

**Sussex County Board of Supervisors Regular Meeting**  
**Thursday, May 18, 2023 – 6 pm**  
**General District Courtroom – Sussex Judicial Center**  
**15098 Courthouse Road, Sussex VA 23884**

**ZOOM LINK**

**<https://us02web.zoom.us/j/82402431164>**

**Meeting ID: 824 0243 1164**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

**2. Approval of Consent Agenda**

- 2.01 Approval of Minutes: March 30 Special and April 20, 2023 Regular Board of Supervisors Meetings
- 2.02 Warrants and Vouchers
- 2.03 Treasurer’s Report & Financial Update – *for information only*
- 2.04 Departmental Reports – *for information only*
- 2.05 Animal Services and Emergency Services Budget Amendments

**3. Recognitions/Awards/Presentation**

- 3.01 RESOLUTION: Retired Lieutenant James J. Shanko, III – Sheriff Giles
- 3.02 PRESENTATION: VDOT Sussex 2024 Proposed Secondary Six Year Plan – Jerry Kee, VDOT
- 3.03 Overview of the Waverly RNG Project – Robert Beaman, Troutman Pepper; and Ryan Childress, Align RNG
- 3.04 Overview of the Virginia Port Authority – Thomas Cross, Virginia Port Authority
- 3.05 Introduction of the New DSS Director

**4. Public Hearing**

- 4.01 Countywide Broadband Grant Award Budget
  - a. Public Comments
  - b. Board Comments
  - c. Action on Public Hearing Item, if any

**5. Appointments**

- 5.01 Appointment to District 19 Community Services Board

**6. Action Items**

- 6.01 Waverly Fire Equipment Request
- 6.02 ARPA Resolution for Jarratt Senior Center Accessibility Improvements

**7. Citizens’ Comments**

**8. Unfinished Business** – none

**9. New Business** – none

**10. Board Members Comments**

10.01 Blackwater District

10.02 Courthouse District

10.03 Henry District

10.04 Stony Creek District

10.05 Wakefield District

10.06 Waverly District

**11. Closed Session**

11.01 Convene to Closed Session

- a. Discussion of the conveyance of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, applicable Virginia Code Section 2.2-3711(A)3.

11.02 Reconvene to Open Session

11.03 Certification

11.04 Action Resulting from Closed Session, if any

**12. Recess/Adjournment**

12.01 Recess/Adjournment

12.02 Next Meeting, Thursday, June 15, 2023 at 6 p.m.

At a Special Meeting (Budget Work Session) of the Board of Supervisors  
Held in the Social Services Conference Room  
on Thursday, March 30, 2023 – 6:00 pm

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Alfred G. Futrell  
Debbie P. Jones  
Wayne O. Jones  
Susan B. Seward  
Rufus E. Tyler, Sr.

**BOARD MEMBER ABSENT**

Steve White, Tie Breaker

**STAFF PRESENT**

Richard Douglas, County Administrator  
David Conmy, Economic Development Director  
Debbie Broughton, Animal Services Director  
Elizabeth Cooper, Virginia Cooperative Extension  
Deste J. Cox, Treasurer  
Eric Danuser, IT Manager  
Jeffrey Gary, Public Works Director  
Ernest Giles, Sheriff  
Thomas Hicks, Interim Public Safety Director  
James Mason, Virginia Cooperative Extension  
Kelly Moore, Finance Director of Finance  
Matt Westheimer, Shared Building Official  
Chip Jones, Shared Building Inspector  
Kelsey Kline, Virginia Cooperative Extension  
Elizabeth Pittman, Virginia Cooperative Extension  
Taneka Womble, Virginia Cooperative Extension  
Lasonya White, Virginia Cooperative Extension  
Carolyn Wright, Virginia Cooperative Extension  
Shilton R. Butts, Assistant to the County Administrator/Clerk

**Item 1. Call to order/Determine Quorum (6:07 p.m.)**

The March 30, 2023 Special meeting (Budget Work Session) of the Sussex County Board of Supervisors was called to order by Vice Chair Seward.

**Item 1a. Invocation**

The Invocation was offered by Supervisor Tyler.

### **Item 1b. The Pledge of Allegiance.**

The Pledge of Allegiance was recited by all.

### **Item 2. Agenda Amendment**

that this will allow the meeting to be finished at the end.

Supervisor Futrell requested to add an item during the presentation of the Big Ticket items.

### **Item 3. Approval of Agenda**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves the March 30, 2023 Special meeting (Budget Work Session) agenda as amended.

Voting aye: Supervisors Fly, Futrell, D. Jones, Seward, Tyler

Voting nay: none

Absent during vote: Supervisor W. Jones

### **Item 4. Budget Discussions**

It was noted that the meeting is a Budget Work Session. There would be no voting on requests at this Budget Work Session (BWS).

#### **1. Southeast 4-H Educational Center**

Dr. Kathy Guindon, the Director of Southeast 4-H Educational Center, gave a brief presentation on staff and programs--working with Virginia Cooperative Extension. The Southeast 4-H Center serves 16 jurisdictions. Sussex County is the home base. Funding request to improve the Center facilities and camp experience for Sussex County youth. Funding request of \$35,000; \$5,000 more than the previous year request.

Supervisor Fly requested to adjust the format of the agenda to allow external agencies in attendance to make their presentation. After their presentation, citizens may comment on the presentations, followed by the Board's comment. Supervisor Fly stated  
Citizens' Comments:

- Jason Flower (Green Machine) - inquired of youth camp.
- Kevin Bracy Blackwater) - Great asset to the County; place for retreat and horse show.

Board Comments:

- Supervisor Fly (Courthouse) - Youth programs centralized and hire Parks & Recreation Director; recommend zeroing out of the budget.
- Supervisor Tyler (Henry) - Hesitant to reduce 4-H Center budget to zero; listen to all of the presentations before making a decision.

- Supervisor Futrell (Waverly) - Listen to other presentations before reducing to zero. Inquired of number from Sussex that use the facility.

Dr. Guindon reviewed donations from other localities. She stated they obtained two grants for fishing. They are working with Pastor Coalition. Anyone can come to the 4-H Center any week; however, be sure to contact the correct person.

*Chairman W. Jones arrived at 6:40 p.m.*

2. Blackwater Regional Library

Mr. Ben Neal, the Director, and Laurie Lathan, Sussex's representative, were in attendance. Mr. Neal reviewed library services offered. He also reviewed library visits, Outreach and Library Programs, items circulated. Reviewed patrons connected with computers, Wi-Fi or MiFi and 22 Pop-Up libraries, Summer Reading Program Plan and Library of Things--car diagnostic kits, drums, etc.

Total funding request of \$165,645. Funding request is approximately \$24,000 less previous year.

Board comments:

- Vice Chair Seward (Blackwater) - inquired about the decrease.

3. Chesterfield County Med-Flight Program

No representative in attendance. No presentation made. It was noted that the application was incomplete.

Funding request of \$1,200 to assist in funding the salaries, benefits, and operating costs for four flight paramedics.

It was recommended to keep request in the budget.

Board Comments:

- Supervisor Fly (Courthouse) - Item is a hospital helicopter program; will come into the County and pickup citizen free of charge for a cost of \$1,200 to the County.

4. Chowan Basin Soil and Water Conservation Development Center

No representative attendance. No funding provided last fiscal year. Total request of \$7,415.

Each year the District plans a Farm Day for second or third graders giving them an opportunity to visit a working farm and learn about conservation. They also learn that their food, and practically everything they use on a daily basis comes from a farm and starts with soil and water. Chowan Basin SWCD also awards scholarships to Sussex County high school seniors who are continuing

their education in an environmental conservation related field. The District offers tire and oil recycling programs that allow farmers an opportunity to dispose of used tires and motor oil safely. This protects the county's soil and water by keeping pollutants out of forests, rivers, and landfills.

Citizens' Comments:

- Kevin Bracy (Courthouse) - Stated Chowan Basin does a great deal for the farmers; pick up tires for free; support funding.

5. District 19 Community Services Board

No representative present. Mandatory funding for mental health contract. Total funding request of \$96,374.00. The funding is utilized to fund operations and to meet the minimum local match required by the Code of Virginia.

6. Longwood University Small Business Development Center

No representative was in attendance. Total funding request of \$3,500.00. Request is \$2,000 greater than request for previous fiscal year.

Funding request is to help staffing and travel costs of ongoing consulting and training services. The Small Business Development Center budget is 85% staffing.

Recommend to review and to hold at previous fiscal year funding.

Board Comments:

- Supervisor Fly - Help citizens start business; help with business plan free of charge. Located in Petersburg.
- Supervisor W. Jones - Justify increase.

7. Waverly Youth Association

Mr. Jason Flowers was in attendance. Total funding of request of \$16,000.00 to purchase football helmets. Funding is \$12,500 greater than the FY23 request. He stated the Waverly Youth Association will need approximately 40 helmets. No longer a three month program; it's a 12 month program. Mr. Flowers stated that equipment is outdated.

Mr. Flowers stated that he would negotiate budget amount. If helmets purchased new this year, he would not need to purchase helmets in eight, possibly 10 years.

It was noted that the application was incomplete. There is no proof of tax exemption or SCC "Active" or "In Good Standing" status.

County Administrator Douglas noted that Waverly Youth Association is in Tier 2 this year, instead of Tier 1 as they were last year. Tier 2 requires more documentation.

Mr. Flowers noted that he had not gotten the exempt status because Waverly Youth Association's requests were normally smaller.

Board Comments:

- Supervisor Seward - Inquired about not having proof of tax exemption.
- Supervisor W. Jones - Get information to Mr. Conmy to complete the application.

8. The Improvement Association

Supervisor Tyler requested the Board to review the Improvement Association request at a later date. Staff is in training and is unable to be in attendance.

9. Brightpoint Community College (fka John Tyler Community College)

No representative was in attendance. Total funding request of \$943.00 for community information, community activities, and campus development.

It was recommended to reduce the budget to zero.

10. Crater District Area Agency on Aging (CDAAA)

No representative in attendance. Funding request of \$10,000. This request is greater than previous fiscal year. It was noted that the application was incomplete.

Case management, meals on wheels/home delivered meals, transportation to senior sites as well as medical transportation, nutrition counseling and services, homemaker, legal, ombudsman/elder abuse, VICAP, and support groups. Funds will increase the number of services CDAAA can render to the seniors of the County of Sussex

Inquiry was made in regards to services interfacing/overlapping with Social Services. County Administrator Douglas stated that services didn't overlap.

11. Save-A-Seed

Ms. Carolyn Wright was in attendance. Ms. Wright stated that Save-A-Seed was a 501(C)3 non-profit organization that offer many programs and opportunities for community and children. Students receive community hours. Save-A-Seed will be continuing to host and improve annual Juneteenth celebration. There will be vendors. Funding is requested to host programs free of charge to citizens. Some vendors and things will have fees.

Save-A-Seed funding request is \$5,000.00. Program wasn't funded the previous fiscal year.

Board Comments:

- Supervisor W. Jones - Looking forward to being in attendance; lots of activities.

12. Crater Regional Workforce Development Board (CRWDB)

Funding request of \$10,000. Organization was not funded the previous fiscal year. Funding request is for allocated budget restricted to grant specifics. Seeking this funding for outreach and marketing, as well as focused on locality events.

Citizens' Comments

- Dr. Guindon (Director/4-H Center) - Has been in contact with CRWDB; will be meeting with them in April regarding youth training.

Board Comments

- Supervisor Fly (Courthouse & Sussex's representative on CRWDB) - recommended funding. Reviewed work to bring Board back into compliance. Reviewed programs offered.
- Supervisor Tyler (Henry) - Inquired of where funding spent; no monies come to Sussex; inquired of CLEO meeting date.
- Supervisor W. Jones (Wakefield) - Inquired about getting information to be shared to help County businesses.

13. American Red Cross of Capital Virginia

No representative in attendance. Funding request of \$2,000. Organization wasn't funded in the previous fiscal year. Past support for disaster relief for Sussex County residents. Funding to support all Red Cross programs in Sussex County for FY24.

Funding recommended.

14. Sussex County Young Men's Athletic Club (SCYMAC)

Mr. Phillip Perry was in attendance. Funding request of \$5,000. Request is greater than previous fiscal year. Funding for daily operations and event costs to purchase additional playground equipment; sponsor more family events in the park; and to continue partnering with other organizations assisting in community functions through donations.

BOARD COMMENTS

- Supervisor Tyler - There is equipment at the Chambliss Elementary School that he could donate to SCYMAC.

15. Sussex County Youth and Adult Recreational Association (SCYARA)



There was no representative in attendance. It was noted that the application was incomplete. Chairman W. Jones stated this item will have to be revisited because application was incomplete.

Funding request of \$10,000. Request is \$4,000 greater than previous fiscal year.

Funding to supplement operating and program costs in an effort to provide low-cost public recreational and wellness programs for youths and adults whose participation may be limited because of insufficient financial resources and geographical proximity to such service.

#### 16. Virginia Cooperative Extension (VCE)

Ms. Lasonya White, VCE from Surry County, introduced staff that works at VCE. Ms. White introduced James Mason (4-H Youth & Development Extension Agent); Elizabeth Pittman (New Agriculture Extension Agent); Kelsey Kline (FCS Agent)

Ms. White noted that Sussex does not have a pesticide disposal location for Sussex farmers to dispose of their plastics and paints. (Ms. Pittman is working on this.) The program is in collaboration with Virginia Department of Agriculture. Once this program is in place, the County will receive funding from recycling.

Mr. Mason has worked well with the kids with different programs and with the 4-H Center.

VCE has been at elementary schools teaching kids gardening and how to grow their own foods and how important it is. They recently had Farm Day in which they invited second graders.

Ms. White stated that one of the reasons for the budget request, is the FCS program. Ms. Kline has been making sure that the County hasn't missed out on the valuable programs. She worked with IGA with the Snack Match. There's also a backpack program (Feature Future). There are programs to assist seniors.

There has been some grant opportunities. Ms. Carolyn Wright offers strength in families programs in regards to Opioids. A five year grant program.

There is a Pesticide Recertification program for farmers.

There was discussion regarding their programs and activities offered. There were discussions of awareness of concerns.

#### 17. Virginia Legal Society

Ms. Cassie Powell was in attendance. She reviewed different services they provide to include assisting with uninsured benefits.

#### 18. Virginia's Gateway Region

No representative was in attendance. There was discussion of funding in the same amount.

*Supervisor Fly departed at 7:55 p.m.*

19. Community Coalition of Sussex Virginia

Mr. Robert Hamlin, the Director of Community Coalition of Sussex Virginia (the "Coalition"), stated that they were requesting \$10,000, which is an increase from the last year. Mr. Hamlin stated that costs have increased due to inflation. The number of people they provide service has increased as well.

Mr. Hamlin stated that the programs that the Coalition sponsors starts in August, which includes the Back to School program of giving out backpacks. They have an Award Day. Last year, the Coalition hand out over 200 backpacks. It was a full County event. Other non-profit organizations attended this event. They sponsor a Ball program wherein they host Halloween community events. Community Coalition also sponsors a Thanksgiving Dinner Giveaway. Dinners were delivered to senior citizens. They want to increase this program. Mr. Hamlin stated that Community Coalition met with the John Randolph Foundation. They are interested in assisting with this program. He stated that they work with the school. They served 456 students in the elementary school to make surer that each student receive at least one toy. The Coalition also partnered with Toy for Tots Marine. The Coalition buys toys, as well as hold toy drives. They try to serve all of the children. He noted the Owen Ford assists their program. Waste Management assists throughout the year with all of the Coalition programs. He noted that Career Day has been held. There are gift cards giveaway.

Mr. Hamlin discussed getting the youth to the 4-H Center with the Scholarship Program provided for Sussex kids. The Coalition sponsors a Food Bank servicing 250 families. They partner with the Improvement Association to deliver food to the sick, disabled and elderly.

Mr. Milliard Stith thanked the Board for the purchase of Jarratt Elementary School. Mr. Stith stated that he wanted to talk about the ARPA Fund. He stated that there was approximately \$300,000 that the County must spend by FY24 or FY25. He stated that the Coalition was looking to form a partnership to provide recreation in Jarratt and the western part of the County.

Mr. Stith discussed the walking track and the four to six year old playground equipment for exercise offered at the Community Coalition building. He noted, there wasn't anything offered to seniors in the County for exercise. Mr. Stith requested the Board to consider giving Community Coalition \$70,000 to build a combination tennis and pickle ball courts. The Coalition will find the remainder of the funds to build the court.

Mr. Stith believed that the Coalition could partner with the County to bring activity to the western part of the County.

20. Wakefield Foundation

There were no representative in attendance. The Wakefield Foundation requested a \$2,500 increase for repairs on their roof. It was noted that the Wakefield Library is located within the Wakefield Foundation.

21. Jessica Ann Moore Foundation

Reverend and Dr. Tolliver were in attendance. Dr. Tolliver briefed the Board on their upcoming events that the Jessica Ann Moore Foundation was hosting. The first event was the Spring Break Soccer Camp at their location on April 5th and 6th from 10 a.m. to 2 pm. This is a free event.

They will be hosting their 6th Annual Community Easter Egg Hunt on April 8th from 1 p.m. to 3 p.m. They have partnered with SCYMAC in Waverly, Petersburg Beth of Chums and Petersburg Episerium. This will be a free event as well. They have the Hippity Hop Trail. They will host a Veteran's Clinic on April 22nd from 10 a.m. to 2 p.m. This will be a free service.

They will host their 12th Annual Scholarship Banquet.

22. Jarratt Senior Citizens Center

Ms. Owen stated that she represents God's Kingdom Children, Jarratt site. She thanked the Board for the assistance they provided. She stated that the Jarratt Senior Citizens Center hosts activities that provide for their citizens. They participate in field trips to area parks, museums and places of interest to their seniors. Lunches were provided for these trips. They participate in physical activities. They provide one-time medical assistance. Utility assistance was provided on a one-time basis. She inquired as to whether assistance could be provided for walkers, canes, etc.

She mentioned that the County Administrator has attended their meetings.

The Board and citizens were invited to the Easter Egg Hunt sponsored by the Sheriff's Office on Monday, April 10, 2023 at 10 a.m. with lunch at 12 noon at a members' house on Loco School Road.

23. Williams and Co., LLC

There was no representative in attendance.

24. Crater PDC

There was no representative in attendance. County Administrator Douglas noted that this was an increase for additional services and staff.

It was noted that their application was incomplete.

25. Senior Citizens of Eastern Sussex

No representative was in attendance. They are the largest senior group. Supervisor Futrell advised that they meet every Wednesday from 10 a.m. to 2 p.m. Encourage members and citizens to visit them on one of the Wednesdays.

*The Board recessed at 8:47 p.m. and reconvened at 8:53 p.m.*

The Board began discussions for the Department Heads Big Ticket items.

1. Administration

Ms. Kelly Moore, Director of Finance, gave the presentation for Administration's request for a storage facility for Finance, specifically, in the amount of \$15,000, for files. Ms. Moore stated that she spoke with the Building Official to use a local vendor. Storage is needed for local access. The storage will have file cabinets, shelving and labelling. Files are currently stored in pods and in the Administration.

County Administrator Douglas stated that the County got a quote from the Berkley Group for the Human Resource Policy update in the amount of \$30,000. He noted that this quote is a placeholder. A thorough review is needed of human resource policies. County Administrator Douglas stated that he would like the policy reviewed for drug testing and attracting and retaining employees to be more competitive with our neighbors.

There was discussion of hiring a firm that specializes in current HR policies.

2. Public Works

The County Administrator requested to move the Public Works Department request for Big Ticket items to the end of the list due to the number of items to be presented.

It was later noted that it was anticipated that the Public Works Department Big Ticket items would be presented at the April Board meeting.

3. Treasurer

Ms. Deste Cox, Treasurer, stated that her first request was for an upgrade in software. The Treasurer's office will be purchasing a new processor. Currently, Power 8 is installed. Ms. Cox stated that IBM is recommending the Power 10. The Power 8 will no longer be supported after April of 2024 by IBM. A maintenance agreement was previously brought before the Board for the Treasurer's current processor that lasts through March 2024. The upgrade is hoped to be installed by February 2024 or sooner. The County will be refunded on the portion of the maintenance agreement on the Power 8.

Ms. Cox stated that her second request is in relation to DMV Select. When the DMV Select was put in place, there were some ADA compliances that had to be done to the building. The building is in compliance. The bathrooms have to be made ADA compliance. The quote is an estimate or ball park figure until the Board allocates the money and gets closer to the project.

County Administrator Douglas noted that the architects are looking at the space in the Treasurer and Commissioner of the Revenue building. They will be providing recommendation of the building plans to include restroom construction.

Ms. Cox noted that the County agreed with DMV Select to have the bathrooms done. One or the other will have to done.

#### 4. Public Safety

County Administrator Douglas noted that the fire engines are listed on the handout; however, the fire engines have been purchased.

The County Administrator noted there is a brush truck listed for the upcoming year for Jarratt. He stated that it is recommended that the County not include this truck in the financing schedule and buy it more traditionally.

There was inquiry as to how much Greenville was contributing.

#### 5. Animal Services

Ms. Debbie Broughton, Director of Animal Services, stated that \$15,000 is requested for repairs inside the shelter. The walls are flat paint and all drywall. The walls cannot be cleaned. Every time it gets wet, it molds. It needs paint to allow it to be cleaned and kept from deteriorating. The request for \$15,000 includes installing shelving.

Ms. Broughton states that she has an employee who has been working with Animal Services for approximately four months. Ms. Broughton is requesting to transfer the salary that is currently listed in the Building and Grounds budget to the Animal Services budget. This position will serve as the second kennel technician.

There was inquiry of if the position was moved, who would do the maintenance and will it be a new position in Animal Services. County Administrator Douglas clarified that the position had been on loan to Animal Services. Technically, it's a new position in Animal Services and remain in Public Works. There was discussion of moving the Public Works position to Animal Services. County Administrator Douglas recommended waiting until Public Works move some things around/review his budget.

There was discussion of the salary for the position.

There was inquiry as to whether the concrete floors had been completed. There was inquiry of the previous shelter upgrades.

Ms. Broughton stated that they have a 2018 Ford 250 4 x 4 that Animal Services has spent \$10,073 in the time she's been with the County to try to fix the death wobble. She stated that it's dangerous

to drive. It's a diesel truck. Ms. Broughton stated that from January 23 to January 28 almost \$900 was spent in fuel alone.

Supervisor Futrell addressed his concerns of paying \$58,000 for the request for a truck with the Department having a five-year old truck already.

There was discussion regarding a previous Animal Services call for a dog between Animal Services and Supervisor Futrell.

## 6. IT Department

Mr. Eric Danuser, IT Manager, provided handouts to the Board for the Big Ticket item. Mr. Danuser stated he was requesting a vehicle for the IT Department. He stated that the current vehicle he is driving is a 2014 Ford Taurus with approximately 250,000 miles. He also noted that approximately \$2,500 had already been spent for repairs. He noted that further repairs--catalytic converter, tires, engine, brakes, etc.--would cost approximately \$8,000 at the most.

Mr. Danuser stated that the request was made during the budget requests for FY23, for a mid-sized SUV, to be able to carry everything (equipment) without making multiple trips and or having to cover the back seat with equipment.. The request during FY23 was \$45,000. The request for FY24 is for two different types of vehicles. Both vehicles are used vehicles. Mr. Danuser stated that the remainder of the money would go to either to transfer to the current the vehicle which includes the radio system, computer mount and internet.

There was inquiry as to the type of vehicle. Mr. Danuser was looking to purchase a 2020 Ford Explorer like the Sheriff's office used.

There was discussion that even though \$45,000 was requested, he would settle for less. Mr. Danuser noted that \$45,000 would be able to purchase a vehicle—either the Chevrolet Traverse or the Ford Explorer.

There were discussions of expected/approximate mileage to be driven per year and whether the vehicle will be driven home.

## 7. Sheriff

Sheriff Giles stated that his first request was for body cameras. This is the last year for their body cameras they were currently wearing. Another body camera agreement for another four years will have to be done. He stated that the body camera amount per year will be \$10,874.25, for a total of \$43,497.00. Body cameras and mounts will be updated. Sheriff Giles noted that the updated body cameras were a must.

Sheriff Giles stated that his second request was task force equipment. A task force team is needed. Sheriff Giles stated that he has to start with a minimum of three people. These three people would train other task force members. He noted that there was a breakdown of everything needed provided by a Task Force trainer. Sheriff Giles stated that a grant application was submitted. The

grant is for a total of \$108,000. If the grant is awarded, it will cover all SWAT equipment costs and 20 flock cameras for this jurisdiction. He has put in for four cameras. He explained that flock cameras read license plates. They will come on if there are gunshots or loud noise.

Sheriff Giles stated that the equipment was \$61,000. The cameras would help with investigations.

Sheriff Giles stated that in regards to vehicles, he was not asking for anything. He does have five vehicles with 130,000+ mileage. In FY25 through FY28, he will be asking for four vehicles. Sheriff Giles stated prices have increased for vehicles. The costs are over \$51,000 rounded to approximately \$52,000) per vehicles. Costs were under state contract; however, equipment was added to include more lights (due to several incidents of being rear ended).

It was noted that the grant awards may take approximately six months. Sheriff Giles stated that he may be able to cut costs to make until next year.

There was discussion as whether the Sheriff would have to come to the Board, if he waited six months and the grant wasn't awarded.

Sheriff Giles stated that his last request was paid holiday time. He stated that the employees that work in Communication and the Jail have a hard time reducing their leave. There is no flexibility. Sometimes, he has to pay overtime to have someone to come in to work to cover shortage when an employee is using leave. He stated that, according to Payroll, it would cost the County \$101,500. He did want the County to have to pay out that much money because employees were unable to use their leave time.

Sheriff Giles offered some options. Option 1, the Sheriff requested the Board to allow the extension of leave every year to carryover to use prior to July 1, the beginning of the next fiscal year. Option 2, Sheriff Giles requested two deputies—one at the Jail, as well as one in Communications. The extra person can be a floater.

#### 8. Economic Development

This item was not presented or discussed.

#### 9. Building Inspection

Matt Westheimer, Shared Building Official with Surry County, stated that the Building Inspection Department was requesting \$6,510.00 to add a scanner to the office to try to alleviate the storage issues with the plans.

This process will allow the customer to save money. Only one set of plans would be needed per project. Building Inspections would make their copy and make remarks on the plans. After this has been done, plans would be scanned to the shared drive, which alleviate the need for storage space of the plans. The paper copy would be given to the customer.

### **Item 5. Citizens' Comments**

There were no citizens' comments.

**Item 6. Adjournment**

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourned the March 30, 2023 Special Meeting (Budget Work Session) at 9:50 p.m. All members present voted aye.

DRAFT



**At a Regular Meeting of the  
Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, April 20, 2023 at 6 pm**

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Debbie P. Jones  
Wayne O. Jones (Virtual)  
Susan B. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker

**BOARD MEMBER ABSENT**

Alfred G. Futrell

**STAFF PRESENT:**

Richard Douglas, County Administrator  
David Conmy, Deputy County Administrator  
Deste J. Cox, Treasurer  
Jeff Gary, Public Works Director  
Ernest Giles, Sheriff  
Kelly W. Moore, Finance Director  
Michael Poarch, Planner  
Nick Sheffield, Emergency Services Chief  
Beverly Walkup, Planning Director  
Shilton R. Butts, Asst. to the County Administrator/  
Clerk to the Board of Supervisors (Virtual)

**1. Commencement**

**1.01 Call to Order/Determine Quorum (6:15 p.m.)**

Vice Chair Seward called the April 20, 2023 regular meeting of the Sussex County Board of Supervisors to order.

**1.02 The Invocation**

The Invocation was offered by Supervisor Fly.

**1.03 The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**1.04. Agenda Amendments**

County Administrator Douglas requested to move under Item 2. Approval of Consent Agenda, Item 2.05 Solid Waste Convenience Center Budget Amendment. He also requested to remove under Item 3. Recognitions, Item 3.01 Resolution for Retired Lieutenant James J. Shanko, III.

Supervisor Fly requested to add under Item 6. Action Items, as Item 6.01 and 6.02, Chowan Basin Soil and Water Conservation District (CBSWC) Payment and Virginia Department of Correction Letter pertaining to EMS Services, respectively.

#### 1.05. Approval of Regular Agenda

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the April 20, 2023 regular agenda inclusive of removing under Item 2. Approval of Consent Agenda, Item 2.05 Solid Waste Convenience Center Budget Amendment; removing under Item 3. Recognitions, Item 3.01 Resolution for Retired Lieutenant James J. Shanko, III; adding under Item 6. Action Items as Items 6.02 and 6.03, Chowan Basin Soil and Water Conservation District (CBSWC) Payment and Virginia Department of Corrections Letter pertaining to EMS Services, respectively. All Board members present voted aye.

#### **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Consent agenda inclusive of the following: (a) March 16, 2023 regular Board of Supervisors Meeting minutes; (b) the Approval of Warrants and Vouchers; (c) the Treasurer's Report and Financial Update; (d) Departmental Reports; (e) Appraisal Services Budget Amendment Resolution; (f) Request for Leave Carryover Extension until July 1, 2023; (g) FY23 IRF Planning Grant Award; (h) Virginia Tourism ARPA Funding for Carpenter Museum/Town of Waverly Budget Amendment Resolution; and (i) Fire Truck Donation Budget Amendment Resolution. All Board members present voted aye.

#### **3. Recognitions/Awards/Presentation**

##### 3.01 RESOLUTION: Retired Lieutenant James J. Shanko, III

This item was removed during agenda amendments.

##### 302 RESOLUTION: Remembrance of Gladys L. Reed

County Administrator Douglas stated that Ms. Gladys L. Gilliam Reed was a lifelong resident of Sussex County and a graduate of Sussex Central High School. After 27 years of service, Ms. Reed retired from the Sussex County Sheriff's Department as a Sergeant.

Supervisor D. Jones would like to recognize and show appreciation of Ms. Reed's dedication and years of service to the County.

Supervisor D. Jones presented the Resolution in recognition of the late Gladys L. Gilliam Reed to her family.

The resolution was adopted by general consensus, as follows:

WHEREAS, on March 9, 2023, Sussex County lost one of its beloved residents, Ms. Gladys L. Gilliam Reed; and

WHEREAS, Ms. Reed was a life-long resident of Sussex County and a graduate of Sussex Central High School; and

WHEREAS, she became a member of New Hope Baptist Church at an early age, and was a dedicated servant on the Usher Board for many years; and

WHEREAS, she was employed at Brown and Williams in Petersburg for 15 years; and

WHEREAS, Ms. Reed served as a dispatcher with the Sussex County Sheriff's Department for 27 years, retiring in 2011, and was affectionately known as "Mama Reed;" and

WHEREAS, Ms. Reed was greatly loved and referred to by her siblings as "Sister Soldier."

THEREFORE BE IT RESOLVED by the Sussex County Board of Supervisors that this resolution recognizes Ms. Gladys L. Gilliam Reed for her services provided to Sussex County and its residents; and

BE IT FURTHER RESOLVED that a copy of this resolution be placed, recorded and retained in the minutes of the Sussex County Board of Supervisors on April 20, 2023.

A copy of the resolution was included in the Board packet.

### 3.03 Recognition of Casey Logan, Outgoing CEO of Prince George Electric Cooperative & Introduction of Sarat Yellepeddi, CEO

County Administrator Douglas stated that Casey Logan, outgoing CEO of Prince George Electric Cooperative (PGEC), will be leaving at the end of this month (April). The County would like recognize and thank Mr. Logan for his support and services to Sussex County with the Broadband application, Broadband implementation and economic development with the Mega Site.

Casey Logan thanked the Board and the County Administrator for having the pleasure of working with Board and the great things they have been able to do with Sussex County. He noted that they started with the Fiber Project four years ago to—bring the long awaited service along with electricity to the County and its citizens. Mr. Logan asked Supervisor Tyler to thank Delegate Tyler because she was very instrumental in getting the funds for the project for the residents.

Mr. Logan introduced the new Chief Executive Officer of Prince George Electric Cooperative, Mr. Sarat Yellepededdi, noting that he would be starting May 1st. Mr. Logan also advised the Board that Mr. Yellepededdi knows all of the projects.

County Administrator Douglas advised Mr. Logan that the County appreciated him being a strong partnership working with economic development. He presented Mr. Logan with a basket as a token of appreciation.

Vice Chair Seward advised Mr. Logan that he was appreciated. Supervisor Tyler thanked Mr. Logan for his leadership with making Broadband a reality and partnership with the County.

Mr. Sarat Yellepededdi thanked Mr. Logan and the Board. Mr. Yellepededdi stated that he appreciated having the opportunity of working with Supervisor Tyler, County Administrator Douglas and Deputy County Administrator Conmy in the past two months while he was transitioning. Mr. Yellepededdi stated that he appreciated being/working in the community to change their former way of life by bringing fiber to their homes. He noted that as of today, fiber is available to 1,460 homes/citizens. He stated that they have 458 connections to the system. There is approximately 559 pass-bys.

There were discussions of anticipated connection in the Henry District, the steps to installing and the take rate. There was discussion of how can a partnership be formed to make sure residents/citizens take advantage of the Broadband service.

There was discussion of the status of the installation. There was inquiry regarding status of working with rails and crossings. It was noted that if there were anymore dealings with crossings, Dominion would be dealing with that matter.

There was inquiry of approximately when the entire Sussex County will be served or have fiber available. It was noted that it couldn't be answered due to parts involving the railroad and VDOT; however, it could be advised of where they are with the project at this point. They are trying to partner with Dominion to expedite their part. . It was noted that there may be an extension process that can take place and this may have to be applied for.

County Administrator Douglas recognized Deputy County Administrator Conmy for taking the lead on the grant.

#### 3.04 Recognition of 2023 Clean Water Farm Award to Chuckie Lewis, Lewis Farms, LLC

Ronnie Nicholson is the Director of Chowan Basin Soil & Water for Sussex County, along with Mr. Dunn. Mr. Nicholson stated that Chowan Basin is one of 47 districts. They consist of Sussex, Southampton and Greensville Counties.

Mr. Nicholson stated that Chuckie Lewis, owner and operator of Lewis Farms, LLC, in Sussex County (Henry District), is receiving a 2023 Virginia Department of Conservation and Recreation (DCR) Clean Water Farm Award.

Mr. Lewis is a fourth generation farmer. He carries on the tradition and love of farming that was instilled in him as a child by his grandfather and his two great uncles who established the farm in 1925. They farmed corn, peanuts, soybeans and wheat on approximately 1,500 acres of farmland. Mr. Lewis has worked with NRCS and the District to introduce strip-till, cover crop, and other conservation practices to prevent soil erosion and nutrient loss and protect water quality on his farm.

Mr. Nicholson presented Mr. Chuckie Lewis with a sign to place on his farm.

A copy of their newsletter article on this award was included in the Board packet.

### 3.05 Introduction of Nick Sheffield, Sussex County Chief of Emergency Services

County Administrator Douglas stated that he wanted to formally introduce Nick Sheffield as the new Chief of Emergency Services (formerly Public Safety Coordinator), officially on May 1<sup>st</sup>. Mr. Sheffield has been working with Mr. Hicks to transition for several weeks.

County Administrator Douglas stated that he was extremely pleased have Mr. Sheffield join the team with his knowledge and background of the County and fire and emergency services.

Mr. Sheffield stated that he appreciates the opportunity to come back home. He has lived in the County since 1995. He volunteered for 17 years with Sussex Courthouse and Stony Creek Fire Departments. He stated that his goal to maintain the good working relationships.

## **4. Public Hearings**

There was no Public Hearing.

## **5. Appointments**

### 5.01 Appointment to District 19 Community Services Board

County Administrator Douglas stated that there is a vacancy on the District 19 Community Services Board. A new appointment will need to be made. Per D19 CSB, this appointment does not have to be the Director of Social Services.

The new appointment will be a three-year term, starting immediately, expiring April 30, 2026. (The three-year term will be determined by the month of the appointment per D19 CSB.)

The position description, By Laws and meeting schedule were included in the Board packet

This item was tabled.

### 5.02 Appointment to Planning Commission

County Administrator Douglas stated that included in the Board packet for their consideration is the reappointment of Mr. Rudolph Shands, 12267 Flowers Road, Stony Creek, Virginia 23882, to the Planning Commission.

Staff has spoken with Mr. Shands. He is willing to continue to serve if reappointed. If reappointed, his new term will expire June 30, 2026.

The confirmation letter and Planning Commission Members List were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. Rudolph Shands to the Planning Commission (Stony Creek District) with a term expiring June 30, 2026. All Board members present voted aye.

### 5.03 Appointment to the Housing Rehabilitation Oversight (HRO) Board

County Administrator Douglas stated that at its regular meeting in March, the Board voted and approved the current Housing Rehabilitation Oversight (HRO) Board as listed, which only has two Neighborhood Sparkplugs, citizen representation.

The current Housing Rehabilitation Oversight Board members are Wayne Jones (Board of Supervisors Representative); Richard Douglas (County Administrator); Kelly Moore (Finance Director); Katrina Faltz (Neighborhood Sparkplug); and Robyn Croft (Neighborhood Sparkplug).

The HRO Board is requesting the approval of the appointment of Ms. Voila Brown, 119 Williams Lane, Wakefield, Virginia 23888, as a Neighborhood Sparkplug to the Board. Her information is included in the Board packet.

The application Form for the HRO Board for Ms. V. Brown was included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board hereby appoints Ms. Viola Brown to the Housing Rehabilitation Oversight Board. All Board members present voted aye.

## **6. Action Items**

### 6.01 Wakefield Drainage Improvements Update/VDEM Funding Application

County Administrator Douglas stated that Lester Lowe, engineer with The Wooten Company and project manager for the Wakefield drainage study project, was in attendance to present a summary of a proposed application for VDEM FY23 Hazard Mitigation Grant Program (HMGP) funding. This grant application is due April 28, and would provide up to \$5 million in State funding for stormwater improvements identified through US Army Corps of Engineers drainage analysis as part of the Wakefield Drainage Study Project. The targeted area for this project, the first in a series of needed improvements, would extend from the Virginia Diner to Railroad Avenue in Wakefield,

to include channel and culvert improvements, and could potentially include upstream drainage improvements along US 460 and under the Virginia Diner parking lot (a draft project scope is included for your review). A five percent local match is required for this grant, which would be \$250,000 if \$5 million is awarded in State funding, and would be requested from the Board if the application process is successful. Staff is requesting approval to move forward with the submission of a grant application for up to \$5 million.

Mr. Lowe presented a brief summary of the status of the Wakefield Drainage Study, as well as Phase 1 of the Wakefield Ditch Maintenance Project. Please note that with the receipt of the \$5 million grant funds, we would not proceed with additional phases of The Ditch Maintenance Project.

The construction progress summary noted that the Notice to Proceed started January 23, 2023 to Rickmond Contracting, Waverly, Virginia. The contract amount is \$84,274.90. The final completion is 120 days from Notice to Proceed. The project is 95% completion with a projected completion date of May 4, 2023. The Scope of Work includes clearing and snagging trees/vegetation/debris from the stream channel and adjacent streambank from Railroad Avenue to the N-S Railroad trestle for the unnamed tributary channel and Wildcat Swamp Channel and planting 150 tree saplings along the streambank. They are working under an United States Army Corps of Engineers (USACE) - NW 3 Maintenance Permit.

The project history timeline was reviewed to include the kickoff meeting with The Wooten Company (TWC), USACE and the County for scoping division work in April 2022 for base existing conditions model development (USACE) and pipe video inspections and report/preliminary improvements model and report (TWC) in June 2022. The Pipe Video Report was completed in October 2022. The USACE preliminary flood model was complete in March 2023.

VDEM notified the County that the State has been allocated \$12-\$15 million through FEMA's Hazard Mitigation Grant Program for projects that reduces or mitigates future disaster-related losses in their communities. The application period is open until April 28th (pre-application due April 15, final April 28th). Preliminary opinion of probable project costs were reviewed. State Funds were listed to be \$5 million. The local match was listed as \$250,000 in the preliminary opinion probable project cost.

Staff recommends approval to submit an application for \$5 million in HMGP funding (with the understanding of a \$250,000 local match) for Wakefield stormwater improvements.

The HMGP draft project scope and Phase 1 ditch maintenance photos were included in the Board packet.

**ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves moving forward with grant applications.**

Voting aye: Supervisors Fly, D. Jones, Seward

Voting nay: none

Abstaining: Supervisor Tyler

Absent: Supervisor Futrell

\*No Vote: Supervisor W. Jones (Virtual-not voted in)

#### 6.02 Chowan Basin Soil and Water Conservation District Payment

Supervisor Fly stated that Chowan Basin Soil and Water Conservation District was in the budget, but somehow was taken out the budget. He recommended they be placed back in the FY23 budget and make a one-time payment out of the Reserve Funds.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves funding Chowan Basin Soil and Water Conservation District a one-time payment for FY23 in the amount of \$7,415.00 from the Reserve Funds. All Board members voted aye.

#### 6.03 Virginia Department of Correction (VDOC) Letter pertaining EMS Services

Supervisor Fly stated that the Board started a project back in August and Delegate Tyler, some years ago, tried to restore the payment in lieu of taxes service fee that is owed to Sussex County. The State Code requires that prisons to pay the fee. A budget amendment was done. The payment was taken out of the budget. Supervisor Fly stated that Delegates Tyler and Wachsmann have worked on this; however, it hasn't been placed back in the budget.

Supervisor Fly stated that the County pays for Fire and Rescue for Sussex I and II State prisons. The County runs an average of 13-16 calls per month to the prisons. He stated that water and sewer rates haven't increased since 2001.

County Administrator Douglas suggested waiting until the County get their license.

Supervisor Fly made a motion, seconded by Supervisor Seward, authorizing the County Administrator to send a certified letter to VDOC stating starting September 1, 2023, Sussex County will no longer offer EMS services. However, after discussion Supervisor Fly withdrew his motion; Supervisor Seward withdrew her motion to second.

There was discussion of joining a coalition with other localities to take this to the General Assembly.

### **7. Citizens' Comments**

There were no citizens' comments.

### **8. Unfinished Business**

#### 8.01 DSS Advisory Board Bonus Request

Leah Brantley, Chair of the Sussex County DSS Advisory Board, thanked the Board for putting this item back on the agenda. Ms. Brantley stated that Valerie Pierce's, Interim DSS Director who



departure on April 4th, asked that this item be put back on the agenda. There was no action taken at the Board of Supervisors' meeting last month.

Supervisor Tyler made the motion, seconded by Supervisor D. Jones that the Board award the bonuses to the Department of Social Services staff. Supervisor Tyler explained that if the money wasn't spent, it would be sent back to the State.

County Administrator Douglas stated that there is a requirement to advertise for an ordinance. It has to be done in 14 days. The only action that can be taken at this meeting is to authorize the County Administrator to advertise for an ordinance.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors authorizes the County Administrator to advertise for the Ordinance for the bonus for the DSS staff.

Mr. Douglas stated that as the Administrative Board and County Administrator, he has the responsibility of all county employees, as well as those of the Constitutional Officers. County Administrator Douglas stated he doesn't think the bonus request is fair to all the employees. One of his primary concerns is that it would have to be returned to the State. The County is facing payback of various DSS monies due to audit findings. He noted that the County has to pay back \$47,000.

Mr. Bryan Gardiner, Interim Director of DSS, stated that the employees that were mentioned are no longer with the DSS. The bonus are not the employees that created the mistakes that were mentioned. It's for the employees that stayed. Employees are trying to catch up from the mistakes. He noted that the underperforming employees are no longer at DSS.

There was inquiry as to why the bonus was requested. Ms. Brantley advised that it was due to COVID and the after effect.

There was discussion of the morale of the employees and changing from the Administrative Board to an Advisory Board. There was inquiry as to whether the right message is being sent to the employees and boosting the employees' morale.

Supervisor Tyler withdrew his motion and made an amended motion. There was inquiry of the number of DSS employees. It was estimated to be 24. It was noted that there are approximately 100 County employees.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to advertise the Ordinance for the Department of Social Services bonuses.

Voting aye: Supervisors D. Jones, Tyler

Voting nay: Supervisors Fly, Seward

There was discussion as to whether the Tie Breaker could vote. Mr. Steve White, Tie Breaker, stated that it was at his discretion as to whether he could vote. Mr. White stated that he was ready

to vote. Mr. White voted aye. With the Tie Breaker's vote, the motion carried. However, there was inquiry of the BOS Bylaws rule.

After researching the Bylaws, according to Section 6.12, the Tie Breaker may break a tie on any matter before the Board, provided all members of the Board of Supervisors and the Tie Breaker are present at the meeting of the Board of Supervisors at which a tie vote on any matter occurs, the Chairman shall call upon the Tie Breaker to break the tie vote immediately upon the occurrence of the tie vote. The Chairman shall ask Tie Breaker whether he is fully advised as to the matter upon which he is to vote and whether he is prepared to cast his vote. As a result, the motion failed due to a tie vote.

## **9. New Business**

### 9.01 Draft EMS Ordinance and EMS Billing Letter of Agreement

Interim Public Safety Coordinator Thomas Hicks stated that under the Board's direction, will present (1) a draft ordinance establishing a County Department of Fire and Rescue; (2) a proposed billing letter of agreement with the Northern Neck Planning District Commission for future EMS billing services; and (3) the potential acquisition of two surplus ambulances for future EMS operations.

The draft ordinance establishing a county department of fire and rescue is a required step in the application process for the county to acquire its own EMS license, as previously approved by the Board. Mr. Hicks has drafted this ordinance based on his extensive professional experience and related ordinances in other counties such as Henry and Mecklenburg. He has worked with the incoming Chief of Emergency Services, the County Administrator, and the County Attorney on this draft document, which will be shared with the county fire and rescue association and member organizations for review and input prior to it being considered for adoption by the Board of Supervisors ( anticipated for the May board meeting). The County Fire and Rescue are scheduled to meet May 10th.

This ordinance must be advertised prior to adoption, and staff recommends that a public hearing be held by the Board prior to consideration. This ordinance reflects current practices related to the volunteer fire departments and provides flexibility in addressing fire and EMS operational needs in the future. County Administrator Douglas stated that he wanted to make sure for the record that all the existing fire and volunteer rescue squads and their ability to maintain their own EMS licenses, billing services, medical directors, and other operational aspects, while providing flexibility for county provided (paid or contractual) EMS and related billing. Staff is requesting Board authorization to move forward with the ordinance process, to include the advertising of a public hearing for the May board meeting.

Mr. Hicks will also present a proposed letter of agreement with the Northern Neck Planning District Commission for future EMS billing services. Sussex County would be joining Mecklenburg County as served counties outside the Northern Neck region, with billing services to be provided at an extremely reasonable cost. Once the county EMS license is issued, this billing service could be used for EMS calls answered by the current contracted provider, or for other

contracted or county-provided EMS. Given the timeline needed for establishing a billing system, and the opportunity to immediately begin billing with the issuance of a county EMS license, staff recommends that this letter of agreement be approved at the April or May board meeting.

Some counties contract to provide services. A local director is the preference. He stated that there a simple course to get their credentials.

Mr. Hicks discussed getting directions for cost recovery. There are many private companies that provide cost recovery. Some organizations do this internally. Many companies that communities work with to provide the cost for collecting funds rates can typically range from 8% up to 25%. Northern Neck Planning District created a project 10 years ago made up of Richmond, Lancaster, Essex and Westmoreland Counties. As a non-profit Planning District, they created a cost recovery opportunity for those four counties. The program has expanded to include Mecklenburg County. They charge a rate of 5% on money received. There are no upfront costs. They discussed front end help with Medicaid/Medicare. County Administrator Douglas recommend approval to move forward with Northern Neck PDC.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to enter in to an agreement with Northern Neck Planning District Commission for billing for EMS services. All Board members present voted aye.

Mr. Hicks discussed bringing a detailed overview to the Board next month on a proposal to move forward with the acquisition of two surplus ambulances fully stocked to immediately serve the county's EMS needs, with possible formal approval at the May board meeting. With the acquisition of two ambulances, the County will no longer have to pay the current contracted provider \$900 per day, and will provide needed operational flexibility. He stated that money could be saved in paying for ambulances in three months versus renting ambulances from LifeStar. By general consensus, the Board approved Mr. Hicks moving forward with the proposal and bringing it to the Board.

A copy of the draft County Fire and Rescue Ordinance was included in the Board packet.

#### 9.02 Proposed Solid Waste Convenience Center Operational and Staffing Changes

Public Works Director Jeff Gary reviewed some recommended Solid Waste Convenience Center proposals with the Board. Mr. Gary reviewed the current costs of services rate of \$12.60 assuming the 5% COLA. He reviewed the weekly administrative hour current rate and the updated 2023 rate of \$15.75 per hour assuming the 5% COLA. He reviewed the annual and monthly increases; the FICA increases; the comparison of the annual current and projected costs. The current monthly and projected monthly costs without overtime and benefit costs were reviewed.

Mr. Gary reviewed proposed cost reduction methods to:

- A. Reduce the operating hours at 3 sites by 24 hours per week to equal \$47,174.40  
Reduce the operating hours at all sites by 12 hour (1 day) (Wednesday) to equal \$62,899.92
- B. Solid Waste Annual Fee of \$40.00 per household to equal \$268,600.00

Solid Waste Annual Fee of \$52.00 per household to equal \$349,180.00

Mr. Gary stated that he was proposing the option to close the low performing sites two days a week—rotating days. He proposes no employee work over 24 hours per week. He discussed some employees helping with roadside pickup.

There was discussion of the preference to close the center for one-day versus the Solid Waste Fee.

Mr. Gary stated that he proposed the fees could pay for a full-time Solid Waste Supervisor to deal with Waste Management, cleanliness and personnel issues and oversight.

It was noted that Southampton County collects a \$200.00 annual fee per household which equals to \$1,343,000.00. (Based on 6,715 family units in the County.)

There was discussion of a \$20 instead of a \$40 Solid Waste Fee. There was discussion of billing all of the County, noting that towns are paying for taxes for trash pickups. There was discussion of providing bulk recycling costs at the next Board meeting.

A summary document was included in the Board packet.

### 9.03 Municode/CivicPlus Codification Update

County Administrator Douglas stated that County Attorney Jeff Gore provided a brief report on the process to establish an updated County Code through Municode/CivicPlus. Once the process is completed within the next few months, staff will request adoption by the Board. No action is required at this time.

In 2015/16, the County worked with Municode to develop a code of all County ordinances. We and staff noticed that over the intervening years, Municode had not been engaged to maintain and update the code. So over the past year or so, staff and our office have been working to reengage Municode, now called CivicsPlus, in order to update and codify the County's code.

This is ongoing and we expect to have it wrapped up this summer at which time we will provide the Board with the updated County code and an ordinance to adopt it. This process does not make any substantive changes to any previously adopted ordinances – it is purely a process to clearly organize county ordinances into a single, accessible code, similar to the State code, and to make sure the County and code company work together to keep it updated going forward as the Board adopts more ordinances, or amends current ordinances, in the future.

Once this is accomplished, the updated code will be posted online, which will be a great benefit to citizens, businesses, constitutional officers, the Board and staff. We are also in the process of updating a contract with CivicPlus to have them maintain the County code and keep it updated going forward, so we'll be presenting that contract to the Board for consideration this summer as well.

In short, this is a good project staff has undertaken and it will be good to have the County code formally updated, adopted, and available online going forward.

## **10. Board Member Comments**

10.01 Blackwater District – None

10.02 Courthouse District – Thanked Mr. Poarch and Ms. Walkup for the mapped provided at the Board meeting.

10.03 Henry District – none

10.04 Stony Creek District – none

10.05 Wakefield District – absent

10.06 Waverly District – absent

## **11. Closed Session**

There was no Closed Session.

## **12. Adjournment**

12.01 Adjournment

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FLY and carried: RESOLVED that the April 20, 2023 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 9:30 p.m. All Board members present voted aye.

12.02 Next Meeting

The next regular Board of Supervisors meeting is scheduled to be held, Thursday, May 18, 2022 at 6 p.m.

May 18, 2023

**WARRANTS & VOUCHERS SUMMARY**

**TOTAL ALL WARRANTS FOR APPROVAL \$671,022.94**

**TOTAL ALL VOID CHECKS FOR APPROVAL \$0.00**

<b>ACCOUNTS PAYABLE WARRANTS:</b>	<b>CHECK NO.</b>	<b>AMOUNTS</b>	<b>PROCESS DATE</b>
FOR MONTH OF April 2023	224827	\$ 52,000.00	RUN DATE 3/31/2023
	224828-224880	\$ 142,053.99	RUN DATE 4/5/2023
	224895-224943	\$ 89,732.35	RUN DATE 4/13/2023
	224944	\$ 2,208.71	RUN DATE 4/14/2023
	224945-224993	\$ 87,254.86	RUN DATE 4/19/2023
	225008-225056	\$ 171,861.58	RUN DATE 4/27/2023
<b>Total Regular Warrants</b>		<b>\$545,111.49</b>	
PAY. DEDUCTION WARRANTS:	224881-224894	\$ 50,518.97	RUN DATE 4/14/2023
	224994-225007	\$ 48,945.77	RUN DATE 4/28/2023
<b>Total Deduction Warrants:</b>		<b>\$99,464.74</b>	
<b>TOTAL VOUCHERS &amp; WARRANTS FOR APPROVAL</b>		<b>\$671,022.94</b>	
<b>ACH PAYMENTS</b>			
Flores & Associates		\$ 26,446.71	RUN DATE 4/3/2023

# ACCOUNTS PAYABLE CHECKS



AP100 3/31/2023 SUSSEX COUNTY A/P CHECK REGISTER TIME-15:30:19 ActPd - 2023/04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000929	THE IMPROVEMENT DISC. TOTAL	FY23 2ND HALF	3/23/2023		4100-081300-2110-814-810	52,000.00	224827			The Improvement Assoc	01880 FY23 ALLOCATION
		.00	CHECK TOTAL	52,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			00 TOTAL	52,000.00
		.00	CHECK TOTAL	52,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			00 TOTAL	52,000.00
		.00	CHECK TOTAL	52,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			00 TOTAL	52,000.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 52,000.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-31-23  
DATE  
3/31/2023  
DATE  
4/3/23  
DATE

*Keely M...*  
DocuSigned by:  
DIRECTOR OF FINANCE  
*Richard Douglas*  
COUNTY ADMINISTRATOR  
*Desti J. Cox*  
DESTE J. COX, TREASURER



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001917	AMAZON CAPTIAL SERVICES	1V1K-DYKY-6H1J	3/31/2023		4100-021600-1247-261-210	58.78	224828			Janitorial Supplies	01879 #	AIUJ83SE5CTAJC
		DISC. TOTAL	.00	CHECK TOTAL	58.78	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	58.78	
0000000	001746	AMERICAN HOUSING SPECIAL	23-09	4/01/2023		4100-021400-9003-244-210	2,457.00	224829			Pocahontas-CDBG Grant	01879	612 HIGGINS STREET
		DISC. TOTAL	.00	CHECK TOTAL	2,457.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	2,457.00	
0000000	000915	BLACKWATER REGIONAL	156	4/01/2023		4100-081400-2110-826-810	47,565.00	224830			Blackwater/Regional Library	01879	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	47,565.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	47,565.00	
0000000	000738	BUTLER'S TOWING AND	1001323	3/30/2023		4100-051100-1265-512-510	38.52	224831			Vehicle Maintenance & Repairs	01879	SUSSEX SHERIFF
0000000	000738		1001324	3/30/2023		4100-021500-1265-251-210	719.33	224831			Vehicle Maintenance & Rpairs	01879	SUSSEX PUBLIC SAFE
		DISC. TOTAL	.00	CHECK TOTAL	757.85	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	757.85	
0000000	001251	CABIN POINT VETERINARY	75578	2/03/2023		4100-021600-1227-261-210	26.00	224832			Medical Services	01879 #	1707
0000000	001251		75580	2/03/2023		4100-021600-1227-261-210	291.75	224832			Medical Services	01879 #	1707
0000000	001251		75594	2/03/2023		4100-021600-1227-261-210	99.50	224832			Medical Services	01879 #	1707
0000000	001251		75627	2/07/2023		4100-021600-1227-261-210	278.50	224832			Medical Services	01879 #	1707
0000000	001251		75645	2/07/2023		4100-021600-1227-261-210	270.00	224832			Medical Services	01879 #	1707
0000000	001251		75669	2/08/2023		4100-021600-1227-261-210	60.00	224832			Medical Services	01879 #	1707
0000000	001251		75658	2/10/2023		4100-021600-1227-261-210	90.00	224832			Medical Services	01879 #	1707
0000000	001251		75669	2/10/2023		4100-021600-1227-261-210	66.00	224832			Medical Services	01879 #	1707
0000000	001251		75675	2/10/2023		4100-021600-1227-261-210	309.70	224832			Medical Services	01879 #	1707
0000000	001251		75676	2/10/2023		4100-021600-1227-261-210	20.00	224832			Medical Services	01879 #	1707
0000000	001251		75681	2/10/2023		4100-021600-1227-261-210					TOTAL	1,511.45	
		DISC. TOTAL	.00	CHECK TOTAL	1,511.45	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,511.45	
0000000	001251	CABIN POINT VETERINARY	75684	2/10/2023		4100-021600-1227-261-210	361.75	224833			Medical Services	01879 #	1707
0000000	001251		75703	2/13/2023		4100-021600-1227-261-210	109.00	224833			Medical Services	01879 #	1707
0000000	001251		75713	2/13/2023		4100-021600-1227-261-210	30.00	224833			Medical Services	01879 #	1707
0000000	001251		75747	2/15/2023		4100-021600-1227-261-210	16.00	224833			Medical Services	01879 #	1707
0000000	001251		75790	2/20/2023		4100-021600-1227-261-210	763.25	224833			Medical Services	01879 #	1707
0000000	001251		75835	2/20/2023		4100-021600-1227-261-210	156.50	224833			Medical Services	01879 #	1707
0000000	001251		75835	2/21/2023		4100-021600-1227-261-210	480.00	224833			Medical Services	01879 #	1707
0000000	001251		75849	2/24/2023		4100-021600-1227-261-210	360.25	224833			Medical Services	01879 #	1707
0000000	001251		75875	2/24/2023		4100-021600-1227-261-210	428.00	224833			Medical Services	01879 #	1707
0000000	001251		75888	2/24/2023		4100-021600-1227-261-210	307.85	224833			Medical Services	01879 #	1707
0000000	001251		75898	2/27/2023		4100-021600-1227-261-210					TOTAL	3,012.60	
		DISC. TOTAL	.00	CHECK TOTAL	3,012.60	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	3,012.60	
0000000	001251	CABIN POINT VETERINARY	75941	3/01/2023		4100-021600-1227-261-210	90.00	224834			Medical Services	01879 #	1707
0000000	001251		76028	3/08/2023		4100-021600-1227-261-210	150.00	224834			Medical Services	01879 #	1707
0000000	001251		76056	3/10/2023		4100-021600-1227-261-210	163.00	224834			Medical Services	01879 #	1707
0000000	001251		76068	3/10/2023		4100-021600-1227-261-210	88.25	224834			Medical Services	01879 #	1707
0000000	001251		76078	3/10/2023		4100-021600-1227-261-210	140.50	224834			Medical Services	01879 #	1707
0000000	001251		76100	3/13/2023		4100-021600-1227-261-210	390.00	224834			Medical Services	01879 #	1707
0000000	001251		76114	3/14/2023		4100-021600-1227-261-210	234.00	224834			Medical Services	01879 #	1707
0000000	001251		76117	3/14/2023		4100-021600-1227-261-210	20.00	224834			Medical Services	01879 #	1707
0000000	001251		76141	3/15/2023		4100-021600-1227-261-210	30.00	224834			Medical Services	01879 #	1707
0000000	001251		76184	3/20/2023		4100-021600-1227-261-210	474.05	224834			Medical Services	01879 #	1707
		DISC. TOTAL	.00	CHECK TOTAL	1,779.80	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,779.80	
0000000	001251	CABIN POINT VETERINARY	76192	3/20/2023		4100-021600-1227-261-210	290.00	224835			Medical Services	01879 #	1707
0000000	001251		76216	3/21/2023		4100-021600-1227-261-210	90.00	224835			Medical Services	01879 #	1707

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001251		76220	3/21/2023		4100-021600-1227-261-210	60.00	224835				Medical Services	01879	# 1707
0000000	001251		76221	3/22/2023		4100-021600-1227-261-210	1,115.50	224835				Medical Services	01879	# 1707
0000000	001251		76222	3/22/2023		4100-021600-1227-261-210	80.75	224835				Medical Services	01879	# 1707
0000000	001251		76252	3/24/2023		4100-021600-1227-261-210	520.75	224835				Medical Services	01879	# 1707
0000000	001251		76271	3/27/2023		4100-021600-1227-261-210	34.00	224835				Medical Services	01879	# 1707
0000000	001251		76277	3/27/2023		4100-021600-1227-261-210	127.00	224835				Medical Services	01879	# 1707
0000000	001251		76308	3/28/2023		4100-021600-1227-261-210	30.00	224835				Medical Services	01879	# 1707
0000000	001251		76309	3/29/2023		4100-021600-1227-261-210	14.00	224835				Medical Services	01879	# 1707
	DISC. TOTAL	.00	CHECK TOTAL	2,362.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		2,362.00
0000000	001251	CABIN POINT VETERINARY	76316	3/29/2023		4100-021600-1227-261-210	12.00	224836				Medical Services	01879	# 1707
0000000	001251		76333	3/31/2023		4100-021600-1227-261-210	30.00	224836				Medical Services	01879	# 1707
0000000	001251		76357	3/31/2023		4100-021600-1227-261-210	16.00	224836				Medical Services	01879	# 1707
0000000	001251		76358	3/31/2023		4100-021600-1227-261-210	27.50	224836				Medical Services	01879	# 1707
	DISC. TOTAL	.00	CHECK TOTAL	85.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		85.50
0000000	001368	CAS SEVERN, INC.	3006914	3/27/2023		4100-041100-1255-411-410	4,653.48	224837				Maintenance Service Contract	01879	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	4,653.48	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		4,653.48
0000000	001485	CENTRAL AGRIBUSINESS	JR32493	3/30/2023		4100-051500-1246-551-510	46.20	224838				Food Supplies	01879	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	46.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		46.20
0000000	999999	CHEEKS, MICHAEL	MC 0323	4/03/2023		4100-051500-1215-551-510	22.50	224839				Inmate Pay	01879	INMATE PAY
	DISC. TOTAL	.00	CHECK TOTAL	22.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		22.50
0000000	002063	CITY OF RICHMOND	MARCH 2023	3/17/2023		4100-021100-1299-211-210	1,700.00	224840				Miscellaneous Others	01879	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	1,700.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		1,700.00
0000000	002123	COLONIAL DOOR & GLASS, INC	22853	3/08/2022		4100-021200-1272-221-210	1,991.22	224841				Building Maintenance & Repair	01879	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	1,991.22	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		1,991.22
0000000	001569	COLONIAL HEIGHTS	26806	3/31/2023		4100-051100-1265-512-510	5,899.92	224842				Vehicle Maintenance & Repairs	01879	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	5,899.92	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		5,899.92
0000000	000020	COWLING BROTHERS	12828	3/30/2023		4100-021600-1272-261-210	32.43	224843				Building Maintenance & Repair	01879	# SCA002
	DISC. TOTAL	.00	CHECK TOTAL	32.43	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		32.43
0000000	000845	CROWN CASTLE GT COMPANY	40825418	4/01/2023		4100-021500-1252-253-210	1,491.54	224844				Equipment Lease/Rental	01879	# 106663
	DISC. TOTAL	.00	CHECK TOTAL	1,491.54	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		1,491.54
0000000	000871	CRYSTAL SPRINGS	7302164 033023	3/30/2023		4100-061100-1277-611-610	64.33	224845				Water Services	01879	# 37281837302164
	DISC. TOTAL	.00	CHECK TOTAL	64.33	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		64.33
0000000	000902	DOC FARMER'S MARKET	MKT99177	4/03/2023		4100-051500-1246-551-510	239.20	224846				Food Supplies	01879	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	239.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		239.20
0000000	001651	DOCUMENT SYSTEMS	129464	3/24/2023		4100-021500-1241-253-210	309.99	224847				Office Supplies	01879	# SC05-003
0000000	001651		129786	4/03/2023		4100-021100-1252-211-210	1,505.68	224847				Equipment Lease/Rental	01879	# SC05-002
0000000	001651		129787	4/03/2023		4100-021100-1255-211-210	105.51	224847				Maintenance Service Contract	01879	# SC05-003
0000000	001651		129788	4/03/2023		4100-031100-1225-312-310	74.10	224847				Management Consulting Service	01879	# SC10
0000000	001651		129789	4/03/2023		4100-021600-1252-261-210	77.69	224847				Equipment Lease/Rental	01879	# SC11
	DISC. TOTAL	.00	CHECK TOTAL	2,072.97	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL		2,072.97



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	999999	NEWMAN, MICHAEL	MN 0323	4/03/2023		4100-051500-1215-551-510	125.55	224862				Inmate Pay	01879	INMATE PAY
	DISC. TOTAL	.00	CHECK TOTAL	125.55	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		125.55
0000000	000164	PITNEY-BOWES, LLC	1022773608	3/20/2023		4100-041100-1241-411-410	365.16	224863				Office Supplies	01879 #	16641819
	DISC. TOTAL	.00	CHECK TOTAL	365.16	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		365.16
0000000	001660	PROJECT LIFESAVER INC	S230021695	4/04/2023		4100-051100-1245-512-510	1,750.67	224864				Law Enforcement Supplies	01879	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	1,750.67	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,750.67
0000000	999999	RICHARDSON, CORNELL	CR 0323	4/03/2023		4100-051500-1215-551-510	115.20	224865				Inmate Pay	01879	INMATE PAY
	DISC. TOTAL	.00	CHECK TOTAL	115.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		115.20
0000000	001023	RICOH USA, INC.	37787413	3/17/2023		4100-063100-1252-632-630	232.32	224866				Equipment Lease/Rental	01879 #	37023603
0000000	001023		37787413	3/17/2023		4100-063100-1252-631-630	232.33	224866				Equipment Lease/Rental	01879 #	37023603
	DISC. TOTAL	.00	CHECK TOTAL	464.65	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		464.65
0000000	001025	ROTO-ROOTER	189005	3/28/2023		4100-021600-1272-261-210	1,988.00	224867				Building Maintenance & Repair	01879	SUSSEX ANML CONTRO
0000000	001025		189126	3/30/2023		4100-021600-1272-261-210	3,007.63	224867				Building Maintenance & Repair	01879	SUSSEX ANML CONTRO
	DISC. TOTAL	.00	CHECK TOTAL	4,995.63	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		4,995.63
0000000	000722	RUSSELL FENCE CO., INC	777	3/29/2023		4100-021600-1272-261-210-601	4,595.25	224868				Animal Shelter Improvements	01879	SUSSEX ANML CONTRO
	DISC. TOTAL	.00	CHECK TOTAL	4,595.25	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		4,595.25
0000000	001131	SAFE AIR SYSTEMS	INV-NC16-1197	3/14/2023		4100-021500-1254-251-210	671.43	224869				Equipment Maintenance	01879 #	600291-3
	DISC. TOTAL	.00	CHECK TOTAL	671.43	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		671.43
0000000	000067	STONY CREEK PHARMACY	SCP 040423	4/04/2023		4100-051500-1293-551-510	759.53	224870				Inmate Medical Expenses	01879	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	759.53	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		759.53
0000000	000162	SUFFOLK ENERGIES INC	37674411	3/22/2023		4100-021200-1278-221-210	665.99	224871				Oil	01879 #	66740484
	DISC. TOTAL	.00	CHECK TOTAL	665.99	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		665.99
0000000	000942	SUSSEX MINI MART	1016888	4/03/2023		4100-021100-1205-211-210	5.86	224872				Meals	01879	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	5.86	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		5.86
0000000	001766	THE SUPPLY ROOM	4930360-0	3/29/2023		4100-051100-1241-512-510	1,217.02	224873				Office Supplies	01879	SUSSEX SHERIFF
0000000	001766		4930360-0	3/29/2023		4100-051500-1241-551-510	1,217.02	224873				Office Supplies	01879	SUSSEX SHERIFF
0000000	001766		4930371-0	3/29/2023		4100-051100-1241-512-510	1,178.80	224873				Office Supplies	01879	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	3,612.84	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		3,612.84
0000000	001833	TRANSUNION RISK & ALTERNA	5687311-202303	4/01/2023		4100-051100-1229-512-510	75.00	224874				Other Professional Services	01879 #	5687311
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		75.00
0000000	000080	TRI CITY OFFICE PRODUCTS	000244-00	3/30/2023		4100-031100-1241-311-310	314.48	224875				Office Supplies	01879 #	SCR
	DISC. TOTAL	.00	CHECK TOTAL	314.48	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		314.48
0000000	000769	VERIZON	0973062717	0323	3/27/2023	4100-021100-1234-211-210	215.14	224876				Telecommunications	01879 #	951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-021400-1234-241-210	47.81	224876				Telecommunications	01879 #	951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-021400-1234-242-210	71.71	224876				Telecommunications	01879 #	951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-021600-1234-261-210	23.90	224876				Telecommunications	01879 #	951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-021500-1234-253-210	23.90	224876				Telecommunications	01879 #	951295778000179

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	000769		0973062717	0323	3/27/2023	4100-023100-1234-291-230	71.71	224876				Telecommunications	01879	# 951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-041100-1234-411-410	95.62	224876				Telecommunications	01879	# 951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-031100-1234-311-310	95.62	224876				Telecommunications	01879	# 951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-063100-1234-631-630	119.52	224876				Telecommunications	01879	# 951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-062100-1234-621-620	143.42	224876				Telecommunications	01879	# 951295778000179
0000000	000769		0973062717	0323	3/27/2023	4100-063100-1234-632-630	23.90	224876				Telecommunications	01879	# 951295778000179
0000000	000769		0973062717	0323	3/27/2023	4105-071100-1234-711-710	645.41	224876				Telecommunications	01879	# 951295778000179
	DISC. TOTAL	.00	CHECK TOTAL	1,577.66	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL				1,577.66
0000000	000873	WASTE MANAGEMENT OF	3762783-2424-3	3/24/2023		4100-021600-1229-263-210	701.70	224877				Other Professional Services	01879	# 103305252006
	DISC. TOTAL	.00	CHECK TOTAL	701.70	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL				701.70
0000000	001408	WITMER PUBLIC SAFETY GRP.	INV231473	3/30/2023		4100-021600-1244-261-210	596.37	224878				Uniform Services	01879	SUSSEX ANML CONTRO
	DISC. TOTAL	.00	CHECK TOTAL	596.37	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL				596.37
0000000	001644	XEROX FINANCIAL SERVICES	3926158	2/22/2023		4100-031100-1252-311-310	145.00	224879				Equipment Lease/Rental	01879	# 0200099060001
	DISC. TOTAL	.00	CHECK TOTAL	145.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL				145.00
0000000	000769	VERIZON	0601250741	0323	3/21/2023	4100-021600-1234-261-210	74.98	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-063100-1234-632-630	47.97	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-612-610	47.97	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-611-610	47.97	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-021100-1234-211-210	47.96	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-023100-1234-291-230	47.94	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-031100-1234-311-310	47.94	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-612-610	281.96	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-021500-1234-253-210	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-021100-1234-211-210	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-041100-1234-411-410	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-611-610	28.87	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-611-610	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-612-610	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-611-610	28.86	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-612-610	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-611-610	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-611-610	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-021100-1234-211-210	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-021100-1234-211-210	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-612-610	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-612-610	28.85	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4100-061100-1234-612-610	50.23	224880				Telecommunications	01879	# 551326675000162
0000000	000769		0601250741	0323	3/21/2023	4105-071100-1234-711-710	47.94	224880				Telecommunications	01879	# 551326675000162
	DISC. TOTAL	.00	CHECK TOTAL	1,117.96	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL				1,117.96
		.00	CHECK TOTAL	142,053.99	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL				142,053.99
		.00	CHECK TOTAL	142,053.99	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL				142,053.99

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 142,053.99- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-5-23  
DATE

4-5-23  
DATE

4/5/23

*[Signature]*  
 DIRECTOR OF FINANCE  
*[Signature]*  
 COUNTY ADMINISTRATION  
*[Signature]*  
 DEST. G. CY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001960	ACI PAYMENTS, INC.	1000089396	3/15/2023		4100-041100-1292-411-410	1,882.27	224895			Bank/CC & Other Fees	01881 # 39343	
		DISC. TOTAL	.00	CHECK TOTAL	1,882.27	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,882.27	
0000000	001917	AMAZON CAPTIAL SERVICES	1GTF-H9NX-167Y	4/03/2023		4100-021100-1202-211-210	21.78	224896			Publ.. Subsc.. Books. Ref. Ma	01881 # A1UJ83SE5CTAJC	
		DISC. TOTAL	.00	CHECK TOTAL	21.78	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	21.78	
0000000	001676	BERKLEY GROUP	WO#10 INV#1	4/04/2023		4100-021100-1228-211-210	2,690.00	224897			Contractual Services	01881 SOLAR PROJECT REVI	
0000000	001676		WO#12 INV#2	4/04/2023		4100-021500-1229-253-210	12,280.39	224897			Other Professional Services	01881 EMRGNCY MNGMNT SPP	
0000000	001676		WO#5 INV#26	4/04/2023		4100-021400-1225-241-210	500.00	224897			Management Consulting Service	01881 ENVIRONMENTAL SUPP	
0000000	001676		WO#9A INV#18	4/04/2023		4100-021400-1225-241-210	3,333.33	224897			Management Consulting Service	01881 PLANNER POSITION	
0000000	001676		WO#9B INV#18	4/04/2023		4100-021400-1225-241-210	5,160.00	224897			Management Consulting Service	01881 PLANNING DIRECTOR	
		DISC. TOTAL	.00	CHECK TOTAL	23,963.72	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	23,963.72	
0000000	000360	BUSINESS DATA OF VA., INC	01-2311	2/10/2023		4100-031100-1225-312-310	700.00	224898			Management Consulting Service	01881 SUSSEX COMM OF REV	
0000000	000360		01-2312	2/10/2023		4100-031100-1225-312-310	3,079.56	224898			Management Consulting Service	01881 SUSSEX COMM OF REV	
		DISC. TOTAL	.00	CHECK TOTAL	3,779.56	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	3,779.56	
0000000	001368	CAS SEVERN, INC.	442667	2/28/2023		4100-021700-1224-271-210	107.50	224899			Information System Services	01881 # 2445	
		DISC. TOTAL	.00	CHECK TOTAL	107.50	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	107.50	
0000000	001485	CENTRAL AGRIBUSINESS	JR32569	4/05/2023		4100-051500-1246-551-510	61.60	224900			Food Supplies	01881 SUSSEX SHERIFF	
		DISC. TOTAL	.00	CHECK TOTAL	61.60	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	61.60	
0000000	002063	CITY OF RICHMOND	MARCH2023B	3/31/2023		4100-021100-1299-211-210	1,400.00	224901			Miscellaneous Others	01881 SUSSEX SHERIFF	
		DISC. TOTAL	.00	CHECK TOTAL	1,400.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,400.00	
0000000	002055	COMMONWEALTH CALIBRATIONS	2023-072	4/04/2023		4100-051100-1265-515-510	75.00	224902			Vehicle Maintenance & Repairs	01881 SUSSEX SHERIFF	
0000000	002055		2023-52	4/06/2023		4100-051100-1265-512-510	75.00	224902			Vehicle Maintenance & Repairs	01881 SUSSEX SHERIFF	
		DISC. TOTAL	.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	150.00	
0000000	001449	CONVERGENT TECHNOLOGIES	25606	4/05/2023		4100-051100-1224-516-510	359.00	224903			Information System Services	01881 SUSSEX SHERIFF	
		DISC. TOTAL	.00	CHECK TOTAL	359.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	359.00	
0000000	001173	COPY CAT PRINTING	79728	4/04/2023		4100-021100-1231-211-210	709.00	224904			Postage	01881 SUSSEX COUNTY	
		DISC. TOTAL	.00	CHECK TOTAL	709.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	709.00	
0000000	000931	COUNTY OF PRINCE GEORGE	QTR 3 2023	4/07/2023		4100-061100-1214-611-610	1,892.74	224905			Comp Court Administrator	01881 COURT ADMINISTRATO	
		DISC. TOTAL	.00	CHECK TOTAL	1,892.74	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,892.74	
0000000	000020	COWLING BROTHERS	28500	3/27/2023		4100-021500-1241-253-210	3.98	224906			Office Supplies	01881 # SCB001	
		DISC. TOTAL	.00	CHECK TOTAL	3.98	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	3.98	
0000000	000871	CRYSTAL SPRINGS	6091788 030223	3/02/2023		4100-062100-1277-621-620	56.96	224907			Water Services	01881 # 11421076091788	
		DISC. TOTAL	.00	CHECK TOTAL	56.96	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	56.96	
0000000	001651	DOCUMENT SYSTEMS	129316	3/09/2023		4100-062100-1252-621-620	46.15	224908			Equipment Lease/Rental	01881 # SC07	
0000000	001651		129784	4/03/2023		4100-041100-1255-411-410	177.76	224908			Maintenance Service Contract	01881 # SC05-001	
0000000	001651		129785	4/03/2023		4100-041100-1255-411-410	48.05	224908			Maintenance Service Contract	01881 # SC05-001	
		DISC. TOTAL	.00	CHECK TOTAL	271.96	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	271.96	
0000000	000084	DOMINION VIRGINIA POWER	0561293952 0323	3/29/2023		4100-021600-1276-263-210	6.59	224909			Eletric	01881 # 0561293952	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	000084		0963166285	0423	4/03/2023	4100-021600-1276-263-210	164.66	224909				Electric	01881	# 0963166285
0000000	000084		1088433121	-0323	3/30/2023	4100-021600-1276-263-210	127.54	224909				Electric	01881	# 1088433121
0000000	000084		2406362505	-0323	3/30/2023	4100-051500-1276-551-510	1,958.01	224909				Electric	01881	# 2406362505
0000000	000084		2921584914	0323	3/29/2023	4100-051500-1276-551-510	6.59	224909				Electric	01881	# 2921584914
0000000	000084		3500335009	-0323	3/30/2023	4100-021600-1276-263-210	1,466.14	224909				Electric	01881	# 3500335009
0000000	000084		3776508966	-0323	3/31/2023	4100-021600-1276-263-210	6.59	224909				Electric	01881	# 3776508966
0000000	000084		4204030300	0323	3/29/2023	4100-021600-1276-263-210	35.44	224909				Electric	01881	# 4204030300
0000000	000084		4723819456	0423	4/03/2023	4100-021600-1276-263-210	40.59	224909				Electric	01881	# 4723819456
0000000	000084		5690307508	0323	3/29/2023	4100-021500-1279-251-210	373.25	224909				Propane Gas & Electric	01881	# 5690307508
	DISC. TOTAL	.00	CHECK TOTAL	4,185.40	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			4,185.40
0000000	000084	DOMINION VIRGINIA POWER	6305358712	0323	3/29/2023	4100-021600-1276-264-210	77.33	224910				Electric	01881	# 6305358712
0000000	000084		6860160149	-0323	3/30/2023	4100-021600-1276-263-210	676.86	224910				Electric	01881	# 6860160149
0000000	000084		7190905005	-0323	3/30/2023	4100-021600-1276-263-210	121.77	224910				Electric	01881	# 7190905005
0000000	000084		7248699964	0423	4/03/2023	4100-021600-1276-263-210	544.32	224910				Electric	01881	# 7248699964
0000000	000084		7378703693	0323	3/29/2023	4100-021600-1276-264-210	95.39	224910				Electric	01881	# 7378703693
0000000	000084		7860242267	-0323	3/30/2023	4100-021600-1276-263-210	361.87	224910				Electric	01881	# 7860242267
0000000	000084		8855852839	0323	3/29/2023	4100-021600-1276-263-210	381.89	224910				Electric	01881	# 8855852839
0000000	000084		9293060001	0423	4/03/2023	4100-021600-1276-264-210	126.74	224910				Electric	01881	# 9293060001
0000000	000084		9560347503	-0323	3/30/2023	4100-021600-1276-263-210	2,012.35	224910				Electric	01881	# 9560347503
0000000	000084		9630317502	-0323	3/30/2023	4100-021600-1276-263-210	784.54	224910				Electric	01881	# 9630317502
	DISC. TOTAL	.00	CHECK TOTAL	5,183.06	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			5,183.06
0000000	000084	DOMINION VIRGINIA POWER	9650330005	-0323	3/30/2023	4100-021600-1276-263-210	949.85	224911				Electric	01881	# 9650330005
0000000	000084		9660330003	0323	3/29/2023	4100-021600-1276-263-210	156.09	224911				Electric	01881	# 9660330003
0000000	000084		9670342501	-0323	3/30/2023	4100-021600-1276-263-210	85.90	224911				Electric	01881	# 9670342501
	DISC. TOTAL	.00	CHECK TOTAL	1,191.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			1,191.84
0000000	001692	FERRELLGAS	1122910956		4/11/2023	4100-021600-1279-261-210	223.71	224912				Propane	01881	# 112364120
	DISC. TOTAL	.00	CHECK TOTAL	223.71	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			223.71
0000000	001637	HALEY FORD SOUTH	44436397		3/29/2023	4100-051100-1265-512-510	220.50	224913				Vehicle Maintenance & Repairs	01881	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	220.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			220.50
0000000	000049	JARRATT HARDWARE	2303-148526		3/01/2023	4100-051500-1272-551-510	8.36	224914				Building Maintenance & Repair	01881	# 159
0000000	000049		2303-149549		3/13/2023	4100-051500-1272-551-510	61.96	224914				Building Maintenance & Repair	01881	# 159
0000000	000049		2303-149551		3/13/2023	4100-051500-1272-551-510	53.48	224914				Building Maintenance & Repair	01881	# 159
0000000	000049		2303-150177		3/20/2023	4100-051500-1272-551-510	265.56	224914				Building Maintenance & Repair	01881	# 159
	DISC. TOTAL	.00	CHECK TOTAL	389.36	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			389.36
0000000	000129	LOGAN SYSTEMS, INC	57574		3/22/2023	4100-062100-1236-621-620	799.44	224915				Microfilming & Scanning Servi	01881	SUSSEX CIRCUIT COU
	DISC. TOTAL	.00	CHECK TOTAL	799.44	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			799.44
0000000	001943	MARK D. MILITANA MD PC	MARCH 2023		1/26/2023	4100-051500-1293-551-510	3,750.00	224916				Inmate Medical Expenses	01881	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	3,750.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			3,750.00
0000000	001634	MASON, JAMES E.	JM 040623		4/06/2023	4100-081300-2110-822-810	108.42	224917				VA Cooperative Extension	01881	REIMBURSEMENT
	DISC. TOTAL	.00	CHECK TOTAL	108.42	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			108.42
0000000	001246	PHILLIPS TELECOMMUNICION	33235		4/03/2023	4100-021600-1234-263-210	492.55	224918				Telecommunications	01881	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	492.55	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			492.55

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	000164	PITNEY-BOWES, LLC	1022820308	3/28/2023		4100-061100-1241-612-610	948.61	224919			Office Supplies	01881 #	0010253226
		DISC. TOTAL	.00	CHECK TOTAL	948.61	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	948.61	
0000000	000165	POSTMASTER	BXRENT1347	0422 4/12/2023		4100-063100-1231-631-630	94.00	224920			Postage	01881	BOX RENT 1347
		DISC. TOTAL	.00	CHECK TOTAL	94.00	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	94.00	
0000000	001488	RRS FOODSERVICE	2279701	4/05/2023		4100-051500-1246-551-510	3,357.30	224921	N		Food Supplies	01881 #	118626
		DISC. TOTAL	.00	CHECK TOTAL	3,357.30	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	3,357.30	
0000000	002125	SIMMONS, JULIA	101.SUSSEX.2022	4/03/2023		4100-021400-9003-244-210	800.00	224922			Pocahontas-CDBG Grant	01881	SUSSEX PLANNING DE
		DISC. TOTAL	.00	CHECK TOTAL	800.00	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	800.00	
0000000	001787	SIMPLE COM	21774-OTS	4/05/2023		4100-051100-1224-512-510	25.00	224923			Information System Services	01881	SUSSEX SHERIFF
0000000	001787		21774-OTS	4/05/2023		4100-051500-1224-551-510	25.00	224923			Information Systems Services	01881	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	50.00	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	50.00	
0000000	002022	STAR2STAR COMMUNICATIONS, L	SUB01536050	4/05/2023		4100-021600-1234-263-210	194.67	224924			Telecommunications	01881 #	812800
		DISC. TOTAL	.00	CHECK TOTAL	194.67	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	194.67	
0000000	000162	SUFFOLK ENERGIES INC	631476	3/31/2023		4100-051100-1264-512-510	562.38	224925			Mileage/Gas	01881 #	66740352
		DISC. TOTAL	.00	CHECK TOTAL	562.38	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	562.38	
0000000	000942	SUSSEX MINI MART	BLDG&GRNDS 0323	3/23/2023		4100-021200-1278-221-210	400.75	224926			Oil	01881	SUSSEX BLDG&GRNDS
0000000	000942		BLDG&GRNDS 0323	3/23/2023		4100-021600-1278-264-210	261.00	224926			Diesel Fuel	01881	SUSSEX BLDG&GRNDS
0000000	000942		BLDG&GRNDS 0323	3/23/2023		4100-021700-1264-271-210	38.50	224926			Fuel	01881	SUSSEX BLDG&GRNDS
		DISC. TOTAL	.00	CHECK TOTAL	700.25	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	700.25	
0000000	001934	TOTAL ID SOLUTIONS	3183	3/24/2023		4100-051100-1224-512-510	195.00	224927			Information System Services	01881	SUSSEX SHEIRFF
		DISC. TOTAL	.00	CHECK TOTAL	195.00	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	195.00	
0000000	000080	TRI CITY OFFICE PRODUCTS	150132-00	3/07/2023		4100-062100-1241-621-620	98.61	224928			Office Supplies	01881 #	SXCC
0000000	000080		150148-00	3/09/2023		4100-062100-1241-621-620	164.13	224928			Office Supplies	01881 #	SXCC
0000000	000080		150213-00	3/28/2023		4100-062100-1241-621-620	167.03	224928			Office Supplies	01881 #	SXCC
		DISC. TOTAL	.00	CHECK TOTAL	429.77	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	429.77	
0000000	000087	VAN CLEEF AUTO PARTS INC	646510	4/04/2023		4100-021600-1265-261-210	24.99	224929			Vehicle Maintenance & Repairs	01881 #	27430
0000000	000087		646689	4/07/2023		4100-021600-1242-261-210	209.89	224929			Agricultural Supplies	01881 #	27430
		DISC. TOTAL	.00	CHECK TOTAL	234.88	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	234.88	
0000000	000769	VERIZON	0695890348	0323 3/31/2023		4100-051100-1234-516-510	262.87	224930			Telecommunications	01881 #	351333549000198
		DISC. TOTAL	.00	CHECK TOTAL	262.87	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	262.87	
0000000	000757	VERIZON BUSINESS	8940044	4/10/2023		4100-021600-1234-263-210	424.94	224931			Telecommunications	01881 #	Y2694822
		DISC. TOTAL	.00	CHECK TOTAL	424.94	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	424.94	
0000000	000039	VERIZON WIRELESS	9929874860	3/10/2023		4100-063100-1234-631-630	187.54	224932			Telecommunications	01881 #	905440571-00001
0000000	000039		9929874860	3/10/2023		4100-063100-1234-632-630	49.16	224932			Telecommunications	01881 #	905440571-00001
		DISC. TOTAL	.00	CHECK TOTAL	236.70	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	236.70	
0000000	001209	VIRGINIA COOPERATIVE EXT	BILL SALRY	23/3 4/11/2023		4100-081300-2110-822-810	9,984.76	224933			VA Cooperative Extension	01881	FY23 3RD QUARTER
		DISC. TOTAL	.00	CHECK TOTAL	9,984.76	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	9,984.76	



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001962	VIRGINIA'S GATEWAY REGION	1583	11/30/2022		4100-021100-1229-211-210	2,500.00	224934				Other Professional Services	01881	SUSSEX COUNTY
0000000	001962		1936	3/31/2023		4100-021100-1229-211-210	3,750.00	224934				Other Professional Services	01881	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	6,250.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	6,250.00
0000000	000090	WAVERLY MOTORS, INC	17517	3/10/2023		4100-051100-1265-512-510	20.00	224935				Vehicle Maintenance & Repairs	01881	SUSSEX SHERIFF
0000000	000090		17539	3/30/2023		4100-051100-1265-512-510	20.00	224935				Vehicle Maintenance & Repairs	01881	SUSSEX SHERIFF
0000000	000090		17545	3/31/2023		4100-051100-1265-512-510	20.00	224935				Vehicle Maintenance & Repairs	01881	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	60.00
0000000	001644	XEROX FINANCIAL SERVICES	3807965	2/09/2023		4100-062100-1252-621-620	149.63	224936				Equipment Lease/Rental	01881 #	0200128117001
0000000	001644		3977170	3/12/2023		4100-062100-1252-621-620	149.63	224936				Equipment Lease/Rental	01881 #	0200128117001
	DISC. TOTAL	.00	CHECK TOTAL	299.26	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	299.26
0000000	000164	PITNEY-BOWES, LLC	3317260395	3/26/2023		4100-061100-1252-612-610	656.88	224937				Equipment Lease/Rental	01881 #	0011595094
	DISC. TOTAL	.00	CHECK TOTAL	656.88	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	656.88
0000000	001787	SIMPLE COM	21723-OTS	4/05/2023		4100-021600-1234-263-210	192.00	224938				Telecommunications	01881	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	192.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	192.00
0000000	000942	SUSSEX MINI MART	DSS 0323	4/12/2023		4105-071100-1264-711-710	220.18	224939				Gasoline	01881	SUSSEX SOCIAL SRVC
	DISC. TOTAL	.00	CHECK TOTAL	220.18	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	220.18
0000000	000769	VERIZON	0756733346	4/06/2023	0423	4100-051100-1234-512-510	529.37	224940				Telecommunications	01881 #	351337100000174
0000000	000769		0756733346	4/06/2023	0423	4100-051500-1234-551-510	89.70	224940				Telecommunications	01881 #	351337100000174
	DISC. TOTAL	.00	CHECK TOTAL	619.07	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	619.07
0000000	001644	XEROX FINANCIAL SERVICES	4057898	3/25/2023		4100-031100-1252-311-310	145.00	224941				Equipment Lease/Rental	01881 #	0200099060001
	DISC. TOTAL	.00	CHECK TOTAL	145.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	145.00
0000000	000942	SUSSEX MINI MART	SHERIFF 0323	3/31/2023		4100-051100-1264-512-510	11,503.12	224942				Mileage/Gas	01881	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	11,503.12	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	11,503.12
0000000	001644	XEROX FINANCIAL SERVICES	3813920	2/13/2023		4100-061100-1252-612-610	106.36	224943				Equipment Lease/Rental	01881 #	0200078186001
	DISC. TOTAL	.00	CHECK TOTAL	106.36	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	106.36
		.00	CHECK TOTAL	89,732.35	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	89,732.35
		.00	CHECK TOTAL	89,732.35	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	89,732.35

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 89,732.35- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-13-23  
DATE

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DATE

4/23/23  
DATE

Kelley M. Moore  
DIRECTOR OF FINANCE

Richard Taylor  
COMMUNITY ADMINISTRATION

Deste J. Cox  
DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV.	DESCRIPTION
0000000	002005	BANK OF AMERICA, N.A.	03/31/2023	3/31/2023		4100-021100-1201-211-210	.00	224944			Organization Membership	01882	AMERICAN PLANNING
0000000	002005		03/31/2023	3/31/2023		4100-021100-1201-211-210	767.00	224944			Organization Membership	01882	AMERICAN PLANNING
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	37.93	224944			Oil	01882	SUSSEX MINI MART -
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	52.56	224944			Oil	01882	SUSSEX MINI MART -
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	43.26	224944			Oil	01882	SUSSEX MINI MART -
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	35.83	224944			Oil	01882	SUSSEX MINI MART -
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	70.00	224944			Oil	01882	SUSSEX MINI MART -
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	32.01	224944			Oil	01882	SUSSEX MINI MART -
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	73.27	224944			Oil	01882	SUSSEX MINI MART -
0000000	002005		03/31/2023	3/31/2023		4100-021100-1258-211-210	300.00	224944			Computer Software/Application	01882	DOCUSIGN - Purchas
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	39.46	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	46.40	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	45.94	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	48.25	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	41.04	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	41.24	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	37.00	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	41.26	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	35.48	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	48.97	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	43.93	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	39.30	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	29.50	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	50.78	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	48.96	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	32.74	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	30.28	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	45.91	224944			Oil	01882	SHELL OIL 57546555
0000000	002005		03/31/2023	3/31/2023		4100-021600-1278-261-210	50.41	224944			Oil	01882	SUNOCO 8000850202
							.00	EPY PMT TOTAL		.00	TOTAL		2,208.71
	DISC. TOTAL	.00	CHECK TOTAL	2,208.71	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	EPY PMT TOTAL	.00	TOTAL	2,208.71
		.00	CHECK TOTAL	2,208.71	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	EPY PMT TOTAL	.00	TOTAL	2,208.71
		.00	CHECK TOTAL	2,208.71	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	EPY PMT TOTAL	.00	TOTAL	2,208.71

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 THE TOTAL 2,208.71- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-18-23  
DATE

4-18-23  
DATE

4-18-23  
DATE

*Kelly J. Cox*  
 DIRECTOR OF FINANCE  
*Richard C. Taylor*  
 COUNTY ADMINISTRATION  
*Kelly Bellis*  
 DESTE J. COX TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001960	ACI PAYMENTS, INC.	1000091140	4/14/2023		4100-041100-1292-411-410	2,561.10	224945				Bank/CC & Other Fees	01883 # 39343	
		DISC. TOTAL	.00	CHECK TOTAL	2,561.10	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	2,561.10	
0000000	001917	AMAZON CAPTIAL SERVICES	1GYG-1DF9-1PN7	4/13/2023		4100-041100-1251-411-410	182.77	224946				Computer & Printer Purchase	01883 # A1UJ83SE5CTAJC	
0000000	001917		1L6V-1THC-99PK	4/14/2023		4100-021700-1241-271-210	299.48	224946				Office Supplies	01883 # A1UJ83SE5CTAJC	
		DISC. TOTAL	.00	CHECK TOTAL	482.25	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	482.25	
0000000	001746	AMERICAN HOUSING SPECIAL	23-10	4/12/2023		4100-021400-9003-244-210	764.00	224947				Pocahontas-CDBG Grant	01883 632 RAILROAD AVE	
0000000	001746		23-11	4/12/2023		4100-021400-9003-244-210	837.00	224947				Pocahontas-CDBG Grant	01883 617 RAILROAD AVE	
		DISC. TOTAL	.00	CHECK TOTAL	1,601.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	1,601.00	
0000000	001939	ATLANTIC TACTICAL, INC.	SI-80800513	4/10/2023		4100-051100-1245-512-510	1,165.68	224948				Law Enforcement Supplies	01883 # 224346	
		DISC. TOTAL	.00	CHECK TOTAL	1,165.68	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	1,165.68	
0000000	001472	BRACY, KEVIN	KB 041823	4/18/2023		4100-021400-1217-241-210	150.00	224949				Commission/Board Compensation	01883 PLANNING COMMISSIO	
		DISC. TOTAL	.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	150.00	
0000000	000183	BRITT'S SERVICE CENTER	648355	4/10/2023		4100-051100-1265-512-510	211.33	224950				Vehicle Maintenance & Repairs	01883 SUSSEX SHERIFF	
0000000	000183		648363	4/12/2023		4100-051100-1265-512-510	37.45	224950				Vehicle Maintenance & Repairs	01883 SUSSEX SHERIFF	
		DISC. TOTAL	.00	CHECK TOTAL	248.78	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	248.78	
0000000	001492	CAROUSEL INDUSTRIES OF	IN488534	3/22/2023		4302-091201-1258-	21,307.04	224951				NG911 Upgrade	01883 SUSSEX SHERIFF	
0000000	001492		IN488882	3/23/2023		4302-091201-1258-	15,691.67	224951				NG911 Upgrade	01883 SUSSEX SHERIFF	
		DISC. TOTAL	.00	CHECK TOTAL	36,998.71	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	36,998.71	
0000000	000728	CARQUEST OF WAKEFIELD	15335-44668	4/17/2023		4100-051100-1265-512-510	169.25	224952				Vehicle Maintenance & Repairs	01883 # 5001	
0000000	000728		15335-44700	4/18/2023		4100-051100-1265-512-510	68.86	224952				Vehicle Maintenance & Repairs	01883 # 5001	
		DISC. TOTAL	.00	CHECK TOTAL	238.11	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	238.11	
0000000	001485	CENTRAL AGRIBUSINESS	JR32648	4/13/2023		4100-051500-1246-551-510	46.20	224953				Food Supplies	01883 SUSSEX SHERIFF	
		DISC. TOTAL	.00	CHECK TOTAL	46.20	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	46.20	
0000000	000622	COUNTY OF GREENSVILLE	3079	4/01/2023		4100-061100-1214-611-610	3,120.27	224954				Comp Court Administrator	01883 ACCT# 65	
		DISC. TOTAL	.00	CHECK TOTAL	3,120.27	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	3,120.27	
0000000	000020	COWLING BROTHERS	29226	4/04/2023		4100-021200-1274-221-210	20.76	224955				Grounds Maintenance & Repairs	01883 # SCB001	
		DISC. TOTAL	.00	CHECK TOTAL	20.76	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	20.76	
0000000	000871	CRYSTAL SPRINGS	15692716 041223	4/12/2023		4100-041100-1277-411-410	25.79	224956				Water Services	01883 # 695034615692716	
		DISC. TOTAL	.00	CHECK TOTAL	25.79	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	25.79	
0000000	000193	DEPART OF MOTOR VEHICLES	202309000692	4/13/2023		4100-041100-1299-411-410	700.00	224957				Misc.Oth-DMW Stops	01883 # 546001642019	
		DISC. TOTAL	.00	CHECK TOTAL	700.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	700.00	
0000000	000902	DOC FARMER'S MARKET	MKT99335	4/10/2023		4100-051500-1246-551-510	332.95	224958				Food Supplies	01883 SUSSEX COUNTY JAIL	
0000000	000902		MKT99493	4/17/2023		4100-051500-1246-551-510	234.95	224958				Food Supplies	01883 SUSSEX COUNTY JAIL	
		DISC. TOTAL	.00	CHECK TOTAL	567.90	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL	567.90	
0000000	001651	DOCUMENT SYSTEMS	126647	11/07/2022		4100-021400-1252-241-210	27.24	224959				Equipment Lease/Rental	01883 # SC09	
0000000	001651		127267	12/02/2022		4100-021400-1252-241-210	27.24	224959				Equipment Lease/Rental	01883 # SC09	
0000000	001651		127956	1/06/2023		4100-021400-1252-241-210	28.45	224959				Equipment Lease/Rental	01883 # SC09	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001651		128490	2/01/2023		4100-021400-1252-241-210	36.08	224959				Equipment Lease/Rental	01883	# SC09
0000000	001651		129211	3/01/2023		4100-021400-1252-241-210	44.57	224959				Equipment Lease/Rental	01883	# SC09
0000000	001651		129863	4/03/2023		4100-021400-1252-241-210	117.18	224959				Equipment Lease/Rental	01883	# SC09
0000000	001651		130034	4/14/2023		4100-023100-1255-291-230	50.00	224959				Maintenance Service Contract	01883	# SC12
	DISC. TOTAL	.00	CHECK TOTAL	330.76	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			330.76
0000000	000084	DOMINION VIRGINIA POWER	6138125478	0423	4/03/2023	4100-021600-1276-264-210	46.95	224960				Electric	01883	# 6138125478
	DISC. TOTAL	.00	CHECK TOTAL	46.95	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			46.95
0000000	000123	EDMOND, J. LAFAYETTE	JLE 041823		4/18/2023	4100-021400-1217-241-210	150.00	224961				Commission/Board Compensation	01883	PLANNING COMMISSIO
	DISC. TOTAL	.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			150.00
0000000	002129	EMPORIA-SOUTHSIDE	FY23		1/31/2023	4100-081100-2110-800-810	2,000.00	224962				New Budget Request from Other	01883	FY23 ALLOCATION
	DISC. TOTAL	.00	CHECK TOTAL	2,000.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			2,000.00
0000000	000152	GALLS, LLC	23935253		3/22/2023	4100-051100-1244-512-510	107.21	224963				Uniform Services	01883	# 5417395
0000000	000152		24024086		3/30/2023	4100-051100-1244-512-510	98.82	224963				Uniform Services	01883	# 5417395
0000000	000152		24037150		3/31/2023	4100-051100-1244-512-510	39.65	224963				Uniform Services	01883	# 5417395
	DISC. TOTAL	.00	CHECK TOTAL	245.68	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			245.68
0000000	000258	GEORGE COX & SONS	8773		4/01/2023	4100-021600-1274-264-210	525.50	224964				Grounds Maintenance & Repairs	01883	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	525.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			525.50
0000000	001969	JENSEN MECHANICAL INC.	2235		4/08/2023	4100-021200-1273-221-210	505.00	224965				Building Systems Main & Repair	01883	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	505.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			505.00
0000000	001550	KINEX NETWORKING SOLUTION	2304-0017527		4/19/2023	4100-021600-1234-263-210	1,350.00	224966				Telecommunications	01883	# SUB-2201-0000487
	DISC. TOTAL	.00	CHECK TOTAL	1,350.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			1,350.00
0000000	001477	KING, ROGER	RK 041823		4/18/2023	4100-021400-1217-241-210	225.00	224967				Commission/Board Compensation	01883	PLANNING COMMISSIO
	DISC. TOTAL	.00	CHECK TOTAL	225.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			225.00
0000000	000390	KUSTOM SIGNALS, INC	601219		3/02/2023	4100-051100-1245-512-510	6,192.00	224968				Law Enforcement Supplies	01883	# 12075
	DISC. TOTAL	.00	CHECK TOTAL	6,192.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			6,192.00
0000000	001433	LOWE'S	902038		3/21/2023	4100-051500-1272-551-510	43.22	224969				Building Maintenance & Repair	01883	# 99003370360
	DISC. TOTAL	.00	CHECK TOTAL	43.22	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			43.22
0000000	001392	MASON, DENNIS	DM 041823		4/18/2023	4100-021400-1217-241-210	225.00	224970				Commission/Board Compensation	01883	PLANNING COMMISSIO
	DISC. TOTAL	.00	CHECK TOTAL	225.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			225.00
0000000	000309	MASSENBURG, TERRY	TM 041823		4/18/2023	4100-021400-1217-241-210	200.00	224971				Commission/Board Compensation	01883	PLANNING COMMISSIO
	DISC. TOTAL	.00	CHECK TOTAL	200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			200.00
0000000	001600	MAYES, ANDREW W.	AM 041823		4/18/2023	4100-021400-1217-241-210	75.00	224972				Commission/Board Compensation	01883	PLANNING COMMISSIO
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			75.00
0000000	000165	POSTMASTER	REGSTRAR 041723		4/17/2023	4100-023100-1231-291-230	435.00	224973				Postage	01883	POSTAGE
	DISC. TOTAL	.00	CHECK TOTAL	435.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			435.00
0000000	000061	PRINCE GEORGE ELECTRIC	1413003200	0323	3/29/2023	4100-021600-1276-263-210	63.25	224974				Electric	01883	# 1413003200

