

**At a Regular Meeting of the Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, June 18, 2015 at 7:00 pm.**

**BOARD MEMBERS PRESENT**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**STAFF PRESENT:**

Deborah A. Davis, County Administrator  
Michael Kaestner, County Attorney  
Kathy Beale, Sheriff's Office  
Raymond R. Bell, Sheriff  
T. Robertson Blount, Director of Finance  
Ellen G. Boone, Commissioner of the Revenue  
Susan Chappell, Sheriff's Office  
Marvin Drew, II, Permit Technician  
Anne K. Ellis, Accounts Payable Clerk  
Chequila H. Fields, Director of Social Services  
Stella Givens, Commonwealth's Attorney Office  
Andre M. Greene, Director of Community Development  
Shevonne Newby, Sussex Cooperative Extension Unit Coordinator  
Lyndia Ramsey, Commonwealth's Attorney  
Shilton A. Ricks, Assistant to County Administrator/Deputy Clerk to the Board  
Sandy Skinner, Commonwealth's Attorney Office  
Lorenzo Turner, Assistant to the Director of Community Development  
Onnie L. Woodruff, Treasurer

**Item 1. Call To Order/Determine Quorum**

The June 18, 2015 meeting of the Sussex County Board of Supervisors was called to order by Chairman Hamlin.

**Item 2. The Invocation**

The Invocation was offered by Supervisor Caple.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

#### **Item 4. Agenda Amendments**

Supervisor Fly requested to add as Item 11.a.1.a Citizens' Comment as an additional item to the agenda.

#### **Item 5. Approval of Regular Agenda**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the June 18, 2015 agenda of the Sussex County Board of Supervisors hereby is approved inclusive of adding as Item 11.a.1.a Citizens' Comment as an additional item to the agenda.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

#### **Item 6. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Approval of April 16<sup>th</sup> and May 21<sup>st</sup>, 2015; (b) Approval of Warrants and Vouchers; and (c) Approval of Appropriations: Sheriff's Department - \$317.24.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

#### **Item 7. Motion Enter Public Hearing**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Public Hearing to consider Comprehensive Plan Amendments – Chapters III (Population), Chapter IV (Economy), and Chapter V (Housing).

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

##### **a. Comprehensive Plan Amendments – Chapter III (Population), Chapter IV (Economy), and Chapter V (Housing)**

Staff Report for Comprehensive Plan Amendments – Chapters III (Population), Chapter IV (Economy), and Chapter V (Housing) was provided by Lorenzo Turner, Assistant to the Director of Community Development. A copy of the Comprehensive Plan Update 2015 of Chapter III (Population), Chapter IV (Economy), and Chapter V (Housing) is included in Board packet.

### **Summary of Comprehensive Plan Chapters**

#### **Chapter III. Population**

According to the 2010 census figures:

-Sussex County's population decreased by 417 people from 2000 to 2010. The population in 2000 was 12,504 (of which 2,390 were inmate population, 9,697 general population). As of 2010, the population in the County decreased to 12,087 (of which 2,649 were inmate population, 9,438, general population).

-From 2000 to 2010, the Town of Waverly's population decreased by 160 people (7% decrease), the Town of Wakefield's population decreased by 111 people (11% decrease), the Town of Stony Creek's population decreased by 4 people (2% decrease) and the Town of Jarratt's population increased by 49 persons (8.3% increase).

-The median age of residents in Sussex County increased between 2000 and 2010 from 37.6 years to 40.6 years. This is consistent with the nationwide and statewide trend of an older population resulting from a decrease in birth rates.

-From the 2000 to 2010, the black population in the County decreased from 62.1% to 58.1% while the white population increased from 36.4% to 39.3%

-Populations projections indicate that the County's population will see a slight increase over the next twenty-six years. (An increase from 12,087 persons to 12,384 in the year 2040).

#### **Chapter IV. Economy**

According to the Virginia Employment Commission statistics:

-The County's unemployment rate decreased from 10.7% in 2010 to 7.9% in 2013.

-In 2013, there were 4008 persons employed and 342 unemployed.

-The largest concentration of employment in Sussex County for year 2013 was in government (with 1,361 workers), health care/social assistance (571) accommodation/food service (455) and trade/retail (346).

