

Sussex County Board of Supervisors Regular Meeting
Thursday, April 20, 2023 – 6 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

ZOOM LINK

<https://us02web.zoom.us/j/84896585470>

Meeting ID: 848 9658 5470

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1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Approval of Minutes: March 16, 2023 Regular Board of Supervisors Meetings
- 2.02 Warrants and Vouchers
- 2.03 Treasurer’s Report & Financial Update – *for information only*
- 2.04 Departmental Reports – *for information only*
- 2.05 Solid Waste Convenience Center Budget Amendment
- 2.06 Appraisal Services Budget Amendment
- 2.07 Request for Leave Carryover Extension until July 1, 2023
- 2.08 FY23 IRF Planning Grant Award
- 2.09 Virginia Tourism ARPA Funding for Carpenter Museum/Town of Waverly Budget Amendment
- 2.10 Fire Truck Donation Budget Amendment

3. Recognitions/Awards/Presentation

- 3.01 RESOLUTION: Retired Lieutenant James J. Shanko, III – Sheriff Giles
- 3.02 RESOLUTION: Remembrance of Gladys L. Reed
- 3.03 RECOGNITION: Casey Logan, Outgoing CEO of Prince George Electric Cooperative & INTRODUCTION: Sarat Yellepeddi, CEO
- 3.04 RECOGNITION: 2023 Clean Water Farm Award to Chuckie Lewis, Lewis Farms, LLC – Mac Dunn, Chowan Basin Soil & Water Conservation District
- 3.05 INTRODUCTION: Nick Sheffield, Sussex County Chief of Emergency Services

4. Public Hearing – none

5. Appointments

- 5.01 Appointment to District 19 Community Services Board
- 5.02 Appointment to Planning Commission
- 5.02 Appointment to the Housing Rehabilitation Oversight (HRO) Board

6. Action Items

- 6.01 Wakefield Drainage Improvements Update/VDEM Funding Application – Lester Lowe, The Wooten Company

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7. Citizens' Comments

8. Unfinished Business

8.01 DSS Advisory Board Bonus Request

9. New Business

9.01 Draft EMS Ordinance and EMS Billing Letter of Agreement – Thomas Hicks, Interim Public Safety Coordinator

9.02 Proposed Solid Waste Convenience Center Operational and Staffing Changes –Jeff Gary, Public Works Director

9.03 Municode/CivicPlus Codification Update – Jeff Gore

10. Board Members Comments

10.01 Blackwater District

10.02 Courthouse District

10.03 Henry District

10.04 Stony Creek District

10.05 Wakefield District

10.06 Waverly District

11. Closed Session

12. Recess/Adjournment

12.01 Recess/Adjournment

12.02 Next Meeting, Thursday, May 18, 2023 at 6 p.m.

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, March 16, 2023 at 6 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
A. G. Futrell
Debbie P. Jones
Wayne O. Jones
Rufus E. Tyler, Sr.
Steve White, Tie Breaker (Virtual)

BOARD MEMBER ABSENT

Susan B. Seward

STAFF PRESENT:

Richard Douglas, County Administrator
David Conmy, Deputy County Administrator
Danielle Powell, County Attorney
Deste J. Cox, Treasurer
Jennifer Ellis, Social Service
Ernest Giles, Sheriff
Jeannell Jones, Social Services
Kelly W. Moore, Finance Director
Valerie Pierce, Interim Director of Social Services
Michael Poarch, Planner
Jessica Upton, Department of Social Services
Beverly Walkup, Planning Director
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum

The March 16, 2023 regular meeting of the Sussex County Board of Supervisors was called to order by Chairman Jones.

1.02 The Invocation

The Invocation was offered by Supervisor D. Jones.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Supervisor Fly requested to move Item #2.03 Treasurer's Report and Financial Update from under Item 2. Consent Agenda to Item 3. Recognitions, as Item 3.05.

County Administrator Douglas requested to under Item 3. Recognitions, as Item 3.06 Kim Sadler, CEO Horizon Letter of Support.

Per Sheriff Giles, the Chairman requested to move Item 3. Recognitions, Item 3.02 Recognition of Retired Lieutenant James J. Shanko, III to the Board's agenda.

Supervisor Futrell requested under Item 2. Consent Agenda, Item 2.08 March 23, 2023 Special BOS (BWS) Meeting Big Ticket agenda, property/real estate.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the March 16, 2023 regular agenda as amended. All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Consent agenda inclusive of the following: (a) Approval of February 23, 2023 Rescheduled Meeting minutes; (b) the Approval of Warrants and Vouchers; (c) Departmental Reports; (d) Victims Witness Program MOU with the Commonwealth's Attorney; (e) Multistate Opioid Settlements (Teva, Allergan, Walmart, CVS & Walgreens (f) Rural Rustic Resolution for Glyndon and Carver Lanes; (g) March 23, 2023 Special BOS (BWS) Meeting - Big Ticket as amended; (h) March 30, 2023 Special BOS (BWS) Meeting - External Agencies; (i) CAS Severn Maintenance Agreement and Budget Amendment; and (j) Waverly Solar Decommissioning Plans and Estimates. All Board members present voted aye.

3. Recognitions/Awards/Presentation

3.01 Recognition of Retired Public Safety Director G. Reid Foster, Jr.

County Administrator Douglas stated that after starting employment with the County on January 14, 2019 as the Public Safety Coordinator, Mr. Reid Foster, Jr. retired on March 1, 2023.

Reid worked in the Fire and EMS field for over 45 years. He assisted with establishing protocol for the COVID pandemic, the radio system, keeping us informed with severe and or threatening weather conditions, to name a few.

County Administration wants to take this opportunity to thank Mr. Garland Reid Foster, Jr. for serving Sussex County so selflessly.

The following resolution was presented to Mr. G. Reid Foster, Jr. as follows:

WHEREAS, Garland Reid Foster, Jr. served as the Public Safety Coordinator of Sussex County from January 14, 2019, to February 28, 2023; and

WHEREAS, Mr. Foster has served as a volunteer firefighter in Prince George County for over 45 years, and brought a wealth of fire and emergency medical services experience and knowledge to his position in Sussex County; and

WHEREAS, Mr. Foster worked closely with the Sussex County Fire and Rescue Association during his tenure, working to coordinate and prioritize a range of needs related to equipment, fire turnout gear, vehicles, and facilities for Sussex County's volunteer fire and rescue organizations; and

WHEREAS, Mr. Foster was instrumental in developing a ten-year capital improvements plan and getting Sussex County's first master lease program in place for the purchase of new fire vehicles, and for the acquisition of new fire vehicles for each volunteer fire department; and

WHEREAS, WHEREAS, Mr. Foster played a critical role in Sussex County's response to the Covid-19 pandemic, putting protocols in place for county offices, scheduling vaccination clinics and testing sites, and providing general coordination with the Crater Health District, and was a strong advocate for establishing vaccination sites within Sussex County; and

WHEREAS, Mr. Foster was a committed member of the Sussex County Management Team, collaborating with county department heads and Constitutional Officers on a variety of issues, and providing insight on fire and EMS issues facing the county, and served as a respected representative of Sussex County in his interactions within the region and state agencies.

THEREFORE, BE IT RESOLVED BY THE SUSSEX COUNTY BOARD OF SUPERVISORS that Garland Reid Foster, Jr. is recognized for his faithful service and commitment to the residents of Sussex County over the past four years, and for his many positive impacts on public safety. By general consensus, the Board adopted resolution.

A copy of the resolution was included in the Board packet.

302 Recognition of Retired Lieutenant James J. Shanko, III

This item was moved to the Board's April meeting agenda.

3.03 VDOT Project Update

Jerry Kee with VDOT (Franklin Office) was present to provide an update on VDOT projects in Sussex County.

Mr. Kee advised that VDOT will be finalizing paving Glyndon and Carver Lanes the last week in April.

It was reported that preliminary work was done for Butts Road on the Six Year Plan list and should be paved this summer. Mr. Kee noted that all the funding was in place. He will provide an update to the County Administrator of when the project will be completed.

The design process of the turn-lane in Wakefield that was applied for on the Smart Scale will start this fall--anticipating October. Mr. Kee advised that it will probably be a couple of years before its built; however, the design process will start.

The Route 40/Route 35 roundabout project made the short list. The design is scheduled to start in 2025 and is fully funded. He stated that it was a \$13 million project.

Mr. Kee stated that Waverly asked about doing a crosswalk at the intersection of Routes 40 and 460. He stated that the project was approved with Safety Funds. He stated preliminary work, such as putting in sidewalks, had to be done.

Mr. Kee stated that VDOT was in the process of completing a Corridor Study on Route 460 in Wakefield from the stop light to the airport. He noted that VDOT had some concerns about the intersection and have had some accidents. He stated that a study will be done to make some recommendations. He stated that the study was underway; however, it will take approximately 90-120 days. A report will be forwarded to the County Administrator.

He stated no "through trucks" for Prince George and Sussex signs have been put up and advertised for comments. Petersburg is receiving all of the comments and compiling the information. This information will be forwarded to the County Administrator as well. The trucking industry has been notified. He stated that everyone that needs to be notified has been notified.

3.04 DSS Advisory Board Update – Leah Brantley (DSS Advisory Board Chair) & Valerie Pierce (Interim DSS Director)

Leah Brantley, Sussex County DSS Advisory Board Chair, and Valerie Pierce, Interim DSS Director, provided an update on Sussex County Department of Social Services (DSS) operations. Leah Brantley thanked the Board for allowing the presentation. Ms. Brantley introduced Ms. Valerie Pierce, the Interim Social Services Director and recognized the member of the Advisory Board and DSS employees in attendance.

Ms. Pierce reviewed the DSS Mission Statement and services that are mandated by Code of Virginia gave a brief overview and update on some of their services and brief descriptions of the duties and responsibilities of the Support, Family Services and Benefits teams.

Organizational chart of vacancies were reviewed.

The caseloads for the Family Services Team were reviewed. Those caseloads include Child Protective Services (CPS), Adult Protective Services (ATP), Adoption Services and Foster Care Services.

She reviewed DSS staff priorities to include restoring their reputation and being more visible in the community.

The Benefit Programs Unit includes the Child Care Subsidy Program, Fraud, Energy Assistance Program, Medical Assistance, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) and Workforce Development Programs (VIEW).

Ms. Pierce reviewed some of DSS activities and accomplishments.

There was discussion of the filling of the Director of Social Services position.

A handout was provided to the Board members.

3.05 Treasurer Report and Financial Update

This item was Item 2.03 under the Consent Agenda. Supervisor Fly requested this item to be moved to Item 3. Recognitions/Presentations during the agenda amendments to allow Ms. Deste Cox to discuss banking concerns and give a report of money accounts with banks. Supervisor Fly stated that the County has five investment funds that the Treasurer manages.

Deste Cox, Sussex County Treasurer, advised that the County is invested Money Market account (Operating Account), CDs. The County invests in the LGIP and VIP investment pools that are offered through the State.

As far as security with the banks, \$250,000 is secured by FDIC. Beyond \$250,000, any bank that accepts public funds, has to be collateralized to cover the funds they accept. Those funds are monitored through the Treasurer of Virginia. Ms. Cox stated that she monitors that list. All of the banks the County uses are qualified. So, the County funds are protected. VIP is managed by VACo/VMLA. These funds are secured.

The Treasurer has an investment policy which determines how much is invested into each type of investment.

Currently in CDs, the County is invested in approximately 29% of County's funds which is approximately \$19 million total funds. The CDs range no more than 12 months in length. The County is earning between 3.95% and 4.25%. LGIP and VIP combines is about 36% of the County's funds. They are earning around 4.81%. Ms. Cox stated that 35% of funds are invested in Money Market accounts to allow for operational needs month to month.

3.06 Horizon Health Services

Kim Sadler, CEO of Horizon Health Services, Inc. was in attendance to request a Letter of Support and a Resolution for a new Waverly Health Center.

Ms. Sadler gave a brief background of Horizon Health. Horizon Health has health centers in Sussex, Surry and Southampton counties. They serve all patients insured, under insured, and with Medicaid in the surrounding communities. Horizon Health opened a dental office in Ivor. They have also opened a pharmacy in Waverly after the closure of the local pharmacy.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts a Resolution of Support for Horizon Health Services, Inc. to pursue necessary funding for a new Waverly Health Center, to-wit:

WHEREAS, Horizon Health Services, Inc. is a community-based, not-for-profit corporation whose mission is to "provide quality, comprehensive, and affordable health care on a continuous basis to all individuals; and

WHEREAS, Horizon Health Services, Inc. serves to meet the health care needs of the residents of Sussex, Surry, Southampton, and surrounding counties; and

WHEREAS, Horizon Health Services, Inc. currently operates two facilities in Sussex County— the Waverly Medical Center, located at 344 West Main Street in Waverly and in operation since 1997, and the Horizon Pharmacy, located at 328 West Main Street in Waverly and in operation since 2021; and

WHEREAS, Horizon Health Services, Inc. plays an extremely important role in Sussex County and provides a variety of health care services to many uninsured and underinsured county residents who may not otherwise receive necessary medical care; and

WHEREAS, Horizon Health Services, Inc. is in the planning stages of a large capital project to construct a new Waverly Health Center on a 41 -acre parcel on US 460, and

WHEREAS, this planned facility will be approximately 20,000 to 25,000 square feet in size to allow for the expansion of current services to include dental and behavioral health; and

WHEREAS, Horizon Health Services, Inc. is undertaking a significant capital campaign to provide the necessary funding, to include state and federal funding, for this greatly needed facility.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Sussex County that it strongly endorses the efforts of Horizon Health Services, Inc. to pursue eligible state and federal funding necessary to make the new Waverly Health Center a reality, which will greatly increase the availability of needed health care services and improve the quality of life for many residents of Sussex County.

Voting aye: Supervisors Fly, Futrell, D. Jones, W. Jones, Tyler

Voting nay: none

Absent: Supervisor Seward

4. Public Hearing

4.01 Ordinance Amendment #2023-01: Amendment to Sussex County Planning Commission Ordinance

Chairman W. Jones stated that attached for your consideration is an amendment to the Sussex County Planning Commission Ordinance to reduce the membership of the Planning Commission from 13 to 9, to re-appoint its current membership as a result of redistricting, and to make several updates to the previously adopted Ordinances and Resolutions related to the Planning Commission.

Ms. Walkup, Planning Director, provided the staff report.

Ms. Walkup stated the Ordinance Amendment #2023-01 is an amendment to the Sussex County Planning Commission Ordinance to reduce the membership of the Planning Commission from 13 to 9, to re-appoint its current membership as a result of redistricting, and to make several updates to the previously adopted Ordinances and Resolutions related to the Planning Commission.

Since the redistricting has been approved, staff has reviewed the Planning Commission appointments to determine the impact of redistricting on the Commission's current representation. Currently, the Commission consists of 11 members, two representing each election district, and one appointment from the Sussex Service Authority. Staff has found that this current representation is not consistent with the current County Code provisions, which reflects 13 members.

Therefore, as a result of these inconsistencies along with redistricting, staff proposes that the Planning Commission membership composition be amended to consist of 9 members, one from each of the 7 districts and 2 members-at-large. This would allow the current membership to remain in place, requiring a new appointment from the Henry and Courthouse Districts, as follows and as shown on the attached accompanying map:

Stony Creek District Rudolph Shands continues to reside within the new district boundaries.

Courthouse District — Vacant (Kevin Bracy no longer resides within the new district boundaries.)

Henry District Vacant (Terry Massenburg no longer resides within the new district boundaries.)

Yale District — Terry Massenburg recommended as the new appointment since she now resides within the new district boundaries.

Wakefield District Dennis Mason continues to reside within the new district boundaries.

Waverly District — Andrew Mayes continues to reside within the new district boundaries.

Blackwater District Roger King recommended as the new appointment since he now resides within the new district boundaries.

Mr. Kevin Bracy is a Member-At-Large and is recommended for appointment.

Mr. Lafayette Edmond is a Member-At-Large and is recommended for appointment.

Staff further recommends that the SSA no longer have representation on the Planning Commission and that the agency serve as a reviewing agency for relevant applications.

Ms. Walkup advised that the proposed ordinance amendment, reflecting the recommended changes as presented herein. It was recommended to adopt the ordinance amendment (included in the Board packet) and reappoint Planning Commissioners as recommended.

Chairman W. Jones opened the Public Hearing.

There were no public comments.

Chairman W. Jones closed the Public Hearing.

Comments were heard from Supervisor Fly and Supervisor W. Jones.

There was brief discussion on the Sussex Service Authority representation on the Planning Commission.

The Public Hearing Advertisement, Sussex County Planning Commission Ordinance (clean version, Sussex County Planning Commission Ordinance (redlined version), redistricting map and current map (prior to redistricting) were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts Sussex County Planning Commission Ordinance Amendment #2023-01; to-wit:

Whereas, pursuant to the authority contained in Code of Virginia, § 15.2-2210 et seq., the Sussex County Board of Supervisors adopted an ordinance on April 20, 1967 creating the Sussex County Planning Commission and a Resolution on January 18, 1990 dealing with terms of office among other things; and

Whereas, such Ordinance and Resolution may have been amended from time to time; and

Whereas, the Planning Commission is currently structured to have thirteen members; and

Whereas, the Board desires to reduce the number of members from thirteen to nine; and

Whereas, the Board desires to make several other updates to the previously adopted Ordinances and Resolutions related to the Planning Commission.

Now Therefore, be it Ordained by the Sussex County Board of Supervisors, the County provisions currently in effect for the Planning Commission are hereby amended as follows:
Composition.

The Planning Commission shall consist of 9 members, one of whom shall represent each of the seven election districts, and two members-at-large.

Terms.

All members of the Planning Commission shall be appointed by the Board of Supervisors for staggered terms of four years.

Filling of vacancies in office.

Any vacancy in the membership of the Planning Commission shall be filled through an appointment by the Board of Supervisors, and such an appointment shall be made for the unexpired term of the position of Commission appointment left vacant.

Removal of commissioners.

Any member of the Planning Commission may be removed by the Board of Supervisors for malfeasance in office or if the member is absent from any three consecutive meetings of the commission; or is absent from any four meetings of the commission within any 12-month period; provided that he be notified of the charges against him; and provided further, that such removal shall be made only after a public hearing at which such member shall have an opportunity to appear, to be heard and to present evidence or witnesses on the charges against him.

Organization.

The Planning Commission shall meet annually in January to organize itself and appoint from its membership, a Chairman and Vice-Chairman. The Chairman shall preside over all meetings. In the absence of the Chairman, the Vice-Chairman shall preside over meetings. In the absence of the Chairman and Vice-Chairman at any regular meeting, a temporary Chairman shall be elected by a quorum vote of the membership present until the Chairman or Vice-Chairman is present. A Secretary shall also be appointed annually by the Commission from Planning staff.

Powers generally.

The Planning Commission shall have all the powers and authority of Planning Commissions prescribed by law.

Development of bylaws.

The Planning Commission shall adopt bylaws and rules of procedure. The bylaws may be amended at any regular meeting provided that such amendment shall have first been presented to all members in writing at a meeting of the Commission at least thirty (30) days prior to the meeting at which the vote is taken.

This Ordinance amends the April 20, 1967, Ordinance and all subsequent ordinances and Resolutions related to the composition and organization of the Sussex County Planning Commission.

Adopted this 16th day of March, 2023 and effectively immediate upon adoption.

Voting aye: Supervisors Futrell, D. Jones, W. Jones, Tyler

Voting nay: Fly

Absent: Supervisor Seward

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Messrs, Kevin Bracy, Dennis Mason, and Andrew Mayes to the Sussex County Planning Commission, all with terms expiring January 31, 2027. All Board members present voted aye.

5. Appointments

5.01 Appointment to D19 CSB

This item was tabled to the April agenda.

5.02 Housing Rehabilitation Oversight Board Appointment

County Administrator Douglas stated that during the Housing Rehabilitation Oversight Board meeting Wednesday, March 8, 2023, there was discussion of a new appointment to the Board. That member is Robyn Croft. She will serve in place of Charlene Pope as the Neighborhood Sparkplug. Ms. Pope represented Waverly under the Regional Urgent Need Grant (UNOS). Now that the UNOS project is complete, she is no longer needed on the Board. Ms. Croft will be her replacement representing the Wakefield area under the Pocahontas Neighborhood Revitalization Grant.

The current Housing Rehabilitation Oversight Board members, including Ms. Croft, are:

Wayne Jones, Board of Supervisors Representative

Richard Douglas, County Administrator

Kelly Moore, Finance Director

Katrina Faltz, Neighborhood Sparkplug

Robyn Croft, Neighborhood Sparkplug

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board appoints all of the current Board members, to include Ms. Robyn Croft, to the Housing Rehabilitation Oversight Board. All Board members present voted aye.

6. Action Items

6.01 Exxon Fuel Card Proposal

County Administrator Douglas stated that the antiquated county fuel system located behind the courthouse has not been operational since mid-July. Rather than spending funds to repair this system that will continue to be unreliable and obsolete, the Sheriff and county staff have reviewed various options to provide fuel for county vehicles, and are recommending the use of the Exxon Mobil Fleet Fuel Card Program.

In summary, Sheriff Giles discussed the liability and inconveniences of the deputy sheriffs' distance to drive to fuel up if the deputies are on the other end of the town. He also discussed the liability of running out of or not having enough fuel to make it to a call.

Oyik Mora with the Exxon Mobil Fleet Program and Sylvia Jackson with Davis Travel Centers were present for any details on the program, which does not have a minimum contract commitment. In lieu of repairing or replacing the current system (estimated to cost about \$200,000). They thanked the Board.

Staff recommends approval and moving forward with the fuel card program, for at least a one-year trial period, of Sussex County's participation in the Exxon Mobil Fleet Fuel Card Program.

A photo of existing fuel system, summary email, background materials Budget Amendment Resolutions, VEDP VBRSP Award Letter, TRRC Award Letter, and Project Budget were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Sussex County's participation in the Exxon Mobil Fleet Fuel Card program.

Voting aye: Supervisors Futrell, D. Jones, W. Jones, Tyler

Voting nay: none

Abstained: Supervisor Fly

Absent: Supervisor Seward

7. Citizens' Comments

- Kevin Bracy (Yale District – Wrecked Animal Services vehicle; F-250 Trucks; Ordinance and Business License

8. Unfinished Business

8.01 Public Safety Coordinator Position Reclassification and VRS Change

County Administrator Douglas stated that to better accommodate potential employee needs and better provide support to our volunteer fire departments, staff is requesting that the Public Safety Coordinator position be reclassified to Chief of Emergency Services (as recommended by consultant Thomas Hicks), to include an adjustment to the position annual salary (budgeted) to \$90k. In addition, staff is requesting adoption of the attached resolution to make this position

eligible for the enhanced state retirement benefits for hazardous positions. This shift will allow the position to assist the volunteer fire departments in a firefighting capacity and is supported by the county fire/rescue association.

Staff recommends approval of the position reclassification, salary adjustment, and VRS resolution as noted above.

Mr. Hicks was asked to put together a report for the Public Safety position.

Hazardous Duty Retirement Resolution #23-12F, Draft Chief of Emergency Services Job Description, and VRS Certification of Hazardous Duty Service Form were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Public Safety Coordinator position reclassification to Chief of Emergency Services and to include an adjustment to the position annual salary (budgeted) to \$90k; and

FURTHER RESOLVED that Resolution #23-12F is hereby adopted to make the position eligible for the enhanced State Retirement benefits for hazardous positions.

Voting aye: Supervisors Fly, Futrell, D. Jones, W. Jones, Tyler

Voting nay: none

Absent: Supervisor Seward

9. New Business

9.01 Business License and Zoning Compliance Fees

Supervisor Fly wanted to address the concerns of the citizens regarding the business license and zoning compliance fees.

There was discussion that the Code was enacted in 2014.

It was noted that things were out of compliance.

Ms. Walkup, Planning Director, noted that the Zoning Compliance Permit is to show that the home/building is in compliance with the zoning. There was discussion of suspending compliance until July 1st.

There discussion of reimbursing the \$75 for the zoning fee. It was noted that zoning fee would be paid only one time. However, the business license would have to be renewed.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby suspends the Zoning Compliance until July 1st. All Board members present voted aye.

10. Board Member Comments

10.01 Blackwater District – absent

10.02 Courthouse District – none

10.03 Henry District – Thanked County Administrator for the update at the Town Hall meeting.

10.04 Stony Creek District – none

10.05 Wakefield District – none

10.06 Waverly District – none

11. Closed Session

11.01 Convene to Closed Session

There was no Closed Session.

12. Adjournment

12.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the March 16, 2023 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 8:48 p.m. All Board members present voted aye.

12.02 Next Meeting

The next regular Board of Supervisors meeting has rescheduled to be held Thursday, April 20, 2023 at 6 p.m.

