

**Sussex County Board of Supervisors Meeting**  
**Thursday, November 16, 2017 – 6 pm**  
**General District Courtroom – Sussex Judicial Center**  
**15098 Courthouse Road, Sussex VA 23884**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

**2. Approval of Consent Agenda**

- 2.01 Minutes of October 19, 2017 meeting
- 2.02 Approval of Warrants and Vouchers

**3. Recognitions/Awards**

- 3.01 Virginia Department of Transportation (VDOT) Update, Mr. Jerry Kee, Assistant Residency Administrator
- 3.02 Presentation: Angel Tree – Ms. Tia Sanchez, Sussex Social Services Program Coordinator
- 3.03 Presentation & Proclamation: November as National Hospice Month, Ms. Abbey Webb, New Century Hospice of Emporia
- 3.04 Recognition: County Election Results
- 3.05 Presentation: Improvement Association

**4. Public Hearing**

- 4.01 Conditional Use Permit #2017-02, Excavation and Mining of Mineral Sands, Mr. Patrick Matthews, Applicant
  - Public Comments
  - Board Comments
- 4.02 Action on Public Hearing Item

**5. Appointments** – none

**6. Action Items** – none

**7. Report of Departments**

- 7.01 Atlantic Waste Disposal Update, Mr. Jason Williams
- 7.02 Treasurer's Report – *for information only*
- 7.03 Department of Social Services Report – *for information only*
- 7.04 Community Development Report – *for information only*
- 7.05 Housing Department Report – *for information only*
- 7.06 Environmental Inspections – *for information only*
- 7.07 Henry Technology Park & Commerce Center Property: Hunting Lease Award Update

7.08 Animal Services/Public Safety Report – Mr. Eddie T. Vick, Animal Control/Public Safety Coordinator

**8. Citizens Comments** (8 pm)

**9. Unfinished Business** - none

**10. New Business** - none

**11. Board Members Comments**

11.01 Blackwater District

11.02 Courthouse District

11.03 Henry District

11.04 Stony Creek District

11.05 Wakefield District

11.06 Waverly District

**12. Closed Session** – none

**13. Adjournment**

13.01 Recess/Adjournment

13.02 Next Regular Meeting, Thursday, December 21, 2017 @ 6 pm

**At a Regular Meeting of the Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, October 19, 2017 at 6 pm**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**STAFF PRESENT:**

Vandy V. Jones, III, Interim County Administrator  
Millard Stith, Independent Consultant  
Mark Flynn, County Attorney  
Ellen G. Boone, Commissioner of the Revenue  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board  
Deste J. Cox, Chief Deputy Treasurer  
Brenda H. Drew, Housing Coordinator  
Earnest Giles, Sheriff  
Andre M. Greene, Director of Community Development  
Kelly W. Moore, Interim Finance Supervisor  
Patrick Plourdé, Director of Social Services  
Tia Sanchez, Program Coordinator for OSC  
Eddie T. Vick, Public Safety Coordinator  
Steve White, Board of Supervisors Tie Breaker

**1. Commencement**

**1.01 Call to Order/Determine Quorum**

The October 19, 2017 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**1.02 The Invocation**

The Invocation was offered by Supervisor Tyler.

**1.03 The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**1.04 Agenda Amendments**

County Administrator Jones requested to add under Item 3. Recognition/Awards, as Item 3.02 Introduction of Department of Social Services New Program Administrator – Ms. Tia Sanchez.

County Attorney Flynn requested to add under Item 12. Closed Session, as Item 12.01 Pursuant to Code Section 2.2-3711(A)29, discussion of the award of a public contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; regarding regional jail.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following amendments to the October 19, 2017 agenda to include: (1) adding under Item 3. Recognition/Awards, as Item 3.02 Recognition of Department of Social Services New Program Administrator Coordinator; and (2) adding under Item 12. Closed Session, as Item 12.01 Pursuant to Code Section 2.2-3711(A)29, discussion of the award of a public contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; regarding regional jails.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the October 19, 2017 regular agenda to include: (1) adding under Item 3. Recognition/Awards, as Item 3.02 Recognition of New Program Administrator Coordinator; and (2) adding as Item 12. Closed Session, as Item 12.01 Pursuant to Code Section 2.2-3711(A)29, discussion of the award of a public contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; regarding regional jail.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda with changes to include the following: (a) Minutes of the September 21, 2017 regular meeting; and (b) Approval of Warrants and Vouchers;

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **3. Recognitions/Awards**

### 3.01 Proclamation: October Domestic Violence Awareness Month – James House

Staff received information from Mr. Terence Barber, the Prevention and Outreach Specialist from the James House, noting that October is Domestic Violence Awareness month. It was requested that the Board adopt a Proclamation declaring October as Domestic Violence Awareness Month.

Representatives from the James House were present at the meeting. Ms. Katrina Faltz introduced herself and colleague, Ms. Augusta Wakapa. Ms. Faltz gave a brief overview of the services rendered by the James House. The James House provides support, advocacy and education for people in the greater tri-city regions. Recently an office was opened in Sussex County on the Courthouse complex. The James House has a 24-Hour crisis line; emergency shelter; and, three (3) trauma services.

Ms. Wakapa provided neck or bow ties and a flower to the Board members.

An invitation was extended to the Board to attend a Forum to be held October 24, 2017, 8:15 a.m. to 12:00 p.m. in Waverly regarding Domestic and Sexual Violence: Understanding the impact it has in rural communities.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: **RESOLVED** that the Sussex County Board of Supervisors hereby adopts Proclamation declaring October as Domestic Violence Awareness Month, to-wit:

**WHEREAS**, domestic violence is widespread and affects millions of Americans each year; and

**WHEREAS**, children who grow up in violent homes are abused and neglected at a rate higher than the national average; and

**WHEREAS**, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, sick leave, absenteeism, and non-productivity; and

**WHEREAS**, only a coordinated community effort will put a stop to this crime; and

**WHEREAS**, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for James House, the accredited, non-profit crisis center that provides cost-free, confidential support, advocacy, and education for people in Sussex County affected by domestic violence,

**NOW, THEREFORE**, the Sussex County Board of Supervisors proclaim the month of October as Domestic Violence Awareness Month and urge the citizens of Sussex County to work together to eliminate domestic violence from our community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and cause the Seal of the Sussex County to be affixed on this 19<sup>th</sup> day of October, 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### 3.02 Introduction of Department of Social Services New CSA Program Administrator Coordinator

County Administrator Jones gave a brief overview of the CSA Program as mentioned at a previous Board meeting. Part of the re-establishment of the program was the actual hiring of someone to run the program.

Ms. Tia Sanchez introduced herself as the new CSA Program Administrator. Ms. Sanchez stated that she accepted position on September 21, 2017. She has served and worked in the Crater District and understands the area, graphics and challenges. Ms. Sanchez stated she was happy to be able to move the program forward.

## **4. Public Hearing**

### 4.01 Hunting Lease: Henry Technology Park and Commerce Center Property

County Administrator Jones stated that at the September 21, 2017 Board of Supervisors meeting, Administration shared with the Board that County Administration had advertised for Requests for Proposal for the leasing of Henry Technology Park property for hunting purposes. Five (5) proposals were received. Staff recommended Bent Barrel Hunt Club, who offered \$10.51/acre which was the highest proposal. However, there were discussions of other recommendations.

It was noted at this meeting by Mr. Mark Flynn, County Attorney, that because this property is real estate, the County needed to hold a public hearing prior to awarding the hunting lease for this property. The public hearing was duly advertised.

Chairman Seward opened the public hearing and gave the guidelines of public hearing.

Public Comments were heard from:

Ron Keller (Chesapeake – Cemetery Ridge Hunt Club) – Discussed issues neighboring church had with former hunt clubs; investments in property; hunting standards; annual donations to local churches..

Connie Harrell (Henry District) – Member of Lebanon United Methodist Church; In support of Cemetery Ridge Hunt Club (CRHC); spoke of Cemetery Ridge Hunt Club as being good tenants.

Mark Antall (Owner of Big Tree Inc. property leased by Cemetery Ridge Hunt Club on Coman Wells Road) – Spoke of CRHC as good tenants. Mentioned good deeds CRHC had done to keep up property; safe hunting.

Don Belbin (Hampton-CRHC) provided historical background of CRHC leasing of property.

Joe Ramsey (Bent Barrel Hunt Club) – leases property near proposed site; solid relationship with landowners, surrounding neighbors; would manage all roads; discussed membership and hunting standards; holds annual youth hunts; supports Wounded Warrior Program.

Board Comments were heard from:

Vice Chairman Blowe (Stony Creek District) – Believes item will be discussed in Closed Session; wants County Attorney to provide information for the public so that there is an understanding of what the Board is doing.

County Attorney Flynn stated that, as indicated in public hearing, County had set date for acceptance of proposals. The leasing of the County property is not under the Procurement Act. It's real estate; it's not covered by the Procurement Act. VA Code 15.2 requires that when a County leases or conveys property, a public hearing has to be held—which was currently being done. Proposals have already been accepted. The County has three (3) options: (1) reject all proposals received; (2) accept what's been received and act on proposals received; or (3) accept proposals by date decided.

If proposals are rejected, authorize County Administrator to make a decision once all submittals have been received purely based on the highest bidder as long as all terms are met in the initial RFP. The October 19, 2017 public hearing will suffice as the public hearing as required.

Supervisor Tyler (Henry District) – If Board sees the need to reconsider proposals or give the County Administrator the authority to make a decision regarding proposals, he suggests a criteria should be set with a point system to make everything equitable and universal.

Chairman Seward (Blackwater District) – Discussed criteria and County options as well as participating in topics discussed by other Board members.

Supervisor Futrell (Waverly District) – Discussed liability and point system.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes public hearing on the Hunting Lease: Henry Technology Park and Commerce Center Property. Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler  
Voting nay: none

#### 4.02 Action of Public Hearing Item

Supervisor Blowe motioned, seconded by Supervisor Stringfield that the lease of the Henry Technology Park and Commerce Center be awarded to the incumbent, Cemetery Ridge Hunt Club, at \$11.00/acre.

There was discussion. Supervisor Fly made a substitute motion to award the lease to Cemetery Ridge Hunt Club at \$8.00/acre.

There was no second to Supervisor Fly's motion. The substitute motion failed. The original motion by Supervisor Blowe, seconded by Supervisor Stringfield was back on the floor.

County Attorney Flynn advised that there was more freedom to make a decision that was not based upon the highest bidder.

Supervisor Tyler offered a substitution motion to give everyone an opportunity to submit an offer.

Supervisor Tyler motioned, seconded by Supervisor Futrell and carried that that the Sussex County Board of Supervisors hereby approves allowing all bidders to resubmit their bids; and that the Sussex County Board of Supervisors authorizes the County Administrator to utilize uniform criteria to rate those submittals received and award the contract.

*Supervisor Fly recommended that Supervisor Tyler amend his motion to include rejecting all current bids. County Attorney Flynn stated that initial criteria still applied. It was also noted to include a date and time RFP submittals were due.*

*Supervisors Tyler accepted amendment to motion.*

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby rejects all previous proposals and allow all interested hunt clubs to resubmit new proposals by Tuesday, October 24<sup>th</sup> at 4:00 p.m.; and

FURTHER RESOLVED that the Sussex County Board of Supervisors authorizes County Administrator to review proposals and award the contract to successful hunt club.

Voting aye: Supervisors: Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Blowe

## **5. Appointments – none**

## **6. Action Items**

### **6.01 Acceptance of 2017 Virginia CDBG Grant Award: Urgent Needs Regional Project**

County Administrator Jones stated that on September 18, 2017, Sussex County received official notification from the Department of Housing and Community Development that the County had been awarded an Urgent Need Community Development Block Grant (CDBG) to assist the County of Sussex, The Town of Waverly and the Town of Wakefield. Funding in the amount \$1,397,044 was awarded to assist residents and businesses that received damage caused by the Tornado that struck in 2016.



Grant activities include the following:

- Housing rehabilitation of 27 homes
- The construction of six (6) new homes
- Facade improvements for two (2) commercial structures
- Repair of damaged infrastructure such as drainage and sidewalks

A Copy of the letter sent to the Honorable Susan B. Seward, Chair, BOS, dated September 18, 2017, from Mr. Bill Shelton, DHCD was included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the 2017 Virginia CDBG Grant Award: Urgent Needs Regional Project award and authorizes the County Administrator to execute the contract documents.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Fly

6.02 Acceptance of 2017 Virginia CDBG Grant Award: Pocahontas Neighborhood Improvement Project – MY I

County Administrator Jones stated that on September 18, 2017, Sussex County received official notification that the County had been awarded a Community Development Block Grant (CDBG) for the Pocahontas Community Improvement Project. The grant awarded is a multi-year award with \$700,000 (MY I) available in 2017 and the balance of \$499,953.00 (MY 2) will be available in the Fall of 2019.

Grant activities include the following:

- The rehabilitation of 19 homes
- The construction of two (2) new homes
- The demolition of three (3) vacant dwellings
- Improvement to the neighborhood ditches
- Installation of street lights
- Improvements to waterlines
- Construction of a connector road/Cuvert work on Higgins Street
- Sewer/Hydrant test/Community outreach regarding the proper disposal of grease and other items
- Community Clean up.

A copy of letter to the Honorable Susan B. Seward, Chair, BOS, dated September 18, 2017, from Mr. Bill Shelton, DHCD was included in the Board packet. A copy of the Project Area Map of Pocahontas Neighborhood – Town of Wakefield was included as well.

*Supervisor Stringfield made a certification of his participation in the Community Development Block Grant (CDBG), Item 6.02 that his personal interest in the transaction is that he owns properties that may be included in the work carried out under the CDBG*

grants. *He is a member of a group of three (3) or more individuals who have property in the County affected by the grants.*

*He certified that he is able to participate in the transaction fairly, objectively, and in the public interest.*

*A signed copy of his certification will be placed in the file.*

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors accepts 2017 Virginia CDBG Grant Award: Pocahontas Neighborhood Improvement Project – MY I and authorizes the County Administrator to execute the contract documents

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 6.03 Approval of Timber Lease

County Administrator Jones stated that the County Administrator has advertised Requests for Proposal for the thinning of the Henry Technology Park. Six (6) were received. The high bidder (Coburn FP) has been evaluated by the forestry consultant hired by the County, County Administration and Chairman Seward and deemed to be acceptable.

The contract was sent under separate cover to the Board members.

A copy of the Timber Sale Analysis was included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Board authorizes the County Administrator to execute contract reviewed by the County Attorney for the thinning of the Henry Technology Park.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 6.04 Voting Credentials for VACo Annual Business Meeting

County Administrator Jones stated that the 2017 Annual Business Meeting of the Virginia Association of Counties (VACo) will be held on Tuesday, November 14, 2017 at 10:30 a.m. at the Omni Homestead in Bath County, Virginia. Each year, localities are asked to designate a representative and an alternate delegate of its Board of Supervisors to cast votes at the Annual Business Meeting.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby nominates the Chairman as the voting delegate and the Vice Chairman as the alternate delegate to cast votes at the VACo Annual Business Meeting to be held on Tuesday, November 14, 2017 at 10:30 a.m. at the Omni Homestead in Bath County, Virginia.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: Supervisor Futrell

6.05 Prince George Electric Cooperative and Prince George Electric Cooperative Enterprises, LLC Partnership with Sussex County

County Administrator Jones reported that staff has (or have) been in discussion with Prince George Electric Cooperative (PGEC) to develop a broadband program in Sussex County. Long known for their ability to provide electric service to customers, PGEC in the process of diversifying in the area of providing broadband service. The program for Sussex County would allow for a minimum of 500 broadband connections to be made. PGEC has recently initiated a similar program in Prince George County.

Mr. Mike Malandro, the CEO of Prince George Electric Cooperative (PGEC) and the president of Prince George Electric Cooperative Enterprises, LLC (PGEC LLC) was in attendance. Mr. Malandro presented a brief overview of the proposed broadband program for Sussex County to the Board of Supervisors.

Mr. Malandro reviewed the need of broadband. He also reviewed current options such as wireless has optimal speeds between 5 Mbps and 12 Mbps and wireless data caps.

Mr. Malandro stated that the Cooperative is currently installing a backbone fiber network that will join their substation. The backbone will be used to supply fiber optic cable to the subsidiary for the purpose of supplying it to members' homes. Mr. Malandro stated that they are currently connecting 500 homes in Prince George County through an inducement grant.

Mr. Malandro stated that internet speeds will be up to 30 Mbps symmetrical for each installation. There will be no restrictions for the amount of data a member uses. Speed is increased; no buffering. The costs will be \$82/month which includes the router.

Mr. Malandro reviewed community benefits such as education; upgrading emergency services building and county institutions; and economic development.

Mr. Malandro stated that PGEC and PGEC Enterprises, LLC were trying to partner with Sussex County. Mr. Malandro advised that he is seeking 50% matching funds from the Tobacco Commission up to an additional \$1.25 million in grant funding. The Partnership Funding total is \$1.25 million with Sussex County share in funding - \$250,000.00; PGEC share in funding - \$750,000.00. PGEC Enterprises, LLC share in funding - \$250,000.00. Mr. Malandro stated that the \$1.25 million will go strictly to last mile building to the homes.

The proposed route of fiber optic cable was provided.

A copy of the PowerPoint presentation was included in the Board packets.

A copy of the Performance Agreement with Prince George Electric Cooperative was provided to the Board members.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to execute the Performance Agreement with Prince George Electric Cooperative along with any edits.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 6.06 Tobacco Commission Application and Resolution for Broadband

Sussex County in partnership with Prince George Electric Cooperative and PGEC Enterprises, LLC plans to submit a broadband grant application to the Tobacco Commission by the November 15<sup>th</sup> deadline date requesting \$1.25 million to support the broadband program in Sussex County. The total cost of the program is estimated at \$2.5 million of which \$750,000 will be funded by Prince George Electric Cooperative, \$250,000 by PGEC Enterprises, \$250,000, by Sussex County and \$1.25 million in Tobacco Commission Grant funding.

A copy of Resolution Authorizing Submittal of Broadband Grant Application to the Tobacco Commission was provided to Board members.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts resolution authorizing the submittal of a broadband grant application to the Tobacco Commission by the November 15<sup>th</sup> deadline date; to-wit:

WHEREAS, a majority of Sussex County lacks high-speed broadband infrastructure access for county residents; and

WHEREAS the extension of broadband provides enhanced educational opportunities and furthers workforce development which supports economic development in Sussex County; and

WHEREAS, the creation of high speed broadband infrastructure in support of residents, education and economic development is a matter of great local concern; and

WHEREAS, Sussex County lacks sufficient capital and wherewithal to solely rectify the high speed broadband infrastructure -deficient areas, thus impeding its ability to achieve economic growth and diversification; and

WHEREAS, on October 19, 2017, the Sussex County Board of Supervisors entered into an agreement with Prince George Electric Cooperative and PGEC Enterprises, LLC to implement a targeted fiber to the home (FTTH) project focused on specific portions of the county currently lacking broadband access; and

WHEREAS, As part of this agreement, Sussex County will contribute \$250,000 in funds to support Prince George Electric Cooperative's and PGEC Enterprises, LLC's

project to deliver high speed broadband fiber to at least 500 homes within the project area by July 2021; and

WHEREAS Sussex County will use this \$250,000 amount as match to request additional matching funds from the Virginia Tobacco Commission's Last Mile Broadband Program as the Locality Applicant to further accelerate broadband deployment in the county in the specific project area.

NOW, THEREFORE, BE IT RESOLVED BY THE SUSSEX COUNTY BOARD OF SUPERVISORS on October 19, 2017 that the Board of Supervisors authorizes and directs the County Administrator to submit to the Tobacco Commission a broadband grant application,

AND BE IT FURTHER RESOLVED that the Board authorizes the allocation of \$250,000 for this Sussex County Last Mile Broadband Initiative.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the allocation of \$250,000.00 of local dollars to fund the Broadband Program as a portion of the match for the Tobacco Commission Grant.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 6.07 Request for Allocation to Social Services for the Angel Tree Program

County Administrator Jones stated that the Sussex Social Services Department has an Angel Tree Program this year. The Angel Tree Program is an assistance program wherein individuals, organizations, and/or groups adopts an "Angel" and provides gifts in the form of donations of new toys, clothes, gift cards, etc. for children, ages 0-12.

It has been requested by Supervisor Futrell that the Board of Supervisors allocate \$1,500.00 to the Social Services Department to provide assistance in purchasing gifts for the children in the Angel Tree Program.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisor hereby approves the allocation \$1,500.00 to the Department of Social Services Angel Tree Program to provide assistance in purchasing gifts for the children in the Angel Tree Program.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 6.08 Request to Change Board of Supervisors Regular Meeting Time

County Administrator Jones stated that a Board member has received several complaints from citizens regarding the inability to attend the regular Board of Supervisors meetings since the time changed from 7:00 p.m. to 6:00 p.m.

Due to receiving the complaints, Supervisor Futrell requested that the Board consider changing the time of the regular Board of Supervisors meetings back to 7:00 p.m. instead of 6:00 p.m.

Supervisor Fly made the motion to approve the time change of the regular Board of Supervisors meeting from 6:00 p.m. back to 7:00 p.m., seconded by Supervisor Futrell.

After discussion, it was noted that the time change should be discussed/reviewed at the Board's Organizational Meeting to be held in January 2018 because it will affect the Board's Bylaws.

Supervisor Tyler offered a substitute motion.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby tables the request to change the Board of Supervisor Regular Meeting Time.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **7. Reports of Departments/Agencies**

### 7.01 Treasurer's Report – included in Board packet

*Supervisor Blowe requested that the Treasurer's Office provide*

### 7.02 Animal Services/Public Safety Report – Eddie Vick, Public Safety Coordinator

Mr. Vick's monthly report was provided in the Board packet. However, Mr. Vick provided an update of the new Radio System. Mr. Vick stated that the weekly conference calls are continuing with the radio vendor (Harris) about the project. All of the new hardware, radios, tower, shelter, and related hardware has been installed. The system is being optimized and is going through a series of test to insure its proper function. Coverage testing has been completed and passed with a score of 99.84% countywide. All of the user radio/dispatch training has been completed. All equipment has been installed and programmed with the exception of Old Hickory Fire. This will be completed after "cut over". The "Cut Over" was October 19, 2017. Mr. Vick stated that there will be a "burn-in" period for thirty (30) days before accepting the system. If the system meets all the specifications and functions as designed, the County will accept the system. It will become the County's new operating system.

*In regards to Animal Control, Chairman Seward contacted Virginia Animal Control Association and Virginia Alliance of Animal Care. They are willing to provide training*

*free of charge. Their best practices for shelter staff is to have two (2) or three (3) hours. Dates are to be coordinated for availability to have training.*

7.03 Community Development Report – included in Board packet

7.04 Housing Department Report – included in Board packet

7.05 Environmental Inspections – included in Board packet

## **8. Citizens' Comments (8:13 p.m.)**

Citizens' comments were heard from:

Jannet Green (Courthouse District) – discussed the future Sussex County Lion's Club to be formed in Sussex County. Need twenty (20) to twenty-five (25) members to be chartered—currently under Windsor's charter. Introduced members in attendance. Gave a brief overview of Lion's Club to include administrative information, membership fees, and the providing of sight and hearing screenings; eyeglasses, hearing aids and other services. Asked for support of the Lion's Club from Board, staff and all citizens in their endeavors. Applications for membership were handed out.

Anne Joyner (Wakefield District) – commented on the 2017 Virginia CDBG Grant Award: Urgent Needs Regional Project Grant. Noted that the Town of Wakefield was mentioned. She stated that she spoke with the Mayor of Town of Wakefield; he wasn't aware of any damage.

**9. Unfinished Business** – none

**10. New Business** – none

## **11. Board Member Comments**

11.01 Blackwater District – Announced that at Delegate Roslyn Tyler's Legislative Banquet, Delegate Tyler was given "Legislature of the Year" by the Virginia Education Association.

11.02 Courthouse District – Commented on fellow Board members Angel Tree Program statement/opinion.

11.03 Henry District – Announced Town Hall Meeting to be held Tuesday, October 24 at 6 p.m. at the Jarratt Senior Citizens Center. Made job announcements available at the Head Start Program—Project Discovery Coordinator and Head Start Manager positions. Invited everyone to the Town Hall meeting

11.04 Stony Creek District – Announced the next Town Hall meeting will be held in January or February 2018 at St. John’s Baptist Church. The date will be given at later time. Stated that Rose of Sharon Church in Waverly wants to host next Town Hall meeting.

11.05 Wakefield District – Shared with the Board his visit to the Wakefield Town Hall Meeting and the update he provided regarding the Community Development Block Grant. Asked the staff to invite representative of Wakefield Town Council to the next DHCD meeting.

11.06 Waverly District – none

## **12. Closed Session**

### 12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of the award of public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Code Section 2.2-3711(A)29; regional jail.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### 12.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### 12.03 Certification

ON MOTION OF SUPERVISOR BLOWE seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.



NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 12.04 Action Resulting from Closed Session

There was no action on Closed Session Item.

### **13. Recess/Adjournment**

#### 13.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the October 19, 2017 meeting of the Sussex County Board of Supervisors adjourned at 11:23 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 13.02 Next Meeting

The next Board of Supervisors meeting will be held on Thursday, November 16, 2017 at 6 p.m. the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

November 16, 2017

## WARRANTS & VOUCHERS SUMMARY

<b>TOTAL ALL WARRANTS FOR APPROVAL</b>	<b>\$649,129.91</b>
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<b>TOTAL ALL VOID CHECKS FOR APPROVAL</b>	<b>\$0.00</b>
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<b>ACCOUNTS PAYABLE WARRANTS:</b>	<b>CHECK NO.</b>	<b>AMOUNTS</b>	<b>PROCESS DATE</b>
FOR MONTH OF OCTOBER 2017	208037-208106	\$ 215,221.18	RUN DATE 10/6/17
	208107-208153	\$ 1,770.00	RUN DATE 10/6/17
	208165-208244	\$ 231,253.66	RUN DATE 10/20/17
	208256-208325	\$ 95,314.30	RUN DATE 10/27/17

<b>Total Regular Warrants</b>	<b>\$543,559.14</b>
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PAY. DEDUCTION WARRANTS:	208154-208164	\$ 51,186.48	RUN DATE 10/16/17
	208245-208255	\$ 54,384.29	RUN DATE 10/31/17

