

Sussex County Board of Supervisors Meeting
Thursday, February 20, 2020 – 6 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Minutes of January 16 regular, January 16 and 25, 2020 Special Board meetings
- 2.02 Warrants and Vouchers
- 2.03 Riverside Regional Jail Authority Costs for Inmate Services
- 2.04 Appropriation for Emergency Purchase of Generator for Animal Shelter

3. Recognitions/Awards/Presentation

- 3.01 Introduce Interim County Administrator and Interim Planning Director
- 3.02 Presentation: John Tyler Community College – Ted Raspiller, Fred Taylor & Holly Walker

4. Public Hearings

- 4.01 Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates, LLC, Applicant
 - Public Comments
 - Board Comments
 - Action on Public Hearing Item (if any)
- 4.02 Conditional Use Permit #2019-04, East Point Energy LLC
 - Public Comments
 - Board Comments
 - Action on Public Hearing Item (if any)

5. Appointments

- 5.01 Appointment to the Building Code Appeals Board (2)
- 5.02 Appointments to the Board of Zoning Appeals (3)
- 5.03 Appointment to the Southside Virginia Educational Center Board
- 5.04 Appointment to the Sussex Service Authority Board of Directors
- 5.05 Appointment to the Housing Oversight Board
- 5.06 Appointment to Virginia's Gateway Region Board of Directors

6. Action Items

- 6.01 Approval of Prince George Electric Cooperative Utility Easement and Release of Liability for Damage
- 6.02 Authorization of Signature for Warrants Registers for Accounts Payable and Payroll

6.03 Wood Fuel Developers, LLC Refund

7. Report of Departments

- 7.01 Treasurer's Report – *for information only*
- 7.02 Animal Services Report – *for information only*
- 7.03 Community Development Report – *for information only*
- 7.04 Environmental Inspections Report – *for information only*
- 7.05 Public Safety Report – *for information only*
- 7.06 Housing Department Report – *for information only*
- 7.07 Sheriff's Department Monthly Report – *for information only*

8. Citizens' Comments

9. Unfinished Business – none

10. New Business - none

11. Board Members Comments

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

12. Closed Session - none

13. Recess/Adjournment

- 13.01 Recess/Adjournment
- 13.02 Regular Meeting, March 19, 2020 @ 6 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

At a Special (Organizational) Meeting of the Board of Supervisors
Held in the General District Courtroom on
Thursday, January 16, 2020 – 6 pm

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT

Vandy V. Jones, III, County Administrator
Millard D. Stith, Consultant
Mark Flynn, County Attorney
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

Item 1. Call To order/Determine Quorum (6:00 p.m.)

The January 16, 2020 special meeting of the Sussex County Board of Supervisors was called to order by Chairperson Seward.

Item 2. The Invocation

The invocation was offered by Supervisor Tyler.

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Chairman Seward turned the meeting over to County Administrator Jones.

Item 4. Agenda Amendment

There were no agenda amendments.

Item 5. Approval of Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried:
RESOLVED that the Sussex County Board of Supervisors hereby approves the January 16, 2020 special (organizational) meeting agenda as presented. All Board members present voted aye.

Item 6. Election of Chairman for Calendar Year 2020

County Administrator Jones opened the floor for nominations for Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor Tyler nominated Supervisor Wayne Jones for Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor Debbie Jones nominated Supervisor Seward for Chairman of the Board of Supervisors for Calendar Year 2020.

ON MOTION OF SUPERVISOR TYLER, seconded SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the nomination of the said names of Supervisor W. Jones and Supervisor Seward for the Chairman of the Board of Supervisors for Calendar Year 2020. All Board members present voted aye.

After discussion, Supervisor W. Jones stated that being this is his first year on the Board, he would request that his name to be withdrawn from nomination for the Chairman of the Board of Supervisors. Supervisor Tyler withdrew Supervisor W. Jones name from nomination for the Chairman of Board of Supervisors.

County Administrator Jones stated that with the withdrawal of Supervisor W. Jones from nomination for Chairman of the Board of Supervisors, the name put forward for nomination for Chairman of the Board of Supervisors for Calendar Year 2020 was Supervisor Seward.

By roll call, County Administrator Jones asked for the vote for Supervisor Seward for Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor Fly – aye

Supervisor Seward – aye

Supervisor Tyler – nay

Supervisor Johnson – nay

Supervisor D. Jones – aye

Supervisor W. Jones – aye

County Administrator Jones announced that with four (4) aye votes—Supervisors Fly, Seward, D. Jones, and W. Jones, Supervisor Seward is Chairman of the Sussex County Board of Supervisors for Calendar Year 2020.

County Administrator Jones turned the meeting over to Chairman Seward.

Item 7. Election for Vice Chairman for Calendar Year 2020

Chairman Seward opened the floor for nominations for Vice Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor Tyler nominated Supervisor W. Jones for Vice Chairman of the Board of Supervisors for Calendar Year 2020.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the nomination for Vice Chairman of the Board of Supervisors on said name of Supervisor W. Jones. All Board members present voted aye.

By roll call, Chairman Seward asked for the vote for Supervisor W. Jones for Vice Chairman of the Board of the Board of Supervisors for Calendar Year 2020.

Supervisor W. Jones – aye
Supervisor D. Jones – aye
Supervisor Johnson – aye

Supervisor Tyler – aye
Supervisor Seward – aye
Supervisor Fly – aye

With a unanimous vote of aye (Supervisor Fly, Johnson, D. Jones, W. Jones, Seward, Tyler), Supervisor W. Jones is the Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2020.

Item 8. Adoption of By Laws

Chairman Seward asked if everyone had viewed or had copies of the By Laws.

Supervisor Tyler recommended that at the request of citizens that the start time of the Board of Supervisors meetings be moved from 7:00 p.m. to 6:00 p.m.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby change the start time of the Board of Supervisors meeting from 7:00 p.m. to 6:00 p.m.

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Tyler

Voting nay: Supervisor Fly, Seward

Chairman Seward inquired as to the time in Item 8. Citizens' Comments that was normally at 8:00 p.m. County Attorney Flynn stated that Citizens' Comments could just be listed on the agenda. The time would be deleted from the By Laws.

ON MOTION OF SUPERVISOR TYLER, seconded SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby delete Item 8, time of Citizens' Comments from the By Laws.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

Mr. Steve White, Tie Breaker, noted the end time of the Board of Supervisors meeting. After discussion, County Attorney stated that there was no value in the end time. There was discussion of amending the start time in Section 2. Meetings, 2.1.E from 7:00 p.m. to 6:00 p.m. and delete the end time.

Supervisor Tyler noted to amend the start time from 7:00 p.m. to 6:00 p.m. in Section 5. Order of Business, 5.1.A.

There was discussion of the length of time of the Board meetings, being cognizant of the time.

ON MOTION OF D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby amends Section 2. Meetings, Section 2.1.E and Section 5. Order of Business 5.1.A to change the start time of the Board of Supervisors meetings from 7:00 p.m. to 6:00 p.m.; and

FURTHER RESOLVED that the end time of Board of Supervisors meetings in Section 2. Meetings, 2.1.E be deleted from the By Laws.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

There was discussion of roll call votes and voice voting of aye or nay. County Attorney Flynn stated the adoption of ordinances, particularly land use ordinances, laws, Closed Sessions and resolutions that have permanent effects should probably require roll call vote. County Attorney Flynn stated motions with temporary actions and procedural in nature could probably be done by voice vote of ayes or nays. There were discussion that in voice voting, the ayes or nays would not be recorded.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the By Laws with said amendments:

- change the start time of the Board of Supervisors meeting from 7:00 p.m. to 6:00 p.m.
- delete Item 8, time of Citizens' Comments from the By Laws.
- amend Section 2.1.e and Section 5.1 to change the start time of the Board meetings from 7:00 p.m. to 6:00 p.m.
- end time of Board of Supervisors meetings in **Section** be deleted from the By Laws.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

Item 9. Appointment of Personnel and Finance Committees

Chairman Seward discussed with Board members whether to have a two (2) member or a three (3) member Committees. County Attorney stated that there were one (1) practical point—with a two (2) member committee, both attends or there is no meeting. With a three (3) member committee if at least two (2) members attend, a meeting can be held.

Chairman Seward appointed Supervisors Fly, W. Jones, and Tyler to the Finance Committee with Supervisor Fly being the Chairman.

Chairman Seward appointed Supervisors Johnson, D. Jones, and W. Jones to the Personnel Committee with Supervisor D. Jones being the Chairman.

There was also discussion regarding Finance Committee whether there would be any prohibition of the Chairman of Finance Committee reviewing invoices as well as the Vice Chairman of the Board of Supervisors. One of the responsibilities of the Vice Chairman is to review invoices.

County Attorney Flynn stated that there was no prohibition. According the By Laws, the Board may assign fiscal matters to the Finance Committee for review and Board action.

Chairman Seward stated the Supervisor Fly, as the Chairman of Finance Committee, will be reviewing invoices on a monthly basis as well.

Item 10. Citizens' Comments

Comments were heard from Kevin Bracy (Courthouse District) to welcome new Board members, moving the County forward, and doing the right thing.

Item 11. Adjournment

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Special (Organizational) Meeting of the Sussex County Board of Supervisors hereby adjourned at 6:26 p.m. All Board members present voted aye.

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, January 16, 2020 at 7 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Millard D. Stith, Independent Consultant
Mark Flynn, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
Brenda H. Drew, Housing Coordinator
G. Reid Foster, Public Safety Coordinator
Ernest Giles, Sheriff
Vincent Givens, Major
Eric Johnson, Captain
Bertha Judge, Director of Social Services
John Ogburn, First Sergeant
James Shanko, Lieutenant
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum (7:00 p.m.)

The January 16, 2020 regular meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Fly.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

There were no agenda amendments.

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the January 16, 2020 regular agenda as presented. All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the January 16, 2020 Consent agenda inclusive of the following: (a) Minutes of the December 19, 2019 Regular meeting; and (b) Approval of Warrants and Vouchers. All Board members present voted aye.

3. Recognitions/Awards/Presentation

There were no Recognitions/Awards/Presentations.

4. Public Hearing

4.01 Waverly Office Space Lease to Crater Regional Workforce Development Board, Applicant

Chair Seward entered into Public Hearing.

County Administrator Jones stated that the Crater Regional Workforce Development Board (CRWDB) is the designated regional convener and administrative entity that coordinates workforce training and career services through federal funding from the Workforce Innovation and Opportunity Act (WIOA). CRWDB is charged with overseeing and implementing workforce development initiatives and activities throughout the Virginia Career Works - Crater Region.

CRWDB is requesting that the County of Sussex provide office space at their Waverly office located at 233 L South County Drive, Waverly, Virginia 23890. This space will be utilized by CRWDB to accommodate two (2) employees who serve as staff of the WIOA Youth and Adult/Dislocated Workers Service Providers. CRWDB is seeking access to this office space Monday - Friday, beginning January 1, 2020 until December 31, 2020.

County Administrator Jones stated that the purpose of this Public Hearing is to solicit public input and receive comments concerning the lease and use of office space at Sussex County's Waverly Office located at 233L South Drive, Waverly, Virginia for the Crater Regional Workforce Development Board (CRWDB) for the purpose of enhancing workforce development services and resources to the citizens of Sussex County.

Ms. Sopenhia Pierce, the Executive Director of the CRWDB, and Mr. Shawn Nicholson (One Stop Operations) were present. Ms. Pierce gave a brief overview of the CRWDB structure and services

that would be brought to the citizens of Sussex County. She noted that the CRWDB was asking for office space in Sussex so that citizens in the locality could have access. She stated that there were two (2) workforce centers throughout the regions. The Emporia-Greenville workforce center site is their affiliate. The Petersburg workforce center is their comprehensive site.

A copy of the Public Hearing Notice, the advertisement and a copy of the letter from the Crater Regional Workforce Development Board were included in the Board packet.

Public comments were heard from Bertha Judge (Social Services Dept.), Keith Blowe (Stony Creek District) and Marvin Drew (Waverly District).

Chair Seward closed the Public Hearing.

Board comments were heard from Supervisors Fly, Seward and Tyler.

There was discussion of having reports. Ms. Pierce noted that quarterly reports will be done. The Chairman requested that report of foot traffic, jobs, training, etc. be provided.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that Sussex County Board of Supervisors hereby approves the Letter of Agreement between the County and Crater Regional Workforce Development Board for the lease of office space in the County's Waverly Office located at 233L South County Drive, Waverly, Virginia to accommodate two (2) employees who serve as staff of the WIOA Youth and Adult/Dislocated Workers Service Providers; and

WHEREAS CRWDB is seeking access to this office space Monday - Friday, beginning January 1, 2020 until December 31, 2020; and

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

4.02 Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board

Chairman Seward entered Public Hearing.

County Administrator Jones stated that the purpose of the Public Hearing is for a proposed ordinance to enter into the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board (CRWDB). County Administrator Jones stated that should the Board approve the Ordinance, the County would be a member of the Chief Elected Officials Consortium. The Consortium's purpose is to plan, establish, and operate a local workforce development area and Workforce Development Services Delivery System through the CRWDB.

Ms. Sophenia Pierce noted that the Consortium Agreement is mandated federally and by the State.

A copy of the Public Hearing Notice of the Proposed Ordinance, the advertisement of Public Hearing, a copy of the proposed ordinance, and a copy of the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board were included in the Board packet.

There was discussion that the County no longer had representation on the CRWDB. Mr. Blowe no longer serves on the Board. There was discussion of an alternate. Chair Seward agreed to be the alternate.

Public comments were heard from Keith Blowe (Stony Creek District).

There were no Board comments.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts and enter into the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board.

FURTHER RESOLVED that Sussex County Board of Supervisors hereby appoints Supervisor Fly to the Crater Regional Workforce Development Board.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

5. Appointments

5.01 Appointments to the Department of Social Services Board

County Administrator Jones stated that Board member representation on the Department of Social Services Board is a four-year term that runs concurrent with the term of office. The position for Board representation is currently vacant. The Board needs to make an appointment effective immediately, with a term ending December 31, 2023.

County Administrator Jones noted that the Department of Social Services Board meets the third (3rd) Tuesday of each month at 10:00 a.m. in the Social Services Conference Room.

Supervisor Tyler nominated Supervisor Johnson to be appointed to fill the vacancy on the Department of Social Services Board.

Chairman Seward inquired if there were any other Board members interested in being on the Department of Social Services Board. Supervisor D. Jones stated that since she lived close by, she was interested in being on the Board as well.

A copy of the Selection Criteria for Local Department of Social Services Board Members and the Roster of the Social Services Board were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Board of Supervisors hereby nominates Supervisor Johnson to be appointed to the Department Social Services Board.

Voting aye: Supervisors Johnson, Tyler

Voting nay: Supervisors Fly, D. Jones, W. Jones, Seward

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby nominates Supervisor D. Jones to be appointed to the Department Social Services Board.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward, Tyler

Voting nay: Supervisor Johnson

5.02 Appointment to the Building Code Appeals Board

County Administrator Jones stated that due to Mr. Jeffrey Gary accepting employment with Sussex County, he was no longer eligible to serve on the Building Code Appeals Board. County Administrator Jones stated that an appointment is needed to fill the unexpired term, ending June 30, 2020.

County Administrator Jones stated that a vacancy was also created due to Mr. Wayne Jones now serving as a member of the Board of Supervisors. Supervisor Jones' unexpired term ends June 30, 2021.

The Virginia Uniform Statewide Building Code (2000 Edition) Information and a roster of the Building Code Appeals Board were included in the Board packet.

After discussion, it was noted that appointments would be made at the February 20, 2020 regular Board meeting.

5.03 Appointments to the Board of Zoning Appeals

County Administrator Jones stated that the term of Mr. Samuel Moore on the Board of Zoning Appeals (BZA) is due to expire January 31, 2020. Staff contacted Mr. Moore; he does not wish to continue to serve on the Board.

County Administrator Jones stated that the Board of Zoning Appeals should consist of five (5) members; however, three (3) other members have resigned.

A nomination for recommendation to the Circuit Court Judge for appointment is needed to fill Mr. Moore's term expiring January 31, 2020. The new appointee term will begin February 1, 2020 and expire January 31, 2025.

County Administrator Jones stated that other BZA members resigned, as well. Nominations for recommendation to the Circuit Court Judge for appointments will also need to be made to fill the three (3) unexpired terms ending January 31, 2021, January 31, 2023, and January 31, 2024. All terms will be effective immediately.

After discussion, the item is to be placed on the February 20, 2020 regular Board meeting agenda.

A copy of Mr. Samuel Moore's Letter Declining to serve on the BZA, a copy of the BZA By Laws and a roster of the BZA were included in the Board packet.

5.04 Appointment to the Community Policy and Management Team (CPMT)

County Administrator Jones stated that in accordance with §2.2-5205 of the Code of Virginia, the Board of Supervisors appoints the individuals to the Sussex County Community Policy and Management Team (CPMT). A Private Provider is needed for CPMT due to the resignation of the current Private Provider. Ms. Tia Sanchez, Sussex Social Services Programs Administrator of Office of Special Services, has advised staff that Ms. Kim Lindblad has been recommended for appointment to the CPMT for the Private Provider position, effective as of the date approved by the Board.

A copy of Ms. Lindblad's biography was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors appoints Ms. Kim Lindblad to the Private Provider position for the Sussex County Community Policy and Management Team (CPMT), effective immediately as of the date approved by the Board of Supervisors.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

6. Action Items

6.01 Sheriff's Department Request for Leave Balance Extension

County Administrator Jones stated that Administration received a request from the Sheriff's Department in regards to comp time and holiday hours accrued in 2019.

County Administrator Jones stated that to prevent payout from the County, Sheriff Giles has requested an extension to April 1, 2020 to allow employees to use their comp and holiday leave hours that they would otherwise lose.

A copy of the letter received from Sheriff Giles, dated December 26, 2019, was included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Sheriff's Department request for an extension to allow employees to use comp and holiday leave hours to April 1, 2020. All Board members present voted aye.

7. Reports of Departments

7.01 Atlantic Waste Disposal, Inc. Update – Jason Williams, Sr. District Manager

Mr. Jason Williams, Sr. District Manager of Atlantic Waste Disposal, Inc. ("Atlantic Waste") gave a brief overview.

Mr. Williams gave a brief recap of Year 2019. He stated that 2019 was a successful year for Atlantic Waste. Approximately 1.4 million tons were received in 2019, which is an increase of approximately 32,000 tons from 2018.

Mr. Williams stated that Atlantic Waste is very active in the community with support to the Town of Waverly 5K, the Waverly Youth Association, Community Coalition of Sussex, the Sussex County Lions Club, the Sussex County Department of Social Services, Wakefield and Waverly Ruritan, Tidewater Academy, Appomattox Regional Governor's School, and the Airfield 4-H Conference Center. Mr. Williams stated, in total, approximately \$20,000 was donated to local organizations and residents through monetary and in-kind contributions.

Mr. Williams stated that continued efforts to reduce impact to the community resulted in another year of decrease in odor complaints. Only one (1) complaint was received in 2019.

Mr. Williams stated that there were ten (10) successful Virginia Department of Environmental Quality (VDEQ) inspections at the site.

He stated there is another active year planned for 2020 and continue to focus on safety and environmental compliances and being good neighbors.

7.02 Treasurer's Report – *included in Board packet*

Ms. Deste Cox, Treasurer, stated that there was good response from the survey.

7.03 Animal Services Report – *included in Board packet*

Mr. Cecil Stainback, Sr. Animal Control Officer, noted that there was a low number of animals in the animal shelter. Mr. Stainback recognized ACO Brooklyn Carpenter for transferring 16 dogs transferred to rescue groups. He thanked the Sheriff's Department for their assistance with Animal Control.

7.04 Community Development Report – *included in Board packet*

7.05 Environmental Inspections Monthly Report – *included in Board packet*

7.06 Public Safety Report – *included in Board packet*

7.07 Housing Department Monthly Report – *included in Board packet*

7.08 Sheriff's Department Report – *included in Board packet*

8. Citizens' Comments (8:02 p.m.)

There were comments heard from:

- Ricky Shaw (Yale 7th Day Advent Church) – Thanked Community Coalition and Mr. Jones for their assistance on every first Tuesday of each month at 9:00 distribute food; provided a handout to the Board of distribution information.

- Jesse Helyar (Waverly District/Chamber of Commerce) – Congratulated Board; promoted membership for the Chamber of Commerce – 30 members; expect function for Businesses in March.
- Angela McPhaul (Waverly Town Mayor) – Running for reelection; improve finance; water; new business.
- Leah Brantley (Courthouse District) – follow development; congratulated Board; pursue study of responsibilities.
- Frank Irving (Sussex Service Authority) – Excited about Workforce Development Board; congratulated Board members; invited Board to tour the Service Authority and discuss what the Sussex Service Authority does.
- Keith Blowe (Stony Creek District) – Supports Workforce Development – youth programs, recreation and summer jobs; grant for southeastern region.
- Ernest Giles (Sheriff/Waverly District) – Congratulated Board members; Sheriff’s has a chain of command now; recognized staff – Major Vincent Givens (Chief of Security); Captain Eric Johnson (Chief of Operations); Lieutenant James Shanko; First Sergeant Ogburn.
- Alfred Futrell (Waverly District) – congratulated everyone; County growth; thanked Mr. Jason Williams of Atlantic Waste Disposal, Inc. for helping citizen; Sheriff’s Department.

9. Unfinished Business

There was no Unfinished Business.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – Welcomed new Board members.

11.02 Courthouse District – none

11.03 Henry District – Census count; dumpsters; announced Improvement Association received \$800,000 to move individuals out of poverty.

11.04 Stony Creek District – Thanked everyone for coming out; excited to be working with the Board and citizens; training for Newly Elected Officials.

11.05 Wakefield District – Thanked everyone for support; training – government and new proposed budget.

11.06 Waverly District – Looking forward to working with citizens; Waverly; attended training; anxious to learn; thanked everyone; encouraged citizens in district to come to her with any concerns.

Mr. Millard Stith gave a brief presentation to the Board on dumpsters.

12. Closed Session

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session (1) personnel matters, discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section 2.2-3711(A)1, County Administrator

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

12.02. Reconvene to Open Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

All Board members present voted aye.

12.03 Certification of Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED THAT that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

12.04 Action Resulting from Closed Session

Supervisor Tyler said he had been on the Board spoke briefly regarding releasing a person that has worked hard for the County, in an unbiased way, who has demonstrated his commitment to move the County forward, has a very impressive reputation at the State level in terms of being an effective county administrator. Supervisor Tyler spoke briefly of requesting a termination without an evaluation by the Board, only by the Chairman, to be released by hearsay and one not being given the opportunity to justify or clarify/address issues dealing with allegations. Supervisor Tyler stated that in his opinion the county administrator was being crucified on allegations. He discussed individuals taking the seat for the first time to be asked to make this decision without having the opportunity to work with the county administrator. Supervisor Tyler thanked Mr. Jones for all he has done for the citizens of Sussex County. Supervisor Tyler noted that he hoped that his comments be reflected in the minutes.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES that the Sussex County Board of Supervisors hereby requests that Mr. Jones tender his resignation, effective February 1, 2020 contingent upon separation agreement with six (6) months' pay and health benefits which parallels the provisions of the employment agreement with Mr. Jones have.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

County Attorney Flynn stated that there wasn't a discussion of what happens if Mr. Jones does not resign. County Attorney Flynn recommended that a motion be made that if Mr. Jones does not agree to the Separation Agreement and does not resign; then, the action of the Board would be to terminate Mr. Jones without cause. Mr. Flynn stated that Mr. Jones is an at-will employee; it is the absolute right of the Board to terminate.

Mr. Jones asked for clarification of the original motion that the separation agreement would be available at the same time of and resignation letter at which the County Attorney confirmed the Separation Agreement would be available if resignation letter was submitted by close of business Tuesday, January 21, 2020.

A supplementary motion was offered.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors that if the County does not receive the resignation letter from Mr. Jones by the close of business, 5:00 p.m., Tuesday, January 21, 2020, the action would be of the Board at the January 16, 2020 regular Board meeting, at that time, would be to terminate Mr. Jones' employment.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

Chairman Seward stated that there were two (2) item that were not handled in Closed Session.

Chairman Seward that Mr. Millard D. Stith's contract with the County would be allowed to expire February 17, 2020.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby extends Mr. Millard D. Stith's contract with the County be extended for another year.

Voting aye: Supervisors Johnson, Tyler

Voting nay: Supervisors Fly, D. Jones, W. Jones, Seward

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors does not renew Mr. Millard D. Stith's contract with the County.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby has a reduction in force in the Planning and Zoning Department of two (2) positions; and

FURTHER RESOLVED that the two (2) positions will be outsourced on a temporary basis under contract.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

Mr. Stith spoke briefly to the Board.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the January 16, 2020 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 11:17 p.m. All Board members present voted aye,

13.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, February 20, 2020 at 6 p.m. in the Sussex Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

At a Special Meeting of the Board of Supervisors
Held in the General District Courtroom on
Saturday, January 25, 2020 – 4 pm

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT

Mark Flynn, County Attorney
Millard D. Stith, Consultant
Ellen G. Boone, Commissioner of the Revenue
Brenda H. Drew, Housing Coordinator
Deste J. Cox, Treasurer
G. Reid Foster, Public Safety Coordinator
Ernest Giles, Sheriff
Eric Johnson, Captain
Kelly W. Moore, Director of Finance
George Taylor, Sr. Environmental Inspector
Crystal Wyche, Lieutenant
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

Item 1. Call To order/Determine Quorum (4:00 p.m.)

The January 25, 2020 Special meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

Item 2. The Invocation

The Invocation was offered by Supervisor W. Jones.

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendment(s)

There were no agenda amendments.

Item. 5. Approval of Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the January 25, 2020 Special meeting agenda as presented.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

Item 6. Procurement of Administrative Services for Sussex County

Chairman Seward stated that the purpose of the Special Meeting was in regards to action taken at the Board of Supervisors Thursday, January 16, 2020 regular meeting relative to certain County staff. Approval of procurement services were needed for interim services relative to Administration and Planning. Chairman Seward noted that as it was pointed out at the last Board's meeting, according to the Board's By Laws, in the absence of a county administrator, the Chairman would become the county administrator, of which she has no desire or skillset to be the county administrator.

Chairman Seward stated that the Board would be discussing the interim services of the Berkley Group, a local government consulting firm, who is already under contract with the County. The Berkley Group has been providing services to the County for small aerial plans for the Towns and helped develop the County's Solar Ordinance. The Berkley Group will have staff to provide daily County administrative services at the County's office. There will be back up services. The County will have Planning Services.

Chairman Seward stated that the gentleman that will be providing the day to day interim county administrator services, Mr. Larry Hughes, has 40+ years of experience. He has been the city manager for Manassas, Virginia, deputy county administrator for Prince William County, Virginia, and is extremely experienced.

Chairman Seward stated that the County would have as the consultant helping relative to the management of and overall organizational review of the County, former Chesterfield County Administrator, Mr. James L. "Jay" Stegmaier. Chairman Seward stated that Mr. Stegmaier is one (1) of the longest serving county administrators in Virginia's history. Mr. Stegmaier is also one (1) of the consultants to the Berkley Group.

Relative to Planning, Mr. Bart S. Nuckols will be providing planning services day to day for the County. Mr. Nuckols has been a Planner for 34 years with a degree in Planning from the University of North Carolina at Chapel Hill.

Chairman Seward stated a group has been assembled of a well-qualified team to bridge the gap before the Board does searches for permanent replacement.

County Attorney Flynn gave an overview to the Board and the public for the Planning services. Mr. Flynn stated that the County already has a contract for some services with the Berkley Group. The Berkley Group has a contract with the George Washington Planning District that allows for

Cooperative Procurement (§ 2.2-4304. Joint and cooperative procurement.). Cooperative procurement is a process in Virginia in that one (1) government entity contracts with a business and has provisions for the cooperative procurement, other governmental agencies or county, can basically join on that contract. County Attorney Flynn stated that, however, it still requires the approval by the Board to join on the contract.

County Attorney Flynn stated that on the county administrator services, it's different enough from the services that the Berkley Group are providing under the Cooperative Procurement that the estimation of the county attorneys is that it's much better to do on Emergency Procurement basis. Mr. Flynn stated that the Procurement Act has a provision for emergency procurement where normally the County will do a Request for Proposal (RFP) which takes approximately three (3) to four (4) months. When there is a situation that exists when services are needed immediately, then steps are taken for emergency procurement services.

Supervisor Tyler inquired of the compensation rate for the consultants. Chairman Seward stated that in her rush from Richmond, she did not bring the paperwork with her. She noted that the compensation is less than what the County is paying now, minus the benefits. It was not an unreasonable amount of money.

Supervisor Tyler noted that they, the Board, was asked to vote on a contract for procurement of services with no material—not knowing how much the services will be and the duration of the contract. Supervisor Tyler questioned receiving contract so that the Board could know what they were voting on, as opposed to entering a contract, authorizing a contract not knowing the conditions of the contract.

County Attorney Flynn noted that the total cost to the County is less than the employee, the county administrator. It was noted that the contract would be month to month.

County Attorney Flynn noted that in general discussion with Mr. Darren Coffey, Mr. Coffey recommended that the County should start their search for a county administrator immediately.

County Attorney Flynn stated that, as far as the contract terms, he didn't have the rates; however, he reviewed the rest of the contract terms and was satisfied with the services. He stated that he also had some experience with The Berkley Group. They provided some services around town; and, they have a lot of respect for the work they do. County Attorney Flynn stated that he has no concerns legally with the terms of the contract.

Chairman Seward stated that the action the Board needed to take at that time is basically to authorize the Chairman, on behalf of the Board, to agree to procure the services through emergency procurement for County Administration and a cooperative procurement for Planning.

Chairman Seward stated that the Board would be provided a copy of the contract that was getting ready to be signed with The Berkley Group.

County Attorney Flynn read the motion and noted that the emergency procurement requires the Board to do a finding of what the emergency is and post it on the County's website. The basis is

that the current county administrator service with the County will end on February 1, 2020. The County must have uninterrupted service of the chief administrative officer, and so, must obtain those services immediately.

County Attorney Flynn stated that when he was looking at the Planning services of individuals down in North Carolina had travel. He stated that he talked with The Berkley Group about it. They agreed to change it; he removed the travel part.

Chairman Seward stated that she found the rate for Planning Services. She stated that the rate for Mr. Nuckols is \$85.00 per hour. County Attorney Flynn found the rate for the County Administrator and stated that the rate will be \$120.00 per hour. Supervisor Tyler's question to the Board was why weren't those figures given to the Board prior to the meeting?

County Attorney Flynn stated that his answer is in the middle of his day job, he had just gotten the documents together that morning, Saturday, January 25th. Chairman Seward stated that she had been gone from home Sunday through Friday.

Ms. Seward stated that when calculating the hours contemplating the duration of time, the County will be paying less than what the County is paying now, and no benefits will be paid. Chairman Seward noted that she checked references.

Ms. Kelly Moore, Director of Finance, made inquiry regarding how payments for services will be funded. Ms. Moore noted that there would be no funding available in the line item noted at the regular meeting on January 16, 2020.

Supervisor Tyler inquired of the current salary of the County's Planner. Chairman Seward stated that figures were provided by Ms. Brucato, Payroll Clerk, and provided an estimated amount of the salary and benefits.

There was discussion of the number of hours the Planner would be in the office. Chairman Seward stated that in the initial phase, the planner would probably be in the office three (3) to four (4) days to get ordinances and office in order. She also noted that there was so little development in the County, it didn't warrant a full-time Planner which is why The Berkley Group is providing the same service to a number of counties and localities. After the initial phase, the planner would probably be in the office two (2) to two and a half (2-1/2) days a week.

Supervisor Tyler noted the cost of an interim County Administrator at the rate of \$120.00 an hour. He inquired as to the duration of the contract for the interim County Administrator—would the interim County Administrator be in the office every day? How many days a week? Chairman Seward stated that in the initial phase, there would be a number of things to be put in order. Once things were righted, may be four (4) days a week. Chairman Seward noted that the interim County Administrator services would be for the shortest amount of time—until the Board conduct their search for a full time county administrator. Chairman Seward stated that relative to the cost, the interim County Administrator position would not be for a year.

There was discussion of whether there would be a fixed number of hours in the contract or will it be open ended for both Planning and County Administration. Chairman Seward noted that the language in the contract is open ended. She stated that is something that can be determined. The contract does not require hours. County Attorney Flynn stated that there is an intent of an anticipated 32 hours. It was noted the cost for 32 hours annually to be less than what the current pay is with benefits.

