

**Sussex County Board of Supervisors Meeting**  
**Thursday, December 20, 2018 – 7 pm**  
**General District Courtroom – Sussex Judicial Center**  
**15098 Courthouse Road, Sussex VA 23884**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

**2. Approval of Consent Agenda**

- 2.01 Minutes of November 8, 2018 Special and November 15, 2018 Regular Meetings
- 2.02 Warrants and Vouchers

**3. Recognitions/Awards**

- 3.01 Presentation: District 19 Community Services Overview – Ms. Jennifer Tunstall

**4. Public Hearing**

- 4.01 Southside Electric Cooperative: Easement for Ingress and Egress to Reed Road  
Convenience Site  
Public Comments  
Board Comments
- 4.02 Action on Public Hearing Items

**5. Appointments**

- 5.01 Appointment to Crater District Area Agency on Aging Board of Directors

**6. Action Items**

- 6.01 Addendum to Berkley Group Contract (Comprehensive Plan)
- 6.02 Referendum for Meals Tax

**7. Report of Departments**

- 7.01 Treasurer's Report – *for information only*
- 7.02 Animal Services Report – *for information only*
- 7.03 Community Development Report – *for information only*
- 7.04 Housing Department Report – *for information only*
- 7.05 Environmental Inspections Report – *for information only*
- 7.06 Sheriff's Department Report – *for information only*
- 7.07 Finance Department Report – *for information only*

**8. Citizens' Comments** (8 pm)

**9. Unfinished Business**

- 9.01 The Former Jefferson Elementary School

**10. New Business**

10.01 Board Compensation for Year 2020

**11. Board Members Comments**

11.01 Blackwater District

11.02 Courthouse District

11.03 Henry District

11.04 Stony Creek District

11.05 Wakefield District

11.06 Waverly District

**12. Closed Session**

12.01 Convene to Closed Session

- a. Personnel Matters, discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1

12.02 Reconvene to Open Session

12.03 Certification

12.04 Action Resulting from Closed Session (if any)

**13. Recess/Adjournment**

13.01 Recess/Adjournment

13.02 **Organizational and Regular Meeting**, Thursday, January 17, 2019 @ 7 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Special Meeting of the  
Sussex County Board of Supervisors  
Held in the Prince George Electric Cooperative  
Conference Room on  
Thursday, November 8, 2018 at 1 pm**

**BOARD MEMBERS PRESENT**

C. E. Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**BOARD MEMBER ABSENT**

Keith C. Blowe

**STAFF PRESENT:**

Vandy V. Jones, III, County Administrator  
Millard P. Stith, Independent Consultant  
Steve White, BOS Tie Breaker  
Shilton R. Butts, Assistant to the County Administrator/  
Deputy Clerk to the Board

**Item 1. Call to Order/Determine Quorum (1:23 p.m.)**

The November 8, 2018 Special Meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**Item 2. The Invocation**

The Invocation was offered by Supervisor Fly.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Approval of Agenda**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda for the  
November 8, 2018 Special Meeting.

Voting aye: Supervisors Fly Futrell, Seward, Tyler

Voting nay: none

Absent during vote: Supervisor Stringfield

Absent: Supervisor Blowe

## **Item 5. Closed Session**

### a. Convene to Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters in to Closed Meeting for discussion, consideration, or interviews of prospective candidates for employment of specific public officers, appointees, or employees of any public body, pursuant to applicable Va. Code 2.2-3711(A)1, position for County Attorney.

Voting aye: Supervisors Fly, Futrell, Seward, Tyler

Voting nay: none

Absent during vote: Supervisor Stringfield

Absent: Supervisor Blowe

### b. Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to the Open Meeting and certifies by roll call that only public business matters lawfully exempted from FOIA's open meeting requirement by Virginia law, and that only such business matters as were identified in the motion convening the Closed Meeting was heard, discussed or considered during the Closed Meeting.

Voting aye: Supervisors Fly, Futrell, Seward, Tyler

Voting nay: none

Absent during vote: Supervisor Stringfield

Absent: Supervisor Blowe

### e. Action Resulting from Closed Session

There was no action on Closed Session Item.

*Supervisor Stringfield entered at 2:40 p.m.*

*Supervisor Tyler departed at 2:43 p.m.*

## **Item 6. Office Space Needs Study – Mr. Tony Bell, Moseley Architects**

County Administrator Jones reminded Board members that information received from Moseley Architects regarding the Office Space Needs Study was handed out at the Board's October 30, 2018 Special Meeting.

Messrs. Bell and McCalla were present at the meeting.

County Administrator Jones noted that although Vice Chairman Blowe wasn't able to attend the Special Meeting, he met with Mr. Bell while Mr. McCalla was on the phone. Vice Chairman Blowe has reviewed the information and made some comments.



Mr. Tony Bell of Moseley Architects stated that the main purpose of the meeting was to review the information of the different options and answer any questions the Board may have. Mr. Bell did a PowerPoint presentation summarizing the information he had provided to the Board.

Mr. Bell stated that the purpose and the scope of the study was to determine the amount of required space needs for the selected departments, determine how to best utilize County-owned facilities that currently on the campus, and utilize the twenty-year, or 2037, planning horizon conceptual master plan, and per-square-costs based on per-square-foot required.

Mr. Bell stated that in terms of the space needs process, the document was provided in July 2018. Questionnaires were distributed. Moseley Architect met with management teams in each individual department and reviewed the questionnaires.

Mr. Bell stated that the total square footage for 2037 is approximately 27,000 square feet. This is space the County needed not including Social Services and the Health Department or the Sheriff's Department.

Mr. Bell stated that five (5) options were developed from information obtained.

Option 1 includes renovating all the existing buildings including the modular administration building and construction of minimum expansion to meet total need. (Costs \$6.4 million)

Option 2 renovates all existing buildings, except the modular administration building, and construction of the minimum expansion to meet the total need. (Cost \$7.0 million)

Option 3 constructs or lease a new Human Services Building (Department of Social Services and Health Department) in Waverly and renovate all buildings listed in the available space resources. (Cost \$12.6 million) The most expensive option.

Option 4 constructs a new administration building and reuse the existing Historic Courthouse, Treasurer, Clerk, Building and Grounds, and Cooperative Extension. (\$9.0 million)

Option 4B constructs a new building with expansion of Human Services with all departments listed in handout except Public Safety Coordinator, Building and Grounds, Housing Programs and Cooperative Extension. (Cost \$11.1 million)

Option 5 constructs a new building for all departments, except Housing Program. (Cost \$10.2 million)

Different options were discussed regarding, fireproof rooms, adjacency of departments, satellite offices, and movement of Building and Grounds on the complex or at Animal Services.

There was discussion of taking Options 1 and 2 off the table. There were also discussions of the installation of elevators, and ramps.

Various options were discussed. More detailed information was provided in the handouts. Each option recommended placement of staff in building affected.

Mr. Bell recommended not building two (2) stories.

There was discussion of the Historic Courthouse and the parking lot in front of the Courthouse.

Option 4C was the general consensus. Option 4C constructs a new building for all departments, except the Public Safety Coordinator and the Housing Department, and construct a new building for the Building and Grounds Department.

County Administrator Jones stated that paying is a huge part of this project. It has to be done by steps in an orderly fashion. Get the office space study needs done. Get a general consensus on what the option will be. Once this has been put in place, go back and attach numbers, taking in effect real numbers, then figure how and if the County can do the project and have someone look at our financial position and ability to incorporate the financing of the project.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the easement to grant Southside Electric ingress and egress to the Reed Road Convenience Site contingent upon the final review by the county attorney.

Voting aye: Supervisors Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

Absent: Supervisor Blowe

#### **Item 8. Adjournment**

ON MOTION OF SUPERVISOR FUTRELL seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the November 8, 2018 Special Meeting of the Sussex County Board of Supervisors is hereby adjourned at 4:25 p.m.

Voting aye: Supervisors Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

Absent: Supervisor Blowe

**At a Regular Meeting of the  
Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, November 15, 2018 at 7 pm**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
C. E. Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**STAFF PRESENT:**

Vandy V. Jones, III, County Administrator  
Millard D. Stith, Consultant  
Danielle Powell, Interim County Attorney  
Steve White, Tie Breaker  
Deste J. Cox, Treasurer  
Ernest Giles, Sheriff  
Virgie M. Hartless, Animal Control Officer  
Kelly W. Moore, Interim Finance Director  
Tia Sanchez, Social Services  
Cecil Stainback, Senior Animal Control Officer  
Lorenzo D. Turner, Assistant to the Director of Community Development  
Monica J. Whitney, Permit Technician  
Shilton R. Butts, Assistant to the County Administrator/  
Deputy Clerk to the Board

**1. Commencement**

**1.01 Call to Order/Determine Quorum**

The November 15, 2018 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**1.02 The Invocation**

The Invocation was offered by Supervisor Futrell.

**1.03 The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**1.04 Agenda Amendments**

County Administrator Jones requested to remove under Item 6. Action Item, Item 6.01 Reduction of Surplus County Schools by Auction, from the agenda. County Administrator Jones requested to add under Item 6. Action Item as the new/replaced Item 6.01 Scheduling of a Public Hearing to the December 20, 2018 Board of Supervisors meeting agenda regarding the granting of an easement to Southside Electric Cooperative to provide power to a convenience site; and, add as Item 6.02 Appropriation of \$3,000 to Social Services.

County Administrator Jones requested to add items under Item 12. Closed Session regarding consultation of legal counsel, pursuant to Code Section 2.2-3711(A)8, and discussion or consideration of acquisition of real property that would adversely affect the negotiation of the County, pursuant to Code Section 2.2-2-3711(A)3.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following agenda amendments: (1) removing under Item 6. Action Item, Item 6.01 Reduction of Surplus County Schools by Auction, from the agenda; (2) adding under Item 6. Action Item as the new/replaced Item 6.01 Scheduling of a Public Hearing at the December 20, 2018 Board of Supervisors meeting agenda regarding the granting of an easement to Southside Electric Cooperative to provide power to a convenience site; (3) adding as Item 6.02 Appropriation of \$3,000 to Social Services; (4) adding items under Item 12. Closed Session regarding consultation of legal counsel, pursuant to Code Section 2.2-3711(A)8, and discussion or consideration of acquisition of real property that would adversely affect the negotiation of the County, pursuant to Code Section 2.2-2-3711(A)3.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### 1.05 Approval of Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the November 15, 2018 agenda inclusive of (1) removing under Item 6. Action Item, Item 6.01 Reduction of Surplus County Schools by Auction, from the agenda; (2) adding under Item 6. Action Item as the new/replaced Item 6.01 Scheduling of a Public Hearing at the December 20, 2018 Board of Supervisors meeting agenda regarding the granting of an easement to Southside Electric Cooperative to provide power to a convenience site; (3) adding as Item 6.02 Appropriation of \$3,000 to Social Services; (4) adding items under Item 12. Closed Session regarding consultation of legal counsel, pursuant to Code Section 2.2-3711(A)8, and discussion or consideration of acquisition of real property that would adversely affect the negotiation of the County, pursuant to Code Section 2.2-2-3711(A)3

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of the October 18 and 30, 2018 Regular and Special Board meetings; and (b) Approval of Warrants and Vouchers.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler  
Voting nay: none

### **3. Recognition/Awards**

#### 3.01 Broadband Update – Ms. Renee Chapline, Prince George Electric Cooperative

County Administrator Jones stated that as discussed at a previous Board meeting, an update of the Broadband project will be provided by Ms. Renee Chapline, Vice President of Communications and Government Affairs for Prince George Electric Cooperative. County Administrator Jones noted that there will be another update provided February 2019 with more definitive numbers.

Ms. Renee Chapline provided a brief overview and update of where the County stood with the project. Ms. Chapline stated that they will have a better update after the first of the year. The workforce has contractually doubled in size at Prince George Electric Cooperative. They are currently in the process of building the PGEC Fiber Backbone and hope to be completed by March 2019. All of the substations should be connected at that point which enhances communications and reliability. Ms. Chapline stated that from that standpoint, it will provide network structures to deploy fiber to the homes. (It started with a Broadband Pilot in 2016 in Prince George County. There were 75 homes offered, 58 homes accepted the opportunity. The pilot has gained state and nationwide recognition.)

Ms. Chapline provided a handout that included a map outlining where the fiber backbone would be provided in the first quarter in Sussex County. The second quarter of 2019 will market broadband services to Sussex County residents. Ms. Chapline stated they were working on having at some point in the second quarter in 2019 the ability to visit their website to see exactly where they are and get the location of whether it's under construction or being deployed to the home. It will be color coded and residents will be able to enter addresses.

Sussex Service Authority will be connected by the end of 2018. Megasite provisioned to have service available once Sussex Service Authority is connected.

#### 3.02 Virginia Association of Counties (VACo) Report

Supervisor Fly stated that some of the Board members attended the Virginia Association of Counties (VACo) the weekend of November 11-13, 2018. He attended other sessions, but the two (2) main sessions he attended were transportation and mental health services.

Supervisor Fly stated that the one (1) thing noted in the transportation session is devolution, that it doesn't reappear—which it's not. The Secretary of Transportation was in attendance at the meeting. The rural counties that were in attendance discussed not having the maintenance budget for road upkeep transferred to the counties. Supervisor Fly stated that things that might affect the County is the idea/discussions of tolls on I95, as well as increasing gas taxes which will affect everyone.

Supervisor Fly stated that he attended the Mental Health Services session because there's an increase of concern in the Commonwealth of Virginia. Supervisor Fly stated that in discussions

at the General Assembly and studies during the summer, he's hearing that they are transferring the costs to the counties. Supervisor Fly stated that there were discussion of having all of the deputies including Animal Control attend a 50-hour certification program. He stated that the Mental Health program in Virginia will change and will ask the county to share in mental health costs.

Both sessions he attended are big budget items for the County. The County needs to be aware of these items.

Chairman Seward stated that she also attended VACo. She chaired three (3) meetings.

Chairman Seward stated that she was the Chairman of the Agriculture and Environment Policy Committee. In that meeting, the 2019 Legislative agenda was approved. Chairman Seward noted that they strengthened their language on solar farms and renewable energy relative to local control. They will probably discussed/review stormwater in the Spring because of the Chesapeake Bay Implementation Plan, Phase 3. Localities are struggling with storm management

Chairman Seward stated that the second (2<sup>nd</sup>) meeting she moderated was the solar panel. There was a panel discussion on solar farms, solar energy, and local land use. Chairman Seward stated that the County needs to look at the Comprehensive Plan and the ordinances to give the County some ability to not overrun.

Chairman Seward stated the third (3<sup>rd</sup>) meeting she chaired was the Rural Caucus meeting. State Veterinarian, Dr. Charles Broaddus, and a representative from the Animal Sheltering Association in Virginia were in attendance. There was a question and answer period on the presentation from State Veterinarian on livestock seizures, equine management and a question and answer period on animal shelter issues and struggles with local pounds.

Supervisor Tyler stated that one (1) of the big discussions was the location of Amazon coming to Virginia. Supervisor Tyler stated that one (1) of the discussions that was relatively important was economic development discussion of broadband in rural areas. Supervisor Tyler stated that Broadband will help economic development and education. There was discussion of adding exploratory talk on towers.

#### **4. Public Hearing**

Chairman Seward entered Public Hearing.

##### 4.01 Ordinance Amendment #2018-01: Article XX, Section 16-369 (Use of Regulations for Communication Towers and Antennas)

Ms. Monica Whitney, Permit Technician, gave a brief summary of the staff report for Ordinance Amendment #2018-01: Article XX, Section 16-369 (Use of Regulations for Communication Towers and Antennas)

Ms. Whitney stated an ordinance is proposed to amend Article XX (Regulations for Communication Antennas and Towers), Section 16-369 (Use Regulations for Communications



Towers and Antennas) of the Zoning Ordinance by deleting the maximum height requirement of 250 feet.

The Planning Commission held a public hearing on October 1, 2018 to consider this matter and voted unanimously (8-0) to forward the item to the Board of Supervisors with a recommendation for approval.

Ms. Whitney stated that recommendation is the Board accepts the recommendation of the Planning Commission to approve the removal of the height limitation for the telecommunication towers.

The Community Development Office mailed the staff report and supporting documents to the Board of Supervisors under separate cover for review.

Public comments were heard from Mr. Steve Romine, a local attorney representing of Verizon Wireless, and Mr. Raymond Covington (Stony Creek District).

Board comments were heard from Supervisors Fly and Futrell

Chairman Seward closed the Public Hearing.

#### 4.02 Action on Public Hearing Item

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the recommendation of the Planning Commission and approves the amendment of Article XX, Section 16-369 of the Zoning Ordinance which deletes the height limitation for communication towers.  
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler  
Voting nay: none

#### 4.03 Conditional Use Permit #2018-01, Verizon Wireless, Applicant

Chairman Seward entered Public Hearing on Conditional Use Permit #2018-02, Verizon Wireless, applicant.

Monica Whitney, Permit Technical, gave the staff report for Conditional Use Permit #2018-01, Verizon Wireless, applicant.

Ms. Whitney reported that pursuant to Section 16-369 of the Zoning Ordinance, the applicant, Verizon Wireless, seeks a conditional use permit (CUP) to construct and operate a new 300 foot self-supporting communication tower and related accessory improvements on tax map number 100-A-5 (consisting of 65 acres). The parcel in questions is owned by Michael F. Parson, successor trustee to Frederick P. Parson and Joyce R. Parson, Trustees of Frederick P. Parson Living Trust. The affected site is zoned A-1, General Agricultural District and is located on the south line of College Road (Route 616) approximately 2,350 feet west of the intersection of College Road (Route 616) and Walkers Mill Road (Route 619) in the Stony Creek Election District.

The Planning Commission held a Public Hearing on October 1, 2018 to consider this matter and voted 8-0 to forward the item to the Board of Supervisors.

The Community Development Office mailed the staff report and supporting documents to the Board of Supervisors under separate cover for review.

Public comments were heard from Mr. Steve Romine, a local attorney representing of Verizon Wireless, and Mr. Raymond Covington (Stony Creek District).

Board Comments were heard from Vice Chairman Blowe, Supervisors Futrell, and Mr. Steve White (Tie Breaker).

*Interim County Attorney Powell advised that the Board cannot condition approval based on colocation or use of the (?) tower. It doesn't mean that there couldn't be an agreement with Verizon. 8:29:28*

Chairman Seward closed the public hearing on Conditional Use Permit #2018-01, Verizon Wireless, applicant.

*Interim County Attorney Powell noted that there were some conditions already in the Zoning Ordinance as it relates to communication towers. Those conditions under Use and Regulations in the Zoning Ordinance are conditions that still apply with the exception of the colocation requirement.*

#### 4.04 Action on Public Hearing Item

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the recommendation of the Planning Commission to approve Conditional Use Permit #2018-01, Verizon Wireless Applicant to construct and operate a new 300 foot self-supporting communication tower and accessory improvements on tax map number 100-A-5 (consisting of 65 acres).

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Abstained: Supervisor Tyler

### **5. Appointments**

There were no appointments.

### **6. Action Items**

#### 6.01 Scheduling of Public Hearing for Easement at Reed's Road Convenience Site

County Administrator Jones stated the Board was familiar with the easement he had spoken about at previous Board meetings, in regards to Southside Electric Cooperative being able to supply power to the Reed Road Convenience Site. He had asked the Board for approval of the easement.



Because it's public property, the easement across the property needed to be presented at a public hearing.

County Administrator Jones requested the Board to schedule a Public Hearing at its December 2018 Board meeting for the purposes of granting an easement to the Southside Electric Cooperative to provide power to the Convenience Site.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes Administration to move forward with the public hearing for granting the easement to Southside Electric for the December 2018 Board meeting.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 6.02 Request for Appropriation of \$3,000.00 to Social Services

County Administrator Jones stated that Supervisor Futrell requested the appropriation of \$3,000.00 to Social Services in regards to programs that require support. The \$3,000.00 would be used for the Angel Tree program (the Board approved last year), in addition, the Heating and Oil (Fuel Assistance) program wherein Social Services provide assistance to those who need help with heating or fuel oil at their residences, and the Coat Drive.

It was noted that if the appropriation was approved, it would be taken from the Contingency line item.

There was brief discussion of Board members using the supervisors individual \$500.00 to alleviate using the Contingency Fund. Interim County Attorney Powell would like the opportunity to review the guidelines adopted by the Board to see if Supervisors are allowed to use their funds in this manner.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors accepts the recommendation of the County Administrator to appropriate \$3,000.00 to Social Services from the Contingency Fund.

Voting aye: Supervisors Blowe, Futrell, Stringfield, Tyler

Voting nay: Supervisors Fly, Seward

### **7. Reports of Departments/Agencies**

7.01 Treasurer's Report – *included in Board packet*

7.02 Animal Services Report – *included in Board packet*

7.03 Community Development Report– *included in Board packet*

7.04 Housing Department Report – *included in Board packet*

7.05 Environmental Inspections – *included in Board packet*

7.06 Sheriff's Department Report – *included in Board packet*

7.07 Finance Department Report – *included in Board packet*

## **8. Citizens' Comments (8:13 p.m.)**

There were comments heard from:

- Carroll Robb (Chairman, Sussex Community Coalition) – Sussex Community Coalition needs the County's support. Gave a brief overview of some of the activities of the Coalition and others support; Jefferson Elementary School; phone service dead zone.
- Robert Hamlin (Henry District) – Commended the Board; Jefferson Elementary School; Consider Sussex Community Coalition for Jefferson Elementary School.
- Raymond Covington (Stony Creek District) - Jefferson Elementary School; sale or transfer of public property.

## **9. Unfinished Business**

There was no Unfinished Business.

## **10. New Business**

There was no New Business.

## **11. Board Member Comments**

11.01 Blackwater District – none

11.02 Courthouse District – none

11.03 Henry District – none

11.04 Stony Creek District – Thanked Veterans. Annual Stony Creek Parade – December 2, 2018 at 1:00 p.m. Believes Mr. Caple will be Grand Marshall of Parade. Wished everyone a Happy Thanksgiving.

11.05 Wakefield District – Keep families in prayer in California who are losing their homes.

11.06 Waverly District – Thanked Mr. Jones for assistance in demolition in Waverly.

## **12. Closed Session**

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session

for (1) personnel matters, discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section 2.2-3711(A)1, County Attorney; (2) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, applicable Va. Code Section 2.2-3711(A)8; Waverly Meadows Subdivision, Performance Agreement with Prince George Electric, and Jefferson Elementary School; and, (3) Discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, applicable Va. Code Section 2.2-3711(A)3, Jefferson Elementary School.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 12.02/3 Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 12.04 Action Resulting from Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that a motion having been made by Sussex County Board of Supervisors to transfer of ownership of the Jefferson Elementary School to the Town of Jarratt, the Sussex County Board of Supervisors now rescinds that offer to transfer ownership of Jefferson Elementary School to the Town of Jarratt.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby donates the Jefferson Elementary School to the Sussex Community Coalition.

Voting aye: Supervisor Tyler

Voting nay: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

The motion failed.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby transfers \$250,000.00, which has already been appropriated, to the Industrial Development Authority (IDA) Board of Directors to be paid to Prince George Electric for the Broadband project;

FURTHER RESOLVED to amend terms of Performance Agreement to reflect the Commissions' Agreement subject to renew and approval of the county attorney and county administrator.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the county administrator to continue negotiations with Sands Anderson, PC, Mr. Wallace Brittle and Mr. Joe Preston for the County Attorney position.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FLYL and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the county administrator to move forward with sealed bids for the Jefferson Elementary School to be executed by December 13, 2018 and have results at the Board of Supervisors December 2018 meeting; and,

FURTHER RESOLVED that the criteria will be purpose and costs.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: Supervisor Tyler

### **13. Adjournment**

#### 13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the November 15, 2018 meeting of the Sussex County Board of Supervisors adjourned at 10:47 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 13.02 Next Meeting

The next Board of Supervisors meeting will be held on Thursday, December 20, 2018 at 7 p.m. the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

DRAFT

December 20, 2018

## WARRANTS & VOUCHERS SUMMARY

**TOTAL ALL WARRANTS FOR APPROVAL \$417,197.04**

**TOTAL ALL VOID CHECKS FOR APPROVAL \$0.00**

<b>ACCOUNTS PAYABLE WARRANTS:</b>	<b>CHECK NO.</b>	<b>AMOUNTS</b>	<b>PROCESS DATE</b>
FOR MONTH OF NOVEMBER 2018	210987-211043	\$ 84,859.10	RUN DATE 11/06/18
	211044-211049	\$ 180.00	RUN DATE 11/08/18
	211061-211106	\$ 48,987.46	RUN DATE 11/13/18
	211167-211226	\$ 158,940.16	RUN DATE 11/29/18

**Total Regular Warrants \$292,966.72**

PAY. DEDUCTION WARRANTS:	211050-211060	\$ 58,994.16	RUN DATE 11/16/18
	211107-211117	\$ 58,994.16	RUN DATE 11/21/18
	211118-211166	\$ 6,242.00	RUN DATE 11/16/18

