

Sussex County Board of Supervisors Meeting
Thursday, November 19, 2020 – 6 pm
Sussex Elementary School Gymnasium
21392 Sussex Drive, Stony Creek VA 23882

1. Commencement

- 1.01 Call to Order/Determine Quorum
 - A. Approval of Board Member(s) Participating by Phone under Board Remote Participation Policy
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Approval of Minutes: October 15, 2020 Regular, October 29 Continued Meetings
- 2.02 Warrants and Vouchers
- 2.03 Treasurer's Report – *for information only*
- 2.04 Financial Update – *for information only*
- 2.05 Animal Services Report – *for information only*
- 2.06 Community Development Report – *for information only*
- 2.07 Housing Department Report – *for information only*
- 2.08 Environmental Inspections Report – *for information only*
- 2.09 Sheriff's Department Report – *for information only*
- 2.10 Request to Remove Leave and Compensatory Time Cap for 2020
- 2.11 Courthouse Fire Truck Transfer
- 2.12 Courthouse Fire Station Paving Budget Amendment

3. Recognitions/Awards/Presentation

- 3.01 VDOT Update – Jerry Kee, Assistant Residency Administrator
- 3.02 Solid Waste Management Recommendation - Scott Bost, Major Hall, Jason Williams
- 3.03 Election Update – Bill Jenkins, General Registrar

4. Public Hearing

- 4.01 CARES Act Funding Round 2
 - Public Comments
 - Board Comments
 - Action on Public Hearing (if any)

5. Appointments – none

6. Action Items

- 6.01 Elderly/Disabled Real Property Tax Ordinance – Deste Cox, Treasurer
- 6.02 CARES Act Broadband Grant Performance Agreement

7. Citizens' Comments

8. Unfinished Business – none

9. New Business – none

10. Board Members Comments

10.01 Blackwater District

10.02 Courthouse District

10.03 Henry District

10.04 Stony Creek District

10.05 Wakefield District

10.06 Waverly District

11. Closed Session – none

12. Recess/Adjournment

12.01 Recess/Adjournment

12.02 Next Regular Meeting, December 17, 2020 @ 6 p.m.

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the Sussex Elementary School Gymnasium on
Thursday, October 15, 2020 at 6 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT:

Richard Douglas, County Administrator
Jeff Gore, County Attorney
Tommy Cheek, Investigator
Daniel Clinton, Deputy Officer
Deste J. Cox, Treasurer
Reid Foster, Public Safety Coordinator
Ernest Giles, Sheriff
Vincent Givens, Major
Jessica Harrison, Administrative Secretary
Beverly Holland-Walkup, Consultant
Alfred Hubbard, Deputy Officer
Donnell Stewart, Deputy Officer
Daniel Hudson, Sergeant
Stewart Hudson, Deputy Officer
Eric Johnson, Captain
Tashanda Jones, Deputy Officer

Mike Kessinger, Sergeant
James Meredith, Sergeant
Kelly W. Moore, Director of Finance
Jerry Murphy, Deputy Officer
Bart Nuckols, Interim Planning Director
John Ogburn, 1st Sergeant
Quentin Parker, Deputy Officer
Jason Rideout, Sergeant
Vincent L. Robertson, Interim CW Attorney
Matt Rawls, Sergeant
James Shanko, Lieutenant
Anthony Simmons, Sergeant
Arizona Sims-Curly, Deputy Officer
Doretha Townes, Int. Director, Social Services
Crystal Wyche, Lieutenant
Shilton R. Butts, Asst. to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum

The October 15, 2020 regular meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

1.01a Approval of Board Members Participating by Board's Remote Participation Policy

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of remote participation of Mr. Steve White, Tie Breaker. All Board members present voted aye.

1.02 The Invocation

The Invocation was offered by Vice Chairman Jones.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Supervisor Tyler requested to move Item 7. Citizens' Comments to Item 4, as 4.5 after the Public Hearings.

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the October 15, 2020 regular agenda inclusive of moving Item 7. Citizens' Comments to Item 4, as 4.5 after the Public Hearings. All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the October 15, 2020 Consent agenda inclusive of the following: (a) Minutes of the September 17, 2020 Regular Board of Supervisors meeting; (b) Approval of Warrants and Vouchers; (c) Leave and Donation; (d) Treasurer's Report; (e) Animal Services Report; (f) Community Development Report; (g) Housing Department Report; (h) Environmental Inspections Report; (i) Public Safety Report; (j) Sheriff's Department Report; and (k) Financial Update. All Board members voted aye.

3. Recognitions/Awards/Presentation

There were no Recognitions/Awards/Presentations.

4. Public Hearing

4.01 Sale of Real Property – Cabin Point Road

This item was on the Board of Supervisors' August 2020 agenda; however, the newspaper didn't run the notice as scheduled.

A company named Gro52 plans to build a climate controlled facility to grow Hemp plants or the oil. They propose to build the facility on a 22.293-acre parcel, tax map number 7-A-7, in one of the county owned economic development parks at the intersection of Route 460 and Cabin Point Road.

The staff proposes selling them a parcel shown in the attached, for \$2,000 per acre or \$45,000 for the sale. They already are providing hemp plants to approximately 20 farms in Sussex. They will ultimately add a hemp oil production facility to the parcel. The parcel and the site plan are shown in the attachments. In order to sell county property, at public hearing must be scheduled, advertised and held.

The Phase 1 growing building will be 110,000 square feet and cost approximately \$17 Million. The Phase 1 facility will provide approximately 41 jobs and a payroll of \$2.8 Million per year. The phase 2 building will approximately 200,000 square feet and will cost approximately \$18 Million and will add approximately 100 full time jobs and an annual payroll of about \$6 million. These full time positions and do not include related contract personnel.

Copies of the Parcel, Site Plan, and the advertisement were included in the Board packet.

Chair Seward opened the Public Hearing.

Public comments were heard from Ms. Jannette Green.

There were no Board comments.

Action on Public Hearing Item

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the sale of this 22.293-acre parcel, tax map number 7-A-7, in one of the county owned economic development parks at the intersection of Route 460 and Cabin Point Road to Gro52.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

4.02 Zoning Text Amendment #2020-03 – Atlantic Waste Disposal, Inc., Applicant

Mr. Bart Nuckols, Interim Planning Director, provided the staff report for Zoning Text Amendment #2020-03, Atlantic Waste Disposal, Inc., Applicant.

Mr. Nuckols stated that the applicants were requesting the Board of Supervisors review its proposed zoning text amendment. Pursuant to Article II, Division 2, Section 34-222, Subsection (e) of the Zoning Ordinance, the applicant, Atlantic Waste Disposal, Inc. seeks a zoning text amendment. The current code language reads as follows "Any sanitary landfill operation shall be located at least one mile from any residence, school or business, public facility and church and at least 750 feet from any property line." The request is to add the following language after the word church, "except that this distance may be reduced to one-half mile provided no more than five (5) such uses are less than a mile from the landfill."

In reviewing the application, the reduction of the one-mile setback to one-half mile, from certain developed properties, the applicant indicated that the reduction would not affect more than 3 properties. This ZTA (Zoning Text Amendment) is in conjunction with CUP 2020-02. In an analysis

of land uses by staff, it appears that 3 properties, as indicated by the applicant, are affected if the ZTA is approved as written.

The Planning Commission and staff recommended approval of ZTA 2020-03 as proposed.

Chair Seward opened the Public Hearing.

There were no Public Comments.

There were no Board Members Comments.

Chair Seward closed the Public Hearing.

The Public Hearing was properly advertised. The Zoning Text Amendment and supporting documentation were included in the Board packet.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Zoning Text Amendment 2020-03, Atlantic Waste Disposal, Inc., Applicant, as proposed.

Voting aye: Supervisor Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

4.03 Conditional Use Permit #2020-02 – Atlantic Waste Disposal, Inc., Applicant

Mr. Bart Nuckols provided the staff report for Conditional Use Permit #2020-02, Atlantic Waste Disposal, Inc., Applicant.

Mr. Nuckols stated that the applicant has submitted a Conditional Use Permit Application for an expansion of the existing Atlantic Waste Landfill. The project is located within the Waverly/Blackwater districts, east of U.S. 460, fronting on State Route 602.

This submittal is in conjunction with Zoning Text Amendment 2020-03 which was held at a Public Hearing and adopted previously. The Board of Supervisors must now evaluate the merits of the CUP and determine if the application and any proposed conditions sufficiently mitigate any associated impacts from the project and meet the county's conditional planned use development criteria as set forth in the Zoning Ordinance.

The Board of Supervisors is requested to approve or deny the CUP application. The Board of Supervisors may also defer action to a future meeting.

The Applicant is proposing an expansion of two additional cells on the existing 1,315-acre landfill site. The landfill received a Conditional Use Permit in 1991 (CUP 90-94) on the initial 700 acres site, subject to 115 conditions. (See Attachment II). In 1995, the landfill received an additional Conditional Use Permit (CUP 94-21) under the same conditions that were approved for the previous CUP.

The applicant is proposing that the same conditions, with the exception to Condition #61 which references a previous Sussex zoning code condition which no longer exist, continue with the proposed CUP 2020-02 request. (A document was provided to the Board from the Applicant listing the proposed text change to Condition #61.)

The proposed CUP is in conjunction with ZTA 2020-03 which is proposing a location reduction from certain developed properties from one-mile to one-half mile.

The existing conditions and zoning of the project area includes forested and cleared land with streams and, wetlands and other bodies, that have been part of the existing landfill.

The project area is zoned A-1 (Agricultural-1) which permits landfills as a conditional use.

The parcels adjacent to the proposed expansion are zoned A-1. The future land use maps project Industrial type uses for those areas.

The Comprehensive Plan was adopted 2004-2005, updated 2007 and amended in 2019. The plan describes the general trends and future preferences for development with emphasis on maintaining the rural character of the county while focusing on industrial and commercial development where appropriate.

The proposed site consists of approximately 570 acres which will contain 3 new disposal cells with what appears to be a larger portion of the property left for buffers between the expansion and adjacent properties. An additional 2 leachate lagoons for emergency leachate storage will also be part of the expansion. As touched on earlier in this report, the applicant is proposing the elimination of condition #61. After further discussions between staff and the applicant it has been determined that there has been clearing in a portion of the 750 buffer which is being used as a soil borrow area. Revegetation is not currently practical. However, there may be alternatives to address the vegetative/screening issue using other property, outside of the buffer, that would still screen the landfill activity from adjacent properties.

Mr. Nuckols stated that proposed from the applicant reads as follows: All areas of the landfill will be used for the disposal of waste located on Parcel Numbers 15-A-4, 15-A-6, and 15-A-8 shall be setback 750 feet from the adjacent property lines and are not under common ownership by an applicant or used for landfill purposes. Atlantic Waste shall provide screening methods: (1) a minimum of ten-foot buffer of natural vegetation supplemented with evergreens (where necessary) to ensure year-round screening; (2) a minimum 8-foot tall fence with screening slats or screening fabric; (3) a berm or other alternative screening method that achieves year-round screening; or (4) any combination of items 1-3. The type and location of such screening shall be shown at the time of site plan review before staff. Chapter IX of the Comprehensive Plan, Tools for managing Development, offers general criteria for decision making for land use evaluation. However, the board should look beyond the plan and consider whether proposed developments, even if consistent with the comprehensive plan, promote the public health, safety and general welfare. This very general criterion calls for consideration of wide-ranging issues including potential impacts of development on:

1. The natural environment; how a proposed development affects air-water quality, flooding, erosion, etc.

The proposed project is an expansion of the geographical size of the site but, as staff understands it, the existing cells will, for the time being, not be used for additional refuse disposal when the new cells come on line.

The proposed new cells will be receiving the preponderance of refuse.

2. Important natural resources; how a proposed development might threaten or enhance the continued availability and efficient use of finite natural resources for agriculture or forestry.

The proposed project is designated primarily as industrial in the Future Land Use Map and is planned for accordingly.

3. Transportation system; will any additional traffic generation by a proposed development be safely and efficiently accommodated by the counties transportation facilities.

The current land fill fronts on SR 602 which currently serves the site. The proposed expansion and transfer of delivery to the new cells should not significantly add to the current vehicle traffic load.

4. The county economy; how a proposed development might affect employment opportunities and the general health of the Sussex County economy.

The employment analysis from the Comprehensive Plan shows the landfill in the top 50 of county employers, coming in at number 19.

5. Neighboring Development; How a proposed development allowed by the amendment might affect living or working conditions in neighboring areas (including whether development might deter or enhance the appropriate development or conservation of neighboring property.)

The Comprehensive Plan has designated this site and adjacent properties for industrial development. The applicant stated in the application that there is only one residence within one mile of the development and one residence and one business within one-half mile of the development.

The Planning Commission at their October 5th meeting approved the request with no additional conditions.

Staff recommends approval per the submitted application with the inclusion of all conditions, and addendums, outlined in Attachment III of the CUP application dated July 1, 2020 and any addendums subsequent to the submitted date and that would include the proposed language change to Condition #61.

The Board of Supervisor options are to approve the request per the submitted application with the inclusion of all conditions, and addendums, outlined in Attachment III of the CUP application dated

July 1, 2020 and any addendums subsequent to the submitted date; deny the request; continue the public hearing until the November meeting; close the public hearing and defer action until the November meeting; or, other actions deemed appropriate by the Board of Supervisors

A copy of Conditional Use Permit #2020-02, Atlantic Waste Disposal, Inc., Applicant, Certification of Adjacent Property Owners Notification and supporting documentation were included in the Board packet.

Chair Seward opened the Public Hearing.

There were no Public Comments.

Board Comments

Chair Seward clarified that the landfill was not being expanded. Cells were being creating within the existing perimeter.

Chair Seward closed the Public Hearing.

The Public Hearing was properly advertised. The Conditional Use Permit and supporting documentation were included in the Board packet.

The Public Hearing was properly advertised.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Conditional Use Permit #2020-02, Atlantic Waste Disposal, Inc., Applicant with the inclusion of all conditions, and addendums, outlined in Attachment III of the CUP application dated July 1, 2020 and any addendums subsequent to the submitted date.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

4.04 Big Game Hunting Ordinance

County Attorney Gore gave a brief overview relative to the Hunting Ordinance.

County Attorney Gore stated this amendment was drawn to the correct County Code. The current Code allows deer hunting by single shot, muzzle loading rifles of 0.45 caliber or larger.

The purpose of this Public Hearing, pursuant to Va. Code § 15.2-1427, is to amend the Sussex County Code § 46-225, Chapter 4, Animals, Article V. Game and Firearm, to allow that a person may use a standard rifle, not muzzle loading, to hunt big game during the regular hunting season only as follows: (1) the rifle is 0.23 caliber or larger for deer hunting, (2) the person shall hunt only from an elevated stand at least ten (10) feet above ground level; unless the hunter qualifies as a disabled hunter exemption as provided by Virginia Code § 29.1-528.2 or other applicable state law; (3) the rifle may have a round in its chamber only when it is on the elevated stand; and (4) the person first obtains

written permission from the landowner; and the person complies with all safety and other regulations of the Sussex County Code and the Virginia Department of Wildlife Resources (DWR).

It was noted that notwithstanding the proposed amendment to Ordinance, the terms would not prevent the owner or lessee from killing a deer that's damaging their fruit tree, livestock, crops or personal property utilized for commercial agriculture production (kill permit). County Attorney Gore stated that there is a formal process, if this is happening. Call the State Wildlife Department.

Representatives from the Department of Wildlife Resources were in attendance at the meeting.

It was noted that muzzle loading guns would be addressed to update technology and terminology and make safety provisions parallel at a later meeting.

Chair Seward opened the Public Hearing.

Public Comments

- Sean (Waverly District) – Landowner using weapon of choice on their own land; safety; choice of hunting.
- Marlon Dance (Dances Sporting Good/landowner) – Rifles doesn't offer any more danger; will answer any questions.
- Keith Dunn (Courthouse District) – In favor of resolution; no difference in certain rifles and muzzle loading guns; teach firearm safety class; elevated stands; enforcement.

Chair Seward closed Public Hearing.

Board Comments

- Chair Seward (Blackwater District) – Made inquiry to DWR representatives (Ofcr. Henneman and Sgt. Woodruff) regarding statistics of hunting accidents; shotguns versus rifles.
- Supervisor Fly (Courthouse District) – Inquired whether safety decrease if ordinance/law passed; other animals hunted with rifles; range of slug gun, rifles and muzzle loaders.
- Supervisor Tyler (Henry District) – Inquired as language of Rifle "may" have round as opposed to "shall" in Ordinance.

Supervisor Tyler requested language to be changed from to "shall" instead of "may" in Section 46-225, subsection B., iii. There was discussion of this change. County Attorney Gore stated wording could state that hunter would be at the top of the stand.

A copy of the proposed ordinance or amendment was included in the Board packet. The Public Hearing was advertised and included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves amendment to the Sussex County Code § 46-225, Chapter 4, Animals, Article V. Game and Firearm as amended with noted language change of "shall" instead of "may" in elevation in Section 46-225, subsection B., iii.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler
Voting nay: none

Item 4.05. Citizens' Comments

(Item 7. Public Comments were moved to Item 4.05 during agenda amendments.)

- Leah Brantley (Courthouse District) – Oppose to Titan Mid-Atlantic Project.
- Jannette Green (Courthouse District) – Oppose to Titan Mid-Atlantic Project; Qualified Immunity Resolution.
- Dr. Edwards (Pastor/Jarratt) – Oppose Qualified Immunity Resolution.
- William Ricks (Employee/Property Owner) – Oppose Qualified Immunity Resolution.
- Otto Wachsmann (Stony Creek District) – Stand with County law enforcement; Pro Qualified Immunity; oppose defunding police.
- Alfred Futrell (Waverly District) – Oppose defunding police; support Sheriff's Department and Sussex.
- Vincent Robertson (CWA/Stony Creek District) – Qualified Immunity; support sheriff's department; view car/body cameras of law enforcement - challenges.
- John Stringfield (Wakefield District) – Oppose Qualified Immunity Resolution; accountability.
- Sonda Parham (Waverly District) – Oppose Qualified Immunity Resolution.
- Kevin Bracy (Courthouse District) – Qualified Immunity; support Sheriff's Department.
- Ronnie Crowder (Stony Creek District) – Oppose Qualified Immunity and defunding.
- George Mayes (Pastor/First Baptist Church) – Qualified Immunity.
- Ernest Giles (Sheriff/Waverly District) – Responsible for staff; hours worked; protection; dedicated staff; qualified immunity.
- Jamica Giles (Waverly District) – Support Sheriff Giles.

5. Appointments

5.01 Appointment to the Crater Regional Workforce Development Board

County Administrator Douglas advised that this item was tabled from the September 17, 2020 Board meeting. Sussex County's representation on the Crater Regional Workforce Development Board is currently vacant due to the resignation of the former appointment. Staff has been advised that each locality can appoint up to three (3) representatives from their jurisdiction. At this time, it is requested that at least one (1) new person be appointed to serve from Sussex County to fill this vacancy.

Supervisor Fly stated that there are two (2) Boards with Crater Regional Workforce—CLEO (the Board he's appointed) and the Executive Board for which this appointment is needed. Supervisor Fly gave a brief overview of happenings with this secondary Board and asked that this item be tabled.

Item 6. Action Items

6.01 Law Enforcement Qualified Immunity and Defunding Resolution

This item was requested at the September 17, 2020 Board meeting by Supervisor Fly. Supervisor Fly requested the County Attorney to draft a resolution for Sussex County opposing the efforts of the Virginia General Assembly to eliminate qualified immunity for law enforcement and to oppose elimination or reduction of State funding to local Law Enforcement agencies.

Supervisor Fly clarified that the Board would not be establishing Qualified Immunity in Sussex County. He stated Qualified Immunity already exists in the Commonwealth and United States. It can be altered and or eliminated by the State. Qualified Immunity does not grant total immunity. If Qualified Immunity is eliminated, protection would not be in place for law enforcement.

After discussion of qualified immunity and funding, Supervisor Tyler requested that the resolution include not to eliminate funding for law enforcement but request the increase of funding for law enforcement.

Vice Chairman Jones asked County Attorney Gore to explain the difference between qualified and absolute immunity for the citizens.

County Attorney Gore explained that current law for qualified immunity does not protect law enforcement from civil lawsuits if the officer violates constitutional or statutory rights of an individual.

It was noted that qualified immunity has been tabled for a study.

Supervisor Tyler made the motion, seconded by Supervisor Johnson to amend the resolution to state that now, therefore, be it resolved, that the Sussex County Board of Supervisors supports the General Assembly's study to reform qualified immunity laws to protect law-abiding officers and protect citizens from police brutality and value the citizens' rights and request an increase in funding for law enforcement officers.

Supervisor Fly made a substitution motion to adopt the resolution as written.

A copy of the draft Resolution for Law Enforcement Qualified Immunity was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts resolution opposing the efforts of the Virginia General Assembly to eliminate qualified immunity for law enforcement and to eliminate or reduce State funding to local Law Enforcement agencies, to-wit:

WHEREAS, pursuant to well established law, the doctrine of qualified immunity protects law enforcement from civil suits when performing discretionary functions insofar as they do not violate clearly established constitutional or statutory rights of which a reasonable person would have known; and

WHEREAS, the doctrine of qualified immunity is necessary to protect law enforcement from frivolous lawsuits and high damage awards that would ultimately negatively impact taxpayers; and

WHEREAS, the doctrine of qualified immunity does not provide absolute immunity to law enforcement; and

WHEREAS, the doctrine of qualified immunity does not protect law enforcement from egregious police conduct or conduct that intends to deprive citizens of their statutory or constitutional rights; and

WHEREAS, the doctrine of qualified immunity allows law enforcement to perform their duties effectively, especially when having to make split-second decisions to protect citizens and the communities they serve; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Sussex that the Board opposes the efforts of the Virginia General Assembly to eliminate qualified immunity for law enforcement and to eliminate or reduce state funding to local law enforcement agencies.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

6.02 Infectious Disease (COVID-19) Preparedness and Response Plan and Hazard Pay Policy

County Administrator Douglas stated that the plan describes the implementation of mandatory health and safety requirements established by the Virginia Department of Labor and Industry, Governor Northam's COVID-19 Executive Order and subsequent addendum, and guidelines from the Centers for Disease Control and Prevention. In addition, the plan identifies risk levels for County employees (lower, medium, high, very high) and specifies the risk level for each department. These risk levels served as the basis for determining the level of compensation for each employee, as established in the Sussex County Hazard Pay Policy.

This policy provides for one-time payment to employees as follows: \$2,500 for high risk employees; \$1,000 for medium risk employees; and \$500 to lower risk employees (50% of these amounts for part-time employees).

The Sussex County Infectious Disease (COVID-19) Preparedness and Response Plan were included in the Board packet.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts both the Sussex County Infectious Disease (COVID-19) Preparedness and Response Plan and the Sussex County Hazard Pay Policy. All Board members present voted aye.

6.03 Davenport Financial Review Services Agreement

County Administrator Douglas reviewed the proposed scope of services from Davenport & Company to complete a comprehensive financial review of county government and to review the County's financial processes and procedures. Representatives of Davenport met with County staff (County Administrator, Finance Director, Treasurer, and Commissioner of Revenue) and Supervisors Fly and Jones on September 24th, and the Finance Committee recommended approval of their proposal later that evening. The attached scope of services details the tasks to be completed by mid-January 2021

that can provide the framework for recommendations to be implemented by staff and the Board of Supervisors. Davenport proposes a not-to-exceed fee of \$30,000 for the scope of services.

A copy of Davenport & Company's Proposed Scope of Services was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the scope of services provided by Davenport & Company and authorization of the County Administrator to execute the agreement, as follows:

1. Comprehensive Financial Review to consist of:
 - A. Review of the County's Financial Statement and Operating Budgets;
 - B. Review of the Sussex Service Authority's (the "Authority") Financial Statement and Operating Budgets;
 - C. Development of a multi-year Capital Improvement Plan ("CIP") based on the County's and the Authority's collective needs; and,
 - D. Development of Financial Policy Guidelines and Procedures with respect to appropriate reserve/fund balance levels and debt levels.
2. Review of the County's financial processes and procedures.

With respect to item 2 above, Davenport will partner with Anne Seward Consulting ("ASC") lead by Anne Seward who is a former County Administrator, Budget Manager, and Finance Director with experience in the day-to-day managerial, operational, and financial "best practices" and procedures;

A. Phase I Scope of Services – Comprehensive Financial Review

1. County Governmental and Authority Funds

- A multi-year historical Trend Analysis of the County and Authority's revenues, expenditures and changes in fund balances to determine the historic fiscal strengths and vulnerabilities of the County and Authority;
- In order to understand the current status of key revenue and expenditure components of the County and Authority, a review of the most current budget versus actual information and the most recently adopted Budget and Capital Improvement Plan for fiscal year 2021;
- A Peer Review of other similar counties and authorities in Virginia and the region to include selected key financial data such as debt ratios and fund balance levels, amongst others;
- A review of existing Financial Policy Guidelines, if any, related to debt, fund balances, capital improvement planning. Recommendation for new and/or amendments to Financial Policy Guidelines that are consistent with "Best Practices" for the County and Authority's consideration;
- A Review of the County and Authority's various funds and accounts in order to determine actual Unassigned Fund Balance and other reserve levels and restrictions, if any, on the various funds, among others;

- A Review of all of the County and Authority's outstanding indebtedness for potential refunding (i.e. debt service savings) and / or restructuring (i.e. cash flow) opportunities;
- A Debt Affordability Analysis (i.e. cash flow implications of the most recent adopted Capital Improvement Plan and planned financings, if any); and,
- A Debt Capacity Analysis of the County and Authority to determine / provide the County and Authority with a range and upper limits of the level of debt, which the could prudently be undertaken.

2. Assessment of Financial Service Areas provided by ASC

The following scope of work will be provided for the County based on review of the County's Department of Finance and result in a written deliverable with recommendations related to:

- Review of Financial Policies governing daily operational activities;
- Review of Procedures and processes;
- Review of Internal controls;
- Assessment of staff resources; and
- Review of timeliness of financial processing.

B. Phase II – Additional Financial Advisory Services

- The work completed in Phase I may result in the preparation of Phase II which could include, but not be limited to, a Plan of Finance for meeting any identified capital requirements, as determined by the County Staff and Board of Supervisors. In addition, the County may also request additional services of Davenport during the term of this Agreement but is not obligated to do so. Additional services may include but are not limited to new money or refunding transaction execution, rating agency interaction, multi-year financial planning and other services that Davenport is qualified to provide so long as the scope of these services is mutually agreed to by both parties in writing.

C. Phase I Timetable

As noted above, Davenport understands the time constraints facing the County. Davenport proposes that with the cooperation of County Staff a draft report could be prepared by mid-December with a final report on/about January 15, 2021 in anticipation of the County's budget planning process. Davenport would be prepared to travel to the County for face-to-face information gathering and interviews with staff and can also deliver our report in either a public forum and/or one-on-one/two-on-two meetings with the County Board, Treasurer and Commissioner of Revenue.

D. Phase I Compensation

Davenport proposes a not-to-exceed fee of \$30,000 for the Phase I Scope of Services noted herein, inclusive of the services of ASC. In addition, we charge for out-of-pocket expenses (at cost) plus a 4% Administrative Fee. The Phase I fee, out-of-pocket expenses reimbursement and Administrative Fee shall be paid by the County within 30 days of delivery of our Report to the County. Upon conclusion of the Financial Review the County may choose to request additional services of Davenport but is under no obligation to do so. The basis of compensation for any future engagement, if any, is anticipated to be an hourly fee, a transaction fee, or other arrangement to be mutually acceptable and agreed upon in writing prior to the completion of the engagement.

E. Termination

Either party may terminate this agreement with written notice. If any party terminates this agreement as set forth above, it is understood and agreed that the only amount due to Davenport will be for services provided and expenses incurred through the date of termination.

F. Other Considerations

The Municipal Securities Rulemaking Board requires under Rule G-23 that we have a written engagement letter with our clients promptly upon the inception of a financial advisory relationship. Your signature on the attached form will confirm that Davenport will be providing the County financial advisory services related to multi-year financial planning, multi-year capital planning, potential transaction execution and other tasks you may request until the relationship is terminated, which you may do at any time. All Board members present voted aye.

6.04 Berkley Group Revised Task Orders for Planning Services

County Administrator Douglas stated that Work Orders #1A, #2, and #7 from the Berkley Group will provide the framework for our County planning functions over the next year. Bart Nuckols (Berkley Group employee) will be transitioning out of his role as Sussex's interim planning director by the end of the year, and Beverly Walkup (currently serving as a contracted interim planner) has agreed to transition to the interim planning director role on a part-time basis (as an employee of the Berkley Group) through June 2021. If Work Order #2 is approved, Berkley Group will advertise for a full-time planner position that will work full-time in the County office, with a target start date of January 1st. Work Order #2 also provides for up to 400 hours of professional services from the Berkley Group to cover zoning ordinance updates, technical assistance, etc. Work Order #7 separates solar project technical review services from other planning services, so that these services can be more easily tracked and paid with application fees.

In summary these work orders will provide the following:

- Work Order #1A will provide for payment for the current part-time interim planning director (at an increased rate of \$120/hour retroactive September 28th), as well as the future part-time interim planning director/current planner (at a rate of \$90/hour effective October 20th)

- Work Order #2 will provide for a full-time planner position (as well as a permanent part-time planning director in the future), for a total of 1.6 FTE positions, and will provide up to 400 hours of professional services (when in full effect the total cost will be \$180,000, which is comparable to budgeted personnel costs for the department)
- Work Order #7 will separate solar project technical review service hours from general professional service hours

Work Orders #1A, #2 and #7 from Berkley Group were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Board hereby approves the Berkley Group's amended Work Orders #1A, #2, and #7; and

FURTHER RESOLVED that the County Administrator is hereby authorized to execute these agreements. All Board members present voted aye.

6.05 Berkley Group Work Order for Board Retreat Services

County Administrator Douglas stated that Work Order #6 is a draft proposal from the Berkley Group for Board consideration for a board retreat tentatively scheduled for November 6th.

It is understood that the Board of Supervisors desires to have a facilitated retreat to help the Board develop strategies, goals and objectives moving forward in the short, middle, and longer terms; to develop a workplan for implementation by the administrator and staff; to clarify roles, responsibilities and relationships of and between the board, administrator and staff; to identify common values and principles of operation consistent with the mission and vision of the organization; to discuss opportunities for process improvement; and to explore other issues identified by the Board. Executive Manager, Mr. Kimball Payne, will serve as The Berkley Group's representative leading this effort. He will be assisted by ETA Intern, Mr. George Sandridge.

Services the Berkley Group will provide is outlined in the attached Work Order.

The proposed fee for this service is \$8,495 and will be invoiced on a month to month basis.

The Board had discussion of concerns of the proposed fee for services for the Board retreat.