Supervisor Johnson stated that she was new to the Board. Her concern was making uninformed decisions. When making decisions, she would like to know what she is dealing with upfront. Supervisor Johnson stated for the record that it would be good if the Board would have all the information that the Board will need, so that the Board can make informed decisions when it does come to a vote.

Chairman Seward stated she would get draft work orders to Ms. Butts, the Deputy Clerk to the Board. Ms. Butts will distribute the draft work orders to the Board members.

Supervisor Fly clarified that the interim County Administrator will serve in the role of the County Administrator with staff reporting as they normally would. The remaining staff of the Planning Department would report to the Planner. No change in the chain of command.

Mr. Millard “Pete” Stith offered services on an hourly rate if the Board so desired.

Supervisor Tyler noted that the payout for contracted County Administrator services is more than what the current county administrator is being paid, not less. There was inquiry as how recent was the negotiation for the services with The Berkley Group. Chairman Seward noted that it was within 48 hours.

County Attorney Flynn discussed how he came up with his total.

Chairman Seward stated that she was comfortable with what the County was being charged with the quality of service the County will be receiving.

Ms. Cox, the Treasurer, recommended that the funding be taken from the Fund Balance through the end of the current Fiscal Year.

Ms. Kelly Moore clarified that the funding would be for two (2) positions with The Berkley Group.

There was inquiry of the Fund Balance. Ms. Cox noted that the Fund Balance was listed in the report in the January 2020 Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters into a contract on an emergency basis with The Berkley Group for administrative services and on a cooperative

procurement basis for planning director services for the County, and to authorize the Chairman of the Board of Supervisors to execute the documents, necessary or useful to those purposes; and

BE IT FURTHER RESOLVED that the Board authorize the transfer of appropriation from Fund Balance to fund the contracts for those services for Fiscal Year 2020.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Abstained: Supervisor Tyler

Item 7. Citizens' Comments

There were comments heard from:

- Leroy Pierce (Blackwater District) – County Administrator dismissal; will be attending Board meetings; money on Blackwater end of County; Board elected to serve people, not personal gain.
- Jannette Green (Courthouse District) – Opinions of people of County; change; keeping abreast of happenings in County; selection of county administrator; support Board's decision,
- Rose Urquhart (Blackwater District) – Vendors in Waverly; meeting unplanned; change; have facts and information prior to meeting; will be attending meetings.
- Henry Thompson, Sr. (Blackwater District) – Continuing prayers for unity, less division; and more clarity in thought; “standby Santa Claus” on Board - following the lead on personnel changes reaped great rewards on employees who were arbitrarily let go; independent thinkers; previous dismissals; money could be used for schools, etc.; request ; thanked Supervisors Futrell, Stringfield and Joneses.
- Keith Blowe (Stony Creek District) – Defined moral character; continuity; dismissal of county administrator; new Board members with less than three (3) weeks to make drastic decisions – time worked with county administrator; spoke to hours regarding new/interim county administrator; staff changes; effect on citizens.
- Ellen Boone (Courthouse District) – Seen staff come and go; deal with citizens; congratulate members of the Board for a long time and non-returning members; admire New Board members not long on Board, not new to County; pray County move on; being accountability to citizens; offices are not always in place and return calls; new Board members work with the Board.
- Alfred Futrell (Waverly District) – Board work together; can't say Board was wrong for the way voted; fix what is broken; previous dismissals; make decisions for yourself.
- Robert Hamlin (Henry District) – Welcomed new Board members – working on Board is a lot to learn; will learn over time; making decisions; making decisions about people/ citizens; knowing what citizens/County want or what's going on in County.

Item 8. Adjournment

ON MOTION OF SUPERVISOR W. JONES, seconded SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourned at 5:03 p.m.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

February 20, 2020
WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL **\$618,795.60**

TOTAL ALL VOID CHECKS FOR APPROVAL **\$0.00**

ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF JANUARY 2020	215077-215082	\$ 180.00	RUN DATE 1/06/20
	215083-215156	\$ 157,748.58	RUN DATE 1/07/20
	215168-215173	\$ 74,463.79	RUN DATE 1/27/20
	215185-215278	\$ 275,858.27	RUN DATE 1/29/20

Total Regular Warrants **\$508,250.64**

PAY. DEDUCTION WARRANTS:	215157-215167	\$ 55,238.31	RUN DATE 1/16/20
	215174-215184	\$ 55,306.65	RUN DATE 1/31/20

Total Deduction Warrants: **\$110,544.96**

TOTAL VOUCHERS & WARRANTS FOR APPROVAL **\$618,795.60**

VOID CHECKS **\$ -**
 See attached

ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000000	999999	GAIL POARCH SHANDS	000000390191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215077	Witness Fees	01620 JUROR PAYMNT	
		DISC. TOTAL	.00	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL				TOTAL	30.00
00000000	999999	HUNTER H. HAYWOOD	000001817191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215078	Witness Fees	01620 JUROR PAYMNT	
		DISC. TOTAL	.00	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL				TOTAL	30.00
00000000	999999	PAMELA DUNN DIEHL	000001423191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215079	Witness Fees	01620 JUROR PAYMNT	
		DISC. TOTAL	.00	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL				TOTAL	30.00
00000000	999999	STEPHEN ROBERT WARREN	000001152191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215080	Witness Fees	01620 JUROR PAYMNT	
		DISC. TOTAL	.00	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL				TOTAL	30.00
00000000	999999	TRACY MCLENNNEY WRAY	000001270191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215081	Witness Fees	01620 JUROR PAYMNT	
		DISC. TOTAL	.00	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL				TOTAL	30.00
00000000	999999	VALARIE BAILEY HOLMES	000001818191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215082	Witness Fees	01620 JUROR PAYMNT	
		DISC. TOTAL	.00	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL				TOTAL	30.00
		DISC. TOTAL	.00	180.00	ACH PMT TOTAL	.00 CPA PMT TOTAL				TOTAL	180.00
		DISC. TOTAL	.00	180.00	ACH PMT TOTAL	.00 CPA PMT TOTAL				TOTAL	180.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 180.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 1-7-2020
 DATE 1-7-2020
 DATE 1-8-2020

Kelly J. Jones
 DIRECTOR OF FINANCE

Dustin Jones
 VANCE JONES, III ADMIN
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT	BATCH INV. DESCRIPTION
0000000	000923	ALL SEASONS TERMITES & .00	4027122319	12/23/2019	12/23/2019		4100-051500-1272-551-510	65.00	215083			Building Maintenance & Repair-01619 SUSSEX COUNTY JAIL
		DISC. TOTAL						.00				TOTAL
								65.00	215083			65.00
0000000	001746	AMERICAN HOUSING SPECIAL	19-68	12/27/2019	12/27/2019		4100-021300-9004-231-210	2,247.00	215084			UNOS-CDBG Housing Grt
0000000	001746		19-71	11/10/2019	11/10/2019		4121-081000-5210-	465.00	215084			Repairs/Contractor Cost
		DISC. TOTAL						.00				TOTAL
								2,712.00	215084			2,712.00
0000000	001047	AMERICAN RED CROSS	1930	12/18/2019	12/18/2019		4100-081300-2110-816-810	2,000.00	215085			Red Cross
		DISC. TOTAL						.00				TOTAL
								2,000.00	215085			2,000.00
0000000	000010	BANK OF SOUTHSIDE VA	0198 1219 01	11/13/2019	11/13/2019		4100-051500-1246-551-510	20.25	215086			Food Supplies
0000000	000010		0198 1219 02	12/05/2019	12/05/2019		4100-051500-1247-551-510	175.98	215086			Janitorial Supplies
0000000	000010		0198 1219 03	12/06/2019	12/06/2019		4100-051500-1244-551-510	350.00	215086			Uniform Services
0000000	000010		0206 1219 01	11/14/2019	11/14/2019		4100-051100-1241-516-510	48.65	215086			Office Supplies
0000000	000010		0206 1219 02	11/19/2019	11/19/2019		4100-051100-1241-516-510	86.34	215086			Office Supplies
0000000	000010		0206 1219 03	11/19/2019	11/19/2019		4100-051100-1241-512-510	155.04	215086			Office Supplies
0000000	000010		0206 1219 04	11/21/2019	11/21/2019		4100-051100-1241-512-510	18.98	215086			Office Supplies
0000000	000010		0206 1219 04	11/21/2019	11/21/2019		4100-051100-1241-516-510	31.98	215086			Office Supplies
0000000	000010		0206 1219 05	11/22/2019	11/22/2019		4100-051500-1241-551-510	18.72	215086			Office Supplies
0000000	000010		0206 1219 05	11/22/2019	11/22/2019		4100-051100-1241-512-510	18.72	215086			Office Supplies
0000000	000010		0206 1219 06	11/27/2019	11/27/2019		4100-051100-1241-512-510	12.04	215086			Office Supplies
0000000	000010		0206 1219 06	11/27/2019	11/27/2019		4100-051100-1241-516-510	12.04	215086			Office Supplies
0000000	000010		0206 1219 06	11/27/2019	11/27/2019		4100-051500-1241-551-510	12.04	215086			Office Supplies
0000000	000010		0206 1219 07	12/03/2019	12/03/2019		4100-051500-1227-551-510	11.77	215086			Medical Services
0000000	000010		0206 1219 07	12/03/2019	12/03/2019		4100-051500-1247-551-510	48.59	215086			Janitorial Supplies
		DISC. TOTAL						.00				TOTAL
								1,021.14				1,021.14
0000000	000010	BANK OF SOUTHSIDE VA	0206 1219 08	12/03/2019	12/03/2019		4100-051100-1241-512-510	26.17	215087			Office Supplies
0000000	000010		0214 1219 01	11/13/2019	11/13/2019		4100-051100-1241-516-510	23.95	215087			Office Supplies
		DISC. TOTAL						.00				TOTAL
								50.12				50.12
0000000	001767	BB&T	2338 1219 01	12/03/2019	12/03/2019		4100-021400-1202-242-210	1,287.34	215088			Publ., Subsc., Books, Ref. Ma01619 # 404601199882338
0000000	001767		2338 1219 02	12/04/2019	12/04/2019		4100-021200-1299-221-210	85.63	215088			Miscellaneous Oth./First Aid 01619 # 404601199882338
0000000	001767		2338 1219 03	12/06/2019	12/06/2019		4100-021300-9004-231-210	328.56	215088			UNOS-CDBG Housing Grt
0000000	001767		2338 1219 04	12/16/2019	12/16/2019		4100-021400-1201-242-210	135.00	215088			Organization Membership
0000000	001767		2346 1219 04	12/12/2019	12/12/2019		4100-021300-1241-231-210	159.70	215088			Office Supplies
0000000	001767		2353 1219 01	11/20/2019	11/20/2019		4100-021300-1204-231-210	126.26	215088			Lodging
0000000	001767		2353 1219 02	11/22/2019	11/22/2019		4100-021300-1204-231-210	252.52	215088			Lodging
0000000	001767		2353 1219 03	12/12/2019	12/12/2019		4100-021500-1299-253-210-601	899.28	215088			VDEM/FY19 LEMFG
		DISC. TOTAL						.00				TOTAL
								3,274.29				3,274.29
0000000	001676	BERKLEY GROUP	SAP #3	11/01/2019	11/01/2019		4100-021400-1225-241-210	7,203.35	215089			Management Consulting Service-01619 SUSSEX COUNTY
0000000	001676		SAP #4	12/03/2019	12/03/2019		4100-021400-1225-241-210	5,113.10	215089			Management Consulting Service-01619 SUSSEX COUNTY
		DISC. TOTAL						.00				TOTAL
								12,316.45				12,316.45
0000000	000915	BLACKWATER REGIONAL	77	1/01/2020	1/01/2020		4100-081400-2110-826-810	44,174.50	215090			Blackwater/Regional Library
		DISC. TOTAL						.00				TOTAL
								44,174.50	215090			44,174.50
0000000	001251	CABIN POINT VETERINARY	61903	12/15/2019	12/15/2019		4100-021600-1227-261-210	425.00	215091			Medical Services
0000000	001251		61935	12/20/2019	12/20/2019		4100-021600-1227-261-210	294.00	215091			Medical Services
		DISC. TOTAL						.00				TOTAL
								719.00	215091			719.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000728	CARQUEST OF WAKEFIELD	5484-141209	12/06/2019	ACH PMT TOTAL	4100-021600-1247-264-210	12.79	215092	.00	Janitorial Supplies	01619 ACCT# 2836	
							.00				12.79	
0000000	001485	CENTRAL AGRIBUSINESS	JR24986	12/18/2019	ACH PMT TOTAL	4100-051500-1246-551-510	73.50	215093	.00	Food Supplies	01619 SUSSEX SHERIFF	
0000000	001485		JR25075	12/31/2019	ACH PMT TOTAL	4100-051500-1246-551-510	88.20	215093	.00	Food Supplies	01619 SUSSEX SHERIFF	
0000000	001485		JR25155	12/31/2019	ACH PMT TOTAL	4100-051500-1246-551-510	73.50	215093	.00	Food Supplies	01619 SUSSEX SHERIFF	
							.00				235.20	
0000000	001630	CHENEY BROTHERS	10-918697734	12/19/2019	ACH PMT TOTAL	4100-051500-1246-551-510	1,092.87	215094	.00	Food Supplies	01619 # 60030700	
0000000	001630		10-918751490	12/31/2019	ACH PMT TOTAL	4100-051500-1246-551-510	2,865.54	215094	.00	Food Supplies	01619 # 60030700	
							.00				3,978.41	
0000000	001569	COLONIAL HEIGHTS	20909	12/20/2019	ACH PMT TOTAL	4100-051100-1265-512-510	8,392.63	215095	.00	Vehicle Maintenance & Repairs	01619 SUSSEX SHERIFF	
							.00				8,392.63	
0000000	001755	COMTRONICS OF VA INC	928301	12/16/2019	ACH PMT TOTAL	4100-021500-1254-251-210	550.00	215096	.00	Equipment Maintenance	01619 ACCT# 1267	
0000000	001755		928301	12/16/2019	ACH PMT TOTAL	4100-021500-1265-251-210	427.80	215096	.00	Vehicle Maintenance & Repairs	01619 ACCT# 1267	
							.00				977.80	
0000000	001244	COOKS CORRECTIONAL	N623961	10/31/2019	ACH PMT TOTAL	4100-051500-1246-551-510	50.23	215097	.00	Food Supplies	01619 ACCT# 23884-3	
							.00				50.23	
0000000	000931	COUNTY OF PRINCE GEORGE	QTR 2 2020	12/20/2019	ACH PMT TOTAL	4100-061100-1214-611-610	1,181.84	215098	.00	Comp Court Administrator	01619 COURT ADMINISTRATO	
							.00				1,181.84	
0000000	000024	CRATER YOUTH CARE	20044	12/16/2019	ACH PMT TOTAL	4100-081800-2110-863-810	4,088.25	215099	.00	Crater Youth Care Commission	01619 DEC 2019 USAGE PER	
							.00				4,088.25	
0000000	000845	CROWN CASTLE GT COMPANY	30167977	1/01/2020	ACH PMT TOTAL	4100-021500-1252-253-210	1,257.58	215100	.00	Equipment Lease/Rental	01619 ACCT# 106663	
							.00				1,257.58	
0000000	000871	CRYSTAL SPRINGS	12841556	12/16/2019	ACH PMT TOTAL	4100-063100-1277-631-630	25.02	215101	.00	Water Services	01619 # 114253012#41556	
0000000	000871		1352472	12/16/2019	ACH PMT TOTAL	4100-021100-1277-211-210	97.96	215101	.00	Water Services	01619 # 11425301352472	
0000000	000871		7302164	12/12/2019	ACH PMT TOTAL	4100-061100-1277-611-610	44.15	215101	.00	Water Services	01619 # 37281837302164	
							.00				167.13	
0000000	000902	DOC FARMER'S MARKET	MKT72310	12/16/2019	ACH PMT TOTAL	4100-051500-1246-551-510	188.50	215102	.00	Food Supplies	01619 SUSSEX COUNTY JAIL	
0000000	000902		MKT72462	12/23/2019	ACH PMT TOTAL	4100-051500-1246-551-510	226.45	215102	.00	Food Supplies	01619 SUSSEX COUNTY JAIL	
0000000	000902		MKT72614	12/30/2019	ACH PMT TOTAL	4100-051500-1246-551-510	226.75	215102	.00	Food Supplies	01619 SUSSEX COUNTY JAIL	
							.00				641.70	
0000000	001597	EDWARDS, SHANTEL	SE 122619	12/26/2019	ACH PMT TOTAL	4100-051500-1264-551-510	32.00	215103	.00	Gasoline/Mileage-Non Training	01619 REIMBURSEMENT	
							.00				32.00	
0000000	001692	FERRELLGAS	1109355968	12/19/2019	ACH PMT TOTAL	4100-051500-1279-551-510	378.11	215104	.00	Propane Gas	01619 # 112364120	
0000000	001692		1109356585	12/19/2019	ACH PMT TOTAL	4100-021600-1279-261-210	50.97	215104	.00	Propane	01619 # 112364120	
							.00				429.08	
0000000	999999	FORD, LAVERNE	W0056760-2	12/26/2019	ACH PMT TOTAL	4100-061100-1213-611-610	13.92	215105	.00	Witness Fees	01619 COMMONWEALTH WITNE	
							.00				13.92	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	001723	GARDAMORLD SECURITY SERVI	469299		4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469300		4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469301		4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469302		4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469303		4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469304		4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469305		4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469306		4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471348		4100-021600-1229-264-210	841.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471349		4100-021600-1229-264-210	841.50	215106		Other Professional Services 01619 ACCT# SUS001
		DISC. TOTAL				.00			
		CHECK TOTAL				9,639.00			TOTAL 9,639.00
0000000	001723	GARDAMORLD SECURITY SERVI	471350		4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471351		4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471352		4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471353		4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471354		4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471355		4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
		DISC. TOTAL				.00			TOTAL 5,049.00
		CHECK TOTAL				5,049.00			TOTAL 5,049.00
0000000	001792	GENE REAMS AND ASSOCIATES GRA	121519		4100-021500-1229-253-210	1,375.00	215108		Other Professional Services 01619 SUSSEX PUBLIC SAFE
		DISC. TOTAL				.00			TOTAL 1,375.00
		CHECK TOTAL				1,375.00			TOTAL 1,375.00
0000000	000258	GEORGE COX & SONS	8490		4100-051500-1272-551-510	117.15	215109		Building Maintenance & Repair 01619 SUSSEX COUNTY JAIL
		DISC. TOTAL				.00			TOTAL 117.15
		CHECK TOTAL				117.15			TOTAL 117.15
0000000	000278	VINCENT	VG 123019		4100-051500-1246-551-510	18.88	215110		Food Supplies 01619 REIMBURSEMENT
		DISC. TOTAL				.00			TOTAL 18.88
		CHECK TOTAL				18.88			TOTAL 18.88
0000000	001605	GLOBAL SIGNAL ACQUISITIONS	30227163		4100-021500-1252-253-210	437.09	215111		Equipment Lease/Rental 01619 ACCT# 393860
		DISC. TOTAL				.00			TOTAL 437.09
		CHECK TOTAL				437.09			TOTAL 437.09
0000000	001437	GOODMAN SPECIALIZED VEHIC	16060G		4100-021500-1265-251-210	2,318.43	215112		Vehicle Maintenance & Repairs 01619 ACCT# G30024
0000000	001437		16320G		4100-021500-1265-251-210	2,576.32	215112		Vehicle Maintenance & Repairs 01619 ACCT# G30024
		DISC. TOTAL				.00			TOTAL 4,894.75
		CHECK TOTAL				4,894.75			TOTAL 4,894.75
0000000	001081	GREENE'S SERVICE CENTER,	12668		4100-051100-1265-512-510	40.00	215113		Vehicle Maintenance & Repairs 01619 SUSSEX SHERIFF
		DISC. TOTAL				.00			TOTAL 40.00
		CHECK TOTAL				40.00			TOTAL 40.00
0000000	001703	HEFTY WILEY & GORE P.C.	10289		4100-022100-1223-281-220	3,750.00	215114		Legal Services 01619 SUSSEX COUNTY
		DISC. TOTAL				.00			TOTAL 3,750.00
		CHECK TOTAL				3,750.00			TOTAL 3,750.00
0000000	001779	JAD BUILDERS, INC	347 BANK ST #4		4100-021300-9004-231-210	526.21	215115		UNOS-CDBG Housing Grt 01619 UNOS
		DISC. TOTAL				.00			TOTAL 526.21
		CHECK TOTAL				526.21			TOTAL 526.21
0000000	001550	KINEX NETWORKING SOLUTION	191219-0001		4100-021100-1234-211-210	97.24	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		4100-021400-1234-241-210	97.22	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		4100-021400-1234-242-210	97.22	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		4100-041100-1234-411-410	97.22	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		4100-031100-1234-311-310	97.22	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		4100-023100-1234-291-210	97.22	215116		Telecommunications 01619 SUSSEX COUNTY

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0000000	001550		191219-0001	12/19/2019		4100-021500-1234-253-210	97.22	215116		Telecommunications
0000000	001550		191219-0001	12/19/2019		4100-051100-1234-516-510	97.22	215116		01619 SUSSEX COUNTY
0000000	001550		191219-0001	12/19/2019		4100-063100-1234-631-630	97.22	215116		01619 SUSSEX COUNTY
	DISC. TOTAL						.00			875.00
0000000	000190	KUSTOM SIGNALS, INC	356918-A	9/23/2019		4100-051100-1245-512-510-602	4,591.25	215117		Byrne/JAG DCJS Grant#19-M469501619 ACCT# 12075
0000000	000190		356918-A	9/23/2019		4100-051100-1245-512-510	5,203.75	215117		Law Enforcement Supplies
0000000	000190		356918-B	9/23/2019		4100-051100-1245-512-510	719.00	215117		Law Enforcement Supplies
	DISC. TOTAL						.00			10,514.00
0000000	001433	LOWE'S	909759	12/09/2019		4100-021200-1272-221-210	87.78	215118		Building Maintenance & Repair#01619 # 99000502080
0000000	001433		919424	12/04/2019		4100-021200-1274-221-210	75.97	215118		Grounds Maintenance & Repair#01619 # 99000502080
	DISC. TOTAL						.00			163.75
0000000	999999	MASON, WALTER J.	W0056760-1	12/26/2019		4100-061100-1233-611-610	17.40	215119		Witness Fees
	DISC. TOTAL						.00			17.40
0000000	001046	MCI	4342462428	12/17/2019		4100-061100-1234-613-610	34.42	215120		Telecommunications
0000000	001046		4342462453	12/17/2019		4100-061100-1234-613-610	34.42	215120		01619 ACCT# 2DG40966
0000000	001046		4342462630	12/19/2019		4100-063100-1234-631-630	29.97	215120		01619 ACCT# 2DH15052
0000000	001046		4342465511	12/13/2019		4100-021100-1234-211-210	27.86	215120		Telecommunications
0000000	001046		4342465511	12/13/2019		4100-021400-1234-242-210	4.64	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-021300-1234-231-210	13.95	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-021400-1234-241-210	4.64	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-021600-1234-261-210	3.54	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-021500-1234-253-210	2.32	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-021100-1234-211-210	6.96	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-031100-1234-311-310	9.28	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-063100-1234-631-630	11.60	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-062100-1234-621-670	23.21	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-063100-1234-632-630	2.32	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-061100-1234-611-610	1.56	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-063100-1234-612-610	38.73	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4100-081300-2110-822-810	12.14	215120		VA Cooperative Extension
0000000	001046		4342465511	12/13/2019		4100-051100-1234-512-510	60.56	215120		01619 # 08692926192
0000000	001046		4342465511	12/13/2019		4105-071100-1234-711-710	64.36	215120		01619 # 08692926192
	DISC. TOTAL						.00			403.07
0000000	000051	MSG LLC	C313176	1/01/2020		4100-021500-1255-253-210	496.67	215121		Maintenance Service Contract 01619 SUSSEX COUNTY
	DISC. TOTAL						.00			496.67
0000000	000540	NOLAND COMPANY	335679 01	12/23/2019		4100-051500-1273-551-510	582.85	215122		Building Systems Main & Repair#01619 # 00876000636
	DISC. TOTAL						.00			582.85
0000000	000056	OWEN FORD, INC	06709	12/10/2019		4105-071100-1265-711-710	42.11	215123		Vehicle maintenance & Repairs#01619 SUSSEX DSS
	DISC. TOTAL						.00			42.11
0000000	001187	OWEN PRINTING COMPANY	32031	12/19/2019		4100-021100-1233-211-210	89.28	215124		Printing
	DISC. TOTAL						.00			89.28

P.D. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	CHECK TOTAL	ACH PMT TOTAL	ACH DATE	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001256	PAJ SERVICES	SUCO122019	12/18/2019		4100-021600-1247-264-210	270.00			270.00	270.00	215125		Janitorial Supplies	01619 SUSSEX COUNTY
											.00	EPY PMT TOTAL			270.00
0000000	000991	PARKER OIL CO	252960	11/18/2019		4100-051500-1278-551-510	587.91			587.91	215126	215126		Oil	01619 ACCT# 87746E
0000000	000991		267947	12/03/2019		4100-051500-1278-551-510	474.33			474.33	215126	215126		Oil	01619 ACCT# 87746E
0000000	000991		280786	12/16/2019		4100-051500-1278-551-510	326.19			326.19	215126	215126		Oil	01619 ACCT# 87746E
											.00	EPY PMT TOTAL			1,388.43
0000000	001655	PETA	1829953	12/18/2019		4100-021600-1227-261-210	290.00			290.00	215127	215127		Medical Services	01619 SUSSEX ANML CONTR
											.00	EPY PMT TOTAL			290.00
0000000	000661	PRINCE GEORGE ELECTRIC	1413003200	12/27/2019		4100-021600-1276-263-210	52.89			52.89	215128	215128		Electric	01619 # 1413003200
0000000	000661		1423010000	12/27/2019		4100-021600-1276-263-210	80.69			80.69	215128	215128		Electric	01619 # 1423010000
0000000	000661		1667000200	12/27/2019		4100-021600-1276-221-210	154.60			154.60	215128	215128		Electric	01619 # 1667000200
											.00	EPY PMT TOTAL			288.18
0000000	000620	RAMSEY, LYNDIA P	LPR 123119 01	12/31/2019		4100-063100-1204-631-630	215.04			215.04	215129	215129		Lodging	01619 REIMBURSEMENT
0000000	000620		LPR 123119 02	12/31/2019		4100-063100-1205-631-630	105.00			105.00	215129	215129		Meals	01619 MEALS
0000000	000620		LPR 123119 03	12/31/2019		4100-063100-1264-631-630	194.88			194.88	215129	215129		Gasoline/Mileage-Non Training	01619 MILEAGE
0000000	000620		LPR 123119 04	12/31/2019		4100-063100-1206-631-630	15.00			15.00	215129	215129		Transportation (exclude miles)	01619 REIMBURSEMENT
											.00	EPY PMT TOTAL			529.92
0000000	001023	RICOH USA, INC.	5058361114	12/19/2019		4100-051500-1252-512-510	55.54			55.54	215130	215130		Equipment Lease/Rental	01619 ACCT# 4719771
0000000	001023		5058361114	12/19/2019		4100-051500-1252-551-510	55.55			55.55	215130	215130		Equipment Lease/Rental	01619 ACCT# 4719771
											.00	EPY PMT TOTAL			111.09
0000000	000124	RIDBOUT, JASON	JR 010220	1/02/2020		4100-051500-1264-551-510	97.90			97.90	215131	215131		Gasoline/Mileage-Non Training	01619 MILEAGE
											.00	EPY PMT TOTAL			97.90
0000000	999999	ROBINSON, CLINTON	CR 122719	12/27/2019		4100-051500-1205-551-510	52.82			52.82	215132	215132		Meals	01619 REIMBURSEMENT
											.00	EPY PMT TOTAL			52.82
0000000	001488	RRS FOODSERVICE	2106268	11/22/2019		4100-051500-1246-551-510	1,340.96			1,340.96	215133	215133		Food Supplies	01619 ACCT# 118626
											.00	EPY PMT TOTAL			1,340.96
0000000	000832	SAM'S CLUB DIRECT	4355	11/27/2019		4100-021600-1242-261-210	135.84			135.84	215134	215134		Agricultural Supplies	01619 # 0402194646154
0000000	000832		4355	11/27/2019		4100-021600-1241-261-210	31.54			31.54	215134	215134		Office Supplies	01619 # 0402194646154
0000000	000832		4355	11/27/2019		4100-021600-1247-261-210	26.86			26.86	215134	215134		Janitorial Supplies	01619 # 0402194646154
0000000	000832		5094	11/23/2019		4100-051500-1277-551-510	11.96			11.96	215134	215134		Water Services	01619 # 0402188473177
0000000	000832		5095	11/23/2019		4100-051500-1247-551-510	344.12			344.12	215134	215134		Janitorial Supplies	01619 # 0402188473177
0000000	000832		5182	12/03/2019		4100-021200-1247-221-210	336.04			336.04	215134	215134		Janitorial Supplies	01619 # 0402194646154
0000000	000832		999999 1119	11/22/2019		4100-021100-1201-211-210	45.00			45.00	215134	215134		Organization Membership	01619 # 0402194646154
0000000	000832		999999 1119	11/22/2019		4100-021400-1201-242-210	40.00			40.00	215134	215134		Organization Membership	01619 # 0402194646154
0000000	000832		999999 1119	11/22/2019		4100-021200-1201-221-210	40.00			40.00	215134	215134		Organization Membership	01619 # 0402194646154
0000000	000832		999999 1119	11/22/2019		4100-021600-1201-261-210	40.00			40.00	215134	215134		Organization Membership	01619 # 0402194646154
											.00	EPY PMT TOTAL			1,051.36
0000000	999999	SEARRIGHT, LATONYA	W0056760-4	12/26/2019		4100-061100-1213-611-610	122.96			122.96	215135	215135		Witness Fees	01619 COMMONWEALTH WITNE
											.00	EPY PMT TOTAL			122.96
0000000	000968	SIXTH JUDICIAL CIRCUIT COU	JANUARY 2020	12/23/2019		4100-061100-1241-611-610	231.04			231.04	215136	215136		Office Supplies	01619 OFFICE EXPENSE
											.00	EPY PMT TOTAL			231.04

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0000000	000901	SIXTH JUDICIAL CIRCUIT CO JANUARY 2020		12/23/2019		4100-061100-1241-611-610	231.04	215137			01619 OFFICE EXPENSE
		DISC. TOTAL					.00				331.04
0000000	001796	SIXTH JUDICIAL CIRCUIT CO JANUARY 2020		12/23/2019		4100-061100-1241-611-610	231.04	215138			01619 OFFICE EXPENSE
		DISC. TOTAL					.00				231.04
0000000	000289	SOUTHERN POLICE EQUIPMENT 201564		12/19/2019		4100-051500-1244-512-510	101.50	215139			01619 SUSSEX SHERIFF
		DISC. TOTAL					.00				203.00
0000000	001543	STITH, HILLARD	MS JRM20-01	1/02/2020		4100-021100-1225-211-210	3,536.51	215140			Management Consulting Service
		DISC. TOTAL					.00				3,836.51
0000000	000139	STONY CREEK HEALTH CENTER 165843		12/05/2019		4100-051500-1293-551-510	56.00	215141			Inmate Medical Expenses
		DISC. TOTAL					.00				112.00
0000000	000067	STONY CREEK PHARMACY	SCP 120119	12/01/2019		4100-051500-1293-551-510	664.02	215142			Inmate Medical Expenses
		DISC. TOTAL					.00				664.02
0000000	000077	SUSSEX SERVICE AUTHORITY	200814769	9/30/2019		4100-021600-1277-263-210	3,717.00	215143			Water Services
		DISC. TOTAL					.00				10,654.00
0000000	999999	TREASURER OF VIRGINIA	WC 010320	1/03/2020		4100-021100-1299-211-210	345.85	215144			Miscellaneous Others
		DISC. TOTAL					.00				691.70
0000000	000080	TRI CITY OFFICE PRODUCTS	0134051-001	12/04/2019		4100-063100-1241-631-630	288.20	215145			Office Supplies
		DISC. TOTAL					.00				345.32
0000000	000087	VAN CLEEF AUTO PARTS INC	579236	6/07/2019		4100-021500-1265-252-210	33.14	215146			Vehicle Maintenance & Repairs
		DISC. TOTAL					.00				402.28
0000000	000769	VERIZON	4342462630 1219	12/24/2019		4100-063100-1234-631-630	67.90	215147			Telecommunications
		DISC. TOTAL					.00				67.90
0000000	000039	VERIZON WIRELESS	9844125416	12/12/2019		4100-051500-1234-512-510	132.28	215148			Telecommunications
		DISC. TOTAL					.00				1,449.40
0000000	001466	VIRGINIA PORTABLE STORAGE	202800065747	9/22/2019		4100-021300-9003-231-210	364.00	215149			Pocahontas-CDBG Housing Grt
		DISC. TOTAL					.00				1,289.66

