



Sussex County Jail

Immediate Job Opening

Salaried Full Time Cook

Sussex County Jail is seeking qualified applicants to apply for a cook position. Qualifications include prior experience in the food service field. Current Serv-Safe certification as a Food Service Manager is preferred, and is a requirement within 3 months from the date of hire. The applicant must be at least 21 years of age and have NO criminal history convictions. Upon employment, the applicant will be required to submit to both random and regularly scheduled drug tests along with all other employees.

The employee must pass a physical examination, as this position requires lifting of boxes of food and canned goods. The employee must be able to follow a DOC-Approved menu, and will maintain inventory of food, reordering items as required. The employee will ensure that all Department of Health sanitation and safety requirements are met and maintained at all times. An inmate worker may assist the cook with food preparation and kitchen clean-up after meals.

This position is full-time will all the appropriate benefits, including enrollment in the Virginia Retirement System, paid holidays each year, as approved by the Governor and Sussex County Board of Supervisors, and sick leave. Salary for this position will be based on past experience in Food Service. Sussex County residence will be given preference, but is not the only factor in hiring.

Interested and qualified candidates must submit a Commonwealth of Virginia application (DPT Form 10-012), along with a brief cover letter. This application is available for download on a link on the Employment Opportunities webpage on Sussex County Sheriff's Office website which is www.sussexsheriffva.com. An application may be obtained at any Commonwealth of Virginia State Agency, as well as Sussex County Sheriff's Office by stopping by during office hours 8 A.M. to 4 P.M..

Closing Date: November 1, 2020

EOE/AE