-The highest average weekly wage by industry in Sussex County for year 2013 was \$1,252 for professional/technical services, followed by administrative/waste services at \$928 and government services at \$928.

-The U.S. census information for 2011 indicates that 965 Sussex County residents both lived and worked in the County while 3,572 live in the County but commuted out to work with the largest number (468 residents) commuting to Chesterfield County followed by 249 residents commuting to Henrico County and 246 to Petersburg.

-The top three (3) largest employers in Sussex County is 2013 were Sussex I and Sussex II Correctional facilities and the Sussex County School Board.

-According to the 2012 Census of the U.S. Department of Agriculture, Sussex County ranked 26<sup>th</sup> in the State in terms of the total value of agricultural products sold in 2012 which was an improvement as the County's ranking in 2002 was 28<sup>th</sup> in the State.

-The amount of farmland in Sussex County decreased from a total of 74,196 acres in 2002 to 64,245 acres in 2012 for a 13.4% decrease. The number of farms decreased from 130 farms in 2002 to 123 farms in 2012). Also, the number of farm operators reporting their principal occupation as farming decreased from 90 in 2002 to 76 in 2012.

-In 2012, Sussex County had a per capita personal income of \$30,354. This per capita personal income ranked 90<sup>th</sup> in the state and was 63% of the state average of \$48,377 and 69% of the national average of \$43,735. In 2002, the per capita income of Sussex was \$20,923 and ranked 92<sup>nd</sup> in the State.

-Based on the American Community Survey prepared by the U.S. Census, an estimated 1,461 Sussex County residents live below the poverty level (this constitutes 15.3% of the County's general population and excludes the inmate population). Of the 1,461 people living below the poverty level, 224 people were 65 years of age or older and 191 under the age of 18.

## **Chapter V. Housing**

-The total number of housing units in Sussex County increased from 4,653 in 2000 to 4,701 units in 2012.

-Single-family residences continue to be the major housing type in Sussex County versus multi-family units (such as apartments or townhouses). Single units (detached) accounted for 70.1 (3,296) of the County's 4701 total units.

-As exhibit V-C on page 21 indicates, building permit activity, especially residential permits, has decreased, significantly since 2007. The number of total building permits decreased from 130 in 2007 to only 40 in 2013. Also, this exhibit indicates that since 2004, the number of residential permits for single-family dwellings and double-wide manufactured homes has outpaced the number for single-wide manufactured homes which was the prominent form of new housing prior to 2005.

-Of the 4,126 housing units occupied in 2000, 2869 (69.5%) were owner-occupied; in 2012, of the 3,639 occupied housing units, 2,387 (65.6%) were owner-occupied. The percent of occupied structures decreased from 4,126 housing units to 3,639 housing units in 2012. This was an 11.8% reduction in the number of occupied dwelling units.

-The number of vacant housing units has seen an increase since 2000. In 2012, there were 1,062 units classified as vacant compared to only 527 vacant units in 2000.

-According to the statistics, housing conditions are improving in Sussex. In 2000, of the 4,126 occupied units 134 (3.2%) were considered overcrowded (more than one person per room). In 2012, of the 3,639 occupied housing units only 15 (0.4%) were considered overcrowded. Also, of

the total 4,653 housing units in 2000, 188 (4.01%) lacked complete plumbing facilities. Of the County's total occupied housing units in 2012, 18 (0.05%) lacked complete plumbing facilities.

- In 2012, the median value of Sussex County's owner-occupied units was \$128,500 which is a significant increase from 2000 when the value was reported as \$71,600.

-In 2012, 2,387 (65.6%) of Sussex County's 3,639 occupied structures were inhabited by the owner(s) of the structure. Renters occupied 1,252 (34.4%) of the occupied structures. The percent of owner-occupied dwellings dropped by 4% since 2000 and the percent of renter-occupied increased by 4%.

-Medium rent payments have increased from \$434 per month in 2000 to \$669 in 2012.

