

Sussex County Board of Supervisors Meeting
Thursday, October 15, 2020 – 6 pm
Sussex Elementary School Gymnasium
21392 Sussex Drive, Stony Creek VA 23882

1. Commencement

- 1.01 Call to Order/Determine Quorum
 - A. Approval of Board Member(s) Participating by Phone under Board Remote Participation Policy
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Approval of Minutes: September 17, 2020 Regular and September 24, 2020 Finance Committee Meetings
- 2.02 Warrants and Vouchers
- 2.03 Leave Donation Policy
- 2.04 Treasurer's Report – *for information only*
- 2.05 Animal Services Report – *for information only*
- 2.06 Community Development Report – *for information only*
- 2.07 Housing Department Report – *for information only*
- 2.08 Environmental Inspections Report – *for information only*
- 2.09 Public Safety Report – *for information only*
- 2.10 Sheriff's Department Report – *for information only*
- 2.11 Financial Update – *for information only*

3. Recognitions/Awards/Presentation – none

4. Public Hearing

- 4.01 Sale of Real Property: Cabin Point Rd.
 - Public Comments
 - Board Comments
 - Action on Public Hearing (if any)
- 4.02 Zoning Text Amendment #2020-03 – Atlantic Waste Disposal, Inc., Applicant
 - Public Comments
 - Board Comments
 - Action on Public Hearing (if any)
- 4.03 Conditional Use Permit #2020-02 – Atlantic Waste Disposal, Inc., Applicant
 - Public Comments
 - Board Comments
 - Action on Public Hearing (if any)
- 4.04 Big Game Hunting Ordinance
 - Public Comments

Board Comments
Action on Public Hearing (if any)

5. Appointments

5.01 Appointment to the Crater Regional Workforce Development Board

6. Action Items

- 6.01 Law Enforcement Qualified Immunity and Defunding Resolution
- 6.02 Infectious Disease (COVID-19) Preparedness and Response Plan and Hazard Pay Policy
- 6.03 Davenport Financial Review Services Agreement
- 6.04 Berkley Group Revised Task Orders for Planning Services
- 6.05 Berkley Group Work Order for Board Retreat Services

7. Citizens' Comments

8. Unfinished Business

8.01 Conditional Use Permit #2019-03 – Titan Mid-Atlantic Aggregates, LLC, Applicant

9. New Business

- 9.01 Finance Committee Recommendations - Supervisor Fly
- 9.02 Industrial Development Authority (IDA) Board of Directors By Laws – Supervisor Tyler
- 9.03 Sussex County Fire and Rescue Association 2019 Needs Presentation – Reid Foster
- 9.04 Review of CARES Act Funding Expenditures – Richard Douglas

10. Board Members Comments

- 10.01 Blackwater District
- 10.02 Courthouse District
- 10.03 Henry District
- 10.04 Stony Creek District
- 10.05 Wakefield District
- 10.06 Waverly District

11. Closed Session

- 11.01 Convene to Closed Session
 - a. Personnel Matters, discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1
 - b. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, applicable Va. Code Section §2.2- 3711(A)7
- 11.02 Reconvene to Open Session
- 11.03 Certification
- 11.04 Action Resulting from Closed Session (if any)

12. Recess/Adjournment

12.01 Recess/Adjournment

12.02 Next Regular Meeting, November 19, 2020 @ 6 p.m.

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the Sussex Elementary School Gymnasium on
Thursday, September 17, 2020 at 6 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Steve White, Tie Breaker

BOARD MEMBER ABSENT

Rufus E. Tyler, Sr.

STAFF PRESENT:

Richard Douglas, County Administrator
Jeff Gore, County Attorney
Deste J. Cox, Treasurer
Brenda H. Drew, Housing Coordinator
Jeffrey Gary, Director of Public Works/Building Official
Ernest Giles, Sheriff
Eric Johnson, Sergeant
Bart Nuckols, Interim Planning Director
Vincent L. Robertson, Interim Commonwealth's Attorney
Cecil Stainback, Animal Control Officer
Doretha Townes, Interim Director of Social Services
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum (6:14 p.m.)

The September 17, 2020 regular meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

1.01a Approval of Board Members Participating by Board's Remote Participation Policy

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of remote participation of Mr. Steve White, Tie Breaker. All Board members present voted aye.

1.02 The Invocation

The Invocation was offered by Supervisor Johnson.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Supervisor Fly requested to add under Item 6. Action Items as Item 6.06 Resolution Opposing Defunding and Qualified Immunity of Sussex County Sheriff's Department.

Mr. Richard Douglas, County Administrator, requested to move from under Item 6. Action Items, Item 6.03 Drug Forfeiture/Dare Appropriation FYE20 to Item 2. Approval of Consent Agenda, as Item 2.03; remove Item 6.05 L3. L3Harris Technologies, Inc. System Maintenance Contract; add under Action Items, CARES Agreement Funding Municipal Agreement and Police Service Agreements – Town of Wakefield, respectively.

Chair Seward noted that Action Items numbers will be re-ordered accordingly.

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR W. JONES seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the September 1, 2020 regular agenda inclusive of (1) adding under Item 6. Action Items, as Item 6.06 Resolution Opposing Defunding and Qualified Immunity of Sussex County Sheriff's Department; (2) moving from Item 6. Action Items, Item 6.03 Drug Forfeiture/Dare Appropriation FYE20 to Item 2. Approval of Consent Agenda, as Item 2.03; (3) removing 6.05 L3. L3Harris Technologies, Inc. System Maintenance Contract; (4) add under Action Items, CARES Agreement Funding Municipal Agreement; and (5) Police Service Agreements – Town of Wakefield, respectively. All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the September 17, 2020 Consent agenda inclusive of the following: (a) Minutes of July 31 Finance Committee and August 20, 2020 Regular Board of Supervisors meetings; (b) Approval of Warrants and Vouchers; and, (c) Drug Forfeiture/Dare Appropriation FYE20.

All Board members voted aye.

3. Recognitions/Awards/Presentation

There were no Recognitions/Awards/Presentations.

4. Public Hearing

4.01 Zoning Text Amendment #2020-02 Authorize Financial Contributions to Mega Site Impacts of Solar Energy Facilities through Conditional Use Permits

Chair Seward stated that this Public Hearing is for Zoning Text Zoning Text Amendment #2020-02 authorize financial contributions to mega site impacts of solar energy facilities through Conditional Use Permits process.

Ms. Denise Nelson, Berkley Group, provided the staff report. Ms. Nelson stated that the General Assembly enacted Chapter 385 of the 2020 Acts of Assembly, which allows localities to adopt reasonable regulations and provisions for the granting of special exceptions (or conditional use permits) for any solar photovoltaic (electric energy) project. Such provisions may include, but are not limited to the dedication of real property of substantial value or substantial cash payments.

Ms. Nelson stated this amendment was more of a procedural text amendment which will allow in the future to include a condition in a Conditional Use Permit to request a cash payment or a reasonable property or construction project.

Ms. Nelson stated that the Text Amendment adding a new section, Article XXIII Solar Facilities, Section 16-410 will enable: a) In approving a conditional use permit for any solar photovoltaic (electric energy) project, the Board may include conditions that require (i) dedication of real property of substantial value or (ii) substantial cash payments for or construction of substantial public improvements, the need for which is not generated solely by the granting of a conditional use permit, so long as such conditions are reasonably related to the project; b) The Board may include other reasonable conditions as permitted by state law and as otherwise provided for in this Article; c) Once a condition is granted pursuant it shall continue in effect until a subsequent amendment changes the zoning on the property for which the conditions were granted. However, such conditions shall continue if the subsequent amendment is part of a comprehensive implementation of a new or substantially revised zoning ordinance.

Ms. Nelson stated that if the Board voted to adopt the change, a procedural change to the Solar Facility Section of the Zoning Ordinance, it does not require the County to ask for a reasonable payment on any project, but it allows the County to do so on any given Solar project.

Chair Seward opened the Public Hearing.

Public Comments

Public comments were heard from Mr. Chip Dicks, Gentry Locke Attorneys, on behalf of Cabin Point Solar Center, LLC and Mr. Ryan Gilchrist. He stated that they do support the text amendment. He stated that there was a cash payment included in this Conditional Use Permit.

Board Comments

There were no Board comments.

Chair Seward closed the Public Hearing.

Public hearing notice was properly advertised. Zoning Text Amendment #2020-02 and documentation were submitted to the Board members.

Action on Public Hearing Item

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and adopts Zoning Text Amendment 2020-02 to authorize financial contributions to Mega Site impacts of Solar Energy Facilities through Conditional Use Permits.

This Ordinance shall take effect immediately upon adoption.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

4.02 Solar Facility Permit Fee Schedule Ordinance

Mr. Bart Nuckols gave the staff report for the Solar Facility Permit Fee Schedule Ordinance. Mr. Nuckols stated that pursuant to County Code § 8-23, the Board of Supervisors shall fix building code permit fees by ordinance. The County has received and is continuing to receive applications for significant, utility scale solar energy facilities. The current building code fee schedule does not have a category of fees specifically applicable to solar voltaic panels. Mr. Nuckols stated that the request is to amend the fee schedule to put a fee schedule based on an electrical permitting process.

Under the current fee schedule, such panel installations would have to be treated as structures for which the applicable permit fee would be \$0.12 per square foot. When applied to the square footage of panels in a large scale solar facility, the current fee could be excessive for the permitting work involved.

The Board would like to amend the building permit fee schedule to not charge a building permit fee for solar panels, but to instead apply reasonable fees through the electrical permitting process, which is more applicable to such facilities. In Article XXIII, it was requested that the County fix a permit fee for Solar Facility schedule.

Mr. Nuckols reviewed the Solar PV Panel System Ratings and Electrical Permit Fee Schedule.

Chair Seward opened the Public Hearing.

Public Comments

Public comments were heard from Mr. Chip Dicks, with Gentry Locke Attorneys, on behalf of Cabin Point.

Board Comments

There were no Board comments.

Chair Seward closed the Public Hearing.

The Public Hearing was properly advertised. The Zoning Text Amendment and supporting documentation were included in the Board packet.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts Ordinance to Amend Building Code Permit Fee Schedule Related to Solar Energy Facilities, to-wit:

Whereas, pursuant to County Code § 8-23, the Board of Supervisors shall fix building code permit fees by ordinance; and

Whereas, the County is has received and is continuing to receive applications for significant, utility scale solar energy facilities; and

Whereas, the current building code fee schedule does not have a category of fees specifically applicable to solar voltaic panels; and

Whereas, under the current fee schedule, such panel installations would have to be treated as structures for which the applicable permit fee would be \$0.12 per square foot; and

Whereas, when applied to the square footage of panels in a large scale solar facility, the current fee could be excessive for the permitting work involved; and

Whereas, the Board would like to amend to building permit fee schedule to not charge a building permit fee for solar panels, but to instead apply reasonable fees through the electrical permitting process, which is more applicable to such facilities; and

Whereas, the current county electrical permit fee schedule does not have a category specific to solar voltaic panels and the Board desires to amend the County permit fee schedules to adopt permit fees more applicable to solar panels.

Now Therefore Be It Ordained by the Sussex County Board of Supervisors that the County building code permit fee schedule adopted pursuant to County Code§ 8-23 is hereby amended as follows:

1. There shall be no base building permit fee applicable to solar panels.
2. The base electrical permit fee for solar panels shall be as follows:

<u>Solar PV Panel System Ratings</u>	<u>Electrical Permit Fee Schedule</u>
0-5,000 watts	\$50.00
5,001-10,000 watts	\$100.00

10,001-20,000 watts	\$200.00
20,001-30,000 watts	\$300.00
30,001-40,000 watts	\$400.00
40,001-1,000,000 watts	\$400.00 plus \$25.00 for each additional 10,000 watts over 40,000 watts
1,000,000-5,000,000 watts	\$2800.00 plus \$20.00 for each additional 10,000 watts over 1,000,000 watts
5,000,000-Larger watts	\$10,800.00 plus \$15.00 for each additional 10,000 watts over 5,000,000 watts

REFERENCES: *ONE (1) KILOWATT (kw)=1,000 WATTS (w)
*ONE (1) MEGAWATT (mw)=1,000,000 WATTS (w)

Be it further ordained the permit fee schedule as previously adopted remains in effect, subject only to the amendments adopted herein. This Ordinance shall be effective immediately upon adoption.

Voting aye: Supervisor Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

4.03 Zoning Text Amendment #2020-01, Cabin Point Solar Center, LLC

Ms. Denise Nelson provided the staff report for Zoning Text Amendment #2020-01, Cabin Point Solar Center, LLC, applicant.

Ms. Nelson stated that Items 4.03, 4.04 and 4.05 are relative to the Cabin Point Project. They are presented in the order for the recommended changes.

Ms. Nelson stated that the applicant, Mr. Chip Dicks with Gentry Locke, has requested Zoning Text Amendment 2020-01 for four (4) changes to the Solar Facility Article XXIII in the Zoning Ordinance. She stated that two (2) items are critical to move forward with the subsequent Conditional Use Permit (CUP) applications.

The Planning Commission has reviewed the proposed zoning text amendments and recommends approval by the Board of Supervisors.

In April 2019, the County Board of Supervisors amended the Zoning Ordinance (Articles I, XII, and XXIII) to address solar energy facilities (projects). Definitions were added to Section 16-1 Definitions.

Under ARTICLE XII. SITE PLAN REQUIREMENTS, Sec. 16-202 When required, this item was added at the end of the list: 7.Utility-scale solar facilities.

New ARTICLE XXIII. SOLAR FACILITIES was added.

Ms. Nelson stated that in Article XXIII, under Zoning Districts, utility-scale solar facilities are allowed that's greater than 100 megawatts and serves to the grid. General Agricultural and General Industrial

zoning by CUP do not allow it in Limited Industrial zoning. The applicant requests that it does be allowed by CUP in Limited Industrial zoning.

Ms. Nelson stated that Zoning Ordinance Article X. Limited Industrial Zoning states that the primary purpose of the I-1 district is to permit certain industries, which do not in any way, detract from residential desirability, to locate in any area adjacent to residential uses."

Zoning Ordinance Article XL General Industrial District (I-2) states, "The primary purpose of the I-2 district is to establish an area where the principal use of land is for heavy commercial and industrial operations, which may create some nuisance and which are not properly associated with, nor particularly compatible with, residential, institutional and neighborhood commercial service establishments."

During the development of Article XXIII in 2019, the first proposal was to allow utility-scale solar in A-1 districts only. The Planning Commission and Board of Supervisors agreed that they would also allow utility-scale solar in I-2 districts at the March 4, 2019 joint work session.

The proposed amendment is a new policy action for the County to evaluate. Land use in the County is 90% agriculture and forestry, 5% residential, and 5% commercial, industrial, public and semi-public. Based on the limited number of parcels zoned I-1 and I-2, their limited total acreage, and their tendency to be co-located, making an amendment to allow utility-scale solar in I-1 zoned property is in alignment with the practical intent of the amendments made in 2019.

The commission recommends that this requested amendment be approved by the Board of Supervisors.

Ms. Nelson stated that in the second item, it states that Solar facilities should locate on brownfields, County-owned capped landfills, or near existing industrial uses, where feasible (but not within planning area boundaries).

The applicant requests that statement in parentheses be removed to meet the intent of the April 2019 amendments.

Chair Seward closed the Public Hearing.

Zoning Text Amendment #2020-01 and supporting documents were provided/included in Board packet to the Board.

The intent of this statement in parentheses in the Zoning Ordinance is to prevent locating solar facilities within the five (5) planning area boundaries (Comprehensive Plan Exhibit IX-A. The five (5) planning areas and their size are: (1) Jarratt/I-95/US Planning Area is 8.8 square miles; (2) Stony Creek/I-95/US301/VA Route 40 Planning Area is 10 square miles; (3) Sussex Courthouse/VA Route 40 Planning Area is 6.4 square miles; (4) Homeville/Wakefield/US 460 Planning Area is 86.6 square miles; and. (5) Blackwater/Newville/Waverly/US 460 Planning Area is 100.4 square miles.

Typically, planning areas are defined as "small planning areas" less than 20 sq. mi. and are not ideal locations for utility-scale solar facilities based on the potential as growth centers. The five (5) planning areas comprise 43% of the County, and the two (2) largest planning areas comprise 38% of the County. Given the large size of the Homeville/Wakefield and Blackwater/Newville/Waverly planning areas, special consideration should be given for allowable uses. Amending the ordinance as recommended to delete the reference to planning areas and retain the references to brownfields, County-owned capped landfills, or near existing industrial uses would be in alignment with the practical intent of the amendments made in 2019.

The commission recommends that this requested amendment be approved by the Board of Supervisors.

Ms. Nelson stated that these were the two (2) items that were necessary to move forward with the subsequent CUP applications.

She stated that the other two (2) items for clarification added the Section 16-406 Minimum development standards, item (c) states that the minimum setback to property lines of parcels with dwellings shall be 200 feet. The minimum setback to all other property lines shall be 150 feet.

The applicant requests amending the statement as follows to meet the intent of the April 2019 amendments. The minimum setback of solar facilities from property lines of parcels with dwellings shall be 200 feet. The minimum setback of solar facilities from all other property lines shall be 150 feet. These setback requirements shall not apply to internal property lines of those parcels on which a solar facility is located.

The proposed revisions add clarity to the alignment intent.

Item (f) states the facilities shall be enclosed by security fencing on the interior of the buffer area (not to be seen by other properties) not less than seven (7) feet in height and topped with razor/barbed wire, as appropriate.

The applicant requests that statement in parentheses be revised as follows to meet the intent of the April 2019 amendments.

The facilities shall be enclosed by security fencing on the interior of the buffer area (to be screened from other properties) not less than seven (7) feet in height and topped with razor/barbed wire, as appropriate.

The proposed revision clarifies the intent of the statement.

The commission recommends that both requested amendments be approved by the Board of Supervisors.

Staff recommended adding four (4) definitions to Article I. General Information, Section 16-1 Definitions:

Battery Energy Storage System (BESS) means a physical container providing secondary containment to battery cells that is equipped with cooling, ventilation, fire suppression, and a battery management system.

Battery Management System (BMS) means an electronic regulator that manages a battery energy storage system by monitoring individual battery module voltages and temperatures, container temperature and humidity, off-gassing of combustible gas, fire, ground fault and DC surge, and door access and being able to shut down the system before operating outside safe parameters.

Decommissioning Plan means a plan to disconnect, remove, and properly dispose of equipment, facilities, or devices.

Solar PV panel coverage means the total acres covered by blocks of photovoltaic panels including spaces between panels but excluding wildlife corridors, mandated setbacks, wetlands, and other avoided natural or cultural features.

Ms. Nelson stated that the Board had three (3) options to (1) Approve the Zoning Text Amendments with written reasons for its decision; (2) Deny the Zoning Text Amendments with written reasons for its decision; or (3) Defer the Zoning Text Amendments for further discussion and consideration.

Chair Seward opened the Public Hearing.

Public Comments

Public Comments were heard from Mr. Chip Dicks, Zentry Lock.

Board Comments

Board Comments were heard from Chair Seward and Supervisor Fly.

Chair Seward closed the Public Hearing.

Zoning Text Amendment Application, dated December 23, 2019 and February 27, 2020 and Maps were included in the Board packet.

The Public Hearing was properly advertised.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Zoning Text Amendment #2020-01, Cabin Point Solar Center, LLC, applicant.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

4.04 Conditional Use Permit Application #2020-01, Cabin Point Solar Center, Applicant

Ms. Denise Nelson, Berkley Group, provided the staff report on the Conditional Use Permit #2020-01, Cabin Point Solar Center, LLC, applicant. The project is located in the Waverly and Blackwater districts on both sides of Cabin Point Road in Sussex County. It includes Parcel numbers 6-A-5, 6-A-6, A-A-8A, 6-A-9, 6-A-10, 6-A-11, 6-A-12, 14-A-1, 15-A-1, and 15-A-2. The applicant is requesting a Conditional Use Permit for a 75 megawatt (MW) solar energy facility in A-1, I-1, and I-2 Zoning Districts.

Their application was submitted December 23, 2019 with revisions on February 27, 2020.

Ms. Nelson stated that the applicants are Ryan Gilchrist and Chip Dicks with Gentry Locke.

The Applicant proposes to construct a 75 megawatt (alternating current) photovoltaic solar energy generation facility on 1,468 of 1,842 acres from 11 parcels. Equipment will be on 506 acres or 34% of the project area.

The project is in the Blackwater/Newville/Waverly planning area and generally bound to the north by the CSX Railroad south of General Mahone Highway (460), to the east by Beef Steak Road, to the south by the waste management facility and Newville Road, and to the west by Cabin Point Road and the 100-year floodplain.

The project infrastructure will consist primarily of solar photovoltaic modules mounted on steel racking structures, inverters, transformers, energy storage facilities, a substation, and security fencing. A Dominion transmission line crossing the project area allows for interconnection to the grid on site. No new buildings will be constructed, and no existing buildings utilized or expanded.

The Applicant proposes installing approximately 15 energy storage facilities, which are approximately the size of a shipping container and require a gravel or poured concrete pad foundation. Energy will be stored in lithium-ion batteries (or their functional equivalent) with cooling and fire suppression systems and off-site monitoring capabilities. Energy storage will be located next to the proposed substation as shown on the site plan.

The Applicant proposes setbacks of 200 feet from residential parcels and 150 feet from all other exterior parcel boundaries. The Applicant proposes to retain a 50-foot buffer of existing vegetation where possible and will plant trees as necessary for a 50-foot buffer.

The project area includes forested and cleared land and has primarily been used for timber production. The project area also includes streams, wetlands, and other water bodies. A section of the project area is in the 100-year floodplain. The flat site will require minimal grading and minimal new stormwater infrastructure.

The project area parcels are currently zoned A-1 Agricultural, I-1 Limited Industrial, and 1-2 General Industrial. The future land use designation shows more of the project area as Industrial and less Agricultural. Old Dominion Electric Cooperative (ODEC) currently owns eight (8) of the 11 parcels within the project area. A coal fired power plant was proposed for the site several years ago but was never constructed. The ODEC parcels are designated "Non-Tax Multiple Gov't," and are currently tax

exempt. By approving this project and triggering the sale of the ODEC property, those parcels become taxable.

The project area is adjacent to 24 parcels all zoned A-1, although eight (8) parcels to the west of project parcel 14-A-1 are shown as residential on the existing and future land use maps. These eight (8) parcels appear to be part of the neighborhood at the intersection of Cabin Point Road and Newville Road.

Excluding that neighborhood and the waste management facility to the south, the surrounding parcels appear to be forested with streams and surface waters. The future land use map designates these parcels as either agricultural or industrial.

The Comprehensive Plan 2004-2005 update was adopted on October 20, 2005. The plan was amended April 2, 2019 to specifically address solar generating facilities. The plan describes the general trends and future preferences for development with emphasis on maintaining the rural character of the County.

Chapter II: Concerns and Aspirations, section B. Issues and Existing and Emerging Conditions (p.11-12), added a new item 23. Utility-scale Solar Facilities states:

As used in this Comprehensive Plan, a utility-scale solar facility is a facility that generates electricity from sunlight which will be used to provide electricity to a utility provider or a large private user with a generating capacity in excess of one megawatt (1 MW). Sussex's abundant agricultural and forest land combined with its electrical infrastructure and transportation system appear to be attractive to the solar industry. These facilities are an industrial scale land use that occupy significant acreage. Many utility-scale solar facilities are located on agricultural or forested land that may have had other future land use potential or land use designations.

The County will consider solar facilities in districts zoned agricultural or industrial with preference for brownfields and County-owned capped landfills. The following site features should be addressed to mitigate the potential negative impacts of utility-scale solar facilities on County land use patterns as part of the evaluation of a Conditional Use Permit (CUP) application:

- The total size shall be larger than two (2) acres but less than 1,500 contiguous acres with no more than 65% PV panel coverage;
- Located outside planning areas or community hubs;
- Located outside forested areas to preserve forest resources;
- Further than three (3) miles from any village or town boundary;
- Further than two (2) miles from other existing or permitted solar facilities; and
- Proximity to residences; historic, cultural, recreational, or environmentally sensitive areas; and scenic viewsheds.

Ms. Nelson stated that the County's Comprehensive Plan's vision statement reads "Sussex County seeks to maintain its rural character and natural beauty. The County is intent upon protecting its forest resources, agricultural lands, and natural environmental systems. It will accomplish its objectives by concentrating commercial and industrial development along US 460 and the I-95/US 301 corridor and in other areas where adequate infrastructure exist to support such development; balancing residential

and commercial land uses; protecting and preserving view sheds; protecting and preserving the natural environment and surface and ground waters; promoting smart growth practices and prudent land use decisions; and discouraging over development and strip development along State maintained roads.

In Chapter IX: Land Use and Development, section B. Land Use Conflicts (p.IX-2) lists several issues to consider in addressing land use conflicts: Land use conflicts that occur in Sussex County are typical of similar Virginia counties that must balance the needs of, and activities associated with, agriculture, forestry, and conservation uses with residential, commercial, industrial, and public uses.

Ms. Nelson stated that in the Comprehensive Plan, there are several goals relative to the County as a whole and several goals relative to the particular planning area.

Ms. Nelson stated, County-wide, ten (10) of the goals relative to solar facilities are:

- Promote economic development that will assure employment stability.
- Sustainable commercial and industrial development in areas where such activities already occur.
- Guide and support sound and attractive land use development with the County.
- Remain aesthetically pleasing while maintaining rural atmosphere, open spaces, and natural areas.
- Promote environmentally friendly development that is sustainable, aesthetically pleasing, and consistent with the County's rural image and character.
- Ensure that public systems and services are sized, located, and managed to protect or restore the quality of areas of environmental concern.
- Ensure that development and use of resources or preservation of land minimizes direct and secondary environmental impacts.
- Preserve and develop forestry, agriculture, and related industry.
- Conserve protective functions of wetlands, flood plains, and other shoreline features
- Maintain, protect, and where possible, enhance water quality of public waters.

Ms. Nelson stated that there were three (3) goals specific to the planning area:

- Provide and maintain natural buffers such as open spaces, trees, and shrubbery between industrial and residential areas.
- Utilize the County's Zoning Ordinance to prevent the location of incompatible land uses or other potential nuisances in the planning area.
- Preserve and protect the predominately agricultural, forestall, and rural character of the Blackwater/Newville/Waverly Planning Area.

Ms. Nelson stated that information was a summary of the concerns noted in the guidance listed in the Comprehensive Plan specific to solar facilities amendment in general for all types of development.

Ms. Nelson stated it was already mentioned of updates amended in the Zoning Ordinance on April 2, 2019, where definitions were added, site plan requirements were added and added new Article XXIII. Solar Facilities

Ms. Nelson noted that Agenda Item 4.03 allowed for solar application by CUP in the Limited Industrial (I-1) district. The Zoning Ordinance allows for a General District (I-2) .

Staff analysis noted several things considered respective to the Comprehensive Plan and Zoning Ordinance. Ms. Nelson that the project does meet the ideas represented in the Comprehensive Plan in respect to the size and location of the project. It is approximately two (2) miles from another solar facility and more than three (3) miles away from the closest town. It is proximate to a power transmission line. There are some conservation easements and historic and cultural resources generally in the area that will not be impacted by the type of development. The proposal is compatible with the adjacent landfill. The solar facility will generate minimal offsite noise, little glare, and no emissions or safety hazards. When construction completes, there will be limited ongoing maintenance, and the ingress/egress traffic will remain similar to current use patterns.

Solar facilities require few resources from the County.

Ms. Nelson stated that concerns were discussed with the applicant; and, they have come to terms that would mitigate any concerns considered to be significant. She stated that there were discussions regarding Grading Plan, Erosion and Sedimentation Plan, and Stormwater Management Plan.

They discussed the proposed battery storage and will require the involvement of Emergency and Fire personnel. The applicant is offering training, guidance and online continuous monitoring to track if any issues occur.

The items to mitigate on this project related to the applicant is to make sure to agree to setbacks. Applicant has agreed to 200 feet from residential property and 150 feet from others. Applicant has agreed to expand buffer to 100 feet to provide more screening for the project. Applicant has agreed to the maximum height of the panel at 12 feet and has agreed to address site restoration in the Decommissioning Plan to make sure it is returned to facility land that can be used for any purposes. They have agreed to remove all of the equipment at the end of the useful life which is 45 years in this case. They have agreed to remove so if it were to be used for agriculture or forestry, it would be appropriate. Ms. Nelson stated that the applicant is allowing adequate wildlife corridors across the site. They are offering a battery system to constantly monitor the system, in regards to the battery storage, and will have onsite inspections.

All items are documented in the conditions at the end of the Commission report. Ms. Nelson stated that there are preliminary site plans that have been reviewed by the Zoning Administrator. They have requested final plans. Plans have to be approved by Zoning Administrator before the any construction starts.

Ms. Nelson stated that a new provision is that the applicant will have to reimburse the County, the County's cost for obtaining any third party independent reviews of any of the plans. The applicant will reimburse the County for any fees for independent inspections during construction.

In regards to the energy storage site, the applicant, or any future owner, will conduct regular onsite inspections, at least every six (6) months in addition to the regular remote monitoring where they will be reporting monthly.

Ms. Nelson stated that there was a new condition as a result of Agenda Item 4.01., where the applicant agrees to pay \$250,000.00, on or before June 30, 2021, to be used to supplement Fire and Rescue resources in the County related to the Battery Storage installation. Ms. Nelson stated that within twelve (12) months of cessation of the facility electrical power, the applicant will commence decommissioning.

It has been asked that if the applicant fails to get a building permit within eighteen (18) months, the permit will expire. If the facilities are declared unsafe, they must be remedied in six (6) months.

Ms. Nelson stated that the Planning Commission recommended approval of the CUP application with the amended conditions from staff.

Chair Seward opened the Public Hearing.

Public Comments

Public Comments were heard from Mr. Chip Dicks and Mr. Ryan Gilchrist (Orsted Onshore North America, LLC).

Board Comments

Board Comments were heard from Chair Seward.

Chair Seward closed the Public Hearing.

The Public Hearing was properly advertised. The Conditional Use Permit and supporting documentation were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Conditional Use Permit Application #2020-01, Cabin Point Solar Center, LLC, applicant.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

4.05 Facility Siting Agreement – Cabin Point Solar Center, LLC

County Attorney Gore stated that at its August 2020 Board meeting, a Public Hearing was held regarding the siting agreement.

County Attorney Gore stated that another law had passed in the recent General Assembly session that allows for siting agreements for Solar Energy Facilities. This agreement, under State Law, allows for the County to negotiate provisions that mitigate the impact of the facility, to accept financial payments to address local capital needs or current fiscal needs in the current budget in order to accept payments to go towards Broadband in the County.

County Attorney Gore reviewed the project features, conditions and mitigation for the CUP conditions, annual valuation of real property, annual valuation of taxable equipment – independent verification, decommissioning and periodic adjustment of Surety Bond, deed conveying Rite of Entry for enforcement and decommissioning, battery storage, and broadband with the Board.

County Attorney Gore stated that in addition to the \$250,000.00, the applicant has agreed to payments through the siting agreement totaling approximately \$4.2 million. It can be used for capital needs in the County with emphasis towards Broadband projects. The County will be paid \$100,000 each year for the first three (3) years. Thereafter, on year four (4), payments will be set to \$60,000 a year, but index to two percent (2%) factor.

Chair Seward opened the Public Hearing.

Public Comments

Public comments were heard from William Ricks (Property owner/Sussex County) and Mr. Chip Dicks.

Board Comments

Board comments were heard from Chair Seward.

Chair Seward closed the Public Hearing.

The Solar Facility Siting Agreement was included in the Board packet. The Public Hearing was advertised properly.

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Facility Siting Agreement for Cabin Point Solar Center, LLC.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

4.06 Facility Siting Agreement – Shands Energy Center, LLC (East Point Energy)

Chair Seward stated that the Public Hearing was for a Facility Siting Agreement for Shands Energy Center, LLC (East Point Energy, LLC). This is the free standing battery storage facility that the Board approved at a previous Board meeting.

County Attorney Gore stated the siting agreement statute is also applicable to a free standing battery storage facility. The agreement provides a one (1) time capital payment in the amount \$50,000.00 towards Fire and Rescue projects.

Chair Seward opened the Public Hearing.

Public Comments

Public comments were heard from Rich Russell (representative from East Point Energy, LLC).

Board Comments

There were no Board comments.

Chair Seward closed the Public Hearing.

A copy of the Siting Agreement for Shands Energy Center, LLC was included in the Board packet. The Public Hearing was properly advertised.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the siting agreement for Shands Energy Center, LLC.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

4.07 Proposed Increase in Courthouse and Courtroom Security Fees

Sheriff Giles is requesting an increase to the courthouse and courtroom current assessment fees from \$10.00 to \$20.00. The request for increase will assist with the Courthouse security and courtroom security personnel, equipment and a possibility of venturing the E-ticket program.

The purpose of the hearing is to consider the amendment of Section 10-3 of the Sussex County Code as it relates to increasing the courthouse and courtroom security fee from \$10.00 to \$20.00 pursuant to Section 53.1-120 of the Code of Virginia.

Chair Seward opened the Public Hearing.

Public Comments

There were no Public Comments.

Board Comments

There were no Board Comments,

Chair Seward closed the Public Hearing.

The Notice of Public Hearing was properly advertised. A copy of the Proposed Ordinance, Sheriff Giles' Request and a copy of the advertisement were included in the Board packet.

ON MOTION OF W. JONES, seconded SUPEVISOR D. JONES and carried: RESOLVED that the Board of Supervisors hereby approves the amendment to the ordinance for the proposed increase in courthouse and courtroom security fees from \$10.00 to \$20.00 pursuant to Section 53.1-120 of the Code of Virginia.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

Chair Seward departed at 7:36 p.m. The meeting was turned over to Vice Chairman W. Jones.

5. Appointments

5.01 Appointment to the Crater Regional Workforce Development Board

This item was tabled to the October 15, 2020 Board of Supervisors meeting.

5.02 Appointment to the Community Policy and Management Team (CPMT)

Representation on the Sussex County Community Policy and Management Team (CPMT) is currently vacant. An elected official or appointed official or his designee from the governing body of a located is appointed to this position. Previously, the Board appointed County Administrator to serve in this capacity.

Just for information, CPMT's purpose is to implement the Children's Services Act as specified in Sections 2.1-745 through 2.1-759 of the Code of Virginia. The CPMT creates, maintains and managements a collaborative system of services and funding that is child-centered, family-focused and community-based when addressing the strengths and needs of troubled and at-risk youth and their families. The primary focus is to ensure effective services to children at risk of or experiencing emotional/behavioral problems, especially those in need of out of home placements, and their families.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Mr. Richard Douglas, County Administrator, to serve as the designee from the governing body of the locality for the Sussex County Community Policy and Management Team. All Board members present voted aye.

Item 6. Action Items

6.01 Resolution for County Administrator Signature for Checks and Warrant Registers for County Accounts Payable and Payroll

Ms. Deste Cox, the Treasurer, advised that the County is currently using the secondary signer on our operating bank account, the Honorable Gary M. Williams, Clerk of the Circuit Court, to issue accounts payable and payroll checks. Mr. Richard Douglas assumed the position of Sussex's County Administrator on September 1, 2020.

Ms. Cox is requesting the Board consider a resolution authorizing Mr. Richard Douglas, County Administrator, to sign and approve checks and warrant registers for County Accounts Payable and Payroll. Mr. Williams' signature will continue to be as the secondary signer

A copy of Ms. Cox's letter, dated September 1, 2020 was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorized Mr. Richard Douglas, County Administrator, to sign and approve checks and warrant registers for County accounts payable and payroll.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones

Voting nay: none

Absent during vote: Supervisors Seward

Absent: Supervisor Tyler

6.02 CSA Revolving Fund Amount

Staff received notice from Ms. Cox, Treasurer, that as of August 31, 2020, the CSA fund (110) has a negative fund balance of \$-153,682.98. This fund was set up as a revolving fund by Board approval several years ago. When the fund is in the negative, the County has agreed to cover any expenditures made, up to \$150,000, with the expectation that revenues will be received into the CSA fund in the near future to bring the fund back in good standing. At this time, the Treasurer's office cannot authorize any additional expenditures from this fund due to the negative balance in excess of the \$150,000 limit. Ms. Cox has spoken with Ms. Tia Sanchez, CSA Coordinator. Ms. Sanchez is aware of this issue, and has provided much needed information on the reimbursements from the State that they can anticipate in the next 30-60 days. Ms. Cox is requesting that the Board temporarily increase the revolving fund limit by \$100,000, from \$150,000 to \$250,000, effective through November 30, 2020. This will allow expenditures to be processed, and allow reimbursements for prior months to be processed by the state and received by the County. After November 30, 2020 the revolving fund limit will return to \$150,000.

A copy of Ms. Cox's Letter, dated September 4, 2020, RE: CSA Revolving Fund Amount was included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby temporarily increases the revolving fund limit by \$100,000, from \$150,000 to \$250,000, effective through November 30, 2020.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones

Voting nay: none

Absent during vote: Supervisors Seward

Absent: Supervisor Tyler

6.03 Request for Emergency Funding for Purchase of Vehicle for Sheriff's Office

Administration received a request from the Sheriff's Office for emergency funding for the purchase of a 2020 Ford Police Interceptor due to one of the Patrol Deputies' unit being struck by a passing vehicle on Rt. 460 in Waverly on September 3, 2020. The Patrol Deputy was assisting a motorist.

The Sheriff noted that the vehicle was totaled. The expected value of the vehicle was not known at the time.

The new vehicle is partially equipped and is priced at \$38,551.28. The Sheriff is requesting emergency funding in the amount of \$43,259.93 for the purchase of the vehicle and the installation of equipment.

Further details were in the Sheriff Giles' letter included in the Board packet along with the Price Quote from Haley Auto Group and the Certificate of origin for a Vehicle for the Ford 2020

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves emergency funding from Fund Balance in the amount of \$44,000 for the purchase of 2020 Ford Police Interceptor and equipment installment.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones

Voting nay: none

Absent during vote: Supervisors Seward

Absent: Supervisor Tyler

6.04 CARES Relief Funding Municipal Agreement

The CARES Act of 2020 provided funding for a number of different programs to address the COVID-19 pandemic. The County has been notified that it will receive an increased allocation from the Coronavirus Relief Fund (CRF) and that it must share a portion of the increased funds with the Towns located in the County.

Mr. Douglas, Vice Chairman and Supervisor Johnson met with the Mayors of the Towns of Wakefield and Waverly. The Towns have requested the County to provide upfront funding of their share of funding in a lump sum payment. Mr. Douglas stated that it was originally intended to be provided to the municipalities on a reimbursement basis. He stated that he has received an agreement from Lancaster County that was drafted by their County Attorney which allows the towns to be given their share of CARES funding based on population upfront in exchange for the Towns accepting responsibility for their use of the funds. If funds are not spent appropriately, the towns have to provide those funds back. If funds are not spent, funds have to be returned to the County.

County Administrator Douglas recommended approval of four (4) separate agreements for the four (4) Towns. This agreement would be optional for the Towns. If they choose not to receive funds, they will receive funds on a reimbursement basis.

Sussex's County Attorney has reviewed the agreement.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agreement to provide

upfront funding from the Federal CARES Coronavirus Relief Funds to the four (4) Towns—Jarratt, Stony Creek, Wakefield and Waverly.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones

Voting nay: none

Absent during vote: Supervisors Seward

Absent: Supervisor Tyler

6.05 Police Service Agreement

There has been an agreement with the Town of Wakefield, the County and the Sheriff's office for police services. Staff received is a revised copy of the Police Services Agreement from Sheriff Giles that was provided by the Town of Wakefield.

The revised agreement included minor changes deleting references to a specific Sheriff and Mayor as these officials have changed, and are subject to further changes at any election. Also, the mileage for replacement of a vehicle has been changed from 100,000 to 130,000.

A Copy of the Police Service Agreement between the Town of Wakefield, the County and the Sheriff's Office was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and authorizes the execution of the Police Services Agreement between the Town of Wakefield, the County and the Sheriff office, subject to amendment.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones

Voting nay: none

Absent during vote: Supervisors Seward

Absent: Supervisor Tyler

6.06 Ordinance to Oppose Qualified Immunity and Defunding Sheriff's Office in Sussex County

Supervisor Fly requested to add this item. There was discussion of authorizing the County Attorney to draft an ordinance opposing qualified immunity to Sussex's Sheriff Department and the Virginia State Police and defunding of the Sheriff's office and the Virginia State Police in Sussex County.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to create a resolution opposing the Virginia General Assembly efforts to defund and remove qualified immunity of the Sussex County Sheriff's Department and the Virginia State Police to be presented at the Board of Supervisors October 15, 2020 meeting.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones

Voting nay: none

Absent during vote: Supervisors Seward

Absent: Supervisor Tyler

7. Reports of Departments

7.01 Treasurer's Report – included in Board packet

7.02 Animal Services Report – included in Board packet

7.03 Community Development Report – included in Board packet

7.04 Housing Department Monthly Report – included in Board packet

7.05 Environmental Inspections Monthly Report – included in Board packet

7.06 Public Safety Report – included in Board packet

7.07 Sheriff's Department Report – included in Board packet

8. Citizens' Comments

- Mike Kessinger (Wakefield District) – COVID funding; resolution regarding defunding police; Sheriff's budget
- Jamica Giles (Waverly District) – CDBG Housing issue of family member.
- Leah Brantley (Courthouse District) – Titan Mid-Atlantic Project.
- Kevin Bracy (Courthouse District) – Request and response from Board; different Boards working together; IDA/PC information not receiving information; policies; courthouse driveway.
- Chester Carter (Stony Creek District) – Safety of roads; dump trucks.
- Cecil Stainback (Animal Services Division) – Thanked Sheriff.
- Jannette Green (Courthouse District) – Fairness.

Recording system cut off.

9. Unfinished Business

9.01 Ordinance for Big Hunting in Sussex County with Rifles

This item was requested by Supervisor Fly. There was discussion of hunting with rifles during deer season. Supervisor Fly has requested the County Attorney to draft and or amend ordinance to allow hunting with rifles during deer season.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – absent

11.02 Courthouse District – none

11.03 Henry District – absent

11.04 Stony Creek District – inaudible

11.05 Wakefield District – Purchase school; new county administrator.

11.06 Waverly District – Board retreat; new Board, citizens and having open mind.

12. Closed Session

There was no Closed Session.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the September 17, 2020 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 8:56 p.m.

13.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, October 15, 2020 at 6 p.m.

