

**Sussex County Board of Supervisors Meeting**  
**Thursday, December 21, 2017 – 6 pm**  
**General District Courtroom – Sussex Judicial Center**  
**15098 Courthouse Road, Sussex VA 23884**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

**2. Approval of Consent Agenda**

- 2.01 Minutes of November 16, 2017 meeting
- 2.02 Approval of Warrants and Vouchers

**3. Recognitions/Awards**

- 3.01 Presentation: Head Start/Improvement Association
- 3.02 Presentation: FY17 Audit: County of Sussex Annual Presentation, Mr. Aaron Hawkins (Robinson, Farmer, Cox Associates)

**4. Public Hearing** – none

**5. Appointments**

- 5.01 Appointment to South Centre Corridors RC&D Council

**6. Action Items** – none

**7. Report of Departments**

- 7.01 Treasurer's Report – *for information only*
- 7.02 Environmental Inspections – *for information only*
- 7.03 Finance Department Report – *for information only*
- 7.04 Community Development Report – *for information only*
- 7.05 Housing Department Report – *for information only*
- 7.06 County Administration Report – *for information only*
- 7.07 Animal Services/Public Safety Report – *for information only*

**8. Citizens Comments** (8 pm)

**9. Unfinished Business** - none

**10. New Business** - none

**11. Board Members Comments**

- 11.01 Blackwater District

- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

**12. Closed Session** – none

**13. Recess/Adjournment**

- 13.01 Recess/Adjournment
- 13.02 Organizational Meeting, Thursday, January 11, 2018 @ 12:00 Noon, School Board Office, 21302 Sussex Drive, Stony Creek, VA 23882
- 13.03 Next Regular Meeting, Thursday, January 18, 2018 @ 6 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Regular Meeting of the Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, November 16, 2017 at 6 pm**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**BOARD MEMBERS ABSENT**

C. Eric Fly, Sr.

**STAFF PRESENT:**

Vandy V. Jones, III, County Administrator  
Millard Stith, Independent Consultant  
Mark Flynn, County Attorney  
Ellen G. Boone, Commissioner of the Revenue  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board  
Deste J. Cox, Chief Deputy Treasurer  
Ernest Giles, Sheriff  
Kelly W. Moore, Interim Finance Supervisor  
Patrick Plourdé, Director of Social Services  
Tia Sanchez, Program Coordinator for OSC  
Lorenzo D. Turner, Assistant to the Director of Community Development  
Eddie T. Vick, Public Safety Coordinator  
Steve White, Board of Supervisors Tie Breaker  
Monica J. Whitney, Permit Technician

**1. Commencement**

**1.01 Call to Order/Determine Quorum**

The November 16, 2017 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**1.02 The Invocation**

The Invocation was offered by Vice Chairman Blowe.

**1.03 The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**1.04 Agenda Amendments**

There were no agenda amendments.

### 1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the November 16, 2017 regular agenda as presented.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

## **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda, to-wit: (a) Minutes of the November 16, 2017 regular meeting; and (b) Approval of Warrants and Vouchers.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

## **3. Recognitions/Awards**

### 3.01 Virginia Department of Transportation (VDOT) Update – Mr. Jerry Kee, Assistant Residency Administrator

Mr. Jerry Kee, Virginia Department of Transportation (VDOT) – Assistant Residency Administrator, gave a brief update on projects in Sussex. He advised that the speed studies were the requests of the citizens. VDOT has established new guidelines wherein they will seek approval from County before proceeding.

Mr. Kee advised that winter equipment check has been completed; materials are all in place. VDOT has seven (7) additional contractors on call in the event there is more manpower needed. There will be a twenty-four (24) hour operation if there is an emergency event,

- Bridge Replacement Project Route 603 Three Bridges Road
  - Construction beginning December 2017
  - Replacing 3 bridges with 2 bridges
  - Detour to be in place late November/early December
  - Completion Estimated May 2019
- Route 635 Stokes Road bridge replacement
  - Contract has been awarded
  - Construction to begin December 2017/January 2018
  - Completion Estimated May/June 2018
- Final Mowing for the season in progress – should be completed in a couple of weeks

- Speed Study in progress – Route 637 (Bethel Church Road)
- Speed Study in progress – Route 602 (Cabin Point Road)
- Longevity Road – Roadway sealed with surface treatment; Last coat to be completed early spring.
- Main Street in Jarratt will be rebuilding pavement.

*Supervisor Stringfield requested to have Branch, Higgins and Twilight Streets paved. Mr. Kee stated that he will check to see if streets are in district and check into getting them paved.*

*Supervisor Blowe thanked VDOT for work done on Longevity Road.*

*Supervisor Tyler thanked VDOT for efforts on Halifax Road on installing pipes for drainage in a timely manner*

### 3.02 Presentation: Angel Tree Program – Ms. Tia Sanchez, Sussex Social Services Program Coordinator

Ms. Tia Sanchez, Department of Social Services’ Program Administrator for the Office of Children Services, provided an update of the Angel Tree Program. Ms. Sanchez stated that the Planning committee consisted of volunteers, County Administration, the Treasurer Department, Pastor’s Coalition, the Sheriff’s Office, the Department of Social Services Board, and Social Services staff. The logo for the program is “Serving the community, one (1) angel at a time”.

Ms. Sanchez advised to get participants, four hundred twenty-one (421) letters were mailed to families that received services from the Department of Social Services. There was also an article in the local newspaper—*Sussex & Surry Dispatch*. Two hundred forty-two (242) applications/letters were received which exceeded the limit. Donations were received in the amount of \$2,808.00. There were fifty-nine (59) requests for angels which was able to service 96 children.

Ms. Sanchez stated there are still approximately 75 children needing service. Donations and requests for angels are still being accepted.

Ms. Sanchez also advised that an additional report would be provided at a later time.

Ms. Sanchez extended an invitation to everyone to the “Community Collaborative of the Angel Tree Lighting” scheduled for Tuesday, November 28<sup>th</sup> at 1:00 p.m. in the Department of Social Services conference room.

### 3.03 Presentation and Proclamation: November as National Hospice Month – Ms. Abbey Webb (New Century Hospice)

Ms. Abbey Webb, a resident of Yale and Hospice Educator with Community Relations, gave a brief overview of myths and facts as it relates to hospice. Ms. Webb discussed the

patient qualification and process of receiving hospice as it relates to a number of different diseases and financial aid. She discussed services offered.

Literature on “What is Hospice?” and “Myth and Facts about Hospice” in the Board packets.

Ms. Webb requested that the Board adopt a proclamation declaring November as National Hospice Month in Sussex County.

Ms. Webb was presented with a proclamation recognizing November as National Hospice Month in Sussex County.

A copy of the proclamation was included in the Board packet.

#### 3.04 Recognition: County Election Results

County Administrator Jones reported the results of the local elections held Tuesday, November 7, 2017 and recognized the successful candidates.

Mr. Steve White was recognized for his election as the Tie Breaker for the Sussex County Board of Supervisors.

Mr. Ernest Giles was recognized for being elected as the Sheriff.

Delegate Emily Brewer was elected to the 64<sup>th</sup> District.

Delegate Roslyn Tyler was re-elected to the 75<sup>th</sup> District.

Both delegates, the Honorable Emily Brewer and the honorable Roslyn Tyler, serve Sussex County.

#### 3.05 Presentation: Improvement Association

Ms. Jacqueline Ricks, Early Childhood Specialist for the Improvement Association, provided an update on services and programs provided. Ms. Ricks advised that the Improvement Association has a child development center on the St. Paul College campus in Lawrenceville, Virginia operating from 7:00 a.m. to 6:00 p.m., Monday through Friday. Currently, there are twenty-four (24) students, from two (2) months to twelve (12) years, are enrolled.

Ms. Ricks also stated that the Improvement Association also have the Parents as Teachers (PAT) program. This is a program wherein the educators go into the homes and work with the parents—pregnant parents and/or parents already with children. This program is for help with health and developmental stages level early on to prepare the children for school. Currently, sixty-six (66) families are being served in the areas of Surry, Sussex, Greensville/Emporia and Brunswick. One hundred and forty-eight (148) families and 208 children have been served since 2013. There are requirements in the program that has to

be met wherein the Improvement Association has met the seventeen (17) essential requirements for the past two (2) years.

Ms. Ricks stated that the Improvement Association also has the Head Start Program which serves three (3) to four (4) year olds. It was stated that the benefit of the Head Start Program is, it serves the entire family. Children are provided nutritious meals and snacks. Dental, physical, social and emotional development services are provided. Screenings are also provided. An early childhood curriculum, which is called Creative Curriculum, is being used. Ms. Ricks also reported that parents are involved in the program and get supportive services—parenting education, education assistance and parent engagement program. The Parent Engagement Program is where the parents are involved in classrooms where they set up activities they want implemented. Currently, thirty-six (36) families have begun education and job training programs. Twenty-seven percent (27%) of the parents have received their Associates, Bachelor's Degree or job training programs. One hundred percent (100%) of families have participated in family goal setting programs. Ninety-nine percent (99%) of the families have participated in a parent, marriage relationship or health education workshop. Sixty-three (63) fathers or father-figures have participated with activities with the children. The children were at 100% for their math and language for Head Start.

Ms. Ricks reported that the Improvement Association's newest program is the Total Service Center, a Change Up Center, which is basically a job placement program.

#### **4. Public Hearing**

##### **4.01 Conditional Use Permit #2017-02, Excavation and Mining of Mineral Sands, Mr. Patrick Matthews, Applicant**

Ms. Monica J. Whitney, Permits Technician, provided the summary for Conditional Use Permit #2017-02, Excavation and Mining of Mineral Sands, Mr. Patrick Matthew, Applicant.

Ms. Whitney reported that Pursuant to Section 16-22§27 of the Zoning Ordinance, the applicant, Mr. Patrick Matthews, seeks a conditional use permit (CUP) to allow the excavation and mining of mineral sands on tax map number 123-A-1 owned by JT AM LLC. The parcel in question is zoned A-I, General Agricultural District, which allows the proposed use with a conditional use permit. The affected property is located on the north side of Green Church Road (Route 645) approximately 5,911 feet west of the intersection of Green Church Road (Route 645) and Blue Star Highway (U.S. Route 301) in the Henry Election District.

The Planning Commission recommended approval at a public hearing held on Monday, October 2, 2017 to consider this request. They voted unanimously (11-0) to forward the request to the Board of Supervisors for approval subject to the four (4) conditions as follows:

1. Prior to issuance of the local land disturbance permit, the applicant must obtain all required state permits (Department of Mines, Minerals and Energy, the Department of Environmental Quality and/or the Virginia Department of Transportation) and/or Federal Permits (Army of Corps of Engineers) and provide them to the Community Development Office.
2. Prior to issuance of the local land disturbance permit, the required hydrologic and hydraulic analyses, performed by a professional engineer or other qualified professional, must be submitted to the Community Development Office to certify that the mining operation will not result in any increase in flood levels within the community.
3. The Conditional Use Permit shall not be assignable or transferable to future owners of the property.
4. The sand and gravel operation shall not operate on Saturdays and Sundays.

To date, no opposition or concerns have been received from the public.

Public comments were heard from Mr. Patrick Matthews, the applicant.

Comments were heard from Supervisors Seward, Futrell, and Tyler.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby returned to regular session by general consensus.

#### 4.02 Action of Public Hearing Item

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Conditional Use Permit #2017-02, Excavation and Mining of Mineral Sands, Mr. Patrick Matthews, Applicant, to allow the excavation and mining of mineral sands on tax map number 123-A-1 owned by JT AM LLC subject to the following four (4) conditions:

1. Prior to issuance of the local land disturbance permit, the applicant must obtain all required state permits (Department of Mines, Minerals and Energy, the Department of Environmental Quality and/or the Virginia Department of Transportation) and/or Federal Permits (Army of Corps of Engineers) and provide them to the Community Development Office.
2. Prior to issuance of the local land disturbance permit, the required hydrologic and hydraulic analyses, performed by a professional engineer or other qualified professional, must be submitted to the Community Development Office to certify that the mining operation will not result in any increase in flood levels within the community.
3. The Conditional Use Permit shall not be assignable or transferable to future owners of the property.
4. The sand and gravel operation shall not operate on Saturdays and Sundays.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler



Voting nay: none  
Absent: Supervisor Fly

## **5. Appointments**

There were no appointments.

## **6. Action Items**

There were no action items.

## **7. Reports of Departments/Agencies**

### 7.01 Atlantic Waste Disposal Update- Mr. Jason Williams

Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, provided a brief report of Atlantic Waste. Mr. Williams stated that all of the capping is complete. Approximately seventy (70) acres were capped in 2017 for a total of approximately 125 acres capped in the last two (2) years.

Mr. Williams stated Atlantic Waste Disposal was in the process of finish drilling twenty (20) gas wells in their current active cells which should be completed in the next three (3) to four (4) days.

On October 6, 2017 the leachate treatment plant began discharging clean water. Approximately 150,000 gallons of water is being discharged a day. The Department of Environmental Quality (DEQ) completed a full inspection of the stormwater system and the landfill.

### 7.02 Treasurer's Report – included in Board packet

### 7.03 Department of Social Services Report – included in Board packet

### 7.04 Community Development Report – included in Board packet

### 7.05 Housing Department Report – included in Board packet

### 7.06 Environmental Inspections – included in Board packet

### 7.07 Henry Technology Park & Commerce Center Property: Hunting Lease Update

County Administrator Jones provided a brief update on the hunting lease on the Henry Technology Park and Commerce Center Property: At a previous Board meeting, staff advised the Board that County Administration had advertised Requests for Proposal for the leasing of the Henry Technology Park and Commerce Center property for hunting purposes. It was at this meeting that the Board and staff was advised that a public hearing needed to be held because this property was real estate.

The public hearing was held at the October 19, 2017 Board of Supervisors meeting. After discussion, the County Administrator was advised to reject all previous proposals and allow all interested hunt clubs to resubmit their proposals by Tuesday, October 24<sup>th</sup> at 4:00 p.m. The County Administrator was also authorized to review proposals received and award the contract to the successful hunt club.

One (1) proposal was received from Cemetery Ridge Hunt Club with an offer of \$12.17/acre for a total of \$6,538.82. The hunting lease for the Henry Technology Park & Commerce Center Property was awarded to the Cemetery Ridge Hunt

7.08 Animal Services/Public Safety Report – included in Board packet

**8. Citizens' Comments (6:59 p.m.)**

There were no citizens' comments.

**9. Unfinished Business**

There was no unfinished business.

**10. New Business**

There was no new business.

**11. Board Member Comments**

11.01 Blackwater District – Shared information regarding notification from DMV that the County will receive \$210.00 from the sale of animal friendly license plates for vehicles housed in Sussex County. Commented on the educational information received from the VACo Annual Conference held November 12-14, 2017.

11.02 Courthouse District – absent

11.03 Henry District – Announced the completion of the basketball court repairs/construction at the former Jefferson Elementary School. The ribbon cutting will be Saturday, November 18<sup>th</sup> at 1:00 pm. Several individuals made contributions. Board members were invited. Commended Supervisor Blowe on being the first Board member to graduate from the VACo Board of Supervisors Certification Program. Commented on retaining youth in the County.

11.04 Stony Creek District – Reported regarding the VACo conference held November 12-14 at the Homestead; Announced the Stony Creek Christmas Tree Lighting will be Saturday, December 2 at 7:00 p.m. at the Stony Creek Park. Sunday, December 3 at 1:30 p.m., Stony Creek will hold their annual Christmas Parade.

11.05 Wakefield District – Create industry in Sussex County and reach out to other entities to keep kids from leaving the County. Received concerns from citizens regarding the location of shelter(s) for the Wakefield area.

*Mr. Plourde, Sussex County Director of Social Services, stated that it's required by law that the local Department of Social Services update the Emergency Response Plan. Staff has received training. Social Services is working with the County on updating the Emergency Response Plan and to identify other sites and other general information. Ms. Lane-Moorer, along with County Administrator Jones, attended a regional meeting.*

11.06 Waverly District – Advised of a fatal accident in Waverly. Extended condolences to Officer Mills and the Green families. *(It was advised that funeral arrangements for Mr. Antonio Green would be held the upcoming Saturday at 1:00 p.m. at the Empowerment Templeton in Waverly, Virginia.)*

## **12. Closed Session**

There was no Closed Session Item.

## **13. Adjournment**

### 13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the November 16, 2017 meeting of the Sussex County Board of Supervisors adjourned at 7:20 p.m.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

### 13.02 Next Meeting

The next Board of Supervisors meeting will be held on Thursday, December 16, 2017 at 6 p.m. the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

December 21, 2017

## WARRANTS &amp; VOUCHERS SUMMARY

<b>TOTAL ALL WARRANTS FOR APPROVAL</b>	<b>\$597,877.07</b>
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<b>TOTAL ALL VOID CHECKS FOR APPROVAL</b>	<b>\$0.00</b>
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<b>ACCOUNTS PAYABLE WARRANTS:</b>	<b>CHECK NO.</b>	<b>AMOUNTS</b>	<b>PROCESS DATE</b>
FOR MONTH OF NOVEMBER 2017	208326-208330	\$ 41,228.91	RUN DATE 11/3/17
	208331-208405	\$ 260,660.50	RUN DATE 11/9/17
	208417-208423	\$ 210.00	RUN DATE 11/17/17
	208424-208481	\$ 51,760.84	RUN DATE 11/17/17
	208545-208594	\$ 133,146.80	RUN DATE 11/30/17

<b>Total Regular Warrants</b>	<b>\$487,007.05</b>
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PAY. DEDUCTION WARRANTS:	208406-208416	\$ 52,331.25	RUN DATE 11/16/17
	208482-208492	\$ 51,283.77	RUN DATE 11/22/17
	208493-208544	\$ 7,255.00	RUN DATE 11/16/17

<b>Total Deduction Warrants:</b>	<b>\$110,870.02</b>
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<b>TOTAL VOUCHERS &amp; WARRANTS FOR APPROVAL</b>	<b>\$597,877.07</b>
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<b>VOID CHECKS</b>	See attached	\$ -
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# ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001566	MARLIN BUSINESS BANK	BUYOUT 11012017	11/01/2017		4100-051100-1252-512-510	33,274.31	208326				Equipment Lease/Rental	01480	ACCT# 1454841
	DISC. TOTAL	.00	CHECK TOTAL	33,274.31	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			33,274.31		
00000	000769	VERIZON	0232504072	10/07/2017		4100-063100-1234-631-630	216.68	208327				Telecommunications	01480	ACCT# 000695890340
00000	000769		0232504134	10/07/2017		4100-063100-1234-631-630	216.68	208327				Telecommunications	01480	ACCT# 000749973011
00000	000769		4342462167	10/22/2017		4100-021600-1234-261-210	132.50	208327				Telecommunications	01480	ACCT# 000837858428
00000	000769		4342462294	10/22/2017		4100-061100-1234-612-610	256.25	208327				Telecommunications	01480	ACCT# 000641808907
00000	000769		4342462427	10/19/2017		4100-061100-1234-613-610	109.84	208327				Telecommunications	01480	ACCT# 000990361639
00000	000769		4342462453	10/05/2017		4100-061100-1234-613-610	98.86	208327				Telecommunications	01480	ACCT# 000732325316
00000	000769		4342462912	10/22/2017		4100-061100-1234-612-610	49.33	208327				Telecommunications	01480	ACCT# 000777016136
00000	000769		4342463724	10/07/2017		4100-063100-1234-631-630	59.75	208327				Telecommunications	01480	ACCT# 000966301725
00000	000769		4342465362	10/07/2017		4100-051100-1234-512-510	675.44	208327				Telecommunications	01480	ACCT# 000130840093
00000	000769		4342465436	10/16/2017		4100-051100-1234-512-510	64.75	208327				Telecommunications	01480	ACCT# 000130999200
00000	000769		4342465511	10/28/2017		4100-021100-1234-211-210	208.74	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4100-021400-1234-241-210	46.39	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4100-021400-1234-242-210	69.58	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4100-021600-1234-261-210	23.19	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4100-021500-1234-253-210	23.19	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4100-023100-1234-291-230	69.58	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4100-041100-1234-411-410	92.77	208327				Telecommunications	01480	ACCT# 000973062717
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00000	000769		4342465511	10/28/2017		4100-063100-1234-631-630	115.97	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4100-062100-1234-621-620	139.16	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4100-063100-1234-632-630	23.19	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342465511	10/28/2017		4105-071100-1234-711-710	626.22	208327				Telecommunications	01480	ACCT# 000973062717
00000	000769		4342466604	10/22/2017		4100-061100-1234-612-610	68.75	208327				Telecommunications	01480	ACCT# 000608006077
00000	000769		4342468256	10/07/2017		4100-051100-1234-512-510	59.75	208327				Telecommunications	01480	ACCT# 000777014348
00000	000769		4342468326	10/22/2017		4100-063100-1234-632-630	29.10	208327				Telecommunications	01480	ACCT# 000130840277
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00000	000769		4342468326	10/22/2017		4100-061100-1234-611-610	67.12	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4100-021400-1234-242-210	71.03	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4100-021100-1234-211-210	89.10	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4100-021400-1234-241-210	71.03	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4100-021100-1234-211-210	71.18	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4100-023100-1234-291-230	71.03	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4100-063100-1234-631-630	71.03	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4100-023100-1234-291-230	71.03	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4100-031100-1234-311-310	22.48	208327				Telecommunications	01480	ACCT# 000130840277
00000	000769		4342468326	10/22/2017		4105-071100-1234-711-710	32.81	208327				Telecommunications	01480	ACCT# 000130840277
	DISC. TOTAL	.00	CHECK TOTAL	4,235.37	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			4,235.37		
00000	000769	VERIZON	4342468327	10/22/2017		4100-021500-1234-253-210	62.91	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-051100-1234-516-510	78.81	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-051100-1234-516-510	65.81	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-051100-1234-516-510	65.81	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-021100-1234-211-210	62.91	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-051100-1234-516-510	62.91	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-041100-1234-411-410	62.91	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-061100-1234-611-610	76.55	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-061100-1234-611-610	13.19	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-061100-1234-612-610	13.59	208328				Telecommunications	01480	ACCT# 000130811997

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH O/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000769		4342468327	10/22/2017		4100-061100-1234-612-610	72.05	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-061100-1234-611-610	76.55	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-061100-1234-611-610	13.19	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-021100-1234-211-210	62.91	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-021100-1234-211-210	62.91	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-061100-1234-612-610	72.05	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4342468327	10/22/2017		4100-061100-1234-612-610	13.59	208328				Telecommunications	01480	ACCT# 000130811997
00000	000769		4345358364	10/07/2017		4100-021200-1234-221-210	59.81	208328				Telecommunications	01480	ACCT# 000130843684
00000	000769		4346340705	10/07/2017		4100-051500-1234-551-510	80.15	208328				Telecommunications	01480	ACCT# 000763493682
00000	000769		4346341094	10/07/2017		4100-061100-1234-613-610	80.15	208328				Telecommunications	01480	ACCT# 000770254016
00000	000769		8048341302	10/25/2017		4100-021300-1234-231-210	532.54	208328				Telecommunications	01480	ACCT# 000770808064
00000	000769		8048341309	10/25/2017		4100-081300-2110-822-810	122.70	208328				VA Cooperative Extension	01480	ACCT# 000635121520
DISC. TOTAL		.00	CHECK TOTAL	1,814.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1,814.00				
00000	000757	VERIZON BUSINESS	7842447	10/10/2017		4100-021400-1234-241-210	48.67	208329				Telecommunications	01480	ACCT# Y2694822
00000	000757		7842447	10/10/2017		4100-021400-1234-242-210	48.67	208329				Telecommunications	01480	ACCT# Y2694822
00000	000757		7842447	10/10/2017		4100-041100-1234-411-410	48.67	208329				Telecommunications	01480	ACCT# Y2694822
00000	000757		7842447	10/10/2017		4100-031100-1234-311-310	48.67	208329				Telecommunications	01480	ACCT# Y2694822
00000	000757		7842447	10/10/2017		4100-023100-1234-291-230	48.67	208329				Telecommunications	01480	ACCT# Y2694822
00000	000757		7842447	10/10/2017		4100-021500-1234-251-210	48.67	208329				Telecommunications	01480	ACCT# Y2694822
00000	000757		7842447	10/10/2017		4100-051100-1234-516-510	48.67	208329				Telecommunications	01480	ACCT# Y2694822
00000	000757		7842447	10/10/2017		4100-063100-1234-631-630	48.70	208329				Telecommunications	01480	ACCT# Y2694822
00000	000757		7842447	10/10/2017		4100-021100-1234-211-210	48.67	208329				Telecommunications	01480	ACCT# Y2694822
DISC. TOTAL		.00	CHECK TOTAL	438.06	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	438.06				
00000	000039	VERIZON WIRELESS	9794341530	10/10/2017		4100-011100-1234-111-110	240.33	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-021100-1234-211-210	130.10	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-021200-1234-221-210	89.10	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-021300-1234-231-210	127.66	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-021400-1234-241-210	115.18	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-021400-1234-242-210	40.01	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-021500-1234-251-210	90.09	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-021600-1234-261-210	310.28	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-021600-1234-262-210	234.33	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-023100-1234-291-230	40.01	208330				Telecommunications	01480	#805250394-00001
00000	000039		9794341530	10/10/2017		4100-061100-1234-613-610	50.08	208330				Telecommunications	01480	#805250394-00001
DISC. TOTAL		.00	CHECK TOTAL	1,467.17	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1,467.17				
		.00	CHECK TOTAL	41,228.91	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	41,228.91				
		.00	CHECK TOTAL	41,228.91	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	41,228.91				

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 41,228.91- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11-3-17