**Total Deduction Warrants: \$124,230.32**

**TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$417,197.04**

**VOID CHECKS See attached \$ -**

# ACCOUNTS PAYABLE CHECKS





P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000 000342	AGRI-VA, INC	11436/6	10/12/2018		4100-021600-1253-262-210-601	62.99	210987		Equipment Lease/Purchase	01537 ACCT# 60146
00000 000342		11436/6	10/12/2018		4100-021600-1272-262-210-601	101.72	210987		Bldg Maint & Repairs-Conven	01537 ACCT# 60146
00000 000342		11437/6	10/12/2018		4100-021600-1272-262-210-601	43.95	210987		Bldg Maint & Repairs-Conven	01537 ACCT# 60146
00000 000342		11484/6	10/19/2018		4100-021600-1259-261-210	439.96	210987		Other Equipment Purchases	01537 ACCT# 60146
			648.62	ACH PMT TOTAL		.00				
				CHECK TOTAL		648.62				
00000 000923	ALL SEASONS TERMITE &	52276	10/23/2018		4100-051500-1272-551-510	65.00	210988		Building Maintenance & Repair	01537 ACCT# 188
			65.00	ACH PMT TOTAL		.00				
				CHECK TOTAL		65.00				
00000 000010	BANK OF SOUTHSIDE VA	0081 1018 01	9/13/2018		4100-051100-1205-512-510	26.54	210989		Meals	01537 D.MCKENZIE ACCT.
00000 000010		0099 1018 01	10/02/2018		4100-051100-1245-512-510	294.80	210989		Law Enforcement Supplies	01537 SHERIFFS OFFICE
00000 000010		0107 1018 01	9/12/2018		4100-051500-1377-551-510	93.72	210989		Water Services	01537 JAIL ACCT.
00000 000010		0107 1018 02	9/26/2018		4100-051500-1205-551-510	18.46	210989		Meals	01537 JAIL ACCT.
00000 000010		0107 1018 03	9/26/2018		4100-051500-1205-551-510	47.75	210989		Meals	01537 JAIL ACCT.
00000 000010		0107 1018 04	9/26/2018		4100-051500-1264-551-510	51.03	210989		Gasoline/Mileage-Non Training	01537 JAIL ACCT.
00000 000010		0107 1018 05	9/26/2018		4100-051500-1264-551-510	42.70	210989		Gasoline/Mileage-Non Training	01537 JAIL ACCT.
00000 000010		0107 1018 06	9/27/2018		4100-051500-1264-551-510	44.32	210989		Gasoline/Mileage-Non Training	01537 JAIL ACCT.
00000 000010		0107 1018 07	9/27/2018		4100-051500-1264-551-510	42.63	210989		Gasoline/Mileage-Non Training	01537 JAIL ACCT.
00000 000010		0107 1018 08	9/27/2018		4100-051500-1204-551-510	178.67	210989		Lodging	01537 JAIL ACCT.
00000 000010		0107 1018 09	9/27/2018		4100-051500-1205-551-510	24.46	210989		Meals	01537 JAIL ACCT.
00000 000010		0111 1018 01	9/21/2018		4100-051500-1205-551-510	27.95	210989		Meals	01537 E.GILES ACCT.
00000 000010		0164 1018 01	10/03/2018		4100-051100-1244-512-510	11.06	210989		Uniform Services	01537 J.OGBURN ACCT.
00000 000010		0198 1018 01	9/17/2018		4100-051500-1247-551-510	31.60	210989		Janitorial Supplies	01537 V.GIVENS ACCT.
			925.69	ACH PMT TOTAL		.00				
				CHECK TOTAL		925.69				
00000 000010	BANK OF SOUTHSIDE VA	0198 1018 02	9/17/2018		4100-051500-1205-551-510	25.89	210990		Meals	01537 V.GIVENS ACCT.
00000 000010		0198 1018 03	9/18/2018		4100-051500-1246-551-510	21.44	210990		Food Supplies	01537 V.GIVENS ACCT.
00000 000010		0198 1018 04	9/22/2018		4100-051500-1246-551-510	26.80	210990		Food Supplies	01537 V.GIVENS ACCT.
00000 000010		0198 1018 05	9/26/2018		4100-051500-1264-551-510	48.09	210990		Gasoline/Mileage-Non Training	01537 V.GIVENS ACCT.
00000 000010		0198 1018 06	9/27/2018		4100-051500-1253-512-510	892.74	210990		Equipment Lease/Purchase	01537 V.GIVENS ACCT.
00000 000010		0198 1018 07	10/05/2018		4100-051500-1246-551-510	36.23	210990		Food Supplies	01537 V.GIVENS ACCT.
00000 000010		0198 1018 08	10/05/2018		4100-051500-1246-551-510	11.71	210990		Food Supplies	01537 V.GIVENS ACCT.
			1,062.90	ACH PMT TOTAL		.00				
				CHECK TOTAL		1,062.90				
00000 001676	BERKLEY GROUP	10	9/04/2018		4100-021400-1225-241-210	3,165.25	210991		Management Consulting Service	01537 SUSSEX COUNTY
			3,165.25	ACH PMT TOTAL		.00				
				CHECK TOTAL		3,165.25				
00000 001584	BIRSCH INDUSTRIES, INC.	847134	8/13/2018		4100-021200-1247-221-210	881.61	210992		Janitorial Supplies	01537 ACCT# 67620
			881.61	ACH PMT TOTAL		.00				
				CHECK TOTAL		881.61				
00000 000183	BRITT'S SERVICE CENTER	639767	8/15/2018		4100-051100-1265-512-510	60.00	210993		Vehicle Maintenance & Repair	01537 SUSSEX SHERIFF
00000 000183		639843	8/24/2018		4100-051100-1265-512-510	60.00	210993		Vehicle Maintenance & Repair	01537 SUSSEX SHERIFF
00000 000183		640051	10/05/2018		4100-051100-1265-512-510	746.70	210993		Vehicle Maintenance & Repair	01537 SUSSEX SHERIFF
00000 000183		640056	10/10/2018		4100-051100-1265-512-510	60.00	210993		Vehicle Maintenance & Repair	01537 SUSSEX SHERIFF
			926.70	ACH PMT TOTAL		.00				
				CHECK TOTAL		926.70				
00000 000360	BUSINESS DATA OF VA., INC	062-001	10/17/2018		4100-031100-1229-311-310	425.00	210994		Other Professional Services	01537 SUSSEX COMM OF REV
00000 000360		090-001	10/08/2018		4100-031100-1229-311-310	590.00	210994		Other Professional Services	01537 SUSSEX COMM OF REV
			1,015.00	ACH PMT TOTAL		.00				
				CHECK TOTAL		1,015.00				
00000 001743	C&C ELECTRICAL SERVICE	35985	7/31/2018		4100-021600-1272-262-210-601	2,931.00	210995		Bldg Maint & Repairs-Conven	01537 SUSSEX COUNTY
			2,931.00	ACH PMT TOTAL		.00				
				CHECK TOTAL		2,931.00				



P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 001251	CABIN POINT VETERINARY	56847	10/09/2018		4100-021600-1227-261-210	98.00	210996			Medical Services	01537 ACCT# 1707
00000 001251		56953	10/15/2018		4100-021600-1227-261-210	82.20	210996			Medical Services	01537 ACCT# 1707
00000 001251		57057	10/25/2018		4100-021600-1227-261-210	322.20	210996			Medical Services	01537 ACCT# 1707
	DISC. TOTAL		502.40		ACH PMT TOTAL	.00				TOTAL	
00000 001485	CENTRAL AGRIBUSINESS	JR19496	10/25/2018		4100-051500-1246-551-510	73.50	210997			Food Supplies	01537 SUSSEX SHERIFF
	DISC. TOTAL		73.50		ACH PMT TOTAL	.00				TOTAL	
00000 001682	COMPUTER PROJECTS OF ILLI 18-10-246WE		10/22/2018		4100-051100-1258-516-510	462.40	210998			Computer Software/Application	01537 SUSSEX CO E-911
	DISC. TOTAL		462.40		ACH PMT TOTAL	.00				TOTAL	
00000 001722	COPELAND LTD-PREPHORK	136	10/22/2018		4100-021400-1225-242-210	450.00	210999			Management Consulting Service	01537 SUSSEX COUNTY
	DISC. TOTAL	139	11/01/2018		4100-021400-1225-242-210	450.00	210999			Management Consulting Service	01537 SUSSEX COUNTY
	DISC. TOTAL		900.00		ACH PMT TOTAL	.00				TOTAL	
00000 000931	COUNTY OF PRINCE GEORGE	QTR 1 2019	10/23/2018		4100-061100-1214-611-610	1,267.72	211000			Comp Court Administrator	01537 COURT ADMINISTRATOR
	DISC. TOTAL		1,267.72		ACH PMT TOTAL	.00				TOTAL	
00000 001074	COX, DESTE	DC 1018 01	10/30/2018		4100-041100-1205-411-410	123.00	211001			Meals	01537 REIMBURSEMENT
00000 001074		DC 1018 02	10/30/2018		4100-041100-1264-411-410	280.80	211001			Gasoline/Mileage-Non Training	01537 REIMBURSEMENT
00000 001074		DC 1018 03	10/30/2018		4100-041100-1258-411-410	17.89	211001			Equipment Maintenance	01537 REIMBURSEMENT
	DISC. TOTAL		421.69		ACH PMT TOTAL	.00				TOTAL	
00000 000024	CRATER YOUTH CARE	19030-01	10/24/2018		4100-081800-2110-863-810	4,028.42	211002			Crater Youth Care Commission	01537 OCT 2018 USAGE FEE
	DISC. TOTAL	19030-02	10/24/2018		4100-081800-2110-863-810	15,567.00	211002			Crater Youth Care Commission	01537 2ND QTR 2019
	DISC. TOTAL		19,595.42		ACH PMT TOTAL	.00				TOTAL	
00000 000871	CRYSTAL SPRINGS	10726073 100618	10/05/2018		4100-021200-1277-221-210	2.14	211003			Water Services	01537 #508239010726073
00000 000871		12841556 091618	9/16/2018		4100-063100-1277-631-630	38.11	211003			Water Services	01537 # 114253012841556
00000 000871		12841556 101618	10/16/2018		4100-063100-1277-631-630	38.11	211003			Water Services	01537 # 114253012841556
00000 000871		1352472 101618	10/16/2018		4100-021100-1277-211-210	46.73	211003			Water Services	01537 # 11425301352472
00000 000871		15692716 100318	10/03/2018		4100-041100-1277-411-410	36.16	211003			Water Services	01537 # 695034615692716
00000 000871		7302164 101818	10/18/2018		4100-061100-1277-611-610	42.28	211003			Water Services	01537 # 37281837302164
	DISC. TOTAL		203.53		ACH PMT TOTAL	.00				TOTAL	
00000 000983	DELL MARKETING L. P.	10271112346	10/08/2018		4100-063100-1251-632-630	1,980.82	211004			Computer & Printer Purchases	01537 ACCT# 1453579
	DISC. TOTAL		1,980.82		ACH PMT TOTAL	.00				TOTAL	
00000 000902	DOC FARMER'S MARKET	MKT63281	10/15/2018		4100-051500-1246-551-510	208.75	211005			Food Supplies	01537 SUSSEX CO JAIL
00000 000902		MKT63403	10/22/2018		4100-051500-1246-551-510	232.25	211005			Food Supplies	01537 SUSSEX CO JAIL
00000 000902		MKT63546	10/29/2018		4100-051500-1246-551-510	239.95	211005			Food Supplies	01537 SUSSEX COUNTY JAIL
	DISC. TOTAL		680.95		ACH PMT TOTAL	.00				TOTAL	
00000 001651	DOCUMENT SYSTEMS	95664	10/08/2018		4100-021400-1252-242-210	118.25	211006			Equipment Lease/Rental	01537 SUSSEX COUNTY
00000 001651		95666	10/08/2018		4100-021400-1252-241-210	118.25	211006			Equipment Lease/Rental	01537 SUSSEX COUNTY
00000 001651		95666	10/08/2018		4100-021100-1252-211-210	378.89	211006			Equipment Lease/Rental	01537 SUSSEX CO ADMIN
00000 001651		95836	10/09/2018		4100-021300-1252-231-210	96.89	211006			Equipment Lease/Rental	01537 SUSSEX CO HOUSING
	DISC. TOTAL		712.27		ACH PMT TOTAL	.00				TOTAL	
00000 000084	DOMINION VIRGINIA POWER	0482572328 1018	10/25/2018		4100-021600-1276-263-210	2,955.91	211007			Electric	01537 ACCT# 0482572328
00000 000084		0561293952 1018	10/26/2018		4100-021200-1276-221-210	6.69	211007			Electric	01537 ACCT# 0561293952

P. O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 000084		5080737736 1018	10/25/2018		4100-021200-1276-221-210	49.74	211007			Electric	01537 ACCT# 5080737736
00000 000084		5690307508 1018	10/26/2018		4100-021500-1279-251-210	122.92	211007			Propane Gas & Electric	01537 ACCT# 5690307508
00000 000084		6300335004 1018	10/26/2018		4100-021600-1276-266-210	44.48	211007			Electric	01537 ACCT# 6300335004
00000 000084		7378703693 1018	10/26/2018		4100-021600-1276-266-210	48.78	211007			Electric	01537 ACCT# 7378703693
00000 000084		9447701492 1018	10/23/2018		4100-021200-1276-221-210	6.67	211007			Electric	01537 ACCT# 9447701492
00000 000084		9660330003 1018	10/26/2018		4100-021200-1276-221-210	179.93	211007			Electric	01537 ACCT# 9660330003
	DISC. TOTAL		3,415.12			.00	TOTAL			3,415.12	
00000 000036 FEDEX		6-324-82215	10/02/2018		4100-021100-1231-211-210	42.42	211008			Postage	01537 ACCT# 175235175
	DISC. TOTAL		42.42			.00	TOTAL			42.42	
00000 999999 CHELSEA JOCELYN		7621396	10/22/2018		4100-06A100-1213-5A1-5A0	72.49	211008			Witness Fees	01537 COMMUNITY WITNESS
	DISC. TOTAL		72.49			.00	TOTAL			72.49	
00000 000276 GREENSVILLE COUNTY WATER		1175 102418	10/24/2018		4100-021200-1277-221-210	56.22	211010			Water Services	01537 ACCT# 1175
	DISC. TOTAL		56.22			.00	TOTAL			56.22	
00000 001703 HEFTY WILEY & GORE P. C.		9550	10/25/2018		4100-022100-1223-281-220	6,250.00	211011			Legal Services	01537 SUSSEX COUNTY
	DISC. TOTAL		6,250.00			.00	TOTAL			6,250.00	
00000 001705 J. D. POWER		741-118-222119	9/26/2018		4100-031100-1202-311-310	50.00	211012			Publ., Subsc., Books, Ref. Ma01537	ACCT# 222119
	DISC. TOTAL		50.00			.00	TOTAL			50.00	
00000 001538 JIM WHELAN'S SERV. CENTER		83890	10/23/2018		4100-051100-1265-512-510	49.95	211013			Vehicle Maintenance & Repairs	01537 SUSSEX CO SHERIFF
	DISC. TOTAL		49.95			.00	TOTAL			49.95	
00000 000583 JONES ELECTRIC CONTRACTOR		12514	1/17/2018		4100-021200-1273-221-210	95.00	211014			Building Systems Main & Repair	01537 SUSSEX COUNTY
00000 000583		25195	12/27/2017		4100-021200-1273-221-210	320.00	211014			Building Systems Main & Repair	01537 SUSSEX COUNTY
00000 000583		25967	5/02/2018		4100-021200-1273-221-210	185.00	211014			Building Systems Main & Repair	01537 SUSSEX COUNTY
00000 000583		26596	7/31/2018		4100-021200-1273-221-210	135.00	211014			Building Systems Main & Repair	01537 SUSSEX COUNTY
00000 000583		26708	8/01/2018		4100-021200-1273-221-210	666.20	211014			Building Systems Main & Repair	01537 SUSSEX COUNTY
00000 000583		27146	10/05/2018		4100-021200-1273-221-210	410.00	211014			Building Systems Main & Repair	01537 SUSSEX COUNTY
	DISC. TOTAL		1,801.20			.00	TOTAL			1,801.20	
00000 001213 LEETE TIRE & AUTO CENTER		1497898	10/22/2018		4100-021500-1265-252-210	334.61	211015			Vehicle Maintenance & Repairs	01537 ACCT# 6912582
	DISC. TOTAL		334.61			.00	TOTAL			334.61	
00000 001433 LOWE'S		911459	8/17/2018		4100-021200-1272-221-210	261.63	211016			Building Maintenance & Repair	01537 ACCT# 99000502080
00000 001433		912134	8/21/2018		4100-021200-1272-221-210	32.93	211016			Building Maintenance & Repair	01537 ACCT# 99000502080
	DISC. TOTAL		294.56			.00	TOTAL			294.56	
00000 001046 MCI		4342462428 1018	10/17/2018		4100-061100-1234-613-610	33.08	211017			Telecommunications	01537 ACCT# 2DG40965
00000 001046		4342462453 1018	10/17/2018		4100-061100-1234-613-610	33.08	211017			Telecommunications	01537 ACCT# 2DG40966
	DISC. TOTAL		66.16			.00	TOTAL			66.16	
00000 001470 MCI COMM SERVICE		4342465511 1018	10/13/2018		4100-021100-1234-211-210	40.17	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-021400-1234-242-210	6.58	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-021300-1234-231-210	22.85	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-021400-1234-241-210	6.64	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-021600-1234-261-210	4.61	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-021500-1234-253-210	3.29	211018			Telecommunications	01537 ACCT# 0869296192

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000 001470		4342465511 1018	10/13/2018		4100-051100-1234-516-510	.33	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-021100-1234-291-230	9.86	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-041100-1234-411-410	13.52	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-031100-1234-311-310	13.21	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-063100-1234-631-630	17.53	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-062100-1234-621-620	32.88	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-063100-1234-632-630	3.29	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-061100-1234-611-610	1.54	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-061100-1234-612-610	57.30	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-081300-1234-812-810	16.98	211018			VA Cooperative Extensions	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-061100-1234-613-610	9.86	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-051100-1234-512-510	100.35	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4100-021100-1234-211-210	153.09	211018			Telecommunications	01537 ACCT# 0869296192
00000 001470		4342465511 1018	10/13/2018		4105-071100-1234-711-710	94.60	211018			Telecommunications	01537 ACCT# 0869296192
		CHECK TOTAL	302.30		.00 CPA PMT TOTAL	.00				TOTAL	302.30
00000 001735	MOBLEY, AMANDA C	AM 102318 01	10/23/2018		4100-051500-1264-551-510	97.90	211019			Gasoline/Mileage-Non Training	01537 CCJTA-MILEAGE
00000 001735		AM 102318 02	10/23/2018		4100-051500-1264-551-510	97.90	211019			Gasoline/Mileage-Non Training	01537 CCJTA-MILEAGE
00000 001735		AM 103018 01	10/30/2018		4100-051500-1205-551-510	33.05	211019			Meals	01537 REIMBURSEMENT
00000 001735		AM 103018 02	10/30/2018		4100-051500-1264-551-510	97.90	211019			Gasoline/Mileage-Non Training	01537 REIMBURSEMENT
		CHECK TOTAL	326.75		.00 CPA PMT TOTAL	.00				TOTAL	326.75
00000 000051	MSAG LLC	C312937	11/01/2018		4100-021500-1255-253-210	496.67	211020			Maintenance Service Contract	01537 SUSSEX COUNTY
		CHECK TOTAL	496.67		.00 CPA PMT TOTAL	.00				TOTAL	496.67
00000 001739	MURPHY, JR. JERRY WAYNE	JM 102318 01	10/23/2018		4100-051500-1205-551-510	23.31	211021			Meals	01537 CCJTA-MEALS
00000 001739		JM 102318 02	10/23/2018		4100-051500-1264-551-510	97.90	211021			Gasoline/Mileage-Non Training	01537 CCJTA-MILEAGE
00000 001739		JM 103018 01	10/30/2018		4100-051500-1205-551-510	97.90	211021			Gasoline/Mileage-Non Training	01537 REIMBURSEMENT
00000 001739		JM 103018 02	10/30/2018		4100-051500-1205-551-510	37.45	211021			Meals	01537 REIMBURSEMENT
		CHECK TOTAL	256.56		.00 CPA PMT TOTAL	.00				TOTAL	256.56
00000 001742	OLD HICKORY BUILDINGS LLC	106927	9/07/2018		4100-021600-1272-262-210-601	2,988.00	211022			Bldg Maint & Repairs-Convenie	01537 SUSSEX COUNTY
00000 001742		111778	9/07/2018		4100-021600-1272-262-210-601	2,988.00	211022			Bldg Maint & Repairs-Convenie	01537 SUSSEX COUNTY
00000 001742		111779	9/07/2018		4100-021600-1272-262-210-601	2,988.00	211022			Bldg Maint & Repairs-Convenie	01537 SUSSEX COUNTY
		CHECK TOTAL	8,964.00		.00 CPA PMT TOTAL	.00				TOTAL	8,964.00
00000 000056	OWEN FORD, INC	618	10/22/2018		4100-021600-1265-261-210	154.58	211023			Vehicle Maintenance & Repairs	01537 SUSSEX CO ANML CNTRL
00000 000056		621	10/22/2018		4100-051100-1265-512-510	36.05	211023			Vehicle Maintenance & Repairs	01537 SUSSEX SHERIFF DEPT
00000 000056		704	10/26/2018		4100-051100-1265-512-510	34.74	211023			Vehicle Maintenance & Repairs	01537 SUSSEX SHERIFF DEPT
00000 000056		779	10/31/2018		4100-051100-1265-512-510	68.96	211023			Vehicle Maintenance & Repairs	01537 SUSSEX SHERIFF DEPT
		CHECK TOTAL	294.33		.00 CPA PMT TOTAL	.00				TOTAL	294.33
00000 001256	PAJ SERVICES	SUCR000	10/17/2018		4100-021600-1247-262-210-601	240.00	211024			Janitorial Supplies-Convenie	01537 SUSSEX COUNTY SITES
		CHECK TOTAL	240.00		.00 CPA PMT TOTAL	.00				TOTAL	240.00
00000 000165	POSTMASTER	REGSTRAR 102518	10/25/2018		4100-023100-1231-291-230	250.00	211025			Postage	01537 POSTAGE
		CHECK TOTAL	250.00		.00 CPA PMT TOTAL	.00				TOTAL	250.00
00000 001226	R.M. WILKINSON OIL CO, INC	20252	10/03/2018		4100-051500-1273-551-510	732.41	211026			Building Systems Main & Repai	01537 SUSSEX CO JAIL
		CHECK TOTAL	732.41		.00 CPA PMT TOTAL	.00				TOTAL	732.41

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000 001023	RICOR USA, INC.	30812202	10/13/2018		4100-051100-1252-512-510	87.18	211027			Equipment Lease/Rental	01537	ACCT# 4719771
00000 001023		5054851523	10/19/2018		4100-051100-1252-512-510	56.63	211027			Equipment Lease/Rental	01537	ACCT# 4719771
00000 001023		5054851523	10/19/2018		4100-051500-1252-511-510	59.75	211027			Equipment Lease/Rental	01537	ACCT# 4719771
00000 001023		9026746512	10/15/2018		4100-051500-1252-551-510	194.54	211027			Equipment Lease/Rental	01537	ACCT# 4719771
00000 001023		9026746512	10/15/2018		4100-051100-1252-512-510	194.54	211027			Equipment Lease/Rental	01537	ACCT# 4719771
			592.64	ACH PMT TOTAL		.00				592.64		
00000 001488	RAS FOODSERVICE	2032150	10/26/2018		4100-051500-1246-551-510	3,766.29	211028		M	Food Supplies	01537	ACCT# 118626
			3,766.29	ACH PMT TOTAL		.00				3,766.29		
00000 000832	SAH'S CLUB DIRECT	1240	10/16/2018		4100-051500-1205-551-510	8.96	211029			Meals	01537	# 0402188473177
00000 000832		3075	10/02/2018		4100-051500-1242-551-510	106.70	211029			Janitorial Supplies	01537	# 0402188473177
00000 000832		415	10/11/2018		4100-051500-1277-551-510	63.04	211029			Water Services	01537	# 0402188473177
00000 000832		641	6/04/2018		4100-071100-1265-711-710	481.04	211029			Vehicle maintenance & Repair	01537	# 0402188473177
00000 000832		670	10/11/2018		4100-051500-1247-551-510	392.56	211029			Janitorial Supplies	01537	# 0402188473177
00000 000832		6902	9/24/2018		4100-021200-1247-221-210	581.79	211029			Janitorial Supplies	01537	# 0402188473177
00000 000832		7570	9/27/2018		4100-021600-1205-262-210	56.19	211029			Meals	01537	# 0402188473177
			1,690.28	ACH PMT TOTAL		.00				1,690.28		
00000 000139	STONY CREEK HEALTH CENTER	150642	8/28/2018		4100-051500-1227-551-510	105.00	211030			Medical Services	01537	MOBLEY, AMANDA
00000 000139		151274	9/21/2018		4100-051500-1277-551-510	185.00	211030			Water Services	01537	MURPHY, JERRY W
00000 000139		152468	10/24/2018		4100-051500-1293-551-510	84.00	211030			Inmate Medical Expenses	01537	MICHEL, TORREY
			374.00	ACH PMT TOTAL		.00				374.00		
00000 000061	THACKER HARDWARE	62597	9/17/2018		4100-021200-1272-221-210	4.98	211031			Building Maintenance & Repair	01537	ACCT# 341500
00000 000081		62730	9/27/2018		4100-021600-1247-262-210	13.99	211031			Janitorial Supplies	01537	ACCT# 341500
00000 000081		62730	9/27/2018		4100-021600-1274-262-210	61.37	211031			Grounds Maintenance & Repair	01537	ACCT# 341500
			80.34	ACH PMT TOTAL		.00				80.34		
00000 001176	TOWN GUN SHOP, INC.	R81862	10/02/2018		4100-051100-1244-512-510	50.00	211032			Uniform Services	01537	ACCT# R-5XSO
			50.00	ACH PMT TOTAL		.00				50.00		
00000 001254	TREASURER OF VIRGINIA	COMVA 101718	10/17/2018		4100-051100-1227-512-510	20.00	211033			Medical Services inc/k9	01537	MEDICAL FEES
			20.00	ACH PMT TOTAL		.00				20.00		
00000 000080	TRI CITY OFFICE PRODUCTS	0129639-001	9/20/2018		4100-063100-1241-631-630	183.38	211034			Office Supplies	01537	ACCT# SKCHAT-0
00000 000080		0129814-001	10/05/2018		4100-051100-1241-512-510	33.80	211034			Office Supplies	01537	ACCT# SCSD-0
00000 000080		0129814-001	10/05/2018		4100-051500-1241-551-510	33.79	211034			Office Supplies	01537	ACCT# SCSD-0
00000 000080		0129945-001	10/18/2018		4100-063100-1241-631-630	90.18	211034			Office Supplies	01537	ACCT# SKCHAT-0
00000 000080		0129946-001	10/18/2018		4100-063100-1241-631-630	2.39	211034			Office Supplies	01537	ACCT# SKCHAT-0
			343.54	ACH PMT TOTAL		.00				343.54		
00000 001723	UNITED AMERICAN SECURITY	1116020	10/08/2018		4100-021600-1229-262-210-601	994.50	211035			Professional Svcs-Convenience	01537	ACCT# SUS001
00000 001723		1116021	10/08/2018		4100-021600-1229-262-210-601	994.50	211035			Professional Svcs-Convenience	01537	ACCT# SUS001
00000 001723		1116022	10/08/2018		4100-021600-1229-262-210-601	994.50	211035			Professional Svcs-Convenience	01537	ACCT# SUS001
00000 001723		1116023	10/08/2018		4100-021600-1229-262-210-601	994.50	211035			Professional Svcs-Convenience	01537	ACCT# SUS001
00000 001723		1116024	10/08/2018		4100-021600-1229-262-210-601	994.50	211035			Professional Svcs-Convenience	01537	ACCT# SUS001
00000 001723		1116025	10/08/2018		4100-021600-1229-262-210-601	994.50	211035			Professional Svcs-Convenience	01537	ACCT# SUS001
00000 001723		1116026	10/08/2018		4100-021600-1229-262-210-601	994.50	211035			Professional Svcs-Convenience	01537	ACCT# SUS001
00000 001723		1116027	10/08/2018		4100-021600-1229-262-210-601	994.50	211035			Professional Svcs-Convenience	01537	ACCT# SUS001
			7,956.00	ACH PMT TOTAL		.00				7,956.00		

F.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000087	VAN CLEEF AUTO PARTS INC	2779	9/25/2018	9/25/2018	4100-021300-1265-231-210	22.99	211036		Vehicle Maintenance & Repairs	01537 # 000979866056
00000	000087		2821	9/27/2018	9/27/2018	4100-071100-1265-711-710	49.90	211036		Vehicle maintenance & Repairs	01537 # 000732325316
00000	000087		567022	10/24/2018	10/24/2018	4100-021200-1275-221-210	33.98	211036		Maintenance Equipment Repairs	01537 # 000050404195
		DISC. TOTAL		102.87	ACH PMT TOTAL	.00				102.87	
00000	000769	VERIZON	4342862347	10/29/2018	10/29/2018	4100-041100-1234-411-410	69.14	211037		Telecommunications	01537 # 000979866056
00000	000769		4342862453	10/05/2018	10/05/2018	4100-061100-1234-613-610	103.54	211037		Telecommunications	01537 # 000732325316
00000	000769		8045205137	10/28/2018	10/28/2018	4100-061100-1234-613-610	76.81	211037		Telecommunications	01537 # 000050404195
		DISC. TOTAL		249.49	ACH PMT TOTAL	.00				249.49	
00000	000039	VERIZON WIRELESS	9816407330	10/12/2018	10/12/2018	4100-051100-1234-516-510	480.13	211038		Telecommunications	01537 # 520620824-00001
00000	000039		9816407330	10/12/2018	10/12/2018	4100-051100-1234-512-510	791.38	211038		Telecommunications	01537 # 520620824-00001
00000	000039		9816407330	10/12/2018	10/12/2018	4100-051500-1234-551-510	140.37	211038		Telecommunications	01537 # 520620824-00001
		DISC. TOTAL		1,411.88	ACH PMT TOTAL	.00				1,411.88	
00000	001693	VIRGINIA STAFFING GROUP	8648	10/14/2018	10/14/2018	4100-021100-1229-211-210	364.08	211039		Other Professional Services	01537 ACCT# 134
		DISC. TOTAL		364.08	ACH PMT TOTAL	.00				364.08	
00000	001408	WITHER PUBLIC SAFETY GRP	1888456	10/16/2018	10/16/2018	4100-051100-1244-512-510	2,910.00	211040		Uniform Services	01537 ACCT# SUSCOU
		DISC. TOTAL		2,910.00	ACH PMT TOTAL	.00				2,910.00	
00000	000093	KEROX CORPORATION	094599632	10/01/2018	10/01/2018	4100-031100-1252-311-310	221.33	211041		Equipment Lease/Rental	01537 ACCT# 101294460
		DISC. TOTAL		221.33	ACH PMT TOTAL	.00				221.33	
00000	000039	VERIZON WIRELESS	9816341287	10/10/2018	10/10/2018	4125-031700-5841-	110.36	211042		Drug Forf. Fund / Com. Atty.	01537 # 905440571-00001
		DISC. TOTAL		110.36	ACH PMT TOTAL	.00				110.36	
00000	000039	VERIZON WIRELESS	9816320130	10/10/2018	10/10/2018	4100-011100-1234-111-110	190.57	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-021100-1234-211-210	591.82	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-021200-1234-221-210	86.67	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-021300-1234-231-210	127.85	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-021400-1234-241-210	115.37	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-021400-1234-242-210	40.01	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-021500-1234-253-210	90.19	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-021600-1234-261-210	330.58	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-021600-1234-262-210	234.53	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-023100-1234-291-230	40.01	211043		Telecommunications	01537 # 805250394-00001
00000	000039		9816320130	10/10/2018	10/10/2018	4100-061100-1234-613-610	50.18	211043		Telecommunications	01537 # 805250394-00001
		DISC. TOTAL		1,897.78	ACH PMT TOTAL	.00				1,897.78	
00000	000039	VERIZON WIRELESS	9816320130	10/10/2018	10/10/2018	4100-021600-1234-262-210	84,859.10			84,859.10	
		DISC. TOTAL		84,859.10	ACH PMT TOTAL	.00				84,859.10	
		DISC. TOTAL		84,859.10	ACH PMT TOTAL	.00				84,859.10	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 84,859.10 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11-6-18 DATE  
 11-6-18 DATE  
 11-7-18 DATE