A copy of Work Order #6 was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Board Retreat with the Berkley Group not to exceed \$5,000. All Board members present voted aye.

7. Citizens' Comments

Citizens' Comments were moved to Item 4.05 in the Agenda Amendments.

8. Unfinished Business

8.01 Conditional Use Permit #2019-03 – Titan Mid-Atlantic Aggregates, LLC, Applicant

Mr. Bart Nuckols, Interim Planning Director, stated that the request has been before Sussex County since the fall of 2019 and has gone through the initial public hearing review with the Planning Commission with subsequent recommendation. Due to a weather-related delay in February and the COVID emergency the request has been delayed for public hearing before the board. (The Board of Supervisors subsequently held a public hearing on CUP 2019-03, on June 18th, 2020. During the hearing the Board asked the applicant for more information in regards to traffic impact and archeological concerns for the site.)

During the intervening period from February 2020 until June of 2020, staff has conducted additional review of the application in response to concerns raised in regards to the archeological significance of the site as well as concerns raised over transportation/traffic for heavy truck traffic movements both at the site and intersections for Routes 40 and 35.

Staff contacted Roger Kirchen with the Department of Historic Resources, DHR concerning the site. His comments touched on the “many archaeological resources within 500’ of the property, most being native American”. Several of these sites have been determined as eligible for listing in the National Register of Historic Places while others have not simply been evaluated. There records indicate that the proposed mining site has not been “comprehensively surveyed for archeological resources” but stated in his “professional opinion that the subject property has the potential to contain additional undocumented sites”. He also stated that DHR did not perform Phase 1 Archaeological study/surveys but uses outside contractors for those studies.

Staff contacted the applicant on this item and the applicant subsequently sought out bids from contractors from a list provided by DHR. Attached is a copy of the study performed by a consultant working for the applicant. (The applicant will be presenting their findings at the October 15th, 2020 meeting)

In reviewing the application and related documents, the Department of Transportation, DOT, stated that the request did not warrant additional traffic studies. It is my understanding that a DOT representative was at the Planning Commission public hearing and did not raise concerns specifically on this issue. (The applicant performed a traffic impact analysis and presented their findings at the August 20th Board of Supervisors meeting, concluding that there were no significant traffic/transportation concerns).

ON MOTION OF SUPERVISOR FLY, seconded by D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby denies Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates, LLC, applicant.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: none

Abstained: Supervisors Johnson, Tyler

9. New Business

9.01 Finance Committee Recommendations

The Sussex County Board of Supervisors Finance Committee met on September 24, 2020.

The Committee's discussions included General Budget Discussion 2020 – 2021, Revenue Forecast 2020 – 2021, the Sheriff's Budget, Courthouse Fire Department Funding and Hazard Pay.

Supervisor Fly, Chairman of the Finance Committee, stated that there were several issues that needed to be addressed.

The first issue was a FY21 reduction in line item 51100-1111-512-510 in Salaries and Wages Budget in the Sheriff's Office of \$21,059. This was an oversight. This was a position that was vacant the previous year. Money showed as unexpended in the budget and was removed. The Finance Committee recommended and voted 2-0 to restore the funding of \$21,059 to that line item

The request for \$1,800 for an investigative service that was not granted in the budget. The Finance Committee recommended and voted 2-0 to reestablished the \$1,800 to 51100-1229-512-510.

There was a Vehicle Maintenance and Repair Budget Line Item 51100-1265-512-510 in the amount of \$43,959.78 for a replacement vehicle. Money should have been taken from the General Funds; however, it was taken from the Sheriff's Budget. The Finance Committee recommended and voted 2-0 to reestablishing the \$43,959.78 to that line item to purchase a new vehicle along with two (2) additional amounts \$5,980 and \$984.15 to reestablished to the Sheriff's budget.

There was a Selective Service Budget Line Item 51100-1117-514-510 in the amount of \$15,000. The Finance Committee recommended and voted 2-0 to reestablished the \$15,000 to that budget line item.

There was a recommendation of for a request of \$30,000 for increased salaries to cover overtime for courtroom security that was not granted in the budget. With the additional increase in court fees that amount should be covered in budget line item 51100 1117 511 510, it was recommended by the Finance Committee with a 2-0 vote to reestablished that amount knowing that it will be covered in the increased fees.

The item regarding courtroom security was held. No action was taken.

There was a request for an additional dispatcher that was not granted by the Board of Supervisors. The Finance Committee is recommending that the Board approve the hiring of an additional dispatcher for the Sheriff's Office. Finances need to be worked out for this position. It was noted that two (2) dispatchers are needed at a time. The Finance Committee recommends with a 2-0 vote to approve the position for the Sheriff Office and work out the funding.

The Finance Committee recommends the Board approves the items discussed.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the recommendation from the Finance Committee as stated. All Board members voted aye.

9.02 Industrial Development Authority (IDA) Board of Directors By Laws

Supervisor Tyler stated that he researched the Code of Virginia. The IDA is an independent entity of the County although the Board appoints the members to the Board. His concern is for any organization wherein a Chair gets two (2) votes in the case of a tie vote when there are seven (7) members.

Although the Board cannot amend the IDA By Laws, he would encourage the IDA Board to amend their By Laws and correct that matter.

9.03 Sussex County Fire and Rescue Association 2019 Needs Presentation

Mr. Reid Foster stated that a previous County Administrator requested a needs study for the Sussex County Fire and Rescue Association 2019 Needs.

Mr. Foster reviewed the objectives which included bringing awareness to: (1) to funding opportunities within Sussex county fire & rescue services; (2) to compare opportunities to surrounding localities; (3) to present accurate information to reflect the state of current equipment and infrastructure needs; and (4) to present established plans moving forward to the contribution to the Fire Departments from the surrounding counties.

Operational Budgets were reviewed from 1994 -2006 and from 2006 to present, as well as local department comparison of contributions to fire departments from surrounding counties.

Mr. Foster discussed operational purchases of personal protective equipment (PPE) and extrication equipment. It was noted that there was a 42% increase in cost of PPE over the last five (5) years due to market value increase and increase in old contracts. There were also discussions of County-wide PPE and PPE perspective.

It was discussed that there is no capital plan adopted by the County for apparatus and equipment replacement. It was stated that an apparatus plan was submitted years ago. The current apparatus market was discussed.

Mr. Foster stated that two (2) ambulances were needed for EMS.

Infrastructure was discussed. There was discussion of County-owned buildings. There was discussion of having a Fire Department partnership and of a plan to build two (2) fire departments. There was discussion of deed restrictions on the Stony Creek Park.

There was discussion of lease purchasing three (3) fire truck and two (2) medical units over a ten (10) year period.

Mr. Foster stated that in 2019 to lease purchase a fire truck would cost \$1.45 million. Based on today, it would cost \$580,000 to \$600,000 for a demonstrator fire truck. There was discussion of confirming a price for the purchase of a fire truck with a vendor. He reviewed the costs of lease purchases,

Mr. Foster stated that he needed a consensus from the Board, to allow the County Administrator to provide a letter of intent so that he could possibly make a lease purchase a truck from vendor.

It was noted that the County had to purchase through a formal procurement process.

A copy of the presentation was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to create a Letter of Intent so that pricing and financing options can be obtained from manufacturers. All Board members present voted aye.

9.04 Review of CARES Act Funding Expenditure

County Administrator Douglas stated that the Governor Office announced CARES Act Funding for Broadband improvements. He met with the CEO of Prince George Electric. Mr. Douglas stated that Prince George Electric Coop came up with a proposal to expand Broadband in the area of Robinson Road at a cost of approximately \$379,000 which will provide service to 45 County residents. There's a total cost of \$469,000 for line work and hook up cost. The stipulation with the Grant is that it has to be completed by the end of the year. It has to justify that distance learning needs will be met. The County Government has to do the applicants. There's no local match.

There was discussion of conversations with Mecklenburg for broadband on the other end of the County.

County Administrator Douglas reviewed the expenditure schedules of CARES Act Funding. He noted allocations were made for the Animal Shelter, Sheriff's vehicles and Public Safety, Small Business Grants, allocation to Townships, Hazard Pay, 4-H Southeast Conference Center Outdoor Education Program and other items.

The Expenditure Schedule was included in the Board packet.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to complete the application for the Broadband funding from the State through the CARES Act with deadline of completion by December 30, 2020. All Board members present voted aye.

10. Board Member Comments

10.01 Blackwater District – none

10.02 Courthouse District – none

10.03 Henry District – none

10.04 Stony Creek District – none

10.05 Wakefield District – none

10.06 Waverly District – none

11. Closed Session

11.01 Convene to Closed Session

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session, for personnel matters, discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, pursuant to applicable Va. Code Section 2.2-3711(A)1, county administrator's contract, and (2) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to applicable Va. Code Section 2.2-3711(A)7, Superb Solution.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

11.02./11.03. Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session; and

FURTHER RESOLVED THAT that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

11.04 Action Resulting from Closed Session

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR D. JONES that the Sussex County Board of Supervisors hereby releases the grant back to the State for Superb Solution for You, Inc.; and,

FURTHER RESOLVED that the Board of Supervisors' approval is needed for the location of the plant within the County.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Abstained: Supervisor Tyler

Supervisor Tyler went on the record to state that he abstained because he thinks that Superb Solution for You, Inc. was not treated fairly. The proposal brings 15 jobs on average of \$30,000 per year. It's above poverty salary that many people are receiving and they have secure funding. To deny them the opportunity to start business and promote economic development would long term, adversely affect Sussex's representation at the State level in the future.

12. Continued Meeting

12.01 Recessed

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the October 15, 2020 regular meeting of the Sussex County Board of Supervisors is hereby recesses Thursday, October 29, 2020 at 6 p.m. to finish updating the Hunting Ordinance relative to shotgun slugs and modern muzzle loading rifles.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

12.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, November 19, 2020 at 6 p.m.

At a Called Meeting of the Board of Supervisors
Held in the Sussex Elementary School Gymnasium
Thursday, October 29, 2020 – 6 pm

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT

Richard Douglas, County Administrator
Deste J. Cox, Treasurer
Ernest Giles, Sheriff
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

1. Commencement

1.01 Call to Order/Determine Quorum (6:06 p.m.)

The October 29, 2020 Continued meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

1.01a Approval of Board Members Participating by Board's Remote Participation Policy

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of remote participation of Supervisor Johnson and Mr. Steve White, Tie Breaker. All Board members present voted aye.

1.02. The Invocation

The invocation was offered by Supervisor D. Jones.

1.03. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04. Agenda Amendment

There was a request to add as Item 3. Amendment to Hefty, Wiley & Gore contract.

1.05. Approval of Agenda

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the October 29, 2020 Called meeting agenda inclusive of adding Item 3. Request to Amend Hefty, Wiley and Gore contract. All Board members present voted aye.

2. Public Hearing

2.01 Big Game Hunting Modern Muzzleloaders and Shotgun Slug Rifle Ordinance

At its regular meeting held October 15, 2020, the Board adopted amendments made to Section 4-160 in Article V. Game and Firearms.

The purpose of this Public Hearing, pursuant to Va. Code § 15.2-1427, is to amend the Sussex County Code § 46-225, Chapter 4, Animals, Article V. Game and Firearm to require elevated stands and landowner permission for hunting by muzzle loader, and to allow the use of shotgun slug rifles and modern muzzle loading rifles to hunt deer as follows (1) the person shall hunt only from an elevated stand at least ten (10) feet above ground level; unless the hunter obtains the disabled hunter exemption as provided by Virginia Code § 29.1-528.2 or other applicable state law; (2) the rifle may have a round in its chamber only when it is on the elevated stand; and (3) the person first obtains written permission from the landowner; and (4) the person complies with all safety and other regulations of the Sussex county code and the Virginia department of Wildlife Resources.

Chair Seward opened the Public Hearing.

Public Comments were heard from:

- Franklin Cox (Waverly) – Oppose ordinance; disadvantage.
- Dwight Franklin (Waverly) – Oppose ordinance; disadvantage of tree stand.
- Fred Seward (Courthouse) – Oppose 10 feet elevation off ground; muzzle load and slug shotgun.

Board Comments were heard from Supervisors Fly, Jones and Seward.

Chair Seward closed the Public Hearing.

Supervisor Johnson ended virtual/remote participation at 7:00 p.m.

After discussion, the following provisions were made to the ordinance to allow for the use of slug guns and modern muzzle loading rifles to hunt deer in Article V. Game and Firearms:

Sec. 4-157 Taking game with muzzle loading weapons added item (d) to require “the person first obtains written permission from the landowner.”

Sec. 4-158 Permitted muzzle loading weapon added “and modern muzzle loading rifles which may include telescopic sights.

Sec. 4-160 Hunting with muzzle loading rifle with certain other caliber rifles; penalties was amended to “Hunting with slug guns and certain caliber rifles.

Section was amended to add that slug guns may also be used. The elevated stand requirement does not apply to the use of slug guns.

The Public Hearing was properly advertised. Board members were provided a copy of the proposed Ordinance.

2.02 Action on Public Hearing

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and adopts changes as noted to Article V. Game and Firearms to allow for the use of shotgun slug rifles and modern muzzle loading rifles to hunt deer.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

Absent during vote: Supervisor Johnson

3. Hefty, Wiley & Gore Contract Amendment

The Board received notice from County Attorney Flynn that due to his demanding schedule in this current pandemic, he was ending his contract with the County for legal services because it was impossible to represent the County in the manner he would like to have done. Per his notification, Attorney Flynn supports moving his county legal services to Hefty, Wiley & Gore. As a result, the contract with Hefty, Wiley & Gore needs to be amended.

A copy of Hefty, Wiley & Gore amended contract was provided to the Board.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the amended contract with Hefty, Wiley & Gore for legal services.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: none

Abstained: Supervisor Tyler

Absent during vote: Supervisor Johnson

4. Citizens' Comments

There were no Citizens' Comments.

5. Adjournment

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourned the October 29, 2020 Continued Meeting at 7:19 p.m. All Board members present voted aye.

November 19, 2020

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL **\$1,258,805.81**

TOTAL ALL VOID CHECKS FOR APPROVAL **\$0.00**

ACCOUNTS PAYABLE WARRANTS: **CHECK NO.** **AMOUNTS** **PROCESS DATE**

FOR MONTH OF OCTOBER 2020

217090	\$	7,887	RUN DATE 10/13/20
217091-217095	\$	150	RUN DATE 10/14/20
217106-217153	\$	77,992.69	RUN DATE 10/14/20
217154-217210	\$	111,911.50	RUN DATE 10/14/20
217214-217258	\$	560,232.71	RUN DATE 10/20/20
217259-217301	\$	248,254.39	RUN DATE 10/22/20
217312-217355	\$	137,764.71	RUN DATE 10/29/20

Total Regular Warrants **\$1,144,193.00**

PAY. DEDUCTION WARRANTS:	217096-217105	\$	56,901.15	RUN DATE 10/16/20
	217302-217311	\$	57,711.66	RUN DATE 10/30/20

Total Deduction Warrants: **\$114,612.81**

TOTAL VOUCHERS & WARRANTS FOR APPROVAL **\$1,258,805.81**

VOID CHECKS See attached \$ -

217211	\$	-
217212	\$	-
217213	\$	-

PAYROLL DEDUCTION CHECKS



AP100P 10/16/2020

A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

TIME-12:45:17

PAGE 1

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	BATCH	DESCRIPTION
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00000	000245		DC041201016201000	10/16/2020	100-000200-0100-	600.69	217096	00000	
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00000	001570	NEW JERSEY FAMILY	DC108201016201000	10/16/2020	100-000200-0100-	238.34	217101	00000	
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					CHECK TOTAL	490.00			
					CLASS TOTAL	56,901.15			
					FINAL TOTAL	56,901.15-			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED
THE TOTAL 56,901.15- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

10/19/20
DATE

10/17/20

Stacy...
COUNTY ADMINISTRATOR
Destiny Cox

PAYROLL DEDUCTION CHECKS

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	DESCRIPTION	BATCH
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					CHECK TOTAL	1,710.85			
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00000	000881		DC004201031201000	10/30/2020	105-000200-0100-	939.50	217303		00000
00000	000881		DC006201031201000	10/30/2020	100-000200-0100-	1,731.00	217303		00000
00000	000881		DC012201031201000	10/30/2020	100-000200-0100-	939.50	217303		00000
00000	000881		DC015201031201000	10/30/2020	100-000200-0100-	1,531.00	217303		00000
					CHECK TOTAL	50,865.50			
00000	001397	LEGAL SHIELD	DC097201031201000	10/30/2020	100-000200-0100-	11.98	217304		00000
00000	001397		DC097201031201000	10/30/2020	105-000200-0100-	31.90	217304		00000
					CHECK TOTAL	43.88			
00000	001021	MINNESOTA LIFE INS CO	DC200201031201000	10/30/2020	100-000200-0100-	366.54	217305		00000
00000	001021		DC200201031201000	10/30/2020	105-000200-0100-	107.36	217305		00000
					CHECK TOTAL	473.90			
00000	000872	NATIONWIDE RETIREMENT	DC090201031201000	10/30/2020	100-000200-0100-	945.00	217306		00000
00000	000872		DC090201031201000	10/30/2020	105-000200-0100-	170.00	217306		00000
					CHECK TOTAL	1,115.00			
00000	001570	NEW JERSEY FAMILY	DC108201031201000	10/30/2020	100-000200-0100-	238.34	217307		00000
					CHECK TOTAL	238.34			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114201031201000	10/30/2020	100-000200-0100-	182.00	217308		00000
					CHECK TOTAL	182.00			
00000	000247	TREASURER OF VIRGINIA	DC080201031201000	10/30/2020	100-000200-0100-	2,339.63	217309		00000
					CHECK TOTAL	2,339.63			
00000	000831	VACORP	DC035201031201000	10/30/2020	100-000200-0100-	154.21	217310		00000
00000	000831		DC035201031201000	10/30/2020	105-000200-0100-	98.35	217310		00000
					CHECK TOTAL	252.56			
00000	001027	VALIC RETIREMENT	DC091201031201000	10/30/2020	100-000200-0100-	490.00	217311		00000
					CHECK TOTAL	490.00			
					CLASS TOTAL	57,711.66			
					FINAL TOTAL	57,711.66			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 57,711.66 EQUALS THE WEEKLY LOS SHEET TOTALS AS ADJUSTED.

10-27-20
 DATE

COUNTY ADMINISTRATOR

id 2712000

Michael Baker
 Dist. of Cox

MB

ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001118	WATKINS INSURANCE AGENCY	31603	6/15/2020		4100-021500-1295-251-210	5,633.57	217090		Insurance Services (Non Vehic01662 ACCT# SUSCO-1	
0000000	001118		31603	6/15/2020		4100-021500-1295-252-210	2,253.43	217090		Insurance Services (Non Vehic01662 ACCT# SUSCO-1	
		DISC. TOTAL				00 CPA PMT TOTAL	.00	EPY PMT TOTAL			7,887.00
		CHECK TOTAL				ACH PMT TOTAL		EPY PMT TOTAL			7,887.00
		CHECK TOTAL				00 CPA PMT TOTAL		EPY PMT TOTAL			7,887.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 7,887.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10-14-2020
 DATE

10-14-20
 DATE

10/14/2020
 DATE

[Signature]
 DIRECTOR OF FINANCE
[Signature]
 COUNTY ADMINISTRATION
[Signature]
 DESTE J. FOX, TREASURER

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	9999999	DIANNE SEXTON SEWARD	000001007200714JU	7/14/2020		4100-061100-1213-611-610	30.00	217091		Witness Fees	01663 JUROR PAYMNT
		DISC TOTAL	00				.00				30.00
0000000	9999999	JAMES FREDERICK CORL	000000607200714JU	7/14/2020		4100-061100-1213-611-610	30.00	217092		Witness Fees	01663 JUROR PAYMNT
		DISC TOTAL	00				.00				30.00
0000000	9999999	SUSAN FAISON STEPHENSON	000001845200714JU	7/14/2020		4100-061100-1213-611-610	30.00	217093		Witness Fees	01663 JUROR PAYMNT
		DISC TOTAL	00				.00				30.00
0000000	9999999	Uteria R Edwards	000001844200714JU	7/14/2020		4100-061100-1213-611-610	30.00	217094		Witness Fees	01663 JUROR PAYMNT
		DISC TOTAL	00				.00				30.00
0000000	9999999	WILLIAM HEATH BAIN	000000236200714JU	7/14/2020		4100-061100-1213-611-610	30.00	217095		Witness Fees	01663 JUROR PAYMNT
		DISC TOTAL	00				.00				30.00
							150.00				150.00
							150.00				150.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 150.00 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10/14/2020
 DATE
 10-14/20
 DATE
 10/14/2020
 DATE

[Signature]
 DIRECTOR OF FINANCE
[Signature]
 COUNTY ADMINISTRATOR
[Signature]
 DEPT. CLERK, INSURER

P O	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PHT	ACH G/L	ACCOUNT DESC	BATCH INV DESCRIPTION
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0000000	000923	ALL SEASONS TERRITE & DISC. TOTAL	4027092320	9/23/2020		4100-051500-1272-551-510	65.00	217106			Building Maintenance & Repair	01664 SUSSEX COUNTY JAIL
		CHECK TOTAL				00 CPA PHT TOTAL	.00				TOTAL	65.00
0000000	000601	ASSOCIATION OF CLERKS OF DISC. TOTAL	FY2021	9/24/2020		4100-061100-1201-612-610	175.00	217107			Organization Membership	01664 SUSSEX DISTRICT CR
		CHECK TOTAL				00 CPA PHT TOTAL	.00				TOTAL	175.00

0000000	001769	ATLANTIC EMERGENCY SOLUTI DISC. TOTAL	25034E0M	9/21/2020		4100-021100-2120-211-210-203	4,885.32	217108			COVID-19 Expenses	01664 # 17366
		CHECK TOTAL				00 CPA PHT TOTAL	.00				TOTAL	4,885.32

0000000	001767			8/24/2020		4100-021200-1272-221-210	141.41	217109			Building Maintenance & Repair	01664 # 4046011199882338
0000000	001767			8/27/2020		4100-021200-1244-221-210	39.11	217109			Uniform Services	01664 # 4046011199882338
0000000	001767			8/27/2020		4100-021200-1244-221-210	39.76	217109			Uniform Services	01664 # 4046011199882338
0000000	001767			8/27/2020		4100-021100-1224-211-210	15.74	217109			Information Systems Services	01664 # 4046011199882338
0000000	001767			8/27/2020		4100-021200-1272-221-210	50.88	217109			Building Maintenance & Repair	01664 # 4046011199882338
0000000	001767			8/28/2020		4100-021600-1264-261-210	25.29	217109			Mileage	01664 # 4046011199882338
0000000	001767			8/28/2020		4100-021600-1299-261-210	10.41	217109			Miscellaneous Others	01664 # 4046011199882338
0000000	001767			8/28/2020		4100-021600-1227-261-210	69.96	217109			Medical Services	01664 # 4046011199882338
0000000	001767			8/28/2020		4100-021600-1242-261-210	89.85	217109			Agricultural Supplies	01664 # 4046011199882338
0000000	001767			9/02/2020		4100-021300-9006-231-210	979.25	217109			WHA HUD COVID-19 GRANT	01664 # 4046011199882338
0000000	001767			9/03/2020		4100-021300-9006-231-210	342.97	217109			WHA HUD COVID-19 GRANT	01664 # 4046011199882338
0000000	001767			9/17/2020		4100-061100-1241-613-610	594.93	217109			Office Supplies	01664 # 4046011199882338
		CHECK TOTAL				00 CPA PHT TOTAL	.00				TOTAL	2,399.56

0000000	001767			9/18/2020		4100-021200-1272-221-210	7.00	217110			Building Maintenance & Repair	01664 # 4046011199882338
0000000	001767			9/19/2020		4100-061100-1241-613-610	107.29	217110			Office Supplies	01664 # 4046011199882338
0000000	001767			9/19/2020		4100-061100-1241-613-610	2,293.71	217110			Office Supplies	01664 # 4046011199882338
0000000	001767			9/19/2020		4100-061100-1241-613-610	17.48	217110			Office Supplies	01664 # 4046011199882338
0000000	001767			9/18/2020		4100-021200-1244-221-210	147.35	217110			Uniform Services	01664 # 4046011199882338
0000000	001767			8/28/2020		4100-011100-1201-111-110	150.00	217110			Organization Membership	01664 # 4046011199882346
0000000	001767			9/11/2020		4100-021100-2120-211-210-203	334.78	217110			COVID-19 Expenses	01664 # 4046011199882346
0000000	001767			9/14/2020		4100-041100-1203-411-410	25.00	217110			Workshops and Conferences	01664 # 4046011199882346
0000000	001767			9/17/2020		4100-021100-2120-211-210-203	1,147.46	217110			COVID-19 Expenses	01664 # 4046011199882346
0000000	001767			8/24/2020		4100-021100-2120-211-210-203	805.58	217110			COVID-19 Expenses	01664 # 4046011199882353
		CHECK TOTAL				00 CPA PHT TOTAL	.00				TOTAL	5,035.65

0000000	001767			9/03/2020		4100-021100-1234-211-210	5.00	217111			Telecommunications	01664 # 4046011199882353
0000000	001767			9/03/2020		4100-063100-1234-631-630	31.20	217111			Telecommunications	01664 # 4046011199882353
0000000	001767			9/03/2020		4100-021100-2120-211-210-203	2,040.50	217111			COVID-19 Expenses	01664 # 4046011199882353
0000000	001767			9/02/2020		4100-021600-1241-261-210	118.94	217111			Office Supplies	01664 # 4046011199882353
0000000	001767			9/08/2020		4100-021100-1201-211-210	190.00	217111			Organization Membership	01664 # 4046011199882353
0000000	001767			9/10/2020		4100-023100-1241-291-230	163.49	217111			Office Supplies	01664 # 4046011199882353
0000000	001767			9/12/2020		4100-023100-1241-291-230	38.53	217111			Office Supplies	01664 # 4046011199882353
0000000	001767			9/13/2020		4100-023100-1241-291-230	41.45	217111			Office Supplies	01664 # 4046011199882353
0000000	001767			9/13/2020		4100-021100-2120-211-210-203	758.03	217111			COVID-19 Expenses	01664 # 4046011199882353
0000000	001767			9/15/2020		4100-021400-1241-242-210	768.75	217111			Office Supplies	01664 # 4046011199882353
		CHECK TOTAL				00 CPA PHT TOTAL	.00				TOTAL	4,155.89

0000000	001767			9/14/2020		4100-021100-2120-211-210-203	1,461.84	217112			COVID-19 Expenses	01664 # 4046011199882353
0000000	001767			9/14/2020		4100-021100-2120-211-210-203	69.96	217112			COVID-19 Expenses	01664 # 4046011199882353
0000000	001767			9/15/2020		4100-021400-1265-241-210	185.00	217112			Vehicle Maintenance	01664 # 4046011199882353
		CHECK TOTAL				00 CPA PHT TOTAL	.00				TOTAL	1,716.80