-In accordance with the housing study conducted by Community Planning Partners, Inc., most housing needs have been identified within the corporate limits of the four towns of Sussex County. The top ten (10) projects in need have been identified, and ranked by The County's Housing Rehabilitation Oversight Board, as preparation for a grant application submittal to the Department of Housing & Community Development (DHCD). Inside the study you will find the projects ranked as follows:

1. Pocahontas, Town of Wakefield
2. West Main Street, Town of Waverly
3. Tri-Avenues, Town of Jarratt
4. West Lee Avenue, Town of Stony Creek
5. Mars Hill (Phase I), Town of Wakefield
6. New Street (Phase I-III), Town of Waverly
7. Mars Hill (Phase II), Town of Wakefield
8. New Street (Phase II) – Town of Waverly
9. Hunt Road, Sussex County
10. Briggs Road, Sussex County

#### Planning Commission's Recommendation – Approval

The Planning Commission held a work session in March of 2015 to discuss the proposed amendments to the Comprehensive Plan; a public hearing was held on May 11, 2015 to solicit public input. Following the public hearing, the Planning Commission voted unanimously (8-0) to approve the Comprehensive Plan amendments and to forward this matter to the Board of Supervisors with a recommendation that the Board: (1) accept the amendments, (2) replace Chapters III, IV and V, accordingly, and (3) approve the amendments.

#### Public Comment:

Comments were heard from Otto Wachsmann (Stony Creek District).

#### Board Member Comment

Comments were heard from Vice Chairman Caple (Stony Creek District).

**Item 8. Return to Open Session**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to open session.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 9. Action on Public Hearing Item**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby (1) accept the amendments, (2) replace Chapters III, IV and V, accordingly, and (3) approve the amendments.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 10. Appointments**

(a) **Social Services Board:** The terms of Mr. William Bain, 4884 Beaverdam Road, Waverly, VA 23890 and Ms. Miriam D. Edwards, Post Office Box 816, Waverly, VA 23890, will expire June 30, 2015.

**Recommendation:** To reappoint Mr. William Bain and Ms. Miriam D. Edwards to the Sussex County Social Services Board for four year terms, beginning July 1, 2015 through June 30, 2019 or appoint new member(s).

Supervisor Futrell nominated Ann Giles for the Waverly District to replace Ms. Miriam D. Edwards.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. William Bain and appoints Ms. Ann Giles, to the Social Services Board, both for four year terms, beginning July 1, 2015 through June 30, 2019.

Supervisor Fly offered a substitute motion.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby table the appointments to the regularly scheduled July 2015 meeting to the Social Services Board to explore the possibility of eliminating the Social Services Board.

Voting aye: Supervisors Caple, Fly, Warren

Voting nay: Futrell, Hamlin, Stringfield,

Substitute motion failed due to a tie vote. The initial appointment is now before the Board; however, it was requested by Supervisor Fly to use the tiebreaker vote. The tiebreaker vote will be done at the July 2015 Board of Supervisors meeting.

**(b) Building Code Appeals Board:** The terms of Colonel Keith C. Blowe, Post Office Box 1306, Sussex, VA 23884 and Mr. Richard Pond, Post Office Box 14, Waverly, VA 23890, will expire on June 30, 2015. Staff contacted Colonel Blowe and Mr. Pond. Both are willing to serve again, if reappointed.

**Recommendation:** To reappoint Colonel Keith C. Blowe and Mr. Richard Pond for three year terms, both expiring June 30, 2018 or appoint a new member(s).

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Colonel Keith C. Blowe, Post Office Box 1306, Sussex, VA 23884 and Mr. Richard Pond, Post Office Box 14, Waverly, VA 23890 to the Building Code Appeals Board both for three year terms beginning July 1, 2015 through June 30, 2018.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

## **Item 11. Staff Committees/Organization Standing Reports**

### **Item 11a. County Administrator's Report**

#### **1. Cooperative Extension Services Memorandum of Understanding**

Shevonne Newby, Unit Coordinator for the Cooperative Extension Services, presented the Memorandum of Understanding between the Virginia Cooperative Extension and the County of Sussex. A copy of the Memorandum of Understanding was included in the Board packet.

Ms. Newby reported that the purpose of the Memorandum of Understanding is to establish a mutual agreement between the Virginia Cooperative Extension and the County of Sussex relating to administration, programs, personnel and financial arrangement. Permission is requested to authorize the County Administrator to execute the Memorandum of Understanding,

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to execute the Memorandum of Understanding between the Virginia Cooperative Extension and the County of Sussex.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay none

#### **1a. Citizens' Comments**

Comments were heard from:

Lyndia Ramsey (Commonwealth's Attorney/Henry District)  
Otto Wachsmann (Stony Creek District)  
Robert Richardson (Waverly District)  
Kevin Bracy (Courthouse District)  
Damian Bennett (Waverly District)  
Bill Collins (Waverly District)

Comments were heard from Supervisor Warren.

Comments were heard from the County Attorney Mike Kaestner.

## **2. Laying of the Levy for Fiscal Year 2016**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR CAPLE, and carried: RESOLVED that the Sussex County Board of Supervisors hereby affirms that the Levy for Fiscal Year 2016 was properly advertised for public hearing; and,

WHEREAS, the Sussex County Board of Supervisors held its public hearing on Thursday, May 21, 2015 at 6:00 p.m. which was duly advertised on May 13<sup>th</sup> and 20<sup>th</sup>, 2015 in the *Sussex & Surry Dispatch*; and;

THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby adopts the Sussex County Levy for Fiscal Year 2016, as follows:

Public Service @	R. E. \$0.54/\$100	P. P. @ \$4.85/\$100
Real Estate @	\$0.54/\$100	Mobile Home @ \$0.54/\$100
Machinery & Tools @	\$2.43/\$100	Merchants Capital @ \$1.00/\$100
Personal Property @	\$4.85/\$100	Fire and Rescue @ \$2.43/\$100
Personal Property Tax Relief (PPTRA) 56%		

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

## **3. Adoption of the Fiscal Year 2016 Budget**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby affirms the adoption of the Fiscal Year 2016 Budget.

Supervisor Fly offer a substitute motion.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby request that the Board reconvene on Tuesday, June 23, 2015 at 7:00 p.m. to vote on the FY 2016 budget at the General District Courtroom, Sussex Judicial Center.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren



Voting nay: none

T. Robertson Blount advised that the budget documents passed out at the last Board meeting reflects the budget that was advertised and held public hearing. No changes have been made to the budget recommendations. Mr. Blount requested that the Board members bring those budget documents to the June 23, 2015 meeting

#### **4. Appropriation of Fiscal Year 2016 Budget**

Item to be discussed/voted on at the Tuesday, June 23, 2015 Board of Supervisors Meeting.

#### **5. Approval of Fiscal Year 2016 Intergovernmental Transfers**

Item to be discussed/voted on at the Tuesday, June 23, 2015 Board of Supervisors Meeting.

#### **11b. Treasurer's Report (Report included in the Board packet)**

#### **11c. Commissioner of the Revenue (no report at this time)**

#### **11d. Sheriff's Department Request: Leased Vehicles – Ford Motor Credit**

Anne Ellis, Accounts Payable Clerk, provided a report. A copy of the Lease/Purchase Finance Proposal, County of Sussex, Schedule: 7672802 and Schedule No. 7672801 - Master Equipment Lease Purchase Agreement were provided to Board members.

- The current balance of funds appropriated in the FY15 budget for the Sheriff's Department Fleet Vehicles is \$87,244.05, which includes a lease payment for an inmate transport van in the amount of \$ 12,755.95. The additional nine operational fleet vehicles acquired by Sheriff Bell require an annual lease payment of \$104,993.10. The combined lease payments total \$117,749.05.
- The lease payoff to Ford Motor Credit for the inmate transport van is \$24,856.79. By paying off the lease early, it will save the County approximately \$700.00 in interest.
- To fund the lease payoff for the inmate transport van and the proposed lease agreement for the additional nine operational vehicles, the Board of Supervisors may authorize the transfer funds in the amount of \$42,606.00 from the Capital Projects/Building Renovations to Capital Projects/Sheriff's Department Fleet.
- I have attached a breakdown of the FY15 Capital Projects/Building Renovations worksheet that includes the transfer and provides the balance of funds for each project to date.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve the budget transfer in the amount of \$42,606 from Capital Improvement/Building Renovations to Sheriff's Department Fleet; and

FURTHER RESOLVED that Sussex County Board of Supervisors hereby authorize the County Administrator to sign the lease agreement with Ford Motor Credit Company.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to sign the lease agreement with Ford Motor Credit Company.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

### **11e. Superintendent of Schools**

County Administrator Davis gave a report provided by Jerry Parham, Sussex County Public Schools Transportation Supervisor of surplus items from the Sussex County Public School's Operations Department:

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors accept the following surplus property from Sussex County Public Schools for disposition:

Year	Make	Model	VIN
1990	DODGE	CARAVAN	1C4GY5436LX70192
1998	INTERNATIONAL	SCHOOL BUS #8	1HVBBABN4WH524385
1998	INTERNATIONAL	SCHOOL BUS #39	1HVBBABN7WH585309
	JOHN DEERE	TRACTOR	SERIAL #CH3057T095572

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**11f. Director of Social Services** (no report at this time)

**11g. General Registrar** (no report at this time)

**11h. Health Department** (no report at this time)

**11i. County Attorney** (no report at this time)

**11j. Commonwealth's Attorney Request – Criminal Case Management Software**

Commonwealth's Attorney Lyndia Ramsey gave a brief overview of invoices and payments.

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves payment of invoice and appropriate \$19,680 to the Commonwealth's Attorney budget, with funding from the State in the amount of \$7,596.43 and \$12,083.57.

**Item 12. Hearing of Citizens' Comments (8:51 pm)**

Comments were heard from:

Damian Bennett, (Waverly District)  
Onnie L. Woodruff (Treasurer/Courthouse District)  
Marvin Drew, II (Waverly District)  
Robert Richardson (Waverly District)  
A. G. Futrell (Waverly District)  
Bill Collins (Courthouse District)

**Item 13. Unfinished Business**

Comments were heard from Supervisor Futrell regarding the repair of the windows in the County office buildings which houses the office of the Commissioner of the Revenue and Treasurer. Supervisor Futrell would like to give Mr. Woodruff and Mrs. Boone a definite answer on when the windows would be repaired.

**Item 14. New Business (none at this time)**

**Item 15. Reports from Departments/Staff/Commissions (reports included in packet)**

**Item 16. Board Members Comments**

- a. Blackwater District – none
- b. Courthouse District – none
- c. Henry District – none
- d. Stony Creek District – none
- e. Wakefield District – none
- f. Waverly District

Supervisor Futrell thanked the Social Services Department and County Administration's Housing Department for their assistance in providing two (2) ramps for handicapped citizens in Waverly. Two (2) ramps have been completed. A third (3<sup>rd</sup>) ramp will be completed as well.

**Recessed at 9:15 p.m.**

**Reconvened at 9:22 p.m.**

**Item 17. Closed Session**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion (a) concerning a prospective business, applicable Code Section 2.2-3711(A)(5); (b) discussion of disposition of publicly held property, applicable Code Section 2.2-3711(A)(3); and (c) discussion of perspective candidates for employment, separation of employees; performance/evaluation of employee, applicable Code Section 2.2-3711(A)(1).

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 18. Return To Open Session/Certification**

ON MOTION OF SUPERVISOR WARREN seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session; and,

**Item 19. Certification of Closed Section**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 20. Action on Closed Session Item**

No action was taken on the former Ellen Warren Chambliss Elementary School in Wakefield, Virginia. Ms. Shirley Kiema, Executive Director of PUSH Faith House, was advised to provide more specific information, information on 501(C)3, as well as other pertinent information.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors hereby intends to negotiate the lease of the former Annie B. Jackson Elementary School with the Jessica Ann Moore Scholarship Foundation ("Foundation"); and,

WHEREAS, the Sussex County Board of Supervisors hereby directs the County Administrator and County Attorney to develop criteria and a process for vetting the Foundation's ability to provide meaningful services and report back at the Board's regular July meeting on such criteria and process; and

RESOLVED that the Sussex County Board of Supervisors, upon approval of such criteria and process, hereby directs the County Administrator and County Attorney to enter into formal negotiations with the Foundation; and

FURTHER RESOLVED that the Sussex County Board of Supervisors hereby affirms that all such actions are conditioned on the Foundation's willingness to work and partner with the Valley Development Association.

Voting aye: Supervisors Caple, Futrell, Hamlin, Stringfield, Warren

Voting nay: Supervisor Fly

**Item 21. Recessed**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the June 18, 2015 meeting of the Sussex County Board of Supervisors is hereby recessed until Tuesday, June 23, 2015 at 7:00 p.m. at General District Courtroom, Sussex Judicial Center.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none