Kelly M. Fox  
 DIRECTOR OF FINANCE

VANDY M. JOHNS, III ADMIN  
 Wanda J. Fox  
 DESTE J. FOX, TREASURER





P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 001277	AMERICAN TIRE DISTRIBUTOR	5114459711	10/02/2018		4100-051500-1265-551-510	467.04	211061		Vehicle Maintenance & Repairs	01538 ACCT# 190415
00000 001277		5115178486	10/18/2018		4100-051100-1265-512-510	1,122.70	211061		Vehicle Maintenance & Repairs	01538 ACCT# 190415
00000 001277		5115482631	10/25/2018		4100-051100-1265-512-510	1,090.72	211061		Vehicle Maintenance & Repairs	01538 ACCT# 190415
	DISC. TOTAL		2,680.46	ACH PMT TOTAL		.00		TOTAL		
00000 001298	B&B AUTO REPAIR & TOWING	BB 110618	11/06/2018		4100-021200-1265-221-210	50.00	211062		Vehicle Maintenance & Repairs	01538 SUSSEX COUNTY
	DISC. TOTAL			ACH PMT TOTAL		.00		TOTAL		
00000 001698	BARBEE, RODERICK MERRITT	RB 110618	11/06/2018		4100-051100-1205-512-510	75.21	211063		Meals	01538 REIMBURSEMENT
	DISC. TOTAL			ACH PMT TOTAL		.00		TOTAL		
00000 001597	BARRESDALE OILS INC.	SUSSEXTY 103118	10/31/2018		4100-021600-1264-261-210	372.51	211064		Mileage	01538 SUSSEX COUNTY
00000 001507		SUSSEXTY 103118	10/31/2018		4100-021200-1264-221-210	785.71	211064		Mileage	01538 SUSSEX COUNTY
00000 001507		SUSSEXTY 103118	10/31/2018		4100-021400-1264-242-210	172.17	211064		Mileage	01538 SUSSEX COUNTY
00000 001507		SUSSEXTY 103118	10/31/2018		4100-021600-1264-262-210	1,821.84	211064		Mileage	01538 SUSSEX COUNTY
00000 001507		SUSSEXTY 103118	10/31/2018		4100-021300-1264-231-210	50.09	211064		Gasoline/Mileage-Non Training	01538 SUSSEX COUNTY
00000 001507		SUSSEXTY 103118	10/31/2018		4100-021400-1264-241-210	93.91	211064		Mileage	01538 SUSSEX COUNTY
00000 001507		SUSSEXTY 103118	10/31/2018		4100-051100-1264-512-510	8,145.08	211064		Mileage/Gas	01538 SUSSEX COUNTY
00000 001507		SUSSEXTY 103118	10/31/2018		4100-051100-1264-512-510	766.31	211064		Mileage/Gas	01538 SUSSEX COUNTY
00000 001507		SUSSEXTY 103118	10/31/2018		4105-071100-1264-711-710	522.76	211064		Gasoline	01538 SUSSEX COUNTY
	DISC. TOTAL		12,730.38	ACH PMT TOTAL		.00		TOTAL		
00000 001534	BLOME, KEITH	KB 110718	11/07/2018		4100-011100-1264-111-110	51.62	211065		Mileage	01538 REIMBURSEMENT
	DISC. TOTAL			ACH PMT TOTAL		.00		TOTAL		
00000 001620	C.W. WARTHEN INC.	53817	10/29/2018		4100-062100-1241-621-620	658.96	211066		Office Supplies	01538 SUSSEX CIRCUIT COURT
	DISC. TOTAL			ACH PMT TOTAL		.00		TOTAL		
00000 001485	CENTRAL AGRIBUSINESS	JR19407	10/17/2018		4100-051500-1246-551-510	73.50	211067		Food Supplies	01538 SUSSEX SHERIFF
00000 001485		JR19587	10/31/2018		4100-051500-1246-551-510	73.50	211067		Food Supplies	01538 SUSSEX SHERIFF
	DISC. TOTAL		147.00	ACH PMT TOTAL		.00		TOTAL		
00000 001449	CONVERGENT TECHNOLOGIES	21653	11/02/2018		4100-051100-1224-516-510	359.00	211068		Information System Services	01538 SUSSEX SHERIFF
	DISC. TOTAL			ACH PMT TOTAL		.00		TOTAL		
00000 001722	COPELAND LTD-PREFORMK	127-REISSUE	9/20/2018		4100-021400-1225-242-210	450.00	211069		Management Consulting Service	01538 SUSSEX COUNTY
00000 001722		128-REISSUE	9/20/2018		4100-021400-1225-242-210	66.31	211069		Management Consulting Service	01538 SUSSEX COUNTY
00000 001722		130-REISSUE	9/27/2018		4100-021400-1225-242-210	450.00	211069		Management Consulting Service	01538 SUSSEX COUNTY
00000 001722		131-REISSUE	10/08/2018		4100-021400-1225-242-210	450.00	211069		Management Consulting Service	01538 SUSSEX COUNTY
00000 001722		134-REISSUE	10/11/2018		4100-021400-1225-242-210	450.00	211069		Management Consulting Service	01538 SUSSEX COUNTY
	DISC. TOTAL		1,866.31	ACH PMT TOTAL		.00		TOTAL		
00000 000020	COHLING BROTHERS	106524	10/03/2018		4100-021200-1272-221-210	5.43	211070		Building Maintenance & Repair	01538 ACCT# SC0006
00000 000020		106535	10/03/2018		4100-021200-1272-221-210	2.99	211070		Building Maintenance & Repair	01538 ACCT# SC0006
	DISC. TOTAL		8.42	ACH PMT TOTAL		.00		TOTAL		
00000 000871	CRYSTAL SPRINGS	6091788 101818	10/18/2018		4100-062100-1277-621-620	39.15	211071		Water Services	01538 #11421076091788
	DISC. TOTAL			ACH PMT TOTAL		.00		TOTAL		
00000 001613	CUSTOM CLEANERS	10925	10/18/2018		4100-051100-1244-512-510	74.00	211072		Uniform Services	01538 SUSSEX SHERIFF
00000 001613		10926	10/18/2018		4100-051500-1244-551-510	136.00	211072		Uniform Services	01538 SUSSEX SHERIFF
	DISC. TOTAL		210.00	ACH PMT TOTAL		.00		TOTAL		

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 000902	DOC FARMER'S MARKET	MKT63690	11/05/2018		4100-051500-1246-551-510	224.75	211073		Food Supplies	01538 SUSSEX COUNTY JAIL
DISC. TOTAL						.00			224.75	
00000 000084	DOMINION VIRGINIA POWER	0963166285-1018	10/31/2018		4100-021200-1276-221-210	130.47	211074		Electric	01538 ACCT# 0963166285
00000 000084		1088433121 1018	10/29/2018		4100-021200-1276-221-210	70.70	211074		Electric	01538 ACCT# 1088433121
00000 000084		2406362505 1018	10/29/2018		4100-051500-1276-551-510	1,754.34	211074		Electric	01538 ACCT# 2406362505
00000 000084		2921584914 1018	10/26/2018		4100-051500-1276-551-510	6.87	211074		Electric	01538 ACCT# 2921584914
00000 000084		3500335009 1018	10/29/2018		4100-021200-1276-221-210	1,112.13	211074		Electric	01538 ACCT# 3500335009
00000 000084		3776508966-1018	10/30/2018		4100-021200-1276-221-210	6.59	211074		Electric	01538 ACCT# 3776508966
00000 000084		4723819456-1018	10/31/2018		4100-021200-1276-221-210	46.98	211074		Electric	01538 ACCT# 4723819456
00000 000084		6860160149 1018	10/29/2018		4100-021200-1276-221-210	344.17	211074		Electric	01538 ACCT# 6860160149
00000 000084		7190905005 1018	10/29/2018		4100-021600-1276-263-210	79.23	211074		Electric	01538 ACCT# 7190905005
00000 000084		7248699964-1018	10/31/2018		4100-021200-1276-221-210	600.67	211074		Electric	01538 ACCT# 7248699964
00000 000084		7860242267 1018	10/29/2018		4100-021200-1276-221-210	303.29	211074		Electric	01538 ACCT# 7860242267
00000 000084		885852839-1018	10/30/2018		4100-021200-1276-221-210	416.51	211074		Electric	01538 ACCT# 885852839
00000 000084		9073933633 1018	10/26/2018		4100-051500-1276-551-510	69.88	211074		Electric	01538 ACCT# 9073933633
00000 000084		9293060001-1018	10/31/2018		4100-021200-1276-221-210	92.48	211074		Electric	01538 ACCT# 9293060001
DISC. TOTAL						5,034.31			5,034.31	
00000 000084	DOMINION VIRGINIA POWER	9560347503 1018	10/29/2018		4100-021200-1276-221-210	2,506.52	211075		Electric	01538 ACCT# 9560347503
00000 000084		9630317502 1018	10/29/2018		4100-021200-1276-221-210	478.79	211075		Electric	01538 ACCT# 9630317502
00000 000084		9650330005 1018	10/29/2018		4100-021200-1276-221-210	423.99	211075		Electric	01538 ACCT# 9650330005
00000 000084		9670342501 1018	10/29/2018		4100-021200-1276-221-210	151.79	211075		Electric	01538 ACCT# 9670342501
DISC. TOTAL						3,561.09			3,561.09	
00000 999999	EDMONDS, CONSENS	CE 1018	11/02/2018		4100-051500-1215-551-510	19.35	211076		Inmate Pay	01538 INMATE PAY
DISC. TOTAL						.00			19.35	
00000 001682	FERRELLGAS	1103364038	11/07/2018		4100-051500-1279-551-510	514.20	211077		Propane Gas	01538 ACCT# 112364120
DISC. TOTAL						.00			514.20	
00000 000152	GALLS, LLC	011070933	10/23/2018		4100-051100-1244-512-510	69.99	211078		Uniform Services	01538 ACCT# 5417395
00000 000152		011070934	10/23/2018		4100-051500-1244-551-510	69.99	211078		Uniform Services	01538 ACCT# 5417395
DISC. TOTAL						.00			139.98	
00000 000268	GEORGE COX & SONS	8321	10/15/2018		4100-051500-1272-551-510	182.50	211079		Building Maintenance & Repair	01538 SUSSEX COUNTY JAIL
DISC. TOTAL						.00			182.50	
00000 001439	GEORGE JOHNSON	102918	10/29/2018		4100-021200-1275-221-210	90.00	211080		Maintenance Equipment Repairs	01538 SUSSEX COUNTY
DISC. TOTAL						.00			90.00	
00000 000049	JARRATT HARDWARE	A157235	10/09/2018		4100-051500-1272-551-510	28.99	211081		Building Maintenance & Repair	01538 ACCT# 159
00000 000049		B290917	10/08/2018		4100-051500-1272-551-510	12.28	211081		Building Maintenance & Repair	01538 ACCT# 159
00000 000049		B291261	10/12/2018		4100-051500-1272-551-510	226.42	211081		Building Maintenance & Repair	01538 ACCT# 159
00000 000049		B291642	10/19/2018		4100-051500-1273-551-510	89.99	211081		Building Systems Main & Repair	01538 ACCT# 159
00000 000049		B292039	10/27/2018		4100-051500-1272-551-510	79.98	211081		Building Maintenance & Repair	01538 ACCT# 159
DISC. TOTAL						437.66			437.66	
00000 000129	LOGAN SYSTEMS, INC	51626	10/15/2018		4100-062100-1236-621-620	876.20	211082		Microfilming & Scanning Services	01538 SUSSEX CIRCUIT COURT
DISC. TOTAL						.00			876.20	



P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	BATCH INV DESCRIPTION
00000 001433	LOWE'S	901470	9/27/2018		4100-021600-1253-262-210-601	79.15	211083			Equipment Lease/Purchase 01538 ACCT# 99000502080
00000 001433		902606	10/24/2018		4100-021200-1272-221-210	332.77	211083			Building Maintenance & Repair 01538 ACCT# 99000502080
00000 001433		910157	10/15/2018		4100-021200-1272-221-210	29.27	211083			Building Maintenance & Repair 01538 ACCT# 99000502080
00000 001433		911522	10/17/2018		4100-021200-1272-221-210	156.37	211083			Building Maintenance & Repair 01538 ACCT# 99000502080
00000 001433		911562	10/22/2018		4100-021200-1272-221-210	167.99	211083			Building Maintenance & Repair 01538 ACCT# 99000502080
	DISC. TOTAL					.00				759.55
00000 999999	MEADE, DELEVONTE	DM 1018	11/02/2018		4100-051500-1215-551-510	19.35	211084			Inmate Pay 01538 INMATE PAY
	DISC. TOTAL					.00				19.35
00000 001735	MOBLEY, AMANDA C	AM 110718 01	11/07/2018		4100-051500-1205-551-510	30.88	211085			Meals 01538 REIMBURSEMENT
00000 001735		AM 110718 02	11/07/2018		4100-051500-1264-551-510	97.90	211085			Gasoline/Mileage-Non Training 01538 REIMBURSEMENT
	DISC. TOTAL					.00				128.78
00000 001739	MURPHY, JR. JERRY HAYNE	JM 110518 01	11/05/2018		4100-051500-1264-551-510	97.90	211086			Gasoline/Mileage-Non Training 01538 REIMBURSEMENT
00000 001739		JM 110518 02	11/05/2018		4100-051500-1205-551-510	24.49	211086			Meals 01538 REIMBURSEMENT
	DISC. TOTAL					.00				122.39
00000 000540	NOLAND COMPANY	32546100	10/24/2018		4100-051500-1272-551-510	25.75	211087			Building Maintenance & Repair 01538 ACCT# 00876000636
	DISC. TOTAL					.00				25.75
00000 000056	OWEN FORD, INC	377	10/05/2018		4100-021200-1265-221-210	43.59	211088			Vehicle Maintenance & Repair 01538 SUSSEX COUNTY
	DISC. TOTAL					.00				43.59
00000 000061	PRINCE GEORGE ELECTRIC	1413003200 1018	10/29/2018		4100-021600-1276-263-210	60.72	211089			Electric 01538 ACCT# 1413003200
00000 000061		1423010000 1018	10/29/2018		4100-021600-1276-263-210	78.61	211089			Electric 01538 ACCT# 1423010000
00000 000061		1667000200 1018	10/29/2018		4100-021200-1276-221-210	119.29	211089			Electric 01538 ACCT# 1667000200
	DISC. TOTAL					.00				258.62
00000 000226	SAUNDERS, MELVIN	MS 102918 01	10/29/2018		4100-051500-1264-551-510	58.74	211090			Gasoline/Mileage-Non Training 01538 REIMBURSEMENT
00000 000226		MS 102918 02	10/29/2018		4100-051500-1205-551-510	3.72	211090			Meals 01538 REIMBURSEMENT
	DISC. TOTAL					.00				62.46
00000 000074	STAPLES CREDIT PLAN	20970	10/12/2018		4100-041100-1241-411-410	87.80	211091			Office Supplies 01538 # 6035517812578820
00000 000074		2170282791	9/29/2018		4100-021400-1241-241-210	146.70	211091			Office Supplies 01538 # 6035517812578820
00000 000074		2171249161	10/02/2018		4100-021100-1241-211-210	312.69	211091			Office Supplies 01538 # 6035517812578820
00000 000074		2172051001	10/03/2018		4100-021400-1241-241-210	52.63	211091			Office Supplies 01538 # 6035517812578820
00000 000074		2177498461	10/12/2018		4100-041100-1241-411-410	221.28	211091			Office Supplies 01538 # 6035517812578820
00000 000074		2184433271	10/25/2018		4100-021100-1241-211-210	19.50	211091			Office Supplies 01538 # 6035517812578820
00000 000074		2184891791	10/26/2018		4100-021100-1241-211-210	65.20	211091			Office Supplies 01538 # 6035517812578820
00000 000074		2184891791	10/26/2018		4100-021400-1241-241-210	17.97	211091			Office Supplies 01538 # 6035517812578820
00000 000074		2184891791	10/26/2018		4100-021600-1241-262-210	5.99	211091			Office Supplies 01538 # 6035517812578820
00000 000074		22376	10/17/2018		4100-021100-1241-291-230	177.26	211091			Office Supplies 01538 # 6035517812578820
	DISC. TOTAL					.00				1,107.02
00000 001543	SMITH, MILLARD	MS NOVEMBER-01	11/08/2018		4100-021100-1225-211-210	3,433.51	211092			Management Consulting Service 01538 NOVEMBER 1ST HALF
	DISC. TOTAL					.00				3,433.51
00000 000067	STORY CREEK PHARMACY	SCP 110118	11/01/2018		4100-051500-1293-551-510	398.85	211093			Inmate Medical Expenses 01538 OCTOBER 2018
	DISC. TOTAL					.00				398.85

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	ACH PMT	ACH PMT TOTAL	CFA PMT	CFA PMT TOTAL	NET AMOUNT	CHECK NO.	CHECK DATE	ACH PMT	ACH PMT TOTAL	CFA PMT	CFA PMT TOTAL	BATCH INV. DESCRIPTION
00000	000318	TOWN OF WAVERLY	103118	10/31/2018		4100-0211200-1277-221-210	64.00	211094	10/31/2018	64.00	64.00		64.00	64.00	211094	10/31/2018	64.00	64.00		64.00	01538 ACCT# 1814040098
00000	000080	TRI CITY OFFICE PRODUCTS	0129869-001	10/11/2018		4100-062100-1241-621-620	45.78	211095	10/11/2018	45.78	45.78		45.78	45.78	211095	10/11/2018	45.78	45.78		45.78	01538 ACCT# SKCC-0
00000	000080	TRI CITY OFFICE PRODUCTS	0129955-001	10/29/2018		4100-063100-1233-631-630	137.50	211095	10/29/2018	137.50	137.50		137.50	137.50	211095	10/29/2018	137.50	137.50		137.50	01538 ACCT# SKCWAT-0
00000	000080	TRI CITY OFFICE PRODUCTS	0130045-001	11/07/2018		4100-062100-1241-621-620	105.00	211095	11/07/2018	105.00	105.00		105.00	105.00	211095	11/07/2018	105.00	105.00		105.00	01538 ACCT# SKCC-0
00000	000080	TRI CITY OFFICE PRODUCTS	0130045-001	11/07/2018		4100-062100-1241-621-620	288.28	211095	11/07/2018	288.28	288.28		288.28	288.28	211095	11/07/2018	288.28	288.28		288.28	01538 ACCT# SKCC-0
00000	999999	TURNER, LORENZO	LT 1018	11/02/2018		4100-051500-1215-551-510	129.60	211096	11/02/2018	129.60	129.60		129.60	129.60	211096	11/02/2018	129.60	129.60		129.60	01538 INMATE PAY
00000	001371	VACA	HARTLESS 2018	11/07/2018		4100-021600-1201-261-210	35.00	211097	11/07/2018	35.00	35.00		35.00	35.00	211097	11/07/2018	35.00	35.00		35.00	01538 HARTLESS,VIRIE
00000	001371	STAINBACK 2018	STAINBACK 2018	11/07/2018		4100-021600-1201-261-210	35.00	211097	11/07/2018	35.00	35.00		35.00	35.00	211097	11/07/2018	35.00	35.00		35.00	01538 STAINBACK, CECIL
00000	000087	VAN CLEEF AUTO PARTS INC	2872	10/02/2018		4100-051100-1265-512-510	117.85	211098	10/02/2018	117.85	117.85		117.85	117.85	211098	10/02/2018	117.85	117.85		117.85	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	2877	10/02/2018		4100-051500-1265-551-510	110.29	211098	10/02/2018	110.29	110.29		110.29	110.29	211098	10/02/2018	110.29	110.29		110.29	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	2880	10/02/2018		4100-051500-1265-551-510	108.97	211098	10/02/2018	108.97	108.97		108.97	108.97	211098	10/02/2018	108.97	108.97		108.97	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	2890	10/03/2018		4100-051100-1265-512-510	318.80	211098	10/03/2018	318.80	318.80		318.80	318.80	211098	10/03/2018	318.80	318.80		318.80	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	2895	10/03/2018		4100-051100-1265-512-510	75.00	211098	10/03/2018	75.00	75.00		75.00	75.00	211098	10/03/2018	75.00	75.00		75.00	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	2945	10/05/2018		4100-051500-1265-551-510	61.00	211098	10/05/2018	61.00	61.00		61.00	61.00	211098	10/05/2018	61.00	61.00		61.00	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	2949	10/05/2018		4100-051100-1265-512-510	22.19	211098	10/05/2018	22.19	22.19		22.19	22.19	211098	10/05/2018	22.19	22.19		22.19	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	2959	10/08/2018		4100-051100-1265-512-510	256.69	211098	10/08/2018	256.69	256.69		256.69	256.69	211098	10/08/2018	256.69	256.69		256.69	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	2996	10/11/2018		4100-051100-1265-512-510	139.95	211098	10/11/2018	139.95	139.95		139.95	139.95	211098	10/11/2018	139.95	139.95		139.95	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3036	10/16/2018		4100-051100-1265-512-510	1,601.98	211098	10/16/2018	1,601.98	1,601.98		1,601.98	1,601.98	211098	10/16/2018	1,601.98	1,601.98		1,601.98	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3064	10/18/2018		4100-051100-1265-512-510	190.08	211098	10/18/2018	190.08	190.08		190.08	190.08	211098	10/18/2018	190.08	190.08		190.08	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3083	10/19/2018		4100-051100-1265-512-510	76.38	211098	10/19/2018	76.38	76.38		76.38	76.38	211098	10/19/2018	76.38	76.38		76.38	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3104	10/23/2018		4100-051100-1265-512-510	76.38	211098	10/23/2018	76.38	76.38		76.38	76.38	211098	10/23/2018	76.38	76.38		76.38	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3105	10/24/2018		4100-051100-1265-515-510	64.38	211098	10/24/2018	64.38	64.38		64.38	64.38	211098	10/24/2018	64.38	64.38		64.38	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3118	10/24/2018		4100-051100-1265-512-510	126.36	211099	10/24/2018	126.36	126.36		126.36	126.36	211099	10/24/2018	126.36	126.36		126.36	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3145	10/25/2018		4100-051100-1265-512-510	1,044.37	211099	10/25/2018	1,044.37	1,044.37		1,044.37	1,044.37	211099	10/25/2018	1,044.37	1,044.37		1,044.37	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3176	10/29/2018		4100-051100-1265-512-510	29.94	211099	10/29/2018	29.94	29.94		29.94	29.94	211099	10/29/2018	29.94	29.94		29.94	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3187	10/29/2018		4100-051100-1265-512-510	859.67	211099	10/29/2018	859.67	859.67		859.67	859.67	211099	10/29/2018	859.67	859.67		859.67	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3192	10/29/2018		4100-051100-1265-512-510	414.21	211099	10/29/2018	414.21	414.21		414.21	414.21	211099	10/29/2018	414.21	414.21		414.21	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	3203	10/30/2018		4100-051100-1265-512-510	90.25	211099	10/30/2018	90.25	90.25		90.25	90.25	211099	10/30/2018	90.25	90.25		90.25	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	566147	10/09/2018		4100-051100-1265-512-510	7.33	211099	10/09/2018	7.33	7.33		7.33	7.33	211099	10/09/2018	7.33	7.33		7.33	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	567051	10/24/2018		4100-051100-1242-512-510	24.35	211099	10/24/2018	24.35	24.35		24.35	24.35	211099	10/24/2018	24.35	24.35		24.35	01538 ACCT# 27431
00000	000087	VAN CLEEF AUTO PARTS INC	567688	11/05/2018		4100-021200-1265-231-210	21.50	211099	11/05/2018	21.50	21.50		21.50	21.50	211099	11/05/2018	21.50	21.50		21.50	01538 ACCT# 27430
00000	000087	VAN CLEEF AUTO PARTS INC	567688	11/05/2018		4100-021200-1265-231-210	2,617.98	211099	11/05/2018	2,617.98	2,617.98		2,617.98	2,617.98	211099	11/05/2018	2,617.98	2,617.98		2,617.98	01538 ACCT# 27430
00000	000769	VERIZON	4342462427 1018	10/19/2018		4100-061100-1234-613-610	110.18	211100	10/19/2018	110.18	110.18		110.18	110.18	211100	10/19/2018	110.18	110.18		110.18	01538 # 000990361639
00000	000769	VERIZON	4342465436 1018	10/16/2018		4100-051100-1234-512-510	69.05	211100	10/16/2018	69.05	69.05		69.05	69.05	211100	10/16/2018	69.05	69.05		69.05	01538 # 00013099200
00000	000769	VERIZON	8048341302 1018	10/25/2018		4100-021300-1234-231-210	500.73	211100	10/25/2018	500.73	500.73		500.73	500.73	211100	10/25/2018	500.73	500.73		500.73	01538 # 000777088064
00000	000769	VERIZON	8048341309 1018	10/25/2018		4100-061300-2110-822-810	117.44	211100	10/25/2018	117.44	117.44		117.44	117.44	211100	10/25/2018	117.44	117.44		117.44	01538 # 000635121520
00000	000769	VERIZON	8048341309 1018	10/25/2018		4100-061300-2110-822-810	797.40	211100	10/25/2018	797.40	797.40		797.40	797.40	211100	10/25/2018	797.40	797.40		797.40	01538 # 000635121520
00000	999999	VIRGINIA GOV'T FOA	FY2019	11/08/2018		4100-021100-1201-211-210	50.00	211101	11/08/2018	50.00	50.00		50.00	50.00	211101	11/08/2018	50.00	50.00		50.00	01538 MOORE, KELLY
00000	999999	VIRGINIA GOV'T FOA	FY2019	11/08/2018		4100-021100-1201-211-210	50.00	211101	11/08/2018	50.00	50.00		50.00	50.00	211101	11/08/2018	50.00	50.00		50.00	01538 MOORE, KELLY

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	BATCH INV. DESCRIPTION
00000 000873	WASTE MANAGEMENT OF	3316644-2424-8	10/26/2018		4100-021600-1229-266-210	4,144.05	211102			0ch. Profess. Ser./Waste Mana01538 ACCT# 103305252006
		CHECK TOTAL	4,144.05	ACH PMT TOTAL	.00 CPA PMT TOTAL					
00000 000088	WAVERLY GLASS SHOP	12226	10/02/2018		4100-021200-1265-221-210	245.00	211103			Vehicle Maintenance & Repairs01538 SUSSEX COUNTY
		CHECK TOTAL	245.00	ACH PMT TOTAL	.00 CPA PMT TOTAL					
00000 000322	WILLIAMS, GARY M., CLERK	GMW 110618	11/06/2018		4100-062100-1292-621-620	88.06	211104			Bank/CC & Other Fees 01538 REIMBURSEMENT
		CHECK TOTAL	88.06	ACH PMT TOTAL	.00 CPA PMT TOTAL					
00000 001408	WITMER PUBLIC SAFETY GRP.	1892613.001	10/31/2018		4100-051500-1244-551-510	65.50	211105			Uniform Services 01538 ACCT# SUSCOU
		CHECK TOTAL	1898135	ACH PMT TOTAL	.00 CPA PMT TOTAL					
00000 001408		1898135	10/31/2018		4100-051500-1244-551-510	163.49	211105			Uniform Services 01538 ACCT# SUSCOU
		CHECK TOTAL	1898151	ACH PMT TOTAL	.00 CPA PMT TOTAL					
00000 001408		1898151	10/31/2018		4100-051500-1244-512-510	27.00	211105			Uniform Services 01538 ACCT# SUSCOU
		CHECK TOTAL	419.49	ACH PMT TOTAL	.00 CPA PMT TOTAL					
00000 000093	XEROX CORPORATION	094838468	10/20/2018		4100-062100-1252-621-620	205.66	211106			Equipment Lease/Rental 01538 ACCT# 099018525
		CHECK TOTAL	094838469	ACH PMT TOTAL	.00 CPA PMT TOTAL					
00000 000093		094838470	10/20/2018		4100-063100-1252-631-630	103.05	211106			Equipment Lease/Rental 01538 ACCT# 706994555
		CHECK TOTAL	535.24	ACH PMT TOTAL	.00 CPA PMT TOTAL					
		CHECK TOTAL	48,987.46	ACH PMT TOTAL	.00 CPA PMT TOTAL					
		CHECK TOTAL	48,987.46	ACH PMT TOTAL	.00 CPA PMT TOTAL					

