

Sussex County Board of Supervisors Meeting
Thursday, January 16, 2020 – 7 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

=====

1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Minutes of December 19, 2019 regular Board meetings
- 2.02 Warrants and Vouchers

3. Recognitions/Awards/Presentation – none

4. Public Hearings

- 4.01 Waverly Office Space Lease to Crater Regional Workforce Development Board,
Applicant
Public Comments
Board Comments
Action on Public Hearing Item (if any)
- 4.02 Chief Elected Officials Consortium Agreement with the Crater Regional Workforce
Development Board
Public Comments
Board Comments
Action on Public Hearing Item (if any)

5. Appointments

- 5.01 Appointment to the Department of Social Services Board
- 5.02 Appointments to the Building Code Appeals Board (2)
- 5.03 Appointments to the Board of Zoning Appeals (3)
- 5.04 Appointment to the Community Policy and Management Team (CPMT)

6. Action Items

- 6.01 Sheriff's Department - Request for Leave Balance Extension

7. Report of Departments

- 7.01 Atlantic Waste Disposal, Inc. Update – Jason Williams
- 7.02 Treasurer's Report – *for information only*
- 7.03 Animal Services Report – *for information only*
- 7.04 Community Development Report – *for information only*
- 7.05 Environmental Inspections Report – *for information only*

- 7.06 Public Safety Report – *for information only*
- 7.07 Housing Department Report – *for information only*
- 7.08 Sheriff’s Department Monthly Report – *for information only*

8. Citizens’ Comments (8 pm)

9. Unfinished Business – none

10. New Business - none

11. Board Members Comments

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

12. Closed Session

- 12.01 Convene to Closed Session
 - a. Personnel Matters, discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1
- 12.02 Reconvene to Open Session
- 12.03 Certification
- 12.04 Action Resulting from Closed Session (if any)

13. Recess/Adjournment

- 13.01 Recess/Adjournment
- 13.02 Regular Meeting, February 20, 2020 @ 7 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, December 19, 2019 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr
Steve White, Tie Breaker

BOARD MEMBER ABSENT

C. E. Fly, Sr.

STAFF PRESENT:

Millard D. Stith, Independent Consultant
Mark Flynn, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
Strawn Darden, Deputy Officer
Brenda H. Drew, Housing Coordinator
G. Reid Foster, Public Safety Coordinator
Ernest Giles, Sheriff
Bertha Judge, Director of Social Services
Patricia Keys, Department of Social Services
Lillian Smith, Department of Social Services
Logan Tantrum, Department of Social Services
Jenell Whitfield, Receptionist/Secretary

1. Commencement

1.01 Call to Order/Determine Quorum (7:00 p.m.)

The December 19, 2019 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Blowe.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Mr. Millard Stith, Sussex County Consultant, requested to move (1) under Item 3. Recognition/Awards/ Presentation, Items 3.01 Presentation: FY19 Audit of the County of Sussex – Mr. Aaron Hawkins (Robinson Farmer Cox Associates) and Item 3.02 Recognitions: Ms. Lillian Smith's and Ms. Patricia Key's Retirement – Sussex County Department of Social Services, to Item 3.02 and 3.03 respectively; and (2) add as the new Item 3.01 Presentation by the Improvement Association Head Start.

Chair Seward requested to add under Item 3. Recognition/Awards/Presentation, as Item 3.04 Recognition of the Sheriff's Department and K-9 Zorro.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following amendments to the December 19, 2019 regular meeting agenda inclusive of: (1) moving under Item 3. Recognition/Awards/ Presentation, Items 3.01 Presentation: FY19 Audit of the County of Sussex – Mr. Aaron Hawkins (Robinson Farmer Cox Associates) and Item 3.02 Recognitions: Ms. Lillian Smith's and Ms. Patricia Key's Retirement – Sussex County Department of Social Services, to Item 3.02 and 3.03, respectively; (2) adding as the new Item 3.01 Presentation by the Improvement Association Head Start; and (3) adding as Item 3.04 Recognition of the Sheriff's Department and K-9 Zorro.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the December 19, 2019 regular agenda inclusive of: (1) moving under Item 3. Recognition/Awards/ Presentation, Items 3.01 Presentation: FY19 Audit of the County of Sussex – Mr. Aaron Hawkins (Robinson Farmer Cox Associates) and Item 3.02 Recognitions: Ms. Lillian Smith's and Ms. Patricia Key's Retirement – Sussex County Department of Social Services, to Item 3.02 and 3.03, respectively; (2) adding as the new Item 3.01 Presentation by the Improvement Association Head Start; and (3) adding as Item 3.04 Recognition of the Sheriff's Department and K-9 Zorro.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the December 19, 2019 Consent agenda inclusive of the following: (a) Minutes of the November 21, 2019 Regular meeting; and (b) Approval of Warrants and Vouchers.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

3. Recognitions/Awards/Presentation

3.01 Presentation: Improvement Association Head Start

Staff from the Improvement Association was present with the Head Start students [three (3) and four (4) year olds] to bring season greetings and holiday cheer to the Board and the citizens singing Christmas carols.

Parents of the Head Start students were present as well.

3.02 Presentation: FY19 Audit of the County of Sussex – Mr. Aaron Hawkins (Robinson, Farmer, Cox Associates)

Mr. Aaron Hawkins, with Robinson, Farmer, Cox Associates, gave a brief review of the FY19 Final Audit Report.

Mr. Hawkins stated that their unmodified opinion states that the financial statements that come after this opinion are free of any material misstatement due to error or fraud based on their testing.

Mr. Hawkins stated that there was a new standard implemented this year, the Gatsby Governmental Standard which basically changed the vocabulary for what's called certain forms of their long term debt. He stated that Sussex County was only affected by the debt the County has on behalf of the School Board—literary loans and bonds. Mr. Hawkins stated that they have to be called Direct Placements and Direct Borrowings. He stated that there may be some added disclosure in the long term notes.

Mr. Hawkins reviewed the County's Fund Balance. He stated that the Fund Balance was approximately \$9 million which is an increase of \$3.5 million due to tipping fees. He stated that most of the balance was Unassigned Fund Balance which means it is for use at the County's discretion.

Mr. Hawkins discussed Schedule of Revenues—basically how to budget for next year.

Mr. Hawkins stated that if the School Board gets more than \$750,000 in Federal assistance, a single audit is required. He stated that their opinion was unmodified and no errors in the federal find testing.

Mr. Hawkins discussed internal control and compliance testing performed. He stated that there was one (1) item—a Commonwealth of Virginia School Board finding.

Mr. Hawkins discussed the Commonwealth of Virginia finding that requires that before any School Board gives final approval to its budget for submission to the governing body, the School Board must hold at least one (1) public hearing and advertise in newspaper for citizens comments ten (10) days prior to the public hearing. It was found that the citizens were not given ample notice to attend the public hearing for the school budget.

Mr. Hawkins stated that a separate management letter was issued. The letter is utilized to discuss internal control improvements

Mr. Hawkins thanked all the staff involved for their cooperation and planning in the process of the audit.

The Annual Financial Report for the Fiscal Year Ended June 30, 2019 was provided to Board members.

3.03 Recognition: Ms. Lillian Smith's and Ms. Patricia Key' Retirement – Sussex County Department of Social Services

Administration was contacted by Ms. Bertha Judge, Director of Social Services, regarding recognizing Ms. Lillian S. Smith and Ms. Patricia A. Key on their retirement, effective January 1, 2020.

Ms. Smith began her employment with the Social Services Department in July 2000. She will be retiring after over 19 years of service with the department.

Ms. Key began her employment with the Social Services Department in September 2006. She will be retiring after over 13 years of service with the department.

The Board, County Administration and Social Services would like to express their gratitude and congratulate Ms. Lillian S. Smith and Ms. Patricia A. Key on their retirement.

Ms. Bertha Judge, Director of Social Services, spoke briefly about the work and jobs of Ms. Smith and Ms. Key. Ms. Judge thanked the Board for recognizing the young ladies on their retirement.

Ms. Smith and Ms. Key thanked the Board, Ms. Judge and the citizens, as well as, speaking of their gratefulness of being able help citizens of Sussex County and retiring.

Ms. Judge thanked the Board, staff, residents and all of the agencies on their donation to the Angel Tree. The Angel Tree was a huge success.

The resolutions were read aloud. Both Ms. Smith and Ms. Key were present to receive their resolution.

Copies of the resolutions for Ms. Lillian S. Smith and Ms. Patricia A. Key were included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolutions recognizing Ms. Lillian S. Smith and Ms. Patricia A. Key on their retirement from Sussex Social Services Department, to-wit:

WHEREAS, Ms. Lillian S. Smith gratefully and admirably returned home to work to give back to the community from where she was rooted; and

WHEREAS, In July 2000, Ms. Smith began her employment with the County of Sussex Social Services Department at the front desk as a Receptionist II; and

WHEREAS, Lillian Smith was promoted through the years to Service Case Aide II, to Eligibility Worker, to Benefit Programs Specialist II, and finally to Benefits Programs Specialist IV; and

WHEREAS, Ms. Lillian S. Smith enjoyed helping and working with the County and its citizens and looks forward to working diligently and closely with the church to help the seniors.

WHEREAS the Sussex County Board of Supervisors hereby takes great pleasure in recognizing and honoring Ms. Lillian S. Smith on her retirement, effective January 1, 2020 after dedicating over nineteen (19) years of service to the Sussex County Social Services Department, the County and its citizens.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors hereby presents this Resolution as a token of the County's appreciation and extends well wishes to Ms. Smith on her future endeavors.

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of this Board meeting this 19th day of December, 2019; and,

WHEREAS, Ms. Patricia A. Key will be retiring from the Sussex County Department of Social Services, effective January 1, 2020; and

WHEREAS, Ms. Key began her employment with the Sussex Social Services Department in September 2006 and has dedicated over thirteen (13) years of services; and

WHEREAS, Ms. Key started under contract as the Fuel Assistance Worker and was promoted to Eligibility Worker and later to Benefits Programs Specialist II; and

WHEREAS, Ms. Key enjoyed devoting her time to the well-being of the citizens and became a positive and effective influence to the community throughout the years.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors is hereby pleased to honor and recognize Ms. Patricia A. Key on her retirement from Sussex County Department of Social Services and extends their best wishes for long, happy and productive years of the beginning of her new endeavors.

BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this Board meeting this 19th day of December, 2019.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

3.04 Recognition of the Sheriff's Department and K-9 Zorro

Chair Seward asked that this item be added to the agenda to recognize the Sheriff's Department and the K-9 Department, Deputy Darden and K-9 Zorro.

Sheriff Giles thanked the Board for the support received throughout the year and for recognizing the Department for their work.

Sheriff Giles stated that an incident occurred on November 5, 2019, involving K-9 Zorro, 15 minutes after the voting polls were closed. The Sheriff stated that a call was received regarding a home invasion of an 82 year old female in the town of Wakefield. Three (3) individuals entered her residence.

After the assistance of K-9 Zorro—partner of Deputy Darden, their investigation revealed the individuals. When Deputy Darden was called and arrived at the scene, Zorro immediately picked up the scent of the three (3) individuals and tracked the exact route for three (3) miles and located all three (3) individuals. The individuals were detained and apprehended within three (3) hours, which is very impressive.

Sheriff Giles recognized Mr. Davis for his donation to assist purchasing Zorro.

Ms. Seward provided treats to be given to Zorro.

4. Public Hearing

There was no Public Hearing.

5. Appointments

5.01 Appointments to the Sussex Service Authority Board

Ms. Valerie Patterson-Ricks, 112 Barkley Place, Waverly, Virginia 23890 is a member of the Sussex Service Authority Board, with Mr. Samuel Harrison, 11227 Lebanon Church Road, Jarratt, Virginia 23867, serving as the alternate member. Both Ms. Ricks and Mr. Harrison terms are due to expire December 31, 2019. Staff has contacted both. Both are willing to continue to serve, if reappointed. If reappointed, their terms will expire December 31, 2023.

A copy of Ms. Valerie Patterson-Ricks and Mr. Samuel Harrison confirmation letters were included in the Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Ms. Valerie Patterson-Ricks, 112 Barkley Place, Waverly, Virginia 23890 and Mr. Samuel Harrison, 11227 Lebanon Church Road, Jarratt, Virginia 23867, serving as the alternate member, to the Sussex Service Authority Board, with terms expiring December 31, 2023.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

5.02 Appointment to the Crater Planning Commission District Executive Committee

The term of Supervisor Fly, 38411 Rocky Hock Road, Wakefield, Virginia 23888, on the Crater Planning Commission District Executive Committee is due to expire December 31, 2019.

Staff has contacted Supervisor C. Eric Fly. Supervisor Fly is willing to continue to serve again, if reappointed. If reappointed, Supervisor Fly will serve a term concurrent with his term of office on the Board of Supervisors.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Supervisor C. Eric Fly to the Crater Planning District Executive Committee for a term concurrent with his term of office on the Board of Supervisors.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

6. Action Items

There were no action items.

7. Reports of Departments

7.01 Treasurer's Report – *included in Board packet* – *included in Board packet*

7.02 Animal Services Report – *included in Board packet*

7.03 Community Development Report – *included in Board packet*

7.04 Environmental Inspections Monthly Report – *included in Board packet*

7.05 Public Safety Report – *included in Board packet*

7.06 Housing Department Monthly Report – *included in Board packet*

7.07 Sheriff's Department Report – *included in Board packet*

7.08 Finance Department Report – *included in Board packet*

8. Citizens' Comments (7:48 p.m.)

There were comments heard from:

- Leah Brantley (Courthouse District) – Thanked the Board for support in request for endorsement of studies from VDOT, DEQ, and State Archaeological Department for CUP for Mid Atlantic; commitment of Board and residents; thanked Board for service.
- Arthur Miskimon (Stony Creek District) – Rural broadband – Board lobby Prince George Electric for service Sussex; better internet service and price. (*Mr. Stith agreed to assist him.*)
- Mr. Green – Thanked the Board members for service in the past; look forward to the new Board coming in January; thanked Mr. Jeffrey Gary for coming out to help with project; wished everyone a Merry Christmas.
- Frank Irving (Waverly District office Sussex Service Authority) – Thanked Mr. Blowe for being an outstanding member; he did a phenomenal job on the Sussex Service Authority Board; modify Board term on Sussex Service Authority Board.

9. Unfinished Business

There was no Unfinished Business.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – Wished everyone a very Merry Christmas and a Happy and healthy and safe New Year. Thanked outgoing Board members for their time and services. Will miss Mr. Futrell—he does a lot help community. Will miss Board members.

11.02 Courthouse District – Absent

11.03 Henry District – Attended State Education Summit; electronic text books; disparity in education between rural and urban areas; make internet a priority for the County; education; economic development; dumpsters dropping refrigerators, etc. when dumpsters closed; increasing Amnesty Days.

11.04 Stony Creek District – Wished the citizens Merry Christmas and Happy and safe New Year; enjoyed serving on Board; improving quality of lives for citizens; met and reviewed priorities and training with incoming Board member; Workforce Development Board - funding for internship and transportation; Community Coalition distributed toys; rural broadband issue.

11.05 Wakefield District – Wished the citizens and the Board a Merry Christmas; pleased with accomplishment Board has made; thanked citizens for giving him the opportunity to work with moving the County forward for 20 years; education system/educating children; jobs.

11.06 Waverly District – Happy Holidays to all; Social Services – transportation; will continue to help; thanked everyone on the Board.

12. Closed Session

There was no Closed Session.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the December 19, 2019 meeting of the Sussex County Board of Supervisors hereby adjourned at 8:24 p.m.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

13.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, January 16, 2020 at 7 p.m. in the Sussex Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

January 16, 2020

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL \$678,113.57

TOTAL ALL VOID CHECKS FOR APPROVAL \$0.00

ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF DECEMBER 2019	214879-214916	\$ 150,523.69	RUN DATE 12/3/19
	214927-214985	\$ 74,936.86	RUN DATE 12/12/19
	214997-215076	\$ 341,933.00	RUN DATE 12/18/19

Total Regular Warrants \$567,393.55

PAY. DEDUCTION WARRANTS:	214917-214926	\$ 55,512.57	RUN DATE 12/16/19
	214986-214996	\$ 55,207.45	RUN DATE 12/23/19

Total Deduction Warrants: \$110,720.02

TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$678,113.57

VOID CHECKS See attached \$ -

ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT	DESC.	BATCH INV.	DESCRIPTION
0000000	001812	ALPHA CORPORATION	20F624-010-004	10/29/2019		4100-021600-1299-264-210-601	4,814.06	214879				Convenience Sites Upgrades	01616	SUSSEX COUNTY
0000000	001812		20F624-010-005	11/21/2019		4100-021600-1299-264-210-601	3,378.13	214879				Convenience Sites Upgrades	01616	SUSSEX COUNTY
							8,192.19					TOTAL		8,192.19
0000000	000009	BAI MUNICIPAL SOFTWARE	WATS20201-10056	12/01/2019		4100-021700-1221-271-210	11,550.00	214880				Accounting System	01616	ACCT# 10056
												TOTAL		11,550.00
0000000	000010	BANK OF SOUTHSIDE VA	0081 1119 01	10/22/2019		4100-051100-1244-512-510	126.36	214881				Uniform Services	01616	D.MCKENZIE ACCT
0000000	000010		0099 1119 01	10/22/2019		4100-051100-1205-516-510	90.67	214881				Meals - Training	01616	SHERIFF'S OFFICE
0000000	000010		0099 1119 02	10/24/2019		4100-051100-1205-516-510	70.60	214881				Meals - Training	01616	SHERIFF'S OFFICE
0000000	000010		0099 1119 03	10/24/2019		4100-051100-1205-516-510	26.55	214881				Meals - Training	01616	SHERIFF'S OFFICE
0000000	000010		0099 1119 04	10/26/2019		4100-051100-1204-516-510	397.68	214881				Lodging	01616	SHERIFF'S OFFICE
0000000	000010		0099 1119 05	10/26/2019		4100-051100-1204-516-510	516.66	214881				Lodging	01616	SHERIFF'S OFFICE
0000000	000010		0131 1119 01	11/01/2019		4100-051100-1265-512-510	2.00	214881				Vehicle Maintenance & Repairs	01616	E.GILES ACCT
0000000	000010		0198 1119 03	10/16/2019		4100-051500-1205-551-510	11.20	214881				Meals	01616	V.GIVENS ACCT
0000000	000010		0198 1119 04	10/16/2019		4100-051500-1264-551-510	30.02	214881				Gasoline/Mileage-Non Training	01616	V.GIVENS ACCT
0000000	000010		0198 1119 05	10/18/2019		4100-051500-1299-551-510	15.98	214881				Miscellaneous Others	01616	V.GIVENS ACCT
												TOTAL		1,287.72
0000000	000010	BANK OF SOUTHSIDE VA	0198 1119 06	10/18/2019		4100-051500-1299-551-510	5.98	214882				Miscellaneous Others	01616	V.GIVENS ACCT
0000000	000010		0198 1119 07	10/25/2019		4100-051500-1204-551-510	217.54	214882				Lodging	01616	V.GIVENS ACCT
0000000	000010		0198 1119 08	10/28/2019		4100-051500-1247-551-510	12.00	214882				Janitorial Supplies	01616	V.GIVENS ACCT
0000000	000010		0198 1119 09	10/29/2019		4100-051500-1247-551-510	12.00	214882				Janitorial Supplies	01616	V.GIVENS ACCT
0000000	000010		0198 1119 10	11/04/2019		4100-051500-1246-551-510	9.45	214882				Food Supplies	01616	V.GIVENS ACCT
0000000	000010		0206 1119 01	10/18/2019		4100-051500-1247-551-510	13.16	214882				Janitorial Supplies	01616	J.HARRISON ACCT
0000000	000010		0214 1119 01	10/30/2019		4100-051500-1272-551-510	7.96	214882				Building Maintenance & Repair	01616	C.MYCHE ACCT
												TOTAL		278.09
0000000	000874	BLUE, ALEESHA MOORE	AB 112619 01	11/26/2019		4100-051500-1264-551-510	58.74	214883				Gasoline/Mileage-Non Training	01616	MILEAGE
0000000	000874		AB 112619 02	11/26/2019		4100-051500-1205-551-510	30.23	214883				Meals	01616	REIMBURSEMENT
												TOTAL		88.97
0000000	001530	C.W. WILLIAMS & CO. LLC	623719	11/12/2019		4100-021500-1254-251-210	1,387.80	214884				Equipment Maintenance	01616	ACCT# 80203
												TOTAL		1,387.80
0000000	001251	CABIN POINT VETERINARY	61575	11/19/2019		4100-021600-1227-261-210	244.00	214885				Medical Services	01616	ACCT# 1707
0000000	001251		61582	11/19/2019		4100-021600-1227-261-210	26.00	214885				Medical Services	01616	ACCT# 1707
0000000	001251		61585	11/19/2019		4100-021600-1227-261-210	30.00	214885				Medical Services	01616	ACCT# 1707
0000000	001251		61598	11/20/2019		4100-021600-1227-261-210	208.00	214885				Medical Services	01616	ACCT# 1707
0000000	001251		61614	11/22/2019		4100-021600-1227-261-210	1,277.20	214885				Medical Services	01616	ACCT# 1707
												TOTAL		1,785.20
0000000	001485	CENTRAL AGRIBUSINESS	JR24621	11/20/2019		4100-051500-1246-551-510	88.20	214886				Food Supplies	01616	SUSSEX SHERIFF
												TOTAL		88.20
0000000	001821	CHARLES R. SHECKLER, INC	CRS 092519	9/25/2019		4100-021600-1299-264-210-601	4,650.00	214887				Convenience Sites Upgrades	01616	CONVENIENCE SITES
												TOTAL		4,650.00
0000000	001674	COMFORT SYSTEMS OF VA, INC	7942	11/18/2019		4100-051500-1273-551-510	1,256.03	214888				Building Systems Main & Repair	01616	ACCT# SUSJAI
												TOTAL		1,256.03