<b>Total Deduction Warrants:</b>	<b>\$105,570.77</b>
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<b>TOTAL VOUCHERS &amp; WARRANTS FOR APPROVAL</b>	<b>\$649,129.91</b>
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<b>VOID CHECKS</b>	See attached	\$	-
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# ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	001671	ADVANCED NETWORK SYSTEMS	18840	8/29/2017		4100-063100-1224-631-630	208.20	208037				Information Systems Services	01475	SUSSEX COMMONWEALTHATTY
		DISC. TOTAL	.00	CHECK TOTAL								208.20		
				208.20	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	000842	AMERIGAS-PETERSBURG	803476550	8/31/2017		4100-051500-1279-551-510	283.24	208038				Propane Gas	01475	ACCT# 200141883
00000	000842		803504849	9/15/2017		4100-021200-1279-221-210	669.14	208038				Propane Gas	01475	ACCT# 200142739
		DISC. TOTAL	.00	CHECK TOTAL			952.38					952.38		
				952.38	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	001011	ANTHEM BLUE CROSS& SHIELD	CTYGRP20 091817	9/18/2017		4100-051500-1293-551-510	6,007.13	208039				Inmate Medical Expenses	01475	CTYGRP END 08/17
		DISC. TOTAL	.00	CHECK TOTAL			6,007.13					6,007.13		
				6,007.13	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	001636	APPEL,CARA	CA 090517	9/05/2017		4100-021600-1259-261-210	23.83	208040				Other Equipment Purchases	01475	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL			23.83					23.83		
				23.83	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	001669	ASHBY'S UNLTD SERVICES	10550	8/30/2017		4100-051500-1272-551-510	180.60	208041				Building Maintenance & Repair	01475	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL			180.60					180.60		
				180.60	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	001506	ATCO INTERNATIONAL	I0494065	9/20/2017		4100-021600-1247-261-210	217.70	208042				Janitorial Supplies	01475	ACCT# 700205
		DISC. TOTAL	.00	CHECK TOTAL			217.70					217.70		
				217.70	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	000010	BANK OF SOUTHSIDE VA	0107 0917 01	8/11/2017		4125-031700-5843-	1,429.00	208043				Drug Forf. Fund / Sheriff Sta	01475	SUSSEX JAIL ACCT.
00000	000010		0123 0917 01	8/09/2017		4100-051500-1255-551-510	280.00	208043				Maintenance Service Contract	01475	V.GIVENS ACCT.
00000	000010		0123 0917 03	8/15/2017		4100-051500-1253-551-510	1,790.00	208043				Equipmnet Lease/Purchase	01475	V.GIVENS ACCT.
00000	000010		0123 0917 04	8/25/2017		4100-051500-1299-551-510	34.97	208043				Miscellaneous Others	01475	V.GIVENS ACCT.
00000	000010		0123 0917 05	8/25/2017		4100-051500-1299-551-510	23.38	208043				Miscellaneous Others	01475	V.GIVENS ACCT.
00000	000010		0123 0917 06	8/28/2017		4100-051500-1265-551-510	9.97	208043				Vehicle Maintenance & Repairs	01475	V.GIVENS ACCT.
00000	000010		0123 0917 07	9/09/2017		4100-051500-1247-551-510	53.19	208043				Janitorial Supplies	01475	V.GIVENS ACCT.
		DISC. TOTAL	.00	CHECK TOTAL			3,620.51					3,620.51		
				3,620.51	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	001251	CABIN POINT VETERINARY	51711	8/22/2017		4100-021600-1227-261-210	30.00	208044				Medical Services	01475	ACCT# 1707
		DISC. TOTAL	.00	CHECK TOTAL			30.00					30.00		
				30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	001664	CAPITAL TRISTATE	S030097885.002	9/01/2017		4100-021200-1272-221-210	9.63	208045				Building Maintenance & Repair	01475	ACCT# 276110
		DISC. TOTAL	.00	CHECK TOTAL			9.63					9.63		
				9.63	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	001485	CENTRAL AGRIBUSINESS	JR14248	9/07/2017		4100-051500-1246-551-510	58.80	208046				Food Supplies	01475	SUSSEX COUNTY JAIL
00000	001485		JR14339	9/14/2017		4100-051500-1246-551-510	73.50	208046				Food Supplies	01475	SUSSEX COUNTY JAIL
00000	001485		JR14424	9/21/2017		4100-051500-1246-551-510	73.50	208046				Food Supplies	01475	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL			205.80					205.80		
				205.80	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	999999	COLEY,CAROLYN M.	7622052	9/05/2017		4100-061100-1213-611-610	155.10	208047				Witness Fees	01475	GC1700128700
		DISC. TOTAL	.00	CHECK TOTAL			155.10					155.10		
				155.10	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	001449	CONVERGENT TECHNOLOGIES	20421	8/31/2017		4100-063100-1224-631-630	31.25	208048				Information Systems Services	01475	SUSSEX COMMONW. ATTY
00000	001449		20463	9/08/2017		4100-051100-1224-516-510	275.00	208048				Information System Services	01475	SUSSEX SHERIFF DEPT
00000	001449		20478	9/12/2017		4302-094250-8212-	5,488.75	208048				New Radio System Cost	01475	SUSSEX RADIO SYSTEM
		DISC. TOTAL	.00	CHECK TOTAL			5,795.00					5,795.00		
				5,795.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	000024	CRATER YOUTH CARE	1825	9/19/2017		4100-081800-2110-863-810	4,238.08	208049				Crater Youth Care Commission	01475	SEPT 2017 USAGB FEE
		DISC. TOTAL	.00	CHECK TOTAL			4,238.08					4,238.08		
				4,238.08	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			
00000	000845	CROWN CASTLE GT COMPANY	22715333	10/01/2017		4100-021500-1252-253-210	1,200.00	208050				Equipment Lease/Rental	01475	ACCT# 106663
		DISC. TOTAL	.00	CHECK TOTAL			1,200.00					1,200.00		
				1,200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT	DESC.	BATCH	INV. DESCRIPTION
00000	000871	CRYSTAL SPRINGS	12841556	091617	9/16/2017	4100-063100-1277-631-630	25.12	208051				Water Services	01475	#114253012841556
		DISC. TOTAL	.00	CHECK TOTAL	25.12	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		25.12		
00000	001613	CUSTOM CLEANERS	1317		9/13/2017	4100-051500-1244-551-510	116.00	208052				Uniform Services	01475	SUSSEX COUNTY JAIL
00000	001613		1318		9/13/2017	4100-051100-1244-512-510	18.00	208052				Uniform Services	01475	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	134.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		134.00		
00000	001670	DEMTech VOTING SOLUTIONS	1412817		9/25/2017	4100-023100-1253-291-230	175.00	208053				Equipment Lease/Purchase	01475	SUSSEX REGISTRAR
		DISC. TOTAL	.00	CHECK TOTAL	175.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		175.00		
00000	000902	DOC FARMER'S MARKET	MKT55268		9/18/2017	4100-051500-1246-551-510	212.75	208054				Food Supplies	01475	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	212.75	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		212.75		
00000	001651	DOCUMENT SYSTEMS	88643		8/08/2017	4100-021300-1252-231-210	90.26	208055				Equipment Lease/Rental	01475	SERIAL:LX7660809
00000	001651		89030		9/11/2017	4100-021400-1252-241-210	67.56	208055				Equipment Lease/Rental	01475	SERIAL:MX4501318
00000	001651		89030		9/11/2017	4100-021400-1252-242-210	67.55	208055				Equipment Lease/Rental	01475	SERIAL:MX4501318
00000	001651		89031		9/11/2017	4100-021100-1252-211-210	162.16	208055				Equipment Lease/Rental	01475	SERIAL:MX4506460
00000	001651		89089		9/12/2017	4100-021300-1252-231-210	87.02	208055				Equipment Lease/Rental	01475	SERIAL:LX7660809
		DISC. TOTAL	.00	CHECK TOTAL	474.55	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		474.55		
00000	000084	DOMINION VIRGINIA POWER	5080737736	0917	9/27/2017	4100-021200-1276-221-210	189.08	208056				Electric	01475	ACCT# 5080737736
00000	000084		9447701492	0917	9/25/2017	4100-021200-1276-221-210	16.79	208056				Electric	01475	ACCT# 9447701492
		DISC. TOTAL	.00	CHECK TOTAL	205.87	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		205.87		
00000	000545	EEE CONSULTING, INC	13310		8/31/2017	4100-021600-1225-266-210	2,166.51	208057				Management Cons. /EEE Consul	01475	PROJ# 16-107
		DISC. TOTAL	.00	CHECK TOTAL	2,166.51	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		2,166.51		
00000	001504	ELLIOTT, JAMES W.	JWE 091917		9/19/2017	4100-041100-1291-411-410	985.05	208058				Judicial Land Sale Expenses	01475	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	985.05	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		985.05		
00000	001451	FLOWERS FOODS	1047301985		9/11/2017	4100-051500-1246-551-510	83.70	208059				Food Supplies	01475	ACCT# 40351872
00000	001451		1047302074		9/18/2017	4100-051500-1246-551-510	86.40	208059				Food Supplies	01475	ACCT# 40351872
00000	001451		1047302188		9/25/2017	4100-051500-1246-551-510	133.54	208059				Food Supplies	01475	ACCT# 40351872
		DISC. TOTAL	.00	CHECK TOTAL	303.64	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		303.64		
00000	000152	GALLS, LLC	8230435		9/06/2017	4100-051500-1244-551-510	48.50	208060				Uniform Services	01475	ACCT# 5417395
00000	000152		8261162		9/11/2017	4100-051500-1244-551-510	68.00	208060				Uniform Services	01475	ACCT# 5417395
		DISC. TOTAL	.00	CHECK TOTAL	116.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		116.50		
00000	001605	GLOBAL SIGNAL ACQUISITIONS	22802369		10/01/2017	4100-021500-1252-253-210	412.00	208061				Equipment Lease/Rental	01475	ACCT# 393860
		DISC. TOTAL	.00	CHECK TOTAL	412.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		412.00		
00000	001081	GREENE'S SERVICE CENTER,	53871		8/12/2017	4100-051100-1265-512-510	50.00	208062				Vehicle Maintenance & Repairs	01475	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	50.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		50.00		
00000	000276	GREENSVILLE COUNTY WATER	1175 092517		9/25/2017	4100-021200-1277-221-210	56.22	208063				Water Services	01475	ACCT# 1175
		DISC. TOTAL	.00	CHECK TOTAL	56.22	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		56.22		
00000	000148	HOLIDAY ICE	170166		9/14/2017	4100-051500-1246-551-510	86.80	208064				Food Supplies	01475	ACCT# 3455
00000	000148		170345		9/07/2017	4100-051500-1246-551-510	62.00	208064				Food Supplies	01475	ACCT# 3455
		DISC. TOTAL	.00	CHECK TOTAL	148.80	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		148.80		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	001668	HOUSE, DAVID	DEH 082917	8/29/2017		4100-051100-1205-512-510	64.17	208065				Meals	01475	MEALS
		DISC. TOTAL	.00	CHECK TOTAL	64.17	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		64.17		
00000	000049	JARRATT HARDWARE	A144556	8/08/2017		4100-021200-1272-221-210	3.18	208066				Building Maintenance & Repair	01475	ACCT# 136
00000	000049		A145015	8/22/2017		4100-021200-1272-221-210	1.32	208066				Building Maintenance & Repair	01475	ACCT# 136
00000	000049		B265723	8/02/2017		4100-021600-1247-261-210	31.73	208066				Janitorial Supplies	01475	ACCT# 136
00000	000049		B266021	8/07/2017		4100-021600-1247-261-210	7.96	208066				Janitorial Supplies	01475	ACCT# 136
00000	000049		B267049	8/24/2017		4100-021200-1272-221-210	16.99	208066				Grounds Maintenance & Repairs	01475	ACCT# 136
00000	000049		B267049	8/24/2017		4100-021200-1272-221-210	5.97	208066				Building Maintenance & Repair	01475	ACCT# 136
		DISC. TOTAL	.00	CHECK TOTAL	67.15	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		67.15		
00000	001550	KINEX NETWORKING SOLUTION	170919-0003	9/19/2017		4100-021100-1234-211-210	97.24	208067				Telecommunications	01475	SUSSEX COUNTY
00000	001550		170919-0003	9/19/2017		4100-021400-1234-241-210	97.22	208067				Telecommunications	01475	SUSSEX COUNTY
00000	001550		170919-0003	9/19/2017		4100-021400-1234-242-210	97.22	208067				Telecommunications	01475	SUSSEX COUNTY
00000	001550		170919-0003	9/19/2017		4100-041100-1234-411-410	97.22	208067				Telecommunications	01475	SUSSEX COUNTY
00000	001550		170919-0003	9/19/2017		4100-031100-1234-311-310	97.22	208067				Telecommunications	01475	SUSSEX COUNTY
00000	001550		170919-0003	9/19/2017		4100-023100-1232-291-230	97.22	208067				Overnight Mail	01475	SUSSEX COUNTY
00000	001550		170919-0003	9/19/2017		4100-021500-1234-253-210	97.22	208067				Telecommunications	01475	SUSSEX COUNTY
00000	001550		170919-0003	9/19/2017		4100-051100-1234-516-510	97.22	208067				Telecommunications	01475	SUSSEX COUNTY
00000	001550		170919-0003	9/19/2017		4100-063100-1234-631-630	97.22	208067				Telecommunications	01475	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	875.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		875.00		
00000	000124	KORMAN SIGNS	310148	8/29/2017		4100-021500-1233-254-210	182.89	208068				Printing	01475	ACCT# SUS010
		DISC. TOTAL	.00	CHECK TOTAL	182.89	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		182.89		
00000	000995	LEE-GIVENS, STELLA	SLG 092017	9/20/2017		4100-063100-1231-631-630	16.47	208069				Postage	01475	POSTAGE
		DISC. TOTAL	.00	CHECK TOTAL	16.47	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		16.47		
00000	001433	LOWE'S	911802	9/07/2017		4100-021200-1272-221-210	120.47	208070				Building Maintenance & Repair	01475	ACCT# 99000502080
00000	001433		912025	9/13/2017		4100-021200-1253-221-210	151.04	208070				Equipment Lease/Purchase	01475	ACCT# 99000502080
		DISC. TOTAL	.00	CHECK TOTAL	271.51	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		271.51		
00000	000711	MATTHEW BENDER & CO.	95931678	9/13/2017		4100-041100-1202-411-410	78.03	208071				Publ., Subsc., Books, Ref. Ma	01475	ACCT# 5757965001
		DISC. TOTAL	.00	CHECK TOTAL	78.03	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		78.03		
00000	001470	MCI COMM SERVICE	4342462428 0917	9/17/2017		4100-061100-1234-613-610	32.26	208072				Telecommunications	01475	ACCT# 2DG40965
00000	001470		4342462453 0917	9/17/2017		4100-061100-1234-613-610	32.26	208072				Telecommunications	01475	ACCT# 2DG40966
		DISC. TOTAL	.00	CHECK TOTAL	64.52	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		64.52		
00000	001463	MOSELEY ARCHITECTS P.C.	551344-001	6/30/2017		4302-094400-8212-	3,201.00	208073				Renov/Repair Bldg/Phone Sys.	01475	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	3,201.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		3,201.00		
00000	000783	NACO	200621	9/11/2017		4100-011100-1201-111-110	450.00	208074				Organization Membership	01475	ACCT# 51183
		DISC. TOTAL	.00	CHECK TOTAL	450.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		450.00		
00000	000061	PRINCE GEORGE ELECTRIC	1413003200 0917	9/27/2017		4100-021600-1276-263-210	61.44	208075				Electric	01475	ACCT# 1413003200
00000	000061		1423010000 0917	9/27/2017		4100-021600-1276-263-210	75.33	208075				Electric	01475	ACCT# 1423010000
00000	000061		1667000200 0917	9/27/2017		4100-021200-1276-221-210	117.13	208075				Electric	01475	ACCT# 1667000200
		DISC. TOTAL	.00	CHECK TOTAL	253.90	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		253.90		
00000	000620	RAMSEY, LYNDIA P	LPR 092017	9/20/2017		4100-063100-1231-631-630	24.86	208076				Postage	01475	POSTAGE
		DISC. TOTAL	.00	CHECK TOTAL	24.86	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		24.86		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000701	RCN	SEPTEMBER 2017	9/06/2017		4100-051500-1234-551-510	39.50	208077			Telecommunications	01475 #	2501010946501
		DISC. TOTAL	CHECK TOTAL	39.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		39.50		
00000	001480	RICKS, SHILTON A.	SRB 092717	9/27/2017		4100-021100-1201-211-210	35.00	208078			Organization Membership	01475	REIMBURSEMENT
		DISC. TOTAL	CHECK TOTAL	35.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		35.00		
00000	001023	RICOH USA, INC.	23433709	9/15/2017		4100-051100-1252-512-510	87.18	208079			Equipment Lease/Rental	01475 ACCT#	4719771
00000	001023		5050333748	9/13/2017		4100-051100-1252-512-510	50.40	208079			Equipment Lease/Rental	01475 ACCT#	3835755
00000	001023		5050333748	9/13/2017		4100-051500-1252-551-510	50.41	208079			Equipment Lease/Rental	01475 ACCT#	3835755
00000	001023		9023225824	9/16/2017		4100-051500-1252-551-510	194.54	208079			Equipment Lease/Rental	01475 ACCT#	4719771
00000	001023		9023225824	9/16/2017		4100-051100-1252-512-510	194.54	208079			Equipment Lease/Rental	01475 ACCT#	4719771
		DISC. TOTAL	CHECK TOTAL	577.07	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		577.07		
00000	001488	RRS FOODSERVICE	1960532	9/13/2017		4100-051500-1246-551-510	2,142.15	208080	N		Food Supplies	01475 ACCT#	118626
		DISC. TOTAL	CHECK TOTAL	2,142.15	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		2,142.15		
00000	000068	SADLER BROS. OIL CO., INC	348458	8/02/2017		4100-051100-1264-512-510	19.56	208081			Mileage	01475 ACCT#	12520019
00000	000068		349459	8/03/2017		4100-051100-1264-512-510	11.73	208081			Mileage	01475 ACCT#	12520019
		DISC. TOTAL	CHECK TOTAL	31.29	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		31.29		
00000	000832	SAM'S CLUB DIRECT	CF1708	8/21/2017		4100-021200-1201-221-210	50.00	208082			Organization Membership	01475 #	0402194646154
00000	000832		6434	8/28/2017		4100-021200-1247-221-210	253.71	208082			Janitorial Supplies	01475 #	0402194646154
		DISC. TOTAL	CHECK TOTAL	303.71	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		303.71		
00000	000187	SHANKO, JAMES	JS 091117	9/11/2017		4100-051500-1272-551-510	21.06	208083			Building Maintenance & Repair	01475	REIMBURSEMENT
00000	000187		JS 091517	9/15/2017		4100-051500-1205-551-510	5.05	208083			Meals	01475	MEALS
		DISC. TOTAL	CHECK TOTAL	26.11	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		26.11		
00000	000960	SIMMONS, ANTHONY	ADS 092517	9/25/2017		4100-051100-1205-512-510	41.75	208084			Meals	01475	MEALS
		DISC. TOTAL	CHECK TOTAL	41.75	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		41.75		
00000	001151	SMITH & KEENE	S-136226	9/14/2017		4100-021200-1273-221-210	245.00	208085			Building Systems Main & Repair	01475	SUSSEX BLDG & GRNDS
		DISC. TOTAL	CHECK TOTAL	245.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		245.00		
00000	999999	SMITH, ALMA	7622053	8/22/2017		4100-061100-1213-611-610	101.20	208086			Witness Fees	01475	GC1700267900
		DISC. TOTAL	CHECK TOTAL	101.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		101.20		
00000	000139	STONY CREEK HEALTH CENTER	140345	9/15/2017		4100-051500-1293-551-510	82.00	208087			Inmate Medical Expenses	01475	JACKSON, DONTA
		DISC. TOTAL	CHECK TOTAL	82.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		82.00		
00000	000610	STRINGFIELD, JOHN A	JAS 092117	9/21/2017		4100-011100-1206-111-110	63.00	208088			Transportation (exclude milea	01475	REIMBURSEMENT
00000	000610		JAS 092117	9/21/2017		4100-011100-1264-111-110	178.89	208088			Mileage	01475	REIMBURSEMENT
		DISC. TOTAL	CHECK TOTAL	241.89	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		241.89		
00000	000399	SUSSEX COURTHOUSE VOL.	FY17/18	9/26/2017		4100-021500-2110-251-210-500	16,000.00	208089			Courthouse Vol Fire Dept	01475	LOCAL FUNDING
		DISC. TOTAL	CHECK TOTAL	16,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		16,000.00		
00000	000077	SUSSEX SERVICE AUTHORITY	200814222	8/31/2017		4100-021600-1277-263-210	2,953.26	208090			Water Services	01475 ACCT#	2699
		DISC. TOTAL	CHECK TOTAL	2,953.26	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		2,953.26		
00000	001638	TECHNICAL PARTNERS LLC	TP-083117	8/31/2017		4302-094250-8212-	59,928.85	208091			New Radio System Cost	01475	SUSSEX RADIO PROJ
		DISC. TOTAL	CHECK TOTAL	59,928.85	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		59,928.85		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000626	THOMPSON, HENRY A	6583170	8/24/2017		4100-061100-1223-611-610	240.00	208092			Legal Services - Court Appt.	01475	MURRELL, WILBUR L., JR
00000	000626		8087045	8/22/2017		4100-061100-1223-611-610	120.00	208092			Legal Services - Court Appt.	01475	REAVES, BRITTANY C.
		DISC. TOTAL	.00	CHECK TOTAL	360.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	360.00		
00000	000963	TIMMONS GROUP	195796	9/12/2017		4305-091400-0101-	1,700.00	208093			Professional Service - Land	D01475	PROJ# 36201
00000	000963		195798	9/12/2017		4305-091400-0101-	17,600.00	208093			Professional Service - Land	D01475	PROJ# 37334
00000	000963		195799	9/12/2017		4305-091400-0101-	1,690.00	208093			Professional Service - Land	D01475	PROJ# 37503
		DISC. TOTAL	.00	CHECK TOTAL	20,990.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	20,990.00		
00000	000317	TOWN OF WAKEFIELD	1943 101617	10/16/2017		4100-021200-1276-221-210	64.39	208094			Eletric	01475	ACCT# 1943
		DISC. TOTAL	.00	CHECK TOTAL	64.39	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	64.39		
00000	000232	TREASURER OF VIRGINIA	C01079201705	6/01/2017		4100-041100-1224-411-410	12.00	208095			Information Sys Serv VEC	01475	ACCT# 1079
		DISC. TOTAL	.00	CHECK TOTAL	12.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	12.00		
00000	000296	TREASURER OF VIRGINIA	093017	9/18/2017		4100-095000-9330-	23,359.47	208096			DHCD Loan-WoodPuel Dev Reimb	01475	LOAN#11-CED-20
		DISC. TOTAL	.00	CHECK TOTAL	23,359.47	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	23,359.47		
00000	000080	TRI CITY OFFICE PRODUCTS	0122259-001	6/20/2017		4100-021300-1241-231-210	171.26	208097			Office Supplies	01475	ACCT# SAO-0
00000	000080		0123946-001	9/12/2017		4100-051100-1241-512-510	51.25	208097			Office Supplies	01475	ACCT# SCSD-0
00000	000080		0124163-001	9/21/2017		4100-051100-1241-512-510	37.10	208097			Office Supplies	01475	ACCT# SCSD-0
		DISC. TOTAL	.00	CHECK TOTAL	259.61	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	259.61		
00000	000831	VACORP	13814	10/01/2017		4100-051100-1128-512-510	7,881.92	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-051500-1128-551-510	5,011.64	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-011100-1128-111-110	9.18	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021100-1128-211-210	85.63	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-023100-1128-291-210	18.92	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021400-1128-242-210	773.67	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-063100-1128-632-630	10.52	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021400-1128-241-210	6.79	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-062100-1128-621-620	46.94	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-063100-1128-631-630	62.11	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021600-1128-261-210	319.63	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-031100-1128-311-310	29.75	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-041100-1128-411-410	39.88	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021300-1128-231-210	595.18	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021500-1128-253-210	355.24	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021200-1128-221-210	706.28	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021600-1128-262-210	1,774.51	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4100-021400-1128-241-210	399.82	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4105-071100-1128-711-710	48.20	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		13814	10/01/2017		4105-071100-1128-711-710	939.19	208098			Worker's Comp - Self Insured	01475	POLICY#VA-SU-107-18
00000	000831		14400	7/01/2017		4100-051100-1128-512-510	101.00	208098			Worker's Comp - Self Insured	01475	POLICY#VA-US-107-17
00000	000831		14400	7/01/2017		4100-051500-1128-551-510	100.00	208098			Worker's Comp - Self Insured	01475	POLICY#VA-US-107-17
		DISC. TOTAL	.00	CHECK TOTAL	19,316.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	19,316.00		
00000	000087	VAN CLEEF AUTO PARTS INC	543492	8/26/2017		4100-051100-1299-512-510	118.73	208099			Miscellaneous Others	01475	ACCT# 27430
00000	000087		996739	9/06/2017		4100-021400-1265-241-210	160.85	208099			Vehicle Maintenance & Repairs	01475	ACCT# 27430
		DISC. TOTAL	.00	CHECK TOTAL	279.58	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	279.58		



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV.	DESCRIPTION	
00000	000769	VERIZON	4342462167	0917	9/22/2017	4100-021600-1234-261-210	123.96	208100			Telecommunications	01475	ACCT# 000837858428	
00000	000769		4342462294	0917	9/22/2017	4100-061100-1234-612-610	243.59	208100			Telecommunications	01475	ACCT# 00064180890	
00000	000769		4342462347	0717	7/28/2017	4100-041100-1234-411-410	64.56	208100			Telecommunications	01475	ACCT# 000979866056	
00000	000769		4342462347	0817	8/28/2017	4100-041100-1234-411-410	64.22	208100			Telecommunications	01475	ACCT# 000979866056	
00000	000769		4342462347	0917	9/28/2017	4100-041100-1234-411-410	64.22	208100			Telecommunications	01475	ACCT# 000979866056	
00000	000769		4342462427	0917	9/19/2017	4100-061100-1234-613-610	105.25	208100			Telecommunications	01475	ACCT# 000990361639	
00000	000769		4342462912	0917	9/22/2017	4100-061100-1234-612-610	49.00	208100			Telecommunications	01475	ACCT# 000777016136	
00000	000769		4342465436	0917	9/16/2017	4100-051100-1234-512-510	64.48	208100			Telecommunications	01475	ACCT# 000130999200	
00000	000769		4342466604	0917	9/22/2017	4100-061100-1234-612-610	64.48	208100			Telecommunications	01475	ACCT# 000608006077	
00000	000769		4342468326	0917	9/22/2017	4100-063100-1234-632-630	28.90	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-061100-1234-612-610	28.90	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-061100-1234-613-610	62.92	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-021400-1234-242-210	66.83	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-021100-1234-211-210	84.88	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-021400-1234-241-210	66.83	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-021100-1234-211-210	66.83	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-023100-1234-291-230	66.83	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-063100-1234-631-630	66.83	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-023100-1234-291-230	66.83	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4100-031100-1234-311-310	22.28	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468326	0917	9/22/2017	4105-071100-1234-711-710	32.75	208100			Telecommunications	01475	ACCT# 000130840277	
00000	000769		4342468327	0917	9/22/2017	4100-021500-1234-253-210	58.72	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-051100-1234-516-510	74.54	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-051100-1234-516-510	61.62	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-051100-1234-516-510	61.62	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-021100-1234-211-210	58.72	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-051100-1234-516-510	58.72	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-041100-1234-411-410	58.72	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-061100-1234-611-610	72.36	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-061100-1234-611-610	13.00	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-061100-1234-612-610	13.40	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-061100-1234-612-610	67.86	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-061100-1234-611-610	72.36	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-061100-1234-611-610	13.00	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-021100-1234-211-210	58.72	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-021100-1234-211-210	58.72	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-061100-1234-612-610	67.86	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		4342468327	0917	9/22/2017	4100-061100-1234-612-610	13.40	208100			Telecommunications	01475	ACCT# 000130811997	
00000	000769		8045205137	0917	9/28/2017	4100-061100-1234-613-610	71.31	208100			Telecommunications	01475	ACCT# 000050404195	
00000	000769		8048341302	0817	8/25/2017	4100-021300-1234-231-210	553.57	208100			Telecommunications	01475	ACCT# 000777088064	
00000	000769		8048341302	0917	9/25/2017	4100-021300-1234-231-210	538.41	208100			Telecommunications	01475	ACCT# 000777088064	
		DISC. TOTAL	.00			CHECK TOTAL	3,552.00		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	3,552.00
00000	000769	VERIZON	8048341309	0817	8/25/2017	4100-081300-2110-822-810	120.46	208101			VA Cooperative Extension	01475	ACCT# 000635121520	
00000	000769		8048341309	0917	9/25/2017	4100-081300-2110-822-810	120.04	208101			VA Cooperative Extension	01475	ACCT# 000635121520	
		DISC. TOTAL	.00			CHECK TOTAL	240.50		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	240.50
00000	000039	VERIZON WIRELESS	9792598550		9/10/2017	4125-031700-5841-	149.97	208102			Drug Porf. Fund / Com. Atty.	01475	#905440571-00001	
00000	000039		9792657204		9/12/2017	4100-051100-1234-516-510	539.95	208102			Telecommunications	01475	#520620824-00001	
00000	000039		9792657204		9/12/2017	4100-051100-1234-512-510	859.12	208102			Telecommunications	01475	#520620824-00001	
00000	000039		9792657204		9/12/2017	4100-051500-1234-551-510	111.04	208102			Telecommunications	01475	#520620824-00001	
		DISC. TOTAL	.00			CHECK TOTAL	1,660.08		ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1,660.08

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001408	WITMER PUBLIC SAFETY GRP.	X1792419	9/14/2017		4100-051500-1244-551-510	36.00	208103				Uniform Services	01475	ACCT# SUSCOU
00000	001408		1791273	9/13/2017		4100-051100-1244-512-510	582.49	208103				Uniform Services	01475	ACCT# SUSCOU
00000	001408		1798718	9/20/2017		4100-051100-1244-512-510	159.50	208103				Uniform Services	01475	ACCT# SUSCOU
	DISC. TOTAL	.00	CHECK TOTAL	777.99	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			777.99		
00000	000879	WOMACK PUBLISHING CO.	134201	7/05/2017		4100-021100-1235-211-210	208.95	208104				Advertising	01475	ACCT# W0048
00000	000879		134202	7/05/2017		4100-021100-1235-211-210	208.95	208104				Advertising	01475	ACCT# W0048
00000	000879		134525	7/26/2017		4100-021100-1235-211-210	48.56	208104				Advertising	01475	ACCT# 01473
00000	000879		136564	8/23/2017		4100-021100-1235-211-210	238.80	208104				Advertising	01475	ACCT# W0048
	DISC. TOTAL	.00	CHECK TOTAL	705.26	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			705.26		
00000	001603	WORLDVIEW SOLUTIONS INC.	13341	9/19/2017		4100-021400-1258-241-210	9,162.00	208105				Computer Software/Application	01475	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	9,162.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			9,162.00		
00000	001641	XYBIX SYSTEMS, INC.	30284	8/25/2017		4100-051100-1253-516-510	17,874.05	208106				Equipment Lease/Purchase/fr	201475	ACCT# SUSCOUSUVA
	DISC. TOTAL	.00	CHECK TOTAL	17,874.05	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			17,874.05		
		.00	CHECK TOTAL	215,221.18	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			215,221.18		
		.00	CHECK TOTAL	215,221.18	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			215,221.18		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 215,221.18- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10-5-17  
DATE

10-5-17  
DATE

10/5/17  
DATE

*Kelly St. John*  
DIRECTOR OF FINANCE

*Vandy V. Jones III*  
VANDY V. JONES III ADMIN

*Onnie L. Woodruff*  
ONNIE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	999999	ADAMS, BETTY GAIL	000001702170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208107				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	ALAMA CROWDER	000001716170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208108				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	ALLARD, CHARLES	000001698170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208109				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	AMY WACHSMAN	000001723170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208110				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	BARNETTE, JANET	000001709170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208111				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	BEY NELSON MOHAMMED	000001727170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208112				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	BULLS, CHESLEY JR.	000001703170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208113				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	CAMPBELL, CHARLES L., JR.	000001706170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208114				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	CAROL L. JENKINS	000001724170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208115				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	CLARY, CHRISTINE	000001699170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208116				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	COLE, BETTY A.	000001701170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208117				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	DAVID L NEWTON	000001304170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208118				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	DEAN PITTMAN	000001720170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208119				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	DIANE RIDEOUT	000001728170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208120				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	DIANE SHANKO MAYER	000000768170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208121				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	DIANNE SEXTON SEWARD	000001007170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208122				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	DUNKER, JOANNE DAUGHTREY	000001697170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208123				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	999999	EMBERY, NELSON	000001696170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208124				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	FRED PARHAM	000001713170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208125				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	HERBERT TAYLOR	000001726170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208126				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	JERLENE CONNER	000001715170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208127				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	KATHY JEWEL DICKERSON	000001729170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208128				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	KIM D. MOBLEY	000001725170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208129				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	LANE, TEYANA	000001708170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208130				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	LASHANDA EDWARDS	000001718170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208131				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	LOWERY, OBADIAH TERIN	000001707170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208132				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	LYNWALL, BADIE BOONE	000000750170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208133				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	MARGARET DENISE JOHNSON	000001456170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208134				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	MARY WALTON WILSON	000000422170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208135				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	MAURICE PARHAM	000001714170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208136				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	MOWER, SHALINA	000001711170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208137				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	O'REILLY, ELAINE	000001700170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208138				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		
00000	999999	PARHAM, ROGER L.	000001705170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208139				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			60.00		
00000	999999	PATRICIA BRADSHAW CARROLL	000001469170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208140				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL .00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	999999	PATRICIA KATHLEEN TERESCH	000001732170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208141				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	PROSISE, BETTIE	000001710170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208142				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				60.00		
00000	999999	REED, FRANCES M.	000001704170711JU	7/11/2017		4100-061100-1213-611-610	60.00	208143				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				60.00		
00000	999999	RICHARD L. JONES	000001722170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208144				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	ROBERT BLAKE YOUNG	000001731170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208145				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	SANDRA KITCHEN BAIN	000001156170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208146				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	SARAH MILLNER	000001719170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208147				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	SEDARIUS AMPEY	000001717170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208148				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	SNODGRASS, JAMES H.	000001712170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208149				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	SUSAN PARKS BRICKHOUSE	000000118170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208150				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	TAMMY ARTIS STITH	0000001721170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208151				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	VICKI FRYE SHIVER	000000848170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208152				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
00000	999999	WILLIAM JENKINS	000001730170711JU	7/11/2017		4100-061100-1213-611-610	30.00	208153				Witness Fees	01477	JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				30.00		
			.00	CHECK TOTAL	1,770.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				1,770.00		
			.00	CHECK TOTAL	1,770.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				1,770.00		

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 THE TOTAL 1,770.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10.6.17  
 DATE

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 DATE

10/6/17  
 DATE

*Kelly 30/19/17*  
 DIRECTOR OF FINANCE

*Vandy V Jones*  
 WANDY V. JONES, AII ADMIN

*Onnie L. Woodruff*  
 ONNIE L. WOODRUFF, TREAS.



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001449	CONVERGENT TECHNOLOGIES	20550	10/01/2017		4100-051100-1224-516-510	275.00	208178			Information System Services	01478	SUSSEX E-911
		DISC. TOTAL	.00	CHECK TOTAL	275.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	275.00		
00000	000931	COUNTY OF PRINCE GEORGE	JULY-SEPT 2017	10/10/2017		4100-061100-1214-611-610	1,128.80	208179			Comp Court Administrator	01478	COURT ADMINISTRATOR
		DISC. TOTAL	.00	CHECK TOTAL	1,128.80	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1,128.80		
00000	000871	CRYSTAL SPRINGS	10726073 100717	10/07/2017		4100-021200-1277-221-210	207.27	208180			Water Services	01478	# 508239010726073
00000	000871		1352472 091617	9/16/2017		4100-021100-1277-211-210	88.46	208180			Water Services	01478	# 11425301352472
00000	000871		6091788 092117	9/21/2017		4100-062100-1277-621-620	43.76	208180			Water Services	01478	# 11421076091788
		DISC. TOTAL	.00	CHECK TOTAL	339.49	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	339.49		
00000	001613	CUSTOM CLEANERS	1320	9/28/2017		4100-051100-1244-512-510	32.00	208181			Uniform Services	01478	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	32.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	32.00		
00000	001663	DAVIS TRAVEL CENTERS	1015147	9/19/2017		4100-051500-1205-551-510	10.31	208182			Meals	01478	SUSSEX COUNTY JAIL
00000	001663		1026753	9/12/2017		4100-051500-1205-551-510	19.58	208182			Meals	01478	SUSSEX COUNTY JAIL
00000	001663		1036209	9/18/2017		4100-051500-1205-551-510	9.79	208182			Meals	01478	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	39.68	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	39.68		
00000	000868	DISH NETWORK	80372704 1017	10/04/2017		4100-021500-1234-253-210	47.53	208183			Telecommunications	01478	# 8255707080372704
00000	000868		81054533 0817	8/18/2017		4100-021500-1234-253-210	61.53	208183			Telecommunications	01478	# 8255707081054533
00000	000868		81054533 0917	9/18/2017		4100-021500-1234-253-210	61.53	208183			Telecommunications	01478	# 8255707081054533
		DISC. TOTAL	.00	CHECK TOTAL	170.59	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	170.59		
00000	000902	DOC FARMER'S MARKET	MKT55415	9/25/2017		4100-051500-1246-551-510	235.45	208184			Food Supplies	01478	SUSSEX COUNTY JAIL
00000	000902		MKT55555	10/02/2017		4100-051500-1246-551-510	244.25	208184			Food Supplies	01478	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	479.70	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	479.70		
00000	001651	DOCUMENT SYSTEMS	89639	10/09/2017		4100-021100-1252-211-210	445.61	208185			Equipment Lease/Rental	01478	SERIAL: MX4506460
00000	001651		89676	10/09/2017		4100-021300-1252-231-210	80.81	208185			Equipment Lease/Rental	01478	SERIAL: LX7660809
		DISC. TOTAL	.00	CHECK TOTAL	526.42	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	526.42		
00000	000084	DOMINION VIRGINIA POWER	0482572328 0917	9/27/2017		4100-021600-1276-263-210	2,913.96	208186			Electric	01478	ACCT# 0482572328
00000	000084		0561293952 0917	9/28/2017		4100-021200-1276-221-210	6.59	208186			Electric	01478	ACCT# 0561293952
00000	000084		0963166285 1017	10/03/2017		4100-021200-1276-221-210	140.60	208186			Electric	01478	ACCT# 0963166285
00000	000084		1088433121 0917	9/29/2017		4100-021200-1276-221-210	40.60	208186			Electric	01478	ACCT# 1088433121
00000	000084		2406362505 0917	9/29/2017		4100-051500-1276-551-510	1,813.65	208186			Electric	01478	ACCT# 2406362505
00000	000084		2928458914 0917	9/28/2017		4100-051500-1276-551-510	7.49	208186			Electric	01478	ACCT# 2928458914
00000	000084		3500335009 0917	9/29/2017		4100-021200-1276-221-210	1,029.44	208186			Electric	01478	ACCT# 3500335009
00000	000084		3776508966 1017	10/02/2017		4100-021200-1276-221-210	6.59	208186			Electric	01478	ACCT# 3776508966
00000	000084		4723819456 1017	10/03/2017		4100-021200-1276-221-210	136.87	208186			Electric	01478	ACCT# 4723819456
00000	000084		5690307508 0917	9/28/2017		4100-021500-1279-251-210	115.28	208186			Propane Gas & Electric	01478	ACCT# 5690307508
00000	000084		6300335004 0917	9/28/2017		4100-021600-1276-266-210	44.70	208186			Electric	01478	ACCT# 6300335004
00000	000084		6860160149 0917	9/29/2017		4100-021200-1276-221-210	418.38	208186			Electric	01478	ACCT# 6860160149
00000	000084		7190905005 0917	9/29/2017		4100-021600-1276-263-210	101.47	208186			Electric	01478	ACCT# 7190905005
00000	000084		7248699964 1017	10/03/2017		4100-021200-1276-221-210	580.38	208186			Electric	01478	ACCT# 7248699964
		DISC. TOTAL	.00	CHECK TOTAL	7,356.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	7,356.00		
00000	000084	DOMINION VIRGINIA POWER	7378703693 0917	9/28/2017		4100-021600-1276-266-210	31.71	208187			Electric	01478	ACCT# 7378703693
00000	000084		7860242267 0917	9/29/2017		4100-021200-1276-221-210	297.98	208187			Electric	01478	ACCT# 7860242267
00000	000084		8855852839 0917	9/28/2017		4100-021200-1276-221-210	340.37	208187			Electric	01478	ACCT# 8855852839

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH	ACH	PMT	PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000084		9073933633	0917		9/28/2017	4100-051500-1276-551-510	95.00	208187					Electric	01478	ACCT# 9073933633
00000	000084		9293060001	1017		10/03/2017	4100-021600-1276-266-210	42.89	208187					Electric	01478	ACCT# 9293060001
00000	000084		9560347503	0917		9/29/2017	4100-021200-1276-221-210	2,708.71	208187					Electric	01478	ACCT# 9560347503
00000	000084		9630317502	0917		9/29/2017	4100-021200-1276-221-210	473.02	208187					Electric	01478	ACCT# 9630317502
00000	000084		9650330005	0917		9/29/2017	4100-021200-1276-221-210	210.51	208187					Electric	01478	ACCT# 9650330005
00000	000084		9660330003	0917		9/28/2017	4100-021200-1276-221-210	197.67	208187					Electric	01478	ACCT# 9660330003
00000	000084		9670342501	0917		9/29/2017	4100-021200-1276-221-210	127.89	208187					Electric	01478	ACCT# 9670342501
		DISC. TOTAL	.00	CHECK TOTAL		4,525.75	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		4,525.75		
00000	000123	EDMOND, J. LAFAYETTE	JLE 100217			10/04/2017	4100-021400-1217-241-210	75.00	208188					Commission/Board Compensation	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL		75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		75.00		
00000	001450	FEDERAL ENGINEERING INC	2017-4-6923			10/03/2017	4302-094250-8212-	1,900.00	208189					New Radio System Cost	01478	PROJ#PSMR-IMPL-TM
		DISC. TOTAL	.00	CHECK TOTAL		1,900.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		1,900.00		
00000	001451	FLOWERS FOODS	1047302306			10/02/2017	4100-051500-1246-551-510	136.24	208190					Food Supplies	01478	ACCT# 40351872
00000	001451		1427204730			6/05/2017	4100-051500-1246-551-510	86.40	208190					Food Supplies	01478	ACCT# 40351872
		DISC. TOTAL	.00	CHECK TOTAL		222.64	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		222.64		
00000	001031	G. LEE SIMMONS	GLS 101017			10/10/2017	4100-021200-1272-221-210	1,800.00	208191					Building Maintenance & Repair	01478	SUSSEX BLDG & GRNDS
		DISC. TOTAL	.00	CHECK TOTAL		1,800.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		1,800.00		
00000	000152	GALLS, LLC	8309782			9/18/2017	4100-051500-1244-551-510	51.00	208192					Uniform Services	01478	ACCT# 5417395
		DISC. TOTAL	.00	CHECK TOTAL		51.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		51.00		
00000	999999	GARDNER, DESMOND	DG 0917			10/04/2017	4100-051500-1215-551-510	18.00	208193					Inmate Pay	01478	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL		18.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		18.00		
00000	001540	GARY, JEFFERY	JG 100217			10/04/2017	4100-021400-1217-241-210	75.00	208194					Commission/Board Compensation	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL		75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		75.00		
00000	000258	GEORGE COX & SONS	8155			9/30/2017	4100-051500-1272-551-510	287.67	208195					Building Maintenance & Repair	01478	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL		287.67	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		287.67		
00000	001658	GREENBERG & ASSOCIATES	2946			10/02/2017	4100-051100-1229-512-510	270.00	208196					Other Professional Services	01478	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL		270.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		270.00		
00000	001081	GREENE'S SERVICE CENTER,	53956			10/11/2017	4100-051100-1265-512-510	50.00	208197					Vehicle Maintenance & Repairs	01478	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL		50.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		50.00		
00000	000137	GRIFFIN, CHARLES F	BARNES 091417			9/14/2017	4100-051500-1293-551-510	520.00	208198					Inmate Medical Expenses	01478	BARNES, JOSEPH
00000	000137		HALL 082817			8/28/2017	4100-051500-1293-551-510	392.00	208198					Inmate Medical Expenses	01478	HALL, JEFFREY
00000	000137		POWELL 082817			8/28/2017	4100-051500-1293-551-510	100.00	208198					Inmate Medical Expenses	01478	POWELL, TYRELL
00000	000137		WHITFIELD 09061			9/06/2017	4100-051500-1293-551-510	535.00	208198					Inmate Medical Expenses	01478	WHITFIELD, CHRISTOPHE
		DISC. TOTAL	.00	CHECK TOTAL		1,547.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		1,547.00		
00000	999999	HASKETT, TERRELL	TH 0917			10/04/2017	4100-051500-1215-551-510	14.40	208199					Inmate Pay	01478	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL		14.40	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		14.40		
00000	000148	HOLIDAY ICE	722879			9/20/2017	4100-051500-1246-551-510	74.40	208200					Food Supplies	01478	ACCT# 3455
		DISC. TOTAL	.00	CHECK TOTAL		74.40	ACH PMT TOTAL	.00	CPA PMT TOTAL		.00	TOTAL		74.40		