DATE

11-03-17

DATE

11/3/17

DATE

*Kelly M. Jones*

DIRECTOR OF FINANCE

*Vandy V. Jones*

VANDY V. JONES, III ADMIN

*Orville L. Woodruff*

ORVILLE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000342	AGRI-VA, INC	8389/6	10/23/2017		4100-021200-1275-221-210	75.96	208331				Maintenance Equipment Repairs	01481 ACCT# 60039	
00000	000342		8459/6	10/30/2017		4100-021200-1275-221-210	19.99	208331				Maintenance Equipment Repairs	01481 ACCT# 60146	
		DISC. TOTAL	.00	CHECK TOTAL	95.95	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	95.95		
00000	000923	ALL SEASONS TERMITE &	42812	10/25/2017		4100-051500-1272-551-510	65.00	208332				Building Maintenance & Repair	01481 ACCT# 188	
		DISC. TOTAL	.00	CHECK TOTAL	65.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	65.00		
00000	000842	AMERIGAS-PETERSBURG	803510785	10/07/2017		4100-021200-1279-221-210	693.57	208333				Propane Gas	01481 ACCT# 200142739	
		DISC. TOTAL	.00	CHECK TOTAL	693.57	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	693.57		
00000	000010	BANK OF SOUTHSIDE VA	2557 0817 18	8/07/2017		4100-021600-1227-261-210	498.96	208334				Medical Services	01481 #4053250002002557	
00000	000010		2557 0917 02	8/08/2017		4100-021400-1258-241-210	179.88	208334				Computer Software/Application	01481 #4053250002002557	
00000	000010		2557 0917 02FEE	11/07/2017		4100-021400-1292-241-210	30.04	208334				Bank/Credit Card Fees	01481 #4053250002002557	
		DISC. TOTAL	.00	CHECK TOTAL	708.88	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	708.88		
00000	001676	BERKLEY GROUP	1	11/01/2017		4100-021400-1225-241-210	4,627.50	208335				Management Consulting Service	01481 SUSSEX COUNTY	
		DISC. TOTAL	.00	CHECK TOTAL	4,627.50	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	4,627.50		
00000	001251	CABIN POINT VETERINARY	52151	10/03/2017		4100-021600-1227-261-210	105.00	208336				Medical Services	01481 ACCT# 1707	
00000	001251		52195	10/06/2017		4100-021600-1227-261-210	44.00	208336				Medical Services	01481 ACCT# 1707	
00000	001251		52238	10/10/2017		4100-021600-1227-261-210	79.00	208336				Medical Services	01481 ACCT# 1707	
		DISC. TOTAL	.00	CHECK TOTAL	228.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	228.00		
00000	999999	CARTER, JOHN	JC 1017	11/01/2017		4100-051500-1215-551-510	223.20	208337				Inmate Pay	01481 INMATE PAY	
		DISC. TOTAL	.00	CHECK TOTAL	223.20	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	223.20		
00000	001485	CENTRAL AGRIBUSINESS	JR14774	10/18/2017		4100-051500-1246-551-510	58.80	208338				Food Supplies	01481 SUSSEX COUNTY JAIL	
00000	001485		JR14860	10/26/2017		4100-051500-1246-551-510	58.80	208338				Food Supplies	01481 SUSSEX COUNTY JAIL	
		DISC. TOTAL	.00	CHECK TOTAL	117.60	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	117.60		
00000	001630	CHENEY BROTHERS	10915036805	11/02/2017		4100-051500-1246-551-510	3,405.49	208339				Food Supplies	01481 ACCT# 60030700	
		DISC. TOTAL	.00	CHECK TOTAL	3,405.49	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	3,405.49		
00000	001314	CHOWAN BASIN SOIL& WATER	FY17/18	10/25/2017		4100-081300-2110-823-810	3,701.00	208340				Chowan Basin Soil & Water Con	01481 FY17/18 ALLOCATION	
		DISC. TOTAL	.00	CHECK TOTAL	3,701.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	3,701.00		
00000	001569	COLONIAL HEIGHTS	16379	10/02/2017		4100-051100-1265-512-510	258.70	208341				Vehicle Maintenance & Repairs	01481 SUSSEX SHERIFF DEPT	
		DISC. TOTAL	.00	CHECK TOTAL	258.70	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	258.70		
00000	001674	COMFORT SYSTEMS OF VA, INC	3971	10/09/2017		4100-051500-1275-551-510	1,150.00	208342				Maintenance Equipment Repairs	01481 ACCT# SUSJAI	
		DISC. TOTAL	.00	CHECK TOTAL	1,150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	1,150.00		
00000	001449	CONVERGENT TECHNOLOGIES	20600	10/25/2017		4100-051100-1224-512-510	31.25	208343				Information System Services	01481 SUSSEX SHERIFF DEPT	
		DISC. TOTAL	.00	CHECK TOTAL	31.25	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	31.25		
00000	000024	CRATER YOUTH CARE	1837-01	10/17/2017		4100-081800-2110-863-810	4,238.08	208344				Crater Youth Care Commission	01481 OCT 2017 USAGE FEE	
00000	000024		1837-02	10/17/2017		4100-081800-2110-863-810	15,676.75	208344				Crater Youth Care Commission	01481 FY18-2ND QTR	
		DISC. TOTAL	.00	CHECK TOTAL	19,914.83	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	19,914.83		
00000	000845	CROWN CASTLE GT COMPANY	22489768	9/01/2017		4100-021500-1252-253-210	1,200.00	208345				Equipment Lease/Rental	01481 ACCT# 106663	
00000	000845		22930222	11/01/2017		4100-021500-1252-253-210	12,000.00	208345				Equipment Lease/Rental	01481 ACCT# 106663	
		DISC. TOTAL	.00	CHECK TOTAL	13,200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			TOTAL	13,200.00		



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000871	CRYSTAL SPRINGS	1352472	10/16/2017		4100-021100-1277-211-210	66.14	208346			Water Services	01481	# 11425301352472
		DISC. TOTAL	.00	CHECK TOTAL	66.14	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	66.14		
00000	001613	CUSTOM CLEANERS	1322	10/21/2017		4100-051500-1244-551-510	164.00	208347			Uniform Services	01481	SUSSEX COUNTY JAIL
00000	001613		1323	10/21/2017		4100-051100-1244-512-510	46.00	208347			Uniform Services	01481	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	210.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	210.00		
00000	000868	DISH NETWORK	81054533	10/18/2017		4100-021500-1234-253-210	54.53	208348			Telecommunications	01481	# 8255707081054533
		DISC. TOTAL	.00	CHECK TOTAL	54.53	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	54.53		
00000	000902	DOC FARMER'S MARKET	MKT55991	10/23/2017		4100-051500-1246-551-510	207.10	208349			Food Supplies	01481	SUSSEX COUNTY JAIL
00000	000902		MKT56131	10/30/2017		4100-051500-1246-551-510	201.30	208349			Food Supplies	01481	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	408.40	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	408.40		
00000	001651	DOCUMENT SYSTEMS	89638	10/09/2017		4100-021400-1252-241-210	125.97	208350			Equipment Lease/Rental	01481	SERIAL:MX4501318
00000	001651		89638	10/09/2017		4100-021400-1252-242-210	125.96	208350			Equipment Lease/Rental	01481	SERIAL:MX4501318
		DISC. TOTAL	.00	CHECK TOTAL	251.93	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	251.93		
00000	000084	DOMINION VIRGINIA POWER	0482572328	10/26/2017		4100-021600-1276-263-210	2,913.96	208351			Electric	01481	ACCT# 0482572328
00000	000084		0561293952	10/27/2017		4100-021200-1276-221-210	6.59	208351			Electric	01481	ACCT# 0561293952
00000	000084		2406362505	10/30/2017		4100-051500-1276-551-510	1,623.56	208351			Electric	01481	ACCT# 2406362505
00000	000084		5080737736	10/26/2017		4100-021200-1276-221-210	170.58	208351			Electric	01481	ACCT# 5080737736
00000	000084		5690307508	10/27/2017		4100-021500-1279-251-210	97.70	208351			Propane Gas & Electric	01481	ACCT# 5690307508
00000	000084		6300335004	10/27/2017		4100-021600-1276-266-210	39.60	208351			Electric	01481	ACCT# 6300335004
00000	000084		7378703693	10/27/2017		4100-021600-1276-266-210	45.10	208351			Electric	01481	ACCT# 7378703693
00000	000084		8855852839	10/27/2017		4100-021200-1276-221-210	338.50	208351			Electric	01481	ACCT# 8855852839
00000	000084		9073933633	10/27/2017		4100-051500-1276-551-510	43.77	208351			Electric	01481	ACCT# 9073933633
00000	000084		9447701492	10/24/2017		4100-021200-1276-221-210	16.92	208351			Electric	01481	ACCT# 9447701492
00000	000084		9660330003	10/27/2017		4100-021200-1276-221-210	165.78	208351			Electric	01481	ACCT# 9660330003
		DISC. TOTAL	.00	CHECK TOTAL	5,462.06	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	5,462.06		
00000	001426	DREW, REGINA	RD 103017	10/30/2017		4100-051500-1207-551-510	58.74	208352			Mileage-Training/Conferences	01481	MILEAGE
		DISC. TOTAL	.00	CHECK TOTAL	58.74	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	58.74		
00000	000992	FALTZ GLORIA	GF 103017	10/30/2017		4100-051500-1244-551-510	143.73	208353			Uniform Services	01481	UNIFORMS
		DISC. TOTAL	.00	CHECK TOTAL	143.73	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	143.73		
00000	000602	FIRE-X CORPORATION	583625	9/11/2017		4100-021200-1254-221-210	2,510.73	208354			Equipment Maintenance	01481	ACCT# SU0025
		DISC. TOTAL	.00	CHECK TOTAL	2,510.73	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	2,510.73		
00000	001451	FLOWERS FOODS	1047302629	10/23/2017		4100-051500-1246-551-510	136.24	208355			Food Supplies	01481	ACCT# 40351872
00000	001451		1047302743	10/30/2017		4100-051500-1246-551-510	136.24	208355			Food Supplies	01481	ACCT# 40351872
		DISC. TOTAL	.00	CHECK TOTAL	272.48	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	272.48		
00000	000152	GALLS, LLC	8361519	9/25/2017		4100-051500-1244-551-510	68.00	208356			Uniform Services	01481	ACCT# 5417395
00000	000152		8465622	10/10/2017		4100-051500-1244-551-510	69.95	208356			Uniform Services	01481	ACCT# 5417395
		DISC. TOTAL	.00	CHECK TOTAL	1.95	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	1.95		
00000	001605	GLOBAL SIGNAL ACQUISITIONS	22545105	9/01/2017		4100-021500-1252-253-210	412.00	208357			Equipment Lease/Rental	01481	ACCT# 393860
00000	001605		22985966	11/01/2017		4100-021500-1252-253-210	412.00	208357			Equipment Lease/Rental	01481	ACCT# 393860
		DISC. TOTAL	.00	CHECK TOTAL	824.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	824.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001081	GREENE'S SERVICE CENTER,	53978	10/24/2017		4100-051100-1265-512-510	50.00	208358				Vehicle Maintenance & Repairs	01481	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	50.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		50.00		
00000	000276	GREENSVILLE COUNTY WATER	1175 102617	10/26/2017		4100-021200-1277-221-210	51.11	208359				Water Services	01481	ACCT# 1175
		DISC. TOTAL	.00	CHECK TOTAL	51.11	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		51.11		
00000	000137	GRIFFIN, CHARLES F	JONES 102617	10/26/2017		4100-051500-1293-551-510	316.00	208360				Inmate Medical Expenses	01481	JONES, ANTHONY
		DISC. TOTAL	.00	CHECK TOTAL	316.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		316.00		
00000	001637	HALEY FORD SOUTH	44419685	10/16/2017		4100-051100-1265-512-510	156.83	208361				Vehicle Maintenance & Repairs	01481	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	156.83	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		156.83		
00000	000148	HOLIDAY ICE	175334	10/24/2017		4100-051500-1246-551-510	52.57	208362				Food Supplies	01481	ACCT# 3455
		DISC. TOTAL	.00	CHECK TOTAL	52.57	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		52.57		
00000	999999	HOLLY, TREVOR	TH 1017	11/01/2017		4100-051500-1215-551-510	5.40	208363				Inmate Pay	01481	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	5.40	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		5.40		
00000	000186	HUDSON, CHARLES D.	CDH 110117	11/01/2017		4100-051100-1205-512-510	43.24	208364				Meals	01481	MEALS
		DISC. TOTAL	.00	CHECK TOTAL	43.24	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		43.24		
00000	001673	J.S. MONOGRAMMING	9523	9/26/2017		4100-051500-1244-551-510	144.00	208365				Uniform Services	01481	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	144.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		144.00		
00000	999999	JACKSON, KEBRA	KB 1017	11/01/2017		4100-051500-1215-551-510	54.45	208366				Inmate Pay	01481	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	54.45	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		54.45		
00000	000049	JARRATT HARDWARE	B267468	9/01/2017		4100-021600-1272-261-210	3.98	208367				Building Maintenance & Repair	01481	ACCT# 136
			B268293	9/15/2017		4100-021200-1272-221-210	9.99	208367				Building Maintenance & Repair	01481	ACCT# 136
			B268616	9/21/2017		4100-021600-1247-261-210	14.98	208367				Janitorial Supplies	01481	ACCT# 136
			B270399	10/21/2017		4100-051500-1272-551-510	10.99	208367				Building Maintenance & Repair	01481	ACCT# 159
			B270727	10/27/2017		4100-051500-1272-551-510	72.47	208367				Building Maintenance & Repair	01481	ACCT# 159
			B270812	10/28/2017		4100-051500-1272-551-510	32.99	208367				Building Maintenance & Repair	01481	ACCT# 159
		DISC. TOTAL	.00	CHECK TOTAL	145.40	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		145.40		
00000	999999	KISER, TORRY	TK 1017	11/01/2017		4100-051500-1215-551-510	54.00	208368				Inmate Pay	01481	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	54.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		54.00		
00000	001115	LIFESTAR AMBULANCE	EMP-20170008	9/05/2017		4100-021500-2110-252-210-524	15,732.00	208369				Emergency Med. SVC - Pd EMT.	01481	AUGUST 2017
			EMP-20170008	9/05/2017		4100-021500-2110-252-210-524	53,568.00	208369				Emergency Med. SVC - Pd EMT.	01481	AUGUST 2017
		DISC. TOTAL	.00	CHECK TOTAL	69,300.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		69,300.00		
00000	001433	LOWE'S	909718	10/18/2017		4100-021200-1272-221-210	175.27	208370				Building Maintenance & Repair	01481	ACCT# 99000502080
		DISC. TOTAL	.00	CHECK TOTAL	175.27	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		175.27		
00000	001092	MACE INCORPORATED	WT17063	10/13/2017		4100-021500-1256-252-210	1,590.25	208371				Communication Equipment	01481	SUSSEX PUBLIC SAFETY
		DISC. TOTAL	.00	CHECK TOTAL	1,590.25	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		1,590.25		
00000	001470	MCI COMM SERVICE	4342462428 1017	10/17/2017		4100-061100-1234-613-610	32.72	208372				Telecommunications	01481	ACCT# 2DG40965
			4342462453 1017	10/17/2017		4100-061100-1234-613-610	32.72	208372				Telecommunications	01481	ACCT# 2DG40966
		DISC. TOTAL	.00	CHECK TOTAL	65.44	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		65.44		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	001606	MOORE, KELLY	KWM 110817 01	11/08/2017		4100-021100-1205-211-210	113.25	208373				Meals	01481	MEALS
00000	001606		KWM 110817 02	11/08/2017		4100-021100-1207-211-210	73.96	208373				Mileage-Training/Conferences	01481	MILEAGE
		DISC. TOTAL					.00					TOTAL		187.21
00000	000051	MSAG LLC	C312745	10/02/2017		4100-021500-1255-253-210	496.67	208374				Maintenance Service Contract	01481	SUSSEX PUBLIC SAFETY
		DISC. TOTAL					.00					TOTAL		496.67
00000	000056	OWEN FORD, INC	31289	11/02/2017		4302-091300-0013-	31,975.00	208375				Buildings & Grounds - Vehicle	01481	ACCT# 9356
		DISC. TOTAL					.00					TOTAL		31,975.00
00000	000163	PEARSON'S APPRAISAL SERV	FAS-8 110217	11/02/2017		4100-031100-1225-312-310	9,527.85	208376				Management Consulting Service	01481	SUSSEX COUNTY
		DISC. TOTAL					.00					TOTAL		9,527.85
00000	001402	PENNY DURN	GINHILL02 17/18	10/25/2017		4100-021600-1255-266-210	1,400.00	208377				Maintenance Service Contract	01481	GIN HILL LANDFILL
00000	001402		ROBROAD02 17/18	10/25/2017		4100-021600-1255-266-210	2,000.00	208377				Maintenance Service Contract	01481	ROBINSON RD LANDFILL
		DISC. TOTAL					.00					TOTAL		3,400.00
00000	000450	PITNEY BOWES	1005605171	10/20/2017		4100-041100-1241-411-410	167.28	208378				Office Supplies	01481	ACCT# 16641819
		DISC. TOTAL					.00					TOTAL		167.28
00000	000165	POSTMASTER	SHERIFF 102517	10/25/2017		4100-051100-1231-512-510	392.00	208379				Postage	01481	POSTAGE
		DISC. TOTAL					.00					TOTAL		392.00
00000	000061	PRINCE GEORGE ELECTRIC	1413003200 1017	10/27/2017		4100-021600-1276-263-210	52.61	208380				Electric	01481	ACCT# 1413003200
00000	000061		1423010000 1017	10/27/2017		4100-021600-1276-263-210	75.33	208380				Electric	01481	ACCT# 1423010000
00000	000061		1667000200 1017	10/27/2017		4100-021200-1276-221-210	114.80	208380				Electric	01481	ACCT# 1667000200
		DISC. TOTAL					.00					TOTAL		242.74
00000	001226	R.M. WILKINSON OIL CO. INC	19418	9/07/2017		4100-051500-1272-551-510	142.50	208381				Building Maintenance & Repair	01481	ACCT# 4690-1
00000	001226		19470	10/06/2017		4100-051500-1272-551-510	190.00	208381				Building Maintenance & Repair	01481	SUSSEX COUNTY JAIL
00000	001226		19492	10/16/2017		4100-051500-1272-551-510	95.00	208381				Building Maintenance & Repair	01481	SUSSEX COUNTY JAIL
00000	001226		19531	10/30/2017		4100-051500-1272-551-510	95.00	208381				Building Maintenance & Repair	01481	SUSSEX COUNTY JAIL
		DISC. TOTAL					.00					TOTAL		522.50
00000	001610	RED WING SHOES INC	70095350	10/23/2017		4100-021400-1244-242-210	120.00	208382				Uniform Services	01481	SUSSEX BLDG INSP
		DISC. TOTAL					.00					TOTAL		120.00
00000	001023	RICOH USA, INC.	23575330	10/11/2017		4100-051100-1252-512-510	87.18	208383				Equipment Lease/Rental	01481	ACCT# 4719771
00000	001023		5050826366	10/15/2017		4100-051500-1252-551-510	85.64	208383				Equipment Lease/Rental	01481	ACCT# 4719771
00000	001023		5050826366	10/15/2017		4100-051100-1252-512-510	49.50	208383				Equipment Lease/Rental	01481	ACCT# 4719771
00000	001023		9023681809	10/14/2017		4100-051100-1252-512-510	194.54	208383				Equipment Lease/Rental	01481	ACCT# 4719771
00000	001023		9023681809	10/14/2017		4100-051500-1252-551-510	194.54	208383				Equipment Lease/Rental	01481	ACCT# 4719771
		DISC. TOTAL					.00					TOTAL		611.40
00000	000832	SAM'S CLUB DIRECT	2536	10/05/2017		4100-051500-1246-551-510	78.80	208384				Food Supplies	01481	ACCT# 0402188473177
00000	000832		2537	10/05/2017		4100-051500-1246-551-510	20.62	208384				Food Supplies	01481	ACCT# 0402188473177
00000	000832		7602	9/25/2017		4100-021200-1247-221-210	105.93	208384				Janitorial Supplies	01481	ACCT# 0402194646154
00000	000832		9692	10/10/2017		4100-021200-1247-221-210	108.92	208384				Janitorial Supplies	01481	ACCT# 0402194646154
00000	000832		9737	10/10/2017		4100-051500-1247-551-510	305.35	208384				Janitorial Supplies	01481	ACCT# 0402188473177
		DISC. TOTAL					.00					TOTAL		619.62

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000968	SIXTH JUDICIAL CIRCUIT	NOVEMBER 2017	11/01/2017		4100-061100-1241-611-610	231.04	208385			Office Supplies	01481	OFFICE EXPENSES
		DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	231.04		
00000	000901	SIXTH JUDICIAL CIRCUIT CT	NOVEMBER 2017	11/01/2017		4100-061100-1241-611-610	231.04	208386			Office Supplies	01481	OFFICE EXPENSES
		DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	231.04		
00000	001151	SMITH & KRENE	S-136995	10/02/2017		4100-021200-1273-221-210	775.00	208387			Building Systems Main & Repai	01481	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	775.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	775.00		
00000	000139	STONY CREEK HEALTH CENTER	141275	10/16/2017		4100-051500-1293-551-510	77.00	208388			Inmate Medical Expenses	01481	DUNN III, RICHARD F
00000	000139		141320	10/17/2017		4100-051500-1293-551-510	55.00	208388			Inmate Medical Expenses	01481	PONELL, MICHAEL
00000	000139		141419	10/18/2017		4100-051500-1293-551-510	61.00	208388			Inmate Medical Expenses	01481	HOLLOWAY, TRE'SHAUN
00000	000139		141421	10/18/2017		4100-051500-1293-551-510	80.00	208388			Inmate Medical Expenses	01481	DEL RIO, KARON
00000	000139		141753	10/27/2017		4100-051500-1293-551-510	61.00	208388			Inmate Medical Expenses	01481	GATLING, DEMARCUS
		DISC. TOTAL	.00	CHECK TOTAL	334.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	334.00		
00000	000293	STONY CREEK PARTS CO	213238	9/11/2017		4100-021200-1265-221-210	8.40	208389			Vehicle Maintenance & Repairs	01481	ACCT# 71350
00000	000293		213241	9/11/2017		4100-021200-1265-221-210	.40	208389			Vehicle Maintenance & Repairs	01481	ACCT# 71350
		DISC. TOTAL	.00	CHECK TOTAL	8.80	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	8.80		
00000	000067	STONY CREEK PHARMACY	SCP 110317	11/03/2017		4100-051500-1293-551-510	702.21	208390			Inmate Medical Expenses	01481	OCTOBER 2017
		DISC. TOTAL	.00	CHECK TOTAL	702.21	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	702.21		
00000	000162	SUFFOLK ENERGIES INC	462017	9/30/2017		4100-021600-1264-261-210	154.47	208391			Mileage	01481	ACCT# 66740484
		DISC. TOTAL	.00	CHECK TOTAL	154.47	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	154.47		
00000	000077	SUSSEX SERVICE AUTHORITY	200814243	9/30/2017		4100-021600-1277-263-210	3,642.30	208392			Water Services	01481	ACCT# 2699
		DISC. TOTAL	.00	CHECK TOTAL	3,642.30	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	3,642.30		
00000	001638	TECHNICAL PARTNERS LLC	TP-093017	9/30/2017		4302-094250-8212-	30,030.21	208393			New Radio System Cost	01481	SUSSEX RADIO PROJ
00000	001638		TP-093017RETIAN	9/30/2017		4302-094250-8212-	14,379.90	208393			New Radio System Cost	01481	SUSSEX RADIO PROJ
		DISC. TOTAL	.00	CHECK TOTAL	44,410.11	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	44,410.11		
00000	000485	THOMSON WEST	836836225	9/04/2017		4201-021800-6012-	130.46	208394			Books and Subscriptions / Sup	01481	ACCT# 1000717371
		DISC. TOTAL	.00	CHECK TOTAL	130.46	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	130.46		
00000	000301	VA EMPLOYMENT COMMISSION	QTR END 093017	10/16/2017		4100-099900-1128-	1,512.00	208395			Worker's Comp - Self Ins Unem	01481	ACCT# 1890204
		DISC. TOTAL	.00	CHECK TOTAL	1,512.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	1,512.00		
00000	000087	VAN CLEEF AUTO PARTS INC	546582	10/17/2017		4100-021600-1242-261-210	388.00	208396			Agricultural Supplies	01481	ACCT# 27430
		DISC. TOTAL	.00	CHECK TOTAL	388.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	388.00		
00000	000039	VERIZON WIRELESS	9794361961	10/10/2017		4125-031700-5841-	150.17	208397			Drug Porf. Fund / Com. Atty.	01481	# 905440571-00001
00000	000039		9794421346	10/12/2017		4100-051100-1234-516-510	1,070.92	208397			Telecommunications	01481	#520620824-00001
00000	000039		9794421346	10/12/2017		4100-051500-1234-551-510	111.36	208397			Telecommunications	01481	#520620824-00001
00000	000039		9794421346	10/12/2017		4100-051100-1234-512-510	319.94	208397			Telecommunications	01481	#520620824-00001
		DISC. TOTAL	.00	CHECK TOTAL	1,652.39	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	1,652.39		
00000	000806	VICK, KEDDIE T	ETV 102617	10/26/2017		4100-021500-1244-253-210	26.00	208398			Uniform Services	01481	UNIFORMS
		DISC. TOTAL	.00	CHECK TOTAL	26.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	26.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV.DESCRPTION
00000	000073	WASTE MANAGEMENT OF	323079924243	10/25/2017		4100-021600-1229-266-210	4,144.05	208399				Oth. Profess. Ser./Waste Mana	01481	ACCT# 103305252006
		DISC. TOTAL	.00	CHECK TOTAL	4,144.05	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		4,144.05
00000	001631	WHITNEY, MONICA	MW 110317 01	11/03/2017		4100-021400-1205-242-210	22.12	208400				Meals	01481	MEALS
00000	001631		MW 110317 02	11/03/2017		4100-021400-1264-242-210	34.89	208400				Mileage	01481	MILEAGE
		DISC. TOTAL	.00	CHECK TOTAL	57.01	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		57.01
00000	001572	WIMMER, WILLIE	712	10/17/2017		4100-021500-1265-251-210	640.00	208401				Vehicle Maintenance & Rpairs	01481	SUSSEX PUBLIC SAFETY
00000	001572		713	10/17/2017		4100-021500-1265-251-210	2,370.00	208401				Vehicle Maintenance & Rpairs	01481	SUSSEX PUBLIC SAFETY
		DISC. TOTAL	.00	CHECK TOTAL	3,010.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		3,010.00
00000	001408	WITMER PUBLIC SAFETY GRP.	1800638	10/14/2017		4100-051500-1244-551-510	152.50	208402				Uniform Services	01481	ACCT# SUSCOU
00000	001408		1801711	10/17/2017		4100-021600-1244-261-210	560.20	208402				Uniform Services	01481	ACCT# SUSCO3
		DISC. TOTAL	.00	CHECK TOTAL	712.70	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		712.70
00000	000879	WOMACK PUBLISHING CO.	139929	9/13/2017		4100-021100-1235-211-210	51.83	208403				Advertising	01481	ACCT# W0048
00000	000879		139930	9/13/2017		4100-021400-1235-241-210	208.95	208403				Advertising	01481	ACCT# W0048
00000	000879		139931	9/13/2017		4100-021100-1235-211-210	51.83	208403				Advertising	01481	ACCT# W0048
00000	000879		139953	9/20/2017		4100-021400-1235-241-210	208.95	208403				Advertising	01481	ACCT# W0048
00000	000879		139960	9/13/2017		4100-021100-1235-211-210	51.83	208403				Advertising	01481	ACCT# W0048
		DISC. TOTAL	.00	CHECK TOTAL	573.39	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		573.39
00000	001590	WOODLEY & FLYNN, PLLC	156	10/24/2017		4100-022100-1223-281-220	18,577.51	208404				Legal Services	01481	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	18,577.51	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		18,577.51
00000	000093	XEROX CORPORATION	090678309	10/01/2017		4100-061100-1252-612-610	236.13	208405				Equipment Lease/Rental	01481	ACCT# 721126803
		DISC. TOTAL	.00	CHECK TOTAL	236.13	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		236.13
		.00	CHECK TOTAL	260,660.50	ACH PMT TOTAL	.00	CPA PMT TOTAL					TOTAL		260,660.50
		.00	CHECK TOTAL	260,660.50	ACH PMT TOTAL	.00	CPA PMT TOTAL					TOTAL		260,660.50