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000024	CRATER YOUTH CARE	20037	11/11/2019		4100-081800-2110-863-810	4,088.25	214889	4,088.25	214889	Crater Youth Care Commission	01616 NOV 2019 USAGE FEE
							.00					4,088.25
0000000	000845	CROWN CASTLE GT COMPANY	29888791	12/01/2019		4100-021500-1252-253-210	1,257.58	214890	1,257.58	214890	Equipment Lease/Rental	01616 ACCT# 106663
							.00					1,257.58
0000000	000871	CRYSTAL SPRINGS	1352055	11/14/2019		4100-061100-1277-612-610	43.01	214891	43.01	214891	Water Services	01616 # 11421181352055
							.00					01616 # 11425501352472
0000000	000871	CRYSTAL SPRINGS	7302164	11/14/2019		4100-061100-1277-611-610	44.15	214891	44.15	214891	Water Services	01616 # 37281837302164
							.00					262.05
0000000	000983	DELL MARKETING L.P.	10354318593	11/22/2019		4100-041100-1241-411-410	384.72	214892	384.72	214892	Office Supplies	01616 ACCT# 1453579
							.00					384.72
0000000	001814	EAGLE CARPORTS INC	251603	11/26/2019		4100-021200-1272-221-210	467.50	214893	467.50	214893	Building Maintenance & Repair	01616 SUSSEX BLDG & GROU
							.00					467.50
0000000	001723	GARDAWORLD SECURITY SERVI	461574	11/22/2019		4100-021600-1229-264-210	994.50	214894	994.50	214894	Other Professional Services	01616 ACCT# SUS001
							.00					01616 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	461576	11/22/2019		4100-021600-1229-264-210	994.50	214894	994.50	214894	Other Professional Services	01616 ACCT# SUS001
							.00					01616 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	461578	11/22/2019		4100-021600-1229-264-210	994.50	214894	994.50	214894	Other Professional Services	01616 ACCT# SUS001
							.00					01616 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	461579	11/22/2019		4100-021600-1229-264-210	994.50	214894	994.50	214894	Other Professional Services	01616 ACCT# SUS001
							.00					01616 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	461580	11/22/2019		4100-021600-1229-264-210	994.50	214894	994.50	214894	Other Professional Services	01616 ACCT# SUS001
							.00					7,956.00
0000000	001723	GARDAWORLD SECURITY SERVI	461581	11/22/2019		4100-021600-1229-264-210	994.50	214894	994.50	214894	Other Professional Services	01616 ACCT# SUS001
							.00					7,956.00
0000000	001792	GENE REAMS AND ASSOCIATES GRA	111419	11/14/2019		4100-021500-1229-253-210	1,375.00	214895	1,375.00	214895	Other Professional Services	01616 SUSSEX PUBLIC SAFE
							.00					1,375.00
0000000	001605	GLOBAL SIGNAL ACQUISITIONS	29852871	12/01/2019		4100-021500-1252-253-210	437.09	214896	437.09	214896	Equipment Lease/Rental	01616 ACCT# 393860
							.00					437.09
0000000	001788	HALE'S ELECTRIC SERVICE,	H1903232	11/20/2019		4100-021500-1254-253-210	621.00	214897	621.00	214897	Equipment Maintenance	01616 SUSSEX COUNTY
							.00					01616 SUSSEX COUNTY
0000000	001788	HALE'S ELECTRIC SERVICE,	H1903233	11/20/2019		4100-021500-1254-253-210	207.00	214897	207.00	214897	Equipment Maintenance	01616 SUSSEX COUNTY
							.00					828.00
0000000	001703	HEFTY WILEY & GORE P.C.	10232	11/25/2019		4100-022100-1231-281-220	3,750.00	214898	3,750.00	214898	Legal Services	01616 SUSSEX COUNTY
							.00					3,750.00
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-021100-1234-211-210	97.24	214899	97.24	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					01616 SUSSEX COUNTY
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-021400-1234-241-210	97.22	214899	97.22	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					01616 SUSSEX COUNTY
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-021400-1234-242-210	97.22	214899	97.22	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					01616 SUSSEX COUNTY
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-041100-1234-411-410	97.22	214899	97.22	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					01616 SUSSEX COUNTY
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-031100-1234-311-310	97.22	214899	97.22	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					01616 SUSSEX COUNTY
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-023100-1234-291-230	97.22	214899	97.22	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					01616 SUSSEX COUNTY
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-021500-1234-253-210	97.22	214899	97.22	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					01616 SUSSEX COUNTY
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-051100-1234-516-510	97.22	214899	97.22	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					875.00
0000000	001550	KINEX NETWORKING SOLUTION	191119-0001	11/19/2019		4100-063100-1234-631-630	97.22	214899	97.22	214899	Telecommunications	01616 SUSSEX COUNTY
							.00					875.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001115	LIFESTAR AMBULANCE	102019SC	11/05/2019		4100-021500-2110-252-210-524	22,464.00	214900			Emergency Med. SVC - Pd EMT. 01616 OCTOBER 2019	
0000000	001115		102019W	11/05/2019		4100-021500-2110-252-210-524	53,688.00	214900			Emergency Med. SVC - Pd EMT. 01616 OCTOBER 2019	
		DISC. TOTAL							76,152.00		TOTAL	76,152.00
0000000	001046	MCI	4342462428	11/17/2019		4100-061100-1234-613-610	34.42	214901			Telecommunications	01616 ACCT# 2DG40965
0000000	001046		4342462453	11/17/2019		4100-061100-1234-613-610	34.42	214901			Telecommunications	01616 ACCT# 2DG40966
0000000	001046		4342462630	11/19/2019		4100-063100-1234-631-630	13.34	214901			Telecommunications	01616 ACCT# 2DH15052
		DISC. TOTAL							82.18		TOTAL	82.18
0000000	001800	PALM TREE INN, LLC	FB3275 RM213 3	11/21/2019		4100-021300-9003-231-210	2,284.80	214902			Pocahontas-CDBG Housing Grt	01616 ACCT# 55
		DISC. TOTAL							2,284.80		TOTAL	2,284.80
0000000	001226	R.M. WILKINSON OIL CO, INC	20967	11/15/2019		4100-051500-1273-551-510	105.00	214903			Building Systems Main & Repai	01616 SUSSEX JAIL
		DISC. TOTAL							105.00		TOTAL	105.00
0000000	000064	RAWLINGS MECHANICAL CORP.	45626	11/22/2019		4100-021200-1273-221-210	589.00	214904			Building Systems Main & Repai	01616 SUSSEX COUNTY
		DISC. TOTAL							589.00		TOTAL	589.00
0000000	001023	RICOH USA, INC.	32699281	11/15/2019		4100-051100-1252-512-510	87.18	214905			Equipment Lease/Rental	01616 ACCT# 4719771
0000000	001023		5058099757	11/17/2019		4100-051100-1252-512-510	41.51	214905			Equipment Lease/Rental	01616 ACCT# 4719771
0000000	001023		5058099757	11/17/2019		4100-051500-1252-551-510	41.52	214905			Equipment Lease/Rental	01616 ACCT# 4719771
0000000	001023		9027811706	11/16/2019		4100-051100-1252-512-510	194.54	214905			Equipment Lease/Rental	01616 ACCT# 4719771
0000000	001023		9027811706	11/16/2019		4100-051500-1252-551-510	194.54	214905			Equipment Lease/Rental	01616 ACCT# 4719771
		DISC. TOTAL							559.29		TOTAL	559.29
0000000	001628	SIMS-CURLLEY, ARIZONA E.	ASC 112619 01	11/26/2019		4100-051500-1205-551-510	33.27	214906			Meals	01616 REIMBURSEMENT
0000000	001628		ASC 112619 02	11/26/2019		4100-051500-1264-551-510	58.74	214906			Gasoline/Mileage-Non Training	01616 MILEAGE
		DISC. TOTAL							92.01		TOTAL	92.01
0000000	000139	STONY CREEK HEALTH CENTER	165435	11/22/2019		4100-051500-1293-551-510	56.00	214907			Inmate Medical Expenses	01616 JENKINS, ZONIA
		DISC. TOTAL							56.00		TOTAL	56.00
0000000	000162	SUFFOLK ENERGIES INC	37608453	11/08/2019		4100-021200-1278-221-210	511.50	214908			Oil	01616 ACCT# 66740484
		DISC. TOTAL							511.50		TOTAL	511.50
0000000	001733	SUMMIT DESIGN & ENGINEERI	24132	11/25/2019		4100-021300-9003-231-210	800.00	214909			Pocahontas-CDBG Housing Grt	01616 PROJ# 18-7910 CPP
0000000	001733		24133	11/25/2019		4100-021300-9004-231-210	1,000.00	214909			UNOS-CDBG Housing Grt	01616 PROJ# 18-7911.V60
		DISC. TOTAL							1,800.00		TOTAL	1,800.00
0000000	000963	TIMMONS GROUP	222547	5/07/2019		4306-091400-0201-	1,250.00	214910			Site Development	01616 PROJ# 41729
0000000	000963		232418	11/12/2019		4306-091400-0101-	1,375.00	214910			Professional Services - Land	01616 PROJ# 34030
		DISC. TOTAL							2,625.00		TOTAL	2,625.00
0000000	000317	TOWN OF WAKEFIELD	1943 121619	12/16/2019		4100-021200-1277-221-210	24.29	214911			Water Services	01616 ACCT# 01943.00
		DISC. TOTAL							24.29		TOTAL	24.29
0000000	999999	TREASURER OF VIRGINIA	MC 112519	11/25/2019		4100-021100-1299-211-210	3,804.35	214912			Miscellaneous Others	01616 GLORIA FALJZ
		DISC. TOTAL							3,804.35		TOTAL	3,804.35
0000000	001353	VSC FIRE AND SECURITY, INC	05-000151691	11/08/2019		4100-021500-1255-253-210	475.00	214913			Maintenance Service Contract	01616 # 0103350167
		DISC. TOTAL							475.00		TOTAL	475.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001725	EDMUNDS WASTE REMOVAL INC	82732	12/01/2019		4100-021600-1247-264-210	425.00	214940		425.00	Janitorial Supplies	01617 SUSSEX COUNTY 425.00
0000000	001692	FERRELLGAS	1109138762	12/02/2019		4100-021600-1279-261-210	102.96	214941		102.96	Propane	01617 ACCT# 112364120
0000000	001692	FERRELLGAS	1109142998	12/02/2019		4100-051500-1279-551-510	392.99	214941		392.99	Propane Gas	01617 ACCT# 112364120 495.95
0000000	000152	GALLS, LLC	014221966	11/11/2019		4100-051500-1244-551-510	126.00	214942		126.00	Uniform Services	01617 ACCT# 5417395
0000000	000152	GALLS, LLC	014233259	11/12/2019		4100-051100-1244-551-510	109.50	214942		109.50	Uniform Services	01617 ACCT# 5417395 235.50
0000000	001723	GARDAWORLD SECURITY SERVI	463449	11/29/2019		4100-021600-1229-264-210	841.50	214943		841.50	Other Professional Services	01617 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	463450	11/29/2019		4100-021600-1229-264-210	841.50	214943		841.50	Other Professional Services	01617 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	463451	11/29/2019		4100-021600-1229-264-210	841.50	214943		841.50	Other Professional Services	01617 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	463452	11/29/2019		4100-021600-1229-264-210	841.50	214943		841.50	Other Professional Services	01617 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	463453	11/29/2019		4100-021600-1229-264-210	841.50	214943		841.50	Other Professional Services	01617 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	463454	11/29/2019		4100-021600-1229-264-210	841.50	214943		841.50	Other Professional Services	01617 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	463455	11/29/2019		4100-021600-1229-264-210	841.50	214943		841.50	Other Professional Services	01617 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI	463456	11/29/2019		4100-021600-1229-264-210	841.50	214943		841.50	Other Professional Services	01617 ACCT# SUS001
0000000	000258	GEORGE COX & SONS	8471	11/24/2019		4100-051500-1272-551-510	331.50	214944		331.50	Building Maintenance & Repair	01617 SUSSEX COUNTY JAIL
0000000	000258	GEORGE COX & SONS	8472	11/24/2019		4100-021200-1272-221-210	2,362.08	214944		2,362.08	Building Maintenance & Repair	01617 SUSSEX COUNTY
0000000	000258	GEORGE COX & SONS	8473	11/27/2019		4100-021600-1299-264-210-601	566.50	214944		566.50	Convenience Sites Upgrades	PRO1617 SUSSEX COUNTY
0000000	000278	GIVENS, VINCENT	VG 112619	11/26/2019		4100-051500-1244-551-510	42.17	214945		42.17	Uniform Services	01617 REIMBURSEMENT 42.17
0000000	000276	GREENSVILLE COUNTY WATER	1175 112519	11/25/2019		4100-021200-1277-221-210	51.11	214946		51.11	Water Services	01617 ACCT# 1175 51.11
0000000	999999	HARDIN, CHARLES	CH 1119	12/03/2019		4100-051500-1215-551-510	12.83	214947		12.83	Inmate Pay	01617 INMATE PAY 12.83
0000000	001707	HICKS, SHENIKA SHANTAE	SH 112719 01	11/27/2019		4100-051500-1264-551-510	58.74	214948		58.74	Gasoline/Mileage-Mon Training	01617 MILEAGE
0000000	001707	HICKS, SHENIKA SHANTAE	SH 112719 02	11/27/2019		4100-051500-1205-551-510	36.00	214948		36.00	Meals	01617 REIMBURSEMENT 94.74
0000000	001804	IN-TOWN SUITES	SPENCER RM23514	12/03/2019		4100-021300-9004-231-210	328.56	214949		328.56	UNOS-CDBG Housing Grt	01617 UNOS 328.56
0000000	000924	JACK H SULLIVAN JR	JS 120419	12/04/2019		4100-021300-9004-231-210	10,146.43	214950		10,146.43	UNOS-CDBG Housing Grt	01617 UNOS REHAB 10,146.43
0000000	000049	JAREATT HARDWARE	1911-027529	11/04/2019		4100-051500-1272-551-510	88.97	214951		88.97	Building Maintenance & Repair	01617 ACCT# 159
0000000	000049	JAREATT HARDWARE	1911-027761	11/05/2019		4100-021200-1272-221-210	5.98	214951		5.98	Building Maintenance & Repair	01617 ACCT# 136
0000000	000049	JAREATT HARDWARE	1911-028460	11/12/2019		4100-051500-1273-551-510	23.07	214951		23.07	Building Systems Main & Repair	01617 ACCT# 159
0000000	000049	JAREATT HARDWARE	1911-028696	11/14/2019		4100-021600-1272-251-210	48.46	214951		48.46	Building Maintenance & Repair	01617 ACCT# 136
0000000	000049	JAREATT HARDWARE	1911-028724	11/14/2019		4100-051500-1272-551-510	57.77	214951		57.77	Building Maintenance & Repair	01617 ACCT# 159
0000000	000049	JAREATT HARDWARE	1911-028974	11/18/2019		4100-051500-1272-551-510	17.98	214951		17.98	Building Maintenance & Repair	01617 ACCT #159

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	0000049	1911-029048	1911-029993	11/18/2019		4100-051500-1272-551-510	17.98	214951		Building Maintenance & Repair01617 ACCT #159	
0000000	0000049	1911-029993		11/30/2019		4100-051500-1247-551-510	14.99	214951		Janitorial Supplies 01617 ACCT# 159	
				275.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	275.20
0000000	001538	JIM WHELAN'S SERV. CENTER	90524	12/03/2019		4100-051100-1265-512-510	49.95	214952		Vehicle Maintenance & Repairs01617 SUSSEX SHERIFF	
				49.95	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	49.95
0000000	000583	JONES ELECTRIC CONTRACTOR	29587	11/19/2019		4105-071100-1254-711-710	470.00	214953		Office Equipment Maintenance 01617 SUSSEX CO DSS	
				470.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	470.00
0000000	999999	KING, DAVID	DK 1119	12/03/2019		4100-051500-1215-551-510	132.30	214954		Inmate Pay 01617 INMATE PAY	
				132.30	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	132.30
0000000	001433	LOWE'S	909015	11/06/2019		4100-021200-1272-221-210	57.45	214955		Building Maintenance & Repair01617 # 99000502080	
0000000	001433		909982	11/13/2019		4100-021200-1272-221-210	249.47	214955		Building Maintenance & Repair01617 # 99000502080	
				306.92	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	306.92
0000000	000051	MSAG LLC	C313162	12/02/2019		4100-021500-1255-253-210	496.67	214956		Maintenance Service Contract 01617 SUSSEX COUNTY	
0000000	000051		C313170	11/30/2019		4100-021400-1225-241-210	46.00	214956		Management Consulting Service01617 SUSSEX COUNTY	
				542.67	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	542.67
0000000	000056	OWEN FORD, INC	06277	11/08/2019		4105-071100-1265-711-710	44.20	214957		Vehicle maintenance & Repairs01617 SUSSEX COUNTY	
				44.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	44.20
0000000	001800	PALM TREE INN, LLC	F83518 RM213 4	12/04/2019		4100-021300-9003-231-210	1,142.40	214958		Pocahontas-CDBG Housing Grt 01617 ACCT# 55	
			13691 RM213 5	12/04/2019		4100-021300-9003-231-210	1,142.40	214958		Pocahontas-CDBG Housing Grt 01617 ACCT# 55	
				2,284.80	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	2,284.80
0000000	000165	POSTMASTER	VICTWIT 120219	12/02/2019		4100-063100-1231-632-630	186.00	214959		Postage 01617 POSTAGE	
				186.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	186.00
0000000	000061	PRINCE GEORGE ELECTRIC	1413003200 1119	11/27/2019		4100-021600-1276-263-210	52.89	214960		Electric 01617 # 1413003200	
			1423010000 1119	11/27/2019		4100-021600-1276-263-210	80.69	214960		Electric 01617 # 1423010000	
			1667000200 1119	11/27/2019		4100-021200-1276-221-210	149.15	214960		Electric 01617 # 1667000200	
				282.73	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	282.73
0000000	999999	ROBINSON, CLINTON	CR 120419	12/04/2019		4100-051500-1205-551-510	110.10	214961		Meals 01617 REIMBURSEMENT	
				110.10	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	110.10
0000000	001488	RRS FOODSERVICE	2107014	11/27/2019		4100-051500-1246-551-510	1,646.06	214962	N	Food Supplies 01617 ACCT# 118626	
				1,646.06	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	1,646.06
0000000	000832	SAM'S CLUB DIRECT	0048	11/06/2019		4100-051500-1293-551-510	21.76	214963		Inmate Medical Expenses 01617 # 0402188473177	
			0049	11/06/2019		4100-051500-1277-551-510	29.90	214963		Water Services 01617 # 0402188473177	
			0050	11/06/2019		4100-051500-1246-551-510	27.68	214963		Food Supplies 01617 # 0402188473177	
			9256	11/01/2019		4100-051500-1247-551-510	225.11	214963		Janitorial Supplies 01617 # 0402188473177	
				304.45	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	304.45
0000000	999999	SCOTT, TANZIE	TS-1119	12/03/2019		4100-051500-1215-551-510	211.50	214964		Inmate Pay 01617 INMATE PAY	
				211.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	211.50

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH INV. DESCRIPTION
0000000	9999999	SILVER, TRUSSAINE	TS 1119	12/03/2019		4100-051500-1215-551-510	70.20	214965	70.20	01617	INMATE PAY
		DISC. TOTAL				.00 CPA PMT TOTAL					70.20
0000000	000960	SIMMONS, ANTHONY	AS 120419 01	12/04/2019		4100-051500-1264-551-510	25.00	214966			Gasoline/Mileage-Non Training
0000000	000960		AS 120419 02	12/04/2019		4100-051500-1265-551-510	33.08	214966			01617 REIMBURSEMENT
		DISC. TOTAL				.00 CPA PMT TOTAL					58.08
0000000	9999999	STITH, ABDUAL	AS 1119	12/03/2019		4100-051500-1215-551-510	27.90	214967	27.90	01617	INMATE PAY
		DISC. TOTAL				.00 CPA PMT TOTAL					27.90
0000000	001543	STITH, MILLARD	MS DEC19-01	12/06/2019		4100-021100-1225-211-210	3,536.51	214968	3,536.51		Management Consulting Service
		DISC. TOTAL				.00 CPA PMT TOTAL					3,536.51
0000000	000139	STONY CREEK HEALTH CENTER	165564	11/26/2019		4100-051500-1293-551-510	56.00	214969			Inmate Medical Expenses
0000000	000139		165740	12/04/2019		4100-051500-1293-551-510	61.00	214969			Inmate Medical Expenses
		DISC. TOTAL				.00 CPA PMT TOTAL					117.00
0000000	000318	TOWN OF WAVELEY	1814040098 1119	11/30/2019		4100-021200-1277-221-210	65.50	214970	65.50		Water Services
		DISC. TOTAL				.00 CPA PMT TOTAL					65.50
0000000	9999999	TREASURER OF VIRGINIA	WC 120319 01	12/03/2019		4100-021100-1299-211-210	345.85	214971	345.85		Miscellaneous Others
0000000	9999999		WC 120319 02	12/03/2019		4100-021100-1299-211-210	345.85	214971	345.85		Miscellaneous Others
		DISC. TOTAL				.00 CPA PMT TOTAL					691.70
0000000	000080	TRI CITY OFFICE PRODUCTS	0133857-001	11/14/2019		4100-063100-1241-631-630	89.98	214972	89.98		Office Supplies
0000000	000080		0133868-001	12/02/2019		4100-051100-1241-512-510	46.76	214972	46.76		Office Supplies
		DISC. TOTAL				.00 CPA PMT TOTAL					136.74
0000000	9999999	TURNER, LORENZO	LT 1119	12/03/2019		4100-051500-1215-551-510	49.50	214973	49.50	01617	INMATE PAY
		DISC. TOTAL				.00 CPA PMT TOTAL					49.50
0000000	000831	VACORP	62517 WC	12/02/2019		4100-051100-1128-512-510	7,013.04	214974	7,013.04		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-051500-1128-551-510	4,300.36	214974	4,300.36		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-011100-1128-111-110	8.98	214974	8.98		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021100-1128-211-210	83.59	214974	83.59		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-023100-1128-291-230	17.15	214974	17.15		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021400-1128-242-210	818.22	214974	818.22		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-063100-1128-632-630	12.19	214974	12.19		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021400-1128-241-210	5.73	214974	5.73		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-062100-1128-621-620	41.21	214974	41.21		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-061100-1128-612-610	2.53	214974	2.53		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-063100-1128-631-630	70.70	214974	70.70		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021600-1128-261-210	327.08	214974	327.08		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-031100-1128-311-310	27.57	214974	27.57		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-041100-1128-411-410	35.39	214974	35.39		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021300-1128-231-210	433.15	214974	433.15		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021500-1128-253-210	372.04	214974	372.04		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021200-1128-221-210	687.95	214974	687.95		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021600-1128-262-210	1,664.32	214974	1,664.32		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4100-021400-1128-241-210	422.84	214974	422.84		Worker's Comp - Self Insured
0000000	000831		62517 WC	12/02/2019		4105-071100-1128-711-710	37.78	214974	37.78		Worker's Comp - Self Insured

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	G/L ACCOUNT	DESC.	BATCH INV.	DESCRIPTION
0000000	0000831		62517 WC	12/02/2019		4105-0711100-1128-711-710	972.68	214974				Worker's Comp - Self Insured	01617	# VA-SU-107-20
0000000	0000831		62517 WC	12/02/2019		4105-0711100-1128-711-710	22.00	214974				Worker's Comp - Self Insured	01617	# VA-SU-107-20
			DISC. TOTAL				.00		17,376.50			TOTAL		17,376.50
0000000	000087	VAN CLEEF AUTO PARTS INC	588125	11/18/2019		4100-0511100-1265-512-510	2,278.10	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
0000000	000087		588125	11/21/2019		4100-0511100-1265-512-510	34.98	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
0000000	000087		588232	11/25/2019		4100-0511100-1227-512-510	24.35	214975				Medical Services inc/k9	01617	ACCT# 27431
0000000	000087		6486	11/01/2019		4100-051500-1265-551-510	20.00	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
0000000	000087		6551	11/11/2019		4100-0511100-1265-512-510	222.81	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
0000000	000087		6783	11/19/2019		4100-051500-1265-551-510	79.42	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
0000000	000087		7004	11/21/2019		4100-0511100-1265-512-510	21.99	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
0000000	000087		7015	11/21/2019		4100-0511100-1265-512-510	283.41	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
0000000	000087		7029	11/22/2019		4100-051500-1265-551-510	761.63	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
0000000	000087		7030	11/22/2019		4100-0511100-1265-512-510	187.95	214975				Vehicle Maintenance & Repairs	01617	ACCT# 27431
			DISC. TOTAL				.00		3,914.64			TOTAL		3,914.64
0000000	000087	VAN CLEEF AUTO PARTS INC	7072	11/27/2019		4100-0511100-1265-512-510	21.99	214976				Vehicle Maintenance & Repairs	01617	ACCT# 27431
			DISC. TOTAL				.00					TOTAL		21.99
0000000	000769	VERIZON	0237854482	12/01/2019		4100-0611100-1234-613-610	407.09	214977				Telecommunications	01617	# 000156873625
0000000	000769		4342461079	11/19/2019		4100-0211100-1234-211-210	214.32	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-021400-1234-241-210	47.63	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-021400-1234-242-210	71.44	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-021600-1234-261-210	23.81	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-021500-1234-253-210	23.81	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-023100-1234-231-230	71.44	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-041100-1234-411-410	95.25	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-031100-1234-311-310	95.25	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-063100-1234-631-630	119.07	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-062100-1234-621-620	142.88	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4100-063100-1234-632-630	23.81	214977				Telecommunications	01617	# 000973062717
0000000	000769		4342461079	11/28/2019		4105-0711100-1234-711-710	642.96	214977				Telecommunications	01617	# 000973062717
0000000	000769		434246167	11/22/2019		4100-021600-1234-261-210	135.82	214977				Telecommunications	01617	# 000837858428
0000000	000769		4342462206	12/01/2019		4100-0511100-1234-516-510	298.95	214977				Telecommunications	01617	# 000130839639
0000000	000769		4342462284	11/19/2019		4100-0611100-1234-612-610	260.49	214977				Telecommunications	01617	# 000641808907
0000000	000769		4342462370	11/22/2019		4100-063100-1234-632-630	22.32	214977				Telecommunications	01617	# 000130840277
0000000	000769		4342462370	11/22/2019		4100-0611100-1234-611-610	22.29	214977				Telecommunications	01617	# 000130840277
0000000	000769		4342462370	11/22/2019		4100-0211100-1234-211-210	66.09	214977				Telecommunications	01617	# 000130840277
0000000	000769		4342462370	11/22/2019		4100-023100-1234-231-230	66.09	214977				Telecommunications	01617	# 000130840277
0000000	000769		4342462370	11/22/2019		4100-031100-1234-311-310	15.54	214977				Telecommunications	01617	# 000130840277
0000000	000769		4342462370	11/22/2019		4105-0711100-1234-711-710	22.29	214977				Telecommunications	01617	# 000130840277
0000000	000769		4342462370	11/19/2019		4100-0611100-1234-613-610	106.22	214977				Telecommunications	01617	# 000990361639
0000000	000769		4342462630	11/19/2019		4100-0211100-1234-211-210	120.00	214977				Telecommunications	01617	# 000745850378
0000000	000769		4342462630	11/19/2019		4100-063100-1234-631-630	68.03	214977				Telecommunications	01617	# 000745850378
0000000	000769		4342462870	11/22/2019		4100-021500-1234-253-210	65.72	214977				Telecommunications	01617	# 000130811997
0000000	000769		4342462870	11/22/2019		4100-0511100-1234-516-510	81.58	214977				Telecommunications	01617	# 000130811997
0000000	000769		4342462870	11/22/2019		4100-0511100-1234-516-510	68.58	214977				Telecommunications	01617	# 000130811997
0000000	000769		4342462870	11/22/2019		4100-0511100-1234-516-510	68.58	214977				Telecommunications	01617	# 000130811997
0000000	000769		4342462870	11/22/2019		4100-0211100-1234-211-210	65.68	214977				Telecommunications	01617	# 000130811997
0000000	000769		4342462870	11/22/2019		4100-0511100-1234-516-510	65.68	214977				Telecommunications	01617	# 000130811997

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
000000	000769		4342462870	11/22/2019		4100-041100-1234-411-410	65.68	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-061100-1234-611-610	79.70	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-061100-1234-611-610	13.93	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-061100-1234-612-610	14.33	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-061100-1234-612-610	74.95	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-061100-1234-611-610	79.70	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-061100-1234-611-610	13.93	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-021100-1234-211-210	55.68	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-061100-1234-612-610	74.95	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462870	11/22/2019		4100-061100-1234-612-610	14.33	214977			Telecommunications	01617 # 000130811997
000000	000769		4342462912	11/22/2019		4100-061100-1234-612-610	45.47	214977			Telecommunications	01617 # 000777016136
							.00		4,207.45		TOTAL	4,207.45
000000	000769	VERIZON	4342464016	12/01/2019		4100-051100-1234-516-510	66.91	214978			Telecommunications	01617 # 000790535026
000000	000769		4342465436	11/16/2019		4100-051100-1234-512-510	66.91	214978			Telecommunications	01617 # 000130992000
000000	000769		4342466604	11/22/2019		4100-061100-1234-612-610	66.91	214978			Telecommunications	01617 # 000690806077
000000	000769		8048341303	11/25/2019		4100-021300-1234-231-210	100.17	214978			Telecommunications	01617 # 000777088064
000000	000769		8048341310	11/25/2019		4100-081300-2110-822-810	52.51	214978			VA Cooperative Extension	01617 # 00063521520
							.00		353.41		TOTAL	353.41
000000	000039	VERIZON WIRELESS	9838427384	9/19/2019		4100-021100-1234-211-210	143.65	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-061100-1234-631-630	34.03	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-031100-1234-311-310	33.62	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-021300-1234-231-210	22.28	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-021400-1234-241-210	54.71	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-021400-1234-242-210	11.15	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-021500-1234-253-210	10.95	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-041100-1234-411-410	33.23	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-063100-1234-632-630	11.15	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-023100-1234-231-230	22.47	214979			Telecommunications	01617 # 74228484300001
000000	000039		9838427384	9/19/2019		4100-081300-2110-822-810	.40	214979			VA Cooperative Extension	01617 # 74228484300001
							.00		377.64		TOTAL	377.64
000000	000873	WASTE MANAGEMENT OF	3400416-2424-8	11/25/2019		4100-021600-1229-264-210	636.18	214980			Other Professional Services	01617 # 103305252006
							.00		636.18		TOTAL	636.18
000000	000088	WAVERLY GLASS SHOP	12492	12/02/2019		4100-051500-1273-551-510	5,280.16	214981			Building Systems Main & Repair	01617 SUSSEX SHERIFF
							.00		5,280.16		TOTAL	5,280.16
000000	000090	WAVERLY MOTORS, INC	15437	11/19/2019		4100-021300-1265-231-210	107.00	214982			Vehicle Maintenance & Repairs	01617 SUSSEX HOUSING
							.00		107.00		TOTAL	107.00
000000	001408	WITHER PUBLIC SAFETY GRP.	1890665.003	11/21/2019		4100-051500-1244-551-510	48.00	214983			Uniform Services	01617 ACCT# SUSCOU
000000	001408		1978791	11/20/2019		4100-051500-1244-512-510	88.00	214983			Uniform Services	01617 ACCT# SUSCOU
							.00		136.00		TOTAL	136.00
000000	000039	VERIZON WIRELESS	9841977361	11/10/2019		4125-031700-5841-	87.60	214984			Drug Forf. Fund / Com. Atty.	01617 # 90544057100001
							.00		87.60		TOTAL	87.60
000000	000039	VERIZON WIRELESS	9842509500	11/19/2019		4100-051100-1234-512-510	322.90	214985			Telecommunications	01617 # 74231408300002
							.00		322.90		TOTAL	322.90
000000	000039		74,936.86	ACH PMT TOTAL			.00		74,936.86		TOTAL	74,936.86
000000	000039		74,936.86	ACH PMT TOTAL			.00		74,936.86		TOTAL	74,936.86