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 48,987.46 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11-13-18 DATE  
 11-15-18 DATE  
 11/16/18 DATE

*Debra J. Cox*  
 DIRECTOR OF FINANCE

*Desty J. Cox*  
 VANCE V. JONES, III ADMIN  
 DESTY J. COX, TREASURER



F.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	ACH DATE	ACH PMT TOTAL	CPA PMT TOTAL	ACH PMT TOTAL	CPA PMT TOTAL	BATCH INV. DESCRIPTION
00000 000504	COMMISSIONER OF THE DUES	2018 DUES	11/20/2018		4100-031100-1201-311-310	75.00	211177							01540 SUSSEX COUNTY
00000 001722		2019 DUES	11/27/2018		4100-031100-1201-311-310	75.00	211177							01540 SUSSEX COUNTY
		DISC. TOTAL								150.00				
00000 001722	COPELAND LTD-PREWORK	138	10/25/2018		4100-021400-1225-242-210	450.00	211178							Organization Membership
00000 001722		141	11/08/2018		4100-021400-1225-242-210	450.00	211178							Organization Membership
00000 001722		143	11/15/2018		4100-021400-1225-242-210	450.00	211178							Organization Membership
		DISC. TOTAL								1,350.00				
00000 000020	COWLING BROTHERS	106585	10/03/2018		4100-051500-1272-551-510	68.36	211179							Building Maintenance & Repair
00000 000020		106527	10/04/2018		4100-051500-1272-551-510	108.39	211179							Building Maintenance & Repair
00000 000020		109009	11/06/2018		4100-021600-1272-261-210	5.81	211179							Building Maintenance & Repair
00000 000020		109009	11/06/2018		4100-021600-1272-261-210	14.30	211179							Miscellaneous Others
00000 000020		109042	11/06/2018		4100-021600-1272-261-210	5.81	211179							Building Maintenance & Repair
		DISC. TOTAL								202.67				
00000 001103	CROSS ROADS	FOCS270769	2/15/2018		4100-021500-1265-252-210	97.19	211180							Vehicle Maintenance & Repairs
		DISC. TOTAL								97.19				
00000 000871	CRYSTAL SPRINGS	10726073	11/03/2018		4100-021200-1277-221-210	50.36	211181							Water Services
		DISC. TOTAL								30.15				
00000 000983	DELL MARKETING L.P.	10276088540	11/04/2018		4100-041100-1241-411-410	284.00	211182							Office Supplies
		DISC. TOTAL								284.00				
00000 000193	DEPART OF MOTOR VEHICLES	2018304821	11/08/2018		4100-041100-1299-412-410	1,100.00	211183							Misc. Oth.-DMV Stops
		DISC. TOTAL								1,100.00				
00000 000868	DISH NETWORK	80372704 1118	11/04/2018		4100-021500-1234-253-210	50.03	211184							Telecommunications
		DISC. TOTAL								50.03				
00000 000902	DOC FARMER'S MARKET	MKT63833	11/13/2018		4100-051500-1246-551-510	241.75	211185							Food Supplies
		DISC. TOTAL								291.75				
00000 001651	DOCUMENT SYSTEMS	96233	11/05/2018		4100-021100-1252-211-210	373.05	211186							Equipment Lease/Rental
		DISC. TOTAL								373.05				
00000 000084	DOMINION VIRGINIA POWER	6300335004 1118	11/06/2018		4100-021600-1276-266-210	20.08	211187							Electric
		DISC. TOTAL								20.08				
00000 001692	FERRELLGAS	1103385530	11/08/2018		4100-021200-1279-221-210	315.58	211188							Propane Gas
		DISC. TOTAL								315.58				
00000 001563	HARRIS CORPORATION-FSPC	93303476	11/07/2018		4100-021500-1256-253-210	8,684.00	211189							Communication Equipment
		DISC. TOTAL								8,684.00				
00000 001732	JASON T. UPTON	110618	11/06/2018		4100-021600-1274-262-210-601	880.00	211190							Grnds Maint & Repairs-Conv.
		DISC. TOTAL								880.00				





F.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK AMT	ACH PMT	CPA PMT	TOTAL	BATCH INV. DESCRIPTION
00000 000901	SIXTH JUDICIAL CIRCUIT CT DECEMBER 2018		11/20/2018		4100-061100-1241-611-610	231.04	211207				231.04	01540 OFFICE EXPENSES
	DISC. TOTAL					.00						
00000 000292	STANDBY SYSTEMS, INC	11182152	11/13/2018		4100-051500-1273-551-510	187.50	211208				187.50	Building Systems Main & Repair01540 SUSSEX SHERIFF DEPT
	DISC. TOTAL					.00						
00000 999999	STEPHENS, JR. JAMES	7621395	10/25/2018		4100-061100-1213-611-610	358.12	211209				358.12	Witness Fees 01540 COMMONWEALTH WITNESS
	DISC. TOTAL					.00						
00000 001543	STITH, MILLARD	MS NOVEMBER-02	11/27/2018		4100-021100-1225-211-210	3,833.50	211210				3,833.50	Management Consulting Service01540 NOVEMBER 2ND HALP
	DISC. TOTAL					.00						
00000 000139	STONY CREEK HEALTH CENTER	153112	11/09/2018		4100-051500-1293-551-510	61.00	211211				61.00	Inmate Medical Expenses 01540 MALLEARY, RAVON
00000 000139		153281	11/19/2018		4100-051500-1293-551-510	61.00	211211				61.00	Inmate Medical Expenses 01540 OMEN, MORGAN
	DISC. TOTAL					.00						
00000 000162	SUFFOLK ENERGIES INC	488182	10/31/2018		4100-051100-1264-512-510	277.90	211212				277.90	Mileage/Gas 01540 ACCT# 66740352
00000 000162		488210	10/31/2018		4100-021600-1264-261-210	164.75	211212				164.75	Mileage 01540 ACCT# 66740484
	DISC. TOTAL					.00						
00000 001733	SUMMIT DESIGN & ENGINEERI 19902		8/30/2018		4100-021300-9003-231-210	2,110.00	211213				2,110.00	Pocahontas-CDBG Housing Grt 01540 PROJ# 18-0141.V71
	DISC. TOTAL					.00						
00000 000362	SUSSEX CTY SCHOOL BOARD MARCH 2018		5/02/2018		4100-021600-1264-261-210	324.00	211214				324.00	Mileage 01540 ANIMAL CONTROL
	DISC. TOTAL					.00						
00000 001419	SUTTON, JOHN E.	JES 111418	11/14/2018		4100-023300-1264-291-230	67.64	211215				67.64	Gasoline/Mileage-Non Training01540 REIMBURSEMENT
	DISC. TOTAL					.00						
00000 000317	TOWN OF WAKEFIELD	1943 121718	12/17/2018		4100-021200-1276-221-210	24.42	211216				24.42	Electric 01540 ACCT#01943.00
	DISC. TOTAL					.00						
00000 001723	UNITED AMERICAN SECURITY	1116075	10/15/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116076	10/15/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116077	10/15/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116078	10/15/2018		4100-021600-1229-262-210-601	988.13	211217				988.13	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116079	10/15/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116080	10/15/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116081	10/15/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116082	10/15/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116126	10/22/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116127	10/22/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116128	10/22/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116129	10/22/2018		4100-021600-1229-262-210-601	988.13	211217				988.13	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116130	10/22/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116131	10/22/2018		4100-021600-1229-262-210-601	994.50	211217				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
	DISC. TOTAL					.00						
	TOTAL					13,910.26					13,910.26	
00000 001723	UNITED AMERICAN SECURITY	1116132	10/22/2018		4100-021600-1229-262-210-601	994.50	211218				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116133	10/22/2018		4100-021600-1229-262-210-601	994.50	211218				994.50	Professional Svcs-Convenience01540 ACCT# SUS001
00000 001723		1116177	10/29/2018		4100-021600-1229-262-210-601	994.50	211218				994.50	Professional Svcs-Convenience01540 ACCT# SUS001

P. O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION	
00000	001723		1116178	10/29/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116179	10/29/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116180	10/29/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116181	10/29/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116182	10/29/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116183	10/29/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116184	10/29/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116239	11/05/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116240	11/05/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116241	11/05/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116242	11/05/2018		4100-021600-1229-262-210-601	994.50	211218			Professional Svcs-Convenience01540 ACCT# SUS001		
DISC. TOTAL							.00				13,923.00	TOTAL	
CHECK TOTAL							13,923.00						
00000	001723	UNITED AMERICAN SECURITY	1116243	11/05/2018		4100-021600-1229-262-210-601	994.50	211219			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116244	11/05/2018		4100-021600-1229-262-210-601	994.50	211219			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116245	11/05/2018		4100-021600-1229-262-210-601	994.50	211219			Professional Svcs-Convenience01540 ACCT# SUS001		
00000	001723		1116246	11/05/2018		4100-021600-1229-262-210-601	994.50	211219			Professional Svcs-Convenience01540 ACCT# SUS001		
DISC. TOTAL							.00				3,978.00	TOTAL	
CHECK TOTAL							3,978.00						
00000	000087	VAN CLEEP AUTO PARTS INC	1016	4/10/2018		4100-021500-1265-251-210	3,443.45	211220			Vehicle Maintenance & Repairs 01540 ACCT# 27430		
00000	000087		567447	10/31/2018		4105-071100-1285-711-710	16.00	211220			Vehicle Maintenance & Repairs01540 ACCT# 27430		
00000	000087		568175	11/13/2018		4100-051100-1285-512-510	26.98	211220			Vehicle Maintenance & Repairs01540 ACCT# 27431		
DISC. TOTAL							.00				3,486.43	TOTAL	
CHECK TOTAL							3,486.43						
00000	000769	VERIZON	0232504072	10/07/2018		4100-063100-1234-631-630	275.00	211221			Telecommunications	01540 000695890340	
00000	000769		0232504072	11/07/2018		4100-063100-1234-631-630	280.00	211221			Telecommunications	01540 000695890340	
00000	000769		0232504134	10/07/2018		4100-063100-1234-631-630	275.00	211221			Telecommunications	01540 000749973011	
00000	000769		0232504134	11/07/2018		4100-063100-1234-631-630	280.00	211221			Telecommunications	01540 000749973011	
00000	000769		4342463724	10/07/2018		4100-063100-1234-631-630	64.05	211221			Telecommunications	01540 0009666301725	
00000	000769		4342463724	11/07/2018		4100-063100-1234-631-630	69.05	211221			Telecommunications	01540 0009666301725	
00000	000769		4342465362	10/07/2018		4100-051100-1234-512-510	736.08	211221			Telecommunications	01540 000130840093	
00000	000769		4342465362	11/07/2018		4100-051100-1234-512-510	736.08	211221			Telecommunications	01540 000130840093	
00000	000769		4342465511	10/28/2018		4100-021100-1234-211-210	215.66	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-021400-1234-241-210	47.93	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-021400-1234-242-210	71.90	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-021600-1234-261-210	23.97	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-021500-1234-253-210	23.97	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-023100-1234-291-230	71.90	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-041100-1234-411-410	95.86	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-031100-1234-311-310	95.86	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-063100-1234-631-630	119.83	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-062100-1234-621-620	143.79	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4100-063100-1234-632-630	23.97	211221			Telecommunications	01540 000973062717	
00000	000769		4342465511	10/28/2018		4105-071100-1234-711-710	647.05	211221			Telecommunications	01540 000973062717	
00000	000769		4342468256	10/07/2018		4100-051100-1234-512-510	64.05	211221			Telecommunications	01540 000777014348	
00000	000769		4342468256	11/07/2018		4100-051100-1234-512-510	69.05	211221			Telecommunications	01540 000777014348	
00000	000769		4345358164	11/07/2018		4100-021200-1234-221-210	72.04	211221			Telecommunications	01540 000130843684	
00000	000769		4346340705	10/07/2018		4100-051500-1234-551-510	84.69	211221			Telecommunications	01540 000763493682	
00000	000769		4346340705	11/07/2018		4100-051500-1234-551-510	89.69	211221			Telecommunications	01540 000763493682	
DISC. TOTAL							.00				4,676.47	TOTAL	
CHECK TOTAL							4,676.47						



P.O. NO.	VENDOR	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH AMT	ACH DATE	ACCOUNT NO.	DISC.	BATCH	INV. DESCRIPTION
00000 000769	VERIZON	VERIZON	4346341094 1018	10/07/2018	10/07/2018	4100-061100-1234-613-610	84.69	211222					01540	000770254016
00000 000769	VERIZON	VERIZON	4346341094 1118	11/07/2018	11/07/2018	4100-061100-1234-613-610	89.69	211222					01540	000770254016
			<b>CHECK TOTAL</b>	<b>174.38</b>	<b>ACH PMT TOTAL</b>	<b>.00 CPA PMT TOTAL</b>	<b>.00</b>		<b>TOTAL</b>					174.38
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-011100-1234-211-110	190.55	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021100-1234-211-210	591.82	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021200-1234-221-210	86.67	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021300-1234-231-210	127.85	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021400-1234-241-210	115.37	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021400-1234-242-210	40.01	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021500-1234-251-210	90.19	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021600-1234-261-210	330.58	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021600-1234-262-210	234.53	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-023100-1234-291-230	40.01	211223					01540	805250394-00001
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-061100-1234-613-610	50.18	211223					01540	805250394-00001
			<b>CHECK TOTAL</b>	<b>1,897.76</b>	<b>ACH PMT TOTAL</b>	<b>.00 CPA PMT TOTAL</b>	<b>.00</b>		<b>TOTAL</b>					1,897.76
00000 000090	WAVERLY MOTORS, INC	WAVERLY MOTORS, INC	14465	10/31/2018	10/31/2018	4100-021600-1265-262-210	62.00	211224					01540	805250394-00001
			<b>CHECK TOTAL</b>	<b>62.00</b>	<b>ACH PMT TOTAL</b>	<b>.00 CPA PMT TOTAL</b>	<b>.00</b>		<b>TOTAL</b>					62.00
00000 001136	WILSON, DEBORAH	WILSON, DEBORAH	DH 110618	11/06/2018	11/06/2018	4100-061100-1234-613-610	200.00	211225					01540	REIMBURSEMENT
			<b>CHECK TOTAL</b>	<b>200.00</b>	<b>ACH PMT TOTAL</b>	<b>.00 CPA PMT TOTAL</b>	<b>.00</b>		<b>TOTAL</b>					200.00
00000 001644	XEROX FINANCIAL SERVICES	XEROX FINANCIAL SERVICES	73202-A1018	9/19/2018	9/19/2018	4100-021100-1252-211-210	295.09	211226					01540	# 0200073202001
00000 001644	XEROX FINANCIAL SERVICES	XEROX FINANCIAL SERVICES	73202-A1218	11/15/2018	11/15/2018	4100-021100-1252-211-210	295.09	211226					01540	ACCT #0200073202001
00000 001644	XEROX FINANCIAL SERVICES	XEROX FINANCIAL SERVICES	73202-B1218	11/15/2018	11/15/2018	4100-021400-1252-241-210	147.54	211226					01540	# 0200073202001
00000 001644	XEROX FINANCIAL SERVICES	XEROX FINANCIAL SERVICES	73202-B1218	11/15/2018	11/15/2018	4100-021400-1252-242-210	147.55	211226					01540	# 0200073202001
			<b>CHECK TOTAL</b>	<b>885.27</b>	<b>ACH PMT TOTAL</b>	<b>.00 CPA PMT TOTAL</b>	<b>.00</b>		<b>TOTAL</b>					885.27
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021600-1234-262-210	158,940.16						01540	805250394-00001
			<b>CHECK TOTAL</b>	<b>158,940.16</b>	<b>ACH PMT TOTAL</b>	<b>.00 CPA PMT TOTAL</b>	<b>.00</b>		<b>TOTAL</b>					158,940.16
00000 000039	VERIZON WIRELESS	VERIZON WIRELESS	98182023276	11/10/2018	11/10/2018	4100-021600-1234-262-210	158,940.16						01540	805250394-00001
			<b>CHECK TOTAL</b>	<b>158,940.16</b>	<b>ACH PMT TOTAL</b>	<b>.00 CPA PMT TOTAL</b>	<b>.00</b>		<b>TOTAL</b>					158,940.16

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 158,940.16 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11-29-18  
 DATE  
 11-29-18  
 DATE  
 11-29-18  
 DATE

*Kyle J. Jones*  
 DIRECTOR OF FINANCE  
*Debra J. Cox*  
 DEBRA J. COX, TREASURER

# PAYROLL DEDUCTION CHECKS



P/O NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	CHECK NO	NET AMOUNT	DESCRIPTION	BATCH
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00000	000245	DC04118116181100	11/16/2018	100-000200-0100-	211050	726.33		00000
00000	000245	DC04118116181100	11/16/2018	105-000200-0100-	211050	182.98		00000
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				CHECK TOTAL		36.41		
00000	001576 MICHAEL P. COTTER, TRUSTEE	DC10918116181100	11/16/2018	100-000200-0100-	211052	200.00		00000
				CHECK TOTAL		200.00		
00000	001021 MINNESOTA LIFE INS CO	DC20018116181100	11/16/2018	100-000200-0100-	211053	298.87		00000
00000	001021	DC20018116181100	11/16/2018	105-000200-0100-	211053	54.75		00000
				CHECK TOTAL		353.62		
00000	001443 N C. CHILD SUPPORT	DC10118116181100	11/16/2018	100-000200-0100-	211054	133.50		00000
				CHECK TOTAL		133.50		
00000	000872 NATIONWIDE RETIREMENT	DC09018116181100	11/16/2018	100-000200-0100-	211055	2,052.08		00000
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				CHECK TOTAL		2,152.08		
00000	001560 SUZANNE E WADE, TRUSTEE	DC10718116181100	11/16/2018	100-000200-0100-	211056	700.00		00000
				CHECK TOTAL		700.00		
00000	000779 TREASURER OF SUSSEX CO.	DC00118116181100	11/16/2018	100-000200-0100-	211057	32,800.00		00000
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00000	000779	DC00318116181100	11/16/2018	100-000200-0100-	211057	1,107.00		00000
00000	000779	DC00418116181100	11/16/2018	100-000200-0100-	211057	927.50		00000
00000	000779	DC00618116181100	11/16/2018	100-000200-0100-	211057	1,906.50		00000
00000	000779	DC00618116181100	11/16/2018	105-000200-0100-	211057	1,906.50		00000
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00000	000831 VACORP	DC03518116181100	11/16/2018	100-000200-0100-	211059	59.51		00000
00000	000831	DC03518116181100	11/16/2018	105-000200-0100-	211059	83.91		00000
				CHECK TOTAL		143.42		
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				CLASS TOTAL		58,994.16		
				FINAL TOTAL		58,994.16		

11/08/18 [Signature]  
11/9/18 [Signature] Dist. Q. Co

A/P CHECK REGISTER  
PAYROLL DEDUCTION CHECKS

TIME-11:50:51

P/O NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	BATCH	DESCRIPTION
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					CHECK TOTAL	2,127.48			
00000	001357	LEGAL SHIELD	DC097181130181100	11/21/2018	100-000200-0100-	21.46	211108	00000	
00000	001357		DC097181130181100	11/21/2018	105-000200-0100-	14.95	211108	00000	
					CHECK TOTAL	36.41			
00000	001576	MICHAEL P. COTYER, TRUSTEE	DC109181130181100	11/21/2018	100-000200-0100-	200.00	211109	00000	
					CHECK TOTAL	200.00			
00000	001021	MINNESOTA LIFE INS CO	DC200181130181100	11/21/2018	100-000200-0100-	288.87	211110	00000	
00000	001021		DC200181130181100	11/21/2018	105-000200-0100-	54.75	211110	00000	
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00000	000872	NATIONWIDE RETIREMENT	DC090181130181100	11/21/2018	100-000200-0100-	2,052.08	211112	00000	
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					CHECK TOTAL	2,152.08			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107181130181100	11/21/2018	100-000200-0100-	700.00	211113	00000	
					CHECK TOTAL	700.00			
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00000	000779		DC004181130181100	11/21/2018	100-000200-0100-	927.50	211114	00000	
00000	000779		DC006181130181100	11/21/2018	100-000200-0100-	1,906.50	211114	00000	
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					CHECK TOTAL	2,620.15			
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					CHECK TOTAL	143.42			
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00000	001027		DC091181130181100	11/21/2018	105-000200-0100-	75.00	211117	00000	
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					CLASS TOTAL	58,994.16			
					FINAL TOTAL	58,994.16-			

11/16/18 *[Signature]*  
 11/19/18 Waste Q. Co

CP

PR100C

RPT RUN TIME- 11.50.51

--P/R CHECK REGISTER

RPT RUN DTE- 11/16/2018 PR END DATE-2018/11/30

001

PAGE

1

EMPLOY#	NAME	SOC. SEC.	CHECK#	NET PAY
000479	BRITT, PATRICIA T.	XXX-XX-5741	211118	120.00
000489	BROWN, VIOLA D.	XXX-XX-1596	211119	120.00
000542	CAMPBELL, JAMES M	XXX-XX-9679	211120	120.00
000557	CHEILCHONI, ARMANI K	XXX-XX-5506	211121	120.00
000481	CLARK, LUANN	XXX-XX-5861	211122	150.00
000154	CLARKE, SUSIE A	XXX-XX-0012	211123	120.00
000540	CORL, CHRISTINE C	XXX-XX-7587	211124	120.00
000505	CORL, JAMES W.	XXX-XX-8829	211125	120.00
000513	CRAMER, NANCY J.	XXX-XX-3491	211126	140.00
000480	DAVIS, CORLISS W.	XXX-XX-4659	211127	140.00
000504	ELDER, BARBARA A	XXX-XX-8597	211128	120.00
000490	ELLIS, PEGGY S.	XXX-XX-8372	211129	140.00
000473	ELLIS, SYLVIA H.	XXX-XX-5914	211130	120.00
000510	FAISON, ALEASE M.	XXX-XX-0656	211131	120.00
000475	FAISON, KAREN R.	XXX-XX-6661	211132	120.00
000488	GARY, POLLY U.	XXX-XX-8302	211133	120.00
000477	GILES, HATTIE S.	XXX-XX-1034	211134	140.00
000515	GILES, PAULINE E.	XXX-XX-4294	211135	120.00
000206	GOODE, MARIAN	XXX-XX-0805	211136	120.00
000543	HAJACOS, FRANCES	XXX-XX-9201	211137	120.00
000482	HARDIN, KARLA P.	XXX-XX-0138	211138	120.00
000512	HARRUP, PHYLLIS T.	XXX-XX-1719	211139	120.00
000518	HARRUP, RUTH J.	XXX-XX-7469	211140	140.00
000487	HILL, MARY J.	XXX-XX-9442	211141	120.00
000555	JARRATT, NATHANIEL C	XXX-XX-3390	211142	140.00
000474	JOHNSON, EARLINE T.	XXX-XX-1226	211143	120.00
000507	LAW, MARGARET T.	XXX-XX-0183	211144	120.00
000539	MASON, DENNIS P	XXX-XX-0246	211145	120.00
000483	MASON, MAE K.	XXX-XX-3370	211146	120.00
000502	MASON, REATHER S.	XXX-XX-1008	211147	120.00
000494	MASSENBURG, HATTIE B.	XXX-XX-8563	211148	140.00
000070	MAYS, ANITA W	XXX-XX-2141	211149	120.00
000556	NEIL, MARK A	XXX-XX-4798	211150	120.00
000498	NINIO, JAMES E.	XXX-XX-2354	211151	120.00
000493	OWENS, CATHERINE P.	XXX-XX-3726	211152	140.00
000485	PENNINGTON, FRANCES O.	XXX-XX-7758	211153	120.00
000541	PETTICOLAS, MAYVIS L	XXX-XX-8938	211154	120.00
000511	PHIPPS, JUDY E.	XXX-XX-0578	211155	140.00
000506	RIVERS, ROSE M.	XXX-XX-4595	211156	120.00
000484	ROWLEY, JOHN J	XXX-XX-6168	211157	120.00
000519	SHIVER, VICKI F.	XXX-XX-0943	211158	140.00
000476	STEPHENSON, SUSAN F.	XXX-XX-7834	211159	140.00
000496	TAYLOR, EMMA P.	XXX-XX-8369	211160	120.00
000501	VAUGHAN, MARGARET	XXX-XX-2685	211161	120.00
000500	VEJNAR, MARK W.	XXX-XX-7987	211162	212.00
000514	WEST, JAMES F. JR	XXX-XX-4587	211163	140.00
000508	WESTBROOK, EVA M.	XXX-XX-9800	211164	120.00
000471	WILLIAMS, DOROTHY G.	XXX-XX-5839	211165	120.00
000084	WILLIAMS, JEANNETTE	XXX-XX-3390	211166	120.00
****COMPANY TOTAL****				6,242.00

GROSS-5 6,242.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 6,242.00 EXCEEDS THE CHECK REGISTER.

11-16-18  
11/19/18  
*[Signature]*  
D. J. Cox

**BOARD ACTION FORM**

**Agenda Item:** Recognition #3.01

**Subject:** Presentation: District 19 Community Services Board Overview – Ms. Jennifer Tunstall

**Board Meeting Date:** December 20 2018

=====

**Summary:** Ms. Jennifer Tunstall of District 19 Community Services Board contacted Administration to request to be added to the agenda to give a brief overview of the District 19 Community Services Board.

**Recommendation:** N/A

**Attachment:** Handout of Overview for District 19 Community Services Board

=====

**ACTION:** N/A

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

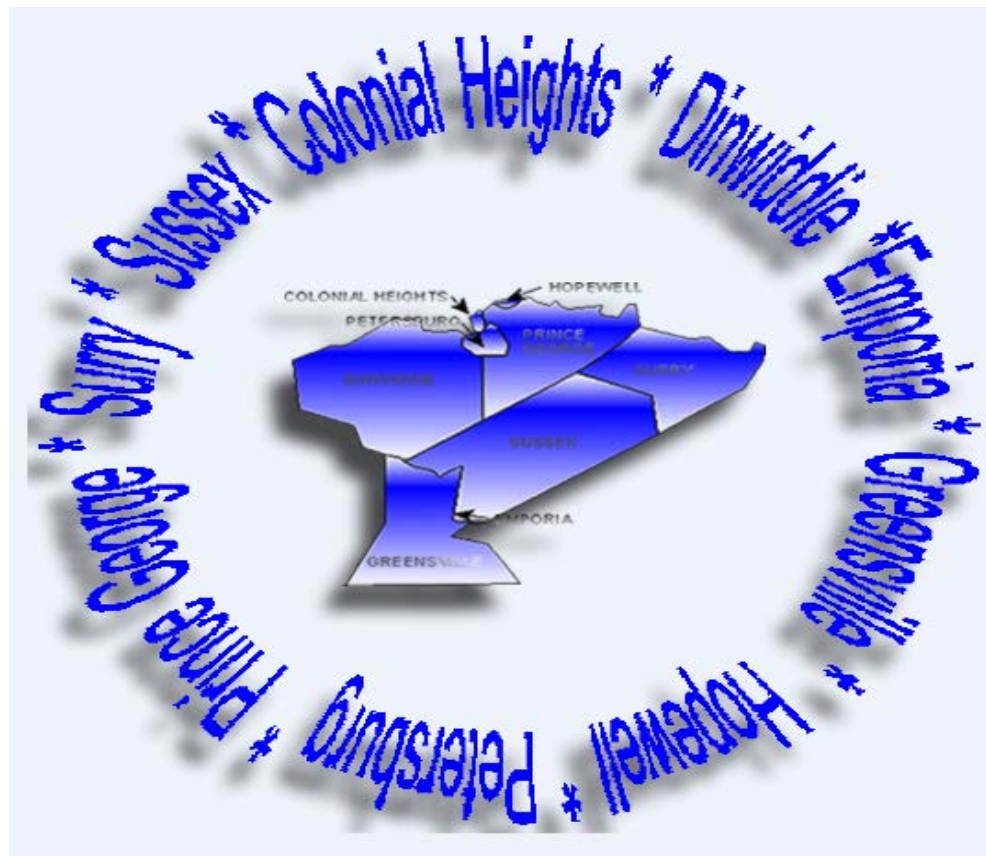
**MOTION BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___
Fly	___	___
Futrell	___	___

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Seward	___	___
Stringfield	___	___
Tyler	___	___

# DISTRICT 19 COMMUNITY SERVICES BOARD





# District 19 Community Services Board (D19 CSB) is a multi-jurisdictional, community-based organization

- Mission is to improve the quality and productivity of the lives of individuals who experience, or are at risk of experiencing, mental disabilities and/or substance abuse.
- We are licensed by the Virginia Department of Behavioral Health and Developmental Services to provide mental health, intellectual/developmental disability, substance abuse and prevention services to the citizens of the cities of **Colonial Heights, Emporia, Hopewell, and Petersburg**, and the counties of **Dinwiddie, Greensville, Prince George, Surry, and Sussex**.