April 20, 2023

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL \$819,692.72

TOTAL ALL VOID CHECKS FOR APPROVAL \$0.00

ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF March 2023	224494-224536	\$ 166,992.32	RUN DATE 3/2/2023
	224537	\$ 150.00	RUN DATE 3/2/2023
	224538-224597	\$ 168,997.41	RUN DATE 3/9/2023
	224650-224698	\$ 67,109.63	RUN DATE 3/15/2023
	224699-224743	\$ 64,036.66	RUN DATE 3/23/2023
	224758-224788	\$ 930.00	RUN DATE 3/28/2023
	224789	\$ 115.42	RUN DATE 3/30/2023
	224790	\$ 2,555.59	RUN DATE 3/30/2023
	224791-224826	\$ 225,443.25	RUN DATE 3/30/2023
Total Regular Warrants		\$696,330.28	
PAY. DEDUCTION WARRANTS:	224598-224636	\$ 6,190.00	RUN DATE 3/10/2023
	224637-224649	\$ 50,703.29	RUN DATE 3/16/2023
	224744-224757	\$ 49,452.41	RUN DATE 3/31/2023
Total Deduction Warrants:		\$106,345.70	
TOTAL VOUCHERS & WARRANTS FOR APPROVAL		\$819,692.72	
ACH PAYMENTS			
Flores & Associates		\$ 17,016.74	RUN DATE 3/6/2023

ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000923	ALL SEASONS TERMITE & DISC. TOTAL	4027022223	2/22/2023	95.00		4100-051500-1272-551-510	95.00	224494		Building Maintenance & Repair	SUSSEX COUNTY JAIL
0000000	001917	AMAZON CAPITAL SERVICES	1TFP-7DLG-60RC	2/17/2023	127.09		4100-063100-1241-631-630	127.09	224495		Office Supplies	01868 # 11UJ835E5CTAJC
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 01	1/12/2023	21.00		4100-051500-1246-551-510	21.00	224496		Food Supplies	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 02	1/17/2023	26.40		4100-051500-1246-551-510	26.40	224496		Food Supplies	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 03	1/19/2023	50.00		4100-051500-1246-551-510	50.00	224496		Food Supplies	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 04	1/22/2023	49.20		4100-051100-1264-512-510	49.20	224496		Mileage/Gas	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 05	1/22/2023	45.42		4100-051100-1264-512-510	45.42	224496		Mileage/Gas	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 06	1/22/2023	40.17		4100-051500-1205-551-510	40.17	224496		Meals	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 07	1/23/2023	43.31		4100-051100-1264-512-510	43.31	224496		Meals	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 08	1/23/2023	1,461.74		4100-051500-1245-551-510	1,461.74	224496		Law Enforcement Supplies	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 09	1/23/2023	22.91		4100-051500-1205-551-510	22.91	224496		Meals	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 10	1/23/2023	191.26		4100-051500-1204-551-510	191.26	224496		Lodging	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 11	1/28/2023	50.00		4100-051500-1246-551-510	50.00	224497		Food Supplies	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 12	1/30/2023	5.16		4100-051500-1246-551-510	5.16	224497		Food Supplies	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 13	2/02/2023	105.26		4100-051500-1272-551-510	105.26	224497		Building Maintenance & Repair	01868 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0223 14	2/03/2023	81.07		4100-051100-1241-516-510	81.07	224497		Office Supplies	01868 JAIL ACCT
0000000	000183	BRITT'S SERVICE CENTER	648230	2/17/2023	79.95		4100-051100-1265-512-510	79.95	224498		Vehicle Maintenance & Repairs	01868 SUSSEX SHERIFF
0000000	000728	CARQUEST OF WAKEFIELD	15335-43017	2/23/2023	7.49		4100-051100-1265-519-510	7.49	224499		Vehicle Maintenance & Repairs	01868 # 5001
0000000	000728	CARQUEST OF WAKEFIELD	15335-43170	2/28/2023	169.25		4100-051500-1265-551-510	169.25	224499		Vehicle Maintenance & Repairs	01868 # 5001
0000000	001485	CENTRAL AGRIBUSINESS	JR32112	2/23/2023	61.60		4100-051500-1246-551-510	61.60	224500		Food Supplies	01868 SUSSEX SHERIFF
0000000	001630	CHENEY BROTHERS	12-924203553	2/22/2023	2,443.34		4100-051500-1246-551-510	2,443.34	224501		Food Supplies	01868 # 60030700
0000000	001682	COMPUTER PROJECTS OF ILLI	23-02-99ME	2/17/2023	198.00		4100-063100-1255-631-630	198.00	224502		Maintenance Service Contract	01868 SUSSEX COMM ATTY
0000000	000871	CRYSTAL SPRINGS	12841556 021623	2/16/2023	112.91		4100-063100-1277-631-630	112.91	224503		Water Services	01868 # 114253012841556
0000000	001613	CUSTOM CLEANERS	1352472 021623	2/16/2023	47.01		4100-021100-1277-211-210	47.01	224503		Water Services	01868 # 11425301352472
0000000	001613	CUSTOM CLEANERS	12165	2/01/2023	126.00		4100-051500-1244-551-510	126.00	224504		Uniform Services	01868 SUSSEX SHERIFF
0000000	001613	CUSTOM CLEANERS	12166	2/01/2023	10.00		4100-051100-1244-512-510	10.00	224504		Uniform Services	01868 SUSSEX SHERIFF
0000000	002018	DILLARD ELECTRICAL	DE02123-01	2/21/2023	840.00		4100-021200-1273-221-210	840.00	224505		Building Systems Main & Repai	01868 SUSSEX ANML SHLTR
0000000	002018	DILLARD ELECTRICAL	DE02123-02	2/21/2023	817.00		4100-021200-1272-221-210	817.00	224505		Building Maintenance & Repair	01868 SUSSEX COUNTY
0000000	002018	DILLARD ELECTRICAL	DE02123-03	2/21/2023	210.00		4100-021200-1273-221-210	210.00	224505		Building Systems Main & Repai	01868 SUSSEX ANML SHLTR
0000000	002018	DILLARD ELECTRICAL	DE02123-03	2/21/2023	1,867.00		4100-021200-1273-221-210	1,867.00	224505		Building Systems Main & Repai	01868 SUSSEX ANML SHLTR

NET AMOUNT	CHECK NO.	ACH PMT	TOTAL
95.00	224494		95.00
127.09	224495		127.09
21.00	224496		21.00
26.40	224496		26.40
50.00	224496		50.00
49.20	224496		49.20
45.42	224496		45.42
40.17	224496		40.17
43.31	224496		43.31
1,461.74	224496		1,461.74
22.91	224496		22.91
191.26	224496		191.26
50.00	224497		50.00
5.16	224497		5.16
105.26	224497		105.26
81.07	224497		81.07
79.95	224498		79.95
7.49	224499		7.49
169.25	224499		169.25
61.60	224500		61.60
2,443.34	224501		2,443.34
198.00	224502		198.00
112.91	224503		112.91
47.01	224503		47.01
126.00	224504		126.00
10.00	224504		10.00
840.00	224505		840.00
817.00	224505		817.00
210.00	224505		210.00
1,867.00	224505		1,867.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	002046	SURRY COUNTY	021423-SUSSEX	2/14/2023		4100-021400-1228-242-210	17.487.18	224521		Contractual Services	01868 SUSSEX BLDGINSPECT
0000000	002046		022123-SUSSEX	2/21/2023		4100-021400-1228-242-210	30.989.30	224521		Contractual Services	01868 SUSSEX BLDGINSPECT
			CHECK TOTAL	48,476.48	ACH PMT TOTAL					TOTAL	48,476.48
0000000	001869	SUSSEX DISTRICT COURT	SDC 022723	2/27/2023		4100-061100-1223-611-610	1.445.43	224522		Legal Services - Court Appt.	01868 REIMBURSEMENT
			CHECK TOTAL	1,445.43	ACH PMT TOTAL					TOTAL	1,445.43
0000000	000942	SUSSEX MINI MART	030123	3/01/2023		4100-021200-1278-221-210	289.50	224523		Oil	01868 SUSSEX BLDG & GROU
0000000	000942		030123	3/01/2023		4100-021600-1278-264-210	187.50	224523		Diesel Fuel	01868 SUSSEX BLDG & GROU
0000000	000942		1012987	2/22/2023		4100-021500-1264-253-210	30.58	224523		Mileage	01868 SUSSEX PUBLIC SAFE
			CHECK TOTAL	507.58	ACH PMT TOTAL					TOTAL	507.58
0000000	000077	SUSSEX SERVICE AUTHORITY	1814040098 0123	1/31/2023		4100-021600-1277-263-210	50.00	224524		Water Services	01868 # 1814040098
0000000	000077		200 0123	1/31/2023		4100-021600-1277-263-210	5.196.20	224524		Water Services	01868 # 41638
			CHECK TOTAL	5,246.20	ACH PMT TOTAL					TOTAL	5,246.20
0000000	000317	TOWN OF WAKEFIELD	1943 031523	3/15/2023		4100-021200-1277-221-210	15.08	224525		Water Services	01868 # 1943
			CHECK TOTAL	15.08	ACH PMT TOTAL					TOTAL	15.08
0000000	000452	TREASURER OF VIRGINIA	23-C5874-VPN	1/11/2023		4100-063100-1258-631-630	24.00	224526		Computer Software/Applicatio	01868 SUSSEX COMM ATTY
			CHECK TOTAL	24.00	ACH PMT TOTAL					TOTAL	24.00
0000000	001995	TRUIST BANK	2338 0223 01	1/20/2023		4100-011100-1204-111-110	27.00	224527		Lodging	01868 # 4046011199882338
0000000	001995		2338 0223 02	1/19/2023		4100-011100-1204-111-110	161.10	224527		Lodging	01868 # 4046011199882338
0000000	001995		2338 0223 03	1/19/2023		4100-011100-1204-111-110	283.91	224527		Lodging	01868 # 4046011199882338
0000000	001995		2338 0223 04	1/24/2023		4100-021500-1264-253-210	46.70	224527		Mileage	01868 # 4046011199882338
0000000	001995		2338 0223 05	1/28/2023		4100-021100-1258-211-210	29.98	224527		Computer Software/Applicatio	01868 # 4046011199882338
0000000	001995		2338 0223 06	1/31/2023		4100-021500-1264-253-210	47.22	224527		Mileage	01868 # 4046011199882338
0000000	001995		2338 0223 07	2/01/2023		4100-021500-1201-253-210	75.00	224527		Organization Membership	01868 # 4046011199882338
0000000	001995		2338 0223 08	2/06/2023		4100-021500-1264-253-210	47.70	224527		Mileage	01868 # 4046011199882338
0000000	001995		2338 0223 09	2/09/2023		4100-021500-1264-253-210	31.28	224527		Mileage	01868 # 4046011199882338
0000000	001995		2338 0223 10	2/10/2023		4100-021400-1233-241-210	203.49	224527		Printing	01868 # 4046011199882338
			CHECK TOTAL	953.38	ACH PMT TOTAL					TOTAL	953.38
0000000	001995	TRUIST BANK	2338 0223 11	2/13/2023		4100-041100-1258-411-410	149.95	224528		Computer Software/Applicatio	01868 # 4046011199882338
0000000	001995		2338 0223 12	2/13/2023		4100-041100-1258-411-410	149.95	224528		Computer Software/Applicatio	01868 # 4046011199882338
			CHECK TOTAL	299.90	ACH PMT TOTAL					TOTAL	299.90
0000000	000503	UNIVERSITY OF VIRGINIA	54334	2/24/2023		4100-041100-1203-411-410	80.00	224529		Workshops and Conferences	01868 PARHAM, RAVEN
0000000	000503		54347	2/24/2023		4100-041100-1203-411-410	80.00	224529		Workshops and Conferences	01868 ELLIS, KELLY
0000000	000503		54348	2/24/2023		4100-041100-1203-411-410	80.00	224529		Workshops and Conferences	01868 HARRUP, MARINA
0000000	000503		54352	2/24/2023		4100-041100-1203-411-410	80.00	224529		Workshops and Conferences	01868 COX, DESTI
			CHECK TOTAL	320.00	ACH PMT TOTAL					TOTAL	320.00
0000000	000039	VERIZON WIRELESS	9927575345	2/12/2022		4100-051100-1234-512-510	792.28	224530		Telecommunications	01868 # 520620824-00001
0000000	000039		9927575345	2/12/2022		4100-051100-1234-516-510	792.27	224530		Telecommunications	01868 # 520620824-00001
0000000	000039		9927575345	2/12/2022		4100-051500-1234-551-510	155.35	224530		Telecommunications	01868 # 520620824-00001
			CHECK TOTAL	1,739.90	ACH PMT TOTAL					TOTAL	1,739.90
0000000	002050	VIRGINIA AMERICAN WATER	C 976204 0223	2/10/2023		4100-021200-1277-221-210	23.35	224531		Water Services	01868 # 1027210045976204
			CHECK TOTAL	23.35	ACH PMT TOTAL					TOTAL	23.35

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACH DATE	ACH PMT TOTAL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001966	WOOTEN COMPANY, THE	78210	2/17/2023	2/17/2023	604.00	4100-021100-1228-211-210	604.00	224532	604.00	Contractual Services	01868 PROJ# 3399-F
												604.00
0000000	001995	TRUIST BANK	2346 0223 01	2/02/2023	2/02/2023	103.05	4100-063100-1299-632-630	103.05	224533	103.05	Emergency Witness Expense	01868 # 4046011199882346
0000000	001995	TRUIST BANK	2346 0223 02	2/12/2023	2/12/2023	239.88	4100-021100-1258-211-210	239.88	224533	239.88	Computer Software/Applications	01868 # 4046011199882346
												342.93
												TOTAL
0000000	000039	VERIZON WIRELESS	9928114079	2/19/2023	2/19/2023	3,020.75	4100-021600-1234-263-210	3,020.75	224534	3,020.75	Telecommunications	01868 # 742284843-0001
												3,020.75
												TOTAL
0000000	000010	BANK OF SOUTHSIDE VA	0255 0223 01	1/11/2023	1/11/2023	495.00	4100-051100-1203-512-510	495.00	224535	495.00	Workshops and Conferences	01868 SHERIFF ACCT
												495.00
												TOTAL
0000000	001995	TRUIST BANK	2353 0223 01	1/24/2023	1/24/2023	330.60	4100-041100-1204-411-410	330.60	224536	330.60	Lodging	01868 # 4046011199882353
0000000	001995	TRUIST BANK	2353 0223 02	1/24/2023	1/24/2023	67.84	4100-041100-1206-411-410	67.84	224536	67.84	Transportation	01868 # 4046011199882353
0000000	001995	TRUIST BANK	2353 0223 03	1/26/2023	1/26/2023	330.60	4100-041100-1204-411-410	330.60	224536	330.60	Lodging	01868 # 4046011199882353
0000000	001995	TRUIST BANK	2353 0223 04	1/31/2023	1/31/2023	125.00	4100-021400-1203-242-210	125.00	224536	125.00	Workshops and Conferences	01868 # 4046011199882353
0000000	001995	TRUIST BANK	2353 0223 05	1/31/2023	1/31/2023	50.00	4100-021100-1201-211-210	50.00	224536	50.00	Organization Membership	01868 # 4046011199882353
												1,089.04
												TOTAL
												166,992.32
												TOTAL
												166,992.32

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 166,992.32- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3/2/2023 DATE
 3-2-23 DATE
 3/3/23 DATE

Kelly 2/19/23
 DIRECTOR OF FINANCE

Richard C. Cox
 COUNTY ADMINISTRATOR

Destie J. Cox
 DESTIE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE CHECK TOTAL	3/02/2023 ACH PMT TOTAL	4100-099900-9999- ACH PMT TOTAL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT TOTAL	UNDISTRIBUTED EXPENSES TOTAL	BATCH INV. DESCRIPTION
0000000	999999	ELLIS, B. KELLY	KE 030223	.00	150.00	.00	4100-099900-9999-	150.00	224537	.00	.00	01869 RETURNED FEE DEPOS
				.00	150.00	.00		.00		.00	.00	150.00
				.00	150.00	.00		.00		.00	.00	150.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 150.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3/2/2023
DATE

3-2-23
DATE

3/3/23
DATE

[Signature]
DIRECTOR OF FINANCE

[Signature]
COUNTY ADMINISTRATION

[Signature]
DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001449	CONVERGENT TECHNOLOGIES	25481	3/01/2023	ACH PMT	4100-051100-1224-516-510	359.00	224550			Information System Services	01871 SUSSEX SHERIFF
							.00					359.00
0000000	000024	CRATER YOUTH CARE	23054	2/23/2023	ACH PMT	4100-081800-2110-863-810	7,402.08	224551			Crater Youth Care Commission	01871 FEB 2023 USAGE FEE
							.00					7,402.08
0000000	000871	CRYSTAL SPRINGS	7302164	2/02/2023	ACH PMT	4100-061100-1277-611-610	31.03	224552			Water Services	01871 # 37281837302164
							65.64	224552			Water Services	01871 # 37281837302164
							.00				TOTAL	96.67
0000000	000902	DOC FARMER'S MARKET	MKT98545	3/06/2023	ACH PMT	4100-051500-1246-551-510	298.45	224553			Food Supplies	01871 SUSSEX COUNTY JAIL
							.00					298.45
0000000	001651	DOCUMENT SYSTEMS	129141	3/01/2023	ACH PMT	4100-041100-1255-411-410	28.17	224554			Maintenance Service Contract	01871 # SC05-001
							.00					28.17
0000000	000084	DOMINION VIRGINIA POWER	2406362505	3/01/2023	ACH PMT	4100-051500-1276-551-510	1,947.37	224555			Electric	01871 # 2406362505
							25.82	224555			Electric	01871 # 9073933633
							.00				TOTAL	1,973.19
0000000	001911	DOUGLAS, RICHARD	RD 030723	3/07/2023	ACH PMT	4100-021100-1204-211-210	230.64	224556			Lodging	01871 REIMBURSEMENT
							.00					230.64
0000000	001527	FORD MOTOR CREDIT CO. LLC	1773800	2/23/2023	ACH PMT	4100-051100-7002-512-510-601	66,572.04	224557			HALEYFORD/VEHICLE LEASE 2022	01871 ACCT# 7672804
							.00					66,572.04
0000000	000579	GILES, ERNEST L	ELG 030623	3/06/2023	ACH PMT	4100-051100-1231-512-510	7.50	224558			Postage	01871 REIMBURSEMENT
							.00					7.50
0000000	001637	HALEY FORD SOUTH	44436270	2/24/2023	ACH PMT	4100-051100-1265-519-510	402.17	224559			Vehicle Maintenance Repairs	01871 SUSSEX SHERIFF
							.00					402.17
0000000	001747	HERC RENTALS INC.	32571672-017	2/27/2023	ACH PMT	4100-021600-1252-264-210	1,016.83	224560			Equipment Lease/Rental	01871 # 3041262
							1,166.83	224560			Equipment Lease/Rental	01871 # 3041262
							.00				TOTAL	2,183.66
0000000	001616	INTRENSTIC LLC	I488	11/04/2022	ACH PMT	4100-051100-1255-512-510	9,358.65	224561			Maintenance Service Contract	01871 SUSSEX SHERIFF
							.00					9,358.65
0000000	001253	JAMES RIVER EQUIPMENT	P79226	2/23/2023	ACH PMT	4100-021200-1254-221-210	18.41	224562			Equipment Maintenance	01871 SUSSEX COUNTY
							.00					18.41
0000000	001550	KINEX NETWORKING SOLUTION	2302-0015115	2/19/2023	ACH PMT	4100-021600-1234-263-210	1,350.00	224563			Telecommunications	01871 # SUB-2201-0000487
							.00					1,350.00
0000000	001943	MARK D. MILLITANA MD PC	FEBRUARY 2023	3/03/2023	ACH PMT	4100-051500-1293-551-510	3,750.00	224564			Inmate Medical Expenses	01871 SUSSEX SHERIFF
							.00					3,750.00
0000000	001983	MID-ATLANTIC PEST AND LAW	3799	3/01/2023	ACH PMT	4100-021200-1274-221-210	440.00	224565			Grounds Maintenance & Repairs	01871 SUSSEX COUNTY
							320.00	224565			Grounds Maintenance & Repairs	01871 SUSSEX COUNTY
							.00				TOTAL	760.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P CHECK REGISTER	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000164	PITNEY-BOWES, LLC	3317072162	2/24/2023	1,394.70	4100-021100-1252-211-210	1,394.70	224566		Equipment Lease/Rental	01871 # 0016519256
							.00			TOTAL	1,394.70
0000000	000829	PURCHASE POWER	10888506	2/13/2023	33.55	4100-063100-1231-631-630	33.55	224567		Postage	01871 # 8000909010888506
							.00			TOTAL	33.55
0000000	002083	READ'S UNIFORMS INC.	173002-99	2/27/2023	169.24	4100-051100-1244-512-510	169.24	224568		Uniform Services	01871 # 16956-99
							.00			TOTAL	169.24
0000000	002043	ROGERS,EARL	ER 030323	3/03/2023	75.00	4105-071100-1217-711-710	75.00	224569		Advisory Board Compensation	01871 DSS ADVISORY BOARD
							.00			TOTAL	75.00
0000000	001488	RRS FOODSERVICE	2274050	3/01/2023	3,300.46	4100-051500-1246-551-510	3,300.46	224570	N	Food Supplies	01871 # 118626
							.00			TOTAL	3,300.46
0000000	001709	SCHULTZ LAMNSCAPES, INC.	39611	1/01/2023	4,957.09	4100-021200-1229-221-210	4,957.09	224571		Other Professional Services	01871 SUSSEX COUNTY
							1,338.46	224571		Other Professional Services	01871 SUSSEX COUNTY
							.00			TOTAL	6,295.55
0000000	000935	SENIOR CITIZENS OF	FY23 2ND HALF	3/06/2023	5,000.00	4100-081600-2110-843-810	5,000.00	224572		Senior Citizens, Eastern	01871 FY23 ALLOCATION
							.00			TOTAL	5,000.00
0000000	002117	SEWALISH,CAROLYN	CS 030723	3/07/2023	112.00	4100-051500-1244-551-510	112.00	224573		Uniform Services	01871 REIMBURSEMENT
							.00			TOTAL	112.00
0000000	001618	SHRED-IT USA, LLC	8003468643	2/28/2023	361.36	4100-021100-1228-211-210	361.36	224574		Contractual Services	01871 # 1000528107
							.00			TOTAL	361.36
0000000	001787	SIMPLE COM	21130-OTS	3/03/2023	192.00	4100-021600-1234-263-210	192.00	224575		Telecommunications	01871 SUSSEX COUNTY
							25.00	224575		Information System Services	01871 SUSSEX SHERIFF
							25.00	224575		Information System Services	01871 SUSSEX SHERIFF
							.00			TOTAL	242.00
0000000	000968	SIXTH JUDICIAL CIRCUIT COU	FEBRUARY 2023	3/07/2023	231.04	4100-061100-1241-611-610	231.04	224576		Office Supplies	01871 OFFICE EXPENSES
							231.04	224576		Office Supplies	01871 OFFICE EXPENSES
							231.04	224576		Office Supplies	01871 OFFICE EXPENSES
							.00			TOTAL	693.12
0000000	000901	SIXTH JUDICIAL CIRCUIT CO	FEBRUARY 2023	3/07/2023	231.04	4100-061100-1241-611-610	231.04	224577		Office Supplies	01871 OFFICE EXPENSES
							231.04	224577		Office Supplies	01871 OFFICE EXPENSES
							231.04	224577		Office Supplies	01871 OFFICE EXPENSES
							.00			TOTAL	693.12
0000000	001796	SIXTH JUDICIAL CIRCUIT CO	FEBRUARY 2023	3/07/2023	231.04	4100-061100-1241-611-610	231.04	224578		Office Supplies	01871 OFFICE EXPENSES
							231.04	224578		Office Supplies	01871 OFFICE EXPENSES
							231.04	224578		Office Supplies	01871 OFFICE EXPENSES
							.00			TOTAL	693.12
0000000	002116	SLEEP INN SUITES	020923	2/09/2023	406.79	4100-063100-1299-632-630	406.79	224579		Emergency Witness Expense	01871 ACCT# 854712669
							.00			TOTAL	406.79

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	001524	SOFTWARE UNLIMITED	62783	2/01/2023		4100-063100-1258-631-630	3,577.28	224580		Computer Software/Application01871 SUSSEX COMM ATTY
0000000	001524		62783	2/01/2023		4100-063100-1258-632-630	638.76	224580		Computer Software/Application01871 SUSSEX COMM ATTY
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 4,216.04
0000000	002022	STARSTAR COMMUNICATIONS, L		3/05/2023		4100-021600-1234-263-210	196.04	224581		Telecommunications 01871 # 812800
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 196.04
0000000	000067	STONY CREEK PHARMACY	SCP 030723	3/07/2023		4100-051500-1293-551-510	368.69	224582		Inmate Medical Expenses 01871 SUSSEX SHERIFF
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 368.69
0000000	000162	SUFFOLK ENERGIES INC	37672535	2/15/2023		4100-021200-1278-221-210	619.15	224583		Mileage/Gas 011 01871 # 66740484
		DISC. TOTAL	629636	2/28/2023		4100-051100-1264-512-510	465.34	224583		Mileage/Gas 01871 # 66740352
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 1,084.49
0000000	000942	SUSSEX MINI MART	022823	2/28/2023		4100-051100-1264-512-510	10,273.75	224584		Mileage/Gas 01871 SUSSEX SHERIFF
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 10,273.75
0000000	000081	THACKER HARDWARE	79231/1	1/13/2023		4100-021200-1272-221-210	68.58	224585		Building Maintenance & Repair01871 # 341500
0000000	000081		79263/1	1/17/2023		4100-021200-1272-221-210	7.18	224585		Building Maintenance & Repair01871 # 341500
0000000	000081		79293/1	1/20/2023		4100-021200-1272-221-210	23.99	224585		Building Maintenance & Repair01871 # 341500
0000000	000081		79293/1	1/20/2023		4100-021200-1253-221-210	5.97	224585		Equipment Lease/Purchase 01871 # 341500
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 105.72
0000000	002056	THE JARRATT SENIOR CITIZES	FY23 2ND HALF	3/06/2023		4100-081600-2110-849-810	2,500.00	224586		Jarratt Senior Citizens Cente01871 FY23 ALLOCATION
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 2,500.00
0000000	001833	TRANSUNION RISK & ALTRNA	5687311-202302	3/01/2023		4100-051100-1229-512-510	122.80	224587		Other Professional Services 01871 # 5687311
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 122.80
0000000	002045	UMPHLETT, WINNIE	WJ 030323	3/03/2023		4105-071100-1217-711-710	75.00	224588		Advisory Board Compensation 01871 DSS ADVISORY BOARD
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			TOTAL 75.00
0000000	000769	VERIZON	0601250741	1/21/2023		4100-021600-1234-261-210	72.88	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-063100-1234-632-630	47.36	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-612-610	47.35	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-611-610	47.34	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-021100-1234-211-210	47.36	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-023100-1234-291-230	47.36	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-031100-1234-311-310	47.36	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-612-610	281.96	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-021500-1234-253-210	28.85	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-021100-1234-211-210	28.85	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-041100-1234-411-410	28.85	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-611-610	28.87	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-611-610	28.87	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-612-610	28.85	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-612-610	28.86	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-611-610	28.85	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-061100-1234-611-610	28.85	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-021100-1234-211-210	28.85	224589		Telecommunications 01871 # 551326675000162
0000000	000769		0601250741	1/21/2023		4100-021100-1234-211-210	28.85	224589		Telecommunications 01871 # 551326675000162

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000769		0601250741	10/21/2022		4105-071100-1234-711-710	46.99	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-021600-1234-261-210	72.20	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-063100-1234-632-630	47.43	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-612-610	47.43	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	47.43	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-021100-1234-211-210	47.43	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-023100-1234-291-230	47.43	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-031100-1234-311-310	47.43	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-612-610	279.91	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-021500-1234-253-210	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-021100-1234-211-210	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-041100-1234-411-410	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-612-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-612-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-611-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-061100-1234-612-610	28.64	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4100-021700-1234-271-210	16.54	224589			Telecommunications	01871 # 551326675000162
0000000	000769		0601250741	12/21/2022		4105-071100-1234-711-710	47.43	224589			Telecommunications	01871 # 551326675000162
		.00	CHECK TOTAL			.00	4,498.37	EPY PMT TOTAL				4,498.37
0000000	000039	VERIZON WIRELESS	9928114480	2/19/2023		4100-051100-1234-512-510	186.25	224590			Telecommunications	01871 # 742314083-00002
0000000	000039		9928114480	2/19/2023		4100-051100-1234-516-510	186.25	224590			Telecommunications	01871 # 742314083-00002
0000000	000039		9928114480	2/19/2023		4100-051500-1234-551-510	186.25	224590			Telecommunications	01871 # 742314083-00002
		.00	CHECK TOTAL			.00	558.75	ACH PMT TOTAL				558.75
0000000	000090	WAVERLY MOTORS, INC	17472	2/09/2023		4100-051100-1265-512-510	20.00	224591			Vehicle Maintenance & Repairs	01871 SUSSEX SHERIFF
0000000	000090		17477	2/17/2023		4100-051100-1265-519-510	20.00	224591			Vehicle Maintenance & Repairs	01871 SUSSEX SHERIFF
		.00	CHECK TOTAL			.00	40.00	ACH PMT TOTAL				40.00
0000000	002093	WEX BANK	87371642	2/23/2023		4100-021600-1278-264-210	1,718.51	224592			Diesel Fuel	01871 # 0496-00-926622-2
0000000	002093		87371642	2/23/2023		4100-021200-1299-221-210	10.00	224592			Miscellaneous Oth./First Aid	01871 # 0496-00-926622-2
0000000	002093		87371642	2/23/2023		4100-021200-1278-221-210	175.30	224592			Oil	01871 # 0496-00-926622-2
0000000	002093		87371642	2/23/2023		4100-021200-1299-221-210	19.91	224592			Miscellaneous Oth./First Aid	01871 # 0496-00-926622-2
0000000	002093		87371642	2/23/2023		4100-021600-1278-261-210	805.13	224592			Oil	01871 # 0496-00-926622-2
		.00	CHECK TOTAL			.00	2,689.03	ACH PMT TOTAL				2,689.03
0000000	001408	WITMER PUBLIC SAFETY GRP.	INV214922	3/06/2023		4100-051500-1244-551-510	1,758.86	224593			Uniform Services	01871 SUSSEX SHERIFF
0000000	001408		INV214922	3/06/2023		4100-051100-1244-512-510	1,758.87	224593			Uniform Services	01871 SUSSEX SHERIFF
		.00	CHECK TOTAL			.00	3,517.73	ACH PMT TOTAL				3,517.73
0000000	002044	WYCHE, NATHALIA	NW 030323	3/03/2023		4105-071100-1217-711-710	75.00	224594			Advisory Board Compensation	01871 DSS ADVISORY BOARD
		.00	CHECK TOTAL			.00	75.00	ACH PMT TOTAL				75.00
0000000	000728	CARQUEST OF WAKEFIELD	I5335-43041	2/23/2023		4100-021200-1265-221-210	117.65	224595			Vehicle Maintenance & Repairs	01871 # 28336
		.00	CHECK TOTAL			.00	117.65	ACH PMT TOTAL				117.65

AP100 3/09/2023 SUSSEX COUNTY A/P CHECK REGISTER TIME-11:39:58 AcPpd - 2023/03

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	INFORMATION SYSTEM SERVICES TOTAL	BATCH INV. DESCRIPTION
0000000	001449	CONVERGENT TECHNOLOGIES	25504	3/03/2023	69.00	4100-063100-1224-632-630	.00	224596	.00	69.00	01871	SUSSEX COMM ATTY
												69.00
0000000	000769	VERIZON	0973062717	2/27/2023		4100-021100-1234-211-210	215.14	224597		215.14	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-021400-1234-241-210	47.81	224597		47.81	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-021400-1234-242-210	71.71	224597		71.71	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-021500-1234-251-210	23.90	224597		23.90	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-021500-1234-253-210	23.90	224597		23.90	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-023100-1234-231-230	71.71	224597		71.71	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-041100-1234-411-410	95.62	224597		95.62	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-031100-1234-311-310	119.52	224597		119.52	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-063100-1234-631-630	143.43	224597		143.43	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-062100-1234-621-620	23.91	224597		23.91	01871	# 951295778000179
0000000	000769		0973062717	2/27/2023		4100-063100-1234-632-630	645.41	224597		645.41	01871	# 951295778000179
												1,577.68
												168,997.41
												168,997.41

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 168,997.41- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-9-23
 DATE 3/9/2023
 DATE 3/9/23
 DATE

Richard Douglas
 DIRECTOR OF FINANCE

Richard Douglas
 COUNTY ADMINISTRATOR

Richard Douglas
 DISTRICT TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	001917	AMAZON CAPITAL SERVICES	ICX1-W9H-91M6	3/03/2023		4100-021700-1241-271-210	476.35	224650	.00	Office Supplies
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001011	ANTHEM BLUE CROSS& SHIELD	532731290093-01	3/22/2022		4100-051500-1293-551-510	1,093.60	224651	.00	Inmate Medical Expenses
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000014	ATLANTIC ELECTION	626	3/07/2023		4100-023100-1229-291-230	3,439.95	224652	.00	Other Professional Services
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	999999	BIVENS,DEVIN	DB 0223	3/09/2023		4100-051500-1215-551-510	26.10	224653	.00	Inmate Pay
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	002041	BRANTLEY,LEAH	LB 031423	3/14/2023		4105-071100-1217-711-710	100.00	224654	.00	Advisory Board Compensation
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	002042	BROWN, VIOLA	VB 031423	3/14/2023		4105-071100-1217-711-710	75.00	224655	.00	Advisory Board Compensation
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000738	BUTLER'S TOWING AND	1001181	3/08/2023		4100-051100-1265-519-510	115.96	224656	.00	Vehicle Maintenance Repairs
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001485	CENTRAL AGRIBUSINESS	JR32263	3/07/2023		4100-051500-1246-551-510	46.20	224657	.00	Food Supplies
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001630	CHENEY BROTHERS	12-924270499	3/07/2023		4100-051500-1247-551-510	2,314.23	224658	.00	Janitorial Supplies
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001449	CONVERGENT TECHNOLOGIES	25503	3/03/2023		4100-063100-1258-631-630	345.00	224659	.00	Computer Software/Application
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000193	DEPART OF MOTOR VEHICLES	202305900618	3/09/2023		4100-041100-1299-411-410	400.00	224660	.00	Misc. Oth-DMW Stops
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001185	DISPUTANTA ANIMAL HOSPITA	282384	1/17/2023		4100-021600-1227-261-210	45.00	224661	.00	Medical Services
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001185	DISPUTANTA ANIMAL HOSPITA	282385	1/17/2023		4100-021600-1227-261-210	45.00	224661	.00	Medical Services
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001185	DISPUTANTA ANIMAL HOSPITA	282386	1/17/2023		4100-021600-1227-261-210	45.00	224661	.00	Medical Services
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001185	DISPUTANTA ANIMAL HOSPITA	282387	1/17/2023		4100-021600-1227-261-210	45.00	224661	.00	Medical Services
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001185	DISPUTANTA ANIMAL HOSPITA	282388	1/17/2023		4100-021600-1227-261-210	45.00	224661	.00	Medical Services
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001185	DISPUTANTA ANIMAL HOSPITA	282389	1/17/2023		4100-021600-1227-261-210	45.00	224661	.00	Medical Services
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	001185	DISPUTANTA ANIMAL HOSPITA	282556	1/19/2023		4100-021600-1227-261-210	103.20	224661	.00	Medical Services
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000084	DOMINION VIRGINIA POWER	0482572328 0223	2/27/2023		4100-021600-1276-263-210	3,239.17	224662	.00	Electric
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000084	DOMINION VIRGINIA POWER	3776508966 0323	3/02/2023		4100-021600-1276-263-210	6.59	224662	.00	Electric
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000084	DOMINION VIRGINIA POWER	5080737736 0223	2/27/2023		4100-021600-1276-263-210	66.54	224662	.00	Electric
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000084	DOMINION VIRGINIA POWER	9447701492 0223	2/23/2023		4100-021600-1276-263-210	18.71	224662	.00	Electric
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000084	DOMINION VIRGINIA POWER	9670342501 0323	3/01/2023		4100-021600-1276-263-210	74.95	224662	.00	Electric
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL
0000000	000123	EDMOND, J. LAFAYETTE	JLE 031423	3/14/2023		4100-021400-1217-241-210	75.00	224663	.00	Commission/Board Compensation
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL						TOTAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000000	001725	EDMUNDS WASTE REMOVAL INC	129709	2/28/2023		4100-021600-1247-264-210	705.00	224664			Jamitorial Supplies	01872 SUSSEX COUNTY
							.00					705.00
00000000	002118	ELIADES.PETER D.	PED 030223 01	3/02/2023		4100-061100-1203-612-610	900.00	224665			Workshops and Conferences	01872 RETIMBURSEMENT
							909.18	224665			Lodging	01872 RETIMBURSEMENT
							354.00	224665			Meals	01872 RETIMBURSEMENT
							631.71	224665			Transportation	01872 RETIMBURSEMENT
							114.00	224665			Mileage	01872 RETIMBURSEMENT
							.00				TOTAL	2,908.89
00000000	002084	GRAY.BARBARA	BG 031423	3/14/2023		4105-071100-1217-711-710	75.00	224666			Advisory Board Compensation	01872 DSS ADVISORY BOARD
							.00				TOTAL	75.00
00000000	000276	GREENSVILLE COUNTY WATER	1175 032023	3/20/2023		4100-021600-1277-263-210	61.16	224667			Water Services	01872 # 1175
							.00				TOTAL	61.16
00000000	001433	LOWE'S	911922	2/03/2023		4100-051500-1247-551-510	19.24	224668			Jamitorial Supplies	01872 # 99003370360
							.00				TOTAL	19.24
00000000	001392	MASON, DENNIS	DM 031423	3/14/2023		4100-021400-1217-241-210	75.00	224669			Commission/Board Compensation	01872 PLANNING COMMISSIO
							.00				TOTAL	75.00
00000000	000309	MASSENBURG, TERRY	TM 031423	3/14/2023		4100-021400-1217-241-210	100.00	224670			Commission/Board Compensation	01872 PLANNING COMMISSIO
							.00				TOTAL	100.00
00000000	000711	MATTHEW BENDER & CO.	36020524	2/14/2023		4100-063100-1202-631-630	514.61	224671			Pub... Subsc... Books, Ref. Mat	01872 # 3407253001
							.00				TOTAL	514.61
00000000	001600	MAYES, ANDREW W.	AM 031423	3/14/2023		4100-021400-1217-241-210	75.00	224672			Commission/Board Compensation	01872 PLANNING COMMISSIO
							.00				TOTAL	75.00
00000000	001046	MCI	4342465511	0223	2/13/2023	4100-021600-1234-263-210	86.67	224673			Telecommunications	01872 # 8692926192
							.00				TOTAL	86.67
00000000	999999	NEWMAN, MICHAEL	MN 0223	3/09/2023		4100-051500-1215-551-510	144.00	224674			Inmate Pay	01872 INMATE PAY
							.00				TOTAL	144.00
00000000	000056	OWEN FORD, INC	21857	3/06/2023		4100-021200-1265-221-210	94.49	224675			Vehicle Manintenance & Repairs	01872 SUSSEX COUNTY
							.00				TOTAL	94.49
00000000	001187	OWEN PRINTING COMPANY	39227	2/28/2023		4100-063100-1241-631-630	361.25	224676			Office Supplies	01872 SUSSEX COMM ATTY
							.00				TOTAL	361.25
00000000	000164	PITNEY-BOWES, LLC	3317077346	2/24/2023		4100-041100-1252-411-410	146.34	224677			Equipment Lease/Rental	01872 # 0011643517
							.00				TOTAL	146.34
00000000	000061	PRINCE GEORGE ELECTRIC	1413003200	0223	2/27/2023	4100-021600-1276-263-210	56.26	224678			Electric	01872 # 1413003200
							90.81	224678			Electric	01872 # 1423010000
							111.85	224678			Electric	01872 # 1667000200
							.00				TOTAL	258.92

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK TOTAL	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001644	XEROX FINANCIAL SERVICES	3813819	.00	2/12/2023		4100-021600-1252-261-210	140.34	224695	.00	Equipment Lease/Rental	01872 # 0200074478001
		DISC. TOTAL		.00				.00	EPY PMT TOTAL			140.34
0000000	001978	VELVERTON, FAYE	FY 030823	.00	3/08/2023		4100-061100-1241-612-610	32.04	224696	.00	Office Supplies	01872 REIMBURSEMENT
		DISC. TOTAL		.00				.00	EPY PMT TOTAL			32.04
0000000	000769	VERIZON	0695890348	.00	2/28/2023		4100-051100-1234-516-510	316.91	224697	.00	Telecommunications	01872 # 351333549000198
		DISC. TOTAL		.00				.00	EPY PMT TOTAL			316.91
0000000	000873	WASTE MANAGEMENT OF	3282413-2425-5	.00	3/01/2023		4100-021600-1229-264-210	2,971.55	224698	.00	Other Professional Services	01872 # 250963363000
		DISC. TOTAL		.00				.00	EPY PMT TOTAL			2,971.55
				.00				.00	EPY PMT TOTAL			67,109.63
				.00				.00	EPY PMT TOTAL			67,109.63

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 67,109.63- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-15-23
DATE

3-15-23
DATE

3/15/23
DATE


 DIRECTOR OF FINANCE

 COUNTY ADMINISTRATOR

 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 01	2/13/2023		4100-051100-1245-512-510	33.10	224699		Law Enforcement Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 02	2/14/2023		4100-051100-1241-512-510	11.49	224699		Office Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 03	2/14/2023		4100-051500-1272-551-510	105.26	224699		Building Maintenance & Repair	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 04	2/15/2023		4100-051100-1259-512-510	85.98	224699		Other Equipment Purchases	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 05	2/15/2023		4100-051500-1293-551-510	23.25	224699		Immate Medical Expenses	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 06	2/16/2023		4100-051100-1241-512-510	44.87	224699		Office Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 07	2/16/2023		4100-051100-1241-512-510	25.98	224699		Office Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 08	2/22/2023		4100-051500-1293-551-510	362.74	224699		Immate Medical Expenses	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 09	2/23/2023		4100-051500-1246-551-510	105.00	224699		Food Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 08	2/24/2023		4100-051500-1272-551-510	43.70	224699		Building Maintenance & Repair	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 10	3/02/2023		4100-051500-1246-551-510	50.00	224699		Food Supplies	01873 JAIL ACCT
		DISC. TOTAL					680.85			TOTAL	680.85
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 11	3/02/2023		4100-051100-1231-512-510	6.09	224700		Postage	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 12	3/02/2023		4100-051100-1241-512-510	366.59	224700		Office Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 13	3/03/2023		4100-051100-1245-512-510	58.64	224700		Law Enforcement Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 14	3/03/2023		4100-051100-1245-512-510	24.43	224700		Law Enforcement Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 15	3/03/2023		4100-051100-1241-516-510	20.17	224700		Office Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 16	3/05/2023		4100-051100-1241-512-510	90.33	224700		Office Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 17	3/05/2023		4100-051500-1264-551-510	52.89	224700		Gasoline/Mileage-Non Training	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 18	3/07/2023		4100-051100-1245-512-510	588.57	224700		Law Enforcement Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 19	3/07/2023		4100-051100-1241-512-510	8.99	224700		Office Supplies	01873 JAIL ACCT
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 20	3/09/2023		4100-051500-1246-551-510	50.00	224700		Food Supplies	01873 JAIL ACCT
		DISC. TOTAL					1,266.70			TOTAL	1,266.70
0000000	000010	BANK OF SOUTHSIDE VA	0107 0323 21	3/09/2023		4100-051100-1245-512-510	39.13	224701		Law Enforcement Supplies	01873 JAIL ACCT
		DISC. TOTAL					39.13			TOTAL	39.13
0000000	001507	BARKSDALE OILS INC.	M1907	3/20/2023		4100-021200-1254-221-210	608.30	224702		Equipment Maintenance	01873 SUSSEX COUNTY
		DISC. TOTAL					608.30			TOTAL	608.30
0000000	000383	BENJ. FRANKLIN PRINTING CO 44981		3/21/2023		4100-023100-1233-291-230	410.73	224703		Printing	01873 SUSSEX ELECT BOARD
		DISC. TOTAL					410.73			TOTAL	410.73
0000000	001676	BERKLEY GROUP	WO#9A INV#17	3/16/2023		4100-021400-1225-241-210	3,333.33	224704		Management Consulting Service	01873 PLANNER POSITION
0000000	001676	BERKLEY GROUP	WO#9B INV#17	3/16/2023		4100-021400-1225-241-210	4,960.00	224704		Management Consulting Service	01873 PLANNING DIRECTOR
		DISC. TOTAL					8,293.33			TOTAL	8,293.33
0000000	001639	BMS DIRECT INC.	200815-01	3/20/2023		4100-031100-1231-311-310	911.25	224705		Postage	01873 # MM421
		DISC. TOTAL					911.25			TOTAL	911.25
0000000	000183	BRITT'S SERVICE CENTER	648269	3/09/2023		4100-051100-1265-512-510	70.00	224706		Vehicle Maintenance & Repairs	01873 SUSSEX SHERIFF
0000000	000183	BRITT'S SERVICE CENTER	648273	3/10/2023		4100-051100-1265-512-510	52.50	224706		Vehicle Maintenance & Repairs	01873 SUSSEX SHERIFF
		DISC. TOTAL					122.50			TOTAL	122.50
0000000	000738	BUTLER'S TOWING AND	1001199	3/10/2023		4100-051100-1265-512-510	42.45	224707		Vehicle Maintenance & Repairs	01873 SUSSEX SHERIFF
		DISC. TOTAL					42.45			TOTAL	42.45
0000000	000728	CARQUEST OF WAKEFIELD	15335-43621	3/13/2023		4100-051100-1265-512-510	21.89	224708		Vehicle Maintenance & Repairs	01873 # 5001
		DISC. TOTAL					21.89			TOTAL	21.89

AP100 3/23/2023 SUSSEX COUNTY A/P CHECK REGISTER TIME-10:40:27 ActPd - 2023/03

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000084		7378703693	0223		4100-021600-1276-264-210	38.10	224720		Electric	01873 # 7378703693
0000000	000084		7860242267	0323		4100-021600-1276-263-210	357.99	224720		Electric	01873 # 7860242267
0000000	000084		8855852839	0223		4100-021600-1276-263-210	393.65	224720		Electric	01873 # 8855852839
0000000	000084		9293060001	0323		4100-021600-1276-264-210	136.83	224720		Electric	01873 # 9293060001
0000000	000084		9560347503	0323		4100-021600-1276-263-210	1,959.82	224720		Electric	01873 # 9560347503
0000000	000084		9630317502	0323		4100-021600-1276-263-210	830.18	224720		Electric	01873 # 9630317502
DISC. TOTAL			CHECK TOTAL	5,212.29		ACH PMT TOTAL					TOTAL
0000000	000084	DOMINION VIRGINIA POWER	9650330005	0323		4100-021600-1276-263-210	949.85	224721		Electric	01873 # 9650330005
0000000	000084		9660330003	0223		4100-021600-1276-263-210	163.24	224721		Electric	01873 # 9660330003
DISC. TOTAL			CHECK TOTAL	1,113.09		ACH PMT TOTAL					TOTAL
0000000	001969	JENSEN MECHANICAL INC	2097			4100-021200-1273-221-210	4,393.00	224722		Building Systems Main & Repai	01873 # 2097 SUSSEX COUNTY
DISC. TOTAL			CHECK TOTAL	4,393.00		ACH PMT TOTAL					TOTAL
0000000	001533	JOHN DEERE FINANCIAL	P79226			4100-021200-1254-221-210	18.41	224723		Equipment Maintenance	01873 # SUSSE002
DISC. TOTAL			CHECK TOTAL	18.41		ACH PMT TOTAL					TOTAL
0000000	001550	KINEX NETWORKING SOLUTION	2303-0016337			4100-021600-1234-263-210	1,350.00	224724		Telecommunications	01873 # SUB-2201-0000487
DISC. TOTAL			CHECK TOTAL	1,350.00		ACH PMT TOTAL					TOTAL
0000000	000124	KORMAN SIGNS	363633			4100-021200-1274-221-210	819.55	224725		Grounds Maintenance & Repairs	01873 # SUS010
DISC. TOTAL			CHECK TOTAL	819.55		ACH PMT TOTAL					TOTAL
0000000	001634	MASON, JAMES E.	JM 031723			4100-081300-2110-822-810	171.18	224726		VA Cooperative Extension	01873 REIMBURSEMENT
DISC. TOTAL			CHECK TOTAL	171.18		ACH PMT TOTAL					TOTAL
0000000	001759	NATIONAL PEN CO, LLC	113090603			4100-051100-1202-512-510	585.53	224727		Publ... Subsc... Books, Ref.	01873 # 18820732
DISC. TOTAL			CHECK TOTAL	585.53		ACH PMT TOTAL					TOTAL
0000000	000091	PARKER OIL CO	467775			4100-051500-1278-551-510	1,100.24	224728		Oil	01873 # 87746E-1
DISC. TOTAL			CHECK TOTAL	1,100.24		ACH PMT TOTAL					TOTAL
0000000	000164	PITNEY-BOWES, LLC	1022757187			4100-021100-1241-211-210	398.38	224729		Office Supplies	01873 # 12073627
DISC. TOTAL			CHECK TOTAL	398.38		ACH PMT TOTAL					TOTAL
0000000	000357	PLAN 5 PAINT & DECORATING	492			4100-021200-1272-221-602	2,177.34	224730		DMV-Select ADA Compliance Pro	01873 SUSSEX COUNTY
DISC. TOTAL			CHECK TOTAL	2,177.34		ACH PMT TOTAL					TOTAL
0000000	000061	PRINCE GEORGE ELECTRIC	2006028100	0323		4100-021600-1276-263-210	398.13	224731		Electric	01873 # 2006028100
DISC. TOTAL			CHECK TOTAL	398.13		ACH PMT TOTAL					TOTAL
0000000	001226	R. M. WILKINSON OIL CO, INC	23060			4100-051500-1272-551-510	2,200.00	224732		Building Maintenance & Repair	01873 SUSSEX COUNTY JAIL
0000000	001226		23394			4100-051500-1272-551-510	2,953.72	224732		Building Maintenance & Repair	01873 SUSSEX COUNTY JAIL
DISC. TOTAL			CHECK TOTAL	5,153.72		ACH PMT TOTAL					TOTAL
0000000	000832	SAM'S CLUB DIRECT	3026			4100-051500-1247-551-510	149.76	224733		Janitorial Supplies	01873 # 0402188473177
0000000	000832		7557			4100-051500-1277-551-510	67.40	224733		Water Services	01873 # 0402188473177
0000000	000832		8902			4100-051500-1247-551-510	187.20	224733		Janitorial Supplies	01873 # 0402188473177
DISC. TOTAL			CHECK TOTAL	404.36		ACH PMT TOTAL					TOTAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001709	SCHULTZ LAWNSCAPES, INC.	39921	2/01/2023		4100-021200-1229-221-210	4,957.09	224734		Other Professional Services	01873 SUSSEX COUNTY
0000000	001709		39921	2/01/2023		4100-021600-1229-264-210	1,338.40	224734		Other Professional Services	01873 SUSSEX COUNTY
		DISC. TOTAL			6,295.49	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			6,295.49
0000000	001772	SOUTHSIDE ELECTRIC COOPER	561962001	0323	3/03/2023	4100-021600-1276-264-210	92.34	224735		Electric	01873 # 561962001
		DISC. TOTAL			92.34	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			92.34
0000000	001975	STAPLES, INC.	7605929856-0-1	3/09/2023		4100-021100-1241-211-210	91.08	224736		Office Supplies	01873 # 660883
0000000	001975		7606411875-0-1	3/17/2023		4100-021400-1241-241-210	165.13	224736		Office Supplies	01873 # 660883
		DISC. TOTAL			256.21	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			256.21
0000000	001817	SUFFOLK TITLE, LTD	030823 01	3/08/2023		4100-021400-9003-244-210	159.50	224737		Pocahontas-CDBG Grant	01873 SUSSEX PLANNING DE
0000000	001817		030823 02	3/08/2023		4100-021400-9003-244-210	150.00	224737		Pocahontas-CDBG Grant	01873 SUSSEX PLANNING DE
0000000	001817		030823 03	3/08/2023		4100-021400-9003-244-210	185.50	224737		Pocahontas-CDBG Grant	01873 SUSSEX PLANNING DE
0000000	001817		030823 04	3/08/2023		4100-021400-9003-244-210	150.00	224737		Pocahontas-CDBG Grant	01873 SUSSEX PLANNING DE
		DISC. TOTAL			645.00	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			645.00
0000000	000942	SUSSEX MINI MART	1010341	3/15/2023		4100-021400-1264-241-210	39.48	224738		Mileage	01873 SUSSEX PLANNING DE
		DISC. TOTAL			39.48	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			39.48
0000000	000077	SUSSEX SERVICE AUTHORITY	1814040098	0223	2/28/2023	4100-021600-1277-263-210	50.00	224739		Water Services	01873 # 1814040098
		DISC. TOTAL			50.00	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			50.00
0000000	001254	TREASURER OF VIRGINIA	COMWA 021423	2/14/2023		4100-051100-1227-512-510	20.00	224740		Medical Services inc/k9	01873 MEDICAL FEES
		DISC. TOTAL			20.00	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			20.00
0000000	000407	U.S. POSTAL SERVICE	USPS 032023	3/20/2023		4100-041100-1231-411-410	1,500.00	224741		Postage	01873 ACCT# 31068257
		DISC. TOTAL			1,500.00	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			1,500.00
0000000	000039	VERIZON WIRELESS	9929852418	3/10/2023		4100-011100-1234-111-110	88.46	224742		Telecommunications	01873 # 805250394-00001
0000000	000039		9929852418	3/10/2023		4100-021100-1234-211-210	330.95	224742		Telecommunications	01873 # 805250394-00001
0000000	000039		9929852418	3/10/2023		4100-021200-1234-221-210	197.57	224742		Telecommunications	01873 # 805250394-00001
0000000	000039		9929852418	3/10/2023		4100-021500-1234-253-210	88.46	224742		Telecommunications	01873 # 805250394-00001
0000000	000039		9929852418	3/10/2023		4100-021600-1234-261-210	314.56	224742		Telecommunications	01873 # 805250394-00001
0000000	000039		9929852418	3/10/2023		4100-021600-1234-263-210	88.46	224742		Mobile Telecommunications	01873 # 805250394-00001
0000000	000039		9929852418	3/10/2023		4100-023100-1234-291-220	40.01	224742		Telecommunications	01873 # 805250394-00001
0000000	000039		9929852418	3/10/2023		4100-031100-1234-311-310	40.05	224742		Telecommunications	01873 # 805250394-00001
0000000	000039		9929852418	3/10/2023		4100-041100-1234-411-410	40.01	224742		Telecommunications	01873 # 805250394-00001
		DISC. TOTAL			1,268.54	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			1,268.54
0000000	001644	XEROX FINANCIAL SERVICES	3797398	2/08/2023		4100-051100-1252-512-510	415.99	224743		Equipment Lease/Rental	01873 # 0200081249001
0000000	001644		3797398	2/08/2023		4100-051500-1252-551-510	415.99	224743		Equipment Lease/Rental	01873 # 0200081249001
0000000	001644		3964468	3/10/2023		4100-051100-1252-512-510	299.24	224743		Equipment Lease/Rental	01873 # 0200081249001
0000000	001644		3964468	3/10/2023		4100-051500-1252-551-510	299.24	224743		Equipment Lease/Rental	01873 # 0200081249001
		DISC. TOTAL			1,430.46	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			1,430.46
		DISC. TOTAL			64,036.66	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			64,036.66

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 64,036.66 - EQUALS THE WEEKLY LOG SHEET TO BE USED FOR ADJUSTED.

3/23/2023

3/23/2023

3/23/2023

[Signature]
 A884293428E94EA...

DocuSigned by:

Richard Douglas
 5094F72555D84C3...

[Signature]
 West G. Cox

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	9999999	JOSEPH BRUCATO	000002061230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224775	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	KENNETH PARHAM	000002064230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224776	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	LISA MULHOLLAND	000002078230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224777	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	MELVIN PERRY	000002076230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224778	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	NASHAON FREEMAN	000002075230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224779	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	NORMAN J. ROSE JR.	000001888230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224780	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	Rodney Tyrone Garrett	000000393230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224781	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	REBECCA MALLORY	000002066230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224782	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	REGINALD WILLIAMS	000002077230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224783	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	ROBERT CRAWFORD ROGERS	000000992230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224784	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	ROBERT THIEN	000002072230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224785	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	SAMANTHA DOLAN	000002065230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224786	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	STEPHEN ROBERT WARREN	000001152230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224787	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
0000000	9999999	TERRIAN MILES	000002079230114JU	1/14/2023	30.00	4100-061100-1213-611-610	30.00	224788	30.00	01875	Witness Fees	JUROR PAYMNT
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	30.00
												TOTAL
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	930.00
												TOTAL
			CHECK TOTAL				.00	EPY PMT TOTAL			.00	930.00
												TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 930.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-28-23
 DATE
3-28-23
 DATE

Kevin W. ...
 DIRECTOR OF FINANCE

Richard ...
 COUNTY ADMINISTRATION

3/21/23
DATE

Kellie B. Ellis
DIST. J. CONV. TREASURER

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACGR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	JORDAN, ROOSEVELT J	RJJ 032723	3/27/2023		4100-099900-9999-	115.42	224789		Undistributed Expenses	01876 REIMBURSEMENT
		CHECK TOTAL	ACH PMT TOTAL		.00 CPA	.00	EPY PMT TOTAL		TOTAL	115.42
		CHECK TOTAL	ACH PMT TOTAL		.00 CPA	.00	EPY PMT TOTAL		TOTAL	115.42
		CHECK TOTAL	ACH PMT TOTAL		.00 CPA	.00	EPY PMT TOTAL		TOTAL	115.42

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 115.42- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3/30/23
 DATE
 3-30-23
 DATE
 3/30/23
 DATE

[Signature]
 DIRECTOR OF FINANCE
[Signature]
 COUNTY ADMINISTRATOR
[Signature]
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	002005	BANK OF AMERICA, N.A.	03/21/2023	3/21/2023		4100-021600-1242-261-210	.00	224790		Agricultural Supplies	01878 TRACTOR SUPPLY CO
0000000	002005		03/21/2023	3/21/2023		4100-021600-1242-261-210	164.20	224790		Agricultural Supplies	01878 TRACTOR SUPPLY CO
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	35.25	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	45.00	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	38.74	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	29.52	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	30.65	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	38.98	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	29.91	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	77.01	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	22.93	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	46.36	224790			01878 SUSSEX MINI MART -
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	50.00	224790		Organization Memberships	01878 VIRGINIA GOV FINAN
0000000	002005		03/21/2023	3/21/2023		4100-021100-1203-211-210	550.00	224790		Workshops and Conferences	01878 VIRGINIA GOV FINAN
0000000	002005		03/21/2023	3/21/2023		4100-021100-1203-211-210	80.90	224790		Building Systems Main & Repair	01878 LOMES #02918 - Pur
0000000	002005		03/21/2023	3/21/2023		4100-021200-1273-221-210	21.96	224790		Maintenance Equipment Repairs	01878 LOMES #02918 - Pur
0000000	002005		03/21/2023	3/21/2023		4100-021200-1275-221-210	282.88	224790		Building Maintenance & Repair	01878 COFELDS LOCKSMITH
0000000	002005		03/21/2023	3/21/2023		4100-021600-1272-261-210	50.05	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	46.93	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	41.54	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	56.82	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	42.03	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	58.24	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	44.80	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	53.25	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	39.74	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	33.55	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1278-261-210	42.58	224790			01878 SHELL OIL 57546555
0000000	002005		03/21/2023	3/21/2023		4100-021600-1299-221-210	89.90	224790		Miscellaneous Oth./First Aid	01878 CONTRACTOR RESOURC
0000000	002005		03/21/2023	3/21/2023		4100-021200-1274-221-210	411.87	224790		Grounds Maintenance & Repairs	01878 CHESTERFIELD TRADI
DISC. TOTAL							.00			TOTAL	2,555.59
							.00			ACH PMT TOTAL	2,555.59
							.00			CPA PMT TOTAL	2,555.59
							.00			EPY PMT TOTAL	2,555.59

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 2,555.59- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3/30/23
DATE

3-30-23
DATE

3/30/23
DATE

Kelly McNamee
DIRECTOR OF FINANCE

Richard Stark
COUNTY ADMINISTRATOR

Destie J. Cox
DESTIE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000923	ALL SEASONS TERMITE & DISC. TOTAL	4027032223	3/22/2023	ACH PMT TOTAL	4100-051500-1272-551-510	95.00	224791	.00	Building Maintenance & Repair	01874 SUSSEX COUNTY JAIL
0000000	001917	AMAZON CAPITAL SERVICES	1L9J-J49K-16W	3/14/2023	ACH PMT TOTAL	4100-021600-1247-261-210	79.94	224792	.00	Janitorial Supplies	01874 # A1U073SE5CTAJC
0000000	001795	ANIMAL CARE EQUIPMENT & S	108079	12/12/2022	ACH PMT TOTAL	4100-021600-1242-261-210	665.39	224793	.00	Agricultural Supplies	01874 SUSSEX ANML CONTRO
0000000	001795	ANIMAL CARE EQUIPMENT & S	109441	2/03/2023	ACH PMT TOTAL	4100-021600-1259-261-210	340.30	224793	.00	Other Equipment Purchases	01874 SUSSEX ANML CONTRO
0000000	001011	ANTHEM BLUE CROSS& SHIELD	532735995819	3/22/2023	ACH PMT TOTAL	4100-051500-1293-551-510	526.90	224794	.00	Inmate Medical Expenses	01874 # 5327370866
0000000	001939	ATLANTIC TACTICAL, INC.	SI-80798670	3/13/2023	ACH PMT TOTAL	4100-051100-1245-512-510	291.42	224795	.00	Law Enforcement Supplies	01874 # 224346
0000000	000738	BUTLER'S TOWING AND	I001272	3/21/2023	ACH PMT TOTAL	4100-051100-1265-512-510	47.50	224796	.00	Vehicle Maintenance & Repairs	01874 SUSSEX SHERIFF
0000000	000738	BUTLER'S TOWING AND	I001281	3/23/2023	ACH PMT TOTAL	4100-051100-1265-512-510	20.00	224796	.00	Vehicle Maintenance & Repairs	01874 SUSSEX SHERIFF
0000000	000738	BUTLER'S TOWING AND	I001286	3/23/2023	ACH PMT TOTAL	4100-051500-1265-551-510	47.50	224796	.00	Vehicle Maintenance & Repairs	01874 SUSSEX SHERIFF
0000000	000728	CARQUEST OF WAKEFIELD	15335-43832	3/20/2023	ACH PMT TOTAL	4100-051100-1265-519-510	39.87	224797	.00	Vehicle Maintenance Repairs	01874 # 5001
0000000	000728	CARQUEST OF WAKEFIELD	15335-43881	3/21/2023	ACH PMT TOTAL	4100-051100-1265-512-510	212.39	224797	.00	Vehicle Maintenance & Repairs	01874 # 5001
0000000	000728	CARQUEST OF WAKEFIELD	15335-43961	3/23/2023	ACH PMT TOTAL	4100-051100-1265-512-510	169.25	224797	.00	Vehicle Maintenance & Repairs	01874 # 5001
0000000	000728	CARQUEST OF WAKEFIELD	15335-43962	3/23/2023	ACH PMT TOTAL	4100-051100-1265-512-510	169.25	224797	.00	Vehicle Maintenance & Repairs	01874 # 5001
0000000	001485	CENTRAL AGRIBUSINESS	JR32414	3/22/2023	ACH PMT TOTAL	4100-051500-1246-551-510	61.60	224798	.00	Food Supplies	01874 SUSSEX SHERIFF
0000000	001630	CHENEY BROTHERS	12-924353106	3/22/2023	ACH PMT TOTAL	4100-051500-1246-551-510	2,237.97	224799	.00	Food Supplies	01874 # 60030700
0000000	001185	DISPUTANTA ANIMAL HOSPITAL	286660	3/27/2023	ACH PMT TOTAL	4100-021600-1227-261-210	172.38	224800	.00	Medical Services	01874 SUSSEX ANML CONTRO
0000000	001185	DISPUTANTA ANIMAL HOSPITAL	286662	3/27/2023	ACH PMT TOTAL	4100-021600-1227-261-210	172.38	224800	.00	Medical Services	01874 SUSSEX ANML CONTRO
0000000	000902	DOC FARMER'S MARKET	MKT99019	3/27/2023	ACH PMT TOTAL	4100-051500-1246-551-510	237.05	224801	.00	Food Supplies	01874 SUSSEX COUNTY JAIL
0000000	001651	DOCUMENT SYSTEMS	126828	11/18/2022	ACH PMT TOTAL	4100-021600-1252-261-210	58.04	224802	.00	Equipment Lease/Rental	01874 # SC11
0000000	001651	DOCUMENT SYSTEMS	127190	12/02/2022	ACH PMT TOTAL	4100-021600-1252-261-210	50.45	224802	.00	Equipment Lease/Rental	01874 # SC11
0000000	001651	DOCUMENT SYSTEMS	128492	2/01/2023	ACH PMT TOTAL	4100-021600-1252-261-210	90.40	224802	.00	Equipment Lease/Rental	01874 # SC11
0000000	001651	DOCUMENT SYSTEMS	129146	3/01/2023	ACH PMT TOTAL	4100-021600-1252-261-210	59.51	224802	.00	Equipment Lease/Rental	01874 # SC11
0000000	001725	EDMUNDS WASTE REMOVAL INC	127239	12/31/2022	ACH PMT TOTAL	4100-021600-1247-264-210	705.00	224803	.00	Janitorial Supplies	01874 SUSSEX COUNTY
0000000	001914	FOSTER, G. REID	GRF 022823	2/28/2023	ACH PMT TOTAL	4100-021500-1205-253-210	216.00	224804	.00	Meals	01874 REIMBURSEMENT

DISC. TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL															
.00	95.00	79.94	665.39	340.30	526.90	291.42	47.50	20.00	47.50	39.87	212.39	169.25	169.25	61.60	2,237.97	172.38	172.38	237.05	58.04	50.45	90.40	59.51	705.00	216.00		
.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
95.00	179.84	1,005.69	1,005.69	526.90	291.42	115.00	590.76	61.60	2,237.97	344.76	237.05	344.76	237.05	237.05	2,237.97	344.76	237.05	237.05	258.40	705.00	216.00	258.40	705.00	216.00	216.00	

P. O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001637	HALEY FORD SOUTH	FL3080	3/27/2023		4100-051100-7002-512-510	51,546.89	224805			Vehicle Purchase	01874 SUSSEX SHERIFF
0000000	001637		FL3081	3/27/2023		4100-051100-7002-512-510	51,546.89	224805			Vehicle Purchase	01874 SUSSEX SHERIFF
	DISC. TOTAL		CHECK TOTAL	103,093.78	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	103,093.78
0000000	000049	JARRATT HARDWARE	2302-146424	2/04/2023		4100-051500-1272-551-510	15.98	224806			Building Maintenance & Repair	01874 # 159
0000000	000049		2302-146447	2/06/2023		4100-051500-1272-551-510	22.26	224806			Building Maintenance & Repair	01874 # 159
0000000	000049		2302-148436	2/28/2023		4100-051500-1272-551-510	13.20	224806			Building Maintenance & Repair	01874 # 159
	DISC. TOTAL		CHECK TOTAL	51.44	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	51.44
0000000	002120	LAW ENFORCEMENT SYSTEMS, I	212432	1/12/2021		4100-051100-1245-512-510	49.00	224807			Law Enforcement Supplies	01874 SUSSEX SHERIFF
	DISC. TOTAL		CHECK TOTAL	49.00	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	49.00
0000000	001115	LIFESTAR AMBULANCE	SC022023	3/13/2023		4100-021500-2110-252-210-524	20,736.00	224808			Emergency Med. SVC - Pd EMT.	01874 FEBRUARY 2023
0000000	001115		WAV022023	3/10/2023		4100-021500-2110-252-210-524	48,384.00	224808			Emergency Med. SVC - Pd EMT.	01874 FEBRUARY 2023
0000000	001115		WT022023	3/13/2023		4100-021500-2110-252-210-524	25,200.00	224808			Emergency Med. SVC - Pd EMT.	01874 SUSSEX PUBLIC SAFE
	DISC. TOTAL		CHECK TOTAL	94,320.00	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	94,320.00
0000000	001634	MASON, JAMES E.	JM 032723	3/27/2023		4100-081300-2110-822-810	49.20	224809			VA Cooperative Extension	01874 REIMBURSEMENT
	DISC. TOTAL		CHECK TOTAL	49.20	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	49.20
0000000	002066	MESSIER, SAREESE	SM 032723 01	3/27/2023		4100-023100-1204-291-230	989.26	224810			Lodging	01874 REIMBURSEMENT
0000000	002066		SM 032723 02	3/27/2023		4100-023100-1231-291-230	4.78	224810			Postage	01874 REIMBURSEMENT
0000000	002066		SM 032723 02	3/27/2023		4100-023100-1241-291-230	99.50	224810			Office Supplies	01874 REIMBURSEMENT
	DISC. TOTAL		CHECK TOTAL	1,093.54	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	1,093.54
0000000	001793	MONICA WHITNEY	MW 032823 01	3/28/2023		4100-021400-1205-242-210	38.18	224811			Meals	01874 REIMBURSEMENT
0000000	001793		MW 032823 02	3/28/2023		4100-021400-1264-242-210	175.41	224811			Mileage	01874 REIMBURSEMENT
	DISC. TOTAL		CHECK TOTAL	213.59	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	213.59
0000000	001246	PHILLIPS TELECOMMUNICATION	33195	2/27/2023		4100-021600-1234-263-210	492.55	224812			Telecommunications	01874 SUSSEX COUNTY
	DISC. TOTAL		CHECK TOTAL	492.55	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	492.55
0000000	001956	ROBERTSON, VINCENT L SR	VLR 032923	3/29/2023		4100-063100-1264-631-630	117.50	224813			Gasoline/Mileage-Non Training	01874 REIMBURSEMENT
	DISC. TOTAL		CHECK TOTAL	117.50	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	117.50
0000000	001488	RRS FOODSERVICE	2276455	3/15/2023		4100-051500-1246-551-510	2,916.02	224814		N	Food Supplies	01874 # 118626
	DISC. TOTAL		CHECK TOTAL	2,916.02	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	2,916.02
0000000	001709	SCHULTZ LAMNSCAPES, INC.	40265	3/01/2023		4100-021200-1229-221-210	4,957.09	224815			Other Professional Services	01874 SUSSEX COUNTY
0000000	001709		40265	3/01/2023		4100-021600-1229-264-210	1,338.46	224815			Other Professional Services	01874 SUSSEX COUNTY
	DISC. TOTAL		CHECK TOTAL	6,295.55	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	6,295.55
0000000	001215	SUSSEX COUNTY SCHOOL	032823	3/28/2023		4100-021100-1299-211-210	732.00	224816			Miscellaneous Others	01874 SUSSEX COUNTY
	DISC. TOTAL		CHECK TOTAL	732.00	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	732.00
0000000	000317	TOWN OF WAKEFIELD	1943 041723	4/17/2023		4100-021200-1277-221-210	15.08	224817			Water Services	01874 # 1943
	DISC. TOTAL		CHECK TOTAL	15.08	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	15.08
0000000	001254	TREASURER OF VIRGINIA	COMMVA 030323	3/03/2023		4100-051100-1227-512-510	20.00	224818			Medical Services inc/K9	01874 MEDICAL FEES
	DISC. TOTAL		CHECK TOTAL	20.00	ACH PMT TOTAL		.00	EPY PMT TOTAL			TOTAL	20.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001995	TRUIST BANK	2338 0323 01	2/24/2023		4100-021500-1204-253-210	127.35	224819		Lodging	01874 # 4046011199882338
0000000	001995		2338 0323 02	2/24/2023		4100-021500-1204-253-210	254.70	224819		Lodging	01874 # 4046011199882338
0000000	001995		2338 0323 03	2/23/2023		4100-021500-1204-253-210	382.05	224819		Lodging	01874 # 4046011199882338
0000000	001995		2338 0323 04	2/27/2023		4100-021100-1258-211-210	29.98	224819		Computer Software/Applications	01874 # 4046011199882338
0000000	001995		2338 0323 05	2/27/2023		4100-021500-1205-253-210	153.09	224819		Meals	01874 # 4046011199882338
							.00	EPY PMT TOTAL			947.17
0000000	000087	VAN CLEEF AUTO PARTS, INC	645576	3/16/2023		4100-021600-1242-261-210	47.90	224820		Agricultural Supplies	01874 # 27430
							.00	EPY PMT TOTAL			47.90
0000000	000039	VERIZON WIRELESS	9929971580	3/12/2023		4100-051100-1234-512-510	814.08	224821		Telecommunications	01874 # 520620824-00001
0000000	000039		9929971580	3/12/2023		4100-051100-1234-551-510	155.35	224821		Telecommunications	01874 # 520620824-00001
							814.07	224821		Telecommunications	01874 # 520620824-00001
							.00	EPY PMT TOTAL			1,783.50
0000000	002093	WEX BANK	88018710	3/23/2023		4100-021600-1278-264-210	932.02	224822		Diesel Fuel	01874 # 0496-00-926622-2
0000000	002093		88018710	3/23/2023		4100-021200-1299-221-210	283.34	224822		Miscellaneous Oth./First Aid	01874 # 0496-00-926622-2
0000000	002093		88018710	3/23/2023		4100-021200-1278-221-210	72.20	224822		Oil	01874 # 0496-00-926622-2
0000000	002093		88018710	3/23/2023		4100-021200-1299-221-210	12.92	224822		Miscellaneous Oth./First Aid	01874 # 0496-00-926622-2
0000000	002093		88018710	3/23/2023		4100-021600-1278-261-210	608.58	224822		Oil	01874 # 0496-00-926622-2
0000000	002093		88018710	3/23/2023		4100-021200-1299-221-210	7.08	224822		Miscellaneous Oth./First Aid	01874 # 0496-00-926622-2
							.00	EPY PMT TOTAL			1,876.14
0000000	001995	TRUIST BANK	2346 0323 01	2/26/2023		4100-021100-1258-211-210	300.00	224823		Computer Software/Applications	01874 # 4046011199882346
0000000	001995		2346 0323 02	3/16/2023		4100-021100-1241-211-210	30.86	224823		Office Supplies	01874 # 4046011199882346
0000000	001995		2346 0323 03	3/20/2023		4100-021100-1258-211-210	239.88	224823		Computer Software/Applications	01874 # 4046011199882346
0000000	001995		2346 0323 04	3/20/2023		4100-021100-1258-211-210	239.88	224823		Computer Software/Applications	01874 # 4046011199882346
							.00	EPY PMT TOTAL			810.62
0000000	000039	VERIZON WIRELESS	9930522838	3/19/2023		4100-051100-1234-512-510	279.38	224824		Telecommunications	01874 # 742314083-00002
0000000	000039		9930522838	3/19/2023		4100-051500-1234-551-510	279.37	224824		Telecommunications	01874 # 742314083-00002
							.00	EPY PMT TOTAL			558.75
0000000	000087	VAN CLEEF AUTO PARTS, INC	645278	3/10/2023		4100-021600-1242-261-210	178.90	224825		Agricultural Supplies	01874 # 27430
							.00	EPY PMT TOTAL			178.90
0000000	000039	VERIZON WIRELESS	9930522437	3/19/2023		4100-021600-1234-263-210	3,015.53	224826		Telecommunications	01874 # 742284843-00001
							.00	EPY PMT TOTAL			3,015.53
							.00	EPY PMT TOTAL			225,443.25
							.00	EPY PMT TOTAL			225,443.25

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 225,443.25- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3/30/23
 DATE
 3-30-23
 DATE
 3/30/23
 DATE

Kenneth M...
 DIRECTOR OF FINANCE

Robert J...
 COUNTY ADMINISTRATION

Deste J. Cox
 DESTE J. COX, TREASURER

PAYROLL DEDUCTION CHECKS



PR100C RPT RUN TIME- 8.56.35 RPT RUN DTE- 3/10/2023 CHECK REGISTER PR END DATE-2023/03/16

EMPLOY#	NAME	SOC. SEC.	CHECK#	NET PAY
000690	BRASWELL, KATHRYN	XXX-XX-9525	224598 ✓	600.00
000489	BROWN, VIOLA D.	XXX-XX-1596	224599	130.00
000720	CARR, BRIAN S	XXX-XX-4434	224600	130.00
000798	CLAIBORNE, CONNIE L	XXX-XX-2181	224601	130.00
000154	CLARKE, SÚSIE A	XXX-XX-0012	224602	130.00
000794	CONNER, REBECCA B	XXX-XX-2719	224603	130.00
000540	CORL, CHRISTINE C	XXX-XX-7587	224604	130.00
000649	DAVIS, ALEXANDER JR	XXX-XX-3571	224605	130.00
000480	DAVIS, CORLISS W.	XXX-XX-4659	224606	150.00
000504	ELDER, BARBARA A	XXX-XX-8597	224607	300.00
000702	FENWICK, PAUL R	XXX-XX-7285	224608	150.00
000606	FORD-WESTBROOK, GAIL	XXX-XX-9840	224609	150.00
000477	GILES, HATTIE S.	XXX-XX-1034	224610	150.00
000515	GILES, PAULINE E.	XXX-XX-4294	224611	130.00
000561	GILL, AMANDA L	XXX-XX-6373	224612	150.00
000602	GOODE, JACQUELINE W	XXX-XX-1908	224613	130.00
000206	GOODE, MARIAN	XXX-XX-0805	224614	130.00
000599	HARVELL, JEAN D	XXX-XX-1983	224615	130.00
000600	HILL, LUCY P	XXX-XX-5375	224616	130.00
000487	HILL, MARY J.	XXX-XX-9442	224617	150.00
000795	JACKSON, JANICE E	XXX-XX-4056	224618	130.00
000796	JACKSON, KYLE R	XXX-XX-5065	224619	130.00
000474	JOHNSON, EARLINE T.	XXX-XX-1226	224620	130.00
000483	MASON, MAE K.	XXX-XX-3370	224621	130.00
000502	MASON, REATHER S.	XXX-XX-1008	224622	130.00
000653	MASSENBURG, SALLIE M	XXX-XX-0949	224623	130.00
000601	MEADE, SHIRLEY D	XXX-XX-8891	224624	130.00
000782	MESSIER, CAROLYN P	XXX-XX-1845	224625	130.00
000797	MORRIS, NANCY H	XXX-XX-3778	224626	130.00
000541	PETTICOLAS, MAYVIS L	XXX-XX-8938	224627	130.00
000799	POOLE, STEPHEN R	XXX-XX-6364	224628	130.00
000659	ROWLEY, DAVID I	XXX-XX-7120	224629	150.00
000519	SHIVER, VICKI F.	XXX-XX-0943	224630	150.00
000496	TAYLOR, EMMA P.	XXX-XX-8369	224631	450.00
000658	TRISVAN, BERNICE L	XXX-XX-8154	224632	130.00
000501	VAUGHAN, MARGARET	XXX-XX-2685	224633	130.00
000508	WESTBROOK, EVA M.	XXX-XX-9800	224634	130.00
000471	WILLIAMS, DOROTHY G.	XXX-XX-5839	224635	130.00
000497	WILLIAMS, YVONNE D.	XXX-XX-1228	224636 ✓	130.00
*****COMPANY TOTAL****				6,190.00

GROSS-\$ 6,190.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW
 OR PREVIOUSLY DOCUMENTED. THE TOTAL 6,190.00 EQUALS THE CHECK REGISTER.

3-13-23
 DATE
 3/13/2023
 COUNTY ADMINISTRATOR
Richard White
Destig Ox

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040230316230300	3/16/2023	100-000200-0100-	693.31	224637		00000
00000	000245		DC040230316230300	3/16/2023	105-000200-0100-	87.17	224637		00000
00000	000245		DC041230316230300	3/16/2023	100-000200-0100-	562.81	224637		00000
00000	000245		DC041230316230300	3/16/2023	105-000200-0100-	133.91	224637		00000
					CHECK TOTAL	1,477.20			
00000	000881	ANTHEM BLUE CROSS AND	DC005230316230300	3/16/2023	100-000200-0100-	8,421.00	224638		00000
00000	000881		DC005230316230300	3/16/2023	105-000200-0100-	1,203.00	224638		00000
00000	000881		DC015230316230300	3/16/2023	100-000200-0100-	5,265.00	224638		00000
00000	000881		DC126230316230300	3/16/2023	100-000200-0100-	24,375.00	224638		00000
00000	000881		DC126230316230300	3/16/2023	105-000200-0100-	4,875.00	224638		00000
					CHECK TOTAL	44,139.00			
00000	002060	CITY OF HAMPTON, TREASURE	DC128230316230300	3/16/2023	100-000200-0100-	115.42	224639		00000
					CHECK TOTAL	115.42			
00000	001106	GREENSVILLE COUNTY TREASU	DC063230316230300	3/16/2023	105-000200-0100-	175.24	224640		00000
					CHECK TOTAL	175.24			
00000	001180	KAREN A. TAYLOR, TREASURER	DC068230316230300	3/16/2023	105-000200-0100-	268.56	224641		00000
					CHECK TOTAL	268.56			
00000	001397	LEGAL SHIELD	DC097230316230300	3/16/2023	100-000200-0100-	44.88	224642		00000
00000	001397		DC097230316230300	3/16/2023	105-000200-0100-	14.95	224642		00000
					CHECK TOTAL	59.83			
00000	001021	MINNESOTA LIFE INS CO	DC200230316230300	3/16/2023	100-000200-0100-	504.59	224643		00000
00000	001021		DC200230316230300	3/16/2023	105-000200-0100-	113.44	224643		00000
					CHECK TOTAL	618.03			
00000	000872	NATIONWIDE RETIREMENT	DC090230316230300	3/16/2023	100-000200-0100-	403.23	224644		00000
00000	000872		DC090230316230300	3/16/2023	105-000200-0100-	25.00	224644		00000
					CHECK TOTAL	428.23			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114230316230300	3/16/2023	100-000200-0100-	121.33	224645		00000
					CHECK TOTAL	121.33			
00000	002087	TRANSWORLD SYSTEMS, INC.	DC134230316230300	3/16/2023	100-000200-0100-	222.90	224646		00000
					CHECK TOTAL	222.90			
00000	000247	TREASURER OF VIRGINIA	DC080230316230300	3/16/2023	100-000200-0100-	2,099.24	224647		00000
					CHECK TOTAL	2,099.24			
00000	000831	VACORP	DC035230316230300	3/16/2023	100-000200-0100-	268.58	224648		00000
00000	000831		DC035230316230300	3/16/2023	105-000200-0100-	84.73	224648		00000
					CHECK TOTAL	353.31			
00000	001027	VALIC RETIREMENT	DC091230316230300	3/16/2023	100-000200-0100-	625.00	224649		00000
					CHECK TOTAL	625.00			
					CLASS TOTAL	50,703.29			
					FINAL TOTAL	50,703.29			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 50,703.29- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

lbe

3-13-23
DATE
3/13/23

Richard C. Taylor
COUNTY ADMINISTRATOR
Dist 9



AP100P		3/31/2023		A/P CHECK REGISTER		PAYROLL DEDUCTION CHECKS		TIME-12:41:37		PAGE 1	
P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	693.31	224744		00000
00000	000245		DC040230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	87.17	224744		00000
00000	000245		DC041230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	562.81	224744		00000
00000	000245		DC041230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	133.91	224744		00000
					CHECK TOTAL			1,477.20			
00000	000881	ANTHEM BLUE CROSS AND	DC005230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	7,218.00	224745		00000
00000	000881		DC005230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	1,203.00	224745		00000
00000	000881		DC015230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	5,265.00	224745		00000
00000	000881		DC126230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	23,725.00	224745		00000
00000	000881		DC126230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	4,875.00	224745		00000
					CHECK TOTAL			42,286.00			
00000	002034	CHAPPELL REAL ESTATE, INC	DC136230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	243.91	224746		00000
					CHECK TOTAL			243.91			
00000	002119	CITY OF NEWPORT NEWS	DC137230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	283.50	224747		00000
					CHECK TOTAL			283.50			
00000	001106	GREENSVILLE COUNTY TREASU	DC063230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	345.22	224748		00000
					CHECK TOTAL			345.22			
00000	001180	KAREN A. TAYLOR, TREASURER	DC068230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	268.56	224749		00000
					CHECK TOTAL			268.56			
00000	001397	LEGAL SHIELD	DC097230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	44.88	224750		00000
00000	001397		DC097230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	14.95	224750		00000
					CHECK TOTAL			59.83			
00000	001021	MINNESOTA LIFE INS CO	DC200230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	504.59	224751		00000
00000	001021		DC200230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	113.44	224751		00000
					CHECK TOTAL			618.03			
00000	000872	NATIONWIDE RETIREMENT	DC090230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	423.38	224752		00000
00000	000872		DC090230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	25.00	224752		00000
					CHECK TOTAL			448.38			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	121.33	224753		00000
					CHECK TOTAL			121.33			
00000	002087	TRANSWORLD SYSTEMS, INC.	DC134230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	222.90	224754		00000
					CHECK TOTAL			222.90			
00000	000247	TREASURER OF VIRGINIA	DC080230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	2,099.24	224755		00000
					CHECK TOTAL			2,099.24			
00000	000831	VACORP	DC035230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	268.58	224756		00000
00000	000831		DC035230331230300	3/31/2023	105-000200-0100-	3/31/2023	105-000200-0100-	84.73	224756		00000
					CHECK TOTAL			353.31			
00000	001027	VALIC RETIREMENT	DC091230331230300	3/31/2023	100-000200-0100-	3/31/2023	100-000200-0100-	625.00	224757		00000
					CHECK TOTAL			625.00			
					CLASS TOTAL			49,452.41			
					FINAL TOTAL			49,452.41			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 49,452.41- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-24-23

DATE

3/24/23


COUNTY ADMINISTRATOR


ACH PAYMENTS



P.O. NO.	VENDOR NAME	INVOICE NO.	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PNT	Y	HRA Employer Spend	BATCH INV. DESCRIPTION
0000000	FLORES & ASSOCIATES, LLC	020123-022823	3/03/2023	4100-093200-9404-	17,016.74	7	00	7	00	01870 SUSSEX COUNTY
		CHECK TOTAL	ACH PNT TOTAL	CPA PNT TOTAL	EPY PNT TOTAL					17,016.74
		CHECK TOTAL	ACH PNT TOTAL	CPA PNT TOTAL	EPY PNT TOTAL					17,016.74
		CHECK TOTAL	ACH PNT TOTAL	CPA PNT TOTAL	EPY PNT TOTAL					17,016.74

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 17,016.74- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-6-23
 DATE
 3-6-23
 DATE
 3/6/23
 DATE

Heather Stone
 DIRECTOR OF FINANCE
Robert Fisher
 COUNTY ADMINISTRATOR
Debbie J. Cox
 DEBBIE J. COX, TREASURER

SUSSEX COUNTY
TREASURER'S REPORT
AND
FINANCIAL UPDATE

SUBMITTED BY DESTE J. COX, TREASURER

MARCH 31, 2023



TREASURER'S OFFICE

DESTE JARRATT COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business March 31, 2023

TRUIST #201- SUSSEX, VA

Bank Balance -----	\$23,872.41	
Bank Fees/Adjustments -----	\$140.41	
Deposits in Transit -----	\$0.00	
Outstanding Checks -----	\$0.00	\$24,012.82

BSV #301- STONY CREEK, VA

Bank Balance -----	\$5,379,748.61	
Bank Fees/Returned Checks -----	\$11.89	
Credit Card Fees/Adjustments -----	\$1,419.83	
Deposits in Transit -----	\$2,339.74	
Outstanding Checks -----	(\$1,375,155.27)	\$4,008,364.80

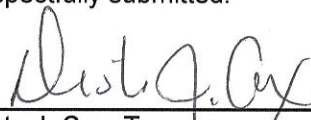
PRIMIS #401- WAVERLY, VA

Bank Balance -----	\$16,851.07	
Deposits in Transit -----	(\$5.97)	\$16,845.10
Investments and CD's -----		
#30392331 - Primis #451	\$1,022,192.08	
#30391992 - Primis #451	\$2,024,783.27	
#30390504 - Primis #451	\$2,500,000.00	
		\$5,546,975.35

<u>LGIP INVESTMENT #803</u> Investment Balance -----	4,143,120.43	
<u>VA INV POOL #804</u> Investment Balance -----	4,658,484.76	
TOTAL IN BANKS REC W/GL -----		\$18,397,803.26

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:



 Deste J. Cox, Treasurer

SUSSEX COUNTY - DESTE J. COX, TREASURER
REVENUE/EXPENDITURE SUMMARY REPORT
MARCH 2023

General Fund **FUND BALANCE as of 3/31/23 = \$ 11,125,240**

<i>REVENUES</i>		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 03/31/2023</i>	<i>PRIOR FY - YTD Through 03/31/2022</i>	<i>COLLECTED % YTD</i>
Real Estate - 2022		5,511,434	341,704	5,332,214	4,928,943	96.7%
Public Service Corp - 2022		713,720	0	726,038	728,273	101.7%
Personal Property - 2022		3,858,156	540,741	3,915,985	2,972,551	101.5%
Machinery & Tools - 2022		560,919	-380,233	593,066	587,628	105.7%
Local Sales & Use Taxes (net)		1,040,124	79,328	836,891	816,288	80.5%
Transient Occupancy Tax		80,000	9,767	71,268	66,449	89.1%
Consumer Utility Taxes		93,000	8,007	65,890	70,683	70.8%
Business License Taxes		70,050	48,106	89,089	69,714	127.2%
Motor Vehicle Licenses		229,800	33,411	191,815	192,439	83.5%
Landfill Tipping Fees		5,550,000	383,741	4,068,320	4,003,650	73.3%
Delinquent Taxes RE		172,500	12,767	131,877	118,486	76.5%
Delinquent Tax Personal Property		88,100	25,972	94,585	75,474	107.4%
Penalties - All Property		115,000	22,485	41,797	71,945	36.3%
Interest - All Property		30,000	3,131	18,871	23,238	62.9%
Court Fines		840,000	70,257	535,548	605,596	63.8%
EMS Billing		300,000	0	6,821	n/a	2.3%
State		4,122,872	363,277	3,914,945	3,579,866	95.0%
Federal		1,500	15,000	44,375	84,077	
Transfer in from Reserve		516,573	175,445	512,215	0	99.2%
Designated Use of Fund Balance		3,098,739	0	0	0	0.0%
<i>EXPENDITURES</i>		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 03/31/2023</i>	<i>PRIOR FY - YTD Through 03/31/2022</i>	<i>SPENT % YTD</i>
General Government		3,709,713	236,087	2,077,535	1,804,003	56.0%
Judicial Administration		1,290,437	111,898	955,518	862,006	74.0%
Fire, Rescue, EMS		2,764,596	141,820	2,156,568	1,834,599	78.0%
Sheriff's Operations & Jail		6,537,289	664,940	4,080,761	3,932,140	62.4%
Public Works		2,185,549	147,832	1,548,815	1,059,302	70.9%
Health & Welfare		908,783	138,464	637,218	867,478	70.1%
Education		7,750,121	687,424	5,095,003	5,409,039	65.7%
Parks Rec & Cultural Enrichment		273,760	7,500	218,695	205,973	79.9%
Planning/Community Dev		1,463,623	73,615	727,870	502,457	49.7%
Debt Service		1,581,016	0	1,581,791	1,512,068	100.0%

General Fund							
			ANNUAL	CURRENT	ACTUAL	YTD 03/31/2022	Spent %
EXPENDITURES BY DEPARTMENT			APPROPRIATED	ACTIVITY	YEAR TO	PRIOR FISCAL	YTD
					DATE	YEAR	
Board of Supervisors			168,687	9,452	103,529	92,997	61.4%
Administration			2,092,057	120,774	884,818	784,440	42.3%
Contingency Acct (7/1/22 = \$100,000)			16,769	0	0	0	0.0%
HRA Admin Fee			5,600	0	0	N/A	0.0%
HRA Employer Spend			160,000	17,017	159,555	N/A	99.7%
IT & Central Acct			102,093	543	92,855	44,540	91.0%
County Attorney			150,000	8,500	84,242	123,897	56.2%
Registrar/Board of Elections			247,538	24,887	185,763	160,224	75.0%
Com of Revenue			277,659	21,507	199,955	189,874	72.0%
Reassessment Services			48,163	211	42,274	103,348	87.8%
Treasurer			441,146	33,195	324,544	304,684	73.6%
General Government			3,709,713	236,087	2,077,535	1,804,003	56.0%
Courts			110,423	20,408	80,604	61,400	73.0%
Clerk of Courts			457,126	29,763	341,003	293,608	74.6%
Com Atty/Vic Wit			722,888	61,726	533,912	506,998	73.9%
Judicial Administration			1,290,437	111,898	955,518	862,006	74.0%
Fire/Rescue/EMS			2,253,271	111,228	1,742,461	1,544,933	77.3%
Aminal Control			511,325	30,592	414,107	289,666	81.0%
Fire, Rescue, EMS			2,764,596	141,820	2,156,568	1,834,599	78.0%
Court Sec/Spot/FO/E911			4,402,765	508,269	2,641,402	2,427,923	60.0%
Confinement of Inmates			1,979,571	149,269	1,330,545	1,404,999	67.2%
Crater Crim Justice Aca.			154,954	7,402	108,813	99,218	70.2%
Sheriff's Operations & Jail			6,537,289	664,940	4,080,761	3,932,140	62.4%
Building & Grounds			1,145,151	60,939	752,107	328,870	65.7%
Envir Inspections			202,540	8,243	89,683	114,892	44.3%
General Works			297,197	28,582	226,416	192,760	76.2%
Convenience Ctrs.			540,661	50,069	480,610	422,781	88.9%
Public Works			2,185,549	147,832	1,548,815	1,059,302	70.9%
Health - Outside Agencies			236,615	0	152,160	187,473	64.3%
Com. Support Services - Outside Agencies			202,815	52,247	167,320	157,876	82.5%
Local Contrib to DSS			289,353	56,345	177,791	223,955	61.4%
Local Contrib to CSA			180,000	29,871	139,947	298,174	77.7%
Health & Welfare			908,783	138,464	637,218	867,478	70.1%
Educ Contrib - Outside Agencies			951	0	951	2,982	100.0%
Local Contrib to Sch Fd			7,749,170	687,424	5,094,052	5,406,057	65.7%
Education			7,750,121	687,424	5,095,003	5,409,039	65.7%
Library/Cultural - Outside Agencies			204,260	0	155,195	152,613	76.0%
Recreational Contrib- Outside Agencies			69,500	7,500	63,500	53,360	91.4%
Parks Rec & Cultural Enrichment			273,760	7,500	218,695	205,973	79.9%
DHCD UNOS Grt			576,732	0	271,664	171,633	47.1%
Planning/Building/Zoning			483,630	72,820	305,223	324,654	63.1%
CDBG Pocahantas Grt			283,325	795	43,546	-54,338	15.4%
Crater Planning Com			8,771	0	8,771	9,790	100.0%
IDA			62,500	0	50,000	0	80.0%
Va Gateway Region			47,166	0	47,166	47,417	100.0%
Crater SBDC			1,500	0	1,500	3,300	100.0%
Planning/Community Dev			1,463,623	73,615	727,870	502,457	49.7%
Debt Service			1,581,016	0	1,581,791	1,512,068	100.0%
Debt Service			1,581,016	0	1,581,791	1,512,068	100.0%

**SUSSEX COUNTY
REVENUE/EXPENDITURE SUMMARY REPORT
MARCH 2023**

Capital Projects Fund - Fund 302 **FUND BALANCE as of 03/31/23 = \$ 131,443 plus \$669,470 F&R Dedicated Funds**

<i>REVENUES</i>	<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 03/31/2023</i>	<i>PRIOR FY - YTD Through 03/31/2022</i>
Interest Earned	900	0	4,339	459
Gifts/Donations Fire & Rescue	0	0	0	0
Transfer from General Fund	0	0	0	0
Total Capital Projects Fund Revenues	900	0	4,339	459
<i>EXPENDITURES</i>	<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 03/31/2023</i>	<i>PRIOR FY - YTD Through 03/31/2022</i>
Replace E911 Equip	56,322.00	0	0	0
Voting Machines	8,625.00	0	0	0
Sheriff Patrol Vehicle	53,739.77	0	0	68,394
Transfer to Other Funds	17,626	0	16,726	175,054
Communications	20,000.00	0	0	0
Renovations-Co. Buildings	216,303.00	0	0	0
School Projects	27,000.00	0	0	0
Animal Shelter & Complex	0.00	0	0	0
Total Capital Projects Fund Expenditures	399,616	-	16,726	243,448

**SUSSEX COUNTY
REVENUE/EXPENDITURE SUMMARY REPORT
MARCH 2023**

Reserve Fund 135 **FUND BALANCE as of 03/31/23 = \$ 5,567,094**

<i>REVENUES</i>	<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 03/31/2023</i>	<i>PRIOR FY - YTD Through 03/31/2022</i>
Interest	4,000	0	25,373	2,895
Transfer from General Fund	2,000,000	0	2,000,000	0
Total Reserve Fund Revenues	2,004,000	0	2,025,373	2,895
<i>EXPENDITURES</i>	<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 03/31/2023</i>	<i>PRIOR FY - YTD Through 03/31/2022</i>
Transfer to General Fund	520,573	175,445	512,215	473,037
Transfer to General Fund	96,050	96,050	96,050	0
Transfer to VPA Fund	0	0	0	579
Transfer to Cap Proj Fund	0	0	0	0
Total Reserve Fund Expenditures	616,623	271,495	608,265	473,617

LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

DATE REC'D	FOR MONTH	RATE/TON	NET/TON	CO. USED TONS	TOTAL REVENUE	CONSENT ESCROW FD	CONSENT BRAMBLES CP	CONSENT RENT	BASE RENT	Average need & Bal of Bud.
FYE2023										
7/26/2022	June 2022	\$4.75	109,765.24	1,468.14	\$521,384.89					\$462,500
8/23/2022	July 2022	\$4.75	88,567.54	1,100.62	\$420,695.82					\$457,147
9/23/2022	Aug 2022	\$4.75	103,496.62	1,449.86	\$491,608.95					\$460,792
10/20/2022	Sept 2022	\$4.75	96,412.36	1,272.41	\$457,958.71					\$457,368
11/17/2022	Oct 2022	\$4.75	84,304.19	1,451.55	\$400,444.90					\$457,294
12/22/2022	Nov 2022	\$4.75	93,313.10	1,436.52	\$443,237.23					\$465,415
1/26/2023	Dec 2022	\$4.75	99,087.04	1,720.65	\$470,663.44					\$469,112
2/14/2023	Jan 2023	\$4.75	100,754.67	1,744.97	\$478,584.68					\$468,801
3/24/2023	Feb 2023	\$4.75	80,787.61	1,657.16	\$383,741.15					\$466,355
5/17/2023	Mar 2023	\$4.75			\$0.00					\$493,893
5/25/2023	Apr 2023	\$4.75			\$0.00					\$0
6/25/2023	May 2023	\$4.75			\$0.00					\$0

AC TOT FYE 2022 Bud \$5,500,000 856,488.37 13,301.88 \$4,068,319.76 0.00 0.00 0.00 **-\$1,481,680.24**

G TOTAL PROJ 856,488.37 13,301.88 4,068,319.76 0.00 0.00 0.00

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

1. Beginning 4/1/17, rate increases from \$4.03/ton to **4.53/ton**. Summer 2018 - Rate increases from \$4.53/ton to **4.75/ton** on the earlier of
 - (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
4. Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
5. Lump Sum prnt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to **\$375,000 January 1, 2018**, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
5. Landfill Current Lease 1,315 Acres
6. Escrow Agreement: Escrow account/bond/letter \$5,000/acre with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additional deposits of \$5,000/acre over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTEE J. COX, TREASURER

MO. RECD	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FYE2021	FYE2022	FYE2023	FY20-22 3Yr Ave.
July	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	479,916	483,348	521,385	482,603
August	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	532,439	414,524	420,696	499,934
September	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	499,000	478,914	491,609	490,913
October	408,069	401,828	399,043	308,871	367,365	417,047	602,719	471,021	494,212	452,293	457,959	472,509
November	430,052	405,430	382,450	334,371	441,841	459,048	771,203	532,914	533,909	484,161	400,445	516,995
December	534,057	322,278	335,460	339,298	353,495	475,139	613,451	467,628	455,970	473,838	470,663	465,812
January	488,614	343,461	389,239	390,132	343,788	493,320	689,112	502,056	430,890	448,514	478,585	460,487
February	542,928	377,628	403,443	342,709	375,933	458,704	747,024	489,357	406,001	405,207	383,741	433,521
March	403,559	317,919	290,654	341,827	314,512	490,123	667,723	397,492	308,553	362,852		356,299
April	426,530	338,922	459,688	389,559	393,938	458,270	679,997	456,070	415,630	417,524		429,741
May	480,225	390,339	544,490	360,063	383,640	373,837	556,306	376,441	459,201	419,311		418,318
June	473,070	399,471	508,752	400,137	467,027	432,824	536,509	370,664	410,440	411,468		397,524
Totals	5,583,306	4,763,879	4,998,935	4,461,599	4,703,588	5,462,669	7,576,689	5,595,852	5,426,160	5,251,954	3,625,083	5,424,655
Current Year Budget:		5,550,000										

BUILDING INSPECTIONS DEPARTMENT



April 20, 2023 Monthly Reports



MEMORANDUM

DATE: April 3, 2023
 TO: Richard Douglas, County Administrator
 FROM: Matt Westheimer, Building Official
 SUBJECT: March 2023 - Monthly Report

Please accept this as the March 2023 update for the Building Department.

BUILDING ACTIVITY

- March 2023

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
9	12	2	6	75	\$9,934,635.57	\$96,162.81

- March 2022

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
15	19	10	12	102	\$1,382,933.00	\$6,472.28

- January 2023 – December 2023 (Yearly totals)

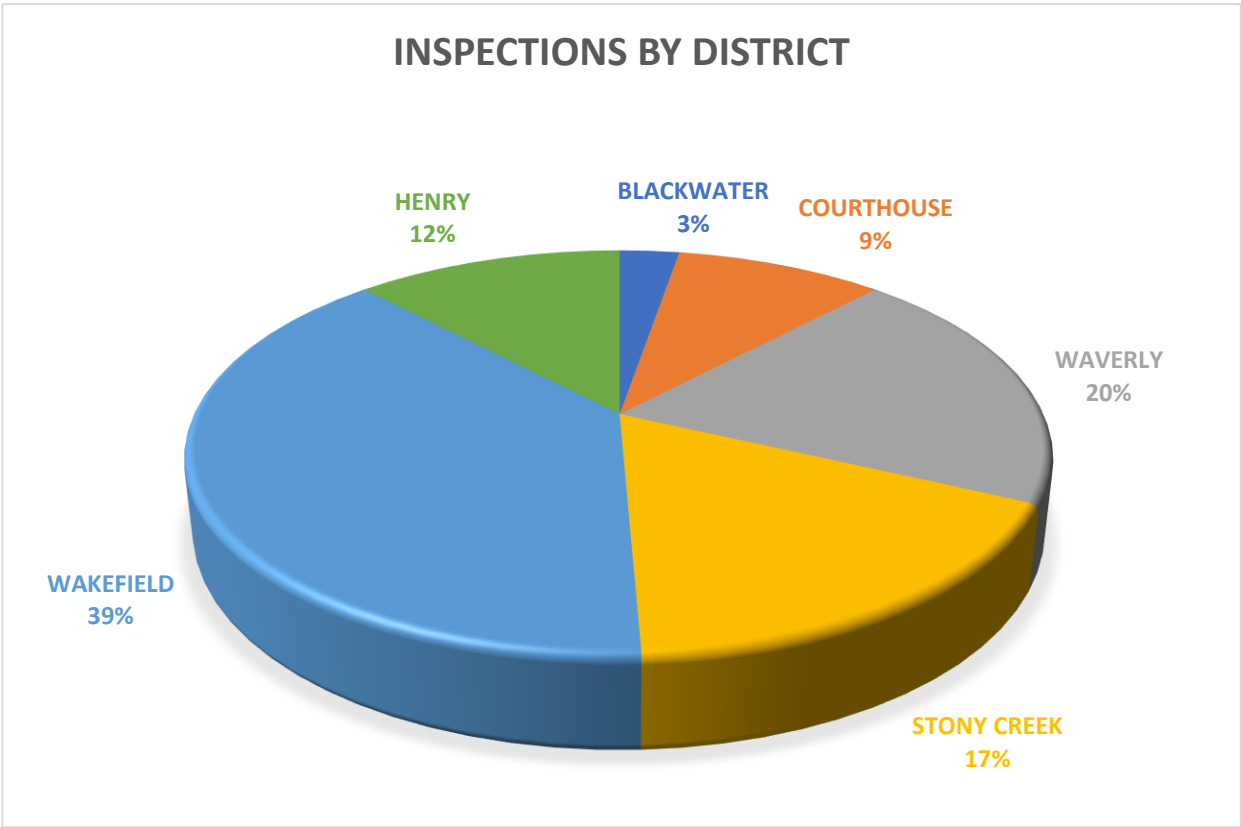
<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
28	35	10	22	165	\$11,700,138.84	\$110,919.68

<i>Inspections completed within 24 hours For March</i>	100%
<i>Plans reviewed within 10 business days For March</i>	100%

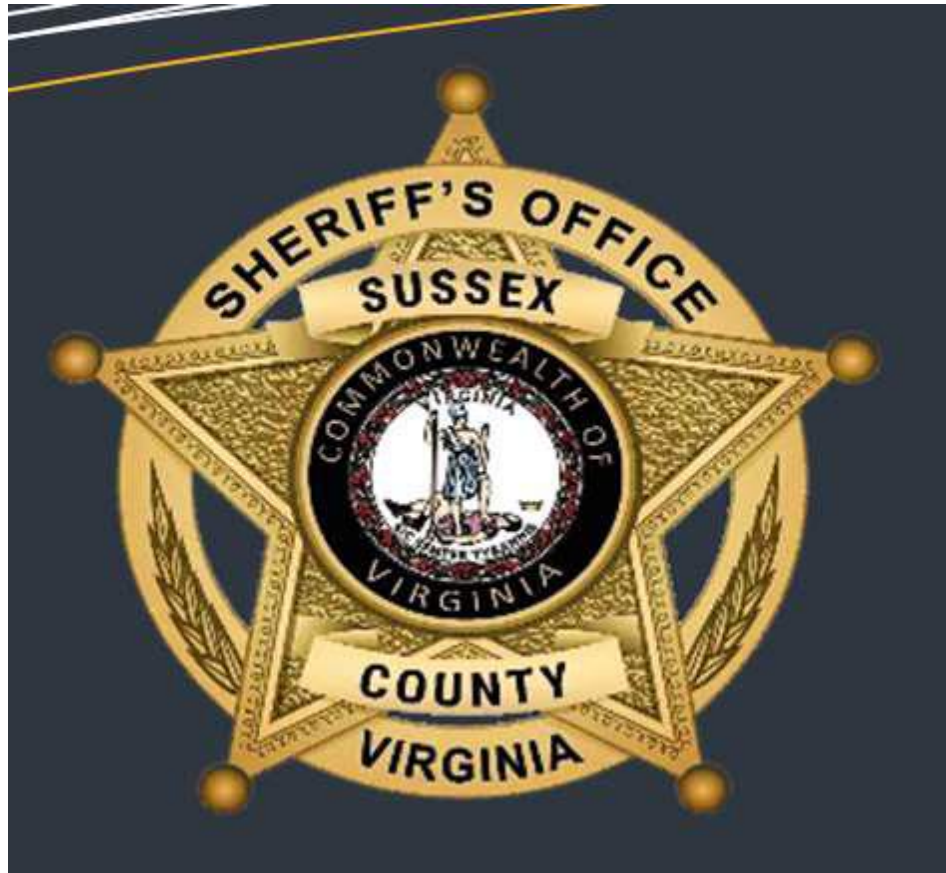


**SUSSEX COUNTY
INSPECTIONS PERFORMED BY DISTRICT
MARCH 2023**

DISTRICT	INSPECTIONS
BLACKWATER	2
COURTHOUSE	7
WAVERLY	15
STONY CREEK	13
WAKEFIELD	29
HENRY	9



Sheriff's Department



April 20, 2023

Monthly Reports



Sheriff E.L. Giles, Sr.
Sussex County Sheriff's Office

"One Family, One Mission, One Goal"

Sussex County Sheriff's Office Monthly Report
Month of March 2023

PATROL

<i>CALLS FOR SERVICE</i>	
<i>Type:</i>	<i>Total:</i>
<i>Sheriff</i>	<i>1324</i>
<i>Fire</i>	<i>146</i>
<i>Rescue</i>	<i>413</i>
<i>Animal Control</i>	<i>97</i>
<i>Town of Wakefield</i>	<i>44</i>
<i>Traffic</i>	<i>657</i>
<i>TOTAL</i>	<i>2,681</i>

COURTS

<i>Court:</i>	<i>Days of Court:</i>
<i>Circuit Court</i>	<i>8</i>
<i>General District</i>	<i>13</i>
<i>JDR Court</i>	<i>5</i>

<i>Court:</i>	<i>Judges:</i>
<i>Circuit Court</i>	<i>2</i>
<i>General District</i>	<i>5</i>
<i>JDR Court</i>	<i>3</i>

P. O. Box 1326 Sussex, Virginia 23884
Telephone: 434-246-5000
Fax: 434-246-5714
Email: Egiles@susova.us

CIVIL

<i>Type:</i>	<i>Total:</i>
<i>Subpoenas Served</i>	<i>332</i>
<i>Jury Summoned</i>	<i>33</i>
<i>Criminal Warrants</i>	<i>37</i>
<i>DMV Notices</i>	<i>4</i>
<i>Levies</i>	<i>0</i>
<i>TDO</i>	<i>0</i>
<i>ECO</i>	<i>0</i>
<i>Other Civil</i>	<i>133</i>

<i>Fines and Forfeitures</i>	<i>\$59,628.26</i>
<i>Sheriff's Fees</i>	<i>\$276.00</i>
<i>Courthouse Security</i>	<i>\$7,418.05</i>

JAIL

During the month of March 2023, our average daily population was 28 inmates. The jail booked in 50 individuals during March 2023.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

<i>Pre- Trial</i>	<i>31 inmates, having been confined a total of 569 days</i>
<i>Sentenced Misdemeanant</i>	<i>5 inmates, having been confined a total of 19 days</i>
<i>Sentenced Felons</i>	<i>7 inmates, having been confined a total of 156 days.</i>
<i>Others</i>	<i>7 inmates, convicted but not sentenced, etc.</i>
<i>Weekenders</i>	<i>0 inmates serving a misdemeanor sentence.</i>

Transports of inmates for various reasons are listed below:

<i>Court / Jail</i>	<i>13</i>
<i>Medical</i>	<i>3</i>
<i>Juvenile</i>	<i>0</i>
<i>Road Crew</i>	<i>0</i>
<i>TDO (Mental)</i>	<i>2</i>
<i>TOTAL</i>	<i>18</i>

BOARD ACTION FORM

Agenda Item: Consent Agenda #2.05

Subject: Solid Waste Convenience Center Budget Amendment

Board Meeting Date: April 20 2023

=====

Summary: Attached is a budget amendment to provide \$88,264 in reserves projected to be needed to compensate solid waste convenient center staff through the end of the current fiscal year. As you will recall, the board voted to terminate the service contract with Gardaworld in 2022, which was budgeted as a contracted service in the current fiscal year budget. This contracted amount did not reflect the minimum wage change and hourly rate increase provided to the convenience center staff now working as County employees. County staff is exploring ways to minimize future convenience center operational costs and will be recommending changes to the board for consideration.

Recommendation: That the Board approves Resolution #23-31B for budget amendment to true-up fiscal year expenditures for the Public Works: Convenience Centers department in the amount of \$88,264.00.

Attachment: Resolution #23-31B Budget Amendment for Public Works: Convenience Center Department

=====

REQUESTED ACTION: That the Board approves Resolution #23-31B for budget amendment to true-up fiscal year expenditures for the Public Works: Convenience Centers department in the amount of \$88,264.00.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

RESOLUTION #23-31B
FY23 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Fire, Rescue, & Emergency Services function be and hereby is made for the period of July 1, 2022 through June 30, 2023. This resolution will appropriate local reserve funds to the Public Works: Convenience Centers department to true-up fiscal year expenditures.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local Reserves	<u>\$88,264</u>
Total Revenues	\$88,264

EXPENDITURE

Fund 100 Public Works	<u>\$88,264</u>
Total Expenditures	\$88,264

Adopted this 20th day of April, 2023.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

BOARD ACTION FORM

Agenda Item: Consent Agenda #2.06

Subject: Appraisal Services Budget Amendment

Board Meeting Date: April 20 2023

=====

Summary: Included in the Board packet for your consideration is Resolution #23-31C for a budget amendment to appropriate local reserve funds to restore Administrative Contingency funds used for Pearson Appraisal consulting services in the amount of \$39,750.

Recommendation: That the Board approves Resolution #23-31C

Attachment: Resolution #23-31C Budget Amendment (Pearson Appraisal consulting services).

=====

REQUESTED ACTION: That the Board approves Resolution #23-31C for budget amendment to appropriate local reserve funds to restore Administrative Contingency funds used for Pearson Appraisal consulting services in the amount of \$39,750.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

RESOLUTION #23-31C
FY23 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Administration be and hereby is made for the period of July 1, 2022 through June 30, 2023. This resolution will appropriate local reserve funds to restore Administrative Contingency funds used for Pearson Appraisal consulting services.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local Reserves	<u>\$39,750</u>
Total Revenues	\$39,750

EXPENDITURE

Fund 100 Administration	<u>\$39,750</u>
Total Expenditures	\$39,750

Adopted this 20th day of April, 2023.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

BOARD ACTION FORM

Agenda Item: Consent Agenda #2.07

Subject: Request for Additional Leave Extension

Board Meeting Date: April 20 2023

=====

Summary: On January 19, 2023 the Board of Supervisors approved an extension period until May 1, 2023 in which employees would be able to use their vacation/annual, compensatory and holiday leave that they would otherwise lose at the end of calendar year 2022.

Due to being short-staffed, employees have not been able to use their leave balances. Therefore, County Administration and the Sheriff’s Department are requesting an additional extension to allow employees to use their leave until July 1, 2023.

Recommendation: That the Board approves the request for an additional extension to use vacation/annual, holiday and compensatory leave until July 1, 2023.

Attachment: Letter from Sheriff Ernest Giles requesting additional extension.

=====

REQUESTED ACTION: That the Board approves the request for an additional extension to use vacation/annual, holiday and compensatory leave until July 1, 2023 for County Administration and the Sheriff’s Department.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
		White (Tie Breaker)	___	___	



Sheriff E.L. Giles, Sr.
Sussex County Sheriff's Office

"One Family, One Mission, One Goal"

March 20, 2023

Mr. Richard Douglas, County Administrator
County of Sussex
P. O. Box 1397
Sussex, Virginia 23884

IN RE: Employee Leave Balances Extension

Dear Mr. Douglas:

I am requesting that the Board of Supervisors approve an extension of employee leave balances: annual leave, comp. leave, holiday leave that they would forfeit at the end of the previous approved extension of May 1, 2023. As you all know, we are short-staffed and employees have been unable to use their accrued time.

I am requesting for an extension to July 1, 2023 to allow employees to use their leave balances,

I appreciate your consideration into this matter. Should you have any questions, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "Ernest L. Giles, Sr.".

Ernest L. Giles, Sr., Sheriff
County of Sussex

cc: The Honorable Wayne Jones, Board Chairman
Ms. Shilton Ricks, Assistant to the County Administrator
Ms. Louise Brucato, Payroll Division ✓
File

P. O. Box 1326 Sussex, Virginia 23884
Telephone: 434-246-5000
Fax: 434-246-5714
Email: Egiles@susova.us

BOARD ACTION FORM

Agenda Item: Consent Agenda Item #2.08

Subject: Memorandum of Understanding (MOU) and Budget Amendment for FY2023
Industrial Revitalization Fund (IRF) Planning Grant

Board Meeting Date: April 20 2023

=====

Summary: Sussex County was recently awarded \$36,000 in funding from the Virginia Department of Housing and Community Development’s (DHCD) IRF program (IRF) in the form of a planning grant. The purpose of these funds is to conduct due diligence studies for construction, financing, and market demand to better determine the viability of a grocery store operation in a now-vacant building in the Town of Stony Creek. In order to proceed with this grant, the County will need to (1) authorize the County Administrator to execute the attached MOU and (2) amend the County’s budget to account for the \$36,000 reimbursable grant.

Recommendation: Staff recommends the Board (1) authorize the County Administrator to execute the MOU and (2) adopt the proposed budget amendment.

Attachments: Award Letter; DHCD Memorandum of Understanding, and Budget Amendment Resolution #23-31E

=====

ACTION: That the Board authorizes the County Administrator to execute the MOU and adopts the proposed budget amendment.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___



Glenn A. Youngkin
Governor

Caren Merrick
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Bryan W. Horn
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

March 6, 2023

Mr. J. David Conmy, Deputy County Administrator
Sussex County
P.O. Box 1397
Sussex, VA 23884

Dear Mr. Conmy:

It gives me great pleasure to inform you that Sussex County has been awarded an Industrial Revitalization Fund (IRF) Planning Grant in the amount of \$36,000.

Enclosed is a Memorandum of Understanding between Sussex County and the Department of Housing and Community Development (DHCD) outlining all the requirements of this grant. Please review and respond to DHCD no later than **March 17, 2023**, providing the name and email of the member of your organization we can send the MOU to for signature via DocuSign.

The project must be completed by **July 31, 2023**. Should any problem arise which prevents completion by this date, please be in touch with program staff to discuss.

We look forward to working with you on the Town of Stony Creek project. Please contact Tory McGowan, Program Manager, at (804) 773-8745 if you have any questions.

Sincerely,

Sara J. Dunnigan
Deputy Director

cc: Tory McGowan, DHCD
Annie Arnest, DHCD





Glenn A. Youngkin
Governor

Caren Merrick
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Bryan W. Horn
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding, entered into as of this **17th day of March 2023**, by and between the Virginia Department of Housing and Community Development hereinafter referred to as “DHCD” and **Sussex County**, hereinafter referred to as “GRANTEE.”

WITNESSETH

WHEREAS, DHCD has been authorized by the Governor of the Commonwealth of Virginia to distribute and administer grants of the Industrial Revitalization Fund (IRF) according to 36-152 of the Code of Virginia, and

WHEREAS, the **Stony Creek** project, as described in the Industrial Revitalization Fund (IRF) Planning Grant proposal submitted by GRANTEE, has qualified for funding based on the IRF Planning Grant Guidelines,

Now THEREFORE, the above-mentioned parties hereto do mutually agree as follows:

1. DHCD agrees to award the GRANTEE an Industrial Revitalization Fund Planning Grant in an amount of the total allowable, eligible costs through the Coronavirus State and Local Fiscal Recovery Fund within the American Rescue Plan Act of 2021 in carrying out the activities included in the scope of the work herein described not to exceed **\$36,000 (thirty-six thousand dollars)**.
2. DHCD agrees to provide the GRANTEE with technical assistance in setting up and carrying out the administration of its **Stony Creek** project.
3. The GRANTEE will commence, carry out and complete the scope of work, beginning on **March 17, 2023**, as described in the GRANTEE’s IRF Planning Grant proposal, and any subsequent, approved, written amendments to the proposal, which are made a part of this MOU.

PROJECT TITLE: Stony Creek

PROJECT ADDRESS: 12485 Main Street, Sussex, VA 23882

PRODUCTS: Due diligence studies for construction, financing, and market demand to better determine the viability of a grocery store operation



4. GRANTEE agrees to provide a final report to DHCD by **July 31, 2023**. The GRANTEE shall use the IRF Planning Grant Report template in CAMS to submit the final report. The Report shall include a summary of the approved Industrial Revitalization Fund Planning Grant project and its outcomes. Studies, reports, pictures, and other documentation should be submitted along with the written report. DHCD may share copies of the report with other interested parties identified by the State. DHCD, at its discretion, may require additional reports. If reports are not submitted in a timely manner, DHCD reserves the right to withhold payment requests until such reports are submitted.
5. DHCD shall monitor the project during the period covered by this Grant Agreement. At any time during the Grant period, DHCD may request and shall be provided copies of any documents pertaining to the use of Program funds.
6. The GRANTEE will use the lesser of (1) the amount specified above, or (2) if, at total PROGRAM completion, there are cost under-runs or project savings, these costs shall revert to DHCD.
7. The GRANTEE shall complete the work as described in this MOU, on or before **July 31, 2023**. Final requests for the funds must be made no later than **July 31, 2023**. Funds not expended by **July 31, 2023**, are subject to re-appropriation. If the project is not completed by that date, all Grant funding and this MOU shall be terminated and the GRANTEE shall return all unexpended funds, unless an amendment to the MOU provides otherwise.
8. Grant funds will be disbursed on a reimbursement basis only. Request for funds will be completed through the CAMS (Centralized Application and Management System). Along with the reimbursement request, the Grantee will also upload and include documentation and proof of reimbursable expenditures (such as invoices, cancelled checks, source documents, etc).
9. DHCD agrees to make payment to the GRANTEE upon receipt of a properly completed and signed invoice(s) submitted to CAMS. Requests for Payment may be on a reimbursable basis upon received documentation of the required expenditure and made to allow approximately thirty (30) days to receive funds. Funds are to be immediately disbursed by the GRANTEE.
10. To expedite receipt of payment, it is recommended that Grantees contact the Virginia Department of Accounts (DOA) to arrange for electronic transfer of IRF funds. The forms to establish electronic payment with DOA are available at www.doa.virginia.gov. At the home page, click on the Electronic Data Interchange (EDI) link button on the right. Scroll down to the *Trading Partner Agreement and Enrollment* form for Localities and Grantees. Print the form, fill it out and submit it. Instructions on filling out the form are on the third page of the document.



11. The GRANTEE must submit one of the following financial documents: Financial Statement**, Reviewed Financial Statement prepared by an independent Certified Public Accountant (CPA), Audited Financial Statement prepared by an independent CPA, or an OMB A-133 Audit (Single Audit) prepared by an independent CPA. Please see the table below to determine which document your organization is required to submit.

The threshold requirements outlined below are the *minimal* standards required by DHCD. We strongly encourage all organizations receiving funds from DHCD to undertake the highest level of financial management review to ensure practices and procedures are fully examined and evaluated.

Threshold Requirement	Document
Total annual expenditures <\$100,000 – regardless of source	Financial Statement prepared by organizations**
Total annual expenditure between \$100,001 and \$300,000 – regardless of source	Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA)
Total annual expenditures > \$300,000 – regardless of source	Audited Financial Statement prepared by an Independent CPA
Federal expenditures ≥\$750,000	OMB A-133 Audit (Single Audit) prepared by an Independent CPA

The full DHCD Audit Policy, including an explanation of the specific document requirements, can be found online at:

http://www.dhcd.virginia.gov/images/DHCD/DHCD_Audit_Policy.pdf.

12. DHCD reserves the right to end funding at any point should the project prove nonviable. This includes, but may not be limited to, lack of progress in conformance with the approved project proposal.



EXECUTION

In witness whereof, the parties have executed or caused to be executed by their duly authorized official this MOU to be bound thereby.

Department of Housing and Community Development (DHCD)

BY: _____ DATE: _____

TITLE: Deputy Director, Economic Development and Community Vitality

Sussex County

BY: _____ DATE: _____

TITLE: _____



RESOLUTION #23-31E
FY23 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Administration be and hereby is made for the period of July 1, 2022 through June 30, 2023. This resolution will approve and appropriate funds for the Industrial Revitalization Fund (IRF) Planning Grant through DHCD.

FUND # 100
GENERAL FUND

REVENUE

Fund 100 State	<u>\$36,000</u>
Total Revenues	\$36,000

EXPENDITURE

Fund 100 Administration	<u>\$36,000</u>
Total Expenditures	\$36,000

Adopted this 20th day of April, 2023.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

BOARD ACTION FORM

Agenda Item: Consent Agenda Item #2.09

Subject: Budget Amendment: Virginia Tourism ARPA Funding for Carpenter Museum/Town of Waverly

Board Meeting Date: April 20 2023

=====

Summary: Sussex County was awarded \$30,000 in American Rescue Plan Act (ARPA) funds from Virginia Tourism Corporation (VTC) to assist in the revitalization of Virginia’s tourism industry with financial resources to overcome the negative impact of COVID-19 and support attracting visitors to destinations across the state. Funds are required to be designated for tourism marketing, media, public relations, sales, and product development. Half of these funds (\$15,000) have already been received by the County Treasurer’s Office. The other half will be awarded to the County after certain milestones have been met on the project associated with these funds.

Sussex County, in partnership with the Town of Waverly and Sussex County Chamber of Commerce, proposed to use its \$30,000 in ARPA funds for tourism product development supporting the Miles B. Carpenter Museum, which is in discussions with the Town of Waverly regarding its acquisition. These funds would be used to bring the facility back into better condition with particular emphasis on repair/replacement of structures used for tourism-related activities including a pavilion and outdoor stage. Additionally, funds would be used to repair and/or upgrade signage and lighting surrounding the facility.

In order to fiscally account for this project, a budget amendment in the amount of \$30,000 is proposed for the Board’s consideration.

Recommendation: Staff recommends that the Board adopts the proposed budget amendment.

Attachment: Budget Amendment Resolution #23-31F

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ACTION: That the Board adopts the proposed budget amendment Resolution#23-31F.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>		<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___		W. Jones	___	___
Futrell	___	___		Seward	___	___
D. Jones	___	___		Tyler	___	___
			White			
			(Tie Breaker)			

RESOLUTION #23-31F
FY23 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for the Administration be and hereby is made for the period of July 1, 2022 through June 30, 2023. This resolution will approve and appropriate funds from the Virginia Tourism Corporation (VTC) through ARPA funding.

FUND # 100
GENERAL FUND

REVENUE

Fund 100 Federal	<u>\$30,000</u>
Total Revenues	\$30,000

EXPENDITURE

Fund 100 Administration	<u>\$30,000</u>
Total Expenditures	\$30,000

Adopted this 20th day of April, 2023.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

BOARD ACTION FORM

Agenda Item: Consent Agenda Item #2.10

Subject: Resolution for Fire Truck Donation Budget Amendment

Board Meeting Date: April 20 2023

=====

Summary: Included in the Board packet for your consideration is Resolution #23-31G for a budget amendment to accept and appropriate revenue in the amount of \$27,000, which represents a reimbursement from Greenville County for a portion of the annual payment for the Jarratt Fire Department Fire Truck.

Recommendation: That the Board approves Resolution #23-31G for the budget amendment to accept and appropriate the revenue in the amount of \$27,000 received from Greenville County for a portion of the annual payment on the Jarratt Fire Truck.

Attachment: Budget Amendment #23-31G

=====

REQUESTED ACTION: That the Board approves Resolution #23-31G for the budget amendment to accept and appropriate the revenue in the amount of \$27,000 received from Greenville County for a portion of the annual payment on the Jarratt Fire Truck.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
		White (Tie Breaker)	___	___	

**RESOLUTION #23-31G
FY23 BUDGET AMENDMENT**

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment be hereby made for the period of July 1, 2022 through June 30, 2023. This represents reimbursement from Greensville County for a portion of the annual payment for the Jarratt Fire Department Fire Truck.

**FUND # 100
GENERAL FUND**

ACCEPT AND APPROPRIATE

Fund 100 Revenue	
Expenditure Refund	<u>\$27,000.00</u>
Total	<u>\$27,000.00</u>

Adopted this 20th day of April, 2023.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

BOARD ACTION FORM

Agenda Item: Recognition #3.01

Subject: Recognition of Retired Lieutenant James J. Shanko, III – Sheriff Giles

Board Meeting Date: April 20 2023

=====

Summary: This item was on the Board’s March agenda. Sheriff Giles contacted Administration and requested recognition of Lieutenant James Shanko on his retirement on March 1, 2023 after 30 years of service with the Sheriff’s Department.

The Sheriff’s Department, his co-workers, the Board, and County Administration would like to express our appreciation and extend our congratulations to Mr. James J. Shanko, III on his retirement.

Mr. Shanko will be present to accept the resolution.

Recommendation: That the Board approves and adopts the resolution honoring Mr. James J. Shanko, III, on his retirement.

Attachment: A copy of the resolution

=====

ACTION: That the Board approves and adopts the resolution honoring Mr. James J. Shanko, III, on his retirement.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

Resolution



In Recognition of the retirement James J. Shanko, III

WHEREAS, James J. Shanko, III, began his employment with the Sussex County Sheriff's Office on January 1, 1993 as a Jailer under Sheriff E. S. Kitchen, Jr; and

WHEREAS, He was promoted on July 1, 2003 to Corporal; and

WHEREAS, shortly thereafter, he was promoted to Sergeant on July 1, 2004, with both promotions being under Sheriff E. E. Kitchen, Jr.; and

WHEREAS, he held the rank of Sergeant until January 1, 2020, when he was promoted to Lieutenant under Sheriff E. L. Giles, Sr.; and

WHEREAS, Lieutenant Shanko served as the Secretary for the Virginia Correctional Association (VCA); AND

WHEREAS, after thirty years of dedicated service under three Sheriffs—Sheriff E. S. Kitchen, Jr, the late Sheriff R. R. Bell and Sheriff E. L, Giles, Sr.; James J. Shanko, III retired as a Lieutenant on March 1, 2023

BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and congratulates Mr. James J. Shanko, III on his retirement and wishes him the best in his future endeavors.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this Board meeting this 20th day of April, 2023.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

BOARD ACTION FORM

Agenda Item: Recognition #3.02

Subject: RESOLUTION: Remembrance of Gladys L. Reed

Board Meeting Date: April 20 2023

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Summary: Ms. Gladys L. Gilliam Reed was a lifelong resident of Sussex County and a graduate of Sussex Central High School. After 27 years of service, Ms. Reed retired from the Sussex County Sheriff's Department as a Dispatcher.

Sussex County would like to recognize and show appreciation of Ms. Reed's for dedication and years of service to the County.

A family member will be in attendance to receive the Resolution of Recognition.

Attachment: A copy of the resolution

=====

ACTION: That the Board approves and adopts the resolution in recognition of the late Gladys L. Gilliam Reed.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>		<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___		W. Jones	___	___
Futrell	___	___		Seward	___	___
D. Jones	___	___		Tyler	___	___
			White (Tie Breaker)	___	___	



**Resolution in Recognition of
The Late Gladys L. Gilliam Reed**

WHEREAS, on March 9, 2023, Sussex County lost one of its beloved residents, Ms. Gladys L. Gilliam Reed; and

WHEREAS, Ms. Reed was a life-long resident of Sussex County and a graduate of Sussex Central High School; and

WHEREAS, she became a member of New Hope Baptist Church at an early age, and was a dedicated servant on the Usher Board for many years; and

WHEREAS, she was employed at Brown and Williams in Petersburg for 15 years; and

WHEREAS, Ms. Reed served as a dispatcher with the Sussex County Sheriff's Department for 27 years, retiring in 2011, and was affectionately known as "Mama Reed;" and

WHEREAS, Ms. Reed was greatly loved and referred to by her siblings as "Sister Soldier."

THEREFORE BE IT RESOLVED by the Sussex County Board of Supervisors that this resolution recognizes Ms. Gladys L. Gilliam Reed for her services provided to Sussex County and its residents; and

BE IT FURTHER RESOLVED that a copy of this resolution be placed, recorded and retained in the minutes of the Sussex County Board of Supervisors.

April 20, 2023
Date

Wayne O. Jones, Chairman
County of Sussex
Board of Supervisors

BOARD ACTION FORM

Agenda Item: Recognition #3.03

Subject: RECOGNITION: 2023 Casey Logan, Outgoing CEO of Prince George Electric Cooperative & INTRODUCTION: Sarat Yellepeddi, CEO

Board Meeting Date: April 20 2023

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Summary: Casey Logan, outgoing CEO of Prince George Electric Cooperative (PGEC), will be leaving at the end of this month. The County would like recognize and thank Mr. Logan for his support and services to Sussex County with the Broadband application, Broadband implementation and economic development with the Mega Site.

Sarat Yellepeddeddi, will be the incoming CEO of Prince George Electric Cooperative. The County welcomes and looks forward to working with him.

Recommendation: No action requested.

Attachment:

=====

ACTION: None

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

White
(Tie Breaker) ___ ___

BOARD ACTION FORM

Agenda Item: Recognition #3.04

Subject: RECOGNITION: 2023 Clean Water Farm Award to Chuckie Lewis, Lewis Farms, LLC – Mac
Dunn, Chowan Basin Soil & Water Conservation District

Board Meeting Date: April 20 2023

=====

Summary: Mac Dunn, Chowan Basin Soil & Water Conservation District, will be present to recognize
Chuckie Lewis, owner and operator of Lewis Farms, LLC, in Sussex County (Henry District), for
receiving a 2023 Virginia Department of Conservation and Recreation (DCR) Clean Water Farm
Award. A copy of their newsletter article on this award is attached for your review.

Recommendation: No action requested.

Attachment: Newsletter article ne

=====

ACTION: None

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
		White (Tie Breaker)	___	___	

LOCAL CLEAN WATER FARM AWARD



Congratulations to Michael, Rebecca, and Westley Drake, owners and operators of Sandy Ridge Farms, LLC, in Newsoms.

Sandy Ridge Farms is primarily a row crop operation growing cotton, peanuts, soybeans, corn, and wheat as

crop. The farm also has a small beef cattle herd of 25 head of and 21 calves.

Drake family has been passionate about protecting water quality, preventing soil erosion, improving soil health, and practicing environmental stewardship in general. Sandy Ridge Farms stands as an example of past, present, and continually embracing conservation and protection of water quality through exceptional management of all the operation's enterprises.



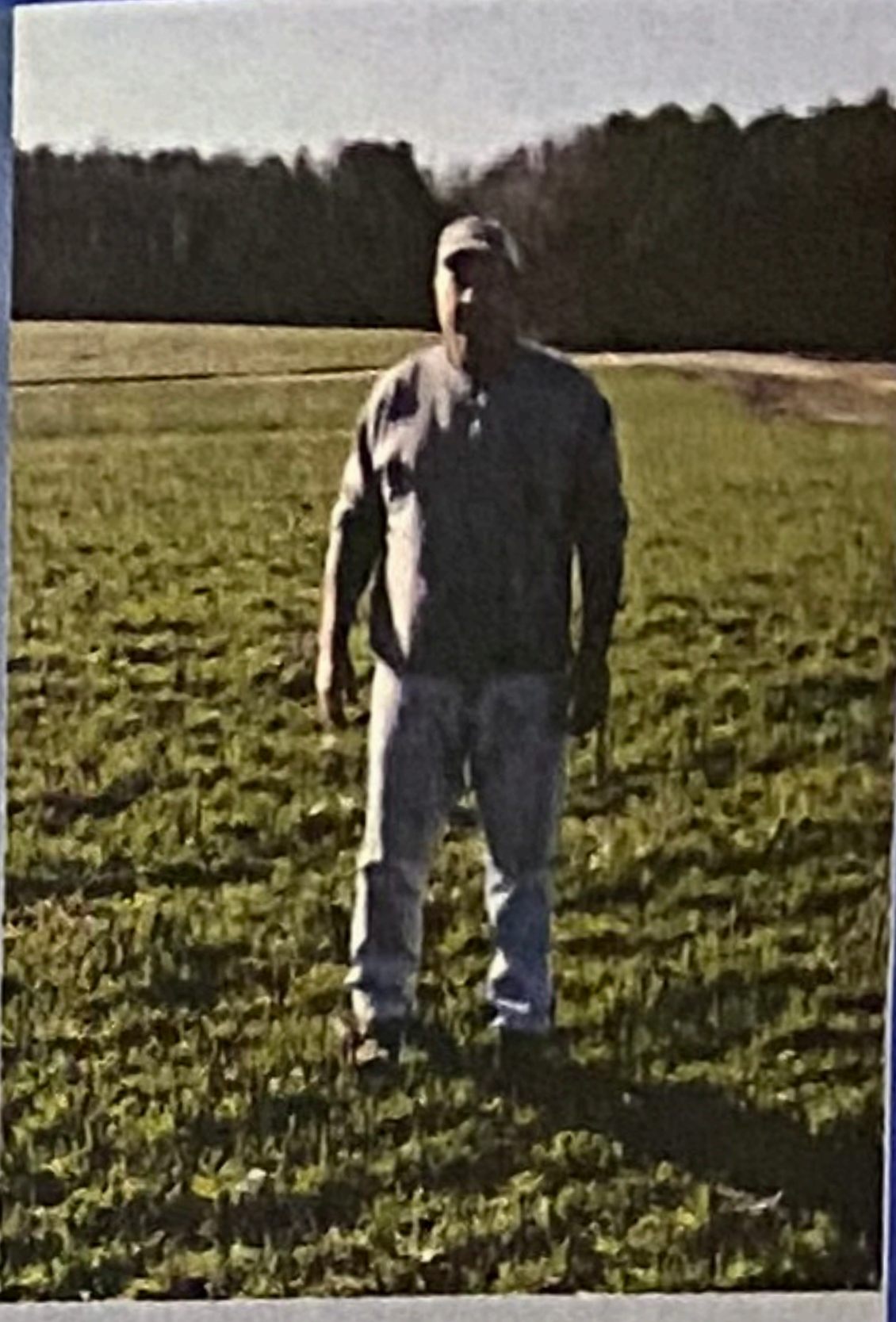
Congratulations to David Lee of Emporia.

David has been farming all of his life but has been full-time since 1984.

As a third generation farmer, David is dedicated to conservation.

"As farmers we can have a big impact on water quality so the use of no-till, strip-till, and cover crop are tools we can use as well as nutrient management plans to make sure we do our part to improve on keeping our water safe for us and future generations."

He runs a crop operation that grows wheat, soybeans, corn, peanuts, and cotton.



Congratulations to the three recipients of our Local Clean Water Farm Awards for this year:

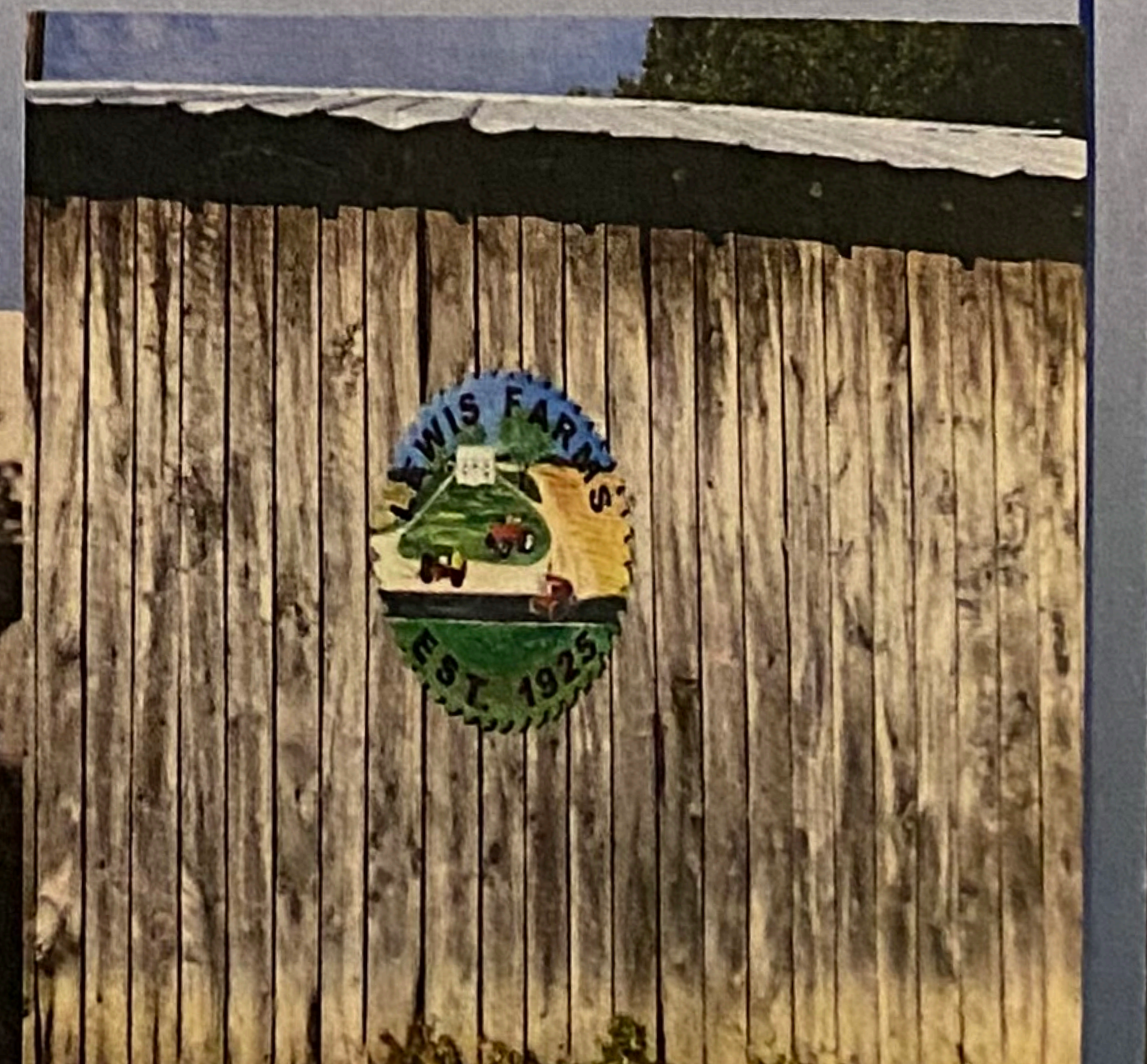


Congratulations to Chuckie Lewis, owner and operator of Lewis Farms, LLC of Sussex.

As a fourth generation farmer, Chuckie carries on the tradition and love of farming that was instilled in him as a child by his grandfather and his two great uncles who established the farm back in 1925.

Lewis Farms is a crop operation that grows corn, peanuts, soybeans, and wheat on approximately 1500 acres of farmland. Chuckie has worked with NRCS and the District to introduce strip-till, cover crop, and other conservation practices to prevent soil erosion and nutrient loss and protect water quality on his farm.

Four generations (L-R): His grandfather, Hugh Garnett Lewis Jr; Chuckie riding the tractor with his father Hugh Garnett Lewis III; his great-grandfather Hugh Garnett Lewis, Sr



BOARD ACTION FORM

Agenda Item: Recognition #3.05

Subject: INTRODUCTION: Nick Sheffield, Sussex County Chief of Emergency Services

Board Meeting Date: April 20 2023

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Summary: Nick Sheffield will be introduced as the new Chief of Emergency Services (formerly Public Safety Coordinator), effective May 1st.

Recommendation: No action requested.

Attachment: None

=====

ACTION: None

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>		<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___		W. Jones	___	___
Futrell	___	___		Seward	___	___
D. Jones	___	___		Tyler	___	___
			White			
			(Tie Breaker)			

BOARD ACTION FORM

Agenda Item: Appointments #5.01

Subject: Appointment to District 19 Community Services Board

Board Meeting Date: April 20 2023

=====

Summary: There is a vacancy on the District 19 Community Services Board. A new appointment will need to be made. **Per D19 CSB, this appointment does not have to be the Director of Social Services.** The position description is included. The new appointment will be a three year term, starting immediately, expiring April 30, 2026 should the appointment be made at the February meeting. (The three year term will be determined by the month of the appointment per D19 CSB.)

Recommendation: That the Board appoints a representative for Sussex County to the District 19 Community Services Board with a term beginning immediately, expiring April 30, 2026.

Attachments: (1) Board member position description; (2) By Laws; and (3) Meeting Schedule

=====

ACTION: That the Board appoints a representative for Sussex County to the District 19 Community Services Board with a term beginning immediately, expiring April 30, 2026.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

White (Tie Breaker) ___ ___

District 19 Community Services Board Board Member Position Description

The purpose of this Community Services Board (referred to as the Board) shall be to be responsible to the cities of Colonial Heights, Emporia, Hopewell, Petersburg, and the counties of Greensville, Prince George, Sussex and Surry, Virginia, in establishment and operation of Community Mental Health, Developmental, and Substance Use programs provided for by the Chapter 5, of Title 37.2 of the Code of Virginia (1950) as amended.

The Board, as a direct agent of the governmental entities which have established it, shall be subject to the laws and regulations relating to such agencies of those governments and shall have the general powers, duties and responsibilities of a Board as outlined in Chapter 5 of Title 37.2-504, Code of Virginia.

Duties and Expectations for Members of the District 19 CSB Board of Directors

Executive Director as chief executive officer, reports directly to Board and implements all policy, financial and regulatory requirements, directs operations, staffing, service delivery, contracting, and all aspects of the Board.

In collaboration with the Executive Director, members of the Board provide oversight and assurance of the following:

- To review and evaluate all existing and proposed services and facilities available to serve the community.
- Review and approve the performance contract as required by DBHDS.
- Make policies or regulations concerning the delivery of services and operation of facilities under its direction or supervision, subject to applicable policies and regulations adopted by the Board.
- Appoint an Executive Director of community mental health, developmental, and substance use services, who meets the minimum qualifications established by the Department, and prescribe his/her duties.
- Ensure establishment of a reimbursement system to maximize the collection of fees from individuals receiving services under its jurisdiction or supervision, consistent with the provisions of § 37.2-511, and from responsible third party payors.
- Take all necessary and appropriate actions to maximize the involvement and participation of individuals receiving services and family members of individuals receiving services in policy formulation and services planning, delivery, and evaluation.
- Assure quality services and funding compliance with federal, state and local mandates and priorities.
- Chair of the Board signs Performance Contract with state agency for state funds and obligations and provider agreements with Medicaid agencies or designees as required.
- Advocates for services and funding to support needed services within the community, to local and state officials.
- Board members as local officials are must comply with FOIA, COIA, HIPAA, and all other regulations.
- Board members will comply with duties and responsibilities per the Board of Directors by-laws.

Qualifications:

Per § 37.2-50, Appointments to the community services board shall be broadly representative of the community. One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services. One or more appointments may be nongovernmental service providers. Sheriffs or their designees also shall be appointed, when practical. No employee of the community services board or employee or board member of an organization that receives funding from any community services board shall be appointed a member of that board. No community services board shall be composed of a majority of local government officials, elected or appointed, as members, nor shall any county or city be represented on a board by more than two officials, elected or appointed.

Attendance and Participation:

- Attend and actively participate in (8 monthly meetings on the 4th Thursday of the month, except June, July, August and November) per the by-laws. A member is responsible for notifying the Clerk of the Board in the event of an absence, it at all possible. Because representation from each locality is important, and decisions can only be made with a quorum of members present, Board Members must commit their time and travel to attend these meetings.
- Attend new board member orientation (approximately 1 hour) with executive director before attending first board meeting.
- Attend and actively participate in planning retreat (as needed).
- Attend and participate in telephone, webcam or zoom conference in between regularly scheduled meetings as needed.
- Board members are strongly encouraged to participate in additional events such as D19 All Staff meetings, public budget hearings, County Board of Supervisors meeting, City Council meetings, and advocacy opportunities throughout the year.

Compensation/Employment:

- Board members are to be compensated \$50.00 (not to exceed \$600.00 per calendar year) for attending regularly scheduled board meetings. Board members will be reimbursed for mileage at the rate approved within the Commonwealth of Virginia's Appropriation Act. Members will have the right to accept or decline compensation and/ or reimbursement for mileage. If members should decline the acceptance of payment for board meeting attendance and/or mileage reimbursement, these funds will be returned to the general fund.
- Board members are not employees of District 19 Community Services Board.

**DISTRICT 19
COMMUNITY SERVICES BOARD

BY-LAWS**

ARTICLE I - NAME

The name of this board shall be District 19 Community Services Board, hereinafter referred to as the "Board".

ARTICLE II - PURPOSE

The purpose of this Board shall be to be responsible to the cities of Colonial Heights, Emporia, Hopewell, Petersburg and the counties of Prince George, Sussex, Greensville, Dinwiddie and Surry, Virginia, in the establishment and operation of community Mental Health, Developmental, and Substance Abuse programs as provided for by the Chapter 5, of Title 37.2 of the Code of Virginia (1950) as amended.

To provide a system of comprehensive community mental health, developmental, and substance abuse services which relate to and are integrated with existing and planned programs within the limits of aforesaid jurisdictional boundaries.

ARTICLE III - MEMBERSHIP

Section 1. The membership of the Board shall consist of not less than six or more than eighteen persons approved and appointed by the governing bodies of District 19. The membership shall be as broadly representative as possible of all lay and professional elements of the community. Members shall be appointed in accordance with Chapter 5 of Title 37.2-501 of the Code of Virginia as amended.

Section 2. Board Composition shall be based on the population of each of our localities determined every 4 years. Localities with less than 15,000 citizens will be allocated one board member; localities with populations between 15,000 and 30,000 will be allocated two board members; and localities with populations exceeding 30,000 will be allocated three board members.

Section 3. A member of the Board shall be appointed for a term of three years from the first day of January of the year of appointment, or at the option of the governing body of a county or city, from the first day of July of the year of appointment.

Section 4. Vacancies shall be filled for the unexpired terms in the same manner as the original appointment.

Section 5. Ex-officio members may be appointed by this Board. Such members shall serve in an advisory capacity with no voting privilege.

Section 6. Any member of the board who is absent from two (2) consecutive regular board meetings, unless absent for reasons considered valid by the Board, shall be reminded by letter of the importance of their presence and input to the Board and further, copy of such letter shall be sent to the Chairman of the appointing County Board or Mayor of the City represented and to the appropriate County or City Administrator. A member is responsible for notifying the administrative office in the event of an absence, if at all possible.

Valid reasons for not attending a Board meeting are as follows:

- Own illness
- Family illness
- Primary job/business responsibility
- Out of town/country on business
- Out of town/country on family matter
- Out of town/country on vacation
- Other commitment, i.e., conflicting meeting, training, school
- Family commitment, i.e., child care, out-of-town guests
- Adverse weather conditions

Section 7. Board members are to be compensated \$50.00, not to exceed \$600.00 per calendar year, for attending regularly scheduled board meetings and to be reimbursed for mileage at the rate approved within the Commonwealth of Virginia's Appropriation Act. Members will have the right to accept or decline compensation and/ or reimbursement for mileage. If members should decline the acceptance of the \$50 payment and/ or mileage reimbursement, these funds will be returned to the general fund.

ARTICLE IV - POWERS AND DUTIES

The Board, as a direct agent of the governmental entities which have established it, shall be subject to the laws and regulations relating to such agencies of those governments and shall have the general powers, duties and responsibilities of a Board as outlined in Chapter 5 of Title 37.2-504, Code of Virginia. As set forth in the Code of Virginia these are:

- a. To review and evaluate all existing and proposed public community mental health, developmental, and substance abuse services and facilities available to serve the community and such private services and facilities as receive funds through the Board and advise the appropriate local governments as to its findings.

b. Pursuant to § 37.2-508, submit to the governing body of each city or county that established it a performance contract for community mental health, developmental, and substance abuse services for its approval prior to submission of the contract to the Department.

c. Within amounts appropriated for this purpose, provide services authorized under the performance contract.

d. In accordance with its approved performance contract, enter into contracts with other providers for the delivery of services or operation of facilities.

e. In the case of operating and administrative policy boards, make policies or regulations concerning the delivery of services and operation of facilities under its direction or supervision, subject to applicable policies and regulations adopted by the Board.

f. Appoint an executive director of community mental health, developmental, and substance abuse services, who meets the minimum qualifications established by the Department, and prescribe his duties.

g. Prescribe a reasonable schedule of fees for services provided by personnel or facilities under the jurisdiction or supervision of the board and establish procedures for the collection of those fees. All fees collected shall be included in the performance contract submitted to the local governing body or bodies pursuant to subdivision 2 and § 37.2-508 and shall be used only for community mental health, developmental, and substance abuse services purposes. Every board shall institute a reimbursement system to maximize the collection of fees from individuals receiving services under its jurisdiction or supervision, consistent with the provisions of § 37.2-511, and from responsible third party payors. Boards shall not attempt to bill or collect fees for time spent participating in commitment hearings for involuntary admissions pursuant to Article 5 (§ 37.2-814 et seq.) of Chapter 8.

h. Accept or refuse gifts, donations, bequests, or grants of money or property from any source and utilize the same as authorized by the governing body or bodies of each city or county that established it.

i. Seek and accept funds through federal grants; provided, however, in accepting such grants the Board shall not bind the governing body or bodies of the political subdivision or subdivisions of which it is an agency to any expenditures or conditions of acceptance without the prior approval of such governing body or bodies.

j. Notwithstanding any provision of law to the contrary, to disburse funds appropriated to it in accordance with such regulations as may be established by the governing body of the political subdivision of which the Board is an agency or, in the case of a joint board, as may be established by agreement.

k. Apply for and accept loans as authorized by the governing body of each city or county that established it.

l. Develop joint written agreements, consistent with policies adopted by the Board, with local school divisions; health departments; boards of social services; housing agencies, where they exist; courts; sheriffs; area agencies on aging; and regional offices of the Department for Aging and Rehabilitative Services. The agreements shall specify the services to be provided to individuals. All participating agencies shall develop and implement the agreements and shall review the agreements annually.

m. Develop and submit to the Department the necessary information for the preparation of the Comprehensive State Plan for Behavioral Health and Developmental Services pursuant to § 37.2-315.

n. Take all necessary and appropriate actions to maximize the involvement and participation of individuals receiving services and family members of individuals receiving services in policy formulation and services planning, delivery, and evaluation.

o. Institute, singly or in combination with other community services boards or behavioral health authorities, a dispute resolution mechanism that is approved by the Department and enables individuals receiving services and family members of individuals receiving services to resolve concerns, issues, or disagreements about services without adversely affecting their access to or receipt of appropriate types and amounts of current or future services from the community services board.

p. In the case of an operating board, have authority, notwithstanding any provision of law to the contrary, to receive state and federal funds directly from the Department and act as its own fiscal agent, when authorized to do so by the governing body of each city or county that established it.

q. Notwithstanding the provisions of § 37.2-400 or any regulations adopted thereunder, release data and information about each individual receiving services to the Department so long as the Department implements procedures to protect the confidentiality of that data and information.

ARTICLE V - OFFICERS OF THE BOARD AND THEIR DUTIES

Section 1. The officers of the Board shall consist of a Chair, Vice-Chair, and Treasurer who shall be elected by the Board and serve at the pleasure of the Board.

Section 2. The duties of the **Chair** shall be:

- a. To preside at all meetings of the Board.

- b. To appoint all committees deemed necessary for operation of the Board.
- c. To work closely with the Director of the Community Services Board.
- d. To perform any other duties determined by the Board.
- e. To keep the Department informed of the activities of the Board in the event the Executive Director's position becomes vacant.

Section 3. The **Vice-Chair** shall, in the absence of the Chair, perform the duties of the Chair and any other duties assigned by the Board.

Section 4. The **Treasurer** shall receive all philanthropic funds designated to the Board.

- a. Present a financial statement as requested by the Board and shall make a full report of the philanthropic funds at the annual meeting of the Board.

ARTICLE VI - NOMINATION, ELECTIONS AND TERMS OF OFFICE

Section 1. The Chair shall appoint a Nominating Committee at the regular scheduled October meeting. It shall be the duty of the Nominating Committee to nominate candidates for office to be elected at the January meeting. Additional nominations shall be accepted from the floor with the consent of the nominee.

Section 2. The Board shall elect its officers at the first meeting held in the new calendar year.

Section 3. The term of office shall be for one year. A quorum must be present and voting in order to constitute an election.

Section 4. Any vacancy occurring in the officers shall be filled by the Board.

ARTICLE VII - MEETINGS

Section 1. Eight scheduled meetings shall be held during the course of the year in September, October, December, January, February, March, April, and May.

Section 2. Special meetings of the Board may be called upon twenty-four hours notice by the Chairman or upon written request of three members. An attempt shall be made to notify all Board members twenty-four hours prior to special meetings in writing or by phone call.

Section 3. The quorum for all Board meetings shall be a majority of its members including the Chair or Vice-Chair.

Section 4. If a quorum is not present, the chair waits a reasonable time until there is one; or, after a reasonable time and there appears to be no prospect that a quorum will assemble, the chair will call the meeting to order and entertain a motion to adjourn.

Section 5. Public comment. All persons addressing the Board shall sign-in with name and address. Comments shall be limited to five minutes. No person shall be permitted to address the Board of Directors a second time until all others have been heard, and no one may speak more than twice on any subject in any one meeting. All remarks shall be addressed to the Board as a body. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct will be asked to leave the premises.

ARTICLE VIII - COMMITTEES

The Executive Director shall serve as an ex-officio member of all committees.

There shall be the following committees:

1. **Finance Committee:** This committee will work with the Executive Director in developing recommendations to the Board concerning financial matters requiring action.
2. **Personnel Committee:** This committee shall work with the Executive Director in developing and implementing personnel policies as approved by the Board and may make recommendations to the Board in personnel matters requiring action.
3. **Services Committee:** This committee will work with the Executive Director in conducting periodic needs assessments within the communities served by District 19 CSB and recommending to the Board an array of services to address these needs.
4. The Chair may appoint Ad Hoc committees as needed.

ARTICLE IX

Roberts Rules of Order, revised, shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

ARTICLE X

These By-Laws may be amended at any regular meeting of the Board by two-thirds vote of those present and voting, notice having been submitted in writing, to each Board member, two weeks prior to the meeting.

Adopted at a regular meeting of the Board January 13, 1986, by a vote of 14 in favor, 0 not in favor.

Revised By-Laws and amendment to Article VIII adopted at a regular meeting of the Board March 23, 1995 by a vote of 11 in favor, 0 not in favor.

Amendment to Article VIII adopted at a regular meeting of the Board January 25, 1996 by a vote of 11 in favor, 0 not in favor.

Amendment to Article III, Section 6 adopted at a regular meeting of the Board October 24, 1996 by a vote of 12 in favor, 0 not in favor.

Amendment to Article III, Section 7 adopted at a regular meeting of the Board October 24, 1996 by a vote of 11 in favor, 1 not in favor.

Amendment to Article VII, Section 3 adopted at a regular meeting of the Board October 24, 1996 by a vote of 12 in favor, 0 not in favor.

Amendment to Article V, Section 2, and Section 4 adopted at a regular meeting of the Board October 28, 2004 by a vote of 10 in favor, 0 not in favor.

Amendment to Articles V, VII, and VIII adopted at a regular meeting of the Board March 26, 2009 by a vote of 11 in favor, 0 not in favor.

Amendment to Articles II, III and IV adopted at a regular meeting of the Board March 25, 2010 by a vote of 15 in favor, 0 not in favor.

Amendment to Articles VI and VII adopted at a regular meeting of the Board on October 28, 2010 by a vote of 13 in favor, 0 not in favor.

Amendment to Articles VI adopted at a regular meeting of the Board on December 2, 2010 by a vote of 15 in favor, 0 not in favor.

Amendment to Articles II, IV, and VIII February 27, 2020 by a vote of _____

Chair (Date)

Jennifer Tunstall Executive Director (Date)

BOARD ACTION FORM

Agenda Item: Appointments #5.02

Subject: Appointment to the Planning Commission

Board Meeting Date: April 20 2023

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Summary: Attached for your consideration is the reappointment of Mr. Rudolph Shands, 12267 Flowers Road, Stony Creek, Virginia 23882, to the Planning Commission. Staff has spoken with Mr. Shands. He is willing to continue to serve if reappointed. If reappointed, his new term will expire June 30, 2026.

Recommendation: That the Board reappoints Mr. Rudolph Shands to the Planning Commission (Stony Creek District) with a term expiring June 30, 2026.

Attachments: Confirmation letter and List Planning Commission Members

=====

ACTION: That the Board reappoints appoints Mr. Rudolph Shands to the Planning Commission (Stony Creek District) with a term expiring June 30, 2026.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

COUNTY OF SUSSEX



Board of Supervisors

Wayne O. Jones, Chairman
Susan B. Seward, Vice Chair
C. Eric Fly, Sr.
Alfred G. Futrell
Debbie P. Jones
Rufus E. Tyler, Sr.

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Richard Douglas
County Administrator
rdouglas@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

March 30, 2023

Mr. Rudolph Shands
12267 Flowers Road
Stony Creek, Virginia 23882

Re: Reappointment to Planning Commission

Dear Mr. Shands:

Our records indicate that your appointment to the Sussex County Planning Commission has expired. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Sussex County Planning Commission with a term expiring June 30, 2026.

Please complete the area below and return in the self-addressed, stamped envelope by April 7, 2023. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Clerk to the Board

=====

Please complete the area below and return in the self-addressed, stamped envelope by April 7, 2023. You may retain a copy for your records.

 X

I wish to be reappointed to the Planning Commission.

I do not wish to be reappointed to the Planning Commission.

Signature: verified by phone SLB

Date: April 14, 2023

Sussex County

Planning Commission Members

Regular Meeting Date: First Monday of each Month @ 6:00 p.m.

<p>Terry Massenburg, Chairman (Yale) 13200 Comans Well Road P. O. Box 330 Stony Creek, VA 23882 Cell: 434-637-7210 Tmassenburg29@gmail.com Term Expires: 4/30/2024</p>	<p>J. Lafayette Edmond, Vice Chairman (Member-at-large) 16423 Jerusalem Plank Road Waverly, VA 23890 Home: 804-834-2610 Cell: 804-380-9330 jlebigfoot@gmail.com Term Expires: 6/30/2023</p>
<p>Vacant (Courthouse)</p>	<p>Rudolph Shands (Stony Creek) 12267 Flowers Road Stony Creek, VA 23882 Home: 434-246-2232 Shands301@gmail.com Term Expires: 6/30/2026*</p>
<p>Roger King (Blackwater) 29365 Lobbs Shop Road P. O. Box 349 Waverly, VA 23890 Cell: 804-691-1989 Rogerking33@gmail.com Term Expires: 1/31/2026</p>	<p>Dennis Mason (Wakefield) 407 East Main Street Wakefield, VA 23888 Home: 757-899-8401 Cell: 757-647-9799 deltea@aol.com Term Expires: 6/30/2024</p>
<p>Vacant (Henry)</p>	<p>Andrew Mayes (Waverly) 328 Coppahaunk Avenue Waverly, VA 23890 Home: 804-337-1858 amayas@commonwealthenvironmental.com Term Expires: 01/31/2027</p>
<p>Kevin Bracy (Member-at-large) 18377 Courthouse Road Yale, VA 23897 Home: 434-246-4720 Cell: 757-635-8685 bornajunker@hotmail.com Term Expires: 1/31/2027</p>	
<p>Planning and Zoning Staff:</p>	
<p>Beverly Walkup, Director of Planning 20135 Princeton Road P. O. Box 1397 Sussex, VA 23884 Office: 434-246-1042 Cell: 757-651-4843 bwalkup@sussexcountyva.gov</p>	<p>Michael Poarch, Planner 20135 Princeton Road P. O. Box 1397 Sussex, VA 23884 Office: 434-246-1043 mpoarch@sussexcountyva.gov</p>

BOARD ACTION FORM

Agenda Item: Appointments #5.03

Subject: Housing Rehabilitation Oversight (HRO) Board Appointments

Board Meeting Date: April 20 2023

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Summary: At its regular meeting in March, the Board voted and approved the current Housing Rehabilitation Oversight (HRO) Board as listed, which only has two Neighborhood Sparkplugs, citizen representation.

The current Housing Rehabilitation Oversight Board members:

- Wayne Jones, Board of Supervisors Representative
- Richard Douglas, County Administrator
- Kelly Moore, Finance Director
- Katrina Faltz, Neighborhood Sparkplug
- Robyn Croft, Neighborhood Sparkplug

The HRO Board is requesting the approval of the appointment of Ms. Voila Brown, 119 Williams Lane, Wakefield, Virginia 23888, as a Neighborhood Sparkplug to the Board. Her information is included in the Board packet.

Recommendation: That the Board appoints Ms. Viola Brown to the Housing Rehabilitation Oversight Board.

Attachment: Application Form for the HRO Board for Ms. V. Brown

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ACTION: That the Board appoints Ms. Viola Brown, 119 Williams Lane, Wakefield, VA 23888, to the Housing Rehabilitation Oversight Board.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

White
(Tie Breaker) ___ ___

**Application Form for
Sussex County Boards and Commissions**

Application for: New Appointment Reappointment

Board or Commission Applying for: Housing Rehabilitation Oversight Board

NAME: Viola D. Brown

Home Address: 119 Williams Lane

City/Town: Wakefield Zip Code: 23888 Home Phone: N/A Cell Phone: 757-758-4998

Work Phone: N/A Email address: Charityzo1004@gmail.com

Occupation: Retired Employer: N/A

Employer Address: N/A

Previous Work Experience: Licensed Practical Nurse (LPN) - Commonwealth of Virginia Eastern State Hospital
Central State Hospital; Southside Virginia Training

42 Years of Services

Volunteer experience (List and Describe): : Volunteer at Church; Mobile Food Bank Southeastern Virginia
Board of Elections - Poll Worker

Do you currently hold any elected or appointed office in Sussex County? Yes No

If yes, please list the office: Housing Rehabilitation Oversight Board

Have you ever held any elected or appointed office in Sussex County in the past? Yes No

If yes, please list the office: Housing Rehabilitation Oversight Board

If appointed, can you attend the regularly scheduled date and time of Board or Commission meeting? Yes No

No Do you have conflict of interest or personal connection to the Board of Commission? Yes No

If yes, please explain/describe: _____

Highest degree of education earned: 2 Years Post Graduate

School attended: _____ Field of Study: Nursing

Do you have any relatives currently employed by Sussex County? Yes No

If yes, please explain/describe: Dispatcher

- | | | | |
|---|--|---|--------------------------------------|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> EMS | <input type="checkbox"/> Information System | <input type="checkbox"/> Real Estate |
| <input type="checkbox"/> Administration | <input type="checkbox"/> Engineering | <input type="checkbox"/> Inspections | |
| <input type="checkbox"/> Auditing | <input type="checkbox"/> Finance/Banking | <input type="checkbox"/> Landscaping Law | |
| <input type="checkbox"/> Budgeting | <input type="checkbox"/> Fire Service | <input type="checkbox"/> Law | |
| <input type="checkbox"/> Construction | <input checked="" type="checkbox"/> Healthcare | <input type="checkbox"/> Planning | |
| <input type="checkbox"/> Contracting | <input type="checkbox"/> Housing | <input type="checkbox"/> Public Relations | |
| <input type="checkbox"/> Education | <input type="checkbox"/> Housing Inspections | <input type="checkbox"/> Purchasing | |

Staff Use Only

Recommended by: Chairman Wayne O. Jones

District: Wakefield

Please return completed form to: Mrs. Shilton R. Butts
 Assistant to the County Administrator/
 Clerk to the Board
 Post Office 1397 (mailing)
 20135 Princeton Road (physical)
 Sussex, Virginia 23884 (mailing)
 Stony Creek, Virginia 23882 (physical)

If you have any questions, please call 434 246 1000. Thanks.

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Wakefield Drainage Improvements Update/VDEM Funding Application – Lester Lowe, The Wooten Company

Board Meeting Date: April 20 2023

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Summary: Lester Lowe, engineer with The Wooten Company and project manager for the Wakefield drainage study project, will present a summary of a proposed application for VDEM FY23 Hazard Mitigation Grant Program (HMGP) funding. This grant application is due April 28, and would provide up to \$5 million in state funding for stormwater improvements identified through US Army Corps of Engineers drainage analysis as part of the Wakefield drainage study project. The targeted area for this project, the first in a series of needed improvements, would extend from the Virginia Diner to Railroad Avenue in Wakefield, to include channel and culvert improvements, and could potentially include upstream drainage improvements along US 460 and under the Virginia Diner parking lot (a draft project scope is included for your review). A five percent local match is required for this grant, which would be \$250,000 if \$5 million is award in state funding, and would be requested from the board if the application process is successful. Staff is requesting approval to move forward with the submission of a grant application for up to \$5 million.

Mr. Lowe will also present a brief summary of the status of the Wakefield drainage study, as well as Phase 1 of the Wakefield ditch maintenance project (please note that with the receipt of the \$5 million grant funds, we would not proceed with additional phases of the ditch maintenance project.

Recommendation: Staff recommends approval to submit an application for \$5 million in HMGP funding (with the understanding of a \$250,000 local match) for Wakefield stormwater improvements.

Attachments: HMGP draft project scope; Phase 1 ditch maintenance photos

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ACTION: That the Board approves the submittal of an application for \$5 million in HMGP funding (with the understanding of a \$250,000 local match) for Wakefield stormwater improvements.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

White _____
(Tie Breaker)

Re: Wakefield Va. - Flood Mitigation Project Scope

The purpose of this project is to reduce the frequency of flooding and impacts to businesses and properties along Wildcat Swamp and its contributing tributaries through Wakefield Va. The subject stream crosses through a series of substandard structures from the Norfolk Southern Railroad, north to a point upstream of Highway 460. Through the redesign and subsequent construction of replacement structures, the burden of flooding will be reduced for the economic heart of the town.

The project consists of the replacement of six crossings through public and private conveyance structures. The first of which are two pipe systems that convey Tributaries under Highway 460, beneath private property adjacent to the highway including the Virginia Dinner parking lot, where they outlet in the same location just upstream of Sussex Ave. The North Tributary system runs for roughly 350' south from the inlet under 460 then west under the parking lot of the Virginia Dinner. The South Tributary runs for roughly 900' south from its inlet under 460 then west from the Wakefield Inn, under North St. and Fleetwood Ave, and finally under the Virginia Dinner park lot before daylighting just upstream of Sussex Ave. These crossings are severely under sized with the 2 & 5-YR overtopping per hydraulic models prepared by the USACE. Overtopping of this system results in businesses and the operation of the highway being impacted.

Downstream of the Highway 460 crossing is a VDOT owned crossing of Sussex Ave. It consists of a RCBC of 3 @ 6'x6'. This crossing only conveys through the 10-YR storm and is overtopped by the 25-YR. Following the stream leads us to a privately owned driveway crossing with the stream being conveyed by 2 @ 73" Arch Pipes. Again, these undersized pipes only convey the 5-YR storm with the 10-YR overtopping. Next downstream is Jeb White St. which has a similar conveyance structure of 2 @ 66" Arch Pipes. These pipes are significantly longer and run roughly 120' under Jeb White St. and convey the 2 & 5-YR Storms but not the 10-YR. The final crossing upstream of the NS Railroad crossing is Railroad Avenue. This 18' wooden bridge conveys right up to the 10-YR storm.

Increasing the conveyance of the crossings listed above to a min VDOT standards of conveying the 10-YR for the minor rural crossings and 25-YR storm for the US 460 crossings would significantly lessen the frequency of impacts to local businesses. Providing economic stability and protection from more common and less sever storm less than the 25-YR frequency.

Initial planning would present the entire project as multiple phases, addressing the issues at and adjacent to US 460 in one phase and the subsequent culvert and bridge replacements downstream as another. The initial request for funding would be for \$5 million dollars to be applied to the upstream improvements.

309 N. Boylan Avenue
Raleigh, NC 27603
919 833-1212
finch-associates.com









BOARD ACTION FORM

Agenda Item: Unfinished Business #8.01

Subject: DSS Advisory Board

Board Meeting Date: April 20 2023

=====

Summary: Leah Brantley, Chair of the Sussex County DSS Advisory Board, will present a request again for consideration of bonuses for Sussex County DSS employees (as presented at the March 2023 Board of Supervisors meeting). The DSS Advisory Board voted 4-2 at its April meeting to make a second request for approval of an ordinance to provide employee bonuses (totaling approximately \$70,000) as presented by former interim DSS Director Valerie Pierce (attached for your review). If desired by the Board, staff can prepare an ordinance for consideration at the May board meeting.

Recommendation: The County Administrator/DSS Administrative Board does not recommend approval due to concerns of fairness for other employees of Sussex County.

Attachment: Attachment (Pierce memo)

=====

ACTION: TBD

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

White (Tie Breaker) ___ ___

SOCIAL SERVICES DEPARTMENT

VALERIE PIERCE, INTERIM DIRECTOR
TELEPHONE (434) 246-1083
FAX (434) 246-2504



COUNTY OF SUSSEX, VIRGINIA

20103 PRINCETON RD
STONY CREEK, VA 23882

March 6, 2023

Mr. Richard Douglas
Sussex County Administrator
20135 Princeton Road
Stony Creek, VA 23882

Dear Mr. Douglas,

The United States Department of Labor estimated that during the COVID-19 pandemic, the U.S resignation rate surpassed 2.4% of the total workforce per month. This is partly attributed to the fact that the COVID-19 pandemic allowed workers to rethink their careers, work conditions, and long-term goals.

With that said, Sussex Department of Social Services (SDSS) as well as other organizations have found it to be very challenging to recruit and retain qualified employees. Over the course of several months, SDSS has experienced several vacancies, leaving the staff with the responsibility of performing multiple tasks.

Despite the workforce issues, the employees of Sussex Department of Social Services continued to provide mandated services to the eligible citizens of the County. Sussex County has a total population of 10,925 with 25% of the residents being children who are living in poverty. Furthermore, the U.S. Census Bureau reported that 45% of the children residing in Sussex County lived in single family households between 2016- 2020. In State Fiscal year 2021, data warehouse revealed that 5,595 received SNAP, Medicaid or TANF.

Based on the workload and the dedication of the employees of Sussex Department of Social Services to the citizens of the community, I am requesting that you consider presenting my request for a one-time bonus to the Board of Supervisors for the department's employees pursuant to Virginia State Code 15.2-1508 :

Notwithstanding any contrary provision of law, general or special, the governing body of any locality may provide for payment of monetary bonuses to its officers and employees. The payment of a bonus shall be authorized by ordinance.

The amount of the requested bonuses is based on occupational titles and are as follows:

Management/Leadership Team \$5,000.00 each:

Valerie Pierce, Interim Director
Jeannell Jones, Administrative Services Manager
Jessica Upton, Benefit Programs Supervisor
Threann Herbert, Family Service Supervisor

Full Time Employees \$3,000.00 each:

Fantasia Carter, Human Services Assistant
Janette Crowder, Administrative Programs Assistant
Jennifer Ellis, Fiscal Assistant

Rochele Johnson, Benefit Programs Specialist IV
Michelle Gillus, Benefit Programs Specialist
Elton Broadnax, Self Sufficiency Specialist
LaShawn Dunn, Human Services Assistant
Jerrell King, Family Services Specialist
Sha'Damia Hargrove, Family Services Specialist
Sandra Diggs, Family Services Specialist
Toni Cortese, Benefit Programs Specialist
Dianna Simms, Benefit Programs Specialist
Deborah Rogers, Benefit Programs Specialist
Tykeia Urquhart, Benefit Programs Specialist
Amanda Armstrong, Benefit Programs Specialist

Part Time Employees (employed over 12 months) \$1,500.00 each:

Carolyn Barnes, Benefit Programs Specialist

Part Time Employees (employed under 12 months) \$1,000.00 each:

Gloria Holloman, Fraud Investigator
Adrienne Sloan, Family Services Specialist
Amy Dance, Family Services Specialist
Tracy Wray, Family Services Specialist

Your consideration for this request will be greatly appreciated.

Sincerely,



(Mrs.) Valerie Pierce
Interim Director

BOARD ACTION FORM

Agenda Item: New Business #9.01

Subject: Draft EMS Ordinance and EMS Billing Letter of Agreement – Thomas Hicks, Interim Public Safety Coordinator

Board Meeting Date: April 20 2023

=====

Summary: Interim Public Safety Coordinator Thomas Hicks will present: 1) a draft ordinance establishing a county department of fire and rescue; 2) a proposed billing letter of agreement with the Northern Neck Planning District Commission for future EMS billing services; and 3) the potential acquisition of two surplus ambulances for future EMS operations.

The draft ordinance establishing a county department of fire and rescue is a required step in the application process for the county to acquire its own EMS license, as previously approved by the board. Mr. Hicks has drafted this ordinance based on his extensive professional experience and related ordinances in other counties such as Henry and Mecklenburg. He has worked with the incoming Chief of Emergency Services, the County Administrator, and the County Attorney on this draft document, which will be shared with the county fire and rescue association and member organizations for review and input prior to it being considered for adoption by the Board of Supervisors, anticipated for the May board meeting. This ordinance must be advertised prior to adoption, and staff recommends that a public hearing be held by the board prior to consideration. This ordinance reflects current practices related to the volunteer fire departments and provides flexibility in addressing fire and EMS operational needs in the future. Also, staff has emphasized the need to maintain the two existing volunteer rescue squads and their ability to maintain their own EMS licenses, billing services, medical directors, and other operational aspects, while providing flexibility for county provided (paid or contractual) EMS and related billing. Staff is requesting board authorization to move forward with the ordinance process, to include the advertising of a public hearing for the May board meeting.

Mr. Hicks will also present a proposed letter of agreement with the Northern Neck Planning District Commission for future EMS billing services. Sussex County would be joining Mecklenburg County as served counties outside the Northern Neck region, with billing services to be provided at an extremely reasonable cost. Once the county EMS license is issued, this billing service could be used for EMS calls answered by the current contracted provider, or for other contracted or county-provided EMS. Given the timeline needed for establishing a billing system, and the opportunity to immediately begin billing with the issuance of a county EMS license, staff recommends that this letter of agreement be approved at the April or May board meeting.

Finally, Mr. Hicks will present a proposal to move forward with the acquisition of two surplus ambulances to immediately serve the county’s EMS needs, with possible formal approval at the May board meeting. With the acquisition of two ambulances, the county will no longer have to pay the current contracted provider \$900 per day, and will provide needed operational flexibility.

Recommendation: N/A

Attachment: Draft County Fire and Rescue Ordinance

=====

ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___
Futrell	___	___
D. Jones	___	___

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
W. Jones	___	___
Seward	___	___
Tyler	___	___

White
(Tie Breaker) ___ ___



Northern Neck PDC

The Regional Center
457 Main Street
P.O. Box 1600
Warsaw VA 22572
(804) 333-1900
(804) 333-5274 Fax
www.nnpdc17.state.va.us

"Serving the counties of Lancaster, Northumberland, Richmond, and Westmoreland"

March 31, 2023

Richard Douglas, County Administrator
Sussex County
20135 Princeton Road
P.O. Box 1397
Sussex, Virginia 23884

Dear Mr. Douglas:

The Northern Neck Planning District Commission currently provides emergency ambulance services billing for Westmoreland, Lancaster, Richmond, Northumberland and Essex Counties under the direction of the Emergency Ambulance Services Revenue Recovery Board and an intergovernmental agreement. The NNPDC also does the billing for King and Queen County and Mecklenburg County under a letter of agreement. Sussex County has requested billing assistance for calls made by the County.

The Northern Neck PDC will agree (subject to final approval by the EASRRB) to do the billing for Sussex County for a fee of 5% on all revenues recovered beginning September 1, 2023 or other mutually agreed upon effective date.

I have attached a copy of the current Intergovernmental Agreement- Ambulance Billing Services for your information.

If Sussex County is agreeable to these terms, please have the appropriate County official sign below and return to me. Let me know if you have any questions. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerry W. Davis".

Jerry W. Davis, AICP
Executive Director

Terms Accepted

Date

**INTERGOVERNMENTAL AGREEMENT
AMBULANCE BILLING SERVICES
AMENDMENT NUMBER 1**

This Agreement is executed this 5th day of August, 2014, by and among the Counties of Essex, Lancaster, Richmond, Westmoreland, and Northumberland, Virginia, (the "Member Jurisdictions" and the Northern Neck Planning District Commission ("NNPDC") (hereinafter collectively, the "Parties").

WHEREAS, in order to protect and ensure the health, safety and welfare of their citizens, the Counties of Essex, Lancaster, Richmond, Westmoreland and Northumberland (the "Counties") provide support and funding to various ambulance service providers operating in their respective jurisdictions; and,

WHEREAS, the Counties could utilize the services of private sector companies for ambulance billing services, jurisdiction could be paying between 6% and 8% of their total monthly collections for these services; and,

WHEREAS, the Counties believe that an in-house regional billing program, operated by the NNPDC, will enable the Counties to lower administrative costs, improve service for area residents utilizing ambulance services, and increase the success rate of collections through cooperation with local treasurers; and,

WHEREAS, the Counties believe that a regional billing program will ultimately make more funds available for local ambulance services through greater revenue recovery; and,

WHEREAS, Va. Code § 15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege or authority which each is capable of exercising individually; and

WHEREAS, the Member Jurisdictions agree to continue in a joint entity to be designated as the Emergency Ambulance Service Revenue Recovery Board (EASRRB) for the purpose of overseeing the creation and administration of the regional billing program; and,

WHEREAS, the NNPDC agrees to act as fiscal agent for the EASRRB and provide day to day operations and management of the regional billing program.

NOW, THEREFORE, in consideration of the premises and the covenants set forth herein, the parties do mutually covenant and agree as follows:

Article I - Entity

Section 1. Formation of EASRRB. The Member Jurisdictions acting pursuant to authority granted to them under Va. Code § 15.2-1300 hereby create an entity that may exercise the powers set forth in this Agreement, and such other powers and duties as may be incidental to the activities set forth therein or as may be hereafter agreed to and authorized by each of the

Counties by joint resolution, which entity shall be known as the Emergency Ambulance Revenue Recovery Board (“EASRRB”).

Section 2. EASRRB Membership. The Member Jurisdictions of the EASRRB shall be the Counties of Essex, Lancaster, Richmond, Westmoreland and Northumberland.

Article II – Board Representative Membership

Section 1. Board Representative Membership. The Member Jurisdictions shall appoint one representative from each Member Jurisdiction (the “Representative”) to constitute the EASRRB.

Section 2. Representative of Member Jurisdictions and Term. The Representative shall be the County Administrator of the Member Jurisdiction. Each such County Administrator may designate an alternate to serve in his/her absence. The term of any such County Administrator shall be concurrent with his employment as County Administrator. Each Member Jurisdiction shall be responsible for filling any vacancy of its Representative.

Section 3. Policy Making Authority. Every Board Representative shall have the authority to speak affirmatively for the Member Jurisdiction and to commit the EASRRB to a course of action.

Article III - EASRRB Powers

Section 1. Powers. The EASRRB shall determine matters of policy for the regional billing program and shall have financial oversight of revenues received and liabilities incurred by the program, but shall not have day to day supervision of the operations of the regional billing program. The EASRRB shall have the power to engage in all activities necessary and proper for the execution of its responsibilities, including:

- A. Continually establish the goals and priorities of the EASRRB.
- B. Select and retain all staff to be employed by NNPDC with regard to the regional billing program.
- C. Establish and give final approval to all billing practices and procedures.
- D. Provide oversight and ensure compliance with all procedures necessary to maintain eligibility for reimbursement by third-party reimbursement sources including insurance providers, Medicare and Medicaid.
- E. Develop and oversee the administrative budget of the regional billing program and provide fiscal oversight of funds received and expended.

Article IV - Governance

Section 1. **Board Meetings and Officers.** The EASRRB Board shall meet as determined by its members. The EASRRB Board shall elect from its membership a chairperson, and such other officers as it may deem necessary to serve for such terms as the Board may designate in its Bylaws.

Section 2. **EASRRB Board By-Laws.** The EASRRB Board may adopt operational and procedural by-laws consistent with this Agreement, applicable federal and state laws, and rules and regulations pursuant thereto. Such by-laws shall be adopted or amended by a majority of the members of the EASRRB Board.

Section 3. **Quorum.** A simple majority of the representatives of Member Jurisdictions shall constitute a quorum.

Section 4. **Voting.** Unless otherwise required by state or federal law, all votes shall be approved by a simple majority of the members present serving.

Section 5. **Minutes.** Written minutes shall be kept on all meetings. Such minutes shall state succinctly the substance of the matters considered and all votes taken.

Article V - Operational Provisions

Section 1. **Designation of Fiscal Agent.** The Member Jurisdictions designate the NNPDC as the fiscal agent for all funds appropriated by the Member Jurisdictions, and all funds collected by EASRRB.

Section 2. **Initial Appropriation of Funds and Funding of Ongoing Operations.** Each Member Jurisdiction shall make an initial appropriation to NNPDC in the amount of \$25,000 to be utilized for start up costs for the EASRRB and the regional billing program. Each Member Jurisdiction will be individually charged a fee of 5% of the ambulance fees actually recovered by the regional billing program on behalf of the Member Jurisdiction. Said fee is intended to cover the full cost of the regional billing program, including employee compensation and benefits, insurance, office expenses, depreciation, rent and any other cost incurred in the operation of the regional billing program. In the event that the administrative costs of the regional billing program exceed the amount collected through the initial appropriations of the Member Jurisdictions and the 5% fee on billings recovered, the EASRRB shall request the Member Jurisdictions to consider an additional appropriation based upon their pro-rata share of the shortfall as computed by the percentage of total dollars billed. NNPDC shall receive all payments from parties billed by the regional billing program, and forward such payments to the Member Jurisdictions, less the 5% fee called for herein. NNPDC shall, on a monthly basis, provide each Member Jurisdiction with a statement setting forth the total billings for such jurisdiction, total amount collected, and amounts deducted as compensation for billing services.

a. Northumberland County will reimburse Essex, Lancaster, Richmond Westmoreland Counties and the Northern Neck Planning District Commission \$5,000 each for a total of \$25,000. This will be Northumberland County's initial appropriation.

Section 3. Operation and Management of the Regional Billing Program. In consideration of the initial appropriation to NNPDC and the 5% fee charged on fees recovered, NNPDC shall provide all day to day operations and administration of the regional billing program, subject to oversight by EASRRB. During the term of this agreement, the compensation and benefits of employees of NNPDC involved in the regional billing program shall be wholly derived through the 5% fee assessed on collections, or through such other funds as the NNPDC or Member Jurisdictions may appropriate. NNPDC shall likewise make provision for all office space, equipment, supplies, utilities and all other incidental expenses required for the regional billing program solely from the initial appropriation by the Member Jurisdictions and the 5% fee charged on billings recovered. NNPDC shall account for all funds received and expended to the EASRRB on a regular basis as determined by EASRRB. Notwithstanding anything herein to the contrary, EASRRB shall have ultimate authority with regard to all employees of the EASRRB regional billing program, including without limitation employment policies and procedures, hiring, retention and termination decisions, employee compensation and employee discipline.

Section 4. Responsibility for Billing Rates. Each Member Jurisdiction shall be responsible for establishing the rates charged for services provided by their respective ambulance services.

Section 5. Payments Collected. All billings pursuant to the regional billing program shall be issued in the name of the service providers providing the actual services and shall be in conformity with all applicable state and Federal laws and regulations. Under the regional billing program, each service provider shall be responsible for submitting a fully completed patient care report to EASRRB, along with a completed patient "face sheet" if provided by the destination hospital.

Section 6. Training to Service Providers. Each Member Jurisdiction shall provide HIPAA and EMS document training to each ambulance service provider within its jurisdiction participating in the regional billing program to ensure correct billing practices and adherence to applicable privacy standards.

Section 7. Business Associate Agreement. Each Member Jurisdiction agrees to execute a Business Associate Agreement with hospitals and other medical facilities within the area it serves, or take such other steps as necessary to ensure the ability of EASRRB to obtain information from the hospital or other medical facility in the event of a billing appeal or incomplete patient record. Each Member Jurisdiction shall require ambulance services participating in the regional billing program to execute such documents as described herein.

Section 8. Return of Local Funds. In the event of the termination or expiration of this Agreement, all funds of EASRRB and/or the regional billing program remaining after satisfaction of all outstanding debts and liabilities shall be returned to each Member Jurisdiction on a pro-rata basis, according to the funds contributed by each to the regional billing program.

Section 9. Liability Insurance.

- A. NNPDC shall provide from its operating revenues liability insurance policies for itself and the Member Jurisdictions ("the covered persons") as it deems

appropriate and shall provide legal defense of claims in accordance with the terms of the policies of insurance.

- B. The liability insurance should be in such amounts as are sufficient to cover any and all claims resulting from the performance of the official duties and responsibilities of the covered person. The NNPDC, or its authorized representatives, shall retain legal counsel to represent the covered persons to the extent deemed necessary to supplement legal counsel provided under said liability insurance policies.
- C. Nothing contained in this Agreement shall be construed to abrogate or waive any defense of governmental or sovereign immunity on behalf of the covered persons.

Article VI – Conflict of Interest

- A. The provisions of the Virginia Conflicts of Interest Act, Va. Code § 2.2-3100 et. seq. apply to the officers, members and employees of the EASRRB.

Article VII –Dissolution

Section 1. Dissolution of EASRRB. The initial term of this agreement shall be three (3) years and shall thereafter automatically renew annually upon the effective date, as defined below, for additional terms of one (1) year. After the initial three-year term, any of the Member Jurisdictions or the NNPDC may withdraw from this agreement by providing no fewer than twelve (12) months advance written notice to each of the other Parties and to the EASRRB. In the event NNPDC wishes to withdraw after the initial term, the Member Jurisdictions may choose to designate a new fiscal agent to provide the services for the compensation as set forth herein with regard to NNPDC.

Article VIII - Miscellaneous

Section 1. Effective Date of Agreement. This Agreement shall be effective upon approval by the governing bodies of all of the Member Jurisdictions and execution by the chief elected officials thereof.

Section 2. Amendments. The Member Jurisdictions may amend this Agreement upon approval of a written amendment by all of their governing bodies and execution by the chief elected officials thereof.

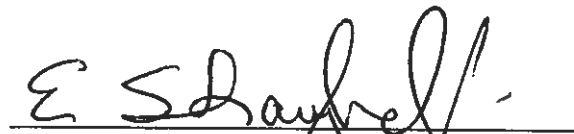
Section 3. Repeal of Prior Agreements. This Agreement shall repeal and supersede any and all prior written or oral agreements.

Section 4. Severability. Should any part of this Agreement be invalidated otherwise rendered null and void, the remainder of this Agreement shall remain in full force and effect.]

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IN WITNESS WHEREOF, the Chief Elected Officials of the Member Jurisdictions execute this Agreement pursuant to an ordinance enacted by each of the Member Jurisdiction.

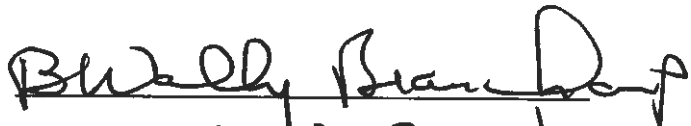
Chair, Board of Supervisors
ESSEX COUNTY



Printed Name: E. S. LAW FORD JR

Date: 8/5/14

Chair, Board of Supervisors
LANCASTER COUNTY



Printed Name: B. W. BEAUCHAMP

Date: 7-21-14

Chair, Board of Supervisors
RICHMOND COUNTY



Printed Name: F. Lee SANDERS

Date: 21 July 14

Chair, Board of Supervisors
WESTMORELAND COUNTY



Printed Name: Darryl E. Fisher
Date: 7-21-14

Chair, Board of Supervisors
NORTHUMBERLAND COUNTY



Printed Name: Ronald L. Jett
Date: 7/17/14

Chair
NORTHERN NECK PLANNING
DISTRICT COMMISSION



Printed Name: F. Logg Sanders
Date: 21 JUL 14



SUPERVISORS

Ronald L. Jett, Chairman
Heathsville, VA 22473
District V

Richard F. Haynie, Vice Chairman
Heathsville, VA 22473
District II

A. Joseph Self, Sr.
Callao, VA 22435
District I

James M. Long
Wicomco Church, VA 22579
District III

Thomas H. Tomlin
Wicomco Church, VA 22579
District IV

COUNTY ADMINISTRATOR

Kenneth D. Eades
Heathsville, VA 22473
804 580 7666 (Voice)
804 580 7053 (Fax)
keades@co.northumberland.va.us

COUNTY ATTORNEY

W. Leslie Kidduff, Jr.
804-435-0851 (Voice)
804-435-0551 (Fax)

Northumberland County, Virginia

Board of Supervisors
P. O. Box 129 • 72 Monument Place
Heathsville, Virginia 22473

July 17, 2014



Mr. Frank Pleva, County Administrator
Lancaster County
8311 Mary Ball Rd.
Lancaster, VA 22503

Dear Mr. Pleva:

Please find attached the ordinance that the Northumberland County Board of Supervisors adopted on July 10, 2014 concerning the Emergency Ambulance Service Revenue Recovery Board. Also included is the intergovernmental agreement for ambulance billing services. Chairman Ronnie Jett has signed the agreement and if you would get your Board Chair to sign this and forward it onto the next County, I would appreciate it very much.

Thank you very much and if you have any questions feel free to contact me.

Sincerely,

Kenneth D. Eades
County Administrator

**An Ordinance
Emergency Ambulance Service Revenue
Recovery Board (EASRRB)**

Provided by Code of Virginia §15.2-1300, as amended, the Northumberland County Board of Supervisors has elected to become a member with the Counties of Essex, Richmond, Lancaster and Westmoreland for the Emergency Ambulance Service Revenue Recovery Board (EASRRB)

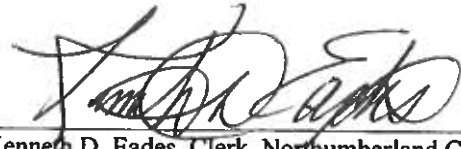
Emergency Ambulance Service Revenue Recovery Board.

- (a) In order to protect and ensure the health, safety and welfare of their citizens, the Counties of Essex, Lancaster, Richmond, Westmoreland and Northumberland (the "counties") provide support and funding to various ambulance service providers operating in their respective jurisdictions; and,
- (b) The counties have decided that utilizing the services of private sector companies for ambulance billing services, can be expensive and have poor collection rates; and,
- (c) The counties believe that in-house regional billing program, operated by the Northern Neck Planning District Commission (NNPDC), will enable the counties to lower administrative costs, improve service for area residents utilizing ambulance services, and increase the success rate of collections through cooperation with local treasurers; and,
- (d) The counties believe that the such regional billing program will ultimately make more funds available for local ambulance services through greater revenue recovery; and,
- (e) Code of Virginia § 15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege or authority which each is capable of exercising individually; and
- (f) After a public hearing duly advertised in accordance with Code of Virginia, § 15.2-1427, as amended, the Northumberland County Board of Supervisors has determined to form a joint entity along with the other Counties, such entity to be designated as the emergency ambulance service revenue recovery board (EASRRB) for the purpose of overseeing the creation and administration of the regional billing program; and,
- (g) The NNPDC has agreed to act as fiscal agent for the EASRRB and provide day-to-day operations and management of the regional billing program; and
- (h) The creation of a joint entity will permit the delivery and oversight of workforce services in a manner that will ensure accountability to governing bodies of the counties.
- (i) Therefore, the Board of Supervisors of the County of Northumberland hereby approves becoming a member of the EASRRB to exercise such powers and duties as set forth in the

intergovernmental agreement, ambulance billing services (the "agreement") which is attached hereto and made a part of the ordinance from which this section derives, and such other powers and duties as may be incidental to the activities set forth therein or as may be hereafter agreed to and authorized by each of the counties by joint resolution; and further approves the execution of the agreement and authorizes the Chair of the Board of supervisors to execute the agreement on behalf of the county.

This Ordinance shall be effective immediately.

A TRUE COPY ADOPTED JULY 10, 2014:

A handwritten signature in black ink, appearing to read 'Kenneth D. Eades', written over a horizontal line.

Kenneth D. Eades, Clerk, Northumberland County
Board of Supervisors

BOARD ACTION FORM

Agenda Item: New Business #9.02

Subject: Proposed Solid Waste Convenience Center Operational and Staffing Changes – Jeff Gary, Public Works Director

Board Meeting Date: April 20 2023

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Summary: Public Works Director Jeff Gary will present some recommended solid waste convenience center operational and staffing changes (attached for your review). These proposed changes are aimed at improving operational efficiency, improving customer service, and reducing operational expenses associated with the county’s eight solid waste convenience centers. Staff is requesting guidance from the Board at this point, to help direct moving forward in the next few months, to include possible approval to move forward with the advertising process for a full-time center coordinator position (not a current budgeted position).

Recommendation:

Attachment: Summary Document

=====

ACTION: TBD

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___

Solid Waste Budget

Weekly Site Hours 78 Hrs. × 8 sites	Annual Site Hours	\$12 Hourly Rate 2022-23	\$12.60 - New Hourly Rate 2023-24
624	32,448	\$389,376.00	\$408,844.80

Weekly Administrative Hours	Annual Admin Hours	\$15 Hourly Rate 2022-23	\$15.75- New Hourly Rate 2023-24
20	1040	\$15,600.00	\$16,380.00

Annual Expense (No FICA included) 2022-23	Annual Expense (No FICA included) 2023-24
\$404,976.00	\$425,224.80

Monthly Expense (No FICA included) 2022-23	Monthly Expense (No FICA included) 2023-24
\$33,748.00	\$35,435.40

FICA 7.65% 2022-23	FICA 7.65% 2023-24
\$30,980.66	\$32,531.23

Annual Expense with FICA (7.65%) Included 2022-23	Annual Expense with FICA (7.65%) Included 2023-24
\$435,956.66	\$457,756.03

Monthly Expense with FICA (7.65%) Included 2022-23	Monthly Expense with FICA (7.65%) Included 2023-24
\$36,329.72	\$38,146.34

Cost Reduction

- A. Reduce the operating hours at 3 sites by 24 hours per week = \$47,174.40
 Reduce the operating hours at all sites by 12 hours (1 day) = \$62,899.92

- B. Solid Waste Annual Fee of \$40.00 per household = \$268,600.00*
 Solid Waste Annual Fee of \$52.00 per household = \$349,180.00*

Southampton County collects a \$200.00 annual fee per household which equal to \$1,343,000.00.

*Based on 6715 family units in the county

BOARD ACTION FORM

Agenda Item: New Business #9.03

Subject: Municode/CivicPlus Codification Update – Jeff Gore

Board Meeting Date: April 20 2023

=====

Summary: County Attorney Jeff Gore will provide a brief report on the process to establish an updated county code through Municode/CivicPlus. Once the process is completed within the next few months, staff will request adoption by the board. No action is required at this time.

Recommendation: No action is required at this time.

Attachment: No attachment

=====

ACTION: No action is required at this time.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Futrell	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White (Tie Breaker)	___	___