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 74,936.86- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12.12.19
DATE

12.12.19
DATE

12.12.19
DATE

Deey M. Moore
DIRECTOR OF FINANCE

[Signature]
KANEY J. JONES, III ADMIN

[Signature]
DESTE J. COX, TREASURER

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT#	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001767	2353	1119 04		4100-021600-1227-261-210	12.16	215005			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 05		4100-021600-1227-261-210	117.76	215005			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 06		4100-021600-1227-261-210	26.24	215005			Medical Services	01618 # 4046011199882353
	DISC. TOTAL				.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				3,128.76
0000000	001767	2353	1119 07		4100-021600-1227-261-210	39.04	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 08		4100-021600-1227-261-210	9.60	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 09		4100-021600-1227-261-210	26.24	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 10		4100-021600-1227-261-210	117.76	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 11		4100-021600-1227-261-210	12.80	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 12		4100-021600-1227-261-210	248.32	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 13		4100-021600-1227-261-210	39.04	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 14		4100-021600-1227-261-210	39.04	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 15		4100-021600-1227-261-210	12.16	215006			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 16		4100-021600-1227-261-210	248.32	215006			Medical Services	01618 # 4046011199882353
	DISC. TOTAL				.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				792.32
0000000	001767	2353	1119 17		4100-021600-1227-261-210	26.24	215007			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 18		4100-021600-1227-261-210	26.24	215007			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 19		4100-021600-1227-261-210	12.16	215007			Medical Services	01618 # 4046011199882353
0000000	001767	2353	1119 20		4100-021100-1205-211-210	15.90	215007			Meals	01618 # 4046011199882353
0000000	001767	2353	1119 21		4100-021100-1205-211-210	71.31	215007			Meals	01618 # 4046011199882353
0000000	001767	2353	1119 22		4100-021400-1258-241-210	164.74	215007			Computer Software/Applications	01618 # 4046011199882353
0000000	001767	2353	1119 23		4100-021100-1203-111-110	600.00	215007			Workshops and Conferences	01618 # 4046011199882353
0000000	001767	2353	1119 24		4100-021100-1203-111-110	40.00	215007			Workshops and Conferences	01618 # 4046011199882353
0000000	001767	2353	1119 25		4100-011100-1205-111-110	34.49	215007			Organization Membership	01618 # 4046011199882353
0000000	001767	2353	1119 26		4100-011100-1205-111-110	33.51	215007			Meals	01618 # 4046011199882353
	DISC. TOTAL				.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				1,024.59
0000000	001767	2353	1119 27		4100-011100-1204-111-110	327.90	215008			Lodging	01618 # 4046011199882353
0000000	001767	2353	1119 28		4100-011100-1204-111-110	34.81	215008			Meals	01618 # 4046011199882353
0000000	001767	2353	1119 29		4100-011100-1204-111-110	994.49	215008			Lodging	01618 # 4046011199882353
0000000	001767	2353	1119 30		4100-011100-1204-111-110	975.61	215008			Lodging	01618 # 4046011199882353
0000000	001767	2353	1119 31		4100-011100-1264-111-110	37.14	215008			Mileage	01618 # 4046011199882353
0000000	001767	2353	1119 32		4100-011100-1205-111-110	57.08	215008			Meals	01618 # 4046011199882353
0000000	001767	2353	1119 33		4100-021100-1203-211-210	20.00	215008			Workshops and Conferences	01618 # 4046011199882353
	DISC. TOTAL				.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				2,447.03
0000000	001584 BIRSCH INDUSTRIES, INC.	857051-1	11/21/2019		4100-021200-1247-221-210	175.96	215009			Janitorial Supplies	01618 ACCT# 67620
	DISC. TOTAL				.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				175.96
0000000	001639 BMS DIRECT INC.	140701	11/30/2019		4100-041100-1229-411-410	300.00	215010			Other Professional Services	01618 ACCT# MW421
0000000	001639	141221P	12/10/2019		4100-031100-1231-311-310	2,472.00	215010			Postage	01618 ACCT# MW421
0000000	001639	141243P	12/12/2019		4100-041100-1231-411-410	1,977.00	215010			Postage	01618 ACCT# MW421
	DISC. TOTAL				.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				4,749.00
0000000	000360 BUSINESS DATA OF VA., INC	204-239*	10/14/2019		4100-031100-1229-311-310	620.00	215011			Other Professional Services	01618 SUSSEX COMM OF REV
	DISC. TOTAL				.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				620.00
0000000	001251 CABIN POINT VETERINARY	59821	6/12/2019		4100-021600-1227-261-210	60.00	215012			Medical Services	01618 ACCT# 1707
0000000	001251	60500	8/12/2019		4100-021600-1227-261-210	46.00	215012			Medical Services	01618 ACCT# 1707

AP100 12/18/2019 SUSSEX COUNTY A/P CHECK REGISTER TIME-16:54:50 ACCT# - 2019/12

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001651 DOCUMENT SYSTEMS	104018	12/04/2019		4100-021400-1252-241-210	101.18	215023		Equipment Lease/Rental	01618 SUSSEX COUNTY
0000000	001651	104018	12/04/2019		4100-021400-1252-242-210	101.19	215023		Equipment Lease/Rental	01618 SUSSEX COUNTY
0000000	001651	104019	12/04/2019		4100-021100-1252-211-210	392.15	215023		Equipment Lease/Rental	01618 SUSSEX COUNTY
0000000	001651	104208	12/06/2019		4100-021300-1252-231-210	122.49	215023		Equipment Lease/Rental	01618 SUSSEX HOUSING
0000000	001651	104209	12/06/2019		4100-061100-1252-612-610	56.90	215023		Equipment Lease/Rental	01618 SUSSEX COUNTY GDC
	DISC. TOTAL		773.91		.00 CPA PMT TOTAL	.00				773.91
0000000	00999 DOLI/ BOILER SAFETY	954135166	11/26/2019		4100-021500-1255-253-210	20.00	215024		Maintenance Service Contract	01618 INSPECTION
	DISC. TOTAL		20.00		.00 CPA PMT TOTAL	.00				20.00
0000000	00084 DOMINION VIRGINIA POWER	0963166285	12/04/2019		4100-021200-1276-221-210	159.53	215025		Electric	01618 # 0963166285
0000000	00084	1088433121	12/02/2019		4100-021200-1276-221-210	93.50	215025		Electric	01618 # 1088433121
0000000	00084	2406362505	12/02/2019		4100-051500-1276-551-510	1,739.07	215025		Electric	01618 # 2406362505
0000000	00084	3500335009	12/02/2019		4100-021200-1276-221-210	1,464.21	215025		Electric	01618 # 3500335009
0000000	00084	3776508966	12/03/2019		4100-021200-1276-221-210	6.59	215025		Electric	01618 # 3776508966
0000000	00084	4714897313	12/02/2019		4100-021200-1276-221-210	226.64	215025		Electric	01618 # 4714897313
0000000	00084	4723819456	12/04/2019		4100-021200-1276-221-210	75.45	215025		Electric	01618 # 4723819456
0000000	00084	6138125478	12/04/2019		4100-021600-1276-264-210	68.78	215025		Electric	01618 # 6138125478
0000000	00084	6860160149	12/02/2019		4100-021200-1276-221-210	640.04	215025		Electric	01618 # 6860160149
0000000	00084	7190905005	12/02/2019		4100-021600-1276-263-210	204.55	215025		Electric	01618 # 7190905005
	DISC. TOTAL		4,678.36		.00 CPA PMT TOTAL	.00				4,678.36
0000000	00084 DOMINION VIRGINIA POWER	7248699964	12/04/2019		4100-021200-1276-221-210	613.50	215026		Electric	01618 # 7248699964
0000000	00084	7860242267	12/19/2019		4100-021200-1276-221-210	369.52	215026		Electric	01618 # 7860242267
0000000	00084	9073933633	11/27/2019		4100-051500-1276-551-510	58.38	215026		Electric	01618 # 9073933633
0000000	00084	9293060001	12/04/2019		4100-021600-1276-264-210	162.05	215026		Electric	01618 # 9293060001
0000000	00084	9560347503	12/02/2019		4100-021200-1276-221-210	1,852.79	215026		Electric	01618 # 9560347503
0000000	00084	9630317502	12/02/2019		4100-021200-1276-221-210	879.02	215026		Electric	01618 # 9630317502
0000000	00084	9650330005	12/19/2019		4100-021200-1276-221-210	752.40	215026		Electric	01618 # 9650330005
0000000	00084	9670342501	12/02/2019		4100-021200-1276-221-210	70.67	215026		Electric	01618 # 9670342501
	DISC. TOTAL		4,758.33		.00 CPA PMT TOTAL	.00				4,758.33
0000000	00097 DREW, BRENDA H	BHD 120919 01	12/09/2019		4100-021300-1205-231-210	136.00	215027		Meals	01618 MEALS
0000000	00097	BHD 120919 02	12/09/2019		4100-021300-1264-231-210	96.65	215027		Gasoline/Mileage-Non Training	01618 MILEAGE
0000000	00097	BHD 120919 03	12/18/2019		4100-021300-1241-231-210	85.47	215027		Office Supplies	01618 REIMBURSEMENT
	DISC. TOTAL		318.12		.00 CPA PMT TOTAL	.00				318.12
0000000	001756 EAST COAST EMERGENCY VEH	15548	12/05/2019		4302-091300-0004-	2,026.85	215028		Public Safety-Vehicle	01618 SUSSEX PUBLIC SAFE
	DISC. TOTAL		2,026.85		.00 CPA PMT TOTAL	.00				2,026.85
0000000	001692 FERRELLGAS	1109163440	12/03/2019		4100-021200-1279-221-210	805.92	215029		Propane Gas	01618 # 1123664120
0000000	001692	1109246056	12/09/2019		4100-021200-1279-221-210	868.54	215029		Propane Gas	01618 # 1123664120
	DISC. TOTAL		1,674.46		.00 CPA PMT TOTAL	.00				1,674.46
0000000	001723 GARDAWORLD SECURITY SERVI	465786	12/06/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services	01618 ACCT# SUS001
0000000	001723	465787	12/06/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services	01618 ACCT# SUS001
0000000	001723	465788	12/06/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services	01618 ACCT# SUS001
0000000	001723	465789	12/06/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services	01618 ACCT# SUS001
0000000	001723	465790	12/06/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services	01618 ACCT# SUS001
0000000	001723	465791	12/06/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services	01618 ACCT# SUS001
0000000	001723	465792	12/06/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services	01618 ACCT# SUS001

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000 001723		465793	12/06/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services 01618 ACCT# SUS001
0000000 001723		467773	12/13/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services 01618 ACCT# SUS001
0000000 001723		467774	12/13/2019		4100-021600-1229-264-210	994.50	215030		Other Professional Services 01618 ACCT# SUS001
						.00		9,945.00	TOTAL
0000000 001723	GARDAWORLD SECURITY SERVI	467775	12/13/2019		4100-021600-1229-264-210	994.50	215031		Other Professional Services 01618 ACCT# SUS001
0000000 001723		467776	12/13/2019		4100-021600-1229-264-210	994.50	215031		Other Professional Services 01618 ACCT# SUS001
0000000 001723		467777	12/13/2019		4100-021600-1229-264-210	994.50	215031		Other Professional Services 01618 ACCT# SUS001
0000000 001723		467778	12/13/2019		4100-021600-1229-264-210	975.38	215031		Other Professional Services 01618 ACCT# SUS001
0000000 001723		467779	12/13/2019		4100-021600-1229-264-210	969.00	215031		Other Professional Services 01618 ACCT# SUS001
0000000 001723		467780	12/13/2019		4100-021600-1229-264-210	994.50	215031		Other Professional Services 01618 ACCT# SUS001
						.00		5,922.38	TOTAL
0000000 000094	GREENE, ANDRE	AG 121619 01	12/16/2019		4100-021400-1264-241-210	53.40	215032		Mileage 01618 MILEAGE
0000000 000094		AG 121619 02	12/16/2019		4100-021400-1205-512-510	162.00	215032		Meals 01618 MEALS
0000000 000094		AG 121619 03	12/16/2019		4100-021400-1205-241-210	38.45	215032		Mileage 01618 MILEAGE
						.00		253.85	TOTAL
0000000 000186	HUDSON, CHARLES D.	CDH 121619	12/16/2019		4100-051100-1205-512-510	43.94	215033		Meals 01618 RETIMBURSEMENT
						.00		43.94	TOTAL
0000000 001705	J.D. POWER	000751044	11/01/2019		4100-031100-1202-311-310	106.00	215034		Publ., Subsc., Books, Ref. Ma01618 # 100039180
						.00		106.00	TOTAL
0000000 000924	JACK H SULLIVAN JR	JS 121119	12/11/2019		4100-021300-9004-231-210	10,146.43	215035		UNOS-CDBG Housing Gct 01618 UNOS REHAB
						.00		10,146.43	TOTAL
0000000 001779	JAD BUILDERS, INC	101 KNIGHT #2	12/12/2019		4100-021300-9003-231-210	56,038.60	215036		Pocahontas-CDBG Housing Grt 01618 POCANONTAS
0000000 001779		418 W MAIN #4	12/11/2019		4100-021300-9004-231-210	1,721.21	215036		UNOS-CDBG Housing Gct 01618 UNOS
						.00		57,759.81	TOTAL
0000000 000583	JONES ELECTRIC CONTRACTOR	29687	12/02/2019		4100-021200-1272-221-210	690.50	215037		Building Maintenance & Repair01618 SUSSEX COUNTY
0000000 000583			12/12/2019		4100-021200-1273-221-210	1,560.24	215037		Building Systems Main & Repair01618 SUSSEX HOUSING
						.00		2,250.74	TOTAL
0000000 001115	LIFESTAR AMBULANCE	110219SC	12/03/2019		4100-021500-2110-252-210-524	22,464.00	215038		Emergency Med. SVC - Pd EMT. 01618 NOVEMBER 2019
0000000 001115		110219W	12/03/2019		4100-021500-2110-252-210-524	51,930.00	215038		Emergency Med. SVC - Pd EMT. 01618 NOVEMBER 2019
						.00		74,394.00	TOTAL
0000000 000129	LOGAN SYSTEMS, INC	53089	11/15/2019		4100-062100-1236-621-620	666.80	215039		Microfilming & Scanning Servi01618 SUSSEX CIRCUIT COU
						.00		666.80	TOTAL
0000000 001506	MOORE, KELLY	KM 121819 01	12/18/2019		4100-021100-1205-211-210	152.00	215040		Meals 01618 MEALS
0000000 001506		KM 121819 02	12/18/2019		4100-021100-1264-211-210	72.71	215040		Mileage 01618 MILEAGE
						.00		224.71	TOTAL
0000000 000051	MSAG LLC	C313144	9/30/2019		4100-021400-1225-241-210	69.00	215041		Management Consulting Service01618 SUSSEX COUNTY
						.00		69.00	TOTAL
0000000 000783	NACO	259144	11/18/2019		4100-011100-1201-111-110	450.00	215042		Organization Membership 01618 ACCT# 51183
						.00		450.00	TOTAL

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH INV. DESCRIPTION
0000000	000056 OWEN FORD, INC	06649	12/05/2019		4100-021400-1265-242-210	66.15	215043			Vehicle Maintenance & Repairs01618 SUSSEX BLDG INSPEC
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 66.15
0000000	999999 PEGRAM, GLOVER	GP 121819	12/18/2019		4100-023100-1264-291-210	129.94	215044			Gasoline/Mileage-Non Training01618 MILEAGE
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 129.94
0000000	001246 PHILLIPS TELECOMMUNICATION	31094	11/07/2019		4100-021100-1234-211-210	2,560.00	215045			Telecommunications 01618 SUSSEX COUNTY
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 2,560.00
0000000	00164 FITNEY-BOWES, LLC	3310141161	11/29/2019		4100-041100-1252-411-410	144.00	215046			Equipment Lease/Rental 01618 # 0016641819
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 144.00
0000000	001226 R.M. WILKINSON OIL CO, INC	21156	12/03/2019		4100-051500-1273-551-510	1,239.00	215048			Building Systems Main & Repair01618 SUSSEX SHERIFF
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 1,239.00
0000000	001794 RELIABLE PROS LLC	1801RP	12/11/2019		4302-094400-8223-	23,075.00	215049			Jail Upgrades 01618 SUSSEX COUNTY JAIL
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 23,075.00
0000000	001488 RRS FOODSERVICE	2109933	12/13/2019		4100-051500-1246-551-510	1,562.01	215050			Food Supplies 01618 ACCT# 118626
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 1,562.01
0000000	000063 RUTHERFORD SUPPLY	1130963	12/03/2019		4100-021200-1247-221-210	666.76	215051			Janitorial Supplies 01618 ACCT# 118601
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 666.76
0000000	000832 SAM'S CLUB DIRECT	0248	10/30/2019		4100-021600-1242-261-210	121.80	215052			Agricultural Supplies 01618 # 0402194646154
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 121.80
0000000	000832	0248	10/30/2019		4100-021600-1241-261-210	93.98	215052			Office Supplies 01618 # 0402194646154
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 93.98
0000000	000832	1617	11/06/2019		4100-021600-1265-261-210	11.98	215052			Vehicle Maintenance & Repairs01618 # 0402194646154
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 11.98
0000000	000832	2355	11/18/2019		4100-021200-1265-221-210	28.78	215052			Vehicle Maintenance & Repairs01618 # 0402194646154
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 28.78
0000000	000832	3852	11/13/2019		4100-021200-1265-221-210	11.98	215052			Vehicle Maintenance & Repairs01618 # 0402194646154
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 11.98
0000000	000832	6957	10/29/2019		4100-021200-1247-221-210	47.94	215052			Building Maintenance & Repair01618 # 0402194646154
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 47.94
0000000	001787 SIMPLE COM	4316-OTS	11/14/2019		4100-021100-1228-211-210	70.83	215053			Contractual Services 01618 SUSSEX COUNTY ADMI
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 70.83
0000000	001787	4317	11/14/2019		4100-021100-1234-211-210	3,495.00	215053			Telecommunications 01618 SUSSEX COUNTY ADMI
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 3,495.00
0000000	001787	4582	12/03/2019		4100-021100-1228-211-210	125.00	215053			Contractual Services 01618 SUSSEX COUNTY ADMI
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 125.00
0000000	001787	4582	12/11/2019		4100-051500-1245-551-510	47.07	215053			Law Enforcement Supplies 01618 SUSSEX SHERIFF
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 47.07
0000000	001787	4583	12/11/2019		4100-051500-1245-551-510	18.55	215053			Information System Services 01618 SUSSEX SHERIFF
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 18.55
0000000	001787	4583-OTS	12/11/2019		4100-051500-1224-512-510	18.55	215053			Information System Services 01618 SUSSEX SHERIFF
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 18.55
0000000	000968 SIXTH JUDICIAL CIRCUIT COU	DECEMBER 2019	11/21/2019		4100-061100-1241-611-610	231.04	215054			Office Supplies 01618 OFFICE EXPENSE
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				TOTAL 231.04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH ACH	BATCH INV. DESCRIPTION
0000000	000901	SIXTH JUDICIAL CIRCUIT CO	DECEMBER 2019	11/21/2019		4100-061100-1241-611-610	.00	231.04	231.04	.00	215055		01618 OFFICE EXPENSE
													231.04
0000000	001796	SIXTH JUDICIAL CIRCUIT CO	DECEMBER 2019	11/21/2019		4100-061100-1241-611-610	.00	231.04	231.04	.00	215056		01618 OFFICE EXPENSE
													231.04
0000000	001772	SOUTHSIDE ELECTRIC COOPER	561962001	12/05/2019		4100-021600-1276-264-210	.00	94.84	94.84	.00	215057		01618 # 561962001
													94.84
0000000	000074	STAPLES CREDIT PLAN	14839	11/18/2019		4100-021300-1241-231-210	.00	245.36	245.36	.00	215058		01618 # 6035517812578820
													01618 # 6035517812578820
0000000	000074	STAPLES CREDIT PLAN	2380534351	10/30/2019		4100-021100-1241-211-210	.00	4.98	4.98	.00	215058		01618 # 6035517812578820
													01618 # 6035517812578820
0000000	000074	STAPLES CREDIT PLAN	2383778971	11/05/2019		4100-021100-1241-211-210	.00	54.81	54.81	.00	215058		01618 # 6035517812578820
													01618 # 6035517812578820
0000000	000074	STAPLES CREDIT PLAN	2383778971	11/05/2019		4100-021600-1241-261-210	.00	148.98	148.98	.00	215058		01618 # 6035517812578820
													01618 # 6035517812578820
0000000	000074	STAPLES CREDIT PLAN	2393465261	11/22/2019		4100-021100-1241-211-210	.00	6.49	6.49	.00	215058		01618 # 6035517812578820
													01618 # 6035517812578820
0000000	000074	STAPLES CREDIT PLAN	4497	10/31/2019		4100-023100-1241-291-230	.00	134.99	134.99	.00	215058		01618 # 6035517812578820
													595.61
0000000	001543	STITH, MILLARD	MS DEC19-02	12/16/2019		4100-021100-1225-211-210	.00	3,936.51	3,936.51	.00	215059		Management Consulting Service01618 DECEMBER 2ND HALF
													3,936.51
0000000	000139	STONY CREEK HEALTH CENTER	166011	12/10/2019		4100-051500-1293-551-510	.00	56.00	56.00	.00	215060		01618 BOONE, AMANDA
													56.00
0000000	000162	SUFFOLK ENERGIES INC	37614294	12/06/2019		4100-021200-1278-221-210	.00	893.66	893.66	.00	215061		01618 # 66740484
													01618 ACCT# 66740352
0000000	000162	SUFFOLK ENERGIES INC	506322	11/30/2019		4100-051100-1264-512-510	.00	275.07	275.07	.00	215061		1,168.73
													TOTAL
0000000	999999	SUSSEX 4-H FOUNDATION	FV19/20 4H COOP	12/10/2019		4100-081300-2110-822-810	.00	8,225.00	8,225.00	.00	215062		01618 SUSSEX 4-H CAMP
													8,225.00
0000000	001822	TFELTSMELDING, LLC	12519	12/05/2019		4100-021200-1254-221-210	.00	300.00	300.00	.00	215063		01618 SUSSEX COUNTY
													300.00
0000000	000485	THOMSON WEST	0841142524	10/04/2019		4201-021800-6012-	.00	38.19	38.19	.00	215064		Books and Subscriptions / Sup01618 # 1000717371
													01618 # 1000717371
0000000	000485	THOMSON WEST	0841497205	12/04/2019		4201-021800-6012-	.00	66.17	66.17	.00	215064		Books and Subscriptions / Sup01618 # 1000717371
													104.36
0000000	999999	TREASURER OF VIRGINIA	WC 121319	12/13/2019		4100-021100-1299-211-210	.00	345.85	345.85	.00	215065		01618 GLORIA FALTZ
													345.85
0000000	000080	TRI CITY OFFICE PRODUCTS	0133912-001	11/19/2019		4100-062100-1241-621-620	.00	101.40	101.40	.00	215066		01618 ACCT# SKCC-0
													01618 ACCT# SKCC-0
0000000	000080	TRI CITY OFFICE PRODUCTS	0134045-001	12/03/2019		4100-062100-1241-621-620	.00	9.02	9.02	.00	215066		01618 ACCT# SKCC-0
													01618 ACCT# SKCC-0
0000000	000080	TRI CITY OFFICE PRODUCTS	0134060-001	12/04/2019		4100-031100-1241-311-310	.00	62.61	62.61	.00	215066		01618 ACCT# SCR-0
													01618 ACCT# SCR-0
0000000	000080	TRI CITY OFFICE PRODUCTS	0134176-001	12/13/2019		4100-051100-1241-512-510	.00	76.50	76.50	.00	215066		01618 ACCT# SCSD-0
													01618 ACCT# SCSD-0
0000000	000080	TRI CITY OFFICE PRODUCTS	0134176-001	12/13/2019		4100-051100-1241-516-510	.00	76.50	76.50	.00	215066		01618 ACCT# SCSD-0
													01618 ACCT# SCSD-0
0000000	000080	TRI CITY OFFICE PRODUCTS	0134176-001	12/13/2019		4100-051500-1241-551-510	.00	76.50	76.50	.00	215066		01618 ACCT# SCSD-0
													402.53
0000000	000087	VAN CLEEF AUTO PARTS INC	7000	11/20/2019		4100-021600-1265-261-210	.00	207.39	207.39	.00	215067		Vehicle Maintenance & Repairs01618 ACCT# 27430
													207.39
													TOTAL

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001466 VIRGINIA PORTABLE STORAGE	2028000068505	12/05/2019		4100-021300-9003-231-210	164.00	215068	N		Pocahontas-CDBG Housing Grt	01618 # 137566322
0000000	001466	2028000068505*	12/05/2019		4100-021300-9003-231-210	164.00	215068	N		Pocahontas-CDBG Housing Grt	01618 # 137566322
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	328.00
0000000	000873 WASTE MANAGEMENT OF	3402792-2424-0	12/02/2019		4100-021600-1229-264-210	170.06	215069			Other Professional Services	01618 # 203115233003
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	170.06
0000000	000322 WILLIAMS, GARY M., CLERK	GMW 120619	12/06/2019		4100-062100-1292-621-620	60.23	215070			Bank/CC & Other Fees	01618 BANK FEES
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	60.23
0000000	000599 HINGATE & ASSOCIATES, LTD	2020 APPR GUIDE	11/14/2019		4100-031100-1202-311-310	75.00	215071			Publ., Subsc., Books, Ref.	Ma01618 SUSSEX COMM OF REV
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	75.00
0000000	000879 WOMACK PUBLISHING CO.	1900204	10/09/2019		4100-021600-1235-261-210	134.33	215072			Advertising	01618 ACCT# W0048
0000000	000879	700 RENEWAL-20	11/25/2019		4100-021400-1202-241-210	34.00	215072			Public., Susc./ Books, Ref.	M01618 ACCT# 700
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	168.33
0000000	001590 WOODLEY & FLYNN, PLLC	195	12/08/2019		4100-022100-1223-281-220	8,056.54	215073			Legal Services	01618 SUSSEX COUNTY
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	8,056.54
0000000	001296 WORK ZONE, LLC	95802	12/13/2019		4100-021600-1244-262-210	119.90	215074			Uniforms Services	01618 SUSSEX ENVRN INSP
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	119.90
0000000	000093 XEROX CORPORATION	098891319	12/02/2019		4100-031100-1252-311-310	223.49	215075			Equipment Lease/Rental	01618 # 101294460
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	223.49
0000000	001644 XEROX FINANCIAL SERVICES	1862963	11/15/2019		4100-061100-1252-612-610	111.99	215076			Equipment Lease/Rental	01618 # 0200078186001
0000000	001644	1903687 A	12/16/2019		4100-021100-1252-211-210	295.09	215076			Equipment Lease/Rental	01618 # 0200073202001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	407.08
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	341,933.00
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				TOTAL	341,933.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 341,933.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12-19-19
 DATE