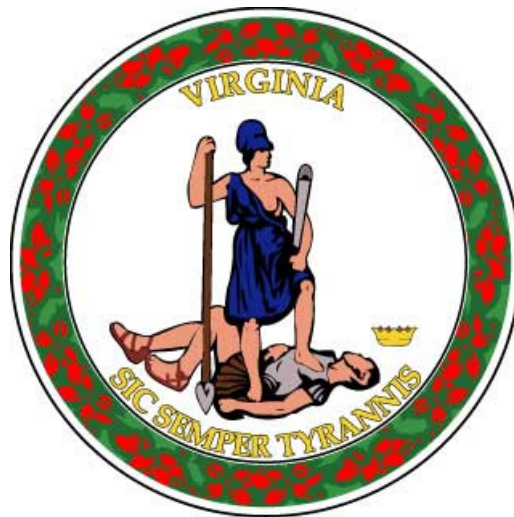
A volunteer Board of Directors provides oversight to District 19. Interested citizens are appointed by each of our participating localities for terms of three years. Our current officers are listed below, and Board members are named according to the localities they represent.

- **Donald Hunter, Chairman** — Prince George County
- **Shel Bolyard-Douglas, Vice-Chair** — Prince George County
- **Sherry Saunders, Treasurer** — City of Emporia
- **VACANT** — City of Colonial Heights
- **W. Joe Green, Jr.** — City of Colonial Heights
- **Rose Mastracco** — Dinwiddie County
- **Brenda Ebron-Bonner** — Dinwiddie County
- **Karen Craig** — Greensville County
- **Ray W. Spicer** — City of Hopewell
- **VACANT** — City of Hopewell
- **VACANT** — City of Petersburg
- **VACANT** — City of Petersburg
- **VACANT** — City of Petersburg
- **Cpt. Mark Payne** — Prince George County
- **Frances Randolph** — Surry County
- **Dr. Phyllis Moore-Tolliver** — Sussex County
- **Patricia Harper, Ex Officio** — Fort Lee
- **Stephanie Parker, Ex Officio** — Fort Lee



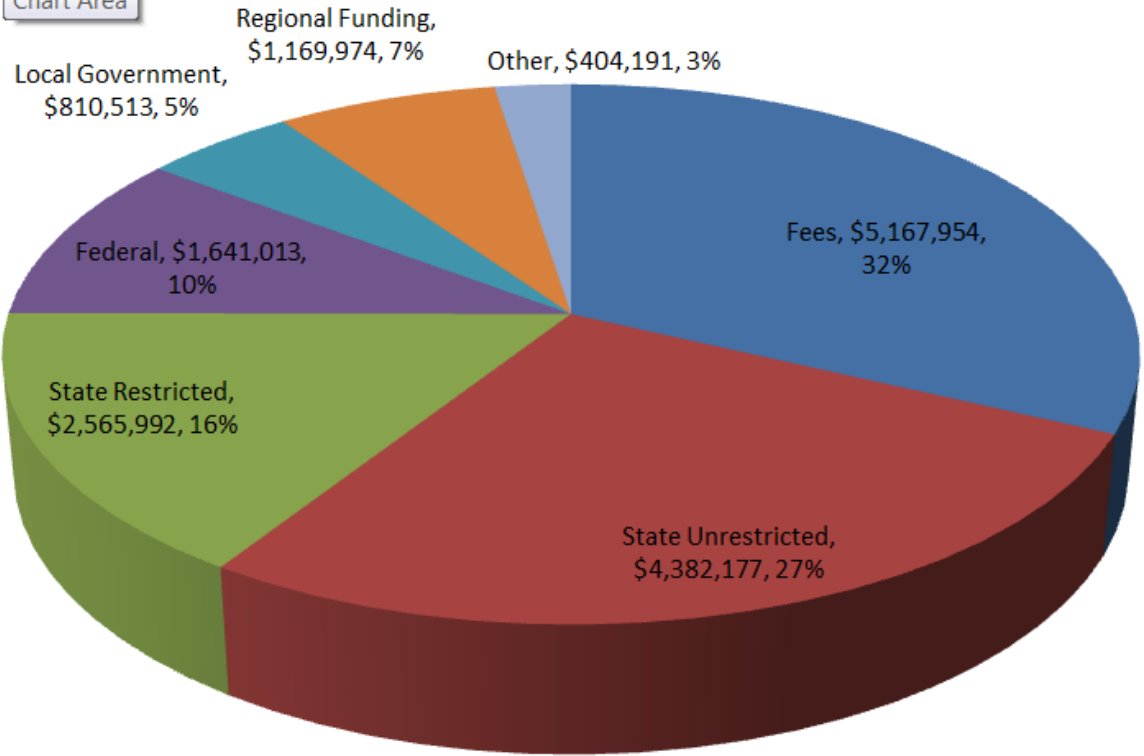
# DISTRICT 19 FUNDING

District 19 CSB finances its work through a combination of public and private sector funding. In FY18, District 19 CSB generated revenues of \$16.1 million from the multiple sources shown in the chart. It is worth noting that for every \$1 of direct local funding to District 19 CSB, \$19 was generated from other sources. Service fee revenue came primarily from Medicaid, but also from other sources.



# FY18 Revenues

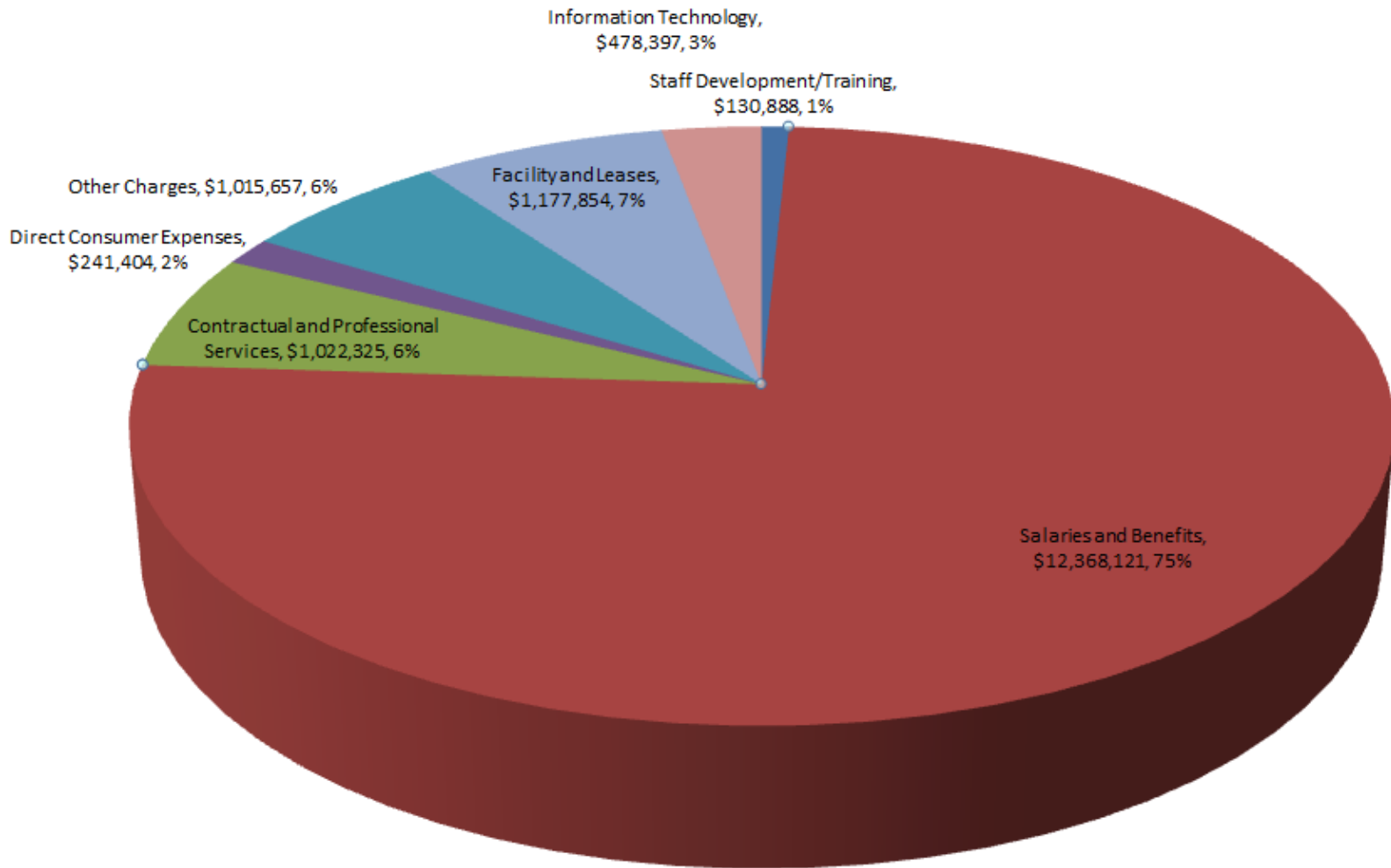
Chart Area



<u>Revenue Source</u>		
Fees	\$5,167,954	32%
State Unrestricted	\$4,382,177	27%
State Restricted	\$2,565,992	16%
Federal	\$1,641,013	10%
Local Government	\$810,513	5%
Regional Funding	\$1,169,974	7%
Other	\$404,191	3%
<b>Total:</b>	<b>\$16,141,814</b>	<b>100%</b>

# FY 18 Expenses

Chart Area



# Local Funding Requirements

- Sections 37.2-509 and 37.2-611 of the Code of Virginia establish criteria for allocation of these funds to community services boards by the Department and limit these allocations to no more than 90 percent of the total amount of state and local matching funds provided for operating expenses, including salaries and other costs, or the construction of facilities, unless a waiver is granted by the Department pursuant to policy adopted by the Board.
- This provision establishes the minimum local matching funds requirement reciprocally at 10 percent.
- The 2019 Appropriation Act prohibits using state funds appropriated in item 312 to supplant the funding effort provided by localities for services existing as of June 30, 2016.
- As a result of Medicaid Expansion, State General Fund allocations were decreased for CSBs. District 19 General Fund reductions were \$225,000 in FY19 and \$511,000 in FY20. Localities are being asked to increase contributions to bridge the gap.

# Local Match Funding Request: Sussex

FY 17: Amount requested: \$69,719

Amount received: **\$64,499**

FY18: Amount requested: \$69,719

Amount received: **\$64,499**

FY19: Amount requested: \$69,719

Amount confirmed: **\$69,719**

FY20: Amount requested: \$71,811

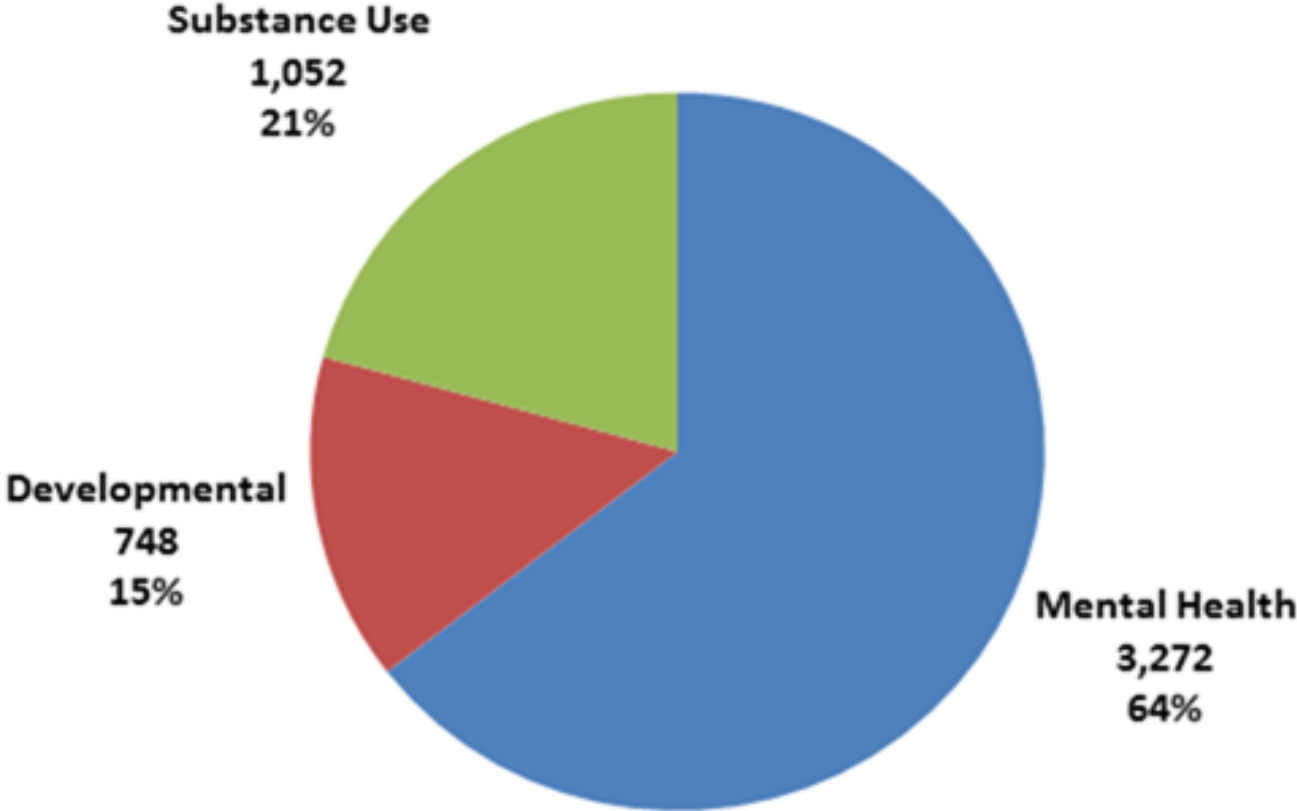


# SERVICES

- District 19 CSB offers Mental Health (MH), Intellectual/Developmental Disability (ID/DD), and Substance Use Disorder (SUD) services. We also offer emergency services for people in crisis, early intervention services for young children, and prevention services to reduce risk and promote wellness.
- In FY18, we provided direct services to **5,072** individuals within our Mental Health, Developmental Disability and Substance Use Disorder services.

# Individuals Served

**FY 2018 Individuals Served by Disability**



# First Quarter FY19 Services for Sussex County

## Sussex

Mental Health				
	July 2018	August 2018	September 2018	Total
Total Consumers Served	58	63	58	179
Total Services Provided	300	340	260	900
Total Service Hours	504.00	510.00	112.00	1,126.00
Total Bed Days	60.00	60.00	29.00	149.00
Services Provided by Age				
Child/Adolescent	5	7	6	18
Adult	53	56	52	161

Developmental Disabilities				
	July 2018	August 2018	September 2018	Total
Total Consumers Served	40	39	38	117
Total Services Provided	121	122	109	352
Total Service Hours	99.00	72.00	78.00	249.00
Total Bed Days	0.00	0.00	0.00	0.00
Services Provided by Age				
Child/Adolescent	4	6	6	16
Adult	36	33	32	101

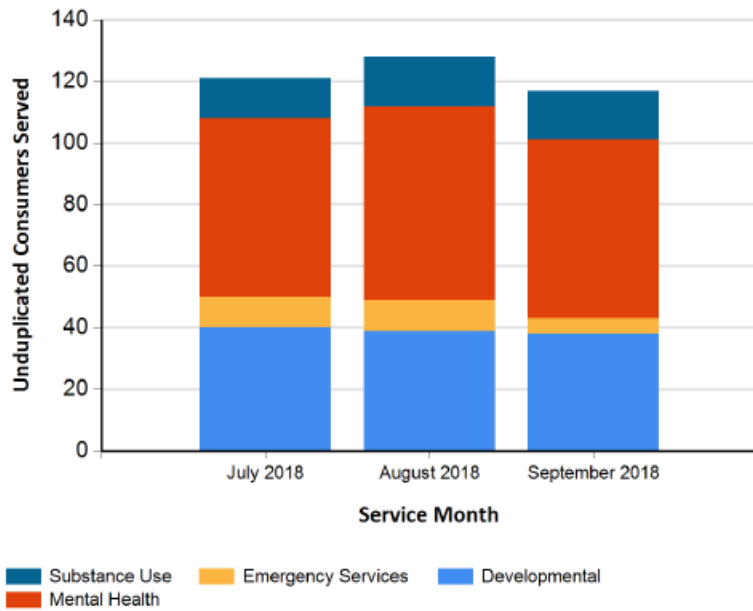
Substance Use Disorders				
	July 2018	August 2018	September 2018	Total
Total Consumers Served	13	16	16	45
Total Services Provided	140	130	88	358
Total Service Hours	117.00	129.00	118.00	364.00
Total Bed Days	0.00	0.00	0.00	0.00
Services Provided by Age				
Child/Adolescent	0	0	0	0
Adult	13	16	16	45

Emergency Services				
	July 2018	August 2018	September 2018	Total
Total Consumers Served	10	10	5	25
Total Services Provided	13	14	8	35
Total Service Hours	14.00	11.00	7.00	32.00
Total Bed Days	0.00	0.00	0.00	0.00
Services Provided by Age				
Child/Adolescent	1	0	0	1
Adult	9	10	5	24

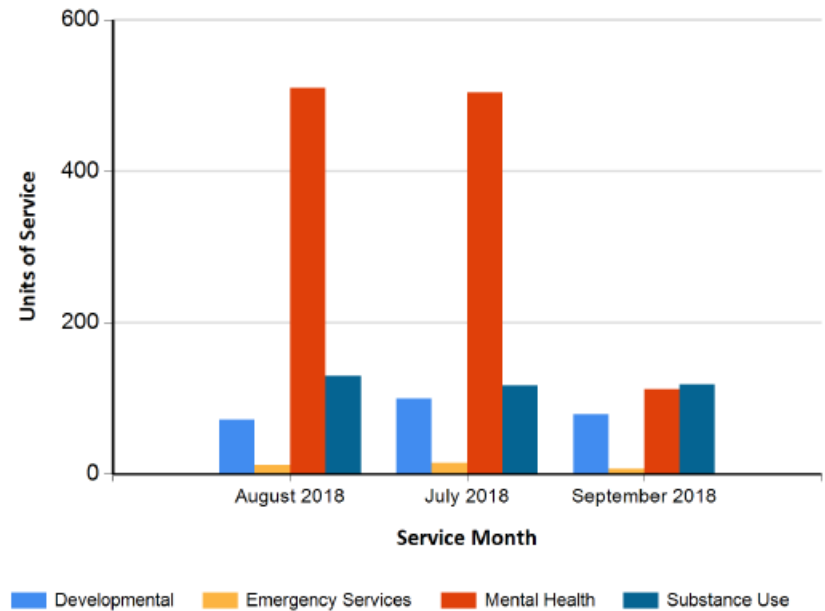
## Summary

	July 2018	August 2018	September 2018	Total
<b>Total Consumers Served</b>	121	128	117	366
Total Services Provided	574	606	465	1,645
Total Service Hours	734.00	722.00	315.00	1,771.00
Total Bed Days	60.00	60.00	29.00	149.00
<b>Services Provided by Age</b>				
Child/Adolescent	10	13	12	35
Adult	111	115	105	331

### Monthly Consumer Comparison



### Comparison of Units of Service Provided by Month



# Adult Services

- Mental Health Case Management
- Psychosocial Rehabilitation
- Substance Use Services
- I-Work Program
- Psychiatric and Nursing Services
- Transitional Living/Supportive Housing
- Intellectual/Developmental Disability Services
- PACT (Program for Assertive Community Treatment)

# Child and Adolescent Services

- School-Based Therapy
- Juvenile Corrections
- Prevention
- Mental Health Case Management
- Intellectual/Developmental Disability Case Management
- Court Services
- Early Intervention

# Community Integration and Crisis Services

- Emergency Services 24/7
- Community-Based Crisis Stabilization
- Crisis Intervention Teams
- Crisis Assessment Center
- Commonwealth Coordinated Care Project
- Same Day Access



# SAME DAY ACCESS

- In compliance with the DBHDS initiative, STEP-VA, District 19 is implementing Same Day Access. The implementation of STEP-VA services will improve access, increase quality, build consistency and strengthen accountability across Virginia's public behavioral health system.
- The SDA pilot is now live at the Petersburg clinic. Individuals receive assessments for services and GAP screenings from Licensed staff, on the same day that they come to the clinic to initiate services. SDA will be available in all localities in the future.

# For more information:

- [www.d19csb.com](http://www.d19csb.com)

- Like us on Facebook 

- Follow us on twitter   
@d19csbexec

**BOARD REPORT FORM**

**Agenda Item:** Public Hearing Item #4.01

**Subject:** Easement Granted to Southside Electric Cooperative for Ingress and Egress to Provide Power to Reed's Road Convenience Site

**Board Meeting Date:** December 20 2018

=====

**Summary:** At previous Board meetings, there have been discussions of providing power to the Reed's Road Convenience Site. At the November 2018 meeting, the Board voted to schedule a Public Hearing at its regularly scheduled Board meeting in December 2018 for the purpose of receiving citizens' comments on the granting of an easement on County property to the Southside Electric Cooperative for the purpose of ingress and egress to provide power to the Reed's Road Convenience site located at 9526 Reed Road, Stony Creek, Virginia 23882, designated as tax map parcel #104-A-26.

**Recommendation:** That the Board approves the granting of an easement to the Southside Electric Cooperative for the purpose of ingress and egress to provide power to the Reed's Road Convenience site located at 9526 Reed Road, Stony Creek, Virginia 23882, designated as tax map parcel #104-A-26.

**Attachment:** (1) A Copy of Notice of Public Hearing

=====

**ACTION:** That the Board approves the granting of an easement to the Southside Electric Cooperative for the purpose of ingress and egress to provide power to the Reed's Road Convenience site located at 9526 Reed Road, Stony Creek, Virginia 23882, designated as tax map parcel #104-A-26.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

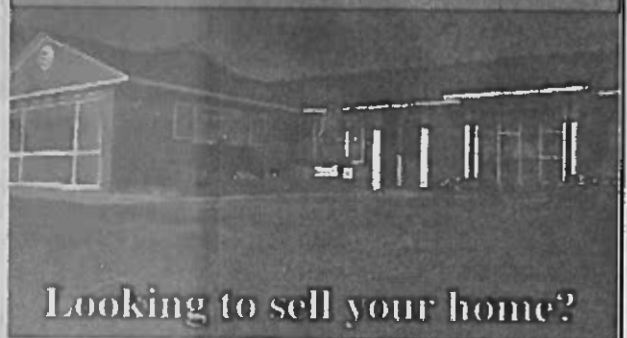
d

Directory



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Notice of Public Hearing  
Sussex County Board of Supervisors

Pursuant to the requirements of Virginia Code §§15.2-1800 and 15.2-1318, notice is hereby given that the Board of Supervisors of the County of Sussex, Virginia will hold a Public Hearing at its regularly scheduled meeting on Thursday, December 20, 2018 at 7:00 p.m. in the General District Court Building located at Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia, 23884, to receive citizen comments on the granting of an easement on County property to Southside Electric Cooperative for the purpose of ingress and egress to provide power to Reed's Road Convenience site located at 9528 Reed Road, Stony Creek, Virginia and designated as Tax Parcel #104-A-28.

A copy of the easement may be reviewed in the office of the Clerk of the Board of Supervisors, 20135 Princeton Road, Sussex, Virginia, during regular business hours Monday through Friday from 8:30 a.m. to 5:00 p.m.

Authorized by:  
Vandy V. Jones, III  
County Administrator  
12/5/2018

TRUSTEE'S SALE  
220 Virginia Avenue  
Wakefield, VA 23888  
Map ID 61A5-4-5A

Pursuant to the terms of a deed of trust dated March 21, 2013, in the original

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.01

**Subject:** Appointment to Crater District Area Agency on Aging Board of Directors

**Board Meeting Date:** December 20 2018

=====

**Summary:** The term of Mrs. Brenda Burgess, 405 East Main Street, Waverly, Virginia 23890 on the Crater District Area Agency on Aging Board of Directors will expire December 31, 2018. Staff has contacted the Agency and confirmed that Mrs. Burgess is eligible for reappointment. Mrs. Burgess was contacted as well and is willing to serve again, if reappointed.

**Recommendation:** That the Board reappoints Mrs. Brenda Burgess, 405 East Main Street, Waverly, Virginia 23890, to the Crater District Area Agency on Aging Board of Directors for a term of two (2) years, expiring December 31, 2020.

**Attachments:** Copy of Confirmation Letter

=====

**ACTION:** That the Board reappoints Mrs. Brenda Burgess, 405 East Main Street, Waverly, Virginia 23890, to the Crater District Area Agency on Aging Board of Directors for a term of two (2) years, expiring December 31, 2020.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MOTION BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___
Fly	___	___
Futrell	___	___

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Seward	___	___
Stringfield	___	___
Tyler	___	___



**Board of Supervisors**

Susan B. Seward, Chairperson  
Keith C. Blowe., Vice Chairman  
C. Eric Fly, Sr.  
Alfred G. Futrell  
John A. Stringfield  
Rufus E. Tyler, Sr.

Vandy V. Jones, III  
County Administrator  
[vjones@sussexcountyva.gov](mailto:vjones@sussexcountyva.gov)

Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Telephone: (434) 246-1000  
Facsimile: (434) 246-6013  
[www.sussexcountyva.gov](http://www.sussexcountyva.gov)

December 3, 2018

Mrs. Brenda Burgess  
205 East Main Street  
Waverly, VA 23890

RE: Reappointment to Crater District Area Agency on Aging Board of Directors

Dear Mrs. Burgess:

Our records indicate that your appointment on the Crater District Area Agency on Aging Board of Directors will expire December 31, 2018. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Crater District Area Agency on Aging Board of Directors.

Please complete the area below and return in the self-addressed, stamped envelope by December 11, 2018. You may retain a copy for your records.

Sincerely,

Shilton R. Butts  
Assistant to County Administrator/  
Deputy Clerk to the Board

=====

I wish to be reappointed to the Crater District Area Agency on Aging Board of Directors.

I do not wish to be reappointed to the Crater District Area Agency on Aging Board of Directors.

Signature: Brenda Burgess confirmed by phone Date: 12.13.2018

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.01

**Subject:** Addendum to Berkley Group Contract (Comprehensive Plan)

**Board Meeting Date:** December 20 2018

=====

**Summary:** Sussex County entered into a contract with the Berkley Group on September 21, 2017. The contract was to assist with the development of Countywide Goals and Objectives and the preparation of two (2) prioritized small area plans (Waverly/Blackwater/Route 460 and Stony Creek) as part of the Comprehensive Plan Update.

