplish the objectives and purposes specified in these Bylaws and no part of said funds shall inure, or be distributed, to the members of the Association until such time that the Association may be dissolved. In the event of dissolution, the funds shall be distributed as determined by the Board of Directors.

ARTICLE XVI
RULES OF ORDER

Section 1. The rules contained in the current edition of *Robert's Rules of Order, Revised* shall govern the conduct of meetings of the Association in all cases to which they are applicable and in which they are not inconsistent with the Bylaws and any special rules the Association may adopt. Nothing herein shall prevent the Board of Directors from adopting modified rules of order to govern its own meetings.

ARTICLE XVII
AMENDMENTS

Section 1. *Proposing.* Amendments to or a repeal of these Bylaws may be proposed by a) a majority of the Board of Directors on its own initiative; or b) an official resolution of three or more county boards of supervisors of member counties located in separate Regions, provided any such resolution proposing amendments or repeal of the Bylaws must be formally submitted to the President or Executive Director prior to August 1 for consideration by the membership at the Annual Business Meeting of that year.

Section 2. *Approval.* Amendments to or a repeal of these Bylaws shall be approved by and become immediately effective upon a majority vote of the Regular Members present and voting at any Annual Business Meeting or special meeting of the Association, duly called, provided written notice of proposed changes have been sent to the Regular Members at least forty-five days before such meeting.

A Certified Copy:

Readopted: November 14, 1989
Amended and Readopted November 10, 1992
Amended and Readopted November 15, 1994
Amended and Readopted November 9, 1999
Amended and Readopted November 12, 2001
Amended and Readopted November 9, 2004
Amended and Readopted November 10, 2009

Donald Hart, President



James D. Campbell, Executive Director