12/20/19
 DATE

12/19/19
 DATE

[Signature]
 DIRECTOR OF FINANCE
[Signature]
 VANDY V. JONES, III ADMIN
[Signature]
 DESTE J. COX, TREASURER

PAYROLL DEDUCTION CHECKS



A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

TIME-15:20:53

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245 AFLAC	DC040191216191200	12/16/2019	100-000200-0100-	1,013.41	214917		00000
00000	000245	DC040191216191200	12/16/2019	105-000200-0100-	162.32	214917		00000
00000	000245	DC041191216191200	12/16/2019	100-000200-0100-	658.95	214917		00000
00000	000245	DC041191216191200	12/16/2019	105-000200-0100-	182.98	214917		00000
				CHECK TOTAL	2,017.66			
00000	000881 ANTHEM BLUE CROSS AND	DC001191216191200	12/16/2019	100-000200-0100-	32,136.00	214918		00000
00000	000881	DC001191216191200	12/16/2019	105-000200-0100-	8,240.00	214918		00000
00000	000881	DC002191216191200	12/16/2019	100-000200-0100-	2,286.00	214918		00000
00000	000881	DC002191216191200	12/16/2019	105-000200-0100-	762.00	214918		00000
00000	000881	DC004191216191200	12/16/2019	100-000200-0100-	914.00	214918		00000
00000	000881	DC005191216191200	12/16/2019	105-000200-0100-	511.50	214918		00000
00000	000881	DC006191216191200	12/16/2019	100-000200-0100-	1,878.00	214918		00000
00000	000881	DC012191216191200	12/16/2019	100-000200-0100-	914.00	214918		00000
				CHECK TOTAL	47,641.50			
00000	001397 LEGAL SHIELD	DC097191216191200	12/16/2019	100-000200-0100-	21.46	214919		00000
00000	001397	DC097191216191200	12/16/2019	105-000200-0100-	31.90	214919		00000
				CHECK TOTAL	53.36			
00000	001021 MINNESOTA LIFE INS CO	DC200191216191200	12/16/2019	100-000200-0100-	330.87	214920		00000
00000	001021	DC200191216191200	12/16/2019	105-000200-0100-	94.00	214920		00000
				CHECK TOTAL	424.87			
00000	000872 NATIONWIDE RETIREMENT	DC090191216191200	12/16/2019	100-000200-0100-	2,058.33	214921		00000
00000	000872	DC090191216191200	12/16/2019	105-000200-0100-	195.00	214921		00000
				CHECK TOTAL	2,253.33			
00000	001560 SUZANNE E WADE, TRUSTEE	DC107191216191200	12/16/2019	100-000200-0100-	130.00	214922		00000
				CHECK TOTAL	130.00			
00000	000247 TREASURER OF VIRGINIA	DC080191216191200	12/16/2019	100-000200-0100-	1,981.81	214923		00000
				CHECK TOTAL	1,981.81			
00000	000831 VACORP	DC035191216191200	12/16/2019	100-000200-0100-	74.85	214924		00000
00000	000831	DC035191216191200	12/16/2019	105-000200-0100-	87.60	214924		00000
				CHECK TOTAL	162.45			
00000	001027 VALIC RETIREMENT	DC091191216191200	12/16/2019	100-000200-0100-	490.00	214925		00000
00000	001027	DC091191216191200	12/16/2019	105-000200-0100-	75.00	214925		00000
				CHECK TOTAL	565.00			
00000	001429 VIRGINIA DEPT OF TAXATION	DC065191216191200	12/16/2019	100-000200-0100-	282.59	214926		00000
				CHECK TOTAL	282.59			
				CLASS TOTAL	55,512.57			
				FINAL TOTAL	55,512.57			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 55,512.57- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12/16/19
DATE
12/11/19


COUNTY ADMINISTRATOR

A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

TIME-14:28:29

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040191231191200	12/23/2019	100-000200-0100-	1,013.41	214986		00000
00000	000245		DC040191231191200	12/23/2019	105-000200-0100-	162.32	214986		00000
00000	000245		DC041191231191200	12/23/2019	100-000200-0100-	658.95	214986		00000
00000	000245		DC041191231191200	12/23/2019	105-000200-0100-	182.98	214986		00000
					CHECK TOTAL	2,017.66			
00000	000881	ANTHEM BLUE CROSS AND	DC001191231191200	12/23/2019	100-000200-0100-	31,724.00	214987		00000
00000	000881		DC001191231191200	12/23/2019	105-000200-0100-	8,240.00	214987		00000
00000	000881		DC002191231191200	12/23/2019	100-000200-0100-	2,286.00	214987		00000
00000	000881		DC002191231191200	12/23/2019	105-000200-0100-	762.00	214987		00000
00000	000881		DC004191231191200	12/23/2019	100-000200-0100-	914.00	214987		00000
00000	000881		DC005191231191200	12/23/2019	105-000200-0100-	511.50	214987		00000
00000	000881		DC006191231191200	12/23/2019	100-000200-0100-	1,466.00	214987		00000
00000	000881		DC012191231191200	12/23/2019	100-000200-0100-	914.00	214987		00000
					CHECK TOTAL	46,817.50			
00000	001397	LEGAL SHIELD	DC097191231191200	12/23/2019	100-000200-0100-	21.46	214988		00000
00000	001397		DC097191231191200	12/23/2019	105-000200-0100-	31.90	214988		00000
					CHECK TOTAL	53.36			
00000	001021	MINNESOTA LIFE INS CO	DC200191231191200	12/23/2019	100-000200-0100-	330.87	214989		00000
00000	001021		DC200191231191200	12/23/2019	105-000200-0100-	94.00	214989		00000
					CHECK TOTAL	424.87			
00000	000872	NATIONWIDE RETIREMENT	DC090191231191200	12/23/2019	100-000200-0100-	2,058.33	214990		00000
00000	000872		DC090191231191200	12/23/2019	105-000200-0100-	195.00	214990		00000
					CHECK TOTAL	2,253.33			
00000	001060	SOUTHSIDE REGIONAL	DC094191231191200	12/23/2019	100-000200-0100-	443.38	214991		00000
					CHECK TOTAL	443.38			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107191231191200	12/23/2019	100-000200-0100-	130.00	214992		00000
					CHECK TOTAL	130.00			
00000	000247	TREASURER OF VIRGINIA	DC080191231191200	12/23/2019	100-000200-0100-	2,057.31	214993		00000
					CHECK TOTAL	2,057.31			
00000	000831	VACORP	DC035191231191200	12/23/2019	100-000200-0100-	74.85	214994		00000
00000	000831		DC035191231191200	12/23/2019	105-000200-0100-	87.60	214994		00000
					CHECK TOTAL	162.45			
00000	001027	VALIC RETIREMENT	DC091191231191200	12/23/2019	100-000200-0100-	490.00	214995		00000
00000	001027		DC091191231191200	12/23/2019	105-000200-0100-	75.00	214995		00000
					CHECK TOTAL	565.00			
00000	001429	VIRGINIA DEPT OF TAXATION	DC065191231191200	12/23/2019	100-000200-0100-	282.59	214996		00000
					CHECK TOTAL	282.59			
					CLASS TOTAL	55,207.45			
					FINAL TOTAL	55,207.45			

12/17/19 *2598*
 12/17/19 *Wanell - J 2019*

56

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 55,207.45 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

BOARD ACTION FORM

Agenda Item: Public Hearing Item #4.01

Subject: Lease of Office Space to Crater Regional Workforce Development Board

Board Meeting Date: January 16 2020

=====
Summary: The Crater Regional Workforce Development Board (CRWDB) is the designated regional convener and administrative entity that coordinates workforce training and career services through federal funding from the Workforce Innovation and Opportunity Act (WIOA). CRWDB is charged with overseeing and implementing workforce development initiatives and activities throughout the Virginia Career Works - Crater Region.

CRWDB is requesting that the County of Sussex provide office space at their Waverly office located at 233 L South County Drive, Waverly, Virginia 23890. This space will be utilized by CRWDB to accommodate two (2) employees who serve as staff of the WIOA Youth and Adult/Dislocated Workers Service Providers. CRWDB is seeking access to this office space Monday - Friday, beginning January 1, 2020 until December 31, 2020.

The purpose of this Public Hearing is to solicit public input and receive comments concerning the lease and use of office space at Sussex County’s Waverly Office located at 233L South Drive, Waverly, Virginia for the Crater Regional Workforce Development Board (CRWDB) for the purpose of enhancing the workforce development services and resources to the citizens of Sussex County.

The Lease of Agreement will be provided under separate cover.

Recommendation: That the Board approves the Letter of Agreement between the County and Crater Regional Workforce Development Board for the lease of office space at the County’s Waverly Office located at 233L South County Drive, Waverly, Virginia to accommodate two (2) employees who serve as staff of the WIOA Youth and Adult/Dislocated Workers Service Providers with access to the office space Monday - Friday, beginning January 1, 2020 until December 31, 2020.

- Attachments:**
- (1) Public Hearing Notice Copy of
 - (2) Copy of Ad
 - (3) Copy of Letter from Sopenhia Pierce, Executive Director, CRWDB, dated 12/23/19

=====
ACTION: That the Board approves the Letter of Agreement between the County and Crater Regional Workforce Development Board for the lease of office space the County’s Waverly Office located at 233L South County Drive, Waverly, Virginia to accommodate two (2) employees who serve as staff of our WIOA Youth and Adult/Dislocated Workers Service Providers CRWDB is seeking access to this office space Monday - Friday, beginning January 1, 2020 until December 31, 2020.

MOTION BY:	_____		SECONDED BY:	_____	
<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

**NOTICE OF PUBLIC HEARING
SUSSEX COUNTY BOARD OF SUPERVISORS**

Pursuant to Va. Code § 15.2-1800, the Sussex County Board of Supervisors will hold a Public Hearing on Thursday, January 16, 2020 at approximately 7:00 p.m. at the Sussex County General District Courthouse, Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884. The purpose of the hearing is to solicit input and receive comments concerning the lease of office space located at 233L South County Drive, Town of Waverly, Virginia to be utilized by the Crater Regional Workforce Development Board (CRWDB) to accommodate two (2) employees who serve as staff of the Workforce Innovative Opportunity Act (WIOA) Youth and Adult/Dislocated Workers Service Providers for the purpose of enhancing our workforce development services and resources to the citizens of Sussex County. CRWDB is seeking to access this office space Monday to Friday, beginning January 1, 2020 until December 31, 2020.

Any and all persons are invited to appear before the Board to present evidence, give testimony or otherwise comment concerning these matters at the time and place stated above.

**Authorized by
Vandy V. Jones, III
County Administrator**

NEWS YOUR WAY



SUBSCRIBE

TODAY

SAVE 56% OFF the newsstand rate

copy delivered digitally or by mail.

GET ACCESS TO:

- Political coverage
- School news
- Special interest sections
- Crosswords & games
- And much more

34-634-4153



FIND IT. SELL IT.

you in the classifieds 434-634-4153

Lifetime METAL ROOFING

CAROLINA METAL ROOFING, INC.

WIND - ENERGY EFFICIENT
FOR CITIZEN DISCOUNT

FINANCE - CALL NOW!

1-800-893-1242

Donate A Boat or Car Today!

Boat Angel

"2-Night Free Vacation!"

800-700-BOAT

(2028)

www.boatangel.com



REACH VIRGINIA AD NETWORK

REACH OVER 1.5 MILLION
Virginia readers for
only \$300 weekly.
Contact this
paper today to get started.

NOTICE OF PUBLIC HEARING SUSSEX COUNTY BOARD OF SUPERVISORS

Pursuant to Va. Code § 15.2-1800, the Sussex County Board of Supervisors will hold a Public Hearing on Thursday, January 16, 2020 at approximately 7:00 p.m. at the Sussex County General District Courthouse, Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884. The purpose of the hearing is to solicit input and receive comments concerning the lease of office space located at 233L South County Drive, Town of Waverly, Virginia to be utilized by the Crater Regional Workforce Development Board (CRWDB) to accommodate two (2) employees who serve as staff of the Workforce Innovative Opportunity Act (WIOA) Youth and Adult/Dislocated Workers Service Providers for the purpose of enhancing the workforce development services and resources to the citizens of Sussex County. CRWDB is seeking to access this office space Monday to Friday, beginning January 1, 2020 until December 31, 2020.

Any and all persons are invited to appear before the Board to present evidence, give testimony or otherwise comment concerning these matters at the time and place stated above.

Authorized by
Vandy V. Jones, III
County Administrator
1/1/2020

NOTICE OF PUBLIC HEARING Sussex County Chief Elected Officials Consortium Agreement and Ordinance

NOTICE is hereby given that the Sussex County Board of Supervisors has scheduled a public hearing for Thursday, January 16, 2020 at 7:00 p.m. in the General District Court Building located at Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia, 23884, on a proposed ordinance to enter into the Chief Elected Officials Consortium Agreement. If adopted, the County would be a member of an association known as the Chief Elected Officials Consortium. The purpose of the Consortium is to plan, establish, and operate a local workforce development area and Workforce Development Services Delivery System through the Crater Regional Workforce Development Board.

A copy of the ordinance is available for review and inspection by the public in the office of the Clerk of the Board of Supervisors, 20135 Princeton Road, Sussex, Virginia, during regular business hours Monday through Friday from 8:30 a.m. to 5:00 p.m.

If you are disabled and will need assistance or accommodations in order to participate in the hearing, please call the Sussex County Administrator's Office at least seven days before the hearing at (434) 246-1000.



CRATER REGION

Crater Regional Workforce Development Board

22 W. Washington St.
Petersburg, VA 23803
Mainline: 804-862-6155
Office: 804.835.5100
Fax: 804.732.6668

December 23, 2019

Vandy Jones
Sussex County Administrator
20135 Princeton Road
Post Office Box 1397
Sussex, Virginia 23884

Dear Mr. Jones:

The Crater Regional Workforce Development Board (CRWDB) is the designated regional convener and administrative entity that coordinates workforce training and career services through federal funding from the Workforce Innovation and Opportunity Act (WIOA). We are charged with overseeing and implementing workforce development initiatives and activities throughout the Virginia Career Works – Crater Region.

On behalf of the CRWDB, I am requesting that the County of Sussex will provide an office space at your facility located at: *233 L South County Drive, Waverly, Virginia 23890*. This space will be utilized by the CRWDB to accommodate two (2) employees who serve as staff of our WIOA Youth and Adult/Dislocated Workers Service Providers for the purpose of enhancing our workforce development services and resources to the citizens of Sussex County. We are seeking access to this office space Monday - Friday, beginning January 1, 2020 until December 31, 2020.

We are excited to be afforded the opportunity to extend our services to your area and have a greater presence within your community. Please contact me to confirm approval of this request or if you should have questions.

Sincerely,

A handwritten signature in black ink that reads "Sopenia H. Pierce". The signature is fluid and cursive.

Sopenia H. Pierce
Executive Director

cc: Mayor Samuel Parham, Chair, Chief Elected Official (CEO) Consortium
Mr. Chris Johnson, Chair, Crater Regional Workforce Development Board
Ms. Darnetta Tyus, Petersburg Deputy City Manager of Community Affairs/CEO Staff
Ms. Recie Small, Operations Director

BOARD ACTION FORM

Agenda Item: Public Hearing Item #4.02

Subject: Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board

Board Meeting Date: January 16 2020

=====

Summary: The Public Hearing is for the purpose of a proposed ordinance to enter into the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board (CRWDB). Should the Board approve the Ordinance, the County would be a member of the Chief Elected Officials Consortium. The Consortium’s purpose is to plan, establish, and operate a local workforce development area and Workforce Development Services Delivery System through the CRWDB.

Recommendation: That the Board approves the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board.

- Attachments:**
- (1) Public Hearing Notice of Proposed Ordinance
 - (2) Copy of Ad for Public Hearing
 - (3) Proposed Ordinance
 - (4) Chief Elected Officials Consortium Agreement with the CRWDB

ACTION: That the Board approves the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

NOTICE OF PUBLIC HEARING
Sussex County Chief Elected Officials
Consortium Agreement and
Ordinance

NOTICE is hereby given that the Sussex County Board of Supervisors has scheduled a public hearing for Thursday, January 16, 2020 at 7:00 p.m. in the in the General District Court Building located at Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia, 23884, on a proposed ordinance to enter into the Chief Elected Officials Consortium Agreement. If adopted, the County would be a member of an association known as the Chief Elected Officials Consortium. The purpose of the Consortium is to plan, establish, and operate a local workforce development area and Workforce Development Services Delivery System through the Crater Regional Workforce Development Board.

A copy of the ordinance is available for review and inspection by the public in in the office of the Clerk of the Board of Supervisors, 20135 Princeton Road, Sussex, Virginia, during regular business hours Monday through Friday from 8:30 a.m. to 5:00 p.m.

If you are disabled and will need assistance or accommodations in order to participate in the hearing, please call the Sussex County Administrator's Office at least seven days before the hearing at (434) 246-1000.

NEWS YOUR WAY



SUBSCRIBE

TODAY

SAVE 56% OFF the newsstand rate

...ly copy delivered digitally or by mail.

GET ACCESS TO:

- Articles
- Political coverage
- School news
- Calendar of events
- Special interest sections
- Crosswords & games
- And much more

34-634-4153



FIND IT. SELL IT.

You in the classifieds 434-634-4153

Lifetime METAL ROOFING

CAROLINA METAL ROOFING, INC.

WIND - ENERGY EFFICIENT
TERRAZZO - CITIZEN DISCOUNT

FINANCE - CALL NOW!

1-800-893-1242

Donate A Boat or Car Today!

Boat Angel

"2-Night Free Vacation!"

800-700-BOAT

(2028)

www.boatangel.com



REACH VIRGINIA AD NETWORK

REACH OVER 1.5 MILLION

Virginia readers for
only \$300 weekly.

Contact this
paper today to get started.

NOTICE OF PUBLIC HEARING SUSSEX COUNTY BOARD OF SUPERVISORS

Pursuant to Va. Code § 15.2-1800, the Sussex County Board of Supervisors will hold a Public Hearing on Thursday, January 16, 2020 at approximately 7:00 p.m. at the Sussex County General District Courthouse, Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884. The purpose of the hearing is to solicit input and receive comments concerning the lease of office space located at 233L South County Drive, Town of Waverly, Virginia to be utilized by the Crater Regional Workforce Development Board (CRWDB) to accommodate two (2) employees who serve as staff of the Workforce Innovative Opportunity Act (WIOA) Youth and Adult/Dislocated Workers Service Providers for the purpose of enhancing the workforce development services and resources to the citizens of Sussex County. CRWDB is seeking to access this office space Monday to Friday, beginning January 1, 2020 until December 31, 2020.

Any and all persons are invited to appear before the Board to present evidence, give testimony or otherwise comment concerning these matters at the time and place stated above.

Authorized by
Vandy V. Jones, III
County Administrator
1/1/2020

NOTICE OF PUBLIC HEARING Sussex County Chief Elected Officials Consortium Agreement and Ordinance

NOTICE is hereby given that the Sussex County Board of Supervisors has scheduled a public hearing for Thursday, January 16, 2020 at 7:00 p.m. in the in the General District Court Building located at Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia, 23884, on a proposed ordinance to enter into the Chief Elected Officials Consortium Agreement. If adopted, the County would be a member of an association known as the Chief Elected Officials Consortium. The purpose of the Consortium is to plan, establish, and operate a local workforce development area and Workforce Development Services Delivery System through the Crater Regional Workforce Development Board.

A copy of the ordinance is available for review and inspection by the public in the office of the Clerk of the Board of Supervisors, 20135 Princeton Road, Sussex, Virginia, during regular business hours Monday through Friday from 8:30 a.m. to 5:00 p.m.

If you are disabled and will need assistance or accommodations in order to participate in the hearing, please call the Sussex County Administrator's Office at least seven days before the hearing at (434) 246-1000.

Ordinance 2020-01

AN ORDINANCE TO PROVIDE FOR THE IMPLEMENTATION OF THE FEDERAL WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 AND AUTHORIZING THE PARTICIPATION OF COUNTY OF SUSSEX IN THE CRATER REGIONAL WORKFORCE CHIEF ELECTED OFFICIALS CONSORTIUM UNDER THE AUSPICES OF THE CRATER REGIONAL WORKFORCE DEVELOPMENT BOARD, AND FOR OTHER RELATED PURPOSES

WHEREAS the federal Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, codified at 29 U.S.C. § 3101 *et seq.*) (the “Act”), provides federal funding to states for the delivery of workforce training and other services; and

WHEREAS among other things the Act, together with implementing state law codified at Virginia Code § 2.2-2470 *et seq.*, requires the Governor to designate local workforce development areas to deliver workforce development services within this Commonwealth; and

WHEREAS the Governor has designated *the City of Colonial Heights, Dinwiddie County, the City of Emporia, Greensville County, the City of Hopewell, the City of Petersburg, Prince George County, Surry County, and Sussex County*, Virginia (the “Member Jurisdictions”) as the Area 15 Workforce Innovation and Opportunity Act Area; and

WHEREAS the Member Jurisdictions previously entered an agreement effective October 5, 1999, to administer jointly the Workforce Innovation and Opportunity Act programs (WIOA), formerly known as the Workforce Investment Act (WIA), and have operated such programs continuously; and

WHEREAS such programs have been conducted under the auspices of Crater Region Workforce Development Board (the “Workforce Development Board”) or the Workforce Investment Board which constitutes a “local workforce development board” under the provisions of Virginia Code § 2.2-2470 *et seq.*; and

WHEREAS the Act delegates certain functions in connection with the governance of the Workforce Development Board to the “chief elected officials” of the Member Jurisdictions, and requires the Member Jurisdictions to enter into an agreement regarding the joint exercise of the powers so delegated; and

WHEREAS Virginia Code § 15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege, or authority which each is capable of exercising individually; and

WHEREAS the Member Jurisdictions desire to continue to recognize a joint entity under the Act and, under Va. Code § 15.2-1300, jointly to exercise their powers through Crater Region Workforce Chief Elected Officials Consortium (the “Consortium”) under a new agreement among the Member Jurisdictions; and

WHEREAS the Consortium will perform the duties incumbent on the Member Jurisdictions individually under the Act; and

WHEREAS the continued existence and operation of a joint entity will permit the delivery and oversight of workforce services in a manner that will help ensure accountability to the governing bodies of the Member Jurisdictions and the efficient discharge of the responsibilities of the Member Jurisdictions under the Act; and

WHEREAS these recitals are an integral part of this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF SUSSEX COUNTY, to wit:

1. Authorization of Agreement. The Board of Supervisors hereby authorizes Sussex County to enter into the “Crater Region Workforce Chief Elected Officials Consortium Agreement” (the “Agreement”) in substantially the form presented at this meeting, and which is annexed and incorporated by reference as a part of this Ordinance.

2. Execution of Agreement. The County Administrator is hereby authorized and directed to execute and deliver the Agreement, and to take such other or further action as such official(s) determine is necessary or convenient to implement the Agreement.

3. Repeal of Prior Ordinances/Agreement. This Ordinance supersedes any prior ordinances or resolutions (if any) related to the October 5, 1999 agreement or creating a local joint entity for the purpose of operating federally funded workforce training programs. The provisions of the Agreement supersede the prior agreement regarding the consortium dated October 5, 1999.

4. Effective Date. This Ordinance shall take effect immediately.

APPROVED:

Chairman, Board of Supervisors

CERTIFICATE OF VOTES

Record of the roll-call vote by the Board of Supervisors of the County of Sussex on the Ordinance entitled **AN ORDINANCE TO PROVIDE FOR THE IMPLEMENTATION OF THE FEDERAL WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 AND AUTHORIZING THE PARTICIPATION OF SUSSEX COUNTY IN THE CRATER REGIONAL WORKFORCE CHIEF ELECTED OFFICIALS CONSORTIUM UNDER THE AUSPICES OF THE CRATER REGIONAL WORKFORCE DEVELOPMENT BOARD, AND FOR OTHER RELATED PURPOSES**, adopted by the Board of Supervisors of Sussex County, by a roll-call vote at a regular meeting held on January 16, 2020 at which a quorum was present and acting and after a public hearing thereof on the same date. The recorded roll-call vote of the Board of Supervisors was as follows:

	AYE	NAY	ABSTAIN	ABSENT
Susan Seward				
C. Eric Fly, Sr.				
Marian D. Johnson				
Debbie P. Jones				
Wayne O. Jones				
Rufus E. Tyler, Sr.				
Steve White, Tie Breaker				

[SEAL]

Dated: _____

County Administrator, Sussex County

**Crater Regional Workforce Development Board
Local Workforce Area 15
Chief Elected Officials Consortium Agreement**

THIS CHIEF ELECTED OFFICIALS CONSORTIUM AGREEMENT (the “Agreement”), dated for identification purposes as of _____, is made by and among the localities that execute this Agreement (the “Localities”) as described below.

RECITALS:

A. The Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, codified at 29 U.S.C. § 3100 *et seq.*) (“WIOA”) is a federal statutory scheme designed to strengthen and improve the nation's public workforce system and help get Americans, including youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. The goal of WIOA, in colloquial terms, is to provide job training in in-demand sectors and to match the newly-trained individuals with open job positions.

B. Title I of WIOA provides for regions to create and maintain “workforce development boards” (“WDBs”) to receive funds under WIOA and that are authorized to determine the mix of service provision, eligible providers, and types of training programs, among other decisions. WDBs are a component of a *demand-driven* workforce training and development system, in that such WDBs represent public-private partnerships but a majority of their members must be representatives of businesses.

C. The WDB for the Local Workforce Area 15 is the “Crater Regional Workforce Development Board” (the “CRWDB”). The CRWDB also constitutes a “local workforce development board” under the provisions of Virginia Code § 2.2-2470 *et seq.* The CRWDB has a Board of Directors (the “BOD”) that is responsible for governing its affairs and designing its policies and programs. The CRWDB has the responsibility to lead the development and implementation of workforce

programs and services in the Local Workforce Area 15 Local Workforce Development Area.