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001475	IRVING, FRANK	FI 100217	10/04/2017		4100-021400-1217-241-210	75.00	208201			Commission/Board Compensation01478	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	75.00		
00000	000049	JARRATT HARDWARE	B267479	9/01/2017		4100-051500-1272-551-510	2.79	208202			Building Maintenance & Repair01478	ACCT# 159	
00000	000049		B267589	9/02/2017		4100-051500-1272-551-510	3.99	208202			Building Maintenance & Repair01478	ACCT# 159	
00000	000049		B268283	9/15/2017		4100-051500-1272-551-510	37.99	208202			Building Maintenance & Repair01478	ACCT# 159	
00000	000049		B268888	9/26/2017		4100-051500-1272-551-510	59.98	208202			Building Maintenance & Repair01478	ACCT# 159	
00000	000049		B268968	9/27/2017		4100-051500-1272-551-510	50.97	208202			Building Maintenance & Repair01478	ACCT# 159	
00000	000049		B269007	9/28/2017		4100-051500-1272-551-510	21.75	208202			Building Maintenance & Repair01478	ACCT# 159	
		DISC. TOTAL	.00	CHECK TOTAL	177.47	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	177.47		
00000	001477	KING, ROGER	RK 100217	10/04/2017		4100-021400-1217-241-210	75.00	208203			Commission/Board Compensation01478	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	75.00		
00000	999999	KISER, TORRY	TK 0917	10/04/2017		4100-051500-1215-551-510	39.15	208204			Inmate Pay	01478	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	39.15	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	39.15		
00000	001115	LIFESTAR AMBULANCE	EMP-E092017	10/02/2017		4100-021500-2110-252-210-524	3,456.00	208205			Emergency Med. SVC - Pd EMT. 01478	SEPTEMBER 2017	
00000	001115		EMP-0920017	10/02/2017		4100-021500-2110-252-210-524	15,420.00	208205			Emergency Med. SVC - Pd EMT. 01478	SEPTEMBER 2017	
00000	001115		EMP-200179	10/02/2017		4100-021500-2110-252-210-524	51,840.00	208205			Emergency Med. SVC - Pd EMT. 01478	SEPTEMBER 2017	
		DISC. TOTAL	.00	CHECK TOTAL	70,716.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	70,716.00		
00000	000129	LOGAN SYSTEMS, INC	50102	9/15/2017		4100-062100-1236-621-620	663.75	208206			Microfilming & Scanning Servi01478	SUSSEX CIRCUIT COURT	
		DISC. TOTAL	.00	CHECK TOTAL	663.75	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	663.75		
00000	001092	MACE INCORPORATED	WT17022	8/22/2017		4100-021500-1254-253-210	150.00	208207			Equipment Maintenance	01478	SUSSEX COUNTY
00000	001092		2017-4	10/01/2017		4100-021500-1254-253-210	15,000.00	208207			Equipment Maintenance	01478	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	10,650.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	10,650.00		
00000	001392	MASON, DENNIS	DM 100217	10/04/2017		4100-021400-1217-241-210	75.00	208208			Commission/Board Compensation01478	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	75.00		
00000	000309	MASSENBURG, TERRY	TM 100217	10/04/2017		4100-021400-1217-241-210	75.00	208209			Commission/Board Compensation01478	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	75.00		
00000	001600	MAYES, ANDREW W.	AM 100217	10/04/2017		4100-021400-1217-241-210	75.00	208210			Commission/Board Compensation01478	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	75.00		
00000	999999	MCLAIN, ARTHUR	AM 0917	10/04/2017		4100-051500-1215-551-510	18.90	208211			Inmate Pay	01478	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	18.90	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	18.90		
00000	000051	MSAG LLC	C312752	9/30/2017		4100-021400-1225-241-210	63.00	208212			Management Consulting Service01478	SUSSEX PLANNING DEPT	
		DISC. TOTAL	.00	CHECK TOTAL	63.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	63.00		
00000	000056	OWEN FORD, INC	POCS66645	10/02/2017		4100-021600-1265-262-210	175.52	208213			Vehicle Maintenance & Repairs01478	ACCT# 1492	
		DISC. TOTAL	.00	CHECK TOTAL	175.52	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	175.52		
00000	001141	PARHAM'S WELDING &	31265	9/19/2017		4100-021600-1254-261-210	55.28	208214			Equipment Maintenance	01478	SUSSEX ANIMAL CTRL
		DISC. TOTAL	.00	CHECK TOTAL	55.28	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	55.28		
00000	000163	PEARSON'S APPRAISAL SERV	PAS-7 101017	10/10/2017		4100-031100-1225-312-310	8,871.74	208215			Management Consulting Service01478	SUSSEX COUNTY	
		DISC. TOTAL	.00	CHECK TOTAL	8,871.74	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	8,871.74		

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00000	000357	PLAN 5 PAINT & DECORATING	2730	9/18/2017		4302-094400-8216-	11,509.75	208216			Hist, Courthouse Roof Replace	01478	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			11,509.75
00000	000061	PRINCE GEORGE ELECTRIC	2006028100	10/04/2017		4100-021200-1276-221-210	364.64	208217			Electric	01478	ACCT# 2006028100
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			364.64
00000	001643	RADIO SOFT, INC.	1790034	10/05/2017		4302-094250-8212-	660.00	208218			New Radio System Cost	01478	PROJ#0901181002100
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			660.00
00000	001488	RRS FOODSERVICE	1964573	10/04/2017		4100-051500-1246-551-510	2,763.39	208219		N	Food Supplies	01478	ACCT# 118626
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			2,763.39
00000	000063	RUTHERFORD SUPPLY	1004671	10/02/2017		4100-021200-1247-221-210	364.92	208220			Janitorial Supplies	01478	ACCT# 118601
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			364.92
00000	000832	SAM'S CLUB DIRECT	1245	9/01/2017		4100-051500-1247-551-510	172.04	208221			Janitorial Supplies	01478	ACCT# 0402188473177
00000	000832		2075	8/22/2017		4100-051100-1299-512-510	157.16	208221			Miscellaneous Others	01478	ACCT# 0402188473177
00000	000832		2656	9/08/2017		4100-051500-1247-551-510	161.16	208221			Janitorial Supplies	01478	ACCT# 0402188473177
00000	000832		3432	8/24/2017		4100-051500-1246-551-510	10.78	208221			Food Supplies	01478	ACCT# 0402188473177
00000	000832		3433	8/24/2017		4100-051100-1299-512-510	63.01	208221			Miscellaneous Others	01478	ACCT# 0402188473177
00000	000832		3963	9/16/2017		4100-051500-1246-551-510	58.80	208221			Food Supplies	01478	ACCT# 0402188473177
00000	000832		662	8/28/2017		4100-051500-1205-551-510	74.56	208221			Meals	01478	ACCT# 0402188473177
00000	000832		6983	9/18/2017		4100-051500-1272-551-510	89.98	208221			Building Maintenance & Repair	01478	ACCT# 0402188473177
00000	000832		8411	9/18/2017		4100-051100-1205-512-510	16.74	208221			Meals	01478	ACCT# 0402188473177
00000	000832		8412	9/18/2017		4100-051500-1272-551-510	49.84	208221			Building Maintenance & Repair	01478	ACCT# 0402188473177
		DISC. TOTAL	.00	CHECK TOTAL			854.07	ACH PMT TOTAL					854.07
								CPA PMT TOTAL					
00000	000074	STAPLES CREDIT PLAN	17584	8/31/2017		4100-023100-1241-291-230	121.82	208222			Office Supplies	01478	# 6035517812578820
00000	000074		1892288121	9/02/2017		4100-021100-1241-211-210	104.07	208222			Office Supplies	01478	# 6035517812578820
00000	000074		1906361611	9/23/2017		4100-021100-1241-211-210	56.14	208222			Office Supplies	01478	# 6035517812578820
00000	000074		20113	9/08/2017		4100-021100-1241-211-210	19.79	208222			Office Supplies	01478	# 6035517812578820
00000	000074		24377	9/25/2017		4100-021600-1241-262-210	16.89	208222			Office Supplies	01478	# 6035517812578820
00000	000074		24377	9/25/2017		4100-021600-1257-262-210	344.97	208222			Furniture	01478	# 6035517812578820
00000	000074		24608	9/26/2017		4100-023100-1241-291-230	122.74	208222			Office Supplies	01478	# 6035517812578820
		DISC. TOTAL	.00	CHECK TOTAL			786.42	ACH PMT TOTAL					786.42
								CPA PMT TOTAL					
00000	001543	STITH, MILLARD	MS OCT17-01	10/17/2017		4100-021100-1252-211-210	3,333.50	208223			Equipment Lease/Rental	01478	OCT 2017 1ST HALP
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			3,333.50
00000	000139	STONY CREEK HEALTH CENTER	140980	10/05/2017		4100-051500-1293-551-510	61.00	208224			Inmate Medical Expenses	01478	BARNES, JOSEPH
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			61.00
00000	000067	STONY CREEK PHARMACY	SCP 100617	10/06/2017		4100-051500-1293-551-510	1,298.20	208225			Inmate Medical Expenses	01478	SEPTEMBER 2017
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			1,298.20
00000	000162	SUFFOLK ENERGIES INC	461366	8/31/2017		4100-021600-1264-261-210	166.21	208226			Mileage	01478	ACCT# 66740484
00000	000162		462004	9/30/2017		4100-051100-1264-512-510	225.33	208226			Mileage	01478	ACCT# 66740352
		DISC. TOTAL	.00	CHECK TOTAL			391.54	ACH PMT TOTAL					391.54
								CPA PMT TOTAL					
00000	000399	SUSSEX COURTHOUSE VOL.	SCVFDATL 17/18	9/26/2017		4100-021500-2110-251-210-504	10,476.00	208227			State Fireman's Fund	01478	AID TO LOCALITIES
		DISC. TOTAL	.00	CHECK TOTAL						TOTAL			10,476.00

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00000	000081	THACKER HARDWARE	57035	9/17/2017		4100-021200-1272-221-210	10.54	208228			Building Maintenance & Repair	01478 ACCT# 341500	
		DISC. TOTAL	.00	CHECK TOTAL	10.54	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	10.54		
00000	000318	TOWN OF WAVERLY	09302017	9/30/2017		4100-021200-1277-221-210	68.00	208229			Water Services	01478 ACCT# 1814040098	
		DISC. TOTAL	.00	CHECK TOTAL	68.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	68.00		
00000	000080	TRI CITY OFFICE PRODUCTS	0123836-001	9/06/2017		4100-063100-1241-631-630	115.74	208230			Office Supplies	01478 ACCT# SKCWAT-0	
00000	000080		0123988-001	9/14/2017		4100-062100-1241-621-620	47.25	208230			Office Supplies	01478 ACCT# SKCC-0	
00000	000080		0124091-001	9/19/2017		4100-063100-1241-631-630	178.61	208230			Office Supplies	01478 ACCT# SKCWAT-0	
00000	000080		0124113-001	9/20/2017		4100-062100-1241-621-620	180.99	208230			Office Supplies	01478 ACCT# SKCC-0	
00000	000080		0124213-001	9/25/2017		4100-062100-1241-621-620	39.04	208230			Office Supplies	01478 ACCT# SKCC-0	
00000	000080		0124366-001	10/02/2017		4100-051500-1241-551-510	61.28	208230			Office Supplies	01478 ACCT# SCSD-0	
00000	000080		0124435-001	10/05/2017		4100-062100-1241-621-620	75.98	208230			Office Supplies	01478 ACCT# SKCC-0	
		DISC. TOTAL	.00	CHECK TOTAL	698.89	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	698.89		
00000	000087	VAN CLEEF AUTO PARTS INC	996744	9/07/2017		4100-051100-1265-512-510	108.09	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		996746	9/07/2017		4100-051100-1265-512-510	170.53	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		996778	9/08/2017		4100-051100-1265-512-510	78.70	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		996793	9/11/2017		4100-051100-1265-512-510	15.39	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		996845	8/18/2017		4100-051100-1265-512-510	1,563.37	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		996942	9/01/2017		4100-051100-1265-512-510	55.67	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		998425	9/19/2017		4100-051100-1265-512-510	2,487.34	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		998448	9/20/2017		4100-051100-1265-512-510	140.85	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		998467	9/20/2017		4100-051500-1265-551-510	1,028.92	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		998487	9/22/2017		4100-051100-1265-512-510	223.93	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		998495	9/22/2017		4100-051100-1265-512-510	140.85	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		998548	9/27/2017		4100-051500-1265-551-510	604.61	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		998549	9/27/2017		4100-051100-1265-512-510	454.29	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
00000	000087		998567	9/29/2017		4100-051100-1265-512-510	16.00	208231			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
		DISC. TOTAL	.00	CHECK TOTAL	7,088.54	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	7,088.54		
00000	000087	VAN CLEEF AUTO PARTS INC	998569	9/29/2017		4100-051100-1265-512-510	111.42	208232			Vehicle Maintenance & Repairs	01478 ACCT# 27431	
		DISC. TOTAL	.00	CHECK TOTAL	111.42	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	111.42		
00000	000769	VERIZON	4342462206 1017	10/01/2017		4100-051100-1234-516-510	298.95	208233			Telecommunications	01478 ACCT# 000130839639	
00000	000769		4342464016 1017	10/01/2017		4100-051100-1234-516-510	59.75	208233			Telecommunications	01478 ACCT# 000790535026	
00000	000769		4342465511 0917	9/28/2017		4100-021100-1234-211-210	210.11	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-021400-1234-241-210	46.69	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-021400-1234-242-210	70.04	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-021600-1234-261-210	23.35	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-021500-1234-253-210	23.35	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-023100-1234-291-230	70.04	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-041100-1234-411-410	93.38	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-031100-1234-311-310	93.38	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-063100-1234-631-630	116.73	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-062100-1234-621-620	140.07	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4100-063100-1234-632-630	23.35	208233			Telecommunications	01478 ACCT# 000973062717	
00000	000769		4342465511 0917	9/28/2017		4105-071100-1234-711-710	630.30	208233			Telecommunications	01478 ACCT# 000973062717	
		DISC. TOTAL	.00	CHECK TOTAL	1,899.49	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1,899.49		
00000	000806	VICK, EDDIE T	ETV 092117 01	9/21/2017		4100-021500-1244-253-210	29.00	208234			Uniform Services	01478 UNIFORM	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000806		ETV 092117 02	9/21/2017		4100-021500-1265-252-210	2.92	208234			Vehicle Maintenance & Repairs	01478	REIMBURSEMENT
00000	000806		ETV 100617	10/06/2017		4100-021500-1244-253-210	30.00	208234			Uniform Services	01478	UNIFORMS
		DISC. TOTAL	.00	CHECK TOTAL	61.92	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	61.92		
00000	001209	VIRGINIA COOPERATIVE EXT	BILL SALRY 18/1	10/04/2017		4100-081300-2110-822-810	6,638.08	208235			VA Cooperative Extension	01478	FY 2018 1ST QUARTER
		DISC. TOTAL	.00	CHECK TOTAL	6,638.08	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	6,638.08		
00000	000338	VIRGINIA SHERIFF'S	201838	10/02/2017		4100-051100-1201-512-510	1,881.00	208236			Organization Membership	01478	SUSSEX SHERIFF DEPT.
		DISC. TOTAL	.00	CHECK TOTAL	1,881.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1,881.00		
00000	000873	WASTE MANAGEMENT OF	322376924245	9/25/2017		4100-021600-1229-266-210	4,144.05	208237			Oth. Profess. Ser./Waste Mana	01478	ACCT# 103305252006
		DISC. TOTAL	.00	CHECK TOTAL	4,144.05	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	4,144.05		
00000	000310	WHITE, STEVE E.	SW 100217	10/04/2017		4100-021400-1217-241-210	100.00	208238			Commission/Board Compensation	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	100.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	100.00		
00000	000322	WILLIAMS, GARY M., CLERK	GMW 101017	10/10/2017		4100-062100-1292-621-620	91.71	208239			Bank/CC & Other Fees	01478	BANK FEES
		DISC. TOTAL	.00	CHECK TOTAL	91.71	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	91.71		
00000	001408	WITMER PUBLIC SAFETY GRP.	1798712	9/20/2017		4100-051100-1244-512-510	318.00	208240			Uniform Services	01478	ACCT# SUSCOU
00000	001408		1798717	9/28/2017		4100-051100-1244-512-510	213.00	208240			Uniform Services	01478	ACCT# SUSCOU
00000	001408		1799143	9/26/2017		4100-051100-1244-512-510	60.00	208240			Uniform Services	01478	ACCT# SUSCOU
00000	001408		1802578	9/28/2017		4100-051500-1244-551-510	60.00	208240			Uniform Services	01478	ACCT# SUSCOU
00000	001408		1802579	9/26/2017		4100-051500-1244-551-510	30.99	208240			Uniform Services	01478	ACCT# SUSCOU
00000	001408		1803786	9/25/2017		4100-051100-1244-512-510	100.00	208240			Uniform Services	01478	ACCT# SUSCOU
		DISC. TOTAL	.00	CHECK TOTAL	781.99	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	781.99		
00000	000093	XEROX CORPORATION	090678304	10/01/2017		4100-062100-1252-621-620	205.66	208241			Equipment Lease/Rental	01478	ACCT# 099018525
00000	000093		090678305	10/01/2017		4100-031100-1252-311-310	204.66	208241			Equipment Lease/Rental	01478	ACCT# 101294460
00000	000093		090678306	10/01/2017		4100-063100-1252-631-630	89.88	208241			Equipment Lease/Rental	01478	ACCT# 706994555
		DISC. TOTAL	.00	CHECK TOTAL	500.20	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	500.20		
00000	001644	XEROX FINANCIAL SERVICES	73202A1017	9/15/2017		4100-021100-1252-211-210	295.09	208242			Equipment Lease/Rental	01478	ACCT# 0200073202001
00000	001644		73202A1117	10/16/2017		4100-021100-1252-211-210	295.09	208242			Equipment Lease/Rental	01478	ACCT# 0200073202001
00000	001644		73202B1017	9/15/2017		4100-021400-1252-242-210	147.55	208242			Equipment Lease/Rental	01478	ACCT# 0200073202001
00000	001644		73202B1017	9/15/2017		4100-021400-1252-241-210	147.54	208242			Equipment Lease/Rental	01478	ACCT# 0200073202001
00000	001644		73202B1117	10/16/2017		4100-021400-1252-242-210	147.55	208242			Equipment Lease/Rental	01478	ACCT# 0200073202001
00000	001644		73202B1117	10/16/2017		4100-021400-1252-241-210	147.54	208242			Equipment Lease/Rental	01478	ACCT# 0200073202001
		DISC. TOTAL	.00	CHECK TOTAL	1,180.36	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1,180.36		
00000	000312	YOUNG, ROBERT JR	RY 100217	10/04/2017		4100-021400-1217-241-210	75.00	208243			Commission/Board Compensation	01478	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	75.00		
00000	000087	VAN CLEEF AUTO PARTS INC	543736	8/30/2017		4100-021500-1265-251-210	3,535.66	208244			Vehicle Maintenance & Repairs	01478	ACCT# 27430
00000	000087		544158	9/07/2017		4100-021300-1265-231-210	136.49	208244			Vehicle Maintenance & Repairs	01478	ACCT# 27430
00000	000087		996835	9/13/2017		4100-021600-1265-261-210	385.79	208244			Vehicle Maintenance & Repairs	01478	ACCT# 27430
00000	000087		997228	8/21/2017		4100-021600-1265-261-210	104.98	208244			Vehicle Maintenance & Repairs	01478	ACCT# 27430
		DISC. TOTAL	.00	CHECK TOTAL	4,162.92	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	4,162.92		
		.00	CHECK TOTAL	231,253.66	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	231,253.66			
		.00	CHECK TOTAL	231,253.66	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	231,253.66			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 231,253.66+ EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE  
10/24/17  
DATE  
10/20/17  
DATE

*Kelly M. Moore*  
\_\_\_\_\_  
DIRECTOR OF FINANCE  
*[Signature]*  
\_\_\_\_\_  
YIMMY V. TORRES, III, ADMIN.  
*Desti J. Cox*  
\_\_\_\_\_  
CONNIE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000342	AGRI-VA, INC	B334/6	10/17/2017		4100-021200-1253-221-210	39.98	208256			Equipment Lease/Purchase	01479	ACCT# 60039
		DISC. TOTAL	.00	CHECK TOTAL	39.98	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	39.98		
00000	000842	AMERIGAS-PETERSBURG	803510783	10/07/2017		4100-051500-1279-551-510	378.93	208257			Propane Gas	01479	ACCT# 200141883
		DISC. TOTAL	.00	CHECK TOTAL	378.93	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	378.93		
00000	001011	ANTHEM BLUE CROSS& SHIELD	CTYGRP20 101717	10/17/2017		4100-051500-1293-551-510	146.33	208258			Inmate Medical Expenses	01479	CTYRP END 09/17
		DISC. TOTAL	.00	CHECK TOTAL	146.33	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	146.33		
00000	001619	APPLIED LABORATORY SVCS	29972-11520	8/09/2017		4302-094400-8212-	1,231.98	208259			Renov/Repair Bldg/Phone Sys.	01479	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	1,231.98	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	1,231.98		
00000	999999	BAILLEY,MARY	W0015748-01	10/03/2017		4100-061100-1213-611-610	23.54	208260			Witness Fees	01479	CMNNWLTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	23.54	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	23.54		
00000	999999	BAILLEY,SHAQUITA	W0056768-01	10/03/2017		4100-061100-1213-611-610	33.17	208261			Witness Fees	01479	WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	33.17	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	33.17		
00000	999999	BAILLEY,TERRANCE	W0056768-03	10/03/2017		4100-061100-1213-611-610	141.24	208262			Witness Fees	01479	CMNNWLTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	141.24	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	141.24		
00000	000010	BANK OF SOUTHSIDE VA	0099 1017 01	9/27/2017		4100-051100-1205-512-510	35.81	208263			Meals	01479	SHERIFF DEPT. ACCT.
00000	000010		0099 1017 02	9/28/2017		4100-051100-1205-512-510	22.17	208263			Meals	01479	SHERIFF DEPT. ACCT.
00000	000010		0099 1017 03	9/29/2017		4100-051100-1206-512-510	26.00	208263			Transportation (exclude milag	01479	SHERIFF DEPT. ACCT.
00000	000010		0099 1017 04	9/30/2017		4100-051100-1204-512-510	211.48	208263			Lodging	01479	SHERIFF DEPT. ACCT.
00000	000010		0099 1017 05	9/30/2017		4100-051100-1204-512-510	107.74	208263			Lodging	01479	SHERIFF DEPT. ACCT.
00000	000010		0123 1017 01	9/15/2017		4100-051500-1265-551-510	21.56	208263			Vehicle Maintenance & Repairs	01479	V.GIVENS ACCT.
00000	000010		0123 1017 02	9/18/2017		4100-051500-1265-551-510	82.39	208263			Vehicle Maintenance & Repairs	01479	V.GIVENS ACCT.
00000	000010		0123 1017 04	9/18/2017		4100-051500-1246-551-510	24.99	208263			Food Supplies	01479	V.GIVENS ACCT.
00000	000010		0123 1017 05	9/19/2017		4100-051500-1272-551-510	85.99	208263			Building Maintenance & Repair	01479	V.GIVENS ACCT.
00000	000010		0123 1017 06	9/19/2017		4100-051500-1205-551-510	33.15	208263			Meals	01479	V.GIVENS ACCT.
00000	000010		0123 1017 07	9/20/2017		4100-051500-1205-551-510	22.89	208263			Meals	01479	V.GIVENS ACCT.
00000	000010		0123 1017 08	9/26/2017		4100-051500-1244-551-510	28.18	208263			Uniform Services	01479	V.GIVENS ACCT.
00000	000010		0123 1017 09	9/27/2017		4100-051500-1241-551-510	99.99	208263			Office Supplies	01479	V.GIVENS ACCT.
00000	000010		0131 1017 01	9/12/2017		4100-051100-1205-512-510	38.61	208263			Meals	01479	E.GILES ACCT.
		DISC. TOTAL	.00	CHECK TOTAL	840.95	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	840.95		
00000	000010	BANK OF SOUTHSIDE VA	0131 1017 02	9/14/2017		4100-051100-1205-512-510	28.82	208264			Meals	01479	E.GILES ACCT.
00000	000010		0131 1017 03	9/14/2017		4100-051100-1204-512-510	312.58	208264			Lodging	01479	E.GILES ACCT.
00000	000010		0131 1017 04	9/14/2017		4100-051100-1204-512-510	312.58	208264			Lodging	01479	E.GILES ACCT.
00000	000010		0172 1017 01	9/18/2017		4100-051100-1205-512-510	19.38	208264			Meals	01479	V.RICKS ACCT.
00000	000010		0180 1017 01	9/19/2017		4100-051100-1241-512-510	103.97	208264			Office Supplies	01479	J.HARRISON ACCT.
00000	000010		0180 1017 02	10/03/2017		4100-051100-1241-512-510	103.98	208264			Office Supplies	01479	J.HARRISON ACCT.
00000	000010		2557 1017 01	9/08/2017		4100-011100-1203-111-110	1,350.00	208264			Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 02	9/08/2017		4100-021100-1203-211-210	75.00	208264			Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 03	9/08/2017		4100-021100-1203-211-210	75.00	208264			Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 04	9/08/2017		4100-021100-1203-211-210	75.00	208264			Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 05	9/09/2017		4100-021600-1265-262-210	325.16	208264			Vehicle Maintenance & Repairs	01479	# 4053250002002557
00000	000010		2557 1017 06	9/12/2017		4100-011100-1203-111-110	300.00	208264			Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 07	9/12/2017		4100-011100-1203-111-110	300.00	208264			Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 08	9/13/2017		4100-023100-1204-291-230	220.10	208264			Lodging	01479	# 4053250002002557
		DISC. TOTAL	.00	CHECK TOTAL	3,601.57	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	3,601.57		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000010	BANK OF SOUTHSIDE VA	2557 1017 09	9/15/2017		4100-021600-1205-262-210	25.44	208265				Meals	01479	# 4053250002002557
00000	000010		2557 1017 10	9/19/2017		4100-021600-1259-261-210	1,758.40	208265				Other Equipment Purchases	01479	# 4053250002002557
00000	000010		2557 1017 11	9/20/2017		4100-021600-1227-261-210	540.00	208265				Medical Services	01479	# 4053250002002557
00000	000010		2557 1017 13	9/20/2017		4100-021600-1244-261-210	755.24	208265				Uniform Services	01479	# 4053250002002557
00000	000010		2557 1017 14	9/22/2017		4100-021600-1259-261-210	29.90	208265				Other Equipment Purchases	01479	# 4053250002002557
00000	000010		2557 1017 15	9/22/2017		4100-021600-1227-261-210	386.60	208265				Medical Services	01479	# 4053250002002557
00000	000010		2557 1017 16	9/23/2017		4100-041100-1241-411-410	105.38	208265				Office Supplies	01479	# 4053250002002557
00000	000010		2557 1017 17	9/24/2017		4100-021600-1259-261-210	218.02	208265				Other Equipment Purchases	01479	# 4053250002002557
00000	000010		2557 1017 18	9/25/2017		4100-041100-1241-411-410	71.99	208265				Office Supplies	01479	# 4053250002002557
00000	000010		2557 1017 19	9/27/2017		4100-021100-1205-211-210	45.80	208265				Meals	01479	# 4053250002002557
00000	000010		2557 1017 20	9/27/2017		4100-021400-1203-241-210	425.00	208265				Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 21	9/27/2017		4100-021300-1203-231-210	425.00	208265				Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 22	9/29/2017		4100-021100-1203-211-210	225.00	208265				Workshops and Conferences	01479	# 4053250002002557
00000	000010		2557 1017 23	10/05/2017		4100-023100-1241-291-230	62.48	208265				Office Supplies	01479	# 4053250002002557
		DISC. TOTAL	.00	CHECK TOTAL	5,074.25	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	5,074.25			
00000	000010	BANK OF SOUTHSIDE VA	2557 1017 24	10/06/2017		4100-023100-1241-291-230	28.23	208266				Office Supplies	01479	# 4053250002002557
		DISC. TOTAL	.00	CHECK TOTAL	28.23	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	28.23			
00000	000002	BOB BARKER COMPANY	WEB000489454	7/10/2017		4100-051500-1245-551-510	570.50	208267				Law Enforcement Supplies	01479	ACCT# SUSVAS
		DISC. TOTAL	.00	CHECK TOTAL	570.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	570.50			
00000	000360	BUSINESS DATA OF VA., INC	2021-1001	9/21/2017		4100-031100-1229-311-310	575.00	208268				Other Professional Services	01479	SUSSEX COMM OF REV
		DISC. TOTAL	.00	CHECK TOTAL	575.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	575.00			
00000	999999	BUTTS, CLEMENTINE	W0051748-03	10/03/2017		4100-061100-1213-611-610	17.12	208269				Witness Fees	01479	COMMNLTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	17.12	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	17.12			
00000	000728	CARQUEST OF WAKEFIELD	5484-112493	9/18/2017		4100-051100-1265-512-510	1.99	208270				Vehicle Maintenance & Repairs	01479	ACCT 5001
		DISC. TOTAL	.00	CHECK TOTAL	1.99	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1.99			
00000	001485	CENTRAL AGRIBUSINESS	JR14596	10/05/2017		4100-051500-1246-551-510	73.50	208271				Food Supplies	01479	SUSSEX COUNTY JAIL
00000	001485		JR14684	10/12/2017		4100-051500-1246-551-510	58.80	208271				Food Supplies	01479	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	132.30	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	132.30			
00000	001449	CONVERGENT TECHNOLOGIES	20589	10/17/2017		4100-051100-1224-516-510	22.50	208272				Information System Services	01479	SUSSEX E-911
		DISC. TOTAL	.00	CHECK TOTAL	22.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	22.50			
00000	000622	COUNTY OF GREENSVILLE	2186	10/02/2017		4100-061100-1214-611-610	2,346.11	208273				Comp Court Administrator	01479	ACCT# 65
		DISC. TOTAL	.00	CHECK TOTAL	2,346.11	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	2,346.11			
00000	000871	CRYSTAL SPRINGS	1352055 092117	9/21/2017		4100-061100-1277-612-610	20.92	208274				Water Services	01479	# 11421181352055
00000	000871		15692716 100417	10/04/2017		4100-041100-1277-411-410	11.90	208274				Water Services	01479	# 695034615692716
		DISC. TOTAL	.00	CHECK TOTAL	32.82	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	32.82			
00000	001613	CUSTOM CLEANERS	1319	7/28/2017		4100-051500-1243-551-510	40.00	208275				Linen Supplies	01479	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	40.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	40.00			
00000	000193	DEPART OF MOTOR VEHICLES	2017272794	10/05/2017		4100-041100-1299-412-410	855.00	208276				Misc. Oth. -DMV Stops	01479	ACCT# 546001642019
		DISC. TOTAL	.00	CHECK TOTAL	855.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	855.00			

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000902	DOC FARMER'S MARKET	MKT55121	9/11/2017		4100-051500-1246-551-510	207.85	208277				Food Supplies	01479	SUSSEX COUNTY JAIL
00000	000902		MKT55699	10/10/2017		4100-051500-1246-551-510	234.55	208277				Food Supplies	01479	SUSSEX COUNTY JAIL
00000	000902		MKT55845	10/16/2017		4100-051500-1246-551-510	253.05	208277				Food Supplies	01479	SUSSEX COUNTY JAIL
		DISC. TOTAL	CHECK TOTAL			695.45	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	001578	ELLIS, DANIELLE	DE 102317	10/23/2017		4100-041100-1205-411-410	60.08	208278		N		Meals	01479	MILEAGE
		DISC. TOTAL	CHECK TOTAL			60.08	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	999999	FALTZ, LATISHA	W0051749-01	10/03/2017		4100-061100-1213-611-610	17.12	208279				Witness Fees	01479	COMMONWLTH WITNESS
		DISC. TOTAL	CHECK TOTAL			17.12	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	001087	FIRE PROTECTION	EC0062#1	9/08/2017		4100-051500-1272-551-510	200.85	208280				Building Maintenance & Repair	01479	ACCT# 5958
		DISC. TOTAL	CHECK TOTAL			200.85	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	001451	FLOWERS FOODS	1047302417	10/09/2017		4100-051500-1246-551-510	136.24	208281				Food Supplies	01479	ACCT# 40351872
00000	001451		1047302535	10/16/2017		4100-051500-1246-551-510	136.24	208281				Food Supplies	01479	ACCT# 40351872
00000	001451		1438804730	6/12/2017		4100-051500-1246-551-510	86.40	208281				Food Supplies	01479	ACCT# 40351872
		DISC. TOTAL	CHECK TOTAL			358.88	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	000152	GALLS, LLC	8413544	10/02/2017		4100-051100-1244-512-510	69.95	208282				Uniform Services	01479	ACCT# 5417395
00000	000152		8429829	10/04/2017		4100-051100-1244-512-510	69.99	208282				Uniform Services	01479	ACCT# 5417395
		DISC. TOTAL	CHECK TOTAL			139.94	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	999999	GAY, SHANNEQIA	W0051748-02	10/03/2017		4100-061100-1213-611-610	24.61	208283				Witness Fees	01479	COMMONWLTH WITNESS
		DISC. TOTAL	CHECK TOTAL			24.61	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	999999	HANNON, JASMINE	7622064	10/06/2017		4100-061100-1213-611-610	42.26	208284				Witness Fees	01479	GT17004507
		DISC. TOTAL	CHECK TOTAL			42.26	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	999999	HARRIS, BARRY	W0051749-04	10/03/2017		4100-061100-1213-611-610	17.12	208285				Witness Fees	01479	COMMONWLTH WITNESS
		DISC. TOTAL	CHECK TOTAL			17.12	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	001538	JIM WHELAN'S SERV. CENTER	77903	10/10/2017		4100-051100-1265-512-510	39.95	208286				Vehicle Maintenance & Repairs	01479	SUSSEX SHERIFF DEPT
		DISC. TOTAL	CHECK TOTAL			39.95	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	001662	JOHNSON SMALL ENGINE REPA	101217	10/12/2017		4100-021200-1275-221-210	37.00	208287				Maintenance Equipment Repairs	01479	SUSSEX BLDG & GRNDS
		DISC. TOTAL	CHECK TOTAL			37.00	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	000583	JONES ELECTRIC CONTRACTOR	10317SCC	10/05/2017		4100-021200-1273-221-210	218.00	208288				Building Systems Main & Repair	01479	SUSSEX BLDG & GRNDS
		DISC. TOTAL	CHECK TOTAL			218.00	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	999999	JONES, SHEILA	W0051748-04	10/03/2017		4100-061100-1213-611-610	17.12	208289				Witness Fees	01479	COMMONWLTH WITNESS
		DISC. TOTAL	CHECK TOTAL			17.12	ACH PMT TOTAL					.00	CPA PMT TOTAL	
00000	001550	KINEX NETWORKING SOLUTION	171019-0002	10/19/2017		4100-021100-1234-211-210	97.22	208290				Telecommunications	01479	SUSSEX COUNTY
00000	001550		171019-0002	10/19/2017		4100-021400-1234-241-210	97.22	208290				Telecommunications	01479	SUSSEX COUNTY
00000	001550		171019-0002	10/19/2017		4100-021400-1234-242-210	97.22	208290				Telecommunications	01479	SUSSEX COUNTY
00000	001550		171019-0002	10/19/2017		4100-041100-1234-411-410	97.22	208290				Telecommunications	01479	SUSSEX COUNTY
00000	001550		171019-0002	10/19/2017		4100-031100-1234-311-310	97.22	208290				Telecommunications	01479	SUSSEX COUNTY
00000	001550		171019-0002	10/19/2017		4100-023100-1234-291-230	97.22	208290				Telecommunications	01479	SUSSEX COUNTY
00000	001550		171019-0002	10/19/2017		4100-021500-1234-253-210	97.22	208290				Telecommunications	01479	SUSSEX COUNTY



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001550		171019-0002	10/19/2017		4100-051100-1234-516-510	97.22	208290			Telecommunications	01479	SUSSEX COUNTY
00000	001550		171019-0002	10/19/2017		4100-063100-1234-631-630	97.22	208290			Telecommunications	01479	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	875.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		875.00		
00000	999999	MCKIEVER, KEVIN LAMONT	W0051750-01	10/03/2017		4100-061100-1213-611-610	14.45	208291			Witness Fees	01479	COMMONWLTN WITNESS
	DISC. TOTAL	.00	CHECK TOTAL	14.45	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		14.45		
00000	001606	MOORE, KELLY	KWM 102617 01	10/26/2017		4100-021100-1205-211-210	113.25	208292			Meals	01479	MEALS
00000	001606		KWM 102617 02	10/26/2017		4100-021100-1207-211-210	134.26	208292			Mileage-Training/Conferences	01479	MILEAGE
	DISC. TOTAL	.00	CHECK TOTAL	247.51	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		247.51		
00000	001312	NADAGUIDES	2578743	9/26/2017		4100-031100-1202-311-310	50.00	208293			Publ., Subsc., Books, Ref. Ma	01479	ACCT# 222119
	DISC. TOTAL	.00	CHECK TOTAL	50.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		50.00		
00000	000159	ORKIN PEST CONTROL	162499444	10/01/2017		4100-021200-1272-221-210	343.24	208294			Building Maintenance & Repair	01479	ACCT# 1032945
	DISC. TOTAL	.00	CHECK TOTAL	343.24	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		343.24		
00000	000056	OWEN FORD, INC	FOCS66753	10/06/2017		4100-051100-1265-512-510	11.57	208295			Vehicle Maintenance & Repairs	01479	ACCT# 1241
00000	000056		31271	10/09/2017		4302-091300-0012-	27,968.00	208295			Animal Control Vehicle	01479	ACCT# 9356
	DISC. TOTAL	.00	CHECK TOTAL	27,979.57	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		27,979.57		
00000	999999	PERSON, ANGELA D.	W0056768-02	10/03/2017		4100-061100-1213-611-610	17.12	208296			Witness Fees	01479	COMMONWLTN WITNESS
	DISC. TOTAL	.00	CHECK TOTAL	17.12	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		17.12		
00000	001246	PHILLIPS TELECOMMUNICATION	21375	10/09/2017		4100-021100-1234-211-210	760.00	208297			Telecommunications	01479	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	760.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		760.00		
00000	000165	POSTMASTER	COMMATTY 101717	10/17/2017		4100-063100-1231-631-630	238.00	208298			Postage	01479	POSTAGE
	DISC. TOTAL	.00	CHECK TOTAL	238.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		238.00		
00000	000166	PRINTECH INC	30663	10/09/2017		4100-051100-1241-514-510	2,511.83	208299			Supplies for Warrants	01479	ACCT# SXXCOSO
	DISC. TOTAL	.00	CHECK TOTAL	2,511.83	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		2,511.83		
00000	000059	PROGRESS INDEX	300718817	9/10/2017		4100-021100-1235-211-210	99.00	208300			Advertising	01479	ACCT# 24532
	DISC. TOTAL	.00	CHECK TOTAL	99.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		99.00		
00000	001559	RANDALL PAGE, P.C.	8268927	9/14/2017		4100-061100-1213-611-610	120.00	208301			Witness Fees	01479	GT1601121500
	DISC. TOTAL	.00	CHECK TOTAL	120.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		120.00		
00000	000064	RAWLINGS MECHANICAL CORP.	3892	10/05/2017		4100-051500-1272-551-510	2,576.50	208302			Building Maintenance & Repair	01479	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	2,576.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		2,576.50		
00000	000701	RCN	OCTOBER 2017	10/05/2017		4100-051500-1234-551-510	39.50	208303			Telecommunications	01479	# 2501010946501
	DISC. TOTAL	.00	CHECK TOTAL	39.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		39.50		
00000	999999	REGAN, HARVEY	W0051750-02	10/03/2017		4100-061100-1213-611-610	263.49	208304			Witness Fees	01479	COMMONWLTN WITNESS
	DISC. TOTAL	.00	CHECK TOTAL	263.49	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		263.49		
00000	001023	RICOH USA, INC.	5050580273	10/01/2017		4100-041100-1255-411-410	155.46	208305			Maintenance Service Contract	01479	ACCT# 17775354
00000	001023		5050580273	10/01/2017		4100-031100-1255-311-310	155.45	208305			Maintenance Service Contract	01479	ACCT# 17775354
	DISC. TOTAL	.00	CHECK TOTAL	310.91	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		310.91		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001488	RRS FOODSERVICE	1967044	10/18/2017		4100-051500-1246-551-510	2,364.17	208306		N		Food Supplies	01479	ACCT# 118626
		DISC. TOTAL	.00	CHECK TOTAL	2,364.17	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		2,364.17		
00000	999999	RUPPIN,CAROLYN NEWBY	W0051750-03	10/03/2017		4100-061100-1213-611-610	30.50	208307				Witness Fees	01479	CMNWLTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	30.50	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		30.50		
00000	000068	SADLER BROS. OIL CO., INC	346017	9/14/2017		4100-051100-1264-512-510	14.22	208308				Mileage	01479	ACCT# 12520019
		DISC. TOTAL	.00	CHECK TOTAL	14.22	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		14.22		
00000	999999	SITH,TAVION	7622059	10/06/2017		4100-061100-1213-611-610	23.54	208309				Witness Fees	01479	GT17004507
		DISC. TOTAL	.00	CHECK TOTAL	23.54	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		23.54		
00000	001278	SKEETE, EARL E.	EES 082117	8/22/2017		4100-051500-1205-551-510	33.84	208310				Meals	01479	MEALS
		DISC. TOTAL	.00	CHECK TOTAL	33.84	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		33.84		
00000	999999	SMITH,DIANA	W0051749-03	10/03/2017		4100-061100-1213-611-610	17.12	208311				Witness Fees	01479	CMNWLTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	17.12	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		17.12		
00000	999999	SMTIH,YVONNE	W0051749-02	10/03/2017		4100-061100-1213-611-610	17.12	208312				Witness Fees	01479	CMNWLTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	17.12	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		17.12		
00000	000289	SOUTHERN POLICE EQUIPMENT	192833	10/11/2017		4100-051100-1244-512-510	83.24	208313				Uniform Services	01479	ACCT# SUSSD
		DISC. TOTAL	.00	CHECK TOTAL	83.24	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		83.24		
00000	001543	STITH, MILLARD	MS OCT17-02	10/25/2017		4100-021100-1225-211-210	3,733.50	208314				Management Consulting Service	01479	OCT 2017 2ND HALF
		DISC. TOTAL	.00	CHECK TOTAL	3,733.50	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		3,733.50		
00000	000139	STONY CREEK HEALTH CENTER	141101	10/08/2017		4100-051500-1293-551-510	61.00	208315				Inmate Medical Expenses	01479	BLOUNT,ANTHONY
		DISC. TOTAL	.00	CHECK TOTAL	61.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		61.00		
00000	999999	SUMLER-HARRIS,KIMBERLY	W0051750-04	10/03/2017		4100-061100-1213-611-610	23.54	208316				Witness Fees	01479	CMNWLTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	23.54	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		23.54		
00000	000942	SUSSEX MINI MART	186827	10/19/2017		4100-021200-1299-221-210	12.51	208317				Miscellaneous Oth./First Aid	01479	SUSSEX BLDG & GRNDS
		DISC. TOTAL	.00	CHECK TOTAL	12.51	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		12.51		
00000	000963	TIMMONS GROUP	197206	10/10/2017		4305-091400-0101-	15,000.00	208318				Professional Service - Land	01479	PROJ# 37334
		DISC. TOTAL	.00	CHECK TOTAL	15,000.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		15,000.00		
00000	000080	TRI CITY OFFICE PRODUCTS	0123708-001	9/08/2017		4100-063100-1233-631-630	137.50	208319				Printing	01479	ACCT# SXCWAT-0
		DISC. TOTAL	.00	CHECK TOTAL	431.44	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		431.44		
00000	000080		0124217-001	10/09/2017		4100-051500-1241-551-510	135.00	208319				Office Supplies	01479	ACCT# SCSD-0
00000	000080		0124402-001	10/04/2017		4100-063100-1241-631-630	87.90	208319				Office Supplies	01479	ACCT# SXCWAT-0
00000	000080		0124402-002	10/06/2017		4100-063100-1241-631-630	12.15	208319				Office Supplies	01479	ACCT# SXCWAT-0
00000	000080		0124403-001	10/05/2017		4100-063100-1241-631-630	18.69	208319				Office Supplies	01479	ACCT# SXCWAT-0
00000	000080		0124757-001	10/20/2017		4100-031100-1241-311-310	64.50	208319				Office Supplies	01479	ACCT# SCR-0
		DISC. TOTAL	.00	CHECK TOTAL	431.44	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		431.44		
00000	000087	VAN CLEEF AUTO PARTS INC	545245	9/25/2017		4100-051100-1265-512-510	125.77	208320				Vehicle Maintenance & Repairs	01479	ACCT# 27431
		DISC. TOTAL	.00	CHECK TOTAL	289.72	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		289.72		
00000	000087		996724	2/05/2017		4100-051100-1265-512-510	163.95	208320				Vehicle Maintenance & Repairs	01479	ACCT# 27431
		DISC. TOTAL	.00	CHECK TOTAL	289.72	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		289.72		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	999999	WIESE, RANDOLPH J.	7622063	10/06/2017		4100-061100-1213-611-610	79.18	208321				Witness Fees	01479 GT17004507
		DISC. TOTAL	.00	CHECK TOTAL	79.18	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		79.18	
00000	001136	WILSON, DEBORAH	DW 101317	10/13/2017		4100-061100-1234-613-610	200.00	208322				Telecommunications	01479 CELL PHONE STIPEND
		DISC. TOTAL	.00	CHECK TOTAL	200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		200.00	
00000	000879	WOMACK PUBLISHING CO.	140395	9/13/2017		4100-021100-1235-211-210	51.83	208323				Advertising	01479 ACCT# U0078
		DISC. TOTAL	.00	CHECK TOTAL	51.83	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		51.83	
00000	001590	WOODLEY & FLYNN, PLLC	155	9/11/2017		4100-022100-1223-281-220	18,141.48	208324				Legal Services	01479 SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	18,141.48	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		18,141.48	
00000	001644	XEROX FINANCIAL SERVICES	900188	8/15/2017		4100-021300-1252-231-210	129.17	208325				Equipment Lease/Rental	01479 ACCT# 0200074478001
00000	001644		927632	9/14/2017		4100-021300-1252-231-210	129.17	208325				Equipment Lease/Rental	01479 ACCT# 0200074478001
		DISC. TOTAL	.00	CHECK TOTAL	258.34	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		258.34	
		.00	CHECK TOTAL	95,314.30	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			95,314.30	
		.00	CHECK TOTAL	95,314.30	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			95,314.30	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 95,314.30- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10-26-17

DATE

10-26-17

DATE

10/26/17

DATE

*Kelly Jones*  
 DIRECTOR OF FINANCE

*W. Jones*  
 WANDY W. JONES, III ADMIN

*Donnie L. Woodruff*  
 DONNIE L. WOODRUFF, TREAS.

# PAYROLL DEDUCTION CHECKS

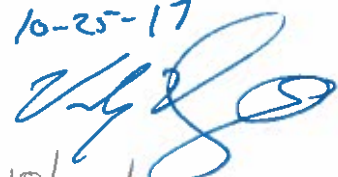


P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040171016171000	10/16/2017	100-000200-0100-	1,093.09	208154		00000
00000	000245		DC040171016171000	10/16/2017	105-000200-0100-	193.03	208154		00000
00000	000245		DC041171016171000	10/16/2017	100-000200-0100-	780.27	208154		00000
00000	000245		DC041171016171000	10/16/2017	105-000200-0100-	295.46	208154		00000
					CHECK TOTAL	2,361.85			
00000	000970	CARL M BATES, CHPT13 TRUS	DC062171016171000	10/16/2017	105-000200-0100-	667.50	208155		00000
					CHECK TOTAL	667.50			
00000	001397	LEGAL SHIELD	DC097171016171000	10/16/2017	100-000200-0100-	9.48	208156		00000
00000	001397		DC097171016171000	10/16/2017	105-000200-0100-	14.95	208156		00000
					CHECK TOTAL	24.43			
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109171016171000	10/16/2017	100-000200-0100-	200.00	208157		00000
					CHECK TOTAL	200.00			
00000	001021	MINNESOTA LIFE INS CO	DC200171016171000	10/16/2017	100-000200-0100-	293.78	208158		00000
00000	001021		DC200171016171000	10/16/2017	105-000200-0100-	104.61	208158		00000
					CHECK TOTAL	398.39			
00000	000872	NATIONWIDE RETIREMENT	DC090171016171000	10/16/2017	100-000200-0100-	1,598.75	208159		00000
00000	000872		DC090171016171000	10/16/2017	105-000200-0100-	68.45	208159		00000
					CHECK TOTAL	1,667.20			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107171016171000	10/16/2017	100-000200-0100-	225.00	208160		00000
00000	001560		DC107171016171000	10/16/2017	105-000200-0100-	366.00	208160		00000
					CHECK TOTAL	591.00			
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00000	000779		DC003171016171000	10/16/2017	100-000200-0100-	1,033.00	208161		00000
00000	000779		DC004171016171000	10/16/2017	100-000200-0100-	868.00	208161		00000
00000	000779		DC006171016171000	10/16/2017	100-000200-0100-	595.00	208161		00000
00000	000779		DC009171016171000	10/16/2017	100-000200-0100-	1,033.00	208161		00000
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00000	000831	VACORP	DC035171016171000	10/16/2017	100-000200-0100-	44.12	208163		00000
00000	000831		DC035171016171000	10/16/2017	105-000200-0100-	55.99	208163		00000
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00000	001027	VALIC RETIREMENT	DC091171016171000	10/16/2017	100-000200-0100-	40.00	208164		00000
					CHECK TOTAL	40.00			
					CLASS TOTAL	51,186.48			
					FINAL TOTAL	51,186.48			

*Handwritten notes:*  
 Vbe  
 Tg of ... 10/10/17  
 Destr. Cox 10/10/17

A/P CHECK REGISTER  
PAYROLL DEDUCTION CHECKS

F/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040171031171000	10/31/2017	100-000200-0100-	1,093.09	208245		
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00000	000970	CARL M BATES, CHPT13 TRUS	DC062171031171000	10/31/2017	105-000200-0100-	667.50	208246		00000
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					CHECK TOTAL	24.43			00000
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109171031171000	10/31/2017	100-000200-0100-	200.00	208248		00000
					CHECK TOTAL	200.00			00000
00000	001021	MINNESOTA LIFE INS CO	DC200171031171000	10/31/2017	100-000200-0100-	293.78	208249		00000
00000	001021		DC200171031171000	10/31/2017	105-000200-0100-	104.61	208249		00000
					CHECK TOTAL	398.39			00000
00000	000872	NATIONWIDE RETIREMENT	DC090171031171000	10/31/2017	100-000200-0100-	1,598.75	208250		00000
00000	000872		DC090171031171000	10/31/2017	105-000200-0100-	50.00	208250		00000
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00000	000779		DC001171031171000	10/31/2017	105-000200-0100-	8,797.50	208252		00000
00000	000779		DC002171031171000	10/31/2017	100-000200-0100-	2,122.50	208252		00000
00000	000779		DC003171031171000	10/31/2017	100-000200-0100-	1,033.00	208252		00000
00000	000779		DC004171031171000	10/31/2017	100-000200-0100-	868.00	208252		00000
00000	000779		DC006171031171000	10/31/2017	100-000200-0100-	595.00	208252		00000
00000	000779		DC009171031171000	10/31/2017	100-000200-0100-	1,033.00	208252		00000
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					CHECK TOTAL	47,447.00			00000
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					CHECK TOTAL	40.00			00000
					CLASS TOTAL	54,384.29			
					FINAL TOTAL	54,384.29			

10-25-17  
  
 10/25/17  
 Desti J. Cox

**BOARD ACTION FORM**

**Agenda Item:** Recognition/Award #3.01

**Subject:** PRESENTATION: Virginia Department of Transportation (VDOT) Update – Mr. Jerry Kee, Assistant Residency Administrator

**Board Meeting Date:** November 16, 2017

=====

**Summary:** Mr. Jerry Kee, Virginia Department of Transportation (VDOT) – Assistant Residency Administrator, will be providing an update to include the following items:

- Bridge Replacement Project Route 603 Three Bridges Road – Construction beginning December 2017
- Detour to be in place late November/early December
- Replacing 3 bridges with 2 bridges
- Completion Estimated May 2019
- Route 635 Stokes Road bridge replacement – Construction to begin December 2017
- Completion Estimated May 2018
- Final Mowing for the season in progress – should be completed in a couple of weeks
- Speed Study in progress – Route 637 (Bethel Church Road)
- Speed Study in progress – Route 602 (Cabin Point Road)
- Longevity Road – Roadway sealed with surface treatment; Last coat to be completed early spring

**Attachments:** N/A

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**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**NOTES:** \_\_\_\_\_

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**BOARD ACTION FORM**

**Agenda Item:** Recognition/Award #3.02

**Subject:** Department of Social Services Angel Tree Program Update – Ms. Tia Sanchez, Program Administrator

**Board Meeting Date:** November 16, 2017

=====

**Summary:** Ms. Tia Sanchez, Department of Social Services’ Program Administrator for the Office of Children Services, will be providing an update on the number of Angel Tree applications received and children who have been adopted versus the children who have not been served. Ms. Sanchez will also be providing an update of donated monies, thus far, as well as the results of the planning committee.

**Attachments:** N/A

=====

**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**NOTES:** \_\_\_\_\_

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**BOARD ACTION FORM**

**Agenda Item:** Recognition/Award #3.03

**Subject:** Presentation and Proclamation: November as National Hospice Month in Sussex County, Ms. Abbey Webb – New Century Hospice in Emporia, Virginia

**Board Meeting Date:** November 16, 2017

=====

**Summary:** Ms. Abbey Webb has been a resident of Yale, Virginia for about fifteen (15) years and is a Hospice Educator. Mrs. Webb is in Community Relations with New Century Hospice in Emporia, Virginia. She contacted County Administration to request to be placed on the agenda to discuss and share “what hospice is” and discuss some of the myths and facts as it relates to hospice. Ms. Webb would also like the Board to adopt a proclamation declaring November as National Hospice Month for Sussex County,

- Attachments:** (1) Copy of E-mail from Ms. Abbey Webb, dated November 6, 2017  
(2) Copy of Literature on “What is Hospice?”  
(3) Copy of Literature regarding “Myths and Facts about Hospice”  
(4) A copy of Proclamation declaring November as National Hospice Month in Sussex County

**Recommendation:** That the Board of Supervisors hereby adopts proclamation declaring November as National Hospice Month for Sussex County.

=====

**ACTION:** That the Board of Supervisors hereby adopts proclamation declaring November as National Hospice Month for Sussex County.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**NOTES:** \_\_\_\_\_  
\_\_\_\_\_

## Shilton Ricks Butts

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**From:** Abbey Webb <awebb@newcenturyhospice.com>  
**Sent:** Monday, November 06, 2017 9:05 AM  
**To:** Shilton Ricks Butts  
**Subject:** November Board Meeting

Good morning,

My name is Abbey Webb. I am a resident of Yale, Va and I am a Hospice Educator. I have lived in Sussex now for about 15 years, my husband is a 2nd generation farmer in the county. My father grew up in Sussex County as well.

Five years ago after working in obstetrics nursing for 10 years, I decided to change directions and work in the Hospice field. Quickly, I developed a passion for the service. Little did I know that in that moment that in 3 short years, I would be faced with the decision to enroll my father into a hospice program. I was employed by a company in Richmond during that time and decided that if I was going to continue on this road I wanted to become more involved with bringing hospice to the community surrounding me. In 2015 a month after my father passed, I was presented with the opportunity to open an office from the ground up in Emporia. This would allow me to build a Hospice team that would service the rural communities of Brunswick, Mecklenburg, Greenville, Sussex, and Southampton. We have grown leaps and bounds.

So many think that hospice is only for those last moments or few days of life. That is a huge misconception, and leads this service provided by Medicare, Medicaid, and some Private Insurances underused. There are so many benefits to receiving hospice services and not just for the patient but for the family and friends that are helping to care for the patient. I choose to challenge people to think about life when they hear the word Hospice, not death. Hospice is about dying with comfort and dignity, getting to say and do those precious things before death, and most of all providing the emotional and spiritual support to the patient and their loved ones during such a vulnerable time.

I would appreciate and love the opportunity to speak at the November Board of Supervisors meeting. I feel that we need to educate those in our community of this service. Again the benefits of this service are far beyond that of the misconception of many. I would also love to see a Resolution made to recognize November as National Hospice Month in Sussex County.

Thank you so much for your time this morning, thank you in advance for your consideration. Please feel free to contact me via email or phone if you have any questions or would like to discuss further.

Sincerely,

Abbey Harrell Webb  
Community Relations  
New Century Hospice of Emporia

office 434.634.0810  
fax 434.634.1023

CONFIDENTIALITY NOTICE: This message is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are hereby notified that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete this

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**CONFIDENTIALITY NOTICE:** This message is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are hereby notified that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete this message and any attachments from your system without reading the content and notify the sender immediately of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including the attorney-client privilege, that may attach to this communication. Thank you for your cooperation

When Life matters most, hospice care helps patients and their families make the most of the days that remain. Hospice care allows patients and families to focus on the things that matter the most—time with loved ones, sharing conversations with family and friends. Hospice is about treating the whole person – mind, body and spirit. It is a plan of care that brings comfort, compassion and closure for the patient and the family. New Century Hospice specializes in honoring life and offering comfort and dignity to both the patient and family who are facing a terminal prognosis.

### *What Is Hospice?*

Hospice cares for the person, not the disease. Hospice reaffirms life. Hospice focuses on dignity. Hospice brings comfort and quality to the remaining months, weeks, and days. Hospice does not hurry death. Hospice does not prevent death. Hospice is a team of health professionals caring for the patient, and relieving anxiety for the caregiver/family. Our hospice support team helps patients and families with pain and symptom management, personal care and social, emotional and grief issues.

Hospice offers guidance through the unknown. Hospice makes connections with needed resources. Hospice brings friendship and comfort throughout the remaining time. Hospice continues after the patient's death by providing support to the caregiver. Hospice is not a place, but a philosophy of care based on a wholeperson concept of living and dying. It is a unique healthcare approach in which the patient and family are the focus, not the disease.

### *Where is Hospice Care Provided?*

Because hospice is a plan of care, not a place, patients may receive hospice care wherever they call home:

- Home or apartment
- A relative or friend's Home
- Assisted Living Facility
- Nursing Home

When medically necessary, our services are also available to hospitalized individuals.

### *Who Provides Hospice?*

Our hospice team is a group of highly skilled hospice professionals and community resources. Because hospice focuses on the patient and family, and not the disease, our hospice team creates an individualized care plan based on the specific needs, wishes and values of the patient and family. This comprehensive plan of care is directed by the patient and carried out by our hospice team, which may include but is not limited to:

- Patient and Family
- Patient's Physician
- Medical Director
- Experienced Nurses
- Social Worker
- Hospice Aides
- Chaplain/Bereavement Counselor
- Trained Volunteers

Through the assistance of the hospice care team, patients and families are able to control what at first seems uncontrollable. With pain and symptom management, as well as education and support, patients and families are able to focus on what is truly important When Life Matters Most.

### *Who Pays for Hospice?*

Hospice is a fully covered Medicare/Medicaid benefit, and is also covered by many private insurance companies. Most plans cover hospice care, and the medications, medical supplies and medical equipment related to the hospice prognosis.

Early referrals to hospice help patients and families access and receive the maximum benefit and full scope of hospice services.

### *Who is eligible for Hospice?*

Hospice care is for people who have a life expectancy of six months or less, and have chosen to focus on pain and symptom relief over healing treatment.

Diagnoses commonly associated with hospice care include these and other terminal diseases:

- Heart Disease
- Alzheimer's/Dementia
- Respiratory Diseases
- Liver/Renal Failure
- Cancer
- AIDS/HIV
- Neurologic Diseases
- Stroke or Coma

New Century Hospice offers disease specific care plans for these and other terminal prognosis. Eligibility criteria includes frequent hospitalizations, progressive weight loss, deteriorating mental abilities, frequent infections, and/or an overall decline in condition.

*New Century Hospice is a hospice affiliate of Curo Health Services. Our mission is to honor life and offer compassion to individuals and their families when facing a life-limiting illness.*

Hospice care offers a patient and family comfort, compassion, and dignity, When Life Matters Most. Curo Health Services and its hospice affiliates will admit any hospice appropriate patient with a life-limiting illness that meets the applicable hospice eligibility criteria. Patients will be accepted for care without discrimination on the basis of race, color, religion, age, gender, sexual orientation, disability (mental or physical), communicable disease, or place of national origin.



## Myths & Facts About Hospice

Choosing hospice care can be a difficult decision for patients and their families and there are a lot of misconceptions about the service. As a result, many who need quality pain and symptom control, along with social and emotional care, do not take advantage of hospice. **Here are some myths and facts to consider when thinking about using hospice:**

**Myth: Hospice is a place.**

**Fact:** Hospice provides services wherever a patient needs care. This can be in a facility, nursing home or the privacy of the patient's home. Around 70% of all hospice care is done in the comfort of the home.

**Myth: Hospice is for those who are close to death or actively dying.**

**Fact:** The earlier hospice is used, the more benefit patients gets from the care. Pain and symptom management is more effective when delivered earlier in the disease process. This leads to a higher quality of life for patients with life-limiting conditions.

**Myth: Hospice is only for cancer patients.**

**Fact:** Any patient with a terminal diagnosis can benefit from hospice. Examples include HIV, kidney disease, heart disease and Alzheimer's.

**Myth: A patient must sign a DNR to use hospice.**

**Fact:** Patients do not need a Do Not Resuscitate order (DNR) to receive hospice care. While many hospice patients sign a DNR, this choice is not for everyone. Patients and their families are involved in all decisions and their wishes are honored.

**Myth: Hospice is only for the dying patient.**

**Fact:** Hospice focuses on the family as much as the patient. Our services involve a team of professionals who help with grief management, financial planning and a variety of other services that benefit the patient's loved ones before and after loss.

**Myth: Patients have to give up their doctor.**

**Fact:** Patients choosing hospice keep their own physician. The primary care physician works with our interdisciplinary team and medical director to determine the best plan of care.

**Myth: Hospice is expensive.**

**Fact:** Hospice is a Medicare benefit and most private insurance and Medicaid will also cover services. In addition, medical equipment and prescriptions related to the life-limiting condition are covered under these benefits. We admit patients regardless of ability to pay.

**Myth: Hospice only helps when family members are providing care.**

**Fact:** Hospice patients often live alone or with family members who are unable to provide care. We have the ability to coordinate community resources so that the patient can stay in the home. Hospice can also be provided in a facility or other location of the patient's choosing.

**Myth: Hospice is about dying.**

**Fact:** Hospice is about living. When pain and symptoms are managed properly, patients make the most of the time they have left. They are able to spend time with friends and family in the comfort of the home while being in control of the care they are receiving. Choosing hospice does not mean the patient is giving up hope or that death is coming soon.

**Myth: All hospice agencies are the same.**

**Fact:** While the federal regulations governing hospice programs require the same standard services, that does not mean they are all the same. Customer service, admission processes and patient response times all vary. **New Century Hospice constantly strives to exceed standards when possible and our customer satisfaction rates are among the best in healthcare.**

**SUSSEX COUNTY**



**PROCLAMATION**

**National Hospice Month for Sussex County**

**WHEREAS**, hospice care provides patients and families the highest quality pain management and symptom control, caregiver training and assistance, and emotional and spiritual support, allowed patients to live fully up until the final moments, surrounded and supported by loved ones, friends, and caregivers; and

**WHEREAS**, professional and compassionate hospice staff and trained volunteers – including physicians, nurses, social workers, therapists, health aides, and spiritual counselors – provide comprehensive care making the wishes of each patient a priority; and

**WHEREAS**, family members, loved ones, and community members receive counseling and bereavement care to help them cope with the many losses they face during the illness and with the grief they experience afterwards; and

**WHEREAS**, providing high-quality hospice care reaffirms our belief in the essential dignity of every person, regardless of age, health, or social status, and that every stage of human life deserves to be treated with the utmost respect and care; and

**WHEREAS**, Hospice has provided medical, social, and spiritual support to patients and their family members in homes, nursing facilities and hospitals throughout many years.

**NOW THEREFORE**, be it resolved that the Sussex County Board of Supervisors, does hereby declare November 2017 as National Hospice Month for Sussex County and encourage citizens to increase their awareness of the importance and availability of hospice services and to observe this month with appropriate activities and programs.

Adopted on 16<sup>th</sup> day of November, 2017.

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Susan B. Seward, Chair  
Sussex County Board of Supervisors

ATTEST:

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Vandy V. Jones, III  
Sussex County Administrator  
Clerk to the Board

**BOARD ACTION FORM**

**Agenda Item:** Recognition/Award #3.04

**Subject:** County Election Results

**Board Meeting Date:** November 16, 2017

=====  
**Summary:** Due to the untimely passing the late William Collins (former Tie Breaker for the Board of Supervisors) and the late Raymond R. Bell (former Sheriff), vacancies were created for the Tie Breaker for the Board of Supervisors and the Sheriff positions.

Mr. Steve White was selected for appointment to the Tie Breaker position by the Circuit Court Judge. By operation of the law, Mr. Earnest Giles, being the highest ranking officer, was appointed to the Sheriffs position. Both positions were required to hold a special election.

Special elections were held in Sussex County Tuesday, November 7, 2017. County Administration would like to take this opportunity to recognize and congratulate both, Mr. Steve White and Sheriff Earnest Giles, on their successful election to their positions.

=====  
**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**NOTES:** \_\_\_\_\_  
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**BOARD ACTION FORM**

**Agenda Item:** Recognition/Award #3.05

**Subject:** Improvement Association Presentation

**Board Meeting Date:** November 16, 2017

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**Summary:** Head Start is a nationally recognized pre-school program that provides readiness skills to children, ages 0 to 5, while focusing on parent engagement, health, mental health, and dental hygiene services.

Staff received a request from the Improvement Association to give the Board of Supervisors a brief presentation and customer success stories.

**Attachments:** (1) The Improvement Association Status Reports

=====

**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**NOTES:** \_\_\_\_\_

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**The Improvement Association  
Head Start  
Status Report**

“Head Start is a nationally recognized pre-school program that provides school readiness skills to children 0 to 5 years old, while focusing on parent engagement, health, mental health, and dental hygiene services. The Improvement Association’s Head Start program serves 262 children in the Greenville/Emporia, Brunswick, Dinwiddie, Sussex, and Surry Counties, - operating 15 classrooms. We are privileged to work with our service areas and collaborate with our local Board of Supervisors to offer the best services to our children and families in our communities. We are especially thankful for the partnerships we have developed with the Sussex Community. With your continued financial commitment and support to our program, you have helped us contribute to a better tomorrow for many of the children and families in the Sussex Community through Head Start. Thus, we look forward to continuing the journey with you, and enhancing the quality and character of our community. Thank you.”