October 15, 2020

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL \$721,829.26

TOTAL ALL VOID CHECKS FOR APPROVAL \$0.00

ACCOUNTS PAYABLE WARRANTS: CHECK NO. AMOUNTS PROCESS DATE

FOR MONTH OF SEPTEMBER 2020

216855-216916	\$ 222,969.64	RUN DATE 9/03/20
216917-216970	\$ 109,081.73	RUN DATE 9/09/20
216981-217024	\$ 77,125.37	RUN DATE 9/17/20
217035-217089	\$ 187,958.32	RUN DATE 9/24/20
217090	\$ 7,887.00	RUN DATE 9/24/20
217091-217095	\$ 150.00	RUN DATE 9/24/20

Total Regular Warrants \$605,172.06

PAY. DEDUCTION WARRANTS:

216971-261980	\$ 59,888.10	RUN DATE 9/16/20
217025-217034	\$ 56,769.10	RUN DATE 9/30/19

Total Deduction Warrants: \$116,657.20

TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$721,829.26

VOID CHECKS See attached \$ -

ACCOUNTS PAYABLE CHECKS



P.O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH	INV.DESCRPTION
0000000	001865	ADAMS STORE	ANO STORAGE L 14191	7/17/2020		4100-021100-2120-211-210-203	19.94	216855			COVID-19 Expenses	01657	SUSSEX ENVIRMTL IN
	DISC	TOTAL	00 CHECK TOTAL	19.94	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		19.94
0000000	000923	ALL SEASONS	TERMITE & 4027082620	8/26/2020		4100-051500-1272-551-510	65.00	216856			Building Maintenance & Repair	01657	SUSSEX COUNTY JAIL
	DISC	TOTAL	00 CHECK TOTAL	65.00	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		65.00
0000000	001863	AMBER ELLIS	AE 081720	8/17/2020		4100-063100-1241-632-630	73.20	216857			Office Supplies	01657	REIMBURSEMENT
0000000	001863		AE 082820	8/28/2020		4100-063100-1204-632-630	182.88	216857			Lodging	01657	REIMBURSEMENT
0000000	001863		AE 082820	8/28/2020		4100-063100-1264-632-630	269.13	216857			Gasoline/Mileage-Non Training	01657	REIMBURSEMENT
	DISC	TOTAL	00 CHECK TOTAL	525.21	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		525.21
0000000	001047	AMERICAN RED CROSS	1952	8/27/2020		4100-081300-2110-816-810	2,000.00	216858			Red Cross	01657	FY20/21 ALLOCATION
	DISC	TOTAL	00 CHECK TOTAL	2,000.00	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		2,000.00
0000000	001011	ANTHEM BLUE	CROSS& SHIELD 532735241206	8/19/2020		4100-051500-1293-551-510	503.24	216859			Inmate Medical Expenses	01657	# 5327370866
	DISC	TOTAL	00 CHECK TOTAL	503.24	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		503.24
0000000	000009	BAT MUNICIPAL SOFTWARE	WATS20201*10056	8/01/2020		4100-021700-1221-271-210	11,907.00	216860			Accounting System	01657	ACCT# 10056
	DISC	TOTAL	00 CHECK TOTAL	11,907.00	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		11,907.00
0000000	000010	BANK OF SOUTHSIDE VA	0206 0820 01	7/14/2020		4100-051100-1241-516-510	50.20	216861			Office Supplies	01657	J.HARRISON ACCT
0000000	000010		0206 0820 02	7/15/2020		4100-051500-1241-551-510	350.79	216861			Office Supplies	01657	J.HARRISON ACCT
0000000	000010		0206 0820 03	7/15/2020		4100-051100-1241-512-510	350.88	216861			Office Supplies	01657	J.HARRISON ACCT
0000000	000010		0206 0820 04	7/17/2020		4100-051100-1245-512-510	143.00	216861			Law Enforcement Supplies	01657	J.HARRISON ACCT
0000000	000010		0206 0820 05	7/20/2020		4100-051500-1245-551-510	101.00	216861			Law Enforcement Supplies	01657	J.HARRISON ACCT
0000000	000010		0206 0820 06	7/21/2020		4100-051100-1241-512-510	440.00	216861			Office Supplies	01657	J.HARRISON ACCT
0000000	000010		0206 0820 07	7/22/2020		4100-051100-1241-516-510	136.27	216861			Office Supplies	01657	J.HARRISON ACCT
0000000	000010		0206 0820 08	8/10/2020		4100-051100-1245-512-510	142.50	216861			Law Enforcement Supplies	01657	J.HARRISON ACCT
0000000	000010		0206 0820 08	8/10/2020		4100-051500-1245-551-510	142.50	216861			Law Enforcement Supplies	01657	J.HARRISON ACCT
0000000	000010		0214 0820 01	8/04/2020		4100-051100-1241-516-510	54.86	216861			Office Supplies	01657	C WYCHE ACCT
0000000	000010		0222 0820 01	7/10/2020		4100-051500-1293-551-510	23.49	216861			Inmate Medical Expenses	01657	V GIVENS ACCT
	DISC	TOTAL	00 CHECK TOTAL	1,935.49	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		1,935.49
0000000	000010	BANK OF SOUTHSIDE VA	0222 0820 02	7/13/2020		4100-051500-1246-551-510	43.20	216862			Food Supplies	01657	V GIVENS ACCT
0000000	000010		0222 0820 03	7/13/2020		4100-051500-1246-551-510	7.00	216862			Food Supplies	01657	V GIVENS ACCT
0000000	000010		0222 0820 04	7/14/2020		4100-051500-1245-551-510	175.22	216862			Law Enforcement Supplies	01657	V GIVENS ACCT
0000000	000010		0222 0820 05	7/15/2020		4100-051100-1251-512-510	349.76	216862			Computer & Printer Purchase	01657	V GIVENS ACCT
0000000	000010		0222 0820 06	7/16/2020		4100-051500-1299-551-510	411.72	216862			Miscellaneous Others	01657	V GIVENS ACCT
0000000	000010		0222 0820 07	7/22/2020		4100-051500-1246-551-510	21.60	216862			Food Supplies	01657	V GIVENS ACCT
0000000	000010		0222 0820 08	7/23/2020		4100-051500-1299-551-510	17.89	216862			Miscellaneous Others	01657	V GIVENS ACCT
0000000	000010		0222 0820 09	8/02/2020		4100-051500-1246-551-510	24.30	216862			Food Supplies	01657	V GIVENS ACCT
0000000	000010		0222 0820 10	8/03/2020		4100-051500-1241-551-510	193.86	216862			Office Supplies	01657	V GIVENS ACCT
0000000	000010		0222 0820 11	8/05/2020		4100-051500-1246-551-510	14.85	216862			Food Supplies	01657	V GIVENS ACCT
	DISC	TOTAL	00 CHECK TOTAL	1,259.40	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		1,259.40
0000000	000300	BATTERY BARN OF VA INC	371125	8/27/2020		4100-051500-1265-551-510	89.95	216863			Vehicle Maintenance & Repairs	01657	ACCT# 513
	DISC	TOTAL	00 CHECK TOTAL	89.95	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		89.95
0000000	001864	BEVERLY H. WALKUP	101	9/01/2020		4100-021400-1229-241-210	1,800.00	216864			Other Professional Services	01657	SUSSEX PLANNING DE
	DISC	TOTAL	00 CHECK TOTAL	1,800.00	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00 TOTAL		1,800.00

P.O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	000738	BUTLER'S TOWING AND	6824	8/24/2020		4100-051100-1265-512-510	120 00	216865				Vehicle Maintenance & Repairs	01657	SUSSEX SHERIFF
0000000	000738		6846	8/28/2020		4100-051100-1265-512-510	19 95	216865				Vehicle Maintenance & Repairs	01657	SUSSEX SHERIFF
	DISC	TOTAL	.00	CHECK TOTAL	139 95	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	139 95
0000000	001530	C.W. WILLIAMS & CO LLC	629968	8/19/2020		4100-021100-2120-211-210-203	821 25	216866				COVID-19 Expenses	01657	ACCT# 80203
0000000	001530		629998	8/20/2020		4100-021500-1265-251-210	932 14	216866				Vehicle Maintenance & Rpairs	01657	ACCT# 80203
0000000	001530		629999	8/20/2020		4100-021500-1254-251-210	337 38	216866				Equipment Maintenance	01657	ACCT# 80203
	DISC	TOTAL	.00	CHECK TOTAL	2,090 77	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	2,090 77
0000000	001251	CABIN POINT VETERINARY	64628	8/18/2020		4100-021600-1227-261-210	70 00	216867				Medical Services	01657	ACCT# 1707
0000000	001251		64667	8/21/2020		4100-021600-1227-261-210	174 00	216867				Medical Services	01657	ACCT# 1707
	DISC	TOTAL	.00	CHECK TOTAL	244 00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	244 00
0000000	000728	CARQUEST OF WAKEFIELD	15335-17582	8/20/2020		4100-051100-1265-512-510	86 10	216868				Vehicle Maintenance & Repairs	01657	ACCT# 5001
0000000	000728		15335-17587	8/20/2020		4100-051100-1265-512-510	22 12	216868				Vehicle Maintenance & Repairs	01657	ACCT# 5001
	DISC	TOTAL	.00	CHECK TOTAL	108 22	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	108 22
0000000	001485	CENTRAL AGRIBUSINESS	JR28283	8/24/2020		4100-051500-1246-551-510	77 00	216869				Food Supplies	01657	SUSSEX SHERIFF
	DISC	TOTAL	.00	CHECK TOTAL	77 00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	77 00
0000000	000538	CHESTERFIELD CO TREASURER FY20/21		8/10/2020		4100-021500-2110-252-210-523	300 00	216870				Chesterfield Co. - Med. Flight	01657	FY20/21 CONTRIBUTI
	DISC	TOTAL	.00	CHECK TOTAL	300 00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	300 00
0000000	000020	COWLING BROTHERS	169621	7/31/2020		4100-021600-1274-261-210	107 53	216871				Grounds Maintenance & Repairs	01657	ACCT# SC0006
	DISC	TOTAL	.00	CHECK TOTAL	107 53	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	107 53
0000000	000024	CRATER YOUTH CARE	210012	8/17/2020		4100-081800-2110-863-810	4,807 00	216872				Crater Youth Care Commission	01657	AUG 2020 USAGE FEE
	DISC	TOTAL	.00	CHECK TOTAL	4,807 00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	4,807 00
0000000	000871	CRYSTAL SPRINGS	1352472 081620	8/16/2020		4100-061100-1277-612-610	119 68	216873				Water Services	01657	# 11425301352472
0000000	000871		7302164 082020	8/20/2020		4100-061100-1277-611-610	55 15	216873				Water Services	01657	# 37281837302164
	DISC	TOTAL	.00	CHECK TOTAL	174 83	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	174 83
0000000	000902	DOC FARMER'S MARKET	MKT77838	8/24/2020		4100-051500-1246-551-510	206 50	216874				Food Supplies	01657	SUSSEX COUNTY JAIL
0000000	000902		MKT77992	8/31/2020		4100-051500-1246-551-510	230 15	216874				Food Supplies	01657	SUSSEX COUNTY JAIL
	DISC	TOTAL	.00	CHECK TOTAL	436 65	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	436 65
0000000	001651	DOCUMENT SYSTEMS	109131	8/05/2020		4100-031100-1252-311-310	71 50	216875				Equipment Lease/Rental	01657	SUSSEX COMM OF REV
	DISC	TOTAL	.00	CHECK TOTAL	71 50	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	71 50
0000000	000084	DOMINION VIRGINIA POWER	0561293952 0820	8/27/2020		4100-021200-1276-221-210	6 59	216876				Electric	01657	# 0561293952
0000000	000084		5690307508 0820	8/27/2020		4100-021500-1279-251-210	104 26	216876				Propane Gas & Electric	01657	# 5690307508
0000000	000084		7378703693 0820	8/27/2020		4100-021600-1276-264-210	44 48	216876				Electric	01657	# 7378703693
0000000	000084		8855852839 0820	8/27/2020		4100-021200-1276-221-210	421 28	216876				Electric	01657	# 8855852839
0000000	000084		9447701492 0820	8/24/2020		4100-021200-1276-221-210	6 59	216876				Electric	01657	# 9447701492
0000000	000084		9660330003 0820	8/27/2020		4100-021200-1276-221-210	247 48	216876				Electric	01657	# 9660330003
	DISC	TOTAL	.00	CHECK TOTAL	830 68	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	830 68
0000000	001725	EDMUNDS WASTE REMOVAL INC 90342		7/31/2020		4100-021600-1247-264-210	425 00	216877				Janitorial Supplies	01657	SUSSEX COUNTY
	DISC	TOTAL	.00	CHECK TOTAL	425 00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	425 00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT OESC	BATCH	INV DESCRIPTION
0000000	001723	GARDAWORLD SECURITY SERVI	546005	8/14/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		546006	8/14/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		546007	8/14/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		546008	8/14/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		546009	8/14/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		546011	8/14/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		546012	8/14/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		548665	8/21/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		548666	8/21/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		548667	8/21/2020		4100-021600-1229-264-210	994 50	216878			Other Professional Services	01657 ACCT#	SUS001
	DISC	TOTAL	00	CHECK TOTAL	9.945 00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	9.945 00
0000000	001723	GARDAWORLD SECURITY SERVI	548668	8/21/2020		4100-021600-1229-264-210	994 50	216879			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		548669	8/21/2020		4100-021600-1229-264-210	994 50	216879			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		548670	8/21/2020		4100-021600-1229-264-210	994 50	216879			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		548671	8/21/2020		4100-021600-1229-264-210	994 50	216879			Other Professional Services	01657 ACCT#	SUS001
0000000	001723		548672	8/21/2020		4100-021600-1229-264-210	994 50	216879			Other Professional Services	01657 ACCT#	SUS001
	DISC	TOTAL	00	CHECK TOTAL	4.972 50	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	4.972 50
0000000	001861	GEO DECISIONS	066855 01*1	2/04/2020		4100-021400-1229-241-210	6.470 00	216880			Other Professional Services	01657 PROJ#	066855.01
	DISC	TOTAL	00	CHECK TOTAL	6.470 00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	6.470 00
0000000	000258	GEORGE COX & SONS	8580	8/12/2020		4100-051500-1272-551-510	369 86	216881			Building Maintenance & Repair	01657 SUSSEX CO JAIL	
0000000	000258		8584	8/14/2020		4100-051500-1272-551-510	400 00	216881			Building Maintenance & Repair	01657 SUSSEX CO JAIL	
	DISC	TOTAL	00	CHECK TOTAL	769 86	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	769 86
0000000	001703	HEFTY WILEY & GORE P.C.	10737	8/25/2020		4100-022100-1223-281-220	3.750 00	216882			Legal Services	01657 SUSSEX COUNTY	
	DISC	TOTAL	00	CHECK TOTAL	3.750 00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	3.750 00
0000000	001789	JESSICA ANN MOORE FOUNDAT	FY20/21	8/24/2020		4100-081600-2110-848-810	5.000 00	216883			Jessica Ann Moore Foundation	01657 FY20/21 ALLOCATION	
	DISC	TOTAL	00	CHECK TOTAL	5.000 00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	5.000 00
0000000	000943	LOWE'S HOME CENTERS, INC	913185	6/16/2020		4100-021200-1247-221-210	18 96	216884			Janitorial Supplies	01657 #	99000502080
0000000	000943		913185	6/16/2020		4100-021200-1272-221-210	36 06	216884			Building Maintenance & Repair	01657 #	99000502080
0000000	000943		920662	6/11/2020		4100-021200-1272-221-210	203 49	216884			Building Maintenance & Repair	01657 #	99000502080
0000000	000943		920662	6/11/2020		4100-021200-1247-221-210	6 63	216884			Janitorial Supplies	01657 #	99000502080
0000000	000943		920662	6/11/2020		4100-021200-1274-221-210	95 00	216884			Grounds Maintenance & Repairs	01657 #	99000502080
	DISC	TOTAL	00	CHECK TOTAL	360 14	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	360 14
0000000	001046	MCI	4342462428 0820	8/17/2020		4100-061100-1234-613-610	34 84	216885			Telecommunications	01657 ACCT#	2DG40965
0000000	001046		4342462453 0820	8/17/2020		4100-061100-1234-613-610	34 84	216885			Telecommunications	01657 ACCT#	2DG40966
	DISC	TOTAL	00	CHECK TOTAL	69 68	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	69 68
0000000	000052	MILES B. CARPENTER	FY20/21	8/21/2020		4100-081400-2110-827-810	1.500 00	216886			MBC Museum	01657 FY20/21 ALLOCATION	
	DISC	TOTAL	00	CHECK TOTAL	1.500 00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	1.500 00
0000000	000051	MSAG LLC	C313284	9/01/2020		4100-021500-1255-253-210	496 67	216887			Maintenance Service Contract	01657 SUSSEX COUNTY	
	DISC	TOTAL	00	CHECK TOTAL	496 67	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	496 67
0000000	000947	MUNICIPAL EMERGENCY	IN1487841	8/14/2020		4100-021500-1254-251-210	199 68	216888			Equipment Maintenance	01657 #	C36508
	DISC	TOTAL	00	CHECK TOTAL	199 68	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	199 68

P O NO	VENDOR NO.	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	000056	OWEN FORD, INC	10095	8/20/2020		4100-021200-1263-221-210	54.55	216889				Registrations/Inspections	01657	SUSSEX BLDG & GRND
		DISC. TOTAL	.00	CHECK TOTAL	54.55	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		54.55
0000000	001256	PAJ SERVICES	PAJ 082620	8/26/2020		4100-021600-1272-261-210	400.00	216890				Building Maintenance & Repair	01657	SUSSEX ANML CONTRO
		DISC. TOTAL	.00	CHECK TOTAL	400.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		400.00
0000000	001677	PETERSBURG HEALTH DEPT.	080320	8/03/2020		4100-021600-1227-261-210	320.34	216891				Medical Services	01657	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	320.34	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		320.34
0000000	001416	POST MASTER - WAVERLY	BOXRENT190	8/13/2020	FY20	4100-081300-2110-822-810	76.00	216892				VA Cooperative Extension	01657	BOX RENT 190
		DISC. TOTAL	.00	CHECK TOTAL	76.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		76.00
0000000	000765	PRO-TECT FIRE	082020	8/20/2020		4100-021500-1254-253-210	720.00	216893				Equipment Maintenance	01657	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	720.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		720.00
0000000	000059	PROGRESS INDEX	301167767	7/19/2020		4100-021400-1235-241-210	434.34	216894				Advertising	01657	ACCT# 55712
0000000	000059		301167768	7/19/2020		4100-021400-1235-241-210	868.80	216894				Advertising	01657	ACCT# 55712
0000000	000059		301170253	7/26/2020		4100-021400-1235-241-210	431.34	216894				Advertising	01657	ACCT# 55712
0000000	000059		301170254	7/26/2020		4100-021400-1235-241-210	865.80	216894				Advertising	01657	ACCT# 55712
		DISC. TOTAL	.00	CHECK TOTAL	2,600.28	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		2,600.28
0000000	001700	RICHARD BLAND COLLEGE	FY2021	8/21/2020		4100-081500-2110-834-810	1,500.00	216895				Richard Bland College Foundat	01657	FY21 ALLOCATION
		DISC. TOTAL	.00	CHECK TOTAL	1,500.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,500.00
0000000	001131	SAFE ATR SYSTEMS	INV9886	7/21/2020		4100-021500-1254-251-210	114.00	216896				Equipment Maintenance	01657	# 600291-4
		DISC. TOTAL	.00	CHECK TOTAL	114.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		114.00
0000000	000832	SAM'S CLUB DIRECT	5145	8/07/2020		4100-021400-1299-242-210-601	1,897.74	216897				DHCO 2020 Virtual Train. Gran	01657	# 0402194646154
0000000	000832		5146	8/07/2020		4100-021200-1247-221-210	160.54	216897				Janitorial Supplies	01657	# 0402194646154
0000000	000832		8613	8/10/2020		4100-051500-1277-551-510	63.80	216897				Water Services	01657	# 0402188473177
0000000	000832		8671	8/10/2020		4100-021200-1247-221-210	59.49	216897				Janitorial Supplies	01657	# 0402194646154
0000000	000832		8671	8/10/2020		4100-021200-1299-221-210	21.96	216897				Miscellaneous Oth./First Aid	01657	# 0402194646154
0000000	000832		9806	8/18/2020		4100-021200-1247-221-210	100.08	216897				Janitorial Supplies	01657	# 0402194646154
0000000	000832		9806	8/18/2020		4100-021600-1205-262-210	25.96	216897				Meals	01657	# 0402194646154
		DISC. TOTAL	.00	CHECK TOTAL	2,329.57	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		2,329.57
0000000	000077	SUSSEX SERVICE AUTHORITY	200814941	7/31/2020		4100-021600-1277-263-210	3,596.40	216898				Water Services	01657	# 2699
		DISC. TOTAL	.00	CHECK TOTAL	3,596.40	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		3,596.40
0000000	999999	TAXING AUTHORITY CONSULTI	6791	8/25/2020		4100-041100-1291-411-410	780.00	216899				Judicial Land Sale Expenses	01657	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	780.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		780.00
0000000	001827	TEMP-POWER, INC	15547E-4	7/30/2020		4100-021600-1272-261-210	1,075.00	216900				Building Maintenance & Repair	01657	SUSSEX ANML CONTRO
		DISC. TOTAL	.00	CHECK TOTAL	1,075.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,075.00
0000000	999999	THE JARRATT SENIOR CITIZE	FY20/21	8/20/2020		4100-081600-2110-849-810	5,000.00	216901				Jarratt Senior Citizens Cente	01657	FY20/21 ALLOCATION
		DISC. TOTAL	.00	CHECK TOTAL	5,000.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		5,000.00
0000000	000317	TOWN OF WAKEFIELD	1943 080320	8/03/2020		4100-021200-1277-221-210	77.88	216902				Water Services	01657	ACCT# 1943
		DISC. TOTAL	.00	CHECK TOTAL	77.88	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		77.88

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	000897	TRANE COMPANY	311041390	8/11/2020		4100-021200-1273-221-210	173.00	216903			Building Systems Main & Repair	01657	SUSSEX COUNTY
	DISC. TOTAL	00	CHECK TOTAL			00 CPA PMT TOTAL		00 EPY PMT TOTAL			00 TOTAL	173.00	
0000000	000080	TRI CITY OFFICE PRODUCTS	0136797-001	8/18/2020		4100-063100-1241-632-630	251.42	216904			Office Supplies	01657	ACCT# SCVW-01
0000000	000080		0136881-001	8/26/2020		4100-051100-1241-512-510	14.99	216904			Office Supplies	01657	ACCT# SCSO-0
0000000	000080		0136881-002	8/27/2020		4100-051100-1241-512-510	21.24	216904			Office Supplies	01657	ACCT# SCSO-0
0000000	000080		0136883-001	8/26/2020		4100-021300-1241-231-210	71.38	216904			Office Supplies	01657	ACCT# SAO-0
0000000	000080		0136888-001	8/27/2020		4100-051100-1241-516-510	59.62	216904			Office Supplies	01657	ACCT# SCSO-0
	DISC. TOTAL	.00	CHECK TOTAL			00 CPA PMT TOTAL		00 EPY PMT TOTAL			00 TOTAL	418.65	
0000000	000503	UNIVERSITY OF VIRGINIA	44039	8/31/2020		4100-041100-1203-411-410	25.00	216905			Workshops and Conferences	01657	COX, DEST
	DISC. TOTAL	.00	CHECK TOTAL			00 CPA PMT TOTAL		00 EPY PMT TOTAL			00 TOTAL	25.00	
0000000	000831	VACORP	66391-AUTO	6/05/2020		4100-051100-1262-512-510	25,280.97	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-AUTO	6/05/2020		4100-021100-1262-211-210	1,149.14	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-AUTO	6/05/2020		4100-021600-1262-261-210	2,298.27	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-AUTO	6/05/2020		4100-021400-1262-242-210	1,149.14	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-AUTO	6/05/2020		4100-021400-1262-241-210	574.57	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-AUTO	6/05/2020		4100-021200-1262-221-210	2,872.84	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-AUTO	6/05/2020		4100-021300-1262-231-210	1,723.70	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-AUTO	6/05/2020		4100-021600-1262-262-210	2,298.26	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-AUTO	6/05/2020		4105-071100-1262-711-710	5,171.11	216906			Insurance	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-011100-1295-111-110	1,128.44	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-021100-1295-211-210	1,316.50	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-021200-1295-221-210	21,619.43	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-021300-1295-231-210	564.21	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-021400-1295-241-210	376.14	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-021400-1295-242-210	564.21	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-021600-1295-261-210	940.36	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-021600-1295-262-210	564.21	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-021500-1295-253-210	188.07	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-GENERAL	6/05/2020		4100-073100-1295-291-230	1,128.43	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-011100-1295-111-110	825.83	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-021100-1295-211-210	589.88	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-021200-1295-221-210	707.85	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-021300-1295-231-210	353.93	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-021400-1295-241-210	235.95	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-021400-1295-242-210	353.93	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-021600-1295-261-210	589.88	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-021600-1295-262-210	353.93	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-021500-1295-253-210	117.98	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66391-OFFICIALS	6/05/2020		4100-023100-1295-291-230	707.84	216906			Insurance Services (Non Vehic	01657	# VA-SU-107-21
0000000	000831		66392	6/05/2020		4100-021500-1126-253-210	40,427.00	216906			(LEOS) Line of Duty & Disabli	01657	# VA-SU-107-21
	DISC. TOTAL	00	CHECK TOTAL			00 CPA PMT TOTAL		00 EPY PMT TOTAL			00 TOTAL	116,172.00	
0000000	000769	VERIZON	130811997 0820	8/21/2020		4100-063100-1234-632-630	92.49	216907			Telecommunications	01657	# 5516926220001
0000000	000769		130811997 0820	8/21/2020		4100-061100-1234-612-610	92.49	216907			Telecommunications	01657	# 5516926220001
0000000	000769		130811997 0820	8/21/2020		4100-061100-1234-611-610	92.49	216907			Telecommunications	01657	# 5516926220001
0000000	000769		130811997 0820	8/21/2020		4100-021100-1234-211-210	92.49	216907			Telecommunications	01657	# 5516926220001
0000000	000769		130811997 0820	8/21/2020		4100-023100-1234-291-230	92.49	216907			Telecommunications	01657	# 5516926220001
0000000	000769		130811997 0820	8/21/2020		4100-031100-1234-311-310	92.49	216907			Telecommunications	01657	# 5516926220001

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	000873		3453312-2424-5	8/03/2020		4100-021300-9004-231-210	1,610.92	216911			UNOS-CDBG Housing Grt	01657 #	235206543007
	DISC	TOTAL	CHECK TOTAL	4,365.02	ACH PMT TOTAL	00 CPA PMT TOTAL		00	EPY PMT TOTAL		00	TOTAL	4,365.02
0000000	001408	WITMER PUBLIC SAFETY GRP	2032372	8/07/2020		4100-021600-1244-261-210	1,254.22	216912			Uniform Services	01657 ACCT#	SUSCO3
	DISC	TOTAL	CHECK TOTAL	1,254.22	ACH PMT TOTAL	00 CPA PMT TOTAL		00	EPY PMT TOTAL		00	TOTAL	1,254.22
0000000	001702	WYCHE.OTIS	OW 082620	8/26/2020		4100-051500-1293-551-510	23.49	216913			Inmate Medical Expenses	01657 REIMBURSEMENT	
	DISC	TOTAL	CHECK TOTAL	23.49	ACH PMT TOTAL	00 CPA PMT TOTAL		00	EPY PMT TOTAL		00	TOTAL	23.49
0000000	001644	XEROX FINANCIAL SERVICES	2237356A	8/26/2020		4100-021100-1252-211-210	295.09	216914			Equipment Lease/Rental	01657 #	0200073202001
	DISC	TOTAL	CHECK TOTAL	590.18	ACH PMT TOTAL	00 CPA PMT TOTAL		00	EPY PMT TOTAL		00	TOTAL	590.18
0000000	000039	VERIZON WIRELESS	9860647326	8/12/2020		4100-051500-1234-551-510	155.71	216915			Telecommunications	01657 #	52062082400001
	DISC	TOTAL	CHECK TOTAL	1,473.10	ACH PMT TOTAL	00 CPA PMT TOTAL		00	EPY PMT TOTAL		00	TOTAL	1,473.10
0000000	000039	VERIZON WIRELESS	9861107363	8/19/2020		4100-051100-1234-512-510	185.06	216916			Telecommunications	01657 #	74231408300002
	DISC	TOTAL	CHECK TOTAL	555.14	ACH PMT TOTAL	00 CPA PMT TOTAL		00	EPY PMT TOTAL		00	TOTAL	555.14

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED
 THE TOTAL 222,969.64- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9.3.2020
 DATE
 9-3-20
 DATE
 9/3/2020
 DATE

[Signature]
 DIRECTOR OF FINANCE
[Signature]
 COUNTY ADMINISTRATOR
[Signature]
 DEPT. OF COA. TREASURER

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	001777	FARM AND LAWN SERVICE	01-19027	8/31/2020		4100-021200-1254-221-210	289.49	216933			Equipment Maintenance	01659 ACCT# 3739
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	289.49	00 EPY PMT TOTAL			00 TOTAL	289.49
0000000	001723	GARDAWORLD SECURITY SERV	544161	8/07/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		544162	8/07/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		544163	8/07/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		544164	8/07/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		544165	8/07/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		544166	8/07/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		544167	8/07/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		544168	8/07/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		550502	8/28/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
0000000	001723		550503	8/28/2020		4100-021600-1229-264-210	994.50	216934			Other Professional Services	01659 ACCT# SUS001
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	9.945.00	00 EPY PMT TOTAL			00 TOTAL	9.945.00
0000000	001723	GARDAWORLD SECURITY SERV	550504	8/28/2020		4100-021600-1229-264-210	994.50	216935			Other Professional Services	01659 ACCT# SUS001
0000000	001723		550505	8/28/2020		4100-021600-1229-264-210	994.50	216935			Other Professional Services	01659 ACCT# SUS001
0000000	001723		550506	8/28/2020		4100-021600-1229-264-210	994.50	216935			Other Professional Services	01659 ACCT# SUS001
0000000	001723		550507	8/28/2020		4100-021600-1229-264-210	994.50	216935			Other Professional Services	01659 ACCT# SUS001
0000000	001723		550508	8/28/2020		4100-021600-1229-264-210	994.50	216935			Other Professional Services	01659 ACCT# SUS001
0000000	001723		550509	8/28/2020		4100-021600-1229-264-210	994.50	216935			Other Professional Services	01659 ACCT# SUS001
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	5.967.00	00 EPY PMT TOTAL			00 TOTAL	5.967.00
0000000	000276	GREENSVILLE COUNTY WATER	1175 082420	8/24/2020		4100-021200-1277-221-210	53.80	216936			Water Services	01659 ACCT# 1175
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	53.80	00 EPY PMT TOTAL			00 TOTAL	53.80
0000000	001363	INSERCORP	04360	9/02/2020		4100-021100-2120-211-210-203	1.200.00	216937			COVID-19 Expenses	01659 SUSSEX COUNTY
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	1.200.00	00 EPY PMT TOTAL			00 TOTAL	1.200.00
0000000	001475	IRVING, FRANK	FI 0820	9/03/2020		4100-021400-1217-241-210	75.00	216938			Commission/Board Compensation	01659 PLANNING COMMISSIO
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	75.00	00 EPY PMT TOTAL			00 TOTAL	75.00
0000000	000049	JARRATT HARDWARE	2008-055351	8/10/2020		4100-021200-1272-221-210	17.98	216939			Building Maintenance & Repair	01659 ACCT# 136
0000000	000049		2008-056699	8/21/2020		4100-021600-1299-261-210	54.29	216939			Miscellaneous Others	01659 ACCT# 136
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	72.27	00 EPY PMT TOTAL			00 TOTAL	72.27
0000000	001193	JUNIOR PERSON	JPP 083120	8/31/2020		4100-021200-1272-221-210	1.050.00	216940			Building Maintenance & Repair	01659 SUSSEX CO BLDG&GRN
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	1.050.00	00 EPY PMT TOTAL			00 TOTAL	1.050.00
0000000	999999	KING, DAVID	DK 0820	9/02/2020		4100-051500-1215-551-510	22.50	216941			Inmate Pay	01659 INMATE PAY
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	22.50	00 EPY PMT TOTAL			00 TOTAL	22.50
0000000	001477	KING, ROGER	RK 0820	9/03/2020		4100-021400-1217-241-210	75.00	216942			Commission/Board Compensation	01659 PLANNING COMMISSIO
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	75.00	00 EPY PMT TOTAL			00 TOTAL	75.00
0000000	001433	LOWE'S	909740	8/20/2020		4100-021200-1272-221-210	140.38	216943			Building Maintenance & Repair	01659 # 99000502080
0000000	001433		913867	8/11/2020		4100-021200-1272-221-210	395.93	216943			Building Maintenance & Repair	01659 # 99000502080
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	536.31	00 EPY PMT TOTAL			00 TOTAL	536.31
0000000	001392	MASON, DENNIS	DM 0820	9/03/2020		4100-021400-1217-241-210	75.00	216944			Commission/Board Compensation	01659 PLANNING COMMISSIO
	DISC TOTAL	00 CHECK TOTAL				00 CPA PMT TOTAL	75.00	00 EPY PMT TOTAL			00 TOTAL	75.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	000309	MASSENBURG, TERRY	TM 0820	9/03/2020		4100-021400-1217-241-210	75.00	216945				Commission/Board Compensation	01659	PLANNING COMMISSIO
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	75.00
0000000	001600	MAYES, ANDREW W.	AM 0820	9/03/2020		4100-021400-1217-241-210	75.00	216946				Commission/Board Compensation	01659	PLANNING COMMISSIO
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	75.00
0000000	000947	MUNICIPAL EMERGENCY	IN1492019	8/27/2020		4100-021100-2120-211-210-203	2,207.72	216947				COVID-19 Expenses	01659	ACCT# C235045
	DISC. TOTAL	.00	CHECK TOTAL	2,207.72	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	2,207.72
0000000	001256	PAJ SERVICES	SCAS082020	8/16/2020		4100-021600-1272-261-210	85.00	216948				Building Maintenance & Repair	01659	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	85.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	85.00
0000000	001141	PARHAM'S WELDING &	37519	8/28/2020		4100-021200-1254-221-210	123.78	216949				Equipment Maintenance	01659	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	123.78	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	123.78
0000000	000165	POSTMASTER	REGSTRAR 090320	9/03/2020		4100-023100-1231-291-230	320.00	216950				Postage	01659	POSTAGE
	DISC. TOTAL	.00	CHECK TOTAL	320.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	320.00
0000000	000061	PRINCE GEORGE ELECTRIC	1413003200 0820	8/27/2020		4100-021600-1276-263-210	52.64	216951				Electric	01659	# 1413003200
0000000	000061		1423010000 0820	8/27/2020		4100-021600-1276-263-210	79.59	216951				Electric	01659	# 1423010000
0000000	000061		1667000200 0820	8/27/2020		4100-021200-1276-221-210	77.84	216951				Electric	01659	# 1667000200
	DISC. TOTAL	.00	CHECK TOTAL	210.07	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	210.07
0000000	999999	PROCISE, WESLEY	WP 0820	9/02/2020		4100-051500-1215-551-510	70.20	216952				Inmate Pay	01659	INMATE PAY
	DISC. TOTAL	.00	CHECK TOTAL	70.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	70.20
0000000	001488	RRS FOODSERVICE	2143072	9/02/2020		4100-051500-1246-551-510	1,173.33	216953			N	Food Supplies	01659	ACCT# 118626
	DISC. TOTAL	.00	CHECK TOTAL	1,173.33	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	1,173.33
0000000	000935	SENIOR CITIZENS OF	FY20/21	8/24/2020		4100-081600-2110-843-810	10,000.00	216954				Senior Citizens, Eastern	01659	FY20/21 ALLOCATION
	DISC. TOTAL	.00	CHECK TOTAL	10,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	10,000.00
0000000	001866	SHANDS, RUDOLPH	RS 0820	9/03/2020		4100-021400-1217-241-210	75.00	216955				Commission/Board Compensation	01659	PLANNING COMMISSIO
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	75.00
0000000	001571	SHI INTERNATIONAL CORP	B12193415	8/26/2020		4100-021700-1224-271-210	1,771.20	216956				Information System Services	01659	ACCT# 1069090
	DISC. TOTAL	.00	CHECK TOTAL	1,771.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	1,771.20
0000000	000968	SIXTH JUDICIAL CIRCUIT COU	SEPTEMBER 2020	9/08/2020		4100-061100-1241-611-610	231.04	216957				Office Supplies	01659	OFFICE EXPENSES
	DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	231.04
0000000	000901	SIXTH JUDICIAL CIRCUIT CO	SEPTEMBER 2020	9/08/2020		4100-061100-1241-611-610	231.04	216958				Office Supplies	01659	OFFICE EXPENSES
	DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	231.04
0000000	001796	SIXTH JUDICIAL CIRCUIT CO	SEPTEMBER 2020	9/08/2020		4100-061100-1241-611-610	231.04	216959				Office Supplies	01659	OFFICE EXPENSES
	DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	231.04
0000000	000162	SUFFOLK ENERGIES INC	519417	8/17/2020		4100-021200-1278-221-210	307.82	216960				Oil	01659	# 66740484
	DISC. TOTAL	.00	CHECK TOTAL	307.82	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	307.82
0000000	000399	SUSSEX COURTHOUSE VOL	FY20/21	8/31/2020		4100-021500-2110-251-210-500	18,000.00	216961				Courthouse Vol Fire Dept	01659	LOCAL FUNDING
	DISC. TOTAL	.00	CHECK TOTAL	18,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	18,000.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001693	VIRGINIA STAFFING GROUP	9681	8/23/2020		4100-021100-1229-211-210	459.80	216969				Other Professional Services	01659	ACCT# 134
0000000	001693		9691	8/30/2020		4100-021100-1229-211-210	480.94	216969				Other Professional Services	01659	ACCT# 134
		DISC TOTAL	00		940.74	ACH PMT TOTAL			00	EPY PMT TOTAL				940.74
0000000	000090	HAVERLY MOTORS, INC	15917	7/28/2020		4100-021600-1265-262-210	60.00	216970				Vehicle Maintenance & Repairs	01659	SUSSEX COUNTY
		DISC TOTAL	00		60.00	ACH PMT TOTAL			00	EPY PMT TOTAL				60.00
		CHECK TOTAL			109,081.73	ACH PMT TOTAL			00	EPY PMT TOTAL				109,081.73
		CHECK TOTAL			109,081.73	ACH PMT TOTAL			00	EPY PMT TOTAL				109,081.73

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 109,081.73- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

9.9.2020
 DATE
 9/2/2020
 DATE
 9/9/2020
 DATE

Kelly M. Williams
 DIRECTOR OF FINANCE
Debbie J. Cox
 COUNTY ADMINISTRATOR
Debbie J. Cox
 DEBBIE J. COX, TREASURER

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040200916200900	9/16/2020	100-000200-0100-	860.00	216971	✓	00000
00000	000245		DC040200916200900	9/16/2020	105-000200-0100-	159.86	216971		00000
00000	000245		DC041200916200900	9/16/2020	100-000200-0100-	621.62	216971		00000
00000	000245		DC041200916200900	9/16/2020	105-000200-0100-	207.17	216971		00000
					CHECK TOTAL	1,848.65			
00000	000881	ANTHEM BLUE CROSS AND	DC001200916200900	9/16/2020	100-000200-0100-	33,720.00	216972		00000
00000	000881		DC001200916200900	9/16/2020	105-000200-0100-	8,430.00	216972		00000
00000	000881		DC002200916200900	9/16/2020	100-000200-0100-	1,560.00	216972		00000
00000	000881		DC002200916200900	9/16/2020	105-000200-0100-	780.00	216972		00000
00000	000881		DC003200916200900	9/16/2020	100-000200-0100-	3,414.00	216972		00000
00000	000881		DC004200916200900	9/16/2020	100-000200-0100-	939.50	216972		00000
00000	000881		DC004200916200900	9/16/2020	105-000200-0100-	939.50	216972		00000
00000	000881		DC006200916200900	9/16/2020	100-000200-0100-	643.50	216972		00000
00000	000881		DC012200916200900	9/16/2020	100-000200-0100-	939.50	216972		00000
00000	000881		DC015200916200900	9/16/2020	100-000200-0100-	1,531.00	216972		00000
					CHECK TOTAL	52,897.00			
00000	001397	LEGAL SHIELD	DC097200916200900	9/16/2020	100-000200-0100-	11.98	216973		00000
00000	001397		DC097200916200900	9/16/2020	105-000200-0100-	31.90	216973		00000
					CHECK TOTAL	43.88			
00000	001021	MINNESOTA LIFE INS CO	DC200200916200900	9/16/2020	100-000200-0100-	366.54	216974		00000
00000	001021		DC200200916200900	9/16/2020	105-000200-0100-	112.06	216974		00000
					CHECK TOTAL	478.60			
00000	000872	NATIONWIDE RETIREMENT	DC090200916200900	9/16/2020	100-000200-0100-	945.00	216975		00000
00000	000872		DC090200916200900	9/16/2020	105-000200-0100-	170.00	216975		00000
					CHECK TOTAL	1,115.00			
00000	001570	NEW JERSEY FAMILY	DC108200916200900	9/16/2020	100-000200-0100-	238.34	216976		00000
					CHECK TOTAL	238.34			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114200916200900	9/16/2020	100-000200-0100-	182.00	216977		00000
					CHECK TOTAL	182.00			
00000	000247	TREASURER OF VIRGINIA	DC080200916200900	9/16/2020	100-000200-0100-	2,339.63	216978		00000
					CHECK TOTAL	2,339.63			
00000	000831	VACORP	DC035200916200900	9/16/2020	100-000200-0100-	156.73	216979		00000
00000	000831		DC035200916200900	9/16/2020	105-000200-0100-	98.27	216979		00000
					CHECK TOTAL	255.00			
00000	001027	VALIC RETIREMENT	DC091200916200900	9/16/2020	100-000200-0100-	490.00	216980	✓	00000
					CHECK TOTAL	490.00			
					CLASS TOTAL	59,888.10			
					FINAL TOTAL	59,888.10		kbc	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED THE TOTAL 59,888.10- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9/10/20
DATE
9/10/20

Harry W. Williams
UNIT ADMINISTRATOR
Des E. Cox

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	001011	ANTHEM BLUE CROSS& SHIELD	532731564783-1	2/15/2019		4100-051500-1293-551-510	10,946.45	216981				Inmate Medical Expenses	01660	# 5327370866
0000000	001011		532732591950-1	8/13/2019		4100-051500-1293-551-510	1,913.61	216981				Inmate Medical Expenses	01660	# 5327370866
	DISC	TOTAL	00	CHECK TOTAL	12,860.06	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	12,860.06
0000000	001507	BARKSDALE OILS INC.	SUSSCTY 0820	8/31/2020		4100-021600-1264-261-210	176.97	216982				Mileage	01660	SUSSEX COUNTY
0000000	001507		SUSSCTY 0820	8/31/2020		4100-021200-1264-221-210	231.01	216982				Mileage	01660	SUSSEX COUNTY
0000000	001507		SUSSCTY 0820	8/31/2020		4100-021400-1264-242-210	67.55	216982				Mileage	01660	SUSSEX COUNTY
0000000	001507		SUSSCTY 0820	8/31/2020		4100-021600-1264-262-210	429.59	216982				Mileage	01660	SUSSEX COUNTY
0000000	001507		SUSSCTY 0820	8/31/2020		4100-021400-1264-241-210	81.05	216982				Mileage	01660	SUSSEX COUNTY
0000000	001507		SUSSCTY 0820	8/31/2020		4100-021500-1264-253-210	110.77	216982				Mileage	01660	SUSSEX COUNTY
0000000	001507		SUSSCTY 0820	8/31/2020		4100-051100-1264-512-510	4,083.81	216982				Mileage/Gas	01660	SUSSEX COUNTY
0000000	001507		SUSSCTY 0820	8/31/2020		4100-021200-1264-221-210	354.20	216982				Mileage	01660	SUSSEX COUNTY
0000000	001507		SUSSCTY 0820	8/31/2020		4105-071100-1264-711-710	206.69	216982				Gasoline	01660	SUSSEX COUNTY
	DISC	TOTAL	00	CHECK TOTAL	5,741.64	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	5,741.64
0000000	000300	BATTERY BARN OF VA INC	371615	9/04/2020		4100-051100-1245-512-510	81.90	216983				Law Enforcement Supplies	01660	ACCT# 513
	DISC	TOTAL	00	CHECK TOTAL	81.90	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	81.90
0000000	001767	BB&T	2320FNCHRGE0820	8/28/2020		4100-021100-1292-211-210	88.05	216984				Bank/Credit Card Fees	01660	# 4046011199882320
0000000	001767		2338 0820 01	8/11/2020		4100-021100-1299-211-210	15.74	216984				Miscellaneous Others	01660	# 4046011199882338
0000000	001767		2346 0820 01	8/09/2020		4100-041100-1241-411-410	1,223.71	216984				Office Supplies	01660	# 4046011199882346
0000000	001767		2346 0820 02	8/12/2020		4100-021100-1241-211-210	138.56	216984				Office Supplies	01660	# 4046011199882346
0000000	001767		2346 0820 03	8/19/2020		4100-021100-1241-211-210	274.45	216984				Office Supplies	01660	# 4046011199882346
0000000	001767		2346 0820 04	8/19/2020		4100-021100-2120-211-210-203	67.78	216984				COVID-19 Expenses	01660	# 4046011199882346
0000000	001767		2346 0820 05	8/19/2020		4100-023100-1241-291-230	85.02	216984				Office Supplies	01660	# 4046011199882346
0000000	001767		2346 0820 06	8/19/2020		4100-021100-2120-211-210-203	478.75	216984				COVID-19 Expenses	01660	# 4046011199882346
0000000	001767		2353 0820 01	7/21/2020		4100-021500-1299-253-210-602	4,000.00	216984				John Randolph Grant	01660	# 4046011199882353
0000000	001767		2353 0820 01	7/21/2020		4100-021500-2110-252-210-522	316.44	216984				Four for Life - Emg. Med Serv	01660	# 4046011199882353
0000000	001767		2353 0820 02	8/12/2020		4100-021400-1241-242-210	30.84	216984				Office Supplies	01660	# 4046011199882353
	DISC	TOTAL	00	CHECK TOTAL	6,719.34	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	6,719.34
0000000	001767	BB&T	2353 0820 03	8/19/2020		4100-041100-1241-411-410	66.85	216985				Office Supplies	01660	# 4046011199882353
	DISC	TOTAL	00	CHECK TOTAL	66.85	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	66.85
0000000	001864	BEVERLY H. WALKUP	102	9/15/2020		4100-021400-1229-241-210	1,605.00	216986				Other Professional Services	01660	SUSSEX PLANNIN DEP
	DISC	TOTAL	00	CHECK TOTAL	1,605.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	1,605.00
0000000	001680	BLUE 360 MEDIA.LLC	INV-200727	9/23/2020		4100-063100-1202-631-630	366.73	216987				Pub Subsc. Books, Ref. Mat	01660	#B100105006505
	DISC	TOTAL	00	CHECK TOTAL	366.73	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	366.73
0000000	001573	BOYD CHEVROLET BUICK GMC	6089657	8/20/2020		4100-051100-1265-512-510	4,608.02	216988				Vehicle Maintenance & Repairs	01660	SUSSEX SHERIFF
	DISC	TOTAL	00	CHECK TOTAL	4,608.02	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	4,608.02
0000000	001251	CABIN POINT VETERINARY	64787	8/28/2020		4100-021600-1227-261-210	2,387.00	216989				Medical Services	01660	ACCT# 1707
	DISC	TOTAL	00	CHECK TOTAL	2,387.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	2,387.00
0000000	001368	CAS SEVERN. INC.	437049	8/31/2020		4100-021700-1224-271-210	754.25	216990				Information System Services	01660	ACCT# 2445
	DISC	TOTAL	00	CHECK TOTAL	754.25	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	754.25
0000000	001485	CENTRAL AGRIBUSINESS	JR28453	9/09/2020		4100-051500-1246-551-510	77.00	216991				Food Supplies	01660	SUSSEX SHERIFF
	DISC	TOTAL	00	CHECK TOTAL	77.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	77.00

P.O. NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L	ACCOUNT OESC	BATCH	INV DESCRIPTION
0000000	001867	CHELSEA KALEITA	CK 090120	9/01/2020		4100-021600-1229-261-210	400.00	216992				Other Professional Services	01660	REIMBURSEMENT
	DISC TOTAL	.00	CHECK TOTAL	400.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	400.00
0000000	001630	CHENEY BROTHERS	10-919796899	8/26/2020		4100-051500-1246-551-510	1,897.88	216993				Food Supplies	01660	ACCT# 60030700
	DISC TOTAL	.00	CHECK TOTAL	1,897.88	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	1,897.88
0000000	001449	CONVERGENT TECHNOLOGIES	23379	9/04/2020		4100-051100-1224-516-510	359.00	216994				Information System Services	01660	SUSSEX SHERIFF
	DISC TOTAL	.00	CHECK TOTAL	359.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	359.00
0000000	000020	COWLING BROTHERS	154902	8/20/2020		4100-051500-1275-551-510	5.96	216995				Maintenance Equipment Repairs	01660	ACCT# SCJ001
	DISC TOTAL	.00	CHECK TOTAL	5.96	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	5.96
0000000	000871	CRYSTAL SPRINGS	12841556 081620	8/16/2020		4100-063100-1277-631-630	47.74	216996				Water Services	01660	# 114253012841556
0000000	000871		6091788 082020	8/20/2020		4100-062100-1277-621-620	42.75	216996				Water Services	01660	# 11421076091788
	DISC TOTAL	.00	CHECK TOTAL	90.49	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	90.49
0000000	001613	CUSTOM CLEANERS	12119	8/04/2020		4100-051500-1243-551-510	92.00	216997				Linen Supplies	01660	SUSSEX SHERIFF
0000000	001613		12120	8/18/2020		4100-051100-1244-512-510	20.00	216997				Uniform Services	01660	SUSSEX SHERIFF
	DISC TOTAL	.00	CHECK TOTAL	112.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	112.00
0000000	000983	DELL MARKETING L.P.	10403549618	6/29/2020		4100-021300-9005-231-210	5,273.62	216998				VHDA COVID-19	01660	ACCT# 1453579
	DISC TOTAL	.00	CHECK TOTAL	5,273.62	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	5,273.62
0000000	000902	DOC FARMER'S MARKET	MKT77068	7/20/2020		4100-051500-1246-551-510	167.90	216999				Food Supplies	01660	SUSSEX CO JAIL
0000000	000902		MKT78146	9/08/2020		4100-051500-1246-551-510	241.80	216999				Food Supplies	01660	SUSSEX CO JAIL
	DISC TOTAL	.00	CHECK TOTAL	409.70	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	409.70
0000000	000084	DOMINION VIRGINIA POWER	0963166285 0920	9/01/2020		4100-021200-1276-221-210	161.80	217000				Electric	01660	# 0963166285
0000000	000084		2406362505 0820	8/28/2020		4100-051500-1276-551-510	2,098.98	217000				Electric	01660	#2406362505
0000000	000084		2921584914 0820	8/27/2020		4100-051500-1276-551-510	13.36	217000				Electric	01660	#2921584914
0000000	000084		3776508966 0820	8/31/2020		4100-021200-1276-221-210	6.59	217000				Electric	01660	# 3776508966
0000000	000084		4204030300 0820	8/27/2020		4100-021600-1276-264-210	27.48	217000				Electric	01660	# 4204030300
0000000	000084		4723819456 0920	9/01/2020		4100-021200-1276-221-210	121.87	217000				Electric	01660	# 4723819456
0000000	000084		6138125478 0920	9/01/2020		4100-021600-1276-264-210	25.81	217000				Electric	01660	# 6138125478
0000000	000084		7248699964 0920	9/01/2020		4100-021200-1276-221-210	726.99	217000				Electric	01660	# 7248699964
0000000	000084		9073933633 0820	8/27/2020		4100-051500-1276-551-510	100.48	217000				Electric	01660	# 9073933633
0000000	000084		9293060001 0920	9/01/2020		4100-021600-1276-264-210	79.68	217000				Electric	01660	# 9293060001
	DISC TOTAL	.00	CHECK TOTAL	3,363.04	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	3,363.04
0000000	001723	GARDAWORLD SECURITY SERVI	554474	9/04/2020		4100-021600-1229-264-210	994.50	217001				Other Professional Services	01660	ACCT# SUS001
0000000	001723		554475	9/04/2020		4100-021600-1229-264-210	994.50	217001				Other Professional Services	01660	ACCT# SUS001
0000000	001723		554476	9/04/2020		4100-021600-1229-264-210	994.50	217001				Other Professional Services	01660	ACCT# SUS001
0000000	001723		554477	9/04/2020		4100-021600-1229-264-210	994.50	217001				Other Professional Services	01660	ACCT# SUS001
0000000	001723		554478	9/04/2020		4100-021600-1229-264-210	994.50	217001				Other Professional Services	01660	ACCT# SUS001
0000000	001723		554479	9/04/2020		4100-021600-1229-264-210	994.50	217001				Other Professional Services	01660	ACCT# SUS001
0000000	001723		554480	9/04/2020		4100-021600-1229-264-210	994.50	217001				Other Professional Services	01660	ACCT# SUS001
0000000	001723		554481	9/04/2020		4100-021600-1229-264-210	994.50	217001				Other Professional Services	01660	ACCT# SUS001
	DISC TOTAL	.00	CHECK TOTAL	7,956.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	7,956.00
0000000	001788	HALE'S ELECTRIC SERVICE,	H20080291	9/08/2020		4100-021500-1255-253-210	556.00	217002				Maintenance Service Contract	01660	SUSSEX COUNTY
	DISC TOTAL	.00	CHECK TOTAL	556.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	556.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	001637	HALEY FORD SOUTH	44429424	9/01/2020		4100-051100-1265-512-510	229.30	217003			Vehicle Maintenance & Repairs	01660 SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	229.30	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	229.30
0000000	000049	JARRATT HARDWARE	2008-055768	8/13/2020		4100-051500-1272-551-510	10.99	217004			Building Maintenance & Repair	01660 ACCT# 159
0000000	000049		2008-056856	8/22/2020		4100-051500-1272-551-510	1.99	217004			Building Maintenance & Repair	01660 ACCT# 159
0000000	000049		2008-057334	8/27/2020		4100-051500-1272-551-510	2.49	217004			Building Maintenance & Repair	01660 ACCT# 159
		DISC. TOTAL	.00	CHECK TOTAL	15.47	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	15.47
0000000	001538	JIM WHELAN'S SERV. CENTER	95454	9/08/2020		4100-051100-1265-512-510	49.95	217005			Vehicle Maintenance & Repairs	01660 SUSSEX SHERIFF
0000000	001538		95532	9/11/2020		4100-051100-1265-512-510	49.95	217005			Vehicle Maintenance & Repairs	01660 SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	99.90	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	99.90
0000000	000583	JONES ELECTRIC CONTRACTOR	30871	8/28/2020		4100-021200-1273-221-210	380.00	217006			Building Systems Main & Repai	01660 SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	380.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	380.00
0000000	000899	LEANDER JONES GENERAL CON	LJ 090420	9/04/2020		4302-094700-8103-	7,800.00	217007			Repairs ar Animal Shelter	01660 SUSSEX ANML SHELTE
		DISC. TOTAL	.00	CHECK TOTAL	7,800.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	7,800.00
0000000	000129	LOGAN SYSTEMS, INC	54125	8/15/2020		4100-062100-1236-621-620	667.65	217008			Microfilming & Scanning Servi	01660 SUSSEX CIRCUIT COU
		DISC. TOTAL	.00	CHECK TOTAL	667.65	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	667.65
0000000	001256	PAJ SERVICES	SUC0082020	8/16/2020		4100-021600-1272-261-210	270.00	217009			Building Maintenance & Repair	01660 SUSSEX ANML CONTRO
		DISC. TOTAL	.00	CHECK TOTAL	270.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	270.00
0000000	000164	PITNEY-BOWES, LLC	3311878995	8/30/2020		4100-041100-1252-411-410	146.34	217010			Equipment Lease/Rental	01660 # 0011643517
0000000	000164		3311908181	8/30/2020		4100-021100-1252-211-210	1,394.70	217010			Equipment Lease/Rental	01660 # 0016519256
		DISC. TOTAL	.00	CHECK TOTAL	1,541.04	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	1,541.04
0000000	001787	SIMPLE COM	6955-OTS	9/08/2020		4100-021100-1228-211-210	125.00	217011			Contractual Services	01660 SUSSEX COUNTY
0000000	001787		6982-OTS	9/08/2020		4100-051500-1224-551-510	25.00	217011			Information Systems Services	01660 SUSSEX SHERIFF
0000000	001787		6982-OTS	9/08/2020		4100-051100-1224-512-510	25.00	217011			Information System Services	01660 SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	175.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	175.00
0000000	001772	SOUTHSIDE ELECTRIC COOPER	561962001 0920	9/04/2020		4100-021600-1276-264-210	77.37	217012			Electric	01660 ACCT# 561962001
		DISC. TOTAL	.00	CHECK TOTAL	77.37	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	77.37
0000000	000074	STAPLES CREDIT PLAN	F INCHRG 082820	8/28/2020		4100-021100-1292-211-210	97.47	217013			Bank/Credit Card Fees	01660 # 6035517812578820
0000000	000074		68648	8/03/2020		4100-021400-1241-242-210	95.68	217013			Office Supplies	01660 # 6035517812578820
		DISC. TOTAL	.00	CHECK TOTAL	193.15	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	193.15
0000000	000067	STONY CREEK PHARMACY	SCP 083120	8/31/2020		4100-051500-1293-551-510	642.40	217014			Inmate Medical Expenses	01660 AUGUST 2020
		DISC. TOTAL	.00	CHECK TOTAL	642.40	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	642.40
0000000	000162	SUFFOLK ENERGIES INC	519806	8/31/2020		4100-051100-1264-512-510	210.55	217015			Mileage/Gas	01660 ACCT# 66740352
0000000	000162		519859	8/31/2020		4100-021200-1278-221-210	1,049.97	217015			Oil	01660 ACCT# 66740484
		DISC. TOTAL	.00	CHECK TOTAL	1,260.52	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	1,260.52
0000000	001868	TASHANDA JONES	TJ 090820	9/08/2020		4100-051500-1244-551-510	69.39	217016			Uniform Services	01660 REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	69.39	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	69.39
0000000	999999	TAXING AUTHORITY CONSULTI	6744	7/30/2020		4100-041100-1291-411-410	828.00	217017			Judicial Land Sale Expenses	01660 SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	828.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			00 TOTAL	828.00

9.22.2020
DATE

9/17/20
DATE

9/17/2020
DATE

[Handwritten signature]
DIRECTOR OF FINANCE

[Handwritten signature]
TREASURER

[Handwritten signature]
DIRECTOR OF FINANCE

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	000342	AGRI-VA, INC	16324/6	9/08/2020		4100-021200-1299-221-210	15 99	217035			Miscellaneous Oth /First Aid	01661	ACCT# 60146
0000000	000342		16370/6	9/15/2020		4100-021600-1274-261-210	125 19	217035			Grounds Maintenance & Repairs	01661	ACCT# 60146
	DISC	TOTAL	00	CHECK TOTAL	141 18	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	141 18
0000000	000014	ATLANTIC ELECTION	276	5/12/2020		4100-023100-1233-291-230	54 38	217036			Printing	01661	SUSSEX ELECT BOARD
0000000	000014		303	6/18/2020		4100-023100-1233-291-230	4,781 38	217036			Printing	01661	SUSSEX ELECT BOARD
0000000	000014		309	6/18/2020		4100-023100-1229-291-230	754 22	217036			Other Professional Services	01661	SUSSEX ELECT BOARD
0000000	000014		314	7/02/2020		4100-023100-1229-291-230	3,234 85	217036			Other Professional Services	01661	SUSSEX ELECT BOARD
	DISC	TOTAL	00	CHECK TOTAL	8,824 83	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	8,824 83
0000000	001769	ATLANTIC EMERGENCY SOLUTI	24940EQJ	9/14/2020		4100-021100-2120-211-210-203	1,765 00	217037			COVID-19 Expenses	01661	# 17366
	DISC	TOTAL	00	CHECK TOTAL	1,765 00	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	1,765 00
0000000	000009	BAI MUNICIPAL SOFTWARE	20200918007	9/18/2020		4100-041100-1255-411-410	3,619 50	217038			Maintenance Service Contract	01661	# 10056
0000000	000009		20200918007	9/18/2020		4100-031100-1255-311-310	2,276 50	217038			Maintenance Service Contract	01661	# 10056
	DISC	TOTAL	00	CHECK TOTAL	5,896 00	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	5,896 00
0000000	000010	BANK OF SOUTHSIDE VA	0214 0920 01	9/04/2020		4100-051100-1245-512-510	130 75	217039			Law Enforcement Supplies	01661	C WYCHE ACCT
0000000	000010		0222 0920 01	8/12/2020		4100-051500-1246-551-510	5 33	217039			Food Supplies	01661	V GIVENS ACCT
0000000	000010		0222 0920 02	8/14/2020		4100-051500-1272-551-510	55 96	217039			Building Maintenance & Repair	01661	V GIVENS ACCT
0000000	000010		0222 0920 03	8/25/2020		4100-051500-1272-551-510	31 99	217039			Building Maintenance & Repair	01661	V GIVENS ACCT
0000000	000010		0222 0920 04	8/25/2020		4100-051500-1272-551-510	21 44	217039			Building Maintenance & Repair	01661	V GIVENS ACCT
0000000	000010		0222 0920 05	8/31/2020		4100-051500-1246-551-510	22 50	217039			Food Supplies	01661	V GIVENS ACCT
0000000	000010		0222 0920 06	8/31/2020		4100-051500-1246-551-510	102 06	217039			Food Supplies	01661	V GIVENS ACCT
0000000	000010		0222 0920 08	9/05/2020		4100-051500-1246-551-510	7 98	217039			Food Supplies	01661	V GIVENS ACCT
0000000	000010		0222 0920 10	9/03/2020		4100-051500-1293-551-510	715 00	217039			Inmate Medical Expenses	01661	V GIVENS ACCT
	DISC	TOTAL	00	CHECK TOTAL	1,093 01	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	1,093 01
0000000	000300	BATTERY BARN OF VA INC	372274	9/17/2020		4100-051100-1245-512-510	81 90	217040			Law Enforcement Supplies	01661	ACCT# 513
	DISC	TOTAL	00	CHECK TOTAL	81 90	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	81 90
0000000	000383	BENJ FRANKLIN PRINTING CO	41842	1/08/2020		4100-023100-1241-291-230	82 48	217041			Office Supplies	01661	SUSSEX ELECT BOARD
0000000	000383		41994	2/18/2020		4100-023100-1241-291-230	108 73	217041			Office Supplies	01661	SUSSEX ELECT BOARD
0000000	000383		42095	3/19/2020		4100-023100-1241-291-230	119 76	217041			Office Supplies	01661	SUSSEX ELECT BOARD
0000000	000383		42140	3/27/2020		4100-023100-1241-291-230	270 45	217041			Office Supplies	01661	SUSSEX ELECT BOARD
	DISC	TOTAL	00	CHECK TOTAL	581 42	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	581 42
0000000	001676	BERKLEY GROUP	WO#1 INV#14	9/16/2020		4100-021400-1225-241-210	11,912 47	217042			Management Consulting Service	01661	SUSSEX COUNTY
0000000	001676		WO#3 INV#14	9/16/2020		4100-021100-1225-211-210	11,688 58	217042			Management Consulting Service	01661	SUSSEX COUNTY
	DISC	TOTAL	00	CHECK TOTAL	23,601 05	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	23,601 05
0000000	001584	BIRSCH INDUSTRIES, INC.	862963	9/03/2020		4100-021200-1247-221-210	1,133 47	217043			Janitorial Supplies	01661	SUSSEX COUNTY
	DISC	TOTAL	00	CHECK TOTAL	1,133 47	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	1,133 47
0000000	001639	BMS DIRECT INC	147012P	9/23/2020		4100-041100-1231-411-410	4,996 00	217044			Postage	01661	ACCT# Mw421
	DISC	TOTAL	00	CHECK TOTAL	4,996 00	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	4,996 00
0000000	000738	BUTLER'S TOWING AND	6918	9/14/2020		4100-051100-1265-512-510	110 00	217045			Vehicle Maintenance & Repairs	01661	SUSSEX SHERIFF
0000000	000738		6948	9/21/2020		4100-051100-1265-512-510	156 90	217045			Vehicle Maintenance & Repairs	01661	SUSSEX SHERIFF
	DISC	TOTAL	00	CHECK TOTAL	266 90	ACH PMT TOTAL	00	EPY PMT TOTAL			00	TOTAL	266 90

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	001251	CABIN POINT VETERINARY	64837	9/04/2020		4100-021600-1227-261-210	118 00	217046				Medical Services	01661	ACCT# 1707
	DISC	TOTAL	00	CHECK TOTAL	118 00	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	118 00
0000000	000021	CARTER MACHINERY CO INC	29603	8/31/2020		4100-021600-1259-261-210	48,789 04	217047				Other Equipment Purchases	01661	# 025625
	DISC	TOTAL	00	CHECK TOTAL	48 789 04	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	48,789 04
0000000	001368	CAS SEVERN, INC	436888	7/31/2020		4100-021700-1224-271-210	107 50	217048				Information System Services	01661	# 2445
	DISC	TOTAL	00	CHECK TOTAL	107 50	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	107 50
0000000	001485	CENTRAL AGRIBUSINESS	JR28537	9/15/2020		4100-051500-1246-551-510	77 00	217049				Food Supplies	01661	SUSSEX SHERIFF
	DISC	TOTAL	00	CHECK TOTAL	77 00	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	77 00
0000000	001630	CHENEY BROTHERS	10 919888915	9/16/2020		4100-051500-1246-551-510	1,546 51	217050				Food Supplies	01661	# 60030700
	DISC	TOTAL	00	CHECK TOTAL	1,546 51	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	1,546 51
0000000	000020	COWLING BROTHERS	22518	8/04/2020		4100-021200-1247-221-210	17 96	217051				Janitorial Supplies	01661	#SC0006
0000000	000020		282799	7/21/2020		4100-021200-1272-221-210	19 48	217051				Building Maintenance & Repair	01661	# SC0006
0000000	000020		283927	8/12/2020		4100-021200-1272-221-210	62 58	217051				Building Maintenance & Repair	01661	# SC0006
0000000	000020		284867	8/31/2020		4100-021200-1274-221-210	646 00	217051				Grounds Maintenance & Repairs	01661	# SC0006
	DISC	TOTAL	00	CHECK TOTAL	746 02	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	746 02
0000000	000845	CROWN CASTLE GT COMPANY	32333163	10/01/2020		4100-021500-1252-253-210	1,277 18	217052				Equipment Lease/Rental	01661	# 106663
	DISC	TOTAL	00	CHECK TOTAL	1,277 18	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	1,277 18
0000000	000871	CRYSTAL SPRINGS	12841556	091620	9/16/2020	4100-063100-1277-631-630	8 77	217053				Water Services	01661	# 114253012841556
	DISC	TOTAL	00	CHECK TOTAL	8 77	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	8 77
0000000	000902	DOC FARMER'S MARKET	MKT78300	9/14/2020		4100-051500-1246-551-510	144 00	217054				Food Supplies	01661	SUSSEX CO JAIL
0000000	000902		MKT78455	9/21/2020		4100-051500-1246-551-510	183 90	217054				Food Supplies	01661	SUSSEX CO JAIL
	DISC	TOTAL	00	CHECK TOTAL	327 90	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	327 90
0000000	001651	DOCUMENT SYSTEMS	109763	9/03/2020		4100-021100-1225-211-210	316 01	217055				Management Consulting Service	01661	SUSSEX COUNTY
	DISC	TOTAL	00	CHECK TOTAL	316 01	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	316 01
0000000	000084	DOMINION VIRGINIA POWER	1088433121	0820	8/28/2020	4100-021200-1276-221-210	45 00	217056				Electric	01661	# 1088433121
0000000	000084		3500335009	0820	8/28/2020	4100-021200-1276-221-210	1,343 50	217056				Electric	01661	# 3500335009
0000000	000084		6860160149	0820	8/28/2020	4100-021200-1276-221-210	530 82	217056				Electric	01661	# 6860160149
0000000	000084		7190905005	0820	8/28/2020	4100-021600-1276-263-210	150 03	217056				Electric	01661	# 7190905005
0000000	000084		7860242267	0820	8/28/2020	4100-021600-1276-264-210	450 24	217056				Electric	01661	# 7860242267
0000000	000084		9560347503	0820	8/28/2020	4100-021200-1276-221-210	2,695 94	217056				Electric	01661	# 9560347503
0000000	000084		9630317502	0820	8/28/2020	4100-021200-1276-221-210	444 28	217056				Electric	01661	# 9630317502
0000000	000084		9650330005	0820	8/28/2020	4100-021200-1276-221-210	257 91	217056				Electric	01661	# 9650330005
0000000	000084		9670342501	0820	8/28/2020	4100-021200-1276-221-210	219 16	217056				Electric	01661	# 9670342501
	DISC	TOTAL	00	CHECK TOTAL	6,136 88	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	6,136 88
0000000	001777	FARM AND LAWN SERVICE	01-19235	9/04/2020		4100-021200-1254-221-210	119 94	217057				Equipment Maintenance	01661	ACCT# 3739
	DISC	TOTAL	00	CHECK TOTAL	119 94	ACH PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	119 94
0000000	001723	GARDAWORLD SECURITY SERV	537708	7/24/2020		4100-021600-1229-264-210	994 50	217058				Other Professional Services	01661	ACCT# SUS001
0000000	001723		556773	9/11/2020		4100-021600-1229-264-210	841 50	217058				Other Professional Services	01661	ACCT# SUS001
0000000	001723		556774	9/11/2020		4100-021600-1229-264-210	841 50	217058				Other Professional Services	01661	ACCT# SUS001

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	001555	RICKMOND GENERAL CONTR.	7715	9/03/2020		4100-021400-1229-241-210	650.00	217070				Other Professional Services	01661	SUSSEX COUNTY
		DISC. TOTAL	.00		650.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		650.00
0000000	001870	RIVER EQUINE VETERINARY S	5152	9/08/2020		4100-021600-1227-261-210	595.00	217071				Medical Services	01661	SUSSEX COUNTY
		DISC. TOTAL	.00		595.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		595.00
0000000	001488	RRS FOODSERVICE	2144327	9/10/2020		4100-051500-1246-551-510	1,003.74	217072		N		Food Supplies	01661 #	118626
		DISC. TOTAL	.00		1,003.74	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,003.74
0000000	000063	RUTHERFORD SUPPLY	1168081	7/31/2020		4100-021200-1247-221-210	1,126.38	217073				Janitorial Supplies	01661 #	118601
		DISC. TOTAL	.00		1,126.38	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,126.38
0000000	000615	SOUTHEAST 4-H EDUCATION	BOS 082620	8/26/2020		4100-011100-1229-111-110	958.26	217074				Other Professional Services	01661	SUSSEX COUNTY BOS
		DISC. TOTAL	.00		958.26	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		958.26
0000000	000292	STANDBY SYSTEMS, INC	09201567	9/08/2020		4100-051500-1272-551-510	187.50	217075				Building Maintenance & Repair	01661	ACCT# 268
		DISC. TOTAL	.00		187.50	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		187.50
0000000	000162	SUFFOLK ENERGIES INC	37626900	9/02/2020		4100-021200-1264-221-210	203.00	217076				Mileage	01661	ACCT# 66740484
		DISC. TOTAL	.00		203.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		203.00
0000000	001869	SUSSEX DISTRICT COURT	SDC 090120	9/01/2020		4100-061100-1223-611-610	3,516.14	217077				Legal Services - Court Appt.	01661	REIMBURSEMENT
		DISC. TOTAL	.00		3,516.14	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		3,516.14
0000000	000077	SUSSEX SERVICE AUTHORITY	200814956	7/31/2020		4100-021600-1277-263-210	3,684.00	217078				Water Services	01661 #	2699
		DISC. TOTAL	.00		3,684.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		3,684.00
0000000	001827	TEMP-POWER, INC	15280H-2	9/14/2020		4100-021600-1247-264-210	1,120.00	217079				Janitorial Supplies	01661	ACCT# 4679
0000000	001827		16475B-2	9/14/2020		4100-021600-1247-264-210	1,120.00	217079				Janitorial Supplies	01661	ACCT# 4679
		DISC. TOTAL	.00		2,240.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		2,240.00
0000000	000081	THACKER HARDWARE	71043	8/10/2020		4100-021200-1272-221-210	11.58	217080				Building Maintenance & Repair	01661	ACCT# 341500
		DISC. TOTAL	.00		11.58	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		11.58
0000000	001833	TRANSUNION RISK & ALTERNA	5687311-202008	9/01/2020		4100-051100-1229-512-510	158.00	217081				Other Professional Services	01661 #	5687311
		DISC. TOTAL	.00		158.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		158.00
0000000	000296	TREASURER OF VIRGINIA	093020	9/16/2020		4100-095000-9330-	23,359.47	217082				DHCD Loan-WoodFuel Dev Reimb	01661	LOAN# 11-CE0-20
		DISC. TOTAL	.00		23,359.47	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		23,359.47
0000000	000080	TRI CITY OFFICE PRODUCTS	013642-001	7/23/2020		4100-063100-1241-631-630	65.00	217083				Office Supplies	01661 #	SXCWAT-0
0000000	000080		0137022-001	9/11/2020		4100-063100-1241-631-630	96.66	217083				Office Supplies	01661 #	SXCWAT-0
0000000	000080		0137055-001	9/17/2020		4100-063100-1241-631-630	383.13	217083				Office Supplies	01661 #	SXCWAT-0
		DISC. TOTAL	.00		544.79	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		544.79
0000000	000087	VAN CLEEF AUTO PARTS INC	602338	8/31/2020		4100-021500-1265-251-210	3,060.78	217084				Vehicle Maintenance & Rpairs	01661	ACCT# 27430
0000000	000087		8504	8/06/2020		4100-021500-1265-252-210	2,286.98	217084				Vehicle Maintenance & Repairs	01661	ACCT# 27430
0000000	000087		8537	8/11/2020		4100-021500-1265-251-210	245.75	217084				Vehicle Maintenance & Rpairs	01661	ACCT# 27430
0000000	000087		8903	8/25/2020		4100-021500-1265-251-210	545.78	217084				Vehicle Maintenance & Rpairs	01661	ACCT# 27430
		DISC. TOTAL	.00		6,139.29	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		6,139.29

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	000039	VERIZON WIRELESS	9862641379	9/10/2020		4125-031700-5841-	108 23	217085			Drug Forf. Fund / Com. Atty.	01661 # 90544057100001
0000000	000039		9862720084	9/12/2020		4100-051500-1234-551-510	155 71	217085			Telecommunications	01661 # 52062082400001
0000000	000039		9862720084	9/12/2020		4100-051100-1234-512-510	658 79	217085			Telecommunications	01661 # 52062082400001
0000000	000039		9862720084	9/12/2020		4100-051100-1234-516-510	658 80	217085			Telecommunications	01661 # 52062082400001
		DISC TOTAL	00	CHECK TOTAL	1,581 53	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL 1,581 53
0000000	000536	VIRGINIA LAWYERS WEEKLY	1893386	9/22/2020		4100-063100-1202-631-630	429 00	217086			Pub. Subsc. Books. Ref. Mat.	01661 ACCT# 339146
		DISC TOTAL	00	CHECK TOTAL	429 00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL 429 00
0000000	001118	WATKINS INSURANCE AGENCY	31606	6/15/2020		4100-021500-1262-251-210	17,616 00	217087			Insurance	01661 ACCT# SUSCO-1
0000000	001118		31606	6/15/2020		4100-021500-1262-252-210	3,120 00	217087			Insurance	01661 ACCT# SUSCO-1
		DISC TOTAL	00	CHECK TOTAL	20,736 00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL 20,736 00
0000000	001408	WITMER PUBLIC SAFETY GRP.	2046651	8/17/2020		4100-051100-1244-512-510	65 50	217088			Uniform Services	01661 # SUSCOU
		DISC TOTAL	00	CHECK TOTAL	65 50	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL 65 50
0000000	001644	XEROX FINANCIAL SERVICES	2277666A	9/17/2020		4100-021100-1252-211-210	295 09	217089			Equipment Lease/Rental	01661 # 0200073202001
0000000	001644		2277666B	9/17/2020		4100-021400-1252-241-210	147 54	217089			Equipment Lease/Rental	01661 # 0200073202001
0000000	001644		22776668	9/17/2020		4100-021400-1252-242-210	147 55	217089			Equipment Lease/Rental	01661 # 0200073202001
		DISC TOTAL	00	CHECK TOTAL	590 18	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL 590 18
		DISC TOTAL	00	CHECK TOTAL	187,958 32	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL 187,958 32
		DISC TOTAL	00	CHECK TOTAL	187,958 32	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL 187,958 32

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 187,958 32- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9.24.2020
 DATE
 9/24/20
 DATE
 9/24/2020
 DATE

Kelly S. [Signature]
 DIRECTOR OF FINANCE
[Signature]
 COUNTY ADMINISTRATION
[Signature]
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	001118	WATKINS INSURANCE AGENCY.	31603	6/15/2020		4100-021500-1295-251-210	5,633.57	217090			Insurance Services (Non Vehic	01662 ACCT# SUSCO-1
0000000	001118		31603	6/15/2020		4100-021500-1295-252-210	2,253.43	217090			Insurance Services (Non Vehic	01662 ACCT# SUSCO-1
	DISC	TOTAL	.00	CHECK TOTAL	7,887.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	7,887.00
			.00	CHECK TOTAL	7,887.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	7,887.00
			.00	CHECK TOTAL	7,887.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	7,887.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 7,887.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-24-2020
DATE


DIRECTIONS OF FINANCE

DATE

COUNTY ADMINISTRATION

DATE

DESTE J COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	999999	DIANNE SEXTON SEWARD	000001007200714JU	7/14/2020		4100-061100-1213-611-610	30 00	217091				Witness Fees	01663	JUROR PAYMNT
	DISC TOTAL	00	CHECK TOTAL	30 00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	30 00
0000000	999999	JAMES FREDERICK CORL	000000607200714JU	7/14/2020		4100-061100-1213-611-610	30 00	217092				Witness Fees	01663	JUROR PAYMNT
	DISC TOTAL	00	CHECK TOTAL	30 00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	30 00
0000000	999999	SUSAN FAISON STEPHENSON	000001845200714JU	7/14/2020		4100-061100-1213-611-610	30 00	217093				Witness Fees	01663	JUROR PAYMNT
	DISC TOTAL	00	CHECK TOTAL	30 00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	30 00
0000000	999999	Uteria R. Edwards	000001844200714JU	7/14/2020		4100-061100-1213-611-610	30 00	217094				Witness Fees	01663	JUROR PAYMNT
	DISC TOTAL	00	CHECK TOTAL	30 00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	30 00
0000000	999999	WILLIAM HEATH BAIN	000000236200714JU	7/14/2020		4100-061100-1213-611-610	30 00	217095				Witness Fees	01663	JUROR PAYMNT
	DISC TOTAL	00	CHECK TOTAL	30 00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	30 00
		00	CHECK TOTAL	150 00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	150 00
		00	CHECK TOTAL	150 00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				00	TOTAL	150 00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 150 00 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9.24.2020

DATE

Kelly M. [Signature]
 DIRECTOR OF FINANCE

DATE

COUNTY ADMINISTRATION

DATE

DESTE J. COX, TREASURER

AP160P 9/30/2020

A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

TIME- 9 48 28

PAGE 1

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AF LAC	DC040200930200900	9/30/2020	100-000200-0100-	860.00	217025		00000
00000	000245		DC040200930200900	9/30/2020	105-000200-0100-	159.86	217025		00000
00000	000245		DC041200930200900	9/30/2020	100-000200-0100-	621.62	217025		00000
00000	000245		DC041200930200900	9/30/2020	105-000200-0100-	207.17	217025		00000
					CHECK TOTAL	1,848.65			
00000	000881	ANTHEM BLUE CROSS AND	DC001200930200900	9/30/2020	100-000200-0100-	32,877.00	217026		00000
00000	000881		DC001200930200900	9/30/2020	105-000200-0100-	8,430.00	217026		00000
00000	000881		DC002200930200900	9/30/2020	100-000200-0100-	1,560.00	217026		00000
00000	000881		DC002200930200900	9/30/2020	105-000200-0100-	780.00	217026		00000
00000	000881		DC003200930200900	9/30/2020	100-000200-0100-	1,138.00	217026		00000
00000	000881		DC004200930200900	9/30/2020	100-000200-0100-	939.50	217026		00000
00000	000881		DC004200930200900	9/30/2020	105-000200-0100-	939.50	217026		00000
00000	000881		DC006200930200900	9/30/2020	100-000200-0100-	643.50	217026		00000
00000	000881		DC012200930200900	9/30/2020	100-000200-0100-	939.50	217026		00000
00000	000881		DC015200930200900	9/30/2020	100-000200-0100-	1,531.00	217026		00000
					CHECK TOTAL	49,778.00			
00000	001397	LEGAL SHIELD	DC097200930200900	9/30/2020	100-000200-0100-	11.98	217027		00000
00000	001397		DC097200930200900	9/30/2020	105-000200-0100-	31.90	217027		00000
					CHECK TOTAL	43.88			
00000	001021	MINNESOTA LIFE INS CO	DC200200930200900	9/30/2020	100-000200-0100-	366.54	217028		00000
00000	001021		DC200200930200900	9/30/2020	105-000200-0100-	112.06	217028		00000
					CHECK TOTAL	478.60			
00000	000872	NATIONWIDE RETIREMENT	DC090200930200900	9/30/2020	100-000200-0100-	945.00	217029		00000
00000	000872		DC090200930200900	9/30/2020	105-000200-0100-	170.00	217029		00000
					CHECK TOTAL	1,115.00			
00000	001570	NEW JERSEY FAMILY	DC108200930200900	9/30/2020	100-000200-0100-	238.34	217030		00000
					CHECK TOTAL	238.34			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114200930200900	9/30/2020	100-000200-0100-	182.00	217031		00000
					CHECK TOTAL	182.00			
00000	000247	TREASURER OF VIRGINIA	DC080200930200900	9/30/2020	100-000200-0100-	2,339.63	217032		00000
					CHECK TOTAL	2,339.63			
00000	000831	VACORP	DC035200930200900	9/30/2020	100-000200-0100-	156.73	217033		00000
00000	000831		DC035200930200900	9/30/2020	105-000200-0100-	98.27	217033		00000
					CHECK TOTAL	255.00			
00000	001027	VALIC RETIREMENT	DC091200930200900	9/30/2020	100-000200-0100-	490.00	217034		00000
					CHECK TOTAL	490.00			
					CLASS TOTAL	56,769.10			
					FINAL TOTAL	56,769.10			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 56,769.10- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9/24/20
DATE

9/24/20

Pranay Kumar
COUNTY ADMINISTRATOR

Samuel J. White

DB

PAYROLL DEDUCTION CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	001837	ABC SUPPLY CO-MBA	#737 93668724	8/03/2020		4100-021200-1272-221-210	1,450.00	216917				Building Maintenance & Repair	01659	ACCT# 749341
	DISC.	TOTAL	.00 CHECK TOTAL	1,450.00	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		1,450.00
0000000	999999	BOYKINS, CHARLIE	CB 0820	9/02/2020		4100-051500-1215-551-510	223.20	216918				Inmate Pay	01659	INMATE PAY
	DISC.	TOTAL	.00 CHECK TOTAL	223.20	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		223.20
0000000	001472	BRACY, KEVIN	KB 0820	9/03/2020		4100-021400-1217-241-210	75.00	216919				Commission/Board Compensation	01659	PLANNING COMMISSIO
	DISC.	TOTAL	.00 CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		75.00
0000000	999999	BROOKS, ANTHONY	AB 0820	9/02/2020		4100-051500-1215-551-510	223.20	216920				Inmate Pay	01659	INMATE PAY
	DISC.	TOTAL	.00 CHECK TOTAL	223.20	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		223.20
0000000	001474	BURGESS, BRENDA	BB 0820	9/03/2020		4100-021400-1217-241-210	75.00	216921				Commission/Board Compensation	01659	PLANNING COMMISSIO
	DISC.	TOTAL	.00 CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		75.00
0000000	000738	BUTLER'S TOWING AND	6877	9/03/2020		4100-051100-1265-512-510	170.00	216922				Vehicle Maintenance & Repairs	01659	SUSSEX SHERIFF
	DISC.	TOTAL	.00 CHECK TOTAL	170.00	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		170.00
0000000	001251	CABIN POINT VETERINARY	64576	8/14/2020		4100-021600-1227-261-210	409.75	216923				Medical Services	01659	ACCT# 1707
0000000	001251		64577	8/14/2020		4100-021600-1227-261-210	17.00	216923				Medical Services	01659	ACCT# 1707
0000000	001251		64580	8/14/2020		4100-021600-1227-261-210	52.00	216923				Medical Services	01659	ACCT# 1707
0000000	001251		64719	8/26/2020		4100-021600-1227-261-210	129.00	216923				Medical Services	01659	ACCT# 1707
	DISC.	TOTAL	.00 CHECK TOTAL	607.75	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		607.75
0000000	001485	CENTRAL AGRIBUSINESS	JR28367	9/02/2020		4100-051500-1246-551-510	77.00	216924				Food Supplies	01659	SUSSEX SHERIFF
	DISC.	TOTAL	.00 CHECK TOTAL	77.00	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		77.00
0000000	001598	CONNOR SMALL ENGINE	259056	9/02/2020		4100-021200-1254-221-210	17.88	216925				Equipment Maintenance	01659	ACCT# 2461000
	DISC.	TOTAL	.00 CHECK TOTAL	17.88	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		17.88
0000000	001862	COUNTY OF CHESTERFIELD	BSD 080620	8/26/2020		4100-051100-1203-516-510	75.00	216926				Workshops and Conferences	01659	# 54-6001208
0000000	001862		BSD 080620	8/26/2020		4100-051100-1203-516-510	75.00	216926				Workshops and Conferences	01659	# 54-6001208
	DISC.	TOTAL	.00 CHECK TOTAL	150.00	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		150.00
0000000	000871	CRYSTAL SPRINGS	15692716 090220	9/02/2020		4100-041100-1277-411-410	38.91	216927				Water Services	01659	# 695034615692716
	DISC.	TOTAL	.00 CHECK TOTAL	38.91	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		38.91
0000000	000983	DELL MARKETING L.P.	10398495500	6/08/2020		4100-041100-1241-411-410	147.24	216928				Office Supplies	01659	ACCT# 1453579
	DISC.	TOTAL	.00 CHECK TOTAL	147.24	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		147.24
0000000	000193	DEPART OF MOTOR VEHICLES	202024400808	9/04/2020		4100-041100-1299-412-410	1,925.00	216929				Misc. Oth.-DMV Stops	01659	# 546001642019
	DISC.	TOTAL	.00 CHECK TOTAL	1,925.00	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		1,925.00
0000000	001651	DOCUMENT SYSTEMS	109579	9/01/2020		4100-061100-1252-612-610	35.98	216930				Equipment Lease/Rental	01659	SUSSEX GEN DIST CR
	DISC.	TOTAL	.00 CHECK TOTAL	35.98	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		35.98
0000000	000084	DOMINION VIRGINIA POWER	0482572328 0820	8/26/2020		4100-021600-1276-263-210	2,898.85	216931				Electric	01659	# 0482572328
0000000	000084		5080737736 0820	8/26/2020		4100-021200-1276-221-210	64.72	216931				Electric	01659	# 5080737736
	DISC.	TOTAL	.00 CHECK TOTAL	2,963.57	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		2,963.57
0000000	000123	EDMOND, J. LAFAYETTE	JLE 0820	9/03/2020		4100-021400-1217-241-210	100.00	216932				Commission/Board Compensation	01659	PLANNING COMMISSIO
	DISC.	TOTAL	.00 CHECK TOTAL	100.00	ACH PMT TOTAL	.00 CPA PMT TOTAL		.00	EPY PMT TOTAL			.00 TOTAL		100.00

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
0000000	999999	TAYLOR, DARRELL	DT 0820	9/02/2020		4100-051500-1215-551-510	18.90	216962				Inmate Pay	01659	INMATE PAY
	DISC TOTAL	00	CHECK TOTAL	18.90	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				.00	TOTAL	18.90
0000000	000318	TOWN OF WAVERLY	1814040098	0820	8/31/2020	4100-021200-1277-221-210	67.00	216963				Water Services	01659	ACCT# 1814040098
	DISC TOTAL	00	CHECK TOTAL	67.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				.00	TOTAL	67.00
0000000	000897	TRANE COMPANY	310973179		7/16/2020	4100-021200-1273-221-210	3,564.49	216964				Building Systems Main & Repai	01659	ACCT# 115365
	DISC TOTAL	00	CHECK TOTAL	3,564.49	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				.00	TOTAL	3,564.49
0000000	000301	VA EMPLOYMENT COMMISSION	QTR END 063020	8/14/2020		4100-099900-1128-	13,464.34	216965				Worker's Comp - Self Ins Unem	01659	# 0001890204
	DISC TOTAL	00	CHECK TOTAL	13,464.34	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				.00	TOTAL	13,464.34
0000000	000831	VACORP	66392 WC	6/05/2020		4100-051100-1128-512-510	10,913.90	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-051500-1128-551-510	6,636.46	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-011100-1128-111-110	12.29	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021100-1128-211-210	116.00	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-023100-1128-291-230	23.84	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021400-1128-242-210	1,108.63	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-063100-1128-632-630	17.30	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021400-1128-241-210	8.07	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-062100-1128-621-620	58.06	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-061100-1128-612-610	3.69	216966				Worker's Comp-Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-063100-1128-631-630	101.21	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021600-1128-261-210	524.00	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-031100-1128-311-310	38.84	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-041100-1128-411-410	49.85	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021300-1128-231-210	588.39	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021500-1128-253-210	505.33	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021200-1128-221-210	1,046.31	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021600-1128-262-210	2,466.44	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4100-021400-1128-241-210	574.33	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4105-071100-1128-711-710	63.89	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4105-071100-1128-711-710	1,517.92	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
0000000	000831		66392 WC	6/05/2020		4105-071100-1128-711-710	29.00	216966				Worker's Comp - Self Insured	01659	VA-SU-107-21
	DISC TOTAL	00	CHECK TOTAL	26,403.75	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				.00	TOTAL	26,403.75
0000000	000769	VERIZON	745850378	0820	8/24/2020	4100-063100-1234-631-630	73.09	216967				Telecommunications	01659	# 252384783000121
	DISC TOTAL	00	CHECK TOTAL	73.09	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				.00	TOTAL	73.09
0000000	000039	VERIZON WIRELESS	9859049491		7/19/2020	4100-063100-1234-631-630	228.87	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-021100-1234-211-210	498.92	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-031100-1234-311-310	169.10	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-021300-1234-231-210	103.73	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-021400-1234-241-210	136.58	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-021400-1234-242-210	65.37	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-021500-1234-253-210	38.12	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-041100-1234-411-410	141.85	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-063100-1234-632-630	65.37	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-023100-1234-291-230	158.67	216968				Telecommunications	01659	# 74228484300001
0000000	000039		9859049491		7/19/2020	4100-081300-2110-822-810	54.50	216968				VA Cooperative Extension	01659	# 74228484300001
	DISC TOTAL	00	CHECK TOTAL	1,661.08	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL				.00	TOTAL	1,661.08

BOARD ACTION FORM

Agenda Item: Consent Agenda #2.03

Subject: Leave Donation Policy

Board Meeting Date: October 15, 2020

=====
Summary: A Leave Donation Policy was initially approved by the Board of Supervisors on April 3, 2013. When the new Sussex County Personnel Policy and Procedures Manual was adopted by the Board on June 20, 2019, the Leave Donation Policy was not included.

Recommendation: That the Board of Supervisors would approve the Leave Donation Policy with changes to Section H.2 VRS Contributions.

Attachments: (1) Email to Ms. Brucato (Payroll) from Ms. Conyers (Virginia Retirement)
(2) Approval of Leave Donation Policy

=====
ACTION: hat the Board of Supervisors would approve the Leave Donation Policy with changes to Section H.2 VRS Contributions.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	Jones	___	___
Johnson	___	___	Seward	___	___
Jones	___	___	Tyler	___	___
			White	___	___

Louise Brucato

From: Stephanie Conyers <SConyers@varetire.org>
Sent: Monday, October 5, 2020 11:38 AM
To: Louise Brucato
Subject: RE: Sussex County 55191

CAUTION: This email originated from outside of the organization. Do not follow guidance, click links, or open attachments unless you know the content is safe.

Good Morning Louise,

That is correct. As long as the employee is on approved paid leave they should continue to receive service. Since the leave sharing is a function of your individual employer policy, VRS does not have specific language around that type of leave. The Code of Virginia compels membership and the mandatory payment of member contributions if a member has enough compensation to cover the full 5% for the month. The [myVRS Business Rules](#) explain the way service credit is calculated in the Navigator.

I hope this helps.

Thank you,

Stephanie



Stephanie Conyers
Employer Representative
Virginia Retirement System
P.O. Box 2500, Richmond, VA 23218-2500
P: (804)771-7393 F: (804)786-1541
Toll Free: 1-888-827-3847, ext. 7393

[Stay Updated! Subscribe to Employer Update.](#)

EMAILS TO AND FROM VRS ARE NOT SECURE

Please do not send personal information, including full Social Security Numbers, in any email or attachment

From: Louise Brucato <lbrucato@sussexcountyva.gov>
Sent: Friday, October 2, 2020 12:24 PM
To: Stephanie Conyers <SConyers@varetire.org>
Subject: {EXTERNAL} Sussex County 55191

VRS Security WARNING: *This is an EXTERNAL email***** Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.

Good Afternoon,

I hope you are doing well. I am in need of some information that I hope you can provide. When an employee is receiving pay through leave donations, that time counts toward their retirement as normal creditable service. I had confirmed this with VRS years ago and they explained that as long as the person was receiving pay, it counted towards their service. Can you please confirm this information? Also, can you please send me information where this information is explained or confirmed. I would appreciate any help you could provide.

Thank you,
Louise Brucato
Payroll Clerk
Sussex County
(434)246-1004



At a meeting of the Board of Supervisors of the County of Sussex, held at the Courthouse thereof, on the 3rd day of April 2013.

R-13-31: Approval of Leave Donation Policy

I. OBJECTIVE

It is the objective of the Board of Supervisors to allow employees to participate in a leave donation program.

I. SCOPE

This policy applies to all permanent full-time employees.

II. DEFINITIONS

Serious Medical Condition: A serious medical condition is defined as any illness or non-work related injury which, as certified by a physician, limits the ability of an employee to perform his/her assigned duties and requires medical attention.

IV. PROCEDURES

A. Leave Donation Guidelines

1. Leave shall not be donated or transferred from one employee to another except in cases of serious medical necessity, as approved by the County Administrator.
2. Use of donated leave shall be for an employee's own serious medical condition or to care for a spouse, son, daughter, or parent with a serious medical condition, or any relative for which the employee is using FMLA.
3. Leave donations shall convert to sick leave for recipients.

B. Eligibility To Receive Leave Donations

1. To be eligible to receive leave donations, an employee must exhaust all accrued annual and compensatory leave balances, and all but one week of accrued sick leave.
2. An employee's continued eligibility to receive leave donations shall be reviewed and monitored by the County Administrator and County Human Resources Office.

C. Request To Receive Leave Donations

1. An employee wishing to receive donated leave shall inform his or her Department Head/Constitutional Officer.
2. The employee must provide medical certification from a physician.
3. The Department Head/Constitutional Officer shall review the employee's leave record and medical certification with the County Administrator to determine the appropriateness of the request.
4. In the event that the employee is physically or mentally unable to initiate a request, a family member, person holding power of attorney, court appointed guardian or the employee's Department Head/Constitutional Officer may file the request.

D. Request Processing

1. Following a determination that the leave request is appropriate, the Human Resources representative shall submit a formal request to the County Administrator.
2. Upon approval by the County Administrator, the Human Resources representative shall communicate the request to all potential donors (either within a specific Department or to all general government Departments, as requested by the recipient), but will not reveal the identity of the requesting employee unless the employee gives his or her permission.

E. Donor Guidelines

1. Donations shall be accepted from both County Government and Constitutional Offices.
2. Donations to recipients shall be in the form of annual or sick leave.
3. Donors are not required to retain minimum balances of their own annual or sick leave, nor is there a limit on the number of hours of annual leave they may donate.
4. All donations of leave shall be processed anonymously, unless the donor requests otherwise.

F. Donor Procedures And Processing

1. To contribute leave, donors must complete a Donation of Leave form and submit the form to the Human Resources Department.

2. Donations to recipients shall be made in full day increments (8 hours)
3. All leave donations received shall be tallied with a pro-rated amount of leave being deducted from each donor based upon the amount needed by the recipient.
4. Any employee who returns to work before using all received transferred leave may use the balance for subsequent treatment/recuperation from the ailment for which the leave was granted. This balance may be used for a maximum of 1 year from the date transferred leave was approved. After one year, unused donations shall revert to the donor.

G. Exclusions

1. Medical conditions resulting from the following will exclude an employee from eligibility to receive leave donations:
 - a. any occupationally-related accident or illness for which Workers' Compensation benefits have been awarded. An employee may, however, use donated leave to supplement the Workers' Compensation benefit award.
 - b. injuries occurring in the course of the commission of a crime; or
 - c. injuries occurring under the influence of alcohol or drugs.
2. Employees are ineligible to use donated leave during the period of any disciplinary suspensions.

H. Employee Benefits While on Leave Without Pay:

1. Group Life Insurance: Employees receiving leave share donations continue to be covered under the Commonwealth's group life insurance policy for up to two years.
2. VRS Contributions: Periods of leave share are not considered creditable compensation for retirement calculations by the Virginia Retirement System (VRS). Therefore, contributions to VRS will be discontinued when an employee is receiving leave share donations.
3. Employees will not accrue leave (annual or sick) while receiving pay through leave share donations.
4. The County will continue to pay its portion of the health care premium while an employee is receiving pay through leave share donations.
5. Donated leave will not be paid out at termination.

SUSSEX COUNTY
FINANCIAL UPDATE

October 15, 2020

Submitted by
Deste J. Cox, Treasurer



TREASURER'S OFFICE

DESTE JARRATT COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business September 30, 2020

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$75,875.36	
Plus Cr Card Merch Fee - in bank, not in office---JE	\$220.73	
Plus Bank Service Charge - in bank, not in office---JE	\$175.09	
Less Outstanding Checks not cleared bank	(\$1,836.04)	\$74,435.14

BSV #301- STONY CREEK, VA

Bank Balance	\$6,126,870.30	
Plus Bank Service Fees	\$15.00	
Less Outstanding Checks not cleared bank	(\$1,167,010.82)	
Less Deposits in Transit - in bank, not in office	(\$10,244.09)	\$4,949,630.39

SONA #401- WAVERLY, VA

Bank Balance	\$14,509.28	
Less Deposits in Transit - in bank, not in office	(\$0.60)	\$14,508.68
Investments and CD's		
#30380034 - SONA #451	\$2,296,447.97	
#30371954 - SONA #451	\$1,010,220.63	
#30381744 - SONA #451	\$2,000,000.00	
		\$5,306,668.60

<u>QZAB -05 #701</u> Investment Balance	\$973,315.63	
<u>QZAB -06 #702</u> Investment Balance	\$1,675,859.11	
<u>LGIP INVESTMENT #803</u> Investment Balance	\$2,383,356.16	
<u>VA INV POOL #804</u> Investment Balance	\$617,836.79	

TOTAL IN BANKS REC W/GL		<u>\$15,995,610.50</u>
-------------------------	--	------------------------

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:



 Deste J. Cox, Treasurer



Animal Services

**October 15, 2020
Monthly Report**



OFFICE OF PUBLIC SAFETY
CECIL R STAINBACK
ANIMAL SERVICES OFFICER
(434) 246-1044 – FAX (434) 246-6013
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

October 6, 2020

TO: RICHARD DOUGLAS, COUNTY ADMINISTRATOR
FROM: BROOKLYN CARPENTER, ANIMAL SERVICES OFFICER
SUBJECT: SEPTEMBER 2020 MONTHLY REPORT

=====

Enclosed is the SEPTEMBER 2020 monthly report.

Animal Services Monthly Report: Attached is the SEPTEMBER 2020 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, two (2) canines were rescued, five (5) canines were returned to owner and one (1) were adopted. One (1) canine was euthanized for aggression.

This month, thirteen (13) feline rescued, two (2) was adopted and zero (0) fostered. Three (3) felines were euthanized.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for September (38) Hour**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for September (79.5) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for September (51) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for September (67) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for September (9) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for September (9.5) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in September (30.5) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in September (2.5) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in September (6) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in September (0) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in September (8) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in September (4) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in September (7.5) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in September (11.5) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in September (14.5) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in September (4.5) Hour**

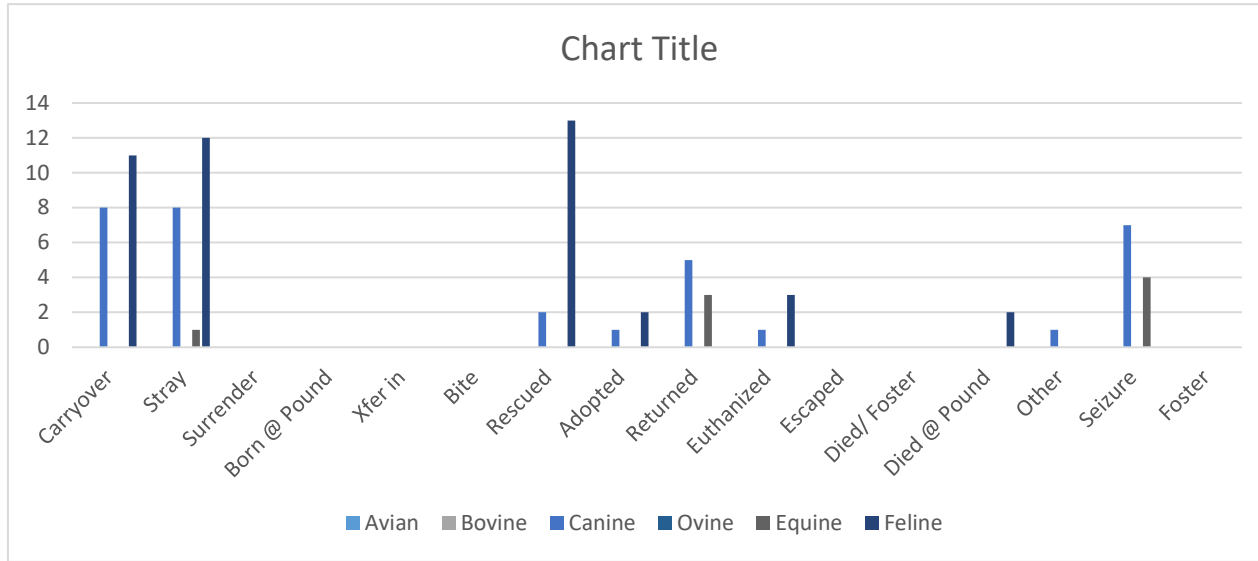
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in September (4.5) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in September (6.5) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in September (1) Hours**

Shelter Related: The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in September (58.5) Hours**

Sussex County Animal Control Monthly Intake Report September 2020



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died/ Foster	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	8	8	0	0	0	0	2	1	5	1	0	0	0	1	7	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	1	0	0	0	0	0	0	3	0	0	0	0	0	4	0
Feline	11	12	0	0	0	0	13	2	0	3	0	0	0	2	0	0

ACTIVE CASES		CANINE	15	FELINE	3	EQUINE	2									
---------------------	--	---------------	-----------	---------------	----------	---------------	----------	--	--	--	--	--	--	--	--	--

TOTALS	51
MILEAGE	
UNIT 5	1,785
UNIT 6	1,600
UNIT 7	
TOTALS	3,385.00
SUMMONS	0

Calls

Gas
Diesel

4th seized equine awarded to Animal Service and Care Department by court on 9/28/2020
9/25/202 one miniature donkey picked up by Animal Services

Canines/Felines Rescued or Transferred

Sep-20
Total of 2 Canines
Total of 13 Felines

Intake Number	Name	Rescue Organization/Animal Shelter
155-20091501	Laney	Richmond Animal Care & Control
156-20091701	Pooh Bear	Richmond Animal Care & Control
42-20081001	Cherrio	Richmond SPCA
43-20081002	Chunk	Richmond Animal League
44-20081003	Gizmo	Richmond Animal League
45-20081101	Fizzy	Richmond Animal League
46-20081301	Opi	Richmond Animal League
47-20082001	JoJo	Richmond Animal League
48-20082403	Cantaloupe	Richmond Animal League
49-20082404	Water Melon	Richmond SPCA
50-20082405	Squash	Richmond Animal League
51-20082406	Pumpkin	Richmond Animal League
52-20090101	Boho	Richmond SPCA
53-20090102	Elsa	Richmond Animal League
55-20090402	Terri	Richmond SPCA

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1	4.5	4	1	2		4.5			1.5													3.5
2	1	6	3	1		3			2											1		4
3		2		1		2	0.5	0.5	2.5		0.5				1	1	2					1
4	4	2.5		3		3			1.5					1			4					1
5																						1
6																						1
7																						1
8		5	2			3.5			2						2		4					3
9	4	4		2		2		0.5	0.5		0.5						0.5			1.5		2.5
10	3	3	2	1		5			1.5	2												2.5
11	1	5	2	1	1	5.5			2.5							1						4
12																						1
13			1										2.5									1
14	4	3							3										3			4
15	7	4	2			1							2							1.5	1	2.5
16		2	2	3		6			1	0.5			2		1		2					2.5
17	3	2		1		1	1	1	4		1					2	1					1
18	1	5.5	2		1	2.5	1.5	1.5	1.5				1.5	1		1.5						1
19																						1
20																						1
21	1.5	2.5		1		2	0.5	0.5	1					1	1				1.5	1.5		3
22		4	1	2		5	0.5	0.5	1		1							3				1
23	1	4.5	1		1	6	0.5	0.5	1.5													1
24		4		3		3	2	2	2		2			1								1
25		6.5	1	4		5.5	1	1								1.5						2
26															2.5							3
27																						2
28	3	2.5		2		2.5			1							2				1		2
29		6.5		3		3	1.5	1.5	0.5		1					1	1					1
30		1		1		1										1.5		1.5				3
31																						
Total	38	79.5	20	31	3	67	9	9.5	30.5	2.5	6	0	8	4	7.5	11.5	14.5	4.5	4.5	6.5	1	58.5

Community Development

Community
Development
Programs



October 15 2020 Monthly Report

Community Development Office Monthly

September 2020

Mr. Bart Nuckols, Interim Director of Community Development

Community Development/Special Programs Grant Administration

- *The Fairfield Inn site is under construction and the building plans have been approved.*
- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*

Planning & Zoning

- *The Planning Commission did not meet in September due to there being no business or applications for consideration.*
- *The Board of Supervisors held public hearings on September 17, 2020 for the Cabin Point Solar project. The project was approved with conditions attached to the Conditional Use Permit.*
- *Two (2) Zoning Applications were reviewed and approved, one (1) for new residential construction and the other for a tent for a wedding venue.*
- *Three (3) new address assignments were issued for new residential construction, one (1) permitted during the month of August and two (2) during the month of September.*
- *Two (2) minor subdivision plats were approved creating two (2) new residential lots, one (1) in Wakefield District and one (1) in Waverly District.*

Erosion & Sediment Control

- *Five (5) E&S projects are active with inspections being made after each rain event.*



MEMORANDUM

DATE: October 6, 2020
 TO: Richard Douglas, County Administrator
 FROM: Bart Nuckols, Interim Planning Director
 SUBJECT: September 2020 - Monthly Report

Please accept this as the September 2020 update for the Community Development Department.

BUILDING ACTIVITY

- September 2020

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
10	7	4	3	78	\$638,927.00	\$4,442.19

- September 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
8	8	3	3	71	\$288,922.00	\$3,265.04

- January 2020 – December 2020 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7585	88	36	45	544	\$6,352,468	\$38,134.82





MONTHLY

HOUSING REPORT

“PROMOTING SAFE, SANITARY, DECENT
AND AFFORDABLE HOUSING”

October 6, 2020



MEMORANDUM

TO: Mr. Richard Douglas, County Administrator
FROM: Brenda H. Drew, Housing Programs Coordinator
SUBJECT: Housing Program Report
DATE: October 6, 2020

As always, we are looking forward to continuing our partnerships and programs which promote family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During last month, the following general work tasks were performed:

<i>Task and Training</i>	<i>No.</i>
<i>Annual Inspections</i>	5
<i>Annual Re-certifications</i>	17
<i>Initial Inspection</i>	1
<i>Other Certifications</i>	1
<i>Family Briefings</i>	1
<i>Executing HCV Contracts</i>	1
<i>Certificates of Satisfaction</i>	0
<i>Program Income Housing Rehab projects pending</i>	0
<i>Total HCV applicants living or working in Sussex County</i>	265
<i>Reports Submitted in CAMS</i>	0
<i>Training and Meetings Attended</i>	3

UPCOMING (VIRTUAL TRAINING) EVENTS:

- 2020 HCV AGENT TRAINING OCTOBER 13 &14
- 2020 HCV NMK TRAINING OCTOBER 29-30

- VIRGINIA HOUSING CONFERENCE IS NOVEMBER 18-20

Environmental Inspections



October 15, 2020
Monthly Report

Origin / Material Summary Report

Criteria: 09/01/2020 12:00 AM to 09/30/2020 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
DC	Special Misc-Tons	677.35
Origin Total		677.35
DE	MSWT	88.97
DE	Special Misc-Tons	6.69
Origin Total		95.66
GA	MSWT	121.34
Origin Total		121.34
MD	MSWT	674.82
MD	Sludge Indus-Tons	120.21
MD	SludgeIndus-Tons	58.03
MD	Special Misc-Tons	73.82
Origin Total		926.88
NC	CDTC	109.68
NC	MSWT	4939.96
NC	Special Misc-Tons	2380.01
Origin Total		7429.65
NJ	Auto Fluff RGC-Tons	18719.77
Origin Total		18719.77
NY	MSWT	59505.89
Origin Total		59505.89
PA	MSWT	119.86
Origin Total		119.86
SUSS BUS	CDTC	2.01
SUSS BUS	MSWT	115.04
SUSS BUS	Sludge Indus-Tons	1081.93
Origin Total		1198.98
SUSS RES	MSWT	509.18
Origin Total		509.18
VA	Ash Unspecified-Tons	28.74
VA	CDTC	51.36
VA	MSWT	13697.11
VA	SludgeIndus-Tons	1152.26
VA	Special Misc-Tons	743.6
Origin Total		15673.07
Totals		104977.63



Monthly Report October 15, 2020

OFFICE OF PUBLIC SAFETY
G. REID FOSTER, JR.
PUBLIC SAFETY COORDINATOR
(804) 834-1305 EXT. 22 – FAX (434) 246-6013
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

October 6, 2020

TO: RICHARD DOUGLAS, COUNTY ADMINISTRATOR
FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR
SUBJECT: SEPTEMBER 2020 MONTHLY REPORTS

Enclosed you will find the monthly report for June 2020.

RADIO SYSTEM: Met with Harris over Maintenance agreement. Have meeting set up with DOC on October 14, 2020 to discuss agreement and MOU for radio system.

Still working with Harris on paging issues.

Generator at Courthouse Radio Tower is out of service. Waiting on Hales Electric to get parts and repair.

Working with Harris on setting up maintenance on all radios.

FIRE DEPTS: E81 water pump on engine went out Van Cleef towed and repaired.

E210 was repaired and state inspected.

Met with Waverly Fire on spec for Rescue pumper. Showed them 7 Demo trucks. They want to spec their pumper.

Ordered mask for SCBA each dept. to receive 15.

Got quotes on 100 set of turn out gear. Each department will receive 20 sets and 20 helmets.

Hose is ordered for all departments. (4-6 week delay).

Having gear washer install at Courthouse Fire Station and have received two gear dryers for Wakefield and Courthouse Fire Departments.

Met with Fire and Rescue Association.

RESCUE: Unit 750 out for repairs again.

Still ordering PPE for providers.

Got quote on two EKG Monitors funding to come from CARES and budget

Working on quotes for medic replacement.

EMERGENCY MANAGEMENT: Still applying for grants for all areas of Emergency Management.

Attended several conference calls and webinars for COVID-19.

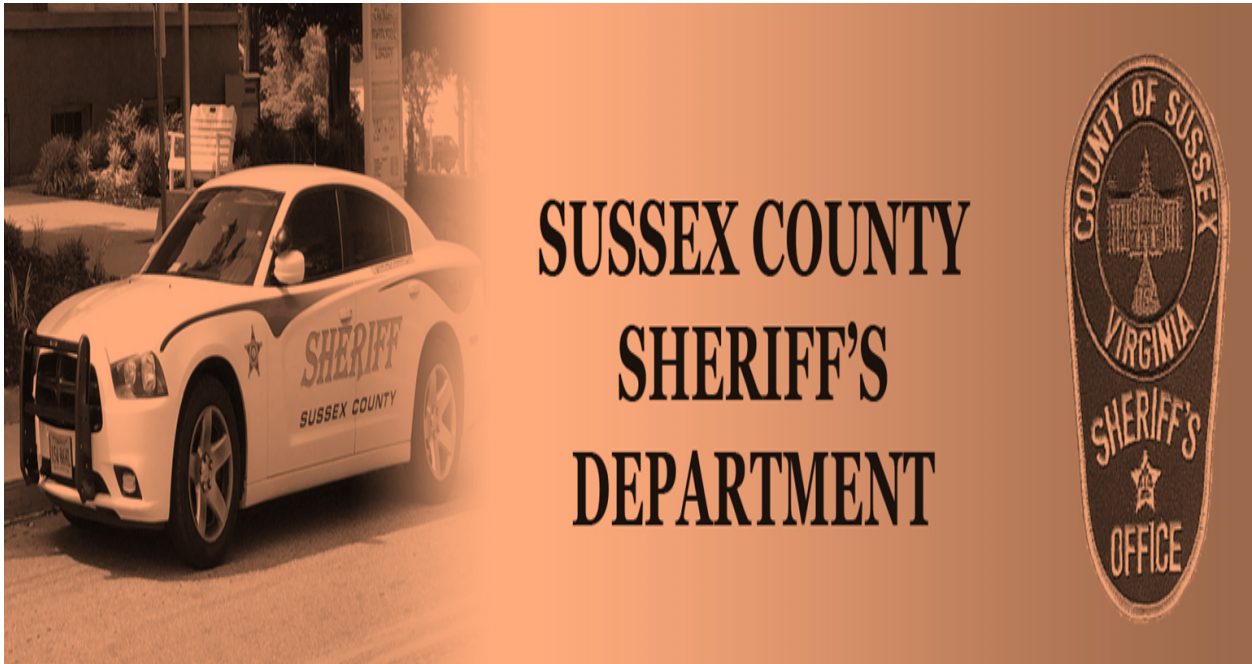
Got supplies for cleaning of fire stations and squad building along with County buildings.

EOP sent to VDEM for review. Hope to have back on agenda for next month BOS meeting.

COVID numbers are still rising. Another outbreak in Sussex 1 & 2 prisons.

Setting up another test site. Location to be announced

Sheriff's Department



Monthly Report

October 15, 2020

BOS Meeting



"ONE FAMILY, ONE MISSION, ONE GOAL"

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

**Sussex County Sheriff's Office Monthly Report
Month of SEPTEMBER 2020**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	2,191
Fire	131
Rescue	333
Animal Control	22
Traffic	998
Town of Wakefield	21
TOTAL	3,696

COURTS

Court:	Days of Court:
Circuit Court	6
General District	11
JDR Court	4

Court:	Judges:
Circuit Court	3
General District	3
JDR Court	2

CIVIL

Type:	Total:
Subpoenas Served	291
Jury Summoned	0
Criminal Warrants	60

DMV Notices	2
Levies	0
TDO	3
ECO	0
Other Civil	135

Fines and Forfeitures	\$63,402.14 + \$24.00 = \$63,426.14
Sheriff's Fees	\$645.00
Courthouse Security	\$7,106.97

JAIL

During the month of SEPTEMBER 2020, our average daily population was 43.27 inmates. The jail booked in 34 individuals during SEPTEMBER.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	33 inmates, having been confined a total of 675 days.
Sentenced Misdemeanant	14 inmates, having been confined a total of 72 days.
Sentenced Felons	14 inmates, having been confined a total of 414 days.
Others	6 inmates, convicted but not sentenced.
Weekenders	5 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	3
Medical	5
Juvenile	1
Road Crew	0
TDO (Mental)	1
TOTAL	10

Financial Update



October 15, 2020
BOS Meeting

SUSSEX COUNTY - DESTE J. COX, TREASURER

REVENUE/EXPENDITURE SUMMARY REPORT

SEPTEMBER 31,2020

General Fund

				ANNUAL	September	YEAR TO DATE	FYE19 YTD	% COLLECTED
				BUDGET	ACTIVITY	ACTUAL	Through	YTD
						09/30/2020	9/30/2019	
REVENUES								
Real Estate	2020 DUE 12/07/2020			4,993,400	0	0	0	0.0%
Public Service Corp	2020 DUE 12/07/2020			792,560	0	0	0	0.0%
Personal Property	2020 DUE 12/07/2020			2,743,150	0	0	0	0.0%
Machinery & Tools	2020 DUE 12/07/2020			1,118,800	0	0	0	0.0%
Local Sales & Use Taxes (net)				849,528	76,078	228,532	227,755	26.9%
Transient Occupancy Tax				48,000	195	6,293	17,170	13.1%
Consumer Utility Taxes				92,000	7,600	24,120	23,525	26.2%
Business License Tax				61,300	3,436	19,784	9,639	32.3%
Motor Vehicle Licenses				224,850	2,240	12,839	7,203	5.7%
Landfill Tipping Fees				5,536,489	499,000	1,511,355	2,068,717	27.3%
Delinquent Taxes RE				122,000	14,814	67,098	67,516	55.0%
Delinquent Tax Personal Property				80,500	12,106	65,019	43,667	80.8%
Penalties - All Property				92,000	2,616	13,923	11,256	15.1%
Interest - All Property				23,000	2,928	9,234	6,417	40.1%
Court Fines				1,125,000	53,211	103,112	281,553	9.2%
State				3,973,184	1,160,708	1,876,112	966,942	47.2%
Designated Use of Fund Balance				3,490,570	0	0	1,002,126	0.0%
				ANNUAL	September	YEAR TO DATE	FYE19 YTD	Spent %
				BUDGET	ACTIVITY	ACTUAL	Through	YTD
						09/30/2020	9/30/2019	
EXPENDITURES								
General Government				3,669,617	202,707	533,345	612,296	14.5%
Judicial Administration				1,132,671	138,808	273,020	266,105	24.1%
Fire, Rescue, EMS				1,977,974	195,572	474,948	539,195	24.0%
Sheriff's Operations & Jail				4,653,153	312,415	1,059,863	1,086,768	22.8%
Public Works				1,600,510	146,359	309,938	344,146	19.4%
Health & Welfare				870,386	19,043	215,996	197,950	24.8%
Education				8,003,652	647,405	648,405	1,169,346	8.1%
Parks Rec & Cultural Enrichment				240,065	33,000	80,766	84,175	33.6%
Planning/Community Dev				2,407,351	125,652	608,170	354,230	25.3%
Debt Service				1,421,641	449,658	746,833	1,143,145	52.5%

* FYE21 (current fiscal year) includes payment for June 2020 & July 2020.

FYE20 YTD Landfill Tipping Fees includes payment for May 2019, June 2019 & July 2019.

June 2019 & July 2019 Fees total \$1,037,383

**FYE21 Includes \$973,580 Cares Act Funds

				ANNUAL	September	ACTUAL		
				BUDGET	ACTIVITY	09/30/2020	PRIOR FY - YTD	Spent %
EXPENDITURES						YEAR TO	9/30/2019	YTD
						DATE		
Board of Supervisors				168,117	12,274	36,968	32,724	22.0%
Administration				2,242,060	84,679	226,464	323,896	10.1%
IT & Central Acct				38,765	14,540	22,098	20,452	57.0%
County Attorney				150,000	3,750	28,417	48,399	18.9%
Registrar/Board of Elections				235,334	25,728	58,065	38,669	24.7%
Com of Rev/Reassess				415,046	22,165	62,292	58,631	15.0%
Treas/Lic Bureau				420,295	39,573	99,042	89,525	23.6%
General Government				3,669,617	202,707	533,345	612,296	14.5%
Courts				98,305	6,917	17,591	19,116	17.9%
Clerk of Courts				405,958	30,151	92,564	94,611	22.8%
Com Atty/Vic Wit				628,408	101,740	162,866	152,377	25.9%
Judicial Administration				1,132,671	138,808	273,020	266,105	24.1%
Fire/Rescue/EMS				1,658,605	112,522	354,062	480,381	21.3%
Aminal Control				319,369	83,049	120,886	58,814	37.9%
Fire, Rescue, EMS				1,977,974	195,572	474,948	539,195	24.0%
Court Sec/Spot/FO/E911				2,724,720	188,070	634,936	592,750	23.3%
Confinement of Inmates				1,807,536	119,538	399,510	466,003	22.1%
Crater Crim Justice Aca.				120,897	4,807	25,417	28,016	21.0%
Sheriff's Operations & Jail				4,653,153	312,415	1,059,863	1,086,768	22.8%
Building & Grounds				588,392	70,319	147,415	159,064	25.1%
Envir Inspections				305,668	15,482	34,683	55,329	11.3%
General Works				92,400	10,502	20,060	20,887	21.7%
Convenience Ctrs.				491,550	50,057	107,781	100,396	21.9%
Refuse Disposal				122,500	0	0	8,471	0.0%
Public Works				1,600,510	146,359	309,938	344,146	19.4%
Health - Outside Agencies				225,534	0	75,197	86,485	33.3%
Com. Support Services - Outside Agencies				140,304	2,278	72,438	82,172	51.6%
Local Contrib to DSS				331,490	0	17,615	0	5.3%
Local Contrib to CSA				173,058	16,765	50,746	29,294	29.3%
Health & Welfare				870,386	19,043	215,996	197,950	24.8%
Educ Contrib - Outside Agencies				4,482	1,500	2,500	2,000	55.8%
Local Contrib to Sch Fd				7,999,170	645,905	645,905	1,167,346	8.1%
Education				8,003,652	647,405	648,405	1,169,346	8.1%
Library/Cultural - Outside Agencies				204,065	13,000	60,766	59,175	29.8%
Recreational Contrib- Outside Agencies				36,000	20,000	20,000	25,000	55.6%
Parks Rec & Cultural Enrichment				240,065	33,000	80,766	84,175	33.6%
Housing				128,548	11,991	28,853	30,739	22.4%
CDBG Pocahantas Grt				328,985	0	1,907	53,496	0.6%
DHCD UNOS Grt				959,650	4,190	9,990	143,180	1.0%
VHDA COVID19 Grt				40,000	5,274	5,274	0	13.2%
VHDA HUD COVID19 Grt				13,750	905	5,692	0	41.4%
Planning/Building/Zoning				482,937	103,292	123,669	97,896	25.6%
Crater Planning Com				9,790	0	4,895	4,895	50.0%
IDA				419,366	0	406,866	0	97.0%
Va Gateway Region				21,025	0	21,025	21,025	100.0%
Crater SBDC				3,300	0	0	3,000	0.0%
Planning/Community Dev				2,407,351	125,652	608,170	354,230	25.3%
Debt Service				1,421,641	449,658	746,833	1,143,145	52.5%
Debt Service				1,421,641	449,658	746,833	1,143,145	52.5%

BOARD ACTION FORM

Agenda Item: Appointments #5.01

Subject: Appointment to the Crater Regional Workforce Development Board

Board Meeting Date: October 15 2020

=====
Summary: This item was tabled from the September 17, 2020 Board meeting.

Sussex County’s representation on the Crater Regional Workforce Development Board is currently vacant due to the resignation of the former appointment. Staff has been advised that each locality can appoint up to three (3) representatives from their jurisdiction. At this time, it is requested that at least one (1) new person be appointed to serve from Sussex County to fill this vacancy.

The appointment for this vacancy has to be someone from a business in Sussex County. The initial term of appointment is a two (2) year term. If reappointed by the Board, the following term will be a three (3) year term. (Further information is included in attachment taken the Virginia Career Works website.)

Recommendation: That the Board makes an appointment to the Crater Regional Workforce Development Board, with a term expiring **June 30, 2021**.

Attachments: Virginia Career Works Local Board Appointment Process and Nomination Form
=====

ACTION: That the Board makes an appointment to the Crater Regional Workforce Development Board, with a term expiring **June 30, 2021**.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			S. White (Tie Breaker)	___	___

VIRGINIA BOARD OF WORKFORCE DEVELOPMENT

(The following information was taken from website at <https://virginiacareerworks.com>.)

V. Procedures

Local Board Appointment Process

Nominations and Selection

The Chief Elected Officials shall contact the appropriate entities in the local area for nominations to appoint members and/or to fill vacancies on the Local Board from business, local educational entities, and labor representatives. Chief Elected Officials may also design a process for nominations of individuals and other types of representation the officials would like to include on the Local Board. Vacancies subsequent to the establishment of the Local Board must be filled in the same manner as the original appointments.

Private sector representatives are to be selected from individuals nominated by local business organizations (ex. business trade associations, chamber of commerce, economic development agencies). Individual businesses may also nominate themselves or provide nominations of other businesses to the Chief Elected Officials. Private sector representatives can include owners of businesses, chief executives or operating officers of businesses, and other business executives with optimum policy making or hiring authority (ex. Vice Presidents of Human Resources).

Non-mandatory educational entity representatives must be selected from among individuals nominated by regional or local educational agencies, institutions, or organizations representing such local educational entities including local school boards, entities providing vocational education, and postsecondary educational institutions. Labor representatives must be selected from among individuals nominated by local labor federations (or in a local area in which no employees are represented by such organizations, other representatives of employees, such as employee organizations and/or the state AFL-CIO).

For all other members, Chief Elected Officials should consult with the appropriate groups in the local area for possible individuals to serve including:

- Representatives of community-based organizations, including organizations representing individuals with disabilities and veterans where such organizations exist in the area.
- Representatives of local economic development agencies, including private sector economic development entities.

I NOMINATION FORM

1-Name (First, MI, Last)		2-LWDA #		3-Date	
4-Street Address			13-Nominee Characteristics		
5-City			Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>		
6-County			Race:		
7-State Virginia			White <input type="checkbox"/> Black <input type="checkbox"/>		
8-ZIP			Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/>		
9-Home Phone (include area code)			Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/>		
10-Work Phone (include area code)			Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>		
11-FAX			14-Recommended for (see section number)		
12-E-Mail			16- Labor/ CBO/ Apprenticeship <input type="checkbox"/>		
15-LWDA Name			17-Private Sector (Business) <input type="checkbox"/>		
16-Labor/ CBO/ Apprenticeship Representative			18-Education <input type="checkbox"/>		
Title _____ Labor <input type="checkbox"/> CBO <input type="checkbox"/> Organization Registered Apprenticeship <input type="checkbox"/>			19-VEC <input type="checkbox"/>		
17-Private Sector (Business) Representative			20-Economic Development <input type="checkbox"/>		
Title _____ Business _____ Type of Business _____			21-VDARS/VDBVI <input type="checkbox"/>		
			22-DSS <input type="checkbox"/>		
			23-Optional/Other <input type="checkbox"/>		
			Yes No Minority-Owned Business <input type="checkbox"/> <input type="checkbox"/> Female-Owned Business <input type="checkbox"/> <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/> Number of Employees _____		
18-Education Representative			19-VEC Representative		
Title _____ Institution _____ Title II <input type="checkbox"/> Community College <input type="checkbox"/> Career & Technical Education <input type="checkbox"/>			Title _____		
20-Economic Development Representative			21-VDARS/VDBVI Representative		
Title _____			Title _____		
24-Nominator			22-DSS Representative		
<i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i>			Title _____		
Signature _____ Date _____			23-Optional/ Other Representative		
Printed/Typed Name & Title of Nominator _____			Agency _____		
Nominator Organization _____			25-Action by Chief Elected Official		
Phone _____ FAX _____			Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 200-04 (2016) (Revised July 1, 2016) of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials.		
Email _____			Term of Appointment: From _____ To _____		
			Signature of Chief Elected Official _____ Date _____		

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Law Enforcement Qualified Immunity & Defunding Resolution

Board Meeting Date: October 15 2020

=====

Summary: This item was requested at the September 17, 2020 Board meeting by Supervisor Fly. Supervisor Fly requested the County Attorney to draft a resolution for Sussex County opposing the efforts of the Virginia General Assembly to eliminate qualified immunity for law enforcement and to eliminate or reduce State funding to local Law Enforcement agencies.

Recommendation: None

Attachment: (1) A copy of draft Resolution for Law Enforcement Qualified Immunity and

=====

ACTION: That the Board hereby adopts resolution opposing the efforts of the Virginia General Assembly to eliminate qualified immunity for law enforcement and to eliminate or reduce State funding to local Law Enforcement agencies.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)

A RESOLUTION OF THE SUSSEX COUNTY BOARD OF SUPERVISORS OPPOSING THE EFFORTS OF THE VIRGINIA GENERAL ASSEMBLY TO ELIMINATE QUALIFIED IMMUNITY FOR LAW ENFORCEMENT AND TO ELIMINATE OR REDUCE STATE FUNDING TO LOCAL LAW ENFORCEMENT AGENCIES

WHEREAS, pursuant to well established law, the doctrine of qualified immunity protects law enforcement from civil suits when performing discretionary functions insofar as they do not violate clearly established constitutional or statutory rights of which a reasonable person would have known; and

WHEREAS, the doctrine of qualified immunity is necessary to protect law enforcement from frivolous lawsuits and high damage awards that would ultimately negatively impact taxpayers; and

WHEREAS, the doctrine of qualified immunity does not provide absolute immunity to law enforcement; and

WHEREAS, the doctrine of qualified immunity does not protect law enforcement from egregious police conduct or conduct that intends to deprive citizens of their statutory or constitutional rights; and

WHEREAS, the doctrine of qualified immunity allows law enforcement to perform their duties effectively, especially when having to make split-second decisions to protect citizens and the communities they serve; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Sussex that the Board opposes the efforts of the Virginia General Assembly to eliminate qualified immunity for law enforcement and to eliminate or reduce state funding to local law enforcement agencies.

Approved this ____ day of _____, 2020, by the Board of Supervisors of the County of Sussex, Virginia.

Attest:

Clerk to the Board

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: Infectious Disease (COVID-19) Preparedness and Response Plan and Hazard Pay Policy

Board Meeting Date: October 15 2020

=====
Summary: The plan describes the implementation of mandatory health and safety requirements established by the Virginia Department of Labor and Industry, Governor Northam’s COVID-19 Executive Order and subsequent addendum, and guidelines from the Centers for Disease Control and Prevention. In addition, the plan identifies risk levels for County employees (lower, medium, high, very high) and specifies the risk level for each department. These risk levels served as the basis for determining the level of compensation for each employee, as established in the Sussex County Hazard Pay Policy.

This policy provides for one-time payment to employees as follows: \$2,500 for high risk employees; \$1,000 for medium risk employees; and \$500 to lower risk employees (50% of these amounts for part-time employees).

Recommendation: Staff recommends adoption of both the Sussex County Infectious Disease (COVID-19) Preparedness and Response Plan and the Sussex County Hazard Pay Policy.

Attachment: Sussex County Infectious Disease (COVID-19) Preparedness and Response Plan

=====
ACTION: That the Board hereby adopts both the Sussex County Infectious Disease (COVID-19) Preparedness and Response Plan and the Sussex County Hazard Pay Policy.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)



Sussex County

Infectious Disease (COVID-19) Preparedness and Response Plan

I. Purpose

This plan describes the implementation of mandatory health and safety requirements established by the Virginia Department of Labor and Industry, Governor Northam's COVID-19 Executive Order and subsequent Addendum as well as guidelines from the Centers for Disease Control.

II. Responsibilities

Sussex County has assigned the following individual(s) to serve in the role of health officer. The health officer has the authority to stop or alter activities to ensure that all work practices conform to the mandatory safety and health requirements applicable to COVID-19 as well as any other infectious disease hazards.

Health Officer(s)			
Name	Title	Department	Phone Number
Garland Foster	Public Safety Coordinator	Public Safety	(804)691-2582
Carolyn White	Infectious Control Officer	Public Safety	(804)712-9057
Richard Douglas	County Administrator	Administration	(434)246-1000

For the purpose of ensuring compliance with the most recent safety and health requirements, Garland Foster, Public Safety Coordinator, is responsible for administering this plan, monitoring agencies for new requirements, updating this plan, communicating any changes to employees, and monitoring the overall effectiveness of the plan. This person is also responsible for providing employees with a copy of this plan upon request.

III. Determination of Exposure Risk by Job Duty

We have determined the COVID-19 exposure risk level of all worksite functions to ensure that we apply appropriate hazard controls – including training, equipment, and personal protective equipment (PPE) – to protect employees’ safety and health. This assessment is based on OSHA Publication 3990. Classes of employees have been assigned to risk categories as follows:

Exposure Risk Level means an assessment of the possibility that an employee could be exposed to the hazards associated with SARS-CoV-2 virus and the COVID-19 disease. Hazards and job tasks have been divided into four risk exposure levels: “Very High”, “High”, “Medium”, and “Lower”.

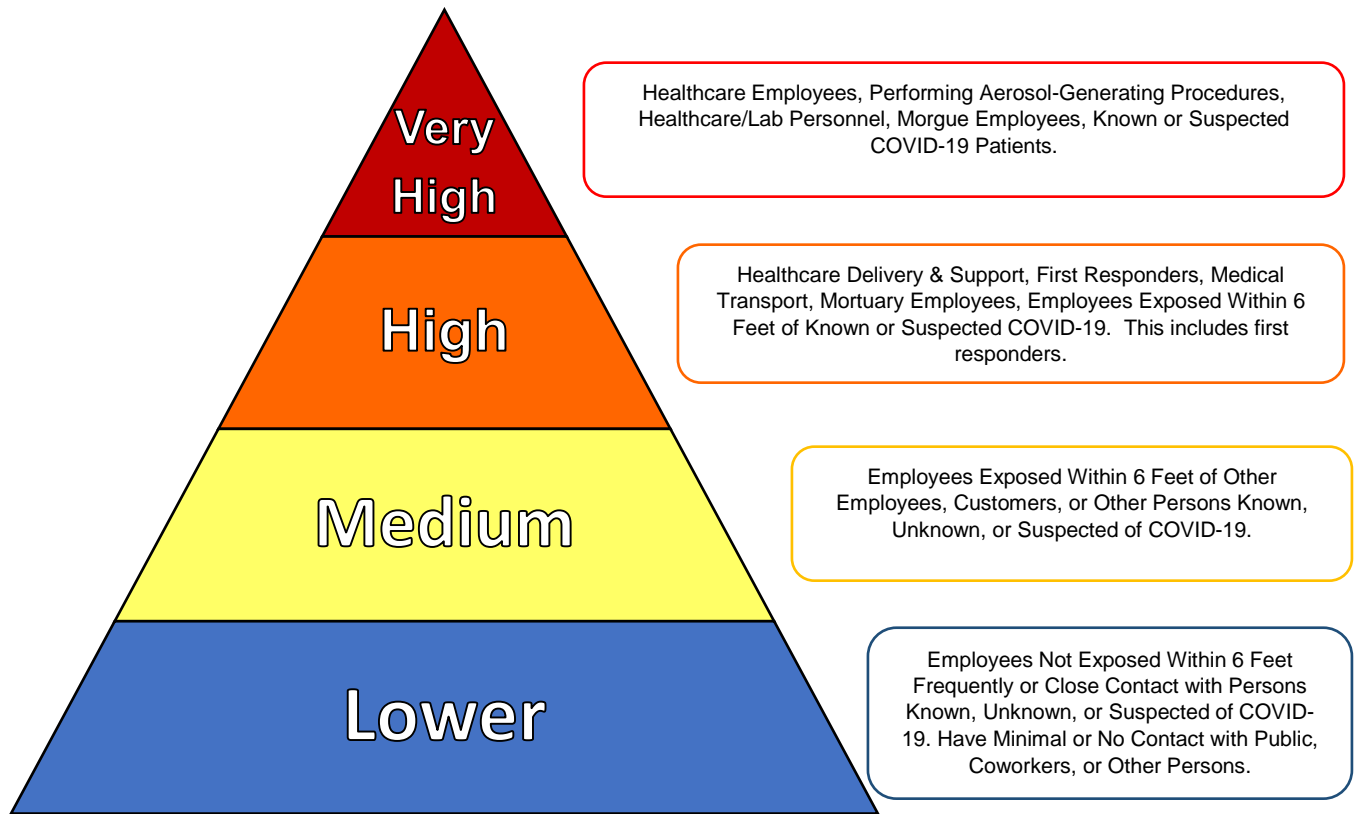
“Very High” exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure to known or suspected sources of the SARSCoV-2 virus and the COVID-19 disease including, but not limited to, during specific medical, postmortem, or laboratory procedures (refer to page 8 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

“High” exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure within six feet with known or suspected sources of SARS-CoV-2 that are not otherwise classified as “very high” exposure risk (refer to page 8 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

“Medium” exposure risk hazards or job tasks that are not labeled as “very high” or “high” (refer to pages 9-10 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

“Lower” exposure risk hazards or job tasks are those not otherwise classified as “very high”, “high”, or “medium” exposure risk that do not require contact within six feet of persons known to be, or suspected of being, or who may be infected with SARS-CoV-2; nor contact within six feet with other employees, other persons, or the general public except as otherwise provided in this definition (refer to page 10 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

The following graph relates to job tasks that pose a risk level to employees. The job tasks that are listed are not an all-inclusive list.



Consult the definition of “Exposure risk level” of the Emergency Temporary Standard for COVID-19 by the Virginia Department of Labor and Industry. Also, consult pages 18 - 21 of the OSHA document “Guidance on Preparing Workplaces for COVID-19” which is available at <http://www.osha.gov/Publications/OSHA3990.pdf> and determine the risk level of each employee or class of employee based on their type of work and duties. Some jobs may have more than one type of exposure risk depending on the task or qualifying factors.

When you have determined the risk level of all your employees and officials, list the work area, job/job tasks, employee exposure risk, and qualifying factors in the table.

Work Area	Job Tasks	Exposure Risk Determination	Qualifying Factors
Public Safety	First Responders	High	Public Contact
Sheriff's Department	First Responders	High	Public Contact
Building & Grounds	Disinfecting Areas	Medium	Public Contact
Animal Control	Safety of Animals/Citizens	Medium	Public Contact
Social Services	Serving Citizens	Medium/Low	Public Contact
Building Department	Serving Citizens	Medium/Low	Public Contact
Circuit Court Clerk	Court Proceedings	Low	Public Contact
Commissioner of Revenue	Serving Citizens	Low	Public Contact
Commonwealth Attorney	Court Proceedings	Low	Public Contact
Environmental Inspections	Monitor Waste Sites	Low	Public Contact
Housing Department	Serving Citizens	Low	Public Contact
Planning	Serving Citizens	Low	Public Contact
Registrar	Serving Citizens	Low	Public Contact
Administration	Serving Citizens/Employees	Low	Public Contact
Treasurer	Serving Citizens	Low	Public Contact
Victim Witness	Court Proceedings	Low	Public Contact

IV. Contingency Plan in the Event of an Infectious Disease Outbreak

In the event that an outbreak or pandemic due to an infectious disease, Sussex County will develop contingency plans based on the severity of the incident for addressing the workplace needs as well as employee safety and health during the outbreak.

V. Basic Infectious Disease Prevention and Control Measures

To control the spread of infectious diseases such as COVID 19, basic prevention and control measures must be implemented to ensure that all employees are protected against the hazards of infectious disease.

To control the spread of infectious disease it is important to keep up general housekeeping in the workplace. Additional housekeeping actions must also be implemented to ensure the safety and health of employees and decreasing the chances of spread of an infectious disease such as: All restrooms, common areas that remain in use, door knobs/handles, tools, equipment, and other frequently touched surfaces are disinfected before, in the middle of, and at the end of each shift. All contact surfaces of vehicles used by more than one person are disinfected at the end of each person's use. All disinfectants are EPA-approved or otherwise comply with [CDC disinfection guidance](#).

Additional precautions and actions being taken by Sussex County are:

- Large gatherings are minimized whenever possible; staff meetings are postponed, cancelled or held remotely;
- Employees are encouraged to maintain physical distance even when on break, as well as before and after working hours;
- Employees are required to maintain physical distance when reporting to work, clocking in, leaving work, and clocking out;
- Employee work stations are greater than six feet apart;
- The employer may utilize flexible work hours, wherever possible, to limit the number of employees simultaneously working on-site; and

- Employee interactions with the general public are modified to allow for additional physical space between parties.

VI. Identification and Isolation of Sick and/or Exposed Employees

Risk and exposure determinations are made without regard to employees protected characteristics as defined by local, state, and federal law.

Any health-related information and documentation gathered from employees is maintained confidentially and in compliance with state and federal law. Specifically, medical documentation is stored separate from employee's personnel documentation.

1. Employee Self-Monitoring

The following employees should **not** report to work and, upon notification to Sussex County; will be removed from the regular work schedule:

- Employees who display COVID-19 symptoms, such as fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting, whether or not accompanied by a formal COVID-19 diagnosis;
- Employees who, in the last 14 days, have had close contact with and/or live with any person having a confirmed COVID-19 diagnosis; and
- Employees who, in the last 14 days, have had close contact with and/or live with any person displaying COVID-19 symptoms, such as fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting.

Such employees may only resume in-person work upon meeting all return-to-work requirements, defined below.

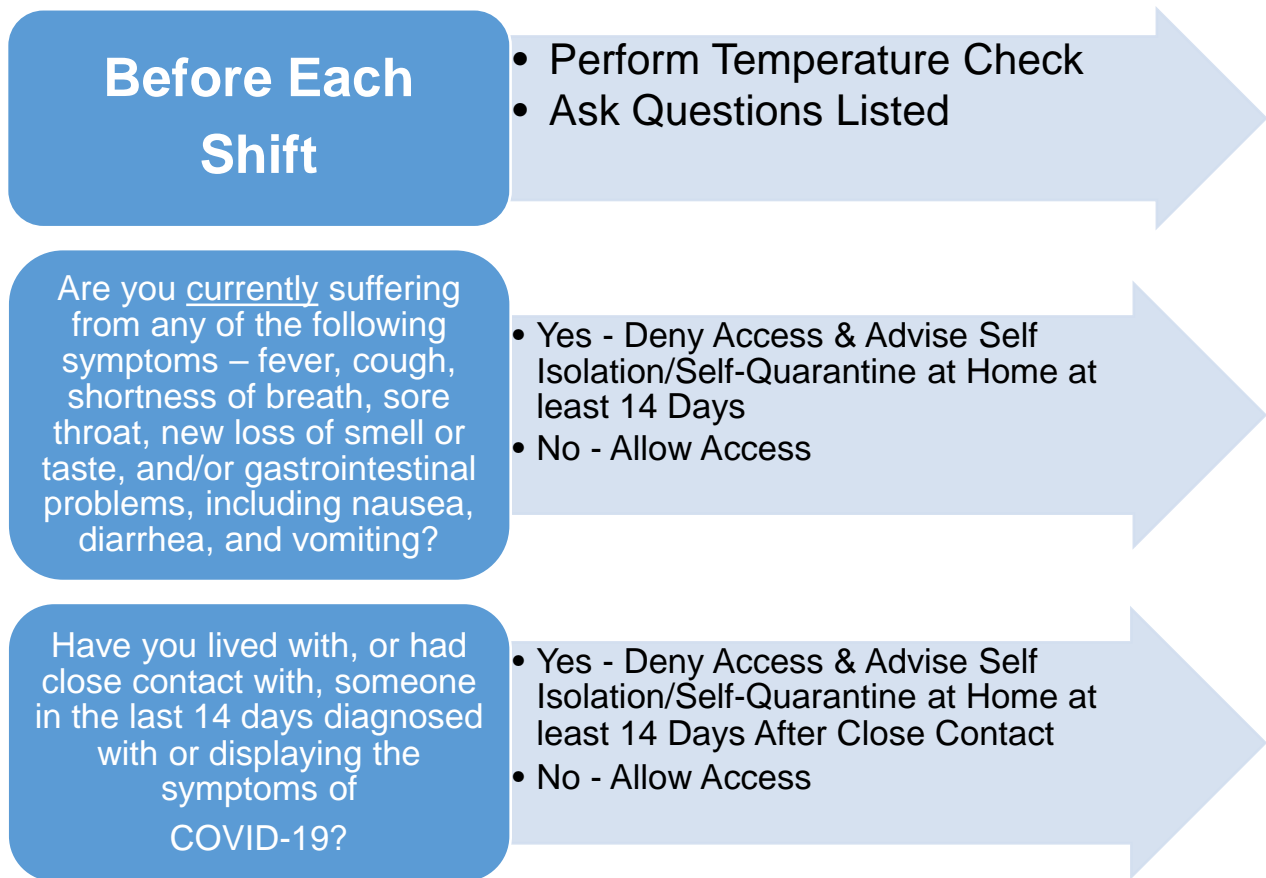
2. Daily Screenings

To prevent the spread of COVID-19 and reduce the potential risk of exposure, Sussex County screens employees on a daily basis.

Employees are asked the following questions before entering the worksite:

1. Are you currently suffering from any of the following symptoms – fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting?
 - a. If a touchless thermometer is available, temperature checks are performed.
 - b. If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until employee is permitted to return to work as defined below.
2. Have you lived with, or had close contact with, someone in the last 14 days diagnosed with or displaying the symptoms of COVID-19?
 - a. If yes, access is denied, and employee is advised to self-isolate/self-quarantine at home, until at least 14 days after the close contact.

A reference chart of the above daily screening questions is listed below.



Employees who develop symptoms during their shift must immediately report to their supervisor and/or Human Resources.

3. Return-to-Work Requirements

Employees who were themselves diagnosed with COVID-19 may only return to work upon confirmation of the cessation of symptoms and contagiousness, proof of which may be acquired via the test-based strategy or the non-test-based strategy.

The test-based strategy is preferred but relies upon the availability of testing supplies and laboratory capacity. Under this strategy, employees may discontinue isolation and return to work upon achieving the following conditions:

- Resolution of fever without the use of fever-reducing medications;

- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and
- Negative results of an FDA Emergency Use Authorized molecular assay for COVID-19 from two consecutive nasopharyngeal swab specimens collected at least 24 hours apart.

Under the non-test-based strategy, employees may discontinue isolation and return to work upon achieving the following conditions:

- At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications;
- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and
- At least 7 days have passed since symptoms first appeared.

Employees who come into close contact with or who may live with an individual with a confirmed diagnosis or symptoms may return to work after either 14 days have passed since the last close contact with the diagnosed and/or symptomatic individual. This includes the diagnosed and/or symptomatic individual receiving a negative COVID-19 test.

Employees are typically required to submit a release to return to work from a healthcare provider; given the current stressors on the healthcare system, Sussex County may accept written statements from employees confirming all the factors supporting their release.

Actively encourage sick employees to stay home:

- The Families First Coronavirus Response Act Policies and Posters are to be posted in common places as well as on the employee shared IT drives (if employees have questions regarding use of emergency paid sick time, employees should contact their supervisor or the Sussex County Payroll Department.
- Sussex County will follow state and federal guidance for return to work guidance.
 - Guidance from the employee's health care provider will also be considered.

VII. Procedures for Minimizing Exposure from Outside of Workplace

Sussex County business practices are evaluated to ensure the safety and health of all individuals. This is done on a phased approach. Beginning with appointment only onsite meetings, virtual meetings, and finally transitioning to onsite meetings with appropriate precautions when that time comes.

- Social distancing practices to be observed:
 - 6-foot distances are marked in areas where customers might gather/wait
 - In person meetings are to be made by appointments only
 - Limit the number of customers allowed into workplace
 - Minimize face to face contact

Information is posted throughout the worksite educating individuals on ways to reduce the spread of COVID-19.

Any individual entering one of the Sussex County facilities may have their temperature checked and/or a questionnaire completed prior to entry.

To minimize exposure from visitors or vendors:

- *All business partners that work within Sussex County have been provided this Plan.*
- *When possible, Sussex County will limit the number of visitors in the facility.*
- *Any individual entering one of the Sussex County facilities may have their temperature checked and/or a questionnaire completed prior to entry.*
- *Masks may be available to visitors/vendors as well as appropriate disinfectants so individuals can clean work areas before and after use.*
- *All deliveries will be handled through curbside pick-up or delivery.*

Minimizing exposure from the general public:

- Social distancing practices to be observed:
 - 6-foot distances are marked in areas where individuals might gather/wait.

- Limit number of individuals allowed into workplace.
- Minimize face to face contact:
 - Computer workstations positioned at least 6 feet apart
- Information is posted at Sussex County facilities educating individuals on ways to reduce the spread of COVID-19.
- Any individual entering a Sussex County facility may have their temperature checked and/or a questionnaire completed prior to entry.
- Individual symptoms may be assessed of COVID-19 and individuals with symptoms will be removed from the workplace.
- Physical barriers between Sussex County employees and the public will be considered in high impact areas (i.e. shielding at the front desk areas).
- Masks may be available to the general public as well as appropriate disinfectants so individuals can clean work areas before and after use.

VIII. Training

All employees of Sussex County will be required to have training on the hazards and characteristics of SARS-CoV-2 virus and COVID-19 disease. This training will ensure that all employees recognize the hazards of SARS-CoV-2 and COVID-19 as well as the procedures to minimize the hazards related to the infectious diseases and help prevent the spread of the infectious disease.

The training material will cover the following:

- Requirements of the COVID-19 Emergency Regulation.
- Companies Infectious Disease Preparedness and Response Plan.
- Characteristics and methods of spread of SARS-CoV-2 virus.
- Symptoms of COVID-19 disease as well as the asymptomatic reactions of some persons to the SARS-CoV-2 virus.

- Safe and healthy work practices, including but not limited to, physical distancing, disinfection procedures, disinfecting frequency, and noncontact methods of greeting.
- PPE
 - When PPE is required
 - What PPE is required
 - How to properly don, doff, adjust and wear PPE
 - Limitations of PPE
 - Proper care, maintenance, useful life and disposal of PPE

All employees in the workplace will be trained on this subject and procedures. All training will be certified and recorded according to the Emergency Regulations for COVID-19 by the Virginia Department of Labor and Industry.

Training Records will be certified by the following requirements (see example below):

- Employee name
- Employee's signature (physical or electronic)
- Date
- Signature of Trainer

The following table is an example.

Date:		Trainer:	
Employee Name (Printed)	Employee Name (Signature)	Work Area	COVID-19 Risk Level

Retention of training records must be retained in employee files. These records are located in each employee's personnel file located in the Sussex County Payroll Department. The most recent training records will be maintained.

Additional Guidelines

Office Regulations

- a)** Assign dedicated entry point(s) for all employees to reduce congestion at the main entrance.
- b)** Provide visual indicators of appropriate spacing for employees outside the building in case of congestion.
- c)** Take steps to reduce entry congestion and to ensure the effectiveness of screening (e.g., by staggering start times, adopting a rotational schedule where only half of employees are in the office at a particular time).
- d)** Require face coverings in shared spaces, including during in-person meetings and in restrooms and hallways.
- e)** Increase distancing between employees by spreading out workspaces, staggering workspace usage, restricting non-essential common space (e.g., cafeterias), providing visual cues to guide movement and activity (e.g., restricting elevator capacity with markings, locking conference rooms).
- f)** Prohibit social gatherings and meetings that do not allow for social distancing or that create unnecessary movement through the office.
- g)** Provide disinfecting supplies and require employees wipe down their workstations at least twice daily.
- h)** Post signs about the importance of personal hygiene.
- i)** Disinfect high-touch surfaces in offices (e.g., whiteboard markers, restrooms, handles) and minimize shared items when possible (e.g., pens, remotes, and whiteboards).
- j)** Institute cleaning and communications protocols when employees are sent home with symptoms.

- k)** Notify employees if the employer learns that an individual (including a customer, supplier, or visitor) with a confirmed case of COVID-19 has visited the office.
- l)** Suspend all nonessential visitors.
- m)** Restrict all non-essential travel, including in-person conference events.

Outdoor Guidelines

- a)** Prohibit gatherings of any size in which people cannot maintain six feet of distance from one another.
- b)** Limit in-person interaction with clients and patrons to the maximum extent possible, and bar any such interaction in which people cannot maintain six feet of distance from one another.
- c)** Provide and require the use of personal protective equipment such as gloves, goggles, face shields, and face coverings, as appropriate for the activity being performed.
- d)** Adopt protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning and disinfection of tools, equipment, and frequently touched surfaces.

SUSSEX COUNTY COVID-19 HAZARD PAY POLICY

In recognition of the unique circumstances relating to the COVID-19 pandemic and acknowledgement that County employees have continued to provide services to and interact with our residents during the pandemic, the Sussex County Board of Supervisors is establishing a hazard pay policy based on guidance from the Virginia Department of Labor and Industry's Emergency Temporary Standard, Infectious Disease Prevention: SARS-CoV-2 Virus That Causes COVID-19 (16VAC25-220). This guidance establishes criteria in order to classify employee positions, as follows:

- High risk (high risk jobs are those with a high potential for employee exposure inside six feet to unknown or suspected sources of SARS-CoV-2 virus)
- Medium risk (medium risk jobs are those that require more than minimal occupational contact, contact inside six feet with other employees or other persons that may be, but are not known or suspected to be, infected with the SARS-CoV-2 virus)
- Lower risk (lower risk jobs are those that do not require contact inside six feet with persons known to be, suspected of being, or that be infected with the SARS-CoV-2 virus)

This policy provides a one-time payment to all full-time and part-time employees of Sussex County that were employed July 1, 2020, through the CARES Act funding received by Sussex County. Using the Virginia Department of Labor criteria, all personnel in each County department were classified as high, medium, or low in the Sussex County Infectious Disease (COVID-19) Preparedness and Response Plan. The high risk classification is limited to public safety/law enforcement, while the low risk classification involves positions that are primarily administrative in nature but involve interaction with the public and/or other employees. The medium risk classification involves certain positions that may require visiting residential properties and/or interaction with the public at distances less than six feet, and/or involves job tasks that create an increased level of exposure.

The amount of one-time hazard pay for County employees is as follows (part-time employees will be compensated at 50 percent of these amounts as applicable):

- High risk: \$2,500
- Medium risk: \$1,000
- Low risk: \$500

The County will continue to monitor the COVID-19 pandemic and modify this policy as needed to adhere to federal and state guidelines.

BOARD ACTION FORM

Agenda Item: Action Item #6.03

Subject: Davenport Financial Review Services Agreement

Board Meeting Date: October 15 2020

=====

Summary: Attached for your consideration is a proposed scope of services from Davenport & Company to complete a comprehensive financial review of county government and to review the County’s financial processes and procedures. Representatives of Davenport met with County staff (County Administrator, Finance Director, Treasurer, and Commissioner of Revenue) and Supervisors Fly and Jones on September 24th, and the Finance Committee recommended approval of their proposal later that evening. The attached scope of services details the tasks to be completed by mid-January 2021 that can provide the framework for recommendations to be implemented by staff and the Board of Supervisors. Davenport proposes a not-to-exceed fee of \$30,000 for the scope of services.

Recommendation: Approval of the scope of services provided by Davenport & Company and authorization of the County Administrator to execute the agreement.

Attachment: Davenport & Company Proposed Scope of Services

=====

ACTION: That the Board hereby approves the scope of services provided by Davenport & Company and authorization of the County Administrator to execute the agreement.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)

October [], 2020

Richard Douglas
County Administrator
Sussex County
20135 Princeton Road
Sussex, Virginia 23884

Dear Richard:

On behalf of my colleague, Roland Kooch, Jr., thank you for the opportunity to meet with you and the County's elected officials to discuss our proposed scope of work related to the Financial Review of Sussex County (the "County") on September 24, 2020.

As a follow up to our meeting, we have enclosed below a proposed Scope of Services that Davenport & Company LLC ("Davenport") could provide to give a road map for financial decision making for both County Staff and the County's Board of Supervisors, Treasurer and Commissioner of Revenue.

Based on the discussions at our meeting, Davenport proposes to provide the following deliverables to help the County's decision making with respect to:

1. Comprehensive Financial Review to consist of:
 - A. Review of the County's Financial Statement and Operating Budgets;
 - B. Review of the Sussex Service Authority's (the "Authority") Financial Statement and Operating Budgets;
 - C. Development of a multi-year Capital Improvement Plan ("CIP") based on the County's and the Authority's collective needs; and,
 - D. Development of Financial Policy Guidelines and Procedures with respect to appropriate reserve/fund balance levels and debt levels.
2. Review of the County's financial processes and procedures.

With respect to item 2 above, Davenport will partner with Anne Seward Consulting ("ASC") lead by Anne Seward who is a former County Administrator, Budget Manager, and Finance Director with experience in the day-to-day managerial, operational, and financial "best practices" and procedures;

A. Phase I Scope of Services – Comprehensive Financial Review

1. County Governmental and Authority Funds

- A multi-year historical Trend Analysis of the County and Authority’s revenues, expenditures and changes in fund balances to determine the historic fiscal strengths and vulnerabilities of the County and Authority;
- In order to understand the current status of key revenue and expenditure components of the County and Authority, a review of the most current budget versus actual information and the most recently adopted Budget and Capital Improvement Plan for fiscal year 2021;
- A Peer Review of other similar counties and authorities in Virginia and the region to include selected key financial data such as debt ratios and fund balance levels, amongst others;
- A review of existing Financial Policy Guidelines, if any, related to debt, fund balances, capital improvement planning. Recommendation for new and/or amendments to Financial Policy Guidelines that are consistent with “Best Practices” for the County and Authority’s consideration;
- A Review of the County and Authority’s various funds and accounts in order to determine actual Unassigned Fund Balance and other reserve levels and restrictions, if any, on the various funds, among others;
- A Review of all of the County and Authority’s outstanding indebtedness for potential refunding (i.e. debt service savings) and / or restructuring (i.e. cash flow) opportunities;
- A Debt Affordability Analysis (i.e. cash flow implications of the most recent adopted Capital Improvement Plan and planned financings, if any); and,
- A Debt Capacity Analysis of the County and Authority to determine / provide the County and Authority with a range and upper limits of the level of debt, which the could prudently be undertaken.

2. Assessment of Financial Service Areas provided by ASC

The following scope of work will be provided for the County based on review of the County's Department of Finance and result in a written deliverable with recommendations related to:

- Review of Financial Policies governing daily operational activities;
- Review of Procedures and processes;
- Review of Internal controls;
- Assessment of staff resources; and
- Review of timeliness of financial processing.

B. Phase II – Additional Financial Advisory Services

- The work completed in Phase I may result in the preparation of Phase II which could include, but not be limited to, a Plan of Finance for meeting any identified capital requirements, as determined by the County Staff and Board of Supervisors. In addition, the County may also request additional services of Davenport during the term of this Agreement but is not obligated to do so. Additional services may include but are not limited to new money or refunding transaction execution, rating agency interaction, multi-year financial planning and other services that Davenport is qualified to provide so long as the scope of these services is mutually agreed to by both parties in writing.

C. Phase I Timetable

As noted above, Davenport understands the time constraints facing the County. Davenport proposes that with the cooperation of County Staff a draft report could be prepared by mid-December with a final report on/about January 15, 2021 in anticipation of the County's budget planning process. Davenport would be prepared to travel to the County for face-to-face information gathering and interviews with staff and can also deliver our report in either a public forum and/or one-on-one/two-on-two meetings with the County Board, Treasurer and Commissioner of Revenue.

D. Phase I Compensation

Davenport proposes a not-to-exceed fee of \$30,000 for the Phase I Scope of Services noted herein, inclusive of the services of ASC. In addition, we charge for out-of-pocket expenses (at cost) plus a 4% Administrative Fee. The Phase I fee, out-of-pocket expenses reimbursement and

Administrative Fee shall be paid by the County within 30 days of delivery of our Report to the County. Upon conclusion of the Financial Review the County may choose to request additional services of Davenport but is under no obligation to do so. The basis of compensation for any future engagement, if any, is anticipated to be an hourly fee, a transaction fee, or other arrangement to be mutually acceptable and agreed upon in writing prior to the completion of the engagement.

E. Termination

Either party may terminate this agreement with written notice. If any party terminates this agreement as set forth above, it is understood and agreed that the only amount due to Davenport will be for services provided and expenses incurred through the date of termination.

F. Other Considerations

The Municipal Securities Rulemaking Board requires under Rule G-23 that we have a written engagement letter with our clients promptly upon the inception of a financial advisory relationship. Your signature on the attached form will confirm that Davenport will be providing the County financial advisory services related to multi-year financial planning, multi-year capital planning, potential transaction execution and other tasks you may request until the relationship is terminated, which you may do at any time.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed at the place and on the day hereinabove first mentioned.

ACCEPTED BY:

By: Richard Douglas, County Administrator

Date: _____

DAVENPORT & COMPANY LLC

By: David P. Rose, Senior Vice President
Manager of Public Finance

Date: _____

BOARD ACTION FORM

Agenda Item: Action Item #6.04

Subject: Berkley Group Revised Task Orders for Planning Services

Board Meeting Date: October 15 2020

=====

Summary: Attached for your consideration are Work Orders #1A, #2, and #7 from the Berkley Group that will provide the framework for our County planning functions over the next year. Bart Nuckols (Berkley Group employee) will be transitioning out of his role as interim planning director by the end of the year, and Beverly Walkup (currently serving as a contracted interim planner) has agreed to transition to the interim planning director role on a part-time basis (as an employee of the Berkley Group) through June 2021. If Work Order #2 is approved, Berkley Group will advertise for a full-time planner position that will work full-time in the County office, with a target start date of January 1st. Work Order #2 also provides for up to 400 hours of professional services from the Berkley Group to cover zoning ordinance updates, technical assistance, etc. Work Order #7 separates solar project technical review services from other planning services, so that these services can be more easily tracked and paid with application fees.

In summary these work orders will provide the following:

- Work Order #1A will provide for payment for the current part-time interim planning director (at an increased rate of \$120/hour retroactive September 28th), as well as the future part-time interim planning director/current planner (at a rate of \$90/hour effective October 20th)
- Work Order #2 will provide for a full-time planner position (as well as a permanent part-time planning director in the future), for a total of 1.6 FTE positions, and will provide up to 400 hours of professional services (when in full effect the total cost will be \$180,000, which is comparable to budgeted personnel costs for the department)
- Work Order #7 will separate solar project technical review service hours from general professional service hours

Recommendation: Approval of the Berkley Group’s Work Orders #1A, #2, and #7, and authorization for the County Administrator to execute these agreements.

Attachment: Work Orders #1A, #2 and #7 from Berkley Group

=====

ACTION: That the Board hereby approves the Berkley Group’s Work Orders #1A, #2, and #7, and authorization for the County Administrator to execute these agreements.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
		White	___	___	(Tie Breaker)



January 17, 2020

REVISED October 5, 2020

Mr. Richard Douglas
County Administrator
20135 Princeton Road
Sussex, VA 23884

RE: Work Order #1A: Interim Planning & Zoning Support

Dear Mr. Douglas:

We are pleased to present the associated scope and fee to provide the County with interim on-site support in the capacity of Planning Director and Executive Planning Advisor positions. Should you or your staff have any questions related to the scope and associated fee for the work order, please let me know.

Thank you for the opportunity to work with you and your staff to help achieve the County's goals.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andrew D. Williams".

Andrew D. Williams, AICP
Chief Operating Officer

This serves as The Berkley Group's notice to proceed under the terms and conditions stated herein.

Richard Douglas, County Administrator

Date

I. SCOPE OF SERVICES

The Berkley Group will provide on-site planning support to Sussex County in the capacity of an Interim Planning Director/Zoning Administrator as well as a Executive Planning Advisor. The position will be a combination of on-site and off-site support for up to 40 hours per week. Ms. Beverly Walkup will be the Berkley Group representative to serve as the interim part-time Planning Director three days per week on-site, and Mr. Bart Nuckols will serve as an Executive Planning Advisor to assist the Planning Director either on or off-site as needed. Ms. Walkup and Mr. Nuckols will have the resources of the Berkley Group behind them. The duties of the interim Planning Director are:

PLANNING DIRECTOR/ZONING ADMINISTRATOR

Performs professional and administrative work for locality land use planning regulations including issuance of zoning permits and staff support of the Planning Commission and Board of Zoning Appeals, compiles related information and prepares and maintains comprehensive data records, reports and files. Position has autonomy to exercise independent judgment and initiative in planning and implementing projects in a team environment. Reports to the County Administrator. Attendance at meetings outside of regular working hours required as necessary.

Essential Functions:

- Regular, reliable attendance necessary;
- Zoning Administrator and Subdivision Agent for the County;
- Day-to-day current development operations including code enforcement, zoning permits, site plan and subdivision plat review, zoning review and enforcement, and planning applications;
- Strong customer service in working with the general public, contractors, architects, developers, public officials, state and federal agencies, etc.;
- Review of site plans, rezonings, subdivisions, etc., for compliance with the Zoning Ordinance, Subdivision Ordinance, and other local and state regulations;
- Drafting staff reports, filing, and record keeping;
- Perform code enforcement duties including, but not limited to, processing and documenting complaints, issuing notice of complaints, issuing notice of violations, and tracking progress until resolution;
- Long-range planning project development and management;
- Staff support for Boards & Commissions as necessary;
- Independent and team work on a variety of special projects;
- These duties may evolve or otherwise be amended to meet the needs of contract clients.

II. TERM OF SERVICE

This is a continuation of a prior work order. The revised rate for the Executive Planning Advisor will go into effect beginning September 28, 2020. The interim Planning Director rate will begin on October 20th. This work order is in effective until June 30, 2021, unless otherwise amended in writing.

III. FEE

The cost to provide these services will be charged at a rate of \$90/hour for the Planning Director position and \$120/hour for the Executive Planning Advisor position. Mileage will not be charged for travel to and from Sussex County. Lodging will be invoiced directly to the County. Accommodations for overnight are to be made directly by the County or shall be invoiced with administrative overhead. Payment will be made to The Berkley Group as invoiced twice monthly.



January 20, 2020
Amended October 2, 2020

Mr. Richard Douglas
County Administrator
20135 Princeton Road
Sussex, VA 23884


RE: Work Order #2: Amended Planning & Zoning Support – Option 1 (Premium Service)

Dear Mr. Douglas:

We are pleased to present the associated scope and fee to provide the County with on-site support in the capacity of two positions - a Planning Director/Zoning Administrator and Planner – along with up to 800 hours of project development/support. Should you have any questions related to the scope and associated fee for the work order, please let me know.

Thank you for the opportunity to work with you and your staff to help achieve the County's goals.

Sincerely,



Andrew D. Williams, AICP
Chief Executive Officer

This serves as The Berkley Group's notice to proceed under the terms and conditions stated herein.

- 2.0 FTE Planning staff
- 1.6 FTE Planning staff

Richard Douglas
County Administrator

Date

I. SCOPE OF SERVICES

The Berkley Group will provide on-site planning support to Sussex County in the capacity of a Planning Director/Zoning Administrator and a Planner. The Planning Director position can either be on-site five (5) days per week as a 1.0 FTE or up to three (3) days per week as a 0.6 FTE. The Planner position will be on-site five (5) days per week as a 1.0 FTE. These positions will have the resources of the Berkley Group behind them. Additionally, this scope of services includes up to 400 hours of project development and support. This level of support could include a number of smaller, discrete projects, or larger projects such as a zoning ordinance or comprehensive plan update over multiple years.

The duties and functions of the positions are as follows:

PLANNING DIRECTOR/ZONING ADMINISTRATOR (full or part-time)

Performs professional planning and related administrative work for locality and enforces land use planning regulations including issuance of zoning permits and staff support of the Planning Commission and Board of Zoning Appeals, compiles related information and prepares and maintains comprehensive data records, reports and files. Position has autonomy to exercise independent judgment and initiative in planning and implementing projects in a team environment. Reports to the County Administrator. Attendance at meetings outside of regular working hours required as necessary.

Essential Functions:

- Regular, reliable attendance necessary;
- Zoning Administrator and Subdivision Agent for the County;
- Day-to-day current development operations including code enforcement, zoning permits, site plan and subdivision plat review, zoning review and enforcement, and planning applications;
- Strong customer service in working with the general public, contractors, architects, developers, public officials, state and federal agencies, etc.;
- Review of site plans, subdivisions, building and zoning permits, new well and septic systems, etc., for compliance with the Zoning Ordinance, Subdivision Ordinance, and other local and state regulations;
- Processes and reviews applications for variances, conditional use permits, ordinance amendments, and rezonings;
- Drafting staff reports, technical reports, ordinance amendments, filing, and record keeping;
- Perform code enforcement duties including, but not limited to, processing and documenting complaints, issuing notice of complaints, issuing notice of violations, and tracking progress until resolution;
- Long-range planning project development and management, including the review and update of the County's Comprehensive Plan and preparation of environmental assessments;
- Administers the County's Floodplain Ordinance and Erosion and Sediment Control Program;
- Staff support for Boards & Commissions as necessary;
- Serves as grant administrator and project manager for community development projects;
- Independent and team work on a variety of special projects;
- Directs the preparation and administration of the budget for the Planning Department;
- These duties may evolve or otherwise be amended to meet the needs of contract clients.

Skills & Qualifications: Thorough knowledge of current and long-range planning activities including zoning and code enforcement practices as applicable to the Commonwealth of Virginia; ability to read and interpret local, state, and federal regulations, surveys, site plans, plats, and plans of development; ability to gather and interpret technical and statistical information and prepare technical reports; ability to establish effective working relationships with local staff, regional partnership staff, state agencies, contractors, architects, land developers, associates and the general public; strong verbal and written communication skills. Technical skills, including proficiency in GIS and desktop publishing systems, desirable. AICP and CZO/CZA credentials preferred.

Education and Experience: Graduation from an accredited college or university with major course work in planning, public policy, or a field related to urban planning, community development, or public administration. Master's degree or equivalent work experience preferred.

PLANNER (full-time)

Performs professional planning and related administrative work for locality and enforces land use planning regulations including zoning and subdivision regulations and Comprehensive Plan evaluation relative to applications; compiles related information and prepares and maintains comprehensive data records, reports and files. Position has autonomy to exercise independent judgment and initiative in planning and implementing projects in a team environment. Reports to the Planning Director. Attendance at meetings outside of regular working hours required as necessary.

Essential Functions:

- Regular, reliable attendance necessary;
- Day-to-day current development operations including code enforcement, zoning permits, site plan and subdivision plat review, zoning review and enforcement, and planning applications;
- Strong customer service in working with the general public, contractors, architects, developers, public officials, state and federal agencies, etc.;
- Review of site plans, rezonings, subdivisions, etc., for compliance with the Zoning Ordinance, Subdivision Ordinance, and other local and state regulations;
- Drafting staff reports, filing, and record keeping;
- Perform code enforcement duties including, but not limited to, processing and documenting complaints, issuing notice of complaints, issuing notice of violations, and tracking progress until resolution;
- Long-range planning project development and management;
- Staff support for Boards & Commissions as necessary;
- Independent and team work on a variety of special projects;
- These duties may evolve or otherwise be amended to meet the needs of contract clients.

Skills & Qualifications: Aptitude for or experience with current and long-range planning activities including zoning and code enforcement practices as applicable to the Commonwealth of Virginia; ability to read and interpret local, state, and federal regulations, surveys, site plans, plats, and plans of development; ability to gather and interpret technical and statistical information and prepare technical reports; ability to establish effective working relationships with local staff, regional partnership staff, state agencies, contractors, architects, land developers, associates and the general public; strong verbal and written communication skills. Technical skills, including proficiency in GIS and desktop publishing systems, desirable. Certified zoning official/administrator credentials will be required within the first year. AICP encouraged.

Education and Experience: Graduation from an accredited college or university with major course work in planning, public policy, or a field related to urban planning, community development, or public administration or equivalent experience.

II. TERM OF SERVICE

These services will be provided to Sussex County beginning _____ 2020 for a minimum of one year commensurate with the terms of the Master Agreement.

III. FEE

The cost to provide services for a 2.0 Full-time Equivalent (FTE) with up to 400 hours of project support (at a weighted average of \$50/hour) is \$220,000 annually. Services for a part-time Planning Director and a full-time Planner with a 1.6 FTE with up to 400 hours of project support is \$180,000/annually. These rates shall apply until or unless otherwise amended by another task order. Payment will be made to The Berkley Group as invoiced twice monthly.



January 20, 2020
Amended October 2, 2020

Mr. Richard Douglas
County Administrator
20135 Princeton Road
Sussex, VA 23884


RE: Work Order #7: Solar Project Application Technical Review and Support

Dear Mr. Douglas:

We are pleased to present the associated scope and fee to provide the County with utility-scale solar project support that will provide technical review, analysis, and other project support. Should you have any questions related to the scope and associated fee for the work order, please let me know.

Thank you for the opportunity to work with you and your staff to help achieve the County's goals.

Sincerely,



Andrew D. Williams, AICP
Chief Executive Officer

This serves as The Berkley Group's notice to proceed under the terms and conditions stated herein.

Richard Douglas
County Administrator

Date

I. SCOPE OF SERVICES

The Berkley Group will provide support to Sussex County for utility-scale solar projects including providing technical review, analysis, and other project support.

II. TERM OF SERVICE

These services will be provided to Sussex County beginning _____ 2020 for a minimum of one year commensurate with the terms of the Master Agreement.

III. FEE

The cost to provide services will be based on the hourly rates of the personnel working on the projects. The projects will be led by our Environmental Engineer with planning or other assistance as necessary. **Sussex County should amend their application fee for utility-scale solar projects so that the third-party review costs are directly reimbursed by the applicant to the county.** These rates shall apply until or unless otherwise amended by another task order. Payment will be made to The Berkley Group as invoiced monthly.

PERSONNEL RATE SCHEDULE	
<i>Position</i>	<i>Hourly Rate</i>
Principal-in-Charge/Owner	\$ 130.00
Executive Manager	\$ 120.00
Planning Director	\$ 90.00
CFO	\$ 90.00
Environmental Engineer	\$ 80.00
Principal Planner	\$ 75.00
Human Resources Specialist	\$ 75.00
Senior Planner	\$ 60.00
Planner	\$ 50.00
Intern	\$ 30.00

BOARD ACTION FORM

Agenda Item: Action Item #6.05

Subject: Berkley Group Work Order for Board Retreat Services

Board Meeting Date: October 15 2020

=====
Summary: Attached for your consideration is Work Orders #6 from the Berkley Group of a draft proposal from the Berkley Group for a board retreat tentatively scheduled for November 6 or 7.

It is understood that the Board of Supervisors desires to have a facilitated retreat to help the Board develop strategies, goals and objectives moving forward in the short, middle, and longer terms; to develop a workplan for implementation by the administrator and staff; to clarify roles, responsibilities and relationships of and between the board, administrator and staff; to identify common values and principles of operation consistent with the mission and vision of the organization; to discuss opportunities for process improvement; and to explore other issues identified by the Board. Executive Manager, Mr. Kimball Payne, will serve as The Berkley Group's representative leading this effort. He will be assisted by ETA Intern, Mr. George Sandridge.

Services the Berkley Group will provide is outlined in the attached Work Order.

Recommendation: Approval of the scope of services provided by the Berkley Group and authorization for the County Administrator to execute the agreement.

Attachment: Work Order #6 and Scope of Services Proposed by the Berkley Group

=====
ACTION: That the Board hereby approves the scope of services provided by Davenport & Company and authorization of the County Administrator to execute the agreement.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

White ___ ___ (Tie Breaker)



**SCOPE OF SERVICES FOR BOARD RETREAT
SUSSEX COUNTY, VIRGINIA
SEPTEMBER 22, 2020**

The Berkley Group understands that Sussex County desires to have a facilitated Board of Supervisors retreat to help the Board develop strategies, goals and objectives moving forward in the short, middle, and longer terms; to develop a workplan for implementation by the administrator and staff; to clarify roles, responsibilities and relationships of and between the board, administrator and staff; to identify common values and principles of operation consistent with the mission and vision of the organization; to discuss opportunities for process improvement; and to explore other issues identified by the Board. Executive Manager, Mr. Kimball Payne, will serve as The Berkley Group's representative leading this effort. He will be assisted by ETA Intern, Mr. George Sandridge.

Specific services that The Berkley Group will provide for this engagement are as follows:

1. Preliminary discussion regarding session planning with the County Administrator.
2. The drafting of questions to engage Board members and assist in planning the meeting agenda.
3. A telephone conversation with each Board member to discuss the questions and determine the issues, goals, and priorities of each.
4. Compilation of input from the Board members and the drafting of a preliminary agenda for the meeting.
5. Sharing the preliminary agenda with the County Administrator and Board members for feedback.
6. The completion of a final meeting agenda, with any necessary supporting documentation, for dissemination.
7. Conducting any research necessary to prepare for the retreat.
8. Facilitation of the on-site session, including prompting and moderating the discussion, capturing relevant information on flip charts, keeping the meeting on schedule and closing the meeting with a discussion of next steps.
9. Compiling meeting notes from information captured on the flip charts and providing a draft report for feedback.
10. Finalizing the report for County records.

Fee

The proposed fee for this service is \$8,495 and will be invoiced on a month to month basis. Additionally, non-direct expenses will be charged for mileage from Mr. Payne's residence in Lynchburg, Virginia, and Mr. Sandbridge's residence in Keysville, Virginia, at the prevailing IRS reimbursement rate. Accommodations will also be invoiced for a one-night stay in advance of the retreats. In the event the retreat is postponed or canceled, the Berkley Group will invoice the County for actual work performed. In the event of cancellation, the County shall provide notice in writing to Berkley Group to suspend work. Exhibit A on page 2 outlines the tasks and associated line item fees.

Exhibit A: Budget

Work Order 6: Board of Supervisors Retreat Sussex County, Virginia 22-Sep-20		
<i>Task</i>	<i>Description</i>	<i>Fee</i>
Task 1	Facilitation Prep	\$ 590
Task 2	Preliminary Meeting with County Administrator	\$ 695
Task 3	Material Drafting	\$ 610
Task 4	Telephone Conversation with Board Members	\$ 1,330
Task 5	Compilation of input	\$ 430
Task 6	Community Research	\$ 550
Task 7	On-site facilitation	\$ 3,250
Task 8	Report Compilation	\$ 1,040
	TOTAL*	\$ 8,495

**Does not include non-direct expenses (i.e., mileage, lodging)*

Schedule

It is anticipated that the Council Retreat will be a one-day event, from approximately 9:00 a.m. to 5:00 p.m. Tentative dates for the retreat have been identified as Friday, November 6, 2020 or Saturday, November 7, 2020.

Notice to Proceed

The Berkley Group respectfully submits this scope and fee for the County's consideration.

Mr. Andrew D. Williams, AICP
Chief Executive Officer

Date

We have reviewed the scope and fee for the associated task order and I hereby give the consultant notice to proceed for the work described herein.

Mr. Richard Douglas, County Administrator

Date

BOARD ACTION FORM

Agenda Item: Unfinished Business #8.01

Subject: Conditional Use Permit Application #2019-03, Titan Mid-Atlantic Aggregates, LLC

Board Meeting Date: October 15 2020

=====
Summary: T The request has been before Sussex County since the fall of 2019 and has gone through the initial public hearing review with the Planning Commission with subsequent recommendation. Due to a weather-related delay in February and the COVID emergency the request has been delayed for public hearing before the board. (The Board of Supervisors subsequently held a public hearing on CUP 2019-03, on June 18th, 2020. During the hearing the Board asked the applicant for more information in regards to traffic impact and archeological concerns for the site.)

Staff Review: During the intervening period from February 2020 until June of 2020, staff has conducted additional review of the application in response to concerns raised in regards to the archeological significance of the site as well as concerns raised over transportation/traffic for heavy truck traffic movements both at the site and intersections for Routes 40 and 35.

ARCHAEOLOGICAL: Staff contacted Roger Kirchen with the Department of Historic Resources, DHR concerning the site. His comments touched on the “many archaeological resources within 500’ of the property, most being native American”. Several of these sites have been determined as eligible for listing in the National Register of Historic Places while others have not simply been evaluated. There records indicate that the proposed mining site has not been “comprehensively surveyed for archeological resources” but stated in his “professional opinion that the subject property has the potential to contain additional undocumented sites”. He also stated that DHR did not perform Phase 1 Archaeological study/surveys but uses outside contractors for those studies.

Staff contacted the applicant on this item and the applicant subsequently sought out bids from contractors from a list provided by DHR. Attached is a copy of the study performed by a consultant working for the applicant. (The applicant will be presenting their findings at the October 15th, 2020 meeting)

TRAFFIC CONCERNS: In reviewing the application and related documents, the Department of Transportation, DOT, stated that the request did not warrant additional traffic studies. It is my understanding that a DOT representative was at the Planning Commission public hearing and did not raise concerns specifically on this issue. (The applicant performed a traffic impact analysis and presented their findings at the August 20th Board of Supervisors meeting, concluding that there were no significant traffic/transportation concerns).

ACTION: The Board of Supervisors may exercise one of the following options:

1. Deny the request.
2. Approve the request per the recommendations provided by the Planning Commission at their November, 4 2019 meeting. (This could include any conditions in regards to the Traffic Impact Analysis, and Archeological study as well as any other items raised by the Board.)
3. Defer action until the November 19th 2020 meeting for further discussion.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			S. White (Tie Breaker)	___	___

Titan Mid-Atlantic Aggregates LLC

Conditional Use Permit Application

#2019-03

Titan Mid-Atlantic Aggregates LLC

SUPPLEMENTAL MEMORANDUM

To: Board of Supervisors

Through: Larry Hughes, Interim County Administrator

From: Bart S. Nuckols, Interim Planning Director

Subject: CUP application #2019-03, Titan Mid-Atlantic Aggregates, LLC.

Background: The request has been before Sussex county since the fall of 2019 and has gone through the initial public hearing review with the Planning Commission with subsequent recommendation. Due to a weather-related delay in February and the Covid emergency the request has been delayed for public hearing before the board.

Staff Review: During the intervening period, staff has conducted additional review of the application in response to concerns raised in regards to the archeological significance of the site. Other concerns raised include transportation concerns for heavy truck traffic movements both at the site and intersections for Routes 40 and 35.

ARCHAEOLOGICAL: Staff contacted Roger Kirchen with the Department of Historic Resources, DHR concerning the site. His comments touched on the “many archaeological resources within 500’ of the property, most being native American”. Several of these sites have been determined as eligible for listing in the National Register of Historic Places while others have not simply been evaluated. There records indicate that the proposed mining site has not been “comprehensively surveyed for archeological resources” but stated in his “professional opinion that the subject property has the potential to contain additional undocumented sites”. He also stated that DHR did not perform Phase 1 Archaeological study/surveys but uses outside contractors for those studies.

Staff contacted the applicant on this item and the applicant subsequently sought out bids from contractors from a list provided by DHR. Attached is a copy of the bids for the study ranging in price from \$26,962 to \$84,600. At this time the applicant does not plan to proceed with a phase 1 study but stated they will be glad

to discuss with the board this issue. (The applicant will be presenting their findings at the September 17th meeting)

TRAFFIC CONCERNS: In reviewing the application and related documents, the Department of Transportation, DOT, stated that the request did not warrant additional traffic studies. It is my understanding that a DOT representative was at the Planning Commission public hearing and did not raise concerns specifically on this issue. As a general practice, if such a Traffic Impact Analysis, TIA, is done, it is typically performed by a transportation engineer. Cost of such a study can range from \$3,500 to \$5,000 per intersection, with prices up to \$12,000 for multi-phase development.

The applicant is aware of this concern over traffic and would like to discuss further with the board on this item. (The applicant presented their findings at the August 20th meeting)

Board Actions

The Board of Supervisors may exercise one of the following options:

1. Deny the request.
2. Approve the request per the recommendations provided by the Planning Commission at their November, 4 2019 meeting. (This could include any conditions in regards to the Traffic Impact Analysis, and Archeological study as well as any other items raised by the Board.)
3. Defer action until the October, 15th 2020 meeting for further discussion.

From: [Darby O'Donnell](mailto:Darby_O'Donnell)
To: CBocchicchio@titanamerica.com
Subject: Titan Mid-Atlantic Aggregates LLC-Sussex County Virginia location
Date: Tuesday, February 4, 2020 1:17:51 PM

Hey Cliff,

I wanted to check back in with you on the status of this project. Let me know if you need anything else in regards to the archaeological survey.

Best,
Darby

On Mon, Dec 23, 2019 at 3:55 PM Darby O'Donnell <darby@darbyodonnell.com> wrote:
Hey Cliff,

There are two ways to approach the Phase I archaeological survey of this tract. Of the 124 acres of testable non-wetland, I counted approximately 18 acres of wooded land, and 106 acres of fallow/timbered field. The Phase I survey would cost \$12,900.00 and take 4 weeks if the 106 acres of fallow/timbered field are brush-hogged and plowed. That way I can perform a systematic surface inspection of the plowed soils instead of shovel testing. If the fields are not plowed and I need to shovel test all 124 acres, the cost would be \$36,900.00 and take 9 weeks.

Also, VDHR requires that any structures within the project area that are over 50 years in age be surveyed by an architectural historian. I noticed one structure in the aerial photograph you sent, but didn't know how old it was. The Sussex County GIS system also didn't show a date. If the structure requires architectural review because of its age, there would be an additional cost of approximately \$2,000.00.

It is also possible that VDHR might request archaeological deep testing of the parcel due to its proximity to the Nottoway River, and there would be an additional cost of approximately \$3,500.00. At this point, I would be sure that Roger Kirchen at VDHR has reviewed the project and commented on what he would require as part of the Phase I survey (i.e. architectural review and deep testing). Once we know exactly what DHR expects, I can put the formal proposal together.

Feel free to give me a call at 804-564-2077 or email me if you have any questions.

-Darby

On Fri, Dec 20, 2019 at 4:37 PM Bocchicchio Cliff <CBocchicchio@titanamerica.com> wrote:

Darby,

Thank you for responding so quickly and for our discussion. The Sussex County Board of Supervisors is requesting that an Archeological study be done. Not sure, they even know what that is as they thought the State Department of Archeology would do. Anyway, I will hopefully provide you what you need in order to provide a proposal. In the proposal, please provide a cost and timeframe to complete as well. I am attaching the

Sussex County e-mail request from Lorenzo Turner of the Planning Department received on 11-27-19.

Good morning Cliff:

Per our conversation on yesterday with Mr. Greene, regarding the CUP for the proposed Sand & Gravel Pit it was relayed to staff that the Board of Supervisor passed a resolution not to consider your CUP application until they are in receipt of the following:

1. A Traffic Study from V-DOT
2. A Report or Study from the Department of Mines, Minerals and Energy (DMME)
3. An Archeological Study from the State Department of Archeology

If you have any questions or concerns, let us know.

Lorenzo Turner

Assistant to the Director of Community Development

Program Administrator-ESPA0124

Community Development Office

434-246-1043

434-246-2175 (Fax)

lturner@sussexcountyva.gov

The proposed site is located on the south side of Route 35 (Jerusalem Plank Road) and the east side of Route 626 (Courthouse Road) at the intersection of Route 626 (Courthouse Road) and Route 35 (Jerusalem Plank Road) in Waverly, Virginia. There are two parcels of property as indicated on the attached survey recently completed. The attached Sussex County property information shows both parcels formerly owned by Michael Spain but now owned by Titan Mid-Atlantic Aggregates LLC. Titan Mid-Atlantic Aggregates LLC is calling the site the Sussex Sand Mine.

I have attached a proposed site plan with setbacks which shows our entrance to the site coming off Courthouse Road. VDOT has approved the entrance design (attached) that we submitted via a land use permit application but is holding the permit pending the outcome with Sussex County and the traffic study. I have also attached the wetland delineation. The total property area is 298.93 based on the recent survey which the wetland consultant didn't have the benefit of and went off the County's information which was inaccurate. Approximately 183 acres is wetlands. The Planning Commission has already approved our application for a Conditional use permit but the Board of Supervisors is requiring the archeological study as well as the traffic study. The issue with DMME has been resolved.

I hope this provides you enough information. If not, please let me know what else you might need. Thanks.

Cliff Bocchicchio

Environmental Manager

Titan America LLC

5700 Lake Wright Drive, Suite 300

Norfolk, VA 23502

E-mail cbocchicchio@titanamerica.com

phone: 757-858-6537 (office)

phone: 757-287-6672 (cell)

Confidentiality Notice: This message including files attached to it, may contain confidential information that is intended only for use of the Addressee(s) names above. If you are not an intended recipient any dissemination or copying of the information contained in this message or the taking of any action in reliance upon the information is strictly prohibited. If you have received this message in error, please notify the sender immediately by return Email or by phone and delete the original transmission and any attachments without reading or saving in any manner. Thank you.

--
Darby O'Donnell, LLC
804.564.2077

www.darbyodonnell.com

--
Darby O'Donnell, LLC
804.564.2077

www.darbyodonnell.com



21 April 2020

Cliff Bocchicchio
Titan America LLC
5700 Lake Wright Drive, Suite 300
Norfolk, VA 23502
cbocchicchio@titanamerica.com
phone: 757-858-6537 (office)
phone: 757-287-6672 (cell)

Regarding: Phase 1 Archaeological Assessment of 115 acres of non-wetland at the Spain Property, Waverly, Virginia

Dear Mr. Bocchicchio:

Thank you for the opportunity to bid on this project and to present the following proposal for the necessary professional cultural resources services for the referenced property (per attached map).

Scope of Work

TASK 1 - PHASE I ARCHAEOLOGICAL SURVEY - following the *Guidelines for Conducting Cultural Resource Survey in Virginia* by the Virginia Department of Historic Resources (VDHR), excavate shovel tests at 49.2 foot (15 meter) intervals on undisturbed, well drained landforms (not exceeding 15 percent slope with more than 50 percent ground visibility). Shovel tests will be oriented to a grid laid out using a GPS unit. Shovel tests will be excavated a minimum of 15 x 15 inches (.38 x .38 meters) in diameter and excavated into subsoil or at least 4 inches (10 centimeters) into archaeologically sterile sediments. If significant artifacts or features are found, additional shovel tests will be excavated at 25 foot intervals in each cardinal direction. All soils will be passed through ¼ inch mesh hardware cloth. Representative soil profiles and/or photographs of shovel test pits, including Munsell descriptions, will also be completed. Any ground surfaces that are flooded, waterlogged, or extensively disturbed will be photo documented and depicted on the maps and report. If sites are identified, VDHR archaeological site forms will be completed and submitted. Artifacts collected during the investigation will be bagged by provenience, washed, analyzed, and readied for curation per the Guidelines.

TASK 2 – REPORT PREPARATION following the *Guidelines for Conducting Cultural Resource Survey in Virginia* by the VDHR.

Experience

Bluestone Research is made up of an outstanding team of licenced professionals that specialize in providing archeological services to mining companies, engineering firms, developers as well as State and Federal agencies. Our staff has worked directly with the agencies responsible for cultural resource compliance and has over 60 years of cumulative experience ensuring trouble-free archaeological solutions.

We work with clients to enable development by creating the most effective strategy for archaeological compliance. This long experience ensures the timely and straightforward completion of archaeological projects. Our solid relationship with the Virginia Department of Historic Resources ensures your project is completed first time, every time. Our staff of cultural resource specialists includes Registered Professional Archaeologists who have worked on a wide variety of prehistoric and historic projects. We have completed hundreds of projects at all levels of investigation.

Capabilities

- Solid record of **on-time, on-budget** archaeological projects
- Bluestone principals **Blue Chip credentials** include PhD from Cambridge University, MAs from Simon Fraser University and The College of William and Mary as well as University of California, Berkeley.
- Demonstrated responsiveness.** No matter how busy we are, our first priority is to respond to your queries immediately and satisfy your requirements.
- Demonstrated ability to complete projects both small and **extremely large**. We have successfully completed projects exceeding \$500,000.
- Our **facilities** includes office, laboratory, administrative staff, graphic specialists, and professional field technicians. Bluestone's state of the art equipment include high-end GPS units, Total Stations, and the latest in GIS and graphical software. Field equipment includes heavy duty trucks for equipment and crew transport and a power boat for lake-based projects.
- We pledge that we will **never be too busy** to accept and complete your project

Insurance

Bluestone Research maintains all necessary insurance coverage as required by government entities. A copy of a certificate of insurance containing all of the required coverage can be provided upon request.

Health and Safety

At Bluestone, health and safety is taken very seriously. For that reason, we maintain a health and safety policy and program in accordance with OSHA. Bluestone established a health and safety representative as part of our Joint Health and Safety Committee to ensure that:

- Each employee has read and maintains copies of all health and safety documents
- Workplace inspection and hazard control protocols are established
- Emergency plans for injured or ill workers are created and adhered to
- An incident and accident reporting and investigation procedure is maintained, and
- Ongoing training and education is provided relevant to the project area

Quality Assurance / Quality Control

The Bluestone team is divided into two separate streams: Fieldwork and Administration. At Bluestone; we have years of corporate experience that has resulted in a well-defined process for achieving and improving quality.

Fieldwork

Fieldwork is headed by David Rotenizer M.A., R.P.A., a professional archaeologist with 30 years experience.

- His in-field presence ensures excavations meet the **highest standards** according to the VDHR.
- Bluestone uses a **spreadsheet-based system for QA/QC accounting** to ensure that each VDHR excavation requirement is completed. The process ensures each step is best practice.
- David's experience in **managing people** ensures that our fieldwork is top notch: completed accurately and quickly. His long-time association with First Nations ensures satisfactory compliance.
- Bluestone uses a **quality manual** for fieldwork that outlines the quality focus and objectives in the organization.

Administration

Report writing, artifact processing, compliance documents, and office procedures are headed by Allan Morton M.A., Ph.D., R.P.A. He is a licenced professional archaeologist with 28 years experience. His work in senior management and associate partner of a large corporation means competent application of QA/QC methods.

- His in-office presence ensures that administrative work such as report writing, research, artifact analysis and curation exceeds the **highest standards** according to the VDHR.
- Bluestone uses a **spreadsheet-based system for QA/QC accounting** to ensure that each VDHR requirement for reports, research and artifacts is completed (quality control). The process ensures that each step made is the best possible (quality assurance). The process also allows us to review post-project to **increase quality** for future work.

- Allan's experience in **managing people** as Associate Partner and Director of Archaeology for an engineering firm near Washington DC, and for the US Army in Virginia and Texas ensures that administrative tasks are exemplary; completed meticulously and **on-time**.
- Bluestone uses a **quality manual** for administration that outlines the quality focus and objectives in the organization.

Personnel

Bluestone Research is in compliance with guidelines established by the Virginia Department of Historic Resources as well as the U.S. Department of Interior for archaeological consultants. We are qualified to conduct historic and prehistoric archaeological surveys, historic architectural surveys, and testing and mitigation of historic and prehistoric archaeological sites. Our acquaintance with many skilled archaeological field technicians enables us to assemble top quality personnel for large or small projects. We have completed Phase I and II surveys for projects as small as one acre and as large as one thousand acres. We have also completed Phase III mitigation of historic and prehistoric archaeological sites.

Bluestone Research is committed to maintaining our reputation as competent and reliable professional archaeologists by continuing to produce high quality work in a timely fashion at a reasonable cost.

Organizational Chart

Personnel	Position	Duties
David Rotenizer, MA RPA	Project Manager	Client contact, report editing, field work, Background research, report writing
Allan Morton, Ph.D., RPA	Principal Investigator	Archaeological work plan development
Marie B. Morton, RPA	Principal Investigator	Historic Structure analysis, Background research, report writing

Deliverables

The Phase I Archaeological Assessment report will be written and submitted to the Virginia Department of Historic Resources for review and acceptance. This report will provide the results of the background study and field investigation and will provide the details of any archaeological resources identified on the property including an evaluation of cultural heritage value or interest. The report will be concluded with a recommendation on whether an additional Phase 2 archaeological assessment is required.

Budget and Schedule

Phase I Archaeological Assessment at the Spain Property

\$52,500.00
plus applicable
taxes.

The Phase I Archaeological Assessment and Metal Detector Survey may begin upon receipt of signed authorization to proceed and once work and field conditions are acceptable to Virginia Department of Historic Resources standards for survey to commence. It is estimated that the field work will take eight archaeologists two weeks to complete. A draft report detailing the results of the archaeological assessment will be provided for review within six weeks of the fieldwork being completed.

If you are in agreement with the Scope of Work and estimated fees described above, please sign the Work Authorization. A signed PDF of the work authorization and a deposit of 25% will suffice to authorize Bluestone staff to proceed with the work program.

Please do not hesitate to contact Allan Morton at 804 723 8972 if you have any questions. We thank you very much for thinking of us for this project. The Bluestone archaeological team looks forward to assisting you.

Sincerely,



Dr. Allan Morton RPA
Principal Investigator
Bluestone Research
804 723 8972
allan@bluestoneresearch.org
162 Point Anne Drive
Hartfield Virginia
23071

Work Authorization

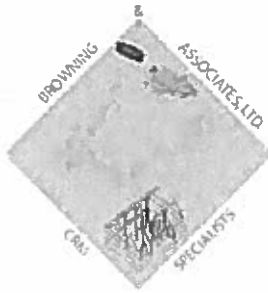
DATE:	21 April 2020	PROJECT:	Phase 1 Archaeological Assessment at the Spain Property
CLIENT:	Titan America LLC		
ADDRESS:	5700 Lake Wright Drive, Suite 300 Norfolk, VA 23502	LOCATION:	TR 1 327.8A GAYLE EST PT 846A, Waverly VA
AUTHORIZATION: The client authorizes Bluestone Research (162 Point Anne Drive, Hartfield, Virginia, 23071) to begin, carry out and complete the work specified in the accompanying scope of work (SOW) in accordance with the terms and conditions of this Work Authorization.			
SCOPE OF WORK: Regarding to proposal dated 21 April 2020			
COMPENSATION: The client agrees to pay Bluestone Research for the SOW as described in the accompanying Cost Proposal.			
PAYMENT: Bluestone Research will invoice the client monthly for archaeological efforts performed and the client agrees that each invoice will be paid within 30 days. Interest will be charged on all overdue amounts at the maximum rate allowed by law, if lower. Archaeological efforts by Bluestone Research may be curtailed if 5 days pass after giving the client written notice.			
TERMINATION: This Agreement may be terminated by either party on 30 days' written notice or if either party fails substantially to perform through no fault of the other and does not begin it's correction within 5 days of written notice and complete the correction expediently. Bluestone Research will be paid for all work authorized and performed up to the date of termination plus reasonable expenses relating to said termination.			
LEGAL LIABILITY AND PROFESSIONAL RESPONSIBILITY: <ul style="list-style-type: none"> • Professional Liability Insurance. Bluestone Research will maintain throughout the term of this project Professional Liability Insurance. Upon written request, Bluestone Research will provide the client with proof of such insurance. • Limitation of Liability. Bluestone Research's aggregate liability to the client for claims arising out of this Work Authorization and accompanying Cost Proposal and SOW, or in any way relating to the SOW, will be limited to the cost for the project as described in the Cost Proposal. Bluestone Research will not be liable for indirect damages or consequential damages. This includes limitation loss of use or loss of profits. No claim may be brought against Bluestone Research more than 1 year after the date of this work authorization. • Standard of Care. The highest standard of care will be employed with every aspect of the SOW. 			
AGREEMENT IN ENTIRETY: This Work Authorization contains the entire agreement of the client and Bluestone Research. It supersedes all previous emails, correspondence, telephone calls and negotiations relating to the SOW.			

BY: _____

Bluestone Research
Allan Morton

BY: _____





Lyle E. Browning, RPA

Browning & Associates, Ltd., 138 Scoggins Creek Trail, Hartfield, VA 23071
804-379-1666 ◊ lebrowning@att.net

April 29, 2020

Mr. Cliff Bocchicchio
Environmental Manager
Titan America LLC
5700 Lake Wright Drive, Suite 300
Norfolk, VA 23502

Dear Mr. Bocchicchio,

Attached are two estimates to perform cultural resources survey on the Spain property of which ±115 acres will be disturbed. The first estimate is based upon standard screened shovel tests at 50' intervals throughout the acreage, including the agricultural fields. The second estimate is based upon visual examination of exposed surface with limited shovel testing. Whether we can use the second method is based upon emergent vegetation on the cutover portions. The ideal situation would be for the land to be cleared and then rained upon. That would cut our total time to two days of fieldwork.

We did a bit of due diligence and noted that there is one large archaeological site in the northwest corner of the acreage and that there are 3 additional sites along the county road to the south. The Nottoway drainage is a hotspot for prehistoric peoples from Paleo on through Contact Period.

The large archaeological site would be tested as a byproduct of this investigation and unless it turns out to be extraordinary, we would not recommend further work.

Also attached is a short-form vita and a company brochure.

Should you have any questions, please advise.

Sincerely yours,

Lyle E. Browning
President

TITAN-SPAIN BID		STANDARD SHOVEL TEST		VISUAL EXAMINATION, MINIMAL SHOVEL TESTING	
TOTAL ESTIMATE		26962.45		12997.45	
FEE BASE	51	23640.00	20	12040.00	
NON-SALARY DIRECT		3322.45		957.45	
TASK	TIME (DAYS)	COST	TIME (DAYS)	COST	
TASK ITEMIZATION	TOTAL	23640.00	TOTAL	12040.00	
BACKGROUND RESEARCH	1	800.00	1	800.00	
FIELD SURVEY-PI	2	1600.00	1	800.00	
FIELD SURVEY-SUPERVISOR	13	7800.00	3	1800.00	
FIELD SURVEY-CREW	26	6240.00	6	1440.00	
ARTIFACT PROCESSING & ANALYSIS	3	2400.00	3	2400.00	
DHR LIAISON	1	800.00	1	800.00	
REPORT PREPARATION	5	4000.00	5	4000.00	
NON-SALARY DIRECT EXPENSES	TOTAL	3322.45	TOTAL	957.45	
MILEAGE		3222.45		857.45	
ACCOMMODATION		0.00		0.00	
PER DIEM		0.00		0.00	
EQUIPMENT & MATERIALS		50.00		50.00	
PHOTOGRAPHY, PHONE, PHOTOCOPY		50.00		50.00	



May 1, 2020

Mr. Cliff Bocchicchio
Titan Mid-Atlantic Aggregates LLC
5700 Lake Wright Drive, Suite 300
Norfolk, VA 23502

Via e-mail: cbcocchicchio@titanamerica.com

Re: Proposal for Phase I Cultural Resources Investigation
Sussex Sand Mine (±300 acres)
Sussex County, VA
WSSI Proposal #P15597

Dear Mr. Bocchicchio:

As explained in your April 22, 2020 email, the Sussex County Board of Supervisors is requesting an archeological investigation in support of your proposed mining. Wetland Studies and Solutions, Inc. (WSSI) will provide these professional services in accordance with the scope of services outlined below. Enclosed with this proposal is Exhibit A depicting the location and boundaries of the project site on which this proposal is based. Please note that at your request, we have only included Phase I testing within areas that have not been designated wetlands as depicted on the 2019 Bay Environmental, Inc. Wetland Delineation map. Additionally, the boundaries of several archeological sites that have been previously recorded along Courthouse Road partially within your project site¹ has also been excluded from the testing area.

Please notify us if the boundaries of the study area on this exhibit do not represent the area where you require our services, or if there are any off-site areas (e.g., for proposed road or utility work or for construction staging) that will be part of the project area.

Site 44SX0291, located immediately southeast of the intersection of Jerusalem Plank and Courthouse Roads, is the probable site of the circa 1819 David Tavern. Site 44SX0290, located roughly a hundred feet away, is interpreted as enslaved quarters associated with the tavern. Both sites have been deemed *eligible* to the National Register of Historic Places (NRHP) by the Virginia Department of Historic Resources (DHR) and will require additional work if not avoided. The boundaries of sites 44SX0286 and 44FX0289 also extend into the project site, but neither has been evaluated by DHR for eligibility to the NRHP. 44SX0286 is a Late Archaic campsite and 44SX0289 was a light scatter of prehistoric artifacts that was reinvestigated in 2007² in association with a proposed telecommunication tower to the west of the project site.

The resulting scope of services and fees are:

¹ Kiser, Taft, Robin Ryder, Christopher Egghart and Doug McLearn. 1996. *Phase I Archaeological Resources Survey of Proposed Improvements to Route 626 in Sussex County, Virginia*. Report prepared for VDOT by Virginia Commonwealth University Archaeological Research Center, Richmond, Virginia. DHR File #95-0420-F.

² Martin, Kristie R. 2007. *Phase I Archaeological Survey for the Proposed Gale Jr. Property Telecommunications Tower, Sussex County, Virginia* Contract Publication Series WV07-54. Cultural Resource Analysts, Inc., Hurricane, WV. Submitted to RESCOM Environmental Corp.

1.0 SCOPE OF SERVICES

Task A PHASE I CULTURAL RESOURCES INVESTIGATION

- A.1 WSSI will conduct a Phase I archeological and architectural field investigation of the project area in accordance with Virginia Department of Historic Resources (DHR) guidelines and will summarize the results in a report with map that follows all applicable local, state, and federal guidelines³. As part of this study, shovel test pits will be excavated in moderate and high probability locations for the occurrence of archeological sites, and WSSI will determine the boundaries of any archeological sites discovered.
- A.2 WSSI will process any artifacts recovered.⁴
- A.3 Along with our findings included in the report, WSSI will complete the required DHR site forms and structure forms, and will assess the potential significance of any archeological and architectural sites found, and make recommendations for any additional cultural resources work which may be necessary.

Review by Virginia Department of Historic Resources Representatives and Local Agencies

- A.4 The Phase I report is subject to review by the county agencies under local land use ordinances and DHR if the cultural resources investigation is undertaken to comply with Section 106 of the National Historic Preservation Act (NHPA), *i.e.*, involves federal licensing, permitting or funding. This normally applies to properties which require wetlands permits or have highway or U.S. Department of Housing and Urban Development funding. WSSI will respond to local agency or DHR comments, as necessary.

Task B CULTURAL RESOURCES SURVEY LOCATION

Any archeological site found during the Phase I investigation and recommended for Phase II evaluation or avoidance shall have its boundaries flagged in the field by an archeologist and then survey located. Said survey data will be used in the reports and available digitally for land planners. A 25-50 foot buffer is strongly recommended by the DHR and local governments when a site is avoided.

³ Note that local governments and DHR Phase I survey requirements may differ. In discretionary land use decisions or in historic districts, the locality may require additional archeological testing or architectural documentation in the project area. Such work is not included in this proposal.

⁴ WSSI shall not retain the artifacts for more than sixty (60) days after the submission of the report unless other arrangements are mutually agreed upon in writing. WSSI shall notify the client in writing once the artifacts are prepared for delivery to client or a mutually agreed upon repository. If no response is received within 10 business days of receipt of the written notification, WSSI shall assume that the client does not wish to retain ownership of the artifacts and WSSI will dispose of the artifacts in a manner deemed appropriate by WSSI.

Task C MEETINGS AND COORDINATION

Follow-up meetings or coordination with Client or Client’s consultants to discuss the implications of the cultural resources survey, or develop a strategy for further archeological work will be billed on an hourly basis in accordance with Attachment A. This task will also include other work necessary to address either unforeseen circumstances not specifically outlined in this contract and/or to respond to client requests.

EXCLUSIONS

1. **Additional Cultural Resources Investigations:** The scope and cost of additional archeological or architectural investigations (e.g., Phase I architectural survey of resources in the indirect APE of the project, any archeological cemetery delineation, Phase II and Phase III Investigations, Memorandum of Agreement (MOA), etc.) are specifically excluded from this proposal. If required, such services may be contracted separately when the scope of such services is more clearly defined, or WSSI can proceed with said services, if notified by Client, as additional services under Section 2.2 of this Agreement.
2. **Clearing Vegetation from Survey Transects:** It may be necessary to clear moderate to dense vegetation from survey transects by machine in order to complete the Phase I and MSS investigation. The scope and cost of machine-clearing of vegetation (e.g. brush-hogging) are specifically excluded from this proposal. If required, such services may be contracted separately when the scope of such services is more clearly defined.

2.0 COMPENSATION

- 2.1 Basic compensation for the above scope of services as described, not including reimbursable expenses, shall be hourly not to exceed (HNTE) as shown below.

	<u>TASK</u>	<u>FEE</u>
A.	Phase I Cultural Resources Investigation (Fixed Fee)	\$82,100.00
B.	Cultural Resource Survey Location Recommended for Phase II Investigation or Avoidance (Fixed Fee \$1,500 per site, if needed)	to be determined
C.	Meetings and Coordination (HNTE)	\$1,200.00
Z.	Reimbursable Estimate (per Attachment A)	\$1,300.00

The price is only fixed for thirty (30) days from the date of this proposal.

- 2.2 For additional services requested by or agreed to in advance by the Client, compensation shall be computed on an hourly basis per Attachment A.

Mr. Cliff Bocchicchio
May 1, 2020
WSSI Proposal #P15597
Page 4 of 11

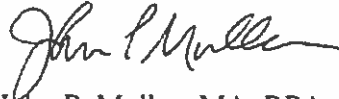
2.3 Attachments A (Rate Sheet), B (General Conditions of Service), and C (Technical Special Conditions) are incorporated by reference herein.

We trust that this proposal is responsive to your requirements, however, please do not hesitate to call if you have any questions. Based upon our current workload, a complete report can be expected within twelve (twelve) to fourteen (fourteen) weeks, subject to weather and/or other scheduling delays. Your return of an executed copy of this agreement will serve as our notice to proceed.

We sincerely appreciate your confidence in WSSI and look forward to working with you.

Sincerely,

WETLAND STUDIES AND SOLUTIONS, INC.



John P. Mullen, MA, RPA
Principal Archeologist/Assistant Manager

Enclosures: Exhibit A and Attachments A, B, and C

CLIENT OR CLIENT'S AGENT ACCEPTANCE OF THIS PROPOSAL AND ENCLOSED GENERAL CONDITIONS:

By signing below, you are creating a legal obligation between the client listed on this proposal and Wetland Studies and Solutions, Inc. (WSSI). This obligation cannot be transferred to a third party without prior written consent from both WSSI and the third party:

Signature

Date

Accepted By (print name): _____

Client Name: _____

Mr. Cliff Bocchicchio
May 1, 2020
WSSI Proposal #P15597
Page 5 of 11

CLIENT'S PREFERRED METHOD OF INVOICE SUBMISSION

How would you like to receive invoices for this project?

Mail: Invoice(s) will be mailed to the address listed on this proposal.

E-mail: Invoice(s) will be emailed to _____

Other: Please provide instructions below:

L:\Proposals\proposals\2020\Proposals\Gainesville\050120P15597.docx

APPENDIX A - MATERIALS TO BE PROVIDED BY OWNER/CLIENT



A.1 Survey information⁵ prior to WSSI starting field work:

- Property lines
- Existing improvements
- 100-year floodplain (both minor and major) with source documentation
- Notes documenting data sources of survey information

A.2 Additional materials or studies may be required if the scope of work is expanded (e.g., to include items such as wetlands permits).

⁵ Preferably provided in a Drawing (*.dwg) file in AutoCAD 2018 or earlier, with each data component on a separate layer, on USB Flash drive, or transmitted electronically.



-  Project Area: ± 296.1 acres
-  Area of Investigation: ± 123.1 acres

Jurisdiction: Sussex County, VA
*Area is based on GIS data, and does not reflect the legal acreage of the site.
Imagery Source: Virginia Base Mapping Program (VBMP) - Spring 2017

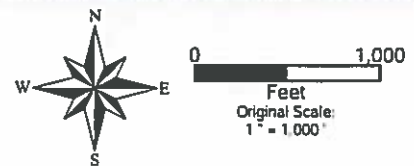


Exhibit A: Area to be Archeologically Investigated

Attachment A

The following is a listing of the Wetland Studies and Solutions, Inc. (WSSI) rates for professional and reprographic services for the Hampton Roads region. These rates will remain in effect through December 31, 2020, after which time they may be adjusted to reflect our current labor and overhead costs.

PROFESSIONAL SERVICES

Chief Technical Officer	\$300.00	Consultant IV	\$170.00
Operations Manager	\$265.00	Consultant III	\$165.00
Director III	\$247.00	Consultant II	\$129.00
Director II	\$227.00	Consultant I	\$113.00
Director I	\$191.00	Technician III	\$108.00
Principal III	\$216.00	Technician II	\$98.00
Principal II	\$170.00	Technician I	\$88.00
Principal I	\$149.00	Assistant	\$67.00
Consultant V	\$180.00	Admin. Assistant	\$69.00
		Intern	\$28.00

TYPICAL REIMBURSABLE COSTS

In-house Reprographic Services⁶

	Rate/Square Foot		Rate/Sheet
Paper Cad plots (B&W)	\$0.35	B&W Xerox (8.5x11)	\$0.10
Paper Cad plots (Color)	\$0.75	Color Xerox (8.5x11)	\$0.85
Mylar Cad plots	\$2.00		
Color Cad plots – Photo quality	\$4.00	Standard Report Supplies	minimum \$6.00/rpt

GIS and CAD system charges are included in billable rates. Reimbursable expenses shall include the following:

- Local automobile travel @ \$0.575
- All-Terrain Vehicle use @ \$10 per hour⁷
- Tractor @ \$35 per hour/\$750 per week/\$2,250 per month²
- Morooka @ \$35 per hour/\$900 per week/\$2,700 per month²
- Buggy @ \$10 per hour²
- 2200 Bobcat Utility Vehicle @ \$15 per hour²
- T-300 Bobcat @ \$45 per hour/\$1,000 per week/\$2,500 per month²
- E60 Bobcat Trackhoe @ \$60 per hour/\$1,300 per week/\$3,400 per month²
- Mudd-Ox @ \$35 per hour/\$275 per day/\$1,000 per week²
- 17' Jon boat @ \$10 per hour²
- 20' boat-115 hp @ \$50 per hour²
- Portable Electro-Fisher @ \$300 per day/\$900 per week²
- Mower @ \$10 per hour²
- Leica Robotic Total Station @ \$30 per hour²
- UAV (Drone) Photo/Video @ \$30 per hour²
- Hydrone-RCV @ \$30 per hour²
- Dino 6 Dredge @ \$1,500 per week/\$5,000 per month²
- 6" trash pump @ \$725 per week/\$2,000 per month
- Resistograph @ \$100 per day²
- GPS Unit @ \$118 per day
- Ground Penetrating Radar @ \$500 per day²

The following expenses shall be charged at cost plus a 20% administrative processing fee:

- Permit and review fees, public notice advertisements;
- Air travel, rental vehicles, lodging, and meals for sites not within commuting distance from local WSSI office;
- Third party vendor photocopying or reproduction of drawings or documents as requested by Owner or consultants;
- Postage and expedited delivery services requested by Owner or consultants;
- Artifact Archival Storage Fees; and,
- Third party consulting services, as authorized by Client, for services such as surveying, archeology, endangered species searches, geotechnical surveys, septic field-testing, permeability tests, etc.

⁶ WSSI maintains hard copy files and report copies for our records, regardless of Client deliverables. These in-house copies will be billed in accordance with the listed reprographic pricing.

⁷ Excluding operator; mobilization included in hourly rate.

Attachment B

WETLAND STUDIES AND SOLUTIONS, INC.

GENERAL CONDITIONS OF SERVICE

These General Conditions of Service are incorporated by reference into the foregoing Proposal and shall be part of the Agreement under which services are to be performed by Wetland Studies and Solutions, Inc. (WSSI) for Client. "Agreement" as used herein shall mean the Proposal, these General Conditions, Supplemental Conditions (if any) and the Fee Schedule.

SECTION 1: SCOPE OF WORK

- a. The scope of Work shall include all services provided by WSSI, in its discretion, which are reasonably necessary and appropriate for the effective and prompt fulfillment of WSSI's obligations under the Agreement, it being expressly provided that all such services provided shall be invoiced and paid for in accordance with Section 3 below.
- b. It is understood that the Scope of Work and time schedule defined in the Proposal are based on the information provided by Client. If this information is incomplete or inaccurate, or if unexpected conditions are discovered, the Scope of Work may change, even as the work is in progress. If the Client requests additional services or when a change in the Scope of Work or time schedule is necessary, a written amendment to the Agreement shall be executed by the Client and WSSI as soon as is practicable and consent to such amendments shall not be unreasonably withheld or delayed.

SECTION 2: STANDARD OF CARE

Services performed by WSSI under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the Engineering profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

SECTION 3: RELIANCE UPON CLIENT PROVIDED INFORMATION

- a. WSSI is not required to check or verify client-provided information or the technical adequacy or compliance of any portion of the project designed by the client's consultants.
- b. WSSI assumes no responsibility for the accuracy of information provided by the client or of design information provided by others, excluding WSSI's subconsultants.
- c. The client agrees to defend and indemnify WSSI for any delays, costs, losses, or damages caused by false, inaccurate, or non-compliant information provided by the client or the client's consultants.

SECTION 4: BILLINGS AND PAYMENTS

- a. WSSI invoices shall be due and payable upon receipt. Payments shall not be subject to a "Pay when Paid" condition between the Client and any other third party, unless the third party contract has such a clause. In such cases, WSSI has the right, but not the obligation, to contact said third party directly to collect payment if payment is not made within 30 days of receipt of invoice.
- b. No representations or warranties are made as to the likelihood of approval and/or as to the nature, scope, and cost of possible approval conditions. Even if no permits, jurisdictional determinations, or approvals are procured, or if Client does not desire the resulting conditions, payment for WSSI services is required in full and on time.
- c. Billings will be based on either the fee stated in the Proposal, or if not a fixed fee, on actual hours expended at the standard rates shown on Attachment A of this Proposal, plus travel costs and other reasonable expenses as described on Attachment A. Client recognizes that time is of the essence with respect of payment of WSSI's invoices, and that timely payment is a material part of the consideration of this Agreement. Invoices will be submitted by WSSI from time to time, and shall be due and payable upon receipt.
- d. Proposals using hourly rates shall utilize the rates provided on Attachment A. Said rates may be revised from time to time. These rates for contracts will remain in effect for the calendar year in which the proposal was authorized. At the beginning of the following calendar year, the hourly rates shall be updated to the revised rates as published by WSSI.
- e. Client shall pay an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by WSSI more than thirty (30) calendar days from the date of the invoice.
- f. Client shall pay WSSI, without limitation, all costs and expenses, including but not limited to 25% attorney's fee or \$500, whichever is more, incurred by WSSI in connection with the collection and enforcement of Client's obligation to pay amounts due hereunder.

- g. Payment options are by check, ACH or credit card. A 3 % fee will be applied if paying by credit card.

SECTION 5: RIGHT OF ENTRY

- a. Client hereby grants WSSI and its subcontractors or agents the right to enter from time to time the property owned by Client and/or other(s) in order for WSSI to fulfill the scope of services included in the Agreement. Client understands that use of exploration equipment may cause some reasonable disturbance or damage to the Property, the correction of which is not part of this Agreement or any obligation of WSSI. Client also understands that the discovery of wetland areas or uncertain hazardous conditions and/or taking preventive measures relative to these conditions may result in a reduction of the Property's value. Accordingly, Client waives any claim against WSSI and its subcontractors or agents, and agrees to defend, indemnify and hold WSSI harmless from any claim or liability for injury or loss allegedly arising from procedures associated with surface and subsurface exploration activities or discovery of wetlands or of hazardous materials or suspected hazardous materials. In addition, Client agrees to hold harmless, indemnify and compensate WSSI for any time spent or expenses incurred by WSSI in defense of any such claim with compensation to be based upon WSSI's prevailing fee schedule and expense reimbursement policy.
- b. WSSI shall not be liable for damage or injury from damage to subterranean structures (pipes, tanks, cables, or other utilities, etc.) which are not called to WSSI's attention in writing and correctly shown on the diagram(s) furnished by Client to WSSI.
- c. Any exploration, testing, surveys and analysis associated with the work will be performed by WSSI for the Client's sole use to fulfill the purpose of this Agreement and WSSI is not responsible for interpretation by others of the information developed. The Client recognizes that surface and subsurface conditions on the entire Project site may vary from those encountered in selected sample borings, delineations, surveys or explorations and the information and recommendations developed by WSSI are based solely on the information available from such borings, delineations, surveys and explorations.

SECTION 6: SAMPLES

- a. Soil, rock, water, vegetation, and/or other samples obtained (if any) from the Project site will be preserved by WSSI for no longer than sixty (60) calendar days after the issuance document that includes that data obtained from them, unless other arrangements are mutually agreed upon in writing. Should any of these samples be contaminated by hazardous substances or suspected hazardous substances, it is Client's responsibility to select and arrange for lawful disposal procedures, that is, procedures which encompass removing the contaminated samples from WSSI's custody and transporting them to a disposal site. Client is advised that, in all cases, prudence and good judgment should be applied in selecting and arranging for lawful disposal procedures.
- b. Cultural Resource Artifacts – After processing, artifacts will be returned to the client or placed on repository with the county or the State Historic Preservation Office (SHPO) (e.g. Virginia Department of Historic Resources [DHR], Maryland Historic Trust [MHT], etc.). Some local governments accept the artifacts without charge; however, the DHR and Prince William County have a one-time fee of \$200 per half-sized box (15"x6"x10") and \$350 per standard box (15"x12½"x10"); MHT offers a one-time fee of \$150 per quarter-sized box; one-half box is \$300 and one standard box is \$600. Additional fees may be required for artifact stabilization or for curation of oversized artifacts. Any required repository fees are not included in the direct costs of this proposal and will be treated as reimbursable expenses. WSSI shall not retain the artifacts for more than sixty (60) days after the submission of the report unless other arrangements are mutually agreed upon in writing. WSSI shall notify the client in writing once the artifacts are prepared for delivery to client or a mutually agreed upon repository, which will require a signed Transfer Agreement or Deed of Gift. If no response is received within 30 days of receipt of the written notification, WSSI shall assume that the client does not wish to retain ownership of the artifacts and WSSI may dispose of the artifacts in a manner deemed appropriate by WSSI.

SECTION 7: REPORTS AND OWNERSHIP OF DOCUMENTS

All report copies provided to Client shall be furnished at the rates specified in the fee schedule (employee time plus reimbursables). With the exception of the physical copies of reports provided by WSSI to Client, all documents, including reports, photographs, permits applications, plans, original boring logs, field data, field notes, laboratory test data, calculations and estimates are and remain the property of WSSI. Client agrees that all reports and other work furnished to the Client not paid for in full will be returned to WSSI upon demand and will not be used for design, construction, permits or licensing.

SECTION 8: CLIENT DISCLOSURES

- a. The Client shall notify WSSI of any known or suspected hazardous substances which are or may be related to the services to be provided.
- b. Following any disclosure as set forth in the preceding paragraph, or if any hazardous substances are discovered or reasonably suspected by WSSI after its services are undertaken, WSSI may, at its discretion, discontinue its services.

SECTION 9: LIMITATION OF PROFESSIONAL LIABILITY

- a. Client agrees to limit WSSI's liability to Client and all construction contractors arising from WSSI's professional acts, errors or omissions in performing this Agreement, such that the total aggregate liability of WSSI to all those named shall not exceed the total fee for the services rendered on this Project. Client further agrees to require of the Client's Consultants (Civil Engineer, Architect, Attorney, etc.), General Contractor and their subcontractors an identical and cumulative limitation of

WSSI's liability for damages that may be suffered by the contractor or the subcontractors arising from professional acts, errors or omissions of WSSI.

- b. Documents, including but not limited to, technical reports, original boring logs, field data, field notes, laboratory test data, calculations, and estimates furnished to the Client or its agents pursuant to this Agreement are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other project. Any reuse without WSSI's written consent will be at Client's sole risk and without liability to WSSI or to WSSI's contractor(s) and Client shall indemnify and hold harmless WSSI and WSSI's contractor(s) from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom.
- c. Under no circumstances shall WSSI be liable for extra work or other consequences due to changed conditions or for costs related to failure of the construction contractor or materialmen or service providers to install work in accordance with the plans and specifications.

SECTION 10: LIABILITY INSURANCE

WSSI represents that it and its agents, and consultants employed by it, are protected by Workers Compensation insurance and that WSSI has coverage under liability insurance policies which WSSI deems reasonable and adequate. WSSI shall furnish certificates of insurance upon request. WSSI shall not be responsible for bodily injury and property damage or losses arising directly or indirectly, in whole or in part, from acts by the Client, its employees, agents, staff, consultants or subcontractors employed by it or by any other person or combination of persons. WSSI agrees to maintain at least \$2,000,000 in general liability insurance and the Client agrees to limit the liability of WSSI to \$2,000,000. The Client is responsible for requesting specific inclusions or limits of coverage that are not present in WSSI insurance, the cost of such inclusion or coverage increases if available, to be at the sole cost and expense of the Client.

SECTION 11: ARBITRATION OF DISPUTES

At the sole option of WSSI, claims, disputes or controversies arising out of, or in relation to the interpretation, application or enforcement of this Agreement shall be decided through arbitration, as adopted and described by the then most current rules of the American Arbitration Association.

SECTION 12: TERMINATION

Client or WSSI may terminate this Agreement for breach of this Agreement, or for any other reasons which may arise. In the event of termination, the party effecting termination shall so notify the other party, and termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination or the cause therefore, WSSI shall promptly render to Client a final invoice and Client shall immediately remunerate WSSI for services rendered and costs incurred, in accordance with WSSI's prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination, as well as those associated with termination itself, such as demobilizing, modifying schedules and reassigning personnel. Upon such termination, Client and WSSI shall deliver to each other all reports and documents pertaining to services performed up to termination.

SECTION 13: GENERAL PROVISIONS

- a. Any provision of this Agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.
- b. The titles used in this Agreement are for general reference only and are not part of the Agreement. Parties to this Agreement are advised to read each provision and rely on the guidance of legal counsel as necessary to help assure a complete understanding of all provisions and the obligations imposed through acceptance.
- c. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Client and WSSI shall survive the completion of services and the termination of this Agreement.
- d. Neither the Client nor WSSI may delegate, assign, sublet or transfer its duties, responsibilities or interests in this Agreement without the written consent of the other party.
- e. This Agreement shall be interpreted according to the laws of Virginia.

Attachment C

WETLAND STUDIES AND SOLUTIONS, INC.

TECHNICAL SPECIAL CONDITIONS

1.	Waters of the U.S. Delineation	Wetlands will be defined using the Routine On-Site Determination Method as defined in the <i>Corps of Engineers Wetlands Delineation Manual</i> , Technical Report Y-87-1 (1987 Manual) and subsequent guidance, and modified by the appropriate Regional Supplement such as the <i>Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Atlantic and Gulf Coastal Plain Region</i> , Version 2.0 dated November 2010 or <i>Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Eastern Mountains and Piedmont Region</i> (Version 2.0) dated April 2012.
		Jurisdictional limits along stream channels and other bodies of water that qualify as Waters of the U.S. Delineation (WOTUS) as defined in Section 328.3 (a) of Final Rule for Regulatory Programs of the U.S. Army Corps of Engineers (Federal Register Vol. 51, No. 219, November 13, 1986).
2.	Stream Assessments	For Resource Protection Area purposes and for the purpose of Clean Water Act Section 404/401 and Virginia Water Protection Permit Program permitting, streams will be assessed using both the <i>Fairfax County Perennial Stream Field Identification Protocol</i> (May 2003) and the <i>North Carolina Division of Water Quality, Methodology for Identification of Intermittent and Perennial Streams and their Origins, Version 4.11</i> (2010) will be used to determine whether streams are intermittent or perennial (the North Carolina method also distinguishes ephemeral streams).
3.	Survey Control	Unless existing control is provided by the client, horizontal and vertical control will be established using a Real Time Network GPS. All surveys will be referenced horizontally to the local state plane coordinate system and vertically to NAVD 88, except where the client or local regulations require otherwise (e.g., Fairfax County, Virginia requires the vertical datum – NGVD 29).
4.	Land Survey Location	The survey locations provided will be established using either conventional survey techniques (total station) or Survey Grade GPS (1 centimeter (cm) accuracy), depending upon field conditions. Additionally, WSSI field wetland delineation location surveys can be used to satisfy Table A item #18 in the New ALTA Minimum Standards (Effective 2/23/16).
5.	Mapping Grade GPS	The locations provided will be established using Mapping Grade GPS and are depicted for a graphical representation only. This does NOT constitute a survey. The locations should be used for informational purposes only; the accuracy provided by Mapping Grade GPS units precludes their use for design purposes.
6.	Bathymetric Survey	Bathymetric surveys will be prepared in compliance with standards set forth in the U.S. Army Corps of Engineers (COE) Manual No. EM-

		1110-2-1003, Engineering and Design, Hydrographic Surveying (Revised November 30, 2013), Chapter 10, Appendix B (sounding pole), and/or Chapter 4 (sonar -- single beam acoustic depth measurement).
7.	Military Site Survey	<p>Unless otherwise specified by state or local agencies, the following sampling strategy will be employed for the excavation of identified positive metal strikes, which will vary based on the density of positive contacts identified within a 25-foot by 25-foot square area:</p> <ul style="list-style-type: none"> • Where the density of positive contacts is \leq two per ± 625 square feet (sq ft), all contacts will be excavated. • Where the density of positive contacts ranges from three to eight per ± 625 sq ft, a $\pm 50\%$ sample of contacts will be excavated. • Where the density of positive contacts ranges from nine to twenty per ± 625 square feet, a 20% -50% sample of contacts, as determined by the Principal Archeologist, will be excavated • Where the density of positive contacts exceeds twenty per ± 625 sq ft, a $\pm 10\%$ -20% sample of contacts, as determined by the Principal Archeologist, will be excavated.
8.	Phase I ESA	All Phase I Environmental Site Assessment (ESA) will be performed in conformance with the protocol set forth in the American Society for Testing and Materials (ASTM) E 1527-13, Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process, Fifth Edition.
9.	Zoning Amendment, Special Exception, or Special Use Permit Requests	<p>WSSI will follow the current local county requirements for the scope of the necessary studies for approval. For example:</p> <ul style="list-style-type: none"> • Prince William County: <i>Reference Manual for Rezoning, Special Use Permit, and Proffer Amendment Applications</i> • Loudoun County: <i>Facilities Standards Manual</i>

L:\Proposals\templates\Attachment C_Technical Special Conditions.docx

Sussex Sand Mine-Phase I Archeological Study/Survey Bid Proposals

Bidders	Contacts	Phone	Bids	Completion
Bluestone Research	DR. Allan Morton	804-723-8972	\$52,500	6-8 weeks
Darby O'Donnell	Darby O'Donnell	804-564-2077	\$36,900	9-10 weeks
Lyle E. Browning, RPA	Lyle E. Browning	804-379-1666	\$26,962	6-8 weeks
Wetland Studies & Solutions	John Mullen	703-679-5600	\$84,600	12-14 weeks

Lorenzo Turner

From: Bart Nuckols
Sent: Tuesday, June 9, 2020 1:06 PM
To: Lorenzo Turner
Subject: FW: Titan Mining
Attachments: Titan_Mine_Sussex_Archaeological_Sites.xls; Titan_Mine_Sussex.pdf

Lorenzo,

Please insert this attached email and attachments into my supplemental memo for the titan mining project. It can be inserted after the bid estimates.

Shilton is fine with this if we get it to her on Wednesday.

Thanks.

Bart

From: Kirchen, Roger [mailto:roger.kirchen@dhr.virginia.gov]
Sent: Thursday, March 19, 2020 10:57 AM
To: Bart Nuckols <bart.nuckols@bgllc.net>
Cc: Bart Nuckols <bnuckols@sussexcountyva.gov>
Subject: Re: Titan Mining

CAUTION: This email originated from outside of the organization. Do not follow guidance, click links, or open attachments unless you know the content is safe.

Bart -

A quick search shows that there are many archaeological resources within 500' of the property. I've attached a map and a summary spreadsheet of the recorded sites. Most of these sites are Native American in origin. Two have been determined eligible for listing in the National Register of Historic Places. The others have simply not been evaluated. These sites were recorded as part of road projects and a proposed wetland mitigation bank. Our records do not indicate that the subject parcel has been comprehensively surveyed for archaeological resources. It is my professional opinion that the subject property has the potential to contain additional undocumented sites. Hope this helps.

Roger

*Roger W. Kirchen, Director
Review and Compliance Division
Department of Historic Resources
2801 Kensington Avenue
Richmond, VA 23221
phone: 804-482-6091
www.dhr.virginia.gov*

On Thu, Mar 19, 2020 at 10:36 AM Bart Nuckols <bart.nuckols@bgllic.net> wrote:

Good morning!

My name is Bart Nuckols. I am the interim planning director for Sussex County Va.

Sussex county is in the mist of a review of a surface mining application before the Board of Supervisors. Several concerns have been raised concerning possible archaeological sites within the proposed mining operation. Specifically the Nottoway Indian Tribe apparently had a settlement near the proposed site and this area may hold some artifacts.

The proposed mining site can be identified on the Sussex county GIS with the following tax map id's; 38-1-5(27.45 acres) and 38-A-15(271.48) acres.

Several board members have inquired on this and we are attempting to provide information to them. If you can provide any information on these sites it would be greatly appreciated! I believe the only mining permits beyond the Sussex conditional use permit currently under review, is through the the state department of mines.

Due to my part time status and living out of state I am not in Sussex at this time, due to the covid-19 outbreak, but instead I am working from home in N.C. I have attached my Sussex email address and you can also reach me through my business email that I am currently working from. My cell# is 910-783-8522.

In advance, thanks for any assistance you can provide.

Stay safe and well!

Bart Nuckols

Interim Planning Director

Sussex County Va.

DHR_ID	Other DHR IDs	Site Name	Site Categories	Site Types
44SX0108	null	null	DSS Legacy	Camp
44SX0283	null	null	null	null
44SX0284	null	null	null	null
44SX0285	null	null	null	null
44SX0286	null	null	null	null
44SX0287	null	null	null	null
44SX0288	null	null	Domestic	Farmstead
44SX0289	null	null	null	null
44SX0290	44SX0291	null	Domestic	Farmstead
44SX0291	null	null	Domestic	Farmstead
44SX0412	null	Ogle Hogwood 2	Indeterminate	Other
44SX0413	null	Ogle Hogwood 1	Indeterminate	Other
44SX0415	null	null	Domestic	Hamlet

Time Periods

Woodland (1200 B.C. - 1606 A.D.)

Prehistoric/Unknown (15000 B.C. - 1606 A.D.)

Woodland (1200 B.C. - 1606 A.D.)

Woodland (1200 B.C. - 1606 A.D.)

Prehistoric/Unknown (15000 B.C. - 1606 A.D.)

Woodland (1200 B.C. - 1606 A.D.)

Prehistoric/Unknown (15000 B.C. - 1606 A.D.), 20th Century (1900 - 1999)

Late Archaic (3000 - 1201 B.C.)

Prehistoric/Unknown (15000 B.C. - 1606 A.D.), 19th Century: 2nd quarter (1825 - 1849)

Prehistoric/Unknown (15000 B.C. - 1606 A.D.), 19th Century: 1st half (1800 - 1849)

Pre-Contact

Pre-Contact

Middle Woodland (300 - 999 C.E), Late Woodland (1000 - 1606)

Evaluation Status	Restricted	ArchaeologySiteSurveyID	OBJECTID
null	null	25262	154400
null	null	25291	149078
null	null	25290	148051
null	null	25493	148052
null	null	25492	153974
null	null	25490	140958
null	null	25489	149033
null	null	52584	143764
DHR Staff: Eligible	null	25451	165920
DHR Staff: Eligible	null	25449	149032
null	null	287081	321553
null	null	287082	321554
null	null	307315	432748

DEPARTMENT OF COMMUNITY DEVELOPMENT
André Greene, Director of Community Development
Phone (434) 246-1043
Fax (434) 246-2175



COUNTY OF SUSSEX, VIRGINIA
P. O. BOX 1397 ~ 20135 PRINCETON ROAD
SUSSEX, VIRGINIA 23884-0397
www.sussexcountyva.gov

MEMORANDUM

TO: Members, Sussex County Board of Supervisors
Vandy V. Jones III, County Administrator

FROM: Andre M. Greene, Director of Community Development

RE: Conditional Use Permit Application #2019-03

DATE: January 31, 2020

The applicant, Titan Mid-Atlantic Aggregates LLC, a subsidiary company of Titan America, seeks a conditional use permit to operate a sand and gravel operation on tax map numbers 38-(1)-5 (27.45 acres) and 38-(A)-15 (271.48 acres). The parcels in question, totaling approximately 298.93 acres, are zoned A-1, General Agricultural, District which allows the proposed use with a conditional use permit. The site in question is located on the south side of Route 35 (Jerusalem Plank Road) and the east side of Route 626 (Courthouse Road) at the intersection of Route 626 (Courthouse Road) and Route 35 (Jerusalem Plank Road).

Prior to the item Conditional Use Permit #2019-03 being sent to the December meeting of the Board of Supervisors, the board took action at the November meeting requesting the following attachments:

1. A Traffic Study from Virginia Department of Transportation: Virginia Department of Transportation stated that the scale of the project did not qualify for a traffic study (see **attached email**). Also, Jason Fowler from the Virginia Department of Transportation was present at the November 4th Planning Commission meeting and he addressed questions and concerns from the Commission and it was determined that there were no major issues.
2. A Report from Virginia Department of Environmental Quality: (See **attached email**)
3. A Study from the Department of Mines, Minerals and Energy: (See **attached email regarding mine permitting process**)
4. Archeological Study from the State Department of Archeology: **Have not contacted yet**

PLANNING COMMISSION RECOMMENDATION- Approval

The Planning Commission held a public hearing on November 4, 2019 to consider this request and voted (9 ayes, 1 nay) to forward the request for Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates LLC, applicant to the Board of Supervisors with a recommendation of approval subject to several conditions.

Attached for the Board's review and consideration are the staff report and supporting documents

STAFF REPORT - Conditional Use Permit Application #2019-03

This staff report is prepared by the Sussex County Planning Department to provide information to the Planning Commission and the Board of Supervisors to assist both bodies in making a recommendation on this application. It may also be useful to the members of the general public interested in this application.

SUMMARY FACTS

APPLICANT: Titan Mid-Atlantic Aggregates, LLC

OWNER: Titan Mid-Atlantic Aggregates, LLC

REQUEST: Pursuant to Section 34-217§28 of the Zoning Ordinance a Conditional Use Permit is requested to operate a sand and gravel pit.

PROPERTY LOCATION: Southeastern corner at the intersection Route 626 (Courthouse Road) and Route 35 (Jerusalem Plank Road).

PROPERTY IDENTIFICATION: Tax Parcels 38-(1)-5 and 38-(A)-15

ELECTION DISTRICT: Stony Creek

PARCEL SIZES: 38-(1)-5 – 27.45 acres
38-(A)-15 -271.48 acres

TOTAL ACREAGE: Approximately 298.93 acres

PARCEL CHARACTERISTICS: The topography of the site is generally flat. The site consists of farmland, cut-over timberland, woodlands and wetlands.

SURROUNDING LAND USES: Surrounding land uses include farmland, woodlands, and the Nottoway River. There are no residential dwellings located in the immediate vicinity of the area to be mined.

EXISTING ZONING: A-1, General Agricultural, which allows the mining of sand a gravel with a conditional use permit.

DESIGNATED COMP PLAN AREA: Stony Creek/I-95/U.S. Route 301/VA Route 40

COMP PLAN FUTURE LAND USE DESIGNATION: Agricultural/Forested/Open Space

FLOODPLAIN DESIGNATION: Zone A – Site is located in a 100-year Flood Zone (Special Flood Hazard Area Subject to Inundation by the 1% Annual Chance Flood).

SUMMATION

The applicant, Titan Mid-Atlantic Aggregates, LLC, is requesting issuance of a Conditional Use Permit to operate a new sand and gravel pit on tax map numbers 38-(1)-5 and 38-(A)-15. The applicant is proposing to mine approximately 18 acres of site in question (see preliminary site plan). Improvements include the construction of a commercial entrance, the location a modular office, a scale-house equipped with truck scales, and the placement of a portable sand processing plant. It is estimated that the sand and gravel operation will generate 150 dump truck trips per day and generate an additional 15 or more passenger car/pick-up truck trips per day for employees and/or visitors. The applicant has indicated that approximately 75% of the truck traffic will enter onto Route 626 (Courthouse Road) and the facility coming off Route 35 (Jerusalem Plank Road) and that approximately 75% of the truck traffic leaving the facility will turn right onto Route 626 and travel to Route 35.

The applicant currently operates a sand miming facility off Route 40 (Sussex Drive). However, the sand reserves at their current location are scheduled to be depleted during the first half of 2020. The proposed plan is the relocate the Sussex Drive portable plant to the site off Route 626 (Courthouse Road). The relocation will result in the retention of ten (10) current employees. The applicant has stated the hours of operation will be Monday-Friday from 6:00 a.m. to 5:00 p.m. and Saturday from 6:00 a.m. to 12 p.m.

EVALUATION:

There are several criteria by which an application for a conditional use permit may be evaluated. The criteria state that a proposed conditional use should be:

- In accordance with adopted plans and policies;
- Compatible with the neighborhood;
- Compatible with existing land uses; and
- Compatible with development by right in the area.

Staff believes that the proposed sand and gravel operation complies with the four (4) criteria stated above given the following:

- The proposed sand and gravel operation is consistent with Sussex County Comprehensive Plan's Future Land Use Designation as Agricultural/Forested/Open Space.
- The proposed use is compatible with the neighborhood and existing land uses, as the area in question is predominantly farmland and timberland.
- The proposed sand and gravel is compatible with development allowed by right in the area such as general farming, agriculture, forestry and general and intensive livestock, dairy and poultry operations.
- The applicant plans to avoid disturbance to wetlands and plans to construct a six (6) foot high berm to minimize the visual impact along Route 626.
- The CUP application was submitted to VDOT and they have no major issues of concerns relative to traffic or safety (see attached letter).

PLANNING COMMISSION'S RECOMMENDATION – APPROVAL

Planning Commission voted (9-1) to forward Conditional Use Permit #2019-03 to the Board of Supervisors with a recommendation for approval due to the following:

1. The applicant must obtain all required state permits (Department of Mines, Minerals and Energy, and the Virginia Department of Transportation) and provide them the Community Development Office.
2. Prior to commencement of mining activity all local permits (Zoning and Building) shall be obtained and all local regulations (Zoning and Building) adhered to.
3. The Conditional Use Permit shall not be assignable or transferable to future owners of the property.
4. The sand and gravel operation shall not operate on and Sundays.
5. A berm/buffer at least 6 feet in height shall be constructed along Route 626 (Courthouse Road) prior to the commencement of any mining activity.



Address: 9246 Jerusalem Plank Road
 Tax Map # 38-A-14
 Owner: Freda Gale

Address: 9531 Jerusalem Plank Road
 Tax Map: 38-1-4A
 Owner: Brantley James C or Leah C

3700 Ft.

3500 Ft.

PLAN 3 of 3	REVISIONS		SUSSEX SAND Residence Offset S.C. 103	APPROVED _____ DATE _____ TITLE _____		
	Date	Description		APPROVED	DATE	

This is to certify that letters notifying adjacent property owners of a Public Hearing of the Board of Supervisors on June 18, 2020 for **Conditional Use Permit Application #2019-03**, Titan Mid-Atlantic Aggregates LLC applicant, were mailed on June 9, 2020 to the persons listed below.

Tax Map No. 38-A-9&14

Reynolds Deborah W &
Sandra W Henshaw
25535 Doe Drive
N. Dinwiddie, VA 23803

Tax Map No. 38-1-1

Skinner James R.
428 Roslyn Avenue
Colonial Heights, VA 23834

Tax Map No. 38-1-3&4

Spain Michael W.
9127 Jerusalem Plank Road
Waverly, VA 23890

Tax Map No. 38-1-4A

Brantley James C or Leah C.
9531 Jerusalem Plank Road
Waverly, VA 23890

Tax Map No. 38-A-5

Story Warren H.
23297 Shady Cove Drive
Courtland, VA 23837

Tax Map No. 38-A-16 & 53-A-1

Grover Patrick
11119 Boundurant Drive
Richmond, VA 23236

Tax Map No. 52-1-1

Totty Gregory Scott & Kelly N Totty
(Revels) Equal Shares
10019 Manordale Road
Chesterfield, VA 23832

Tax Map No. 52-A-9
Engel Farms Inc.
P.O. Box 279
Hanover, VA 23069

Bart S. Nuck (Lit)
Interim Director of Community Development

6-8-20
Date

CUP Number: 2019-03
 Date Application Filed 8/22/19
 \$500 Processing Fee Received By: L.T.



Sussex County Planning Department
 Post Office Box 1397
 21035 Princeton Road
 Sussex, Virginia 23884
 Phone: 434-246-1043
 Fax: 434-246-2175

CONDITIONAL USE PERMIT APPLICATION

Owner Information:
 Name: Titan Mid-Atlantic Aggregates LLC
 Address: 5700 Lake Wright Drive, Suite 300
Norfolk, VA 23502
 Phone Number: 757-858-6537

Applicant Information:
 Name: Titan Mid-Atlantic Aggregates LLC
 Address: 5700 Lake Wright Drive, Suite 300
Norfolk, VA 23502
 Phone Number: 757-858-6537

Legal Description of Property:
 Tax Map Number: 38-A-15 & 38-1-5
 Zoning District: A-1
 Block Number: N/A
 Lot Size (Acreage): 298.93 acres

Election District: Newville
 Subdivision: N/A
 Lot Number: N/A
 Square Footage: 13,021,390

Please answer the following:

1. When was property acquired by applicant? August / 20 / 2019
2. Are there any deed restrictions on the property in question? Yes No
 (If yes, attach a copy of restrictions).
3. What is the proposed use of property or type of improvement? Please be detailed and specific in your description. (For example: new construction, addition or demolition, agricultural, residential or commercial use)
Commercial use-Mining of sand and gravel for use as construction aggregates
4. What is the Fair market value of improvements \$ 100,000
 (Value must include all buildings, electrical, plumbing, and mechanical work to be performed).
5. Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.
The proposed improvements included a modular office/scalehouse equipped with truck scales, a portable sand processing plant. No permanent buildings are to be constructed
6. Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood.
The adjacent properties are for agricultural uses so the proposed use will fit in with the existing adjacent properties.
7. Furnish plot plan, preliminary site plan, and/or preliminary subdivision plat showing boundaries and dimensions of property, width of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space, landscaping and the like. Architect's/Engineer's sketches showing elevations of proposed buildings and complete plans are also desirable and if available should be filed with application.
See attached survey with proposed improvements shown
8. I hereby certify that I have the authority to make the forgoing application and that the application, is complete and correct and that the conditional use permit is in accordance with section 34-217 (28) of the Zoning Ordinance.

Owner Signature: [Signature] (FOR TITAN) Date: 8/22/19
 Applicant Signature: [Signature] (FOR TITAN) Date: 8/22/19



5700 Lake Wright Drive Suite 300
Norfolk, Virginia 23502
Telephone (757) 858-6500
Fax (757) 855-7707

August 22, 2019

Sussex County Planning Department
Post Office Box 1397
21035 Princeton Road
Sussex, VA 23884

Attn: Andre Greene
Director of Community Development

Re: Titan Mid-Atlantic Aggregates LLC-Conditional Use Permit Application

Dear Mr. Greene:

Titan Mid-Atlantic Aggregates LLC, a subsidiary company of Titan America LLC, has purchased the property (298.93 acres) located at 9127 Jerusalem Plank Road in Waverly, Virginia. The tax map numbers are 38-1-5 (27.45 acres) and 38-A-15 (271.48 acres). Titan Mid-Atlantic Aggregates LLC proposes to mine this site for construction sand and gravel like our other permitted site located at 25230 Sussex Drive in Waverly. To that end, we are submitting the attached Conditional Use Permit Application along with the \$500 processing fee. The following additional information is also attached:

1. A recent survey of both parcels dated August 7, 2019
2. A site plan/survey showing the proposed improvements to the site as well as locations
3. Proof of ownership of the parcels via the recorded deed receipts

Titan Mid-Atlantic Aggregates LLC plans to operate at this location in a similar manner to our existing location and eventually plans to relocate the existing processing equipment at the Sussex Drive location to this location. Titan Mid-Atlantic Aggregates LLC will obtain all local permits and approvals as well as all state permits just like we have done in the past.

In summary, we respectfully request that you process our Conditional Use Permit Application and begin the procedure/steps required for approval.

If you have any questions or require any additional information, please contact me at 757-858-6537.

Titan Mid-Atlantic Aggregates LLC-Conditional Use Permit Application
Page 2

Sincerely,



Clifford Bocchicchio
Environmental Manager

D. Ingrassano L. Rieder

Receipt : 1900002730

Page 1 of 1

COURT ADDRESS:
P. O. BOX 1337
SUSSEX, VA 23884
PHONE #: 434-246-1017



OFFICIAL RECEIPT
SUSSEX COUNTY CIRCUIT COURT
DEED RECEIPT

DATE : 08/20/2019 TIME : 10:14:20 CASE # : 183CLR190000736

RECEIPT # : 1900002730 TRANSACTION # : 19082000005

CASHIER : SJB REGISTER # : D363 FILING TYPE : DBS PAYMENT : FULL PAYMENT

INSTRUMENT : 190000736 BOOK : 299 PAGE : 687 RECORDED : 08/20/2019 AT : 10:13

GRANTOR : SPAIN, MICHAEL W EX : N LOC : CO

GRANTEE : TITAN MID-ATLANTIC AGGREGATES, LLC EX : N PCT : 100%

RECEIVED OF : BRIDGETRUST TITLE GROUP

ADDRESS : 5700 LAKE WRIGHT DR, STE 300 NORFOLK, VA 23502

DATE OF DEED : 08/09/2019

CHECK : \$2,870.50 CHECK NUMBER : 46688

DESCRIPTION 1 : NEWVILLE DIST 2 PARCELS PAGES : 004 OP : 0

NAMES : 04

CONSIDERATION : \$652,500.00 AVAL : \$246,600.00 MAP : PIN :

ACCOUNT CODE	DESCRIPTION	PAID	ACCOUNT CODE	DESCRIPTION	PAID
035	VOF FEE	\$1.00	145	VSLF	\$1.50
036	DEED PROCESSING FEE	\$20.00	212	TRANSFER FEES	\$1.00
038	DEEDS OF CONVEYANCE	\$326.25	213	COUNTY GRANTEE TAX	\$543.75
039	DEEDS AND CONTRACTS	\$1,631.25	220	GRANTOR TAX	\$326.25
105	(ITF) TECHNOLOGY TRUST FUND FEE (CIRCUIT COURT)	\$5.00	301	DEEDS	\$14.50

TENDERED : \$ 2,870.50
 AMOUNT PAID : \$ 2,870.50

PAYOR'S COPY

CLERK OF COURT : GARY M. WILLIAMS

RECEIPT COPY 1 OF 3

Receipt #: 1900002732

Page 1 of 1

COURT ADDRESS
P.O. BOX 1337
SUSSEX, VA 23084
PHONE #: 434-248-1017



OFFICIAL RECEIPT
SUSSEX COUNTY CIRCUIT COURT
DEED RECEIPT

DATE : 08/20/2019 TIME : 10 21 37 CASE # : 183CLR190000738
 RECEIPT # : 1900002732 TRANSACTION # : 18082000007
 CASHIER : SJB REGISTER # : 0363 FILING TYPE : DOT PAYMENT : FULL PAYMENT
 INSTRUMENT : 190000738 BOOK : 259 PAGE : 894 RECORDED : 08/20/2019 AT : 10:21
 GRANTOR : TITAN MID-ATLANTIC AGGREGATES, LLC EX : N LOC : CO
 GRANTEE : CLINTON B. FAISON, JR., TRUSTEE EX : N PCT : 100%
 RECEIVED OF : BRIDGETRUST TITLE GROUP
 ADDRESS : 354 BANK ST SURRY, VA 23883
 DATE OF DEED : 08/14/2019
 CHECK : \$257.00 CHECK NUMBER : 46691
 DESCRIPTION 1 : NEWVILLE DIST PARCEL A 27.45 ACRES PAGES : 010 OP : 0
 NAMES : 03
 CONSIDERATION : \$84,500.00 AVAL : \$0.00 MAP : PIN :

ACCOUNT CODE	DESCRIPTION	PAID
035	VOF FEE	\$1.00
036	DEED PROCESSING FEE	\$20.00
039	DEEDS AND CONTRACTS	\$161.25
106	(TTF) TECHNOLOGY TRUST FUND FEE (CIRCUIT COURT)	\$5.00

ACCOUNT CODE	DESCRIPTION	PAID
145	VSLF	\$1.50
213	COUNTY GRANTEE TAX	\$53.75
301	DEEDS	\$14.50

TENDERED : \$ 257.00
AMOUNT PAID : \$ 257.00

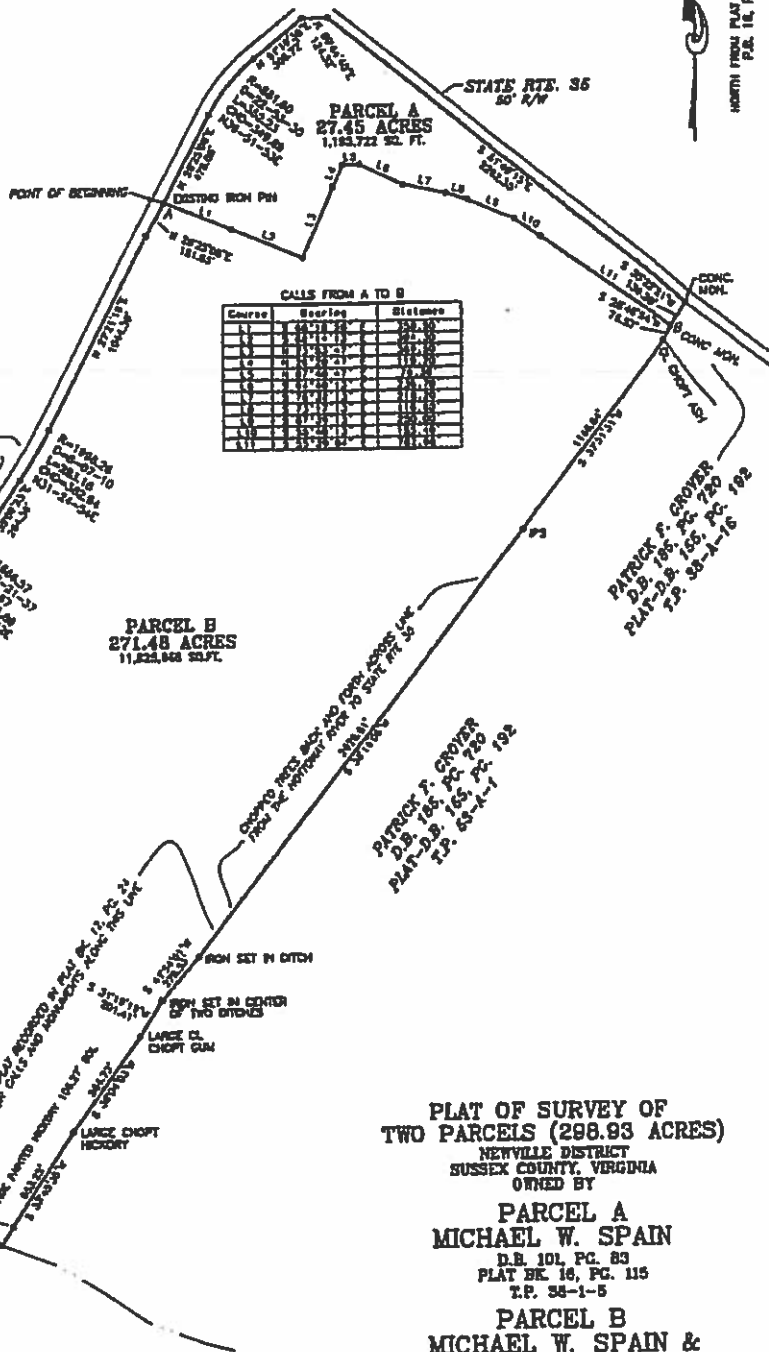
PAYOR'S COPY

CLERK OF COURT : GARY M WILLIAMS

RECEIPT COPY 1 OF 3

- LEGEND:
- W/PN --- W/CH PIN SET
 - BL --- BACK ON LINE
 - TOT --- TOTAL
 - SLB --- SEED BOOK
 - PL --- PAGE
 - T.P. --- TAX PARCEL
 - CONC --- CONCRETE
 - MON --- MONUMENT
 - CL --- CENTERLINE
 - R/W --- RIGHT OF WAY
 - P.B. --- PLAT BOOK

THE PARCELS SHOWN ARE EXISTING TAX PARCELS, AND DO NOT CREATE ANY NEW PARCELS, OR ALTER BOUNDARY LINES BETWEEN EXISTING TAX PARCELS.



CALLS FROM A TO B

Course	Bearings	Distances
L1	N 89° 15' 00" E	23.35
L2	S 89° 15' 00" E	23.35
L3	S 89° 15' 00" E	23.35
L4	S 89° 15' 00" E	23.35
L5	S 89° 15' 00" E	23.35
L6	S 89° 15' 00" E	23.35
L7	S 89° 15' 00" E	23.35
L8	S 89° 15' 00" E	23.35
L9	S 89° 15' 00" E	23.35
L10	S 89° 15' 00" E	23.35
L11	S 89° 15' 00" E	23.35
L12	S 89° 15' 00" E	23.35
L13	S 89° 15' 00" E	23.35
L14	S 89° 15' 00" E	23.35
L15	S 89° 15' 00" E	23.35
L16	S 89° 15' 00" E	23.35
L17	S 89° 15' 00" E	23.35
L18	S 89° 15' 00" E	23.35
L19	S 89° 15' 00" E	23.35
L20	S 89° 15' 00" E	23.35
L21	S 89° 15' 00" E	23.35
L22	S 89° 15' 00" E	23.35
L23	S 89° 15' 00" E	23.35
L24	S 89° 15' 00" E	23.35
L25	S 89° 15' 00" E	23.35
L26	S 89° 15' 00" E	23.35
L27	S 89° 15' 00" E	23.35
L28	S 89° 15' 00" E	23.35
L29	S 89° 15' 00" E	23.35
L30	S 89° 15' 00" E	23.35
L31	S 89° 15' 00" E	23.35
L32	S 89° 15' 00" E	23.35
L33	S 89° 15' 00" E	23.35
L34	S 89° 15' 00" E	23.35
L35	S 89° 15' 00" E	23.35
L36	S 89° 15' 00" E	23.35
L37	S 89° 15' 00" E	23.35
L38	S 89° 15' 00" E	23.35
L39	S 89° 15' 00" E	23.35
L40	S 89° 15' 00" E	23.35
L41	S 89° 15' 00" E	23.35
L42	S 89° 15' 00" E	23.35
L43	S 89° 15' 00" E	23.35
L44	S 89° 15' 00" E	23.35
L45	S 89° 15' 00" E	23.35
L46	S 89° 15' 00" E	23.35
L47	S 89° 15' 00" E	23.35
L48	S 89° 15' 00" E	23.35
L49	S 89° 15' 00" E	23.35
L50	S 89° 15' 00" E	23.35
L51	S 89° 15' 00" E	23.35
L52	S 89° 15' 00" E	23.35
L53	S 89° 15' 00" E	23.35
L54	S 89° 15' 00" E	23.35
L55	S 89° 15' 00" E	23.35
L56	S 89° 15' 00" E	23.35
L57	S 89° 15' 00" E	23.35
L58	S 89° 15' 00" E	23.35
L59	S 89° 15' 00" E	23.35
L60	S 89° 15' 00" E	23.35
L61	S 89° 15' 00" E	23.35
L62	S 89° 15' 00" E	23.35
L63	S 89° 15' 00" E	23.35
L64	S 89° 15' 00" E	23.35
L65	S 89° 15' 00" E	23.35
L66	S 89° 15' 00" E	23.35
L67	S 89° 15' 00" E	23.35
L68	S 89° 15' 00" E	23.35
L69	S 89° 15' 00" E	23.35
L70	S 89° 15' 00" E	23.35
L71	S 89° 15' 00" E	23.35
L72	S 89° 15' 00" E	23.35
L73	S 89° 15' 00" E	23.35
L74	S 89° 15' 00" E	23.35
L75	S 89° 15' 00" E	23.35
L76	S 89° 15' 00" E	23.35
L77	S 89° 15' 00" E	23.35
L78	S 89° 15' 00" E	23.35
L79	S 89° 15' 00" E	23.35
L80	S 89° 15' 00" E	23.35
L81	S 89° 15' 00" E	23.35
L82	S 89° 15' 00" E	23.35
L83	S 89° 15' 00" E	23.35
L84	S 89° 15' 00" E	23.35
L85	S 89° 15' 00" E	23.35
L86	S 89° 15' 00" E	23.35
L87	S 89° 15' 00" E	23.35
L88	S 89° 15' 00" E	23.35
L89	S 89° 15' 00" E	23.35
L90	S 89° 15' 00" E	23.35
L91	S 89° 15' 00" E	23.35
L92	S 89° 15' 00" E	23.35
L93	S 89° 15' 00" E	23.35
L94	S 89° 15' 00" E	23.35
L95	S 89° 15' 00" E	23.35
L96	S 89° 15' 00" E	23.35
L97	S 89° 15' 00" E	23.35
L98	S 89° 15' 00" E	23.35
L99	S 89° 15' 00" E	23.35
L100	S 89° 15' 00" E	23.35



SURVEYORS CERTIFICATE

I HEREBY CERTIFY THAT THIS CURRENT BOUNDARY SURVEY, TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS CORRECT AND COMPLIES WITH THE MINIMUM PROCEDURES AND STANDARDS ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND CERTIFIED LANDSCAPE ARCHITECTS.

James E. Nash
 JAMES E. NASH, L.S. 2388



PLAT OF SURVEY OF TWO PARCELS (298.93 ACRES)
 NEWVILLE DISTRICT
 SUSSEX COUNTY, VIRGINIA
 OWNED BY

PARCEL A
MICHAEL W. SPAIN
 D.B. 101, PG. 83
 PLAT BK. 18, PG. 115
 T.P. 38-1-5

PARCEL B
MICHAEL W. SPAIN & RICHARD T. SPAIN, III
 D.B. 233, PG. 468
 PLAT BK. 12, PG. 4
 T.P. 38-A-15

CRITCHFIELD ASSOCIATES, INC.
 SURVEYORS - ENGINEERS - PLANNERS
 7916 HIGHWAY 47 EAST P. O. BOX 248
 CHASE CITY, VIRGINIA 23824
 434-372-3884 FAX 434-372-0871
 FILE NO. 19122LSD DATE: AUG. 7, 2018
 19122LSD

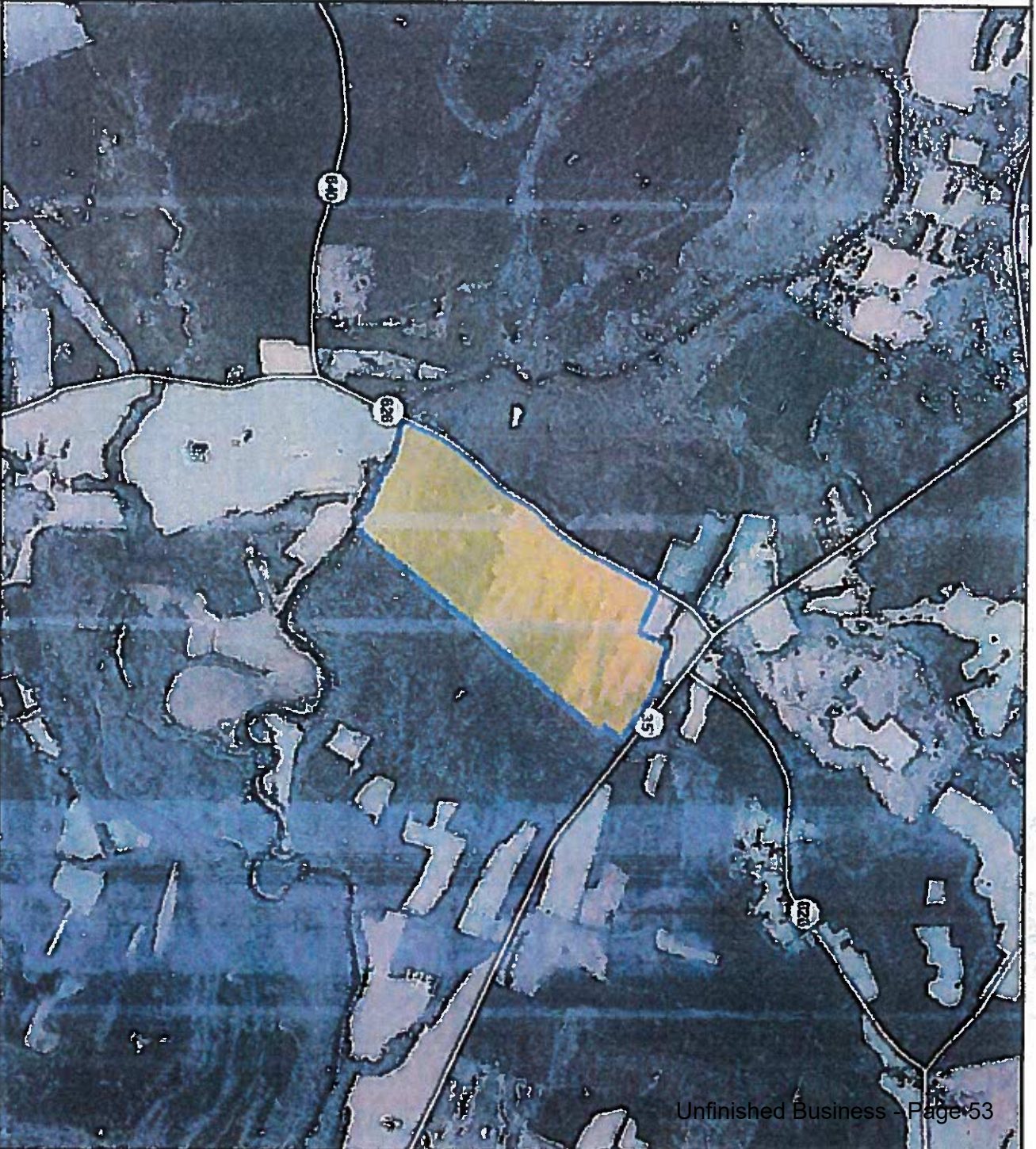
County of Sussex, Virginia

County Boundary
Hidden Roads 72224

Map Printed from Sussex

Feet

0 600 1200 1800 2400



Title:

DISCLAIMER: This drawing is neither a legally recorded map nor a survey, and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Sussex County is not responsible for its accuracy or how current it may be.

Date: 8/1/2019



5700 Lake Wright Drive, Suite 300
Norfolk, Virginia 23502
Telephone (757) 858-6500
Fax (757) 855-7707

September 18, 2019

Sussex County Planning Department
Post Office Box 1397
21035 Princeton Road
Sussex, VA 23884

Attn: Andre Greene
Director of Community Development

Re: Titan Mid-Atlantic Aggregates LLC-Conditional Use Permit Application

Dear Mr. Greene:

We appreciate you reviewing our request submitted by letter dated August 22, 2019 in order to begin the process to obtain a conditional use permit to operate a new sand mining operation on the former Spain property purchased by Titan Mid-Atlantic Aggregates LLC located off Jerusalem Plank Road in Waverly.

I will now answer the questions that we received by e-mail yesterday from Lorenzo Turner.

1. *Will the operation create any new jobs? If so, how many FT and/or PT?*

The operation will not create any new jobs but will result in the retention of 10 full time positions that currently work at the facility off Sussex Drive. This is further explained below.

2. *Traffic Generation – How many dump truck trips per day at full capacity? How many passenger vehicles/pick-up trucks per day for employees and visitors?*

On a maximum demand shipping day, there will be 150 dump trucks per day at full capacity and 15 passenger vehicles/pick-up trucks per day. The proposed VDOT entrance to the site is being designed to accommodate that specification. This truck volume is consistent with that at Sussex Drive location.

3. *Place the setbacks from Route 626 to the proposed improvements (i.e. scale house, etc.) on the site sketch.*

A Titan Group Company

The attached site plans have been amended to include the setback distances to all proposed structures.

4. *What are the proposed days and hours of operation?*

The proposed hours of operation are Monday-Friday 6am – 5pm, Saturday 6am – 12pm when necessary which are identical to the operating hours at the Sussex Drive facility.

5. *Will any existing vegetation be preserved to serve as a natural buffer? If so, please indicate it's location on the site sketch.*

A vegetated screening berm of an approximate 6' height will be constructed as a buffer along Route 626 as indicated on sheet one of the site plans. It should be noted that the Division of Mineral Mining requires all mining areas to construct temporary earthen berms during active mining operations for safety reasons until reclamation is completed and vegetation established for a minimum of two years before these areas can be released from bond.

6. *What is the anticipated truck route to and from the facility. Would there be any objection to a conditions being imposed limiting left hand turns for trucks leaving the facility with the purpose being not to increase truck traffic on Route 626 (Courthouse Road)? Trucks leaving the facility would turn right onto Route 626 and then travel either north or south on Route 35.*

The majority of truck traffic (approximately 75%) will enter onto Route 626 and the site coming off Route 35. The majority of the truck traffic (approximately 75%) leaving the site will turn right onto Route 626 and go to Route 35. Therefore, we don't anticipate this being an issue and would request that imposing a limit on left hand turns not be included as a condition.

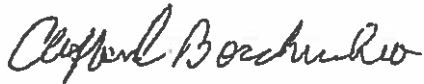
7. *Can you provide a brief explanation as to why the new facility is needed? Explain the need to expand from current location.*

Although Titan Mid-Atlantic Aggregate LLC acquired a large tract of land from Goodwood in recent years, due to Environmental regulations and restrictions the available mineral reserves on that tract have mostly been mined. The sand reserves at the current Sussex location are scheduled to be depleted during the first half of 2020. The proposed plan is to relocate the Sussex Drive portable sand processing plant to this location in 2020 pending all local and state approvals/permits. That plan will result in us retaining our current experienced workforce to begin this operation in order to continue to supply construction sand and gravel to the local markets.

Titan Mid-Atlantic Aggregates LLC-Conditional Use Permit Application
Page 3

I trust that these responses and the revised plans should address the questions. If you have any questions or require any additional information, please contact me at 757-858-6537.

Sincerely,

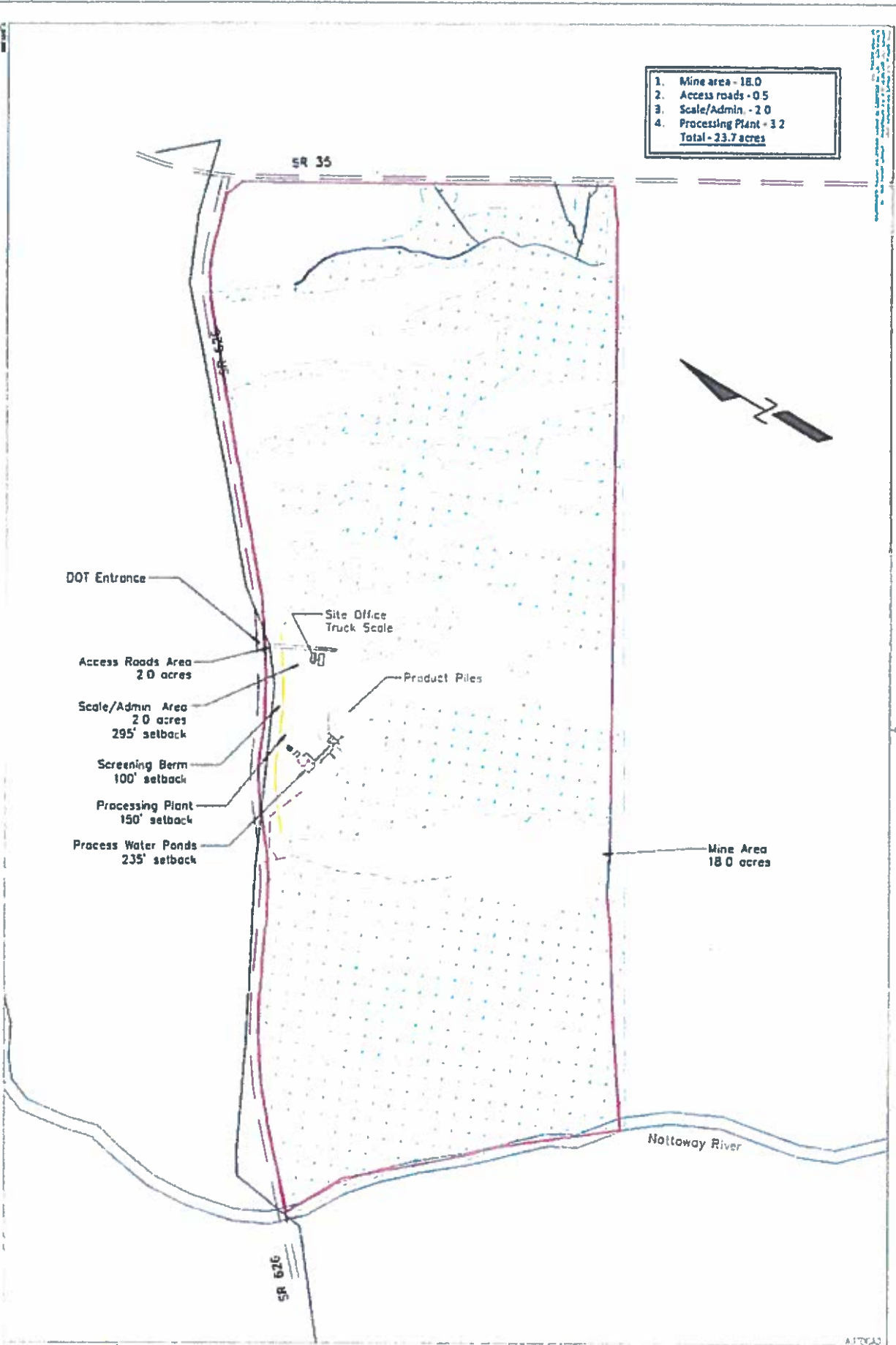


Clifford Bocchicchio
Environmental Manager

D. Ingrassano L. Rieder

A Titan Group Company

- 1. Mine area - 18.0
- 2. Access roads - 0.5
- 3. Scale/Admin. - 2.0
- 4. Processing Plant - 3.2
- Total - 23.7 acres**



DOT Entrance

Access Roads Area
2.0 acres

Scale/Admin Area
2.0 acres
295' setback

Screening Berm
100' setback

Processing Plant
150' setback

Process Water Ponds
235' setback

Site Office
Truck Scale

Product Piles

Mine Area
18.0 acres

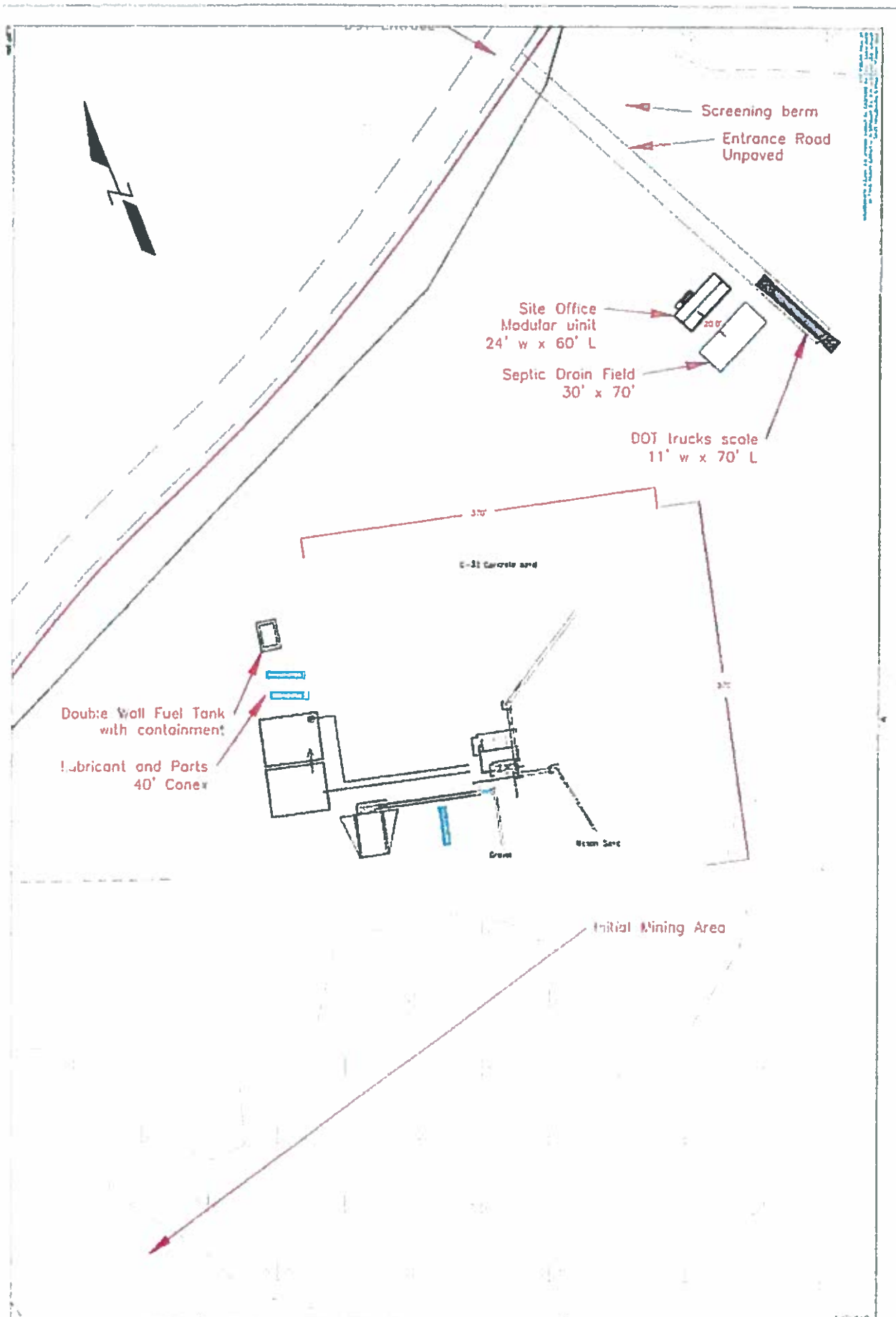
Nottoway River

SR 626

SR 35

Site Property
Site Plan





REVISIONS		
No.	Date	Description

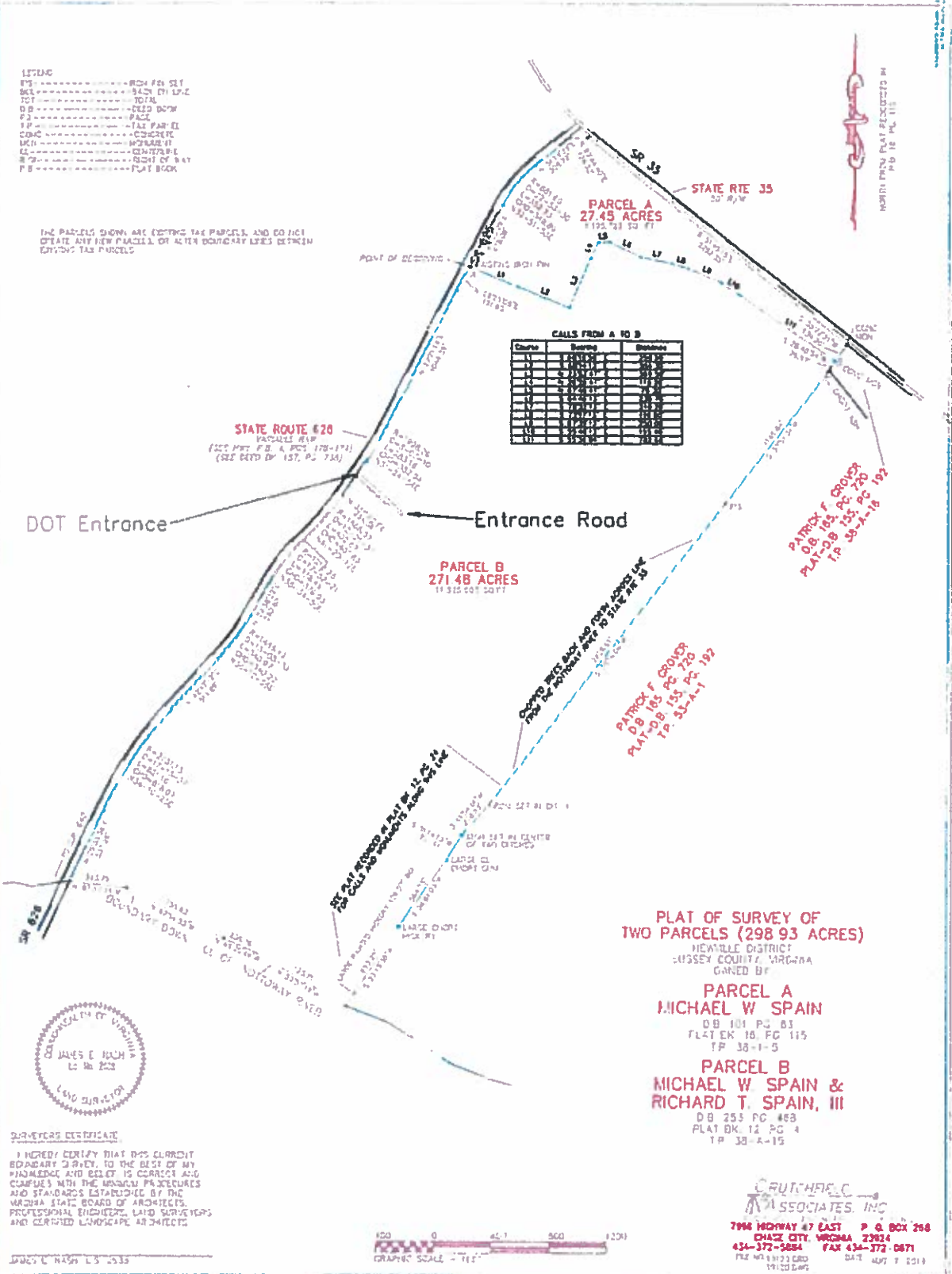
Spinn Property
 Site Plan - Detail

Drawn by: _____
 Checked by: _____
 Date: _____
 Scale: _____
 Author: _____
 Date: _____
 Title: _____

LITING ----- RICH FOR SET
 SCL ----- BACK ON LINE
 DOT ----- TOWN
 DB ----- DEED BOOK
 P3 ----- PLAT
 TP ----- TAX PARCEL
 CMC ----- CONCRETE
 MCH ----- MASONRY
 CL ----- CENTERLINE
 R75 ----- RIGHT OF WAY
 PB ----- PLAT BOOK

THE PARCELS SHOWN ARE EXISTING TAX PARCELS, AND DO NOT CREATE ANY NEW PARCELS OR ALTER BOUNDARY LINES BETWEEN EXISTING TAX PARCELS.

NORTH FROM PLAT RECORDS IN
 PG 15 PG 115



SURVEYORS CERTIFICATE
 I HEREBY CERTIFY THAT THIS CURRENT BOUNDARY SURVEY, TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS CORRECT AND CONFORMS WITH THE USUAL PROCEDURES AND STANDARDS ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS AND CERTIFIED LANDSCAPE ARCHITECTS.

PLAT OF SURVEY OF TWO PARCELS (298.93 ACRES)
 NEWVILLE DISTRICT
 HUSSEY COUNTY, VIRGINIA
 OWNED BY
PARCEL A
 MICHAEL W SPAIN
 DB 101 PG 83
 PLAT BK 10 PG 115
 TP 38-1-5
PARCEL B
 MICHAEL W SPAIN &
 RICHARD T. SPAIN, III
 DB 255 PG 463
 PLAT BK 12 PG 4
 TP 38-A-15

CRUTCHFIELD ASSOCIATES, INC.
 7966 MIDWAY #7 EAST P O BOX 268
 CHASE CITY, VIRGINIA 23824
 434-372-5884 FAX 434-372-0871
 FILE NO. 1322 ORD 19122 ORD
 DATE: AUG 7 2014



JAMES E. NASH L.S. 5335
 REVISIONS: Description, Approved, Date
 Date: _____
 Title: _____
Mid-Atlantic Aggregates



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
23116 Meherin Road
COURTLAND, VIRGINIA 23837

September 30, 2019

Andre M. Greene
Director of Planning
P.O. Box 1397
Sussex, VA 23884-0397

**RE: Titan Mid-Atlantic Aggregates LLC – Conditional Use Permit Application
Courthouse Road (Route 626)
TM #'s 38-1-5 and 38-A-15
Sussex County**

The District has completed its review of the subject conditional use permit request and conceptual plan dated 8/22/19 and received by the VDOT Land Development Office on 9/20/19. Our review was based on the conceptual plan, aerial photography, and a general knowledge of the area. We offer the following comments:

- 1) Entrance design shall be in accordance with Appendix F of the VDOT Road Design Manual. A concrete apron should be installed to protect the integrity of the roadway from turning movements with heavy loads.
- 2) Sight distances for entrances must be evaluated for compliance in accordance with Appendix F of the VDOT Road Design Manual. No less than minimum intersection sight distance shall be obtained for a commercial entrance. Sight distance lines shall be shown to scale.
- 3) A Drainage Report including a drainage narrative, summary of results, drainage area maps, and applicable calculations for hydrology, pipes, structures, stormwater management, and outfalls entering State maintained right of way shall be provided during the development plan review process.
- 4) Culvert sizing calculations shall be provided during the development plan review process. Entrance pipe culverts shall be sized to accommodate the runoff from a 10 year frequency storm. The minimum culvert size within state maintained right of way shall be 15" unless otherwise approved by the Department.

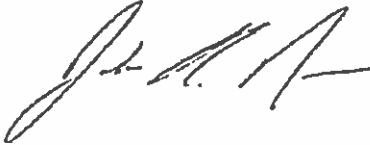
A Land Use Permit will be required for the installation of the entrance. Information about Land Use Permitting as well as the required forms can be found on the VDOT website at:

Titan Mid-Atlantic | 2
September 30, 2019 |

<http://www.virginiadot.org/business/bu-landUsePermits.asp>.

If you have any questions, please contact me at (757) 346-3068 or Joshua.Norris@vdot.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Norris". The signature is stylized and cursive.

Joshua R. Norris
Land Use Engineer
Virginia Department of Transportation
Franklin Residency

EMAIL ATTACHMENTS AND RESPONSES

Virginia Department of Transportation Email Attachment

Lorenzo Turner

From: Bocchicchio Cliff <CBocchicchio@titanamerica.com>
Sent: Tuesday, December 3, 2019 5:05 PM
To: Lorenzo Turner; Andre Greene
Subject: RE: [EXTERNAL] RE: Proposed Sand and Gravel pit

CAUTION: This email originated from outside of the organization. Do not follow guidance, click links, or open attachments unless you know the content is safe.

Andre/Lorenzo,

As you can see from the below e-mail VDOT does not perform traffic studies. So if the Board of Supervisors is requiring this, we would like to know specifically what information that they are requesting. Can you contact Supervisor Fly to see what he is after if he is the one requesting this? I have contacted State Department of Archeology and they are to get back to me. On the DMME report or study, I know the people at DMME and again they generally only become involved in a site when you apply for a mine permit. We can't apply for the mine permit until we have the VDOT land use permit for the entrance and the Sussex County Use permit. I will contact them to see if they can write something to that effect. Please try to get me an answer on the VDOT question.

We would like to be put on the schedule for January's meeting so as not to delay this further. Thanks.

Cliff

From: Joshua Norris <Joshua.Norris@vdot.virginia.gov>
Sent: Tuesday, December 03, 2019 12:02 PM
To: Bocchicchio Cliff <CBocchicchio@titanamerica.com>; Jason Fowler <jason.fowler@vdot.virginia.gov>
Subject: [EXTERNAL] RE: Proposed Sand and Gravel pit

Cliff,

It appears that the BOS is requesting you to have an engineer perform a traffic study, as we do not perform traffic studies for private entities to use for their rezoning applications. I gather they will want us to review it. Your site does not qualify for a 527 TIA, so this requirement is from the County. I would start with Lorenzo and Andre to verify exactly what it is that they want you to look at. Some suggestions could include a review of the existing and anticipated traffic, a review of existing road geometry and configuration, a review of any accident data, and to look at the need for any infrastructure improvements, such as turn lane warrants, or by coring the road to verify pavement depths.

Josh

From: Bocchicchio Cliff <CBocchicchio@titanamerica.com>
Sent: Monday, December 2, 2019 4:12 PM
To: Joshua Norris <joshua.norris@vdot.virginia.gov>; jason.fowler@vdot.virginia.gov
Subject: FW: Proposed Sand and Gravel pit

Josh/jason,

Hate to bother you again but the Sussex County Board of Supervisors has requested a Traffic Study from VDOT (see below) for our proposed sand mine off of Courthouse Road (Route 626) and Jerusalem Plank Road (Route 35). Does such a thing exist or how do you think we can proceed on this? I know that Jason addressed the traffic issue adequately

Department of Environmental Quality Email Attachment

Lorenzo Turner

From: Tribble, Derek <derek.tribble@deq.virginia.gov>
Sent: Monday, November 25, 2019 8:28 AM
To: Lorenzo Turner
Cc: Shrewsbury, Nicholas; Andre Greene
Subject: Re: Sand and Gravel operations

CAUTION: This email originated from outside of the organization. Do not follow guidance, click links, or open attachments unless you know the content is safe.

Hi Lorenzo,

Construction Stormwater (my shop) does not regulate sand/gravel mining operations if they have a DMME permit.

Please let me know if this answers your question.

Derek

On Fri, Nov 22, 2019 at 10:38 AM Lorenzo Turner <lturner@sussexcountyvva.gov> wrote:

Hello Derek:

My supervisor wanted me to reach out to you to ask if sand/gravel mining operations are regulated by DEQ or is the DMME permit all that's required. Thanks Derek.

Lorenzo Turner

Assistant to the Director of Community Development

Program Administrator-ESPA0124

Community Development Office

434-246-1043

434-246-2175 (Fax)

lturner@sussexcountyvva.gov

Dept. of Mines, Minerals & Energy(DMME) Email Attachment

Lorenzo Turner

From: Lorenzo Turner
Sent: Monday, December 23, 2019 3:12 PM
To: 'Andre' Greene (amgreene@sussexcountyva.gov)
Subject: FW: DMME Mine Permitting Process
Attachments: APPLICATION CHECKLIST.pdf

From: Saunders, Paul <paul.saunders@dmme.virginia.gov>
Sent: Friday, December 6, 2019 9:55 AM
To: Lorenzo Turner <lturner@sussexcountyva.gov>
Subject: DMME Mine Permitting Process

CAUTION: This email originated from outside of the organization. Do not follow guidance, click links, or open attachments unless you know the content is safe.

Mr. Turner,

Section 45.1-180.2 of the Code of Virginia states the Virginia General Assembly's legislative findings and declaration of policy concerning the mining of minerals in Virginia.

Sections 45.1-181 through 45.1-184 of the Code of Virginia details requirements for the issuance of a mining permit.

Also 4VAC 25-31-110 through 4VAC 25-31-200 of the Virginia Mineral Mine Reclamation Regulations further details the requirements for a mineral mining permit in Virginia.

I will provide a brief synopsis:

All persons conducting mining operations in Virginia are requirement to obtain a permit from DMME prior to beginning mining operations.

The application for this permit will include:

1. A map or maps of the proposed mining area including sensitive features within 500 feet of the mine boundaries and showing all properties within 1,000 feet of the mine.

Previously delineated wetlands or riparian buffers are required to be shown on the map.

2. An Operations Plan describing the proposed method of mining and processing including the location of stockpiles, overburden disposal areas and equipment.

The operations plan details methods for storage and disposal of scrap metals, tires, batteries chemicals and other hazardous materials.

The operations plan details related design and construction data for roads, fills, process water ponds etc.

3. A Drainage plan that describes the drainage system to be constructed before, during, and after mining and all sediment and drainage control structures to be installed.

4. A Reclamation Plan that includes a statement of the post mining land use and the proposed actions to ensure suitable reclamation.

The plan will include the method of grading, removal of all mining related equipment and the revegetation of the disturbed areas.

5. If mining is to be below the water table, the operator must submit an assessment of the potential for impact on overall hydrologic balance from the proposed operation and a plan to minimize the adverse effects on water quality or quantity.

6. The operator is required to obtain a VDOT land use permit for the entrance road where it connects to the public road.

7. The operator is required to provide proof of the right to mine the property by deed or by lease or other agreement.

8. The operator is required to notify all property owners within 1,000 feet of the permit boundary - these property owners are entitled to ask for a public hearing prior to the

issuance of the permit so that express any concerns that they may have concerning the proposed mining operation.

9. The operator is required to notify any public utilities within 500 feet of the proposed mining area.

Once a permit application has been reviewed and approved by DMME, the mine operator will post a surety bond or equivalent per disturbed acre to ensure reclamation of the mining areas once mining is completed. This bond will be held until DMME is satisfied that the land has been returned to a suitable post mining land use and has been adequately stabilized with permanent vegetation where needed.

During operations, DMME inspects the mine at least two times a year to ensure compliance with the above plans and the Virginia Reclamation Laws and Regulations for Mineral Mining. This includes erosion and sediment control on the mine. Safety inspections are conducted by either Federal MSHA or DMME.

Attached is an application checklist that we use when reviewing new mine permit applications - that will give you some insight in what we look require prior to issuing a permit.

I hope this provides what you need.

Please give me a call if you have any questions.

Paul E. Saunders

Mine Inspector Supervisor

VA Division of Mineral Mining

(804) 519-7440



COMMONWEALTH OF VIRGINIA
DEPARTMENT OF MINES, MINERALS AND ENERGY
DIVISION OF MINERAL MINING
900 NATURAL RESOURCES DRIVE, STE. 400
CHARLOTTESVILLE, VA 22903

APPLICATION NO. _____

DMM APPLICATION CHECKLIST

APPLICANT'S NAME: _____ DATE: _____

INSPECTOR: _____ COUNTY: _____

LOCATION: _____

ACTION TAKEN

REVIEWER: _____ DATE: _____

() RETURN TO OPERATOR FOR CORRECTION () MAIL TO DMM OFFICE () _____

EXPLANATION: _____

ACTION TAKEN

REVIEWER: _____ DATE: _____

() RETURN TO OPERATOR FOR CORRECTION () MAIL TO DMM OFFICE () _____

EXPLANATION: _____

ACTION TAKEN

REVIEWER: _____ DATE: _____

() RETURN TO OPERATOR FOR CORRECTION () MAIL TO DMM OFFICE () _____

EXPLANATION: _____

ACTION TAKEN

REVIEWER: _____ DATE: _____

() RETURN TO OPERATOR FOR CORRECTION () MAIL TO DMM OFFICE () _____

EXPLANATION: _____

GENERAL INSTRUCTIONS FOR PERMIT APPLICATIONS:

1. ALL SHEETS AND MAPS 8 1/2 X 11 INCHES OR FOLDED TO 8 1/2 X 11. **NO ROLLED MAPS ARE ACCEPTED.**
2. TWO COMPLETED SETS OF ALL APPLICATION MATERIALS MUST BE SUBMITTED TO THE DIVISION.
3. ALL BLANKS ON ALL FORMS MUST BE COMPLETED. IF NOT APPLICABLE ENTER N/A OR NONE. IF ADDRESSED IN NARRATIVES, PROVIDE REFERENCE. INCOMPLETE FORMS WILL BE RETURNED FOR CORRECTION.
4. APPROPRIATE SIGNATURE AND NOTARIZATION ON ALL FORMS.
5. PRE-APPLICATION CONFERENCE WITH MINE INSPECTOR (REG.3.3)

	YES	NO	N/A	REGULATION	COMMENT
1.0 ADMINISTRATIVE INFORMATION					
1.1 PERMIT/LICENSE APPLICATION FORM DMM-101				3.5	
A. ALL OWNERS, CORPORATE OFFICERS AND DIRECTORS LISTED IN ITEM 4.					
B. RIGHT OF ENTRY CLEARLY SPECIFIED IN ITEM 17 BY LISTING PARTIES TO THE AGREEMENT, DATE OF EXECUTION AND RECORDING INFORMATION OR BY PROVIDING A COPY OF THE DEED OR LEASE.					
C. BUILDINGS/STRUCTURES UNDER ITEM 22 ADDRESSED DISPOSITION OF BUILDINGS ON COMPLETION OF MINING.					
D. NARRATIVE ATTACHED TO PROVIDE DETAILED OPERATION RECLAMATION/DRAINAGE PLANS FOR ITEM 23.					
E. SIGNED BY PERSON LISTED IN ITEM 5.					
F. ORIGINAL SIGNATURE ON AT LEAST 1 COPY.					
G. TWO COPIES OF ALL PERMIT DOCUMENTS					
H. ALL BLANKS COMPLETED.					
I. ALL MAPS 8 1/2" X 11" OR FOLDED 8 1/2" X 11" OR SMALLER.					
1.2 PERMIT NOTIFICATIONS					
A. FORM DMM-103A ENCLOSED TO LIST ALL OWNERS WITHIN 1000 FEET OF PERMIT BOUNDARY.					
B. COPIES OF DMM-103 NOTICE OF APPLICATION TO MINE ENCLOSED FOR EACH ADJACENT PROPERTY OWNER.					
C. CERTIFIED MAIL RETURN RECEIPTS OR CERTIFIED MAIL RECEIPTS STAMPED BY THE POST OFFICE ARE ENCLOSED.					
D. PROOF OF NOTIFICATION TO THE LOCAL CHIEF ADMINISTRATIVE OFFICIAL (COUNTY ADMINISTRATOR, CITY MANAGER, ETC.)					
E. PROOF OF NOTIFICATION OF ALL UTILITIES WITH FACILITIES WITHIN 500 FEET OF THE PERMIT BOUNDARY.					
1.3 PERMIT SIGN				3.2	
A. DESCRIPTION					
B. INFORMATION CONTAINED ON SIGN					
C. LOCATION					

	YES	NO	N/A	REGULATION	COMMENT
1.4 RELINQUISHMENT				45.1-184.2	
A. ALL BLANKS COMPLETED					
B. SIGNED BY APPROPRIATE COMPANY OFFICIAL					
C. NOTARIZED					
D. RELINQUISHED ACREAGE IS EQUAL TO OR DOES NOT EXCEED PERMIT ACREAGE OF PERMIT RELINQUISHED FROM					
1.5 BOND AND PERMIT FEES				3.6.1-3	
A. RESTRICTED PERMIT					
B. ESTIMATED BOND AND FEES LICENSE FEE (\$20 OR \$75) _____ PERMIT FEES (ACREAGE X \$12) _____ BOND - ACREAGE DIST. + TO BE DIST. X \$1000 _____ MINERALS RECLAMATION FUND: ACREAGE DIST. + TO BE DIST. X \$50.00 _____					
C. OPERATOR ADVISED OF ESTIMATED FEES. NO FEES TO BE SUBMITTED WITH APPLICATION. OPERATOR WILL BE BILLED UPON APPROVAL.					
1.6 HAS THE POSSIBLE NEED FOR OTHER PERMITS BEEN DISCUSSED WITH THE OPERATORS?				10.2	
A. VA. DEPT. OF TRANSPORTATION					
B. VA. MARINE RESOURCES COMMISSION					
C. DEPARTMENT OF ENVIRONMENTAL QUALITY - WATER DIV.					
D. ARMY CORPS OF ENGINEERS					
E. DEPARTMENT OF ENVIRONMENTAL QUALITY - AIR DIV.					
F. DEPARTMENT OF HISTORIC RESOURCES					
G. DEPARTMENT OF ENVIRONMENTAL QUALITY - WASTE MANAGEMENT DIV.					
H. LOCAL ZONING/LAND USE AGENCY					
2.0 OPERATIONS PLAN					
2.1 MINING METHOD				3.6.4.8, 7.2, 7.6	
A. EXTRACTION METHOD AND EQUIPMENT					
B. PROPOSED DEPTH OF EXCAVATION					
C. WILL MINING EXTEND BELOW THE WATER TABLE?					
D. IF MINING EXTENDS INTO THE WATER TABLE, IS A GROUNDWATER PROTECTION PLAN INCLUDED?					
E. DESCRIPTION OF HOW SIMULTANEOUS RECLAMATION WILL BE ACCOMPLISHED.					
F. DESCRIPTION OF SCREENING AND LOCATION SHOWN ON PERMIT MAP.					
G. NARRATIVE DESCRIPTION TO SPECIFY SLOPES OF PROPOSED CUTS AND FILLS OR CROSS SECTION PROVIDED.					
H. NECESSARY STRUCTURES AND MAINTENANCE FACILITIES SHOWN ON PERMIT MAP OR SEPARATE SITE PLAN.					
	YES	NO	Unfinished Business - Page 69		

2.2 PROCESSING METHOD

3.6.4.B

A. PROCESSES AND EQUIPMENT DESCRIBED

B. PROCESSING FACILITIES AND STOCKPILES SHOWN ON PERMIT MAP OR SITE PLAN.

C. DESCRIPTION OF PRODUCTS AND WASTES, USE AND DISPOSAL.

D. DESCRIPTION OF WATER SYSTEM INTAKE, TREATMENT, DISCHARGE

2.3 SPOIL, OVERBURDEN AND WASTE DISPOSAL AND HANDLING

3.6.4.B

DRAINAGE HANDBOOK

A. DESCRIPTION OF WASTES PROVIDED

B. PLANS FOR DISPOSAL PROVIDED (CONSTRUCTION METHOD, LOCATION, SITE PREPARATION, SLOPES, DRAWINGS)

C. DESCRIPTION OF DISPOSAL AREA DRAINAGE SYSTEM (DIVERSIONS, UNDERDRAINS, ETC.)

D. LOCATED ON PERMIT MAPS

2.4 TOPSOIL HANDLING

7.5

A. GENERAL DESCRIPTION, DEPTH AND AVAILABILITY

B. DESCRIPTION OF STORAGE METHOD AND PROTECTION

C. REAPPLICATION METHOD, DEPTH, AND PREPARATION

D. STORAGE AREA, SHOWN ON PERMIT MAPS

2.5 PRINCIPAL ACCESS ROADS

6.0

A. HIGHWAY ENTRANCE PLAN PROVIDED

B. NARRATIVE DESCRIPTION OF CONSTRUCTION, SURFACING AND MAINTENANCE.

C. DUST CONTROL, MEASURES DESCRIBED

D. HAULROAD ABANDONMENT DISCUSSED

E. DRAINAGE CONTROL PLAN PROVIDED DETAILING CULVERTS, SIZES, BERMS, STREAM CROSSINGS, DITCHES, FILTER STRIPS.

F. ROAD LOCATION SHOWN ON PERMIT MAP.

G. CROSS SECTIONS OF ROAD & CULVERT INSTALLATION PROVIDED

H. DRAINAGE STRUCTURES AND SIZES SHOWN ON PERMIT MAP

3.0 DRAINAGE PLAN

3.1 NARRATIVE DESCRIPTION OF DRAINAGE CONTROLS TO BE IMPLEMENTED, AREA TREATED, LOCATION OF STRUCTURE AND DESIGN CONSIDERATIONS

3.6.4.C

	YES	NO	Unfinished	Business	Page
					70

3.2 CONSTRUCTION, MAINTENANCE AND ABANDONMENT

- A. CONSTRUCTION METHODS INCLUDING SITE PREPARATION, COMPACTION AND EROSION PROTECTION**
- B. MAINTENANCE PLAN INCLUDING INSPECTION, REPAIR & CLEANING**
- C. SEDIMENT HANDLING PLAN TO COVER DISPOSAL OR USE OF SEDIMENTS REMOVED DURING MAINTENANCE**
- D. ABANDONMENT PLANS FOR EACH STRUCTURE OUTLINING PROCEDURE FOR RECLAMATION OF EACH STRUCTURE**
- E. DESIGNS PROVIDED FOR EACH SEDIMENT CONTROL STRUCTURE TO BE USED**
- F. ALL DRAINAGE AND SEDIMENT CONTROL STRUCTURES SHOWN ON PERMIT MAPS**

4.0 RECLAMATION PLAN

3.6.4.A

4.1 POST MINING LAND USE

- A. POST MINING USE SPECIFIED**
- B. COMPATIBILITY WITH SURROUNDING LAND USES DISCUSSED**
- C. RECLAMATION PROCEDURES TO BE IMPLEMENTED TO FACILITATE THE POST MINING USE**

4.2 BACKFILLING AND REGRADING

3.6.4.A

- A. BACKFILL AND REGRADE SLOPES SPECIFIED**
- B. DESCRIBE HANDLING AND DISPOSAL OF METAL, LUMBER & DEBRIS**
- C. DISPOSITION OF BUILDINGS**
- D. HANDLING AND DISPOSITION OF STOCKPILES**
- E. RECLAMATION OF WASTE DISPOSAL AREAS**

4.3 REVEGETATION

9.0

- A. SEEDBED PREPARATION & TOPSOIL REAPPLICATION DISCUSSED**
- B. SEED MIXTURE SPECIES & APPLICATION RATES SPECIFIED**
- C. TREE SPECIES & STOCKING RATE SPECIFIED**
- D. SOIL SAMPLING & TESTING DESCRIBED**
- E. DISCUSSION OF FERTILIZER & LIME APPLICATION PROVIDED**

5.0 MAPS

4.3

5.1 PERMIT MAP

- A. MAP LEGEND - ALL BLANKS COMPLETED & PROPERLY SIGNED**
- B. SHOWS ENTIRE PERMIT AREA**
- C. SHOWS BOUNDARIES & NAMES OF SURFACE OWNERS WITHIN 100 FEET OF PERMIT BOUNDARY**
- D. MAP DRAWN TO SCALE**

	YES	NO	N/A	REGULATION	COMMENT
E. MAP IDENTIFIES ALL STREAMS, CREEKS, WATER BODIES, ROADS, CEMETERIES, BUILDINGS, UTILITIES, OIL & GAS					Unfinished Business - Page 71

WELLS ON OR WITHIN 500 FEET OF THE PERMIT BOUNDARY

F. SHOWS PROPERTY BOUNDARY OF TRACT BEING MINED

G. SHOWS NORTH ARROW

H. COLOR CODED AS INDICATED ON THE MAP LEGEND

I. SHOWS DIRECTION OF DRAINAGE FLOW

5.2 UNDERGROUND MINE MAP

4.3.3

A. PROJECTED MINING PLAN FOR UNDERGROUND WORKINGS

B. DRAWN TO SCALE

C. NORTH ARROW

6.0 TECHNICAL STUDIES

6.1 PREBLAST SURVEY

6.2 HYDROLOGICAL (GROUNDWATER) STUDIES

6.3 WETLAND INVESTIGATIONS

BOARD ACTION FORM

Agenda Item: New Business #9.01

Subject: Finance Committee Recommendations

Board Meeting Date: October 15 2020

=====
Summary: The Sussex County Board of Supervisors Finance Committee met on September 24, 2020.

The Committee’s discussions included General Budget Discussion 2020 – 2021, Revenue Forecast 2020 – 2021, the Sheriff’s Budget, Courthouse Fire Department Funding and Hazard Pay.

Supervisor Fly, Chairman of the Finance Committee, will provide the recommendations to the Board.

=====
ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			S. White (Tie Breaker)	___	___

BOARD ACTION FORM

Agenda Item: New Business #9.02

Subject: Industrial Development Authority (IDA) Board of Directors By Laws – Supervisor Tyler

Board Meeting Date: October 15 2020

=====
Summary: This item was requested by Supervisor Tyler.

=====
ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			S. White (Tie Breaker)	___	___

BOARD ACTION FORM

Agenda Item: New Business #9.03

Subject: Sussex County Fire and Rescue Association 2019 Needs Presentation – Reid Foster

Board Meeting Date: October 15 2020

=====
Summary: Mr. Reid Foster will be present to give an over of the Sussex County Fire and Rescue Association 2019 Needs.

A copy of the presentation is included in the Board packet.

=====
ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			S. White (Tie Breaker)	___	___



SUSSEX COUNTY FIRE & RESCUE ASSOCIATION

2019 NEEDS PRESENTATION

OBJECTIVES

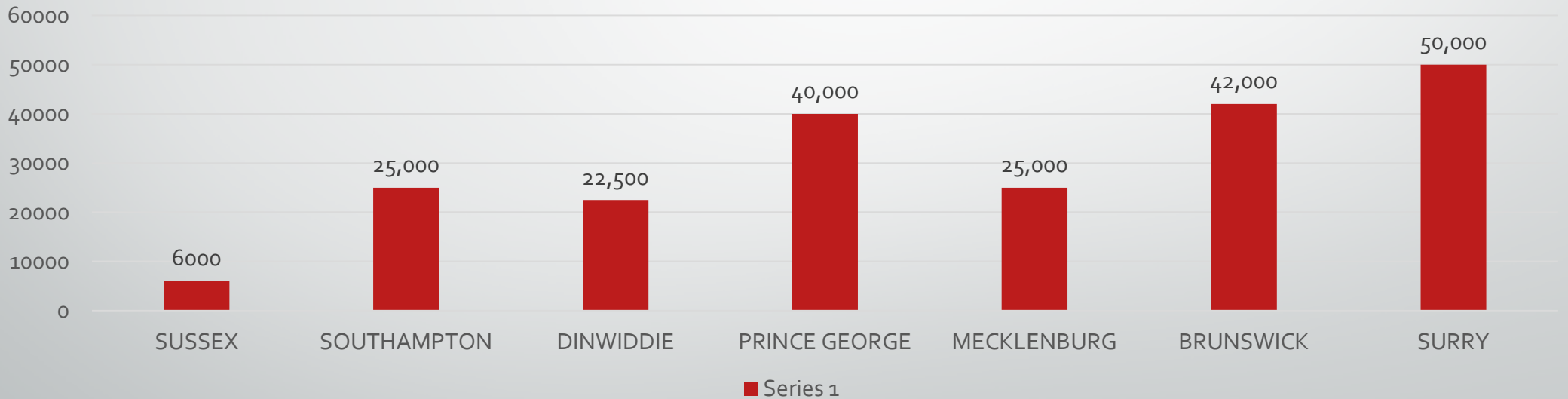
- TO BRING AWARENESS TO FUNDING OPPORTUNITIES WITHIN SUSSEX COUNTY FIRE & RESCUE SERVICES
- TO COMPARE OPPORTUNITIES TO SURROUNDING LOCALITIES
- PRESENT ACCURATE INFORMATION TO REFLECT THE STATE OF CURRENT EQUIPMENT AND INFRASTRUCTURE NEEDS
- TO PRESENT ESTABLISHED PLANS MOVING FORWARD

OPERATIONAL BUDGET

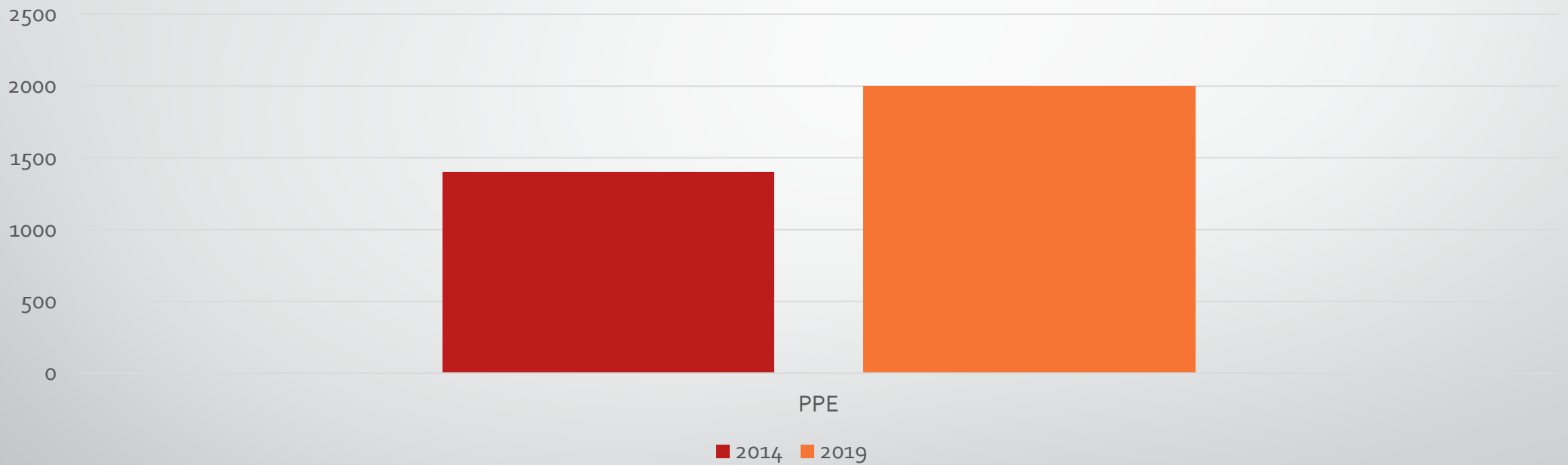
- 1994 – 2006 (only have records back to 1994)
 - Each department received \$5000 / year from the County
- 2006 – Present
 - Contribution increased to \$6000 / year per department

LOCAL DEPARTMENT COMPARISON

CONTRIBUTIONS TO FIRE DEPARTMENTS FROM SURROUNDING COUNTIES



OPERATIONAL PURCHASES PERSONAL PROTECTIVE EQUIPMENT



**42% INCREASE IN COST OF PPE OVER THE LAST 5 YEARS DUE
TO MARKET VALUE INCREASE AND INCREASE IN OLD
CONTRACTS**

COUNTY-WIDE PPE

- PPE MUST BE REPLACED EVERY 10 YEARS PER NFPA
- GEAR KEPT PAST THAT POINT POSES A LIABILITY AND RISK TO THE COUNTY
- AVERAGE SPENT ON PPE (FULL SET) FOR SUSSEX IS \$2600 PER SET

PPE PERSPECTIVE

20 MEMBER AVERAGE PER DEPARTMENT X 5 DEPARTMENTS = 100 MEMBERS

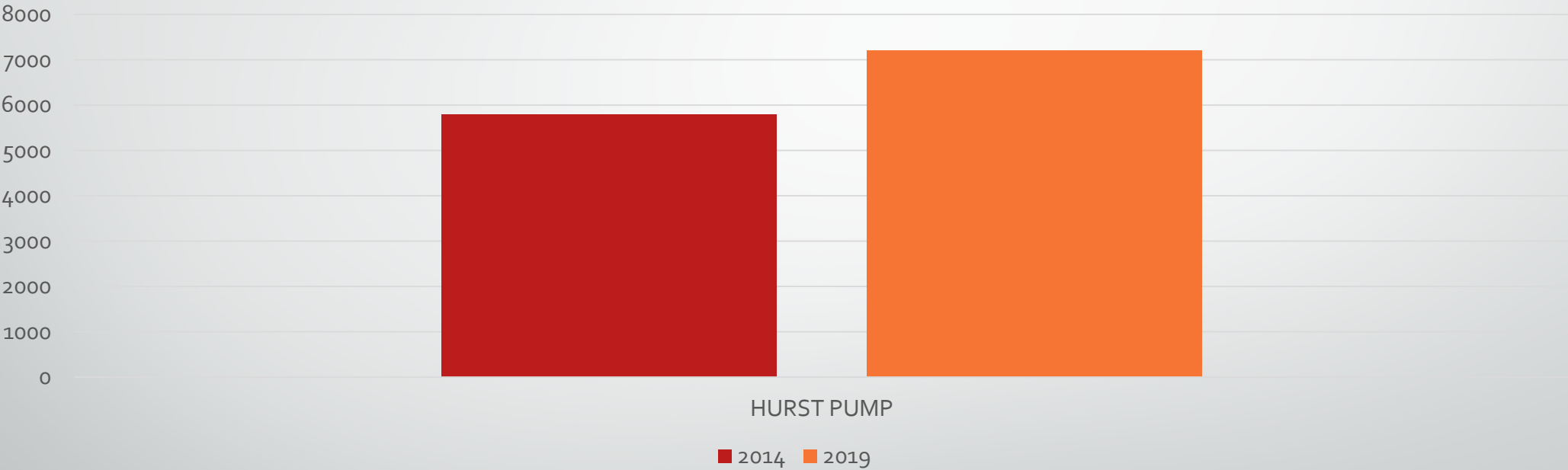
100 SETS / 10 YEARS = 10 SETS PER YEAR AVERAGE

@ \$2600 EACH = \$26,000 PER YEAR IN REPLACEMENT COST

TO ACCOMPLISH THIS PURCHASE, YOU'D HAVE TO UTILIZE THE FIRE DEPARTMENTS' ANNUAL FUNDING ALMOST COMPLETEY $\$6000 \times 5 \text{ DEPARTMENTS} = \$30,000$

HOW ARE WE SUPPOSED TO FUNCTION AFTER THOSE PURCHASES???

OPERATIONAL PURCHASES EXTRICATION EQUIPMENT



**25% INCREASE IN COST OF EXTRICATION EQUIPMENT OVER THE
LAST 5 YEARS DUE TO INCREASE IN MATERIAL, MARKET VALUE,
AND PRODUCTION COSTS**

EQUIPMENT PERSPECTIVE

THIS FIGURE WAS DETERMINED FROM THE PRICE OF A HURST POWER UNIT IN 2014 VS. THE SAME EXACT ITEM IN 2019

THE COST OF A NEW POWER UNIT IS \$7232.00 VS. \$5764.42 IN 2014

THIS SINGLE PURCHASE SURPASSES THE ANNUAL CONTRIBUTION OF THE COUNTY, LEAVING NO OPERATING FUNDS AT ALL

EQUIPMENT PERSPECTIVE

EMS AGENCIES ARE SEEING AN INCREASED COST IN TECHNOLOGICAL PRODUCTS

EX. MONITORS , AUTO PULSE, COMPUTERS

THESE ITEMS CANNOT BE AFFORDED FROM THE CURRENT CONTRIBUTIONS

SERVICE DEMANDS WILL RISE AND IT IS THE EXPECTATION OF THE CUSTOMER THAT WE CAN MEET THESE DEMANDS WITH PROPER, FUNCTIONAL EQUIPMENT

CAPITAL BUDGET

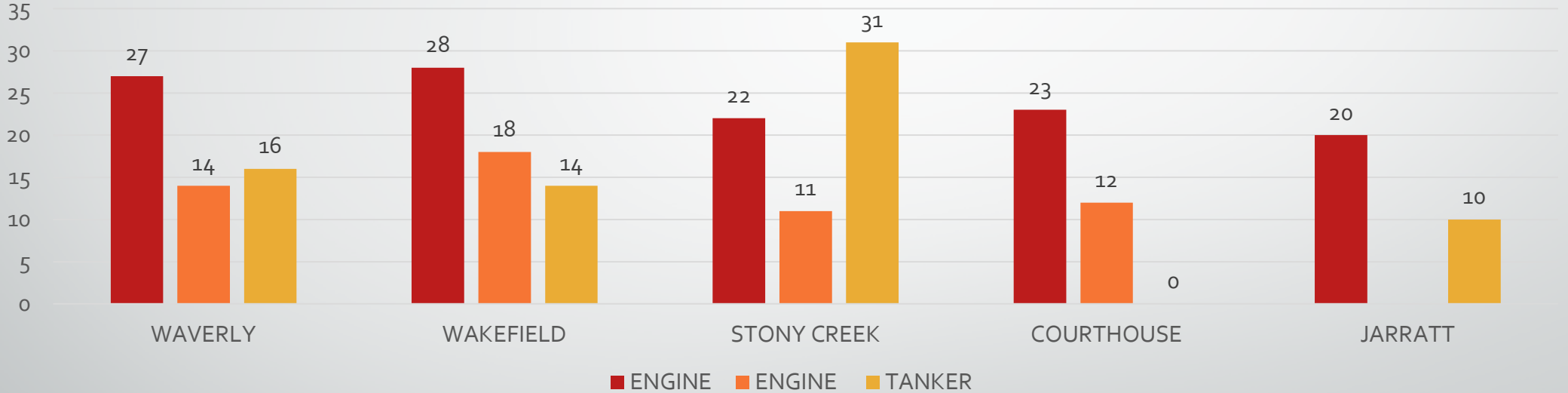
- CURRENTLY THERE IS NO CAPITAL PLAN ADOPTED BY THE COUNTY FOR APPARATUS AND EQUIPMENT REPLACEMENT
- AN APPARATUS REPLACEMENT PLAN WAS SUBMITTED YEARS AGO. HOWEVER, IT WAS NEVER FOLLOWED
- WITH NO MONEY SET ASIDE AND NO PURCHASES THE LAST 10 YEARS, WE HAVE FALLEN BEHIND

CURRENT APPARATUS MARKET

- IN 2018, THE MARKET SAW ANYWHERE FROM A 3-6 % INCREASE IN COST OF APPARATUS DEPENDING ON THE MANUFACTURER
- IN 2014, A NEIGHBORING COUNTY PURCHASED 3 NEW FIRE ENGINES
- IN 2019, THE SAME IDENTICAL ENGINE POSSESSED A PRICE INCREASE OF \$48,000 DUE TO INFLATION, NEW GOVERNMENTAL REGULATIONS, REQUIRED MOTOR UPGRADES, ETC.
- THIS IS A NEARLY 10% INCREASE IN THE COST OF THE VEHICLE OVER 5 YEARS

AN AGING FLEET.....

APPARATUS AGE IN YEARS



**46% OF THE FLEET
OF ENGINES AND TANKERS IS EQUAL TO OR GREATER THAN 20 YEARS OLD**

EMS FLEET

- EMS AGENCIES IN THE COUNTY HAVE BEEN FORCED TO FUND THEIR OWN AMBULANCES
- THE COUNTY HASN'T PURCHASED A NEW AMBULANCE IN NEARLY 10 YEARS
- INCREASED AGE IN THE FLEET MEANS INCREASED MAINTENANCE COSTS AND DOWN-TIME
- THERE MUST BE A PLAN TO ASSIST IN THE FUNDING OF MEDIC UNITS

INFRASTRUCTURE

- WE HAVE AGING BUILDINGS HOUSING FIRE AND RESCUE SERVICES
- THE OLDEST OF THESE ARE IN WAVERLY AND STONY CREEK
- THESE STRUCTURES WERE BUILT NEARLY 50 YEARS AGO AND NO LONGER MEET THE NEEDS OF THE FIRE AND RESCUE SERVICES OF THE COUNTY

INFRASTRUCTURE - SCVRS

- STONY CREEK RESCUE SQUAD
 - LIMITED DOOR HEIGHT
 - RESTRICTS OVERALL HEIGHT OF AMBULANCES
 - LIMITED LENGTH OF BAYS
 - DOESN'T ALLOW ANY INCREASE IN SIZE OF AMBULANCES
- SLEEPING QUARTERS
 - CURRENTLY THERE ARE NO SLEEPING QUARTERS FOR ANYONE, VOLUNTEER OR PAID, TO STAFF THE STATION 24 HOURS
- WATER ISSUES
 - SINCE THERE IS NO COUNTY WATER AT THE BUILDING, THE BUILDING IS SEEING ISSUES WITH PLUMBING DUE TO WATER CONDITIONS

INFRASTRUCTURE - WVRS

- WAVERLY RESCUE SQUAD
 - LIMITED DOOR HEIGHT
 - RESTRICTS OVERALL HEIGHT OF AMBULANCES
 - LIMITED LENGTH OF BAYS
 - DOESN'T ALLOW MUCH OF AN INCREASE IN SIZE OF AMBULANCES
 - AGING MECHANICAL AND PLUMBING

INFRASTRUCTURE - SCVFD

- STONY CREEK FIRE DEPARTMENT
 - ONE OF THE OLDEST STATIONS IN THE COUNTY
 - LIMITED DOOR HEIGHT
 - RESTRICTS OVERALL HEIGHT OF FIRE TRUCKS
 - LIMITED LENGTH OF BAYS
 - DOESN'T ALLOW AN INCREASE IN LENGTH
 - ELIMINATES ANY POSSIBILITY OF A LADDER TRUCK
 - NO SLEEPING QUARTERS
 - NO SEPARATION OF TRAINING AND LIVING SPACE
 - CEILING ISSUE
 - CEILING WAS FALLING IN AND IS STILL SHOWING TO BE AN ISSUE
 - LIABILITY OF INJURY AND/OR DAMAGE TO MEMBERS AND APPARATUS

INFRASTRUCTURE - SCHVFD

- SUSSEX COURTHOUSE FIRE DEPARTMENT
 - RECENT ADDITION WITH DONATED FUNDS – HAS LEFT VERY LIMITED FUNDING FOR THE DEPARTMENT
 - LIMITED DOOR HEIGHT
 - RESTRICTS OVERALL HEIGHT OF FIRE TRUCKS
 - NO SEPARATION OF TRAINING AND LIVING SPACE
 - FRONT PAD FALLING APART
 - PAVEMENT IS FAILING IN THE FRONT OF THE BUILDING AND NEEDS TO BE REPLACED

INFRASTRUCTURE - WVFD

- WAKEFIELD FIRE DEPARTMENT
 - BUILDING WILL NEED A STUDY OF MECHANICAL AND PLUMBING IF COUNTY WILL INTEND TO MAINTAIN – CURRENTLY MAINTAINED BY THE TOWN
 - GOOD AMOUNT OF SPACE AND GOOD USE OF SPACE
 - IF THERE WOULD BE ANY EXPANSION OF SERVICE, WOULD NEED TO LOOK AT IMPROVEMENTS TO THE BUILDING

INFRASTRUCTURE - WVFD

- WAVERLY FIRE DEPARTMENT
 - LIMITED HEIGHT IN BAYS
 - ONE OF THE OLDEST BUILDINGS
 - WILL NOT ACCOMMODATE LARGER APPARATUS OR A LADDER TRUCK
 - NO DESIGNATED LIVING SPACE OR TRULY DEDICATED TRAINING SPACE

INFRASTRUCTURE - JVFD

- JARRATT FIRE DEPARTMENT
 - OVERALL IN GOOD SHAPE
 - WOULD RECOMMEND A MECHANICAL STUDY FOR MAINTENANCE PURPOSES
 - LIMITED LENGTH IN BAY RIGHT NOW
 - MIGHT BE AN ISSUE IF PLACING A LADDER AND ENGINE BACK-TO-BACK

INFRASTRUCTURE RECOMMENDATIONS

- REPLACEMENT AND COMBINING OF STATIONS
 - WAVERLY FIRE DEPARTMENT
 - WAVERLY RESCUE SQUAD
 - STONY CREEK FIRE DEPARTMENT
 - STONY CREEK RESCUE SQUAD

CAPITAL IMPROVEMENT PLAN PROPOSAL – FIRE & EMS

2019	2020	2021	2022	2023
ENGINE 120	ENGINE 410	ENGINE 210	TANKER 480	TANKER 180
ENGINE 520	BRUSH 450	BRUSH 8	ENGINE 81	BRUSH 240
ENGINE 82	BRUSH 540		BRUSH 140	
ENGINE 430				
MEDIC 340	STATION - STONY CREEK			
MEDIC 750	STATION - WAVERLY			

**ENGINE 430 WOULD BE TAKEN OUT OF SERVICE IN FIRST YEAR –
CURRENT ENGINE 520 MOVES TO STONY CREEK AND BECOMES
TANKER 480 SINCE THERE CURRENTLY IS NO TANKER THERE**

NOTES TO PREVIOUS SLIDE

- MEDIC UNITS WOULD BE PURCHASED USING A 80/20 HARDSHIP GRANT, IF AWARDED. THIS WOULD MEAN SUSSEX COUNTY WOULD ONLY HAVE TO FUND THE 20%
- INITIAL PURCHASE OF 3 ENGINES IS RECOMMENDED TO BE A LEASE PURCHASE
- PURCHASES BEYOND THE FIRST YEAR ARE INTENDED TO BE FUNDED FROM THE CIP AS CASH PURCHASES

CAPITAL IMPROVEMENT PLAN PROPOSAL – FIRE & EMS

2024	2025	2026	2027	2028	2029
SQUAD 290	ENGINE 110	TANKER 280	ENGINE 510	ENGINE 420	TANKER 8
HEAVY RESCUE 8	TRUCK 1		MEDIC 340		
TRUCK 4			MEDIC 750		

ESTIMATED DOLLAR VALUE PER YEAR

- ONCE THE PLAN IS APPROVED, WE WOULD BE ABLE TO SET THE APPROPRIATE DOLLAR AMOUNT TO EACH FISCAL YEAR'S CIP
- AT THIS CURRENT TIME, WE ANTICIPATE THE INITIAL BORROW FOR THE FIRE TRUCK PURCHASES TO BE AROUND 1.45 MILLION DOLLARS. WE WOULD ASK GREENSVILLE TO PAY HALF OF THE JARRATT ENGINE, E82.

SO HOW DO WE FUND ALL OF THIS?

- OUTSIDE FUNDING OPPORTUNITIES EXIST THROUGH GRANTS AND LOANS
 - EXAMPLES : AFG , USDA , etc...
- ISSUES WITH GRANTS
 - GREAT FOR SMALLER EQUIPMENT
 - OFTEN HAVE A LIMIT AND REQUIRE MATCHING FUNDS
 - EX. USDA HAS A \$25,000 LIMIT AND REQUIRES MATCHING FUNDS FOR EQUIPMENT
 - VA HASN'T BEEN SUCCESSFUL AS A WHOLE WITH APPARATUS AND LARGER ITEMS
 - TIMEFRAME TO WAIT FOR PRODUCT IS APPROXIMATELY 1.5 YEARS DATE OF APPLICATION PROCESS OPENING, IF SUCCESSFUL

LOANS - APPARATUS

- AN EXAMPLE OF AN APPARATUS LOAN @ \$1.65 MILLION DOLLARS
- 1.6 MILLION WOULD SIMULATE 3 PIECES OF APPARATUS @ \$550,000 EACH
 - 5 YEAR LOAN WOULD COST \$377,207 PER YEAR WITH A TOTAL BORROWING COST OF \$236,033
 - 7 YEAR LOAN WOULD COST \$281,391 PER YEAR WITH A TOTAL BORROWING COST OF \$319,737
 - 10 YEAR LOAN WOULD COST \$210,177 PER YEAR WITH A TOTAL BORROWING COST OF \$451,770

Re: Firstbankers.net project calculator

LOANS - BUILDING

- USDA WILL ALLOW A 40 YEAR TERM ON A BUILDING LOAN
- CURRENT INTEREST RATE IS 3.50% WITH USDA
- WE COULD POTENTIALLY FINANCE 2 JOINT (FIRE & RESCUE) BUILDINGS WITH USDA OVER A 40 YEAR PERIOD
- NOT TAKING INTO ACCOUNT THE INTEREST RATE, THE MONTHLY PRINCIPAL ON A \$2,500,000 BUILDING OVER 40 YEARS WOULD BE \$117.075 PER YEAR

Re: USDA

CAPITAL FUNDING PRIORITIES

- BUILDING PRIORITIES
 - NEW BUILDINGS IN STONY CREEK AND WAVERLY
- APPARATUS PRIORITIES
 - CONTINUE WITH A REPLACEMENT PLAN TO GET US BACK ON SCHEDULE
 - THIS COULD BE A MULTI-UNIT PURCHASE VIA FINANCING OR BY A SET AMOUNT OF \$300,000 PER YEAR INTO A CAPITAL FUND
 - AMBULANCES AND BUILDINGS WOULD NEED TO BE DISCUSSED

COUNTY DEBT SERVICE

- IN ADDITION TO A SET AMOUNT PER YEAR INTO THE PLAN, WE ARE AWARE THAT THIS FISCAL YEAR IS THE LAST YEAR OF A LARGE PAYMENT ON ONE OF THE COUNTY BUILDINGS, THUS PROVIDING FUNDING THAT WILL BE COMING OFF THE DEBT SERVICE
 - POTENTIAL FOR USE OF THIS PAYMENT TO SUPPLEMENT FIRE AND RESCUE PURCHASES
- IN 2026, WE ARE ALSO AWARE THROUGH INFORMATION OBTAINED AT PUBLIC MEETINGS THAT THERE WILL BE A SECOND LARGE ANNUAL PAYMENT COMING OFF THE DEBT SERVICE
 - IS THERE A POTENTIAL FOR THIS AMOUNT TO BE USED FOR OUR CAPITAL PROJECTS?



MOVING FORWARD

WHAT WOULD BE THE EXPECTATION, GIVEN THIS INFORMATION, AS WE MOVE FORWARD?

WILL THE COUNTY SUPPORT OUR PLANS?



THANK YOU FOR YOUR TIME!!

SUSSEX COUNTY

CARES Act Funding Expenditures

October 15, 2020

BOS Meeting

“Review by
Richard Douglas
County Administrator

Sussex County CARES Act Funding							
			\$1,947,160				
10/9/2020 9:59							
<u>Invoice Date</u>	<u>Category</u>	<u>Dept.</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>Remaining Balance</u>
3/27/2020			2338 0420 03	BB&T	Zoom/ BOS Meetings	\$ 14.99	\$1,947,145.01
4/1/2020			593910	Van Cleef	Multi-purpose Degreaser	\$ 190.80	\$1,946,954.21
4/7/2020		Public Safety	527310	C. W. Williams & Co.	Decon Cloth Wipes for Fire & EMS	\$ 313.62	\$1,946,640.59
4/8/2020			2338 0420 04	BB&T	Sanitizer Bottles	\$ 95.70	\$1,946,544.89
4/16/2020		Public Safety	627126	C. W. Williams & Co.	Decon Cloths	\$ 309.23	\$1,946,235.66
4/16/2020	PPE Supplies	General District Court	FPY 041620	Faye Yelverton	Face Masks	\$ 150.00	\$1,946,085.66
4/21/2020	PPE Supplies	Magistrate	2338 0520 01	BB&T	PPE/Masks	\$ 36.94	\$1,946,048.72
4/21/2020	PPE Supplies	Public Safety	SCVRS COVID	Stony Creek Vol. Rescue	Safety Spectacles,Gloves	\$ 261.58	\$1,945,787.14
4/21/2020	Clean up-Exposure	Public Safety	WAVRESQ 042120	Waverly Rescue Squad		\$ 600.00	\$1,945,187.14
4/23/2020		Public Safety	15741	Waverly Motors	Fire & EMS Cleaner	\$ 472.60	\$1,944,714.54
4/24/2020		Magistrate	2338 0520 02	BB&T	PPE/Masks	\$ 21.95	\$1,944,692.59
4/28/2020		Administration	2338 0520 03	BB&T	ZOOM Virtual Mtgs	\$ 15.74	\$1,944,676.85
5/9/2020		Bldg & Grnds	2338 0520 06	BB&T	Plexi Glass Shields	\$ 122.24	\$1,944,554.61
5/9/2020		Bldg & Grnds	2338 0520 07	BB&T	Plexi Glass Shields	\$ 31.05	\$1,944,523.56
5/10/2020	Wireless Phone		9854403874	Verizon Wireless	Phone	\$ 50.33	\$1,944,473.23
5/12/2020		Bldg & Grnds/Admin	902592	Lowes	Plexi Glass Shields	\$ 246.57	\$1,944,226.66
5/13/2020		Treas/COR	2353 0520 01	BB&T	Pens (One-time Use) for Public	\$ 21.06	\$1,944,205.60
5/13/2020		Treas/COR	2353 0520 02	BB&T	PPE/Masks & Gloves	\$ 92.65	\$1,944,112.95
5/15/2020	Building Supplies	Bldg & Grnds/Admin	15492/6	Agric VA	Tools/Supplies	\$ 10.51	\$1,944,102.44
5/15/2020	PPE Supplies	Public Safety	SCVRS-PPE	Stony Creek Vol. Rescue	PPE	\$ 2,899.66	\$1,941,202.78
5/15/2020		Bldg & Grnds	2346 0520 02	BB&T	Plexi Glass Shields	\$ 163.43	\$1,941,039.35
5/15/2020		Admin/Treas	70075/1	Thacker Hardware	Screws,Plexiglass	\$ 13.97	\$1,941,025.38
5/16/2020		Admin/Treas	70086/1	Thacker Hardware	Nails/Plexiglass	\$ 3.79	\$1,941,021.59
5/17/2020		Admin/Treas	70088/1	Thacker Hardware	Screws,Plexiglass	\$ 9.98	\$1,941,011.61
5/18/2020	Building Supplies	Bldg & Grnds/Admin	15498/6	Agric VA	Tools/Supplies	\$ 9.36	\$1,941,002.25
5/19/2020	Mileage	Treasurer	DC 051920-01	Deste Cox	PPE supplies	\$ 46.28	\$1,940,955.97
5/19/2020	PPE Supplies	Treasurer	DC 051920 02	Deste Cox	PPE supplies	\$ 97.17	\$1,940,858.80
5/19/2020		Administration	2346 0520 03	BB&T	PPE/Masks	\$ 829.13	\$1,940,029.67
5/19/2020			15509/6	Agric VA	Plexi Glass Material	\$ 2.94	\$1,940,026.73
5/20/2020		Administration	2338 0520 09	BB&T	Webcam/Microphone for Virtual Mtgs	\$ 78.99	\$1,939,947.74
5/20/2020		Treasurer	10394360840	DELL	PC/Telework	\$ 1,689.83	\$1,938,257.91

5/20/2020		Administration	10394360859	DELL	PC/Telework	\$ 1,689.83	\$1,936,568.08
5/29/2020	PPE Supplies		369456	Propac, Inc.	Face Masks	\$ 1,012.80	\$1,935,555.28
6/9/2020		Administration		DELL	PC/Telework	\$ 937.98	\$1,934,617.30
6/18/2020	Small Business Grant	County Businesses	IDA	IDA	Grants-Small Businesses	\$ 100,000.00	\$1,834,617.30
6/30/2020	Reid-Salary	Public Safety	Payroll 3/1-6/30	Reid Foster	Payroll	\$ 15,192.76	\$1,819,424.54
7/16/2020	Reid-Salary	Public Safety	Payroll 7/1-7/16	Reid Foster	Payroll	\$ 1,670.24	\$1,817,754.30
7/31/2020	Reid-Salary	Public Safety	Payroll 7/17-7/31	Reid Foster	Payroll	\$ 770.88	\$1,816,983.42
8/12/2020	Test Kits	Sheriff	check with Reid			\$ 5,000.00	\$1,811,983.42
8/13/2020		Town Allocation		Stony Creek	\$15,675x2	\$ 31,350.00	\$1,780,633.42
8/13/2020		Town Allocation		Waverly	\$171,934x2	\$ 343,868.00	\$1,436,765.42
8/13/2020		Town Allocation		Wakefield	\$72,434x2	\$ 144,868.00	\$1,291,897.42
8/13/2020		Town Allocation		Jarratt	\$10,949x2	\$ 21,898.00	\$1,269,999.42
8/13/2020	School Recreation	4-H Center		Larry Hughes email		\$ 50,000.00	\$1,219,999.42
8/13/2020	Blackwater Regional Library	Private Entity	94	Blackwater Regional Library		\$ 1,850.00	\$1,218,149.42
8/16/2020	Reid-Salary	Public Safety	Payroll 8/1-8/16	Reid Foster	Payroll	\$ 1,252.68	\$1,216,896.74
8/17/2020	Telework	County-wide			Telework Equipment, Supplies	\$ 20,000.00	\$1,196,896.74
		Public Safety			Gowns, gloves, n95 masks	\$ -	\$1,196,896.74
	Telework	Administration		Staples	Printer	\$ 229.99	\$1,196,666.75
9/23/2020	Sheriff Adjustments	Sheriff	JE #1837			\$ 15,640.77	\$1,181,025.98
5/26/2020			2338 0620 01	BB&T		\$ 1,111.49	\$1,179,914.49
5/27/2020			2338 0620 02	BB&T		\$ 15.74	\$1,179,898.75
6/9/2020			2338 0620 03	BB&T		\$ 220.33	\$1,179,678.42
7/2/2020			SCVRS 0720	Stony Creek Vol. Rescue		\$ 293.70	\$1,179,384.72
7/28/2020			4336	Insercorp		\$ 1,800.00	\$1,177,584.72
6/25/2020			24191EQU	Atlantic Emergency		\$ 2,462.00	\$1,175,122.72
7/10/2020			9858492154	Verizon Wireless		\$ 109.50	\$1,175,013.22
6/10/2020			9856447094	Verizon Wireless		\$ 108.05	\$1,174,905.17
7/13/2020			2346 0720 01	BB&T		\$ 609.84	\$1,174,295.33
7/14/2020			2346 0720 03	BB&T		\$ 589.75	\$1,173,705.58
7/15/2020			GRA 071520	Gene Reams and		\$ 1,375.00	\$1,172,330.58
7/27/2020			24484EQU	Atlantic Emergency		\$ 2,462.00	\$1,169,868.58
8/10/2020			9860547546	Verizon Wireless		\$ 109.50	\$1,169,759.08
8/19/2020			629968	C. W. Williams & Co.		\$ 821.25	\$1,168,937.83
7/17/2020			14191	Adams Store and		\$ 19.94	\$1,168,917.89
9/2/2020			4360	Insercorp		\$ 1,200.00	\$1,167,717.89
8/27/2020			IN1492019	Municipal Emergency		\$ 2,207.72	\$1,165,510.17
8/19/2020			2346 0820 04	BB&T		\$ 67.78	\$1,165,442.39