D. Pursuant to Section 107(c)(1)(B)(i) of WIOA (codified at 29 U.S.C. § 3122(c)(1)(b)(i)), when more than one locality is under the jurisdiction of a WDB, the various localities under the WDB may “execute an agreement that specifies the respective roles of the individual chief elected officials— (I) in the appointment of the members of the local board [i.e., the BOD of the CRWDB] from the individuals nominated or recommended to be such members in accordance with the criteria established under subsection (b); and (II) in carrying out any other responsibilities assigned to such officials under this subchapter.”

E. The Localities enter into this Agreement with the intent of making an agreement as described in 29 U.S.C. § 3122(c)(1)(b)(i) to provide procedures for the appointment of members of the BOD of the CRWDB and to discharge the other responsibilities assigned to the chief elected officials of the Localities under WIOA.

F. Virginia Code § 15.2-1303 empowers the Localities to “form and maintain associations for the purpose of promoting, through investigation, discussion and cooperative effort, the interest and welfare of the several political subdivisions of the Commonwealth, and to promote a closer relation between the several political subdivisions of the Commonwealth.” In negotiating, executing, and implementing this Agreement, the Localities exercise the powers granted to them under Virginia Code § 15.2-1303 to form the “Chief Elected Officials Consortium”, all as described herein.

G. Moreover, in addition to the municipal powers granted to the Localities as described in Recital F above, Virginia Code § 15.2-1300 also empowers the Localities to exercise their powers jointly by agreement, provided that such agreement meets certain criteria described in that statute. The Localities intend for this Agreement to be an agreement contemplated under Virginia Code § 15.2-1300 in order for the Localities to exercise, on a joint basis, the powers and responsibilities of their chief elected officials under Virginia Code § 2.2-2472(H).

NOW, THEREFORE, the Localities agree as follows:

1. **Creation of Consortium.** The Localities hereby create an association known as the “Crater Regional Workforce Chief Elected Officials Consortium” (the “Consortium”). The Consortium shall have the powers described in this Agreement or otherwise allocated to the Localities’ Chief Elected Officials under WIOA, but no other powers, and shall exercise its powers through the votes of its voting members.
2. **Purpose of Consortium.** The purpose of the Consortium shall be to plan, establish, and operate a Local Workforce Development Area (the “Area”) and Workforce Development Services Delivery System through the CRWDB according to the provisions of WIOA and the regulations promulgated thereunder, together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.
3. **Area to be Served.** The Area to be served shall be known as the Local Workforce Area 15, shall be co-extensive with the area served by the CRWDB, and shall include the jurisdictions of the Counties of Dinwiddie, Greensville, Prince George, Surry, and Sussex, and the Cities of Colonial Heights, Emporia, Hopewell, and Petersburg, Virginia.

4. **Structure, Duties, and Responsibilities of the Consortium.**

(a) The Board of the Consortium shall be composed of 9 members; the Chief Elected Official (“CEO”) of each locality.

(b) The voting members of the Consortium shall be the CEO, or that official’s duly appointed designee. In Counties, the Chief Elected Official shall be the Chairman of the County’s Board of Supervisors. In Cities, the Chief Elected Official shall be the Mayor. In the event that the voting member of the Locality is to be the designee of the CEO, rather than the CEO personally, each Locality may determine how such designee is to be appointed and shall certify such appointment to the Consortium in writing as long as the designee is an elected member of the locality’s governing body. Each Locality may also designate one or more alternates, periodically, and shall provide in writing for alternates as long as the designee is an elected member of the locality’s governing body, a County Administrator or City Manager, or a Department Head to serve as voting members of the Consortium in the event that the CEO or the CEO’s designee, as applicable, is not present at a meeting of the Consortium; but no Locality shall be entitled to more than one voting member at any meeting of the Consortium. The attendance of a Locality’s alternate representative does not relieve such Locality of its fiscal liability or other responsibilities under this agreement and all applicable laws, regulations and policies.

(c) The term of office for a Consortium voting member or designee shall coincide with the term of the CEO term who serves on the Consortium.

(d) The consortium may adopt operational and procedural by-laws consistent with this Agreement, applicable federal and state laws, and rules and regulations pursuant thereto. Such by-laws shall be adopted or amended by a majority of the members

of the Consortium Board. The Consortium Board shall meet as determined by its members and consistent with applicable law.

(e) Each voting member of the Consortium shall have one (1) vote.

(f) The Consortium shall hold regular meetings. A quorum is required for the Consortium to conduct business. A simple majority of the voting membership (5 of 9 jurisdictions) of the Consortium constitutes a quorum. The action of a simple majority of the members present and voting at a meeting at which a quorum is present is the action of the Consortium.

5. **Powers and Responsibilities of Consortium.** The Consortium shall collectively perform the following functions on behalf of the Localities, which functions are the responsibilities delegated to Chief Elected Officials under WIOA:

(a) Designate one of the Localities to serve as local grant recipient for the WIOA funds,

(b) Designate the CRWDB to serve as fiscal agent for the Consortium.

In its capacity as the fiscal agent of the Consortium, the CRWDB shall perform the following functions:

(i) Receive funds;

(ii) Ensure sustained fiscal integrity and accountability for expenditures of CRWDB funds in accordance with Office of Management and Budget circulars, WIOA and the corresponding Federal Regulations and Commonwealth of Virginia policies;

(iii) Respond to audit financial findings;

(iv) Maintain proper accounting records and adequate documentation;

(v) Prepare financial reports;

(vi) Provide technical assistance to sub recipients regarding fiscal issues;

(vii) Procure contracts or obtain written agreements;

(viii) Conduct financial monitoring of service providers;

(ix) Ensure independent audit of all employment and training programs; and

(x) Report periodically to the Localities regarding the CRWDB's finances.

(c) Designate the signatory authorities for the CRWDB fiscal agent to be the Executive Director, Secretary/Treasurer of the CRWDB and the CEO Consortium Chair.

(d) Determine the composition of the Statement of Economic Interest required annually from all members of the BOD of the CRWDB.

(e) Set policy for the local workforce development system in coordination with the CRWDB;

(f) Collaborate with the CRWDB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;

(g) Approve the annual local operating budget developed by the CRWDB;

(h) Perform other duties as may be prescribed from time to time for Chief Elected Officials under the WIOA or Virginia law; and,

(i) Establish such bylaws and such other rules as it deems necessary to govern its operations.

6. **Joint Responsibilities.** In addition, the Consortium may collaborate with the CRWDB on the following initiatives, each of which shall be subject to the final approval of the Consortium:

- (a) A local strategic workforce plan;
- (b) Selection of the One Stop Operator or a One-Stop Consortium;
- (c) An annual local operating budget;
- (d) Local performance measures for approval by the Governor;
- (e) An annual strategy for career pathways for youth opportunity;
- (f) Oversight of local youth activities and local employment and training activities.

7. **Appointment of members to the BOD of the CRWDB.** The BOD of the CRWDB consists of members, who are appointed by the Consortium. The Consortium shall ensure the membership and appointment of the CRWDB members are in accordance with WIOA and applicable State criteria. The CEO of each Locality may appoint up to three members to the BOD of the CRWDB. Appropriate consideration should be given to diversity considerations when appointing members to the BOD of the CRWDB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the Area. All appointments of members shall be made in accordance with the requirements of WIOA, as amended from time to time, and in accordance with the requirements contained in the governing documents of the CRWDB and applicable law.

8. **Misuse of Funds.** When the CRWDB receives WIOA funds, the Commonwealth also provides an allocation (the “Allocation”) stating the percentage of such funds that are attributable to services provided to each Locality. As required under WIOA, each Locality shall be responsible, on a pro rata basis in accordance with the Allocation, for any misuse of funds received by the CRWDB under WIOA. Designation of a Locality or other entity as local grant recipient or fiscal agent does not relieve any other Locality from liability for any misuse of WIOA funds.

9. **Insurance.** The Consortium shall insure that the CRWDB procures and maintains insurance sufficient to safeguard the Consortium and its voting members, the Localities, CRWDB officers and members, and CRWDB employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the CRWDB.

10. **Conflicts of Interest.** Section 107(h) of WIOA (codified at 29 U.S.C. § 3122(h)) prohibits a member of the Consortium from voting on a matter under consideration by the Consortium when:

(a) The matter concerns the provision of services by the member or by an entity that the member represents; or

(b) The matter would provide direct financial benefit to the member or the Immediate Family of the member; or

(c) The matter concerns any other activity deemed a conflict of interest as specified in the State and Local Government Conflict of Interest Act, VA Code §2.2-3100 et. seq. and as specified under Virginia Workforce Development Board Policy 200-02 or CRWDB Policy OP 15-03. The term “Immediate Family” means wife, husband, son,

daughter, mother, father, brother, brother-in-law, sister, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, grandson, granddaughter, grandparent, stepparent, stepchild, or any person residing in the same household.

11. **Confidentiality and Disclosure.**

(a) All information, whether transmitted orally or in writing, that is of such a nature that it is not, at that time, a matter of public record or public knowledge, is confidential. Members shall not disclose confidential information obtained in the course of or by reason of such member's membership on the Consortium to any person or entity not directly involved with the business of the Consortium.

(b) No member shall use confidential information obtained in the course of or by reason of such member's membership on the Consortium in any matter with intent to obtain financial gain for the member, the member's Immediate Family, or any business with which the member is associated. No member shall disclose confidential information obtained in the course of or by reason of his/her membership on the Consortium in any manner with the intent to obtain financial gain for any other person.

(c) Nothing in the foregoing provisions shall be construed to prevent any Locality from complying with its responsibilities under the Virginia Freedom of Information Act ("FOIA"). To the extent that FOIA is applicable to the Consortium (if any at all), the Consortium shall comply with FOIA.

12. **Termination, New Members, Withdrawal, and Amendment.**

(a) This Agreement shall be terminated upon the repeal of WIOA or successor legislation pertaining to workforce development, or upon mutual consent of at least two-thirds (2/3) of the voting members of the Consortium.

(b) A political subdivision of the Commonwealth of Virginia may petition the Consortium for membership provided that such political subdivision is part of the Area (as designated by the Governor in accordance with the provisions of WIOA). Upon approval of the voting members of the Consortium, such political subdivision shall become a member of the Consortium.

(c) Any Locality shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

(d) This Agreement may be amended by unanimous consent of the Localities.

(e) Nothing in this Agreement shall be construed to waive any sovereign immunity to which a Locality is entitled.

(f) The parties do not anticipate that the Consortium will have any property; rather, WIOA funds are the property of the CRWDB. No Locality shall be obligated to make any appropriation under this Agreement except in the event that the CRWDB misuses funds that it received under WIOA, and then only as described in paragraph 8 above and to the extent that insurance or other funds are not otherwise available to make the repayments required under WIOA. Upon the termination of this Agreement any property of the Consortium shall become the property of the CRWDB.

13. **Severability.** If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

14. **Effective Date.** This Agreement shall become effective upon full execution by each Locality and remain in effect for five years from the effective date. Should changes to this Agreement be required prior to the conclusion of the five-year effective period, the document will be updated for compliance with federal and state regulations and presented to the Consortium and to the Localities for consideration and renewal.

15. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be valid as an original. It is not necessary that each Locality execute each counterpart, so long as each Locality has executed at least one counterpart. Facsimile or scanned signatures shall be valid as originals.

[signatures to follow on subsequent pages]

IN WITNESS WHEREOF each Locality has caused this Agreement to be executed in its name and on its behalf by its duly authorized agent:

DINWIDDIE COUNTY, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2020, by _____, _____ for Dinwiddie County, Virginia as evidenced by the attached ordinance.

My commission expires: _____.
My registration number is: _____.

Notary Public

GREENSVILLE COUNTY, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
_____ day o f _____, 2020, by _____,
_____ for County of Greenville, Virginia as evidenced by
the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

PRINCE GEORGE COUNTY, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2020, by _____,
_____ for the County of Prince George, Virginia as
evidenced by the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

SURRY COUNTY, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2020, by _____, _____ for the County of Surry, Virginia as evidenced by the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

SUSSEX COUNTY, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2020, by _____, _____ for County of Sussex, Virginia as evidenced by the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

CITY OF COLONIAL HEIGHTS, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
_____ day of _____, 2020, by _____,
_____ for the City of Colonial Heights, Virginia as
evidenced by the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

CITY OF EMPORIA, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2020, by _____, _____ for the City of Emporia, Virginia as evidenced by the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

CITY OF HOPEWELL, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2020, by _____,
_____ for the City of Hopewell, Virginia as evidenced by
the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

CITY OF PETERSBURG, VIRGINIA

By (SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2020, by _____, _____ for City of Petersburg, Virginia as evidenced by the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

BOARD ACTION FORM

Agenda Item: Appointments #5.01

Subject: Appointment to the Department of Social Services Board

Board Meeting Date: January 16 2020

=====
Summary: Board member representation on the Department of Social Services Board is a four-year term that runs concurrent with the term of office. The position for Board representation is currently vacant. The Board will need to make an appointment effective immediately, with a term ending December 31, 2023.

The Department of Social Services Board meets the third (3rd) Tuesday of each month at 10:00 a.m. in the Social Services Conference Room.

Recommendation: That the Board appoints a Board member to fill the vacancy, effective immediately, with a term ending December 31, 2023.

Attachments: (1) Selection Criteria for Local Department of Social Services Board Members
(2) Roster of Social Services Board

=====
ACTION: hat the Board appoints a Board member to fill the vacancy, effective immediately, with a term ending December 31, 2023. hat the Board appoints a Board member to fill the vacancy, effective immediately, with a term ending December 31, 2023.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

Selection Criteria for LDSS Board Members

Local Departments of Social Services Board Members hold a powerful volunteer position representing their community. LDSS Boards implement numerous aspects of the Code of Virginia related to Social Services, fulfilling important responsibilities and making decisions which greatly impact their community members.

Type of Board (circle one): Administrative Advisory

Preferred Qualities of a LDSS Board Member

Availability An educated, engaged Board is best prepared to represent and advocate for the community's citizens. Board members must have the availability and interest needed to complete training, attend Board meetings, and serve as an active, engaged member of the Board.

Advocacy Board members should be ready to embrace the role of champion, community activist, mythbuster and strong supporter of vital social services work in their community. Board members serve as champions for our most vulnerable citizens and therefore must understand the purpose, cost, and gains of services and programs, and be prepared to represent those in need.

Diversity A diverse board is rich in experiences, knowledge and ideas. Members from a variety of ethnicities, cultures and backgrounds (individuals with accounting and budgeting experience, teachers, non-profit leaders, community activists, parents, CEOs, etc.) bring a range of perspectives, proficiencies and skills. A highly inclusive Board can greatly benefit the LDSS and the community at large.

Dedication Each Board member's involvement has a direct impact on the people we serve. All of our citizens deserve to be represented by dynamic, vigorous, contributory and high-performing Board members, eager to innovate and improve social services in their community.

Expectations

Review and sign the Pre-Service Agreement.

Complete Required Action Items within 90 days of beginning service.

Attend all meetings. If an absence is required, notify the Board Chair and Local DSS Director.

Be involved in the local department's initiatives, budget, planning, goals and communications.

Accountability

If a Local Board member does not meet the established expectations, he/she may be removed from the Board by the entity which nominated the member, or by the State Board.



Selection Criteria for LDSS Board Members

Process Flow and Roles

Local Director, Regional Director or Board Chair provides Selection Criteria for LDSS Board Members to Board of Supervisors/City Council.

Board of Supervisors/ City Council identifies and selects appropriate Board Member.
Pre-Service Agreement is provided. Board member is sworn in.

Board of Supervisors/City Council informs Local Director and LDSS Board Chairperson regarding newly appointed Board member.

Local Director informs Regional Director regarding newly appointed Board member.
Regional Director will schedule and deliver Board member training as needed in Region.

Local Director provides Pre-Service Agreement (via email or live meeting) to new Board member and encourages completion within three months. Local Director attends all Board meetings and works collaboratively with Board to plan and achieve goals.

New Board member attends training, completes Action Items on Pre-Service Agreement, signs and submits the Agreement.

Board member upholds responsibilities and expectations.



Welcome New Local Board Member!



Welcome to the Local Board of Social Services! Thank you for volunteering to serve as a LDSS Board Member. Local Board members perform work under the premise that an educated, engaged Board is best prepared to represent and advocate for the community's citizens. The ideas, decisions and actions of the Local Board have a direct impact on the lives of children, families and vulnerable citizens, and therefore are handled with the utmost respect, seriousness and commitment. This Pre-Service Agreement includes two Action Items that are **required for completion within the first 90 days of your first term**, in addition to several items **recommended** for completion within the first 90 days of your first term.

Board Member Name:		Local Department:	Date:
Local Director Name:		Department Phone:	
Department Address:		Web Address:	
Hours:			
Type of Board: Administrative <input type="checkbox"/>		Advisory <input type="checkbox"/>	
Board of Supervisors/City Council member who appointed you:			
Date of swearing in:		Length of term:	Expiration date:
Action Items	Description	✓	
Items 1 & 2 Below Are <u>Required</u> Within First 90 Days			
1. Sign and Submit Pre-Service Agreement	Familiarize yourself with all Action Items and Local Board Member Responsibilities. Sign the agreement and provide a copy to the Board Chair.		
2. Complete Board Member Training	Attend Board Member Training conducted by the VDSS Regional Director. Ask your Local Director for training dates and times.		
Items Below Are <u>Recommended</u> Within First 90 Days			
Read the Local Board Member Handbook	The Handbook: http://www.dss.virginia.gov/about/files/lb_handbook.pdf will help acclimate you to your new position. Be sure to highlight any sections or questions you would like to explore at your first Board Member meeting.		
Visit VDSS Website	Visit the VDSS website: http://www.dss.virginia.gov/ and explore the plentiful information.		
Complete Intro to VSSS eLearning	Click to complete an eight minute eLearning designed to orient you to the Virginia Social Services System: http://dss.virginia.gov/division/od/training/OD1000/		
Review Local Agency Profile	Explore data showcasing LDSS caseloads and expenditures: http://www.dss.virginia.gov/geninfo/reports/agency_wide/lcss_profile.cgi . Click the most recent SFY and open the spreadsheet. Click in the box next to Locality Name, then click the arrow at right and select the locality name from the dropdown list.		
Meet the Team	Arrange a meeting with your Local Director to tour the agency.		
Online Research	Jump online to learn about local agency work, partnerships, and upcoming events.		
Attend Meetings	Attend all meetings prepared to discuss agenda items. If you are unable to attend a meeting, inform the Board Chair and Local Director, as a quorum is required for voting.		
Advocate & Engage	Embrace your role as a champion, mythbuster, and strong supporter of vital social services work in your community.		

Welcome New Local Board Member!



Other Local Board Member Responsibilities Specific to Your Locality:

- 1.
- 2.
- 3.
- 4.
- 5.

	Name	Phone	E-mail
Local Director			
Board Chair			

By signing, I indicate my understanding of the expectations and responsibilities that comprise the service and commitment of a Local Department of Social Services' Board Member. I agree to protect confidential information regarding employees, clients, the public and the Department. I agree to uphold the best interests of our clientele, our community, and the Local Department, through active, engaged service and advocacy. I understand that I can be removed from the Board if I do not meet established expectations.

Signature

Date



Sussex County Social Services Board

(Updated August 2019)

Mrs. Gayle Bain (Blackwater District)

35096 Old Wakefield Road

Waverly VA 23890

757 653 4281

Term Expires: 06/30/20

VACANT (Board Rep.)

Term concurrent with elected office (December 31, 2023)

Ms. Evelyn Giles (Waverly District)

P.O. Box 475

Waverly VA 23890

Term Expires: 06/30/23

Mr. Norfleet Givens (Henry District)

28183 Proctor Road

Emporia VA 23847

434 634 5656

Term Expires: 06/30/20

Mrs. Mae Mason (Wakefield District)

407 East Main Street

Wakefield VA 23888

757 899 8401

Term Expires: 06/30/2021

Mrs. Cynthia Pegram-Wyche (Stony Creek District)

11449 North Halifax Road

Stony Creek VA 23882

434 246 3184

Term Expires: 06/30/22

Ms. Janette Green (Courthouse District)

24114 Cabin Point Rd.

Disputanta, VA 2020

804 834 2056

Term Expires: 06/30/20

BOARD ACTION FORM

Agenda Item: Appointments #5.02

Subject: Appointment to the Building Code Appeals Board

Board Meeting Date: January 16 2020

=====
Summary: Due to Mr. Jeffrey Gary accepting employment with Sussex County, he was no longer eligible to serve on the Building Code Appeals Board. An appointment is needed to fill the unexpired term, ending June 30, 2020.

Also, a vacancy has been created, due to Mr. Wayne Jones now serving as a member of the Board of Supervisors, with a term ending June 30, 2021.

Recommendation: That the Board makes an appointment to fill the vacancy on the Building Code Appeals Board for the unexpired term ending June 30, 2020 to replace Mr. Gary, and fill the vacancy to replace Mr. Wayne Jones for the unexpired term ending June 30, 2021, both with terms effective immediately.

Attachments: (1) Virginia Uniform Statewide Building Code (2000 Edition) Information
(2) Roster of Building Code Appeals Board

=====
ACTION: That the Board makes an appointment to fill the vacancy on the Building Code Appeals Board for the unexpired term ending June 30, 2020 to replace Mr. Gary, and fill the vacancy to replace Mr. Wayne Jones for the unexpired term ending June 30, 2021, both with terms effective immediately.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

permit prior to commencement of work regulated under the USBC. Also see § 19.2-8 of the Code of Virginia for limitations of prosecutions.

105.3.1. Civil penalties. Under § 36-106 of the Code of Virginia, any locality may adopt an ordinance which establishes a uniform schedule of civil penalties for violations of specified provisions of the USBC which are not abated or remedied promptly after receipt of notice of violation from the building official/building maintenance official. Designation of a particular USBC violation for a civil penalty shall be in lieu of criminal sanctions, and except for any violation resulting in injury to persons, such designation shall preclude the prosecution of a violation as a misdemeanor.

105.4. Violation penalties. Penalties, upon conviction, for violations of the USBC shall be as set out in § 36-106 of the Code of Virginia.

105.5. Abatement of violation. Conviction of a violation of the USBC shall not preclude the institution of appropriate legal action to require correction or abatement of the violation.

SECTION 106.0. APPEALS.

106.1. Local Board of Building Code Appeals (BBCA). Each locality shall have a BBCA to hear appeals as authorized herein; or it shall enter into an agreement with the local governing body of another county or municipality or with some other agency, or a state agency approved by the DHCD, to act on appeals. The BBCA shall also hear appeals under the VADR (13 VAC 5-31). The BBCA may also hear appeals under Part III (13 VAC 5-62-420 et seq.) of this code, if the locality has elected to enforce such part, or the locality may have a separate BBCA provided that each BBCA complies with this section. An appeal case decided by a BBCA or a separate BBCA shall constitute an appeal in accordance with this section and shall be final unless appealed to the State Building Code Technical Review Board (TRB).

106.2. Membership of BBCA. The BBCA shall consist of at least five members appointed by the locality for a specific term of office established by written policy. Alternate members may be appointed to serve in the absence of any regular members and as such, shall have the full power and authority of the regular members. Regular and alternate members may be reappointed. Written records of current membership, including a record of the current chairman and secretary shall be maintained in the office of the locality. In order to

provide continuity, the terms of the members may be of different length so that less than half will expire in any one-year period.

106.2.1. Chairman. The BBCA shall annually select one of its regular members to serve as chairman. In case of the absence of the chairman at a hearing, the members present shall select an acting chairman.

106.2.2. Secretary. The locality or the chief executive officer of the locality shall appoint a secretary to the BBCA to maintain a detailed record of all proceedings.

106.3. Qualifications of BBCA members. BBCA members shall be selected by the locality on the basis of their ability to render fair and competent decisions regarding application of the USBC and shall to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder and one member a licensed architect or professional engineer and one member an experienced property manager. Employees or officials of the locality shall not serve as members of the BBCA.

106.4. Disqualification of member. No member shall hear an appeal in which that member has a conflict of interest in accordance with the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq. of the Code of Virginia). Members shall not discuss the substance of an appeal with any other party or their representatives prior to any hearings.

106.5. Application for appeal. The owner of the structure, the owner's agent or any other person involved in the design, construction or maintenance of the structure may appeal the building official's/building maintenance official's decision concerning application of the USBC and the VADR (13 VAC 5-31) or refusal to grant modification to the provisions of the USBC covering the manner of construction or materials to be used in the erection, alteration, repair or maintenance of that structure. The applicant shall submit a written request for appeal, indicating specific requirements, to the BBCA within (i) 90 calendar days for construction, or (ii) 21 calendar days for maintenance, or (iii) 14 calendar days for application under the VADR (13 VAC 5-31), from the receipt of the decision to be appealed. The application shall contain the name and address of the owner of the structure and the person appealing if not the owner. A copy of the official's decision shall be submitted along with the application for appeal and maintained as part of the record. The application shall be marked by the BBCA to indicate the date received.

Failure to submit an application for appeal within the time limit established by this section shall constitute acceptance of the official's decision.

106.6. Notice of meeting. The BBCA shall meet within 30 calendar days after the date of receipt of the application for appeal or a longer period of time if agreed to by all parties to the appeal. Notice indicating the time and place of the hearing shall be sent to the parties in writing to the addresses listed on the application at least 14 calendar days prior to the date of the hearing. Less notice may be given if agreed upon by all parties to the appeal.

106.6.1. Postponement. When a quorum of the BBCA is not present to hear an appeal, any party to the appeal shall have the right to request a postponement of the hearing. The BBCA shall reschedule the appeal within 30 calendar days of the postponement, or a longer period of time if agreed to by all parties to the appeal.

106.7. Hearing procedures. All hearings before the BBCA shall be open to the public. The appellant, the appellant's representative, the locality's representative and any person whose interests are affected shall be given an opportunity to be heard. The chairman shall have the power and duty to direct the hearing, rule upon the acceptance of evidence and oversee the record of all proceedings.

106.8. Decision. The BBCA shall have the power to uphold, reverse or modify the decision of the official by a concurring vote of a majority of those present. Decisions of the BBCA shall be final if no appeal is made therefrom and all parties shall be bound by the decision.

106.8.1. Resolution. The decision of the BBCA shall be by resolution signed by the chairman and retained as part of the record by the BBCA. The following wording shall be part of the resolution:

"Upon receipt of this resolution, any person who was a party to the appeal may appeal to the State Building Code Technical Review Board by submitting an application to such Board within 21 calendar days. Application forms are available from the Office of the State Building Code Technical Review Board, 501 North Second Street, Richmond, Virginia 23219, (804) 371-7150."

Copies of the resolution shall be furnished to all parties.

