

**Sussex County Board of Supervisors Regular Meeting**  
**Thursday, January 19, 2023 – 6 pm**  
**General District Courtroom – Sussex Judicial Center**  
**15098 Courthouse Road, Sussex VA 23884**

**ZOOM LINK**

**<https://us02web.zoom.us/j/85496437320>**

**Meeting ID: 854 9643 7320**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 BOS Organizational Meeting for Calendar Year 2023
  - a. Election of Chairman for Calendar Year 2023  
(Chairman will turn the meeting over to the County Administrator who will conduct this election. Upon completion, the meeting will be turned over to the 2023 Chairman.)
  - b. Election of Vice Chairman for Calendar Year 2023
  - c. Establishment of dates, times and place of regular meetings
  - d. Adoption of Rules and Procedures
- 1.05 Agenda Amendment(s)
- 1.06 Approval of Regular Agenda

**2. Approval of Consent Agenda**

- 2.01 Approval of Minutes: November 17 regular and December 20, 2022 Special Board of Supervisors Regular Meetings
- 2.02 Warrants and Vouchers
- 2.03 Treasurer’s Report & Financial Update – *for information only*
- 2.04 Departmental Reports – *for information only*
- 2.05 Davenport Debt Capacity Analysis Budget Amendment
- 2.06 Employee Annual Leave Extension
- 2.07 Draft FY24 Budget Planning Calendar
- 2.08 DMV Select Revenue Resolution & FYE Budget Amendment Resolution
- 2.09 Legal Services for Glyndon and Carver Lanes Budget Amendment Resolution
- 2.10 Virginia Tourism ARPA Funding for Carpenter Museum/Town of Waverly
- 2.11 Rescheduling of the Board of Supervisors Regular February Meeting
- 2.12 Atlantic Waste Disposal, Inc. Request for Refund
- 2.13 County Purchasing Card Program Policy
- 2.14 Victim Witness DCJS OGMS Grant Repayment - \$4,357.79

**3. Recognitions/Awards/Presentation**

- 3.01 Resolution: Mrs. Nan Ellen Bland Seeley 90<sup>th</sup> Birthday
- 3.02 Resolution: Recognition of Mr. Charles “Dan” Hudson’s Retirement – Sussex Sheriff’s Office
- 3.03 Recognition of Deputy Bonner for Community Assistance
- 3.04 Recognition of Deputy for MADD Awards – Sheriff Giles

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3.05 Airfield 4-H Conference Center Update – Millard Stith & Kathy Guindon

**4. Public Hearing**

- 4.01 Conditional Use Permit #2022-04, Howell Godfrey, Jr., Applicant  
(a) Public Comments  
(b) Board Comments  
(c) Action on Public Hearing Item

**5. Appointments** – none

**6. Action Items**

- 6.01 Sussex County Towns Economic Development Planning Grant - Jeff Sadler  
6.02 Historic Courthouse Analysis Findings and Recommendations, and Phase 2  
Recommendations – Russell Pearlman, Wooten Company; and Andrew Moore, Glave &  
Holmes  
6.03 County Building Improvement Recommendations to House EMS – Russell Pearlman,  
Wooten Company & Jeff Gary, Public Works Director  
6.04 Resolution Designating Shilton R. Butts as County Clerk

**7. Citizens' Comments**

**8. Unfinished Business** – none

**9. New Business** – none

**10. Board Members Comments**

- 10.01 Blackwater District  
10.02 Courthouse District  
10.03 Henry District  
10.04 Stony Creek District  
10.05 Wakefield District  
10.06 Waverly District

**11. Closed Session** – none

**12. Recess/Adjournment**

- 12.01 Recess/Adjournment  
12.02 Next Meeting, TBD