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	000061		1423010000	0323	3/29/2023	4100-021600-1276-263-210	90.81	224974			Electric	01883 #	1423010000
0000000	000061		166700200	0323	3/29/2023	4100-021600-1276-263-210	109.30	224974			Electric	01883 #	166700200
0000000	000061		2006028100	0423	4/05/2023	4100-021600-1276-263-210	535.64	224974			Electric	01883 #	2006028100
		DISC. TOTAL					.00				EPY PMT TOTAL		799.00
		CHECK TOTAL										TOTAL	
0000000	001956	ROBERTSON, VINCENT	L.SR. VLR 041723		4/17/2023	4100-063100-1264-631-630	113.00	224975			Gasoline/Mileage-Non Training	01883 REIMBURSEMENT	113.00
		DISC. TOTAL					.00				EPY PMT TOTAL		
		CHECK TOTAL										TOTAL	
0000000	001866	SHANDS, RUDOLPH	RS 041823		4/18/2023	4100-021400-1217-241-210	225.00	224976			Commission/Board Compensation	01883 PLANNING COMMISSIO	225.00
		DISC. TOTAL					.00				EPY PMT TOTAL		
		CHECK TOTAL										TOTAL	
0000000	001618	SHRED-IT USA, LLC	8003657737		3/31/2023	4100-021100-1228-211-210	248.87	224977			Contractual Services	01883 #	1000528107
		DISC. TOTAL					.00				EPY PMT TOTAL		248.87
		CHECK TOTAL										TOTAL	
0000000	001772	SOUTHSIDE ELECTRIC	COOPER 561962001	0423	4/05/2023	4100-021600-1276-264-210	103.61	224978			Electric	01883 #	561962001
		DISC. TOTAL					.00				EPY PMT TOTAL		103.61
		CHECK TOTAL										TOTAL	
0000000	001975	STAPLES, INC.	7375689092-0-1		4/10/2023	4100-051100-1241-516-510	119.98	224979			Office Supplies	01883 #	676271
0000000	001975		7375702680-0-1		4/10/2023	4100-021100-1241-211-210	40.88	224979			Office Supplies	01883 #	660883
0000000	001975		7375702680-0-2		4/13/2023	4100-021100-1241-211-210	48.00	224979			Office Supplies	01883 #	660883
		DISC. TOTAL					.00				EPY PMT TOTAL		208.86
		CHECK TOTAL										TOTAL	
0000000	002086	STEMMLE PLUMBING	REPAIR I 210347		1/12/2023	4100-021600-1272-261-210-601	3,895.00	224980			Animal Shelter Improvements	01883 SUSSEX ANML CONTRO	3,895.00
		DISC. TOTAL					.00				EPY PMT TOTAL		
		CHECK TOTAL										TOTAL	
0000000	000077	SUSSEX SERVICE AUTHORITY	1814040098	0323	3/31/2023	4100-021600-1277-263-210	50.00	224981			Water Services	01883 #	1814040098
		DISC. TOTAL					.00				EPY PMT TOTAL		50.00
		CHECK TOTAL										TOTAL	
0000000	001816	THG CONSTRUCTION	012423		1/24/2023	4123-085000-5210-	5,606.48	224982			Construction - Budget Project	01883 241 DOGWOOD STREET	5,606.48
		DISC. TOTAL					.00				EPY PMT TOTAL		
		CHECK TOTAL										TOTAL	
0000000	000316	TOWN OF STONY CREEK	TWN SC 0423		4/18/2023	4100-041100-1296-411-410	390.95	224983			Refund to Towns	01883 VEH.LIC.REG.SHARE	390.95
		DISC. TOTAL					.00				EPY PMT TOTAL		
		CHECK TOTAL										TOTAL	
0000000	000317	TOWN OF WAKEFIELD	TWN WAKFLD 0423		4/18/2023	4100-041100-1296-411-410	2,390.52	224984			Refund to Towns	01883 VEH.LIC.REG.SHARE	2,390.52
		DISC. TOTAL					.00				EPY PMT TOTAL		
		CHECK TOTAL										TOTAL	
0000000	000318	TOWN OF WAVERLY	TWN WAV 0423		4/18/2023	4100-041100-1296-411-410	4,678.17	224985			Refund to Towns	01883 VEH.REG.LIC.SHARE	4,678.17
		DISC. TOTAL					.00				EPY PMT TOTAL		
		CHECK TOTAL										TOTAL	
0000000	001254	TREASURER OF VIRGINIA	COMMVA 032423		3/24/2023	4100-051100-1227-512-510	20.00	224986			Medical Services inc/k9	01883 MEDICAL FEES	20.00
		DISC. TOTAL					.00				EPY PMT TOTAL		
		CHECK TOTAL										TOTAL	
0000000	000301	VA EMPLOYMENT COMMISSION	QTR END 033123		4/05/2023	4100-099900-1128-	1,890.00	224987			Worker's Comp - Self Ins Unem	01883 #	0001890204
		DISC. TOTAL					.00				EPY PMT TOTAL		1,890.00
		CHECK TOTAL										TOTAL	
0000000	000769	VERIZON	0156866892	0323	3/31/2023	4100-051100-1234-516-510	.83	224988			Telecommunications	01883 #	850068324000197
		DISC. TOTAL					.83				EPY PMT TOTAL		.83
		CHECK TOTAL										TOTAL	
0000000	000039	VERIZON WIRELESS	9932258349		4/10/2023	4100-011100-1234-111-110	88.43	224989			Telecommunications	01883 #	805250394-00001
0000000	000039		9932258349		4/10/2023	4100-021100-1234-211-210	330.89	224989			Telecommunications	01883 #	805250394-00001

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	000039		9932258349	4/10/2023		4100-021200-1234-221-210	197.46	224989			Telecommunications	01883	# 805250394-00001
0000000	000039		9932258349	4/10/2023		4100-021500-1234-253-210	88.43	224989			Telecommunications	01883	# 805250394-00001
0000000	000039		9932258349	4/10/2023		4100-021600-1234-261-210	314.40	224989			Telecommunications	01883	# 805250394-00001
0000000	000039		9932258349	4/10/2023		4100-021600-1234-262-210	88.43	224989			Mobile Telecommunications	01883	# 805250394-00001
0000000	000039		9932258349	4/10/2023		4100-021600-1234-263-210	40.01	224989			Telecommunications	01883	# 805250394-00001
0000000	000039		9932258349	4/10/2023		4100-023100-1234-291-230	40.03	224989			Telecommunications	01883	# 805250394-00001
0000000	000039		9932258349	4/10/2023		4100-031100-1234-311-310	40.01	224989			Telecommunications	01883	# 805250394-00001
0000000	000039		9932258349	4/10/2023		4100-041100-1234-411-410	40.01	224989			Telecommunications	01883	# 805250394-00001
	DISC. TOTAL	.00	CHECK TOTAL	1,268.10		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00		EPY PMT TOTAL	.00	TOTAL
0000000	000430	VIRGINIA ASSOCIATION OF	9133	4/01/2023		4100-063100-1201-631-630	1,050.00	224990			Organization Membership	01883	ANNUAL DUES
	DISC. TOTAL	.00	CHECK TOTAL	1,050.00		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00		EPY PMT TOTAL	.00	TOTAL
0000000	002127	VRAV	VRAV DUES FY23	4/17/2023		4100-023100-1201-291-230	200.00	224991			Organization Membership	01883	MESSIER.SAREESE
	DISC. TOTAL	.00	CHECK TOTAL	200.00		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00		EPY PMT TOTAL	.00	TOTAL
0000000	000873	WASTE MANAGEMENT OF	3291582-2425-6	4/03/2023		4100-021600-1229-264-210	3,322.81	224992			Other Professional Services	01883	# 25-09633-63000
	DISC. TOTAL	.00	CHECK TOTAL	3,322.81		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00		EPY PMT TOTAL	.00	TOTAL
0000000	001738	WYATT SIGN COMPANY	20000069	12/12/2022		4100-021200-1235-221-210	318.00	224993			Advertising	01883	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	318.00		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00		EPY PMT TOTAL	.00	TOTAL
		.00	CHECK TOTAL	87,254.86		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00		EPY PMT TOTAL	.00	TOTAL
		.00	CHECK TOTAL	87,254.86		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00		EPY PMT TOTAL	.00	TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 87,254.86- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-19-23  
 DATE  
4-19-23  
 DATE  
4/20/23  
 DATE

*Kelly*  
 DIRECTOR OF FINANCE  
*Richard L. Tongue*  
 COUNTY ADMINISTRATION  
*Deste J. Cox*  
 DESTE J. COX, TREASURER

AP100 4/27/2023 SUSSEX COUNTY

A/P CHECK REGISTER

TIME- 9:25:57 ActPd - 2023/04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001917	AMAZON CAPTIAL SERVICES	1JJH-KFY6-QWTT	4/25/2023		4100-021600-1247-261-210	362.00	225008			Janitorial Supplies	01884 #	A1UJ83SE5CTAJC
		DISC. TOTAL	.00	CHECK TOTAL	362.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		362.00
0000000	002130	ANDREA PEGRAM	120822	1/26/2023		4100-021100-1229-211-210	280.00	225009			Other Professional Services	01884	SUSSEX COUNTY
0000000	002130		121222	1/26/2023		4100-021100-1229-211-210	280.00	225009			Other Professional Services	01884	SUSSEX COUNTY
0000000	002130		121922	1/26/2023		4100-021100-1229-211-210	280.00	225009			Other Professional Services	01884	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	840.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		840.00
0000000	001011	ANTHEM BLUE CROSS& SHIELD	532739257772	4/17/2023		4100-051500-1293-551-510	3,817.65	225010			Inmate Medical Expenses	01884 #	5327370866
		DISC. TOTAL	.00	CHECK TOTAL	3,817.65	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		3,817.65
0000000	001769	ATLANTIC EMERGENCY SOLUTI	14638RIC	4/06/2023		4100-021500-1265-251-210	4,193.26	225011			Vehicle Maintenance & Rpairs	01884 #	16417
		DISC. TOTAL	.00	CHECK TOTAL	4,193.26	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		4,193.26
0000000	000010	BANK OF SOUTHSIDE VA	0107 0423 01	3/13/2023		4100-051500-1246-551-510	21.10	225012			Food Supplies	01884	JAIL ACCT
0000000	000010		0107 0423 02	3/15/2023		4100-051100-1244-512-510	11.99	225012			Uniform Services	01884	JAIL ACCT
0000000	000010		0107 0423 03	3/15/2023		4100-051100-1241-512-510	19.99	225012			Office Supplies	01884	JAIL ACCT
0000000	000010		0107 0423 04	3/16/2023		4100-051100-1244-512-510	121.24	225012			Uniform Services	01884	JAIL ACCT
0000000	000010		0107 0423 05	3/16/2023		4100-051100-1244-512-510	100.78	225012			Uniform Services	01884	JAIL ACCT
0000000	000010		0107 0423 06	3/17/2023		4100-051100-1241-512-510	23.97	225012			Office Supplies	01884	JAIL ACCT
0000000	000010		0107 0423 07	3/19/2023		4100-051500-1246-551-510	50.00	225012			Food Supplies	01884	JAIL ACCT
0000000	000010		0107 0423 08	3/24/2023		4100-051100-1203-512-510	385.68	225012			Workshops and Conferences	01884	JAIL ACCT
0000000	000010		0107 0423 09	3/27/2023		4100-051100-1251-512-510	699.00	225012			Computer & Printer Purchase	01884	JAIL ACCT
0000000	000010		0107 0423 10	3/28/2023		4100-051500-1202-551-510	34.00	225012			Publ.. Subsc.. Books, Ref. Mi	01884	JAIL ACCT
		DISC. TOTAL	.00	CHECK TOTAL	1,467.75	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		1,467.75
0000000	000010	BANK OF SOUTHSIDE VA	0107 0423 11	3/29/2023		4100-051500-1293-551-510	25.98	225013			Inmate Medical Expenses	01884	JAIL ACCT
0000000	000010		0107 0423 12	4/03/2023		4100-051500-1246-551-510	56.00	225013			Food Supplies	01884	JAIL ACCT
0000000	000010		0107 0423 13	4/08/2023		4100-051500-1246-551-510	16.00	225013			Food Supplies	01884	JAIL ACCT
0000000	000010		0255 0423 01	4/05/2023		4100-051100-1299-512-510	39.00	225013			Miscellaneous Others	01884	SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	136.98	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		136.98
0000000	000383	BENJ.FRANKLIN PRINTING CO	45064	4/19/2023		4100-023100-1233-291-230	51.60	225014			Printing	01884	SUSSEX ELECT BOARD
		DISC. TOTAL	.00	CHECK TOTAL	51.60	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		51.60
0000000	001676	BERKLEY GROUP	WO#9A INV#19	4/18/2023		4100-021400-1225-241-210	3,333.33	225015			Management Consulting Service	01884	PLANNER POSITION
0000000	001676		WO#9B INV#19	4/18/2023		4100-021400-1225-241-210	3,280.00	225015			Management Consulting Service	01884	PLANNING DIRECTOR
		DISC. TOTAL	.00	CHECK TOTAL	6,613.33	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		6,613.33
0000000	002041	BRANTLEY, LEAH	LB 042123	4/21/2023		4105-071100-1217-711-710	100.00	225016			Advisory Board Compensation	01884	DSS ADVISORY BOARD
		DISC. TOTAL	.00	CHECK TOTAL	100.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		100.00
0000000	002042	BROWN, VIOLA	VB 042123	4/21/2023		4105-071100-1217-711-710	75.00	225017			Advisory Board Compensation	01884	DSS ADVISORY BOARD
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		75.00
0000000	000738	BUTLER'S TOWING AND	I001409	4/19/2023		4100-051100-1265-512-510	20.00	225018			Vehicle Maintenance & Repairs	01884	SUSSEX SHERIFF
0000000	000738		I001422	4/19/2023		4100-051100-1265-512-510	98.50	225018			Vehicle Maintenance & Repairs	01884	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	118.50	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		118.50
0000000	000728	CARQUEST OF WAKEFIELD	15335-44900	4/24/2023		4100-051100-1265-512-510	26.48	225019			Vehicle Maintenance & Repairs	01884 #	5001
		DISC. TOTAL	.00	CHECK TOTAL	26.48	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		26.48

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001485	CENTRAL AGRIBUSINESS	JR32720	4/19/2023		4100-051500-1246-551-510	46.20	225020				Food Supplies	01884	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	46.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		46.20
0000000	001630	CHENEY BROTHERS	12-924500276	4/19/2023		4100-051500-1246-551-510	3,889.22	225021				Food Supplies	01884 #	60030700
	DISC. TOTAL	.00	CHECK TOTAL	3,889.22	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		3,889.22
0000000	002063	CITY OF RICHMOND	APRIL2023	4/14/2023		4100-021100-1299-211-210	1,400.00	225022				Miscellaneous Others	01884	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	1,400.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		1,400.00
0000000	000020	COWLING BROTHERS	30264	4/18/2023		4100-021200-1274-221-210	5.97	225023				Grounds Maintenance & Repairs	01884 #	SCB001
	DISC. TOTAL	.00	CHECK TOTAL	5.97	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		5.97
0000000	000411	CRATER CRIMINAL JUSTICE	2716	4/19/2023		4100-051500-1244-551-510	304.00	225024				Uniform Services	01884	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	304.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		304.00
0000000	000494	CRATER HEALTH DISTRICT	EC0123-183-2995	4/15/2023		4100-051500-1299-551-510	40.00	225025				Miscellaneous Others	01884	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	40.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		40.00
0000000	000845	CROWN CASTLE GT COMPANY	41075700	5/01/2023		4100-021500-1252-253-210	1,491.54	225026				Equipment Lease/Rental	01884 #	106663
	DISC. TOTAL	.00	CHECK TOTAL	1,491.54	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		1,491.54
0000000	000871	CRYSTAL SPRINGS	1352472 041623	4/16/2023		4100-021100-1277-211-210	24.98	225027				Water Services	01884 #	11425301352472
	DISC. TOTAL	.00	CHECK TOTAL	24.98	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		24.98
0000000	001613	CUSTOM CLEANERS	12170	4/15/2023		4100-051500-1244-551-510	126.00	225028				Uniform Services	01884	SUSSEX SHERIFF
0000000	001613		12171	4/15/2023		4100-051100-1244-512-510	52.00	225028				Uniform Services	01884	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	178.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		178.00
0000000	001892	DIRECTV,LLC	34959122X230410	4/10/2023		4100-021500-1234-253-210	249.03	225029				Telecommunications	01884 #	34959122
	DISC. TOTAL	.00	CHECK TOTAL	249.03	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		249.03
0000000	001185	DISPUTANTA ANIMAL HOSPITA	287791	4/13/2023		4100-021600-1227-261-210	73.00	225030				Medical Services	01884	SUSSEX ANML CONTRO
0000000	001185		287792	4/13/2023		4100-021600-1227-261-210	73.00	225030				Medical Services	01884	SUSSEX ANML CONTRO
0000000	001185		287793	4/13/2023		4100-021600-1227-261-210	73.00	225030				Medical Services	01884	SUSSEX ANML CONTRO
	DISC. TOTAL	.00	CHECK TOTAL	219.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		219.00
0000000	000902	DOC FARMER'S MARKET	MKT99652	4/24/2023		4100-051500-1246-551-510	294.00	225031				Food Supplies	01884	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	294.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		294.00
0000000	001937	EMPORIA MEDICAL ASSOCIATE	1938	4/26/2023		4100-021100-1227-211-210	100.00	225032				Medical Services	01884	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	100.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		100.00
0000000	001605	GLOBAL SIGNAL ACQUISITIONS	41129412	5/01/2023		4100-021500-1252-253-210	477.62	225033				Equipment Lease/Rental	01884 #	393860
	DISC. TOTAL	.00	CHECK TOTAL	477.62	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		477.62
0000000	002084	GRAY, BARBARA	BG 042123	4/21/2023		4105-071100-1217-711-710	75.00	225034				Advisory Board Compensation	01884	DSS ADVISORY BOARD
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		75.00
0000000	001788	HALE'S ELECTRIC SERVICE,	H230000988	1/07/2023		4100-021500-1255-253-210	1,488.88	225035				Maintenance Service Contract	01884	SUSSEX PUBLIC SAFE
	DISC. TOTAL	.00	CHECK TOTAL	1,488.88	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00 TOTAL		1,488.88



AP100 4/27/2023 SUSSEX COUNTY A/P CHECK REGISTER TIME- 9:25:57 ActPd - 2023/04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001747	HERC RENTALS INC.	32571672-019	4/24/2023		4100-021600-1252-264-210	1,016.83	225036				Equipment Lease/Rental	01884 # 3041262	
0000000	001747		33423577-005	4/24/2023		4100-021600-1252-264-210	1,166.83	225036				Equipment Lease/Rental	01884 # 3041262	
		DISC. TOTAL	.00	CHECK TOTAL	2,183.66	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	2,183.66
0000000	000111	JARRATT VOL. FIRE DEPT	JVFD 042023	4/20/2023		4100-021500-2110-251-210-503	10,000.00	225037				Jarratt Vol Fire Dept	01884 REIMBURSEMENT	
		DISC. TOTAL	.00	CHECK TOTAL	10,000.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	10,000.00
0000000	001115	LIFESTAR AMBULANCE	SC032023	4/05/2023		4100-021500-2110-252-210-524	22,464.00	225038				Emergency Med. SVC - Pd EMT.	01884 MARCH 2023	
0000000	001115		WAV032023	4/05/2023		4100-021500-2110-252-210-524	53,568.00	225038				Emergency Med. SVC - Pd EMT.	01884 MARCH 2023	
0000000	001115		WT032023	4/05/2023		4100-021500-2110-252-210-524	27,900.00	225038				Emergency Med. SVC - Pd EMT.	01884 SUSSEX PUBLIC SAFE	
		DISC. TOTAL	.00	CHECK TOTAL	103,932.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	103,932.00
0000000	000947	MUNICIPAL EMERGENCY	IN1856537	4/05/2023		4100-021500-1254-251-210	4,958.07	225039				Equipment Maintenance	01884 # C36508	
		DISC. TOTAL	.00	CHECK TOTAL	4,958.07	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	4,958.07
0000000	000165	POSTMASTER	SHERIFF 042123	4/21/2023		4100-051100-1231-512-510	1,900.00	225040				Postage	01884 POSTAGE	
0000000	000165		SHERIFF 042123	4/21/2023		4100-051500-1231-551-510	1,400.00	225040				Postage	01884 POSTAGE	
		DISC. TOTAL	.00	CHECK TOTAL	3,300.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	3,300.00
0000000	002043	ROGERS,EARL	ER 042123	4/21/2023		4105-071100-1217-711-710	75.00	225041				Advisory Board Compensation	01884 DSS ADVISORY BOARD	
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	75.00
0000000	000292	STANDBY SYSTEMS, INC	4230698	4/18/2023		4100-051500-1272-551-510	187.50	225042				Building Maintenance & Repair	01884 # 268	
		DISC. TOTAL	.00	CHECK TOTAL	187.50	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	187.50
0000000	000942	SUSSEX MINI MART	1013292	4/20/2023		4100-021400-1264-241-210	38.04	225043				Mileage	01884 SUSSEX PLANNING	
		DISC. TOTAL	.00	CHECK TOTAL	38.04	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	38.04
0000000	001176	TOWN GUN SHOP, INC.	C-19319	4/19/2023		4100-051100-1245-512-510	6,160.00	225044				Law Enforcement Supplies	01884 # 152	
		DISC. TOTAL	.00	CHECK TOTAL	6,160.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	6,160.00
0000000	000317	TOWN OF WAKEFIELD	1943 051523	5/15/2023		4100-021200-1277-221-210	15.08	225045				Water Services	01884 # 1943	
		DISC. TOTAL	.00	CHECK TOTAL	15.08	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	15.08
0000000	000080	TRI CITY OFFICE PRODUCTS	150279-00	4/24/2023		4100-063100-1241-631-630	80.98	225046				Office Supplies	01884 # SXCWAT2	
		DISC. TOTAL	.00	CHECK TOTAL	80.98	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	80.98
0000000	001995	TRUIST BANK	2338 0423 01	3/22/2023		4100-021100-1231-211-210	28.75	225047				Postage	01884 # 4046011199882338	
0000000	001995		2338 0423 02	3/27/2023		4100-021100-1258-211-210	29.98	225047				Computer Software/Application	01884 # 4046011199882338	
0000000	001995		2338 0423 03	3/29/2023		4100-021100-1231-211-210	28.75	225047				Postage	01884 # 4046011199882338	
0000000	001995		2338 0423 04	3/30/2023		4100-021100-1205-211-210	20.75	225047				Meals	01884 # 4046011199882338	
0000000	001995		2338 0423 05	3/30/2023		4100-021100-1205-211-210	67.76	225047				Meals	01884 # 4046011199882338	
0000000	001995		2338 0423 06	3/31/2023		4100-021100-1203-211-210	325.00	225047				Workshops and Conferences	01884 # 4046011199882338	
0000000	001995		2338 0423 07	4/12/2023		4100-021400-1235-242-210	40.00	225047				Advertising	01884 # 4046011199882338	
		DISC. TOTAL	.00	CHECK TOTAL	540.99	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	540.99
0000000	002045	UMPHLETT, WINNIE	WU 042123	4/21/2023		4105-071100-1217-711-710	75.00	225048				Advisory Board Compensation	01884 DSS ADVISORY BOARD	
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	75.00
0000000	000087	VAN CLEEF AUTO PARTS INC	647183	4/18/2023		4100-021600-1242-261-210	185.94	225049				Agricultural Supplies	01884 # 27430	
		DISC. TOTAL	.00	CHECK TOTAL	185.94	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	185.94

AP100 4/27/2023 SUSSEX COUNTY

A/P CHECK REGISTER

TIME- 9:25:57 ActPd - 2023/04

PAGE 4

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	000039	VERIZON WIRELESS	9932375993	4/12/2023		4100-051100-1234-516-510	906.63	225050				Telecommunications	01884 #	520620824-00001
0000000	000039		9932375993	4/12/2023		4100-051100-1234-512-510	906.63	225050				Telecommunications	01884 #	520620824-00001
	DISC. TOTAL	.00	CHECK TOTAL	1,813.26	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		1,813.26
0000000	002093	WEX BANK	88673723	4/23/2023		4100-021600-1278-264-210	1,632.01	225051				Diesel Fuel	01884 #	0496-00-926622-2
0000000	002093		88673723	4/23/2023		4100-021200-1299-221-210	10.00	225051				Miscellaneous Oth./First Aid	01884 #	0496-00-926622-2
0000000	002093		88673723	4/23/2023		4100-021200-1299-221-210	27.05	225051				Miscellaneous Oth./First Aid	01884 #	0496-00-926622-2
0000000	002093		88673723	4/23/2023		4100-021600-1278-261-210	614.07	225051				Oil	01884 #	0496-00-926622-2
	DISC. TOTAL	.00	CHECK TOTAL	2,229.03	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		2,229.03
0000000	000879	WOMACK PUBLISHING CO.	51027	3/01/2023		4100-021400-1235-241-210	330.10	225052				Advertising	01884 #	17175
	DISC. TOTAL	.00	CHECK TOTAL	330.10	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		330.10
0000000	001966	WOOTEN COMPANY, THE	78570	4/20/2023		4100-021100-1226-211-210-601	2,640.00	225053				VDEM-FEMA-Localized Drainage	01884 PROJ#	3399-C
0000000	001966		78586	4/20/2023		4100-021100-1226-211-210-601	3,788.98	225053				VDEM-FEMA-Localized Drainage	01884 PROJ#	3399-D
	DISC. TOTAL	.00	CHECK TOTAL	6,428.98	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		6,428.98
0000000	002044	WYCHE, NATHALIA	NW 042123	4/21/2023		4105-071100-1217-711-710	75.00	225054				Advisory Board Compensation	01884 DSS	ADVISORY BOARD
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		75.00
0000000	001644	XEROX FINANCIAL SERVICES	4101364	4/10/2023		4100-051100-1252-512-510	363.03	225055				Equipment Lease/Rental	01884 #	0200081249001
0000000	001644		4101364	4/10/2023		4100-051500-1252-551-510	363.03	225055				Equipment Lease/Rental	01884 #	0200081249001
	DISC. TOTAL	.00	CHECK TOTAL	726.06	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		726.06
0000000	001995	TRUIST BANK	2353 0423 01	3/23/2023		4100-063100-1204-631-630	214.74	225056				Lodging	01884 #	4046011199882353
0000000	001995		2353 0423 02	3/27/2023		4100-021400-1204-242-210	226.16	225056				Lodging	01884 #	4046011199882353
	DISC. TOTAL	.00	CHECK TOTAL	440.90	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		440.90
		.00	CHECK TOTAL	171,861.58	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		171,861.58
		.00	CHECK TOTAL	171,861.58	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		171,861.58

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 171,861.58- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-27-23  
 DATE  
 4/27/2023  
 DATE  
 4/27/23  
 DATE

*Richard Douglas*  
 DocuSign  
 DIRECTOR OF FINANCE  
 RICHARD DOUGLAS  
 COUNTY CLERK  
*Debbie J. Cox*  
 DEBBIE J. COX, TREASURER

# PAYROLL DEDUCTION CHECKS



P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040230416230400	4/14/2023	100-000200-0100-	693.31	224881	#✓	00000
00000	000245		DC040230416230400	4/14/2023	105-000200-0100-	87.17	224881		00000
00000	000245		DC041230416230400	4/14/2023	100-000200-0100-	562.81	224881		00000
00000	000245		DC041230416230400	4/14/2023	105-000200-0100-	133.91	224881		00000
					CHECK TOTAL	1,477.20			
00000	000881	ANTHEM BLUE CROSS AND	DC005230416230400	4/14/2023	100-000200-0100-	7,819.50	224882		00000
00000	000881		DC005230416230400	4/14/2023	105-000200-0100-	1,203.00	224882		00000
00000	000881		DC015230416230400	4/14/2023	100-000200-0100-	5,265.00	224882		00000
00000	000881		DC126230416230400	4/14/2023	100-000200-0100-	23,400.00	224882		00000
00000	000881		DC126230416230400	4/14/2023	105-000200-0100-	5,850.00	224882		00000
					CHECK TOTAL	43,537.50			
00000	002034	CHAPPELL REAL ESTATE, INC	DC136230416230400	4/14/2023	100-000200-0100-	110.91	224883		00000
					CHECK TOTAL	110.91			
00000	002124	CREDIT ACCEPTANCE CORP.	DC138230416230400	4/14/2023	100-000200-0100-	169.24	224884		00000
					CHECK TOTAL	169.24			
00000	001180	KAREN A. TAYLOR, TREASURER	DC068230416230400	4/14/2023	105-000200-0100-	268.56	224885		00000
					CHECK TOTAL	268.56			
00000	001397	LEGAL SHIELD	DC097230416230400	4/14/2023	100-000200-0100-	28.43	224886		00000
00000	001397		DC097230416230400	4/14/2023	105-000200-0100-	14.95	224886		00000
					CHECK TOTAL	43.38			
00000	001021	MINNESOTA LIFE INS CO	DC200230416230400	4/14/2023	100-000200-0100-	504.59	224887		00000
00000	001021		DC200230416230400	4/14/2023	105-000200-0100-	113.44	224887		00000
					CHECK TOTAL	618.03			
00000	000872	NATIONWIDE RETIREMENT	DC090230416230400	4/14/2023	100-000200-0100-	410.86	224888		00000
00000	000872		DC090230416230400	4/14/2023	105-000200-0100-	25.00	224888		00000
					CHECK TOTAL	435.86			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114230416230400	4/14/2023	100-000200-0100-	121.33	224889		00000
					CHECK TOTAL	121.33			
00000	002003	SOUTHAMPTON COMBINED COUR	DC123230416230400	4/14/2023	105-000200-0100-	425.60	224890		00000
					CHECK TOTAL	425.60			
00000	002087	TRANSWORLD SYSTEMS, INC.	DC134230416230400	4/14/2023	100-000200-0100-	222.90	224891		00000
					CHECK TOTAL	222.90			
00000	000247	TREASURER OF VIRGINIA	DC080230416230400	4/14/2023	100-000200-0100-	2,099.24	224892		00000
					CHECK TOTAL	2,099.24			
00000	000831	VACORP	DC035230416230400	4/14/2023	100-000200-0100-	268.58	224893		00000
00000	000831		DC035230416230400	4/14/2023	105-000200-0100-	95.64	224893		00000
					CHECK TOTAL	364.22			
00000	001027	VALIC RETIREMENT	DC091230416230400	4/14/2023	100-000200-0100-	625.00	224894		00000
					CHECK TOTAL	625.00			
					CLASS TOTAL	50,518.97			
					FINAL TOTAL	50,518.97-			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 50,518.97- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-10-23

DATE

4/10/23

*Richard C. Taylor*  
COUNTY ADMINISTRATOR  
*Dustin G. Cox*

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040230430230400	4/28/2023	100-000200-0100-	693.31	224994 ✓		00000
00000	000245		DC040230430230400	4/28/2023	105-000200-0100-	87.17	224994		00000
00000	000245		DC041230430230400	4/28/2023	100-000200-0100-	562.81	224994		00000
00000	000245		DC041230430230400	4/28/2023	105-000200-0100-	133.91	224994		00000
					CHECK TOTAL	1,477.20			
00000	000881	ANTHEM BLUE CROSS AND	DC005230430230400	4/28/2023	100-000200-0100-	7,819.50	224995		00000
00000	000881		DC005230430230400	4/28/2023	105-000200-0100-	1,203.00	224995		00000
00000	000881		DC015230430230400	4/28/2023	100-000200-0100-	5,265.00	224995		00000
00000	000881		DC126230430230400	4/28/2023	100-000200-0100-	23,400.00	224995		00000
00000	000881		DC126230430230400	4/28/2023	105-000200-0100-	4,550.00	224995		00000
					CHECK TOTAL	42,237.50			
00000	002034	CHAPPELL REAL ESTATE, INC	DC136230430230400	4/28/2023	100-000200-0100-	241.16	224996		00000
					CHECK TOTAL	241.16			
00000	002128	CREDIT ACCEPTANCE CORPORA	DC139230430230400	4/28/2023	100-000200-0100-	32.52	224997		00000
					CHECK TOTAL	32.52			
00000	001180	KAREN A. TAYLOR, TREASURER	DC068230430230400	4/28/2023	105-000200-0100-	268.56	224998		00000
					CHECK TOTAL	268.56			
00000	001397	LEGAL SHIELD	DC097230430230400	4/28/2023	100-000200-0100-	28.43	224999		00000
00000	001397		DC097230430230400	4/28/2023	105-000200-0100-	14.95	224999		00000
					CHECK TOTAL	43.38			
00000	001021	MINNESOTA LIFE INS CO	DC200230430230400	4/28/2023	100-000200-0100-	504.59	225000		00000
00000	001021		DC200230430230400	4/28/2023	105-000200-0100-	113.44	225000		00000
					CHECK TOTAL	618.03			
00000	000872	NATIONWIDE RETIREMENT	DC090230430230400	4/28/2023	100-000200-0100-	435.09	225001		00000
00000	000872		DC090230430230400	4/28/2023	105-000200-0100-	25.00	225001		00000
					CHECK TOTAL	460.09			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114230430230400	4/28/2023	100-000200-0100-	121.33	225002		00000
					CHECK TOTAL	121.33			
00000	002003	SOUTHAMPTON COMBINED COUR	DC123230430230400	4/28/2023	105-000200-0100-	134.64	225003		00000
					CHECK TOTAL	134.64			
00000	002087	TRANSWORLD SYSTEMS, INC.	DC134230430230400	4/28/2023	100-000200-0100-	222.90	225004		00000
					CHECK TOTAL	222.90			
00000	000247	TREASURER OF VIRGINIA	DC080230430230400	4/28/2023	100-000200-0100-	2,099.24	225005		00000
					CHECK TOTAL	2,099.24			
00000	000831	VACORP	DC035230430230400	4/28/2023	100-000200-0100-	268.58	225006		00000
00000	000831		DC035230430230400	4/28/2023	105-000200-0100-	95.64	225006		00000
					CHECK TOTAL	364.22			
00000	001027	VALIC RETIREMENT	DC091230430230400	4/28/2023	100-000200-0100-	625.00	225007		00000
					CHECK TOTAL	625.00			
					CLASS TOTAL	48,945.77			
					FINAL TOTAL	48,945.77-			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 48,945.77- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-24-23  
DATE

Richard Taylor  
COUNTY ADMINISTRATOR

4/24/23

WELBY BELLO

# ACH PAYMENTS





CA - Flores

Act #8

APR 24 2023

API00 4/03/2023 SUSSEX COUNTY

A/P CHECK REGISTER

TIME-11 19:24 ActPd - 2023/04

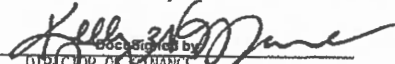
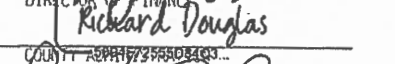

P. O. NO.	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	002030	FLORES & ASSOCIATES LLC	030323-033123	4/03/2023		4100-093200-9404-	23 149 71		8	Y		HRA Employer Spend	01877 SUSSEX COUNTY
0000000	002030		415718	3/01/2023		4100-093200-9403-	3.297 00		8	Y		HRA Admin Fee	01877 SUSSEX COUNTY
	DISC	TOTAL	00	CHECK TOTAL	00	ACH PMT TOTAL			00	EPY PMT TOTAL			26.446 71
			00	CHECK TOTAL	00	ACH PMT TOTAL	26.446 71		00	EPY PMT TOTAL		TOTAL	26.446 71
			00	CHECK TOTAL	00	ACH PMT TOTAL	26.446 71		00	EPY PMT TOTAL		TOTAL	26.446 71

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED THE TOTAL 26.446 71- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4.3.23

DATE  
4/3/2023

DATE  
4/5/23

Approved by  
  
 Kelly  
 DIRECTOR OF FINANCE  
  
 Richard Douglas  
 COUNTY APPROVED BY  
  
 DESTE J. COX  
 TREASURER

SUSSEX COUNTY  
TREASURER'S REPORT  
AND  
FINANCIAL UPDATE

SUBMITTED BY DESTE J. COX, TREASURER

APRIL 30, 2023



## TREASURER'S OFFICE

*DESTE JARRATT COX  
TREASURER  
SUSSEX COUNTY*

*15074 COURTHOUSE ROAD  
P.O. BOX 1399  
SUSSEX, VA. 23884*

*Phone (434)246-1086 or  
(434)246-1087  
Fax (434)246-2347*

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business April 30, 2023

**TRUIST #201- SUSSEX, VA**

Bank Balance -----	\$24,141.26	
Bank Fees/Adjustments -----	\$131.15	
Deposits in Transit-----	\$0.00	
Outstanding Checks-----	\$0.00	\$24,272.41

**BSV #301- STONY CREEK, VA**

Bank Balance-----	\$4,813,903.68	
Bank Fees/Returned Checks-----	\$47.56	
Credit Card Fees/Adjustments-----	\$2,591.20	
Deposits in Transit -----	\$3,080.87	
Outstanding Checks-----	(\$915,312.35)	\$3,904,310.96

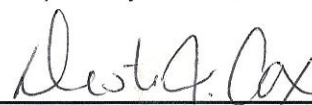
**PRIMIS #401- WAVERLY, VA**

Bank Balance-----	\$16,851.72	
Deposits in Transit-----	(\$0.65)	\$16,851.07
Investments and CD's-----		
#30392331 - Primis #451	\$1,022,192.08	
#30391992 - Primis #451	\$2,024,783.27	
#30390504 - Primis #451	\$2,500,000.00	
		\$5,546,975.35

<b><u>LGIP INVESTMENT #803</u></b> Investment Balance-----		4,153,252.97
<b><u>VA INV POOL #804</u></b> Investment Balance-----		4,677,685.34
TOTAL IN BANKS REC W/GL-----		\$18,323,348.10

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

  
 \_\_\_\_\_  
 Deste J. Cox, Treasurer

**SUSSEX COUNTY - DESTE J. COX, TREASURER**  
**REVENUE/EXPENDITURE SUMMARY REPORT**  
**APRIL 2023**

**General Fund** **FUND BALANCE as of 4/30/23 = \$ 11,353,211**

<i>REVENUES</i>		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 04/30/2023</i>	<i>PRIOR FY - YTD Through 04/30/2022</i>	<i>COLLECTED % YTD</i>
Real Estate - 2022		5,511,434	47,280	5,379,494	4,975,408	97.6%
Public Service Corp - 2022		713,720	0	726,038	728,273	101.7%
Personal Property - 2022		3,858,156	157,553	4,073,538	3,080,677	105.6%
Machinery & Tools - 2022		560,919	0	593,066	587,628	105.7%
Local Sales & Use Taxes (net)		1,040,124	101,579	938,470	991,887	90.2%
Transient Occupancy Tax		80,000	4,817	76,085	74,802	95.1%
Consumer Utility Taxes		93,000	8,810	74,699	80,265	80.3%
Business License Taxes		70,050	4,109	93,198	75,683	133.0%
Motor Vehicle Licenses		229,800	11,122	202,937	218,287	88.3%
Landfill Tipping Fees		5,550,000	486,873	4,555,193	4,840,486	82.1%
Delinquent Taxes RE		172,500	9,822	141,700	130,729	82.1%
Delinquent Tax Personal Property		88,100	7,492	102,077	94,976	115.9%
Penalties - All Property		115,000	22,970	64,768	90,827	56.3%
Interest - All Property		30,000	3,102	21,972	26,566	73.2%
Court Fines		840,000	56,191	591,739	655,446	70.4%
EMS Billing		300,000	0	6,821	n/a	2.3%
State		4,158,872	238,182	4,153,126	4,215,686	99.9%
Federal		31,500	400	44,775	84,077	142.1%
Transfer in from Reserve		658,979	146,764	658,979	606,412	100.0%
Designated Use of Fund Balance		3,098,739	0	0	0	0.0%
<i>EXPENDITURES</i>		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 04/30/2023</i>	<i>PRIOR FY - YTD Through 04/30/2022</i>	<i>SPENT % YTD</i>
General Government		3,829,855	208,145	2,285,679	2,179,253	59.7%
Judicial Administration		1,290,437	96,978	1,052,496	1,046,838	81.6%
Fire, Rescue, EMS		2,764,596	220,212	2,376,780	2,153,028	86.0%
Sheriff's Operations & Jail		6,543,134	384,130	4,457,488	4,719,607	68.1%
Public Works		2,273,813	104,933	1,653,748	1,272,864	72.7%
Health & Welfare		908,783	39,254	676,472	959,100	74.4%
Education		7,750,121	80,002	5,175,005	6,445,586	66.8%
Parks Rec & Cultural Enrichment		273,760	55,065	266,260	252,511	97.3%
Planning/Community Dev		1,463,623	31,380	759,250	673,866	51.9%
Debt Service		1,581,016	0	1,581,791	1,512,068	100.0%

**General Fund**

				ANNUAL	CURRENT MONTH	ACTUAL 04/30/2023	YTD 04/30/2022	Spent %
EXPENDITURES BY DEPARTMENT				APPROPRIATED	ACTIVITY	YEAR TO DATE	PRIOR FISCAL YEAR	YTD
Board of Supervisors			168,687	8,980	112,509	113,818	66.7%	
Administration			2,153,699	86,228	971,045	960,474	45.1%	
Contingency Acct ( 7/1/22 = \$100,000)			55,204	0	0	0	0.0%	
HRA Admin Fee			5,600	3,297	3,297	N/A	58.9%	
HRA Employer Spend			160,000	23,150	182,705	N/A	114.2%	
IT & Central Acct			102,093	445	93,300	45,584	91.4%	
County Attorney			150,000	8,500	92,742	144,054	61.8%	
Registrar/Board of Elections			248,853	5,284	191,047	185,337	76.8%	
Com of Revenue			277,659	20,865	220,819	236,826	79.5%	
Reassessment Services			48,163	3,854	46,128	123,748	95.8%	
Treasurer			459,896	47,543	372,087	369,411	80.9%	
<b>General Government</b>			<b>3,829,855</b>	<b>208,145</b>	<b>2,285,679</b>	<b>2,179,253</b>	<b>59.7%</b>	
Courts			110,423	8,210	88,814	71,970	80.4%	
Clerk of Courts			457,126	31,395	372,398	368,133	81.5%	
Com Atty/Vic Wit			722,888	57,372	591,284	606,734	81.8%	
<b>Judicial Administration</b>			<b>1,290,437</b>	<b>96,978</b>	<b>1,052,496</b>	<b>1,046,838</b>	<b>81.6%</b>	
Fire/Rescue/EMS			2,253,271	168,848	1,911,310	1,810,904	84.8%	
Aminal Control			511,325	51,363	465,470	342,124	91.0%	
<b>Fire, Rescue, EMS</b>			<b>2,764,596</b>	<b>220,212</b>	<b>2,376,780</b>	<b>2,153,028</b>	<b>86.0%</b>	
Court Sec/Spot/FO/E911			4,408,609	247,896	2,889,298	2,923,225	65.5%	
Confinement of Inmates			1,979,571	128,832	1,459,377	1,668,285	73.7%	
Crater Crim Justice Aca.			154,954	7,402	108,813	128,098	70.2%	
<b>Sheriff's Operations &amp; Jail</b>			<b>6,543,134</b>	<b>384,130</b>	<b>4,457,488</b>	<b>4,719,607</b>	<b>68.1%</b>	
Building & Grounds			1,145,151	33,386	785,493	403,118	68.6%	
Envir Inspections			202,540	8,243	97,926	144,234	48.3%	
General Works			297,197	15,597	242,012	240,220	81.4%	
Convenience Ctrs.			628,925	47,708	528,318	485,292	84.0%	
<b>Public Works</b>			<b>2,273,813</b>	<b>104,933</b>	<b>1,653,748</b>	<b>1,272,864</b>	<b>72.7%</b>	
Health - Outside Agencies			236,615	2,000	154,160	187,473	65.2%	
Com. Support Services - Outside Agencies			202,815	10,311	177,631	165,149	87.6%	
Local Contrib to DSS			289,353	0	177,791	289,290	61.4%	
Local Contrib to CSA			180,000	26,944	166,890	317,189	92.7%	
<b>Health &amp; Welfare</b>			<b>908,783</b>	<b>39,254</b>	<b>676,472</b>	<b>959,100</b>	<b>74.4%</b>	
Educ Contrib - Outside Agencies			951	0	951	2,982	100.0%	
Local Contrib to Sch Fd			7,749,170	80,002	5,174,054	6,442,604	66.8%	
<b>Education</b>			<b>7,750,121</b>	<b>80,002</b>	<b>5,175,005</b>	<b>6,445,586</b>	<b>66.8%</b>	
Library/Cultural - Outside Agencies			204,260	47,565	202,760	199,151	99.3%	
Recreational Contrib- Outside Agencies			69,500	7,500	63,500	53,360	91.4%	
<b>Parks Rec &amp; Cultural Enrichment</b>			<b>273,760</b>	<b>55,065</b>	<b>266,260</b>	<b>252,511</b>	<b>97.3%</b>	
DHCD UNOS Grt			576,732	0	271,664	210,158	47.1%	
Planning/Building/Zoning			483,630	26,522	331,745	407,539	68.6%	
CDBG Pocahantas Grt			283,325	4,858	48,404	-54,338	17.1%	
Crater Planning Com			8,771	0	8,771	9,790	100.0%	
IDA			62,500	0	50,000	50,000	80.0%	
Va Gateway Region			47,166	0	47,166	47,417	100.0%	
Crater SBDC			1,500	0	1,500	3,300	100.0%	
<b>Planning/Community Dev</b>			<b>1,463,623</b>	<b>31,380</b>	<b>759,250</b>	<b>673,866</b>	<b>51.9%</b>	
Debt Service			1,581,016	0	1,581,791	1,512,068	100.0%	
<b>Debt Service</b>			<b>1,581,016</b>	<b>0</b>	<b>1,581,791</b>	<b>1,512,068</b>	<b>100.0%</b>	

**SUSSEX COUNTY  
REVENUE/EXPENDITURE SUMMARY REPORT  
APRIL 2023**

**Capital Projects Fund - Fund 302** **FUND BALANCE as of 04/30/23 = \$ 89,825 plus \$669,470 F&R Dedicated Funds**

		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 04/30/2023</i>	<i>PRIOR FY - YTD Through 04/30/2022</i>
<b>REVENUES</b>					
Interest Earned		900	4,005	8,344	1,038
Gifts/Donations Fire & Rescue		0	0	0	0
Transfer from General Fund		0	0	0	0
<b>Total Capital Projects Fund Revenues</b>		<b>900</b>	<b>4,005</b>	<b>8,344</b>	<b>1,038</b>
<b>EXPENDITURES</b>					
Replace E911 Equip		56,322.00	36,999	36,999	0
Voting Machines		8,625.00	8,625	8,625	0
Sheriff Patrol Vehicle		53,739.77	0	0	68,394
Transfer to Other Funds		17,626	0	16,726	175,054
Communications		20,000.00	0	0	0
Renovations-Co. Buildings		216,303.00	0	0	0
School Projects		27,000.00	0	0	0
Animal Shelter & Complex		0.00	0	0	0
<b>Total Capital Projects Fund Expenditures</b>		<b>399,616</b>	<b>45,624</b>	<b>62,350</b>	<b>243,448</b>

**SUSSEX COUNTY  
REVENUE/EXPENDITURE SUMMARY REPORT  
APRIL 2023**

**Reserve Fund 135** **FUND BALANCE as of 04/30/23 = \$ 5,463,441**

		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 04/30/2023</i>	<i>PRIOR FY - YTD Through 04/30/2022</i>
<b>REVENUES</b>					
Interest		4,000	43,111	68,111	5,961
Transfer from General Fund		2,000,000	0	2,000,000	0
<b>Total Reserve Fund Revenues</b>		<b>2,004,000</b>	<b>43,111</b>	<b>2,068,111</b>	<b>5,961</b>
<b>EXPENDITURES</b>					
Transfer to General Fund		662,979	146,764	658,979	606,412
Transfer to General Fund		96,050	96,050	96,050	0
Transfer to VPA Fund		0	0	0	579
Transfer to Cap Proj Fund		0	0	0	0
<b>Total Reserve Fund Expenditures</b>		<b>759,029</b>	<b>242,814</b>	<b>755,029</b>	<b>606,992</b>

# **BUILDING INSPECTIONS DEPARTMENT**



## **May 18, 2023 Monthly Reports**



## MEMORANDUM

DATE: May 3, 2023  
 TO: Richard Douglas, County Administrator  
 FROM: Matt Westheimer, Building Official  
 SUBJECT: April 2023 - Monthly Report

Please accept this as the April 2023 update for the Building Department.

### BUILDING ACTIVITY

- April 2023

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
15	18	8	8	85	\$1,181,914.05	\$9,949.54

- April 2022

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
16	11	2	8	69	\$1,356,561.00	\$6,804.56

- January 2023 – December 2023 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
43	53	18	30	250	\$12,882,052.89	\$120,869.22

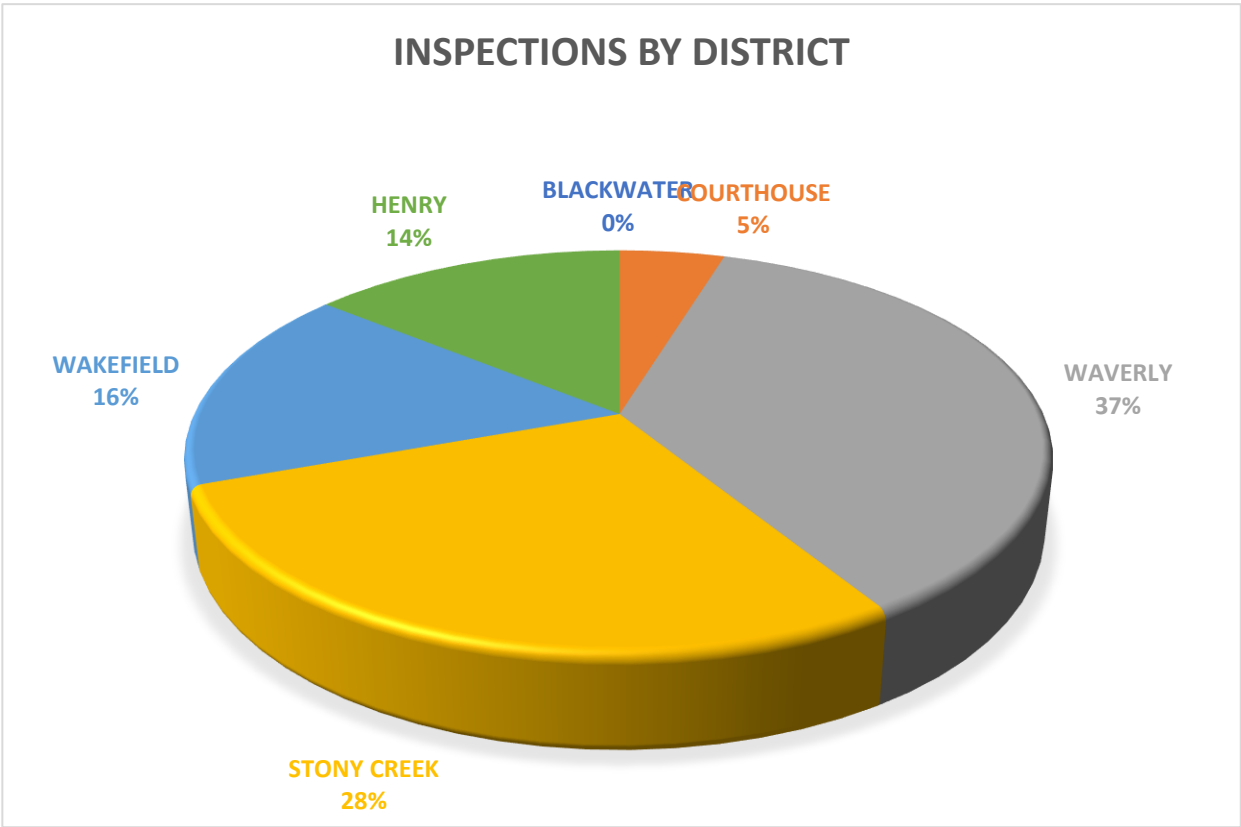
<i>Inspections completed within 24 hours For April</i>	100%
<i>Plans reviewed within 10 business days For April</i>	100%



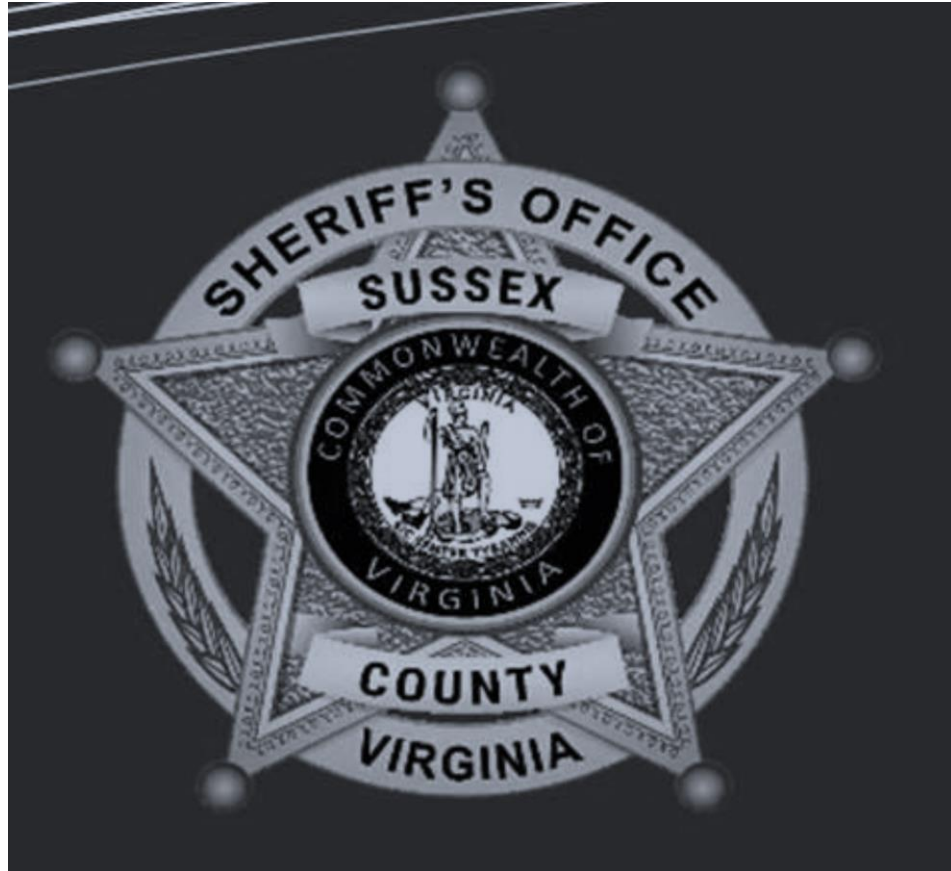


SUSSEX COUNTY  
INSPECTIONS PERFORMED BY DISTRICT  
APRIL 2023

DISTRICT	INSPECTIONS
BLACKWATER	0
COURTHOUSE	4
WAVERLY	31
STONY CREEK	24
WAKEFIELD	14
HENRY	12



# Sheriff's Department



**May 18, 2023**

**Monthly Reports**



Sheriff E.L. Giles, Sr.  
Sussex County Sheriff's Office

"One Family, One Mission, One Goal"

Sussex County Sheriff's Office Monthly Report  
Month of April 2023

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	1278
Fire	73
Rescue	263
Animal Control	79
Town of Wakefield	37
Traffic	573
TOTAL	2,303

COURTS

Court:	Days of Court:
Circuit Court	10
General District	11
JDR Court	4

Court:	Judges:
Circuit Court	6
General District	6
JDR Court	3

P. O. Box 1326 Sussex, Virginia 23884  
Telephone: 434-246-5000  
Fax: 434-246-5714  
Email: Egiles@susova.us

CIVIL

Type:	Total:
Subpoenas Served	251
Jury Summoned	7
Criminal Warrants	74
DMV Notices	2
Levies	0
TDO	1
ECO	0
Other Civil	121

Fines and Forfeitures	\$45,509.77
Sheriff's Fees	\$156.00
Courthouse Security	\$5,804.60

JAIL

During the month of April 2023, our average daily population was 29.8 inmates. The jail booked in 72 individuals during April 2023.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system, is as follows:

Pre- Trial	48 inmates, having been confined a total of 623 days
Sentenced Misdemeanant	8 inmates, having been confined a total of 59 days
Sentenced Felons	5 inmates, having been confined a total of 128 days.
Others	2 inmates, convicted but not sentenced, etc.
Weekenders	4 inmates serving a misdemeanor sentence.

Transports of inmates for various reasons are listed below:

Court / Jail	9
Medical	5
Juvenile	3
Road Crew	0
TDO (Mental)	1
TOTAL	18

**BOARD ACTION FORM**

**Agenda Item:** Consent Agenda #2.05

**Subject:** Animal and Emergency services Budget Amendments

**Board Meeting Date:** May 18 2023

=====

**Summary:** The attached Budget Amendment Resolutions #23-46 and #23-47 for Animal and Emergency Services budget amendments, respectively.

Animal Services, true up budget reasons are: Increased part time coverage needed because of the following:

- A. Additional manpower for increased duties because of housing our animals in the barn for 2.5 months while our building got new floors. During that process it was discovered that beneath the top layer of the old floor, was molded broken concrete that had to be removed before work could proceed.
- B. Increased costs for the flooring project due do the need to remove and replace the damaged floor before it could be coated. This cost included a dumpster for debris and its removal.
- C. Ruptured water lines from freezing that caused the entire water line system in the shelter building to have to be replaced. Delaying further the occupancy to the building.
- D. Ruptured sewer line in the driveway which caused emergency repair and replacement.
- E. Discovering that the shelter building had two more waste holding tanks that had not been cleaned out since installed because they were buried and no one knew they were there. Bringing those tanks up to code and getting them in working condition.
- F. Our department manpower was used to re-install all holding pins inside the shelter which resulted in more manhours to get everything done from daily care of the animals to running duty calls. Most of the hardware had to be replaced.
- G. Increased medical costs for animals because we had many medically sick animals on arrival. And the number of animals taken in. Feral cat colonies and sick cats that were taken into custody because the population across the county has exploded and has not slowed down.
- H. Increased maintenance costs in the Ford F 250 to make it safe to operate by replacing all the parts affected or destroyed by the “death wobble “ it has. This has resulted in parking this vehicle to keep staff safe.
- I. Increased cost of animal feed which as raised at our vender (this is still the best price and availability we can get).
- J. The cost of buying additional cat traps to answer all the many needs across the county to have them removed.

Emergency Services budget amendment is support services provided by Mr. Thomas Hick (Berkley).

**Recommendation:** That the Board approves Budget Amendment Resolutions #23-46 and #23-47.

**Attachments:** Budget Amendment Resolutions #23-46 and #23-47.

=====

**REQUESTED ACTION:** That the Board approves Budget Amendment Resolutions #23-46 and #23-47 for Animal and Emergency Services, respectively.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>		<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Fly	___	___		W. Jones	___	___
Futrell	___	___		Seward	___	___
D. Jones	___	___		Tyler	___	___
			White (Tie Breaker)	___	___	

**RESOLUTION #23-46**  
**FY23 BUDGET AMENDMENT**

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Fire, Rescue, & Emergency Services function be and hereby is made for the period of July 1, 2022 through June 30, 2023. This resolution will appropriate local reserve funds to the Animal Services department to true-up fiscal year expenditures.

**FUND # 100**  
**GENERAL FUND**

REVENUE

Fund 135 Local Reserves	<u>\$32,000</u>
<b>Total Revenues</b>	<b>\$32,000</b>

EXPENDITURE

Fund 100 Animal Services	<u>\$32,000</u>
<b>Total Expenditures</b>	<b>\$32,000</b>

Adopted this 18<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Wayne O. Jones, Chairman  
Sussex County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Shilton R. Butts, Clerk  
Sussex County Board of Supervisors

**RESOLUTION #23-47**  
**FY23 BUDGET AMENDMENT**

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Fire, Rescue, & Emergency Services department be and hereby is made for the period of July 1, 2022 through June 30, 2023. This resolution will appropriate local reserve funds for amendment #1 to Work Order #12 with Berkley for 60 additional hours of emergency management support services.

**FUND # 100**  
**GENERAL FUND**

REVENUE

Fund 135 Local Reserves	<u>\$7,200</u>
<b>Total Revenues</b>	<b>\$7,200</b>

EXPENDITURE

Fund 100 Emergency Services	<u>\$7,200</u>
<b>Total Expenditures</b>	<b>\$7,200</b>

Adopted this 18<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Wayne O. Jones, Chairman  
Sussex County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Shilton R. Butts, Clerk  
Sussex County Board of Supervisors



**BOARD ACTION FORM**

**Agenda Item:** Recognition #3.01

**Subject:** Recognition of Retired Lieutenant James J. Shanko, III – Sheriff Giles

**Board Meeting Date:** May 18 2023

=====

**Summary:** This item was on the Board’s March agenda. Sheriff Giles contacted Administration and requested recognition of Lieutenant James Shanko on his retirement on March 1, 2023 after 30 years of service with the Sheriff’s Department.

The Sheriff’s Department, his co-workers, the Board, and County Administration would like to express our appreciation and extend our congratulations to Mr. James J. Shanko, III on his retirement.

Mr. Shanko will be present to accept the resolution.

**Recommendation:** That the Board approves and adopts the resolution honoring Mr. James J. Shanko, III, on his retirement.

**Attachment:** A copy of the resolution

=====

**ACTION:** That the Board approves and adopts the resolution honoring Mr. James J. Shanko, III, on his retirement.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

## Resolution



### **In Recognition of the retirement James J. Shanko, III**

WHEREAS, James J. Shanko, III, began his employment with the Sussex County Sheriff's Office on January 1, 1993 as a Jailer under Sheriff E. S. Kitchen, Jr; and

WHEREAS, He was promoted on July 1, 2003 to Corporal; and

WHEREAS, shortly thereafter, he was promoted to Sergeant on July 1, 2004, with both promotions being under Sheriff E. E. Kitchen, Jr.; and

WHEREAS, he held the rank of Sergeant until January 1, 2020, when he was promoted to Lieutenant under Sheriff E. L. Giles, Sr.; and

WHEREAS, Lieutenant Shanko served as the Secretary for the Virginia Correctional Association (VCA); AND

WHEREAS, after thirty years of dedicated service under three Sheriffs—Sheriff E. S. Kitchen, Jr, the late Sheriff R. R. Bell and Sheriff E. L, Giles, Sr.; James J. Shanko, III retired as a Lieutenant on March 1, 2023

BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and congratulates Mr. James J. Shanko, III on his retirement and wishes him the best in his future endeavors.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this Board meeting this 20<sup>th</sup> day of April, 2023.

---

Wayne O. Jones, Chairman  
Sussex County Board of Supervisors

**BOARD ACTION FORM**

**Agenda Item:** Recognition #3.02

**Subject:** PRESENTATION: VDOT Sussex 2024 Proposed Secondary Six Year Plan – Jerry Kee, VDOT

**Board Meeting Date:** May 18 2023

=====

**Summary:** Jerry Kee with VDOT will present the Sussex County 2024 Proposed Secondary Six Year Plan. Because less than \$100,000 of new funds are included, a public hearing is not required unless the Board wishes to advertise for a public hearing at the June regular meeting. Based on input from the board, staff will prepare a resolution adopting this plan for consideration at the June regular meeting.

**Recommendation:** No action required at this time.

**Attachment:** Sussex County 2024 Proposed SSYP

=====

**REQUESTED ACTION:** None

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>		<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___		W. Jones	___	___
Futrell	___	___		Seward	___	___
D. Jones	___	___		Tyler	___	___
			White (Tie Breaker)	___	___	

**Secondary System**  
**Sussex County**  
**Construction Program**  
**Estimated Allocations**

Fund	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	Total
TeleFee	\$28,406	\$28,406	\$28,406	\$28,406	\$28,406	\$28,406	\$170,436
District Grant - Unpaved	\$63,801	\$64,809	\$78,505	\$78,505	\$78,505	\$78,505	\$442,630
<b>Total</b>	<b>\$92,207</b>	<b>\$93,215</b>	<b>\$106,911</b>	<b>\$106,911</b>	<b>\$106,911</b>	<b>\$106,911</b>	<b>\$613,066</b>

Board Approval Date:

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 Paul Matticks  
 Residency Administrator Date

-----  
 Richard Douglas  
 County Administrator Date

**CONSTRUCTION PROGRAM (in dollars)**

FY2023 through FY2029

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost     Ad Date	Traffic Count Scope of Work FHWA # Comments
0735 107435  Tier 1 - Road work w RW (PE, RW, CN) 9999.01	0735 0735091752 Reconstruction & Drainage Improvements on Route 735 - Sussex Route 660 Gilliam Road Route 631 Gray Road	PE \$350,000 RW \$350,000 CON \$1,820,000 Total \$2,520,000  4/11/2028	Project
9999 114015  State forces/Hired equip PE CN Only 9999.99	9999 9999091761 Glyndon & Carver Lanes - Rural Addition Various Various	PE \$20,000 RW CON \$129,127 Total \$149,127  12/4/2025	Project
0609 119504  State forces/Hired equip PE CN Only 9999.99	0609 0609091770 ROUTE 609 RECONSTRUCT & SURFACE TREAT NON-HARD SURFACE ROAD Rowehampton Road-Route 697 Courthouse Road-Route 735	PE \$5,000 RW CON \$245,000 Total \$250,000  4/7/2028	Project
9999 -13838  9999.99	9999 9999969107 Unpaved Roads Balance Entry statewide statewide	PE RW CON Total \$0	CTB Reporting Req'd

**CONSTRUCTION PROGRAM (in dollars)**

FY2023 through FY2029

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost     Ad Date	Traffic Count Scope of Work FHWA # Comments
9999 -15810	9999 9999969181 Central Office Project Closeout Balance Entry	PE RW CON Total <b>\$0</b>	Waiting Financial Closure (PX)
9999.99			
9999 -20940	9999 9999969329 Legacy Formula (40/30/30) for SGR Balance Entry	PE RW CON Total <b>\$0</b>	Waiting Financial Closure (PX)
9999.99			
0000 -26202	0000 0000965442 Hampton Roads Secondary Allocations	PE RW CON Total <b>\$0</b>	Project
9999.99			
8888 -3370	8888 8888888P88 FUTURE UNPAVED FUNDS: YR4-YR6 VARIOUS LOCATIONS IN COUNTY	PE RW CON Total <b>\$0</b>	Project
9999.99			

**BOARD ACTION FORM**

**Agenda Item:** Recognition #3.03

**Subject:** Overview of the Waverly RNG Project – Robert Beaman, Troutman Pepper; and Ryan Childress, Align RNG

**Board Meeting Date:** May 18 2023

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**Summary:** Robert Beaman with Troutman Pepper and Ryan Childress with Align RNG will provide a brief overview of the Waverly Renewable Natural Gas Align Project. This is a joint venture between Dominion Energy and Smithfield Foods to construct an underground pipeline traversing Sussex, Surry, Isle of Wight, and Southampton Counties to transport captured methane gas from hog waste lagoons to a central conditioning facility in Surry County.

This is for information only .

**Recommendation:** No action required at this time.

**Attachment:** Staff Memo

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**REQUESTED ACTION:** None

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**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___



## MEMORANDUM

**DATE:** January 31, 2023  
**TO:** Sussex County Board of Supervisors  
**FROM:** Beverly Walkup, Director of Planning & Zoning  
**RE:** Waverly RNG Align Project

For the Board's information and update, please be advised of staff's review and approval of the Waverly Renewable Natural Gas Align (Waverly RNG) project. The project is a joint venture by Dominion Energy and Smithfield Foods to construct a pipeline traversing Sussex, Surry, Isle of Wight and Southampton counties that will capture methane gas generated from hog waste lagoons at existing farms and transfers that gas in a raw form to a central conditioning facility to be constructed in Surry County. At that facility, the methane is refined and will ultimately be placed into existing or new natural gas pipelines and be eligible for purchase by users of natural gas.

The portion of the project in Sussex County involves a portion of the access road to the central conditioning facility and the pipeline. The pipeline will serve as gathering lines, constructed of high density polyethylene (HDPE) approximately 2-8 inches in diameter. The lines will be placed entirely underground and run approximately 71 miles from the farms located in Sussex, Surry, Isle of Wight, and Southampton counties. The pipeline also requires the installation of certain equipment known as a "skid" which will be constructed adjacent to digesters located on the hog farms. The "skid" will be located on a concrete pad, approximately 6 feet by 11 feet in diameter, and no higher than 10 feet tall. The purpose of the "skid" is to remove water from the raw methane captured in the digesters and transfer it into low pressure gathering lines. Aside from the removal of moisture by the skid, there will be no processing or converting of the methane within the County. The methane transmitted through the gathering lines will not be usable as a natural gas product until it is upgraded to a usable natural gas form at the Surry facility.

The project is permitted "by-right" in the A-1 zoning district as determined by me as the Zoning Administrator in consultation with the County Attorney, Jeff Gore. Specifically, Section 16-22 of the Zoning Ordinance identifies a "public utility generating, booster or relay stations, transformer substations, transmission lines and towers, television and radio towers and structures not necessary to house electronic apparatus, pipes, meters and facilities for the provision and maintenance of public utilities, including railroads and facilities, and water and sewage installations," as a permitted "by-right" use.

As a status update on this project, Staff conducted an Erosion and Sediment Control (ESC) Plan Review for a portion of the access road for the central conditioning facility separately from the pipeline for the portion of the access road that runs into Surry County. Along with that approval, the project has been bonded and a land disturbance permit issued.

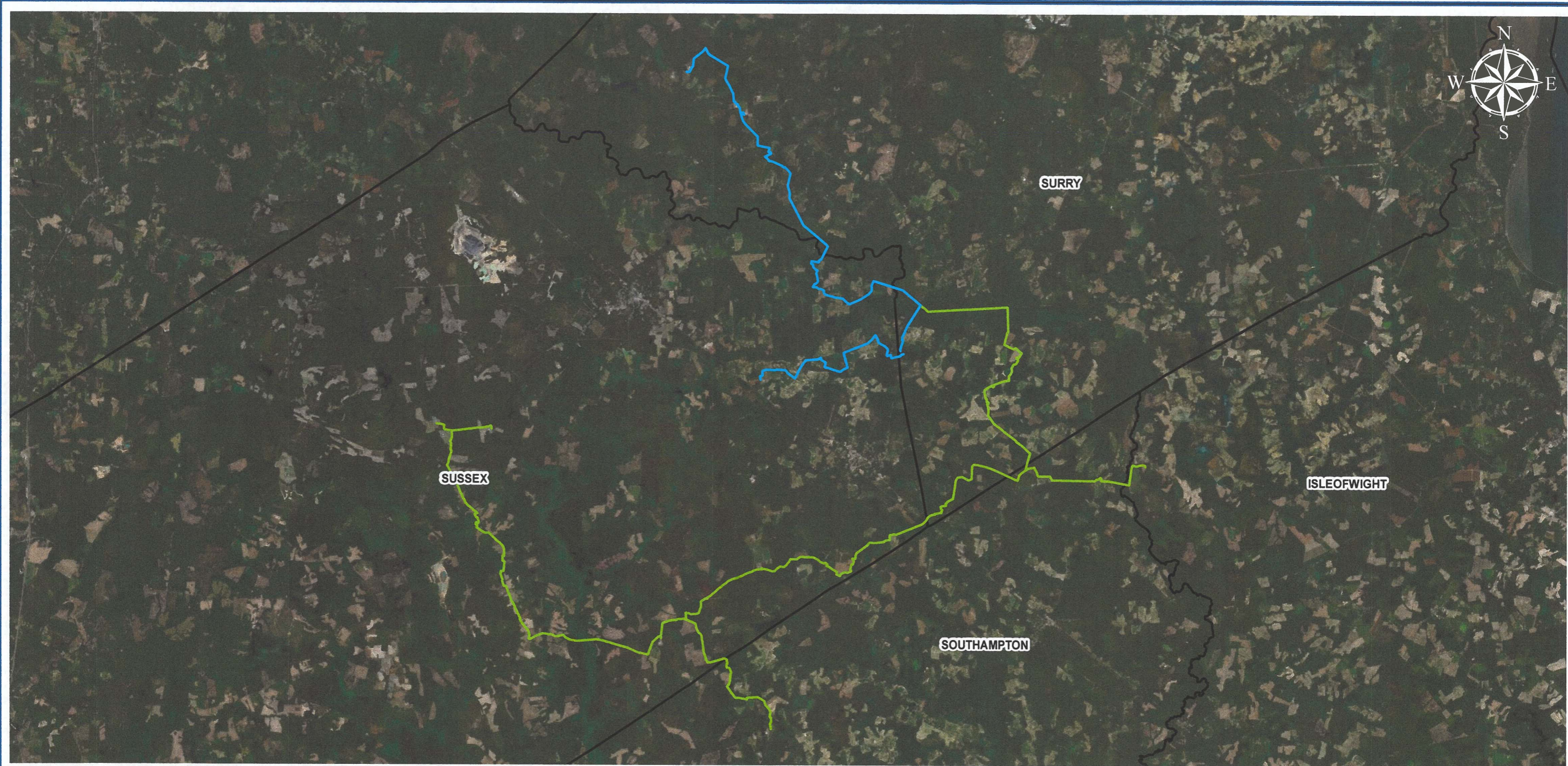


The pipeline has received approval from Virginia Marine Resources Commission (VMRC), US Army Corps of Engineers (USACE), Department of Environmental Quality (DEQ) and Virginia Department of Transportation (VDOT), and is pending County approval contingent upon approval of the ESC Plans. No permits have been issued by the County for the pipeline to-date; however, approval is anticipated within the coming weeks.

Attached is the overall pipeline exhibit for the Board's reference and information.

Attachment

WAVERLY RNG PROJECT - PHASE MAP



**LEGEND**  
Phase

- Phase 1
- Phase 2
- COUNTY BOUNDARIES

PROJECTION: NAD1983 STATE PLANE VIRGINIA SOUTH FIPS 4502 FT

STATE: VIRGINIA



DRAWN AND CHECKED BY TRC SOLUTIONS GIS

**WAVERLY RNG PROJECT**



DATE: 12/13/22 SHEET: OVERVIEW

**BOARD ACTION FORM**

**Agenda Item:** Recognition #3.04

**Subject:** Overview of the Virginia Port Authority – Thomas Cross, Virginia Port Authority

**Board Meeting Date:** May 18 2023

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**Summary:** Deputy County Administrator David Conmy will introduce Thomas Cross, Director of State and Local Government Affairs for the Virginia Port Authority, who will provide a brief overview of the Port of Virginia and its importance in attracting economic development opportunities to Sussex County. Please note that the Virginia Port Authority has extended an invitation for representatives of Sussex County to tour the Port of Virginia on September 8<sup>th</sup>.

**Recommendation:** No action required.

**Attachment:** No attachment

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**REQUESTED ACTION:** None

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**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>		<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Fly	___	___		W. Jones	___	___
Futrell	___	___		Seward	___	___
D. Jones	___	___		Tyler	___	___
			White (Tie Breaker)	___	___	

**BOARD ACTION FORM**

**Agenda Item:** Recognition #3.05

**Subject:** Introduction of the New DSS Director

**Board Meeting Date:** May 18 2023

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**Summary:** The County Administrator will introduce Tawana Toran as the new Director of Social Services, effective May 16<sup>th</sup>. Ms. Toran comes to Sussex DSS from Dinwiddie DSS, where she has served as Benefits Supervisor. She previously served in different roles with Chesterfield DSS, including Administrative Supervisor. We are fortunate to gain an individual with DSS supervisory experience and a skill set that can lead Sussex DSS and its employees in a positive direction.

**Recommendation:** No action required.

**Attachment:** No attachment

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**REQUESTED ACTION:** None

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**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

**BOARD ACTION FORM**

**Agenda Item:** Public Hearing Item #4.01

**Subject:** Countywide Broadband Grant Award Budget

**Board Meeting Date:** May 18 2023

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**Summary:** Due to the grant award exceeding one percent of the county’s current operating budget, a public hearing must be held on the broadband grant received through VATI/DHCD in 2021 that will achieve universal broadband coverage for Sussex County. A public hearing has been advertised to consider public comments on the broadband grant award/budget. As a reminder, the County has committed \$500,000 in ARPA funds as a local match to the DHCD grant award of \$4,896,892. The Cameron Foundation has committed \$500,000 to the project, with PGEC/Ruralband covering the balance of the project costs (\$678,571).

**Recommendation:** No action is required at the conclusion of the public hearing.

**Attachment:** Copy of Notice of Public Hearing

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**ACTION:** No action is required at the conclusion of the public hearing

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

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\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

COUNTY OF SUSSEX  
NOTICE OF PUBLIC HEARING  
PROPOSED AMENDMENT TO FY23 BUDGET

Notice is hereby given pursuant to Section 15.2-2507, Code of Virginia (1950, as amended), that the Sussex County Board of Supervisors will hold a public hearing for the purpose of receiving comments on the proposed Amendment to the Sussex County Annual Fiscal Plan (the "Budget") on May 18, 2023 in the Sussex County General District Courthouse, Sussex Judicial Center, 15098 Courthouse Road, Sussex, VA 23884 at 6 p.m. or as soon thereafter as may be heard. The purpose of the proposed amendment to the County budget for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023 is to account for the \$6,575,463 Universal Broadband Coverage budget (VATISF#2022-034), consisting of funding from the following sources: (1) VA Telecommunications Initiative: \$4,896,892.00; (2) Prince George Electric Cooperative; (PGEC)/RuralBand: \$678,571.00; (3) Cameron Foundation: \$500,000; and (4) Sussex County: \$500,000.

Citizens can submit oral or written statements on the proposed budget amendments to the County Administrator's Office by mail to Shilton R. Butts, PO Box 1397, Sussex, VA 23884; hand deliver to 20135 Princeton Road, Sussex, VA 23884; or, send email [sricks@sussexcountyva.gov](mailto:sricks@sussexcountyva.gov) no later than 3:00 p.m. on May 17, 2023. A copy of the related material can be examined at address listed. Office hours are Monday - Friday, 8:30 AM - 5:00 PM.

By: Authority of Richard Douglas  
Sussex County Administrator

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.01

**Subject:** Appointment to District 19 Community Services Board

**Board Meeting Date:** May 18 2023

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**Summary:** There is a vacancy on the District 19 Community Services Board. A new appointment will need to be made. **Per D19 CSB, this appointment does not have to be the Director of Social Services.** The position description is included. The new appointment will be a three year term, starting immediately, expiring April 30, 2026 should the appointment be made at the February meeting. (The three year term will be determined by the month of the appointment per D19 CSB.)

**Recommendation:** That the Board appoints a representative for Sussex County to the District 19 Community Services Board with a term beginning immediately, expiring May 31, 2026.

**Attachments:** (1) Board member position description; (2) By Laws; and (3) Meeting Schedule

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**ACTION:** That the Board appoints a representative for Sussex County to the District 19 Community Services Board with a term beginning immediately, expiring May 31, 2026.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

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\_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

White (Tie Breaker) \_\_\_ \_\_\_

## **District 19 Community Services Board Board Member Position Description**

The purpose of this Community Services Board (referred to as the Board) shall be to be responsible to the cities of Colonial Heights, Emporia, Hopewell, Petersburg, and the counties of Greensville, Prince George, Sussex and Surry, Virginia, in establishment and operation of Community Mental Health, Developmental, and Substance Use programs provided for by the Chapter 5, of Title 37.2 of the Code of Virginia (1950) as amended.

The Board, as a direct agent of the governmental entities which have established it, shall be subject to the laws and regulations relating to such agencies of those governments and shall have the general powers, duties and responsibilities of a Board as outlined in Chapter 5 of Title 37.2-504, Code of Virginia.

### **Duties and Expectations for Members of the District 19 CSB Board of Directors**

Executive Director as chief executive officer, reports directly to Board and implements all policy, financial and regulatory requirements, directs operations, staffing, service delivery, contracting, and all aspects of the Board.

In collaboration with the Executive Director, members of the Board provide oversight and assurance of the following:

- To review and evaluate all existing and proposed services and facilities available to serve the community.
- Review and approve the performance contract as required by DBHDS.
- Make policies or regulations concerning the delivery of services and operation of facilities under its direction or supervision, subject to applicable policies and regulations adopted by the Board.
- Appoint an Executive Director of community mental health, developmental, and substance use services, who meets the minimum qualifications established by the Department, and prescribe his/her duties.
- Ensure establishment of a reimbursement system to maximize the collection of fees from individuals receiving services under its jurisdiction or supervision, consistent with the provisions of § 37.2-511, and from responsible third party payors.
- Take all necessary and appropriate actions to maximize the involvement and participation of individuals receiving services and family members of individuals receiving services in policy formulation and services planning, delivery, and evaluation.
- Assure quality services and funding compliance with federal, state and local mandates and priorities.
- Chair of the Board signs Performance Contract with state agency for state funds and obligations and provider agreements with Medicaid agencies or designees as required.
- Advocates for services and funding to support needed services within the community, to local and state officials.
- Board members as local officials are must comply with FOIA, COIA, HIPAA, and all other regulations.
- Board members will comply with duties and responsibilities per the Board of Directors by-laws.



### **Qualifications:**

Per § 37.2-50, Appointments to the community services board shall be broadly representative of the community. One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services. One or more appointments may be nongovernmental service providers. Sheriffs or their designees also shall be appointed, when practical. No employee of the community services board or employee or board member of an organization that receives funding from any community services board shall be appointed a member of that board. No community services board shall be composed of a majority of local government officials, elected or appointed, as members, nor shall any county or city be represented on a board by more than two officials, elected or appointed.

### **Attendance and Participation:**

- Attend and actively participate in (8 monthly meetings on the 4<sup>th</sup> Thursday of the month, except June, July, August and November) per the by-laws. A member is responsible for notifying the Clerk of the Board in the event of an absence, it at all possible. Because representation from each locality is important, and decisions can only be made with a quorum of members present, Board Members must commit their time and travel to attend these meetings.
- Attend new board member orientation (approximately 1 hour) with executive director before attending first board meeting.
- Attend and actively participate in planning retreat (as needed).
- Attend and participate in telephone, webcam or zoom conference in between regularly scheduled meetings as needed.
- Board members are strongly encouraged to participate in additional events such as D19 All Staff meetings, public budget hearings, County Board of Supervisors meeting, City Council meetings, and advocacy opportunities throughout the year.

### **Compensation/Employment:**

- Board members are to be compensated \$50.00 (not to exceed \$600.00 per calendar year) for attending regularly scheduled board meetings. Board members will be reimbursed for mileage at the rate approved within the Commonwealth of Virginia's Appropriation Act. Members will have the right to accept or decline compensation and/ or reimbursement for mileage. If members should decline the acceptance of payment for board meeting attendance and/or mileage reimbursement, these funds will be returned to the general fund.
- Board members are not employees of District 19 Community Services Board.

**DISTRICT 19  
COMMUNITY SERVICES BOARD  
BY-LAWS**

**ARTICLE I - NAME**

The name of this board shall be District 19 Community Services Board, hereinafter referred to as the "Board".

**ARTICLE II - PURPOSE**

The purpose of this Board shall be to be responsible to the cities of Colonial Heights, Emporia, Hopewell, Petersburg and the counties of Prince George, Sussex, Greensville, Dinwiddie and Surry, Virginia, in the establishment and operation of community Mental Health, Developmental, and Substance Abuse programs as provided for by the Chapter 5, of Title 37.2 of the Code of Virginia (1950) as amended.

To provide a system of comprehensive community mental health, developmental, and substance abuse services which relate to and are integrated with existing and planned programs within the limits of aforesaid jurisdictional boundaries.

**ARTICLE III - MEMBERSHIP**

**Section 1.** The membership of the Board shall consist of not less than six or more than eighteen persons approved and appointed by the governing bodies of District 19. The membership shall be as broadly representative as possible of all lay and professional elements of the community. Members shall be appointed in accordance with Chapter 5 of Title 37.2-501 of the Code of Virginia as amended.

**Section 2.** Board Composition shall be based on the population of each of our localities determined every 4 years. Localities with less than 15,000 citizens will be allocated one board member; localities with populations between 15,000 and 30,000 will be allocated two board members; and localities with populations exceeding 30,000 will be allocated three board members.

**Section 3.** A member of the Board shall be appointed for a term of three years from the first day of January of the year of appointment, or at the option of the governing body of a county or city, from the first day of July of the year of appointment.

**Section 4.** Vacancies shall be filled for the unexpired terms in the same manner as the original appointment.

**Section 5.** Ex-officio members may be appointed by this Board. Such members shall serve in an advisory capacity with no voting privilege.

**Section 6.** Any member of the board who is absent from two (2) consecutive regular board meetings, unless absent for reasons considered valid by the Board, shall be reminded by letter of the importance of their presence and input to the Board and further, copy of such letter shall be sent to the Chairman of the appointing County Board or Mayor of the City represented and to the appropriate County or City Administrator. A member is responsible for notifying the administrative office in the event of an absence, if at all possible.

Valid reasons for not attending a Board meeting are as follows:

- Own illness
- Family illness
- Primary job/business responsibility
- Out of town/country on business
- Out of town/country on family matter
- Out of town/country on vacation
- Other commitment, i.e., conflicting meeting, training, school
- Family commitment, i.e., child care, out-of-town guests
- Adverse weather conditions

**Section 7.** Board members are to be compensated \$50.00, not to exceed \$600.00 per calendar year, for attending regularly scheduled board meetings and to be reimbursed for mileage at the rate approved within the Commonwealth of Virginia's Appropriation Act. Members will have the right to accept or decline compensation and/ or reimbursement for mileage. If members should decline the acceptance of the \$50 payment and/ or mileage reimbursement, these funds will be returned to the general fund.

## **ARTICLE IV - POWERS AND DUTIES**

The Board, as a direct agent of the governmental entities which have established it, shall be subject to the laws and regulations relating to such agencies of those governments and shall have the general powers, duties and responsibilities of a Board as outlined in Chapter 5 of Title 37.2-504, Code of Virginia. As set forth in the Code of Virginia these are:

- a. To review and evaluate all existing and proposed public community mental health, developmental, and substance abuse services and facilities available to serve the community and such private services and facilities as receive funds through the Board and advise the appropriate local governments as to its findings.

b. Pursuant to § 37.2-508, submit to the governing body of each city or county that established it a performance contract for community mental health, developmental, and substance abuse services for its approval prior to submission of the contract to the Department.

c. Within amounts appropriated for this purpose, provide services authorized under the performance contract.

d. In accordance with its approved performance contract, enter into contracts with other providers for the delivery of services or operation of facilities.

e. In the case of operating and administrative policy boards, make policies or regulations concerning the delivery of services and operation of facilities under its direction or supervision, subject to applicable policies and regulations adopted by the Board.

f. Appoint an executive director of community mental health, developmental, and substance abuse services, who meets the minimum qualifications established by the Department, and prescribe his duties.

g. Prescribe a reasonable schedule of fees for services provided by personnel or facilities under the jurisdiction or supervision of the board and establish procedures for the collection of those fees. All fees collected shall be included in the performance contract submitted to the local governing body or bodies pursuant to subdivision 2 and § 37.2-508 and shall be used only for community mental health, developmental, and substance abuse services purposes. Every board shall institute a reimbursement system to maximize the collection of fees from individuals receiving services under its jurisdiction or supervision, consistent with the provisions of § 37.2-511, and from responsible third party payors. Boards shall not attempt to bill or collect fees for time spent participating in commitment hearings for involuntary admissions pursuant to Article 5 (§ 37.2-814 et seq.) of Chapter 8.

h. Accept or refuse gifts, donations, bequests, or grants of money or property from any source and utilize the same as authorized by the governing body or bodies of each city or county that established it.

i. Seek and accept funds through federal grants; provided, however, in accepting such grants the Board shall not bind the governing body or bodies of the political subdivision or subdivisions of which it is an agency to any expenditures or conditions of acceptance without the prior approval of such governing body or bodies.

j. Notwithstanding any provision of law to the contrary, to disburse funds appropriated to it in accordance with such regulations as may be established by the governing body of the political subdivision of which the Board is an agency or, in the case of a joint board, as may be established by agreement.

k. Apply for and accept loans as authorized by the governing body of each city or county that established it.

l. Develop joint written agreements, consistent with policies adopted by the Board, with local school divisions; health departments; boards of social services; housing agencies, where they exist; courts; sheriffs; area agencies on aging; and regional offices of the Department for Aging and Rehabilitative Services. The agreements shall specify the services to be provided to individuals. All participating agencies shall develop and implement the agreements and shall review the agreements annually.

m. Develop and submit to the Department the necessary information for the preparation of the Comprehensive State Plan for Behavioral Health and Developmental Services pursuant to § 37.2-315.

n. Take all necessary and appropriate actions to maximize the involvement and participation of individuals receiving services and family members of individuals receiving services in policy formulation and services planning, delivery, and evaluation.

o. Institute, singly or in combination with other community services boards or behavioral health authorities, a dispute resolution mechanism that is approved by the Department and enables individuals receiving services and family members of individuals receiving services to resolve concerns, issues, or disagreements about services without adversely affecting their access to or receipt of appropriate types and amounts of current or future services from the community services board.

p. In the case of an operating board, have authority, notwithstanding any provision of law to the contrary, to receive state and federal funds directly from the Department and act as its own fiscal agent, when authorized to do so by the governing body of each city or county that established it.

q. Notwithstanding the provisions of § 37.2-400 or any regulations adopted thereunder, release data and information about each individual receiving services to the Department so long as the Department implements procedures to protect the confidentiality of that data and information.

## **ARTICLE V - OFFICERS OF THE BOARD AND THEIR DUTIES**

**Section 1.** The officers of the Board shall consist of a Chair, Vice-Chair, and Treasurer who shall be elected by the Board and serve at the pleasure of the Board.

**Section 2.** The duties of the **Chair** shall be:

- a. To preside at all meetings of the Board.

- b. To appoint all committees deemed necessary for operation of the Board.
- c. To work closely with the Director of the Community Services Board.
- d. To perform any other duties determined by the Board.
- e. To keep the Department informed of the activities of the Board in the event the Executive Director's position becomes vacant.

**Section 3.** The **Vice-Chair** shall, in the absence of the Chair, perform the duties of the Chair and any other duties assigned by the Board.

**Section 4.** The **Treasurer** shall receive all philanthropic funds designated to the Board.

- a. Present a financial statement as requested by the Board and shall make a full report of the philanthropic funds at the annual meeting of the Board.

## **ARTICLE VI - NOMINATION, ELECTIONS AND TERMS OF OFFICE**

**Section 1.** The Chair shall appoint a Nominating Committee at the regular scheduled October meeting. It shall be the duty of the Nominating Committee to nominate candidates for office to be elected at the January meeting. Additional nominations shall be accepted from the floor with the consent of the nominee.

**Section 2.** The Board shall elect its officers at the first meeting held in the new calendar year.

**Section 3.** The term of office shall be for one year. A quorum must be present and voting in order to constitute an election.

**Section 4.** Any vacancy occurring in the officers shall be filled by the Board.

## **ARTICLE VII - MEETINGS**

**Section 1.** Eight scheduled meetings shall be held during the course of the year in September, October, December, January, February, March, April, and May.

**Section 2.** Special meetings of the Board may be called upon twenty-four hours notice by the Chairman or upon written request of three members. An attempt shall be made to notify all Board members twenty-four hours prior to special meetings in writing or by phone call.

**Section 3.** The quorum for all Board meetings shall be a majority of its members including the Chair or Vice-Chair.

**Section 4.** If a quorum is not present, the chair waits a reasonable time until there is one; or, after a reasonable time and there appears to be no prospect that a quorum will assemble, the chair will call the meeting to order and entertain a motion to adjourn.

**Section 5.** Public comment. All persons addressing the Board shall sign-in with name and address. Comments shall be limited to five minutes. No person shall be permitted to address the Board of Directors a second time until all others have been heard, and no one may speak more than twice on any subject in any one meeting. All remarks shall be addressed to the Board as a body. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct will be asked to leave the premises.

## ARTICLE VIII - COMMITTEES

The Executive Director shall serve as an ex-officio member of all committees.

There shall be the following committees:

1. **Finance Committee:** This committee will work with the Executive Director in developing recommendations to the Board concerning financial matters requiring action.
2. **Personnel Committee:** This committee shall work with the Executive Director in developing and implementing personnel policies as approved by the Board and may make recommendations to the Board in personnel matters requiring action.
3. **Services Committee:** This committee will work with the Executive Director in conducting periodic needs assessments within the communities served by District 19 CSB and recommending to the Board an array of services to address these needs.
4. The Chair may appoint Ad Hoc committees as needed.

## ARTICLE IX

**Roberts Rules of Order, revised,** shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

## ARTICLE X

These By-Laws may be amended at any regular meeting of the Board by two-thirds vote of those present and voting, notice having been submitted in writing, to each Board member, two weeks prior to the meeting.

Adopted at a regular meeting of the Board January 13, 1986, by a vote of 14 in favor, 0 not in favor.

Revised By-Laws and amendment to Article VIII adopted at a regular meeting of the Board March 23, 1995 by a vote of 11 in favor, 0 not in favor.

Amendment to Article VIII adopted at a regular meeting of the Board January 25, 1996 by a vote of 11 in favor, 0 not in favor.

Amendment to Article III, Section 6 adopted at a regular meeting of the Board October 24, 1996 by a vote of 12 in favor, 0 not in favor.

Amendment to Article III, Section 7 adopted at a regular meeting of the Board October 24, 1996 by a vote of 11 in favor, 1 not in favor.

Amendment to Article VII, Section 3 adopted at a regular meeting of the Board October 24, 1996 by a vote of 12 in favor, 0 not in favor.

Amendment to Article V, Section 2, and Section 4 adopted at a regular meeting of the Board October 28, 2004 by a vote of 10 in favor, 0 not in favor.

Amendment to Articles V, VII, and VIII adopted at a regular meeting of the Board March 26, 2009 by a vote of 11 in favor, 0 not in favor.

Amendment to Articles II, III and IV adopted at a regular meeting of the Board March 25, 2010 by a vote of 15 in favor, 0 not in favor.

Amendment to Articles VI and VII adopted at a regular meeting of the Board on October 28, 2010 by a vote of 13 in favor, 0 not in favor.

Amendment to Articles VI adopted at a regular meeting of the Board on December 2, 2010 by a vote of 15 in favor, 0 not in favor.

Amendment to Articles II, IV, and VIII February 27, 2020 by a vote of \_\_\_\_\_

\_\_\_\_\_  
Chair (Date)

\_\_\_\_\_  
Jennifer Tunstall Executive Director (Date)



**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.01

**Subject:** Waverly Fire Equipment Request

**Board Meeting Date:** May 18 2023

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**Summary:** The Waverly Volunteer Fire Department is requesting assistance with the purchase of extrication equipment to be utilized on the fire department’s new fire engine (please see attachments detailing the request). A quote has been provided for Holmatro extrication equipment at \$36,618.85. The Town of Waverly has committed to cover 1/3 of the cost, leaving \$24,412.56 for consideration of the Board of Supervisors. The County’s Fire and Rescue Association recently endorsed this request. Staff recommends that \$24,412.56 in ARPA funds be used for this purchase, and a resolution is attached for your consideration.

**Recommendation:** Staff recommends approval of ARPA resolution designating \$24,412.56 in ARPA funds for the purchase of Holmatro extrication equipment as requested by the Waverly Volunteer Fire Department.

**Attachments:** Staff memorandum, letter from the Waverly VFD, equipment quote, ARPA resolution 56 in ARPA funds for the purchase of Holmatro extrication equipment as requested by the Waverly Volunteer Fire Department.

=====

**ACTION:** That the Board approves ARPA Resolution #23-50 designating \$24,412.56 56 in ARPA funds for the purchase of Holmatro extrication equipment as requested by the Waverly Volunteer Fire Department.

\_\_\_\_\_  
\_\_\_\_\_

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___



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MAY 9, 2023

TO: RICHARD DOUGLAS, COUNTY ADMINISTRATOR

FROM: NICK SHEFFIELD, CHIEF OF EMERGENCY SERVICES

SUBJECT: WAVERLY VOLUNTEER FIRE DEPARTMENT EXTRICATION TOOL REQUEST

The Waverly Volunteer Fire Department has requested funding assistance with the purchase of new battery-powered extrication tools. In recent years, there has been a shift from the traditional hydraulic tools over to battery-powered tools with great success. The tools allow for operation without interference of hydraulic lines and the issues of gas power units. The reduced maintenance costs are realized with there being no need to service a gas power unit/hydraulic pump and hydraulic hoses; you now only have to maintain the tool and battery.

The total cost of the project is \$36,618.85. The Town of Waverly has agreed to pay 1/3 of that cost, thus leaving a remaining balance of \$24,412.56 which is what the Waverly Volunteer Fire Department is requesting of the County.

Supporting documentation from Waverly VFD and the vendor's quote is attached.

# Waverly Volunteer Fire Department

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119 Bank Street, Waverly, VA 23890

P.O Box 672

Dear Sussex County Board of Supervisors,

On behalf of the Waverly Volunteer Fire Department, I am submitting this letter to request assistance with the purchase of Holmatro Extrication Equipment as shown in attached quote. This equipment will be utilized on Waverly's new engine (Unit # 120) and will enable us to better serve the community when unfortunate situations arise. With the purchase of this extrication equipment, it will better align our department with neighboring departments by increasing consistency of equipment. Majority of all fire departments now utilize E-Tools instead of the outdated hydraulic extrication tools aka "Jaws of Life". The Waverly Volunteer Fire Department would like to thank you for your consideration and review of this request. Please feel free to contact me with any questions or concerns you may have.

Sincerely,

Blake Garrett  
Assistant Chief - WVFD



Air-Care, Inc.  
 PO Box 1313  
 Hayes, VA 23072  
 804-642-9044

# Estimate

Date	Estimate #
1/5/2023	12336

Name / Address
Waverly Volunteer Fire Department 119 Banks Street Waverly, VA. 23890

Exp. Date	Rep
1/9/2023	MF
Terms	FOB
Net 30	

Part #	Description	Qty	Rate	Total
159.000.063	Holmatro - Pentheon PCU50 Cutter	1.00	11,200.45	11,200.45
159.000.064	Holmatro - Pentheon PSP40 Spreader	1.00	11,560.85	11,560.85
159.000.207	Holmatro - Pentheon PTR50 Telescopic Ram	1.00	9,366.15	9,366.15
151.000.583	Holmatro - Battery	4.00	664.70	2,658.80
151.000.742	Holmatro - Battery Charger (AC-US) 115 VAC	3.00	512.55	1,537.65
151.000.499	Holmatro - On-Tool Charging Cord	3.00	90.95	272.85
151.000.503	Holmatro- Daisy Chain Power Cable for Charger	2.00	11.05	22.10
	First Year Service on Holmatro Pentheon tools for free \$835 value			
Shipping is not included unless otherwise quoted. It will be added to your final invoice.			<b>Subtotal</b>	\$36,618.85
Thank you			<b>Sales Tax (6.3%)</b>	\$0.00
			<b>Total</b>	\$36,618.85

**RESOLUTION #23-50**  
**FY23 BUDGET AMENDMENT**

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment be and hereby is made for the period of July 1, 2022 through June 30, 2023. This resolution will amend the budget to appropriate ARPA funds to purchase Extrication Tools for the Waverly VFD.

**FUND # 100**  
**GENERAL FUND**

EXPENDITURE

Fund 100 Fire, Rescue, & Emergency Services	<u>\$24,413</u>
<b>Total Expenditures</b>	<b>\$24,413</b>

Adopted this 18<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Wayne O. Jones, Chairman  
Sussex County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Shilton R. Butts, Clerk  
Sussex County Board of Supervisors

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.02

**Subject:** ARPA Resolution for Jarratt Senior Center Accessibility Improvements

**Board Meeting Date:** May 18 2023

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**Summary:** Our Registrar received an advisory memorandum from the Virginia Department of Elections regarding polling place accessibility issues that were identified in an accessibility survey of 500 polling places across 87 Virginia localities, conducted during the November 2022 general election cycle by an independent accessibility advocacy group, disAbility Law Center of Virginia (attached for your review). The advisory memorandum issued in March 2023 directs local governments to “take immediate corrective action to increase accessibility as needed.” Within Sussex County, the group identified handicap accessibility issues for the Jarratt Senior Center (Henry District) and the Stony Creek Firehouse (Stony Creek District). The Registrar met with county staff to review the identified accessibility issues and discuss needed corrective actions. In regards to Stony Creek Firehouse accessibility, the Registrar has worked with the Stony Creek Volunteer Fire Department on a corrective plan, since this facility does not belong to Sussex County.

Public Works Director Jeff Gary is recommending a concrete pad to increase accessibility for the Jarratt Senior Center, and has solicited proposals from local contractors. This improvement will not only meet accessibility needs for a polling place, but will serve the needs of elderly residents who participate in our weekly senior citizen program. E.C. Renner Concrete of Jarratt has submitted a proposal for \$13,750 to complete this work, which will consist of the installation of a 46’ x 5’ sidewalk and a 23’ x 20’ concrete parking pad. An additional \$4,000 is anticipated to be needed for handicap signage and required painting. Staff recommends an appropriation of ARPA funds to complete this project, and an appropriation resolution for \$17,750 is attached for your consideration.

**Recommendation:** Staff recommends that an appropriation of \$17,750 in ARPA funds be approved to complete the recommended accessibility improvements for the Jarratt Senior Center.

**Attachments:** Virginia Department of Elections advisory memorandum and summary of results of Sussex County polling places, appropriation resolution

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___
			(Tie Breaker)		



★ VIRGINIA ★  
DEPARTMENT *of* ELECTIONS

**Official ELECT Advisory**

**DATE:** March 17, 2023

**SUBJECT:** disAbility Law Center of Virginia Polling Place Accessibility Survey

**WHY THIS IS NEEDED:** Under both state and federal codes, polling places are required to be accessible to voters with disabilities and to individuals who are elderly. A survey was performed by an independent disability advocacy group, disAbility Law Center of Virginia (dLCV), regarding the accessibility of polling places in the Commonwealth during the November 2022 General Election cycle. The survey included exterior observations at approximately 500 polling places across 87 Virginia localities. The findings identified numerous polling places that were not optimized for accessibility. ELECT has summarized the findings of the survey in the Key Takeaways document attached to this advisory.

**HOW THIS AFFECTS YOU:** ELECT will take the following actions in response to the findings of the survey:

- The locality-specific findings from dCLV's November 2022 survey will be provided to each locality named in the survey for corrective action, as needed.
- ELECT is providing a list of Key Takeaways for Accessible Polling Places, attached to this advisory.
- ELECT will review and update Chapter 5 of the GREB Handbook regarding the accessibility of polling places, as needed.
- ELECT will review and update the ADA checklist for polling places in FormsWarehouse.
- ELECT will provide an informational session regarding the ADA and accessible polling places during the Virginia Elections Workshop conference in July 2023.

**ACTION ITEMS:** Localities should:

- Review the November 2022 findings forwarded by their Elections and Registration Services Specialist, if provided.
- Take immediate corrective action to increase accessibility, as needed.
- Review the Key Takeaways for Accessible Polling Places, whether named in the survey or not.
- Review Chapter 5 of the GREB Handbook and other resources attached to this advisory, whether named in the

survey or not. *NOTE: GREB Chapter 5 updates will be available in July 2023.*

Additional ADA-related resources can be found here:

- [Voting and Polling Places | ADA.gov](#)
- [Mid-Atlantic ADA Center \(adainfo.org\)](#)
- [disAbility Law Center of Virginia \(dLCV\)](#).

Localities may also reach out to Claire Scott, ELECT's ADA Coordinator, with additional questions regarding accessibility. Her contact information is provided below.

**CONTACT:** **For questions regarding ADA accessibility and compliance:**

Claire Scott, ELECT's ADA Coordinator, at [claire.scott@elections.virginia.gov](mailto:claire.scott@elections.virginia.gov) or 804-335-6445

**Or contact:**

Region 1 (Tidewater) Alex Nichols 804-593-2262 [alex.nichols@elections.virginia.gov](mailto:alex.nichols@elections.virginia.gov)

Region 2 (South Central) Viki Mainwaring 804-593-2274 [victoria.mainwaring@elections.virginia.gov](mailto:victoria.mainwaring@elections.virginia.gov)

Region 3 (North Central) Alex Nichols 804-593-2262 [alex.nichols@elections.virginia.gov](mailto:alex.nichols@elections.virginia.gov)

Region 4 (South Western) Tanya Pruett 804-864-8931 [tanya.pruett@elections.virginia.gov](mailto:tanya.pruett@elections.virginia.gov)

Region 5 (Northern) Phoenecia Hill 804-864-8954 [phoenecia.hill@elections.virginia.gov](mailto:phoenecia.hill@elections.virginia.gov)

Region 6 (Western) Conrad Faett 804-774-4700 [conrad.faett@elections.virginia.gov](mailto:conrad.faett@elections.virginia.gov)

Region 7 (Southern) Ellen Flory 804-864-8923 [ellen.flory@elections.virginia.gov](mailto:ellen.flory@elections.virginia.gov)

**ADVISORY NUMBER:**

 **CAB-1556** - disAbility Law Center of Virginia Polling Place Accessibility Survey





Key Takeaways for... Places Final.pdf



5 Solutions to Com... Polling Place.pdf



5\_Accessibility\_(2...2).docx.format.pdf

Date of Vote	Time of Vote	Location of Voting Precinct	County/City	County	Did you See Curbside Voting or a Sign for it?	If "NO", please explain or upload a picture below.	Are the Accessible Parking Spaces the Closest Spots to the Door?	If "NO", please explain or upload a picture below.	Was There a Smooth, Clear Path of Travel From the Parking Lot to the Front Door?	If "NO", please explain or upload a picture below.	Can the Door be Open with a Closed Fist?	If "NO", please explain or upload a picture below.	Number of Nos
11/8/2022	2:10 PM	Jarrett Senior Center	Jarrett Sussex County	Sussex	Yes		Yes		No	Uneven rough ground even though two curbside and handicap spots are right next to ramp	Yes		1
11/8/2022	1:35 PM	Stony creek firehouse	Stony Creek Sussex County	Sussex	Yes		No		No				2
11/8/2022	2:45 PM	First Baptist Church Jarratt	Stony Creek Sussex County	Sussex									0
11/8/2022	4:00 PM	Sussex Volunteer Firehouse	Stony Creek Sussex County	Sussex	Yes		Yes		Yes		Yes		0
11/9/2022	2:45 PM	First Baptist Church of Jartatt	Stony Creek Sussex County	Sussex									0
11/8/2022	5:30 PM	Wakefield Fire Departmeny	Wakefield Sussex County	Sussex	Yes		Yes		Yes		Yes		0
11/8/2022	4:30 PM	NewvillevBaptist	Waverly Sussex County	Sussex	Yes		Yes		Yes		Yes		0
11/8/2022	3:45 PM	Calvary Baptist church	Yale Sussex County	Sussex	Yes		Yes		Yes		Yes		0

**RESOLUTION #23-51**  
**FY23 BUDGET AMENDMENT**

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment be and hereby is made for the period of July 1, 2022 through June 30, 2023. This resolution will amend the budget to appropriate ARPA funds for the Jarratt Senior Center Accessibility Improvement project.

**FUND # 100**  
**GENERAL FUND**

EXPENDITURE

Fund 100 Administration	<u>\$17,750</u>
<b>Total Expenditures</b>	<b>\$17,750</b>

Adopted this 18<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Wayne O. Jones, Chairman  
Sussex County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Shilton R. Butts, Clerk  
Sussex County Board of Supervisors