106.9. Appeal to the TRB. After final determination by the BBCA, any person who was a party to the BBCA appeal may appeal to the TRB. Appeals from the decision of the official for state-owned structures shall be made directly to the TRB. Application shall be made to the TRB within 21 calendar days of receipt of the decision to be appealed. Failure to submit an application for appeal within the time limit established by this section shall constitute an acceptance of the BBCA's resolution or official's decision.

106.9.1. Information to be submitted. Copies of the official's decision and the resolution of the BBCA shall be submitted with the application for appeal to the TRB. Upon request by the Office of the TRB, the BBCA shall submit a copy of all pertinent information from the record of the appeal. In the case of state-owned buildings, the involved state agency shall submit a copy of the official's decision and other relevant information.

106.9.2. Decision of TRB. Procedures of the TRB are in accordance with Article 2 (§ 36-108 et seq.) of Chapter 6 of Title 36 of the Code of Virginia. Decisions of the TRB shall be final if no appeal is made therefrom and all parties shall be bound by the decision.

SUSSEX COUNTY
BUILDING CODE APPEALS BOARD

(Established August 2004)
(Updated January 2019)

Mr. Wayne Jones
509 East North Street
Wakefield VA 23888
Term Expires: 06/30/21

Mr. Keith Cox
35360 Shingleton Road
Waverly VA 23890
(804) 691-0151
Term Expires: 06/30/19

Mr. Meade Fronfelter
P.O. Box 65
Waverly VA 23890
(804) 834-3655
Term Expires: 06/30/20

Mr. Jeffrey Gary
14044 Courthouse Road
Waverly VA 23890
(804) 898-0714
Term Expires: 06/30/20

Mr. Richard Pond
P.O. Box 14
Waverly VA 23890
(804) 641-7708
Term Expires: 06/30/21

BOARD ACTION FORM

Agenda Item: Appointments #5.03

Subject: Appointments to the Board of Zoning Appeals

Board Meeting Date: January 16 2020

=====
Summary: The term of Mr. Samuel Moore on the Board of Zoning Appeals (BZA) is due to expire January 31, 2020. Staff contacted Mr. Moore. Mr. Moore does not wish to continue to serve on the Board.

The Board of Zoning Appeals should consist of five (5) members; however, three (3) other members have resigned.

An appointment will need to make an appointment to fill Mr. Moore’s term expiring January 31, 2020. The new appointee term will begin February 1, 2020 and expire January 31, 2025.

Other BZA members resigned, as well. Appointments will also need to be made to complete three (3) unexpired terms ending January 31, 2021, January 31, 2023, and January 31, 2024, respectively. All terms will be effective immediately.

Recommendation: That the Board makes an appointment to fill the vacancy to replace Mr. Samuel Moore, with a term beginning February 1, 2020, expiring January 31, 2025, as well as make appointments for unexpired terms ending January 31, 2021, January 31, 2023, and January 31, 2024, respectively, with all three (3) terms beginning immediately.

Attachments: (1) Mr. Samuel Moore’s Letter Declining
(2) BZA ByLaws
(3) Roster of BZA

=====
ACTION: That the Board makes an appointment to fill the vacancy to replace Mr. Samuel Moore, with a term beginning February 1, 2020, expiring January 31, 2025, as well as make appointments for unexpired terms ending January 31, 2021, January 31, 2023, and January 31, 2024, respectively, with all three (3) terms beginning immediately.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



Board of Supervisors

Susan B. Seward, Chair
Keith C. Blowe, Vice Chairman
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.

Vandy V. Jones, III
County Administrator
vjones@sussexcountyyva.gov

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyyva.gov

January 3, 2020

Mr. Samuel Moore
13480 Courthouse Road
Waverly, VA 23890

Re: Board of Zoning Appeals

Dear Mr. Moore:

Our records indicate that your appointment to the Sussex County Board of Zoning Appeals will expire January 31, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Sussex County Board of Zoning Appeals.

Please complete the area below and return in the self-addressed, stamped envelope as soon as possible. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

=====

I wish to be reappointed to the Sussex County Board of Zoning Appeals.

I do not wish to be reappointed to Sussex County Board of Zoning Appeals.

Signature: Verified via telephone *srb*

Date: January 7, 2020

**BY-LAWS
OF
THE BOARD OF ZONING APPEALS
SUSSEX COUNTY, VIRGINIA**

ARTICLE I. MEMBERSHIP

- 1-1. The Sussex County Board of Zoning Appeals, hereafter referred to as the "Board", shall be appointed by the Sussex County Circuit Court and each member shall be sworn in by the Clerk of the Circuit Court prior to assuming his or her duties.
- 1-2. The Board shall consist of five (5) members. One of the five members may be a member of the Planning Commission. Members of the Board shall hold no other public office in the County.
- 1-3. The term of each regular member shall be five (5) years.
- 1-4. A member whose term expires shall continue to serve until his or her successor is qualified and appointed to serve on the Board of Zoning Appeals.
- 1-5. Any member of the Board shall be eligible for reappointment.

ARTICLE II. OFFICERS

- 2-1. The Board shall organize and elect a Chairman and Vice-Chairman as officers annually in the month of January for a one (1) year term. The officers may be re-elected to successive terms.
- 2-2. The Chairman shall preside at all meetings and hearings of the Board, shall decide all points of order and procedures and shall appoint any committees that may be found necessary.
- 2-3. The Vice-Chairman shall assume the duties of Chairman in the Chairman's absence.
- 2-4. The Zoning Administrator of Sussex County or his/her duly assigned agent shall, (1) serve as the Secretary to the Board and shall handle all the official correspondence subject to these rules at the direction of the Board; (2) send out all public notices required by the rules of procedures; (3) keep minutes of the Board's proceedings; (4) notify members of all meetings; and (5) keep a file on each case that comes before the Board.

ARTICLE III. MEETINGS

- 3-1. Meetings of the Board shall be scheduled by the Chairman in coordination with the Secretary. Meetings shall begin at 6:00 p.m.
- 3-2. A quorum shall consist of three (3) Board members.

- 3-3. The Board may adjourn a meeting to another certain date and time if all cases/applications/appeals cannot be disposed of on the day set, and no further public notice shall be necessary for such a meeting.
- 3-4. A meeting shall be cancelled due to inclement weather if the County is closed on the day of the meeting. The meeting will be rescheduled for another date by the Chairman in coordination with the Secretary following the public notice guidelines under Article IV.

ARTICLE IV. PROCEDURES FOR HEARING BOARD CASES

- 4-1. Appeals to the Board may be taken by any person aggrieved of by any officer, department, board, or bureau of the County affected by a decision of the Zoning Administrator; or from any order, requirement, decision or determination made by any other administrative officer in the enforcement of the Zoning Ordinance.
- 4-2. The applicant shall provide the Zoning Administrator with all the information requested on the application form prescribed by the Board and any such additional information and data as may be required to advise the Board fully with reference to the application for an appeal or variance request, whether such information is called for by the official application form or not. No application for an appeal or variance will be considered by the Board unless it is made on the application required and the appropriate application fees have been paid.
- 4-3. An application for an appeal or variance filed according to the above procedure shall be given a case number within five (5) days of the date filed. Application for an appeal or variance will be assigned for a hearing in the order in which they are received.
- 4-4. The Secretary of the Board shall notify the parties of interests (applicant, adjacent landowners, etc.) of the date and time for the public hearing of the case and give public notice in a newspaper of general circulation in accordance with Section 15.2-2204, the Code of Virginia (1950, as amended).
- 4-5. At the time of the public hearing, the applicant may appear on behalf of the application or be represented by counsel or an agent. The Zoning Administrator's statement shall be made first, followed by the applicant's statement and then comments from any private citizen or business owner for or against the request. The Administrator shall be given the opportunity for a final rebuttal.
- 4-6. A final decision of any application for an appeal or variance to the Board must be approved by a quorum of the membership of the Board. The decision may be delayed so to allow Board members additional time to consider the evidence presented or to allow any additional material to be submitted as requested by the Board prior to rendering a decision.

No member of the Board may act upon any case with respect to property in which the member has an interest. In such cases the member must declare their conflict of interest and abstain from voting.
- 4-7. Within fifteen (15) days after the public hearing, the Secretary on behalf of the Board shall notify the applicant and any other interested party in writing of the final decision of the Board.

ARTICLE V. BOARD RECORDS

- 5-1. A file of all materials and decisions relating to each case shall be kept by the Secretary as part of the records of the Board.
- 5-2. All records of the Board shall be public record in accordance with the Freedom of Information Act.

ARTICLE VI. AMENDMENTS

- 6-1. These By-Laws may be amended, revised or repealed by a majority vote of the Board.

ARTICLE VII. ENACTMENT

- 7-1. These By-Laws shall replace all others and are adopted effective this **22nd** day of **October**, 2014.

**SUSSEX COUNTY
BOARD OF ZONING APPEALS**

(Updated December 2019)

George O’N. Urquhart, Chairman
7201 Newville Road, Waverly VA 23890
Office: 804-897-6500, Ext.9715
Home: 804-834-3594
Cell: 804-516 5775
Term expires: 01/31/2022

~~William B. Savedge
Post Office Box 67, Courtland VA 23837
Term expires 01/31/2021~~

~~Robert Pegram
Post Office Box 34, Jarratt VA 23867
Term expires: 01/31/2024~~

Sam Moore
13480 Courthouse Road, Waverly VA 23890
757.731.5064
Term expires: 01/31/2020

~~George C. Powell
Post Office Box 139
Waverly VA 23890
Term expires: 01/31/2023~~

BOARD ACTION FORM

Agenda Item: Appointments #5.04

Subject: Appointment to the Community Policy and Management Team (CMPT)

Board Meeting Date: January 16 2020

=====

Summary: In accordance with §2.2-5205 of the Code of Virginia, the Board of Supervisors appoints the individuals to the Sussex County Community Policy and Management Team (CPMT). A Private Provider is needed for CPMT due to the resignation of the current Private Provider. Ms. Tia Sanchez, Sussex Social Services Programs Administrator of Office of Special Services, has advised staff that Ms. Kim Lindblad has been recommended for appointment to the CPMT for the Private Provider position, effective as of the date approved by the Board.

A copy of Ms. Lindblad's biography is attached.

Recommendation: That the Board appoints Ms. Kim Lindblad as the Private Provider for the Sussex County Community Policy and Management Team (CPMT) position, effective immediately as of the date approved by the Board of Supervisors.

Attachment: A Copy of Ms. Linblad's resumé

=====

ACTION: That the Board appoints Ms. Kim Lindblad as the Private Provider for the Sussex County Community Policy and Management Team (CPMT) position, effective immediately as of the date approved by the Board of Supervisors.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

Kimberly M. Lindblad, LCSW

Program Director of BREC Academy

*Attended the University of CT to receive my bachelor's degree in Human Development and Family Relations.

*I moved to Virginia (for a change of scenery) with a friend from school and worked with adults with ID in a supported work environment in Chesterfield Co. (mobile cleaning crew). I also canvassed for Clean Water Action, a lobbying group to promote laws and policies to protect our water sources.

*I then entered VCU for my Masters degree in Social Work. I did a little extra coursework to obtain my School Social Work license to make me eligible for employment in the public school system.

*I accepted my first professional position out of grad school with Specialized Youth Services of Virginia, Inc at BREC Academy as the program counselor in 1991. I did that for 4 years and obtained my professional license (LCSW).

*I became the program manager at the school and did that for 3 years.

*I moved over into the residential side of the business in Petersburg when SYSVA opened a residential program. I was the Director of the program.

*For years, I did different jobs for the organization.... to include Training Coordinator, Quality Assurance, Risk Management, Human Rights investigating, and program oversight for the residential treatment, group home, TDT, IHH. Several years ago I resumed my management responsibilities of the day school, BREC Academy. I continue to supervise the TDT program as well.

*In 2017, I participated in a 200 hr yoga teacher training in DC (Breathe for Change) so that I can use mindfulness and mindful movement to help teachers with self-care as well as help students with self-care, self-awareness, and personal growth. I am a certified yoga instructor as a result of this training. I have participated in additional yoga teacher training to work with a trauma-informed focus.

*Outside of work, I enjoy YOGA (of course!!!), hiking, biking, art, my family (not in this order!), music, my cat and my plants.

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Sheriff's Department Comp and Holiday Leave Hours

Board Meeting Date: January 16 2020

=====
Summary: County Administrator Jones received a request from the Sheriff's Department in regards to comp time and holiday hours accrued in 2019.

To prevent payout from the County, Sheriff Giles has requested an extension to April 1, 2020 to allow employees to use their comp and holiday leave hours that they would otherwise lose.

Recommendation: That the Board of Supervisors hereby approves Sheriff's Department request for an extension to allow employees to use comp and holiday leave hours to April 1, 2020.

Attachment: (1) Letter received from Sheriff Giles, dated December 26, 2019

=====
ACTION: That the Board of Supervisors hereby approves Sheriff's Department request for an extension to allow employees to use comp and holiday leave hours to April 1, 2020.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



**"ONE FAMILY, ONE MISSION, ONE
GOAL"**

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

12/26/2019

• • •


The Honorable Susan Seward, Chairman
Board of Supervisors
County of Sussex
Sussex, VA 23884

Dear Ms. Seward and Board Members,

I am requesting the employees of the Sussex Sheriff's Office to be awarded an extension period where they will be able to take their holiday and comp. leave hours that they have accrued in 2019. I am requesting an extension to April 1, 2020 to prevent payout from the County. Thank you in advance for your consideration on this matter.

If you have any questions, please contact me.

Respectfully,


Ernest L. Giles, Sr.
Sheriff

Atlantic Waste Disposal

**January 16, 2020
Quarterly Report**

AGENDA ITEM #7.01

Reports of Departments/Agencies
Atlantic Waste Disposal Update

=====

Mr. Jason Williams, Senior District Manager (Atlantic Waste Disposal), will give a quarterly update on Atlantic Waste Disposal at the Board meeting.

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

DECEMBER 31, 2019

<u>PAGE</u>	<u>TABLE OF CONTENTS</u>
1 – 1	BANK RECONCILIATION
2 – 6	999 TREAS. ACCT - 4 YR. COMP. BAL SHEET
7 – 7	GEN FUND (100) BALANCE SHEET
8 – 9	REVENUE/EXPENSE SUMMARY BY FUND
10 – 12	GEN FUND (100) REVENUE SUMMARY BY MAJOR
13 – 16	GEN FUND (100) EXPENDITURE SUMMARY BY DEPT
17 – 19	CIF (302) DETAIL REVENUE/EXPENSE SUMMARY
20 – 20	LANDFILL TIPPING FEES
21 – 21	LANDFILL REVENUE SUMMARY – 10 YR REPORT



TREASURER'S OFFICE

*DESTE JARRATT COX
TREASURER
SUSSEX COUNTY*

*15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884*

*Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347*

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business December 31, 2019

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$56,258.81	
Plus Cr Card Merch Fee - in bank, not in office--JE	858.30	
Plus Cr Card Deposits in Transit - in office, not in bank	289.55	
Less Outstanding Checks not cleared bank	(16,476.39)	
		\$40,930.27

BSV #301- STONY CREEK, VA

Checking Balance	\$9,286,398.90	
Plus Bank Svc Chg - in bank, not in office--JE	\$104.64	
Plus Prior Month Void-ADJ in January	\$11.41	
Plus Deposits in Transit - in office, not in bank	\$693.11	
Less Outstanding Checks not cleared bank	(\$99,406.10)	
Less Bank Deposit Error	(\$453.56)	
Less Deposits in Transit - in bank, not in office	(10,697.46)	
		9,176,650.94

SONA #401- WAVERLY, VA

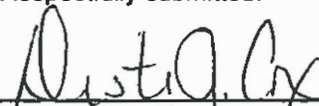
Bank Balance	\$14,503.80	
Less Deposits in Transit - in bank, not in office	(\$5.10)	14,498.70
Investments and CD's #30371619 - SONA #451		\$2,247,108.11

<u>QZAB -05 #701</u> Investment Balance	956,149.12	
<u>QZAB -06 #702</u> Investment Balance	1,646,228.74	
<u>LGIP INVESTMENT #803</u> Investment Balance	3,345,043.37	
<u>VA INV POOL #804</u> Investn Investment Balance	2,101,227.04	

TOTAL IN BANKS REC W/GL		\$19,527,836.29
-------------------------	--	-----------------

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:



 Deste J. Cox, Treasurer

kbe

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/12

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/12	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	1,000.00
000100-0201	BB&T - MM Checking	8,372,770.75	6,395,768.27	8,934,015.50	40,930.27
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	913,056.30	370,205.45	400,084.27	9,176,650.94
000100-0302	BSV - Investment Acct	.00	.00	.00	.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	257,421.25	306,497.98	281,508.61	14,498.70
000100-0451	SONA BANK (SB) CD'S	2,210,398.24	2,219,253.59	2,228,143.93	2,247,108.11
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	723,392.79	799,091.05	876,733.10	956,149.12
000100-0702	Bk of America QZAB 06 Escrow	1,219,746.88	1,358,501.62	1,500,789.77	1,646,228.74
000100-0803	LGIP - Investments	2,082,360.69	4,604,801.67	2,434,466.82	3,345,043.37
000100-0804	VIP - Investments	.00	.00	519,055.99	2,101,227.04
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	1,198.32	2,639.61	667.74	853.46
	ASSETS	15,780,945.22	16,057,359.24	17,176,065.73	19,529,689.75
	TOTAL ASSETS	15,780,945.22	16,057,359.24	17,176,065.73	19,529,689.75
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	7,906,227.66	8,740,359.70	9,623,911.17	8,892,257.06
000300-0105	VPA Fund	.00	58,470.82	233.25	6,966.16
000300-0110	CSA Fund	20,686.14	27,873.98	49,300.83	87,434.05
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	43,339.65	35,857.09	38,347.18	31,417.44
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	54,997.99	58,611.99	59,042.99	59,540.99
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	9,674.88	17,744.47	24,313.30	17,550.09
000300-0135	Reserve for CP and DS	3,575,741.02	3,578,981.02	3,593,312.02	5,609,707.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,758.87	28,022.06	28,774.34	29,850.71
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	16,992.19	8,441.54	41,067.62	25,888.07
000300-0253	Summer Food Service Fund	7,153.51	5,535.81	5,933.61	11,351.80
000300-0254	Title and Grant fund	163,909.58	732,738.85	496,203.98	955,025.05

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/12

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/12	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12
000300-0255	School Textbook Fund	170,844.49-	242,370.42-	130,346.28-	67,310.82-
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	197,889.05-	198,002.05-	199,293.05-	203,067.05-
000300-0302	General Capital Projects Fund	1,002,340.93-	74,861.75	376,330.44-	693,388.61-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	101,358.83	72,660.39	135,135.27	25,025.77
000300-0306	Cabin Point - Industrail Park Fund	9,723.89	9,723.89	52,014.76	19,723.88
000300-0307	Henry - Industrial Park Fund	.00	47,365.88-	113,991.84-	153,980.77-
000300-0723	Robert Mitchell Scholarship Fund	25,755.17-	25,152.17-	25,146.17-	25,355.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	25,476.86-	30,965.86-	28,161.86-	33,900.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	29,073.83-	30,102.83-	30,308.83-	32,034.83-
000300-0726	Millard D. Stith Sch. Fund	79,458.00-	87,697.00-	101,864.00-	102,620.00-
000300-0733	Special Welfare Fund	1,403.97-	1,029.13-	10,332.14-	18,885.80-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	13,172,284.41-	13,725,445.60-	14,690,463.21-	16,837,914.60-
	TOTAL PRIOR YR FUND BALANCE	13,172,284.41-	13,725,445.60-	14,690,463.21-	16,837,914.60-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,288.68-	1,344.51-	.00	.00
000400-0002	Cash Over and Short	45.85-	7.53	1.75-	47.50-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	6,221.63-	2,627.10-	5,485.65-	3,572.38-
000400-0013	Prepaid Taxes - RE	17,689.98-	18,153.89-	36,295.75-	21,542.41-
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	723,392.79-	799,091.05-	876,733.10-	956,149.12-
000400-0016	QZAB 2006 Escrow Acct.	1,219,746.88-	1,358,501.62-	1,500,789.77-	1,646,228.74-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	74,025.00-	70,610.00-	66,296.50-	64,235.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	44,657.00	.00	.00
	OTHER ACCOUNTS	2,042,410.81-	2,205,663.64-	2,485,602.52-	2,691,775.15-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	500,000.00-	60,000.00-	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	66,250.00-	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	566,250.00-	126,250.00-	.00	.00
	OTHER EQUITY & ESCROW ACCTS	2,608,660.81-	2,331,913.64-	2,485,602.52-	2,691,775.15-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/12

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/12	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	176.80	.00	.00	.00
000501-1997	Real Estate - 1997	193.17	143.02	.00	.00
000501-1998	Real Estate - 1998	256.14	205.14	86.04	.00
000501-1999	REAL ESTATE - 1999	291.78	240.78	121.68	121.68
000501-2000	Real Estate - 2000	322.80	258.00	168.00	168.00
000501-2001	Real Estate - 2001	409.80	345.00	168.00	168.00
000501-2002	Real Estate - 2002	557.70	487.50	182.00	182.00
000501-2003	Real Estate - 2003	578.50	508.30	182.00	182.00
000501-2004	REAL ESTATE - 2004	584.35	514.15	187.85	187.85
000501-2005	Real Estate - 2005	584.35	514.15	187.85	187.85
000501-2006	Real Estate - 2006	427.68	341.28	161.28	161.28
000501-2007	Real Estate - 2007	427.68	341.28	161.28	161.28
000501-2008	REAL ESTATE - 2008	574.11	476.91	274.41	264.55
000501-2009	RE - 2009	968.22	731.70	529.20	442.26
000501-2010	Real Estate - 2010	2,162.57	1,450.89	907.62	613.44
000501-2011	Real Estate - 2011	5,220.93	2,675.78	1,684.87	613.44
000501-2012	Real Estate - 2012	9,010.96	4,529.46	3,032.55	1,343.28
000501-2013	Real Estate - 2013	17,223.24	11,137.13	6,355.60	3,227.60
000501-2014	Real Estate - 2014	35,185.44	21,270.04	13,400.03	6,112.38
000501-2015	Real Estate - 2015	102,499.32	44,076.60	29,291.01	10,346.07
000501-2016	Real Estate - 2016	411,528.29	128,747.09	74,469.39	34,385.79
000501-2017	Real Estate - 2017	.00	420,963.28	140,482.35	73,294.77
000501-2018	Real Estate - 2018	.00	.00	511,146.92	131,636.14
000501-2019	Real Estate - 2019	.00	.00	.00	442,206.63
000501-2020	Real Estate - 2020	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	589,183.83-	639,957.48-	783,179.93-	706,006.29-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	15,307.97	.00	.00	.00
000502-2012	PP - 2012	18,778.89	17,657.01	.00	.00
000502-2013	PP - 2013	14,332.78	12,142.14	10,640.04	.00
000502-2014	PP - 2014	30,470.21	23,517.19	20,837.84	18,729.42

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/12	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12
000502-2015	PP - 2015	51,368.14	27,489.43	23,110.04	16,846.40
000502-2016	PP - 2016	583,498.20	128,911.27	99,143.52	91,836.40
000502-2017	PP - 2017	.00	651,101.64	70,515.25	31,315.35
000502-2018	PP - 2018	.00	.00	508,190.27	49,920.70
000502-2019	PP - 2019	.00	.00	.00	705,147.46
000502-2020	PP - 2020	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	713,756.19-	860,818.68-	732,436.96-	913,795.73-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	679.88	.00	.00	.00
000503-2017	PSC - 2017	.00	9.55	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	.00	3,667.07
000503-2020	PSC - 2020	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	679.88-	9.55-	.00	3,667.07-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	241.68-	160.00-	.00	.00
000504-2017	BL - 2017	.00	.00	.00	.00
000504-2018	BL - 2018	.00	.00	32.00-	.00
000504-2019	BL - 2019	.00	.00	.00	.00
000504-2020	BL - 2020	.00	.00	.00	.00
000504-9999	Reserve for Buisness License	241.68	160.00	32.00	.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	9,191.70	4,921.85-	.00	50.00-
000520-9999	Reserve for DMV Withholding Fees	9,191.70-	4,921.85	.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	12,192.86	12,797.45-	.00	.00
000521-9999	Reserve for Administrative Fees	12,192.86-	12,797.45	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/12	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	11,285.98	.00	.00	.00
000601-2016	State Income Tax - 2016	.00	3,876.58	.00	.00
000601-2017	State Income Tax - 2017	.00	.00	7,005.23	.00
000601-2018	State Income Tax - 2018	.00	.00	.00	8,632.00
000601-2019	State Income Tax - 2019	.00	.00	.00	.00
000601-9999	Reserve - State Income	11,285.98-	3,876.58-	7,005.23-	8,632.00-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,579.74	3,226.74	3,901.09	5,874.79
000702-9999	Reserve for IPR Loan Payments	2,579.74-	3,226.74-	3,901.09-	5,874.79-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	.00	.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	.00	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

FUND # -100 GENERAL FUND

BALANCE SHEET
12/31/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	5,016,829.93	6,276,684.86	2,401,257.73-	8,892,257.06
	ASSETS	5,016,829.93	6,276,684.86	2,401,257.73-	8,892,257.06
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.				
101-0237	Res for Literary Loan - High Schoo	2,167,623.00			2,167,623.00
101-0238	Res for Literary Loan - Mid Sch 07	3,151,133.00		350,127.00-	2,801,006.00
101-0239	Res for IDA QZAB Bond Deposit	498,119.50		58,270.00-	439,849.50
101-0240	Reserve for VPSA 2012 Bond Elem Sc	2,950,000.00			2,950,000.00
101-0241	Woodfuel Loan Receivable{DHCD Loan	270,079.54			270,079.54
101-0600	Commonwealth PTR avail. for distr.	430,286.28-	3,322.51		426,963.77-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
101-0902	Taxes Receivable				
	OTHER ASSETS AND RESERVES	8,606,668.76	3,322.51	408,397.00-	8,201,594.27
	TOTAL ASSETS	13,623,498.69	6,280,007.37	2,809,654.73-	17,093,851.33
	LIABILITIES				
200-0100	Clearing Account - Payroll		248,432.14	248,432.14-	
200-0200	Clearing Account - Accounts Payabl		521,856.37	521,856.37-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch				
200-0237	Literary Loan Pay - High Sch.	2,167,623.00-			2,167,623.00-
200-0238	Literary Loan Pay - Middle Sch 07	3,151,133.00-	350,127.00		2,801,006.00-
200-0239	IDA QZAB Bond Deposit Payable	498,119.50-	58,270.00		439,849.50-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	2,950,000.00-			2,950,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	270,079.54-			270,079.54-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	430,286.28		3,322.51-	426,963.77
200-0601	Deferred Revenue - Taxes				
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	8,606,668.76-	1,178,685.51	773,611.02-	8,201,594.27-
	TOTAL LIABILITIES	8,606,668.76-	1,178,685.51	773,611.02-	8,201,594.27-
	FUND EQUITY				
300-0100	Fund Balance	5,360,872.37-			5,360,872.37-
	FUND EQUITY	5,360,872.37-			5,360,872.37-
	TOTAL PRIOR YR FUND BALANCE	5,360,872.37-			5,360,872.37-
	TOTAL REVENUE	11,473,603.73-		6,258,636.13-	17,732,239.86-
	TOTAL EXPENDITURE	11,817,646.17		2,383,209.00	14,200,855.17
	TOTAL CURRENT FUND BALANCE				3,531,384.69- Rev over Expense
	TOTAL LIABILITIES AND FUND BALANCE	13,623,498.69-	3,561,894.51	7,032,247.15-	17,093,851.33-