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACRL	ACCTUIT NO	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC	BATCH INW	DESCRIPTION
0000000	001472	BRACY, KEVIN	K8 081620	9/24/2020		4100-021400-1217-241-210	75.00	217113			Commission/Board Compensation	01664	PLANNING COMMISSION
	DISC. TOTAL						00	EPV PMT TOTAL				75.00	
0000000	001474	BURGESS, BRENDA	BB 081620	9/24/2020		4100-021400-1217-241-210	75.00	217114			Commission/Board Compensation	01664	PLANNING COMMISSION
	DISC. TOTAL						00	EPV PMT TOTAL				75.00	
0000000	001251	CABIN POINT VETERINARY	64972	9/21/2020		4100-021600-1227-261-210	770.00	217115			Medical Services	01664	ACT# 1707
0000000	001251		64993	9/21/2020		4100-021600-1227-261-210	144.00	217115			Medical Services	01664	# 1707
0000000	001251		65012	9/22/2020		4100-021600-1227-261-210	100.00	217115			Medical Services	01664	ACT# 1707
	DISC. TOTAL						00	EPV PMT TOTAL				1,014.00	
0000000	001485	CENTRAL AGRIBUSINESS	JR28626	9/22/2020		4100-051500-1246-551-510	77.00	217116			Food Supplies	01664	SUSSEX SHERIFF
	DISC. TOTAL						00	EPV PMT TOTAL				77.00	
0000000	000871	CRYSTAL SPRINGS	7302164	9/17/2020		4100-061100-1277-611-610	9.36	217117			Water Services	01664	# 37281837302164
	DISC. TOTAL						00	EPV PMT TOTAL				9.36	
0000000	001858	DANJCZEK, MELISSA	MD 093020	9/30/2020		4100-063100-1251-631-630	631.68	217118			Computer & Printer Purchases	01664	REIMBURSEMENT
	DISC. TOTAL						00	EPV PMT TOTAL				631.68	
0000000	000983	DELL MARKETING L P	10426123753	9/23/2020		4100-021600-1241-261-210	675.39	217119			Office Supplies	01664	# 1453579
0000000	000983		10427517442	9/29/2020		4100-021100-2120-211-210-203	324.50	217119			COVID-19 Expenses	01664	#1453579
	DISC. TOTAL						00	EPV PMT TOTAL				999.89	
0000000	000992	DOC FARMER'S MARKET	KJT78610	9/28/2020		4100-051500-1246-551-510	264.40	217120			Food Supplies	01664	SUSSEX CO JAIL
	DISC. TOTAL						00	EPV PMT TOTAL				264.40	
0000000	001651	DOCUMENT SYSTEMS	109762	9/03/2020		4100-021400-1252-241-210	222.92	217121			Equipment Lease/Rental	01664	SUSSEX COUNTY
	DISC. TOTAL						00	EPV PMT TOTAL				222.92	
0000000	000084	DOMINION VIRGINIA POWER	4714897313	8/28/2020		4100-021200-1276-221-210	134.39	217122			Electric	01664	# 4714897313
0000000	000084		9447701492	9/23/2020		4100-021200-1276-221-210	6.68	217122			Electric	01664	# 9447701492
	DISC. TOTAL						00	EPV PMT TOTAL				141.07	
0000000	000123	EDMOND, J LAFAYETTE	JLE 081620	9/24/2020		4100-021400-1217-241-210	100.00	217123			Commission/Board Compensation	01664	PLANNING COMMISSION
	DISC. TOTAL						00	EPV PMT TOTAL				100.00	
0000000	001723	GARDNORLD SECURITY SERVI	560463	9/18/2020		4100-021600-1229-264-210	994.50	217124			Other Professional Services	01664	# SUS001
0000000	001723		560464	9/18/2020		4100-021600-1229-264-210	994.50	217124			Other Professional Services	01664	# SUS001
0000000	001723		560465	9/18/2020		4100-021600-1229-264-210	994.50	217124			Other Professional Services	01664	# SUS001
0000000	001723		560466	9/18/2020		4100-021600-1229-264-210	994.50	217124			Other Professional Services	01664	# SUS001
0000000	001723		560467	9/18/2020		4100-021600-1229-264-210	994.50	217124			Other Professional Services	01664	# SUS001
0000000	001723		560468	9/18/2020		4100-021600-1229-264-210	994.50	217124			Other Professional Services	01664	# SUS001
0000000	001723		560469	9/18/2020		4100-021600-1229-264-210	994.50	217124			Other Professional Services	01664	# SUS001
	DISC. TOTAL						00	EPV PMT TOTAL				7,956.00	
0000000	001637	HALEY FORD SOUTH	44429735	9/25/2020		4100-051100-1265-512-510	344.00	217125			Vehicle Maintenance & Repairs	01664	SUSSEX SHERIFF
	DISC. TOTAL						00	EPV PMT TOTAL				344.00	
0000000	001703	HETTY WILEY & GORE P C	10788	9/25/2020		4100-022100-1223-281-220	3,750.00	217126			Legal Services	01664	SUSSEX COUNTY
	DISC. TOTAL						00	EPV PMT TOTAL				3,750.00	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	AMOUNT	CHECK NO.	ACH PHT	ACH G/L	BATCH INV DESCRIPTION
0000000	001874	JOHNSON BROTHERS S INC	131801	8/28/2020		4100-021600-1242-261-210	61.60	217127			01664 SUSSEX ANML CONTR
DISC. TOTAL 00 CHECK TOTAL 61.60 ACH PHT TOTAL 00 EPA PHT TOTAL 00 Epy PHT TOTAL 00											
0000000	001193	JUNIOR PERSON	Jpp 072120	7/21/2020		4100-021200-1272-221-210	1,475.00	217128			01664 SUSSEX COUNTY
DISC. TOTAL 00 CHECK TOTAL Jpp 073020-1 1,200.00 7/30/2020 217128											
DISC. TOTAL 00 CHECK TOTAL 2,675.00 ACH PHT TOTAL 00 EPA PHT TOTAL 00 Epy PHT TOTAL 00											
0000000	001392	MASON, DENNIS	DM 081620	9/24/2020		4100-021400-1217-241-210	75.00	217129			01664 PLANNING COMMISSIO
DISC. TOTAL 00 CHECK TOTAL 75.00 ACH PHT TOTAL 00 EPA PHT TOTAL 00 Epy PHT TOTAL 00											
0000000	001046	MCI	4342462428	9/17/2020		4100-061100-1234-613-610	34.84	217130			01664 #20540965
DISC. TOTAL 00 CHECK TOTAL 4342462453 0920 9/17/2020 34.84 217130											
0000000	001046		4342465511	9/20		4100-021100-1234-613-610	20.91	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 20.91 217130											
0000000	001046		4342465511	9/20		4100-021400-1234-242-210	3.48	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 3.48 217130											
0000000	001046		4342465511	9/20		4100-021300-1234-231-210	10.45	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 10.45 217130											
0000000	001046		4342465511	9/20		4100-021400-1234-241-210	3.48	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 3.48 217130											
0000000	001046		4342465511	9/20		4100-021500-1234-253-210	2.28	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 2.28 217130											
0000000	001046		4342465511	9/20		4100-023100-1234-291-230	5.23	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 5.23 217130											
0000000	001046		4342465511	9/20		4100-041100-1234-411-410	6.97	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 6.97 217130											
0000000	001046		4342465511	9/20		4100-031100-1234-311-310	7.29	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 7.29 217130											
0000000	001046		4342465511	9/20		4100-063100-1234-611-630	8.71	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 8.71 217130											
0000000	001046		4342465511	9/20		4100-062100-1234-621-620	17.42	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 17.42 217130											
0000000	001046		4342465511	9/20		4100-063100-1234-632-630	1.74	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 1.74 217130											
0000000	001046		4342465511	9/20		4100-061100-1234-611-610	3.08	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 3.08 217130											
0000000	001046		4342465511	9/20		4100-061100-1234-612-610	24.96	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 24.96 217130											
0000000	001046		4342465511	9/20		4100-081300-2113-482-810	29.22	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 29.22 217130											
0000000	001046		4342465511	9/20		4100-061100-1234-613-610	5.23	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 5.23 217130											
0000000	001046		4342465511	9/20		4100-051100-1234-512-510	4.90	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 4.90 217130											
0000000	001046		4342465511	9/20		4105-071100-1234-711-710	50.04	217130			01664 #08692926192
DISC. TOTAL 00 CHECK TOTAL 4342465511 0920 9/13/2020 50.04 217130											
0000000	000051	MSAG LLC	C313297	10/01/2020		4100-021500-1255-253-210	496.67	217131			01664 SUSSEX COUNTY
DISC. TOTAL 00 CHECK TOTAL 496.67 10/01/2020 496.67 217131											
0000000	001256	PAJ SERVICES	SUC0092020	9/20/2020		4100-021600-1272-261-210	270.00	217132			01664 SUSSEX ANML CONTR
DISC. TOTAL 00 CHECK TOTAL 270.00 ACH PHT TOTAL 00 EPA PHT TOTAL 00 Epy PHT TOTAL 00											
0000000	999999	PRINCE GEORGE ANIMAL CONT	PGAC 07202020	7/20/2020		4100-021600-1242-261-210	132.70	217133			01664 RETBURSEMENT
DISC. TOTAL 00 CHECK TOTAL PGAC 07202020 132.70 7/20/2020 132.70 217133											
0000000	999999		PGAC 07202020	7/20/2020		4100-021600-1227-261-210	9.97	217133			01664 RETBURSEMENT
DISC. TOTAL 00 CHECK TOTAL PGAC 07202020 9.97 7/20/2020 9.97 217133											
0000000	999999		PGAC 07202020	7/20/2020		4100-021600-1242-261-210	32.98	217133			01664 RETBURSEMENT
DISC. TOTAL 00 CHECK TOTAL PGAC 07202020 32.98 7/20/2020 32.98 217133											
0000000	999999		PGAC 07202020	7/20/2020		4100-021600-1242-261-210	35.58	217133			01664 RETBURSEMENT
DISC. TOTAL 00 CHECK TOTAL PGAC 07202020 35.58 7/20/2020 35.58 217133											
0000000	999999		PGAC 07202020	7/20/2020		4100-021600-1227-261-210	103.96	217133			01664 RETBURSEMENT
DISC. TOTAL 00 CHECK TOTAL PGAC 07202020 103.96 7/20/2020 103.96 217133											
0000000	001488	RSS FOODSERVICE	2146219	9/23/2020		4100-051500-1246-551-510	2,162.31	217134			01664 #118626
DISC. TOTAL 00 CHECK TOTAL 2,162.31 ACH PHT TOTAL 00 EPA PHT TOTAL 00 Epy PHT TOTAL 00											
0000000	000832	SAW'S CLUB DIRECT	1766	9/04/2020		4100-021600-1241-261-210	6.72	217135			01664 #0402194646154
DISC. TOTAL 00 CHECK TOTAL 1766 9/04/2020 1766 217135											
DISC. TOTAL 00 CHECK TOTAL 1766 9/04/2020 1766 217135											

AGL ACCOUNT	DESC.	TOTAL	BATCH INV DESCRIPTION
00	Agricultural Supplies	61.60	01664 SUSSEX ANML CONTR
00	Building Maintenance & Repair	1,475.00	01664 SUSSEX COUNTY
00	Building Maintenance & Repair	1,200.00	01664 SUSSEX COUNTY
00	Commission/Board Compensation	75.00	01664 PLANNING COMMISSIO
00	Telecommunications	34.84	01664 #20540965
00	Telecommunications	20.91	01664 #08692926192
00	Telecommunications	3.48	01664 #08692926192
00	Telecommunications	10.45	01664 #08692926192
00	Telecommunications	3.48	01664 #08692926192
00	Telecommunications	2.28	01664 #08692926192
00	Telecommunications	5.23	01664 #08692926192
00	Telecommunications	6.97	01664 #08692926192
00	Telecommunications	7.29	01664 #08692926192
00	Telecommunications	8.71	01664 #08692926192
00	Telecommunications	17.42	01664 #08692926192
00	Telecommunications	1.74	01664 #08692926192
00	Telecommunications	3.08	01664 #08692926192
00	Telecommunications	24.96	01664 #08692926192
00	Telecommunications	29.22	01664 #08692926192
00	Telecommunications	5.23	01664 #08692926192
00	Telecommunications	4.90	01664 #08692926192
00	Telecommunications	50.04	01664 #08692926192
00	Maintenance Service Contract	496.67	01664 SUSSEX COUNTY
00	Building Maintenance & Repair	270.00	01664 SUSSEX ANML CONTR
00	Agricultural Supplies	132.70	01664 RETBURSEMENT
00	Medical Services	9.97	01664 RETBURSEMENT
00	Medical Services	32.98	01664 RETBURSEMENT
00	Agricultural Supplies	35.58	01664 RETBURSEMENT
00	Medical Services	103.96	01664 RETBURSEMENT
00	Agricultural Supplies	5.99	01664 RETBURSEMENT
00	Food Supplies	2,162.31	01664 #118626
00	Office Supplies	6.72	01664 #0402194646154
00	Agricultural Supplies	41.76	01664 #0402194646154

P.O. NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000769		0130811997 0920	9/21/2020		4100-061100-1234-612-610	49.80	217145		Telecommunications	01664 # 5516926220001
0000000	000769		0130811997 0920	9/21/2020		4100-061100-1234-611-610	49.80	217145		Telecommunications	01664 # 5516926220001
0000000	000769		0130811997 0920	9/21/2020		4100-061100-1234-611-610	49.80	217145		Telecommunications	01664 # 5516926220001
0000000	000769		0130811997 0920	9/21/2020		4100-021100-1234-211-210	49.80	217145		Telecommunications	01664 # 5516926220001
0000000	000769		0130811997 0920	9/21/2020		4100-021100-1234-211-210	49.80	217145		Telecommunications	01664 # 5516926220001
0000000	000769		0130811997 0920	9/21/2020		4100-061100-1234-612-610	49.80	217145		Telecommunications	01664 # 5516926220001
0000000	000769		0130811997 0920	9/21/2020		4100-061100-1234-612-610	49.80	217145		Telecommunications	01664 # 5516926220001
0000000	000769		0130840093 0920	9/06/2020		4100-051100-1234-512-510	512.84	217145		Telecommunications	01664 # 5516930950001
0000000	000769		0130840277 0920	9/21/2020		4100-063100-1234-632-630	56.39	217145		Telecommunications	01664 # 3516926220001
0000000	000769		0130840277 0920	9/21/2020		4100-061100-1234-611-610	56.39	217145		Telecommunications	01664 # 3516926220001
0000000	000769		0130840277 0920	9/21/2020		4100-061100-1234-612-610	56.39	217145		Telecommunications	01664 # 3516926220001
0000000	000769		0130840277 0920	9/21/2020		4100-021100-1234-211-210	56.39	217145		Telecommunications	01664 # 3516926220001
0000000	000769		0130840277 0920	9/21/2020		4100-023100-1234-291-230	56.39	217145		Telecommunications	01664 # 3516926220001
0000000	000769		0130840277 0920	9/21/2020		4100-031100-1234-311-310	56.39	217145		Telecommunications	01664 # 3516926220001
0000000	000769		0130840277 0920	9/21/2020		4105-071100-1234-711-710	56.39	217145		Telecommunications	01664 # 3516926220001
0000000	000769		0130843684 0920	9/06/2020		4100-021200-1234-221-210	74.72	217145		Telecommunications	01664 # 951671944000136
0000000	000769		0608006077 0920	9/21/2020		4100-061100-1234-611-610	70.55	217145		Telecommunications	01664 # 9513266750001
0000000	000769		0635121520 0920	9/24/2020		4100-081300-2110-822-810	95.72	217145		Telecommunications	01664 # 9513505790001
0000000	000769		0641808907 0920	9/21/2020		4100-061100-1234-612-610	274.61	217145		Telecommunications	01664 # 3523390716000129
0000000	000769		0689130006 0920	9/06/2020		4100-063100-1234-631-630	759.58	217145		Telecommunications	01664 # 3523390716000129
0000000	000769		06958930348 0820	8/31/2020		4100-051100-1234-516-510	375.15	217145		Telecommunications	01664 # 351333549000198
0000000	000769		0763493682 0920	9/06/2020		4100-051500-1234-551-510	87.85	217145		Telecommunications	01664 # 5513371000001
DISC. TOTAL			CHECK TOTAL			ACH PMT TOTAL	3,293.24			00 CPA PMT TOTAL	3,293.24
0000000	000769	VERIZON	0777016136 0920	9/21/2020		4100-061100-1234-612-610	47.88	217146		Telecommunications	01664 # 9516926210001
0000000	000769	VERIZON	0777088064 0920	9/24/2020		4100-021300-1234-231-210	170.87	217146		Telecommunications	01664 # 7519020710001
0000000	000769	VERIZON	0837858428 0920	9/21/2020		4100-021600-1234-261-210	147.40	217146		Telecommunications	01664 # 3513266750001
DISC. TOTAL			CHECK TOTAL			ACH PMT TOTAL	366.15			00 CPA PMT TOTAL	366.15
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-021100-1234-211-210	53.64	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-021400-1234-241-210	53.68	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-021400-1234-242-210	53.68	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-041100-1234-411-410	53.68	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-031100-1234-311-310	53.68	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-023100-1234-291-230	53.68	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-023100-1234-291-230	53.68	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-021500-1234-253-210	53.68	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-051100-1234-516-510	53.68	217147		Telecommunications	01664 # Y2694822
0000000	000757	VERIZON BUSINESS	68575342	9/10/2020		4100-063100-1234-631-630	53.68	217147		Telecommunications	01664 # Y2694822
DISC. TOTAL			CHECK TOTAL			ACH PMT TOTAL	483.08			00 CPA PMT TOTAL	483.08
0000000	000839	VERIZON WIRELESS	9863184384	9/19/2020		4100-051100-1234-512-510	277.57	217148		Telecommunications	01664 # 74231408300002
0000000	000839	VERIZON WIRELESS	9863184384	9/19/2020		4100-051500-1234-551-510	277.57	217148		Telecommunications	01664 # 74231408300002
DISC. TOTAL			CHECK TOTAL			ACH PMT TOTAL	555.14			00 CPA PMT TOTAL	555.14
0000000	000259	VIRGINIA DEPT OF FORESTRY 2017/546		9/11/2020		4100-021500-2110-255-210	23,067.18	217149		Forest Fire Exinction	01664 FY20/21 CONTRIBUIT
DISC. TOTAL			CHECK TOTAL			ACH PMT TOTAL	23,067.18			00 CPA PMT TOTAL	23,067.18
0000000	001693	VIRGINIA STAFFING GROUP	9707	9/13/2020		4100-021100-1229-211-210	380.52	217150		Other Professional Services	01664 ACCT# 134
0000000	001693	VIRGINIA STAFFING GROUP	9721	9/20/2020		4100-021100-1229-211-210	412.23	217150		Other Professional Services	01664 ACCT# 134
DISC. TOTAL			CHECK TOTAL			ACH PMT TOTAL	792.75			00 CPA PMT TOTAL	792.75

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH	ACH ACH	G/L ACCOUNT	DESC.	BATCH	INV DESCRIPTION
00000000	000873	WASTE MANAGEMENT OF	3459037-2424-2	9/01/2020	4100-021600-1229-264-210	00 CPA PMT TOTAL	175.90	217151			Other Professional Services		01664 # 203115233003	
		DISC. TOTAL	00				00	EPY PMT TOTAL					175.90	
00000000	001136	WILSON, DEBORAH	DM 090820	9/08/2020	4100-061100-1234-613-610	00 CPA PMT TOTAL	200.00	217152			Telecommunications		01664 CELLPHONE STIPEND	
		DISC. TOTAL	00				00	EPY PMT TOTAL					200.00	
00000000	001644	XEROX FINANCIAL SERVICES	2269946	9/10/2020	4100-051100-1252-512-510		321.94	217153			Equipment Lease/Rental		01664 # 020081249001	
		DISC. TOTAL	00				00	EPY PMT TOTAL			Equipment Lease/Rental		01664 # 020081249001	
		CHECK TOTAL	77,992.69					EPY PMT TOTAL			TOTAL		77,992.69	
		CHECK TOTAL	77,992.69					EPY PMT TOTAL			TOTAL		77,992.69	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED
 THE TOTAL 77,992.69 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

10/14/2020
 DATE
 DIRECTOR OF FINANCE
 COUNTY ADMINISTRATION
 Westin Cox, Treasurer
 DATE

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCUIT NO.	NET AMOUNT	CHECK NO.	ACQ ACH	ACQ G/L	ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001876	A-1 STEEH IT	16787	10/02/2020		4100-021300-9006-231-210	2,074.70	217154			WIDA HUD COVID-19 GRANT	01655 SUSSEX COUNTY
		DISC. TOTAL				00 CPA PMT TOTAL	00					2,074.70
		CHECK TOTAL	16787	10/02/2020		4100-063100-1224-631-630	201.90	217155			Information Systems Services	01655 # 1663
		DISC. TOTAL				00 CPA PMT TOTAL	00					201.90
0000000	000342	AGRI-VA, INC	16369/6	9/15/2020		4100-021600-1272-261-210	289.81	217156			Building Maintenance & Repair	01655 # 60039
		DISC. TOTAL				4100-021600-1272-261-210	4,097.57	217156			Building Maintenance & Repair	01655 # 60039
		CHECK TOTAL	16426	9/23/2020		4100-021600-1272-261-210	71.95	217156			Building Maintenance & Repair	01655 # 60039
		DISC. TOTAL	16426	9/23/2020		00 CPA PMT TOTAL	00					4,315.43
		CHECK TOTAL	4,315.43	9/30/2020		4100-021300-1264-231-210	189.25	217157			Mileage	01655 ACCT# SUSSECTY
		DISC. TOTAL				4100-021200-1264-221-210	179.48	217157			Mileage	01655 ACCT# SUSSECTY
		CHECK TOTAL	16369/6	9/30/2020		4100-021400-1264-242-210	70.81	217157			Mileage	01655 ACCT# SUSSECTY
		DISC. TOTAL				4100-021600-1264-262-210	385.82	217157			Mileage	01655 ACCT# SUSSECTY
		CHECK TOTAL	920	9/30/2020		4100-021300-1264-231-210	24.42	217157			Gasoline/Mileage-Non Training	01655 ACCT# SUSSECTY
		DISC. TOTAL				4100-021400-1264-241-210	70.81	217157			Mileage	01655 ACCT# SUSSECTY
		CHECK TOTAL	920	9/30/2020		4100-021500-1264-252-210	133.09	217157			Mileage	01655 ACCT# SUSSECTY
		DISC. TOTAL				4100-021500-1264-253-210	4,016.91	217157			Mileage/Gas	01655 ACCT# SUSSECTY
		CHECK TOTAL	920	9/30/2020		4105-071100-1264-711-710	222.21	217157			Gasoline	01655 ACCT# SUSSECTY
		DISC. TOTAL				00 CPA PMT TOTAL	00					5,292.80
0000000	001676	BERKLEY GROUP	WD#4 INV#2	8/21/2020		4100-011100-1228-111-110	16,675.00	217158			Contractual Services	01655 SUSSEX COUNTY
		DISC. TOTAL				00 CPA PMT TOTAL	00					16,675.00
		CHECK TOTAL	103	10/05/2020		4100-021400-1229-241-210	1,860.00	217159			Other Professional Services	01655 SUSSEX PLANNING DEP
		DISC. TOTAL				00 CPA PMT TOTAL	00					1,860.00
0000000	001573	BOYD CHEVROLET BUICK GMC	6089986	9/03/2020		4100-051100-1265-512-510	4,703.81	217160			Vehicle Maintenance & Repairs	01655 SUSSEX SHERIFF
		DISC. TOTAL				00 CPA PMT TOTAL	00					4,703.81
		CHECK TOTAL	0920	10/06/2020		4100-051500-1215-551-510	216.00	217161			Imate Pay	01655 IMATE PAY
		DISC. TOTAL				00 CPA PMT TOTAL	00					216.00
0000000	999999	BROOKS ANTHONY	AB 0920	10/06/2020		4100-051500-1215-551-510	216.00	217162			Imate Pay	01655 IMATE PAY
		DISC. TOTAL				00 CPA PMT TOTAL	00					216.00
		CHECK TOTAL	64928	9/11/2020		4100-021600-1227-261-210	35.00	217163			Medical Services	01655 # 1707
		DISC. TOTAL				00 CPA PMT TOTAL	00					35.00
0000000	000728	CARQUEST OF WAKEFIELD	15335-17946	9/02/2020		4100-051100-1265-512-510	8.54	217164			Vehicle Maintenance & Repairs	01655 # 5001
		DISC. TOTAL				4100-051100-1265-512-510	69.17	217164			Vehicle Maintenance & Repairs	01655 # 5001
		CHECK TOTAL	15335-18170	9/12/2020		4100-051100-1265-512-510	130.42	217164			Vehicle Maintenance & Repairs	01655 # 5001
		DISC. TOTAL				4100-051100-1265-512-510	42.90	217164			Vehicle Maintenance & Repairs	01655 # 5001
		CHECK TOTAL	15335-18194	9/14/2020		00 CPA PMT TOTAL	00					165.23
		DISC. TOTAL				4100-051500-1246-551-510	77.00	217165			Food Supplies	01655 SUSSEX SHERIFF
		CHECK TOTAL	154.00	10/06/2020		4100-051500-1246-551-510	77.00	217165			Food Supplies	01655 SUSSEX SHERIFF
		DISC. TOTAL				00 CPA PMT TOTAL	00					154.00
0000000	001449	CONVERGENT TECHNOLOGIES	23317	8/11/2020		4100-051100-1224-512-510	69.66	217166			Information System Services	01655 SUSSEX SHERIFF

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCR	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PHT	ACH G/L	ACCOUNT DESC	BATCH INVENTORY DESCRIPTION
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0000000	001449		23462	10/06/2020		4100-051100-1224-516-510	359.00	217166			Information System Services	01665 SUSSEX SHERIFF
	DISC TOTAL	00	CHECK TOTAL	428.66	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	428.66

0000000	000622	COUNTY OF GREENSVILLE	2706	10/01/2020		4100-061100-1214-611-610	2,764.66	217167			Comp Court Administrator	01665 ACCT #65
	DISC TOTAL	00	CHECK TOTAL	2,764.66	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	2,764.66

0000000	000983	DELL MARKETING L P	10428611195	10/05/2020		4100-041100-1241-411-410	572.71	217168			Office Supplies	01665 # 1453579
	DISC TOTAL	00	CHECK TOTAL	572.71	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	572.71

0000000	000902	DOC FARMER'S MARKET	HKT/8765	10/05/2020		4100-051500-1246-551-510	219.90	217169			Food Supplies	01665 SUSSEX CO JAIL
	DISC TOTAL	00	CHECK TOTAL	219.90	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	219.90

0000000	001651	DOCUMENT SYSTEMS	109761	9/03/2020		4100-031100-1252-311-310	68.71	217170			Equipment Lease/Rental	01665 SUSSEX COMM OF REV
	DISC TOTAL	00	CHECK TOTAL	68.71	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	68.71

0000000	000084	DOMINION VIRGINIA POWER	0482572328	9/25/2020		4100-021600-1276-263-210	2,898.85	217171			Electric	01665 # 0482572328
	DISC TOTAL	00	CHECK TOTAL	1088433121	9/29/2020	4100-021200-1276-221-210	51.96	217171			Electric	01665 # 1088433121

0000000	000084	DOMINION VIRGINIA POWER	2406362505	9/29/2020		4100-051500-1276-551-510	2,229.31	217171			Electric	01665 # 2406362505
	DISC TOTAL	00	CHECK TOTAL	3500335009	9/29/2020	4100-021200-1276-221-210	1,119.73	217171			Electric	01665 # 3500335009

0000000	000084	DOMINION VIRGINIA POWER	4714897313	9/29/2020		4100-021200-1276-221-210	132.27	217171			Electric	01665 # 4714897313
	DISC TOTAL	00	CHECK TOTAL	5080737736	9/25/2020	4100-021200-1276-221-210	52.91	217171			Electric	01665 # 5080737736

0000000	000084	DOMINION VIRGINIA POWER	6860160149	9/29/2020		4100-021200-1276-221-210	358.80	217171			Electric	01665 # 6860160149
	DISC TOTAL	00	CHECK TOTAL	7190905005	9/29/2020	4100-021600-1276-263-210	127.60	217171			Electric	01665 # 7190905005

0000000	000084	DOMINION VIRGINIA POWER	9670342501	9/29/2020		4100-021600-1276-264-210	358.11	217171			Electric	01665 # 7866242267
	DISC TOTAL	00	CHECK TOTAL	9073933633	9/28/2020	4100-051500-1276-551-510	88.28	217171			Electric	01665 # 9073933633

0000000	000084	DOMINION VIRGINIA POWER	9560347503	9/29/2020		4100-021200-1276-221-210	2,450.31	217172			Electric	01665 # 9560347503
	DISC TOTAL	00	CHECK TOTAL	9630317502	9/29/2020	4100-021200-1276-221-210	383.57	217172			Electric	01665 # 9630317502

0000000	000084	DOMINION VIRGINIA POWER	9650330005	9/29/2020		4100-021200-1276-221-210	223.12	217172			Electric	01665 # 9650330005
	DISC TOTAL	00	CHECK TOTAL	9670342501	9/29/2020	4100-021200-1276-221-210	174.29	217172			Electric	01665 # 9670342501

0000000	001692	FERRELLGAS	1112988093	9/30/2020		4100-051500-1279-551-510	498.70	217173			Propane Gas	01665 # 112264120
	DISC TOTAL	00	CHECK TOTAL	498.70	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	498.70

0000000	001719	HEBB SYRA	SH 100120 01	10/01/2020		4100-051500-1264-551-510	209.59	217174			Gasoline/Airleage-Non	01665 REIMBURSEMENT
	DISC TOTAL	00	CHECK TOTAL	SH 100120 02	10/01/2020	4100-051500-1264-551-510	97.90	217174			Gasoline/Airleage-Non	01665 REIMBURSEMENT

0000000	001538	JIM WHELAN'S SERV CENTER	95811	9/29/2020		4100-051100-1265-512-510	49.95	217175			Vehicle Maintenance & Repairs	01665 SUSSEX SHERIFF
	DISC TOTAL	00	CHECK TOTAL	49.95	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	49.95

0000000	999999	KING DAVID	DK 0920	10/06/2020		4100-051500-1215-551-510	27.90	217176			Immate Pay	01665 INMATE PAY
	DISC TOTAL	00	CHECK TOTAL	27.90	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	27.90

0000000	001433	LOWE'S	902603-1	9/24/2020		4100-023100-1241-291-230	34.72	217177			Office Supplies	01665 # 99000502080
	DISC TOTAL	00	CHECK TOTAL	911774	9/09/2020	4100-021200-1272-221-210	284.02	217177			Building Maintenance & Repair	01665 # 99000502080

0000000	001433	LOWE'S	911944-1	9/02/2020		4100-021200-1272-221-210	9.19	217177			Building Maintenance & Repair	01665 # 99000502080
	DISC TOTAL	00	CHECK TOTAL	911944-1	9/02/2020	4100-021200-1274-221-210	200.38	217177			Grounds Maintenance & Repairs	01665 # 99000502080

0000000	001433	LOWE'S	911944-1	9/02/2020		4100-021200-1274-221-210	200.38	217177			Grounds Maintenance & Repairs	01665 # 99000502080
	DISC TOTAL	00	CHECK TOTAL	528.31	ACH PMT TOTAL	00 CPA PMT TOTAL	00	Epy PMT TOTAL			TOTAL	528.31

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH ACH	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
00000000	0001695	MURPHY'S LAMB CARE	1797	9/28/2020		4100-021200-1274-221-210	300.00	217178			Grounds Maintenance & Repairs	01665 SUSSEX COUNTY
						00 CPA PMT TOTAL	00					300.00
DISC. TOTAL												
00000000	0001877	OPTECH	11663	10/06/2020		4100-021100-2120-211-210-203	3,450.00	217179			COVID-19 Expenses	01665 SUSSEX SHERIFF
						00 CPA PMT TOTAL	00					3,450.00
DISC. TOTAL												
00000000	0000566	OHEN FORD, INC	10673	10/01/2020		4100-021200-1265-221-210	45.75	217180			Vehicle Maintenance & Repairs	01665 SUSSEX COUNTY
						00 CPA PMT TOTAL	00					45.75
DISC. TOTAL												
00000000	0001633	PEARSON'S APPRAISAL SERV	#6NC 092420	9/24/2020		4100-031100-1229-311-310	7,700.00	217181			Other Professional Services	01665 SUSSEX COUNTY
						00 CPA PMT TOTAL	00					7,700.00
DISC. TOTAL												
00000000	000165	POSTMASTER	BKRN11389 1020	10/05/2020		4100-063100-1231-632-630	56.00	217182			Postage	01665 BOX RENT 1389
						4100-023100-1231-291-230	440.00	217182			Postage	01665 POSTAGE
						00 CPA PMT TOTAL	00					496.00
DISC. TOTAL												
00000000	000061	PRINCE GEORGE ELECTRIC	1413003200 0920	9/29/2020		4100-021600-1276-263-210	58.94	217183			Electric	01665 # 1413003200
						4100-021600-1276-263-210	79.59	217183			Electric	01665 # 1423010000
						4100-021200-1276-221-210	113.00	217183			Electric	01665 # 1667000200
						00 CPA PMT TOTAL	00					251.53
DISC. TOTAL												
00000000	9999999	PROCISE, WESLEY	MP 0920	10/06/2020		4100-051500-1215-551-510	63.00	217184			Inmate Pay	01665 INMATE PAY
						00 CPA PMT TOTAL	00					63.00
DISC. TOTAL												
00000000	000176	ROBINSON FARMER & COX	CAP FY19	8/03/2020		4100-021100-1225-211-210	4,500.00	217185			Management Consulting Services	01665 SUSSEX COUNTY
						00 CPA PMT TOTAL	00					4,500.00
DISC. TOTAL												
00000000	000180	SAFETY FIRST CO OF VA	74861	9/24/2020		4100-051500-1273-551-510	900.00	217186			Building Systems Main & Repairs	01665 SUSSEX COUNTY JAIL
						00 CPA PMT TOTAL	00					900.00
DISC. TOTAL												
00000000	001571	SHI INTERNATIONAL CORP	812350160	9/28/2020		4100-021700-1224-271-210	189.14	217187			Information System Services	01665 # 1069090
						4100-021700-1224-271-210	189.14	217187			Information System Services	01665 # 1069090
						4100-051100-1224-512-510	3,709.44	217187			Information System Services	01665 # 1128560
						00 CPA PMT TOTAL	00					4,087.72
DISC. TOTAL												
00000000	001787	SIMPLE COM	7289-01S	10/07/2020		4100-021100-1224-211-210	125.00	217188			Contractual Services	01665 SUSSEX COUNTY
						00 CPA PMT TOTAL	00					125.00
DISC. TOTAL												
00000000	000074	STAPLES CREDIT PLAN	FINCHARGE 092820	9/16/2020		4100-021100-1292-211-210	23.55	217189			Bank/Credit Card Fees	01665 # 6035517812578820
						4100-021100-2120-211-210-203	49.99	217189			COVID-19 Expenses	01665 # 6035517812578820
						4100-021100-1241-211-210	506.94	217189			Office Supplies	01665 # 6035517812578820
						4100-021100-1241-211-210	178.58	217189			Office Supplies	01665 # 6035517812578820
						4100-021100-2120-211-210-203	49.99	217189			COVID-19 Expenses	01665 # 6035517812578820
						4100-021100-2120-211-210-203	229.99	217189			COVID-19 Expenses	01665 # 6035517812578820
						4100-021400-1241-241-210	308.79	217189			Office Supplies	01665 # 6035517812578820
						4100-021100-1241-211-210	113.99	217189			Office Supplies	01665 # 6035517812578820
						4100-021100-1241-211-210	11.38	217189			Office Supplies	01665 # 6035517812578820
						4100-021100-1241-211-210	50.24	217189			Office Supplies	01665 # 6035517812578820
						00 CPA PMT TOTAL	00					1,513.44
DISC. TOTAL												
00000000	000074	STAPLES CREDIT PLAN	2637612851	9/09/2020		4100-021100-1241-211-210	224.89	217190			Office Supplies	01665 # 6035517812578820

P.O. NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PHT	ACH G/L	ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	000074		76558	9/03/2020		4100-021200-1241-221-210	55.99	217190			Office Supplies	01665 # 6035517812578820
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					280.88
0000000	000162	SUFFOLK ENERGIES INC	520908	9/30/2020		4100-051100-1264-512-510	244.39	217191			MIssage/Gas	01665 ACCT# 66740352
		DISC. TOTAL	.00			00 CPA PHT TOTAL	00					244.39
0000000	000942	SUSSEX MINI MART	1014977	9/24/2020		4100-011100-1229-111-110	4.95	217192			Other Professional Services	01665 SUSSEX COUNTY
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					4.95
0000000	999999	TAYLOR, DARRELL	DT 0920	10/06/2020		4100-051500-1215-551-510	15.30	217193			Immate Pay	01665 IMMATE PAY
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					15.30
0000000	000081	THACKER HARDWARE	71362	9/08/2020		4100-021200-1299-221-210	8.99	217194			Miscellaneous Oth /First Aid	01665 # 341500
		DISC. TOTAL	000081			4100-021200-1299-221-210	5.98	217194			Miscellaneous Oth /First Aid	01665 # 341500
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					14.97
0000000	000317	TOWN OF WAKEFIELD	1943 101520	9/01/2020		4100-021200-1277-221-210	40.42	217195			Water Services	01665 ACCT# 1943
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					40.42
0000000	001833	TRANSNITION RISK & ALTERNIA	5687311-202009	10/01/2020		4100-051100-1229-512-510	150.00	217196			Other Professional Services	01665 # 5687311
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					150.00
0000000	000972	TREASURER OF VIRGINIA	905561	9/01/2020		4100-021600-1225-266-210	1,172.00	217197			Management Cons /EE Consul	01665 ACCT# 22154
		DISC. TOTAL	000972			4100-021600-1225-266-210	1,172.00	217197			Management Cons /EE Consul	01665 ACCT# 22056
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					2,344.00
0000000	000080	TRI CITY OFFICE PRODUCTS	0136567-001	9/23/2020		4100-021300-9006-231-210	103.14	217198			WDA HUD COVID-19 GRANT	01665 # SAO-0
		DISC. TOTAL	000080			4100-063100-1233-632-630	157.50	217198			Printing	01665 # SCVA-01
		DISC. TOTAL	000080			4100-031100-1241-311-310	44.99	217198			Office Supplies	01665 # SCR-0
		DISC. TOTAL	000080			4100-031100-1241-311-310	22.04	217198			Office Supplies	01665 # SCR-0
		DISC. TOTAL	000080			4100-063100-1241-631-630	68.65	217198			Office Supplies	01665 # SXCMAT-0
		DISC. TOTAL	000080			4100-063100-1241-631-630	17.20	217198			Office Supplies	01665 # SXCMAT-0
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					413.52
0000000	000737	VA EMPLOYMENT COMMISSION	CR-20-PPD-OR31	10/05/2020		4100-041100-1224-411-410	1,300.00	217199			Information Sys Serv VEC	01665 ID# OR31
		DISC. TOTAL	00			00 CPA PHT TOTAL	00					1,300.00
0000000	000831	VACORP	66393 WC	9/01/2020		4100-051100-1128-512-510	10,913.90	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-051500-1128-551-510	6,636.31	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-011100-1128-111-110	12.29	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-021100-1128-211-210	116.15	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-021100-1128-211-210	23.84	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-021400-1128-242-210	1,108.63	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-063100-1128-632-630	17.30	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-021400-1128-241-210	8.07	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-062100-1128-612-610	58.06	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-063100-1128-631-630	3.69	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-063100-1128-631-630	101.21	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-021600-1128-261-210	524.00	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-041100-1128-411-410	49.85	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
		DISC. TOTAL	000831			4100-021300-1128-231-210	588.39	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR.	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PHT	ACH G/L	ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000831		66393 WC	9/01/2020		4100-021500-1128-233-210	505.33	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
0000000	000831		66393 WC	9/01/2020		4100-021200-1128-221-210	1,046.31	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
0000000	000831		66393 WC	9/01/2020		4100-021600-1128-262-210	2,466.44	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
0000000	000831		66393 WC	9/01/2020		4100-021400-1128-241-210	574.33	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
0000000	000831		66393 WC	9/01/2020		4100-031100-1128-311-310	38.84	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
0000000	000831		66393 WC	9/01/2020		4105-071100-1128-711-710	63.89	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
0000000	000831		66393 WC	9/01/2020		4105-071100-1128-711-710	1,517.92	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
DISC TOTAL			66393 WC	9/01/2020			29.00	217200			Worker's Comp - Self Insured	01665 VA-SU-107-21
			CHECK TOTAL				.00	EPV PHT TOTAL			TOTAL	
0000000	000087	VAN CLEEF AUTO PARTS INC	603682	9/28/2020		4100-021200-1265-221-210	21.12	217201			Vehicle Maintenance & Repairs	01665 # 27430
0000000	000087		8924	9/03/2020		4100-051100-1265-512-510	229.00	217201			Vehicle Maintenance & Repairs	01665 ACCT# 27431
DISC TOTAL							.00	EPV PHT TOTAL			TOTAL	
			CHECK TOTAL				252.12				TOTAL	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR.	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PHT	ACH G/L	ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000769	VERIZON	0745850378	0920	9/24/2020	4100-063100-1234-631-630	73.09	217202			Telecommunications	01665 # 252284783000121
0000000	000769		0973062717	0920	9/27/2020	4100-021100-1234-211-210	216.12	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-021400-1234-241-210	48.02	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-021400-1234-242-210	72.03	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-021600-1234-261-210	24.01	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-021500-1234-253-210	24.01	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-023100-1234-231-230	72.03	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-041100-1234-411-410	96.04	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-063100-1234-631-630	120.05	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-062100-1234-621-620	144.07	217202			Telecommunications	01665 # 951295778000179
0000000	000769		0973062717	0920	9/27/2020	4100-063100-1234-632-630	24.01	217202			Telecommunications	01665 # 951295778000179
DISC TOTAL			0973062717	0920	9/27/2020	4105-071100-1234-711-710	648.29	217202			Telecommunications	01665 # 951295778000179
			CHECK TOTAL				.00	EPV PHT TOTAL			TOTAL	
							1,657.81				TOTAL	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR.	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PHT	ACH G/L	ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000039	VERIZON WIRELESS	9863183933	9/19/2020		4100-021100-1234-211-210	491.38	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-063100-1234-631-630	224.23	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-031100-1234-311-310	166.20	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-021300-1234-231-210	101.99	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-021400-1234-241-210	134.84	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-021400-1234-242-210	64.21	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-021500-1234-253-210	37.54	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-041100-1234-411-410	139.53	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-063100-1234-632-630	64.21	217203			Telecommunications	01665 # 74228484300001
0000000	000039		9863183933	9/19/2020		4100-023100-1234-231-230	128.66	217203			Telecommunications	01665 # 74228484300001
DISC TOTAL			9863183933	9/19/2020		4100-081300-2110-822-810	53.34	217203			VA Cooperative Extension	01665 # 74228484300001
			CHECK TOTAL				.00	EPV PHT TOTAL			TOTAL	
							244.80	217204			COVID-19 Expenses	01665 SUSSEX SHERIFF
DISC TOTAL							.00	EPV PHT TOTAL			TOTAL	
0000000	001693	VIRGINIA STAFFING GROUP	9731	9/27/2020		4100-021100-1229-211-210	523.22	217205			Other Professional Services	01665 ACCT# 134
DISC TOTAL							.00	EPV PHT TOTAL			TOTAL	
0000000	999999	VWAN	02033	10/05/2020		4100-063100-1203-632-630	80.00	217206			Workshops and Conferences	01665 ELLIS, AMBER
DISC TOTAL							.00	EPV PHT TOTAL			TOTAL	

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCTL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH AMT	G/L ACCOUNT	DESC	BATCH INW DESCRIPTION
0000000	000873	WASTE MANAGEMENT OF DISC. TOTAL	3463454-2424-3	9/25/2020	4100-021600-1229-264-210	00 CPA PMT TOTAL	636 18	217207		Other Professional Services		01665 # 103305252006 636 18
0000000	000093	XEROX CORPORATION	011583808	10/03/2020	4100-063100-1252-631-630	00 CPA PMT TOTAL	185 59	217208		Equipment Lease/Rental		01665 # 706994555 185 59
0000000	001644	XEROX FINANCIAL SERVICES DISC. TOTAL	2243396	8/25/2020	4100-031100-1252-311-310	00 CPA PMT TOTAL	33 07	217209		Equipment Lease/Rental		01665 # 0200099060001 33 07
0000000	000342	AGRI-VA, INC	16435/6	9/23/2020	4100-021200-1299-221-210	00 CPA PMT TOTAL	21 99	217210		Miscellaneous Oth		01665 # 60146 21 99
		CHECK TOTAL										
		CHECK TOTAL										
		CHECK TOTAL	111,911.50				111,911.50					111,911.50

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 111,911.50- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

10/14/2020
 DATE
10-14-20
 DATE

 DIRECTOR OF FINANCE

 COUNTY COMPTROLLER
 DESTIE J COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001435	ADVANCE AUTO PARTS	2860005540985	2/24/2020		4100-021200-1265-221-210	96.47	217214			Vehicle Maintenance & Repairs	01666 # 2860027805
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					96.47
0000000	001786	AED BRANDS, LLC	109931	10/08/2020		4100-021100-2120-211-210-203	27,000.00	217215			COVID-19 Expenses	01666 SUSSEX PUBLIC SAFE
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					27,000.00
0000000	000342	AGRI-VA, INC	13822/6	8/28/2019		4100-021200-1254-221-210	22.99	217216			Equipment Maintenance	01666 # 60146
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					22.99
0000000	000342	AGRI-VA, INC	15827/6	7/01/2020		4100-021200-1254-221-210	97.21	217216			Equipment Maintenance	01666 # 60146
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					97.21
0000000	000342	AGRI-VA, INC	16522/6	10/07/2020		4100-021600-1272-261-210	25.85	217216			Building Maintenance & Repair	01666 # 60146
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					25.85
0000000	001769	ATLANTIC EMERGENCY SOLUTI	12969RIC-1	7/13/2020		4100-021500-1254-251-210	1,915.59	217217			Equipment Maintenance	01666 # 17366
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					1,915.59
0000000	000009	BAI MUNICIPAL SOFTWARE	20201012002	10/12/2020		4100-021700-1221-271-210	200.00	217218			Accounting System	01666 # 10056
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					200.00
0000000	000915	BLACKWATER REGIONAL	100	10/01/2020		4100-081400-2110-826-810	47,766.25	217219			Blackwater/Regional Library	01666 SUSSEX COUNTY
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					47,766.25
0000000	000738	BUTLER'S TOWING AND	7012	10/02/2020		4100-051100-1265-512-510	1,396.99	217220			Vehicle Maintenance & Repairs	01666 SUSSEX SHERIFF
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					1,396.99
0000000	001251	CABIN POINT VETERINARY	65084	9/29/2020		4100-021600-1227-261-210	60.00	217221			Medical Services	01666 # 1707
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					60.00
0000000	000024	CRATER YOUTH CARE	210020	9/22/2020		4100-081800-2110-863-810	4,807.00	217222			Crater Youth Care Commission	01666 OCT 2020 USAGE FEE
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					4,807.00
0000000	000871	CRYSTAL SPRINGS	6091788	9/17/2020		4100-062100-1277-621-620	41.76	217223			Water Services	01666 # 114210/6091788
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					41.76
0000000	000902	DOC FARRER'S MARKET	MKT/8920	10/13/2020		4100-051500-1246-551-510	212.00	217224			Food Supplies	01666 SUSSEX CO JAIL
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					212.00
0000000	000084	DOMINION VIRGINIA POKER	0963166285	10/01/2020		4100-021200-1276-221-210	149.85	217225			Electric	01666 # 0963166285
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					149.85
0000000	000084	DOMINION VIRGINIA POKER	2921584914	9/28/2020		4100-051500-1276-551-510	6.59	217225			Electric	01666 # 2921584914
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					6.59
0000000	000084	DOMINION VIRGINIA POKER	376508966	9/30/2020		4100-021200-1276-221-210	29.50	217225			Electric	01666 # 376508966
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					29.50
0000000	000084	DOMINION VIRGINIA POKER	4204030300	9/28/2020		4100-021600-1276-264-210	179.21	217225			Electric	01666 # 4204030300
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					179.21
0000000	000084	DOMINION VIRGINIA POKER	4723819456	10/01/2020		4100-021200-1276-221-210	650.98	217225			Electric	01666 # 4723819456
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					650.98
0000000	000084	DOMINION VIRGINIA POKER	7248699964	10/01/2020		4100-021200-1276-221-210	90.66	217225			Electric	01666 # 7248699964
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					90.66
0000000	000258	GEORGE COX & SONS	8597	9/26/2020		4100-021200-1274-221-210	426.50	217226			Grounds Maintenance & Repairs	01666 SUSSEX COUNTY
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					426.50
0000000	000276	GREENSVILLE COUNTY WATER	1175	9/24/2020		4100-021200-1277-221-210	59.18	217227			Water Services	01666 ACCT# 1175
		DISC. TOTAL	00			00 CPA PMT TOTAL	00					59.18

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PHT	ACH G/L	ACCOUNT DESC	BATCH INW DESCRIPTION
0000000	001788	HALE'S ELECTRIC SERVICE	H20080792	10/12/2020		4100-021500-1254-253-210	961.34	217228			Equipment Maintenance	01666 SUSSEX COUNTY
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					961.34
0000000	000049	JARRATT HARDWARE	2009-057766	9/01/2020		4100-051500-1272-551-510	1.99	217229			Building Maintenance & Repair	01666 # 159
		DISC. TOTAL				4100-051500-1272-551-510	17.57	217229			Building Maintenance & Repair	01666 # 159
		DISC. TOTAL				4100-051500-1272-551-510	3.98	217229			Building Maintenance & Repair	01666 # 159
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					23.54
0000000	999999	JARRATT HARDWARE	JH-GRANT	10/15/2020		4100-081800-2110-861-810	5,000.00	217230			IDA	01666 GRANT FUNDING
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					5,000.00
0000000	000113	JOHN TYLER COMM COLLEGE	FY20/21	10/02/2020		4100-081500-2110-831-810	982.00	217231			John Tyler Community College	01666 FY20/21 CONTRIBUT
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					982.00
0000000	999999	KIDS KORNER	KK-GRANT	10/15/2020		4100-081800-2110-861-810	3,000.00	217232			IDA	01666 GRANT FUNDING
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					3,000.00
0000000	001115	LIFESTAR AMBULANCE	SC092020	10/07/2020		4100-021500-2110-252-210-524	21,936.00	217233			Emergency Med. SVC - Pd EMT	01666 SEPTEMBER 2020
		DISC. TOTAL				4100-021500-2110-252-210-524	52,128.00	217233			Emergency Med. SVC - Pd EMT	01666 SEPTEMBER 2020
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					74,064.00
0000000	000129	LOGAN SYSTEMS, INC	54243	9/15/2020		4100-062100-1236-621-620	881.50	217234			Microfilming & Scanning	01666 SUSSEX CIRCUIT COU
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					881.50
0000000	001878	LUSH, GREGORY	GL 100620	10/06/2020		4100-061100-1241-613-610	415.38	217235			Office Supplies	01666 REIMBURSEMENT
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					415.38
0000000	999999	HST HOSPITALITY LLC	HSTH-GRANT	10/15/2020		4100-081800-2110-861-810	5,000.00	217236			IDA	01666 GRANT FUNDING
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					5,000.00
0000000	000540	NOLAND COMPANY	344112 01	10/01/2020		4100-051500-1272-551-510	1,165.70	217237			Building Maintenance & Repair	01666 # 00876-0000636
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					1,165.70
0000000	999999	PARAS HOSPITALITY	PH-GRANT	10/15/2020		4100-081800-2110-861-810	5,000.00	217238			IDA	01666 GRANT FUNDING
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					5,000.00
0000000	999999	ROM-HIC CONSTRUCTION	RMC-GRANT	10/15/2020		4100-081800-2110-861-810	5,000.00	217239			IDA	01666 GRANT FUNDING
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					5,000.00
0000000	001787	SIMPLE COM	7320-01S	10/07/2020		4100-051100-1224-512-510	25.00	217240			Information System Services	01666 SUSSEX SHERIFF
		DISC. TOTAL				4100-051500-1224-551-510	25.00	217240			Information System Services	01666 SUSSEX SHERIFF
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					50.00
0000000	999999	STAND YOUTH SERVICES, IN	STAND-GRANT	10/15/2020		4100-081800-2110-861-810	5,000.00	217241			IDA	01666 GRANT FUNDING
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					5,000.00
0000000	000162	SUFFOLK ENERGIES INC	37625268	7/08/2020		4100-021200-1279-221-210	319.11	217242			Propane Gas	01666 # 66740484
		DISC. TOTAL				4100-021600-1264-261-210	210.01	217242			Propane Gas	01666 # 66740484
		DISC. TOTAL				4100-021200-1278-221-210	494.21	217242			Propane Gas	01666 # 66740484
		DISC. TOTAL				.00 CPA PHT TOTAL	.00					1,023.33

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCR	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PHT	ACH G/L	ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	001733	SUMMIT DESIGN & ENGINEERI	22295	5/15/2019		4100-021300-9003-231-210	315.00	217243			Pocahontas-CDBG Housing Grt	01666 PROJ# 18-7910 CPP
0000000	001733		23833	10/28/2019		4302-094700-8103-	580.00	217243			Repairs ar Animal Shelter	01666 PROJ# 18-0141 V74
0000000	001733		24322	12/16/2019		4100-021300-9004-231-210	2,200.00	217243			UNOS-CDBG Housing Grt	01666 PROJ# 18-7911 V60
0000000	001733		25041	3/11/2020		4100-021300-9004-231-210	1,300.00	217243			UNOS-CDBG Housing Grt	01666 PROJ# 18-7911 V60
0000000	001733		25237	4/02/2020		4100-021300-9004-231-210	1,300.00	217243			UNOS-CDBG Housing Grt	01666 PROJ# 18-7911 V60
0000000	001733		26339	7/31/2020		4100-021300-9004-231-210	827.27	217243			UNOS-CDBG Housing Grt	01666 PROJ# 18-7911 V60
0000000	001733		26604	8/28/2020		4100-021300-9003-231-210	800.00	217243			Pocahontas-CDBG Housing Grt	01666 PROJ# 18-7910 CPP
0000000	001733		26606	8/28/2020		4100-021300-9004-231-210	1,327.27	217243			UNOS-CDBG Housing Grt	01666 PROJ# 18-7911 V60
DISC. TOTAL							1,075.00	217244			Building Maintenance & Repair	01666 SUSSEX COUNTY
0000000	001827	TEMP-POWER, INC	15547F-4	8/24/2020		4100-021600-1272-261-210	1,075.00	217244				
DISC. TOTAL							.00					
0000000	000316	TOWN OF STONY CREEK	TWN SC 1020	10/14/2020		4100-041100-1296-412-410	123.65	217245			Refund to Towns	01666 VEH LIC REG SHARE
DISC. TOTAL							.00					
0000000	000317	TOWN OF MAKEFIELD	1943 081720	8/17/2020		4100-021200-1277-221-210	31.93	217246			Water Services	01666 # 1943
DISC. TOTAL							.00					
0000000	000318	TOWN OF WAVERLY	1814040098 0620	6/30/2020		4100-021200-1277-221-210	71.50	217247			Water Services	01666 # 1814040098
DISC. TOTAL							67.00	217247			Water Services	01666 # 1814040098
0000000	000080	TRI CITY OFFICE PRODUCTS	0137323-001	10/07/2020		4100-021300-1241-231-210	175.56	217248			Office Supplies	01666 # SMO-0
DISC. TOTAL							58.22	217248			Office Supplies	01666 # SCW-01
0000000	000503	UNIVERSITY OF VIRGINIA	44715	10/08/2020		4100-041100-1203-411-410	25.00	217249			Workshops and Conferences	01666 COX,DESTE
DISC. TOTAL							.00					
0000000	000087	VAN CLEEF AUTO PARTS INC	602391	9/01/2020		4100-021500-1265-251-210	70.00	217250			Vehicle Maintenance & Repairs	01666 # 27430
DISC. TOTAL							575.79	217250			Vehicle Maintenance & Repairs	01666 # 27430
0000000	000087		8952	9/09/2020		4100-021500-1265-251-210	4,624.08	217250			Vehicle Maintenance & Repairs	01666 # 27430
DISC. TOTAL							.00					
0000000	000769	VERIZON	0595890348 0920	9/30/2020		4100-051100-1234-516-510	388.01	217251			Telecommunications	01666 # 351333549000198
DISC. TOTAL							.00					
0000000	001209	VIRGINIA COOPERATIVE EXT BILL	SALRY 21/1	10/06/2020		4100-081300-2110-822-810	4,505.59	217252			VA Cooperative Extension	01666 FY 2021 1ST QUARTE
DISC. TOTAL							.00					
0000000	001693	VIRGINIA STAFFING GROUP	9741	10/04/2020		4100-021100-1229-211-210	560.21	217253			Other Professional Services	01666 # 134
DISC. TOTAL							.00					
0000000	000090	WAVERLY MOTORS, INC	16038	9/30/2020		4100-021500-1265-253-210	95.00	217254			Vehicle Maintenance & Repairs	01666 SUSSEX COUNTY
DISC. TOTAL							.00					
0000000	000322	WILLIAMS, GARY H., CLERK	GMM 100820	10/08/2020		4100-062100-1292-621-620	87.02	217255			Bank/CC & Other Fees	01666 BAKK FEES
DISC. TOTAL							.00					
0000000	000317	TOWN OF MAKEFIELD	TWN WKFLD 1020	10/14/2020		4100-041100-1296-412-410	704.70	217256			Refund to Towns	01666 VEH LIC REG SHARE
DISC. TOTAL							.00					

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	ACH G/L	ACCOUNT DESC.	BATCH INW DESCRIPTION
00000000	000318	TOWN OF MAVERLY	CRF-MAVERLY	10/15/2020		4100-021100-2120-211-210-203	343,868.00	217257			COVID-19 Expenses	01666 CRF-MAVERLY ALLOC.
			DISC. TOTAL			00 CPA PMT TOTAL	00 EPY PMT TOTAL					343,868.00
00000000	000318	TOWN OF MAVERLY	TWN MVRLY	10/14/2020		4100-041100-1296-412-410	1,493.45	217258			Refund to Towns	01666 VEH LIC REG SHARE
			DISC. TOTAL			00 CPA PMT TOTAL	00 EPY PMT TOTAL					1,493.45
			CHECK TOTAL			00 CPA PMT TOTAL	00 EPY PMT TOTAL				TOTAL	560,232.71
			CHECK TOTAL			00 CPA PMT TOTAL	00 EPY PMT TOTAL				TOTAL	560,232.71

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 560,232.71 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10/20/2020
 DATE
 DIRECTOR OF FINANCE
 COUNTY ADMINISTRATION
 DESTIE J. COX, TREASURER
 10/20/2020
 DATE

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUIT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L ACCOUNT DESC.	BATCH INW DESCRIPTION
00000000	001864	BEVERLY H. WALKUP	104	10/20/2020		4100-021400-1229-241-210	1,380.00	217289		Other Professional Services	01668 SUSSEX PLANNING DE
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	000738	BUTLER'S TONING AND	7050	10/13/2020		4100-051100-1255-512-510	19.95	217260		Vehicle Maintenance & Repair	01668 SUSSEX SHERIFF
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	001251	CABIN POINT VETERINARY	65176	10/06/2020		4100-021600-1227-261-210	148.65	217261		Medical Services	01668 # 1707
00000000	001251		65215	10/09/2020		4100-021600-1227-261-210	201.25	217261		Medical Services	01668 # 1707
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	001485	CENTRAL AGRIBUSINESS	JR28890	10/14/2020		4100-051500-1246-551-510	77.00	217262		Food Supplies	01668 SUSSEX SHERIFF
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	000020	COMLING BROTHERS	153312	7/29/2020		4100-021600-1272-261-210	42.68	217263		Building Maintenance & Repair	01668 #SC0006
00000000	000020		170436	8/31/2020		4100-021600-1272-261-210	205.00	217263		Building Maintenance & Repair	01668 # SC0006
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	000845	CROWN CASTLE GT COMPANY	32647820	11/01/2020		4100-021500-1252-253-210	1,277.18	217264		Equipment Lease/Rental	01668 # 106663
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	000871	CRYSTAL SPRINGS	12841556	10/16/2020		4100-063100-1277-631-630	47.74	217265		Water Services	01668 # 114253012841556
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	000193	DEPART OF MOTOR VEHICLES	202027400814	10/15/2020		4100-041100-1299-412-410	1,500.00	217266		Misc Oth - DMV Stops	01668 # 546001642019
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	001185	DISPUTANTA ANIMAL HOSPITAL	232937	10/15/2020		4100-021600-1227-261-210	46.00	217267		Medical Services	01668 SUSSEX ANML CONTR
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	001651	DOCUMENT SYSTEMS	110453	10/05/2020		4100-061100-1252-612-610	37.99	217268		Equipment Lease/Rental	01668 SUSSEX GEN DIST CR
00000000	001651		110496	10/06/2020		4100-021400-1252-241-210	208.96	217268		Equipment Lease/Rental	01668 SUSSEX COUNTY
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	000084	DOMINION VIRGINIA POWER	6138125478 1020	10/01/2020		4100-021600-1276-261-210	23.37	217269		Electric	01668 # 6138125478
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	001087	FIRE PROTECTION	FSD401#1	6/24/2020		4100-051500-1277-551-510	315.00	217270		Building Maintenance & Repair	01668 SUSSEX SHERIFF
DISC. TOTAL						.00 CPA PMT TOTAL					
00000000	001723	GARDAWORLD SECURITY SERVI	562363	9/25/2020		4100-021600-1229-264-210	994.50	217271		Other Professional Services	01668 #SUS001
00000000	001723		562364	9/25/2020		4100-021600-1229-261-210	994.50	217271		Other Professional Services	01668 #SUS001
00000000	001723		562365	9/25/2020		4100-021600-1229-264-210	994.50	217271		Other Professional Services	01668 #SUS001
00000000	001723		562366	9/25/2020		4100-021600-1229-264-210	994.50	217271		Other Professional Services	01668 #SUS001
00000000	001723		562367	9/25/2020		4100-021600-1229-264-210	994.50	217271		Other Professional Services	01668 #SUS001
00000000	001723		562368	9/25/2020		4100-021600-1229-264-210	994.50	217271		Other Professional Services	01668 #SUS001
00000000	001723		562369	9/25/2020		4100-021600-1229-264-210	994.50	217271		Other Professional Services	01668 #SUS001
00000000	001723		562370	9/25/2020		4100-021600-1229-264-210	994.50	217271		Other Professional Services	01668 #SUS001
DISC. TOTAL						.00 CPA PMT TOTAL					
DISC. TOTAL						.00 CPA PMT TOTAL	9,945.00				

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	REI AMOUNT	CHECK NO.	ACH ACH PHT PHT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION	
00000000	001723	GARBARWORLD SECURITY SERVI	565692	10/02/2020		4100-021600-1229-264-210	994.50	217272		Other Professional Services	01668 #SUS001	
00000000	001723		565693	10/02/2020		4100-021600-1229-264-210	994.50	217272		Other Professional Services	01668 #SUS001	
00000000	001723		565694	10/02/2020		4100-021600-1229-264-210	994.50	217272		Other Professional Services	01668 #SUS001	
00000000	001723		565695	10/02/2020		4100-021600-1229-264-210	994.50	217272		Other Professional Services	01668 #SUS001	
00000000	001723		565696	10/02/2020		4100-021600-1229-264-210	994.50	217272		Other Professional Services	01668 #SUS001	
00000000	001723		565697	10/02/2020		4100-021600-1229-264-210	994.50	217272		Other Professional Services	01668 #SUS001	
DISC. TOTAL							5,967.00				5,967.00	
DISC. TOTAL							450.20	217273			Equipment Lease/Rental	01668 # 393860
DISC. TOTAL							.00					450.20
DISC. TOTAL							1,350.75	217274			COVID-19 Expenses	01668 PROJ# 20-164
DISC. TOTAL							.00					1,350.75

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	REI AMOUNT	CHECK NO.	ACH ACH PHT PHT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION	
00000000	001550	KINEX NETWORKING SOLUTION	7127	10/30/2020		4100-021400-1234-211-210	97.24	217275		Telecommunications	01668 # 383	
00000000	001550		7127	10/30/2020		4100-021400-1234-242-210	97.22	217275		Telecommunications	01668 # 383	
00000000	001550		7127	10/30/2020		4100-041100-1234-411-410	97.22	217275		Telecommunications	01668 # 383	
00000000	001550		7127	10/30/2020		4100-031100-1234-311-310	97.22	217275		Telecommunications	01668 # 383	
00000000	001550		7127	10/30/2020		4100-023100-1234-291-230	97.22	217275		Telecommunications	01668 # 383	
00000000	001550		7127	10/30/2020		4100-021500-1234-253-210	97.22	217275		Telecommunications	01668 # 383	
00000000	001550		7127	10/30/2020		4100-051100-1234-516-510	97.22	217275		Telecommunications	01668 # 383	
00000000	001550		7127	10/30/2020		4100-063100-1234-631-630	97.22	217275		Telecommunications	01668 # 383	
DISC. TOTAL							875.00				875.00	
DISC. TOTAL							19.46	217276			Building Maintenance & Repair	01668 # 99003370360
DISC. TOTAL							6.07	217276			Building Maintenance & Repair	01668 # 99003370360
DISC. TOTAL							14.38	217276			Building Maintenance & Repair	01668 # 99003370360
DISC. TOTAL							39.16	217276			Building Maintenance & Repair	01668 # 99003370360
DISC. TOTAL							5.34	217276			Building Maintenance & Repair	01668 # 99003370360
DISC. TOTAL							.00					84.41
DISC. TOTAL							29.43	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							4.91	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							14.72	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							4.91	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							3.01	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							2.45	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							7.36	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							9.81	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							10.22	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							12.26	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							24.53	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							2.45	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							1.41	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							39.63	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							12.39	217277			VA Cooperative Extension	01668 # 08692926192
DISC. TOTAL							7.36	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							3.40	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							67.84	217277			Telecommunications	01668 # 08692926192
DISC. TOTAL							.00					258.09