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 260,660.50- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11-8-17

DATE

11-8-17

DATE

DATE

*Kelly J. Moore*  
 DIRECTOR OF FINANCE

*Wendy V. Jones, III*  
 WENDY V. JONES, III ADMIN

*Onnie L. Woodruff*  
 ONNIE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	999999	BARRY KENNEDY	000000327170912JU	9/12/2017		4100-061100-1213-611-610	30.00	208417				Witness Fees	01483	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				30.00		
00000	999999	BOSTON, KATHY HARRELL	000001734170912JU	9/12/2017		4100-061100-1213-611-610	30.00	208418				Witness Fees	01483	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				30.00		
00000	999999	CLARK, CAROL CLAYBORNE	000001737170912JU	9/12/2017		4100-061100-1213-611-610	30.00	208419				Witness Fees	01483	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				30.00		
00000	999999	DREW, MARVIN JEROME, III	000001735170912JU	9/12/2017		4100-061100-1213-611-610	30.00	208420				Witness Fees	01483	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				30.00		
00000	999999	HINES, CRAIG	000001733170912JU	9/12/2017		4100-061100-1213-611-610	30.00	208421				Witness Fees	01483	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				30.00		
00000	999999	LINDA SHANKO SUTTON	000001105170912JU	9/12/2017		4100-061100-1213-611-610	30.00	208422				Witness Fees	01483	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				30.00		
00000	999999	WEST, MADISON CARL	000001736170912JU	9/12/2017		4100-061100-1213-611-610	30.00	208423				Witness Fees	01483	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				30.00		
		.00	CHECK TOTAL	210.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				210.00		
		.00	CHECK TOTAL	210.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				210.00		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 210.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11.16.17  
DATE  
11.16.17  
DATE  
11/14/17  
DATE

*Lilly J. Moore*  
DIRECTOR OF FINANCE  
*[Signature]*  
VANDY W. JONES, III ADMIN  
*[Signature]*  
ONNIE L. WOODRUFF, TREAS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000342	AGRI-VA, INC	8494/6	11/02/2017		4100-021600-1272-261-210	59.99	208424			Building Maintenance & Repair	01482	ACCT# 60039
		DISC. TOTAL	.00	CHECK TOTAL	59.99	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	59.99		
00000	000842	AMERIGAS-PETERSBURG	803534487	10/28/2017		4100-021200-1279-221-210	170.86	208425			Propane Gas	01482	ACCT# 200109275
00000	000842		803534489	10/28/2017		4100-021200-1279-221-210	827.50	208425			Propane Gas	01482	ACCT# 200142739
		DISC. TOTAL	.00	CHECK TOTAL	998.36	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	998.36		
00000	000009	BAI MUNICIPAL SOFTWARE	WATS2017100561	7/01/2017		4100-021700-1221-271-210	10,050.00	208426			Accounting System	01482	ACCT# 10056
		DISC. TOTAL	.00	CHECK TOTAL	10,050.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	10,050.00		
00000	999999	BANKS, DOMINIQUE	7621852	10/19/2017		4100-061100-1213-611-610	33.06	208427			Witness Fees	01482	CASE:GC1700128700
		DISC. TOTAL	.00	CHECK TOTAL	33.06	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	33.06		
00000	001507	BARKSDALE OILS INC.	SUSSCTY 103117	11/07/2017		4100-021600-1264-261-210	318.65	208428			Mileage	01482	SUSSEX COUNTY
00000	001507		SUSSCTY 103117	11/07/2017		4100-021200-1264-221-210	504.84	208428			Mileage	01482	SUSSEX COUNTY
00000	001507		SUSSCTY 103117	11/07/2017		4100-021400-1264-242-210	164.95	208428			Mileage	01482	SUSSEX COUNTY
00000	001507		SUSSCTY 103117	11/07/2017		4100-021600-1264-262-210	539.83	208428			Mileage	01482	SUSSEX COUNTY
00000	001507		SUSSCTY 103117	11/07/2017		4100-021300-1264-231-210	69.98	208428			Gasoline/Mileage-Non Training	01482	SUSSEX COUNTY
00000	001507		SUSSCTY 103117	11/07/2017		4100-021400-1264-241-210	47.48	208428			Mileage	01482	SUSSEX COUNTY
00000	001507		SUSSCTY 103117	11/07/2017		4100-021500-1264-253-210	126.21	208428			Mileage	01482	SUSSEX COUNTY
00000	001507		SUSSCTY 103117	11/07/2017		4100-051100-1264-512-510	5,604.47	208428			Mileage	01482	SUSSEX COUNTY
00000	001507		SUSSCTY 103117	11/07/2017		4105-071100-1264-711-710	232.43	208428			Gasoline	01482	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	7,608.84	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	7,608.84		
00000	000300	BATTERY BARN OF VA INC	316002	10/13/2017		4100-051100-1265-512-510	90.00	208429			Vehicle Maintenance & Repairs	01482	ACCT# 513
		DISC. TOTAL	.00	CHECK TOTAL	90.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	90.00		
00000	999999	BENEFIELD, SANDRA	7621385	11/07/2017		4100-061100-1213-611-610	57.24	208430			Witness Fees	01482	CASE:JA0057880100
		DISC. TOTAL	.00	CHECK TOTAL	57.24	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	57.24		
00000	001584	BIRSCH INDUSTRIES, INC.	839799	10/24/2017		4100-021200-1247-221-210	954.91	208431			Janitorial Supplies	01482	ACCT# 67620
		DISC. TOTAL	.00	CHECK TOTAL	954.91	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	954.91		
00000	999999	BLUNT, SANDRA J.	SJB 102817	11/01/2017		4100-061100-1217-611-610	150.00	208432			Commission/Board Compensation	01482	JURY COMMISSIONER
		DISC. TOTAL	.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	150.00		
00000	001573	BOYD CHEVROLET BUICK GMC	6062496	9/29/2017		4100-051100-1265-512-510	225.19	208433			Vehicle Maintenance & Repairs	01482	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	225.19	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	225.19		
00000	001485	CENTRAL AGRIBUSINESS	JR14942	11/01/2017		4100-051500-1246-551-510	73.50	208434			Food Supplies	01482	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	73.50	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	73.50		
00000	001365	CHESTER BUSINESS MACHINES	CBM 100917	10/09/2017		4100-062100-1241-621-620	71.94	208435			Office Supplies	01482	SUSSEX CIRCUIT COURT
		DISC. TOTAL	.00	CHECK TOTAL	71.94	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	71.94		
00000	999999	COLEY, CAROLYN M.	7622060	10/19/2017		4100-061100-1213-611-610	50.29	208436			Witness Fees	01482	CASE:GC1700128700
		DISC. TOTAL	.00	CHECK TOTAL	50.29	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	50.29		
00000	999999	COLLINS, ESTELLA S.	RSC 102817	11/01/2017		4100-061100-1212-611-610	30.00	208437			Compensation Jury Commission	01482	JURY COMMISSIONER
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	30.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	001674	COMFORT SYSTEMS OF VA, INC	3940	9/27/2017		4100-051500-1273-551-510	619.52	208438				Building Systems Main & Repair	01482	ACCT# SUSJAI
		DISC. TOTAL	.00	CHECK TOTAL	619.52	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		619.52		
00000	001598	CONNER SMALL ENGINE	226472	10/25/2017		4100-021200-1275-221-210	40.35	208439				Maintenance Equipment Repairs	01482	ACCT# 2461000
		DISC. TOTAL	.00	CHECK TOTAL	40.35	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		40.35		
00000	001449	CONVERGENT TECHNOLOGIES	20633	11/03/2017		4100-051100-1224-516-510	275.00	208440				Information System Services	01482	SUSSEX E-911
		DISC. TOTAL	.00	CHECK TOTAL	275.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		275.00		
00000	000020	COWLING BROTHERS	83870	10/27/2017		4100-021200-1272-221-210	12.27	208441				Building Maintenance & Repair	01482	ACCT# SC0006
		DISC. TOTAL	.00	CHECK TOTAL	12.27	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		12.27		
00000	000845	CROWN CASTLE GT COMPANY	22489768-1	9/01/2017		4100-021500-1252-253-210	1,200.00	208442				Equipment Lease/Rental	01482	ACCT# 106663
00000	000845		22930222-1	11/01/2017		4100-021500-1252-253-210	1,200.00	208442				Equipment Lease/Rental	01482	ACCT# 106663
		DISC. TOTAL	.00	CHECK TOTAL	2,400.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		2,400.00		
00000	000871	CRYSTAL SPRINGS	1352055 101917	10/19/2017		4100-061100-1277-612-610	27.42	208443				Water Services	01482	# 11421181352055
00000	000871		15692716 110117	11/01/2017		4100-041100-1277-411-410	12.54	208443				Water Services	01482	# 695034615692716
00000	000871		6091788 101917	10/19/2017		4100-062100-1277-621-620	36.42	208443				Water Services	01482	# 11421076091788
		DISC. TOTAL	.00	CHECK TOTAL	76.38	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		76.38		
00000	001613	CUSTOM CLEANERS	1327	11/06/2017		4100-051500-1244-551-510	80.00	208444				Uniform Services	01482	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	80.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		80.00		
00000	000193	DEPART OF MOTOR VEHICLES	17304790	10/31/2017		4100-051100-1245-512-510	10.00	208445				Law Enforcement Supplies	01482	ACCT# 546001642
00000	000193		2017304791	11/06/2017		4100-041100-1299-412-410	825.00	208445				Misc. Oth. -DMV Stops	01482	ACCT# 546001642019
		DISC. TOTAL	.00	CHECK TOTAL	835.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		835.00		
00000	000902	DOC FARMER'S MARKET	MKT56269	11/06/2017		4100-051500-1246-551-510	198.55	208446				Food Supplies	01482	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	198.55	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		198.55		
00000	001651	DOCUMENT SYSTEMS	87524	6/04/2017		4100-021300-1252-231-210	106.76	208447				Equipment Lease/Rental	01482	SERIAL# LX7660809
		DISC. TOTAL	.00	CHECK TOTAL	106.76	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		106.76		
00000	000084	DOMINION VIRGINIA POWER	0963166285 1117	11/01/2017		4100-021200-1276-221-210	132.94	208448				Electric	01482	ACCT# 0963166285
00000	000084		3776508966-1017	10/31/2017		4100-021200-1276-221-210	6.59	208448				Electric	01482	ACCT# 3776508966
00000	000084		4723819456 1117	11/01/2017		4100-021200-1276-221-210	132.94	208448				Electric	01482	ACCT# 4723819456
00000	000084		7248699964 1117	11/01/2017		4100-021200-1276-221-210	518.79	208448				Electric	01482	ACCT# 7248699964
00000	000084		9293060001 1117	11/01/2017		4100-021600-1276-266-210	48.93	208448				Electric	01482	ACCT# 9293060001
		DISC. TOTAL	.00	CHECK TOTAL	840.19	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		840.19		
00000	001520	EAST COAST GLASS	7214	7/20/2017		4100-051100-1265-512-510	225.00	208449				Vehicle Maintenance & Repairs	01482	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	225.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		225.00		
00000	001087	FIRE PROTECTION	67625	10/18/2017		4100-051500-1273-551-510	1,285.60	208450				Building Systems Main & Repair	01482	ACCT# 5950
		DISC. TOTAL	.00	CHECK TOTAL	1,285.60	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		1,285.60		
00000	001451	FLOWERS FOODS	1047302837	11/06/2017		4100-051500-1246-551-510	136.24	208451				Food Supplies	01482	ACCT# 40351872
00000	001451		1047302965	11/13/2017		4100-051500-1246-551-510	136.24	208451				Food Supplies	01482	ACCT# 40351872
		DISC. TOTAL	.00	CHECK TOTAL	272.48	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		272.48		



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000152	GALLS, LLC	8503988	10/16/2017		4100-051100-1244-512-510	69.95	208452				Uniform Services	01482	ACCT# 5417395
00000	000152		8520726	10/18/2017		4100-051100-1244-512-510	22.00	208452				Uniform Services	01482	ACCT# 5417395
00000	000152		8520726	10/18/2017		4100-051500-1244-551-510	22.00	208452				Uniform Services	01482	ACCT# 5417395
00000	000152		8587379	10/27/2017		4100-051100-1244-512-510	45.50	208452				Uniform Services	01482	ACCT# 5417395
00000	000152		8587379	10/27/2017		4100-051500-1244-551-510	45.50	208452				Uniform Services	01482	ACCT# 5417395
00000	000152		8601107	10/30/2017		4100-051100-1244-512-510	58.50	208452				Uniform Services	01482	ACCT# 5417395
00000	000152		8601107	10/30/2017		4100-051500-1244-551-510	58.50	208452				Uniform Services	01482	ACCT# 5417395
		DISC. TOTAL	.00	CHECK TOTAL	321.95	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		321.95		
00000	001538	JIM WHELAN'S SERV. CENTER	77684	9/27/2017		4100-051100-1265-512-510	49.95	208453				Vehicle Maintenance & Repairs	01482	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	49.95	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		49.95		
00000	000129	LOGAN SYSTEMS, INC	50240	10/15/2017		4100-062100-1236-621-620	663.78	208454				Microfilming & Scanning Servi	01482	SUSSEX CIRCUIT COURT
		DISC. TOTAL	.00	CHECK TOTAL	663.78	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		663.78		
00000	999999	MASSENBURG, EDITH DIGGS	EDM 102817	11/01/2017		4100-061100-1212-611-610	30.00	208455				Compensation Jury Commission	01482	JURY COMMISSIONER
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		30.00		
00000	000056	OWEN FORD, INC	FOCS67148	11/03/2017		4100-021600-1265-261-210	80.40	208456				Vehicle Maintenance & Repairs	01482	ACCT# 1492
		DISC. TOTAL	.00	CHECK TOTAL	80.40	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		80.40		
00000	001187	OWEN PRINTING COMPANY	25879	11/14/2017		4100-021100-1231-211-210	553.36	208457				Postage	01482	SUSSEX COUNTY ADMIN
00000	001187		25879	11/14/2017		4100-021400-1231-241-210	276.69	208457				Postage	01482	SUSSEX COUNTY ADMIN
		DISC. TOTAL	.00	CHECK TOTAL	830.05	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		830.05		
00000	001677	PETERSBURG HEALTH DEPT.	QUAL201800929	10/18/2017		4100-051500-1201-551-510	40.00	208458				Organization Membership	01482	ACCT# WJOS-6H4L4K
		DISC. TOTAL	.00	CHECK TOTAL	40.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		40.00		
00000	000164	PITNEY-BOWES, LLC	3303628564	6/01/2017		4100-021300-1252-231-210	150.00	208459				Equipment Lease/Rental	01482	ACCT# 15993371
00000	000164		3304319352	9/01/2017		4100-021300-1252-231-210	150.00	208459				Equipment Lease/Rental	01482	ACCT# 15993371
		DISC. TOTAL	.00	CHECK TOTAL	300.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		300.00		
00000	000829	PURCHASE POWER	01925226 1117	11/07/2017		4100-021300-1231-231-210	171.56	208460				Postage	01482	# 8000909001925226
		DISC. TOTAL	.00	CHECK TOTAL	171.56	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		171.56		
00000	000064	RAWLINGS MECHANICAL CORP.	3734	10/30/2017		4100-051500-1272-551-510	3,143.60	208461				Building Maintenance & Repair	01482	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	3,143.60	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		3,143.60		
00000	000701	RCN	NOVEMBER 2017	11/05/2017		4100-051500-1234-551-510	55.50	208462				Telecommunications	01482	# 2501010946501
		DISC. TOTAL	.00	CHECK TOTAL	55.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		55.50		
00000	000075	SIMPLEXGRINNELL LP	41071126	8/11/2017		4100-021200-1273-221-210	1,853.24	208463				Building Systems Main & Repai	01482	ACCT# 252000536580
		DISC. TOTAL	.00	CHECK TOTAL	1,853.24	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		1,853.24		
00000	000074	STAPLES CREDIT PLAN	1910209881	9/29/2017		4100-021100-1241-211-210	266.18	208464				Office Supplies	01482	# 6035517812578820
00000	000074		1910209881	9/29/2017		4100-021600-1241-262-210	19.99	208464				Office Supplies	01482	# 6035517812578820
00000	000074		1930543151	10/28/2017		4100-021100-1241-211-210	101.10	208464				Office Supplies	01482	# 6035517812578820
00000	000074		34351	10/12/2017		4100-023100-1241-291-230	63.27	208464				Office Supplies	01482	# 6035517812578820
		DISC. TOTAL	.00	CHECK TOTAL	450.54	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		450.54		
00000	001543	STITH, MILLARD	MS NOV17-01	11/14/2017		4100-021100-1225-211-210	3,333.50	208465				Management Consulting Service	01482	NOV 2017 1ST HALF
		DISC. TOTAL	.00	CHECK TOTAL	3,333.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		3,333.50		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000139	STONY CREEK HEALTH CENTER	142324	11/10/2017		4100-051500-1293-551-510	56.00	208466			Inmate Medical Expenses	01482	DUNN III,RICHARD F
		DISC. TOTAL	.00	CHECK TOTAL	56.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	56.00		
00000	000162	SUFFOLK ENERGIES INC	461358	8/31/2017		4100-051100-1264-512-510	308.45	208467			Mileage	01482	ACCT# 66740352
00000	000162		463378	10/31/2017		4100-051100-1264-512-510	213.51	208467			Mileage	01482	ACCT# 66740352
		DISC. TOTAL	.00	CHECK TOTAL	521.96	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	521.96		
00000	000686	SUSSEX SOCIAL SERVICES	FY17/18 XMAS	11/16/2017		4100-081300-2110-812-810	1,500.00	208468			Sussex SS Christmas Program	01482	ANGEL TREE PROGRAM
		DISC. TOTAL	.00	CHECK TOTAL	1,500.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	1,500.00		
00000	000081	THACKER HARDWARE	57426	10/11/2017		4100-021200-1272-221-210	16.47	208469			Building Maintenance & Repair	01482	ACCT# 341500
		DISC. TOTAL	.00	CHECK TOTAL	16.47	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	16.47		
00000	000317	TOWN OF WAKEFIELD	1943 111517	11/15/2017		4100-021200-1276-221-210	61.68	208470			Electric	01482	ACCT# 1943
		DISC. TOTAL	.00	CHECK TOTAL	61.68	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	61.68		
00000	000318	TOWN OF WAVERLY	10312017	10/31/2017		4100-021200-1277-221-210	62.00	208471			Water Services	01482	ACCT# 1814040098
		DISC. TOTAL	.00	CHECK TOTAL	62.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	62.00		
00000	000080	TRI CITY OFFICE PRODUCTS	0124778-001	10/23/2017		4100-062100-1241-621-620	39.61	208472			Office Supplies	01482	ACCT# SKCC-0
		DISC. TOTAL	.00	CHECK TOTAL	39.61	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	39.61		
00000	000087	VAN CLEEF AUTO PARTS INC	545956	10/05/2017		4100-051100-1242-512-510	26.38	208473			Agricultural Supplies K-9	01482	ACCT# 27431
00000	000087		547092	10/24/2017		4100-051100-1242-512-510	23.85	208473			Agricultural Supplies K-9	01482	ACCT# 27431
00000	000087		547160	10/25/2017		4100-051100-1265-512-510	19.98	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		547341	10/28/2017		4100-051100-1265-512-510	28.96	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		547449	10/31/2017		4100-051100-1265-512-510	28.96	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998592	10/02/2017		4100-051100-1265-512-510	218.98	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998603	10/03/2017		4100-051500-1265-551-510	186.91	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998621	10/04/2017		4100-051100-1265-512-510	34.65	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998629	10/05/2017		4100-051100-1265-512-510	994.45	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998634	10/05/2017		4100-021200-1265-221-210	543.12	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27430
00000	000087		998635	10/05/2017		4100-051100-1265-512-510	16.00	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998651	10/06/2017		4100-051100-1265-512-510	26.00	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998686	10/11/2017		4100-051100-1265-512-510	13.00	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998688	10/11/2017		4100-051100-1265-512-510	13.00	208473			Vehicle Maintenance & Repairs	01482	ACCT# 27431
		DISC. TOTAL	.00	CHECK TOTAL	2,116.32	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	2,116.32		
00000	000087	VAN CLEEF AUTO PARTS INC	998713	10/12/2017		4100-051100-1265-512-510	86.88	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998722	10/12/2017		4100-051100-1265-512-510	714.20	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998726	10/12/2017		4100-051100-1265-512-510	134.81	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998730	10/13/2017		4100-051100-1265-512-510	584.03	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998740	10/17/2017		4100-051100-1265-512-510	105.13	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998759	10/18/2017		4100-051100-1265-512-510	150.15	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998782	10/20/2017		4100-051100-1265-512-510	151.15	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998796	10/23/2017		4100-051100-1265-512-510	387.50	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998812	10/24/2017		4100-051100-1265-512-510	55.09	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998822	10/25/2017		4100-051100-1265-512-510	737.84	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
00000	000087		998884	10/31/2017		4100-051100-1265-512-510	13.00	208474			Vehicle Maintenance & Repairs	01482	ACCT# 27431
		DISC. TOTAL	.00	CHECK TOTAL	3,119.78	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	3,119.78		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000769	VERIZON	0232504072	11/07/2017		4100-063100-1234-631-630	216.68	208475			Telecommunications	01482	ACCT# 000695890340
00000	000769		0232504134	11/07/2017		4100-063100-1234-631-630	216.68	208475			Telecommunications	01482	ACCT# 000749973011
00000	000769		0237854482	10/01/2017		4100-061100-1234-613-610	171.52	208475			Telecommunications	01482	ACCT# 000156873625
00000	000769		0237854482	11/01/2017		4100-061100-1234-613-610	174.09	208475			Telecommunications	01482	ACCT# 000156873625
00000	000769		4342462206	11/01/2017		4100-051100-1234-516-510	298.95	208475			Telecommunications	01482	ACCT# 000130839639
00000	000769		4342462453	11/05/2017		4100-061100-1234-613-610	108.21	208475			Telecommunications	01482	ACCT# 000732325316
00000	000769		4342463724	11/07/2017		4100-063100-1234-631-630	63.75	208475			Telecommunications	01482	ACCT# 000966301725
00000	000769		4342464016	11/01/2017		4100-051100-1234-516-510	63.75	208475			Telecommunications	01482	ACCT# 000790535026
00000	000769		4342468256	11/07/2017		4100-051100-1234-512-510	63.75	208475			Telecommunications	01482	ACCT# 000777014348
00000	000769		4345358364	11/07/2017		4100-021200-1234-221-210	66.81	208475			Telecommunications	01482	ACCT# 000130843684
		DISC. TOTAL	.00	CHECK TOTAL	1,444.19	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	1,444.19		
00000	000090	WAVERLY MOTORS, INC	13258	9/11/2017		4100-021600-1265-262-210	79.00	208476			Vehicle Maintenance & Repairs	01482	SUSSEX ENVIR INSP
		DISC. TOTAL	.00	CHECK TOTAL	79.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	79.00		
00000	999999	WEBB, GEORGIA HARRUP	GHW 102817	11/01/2017		4100-061100-1212-611-610	30.00	208477			Compensation Jury Commission	01482	JURY COMMISSIONER
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	30.00		
00000	000322	WILLIAMS, GARY M., CLERK	GMW 110617	11/06/2017		4100-062100-1292-621-620	83.36	208478			Bank/CC & Other Fees	01482	BANK FEES
		DISC. TOTAL	.00	CHECK TOTAL	83.36	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	83.36		
00000	001408	WITMER PUBLIC SAFETY GRP.	X1792419.001	11/02/2017		4100-051500-1244-551-510	65.00	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1792419	9/01/2017		4100-051500-1244-551-510	395.99	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1799144	10/31/2017		4100-051500-1244-551-510	273.00	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1806818	10/26/2017		4100-051100-1244-512-510	234.50	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1806828.001	11/02/2017		4100-051500-1244-551-510	16.00	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1806830	11/02/2017		4100-051500-1244-551-510	112.50	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1806830	11/02/2017		4100-051100-1244-512-510	202.50	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1806860	10/10/2017		4100-051100-1244-512-510	332.50	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1807669	11/01/2017		4100-051500-1244-551-510	690.00	208479			Uniform Services	01482	ACCT# SUSCOU
00000	001408		1812985	11/03/2017		4100-051100-1244-512-510	270.00	208479			Uniform Services	01482	ACCT# SUSCOU
		DISC. TOTAL	.00	CHECK TOTAL	2,591.99	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	2,591.99		
00000	000950	WYCHE, CRYSTAL	CW 111217	11/12/2017		4100-051500-1207-551-510	157.53	208480			Mileage-Training/Conferences	01482	MILEAGE
		DISC. TOTAL	.00	CHECK TOTAL	157.53	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	157.53		
00000	000093	XEROX CORPORATION	090909935	10/13/2017		4100-062100-1252-621-620	192.10	208481			Equipment Lease/Rental	01482	ACCT# 099018525
00000	000093		091023526	11/01/2017		4100-062100-1252-621-620	205.66	208481			Equipment Lease/Rental	01482	ACCT# 099018525
00000	000093		091023527	11/01/2017		4100-031100-1252-311-310	213.17	208481			Equipment Lease/Rental	01482	ACCT# 101294460
00000	000093		091023528	11/01/2017		4100-061100-1252-612-610	225.53	208481			Equipment Lease/Rental	01482	ACCT# 721126803
		DISC. TOTAL	.00	CHECK TOTAL	836.46	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	836.46		
		.00	CHECK TOTAL	51,760.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	51,760.84			
		.00	CHECK TOTAL	51,760.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	51,760.84			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 51,760.84- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11-16-17  
DATE

11-16-17  
DATE

*Kelly J. Moore*  
DIRECTOR OF FINANCE

VANDY V. JONES, III ADMIN

11/14/17  
DATE

*Onnie L. Woodruff*  
ONNIE L. WOODRUFF, TREAS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACH ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001011	ANTHEM BLUE CROSS & SHIELD	CTYGRP20 111517	11/15/2017		4100-051500-1293-551-510	11,216.92	208545			Inmate Medical Expenses	01484	CTYGRP END 10/17
		DISC. TOTAL	CHECK TOTAL										
				11,216.92	ACH PMT TOTAL						11,216.92		
00000	000010	BANK OF SOUTHSIDE VA	0065 1117 01	10/27/2017		4100-051500-1247-551-510	100.77	208546			Janitorial Supplies	01484	K.BEALE ACCT.
00000	000010		0081 1117 01	11/04/2017		4100-051100-1244-512-510	73.29	208546			Uniform Services	01484	D.MCKENZIE ACCT.
00000	000010		0099 1117 01	10/27/2017		4100-051100-1264-512-510	20.04	208546			Mileage	01484	SHERIFF DEPT. ACCT.
00000	000010		0099 1117 02	10/27/2017		4100-051100-1205-512-510	8.85	208546			Meals	01484	SHERIFF DEPT. ACCT.
00000	000010		0099 1117 03	11/09/2017		4100-051100-1205-512-510	7.87	208546			Meals	01484	SHERIFF DEPT. ACCT.
00000	000010		0123 1117 01	10/10/2017		4100-051500-1204-551-510	69.72	208546			Lodging	01484	V.GIVENS ACCT.
00000	000010		0123 1117 02	10/11/2017		4100-051500-1205-551-510	29.40	208546			Meals	01484	V.GIVENS ACCT.
00000	000010		0123 1117 03	10/11/2017		4100-051500-1205-551-510	11.37	208546			Meals	01484	V.GIVENS ACCT.
00000	000010		0123 1117 04	10/20/2017		4100-051500-1272-551-510	119.00	208546			Building Maintenance & Repair	01484	V.GIVENS ACCT.
00000	000010		0123 1117 05	10/25/2017		4100-051500-1207-551-510	47.79	208546			Mileage-Training/Conferences	01484	V.GIVENS ACCT.
00000	000010		0123 1117 06	10/26/2017		4100-051500-1272-551-510	15.55	208546			Building Maintenance & Repair	01484	V.GIVENS ACCT.
00000	000010		0123 1117 07	10/31/2017		4100-051500-1243-551-510	8.29	208546			Linen Supplies	01484	V.GIVENS ACCT.
00000	000010		0123 1117 08	10/31/2017		4100-051500-1272-551-510	44.44	208546			Building Maintenance & Repair	01484	V.GIVENS ACCT.
00000	000010		0131 1117 01	10/20/2017		4125-031700-5843-	401.64	208546			Drug Forf. Fund / Sheriff Sta	01484	E.GILES ACCT.
		DISC. TOTAL	CHECK TOTAL										
				958.02	ACH PMT TOTAL						958.02		
00000	000010	BANK OF SOUTHSIDE VA	0131 1117 02	10/30/2017		4125-031700-5843-	360.92	208547			Drug Forf. Fund / Sheriff Sta	01484	E.GILES ACCT.
00000	000010		0164 1117 01	10/17/2017		4100-051100-1205-512-510	84.70	208547			Meals	01484	J.OGBURN ACCT.
00000	000010		0164 1117 02	10/17/2017		4100-051100-1205-512-510	8.63	208547			Meals	01484	J.OGBURN ACCT.
00000	000010		0164 1117 03	10/18/2017		4100-051100-1205-512-510	17.32	208547			Meals	01484	J.OGBURN ACCT.
00000	000010		0164 1117 04	10/19/2017		4100-051100-1205-512-510	42.54	208547			Meals	01484	J.OGBURN ACCT.
00000	000010		0164 1117 05	10/19/2017		4100-051100-1205-512-510	15.34	208547			Meals	01484	J.OGBURN ACCT.
00000	000010		0164 1117 06	10/21/2017		4100-051100-1204-512-510	399.12	208547			Lodging	01484	J.OGBURN ACCT.
00000	000010		0180 1117 01	10/11/2017		4100-051100-1241-516-510	78.94	208547			Office Supplies	01484	J.HARRISON ACCT.
00000	000010		0180 1117 02	10/11/2017		4100-051100-1241-512-510	85.98	208547			Office Supplies	01484	J.HARRISON ACCT.
		DISC. TOTAL	CHECK TOTAL										
				1,093.49	ACH PMT TOTAL						1,093.49		
00000	001642	BANKERS INSURANCE, LLC	35092	7/12/2017		4100-021100-1225-211-210	7,500.00	208548			Management Consulting Service	01484	ACCT# SUSSCOU-01
		DISC. TOTAL	CHECK TOTAL										
				7,500.00	ACH PMT TOTAL						7,500.00		
00000	001650	BERNARD PRINCE SEPTIC TAN	7072017-A	11/18/2017		4100-021100-1228-211-210	4,262.48	208549			Contractual Services	01484	SUSSEX COUNTY
		DISC. TOTAL	CHECK TOTAL										
				4,262.48	ACH PMT TOTAL						4,262.48		
00000	001534	BLOWE, KEITH	KB 111717	11/17/2017		4100-011100-1264-111-110	189.57	208550			Mileage	01484	MILEAGE
		DISC. TOTAL	CHECK TOTAL										
				189.57	ACH PMT TOTAL						189.57		
00000	001251	CABIN POINT VETERINARY	52559	11/03/2017		4100-021600-1227-261-210	152.50	208551			Medical Services	01484	ACCT# 1707
		DISC. TOTAL	CHECK TOTAL										
				152.50	ACH PMT TOTAL						152.50		
00000	001664	CAPITAL TRISTATE	S030454779.001	10/02/2017		4100-021400-1241-242-210	68.90	208552			Office Supplies	01484	ACCT# 276110
		DISC. TOTAL	CHECK TOTAL										
				68.90	ACH PMT TOTAL						68.90		
00000	001485	CENTRAL AGRIBUSINESS	JR15124	11/17/2017		4100-051500-1246-551-510	73.50	208553			Food Supplies	01484	SUSSEX COUNTY JAIL
		DISC. TOTAL	CHECK TOTAL										
				73.50	ACH PMT TOTAL						73.50		
00000	000845	CROWN CASTLE GT COMPANY	23279831	12/01/2017		4100-021500-1252-253-210	1,200.00	208554			Equipment Lease/Rental	01484	ACCT# 106663
		DISC. TOTAL	CHECK TOTAL										
				1,200.00	ACH PMT TOTAL						1,200.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000871	CRYSTAL SPRINGS	12841556 101617	10/16/2017		4100-063100-1277-631-630	19.18	208555				Water Services	01484	# 114253012841556
00000	000871		1352472 111617	11/16/2017		4100-021100-1277-211-210	89.16	208555				Water Services	01484	# 11425301352472
00000	000871		7302164 101917	10/19/2017		4100-061100-1277-611-610	40.95	208555				Water Services	01484	# 37281837302164
00000	000871		7302164 111617	11/16/2017		4100-061100-1277-611-610	40.95	208555				Water Services	01484	# 37281837302164
00000	000871		7302164 092117	9/21/2017		4100-061100-1277-611-610	17.99	208555				Water Services	01484	# 37281837302164
		DISC. TOTAL	.00											
		CHECK TOTAL		208.23		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				208.23
00000	000868	DISH NETWORK	81054533 1117	11/18/2017		4100-021500-1234-253-210	54.53	208556				Telecommunications	01484	# 8255707081054533
		DISC. TOTAL	.00											
		CHECK TOTAL		54.53		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				54.53
00000	000902	DOC FARMER'S MARKET	MKT56404	11/13/2017		4100-051500-1246-551-510	172.30	208557				Food Supplies	01484	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00											
		CHECK TOTAL		172.30		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				172.30
00000	001451	FLOWERS FOODS	1047303047	11/20/2017		4100-051500-1246-551-510	104.88	208558				Food Supplies	01484	ACCT# 40351872
		DISC. TOTAL	.00											
		CHECK TOTAL		104.88		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				104.88
00000	000152	GALLS, LLC	8670860	11/08/2017		4100-051100-1244-512-510	26.00	208559				Uniform Services	01484	ACCT# 5417395
		DISC. TOTAL	.00											
		CHECK TOTAL		26.00		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				26.00
00000	001666	GELBERT, FULBRIGHT & RANDO	33358	11/09/2017		4100-021100-1228-211-210	3,009.47	208560				Contractual Services	01484	SUSSEX COUNTY
		DISC. TOTAL	.00											
		CHECK TOTAL		3,009.47		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				3,009.47
00000	001605	GLOBAL SIGNAL ACQUISITIONS	23335551	12/01/2017		4100-021500-1252-253-210	412.00	208561				Equipment Lease/Rental	01484	ACCT# 393860
		DISC. TOTAL	.00											
		CHECK TOTAL		412.00		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				412.00
00000	001658	GREENBERG & ASSOCIATES	2963	11/12/2017		4100-051100-1229-512-510	90.00	208562				Other Professional Services	01484	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00											
		CHECK TOTAL		90.00		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				90.00
00000	999999	HEATH, WILL	W0042400-03	11/07/2017		4100-061100-1213-611-610	98.01	208563				Witness Fees	01484	COMMONWEALTH WITNESS
		DISC. TOTAL	.00											
		CHECK TOTAL		98.01		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				98.01
00000	000049	JARRATT HARDWARE	A145384	9/05/2017		4100-021200-1272-221-210	8.13	208564				Building Maintenance & Repair	01484	ACCT# 136
00000	000049		A145384	9/05/2017		4100-021600-1272-261-210	11.99	208564				Building Maintenance & Repair	01484	ACCT# 136
		DISC. TOTAL	.00											
		CHECK TOTAL		20.12		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				20.12
00000	001390	LANKFORD, LAVONDA	LL 111217 01	11/12/2017		4100-051500-1207-551-510	58.74	208565				Mileage-Training/Conferences	01484	MILEAGE
00000	001390		LL 111217 02	11/12/2017		4100-051500-1205-551-510	12.53	208565				Meals	01484	MEALS
		DISC. TOTAL	.00											
		CHECK TOTAL		71.27		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				71.27
00000	000995	LKE-GIVENS, STELLA	SLG 111617	11/16/2017		4100-063100-1231-631-630	14.70	208566				Postage	01484	REIMBURSEMENT
		DISC. TOTAL	.00											
		CHECK TOTAL		14.70		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				14.70
00000	001115	LIFESTAR AMBULANCE	EMP-10/20017	11/10/2017		4100-021500-2110-252-210-524	15,336.00	208567				Emergency Med. SVC - Pd EMT.	01484	OCTOBER 2017
00000	001115		EMP-20170010	11/10/2017		4100-021500-2110-252-210-524	53,568.00	208567				Emergency Med. SVC - Pd EMT.	01484	OCTOBER 2017
		DISC. TOTAL	.00											
		CHECK TOTAL		68,904.00		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				68,904.00
00000	001470	MCI COMM SERVICE	4342462428 1117	11/17/2017		4100-061100-1234-613-610	32.72	208568				Telecommunications	01484	ACCT# 2DG40965
00000	001470		4342462453 1117	11/17/2017		4100-061100-1234-613-610	32.72	208568				Telecommunications	01484	ACCT# 2DG40966
		DISC. TOTAL	.00											
		CHECK TOTAL		65.44		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				65.44
00000	001585	MINOR AND ASSOCIATES, PLL	121708	10/18/2017		4100-021100-1225-211-210	135.00	208569				Management Consulting Service	01484	SUSSEX COUNTY
		DISC. TOTAL	.00											
		CHECK TOTAL		135.00		ACH PMT TOTAL		.00				CPA PMT TOTAL		
										TOTAL				135.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	001678	NEWBY, SHEVONNE L.	SLN 101917	10/19/2017		4100-081300-2110-822-810	31.89	208570				VA Cooperative Extension	01484	REIMBURSEMENT
		DISC. TOTAL	CHECK TOTAL	31.89	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			31.89		
00000	001246	PHILLIPS TELECOMMUNICATION	21457	10/27/2017		4100-021600-1234-261-210	218.70	208571				Telecommunications	01484	SUSSEX CO ANML CNTRL
00000	001246		21549	11/13/2017		4100-021100-1234-211-210	200.00	208571				Telecommunications	01484	SUSSEX COUNTY
		DISC. TOTAL	CHECK TOTAL	418.70	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			418.70		
00000	000164	PITNEY-BOWES, LLC	X301122017	11/22/2017		4100-021100-1252-211-210	825.00	208572				Equipment Lease/Rental	01484	ACCT# X010253226
00000	000164		X301123017	11/22/2017		4100-021100-1252-211-210	825.00	208572				Equipment Lease/Rental	01484	ACCT# X010253226
00000	000164		X301124017	11/22/2017		4100-021100-1252-211-210	825.00	208572				Equipment Lease/Rental	01484	ACCT# X010253226
		DISC. TOTAL	CHECK TOTAL	2,475.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			2,475.00		
00000	000059	PROGRESS INDEK	300737346	10/22/2017		4100-021400-1235-241-210	218.03	208573				Advertising	01484	ACCT# 24532
00000	000059		300742567	10/29/2017		4100-021400-1235-241-210	200.03	208573				Advertising	01484	ACCT# 24532
		DISC. TOTAL	CHECK TOTAL	418.06	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			418.06		
00000	000620	RAMSEY, LYNDIA P	LPR 111617	11/16/2017		4100-063100-1231-631-630	26.12	208574				Postage	01484	REIMBURSEMENT
		DISC. TOTAL	CHECK TOTAL	26.12	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			26.12		
00000	999999	REGAN, HARVEY	W0042400-01	11/07/2017		4100-061100-1213-611-610	259.18	208575				Witness Fees	01484	COMMONWEALTH WITNESS
		DISC. TOTAL	CHECK TOTAL	259.18	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			259.18		
00000	001023	RICOH USA, INC.	5051271360	11/15/2017		4100-051100-1252-512-510	76.54	208576				Equipment Lease/Rental	01484	ACCT# 4719771
00000	001023		5051271360	11/15/2017		4100-051500-1252-551-510	58.97	208576				Equipment Lease/Rental	01484	ACCT# 4719771
		DISC. TOTAL	CHECK TOTAL	135.51	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			135.51		
00000	001488	RRS FOODSERVICE	1972130	11/15/2017		4100-051500-1246-551-510	2,355.25	208577		N		Food Supplies	01484	ACCT# 118626
		DISC. TOTAL	CHECK TOTAL	2,355.25	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			2,355.25		
00000	000068	SADLER BROS. OIL CO., INC	346045	10/18/2017		4100-051100-1264-512-510	29.83	208578				Mileage	01484	ACCT# 12520019
00000	000068		346055	10/26/2017		4100-051100-1264-512-510	29.69	208578				Mileage	01484	ACCT# 12520019
00000	000068		346060	10/31/2017		4100-051100-1264-512-510	19.55	208578				Mileage	01484	ACCT# 12520019
		DISC. TOTAL	CHECK TOTAL	79.07	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			79.07		
00000	000832	SAM'S CLUB DIRECT	1133	10/23/2017		4100-021200-1247-221-210	282.95	208579				Janitorial Supplies	01484	ACCT# 0402194646154
00000	000832		1603	11/02/2017		4100-021600-1247-261-210	545.96	208579				Janitorial Supplies	01484	ACCT# 0402194646154
00000	000832		5468	10/25/2017		4100-021200-1247-221-210	40.87	208579				Janitorial Supplies	01484	ACCT# 0402194646154
00000	000832		8872	11/14/2017		4100-021200-1265-221-210	74.26	208579				Vehicle Maintenance & Repairs	01484	ACCT# 0402194646154
00000	000832		8872	11/14/2017		4100-021200-1247-221-210	435.58	208579				Janitorial Supplies	01484	ACCT# 0402194646154
00000	000832		999999 111917	11/02/2017		4100-021100-1201-211-210	45.00	208579				Organization Membership	01484	ACCT# 0402194646154
00000	000832		999999 111917	11/02/2017		4100-021200-1201-221-210	15.00	208579				Organization Membership	01484	ACCT# 0402194646154
00000	000832		999999 111917	11/02/2017		4100-021400-1201-241-210	15.00	208579				Organization Membership	01484	ACCT# 0402194646154
		DISC. TOTAL	CHECK TOTAL	1,454.62	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			1,454.62		
00000	000935	SENIOR CITIZENS OF	FY17/18	11/15/2017		4100-081600-2110-843-810	10,000.00	208580				Senior Citizens, Eastern	01484	FY17/18 ALLOCATION
		DISC. TOTAL	CHECK TOTAL	10,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			10,000.00		
00000	999999	SIGH, KARANVEER	W0042400-02	11/07/2017		4100-061100-1213-611-610	30.50	208581				Witness Fees	01484	COMMONWEALTH WITNESS
		DISC. TOTAL	CHECK TOTAL	30.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			30.50		
00000	001543	STITH, MILLARD	MS NOV17-02	11/27/2017		4100-021100-1225-211-210	3,733.50	208582				Management Consulting Service	01484	NOV 2017 2ND HALP
		DISC. TOTAL	CHECK TOTAL	3,733.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			3,733.50		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000139	STONY CREEK HEALTH CENTER	142600	11/17/2017		4100-051500-1293-551-510	61.00	208583			Inmate Medical Expenses	01484	ROGERS, DONNELL
		DISC. TOTAL	.00	CHECK TOTAL	61.00	ACH PMT TOTAL	.00			TOTAL	61.00		
00000	000610	STRINGFIELD, JOHN A	JAS 111917-01	11/19/2017		4100-011100-1207-111-110	250.54	208584			Mileage-Training/Conferences	01484	MILEAGE
00000	000610		JAS 111917-02	11/19/2017		4100-011100-1205-111-110	16.92	208584			Meals	01484	MEALS
		DISC. TOTAL	.00	CHECK TOTAL	267.46	ACH PMT TOTAL	.00			TOTAL	267.46		
00000	000963	TIMMONS GROUP	198630	11/07/2017		4305-091400-0101-	3,380.00	208585			Professional Service - Land	D01484	PROJ# 37503
		DISC. TOTAL	.00	CHECK TOTAL	3,380.00	ACH PMT TOTAL	.00			TOTAL	3,380.00		
00000	001176	TOWN GUN SHOP, INC.	R81215	11/07/2017		4100-051100-1244-512-510	565.00	208586			Uniform Services	01484	ACCT# R-SXSO
		DISC. TOTAL	.00	CHECK TOTAL	565.00	ACH PMT TOTAL	.00			TOTAL	565.00		
00000	001254	TREASURER OF VIRGINIA	COMVA 110217	11/02/2017		4100-051100-1227-512-510	20.00	208587			Medical Services inc/k9	01484	MEDICAL FEES
		DISC. TOTAL	.00	CHECK TOTAL	20.00	ACH PMT TOTAL	.00			TOTAL	20.00		
00000	000080	TRI CITY OFFICE PRODUCTS	0124734-001	10/19/2017		4100-063100-1241-631-630	97.04	208588			Office Supplies	01484	ACCT# SXCWAT-0
00000	000080		0125251-001	11/15/2017		4100-051500-1241-551-510	58.92	208588			Office Supplies	01484	ACCT# SCSD-0
00000	000080		0125251-001	11/15/2017		4100-051100-1241-512-510	58.93	208588			Office Supplies	01484	ACCT# SCSD-0
		DISC. TOTAL	.00	CHECK TOTAL	214.89	ACH PMT TOTAL	.00			TOTAL	214.89		
00000	000087	VAN CLEEF AUTO PARTS INC	998454	10/26/2017		4100-021500-1265-251-210	431.47	208589			Vehicle Maintenance & Rpairs	01484	ACCT# 27430
		DISC. TOTAL	.00	CHECK TOTAL	431.47	ACH PMT TOTAL	.00			TOTAL	431.47		
00000	000039	VERIZON WIRELESS	9796117423	11/10/2017		4100-011100-1234-111-110	240.33	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-021100-1234-211-210	130.10	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-021200-1234-221-210	86.45	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-021300-1234-231-210	127.66	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-021400-1234-241-210	115.18	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-021400-1234-242-210	40.01	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-021500-1234-253-210	90.09	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-021600-1234-261-210	310.44	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-021600-1234-262-210	234.33	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-023100-1234-291-230	40.01	208590			Telecommunications	01484	# 805250394-00001
00000	000039		9796117423	11/10/2017		4100-061100-1234-613-610	50.08	208590			Telecommunications	01484	# 805250394-00001
		DISC. TOTAL	.00	CHECK TOTAL	1,464.68	ACH PMT TOTAL	.00			TOTAL	1,464.68		
00000	001353	VSC FIRE AND SECURITY, INC	05882732	10/25/2017		4100-063100-1224-631-630	420.00	208591			Information Systems Services	01484	ACCT# 102250065
		DISC. TOTAL	.00	CHECK TOTAL	420.00	ACH PMT TOTAL	.00			TOTAL	420.00		
00000	000873	WASTE MANAGEMENT OF	323737524245	11/21/2017		4100-021600-1229-266-210	4,144.05	208592			Oth. Profess. Ser./Waste Mana	01484	ACCT# 103305252006
		DISC. TOTAL	.00	CHECK TOTAL	4,144.05	ACH PMT TOTAL	.00			TOTAL	4,144.05		
00000	001408	WITMER PUBLIC SAFETY GRP.	1759370	4/11/2017		4100-051100-1244-512-510	84.00	208593			Uniform Services	01484	ACCT# SUSCOU
00000	001408		1766352	4/06/2017		4100-051500-1244-551-510	53.85	208593			Uniform Services	01484	ACCT# SUSCOU
00000	001408		1806828	10/20/2017		4100-051100-1244-512-510	24.00	208593			Uniform Services	01484	ACCT# SUSCOU
00000	001408		1812950	11/03/2017		4100-051100-1244-512-510	10.00	208593			Uniform Services	01484	ACCT# SUSCOU
00000	001408		1813130	11/09/2017		4100-051100-1244-512-510	115.50	208593			Uniform Services	01484	ACCT# SUSCOU
		DISC. TOTAL	.00	CHECK TOTAL	287.35	ACH PMT TOTAL	.00			TOTAL	287.35		
00000	001644	XEROX FINANCIAL SERVICES	820644	5/15/2017		4100-021300-1252-231-210	243.00	208594			Equipment Lease/Rental	01484	ACCT# 0200074478001

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	001644		967452	10/31/2017		4100-021300-1252-231-210	129.17	208594			Equipment Lease/Rental	01484 ACCT# 0200074478001
	DISC. TOTAL		CHECK TOTAL	372.17	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00			TOTAL	372.17	
			CHECK TOTAL	133,146.80	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00			TOTAL	133,146.80	
			CHECK TOTAL	133,146.80	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00			TOTAL	133,146.80	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 133,146.80- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

11-30-17  
 DATE  
11-30-17  
 DATE  
11/30/17  
 DATE

Kelly W. Stone  
 DIRECTOR OF FINANCE  
Vandy V. Jones, III  
 VANDY V. JONES, III ADMIN  
Onnie L. Woodruff  
 ONNIE L. WOODRUFF, TREAS.



# PAYROLL DEDUCTION CHECKS



A/P CHECK REGISTER  
PAYROLL DEDUCTION CHECKS

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040171116171100	11/16/2017	100-000200-0100-	1,093.09	208406		00000
00000	000245		DC040171116171100	11/16/2017	105-000200-0100-	179.66	208406		00000
00000	000245		DC041171116171100	11/16/2017	100-000200-0100-	780.27	208406		00000
00000	000245		DC041171116171100	11/16/2017	105-000200-0100-	264.35	208406		00000
					CHECK TOTAL	2,317.37			
00000	000970	CARL M BATES, CHPT13 TRUS	DC062171116171100	11/16/2017	105-000200-0100-	667.50	208407		00000
					CHECK TOTAL	667.50			
00000	001397	LEGAL SHIELD	DC097171116171100	11/16/2017	100-000200-0100-	9.48	208408		00000
00000	001397		DC097171116171100	11/16/2017	105-000200-0100-	14.95	208408		00000
					CHECK TOTAL	24.43			
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109171116171100	11/16/2017	100-000200-0100-	200.00	208409		00000
					CHECK TOTAL	200.00			
00000	001021	MINNESOTA LIFE INS CO	DC200171116171100	11/16/2017	100-000200-0100-	293.78	208410		00000
00000	001021		DC200171116171100	11/16/2017	105-000200-0100-	205.81	208410		00000
					CHECK TOTAL	499.59			
00000	000872	NATIONWIDE RETIREMENT	DC090171116171100	11/16/2017	100-000200-0100-	1,598.75	208411		00000
00000	000872		DC090171116171100	11/16/2017	105-000200-0100-	50.00	208411		00000
					CHECK TOTAL	1,648.75			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107171116171100	11/16/2017	100-000200-0100-	225.00	208412		00000
					CHECK TOTAL	225.00			
00000	000779	TREASURER OF SUSSEX CO.	DC001171116171100	11/16/2017	100-000200-0100-	31,747.50	208413		00000
00000	000779		DC001171116171100	11/16/2017	105-000200-0100-	7,650.00	208413		00000
00000	000779		DC002171116171100	11/16/2017	100-000200-0100-	1,415.00	208413		00000
00000	000779		DC003171116171100	11/16/2017	100-000200-0100-	1,033.00	208413		00000
00000	000779		DC004171116171100	11/16/2017	100-000200-0100-	868.00	208413		00000
00000	000779		DC006171116171100	11/16/2017	100-000200-0100-	595.00	208413		00000
00000	000779		DC009171116171100	11/16/2017	100-000200-0100-	1,033.00	208413		00000
00000	000779		DC012171116171100	11/16/2017	100-000200-0100-	868.00	208413		00000
					CHECK TOTAL	45,209.50			
00000	000247	TREASURER OF VIRGINIA	DC080171116171100	11/16/2017	100-000200-0100-	1,399.00	208414		00000
					CHECK TOTAL	1,399.00			
00000	000831	VACORP	DC035171116171100	11/16/2017	100-000200-0100-	44.12	208415		00000
00000	000831		DC035171116171100	11/16/2017	105-000200-0100-	55.99	208415		00000
					CHECK TOTAL	100.11			
00000	001027	VALIC RETIREMENT	DC091171116171100	11/16/2017	100-000200-0100-	40.00	208416		00000
					CHECK TOTAL	40.00			
					CLASS TOTAL	52,331.25			
					FINAL TOTAL	52,331.25			

*[Handwritten Signature]*  
 11-9-17  
 Nestiq Cox  
 11/9/17

A/P CHECK REGISTER  
PAYROLL DEDUCTION CHECKS

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040171130171100	11/22/2017	100-000200-0100-	1,093.09	208482		00000
00000	000245		DC040171130171100	11/22/2017	105-000200-0100-	105.20	208482		00000
00000	000245		DC041171130171100	11/22/2017	100-000200-0100-	780.27	208482		00000
00000	000245		DC041171130171100	11/22/2017	105-000200-0100-	172.29	208482		00000
					CHECK TOTAL	2,150.85			
00000	000970	CARL M BATES, CHPT13 TRUS	DC062171130171100	11/22/2017	105-000200-0100-	667.50	208483		00000
					CHECK TOTAL	667.50			
00000	001397	LEGAL SHIELD	DC097171130171100	11/22/2017	100-000200-0100-	9.48	208484		00000
00000	001397		DC097171130171100	11/22/2017	105-000200-0100-	14.95	208484		00000
					CHECK TOTAL	24.43			
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109171130171100	11/22/2017	100-000200-0100-	200.00	208485		00000
					CHECK TOTAL	200.00			
00000	001021	MINNESOTA LIFE INS CO	DC200171130171100	11/22/2017	100-000200-0100-	307.62	208486		00000
00000	001021		DC200171130171100	11/22/2017	105-000200-0100-	76.01	208486		00000
					CHECK TOTAL	383.63			
00000	000872	NATIONWIDE RETIREMENT	DC090171130171100	11/22/2017	100-000200-0100-	1,598.75	208487		00000
00000	000872		DC090171130171100	11/22/2017	105-000200-0100-	50.00	208487		00000
					CHECK TOTAL	1,648.75			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107171130171100	11/22/2017	100-000200-0100-	225.00	208488		00000
					CHECK TOTAL	225.00			
00000	000779	TREASURER OF SUSSEX CO.	DC001171130171100	11/22/2017	100-000200-0100-	31,747.50	208489		00000
00000	000779		DC001171130171100	11/22/2017	105-000200-0100-	6,885.00	208489		00000
00000	000779		DC002171130171100	11/22/2017	100-000200-0100-	1,425.00	208489		00000
00000	000779		DC003171130171100	11/22/2017	100-000200-0100-	1,033.00	208489		00000
00000	000779		DC004171130171100	11/22/2017	100-000200-0100-	868.00	208489		00000
00000	000779		DC006171130171100	11/22/2017	100-000200-0100-	595.00	208489		00000
00000	000779		DC009171130171100	11/22/2017	100-000200-0100-	1,033.00	208489		00000
00000	000779		DC012171130171100	11/22/2017	100-000200-0100-	868.00	208489		00000
					CHECK TOTAL	44,444.50			
00000	000247	TREASURER OF VIRGINIA	DC080171130171100	11/22/2017	100-000200-0100-	1,399.00	208490		00000
					CHECK TOTAL	1,399.00			
00000	000831	VACORP	DC035171130171100	11/22/2017	100-000200-0100-	44.12	208491		00000
00000	000831		DC035171130171100	11/22/2017	105-000200-0100-	55.99	208491		00000
					CHECK TOTAL	100.11			
00000	001027	VALIC RETIREMENT	DC091171130171100	11/22/2017	100-000200-0100-	40.00	208492		00000
					CHECK TOTAL	40.00			
					CLASS TOTAL	51,283.77			
					FINAL TOTAL	51,283.77			

*v-g fha 11-17-17*  
*Destigan 11/17/17*

EMPLY#	NAME	SOC. SEC.	CHECK#	NET PAY
000495	BONDRANKO, DOLORES T.	XXX-XX-3795	208493	170.00
000479	BRITT, PATRICIA T.	XXX-XX-5741	208494	120.00
000489	BROWN, VIOLA D.	XXX-XX-1596	208495	120.00
000481	CLARK, LUANN	XXX-XX-5861	208496	170.00
000505	CORL, JAMES W.	XXX-XX-8829	208497	120.00
000513	CRAMER, NANCY J.	XXX-XX-3491	208498	150.00
000517	CRENSHAW, MICHELLE L.	XXX-XX-0714	208499	120.00
000509	CURLEY, EDMOND R.	XXX-XX-2860	208500	170.00
000480	DAVIS, CORLISS W.	XXX-XX-4659	208501	170.00
000504	ELDER, BARBARA A	XXX-XX-8597	208502	170.00
000490	ELLIS, PEGGY S.	XXX-XX-8372	208503	170.00
000473	ELLIS, SYLVIA H.	XXX-XX-5914	208504	150.00
000491	EPPS, VIRGIE	XXX-XX-2962	208505	120.00
000510	FAISON, ALEASE M.	XXX-XX-0656	208506	120.00
000475	FAISON, KAREN R.	XXX-XX-6661	208507	120.00
000488	GARY, POLLY U.	XXX-XX-8302	208508	120.00
000477	GILES, HATTIE S.	XXX-XX-1034	208509	170.00
000515	GILES, PAULINE E.	XXX-XX-4294	208510	120.00
000486	GILL, JEAN W.	XXX-XX-2732	208511	120.00
000472	GIOVINAZZI, HOPE Y.	XXX-XX-8047	208512	150.00
000206	GOODE, MARIAN S	XXX-XX-0805	208513	120.00
000482	HARDIN, KARLA P.	XXX-XX-0138	208514	120.00
000512	HARRUP, PHYLLIS T.	XXX-XX-1719	208515	150.00
000518	HARRUP, RUTH J.	XXX-XX-7469	208516	170.00
000503	HICKS, ELLENA	XXX-XX-6582	208517	170.00
000487	HILL, MARY J.	XXX-XX-9442	208518	150.00
000474	JOHNSON, EARLINE T.	XXX-XX-1226	208519	120.00
000507	LAW, MARGARET T.	XXX-XX-0183	208520	120.00
000492	LOWERY, JAMES E. JR	XXX-XX-9455	208521	120.00
000483	MASON, MAE K.	XXX-XX-3370	208522	120.00
000502	MASON, REATHER S.	XXX-XX-1008	208523	120.00
000494	MASSENBERG, HATTIE B.	XXX-XX-8563	208524	120.00
000070	MAYS, ANITA W	XXX-XX-2141	208525	120.00
000516	MORRIS, CAITLIN L.	XXX-XX-2397	208526	120.00
000498	NINIO, JAMES E.	XXX-XX-2354	208527	150.00
000493	OWENS, CATHERINE P.	XXX-XX-3726	208528	150.00
000485	PENNINGTON, FRANCES O.	XXX-XX-7758	208529	120.00
000511	PHIPPS, JUDY E.	XXX-XX-0578	208530	150.00
000499	RAIFORD, MARVIN W. SR.	XXX-XX-7651	208531	150.00
000506	RIVERS, ROSE M.	XXX-XX-4595	208532	120.00
000478	ROGERS, PENNA	XXX-XX-8991	208533	150.00
000484	ROWLEY, JOHN J	XXX-XX-6168	208534	120.00
000519	SHIVER, VICKI F.	XXX-XX-0943	208535	150.00
000476	STEPHENSON, SUSAN F.	XXX-XX-7834	208536	170.00
000496	TAYLOR, EMMA P.	XXX-XX-8369	208537	120.00
000501	VAUGHAN, MARGARET	XXX-XX-2685	208538	120.00
000500	VEJNAR, MARK W.	XXX-XX-7987	208539	255.00
000514	WEST, JAMES F. JR	XXX-XX-4587	208540	170.00
000508	WESTBROOK, EVA M.	XXX-XX-9800	208541	120.00
000471	WILLIAMS, DOROTHY G.	XXX-XX-5839	208542	120.00

Check # 208541 - Stop Payment

Check # 208636 issued in  
 lieu of to Eva westbrook on  
 12/14/17.

PR100C --P/R CHECK REGISTER  
RPT RUN TIME- 15.52.27 RPT RUN DTE- 11/16/2017 PR END DATE-2017/11/30

001

PAGE 2

EMPL#	NAME	SOC. SEC.	CHECK#	NET PAY
000084	WILLIAMS, JEANETTE	XXX-XX-3390	208543	120.00
000497	WILLIAMS, YVONNE D.	XXX-XX-1228	208544	120.00
****COMPANY TOTAL****				7,255.00

GROSS-\$ 7,255.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW  
OR PREVIOUSLY DOCUMENTED. THE TOTAL 7,255.00 EQUALS THE CHECK  
REGISTER.

11.17.17 [Signature]  
11/17/17 Dist. Q. Coy

**BOARD ACTION FORM**

**Agenda Item:** Presentation #3.01

**Subject:** Head Start/Improvement Association

**Board Meeting Date:** December 21, 2017

=====  
**Summary:** Ms. Loretta L. Miller, Head Start Director, will give a brief PowerPoint presentation regarding the Improvement Association enrollment in the various localities, as well as, current enrollment at the Wakefield Center and Sussex Central; various center locations; 2016-2017 Child Outcome Data for Teaching Strategies Gold – Creative Curriculum and Phonological Assessment Literacy Screening (PALS), and family engagement.

Staff from the Improvement Association will also present the Head Start students to sing Christmas Carols.

**Recommendation:** N/A

**Attachment:** Copy of PowerPoint Presentation  
=====

**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

# The Improvement Association – Head Start



2017–2018  
Presentation

The Honorable Rufus Tyler, M.Ed.,  
Executive Director

The Honorable Charlie Caple,  
Board Chairman

# Enrollment

- ▶ 262 Head Start Students
  - **67 Sussex County**
  - 72 Dinwiddie
  - 71 Brunswick
  - 37 Greensville/Emporia
  - 15 Surry



Parent Orientation



# Center Locations



Wakefield A



Wakefield B



Sussex Central



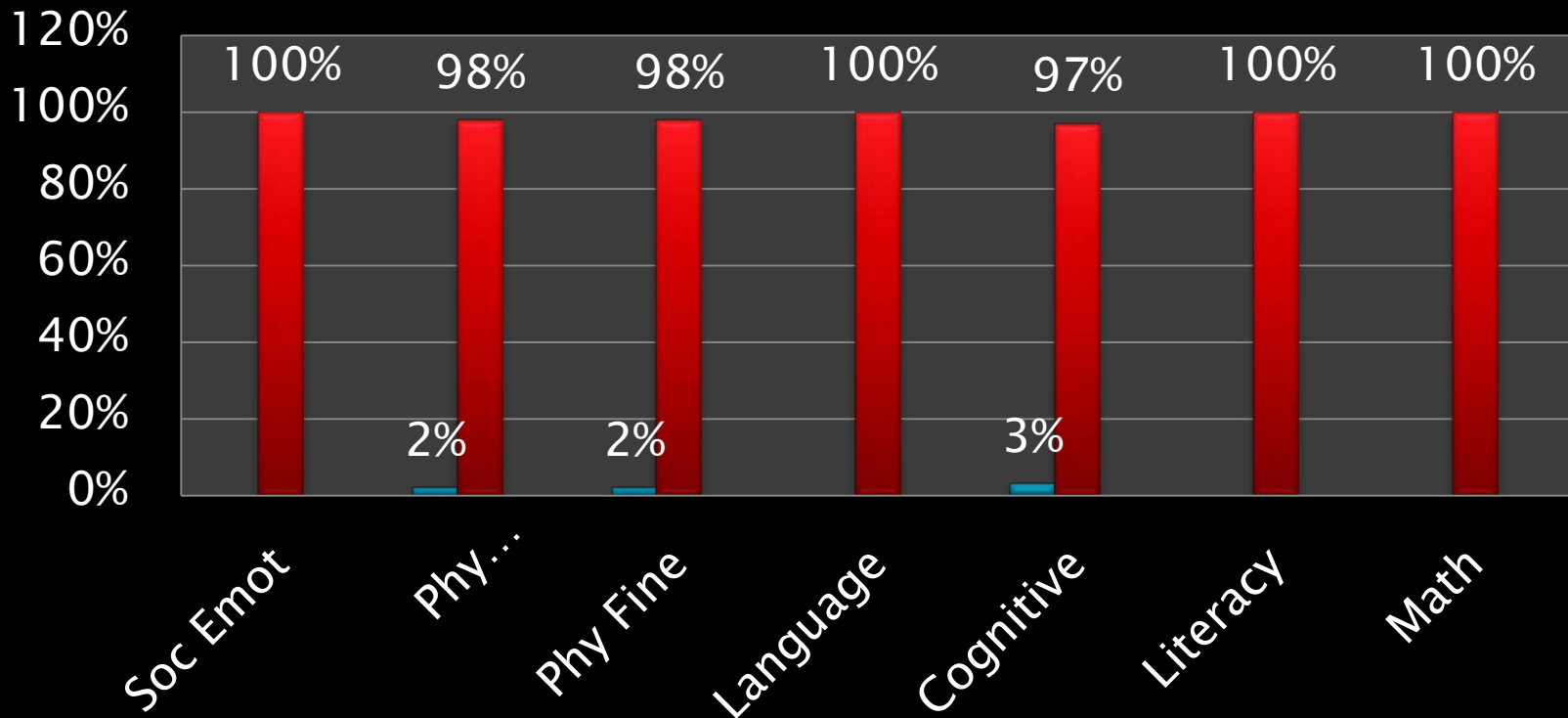
Wakefield C

# The Improvement Association

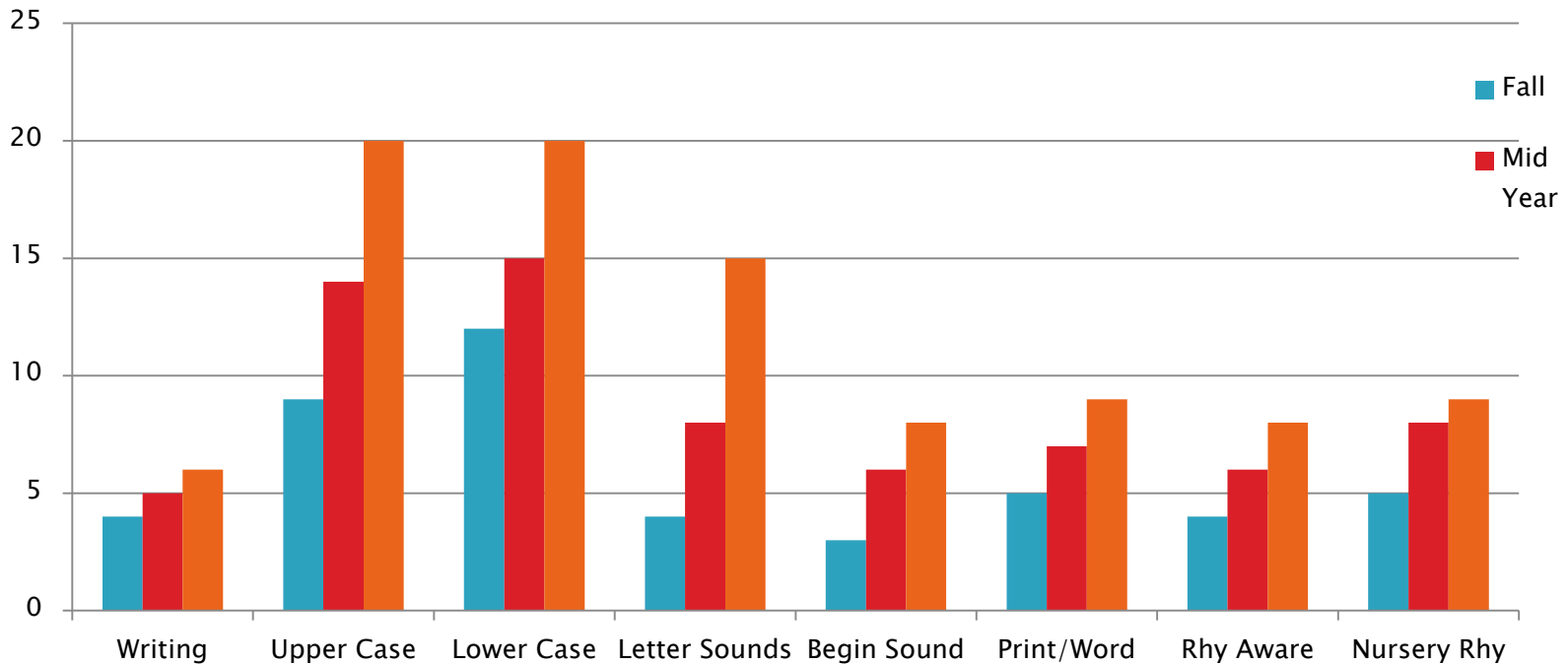
## Teaching Strategies Gold – Creative Curriculum

### 2016–2017 Child Outcome Data

■ Below  
■ Meetin...



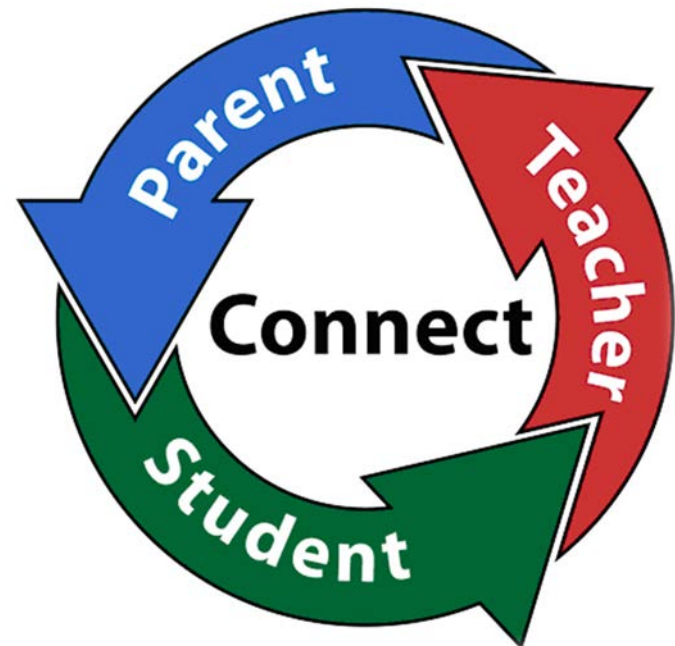
# The Improvement Association Phonological Assessment Literacy Screening (PALS) 2016–2017 Child Outcomes Data



PALS	Writing	Upper Case	Lower Case	Letter Sounds	Begin Sound	Print/Word	Rhy Aware	Nursery Rhy
Fall	4	9	12	4	3	5	4	5
Mid Year	5	14	15	8	6	7	6	8
Spring	6	20	20	15	8	9	8	9
Bench Mark	(5–7)	(12–21)	(9–17)	(4–8)	(5–8)	(7–9)	(5–7)	(6–10)

# Family Engagement

- ▶ 1% Assisted with homelessness (1 family)
- ▶ 10% Adult education (GED Programs/College)
- ▶ 100% Substance Abuse Prevention
- ▶ 100% Health Education
- ▶ 100% Parent Education



# Current Enrollment

- ▶ 96% fully enrolled at Wakefield Center
- ▶ 100% fully enrolled at Sussex Central



# THE IMPROVEMENT ASSOCIATION BOARD OF DIRECTORS

The Honorable Barbara Harris

Ms. Kristin Perry

The Honorable Charlie Caple Jr.

The Honorable Dr. Margaret Lee

The Honorable Kenneth Holmes

Ms. Laverne Ford

Ms. Eliza Drew

Ms. Valerie Seaborne

Ms. Claudine G. Lee

Ms. Shana Wilkins

Ms. Carol Mercer

Ms. Barbara Banks

Ms. Caroline Key

Ms. Marquel Bugg

Ms. Rhonda Jones-Gilliam

Ms. Myia Trotter-Person



Special Thanks to Our Distinguished Board Members

**Excellence without Excuses**

# Contact Information

Loretta L. Miller, M.Ed.  
Head Start Director  
1750 E. Atlantic Street  
Emporia, Virginia 23847  
434-634-2490 ext. 236  
804-720-3341  
[lmiller@impassoc.org](mailto:lmiller@impassoc.org)

**Excellence without Excuses**



# Questions???





**BOARD ACTION FORM**

**Agenda Item:** Presentation #3.02

**Subject:** FY17 Audit of the County of Sussex, Virginia – Mr. Aaron Hawkins (Robinson, Farmer, Cox Associates)

**Board Meeting Date:** December 21, 2017

=====

**Summary:** Mr. Aaron Hawkins, with Robinson, Farmer, Cox Associates, will be present to review the FY17 Final Audit Report.

A copy of the 2017 Final Management Letter regarding the FY17 Audit of the County of Sussex, Virginia is attached.

The Annual Financial Report for the Fiscal Year Ended June 30, 2017 will be provided to Board members and County staff under separate cover.

**Recommendation:** N/A

**Attachment:** Copy of 2017 Final Management Letter from Robinson, Farmer, Cox Associates, dated November 1, 2017

=====

**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS  
COMPANY

A PROFESSIONAL LIMITED LIABILITY

**DATE:** November 1, 2017

**MEMORANDUM TO:** Board of Supervisors  
County of Sussex  
Sussex, Virginia

**FROM:** Robinson, Farmer, Cox Associates

**REGARDING:** FY 17 Audit of County of Sussex, Virginia

In planning and performing our audit of the financial statements of County of Sussex, Virginia for the year ended June 30, 2017, we considered the County's internal control structure to plan our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal controls of the County.

However, during our audit, we noted certain matters that are opportunities for strengthening internal controls and operating efficiencies. Said matters are not deemed to be material weaknesses or significant deficiencies in internal control. Further, this letter does not affect our report dated November 1, 2017 on the financial statements of County of Sussex, Virginia.

We have already discussed these recommendations with appropriate members of management and we will review the status of these comments during our next audit engagement.

## **FISCAL POLICY AND SEPARATION OF DUTIES**

There is no fiscal policy currently in place at the County. Additionally, there is currently a lack of separation of duties due to the absence of a County Finance Director. Journal entries are posted at the Treasurer's office, whereas this is typically a function that should be separated from cash collections and performed within the Finance department. Additionally, the Interim Finance Supervisor also functions as the Accounts Payable Clerk. The person responsible for paying bills should have that process reviewed by a level of management that is independent of the accounts payable process. This is currently being performed by the County Administrator, however this function would normally be administered by a Finance Director.

We recommend that consideration be given to hire a Finance Director to handle the duties of posting journal entries, reviewing the general ledger, and reviewing bills paid. However, if a Finance Director is not hired, we recommend that compensating controls be put in place to mitigate risks in these areas. We suggest that a report of journal entries be sent to the County Administrator on a monthly basis, and that the journal entries be verified and approved, and have this function documented by a signature or initialing of review by the County Administrator and/or Interim Finance Supervisor.

## **SCHOOL FUND FEDERAL PROGRAM REIMBURSEMENTS**

Reimbursements for year-end federal accruals were created and submitted between September 7, 2017 and October 20, 2017. These reimbursements were for expenditures through June 30, 2017 and totaled

\$308,791.52. We recommend that year-end reimbursement requests be created and submitted between July and August, so that funds are received within 60 days of the year-end.

**OTHER POST-EMPLOYMENT BENEFITS ACTUARIAL VALUATION**

An actuarial valuation was not completed for Other Post-Employment Benefits (OPEB) covering the fiscal year ended June 30, 2017 for the County or the School Board. The last one that was performed only covered through the fiscal year ended June 30, 2016. GASB45 states that an OPEB actuarial valuation needs to be performed at least biennially for OPEB plans with a total membership of 200 or more participants, or at least triennially for plans with a total membership of fewer than 200.

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.01

**Subject:** Appointment to the South Centre Corridor Resource Conservation and Development (RC&D) Council

**Board Meeting Date:** December 21, 2017

=====  
**Summary:** At the May 18, 2017 Board of Supervisors meeting, the Board appointed the County Administrator to serve on the South Centre Corridor Resource Conservation and Development (RC&D) Council, to fill the vacancy of an unexpired term. This term ends December 31, 2017. A new appointment is needed to fill a four (4) year term, expiring December 31, 2021.

**Recommendation:** That the Board re-appoints Mr. Vandy V. Jones, III, the County Administrator, Post Office Box 1397, Sussex, Virginia 23884 to the South Centre Corridor Resource Conservation and Development Council for a four (4) year term, expiring December 31, 2021.

**Attachments (if any):** none

=====  
**ACTION:** That the Board re-appoints Mr. Vandy V. Jones, III, the County Administrator, Post Office Box 1397, Sussex, Virginia 23884 to the South Centre Corridor Resource Conservation and Development Council for a four (4) year term, expiring December 31, 2021.

**MOTION BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY SUSSEX COUNTY TREASURER'S OFFICE

### NOVEMBER 30, 2017

<u>PAGE</u>	<u>TABLE OF CONTENTS</u>
1 - 1	BANK RECONCILIATION
2 - 6	999 TREAS. ACCT - 4 YR. COMP. BAL SHEET
7 - 7	GEN FUND (100) BALANCE SHEET
8 - 9	REVENUE/EXPENSE SUMMARY BY FUND
10 - 12	GEN FUND (100) REVENUE SUMMARY BY MAJOR
13 - 16	GEN FUND (100) EXPENDITURE SUMMARY BY DEPT
17 - 19	CIF (302) DETAIL REVENUE/EXPENSE SUMMARY
20 - 20	LANDFILL TIPPING FEES
21 - 21	LANDFILL REVENUE SUMMARY - 10 YR REPORT





## TREASURER'S OFFICE

**ONNIE L. WOODRUFF**  
**TREASURER**  
**SUSSEX COUNTY**

**15074 COURTHOUSE ROAD**  
**P.O. BOX 1399**  
**SUSSEX, VA. 23884**

**Phone (434)246-1086 or**  
**(434)246-1087**  
**Fax (434)246-2347**

Statement of money in the Banks to the credit of Sussex County as shown by the Treasurer's books at the close of business November 30, 2017.

**BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking	\$4,684,147.29	
Plus Cr Card Chg - in bank, not in office—JE	194.91	
Plus Bank Svc Chg - in bank, not in office—JE	968.02	
Plus Safe Deposit Box Rent - in bank, not in office—JE	70.00	
Plus NSF Check		
Plus Stale Dated Check - Collection in Progress	314.16	
Plus Deposits in Transit - in office, not in bank		
Plus Cr Card Deposits in Transit - in office, not in bank	2,354.35	
Less Outstanding Checks not cleared bank	(578,060.34)	
Less Deposits in Transit - in bank, not in office	(16,327.57)	
Less Outstanding Deposit Correction		
Less Cr Card Deposits in Transit - in bank, not in office		<u>\$4,093,660.82</u>

**BSV #301- STONY CREEK, VA**

Bank Balance	\$230,150.87	
Plus Bank Svc Chg - in office, not in bank—JE	37.90	
Less Deposits in Transit - in bank, not in office	(24,706.61)	
Less Deposits in Transit - int earned, in bank, not in office	(6.37)	<u>205,475.79</u>

**SONA #401- WAVERLY, VA**

Bank Balance	\$120,725.46	
Less Deposits in Transit - in bank, not in office	(21,698.45)	
Less Deposits in Transit - int earned, in bank, not in office	(3.52)	99,023.49
Investments and CD's		
#30342048 - SONA #451		<u>\$2,219,253.59</u>

<b><u>QZAB -05 #701</u></b> Investment Balance	739,348.22	
<b><u>QZAB -06 #702</u></b> Investment Balance	1,355,919.43	
<b><u>LGIP INVESTMENT #803</u></b> Investment Balance	4,601,490.80	

**TOTAL IN BANKS REC W/GL** \$13,314,172.14

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

*Onnie L. Woodruff*  
 Onnie L. Woodruff, Treasurer

kbe

SUSSEX COUNTY  
BALANCE SHEET - COMPARATIVE PERIODS  
2014/07 - 2017/11

FUND # -999 TREASURER'S ACCOUNTABILITY FUND  
GLO70C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2014/11	FY/2016 Bal. Sheet 2015/07 Thru 2015/11	FY/2017 Bal. Sheet 2016/07 Thru 2016/11	FY/2018 Bal. Sheet 2017/07 Thru 2017/11
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0201	BB&T - MM Checking	5,515,647.75	4,777,598.79	7,018,424.75	4,093,660.82
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	289,468.36	134,228.68	111,220.03	205,475.79
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	51,699.53	71,619.02	51,720.04	99,023.49
000100-0451	SONA BANK (SB) CD'S	6,110,555.28	6,127,325.28	2,210,398.24	2,219,253.59
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	518,096.19	590,080.18	663,800.46	739,348.22
000100-0702	Bk of America QZAB 06 Escrow	950,309.42	1,082,289.66	1,217,440.18	1,355,919.43
000100-0803	LGIP - Investments	2,060,569.07	2,065,530.86	2,081,317.94	4,601,490.80
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	597.06	335.00	626.44	2,071.82
	ASSETS	15,497,542.66	14,849,607.47	13,355,548.08	13,316,843.96
	TOTAL ASSETS	15,497,542.66	14,849,607.47	13,355,548.08	13,316,843.96
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	6,998,101.84	6,947,303.04	5,608,700.13	5,678,106.95
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	188,815.29	180,388.95	70,588.64	4,995.50
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	47,207.40	41,460.34	45,094.78	35,667.22
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	44,911.66	50,925.99	54,690.99	58,410.99
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	17,215.81	13,630.84	10,601.55	18,368.40
000300-0135	Reserve for CP and DS	6,188,779.33	1,586,088.87	3,575,741.02	3,578,981.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	26,422.38	27,002.58	27,761.93	27,959.81
000300-0251	School Fund	.01	.00	.00	.00
000300-0252	School Food Services Fund	11,330.86	3,865.35	20,008.60	11,099.14
000300-0253	Summer Food Service Fund	4,441.69	8,829.25	7,153.51	5,535.81
000300-0254	Title and Grant fund	141,375.84	137,059.43	149,546.15	753,746.52
000300-0255	School Textbook Fund	56,828.86	67,044.24	165,044.66	240,689.93
000300-0256	Smart Beg. Early Childhood Dev	.00	.00	.00	.00

\*

\*



SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2017/11

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
 GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2014/11	FY/2016 Bal. Sheet 2015/07 Thru 2015/11	FY/2017 Bal. Sheet 2016/07 Thru 2016/11	FY/2018 Bal. Sheet 2017/07 Thru 2017/11
000300-0301	School Capital Projects Fund	230,579.05-	209,210.05-	197,889.05-	198,002.05-
000300-0302	General Capital Projects Fund	.00	3,720,598.25-	1,002,500.93-	323,291.61-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	44,670.67	7,728.71	78,833.83	72,660.39
000300-0306	Cabin Point - Industriail Park Fund	.00	9,723.89	9,723.89	9,723.89
000300-0307	Henry - Industrial Park Fund	.00	.00	.00	5,000.00-
000300-0723	Robert Mitchell Scholarship Fund	26,916.17-	26,350.17-	25,755.17-	25,152.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	23,078.86-	22,277.86-	25,476.86-	30,965.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	28,048.83-	28,324.83-	28,573.83-	29,577.83-
000300-0726	Millard D. Stith Sch. Fund	71,317.00-	73,350.00-	79,458.00-	87,447.00-
000300-0733	Special Welfare Fund	1,641.99-	1,915.29-	908.97-	3,894.37-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	13,684,711.62-	12,767,394.83-	10,825,742.57-	11,012,309.62-
	TOTAL PRIOR YR FUND BALANCE	13,684,711.62-	12,767,394.83-	10,825,742.57-	11,012,309.62-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,269.03-	1,288.68-	1,288.68-	1,344.51-
000400-0002	Cash Over and Short	18.05-	60.19-	33.55-	8.91
000400-0011	Overpayments	60.20	.00	.00	.00
000400-0012	Prepaid Taxes - PP	5,247.06-	1,930.22-	1,591.59-	1,897.67-
000400-0013	Prepaid Taxes - RE	2,687.66-	8,666.99-	4,945.05-	9,173.42-
000400-0014	Available PTR for Distrib \$1.093M	165,296.17	210,963.28	.00	.00
000400-0015	Escrow Acct. QZAB 2005	518,096.19-	590,080.18-	663,800.46-	739,348.22-
000400-0016	QZAB 2006 Escrow Acct.	950,309.42-	1,082,289.66-	1,217,440.18-	1,355,919.43-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	62,610.00-	74,025.00-	70,610.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	.00	431.00-	.00
	OTHER ACCOUNTS	1,374,881.04-	1,535,962.64-	1,963,555.51-	2,178,284.34-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	391,700.00-	500,000.00-	500,000.00-	60,000.00-
000401-0102	Escrow for Rescue Vehicles	46,250.00-	46,250.00-	66,250.00-	66,250.00-
	ESCROW ACCTS. RESERVED CIF ACCTS	437,950.00-	546,250.00-	566,250.00-	126,250.00-
		1,812,831.04-	2,082,212.64-	2,529,805.51-	2,304,534.34-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS

2014/07 - 2017/11

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2014/11	FY/2016 Bal. Sheet 2015/07 Thru 2015/11	FY/2017 Bal. Sheet 2016/07 Thru 2016/11	FY/2018 Bal. Sheet 2017/07 Thru 2017/11
000501-1994	Real Estate - 1994	860.27	.00	.00	.00
000501-1995	Real Estate - 1995	888.20	393.50	.00	.00
000501-1996	Real Estate - 1996	959.26	424.99	176.80	.00
000501-1997	Real Estate - 1997	1,115.17	531.41	193.17	143.02
000501-1998	Real Estate - 1998	1,819.20	600.12	256.14	205.14
000501-1999	REAL ESTATE - 1999	1,979.64	742.74	291.78	240.78
000501-2000	Real Estate - 2000	2,427.00	855.60	322.80	258.00
000501-2001	Real Estate - 2001	2,670.67	994.27	409.80	345.00
000501-2002	Real Estate - 2002	3,418.57	1,462.43	557.70	487.50
000501-2003	Real Estate - 2003	3,760.13	1,524.26	578.50	508.30
000501-2004	REAL ESTATE - 2004	4,148.95	1,548.95	584.35	514.15
000501-2005	Real Estate - 2005	4,353.46	1,740.46	584.35	514.15
000501-2006	Real Estate - 2006	4,302.16	1,643.04	427.68	341.28
000501-2007	Real Estate - 2007	4,620.28	1,711.68	427.68	341.28
000501-2008	REAL ESTATE - 2008	7,468.59	2,788.61	574.11	476.91
000501-2009	RE - 2009	11,812.90	3,904.90	968.22	731.70
000501-2010	Real Estate - 2010	14,991.77	5,626.34	2,162.57	1,450.89
000501-2011	Real Estate - 2011	24,656.47	10,977.74	5,295.13	4,007.98
000501-2012	Real Estate - 2012	61,549.17	21,224.27	9,056.71	6,399.48
000501-2013	Real Estate - 2013	133,380.07	41,613.82	18,360.68	13,195.58
000501-2014	Real Estate - 2014	3,042,260.93	102,655.18	37,063.22	24,755.96
000501-2015	Real Estate - 2015	.00	2,325,879.72	119,410.67	50,004.98
000501-2016	Real Estate - 2016	.00	.00	2,166,838.84	147,137.20
000501-2017	Real Estate - 2017	.00	.00	.00	2,251,820.56
000501-9999	Reserve - Real Estate Taxes	3,333,442.86-	2,528,844.03-	2,364,540.90-	2,503,879.84-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	17,658.31	.00	.00	.00
000502-2010	PP - 2010	18,136.93	15,395.54	.00	.00
000502-2011	PP - 2011	19,458.35	16,467.73	15,307.97	.00
000502-2012	PP - 2012	27,906.27	21,283.95	18,778.89	17,657.01
000502-2013	PP - 2013	49,967.39	20,908.76	14,395.94	12,142.14
000502-2014	PP - 2014	1,642,412.06	62,149.79	31,020.83	23,584.45
000502-2015	PP - 2015	.00	2,872,323.21	55,765.32	28,861.04
000502-2016	PP - 2016	.00	.00	2,245,689.40	132,685.04
000502-2017	PP - 2017	.00	.00	.00	2,897,087.27
000502-9999	Reserve - PP Taxes	1,775,539.31-	3,008,528.98-	2,380,958.35-	3,112,016.95-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00

**SUSSEX COUNTY**  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2017/11

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
 GL070C

MAJOR#	DESCRIPTION	FY/2015	FY/2016	FY/2017	FY/2018
		Bal. Sheet 2014/07 Thru 2014/11	Bal. Sheet 2015/07 Thru 2015/11	Bal. Sheet 2016/07 Thru 2016/11	Bal. Sheet 2017/07 Thru 2017/11
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	179,732.85	.00	.00	.00
000503-2015	PSC - 2015	.00	88,899.61	.00	.00
000503-2016	PSC - 2016	.00	.00	95,753.11	.00
000503-2017	PSC - 2017	.00	.00	.00	176,591.50
000503-9999	Reserve - PSC Taxes	179,732.85-	88,899.61-	95,753.11-	176,591.50-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	30.00	.00	.00
000504-2016	BL - 2016	.00	.00	241.68-	401.68-
000504-2017	BL - 2017	.00	.00	.00	30.00-
000504-9999	Reserve for Buisness License	.00	30.00-	241.68	431.68
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	7,239.25	9,653.90-	9,591.70	4,433.30-
000520-9999	Reserve for DMV Withholding Fees	7,239.25-	9,653.90	9,591.70-	4,433.30
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	10,804.00	14,462.17-	12,800.16	12,197.45-
000521-9999	Reserve for Administrative Fees	10,804.00-	14,462.17	12,800.16-	12,197.45
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	5,602.12	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	13,919.56	.00	.00
000601-2015	State Income Tax - 2015	.00	.00	11,486.56	.00
000601-2016	State Income Tax - 2016	.00	.00	.00	4,084.81
000601-9999	Reserve - State Income	5,602.12-	13,919.56-	11,486.56-	4,084.81-

SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2017/11

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
 GL070C

MAJOR#	DESCRIPTION	FY/2015	FY/2016	FY/2017	FY/2018
		Bal. Sheet 2014/07 Thru 2014/11	Bal. Sheet 2015/07 Thru 2015/11	Bal. Sheet 2016/07 Thru 2016/11	Bal. Sheet 2017/07 Thru 2017/11
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,980.98	3,144.61	2,769.61	3,151.74
000702-9999	Reserve for IPR Loan Payments	2,980.98-	3,144.61-	2,769.61-	3,151.74-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	689.00	106.00	307.00	.00
000703-9999	Reserve for CDBG Loan Payments	689.00-	106.00-	307.00-	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	2,413,583.47	5,161,613.37	1,897,089.89-	5,678,106.95
	ASSETS	2,413,583.47	5,161,613.37	1,897,089.89-	5,678,106.95
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.	649,581.25			649,581.25
101-0237	Res for Literary Loan - High Schoo	2,890,163.00			2,890,163.00
101-0238	Res for Literary Loan - Mid Sch 07	3,851,387.00			3,851,387.00
101-0239	Res for IDA QZAB Bond Deposit	942,269.25		109,203.25-	833,066.00
101-0240	Reserve for VPSA 2012 Bond Elem Sc	3,410,000.00			3,410,000.00
101-0241	Woodfuel Loan Receivable{DHCD Loan	433,030.26			433,030.26
101-0600	Commonwealth PTR avail. for distr.	977,736.93-	824,057.02	900.67-	154,580.58-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	11,198,693.83	824,057.02	110,103.92-	11,912,646.93
	TOTAL ASSETS	13,612,277.30	5,985,670.39	2,007,193.81-	17,590,753.88
	LIABILITIES				
200-0100	Clearing Account - Payroll		253,622.05	253,622.05-	
200-0200	Clearing Account - Accounts Payabl		418,507.29	418,507.29-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	649,581.25-			649,581.25-
200-0237	Literary Loan Pay - High Sch.	2,890,163.00-			2,890,163.00-
200-0238	Literary Loan Pay - Middle Sch 07	3,851,387.00-			3,851,387.00-
200-0239	IDA QZAB Bond Deposit Payable	942,269.25-	109,203.25		833,066.00-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,410,000.00-			3,410,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	433,030.26-			433,030.26-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	977,736.93	900.67	824,057.02-	154,580.58
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	11,198,693.83-	782,233.26	1,496,186.36-	11,912,646.93-
	TOTAL LIABILITIES	11,198,693.83-	782,233.26	1,496,186.36-	11,912,646.93-
	FUND EQUITY				
300-0100	Fund Balance	3,266,737.87-			3,266,737.87-
	FUND EQUITY	3,266,737.87-			3,266,737.87-
	TOTAL PRIOR YR FUND BALANCE	3,266,737.87-			3,266,737.87-
	TOTAL REVENUE	5,477,489.56-		5,131,897.35-	10,609,386.91-
	TOTAL EXPENDITURE	6,330,643.96		1,867,373.87	8,198,017.83
	TOTAL CURRENT FUND BALANCE				2,411,369.08-
	TOTAL LIABILITIES AND FUND BALANCE	13,612,277.30-	2,649,607.13	6,628,083.71-	17,590,753.88-

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS

7/01/2017 - 11/30/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	22,188,656.00	24,209,281.83	5,131,897.35	10,609,386.91	13,599,894.92	56.17
105	REVENUE - VPA/DSS FUND	1,978,561.00	1,978,561.00	157,567.27	759,905.28	1,218,655.72	61.59
110	REVENUE - CSA FUND	725,000.00	725,000.00	17,713.98	286,484.14	438,515.86	60.48
121	REV.- IPR PROG. INCOME FD (11/02)	3,750.00	3,750.00	189.87	1,258.35	2,491.65	66.44
123	REV - CDBG HOUSING PRG (4/09)	4,375.00	4,375.00	307.00	1,544.00	2,831.00	64.70
125	REVENUE - DRUG FORFEITURE FUND	10,000.00	.00	.00	911.10	911.10	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	.00	.00	558.00	558.00	100.00-
201	REVENUE - LAW LIBRARY FUND	775.00	775.00	107.60	409.20	365.80	47.20
251	REVENUE - SCHOOL FUND	16,185,706.00	16,185,706.00	1,271,743.09	4,977,817.30	11,207,888.70	69.24
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,332.00	817,332.00	98,845.65	246,451.74	570,880.26	69.84
253	REVENUE - SUMMER FOOD SERVICES FUND	32,450.00	32,450.00	.00	27,773.14	4,676.86	14.41
254	REVENUE - TITLE & GRANT FUND	1,821,837.00	1,821,837.00	205,723.46	600,656.11	1,221,180.89	67.03
255	REVENUE - SCH. TEXTBOOK FUND	111,976.00	111,976.00	6,385.75	31,928.75	80,047.25	71.48
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	.00	20.00	20.00	100.00-
302	REVENUE - CAPITAL PROJECT FUND	654,170.00	654,170.00	.00	129,570.00	524,600.00	80.19
305	REVENUE - MEGA SITE INDUST. PARK	.00	224,873.00	.00	.00	224,873.00	100.00
306	REVENUE - CABIN POINT INDUST. PARK	.00	520,931.00	336,199.54	336,199.54	184,731.46	35.46
307	REVENUE - HENRY INDUST. PARK	.00	.00	5,000.00	5,000.00	5,000.00	100.00-
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	.00	101.00	101.00	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	127.00	127.00	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	.00	119.00	119.00	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	104.00	951.00	951.00	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	2,790.40	5,989.74	5,989.74	100.00-
	-- REVENUE TOTAL --	44,534,588.00	47,291,017.83	7,234,574.96	18,023,161.30	29,267,856.53	61.00

SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2017 - 11/30/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	22,188,656.00	23,128,454.76	1,867,373.87	8,198,017.83	.00	14,930,436.93	64.55
105	EXPENDITURES - VPA/DSS FUND	1,978,561.00	1,978,561.00	157,567.27	759,905.28	.00	1,218,655.72	61.59
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	23,683.08	99,035.06	.00	625,964.94	86.33
121	EXPEND. - IPR PROG. INCOME FD 11/02	3,750.00	3,750.00	.00	1,122.00	.00	2,628.00	70.08
123	EXPEND. CDBG HOUSING PROGRAM	4,375.00	4,375.00	.00	.00	.00	4,375.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	10,000.00	21,160.04	912.73	2,791.64	.00	18,368.40	86.80
201	EXPENDITURES - LAW LIBRARY FUND	775.00	775.00	130.46	130.46	.00	644.54	83.16
251	SCHOOL FUND EXPENDITURES	16,185,706.00	16,185,706.00	1,271,743.09	4,977,964.86	.00	11,207,741.14	69.24
252	EXPENDITURES - SCHOOL FOOD SERV	817,332.00	817,332.00	83,547.88	243,869.05	.00	573,462.95	70.16
253	EXPENDITURES - SUMMER FS FUND	32,450.00	32,450.00	.00	29,792.19	.00	2,657.81	8.19
254	TITLE & GRANT REVOLVING FUND	1,821,837.00	1,821,837.00	93,460.96	539,366.74	.00	1,282,470.26	70.39
255	EXPENDITURES - TEXTBOOK FUND	111,976.00	111,976.00	4,528.97	41,282.29	.00	70,693.71	63.13
302	EXPENDITURES - CAPITAL PROJECT FD	654,170.00	1,736,015.00	76,385.11	478,618.59	.00	1,257,396.41	72.43
305	EXPENDITURES - MEGA SITE	.00	224,873.00	3,380.00	77,625.00	.00	147,248.00	65.48
306	EXPENDITURES - CABIN POINT PARK	.00	520,931.00	.00	277,130.44	.00	243,800.56	46.80
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00-	100.00-
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	1,500.00	.00	1,500.00-	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	500.00	.00	500.00-	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	200.00	3,659.27	.00	3,659.27-	100.00-
	-- EXPENDITURE TOTAL --	44,534,588.00	47,313,195.80	3,582,913.42	15,734,110.70	.00	31,579,085.10	66.74

SUSSEX COUNTY  
 GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE  
 7/01/2017 - 11/30/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,116,244.00	5,116,244.00	1,981,067.43	2,745,278.69	2,370,965.31	46.34
11020	PUBLIC SERVICE CORP TAXES	719,151.00	719,151.00	548,063.64	577,812.70	141,338.30	19.65
11030	PERSONAL PROPERTY TAXES	2,503,976.00	2,503,976.00	677,840.16	1,013,972.53	1,490,003.47	59.50
11031	MOBILE HOME TAXES	24,820.00	24,820.00	5,633.67	11,055.26	13,764.74	55.45
11032	FIRE AND RESCUE TAXES	16,000.00	16,000.00	2,438.27	3,707.42	12,292.58	76.82
11040	MACHINERY AND TOOLS TAXES	1,119,383.00	1,119,383.00	116,850.22	116,850.22	1,002,532.78	89.56
11050	MERCHANTS CAPITAL TAXES	75,000.00	75,000.00	18,045.19	21,347.16	53,652.84	71.53
11060	PENALTIES, INTEREST & TREAS ADM FEES	186,000.00	186,000.00	4,476.58	42,443.75	143,556.25	77.18
	GENERAL PROPERTY TAXES	9,760,574.00	9,760,574.00	3,354,415.16	4,532,467.73	5,228,106.27	53.56
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	943,268.00	943,268.00	79,469.62	403,835.09	539,432.91	57.18
12020	CONSUMER UTILITY TAXES	95,000.00	95,000.00	7,837.63	44,320.26	50,679.74	53.34
12030	BUSINESS LICENSE TAXES	79,630.00	79,630.00	2,436.55	16,836.75	62,793.25	78.85
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	190,053.00	190,053.00	49,382.65	77,755.72	112,297.28	59.08
12060	BANK STOCK TAXES	3,500.00	3,500.00			3,500.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,311,451.00	1,311,451.00	139,126.45	542,747.82	768,703.18	58.61
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	7,000.00	7,000.00	1,771.00	1,834.00	5,166.00	73.80
13030	PERMITS AND OTHER LICENSES	5,377,560.00	5,377,560.00	484,136.00	2,408,441.66	2,969,118.34	55.21
	PERMITS, FEES AND LICENSES	5,384,560.00	5,384,560.00	485,907.00	2,410,275.66	2,974,284.34	55.23
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	871,500.00	871,500.00	90,167.70	476,951.57	394,548.43	45.27
	FINES AND FORFEITURES	871,500.00	871,500.00	90,167.70	476,951.57	394,548.43	45.27
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	15,000.00	15,000.00	2,177.60	11,879.04	3,120.96	20.80
15020	REVENUE FROM USE OF PROPERTY	101,000.00	101,000.00	6,427.17	33,233.86	67,766.14	67.09
	REVENUE FROM USE OF MONEY/PROPERTY	116,000.00	116,000.00	8,604.77	45,112.90	70,887.10	61.10
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	198,515.00	198,515.00	16,009.04	75,435.35	123,079.65	62.00
16020	COMMONWEALTH'S ATTORNEY FEES	1,650.00	1,650.00	161.34	832.11	817.89	49.56
16050	CHARGES FOR CORRECTION/DETENTION	3,800.00	3,800.00	341.14	1,839.84	1,960.16	51.58
16060	CHARGES FOR OTHER PROTECTION	1,600.00	1,600.00	602.00	1,527.00	73.00	4.56
16080	CHARGES FOR SANITATION/WASTE REMVL						



SUSSEX COUNTY  
**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**

ACCT#	DESCRIPTION	7/01/2017 - 11/30/2017				BALANCE	UNCOLLECTED
		BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT		
16160	CHARGES FOR COMMUNITY DEVELOPMENT	25,000.00	25,000.00			25,000.00	100.00
16210	CHG FOR CREDIT & DEBIT CARD USE	3,000.00	3,000.00	490.38	855.88	2,144.12	71.47
	CHARGES FOR SERVICES	233,565.00	233,565.00	17,603.90	80,490.18	153,074.82	65.53
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	50,000.00	50,606.28	715.23	5,049.30	45,556.98	90.02
18990	MISCELLANEOUS	35,000.00	187,000.00	1,926.55	163,091.88	23,908.12	12.78
	MISCELLANEOUS REVENUE	85,000.00	237,606.28	2,641.78	168,141.18	69,465.10	29.23
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	38,932.45	54,505.55	58.33
19020	RECOVERED COSTS - OTHER	264,433.00	264,433.00	7,307.47	158,494.06	105,938.94	40.06
	RECOVERED COSTS	357,871.00	357,871.00	15,093.96	197,426.51	160,444.49	44.83
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	45,000.00	45,000.00			45,000.00	100.00
	PAYMENT IN LIEU OF TAXES	45,000.00	45,000.00			45,000.00	100.00
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	402,046.00	402,046.00	23,050.05	193,663.99	208,382.01	51.83
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	402,046.00	402,046.00	23,050.05	193,663.99	208,382.01	51.83
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	242,261.00	242,261.00	19,503.31	96,512.28	145,748.72	60.16
23020	SHERIFF SHARED EXPENSE	1,337,521.00	1,337,521.00	112,667.67	517,984.48	819,536.52	61.27
23030	COMMISSIONER OF REVENUE	75,065.00	75,065.00	6,392.70	32,168.78	42,896.22	57.14
23040	TREASURER SHARED EXPENSE	86,790.00	86,790.00	7,390.30	35,826.72	50,963.28	58.72
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,633.00	38,633.00			38,633.00	100.00
23070	CLERK OF COURT SHARED EXP	192,186.00	192,186.00	16,110.40	78,393.39	113,792.61	59.20
23080	JAIL SHARED EXPENSE	100,000.00	100,000.00		50,220.57	49,779.43	49.77
	SHARED EXPENSES - CATEGORICAL	2,072,456.00	2,072,456.00	162,064.38	811,106.22	1,261,349.78	60.86
24040	OTHER CATEGORICAL AID - STATE	1,462,077.00	1,462,077.00	833,222.20	1,020,303.15	441,773.85	30.21
	OTHER CATEGORICAL AID - STATE	1,462,077.00	1,462,077.00	833,222.20	1,020,303.15	441,773.85	30.21
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT				1,200.00	1,200.00	100.00
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						
	NON-CATEGORICAL AID - FEDERAL				1,200.00	1,200.00	100.00

SUSSEX COUNTY

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2017 - 11/30/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	86,556.00	1,954,575.55		129,500.00	1,825,075.55	93.37
	NON-REVENUE RECEIPTS	<u>86,556.00</u>	<u>1,954,575.55</u>		<u>129,500.00</u>	<u>1,825,075.55</u>	<u>93.37</u>
	--FUND TOTAL--	22,188,656.00	24,209,281.83	5,131,897.35	10,609,386.91	13,599,894.92	56.17

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

ACCT#	DESCRIPTION	7/01/2017 - 11/30/2017		Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
		BUDGET AMOUNT	APPR. AMOUNT				
999	EXPENDITURES - GENERAL FUND						
11100-111	BOARD OF SUPERVISORS	148,242.00	148,402.00	8,987.95	51,082.87	97,319.13	65.57
	--MAJOR TOTAL--	148,242.00	148,402.00	8,987.95	51,082.87	97,319.13	65.57
	BOARD OF SUPERVISORS	148,242.00	148,402.00	8,987.95	51,082.87	97,319.13	65.57
21100-211	ADMINISTRATOR	771,473.00	826,473.00	62,436.31	301,595.00	524,878.00	63.50
	--MAJOR TOTAL--	771,473.00	826,473.00	62,436.31	301,595.00	524,878.00	63.50
21200-221	BUILDING & GROUNDS	522,383.00	522,383.00	34,813.83	214,476.59	307,906.41	58.94
	--MAJOR TOTAL--	522,383.00	522,383.00	34,813.83	214,476.59	307,906.41	58.94
21300-231	HOUSING	132,523.00	134,869.28	9,782.38	50,055.38	84,813.90	62.88
	--MAJOR TOTAL--	132,523.00	134,869.28	9,782.38	50,055.38	84,813.90	62.88
21400-241	PLANNING	242,451.00	242,451.00	18,430.31	83,100.04	159,350.96	65.72
21400-242	BUILDING INSPECTIONS	216,288.00	216,288.00	16,941.20	91,316.34	124,971.66	57.78
21400-243	ZONING	1,875.00	1,875.00			1,875.00	100.00
	--MAJOR TOTAL--	460,614.00	460,614.00	35,371.51	174,416.38	286,197.62	62.13
21500-251	FIRE & RESCUE	240,004.00	247,867.55	3,539.17	60,970.99	186,896.56	75.40
21500-252	AMBULANCE & RESCUE	1,037,511.00	1,037,511.00	139,794.25	356,718.54	680,792.46	65.61
21500-253	EMERGENCY SERVICES	226,229.00	226,229.00	12,983.95	106,794.74	119,434.26	52.79
21500-254	911 Services				182.89	182.89	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,836.95	163.05	.67
	--MAJOR TOTAL--	1,527,744.00	1,535,607.55	156,317.37	548,504.11	987,103.44	64.28
21600-261	ANIMAL CONTROL	202,491.00	202,491.00	16,341.77	89,413.78	113,077.22	55.84
21600-262	ENVIRONMENTAL INSPECTIONS	227,670.00	377,670.00	16,435.36	105,858.85	271,811.15	71.97
21600-263	GENERAL WORKS	75,000.00	75,000.00	6,684.20	34,405.27	40,594.73	54.12
21600-266	REFUSE DISPOSAL	138,300.00	138,300.00	11,821.73	46,225.19	92,074.81	66.57
	--MAJOR TOTAL--	643,461.00	793,461.00	51,283.06	275,903.09	517,557.91	65.22
21700-271	IT AND CENTRAL ACCOUNTING AS400	35,321.00	35,321.00	10,050.00	16,579.93	18,741.07	53.05
	--MAJOR TOTAL--	35,321.00	35,321.00	10,050.00	16,579.93	18,741.07	53.05
	ADMINISTRATOR	4,093,519.00	4,308,728.83	360,054.46	1,581,530.48	2,727,198.35	63.29
22100-281	COUNTY ATTORNEY	75,000.00	75,000.00	18,577.51	71,893.93	3,106.07	4.14
	--MAJOR TOTAL--	75,000.00	75,000.00	18,577.51	71,893.93	3,106.07	4.14
	COUNTY ATTORNEY	75,000.00	75,000.00	18,577.51	71,893.93	3,106.07	4.14
23100-291	REGISTRAR/BOARD OF ELECTIONS	178,121.00	178,121.00	18,474.93	64,251.18	113,869.82	63.92
	--MAJOR TOTAL--	178,121.00	178,121.00	18,474.93	64,251.18	113,869.82	63.92
	REGISTRAR/BOARD OF ELECTIONS	178,121.00	178,121.00	18,474.93	64,251.18	113,869.82	63.92

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

ACCT#	DESCRIPTION	7/01/2017 -		11/30/2017		ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAINING
		BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT			
31100-311	COMMISSIONER OF REVENUE	238,347.00	238,347.00	17,508.31	92,277.36		146,069.64	61.28
31100-312	REASSESSMENT SERVICES		107,007.00	9,527.85	38,991.09		68,015.91	63.56
	--MAJOR TOTAL--	238,347.00	345,354.00	27,036.16	131,268.45		214,085.55	61.99
	COMMISSIONER OF REVENUE	238,347.00	345,354.00	27,036.16	131,268.45		214,085.55	61.99
41100-411	TREASURER	353,077.00	353,177.00	24,508.60	136,817.55		216,359.45	61.26
41100-412	LICENSE BUREAU	47,700.00	47,700.00	825.00	11,596.83		36,103.17	75.68
	--MAJOR TOTAL--	400,777.00	400,877.00	25,333.60	148,414.38		252,462.62	62.97
	TREASURER	400,777.00	400,877.00	25,333.60	148,414.38		252,462.62	62.97
51100-511	COURTROOM SECURITY	215,051.00	215,051.00	15,168.60	76,432.84		138,618.16	64.45
51100-512	FIELD OPERATIONS	1,572,783.00	1,572,800.93	141,352.58	644,947.23		927,853.70	58.99
51100-513	SPOT OPERATIONS	59,208.00	59,208.00	3,248.92	20,911.79		38,296.21	64.68
51100-514	SELECTIVE ENFORCEMENT	217,800.00	217,800.00	13,285.28	68,858.87		148,941.13	68.38
51100-515	WAKEFIELD OPERATIONS	52,193.00	52,193.00	4,279.44	21,553.61		30,639.39	58.70
51100-516	E911	160,552.00	160,552.00	13,638.59	84,659.04		75,892.96	47.27
51100-517	SCHOOL RESOURCE OFFICERS	113,795.00	113,795.00	9,546.44	46,526.58		67,268.42	59.11
	--MAJOR TOTAL--	2,391,382.00	2,391,399.93	200,519.85	963,889.96		1,427,509.97	59.69
51500-551	CONFINEMENT OF INMATES	1,640,831.00	1,641,831.00	142,362.82	686,170.34		955,660.66	58.20
	--MAJOR TOTAL--	1,640,831.00	1,641,831.00	142,362.82	686,170.34		955,660.66	58.20
	SHERIFF'S DEPARTMENT	4,032,213.00	4,033,230.93	342,882.67	1,650,060.30		2,383,170.63	59.08
61100-611	CIRCUIT COURT	35,190.00	35,190.00	1,786.85	14,304.86		20,885.14	59.34
61100-612	GENERAL DISTRICT COURT	36,016.00	36,016.00	1,063.79	3,584.16		32,431.84	90.04
61100-613	SPECIAL MAGISTRATES	7,500.00	7,500.00	973.71	3,001.76		4,498.24	59.97
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00	7,791.50	4,470.50		4,470.50	36.45
	--MAJOR TOTAL--	90,968.00	90,968.00	3,824.35	28,682.28		62,285.72	68.46
	CIRCUIT COURT	90,968.00	90,968.00	3,824.35	28,682.28		62,285.72	68.46
62100-621	CLERK OF COURTS	378,061.00	378,061.00	28,056.63	148,675.57		229,385.43	60.67
	--MAJOR TOTAL--	378,061.00	378,061.00	28,056.63	148,675.57		229,385.43	60.67
	CLERK OF COURTS	378,061.00	378,061.00	28,056.63	148,675.57		229,385.43	60.67
63100-631	COMMONWEALTH'S ATTORNEY	435,188.00	435,188.00	35,385.10	169,714.62		265,473.38	61.00
63100-632	VICTIM/WITNESS PROGRAM	75,223.00	75,223.00	6,089.35	31,603.25		43,619.75	57.98
	--MAJOR TOTAL--	510,411.00	510,411.00	41,474.45	201,317.87		309,093.13	60.55
	COMMONWEALTH'S ATTORNEY	510,411.00	510,411.00	41,474.45	201,317.87		309,093.13	60.55
	--MAJOR TOTAL--	510,411.00	510,411.00	41,474.45	201,317.87		309,093.13	60.55
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							

**GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS**

ACCT#	DESCRIPTION	7/01/2017 - 11/30/2017		CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED	
		BUDGET AMOUNT	APPR. AMOUNT				BALANCE	REMAINING
81100-801	Crater Health District	198,317.00	198,317.00		99,158.50		99,158.50	50.00
81100-803	Old Dominion Emerg. Medical Serv.	982.00	982.00		982.00			
81100-805	District 19 Community Services Bd	64,499.00	64,499.00		32,249.50		32,249.50	50.00
	--MAJOR TOTAL--	263,798.00	263,798.00		132,390.00		131,408.00	49.81
81300-811	Crater Area Aging	7,060.00	7,060.00		7,060.00			
81300-812	Sussex SS Christmas Program			1,500.00	1,500.00		1,500.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00		2,000.00			
81300-820	Virginia Legal Aid Society	1,135.00	1,135.00		1,135.00			
81300-822	VA Cooperative Extension	70,768.00	70,768.00	154.59	13,655.21		57,112.79	80.70
81300-823	Chowan Basin Soil & Water Conserv.	3,701.00	3,701.00	3,701.00	3,701.00			
81300-825	The Faith Based Coalition	5,000.00	5,000.00		5,000.00			
81300-829	Chowan Basin Proj. / City Franklin	7,480.00	7,480.00				7,480.00	100.00
	--MAJOR TOTAL--	161,144.00	161,144.00	5,355.59	98,051.21		63,092.79	39.15
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	154,985.00	154,985.00		77,492.50		77,492.50	50.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	169,985.00	169,985.00		92,492.50		77,492.50	45.58
81500-831	John Tyler Community College	1,016.00	1,016.00				1,016.00	100.00
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	4,000.00	4,000.00		4,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00				1,500.00	100.00
	--MAJOR TOTAL--	7,516.00	7,516.00		5,000.00		2,516.00	33.47
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00		6,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00	10,000.00	10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
	--MAJOR TOTAL--	26,000.00	26,000.00	10,000.00	16,000.00		10,000.00	38.46
81800-860	Crater Planning District Commission	9,790.00	9,790.00		4,895.00		4,895.00	50.00
81800-862	Virginia's Gateway Region	32,050.00	32,050.00		32,050.00			
81800-863	Crater Youth Care Commission	114,743.00	114,743.00	19,914.83	48,305.82		66,437.18	57.90
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	159,583.00	159,583.00	19,914.83	88,250.82		71,332.18	44.69
	CONTRIBUTIONS TO OUTSIDE AGENCIES	788,026.00	788,026.00	35,270.42	432,184.53		355,841.47	45.15
93100	TRANSFERS TO OTHER FUNDS	9,146,922.00	9,763,226.00	846,685.49	2,377,975.54		7,385,250.46	75.64
93200	EXP ACCOUNT NON DEPARTMENT	103,168.00	103,168.00		647.74		102,520.26	99.37
	TRANSFERS TO OTHER FUNDS	9,250,090.00	9,866,394.00	846,685.49	2,378,623.28		7,487,770.72	75.89
95000	DEBT SERVICE	1,996,881.00	1,996,881.00	109,203.25	1,304,740.71		692,140.29	34.66
	DEBT SERVICE	1,996,881.00	1,996,881.00	109,203.25	1,304,740.71		692,140.29	34.66

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2017 - 11/30/2017

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
99900	NON DEPARTMENTAL	8,000.00	8,000.00	1,512.00	5,292.00		2,708.00	33.85
	NON DEPARTMENTAL	8,000.00	8,000.00	1,512.00	5,292.00		2,708.00	33.85
	--FUND TOTAL--	22,188,656.00	23,128,454.76	1,867,373.87	8,198,017.83		14,930,436.93	64.55

SUSSEX COUNTY

CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY  
 7/01/2017 - 11/30/2017

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	.00	70.00	70.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	.00	70.00	70.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	.00	70.00	70.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	654,170.00	654,170.00	.00	129,500.00	524,670.00	80.20
	FUND TRANSFERS	654,170.00	654,170.00	.00	129,500.00	524,670.00	80.20
	NON-REVENUE RECEIPTS	654,170.00	654,170.00	.00	129,500.00	524,670.00	80.20
	--FUND TOTAL--	654,170.00	654,170.00	.00	129,570.00	524,600.00	80.19

SUSSEX COUNTY  
 EXPENDITURE SUMMARY  
 7/01/2017 - 11/30/2017

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	169,000.00	169,000.00	.00	.00	.00	169,000.00	100.00
	REPLACE E911 EQUIPMENT	169,000.00	169,000.00	.00	.00	.00	169,000.00	100.00
91202	Replace AS400 Server							
0001	Replace AS400 Server	47,670.00	47,670.00	.00	.00	.00	47,670.00	100.00
	Replace AS400 Server	47,670.00	47,670.00	.00	.00	.00	47,670.00	100.00
91203	Replace Voting Machines							
0001	Replace Voting Machines	44,000.00	103,500.00	.00	34,500.00	.00	69,000.00	66.66
	Replace Voting Machines	44,000.00	103,500.00	.00	34,500.00	.00	69,000.00	66.66
91300	VEHICLES & OTHER RELATED EQUIP.							
0011	Sheriff Patrol Vehicle	73,500.00	73,500.00	.00	.00	.00	73,500.00	100.00
0012	Animal Control Vehicle	40,000.00	40,000.00	.00	27,968.00	.00	12,032.00	30.08
0013	Buildings & Grounds - Vehicle	40,000.00	40,000.00	31,975.00	31,975.00	.00	8,025.00	20.06
0014	Environmental Inspections Vehicle	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
0015	Building Inspections - Vehicle	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
	VEHICLES & OTHER RELATED EQUIP.	233,500.00	233,500.00	31,975.00	59,943.00	.00	173,557.00	74.32
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	494,170.00	553,670.00	31,975.00	94,443.00	.00	459,227.00	82.94
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS		Jarratt Senior Center					
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	783,472.00	44,410.11	351,930.05	.00	431,541.95	55.08
	COMMUNICATIONS	.00	783,472.00	44,410.11	351,930.05	.00	431,541.95	55.08
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	.00	238,873.00	.00	9,240.79	.00	229,632.21	96.13
8216	Hist. Courthouse Roof Replacement	.00	.00	.00	23,004.75	.00	23,004.75	100.00
8217	Carpet Replacement - GDC	13,000.00	13,000.00	.00	.00	.00	13,000.00	100.00
8218	Judicial Complex HVAC-Phase 1	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8220	Water Tower Repairs	75,000.00	75,000.00	.00	.00	.00	75,000.00	100.00
	RENOVATION OF COUNTY BLDGS	113,000.00	351,873.00	.00	32,245.54	.00	319,627.46	90.83
94500	SCHOOL PROJECTS							



SUSSEX COUNTY  
 EXPENDITURE SUMMARY  
 7/01/2017 - 11/30/2017

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs at Animal Shelter	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
	ANIMAL POUND BLDG & COMPLEX	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTN OFFICE BLDG							
	CAPITAL PROJECTS	160,000.00	1,182,345.00	44,410.11	384,175.59	.00	798,169.41	67.50
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	654,170.00	1,736,015.00	76,385.11	478,618.59	.00	1,257,396.41	72.43

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REV. Bud 4.6 mil	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CF	BASE RENT	Ave need & Bal of Bud.
									\$5,075,000.00 Budgeted
7/26/2017	June 2017	\$4.53	105,737.78	833.12	\$478,992.14				\$422,916.67
8/22/2017	July 2017	\$4.53	95,642.23	740.44	\$433,259.30				\$416,274.86
9/29/2017	Aug 2017	\$4.53	108,632.63	827.06	\$492,105.81				\$407,849.19
10/25/2017	Sept 2017	\$4.53	92,063.41	900.87	\$417,047.25				\$406,699.44
11/14/2017	Oct 2017	\$4.53	101,335.18	922.01	\$459,048.37				\$399,221.02
12/21/2017	Nov 2017	\$4.53			\$0.00				\$399,221.02
1/20/2018	Dec 2017	\$4.53			\$0.00				\$399,221.02
2/19/2018	Jan 2018	\$4.53			\$0.00				\$399,221.02
3/27/2018	Feb 2018	\$4.53			\$0.00				\$399,221.02
4/21/2018	Mar 2018	\$4.53			\$0.00				\$399,221.02
5/21/2018	Apr 2018	\$4.53			\$0.00				\$399,221.02
6/23/2018	May 2018	\$4.53			\$0.00				\$399,221.02
AC TOT FYE 2018 Bud		\$5,075.000	503,411.23	4,223.50	\$2,280,452.87	0.00	0.00	0.00	\$2,794,547.13
G TOTAL PROJ			31,916,308.20	195,101.77	126,154,482.47	4,768,264.00	5,192,300.00	5,480,000.10	

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

- Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
  - Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
  - Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
  - Remote Convenience Centers will be reduced to 5, and beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Transfer Stations.
  - Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
  - Inspection & Operations Fee paid by Waste Management to County for 2017 = \$225,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
  - Landfill Current Lease 1,315 Acres
  - Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.
  - Current County Capacity 800,000 tons
- Note: Sup. Rent ended 12/02

**Sussex County**  
**Ten Year Landfill Revenue Summary**  
*Onnie L. Woodruff, Treas.*

MO. RECD	FYE2007	FYE2008	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	3Yr Ave.
July	819,849	812,429	699,620	558,173	599,541	629,481	471,147	490,908	480,391	501,253	436,313	478,992	472,652
August	830,151	803,179	712,021	577,545	509,002	597,953	445,265	489,118	716,69	429,103	401,017	433,259	428,254
July Adj								23,595					
September	808,986	796,329	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	424,719	492,106	366,534
Aug. Adj								10,179					
October	752,231	715,269	683,656	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	358,426
Sept. Adj								20,337					
November	889,097	790,715	670,320	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	386,221
December	798,459	714,193	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495		342,751
January	650,791	667,328	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132	339,065		372,812
February	713,718	719,697	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933		374,028
Jan CPI Adj											4,723		1,574
March	582,539	632,047	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512		315,664
April	790,823	739,381	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938		414,395
*rate increase to 4.53/ton effective 4/1/17													
May	799,360	711,795	544,548	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640		429,398
June	768,332	724,680	518,084	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027		458,639
Totals	<u>9,204,335</u>	<u>8,827,042</u>	<u>6,984,479</u>	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,878</u>	<u>4,999,574</u>	<u>4,461,599</u>	<u>4,703,587</u>	<u>2,280,453</u>	<u>4,721,587</u>
Current Year Budget amount:		<u>5,075,000</u>											



# Environmental Inspections

**December 21**, 2017

## Monthly Report

# MEMORANDUM

DATE: December 12, 2017

TO: Chairman and Honorable Board Members  
Vandy V. Jones, III, County Administrator

FROM: Matt Venable, Director of Environment Inspections

SUBJECT: December 21, 2017 - Report

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As we prepare to implement the Fifth Amendment to the Sussex County/Atlantic Waste Host Agreement by June 1, 2018, I wanted to take this time to discuss staffing, operations, and other expenditures that will be required to fulfill our obligations as Landlord on an annual basis. In regards to these expenditures for FY18, we **should** be fine financially for staffing, operations and various other costs. However, the reason being is that FY 18 will be on a 6-8 month operational budget versus FY19 and beyond will be on a 12 month operational budget due to implementation of the host agreement by June 1, 2018.

With this being said, the FY 19 budget process will begin in the next few months and it is the perfect time to consider the true operational cost of running 5 manned-sites for the upcoming FY19 budget year. Human Resources and I have prepared actual staffing cost to have the 5 sites open from 7am – 7pm Monday thru Saturday and 1pm – 7pm on Sunday. Just the staffing alone will cost around \$231,000.00 annually to cover salaries, FICA and Workman’s Comp Insurance. Per the latest amendment to the host agreement, Atlantic Waste will only be giving \$125,000.00 annually towards the cost of manning the sites. As you can see there will be quite the discrepancy in the budget beginning in FY19.

There will also be other operational cost that will require additional monies to fulfill our obligations as landlords, such as approximately \$6,000.00 annually for port-a-potty’s , \$5-6,000.00 for 5 cell phones annually (1 at each site), \$6,000.00 for Dominion Energy to provide power at each site and various other cost associated with manning the 5 sites. An approximate total for annual manning of the sites will be at least **\$250,000.00**. These will be things that will need to be carefully considered with the upcoming FY19 budget process.

I will continue to keep you updated on the ongoing transition to manned-sites in the county and will be available for questions/comments at the January/February board meetings. I want to wish all you a Merry Christmas and a Happy New Year.

**Origin / Material Summary Report**

**Criteria: 11/01/2017 12:00 AM to 11/30/2017 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Tons
DE	MSWT	45.78
DE	Special Misc-Tons	211.06
<b>Origin Total</b>		<b>256.84</b>
MD	SludgeIndus-Tons	1,182.36
<b>Origin Total</b>		<b>1,182.36</b>
NC	MSWT	2,490.41
<b>Origin Total</b>		<b>2,490.41</b>
NJ	Auto Fluff-Tons	17,435.29
<b>Origin Total</b>		<b>17,435.29</b>
NY	MSWT	70,907.74
<b>Origin Total</b>		<b>70,907.74</b>
PA	MSWT	18.15
<b>Origin Total</b>		<b>18.15</b>
SUSS BUS	MSWT	180.76
SUSS BUS	Special Misc-Tons	213.30
<b>Origin Total</b>		<b>394.06</b>
SUSS RES	MSWT	557.67
<b>Origin Total</b>		<b>557.67</b>
VA	CDTC	5.30
VA	MSWT	12,121.86
VA	SludgeIndus-Tons	339.22
VA	Special Misc-Tons	59.99
<b>Origin Total</b>		<b>12,526.37</b>
	WCL	0.00
<b>Origin Total</b>		<b>0.00</b>
<b>Totals</b>		<b>105,768.89</b>

# Finance Department



December 21, 2017



**BOARD REPORT FORM**

**Agenda Item:** Department Report #7.03

**Subject:** Proposed FY 2019 Budget Calendar

**Board Meeting Date:** December 21, 2017

=====  
**Summary:** Staff has proposed a draft FY 2019 Budget calendar. The dates and meetings may be adjusted at the discretion of the Board of Supervisors and staff as needed.

**Attachment:** A Copy of Proposed FY 2019 Budget Calendar

=====  
**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

## Proposed FY 2019 Budget Calendar

November 20, 2017	Administrative Staff Meeting to discuss development of Operating & Capital Improvement Budgets
November 29, 2017	Distribution of Letters to Outside Agencies
December 6, 2017	Distribution of Budget Worksheets to County Departments with instructions from County Administrator
January 12, 2018	Outside Agency requests due to County Administration
January 12, 2018	Budget Worksheets due to Finance Department from County Departments
January - February 2018	Development of Revenue Estimates with Treasurer, Commissioner & Finance Office
February 5-9, 2018	Budget Work Sessions with Departments
January – March, 2018	Preparation of Proposed Operating Budget and 5-Year CIP
March 14, 2018	Advertise FY2019 Proposed Budget and CY2018 Tax Rates (must advertise 30 days prior to Public Hearing due to Real Property Tax code 58.1-3321)
March 15, 2018	Present Proposed Operating Budget and 5-Year CIP to BOS
March 21, 2018	Advertise FY2019 Proposed Budget and CY2018 Tax Rates
March 28, 2018	Advertise FY2019 Proposed Budget and CY2018 Tax Rates
April 5, 2018	Budget Work Session with BOS
April 12, 2018	Budget Work Session with BOS
April 19, 2018	Public Hearings
April 26, 2018	Budget Work Session with BOS
May 3, 2018	Budget Work Session with BOS (tentative)
May 10, 2018	Budget Work Session with BOS (tentative)
May 17, 2018	Adoption of the FY2019 Operating Budget, FY2019 – FY2023 CIP and Calendar Year 2018 Tax Rates

# *Community Development*



*December 2017*

*Monthly Report*

# Community Development Office Monthly November 2017

*Mr. André M. Greene, Director of Community Development*

## *Economic Development*

- *Cabin Point Road Water and Sewer Line Extensions Project is active and Perkinson Construction is completing the work in a timely manner.*
- *Meeting with the County and Moseley Architects regarding Window Project.*
- *Meeting with Mr. Jack Maytum and Andrew Cohill, (Design Nine, Inc.) regarding Broadband Surveys*

## *Community Development/Special Programs Grant Administration*

- *Housing Oversight board meeting was held at the Sussex County Housing Department.*
- *Planning Commission meeting for Public Hearing item, (RZA #2017-01).*

## *Planning & Zoning*

- *Seven (7) Zoning Applications reviewed and approved.*
- *Two (2) Plats Approved.*
- *Four (4) address applications completed*

## *Erosion & Sediment Control*

- *Three (3) E&S projects are active with inspections being made after each rain event.*
- *Project for Waste Management Atlantic Leachate Treatment Plant is complete and bond was released.*
- *Two (2) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*

# MEMORANDUM

DATE: December 5, 2017

TO: Vandy Jones, County Administrator

FROM: Andre M. Greene, Director of Community Development

SUBJECT: November 2017 - Monthly Report

Please accept this as the November 2017 update for the Community Development Department.

## **BUILDING ACTIVITY**

- November 2017

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
12	7	6	9	79	\$1,407,042.00	\$4,625.25

- November 2016

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
10	6	3	7	65	\$767,419.00	\$6,931.14

- January 2017 – December 2017 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>



# *Sussex County Housing Department*



*Date: December 21, 2017*

*By: Brenda H. Drew, Housing Programs Coordinator*



# COUNTY OF SUSSEX, VIRGINIA

233 L. SOUTH COUNTY DRIVE  
P.O. BOX 63, WAVERLY, VIRGINIA 23890

HOUSING PROGRAMS  
(804) 834-1302

BRENDA H. DREW  
ADMINISTRATIVE AGENT

## MEMORANDUM

**TO:** Mr. Vandy Jones, County Administrator

**FROM:** Brenda H. Drew, Housing Programs Coordinator

**SUBJECT:** Housing Program Report

**DATE:** December 7, 2017

---

During the months of November the following undertakings were performed:

Task and Training	No.
Annual Inspections	15
Annual Re-certifications	14
Initial Inspection	4
Other Certifications	25
Family Briefings	2
Executing HCV Contracts	3
Certificates of Satisfaction	0
Housing Rehab projects pending	10
VIDA Completion Reports in Process	1

We are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

## **2017 Grant Management Workshop & Governor's Housing Conference Highlights**

Staff attended the 2017 Governor's Housing Conference in conjunction with the Department of Housing and Community Development (DHCD) Grant Management Workshop on November 14<sup>th</sup> - 17<sup>th</sup>.

### **PART I**

- 1) What is Grant Management – This majority of this session was presented in the form of the Jeopardy Game Show. Additional topics were discussed including:
  - a) Beneficiary Data for all project types
  - b) Required supplemental pre-housing rehab inspection
  - c) Required notices to publish
  - d) Administrative Close-out versus Conditional Close-out
  - e) Project Sign requirements
  - f) Community Spark Plugs
- 2) Project Spotlight
  - a) Pulaski Adult Day Care Center
  - b) Marketing Your Community Assets
- 3) Engaging Team Members
- 4) Upcoming Program Changes
- 5) Tracking/ Documenting/Compliance
- 6) Section 3 Training
- 7) Funding Sources
- 8) Project Spotlight
  - a) Vinton Business District Revitalization
  - b) Rockbridge Greenhouse Village
  - c) Price's Fork School

### **PART II**

This conference was a very informative housing event “packed full of educational sessions led by experts in housing, finance, and community development as well as amazing networking opportunities with colleagues from across the commonwealth.”

Governor McAuliffe was the featured speaker on Friday, November 17<sup>th</sup>. The release of a study addressing the impact of housing on Virginia economy was announced. Some of the findings includes:

- The links between housing and other key policy areas in Virginia's housing sector.
- We have a shortage of housing that is affordable to a substantial share of households.
- We need to produce levels of new affordable housing to accommodate anticipated workforce growth.

*A summary of the full report can be accessed online at [www.vchr.vt.edu/VirginiaHousingEconomicLinkages](http://www.vchr.vt.edu/VirginiaHousingEconomicLinkages).*

Brett Culp, Social Entrepreneur and Filmmaker, was a keynote speaker who delivered useful methods to inspire attendees/housing teams to stay focus on the mission. His presentation was filled with heart-rending messages. Staff will be showing excerpts from his films in upcoming months.





The trailing information highlights some of the sessions attended by staff. These summaries were copied from the Conference session at <http://www.vagovernorshousingconference.com/index.php/conference-information/conference-sessions>. Please feel free to contact me if you have any questions or visit <http://www.vaghc.com/> for additional information.

#### Housing Mobility: Confronting housing inequality for housing choice vouchers

Housing vouchers are not simply designed to keep people off the street; they should help low-income families move to neighborhoods with access to better schools, healthcare, community service and opportunities. This session will outline the barriers that keep housing voucher recipients from experiencing authentic choice and opportunity the program intended. By implementing housing mobility programs, housing advocates, public housing agencies and policy makers will empower individuals with vouchers to move to neighborhoods of opportunity with the potential to deconcentrate poverty.

#### Fostering Community Inclusiveness through Life Skills and Education

Fostering inclusive communities does not only address revitalization and development. Community Inclusiveness does not stop once housing is acquired; it must also incorporate education and life skills for residents. This session breaks down the four integrated components of the Catholics Housing Choice Life Skills Program: personal finances, employment readiness, physical well-being and the tools to build community relationships. The Choices program is designed to impact every aspect of the participant's life.

#### Inclusive Outreach Strategies for Hard to Reach Low-Income residents

Knecting-Outreach-Texting-Partnerships! The City of Alexandria Virginia's Office of Housing has developed a variety of outreach strategies to communicate more effectively with their diverse low-income residents. This session will outline their redevelopment plan, dedicated staffing and other resources used to increase awareness and access to existing city housing stock. By customizing the outreach strategies, they are able to communicate with and honor Northern Virginia's culturally, racially, socially, economically, ethnically and linguistically diverse communities.

#### LIHTC: Understanding the federal government's largest housing program

Can Low-Income Housing Tax Credits (LIHTC) continue to meet the demands of affordable new and rehabilitated rental housing? The LIHTC is the federal government's primary method for promoting affordable housing by encouraging private investment for low-income households. In the three decades since the program was enacted, an estimated 3 million affordable housing units have benefited low-income households, homeless individuals and the elderly. This session will provide a broad overview of the LIHTC programs strengths, challenges and looming tax reforms.

### Inclusive Downtowns: Aging in place and elderly friendly strategies

According to the U.S. Census Bureau's recent statistical brief "Sixty-Five Plus in the United States," one in five Americans will be over the age of 65 by 2050. What does this mean to downtown and Main Street revitalization? It means economic development professionals, public-private partnerships and local municipalities must plan for this by re-envisioning their Main Street and downtown revitalization strategies. The rise in inclusive and healthy communities will drive downtown revitalization while enhancing the quality of life for individuals of all ages and abilities.

### Community Land Trusts: Inclusive communities

Do you need a roadmap to start a Community Land Trust (CLT)? Community Land Trusts are designed to preserve affordable housing stock in perpetuity, which can help create diverse and inclusive communities. Industry experts will walk participants through the complexities of the process. This session will explore ways CLT's can support and create diverse, inclusive and vibrant neighborhoods while mitigating some of the detrimental aspects of gentrification. Along with shared experiences in establishing a new CLT, learn about future policy priorities and the role a partner plays with the affordable housing programs.

### Using Data to Foster Healthy and Equitable Communities

Contemporary thought on the topic of *healthy communities* extends well beyond the accessibility of health care and recognizes the importance of the vitality, equity and inclusivity of a local housing market. As part of the Robert Wood Johnson Foundation's Invest Health Initiative, Reinvestment Fund completed a Market Value Analysis (MVA) for the city of Richmond and Henrico and Chesterfield Counties in the summer of 2017. The MVA is a field-validated, stakeholder informed statistical and spatial analysis of a real estate market that Reinvestment Fund has completed in more than 30 areas across the US. This session will explore the results of the Richmond area MVA and the proposed uses of the study to engage new public and private investors in order to align development efforts in support of healthy communities in the Greater Richmond region.

### **Pending Program Income Projects:**

Active and inactive program income generated from the IPR and Community Development Block Grant (CDBG) neighborhood projects is spent in a manner that will directly benefit LMI residents who are living in substandard housing. IPR program income includes revenue received from all loans repayments, loan payoffs, or other revenue earned as a result of program expenditures. Program expenditures are in accordance with an approved Program Income Plan, designed to subsidize housing rehabilitation for LMI county residents. Presently, we have received and are reviewing several requests to assist nine (9) residents.

**Selection Criteria:**

		Household Income	LMI (1- 3pts)	Female H/H (1pt)	# Children Under 18 (1pt x #)	Elderly H/H (2pts)	Handicap Disable (2pts)	No Plumbing (10pts)	In-Comp Plumbing (6pts)	Total Points
11/21/2015	Wakefield	\$ 13,367.00	3	0	0	2	0	0	0	5
10/6/2016	Disputanta	\$ 15,000.00	3	0	0	2	2	0	0	7
11/3/2016	Waverly	\$ 27,417.00	0	1	0	0	0	0	0	1
1/6/2017	Stony Creek	\$ 12,526.00	3	1	0	2	0	0	0	6
1/17/2017	Waverly	\$ -	3	1	0	0	0	0	0	4
3/23/2017	Stony Creek	\$ 6,792.00	3	1	0	2	2	0	0	8
5/26/2017	Wakefield	\$ 11,328.00	3	1	0	2	0	0	0	6
8/3/2017	Waverly	\$ 10,464.00	3	1	0	2	2	0	0	8
8/4/2017	Stony Creek	\$ 13,266.00	3	1	0	2	2	0	0	8
9/10/2017	Waverly	\$ 16,956.00	3	1	0	2	2	0	0	8

**Income limits for Sussex County:**

MSA: Richmond, VA MSA  
 Median Income: \$78,700.00

*Click on a column header for sorting.*

Percentage	One	Two	Three	Four	Five	Six	Seven	Eight
30%	\$16,250.00	\$18,600.00	\$20,900.00	\$24,600.00	\$28,780.00	\$32,960.00	\$37,140.00	\$41,320.00
40%	\$21,680.00	\$24,800.00	\$27,880.00	\$30,960.00	\$33,440.00	\$35,920.00	\$38,400.00	\$40,880.00
50%	\$27,100.00	\$31,000.00	\$34,850.00	\$38,700.00	\$41,800.00	\$44,900.00	\$48,000.00	\$51,100.00
60%	\$32,520.00	\$37,200.00	\$41,820.00	\$46,440.00	\$50,160.00	\$53,880.00	\$57,600.00	\$61,320.00
80%	\$43,350.00	\$49,550.00	\$55,750.00	\$61,900.00	\$66,900.00	\$71,850.00	\$76,800.00	\$81,750.00

Non-Adjusted Income Limits for Sussex County				
Percentage:	50%	80%	100%	150%
Income:	\$39,350.00	\$62,960.00	\$78,700.00	\$118,050.00

**Loan Servicing:**

All loan projects rehabilitated or substantially reconstructed with Program Income Funds and DHCD's IPR and CDBG funds are currently being serviced by the county on a Monthly basis. Staff is currently working with eight (5) beneficiaries with delinquent accounts.

**Other Concerns:**

Staff was able to proceed with the following meetings:

- a) A Follow-up of the scheduled meetings with Surry, Greensville and Emporia. The purpose of these meetings are to further discuss the organizing of a Regional Housing Program Partnership.

**Housing Choice Voucher Program (HCV) fees:**

HCV program help families by providing vouchers that allow participants to lease an approved home they otherwise could not afford. The report below shows the revenues generated benefiting Sussex County as well as local landlord's and tenant's financial benefits. VHDA's HCV Program has been an essential piece of the puzzle in this region. Financial benefits are shown in the following table:

<b>Monthly Agency HAP Expense, Lease-up &amp; Admin Fees</b>						
Reported for: 12/31/2016 to 12/11/2017						
<u>Agency</u>		<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY PAYMENTS</u>	<u>RESIDENTS</u>
<b>Sussex County</b>						
	January 2017	105,647	3,338	108,985	6,827	198
	February 2017	107,368	3,829	111,197	6,862	200
	March 2017	110,787	4,113	114,900	6,863	201
	April 2017	106,913	4,070	110,983	6,828	202
	May 2017	106,709	3,914	110,623	6,758	201
	June 2017	103,169	3,973	107,142	6,684	194
	July 2017	100,485	3,882	104,367	6,616	194
	August 2017	100,608	3,743	104,351	6,685	197
	September 2017	97,630	3,982	101,612	6,499	188
	October 2017	93,661	3,836	97,497	5,863	189
	November 2017	96,518	3,650	100,168	6,356	186
	December 2017	94,229	3,669	97,898	0	182
<b>Report Totals:</b>		<b>1,223,724</b>	<b>45,999</b>	<b>1,269,723</b>	<b>72,840</b>	<b>2,332</b>
Average:		525	68			Resident Months

*HAP-(Housing Payment to property owners)*  
*UAP-(Utility Assistance Payment to tenants)*

**Community Development Block Grant (CDBG) Balance Sheet:**

11/02/2017		*GL070A*	SUSSEX COUNTY		PAGE	1
FUND #	-123	CDBG HOUSING PROGRAM FUND (4/09)	BALANCE SHEET		TIME	9:08
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	CDBG HOUSING PROGRAM FUND (4/09)					
	ASSETS					
100-0100	Cash With Treasurer	56,866.99	57,988.99			57,988.99
	ASSETS	56,866.99	57,988.99			57,988.99
	TOTAL ASSETS	56,866.99	57,988.99			57,988.99
	LIABILITIES					
200-0100	Clearing Acct - Payroll					
200-0200	Clearing Acct - Accounts Payable					
	LIABILITIES					
	TOTAL LIABILITIES					
	FUND EQUITY					
300-0100	Fund Balance	56,866.99-	56,866.99-			56,866.99-
	FUND EQUITY	56,866.99-	56,866.99-			56,866.99-
	TOTAL PRIOR YR FUND BALANCE	56,866.99-	56,866.99-			56,866.99-
	TOTAL REVENUE		1,122.00-			1,122.00-
	TOTAL EXPENDITURE					
	TOTAL CURRENT FUND BALANCE					1,122.00-
	TOTAL LIABILITIES AND FUND BALANCE		57,988.99-			57,988.99-

**Indoor Plumbing Program Fund Balance Sheet:**

12/11/2017		*GL070A*		SUSSEX COUNTY			PAGE	1
FUND #-121		IFR PROGRAM FUND (10/02)		BALANCE SHEET			TIME	9:13
				11/30/2017				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	BALANCE	ENDING	
-----	-----	-----	-----	-----	-----	-----		
	IFR PROGRAM FUND (10/02)							
	ASSETS							
100-0100	Cash With Treasurer	35,530.87	35,667.22				35,667.22	
	ASSETS	35,530.87	35,667.22				35,667.22	
	TOTAL ASSETS	35,530.87	35,667.22				35,667.22	
	LIABILITIES							
200-0100	Clearing Acct - Payroll							
200-0200	Clearing Account - Accounts Payab							
200-0900	Accrued Accounts Payable							
	LIABILITIES							
	TOTAL LIABILITIES							
	FUND EQUITY							
300-0100	Fund Balance	35,530.87-	35,530.87-				35,530.87-	
	FUND EQUITY	35,530.87-	35,530.87-				35,530.87-	
	TOTAL PRIOR YR FUND BALANCE	35,530.87-	35,530.87-				35,530.87-	
	TOTAL REVENUE		1,258.35-				1,258.35-	
	TOTAL EXPENDITURE		1,122.00				1,122.00	
	TOTAL CURRENT FUND BALANCE						136.35-	
	TOTAL LIABILITIES AND FUND BALANCE		35,667.22-				35,667.22-	

*County Administration  
Monthly Report*



*December 21, 2017*



**Board of Supervisors**

Susan B. Seward, Chair  
Keith C. Blowe, Vice Chairman  
C. Eric Fly, Sr.  
Alfred G. Futrell  
John A. Stringfield  
Rufus E. Tyler

Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Vandy V. Jones, III  
County Administrator  
[vjones@sussexcountyva.gov](mailto:vjones@sussexcountyva.gov)

Telephone: (434) 246-1000  
Facsimile: (434) 246-6013  
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TO: The Honorable Members of the Sussex County Board of Supervisors

FROM: Vandy Jones, III, County Administrator

SUBJECT: Schools & County Memorandum of Understanding (MOU)

DATE: December 12, 2017

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Members of the Board, at your 2016 retreat, you developed a list of priorities/action (2017 – 2019) items that you wanted addressed.

Under the 2017 Sussex County action agenda, you wanted staff, in consent with schools, to “develop a Memorandum of Understanding with the Sussex County School Board and Board of Supervisors outlining the Board of Supervisors fiscal commitment in support of Public Education in Sussex County.”

Staff drafted a suggested MOU (see attached) for the School Administration and School Board to consider. They accepted and adopted our draft. We have sent this to you by hard copy and e-mail.

Staff is providing a copy of the MOU for you to consider at your January Board of Supervisors meeting.

Should you have questions concerning the attached MOU, please let me know.

Thanks.

Attachment:

(1) Copy of MOU between Sussex County BOS and School Board

**This MOU is made and entered into by and between the Sussex County BOS and The Sussex County School Board.**

**Whereas, the Sussex County BOS recognizes that the governance and management of the Sussex County School Division is the role and responsibility of and by the Sussex County School Board; and**

**Whereas, the goals of the Sussex County BOS and the Sussex County School Board are to: (1) provide a quality education for Sussex County students; (2) to have all Sussex County schools fully accredited; (3) provide a safe environment for the students in the county; (4) have adequate school facilities to promote a healthy lifestyle; and**

**Whereas, it is the goal of the Sussex County BOS and the Sussex County School Board to have an educational system that will that will attract businesses to the county that will provide jobs for our students; will help students obtain scholarships and grants to attend colleges, universities and trade schools; and**

**Whereas, the school division will strive toward an 85% of students graduating in 4-5 years; and**

**Whereas, the school division will have as its goal, level funding for the next three years; and**

**Whereas, if the school division experience an unforeseeable or an unanticipated required cost in its budget projection, the BOS will make every attempt to fully fund the school's unanticipated budget needs;**

**Therefore, and finally, the BOS and the School Board, by affixing their signatures thereon, to this document, agrees to this MOU.**





# Animal Services – Public Safety

December 2017 Monthly Report



**OFFICE OF PUBLIC SAFETY**  
EDDIE T. VICK  
PUBLIC SAFETY COORDINATOR  
(434) 246-1044 – FAX (434)-246-6013  
EMAIL: ETVICK@SUSSEXCOUNTYVA.GOV



**COUNTY OF SUSSEX, VIRGINIA**  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

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December 14, 2017

TO: VANDY JONES, COUNTY ADMINISTRATOR  
FROM: EDDIE T. VICK, PUBLIC SAFETY COORDINATOR  
SUBJECT: November 2017 MONTHLY REPORT

Enclosed is the November 2017 monthly report.

**Radio System (New):** Sussex County is operating on the new P25 Radio System and paging from the new platform. Our 30 day reliability testing will be complete on December 20, 2017. We are continuing to work through the “punch list” items. We are hoping these can be resolved later before the end of December. After these items are complete, we will sign off on the new system. The audit of the system was completed by an independent contractor which ensures the reliability of the radio system. There are a few clean-up issues that must be completed (generator relocations and hook-up and phone wiring in the dispatch center) this project will be complete. We have met with the maintenance team at Harris and that process will begin after system acceptance.

**Radio System (OLD):** The old radio system is not being used presently. After acceptance of the new system, this system will be decommissioned as well as the communication towers. We are required to remove all old equipment from those towers and shelter within 6 months of cut-over. We will be working through this process over the next few months. (no new update)

**Animal Services Monthly Report:** Attached is the November 2017 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, six (6) canines were rescued and, six (6) canines were returned to owner and five (5) were adopted.

Two (2) felines rescued this month, one (1) was returned to its owner.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various task and functions performed by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for November (11.5) Hours**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for November (46.5) Hours**

**Total Number of Calls for Service:** A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for November (17) Calls**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for November (38.5) Hours**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for November (3) Hours**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for November (3) Hours**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in November (14) Hours**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in November (0) Hours**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In

these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in November (9.5) Hours**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in November (0) Hours**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in November (9.5) Hours**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in November (1.5) Hours**

**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in November (0) Hours**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in November (28.5) Hours**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in November (3.5) Hours**

**Landfill:** Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in November (0) Hour**

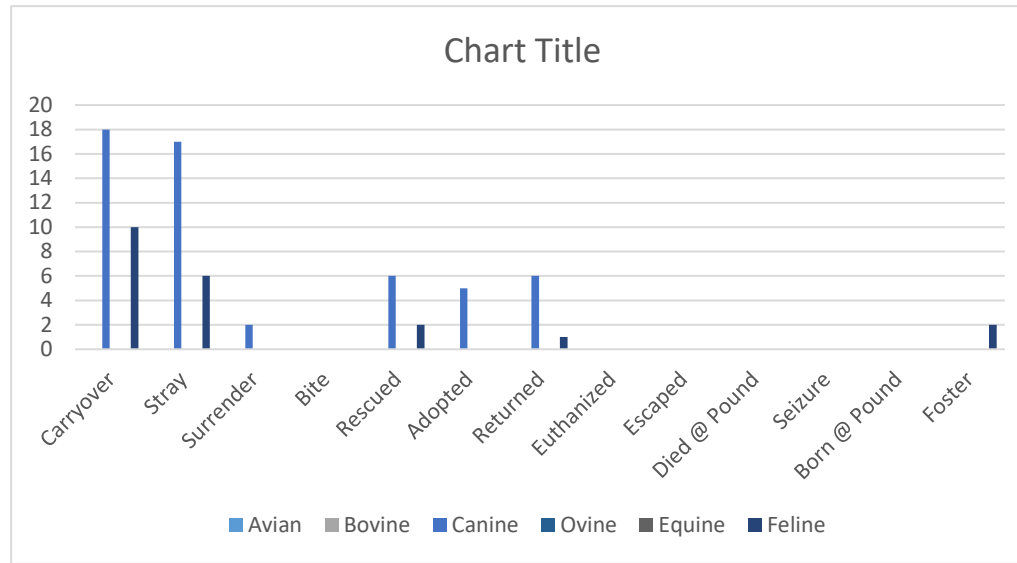
**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in November (0) Hours**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in November (2.5) Hour**

**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in November (4) Hours**

**Shelter Related:** The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in November (36.5) Hours**

## Sussex County Animal Control Monthly Intake Report November 2017



	<i>Carryover</i>	<i>Stray</i>	<i>Surrender</i>	<i>Bite</i>	<i>Rescued</i>	<i>Adopted</i>	<i>Returned</i>	<i>Euthanized</i>	<i>Escaped</i>	<i>Died @ Pound</i>	<i>Seizure</i>	<i>Born @ Pound</i>	<i>Foster</i>
<b>Avian</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Bovine</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Canine</b>	18	17	2	0	6	5	6	0	0	0	0	0	0
<b>Ovine</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Equine</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Feline</b>	10	6	0	0	2	0	1	0	0	0	0	0	2

<b>ACTIVE CASES</b>	<b>CANINE</b>	<b>20</b>	<b>FELINE</b>	<b>13</b>	<b>EQUINE</b>	<b>0</b>	Bovine	<b>0</b>	Ovine	<b>0</b>
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<b>TOTALS</b>	<b>17</b>
<b>MILEAGE</b>	
<b>UNIT 6</b>	<b>1,695</b>
<b>UNIT 7</b>	<b>2,000</b>
<b>TOTALS</b>	<b>3,695.00</b>
<b>SUMMONS</b>	<b>0</b>

Calls  
Diesel  
Gas

## Canines/Felines Rescued or Transferred Nov-17

Total of 6 Canines  
Total of 2 Felines

Intake Number	Name	Rescue Orginazation/Animal Shelter
75-17051201	Whip	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
210-17101202	Katie	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
211-17101601	Sambo	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
216-17102701	Tom Boy	Norfolk SPCA, 916 Ballentine Blvd, Norfolk, VA 23504
213-17101702	Jo	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
224-17110301	Fred	C.A.R.E P.O. BOX 575 Sandston, VA 23150
71-17102302	Turkey	C.A.R.E P.O. BOX 575 Sandston, VA 23150
70-17102301	Giblets	C.A.R.E P.O. BOX 575 Sandston, VA 23150

Month: November 2017

Date	Admin	Patrol	# of calls	In house calls	In house assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related	
1	2	4	1			6			1		1											1	
2						2					3		1			5.5						4.5	
3	0.5				4	4.5			2							7	2						
4																							
5											1		0.5										
6		3.5	3			3.5			1					1									
7		3	4			4								0.5									
8		4	2			1.5	1															0.5	
9		4	2			1.5										1						1.5	
10																							
11																							
12																							
13		3.5	3			3.5		1	1														
14	2	3.5	1			3		1	1				4.5			4				1		0.5	
15	2	5							2.5		2					1						3.5	
16	1					3	2		1								1					2	
17	1					3			2		1											1	
18																							
19																							
20		1									0.5					3							
21		5									1					1.5							
22	0.5												2			1	0.5						
23													1.5										
24																							
25																						5	
26																						5	
27	2	2.5				2		1	1							4.5						2	
28	2	2.5	1			1			1.5													1	5
29	2								1														2
30	0.5	5																			1.5	1	6
31																							
Total																							

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings