

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the Sussex Elementary School Gymnasium on
Thursday, August 20, 2020 at 6 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT:

Larry Hughes, Interim County Administrator
Jeff Gore, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
Brenda H. Drew, Housing Coordinator
Ernest Giles, Sheriff
Eric Johnson, Sergeant
K. W. Moore, Director of Finance
Bart Nuckols, Interim Planning Director
Vincent L. Robertson, Interim Commonwealth's Attorney
Cecil Stainback, Animal Control Officer
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum (6:05 p.m.)

The August 20, 2020 regular meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.01a Approval of Board Members Participating by Board's Remote Participation Policy

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of remoted participation of Supervisor Fly. All Board members present voted aye.

1.02 The Invocation

The Invocation was offered by Supervisor W. Jones.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Interim County Administrator Hughes requested to remove under Item 2. Consent Agenda, the July 31, 2020 Finance Committee meeting minutes and add under Item 6. Action Items, as Item 6.04 Sheriff's Vehicle Purchase.

Supervisor Tyler requested to add under Item 6. Action Items, as Item 6.05 Accounts Payable Procurement.

County Attorney Gore added another item, under Item 12. Closed Session, Item 12.02 Solar Siting Agreement.

All Board members present voted aye.

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR TYLER seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the August 20, 2020 regular agenda inclusive of (1) removing under Item 2. July 31, 2020 Finance Committee meeting minutes; (2) adding under Item 6. Action Items, as Item 6.04 Sheriff's Vehicle Purchase; (3) adding as Item 6.05. Accounts Payable Procurement; and (4) adding under Item 12. Closed Session, as Item 12.02. Solar Siting Agreement.

All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the August 20, 2020 Consent agenda inclusive of the following: (a) Minutes of July 16 Special and July 16, 2020 Regular Board of Supervisors meetings and the (b) Approval of Warrants and Vouchers.

All Board members voted aye.

3. Recognitions/Awards/Presentation

Chair Seward introduced the new County Administrator, Mr. Richard Douglas. Mr. Douglas is coming to the County from Colonial Beach, Virginia. He has experience from being the City Manager for Covington, as well as the County Manager in Georgia. Mr. Douglas and his family were in attendance at the meeting.

Mr. Douglas appreciated the confidence the Board of Supervisors placed in him as the County Administrator. He gave a brief background of his work history.

3.01 RECOGNITION: Ms. Sarah Elizabeth Claiborne

Staff received notice that Ms. Sarah Elizabeth Claiborne turned 91 years old on June 14th and wanted to take recognize Ms. Claiborne major accomplishment not seen by many. Ms. Claiborne, of Bryan Avenue, is a long time resident of Wakefield, Virginia who is admired and adored by her family as well as the church and Wakefield community.

A copy of the resolution was included in the Board packet.

By general consensus the Board of Supervisors approves and adopts the resolution honoring and recognizing Ms. Sarah Elizabeth on turning 91 years old on June 14th, to-wit:

WHEREAS, Ms. Sarah Elizabeth Claiborne was born to the late Martha and Gurley Young; and

WHEREAS, Ms. Claiborne started out in Surry County and later moved to the Wakefield in the County of Sussex; and

WHEREAS, Ms. Claiborne enjoyed attending Christian Charity Deliverance Church; and

WHEREAS, Ms. Sarah represented leadership and was loved and most admired by her family and the Wakefield community; and

WHEREAS, on Sunday, June 14, 2020, Ms. Sarah Elizabeth Claiborne was blessed to see her 91st birthday; and

BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes Ms. Sarah Elizabeth Claiborne on major accomplishment of turning 91 years this year and wishes her to see many more.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this Board meeting this 20th day of August, 2020.

3.02 RECOGNITION: Mrs. Janette Johnson's Retirement – Sussex Sheriff's Department

Staff received a request from Sheriff Giles to have the Board of Supervisors to recognize and adopt a resolution for Mrs. Janette Johnson—after serving 16 years in the Sheriff's Department.

Her fellow co-workers in the Sheriff's Department, the Board, County Administration and complex staff would like to congratulate Ms. Johnson on this major accomplishment of retiring.

Ms. Johnson was present to receive her resolution of recognition.

A copy of the resolution was included in the Board packet.

By general consensus the Board of Supervisors approves and adopts the resolution honoring the Mrs. Janette Johnson on her retirement, to-wit:

WHEREAS, Janette Johnson retired July 1, 2020, after dedicating 16 years of service to the Sussex County Sheriff's Office; and

WHEREAS, Ms. Johnson began her employment with the Sussex County Sheriff's Office on November 1, 2004 under Sheriff E. S. Kitchen's administration as a deputy sheriff working patrol; and

WHEREAS, later working her way to Security in the Sussex Courthouse; and

WHEREAS, February 9, 2011, Janette Johnson was assigned to the Civil Process Division; and

WHEREAS, still working her way up, Ms. Johnson was promoted to Sergeant of the Civil Process Division; and

WHEREAS, during the 16 years of service, Ms. Johnson served under Sheriffs E. S. Kitchen, R. R. Bell, and E. L. Giles, Sr.

BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and extend congratulations to Ms. Janette Johnson on her retirement and wishes her the best in her future endeavors.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this Board meeting this 20th day of August, 2020.

4. Public Hearing

4.01 Sale of Real Property – Cabin Point Road

Interim County Administrator Hughes stated that a new company named Gro52 was coming to Sussex. He is proposing to building a couple of facilities. The first facility will be approximately 110,000 square feet which will be about \$17 million. The plans are to build a climate controlled facility to grow Hemp plants or the oil. He stated that people will use it for arthritis and various other things.

There will be approximately 40 jobs. They propose to build the facility on a 22.293-acre parcel, tax map number 7-A-7, in one of the county owned economic development parks at the intersection of Route 460 and Cabin Point Road.

The staff proposes selling them a parcel shown in the attached, for \$2,000 per acre or \$45,000 for the sale. They already are providing hemp plants to approximately 20 farms in Sussex. They will ultimately add a hemp oil production facility to the parcel. The parcel and the site plan are shown in the attachments. In order to sell county property, at public hearing must be scheduled, advertised and held.

The Phase 1 growing building will be 110,000 square feet and cost approximately \$17 Million. The Phase 1 facility will provide approximately 41 jobs and a payroll of \$2.8 Million per year. The phase 2 building will be approximately 200,000 square feet and will cost approximately \$18 Million and will add approximately 100 full time jobs and an annual payroll of about \$6 million. These are full time positions and do not include related contract personnel.

Chair Seward opened the Public Hearing.

Mr. Mack Shelor, the owner of Gro52, and was present. He gave a brief overview of the project.

Copies of the parcel, site plan, and advertisement were included in the Board packet.

Public Comments were heard from Leah Brantley (Courthouse District), Kevin Bracy (Courthouse District), Alfred Futrell (Waverly District), Ellen Boone, and (Stony Creek District).

Board Comments

Board Comments were heard from Supervisors Tyler, D. Jones and W. Jones.

Chair Seward closed the Public Hearing.

4.02 Action on Public Hearing Item

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the sale of the 22.293-acre parcel, tax map number 7-A-7, in one of the county owned economic development parks at the intersection of Route 460 and Cabin Point Road.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

5. Appointments

5.01 Appointment to District 19 Community Services Board of Directors

On July 24, 2020, staff received notice of Ms. Judge's resignation from the Department of Social Services. Because Ms. Judge is not a resident of Sussex, she is no longer eligible to represent Sussex on the District 19 Community Services Board. As a result, an appointment will need to be made to fill the unexpired term starting September 1, 2020, ending June 30, 2022.

This item was tabled until a new Director is in place for the Sussex County Department of Social Services.

Copies of the Roster of Board of Directors and Meeting Schedule and the Code of Virginia Section 37.2-501 Appointments were included in the Board packet.

5.02 Appointment to Social Services Board

Mr. Norfleet Givens' term on the Social Service Board expired June 30, 2020. Mr. Givens' has served two (2) consecutive terms and is not eligible to be reappointed. The Board will have to make an appointment to fill this vacancy. Mr. Givens is in the Henry District. The term for this appointment would begin immediately and expire June 30, 2023.

This item was tabled.

5.03 Industrial Development Authority Board of Directors

This item was tabled from the Board's May 21, 2020 regular Board meeting.

The term of Mr. Chester Carter, Post Office Box 505, Stony Creek, Virginia 23882, on the Industrial Development Authority (IDA) Board of Directors expired May 15, 2020. Staff has contacted Mr. Carter. He is willing to continue to serve if reappointed. Mr. Carter's term will be effective immediately, expiring May 15, 2024 should he be reappointed.

Ms. Ann Dix is no longer serving on the IDA Board of Directors. Ms. Dix's term has expired. An appointment will need to be made to fill this vacancy, for a term ending May 15, 2023.

The Industrial Development Authority (IDA) Board of Directors is composed of seven (7) Directors, appointed by the Board of Supervisors serving terms of four (4) years.

Copies of the IDA Board of Directors and the By-Laws were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. Chester, Post Office Box 505, Stony Creek, Virginia 23882, on the Industrial Development Authority (IDA) Board of Directors with a term expiring May 15, 2024.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisor Tyler

Abstained: Supervisor Johnson

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: that the Sussex County Board of Supervisors hereby appoints Mr. Robert Bowers, 13336 Gray road, Jarratt, Virginia 23867, with a term effective immediately, expiring May 15, 2023.

All Board members present voted aye.

Item 6. Action Items

6.01 Approval of Animal Other Pay

On June 30, 2020 County Administration approved an "On Call" procedure/policy. The Payroll Clerk has calculated the financial impact of this procedure. Staff is recommending an approval and appropriation of \$8,946 to the Animal Control – Other Pay G/L on an annual basis.

The Animal Control On-Call Procedures/Policy was included in the Board packet.

ON MOTION OF SUPERVISOR W. JONES, seconded by D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and appropriates \$8,946 from Fund 135 to the General Fund for Animal Control – Other Pay G/L on an annual basis.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

6.02 Virginia Retirement System (VRS) FY21 Rate Increase

The Virginia Retirement System (VRS) Board of Trustees adopted new retirement and group life insurance contribution rates. The VRS retirement employer percentage for Sussex County increased from 6.67% to 7.77%. The group life insurance percentage increased from 1.31% to 1.34%. These percentages increases were effective July 1, 2020.

The Finance and Payroll Department Staff Report was included in the report.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the FY21 and FY22 VRS rate increase from 6.67% to 7.77% and appropriate \$67,157 from Fund 135 to Various Departments; and

FURTHER RESOLVED that the Sussex County Board of Supervisors hereby approves the FY21 and FY22 Group Life Insurance rate increase from 1.31% to 1.34% and appropriate \$2,286 from Fund 135 to Various Departments.

All Board members present voted aye.

6.03 Approval of Updated Non-Discrimination Policy

Staff received notice from Ms. Lauren White, Grant Management Consultant (Summit Design and Engineering Services) that on July 1, 2020, the Virginia Values Act went into effect. The Virginia Values Act added additional anti-discrimination protections in housing, employment, public spaces, and credit applications. Due to these recent changes, the Department of Housing and Community Development (DHCD) revised its non-discrimination policy to reflect the Virginia Values Act.

Sussex County is currently under contract for two (2) DHCD grants, the Pocahontas Neighborhood Improvement Project and the Sussex County Regional Urgent Need Project. DHCD issued guidance that stated that if a locality is under contract, the grantee can make a local decision whether or not to adopt the revised policy. If the locality does not adopt the revised policy, the locality must still abide by the Virginia Values Act. If a complaint is made under this new act, DHCD will support the complainant's right to file it regardless if the revised policy is adopted.

The Sussex County Non-Discrimination Policy was included in the Board packet, as well as Ms. White's memo, dated August 7, 2020, Re: Update to Non-Discrimination Policy.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the revised non-discrimination policy to be in compliance with recommended Commonwealth of Virginia non-discrimination practices.

Voting aye: Supervisors Johnson, D. Jones W. Jones, Seward, Tyler

Voting nay: Supervisor Fly

6.04 Sheriff's Vehicle Purchase

Sheriff Giles advised County Administration that a deputy was involved in an accident. The deputy hit a deer and totaled the vehicle.

Interim County Administrator Hughes stated that Sheriff Giles is requesting to replace the vehicle so that there will not be two (2) people riding in a vehicle. He stated that Sheriff Giles got an invoice/quote from Haley Ford in the amount of \$43,956.78 to cover expenses for a 2020 Ford Explorer Police AWD to replace the totaled Deputy cruiser.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and appropriates \$43,956.78 from Fund 135 to the General Fund to purchase 2020 Ford Explorer Police AWD to replace the totaled Deputy cruiser.

All Board members voted aye.

6.05 Accounts Payable Procurement

Supervisor Tyler stated that he wanted to emphasize a response to an email in regards to an invoice that was forwarded to County Administration for payment. The issue was that Finance didn't know who incurred the costs or how the invoice was initiated.

Finance has fiscal policy and procedures in place to be followed. A Department Head should have approved the invoice. Supervisor Tyler stated that no Board member can neither incur expense on behalf of the Board of Supervisors without the Board approval nor direct someone to incur expenses without the approval of the Board. He stated that definitely a citizen doesn't have that authority to make that directive.

There was discussion of the situation where an employee charged supplies at a local business per the direction of a non-County employee/citizen without getting consent from the Department Head or the Finance Department. There was discussion that the purchase was done on an emergency basis. It was stated that the local business was disturbed and/or irritated that the items charged had not been paid for by the County.

After further discussion, it was noted who the employee was. Staff was told to make sure the invoice is tracked to the correct department's line item for payment.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes Mr. Jeffrey Gary,

Director of Public Works, to sign off on the invoice in the amount \$19.94 for a purchase made by County employee at Adams Store, a Sussex County local business.
All Board members voted aye.

7. Reports of Departments

7.01 Treasurer's Report – *included in Board packet – included in Board packet*

7.02 Animal Services Report – *included in Board packet*

7.03 Community Development Report – *included in Board packet*

7.04 Housing Department Monthly Report – *included in Board packet*

7.05 Environmental Inspections Monthly Report – *included in Board packet*

7.06 Public Safety Report – *included in Board packet*

7.07 Sheriff's Department Report – *included in Board packet*

8. Citizens' Comments

- Citizen (Courthouse District) – Ruralband; kids and school.
- Deste Cox (Henry District/Treasurer) – Improving sound for Zoom meeting.
- Alfred Futrell (Waverly District) – County employee and vehicle
- Kevin Bracy (Courthouse District) – Volunteer Fire Department equipment; public safety
- Ernest Giles (Waverly District/Sheriff) – Board conduct; budget proposal; ask to help pick system??
- Leah Brantley (Courthouse) – retired; different County issues – work hard to understand.
- Chester Carter (Stony Creek) – different County issues; IDA.

9. Unfinished Business

9.01 Traffic Analysis (Sussex and Sand Mine) Waverly, Virginia

Mr. Cliff Bocchicchio, Titan Mid-Atlantic Aggregates, LLC (Titan), stated that Titan had submitted a Conditional Use Permit (CUP) back in August 2019. The County asked for two (2) things—a Traffic Impact Analysis and Archaeological Study. A conditional use permit is being requested by The Sussex Sand Mine for a sand mining operation to be located in the southeast quadrant of the Courthouse Road (Rte. 626) and Jerusalem Plank Road (Rte. 35) intersection as shown in **Figure 1**. The 271.48-acre site located in Waverly, Virginia is currently zoned A-1.

He stated that McPherson Consulting, LLC was retained to perform a lower-tier traffic analysis to quantify the proposed trip generation and impacts generated by the increase in truck traffic.

He stated that Titan plans to bring the Archaeological Study to next month's, October, meeting.

Ms. Karen McPherson, McPherson Consulting, was in attendance to give a brief presentation and to answer any questions. She stated she's a traffic engineer. She started her career with VDOT had 30 years

This technical memorandum has been prepared for submittal to Sussex County to summarize the proposed development impacts, if any, on the roadway network and the following intersections as identified by the County:

- Courthouse Road (Rte. 626) /Jerusalem Plank Road (Rte. 35)
- Courthouse Road (Rte. 626) / Sussex Drive (Rte. 40)
- Courthouse Road (Rte. 626 / Site Driveway)

While the County requested the intersection of Courthouse Road and Sussex Drive be included, it is anticipated that a significant portion of the development will be oriented to Jerusalem Plank Road, which is approximately 2,850 feet from the development. However, traffic destined to the south will use Sussex Drive, which is located over five miles south along Courthouse Road.

Existing Conditions

Courthouse Road is a two-lane undivided roadway oriented in a north/south direction with ditches on each side of the road. Developments within the immediate vicinity of the proposed site include a few residential homes and farms.

With the impacts associated with the COVID 19 travel restriction, new turning movement counts (TMC) were not obtain. Using the 2019 Virginia Department of Transportation (VDOT) average daily traffic (ADT) volumes, combined with K-factors and direction distributions, peak hour volumes were generated and rounded to the nearest 5-vehicle increment. These projected peak hour volumes were illustrated in **Figure 2** in information included in the Board packet.

Proposed Development

The proposed development will have one access point along Courthouse Road, approximately 2,850 feet south of Jerusalem Plank Road that will create a new T-intersection with Courthouse Road. The entrance is anticipated to provide access for all employees, delivery, and heavy truck traffic associated with the proposed Sussex Sand Mine development.

Trip Generation

The proposed site is currently vacant. Trip generation for the proposed land use is not included in *Institute of Transportation Engineers (ITE) Trip Generation Manual, 10th Edition, 2017*. However, specific site data was provided by the developer that estimated approximately 150 dump trucks per day, 15 passenger vehicles/pickup trucks per day, and 10 employees. Each of these trips generates two trips per day (one inbound / one outbound trip).

In order to determine AM and PM peak hour driveway trips, arrival rates were compared to similar land uses that operate with heavy vehicle movements.

Based on the peak hour data and information provided by the developer, it was assumed that within a 10-hour work day (6:00 AM – 5:00 PM), 10% of the daily traffic would occur during the peak periods with the following ingress/egress travel pattern: • AM: 75% inbound / 25% outbound; • PM: 25% inbound / 75% outbound.

Given the location of the site and surrounding roadway network and input from County staff, it is assumed that the majority of the site trips associated with the development will be destined north toward Jerusalem Plank Road (75%), with the remaining trips (25%) destined south towards Sussex Drive. This distribution was applied to the trip generation and resulting trip assignment at the study area intersections were illustrated in tables included in the Board, as well as. Full Build-out conditions at the study area intersections

Traffic Analysis

Level of service (LOS) was analyzed at the study area intersection for Existing and Build conditions, using *Synchro Professional 10.0*, which uses methodologies contained in the *2000 Highway Capacity Manual (HCM) [TRB Special Report 209, 2000]*. Under Full Build-out conditions, all study area intersections will operate at a LOS A, under the current unsignalized operations. Detailed Highway Capacity Software HCS analyses are attached for reference.

In addition to the intersection analysis, the turn lane warrants were also performed at the site entrance. Based on the projected traffic volumes, dedicated turn lanes are not required.

Conclusion and Recommendations

The proposed Sussex Sand Mine development is estimated to generate 350 trips per day, to include dump trucks, pick-up truck, and employees. Using projected traffic volumes, the existing intersection, geometry, and roadways are sufficient to handle the proposed site traffic and provide acceptable levels of service. The proposed site entrance should be designed to accommodate unimpeded turning movements for the anticipated heavy vehicle traffic.

Tables with illustrations were included in the Board packet.

A copy of the Traffic Analysis was included in the Board packet.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – none

11.02 Courthouse District – none

11.03 Henry District – none

11.04 Stony Creek District – Back to school event – 8/27 from 9 a.m. to 1 p.m. (Sussex Central High School, Department of Social Services and Sheriff’s Office); Ms. Doretha Townes Interim Director of Social Services; trash on back roads/dump sites.

11.05 Wakefield District – IDA meeting; Leadership in County; BOS pull together – put aside differences and take care of business of the County.

11.06 Waverly District – BOS; IDA meeting; lack of respect; personal dislikes of Board; Superb Solution; she’s a child of God, preacher, woman, a strong black woman; businesses coming to County; respect.

12. Closed Session

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session (1) personnel matters, discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section 2.2-3711(A)1, salaries of certain employees, and (2) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, applicable Va. Code Section 2.2-3711(A)8, solar siting agreement.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

Supervisor Tyler departed at 9:30 p.m.

Supervisor Fly departed at 9:45 p.m.

12.02./12.03 Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session; and

FURTHER RESOLVED THAT that that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisors Fly, Tyler.

12.04 Action Resulting from Closed Session

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisors Fly, Tyler.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the August 20, 2020 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 9:45 p.m.

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisors Fly, Tyler.

Chair Seward opened the Board meeting back up by general consensus of Board members present.

The Board didn't vote on moving expenses for incoming County Administrator Richard Douglas.

ON MOTION OF SUPERVISOR D. JONES, seconded by W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve the addition of moving expenses of \$2,500 for Mr. Richard Douglas, incoming County Administrator.

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisors Fly, Tyler.

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the August 20, 2020 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 9:55 p.m.

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisors Fly, Tyler.

13.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, September 17, 2020 at 6 p.m.