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	REI AMOUNT	CHECK NO.	ACH ACH PHT PHT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION	
00000000	001046	PCI	4342465511	10/13/2020		4100-021400-1234-211-210	29.43	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-021400-1234-242-210	4.91	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-021300-1234-231-210	14.72	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-021400-1234-241-210	4.91	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-021600-1234-261-210	3.01	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-021500-1234-253-210	2.45	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-023100-1234-291-230	7.36	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-041100-1234-411-410	9.81	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-031100-1234-311-310	10.22	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-063100-1234-631-630	12.26	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-063100-1234-632-630	24.53	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-063100-1234-632-630	2.45	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-061100-1234-611-610	1.41	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-061100-1234-612-610	39.63	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-081300-1210-822-810	12.39	217277		VA Cooperative Extension	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-061100-1234-613-610	7.36	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4100-051100-1234-512-510	3.40	217277		Telecommunications	01668 # 08692926192	
00000000	001046		4342465511	10/13/2020		4105-071100-1234-111-710	67.84	217277		Telecommunications	01668 # 08692926192	
DISC. TOTAL							.00					258.09

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT	BATCH INV DESCRIPTION
00000000	000757	VERIZON BUSINESS	00344644	10/10/2020		4100-021100-1234-211-210	54.45	217293		Telecommunications	01668 # Y2694822
00000000	000757		00344644	10/10/2020		4100-021400-1234-241-210	54.43	217293		Telecommunications	01668 # Y2694822
00000000	000757		00344644	10/10/2020		4100-021500-1234-253-210	54.43	217293		Telecommunications	01668 # Y2694822
00000000	000757		00344644	10/10/2020		4100-021600-1234-263-210	54.43	217293		Telecommunications	01668 # Y2694822
00000000	000757		00344644	10/10/2020		4100-021700-1234-273-210	54.43	217293		Telecommunications	01668 # Y2694822
00000000	000757		00344644	10/10/2020		4100-021800-1234-283-210	54.43	217293		Telecommunications	01668 # Y2694822
00000000	000757		00344644	10/10/2020		4100-021900-1234-293-210	54.43	217293		Telecommunications	01668 # Y2694822
00000000	000757		00344644	10/10/2020		4100-022000-1234-303-210	54.43	217293		Telecommunications	01668 # Y2694822
DISC TOTAL			00344644	10/10/2020		00 CPA PMT TOTAL	489.89				

00000000	000039	VERIZON WIRELESS	9862619615	9/10/2020		4100-011100-1234-111-110	137.15	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021100-1234-211-210	275.74	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021200-1234-221-210	159.60	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021300-1234-231-210	151.25	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021400-1234-241-210	89.27	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021500-1234-253-210	107.83	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021600-1234-263-210	88.58	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021700-1234-273-210	227.17	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021800-1234-283-210	743.28	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021900-1234-293-230	40.01	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-022000-1234-311-310	2.60	217294		Telecommunications	01668 #80525039400001
00000000	000039		9862619615	9/10/2020		4100-021100-1234-111-110	704.66	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021100-1234-221-210	217.80	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021200-1234-231-210	173.43	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021300-1234-241-210	189.28	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021400-1234-253-210	107.86	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021500-1234-263-210	88.60	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021600-1234-273-210	227.21	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021700-1234-283-210	230.90	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021800-1234-293-210	40.01	217294		Telecommunications	01668 #805250394-00001
00000000	000039		9864707337	10/10/2020		4100-021900-1234-311-310	40.01	217294		Telecommunications	01668 #805250394-00001
DISC TOTAL			9864707337	10/10/2020		00 CPA PMT TOTAL	107.86				

00000000	999999	VESA	MASON 1020	10/13/2020		4100-081300-2110-822-810	10.00	217295		VA Cooperative Extension	01668 REGISTRATON
DISC TOTAL				10/13/2020		00 CPA PMT TOTAL	10.00				
00000000	001693	VIRGINIA STAFFING GROUP	9751	10/11/2020		4100-021100-1229-211-210	570.78	217296		Other Professional Services	01668 # 134
DISC TOTAL				10/11/2020		00 CPA PMT TOTAL	570.78				
00000000	000873	WASTE MANAGEMENT OF	3465930-2424-0	10/01/2020		4100-021600-1229-264-210	175.90	217297		Other Professional Services	01668 # 203115233003
DISC TOTAL				10/01/2020		00 CPA PMT TOTAL	175.90				

00000000	001408	WILNER PUBLIC SAFETY GRP	2060449	9/28/2020		4100-051500-1244-551-510	43.00	217298		Uniform Services	01668 # SUSCDU
DISC TOTAL				9/28/2020		00 CPA PMT TOTAL	43.00				

DISC TOTAL						00 CPA PMT TOTAL	43.00				
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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	BATCH INW DESCRIPTION
00000000	001880	A.R. BENNETT CONSTRUCTION	ARBG 100520	10/05/2020		4100-021200-1272-221-210	1,791.55	217312			Building Maintenance & Repairs
DISC. TOTAL			CHECK TOTAL	1,791.55	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				1,791.55
00000000	001769	ATLANTIC EMERGENCY SOLUTIONS	13016R1C	10/06/2020		4100-021500-1265-251-210	3,605.02	217313			Vehicle Maintenance & Repairs
DISC. TOTAL			CHECK TOTAL	3,605.02	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				3,605.02
00000000	999999	ATTN: DU DONG		10/30/2020		4100-021100-1203-211-210	250.00	217314			Workshops and Conferences
DISC. TOTAL			CHECK TOTAL	1895551-81880	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				250.00
00000000	000010	BANK OF SOUTHSIDE VA	0107 1020 01	9/30/2020		4100-051100-1231-512-510	8.00	217315			Postage
00000000	000010		0107 1020 02	10/01/2020		4100-051100-1231-512-510	44.00	217315			Postage
00000000	000010		0164 1020 01	9/22/2020		4100-051100-1241-512-510	26.20	217315			Office Supplies
00000000	000010		0206 1020 01	9/21/2020		4100-051100-1241-512-510	29.88	217315			Office Supplies
00000000	000010		0206 1020 02	9/25/2020		4100-051100-1201-512-510	70.00	217315			Organization Membership
00000000	000010		0206 1020 03	9/27/2020		4100-051100-1245-512-510	229.02	217315			Law Enforcement Supplies
00000000	000010		0206 1020 04	9/28/2020		4100-051100-1245-512-510	83.28	217315			Law Enforcement Supplies
00000000	000010		0206 1020 05	9/30/2020		4100-051100-1245-512-510	2,694.66	217315			Law Enforcement Supplies
00000000	000010		0214 1020 01	10/07/2020		4100-051100-1203-516-510	345.00	217315			Workshops and Conferences
00000000	000010		0222 1020 02	9/14/2020		4100-051500-1277-551-510	2.07	217315			Water Services
DISC. TOTAL			CHECK TOTAL	2,932.11	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				2,932.11
00000000	000010	BANK OF SOUTHSIDE VA	0222 1020 03	9/15/2020		4100-051500-1246-551-510	13.50	217316			Food Supplies
00000000	000010		0222 1020 04	9/20/2020		4100-051500-1246-551-510	29.70	217316			Food Supplies
00000000	000010		0222 1020 05	9/24/2020		4100-051500-1246-551-510	21.60	217316			Food Supplies
00000000	000010		0222 1020 06	10/05/2020		4100-051500-1246-551-510	32.40	217316			Food Supplies
00000000	000010		0222 1020 07	10/08/2020		4100-051500-1277-551-510	2.00	217316			Water Services
00000000	000010		0230 1020 01	9/11/2020		4100-051100-1264-512-510	19.12	217316			Mileage/Gas
00000000	000010		0230 1020 02	9/15/2020		4100-051100-1264-512-510	10.70	217316			Mileage/Gas
00000000	000010		0248 1020 01	9/29/2020		4100-051100-1264-512-510	37.90	217316			Mileage/Gas
00000000	000010		0248 1020 02	9/29/2020		4100-051100-1264-512-510	29.80	217316			Mileage/Gas
DISC. TOTAL			CHECK TOTAL	196.72	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				196.72
00000000	001639	BMS DIRECT INC.	147012	10/26/2020		4100-041100-1229-411-410	1,925.54	217317			Other Professional Services
DISC. TOTAL			CHECK TOTAL	1,925.54	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				1,925.54
00000000	000738	BUTLER'S TOWING AND	7071	10/19/2020		4100-051100-1265-512-510	367.90	217318			Vehicle Maintenance & Repairs
DISC. TOTAL			CHECK TOTAL	367.90	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				367.90
00000000	001251	CABIN POINT VETERINARY	65255	10/14/2020		4100-021600-1227-261-210	211.00	217319			Medical Services
00000000	001251		65263	10/14/2020		4100-021600-1227-261-210	160.00	217319			Medical Services
00000000	001251		65322	10/20/2020		4100-021600-1227-261-210	446.00	217319			Medical Services
00000000	001251		65345	10/21/2020		4100-021600-1227-261-210	78.00	217319			Medical Services
DISC. TOTAL			CHECK TOTAL	895.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				895.00
00000000	001485	CENTRAL AGRIBUSINESS	JR28980	10/22/2020		4100-051500-1246-551-510	77.00	217320			Food Supplies
DISC. TOTAL			CHECK TOTAL	77.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				77.00
00000000	001630	CHEMEX BROTHERS	10-920053470	10/21/2020		4100-051500-1246-551-510	2,325.35	217321			Food Supplies
DISC. TOTAL			CHECK TOTAL	2,325.35	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				2,325.35
00000000	000026	COMM-TRONICS OF VA., INC	229960-REISSUE	7/06/2020		4100-021600-1265-261-210	602.50	217322			Vehicle Maintenance & Repairs
DISC. TOTAL			CHECK TOTAL	602.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00 EPY PMT TOTAL				602.50

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH G/L	ACH PMT	ACH PMT	BATCH INV DESCRIPTION
0000000	000024	CRATER YOUTH CARE	210027-01	10/19/2020		4100-081800-2110-863-810	4,807.00	217323				Crater Youth Care Commission 01669 OCT 2020 USAGE FEE
0000000	000024		210027-02	10/19/2020		4100-081800-2110-863-810	15,803.25	217323				Crater Youth Care Commission 01669 2ND QTR FY2021
DISC. TOTAL			20,610.25			00 CPA PMT TOTAL	00					20,610.25
0000000	001103	CROSS ROADS	DMK308499	9/15/2020		4100-051100-1265-512-510	4,256.00	217324				Vehicle Maintenance & Repairs01669 # 21396
DISC. TOTAL			4,256.00			00 CPA PMT TOTAL	00					4,256.00
0000000	000871	CRYSTAL SPRINGS	1352472	9/16/2020		4100-061100-1277-612-610	20.77	217325				Water Services 01669 # 11425301352472
0000000	000871		7302164	10/15/2020		4100-061100-1277-611-610	43.89	217325				Water Services 01669 # 37281837302164
DISC. TOTAL			64.66			00 CPA PMT TOTAL	00					64.66
0000000	001613	CUSTOM CLEANERS	12122	10/21/2020		4100-051100-1244-512-510	32.00	217326				Uniform Services 01669 SUSSEX SHERIFF
0000000	001613		12123	10/21/2020		4100-051500-1244-551-510	70.00	217326				Uniform Services 01669 SUSSEX SHERIFF
DISC. TOTAL			102.00			00 CPA PMT TOTAL	00					102.00
0000000	000902	DOC FARMER'S MARKET	MKT79075	10/19/2020		4100-051500-1246-551-510	191.25	217327				Food Supplies 01669 SUSSEX CO JAIL
DISC. TOTAL			191.25			00 CPA PMT TOTAL	00					191.25
0000000	000084	DOMINION VIRGINIA POWER	0561293952	9/28/2020		4100-021200-1276-221-210	6.59	217328				Electric 01669 #0561293952
0000000	000084		5690307508	9/28/2020		4100-021500-1279-251-210	159.03	217328				Propane Gas & Electric 01669 # 5690307508
0000000	000084		7378703693	9/28/2020		4100-021600-1276-264-210	44.57	217328				Electric 01669 #7378703693
0000000	000084		8855852839	9/28/2020		4100-021200-1276-221-210	438.07	217328				Electric 01669 #8855852839
0000000	000084		9660330003	9/28/2020		4100-021200-1276-221-210	205.12	217328				Electric 01669 #9660330003
DISC. TOTAL			853.38			00 CPA PMT TOTAL	00					853.38
0000000	001723	GARDAMORLO SECURITY SERV	570924	10/16/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		570925	10/16/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		570926	10/16/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		570927	10/16/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		570928	10/16/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		570929	10/16/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		570930	10/16/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		570931	10/16/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		573457	10/23/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
0000000	001723		573458	10/23/2020		4100-021600-1229-264-210	994.50	217329				Other Professional Services 01669 #SUS001
DISC. TOTAL			9,945.00			00 CPA PMT TOTAL	00					9,945.00
0000000	001723	GARDAMORLO SECURITY SERV	573459	10/23/2020		4100-021600-1229-264-210	994.50	217330				Other Professional Services 01669 #SUS001
0000000	001723		573460	10/23/2020		4100-021600-1229-264-210	994.50	217330				Other Professional Services 01669 #SUS001
0000000	001723		573461	10/23/2020		4100-021600-1229-264-210	994.50	217330				Other Professional Services 01669 #SUS001
0000000	001723		573462	10/23/2020		4100-021600-1229-264-210	994.50	217330				Other Professional Services 01669 #SUS001
0000000	001723		573463	10/23/2020		4100-021600-1229-264-210	994.50	217330				Other Professional Services 01669 #SUS001
0000000	001723		573464	10/23/2020		4100-021600-1229-264-210	994.50	217330				Other Professional Services 01669 #SUS001
DISC. TOTAL			5,967.00			00 CPA PMT TOTAL	00					5,967.00
0000000	001703	HEFTY WILEY & GORE P C	10837	10/25/2020		4100-022100-1223-281-220	3,750.00	217331				Legal Services 01669 SUSSEX COUNTY
DISC. TOTAL			3,750.00			00 CPA PMT TOTAL	00					3,750.00
0000000	001808	HORIZON HEALTH SERVICES	224603	10/20/2020		4100-051100-1227-512-510	100.00	217332				Medical Services inc/k9 01669 # 1003296
DISC. TOTAL			100.00			00 CPA PMT TOTAL	00					100.00

10-29-2020

DATE

10-29-20

DATE

10/29/2020

DATE

Stacy M. [Signature]

DIRECTOR OF FINANCE

Paul [Signature]

COMPTROLLER

Desti J. Cox

DEPUTY COM. TREASURER

SUSSEX COUNTY

TREASURER REPORT

SUBMITTED BY DESTE J. COX, TREASURER

OCTOBER 31, 2020

TABLE OF CONTENTS

BANK RECONCILIATION

999 TREAS. ACCT - 4 YR. COMP. BAL SHEET

LANDFILL TIPPING FEES

LANDFILL REVENUE SUMMARY – 10 YR REPORT



TREASURER'S OFFICE

DESTE JARRATT COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business October 31, 2020

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$101,845.25	
Plus Cr Card Merch Fee - in bank, not in office—JE	\$188.60	
Plus Bank Service Charge - in bank, not in office—JE	\$176.08	
Plus Cr Card Deposits in Transit - in office, not in bank	\$745.48	
Less Deposits in Transit	<u>(\$10,109.16)</u>	\$92,846.25

BSV #301- STONY CREEK, VA

Bank Balance	\$5,277,925.00	
Plus Cr Card Deposits in Transit - in office, not in bank	\$3,482.57	
Plus Bank Service Fees	\$11.89	
Less Outstanding Checks not cleared bank	<u>(\$1,547,207.76)</u>	
Less Deposits in Transit - in bank, not in office	<u>(\$3,214.19)</u>	\$3,730,997.51

SONA #401- WAVERLY, VA

Bank Balance	\$20,603.34	
Less Deposits in Transit - in bank, not in office	<u>(\$6,094.06)</u>	\$14,509.28
Investments and CD's		
#30371619 - SONA #451	\$2,296,447.97	
#30371954 - SONA #451	\$1,010,220.63	
#30381744 - SONA #451	<u>\$2,000,000.00</u>	
		\$5,306,668.60

<u>QZAB -05 #701</u> Investment Balance	\$975,262.30	
<u>QZAB -06 #702</u> Investment Balance	\$1,679,187.97	
<u>LGIP INVESTMENT #803</u> Investment Balance	\$2,383,782.31	
<u>VA INV POOL #804</u> Investn Investment Balance	<u>\$61,8173.33</u>	

TOTAL IN BANKS REC W/GL \$14,801,427.55

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

Deste J. Cox, Treasurer

kbe

BALANCE SHEET - COMPARATIVE PERIODS
2017/07 - 2020/10

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10	FY/2020 Bal. Sheet 2019/07 Thru 2019/10	FY/2021 Bal. Sheet 2020/07 Thru 2020/10
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	1,000.00	1,000.00
000100-0201	BB&T - MM Checking	2,993,350.25	2,015,965.94	118,785.43	92,846.25
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	128,839.36	24,682.64	1,549,138.88	3,730,997.51
000100-0302	BSV - Investment Acct	.00	.00	.00	.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	73,278.29	19,797.58	21,379.69	14,509.28
000100-0451	SONA BANK (SB) CD'S	2,219,253.59	2,228,143.93	2,247,108.11	5,306,668.60
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	737,924.49	815,100.69	894,249.95	975,262.30
000100-0702	Bk of America QZAB 06 Escrow	1,244,331.93	1,385,791.82	1,530,736.60	1,679,187.97
000100-0803	LGIP - Investments	2,099,320.72	2,423,876.03	3,334,765.96	2,383,782.31
000100-0804	VIP - Investments	.00	517,039.42	2,094,367.80	618,173.33
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	1,624.43	398.87	1,110.45	2,324.24
	ASSETS	9,498,523.06	9,431,396.92	11,792,642.87	14,804,751.79
	TOTAL ASSETS	9,498,523.06	9,431,396.92	11,792,642.87	14,804,751.79
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	2,413,583.47-	2,130,641.35-	1,322,317.91-	3,939,257.46-
000300-0105	VPA Fund	.00	.00	42,980.34-	89,595.78-
000300-0110	CSA Fund	10,964.60-	14,095.14	47,870.57	53,037.31
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	35,477.35-	38,032.31-	34,377.92-	19,706.65-
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	58,103.99-	59,042.99-	59,540.99-	60,030.99-
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	19,281.13-	16,112.49-	17,637.69-	13,912.03-
000300-0135	Reserve for CP and DS	3,578,981.02-	3,593,312.02-	5,609,707.02-	5,552,270.02-
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,982.67-	28,566.14-	29,706.87-	30,882.00-
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	26,396.91	34,521.37	8,557.46-	9,316.62-
000300-0253	Summer Food Service Fund	5,535.81-	5,933.61-	11,351.80-	.00
000300-0254	Title and Grant fund	641,484.02-	522,256.08-	755,655.79-	804,183.28-

BALANCE SHEET - COMPARATIVE PERIODS
2017/07 - 2020/10

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10	FY/2020 Bal. Sheet 2019/07 Thru 2019/10	FY/2021 Bal. Sheet 2020/07 Thru 2020/10
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	.00	.00	.00	.00
000501-1997	Real Estate - 1997	143.02	.00	.00	.00
000501-1998	Real Estate - 1998	205.14	86.04	.00	.00
000501-1999	REAL ESTATE - 1999	240.78	121.68	121.68	.00
000501-2000	Real Estate - 2000	258.00	168.00	168.00	168.00
000501-2001	Real Estate - 2001	345.00	168.00	168.00	168.00
000501-2002	Real Estate - 2002	487.50	182.00	182.00	182.00
000501-2003	Real Estate - 2003	508.30	182.00	182.00	182.00
000501-2004	REAL ESTATE - 2004	514.15	187.85	187.85	187.85
000501-2005	Real Estate - 2005	514.15	187.85	187.85	187.85
000501-2006	Real Estate - 2006	341.28	161.28	161.28	161.28
000501-2007	Real Estate - 2007	341.28	161.28	161.28	161.28
000501-2008	REAL ESTATE - 2008	476.91	274.41	264.55	264.55
000501-2009	RE - 2009	731.70	529.20	442.26	442.26
000501-2010	Real Estate - 2010	1,450.89	907.62	613.44	613.44
000501-2011	Real Estate - 2011	4,007.98	1,684.87	613.44	613.44
000501-2012	Real Estate - 2012	6,403.34	3,236.77	1,343.28	1,134.64
000501-2013	Real Estate - 2013	13,555.60	6,355.60	3,253.27	2,741.08
000501-2014	Real Estate - 2014	25,326.19	13,690.33	6,554.25	5,194.40
000501-2015	Real Estate - 2015	50,408.90	30,580.40	11,149.85	7,552.31
000501-2016	Real Estate - 2016	151,340.86	82,966.16	38,364.27	21,753.27
000501-2017	Real Estate - 2017	4,225,743.94	162,795.63	83,362.65	40,561.70
000501-2018	Real Estate - 2018	.00	4,788,074.63	159,500.34	77,539.60
000501-2019	Real Estate - 2019	.00	.00	4,582,191.37	143,763.20
000501-2020	Real Estate - 2020	.00	.00	.00	4,867,302.36
000501-9999	Reserve - Real Estate Taxes	4,483,344.91-	5,092,701.60-	4,889,172.91-	5,170,874.51-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	.00	.00	.00	.00
000502-2012	PP - 2012	17,743.26	.00	.00	.00
000502-2013	PP - 2013	12,197.10	10,697.37	.00	.00
000502-2014	PP - 2014	23,998.85	21,355.64	18,859.72	.00

BALANCE SHEET - COMPARATIVE PERIODS
2017/07 - 2020/10

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10	FY/2020 Bal. Sheet 2019/07 Thru 2019/10	FY/2021 Bal. Sheet 2020/07 Thru 2020/10
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	.00	.00	.00	.00
000601-2016	State Income Tax - 2016	6,500.39	.00	.00	.00
000601-2017	State Income Tax - 2017	.00	7,055.23	.00	.00
000601-2018	State Income Tax - 2018	.00	.00	10,436.86	.00
000601-2019	State Income Tax - 2019	.00	.00	.00	2,080.00
000601-9999	Reserve - State Income	6,500.39-	7,055.23-	10,436.86-	2,080.00-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	3,366.61	3,736.22	5,445.05	7,508.62
000702-9999	Reserve for IPR Loan Payments	3,366.61-	3,736.22-	5,445.05-	7,508.62-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	307.00	.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	307.00-	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

FYE21 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave. need & Bal of Bud.
									\$5,536,489.00 Budgeted
7/24/2020	June 2020	\$4.75	101,035.02	1,198.98	\$479,916.35				\$459,688.43
8/28/2020	July 2020	\$4.75	112,092.44	7,108.93	\$532,439.09				\$452,413.38
9/21/2020	Aug 2020	\$4.75	105,052.64	3,048.38	\$499,000.04				\$447,237.06
10/22/2020	Sept 2020	\$4.75	104,044.57	1,708.16	\$494,211.71				\$441,365.23
11/25/2020	Oct 2020	\$4.75			\$0.00				\$0.00
12/25/2020	Nov 2020	\$4.75			\$0.00				\$0.00
1/25/2021	Dec 2020	\$4.75			\$0.00				\$0.00
2/25/2021	Jan 2021	\$4.75			\$0.00				\$0.00
3/25/2021	Feb 2021	\$4.75			\$0.00				\$0.00
4/25/2021	Mar 2021	\$4.75			\$0.00				\$0.00
5/25/2021	Apr 2021	\$4.75			\$0.00				\$0.00
8/25/2021	May 2021	\$4.75			\$0.00				\$0.00
AC TOT FYE 2021 Bud		\$5,536,489	422,224.87	13,084.45	\$2,005,567.18	0.00	0.00	0.00	-\$3,530,921.82
G TOTAL PROJ			422,224.87	13,084.45	2,005,567.18	0.00	0.00	0.00	

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

1. Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
4. Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
5. Lump Sum pmt of \$150,000 to erect necessary improvements to men & manage operations of Remote Convenience Centers. (Received 8/23/17)
4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
5. Landfill Current Lease 1,315 Acres
6. Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

MO. RECD	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FYE2021	FY18-20 3Yr Ave.
July	599,541	629,481	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	479,916	492,466
August	509,002	597,953	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	532,439	504,399
September	503,372	592,764	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	499,000	552,871
October	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	471,021	494,212	496,929
November	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	532,914		587,722
December	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451	467,628		518,739
January	479,350	441,254	488,614	343,461	389,239	390,132	343,788	493,320	689,112	502,056		561,496
February	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	747,024	489,357		565,028
March	472,753	404,675	403,559	317,919	290,654	341,827	314,512	490,123	667,723	397,492		518,446
April	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270	679,997	456,070		531,446
May	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837	556,306	376,441		435,528
June	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824	536,509	370,664		446,666
Totals	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,879</u>	<u>4,998,935</u>	<u>4,461,599</u>	<u>4,703,588</u>	<u>5,462,669</u>	<u>7,576,689</u>	<u>5,595,852</u>	<u>2,005,567</u>	<u>6,211,737</u>

Current Year Budget: 5,536,489

SUSSEX COUNTY
FINANCIAL UPDATE

SUBMITTED BY DESTE J. COX, TREASURER

OCTOBER 31, 2020

SUSSEX COUNTY - DESTE J. COX, TREASURER

REVENUE/EXPENDITURE SUMMARY REPORT

OCTOBER 31, 2020

General Fund

REVENUES				ANNUAL BUDGET	OCTOBER ACTIVITY	YTD ACTUAL 10/31/2020	PRIOR FY - YTD Through 10/31/2019	COLLECTED % YTD
Real Estate				4,993,400	296,713	296,713	586,645	5.9%
Public Service Corp				792,560	60	60	0	0.0%
Personal Property				2,743,150	108,728	108,728	240,534	4.0%
Machinery & Tools				1,118,800	0	0	0	0.0%
Local Sales & Use Taxes (net)				849,528	72,796	301,328	303,182	35.5%
Transient Occupancy Tax				48,000	5,758	12,051	17,170	25.1%
Consumer Utility Taxes				92,000	4,876	28,996	30,998	31.5%
Business License Tax				61,300	2,508	22,292	12,600	36.4%
Motor Vehicle Licenses				224,850	14,398	27,237	29,420	12.1%
Landfill Tipping Fees				5,536,489	494,212	2,005,567	2,068,717	36.2%
Delinquent Taxes RE				122,000	18,548	85,646	86,080	70.2%
Delinquent Tax Personal Property				80,500	5,355	63,284	40,821	78.6%
Penalties - All Property				92,000	2,934	16,857	14,835	18.3%
Interest - All Property				23,000	3,411	12,645	9,488	55.0%
Court Fines				1,125,000	67,423	170,535	380,488	15.2%
State				3,973,184	341,608	2,217,720	1,183,896	55.8%
Designated Use of Fund Balance				3,490,570	0	0	1,002,126	0.0%
EXPENDITURES				ANNUAL BUDGET	OCTOBER ACTIVITY	YTD ACTUAL 10/31/2020	PRIOR FY - YTD Through 10/31/2019	SPENT % YTD
General Government				3,678,530	944,503	1,477,848	783,236	40.2%
Judicial Administration				1,168,378	158,930	379,401	359,160	32.5%
Fire, Rescue, EMS				1,982,715	153,469	628,417	757,925	31.7%
Sheriff's Operations & Jail				4,653,188	557,960	1,418,473	1,446,521	30.5%
Public Works				1,601,331	115,487	425,425	471,763	26.6%
Health & Welfare				870,386	86,824	302,820	263,436	34.8%
Education				8,003,652	710,601	1,359,005	1,844,809	17.0%
Parks Rec & Cultural Enrichment				240,065	57,766	138,533	128,349	57.7%
Planning/Community Dev				2,419,027	101,586	684,327	418,666	28.3%
Debt Service				1,421,641	0	746,833	1,143,145	52.5%

* FYE20 Includes additional month fees in amount of \$536,509

** FYE21 Includes \$973,580 Cares Act Funds

*** FYE21 Includes Cares Act Expenditures

				ANNUAL	OCTOBER	ACTUAL 10/31/2020	PRIOR FY - YTD	Spent %
EXPENDITURES				BUDGET	ACTIVITY	YEAR TO DATE	10/31/2019	YTD
Board of Supervisors				168,117	29,051	66,019	49,493	39.3%
Administration				2,250,973	828,791	1,055,255	396,480	46.9%
IT & Central Acct				38,765	389	22,487	20,852	58.0%
County Attorney				150,000	7,500	35,917	63,963	23.9%
Registrar/Board of Elections				235,334	16,971	75,036	48,968	31.9%
Com of Rev/Reassess				415,046	27,502	89,794	80,146	21.6%
Treas/Lic Bureau				420,295	34,299	133,341	123,335	31.7%
General Government				3,678,530	944,503	1,477,848	783,236	40.2%
Courts				98,305	11,401	28,992	28,162	29.5%
Clerk of Courts				405,958	29,313	121,876	123,901	30.0%
Com Atty/Vic Wit				664,115	118,216	228,532	207,097	34.4%
Judicial Administration				1,168,378	158,930	379,401	359,160	32.5%
Fire/Rescue/EMS				1,663,346	120,078	474,140	684,831	28.5%
Animal Control				319,369	33,391	154,277	73,094	48.3%
Fire, Rescue, EMS				1,982,715	153,469	628,417	757,925	31.7%
Court Sec/Spot/FO/E911				2,724,745	199,350	834,285	791,252	30.6%
Confinement of inmates				1,807,546	333,011	533,171	607,598	29.5%
Crater Crim Justice Aca.				120,897	25,599	51,017	47,671	42.2%
Sheriff's Operations & Jail				4,653,188	557,960	1,418,473	1,446,521	30.5%
Building & Grounds				589,213	46,158	193,573	202,346	32.9%
Envir Inspections				305,668	13,852	48,535	65,315	15.9%
General Works				92,400	7,267	27,327	24,091	29.6%
Convenience Ctrs.				491,550	45,866	153,646	171,540	31.3%
Refuse Disposal				122,500	2,344	2,344	8,471	1.9%
Public Works				1,601,331	115,487	425,425	471,763	26.6%
Health - Outside Agencies				225,534	0	75,197	136,064	33.3%
Com. Support Services - Outside Agencies				140,304	4,706	77,144	88,145	55.0%
Local Contrib to DSS				331,490	70,498	88,113	0	26.6%
Local Contrib to CSA				173,058	11,620	62,366	39,227	36.0%
Health & Welfare				870,386	86,824	302,820	263,436	34.8%
Educ Contrib - Outside Agencies				4,482	982	3,482	2,995	77.7%
Local Contrib to Sch Fd				7,999,170	709,619	1,355,523	1,841,814	16.9%
Education				8,003,652	710,601	1,359,005	1,844,809	17.0%
Library/Cultural - Outside Agencies				204,065	47,766	108,533	103,349	53.2%
Recreational Contrib- Outside Agencies				36,000	10,000	30,000	25,000	83.3%
Parks Rec & Cultural Enrichment				240,065	57,766	138,533	128,349	57.7%
Housing				128,548	10,161	39,014	41,166	30.3%
CDBG Pocahontas Grt				328,985	1,115	3,022	53,696	0.9%
DHCD UNOS Grt				959,650	7,855	17,845	158,784	1.9%
VHDA COVID19 Grt				40,000	95	5,369	0	13.4%
VHDA HUD COVID19 Grt				13,750	3,500	9,192	0	66.9%
Planning/Building/Zoning				494,613	50,860	149,099	136,101	30.1%
Crater Planning Com				9,790	0	4,895	4,895	50.0%
IDA				419,366	28,000	434,866	0	103.7%
Va Gateway Region				21,025	0	21,025	21,025	100.0%
Crater SBDC				3,300	0	0	3,000	0.0%
Planning/Community Dev				2,419,027	101,586	684,327	418,666	28.3%
Debt Service				1,421,641	0	746,833	1,143,145	52.5%
Debt Service				1,421,641	0	746,833	1,143,145	52.5%



Animal Services

**November 19, 2020
Monthly Report**



OFFICE OF PUBLIC SAFETY
CECIL R STAINBACK
ANIMAL SERVICES OFFICER
(434) 246-1044 – FAX (434) 246-6013
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

November 9, 2020

TO: RICHARD DOUGLAS, COUNTY ADMINISTRATOR
FROM: CECIL R. STAINBACK, ANIMAL SERVICES OFFICER
SUBJECT: OCTOBER 2020 MONTHLY REPORT

=====

Enclosed is the OCTOBER 2020 monthly report.