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	999999	WALKER, GEORGE	W0056760-3	12/26/2019	12/26/2019		4100-061100-1213-611-610	12.76	215150	Witness Fees	01619 COMMONWEALTH WITNE
			CHECK TOTAL	12.76	ACH PMT TOTAL		.00 CPA PMT TOTAL				12.76
0000000	000873	WASTE MANAGEMENT OF	3407126-2424-6	12/26/2019	12/26/2019		4100-021600-1229-264-210	636.18	215151	Other Professional Services	01619 # 103305252006
			CHECK TOTAL	636.18	ACH PMT TOTAL		.00 CPA PMT TOTAL				636.18
0000000	001408	WITHER PUBLIC SAFETY GRP.	1962326	12/19/2019	12/19/2019		4100-051500-1244-551-510	330.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1979499	11/09/2019	11/09/2019		4100-051100-1244-512-510	60.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1979499	11/09/2019	11/09/2019		4100-051500-1244-551-510	60.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1984061	12/18/2019	12/18/2019		4100-051100-1244-512-510	1,568.35	215152	Uniform Services	01619 ACCT# SUSCOU
			1984061	12/18/2019	12/18/2019		4100-051500-1244-551-510	1,490.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1991966	12/04/2019	12/04/2019		4100-051500-1244-551-510	45.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1991966	12/04/2019	12/04/2019		4100-051100-1244-512-510	45.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1995948	12/26/2019	12/26/2019		4100-051100-1244-512-510	235.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1995948	12/26/2019	12/26/2019		4100-051500-1244-551-510	235.00	215152	Uniform Services	01619 ACCT# SUSCOU
			CHECK TOTAL	4,068.35	ACH PMT TOTAL		.00 CPA PMT TOTAL				4,068.35
0000000	000879	KORACK PUBLISHING CO.	1902529	11/06/2019	11/06/2019		4100-041100-1235-411-410	45.00	215153	Advertising	01619 ACCT# W0113
			CHECK TOTAL	45.00	ACH PMT TOTAL		.00 CPA PMT TOTAL				45.00
0000000	000093	XEROX CORPORATION	098928564	12/05/2019	12/05/2019		4100-063100-1252-631-630	43.65	215154	Equipment Lease/Rental	01619 # 706994555
			CHECK TOTAL	43.65	ACH PMT TOTAL		.00 CPA PMT TOTAL				43.65
0000000	001644	XEROX FINANCIAL SERVICES	1902935	12/16/2019	12/16/2019		4100-061100-1252-612-610	111.99	215155	Equipment Lease/Rental	01619 # 0200078186001
			1903687 B	12/16/2019	12/16/2019		4100-021400-1252-241-210	147.54	215155	Equipment Lease/Rental	01619 # 0200073202001
			1903687 B	12/16/2019	12/16/2019		4100-021400-1252-242-210	147.55	215155	Equipment Lease/Rental	01619 # 0200073202001
			CHECK TOTAL	407.08	ACH PMT TOTAL		.00 CPA PMT TOTAL				407.08
0000000	000039	VERIZON WIRELESS	9844046856	12/10/2019	12/10/2019		4125-031700-5841-	60.76	215156	Drug Forf. Fund / Com. Atty.	01619 # 90544057100001
			CHECK TOTAL	60.76	ACH PMT TOTAL		.00 CPA PMT TOTAL				60.76
			CHECK TOTAL	157,748.58	ACH PMT TOTAL		.00 CPA PMT TOTAL				157,748.58
			CHECK TOTAL	157,748.58	ACH PMT TOTAL		.00 CPA PMT TOTAL				157,748.58

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 157,748.58- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 1-7-2020
 DATE 1-7-2020
 DATE 1/8/2020
 DIRECTOR OF FINANCE
 WALTER J. SOBERS, III ADMIN
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001637	HALEY FORD SOUTH	FL1511	11/04/2019		4302-091300-0011-	38,620.87	215168		Sheriff Patrol Vehicle	01622 SUSSEX SHERIFF
			CHECK TOTAL			.00 CPA PMT TOTAL					38,620.87
0000000	000924	JACK H SULLIVAN JR	JS 012220 #3	1/22/2020		4100-021300-9004-231-210	10,453.89	215169		UNOS-CDBG Housing Grt	01622 UNOS REHAB
			CHECK TOTAL			.00 CPA PMT TOTAL					10,453.89
0000000	001779	JAD BUILDERS, INC	1005MAIN 010720	1/07/2020		4100-021300-9004-231-210	7,490.00	215170		UNOS-CDBG Housing Grt	01622 UNOS-1005 H MAIN
0000000	001779		345 BANK 010720	1/07/2020		4100-021300-9004-231-210	6,164.53	215170		UNOS-CDBG Housing Grt	01622 UNOS-345 BANK
			CHECK TOTAL			.00 CPA PMT TOTAL					13,654.53
0000000	001159	M.D. TAYLOR, CONTRACTOR	601 TWILIGHT #3	1/22/2020		4100-021300-9003-231-210	10,014.59	215171		Pocahontas-CDBG Housing Grt	01622 PROG CIG-17-10
			CHECK TOTAL			.00 CPA PMT TOTAL					10,014.59
0000000	000610	STRINGFIELD, JOHN A	JS 010520 01	1/05/2020		4100-011100-1264-111-110	194.91	215172		Mileage	01622 MILEAGE
0000000	000610		JS 010520 02	1/05/2020		4100-011100-1264-111-110	25.00	215172		Mileage	01622 REIMBURSEMENT
			CHECK TOTAL			.00 CPA PMT TOTAL					219.91
0000000	000317	TOWN OF WAKEFIELD	101 KNIGHT 1201	12/01/2019		4100-021300-9003-231-210	1,250.00	215173		Pocahontas-CDBG Housing Grt	01622 REIMBURSEMENT
0000000	000317		121 KNIGHT 1001	10/01/2019		4100-021300-9003-231-210	125.00	215173		Pocahontas-CDBG Housing Grt	01622 REIMBURSEMENT
0000000	000317		606TWILIGHT1001	10/01/2019		4100-021300-9003-231-210	125.00	215173		Pocahontas-CDBG Housing Grt	01622 REIMBURSEMENT
			CHECK TOTAL			.00 CPA PMT TOTAL					1,500.00
			CHECK TOTAL			.00 CPA PMT TOTAL					74,463.79
			CHECK TOTAL			.00 CPA PMT TOTAL					74,463.79

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.

THE TOTAL 74,463.79- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-29-2020

DATE

01-27-2020

DATE

01/27/2020

DATE

July 21, 2020
 DIRECTOR OF REVENUE
Destiny Cox
 VANDY L. COX, TREASURER
 DESTINY L. COX, TREASURER

P.D. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	000342	AGRI-VA, INC	14565/6	1/02/2020		4100-021600-1299-264-210-601	565.98	215185		Convenience Sites Upgrades Pr01621 ACCT# 60146
0000000	000342		14574/6	1/03/2020		4100-021600-1299-264-210-601	45.98	215185		Convenience Sites Upgrades Pr01621 ACCT# 60146
0000000	000342		14581/6	1/06/2020		4100-021600-1299-264-210-601	314.47	215185		Convenience Sites Upgrades Pr01621 ACCT# 60146
							.00	926.43		TOTAL
0000000	001812	ALPHA CORPORATION	20F624-010-006	12/23/2019		4100-021600-1299-264-210-601	2,073.54	215186		Convenience Sites Upgrades Pr01621 SUSSEX COUNTY
							.00	2,073.54		TOTAL
0000000	001795	ANIMAL CARE EQUIPMENT & S	78575	1/13/2020		4100-021600-1259-261-210	195.74	215187		Other Equipment Purchases 01621 SUSSEX ANML CONTRO
0000000	001795		78657	1/15/2020		4100-021600-1242-261-210	352.40	215187		Agricultural Supplies 01621 SUSSEX ANML CONTRO
							.00	548.14		TOTAL
0000000	000014	ATLANTIC ELECTION	197	11/11/2019		4100-023100-1233-291-230	1,568.00	215188		Printing 01621 SUSSEX ELECT BOARD
0000000	000014		197	11/11/2019		4100-023100-1229-291-230	8,963.90	215188		Other Professional Services 01621 SUSSEX ELECT BOARD
							.00	10,531.90		TOTAL
0000000	001507	BARKSDALE OILS INC.	SUSSECTY 1219	12/31/2019		4100-021600-1264-261-210	204.04	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECTY 1219	12/31/2019		4100-021200-1264-221-210	474.56	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECTY 1219	12/31/2019		4100-021400-1264-242-210	169.27	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECTY 1219	12/31/2019		4100-021600-1264-262-210	1,455.43	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECTY 1219	12/31/2019		4100-021300-1264-231-210	48.36	215189		Gasoline/Mileage-Non Training01621 SUSSEX COUNTY
0000000	001507		SUSSECTY 1219	12/31/2019		4100-021400-1264-241-210	151.13	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECTY 1219	12/31/2019		4100-021500-1264-253-210	225.19	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECTY 1219	12/31/2019		4100-051100-1264-512-510	6,562.26	215189		Mileage/Gas 01621 SUSSEX COUNTY
0000000	001507		SUSSECTY 1219	12/31/2019		4105-071100-1264-711-710	498.74	215189		Gasoline 01621 SUSSEX COUNTY
							.00	9,788.98		TOTAL
0000000	000300	BATTERY BARN OF VA INC	358937	1/21/2020		4100-021500-1265-251-210	232.00	215190		Vehicle Maintenance & Repairs 01621 ACCT# 749
							.00	232.00		TOTAL
0000000	999999	BENJAMIN, BABETTE	W0056761	1/21/2020		4100-061100-1213-611-610	17.25	215191		Witness Fees 01621 COMMONWEALTH WITNE
							.00	17.25		TOTAL
0000000	001715	BLUE COMFORT DENTAL PC	BAINES 112019	11/20/2019		4100-051500-1293-551-510	349.00	215192		Inmate Medical Expenses 01621 BAINES, KIMBERLY
0000000	001715		ELLIS 111319	11/13/2019		4100-051500-1293-551-510	261.00	215192		Inmate Medical Expenses 01621 ELLIS, TAIMON
0000000	001715		HAMEL 121319	12/13/2019		4100-051500-1293-551-510	393.00	215192		Inmate Medical Expenses 01621 HAMEL, ANN
0000000	001715		HAROLIN 103119	10/31/2019		4100-051500-1293-551-510	701.00	215192		Inmate Medical Expenses 01621 HAROLIN, JEFF
							.00	1,704.00		TOTAL
0000000	999999	BROOKS, ANTHONY	AB 1219	1/07/2020		4100-051500-1215-551-510	220.50	215193		Inmate Pay 01621 INMATE PAY
							.00	220.50		TOTAL
0000000	999999	BROWN, ERIC	EB 1219	1/07/2020		4100-051500-1215-551-510	33.08	215194		Inmate Pay 01621 INMATE PAY
							.00	33.08		TOTAL
0000000	001251	CABIN POINT VETERINARY	61961	12/27/2019		4100-021600-1227-261-210	761.85	215195		Medical Services 01621 ACCT# 1707
0000000	001251		62007	12/30/2019		4100-021600-1227-261-210	284.77	215195		Medical Services 01621 ACCT# 1707
0000000	001251		62008	1/02/2020		4100-021600-1227-261-210	56.00	215195		Medical Services 01621 ACCT# 1707
							.00	1,102.62		TOTAL
0000000	001485	CENTRAL AGRIBUSINESS	JR25239	1/07/2020		4100-051500-1246-551-510	73.50	215196		Food Supplies 01621 SUSSEX SHERIFF
							.00	73.50		TOTAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	000504	COMMISSIONER OF THE	2020 DUES	1/06/2020	A/P	4100-031100-1201-311-310	75.00	215197	75.00	01621 SUSSEX COUNTY
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				75.00
0000000	001755	COMPTONICS OF VA INC	934000	12/26/2019	A/P	4100-021500-1254-253-210	939.23	215198	939.23	01621 ACCT# 1267
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				939.23
0000000	001449	CONVERGENT TECHNOLOGIES	22743	1/06/2020	A/P	4100-051100-1234-516-510	359.00	215199	359.00	01621 SUSSEX SHERIFF
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				359.00
0000000	000622	COUNTY OF GREENSVILLE	2564	1/02/2020	A/P	4100-061100-1214-611-610	2,591.58	215200	2,591.58	01621 ACCT# 65
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				2,591.58
0000000	000343	CRATER PLANNING DISTRICT	19-100-10-2	1/03/2020	A/P	4100-081800-2110-860-810	4,895.00	215201	4,895.00	01621 COMM#1621 FY19/20 2ND HALP
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				4,895.00
0000000	000871	CRYSTAL SPRINGS	10726073	12/28/2019	A/P	4100-021200-1277-221-210	66.36	215202	66.36	01621 # 508239010726073
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				66.36
0000000	000871	CRYSTAL SPRINGS	1352055	12/12/2019	A/P	4100-061100-1277-611-610	32.02	215202	32.02	01621 # 11421181352055
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				32.02
0000000	000871	CRYSTAL SPRINGS	6091788	12/12/2019	A/P	4100-062100-1277-621-620	130.40	215202	130.40	01621 # 11421076091788
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				130.40
0000000	000193	DEPART OF MOTOR VEHICLES	201936501942	1/09/2020	A/P	4100-041100-1239-412-410	500.00	215203	500.00	01621 # 546001642019
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				500.00
0000000	000902	DOC FARMER'S MARKET	MKT72766	1/06/2020	A/P	4100-051500-1246-551-510	156.75	215204	156.75	01621 SUSSEX COUNTY JAIL
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				156.75
0000000	000902	DOC FARMER'S MARKET	MKT72918	1/13/2020	A/P	4100-051500-1246-551-510	187.30	215204	187.30	01621 SUSSEX COUNTY JAIL
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				187.30
0000000	001651	DOCUMENT SYSTEMS	104901	1/09/2020	A/P	4100-021100-1252-211-210	404.14	215205	404.14	01621 SUSSEX COUNTY
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				404.14
0000000	000084	DOMINION VIRGINIA POWER	0482572328	12/30/2019	A/P	4100-021600-1276-263-210	2,954.22	215206	2,954.22	01621 # 0482572328
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				2,954.22
0000000	000084	DOMINION VIRGINIA POWER	0561293952	12/31/2019	A/P	4100-021200-1276-221-210	6.59	215206	6.59	01621 # 0561293952
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				6.59
0000000	000084	DOMINION VIRGINIA POWER	0963166285	1/06/2020	A/P	4100-021200-1276-221-210	166.24	215206	166.24	01621 # 0963166285
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				166.24
0000000	000084	DOMINION VIRGINIA POWER	1088433121	1/02/2020	A/P	4100-021200-1276-221-210	121.75	215206	121.75	01621 # 1088433121
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				121.75
0000000	000084	DOMINION VIRGINIA POWER	2406362505	1/02/2020	A/P	4100-051500-1276-551-510	1,869.58	215206	1,869.58	01621 # 2406362505
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				1,869.58
0000000	000084	DOMINION VIRGINIA POWER	2921584914	12/31/2019	A/P	4100-051500-1276-551-510	6.67	215206	6.67	01621 # 2921584914
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				6.67
0000000	000084	DOMINION VIRGINIA POWER	3500335009	1/02/2020	A/P	4100-021200-1276-221-210	1,972.08	215206	1,972.08	01621 # 3500335009
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				1,972.08
0000000	000084	DOMINION VIRGINIA POWER	3776508966	1/03/2020	A/P	4100-021200-1276-221-210	6.59	215206	6.59	01621 # 3776508966
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				6.59
0000000	000084	DOMINION VIRGINIA POWER	4204030300	12/31/2019	A/P	4100-021600-1276-264-210	63.12	215206	63.12	01621 # 4204030300
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				63.12
0000000	000084	DOMINION VIRGINIA POWER	4714897313	1/02/2020	A/P	4100-021200-1276-221-210	226.55	215206	226.55	01621 # 4714897313
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				226.55
0000000	000084	DOMINION VIRGINIA POWER	4723819456	1/06/2020	A/P	4100-021200-1276-221-210	85.57	215207	85.57	01621 # 4723819456
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				85.57
0000000	000084	DOMINION VIRGINIA POWER	5080737736	12/30/2019	A/P	4100-021200-1276-221-210	104.63	215207	104.63	01621 # 5080737736
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				104.63
0000000	000084	DOMINION VIRGINIA POWER	5690307508	12/31/2019	A/P	4100-021500-1279-251-210	136.38	215207	136.38	01621 # 5690307508
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				136.38
0000000	000084	DOMINION VIRGINIA POWER	6138125478	1/06/2020	A/P	4100-021600-1276-264-210	67.80	215207	67.80	01621 # 6138125478
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				67.80
0000000	000084	DOMINION VIRGINIA POWER	6860160149	1/02/2020	A/P	4100-021200-1276-221-210	896.64	215207	896.64	01621 # 6860160149
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				896.64
0000000	000084	DOMINION VIRGINIA POWER	7190905005	1/02/2020	A/P	4100-021600-1276-263-210	256.25	215207	256.25	01621 # 7190905005
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				256.25
0000000	000084	DOMINION VIRGINIA POWER	7248699964	1/06/2020	A/P	4100-021200-1276-221-210	538.87	215207	538.87	01621 # 7248699964
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				538.87
0000000	000084	DOMINION VIRGINIA POWER	7378703693	12/31/2019	A/P	4100-021600-1276-264-210	111.24	215207	111.24	01621 # 7378703693
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				111.24
0000000	000084	DOMINION VIRGINIA POWER	7860242267	1/02/2020	A/P	4100-021200-1276-221-210	400.69	215207	400.69	01621 # 7860242267
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				400.69

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000084	.00	8855852819	1219	12/31/2019	4100-021200-1276-221-210	338.55	215207	.00	Electric	01621 # 8855852819 2,936.62
0000000	000084	DOMINION VIRGINIA POWER	9073933633	1219	12/31/2019	4100-051500-1276-551-510	29.05	215208	.00	Electric	01621 # 9073933633
0000000	000084		9293060001	0120	1/06/2020	4100-021600-1276-264-210	182.04	215208	.00	Electric	01621 # 9293060001
0000000	000084		9447701492	1219	12/25/2019	4100-021200-1276-221-210	6.77	215208	.00	Electric	01621 # 9447701492
0000000	000084		9560347503	0120	1/02/2020	4100-021200-1276-221-210	2,083.05	215208	.00	Electric	01621 # 9560347503
0000000	000084		9630317502	0120	1/02/2020	4100-021200-1276-221-210	1,233.68	215208	.00	Electric	01621 # 9630317502
0000000	000084		9650330005	0120	1/02/2020	4100-021200-1276-221-210	964.58	215208	.00	Electric	01621 # 9650330005
0000000	000084		9660330003	1219	12/31/2019	4100-021200-1276-221-210	184.24	215208	.00	Electric	01621 # 9660330003
0000000	000084		9670342501	0120	1/02/2020	4100-021200-1276-221-210	96.91	215208	.00	Electric	01621 # 9670342501 4,780.32
0000000	001320	E & F ELEVATOR INSPECTION 24083		12/30/2019		4100-021200-1254-221-210	140.00	215209	.00	Equipment Maintenance	01621 SUSSEX COUNTY 140.00
0000000	001725	EDMUNDS WASTE REMOVAL INC 81543		1/01/2020		4100-021600-1247-264-210	425.00	215210	.00	Janitorial Supplies	01621 SUSSEX COUNTY 425.00
0000000	001692	FERRELLGAS	1108892563	11/16/2019		4100-021200-1279-221-210	676.12	215211	.00	Propane Gas	01621 # 112364120
0000000	001692		1109355937	12/19/2019		4100-021200-1279-221-210	309.89	215211	.00	Propane Gas	01621 # 112364120
0000000	001692		1109866898	1/14/2020		4100-051500-1279-551-510	363.96	215211	.00	Propane Gas	01621 # 112364120
0000000	001511	FIRST CALL ENVIRONMENTAL 1009074		12/09/2019		4100-021500-1229-253-210	5,978.25	215212	.00	Other Professional Services	01621 SUSSEX COUNTY 5,978.25
0000000	000152	GALLS, LLC	014585560	12/21/2019		4100-051100-1244-512-510	70.67	215213	.00	Uniform Services	01621 ACCT# 5417395
0000000	000152		014586637	12/21/2019		4100-051100-1244-512-510	43.75	215213	.00	Uniform Services	01621 ACCT# 5417395
0000000	000152		014586637	12/21/2019		4100-051500-1244-551-510	43.75	215213	.00	Uniform Services	01621 ACCT# 5417395
0000000	001723	GARDAWORLD SECURITY SERVI 472925		1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472926	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472927	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472928	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472929	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472930	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472931	1/03/2020		4100-021600-1229-264-210	777.75	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472932	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474744	1/10/2020		4100-021600-1229-264-210	994.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474745	1/10/2020		4100-021600-1229-264-210	994.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI 474746		1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474747	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474748	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474749	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474750	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474751	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT	Q/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001723		476391	1/17/2020		4100-021600-1229-264-210	994.50	215215			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476392	1/17/2020		4100-021600-1229-264-210	994.50	215215			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476393	1/17/2020		4100-021600-1229-264-210	994.50	215215			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476394	1/17/2020		4100-021600-1229-264-210	994.50	215215			Other Professional Services	01621 ACCT# SUS001
		DISC. TOTAL					9,945.00				CPA PMT TOTAL	9,945.00
0000000	001723	GARDNORLWORLD SECURITY SERVI	476395	1/17/2020		4100-021600-1229-264-210	994.50	215216			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476396	1/17/2020		4100-021600-1229-264-210	994.50	215216			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476397	1/17/2020		4100-021600-1229-264-210	994.50	215216			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476398	1/17/2020		4100-021600-1229-264-210	994.50	215216			Other Professional Services	01621 ACCT# SUS001
		DISC. TOTAL					3,978.00				CPA PMT TOTAL	3,978.00
0000000	000258	GEORGE COX & SONS	8491	12/28/2019		4100-021600-1272-264-210	112.50	215217			Building Maintenance & Repair	01621 SUSSEX COUNTY
0000000	000258		8492	12/28/2019		4100-021600-1272-264-210	135.00	215217			Building Maintenance & Repair	01621 SUSSEX ANML CONTR
		DISC. TOTAL					247.50				CPA PMT TOTAL	247.50
0000000	001081	GREENE'S SERVICE CENTER,	12743	1/09/2020		4100-051100-1265-512-510	50.00	215218			Vehicle Maintenance & Repairs	01621 SUSSEX SHERIFF
0000000	001081		12744	1/10/2020		4100-051100-1265-512-510	50.00	215218			Vehicle Maintenance & Repairs	01621 SUSSEX SHERIFF
		DISC. TOTAL					100.00				CPA PMT TOTAL	100.00
0000000	000276	GREENSVILLE COUNTY WATER	1175 122319	12/23/2019		4100-021200-1277-221-210	51.11	215219			Water Services	01621 ACCT# 1175
		DISC. TOTAL					51.11				CPA PMT TOTAL	51.11
0000000	001637	HALEY FORD SOUTH	44427375	1/08/2020		4100-051100-1265-512-510	367.50	215220			Vehicle Maintenance & Repairs	01621 SUSSEX SHERIFF
		DISC. TOTAL					367.50				CPA PMT TOTAL	367.50
0000000	999999	HARDIN, CHARLES	CH 1219	1/07/2020		4100-051500-1215-551-510	33.08	215221			Inmate Pay	01621 INMATE PAY
		DISC. TOTAL					33.08				CPA PMT TOTAL	33.08
0000000	001823	HUMANE RESTRAINT CO., INC	IN0042003	12/26/2019		4100-051500-1245-551-510	274.50	215222			Law Enforcement Supplies	01621 ACCT# 25787
		DISC. TOTAL					274.50				CPA PMT TOTAL	274.50
0000000	999999	JAMES, REGINALD	RJ 1219	1/07/2020		4100-051500-1215-551-510	11.03	215223			Inmate Pay	01621 INMATE PAY
		DISC. TOTAL					11.03				CPA PMT TOTAL	11.03
0000000	000049	JARRATT HARDWARE	1912-030532	12/06/2019		4100-021200-1272-221-210	46.96	215224			Building Maintenance & Repair	01621 ACCT# 136
0000000	000049		1912-030817	12/10/2019		4100-021200-1274-221-210	5.18	215224			Grounds Maintenance & Repairs	01621 ACCT# 136
0000000	000049		1912-031032	12/12/2019		4100-021200-1272-221-210	17.96	215224			Building Maintenance & Repair	01621 ACCT# 136
0000000	000049		1912-031518	12/17/2019		4100-051500-1272-551-510	11.98	215224			Building Maintenance & Repair	01621 ACCT# 159
		DISC. TOTAL					82.08				CPA PMT TOTAL	82.08
0000000	001538	JIM WHELAN'S SERV. CENTER	91061	1/09/2020		4100-051100-1265-512-510	49.95	215225			Vehicle Maintenance & Repairs	01621 SUSSEX SHERIFF
		DISC. TOTAL					49.95				CPA PMT TOTAL	49.95
0000000	000583	JONES ELECTRIC CONTRACTOR	29475	10/25/2019		4100-021200-1272-221-210	738.65	215226			Building Maintenance & Repair	01621 SUSSEX COUNTY
0000000	000583		29586	11/19/2019		4100-021600-1272-264-210	685.58	215226			Building Maintenance & Repair	01621 SUSSEX EXVRN INSP
0000000	000583		29683	12/10/2019		4100-021200-1273-221-210	288.00	215226			Building Systems Main & Repa	01621 SUSSEX COUNTY
0000000	000583		29808	1/10/2020		4100-021200-1273-221-210	554.47	215226			Building Systems Main & Repa	01621 SUSSEX COUNTY
		DISC. TOTAL					2,246.70				CPA PMT TOTAL	2,246.70
0000000	001550	KINEX NETWORKING SOLUTION	200119-0001	1/19/2020		4100-021100-1234-211-210	97.24	215227			Telecommunications	01621 SUSSEX COUNTY

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0000000	001550		200119-0001	1/19/2020		4100-021400-1234-241-210	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-021400-1234-242-210	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-041100-1234-411-410	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-031100-1234-311-310	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-023100-1234-293-230	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-021500-1234-253-210	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-051100-1234-516-510	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-063100-1234-631-630	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
			DISC. TOTAL			875.00				.00	875.00
0000000	999999	KING, DAVID	DK 1219	1/07/2020		4100-051500-1215-551-510	266.40	215228		Inmate Pay	01621 INMATE PAY
			DISC. TOTAL			266.40				.00	266.40
0000000	001115	LIFESTAR AMBULANCE	1220195C	1/03/2020		4100-021500-2110-252-210-524	22,176.00	215229		Emergency Med. SVC - Pd EMT.	01621 DECEMBER 2019
			DISC. TOTAL			75,816.00				.00	75,816.00
0000000	000129	LOGAN SYSTEMS, INC	53197	12/15/2019		4100-062100-1236-621-620	666.01	215230		Microfilming & Scanning Servi	01621 SUSSEX CIRCUIT COU
			DISC. TOTAL			666.01				.00	666.01
0000000	999999	LOGAN, RAHIM	RL 011320	12/30/2019		4100-021300-9004-231-210	2,000.00	215231		UNOS-CDBG Housing Grt	01621 REIMBURSEMENT
			DISC. TOTAL			2,000.00				.00	2,000.00
0000000	001433	LOME'S	909418	12/02/2019		4100-051500-1245-551-510	18.98	215232		Law Enforcement Supplies	01621 # 99003370360
			DISC. TOTAL			18.98				.00	18.98
0000000	001046	HCI	4342465511	1/13/2020		4100-021100-1234-211-210	18.95	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021400-1234-242-210	3.16	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021300-1234-231-210	9.48	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021400-1234-241-210	3.16	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021600-1234-261-210	1.71	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021500-1234-253-210	1.58	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-023100-1234-293-230	4.74	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-041100-1234-411-410	6.32	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-031100-1234-311-310	7.70	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-063100-1234-631-630	7.90	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-062100-1234-621-620	15.80	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-063100-1234-632-630	1.58	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-061100-1234-611-610	1.35	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-081300-2110-822-810	28.51	215233		VA Cooperative Extension	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-061100-1234-613-610	7.90	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-051100-1234-512-510	4.78	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021600-1234-262-210	.16	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4105-071100-1234-711-710	45.57	215233		Telecommunications	01621 # 08692926192
			DISC. TOTAL			175.09				.00	175.09
0000000	001453	ONE ENVIRONMENTAL GROUP LL	4286	1/08/2020		4100-021400-1229-241-210	5,000.00	215234		Other Professional Services	01621 ACCT# VA0184
			DISC. TOTAL			5,000.00				.00	5,000.00
0000000	001256	PAJ SERVICES	SUC0012020	1/10/2020		4100-021600-1247-264-210	270.00	215235		Janitorial Supplies	01621 SUSSEX COUNTY
			DISC. TOTAL			270.00				.00	270.00

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00000000	000061 PRINCE GEORGE ELECTRIC	2006028100	0120	1/03/2020	4100-021200-1276-221-210	600.65	215236	.00	Electric	01621 # 2006028100
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						600.65				600.65
00000000	001023 RICOH USA, INC.	5058456302	0120	1/03/2020	4100-041100-1255-411-410	16.95	215237	.00	Maintenance Service Contract	01621 # 17775354
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						16.95				33.90
00000000	000176 ROBINSON FARMER & COX	RFC 010720	0120	1/07/2020	4100-011100-1225-111-110	3,000.00	215238	.00	Management Consulting Service	01621 SUSSEX COUNTY
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						3,000.00				3,000.00
00000000	001488 RRS FOODSERVICE	211312	0120	1/08/2020	4100-051500-1246-551-510	1,733.16	215239	.00	Food Supplies	01621 ACCT# 118626
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						1,733.16				1,733.16
00000000	999999 SCOTT, TANZIE	TS 1219	0120	1/07/2020	4100-051500-1215-551-510	352.35	215240	.00	Inmate Pay	01621 INMATE PAY
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						352.35				352.35
00000000	001787 SIMPLE COM	4674-OTS	0120	1/03/2020	4100-021100-1228-211-210	125.00	215241	.00	Contractual Services	01621 SUSSEX COUNTY ADMI
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						125.00				125.00
00000000	001787 SUSSEX SHERIFF	4686-OTS	0120	1/03/2020	4100-051500-1234-551-510	25.00	215241	.00	Telecommunications	01621 SUSSEX SHERIFF
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						25.00				175.00
00000000	001018 SOUTHPARK CARPET & FLOORI	4610	0120	11/22/2019	4100-021200-1272-221-210	761.80	215242	.00	Building Maintenance & Repair	01621 SUSSEX COUNTY
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						761.80				761.80
00000000	001772 SOUTHSIDE ELECTRIC COOPER	561962001	0120	1/07/2020	4100-021600-1276-264-210	109.18	215243	.00	Electric	01621 # 561962001
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						109.18				109.18
00000000	001543 STITH, MILLARD	MS JAN20-02	0120	1/22/2020	4100-021100-1225-211-210	3,936.51	215244	.00	Management Consulting Service	01621 JANUARY 2ND HALF
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						3,936.51				3,936.51
00000000	000139 STONY CREEK HEALTH CENTER	163260	0120	9/24/2019	4100-051500-1227-551-510	170.00	215245	.00	Medical Services	01621 MILLERSON, LAMONTE
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						170.00				170.00
00000000	000139 SUFFOLK ENERGIES INC	37617782	0120	1/10/2020	4100-021200-1278-221-210	654.13	215247	.00	Oil	01621 ACCT# 66740484
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						654.13				654.13
00000000	000162 SUFFOLK ENERGIES INC	506332	0120	11/30/2019	4100-021600-1264-261-210	45.96	215247	.00	Mileage	01621 ACCT# 66740484
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						45.96				45.96
00000000	000162 SUFFOLK ENERGIES INC	508147	0120	12/31/2019	4100-051100-1284-512-510	246.49	215247	.00	Mileage/Gas	01621 ACCT# 66740484
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						246.49				1,498.84
00000000	000067 STONY CREEK PHARMACY	SCP 010120	0120	1/01/2020	4100-051500-1293-551-510	745.26	215246	.00	Inmate Medical Expenses	01621 DEC 2019
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						745.26				745.26
00000000	000162 SUFFOLK ENERGIES INC	37617782	0120	12/27/2019	4100-021200-1278-221-210	654.13	215247	.00	Oil	01621 ACCT# 66740484
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						654.13				654.13
00000000	000162 SUFFOLK ENERGIES INC	506332	0120	11/30/2019	4100-021600-1264-261-210	45.96	215247	.00	Mileage	01621 ACCT# 66740484
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						45.96				45.96
00000000	000162 SUFFOLK ENERGIES INC	508147	0120	12/31/2019	4100-051100-1284-512-510	246.49	215247	.00	Mileage/Gas	01621 ACCT# 66740484
		CHECK TOTAL		ACH PMT TOTAL						TOTAL
						246.49				1,498.84