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS
7/01/2019 - 12/31/2019

- FUND SUMMARY -

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
100	REVENUE - GENERAL FUND	23,332,919.00	27,141,659.72	6,258,636.13	17,732,239.86	9,409,419.86	34.66
105	REVENUE - VPA/DSS FUND	2,127,832.00	2,127,832.00	127,190.98	919,794.08	1,208,037.92	56.77
110	REVENUE - CSA FUND	725,000.00	725,000.00	46,641.86	307,866.00	417,134.00	57.53
121	REV.- IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00	.00	250.00	1,775.00	87.65
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00	.00	125.00	3,300.00	96.35
125	REVENUE - DRUG FORFEITURE FUND	.00	.00	.00	38.00	38.00-	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	2,000,000.00	.00	2,005,604.00	5,604.00-	.28-
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	137.10	815.10	49.10-	6.40-
251	REVENUE - SCHOOL FUND	17,203,216.00	17,203,216.00	1,462,124.93	6,923,423.85	10,279,792.15	59.75
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,491.00	817,491.00	92,435.56	334,333.01	483,157.99	59.10
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	.00	30,348.18	2,498.18-	8.97-
254	REVENUE - TITLE & GRANT FUND	1,394,928.00	1,394,928.00	9,220.00	533,122.36	861,805.64	61.78
255	REVENUE - SCH. TEXTBOOK FUND	102,301.00	102,301.00	5,558.00	33,348.00	68,953.00	67.40
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	.00	950.00	950.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	503,223.00	503,223.00	.00	854,468.00	351,245.00-	69.79-
305	REVENUE - MEGA SITE INDUST. PARK	.00	.00	.00	116,509.50	116,509.50-	100.00-
307	REVENUE - HENRY INDUST. PARK	.00	.00	.00	39,988.93	39,988.93-	100.00-
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	.00	139.00	139.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	191.00	191.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	500.00	676.00	676.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	.00	563.00	563.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	2,192.00	13,384.90	13,384.90-	100.00-
	-- REVENUE TOTAL --	46,240,976.00	52,049,716.72	8,004,636.56	29,848,177.77	22,201,538.95	42.65

SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS
7/01/2019 - 12/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	23,332,919.00	28,549,894.24	2,383,209.00	14,200,855.17	.00	14,349,039.07	50.25
105	EXPENDITURES - VPA/DSS FUND	2,127,832.00	2,127,832.00	158,990.80	912,827.92	.00	1,215,004.08	57.10
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	72,655.35	254,791.12	.00	470,208.88	64.85
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	2,960.48	8,002.48	.00	5,977.48-	295.18-
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	18,083.35	87.60	533.26	.00	17,550.09	97.05
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	104.36	142.55	.00	623.45	81.39
251	SCHOOL FUND EXPENDITURES	17,203,216.00	17,203,216.00	1,462,124.93	6,923,423.85	.00	10,279,792.15	59.75
252	EXPENDITURES - SCHOOL FOOD SERV	817,491.00	817,491.00	101,601.27	360,298.82	.00	457,192.18	55.92
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	.00	25,206.39	.00	2,643.61	9.49
254	TITLE & GRANT REVOLVING FUND	1,394,928.00	1,394,928.00	91,763.18	412,740.03	.00	982,187.97	70.41
255	EXPENDITURES - TEXTBOOK FUND	102,301.00	102,301.00	134,288.50	162,772.46	.00	60,471.46-	59.11-
302	EXPENDITURES - CAPITAL PROJECT FD	503,223.00	868,169.84	37,101.85	863,669.99	.00	4,499.85	.51
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	2,625.00	2,625.00	.00	240,069.00	98.91
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00-	100.00-
724	EXPENS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	1,500.00	.00	1,500.00-	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,500.00	.00	1,500.00-	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	2,066.69	5,853.38	.00	5,853.38-	100.00-
	-- EXPENDITURE TOTAL --	46,240,976.00	52,083,675.43	4,449,579.01	24,138,542.42	.00	27,945,133.01	53.65

FUND # -100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 12/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,289,150.00	5,289,150.00	2,796,108.20	4,863,082.43	426,067.57	8.05
11020	PUBLIC SERVICE CORP TAXES	749,544.00	749,544.00	690,915.15	762,811.65	13,267.65	1.77
11030	PERSONAL PROPERTY TAXES	2,673,495.00	2,673,495.00	1,079,865.67	1,916,881.92	756,613.08	28.30
11031	MOBILE HOME TAXES	13,497.00	13,497.00	4,227.35	11,412.31	2,084.69	15.44
11032	FIRE AND RESCUE TAXES	10,290.00	10,290.00	5,263.25	7,475.52	2,814.48	27.35
11040	MACHINERY AND TOOLS TAXES	945,942.00	945,942.00	540,311.74	1,107,709.33	161,767.33	17.10
11050	MERCHANTS CAPITAL TAXES	72,136.00	72,136.00	42,561.89	71,697.85	438.15	.60
11060	PENALTIES, INTEREST & TREAS ADM FEES	172,000.00	172,000.00	12,701.67	59,267.55	112,732.45	65.54
	GENERAL PROPERTY TAXES	9,926,054.00	9,926,054.00	5,171,954.92	8,800,338.56	1,125,715.44	11.34
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	928,054.00	928,054.00	86,885.70	467,386.22	460,667.78	49.63
12011	OCCUPANCY TAXES	62,000.00	62,000.00	4,842.67	31,789.88	30,210.12	48.72
12020	CONSUMER UTILITY TAXES	90,000.00	90,000.00	6,174.73	45,043.24	44,956.76	49.95
12030	BUSINESS LICENSE TAXES	77,130.00	77,130.00	2,430.19	17,787.51	59,342.49	76.93
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	225,080.00	225,080.00	83,601.45	157,664.28	67,415.72	29.95
12060	BANK STOCK TAXES	6,000.00	6,000.00			6,000.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,388,264.00	1,388,264.00	183,934.74	719,671.13	668,592.87	48.16
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	5,000.00	5,000.00	1,299.00	3,032.00	1,968.00	39.36
13030	PERMITS AND OTHER LICENSES	6,139,260.00	6,139,260.00	476,709.68	3,578,324.93	2,560,935.07	41.71
	PERMITS, FEES AND LICENSES	6,144,260.00	6,144,260.00	478,008.68	3,581,356.93	2,562,903.07	41.71
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	122,012.01	593,651.88	456,348.12	43.46
	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	122,012.01	593,651.88	456,348.12	43.46
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	60,000.00	60,000.00	9,040.52	68,572.20	8,572.20	14.28
15020	REVENUE FROM USE OF PROPERTY	57,500.00	57,500.00	7,967.63	28,130.78	29,369.22	51.07
	REVENUE FROM USE OF MONEY/PROPERTY	117,500.00	117,500.00	17,008.15	96,702.98	20,797.02	17.69
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	162,865.00	162,865.00	9,708.31	78,980.31	83,884.69	51.50
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	134.24	774.52	1,025.48	56.97
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	5,148.00	749.26	3,086.01	2,061.99	40.05
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00	385.00	1,997.50	1,802.50	47.43

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 12/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	10,000.00	10,000.00			10,000.00	100.00
16210	CHG FOR CREDIT & DEBIT CARD USE	3,400.00	3,400.00	1,572.31	4,425.69	1,025.69-	30.16-
	CHARGES FOR SERVICES	186,165.00	187,013.00	12,549.12	89,264.03	97,748.97	52.26
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	41,000.00	41,111.63		8,234.69	32,876.94	79.96
18990	MISCELLANEOUS	10,500.00	16,020.00	10,164.25	70,837.25	54,817.25-	342.18-
	MISCELLANEOUS REVENUE	51,500.00	57,131.63	10,164.25	79,071.94	21,940.31-	38.40-
19000	RECOVERED COSTS	93,438.00	93,438.00		38,932.45	54,505.55	58.33
19020	RECOVERED COSTS - OTHER	203,920.00	203,920.00	39,620.35	208,700.59	4,780.59-	2.34-
	RECOVERED COSTS	297,358.00	297,358.00	39,620.35	247,633.04	49,724.96	16.72
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00		50,625.84	915.84-	1.84-
	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00		50,625.84	915.84-	1.84-
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	361,500.00	361,500.00	15,745.98	215,638.96	145,861.04	40.34
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	361,500.00	361,500.00	15,745.98	215,638.96	145,861.04	40.34
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	248,000.00	248,000.00	21,070.44	129,239.30	118,760.70	47.88
23020	SHERIFF SHARED EXPENSE	1,389,000.00	1,389,000.00	114,467.77	637,933.64	751,066.36	54.07
23030	COMMISSIONER OF REVENUE	76,700.00	76,700.00	6,602.73	39,047.83	37,652.17	49.09
23040	TREASURER SHARED EXPENSE	81,500.00	81,500.00	6,926.49	41,086.18	40,413.82	49.58
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	37,706.00	37,706.00			37,706.00	100.00
23070	CLERK OF COURT SHARED EXP	206,000.00	206,000.00	16,593.76	97,478.88	108,521.12	52.68
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00		49,844.00	55,156.00	52.52
	SHARED EXPENSES - CATEGORICAL	2,143,906.00	2,143,906.00	165,661.19	994,629.83	1,149,276.17	53.60
24040	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,450,428.00	36,131.74	1,251,041.49	199,386.51	13.74
	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,450,428.00	36,131.74	1,251,041.49	199,386.51	13.74
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT			5,445.00	8,887.00	8,887.00-	100.00-
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL			400.00	1,600.00	1,600.00-	100.00-
	NON-CATEGORICAL AID - FEDERAL			5,845.00	10,487.00	10,487.00-	100.00-

SUSSEX COUNTY
GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE
 7/01/2019 - 12/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
-----	-----	-----	-----	-----	-----	-----	-----
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	188,524.00	3,968,535.09		1,002,126.25	2,966,408.84	74.74
	NON-REVENUE RECEIPTS	<u>188,524.00</u>	<u>3,968,535.09</u>		<u>1,002,126.25</u>	<u>2,966,408.84</u>	<u>74.74</u>
	--FUND TOTAL--	23,332,919.00	27,141,659.72	6,258,636.13	17,732,239.86	9,409,419.86	34.66

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 12/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	165,920.00	165,920.00	13,708.45	75,399.85		90,520.15	54.55
	--MAJOR TOTAL--	165,920.00	165,920.00	13,708.45	75,399.85		90,520.15	54.55
	BOARD OF SUPERVISORS	165,920.00	165,920.00	13,708.45	75,399.85		90,520.15	54.55
21100-211	ADMINISTRATOR	869,406.00	1,393,041.00	73,989.13	531,391.32		861,649.68	61.85
	--MAJOR TOTAL--	869,406.00	1,393,041.00	73,989.13	531,391.32		861,649.68	61.85
21200-221	BUILDING & GROUNDS	545,528.00	545,528.00	45,991.69	288,002.81		257,525.19	47.20
	--MAJOR TOTAL--	545,528.00	545,528.00	45,991.69	288,002.81		257,525.19	47.20
21300-231	HOUSING	126,002.00	2,085,912.00	107,563.42	438,921.43		1,646,990.57	78.95
	--MAJOR TOTAL--	126,002.00	2,085,912.00	107,563.42	438,921.43		1,646,990.57	78.95
21400-241	PLANNING	216,589.00	280,072.00	14,410.66	97,017.65		183,054.35	65.35
21400-242	BUILDING INSPECTIONS	247,120.00	247,120.00	18,322.98	104,341.08		142,778.92	57.77
21400-243	ZONING	1,875.00	1,875.00		147.32		1,727.68	92.14
	--MAJOR TOTAL--	465,584.00	529,067.00	32,733.64	201,506.05		327,560.95	61.91
21500-251	FIRE & RESCUE	159,800.00	260,892.00	1,482.19	172,257.51		88,634.49	33.97
21500-252	AMBULANCE & RESCUE	1,149,100.00	1,178,082.00	150,546.00	487,416.43		690,665.57	58.62
21500-253	EMERGENCY SERVICES	222,911.00	226,411.00	12,872.34	179,784.46		46,626.54	20.59
21500-254	911 Services				189.13		189.13	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,555,811.00	1,689,385.00	164,900.53	862,714.71		826,670.29	48.93
21600-261	ANIMAL CONTROL	252,959.00	252,959.00	21,007.44	113,046.90		139,912.10	55.31
21600-262	ENVIRONMENTAL INSPECTIONS	225,000.00	231,092.00	12,131.28	88,433.14		142,658.86	61.73
21600-263	GENERAL WORKS	92,000.00	132,000.00	3,292.35	70,667.29		61,332.71	46.46
21600-264	CONVENIENCE CENTERS	410,366.00	550,366.00	45,684.46	249,474.83		300,891.17	54.67
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00		8,470.72		113,879.28	93.07
	--MAJOR TOTAL--	1,102,675.00	1,288,767.00	82,115.53	530,092.88		758,674.12	58.86
21700-271	IT AND CENTRAL ACCOUNTING AS400	38,550.00	38,550.00	11,550.00	32,401.74		6,148.26	15.94
	--MAJOR TOTAL--	38,550.00	38,550.00	11,550.00	32,401.74		6,148.26	15.94
	ADMINISTRATOR	4,703,556.00	7,570,250.00	518,843.94	2,885,030.94		4,685,219.06	61.88
22100-281	COUNTY ATTORNEY	130,000.00	130,000.00	20,490.33	84,453.58		45,546.42	35.03
	--MAJOR TOTAL--	130,000.00	130,000.00	20,490.33	84,453.58		45,546.42	35.03
	COUNTY ATTORNEY	130,000.00	130,000.00	20,490.33	84,453.58		45,546.42	35.03
23100-291	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	12,801.37	79,497.61		126,347.39	61.37
	--MAJOR TOTAL--	205,845.00	205,845.00	12,801.37	79,497.61		126,347.39	61.37
	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	12,801.37	79,497.61		126,347.39	61.37

SUSSEX COUNTY
 GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS
 7/01/2019 - 12/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
31100-311	COMMISSIONER OF REVENUE	264,862.00	264,862.00	22,454.50	123,027.52		141,834.48	53.55
	--MAJOR TOTAL--	264,862.00	264,862.00	22,454.50	123,027.52		141,834.48	53.55
	COMMISSIONER OF REVENUE	264,862.00	264,862.00	22,454.50	123,027.52		141,834.48	53.55
41100-411	TREASURER	363,557.00	363,557.00	27,768.14	167,112.56		196,444.44	54.03
41100-412	LICENSE BUREAU	52,450.00	52,450.00	725.00	11,040.04		41,409.96	78.95
	--MAJOR TOTAL--	416,007.00	416,007.00	28,493.14	178,152.60		237,854.40	57.17
	TREASURER	416,007.00	416,007.00	28,493.14	178,152.60		237,854.40	57.17
51100-511	COURTROOM SECURITY	224,871.00	224,871.00	15,560.91	94,419.10		130,451.90	58.01
51100-512	FIELD OPERATIONS	1,785,940.00	1,794,827.36	110,121.18	756,422.23		1,038,405.13	57.85
51100-513	SPOT OPERATIONS	59,973.00	59,973.00	1,623.31	19,748.86		40,224.14	67.07
51100-514	SELECTIVE ENFORCEMENT	218,800.00	234,000.00	13,795.55	87,623.84		146,376.16	62.55
51100-515	WAKEFIELD OPERATIONS	56,954.00	56,954.00	7,227.36	29,730.36		27,223.64	47.79
51100-516	E911	198,770.00	198,831.63	10,604.90	86,543.31		112,288.32	56.47
51100-517	SCHOOL RESOURCE OFFICERS	122,771.00	122,771.00	10,238.10	61,520.49		61,250.51	49.89
	--MAJOR TOTAL--	2,668,079.00	2,692,227.99	169,171.31	1,136,008.19		1,556,219.80	57.80
51500-551	CONFINEMENT OF INMATES	1,768,337.00	1,769,235.00	140,272.39	876,784.19		892,450.81	50.44
	--MAJOR TOTAL--	1,768,337.00	1,769,235.00	140,272.39	876,784.19		892,450.81	50.44
	SHERIFF'S DEPARTMENT	4,436,416.00	4,461,462.99	309,443.70	2,012,792.38		2,448,670.61	54.88
61100-611	CIRCUIT COURT	38,607.00	38,607.00	990.62	15,775.15		22,831.85	59.13
61100-612	GENERAL DISTRICT COURT	44,308.00	44,308.00	1,898.80	14,513.91		29,794.09	67.24
61100-613	SPECIAL MAGISTRATES	8,400.00	8,400.00	582.15	5,397.71		3,002.29	35.74
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	103,577.00	103,577.00	3,471.57	43,478.27		60,098.73	58.02
	CIRCUIT COURT	103,577.00	103,577.00	3,471.57	43,478.27		60,098.73	58.02
62100-621	CLERK OF COURTS	390,821.00	390,821.00	28,653.94	181,162.02		209,658.98	53.64
	--MAJOR TOTAL--	390,821.00	390,821.00	28,653.94	181,162.02		209,658.98	53.64
	CLERK OF COURTS	390,821.00	390,821.00	28,653.94	181,162.02		209,658.98	53.64
63100-631	COMMONWEALTH'S ATTORNEY	534,394.00	534,394.00	38,072.73	253,958.75		280,435.25	52.47
63100-632	VICTIM/WITNESS PROGRAM	107,366.00	105,474.00	9,962.86	53,468.27		52,005.73	49.30
	--MAJOR TOTAL--	641,760.00	639,868.00	48,035.59	307,427.02		332,440.98	51.95
	COMMONWEALTH'S ATTORNEY	641,760.00	639,868.00	48,035.59	307,427.02		332,440.98	51.95
	--MAJOR TOTAL--	641,760.00	639,868.00	48,035.59	307,427.02		332,440.98	51.95
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Crater Health District	198,317.00	198,317.00		99,158.50		99,158.50	50.00

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 12/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-803	Old Dominion Emerg. Medical Serv.	1,000.00	1,000.00		1,000.00			
81100-805	District 19 Community Services Bd	71,811.00	71,811.00	35,905.50	71,811.00			
	--MAJOR TOTAL--	271,128.00	271,128.00	35,905.50	171,969.50		99,158.50	36.57
81300-811	Crater Area Aging	7,060.00	7,060.00				7,060.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00				2,000.00	100.00
81300-820	Virginia Legal Aid Society	1,227.00	1,227.00		1,227.00			
81300-822	VA Cooperative Extension	56,032.00	56,032.00	8,277.91	23,994.40		32,037.60	57.17
81300-823	Chowan Basin Soil & Water Conserv.	7,264.00	7,264.00		7,264.00			
	--MAJOR TOTAL--	137,583.00	137,583.00	8,277.91	96,485.40		41,097.60	29.87
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	176,698.00	176,698.00		88,349.00		88,349.00	50.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	191,698.00	191,698.00		103,349.00		88,349.00	46.08
81500-831	John Tyler Community College	995.00	995.00		995.00			
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	1,000.00	1,000.00		1,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00				1,500.00	100.00
	--MAJOR TOTAL--	4,495.00	4,495.00		2,995.00		1,500.00	33.37
81600-840	Sussex Youth & Adult Recreation Ctr		10,000.00		10,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
81600-847	Recreation - Unallocated Acct.	15,000.00	5,000.00				5,000.00	100.00
81600-848	Jessica Ann Moore Foundation	5,000.00	5,000.00		5,000.00			
	--MAJOR TOTAL--	40,000.00	40,000.00		25,000.00		15,000.00	37.50
81800-860	Crater Planning District Commission	9,790.00	9,790.00		4,895.00		4,895.00	50.00
81800-861	IDA		25,000.00		12,500.00		12,500.00	50.00
81800-862	Virginia's Gateway Region	42,050.00	42,050.00		21,025.00		21,025.00	50.00
81800-863	Crater Youth Care Commission	112,061.00	112,061.00	4,088.25	51,759.25		60,301.75	53.81
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	166,901.00	191,901.00	4,088.25	93,179.25		98,721.75	51.44
	CONTRIBUTIONS TO OUTSIDE AGENCIES	811,805.00	836,805.00	48,271.66	492,978.15		343,826.85	41.08
93100	TRANSFERS TO OTHER FUNDS	9,011,174.00	11,313,300.25	825,609.82	5,982,682.51		5,330,617.74	47.11
93200	EXP ACCOUNT NON DEPARTMENT	152,643.00	152,643.00				152,643.00	100.00
	TRANSFERS TO OTHER FUNDS	9,163,817.00	11,465,943.25	825,609.82	5,982,682.51		5,483,260.74	47.82
95000	DEBT SERVICE	1,892,533.00	1,892,533.00	502,930.99	1,755,279.25		137,253.75	7.25
	DEBT SERVICE	1,892,533.00	1,892,533.00	502,930.99	1,755,279.25		137,253.75	7.25

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 12/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
99900	NON DEPARTMENTAL	6,000.00	6,000.00		506.53-		6,506.53	108.44
	NON DEPARTMENTAL	6,000.00	6,000.00		506.53-		6,506.53	108.44
	--FUND TOTAL--	23,332,919.00	28,549,894.24	2,383,209.00	14,200,855.17		14,349,039.07	50.25

FUND # -302 REVENUE

CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

7/01/2019 - 12/31/2019

FUND # -302 REVENUE - CAPITAL PROJECT FUND

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	.00	4,468.00	4,468.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	.00	4,468.00	4,468.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	.00	4,468.00	4,468.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	FUND TRANSFERS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	NON-REVENUE RECEIPTS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	--FUND TOTAL--	503,223.00	503,223.00	.00	854,468.00	351,245.00-	69.79-

FUND # -302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
	REPLACE E911 EQUIPMENT	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	150,000.00	150,000.00	.00	552,147.00	.00	402,147.00	268.09-
0004	Public Safety-Vehicle	.00	35,000.00	2,026.85	33,781.66	.00	1,218.34	3.48
0011	Sheriff Patrol Vehicle	110,785.00	199,581.84	.00	102,330.20	.00	97,251.64	48.72
0015	Building Inspections - Vehicle	117,927.00	.00	.00	.00	.00	.00	.00
0016	Treasurer-Printer	.00	12,000.00	12,000.00	12,000.00	.00	.00	.00
0017	Community Development-Vehicle	.00	35,000.00	.00	27,219.32	.00	7,780.68	22.23
0018	Dept. of Social Services-Vehicle	.00	25,000.00	.00	.00	.00	25,000.00	100.00
0019	Treasurer-Security Equipment/Softwa	.00	10,927.00	.00	10,926.37	.00	.63	.00
	VEHICLES & OTHER RELATED EQUIP.	378,712.00	467,508.84	14,026.85	738,404.55	.00	270,895.71	57.94-
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	458,712.00	627,508.84	14,026.85	738,404.55	.00	110,895.71	17.67-
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	1,548.00	1,548.00	.00	.00	.00	1,548.00	100.00
8214	Newsome Human Health Ser. Bldg	.00	.00	.00	9,960.00	.00	9,960.00	100.00-
8217	Carpet Replacement - GDC	.00	25,000.00	.00	12,462.44	.00	12,537.56	50.15
8219	Judicial Complex HVAC-Phase 2	15,963.00	65,963.00	.00	9,198.00	.00	56,765.00	86.05
8220	Water Tower Repairs	.00	7,800.00	.00	.00	.00	7,800.00	100.00
8223	Jail Upgrades	.00	89,000.00	23,075.00	70,575.00	.00	18,425.00	20.70
	RENOVATION OF COUNTY BLDGS	17,511.00	189,311.00	23,075.00	102,195.44	.00	87,115.56	46.01
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							

FUND # -302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
	ANIMAL POUND BLDG & COMPLEX	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	44,511.00	240,661.00	23,075.00	125,265.44	.00	115,395.56	47.94
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	503,223.00	868,169.84	37,101.85	863,669.99	.00	4,499.85	.51

FYE20 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

PAGE #20

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud.
									\$5,700,000.00 Budgeted
									\$475,000.00
7/8/2019	May 2019	\$4.75	112,949.28	1,473.49	\$536,509.08				\$430,290.91
7/25/2019	June 2019	\$4.75	102,009.50	1,622.26	\$484,545.13				\$425,358.71
8/28/2019	July 2019	\$4.75	116,386.98	11,388.91	\$552,838.16				\$412,610.77
9/26/2019	Aug 2019	\$4.75	104,173.58	1,800.73	\$494,824.51				\$403,475.91
11/20/2019	Sept 2019	\$4.75	99,162.39	1,620.96	\$471,021.35				\$395,032.73
11/21/2019	Oct 2019	\$4.75	112,192.47	2,065.05	\$532,914.23				\$375,335.37
12/30/2019	Nov 2019	\$4.75	98,447.90	1,752.34	\$467,627.53				\$359,953.34
1/25/2020	Dec 2019	\$4.75			\$0.00				
2/25/2020	Jan 2020	\$4.75			\$0.00				
3/25/2020	Feb 2020	\$4.75			\$0.00				
4/25/2020	Mar 2020	\$4.75			\$0.00				
5/25/2020	Apr 2020	\$4.75			\$0.00				
6/25/2020	May 2020	\$4.75			\$0.00				
AC TOT FYE 2020 Bud		\$5,700,000	745,322.10	21,723.74	\$3,540,279.98	0.00	0.00	0.00	-\$2,159,720.03
G TOTAL PROJ			745,322.10	21,723.74	3,540,279.98	4,768,264.00	5,192,300.00	5,480,000.10	

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

- 1 Beginning 4/1/17, rate increases from \$4.03/ton to **4.53/ton**. Summer 2018 - Rate increases from \$4.53/ton to **4.75/ton** on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
- 4 Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
- 5 Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
- 4 Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to **\$375,000 January 1, 2018**, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
- 5 Landfill Current Lease 1,315 Acres
6. Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

MO. RECD	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FY17-19 3Yr Ave.
July	558,173	599,541	629,481	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	476,389
August	577,545	509,002	597,953	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	453,792
September	475,125	503,372	592,764	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	529,502
October	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	471,021	462,377
November	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	532,914	557,364
December	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451	467,628	480,695
January	449,831	479,350	441,254	488,614	343,461	389,239	390,132	343,788	493,320	689,112		508,740
February	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	747,024		527,220
March	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	490,123	667,723		490,786
April	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270	679,997		510,735
May	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837	556,306		437,927
June	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824	536,509		478,787
Totals	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,879</u>	<u>4,998,935</u>	<u>4,461,599</u>	<u>4,703,588</u>	<u>5,462,669</u>	<u>7,576,689</u>	<u>3,003,771</u>	<u>4,875,952</u>

Current Year Budget: 5,700,000



Animal Services

December 2019
Monthly Reports



OFFICE OF PUBLIC SAFETY
CECIL R STAINBACK
ANIMAL SERVICES OFFICER
(434) 246-1044 – FAX (434) 246-6013
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

January 2, 2020

TO: VANDY JONES, COUNTY ADMINISTRATOR
FROM: CECIL R STAINBACK, ANIMAL SERVICES OFFICER
SUBJECT: DECEMBER 2019 MONTHLY REPORT

=====

Enclosed is the DECEMBER 2019 monthly report.