At A Glance:

Sussex County Data:

<u>Classes</u>	<u>Centers</u>	<u># Children</u>
<u>1</u>	<u>Sussex Central Elementary School</u>	<u>17</u>
<u>3</u>	<u>Chambliss Elementary School (3 Modular Units)</u>	<u>50</u>
	<u>Total Children/Families Served</u>	<u>67</u>

**THE IMPROVEMENT ASSOCIATION  
TOTAL SERVICE CENTER CHANGE UP  
STATUS REPORT**

**SUSSEX/SURRY**

<b>NUMBER ENROLLED</b>	<b>6</b>
<b>NUMBER that obtained employment</b>	<b>2</b>
<b>NUMBER ENROLLED IN EDUCATION ACTIVITIES</b>	<b>1 (GED</b>

**BRUNSWICK**

<b>NUMBER ENROLLED</b>	<b>3</b>
<b>NUMBER that obtained employment</b>	<b>0</b>
<b>NUMBER ENROLLED IN EDUCATION ACTIVITIES</b>	<b>1</b>

**EMPORIA/GREENSVILLE**

<b>NUMBER ENROLLED</b>	<b>10</b>
<b>NUMBER that obtained employment</b>	<b>3</b>
<b>NUMBER ENROLLED IN EDUCATION ACTIVITIES</b>	<b>1</b>

**The Improvement Association  
Parent as Teachers  
Status Report**

Parents as Teachers is an evidence based home visiting program for prenatal mothers and parents of children from 0-5 years old. We are currently serving 18 families in the area and we have the capacity to serve 22. Parents as Teachers equips families with information and tools necessary to provide a healthy and safe home. We also promote school readiness.

## BOARD ACTION FORM

**Agenda Item:** Public Hearing Item #4.01

**Subject:** Conditional Use Permit #2017-02, Excavation and Mining of Mineral Sands, Mr. Patrick Matthews, Applicant

**Board Meeting Date:** November 16, 2017

=====

**Summary:** Pursuant to Section 16-22§27 of the Zoning Ordinance, the applicant, Patrick Matthews, seeks a conditional use permit (CUP) to allow the excavation and mining of mineral sands on tax map number 123-A-1 owned by JT AM LLC. The parcel in question is zoned A-I, General Agricultural District, which allows the proposed use with a conditional use permit. The affected property is located on the north side of Green Church Road (Route 645) approximately 5,911 feet west of the intersection of Green Church Road (Route 645) and Blue Star Highway (U.S. Route 301) in the Henry Election District.

The Planning Commission held a public hearing on Monday, October 2, 2017 to consider this request.

To date, no opposition or concerns have been received from the public.

**Recommendation:** Approval. At the public hearing held by the Planning Commission on October 2, 2017 to consider this request, they voted unanimously (11-0) to forward the request to the Board of Supervisors for approval subject to several conditions.

**Attachments:** (1) A Copy of Staff Report on CUP Application #2017-02  
(2) List to Certify Adjacent Property Owners Notification  
(3) Copy of Conditional Use Permit Application  
(4) Copies of Letters from Jeff Robinson, Consulting Engineer, dated August 15, 2017 and August 18, 2017  
(5) Letter from Joshua R. Norris, Land Use Engineering-VDOT, dated September 22, 2017  
(6) Maps

=====

**ACTION:** That the Board of Supervisors hereby approves Conditional Use Permit #2017-02, to allow excavation and mining of mineral sands on tax map number 123-A-1, owned by JTAM, LLC, Mr. Patrick Matthews, applicant, subject to the following conditions:

1. Prior to issuance of the local land disturbance permit, the applicant must obtain all required state permits (Department of Mines, Minerals and Energy, the Department of Environmental Quality and/or the Virginia Department of Transportation) and/or Federal

Permits (Army of Corps of Engineers) and provide them to the Community Development Office.

2. Prior to issuance of the local land disturbance permit, the required hydrologic and hydraulic analyses, performed by a professional engineer or other qualified professional, must be submitted to the Community Development Office to certify that the mining operation will not result in any increase in flood levels within the community.
3. The Conditional Use Permit shall not be assignable or transferable to future owners of the property.
4. The sand and gravel operation shall not operate on Saturdays and Sundays.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



## MEMORANDUM

**TO:** Members, Sussex County Board of Supervisors  
Vandy V. Jones III, County Administrator

**FROM:** Andre M. Greene, Director of Community Development *ARC*

**RE:** Conditional Use Permit Application #2017-02

**DATE:** November 6, 2017

Pursuant to Section 16-22§27 of the Zoning Ordinance, the applicant, Patrick Matthews, seeks a conditional use permit to allow the excavation and mining of mineral sands on tax map number 123-A-1 owned by JTAM LLC. The parcel in question is zoned A-1, General Agricultural District, which allows the proposed use with a conditional use permit. The affected property is located on the north side of Green Church Road (Route 645) approximately 5,911 feet west of the intersection of Green Church Road (Route 645) and Blue Star Highway (U.S. Route 301) in the Henry Election District.

### **RECOMMEDATION – Approval**

The Planning Commission held a public hearing on October 2, 2017 to consider this request and voted unanimously (11 – 0) to forward the request to the Board of Supervisors with a recommendation for approval subject to several conditions.

Attached for the Board’s review and consideration are the staff report and supporting documents.

To date, no opposition or concerns have been received from the public.

**STAFF REPORT - Conditional Use Permit Application #2017-02**

This staff report is prepared by the Sussex County Planning Department to provide information to the Planning Commission and the Board of Supervisors to assist both bodies in making a recommendation on this application. It may also be useful to the members of the general public interested in this application.

**SUMMARY FACTS**

**APPLICANT:** Patrick Matthews

**OWNER:** JTAM LLC.

**REQUEST:** Pursuant to Section 16-22§27 of the Zoning Ordinance a Conditional Use Permit is requested to operate a sand and gravel pit.

**PROPERTY LOCATION:** North side of Green Church Road (Route 645) approximately 5,911 feet west of the intersection of Green Church Road (Route 645) and Blue Star Highway (U.S. Route 301) in the Henry Magisterial District.

**PROPERTY IDENTIFICATION:** 123-A-21

**ELECTION DISTRICT:** Henry Election District

**PARCEL SIZE:** Approximately 305 acres

**PARCEL CHARACTERISTICS:** The topography of the site is generally flat. The site consists of farmland and woodlands. An old dilapidated structure is currently being demolished.

**SURROUNDING LAND USES:** Surrounding land uses include farmland, woodlands, the Nottoway River and CSX Railroad. There are no residential dwellings located in the immediate vicinity of the affected site.

**EXISTING ZONING:** A-1, General Agricultural, which allows a sand gravel pit with a conditional use permit.

**DESIGNATED COMP PLAN AREA:** Stony Creek/I-95/U.S. Route 301/VA Route 40

COMP PLAN FUTURE LAND  
USE DESIGNATION:

Agricultural/Forested/Open Space

FLOODPLAIN DESIGNATION:

Zone AE – The site is located in a 100-Year Flood Zone.

## **SUMMATION**

The applicant, Patrick Matthews is requesting issuance of a Conditional Use Permit to operate a sand and gravel pit on a portion of tax map number 123-A-21. The applicant is proposing to mine approximately 30 acres of the 305 acre site (see preliminary site plan). Improvements include the construction of a commercial entrance, the location of a portable scale and the placement of a portable office trailer. It is estimated that the sand and gravel operation will generate 45-50 dump truck trips per day and generate an additional 10 or more passenger car/pick-up truck trips per day for employees and/or visitors. The applicant intends to employ four (4) full-time employees (3 equipment operators and 1 scale house attendant. The applicant has stated the hours of operation will be Monday-Friday from 6:00 a.m. to 5:00 p.m.

The affected property is zoned A-1, General Agricultural. Pursuant to Section 16-22, Subsection 27 of the Zoning Ordinance, sand and gravel operations are permitted with a conditional use permit.

## **EVALUATION:**

There are several criteria by which an application for a conditional use permit may be evaluated. The criteria state that a proposed conditional use should be:

- In accordance with adopted plans and policies;
- Compatible with the neighborhood;
- Compatible with existing land uses; and
- Compatible with development by right in the area.

## **PLANNING COMMISSION'S RECOMMENDATION –APPROVAL**

The Planning Commission held a public hearing on October 2, 2017 to consider the request. After the public hearing, the Commission voted unanimously (11-0) to forward Conditional Use Permit Application #2017-02 to the Board of Supervisors with a recommendation that it be approved for the following reasons:

- 1) The proposed sand and gravel operation is consistent with Sussex County Comprehensive Plan's Future Land Use Designation as Agricultural/Forested/Open Space.
- 2) The proposed use is compatible with both adjacent and existing land uses, as the area in question is predominantly farmland and timberland.

- 3) The proposed sand and gravel pit is compatible with development allowed by right in the area such as general farming, agriculture, forestry and general and intensive livestock, dairy and poultry operations.

### **CONDITIONS**

The Planning Commission recommended the approval of Conditional Use Permit Application #2017-02 subject to the following conditions:

1. Prior to issuance of the local land disturbance permit, the applicant must obtain all required state permits (Department of Mines, Minerals and Energy, the Department of Environmental Quality and/or the Virginia Department of Transportation) and/or Federal Permits (Army of Corps of Engineers) and provide them to the Community Development Office.
2. Prior to issuance of the local land disturbance permit, the required hydrologic and hydraulic analyses, performed by a professional engineer or other qualified professional, must be submitted to the Community Development Office that the mining operation will not result in any increase in flood levels within the community.
3. The Conditional Use Permit shall not be assignable or transferable to future owners of the property.
4. The sand and gravel operation shall not operate on Saturdays and Sundays.

### **PUBLIC OPPOSTION**

To date, staff has received no objections to Conditional Use Permit Application #2017-02.



This is to certify that letters notifying adjacent property owners of a Public Hearing of the Board of Supervisors on November 16, 2017 for **Conditional Use Permit Application #2017-02**, applicant, Patrick Matthews, were mailed on November 6, 2017 to the persons listed below.

**Tax Map No. 123-A-2**

Benjamin M. Crowder  
2070 W. Lake Hamilton Drive  
Winter Haven, FL 33881

**Tax Map No. 123-A-3**

Givens Onie Est  
C/O Vernee J. Briggs  
3086 Decatur Street  
Richmond, VA 23224

**Tax Map No. 123-A-4**

Adirondack Timber Co. Inc  
%Forest Investment Associates  
15 Piedmont Center Suite 1250  
Atlanta, GA 30305

**Tax Map No. 123-A-32**

Curtis Wayne Owen  
19051 Andrews Road  
Stony Creek, VA 23882

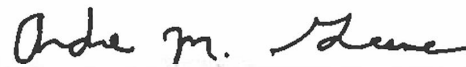
**Tax Map No. 105-A-3**

Nay Robert E. ½ INT John J.  
Jr. or Wesley A. Webb ½ INT  
13713 Fairwood Road  
Petersburg, VA 23805

**Tax Map No. 105-A-5**

Brucato Louise R. &  
David Kevin Rideout  
10048 Reed Road  
Stony Creek, VA 23882

**Tax Map No. 105-A-14**  
Poole Arnold M. & Cathryn Depue  
12149 Huske Road  
Stony Creek, VA 23882



---

Signature

---

Director of Community Development

Title

CUP Number: 2017-02  
Date Application Filed: 9/12/2017  
\$500 Processing Fee Received By: LDT



Sussex County Planning Department  
Post Office Box 1397  
20209 Thornton Square  
Sussex, Virginia 23884  
Phone: 434-246-1043  
Fax: 434-246-8259

## CONDITIONAL USE PERMIT APPLICATION

### Owner Information:

Name: JTAM, LLC  
Address: 11434 Blue Star Hwy.  
Stony Creek, VA 23882  
Phone Number: 434-246-6120

### Applicant Information:

Name: Patrick Matthews  
Address: 16345 Lake Lane  
Petersburg, VA 23805  
Phone Number: 804-731-0917

### Legal Description of Property:

Tax Map Number: 123-A-1  
Zoning District: Henry  
Block Number: N/A  
Lot Size (Acreage): 305.8 acres

Election District: \_\_\_\_\_  
Subdivision: \_\_\_\_\_  
Lot Number: \_\_\_\_\_  
Square Footage: \_\_\_\_\_

Please answer the following:

1. When was property acquired by applicant? 8 / 1 / 2017
2. Are there any deed restrictions on the property in question? Yes  No   
(If yes, attach a copy of restrictions).
3. What is the proposed use of property or type of improvement? Please be detailed and specific in your description. (For example: new construction, addition or demolition, agricultural, residential or commercial use)

Sand and Gravel Pit

4. What is the Fair market value of improvements \$50,000  
(Value must include all buildings, electrical, plumbing, and mechanical work to be performed).
5. Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

Excavate sand and gravel and haul away. Portable office trailer for a scale house utilizing existing electricity line. Portable scale.

6. Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood.

All adjacent land is in timber or farming. Sand and gravel pit will fit in with this land use

7. Furnish plot plan, preliminary site plan, and / or preliminary subdivision plat showing boundaries and dimensions of property, width of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space, landscaping and the like. Architect's sketches showing elevations of proposed buildings and compete plans are also desirable and if available should be filed with application.

8. I hereby certify that I have the authority to make the forgoing application and that the application, is complete and correct and that the conditional use permit is in accordance with section 16-22§27 of the Zoning Ordinance.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CUP Number: 2017-03  
Date Application Filed: 9-12-17  
\$500 Processing Fee Received By: L.T.



Sussex County Planning Department  
Post Office Box 1397  
20209 Thornton Square  
Sussex, Virginia 23884  
Phone: 434-246-1043  
Fax: 434-246-8259

## CONDITIONAL USE PERMIT APPLICATION

### Owner Information:

Name: JTAM  
Address: 11434 Blue Star Hwy  
Stony Creek VA 23582  
Phone Number: 434-246-6120

### Applicant Information:

Name: Patrick Matthews  
Address: 16345 Lake Lane  
Petersburg VA 23505  
Phone Number: 804 731 0917

### Legal Description of Property:

Tax Map Number: 123-A-1  
Zoning District: Henry  
Block Number: \_\_\_\_\_  
Lot Size (Acreage): 3.58 acres

Election District: Henry  
Subdivision: \_\_\_\_\_  
Lot Number: \_\_\_\_\_  
Square Footage: \_\_\_\_\_

Please answer the following:

- When was property acquired by applicant? 8 / 1 / 17
- Are there any deed restrictions on the property in question? Yes  No   
(If yes, attach a copy of restrictions)
- What is the proposed use of property or type of improvement? Please be detailed and specific in your description (For example new construction, addition or demolition, agricultural residential or commercial use)  
Sand and Gravel Pit
- What is the Fair market value of improvements \$ 50,000  
(Value must include all buildings electrical, plumbing and mechanical work to be performed).
- Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings  
Excavate sand and gravel and haul away. Portable office trailer for a scale house utilizing existing electricity line. Portable scale
- Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood  
All adjacent land is in timber or farming. Sand and gravel pit will fit in with this land use
- Furnish plot plan, preliminary site plan, and/or preliminary subdivision plat showing boundaries and dimensions of property, width of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space, landscaping and the like. Architect's/Engineer's sketches showing elevations of proposed buildings and complete plans are also desirable and if available should be filed with application.
- I hereby certify that I have the authority to make the forgoing application and that the application is complete and correct and that the conditional use permit is in accordance with section \_\_\_\_\_ of the Zoning Ordinance.

Owner Signature

Patrick Matthews

Date

8/10/17

Applicant Signature








Patrick Matthews

Date

8/10/17

# County of Sussex, Virginia

## Legend

-  County Boundary
-  Building Footprints
-  Building Footprints
-  Outbuilding
-  Primary
-  Parcels
-  Hidden Roads 18050

Conditional Use Permit  
for  
Shaded Yellow  
area

Map Printed from Sussex

feet



Title:

Date: 8/10/2017

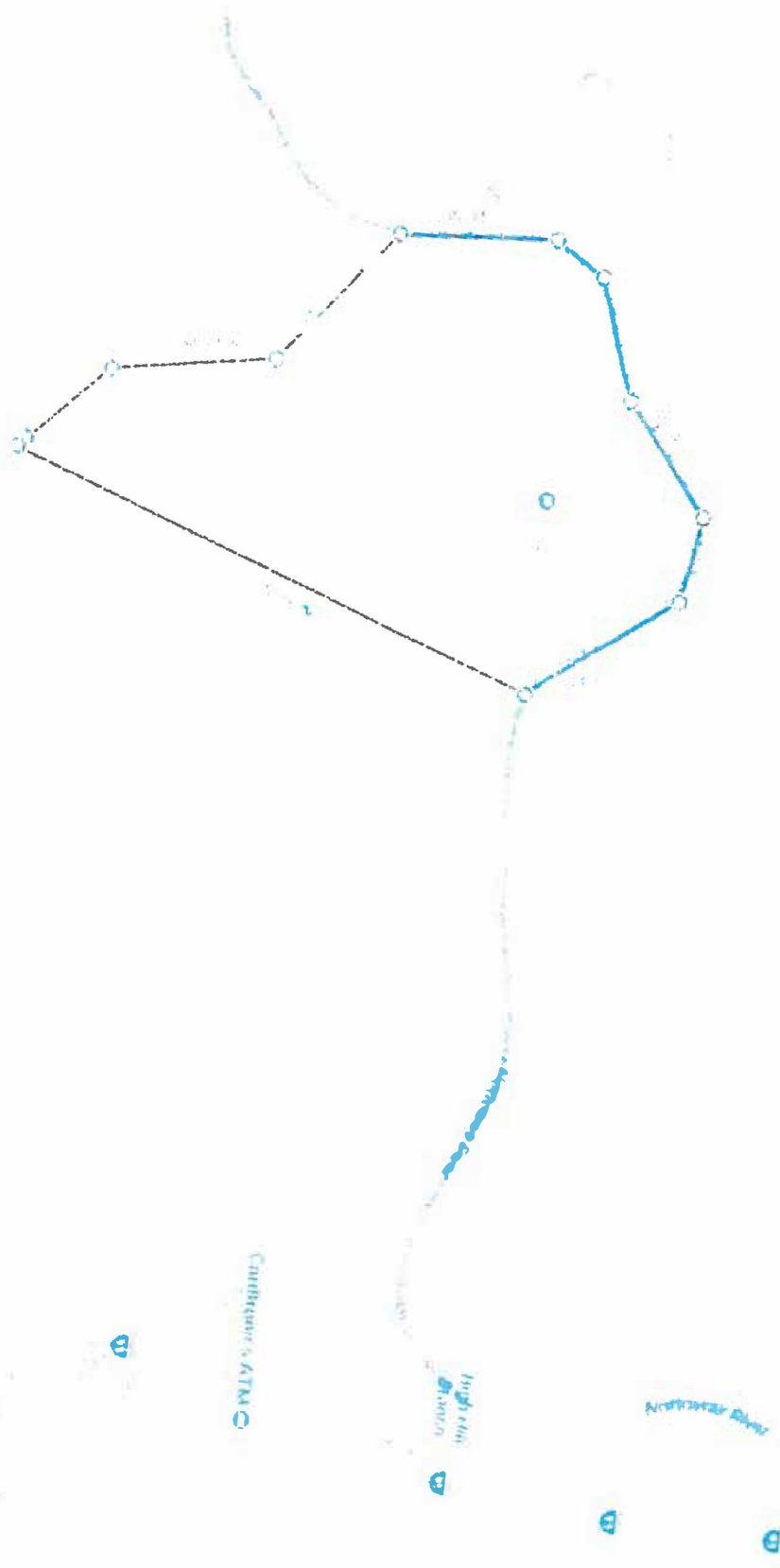
DNCR MAPS: This drawing is made with a publicly collected map from a survey and is not intended to be used as such. The information displayed is a compilation of records, reports, maps, and data obtained from various sources, and Sussex County is not responsible for its accuracy or reliability. It is not intended to be used as a legal document.

Google

Map data © 2017 Google

United States

1000 ft

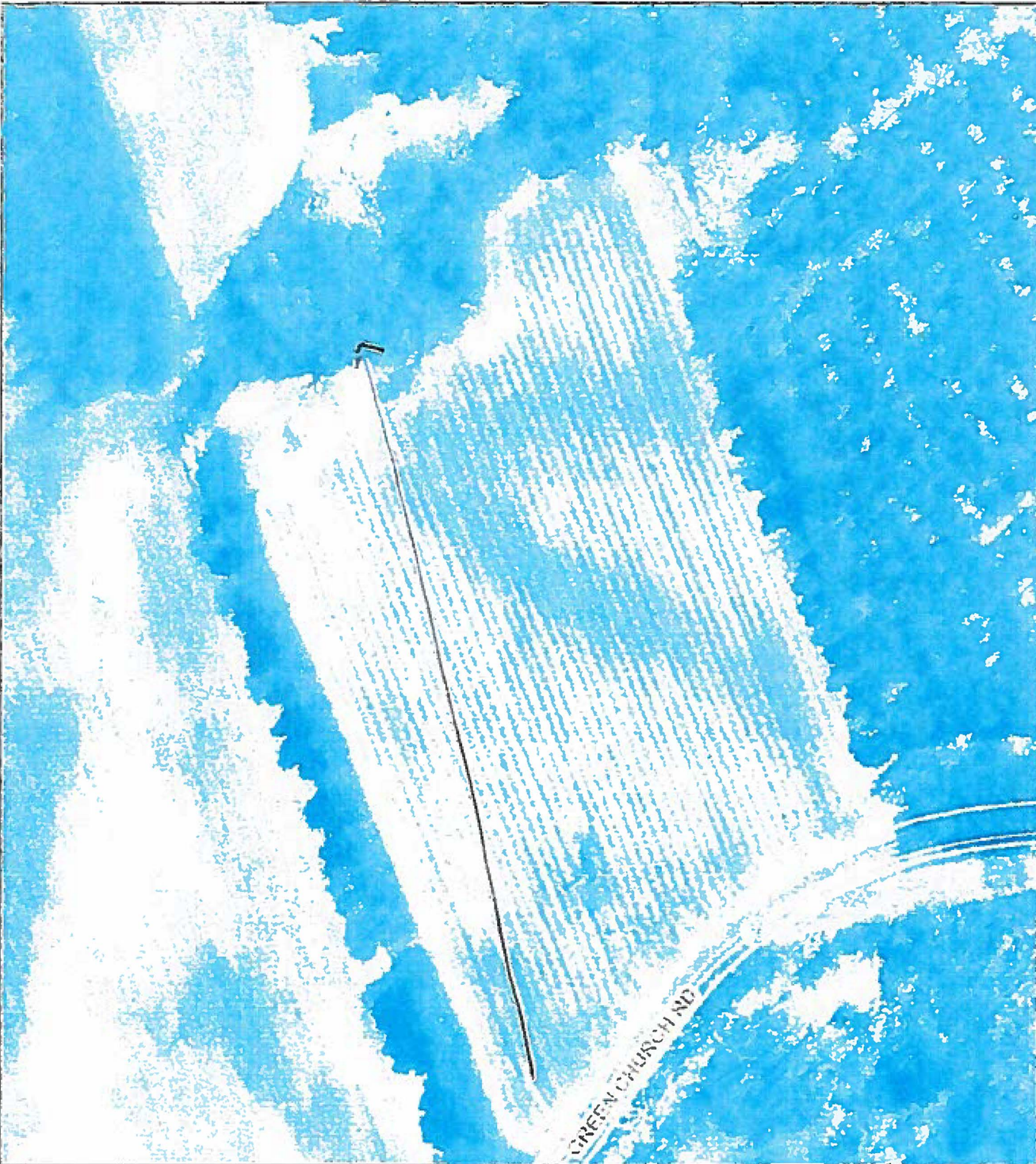


# County of Sussex, Virginia

- Legend**
-  County Boundary
  -  Building Footprints
  -  Building Footprints
  -  Outbuilding
  -  Primary
  -  Parcels
  -  Hidden Roads 1:257

Existing Home  
 site will be  
 location of scale  
 and portable scale  
 office

Map Printed from Sussex



**Title:**

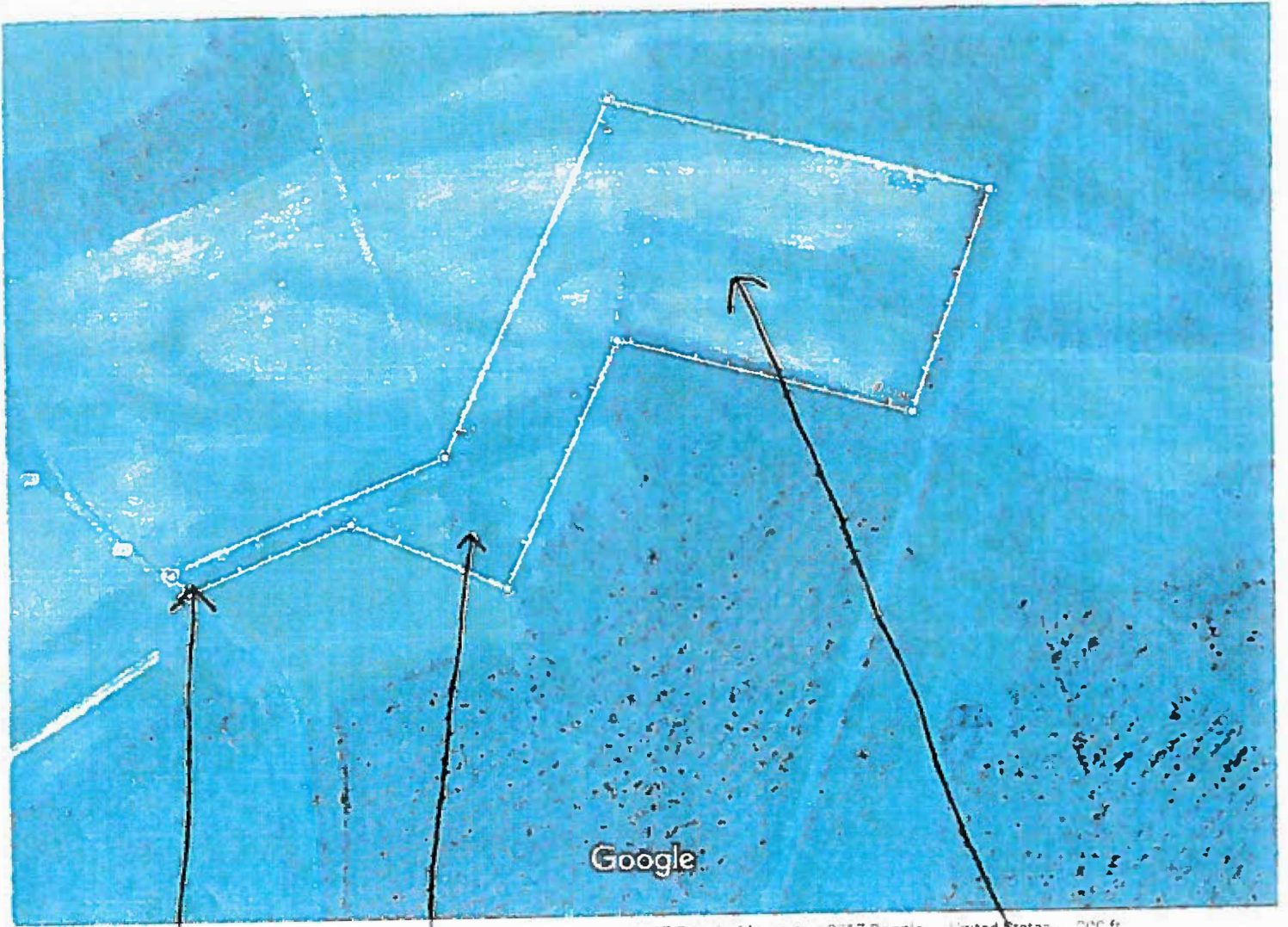
**Date: 8/14/2017**

PLUCK HARK has drawing is to show a roughly recorded map not a survey and is not intended to be used as such. The information depicted is a compilation of records information and data obtained from various sources and Sussex County is not responsible for its accuracy or non-accuracy of map.



Imagery © 2017 Google, Map data © 2017 Google, United States 10000 ft





Google

imagery ©2017 Google, Map data ©2017 Google, United States, 200 ft

Measure distance

Total area: 1,234,499.10 ft<sup>2</sup> (120,262.90 m<sup>2</sup>)

Total distance: 35 mi (2.17 km)

Commercial  
Entrance

Total Permitted  
Mining Area  
29.72 acres

Scale and  
Scale office  
Parking

Mining  
Area

## ARTICLE III - ESTABLISHMENT OF ZONING DISTRICTS

### Section 3.1 - Description of Special Flood Hazard Districts

#### A. Basis of Districts

The various special flood hazard districts shall include the SFHAs. The basis for the delineation of these districts shall be the FIS and the FIRM for Sussex County, Virginia prepared by the Federal Emergency Management Agency, Federal Insurance Administration, dated July 7th, 2009, and any subsequent revisions or amendments thereto.

Sussex County may identify and regulate local flood hazard or ponding areas that are not delineated on the FIRM. These areas may be delineated on a "Local Flood Hazard Map" using best available topographic data and locally derived information such as flood of record, historic high water marks or approximate study methodologies.

The boundaries of the SFHA Districts are established as shown on the FIRM which is declared to be a part of this ordinance and which shall be kept on file at the Sussex County, Virginia offices.

1. The Floodway District is in an AE Zone and is delineated for purposes of this ordinance, using the criterion that certain areas within the floodplain must be capable of carrying the waters of the one percent annual chance flood without increasing the water surface elevation of that flood more than one (1) foot at any point. The areas included in this District are specifically defined in Table 5 of the above-referenced FIS and shown on the accompanying FIRM.

The following provisions shall apply within the Floodway District of an AE zone:

a. Within any floodway area, no encroachments, including fill, new construction, substantial improvements, or other development shall be permitted unless it has been demonstrated through hydrologic and hydraulic analysis performed in accordance with standard engineering practice that the proposed encroachment will not result in any increase in flood levels within the community during the occurrence of the base flood discharge. Hydrologic and hydraulic analyses shall be undertaken only by professional engineers or others of demonstrated qualifications, who shall certify that the technical methods used correctly reflect currently-accepted technical concepts. Studies, analyses, computations, etc., shall be submitted in sufficient detail to allow a thorough review by the Floodplain Administrator.

Development activities which increase the water surface elevation of the base flood may be allowed, provided that the applicant first applies – with Sussex County's endorsement – for a Conditional Letter of Map Revision (CLOMR), and receives the approval of the Federal Emergency Management Agency.

If Article I, Section 3.1 A 1 a is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Article 4.

b. The placement of manufactured homes (mobile homes) is prohibited, except in an existing manufactured home (mobile home) park or subdivision. A replacement manufactured home



CONSULTING ENGINEER  
Post Office Box 66  
Emporia, Virginia 23847  
434-634-8665 office  
434-594-4073 mobile  
[robinsonj@jrallpc.com](mailto:robinsonj@jrallpc.com)

September 18, 2017

Sussex County Administration Office  
Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Attention: Mr. Andre M. Greene  
Director of Community Development

Subject: JTAM Sand & Gravel  
18072 Green Church Road  
Stony Creek, VA 23882

Mr. Greene,

I am writing to provide you with information re. the number of proposed on-site employees and on the projected traffic volume that will be generated.

Mr. Matthews intends to employ (4) full time employees. There shall be (3) equipment operators and (1) scale house attendant.

Mr. Matthews projects (45) to (50) dump truck trips per day at full capacity. In addition, there may be (10), or so, passenger car / pick-up truck trips per day for employees and / or visitors.

As before, please let me know if you need additional information and we'll get it right to you.

Best regards,

Jeff B. Robinson, PE  
Consulting Engineer

cc: Patrick Matthews



CONSULTING ENGINEER  
Post Office Box 66  
Emporia, Virginia 23847  
434-634-8665 office  
434-594-4073 mobile  
[robinsonj@jrallpc.com](mailto:robinsonj@jrallpc.com)

**JEFF ROBINSON**  
& ASSOCIATES, LLPC

September 15, 2017

Sussex County Administration Office  
Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Attention: Mr. Andre M. Greene  
Director of Community Development

Subject: JTAM Sand & Gravel  
18072 Green Church Road  
Stony Creek, VA 23882

Mr. Greene,

I understand that Mr. Patrick Matthews is applying for a conditional use permit (CUP) to develop the subject surface mining operation in Sussex County. Mr. Matthews has contacted me to assist him with the site design portion on his project. I am writing to provide an outline of some key points re. the proposed development.

First, we understand that the majority of the site lies within FEMA flood hazard zone AE. FEMA has set the average base flood elevation in this zone at 88.0. We also understand that a significant portion of the AE zone is classified as a Floodway Area. Flood hazard regulations state that, *"Within any floodway area, no encroachments, including fill, new construction, substantial improvements, or other development shall be permitted unless it has been demonstrated through hydrologic and hydraulic analysis performed in accordance with standard engineering practice that the proposed encroachment will not result in any increase in flood levels within the community during the occurrence of the base flood discharge"*.

Please be advised that by the nature of the surface mining operation, flood levels shall be lowered within the community as a result of the proposed "encroachment". The mining operations will excavate and haul-off material from the site. Consequently, the net surface elevation of the site shall be lowered. Consequently, the site has the ability to retain a greater volume of flood water at the given base flood elevation. Consequently, flood levels will not be increased within the community. Theoretically, flood levels will be lowered within the community.

Second, we understand that there are fingers of wooded, wetland, channels within the proposed mine site. The woodland channels serve as drainageways for the surrounding row crop ag fields. The wetland areas shall not be disturbed. The wetland areas shall be preserved and shall continue to function as stormwater conveyance channels. The mining

operations shall simply avoid the wooded, wetland channels. All woodland vegetation along same shall remain to serve as a protective buffer.

Third, it is important to note the development of and the closing of the proposed surface mining operations shall be performed in strict accordance with Sussex County and VA DMME regulations. Once mining operations are complete, Mr. Matthews intends to close the site with a number of farm ponds. The exact number and location of ponds shall be dictated by local topography and final storm drainage design. Mr. Matthews intends to permanently maintain and manage the overall 300+ acre farm for hunting, fishing and general recreation activities for his family to enjoy.

Please call if you need additional information for the CUP process.

Best regards,



Jeff B. Robinson, PE  
Consulting Engineer

cc: Patrick Matthews





## COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
1700 North Main Street  
SUFFOLK, VIRGINIA 23434

Charles A. Kilpatrick, P.E.  
Commissioner

September 22, 2017

Lorenzo Turner  
Sussex County Community Development  
20135 Princeton Road  
Sussex, VA 23884

**RE: Conditional Use Permit Application #2017-02  
18072 Green Church Road (Route 645)  
Stony Creek, VA 23882  
Sussex County**

The Residency has completed its review of the submitted Conditional Use Permit application dated 9/15/17 and received by the VDOT Land Development Office on 9/18/17 for the excavation of mineral sands by Mr. Patrick Matthews. In consideration of the expected trip generation by the operation as submitted by Jeff Robinson on 9/18/17 on behalf of the applicant we submit the following for consideration:

- 1) A commercial entrance will be required based on Figure 4-9 of Appendix F of the VDOT Road Design Manual. This is based on proposed trip generation exceeding 50 trips, and the percent of heavy trucks exceeding 10%.
- 2) Entrance radii should accommodate the largest expected vehicle type.
- 3) Recommend paving the commercial entrance. Other operations of this type have had problems with significant tracking onto the highway, along with damage to shoulders and the edges of pavement that will result in repairs. Paving the entrance will provide a smooth transition onto the state highway, limiting damage to the existing pavement, reducing future maintenance of the entrance, and minimizing tracking onto the state highway.