Berkley Group has submitted drafts of the County-wide Goals and Objectives and the two (2) small area plans for review by staff.

The addendum would allow Berkley Group to continue assisting the County with the preparation of four (4) additional small area plans (Jarratt, Sussex Courthouse, Homeville/Wakefield/ Route 460, and Rural Area) and with the analyzing and amending of the County’s land use regulations (Comprehensive Plan and Zoning Ordinance) with regard to solar energy facilities.

The Code of Virginia requires Board approval when modifying a contract that had a fixed price. The original contract signed in 2017 provided for specific tasks with a specific price of \$55,000. The fee for the preparation of the four (4) additional small area plans is \$65,000. The \$65,000 has already been allocated in Department of Community Development’s FY-2019 budget. The fee for the utility-scale solar facility land use analysis and amendments is \$14,650.00. There is sufficient money in County Administration’s FY-19 budget to cover the \$14,650.00 expense.

**Recommendation:** Approval of the Addendum A in the amount of \$79, 650.00 (\$65,000.00 + 14,500.00).

- Attachment:** (1) Addendum A to Agreement for Comprehensive Plan  
(2) Exhibit A – Scope of Services and Fe Proposal  
(3) Exhibit B – Solar Facilities Scope and Fee

=====

**ACTION:** That the Board of Supervisors approves Addendum A to the Berkley Group’s original contract agreement for Comprehensive Plan Update Services, in the amount of \$79,650.00, and authorizes the County Administrator to execute Addendum A.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



**ADDENDUM TO AGREEMENT BETWEEN  
THE BERKLEY GROUP AND THE COUNTY OF SUSSEX**

**ADDENDUM A**

**THIS ADDENDUM** is entered into on \_\_\_\_\_, 2018, by and between the County of Sussex, hereinafter referred to as the “Client” and the Berkley Group, hereinafter referred to as the “Berkley Group.”

**WHEREAS**, the parties entered into an Agreement on September 21, 2017 (“Original Agreement”), as result of RFP #2017-02, to perform comprehensive plan update services (“Services”); and

**WHEREAS**, due to budgetary constraints, the update of the comprehensive plan has to be completed over multiple fiscal years; and

**WHEREAS**, the Berkley Group’s proposal divided the comprehensive plan update services into three tasks over two fiscal years. Tasks 1 and 2 were completed in FY 2018 and tasks 3 is to be completed in FY 2019; and

**WHEREAS**, the RFP also allows for revision and update of various chapters and sections of the comprehensive plan and the Original Agreement allows extensions for additional services in future fiscal cycles; and

**WHEREAS**, as a part of the comprehensive plan update, the Client desires to have the Berkley Group analyze and amend the Client’s land use regulations with regard to solar energy facilities; and

**WHEREAS**, the Client and the Berkley Group wish to enter into this agreement for the completion of task 3 and to analyze and amend regulations in regard to solar energy facilities.

**NOW THEREFORE**, in consideration of the above and good and valuable consideration as set forth below, the parties agree as follows:

1. **Scope of Services**. The Berkley Group shall provide services to Client as set forth in the attached Scope of Services attached hereto and incorporated herein as Exhibit A and Exhibit B (collectively referred to as “Work”).
2. **Payment**. Client agrees to pay the Berkley Group an amount not to exceed SEVENTY-NINE THOUSAND, SIX HUNDRED FIFTY DOLLARS (\$79,650.00) for completion of the Work.
3. **Period of Contract**. The Berkley Group shall commence the Work upon execution of this document and said Work will be completed as follows:
  - a. All Work outlined in Exhibit A shall be completed by October 31, 2019.

b. Work outlined in Exhibit B, and described as Task 1, shall be complete within thirty (30) days of executing this Addendum. The thirty (30) days excludes legal holidays and weekends.

c. All remaining Work outlined in Exhibit B, to include Task 2 and Task 3, shall be completed within ninety (90) days after execution of this Addendum.

4. **Terms.** The remaining terms of the Original Agreement shall not be changed by this Addendum, and all parties to this Addendum agree to be bound thereby.

**IN WITNESS WHEREOF**, the parties evidence their intent to be bound by their duly authorized signature below:

**THE BERKLEY GROUP, LLC**

By: \_\_\_\_\_  
Darren K. Coffey,                      Date  
Chief Executive Officer, Principal

By: \_\_\_\_\_  
Andrew D. Williams                      Date  
Chief Operating Officer

**THE COUNTY OF SUSSEX**

\_\_\_\_\_  
By: Vandy V. Jones, III, County Administrator

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Interim County Attorney



# EXHIBIT A

**TASK 3  
SCOPE OF SERVICES  
& FEE PROPOSAL**

*Prepared for:*  
**COUNTY OF SUSSEX, VIRGINIA**  
**COMPREHENSIVE PLAN UPDATE**

**FRIDAY, SEPTEMBER 14, 2018**





*Friday, September 14, 2018*

Mr. Andre Greene  
Director of Community Development  
20135 Princeton Road  
Sussex, Virginia 23884

**RE: Task Order; Additional Small Area Plans**

Dear Mr. Greene:

We have been very pleased to assist the County with Comprehensive Plan goal setting and Small Area Plans for the Stony Creek and Waverly areas. We are also pleased to present this Task Order, including scope and fee, to continue the County's Comprehensive Plan update by completing Small Area plans for the Jarratt, Wakefield, Sussex Courthouse, and Rural Areas.

The budget and schedule included here are based on the personnel and hours necessary to complete plans that follow the template of the Waverly and Stony Creek Area Plans, resulting in a consistent set of Small Area Plans for all areas of the County.

This Task Order extends our work as specified by the original Consulting Agreement between The Berkley Group and Sussex County dated September 21, 2017.

Should you or your staff have any questions related to the scope and fee for the comprehensive plan update, please let me know. Thank you for the opportunity to continue to work with Sussex County!

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew D. Williams".

Andrew D. Williams, AICP  
Chief Operating Officer

I have reviewed the scope and fee for the associated Task Order and hereby give the consultant notice to proceed for the work described herein.

---

Mr. Andre Greene, Director of Community Development

---

Date

## **SCOPE OF SERVICES**

*The Comprehensive Plan update was originally proposed as a project in four tasks:*

*Task 1: Development of County-wide goals and objectives*

*Task 2: Two Small Area Plans for the Waverly and Stony Creek areas*

*Task 3: Four Small Area Plans for the Jarratt, Wakefield, Courthouse, and Rural areas*

*Task 4: Development of a Capital Improvements Program*

*This Task Order covers Task 3, wherein The Berkley Group will develop four Small Area Plans for the Jarratt, Wakefield, Courthouse, and Rural areas.*

### **Task 3 – Small Area Plans Jarratt, Wakefield, Courthouse, and Rural areas**

The Berkley Group will develop these four Small Area Plans concurrently.

#### **2A. Site Visits**

The Berkley Group will perform site visits to each area to better understand access, existing land use, environmental conditions, and other on-ground conditions.

#### **2B. Area Mapping and Local Conditions**

The Berkley Group will review the County's existing Comprehensive Plan, Zoning Ordinance, and other resources that are relevant to the selected areas. Existing conditions will be examined, including demographics, cultural resource areas, transportation facilities, existing growth areas, resource protection areas, existing zoning, and planned projects, among others. The County will provide any relevant GIS layers to The Berkley Group at no cost. The County will assist The Berkley Group in identifying any regional, state, or federal agencies whose input is relevant to the selected areas.

#### **2C. Local Stakeholder Meetings**

The Berkley Group will meet with selected stakeholders whose input is important to the selected areas. The County will assist in identifying up to three stakeholders per area, and in reserving appropriate locations for these meetings.

#### **2D. Public Workshop**

A public workshop will be held to gain insight from community members into major local issues and on area strengths and challenges.

#### **2E. Area Specific Strategies and Recommendations**

Based on input received from stakeholders, area-specific recommendations will be developed. This will include the development of unique plans and the incorporation of county-wide goals and objectives.

## **2F/G. Planning Commission and Board of Supervisors Public Adoption**

The Berkley Group will prepare for and attend both Planning Commission and Board of Supervisors public hearings for the Comprehensive Plan amendments. It is anticipated that after the public input process that the Commission will make a recommendation for plan amendment after their public hearing is conducted. This recommendation may be with plan modifications based on information received during the hearing, or as drafted. The Commission may also defer action, but additional meetings are not covered by this scope of work. If additional meetings are required, the contract may be amended accordingly. Similarly, the Board of Supervisors may act to adopt the proposed amendments once their hearing is closed. They may adopt it as presented, with modifications, or they may defer action to the next (or another) meeting. This task covers one public hearing for the Board with the expectation that affirmative actions will be taken at that meeting.

### **SCHEDULE**

This project will commence upon Notice to Proceed and is projected to be completed within 12 months (see attached timeline).

### **FEE**

Task 3 of the Comprehensive Plan update project has a lump sum fee of \$65,000 based on the number of hours and personnel assigned to the project (see attached budget).

## Comprehensive Plan Update Budget – Task 3

County of Sussex Comprehensive Plan Update Task 3 September 14, 2018			
Task 3 - Small Area Plans			
		<i>Fee</i>	<i>Hours</i>
<b>2A</b>	On-site visits and field survey	\$ 7,100	76
<b>2B</b>	Area Mapping & Existing Conditions	\$ 12,840	152
<b>2C</b>	Stakeholder Meetings	\$ 9,760	96
<b>2D</b>	Public Workshops	\$ 9,240	88
<b>2E</b>	Area-Specific Recommendations	\$ 15,520	184
<b>2F/G</b>	Plans Adoption	\$ 7,280	64
<b>TASK 3 SUBTOTAL</b>		<b>\$ 61,740</b>	
	<i>Non-direct expenses including, but not limited to, travel, printing, materials, supplies, etc. (5% of project cost)</i>	\$ 3,260	
<b>TASK 3 TOTAL COST</b>		<b>\$65,000</b>	



## Comprehensive Plan Update Timeline - Task 3

County of Sussex Comprehensive Plan Update Task 3 September 14, 2018													
<b>Task 3: Develop Four Small Area Plans</b> > Jarratt            > Courthouse > Wakefield       > Rural Areas		Nov. 2018	Dec. 2018	Jan. 2019	Feb. 2019	Mar. 2019	Apr. 2019	May. 2019	Jun. 2019	Jul. 2019	Aug. 2019	Sep. 2019	Oct. 2019
		<b>2A</b>	Site Visits										
<b>2B</b>	Area Mapping and Local Conditions												
<b>2C</b>	Local Stakeholder Meetings												
<b>2D</b>	Public Workshop												
<b>2E</b>	Area-Specific Strategies and Recommendations												
<b>2F</b>	Planning Commission Comprehensive Plan Update Public Hearing												
<b>2G</b>	Board of Supervisors Plan Public Hearing/Adoption												

# EXHIBIT B



November 27, 2018

Mr. Vandy V. Jones, III  
County Administrator  
20135 Princeton Road  
Sussex, VA 23884

**RE: Utility-Scale Solar Facility Land Use Analysis and Amendments**

Dear Mr. Jones:

We are pleased to present the associated scope and fee to analyze and amend Sussex County's land use tools and regulations with regard to solar energy facilities. We understand that this work order and the desire to complete this project is generated by a pending special use permit application to allow for a solar energy facility in the County. This is a lump sum, not to exceed fee unless the project scope is altered by mutual consent. Should you or your staff have any questions related to the scope and associated fee, please let me know.

Thank you for the opportunity to work with you and your staff to help you achieve your goals.

Sincerely,

A handwritten signature in black ink that reads "Darren K. Coffey".

Darren K. Coffey, AICP  
Chief Executive Officer

I have reviewed the scope and fee for the associated task order and I hereby give the consultant notice to proceed for the work described herein.

---

Vandy V. Jones, III, County Administrator

---

Date

**SCOPE OF WORK**

The Scope of Work to analyze and amend the County’s land use tools and regulations to address solar energy facilities will include the follow tasks:

***Task 1 – Research & Discovery***

The initial task will begin with a kick-off meeting with County staff regarding their perceived needs and issues with utility-scale solar facility land use applications. The Berkley Group will review and analyze the County’s zoning ordinance and Comprehensive Plan, as well as perform an up-to-date research and literature review on solar energy facilities.

***Task 2 – Comprehensive Plan Amendments***

The second phase of the project will consist of the Berkley Group’s review and amending of the County’s Comprehensive Plan and Zoning Ordinance to address solar energy facilities. The Berkley Group will draft proposed amendments to the Comprehensive Plan and Zoning Ordinance and submit to County staff for review and comment. Final amendment drafts will be developed per County feedback.

***Task 3 – Planning Commission/Board Presentations***

The proposed amendments will be presented to the Planning Commission and Board of Supervisors as appropriate.

**SCHEDULE**

The Task 1 will be completed within 30 work days of Notice to Proceed, holidays and weekends not included. Subsequent task timelines will be established in cooperation with Sussex County staff as mutually agreed upon. Task 2.3, the joint work session should be scheduled as soon as possible in order to complete the project and schedule the necessary adoption public hearings. This proposal does not include consultant assistance with the public hearings.

**FEE**

Task	Description	Total Amount	% of Fee
<b>1 Research &amp; Discovery</b>			
1.1	Kick-off meeting	950	6.5%
1.2	Zoning Ordinance and Comp Plan Review & Analysis	3,350	22.9%
1.3	Research & Literature Review	2,150	14.7%
<b>2 Comprehensive Plan &amp; Zoning Ordinance Amendments</b>			
2.1	Draft Comp Plan Amendments	1,350	9.2%
2.2	Draft Zoning Ordinance Amendments	1,750	11.9%
2.3	Work session with staff, PC, BOS	3,250	22.2%
<b>3 PC/BOS Presentations</b>			
	Non-Direct Costs	500	3.4%
<b>Total</b>		<b>14,650</b>	<b>100.0%</b>

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.02

**Subject:** Referendum for Meals Tax

**Board Meeting Date:** December 20 2018

=====  
**Summary:** A Board member has requested that the Board of Supervisors directs staff to begin the process to hold a referendum at the November 2019 General Election. The referendum would be in regard to establishing a meals tax in Sussex County. The tax will not apply to towns unless the town provides that the county tax will apply within the limits of the town.

The referendum election must be ordered by the court at least 81 days prior to the date set for the election.

**Recommendation:** None

**Attachment (if any):** N/A

=====  
**ACTION:** That the Board directs staff to begin the process to hold a referendum at the November 2019 General Election.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

### NOVEMBER 30, 2018

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13 – 15	GEN FUND (100) EXPENDITURE SUMMARY BY DEPT
16 – 18	CIF (302) DETAIL REVENUE/EXPENSE SUMMARY
19 – 19	LANDFILL TIPPING FEES
20 – 20	LANDFILL REVENUE SUMMARY – 10 YR REPORT





**TREASURER'S OFFICE**

DESTE J. COX  
TREASURER  
SUSSEX COUNTY

15074 COURTHOUSE ROAD  
P.O. BOX 1399  
SUSSEX, VA. 23884

Phone (434)246-1086 or  
(434)246-1087  
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business November 30, 2018.

**BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking	\$8,133,367.02	
Plus Bank Svc Chg - in bank, not in office—JE	928.01	
Plus Safe Deposit Box Rent	70.00	
Plus Deposits in Transit - in office, not in bank		
Plus Cr Card Deposits in Transit - in office, not in bank	1,730.50	
Less Outstanding Checks not cleared bank	(406,417.27)	
Less Deposits in Transit - in bank, not in office	(23,451.55)	\$7,706,226.71

**BSV #301- STONY CREEK, VA**

Bank Balance	\$171,923.53	
Plus Bank Svc Chg - in office, not in bank—JE	46.85	
Plus Online Credit Cd Pmts in Transit - in office, not in bank	3,171.05	
Less Deposits in Transit - in bank, not in office	(41,515.38)	133,626.05

**SONA #401- WAVERLY, VA**

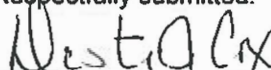
Bank Balance	\$80,300.90	
Less Deposits in Transit - in bank, not in office	(26,192.18)	54,108.72
Investments and CD's		
#30342048 - SONA #451		\$2,228,143.93

<b>QZAB -05 #701</b> Investment Balance	816,727.66	
<b>QZAB -06 #702</b> Investment Balance	1,497,742.11	
<b>LGIP INVESTMENT #803</b> Investment Balance	2,429,767.37	
<b>VA INV POOL #804</b> Investr Investment Balance	518,050.03	

TOTAL IN BANKS REC W/GL \$15,384,392.58

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

  
Deste J. Cox, Treasurer

kbe

**BALANCE SHEET - COMPARATIVE PERIODS**  
2015/07 - 2018/11

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/11	FY/2017 Bal. Sheet 2016/07 Thru 2016/11	FY/2018 Bal. Sheet 2017/07 Thru 2017/11	FY/2019 Bal. Sheet 2018/07 Thru 2018/11
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0201	BB&T - MM Checking	4,777,598.79	7,018,424.75	4,093,660.82	7,706,226.71
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	134,228.68	111,220.03	205,475.79	133,626.05
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	71,619.02	51,720.04	99,023.49	54,108.72
000100-0451	SONA BANK (SB) CD'S	6,127,325.28	2,210,398.24	2,219,253.59	2,228,143.93
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	590,080.18	663,800.46	739,348.22	816,727.66
000100-0702	Bk of America QZAB 06 Escrow	1,082,289.66	1,217,440.18	1,355,919.43	1,497,742.11
000100-0803	LGIP - Investments	2,065,530.86	2,081,317.94	4,601,490.80	2,429,767.37
000100-0804	VIP - Investments	.00	.00	.00	518,050.03
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	335.00	626.44	2,071.82	667.74
	ASSETS	14,849,607.47	13,355,548.08	13,316,843.96	15,385,660.32
	<b>TOTAL ASSETS</b>	<b>14,849,607.47</b>	<b>13,355,548.08</b>	<b>13,316,843.96</b>	<b>15,385,660.32</b>
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	6,947,303.04	5,608,700.13	5,678,106.95	7,861,540.68
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	180,388.95	70,588.64	4,995.50	17,419.36
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	41,460.34	45,094.78	35,667.22	38,082.31
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	50,925.99	54,690.99	58,410.99	59,042.99
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	13,630.84	10,601.55	18,368.40	24,235.92
000300-0135	Reserve for CP and DS	1,586,088.87	3,575,741.02	3,578,981.02	3,593,312.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,002.58	27,761.93	27,959.81	28,641.34
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	3,865.35	20,008.60	11,099.14	12,642.04
000300-0253	Summer Food Service Fund	8,829.25	7,153.51	5,535.81	5,933.61
000300-0254	Title and Grant fund	137,059.43	149,546.15	753,746.52	546,497.01
000300-0255	School Textbook Fund	67,044.24	165,044.66	240,689.93	161,147.46



**BALANCE SHEET - COMPARATIVE PERIODS**  
2015/07 - 2018/11

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/11	FY/2017 Bal. Sheet 2016/07 Thru 2016/11	FY/2018 Bal. Sheet 2017/07 Thru 2017/11	FY/2019 Bal. Sheet 2018/07 Thru 2018/11
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	209,210.05-	197,889.05-	198,002.05-	199,293.05-
000300-0302	General Capital Projects Fund	3,720,598.25-	1,002,500.93-	323,291.61-	379,230.44-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	7,728.71	78,833.83	72,660.39	135,135.27
000300-0306	Cabin Point - Industrail Park Fund	9,723.89	9,723.89	9,723.89	46,084.76
000300-0307	Henry - Industrial Park Fund	.00	.00	5,000.00-	113,991.84-
000300-0723	Robert Mitchell Scholarship Fund	26,350.17-	25,755.17-	25,152.17-	25,146.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	22,277.86-	25,476.86-	30,965.86-	28,161.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	28,324.83-	28,573.83-	29,577.83-	30,308.83-
000300-0726	Millard D. Stith Sch. Fund	73,350.00-	79,458.00-	87,447.00-	101,864.00-
000300-0733	Special Welfare Fund	1,915.29-	908.97-	3,894.37-	5,642.14-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	<b>FUND EQUITY</b>	<b>12,767,394.83-</b>	<b>10,825,742.57-</b>	<b>11,012,309.62-</b>	<b>12,990,790.24-</b>
	TOTAL PRIOR YR FUND BALANCE	12,767,394.83-	10,825,742.57-	11,012,309.62-	12,990,790.24-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,288.68-	1,288.68-	1,344.51-	.00
000400-0002	Cash Over and Short	60.19-	33.55-	8.91	10.51-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	1,930.22-	1,591.59-	1,897.67-	2,874.28-
000400-0013	Prepaid Taxes - RE	8,666.99-	4,945.05-	9,173.42-	11,219.02-
000400-0014	Available PTR for Distrib \$1.093M	210,963.28	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	590,080.18-	663,800.46-	739,348.22-	816,727.66-
000400-0016	QZAB 2006 Escrow Acct.	1,082,289.66-	1,217,440.18-	1,355,919.43-	1,497,742.11-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	74,025.00-	70,610.00-	66,296.50-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	431.00-	.00	.00
	OTHER ACCOUNTS	1,535,962.64-	1,963,555.51-	2,178,284.34-	2,394,870.08-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	500,000.00-	500,000.00-	60,000.00-	.00
000401-0102	Escrow for Rescue Vehicles	46,250.00-	66,250.00-	66,250.00-	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	546,250.00-	566,250.00-	126,250.00-	.00
	<b>OTHER EQUITY &amp; ESCROW ACCTS</b>	<b>2,082,212.64-</b>	<b>2,529,805.51-</b>	<b>2,304,534.34-</b>	<b>2,394,870.08-</b>
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00

**BALANCE SHEET - COMPARATIVE PERIODS**  
2015/07 - 2018/11

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/11	FY/2017 Bal. Sheet 2016/07 Thru 2016/11	FY/2018 Bal. Sheet 2017/07 Thru 2017/11	FY/2019 Bal. Sheet 2018/07 Thru 2018/11
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	393.50	.00	.00	.00
000501-1996	Real Estate - 1996	424.99	176.80	.00	.00
000501-1997	Real Estate - 1997	531.41	193.17	143.02	.00
000501-1998	Real Estate - 1998	600.12	256.14	205.14	86.04
000501-1999	REAL ESTATE - 1999	742.74	291.78	240.78	121.68
000501-2000	Real Estate - 2000	855.60	322.80	258.00	168.00
000501-2001	Real Estate - 2001	994.27	409.80	345.00	168.00
000501-2002	Real Estate - 2002	1,462.43	557.70	487.50	182.00
000501-2003	Real Estate - 2003	1,524.26	578.50	508.30	182.00
000501-2004	REAL ESTATE - 2004	1,548.95	584.35	514.15	187.85
000501-2005	Real Estate - 2005	1,740.46	584.35	514.15	187.85
000501-2006	Real Estate - 2006	1,643.04	427.68	341.28	161.28
000501-2007	Real Estate - 2007	1,711.68	427.68	341.28	161.28
000501-2008	REAL ESTATE - 2008	2,788.61	574.11	476.91	274.41
000501-2009	RE - 2009	3,904.90	968.22	731.70	529.20
000501-2010	Real Estate - 2010	5,626.34	2,162.57	1,450.89	907.62
000501-2011	Real Estate - 2011	10,977.74	5,295.13	4,007.98	1,684.87
000501-2012	Real Estate - 2012	21,224.27	9,056.71	6,399.48	3,032.55
000501-2013	Real Estate - 2013	41,613.82	18,360.68	13,195.58	6,355.60
000501-2014	Real Estate - 2014	102,655.18	37,063.22	24,755.96	13,690.33
000501-2015	Real Estate - 2015	2,325,879.72	119,410.67	50,004.98	30,187.98
000501-2016	Real Estate - 2016	.00	2,166,838.84	147,137.20	76,985.47
000501-2017	Real Estate - 2017	.00	.00	2,251,820.56	149,201.86
000501-2018	Real Estate - 2018	.00	.00	.00	2,335,513.68
000501-9999	Reserve - Real Estate Taxes	2,528,844.03	2,364,540.90	2,503,879.84	2,619,969.55
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	15,395.54	.00	.00	.00
000502-2011	PP - 2011	16,467.73	15,307.97	.00	.00
000502-2012	PP - 2012	21,283.95	18,778.89	17,657.01	.00
000502-2013	PP - 2013	20,908.76	14,395.94	12,142.14	10,697.37
000502-2014	PP - 2014	62,149.79	31,020.83	23,584.45	21,170.24
000502-2015	PP - 2015	2,872,323.21	55,765.32	28,861.04	23,268.08
000502-2016	PP - 2016	.00	2,245,689.40	132,685.04	100,279.87
000502-2017	PP - 2017	.00	.00	2,897,087.27	76,571.00

**BALANCE SHEET - COMPARATIVE PERIODS**  
2015/07 - 2018/11

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/11	FY/2017 Bal. Sheet 2016/07 Thru 2016/11	FY/2018 Bal. Sheet 2017/07 Thru 2017/11	FY/2019 Bal. Sheet 2018/07 Thru 2018/11
000502-2018	PP - 2018	.00	.00	.00	2,095,918.12
000502-9999	Reserve - PP Taxes	3,008,528.98-	2,380,958.35-	3,112,016.95-	2,327,904.68-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	88,899.61	.00	.00	.00
000503-2016	PSC - 2016	.00	95,753.11	.00	.00
000503-2017	PSC - 2017	.00	.00	176,591.50	.00
000503-2018	PSC - 2018	.00	.00	.00	110,352.56
000503-9999	Reserve - PSC Taxes	88,899.61-	95,753.11-	176,591.50-	110,352.56-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	30.00	.00	.00	.00
000504-2016	BL - 2016	.00	241.68-	160.00-	.00
000504-2017	BL - 2017	.00	.00	.00	.00
000504-2018	BL - 2018	.00	.00	.00	2.00-
000504-9999	Reserve for Buisness License	30.00-	241.68	160.00	2.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	9,653.90-	9,591.70	4,433.30-	.00
000520-9999	Reserve for DMV Withholding Fees	9,653.90	9,591.70-	4,433.30	.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	14,462.17-	12,800.16	12,197.45-	.00
000521-9999	Reserve for Administrative Fees	14,462.17	12,800.16-	12,197.45	.00
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00

**BALANCE SHEET - COMPARATIVE PERIODS**  
2015/07 - 2018/11

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/11	FY/2017 Bal. Sheet 2016/07 Thru 2016/11	FY/2018 Bal. Sheet 2017/07 Thru 2017/11	FY/2019 Bal. Sheet 2018/07 Thru 2018/11
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	13,919.56	.00	.00	.00
000601-2015	State Income Tax - 2015	.00	11,486.56	.00	.00
000601-2016	State Income Tax - 2016	.00	.00	4,084.81	.00
000601-2017	State Income Tax - 2017	.00	.00	.00	7,005.23
000601-9999	Reserve ~ State Income UNCOLLECTED TAXES - SI	13,919.56-	11,486.56-	4,084.81-	7,005.23-
		.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	3,144.61	2,769.61	3,151.74	3,926.09
000702-9999	Reserve for IPR Loan Payments IPR Loan Payments Receivable	3,144.61-	2,769.61-	3,151.74-	3,926.09-
		.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	106.00	307.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments CDBG Loan Payments Receivable	106.00-	307.00-	.00	.00
		.00	.00	.00	.00
		.00	.00	.00	.00



FUND # -100 GENERAL FUND

BALANCE SHEET

11/30/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
GENERAL FUND					
ASSETS					
100-0100	Cash With Treasurer	2,130,641.35	7,180,855.03	1,449,955.70-	7,861,540.68
	ASSETS	2,130,641.35	7,180,855.03	1,449,955.70-	7,861,540.68
OTHER ASSETS AND RESERVES					
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.	279,581.25			279,581.25
101-0237	Res for Literary Loan - High Schoo	2,528,893.00			2,528,893.00
101-0238	Res for Literary Loan - Mid Sch 07	3,501,260.00			3,501,260.00
101-0239	Res for IDA QZAB Bond Deposit	774,796.00		109,203.25-	665,592.75
101-0240	Reserve for VPSA 2012 Bond Elem Sc	3,180,000.00			3,180,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	352,997.18			352,997.18
101-0600	Commonwealth PTR avail. for distr.	1,136,046.44-	827,217.01		308,829.43-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	9,481,480.99	827,217.01	109,203.25-	10,199,494.75
	TOTAL ASSETS	11,612,122.34	8,008,072.04	1,559,158.95-	18,061,035.43
LIABILITIES					
200-0000	Clearing Account - Payroll		254,416.71	254,416.71-	
200-0100	Clearing Account - Accounts Payabl	34.00	292,922.52	292,922.52-	34.00
200-0200	Clearing Account - Accounts Payabl	34.00	292,922.52	292,922.52-	34.00
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	279,581.25-			279,581.25-
200-0237	Literary Loan Pay - High Sch.	2,528,893.00-			2,528,893.00-
200-0238	Literary Loan Pay - Middle Sch 07	3,501,260.00-			3,501,260.00-
200-0239	IDA QZAB Bond Deposit Payable	774,796.00-	109,203.25		665,592.75-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,180,000.00-			3,180,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	352,997.18-			352,997.18-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	1,136,046.44		827,217.01-	308,829.43
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	9,481,446.99-	656,542.48	1,374,556.24-	10,199,460.75-
	TOTAL LIABILITIES	9,481,446.99-	656,542.48	1,374,556.24-	10,199,460.75-
FUND EQUITY					
300-0100	Fund Balance	3,574,072.32-			3,574,072.32-
	FUND EQUITY	3,574,072.32-			3,574,072.32-
	TOTAL PRIOR YR FUND BALANCE	3,574,072.32-			3,574,072.32-
	TOTAL REVENUE	4,963,970.96-		7,162,608.39-	12,126,579.35-
	TOTAL EXPENDITURE	6,407,367.93		1,431,709.06	7,839,076.99
	TOTAL CURRENT FUND BALANCE				4,287,502.36-
	TOTAL LIABILITIES AND FUND BALANCE	11,612,122.34-	2,088,251.54	8,537,164.63-	18,061,035.43-
					Revenue over Expenditures

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS

7/01/2018 - 11/30/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
100	REVENUE - GENERAL FUND	23,238,788.00	24,238,964.02	7,162,608.39	12,126,579.35	12,112,384.67	49.97
105	REVENUE - VFA/DSS FUND	1,983,973.00	1,983,973.00	123,571.43	670,598.97	1,313,374.03	66.19
110	REVENUE - CSA FUND	725,000.00	725,000.00	17,045.18	277,281.64	447,718.36	61.75
121	REV.- IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00	50.00	1,080.11	944.89	46.66
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00	.00	124.00	3,301.00	96.37
125	REVENUE - DRUG FORFEITURE FUND	.00	8,233.79	8,233.79	8,267.79	34.00-	.41-
135	REVENUE - CP / DS RESERVE FUND	.00	.00	.00	3,590.00	3,590.00-	100.00-
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	75.20	414.90	351.10	45.83
251	REVENUE - SCHOOL FUND	16,210,405.00	16,210,405.00	1,180,134.36	4,870,869.48	11,339,535.52	69.95
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,332.00	817,332.00	109,527.55	242,290.23	575,041.77	70.35
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	.00	26,212.62	1,637.38	5.87
254	REVENUE - TITLE & GRANT FUND	1,681,985.00	1,681,985.00	112,801.52	303,513.59	1,378,471.41	81.95
255	REVENUE - SCH. TEXTBOOK FUND	101,697.00	101,697.00	5,505.25	27,526.25	74,170.75	72.93
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	.00	932.00	932.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	1,097,500.00	1,097,500.00	.00	3,147.00	1,094,353.00	99.71
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	.00	139.00	139.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	165.00	165.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	.00	168.00	168.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSP	.00	.00	.00	562.00	562.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	1,208.00	5,024.41	5,024.41-	100.00-
	-- REVENUE TOTAL --	45,890,746.00	46,899,155.81	8,720,760.67	18,568,486.34	28,330,669.47	60.40

SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2018 - 11/30/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	23,238,788.00	23,329,540.02	1,431,709.06	7,839,076.99	.00	15,490,463.03	66.39
105	EXPENDITURES - VPA/DSS FUND	1,983,973.00	1,983,973.00	123,571.43	691,930.33	.00	1,292,042.67	65.12
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	20,369.40	135,800.90	.00	589,199.10	81.26
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	.00	.00	.00	2,025.00	100.00
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	24,676.28	110.36	440.36	.00	24,235.92	98.21
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	.00	37.08	.00	728.92	95.15
251	SCHOOL FUND EXPENDITURES	16,210,405.00	16,210,405.00	1,180,134.36	4,870,869.48	.00	11,339,535.52	69.95
252	EXPENDITURES - SCHOOL FOOD SERV	817,332.00	817,332.00	87,648.22	238,831.96	.00	578,500.04	70.77
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	.00	25,814.82	.00	2,035.18	7.30
254	TITLE & GRANT REVOLVING FUND	1,681,985.00	1,681,985.00	88,560.59	598,841.36	.00	1,083,143.64	64.39
255	EXPENDITURES - TEXTBOOK FUND	101,697.00	101,697.00	6,461.43	100,700.45	.00	996.55	.97
302	EXPENDITURES - CAPITAL PROJECT FD	1,097,500.00	1,757,737.00	.00	317,921.16	.00	1,439,815.84	81.91
305	EXPENDITURES - MEGA SITE	.00	6,493.00	.00	14,611.58	.00	8,118.58	125.03
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	.00	26,775.00	.00	215,919.00	88.96
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	3,000.00	.00	3,000.00	100.00
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00	100.00
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	2,000.00	.00	2,000.00	100.00
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	338.00	726.94	.00	726.94	100.00
	-- EXPENDITURE TOTAL --	45,890,746.00	46,915,598.30	2,938,902.85	14,869,178.41	.00	32,046,419.89	68.30

SUSSEX COUNTY

**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**

7/01/2018 - 11/30/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,186,755.00	5,186,755.00	2,449,253.12	2,891,472.86	2,295,282.14	44.25
11020	PUBLIC SERVICE CORP TAXES	754,395.00	754,395.00	595,713.21	617,361.10	137,033.90	18.16
11030	PERSONAL PROPERTY TAXES	2,707,913.00	2,707,913.00	787,561.34	964,194.80	1,743,718.20	64.39
11031	MOBILE HOME TAXES	20,000.00	20,000.00	3,944.27	6,560.73	13,439.27	67.19
11032	FIRE AND RESCUE TAXES	10,183.00	10,183.00	2,211.18	2,448.58	7,734.42	75.95
11040	MACHINERY AND TOOLS TAXES	1,082,947.00	1,082,947.00	613,317.92	613,317.92	469,629.08	43.36
11050	MERCHANTS CAPITAL TAXES	68,626.00	68,626.00	29,303.77	30,950.38	37,675.62	54.89
11060	PENALTIES, INTEREST & TREAS ADM FEES	166,000.00	166,000.00	5,515.87	47,021.21	118,978.79	71.67
	GENERAL PROPERTY TAXES	<u>9,996,819.00</u>	<u>9,996,819.00</u>	<u>4,486,820.68</u>	<u>5,173,327.58</u>	<u>4,823,491.42</u>	<u>48.25</u>
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	899,797.00	899,797.00	76,650.79	394,021.90	505,775.10	56.20
12011	OCCUPANCY TAXES	64,000.00	64,000.00	5,961.72	30,467.58	33,532.42	52.39
12020	CONSUMER UTILITY TAXES	98,000.00	98,000.00	8,045.55	39,409.68	58,590.32	59.78
12030	BUSINESS LICENSE TAXES	81,130.00	81,130.00	2,783.17	15,195.32	65,934.68	81.27
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	205,000.00	205,000.00	57,084.17	83,134.33	121,865.67	59.44
12060	BANK STOCK TAXES	3,500.00	3,500.00		5,775.55	2,275.55	65.01
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	<u>1,351,427.00</u>	<u>1,351,427.00</u>	<u>150,525.40</u>	<u>568,004.36</u>	<u>783,422.64</u>	<u>57.97</u>
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	6,000.00	6,000.00	1,467.00	1,714.00	4,286.00	71.43
13030	PERMITS AND OTHER LICENSES	5,741,770.00	5,741,770.00	1,377,520.20	3,453,177.60	2,288,592.40	39.85
	PERMITS, FEES AND LICENSES	<u>5,747,770.00</u>	<u>5,747,770.00</u>	<u>1,378,987.20</u>	<u>3,454,891.60</u>	<u>2,292,878.40</u>	<u>39.89</u>
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	1,100,000.00	1,100,000.00	75,849.42	437,395.31	662,604.69	60.23
	FINES AND FORFEITURES	<u>1,100,000.00</u>	<u>1,100,000.00</u>	<u>75,849.42</u>	<u>437,395.31</u>	<u>662,604.69</u>	<u>60.23</u>
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	35,000.00	35,000.00	6,903.17	42,640.52	7,640.52	21.83
15020	REVENUE FROM USE OF PROPERTY	77,500.00	77,500.00	7,187.91	26,071.25	51,428.75	66.35
	REVENUE FROM USE OF MONEY/PROPERTY	<u>112,500.00</u>	<u>112,500.00</u>	<u>14,091.08</u>	<u>68,711.77</u>	<u>43,788.23</u>	<u>38.92</u>
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	181,315.00	181,315.00	12,901.48	66,453.91	114,861.09	63.34
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	85.31	649.71	1,150.29	63.90
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	4,300.00	498.91	1,781.24	2,518.76	58.57
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00	205.00	999.00	2,801.00	73.71



FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2018 - 11/30/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	24,000.00	24,000.00			24,000.00	100.00
16210	CHG FOR CREDIT & DEBIT CARD USE	3,400.00	3,400.00	672.78	1,648.42	1,751.58	51.51
	CHARGES FOR SERVICES	218,615.00	218,615.00	14,363.48	71,532.28	147,082.72	67.27
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	41,000.00	41,586.00	2,105.64	66,567.53	24,981.53	60.07
18990	MISCELLANEOUS	9,500.00	12,392.02	866.22	48,411.45	36,019.43	290.66
	MISCELLANEOUS REVENUE	50,500.00	53,978.02	2,971.86	114,978.98	61,000.96	113.01
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	38,932.45	54,505.55	58.33
19020	RECOVERED COSTS - OTHER	200,433.00	200,433.00	5,049.56	169,466.19	30,966.81	15.44
	RECOVERED COSTS	293,871.00	293,871.00	12,836.05	208,398.64	85,472.36	29.08
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	42,000.00	42,000.00			42,000.00	100.00
	PAYMENT IN LIEU OF TAXES	42,000.00	42,000.00			42,000.00	100.00
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	372,500.00	372,500.00	24,653.73	188,130.48	184,369.52	49.49
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	372,500.00	372,500.00	24,653.73	188,130.48	184,369.52	49.49
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	237,500.00	237,500.00	20,619.44	106,509.73	130,990.27	55.15
23020	SHERIFF SHARED EXPENSE	1,260,000.00	1,260,000.00	121,226.96	524,382.43	735,617.57	58.38
23030	COMMISSIONER OF REVENUE	77,123.00	77,123.00	6,392.70	31,676.88	45,446.12	58.92
23040	TREASURER SHARED EXPENSE	86,434.00	86,434.00	5,715.33	29,320.46	57,113.54	66.07
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,633.00	38,633.00			38,633.00	100.00
23070	CLERK OF COURT SHARED EXP	204,000.00	204,000.00	16,110.40	79,915.13	124,084.87	60.82
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00		55,320.00	49,680.00	47.31
	SHARED EXPENSES - CATEGORICAL	2,008,690.00	2,008,690.00	170,064.83	827,124.63	1,181,565.37	58.82
24040	OTHER CATEGORICAL AID - STATE	1,388,579.00	1,388,579.00	831,444.66	1,014,083.72	374,495.28	26.96
	OTHER CATEGORICAL AID - STATE	1,388,579.00	1,388,579.00	831,444.66	1,014,083.72	374,495.28	26.96
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT						
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						

SUSSEX COUNTY

**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**

7/01/2018 - 11/30/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
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33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	555,517.00	1,552,215.00			1,552,215.00	100.00
	NON-REVENUE RECEIPTS	<u>555,517.00</u>	<u>1,552,215.00</u>			<u>1,552,215.00</u>	<u>100.00</u>
	--FUND TOTAL--	23,238,788.00	24,238,964.02	7,162,608.39	12,126,579.35	12,112,384.67	49.97

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 11/30/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	171,246.00	171,246.00	10,740.64	57,567.10		113,678.90	66.38
	--MAJOR TOTAL--	171,246.00	171,246.00	10,740.64	57,567.10		113,678.90	66.38
	BOARD OF SUPERVISORS	171,246.00	171,246.00	10,740.64	57,567.10		113,678.90	66.38
21100-211	ADMINISTRATOR	831,939.00	836,979.00	51,120.77	286,185.82		550,793.18	65.80
	--MAJOR TOTAL--	831,939.00	836,979.00	51,120.77	286,185.82		550,793.18	65.80
21200-221	BUILDING & GROUNDS	531,558.00	531,558.00	38,974.95	231,374.55		300,183.45	56.47
	--MAJOR TOTAL--	531,558.00	531,558.00	38,974.95	231,374.55		300,183.45	56.47
21300-231	HOUSING	125,547.00	125,547.00	10,760.85	72,709.11		52,837.89	42.08
	--MAJOR TOTAL--	125,547.00	125,547.00	10,760.85	72,709.11		52,837.89	42.08
21400-241	PLANNING	255,428.00	255,428.00	16,559.48	99,906.88		155,521.12	60.88
21400-242	BUILDING INSPECTIONS	219,024.00	219,610.00	12,439.47	69,604.28		150,005.72	68.30
21400-243	ZONING	1,875.00	1,875.00				1,875.00	100.00
	--MAJOR TOTAL--	476,327.00	476,913.00	28,998.95	169,511.16		307,401.84	64.45
21500-251	FIRE & RESCUE	199,900.00	199,900.00	3,566.37	35,585.07		164,314.93	82.19
21500-252	AMBULANCE & RESCUE	1,062,325.00	1,062,325.00	69,947.80	363,659.31		698,665.69	65.76
21500-253	EMERGENCY SERVICES	211,809.00	211,809.00	9,464.39	78,702.26		133,106.74	62.84
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,498,034.00	1,498,034.00	82,978.56	501,013.82		997,020.18	66.55
21600-261	ANIMAL CONTROL	200,748.00	200,748.00	16,720.24	100,869.80		99,878.20	49.75
21600-262	ENVIRONMENTAL INSPECTIONS	491,162.00	578,436.00	73,468.01	273,866.06		304,569.94	52.65
21600-263	GENERAL WORKS	79,000.00	79,000.00	3,174.47	54,737.64		24,262.36	30.71
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00	4,257.39	42,564.51		79,785.49	65.21
	--MAJOR TOTAL--	893,260.00	980,534.00	97,620.11	472,038.01		508,495.99	51.85
21700-271	IT AND CENTRAL ACCOUNTING AS400	35,321.00	35,321.00	400.00	20,378.50		14,942.50	42.30
	--MAJOR TOTAL--	35,321.00	35,321.00	400.00	20,378.50		14,942.50	42.30
	ADMINISTRATOR	4,391,986.00	4,484,886.00	310,854.19	1,753,210.97		2,731,675.03	60.90
22100-281	COUNTY ATTORNEY	90,000.00	90,000.00	6,250.00	47,987.47		42,012.53	46.68
	--MAJOR TOTAL--	90,000.00	90,000.00	6,250.00	47,987.47		42,012.53	46.68
	COUNTY ATTORNEY	90,000.00	90,000.00	6,250.00	47,987.47		42,012.53	46.68
23100-291	REGISTRAR/BOARD OF ELECTIONS	190,884.00	190,884.00	17,947.36	79,418.37		111,465.63	58.39
	--MAJOR TOTAL--	190,884.00	190,884.00	17,947.36	79,418.37		111,465.63	58.39
	REGISTRAR/BOARD OF ELECTIONS	190,884.00	190,884.00	17,947.36	79,418.37		111,465.63	58.39
31100-311	COMMISSIONER OF REVENUE	256,677.00	256,677.00	19,684.16	99,493.61		157,183.39	61.23

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 11/30/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
	--MAJOR TOTAL--	256,677.00	256,677.00	19,684.16	99,493.61		157,183.39	61.23
	COMMISSIONER OF REVENUE	256,677.00	256,677.00	19,684.16	99,493.61		157,183.39	61.23
41100-411	TREASURER	358,163.00	358,163.00	25,195.10	143,973.93		214,189.07	59.80
41100-412	LICENSE BUREAU	52,450.00	52,450.00	1,100.00	11,775.00		40,675.00	77.55
	--MAJOR TOTAL--	410,613.00	410,613.00	26,295.10	155,748.93		254,864.07	62.06
	TREASURER	410,613.00	410,613.00	26,295.10	155,748.93		254,864.07	62.06
51100-511	COURTROOM SECURITY	214,411.00	214,411.00	15,571.14	76,826.62		137,584.38	64.16
51100-512	FIELD OPERATIONS	1,726,086.00	1,728,705.00	129,452.87	658,221.21		1,070,483.79	61.92
51100-513	SPOT OPERATIONS	59,973.00	59,973.00	5,100.24	21,036.33		38,936.67	64.92
51100-514	SELECTIVE ENFORCEMENT	218,800.00	218,800.00	14,766.06	67,941.39		150,858.61	68.94
51100-515	WAKEFIELD OPERATIONS	54,139.00	54,139.00	4,449.80	22,384.66		31,754.34	58.65
51100-516	E911	194,678.00	194,678.00	11,798.39	80,936.18		113,741.82	58.42
51100-517	SCHOOL RESOURCE OFFICERS	125,613.00	125,613.00	9,981.24	49,079.62		76,533.38	60.92
	--MAJOR TOTAL--	2,593,700.00	2,596,319.00	191,119.74	976,426.01		1,619,892.99	62.39
51500-551	CONFINEMENT OF INMATES	1,688,544.00	1,688,817.02	137,715.70	680,704.00		1,008,113.02	59.69
	--MAJOR TOTAL--	1,688,544.00	1,688,817.02	137,715.70	680,704.00		1,008,113.02	59.69
	SHERIFF'S DEPARTMENT	4,282,244.00	4,285,136.02	328,835.44	1,657,130.01		2,628,006.01	61.32
61100-611	CIRCUIT COURT	37,345.00	37,345.00	2,384.23	12,797.63		24,547.37	65.73
61100-612	GENERAL DISTRICT COURT	44,068.00	44,068.00	1,240.98	11,560.84		32,507.16	73.76
61100-613	SPECIAL MAGISTRATES	8,400.00	8,400.00	841.29	3,138.81		5,261.19	62.63
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	102,075.00	102,075.00	4,466.50	35,288.78		66,786.22	65.42
	CIRCUIT COURT	102,075.00	102,075.00	4,466.50	35,288.78		66,786.22	65.42
62100-621	CLERK OF COURTS	376,212.00	376,212.00	29,064.32	155,204.55		221,007.45	58.74
	--MAJOR TOTAL--	376,212.00	376,212.00	29,064.32	155,204.55		221,007.45	58.74
	CLERK OF COURTS	376,212.00	376,212.00	29,064.32	155,204.55		221,007.45	58.74
63100-631	COMMONWEALTH'S ATTORNEY	490,184.00	490,184.00	35,678.10	196,736.33		293,447.67	59.86
63100-632	VICTIM/WITNESS PROGRAM	76,285.00	76,285.00	9,091.88	36,540.06		39,744.94	52.10
	--MAJOR TOTAL--	566,469.00	566,469.00	44,769.98	233,276.39		333,192.61	58.81
	COMMONWEALTH'S ATTORNEY	566,469.00	566,469.00	44,769.98	233,276.39		333,192.61	58.81
	--MAJOR TOTAL--							
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Crater Health District	198,317.00	198,317.00		99,158.50		99,158.50	50.00
81100-803	Old Dominion Emerg. Medical Serv.	982.00	982.00		982.00			



FUND #100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 11/30/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-805	District 19 Community Services Bd	64,499.00	64,499.00		69,719.00		5,220.00-	8.09-
	--MAJOR TOTAL--	263,798.00	263,798.00		169,859.50		93,938.50	35.61
81300-811	Crater Area Aging	7,060.00	7,060.00				7,060.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00				2,000.00	100.00
81300-820	Virginia Legal Aid Society	1,135.00	1,135.00		1,135.00			
81300-822	VA Cooperative Extension	70,768.00	70,768.00	134.42	10,631.30		60,136.70	84.97
81300-823	Chowan Basin Soil & Water Conserv.	7,415.00	7,415.00				7,415.00	100.00
81300-829	Chowan Basin Proj. / City Franklin	7,480.00	7,480.00		7,630.00		150.00-	2.00-
	--MAJOR TOTAL--	159,858.00	159,858.00	134.42	83,396.30		76,461.70	47.83
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	154,985.00	154,985.00		77,492.50		77,492.50	50.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	169,985.00	169,985.00		92,492.50		77,492.50	45.58
81500-831	John Tyler Community College	1,016.00	1,016.00				1,016.00	100.00
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	4,000.00	4,000.00		4,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00		1,500.00			
	--MAJOR TOTAL--	7,516.00	7,516.00		6,500.00		1,016.00	13.51
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00		6,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
81600-847	Recreation - Unallocated Acct.	5,000.00	5,000.00				5,000.00	100.00
	--MAJOR TOTAL--	31,000.00	31,000.00		16,000.00		15,000.00	48.38
81800-860	Crater Planning District Commission	9,790.00	9,790.00		4,895.00		4,895.00	50.00
81800-862	Virginia's Gateway Region	22,000.00	22,000.00		21,025.00		975.00	4.43
81800-863	Crater Youth Care Commission	110,608.00	110,608.00	19,595.42	43,219.26		67,388.74	60.92
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	145,398.00	145,398.00	19,595.42	72,139.26		73,258.74	50.38
	CONTRIBUTIONS TO OUTSIDE AGENCIES	777,555.00	777,555.00	19,729.84	440,387.56		337,167.44	43.36
93100	TRANSFERS TO OTHER FUNDS	9,607,004.00	9,607,004.00	503,868.28	1,839,484.94		7,767,519.06	80.85
93200	EXP ACCOUNT NON DEPARTMENT	115,000.00	109,960.00				109,960.00	100.00
	TRANSFERS TO OTHER FUNDS	9,722,004.00	9,716,964.00	503,868.28	1,839,484.94		7,877,479.06	81.06
95000	DEBT SERVICE	1,894,823.00	1,894,823.00	109,203.25	1,278,660.11		616,162.89	32.51
	DEBT SERVICE	1,894,823.00	1,894,823.00	109,203.25	1,278,660.11		616,162.89	32.51
99900	NON DEPARTMENTAL	6,000.00	6,000.00		6,218.20		218.20-	3.63-
	NON DEPARTMENTAL	6,000.00	6,000.00		6,218.20		218.20-	3.63-
	--FUND TOTAL--	23,238,788.00	23,329,540.02	1,431,709.06	7,839,076.99		15,490,463.03	66.39

FUND #-302 REVENUE

CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

7/01/2018 - 11/30/2018

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	.00	3,147.00	3,147.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	.00	3,147.00	3,147.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	.00	3,147.00	3,147.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	FUND TRANSFERS	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	NON-REVENUE RECEIPTS	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	--FUND TOTAL--	1,097,500.00	1,097,500.00	.00	3,147.00	1,094,353.00	99.71

7/01/2018 - 11/30/2018

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	.00	169,000.00	.00	.00	.00	169,000.00	100.00
	REPLACE E911 EQUIPMENT	.00	169,000.00	.00	.00	.00	169,000.00	100.00
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	700,000.00	700,000.00	.00	.00	.00	700,000.00	100.00
0011	Sheriff Patrol Vehicle	73,500.00	147,000.00	.00	73,000.00	.00	74,000.00	50.34
0015	Building Inspections - Vehicle	30,000.00	30,000.00	.00	27,721.16	.00	2,278.84	7.59
	VEHICLES & OTHER RELATED EQUIP.	803,500.00	877,000.00	.00	100,721.16	.00	776,278.84	88.51
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	803,500.00	1,046,000.00	.00	100,721.16	.00	945,278.84	90.37
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS		Jarratt Senior Center					
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	250,000.00	.00	.00	.00	250,000.00	100.00
	COMMUNICATIONS	.00	250,000.00	.00	.00	.00	250,000.00	100.00
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	42,000.00	114,737.00	.00	.00	.00	114,737.00	100.00
8217	Carpet Replacement - GDC	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8219	Judicial Complex HVAC-Phase 2	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
8220	Water Tower Repairs	150,000.00	225,000.00	.00	217,200.00	.00	7,800.00	3.46
	RENOVATION OF COUNTY BLDGS	267,000.00	414,737.00	.00	217,200.00	.00	197,537.00	47.62
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	20,000.00	.00	.00	.00	20,000.00	100.00
	ANIMAL POUND BLDG & COMPLEX	.00	20,000.00	.00	.00	.00	20,000.00	100.00
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							

11/30/2018 \*GL060\* Deste J. Cox, Treasurer  
 FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

SUSSEX COUNTY

EXPENDITURE SUMMARY

7/01/2018 - 11/30/2018

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	294,000.00	711,737.00	.00	217,200.00	.00	494,537.00	69.48
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	1,097,500.00	1,757,737.00	.00	317,921.16	.00	1,439,815.84	81.91



FYE19 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REV.	CONSENT FEE Escrow FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud
									\$5,300,000.00 Budgeted
7/24/2018	June 2018	\$4.53	35,273.33	1,284.18	\$159,788.18				
7/24/2018	June 2018	\$4.75 **	74,542.71		\$354,077.87				\$435,103.47
	rounding adj for June 2018				-\$4.23				\$435,103.47
8/23/2018	July 2018	\$4.75	110,968.33	1,736.34	\$527,099.57				\$425,903.86
9/25/2018	Aug 2018	\$4.75	141,406.78	2,014.49	\$671,682.21				\$398,595.16
11/5/2018	Sept 2018	\$4.75	126,888.28	1,438.25	\$602,719.33				\$373,079.63
11/28/2018	Oct 2018	\$4.75	162,358.63	1,496.27	\$771,203.49				\$316,204.80
12/21/2018	Nov 2018	\$4.75			\$0.00				\$316,204.80
1/29/2019	Dec 2018	\$4.75			\$0.00				\$316,204.80
2/22/2019	Jan 2019	\$4.75			\$0.00				\$316,204.80
3/22/2019	Feb 2019	\$4.75			\$0.00				\$316,204.80
4/21/2019	Mar 2019	\$4.75			\$0.00				\$316,204.80
5/31/2019	Apr 2019	\$4.75			\$0.00				\$316,204.80
6/23/2019	May 2019	\$4.75			\$0.00				\$316,204.80
AC TOT FYE 2018 Bud		\$5,075,000	651,438.06	7,969.53	\$3,086,566.42	0.00	0.00	0.00	\$2,213,433.58
G TOTAL PROJ			33,270,222.29	210,702.97	132,423,265.30	4,768,264.00	5,192,300.00	5,480,000.10	

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

- Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
  - Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75
  - Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
  - Remote Convenience Centers will be reduced to 5, and beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Transfer Stations
  - Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
  - Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
  - Landfill Current Lease 1,315 Acres
  - Escrow Agreement: Escrow account/bond/letter \$5,000/acre with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000  
Amendment to Escrow Agreement allows for additional deposits of \$5,000/acre over 200 acres of landfill used with no maximum accumulation.
  - Current County Capacity 800,000 tons
- Note: Sup. Rent ended 12/02

SUSSEX COUNTY  
TEN YEAR LANDFILL REVENUE SUMMARY  
DESTE J. COX, TREASURER

MO. RECD	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FY16-18 3Yr Ave.
July	699,620	558,173	599,541	629,481	471,147	490,908	480,391	501,253	436,313	478,992	513,862	472,186
August	712,021	577,545	509,002	597,953	445,265	489,118	716.69 454,641	429,103	401,017	433,259	527,100	421,127
July Adj						23,595						
September	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	424,719	492,106	671,682	413,700
Aug. Adj						10,179						
October	683,656	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	364,428
Sept. Adj						20,337						
November	670,320	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	411,753
December	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139		389,311
January	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132	339,065	493,320		407,505
February	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704		392,449
Jan CPI Adj									4,723			
March	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	480,123		378,821
April	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270		413,922
Mar Bal										10,000		
May	544,548	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837		372,513
June	518,084	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824		433,329
Totals	<u>6,984,479</u>	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,878</u>	<u>4,999,574</u>	<u>4,461,599</u>	<u>4,703,587</u>	<u>5,462,669</u>	<u>3,086,566</u>	<u>4,875,952</u>

Current Year Budget amount: 5,300,000



# Animal Services – Public Safety

December 2018 Monthly Report





**OFFICE OF PUBLIC SAFETY**  
CECIL R. STAINBACK  
ANIMAL SERVICES OFFICER  
(434) 246-2167 – FAX (434)-246-2790  
EMAIL: CSTAINBACK@SUSSEXCOUNTYVA.GOV

**COUNTY OF SUSSEX, VIRGINIA**  
14493 ROBINSON ROAD  
STONY CREEK, VIRGINIA 23882

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December 4, 2018

TO: VANDY JONES, COUNTY ADMINISTRATOR  
FROM: CECIL R STAINBACK, ANIMAL SERVICES OFFICER  
SUBJECT: NOVEMBER 2018 MONTHLY REPORT

**Animal Services Monthly Report:** Attached is the November 2018 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, Twelve (12) canines were rescued, two (2) canine was returned to owner and six (6) was adopted. One (1) canine euthanized for medical conditions.

Four (4) felines rescued this month and four (4) adopted.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for November (26) Hours**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for November (51.5) Hours**

**Total Number of Calls for Service:** A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center “# of calls” and, all “In house calls”, those calls received at the shelter or direct calls to staffing. **Total for November (30) Calls**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for November (36.5) Hours**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for November (4.5) Hours**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for November (4) Hours**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in November (26.5) Hours**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in November (8.5) Hours**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in November (10.5) Hours**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in November (0) Hours**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in November (14) Hours**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in November (0) Hours**

**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in November (0) Hours**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in November (18.5) Hours**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in November (18) Hours**

**Landfill:** Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in November (0) Hour**

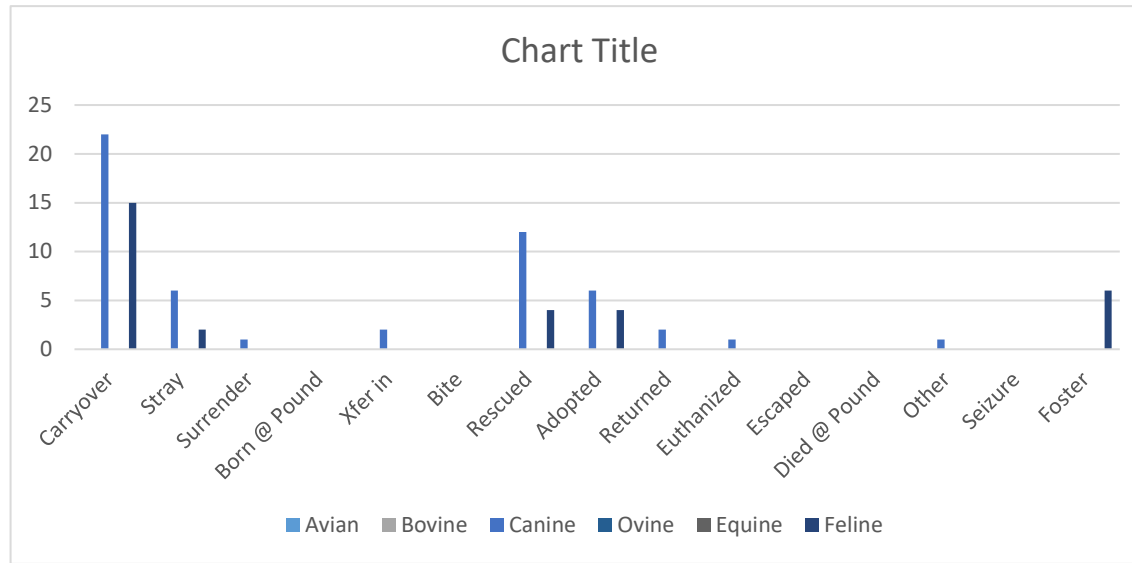
**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in November (3.5) Hours**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in November (1.5) Hour**

**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in November (9) Hours**

**Shelter Related:** The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in November (73.5) Hours**

## Sussex County Animal Control Monthly Intake Report November 2018



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	22	6	1	0	2	0	12	6	2	1	0	0	1	0	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	15	2	0	0	0	0	4	4	0	0	0	0	0	0	6

<b>ACTIVE CASES</b>		<b>CANINE</b>	11	<b>FELINE</b>	9	<b>EQUINE</b>	0	Bovine	0	Ovine	0
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<b>TOTALS</b>	30
<b>MILEAGE</b>	
<b>UNIT 6</b>	1,238
<b>UNIT 7</b>	1,752
<b>TOTALS</b>	2,990.00
<b>SUMMONS</b>	0

Calls

Diesel

Gas

Canines/Felines Rescued or Transferred

November

2018

		Total of 12 Canines
		Total of 4 Felines
Intake Number	Name	Rescue Organization/Animal Shelter
164-18071202	King	Stafford SPCA
167-18071701	Babygirl	Stafford SPCA
179-18073101	Apollo	Luv4Paws
180-18073102	Beaux	Luv4Paws
181-18073103	Charlotte	Luv4Paws
194-18082601	Trotter	Stafford SPCA
229-18102501	Wolf	Stafford SPCA
233-18102802	Carley	Northeast Coonhound Rescue Inc., 29 Highland Ave., Lexington, MA 02421
234-18102903	Marley	Richmond SPCA,
238-18103101	Spooky	Richmond SPCA,
241-18110501	Lemon	Virginia Beach SPCA
242-18111301	Phenix	Luv4Paws
53-18060601	Rico	Luv4Paws
57-18061504	Gray	Luv4Paws
58-18062901	Alice	Luv4Paws
59-18071001	Stitch	Fredericksburg SPCA



**Month: November 2018**

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	OJT	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1	1	3	1	1		3			3				1.5										6
2	2	2		1		2	0.5	0.5	1.5				1								1	1	5.5
3																							
4																							
5	5.5	3	1			1			1											2			3.5
6	2	4	1			0.5			1.5													3	5
7	1	1.5		1		1			1.5									2.5					5.5
8	1	4	1			2			1		3.5						1						3.5
9	1	2		3		2	0.5	0.5	1	2.5	1										0.5		5
10													2										
11																							
12																							
13		3.5	1	1		3	0.5	0.5	2	1.5													5
14	3.5	1					1		2		1		2				0.5	3					4
15	1	1		2		2				1.5			2.5					3.5				2	5
16		5		1		2			2		1							3					3
17																							
18													1										
19	1	4	1	2		3.5	1	0.5		1			1									1	4
20	1	3.5		2		2	1	1	2								1					1	3.5
21	1		1			0.5					1							2.5					3
22																							
23																							
24																							
25																							
26	2	3.5	2			1.5		1	3	1													4
27		3.5	1			2			2	1	2						2			1.5			2
28	1	1	1			1.5			1		1		2				8	1.5				1	0
29		3	2	2	1	6			2								2						3
30	2	3	1			1							1				4	2					3
31																							
Total	26	51.5	14	16	1	36.5	4.5	4	26.5	8.5	10.5	0	14	0	0	0	18.5	18	0	3.5	1.5	9	73.5

# *Community Development*



*November 2018*

*Monthly Report*

# Community Development Office Monthly November 2018

*Mr. André M. Greene, Director of Community Development*

## *Economic Development.*

- *Staff assisted in completing a Request for Information (RFI) for a prospective industry.*

## *Community Development/Special Programs Grant Administration*

- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*
- *Staff attended a mandatory pre-construction meeting with contractors interested in the bidding on housing rehabilitation work and new construction as part of the Pocahontas Neighborhood Improvement Project.*
- *Staff attended the Virginia Governor's Housing Conference in Arlington, VA from November 13-16.*
- *Staff completed the 2018 Grant Management Workshop held by the Virginia Department of Housing and Community Development.*

## *Planning & Zoning*

- *Two (2) Zoning Applications were reviewed and approved.*
- *Two (2) plats was approved.*
- *Two (2) address applications were completed*

## *Erosion & Sediment Control*

- *One (1) E&S projects are active with inspections being made after each rain event.*
- *Three (3) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*
- *The revised plans for the new hotel project are in the process of being reviewed by the necessary regulatory agencies.*
- *The revised plans for the Cabin Point Road Clearing Project are in the process of being reviewed by the necessary regulatory agencies.*
- *One (1) Land disturbance application has been received and is being processed.*

# MEMORANDUM

DATE: December 4, 2018

TO: Vandy Jones, County Administrator

FROM: Andre M. Greene, Director of Community Development

SUBJECT: November 2018 - Monthly Report

Please accept this as the November 2018 update for the Community Development Department.

## **BUILDING ACTIVITY**

- November 2018

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
6	8	0	4	52	\$173,090.00	\$2,494.74

- November 2017

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
12	7	6	9	79	\$1,407,042.00	\$4,625.25

- January 2018 – December 2018 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>



Advancing Virginia  
Communities Together

This is to certify that

**ANDRE GREENE**

has successfully completed the

**2018 GRANT MANAGEMENT  
WORKSHOP**

Arlington, Virginia  
November 13-14, 2018

**JAY GRANT**  
Deputy Director

11/14/2018

DATE



“MILLIONS OF LOW-INCOME AMERICANS ARE PAYING 70 PERCENT OR MORE OF THEIR INCOMES FOR SHELTER”



“PROMOTING SAFE, SANITARY, DECENT AND AFFORDABLE HOUSING”



Monthly

# HOUSING REPORT

Brenda

12/1/18

COUNTY OF SUSSEX



## MEMORANDUM

**TO:** Mr. Vandy Jones, County Administrator  
**FROM:** Brenda H. Drew, Housing Programs Coordinator  
**SUBJECT:** Housing Program Report  
**DATE:** December 2, 2018

As always, we are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During the months of November the following general work tasks were performed:

<i>Activities</i>	<i>No.</i>
<b><i>Annual Inspections</i></b>	<b>19</b>
<b><i>Annual Re-certifications</i></b>	<b>21</b>
<b><i>Initial Inspection</i></b>	<b>8</b>
<b><i>Other Certifications</i></b>	<b>63</b>
<b><i>Family Briefings</i></b>	<b>20</b>
<b><i>Executing HCV Contracts</i></b>	<b>7</b>
<b><i>Certificates of Satisfaction</i></b>	<b>0</b>
<b><i>Housing Rehab projects pending</i></b>	<b>7</b>
<b><i>VIDA Completion Reports in Process</i></b>	<b>0</b>
<b><i>Reports Submitted in CAMS</i></b>	<b>4</b>
<b><i>Training Attended</i></b>	<b>2</b>

Staff attended the 2018 DHCD Grant Management Workshop on November 14-16: The theme was “Advancing Virginia Communities Together”. The conference **was held at** the Hyatt Regency Crystal City in Arlington, Virginia! The two-day workshop covered essential activities and best practices for successful project implementation. It provided training on CDBG, IPR and housing-related funding programs, as well as state community development programs. The Agenda is included below:

November 13

<b>11 a.m.-4 p.m.</b>	Registration
<b>12:30-2 p.m.</b>	Welcome Project Spotlight: St. Paul
<b>2-2:15 p.m.</b>	Break
<b>2:15-3:15 p.m.</b>	Planning Grant to Community Improvement Grant
<b>3:15-3:45 p.m.</b>	Break
<b>3:45-4:45 p.m.</b>	Plan the Work, Work the Plan Housing Rehab 101 File Management
<b>5:30-7:30 p.m.</b>	Networking Reception   Hyatt Regency Crystal City Rooftop

November 14

<b>7-7:45 a.m.</b>	Denise Ambrose Memorial Walk   Hotel Lobby
<b>7:30 a.m.-noon</b>	Registration
<b>7:30-8:30 a.m.</b>	Breakfast
<b>8:30-9:30 a.m.</b>	DHR Best Practices
<b>9:30-10 a.m.</b>	Break
<b>10-11 a.m.</b>	Plan the Work, Work the Plan Housing Rehab 101 Financial Tracking
<b>11-11:15 p.m.</b>	Break
<b>11:15-12:15 a.m.</b>	Documenting Your Housing Rehab Easement Acquisition Financial Tracking
<b>12:15-1:15 p.m.</b>	Lunch
<b>1:15-1:30 p.m.</b>	Break
<b>1:30-2:30 p.m.</b>	Project Spotlight
<b>2:30-3 p.m.</b>	Closing/Evaluations/Certificates

The workshop was held in conjunction with the [Virginia Governor's Housing Conference](#), the largest housing and community development event in Virginia.





# Leveraging Regional Partnerships

“The Virginia’s largest housing event packed full of educational sessions led by experts in housing, finance, and community development as well as amazing networking opportunities with colleagues from across the commonwealth”

[https://res.cloudinary.com/eventmobi/image/upload/x\\_0,y\\_0,w\\_600,h\\_250,c\\_crop/w\\_600,h\\_250,c\\_fill/v1533071101/images/gutfsvpuagofkibnfqjf.jpg](https://res.cloudinary.com/eventmobi/image/upload/x_0,y_0,w_600,h_250,c_crop/w_600,h_250,c_fill/v1533071101/images/gutfsvpuagofkibnfqjf.jpg)




**2018 Governor's Housing Conference-at-a-Glance** \*Program subject to change

**Wednesday, November 14**

11 a.m.-6 p.m. Conference Registration

11 a.m.-3 p.m. **Bus Tours** | *Urbanizing Suburbia Through Public-Private Ventures In Affordable Housing (Outer Loop) | Innovative Affordable Housing in Space-Constrained Communities (Inner Loop)*

4-5:15 p.m. **Opening Plenary** | *Dopesick: Dealers, doctors and the drug company that addicted America | Regency ABCD*

5:30-7 p.m. **Opening Reception** | *Independence Center/Exhibit Hall*

**Thursday, November 15**

7 a.m.-4:30 p.m. Conference Registration  
7:30-8:30 a.m. Breakfast | *Independence AB*

8:45-10 a.m. **Keynote Plenary** | *Barry Zigas | Regency ABCD*

10:15-11:45 a.m. **Concurrent and Snap Sessions**

Thinking Regionally, Acting Locally	Supportive Housing for the Most Vulnerable	Addressing the Economic Mobility Gap in Minority Communities	Building Technology in Affordable Housing	Connecting Capital to Stimulate Housing Investment	Regional Dynamics: Getting your fair share of housing Regional Collaborations to Promote Financial Literacy and Housing Stability	Sustainable Redevelopment: A national model for community-based redevelopment Apprenticeships for Residents: Decreasing maintenance requests and building self-sufficiency
Washington A	Washington B	Potomac I and II	Potomac III	Potomac IV	Potomac V	Potomac VI

Noon-1:15 p.m. **Virginia Housing Awards Luncheon** | *Governor Ralph Northam | Regency Ballroom*

1:30-3 p.m. **Concurrent and Snap Sessions**

Strategic Partnerships for Community Land Trust	Digital Inclusion for Regional Connectivity	Winning the Training Game: Business finance for nonprofits	Connecting the Region: Linking public transit planning and housing opportunity	Public-Private Partnerships Connecting Senior Housing and Support Services	Housing the Hard to House Faith-Based Community Housing Partnerships	Finding Work-Life Balance for Housing Professionals The Impact of Succession Planning for Nonprofits Housing Organizations
Washington A	Washington B	Potomac I and II	Potomac III	Potomac IV	Potomac V	Potomac VI

3:30-4:45 p.m. **Afternoon Plenary** | *Opportunity Zones: Strategies for communities | Regency ABCD*

5-7 p.m. **Networking Reception** | *Independence Center/Exhibit Hall*

**Friday, November 16**

7:30-9:30 a.m. Conference Registration  
7:30-8:45 a.m. Breakfast | *Independence AB*

9-10:30 a.m. **Concurrent and Snap Sessions**

Evidences: There are no winners	Rural Economic Development and Broadband	Leveraging Strategic Partnerships to Break Silos and Advance Community Equity	Regionalism at Work: Regional housing organizations	Housing and Jobs: A regional approach	Housing of the People, by the People, for the People Fair Housing	As a Matter of Fact (Sheets): Using data and narratives to advance your mission Overcoming Nimby 2.0
Washington A	Washington B	Potomac I and II	Potomac III	Potomac IV	Potomac V	Potomac VI

10:45-11:45 a.m. **Closing Plenary** | *Regency ABCD*

# Environmental Inspections



## November 2018 Monthly Report

**Origin / Material Summary Report**

**Criteria: 11/01/2018 12:00 AM to 11/30/2018 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Tons
CT	MSWT	193.03
<b>Origin Total</b>		<b>193.03</b>
DC	Special Misc-Tons	473.69
<b>Origin Total</b>		<b>473.69</b>
DE	MSWT	98.76
DE	Special Misc-Tons	513.18
DE	Spwaste Plant-Tons	145.74
<b>Origin Total</b>		<b>757.68</b>
MA	MSWT	212.19
<b>Origin Total</b>		<b>212.19</b>
MD	MSWT	933.53
MD	SludgeIndus-Tons	633.85
MD	Special Misc-Tons	196.54
<b>Origin Total</b>		<b>1,763.92</b>
NC	MSWT	3,669.98
<b>Origin Total</b>		<b>3,669.98</b>
NJ	Auto Fluff RGC-Tons	12,424.37
NJ	MSWT	32,053.15
<b>Origin Total</b>		<b>44,477.52</b>
NY	MSWT	62,903.06
<b>Origin Total</b>		<b>62,903.06</b>
PA	MSWT	145.99
<b>Origin Total</b>		<b>145.99</b>
SUSS BUS	MSWT	114.93
SUSS BUS	Sludge Indus-Tons	722.70
<b>Origin Total</b>		<b>837.63</b>
SUSS RES	MSWT	447.43
<b>Origin Total</b>		<b>447.43</b>
VA	CDTC	68.91
VA	Cont Soil Pet-Tons	415.18
VA	MSWT	11,705.44
VA	SludgeIndus-Tons	719.52
VA	Special Misc-Tons	66.63
VA	Special Misc-Tons - DIRECT DISPOSAL	166.30
<b>Origin Total</b>		<b>13,141.98</b>
<b>Totals</b>		<b>129,024.10</b>

# Sheriff's Department

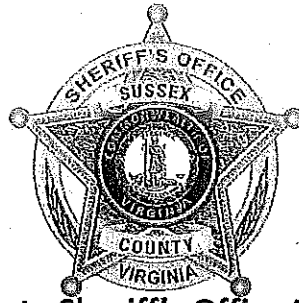


## SUSSEX COUNTY SHERIFF'S DEPARTMENT



# November 2018 Monthly Reports

OFFICE OF THE SHERIFF  
 Ernest L. Giles, Sr., Sheriff  
 TEL 434-246-5000  
 FAX 434-246-5714



P. O. Box 1326  
 20212 Thornton Square  
 Sussex, Virginia 23884  
 www.sussexsheriffva.com  
 email: egiles@sussexso.com

**Sussex County Sheriff's Office Monthly Report  
 Month of November 2018**

**PATROL**

<b>CALLS FOR SERVICE</b>	
<b>Type:</b>	<b>Total:</b>
Sheriff	451
Fire	16
Rescue	132
Animal Control	19
Town of Wakefield	50
Traffic	1034
<b>TOTAL</b>	<b>1702</b>

**COURTS**

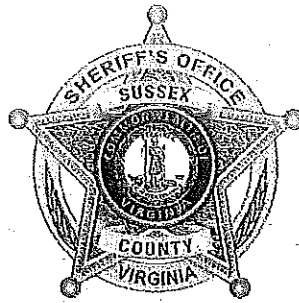
<b>Court:</b>	<b>Days of Court:</b>
Circuit Court	4
General District	8
JDR Court	3

<b>Court:</b>	<b>Judges:</b>
Circuit Court	2
General District	2
JDR Court	1

**CIVIL**

<b>Type:</b>	<b>Total:</b>
Subpoenas Served	283
Jury Summoned	7
Criminal Warrants	51
DMV Notices	5
Levies	0
TDO	4
ECO	1
Other Civil	100

OFFICE OF THE SHERIFF  
 Ernest L. Giles, Sr., Sheriff  
 TEL 434-246-5000  
 FAX 434-246-5714



P. O. Box 1326  
 20212 Thornton Square  
 Sussex, Virginia 23884  
 www.sussexsheriffva.com  
 email: egiles@sussexso.com

<b>Fines and Forfeitures</b>	<b>\$87,948.32</b>
<b>Sheriff's Fees</b>	<b>\$633.00</b>
<b>Courthouse Security</b>	<b>\$9,989.00</b>

**JAIL**

During the month of November 2018, our average daily population was 48 inmates. The jail booked in 45 individuals during November. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 40.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	39 inmates, having been confined a total of 509 days
Sentenced Misdemeanant	16 inmates, having been confined a total of 213 days
Sentenced Felons	16 inmates, having been confined a total of 390 days
Others	13 inmates, having been confined but not sentenced, etc.
Weekenders	2 inmates, serving misdemeanor sentences

Transports of inmates for various reasons are listed below:

Court / Jail	9
Medical	13
Juvenile	0
Road Crew	0
TDO (Mental)	2
<b>TOTAL</b>	<b>24</b>

# Finance Department



December 20, 2018

## Proposed FY 2020 Budget Calendar

November 20, 2018	Administrative Staff Meeting to discuss development of Operating & Capital Improvement Budgets
November 29, 2018	Distribution of Letters to Outside Agencies
December 4, 2018	Distribution of Budget Worksheets to County Departments with instructions from County Administrator
January 15, 2019	Outside Agency requests due to County Administration
January 17, 2019	Budget Worksheets due to Finance Department from County Departments
January - February 2019	Development of Revenue Estimates with Treasurer, Commissioner & Finance Office
February 5-7, 2019	Budget Work Sessions with Departments
January – March, 2019	Preparation of Proposed Operating Budget and 5-Year CIP
March 13, 2019	Advertise FY2020 Proposed Budget and CY2019 Tax Rates (Must advertise 30 days prior to Public Hearing due to Real Property Tax code 58.1-3321)
March 21, 2019	Present Proposed Operating Budget and 5-Year CIP to BOS
April 4, 2019	Budget Work Session with BOS
April 11, 2019	Budget Work Session with BOS
April 18, 2019	Public Hearings
April 25, 2019	Budget Work Session with BOS
May 2, 2019	Budget Work Session with BOS (tentative)
May 16, 2019	Adoption of the FY2020 Operating Budget, FY2020 – FY2024 CIP and Calendar Year 2019 Tax Rates



**BOARD ACTION FORM**

**Agenda Item:** Unfinished Business #9.01

**Subject:** The Former Jefferson Elementary School

**Board Meeting Date:** December 20 2018

=====  
**Summary:** At its November 15, 2018 meeting, the Board of Supervisors authorized the Administration to move forward with the sealed bids for the school by December 13, 2018 prior to the December 2018 Board of Supervisors meeting.

The Request for Sealed Bids was advertised in the November 21, 2018 edition of the *Sussex-Surry Dispatch* newspaper and posted on the County’s website. As of 2:00 p.m., Thursday, December 13, 2018, only one (1) bid was received from Community Coalition of Sussex, VA in the amount of \$1,500.00. Community Coalition of Sussex, VA plans are totally renovate the building and develop the property for community use. The renovation and development will include, but not be limited to, classrooms, library, cafeteria, conference room, recreation space and other multipurpose rooms.

**Recommendation:** None

**Attachment:** Copies of Advertisement of the Request for Sealed Bids

=====  
**ACTION:** To be determined

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

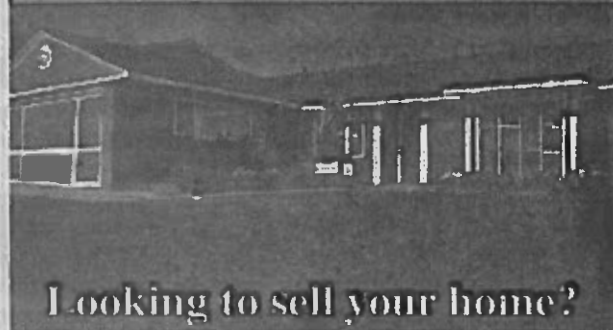
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the minute!  
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...ing personality. If you feel this  
...ould be a good fit for you and  
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...mit your resume to Ron Cox,  
...ource Manager, P.O. Box 111,  
...In Street, Chatham, VA or to  
...@womackpublishing.com.

...y, it could change your life!  
**34-634-4153**

IN THE CIRCUIT COURT  
COUNTY OF DINWIDDIE  
ROBERS SHARPE, Plaintiff  
Civil # 18-965  
ARDON SHARPE, JR., Defendant  
ER OF PUBLICATION  
...of this suit is to obtain a

**COUNTY OF SUSSEX  
REQUEST FOR SEALED BIDS**  
8436 Mayes Street, Jarratt, VA 23867

The County of Sussex will accept sealed bids for the acquisition and reuse of property located at 9436 Mayes Street, Jarratt, VA 23867. The property is commonly known as the former Jefferson Elementary School.

- Tax Parcels #147-A-83 and 147A-3-23.
- Assessed Value: Land \$ 184,400, Improvements \$970,300
- Zoning: Agricultural and General Residential, respectively
- Acreage: 7.29
- Building Square Footage: Approximately 24,809

All proposals are required to provide the following information:

- **Acquisition:** Discuss your purchase price and terms for the acquisition of the property.
- **Building Reuse:** Discuss how the building will be used. Provide information regarding planned renovations and site improvements.
- **Timing:** Include a time line noting the anticipated completion date of the project.
- **Project Development Costs:** Include the estimated capital investment of the project.

Proposals should be submitted to:

- Mrs. Shilton R. Butts Assistant to the County Administrator  
20135 Princeton Road (Physical Address)  
P.O. Box 1397 (Mailing Address) Sussex, Virginia
- Proposals are due by 2:00 pm on December 13, 2018  
*Sussex County reserves the right to reject any and all bids.*

**Donate A Boat  
or Car Today!**  
BoatAngel





# SUSSEX COUNTY, VIRGINIA

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## Bids or RFPs

### Current Opportunities:

#### IFB 2018-05: Animal Shelter Slab and Shed

• Invitation for Bid 2018-05 Bid Packet

#### IFB 2018-03: Pocahontas Neighborhood Improvement Project

• Invitation for Bid 2018-03 Bid Packet

#### RFB: Acquisition and Reuse of Property Known as the Former Jefferson Elementary School

• Request for Sealed Bids Document

#### RFQ 2018-02: Demolition Services for Community Development Block Grant

• Request for Quotations 2018-02 Packet

• Demolition Services 2018-02

#### RFQ 2018-01: Demolition Services for Community Development Block Grant

• Request for Quotations 2018-01 Packet

• Demolition Services 2018-01

**COUNTY OF SUSSEX  
REQUEST FOR SEALED BIDS  
9436 Mayes Street  
Jarratt, VA 23867**

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- Tax Parcels #147-A-83 and 147A-3-23.
- Assessed Value: Land \$ 184,400, Improvements \$970,300
- Zoning: Agricultural and General Residential, respectively
- Acreage: 7.29
- Building Square Footage: Approximately 24,909

**All proposals are required to provide the following information:**

- **Acquisition:** Discuss your purchase price and terms for the acquisition of the property.
- **Building Reuse:** Discuss how the building will be used. Provide information regarding planned renovations and site improvements.
- **Timing:** Include a time line noting the anticipated completion date of the project.
- **Project Development Costs:** Include the estimated capital investment of the project.

Proposals should be submitted to:

- Mrs. Shilton R. Butts Assistant to the County Administrator 20135 Princeton Road (Physical Address) P.O. Box 1397 (Mailing Address) Sussex, Virginia
- Proposals are due by 2:00 pm on December 13, 2018

Sussex County reserves the right to reject any and all bids.



**BOARD ACTION FORM**

**Agenda Item:** New Business #10.01

**Subject:** Board of Supervisors Compensation for Year 2020

**Board Meeting Date:** December 20 2018

=====  
**Summary:** A Board member has requested to review compensation for the Board of Supervisors members for Year 2020.

Per State Code, sitting Boards may not adjust their compensation; however, they can make compensation adjustments for future Boards.

**Recommendation:** None

**Attachment:** N/A

=====

**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___