Animal Services Monthly Report: **Animal Services Monthly Report:** Attached is the OCTOBER 2020 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, fourteen (14) canines were rescued, ten (10) canines were returned to owner and zero (0) were adopted, one (1) canine fostered. One (1) canine was euthanized for Liver Failure. This month, thirteen (13) feline rescued, one (1) was adopted and zero (0) fostered. One (1) feline died at shelter.

This month, two (2) equines were rescued.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for October (26.5) Hour**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for October (95.5) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for October (57) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for October (73.5) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for October (15) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for October (17) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in October (20) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in October (3) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in October (5.5) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in October (3) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in October (12) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in October (4.5) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in October (0) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in October (7) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in October (13.5) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in October (0) Hour**

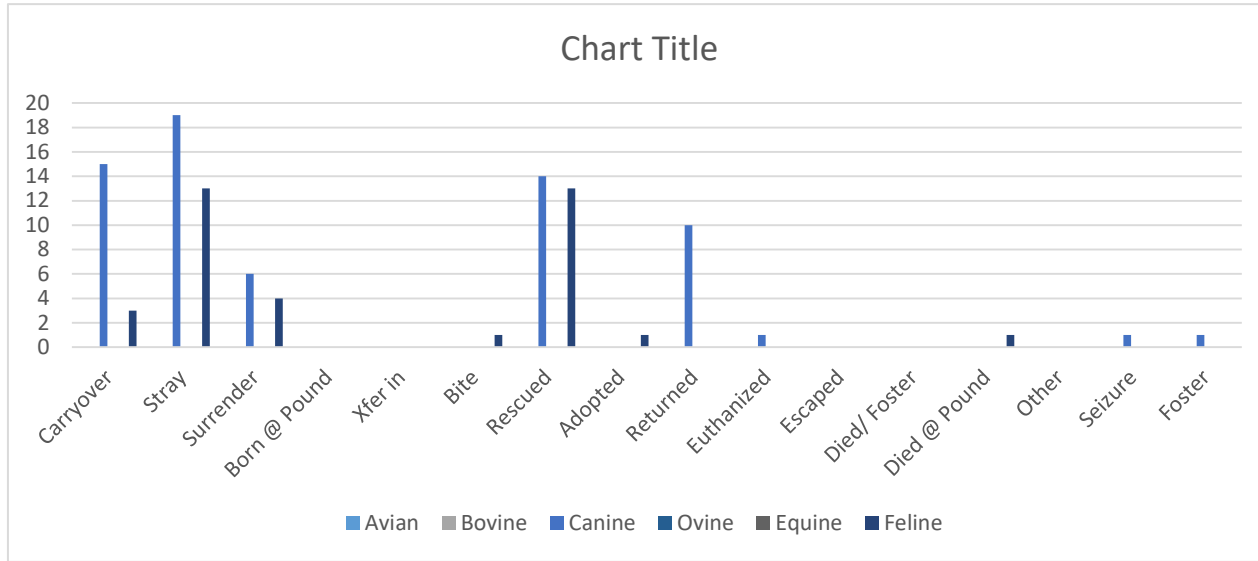
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in October (8.5) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in October (8) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in October (3.5) Hours**

Shelter Related: The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in October (28.5) Hours**

Sussex County Animal Control Monthly Intake Report October 2020



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died/ Foster	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	15	19	6	0	0	0	14	0	10	1	0	0	0	0	1	1
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	3	13	4	0	0	1	13	1	0	0	0	0	1	0	0	0

ACTIVE CASES		CANINE	16	FELINE	6	EQUINE	0								
---------------------	--	--------	----	--------	---	--------	---	--	--	--	--	--	--	--	--

TOTALS	57
MILEAGE	
UNIT 5	1,425
UNIT 6	1,850
UNIT 7	220
TOTALS	3,495.00
SUMMONS	3

Calls

Gas

Diesel

Gas

Canines/Felines Rescued or Transferred

Oct-20
Total of 14 Canines
Total of 2 Equines
Total of 13 Felines

Intake Number	Name	Rescue Organization/Animal Shelter
150-20082201	Chia	Lab Rescue LRCP
151-20082401	Kilo	Surry Animal Shelter
168 - 20100501	Pokey	Richmond Animal Care & Control
169 - 20100502	Drake	Richmond Animal Care & Control
170 - 20100503	Larry	Richmond Animal Care & Control
171 - 20100504	Curly	Richmond Animal Care & Control
172 - 20100505	Moe	Richmond Animal Care & Control
175 - 20101301	Penny	Richmond Animal Care & Control
177 -20101601	Snow	Richmond SPCA
178 - 20101602	Mable	Richmond SPCA
182 - 20102003	Pluto	Richmond SPCA
183 - 20102004	Aurora	Richmond SPCA
184 - 20102005	Clarabelle	Richmond SPCA
186 - 20102201	CallGirl	Lab Rescue LRCP
6 - 20082704	Angel	Central VA Horse Rescue
7 - 20092501	Roadrunner	Central VA Horse Rescue
58-20091602	Hopper	Richmond Animal League
62-20092401	Silk	Richmond SPCA
63 - 20093001	Callie	Richmond SPCA
64 - 20100101	Simba	Isle of Wight Humane Soceity
67 - 20101402	Nippy	Isle of Wight Humane Soceity
68 - 20101403	Tippy	Isle of Wight Humane Soceity
69 - 20101901	Jason	Richmond SPCA
72 - 200102101	Now	Richmond Animal League
73 - 20102102	Then	Richmond Animal League
74 - 20102301	Skye	Richmond Animal League
75 - 20102302	Rocky	Richmond Animal League
76 - 201002303	Chase	Richmond Animal League
77 - 20102601	Chester	Richmond Animal League

Month: October 2020

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1	2	3		3		4.5	1		1.5		1									1		3
2	2.5	4.5		4		4.5		1.5	1	2												1
3			1										1									1
4																						1
5	4	4		2		3			2								3					1
6	1	6	3			5.5			1					2			0.5					1
7		8		1		1	2	2	0.5		1					1				1.5		1
8	2	4		2		2.5		1	1.5			3									1	2
9		6		1		1			1.5		1					2	3			1.5		1
10																						1
11																						2
12																						
13	2	2		2		3		1.5	2.5								2					3
14	0.5	4	1	2		3.5	2.5	1.5					1									3
15	1	6.5		2		3.5	2	1	0.5		1										0.5	
16	2	4	3	1		6	2	1					3			1						
17													2									
18																						
19	3	1	1	2		3.5			1				1						5.5			2
20	2	4	3			3							1	1.5			3					2.5
21		5.5	1			2	1	4	0.5					1						2		
22		5		2		3			0.5							1.5	1					1
23		6	3	1		5.5	1	1	1		0.5											1
24																						
25																						
26		3	3			4	1	1	1		1						1		3			
27	2	4		1		1	0.5	0.5														
28	1	6.5	2	4		7.5			3	1						1.5				1		
29	1.5	2.5					1	1												1	1	
30		3		2		2			1												1	1
31		3	2	2		4	1						3									
Total	26.5	95.5	23	34	0	73.5	15	17	20	3	5.5	3	12	4.5	0	7	13.5	0	8.5	8	3.5	28.5

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

Community Development

Community
Development
Programs



November 19 2020
Monthly Report

Community Development Office Monthly October 2020

Beverly Walkup, Interim Director of Community Development

Economic Development.

- *The Board of Supervisors approved the sale of the Cabin Point property to Gro52 during the Board of Supervisors public hearing on October 15, 2020.*

Community Development/Special Programs Grant Administration

- *The Fairfield Inn site remains under construction.*
- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*

Planning & Zoning

- *The Planning Commission, at its October regular meeting, considered the application of Atlantic Waste Disposal, Inc. for a Conditional Use Permit to expand the existing landfill site, adding approximately 570 acres.*
- *The Board of Supervisors held public hearings on October 15, 2020 to consider the sale of the property on Cabin Point Road, and a Zoning Text Amendment and Conditional Use Permit for Atlantic Waste Disposal, Inc. The Board acted favorably on all three (3) items.*
- *The Board of Supervisors also under old business considered and denied the application of Titan Mid-Atlantic Aggregates, LLC for a sand and gravel operation on 298.93 acres.*
- *Four (4) Zoning Applications were reviewed and approved, including a farm waiver affidavit, a new double-wide on a permanent foundation, a deck addition and a shed.*
- *Two (2) new address assignments were issued for new residential construction.*
- *Two (2) minor subdivision plats were approved creating two (2) new residential lots.*

Erosion & Sediment Control

- *Five (5) E&S projects are active with inspections being made after each rain event.*



MEMORANDUM

DATE: November 9, 2020
 TO: Richard Douglas, County Administrator
 FROM: Bart Nuckols, Interim Planning Director
 SUBJECT: October 2020 - Monthly Report

Please accept this as the October 2020 update for the Community Development Department.

BUILDING ACTIVITY

- October 2020

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
12	11	6	7	47	\$598,777	\$3,950.44

- October 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
15	12	5	5	78	\$603,568	\$4,398.09

- January 2020 – December 2020 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
87	99	42	92	591	\$6,951,245	\$42,085.26





MONTHLY

HOUSING REPORT

“PROMOTING SAFE, SANITARY, DECENT
AND AFFORDABLE HOUSING”

November 9, 2020



MEMORANDUM

TO: Mr. Richard Douglas, County Administrator
FROM: Brenda H. Drew, Housing Programs Coordinator
SUBJECT: Housing Program Report
DATE: November 9, 2020

As always, we are looking forward to continuing our partnerships and programs which promote family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During last month, the following general work tasks were performed:

<i>Task and Training</i>	<i>No.</i>
<i>Annual Inspections</i>	16
<i>Annual Re-certifications</i>	21
<i>Initial Inspection</i>	2
<i>Other Certifications</i>	3
<i>Family Briefings</i>	0
<i>Executing HCV Contracts</i>	2
<i>Certificates of Satisfaction</i>	0
<i>Program Income Housing Rehab projects pending</i>	0
<i>Total HCV applicants living or working in Sussex County</i>	265
<i>Reports Submitted in CAMS</i>	0
<i>Trainig and Meetings Attended</i>	6

Environmental Inspections



November 15, 2020
Monthly Report

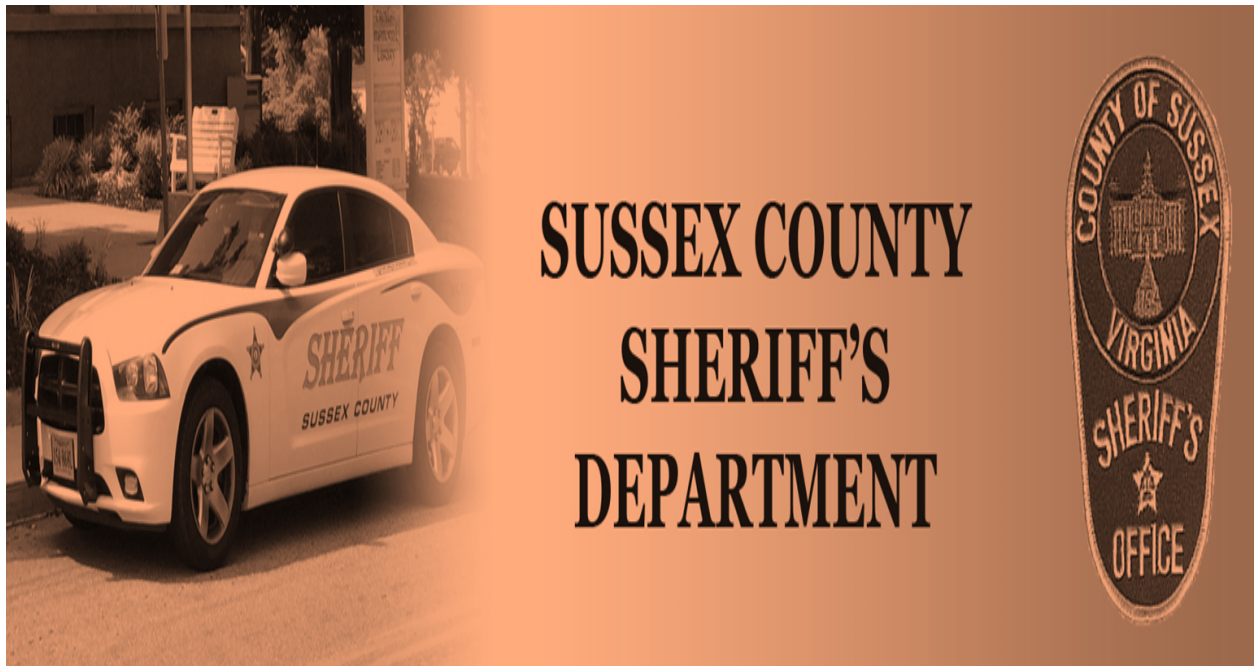
Origin / Material Summary Report

Criteria: 10/01/2020 12:00 AM to 10/31/2020 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
DC	Special Misc-Tons	681.75
Origin Total		681.75
DE	MSWT	13.94
DE	Special Misc-Tons	34.47
Origin Total		48.41
MD	MSWT	678.97
MD	Sludge Indus-Tons	116.54
MD	SludgeIndus-Tons	118.78
MD	Special Misc-Tons	98.88
Origin Total		1,013.17
NC	CDTC	156.01
NC	MSWT	4,459.39
NC	Special Misc-Tons	2,220.24
Origin Total		6,835.64
NJ	Auto Fluff RGC-Tons	23,869.53
NJ	MSWT	15.48
Origin Total		23,885.01
NY	MSWT	62,984.04
Origin Total		62,984.04
PA	MSWT	69.15
Origin Total		69.15
SUSS BUS	MSWT	122.41
SUSS BUS	Sludge Indus-Tons	1,207.19
Origin Total		1,329.60
SUSS RES	MSWT	525.73
Origin Total		525.73
TN	MSWT	10.75
Origin Total		10.75
VA	CDTC	85.12
VA	MSWT	11,505.14
VA	SludgeIndus-Tons	1,810.82
VA	Special Misc-Tons	3,202.97
Origin Total		16,604.05
Totals		113,987.30

Sheriff's Department



Monthly Report

NOVEMBER 19, 2020

BOS Meeting



"ONE FAMILY, ONE MISSION, ONE GOAL"

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

**Sussex County Sheriff's Office Monthly Report
Month of OCTOBER 2020**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	1,228
Fire	1,203
Rescue	314
Animal Control	13
Traffic	974
Town of Wakefield	21
TOTAL	3,753

COURTS

Court:	Days of Court:
Circuit Court	5
General District	11
JDR Court	3

Court:	Judges:
Circuit Court	2
General District	3
JDR Court	2

CIVIL

Type:	Total:
Subpoenas Served	280
Jury Summoned	7
Criminal Warrants	45

DMV Notices	2
Levies	0
TDO	0
ECO	0
Other Civil	118

Fines and Forfeitures	\$81,367.00
Sheriff's Fees	\$472.00
Courthouse Security	\$8,762.60

Total Fuel Used:	3,696 gallons
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JAIL

During the month of OCTOBER 2020, our average daily population was 43.27 inmates. The jail booked in 34 individuals during OCTOBER.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	37 inmates, having been confined a total of 707 days.
Sentenced Misdemeanant	11 inmates, having been confined a total of 102 days.
Sentenced Felons	17 inmates, having been confined a total of 489 days.
Others	5 inmates, convicted but not sentenced.
Weekenders	7 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	4
Medical	5
Juvenile	0
Road Crew	0
TDO	0
TOTAL	9

Richard Douglas

From: Louise Brucato
Sent: Monday, October 19, 2020 10:22 AM
To: Richard Douglas
Subject: Maximum Carryover of Leave

Good Morning,

As the end of the year approaches, employees have been notified to monitor their leave closely so as not to lose any at the end of the year due to the maximum carryover limits. Due to COVID-19 and the telework option, many employees have not used their annual/vacation leave and will forfeit many hours if not used by the end of the year. Please note this will affect those employees under County Administration and the Sheriff's Department, which follow county leave policies. Per your request, I am sending this email to request that these employees be allowed to carryover their annual/vacation leave into the next year. Please also note that the Sheriff's Department usually request an extension on their holiday and compensatory leave until April 1st.

Please let me know if you have any questions or need additional information.

Thank you,
Louise Brucato
Payroll Clerk
Sussex County
(434)246-1004

Sussex Courthouse
Volunteer Fire Department

Post Office Box 1363
Sussex, Virginia 23884

Mr. Reid Foster, Public Safety Coordinator
Sussex County
P O Box 1397
Sussex, Virginia 23884

Dear Reid:

The Sussex Courthouse Volunteer Fire Department is requesting that the County sign over and return the title to our 1988 Ford Brush truck to our Fire Department. This vehicle was purchased by the Fire Department with Fire Department funds, and titled in the name of the County for insurance purposes.

Once the signed title is given to the Fire Department, the County can remove insurance on the vehicle and the Fire Department will add it to our policy.

Thank you,



J. Wyatt Cox, Chief
Sussex Courthouse Vol. Fire Dept.

Courthouse Fire Station
Paving
Budget Amendment

Submitted by
G. Reid Foster
Public Safety Coordinator

3 Quotes included
November 19, 2020

E. C. Renner Concrete LLC

20055 Walkers Mill Rd
Jarratt, VA 23867
804-894-0264 or 434-246-4082
jcrennerconcrete@gmail.com

Estimate

Date	Estimate #
9/24/2020	20-3040R

Name / Address
Sussex County Fire Department Wyatt Cox



Item	Description	Total
Concrete	<p>REVISED Estimate to reflect all concrete at 8"</p> <p>Demolition asphalt and replace with concrete: 50' x 46' x 8" 18' x 50' x 8"</p> <p>Undercut existing subgrade and place 4" compactible fill Place and broom finish 4000 psi concrete with wire mesh reinforcement and cut control joints</p> <p>Fill \$2,100 Wire \$750 Concrete \$14,500 Concrete pump truck \$1,000 100' Driveway pipe \$2,200 Labor, equipment, overhead, and profit \$13,400</p> <p>Estimate does not include hauling or disposal of debris. Estimate is good for 60 days. 50% is due at onset of construction and the balance is due 15 days after completion.</p>	33,950.00
Total		\$33,950.00

RICKMOND GENERAL CONTRACTING, INC.

***Post Office Box 160
Wakefield, Virginia 23888
757-899-3409
757-899-2333 Fax***

November 12, 2020

Mr. Reid Foster
Public Safety Coordinator
Sussex County

Re: Sussex County Fire Department
Slab on Grade
Sussex, VA

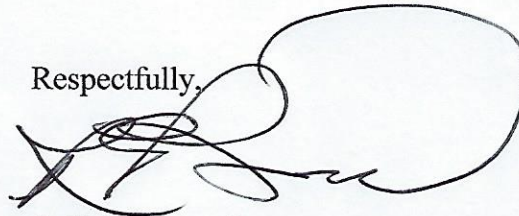
Dear Mr. Foster:

We are pleased to quote the above referenced project as follows:

- A. Excavate and remove asphalt.
- B. Excavate and remove from site approximately 1.0' of base material.
- C. Backfill with 6" of 21A stone. Compact and grade site.
- D. Form, install rebar and pour 8" of 3500 PSI concrete, as per drawing.
- E. Broom finish concrete.

This work to be performed for \$43,667.00.

Respectfully,



R. E. Rickmond
President

Accepted by:

_____ Date

Perkinson Construction, LLC

5500 Prince George Drive
PO Box 609
Prince George, VA 23875
804-452-3400 Fax 804-452-0404



<i>Proposal Submitted To:</i> Reid Foster	<i>Phone:</i> 804-691-2582	<i>Date:</i> 11/9/20
<i>Street:</i>	<i>Job Name:</i> Sussex Volunteer Fire Department	
<i>City, State, and Zip Code</i>	<i>Job Location:</i> Sussex, VA	
<i>Architect or Engineer</i> Civil Plan by: KLF Engineering	<i>Date of Plans:</i> 10/7/20	

We hereby submit specifications and estimates for:

PERKINSON'S SCOPE OF WORK

I. MOBILIZATION

1. Mobilize Perkinson Construction's equipment

II. CLEARING & DEMOLITION

1. All demo debris to be disposed offsite
 - Saw cut existing asphalt – 235 LF
 - Demo existing asphalt entrance – 372 SY
 - Remove existing 15" RCP entrance culvert – 70 LF

III. EARTHWORK – (For Perkinson's Work Only)

1. Excavate all cut for subgrade
2. Haul excess cut offsite and dispose – 100 CY
3. Grade for all structural areas to subgrade
4. Grade for grass area finished grades and re-spread up to 4" topsoil
5. Fine grade all structural and non-structural areas by mechanical means only
6. Fine grade pavement area
7. Import and place 4" +/- of topsoil in grass areas and rough grading by mechanical means only, no handwork, etc. – 30 CY
8. Seed and straw disturbed grass areas – 1 time only

Note: No Maintenance of any area once on grade from acts of God or disturbance by others.

IV. STORM SEWER

1. Storm sewer installed per VDOT specifications
 - 18" RCP culvert pipe with standard pipe bedding – 112 LF
 - 4" SDR-35 roof drain leader pipe – 98 LF
 - All excavated trench material to be used for backfill

Note: Roof drain leader pipes to be day lighted into existing ditch

V. CONCRETE

1. Install 6" VDOT 21-b sub base stone – 125 TN
2. 8" 3500 PSI concrete paving with #4 rebar mat per plan – 372 SY

Base Bid:

\$70,980.00

VI. EXCLUSIONS:

Fees, permits, bonds, & inspections
Soils reports & tests
Geotechnical testing
Concrete testing
Undercut of existing soils
Soil additives
Removal or relocation of existing utilities not listed above
Any additional work not listed above

We hereby propose to furnish material, labor, equipment and supervision to perform work in accordance with the above referenced plans

Payment to be made as follows:

PROGRESS PAYMENTS. Beginning with the first month after the commencement of work, Contractor shall submit for Owners approval a payment request ("Application for Payment" or "Application") A1A form G702/G703, for all Work performed as of the date of the Application. The Application shall conform to the approved Schedule of Values and the quantification of Work performed as determined by Contractor and agreed to by the Owner as of the end of the period covered by the Application. Payment to contractor shall be made no later than 30 days from submission date of AIA. Invoices and/or statements are subject to late fees and finance charges of 1.5% monthly, 18% annually.

All material is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control, and no damages will be assessed for such delays. If legal action is required this agreement is to be governed by and construed under the law of the State of Virginia, without regard to its conflicts of law provisions. That parties further agree that all disputes shall be resolved exclusively in state or federal court in the County of Prince George, VA. Any fees, court costs, attorney costs, or other charges related to pursuing legal actions will be added to any outstanding balances.

Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

If you have any questions regarding this proposal please do not hesitate to call.

Authorized Signature: Dan Case
Project Estimator

Note: This proposal may be withdrawn by us if not accepted within **30** days

Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted By: _____

Print Name: _____

Title: _____

Date of Acceptance: _____

BOARD ACTION FORM

Agenda Item: Presentation #3.01

Subject: VDOT Update – Jerry Kee, Assistant Residency Administrator

Board Meeting Date: November 19 2020

=====

Summary: Jerry Kee with VDOT (Franklin Office) will present an update on VDOT projects in Sussex County.

Attached for your review is a summary of two current projects that require some consideration. Please note that staff is working with the County Attorney to assist with the steps necessary to complete the Carver Lane project in Wakefield.

No action requested at this time.

The Board of Supervisors and VDOT will begin working on the upcoming Secondary Six Year Plan in the next couple of months. Below I have listed some items that need to be addressed before the new plan is passed by the board.

1. In 2019, Route 635 (Steele Bridge Road) was removed from the Six Year Plan at the request of the Board of Supervisors. At that time, no other road was selected to replace Route 635 in the plan. During a later Board Meeting Route 609 (Gray Road) was requested, but during our review it was noted that the traffic count did not meet the minimum of 50 vpd to qualify for the unpaved road funds. The newest traffic count is only 30 vpd.

The following is a list of the routes that do qualify for funding under this program:

Route	Road Name	From	To	Traffic Count
604	Chinquapin Road	606	621	90
611	Mill Path Road	609	610	70
632	Hunting Quarter Road	609	610	90
636	Longevity Road	626	40	80
640	Cabin Stick Road	637	626	70

Route 735 UPC# 107435

2. The status of Glyndon and Carver Lane

We need recorded plats and documentation for right of way acquisition before the roadway can be taken into the system. VDOT has funding available and are ready to initiate construction as soon as the final documentation has been received from the county.

BOARD ACTION FORM

Agenda Item: Presentation #3.02

Subject: Solid Waste Management Recommendation – Scott Bost, Major Hall, Jason Williams

Board Meeting Date: November 19 2020

=====

Summary: The Board of Supervisors will receive recommendations and updates related to solid waste collection and management from the following individuals:

- Scott Bost (Smith Gardner): recommendations on solid waste operations
- Major Terri Hall (GardaWorld Security Services): update on convenience center operations
- Jason Williams (Waste Management): update on landfill operations and recycling

The Interim County Administrator tasked Smith Gardner with reviewing all aspects of Sussex County's solid waste operations and staffing. The report is attached for your review.

Please note that Mr. Bost has agreed to serve as the Director of Environmental Inspections on an interim basis, to further determine specific tasks and responsibilities of County landfill staff, and to assist with the other aspects of solid waste collection.

Staff has been working with Major Hall to improve the overall operations of the County's convenience centers managed by GardaWorld, including assuring that only appropriate solid waste is collected at the centers. In addition, staff has been working with Major Hall and Waste Management to add bulk waste collection at the convenience centers.

No action requested at this time

May 28, 2020

Mr. Larry Hughes
 Interim County Administrator
 PO Box 1397
 Sussex, Virginia 23884

**RE: Waverly Landfill – Sussex County, Virginia
 Review of Solid Waste Management Operations**

Dear Larry:

This letter summarizes Smith Gardner, Inc.'s (S+G's) observations and recommendations from our May 12-14, 2020 site visit to the Sussex County, Virginia solid waste management facilities, which included the County's landfill and convenience center sites. The purpose of the site visit as outlined in our proposal¹ was to review facility operations, records and reporting and overall County staff function and provide our recommendations for the County's consideration for improving overall County oversight and environmental staff function. S+G's recommendations are summarized first and followed by more detailed observations, which provide basis for our recommendations and/or supplement our findings.

RECOMMENDATIONS

The following table presents S+G's recommendations based on the observations from our site visit. The recommendations have been categorized based on the urgency of each action item (immediate, near term and long term).

OBSERVATIONS REQUIRING ACTIONS FROM THE COUNTY	Immediate	Near-Term	Long-Term
LANDFILL MONITORING AND RECORD KEEPING			
Develop and implement a records management system to ensure review of all pertinent records	X		
Begin recording all daily inspections using the daily site, ground and facility inspection record	X		
Maintain all daily logs, inspections and correspondence	X		
Repair or replace the current computer in the County's landfill office		X	
CONVENIENCE CENTER PROGRAM			
Repair all camera monitoring systems to allow remote site monitoring		X	
Review possible options for reducing operating hours and/or days to help lower operational costs			X

¹ Proposal for Review/Operations Analysis Services, Between Sussex County, Virginia and Smith Gardner, Inc. Dated April 21, 2020

OBSERVATIONS REQUIRING ACTIONS FROM THE COUNTY	Immediate	Near-Term	Long-Term
Deliver electricity to the two (2) convenience center sites without permanent power to avoid the continued long-term use of generators		X	
COUNTY ENVIRONMENTAL STAFF			
Complete the hiring process for a new Director	X		
Provide appropriate training and performance evaluations for all staff	X	X	
Consider consolidating the Senior Environmental Inspector and the Environmental Inspector into one (1) position			X

OVERVIEW

The County’s Environmental Inspections Department oversees solid waste management within the County, which includes periodic oversight of the County’s Solid Waste Management Facility and other solid waste services throughout the County including solid waste convenience centers.