VirginiaDOT.org  
WE KEEP VIRGINIA MOVING

A Land Use Permit will be required for the installation of the entrance. Information about Land Use Permitting as well as the required forms can be found on the VDOT website at:

<http://www.virginiadot.org/business/bu-landUsePermits.asp>.

If you have any questions, please contact me at (757) 346-3068 or [Joshua.Norris@vdot.virginia.gov](mailto:Joshua.Norris@vdot.virginia.gov).

Sincerely,

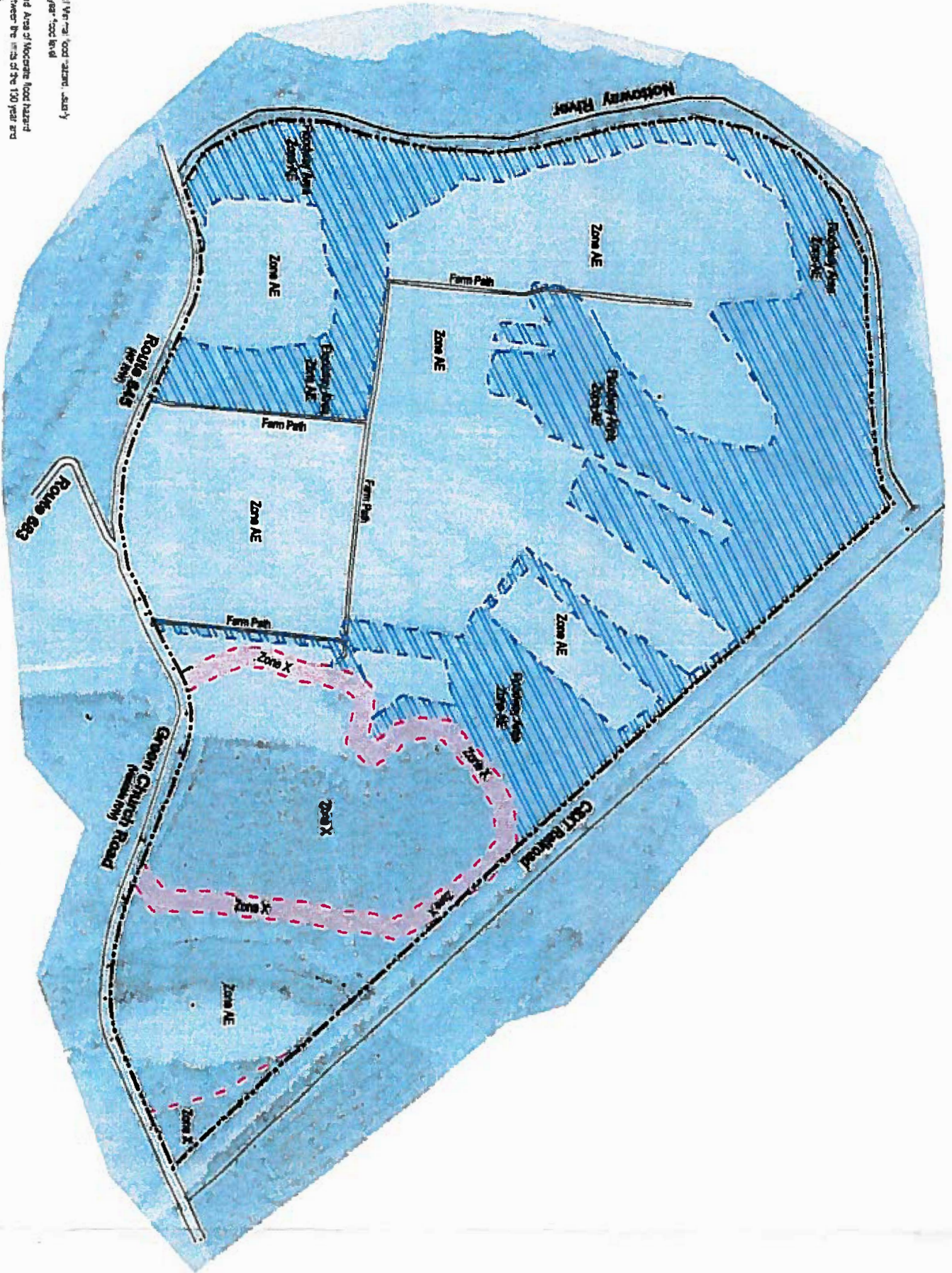


Joshua R. Norris  
Land Use Engineer  
Virginia Department of Transportation  
Franklin Residency

# JTAM Sand & Gravel

JTAM, LLC

18072 Green Church Road  
Stony Creek, Virginia 23882



- Legend:**
- ▬ Zone X Area of Very High Flood Hazard - Areas above the 500 year flood level
  - ▬ Zone X Hatched Area of Moderate Flood Hazard - Areas above the 100 year and 500 year floods
  - ▬ Zone AE Area of High Flood Hazard - Areas where annual average flood elevations have been provided and the floodway has not been delineated
  - ▬ Floodway District Zone AE - This area must be capable of carrying the action of the one percent annual chance flood without causing the water surface elevation of that flood more than one percent at any point.

## Existing Site Plan



Scale 1" = 300'

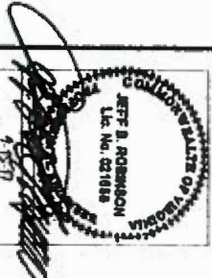
- Notes:**
1. Boundary or site plan taken from maps prepared by Ken Johnson, Surveyors based on Google Earth Imagery, re-imagery of state highway plans and re-imagery of water control plans from recorded documents at Sussex County Courthouse.
  2. A portion of this property is in Zone AE according to National Flood Insurance Rate Maps Community Panel 451148201500 and 451148201500 dated July 7, 2009. Average Base Flood Elevation = 98.0'



Vicinity Map  
Scale 1" = 2,000'

- General Notes:**
1. Owner & Developer: JTAM, LLC  
PO Box 247, 224 N. Main Street, Road  
Stony Creek, VA 23882
  2. Legal Firm/Attorney: Mr. Patrick Westerman  
18072 Green Church Road  
Stony Creek, VA 23882
  3. Site Address: 18072 Green Church Road  
Stony Creek, VA 23882
  4. Zoning: A-1
  5. Lot Size: 365.81 Ac

- Drawing List:**
- Sheet C1 of 2 - Existing Site Plan
  - Sheet C2 of 2 - Proposed Site Plan



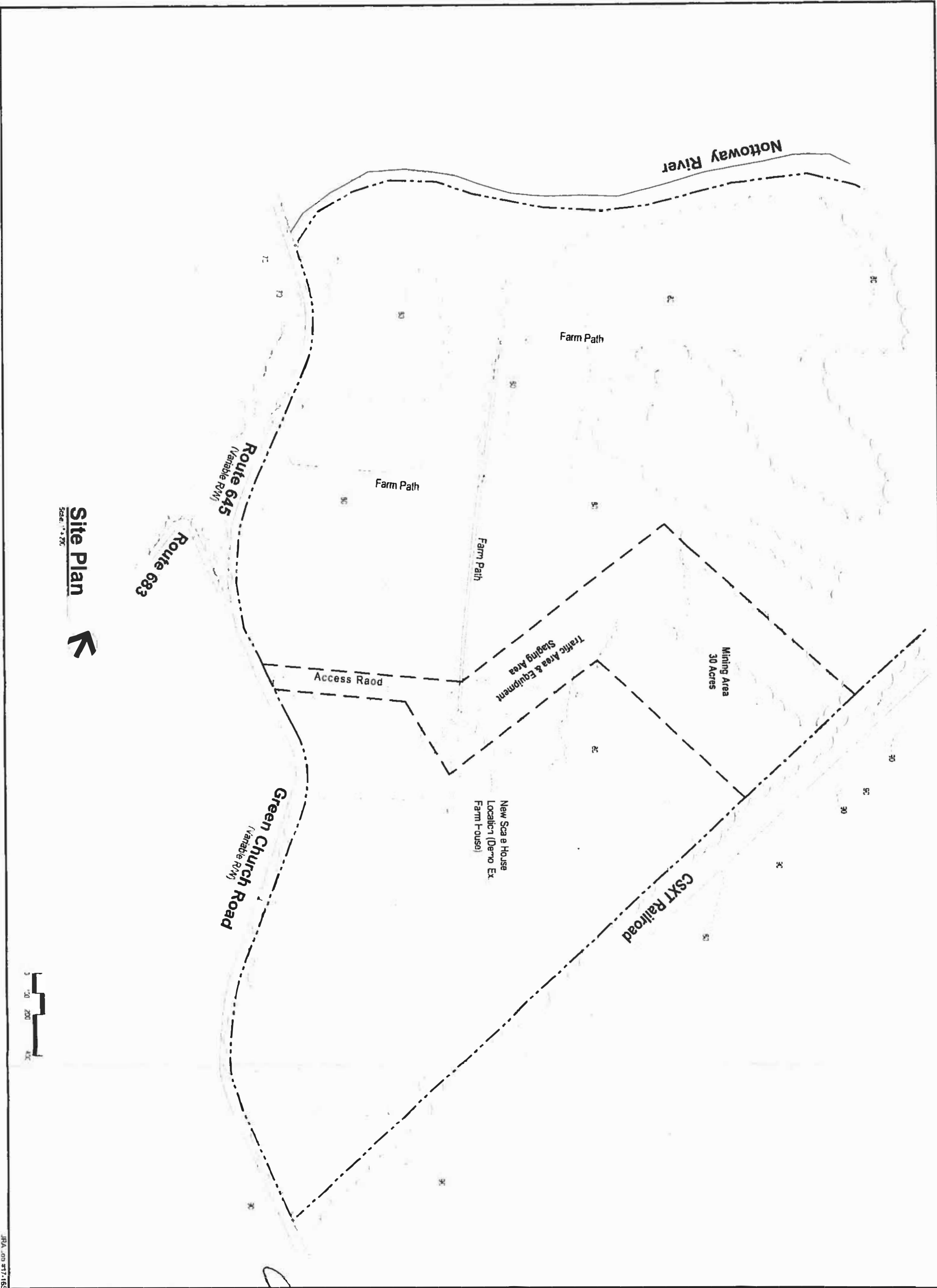
**JEFF ROBINSON & ASSOCIATES PC**  
CONSULTING ENGINEER  
P.O. Box 66  
Empire, Virginia 23847  
434 634-6665 fax  
434 634-0254 h  
jeffrobinson@jeffrobinson.com

**JTAM Sand & Gravel**  
18072 Green Church Road  
Stony Creek, VA 23882

Existing Site Plan



2. THE DESIGNER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED BY HIMSELF OR HIS EMPLOYEES OR AGENTS. THE DESIGNER SHALL NOT BE RESPONSIBLE FOR THE ACTIONS OR INACTIONS OF ANY OTHER PERSONS OR ENTITIES.



**Site Plan**

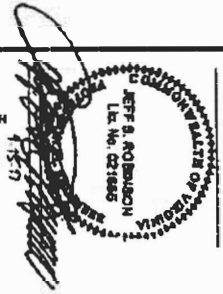
Scale: 1" = 200'



JPA 107 871-165



CONSULTING ENGINEER  
 Professional Seal  
 Virginia License No. 434634  
 434 634 0254  
 jeff@jeffrobinson.com



**JTAM Sand & Gravel**  
 18072 Green Church Road  
 Stony Creek, VA 23882

Proposed  
 Site Plan

**C2**  
 of 2

September 15, 2017

# Atlantic Waste Disposal

**November 16, 2017**

## Monthly Report

AGENDA ITEM #7.01  
Reports of Departments/Agencies  
Atlantic Waste Disposal Update

---

Mr. Jason Williams, Senior District Manager (Atlantic Waste Disposal), will give a monthly update on Atlantic Waste Disposal at the Board meeting.

# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY SUSSEX COUNTY TREASURER'S OFFICE

### OCTOBER 31, 2017

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19 – 19	LANDFILL TIPPING FEES
20 – 20	LANDFILL REVENUE SUMMARY – 10 YR REPORT





**TREASURER'S OFFICE**

**ONNIE L. WOODRUFF**  
**TREASURER**  
**SUSSEX COUNTY**

**15074 COURTHOUSE ROAD**  
**P.O. BOX 1399**  
**SUSSEX, VA. 23884**

**Phone (434)246-1086 or**  
**(434)246-1087**  
**Fax (434)246-2347**

Statement of money in the Banks to the credit of Sussex County as shown by the Treasurer's books at the close of business October 31, 2017.

**BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking	\$3,762,142.97	
Plus Cr Card Chg - in bank, not in office--JE	113.61	
Plus Bank Svc Chg - in bank, not in office--JE	887.20	
Plus NSF Check	212.49	
Plus Stale Dated Check - Reverse in Nov.	314.16	
Plus Deposits in Transit - in office, not in bank		
Plus Cr Card Deposits in Transit - in office, not in bank		
Less Outstanding Checks not cleared bank	(760,489.46)	
Less Deposits in Transit - in bank, not in office	(9,830.72)	
Less Outstanding Deposit Correction		
Less Cr Card Deposits in Transit - in bank, not in office		<u>\$2,993,350.25</u>

**BSV #301- STONY CREEK, VA**

Bank Balance	\$132,976.40	
Plus Bank Svc Chg - in office, not in bank--JE	10.86	
Less Deposits in Transit - in bank, not in office	(4,143.32)	
Less Deposits in Transit - int earned, in bank, not in office--	(4.58)	<u>128,839.36</u>

**SONA #401- WAVERLY, VA**

Bank Balance	\$73,815.11	
Less Deposits in Transit - in bank, not in office	(533.88)	
Less Deposits in Transit - int earned, in bank, not in office--	(2.94)	<u>73,278.29</u>
Investments and CD's		
#30342048 - SONA #451		<u>\$2,219,253.59</u>

**QZAB -05 #701** Investment Balance 737,924.49

**QZAB -06 #702** Investment Balance 1,244,331.93

**LGIP INVESTMENT #303** Investment Balance 2,099,320.72

**TOTAL IN BANKS REC W/GL** \$9,496,298.63

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

*Onnie L. Woodruff*  
 Onnie L. Woodruff, Treasurer

kbe

*Handwritten text, possibly a signature or name, oriented vertically on the left side of the page.*

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**BALANCE SHEET - COMPARATIVE PERIODS**  
2014/07 - 2017/10

**FUND # -999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2014/10	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0201	BB&T - MM Checking	2,579,857.90	2,101,993.63	2,586,419.77	2,993,350.25
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	256,186.02	97,639.47	47,517.81	128,839.36
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	36,385.59	58,324.54	30,429.39	73,278.29
000100-0451	SONA BANK (SB) CD'S	6,110,555.28	6,127,325.28	2,210,398.24	2,219,253.59
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	516,995.38	588,865.60	662,566.28	737,924.49
000100-0702	Bk of America QZAB 06 Escrow	839,331.21	971,097.11	1,106,190.59	1,244,331.93
000100-0803	LGIP - Investments	2,060,387.12	2,065,208.20	2,080,249.04	2,099,320.72
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	592.06	.00	526.44	1,624.43
	ASSETS	12,400,890.56	12,011,053.83	8,724,897.56	9,498,523.06
	<b>TOTAL ASSETS</b>	<b>12,400,890.56</b>	<b>12,011,053.83</b>	<b>8,724,897.56</b>	<b>9,498,523.06</b>
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	4,748,388.15-	4,893,838.72-	1,258,217.27-	2,413,583.47-
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	180,298.33	142,403.21	71,175.17	10,964.60-
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	46,906.78-	41,134.72-	44,590.04-	35,477.35-
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	44,604.66-	50,417.99-	54,383.99-	58,103.99-
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	25,253.31-	9,598.04-	11,050.41-	19,281.13-
000300-0135	Reserve for CP and DS	6,304,725.19-	1,687,505.63-	3,575,741.02-	3,578,981.02-
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	26,395.78-	26,927.48-	27,688.23-	27,982.67-
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	71,090.58	4,206.08	29,331.25	26,396.91
000300-0253	Summer Food Service Fund	4,441.69-	8,829.25-	7,153.51-	5,535.81-
000300-0254	Title and Grant fund	172,412.67-	158,203.22-	123,446.00-	641,484.02-
000300-0255	School Textbook Fund	54,090.07-	74,484.58-	159,244.83-	238,833.15-
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00



SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2017/10

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**  
 GL070C

MAJOR#	DESCRIPTION	FY/2015	FY/2016	FY/2017	FY/2018
		Bal. Sheet 2014/07 Thru 2014/10	Bal. Sheet 2015/07 Thru 2015/10	Bal. Sheet 2016/07 Thru 2016/10	Bal. Sheet 2017/07 Thru 2017/10
000300-0301	School Capital Projects Fund	230,579.05-	209,210.05-	197,889.05-	198,002.05-
000300-0302	General Capital Projects Fund	1,303.41-	3,722,617.25-	1,034,388.09-	399,676.72-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	29,476.67	7,728.71	226,133.95	69,280.39
000300-0306	Cabin Point - Industriail Park Fund	.00	9,723.89	9,723.89	345,923.43
000300-0307	Henry - Industrial Park Fund	.00	.00	.00	.00
000300-0723	Robert Mitchell Scholarship Fund	26,916.17-	26,350.17-	25,755.17-	25,152.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	23,078.86-	22,277.86-	25,476.86-	30,965.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	28,048.83-	28,324.83-	29,073.83-	29,577.83-
000300-0726	Millard D. Stith Sch. Fund	71,217.00-	73,350.00-	79,458.00-	87,343.00-
000300-0733	Special Welfare Fund	1,466.99-	1,876.29-	1,413.97-	1,303.97-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	<b>FUND EQUITY</b>	<b>11,528,963.03-</b>	<b>10,870,884.19-</b>	<b>6,318,606.01-</b>	<b>7,360,648.08-</b>
	TOTAL PRIOR YR FUND BALANCE	11,528,963.03-	10,870,884.19-	6,318,606.01-	7,360,648.08-
	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0000	Treasurer's Deferred Account	1,269.03-	1,288.68-	1,288.68-	1,344.51-
000400-0002	Cash Over and Short	16.57-	60.91-	31.53-	12.02
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	988.13-	446.26-	1,173.50-	1,274.42-
000400-0013	Prepaid Taxes - RE	1,566.42-	4,202.19-	4,555.97-	3,598.65-
000400-0014	Available PTR for Distrib \$1.093M	989,096.71	1,034,651.11	.00	.00
000400-0015	Escrow Acct. QZAB 2005	516,995.38-	588,865.60-	662,566.28-	737,924.49-
000400-0016	QZAB 2006 Escrow Acct.	839,331.21-	971,097.11-	1,106,190.59-	1,244,331.93-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	62,610.00-	64,235.00-	70,610.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	297.50-	.00	.00	47,447.00
	OTHER ACCOUNTS	433,977.53-	593,919.64-	1,840,041.55-	2,011,624.98-
	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0000	Escrow for Fire Dept. Vehicles	391,700.00-	500,000.00-	500,000.00-	60,000.00-
000401-0101	Escrow for Rescue Vehicles	46,250.00-	46,250.00-	66,250.00-	66,250.00-
000401-0102	ESCROW ACCTS. RESERVED CIF ACCTS	437,950.00-	546,250.00-	566,250.00-	126,250.00-
	<b>OTHER EQUITY &amp; ESCROW ACCTS</b>	<b>871,927.53-</b>	<b>1,140,169.64-</b>	<b>2,406,291.55-</b>	<b>2,137,874.98-</b>
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00

**SUSSEX COUNTY**  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2017/10

**FUND # -999 TREASURER'S ACCOUNTABILITY FUND**  
 GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2014/10	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10
000501-1994	Real Estate - 1994	860.27	.00	.00	.00
000501-1995	Real Estate - 1995	888.20	393.50	.00	.00
000501-1996	Real Estate - 1996	959.26	424.99	176.80	.00
000501-1997	Real Estate - 1997	1,115.17	531.41	193.17	143.02
000501-1998	Real Estate - 1998	1,819.20	600.12	256.14	205.14
000501-1999	REAL ESTATE - 1999	1,979.64	742.74	291.78	240.78
000501-2000	Real Estate - 2000	2,427.00	855.60	322.80	258.00
000501-2001	Real Estate - 2001	2,670.67	994.27	409.80	345.00
000501-2002	Real Estate - 2002	3,418.57	1,462.43	557.70	487.50
000501-2003	Real Estate - 2003	3,760.13	1,524.26	578.50	508.30
000501-2004	REAL ESTATE - 2004	4,148.95	1,548.95	584.35	514.15
000501-2005	Real Estate - 2005	4,353.46	1,740.46	584.35	514.15
000501-2006	Real Estate - 2006	4,302.16	1,643.04	427.68	341.28
000501-2007	Real Estate - 2007	4,620.28	1,711.68	427.68	341.28
000501-2008	REAL ESTATE - 2008	8,260.13	2,788.61	574.11	476.91
000501-2009	RE - 2009	11,982.03	3,904.90	968.22	731.70
000501-2010	Real Estate - 2010	15,182.98	5,626.34	2,162.57	1,450.89
000501-2011	Real Estate - 2011	25,926.92	11,044.27	5,295.13	4,007.98
000501-2012	Real Estate - 2012	63,917.21	22,336.31	9,198.10	6,403.34
000501-2013	Real Estate - 2013	143,138.96	44,596.30	19,048.54	13,555.60
000501-2014	Real Estate - 2014	4,095,753.03	111,951.60	38,481.85	25,326.19
000501-2015	Real Estate - 2015	.00	3,858,691.63	123,427.39	50,408.90
000501-2016	Real Estate - 2016	.00	.00	4,371,286.13	151,340.86
000501-2017	Real Estate - 2017	.00	.00	.00	4,225,743.94
000501-9999	Reserve - Real Estate Taxes	4,401,484.22-	4,075,113.41-	4,575,252.79-	4,483,344.91-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	17,658.31	.00	.00	.00
000502-2010	PP - 2010	18,248.14	15,481.16	.00	.00
000502-2011	PP - 2011	19,568.83	16,689.34	15,307.97	.00
000502-2012	PP - 2012	29,195.73	21,440.08	18,778.89	17,743.26
000502-2013	PP - 2013	261,998.36	21,083.92	14,420.94	12,197.10
000502-2014	PP - 2014	3,720,440.82	65,250.05	31,641.98	23,998.85
000502-2015	PP - 2015	.00	3,453,548.69	61,538.74	30,516.50
000502-2016	PP - 2016	.00	.00	3,550,807.59	137,490.54
000502-2017	PP - 2017	.00	.00	.00	3,759,776.31
000502-9999	Reserve - PP Taxes	4,067,110.19-	3,593,493.24-	3,692,496.11-	3,981,722.56-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00

SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2017/10

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**  
 GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2014/10	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	553,636.52	.00	.00	.00
000503-2015	PSC - 2015	.00	604,253.35	.00	.00
000503-2016	PSC - 2016	.00	.00	705,581.05	.00
000503-2017	PSC - 2017	.00	.00	.00	724,655.14
000503-9999	Reserve - PSC Taxes	553,636.52-	604,253.35-	705,581.05-	724,655.14-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	4.80	.00	.00
000504-2016	BL - 2016	.00	.00	211.68-	401.68-
000504-2017	BL - 2017	.00	.00	.00	30.00-
000504-9999	Reserve for Buisness License	.00	4.80-	211.68	431.68
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	7,679.25	9,193.90-	10,131.70	3,783.30-
000520-9999	Reserve for DMV Withholding Fees	7,679.25-	9,193.90	10,131.70-	3,783.30
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	11,486.80	13,719.09-	13,601.91	11,417.45-
000521-9999	Reserve for Administrative Fees	11,486.80-	13,719.09	13,601.91-	11,417.45
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	5,602.12	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	14,019.56	.00	.00
000601-2015	State Income Tax - 2015	.00	.00	12,320.70	.00
000601-2016	State Income Tax - 2016	.00	.00	.00	6,500.39
000601-9999	Reserve - State Income	5,602.12-	14,019.56-	12,320.70-	6,500.39-

SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2017/10

FUND # -999 TREASURER'S ACCOUNTABILITY FUND  
 GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2014/10	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,229.74	3,470.23	3,274.35	3,366.61
000702-9999	Reserve for IPR Loan Payments	2,229.74-	3,470.23-	3,274.35-	3,366.61-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	.00	614.00	614.00	307.00
000703-9999	Reserve for CDBG Loan Payments	.00	614.00-	614.00-	307.00-
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

REVENUE SUMMARY BY FUNDS

7/01/2017 - 10/31/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	22,188,656.00	24,209,281.83	2,054,354.57	5,477,489.56	18,731,792.27	77.37
105	REVENUE - VPA/DSS FUND	1,978,561.00	1,978,561.00	163,605.49	602,338.01	1,376,222.99	69.55
110	REVENUE - CSA FUND	725,000.00	725,000.00	22,693.03	268,770.16	456,229.84	62.92
121	REV.- IPR PROG. INCOME FD (11/02)	3,750.00	3,750.00	195.87	1,068.48	2,681.52	71.50
123	REV - CDBG HOUSING PRG (4/09)	4,375.00	4,375.00	115.00	1,237.00	3,138.00	71.72
125	REVENUE - DRUG FORFEITURE FUND	10,000.00	.00	3.00	911.10	911.10-	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	.00	558.00	558.00	558.00-	100.00-
201	REVENUE - LAW LIBRARY FUND	775.00	775.00	51.30	301.60	473.40	61.08
251	REVENUE - SCHOOL FUND	16,185,706.00	16,185,706.00	1,491,640.99	3,706,074.21	12,479,631.79	77.10
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,332.00	817,332.00	91,406.23	147,606.09	669,725.91	81.94
253	REVENUE - SUMMER FOOD SERVICES FUND	32,450.00	32,450.00	.00	27,773.14	4,676.86	14.41
254	REVENUE - TITLE & GRANT FUND	1,821,837.00	1,821,837.00	214,207.17	394,932.65	1,426,904.35	78.32
255	REVENUE - SCH. TEXTBOOK FUND	111,976.00	111,976.00	6,385.75	25,543.00	86,433.00	77.18
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	20.00	20.00	20.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	654,170.00	654,170.00	129,570.00	129,570.00	524,600.00	80.19
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	101.00	101.00	101.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	127.00	127.00	127.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	119.00	119.00	119.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	847.00	847.00	847.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	503.34	3,199.34	3,199.34-	100.00-
	-- REVENUE TOTAL --	44,534,588.00	46,545,213.83	4,176,503.74	10,788,586.34	35,756,627.49	76.82

SUSSEX COUNTY

**EXPENDITURE SUMMARY BY FUNDS**

7/01/2017 - 10/31/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-FUND SUMMARY-		
						ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	22,188,656.00	22,382,650.76	1,948,903.75	6,330,643.96	.00	16,052,006.80	71.71
105	EXPENDITURES - VPA/DSS FUND	1,978,561.00	1,978,561.00	163,605.49	602,338.01	.00	1,376,222.99	69.55
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	28,791.80	75,351.98	.00	649,648.02	89.60
121	EXPEND. - IPR PROG. INCOME FD 11/02	3,750.00	3,750.00	.00	1,122.00	.00	2,628.00	70.08
123	EXPEND. CDBG HOUSING PROGRAM	4,375.00	4,375.00	.00	.00	.00	4,375.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	10,000.00	21,160.04	1,562.23	1,878.91	.00	19,281.13	91.12
201	EXPENDITURES - LAW LIBRARY FUND	775.00	775.00	.00	.00	.00	775.00	100.00
251	SCHOOL FUND EXPENDITURES	16,185,706.00	16,185,706.00	1,491,640.99	3,706,221.77	.00	12,479,484.23	77.10
252	EXPENDITURES - SCHOOL FOOD SERV	817,332.00	817,332.00	100,801.33	160,321.17	.00	657,010.83	80.38
253	EXPENDITURES - SUMMER FS FUND	32,450.00	32,450.00	.00	29,792.19	.00	2,657.81	8.19
254	TITLE & GRANT REVOLVING FUND	1,821,837.00	1,821,837.00	255,814.23	445,905.78	.00	1,375,931.22	75.52
255	EXPENDITURES - TEXTBOOK FUND	111,976.00	111,976.00	18,185.88	36,753.32	.00	75,222.68	67.17
302	EXPENDITURES - CAPITAL PROJECT FD	654,170.00	1,736,015.00	111,888.33	402,233.48	.00	1,333,781.52	76.83
305	EXPENDITURES - MEGA SITE	.00	224,873.00	35,990.00	74,245.00	.00	150,628.00	66.98
306	EXPENDITURES - CABIN POINT PARK	.00	520,931.00	.00	277,130.44	.00	243,800.56	46.80
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00-	100.00-
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	1,500.00	.00	1,500.00-	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	500.00	.00	500.00-	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	115.00	3,459.27	.00	3,459.27-	100.00-
	-- EXPENDITURE TOTAL --	44,534,588.00	46,567,391.80	4,157,299.03	12,151,197.28	.00	34,416,194.52	73.90

FUND # -100 GENERAL FUND

BALANCE SHEET  
10/31/2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	2,437,632.65	1,943,539.99	1,967,589.17-	2,413,583.47
	ASSETS	2,437,632.65	1,943,539.99	1,967,589.17-	2,413,583.47
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.	649,581.25			649,581.25
101-0237	Res for Literary Loan - High Schoo	2,890,163.00			2,890,163.00
101-0238	Res for Literary Loan - Mid Sch 07	3,851,387.00			3,851,387.00
101-0239	Res for IDA QZAB Bond Deposit	942,269.25			942,269.25
101-0240	Reserve for VPSA 2012 Bond Elem Sc	3,410,000.00			3,410,000.00
101-0241	Woodfuel Loan Receivable (DHCD Loan	452,599.65		19,569.39-	433,030.26
101-0600	Commonwealth PTR avail. for distr.	985,432.30-	7,695.37		977,736.93-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	11,210,567.85	7,695.37	19,569.39-	11,198,693.83
	TOTAL ASSETS	13,648,200.50	1,951,235.36	1,987,158.56-	13,612,277.30
	LIABILITIES				
200-0100	Clearing Account - Payroll		252,558.00	252,558.00-	
200-0200	Clearing Account - Accounts Payabl		392,046.25	392,046.25-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	649,581.25-			649,581.25-
200-0237	Literary Loan Pay - High Sch.	2,890,163.00-			2,890,163.00-
200-0238	Literary Loan Pay - Middle Sch 07	3,851,387.00-			3,851,387.00-
200-0239	IDA QZAB Bond Deposit Payable	942,269.25-			942,269.25-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,410,000.00-			3,410,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	452,599.65-	19,569.39		433,030.26-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	985,432.30		7,695.37-	977,736.93
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	11,210,567.85-	664,173.64	652,299.62-	11,198,693.83-
	TOTAL LIABILITIES	11,210,567.85-	664,173.64	652,299.62-	11,198,693.83-
	FUND EQUITY				
300-0100	Fund Balance	3,396,237.87-	129,500.00		3,266,737.87-
	FUND EQUITY	3,396,237.87-	129,500.00		3,266,737.87-
	TOTAL PRIOR YR FUND BALANCE	3,396,237.87-	129,500.00		3,266,737.87-
	TOTAL REVENUE	3,423,134.99-		2,054,354.57-	5,477,489.56-
	TOTAL EXPENDITURE	4,381,740.21		1,948,903.75	6,330,643.96
	TOTAL CURRENT FUND BALANCE				853,154.40 Expenditure over Revenue
	TOTAL LIABILITIES AND FUND BALANCE	13,648,200.50-	2,742,577.39	2,706,654.19-	13,612,277.30-

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2017 - 10/31/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,116,244.00	5,116,244.00	697,669.60	764,211.26	4,352,032.74	85.06
11020	PUBLIC SERVICE CORP TAXES	719,151.00	719,151.00	29,704.18	29,749.06	689,401.94	95.86
11030	PERSONAL PROPERTY TAXES	2,503,976.00	2,503,976.00	245,627.24	336,132.37	2,167,843.63	86.57
11031	MOBILE HOME TAXES	24,820.00	24,820.00	4,687.31	5,421.59	19,398.41	78.15
11032	FIRE AND RESCUE TAXES	16,000.00	16,000.00	1,057.10	1,269.15	14,730.85	92.06
11040	MACHINERY AND TOOLS TAXES	1,119,383.00	1,119,383.00			1,119,383.00	100.00
11050	MERCHANTS CAPITAL TAXES	75,000.00	75,000.00	3,321.91	3,301.97	71,698.03	95.59
11060	PENALTIES, INTEREST & TREAS ADM FEES	186,000.00	186,000.00	10,873.76	37,967.17	148,032.83	79.58
	GENERAL PROPERTY TAXES	9,760,574.00	9,760,574.00	992,941.10	1,178,052.57	8,582,521.43	87.93
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	943,268.00	943,268.00	79,576.52	324,365.47	618,902.53	65.61
12020	CONSUMER UTILITY TAXES	95,000.00	95,000.00	12,208.86	36,482.63	58,517.37	61.59
12030	BUSINESS LICENSE TAXES	79,630.00	79,630.00	5,220.31	14,400.20	65,229.80	81.91
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	190,053.00	190,053.00	21,814.27	28,373.07	161,679.93	85.07
12060	BANK STOCK TAXES	3,500.00	3,500.00			3,500.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,311,451.00	1,311,451.00	118,819.96	403,621.37	907,829.63	69.22
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	7,000.00	7,000.00	7.00	63.00	6,937.00	99.10
13030	PERMITS AND OTHER LICENSES	5,377,560.00	5,377,560.00	442,362.16	1,924,305.66	3,453,254.34	64.21
	PERMITS, FEES AND LICENSES	5,384,560.00	5,384,560.00	442,369.16	1,924,368.66	3,460,191.34	64.26
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	871,500.00	871,500.00	87,360.72	386,783.87	484,716.13	55.61
	FINES AND FORFEITURES	871,500.00	871,500.00	87,360.72	386,783.87	484,716.13	55.61
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	15,000.00	15,000.00	716.21	9,701.44	5,298.56	35.32
15020	REVENUE FROM USE OF PROPERTY	101,000.00	101,000.00	5,679.36	26,806.69	74,193.31	73.45
	REVENUE FROM USE OF MONEY/PROPERTY	116,000.00	116,000.00	6,395.57	36,508.13	79,491.87	68.52
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	198,515.00	198,515.00	15,104.33	59,426.31	139,088.69	70.06
16020	COMMONWEALTH'S ATTORNEY FEES	1,650.00	1,650.00	212.75	670.77	979.23	59.34
16050	CHARGES FOR CORRECTION/DETENTION	3,800.00	3,800.00	212.22	1,498.70	2,301.30	60.56
16060	CHARGES FOR OTHER PROTECTION	1,600.00	1,600.00	400.00	925.00	675.00	42.18
16080	CHARGES FOR SANITATION/WASTE REMVL						