Animal Services Monthly Report: Attached is the DECEMBER 2019 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, sixteen (16) canines were rescued, four (4) canines was returned to owner and one (1) was adopted. Zero (0) canine euthanized.

This month, three (3) feline rescued, three (3) was adopted and three (3) fostered. Three (3) feral status felines euthanized; unable to handle.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for December (25.5) Hours**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for December (52) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for December (32) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for December (28.5) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for December (3) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for December (3.5) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in December (7.5) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in December (2) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in December (2.5) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in December (0) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in December (11) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in December (3) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in December (0) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in December (4.5) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in December (8.5) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in December (0) Hour**

Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in December (0) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in December (3) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in December (3) Hours**

Shelter Related: The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in December (11) Hours**

Virginia.gov

Home (<http://www.vdacs.virginia.gov/Index.shtml>)
 / Animals (<http://www.vdacs.virginia.gov/animals.shtml>)
 / Animal Care & Emergency (<http://www.vdacs.virginia.gov/animals-animal-care-and-emergency.shtml>)
 / Animal Custody Record Reports



(<https://twitter.com/vaagriculture/>)



(<https://www.facebook.com/VaAgriculture>)



(<https://www.flickr.com/photos/vdacs/>)  (<https://eva.virginia.gov/pages/eva-registration-buyer-vendor.htm>)

PUBLIC REPORT

Results - Reporting Year 2019

The Agency Data report was successfully submitted for review on 1/2/2020 4:29:24 PM

You may edit this report at any time during the open submission period.

Agency Information:

Agency Name: Sussex County Animal Control and Public Animal Shelter
 Street Address 1: P.O. Box 1397
 Street Address 2: 14493 Robinson Road
 City: Sussex
 State: VA
 County: Sussex
 Zip Code: 23884
 Agency Email: cstainback@sussexcountyva.gov
 Agency Phone: (434) 246-2167
 Agency FAX: (434) 246-2790
 Agency Type: Public Animal Shelter
 Date Submitted: 1/2/2020 4:29:23 PM
[View Intake Policy \(/AdminReports/ViewDocument/224?year=2019\)](#)

If this is a contracted public animal shelter, name of locality/localities served:

Sussex

Animal Information:

Reason for Custody

Species	A On Hand January 1	B Stray	C Seized	D Bite Case Quarantine	E Surrendered by Owner	F Received From Another Virginia Releasing Agency*	G Received From Out- of-State Releasing Agency	H Other**	Total
Dogs	7	159	0	5	68	9	0	14	262
Cats	7	74	0	2	16	4	0	5	108
Other Companion Animals	0	0	0	0	0	0	0	0	0
Hybrid Canines	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0	0
Poultry	0	0	0	0	0	0	0	0	0
Total	14	233	0	7	84	13	0	19	370

Method of Disposition

Species	J Reclaimed by Owner	K Adopted	L Transferred to another VA Releasing Agency***	M Transferred to Out-of State Releasing Agency	N Died While in Custody	O Euthanized	P Other****	Q On Hand December 31	Total
Dogs	54	50	114	19	2	13	0	10	262
Cats	3	28	38	0	16	16	0	7	108
Other Companion Animals	0	0	0	0	0	0	0	0	0
Hybrid Canines	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0	0
Poultry	0	0	0	0	0	0	0	0	0

Total 57 78 152 19 18 29 0 17 370

Wildlife Received and Disposition Information:

Submitted To Licensed Rehabilitator	Liberated	Euthanized	On Hand December 31	Total
0	0	0	0	0

Explanatory Notes: (if applicable)

* Column F: Names and addresses of Virginia releasing agencies from which animals were received.

Canines:

- Hopewell Animal Shelter, 507 Station Rd, Hopewell, VA – 4
- Surry Animal Shelter, 265 Burrough Rd, Elbron, VA – 4
- Isle of Wight Animal Shelter, PO Box 80, 13044 Poorhouse Rd., Isle of Wight, VA 23397 – 1

Felines:

- Southampton Animal Control, 25177 Plank Road, Courtland, VA 23837 - 4

** Column H: Include other reasons for custody, i.e. births at the facility, or animals taken into custody for a reason not designated by another category. An explanation is required.

Felines: Born at shelter – 5

Canines: Born Shelter – 8; 2 for owner arrest, 2 for abandonment ; 2 for auto accidents

*** Column L: Names and addresses of Virginia releasing agencies to which animals were transferred.

Canines:

In State XFER

- Richmond SPCA, 2519 Hermitage Rd, Richmond, VA 23220 - 34
- Capitol Area Rescue Effort Inc., 6890 Hughes Rd, Sandston, VA – 1
- Making of Miracle Stories Animal Rescue of VA Inc., PO Box 952, Glen Allen, VA 23060 – 2
- Luv4Paws Rescue, 552 N. Main St., Emporia, VA 23847 – 5
- Society For The Prevention Of Cruelty To Animals of Fredericksburg, 10819 Courthouse Rd., Fredericksburg, VA 22408 - 8
- Stafford SPCA Inc., 400 Windermere Dr., Stafford, VA 22554 – 2
- Ruff Road Pet Rescue, 464 Dinwiddie St., Portsmouth, VA 23704 – 7
- New Leash K-9 Rescue, 20 Downer Ln., Hampton, VA 23666 – 1
- Homes Fur Hounds, Inc., 604 Pollard Park, Williamsburg, VA 23185 – 3
- Mutt Love Rescue Inc., 11350 Random Hills Rd, STE 500, Fairfax, VA 22030 – 1
- Virginia Beach SPCA, 3040 Holland Rd. Virginia Beach, VA 23453 - 13
- Pomeranian Club of Central VA, 5335 Forest Hill Ave., Richmond, VA 23225 – 1
- Basset Rescue Of Old Dominion Inc., 3445 Seminole Trail, Box 248, Charlottesville, VA 22911- 7
- Isle of Wight County Humane Society, 1612 Wilson Rd., Smithfield, VA 23430 – 2
- Houlagans Rest Corporation, 10138 Hull St, STE C, Midlothian, VA 23112 – 4
- Prince George Animal Shelter, 8391 County Drive, Disputanta, Virginia 23842 – 3
- For The Love of Poodles Rescue, 3015 Anglican Place, Richmond, VA 23233 – 1
- Beagle to the Rescue, 8635 Chesapeake Blvd, Norfolk, VA 23503 – 1
- SFC Virginia, 9904 Shadowridge Court, Fredericksburg, VA – 10
- Ring Dog Rescue Inc., PO Box 28632, Richmond, VA 23228 – 2

Bully Rescue & Advocacy Group Inc., 20480 White Oak Rd, Sutherland, VA 23885 – 1
 Henrico Humane Society Inc., PO Box 28014, Richmond, VA 23228 - 7
 Beagle Rescue Educational & Welfare, 15722 Vista Dr., Dumfries, VA 22025 - 4
 Out of State XFERS
 Mutts In A Rut Rescue, PO Box 111335, Cleveland, Ohio 44111 - 1

****** Column P: Include other methods of disposition, i.e. escaped, stolen, or otherwise not disposed of in a method in accordance with Virginia code. An explanation is required.**

N/A

Other miscellaneous explanatory notes:

Canine Out of State XFERS:

Buddy Up Animal Society, 12 Country Woods Rd., Saco, ME 04072 – 1
 Lab Rescue of LRCP Inc., 8840 Gue Rd., Damascus, MD 20872 – 6
 Sophia's Grace Foundation, 1377 Northumberland Rd., Coatesville, PA 19320 – 2
 Homeward Bound Animal Rescue, 1604 Letchworth Rd., Camp Hill, PA 17011 – 1
 Mid-Atlantic German Shorthair Pointer Inc., 6249 Old Washington Rd., Sykesville, MD 21784 – 1
 Forever Home Beagle Rescue Inc., 326 Bellbrook St., Pittsburg, PA 15226 – 6
 Salem County Humane Society, 60 Game Creek Rd, Pennsgrove, NJ 08069 - 1

Feline Transfers:

Fredericksburg SPCA, 10819 Courthouse Rd, Fredericksburg, VA 22408 - 7
 Luv4Paws, 552 N. Main St., Emporia, VA 23847 - 1
 Richmond SPCA, 2519 Hermitage Rd, Richmond, VA 23220 - 10
 Isle Of Wight Humane Society, 16112 Wilson Road, Smithfield, VA 23430 - 4
 Prince George Animal Shelter, 8391 County Drive, Disputanta, VA 23842 - 8
 Richmond Animal League, PO Box 35971, Richmond, VA 23235 - 7
 Smittys Cat Rescue, 9349 Ravensworth Ct, Mechanicsville, VA 23116 - 1

Select Report (/Home/SelectReportNew)

ABOUT VDACS (<http://www.vdacs.virginia.gov/about-vdacs.shtml>) | SERVICES/FORMS (<http://www.vdacs.virginia.gov/services-forms.shtml>) |
 MEDIA CENTER (<http://www.vdacs.virginia.gov/media.shtml>) | CONTACT (<http://www.vdacs.virginia.gov/about-agency-directory.shtml>) |
 VIRGINIA GROWN (<http://www.vdacs.virginia.gov/vagrown/index.shtml>) | VIRGINIA'S FINEST (<http://www.vafinest.com/>)

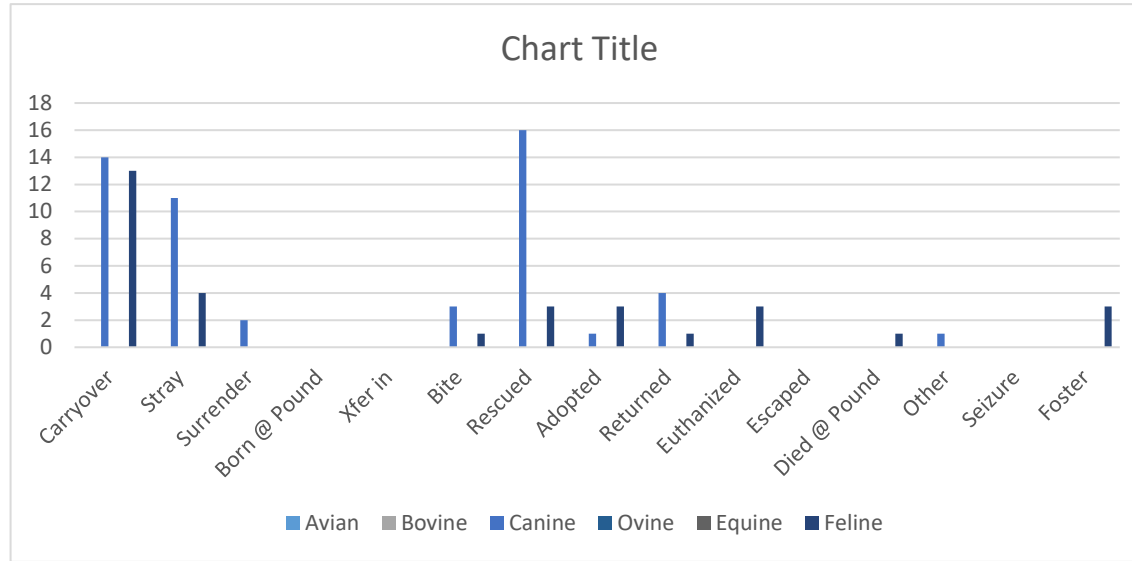
Copyright © 2015, Virginia Department of Agriculture and Consumer Services.
 For comments or questions concerning this website, contact the VDACS Webmaster (<mailto:webmaster.vdacs@vdacs.virginia.gov>)
 ([mailto:webmaster@vdacs.virginia.gov?subject=User Comments / Questions](mailto:webmaster@vdacs.virginia.gov?subject=User%20Comments%20-%20Questions): [VDACS.virginia.org](http://www.vdacs.virginia.org)). WAI Level A Compliant
 (<http://www.w3.org/WAI/WCAG1A-Conformance>)

 (<https://twitter.com/vaagriculture/>)  (<https://www.facebook.com/VaAgriculture>)  (<https://www.flickr.com/photos/vdacs/>)

(<https://logi.epro.cgipdc.com/Public/rdPage.aspx?rdReport=Public.PublicLandingPage&rdRnd=39158>)

(<http://www.polarisproject.org/what-we-do/national-human-trafficking-hotline/the-nhtc/overview>) | VDACS EXPENDITURES
 (http://datapoint.apa.virginia.gov/exp/exp_checkbook_agency.cfm?AGYCODE=301) | VIRGINIA AGRICULTURE COUNCIL
 EXPENDITURES (http://datapoint.apa.virginia.gov/exp/exp_checkbook_agency.cfm?AGYCODE=307)

Sussex County Animal Control Monthly Intake Report December 2019



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	14	11	2	0	0	3	16	1	4	0	0	0	1	0	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	13	4	0	0	0	1	3	3	1	3	0	1	0	0	3

ACTIVE CASES		CANINE	10	FELINE	7	EQUINE	0	Bovine	0	Ovine	0
---------------------	--	--------	----	--------	---	--------	---	--------	---	-------	---

TOTALS	32
MILEAGE	
UNIT 5	1,850
UNIT 6	925
UNIT 7	250
TOTALS	3,025.00
SUMMONS	0

Calls

Gas

Diesel

Gas

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1			1										2									
2	2.5	2.5		1		0.5											2.5					
3		2	1	2		2.5	1	1	1		0.5											
4	1.5	1.5	2			1			0.5							1	1.5			1		
5	1.5	2.5		2		2.5			0.5		1											
6		4	1	1		2															1	1
7																						
8																						
9	1	2.5		3		4.5																
10	2	3															1					2
11	1.5	3		1		1		0.5	1													1
12		2.5		1		1																3.5
13	6	2																				
14				1									2.5									
15																						
16		4	3			1							3			1.5	1.5					
17	2			2		2.5			1		1			1								0.5
18		2					1	1	1	2										1		
19		2.5	1			1	0.5	0.5	0.5							1					1	
20	1.5	3		3		2.5																1
21																						
22																						
23		4		2		2	0.5	0.5	1													
24																						
25																						
26		5	2			1.5			1													
27			2			3							3.5				2			1		2
28																						
29																						
30	2.5	3.5												2								
31	3.5	2.5														1					1	
Total	25.5	52	13	19	0	28.5	3	3.5	7.5	2	2.5	0	11	3	0	4.5	8.5	0	0	3	3	11

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

Community Development



December 2019 Monthly Report

Community Development Office Monthly December 2019

Mr. André M. Greene, Director of Community Development

Economic Development.

- *Staff met with representatives from Lincoln Clean Energy regarding a proposed solar and/or renewable energy project in Sussex County.*

Community Development/Special Programs Grant Administration

- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*
- *The Fairfield Inn site is under construction and the building plans have been submitted and are under review.*

Planning & Zoning

- *Two (2) plats were processed and approved*
- *One (1) address application was completed.*
- *Two (2) Zoning Applications were reviewed and approved.*

Erosion & Sediment Control

- *Four (4) E&S projects are active with inspections being made after each rain event.*
- *Two (2) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*



MEMORANDUM

DATE: January 2, 2020
 TO: Vandy V. Jones, III, County Administrator
 FROM: Andre M. Greene, Director of Community Development
 SUBJECT: December 2019 - Monthly Report

Please accept this as the December 2019 update for the Community Development Department.

BUILDING ACTIVITY

- December 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	6	3	4	47	\$889,306.00	\$8,358.15

- December 2018

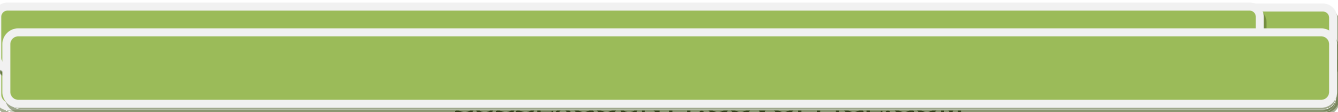
<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
2	4	1	4	8	\$305,100.00	\$1,220.95

- January 2019 – December 2019 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
117	114	49	78	752	\$12,064,937.00	\$53,038.90

- January 2018 – December 2018 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
100	115	34	85	726	\$5,509,676.00	\$41,117.37



Environmental Inspections



December 2019 Monthly Reports

Origin / Material Summary Report

Criteria: 12/01/2019 12:00 AM to 12/31/2019 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
DC	Special Misc-Tons	789.26
Origin Total		789.26
DE	Sandblast Grit-Tons	20.57
DE	Special Misc-Tons	32.43
Origin Total		53.00
MA	MSWT	62.11
Origin Total		62.11
MD	MSWT	430.27
MD	Sludge Indus-Tons	189.31
MD	SludgeIndus-Tons	102.58
MD	Special Misc-Tons	76.73
Origin Total		798.89
NC	CDTC	99.09
NC	MSWT	3,518.59
Origin Total		3,617.68
NJ	Auto Fluff RGC-Tons	19,429.78
Origin Total		19,429.78
NY	MSWT	64,826.14
Origin Total		64,826.14
PA	MSWT	123.63
Origin Total		123.63
SUSS BUS	MSWT	93.63
SUSS BUS	Sludge Indus-Tons	1,647.78
Origin Total		1,741.41
SUSS RES	CDTC	40.59
SUSS RES	MSWT	469.59
Origin Total		510.18
VA	CDTC	75.07
VA	DCLN	4.18
VA	MSWT	12,916.11
VA	SludgeIndus-Tons	1,508.26
VA	Special Misc-Tons	170.10
Origin Total		14,673.72
Totals		106,625.80

Public Safety



**December 2019
Monthly Report**

OFFICE OF PUBLIC SAFETY
G. REID FOSTER, JR.
PUBLIC SAFETY COORDINATOR
(804) 834-1305 EXT. 22 – FAX (434) 246-6013
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

January 2, 2020

TO: VANDY JONES, COUNTY ADMINISTRATOR
FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR
SUBJECT: DECEMBER 2019 MONTHLY REPORTS

Enclosed you will find the monthly report for December 2019.

RADIO SYSTEM: We are continuing to push to have the recorder replaced at Courthouse. Harris is working with vender to get something done with it. Still no resolution.

The Paging System for the Fire and EMS is still not working properly. The Fire and Rescue Association is asking for a resolution. I have asked Harris to replace the system, as we do not have the coverage.

The December meeting did not resolve any issues with paging. I will continue to put pressure on Harris to replace the system.

The radio console in Dispatch at the Courthouse had problems. Harris came in, made repairs; we are back up and running.

We had several call outs due to alarms at radio towers. Harris is monitoring the system to see what and why these alarms continue to go off.

FIRE DEPTS: Continue to apply for grants for turnout gear and equipment.

To date, we have applied for \$245,000.00 in grants and have received \$11,000.00. Most of the grants will be awarded in February, March and April.

Unit 510 has been repaired. The cost was \$2318.43.

Engine 81 (Jarratt) has been repaired. Cost was \$2576.32.

Still having a few issues with new truck that KME are working on. Chief Bowen is taking care of getting these corrected.

RESCUE: Still waiting on new Hear radios to come in for Waverly.

Unit 340 (Stony Creek) had to replace tires at costs \$1176.00

(next page)→

Still working with both squads to resolve issues with LifeStar.

EMERGENCY MANAGEMENT: I have started purchasing equipment for EOC. Have submitted paperwork to receive the \$7500.00 grant funds.

Working on getting the generator at Animal Shelter and Waverly office running estimated cost is around \$4000.00 for both. Still having trouble getting parts for both due to age.

Working on updating our Emergency Operating Plan (EOP). Mainly getting the call out list updated. Have sent complete plan to Virginia Department of Emergency Management (VDEM) to review.

“MILLIONS OF LOW-INCOME AMERICANS ARE PAYING 70 PERCENT OR MORE OF THEIR INCOMES FOR SHELTER”



“PROMOTING SAFE, SANITARY, DECENT AND AFFORDABLE HOUSING”

Monthly



HOUSING REPORT

Brenda

January 7, 2020

COUNTY OF SUSSEX

Departmental Reports - 46



MEMORANDUM

TO: Mr. Vandy Jones, County Administrator

FROM: Brenda H. Drew, Housing Programs Coordinator

SUBJECT: Housing Program Report

DATE: January 7, 2020

As always, we are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During the past month the following general work tasks were performed:

<i>Activities</i>	<i>No.</i>
<i>Annual Inspections</i>	34
<i>Annual Re-certifications</i>	26
<i>Initial Inspection</i>	1
<i>Other Certifications</i>	50
<i>Family Briefings</i>	1
<i>Executing HCV Contracts</i>	1
<i>Certificates of Satisfaction</i>	0
<i>Housing Rehab projects pending</i>	-
<i>VIDA Completion Reports in Process</i>	0
<i>Reports Submitted in CAMS</i>	2
<i>Training Attended</i>	0

Housing Choice Voucher Program (HCV)

HCV program help families by providing vouchers that allow participants to lease an approved home they otherwise could not afford.

The monthly financial benefits received from the Housing Choice Voucher Program are detailed in the following report:

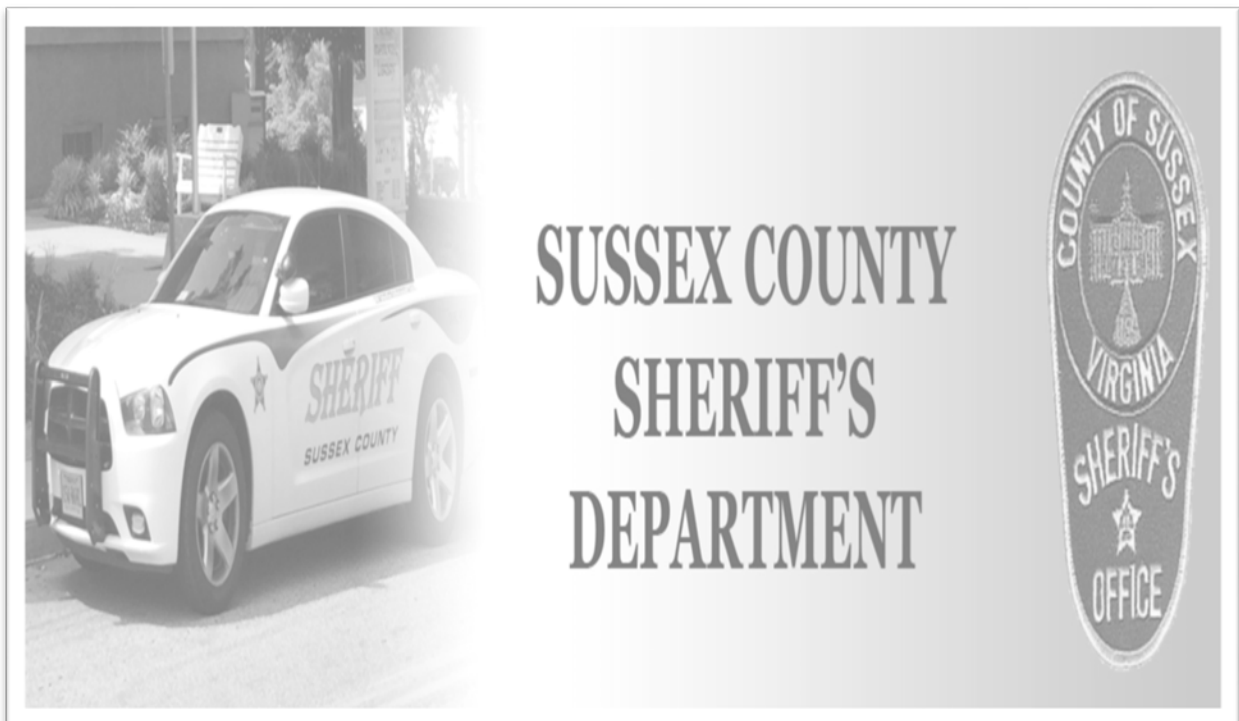
Monthly Agency HAP Expense, Lease-up & Admin
Fees
Reported for: 7/1/2019 to 12/31/2019

AGENCY PAYMENTS

	HAP	UAP	TOTAL	ADM FEE	
July 2019	104,144	4,215	108,359	7,749	188
August 2019	103,174	3,651	106,825	7,749	185
September 2019	100,628	3,664	104,292	7,774	185
October 2019	100,982	2,992	103,974	7,816	183
November 2019	99,179	3,031	102,210	7,488	180
December 2019	93,743	2,697	96,440	7,322	170
Totals:	601,850	20,250	622,100	45,897	1,091

#7.08

Sheriff's Department



December 2019 Monthly Report



“ONE FAMILY, ONE MISSION, ONE GOAL”

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

**Sussex County Sheriff's Office Monthly Report
Month of December 2019**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	415
Fire	37
Rescue	143
Animal Control	38
Town of Wakefield	89
Traffic	800
TOTAL	1,522

COURTS

Court:	Days of Court:
Circuit Court	4
General District	11
JDR Court	4

Court:	Judges:
Circuit Court	2
General District	2
JDR Court	1

CIVIL

Type:	Total:
Subpoenas Served	182
Jury Summoned	7
Criminal Warrants	45
DMV Notices	1
Levies	0
TDO	2
ECO	0
Other Civil	104

Fines and Forfeitures	\$85,755.88
Sheriff's Fees	\$254.00
Courthouse Security	\$8,367.21

JAIL

During the month of DECEMBER 2019, our average daily population was 44 inmates. The jail booked in 44 individuals during December. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 42.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	47 inmates, having been confined a total of 556 days.
Sentenced Misdemeanant	11 inmates, having been confined a total of 68 days.
Sentenced Felons	17 inmates, having been confined a total of 499 days.
Others	6 inmates, convicted but not sentenced.
Weekenders	2 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	13
Medical	6
Juvenile	4
Road Crew	8
TDO (Mental)	1
TOTAL	32