MSW Landfill

The County’s Solid Waste Management Facility is managed and operated by Atlantic Waste Disposal, Inc. (a wholly owned subsidiary of Waste Management, Inc.) and is located outside of Waverly, Virginia off of Highway 460. The landfill facility is an industry standard Subtitle D Municipal Solid Waste (MSW) Landfill, which accepts approximately 6,000 tons per day (TPD) of MSW. Approximately 75 percent of MSW is received by rail and the rest is received by “over the road” (OTR) trucks, which include both local haulers and regional haulers. At the current disposal rate the landfill has a number of planned expansions, which will provide disposal capacity for an estimated 65 years.

Solid Waste Convenience Centers

The County’s Convenience Center program includes a network of eight (8) solid waste convenience centers located throughout the County. The following is a list of each site and site address:

- Courthouse (Drop Site - 15187 Courthouse Rd. Sussex, VA 23884
- Homeville Convenience Center - 11419 Old Forty Rd. Waverly, VA 23890
- Jarratt Convenience Center - 22207 Andrews Rd. Jarratt, VA 23867
- Peters Bridge Convenience Center - 26084 Peters Bridge Rd. Waverly, VA 23890
- Reed Road Convenience Center - 9526 Reed Rd. Stony Creek, VA 23882
- Stony Creek Convenience Center - 13088 Parham Ln. Stony Creek, VA 23882
- Wakefield Convenience Center - 10243 General Mahone Hwy. Wakefield, VA 23888
- Waverly Convenience Center - 6125 Georgetown Rd. Waverly, VA 23890

The operating hours for all sites are Monday through Saturday 7 AM to 7 PM and Sunday from 1 PM to 7 PM. The sites are managed by a contracted security company, not County staff. All hauling of waste from the centers is performed by Waste Management.

Mr. Larry Hughes
 May 29, 2020
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Figure 1 shows the location of each convenience center within Sussex County.

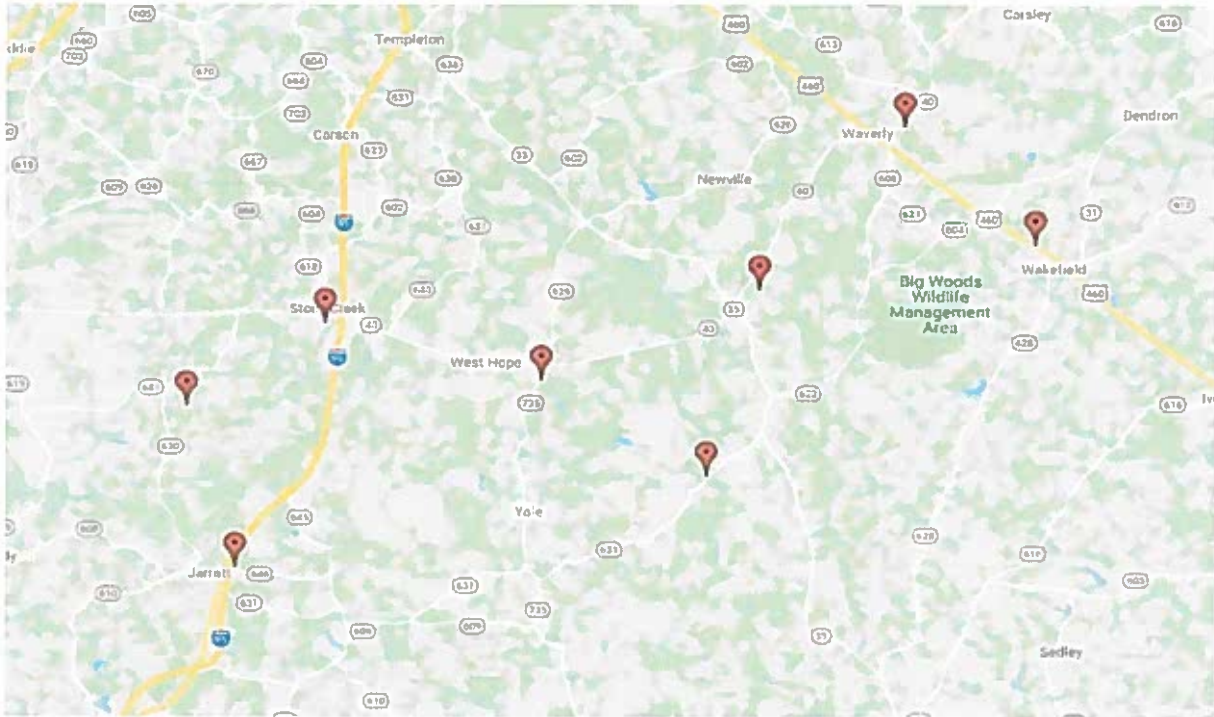


Figure 1 - Sussex County Convenience Center Location

ATLANTIC WASTE DISPOSAL

S+G conducted a site visit and facility inspection of the Atlantic Waste Disposal facility, where we met with Waste Management's Senior District Manager, Jason Williams. Mr. Williams is responsible for the operations of Atlantic Waste Disposal, Inc. During the site meeting S+G reviewed all applicable site records and toured the facility with Mr. Williams.

Records Review

The following records were reviewed for completeness and consistency:

- Current Solid Waste Management Permit²
- Current Facility Operations Plan
- Periodic Tonnages (Daily, Monthly and Annually)
- Periodic and Cumulative waste density
- Leachate Generation and Disposal Records
- Landfill Gas (LFG) Monitoring Probes and Monitoring Data
- Groundwater Monitoring Data
- Climatological Data
- NPDES Monitoring, Analysis and Reporting
- Title V Reporting

² Atlantic Waste Disposal, Inc. Landfill, Sussex County, Virginia, Solid Waste Permit No. 562.

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Based upon our review, all records appeared to be complete, current and in compliance with the Solid Waste Permit and other facility operating permits.

Facility Tour and Inspection

Mr. Williams provided S+G with a windshield tour of the entire facility, including access points, the active MSW disposal area, leachate management facility and other ancillary facilities. Based on S+G's observations, the facility appeared to be in compliance with the facility operations plan. Photos taken during the site tour are provided in the photographic log included in Attachment A.

Attachment A - Photo 1 – Disposal Area shows the active disposal area. As shown, there is a defined edge of waste/edge of soil cover depicting a clear boundary between the current day's waste placement and the previous day's operational cover placement. As shown, the waste appears well managed as demonstrated by a well compacted/smooth waste surface. This provides several benefits, including:

- a smooth and continuous top of waste allows efficient and effective operational cover placement;
- complete compaction of the waste mass helps prevent differential settlement in the current disposal area and future overlying areas; and
- a smooth/well compacted waste surface helps reduce leachate generation resulting from stormwater infiltration.

Other good practices shown by the photo include the recent seeding application to the landfill sideslopes and an operational cover stockpile within the vicinity of the active disposal area.

Attachment A - Photo 2 – Access Road shows the access roads, which were well graded and constructed using all-weather material and periodically watered for dust control. The photo also shows the sites effective litter management (e.g. little to no windblown debris along the roadway or litter control fence). In the distant background, the recent seeding application is clearly visible.

Waste Density and Equipment Analyses

Atlantic Waste Disposal's operations team performs a field survey on a quarterly basis to ascertain the periodic compaction rate. This is a good practice that allows the team to make operational adjustments throughout the course of operations to provide more efficient waste placement. Facility records showed the periodic density (i.e. compaction rate) to be between 1,600 and 1,800 pounds per cubic yard, which is above normal industry standard. Considering the size of the facility, high waste densities are expected to continue due to normal waste settlement.

In addition to the periodic density checks, the operations team also performs periodic heavy equipment analyses. In this program, each piece of heavy equipment used for waste placement such as a compactor or a bulldozer has its performance and waste handling capacity measured against the current incoming waste stream. This ensures 1) the machine

Mr. Larry Hughes
May 29, 2020
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is not being over utilized causing premature equipment wear or 2) the machine is not being underutilized resulting in inefficient operations.

Facility Review with County Staff

Following S+G's initial records review and site tour, the County's Senior Environmental Inspector, and the Environmental Inspector joined S+G and Mr. Williams to review facility records. The meeting was conducted in the conference room of the Waste Management administration offices. There, all pertinent records were reviewed to bring awareness to the County staff as to the type of record (such as tonnages, environmental monitoring, permits, operations plans, etc.), record location, collection frequency, and the entity responsible for collection and compilation.

S+G provided County staff with a record monitoring framework, which is a binder with tabbed sections used to store vital facility records, including the landfill permit, landfill operations plan, inspection records, etc. This tool, when used correctly, will require County staff to verify the continued compliance of Waste Management's records and reporting. Records management is included as a Job Function/Essential Task in the job description for each County staff position. Inspection of County staff records indicate that records management has not been occurring. County staff need to immediately develop and follow a records management system to ensure all functions as summarized in the record monitoring framework are being accounted for.

The only record maintained by County staff was load inspection paperwork. This is the process where County staff inspects incoming loads for prohibited waste. Although, it has been a substantial amount of time since any prohibited item was found in the waste stream, and although Waste Management staff are completing their own waste screening, the landfill customer base continues to be comprised of local private haulers and other exporters of waste, which require the County to continue to monitor a portion of the incoming loads through the random waste screening process. County staff should be diligent in this task, ensuring it is performed safely, in harmony with waste disposal operations and in compliance with the section of the approved operations plan detailing the waste inspection program. At the conclusion of the meeting, County staff were provided a basic daily inspection form/checklist (DAILY SITE, GROUNDS, FACILITY INSPECTION RECORD) to assist in facility inspections. That form is included in **Attachment B**.

Following review of facility records, S+G, the County staff and Mr. Williams performed a complete site tour and inspection using the DAILY SITE, GROUNDS, FACILITY INSPECTION RECORD as a guide. Upon the conclusion of the tour/inspection, County staff was instructed on the need and procedure for proper file maintenance of all daily logs, inspections, and correspondence. S+G also took this time to review the County's on-site office. Although the County had ample file storage space County staff did not have a functioning computer or printer in their office. S+G recommends the County resolve this issue as soon as possible in order for the staff to fully perform their required duties and maintain contact with County management.

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CONVENIENCE CENTER OPERATIONS

Facility Inspection

S+G staff visited the convenience centers and found all the centers to be clean and well maintained, with appropriate signage clearly displaying the facility operating hours. During the time of the site visits, the centers were also observed to have ample disposal capacity for citizens. This is important as the County continues to strive to provide a positive, convenient experience for the customers.

All centers appeared to be safely operated and no overt deficiencies were noted. The centers also have appropriate facility security, which includes chain link fence along the site boundary and a locking gate at the entrance. All centers are equipped with cameras to provide remote monitoring of the site and container capacity, although several sites did not have working cameras and no one was monitoring the sites with functioning cameras. S+G recommends all cameras be brought back online into working order and the County work with Waste Management to ensure that all sites are being properly maintained through the site camera system.

As shown in Figure 1, the convenience centers are generally well-spaced throughout the county. However; many of the sites are underutilized. S+G determined through customer counts, several of the sites see less than 10 customers per day. It is recommended the County consider reducing the hours at these centers or alternating operational days with the closest center to gain efficiency in operations as well as a reduction in operating costs.

S+G also noted during our site visits that two of the centers did not have permanent power and instead were powered using a portable generator. The generator is fueled each day by the County Senior Environmental Inspector. S+G understands that the County is currently working to secure a permanent power source for these centers. This is recommended as the optimum solution as it would eliminate the need for daily fuel delivery from County staff.

COUNTY STAFF ANALYSIS

The County's Environmental Inspections Department oversees all County solid waste management, including periodic observations at the Atlantic Waste Disposal Site. The department is comprised of three positions:

1. Director of Environmental Inspections (vacant);
2. Senior Environmental Inspector; and
3. Environmental Inspector.

The County is currently advertising for the Director position. It is recommended the County continue and fill this position, along with making the necessary staff adjustments as noted below.

The job description for each position is included in **Attachment C**.

Mr. Larry Hughes

May 29, 2020

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During S+G's review of staff and staff functions, it was noted that the positions of Senior Environmental Inspector and Environmental Inspector are virtually identical in the listed job duties/tasks/education/skills/experience sections on the pertinent job description. The one significant difference between the two positions is the Senior Environmental Inspector has the ability to supervise and train the Inspector as well as prepare a work schedule. Although the two positions are nearly identical, the staff are performing separate functions, which are not explicitly described within their respective job descriptions.

Based on our conversations with the current staff, S+G determined several items that need immediate attention:

1. Staff have not received any training regarding their job duties;
2. Staff have not received a performance evaluation in more than ten years (this task is essential to continue to develop the workforce or identify deficient employees);
3. Staff have never reviewed their job description.

These items are usually managed by the County Human Resources. Should this not be an available resource for the Environmental Inspections staff, it is recommended these tasks be fulfilled by the Director and all milestones such as training and performance appraisals be reported to County Administration.

Currently, the Senior Inspector delivers fuel to the convenience centers daily and while at each site checks for site needs and problems or situations that may need County attention. Once complete the Senior Inspector drives the County vehicle home each night without reporting back to the landfill office. S+G recommends that only staff with either a first responder or on-call roll should ever take a County vehicle home and that the current practice cease immediately. Making this change would provide an immediate fuel savings for the County.

The Inspector reports to the landfill each morning where he begins his inspection process for the landfill. Conducting a thorough inspection of the landfill and surrounding areas, reviewing applicable records and completing appropriate paperwork and logs should take no more than three to four hours to complete.

S+G believes that one (1) staff member could perform the landfill and convenience center inspections and that the County could consider combining the Senior Inspector and the Inspector positions with the resulting one position reporting to the Director. S+G understands the difficulty of local governments in obtaining additional personnel and that once obtained should be relinquished only if absolutely necessary. However; this would result in significant savings for the County.

SUMMARY AND CONCLUSIONS

MSW Landfill

The Atlantic Waste Disposal landfill as operated by Waste Management is being operated at a level commensurate with industry standards; facility staff are maintaining all required

Mr. Larry Hughes
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records and reports; and all pertinent permits and operation plans are current and approved. Records indicate no prohibited or banned items have been detected in the waste stream in several years. This indicates that the initial waste screening at the waste generator has been effective in preventing prohibited items. Waste Management staff are also performing minor tasks such as frequent land surveys and the equipment analysis, which will help lengthen the life of the facility thus ensuring long term effective waste disposal at this site.

Convenience Centers

The County's convenience centers are being managed and operated effectively. Although there are several cost saving measures that can be taken, such as reviewing operational hours and staff allocations, the overall site provides convenient access to Sussex County customers and are clean and safe.

County Staff Analysis


The County staff in charge of monitoring the day-to-day activities at the landfill and convenience centers were not fully aware of their complete job responsibilities. S+G has provided a copy of these responsibilities in **Attachment C** and recommends that each staff member review these responsibilities. Additionally, staff should begin keeping complete monitoring records as discussed during the site visit and start populating the record monitoring framework with appropriate forms and inspection logs. Providing daily inspections of the facilities, developing complete inspection logs and reviewing and filing the appropriate periodic monitoring records, staff will become more aware of the day-to-day activities and will become more knowledgeable of the facility and their own responsibilities.

S+G appreciates the opportunity to support Sussex County and their solid waste management facilities. Should you have any questions or need any additional information, please contact us at your earliest convenience.

Sincerely,
SMITH GARDNER, INC.

DocuSigned by:

D. Scott Bost
Management Consultant
dscottbost@yahoo.com

DocuSigned by:

Stacey A. Smith, P.E.
Senior Engineer, ext. 127
stacey@smithgardnerinc.com

Attachments

Attachment A

**Photograph Log
Landfill and Convenience Center Site Inspection**

**Summary Report
Sussex County Solid Waste Management
Sussex County, Virginia**

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Client Name: Sussex County, Virginia		Site Location: Atlantic Waste Disposal (Waverly, VA)	Project No.: Sussex 20-1
Photo No.: 1	Date: 5/13/20		
Direction Photo Taken: West Side of the East			
Description: Active working face/operational soil cover boundary with cover soil stockpile in the background			

Photo No.: 2	Date: 5/13/20		
Direction Photo Taken: West Side looking south/west			
Description: Perimeter access road, wet to control dust and void of litter			

Client Name:
Sussex County, Virginia

Site Location:
Peters Bridge Road Convenience Center Site

Project No.
Sussex 20-1

Photo No.
3

Date:
5/13/20

Direction Photo Taken:

Description:

Site showing security fence and gate and attendant building.



Photo No.
4

Date:
5/13/20

Direction Photo Taken:

Description:

Container disposal area



Client Name: Sussex County, Virginia	Site Location: Waverly Convenience Center	Project No. Sussex 20-1
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Photo No. 5	Date: 5/13/20
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Direction Photo Taken:
South

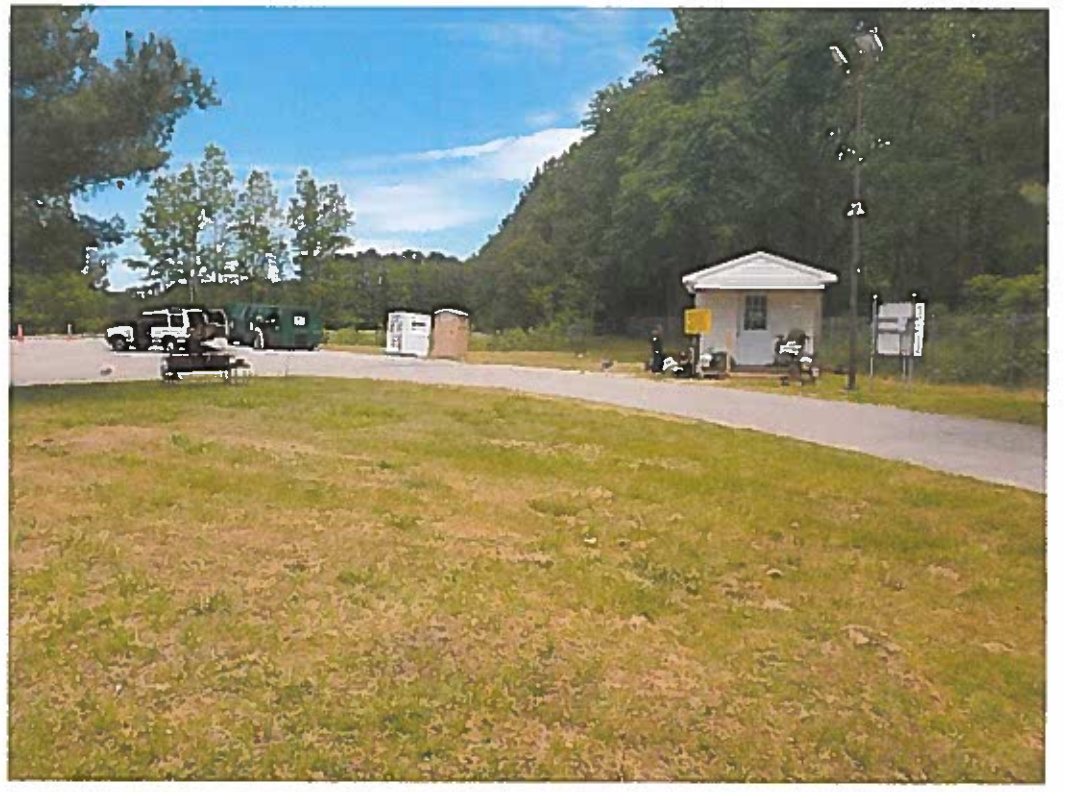
Description:
Convenience Center access with containers in the distance.



Photo No. 6	Date: 5/13/20
-----------------------	-------------------------

Direction Photo Taken:
South

Description:
Convenience Center general layout





PHOTOGRAPHIC LOG

Client Name:
Sussex County, Virginia

Site Location:
Wakefield Convenience Center

Project No.
Sussex 20-1

Photo No.
7

Date:
5/13/20

Direction Photo Taken:

East

Description:

General convenience center layout from facility entrance showing access and containers



Attachment B

Sample Daily Inspection Log

**Summary Report
Sussex County Solid Waste Management
Sussex County, Virginia**

SUSSEX COUNTY

ATLANTIC WASTE DISPOSAL

DAILY SITE, GROUNDS, FACILITY AND INSPECTION RECORD

DATE _____ TEMP _____ WEATHER _____

SUSSEX COUNTY STAFF _____

SITE SECURE COMPLIES YES _____ NO _____ (DEFICIENCY NOTED _____)

DAILY COVER COMPLIES YES _____ NO _____ (ACTIONS TAKEN _____)

LANDFILL FACILITY ROADS COMPLIES YES _____ NO _____ (ACTIONS TAKEN _____)

BLOWING LITTER COMPLIES YES _____ NO _____ (ACTIONS TAKEN _____)

SIDE SLOPES (LEACHATE BREAKOUTS, EROSION, EXPOSED GARBAGE, ADEQUATE VEGETATION)

 COMPLIES YES _____ NO _____ (DEFICIENCY NOTED _____)

FUGITIVE ODOR EMISSIONS DETECTION YES _____ NO _____ (LOCATION _____)

SEDIMENT PONDS COMPLIES YES _____ NO _____ (LOCATION _____)

VECTORS COMPLIES YES _____ NO _____

GENERAL COMMENTS OR OTHER DEFICIENCY/NON-COMPLIANCE SITUATION

Attachment C

**Environmental Staff
Job Description**

**Summary Report
Sussex County Solid Waste Management
Sussex County, Virginia**

DIRECTOR OF ENVIRONMENTAL INSPECTIONS

The County of Sussex Virginia is accepting applications for the position of Director of Environmental Inspections. Work involves managing and coordinating operation of the landfill, convenience centers, refuse collection, disposal program and recycling activities; overseeing the closure and post closure care requirements and activities to monitor and maintain the closed landfills; ensuring landfill operations are in compliance with state and federal requirements; reviewing and/or preparing various reports and records such as daily operation and recycling information; serving as liaison with any firm operating or otherwise involved with the County landfill; assessing equipment needs and making recommendations on equipment purchases; attending seminars and technical training to maintain knowledge and certification of solid waste regulations; promoting and ensuring proper employee training and compliance with County safety program and departmental safety procedures; ensuring that all equipment, materials and work conditions are adequately maintained to prevent accidents; reviewing monthly invoices and statements for solid waste operations for accuracy and approving for payment; directing and supervising employees within assigned areas of responsibility; evaluating personnel; overseeing the preparation and submission of departmental overall budget, monitoring and controlling expenditures within budget parameters; assisting the County Administrator in implementing initiatives and directives of the Board of Supervisors; assisting the County Administrator in establishing policies and procedures for assigned areas of responsibility; participating on staff management teams and committees as appointed by the County Administrator; planning, developing and executing long range solid waste and recycling programs according to anticipated growth, future interest and needs; preparing detailed monthly reports for the Board of Supervisors and County Administrator; responding to citizens' questions and complaints as needed; performing code enforcement for the County's Solid Waste Ordinance; developing, maintaining and administering County Solid Waste Management Plan, Conditional Use Permit and Contract and Ground Lease Agreement; must attend Board of Supervisors meetings.

Bachelor's degree (preferably in civil engineering, environmental science, biology, chemistry or related field) supplemented by technical training in solid waste disposal, landfill management or related fields; extensive experience in the management of solid waste operations which shall have included supervisory experience; at least five (5) years of related experience or any equivalent combination of acceptable education and experience providing the knowledge, abilities and skills cited above. Other duties as assigned.

Possession of a valid and appropriate driver's licenses issued by the Commonwealth of Virginia; must possess state registration as a "Certified Manager of Landfill Operations" or obtain Class I certification within 6 months.

SENIOR ENVIRONMENTAL INSPECTOR

GENERAL DEFINITION OF WORK: FLSA Status: Non-Exempt Performs difficult skilled work in the inspection of solid waste and landfill sites for compliance with various environmental protection codes and ordinances; does related work as required. Work is performed under general supervision. Supervision is exercised over subordinate personnel.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Preparing and assigning work schedules; supervising and participating in the inspection of solid waste and landfill sites for hazardous and/or regulated wastes, preparing and maintaining records and files.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Inspects wastes entering the landfill for hazardous or regulated wastes.*
- Inspects wastes brought in by contractors.*
- Inspects County dumpsters.*
- Checks the County recycling drop-off centers for unacceptable wastes.*
- Inspects around the landfill cells and working face for leachate and gas leaks.*
- Records inspection data.*
- Maintains appropriate records and files.*
- Prepares and assigns work schedules.*
- Trains new employees.*
- Performs related tasks as required.*

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of hazardous and waste management facility operations; thorough knowledge of solid waste related environmental codes and ordinances; thorough knowledge of legal procedures related to the enforcement of ordinances and codes; ability to plan, train and supervise the work of others; ability to prepare and maintain accurate records and files; ability to establish and maintain effective working relationships with associates and the general public.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school and some experience in waste management.

PHYSICAL REQUIREMENTS:

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires climbing, balancing, stooping, crouching, standing, and walking; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, night vision, peripheral vision, operation of motor vehicles and

equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards and atmospheric conditions. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

SPECIAL REQUIREMENTS:

Possession of an appropriate driver's license valid in the Commonwealth of Virginia.

ENVIRONMENTAL INSPECTOR

GENERAL DEFINITION OF WORK: *FLSA Status: Non-Exempt Performs intermediate skilled work in the inspection of solid waste and landfill sites for compliance with various environmental protection codes and ordinances; does related work as required. Work is performed under general supervision.*

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Inspecting solid waste and landfill sites for hazardous and/or regulated wastes, preparing, and maintaining records and file.

[These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.]

- *Inspects wastes entering the landfill for hazardous or regulated wastes.*
- *Inspects wastes brought in by contractors.*
- *Inspects County dumpsters.*
- *Checks the County recycling drop-off centers for unacceptable wastes.*
- *Inspects around the landfill cells and working face for leach-ate and gas leaks.*
- *Records inspection data.*
- *Maintains appropriate records and files.*
- *Performs related tasks as required.*

KNOWLEDGE, SKILLS AND ABILITIES:

General knowledge of hazardous and waste management facility operations; general knowledge of solid waste related environmental codes and ordinances; general knowledge of legal procedures related to the enforcement of ordinances and codes; ability to prepare and maintain accurate records and files; ability to establish and maintain effective working relationships with associates and the general public.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school.

PHYSICAL REQUIREMENTS:

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires climbing, balancing, stooping, crouching, standing, and walking; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal 1spoken word levels; visual acuity is required for depth perception, color perception, night vision, peripheral vision, operation of motor vehicles and equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards and atmospheric conditions. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

BOARD ACTION FORM

Agenda Item: Presentation #3.03

Subject: Election Update – Bill Jenkins, General Registrar

Board Meeting Date: November 19 2020

=====

Summary: Mr. Bill Jenkins, Sussex’s General Registrar, will be present to provide an update of November 2020 Election.

BOARD ACTION FORM

Agenda Item: Public Hearing Item #4.01

Subject: FY21 Budget Amendment

Board Meeting Date: November 19 2020

Summary: On July 28, 2020, the County was notified by the Secretary of Finance that it would receive its second and final allocation in Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020, Coronavirus Relief Funds in the amount of \$973,580.00. The total amount exceeds the 1% of total expenditures of the FY21 Adopted Budget requiring a public hearing and formal adoption by the governing body.

The County was also awarded broadband funding pursuant to the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) in the amount of \$469,151 for the Old Forty/Robinson Road Project.

Recommendation: That the Sussex County Board of Supervisors accepts and appropriates the CARES Act funding, and authorizes the Office of Management and Budget and the Finance Department to process the budget adjustment required for this appropriation, upon receipt of award.

Attachments: (1) Draft Resolution: Approving a Budget Amendment & Supplemental Appropriation for Federal Categorical Aid Received to Respond to the Coronavirus Pandemic
(2) Copy of Advertisement

ACTION: That the Sussex County Board of Supervisors adopts resolution and accepts and appropriates the CARES Act funding, in the amount of \$1,442,731 and authorizes the Office of Management and Budget and the Finance Department to process the budget adjustment required for this appropriation, upon receipt of award.

MOTION BY: _____			SECONDED BY: _____		
<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
White (Tie Breaker)			___	___	

RE: RESOLUTION APPROVING A BUDGET AMENDMENT AND SUPPLEMENTAL APPROPRIATION FOR FEDERAL CATEGORICAL AID RECEIVED TO RESPOND TO THE CORONAVIRUS PANDEMIC

WHEREAS, the Sussex County Board of Supervisors adopted its original budget on June 18, 2020 for FY21, and

WHEREAS, the coronavirus pandemic was an unanticipated event for which response funds were not included, and

WHEREAS, federal categorical aid has been made available to assist the County in fighting the spread of coronavirus and ensuring the safety of its citizenry, and

WHEREAS, the appropriate advertisements and public hearings, as required by Section 15.2-2507 of the Code of Virginia, have been conducted; and

WHEREAS, the proposed operational expenditures are expected to be completed over fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, that the Sussex County Board of Supervisors hereby approves and adopts the Fiscal Year 2021 budget amendment, and appropriates all funds as set forth in the amendment below:

GENERAL FUND	
Revenues:	
Federal Government	\$1,442,731
Total Revenues	<u>1,442,731</u>
-	
Expenditures:	
Public Safety	\$ 1,442,731
Total Expenditures	<u>\$ 1,442,731</u>

he paper. If it needs a correction as a result of our error,
 edition. The Sussex-Surry Dispatch cannot make
 held responsible for omitted ads for any reason.

\$18

BEST BUY!!

- 4 Newspapers
- 80,000 Readers

20 words or less
 Over 20 words 55¢ per word

The Dinwiddie Monitor, The Prince George Journal,
 The Sussex-Surry Dispatch and The Independent Messenger
 (Sun. & Wed.), Free website listing.

ng with billing information to 434-634-0783
 our ad to us at 434-634-4153
 v.thesussexsurrydispatch.com
 imnewspaper.com
PERSON
 Emporia, Virginia 23847

sh, check, money order, Visa, MasterCard or American Express) and will be placed in the Dinwiddie Monitor,
 urnal and the Sussex-Surry Dispatch. Call our main office today at 434-634-4153.

Help Wanted

Order Selectors
 Disputanta, VA.
 \$15.00 hour Start-
 ing. Additional
 Compensation &
 Bonuses. Full Cov-
 erage Benefits! Tu-
 tion Reimburse-
 ment. PTO. Choose
 your Shift! High
 School Education
 Required. 844-851-
 6286 x541

Wanted to Buy

FREON WANTED:
 We pay \$\$\$ for
 cylinders and cans.
 R12 R500 R11
 R113 R114. Conve-
 nient. Certified Pro-
 fessionals. Call
 312-313-9671 or
 visit Refriger-
 antFinders.com

For Sale

Central Boiler's
 new, certified Clas-
 sic Edge titanium
 HD Outdoor Wood
 Furnace. Buy Now
 for as low as
 \$7990! Call today
 804-469-3478.

Public Notices

PUBLIC NOTICE SUSSEX COUNTY

Code of Virginia Title 58.1
 Section 3911

Sussex County real estate and
 personal property taxes for 2020
 are due on December 7, 2020.

Deste Jarratt Cox, Treasurer
 Sussex County

PUBLIC NOTICE

PUBLIC NOTICE

Notice is hereby given that the Virginia Electric and Power Com-
 pany is requesting a permit from Virginia Marine Resources Com-
 mission to construct a 4-foot wide by 60-foot long commercial
 gangway pier including a 6-foot by 20-foot floating L-head adja-
 cent to the Surry Dredge Material Management Area property off
 Hog Island Road, situated along Lawnes Creek in Surry County.
 Send Comments/inquiries within 15 days to: Marine Resources
 Commission, Habitat Management Division, 380 Fanwick Road,
 Building 96, Fort Monroe, VA 23651.

PUBLIC NOTICE

COUNTY OF SUSSEX
 NOTICE OF PUBLIC HEARING
 PROPOSED AMENDMENT TO FY21 BUDGET

Notice is hereby given pursuant to Section 15.2-2507, Code of
 Virginia (1950, as amended), that the Sussex County Board of
 Supervisors will conduct an electronic meeting and public hearing
 for the purpose of receiving comments on the proposed Amend-
 ment to the Sussex County Annual Fiscal Plan (the "Budget") on
 November 19, 2020 in the Sussex Elementary School Gymnasi-
 um, located at 21392 Sussex Drive, Stony Creek, Virginia 23882
 at 6:00 P.M for the Fiscal Year beginning July 1, 2020 and ending
 June 30, 2021

Citizens have the right to submit oral or written statements on the
 proposed budget amendments to the County Administrator's Of-
 fice (PO Box 1397 - Sussex, VA 23884 or sricks@sussexcounty-va.gov
 no later than 3:00 p.m. on November 17, 2020.

The County was notified by the Secretary of Finance on July 28,
 2020 and by the Office of Governor on October 7, 2020 that it
 would receive \$1,442,731 in Coronavirus Aid, Relief, and Eco-
 nomic Security (CARES) Act of 2020, Coronavirus Relief Funds.
 The GARES Act provides that payments from the CRF may be
 used to cover costs that:

- 1) are necessary expenditures incurred due to the public health
 emergency with respect to the Coronavirus Disease 2019
 (COVID-19)
- 2) were not accounted for in the budget most recently approved
 as of June 18, 2020 (date of enactment of the CARES Act)
 for the State or government; and
- 3) were incurred during the period that begins on September
 25, 2020 and ends on December 30, 2020
 a. One-time funding - should not be used for ongoing services
 and/or base operations

The Board will receive recommendations to use these funds to
 cover County expenditures made in response to the Coronavirus
 pandemic, and for business and citizen relief initiatives.

A copy of the related material can be examined in the County Ad-
 ministration office. Office hours are Monday - Friday, 8:30 AM -
 5:00 PM.
 Richard Douglas

Auction

75+ PROPERTY
 AUCTIONS! Bid live
 or online. Property
 auction for City of
 Richmond tax delin-
 quent properties, as
 well as consigned
 properties. Bidding
 begins Wed., Nov.
 18 at 2 p.m. Pre-
 view properties on-
 line today! Motleys,
 3600 Deepwater
 Terminal Rd., Rich-
 mond, VA. www.motleys.com/rvatax
 sale, 877-MOT-
 LEYS. VAL 16

ATTN. AUCTION-
 EERS: Advertise
 your upcoming auc-
 tions statewide or in
 other states. Afford-
 able Print and Dig-
 ital Solutions reach-
 ing your target audi-
 ences. Call this pa-
 per or Landon Clark
 at Virginia Press
 Services 804-521-
 7576. landonc@v-pa.net.



gals

The real estate will be conveyed by Special Warranty Deed, sub-
 ject to all rights, reservations, leases, covenants, conditions,
 easements and restrictions superior to the deed of trust as they
 may lawfully affect the real estate. Sale of the property will be "as
 is".

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Elderly/Disabled Real Property Tax Ordinance – Deste Cox

Board Meeting Date: November 19 2020

=====
Summary: At the request of Supervisor Johnson, the County Treasurer will present information on a potential tax relief program for elderly and disabled persons. The attached ordinance was prepared by the County Attorney and could serve as the basis for such a program. Also included for your review is a resident survey and background information, including information on tax relief programs of surrounding counties.

This concept was presented to the Board of Supervisors in Spring 2020, and if the Board wishes to move forward with the ordinance, a public hearing will be advertised for the December regular meeting.

Particular issues that will need to be considered include an income threshold for the tax exemption and limitation on the amount of land to be exempted.

Attachments: (1) Draft Ordinance to Adopt a Tax Relief Program for Elderly & Disabled Persons
(2) Survey and backing Information on Surrounding Counties Tax Relief Programs

=====
REQUESTED ACTION: That the Board consider whether to hold a public hearing on a tax relief ordinance at the December regular meeting

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)

**AN ORDINANCE
OF THE BOARD OF SUPERVISORS OF SUSSEX COUNTY
TO ADOPT A TAX RELIEF PROGRAM FOR ELDERLY AND DISABLED PERSONS**

WHEREAS, Section 58.1-3210, *et seq.*, of the *Code of Virginia* authorizes local governing bodies, such as the Sussex County Board of Supervisors, to exempt from taxation real estate and manufactured homes owned by qualifying elderly and permanently and totally disabled persons; and

WHEREAS, such ordinance may provide for the exemption from that portion of the tax which represents the increase in tax liability since the year such taxpayer reached the age of 65 or became permanently and totally disabled, or the year such ordinance became effective, whichever is later; and

WHEREAS, the Sussex County Board of Supervisors finds that it is in the best interest of the county residents to adopt such ordinance that provides for an exemption from taxation for qualified elderly and permanently and totally disabled County residents; and

WHEREAS, the Sussex County Board of Supervisors considers it reasonable and appropriate to **[DETAILS OF EXEMPTION]**, for the benefit of qualifying elderly and permanently and totally disabled County residents and their families;

NOW, THEREFORE, BE IT RESOLVED, that the Code of the Sussex, Virginia, is hereby amended as follows:

**EXEMPTION FOR ELDERLY AND PERMANENTLY AND TOTALLY
DISABLED PERSONS**

Sec. Purpose of division.

The purpose of this division is to provide for the exemption of payment of taxes for real estate and manufactured homes in accordance with the Code of Virginia, §§ 58.1-3210—58.1-3218, for those elderly and permanently and totally disabled county residents who qualify under the provisions of this division.

Sec. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

“Affidavit” means the real estate tax exemption affidavit.

“Dwelling” means the fulltime residence of the person or persons claiming exemption.

“Bona fide caregiver” means a person who provides direct care (as for children, elderly people, or chronically ill) in good faith without fraud or deceit.

“Exemption” means [PERCENTAGE OF EXEMPTION] exemption from taxes for real estate and manufactured homes pursuant to the provisions of this division.

“Income” means income from whatever source derived, including, but not limited to, Social Security payments, inheritance, gifts, gains from the sale or exchange of assets, proceeds of insurance, welfare receipts and benefits received from various pension plans.

“Manufactured home” shall mean that which is defined in Code of Virginia, § 36-85.3.

“Net combined financial worth” means the fair market value of assets, tangible or intangible, legal or equitable, of the owner or owners, and the spouse of any owner, but excluding the value of the dwelling and the land, as provided in section 16-55(3).

“Permanently and totally disabled” means unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of such person’s life.

“Tax” means the annual real estate and manufactured home tax, however assessed, of the county.

“Taxable year” means the calendar year, from January 1 until December 31, for which exemption is claimed.

“Taxpayer” means a person who owns and occupies, as his sole dwelling, property subject to the tax of the county.

Sec. Authorized; general prerequisites to grant.

(a) Tax, exemption is authorized for such real estate that is owned and occupied as the sole dwelling of such taxpayers who are not less than 65 years of age, or who are permanently and totally disabled, and who are eligible under the provisions of this division. A dwelling jointly held by a husband and wife [spouses?] may qualify if either spouse is 65 or over or is permanently and totally disabled.

(b) Exemption is authorized only if:

OPTION A

(1) The total combined gross income during the immediately preceding calendar year from all sources of the owners of the dwelling living thereon and of the owners' relatives and non-relatives living in the dwelling, excluding bona fide caregivers of the owners and bona fide tenants, does not exceed \$20,000.00 provided that the first [AMOUNT] of the income of each relative, other than a spouse, of the owner who is living in the dwelling shall not be included in such total [can also exclude any disability income of relatives and non-relatives if totally and permanently disabled]; and

(2) The gross combined financial worth, including equitable interests, as of December 31 of the immediately preceding calendar year of the owner and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding ONE (FIVE) ACRE(S) upon which it is situated, does not exceed \$75,000.00.

OPTION B

(1) The total combined gross income during the immediately preceding calendar year from all sources of the owners of the dwelling living thereon and of the owners' relatives and non-relatives living in the dwelling, excluding bona fide caregivers of the owners and bona fide tenants, does not exceed \$30,000.00 provided that the first [AMOUNT] of the income of each relative, other than a spouse, of the owner who is living in the dwelling shall not be included in such total; and

(2) The gross combined financial worth, including equitable interests, as of December 31 of the immediately preceding calendar year of the owner and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding ONE (FIVE) ACRE(S) upon which it is situated, does not exceed \$100,000.00.

OPTION C

(1) The total combined gross income during the immediately preceding calendar year from all sources of the owners of the dwelling living thereon and of the owners' relatives and non-relatives living in the dwelling, excluding bona fide caregivers of the owners and bona fide tenants, does not exceed \$40,000.00 provided that the first [AMOUNT] of the income of each relative, other than a spouse, of the owner who is living in the dwelling shall not be included in such total; and

(2) The gross combined financial worth, including equitable interests, as of December 31 of the immediately preceding calendar year of the owner and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding ONE (FIVE) ACRE(S) upon which it is situated, does not exceed \$120,000.00.

OPTION D

(1) The total combined gross income during the immediately preceding calendar year from all sources of the owners of the dwelling living thereon and of the owners' relatives and non-relatives living in the dwelling, excluding bona fide caregivers of the owners and bona fide tenants, does not exceed \$40,000.00 provided that the first [AMOUNT] of the income of each relative, other than a spouse, of the owner who is living in the dwelling shall not be included in such total; and

(2) The gross combined financial worth, including equitable interests, as of December 31 of the immediately preceding calendar year of the owner and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding ONE (FIVE) ACRE(S) upon which it is situated, does not exceed \$140,000.00.

Sec. Applies to residential property only.

It is the express purpose of this division to confine the exemption to residential property exclusively used as such by the owners thereof. No income bearing residential property or combination of business and residential property shall be entitled to the exemption.

Sec. Taxpayer's affidavit and certificate of disability.

(a) For a taxpayer to qualify for exemption, he must file annually, after January 1 but not later than April 1, with the commissioner of the revenue on forms provided by the commissioner of the revenue an affidavit under oath setting forth:

(1) The names of the related persons occupying such real estate; and

(2) That the total combined net worth including equitable interests and the combined income from all sources, of the persons specified above, does not exceed the limits prescribed in this ordinance.

(b) If a taxpayer is under 65 years of age such affidavit shall have attached thereto a certification by the Veterans Administration or the Railroad Retirement Board, or if the taxpayer is not eligible for certification by any of these agencies, a sworn affidavit by two medical doctors licensed to practice medicine in the state, to the effect that the taxpayer is permanently and totally disabled, as defined in *Virginia Code Section 58.1-3217*. The affidavit of at least one of such doctors shall be based upon a physical examination of the taxpayer by such doctor. The affidavit of one of the doctors may be based on information contained in the records of the civil service commission which is relevant to the standards for determining permanent and total disability as so defined.

Sec. Commissioner of the revenue may request production of documents and make inquiries of taxpayer.

In administering this division, the commissioner of the revenue may request, if needed, certified tax returns or other documents of the taxpayer necessary to establish the income or financial worth of the taxpayer. The commissioner may make reasonably necessary inquiries of the taxpayer, requiring answers under oath, to determine qualifications specified in this division, including qualification as permanently and totally disabled.

If a determination is made by the commissioner that the applicant does not qualify, the applicant shall be so informed in writing and also advised that he may, within 30 days of receipt of said notice, request that his application, the commissioner's decision and all related papers be delivered forthwith to the county administrator for submission by the administrator to the board of supervisors. The application shall be reviewed by the board in executive session at the next regular meeting of the board. After its receipt by the clerk of the board the applicant and/or the applicant's representative may appear and be heard. The board of supervisors shall affirm or reverse the determination of the commissioner and in open session enter an appropriate resolution in its minutes. A finding by the board shall be final in all respects. [Not from the code, took from another ordinance in Dropbox].

If it is determined that the person is qualified for the exemption, the commissioner shall notify the person in writing of the amount of the exemption. If it is determined that the person is not eligible for the exemption, the commissioner shall notify the person in writing of the fact the exemption has been denied.

An individual who does not qualify for the exemption or deferral under this article based upon the previous year's income limitations and financial worth limitations, may nonetheless qualify for the current year by filing an affidavit that clearly shows a substantial change of circumstances, that was not volitional on the part of the individual to become eligible for the exemption or deferral, and will result in income and financial worth levels that are within the limitations of the ordinance.

Sec. Effect of applicant's residency in hospital, nursing home or similar facility.

The fact that persons who are otherwise qualified for exemption pursuant to this division are residing in hospitals, nursing homes, convalescent homes or other facilities for physical or mental care for extended periods of time shall not be construed to mean that the property for which tax exemption is sought does not continue to be the sole dwelling of such persons during such extended periods of other residence, so long as such property is not used by or leased to others for consideration.

Sec. Nullification upon change in status.

Changes in respect to income, financial worth, ownership of property or other factors occurring during the taxable year for which the affidavit is filed and having the effect of exceeding or violating the limitations and conditions provided herein shall nullify any exemption for the then current taxable year and the taxable year immediately following.

A change in ownership to a spouse less than 65 years of age and not totally and permanently disabled which resulted solely from the death of the qualified spouse shall result in a prorated exemption for the then current taxable year.

Secs. Reserved.

Adopted on a motion by Supervisor _____ and seconded by Supervisor _____ and a vote of _____, at their regularly scheduled meeting on the _____ day of _____, 2020.

ATTEST: _____
 , Clerk of the Board

Treas
Copy



SUSSEX COUNTY

DESTE JARRATT COX
TREASURER
15074 COURTHOUSE ROAD

TREASURERS OFFICE
P O BOX 1399
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

To: Sussex County Board of Supervisors

From: Deste J. Cox, Treasurer

Date: March 10, 2020

RE: Tax Relief for the Elderly/Disabled Survey Results

The Treasurer's Office and Commissioner of the Revenue's Office have completed review of the Real Estate Surveys for Tax Relief for the Elderly or Disabled. Over 4,600 surveys were mailed out to owners of real estate that had an assessed building value of \$500 or more on that property. We received 1,220 completed surveys. Of those 1,220 surveys received, 576 met the minimum requirements of 1) the owner being 65 years of age or older or 100% disabled AND 2) the property being the qualifying owner's sole residence.

Based on the survey questions, we have provided four options for the qualification factors and how that would impact revenue if the Board chooses to enact an ordinance under those qualifications. For each option, we have provided revenue impact for relief on the house and up to 1 acre of land, and also the house and up to 5 acres of land. We have also included the number of parcels that would qualify.

Please note that this information is based solely on income and net worth figures provided by the taxpayers, and there has been no verification of the accuracy of those claims. This survey has been used to provide the Board an estimate of how a tax relief ordinance might impact the Real Estate revenue. As most Elderly/Disabled Tax Relief ordinances require annual application from the taxpayer, this figure could change from year to year.

I am attaching for your review the survey results, a copy of my letter to the Board from 9/10/19 containing general information regarding Tax Relief for the Elderly, a breakdown of other locality ordinances, and a copy of the Real Estate Survey that was approved by the Board.

TAX RELIEF FOR THE ELDERLY OR DISABLED SURVEY RESULTS

	Qualifications			Revenue Impact for House & up to 1 acre	Revenue Impact for House & up to 5 acres	Number that would qualify per survey
	Annual Income	Household Income	Net Worth			
Option 1	\$15,000 or below	\$20,000 or below	\$75,000 or below	\$33,600	\$35,073	85
Option 2	\$25,000 or below	\$30,000 or below	\$100,000 or below	\$69,311	\$71,186	193
Option 3	\$30,000 or below	\$40,000 or below	\$120,000 or below	\$100,569	\$103,227	255
Option 4	\$30,000 or below	\$40,000 or below	\$140,000 or below	\$101,487	\$104,145	256

**The figures presented are based on financial information provided by taxpayers on the Real Estate Survey and have not been validated in any way.



SUSSEX COUNTY

DESTE JARRATT COX
TREASURER
15074 COURTHOUSE ROAD

TREASURERS OFFICE
P O BOX 1399
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

To: Sussex County Board of Supervisors

From: Deste J. Cox, Treasurer

Date: September 10, 2019

RE: Tax Relief for the Elderly

Supervisor Fly asked that I provide some information on Tax Relief for the Elderly for real estate. Any county, city or town may, by local ordinance, enact a Tax Relief for the Elderly, according to 58.1-3210 of the Code of Virginia. The real estate must be owned by, and be occupied as the sole dwelling of someone at least 65 years of age. Additional limitations can be added to the local ordinance, such as an income cap, net worth cap, and amount of qualifying acreage that the residence is located on. Many localities also include persons with disabilities in this Tax Relief Ordinance. This would also be at the Board's discretion.

Once a local ordinance is in place, each person seeking Tax Relief must submit an annual application to the Commissioner of Revenue. The Commissioner then determines if that applicant qualifies according to the stipulations of the ordinance. This would create additional workload on the Commissioner and may require additional staffing.

According to census population estimates from July 1, 2018, Sussex County's total estimated population is 11,237 and 17.8% of that consists of persons 65 years and older. This is approximately 2,000 people. There is no information available that would determine how many of those 2,000 people own homes that they live in. If the Board would like more detailed information, some type of process, such as a survey to all real estate owners, would need to be completed.

It is important to note that all of the localities contiguous to Sussex County do currently have some form of Tax Relief for the Elderly/Disabled in place.

Tax Relief for the Elderly and Disabled

	Dinwiddie	Greensville	Prince George	Surry	Southampton
Qualifications	65 years of age, or totally/permanently disabled County resident & sole dwelling	65 years of age, or totally/permanently disabled County resident & sole dwelling Must own 25% interest in RE	65 years of age, or totally/permanently disabled County resident & sole dwelling	65 years of age, or totally/permanently disabled County resident & sole dwelling	65 years of age, or totally/permanently disabled County resident & sole dwelling
Income Limit	RE \$40,000 / PP \$30,000 RE - Net worth up to \$100,000 PP - Net worth up to \$75,000	\$30,000 First \$5000 of income for each relative (not spouse) living in home Net Worth up to \$75,000 House & 1 acre excluded from net worth	\$45,000 Includes anyone living in home Net worth up to \$120,000 House & 5 acres excluded from net worth total	\$30,000 First \$6,500 of income of each relative (not spouse) excluded Net worth up to \$100,000 Value of house & lot excluded	\$40,300.99 First \$6,500 of income excluded Net worth up to \$168,500 House & 1 acre excluded from net worth
Percentage of Relief	100%	100% up to \$300	Income 0-\$28,000 = 100% Income \$28,001-\$45,000 = 50%	Income up to \$15,000 - 100% Income up to \$20,000 - 75% Income up to \$25,000 - 50% Income up to \$30,000 - 25%	Income 0-\$23,400 - 100% Income \$23,401-\$29,100 - 75% Income \$29,101-\$34,600 - 50% Income \$34,601-\$40,300.99 - 25%
Maximum Exemption	PP \$300.00 RE Up to 5 acres	\$300.00	Up to 5 Acres of Land	\$500	\$1,000

2019 Reduction in Tax Revenue for 2019 Taxes:

Surry = \$25,775 68 qualified Elderly or Disabled

Greensville = \$24,827 87 qualified Elderly or Disabled

SUSSEX COUNTY

REAL ESTATE SURVEY

December 1, 2019

Sussex County would like your help as consideration is given to a possible tax relief for the elderly or disabled.

By completing this form and returning it to the Sussex County Treasurer's Office, you will help provide valuable demographic information for the Board's consideration. All information provided on these forms will be used only by the Sussex County Treasurer, Commissioner of Revenue and their staff to compile totals for the Board of Supervisors. After all information is compiled, these surveys will be properly destroyed.

1. Is one or more owners of this property 100% disabled or 65 years of age or older? (If yes, this will be the "qualifying owner". If no, this property would not qualify for tax relief.)

YES NO

2. Is this property the sole residence of the qualifying owner? (sole residence means only residence)

YES NO

3. Please choose the correct annual income range for the qualifying owner (include all sources of income):

- \$15,000 or below
- \$15,001 - \$25,000
- \$25,001 - \$30,000
- Over \$30,000

4. Please choose the correct household income range(include all sources of income for anyone that resides within the home):

- \$20,000 or below
- \$20,001 - \$30,000
- \$30,001 - \$40,000
- Over \$40,000

5. Please choose the correct net worth range for the qualifying owner:

Net worth is all assets (such as bank accounts, cars, land, houses, & retirement accounts) minus any debt owed (such as loans, credit cards, & mortgage).

- \$75,000 or below
- \$75,001 - \$100,000
- \$100,001 - \$120,000
- \$120,001 - \$140,000
- Over \$140,000

Map/Parcel Number	Acres	Land Value	Buildings & Improvement	Total Value
444 4 44	44	44,444	44,444	88,888

Due by 12/31/19

Please return entire form to:

Doe John & Jane
1234 Nowhere Drive
Anywhere, VA 12345

Sussex County Treasurer
P O Box 1399
Sussex, VA 23884

THANK YOU FOR YOUR ASSISTANCE!

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: CARES Act Broadband Grant Performance Agreement

Board Meeting Date: November 19 2020

=====
Summary: Attached for your consideration is a CARES Act grant performance agreement, prepared by the County Attorney, to be executed by the Board of Supervisors, Industrial Development Authority, and PGEC Enterprises.

Sussex County was awarded a \$469,151 broadband grant by the Governor’s Office on October 28 (see attached award letter), and this agreement will allow PGEC to move forward with a broadband project to serve the Old Forty/Robinson Road area. This contract will be considered by the IDA at a called meeting on November 18. PGEC will be required to complete this project by December 25.

Attachments: (1) Draft CARES Act Broadband Grant Performance Agreement
(2) Sussex CRF Award Letter, dated October 28, 2020

=====
REQUESTED ACTION: That the Board approves the CARES Act grant performance agreement with PGEC to install broadband infrastructure in the Old Forty/Robinson Road area at a cost of \$469,151.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)

**THE COUNTY OF SUSSEX, VIRGINIA
FIBER TO THE HOME
BROADBAND EXPANSION CARES ACT GRANT
PERFORMANCE AGREEMENT**

This **PERFORMANCE AGREEMENT** made and entered this ____ day of November, 2020, by and among **THE COUNTY OF SUSSEX, VIRGINIA** (the “County”), a political subdivision of the Commonwealth of Virginia, and **PGEC ENTERPRISES, LLC** (“PGECE”) a Virginia limited liability company authorized to transact business in the Commonwealth of Virginia, and the **INDUSTRIAL DEVELOPMENT AUTHORITY OF THE COUNTY OF SUSSEX, VIRGINIA** , the (“Authority”), a political subdivision of the Commonwealth of Virginia

WITNESSETH:

WHEREAS, on [insert date] the County, in coordination with PGECE, submitted an application to Commonwealth of Virginia (“Commonwealth”) for federal Coronavirus Aid, Relief , and Economic security Act (CARES Act) funding to acquire, construct, improve, equip, furnish and/or otherwise advance the County’s ongoing broadband initiative; and

WHEREAS, on October 28, 2020, the Commonwealth awarded the County a grant in the amount of \$469,151 for the extension of broadband services in the County through a Fiber to the Home Broadband Project known as the “Old Forty/Robinson Road Project” or (“Project”); and

WHEREAS, the County is willing to appropriate the Grant Funds to the Authority, which is in turn willing to provide the funds to PGECE, provided that PGECE agrees to conduct and provide infrastructure and to expand access to Fiber to the Home broadband in Sussex County, Virginia in accordance with the Grant requirements; and

WHEREAS, the County, the Authority, and PGECE desire to set forth their understanding and agreement as to the payment of Grant funds to PGECE and the obligations of PGECE.

WHEREAS the stimulation of additional tax revenue to the County and economic activity in the County to be generated by the Capital Investment constitutes a valid public purpose for the expenditure of public funds and the Project directly addresses the COVID-19 Pandemic and State of Emergency by expediting reliable broadband service that will help address important education, economic, health care, public health and safety needs of residents currently without access to reliable broadband;

NOW, THEREFORE in consideration of the foregoing, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledge, the parties covenant and agree as follows:

Section 1 – Definitions

For the purposes of this Agreement, the following terms shall have the following definitions:

“Broadband” – a minimum broadband speed of twenty-five (25) Mbps down and three (3) Mbps up as defined by the FCC.

“Event of Force Majeure” – any circumstances beyond a party’s reasonable control, including acts of God, flood, fire, earthquake or explosion, war, terrorism, invasion, riot or other civil unrest, embargoes or blockades in effect on or after the date of this Agreement, national or regional emergency, strikes, labor stoppages, shortages or slowdowns or other industrial disturbances, passages of law or any action taken by a governmental or public authority, including but not limited to imposing an embargo, export or import restriction, quota or other restriction or prohibition or any complete or partial government shutdown, or national or regional shortage of adequate power, telecommunications or transportation.

“Fiber To The Home” – installation of fiber optic wire from a central point directly to a structure to provide high-speed internet access.

“Grant” a \$469,151 grant from the Commonwealth to the County, which the County Board of Supervisors will appropriate to the Authority and the Authority will provide to PGECE as provided in this Agreement.

Section 2 – Broadband Installation and Project Requirements.

In accordance with the Grant from the Commonwealth, PGECE shall complete the Project by December 25, 2020. In accordance with the Grant application and requirements, the Project must include fiber to the home availability to at least [x] number of homes currently unserved by reliable broadband service. The Project and Scope of Work is shown in more detail in the attached Exhibit A. PGCE shall provide the County and Authority with weekly status reports and written evidence of completion of the Project by December 25, 2020 in accordance with the terms of this Agreement and the Grant. Failure of PGEC to comply with the Grant or this Agreement may result in the Authority requiring PGECE to repay a portion of the Grant funds in proportion to the number of homes not served by the Project as required by the Grant. PBECE shall assist the County in providing necessary and sufficient information to the Commonwealth to document Grant compliance.

Section 3 – No Degrading of Service

PGECE shall ensure that there is a no degrading of broadband service, as defined in this Agreement, to customers during the term of this Agreement.

Section 4 – Disbursement of Grant

- (a) Project cost is the amount of the Grant, which is \$469,151.00.

(b) Notwithstanding anything in this Agreement to the contrary, the Authority will not have any obligation to disburse any portion of the Grant proceeds under this Agreement until and unless this Agreement is approved by the County's Board of Supervisors, and the Authority has received such funds from the County.

(c) Subject to appropriation by the County's Board of Supervisors, the Grant proceeds will be provided to the Authority. Within five (5) days of its receipt of the funds, the Authority will disburse the Grant proceeds to PGECE after PGECE has submitted a written request for payment.

Section 5 – Sale or Assignment of PGECE

In the event of a sale or assignment of PGEC Enterprises, LLC to any person, firm or corporation prior to PGECE's fulfillment of its obligations under the terms of this Agreement, such sale or assignment shall be made expressly subject to all terms of this Agreement. PGECE shall provide written notice of such assignment to the Authority and County.

Section 6 – Miscellaneous

(a) *Entire Agreement Amendments:* This Agreement constitutes the entire agreement among the parties and may not be amended or modified, except in writing, signed by the parties herein. Other than this Agreement PGECE shall not be required to enter into any additional agreements or submit any additional application letters in order to receive the Grant.

(b) *Governing Laws; Venue:* This Agreement is made, and is intended to be performed, in the Commonwealth of Virginia and shall be construed and enforced by the laws of the Commonwealth of Virginia without regard to its conflict of laws provisions.

(c) *Counterparts:* This Agreement may be executed in one or more counterparts, each of which shall be an original, and all of which together shall be one and the same instrument.

(d) *Severability:* If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restarted to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.

Section 7 – Notices

Any notices required or permitted under this Agreement shall be given in writing, and shall be deemed to be received upon receipt or refusal after mailing of the same in the United States Mail by certified mail, postage fully pre-paid or by overnight courier (refusal shall mean return of certified mail or overnight courier package not accepted by the addressee):

If to PGECE, to:	with copy to
:	
Michael E. Malandro, President	F. Lewis Wyche, Jr., Esquire

PGEC Enterprises, LLC
7103 General Mahone Hwy
Waverly, Virginia 23890

F. Lewis Wyche, Jr., P.C.
6405 Courthouse Road
P.O. Box 160
Prince George, Virginia 23875

If to the County, to:

with copy to:

Richard Douglas, County Administrator
P.O. Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Sussex County Attorney
Hefty Wiley & Gore, P.C.
100 West Franklin Street, Suite 300
Richmond, Virginia 23220

IN WITNESS WHEREOF, the parties hereto have executed this Performance Agreement as of the date first written above.

COUNTY OF SUSSEX, VIRGINIA, a political subdivision of the Commonwealth of Virginia

By: _____

Name: _____

Date

Title: _____

INDUSTRIAL DEVELOPMENT AUTHORITY OF THE COUNTY OF SUSSEX, VIRGINIA, a political subdivision of the Commonwealth of Virginia

By: _____

Name: _____

Date

Title: _____

PGEC ENTERPRISES, LLC, a Virginia limited liability company

By: _____

Name: _____

Date

Title: _____

Approved as to Form:

County Attorney

EXHIBIT A

Project and Grant Details



COMMONWEALTH of VIRGINIA
Office of the Governor

Secretary of Commerce and Trade

10/28/2020

Richard Douglas
County Administrator
Sussex County
20135 Princeton Road
Sussex, VA 23884

Dear Mr. Douglas,

On behalf of Governor Northam, it gives me great pleasure to inform you that Sussex County has been awarded broadband funding pursuant to the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) in the amount of \$469,151 for the Old Forty/Robinson Road Project.

As stated in the program guidelines, these funds must be expended and service must be available by December 25, 2020. Similar to previous CARES Act allocations to localities, this award amount will be transmitted to Sussex County by the Department of Accounts. Once the project is complete, the Governor's Broadband Team and the Department of Accounts will follow up regarding project outcomes and compliance. I want to reiterate that it is incumbent on Sussex County to ensure project expenses are documented and verified in case of audit.

Congratulations on your award and we look forward to working with you now and in the future to achieve universal broadband coverage in Sussex County.

Sincerely,

A handwritten signature in black ink, appearing to read "Evan Feinman", with a long horizontal flourish extending to the right.

Evan Feinman
Chief Broadband Advisor
Office of Governor Ralph S. Northam