SUSSEX COUNTY

**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**

7/01/2017 - 10/31/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
16160	CHARGES FOR COMMUNITY DEVELOPMENT	25,000.00	25,000.00			25,000.00	100.00
16210	CHG FOR CREDIT & DEBIT CARD USE	3,000.00	3,000.00	161.56	365.50	2,634.50	87.81
	CHARGES FOR SERVICES	233,565.00	233,565.00	16,090.86	62,886.28	170,678.72	73.07
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	50,000.00	50,606.28	484.00	4,334.07	46,272.21	91.43
18990	MISCELLANEOUS	35,000.00	187,000.00	983.30	161,165.33	25,834.67	13.81
	MISCELLANEOUS REVENUE	85,000.00	237,606.28	1,467.30	165,499.40	72,106.88	30.34
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	31,145.96	62,292.04	66.66
19020	RECOVERED COSTS - OTHER	264,433.00	264,433.00	7,770.49	151,186.59	113,246.41	42.82
	RECOVERED COSTS	357,871.00	357,871.00	15,556.98	182,332.55	175,538.45	49.05
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	45,000.00	45,000.00			45,000.00	100.00
	PAYMENT IN LIEU OF TAXES	45,000.00	45,000.00			45,000.00	100.00
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	402,046.00	402,046.00	24,858.75	170,613.94	231,432.06	57.56
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	402,046.00	402,046.00	24,858.75	170,613.94	231,432.06	57.56
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	242,261.00	242,261.00	14,926.44	77,008.97	165,252.03	68.21
23020	SHERIFF SHARED EXPENSE	1,337,521.00	1,337,521.00	118,276.37	405,316.81	932,204.19	69.69
23030	COMMISSIONER OF REVENUE	75,065.00	75,065.00	6,392.70	25,776.08	49,288.92	65.66
23040	TREASURER SHARED EXPENSE	86,790.00	86,790.00	7,390.30	28,436.42	58,353.58	67.23
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,633.00	38,633.00			38,633.00	100.00
23070	CLERK OF COURT SHARED EXP	192,186.00	192,186.00	16,110.40	62,282.99	129,903.01	67.59
23080	JAIL SHARED EXPENSE	100,000.00	100,000.00	24,596.57	50,220.57	49,779.43	49.77
	SHARED EXPENSES - CATEGORICAL	2,072,456.00	2,072,456.00	187,692.78	649,041.84	1,423,414.16	68.68
24040	OTHER CATEGORICAL AID - STATE	1,462,077.00	1,462,077.00	30,101.39	187,080.95	1,274,996.05	87.20
	OTHER CATEGORICAL AID - STATE	1,462,077.00	1,462,077.00	30,101.39	187,080.95	1,274,996.05	87.20
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT			1,200.00	1,200.00	1,200.00	100.00
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						
	NON-CATEGORICAL AID - FEDERAL			1,200.00	1,200.00	1,200.00	100.00

SUSSEX COUNTY

**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**

ACCT#	DESCRIPTION	7/01/2017 -		10/31/2017		BALANCE	% UNCOLLECTED
		BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT		
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	86,556.00	1,954,575.55	129,500.00	129,500.00	1,825,075.55	93.37
	NON-REVENUE RECEIPTS	86,556.00	1,954,575.55	129,500.00	129,500.00	1,825,075.55	93.37
	--FUND TOTAL--	22,188,656.00	24,209,281.83	2,054,354.57	5,477,489.56	18,731,792.27	77.37

SUSSEX COUNTY  
 GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS  
 7/01/2017 - 10/31/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	148,242.00	148,402.00	10,558.27	42,094.92		106,307.08	71.63
	--MAJOR TOTAL--	148,242.00	148,402.00	10,558.27	42,094.92		106,307.08	71.63
	BOARD OF SUPERVISORS	148,242.00	148,402.00	10,558.27	42,094.92		106,307.08	71.63
21100-211	ADMINISTRATOR	771,473.00	826,473.00	45,868.04	239,158.69		587,314.31	71.06
	--MAJOR TOTAL--	771,473.00	826,473.00	45,868.04	239,158.69		587,314.31	71.06
21200-221	BUILDING & GROUNDS	522,383.00	522,383.00	36,638.55	179,662.76		342,720.24	65.60
	--MAJOR TOTAL--	522,383.00	522,383.00	36,638.55	179,662.76		342,720.24	65.60
21300-231	HOUSING	132,523.00	134,869.28	11,087.20	40,273.00		94,596.28	70.13
	--MAJOR TOTAL--	132,523.00	134,869.28	11,087.20	40,273.00		94,596.28	70.13
21400-241	PLANNING	242,451.00	242,451.00	23,756.67	64,669.73		177,781.27	73.32
21400-242	BUILDING INSPECTIONS	216,288.00	216,288.00	18,106.19	74,375.14		141,912.86	65.61
21400-243	ZONING	1,875.00	1,875.00				1,875.00	100.00
	--MAJOR TOTAL--	460,614.00	460,614.00	41,862.86	139,044.87		321,569.13	69.81
21500-251	FIRE & RESCUE	240,004.00	247,867.55	30,126.94	57,431.82		190,435.73	76.82
21500-252	AMBULANCE & RESCUE	1,037,511.00	1,037,511.00	70,718.92	216,924.29		820,586.71	79.09
21500-253	EMERGENCY SERVICES	226,229.00	226,229.00	20,452.70	93,810.79		132,418.21	58.53
21500-254	911 Services			182.89	182.89		182.89	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,836.95		163.05	.67
	--MAJOR TOTAL--	1,527,744.00	1,535,607.55	121,481.45	392,186.74		1,143,420.81	74.46
21600-261	ANIMAL CONTROL	202,491.00	202,491.00	18,317.01	73,072.01		129,418.99	63.91
21600-262	ENVIRONMENTAL INSPECTIONS	227,670.00	377,670.00	20,365.63	89,423.49		288,246.51	76.32
21600-263	GENERAL WORKS	75,000.00	75,000.00	6,105.46	27,721.07		47,278.93	63.03
21600-266	REFUSE DISPOSAL	138,300.00	138,300.00	6,429.86	34,403.46		103,896.54	75.12
	--MAJOR TOTAL--	643,461.00	793,461.00	51,217.96	224,620.03		568,840.97	71.69
21700-271	IT AND CENTRAL ACCOUNTING AS400	35,321.00	35,321.00		6,529.93		28,791.07	81.51
	--MAJOR TOTAL--	35,321.00	35,321.00		6,529.93		28,791.07	81.51
	ADMINISTRATOR	4,093,519.00	4,308,728.83	308,156.06	1,221,476.02		3,087,252.81	71.65
22100-281	COUNTY ATTORNEY	75,000.00	75,000.00	18,141.48	53,316.42		21,683.58	28.91
	--MAJOR TOTAL--	75,000.00	75,000.00	18,141.48	53,316.42		21,683.58	28.91
	COUNTY ATTORNEY	75,000.00	75,000.00	18,141.48	53,316.42		21,683.58	28.91
23100-291	REGISTRAR/BOARD OF ELECTIONS	178,121.00	178,121.00	11,359.74	45,776.25		132,344.75	74.30
	--MAJOR TOTAL--	178,121.00	178,121.00	11,359.74	45,776.25		132,344.75	74.30
	REGISTRAR/BOARD OF ELECTIONS	178,121.00	178,121.00	11,359.74	45,776.25		132,344.75	74.30

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS  
 7/01/2017 - 10/31/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
31100-311	COMMISSIONER OF REVENUE	238,347.00	238,347.00	18,056.81	74,769.05		163,577.95	68.63
31100-312	REASSESSMENT SERVICES		107,007.00	8,871.74	29,463.24		77,543.76	72.46
	--MAJOR TOTAL--	238,347.00	345,354.00	26,928.55	104,232.29		241,121.71	69.81
	COMMISSIONER OF REVENUE	238,347.00	345,354.00	26,928.55	104,232.29		241,121.71	69.81
41100-411	TREASURER	353,077.00	353,177.00	25,355.03	112,308.95		240,868.05	68.20
41100-412	LICENSE BUREAU	47,700.00	47,700.00	855.00	10,771.83		36,928.17	77.41
	--MAJOR TOTAL--	400,777.00	400,877.00	26,210.03	123,080.78		277,796.22	69.29
	TREASURER	400,777.00	400,877.00	26,210.03	123,080.78		277,796.22	69.29
51100-511	COURTROOM SECURITY	215,051.00	215,051.00	15,028.21	61,264.24		153,786.76	71.51
51100-512	FIELD OPERATIONS	1,572,783.00	1,572,800.93	122,777.71	503,594.65		1,069,206.28	67.98
51100-513	SPOT OPERATIONS	59,208.00	59,208.00	3,420.11	17,662.87		41,545.13	70.16
51100-514	SELECTIVE ENFORCEMENT	217,800.00	217,800.00	15,850.23	55,573.59		162,226.41	74.48
51100-515	WAKEFIELD OPERATIONS	52,193.00	52,193.00	4,274.52	17,274.17		34,918.83	66.90
51100-516	E911	160,552.00	160,552.00	29,734.46	71,020.45		89,531.55	55.76
51100-517	SCHOOL RESOURCE OFFICERS	113,795.00	113,795.00	8,462.78	36,980.14		76,814.86	67.50
	--MAJOR TOTAL--	2,391,382.00	2,391,399.93	199,548.02	763,370.11		1,628,029.82	68.07
51500-551	CONFINEMENT OF INMATES	1,640,831.00	1,641,831.00	153,524.74	543,807.52		1,098,023.48	66.87
	--MAJOR TOTAL--	1,640,831.00	1,641,831.00	153,524.74	543,807.52		1,098,023.48	66.87
	SHERIFF'S DEPARTMENT	4,032,213.00	4,033,230.93	353,072.76	1,307,177.63		2,726,053.30	67.58
61100-611	CIRCUIT COURT	35,190.00	35,190.00	7,034.21	12,518.01		22,671.99	64.42
61100-612	GENERAL DISTRICT COURT	36,016.00	36,016.00	569.41	2,520.37		33,495.63	93.00
61100-613	SPECIAL MAGISTRATES	7,500.00	7,500.00	441.08	2,028.05		5,471.95	72.95
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	90,968.00	90,968.00	8,044.70	24,857.93		66,110.07	72.67
	CIRCUIT COURT	90,968.00	90,968.00	8,044.70	24,857.93		66,110.07	72.67
62100-621	CLERK OF COURTS	378,061.00	378,061.00	28,150.91	120,618.94		257,442.06	68.09
	--MAJOR TOTAL--	378,061.00	378,061.00	28,150.91	120,618.94		257,442.06	68.09
	CLERK OF COURTS	378,061.00	378,061.00	28,150.91	120,618.94		257,442.06	68.09
63100-631	COMMONWEALTH'S ATTORNEY	435,188.00	435,188.00	32,623.76	134,329.52		300,858.48	69.13
63100-632	VICTIM/WITNESS PROGRAM	75,223.00	75,223.00	5,935.80	25,513.90		49,709.10	66.08
	--MAJOR TOTAL--	510,411.00	510,411.00	38,559.56	159,843.42		350,567.58	68.68
	COMMONWEALTH'S ATTORNEY	510,411.00	510,411.00	38,559.56	159,843.42		350,567.58	68.68
	--MAJOR TOTAL--							
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2017 - 10/31/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-801	Crater Health District	198,317.00	198,317.00		99,158.50		99,158.50	50.00
81100-803	Old Dominion Emerg. Medical Serv.	982.00	982.00		982.00			
81100-805	District 19 Community Services Bd	64,499.00	64,499.00		32,249.50		32,249.50	50.00
	--MAJOR TOTAL--	263,798.00	263,798.00		132,390.00		131,408.00	49.81
81300-811	Crater Area Aging	7,060.00	7,060.00		7,060.00			
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00		2,000.00			
81300-820	Virginia Legal Aid Society	1,135.00	1,135.00		1,135.00			
81300-822	VA Cooperative Extension	70,768.00	70,768.00	6,878.58	13,500.62		57,267.38	80.92
81300-823	Chowan Basin Soil & Water Conserv.	3,701.00	3,701.00				3,701.00	100.00
81300-825	The Faith Based Coalition	5,000.00	5,000.00		5,000.00			
81300-829	Chowan Basin Proj. / City Franklin	7,480.00	7,480.00				7,480.00	100.00
	--MAJOR TOTAL--	161,144.00	161,144.00	6,878.58	92,695.62		68,448.38	42.47
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	154,985.00	154,985.00	38,746.25	77,492.50		77,492.50	50.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	169,985.00	169,985.00	38,746.25	92,492.50		77,492.50	45.58
81500-831	John Tyler Community College	1,016.00	1,016.00				1,016.00	100.00
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	4,000.00	4,000.00		4,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00				1,500.00	100.00
	--MAJOR TOTAL--	7,516.00	7,516.00		5,000.00		2,516.00	33.47
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00		6,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00				10,000.00	100.00
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
	--MAJOR TOTAL--	26,000.00	26,000.00		6,000.00		20,000.00	76.92
81800-860	Crater Planning District Commission	9,790.00	9,790.00		4,895.00		4,895.00	50.00
81800-862	Virginia's Gateway Region	32,050.00	32,050.00		32,050.00			
81800-863	Crater Youth Care Commission	114,743.00	114,743.00	4,238.08	28,390.99		86,352.01	75.25
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	159,583.00	159,583.00	4,238.08	68,335.99		91,247.01	57.17
	CONTRIBUTIONS TO OUTSIDE AGENCIES	788,026.00	788,026.00	49,862.91	396,914.11		391,111.89	49.63
93100	TRANSFERS TO OTHER FUNDS	9,146,922.00	9,017,422.00	1,046,499.31	1,531,290.05		7,486,131.95	83.01
93200	EXP ACCOUNT NON DEPARTMENT	103,168.00	103,168.00		647.74		102,520.26	99.37
	TRANSFERS TO OTHER FUNDS	9,250,090.00	9,120,590.00	1,046,499.31	1,531,937.79		7,588,652.21	83.20
95000	DEBT SERVICE	1,996,881.00	1,996,881.00	23,359.47	1,195,537.46		801,343.54	40.12
	DEBT SERVICE	1,996,881.00	1,996,881.00	23,359.47	1,195,537.46		801,343.54	40.12

FUND #100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2017 - 10/31/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
99900	NON DEPARTMENTAL	8,000.00	8,000.00		3,780.00		4,220.00	52.75
	NON DEPARTMENTAL	8,000.00	8,000.00		3,780.00		4,220.00	52.75
	--FUND TOTAL--	22,188,656.00	22,382,650.76	1,948,903.75	6,330,643.96		16,052,006.80	71.71

SUSSEX COUNTY  
 CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY  
 7/01/2017 - 10/31/2017

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	70.00	70.00	70.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	70.00	70.00	70.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	70.00	70.00	70.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	654,170.00	654,170.00	129,500.00	129,500.00	524,670.00	80.20
	FUND TRANSFERS	654,170.00	654,170.00	129,500.00	129,500.00	524,670.00	80.20
	NON-REVENUE RECEIPTS	654,170.00	654,170.00	129,500.00	129,500.00	524,670.00	80.20
	--FUND TOTAL--	654,170.00	654,170.00	129,570.00	129,570.00	524,600.00	80.19

SUSSEX COUNTY  
 EXPENDITURE SUMMARY  
 7/01/2017 - 10/31/2017

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	169,000.00	169,000.00	.00	.00	.00	169,000.00	100.00
	REPLACE E911 EQUIPMENT	169,000.00	169,000.00	.00	.00	.00	169,000.00	100.00
91202	Replace AS400 Server							
0001	Replace AS400 Server	47,670.00	47,670.00	.00	.00	.00	47,670.00	100.00
	Replace AS400 Server	47,670.00	47,670.00	.00	.00	.00	47,670.00	100.00
91203	Replace Voting Machines							
0001	Replace Voting Machines	44,000.00	103,500.00	.00	34,500.00	.00	69,000.00	66.66
	Replace Voting Machines	44,000.00	103,500.00	.00	34,500.00	.00	69,000.00	66.66
91300	VEHICLES & OTHER RELATED EQUIP.							
0011	Sheriff Patrol Vehicle	73,500.00	73,500.00	.00	.00	.00	73,500.00	100.00
0012	Animal Control Vehicle	40,000.00	40,000.00	27,968.00	27,968.00	.00	12,032.00	30.08
0013	Buildings & Grounds - Vehicle	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
0014	Environmental Inspections Vehicle	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
0015	Building Inspections - Vehicle	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
	VEHICLES & OTHER RELATED EQUIP.	233,500.00	233,500.00	27,968.00	27,968.00	.00	205,532.00	88.02
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	494,170.00	553,670.00	27,968.00	62,468.00	.00	491,202.00	88.71
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	783,472.00	67,977.60	307,519.94	.00	475,952.06	60.74
	COMMUNICATIONS	.00	783,472.00	67,977.60	307,519.94	.00	475,952.06	60.74
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	.00	238,873.00	4,432.98	9,240.79	.00	229,632.21	96.13
8216	Hist, Courthouse Roof Replacement	.00	.00	11,509.75	23,004.75	.00	23,004.75	100.00
8217	Carpet Replacement - GDC	13,000.00	13,000.00	.00	.00	.00	13,000.00	100.00
8218	Judicial Complex HVAC-Phase 1	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8220	Water Tower Repairs	75,000.00	75,000.00	.00	.00	.00	75,000.00	100.00
	RENOVATION OF COUNTY BLDGS	113,000.00	351,873.00	15,942.73	32,245.54	.00	319,627.46	90.83
94500	SCHOOL PROJECTS							



SUSSEX COUNTY  
 EXPENDITURE SUMMARY  
 7/01/2017 - 10/31/2017

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs at Animal Shelter	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
	ANIMAL POUND BLDG & COMPLEX	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	160,000.00	1,182,345.00	83,920.33	339,765.48	.00	842,579.52	71.26
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	654,170.00	1,736,015.00	111,888.33	402,233.48	.00	1,333,781.52	76.83

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REV. Bud 4.6 mll	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud
									\$5,075,000.00 Budgeted
7/28/2017	June 2017	\$4.53	105,737.78	833.12	\$478,992.14				\$422,916.67
8/22/2017	July 2017	\$4.53	95,642.23	740.44	\$433,259.30				\$418,274.86
9/29/2017	Aug 2017	\$4.53	108,632.63	827.06	\$492,105.81				\$407,849.19
10/25/2017	Sept 2017	\$4.53	92,063.41	900.87	\$417,047.25				\$406,699.44
11/20/2017	Oct 2017	\$4.53			\$0.00				\$406,699.44
12/21/2017	Nov 2017	\$4.53			\$0.00				\$406,699.44
1/20/2018	Dec 2017	\$4.53			\$0.00				\$406,699.44
2/19/2018	Jan 2018	\$4.53			\$0.00				\$406,699.44
3/27/2018	Feb 2018	\$4.53			\$0.00				\$406,699.44
4/21/2018	Mar 2018	\$4.53			\$0.00				\$406,699.44
5/21/2018	Apr 2018	\$4.53			\$0.00				\$406,699.44
6/23/2018	May 2018	\$4.53			\$0.00				\$406,699.44
<b>AC TOT FYE 2018 Bud</b>		<b>\$5,075,000</b>	<b>402,076.05</b>	<b>3,301.49</b>	<b>\$1,821,404.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$3,253,595.49</b>
<b>G TOTAL PROJ</b>			<b>31,814,973.02</b>	<b>194,179.76</b>	<b>125,695,434.10</b>	<b>4,768,264.00</b>	<b>5,192,300.00</b>	<b>5,480,000.10</b>	

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

- Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
  - Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
  - Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
  - Remote Convenience Centers will be reduced to 5, and beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Transfer Stations.
  - Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
  - Inspection & Operations Fee paid by Waste Management to County for 2017 = \$225,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
  - Landfill Current Lease 1,315 Acres
  - Escrow Agreement: Escrow account/bond/letter \$5,000/acras with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.
  - Current County Capacity 800,000 tons
- Note: Sup. Rent ended 12/02

**Sussex County**  
**Ten Year Landfill Revenue Summary**  
*Onnie L. Woodruff, Treas.*

MO. RECD	FYE2007	FYE2008	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	3Yr Ave.
July	819,849	812,429	699,620	558,173	599,541	629,481	471,147	490,908	480,391 716.69	501,253	436,313	478,992	472,652
August	830,151	803,179	712,021	577,545	509,002	597,953	445,265	489,118	454,641	429,103	401,017	433,259	428,254
July Adj								23,595					
September	808,986	796,329	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	424,719	492,106	366,534
Aug. Adj								10,179					
October	752,231	715,269	683,656	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	358,426
Sept. Adj								20,337					
November	889,097	790,715	670,320	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841		386,221
December	798,459	714,193	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495		342,751
January	650,791	667,328	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132	339,065		372,812
February	713,718	719,697	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933		374,028
Jan CPI Adj											4,723		1,574
March	582,539	632,047	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512		315,664
April	790,823	739,381	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938		414,395
*rate increase to 4.53/ton effective 4/1/17													
May	799,360	711,795	544,548	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640		429,398
													0
June	768,332	724,680	518,084	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027		458,639
Totals	<u>9,204,335</u>	<u>8,827,042</u>	<u>6,984,479</u>	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,878</u>	<u>4,999,574</u>	<u>4,461,599</u>	<u>4,703,587</u>	<u>1,821,405</u>	<u>4,721,587</u>
Current Year Budget amount:		<u>5,075,000</u>											

# Social Services Monthly Report



November 16, 2017

**BOARD REPORT FORM**

**Agenda Item:** Department Report #7.03

**Subject:** Department of Social Services Report

**Board Meeting Date:** November 16, 2017

=====  
**Summary:** As provided by Mr. Plourde, Director of Sussex County Department of Social Services (DSS), Sussex County was responsible for distributing \$23,678,413.00 in federal, state, and local funds for FY 2017. Of this amount, 55.32% was federal funds, 42.85% was state funds, and 1.83% was local funds. A copy of the 2017 Annual Financial Statement for Sussex County DSS is provided. The statewide summary to provide a benchmark with regards to reviewing the data for Sussex County is provided as well.

**Attachments:** (1) 2017 Annual Financial Statement for Sussex County Department of Social Services  
(2) Statewide Summary

=====  
**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



COMMONWEALTH of VIRGINIA  
DEPARTMENT OF SOCIAL SERVICES  
*Office of the Commissioner*

Margaret Ross Schultze  
COMMISSIONER

October 31, 2017



TO: County Administrators  
City Managers

COPY: Local Department of Social Service Directors

FROM: Margaret Ross Schultze

SUBJECT: 2017 Annual Financial Statements

A copy of your locality's financial statement for fiscal year 2017 is enclosed. The statement represents a synopsis of program and administrative costs for the social services provided to your community. The statement also reflects the share of costs paid by federal, state, and local governments.

A state-wide summary is also enclosed to provide a benchmark for reviewing your locality's data. These statements are intended to provide you with a better view of the total social services system as it exists within the Commonwealth.

To produce this report, VDSS gathered locality data from several VDSS systems, as well as from other state agency systems and websites. Every effort is made to ensure the report is as accurate and useful as possible. We welcome any comments you may have that would assist us in refining and improving the report in the future.

General comments and questions should be directed to Jerry Davis, VDSS Local Reimbursement Manager at [jerry.davis@dss.virginia.gov](mailto:jerry.davis@dss.virginia.gov) or 804-726-7225.

MRS/jrs  
Enclosures

Fiscal Year 2017 Social Services Expenses by Category and Budget Line  
LASER Set of Books Adjusted by Cost Allocation Results

Abbreviation Key for Category:

- A: Staff, Administrative and Operational Overhead Expenditures
- B: Income Benefits paid to or on behalf of clients by LDSSs
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- U: Unspecified Local and Miscellaneous Programs
- R: Central Service Cost Allocation Expenditures
- SW: Statewide Benefits-Programs operated by LDSSs but paid primarily at state/federal level

<sup>1</sup> 0033 Non-Reimbursable costs are Local Only costs as reported by the locality in VDSS financial systems. Local records may vary.

<sup>2</sup> 0077 Non-Reimbursable costs Exceed State Allocation as reported by locality in VDSS financial systems. Local records may vary.

<sup>3</sup> Sections I & II are costs reported in VDSS financial systems and reflect June 1 to May 31 costs. Section III are costs incurred during the state FY.

<sup>4</sup> CSA Costs are paid at the local level with reimbursement from the State Children's Services Act.

<sup>5</sup> The SLH program was not funded for SFY16, therefore there were no expenditures

<sup>6</sup> For FY16, Child Care provider payments are made by VDSS through VACMS.

<sup>7</sup> Refugee Assistance payments are made at Local Health Districts and not the LDSS.

<sup>8</sup> FY16 percentages used for estimating expenditures by locality due to FIPS data not available in VaCMS.

NOTE: Percentages calculated against Total YTD Reimbursables

Category	BL	Budget Line Description	Federal Funds YTD	Fed %	State Funds YTD	State %	Federal/ State YTD	Federal/ State %	Local YTD	Local %	Total Reimbursable YTD	0033 Non Reimbursable YTD <sup>1</sup>	0077 Non Reimbursable YTD <sup>2</sup>	Grand Total YTD
<b>I Local Department of Social Services <sup>3</sup></b>														
<b>Staff, Administrative and Operational Overhead Costs</b>														
A	855	Staff & Operations Base Budget	796,721	55.12%	424,617	29.38%	1,221,337	84.50%	224,030	15.50%	1,445,367	50,383	0	1,495,751
Subtotal: Staff, Administrative and Operational Overhead Costs			\$ 796,721	55.12%	\$ 424,617	29.38%	\$ 1,221,337	84.50%	\$ 224,030	15.50%	\$ 1,445,367	\$ 50,383	\$ -	\$ 1,495,751
<b>Benefit Payments to Clients</b>														
B	804	Auxiliary Grant	0	0.00%	51,318	80.00%	51,318	80.00%	12,829	20.00%	64,147	0	0	64,147
B	808	TANF - Manual Checks	(456)	51.00%	(439)	49.00%	(895)	100.00%	0	0.00%	(895)	0	0	(895)
B	811	IV-E - Foster Care	5,671	50.00%	5,671	50.00%	11,341	100.00%	0	0.00%	11,341	0	0	11,341
B	812	IV-E - Adoption Assistance	36,124	50.00%	36,124	50.00%	72,248	100.00%	0	0.00%	72,248	0	0	72,248
B	814	Fostering Futures Foster Care Assistance	632	50.00%	632	50.00%	1,265	100.00%	0	0.00%	1,265	0	0	1,265
B	817	Special Needs Adoption	1,492	4.33%	32,976	95.67%	34,468	100.00%	0	0.00%	34,468	0	0	34,468
Subtotal: Benefit Payments to Clients			\$ 43,462	23.81%	\$ 126,282	69.17%	\$ 169,744	92.97%	\$ 12,829	7.03%	\$ 182,574	\$ -	\$ -	\$ 182,574
<b>Client Services Purchased by LDSSs</b>														
PS	829	Family Preservation (SSBG)	13,450	84.00%	80	0.50%	13,530	84.50%	2,482	15.50%	16,012	(0)	0	16,012
PS	833	Adult Services	26,281	80.00%	0	0.00%	26,281	80.00%	6,570	20.00%	32,851	0	0	32,851
PS	862	Independent Living Program - Basic Allocation	4,873	80.00%	1,218	20.00%	6,092	100.00%	0	0.00%	6,092	0	0	6,092
PS	872	VIEW	1,241	11.84%	7,614	72.66%	8,856	84.50%	1,624	15.50%	10,480	(0)	0	10,480
PS	890	Child Care Quality Initiative Program	132	50.00%	91	34.50%	223	84.50%	41	15.50%	264	0	0	264
PS	895	Adult Protective Services	3,390	84.50%	0	0.00%	3,390	84.50%	622	15.50%	4,011	0	0	4,011
Subtotal: Client Services Purchased by LDSSs			\$ 49,367	70.82%	\$ 9,004	12.92%	\$ 58,371	83.73%	\$ 11,339	16.27%	\$ 69,710	\$ (0)	\$ -	\$ 69,710
<b>Unspecified Local &amp; Miscellaneous Programs</b>														
U	000	Miscellaneous	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	6,763	0	6,763
Subtotal: Unspecified Local & Miscellaneous Programs			\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	\$ 6,763	\$ -	\$ 6,763
Totals: Local Department of Social Services			\$ 889,550	52.40%	\$ 559,903	32.98%	\$ 1,449,453	85.38%	\$ 248,198	14.62%	\$ 1,697,651	\$ 57,147	\$ -	\$ 1,754,798

Fiscal Year 2017 Social Services Expenses by Category and Budget Line  
LASER Set of Books Adjusted by Cost Allocation Results

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NOTE: Percentages calculated against Total YTD Reimbursables

Category	BL	Budget Line Description	Federal Funds YTD	Fed %	State Funds YTD	State %	Federal/ State YTD	Federal/ State %	Local YTD	Local %	Total Reimbursable YTD	0033 Non Reimbursable YTD <sup>1</sup>	0077 Non Reimbursable YTD <sup>2</sup>	Grand Total YTD
<b>II Reimbursements to Localities for Non LDSS Expenses <sup>3</sup></b>														
<b>Central Services Cost Allocation</b>														
R	843	Central Service Cost Allocation	67,289	50.00%	0	0.00%	67,289	50.00%	67,289	50.00%	134,578	0	108,724	243,302
<b>Subtotal: Central Services Cost Allocation</b>			<b>\$ 67,289</b>	<b>50.00%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 67,289</b>	<b>50.00%</b>	<b>\$ 67,289</b>	<b>50.00%</b>	<b>\$ 134,578</b>	<b>\$ -</b>	<b>\$ 108,724</b>	<b>\$ 243,302</b>
<b>Grand Totals: To Localities</b>			<b>\$ 956,839</b>	<b>52.22%</b>	<b>\$ 559,903</b>	<b>30.56%</b>	<b>\$ 1,516,742</b>	<b>82.78%</b>	<b>\$ 315,487</b>	<b>17.22%</b>	<b>\$ 1,832,229</b>	<b>\$ 57,147</b>	<b>\$ 108,724</b>	<b>\$ 1,998,100</b>
<b>III Statewide Benefit Payments <sup>3</sup></b>														
<b>State, Federal &amp; Local Paid Benefits</b>														
SW		Children's Services Act (CSA) <sup>4</sup>	0	0.00%	366,498	76.44%	366,498	76.44%	112,960	23.56%	479,458	0	0	479,458
SW		Medicaid Benefits	8,992,244	50.00%	8,990,479	49.99%	17,982,723	99.99%	1,765	0.01%	17,984,489	0	0	17,984,489
SW		Supplemental Nutrition Assistance Program (SNAP)	2,416,539	100.00%	0	0.00%	2,416,539	100.00%	0	0.00%	2,416,539	0	0	2,416,539
SW		State & Local Health <sup>5</sup>												
SW		Energy Assistance	217,501	100.00%	0	0.00%	217,501	100.00%	0	0.00%	217,501	0	0	217,501
SW		TANF/TANF UP <sup>6</sup>	62,923	38.90%	98,818	61.10%	161,741	100.00%	0	0.00%	161,741	0	0	161,741
SW		FAMIS (Total Title XXI Expenditures)	310,604	88.00%	42,355	12.00%	352,959	100.00%	0	0.00%	352,959	0	0	352,959
SW		Child Care (VACMS) <sup>6</sup>	50,777	75.08%	16,849	24.92%	67,626	100.00%	0	0.00%	67,626	0	0	67,626
SW		Refugee Assistance <sup>7</sup>												
<b>Subtotal: State, Federal &amp; Local Paid Benefits</b>			<b>\$ 12,050,588</b>	<b>55.58%</b>	<b>\$ 9,514,999</b>	<b>43.89%</b>	<b>\$ 21,565,588</b>	<b>99.47%</b>	<b>\$ 114,725</b>	<b>0.53%</b>	<b>\$ 21,680,313</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,680,313</b>
<b>Grand Totals: Social Services System</b>			<b>\$ 13,007,427</b>	<b>55.32%</b>	<b>\$ 10,074,902</b>	<b>42.85%</b>	<b>\$ 23,082,329</b>	<b>98.17%</b>	<b>\$ 430,213</b>	<b>1.83%</b>	<b>\$ 23,512,542</b>	<b>\$ 57,147</b>	<b>\$ 108,724</b>	<b>\$ 23,678,413</b>



OVERALL Statewide Summary

Fiscal Year 2017 Social Services Expenses by Category and Budget Line  
LASER Set of Books Adjusted by Cost Allocation Results

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NOTE: Percentages calculated against Total Reimbursables YTD