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0000000	000763	SUSSEX COUNTY	SCCC 2019	10/04/2019	10/04/2019		4100-021100-1201-211-210	200.00	215248	200.00		Organization Membership	01621 DUES 2019
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	200.00
0000000	000081	THACKER HARDWARE	68254/1	12/02/2019	12/02/2019		4100-021200-1272-221-210	8.99	215249			Building Maintenance & Repair	01621 ACCT# 341500
0000000	000081	THACKER HARDWARE	68258/1	12/03/2019	12/03/2019		4100-021200-1272-221-210	10.98	215249			Building Maintenance & Repair	01621 ACCT# 341500
0000000	000081	THACKER HARDWARE	68348/1	12/11/2019	12/11/2019		4100-021200-1272-221-210	111.98	215249			Building Maintenance & Repair	01621 ACCT# 341500
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	131.95
0000000	000316	TOWN OF STONY CREEK	TWN SC 1219	1/10/2020	1/10/2020		4100-041100-1296-412-410	1,406.53	215250			Refund to Towns	01621 VEH LIC REG SHARE
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	1,406.53
0000000	000317	TOWN OF WAKEFIELD	TWN WKFLD 1219	1/10/2020	1/10/2020		4100-041100-1296-412-410	5,808.84	215251			Refund to Towns	01621 VEH LIC REG SHARE
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	5,808.84
0000000	000318	TOWN OF WAYERLY	TWN WVRLY 1219	1/10/2020	1/10/2020		4100-041100-1296-412-410	9,939.59	215252			Refund to Towns	01621 VEH LIC REG SHARE
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	9,939.59
0000000	000296	TREASURER OF VIRGINIA	123119	1/10/2020	1/10/2020		4100-095000-9330-	23,359.47	215253			DHCD Loan-WoodFuel Dev Reimb	01621 LOAN# 11-CED-20
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	23,359.47
0000000	000080	TRI CITY OFFICE PRODUCTS	0134264-001	12/20/2019	12/20/2019		4100-031100-1241-311-110	69.74	215254			Office Supplies	01621 ACCT# SCR-0
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	69.74
0000000	001371	VACA	CARPENTER 2020	1/07/2020	1/07/2020		4100-021600-1201-261-210	35.00	215255			Organization Membership	01621 CARPENTER, BROOKLY
0000000	001371	VACA	STAINBACK 2020	1/07/2020	1/07/2020		4100-021600-1201-261-210	35.00	215255			Organization Membership	01621 STAINBACK, CECIL
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	70.00
0000000	000087	VAN CLEEF AUTO PARTS INC	001333	5/11/2018	5/11/2018		4105-071100-1265-711-710	16.00	215256			Vehicle maintenance & Repairs	01621 ACCT# 27430
0000000	000087	VAN CLEEF AUTO PARTS INC	003807	1/07/2019	1/07/2019		4105-071100-1265-711-710	22.95	215256			Vehicle maintenance & Repairs	01621 ACCT# 27430
0000000	000087	VAN CLEEF AUTO PARTS INC	005227	6/07/2019	6/07/2019		4105-071100-1265-711-710	16.00	215256			Vehicle maintenance & Repairs	01621 ACCT# 27430
0000000	000087	VAN CLEEF AUTO PARTS INC	588861	12/10/2019	12/10/2019		4100-051100-1265-512-510	33.32	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	589606	12/30/2019	12/30/2019		4100-051100-1265-512-510	83.15	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27430
0000000	000087	VAN CLEEF AUTO PARTS INC	589607	12/30/2019	12/30/2019		4100-051100-1265-512-510	2.99	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7138	12/06/2019	12/06/2019		4100-051100-1265-512-510	227.36	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7169	12/11/2019	12/11/2019		4100-051100-1265-512-510	467.30	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7234	12/18/2019	12/18/2019		4100-051100-1265-512-510	123.42	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7247	12/20/2019	12/20/2019		4100-021500-1265-252-210	1,289.94	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27430
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	2,282.43
0000000	000087	VAN CLEEF AUTO PARTS INC	7297	12/30/2019	12/30/2019		4100-051100-1265-512-510	90.14	215257			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7310	12/31/2019	12/31/2019		4100-051100-1265-512-510	142.76	215257			Vehicle Maintenance & Repairs	01621 ACCT# 27431
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	232.90
0000000	001008	VEBA	KB 2020 MEETING	1/14/2020	1/14/2020		4100-023100-1203-231-230	150.00	215258			Workshops and Conferences	01621 BRASHELL, KATHRYN
0000000	001008	VEBA	WJ 2020 MEETING	1/14/2020	1/14/2020		4100-023100-1203-231-230	150.00	215258			Workshops and Conferences	01621 JENKINS, WILLIAM R
0000000	001008	VEBA	2020 BOARD DUES	1/14/2020	1/14/2020		4100-023100-1201-231-230	230.00	215258			Organization Membership	01621 2020 ANNUAL DUES
			CHECK TOTAL				.00 CPA PMT TOTAL					TOTAL	530.00
0000000	000769	VERIZON	000130811997	12/21/2019	12/21/2019		4100-021500-1234-253-210	59.98	215259			Telecommunications	01621 # 5516926220001
0000000	000769	VERIZON	000130811997	12/21/2019	12/21/2019		4100-021500-1234-211-210	59.98	215259			Telecommunications	01621 # 5516926220001
0000000	000769	VERIZON	000130811997	12/21/2019	12/21/2019		4100-041100-1234-411-410	59.98	215259			Telecommunications	01621 # 5516926220001

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000769		000130811997	12/21/2019		4100-061100-1234-611-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-611-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-612-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-612-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-611-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-611-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-021100-1234-211-210	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-021100-1234-211-210	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-612-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-612-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130839639	12/31/2019		4100-051100-1234-516-510	299.25	215259		Telecommunications	01621 # 9516929490001
0000000	000769		000130840093	1/06/2020		4100-051100-1234-512-510	507.61	215259		Telecommunications	01621 # 5516930950001
0000000	000769		000130840277	12/31/2019		4100-063100-1234-633-630	56.59	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-061100-1234-612-610	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-061100-1234-611-610	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-021100-1234-211-210	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-021100-1234-211-210	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-031100-1234-311-310	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4105-071100-1234-711-710	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130843684	1/06/2020		4100-021200-1234-221-210	74.19	215259		Telecommunications	01621 # 951679944000136
0000000	000769		000130999200	12/15/2019		4100-051100-1234-512-510	71.91	215259		Telecommunications	01621 # 951685315000163
0000000	000769		000156873625	12/31/2019		4100-061100-1234-611-610	407.09	215259		Telecommunications	01621 # 850451987000185
0000000	000769		000608060077	12/21/2019		4100-061100-1234-612-610	70.33	215259		Telecommunications	01621 # 9513266750001
0000000	000769		000635121520	12/24/2019		4100-081300-2110-822-810	95.55	215259		VA Cooperative Extension	01621 # 9513505790001
0000000	000769		000641808907	12/21/2019		4100-061100-1234-612-610	273.79	215259		Telecommunications	01621 # 5513266760001
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0000000	000769	VERIZON	000695890340	1/06/2020		4100-063100-1234-631-630	368.73	215260		Telecommunications	01621 # 5513333510001
0000000	000769		000732325316	1/04/2020		4100-061100-1234-613-610	108.98	215260		Telecommunications	01621 # 650079048000159
0000000	000769		000749973031	1/06/2020		4100-063100-1234-631-630	368.73	215260		Telecommunications	01621 # 5516929330001
0000000	000769		000763493682	1/06/2020		4100-051500-1234-551-510	86.97	215260		Telecommunications	01621 # 5513371000001
0000000	000769		000770254016	1/06/2020		4100-061100-1234-613-610	86.97	215260		Telecommunications	01621 # 2523907170001
0000000	000769		00077014348	1/06/2020		4100-051100-1234-512-510	69.58	215260		Telecommunications	01621 # 9516926220001
0000000	000769		000777016136	12/21/2019		4100-061100-1234-612-610	47.80	215260		Telecommunications	01621 # 7519020710001
0000000	000769		000777088064	12/24/2019		4100-021300-1234-231-210	169.67	215260		Telecommunications	01621 # 5513335490001
0000000	000769		000790535026	12/31/2019		4100-051100-1234-516-510	69.58	215260		Telecommunications	01621 # 5513335490001
0000000	000769		000837858428	12/21/2019		4100-021600-1234-261-210	140.65	215260		Telecommunications	01621 # 3513266760001
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0000000	000769	VERIZON	000966301725	1/06/2020		4100-063100-1234-631-630	69.58	215261		Telecommunications	01621 # 3513333510001
0000000	000769		000990361639	12/18/2019		4100-061100-1234-613-610	106.22	215261		Telecommunications	01621 # 351661658000108
0000000	000769		0232504072	12/07/2019		4100-063100-1234-631-630	350.82	215261		Telecommunications	01621 # 000695890340
0000000	000769		0232504134	12/07/2019		4100-063100-1234-631-630	350.82	215261		Telecommunications	01621 # 000749973031
0000000	000769		4342462453	12/05/2019		4100-061100-1234-613-610	104.60	215261		Telecommunications	01621 # 000732325316
0000000	000769		4342463724	12/07/2019		4100-063100-1234-631-630	66.91	215261		Telecommunications	01621 # 000966301725
0000000	000769		4342465362	12/07/2019		4100-051100-1234-512-510	782.65	215261		Telecommunications	01621 # 000130840093
0000000	000769		4342468256	12/07/2019		4100-051100-1234-512-510	66.91	215261		Telecommunications	01621 # 000777014348
0000000	000769		4345358364	12/07/2019		4100-021200-1234-221-210	69.50	215261		Telecommunications	01621 # 000130843684
0000000	000769		4346340705	12/07/2019		4100-051500-1234-551-510	87.58	215261		Telecommunications	01621 # 000763493682
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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCH	BATCH INV. DESCRIPTION
0000000	000769	VERIZON	4346341094	12/07/2019		4100-063100-1234-613-610	87.58	215262			01621 # Y2694822
0000000	000769	VERIZON	8045205137	12/27/2019		4100-063100-1234-613-610	74.65	215262			01621 # Y2694822
			CHECK TOTAL	162.23		.00 CPA PMT TOTAL	.00				TOTAL
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-021100-1234-211-210	47.89	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-021400-1234-241-210	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-021400-1234-242-210	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-041100-1234-411-410	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-031100-1234-311-310	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-023100-1234-291-210	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-021500-1234-253-210	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-051100-1234-516-510	47.86	215263			01621 # Y2694822
			CHECK TOTAL	430.77		.00 CPA PMT TOTAL	.00				TOTAL
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-021100-1234-211-210	491.94	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-063100-1234-631-630	208.70	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-031100-1234-311-310	167.50	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-021300-1234-231-210	102.72	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-021400-1234-242-210	135.22	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-021500-1234-253-210	64.78	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-041100-1234-411-410	37.78	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-063100-1234-631-630	140.50	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-063100-1234-632-630	64.78	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-031100-1234-291-210	102.72	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-081300-2110-822-810	54.00	215264			01621 # 74228484300001
			CHECK TOTAL	3,159.36		.00 CPA PMT TOTAL	.00				TOTAL
0000000	001209	VIRGINIA COOPERATIVE EXT BILL SALRY	20/2	1/09/2020		4100-081300-2110-822-810	4,425.91	215265			01621 FY 2020 2ND QUARTE
			CHECK TOTAL	4,425.91		.00 CPA PMT TOTAL	.00				TOTAL
0000000	000828	VIRGINIA'S GATEWAY REGION	1454	1/01/2020		4100-081800-2110-862-810	21,025.00	215266			01621 SUSSEX COUNTY
			CHECK TOTAL	21,025.00		.00 CPA PMT TOTAL	.00				TOTAL
0000000	999999	VVAN	01783	12/19/2019		4100-063100-1203-632-630	150.00	215267			01621 MORRIS, ANTOINETTE
			CHECK TOTAL	150.00		.00 CPA PMT TOTAL	.00				TOTAL
0000000	000090	HAVERLY MOTORS, INC	15461*	12/03/2019		4100-021500-1265-251-210	172.25	215268			01621 SUSSEX PUBLIC SAFE
0000000	000090	HAVERLY MOTORS, INC	15494	12/23/2019		4100-021500-1265-253-210	70.00	215268			01621 SUSSEX PUBLIC SAFE
			CHECK TOTAL	242.25		.00 CPA PMT TOTAL	.00				TOTAL

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	BATCH INV. DESCRIPTION
0000000	999999 WELCH, CHARLES	8447413	12/17/2019		4100-061100-1244-512-510	272.95	215269	272.95	0.00	01621 COMMONWEALTH WITRE
	DISC. TOTAL									272.95
0000000	000322 WILLIAMS, GARY M., CLERK	DEED 012220	1/22/2020		4100-021300-9003-231-210	88.00	215270	88.00	0.00	01621 RECORDATION FEES
0000000	000322	DEED 012220	1/22/2020		4100-021300-9004-231-210	66.00	215270	66.00	0.00	01621 RECORDATION FEES
0000000	000322	GMW 011320	1/13/2020		4100-062100-1292-621-620	46.11	215270	46.11	0.00	01621 BANK FEES
	DISC. TOTAL									200.11
0000000	001408 WITNER PUBLIC SAFETY GRP.	1984275	11/11/2019		4100-051100-1244-512-510	110.00	215271	110.00	0.00	01621 ACCT# SUSCOU
0000000	001408	1986026	1/09/2020		4100-051500-1244-551-510	34.77	215271	34.77	0.00	01621 ACCT# SUSCOU
0000000	001408	1991966.001	12/13/2019		4100-051100-1244-512-510	34.77	215271	34.77	0.00	01621 ACCT# SUSCOU
0000000	001408	1991966.001	12/13/2019		4100-051500-1244-551-510	60.00	215271	60.00	0.00	01621 ACCT# SUSCOU
0000000	001408	1993904	1/07/2020		4100-051500-1244-551-510	60.00	215271	60.00	0.00	01621 ACCT# SUSCOU
0000000	001408	1993904	1/07/2020		4100-051100-1244-512-510	309.54	215271	309.54	0.00	01621 ACCT# SUSCOU
	DISC. TOTAL									309.54
0000000	000879 WOHACK PUBLISHING CO.	1899921	10/02/2019		4100-023100-1235-291-230	59.70	215272	59.70	0.00	01621 ACCT# W1397
0000000	000879	1900205	10/09/2019		4100-023100-1235-291-230	59.70	215272	59.70	0.00	01621 ACCT# W1397
	DISC. TOTAL									119.40
0000000	001590 WOODLEY & FLYNN, PLLC	196	1/14/2020		4100-022100-1223-281-220	8,356.23	215273	8,356.23	0.00	01621 SUSSEX COUNTY
	DISC. TOTAL									8,356.23
0000000	001296 WORK ZONE, LLC	4532	12/21/2019		4100-021600-1244-262-210	119.90	215274	119.90	0.00	01621 SUSSEX ENVIR INSP
	DISC. TOTAL									119.90
0000000	000093 XEROX CORPORATION	098928563	12/05/2019		4100-062100-1282-621-620	210.76	215275	210.76	0.00	01621 # 099018525
	DISC. TOTAL									210.76
0000000	001644 XEROX FINANCIAL SERVICES	1902846	12/15/2019		4100-021300-1252-231-210	129.17	215276	129.17	0.00	01621 # 0200074478001
	DISC. TOTAL									129.17
0000000	000317 TOWN OF WAKEFIELD	1943 012520	1/15/2020		4100-021200-1277-221-210	15.60	215277	15.60	0.00	01621 ACCT# 01943.00
	DISC. TOTAL									15.60
0000000	000039 VERIZON WIRELESS	9844584931	12/19/2019		4100-051100-1234-512-510	35.73	215278	35.73	0.00	01621 # 74231408300002
	DISC. TOTAL									35.73
	DISC. TOTAL									275,858.27
	DISC. TOTAL									275,858.27

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 275,858.27 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-29-2020
 DATE
 1-29-2020
 DATE
 1/30/2020
 DATE

Kelly M. Jones
 DIRECTOR OF FINANCE

Destiny L. Cox
 JANEL M. JONES CLERK
 DESTIE J. COX, TREASURER

PAYROLL DEDUCTION CHECKS




A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

TIME-12:47:05

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040200116200100	1/16/2020	100-000200-0100	929.04	215157	✓		00000
00000	000245		DC040200116200100	1/16/2020	105-000200-0100	103.48	215157			00000
00000	000245		DC041200116200100	1/16/2020	100-000200-0100	636.72	215157			00000
00000	000245		DC041200116200100	1/16/2020	105-000200-0100	132.16	215157			00000
					CHECK TOTAL	1,801.40				
00000	000881	ANTHEM BLUE CROSS AND	DC001200116200100	1/16/2020	100-000200-0100	30,076.00	215158			00000
00000	000881		DC001200116200100	1/16/2020	105-000200-0100	9,476.00	215158			00000
00000	000881		DC002200116200100	1/16/2020	100-000200-0100	2,286.00	215158			00000
00000	000881		DC002200116200100	1/16/2020	105-000200-0100	762.00	215158			00000
00000	000881		DC004200116200100	1/16/2020	100-000200-0100	914.00	215158			00000
00000	000881		DC005200116200100	1/16/2020	105-000200-0100	511.50	215158			00000
00000	000881		DC006200116200100	1/16/2020	100-000200-0100	1,878.00	215158			00000
00000	000881		DC012200116200100	1/16/2020	100-000200-0100	914.00	215158			00000
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00000	001397		DC097200116200100	1/16/2020	105-000200-0100	31.90	215159			00000
					CHECK TOTAL	53.36				
00000	001021	MINNESOTA LIFE INS CO	DC200200116200100	1/16/2020	100-000200-0100	356.12	215160			00000
00000	001021		DC200200116200100	1/16/2020	105-000200-0100	109.81	215160			00000
					CHECK TOTAL	465.93				
00000	000872	NATIONWIDE RETIREMENT	DC090200116200100	1/16/2020	100-000200-0100	2,058.33	215161			00000
00000	000872		DC090200116200100	1/16/2020	105-000200-0100	195.00	215161			00000
					CHECK TOTAL	2,253.33				
00000	001060	SOUTHSIDE REGIONAL	DC094200116200100	1/16/2020	100-000200-0100	476.17	215162			00000
					CHECK TOTAL	476.17				
00000	001560	SUZANNE E WADE, TRUSTEE	DC107200116200100	1/16/2020	100-000200-0100	130.00	215163			00000
					CHECK TOTAL	130.00				
00000	000247	TREASURER OF VIRGINIA	DC080200116200100	1/16/2020	100-000200-0100	2,233.10	215164			00000
					CHECK TOTAL	2,233.10				
00000	000831	VACORP	DC035200116200100	1/16/2020	100-000200-0100	61.10	215165			00000
00000	000831		DC035200116200100	1/16/2020	105-000200-0100	98.83	215165			00000
					CHECK TOTAL	159.93				
00000	001027	VALIC RETIREMENT	DC091200116200100	1/16/2020	100-000200-0100	490.00	215166			00000
00000	001027		DC091200116200100	1/16/2020	105-000200-0100	75.00	215166			00000
					CHECK TOTAL	565.00				
00000	001429	VIRGINIA DEPT OF TAXATION	DC065200116200100	1/16/2020	100-000200-0100	282.59	215167	✓		00000
					CHECK TOTAL	282.59				
					CLASS TOTAL	55,238.31				
					FINAL TOTAL	55,238.31				

kbe

1/13/2020

 1/13/2020
 Dest.A.Cx

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 55,238.31 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040200131200100	1/31/2020	100-000200-0100-	929.04	215174		00000
00000	000245		DC040200131200100	1/31/2020	105-000200-0100-	103.48	215174		00000
00000	000245		DC041200131200100	1/31/2020	100-000200-0100-	636.72	215174		00000
00000	000245		DC041200131200100	1/31/2020	105-000200-0100-	132.16	215174		00000
					CHECK TOTAL	1,801.40			
00000	000881	ANTHEM BLUE CROSS AND	DC001200131200100	1/31/2020	100-000200-0100-	30,900.00	215175		00000
00000	000881		DC001200131200100	1/31/2020	105-000200-0100-	8,652.00	215175		00000
00000	000881		DC002200131200100	1/31/2020	100-000200-0100-	2,286.00	215175		00000
00000	000881		DC002200131200100	1/31/2020	105-000200-0100-	762.00	215175		00000
00000	000881		DC004200131200100	1/31/2020	100-000200-0100-	914.00	215175		00000
00000	000881		DC005200131200100	1/31/2020	105-000200-0100-	511.50	215175		00000
00000	000881		DC006200131200100	1/31/2020	100-000200-0100-	1,878.00	215175		00000
00000	000881		DC012200131200100	1/31/2020	100-000200-0100-	914.00	215175		00000
					CHECK TOTAL	46,817.50			
00000	001397	LEGAL SHIELD	DC097200131200100	1/31/2020	100-000200-0100-	21.46	215176		00000
00000	001397		DC097200131200100	1/31/2020	105-000200-0100-	31.90	215176		00000
					CHECK TOTAL	53.36			
00000	001021	MINNESOTA LIFE INS CO	DC200200131200100	1/31/2020	100-000200-0100-	356.12	215177		00000
00000	001021		DC200200131200100	1/31/2020	105-000200-0100-	109.81	215177		00000
					CHECK TOTAL	465.93			
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00000	000872		DC090200131200100	1/31/2020	105-000200-0100-	195.00	215178		00000
					CHECK TOTAL	2,253.33			
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00000	001560	SUZANNE E WADE, TRUSTEE	DC107200131200100	1/31/2020	100-000200-0100-	130.00	215180		00000
					CHECK TOTAL	130.00			
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					CHECK TOTAL	159.93			
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					CLASS TOTAL	55,306.65			
					FINAL TOTAL	55,306.65			

1/23/2020 [Signature]
1/28/2020 [Signature]

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 55,306.65 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

BOARD ACTION FORM

Agenda Item: Consent Agenda #2.03

Subject: Riverside Regional Jail Authority Costs for Inmate Services

Board Meeting Date: February 20 2020

=====

Summary: On December 4, 2019 the Sussex County’s Sheriff’s Office and the Riverside Regional Jail Authority (RRJA) entered into MOU-RRJ-251 whereby the Sheriff’s Office “shall pay a per diem of \$75.00 per day for each day the [juvenile] inmate is incarcerated in RRJA.” In current FY20, the Sheriff’s Office has been billed \$3,450.00 for inmate services. Kelly Moore, Finance Director, and the Sheriff have determined that additional funds will need to be appropriated by the Board to cover these costs as this is an unforeseen and unusual (last occurrence in 2013) expense.

Recommendation: That the Board approves and appropriates \$3,450.00 from Fund Balance to the Sheriff Department (51100-1228-512-510) to cover said expenses.

Attachment: Memorandum of Understanding MOU-RRJ-251

=====

ACTION: That the Board approves and appropriates \$3,450.00 from Fund Balance to the Sheriff Department (51100-1228-512-510) to cover said expenses.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



Riverside Regional Jail

Colonel Carmen I. DeSadier
Superintendent

MEMORANDUM OF UNDERSTANDING MOU-RRJ-251

December 4, 2019

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
20212 Thorton Square
Stony Creek VA 23882

Riverside Regional Jail Authority (RRJA) and the Sussex County Sheriff's Office hereby agree that RRJA shall hold inmates to include juvenile inmates on the following conditions:

- Sussex County Sheriff's Office shall pay a per diem of \$75.00 per day for each day the inmate is incarcerated in RRJA. RRJA will invoice the Sussex County Sheriff's Office at the beginning of each month, for the previous months Inmate days.
- Sussex County Sheriff's Office agrees to pay for any major medical and catastrophic medical expenses incurred by their inmate and to pay for all medications prescribed to the inmate, if any.
- Sussex County Sheriff's Office shall reimburse RRJA for transportation to and from a hospital as well as transportation to other facilities, if needed. Sussex County Sheriff's office shall reimburse RRJA for staff salaries at \$29.78 per hour per officer for any transportation provided for the inmate. Two officers will be utilized for all transportation of said inmate. Actual mileage shall be reimbursed at the Federal Mileage Reimbursement Rate. These charges will be added to the invoice.
- Sussex County Sheriff's Office shall pay RRJA \$29.78 per hour for any hospital security detail services while said inmate is in the hospital. Sussex County Sheriff's Office may provide the security detail for said inmate during their hospital stay.
- RRJA complies with the Prison Rape Elimination Act of 2003 (Federal Law 42 U.S.C. 15601 ET. Seq.) and with all applicable PREA standards, RRJA Policies related to PREA and RRJA Standard related to PREA for preventing, detecting, monitoring, investigating and eradicating any form of sexual abuse within DJJ Facilities/Programs/Offices owned, operated or contracted. In addition to "self monitoring requirements" RRJA will conduct announced and unannounced, compliance monitoring to include "on-site" monitoring.

A Nationally Accredited Jail

500 FOLAR Trail, North Prince George, VA 23860

Phone: (804) 524-6600 Fax: (804) 524-6659

www.rjva.org

FILE COPY


- Riverside Regional Jail Authority or Sussex County Sheriff's Office reserves the right to terminate this Memorandum of Understanding at any time. RRJA also reserves the right to not accept custody or to discontinue custody of the inmates at any time. Upon receiving such notification, Sussex County Sheriff's Office shall immediately respond to RRJA and resume custody of the inmates.

Acceptance is required by placing your signature and date below.


Accepted by:

Riverside Regional Jail Authority:

by:

 12/16/2019
E. L. Giles, Sr. Date
Sheriff

by:

 12/15/19
Carmen I. DeSadier Date
Superintendent

BOARD ACTION FORM

Agenda Item: Consent Agenda #2.04

Subject: Appropriation for Emergency Purchase of Generator for Animal Shelter

Board Meeting Date: February 20 2020

=====

Summary: The Animal Shelter currently has a back-up generator for emergency situations. The generator has been deemed as inoperable. Staff have determined that if/when the Animal Shelter were to lose electricity and water functions, the Animal Shelter would be out of compliance. To further prevent this, the Finance Department is requesting funds to make an emergency purchase. Mark Flynn, County Attorney, has posted the emergency declaration.

Recommendation: That the Board approves and appropriates \$X,XXX.XX from Fund Balance to the Animal Shelter Department (4-100-21600-XXX-261) to purchase a generator.

Attachment: That the Board approves and appropriates \$X,XXX.XX from Fund Balance to the Animal Shelter Department (4-100-21600-XXX-261) to purchase a generator.

=====

ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

BOARD ACTION FORM

Agenda Item: Recognition/Award/Presentation #3.01

Subject: Introduce Interim County Administrator and Interim Planning Director

Board Meeting Date: February 20 2020

=====
Summary: The Board of Supervisor has contracted with The Berkley Group to provide services in Administration and Planning.

Mr. Larry Hughes is serving in the capacity of the County’s Interim County Administrator, bringing with him years of experience of working in Administration from the City of Manassas and Prince William County.

Mr. Bart Nuckols is serving in the capacity of the Interim Planning Director. Mr. Nuckols has 34 years of experience in Planning and Community Development. Mr. Nuckols has experience with working with developing ordinances, community development block grants application and other studies, as well as management for planning, code enforcement and building inspections.

We want to welcome them and aboard, as well as thank them for assisting the County.

Recommendation: N/A

Attachment: N/A

=====
ACTION: N/A

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

BOARD ACTION FORM

Agenda Item: Recognition/Awards/Presentation #3.02

Subject: PRESENTATION: John Tyler Community College

Board Meeting Date: February 20 2020

=====
Summary: Administration received a request from Mr. Fred Taylor, Director of Governmental and Administrative Services at John Tyler Community College (JTCC) to provide the Board an update on activities going on at the College.

Ted Raspiller, Holly Walker and Fred Taylor will be in attendance to represent John Tyler Community College.

Recommendation: N/A

Attachment: A Copy PowerPoint Presentation - JTCC Tyler at Work in Sussex County

=====

ACTION: N/A

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

TYLER | John Tyler
Community College

Tyler at Work in Sussex County

February 20, 2020

Presenters: Edward “Ted” Raspiller, Fred Taylor, and Holly Walker

By the Numbers

Sussex residents attending Tyler:

- 2018-19: 63

Sussex residents enrolled in:

- Transfer Degrees: 27%
- Career & Technical: 19%
- Certificate Programs: 13%
- Pre-major: 41%

Sussex Tyler graduates:

- 2018-19: 8

High School Students and Tyler

Dual Enrollment

- **19** Sussex high school students enrolled (2018-19)
- Course subjects include English composition, American literature, and college survival skills

Concurrent High School Program

- **2** Sussex high school students participate in Tyler's welding program (current year)
- Learn in state-of-the-art labs, and have the opportunity to earn a college credential, as well as industry certifications
- Concurrent program offerings include precision machining, HVAC, industrial electricity, early childhood, and welding

Community College Workforce Alliance

- Customized training, credentialing, consulting and other workforce development services
- FastForward Program
 - Training and credentials that connect to **high-demand** jobs
 - More than 40 regional industries have hired CCWA Fast Forward program completers or used the program to upskill their workers at little to no cost
 - Majority of FastForward credential earners see a **25 – 50% or more** increase in their salaries
- CCWA served **18** Sussex County residents and **2** companies in Sussex County last year

Economic Impact Study

During the 2017-18 fiscal years, the college contributed more than **\$300 million** in income to the community.

- About **\$39 million** was from Tyler's annual spending in its service region.
- More than **\$260 million** was from alumni employed in the area.
- Almost **\$12 million** was from student spending in the community.

Based on *The Economic Value of John Tyler Community College*, by Emsi.

Recognitions - Page 7

Economic Impact Study

- Tyler associate degree graduates earn, on average, **28.5%** more than a person with a high school diploma.
- More than **95%** of Tyler's students remain in Virginia after they complete their educational goals.
- About **80%** of John Tyler Community College students stay in the college's service region after attending Tyler.
- Over their working lives, John Tyler Community College's 2017-18 student population will contribute more than **\$2 billion** in added income to Virginia.

Based on *The Economic Value of John Tyler Community College*, by Emsi.

New Spaces at Tyler's Chester Campus

William H. Talley, III Center for Workforce Development

- Opened December 2019
- 24,500 sq. ft.
- Houses Community College Workforce Alliance (CCWA) offices
- Features a technical skills lab; classrooms; and workforce conference and meeting spaces

Bird Hall

- Opened for Fall 2019 classes
- Houses Tyler's nursing and EMS programs
- Features high-tech simulation labs and natural science labs

William H. Talley, III Center for Workforce Development



Bird Hall



Examining Program Needs

- Pathways 2.0 grant allowed us to hire the research company SIR to conduct needs assessments in high-demand areas
- Assessments focused on health-care industry needs and information technology industry needs
- Discussion with area employers
- Information collected is helping us realign existing programs and determine need for new programs

Connecting to Tyler

Contact the Office of Student Engagement

Visits schools; participates in career fairs, college days, and community activities; and holds open houses at Tyler

info@jtcc.edu

www.jtcc.edu/openhouse

Tour Tyler

www.jtcc.edu/tours

Follow Us on Social Media

Facebook, Instagram, Twitter, and LinkedIn

Thank You.

**We appreciate our ongoing
partnership with
Sussex County.**

BOARD ACTION FORM

Agenda Item: Public Hearing Item #4.01

Subject: Conditional Use Permit Application #2019-03

Board Meeting Date: February 20 2020

=====

Please refer to Planning Commission Public Hearing packet for supporting documentation.

Summary: The applicant, Titan Mid-Atlantic Aggregates LLC, a subsidiary company of Titan America, seeks a conditional use permit to operate a sand and gravel operation on tax map numbers 38-(1)-5 (27.45 acres) and 38-(A)-15 (271.48 acres). The parcels in question, totaling approximately 298.93 acres, are zoned A-1, General Agricultural, District which allows the proposed use with a conditional use permit. The site in question is located on the south side of Route 35 (Jerusalem Plank Road) and the east side of Route 626 (Courthouse Road) at the intersection of Route 626 (Courthouse Road) and Route 35 (Jerusalem Plank Road).

The Planning Commission held a public hearing on November 4, 2019 to consider this request and voted (9 ayes, 1 nay) to forward the request for Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates LLC, applicant, to the Board of Supervisors with a recommendation of approval subject to several conditions.

- Attachments:** (1) Copy of Staff Report with conditions and Summation of CUP #2019-03
(2) A Copy of Letter sent to Adjacent Property Owners
(3) Supporting Documents (separate attachment)

=====

ACTION OPTIONS: That the Board accepts the recommendation of the Planning Commission to approve Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates, applicant, with conditions as noted in the supporting documents.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

STAFF REPORT - Conditional Use Permit Application #2019-03

This staff report is prepared by the Sussex County Planning Department to provide information to the Planning Commission and the Board of Supervisors to assist both bodies in making a recommendation on this application. It may also be useful to the members of the general public interested in this application.

SUMMARY FACTS

APPLICANT: Titan Mid-Atlantic Aggregates, LLC

OWNER: Titan Mid-Atlantic Aggregates, LLC

REQUEST: Pursuant to Section 34-217§28 of the Zoning Ordinance a Conditional Use Permit is requested to operate a sand and gravel pit.

PROPERTY LOCATION: Southeastern corner at the intersection Route 626 (Courthouse Road) and Route 35 (Jerusalem Plank Road).

PROPERTY IDENTIFICATION: Tax Parcels 38-(1)-5 and 38-(A)-15

ELECTION DISTRICT: Stony Creek

PARCEL SIZES: 38-(1)-5 – 27.45 acres
38-(A)-15 -271.48 acres

TOTAL ACREAGE: Approximately 298.93 acres

PARCEL CHARACTERISTICS: The topography of the site is generally flat. The site consists of farmland, cut-over timberland, woodlands and wetlands.

SURROUNDING LAND USES: Surrounding land uses include farmland, woodlands, and the Nottoway River. There are no residential dwellings located in the immediate vicinity of the area to be mined.

EXISTING ZONING: A-1, General Agricultural, which allows the mining of sand a gravel with a conditional use permit.

DESIGNATED COMP PLAN AREA: Stony Creek/I-95/U.S. Route 301/VA Route 40

COMP PLAN FUTURE LAND
USE DESIGNATION: Agricultural/Forested/Open Space

FLOODPLAIN DESIGNATION: Zone A – Site is located in a 100-year Flood Zone
(Special Flood Hazard Area Subject to Inundation by
the 1% Annual Chance Flood).

SUMMATION

The applicant, Titan Mid-Atlantic Aggregates, LLC, is requesting issuance of a Conditional Use Permit to operate a new sand and gravel pit on tax map numbers 38-(1)-5 and 38-(A)-15. The applicant is proposing to mine approximately 18 acres of site in question (see preliminary site plan). Improvements include the construction of a commercial entrance, the location a modular office, a scale-house equipped with truck scales, and the placement of a portable sand processing plant. It is estimated that the sand and gravel operation will generate 150 dump truck trips per day and generate an additional 15 or more passenger car/pick-up truck trips per day for employees and/or visitors. The applicant has indicated that approximately 75% of the truck traffic will enter onto Route 626 (Courthouse Road) and the facility coming off Route 35 (Jerusalem Plank Road) and that approximately 75% of the truck traffic leaving the facility will turn right onto Route 626 and travel to Route 35.

The applicant currently operates a sand mining facility off Route 40 (Sussex Drive). However, the sand reserves at their current location are scheduled to be depleted during the first half of 2020. The proposed plan is to relocate the Sussex Drive portable plant to the site off Route 626 (Courthouse Road). The relocation will result in the retention of ten (10) current employees. The applicant has stated the hours of operation will be Monday-Friday from 6:00 a.m. to 5:00 p.m. and Saturday from 6:00 a.m. to 12 p.m.

EVALUATION:

There are several criteria by which an application for a conditional use permit may be evaluated. The criteria state that a proposed conditional use should be:

- In accordance with adopted plans and policies;
- Compatible with the neighborhood;
- Compatible with existing land uses; and
- Compatible with development by right in the area.

Staff believes that the proposed sand and gravel operation complies with the four (4) criteria stated above given the following:

- The proposed sand and gravel operation is consistent with Sussex County Comprehensive Plan's Future Land Use Designation as Agricultural/Forested/Open Space.
- The proposed use is compatible with the neighborhood and existing land uses, as the area in question is predominantly farmland and timberland.
- The proposed sand and gravel is compatible with development allowed by right in the area such as general farming, agriculture, forestry and general and intensive livestock, dairy and poultry operations.
- The applicant plans to avoid disturbance to wetlands and plans to construct a six (6) foot high berm to minimize the visual impact along Route 626.
- The CUP application was submitted to VDOT and they have no major issues of concerns relative to traffic or safety (see attached letter).

PLANNING COMMISSION'S RECOMMENDATION – APPROVAL

Planning Commission voted (9-1) to forward Conditional Use Permit #2019-03 to the Board of Supervisors with a recommendation for approval due to the following:

1. The applicant must obtain all required state permits (Department of Mines, Minerals and Energy, and the Virginia Department of Transportation) and provide them the Community Development Office.
2. Prior to commencement of mining activity all local permits (Zoning and Building) shall be obtained and all local regulations (Zoning and Building) adhered to.
3. The Conditional Use Permit shall not be assignable or transferable to future owners of the property.
4. The sand and gravel operation shall not operate on and Sundays.
5. A berm/buffer at least 6 feet in height shall be constructed along Route 626 (Courthouse Road) prior to the commencement of any mining activity.



**ADJACENT PROPERTY OWNERS
NOTICE OF PUBLIC HEARING
SUSSEX COUNTY BOARD OF SUPERVISORS**

TO: Adjacent Property Owners
FROM: Andre M. Greene, Director of Community
RE: Development Conditional Use Permit Application
#2019-03
DATE: January 31, 2020

RECEIVED

FEB 05 2020

**SUSSEX COUNTY
ADMINISTRATION**

Notice is hereby given that the Sussex County Board of Supervisors will hold a public hearing on Thursday, February 20, 2020 at 7:00 p.m. in the General District Courtroom, Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884 to consider passage of the following.

Conditional Use Permit Application #2019-03: Pursuant to Section 34-217, Subsection 28, of the Zoning Ordinance, the applicant, Titan Mid-Atlantic Aggregates LLC, a subsidiary company of Titan America, seeks a conditional use permit to operate a sand and gravel operation on tax map numbers 38-(1)-5 (27.45 acres) and 38-(A)-15 (271.48 acres). The parcels in question, totaling approximately 298.93 acres, are zoned A-1, General Agricultural, District which allows the proposed use with a conditional use permit. The site in question is located on the south side of Route 35 (Jerusalem Plank Road) and the east side of Route 626 (Courthouse Road) at the intersection of Route 626 (Courthouse Road) and Route 35 (Jerusalem Plank Road).

All persons desiring to comment on the proposed Conditional Use Permit Application should be present at the above stated time and place. Anyone needing assistance or accommodation under the provisions of the American Disabilities Act should call the County Administrator's Office at 434-246-1000.

A copy of the proposed Conditional Use Permit Application along with supporting documentation are available for review in the Community Development Office during regular business hours Monday thru Friday from 8:00 a.m. to 4:30 p.m.

"Good things are happening in Sussex County... Join Team Sussex!"

STAFF REPORT - Conditional Use Permit Application #2019-04

This staff report is prepared by the Sussex County Planning Department to provide information to the Planning Commission and the Board of Supervisors to assist both bodies in making a recommendation on this application. It may also be useful to the members of the general public interested in this application.

SUMMARY FACTS

APPLICANT: Shands Energy Center, LLC (East Point Energy, LLC)

OWNER: Ruth Pride

REQUEST: Pursuant to Section 34-217§18b of the Zoning Ordinance a Conditional Use Permit is requested to construct and operate a battery energy storage facility.

PROPERTY LOCATION: The site in question located on the north side of Route 40 (Sussex Drive) adjacent to an existing Dominion Energy Substation.

PROPERTY IDENTIFICATION: Tax Map Numbers 64-(A)-21 and 64-(A)-23

ELECTION DISTRICT: Stony Creek

PARCEL SIZES: 64-(A)-21- 11.48 acres
64-(A)-23 - 20.80 acres

TOTAL ACREAGE: Approximately 32.28 acres

PARCEL CHARACTERISTICS: The topography of the site is gently rolling. The site consists of woodlands and open land.

SURROUNDING LAND USES: Surrounding land uses include farmland, woodlands, a Dominion Energy Substation, overhead electrical power transmission lines and single-family dwellings.

EXISTING ZONING: A-1, General Agricultural

DESIGNATED COMP PLAN AREA: Stony Creek/I-95/U.S. Route 301/VA Route 40

COMP PLAN FUTURE LAND
USE DESIGNATION: Agricultural/Forested/Open Space

FLOODPLAIN DESIGNATION: Zone X – The site is not located in a 100-year Flood
Zone

SUMMATION

The applicant, Shands Energy Center, LLC (wholly owned by East Point Energy, LLC) is requesting is requesting issuance of a Conditional Use Permit to construct and operate a grid scale stand-alone battery energy storage facility. The properties in question are tax map number 64-A 21 (consisting of 11.48 acres) and tax map number 64-(A)-23 (consisting of 20.80 acres). A summary of the application as follows:

- The batteries will consist of Lithium-Ion. The batteries will be NFPA (National Fire Protection Agency) complaint.
- The battery energy storage area will be located on tax parcel 64-A-21 (approximately 300 feet off Route 40) just behind an existing Dominion Energy Substation.
- The battery storage area will be approximately 2-3 acres in size.
- The existing trees/vegetation adjoining the proposed 2 battery storage area will be preserved to serve as natural buffer.
- The batteries will be stored in approximately twenty-one (21) modular containers. The containers will be anchored to a concrete pad. The concrete pad will be constructed in adherence to the building code. The containers will be designed to contain any leakage from worn batteries. No diversion dikes will need to be constructed.
- The containers will be transported to the site via flatbed trucks.
- The facility will take approximately 3-5 months to construct. Hours of construction will be Monday-Friday from 7am to 7pm in adherence to the County's Noise Ordinance.
- Anticipated traffic impact – Temporary and minimal during construction.
- For security and public safety, the applicant is willing to construct a seven (7) foot high galvanized security fence around the perimeter of the battery storage area
- Security lighting will be installed.
- The applicant is willing to provide specialized training to the County's EMS staff to deal with possible incidents.
- The applicant has stated that the life expectancy of the facility is perpetuity with the life expectancy of the batteries to be 20-25 years. Worn or degraded batteries will be replaced as necessary.
- Estimated local tax revenues from the project are as follows:
 - Sales Taxes in the amount of \$14,974 (\$7,199 to the County and \$7,775 to the Schools)
 - Machinery and Tools Taxes in the amount of \$146,775.85 over a 25 year period (roughly \$5,871 per year). Real Estate Taxes paid in 2019 on the 32.28 acres were \$299.28.

- The estimated jobs to be created during construction is between 15-20 persons.
- The applicant has estimated that the cost of de-commissioning the facility if it ceases operation is approximately \$103,000.00. \$63,000.00 for removal of the containers (21 @ \$3,000 per container) and \$40,000.00 for removal and disposal of the concrete padding, fencing and all other improvements.

PLANNING COMMISSION’S RECOMMENDATION: APPROVAL WITH CONDITIONS

The Planning Commission held a public hearing on November 4, 2019 to consider this request and voted (8 ayes, 2 nays) to forward the request for Conditional Use Permit #2019-04, Shands Energy Center LLC owned by (East Point Energy LLC), applicant to the Board of Supervisors with a recommendation of approval subject to several conditions which are listed below and also with the condition that another de-commissioning cost estimate from an engineering firm be provided before the item goes to the Board of Supervisors which is attached.

LAND USE RATIONALE

Planning Commission recommends approval for the following reasons:

- 1) The proposed project will be sited on primarily timberland. Of the 32.28 acres in question, only 2-3 acres will be disturbed. Existing vegetation (trees), -and the setback of 300’ feet off Route 40 (Sussex Drive) will minimize visual impacts of the proposed facility.
- 2) The proposed facility will not impair the integrity or character of the surrounding community as it will located next to an existing Dominion Energy sub-station.
- 3) The proposed battery storage facility is passive in nature and will not cause any nuisances to the surrounding community as it does not produce emissions to the air, it does not produce any glare or foul odor. Also, noise emitted from the facility will be minimal and equivalent to the low humming noise generated by the existing sub-station.

PROPOSED CONDITONS:

Planning Commission recommends approval subject to the following conditions:

1. All requirements and obligations of this Conditional Use Permit (“CUP”) shall become a part of the zoning regulations and shall therefore be binding on the Applicant, and any future owner or operators (which shall include, but not be limited to, any successors, assignees, current or future lessee, or sub-lessees).
2. The Applicant shall install a standard galvanized security fence around the battery storage Facility that is a minimum of seven (7) feet in height.
3. All federal, state and local laws, regulations, permit requirements and ordinances will be adhered to including but not limited to:
 - a. US Army Corps of Engineers
 - b. The Virginia Department of Transportation (VDOT)

- c. Virginia Department of Environmental Quality – Virginia Storm-water Management Program (VSMP)
 - d. State building code and shall be inspected by either the county building inspector or a third-party inspector through the building permit process.
 - e. The Applicant is required to obtain a County Land Disturbance permit after submittal and approval of an Erosion and Sediment Control Plan prior to any land disturbance.
 - f. The site shall fully comply with all applicable provisions of the Sussex County Zoning Ordinance, throughout the life of this CUP.
4. The Applicant is required to obtain approval of a decommissioning plan by the Director of Community Development Department prior to approval of any building permits for the battery energy storage facility. The battery energy facility shall be decommissioned and removed within eighteen (18) months after the facility ceases operation for a continuous twelve (12) month period.

The costs of decommissioning shall be secured by adequate surety in a form agreed to by the County Attorney, including but not limited to a surety or performance bond, certified check, or letter of credit, which shall be provided to the County Attorney, the County Administrator and the Director of Community Development prior to the issuance of the land disturbance permit and building permit from the County. The performance bond, certified check or letter of credit shall be in an amount of no less than One Hundred Thousand Dollars (\$103,000) while the battery energy storage facility remains on the Property. If the battery energy storage facility is sold, the CUP shall not transfer to the purchaser until such time as the adequate surety is provided.

The cost estimates of the decommissioning shall be updated every five (5) years by an independent consultant (“consultant”) retained at the expense of the Applicant, or any future owner or operator, and provided to the County. The consultant shall be a professional engineer licensed in Virginia with expertise in the subject of decommissioning solar projects. The Applicant, or future owner or operator, is required to obtain approval of the independent consultant by the Director of Community Development prior to being engaged by the Applicant, or future owner or operator, which approval shall not be unreasonably withheld. The consultant’s reports will identify the cost of decommissioning. The surety amount will be increased or decreased based on such updated cost of decommissioning, but the surety shall not be below the minimum amount required by this condition. The Applicant, or future owner or operator, shall be liable to the County for any deficiency if the bond amount does not fully fund the costs of decommissioning.

Decommissioning shall include, but not be limited to, the removal of all fencing, posts, foundations, battery storage containers, underground cables and conduits, transformers, other electrical components, and other accessory equipment/structures from the Property and properly disposed of as part of the decommissioning.

If the Applicant, or future owner or operator, intends to cease operations, or to shut down the battery storage energy facility, it shall send the County Administrator and

Director of the Community Development Department written notice at least ninety (90) days prior to such action and will provide, with such notice, a revised consultant's report. The Applicant, or future owner or operator, shall remove the facilities ("decommissioning") within six (6) months of receipt of notice from the County. If the solar energy facility is not removed within the time provided in the notice to the County, the County may cause the removal of the solar energy facility with costs being borne by the Applicant, future owner or operator.

5. Prior to the end of construction of the battery energy facility, the Applicant, shall hold a series of training classes with the County's first responders (Fire and Rescue) to provide materials, education and training to the departments serving the solar energy facility in regard to how to safely respond to on-site emergencies. The training classes shall be scheduled with the assistance of the County Public Safety Coordinator. The Applicant, future owner or operator, shall provide on-going training as deemed necessary by the Public Safety Coordinator.
6. The existing vegetation surrounding the battery storage area shall be preserved for the life of the project. Any removal of existing vegetation shall require the approval by the County. If any existing vegetation (trees) die or are destroyed by a natural disaster and the project becomes visible to adjoining properties and from the road, the applicant shall replace the damaged trees at their expense to make the project area again non-visible.
7. If the applicant plans to use herbicides for existing vegetative weed control along the fence surrounding the facility, only EPA approved herbicides shall be used. The applicant shall submit herbicide land application plan prior to approval of the certificate of occupancy (or equivalent). The plan shall specify the herbicides to be used, the frequency of land application, the identification of approved groundwater wells, wetlands, streams and the distances from land application areas to features such as wells, wetlands, streams and other bodies of water.



ADJACENT PROPERTY OWNERS
NOTICE OF PUBLIC HEARING
SUSSEX COUNTY BOARD OF SUPERVISORS

RECEIVED

FEB 05 2020

SUSSEX COUNTY
ADMINISTRATION

TO: Adjacent Property Owners
FROM: Andre M. Greene, Director of Community Development
RE: Conditional Use Permit Application # 2019-04
DATE: January 31, 2020

Notice is hereby given that the Sussex County Board of Supervisors will hold a public hearing on Thursday, February 20, 2020 at 7:00 p.m. in the General District Courtroom, Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884 to consider passage of the following.

Conditional Use Permit Application #2019-04: Pursuant to Section 34-217, Subsection 18.b, of the Zoning Ordinance, the applicant, Shands Energy Center, LLC (wholly owned by East Point Energy, LLC), seeks a conditional permit to construct and operate a battery energy storage facility on tax map numbers 64-(A)-2 I (11.48 acres) and 64-(A)-23 (20.8 acres). The site in question (totaling approximately 32.28 acres), is located on the north side of Route 40 (Sussex Drive adjacent to an existing Dominion Energy Substation).

All persons desiring to comment on the proposed Conditional Use Permit Application should be present at the above slated time and place. Anyone needing assistance or accommodation under the provisions of the American Disabilities Act should call the County Administrator's Office call 434-246-1000.

A copy of the proposed Conditional Use Permit Application along with supporting documentation are available for review in the Community Development Office during regular business hours Monday thru Friday from 8:00 a.m. to 4:30 p.m.

BOARD ACTION FORM

Agenda Item: Appointments #5.01

Subject: Appointment to the Building Code Appeals Board

Board Meeting Date: February 20 2020

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Summary: At its January 16, 2020 regular meeting, the Board was advised that two (2) appointments were needed for the Building Code Appeals Board. Vacancies were created due to Mr. Jeffrey Gary accepting employment with Sussex County, as well as Mr. Wayne Jones now serving as a member of the Board of Supervisors.

An appointment will be needed to fill an unexpired term for Mr. Gary ending June 30, 2020, as well as an unexpired term for Mr. Jones, with a term ending June 30, 2021. Both terms would be effective immediately.

Recommendation: That the Board makes an appointment to fill the vacancy on the Building Code Appeals Board for the unexpired term ending June 30, 2020 to replace Mr. Gary, and fill the vacancy to replace Mr. Wayne Jones for the unexpired term ending June 30, 2021, both with terms effective immediately.

Attachments: (1) Virginia Uniform Statewide Building Code (2000 Edition) Information
(2) Roster of Building Code Appeals Board

=====
ACTION: That the Board makes an appointment to fill the vacancy on the Building Code Appeals Board for the unexpired term ending June 30, 2020 to replace Mr. Gary, and fill the vacancy to replace Mr. Wayne Jones for the unexpired term ending June 30, 2021, both with terms effective immediately.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

permit prior to commencement of work regulated under the USBC. Also see § 19.2-8 of the Code of Virginia for limitations of prosecutions.

105.3.1. Civil penalties. Under § 36-106 of the Code of Virginia, any locality may adopt an ordinance which establishes a uniform schedule of civil penalties for violations of specified provisions of the USBC which are not abated or remedied promptly after receipt of notice of violation from the building official/building maintenance official. Designation of a particular USBC violation for a civil penalty shall be in lieu of criminal sanctions, and except for any violation resulting in injury to persons, such designation shall preclude the prosecution of a violation as a misdemeanor.

105.4. Violation penalties. Penalties, upon conviction, for violations of the USBC shall be as set out in § 36-106 of the Code of Virginia.

105.5. Abatement of violation. Conviction of a violation of the USBC shall not preclude the institution of appropriate legal action to require correction or abatement of the violation.

**SECTION 106.0.
APPEALS.**

106.1. Local Board of Building Code Appeals (BBCA). Each locality shall have a BBCA to hear appeals as authorized herein; or it shall enter into an agreement with the local governing body of another county or municipality or with some other agency, or a state agency approved by the DHCD, to act on appeals. The BBCA shall also hear appeals under the VADR (13 VAC 5-31). The BBCA may also hear appeals under Part III (13 VAC 5-62-420 et seq.) of this code, if the locality has elected to enforce such part, or the locality may have a separate BBCA provided that each BBCA complies with this section. An appeal case decided by a BBCA or a separate BBCA shall constitute an appeal in accordance with this section and shall be final unless appealed to the State Building Code Technical Review Board (TRB).

106.2. Membership of BBCA. The BBCA shall consist of at least five members appointed by the locality for a specific term of office established by written policy. Alternate members may be appointed to serve in the absence of any regular members and as such, shall have the full power and authority of the regular members. Regular and alternate members may be reappointed. Written records of current membership, including a record of the current chairman and secretary shall be maintained in the office of the locality. In order to

provide continuity, the terms of the members may be of different length so that less than half will expire in any one-year period.

106.2.1. Chairman. The BBCA shall annually select one of its regular members to serve as chairman. In case of the absence of the chairman at a hearing, the members present shall select an acting chairman.

106.2.2. Secretary. The locality or the chief executive officer of the locality shall appoint a secretary to the BBCA to maintain a detailed record of all proceedings.

106.3. Qualifications of BBCA members. BBCA members shall be selected by the locality on the basis of their ability to render fair and competent decisions regarding application of the USBC and shall to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder and one member a licensed architect or professional engineer and one member an experienced property manager. Employees or officials of the locality shall not serve as members of the BBCA.

106.4. Disqualification of member. No member shall hear an appeal in which that member has a conflict of interest in accordance with the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq. of the Code of Virginia). Members shall not discuss the substance of an appeal with any other party or their representatives prior to any hearings.

106.5. Application for appeal. The owner of the structure, the owner's agent or any other person involved in the design, construction or maintenance of the structure may appeal the building official's/building maintenance official's decision concerning application of the USBC and the VADR (13 VAC 5-31) or refusal to grant modification to the provisions of the USBC covering the manner of construction or materials to be used in the erection, alteration, repair or maintenance of that structure. The applicant shall submit a written request for appeal, indicating specific requirements, to the BBCA within (i) 90 calendar days for construction, or (ii) 21 calendar days for maintenance, or (iii) 14 calendar days for application under the VADR (13 VAC 5-31), from the receipt of the decision to be appealed. The application shall contain the name and address of the owner of the structure and the person appealing if not the owner. A copy of the official's decision shall be submitted along with the application for appeal and maintained as part of the record. The application shall be marked by the BBCA to indicate the date received.

Failure to submit an application for appeal within the time limit established by this section shall constitute acceptance of the official's decision.

106.6. Notice of meeting. The BBCA shall meet within 30 calendar days after the date of receipt of the application for appeal or a longer period of time if agreed to by all parties to the appeal. Notice indicating the time and place of the hearing shall be sent to the parties in writing to the addresses listed on the application at least 14 calendar days prior to the date of the hearing. Less notice may be given if agreed upon by all parties to the appeal.

106.6.1. Postponement. When a quorum of the BBCA is not present to hear an appeal, any party to the appeal shall have the right to request a postponement of the hearing. The BBCA shall reschedule the appeal within 30 calendar days of the postponement, or a longer period of time if agreed to by all parties to the appeal.

106.7. Hearing procedures. All hearings before the BBCA shall be open to the public. The appellant, the appellant's representative, the locality's representative and any person whose interests are affected shall be given an opportunity to be heard. The chairman shall have the power and duty to direct the hearing, rule upon the acceptance of evidence and oversee the record of all proceedings.

106.8. Decision. The BBCA shall have the power to uphold, reverse or modify the decision of the official by a concurring vote of a majority of those present. Decisions of the BBCA shall be final if no appeal is made therefrom and all parties shall be bound by the decision.

106.8.1. Resolution. The decision of the BBCA shall be by resolution signed by the chairman and retained as part of the record by the BBCA. The following wording shall be part of the resolution:

"Upon receipt of this resolution, any person who was a party to the appeal may appeal to the State Building Code Technical Review Board by submitting an application to such Board within 21 calendar days. Application forms are available from the Office of the State Building Code Technical Review Board, 501 North Second Street, Richmond, Virginia 23219, (804) 371-7150."

Copies of the resolution shall be furnished to all parties.

106.9. Appeal to the TRB. After final determination by the BBCA, any person who was a party to the BBCA appeal may appeal to the TRB. Appeals from the decision of the official for state-owned structures shall be made directly to the TRB. Application shall be made to the TRB within 21 calendar days of receipt of the decision to be appealed. Failure to submit an application for appeal within the time limit established by this section shall constitute an acceptance of the BBCA's resolution or official's decision.

106.9.1. Information to be submitted. Copies of the official's decision and the resolution of the BBCA shall be submitted with the application for appeal to the TRB. Upon request by the Office of the TRB, the BBCA shall submit a copy of all pertinent information from the record of the appeal. In the case of state-owned buildings, the involved state agency shall submit a copy of the official's decision and other relevant information.

106.9.2. Decision of TRB. Procedures of the TRB are in accordance with Article 2 (§ 36-108 et seq.) of Chapter 6 of Title 36 of the Code of Virginia. Decisions of the TRB shall be final if no appeal is made therefrom and all parties shall be bound by the decision.

SUSSEX COUNTY
BUILDING CODE APPEALS BOARD

(Established August 2004)
(Updated January 2019)

Mr. Wayne Jones
509 East North Street
Wakefield VA 23888
Term Expires: 06/30/21

Mr. Keith Cox
35360 Shingleton Road
Waverly VA 23890
(804) 691-0151
Term Expires: 06/30/19

Mr. Meade Fronfelter
P.O. Box 65
Waverly VA 23890
(804) 834-3655
Term Expires: 06/30/20

Mr. Jeffrey Gary
14044 Courthouse Road
Waverly VA 23890
(804) 898-0714
Term Expires: 06/30/20

Mr. Richard Pond
P.O. Box 14
Waverly VA 23890
(804) 641-7708
Term Expires: 06/30/21

BOARD ACTION FORM

Agenda Item: Appointments #5.02

Subject: Appointments to the Board of Zoning Appeals

Board Meeting Date: February 20 2020

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Summary: This is an item from the January 16, 2020 regular meeting. The term of Mr. Samuel Moore on the Board of Zoning Appeals (BZA) is due to expire January 31, 2020. Staff contacted Mr. Moore. Mr. Moore does not wish to continue to serve on the Board.

A nomination for recommendation for appointment by the Circuit Court Judge needs to be made to fill the vacancy created due to Mr. Moore declining to be reappointed. This recommendation for appointment will be effective immediately, as Mr. Moore’s term ended January 31, 2020.

Other BZA members resigned, as well. Recommendations for appointments by the Circuit Court Judge will also need to be made to complete three (3) unexpired terms ending January 31, 2021, January 31, 2023, and January 31, 2024, respectively. All terms will be effective immediately.

Supervisor W. Jones recommends Tyrone Griffin, 10310 Kelly Lane, Wakefield, VA 23888 for nomination for appointment by the Circuit Court Judge to the Board of Zoning Appeals to fill the vacancy for Samuel Moore expiring January 31, 2025. He also recommends Rueben Thornton of Wakefield, for nomination for one of the unexpired terms ending 2021, 2023, and 2024. All terms will be effective immediately.

Supporting information will be provided under separate cover for these gentlemen.

Recommendation: That the Board recommends nominations for appointment to the Board of Zoning Appeals by the Circuit Court Judge to fill the vacancy to replace Mr. Samuel Moore, with a term beginning February 1, 2020, expiring January 31, 2025; and

Recommends nominations for appointments by the Circuit Court Judge for unexpired terms ending 2021, 2023, and 2024. All terms will be effective immediately.

Attachments: (1) Mr. Samuel Moore’s Letter Declining, (2) BZA ByLaws, (3) Roster of BZA

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ACTION: That the Board recommends nominations for appointment to the Board of Zoning Appeals by the Circuit Court Judge to fill the vacancy to replace Mr. Samuel Moore, with a term beginning February 1, 2020, expiring January 31, 2025; and

Recommends nominations for appointments by the Circuit Court Judge for unexpired terms ending 2021, 2023, and 2024. All terms will be effective immediately.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



Board of Supervisors

Susan B. Seward, Chair
Keith C. Blowe, Vice Chairman
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.

Vandy V. Jones, III
County Administrator
vjones@sussexcountyyva.gov

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyyva.gov

January 3, 2020

Mr. Samuel Moore
13480 Courthouse Road
Waverly, VA 23890

Re: Board of Zoning Appeals

Dear Mr. Moore:

Our records indicate that your appointment to the Sussex County Board of Zoning Appeals will expire January 31, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Sussex County Board of Zoning Appeals.

Please complete the area below and return in the self-addressed, stamped envelope as soon as possible. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

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I wish to be reappointed to the Sussex County Board of Zoning Appeals.

I do not wish to be reappointed to Sussex County Board of Zoning Appeals.

Signature: Verified via telephone *srb*

Date: January 7, 2020

**BY-LAWS
OF
THE BOARD OF ZONING APPEALS
SUSSEX COUNTY, VIRGINIA**

ARTICLE I. MEMBERSHIP

- 1-1. The Sussex County Board of Zoning Appeals, hereafter referred to as the "Board", shall be appointed by the Sussex County Circuit Court and each member shall be sworn in by the Clerk of the Circuit Court prior to assuming his or her duties.
- 1-2. The Board shall consist of five (5) members. One of the five members may be a member of the Planning Commission. Members of the Board shall hold no other public office in the County.
- 1-3. The term of each regular member shall be five (5) years.
- 1-4. A member whose term expires shall continue to serve until his or her successor is qualified and appointed to serve on the Board of Zoning Appeals.
- 1-5. Any member of the Board shall be eligible for reappointment.

ARTICLE II. OFFICERS

- 2-1. The Board shall organize and elect a Chairman and Vice-Chairman as officers annually in the month of January for a one (1) year term. The officers may be re-elected to successive terms.
- 2-2. The Chairman shall preside at all meetings and hearings of the Board, shall decide all points of order and procedures and shall appoint any committees that may be found necessary.
- 2-3. The Vice-Chairman shall assume the duties of Chairman in the Chairman's absence.
- 2-4. The Zoning Administrator of Sussex County or his/her duly assigned agent shall, (1) serve as the Secretary to the Board and shall handle all the official correspondence subject to these rules at the direction of the Board; (2) send out all public notices required by the rules of procedures; (3) keep minutes of the Board's proceedings; (4) notify members of all meetings; and (5) keep a file on each case that comes before the Board.

ARTICLE III. MEETINGS

- 3-1. Meetings of the Board shall be scheduled by the Chairman in coordination with the Secretary. Meetings shall begin at 6:00 p.m.
- 3-2. A quorum shall consist of three (3) Board members.

- 3-3. The Board may adjourn a meeting to another certain date and time if all cases/applications/appeals cannot be disposed of on the day set, and no further public notice shall be necessary for such a meeting.
- 3-4. A meeting shall be cancelled due to inclement weather if the County is closed on the day of the meeting. The meeting will be rescheduled for another date by the Chairman in coordination with the Secretary following the public notice guidelines under Article IV.

ARTICLE IV. PROCUEDURES FOR HEARING BOARD CASES

- 4-1. Appeals to the Board may be taken by any person aggrieved of by any officer, department, board, or bureau of the County affected by a decision of the Zoning Administrator; or from any order, requirement, decision or determination made by any other administrative officer in the enforcement of the Zoning Ordinance.
- 4-2. The applicant shall provide the Zoning Administrator with all the information requested on the application form prescribed by the Board and any such additional information and data as may be required to advise the Board fully with reference to the application for an appeal or variance request, whether such information is called for by the official application form or not. No application for an appeal or variance will be considered by the Board unless it is made on the application required and the appropriate application fees have been paid.
- 4-3. An application for an appeal or variance filed according to the above procedure shall be given a case number within five (5) days of the date filed. Application for an appeal or variance will be assigned for a hearing in the order in which they are received.
- 4-4. The Secretary of the Board shall notify the parties of interests (applicant, adjacent landowners, etc.) of the date and time for the public hearing of the case and give public notice in a newspaper of general circulation in accordance with Section 15.2-2204, the Code of Virginia (1950, as amended).
- 4-5. At the time of the public hearing, the applicant may appear on behalf of the application or be represented by counsel or an agent. The Zoning Administrator's statement shall be made first, followed by the applicant's statement and then comments from any private citizen or business owner for or against the request. The Administrator shall be given the opportunity for a final rebuttal.
- 4-6. A final decision of any application for an appeal or variance to the Board must be approved by a quorum of the membership of the Board. The decision may be delayed so to allow Board members additional time to consider the evidence presented or to allow any additional material to be submitted as requested by the Board prior to rendering a decision.

No member of the Board may act upon any case with respect to property in which the member has an interest. In such cases the member must declare their conflict of interest and abstain from voting.
- 4-7. Within fifteen (15) days after the public hearing, the Secretary on behalf of the Board shall notify the applicant and any other interested party in writing of the final decision of the Board.

ARTICLE V. BOARD RECORDS

- 5-1. A file of all materials and decisions relating to each case shall be kept by the Secretary as part of the records of the Board.
- 5-2. All records of the Board shall be public record in accordance with the Freedom of Information Act.

ARTICLE VI. AMENDMENTS

- 6-1. These By-Laws may be amended, revised or repealed by a majority vote of the Board.

ARTICLE VII. ENACTMENT

- 7-1. These By-Laws shall replace all others and are adopted effective this **22nd** day of **October**, 2014.

**SUSSEX COUNTY
BOARD OF ZONING APPEALS**

(Updated December 2019)

George O’N. Urquhart, Chairman
7201 Newville Road, Waverly VA 23890
Office: 804-897-6500, Ext.9715
Home: 804-834-3594
Cell: 804-516 5775
Term expires: 01/31/2022

~~William B. Savedge
Post Office Box 67, Courtland VA 23837
Term expires 01/31/2021~~

~~Robert Pegram
Post Office Box 34, Jarratt VA 23867
Term expires: 01/31/2024~~

Sam Moore
13480 Courthouse Road, Waverly VA 23890
757.731.5064
Term expires: 01/31/2020

~~George C. Powell
Post Office Box 139
Waverly VA 23890
Term expires: 01/31/2023~~

BOARD ACTION FORM

Agenda Item: Appointments #5.03

Subject: Appointment to the Southside Virginia Education Center Board

Board Meeting Date: February 20 2020

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Summary: Mr. Jones was serving as the County’s representative on the Southside Virginia Education Center Board. Due to change in Administration, an appointment is needed.. This appointment will be effective immediately, with a term expiring October 15, 2023.

Southside Virginia Education Center promotes business development and employment opportunities throughout Southside Virginia, so as to encourage community development and revitalization and the combating community deterioration. The corporation will promote and achieve these purposes through activities including the operation of work force training and continuing adult education center where individuals can develop, improve, and enhance their employable skills and capabilities.

Meetings are held the last Wednesday of the month at 12:00 p.m. in the Southside Virginia Education Center.

Recommendation: That the Board makes an appointment to the Southside Virginia Education Center Board with beginning immediately and expiring October 15, 2023.

Attachments (if any): N/A

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Action: That the Board makes an appointment to the Southside Virginia Education Center Board with beginning immediately and expiring October 15, 2023.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

BOARD ACTION FORM

Agenda Item: Appointments #5.04

Subject: Sussex Service Authority Board of Directors Appointments

Board Meeting Date: February 20 2020

=====
Summary: The Board of Supervisors no longer has representation on the Sussex Service Authority Board of Directors, due to Mr. Blowe no longer being qualified to serve in that capacity. An appointment will need to be made with a term expiring December 31, 2023.

Mr. Bobby Morris is currently serving as the Board’s alternate representative. His term ended December 31, 2019. Mr. Morris has been contacted and is willing to continue to serve, if reappointed. If reappointed, his term will expire December 31, 2023 as well.

Recommendation: That the Board appoints a Board member to represent the County on the Sussex Service Authority Board of Directors and reappoint Mr. Bobby Morris as the alternate, if the Board chooses to do so. Both terms will begin immediately and expire December 31, 2023.

Attachments (if any): N/A

=====
ACTION: That the Board appoints a Board member to represent the County on the Sussex Service Authority Board of Directors and reappoint Mr. Bobby Morris as the alternate, if the Board chooses to do so. Both terms will begin immediately and expire December 31, 2023.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

BOARD ACTION FORM

Agenda Item: Appointments #5.05

Subject: Appointments to Housing Oversight Board

Board Meeting Date: February 20 2020

=====
Summary: Administration was advised that Mr. Clyde Gay is no longer able to serve as a citizen representative on the Housing Oversight Board. Ms. Brenda Drew, Housing Coordinator, recommends Ms. Charlene Pope, 8593 Harrell Mill Road, Waverly, Virginia, to fill the vacancy.

Ms. Pope is a longtime resident of Sussex and a retired educator.

Board of Supervisors' representation is vacant on the Housing Oversight Board as well. In the past, the Vice Chairman served on this Board.

Just for some background information, some of the Housing Oversight Board duties includes approving Housing Rehabilitation applications, bids from contractors, contract, loan rehabilitation property standards, as applicable, and loan program procedures, interest rates, and terms. The other duties and further details are included in the Housing Oversight Board By Laws that's attached.

Recommendation: That the Board makes appointments to the Housing Oversight Board to fill the vacancies for the Board of Supervisors member and citizen representatives.

Attachment: Housing Oversight By Laws, adopted November 9, 2017

=====
ACTION: That the Board makes appointments to the Housing Oversight Board to fill the vacancies for the Board of Supervisors member and citizen representatives.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

BY - LAWS

SUSSEX COUNTY, VIRGINIA

Sussex County
Housing Rehabilitation Oversight Board



Aug, 25, 2017

Prepared By:

BY - LAWS
SUSSEX COUNTY, VIRGINIA
Sussex County Housing Rehabilitation Oversight Board

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BY - LAWS

SUSSEX COUNTY, VIRGINIA

Sussex County Housing Rehabilitation Oversight Board

Article I - Name and Objective

This Board shall formally be known as the Sussex County Housing Rehabilitation Oversight Board or the Sussex County Housing Oversight Board. The formal name of the Sussex County Rehabilitation Oversight Board and its alternative name of the Sussex County Housing Oversight Board may be used interchangeably on all documents and correspondences of the Board. When, at times used hereafter, the Oversight Board shall mean the Sussex County Housing Rehabilitation Oversight Board or the Sussex County Housing Oversight Board.

The objective of the Oversight Board is:

1. To review and approve program features in accordance with the DHCD's Program Management Plan (PMP) and the Program Income Plan (PIP).
2. To serve as an Advisory Board for the Sussex County Board of Supervisors and all other County agencies and departments, when requested.
3. The board shall also be responsible for the collection of and the expenditure of active and inactive program income generated from the Oversight Board and Virginia Community Improvement Grants (or "CIG") projects, as well as other federal, state and local agencies or departments, as authorized by the Sussex County Administration and/or the Sussex County Board of Supervisors. This will be done in a manner that shall directly benefit low-to-moderate-income residents of the County of Sussex who are eligible for programs that fall under the board's direction.

Article II- Board Membership

Section 1. Eligibility for Voting, Board Membership, and Term of Office: The voting Board Membership of the Oversight Board shall be composed of seven members, as follows: an elected member of the Sussex County Board of Supervisors designated by the Sussex County Board of Supervisors; the Sussex County Administrator (or the Deputy Sussex County Administrator in his or her absence); the Sussex County Director of Finance (or his or her designee); the Sussex County Director of Planning (or his or her designee) and three (3) citizen members who are residents of and domiciled in the County of Sussex, Virginia.

The term of office of the designated elected Board member of the Sussex County Board of Supervisors will be for the time he or she occupies the office with the County.

The term of office of the three citizen members of the Board of the Housing Oversight Board shall be for a term of 2 year(s) from the date of appointment and any such members may succeed him or herself in office. Citizen members may be removed from office with a two-thirds vote of the Oversight Board.

Section 2. Election of Citizen Members: Any individual or person having a residence and domiciled in the County of Sussex, Virginia, may make application to the Sussex County Department of Housing for consideration for membership. Potential members are nominated and elected by the current membership of the board.

The board may remove a citizen member who fails to attend three consecutive meetings, who is disruptive in meetings, which disruption leads to the inability of the board to carry out its duties, or who is convicted of a misdemeanor which affects his or her service on the board, or is convicted of a felony.

Section 3. Rights of members: Each voting Board member, shall be entitled to cast one vote in deciding all matters before the Board.

Section 4. Quorum: A Quorum of the Oversight Board shall consist of four (4) Board members being present at any meeting and a majority vote of such quorum on any matter, excepting an amendment to the By-Laws, or removal of a member, which shall only be voted on if at least 5 members of the Oversight Board are present, and shall require a positive vote of at least five members of the board.

Section 5. Voting: All issues to be voted on shall be decided by a simple majority of the Board members present, which must be at least equal in number to the quorum at the meeting in which the vote takes place, except as provided for the removal of citizen members and amendments to the By-laws set out in section 4.

A. Executive Committee: The elected member of the Sussex County Board of Supervisors, the Sussex County Administrator or Deputy Sussex County Administrator, as the case may be, and the Sussex County Director of Finance shall serve as the members of the Executive Committee. Except for the power to amend the By-Laws, the Executive Committee shall have all the powers and authority of the Oversight Board in the intervals between meetings of the Oversight Board. The Sussex County Housing Coordinator shall serve as an ex-officio and non-voting member of the Executive Committee.

Article III - Duties, Meetings of the Oversight Board

Section 1. Duties of Oversight Board: Oversight Board members shall meet to perform the following functions as provided by law and applicable regulations and Oversight Board policies:

- (1) approve Housing Rehabilitation applications
- (2) approve bids from contractors

- (3) approve contracts
- (4) resolve complaints lodged by clients, contractors, or both
- (5) approve loan rehabilitation property standards, as applicable
- (6) approve loan program procedures, interest rates, and terms
- (7) oversee work of the Program Administrator, Housing Rehabilitation Specialist(s), and Financial Manager
- (8) render advice, guidance, and do all other lawful activities allowed by law and program regulations.

Section 2. Meetings: The Sussex County Housing Coordinator shall be the presiding officer at all Oversight Board meetings. At the first meeting of each calendar year, the board will choose an alternate among the members, who will preside in the absence of the Housing Coordinator. The County Attorney shall be the legal advisor to the Oversight Board. The County Administrator, or designee, shall be the Secretary of the Oversight Board.

- A. Meetings shall be held monthly at such day and time as the Oversight Board shall designate. Three members of the Oversight Board, or the Sussex County Housing Coordinator, or the Sussex County Administrator (or in their absence, the Sussex County Deputy Administrator), may call special meetings of the Oversight Board to act upon functions outlined and specified in Article III, Section herein. Notice must be given at least forty-eight (48) hours prior to the meeting and be given either orally or in writing to each Board member.
- B. The Sussex County Housing Coordinator, with the advice and counsel of the Program Administrator, County Administrator, and the Rehab Specialist, shall be responsible for the presentation to the Oversight Board all rehabilitation applications, bids, and request for temporary relocation assistance as applicable and shall update the Oversight Board as to the status of each project/program and any other matters as outlined in Article III at Section 1 herein, as deemed appropriate by the Oversight Board.

Article IV – Procedures

Section I. Order of Meetings. All meetings of the Oversight Board shall be conducted in a proper parliamentary manner. All matters of procedure which come before the Oversight Board and not addressed by the By-Laws shall be governed by Robert's Rules of Order. Meetings, subject to modification by the Oversight Board, shall be conducted as follows:

- (1) Call to order
- (2) Roll call of members
- (3) Determination of Quorum
- (4) Reading and action on minutes of prior meetings.
- (5) Program Administrator's, Rehab Specialist and finance reports
- (6) Old business
- (7) New business
- (8) Comments from the public
- (9) Determination of date of next monthly meeting
- (10) Adjournment

Article V - Compensation

Subject to annual approval and appropriation, excluding all independent contractors, officers and employees of the County, board members shall be entitled to a monetary compensation, as set by the Board of Supervisors, for attendance at each Oversight Board meeting.

Article VI — Amendments

These By-Laws may thereafter be amended at any regular meeting of the Oversight Board, by an affirmative vote of not less than five of the total Oversight Board membership in accordance with Art II, Section 4, and shall become effective upon the adjournment of the meeting at which it was adopted.

Adopted this day of November 9 2017.

Attest:



Oversight Board Member/ Secretary

Approved As To Form:



Sussex County Attorney

R

Robert's Rules, full text (1915 version)

[Introduction to Robert's Rules](#)

[Quick Chart of Motions](#) [Chart of Motions in Arabic](#)

Robert's Rules of Order - Summary Version

For Fair and Orderly Meetings & Conventions

Provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language. The conduct of ALL business is controlled by the general will of the whole membership - the right of the deliberate majority to decide. Complementary is the right of at least a strong minority to require the majority to be deliberate - to act according to its considered judgment AFTER a full and fair "working through" of the issues involved. Robert's Rules provides for constructive and democratic meetings, to help, not hinder, the business of the assembly. Under no circumstances should "undue strictness" be allowed to intimidate members or limit full participation.

The fundamental right of deliberative assemblies require all questions to be thoroughly discussed before taking action!

The assembly rules - they have the final say on everything! Silence means consent!

Obtain the floor (the right to speak) by being the first to stand when the person speaking has finished; state Mr./Madam

Chairman. Raising your hand means nothing, and standing while another has the floor is out of order! Must be recognized by the Chair before speaking!

Debate can not begin until the Chair has stated the motion or resolution and asked "are you ready for the question?" If no one rises, the chair calls for the vote!

Before the motion is stated by the Chair (the question) members may suggest modification of the motion; the mover can modify as he pleases, or even withdraw the motion without consent of the seconder; if mover modifies, the seconder can withdraw the second.

The "immediately pending question" is the last question stated by the Chair! Motion/Resolution Amendment Motion to Postpone

The member moving the "immediately pending question" is entitled to preference to the floor!

No member can speak twice to the same issue until everyone else wishing to speak has spoken to it once!

All remarks must be directed to the Chair. Remarks must be courteous in language and deportment - avoid all personalities, never allude to others by name or to motives!

The agenda and all committee reports are merely recommendations! When presented to the assembly and the question is stated, debate begins and changes occur!

The Rules

- Point of Privilege: Pertains to noise, personal comfort, etc. - may interrupt only if necessary!
- Parliamentary Inquiry: Inquire as to the correct motion to accomplish a desired result, or raise a point of order
- Point of Information: Generally applies to information desired from the speaker: "I should like to ask the (speaker) a question."

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- Orders of the Day (Agenda): A call to adhere to the agenda (a deviation from the agenda requires Suspending the Rules)
- Point of Order: Infraction of the rules, or improper decorum in speaking. Must be raised immediately after the error is made
- Main Motion: Brings new business (the next item on the agenda) before the assembly
- Divide the Question: Divides a motion into two or more separate motions (must be able to stand on their own) c Consider by Paragraph: Adoption of paper is held until all paragraphs are debated and amended and entire paper is satisfactory; after all paragraphs are considered, the entire paper is then open to amendment, and paragraphs may be further amended. Any Preamble can not be considered until debate on the body of the paper has ceased.
- Amend: Inserting or striking out words or paragraphs, or substituting whole paragraphs or resolutions
- Withdraw/Modify Motion: Applies only after question is stated; mover can accept an amendment without obtaining the floor
- Commit /Refer/Recommit to Committee: State the committee to receive the question or resolution; if no committee exists include size of committee desired and method of selecting the members (election or appointment).
- Extend Debate: Applies only to the immediately pending question; extends until a certain time or for a certain period of time
- Limit Debate: Closing debate at a certain time, or limiting to a certain period of time
- Postpone to a Certain Time: State the time the motion or agenda item will be resumed
- Object to Consideration: Objection must be stated before discussion or another motion is stated
- Lay on the Table: Temporarily suspends further consideration/action on pending question; may be made after motion to close debate has carried or is pending
- Take from the Table: Resumes consideration of item previously "laid on the table" - state the motion to take from the table
- Reconsider: Can be made only by one on the prevailing side who has changed position or view
- Postpone Indefinitely: Kills the question/resolution for this session - exception: the motion to reconsider can be made this session
- Previous Question: Closes debate if successful - may be moved to "Close Debate" if preferred
- Informal Consideration: Move that the assembly go into "Committee of the Whole" - informal debate as if in committee; this committee may limit number or length of speeches or close debate by other means by a 2/3 vote. All votes, however, are formal.
- Appeal Decision of the Chair: Appeal for the assembly to decide must be made before other business is resumed; NOT debatable if relates to decorum, violation of rules or order of business
- Suspend the Rules: Allows a violation of the assembly's own rules (except Constitution); the object of the suspension must be specified

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BOARD ACTION FORM

Agenda Item: Appointments #5.06

Subject: Appointments to Virginia's Gateway Region Board of Directors (2)

Board Meeting Date: February 20 2020

=====
Summary: The terms of Chairman Seward, 523 Jasper Lane, Waverly, VA 23890 and Mr. Rex Davis, 612 Brentmoore Drive, Glen Allen, VA 23859, on the Virginia's Gateway Region Board of Directors are due to expire February 29, 2020. Staff has contacted Chairman Seward and Mr. Rex Davis. Mr. Davis is willing to serve, if reappointed. However, Chairman Seward does not wish to be reappointed.

Recommendation: That the Board reappoints Mr. Rex Davis of 612 Brentmoore Drive, Glen Allen, VA 23859 to the Virginia Gateway Board of Directors with a term expiring February 28, 2021; and

That the Board makes an appointment for the vacancy created. Please note that a member of the Board of Supervisors must be appointed for this vacancy. The term will begin March 1, 2020, expiring February 28, 2021.

Attachments: Copies of Verification Letters for Chairman Seward and Mr. Rex Davis

=====

ACTION: That the Board reappoints Mr. Rex Davis of 612 Brentmoore Drive, Glen Allen, VA 23859 to the Virginia Gateway Board of Directors with a term expiring February 28, 2021; and

Appointment of Board member with a term beginning March 1, 2020, expiring February 2021.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___
Johnson	___	___
D. Jones	___	___

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
W. Jones	___	___
Seward	___	___
Tyler	___	___



Board of Supervisors

Susan B. Seward, Chairperson
Wayne O. Jones, Vice Chairman
C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Rufus E. Tyler, Sr.

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Larry Hughes
Interim County Administrator
ljones@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

February 10, 2020

Ms. Susan Seward
523 Jasper Lane
Waverly, VA 23890

Re: Virginia's Gateway Region Board of Directors

Dear Ms. Seward:

Our records indicate that your appointment to the Virginia's Gateway Region Board of Directors will expire February 29, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Virginia's Gateway Region Board of Directors.

Please complete the area below and return as soon as possible.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

_____ I wish to be reappointed to the Virginia's Gateway Region Board of Directors.

X I do not wish to be reappointed to the Virginia's Gateway Region Board of Directors.

Signature: verified via phone/pub

Date: 2.12.2020



Board of Supervisors

Susan B. Seward, Chairperson
Wayne O. Jones, Vice Chairman
C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Rufus E. Tyler, Sr.

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Larry Hughes
Interim County Administrator
vjones@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

February 10, 2020

Mr. Rex Davis
612 Brentmoor Drive
Glen Allen, VA 23859

Re: Virginia's Gateway Region Board of Directors

Dear Mr. Davis:

Our records indicate that your appointment to the Virginia's Gateway Region Board of Directors will expire February 29, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Virginia's Gateway Region Board of Directors.

Please complete the area below and return as soon as possible.

Sincerely,

Shilton R. Butts

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

=====

I wish to be reappointed to the Virginia's Gateway Region Board of Directors.

I do not wish to be reappointed to the Virginia's Gateway Region Board of Directors.

Signature: verified via phone Mr. Reese
(SRB)

Date: 2.12.2020

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Release of Liability for Damage and Utility Easement

Board Meeting Date: February 20 2020

=====
Summary: Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, forwarded a Release of Liability for Damage Form and a Utility Easement to County Administration for Prince George Electric Cooperative.

The easement is needed for an electrical service that needs to be increased from PGEC to the leachate treatment concentrate reduction system compound. The leachate treatment concentrate reduction system will accept treated liquid from the on-site wastewater treatment plant and reduce the concentrate from the reverse osmosis system, further reducing concentrate, and thereby reducing the amount of trucks needed to dispose of liquids off-site.

Recommendation: That the Board of Supervisors authorize staff to execute the Prince George Electric Cooperative Release of Liability for Damage and Utility Easement Agreement

Attachments: Release of Liability Damage Form, Utility Easement Agreement, Map and E-mail from Mr. Jason Williams

=====
ACTION: That the Board of Supervisors authorizes staff to execute the Prince George Electric Cooperative Release of Liability for Damage and Utility Easement Agreement

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

(For County Use Only)

**Prince George Electric Cooperative
Utility Easement**

THIS AGREEMENT, Made this _____ day of _____, 20__

by and between _____ hereinafter called "Owner", and PRINCE GEORGE ELECTRIC COOPERATIVE, a Virginia Corporation, hereinafter called "Cooperative".

WITNESSETH:

That for a good and valuable consideration, the receipt whereof is hereby acknowledged, Owner does grant and convey with general warranty to and unto the Cooperative, a perpetual easement of right of way, _____ feet in width, over, under and across the following described property:

A tract of land containing approximately _____ acres, located in _____ Magisterial District, _____ County, Virginia, Tax Map ID# _____, bounded by lands now or formerly owned by _____ and _____, as delineated on the attached sketch, which sketch is incorporated herein by reference as if textually set out herein;

for the purpose of constructing therein and thereon, an electric transmission or distribution system, either overhead or underground, and to operate and maintain the electric system, including all lines, wires, poles, cables, conduits, manholes, equipment, accessories and appurtenances desirable in connection therewith.

The facilities installed hereunder shall remain the property of the Cooperative and the Cooperative shall have the right to inspect, rebuild, remove, relocate, improve, and to make such changes, alterations, substitutions or additions to its facilities as it may deem advisable, including the right to increase the number of wires, cables or lines.

The Cooperative shall at all times have the right to keep the right of way clear of all buildings, structures and other obstructions, to spray with chemicals, trim, cut and keep clear all trees, limbs, and undergrowth along said easement or adjacent thereto that may endanger the safe and proper operation of the Cooperative's facilities.

The Owner, his successors and assigns reserve unto themselves the full right to take, use and enjoy the land embraced within this easement in every manner not inconsistent with this grant, including, but not limited to, the specific right to construct driveways, entranceways, parking areas and sidewalks upon, over and across said right of way.

The rights reserved by the Owner, his successors or assigns, shall be subject at all times to the paramount right of the Cooperative to dig up, remove, or destroy any portion of the roadways, driveways, sidewalks, or entranceways crossing said right of way for the purpose of maintaining, inspecting and operating its facilities. Any shrubbery, fence or other structure placed on the right of way shall be done so at the risk of the property owner and the Cooperative shall not be held responsible for damages done to any structure, shrubbery or fence resulting from the Cooperative maintaining, inspecting and operating its facilities.

In addition to the foregoing grant, the Owner does hereby grant unto the Cooperative, during the period of construction and during any subsequent period in which maintenance, inspection, repairs or reconstruction thereof may be necessary, the right and privilege of using such surrounding land as may be necessary for the purpose of placing thereon materials, machinery and equipment as may be necessary.

The Owner covenants that he is seized of and has the right to convey the said easement, rights and privileges; that the Cooperative shall have quiet and peaceable possession, use and enjoyment of the aforesaid easement, rights and privileges, and that the Owner will execute such further assurances thereof as may be required.

“NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that your are voluntarily conveying.”

IN WITNESS WHEREOF, The Undersigned has set his hand and seal this

_____ day of _____, 20__.

(Land Owner Signature)

(Land Owner Signature)

STATE OF VIRGINIA

County of _____, to-wit

I, _____, a _____

in and for the county and state aforesaid, do hereby certify that

_____, whose name(s) is/are signed to

the foregoing writing, bearing date on the _____ day of _____, 20__.

has/have acknowledged the same before me in my county and state aforesaid.

My commission expires _____.

Given under my hand this _____ day of _____, 20__.

Notary

Revised 4/10/03



PRINCE GEORGE ELECTRIC COOPERATIVE

Release of Liability for Damage

Property Owner's:	Name _____	Day Phone # _____
	Mailing Address _____	(____) - ____ - _____
	_____	Work Phone # _____
	Service Address _____	(____) - ____ - _____
Work Order # _____	Account # _____	

Prince George Electric Cooperative strives to plan, construct, and complete all construction projects without damage to its member's property. However; it is inherent in the construction process that conditions and unknown circumstances may result in some unintended damages. Property damage may also result from soil conditions, weather conditions and site conditions caused by others. It will be the property owner's responsibility to repair any damages that may occur during the construction or maintenance of electric facilities. The property owner releases from liability and holds harmless Prince George Electric Cooperative from any responsibility whatsoever, for property damage in the course of construction electric distribution facilities. This does not release Prince George Electric Cooperative from responsibility for acts of negligence.

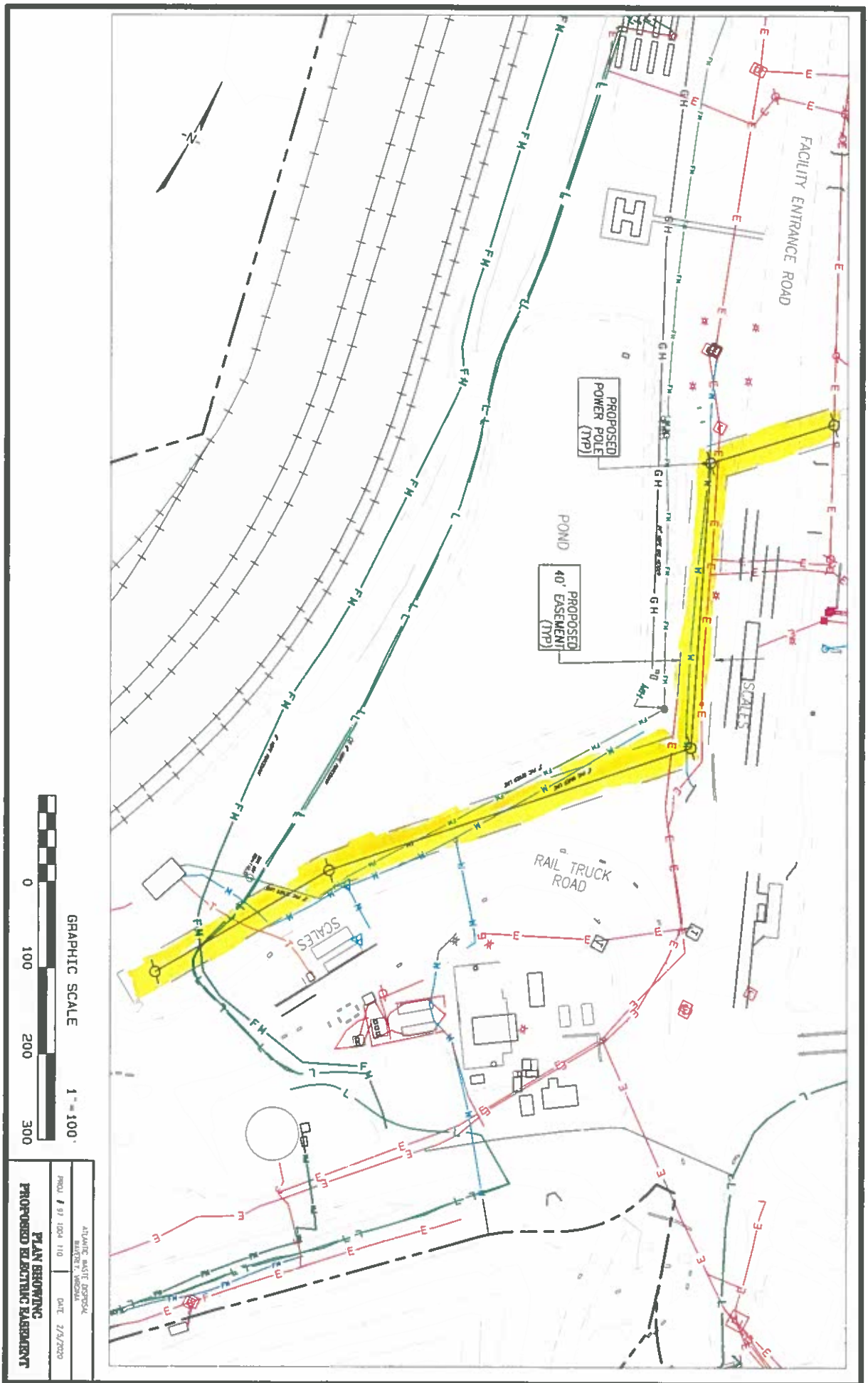
➤ **Responsibilities of the property owner:**

- ✓ Must mark outer boundaries of a septic tank and a drain field which would be within 50 feet of the area the cooperative must construct facilities or mobilize equipment.
- ✓ Must expose any private underground facilities which are within 4 feet of the route planned for the cooperative to install underground cable or any other equipment.
- ✓ Must fill settled trenches or make any other repairs necessary in the area where Prince George Electric Cooperative constructed facilities to make it safe; for example: fill trenches to prevent a stumbling hazard.

➤ **Damages may include but are not limited to:**

- ✓ Property or premises while:
 - Constructing overhead or underground electric facilities
 - Cutting or trimming trees in power line right of ways
- ✓ Landscape
 - Settling of earth in trenches and around poles
 - Ruts from the movements of heavy utility vehicles
 - Erosion due to disturbed earth
- ✓ Driveways/Sidewalks
 - Cracking of asphalt or concrete due to equipment movements
 - Rutting of dirt or gravel driveways due to equipment movements
- ✓ Private buried facilities
 - Septic systems
 - Underground lines of any kind: well, drain, electric, irrigation
- ✓ Personal injury that may occur as a result of soil or other conditions in the area where there was construction or maintenance of underground or overhead electric facilities by Prince George Electric Cooperative.

Property Owner's signature: _____ Date ____ / ____ / ____



ATTENDING ENGINEER
 PROJECT NO. 1024 110 DATE 7/2/2020
**PLAN SHOWING
 PROPOSED ELECTRICAL EASEMENT**

Shilton Ricks Butts

From: Williams, Jason (VA) <JLWillia@wm.com>
Sent: Tuesday, February 11, 2020 12:40 PM
To: Shilton Ricks Butts
Cc: Larry Hughes
Subject: RE: Agenda Items
Attachments: PG Utility Easement and Release of Liability.pdf; Easement Map.pdf

Importance: High

CAUTION: This email originated from outside of the organization. Do not follow guidance, click links, or open attachments unless you know the content is safe.

The easement is needed for an electrical service that needs to be increased from PGEC to the leachate treatment concentrate reduction system compound. The leachate treatment concentrate reduction system will accept treated liquid from the on-site wastewater treatment plant and reduce the concentrate from the reverse osmosis system, further reducing concentrate, and thereby reducing the amount of trucks needed to dispose of liquids off-site.

Attached are the forms to be completed and a map of the requested easement. Please let me know if you have any questions or need any additional information.

Jason L. Williams
Senior District Manager
jllwillia@wm.com

Waste Management
Atlantic Waste Disposal
3474 Atlantic Lane
Waverly, Virginia 23890
Office 804 591 4757
Cell 804 814 5586

From: Williams, Jason (VA)
Sent: Thursday, February 6, 2020 10:00 AM
To: Shilton Ricks Butts <sricks@sussexcountyva.gov>
Cc: Larry Hughes <lhughes@sussexcountyva.gov>
Subject: Re: [EXTERNAL] Agenda Items

Shilton - we need to add an easement request to the board meeting this month. I will get you details as soon as I can but wanted to put in a placeholder. It's pretty straightforward so I likely won't attend unless there is a need.

Sent from my iPhone

On Feb 6, 2020, at 9:55 AM, Shilton Ricks Butts <sricks@sussexcountyva.gov> wrote:

<image001.jpg>
Good morning Jason,

Per our conversation this morning, please send the topic of the item you want to be placed on the Board's February 20, 2020 regular meeting agenda. Please note all items to be included on this month's agenda need to be submitted by 12:00 noon, Tuesday, February 11, 2020.

Thanks,

Shilton R. Butts

Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors
PO Box 1397
20135 Princeton Road
Sussex, VA 23884
434.246.1002 Phone
434.246.6013 Fax
sricks@sussexcountyva.gov

Recycling is a good thing. Please recycle any printed emails.

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: Authorization of Signature for Warrant Registers for Accounts Payable and Payroll

Board Meeting Date: February 20 2020

=====

Summary: Due to changes in Administration, the County is currently using the secondary signer on the County's operating bank account. The Honorable Gary M. Williams, Clerk of Circuit Court, is the secondary signer to issue accounts payable and payroll checks, as the former county administrator's name has been removed from the account.

The Board has been requested to considers authorizing Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for County accounts payable and payroll. It should be noted that this will neither authorize Mr. Hughes to sign checks for the County nor will he be added to the signature card. However, he will have the authority to approve all checks and payroll before they are issued. Mr. Williams' signature will continue to be used on any checks that are issued.

Please note that once the County fills the County Administrator position, the Board can authorize the new County Administrator to approve warrants and become the signer on the operating account.

Recommendation: That the Board hereby authorizes Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for county accounts payable and payroll.

Attachments: N/A

=====

ACTION: That the Board hereby authorizes Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for county accounts payable and payroll.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



SUSSEX COUNTY

DESTE JARRATT COX
TREASURER
15074 COURTHOUSE ROAD

TREASURER'S OFFICE
P O BOX 1399
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

February 4, 2020

The Honorable Susan B. Seward, Chairman
Sussex County Board of Supervisors
P O Box 1397
Sussex, VA 23884

Dear Ms. Seward and Members of the Board:

With the resignation of the former County Administrator, the county is currently using our secondary signer on our operating bank account, The Honorable Gary M. Williams, Clerk of the Circuit Court, to issue accounts payable and payroll checks. The former County Administrator was removed from our account when his employment with the county ended.

I am requesting the Board consider a resolution authorizing Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for county accounts payable and payroll. While this will not authorize Mr. Hughes to sign checks for the county and he will not be added to the signature card, he will have the authority to approve all checks and payroll before they are issued. We can continue to use Mr. Williams' signature on any checks that are issued.

Once the position is permanently filled, the Board can authorize the new County Administrator to both approve warrants and become a signer on the operating account.

Thank you for your consideration in this matter.

Sincerely,

Deste J. Cox
Sussex County Treasurer

BOARD ACTION FORM

Agenda Item: Action Item #6.03

Subject: Wood Fuel Developers, LLC Real Estate Taxes Refund

Board Meeting Date: February 20 2020

=====

Summary: Ms. Cox advised Administration that on January 6, 2014, the Board adopted a resolution offering Wood Fuel Developers, LLC a five (5) year refund of 50% per year on both Real Estate and Machinery and Tools taxes. She stated that the refund began the with the 2013 tax year and is effective through the 2017 tax year.

For tax year 2017, Real Estate taxes in the amount of \$5,261.18 were assessed to and recently paid by Wood Fuel Developers, LLC. There were no assessment for Machinery and Tools for tax year 2017.

Ms. Deste Cox, Treasurer, is requesting Board approval of a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC.

Recommendation: That the Board hereby approves a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC for 2017 Real Estate taxes in accordance with resolution R-14-007 adopted on January 16, 2014.

Attachments: (1) Copy letter from Treasurer’s Office, dated January 28, 2020
(2) Copy of Resolution R-14-007

=====

ACTION: That the Board hereby approves a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC for 2017 Real Estate taxes in accordance with resolution R-14-007 adopted on January 16, 2014.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



SUSSEX COUNTY

DESTE JARRATT COX
TREASURER
15074 COURTHOUSE ROAD

TREASURER'S OFFICE
P O BOX 1399
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

January 28, 2020

The Honorable Susan B. Seward, Chairman
Sussex County Board of Supervisors
P O Box 1397
Sussex, VA 23884

Dear Ms. Seward and Members of the Board:

On January 16, 2014, the Board of Supervisors adopted a resolution offering Wood Fuel Developers, LLC a five year tax refund of 50% per year on both Real Estate and Machinery and Tools taxes. The refund began with the 2013 tax year and is effective through the 2017 tax year.

For tax year 2017, Real Estate taxes in the amount of \$5,261.18 were assessed to and recently paid by Wood Fuel Developers, LLC. There was no assessment for Machinery and Tools for tax year 2017.

I am requesting that the Board approve a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC for 2017 Real Estate taxes in accordance with resolution R-14-007 adopted on January 16, 2014.

Thank you for your consideration in this matter.

Sincerely,

Deste J. Cox
Sussex County Treasurer

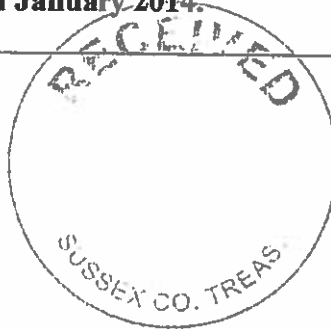


GOPY

At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16th day of January 2014.

PRESENT:

Charlie E. Caple, Jr.
C. Eric Fly, Sr.
Alfred G. Futrell
Robert E. Hamlin
John A. Stringfield
Raymond L. Warren



VOTE:

aye
aye
aye
aye
aye
aye

R-14-007: Wood Fuel Developers, LLC Tax Agreement: Wood Fuel Developers LLC

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following resolution:

WHEREAS, the Sussex County Board of Supervisors has agreed to offer a five (5) tax refund of fifty percent (50%) per year on both the Real Estate and Machinery and Tools Taxes to Wood Fuel Developers, LLC as an incentive and as their local share of contribution toward any and all grants received; and

THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby adopts a resolution approving a five (5) year tax refund of fifty percent (50%) per year on both the Real Estate and Machinery and Tool Taxes paid by Wood Fuel Developers, LLC, and supersedes all other resolutions relating to this project.

A COPY TESTE:

Thomas E. Harris, Clerk

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

JANUARY 31, 2020

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10 – 12	GEN FUND (100) REVENUE SUMMARY BY MAJOR
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17 – 19	CIF (302) DETAIL REVENUE/EXPENSE SUMMARY
20 – 20	LANDFILL TIPPING FEES
21 – 21	LANDFILL REVENUE SUMMARY – 10 YR REPORT



TREASURER'S OFFICE

*DESTE JARRATT COX
TREASURER
SUSSEX COUNTY*

*15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884*

*Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347*

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business January 31, 2020

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$80,168.05	
Plus Cr Card Merch Fee - in bank, not in office---JE	1,237.09	
Plus Cr Card Deposits in Transit - in office, not in bank	2,817.29	
Plus Adj Cks Submitted to Uncl. Prop.	25.26	
Less Outstanding Checks not cleared bank	<u>(16,383.39)</u>	\$67,864.30

BSV #301- STONY CREEK, VA

Checking Balance	\$5,657,485.02	
Plus Cr Card Deposits in Transit - in office, not in bank	\$125.00	
Less Outstanding Checks not cleared bank	(\$1,030,092.31)	
Less Deposits in Transit - in bank, not in office	<u>(7,365.27)</u>	4,620,152.44

SONA #401- WAVERLY, VA

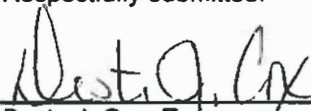
Bank Balance	\$14,504.42	
Less Deposits in Transit - in bank, not in office	(\$0.62)	14,503.80
Investments and CD's		
#30371619 - SONA #451	\$2,247,108.11	
#30378750 - SONA #451	\$1,000,000.00	\$3,247,108.11

<u>QZAB -05 #701</u> Investment Balance	957,943.21	
<u>QZAB -06 #702</u> Investment Balance	1,649,518.12	
<u>LGIP INVESTMENT #803</u> Investment Balance	6,349,994.43	
<u>VA INV POOL #804</u> Investn Investment Balance	<u>2,104,415.01</u>	

TOTAL IN BANKS REC W/GL \$19,011,499.42

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:



 Deste J. Cox, Treasurer

kbe

BALANCE SHEET - COMPARATIVE PERIODS

2016/07 - 2020/01

FUND # -999 TREASURER'S ACCOUNTABILITY FUND

GL070C

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020
		Bal. Sheet 2016/07 Thru 2017/01	Bal. Sheet 2017/07 Thru 2018/01	Bal. Sheet 2018/07 Thru 2019/01	Bal. Sheet 2019/07 Thru 2020/01
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	1,000.00
000100-0201	BB&T - MM Checking	7,171,386.78	5,878,048.47	5,694,512.13	67,864.30
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	913,085.85	370,197.42	35,227.22	4,620,152.44
000100-0302	BSV - Investment Acct	.00	.00	.00	.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	257,432.59	306,509.50	16,519.91	14,503.80
000100-0451	SONA BANK (SB) CD'S	2,210,398.24	2,219,253.59	2,228,143.93	3,247,108.11
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	724,820.81	800,626.13	878,369.20	957,943.21
000100-0702	Bk of America QZAB 06 Escrow	1,222,346.58	1,361,306.57	1,503,688.59	1,649,518.12
000100-0803	LGIP - Investments	2,083,547.59	4,610,027.11	2,439,539.01	6,349,994.43
000100-0804	VIP - Investments	.00	.00	4,520,138.34	2,104,415.01
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	1,419.75	1,842.84	667.74	853.46
	ASSETS	14,585,038.19	15,548,411.63	17,317,406.07	19,013,352.88
	TOTAL ASSETS	14,585,038.19	15,548,411.63	17,317,406.07	19,013,352.88
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	7,274,908.82	8,393,605.28	9,739,957.88	8,388,016.08
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	49,587.39	27,213.30	40,760.07	61,786.90
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	43,561.52	36,010.96	38,642.05	31,029.44
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	55,313.99	58,821.99	59,166.99	59,677.99
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	9,225.37	17,637.31	27,573.73	17,529.33
000300-0135	Reserve for CP and DS	3,576,635.02	3,579,875.02	3,596,905.02	5,622,609.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,605.30	28,069.66	28,761.54	29,979.11
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	14,752.49	3,647.24	1,386.79	41,891.52
000300-0253	Summer Food Service Fund	7,153.51	5,535.81	5,933.61	11,351.80
000300-0254	Title and Grant fund	55,295.93	626,006.51	562,861.08	922,480.82

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/01

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/01	FY/2018 Bal. Sheet 2017/07 Thru 2018/01	FY/2019 Bal. Sheet 2018/07 Thru 2019/01	FY/2020 Bal. Sheet 2019/07 Thru 2020/01
000300-0255	School Textbook Fund	177,208.33-	251,949.04-	135,912.34-	72,868.82-
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	197,920.05-	198,033.05-	200,230.05-	203,676.05-
000300-0302	General Capital Projects Fund	1,029,533.18-	175,178.15	337,502.66-	656,921.74-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	101,358.83	77,730.39	140,135.27	25,025.77
000300-0306	Cabin Point - Industrail Park Fund	9,723.89	9,723.89	34,704.32	19,723.88
000300-0307	Henry - Industrial Park Fund	.00	113,991.84-	113,991.84-	153,980.77-
000300-0723	Robert Mitchell Scholarship Fund	25,787.17-	25,183.17-	25,284.17-	25,469.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	31,508.86-	31,004.86-	34,316.86-	32,553.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	29,109.83-	30,139.83-	30,975.83-	32,177.83-
000300-0726	Millard D. Stith Sch. Fund	84,557.00-	97,806.00-	102,424.00-	102,582.00-
000300-0733	Special Welfare Fund	1,568.97-	652.67-	8,826.57-	19,997.35-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	12,451,470.25-	13,208,124.51-	14,832,279.77-	16,318,256.15-
	TOTAL PRIOR YR FUND BALANCE	12,451,470.25-	13,208,124.51-	14,832,279.77-	16,318,256.15-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,288.68-	1,344.51-	.00	.00
000400-0002	Cash Over and Short	47.30-	4.32	3.66-	50.80-
000400-0011	Overpayments	50.00-	.00	.00	.00
000400-0012	Prepaid Taxes - PP	6,433.48-	8,674.19-	3,000.16-	2,163.05-
000400-0013	Prepaid Taxes - RE	17,973.59-	20,860.54-	35,829.69-	21,186.55-
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	724,820.81-	800,626.13-	878,369.20-	957,943.21-
000400-0016	QZAB 2006 Escrow Acct.	1,222,346.58-	1,361,306.57-	1,503,688.59-	1,649,518.12-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	74,025.00-	70,610.00-	64,235.00-	64,235.00-
000400-0101	Commonwealth Current Credit Account	50.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	39,617.50	49,380.50	.00	.00
	OTHER ACCOUNTS	2,007,317.94-	2,214,037.12-	2,485,126.30-	2,695,096.73-
	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0000	Escrow for Fire Dept. Vehicles	60,000.00-	60,000.00-	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	60,000.00-	60,000.00-	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	66,250.00-	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	126,250.00-	126,250.00-	.00	.00
	OTHER EQUITY & ESCROW ACCTS	2,133,567.94-	2,340,287.12-	2,485,126.30-	2,695,096.73-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/01

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020
		Bal. Sheet 2016/07 Thru 2017/01	Bal. Sheet 2017/07 Thru 2018/01	Bal. Sheet 2018/07 Thru 2019/01	Bal. Sheet 2019/07 Thru 2020/01
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	176.80	.00	.00	.00
000501-1997	Real Estate - 1997	193.17	.00	.00	.00
000501-1998	Real Estate - 1998	256.14	142.74	.00	.00
000501-1999	REAL ESTATE - 1999	291.78	178.38	121.68	.00
000501-2000	Real Estate - 2000	322.80	186.00	168.00	168.00
000501-2001	Real Estate - 2001	409.80	186.00	168.00	168.00
000501-2002	Real Estate - 2002	557.70	209.95	182.00	182.00
000501-2003	Real Estate - 2003	578.50	209.95	182.00	182.00
000501-2004	REAL ESTATE - 2004	584.35	215.80	187.85	187.85
000501-2005	Real Estate - 2005	584.35	215.80	187.85	187.85
000501-2006	Real Estate - 2006	427.68	198.72	161.28	161.28
000501-2007	Real Estate - 2007	427.68	198.72	161.28	161.28
000501-2008	REAL ESTATE - 2008	574.11	316.53	274.41	264.55
000501-2009	RE - 2009	968.22	571.32	529.20	442.26
000501-2010	Real Estate - 2010	2,008.03	1,227.66	907.62	613.44
000501-2011	Real Estate - 2011	5,220.93	2,450.06	1,684.87	613.44
000501-2012	Real Estate - 2012	9,010.96	4,263.24	3,073.53	1,343.28
000501-2013	Real Estate - 2013	16,821.21	10,695.14	6,040.24	3,227.60
000501-2014	Real Estate - 2014	34,034.07	20,782.63	12,515.65	6,013.92
000501-2015	Real Estate - 2015	98,967.32	43,027.18	29,034.94	10,087.96
000501-2016	Real Estate - 2016	372,282.61	126,307.44	70,884.98	32,255.28
000501-2017	Real Estate - 2017	.00	374,899.86	134,853.44	64,462.61
000501-2018	Real Estate - 2018	.00	.00	367,185.13	123,557.50
000501-2019	Real Estate - 2019	.00	.00	.00	355,953.60
000501-2020	Real Estate - 2020	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	544,698.21-	586,483.12-	628,503.95-	600,233.70-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	15,241.45	.00	.00	.00
000502-2012	PP - 2012	18,778.89	.00	.00	.00
000502-2013	PP - 2013	14,015.08	12,136.74	.00	.00
000502-2014	PP - 2014	29,439.56	23,309.97	20,378.99	.00

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/01

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/01	FY/2018 Bal. Sheet 2017/07 Thru 2018/01	FY/2019 Bal. Sheet 2018/07 Thru 2019/01	FY/2020 Bal. Sheet 2019/07 Thru 2020/01
000502-2015	PP - 2015	47,881.64	27,258.53	22,563.70	16,762.79
000502-2016	PP - 2016	538,623.19	127,101.10	98,789.38	91,152.68
000502-2017	PP - 2017	.00	606,062.21	66,317.98	30,066.42
000502-2018	PP - 2018	.00	.00	386,058.19	46,191.93
000502-2019	PP - 2019	.00	.00	.00	450,986.14
000502-2020	PP - 2020	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	663,979.81-	795,868.55-	594,108.24-	635,159.96-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	2,338.63	.00	.00	.00
000503-2016	PSC - 2016	44.88	.00	.00	.00
000503-2017	PSC - 2017	.00	.00	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	.00	3,661.87
000503-2020	PSC - 2020	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	2,383.51-	.00	.00	3,661.87-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	241.68-	.00	.00	.00
000504-2017	BL - 2017	30.00-	.00	.00	.00
000504-2018	BL - 2018	.00	32.00-	32.00-	.00
000504-2019	BL - 2019	.00	.00	174.00-	.00
000504-2020	BL - 2020	.00	.00	.00	.00
000504-9999	Reserve for Buisness License	271.68	32.00	206.00	.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	8,871.70	5,165.12-	.00	50.00-
000520-9999	Reserve for DMV Withholding Fees	8,871.70-	5,165.12	.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	11,720.16	13,097.45-	.00	.00
000521-9999	Reserve for Administrative Fees	11,720.16-	13,097.45	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/01

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/01	FY/2018 Bal. Sheet 2017/07 Thru 2018/01	FY/2019 Bal. Sheet 2018/07 Thru 2019/01	FY/2020 Bal. Sheet 2019/07 Thru 2020/01
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	11,285.98	.00	.00	.00
000601-2016	State Income Tax - 2016	.00	3,876.58	.00	.00
000601-2017	State Income Tax - 2017	.00	.00	7,005.23	.00
000601-2018	State Income Tax - 2018	.00	.00	.00	8,632.00
000601-2019	State Income Tax - 2019	.00	.00	.00	.00
000601-9999	Reserve - State Income	11,285.98-	3,876.58-	7,005.23-	8,632.00-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,654.74	3,566.61	3,926.09	6,089.66
000702-9999	Reserve for IPR Loan Payments	2,654.74-	3,566.61-	3,926.09-	6,089.66-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	.00	.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	.00	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

FUND # -100 GENERAL FUND

BALANCE SHEET

1/31/2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	8,892,257.06	1,524,120.44	2,028,361.42-	8,388,016.08
	ASSETS	8,892,257.06	1,524,120.44	2,028,361.42-	8,388,016.08
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.				
101-0237	Res for Literary Loan - High Schoo	2,167,623.00			2,167,623.00
101-0238	Res for Literary Loan - Mid Sch 07	2,801,006.00			2,801,006.00
101-0239	Res for IDA QZAB Bond Deposit	439,849.50			439,849.50
101-0240	Reserve for VPSA 2012 Bond Elem Sc	2,950,000.00			2,950,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	270,079.54		21,192.22-	248,887.32
101-0600	Commonwealth PTR avail. for distr.	426,963.77-	4,992.26	5,322.91-	427,294.42-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
101-0902	Taxes Receivable				
	OTHER ASSETS AND RESERVES	8,201,594.27	4,992.26	26,515.13-	8,180,071.40
	TOTAL ASSETS	17,093,851.33	1,529,112.70	2,054,876.55-	16,568,087.48
	LIABILITIES				
200-0000	Clearing Account - Payroll		251,485.18	251,485.18-	
200-0100	Clearing Account - Accounts Payabl		468,341.71	468,341.71-	
200-0200	IDA Lease Payable				
200-0235	VPSA99 Bonds Payable - High Sch				
200-0236	Literary Loan Pay - High Sch.	2,167,623.00-			2,167,623.00-
200-0237	Literary Loan Pay - Middle Sch 07	2,801,006.00-			2,801,006.00-
200-0238	IDA QZAB Bond Deposit Payable	439,849.50-			439,849.50-
200-0239	VPSA 2012 Bond Payable - Elem Sch.	2,950,000.00-			2,950,000.00-
200-0240	DHCD Loan Payable (Woodfuel)	270,079.54-	21,192.22		248,887.32-
200-0241	Clearing Account - Jurors				
200-0300	Commonwealth PTR outstanding bal.	426,963.77	5,322.91	4,992.26-	427,294.42
200-0600	Deferred Revenue - Taxes				
200-0601	Deferred Revenue - Prepaid Taxes				
200-0700	Performance Surety				
200-0800	Accrued Accounts Payable				
200-0900	LIABILITIES	8,201,594.27-	746,342.02	724,819.15-	8,180,071.40-
	TOTAL LIABILITIES	8,201,594.27-	746,342.02	724,819.15-	8,180,071.40-
	FUND EQUITY				
300-0100	Fund Balance	5,360,872.37-			5,360,872.37-
	FUND EQUITY	5,360,872.37-			5,360,872.37-
	TOTAL PRIOR YR FUND BALANCE	5,360,872.37-			5,360,872.37-
	TOTAL REVENUE	17,732,239.86-		1,488,681.24-	19,220,921.10-
	TOTAL EXPENDITURE	14,200,855.17		1,992,922.22	16,193,777.39
	TOTAL CURRENT FUND BALANCE				3,027,143.71- Rev over Expense
	TOTAL LIABILITIES AND FUND BALANCE	17,093,851.33-	2,739,264.24	2,213,500.39-	16,568,087.48-

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
100	REVENUE - GENERAL FUND	23,332,919.00	27,143,306.09	1,488,681.24	19,220,921.10	7,922,384.99	29.18
105	REVENUE - VPA/DSS FUND	2,127,832.00	2,127,832.00	158,864.04	1,078,658.12	1,049,173.88	49.30
110	REVENUE - CSA FUND	725,000.00	725,000.00	61,782.52	369,648.52	355,351.48	49.01
121	REV.- IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00	77.00	327.00	1,698.00	83.85
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00	137.00	262.00	3,163.00	92.35
125	REVENUE - DRUG FORFEITURE FUND	.00	.00	40.00	78.00	78.00-	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	2,000,000.00	12,902.00	2,018,506.00	18,506.00-	.92-
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	128.40	943.50	177.50-	23.17-
251	REVENUE - SCHOOL FUND	17,203,216.00	17,203,216.00	1,627,201.77	8,550,625.62	8,652,590.38	50.29
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,491.00	817,491.00	87,718.74	422,051.75	395,439.25	48.37
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	.00	30,348.18	2,498.18-	8.97-
254	REVENUE - TITLE & GRANT FUND	1,394,928.00	1,394,928.00	32,212.40	565,334.76	829,593.24	59.47
255	REVENUE - SCH. TEXTBOOK FUND	102,301.00	102,301.00	5,558.00	38,906.00	63,395.00	61.96
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	609.00	1,559.00	1,559.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	503,223.00	503,223.00	2,154.00	856,622.00	353,399.00-	70.22-
305	REVENUE - MEGA SITE INDUST. PARK	.00	.00	.00	116,509.50	116,509.50-	100.00-
307	REVENUE - HENRY INDUST. PARK	.00	.00	.00	39,988.93	39,988.93-	100.00-
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	114.00	253.00	253.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHF FD	.00	.00	153.00	344.00	344.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	143.00	819.00	819.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	462.00	1,025.00	1,025.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	1,606.00	14,990.90	14,990.90-	100.00-
	-- REVENUE TOTAL --	46,240,976.00	52,051,363.09	3,480,544.11	33,328,721.88	18,722,641.21	35.96

EXPENDITURE SUMMARY BY FUNDS
7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
100	EXPENDITURES - GENERAL FUND	23,332,919.00	28,551,540.61	1,992,922.22	16,193,777.39	.00	12,357,763.22	43.28
105	EXPENDITURES - VPA/DSS FUND	2,127,832.00	2,127,832.00	165,830.20	1,078,658.12	.00	1,049,173.88	49.30
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	36,135.37	290,926.49	.00	434,073.51	59.87
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	465.00	8,467.48	.00	6,442.48	318.14-
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	18,083.35	60.76	594.02	.00	17,489.33	96.71
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	.00	142.55	.00	623.45	81.39
251	SCHOOL FUND EXPENDITURES	17,203,216.00	17,203,216.00	1,627,201.77	8,550,625.62	.00	8,652,590.38	50.29
252	EXPENDITURES - SCHOOL FOOD SERV	817,491.00	817,491.00	71,715.29	432,014.11	.00	385,476.89	47.15
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	.00	25,206.39	.00	2,643.61	9.49
254	TITLE & GRANT REVOLVING FUND	1,394,928.00	1,394,928.00	64,756.63	477,496.66	.00	917,431.34	65.76
255	EXPENDITURES - TEXTBOOK FUND	102,301.00	102,301.00	.00	162,772.46	.00	60,471.46	59.11-
302	EXPENDITURES - CAPITAL PROJECT FD	503,223.00	868,169.84	38,620.87	902,290.86	.00	34,121.02	3.93-
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	.00	2,625.00	.00	240,069.00	98.91
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00-
724	EXPENS. SUSSEX ENDOWM SCHSHP FD	.00	.00	1,500.00	3,000.00	.00	3,000.00	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	500.00	2,000.00	.00	2,000.00	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	494.45	6,347.83	.00	6,347.83	100.00-
	-- EXPENDITURE TOTAL --	46,240,976.00	52,085,321.80	4,000,202.56	28,138,744.98	.00	23,946,576.82	45.97

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,289,150.00	5,289,150.00	107,442.46	4,970,524.89	318,625.11	6.02
11020	PUBLIC SERVICE CORP TAXES	749,544.00	749,544.00	5.20	762,816.85	13,272.85-	1.77-
11030	PERSONAL PROPERTY TAXES	2,673,495.00	2,673,495.00	255,345.07	2,172,226.99	501,268.01	18.74
11031	MOBILE HOME TAXES	13,497.00	13,497.00	882.33	12,294.64	1,202.36	8.90
11032	FIRE AND RESCUE TAXES	10,290.00	10,290.00	57.98	7,533.50	2,756.50	26.78
11040	MACHINERY AND TOOLS TAXES	945,942.00	945,942.00		1,107,709.33	161,767.33-	17.10-
11050	MERCHANTS CAPITAL TAXES	72,136.00	72,136.00	40.00	71,737.85	398.15	.55
11060	PENALTIES, INTEREST & TREAS ADM FEES	172,000.00	172,000.00	39,314.44	98,581.99	73,418.01	42.68
	GENERAL PROPERTY TAXES	9,926,054.00	9,926,054.00	403,087.48	9,203,426.04	722,627.96	7.28
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	928,054.00	928,054.00	81,908.00	549,294.22	378,759.78	40.81
12011	OCCUPANCY TAXES	62,000.00	62,000.00	3,933.19	35,723.07	26,276.93	42.38
12020	CONSUMER UTILITY TAXES	90,000.00	90,000.00	8,148.45	53,191.69	36,808.31	40.89
12030	BUSINESS LICENSE TAXES	77,130.00	77,130.00	3,534.21	21,321.72	55,808.28	72.35
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	225,080.00	225,080.00	8,900.62	166,564.90	58,515.10	25.99
12060	BANK STOCK TAXES	6,000.00	6,000.00			6,000.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,388,264.00	1,388,264.00	106,424.47	826,095.60	562,168.40	40.49
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	5,000.00	5,000.00	1,499.00	4,531.00	469.00	9.38
13030	PERMITS AND OTHER LICENSES	6,139,260.00	6,139,260.00	515,978.08	4,094,303.01	2,044,956.99	33.30
	PERMITS, FEES AND LICENSES	6,144,260.00	6,144,260.00	517,477.08	4,098,834.01	2,045,425.99	33.29
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	83,816.11	677,467.99	372,532.01	35.47
	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	83,816.11	677,467.99	372,532.01	35.47
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	60,000.00	60,000.00	3,331.98-	65,240.22	5,240.22-	8.73-
15020	REVENUE FROM USE OF PROPERTY	57,500.00	57,500.00	10,506.57	38,637.35	18,862.65	32.80
	REVENUE FROM USE OF MONEY/PROPERTY	117,500.00	117,500.00	7,174.59	103,877.57	13,622.43	11.59
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	162,865.00	162,865.00	10,260.29	89,240.60	73,624.40	45.20
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	129.78	904.30	895.70	49.76
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	5,148.00	169.43	3,255.44	1,892.56	36.76
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00	224.00	2,221.50	1,578.50	41.53

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 1/31/2020

CURRENT ACCT#	Y-T-D DESCRIPTION	AMOUNT				BUDGET BALANCE	APPR. UNCOLLECTED
		AMOUNT	AMOUNT	AMOUNT	AMOUNT		
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	10,000.00	10,000.00	9,577.18	9,577.18	422.82	4.22
16210	CHG FOR CREDIT & DEBIT CARD USE	3,400.00	3,400.00	769.50	5,195.19	1,795.19-	52.79-
	CHARGES FOR SERVICES	186,165.00	187,013.00	21,130.18	110,394.21	76,618.79	40.96
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	41,000.00	42,044.47	3,298.40	11,533.09	30,511.38	72.56
18990	MISCELLANEOUS	10,500.00	16,395.12	11,148.35	81,985.60	65,590.48-	400.06-
	MISCELLANEOUS REVENUE	51,500.00	58,439.59	14,446.75	93,518.69	35,079.10-	60.02-
19000	RECOVERED COSTS	93,438.00	93,438.00	15,572.98	54,505.43	38,932.57	41.66
19020	RECOVERED COSTS - OTHER	203,920.00	204,258.41	954.54	209,655.13	5,396.72-	2.64-
	RECOVERED COSTS	297,358.00	297,696.41	16,527.52	264,160.56	33,535.85	11.26
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00	1,454.87	52,080.71	2,370.71-	4.76-
	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00	1,454.87	52,080.71	2,370.71-	4.76-
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	361,500.00	361,500.00	20,745.00	236,383.96	125,116.04	34.61
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	361,500.00	361,500.00	20,745.00	236,383.96	125,116.04	34.61
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	248,000.00	248,000.00	21,600.36	150,839.66	97,160.34	39.17
23020	SHERIFF SHARED EXPENSE	1,389,000.00	1,389,000.00	115,120.66	753,054.30	635,945.70	45.78
23030	COMMISSIONER OF REVENUE	76,700.00	76,700.00	6,602.73	45,650.56	31,049.44	40.48
23040	TREASURER SHARED EXPENSE	81,500.00	81,500.00	6,926.49	48,012.67	33,487.33	41.08
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAT/ELECTORAL BD SHARED EXP	37,706.00	37,706.00			37,706.00	100.00
23070	CLERK OF COURT SHARED EXP	206,000.00	206,000.00	16,593.76	114,072.64	91,927.36	44.62
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00	23,476.00	73,320.00	31,680.00	30.17
	SHARED EXPENSES - CATEGORICAL	2,143,906.00	2,143,906.00	190,320.00	1,184,949.83	958,956.17	44.72
24040	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,450,428.00	106,077.19	1,357,118.68	93,309.32	6.43
	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,450,428.00	106,077.19	1,357,118.68	93,309.32	6.43
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT				8,887.00	8,887.00-	100.00-
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL				1,600.00	1,600.00-	100.00-
	NON-CATEGORICAL AID - FEDERAL				10,487.00	10,487.00-	100.00-

01/31/2020 DESTE J. COX, TREASURER
FUND # -100 REVENUE

SUSSEX COUNTY
GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE
 7/01/2019 - 1/31/2020

PAGE #12

CURRENT ACCT#	Y-T-D DESCRIPTION	%				BUDGET	APPR.
		AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	UNCOLLECTED
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	188,524.00	3,968,535.09		1,002,126.25	2,966,408.84	74.74
	NON-REVENUE RECEIPTS	<u>188,524.00</u>	<u>3,968,535.09</u>		<u>1,002,126.25</u>	<u>2,966,408.84</u>	<u>74.74</u>
	--FUND TOTAL--	23,332,919.00	27,143,306.09	1,488,681.24	19,220,921.10	7,922,384.99	29.18

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	165,920.00	165,920.00	13,129.89	88,529.74		77,390.26	46.64
	--MAJOR TOTAL--	165,920.00	165,920.00	13,129.89	88,529.74		77,390.26	46.64
	BOARD OF SUPERVISORS	165,920.00	165,920.00	13,129.89	88,529.74		77,390.26	46.64
21100-211	ADMINISTRATOR	869,406.00	1,393,041.00	54,663.49	586,054.81		806,986.19	57.92
	--MAJOR TOTAL--	869,406.00	1,393,041.00	54,663.49	586,054.81		806,986.19	57.92
21200-221	BUILDING & GROUNDS	545,528.00	545,528.00	41,321.28	329,324.09		216,203.91	39.63
	--MAJOR TOTAL--	545,528.00	545,528.00	41,321.28	329,324.09		216,203.91	39.63
21300-231	HOUSING	126,002.00	2,085,912.00	50,787.52	489,708.95		1,596,203.05	76.52
	--MAJOR TOTAL--	126,002.00	2,085,912.00	50,787.52	489,708.95		1,596,203.05	76.52
21400-241	PLANNING	216,589.00	280,072.00	30,470.34	127,487.99		152,584.01	54.48
21400-242	BUILDING INSPECTIONS	247,120.00	247,120.00	17,989.50	122,330.58		124,789.42	50.49
21400-243	ZONING	1,875.00	1,875.00		147.32		1,727.68	92.14
	--MAJOR TOTAL--	465,584.00	529,067.00	48,459.84	249,965.89		279,101.11	52.75
21500-251	FIRE & RESCUE	159,800.00	260,892.00	6,413.18	178,670.69		82,221.31	31.51
21500-252	AMBULANCE & RESCUE	1,149,100.00	1,178,082.00	77,591.37	565,007.80		613,074.20	52.04
21500-253	EMERGENCY SERVICES	222,911.00	226,411.00	19,317.43	199,101.89		27,309.11	12.06
21500-254	911 Services				189.13		189.13	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,555,811.00	1,689,385.00	103,321.98	966,036.69		723,348.31	42.81
21600-261	ANIMAL CONTROL	252,959.00	252,959.00	17,722.62	130,769.52		122,189.48	48.30
21600-262	ENVIRONMENTAL INSPECTIONS	225,000.00	231,092.00	10,133.97	98,567.11		132,524.89	57.34
21600-263	GENERAL WORKS	92,000.00	132,000.00	13,998.05	84,665.34		47,334.66	35.85
21600-264	CONVENIENCE CENTERS	410,366.00	550,366.00	43,213.65	292,688.48		257,677.52	46.81
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00		8,470.72		113,879.28	93.07
	--MAJOR TOTAL--	1,102,675.00	1,288,767.00	85,068.29	615,161.17		673,605.83	52.26
21700-271	IT AND CENTRAL ACCOUNTING AS400	38,550.00	38,550.00		32,401.74		6,148.26	15.94
	--MAJOR TOTAL--	38,550.00	38,550.00		32,401.74		6,148.26	15.94
	ADMINISTRATOR	4,703,556.00	7,570,250.00	383,622.40	3,268,653.34		4,301,596.66	56.82
22100-281	COUNTY ATTORNEY	130,000.00	130,000.00	12,106.23	96,559.81		33,440.19	25.72
	--MAJOR TOTAL--	130,000.00	130,000.00	12,106.23	96,559.81		33,440.19	25.72
	COUNTY ATTORNEY	130,000.00	130,000.00	12,106.23	96,559.81		33,440.19	25.72
23100-291	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	22,247.26	101,744.87		104,100.13	50.57
	--MAJOR TOTAL--	205,845.00	205,845.00	22,247.26	101,744.87		104,100.13	50.57
	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	22,247.26	101,744.87		104,100.13	50.57

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
31100-311	COMMISSIONER OF REVENUE	264,862.00	264,862.00	19,439.09	142,466.61		122,395.39	46.21
	--MAJOR TOTAL--	264,862.00	264,862.00	19,439.09	142,466.61		122,395.39	46.21
	COMMISSIONER OF REVENUE	264,862.00	264,862.00	19,439.09	142,466.61		122,395.39	46.21
41100-411	TREASURER	363,557.00	363,557.00	25,568.17	192,680.73		170,876.27	47.00
41100-412	LICENSE BUREAU	52,450.00	52,450.00	17,654.96	28,695.00		23,755.00	45.29
	--MAJOR TOTAL--	416,007.00	416,007.00	43,223.13	221,375.73		194,631.27	46.78
	TREASURER	416,007.00	416,007.00	43,223.13	221,375.73		194,631.27	46.78
51100-511	COURTROOM SECURITY	224,871.00	224,871.00	18,815.75	113,234.85		111,636.15	49.64
51100-512	FIELD OPERATIONS	1,785,940.00	1,796,135.32	130,941.28	887,363.51		908,771.81	50.59
51100-513	SPOT OPERATIONS	59,973.00	59,973.00	6,661.21	26,410.07		33,562.93	55.96
51100-514	SELECTIVE ENFORCEMENT	218,800.00	234,000.00	28,889.76	116,513.60		117,486.40	50.20
51100-515	WAKEFIELD OPERATIONS	56,954.00	56,954.00		29,730.36		27,223.64	47.79
51100-516	E911	198,770.00	198,831.63	10,545.91	97,089.22		101,742.41	51.17
51100-517	SCHOOL RESOURCE OFFICERS	122,771.00	122,771.00	4,514.26	66,034.75		56,736.25	46.21
	--MAJOR TOTAL--	2,668,079.00	2,693,535.95	200,368.17	1,336,376.36		1,357,159.59	50.38
51500-551	CONFINEMENT OF INMATES	1,768,337.00	1,769,573.41	128,684.58	1,005,468.77		764,104.64	43.18
	--MAJOR TOTAL--	1,768,337.00	1,769,573.41	128,684.58	1,005,468.77		764,104.64	43.18
	SHERIFF'S DEPARTMENT	4,436,416.00	4,463,109.36	329,052.75	2,341,845.13		2,121,264.23	47.52
61100-611	CIRCUIT COURT	38,607.00	38,607.00	5,447.33	21,222.48		17,384.52	45.02
61100-612	GENERAL DISTRICT COURT	44,308.00	44,308.00	2,289.88	16,803.79		27,504.21	62.07
61100-613	SPECIAL MAGISTRATES	8,400.00	8,400.00	1,056.63	6,454.34		1,945.66	23.16
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	103,577.00	103,577.00	8,793.84	52,272.11		51,304.89	49.53
	CIRCUIT COURT	103,577.00	103,577.00	8,793.84	52,272.11		51,304.89	49.53
62100-621	CLERK OF COURTS	390,821.00	390,821.00	28,586.33	209,748.35		181,072.65	46.33
	--MAJOR TOTAL--	390,821.00	390,821.00	28,586.33	209,748.35		181,072.65	46.33
	CLERK OF COURTS	390,821.00	390,821.00	28,586.33	209,748.35		181,072.65	46.33
63100-631	COMMONWEALTH'S ATTORNEY	534,394.00	534,394.00	38,322.57	292,281.32		242,112.68	45.30
63100-632	VICTIM/WITNESS PROGRAM	107,366.00	105,474.00	8,688.32	62,156.59		43,317.41	41.06
	--MAJOR TOTAL--	641,760.00	639,868.00	47,010.89	354,437.91		285,430.09	44.60
	COMMONWEALTH'S ATTORNEY	641,760.00	639,868.00	47,010.89	354,437.91		285,430.09	44.60
	--MAJOR TOTAL--							
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Crater Health District	198,317.00	198,317.00		99,158.50		99,158.50	50.00

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-803	Old Dominion Emerg. Medical Serv.	1,000.00	1,000.00		1,000.00			
81100-805	District 19 Community Services Bd	71,811.00	71,811.00		71,811.00			
	--MAJOR TOTAL--	271,128.00	271,128.00		171,969.50		99,158.50	36.57
81300-811	Crater Area Aging	7,060.00	7,060.00				7,060.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00	2,000.00	2,000.00			
81300-820	Virginia Legal Aid Society	1,227.00	1,227.00		1,227.00			
81300-822	VA Cooperative Extension	56,032.00	56,032.00	4,649.50	28,643.90		27,388.10	48.87
81300-823	Chowan Basin Soil & Water Conserv.	7,264.00	7,264.00		7,264.00			
	--MAJOR TOTAL--	137,583.00	137,583.00	6,649.50	103,134.90		34,448.10	25.03
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	176,698.00	176,698.00	44,174.50	132,523.50		44,174.50	25.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	191,698.00	191,698.00	44,174.50	147,523.50		44,174.50	23.04
81500-831	John Tyler Community College	995.00	995.00		995.00			
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	1,000.00	1,000.00		1,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00				1,500.00	100.00
	--MAJOR TOTAL--	4,495.00	4,495.00		2,995.00		1,500.00	33.37
81600-840	Sussex Youth & Adult Recreation Ctr		10,000.00		10,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
81600-847	Recreation - Unallocated Acct.	15,000.00	5,000.00				5,000.00	100.00
81600-848	Jessica Ann Moore Foundation	5,000.00	5,000.00		5,000.00			
	--MAJOR TOTAL--	40,000.00	40,000.00		25,000.00		15,000.00	37.50
81800-860	Crater Planning District Commission	9,790.00	9,790.00	4,895.00	9,790.00			
81800-861	IDA		25,000.00		12,500.00		12,500.00	50.00
81800-862	Virginia's Gateway Region	42,050.00	42,050.00	21,025.00	42,050.00			
81800-863	Crater Youth Care Commission	112,061.00	112,061.00	4,088.25	55,847.50		56,213.50	50.16
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	166,901.00	191,901.00	30,008.25	123,187.50		68,713.50	35.80
	CONTRIBUTIONS TO OUTSIDE AGENCIES	811,805.00	836,805.00	80,832.25	573,810.40		262,994.60	31.42
93100	TRANSFERS TO OTHER FUNDS	9,011,174.00	11,313,300.25	914,343.69	6,897,026.20		4,416,274.05	39.03
93200	EXP ACCOUNT NON DEPARTMENT	152,643.00	152,643.00				152,643.00	100.00
	TRANSFERS TO OTHER FUNDS	9,163,817.00	11,465,943.25	914,343.69	6,897,026.20		4,568,917.05	39.84
95000	DEBT SERVICE	1,892,533.00	1,892,533.00	90,534.47	1,845,813.72		46,719.28	2.46
	DEBT SERVICE	1,892,533.00	1,892,533.00	90,534.47	1,845,813.72		46,719.28	2.46

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
99900	NON DEPARTMENTAL	6,000.00	6,000.00		506.53-		6,506.53	108.44
	NON DEPARTMENTAL	6,000.00	6,000.00		506.53-		6,506.53	108.44
	--FUND TOTAL--	23,332,919.00	28,551,540.61	1,992,922.22	16,193,777.39		12,357,763.22	43.28

FUND #-302 REVENUE - CAPITAL PROJECT FUND

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	2,154.00	6,622.00	6,622.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	2,154.00	6,622.00	6,622.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	2,154.00	6,622.00	6,622.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	FUND TRANSFERS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	NON-REVENUE RECEIPTS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	--FUND TOTAL--	503,223.00	503,223.00	2,154.00	856,622.00	353,399.00-	70.22-

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
	REPLACE E911 EQUIPMENT	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	150,000.00	150,000.00	.00	552,147.00	.00	402,147.00-	268.09-
0004	Public Safety-Vehicle	.00	35,000.00	.00	33,781.66	.00	1,218.34	3.48
0011	Sheriff Patrol Vehicle	110,785.00	199,581.84	38,620.87	140,951.07	.00	58,630.77	29.37
0015	Building Inspections - Vehicle	117,927.00	.00	.00	.00	.00	.00	.00
0016	Treasurer-Printer	.00	12,000.00	.00	12,000.00	.00	.00	.00
0017	Community Development-Vehicle	.00	35,000.00	.00	27,219.32	.00	7,780.68	22.23
0018	Dept. of Social Services-Vehicle	.00	25,000.00	.00	.00	.00	25,000.00	100.00
0019	Treasurer-Security Equipment/Softwa	.00	10,927.00	.00	10,926.37	.00	.63	.00
	VEHICLES & OTHER RELATED EQUIP.	378,712.00	467,508.84	38,620.87	777,025.42	.00	309,516.58-	66.20-
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	458,712.00	627,508.84	38,620.87	777,025.42	.00	149,516.58-	23.82-
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS							
	Jarratt Senior Center							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	1,548.00	1,548.00	.00	.00	.00	1,548.00	100.00
8214	Newsome Human Health Ser. Bldg	.00	.00	.00	9,960.00	.00	9,960.00-	100.00-
8217	Carpet Replacement - GDC	.00	25,000.00	.00	12,462.44	.00	12,537.56	50.15
8219	Judicial Complex HVAC-Phase 2	15,963.00	65,963.00	.00	9,198.00	.00	56,765.00	86.05
8220	Water Tower Repairs	.00	7,800.00	.00	.00	.00	7,800.00	100.00
8223	Jail Upgrades	.00	89,000.00	.00	70,575.00	.00	18,425.00	20.70
	RENOVATION OF COUNTY BLDGS	17,511.00	189,311.00	.00	102,195.44	.00	87,115.56	46.01
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD
 MAJOR

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
94800	ANIMAL POUND BLDG & COMPLEX	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
94900	WASTE SITE PURCHASE							
	COMMONWEALTH ATTNV OFFICE BLDG							
	CAPITAL PROJECTS	44,511.00	240,661.00	.00	125,265.44	.00	115,395.56	47.94
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	503,223.00	868,169.84	38,620.87	902,290.86	.00	34,121.02-	3.93-

FYE20 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

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DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud
									\$5,700,000.00 Budgeted
7/8/2019	May 2019	\$4.75	112,949.28	1,473.49	\$536,509.08				\$475,000.00
7/25/2019	June 2019	\$4.75	102,009.50	1,622.28	\$484,545.13				\$430,290.91
8/28/2019	July 2019	\$4.75	116,386.98	11,388.91	\$552,838.16				\$425,358.71
9/26/2019	Aug 2019	\$4.75	104,173.58	1,800.73	\$494,824.51				\$412,610.77
11/20/2019	Sept 2019	\$4.75	99,162.39	1,620.98	\$471,021.35				\$395,032.73
11/21/2019	Oct 2019	\$4.75	112,192.47	2,065.05	\$532,914.23				\$375,335.37
12/30/2019	Nov 2019	\$4.75	98,447.90	1,752.34	\$467,627.53				\$359,953.34
1/24/2020	Dec 2019	\$4.75	105,686.01	2,251.59	\$502,058.05				\$331,532.80
2/25/2020	Jan 2020	\$4.75			\$0.00				
3/25/2020	Feb 2020	\$4.75			\$0.00				
4/25/2020	Mar 2020	\$4.75			\$0.00				
5/25/2020	Apr 2020	\$4.75			\$0.00				
6/25/2020	May 2020	\$4.75			\$0.00				
AC TOT FYE 2020 Bud		\$5,700,000	851,018.11	23,975.33	\$4,042,336.02	0.00	0.00	0.00	-\$1,857,663.98
G TOTAL PROJ			851,018.11	23,975.33	4,042,336.02	4,768,264.00	5,192,300.00	5,480,000.10	

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

1. Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
4. Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
5. Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
5. Landfill Current Lease 1,315 Acres
6. Escrow Agreement: Escrow account/bond/letter \$5,000/acre with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acre over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

MO. RECD	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FY17-19 3Yr Ave.
July	558,173	599,541	629,481	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	476,389
August	577,545	509,002	597,953	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	453,792
September	475,125	503,372	592,764	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	529,502
October	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	471,021	462,377
November	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	532,914	557,364
December	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451	467,628	480,695
January	449,831	479,350	441,254	488,614	343,461	389,239	390,132	343,788	493,320	689,112	502,056	508,740
February	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	747,024		527,220
March	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	490,123	667,723		490,786
April	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270	679,997		510,735
May	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837	556,306		437,927
June	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824	536,509		478,787
Totals	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,879</u>	<u>4,998,935</u>	<u>4,461,599</u>	<u>4,703,588</u>	<u>5,462,669</u>	<u>7,576,689</u>	<u>3,505,827</u>	<u>4,875,952</u>
Current Year Budget:		<u>5,700,000</u>										



Animal Services

January 2020 Monthly Report



OFFICE OF PUBLIC SAFETY
CECIL R STAINBACK
ANIMAL SERVICES OFFICER
(434) 246-1044 – FAX (434) 246-6013
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

February 6, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR
FROM: CECIL R STAINBACK, ANIMAL SERVICES OFFICER
SUBJECT: JANUARY 2020 MONTHLY REPORT

=====

Enclosed is the January 2020 monthly report.

Animal Services Monthly Report: Attached is the JANUARY 2020 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, eleven (12) canines were rescued, nine (9) canines was returned to owner, one (1) was sent to foster, and zero (0) was adopted. One (1) canine euthanized for aggression issues. This month, two (2) feline rescued, three (3) was adopted and one (1) fostered. Three (3) felines euthanized.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer’s paperwork, time at the County Administration Office and taking moneys collected to the Treasurer’s Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it’s time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for January (23.5) Hours**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for January (82.5)**

Total Number of Calls for Service A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center “# of calls” and, all “In house calls”, those calls received at the shelter or direct calls to staffing. **Total for January (50) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for January (41.5) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for January (15) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for January (4.5) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in January (15.5) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in January (7) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in January (6) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in January (0) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in January (23.5) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in January (1.5) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in January (7) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in December (4.5) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in January (9) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in January (0) Hour**

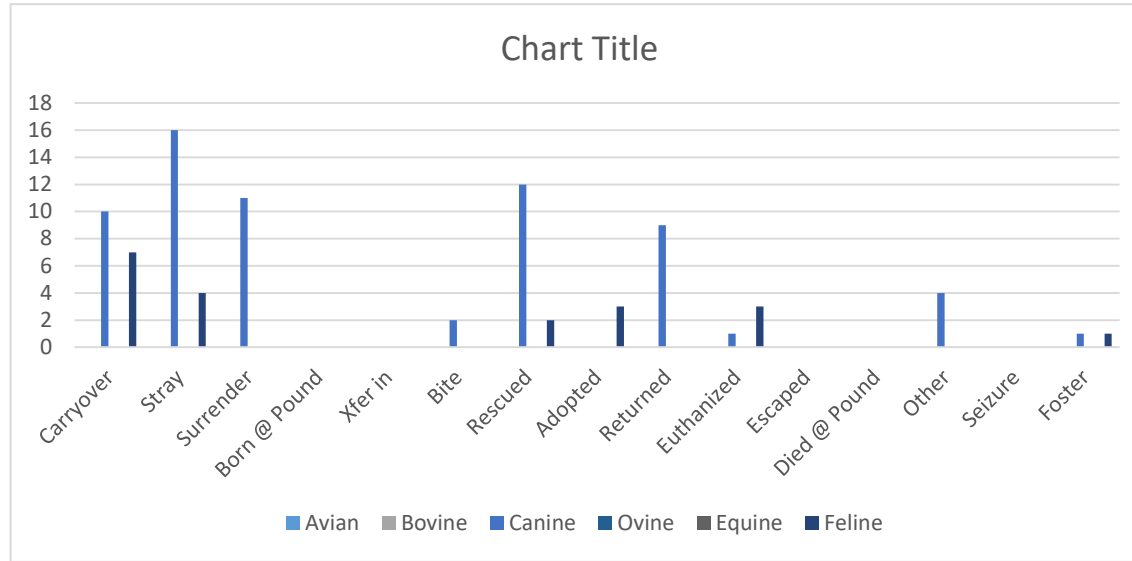
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in January (0) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in January (5) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in January (3) Hours**

Shelter Related: The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in January (45.5) Hours**

Sussex County Animal Control Monthly Intake Report January 2020



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	10	16	11	0	0	2	12	0	9	1	0	0	4	0	1
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	7	4	0	0	0	0	2	3	0	3	0	0	0	0	1

ACTIVE CASES		CANINE	21	FELINE	3	EQUINE	0	Bovine	0		Ovine	0
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TOTALS	46
MILEAGE	
UNIT 5	1,500
UNIT 6	1,927
UNIT 7	100
TOTALS	3,527.00
SUMMONS	0

Calls

Gas
Diesel

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1																						
2	5	5		1		1										0.5	2					2.5
3	1	2	3			3			1		1											1
4																						
5																						
6	2	4	1	3		3			1.5											2		3.5
7		5.5		2		2.5				1.5	1					3					1	1.5
8	1	5	2	3		3	0.5	0.5	2		1											3
9	1	6.5	1			1			2							1	3.5					1
10	1.5	3.5	1	1		1	0.5	0.5	0.5		1		2.5			1	2					4.5
11			2										3.5									
12																						
13		5.5	1	2		4	2	0.5												1.5		2.5
14	2.5	6	1			1.5	1.5	0.5	1					1.5								1.5
15	2.5	5.5	1	1		2.5			2							2						1.5
16		5					0.5	0.5	0.5	2											1	6.5
17																						
18															7							
19			1										1									
20																						
21		3		2		1.5			1													2.5
22	3	5	2	2		3		0.5	1							1						2.5
23	2	3.5	1	3		4.5	2			2			1.5									2
24		6		2		1			1				2							1.5		4.5
25			1		1								12									
26			2						1				1									
27	1	4		2		3	2.5	1.5			1										1	2
28	1	2.5	2			1	2.5				1											
29		1	1			2			1	1.5							1.5					1
30		2		1		1	3															2
31		2	2			2																
Total	23.5	82.5	25	25	1	41.5	15	4.5	15.5	7	6	0	23.5	1.5	7	8.5	9	0	0	5	3	45.5

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings



January 2020
Monthly Report

Community Development Office Monthly January 2020

Mr. Bart Nuckols, Interim Director of Community Development

Economic Development.

- *Plans have been approved by the Department of Environmental Quality regarding the Cabin Point Road Clearing project.*

Community Development/Special Programs Grant Administration

- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*
- *The Fairfield Inn site is under construction and the building plans have been submitted and are under review.*

Planning & Zoning

- *Three (3) plats were processed and approved*
- *One (1) address application was completed.*
- *Four (4) Zoning Applications were reviewed and approved.*

Erosion & Sediment Control

- *Four (4) E&S projects are active with inspections being made after each rain event.*
- *Three (3) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*



MEMORANDUM

DATE: February 5, 2020
 TO: Lawrence Hughes, Interim County Administrator
 FROM: Bart Nuchols, Interim Planning Director
 SUBJECT: January 2020 - Monthly Report

Please accept this as the January 2020 update for the Community Development Department.

BUILDING ACTIVITY

- January 2020

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
13	10	4	9		\$1,793,913.00	\$10,936.05

- January 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
9	8	5	8	65	\$817,402.00	\$3,408.09

- January 2020 – December 2020 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
13	10	4	9		\$1,793,913.00	\$10,936.05



Environmental Inspections

Febraury 2020 Monthly

Report



Origin / Material Summary Report

Criteria: 01/01/2020 12:00 AM to 01/31/2020 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
DC	MSWT	23.12
DC	Special Misc-Tons	785.45
Origin Total		808.57
DE	MSWT	21.23
DE	Special Misc-Tons	6.81
Origin Total		28.04
GA	MSWT	16.60
Origin Total		16.60
MA	MSWT	91.42
Origin Total		91.42
MD	MSWT	644.81
MD	Sludge Indus-Tons	95.24
MD	SludgeIndus-Tons	183.54
MD	Special Misc-Tons	110.28
Origin Total		1,033.87
NC	CDTC	166.34
NC	MSWT	3,810.41
Origin Total		3,976.75
NJ	Auto Fluff RGC-Tons	16,895.98
Origin Total		16,895.98
NY	MSWT	62,054.05
Origin Total		62,054.05
PA	MSWT	141.56
Origin Total		141.56
SUSS BUS	MSWT	129.63
SUSS BUS	Sludge Indus-Tons	1,771.96
Origin Total		1,901.59
SUSS RES	CDTC	37.17
SUSS RES	MSWT	465.17
Origin Total		502.34
VA	C&D-Tons	234.69
VA	CDTC	616.14
VA	MSWT	15,107.73
VA	SludgeIndus-Tons	1,888.05
VA	Special Misc-Tons	129.08
Origin Total		17,975.69
Totals		105,426.46

Public Safety



Monthly Report Febraury 2020

OFFICE OF PUBLIC SAFETY
G. REID FOSTER, JR.
PUBLIC SAFETY COORDINATOR
(804) 834-1305 EXT. 22 – FAX (434) 246-6013
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

February 11, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR
FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR
SUBJECT: JANUARY 2020 MONTHLY REPORTS

Enclosed you will find the monthly report for January 2020.

RADIO SYSTEM: We are continuing to push to have the recorder replaced at courthouse. Harris is working with vender to get something done with it. Still no resolution

The Paging System for the Fire and Ems is still not working properly. The Fire and Rescue Association is asking for resolution. I have asked Harris to replace the system as we do not have the coverage.

The December meeting did not resolve any issues with paging. I will continue to put pressure on Harris to replace the system. Harris has sent tech down to do testing on system. I am requesting Harris to replace antennas on paging system due to them being directional.

The Fire and Rescue association want resolution to this problem before the warranty runs out. They still have members whose pagers are not being activated in parts of the County.

I am working on getting quotes for remote monitoring of generators at radio sites.

We still have no way of knowing when there is a power failure and if the generators are running.

FIRE DEPTS: Continue to apply for grants for turnout gear and equipment.

Due to contract of grant writer not being renewed, we can't apply for AFG grant. Also still don't have log in for FEMA Go.

Engine 110 foam system has been repaired. Waiting on repair bill Engine 410 foam system was repaired, waiting on bill SCBA testing is scheduled for end of February. Must do this to keep in NFPA compliance and to keep our 10 year warranty.

Breathing Air compressors are scheduled for February testing along with air test.

Getting quotes for hose and Ladder testing to stay in NFPA compliance
Need 4 sets of tires for trucks.

Will be talking with County Administrator about getting money for these. Cost is averaging \$4000.00 per truck.

Sussex County Fire Departments responded to 564 calls in 2019.

RESCUE: New Hear radios for Waverly have been installed and working.

Still working with both squads to resolve issues with LifeStar. Would like to put RFP out for contracted EMS service.

Totals rescue call for both squads for 2019 was 1823

EMERGENCY MANAGEMENT: Working on getting the generator at animal shelter and Waverly office running estimated cost is around \$40,000.00 for both. Quotes are slow coming in due to amount of work that has to be done at EOC. Still having trouble getting parts for both due to age.

Working on updating our EOP. Mainly getting the call out list updated. Have sent complete plan to VDEM to review.

Code Red is still having problems with citizens registering, they are working on the solution.

“MILLIONS OF LOW-INCOME AMERICANS ARE PAYING 70 PERCENT OR MORE OF THEIR INCOMES FOR SHELTER”



“PROMOTING SAFE, SANITARY, DECENT AND AFFORDABLE HOUSING”

Monthly



HOUSING REPORT

Brenda

February 10, 2020

COUNTY OF SUSSEX



MEMORANDUM

TO: Mr. Larry Hughes, County Administrator

FROM: Brenda H. Drew, Housing Programs Coordinator

SUBJECT: Housing Program Report

DATE: January 10, 2020

On behalf of the Sussex County Housing Programs Department, we extend a hearty welcome to you. In our mission to continuously improve, we absolutely welcome your feedback and assistance as we move forward.

As you know, many individuals in our community, as well as, the low to moderate income families are in need of our continual assistance with housing needs and essential housing education and counseling. This need is due to a variety of factors including low wages, job loss, foreclosures, predatory lending, age, domestic violence and the list goes on. While all of us are susceptible to hard times, the children and the elderly living in unsafe homes are the most at risk. Sadly, they make up a large number of the disadvantaged residents we serve. The Housing office have an array of network partners and agencies, including the Department of Housing and Community Development (**DHCD**), Virginia Housing Development Authority (**VHDA**), USDA Rural Development Office and Crater District Area on Aging Agency.

With your support, we will continue to help many of the residents not only obtain safe, sanitary, affordable and decent housing, but we will to work toward a brighter future with continuing our programs in job preparation, money management, housing counseling, family self-sufficiency, and implementation of an Employer Assisted Homeownership Program.

During the past month the following general work tasks were performed:

<i>Activities</i>	<i>No.</i>
<i>Annual Inspections</i>	14
<i>Annual Re-certifications</i>	20
<i>Initial Inspection</i>	1
<i>Other Certifications</i>	50
<i>Family Briefings</i>	1
<i>Executing HCV Contracts</i>	1
<i>Certificates of Satisfaction</i>	1
<i>Housing Rehab projects pending</i>	-
<i>VIDA Completion Reports in Process</i>	0
<i>Reports Submitted in CAMS</i>	2
<i>Training Attended</i>	0

HOUSING OVERSIGHT BOARD:

Various Housing Programs and Grants are administered by Sussex County with funding from the Department of Housing and Community Development (DHCD). This office is responsible for coordinating and conducting meetings and reports to the Housing Oversight Board.

The Housing Oversight Board is scheduled to meet monthly. Members of the HOB include the following:

- 1) County Administrator
- 2) Director of Planning
- 3) Finance Director
- 4) Vice Chair of the Board of Supervisors
- 5) Citizen Representatives (1-3)

The Housing Oversight Board's purpose is to provide fair and equitable application of the program to beneficiaries. The board must perform various functions such as to approve contractors, approve applicants, approve bids and contracts for work to be performed, resolve complaints or disputes which may develop, review, adopt and adhere to the Program Income Plan and grant special waivers on a limited case-by-case basis.

PROGRAM INCOME:

The County of Sussex is committed to utilizing a program income fund to address community needs relating to emergency home repairs and first time homebuyers to assist owner occupied, income eligible single family homes in the county. Program Income is derived from loan payments and loan pay off. Activities may include:

- 1) Emergency Home Repairs not limited to Accessibility improvements and roof repairs
- 2) Down payment and closing cost assistance
- 3) Up to \$5 per loan per month as a service fee to offset the cost of loan collection
- 4) 10 percent of the expended Program Income may be allocated for administrative purposes

HOUSING CHOICE VOUCHER (HCV) PROGRAM:

The monthly financial benefits received from the Housing Choice Voucher Program are detailed in the following report:

FINANCIAL BENEFITS:

Reported for: 7/1/2019 to 2/10/2020					
<u>Agency</u>	<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY PAYMENTS</u>	<u>RESIDENTS</u>
Sussex County					
July 2019	104,144	4,215	108,359	7,749	188
August 2019	103,174	3,651	106,825	7,749	185
September 2019	100,628	3,664	104,292	7,774	185
October 2019	100,982	2,992	103,974	7,816	183
November 2019	99,179	3,031	102,210	7,488	180
December 2019	93,743	2,697	96,440	7,322	170
January 2020	93,478	3,140	96,618	7,404	172
February 2020	91,204	2,657	93,861	0	169
Report Totals:	786,532	26,047	812,579	53,301	1,432
Average:	549	71			Resident Months

The purpose of Housing Choice Vouchers is to assist low to moderate income households in attaining safe, sanitary, decent and affordable housing. Rental units must meet the HUD minimum housing quality standards. Local landlords receive a steady rental income because their housing units are occupied by participants (see HAP amounts above). In addition the program provides utility assistance to participants (see UAP amounts above), as well as, coordination of supportive services for these eligible participants to aid them in reaching family self-sufficiency goals. With housing needs met, participants are positioned and empowered to take control of their lives by focusing on training, education, employment and savings to attain set goals towards self-sufficiency. The county receives revenue to cover the administration of the HCV program for Sussex, Surry, Greensville and Emporia. (see AGENCY PAYMENTS above)

Sheriff's Department



SUSSEX COUNTY SHERIFF'S DEPARTMENT



Febraury 2020 Monthly Report





"ONE FAMILY, ONE MISSION, ONE GOAL"

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
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Sussex, Virginia 23884

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**Sussex County Sheriff's Office Monthly Report
Month of January 2020**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	467
Fire	30
Rescue	152
Animal Control	34
Town of Wakefield	81
Traffic	834
TOTAL	1,598

COURTS

Court:	Days of Court:
Circuit Court	4
General District	10
JDR Court	3

Court:	Judges:
Circuit Court	2
General District	2
JDR Court	1

CIVIL

Type:	Total:
Subpoenas Served	280
Jury Summoned	60
Criminal Warrants	54
DMV Notices	2
Levies	0
TDO	1
ECO	1
Other Civil	96

Fines and Forfeitures	\$101,633.30
Sheriff's Fees	\$613.00
Courthouse Security	\$10,006.29

JAIL

During the month of JANUARY 2020, our average daily population was 43 inmates. The jail booked in 51 individuals during January. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 46.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	46 inmates, having been confined a total of 556 days.
Sentenced Misdemeanant	9 inmates, having been confined a total of 68 days.
Sentenced Felons	14 inmates, having been confined a total of 499 days.
Others	8 inmates, convicted but not sentenced.
Weekenders	5 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	15
Medical	12
Juvenile	1
Road Crew	5
TDO (Mental)	2
TOTAL	35