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<b>I Local Department of Social Services<sup>3</sup></b>														
<b>Staff, Administrative, and Operational Overhead Costs</b>														
A	850	Outstationed Eligibility Staff	1,613,694	75.71%	0	0.00%	1,613,694	75.71%	517,793	24.29%	2,131,487	130.61	76,396	2,208,013
A	851	Local VaCMS Extra Work	857,500	63.53%	492,252	36.47%	1,349,752	100.00%	0	0.00%	1,349,752	(9,511)	-	1,349,743
A	852	Dedicated Medicaid Local Effort	250,668	75.71%	8,044	24.29%	33,112	100.00%	0	0.00%	33,112	853.18	-	33,966
A	855	Staff & Operations Base Budget	220,267,439	55.15%	117,235,005	29.35%	337,502,444	84.50%	61,908,455	15.50%	399,410,899	5,352,876.54	-	404,763,775
A	858	Staff & Operations Pass Through	67,210,811	35.67%	0	0.00%	67,210,811	35.67%	12,122,986	64.33%	80,333,797	2,492,202.92	260,602	191,193,478
A	859	SNAPET RD & IWR	474,179	100.00%	0	0.00%	474,179	100.00%	0	0.00%	474,179	11.07	-	474,190
Subtotal: Staff, Administrative, and Operational Overhead Costs			\$ 290,448,691	49.08%	\$ 117,735,301	19.89%	\$ 408,183,992	68.97%	\$ 183,656,109	31.03%	\$ 591,840,102	\$ 7,846,065	\$ 336,998	\$ 600,023,165
<b>Benefit Payments to Clients</b>														
B	804	Auxiliary Grant	0	0.00%	19,775,531	80.01%	19,775,531	80.01%	4,942,032	19.99%	24,717,563	(56,801)	576	24,718,083
B	808	TANF - Manual Checks	(82,175)	51.00%	(78,952)	49.00%	(161,127)	100.00%	0	0.00%	(161,127)	(1,636.74)	-	-162,763
B	810	TANF - Emergency Assistance	494	51.00%	474	49.00%	968	100.00%	0	0.00%	968	(231.21)	-	737
B	811	IV-E - Foster Care	30,757,085	50.00%	30,757,085	50.00%	61,514,169	100.00%	0	0.00%	61,514,169	53,158.72	30,664	61,597,992
B	812	IV-E Adoption Assistance	46,673,512	50.00%	46,673,512	50.00%	93,347,024	100.00%	0	0.00%	93,347,024	90,456.02	(11,777)	93,425,703
B	813	General Relief	0	0.00%	359,483	62.50%	359,483	62.50%	215,690	37.50%	575,174	1,156,378.29	67,792	1,799,344
B	814	Fostering Futures Foster Care Assistance	5123.36	50.00%	5123.36	50.00%	10,246.72	100.00%	0	0.00%	10,246.72	139.68	98	10,249.10
B	815	Fostering Futures Federal Adoption Assistance	8,482	50.00%	8,482	50.00%	16,964	100.00%	0	0.00%	16,964	0.00	-	16,964
B	816	International Home Studies	4,500	50.00%	4,500	50.00%	9,000	100.00%	0	0.00%	9,000	0.00	-	9,000
B	817	Special Needs Adoption	3,004,106	10.14%	26,632,402	89.86%	29,636,508	100.00%	0	0.00%	29,636,508	8,510.48	2	29,645,021
B	818	Fostering Futures State Adoption Assistance	0	0.00%	6,653	100.00%	6,653	100.00%	0	0.00%	6,653	0.00	-	6,653
B	819	Refugee Cash Assistance	991,834	100.00%	0	0.00%	991,834	100.00%	0	0.00%	991,834	0.00	618	992,452
B	820	Adoption Incentives	10,056.3	100.00%	0	0.00%	10,056.3	100.00%	0	0.00%	10,056.3	(8,725.62)	193	92,030
B	848	TANF-UP - Manual Checks	0	0.00%	(11,256)	100.00%	(11,256)	100.00%	0	0.00%	(11,256)	2,021.00	(244)	-9,479
B	867	TANF Competitive Grant	2,693,763	99.96%	998	0.04%	2,694,761	100.00%	0	0.00%	2,694,761	(230.631)	-	2,694,531
Subtotal: Benefit Payments to Clients			\$ 84,664,501	39.48%	\$ 124,641,248	58.12%	\$ 209,305,749	97.60%	\$ 5,157,722	2.40%	\$ 214,463,471	\$ 1,299,783	\$ 87,922	\$ 215,851,176
<b>Client Services Purchased by LDSSs</b>														
PS	217	Guardianship Petitions	0	0.00%	9,382	100.00%	9,382	100.00%	0	0.00%	9,382	0.00	-	9,382
PS	824	Other Purchased Services	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	160,963.86	113,386	274,350
PS	82.5	(SF ISC)	0	0.00%	(5)	100.00%	(5)	100.00%	0	0.00%	(5)	0.00	-	-5
PS	829	Family Preservation (SSBG)	1,400,418	84.00%	8,336	0.50%	1,408,754	84.50%	258,411	15.50%	1,667,165	396.77	6,014	1,673,576
PS	833	Adult Services	4,407,043	80.00%	0	0.00%	4,407,043	80.00%	1,101,761	20.00%	5,508,803	1,213,984.90	2,155,150	8,777,938
PS	844	SNAPET Purchased Services	277,103	67.36%	70,489	17.14%	347,592	84.50%	63,760	15.50%	411,352	(0.88)	-	411,351
PS	861	Independent Living Program - E&T Vouchers	373,494	80.00%	93,373	20.00%	466,867	100.00%	0	0.00%	466,867	0.00	347	467,214
PS	862	Independent Living Program - Basic Allocation	443,800	80.00%	110,972	20.00%	554,772	100.00%	0	0.00%	554,772	0.00	-	554,862
PS	864	Respite Care for Foster Families	70,074	35.64%	126,542	64.36%	196,616	100.00%	0	0.00%	196,616	174.98	285	197,076
PS	856	Family Preservation / Support - Purch Serv	2,761,257	75.00%	349,760	9.50%	3,111,018	84.50%	570,661	15.50%	3,681,678	44,885.21	8,501	3,735,065
PS	871	TANF-IEW Working and Trans Child Care	(16,775)	50.00%	(16,775)	50.00%	(33,550)	100.00%	0	0.00%	(33,550)	0.16	-	-33,550
PS	872	VIEW	1,884,092	16.07%	8,021,993	68.43%	9,906,085	84.50%	1,817,094	15.50%	11,723,179	26,769.48	9,210	11,759,159
PS	873	IV-E Foster/Adoptive Parent Training (enhanced rate)	375,012	51.99%	0	0.00%	375,012	51.99%	346,304	48.01%	721,316	49,278.63	152	770,747
PS	875	IV-E Foster/Adoptive Parent Training (admin rate)	4,540	34.66%	0	0.00%	4,540	34.66%	8,558	65.34%	13,098	(0.01)	-	13,098
PS	878	Head Start Transition To Work Child Care	(3,582)	100.00%	0	0.00%	(3,582)	100.00%	0	0.00%	(3,582)	0.00	-	-3,582
PS	881	Fee Child Care - Matchino	(8,763)	50.00%	(8,763)	50.00%	(17,525)	100.00%	0	0.00%	(17,525)	0.08	-	-17,525
PS	883	Fee Child Care - 100% Federal	(19,824)	50.13%	(19,824)	49.87%	(39,749)	100.00%	0	0.00%	(39,749)	0.06	-	-39,749
PS	888	Non-VIEW Repayment of VACMS	(53,026)	100.00%	0	0.00%	(53,026)	100.00%	0	0.00%	(53,026)	0.00	-	-53,026
PS	889	VIEW Repayment of VACMS	(9,617)	50.00%	(9,617)	50.00%	(19,234)	100.00%	0	0.00%	(19,234)	0.00	-	-19,234
PS	890	Child Care Quality Initiative Program	573,304	50.00%	395,580	34.50%	968,883	84.50%	177,724	15.50%	1,146,608	17,715.07	10,589	1,174,912
PS	895	Adult Protective Services	698,934	84.50%	0	0.00%	698,934	84.50%	128,205	15.50%	827,139	77,835.14	68,183	973,157
Subtotal: Client Services Purchased by LDSSs			\$ 13,157,473	49.17%	\$ 9,131,444	34.12%	\$ 22,288,917	83.29%	\$ 4,472,478	16.71%	\$ 26,761,395	\$ 1,592,003	\$ 2,371,817	\$ 30,725,216
<b>Unspecified Local &amp; Miscellaneous Programs</b>														
U	000	Miscellaneous	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	731,319.99	-	731,320
Subtotal: Unspecified Local & Miscellaneous Programs			\$ 0	0.00%	\$ 0	0.00%	\$ 0	0.00%	\$ 0	0.00%	\$ 0	\$ 731,320	\$ -	\$ 731,320
<b>Totals: Local Department of Social Services</b>			\$ 388,270,665	46.61%	\$ 251,507,994	30.19%	\$ 639,778,659	76.80%	\$ 193,286,309	23.20%	\$ 833,064,968	\$ 11,469,171	\$ 2,796,737	\$ 847,330,876

OVERALL Statewide Summary

Fiscal Year 2017 Social Services Expenses by Category and Budget Line  
LASER Set of Books Adjusted by Cost Allocation Results

Abbreviation Key for Category:

- A: Staff, Administrative and Operational Overhead Expenditures
- B: Income Benefits paid to or on behalf of clients by LDSSs
- PS: Purchased Services by LDSSs on behalf of Clients
- U: Unspecified Local and Miscellaneous Programs
- R: Central Service Cost Allocation Expenditures
- SW: Statewide Benefits-Programs operated by LDSSs but paid primarily at state/federal level

- <sup>1</sup> 0033 Non-Reimbursable costs are Local Only costs as reported by the locality in VDSS financial systems. Local records may vary.
- <sup>2</sup> 0077 Non-Reimbursable costs Exceed State Allocation as reported by locality in VDSS financial systems. Local records may vary.
- <sup>3</sup> Sections I & II are costs reported in VDSS financial systems and reflect June 1 to May 31 costs. Section III are costs incurred during the state FY.
- <sup>4</sup> CSA Costs are paid at the local level with reimbursement from the State Children's Services Act.
- <sup>5</sup> The SLH program was not funded for SFY17. Therefore there were no expenditures.
- <sup>6</sup> For FY17, Child Care provider payments are made by VDSS through VACMS.
- <sup>7</sup> Refugee Assistance payments are made at Local Health Districts and not the LDSS.
- <sup>8</sup> FY16 percentages used for estimating expenditures by locality due to FIPS data not available in VaCMS.

NOTE: Percentages calculated against Total Reimbursables YTD

Category	BL	Budget Line Description	Federal Funds YTD	Fed %	State Funds YTD	State %	Federal/State YTD	Federal/State %	Local Funds YTD	Local %	Total Reimbursables YTD	0033 Non Reimbursables YTD <sup>1</sup>	0077 Non Reimbursables YTD <sup>2</sup>	Grand Total YTD
<b>II Reimbursements to Localities for Non LDSS Expenses <sup>3</sup></b>														
<b>Central Services Cost Allocation</b>														
R	843	Central Service Cost Allocation	19,646,716	50.00%	0	0.00%	19,646,716	50.00%	19,646,716	50.00%	39,293,431,700	0.00	31,744,770	71,038,202
Subtotal: Central Services Cost Allocation			\$ 19,646,716	50.00%	\$ -	0.00%	\$ 19,646,716	50.00%	\$ 19,646,716	50.00%	\$ 39,293,432	\$ -	\$ 31,744,770	\$ 71,038,202
<b>Grand Totals: To Localities</b>			\$ 407,917,381	46.76%	\$ 251,507,994	28.83%	\$ 659,425,374	75.59%	\$ 212,933,025	24.41%	\$ 872,358,399	\$ 11,469,171	\$ 34,541,507	\$ 918,369,078

III Statewide Benefit Payments <sup>3</sup>

State, Federal & Local Paid Benefits

SW	Children's Services Act (CSA) <sup>4</sup>	0	0.00%	250,750,680	65.62%	250,750,680	65.62%	131,361,258	34.38%	382,111,938	0	0	382,111,938	
SW	Medicaid Benefits	4,127,939,139	50.00%	4,110,326,540	49.79%	8,238,275,679	99.79%	17,602,599	0.21%	8,255,878,278	0	0	8,255,878,278	
SW	Supplemental Nutrition Assistance Program (SNAP)	1,135,246,976	100.00%	0	0.00%	1,135,246,976	100.00%	0	0.00%	1,135,246,976	0	0	1,135,246,976	
SW	State & Local Health <sup>5</sup>													
SW	Energy Assistance	63,987,642	100.00%	0	0.00%	63,987,642	100.00%	0	0.00%	63,987,642	0	0	63,987,642	
SW	TANF/TANF UP <sup>8</sup>	28,092,195	37.77%	46,281,778	62.23%	74,373,973	100.00%	0	0.00%	74,373,973	0	0	74,373,973	
SW	FAMIS (Total Title XXI Expenditures)	263,116,077	88.00%	35,876,052	12.00%	298,992,129	100.00%	3,413	0.00%	298,995,542	0	0	298,995,542	
SW	Child Care (VACMS) <sup>6</sup>	80,632,744	75.08%	26,756,102	24.92%	107,388,846	100.00%	0	0.00%	107,388,846	0	0	107,388,846	
SW	Refugee Assistance <sup>7</sup>													
Subtotal: State, Federal & Local Paid Benefits			\$ 5,699,014,773	55.23%	\$ 4,470,001,152	43.32%	\$ 10,169,015,925	98.56%	\$ 148,967,271	1.44%	\$ 10,317,983,195	\$ -	\$ -	\$ 10,317,983,195
<b>Grand Totals: Social Services System</b>			\$ 6,106,932,154	54.57%	\$ 4,721,509,146	42.19%	\$ 10,828,441,299	96.77%	\$ 361,900,296	3.23%	\$ 11,190,341,595	\$ 11,469,171	\$ 34,541,507	\$ 11,236,352,273

# *Community Development*



*November 2017*

*Monthly Report*

# Community Development Office Monthly October 2017

*Mr. André M. Greene, Director of Community Development*

## *Economic Development*

- *The Cabin Point Road Water and Sewer Line Extension Project is approximately 98% complete.*

## *Community Development/Special Programs Grant Administration*

- *Staff attended the Quarterly Planning Directors meeting at Crater PDC.*
- *Contract Negotiation meeting was held with the County, DHCD and VDOT regarding the Pocahontas Neighborhood Improvement project.*
- *Planning Commission meeting was held on October 2<sup>nd</sup> for Public Hearing item (CUP #2017-02, Patrick Matthews, applicant).*
- *Meeting with the County and Prince George Coop regarding a Broadband Pilot project in the County.*
- *A kick-off conference call with the County and The Berkeley Group for the Comprehensive Plan Update was held.*
- *A meeting with VDOT and the County was held on issues regarding Glyndon and Carver Lanes.*
- *Staff attended the Housing Oversight Board meeting.*

## *Planning & Zoning*

- *Eight (8) Zoning Applications were reviewed and approved.*
- *One (1) Plats approved.*
- *One (1) County map was sold.*
- *Two (2) address applications were processed.*

## *Erosion & Sediment Control*

- *Three (3) E&S projects are active with inspections being made after each rain event.*
- *Project for Waste Management Atlantic Leachate Treatment Plant was completed and the bond was released.*
- *Four (4) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*

# MEMORANDUM

DATE: November 3, 2017

TO: Vandy Jones, County Administrator

FROM: Andre M. Greene, Director of Community Development

SUBJECT: October 2017 - Monthly Report

Please accept this as the October 2017 update for the Community Development Department.

## BUILDING ACTIVITY

- October 2017

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	8	1	14	79	\$319,686.00	\$3,254.49

- October 2016

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
8	11	5	8	70	\$615,064.00	\$3,313.34

- January 2017 – December 2017 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>



# *Sussex County Housing Department*



*Date: November 16, 2017*

*By: Brenda H. Drew, Housing Programs Coordinator*



# COUNTY OF SUSSEX, VIRGINIA

233 L. SOUTH COUNTY DRIVE  
P.O. BOX 63, WAVERLY, VIRGINIA 23890

HOUSING PROGRAMS  
(804) 834-1302

BRENDA H. DREW  
ADMINISTRATIVE AGENT

## MEMORANDUM

**TO:** Mr. Vandy Jones, County Administrator  
**FROM:** Brenda H. Drew, Housing Programs Coordinator  
**SUBJECT:** Housing Program Report  
**DATE:** November 8, 2017

---

During the months of October the following undertakings were performed:

Task and Training	No.
Annual Inspections	17
Annual Re-certifications	24
Initial Inspection	4
Zero Income Certifications	1
Family Briefings	7
Executing HCV Contracts	5
Certificates of Satisfaction	0
Housing Rehab projects pending	10
VIDA Completion Reports in Process	1

We are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need. Staff will attend the 2017 Governor's Housing Conference in conjunction with the Department of Housing and Community Development (DHCD) Grant Management Workshop on November 14<sup>th</sup> - 17<sup>th</sup>. Please see the attached Agenda and feel free to contact me if you have any questions or recommendations. Visit <http://www.vaghc.com/> for additional information.

### **Pending Program Income Projects:**

Active and inactive program income generated from the IPR and Community Development Block Grant (CDBG) neighborhood projects is spent in a manner that will directly benefit LMI

residents who are living in substandard housing. IPR program income includes revenue received from all loans repayments, loan payoffs, or other revenue earned as a result of program expenditure. Program expenditures are in accordance with an approved Program Income Plan, designed to subsidize housing rehabilitation for LMI county residents. Presently, we have received and is reviewing several requests to assist nine (9) residents.

**Loan Servicing:**

All loan projects rehabilitated or substantially reconstructed with Program Income Funds and DHCD's IPR and CDBG funds are currently being serviced by the county monthly. Staff is currently working with eight (8) beneficiaries with delinquent accounts.

**Other Concerns:**

Staff is looking forward to proceed with the following:

- a) A Follow-up of the scheduled meeting with Surry, Greensville and Emporia requested.
- b) Organizing a Regional Housing Program Partnership.

**Housing Choice Voucher Program (HCV) fees:**

HCV program help families by providing vouchers that allow participants to lease an approved home they otherwise could not afford. The report below shows the revenues generated benefiting Sussex County as well as local landlord's and tenant's financial benefits. VHDA's HCV Program has been an essential piece of the puzzle in this region.

**Monthly Agency HAP Expense, Lease-up & Admin Fees**  
 Reported for: 10/1/2016 to 10/31/2017

<u>Agency</u>	<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY PAYMENTS</u>	<u>RESIDENTS</u>
<b>Sussex County</b>					
October 2016	112,359	4,075	116,434	7,104	208
November 2016	110,122	3,813	113,935	7,035	207
December 2016	104,948	3,350	108,298	6,861	201
January 2017	105,647	3,338	108,985	6,827	198
February 2017	107,368	3,829	111,197	6,862	200
March 2017	110,787	4,113	114,900	6,863	201
April 2017	106,913	4,070	110,983	6,828	202
May 2017	106,709	3,914	110,623	6,758	201
June 2017	103,169	3,973	107,142	6,684	194
July 2017	100,485	3,882	104,367	6,616	194
August 2017	100,608	3,743	104,351	6,685	197
September 2017	97,630	3,982	101,612	6,499	188
October 2017	93,661	3,836	97,497	5,863	189
<b>Report Totals:</b>	<b>1,360,406</b>	<b>49,918</b>	<b>1,410,324</b>	<b>87,484</b>	<b>2,580</b>
<b>Average:</b>	<b>527</b>	<b>67</b>			<b>Resident Months</b>

*HAP-(Housing Payment to property owners)*  
*UAP-(Utility Assistance Payment to tenants)*

**Community Development Block Grant (CDBG) Balance Sheet:**



Monthly Report  
 November 8, 2017  
 Page 3

11/02/2017		*GL070A*		SUSSEX COUNTY		PAGE	1
FUND #-123		CDBG HOUSING PROGRAM FUND (4/09)		BALANCE SHEET		TIME	9:08
10/31/2017							
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE	
CDBG HOUSING PROGRAM FUND (4/09)							
ASSETS							
100-0100	Cash With Treasurer	56,866.99	57,988.99			57,988.99	
	ASSETS	56,866.99	57,988.99			57,988.99	
	TOTAL ASSETS	56,866.99	57,988.99			57,988.99	
LIABILITIES							
200-0100	Clearing Acct - Payroll						
200-0200	Clearing Acct - Accounts Payable						
LIABILITIES							
TOTAL LIABILITIES							
FUND EQUITY							
300-0100	Fund Balance	56,866.99-	56,866.99-			56,866.99-	
	FUND EQUITY	56,866.99-	56,866.99-			56,866.99-	
	TOTAL PRIOR YR FUND BALANCE	56,866.99-	56,866.99-			56,866.99-	
	TOTAL REVENUE		1,122.00-			1,122.00-	
	TOTAL EXPENDITURE						
	TOTAL CURRENT FUND BALANCE					1,122.00-	
	TOTAL LIABILITIES AND FUND BALANCE		57,988.99-			57,988.99-	

**Indoor Plumbing Program Fund Balance Sheet:**

11/02/2017		*GL070A*		SUSSEX COUNTY		PAGE	1
FUND #-121		IPR PROGRAM FUND (10/02)		BALANCE SHEET		TIME	9:04
10/31/2017							
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE	
IPR PROGRAM FUND (10/02)							
ASSETS							
100-0100	Cash With Treasurer	35,530.87	35,281.48			35,281.48	
	ASSETS	35,530.87	35,281.48			35,281.48	
	TOTAL ASSETS	35,530.87	35,281.48			35,281.48	
LIABILITIES							
200-0100	Clearing Acct - Payroll						
200-0200	Clearing Account - Accounts Payable						
200-0900	Accrued Accounts Payable						
LIABILITIES							
TOTAL LIABILITIES							
FUND EQUITY							
300-0100	Fund Balance	35,530.87-	35,530.87-			35,530.87-	
	FUND EQUITY	35,530.87-	35,530.87-			35,530.87-	
	TOTAL PRIOR YR FUND BALANCE	35,530.87-	35,530.87-			35,530.87-	
	TOTAL REVENUE		872.61-			872.61-	
	TOTAL EXPENDITURE		1,122.00			1,122.00	
	TOTAL CURRENT FUND BALANCE					249.39	
	TOTAL LIABILITIES AND FUND BALANCE		35,281.48-			35,281.48-	



# Advancing Virginia Communities Together

**GRANT MANAGEMENT WORKSHOP 2017**  
 Norfolk Waterside Marriott | Norfolk, Virginia

## Agenda

**Tuesday, November 14**

11 a.m. – 4 p.m.	<b>Registration</b> <i>Third Floor</i>	
12:30 – 1 p.m.	<b>Welcome</b> <i>Hampton Ballroom IV</i> Matt Weaver	
1 – 2 p.m.	<b>Potpourri: What is Grant Management?</b> <i>Hampton Ballroom IV</i> Kathi Boatright and Chris Owens	
2 – 3 p.m.	<b>Project Spotlight</b> <i>Hampton Ballroom IV</i> Moderator: Joe Blevins, DHCD Pulaski Adult Day Care Center – Jennifer Wilsie Marketing Your Community Assets – Chris Cannon and Jenna Wagner	
3 – 3:15 p.m.	<b>Break</b>	
3:15 – 4:15 p.m.	<b>Engaging Team Members</b> <i>Hampton Ballroom IV</i> Tamarah Holmes, Ph.D. and Michael Allen	<b>Customer Relations</b> <i>Hampton Ballroom II</i> Joe Blevins
4:15 – 4:45 p.m.	<b>Upcoming Program Changes</b> <i>Hampton Ballroom IV</i> Matt Weaver	
5:30 – 7:30 p.m.	<b>Networking Reception</b> <i>Harbor Club – Heavy hors d'oeuvres</i>	
	<b>Dinner on your Own</b>	

**Inclusive Session**  
**Grant Management**  
**Housing Rehabilitation**



**GRANT MANAGEMENT WORKSHOP 2017**  
 Norfolk Waterside Marriott | Norfolk, Virginia

**Wednesday, November 15**

7:00 – 7:45 a.m.	<b>Denise Ambrose Memorial Walk</b> <i>Hotel Lobby</i>	
8:00 a.m. – Noon	<b>Registration</b> <i>Third Floor</i>	
7:30 – 8:30 a.m.	<b>Full Breakfast</b> <i>Hampton Ballroom V-VIII</i>	
8:30 – 9:15 a.m.	<b>Tracking/Documenting/Compliance</b> <i>Hampton Ballroom IV</i> Moderator: Joe Blevins Kathleen Weissenberg	
9:30 – 11:30 a.m.	<b>Section 3 Training</b> <i>Hampton Ballroom IV</i> Introduction: Lisa Atkinson Les Warner	<b>Building Code Updates</b> <i>Hampton Ballroom II</i> Moderator: Jason Sams Jeff Brown <b>Affordable Floor Plans</b> Moderator: Doug Ellis
	<b>Break</b>	
11:45 a.m. – 12:30 p.m.	<b>Signing on the Dotted Line</b> <i>Hampton Ballroom IV</i> Joanne Peerman	<b>Documenting Your Rehabs</b> <i>Hampton Ballroom II</i> Elizabeth Boehringer
	<b>Lunch: Funding Sources Panel</b> <i>Hampton Ballroom V</i> Moderator: Matt Weaver Chris Thompson – VHDA, Craig Barbrow – USDA-RD, Willie Fobbs - DHCD	
1:45 – 3 p.m.	<b>Project Spotlight</b> <i>Hampton Ballroom IV</i> Moderator: Joanne Peerman Vinton Business District Revitalization – Richard "Pete" Peters Rockbridge Greenhouse Village – Sam Crickenberger Price's Fork School – Jennifer Wilsie	
3 – 3:15 p.m.	<b>Parting Words/Evaluations/Certificates/Gifts</b> <i>Hampton Ballroom IV</i>	

All Inclusive  
 Grant Management  
 Housing Rehabilitation

# Environmental Inspections

**November 16**, 2017

## Monthly Report

# MEMORANDUM

DATE: November 8, 2017

TO: Sussex County Board of Supervisors  
Vandy Jones, County Administrator

FROM: Matthew Venable, Director of Environmental Inspections

SUBJECT: November 2017 – Timeline for Conversion of Convenience Sites

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As you are aware of this past years contract negotiations with Atlantic Waste regarding the nine (9) Convenience Sites located throughout the County, I wanted to take this time to provide you an overview for implementation. The 8 sites that the county owns will be reduced down to a total of 5 manned-sites. They are as follows: **Waverly, Wakefield, Courthouse, Stony Creek and Jarratt.** The 3 sites that will be **CLOSED** are Peter's Bridge, Old Forty and Reed Rd. The conversion of these sites, per contract, must be accomplished on or before June 1, 2018. The site located on Cabin Point Rd. (in front of landfill) will stay open as well but will not be a manned-site as this location is run by Atlantic Waste.

With this being said, I will have newly installed signs located at the 3 sites that will be closed in the next few weeks. Signs will also be installed at Parsons Store and Neblett's Mill Rd. where dumpsters are currently located as these will no longer be available for citizen refuse. The signs will indicate the closure as well as let the citizens know the nearest location(s) to take their refuse to once the sites are closed in June. Please see attached copy of the language that will be on the signs.

Currently, the buildings that will house county staff at the newly manned-sites are being constructed in conjunction with Rowanty Technical Center. This is a great opportunity for community development and to involve students from Sussex County. My goal is to have the first 2 buildings complete sometime in January and to begin the application process to get Waverly and Stony Creek staffed and functioning by the first quarter of 2018. The remaining 3 buildings should be complete by the end of March and staffed by end of April.

This conversion process is going to take some time for the citizens of Sussex county to get used to but I am confident it is a change that the citizens of Sussex County will appreciate once fully implemented.

**Origin / Material Summary Report**

**Criteria: 10/01/2017 12:00 AM to 10/31/2017 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Tons
CT	MSWT	121.17
<b>Origin Total</b>		<b>121.17</b>
DE	MSWT	46.12
DE	Sandblast Grit-Tons	13.41
DE	Special Misc-Tons	64.19
<b>Origin Total</b>		<b>123.72</b>
GA	MSWT	30.63
<b>Origin Total</b>		<b>30.63</b>
MD	SludgeIndus-Tons	1,441.93
<b>Origin Total</b>		<b>1,441.93</b>
NC	MSWT	2,170.05
<b>Origin Total</b>		<b>2,170.05</b>
NJ	Auto Fluff-Tons	18,096.04
<b>Origin Total</b>		<b>18,096.04</b>
NY	MSWT	64,040.39
<b>Origin Total</b>		<b>64,040.39</b>
PA	MSWT	89.87
<b>Origin Total</b>		<b>89.87</b>
SC	MSWT	19.32
<b>Origin Total</b>		<b>19.32</b>
SUSS BUS	MSWT	153.70
SUSS BUS	Special Misc-Tons	181.22
<b>Origin Total</b>		<b>334.92</b>
SUSS RES	MSWT	587.09
<b>Origin Total</b>		<b>587.09</b>
VA	CDTC	27.79
VA	MSWT	13,370.69
VA	SludgeIndus-Tons	1,747.88
VA	Special Misc-Tons	55.70
<b>Origin Total</b>		<b>15,202.06</b>
<b>Totals</b>		<b>102,257.19</b>

# *County Administration Report*



*November 16, 2017*

**BOARD REPORT FORM**

**Agenda Item:** Department Report #7.07

**Subject:** Henry Technology Park & Commerce Center Property: Hunting Lease Award Update

**Board Meeting Date:** November 16, 2017

=====

**Summary:** At a previous Board meeting, staff advised the Board that County Administration had advertised for Requests for Proposal for the leasing of the Henry Technology Park property for hunting purposes. It was at this meeting, the Board and staff was advised that a public hearing needed to be held because this property was real estate.

The public hearing was held at the October 19, 2017 Board of Supervisors meeting. After discussion, the County Administrator was advised to reject all previous proposals and allow all interested hunt clubs to resubmit their proposals by Tuesday, October 24<sup>th</sup> at 4:00 p.m. The County Administrator was also authorized to review proposals received and award the contract to the successful hunt club.

One (1) proposal was received from Cemetery Ridge Hunt Club with an offer of \$12.17/acre for a total of \$6,538.82. The hunting lease for the Henry Technology Park & Commerce Center Property was awarded to the Cemetery Ridge Hunt.

**Attachments:**

=====

**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___





# Animal Services – Public Safety

November 2017 Monthly Report





**OFFICE OF PUBLIC SAFETY**

EDDIE T. VICK  
PUBLIC SAFETY COORDINATOR  
(434) 246-1044 – FAX (434)-246-6013  
EMAIL: ETVICK@SUSSEXCOUNTYVA.GOV

**COUNTY OF SUSSEX, VIRGINIA**

POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

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November 8 2017

TO: VANDY JONES, COUNTY ADMINISTRATOR  
FROM: EDDIE T. VICK, PUBLIC SAFETY COORDINATOR  
SUBJECT: OCTOBER 2017 MONTHLY REPORT

Enclosed is the October 2017 monthly report.

**Radio System (New):** Sussex County is operating on the new P25 Radio System. We are continuing to page Fire/Rescue on the old system until we can install a new fiber line at the Sussex I prison site (November 8, 2017). After Cut-over, we found a faulty fiber line that effected the pager system. After testing a few days, we will move the paging back to the new system on Monday, November 13, 2017. Our 30 day reliability test will restart to ensure the system is working properly. I have also requested and granted an independent audit of the complete radio system to ensure all equipment and systems are running at optimal capacity the week of November 13-17, 2017.

**Radio System (OLD):** The old radio system is not being used presently. After acceptance of the new system, this system will be decommission as well as the communication towers. We are required to remove all old equipment from those towers and shelter within 6 months of cut-over. We will be working through this process over the next few months.

**Animal Services Monthly Report:** Attached is the October 2017 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, six (6) canines were rescued and, five (5) canines were returned to owner and three (3) were adopted. Two (2) canines were euthanized this month one (1) to severe aggression after attempts to rehabilitate. Also, we are always concerned for the safety of our staff since, these

animals must be handled (moved) each day to clean their pens. The second one (1) was for medical reasons after an evaluation from our veterinarian.

Eight (8) felines rescued this month, one (1) was adopted and one (1) was euthanized due to an injury after being evaluated by our veterinarian.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various tasks and functions performed by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout its time there. This category also includes copying files, printing photographs for cases and court cases and written reports. **Total for October (22.5) Hours**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few tasks. **Total for October (77.5) Hours**

**Total Number of Calls for Service:** A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for October (31) Calls**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for October (32.5) Hours**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for October (4.5) Hours**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for October (9.5) Hours**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in October (30) Hours**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical

attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in October (5 Hours)**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in October (43 Hours)**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in October (1 Hours)**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in October (11 Hours)**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in October (5 Hours)**

**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in October (0 Hours)**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in October (14.5 Hours)**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in October (7 Hours)**

**Landfill:** Great strives are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month.

**Total in October (0 Hour)**

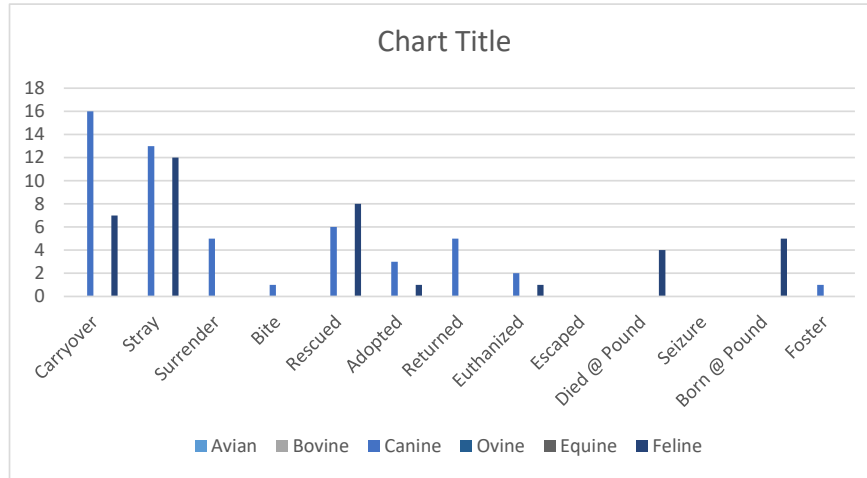
**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in October (2.5 Hours)**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in October (3 Hour)**

**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in October (0 Hours)**

**Shelter Related:** The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in October (13 Hours)**

Sussex County Animal Control  
 Monthly Intake Report  
 October  
 2017



	Carryover	Stray	Surrender	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Seizure	Born @ Pound	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	16	13	5	1	6	3	5	2	0	0	0	0	1
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	7	12	0	0	8	1	0	1	0	4	0	5	0

<b>ACTIVE CASES</b>	<b>CANINE</b>	16	<b>FELINE</b>	7	<b>EQUINE</b>	0	Bovine	0	Ovine	0
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<b>TOTALS</b>	31
<b>MILEAGE</b>	
UNIT 6	2,225
UNIT 7	2,151
<b>TOTALS</b>	4,376.00
<b>SUMMONS</b>	1

Calls

Diesel

Gas

Note: canine - Laffy - 198-17092201 - severe aggression

Note: canine - Popeye - prolapsed eyes

Note: feline - injured by car

## Canines/Felines Rescued or Transferred Oct-17

Total of 6 Canines

Total of 8 Felines

Intake Number	Name	Rescue Orginazation/Animal Shelter
197-17092001	Snoopy	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
196-17091803	River	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
191-17091104	Oklahoma	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
57-17083101	Butter	Prince George Animal Shetler, 8391 County Drive, Disputanta, VA, 23842
45-17072001	Jam	Prince George Animal Shetler, 8391 County Drive, Disputanta, VA, 23842
58-17090101	Jelly	Prince George Animal Shetler, 8391 County Drive, Disputanta, VA, 23842
42-17071801	Fran	Prince George Animal Shetler, 8391 County Drive, Disputanta, VA, 23842
175-17082301	Texas	Prince George Animal Shetler, 8391 County Drive, Disputanta, VA, 23842
206-17101001	Sky	Morgan's Mutt Rescue,
55-17083002	Marissa	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
62-17101103	Tres	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
63-17101104	Cuatro	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
64-17101105	Cinco	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
199-17092202	Taffy	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220

Month: October 2017

Date	Admin	Patrol	# of calls	In house calls	In house assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1																						
2	2	3.5	2			1			2	1	3		0.5			1	1					0.5
3	1.5	5.5		1	1	1.5		1	2.5	0.5	2						0.5					1
4	2	5					1		1.5		2.5					0.5	0.5				1	
5		3					1	1	1		2											
6	2		2			2							1			2	2					
7													1									
8																						
9																						
10	2	5	3		1	4			2				4			2	1					
11	1	5.5	3	1		4			2	1	2											
12		5	1	1		2			0.5					0.5								
13		5									1.5	1										
14																						
15																						
16	1	5	3		1	3			2		0.5					1.5						1
17		3	3	1	1	5.5	0.5	0.5	3		1											1
18		3.5		2		3					2			1.5								1
19	1.5	4.5	1				1	2	1		4		0.5				0.5					1
20	1	5		3		2			0.5	1	3											2
21																						
22																						
23	1.5	2					1	1	2		5		1.5						2.5	1		
24	0.5	3	1			1.5			1.5		3.5		0.5			4.5						1.5
25	1	3.5						1	3	1.5	3		2	2			1					
26	1								1		2					3						2
27		3						1	1		1			1								
28																						
29																						1
30	2.5	4	3			3			1.5		2									1		1
31	2	3.5						2	2		3						0.5					
Total	22.5	77.5	22	9	4	32.5	4.5	9.5	30	5	43	1	11	5		14.5	7		2.5	3		13

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings