# Public Hearing Agenda Item #4.02

Apprenticeship School-Conditional Use Permit CUP #2022-02

### STAFF REPORT

### APPLICATION SUMMARY:

Project: IUOE Joint Apprenticeship Program

Location: The property is located east of Jerusalem Plank Road (Rt.

35), approximately 2.5 miles northeast along Cabin Point

Road (Rt. 602).

Tax Parcel Number(s): 24-A-1

Proposal: Construct an additional building for IUOE Joint

Apprenticeship and Training Program

Applicant: IUOE Local 147 Joint Apprenticeship & Training Program

21883 Cabin Point Road Disputanta, VA 23842

# **APPLICATION:**

The applicant, IUOE Joint Apprenticeship under Conditional Use Permit (CUP) #2022-02 seeks to expand an existing training facility which trains heavy equipment operators and crane operators through a 4-year state registered apprenticeship. The CUP is necessary to conform to current zoning regulations. The property is located on Cabin Point Road (Rt.602), approximately 2.5 miles east of its intersection with Jerusalem Plank Road (Rt. 35).

### **ELECTION DISTRICT:**

Courthouse Election District

# LOCATION:

The location for the training facility is on tax parcel 24-A-1 consisting of approximately 27 acres. The property is bordered by overhead transmission lines, forested, and agricultural lands on the northern side of the property. To the south, there are few residential properties, but mostly forested and agricultural land. To the west, there are mostly forested and agricultural lands. To the east, there are several residential properties.

### **BACKGROUND:**

The applicant has been in operation and registered, with the Commonwealth of Virginia, as a private, non-profit organization to provide educational training to persons within the construction industry since 1966. The facility usually conducts most of its training on one

or two weekends out of each month. However, the facility is making a shift to having sessions throughout the week once a month. The existing facility was erected in 2006 prior to the adoption of the current zoning ordinance which was revision, it made the facility as legal non-conforming use. In order for IUOE Apprenticeship Program to add a building expansion, the land use must conform to the current zoning regulations.

### **DESCRIPTION:**

The applicant is requesting a conditional use permit to expand an existing training facility on a 27-acre lot. The plans are to build a new 4,000 square feet building for additional classroom space. The existing training facility consists of a 5,122 square feet building which includes a classroom and a shop. The training areas are placed on the southern portion of the site away from the transmission lines that run along the northern side.

# COMPREHENSIVE PLAN REVIEW:

The current Comprehensive Plan existing & future land use designation for this property is Agricultural/Forested/Open Space. Appropriate uses for the Agricultural land use designation include forestry, passive recreation, and other conservation uses, as well as incidental residential use. The overall density of these uses should be kept at a relatively low level by maintaining a minimum lot area of one acre.

### **OBDINANCE REVIEW:**

The current zoning designation for this property is the General Agricultural (A-1) District. The district is established to protect land and property values, ground water and surface water quality, and other resources. The intent is to provide for the continued security of the county's agricultural sector by encouraging the orderly and responsible growth of its livestock, dairy, and poultry industry. Limited residential development is anticipated in these areas.

The zoning district only allows this use through a CUP. If the CUP is granted, the applicant will be required to submit a site plan for staff approval prior to construction of any new site improvements, including building expansion.

### STAFF CONCLUSIONS:

**Strengths:** 

- I. Well screened
- Asset to the countySite established with utilities (well, septic, electric)
- 4. The site has existed harmoniously with surrounding uses for 16 years with no

known complaints.

### Weaknesses:

1. None identified at this time.

## **AGENCY/DEPARTMENTAL COMMENTS:**

- Department of Environmental Quality (DEQ): There is not enough information provided for DEQ staff to determine if there are applicable state environmental laws and regulations for this proposal. The applicant for the local zoning conditional use permit should consult with the DEQ Piedmont Regional Office to determine if environmental permitting is required. As a reminder if land disturbing activities are proposed, erosion and sediment control plans and Construction Stormwater General Permit coverage may be required prior to commencing construction activities.
- Virginia Department of Transportation (VDOT): No comments received.
- Virginia Department of Health (VDH): No comments received.
- Sussex County Erosion and Sediment Control Program: If the project disturbs over 10,000 square feet, Erosion and Sediment Control Plans will be need to be submitted to the county for review and approval along with a land disturbance permit.
- Public Safety: No comments received.

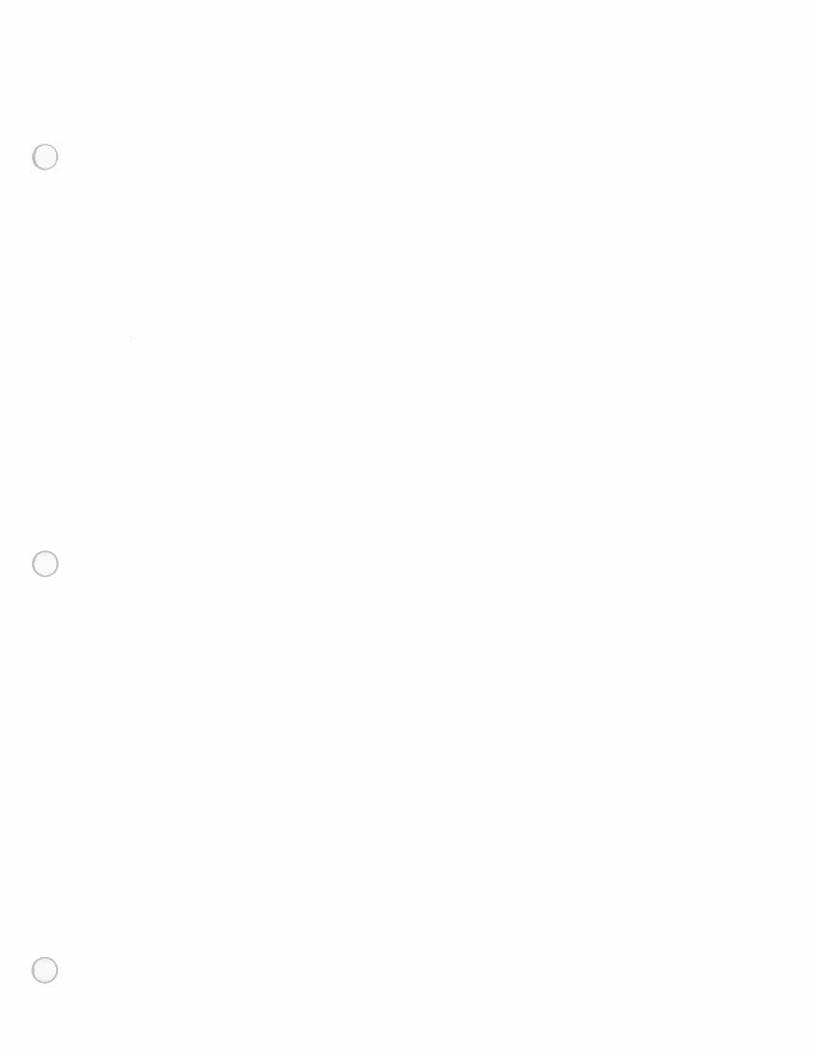
# PLANNING COMMISSION RECOMMENDATION:

The Planning Commission recommends approval of the conditional use permit contingent with the following conditions:

o Any future building improvements to the site will require site plan review.

### **ATTACHMENTS:**

- > Application
- ➤ Concept Plan
- > Statement Letter
- > Description of the property
- Copy of Deed
- > Photo of the applicant's current facility
- Public Comments Received
  - o Email from Dr. Cupps
  - o Email from Robin Mah





# CONDITIONAL USE PERMITS

# WHY DO I NEED A CONDITIONAL USE PERMIT?

Sussex County's Zoning Ordinance permits certain "by right" land uses in a district, and other uses, which, because of their unique characteristics or potential impacts on adjacent land uses, are not generally permitted in certain zoning districts as a uniter of right. Such other uses, under the right set of circumstances and conditions, may be acceptable in certain specific locations only after review and recommendation of a Conditional Use Permit by the Planning Commission and approval by the Board of Supervisors.

# WHAT IS THE PROCEDURE FOR OBTAINING A CONDITIONAL USE PERMIT?

- Prior to submitting an application, we recommend scheduling a pre-application meeting to review the application and discuss any questions the applicant may have. Pre-application meetings may be scheduled by calling the Planning and Zoning Department at 434-246-1043.
- Submit filteen (15) copies of the completed application form, completed application checklist with all required documents (See Submittal Checklist for additional items that may be required), completed disclosure of real estate holdings, owner's affidavit, the filing fee and one (1) digital copy of all documents.

### Conditional Use Permit

Fee: \$500.00

# WHEN IS A CONDITIONAL USE PERMIT APPLICATION CONSIDERED BY THE PLANNING COMMISSION!

Once a completed application has been submitted to the County, the application is distributed for comment and review to all appropriate County and State agencies and departments. Once all comments are received and the application is deemed acceptable by all appropriate County and State agencies and departments, the application is scheduled for public hearing at the next Planning Commission meeting. Planning Commission meetings are held at 6:00 p.m. on the first Monday of each month in the General District Courtroom at the Sussex Judicial Center. The advertising deadline for an upcoming Planning Commission public hearing is the first Friday of the month; therefore, an application must be deemed acceptable by the Planning and Zoning Department prior to this deadline in order to be placed on the next month's agenda-

# WHAT IS THE PUBLIC HEARING PROCEDURE FOR A CONDITIONAL USE PERMIT?

- Once the application is scheduled for a public hearing by the Planning Commission, the applicant may be required to submit additional copies of the application deemed necessary by the Planning and Zoning Department for distribution to the Planning Commission. All required items must be submitted to the Planning and Zoning Department no fewer than tencalendar days prior to the scheduled public hearing.
- The applicant will be given at least one sign to post on the property at least ten (10) day's prior to the Planning Commission public hearing, indicating an application has been filed.



- the Board of Supervisors will hold the public hearing as scheduled, and make a determination to approve or deny the application. The applicant and or a representative is required to attend the Board of Supervisors meeting to present the application and answering questions from Board of Supervisors members.
- the applicant will be notified in writing of the Board of Supervisors' discussion, If denied, a period of all least one (1) year must chapse in order to resubmit the application, unless significant changes are made. Also, the applicant significant changes are made. Also, the applicant change are made. Also, the applicant of the Board's decision to the Sussex County within 30 tays.

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indefinitely, unless the Board of Supervisors places a time limit or wher condition on the use permit that makes it not indefinite:

### RECOVIE AOID OR BE REAOREDS CVA V COADLEJOAVI' ASE BERMEL

Yes, imbes otherwise specified by the conditions of the use permit, failure to establish the use within two (2) years from the date of approval shall cause the use-permit to become void, When a use is discontinued for any reason for a use je discontinued for any reason for a use permit shall become void. The Board of Supervisors may reache a use permit due to a conditions affecting the public, expende in conditions affecting the public, and/or the conditions of the Normag Ordinance and/or the conditions of the Normag Ordinance and/or the conditions of the vointil or and/or the conditions of the vointil or and/or the conditions in order to obtain the previous

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- Additional signs may be required based on thear mad fromtage. These signs are provided by the County and may be picked up in the Planning and Noning Department at 21035. Princeton Road, Sussey, VA 23881.
- The application is advertised for public fraction in the focal newsprays/strates no make than twenty-one (21) days and no less than five (5) days prior to the public hearing.
- Notices are sent by the Planning Department to all property owners within a 200-foot radius of the property associated with the application at least five (5) days prior to the public hearing.
- Staff will prepare a report on the application and the applicant will be sent a copy of the report and other comments made by County and State agencies and departments prior to the meeting date.
- The applicant and/or a representative is required to attend the Planning Continission meeting to present the application and answer my questions from Continission members.
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# SUBMITTAL CHECKLIST FOR CONDITIONAL PERMITAPPLICATIONS

In conjunction with Section 34-30, Conditional Uses, of the Sussex County Zoning Ordinance, as amended, the following information shall be submitted for a Conditional Use Permit Application, Please note that it is the applicant's responsibility to ensure that the application is in compliance with all Federal. State and County regulations.

No application for a Conditional Use shall be certified as complete unless the following information is provided, unless the Zoning Administrator reduces the number of required copies.

- 2 1. Fifteen (15) copies of the original, executed application and one (1) original executed application. Both the applicant(s) and the property owner(s) must have their signature(s) notarized on page No. 2 of the application.
- 2. The appropriate fees have been submitted with the application. Checks should be made payable to: Treasurer, Sussex County.
- 3. Fifteen (15) copies of a statement of the reasons for seeking such permit, and if applicable, astatement of conditions.
- (15) copies) of a narrative description of the property which shall include the Tax Parcel Identification Number.
- 5. One (1) copy of the most recent deed(s) for the property(s) associated with the application.
- 6. A concept plan of the property showing all existing and proposed physical improvements and such other information as is necessary to clearly indicate to the Planning Commission and Board of Supervisors that adequate provisions shall be made for compliance with all standards for that particular use and the extent of the property to be so used on a given parcel or parcels. Such document shall be drawn to scale and shall include the following information:
  - 4. A vicinity map at a scale of no less than one (1) inch equals two thousand (2,000) feet
  - 2 Title of drawing
  - 3 Date of drawing
  - 4. Existing wood line
  - 4 North arrow
  - 6 Scale bar
  - 7 Dimensions of property, location, size and elevation of existing buildings and proposed buildings, roadways, sidewalks, parking and loading spaces, and landscaping.
  - 8. Current zoning of parcel(s) to be rezoned, including tax map number(s) and owner(s)
  - 9. ("urrent zoning of adjacent parcel(s), including tax map number(s) and owner(s)
  - 10. Street names including route number and width(s) of the right-of-way(s)
  - 11. Fifteen (15) full size copies, with one (1) reduced 11-inch X 17-inch copy shall be submitted
  - 12 Please note that additional information on the site layout may be requested by the Zoning Administrator during the review process in order to more effectively review the application and prepare the staff reports for the Planning Commission and Board of Supervisors



# Planning Department Sussex County, Virginia "Young Are Happening in Sussex County!"

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and since (1) electronic copy of all application documents.

must accompany the applications. submittal will be relused at the commer. Penol of the most recent tax payment to the County At All real estate taxes must be paid and current at the time of submittal: otherwise, the

application will be placed on the next available Planning Commission agenda. of political sea sook indicating a solution of a lattimeter application bear guinant and publication of solutions and the solution of a soluti gunnally of to stab and bac notherally sith to grassocopy yeld year granting an in bolologues the most recent, complete and correct information available. Understand that any section not best of my knowledge, tote and correct. Further certily that I have exercised due diligence to obtain requested information, documents and other submittals, and that all statements made berein and, to the Labe undersigned, certify that this application is complete, accurate and contains all required and

Matthew Baker

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# APPLICATION FOR CONDITIONAL USE PERMIT

This application should be used to petition for a permit for certain uses which, because of their unique characteristics or potential impacts on adjacent land uses, are not generally permitted in certain zoning districts as a matter of right, but which may, under the right set of circumstances and conditions be acceptable in certain specific locations. The following application requirements are consistent with the procedures set forth in Section 34-30, Conditional Uses of the Sussex County Zoning, Ordinance, as amended.

| Ă. | APPLICATION  |  |  |  |  |
|----|--|--|--|--|--|
|    | Conditional Use Permit (Are applicant proposed conditions attached?): Yes No   |  |  |  |  |
|    | The proposed-use or activity is fisted as a conditional use in the A-1 zoning district as per Section 34-217 in Article III of the Susses County Zoning Ordinance. |  |  |  |  |
|    | Proposed Use, Activity, or Type of Improvement: Training Facility, New Classroom Building Training Facility, New Classroom Building                                |  |  |  |  |
|    | Fair Market Value of Improvements? \$ 750,000  |  |  |  |  |
| В. | PROJECT DESCRIPTION:   |  |  |  |  |
|    | Project Name: IUOE Local 147 Joint Apprenticeship Program  |  |  |  |  |
|    | Property Address (if any): 21883 Cabin Point Road Disputanta, VA 23842   |  |  |  |  |
|    | Election District: Courthouse  |  |  |  |  |
|    | Comprehensive Plan Designation; Agricultural/Forested/Open Space   |  |  |  |  |
|    | The use permit will apply to 12.5 acres out of 27.35 total acres   |  |  |  |  |
|    | Tax Parcel Identification # 24-A-1 Number of acres to be effected: 12.5  |  |  |  |  |
|    | Tax Parcel Identification #Number of acres to be effected:   |  |  |  |  |
|    | Tax Parcel Identification #Number of acres to be effected:   |  |  |  |  |
|    | Proposed Utilities (check all that apply): Public Water Private Well   |  |  |  |  |
|    | Public Sewer Private Septic  |  |  |  |  |
|    | Are there my deed restrictions on the property? Yes No (If yes, please attach a copy of the deed restrictions.)  |  |  |  |  |



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This application must be signed by the owner(s) of the subject property or must have attached written evidence of the owner's consent, which may be in the form of a binding contract of sale with the owner(s) signature or a letter signed by the owner(s), containing written authorization to act with full authority on the owner(s) behalf in fling this use permit application. Signing this application shall certify the owner's compliance with all deed restrictions and covenants, and shall constitute the granting of authority of the County regulations, for the purpose of conducting site analyses and compliance with Federal, State and County regulations.

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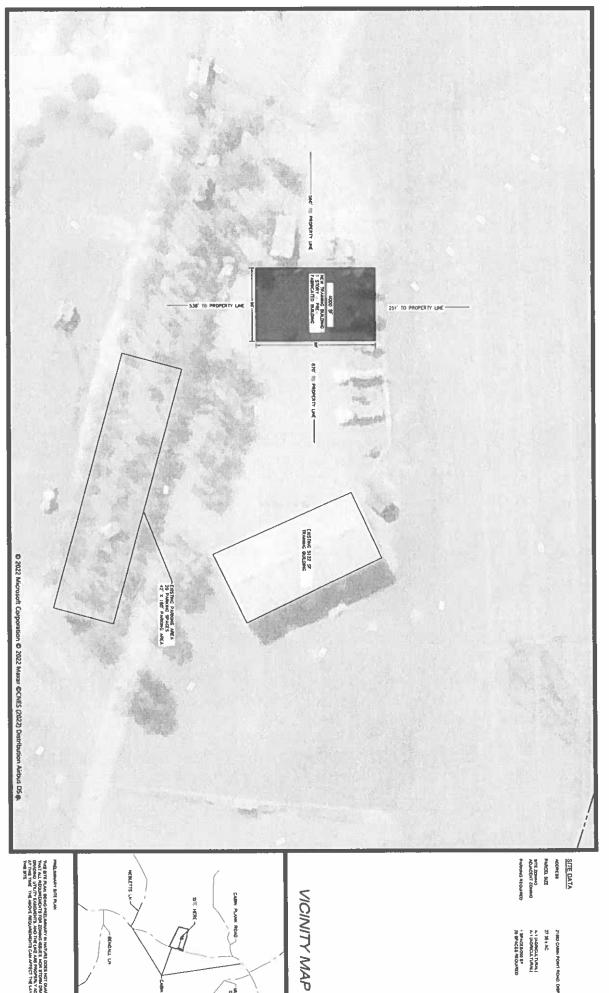
NOTICE: THE ATTACHED CHECKLIST MUST BE COMPLETED, CERTIFIED, AND SUBMITTED OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE.

| Remit Application to:   | Sussex County Plann<br>Sussex, Virginia 2389 | Princeton Road, P. O. Box 1397.  |
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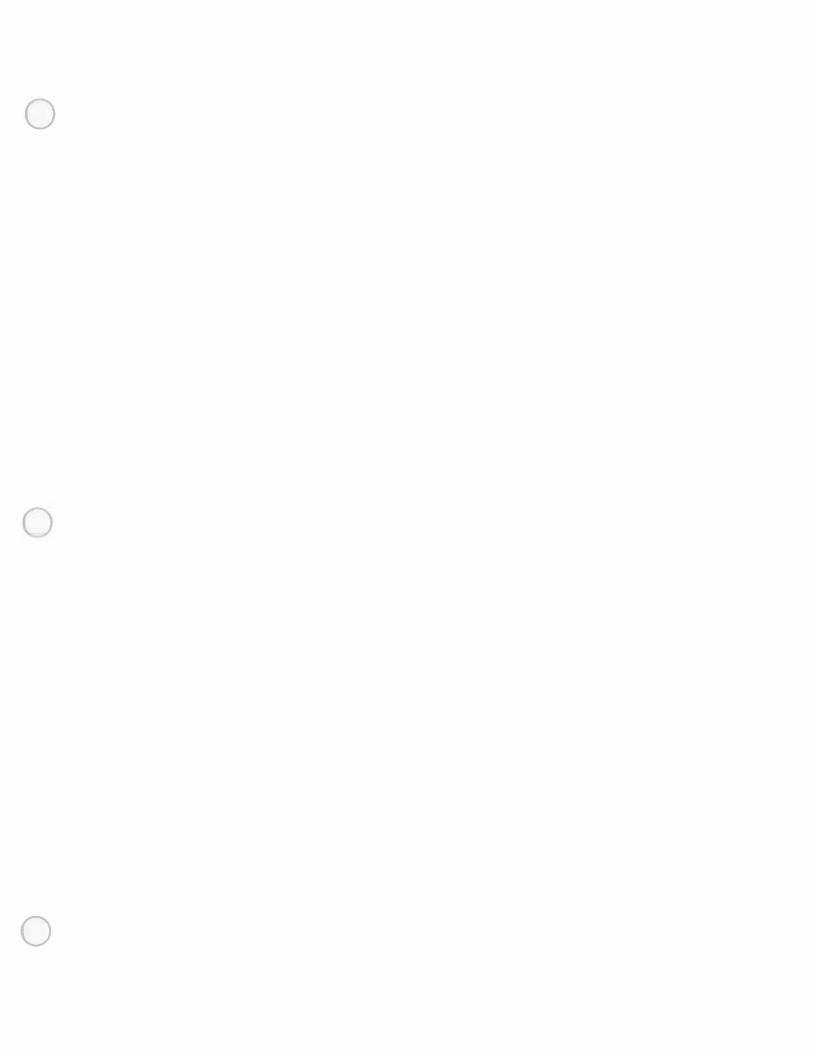
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# IUOE LOCAL 147 TRAINING FACILITY Concept Plan



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Kimley»Horn



# OPERATING ENGINEERS Local 147

# JOINT APPRENTICESHIP & TRAINING PROGRAM

21883 Cabin Point Road Disputanta, Va. 23842

Training Director
Matt Baker

Office: (804) 991-4555 Mobile: (757)802-2477 **Assistant Director** 

Michael Ferraro Jr. Office: (804) 991-4555 Mobile: (804)615-9508

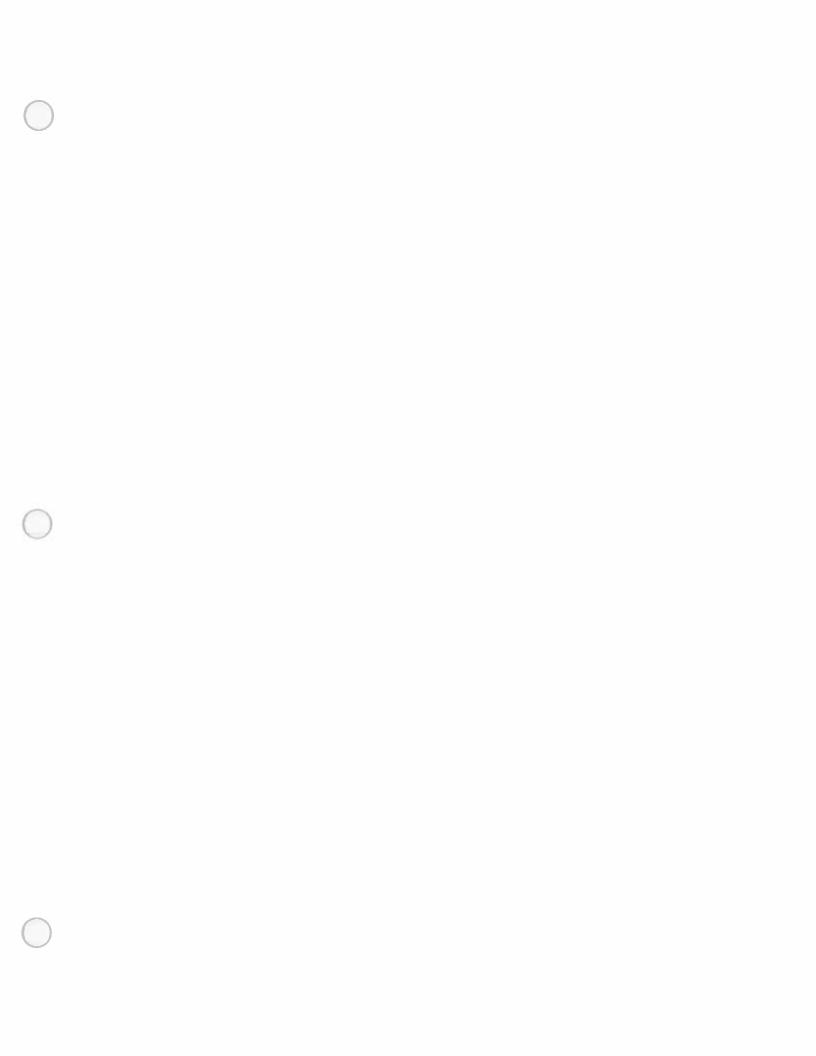
To Whom it may concern,

The IUOE Joint Apprenticeship Program, located at 21883 Cabin Point Road Disputanta, VA 23842, is applying for a Conditional Land Use Permit. This permit is being required by Sussex County due to the IUOE JAP wanting to build a new building on the property. Our site was established in 2003 when this permit was not required by Sussex County.

The IUOE Joint Apprenticeship Program is a training facility for many contractors across the state of VA and NC. We train heavy equipment operators and crane operators through a 4-year state registered apprenticeship. Our training facility is very important to the future of our contractors and the overall future of the building trades. Thank you for your consideration in this matter.

Matthew Baker

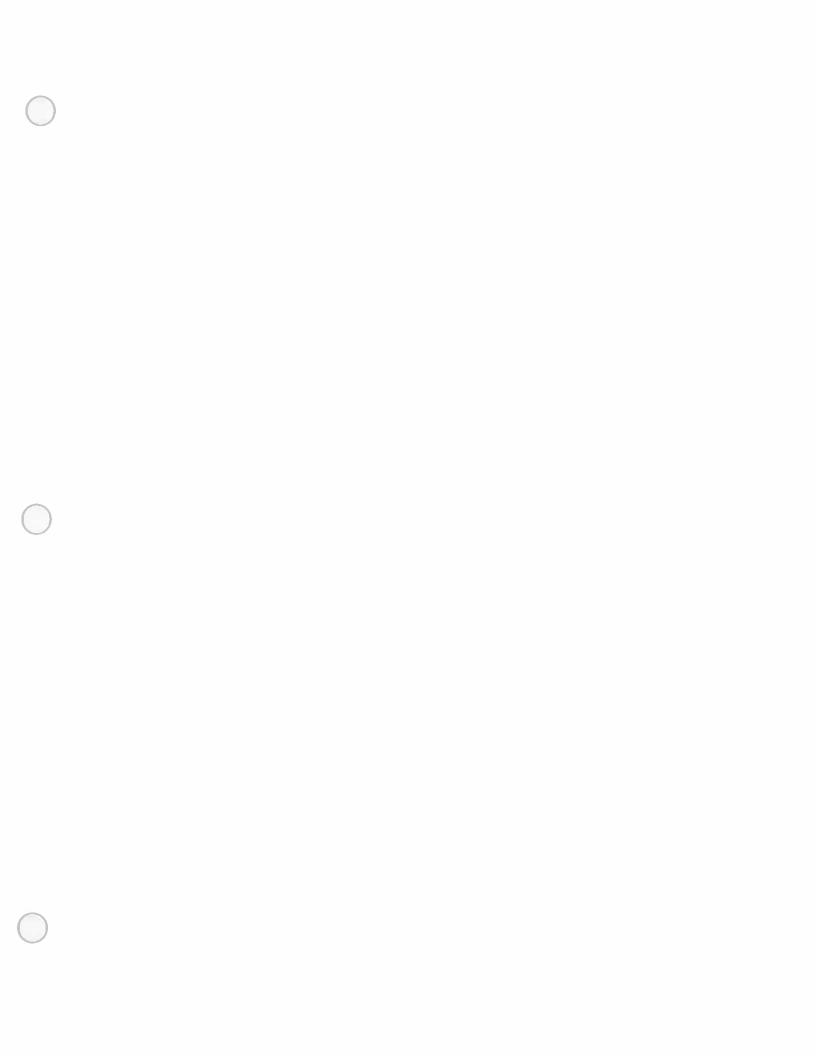
Training Director



# **Description of Property**

Tax Parcel Identification Number: 24-A-1

All that certain lot, piece or parcel of land lying and being situate in Newville Magisterial District, Sussex County, Virginia, containing 27.532 acres, including 0.279 acres contained in the highway right of way, and being particularly shown and described on the certain plat of survey entitled "Plat Showing Property for Margaret R Yancey and Walton M. Jefferss, Jr., Trustees, Newville Magis. District, Sussex County, Virginia" dated March 18<sup>th</sup>, 1992, and prepared by S.V. Camp, III CLS on behalf of S.V. Camp III and Associates, said plat being recorded in the Clerk's Office of the Circuit Court of Sussex County in Plat Book 18, at page 111, and to which reference is hereby made for a more complete description of the property herein conveyed, the description as contained on said plat being incorporated herein by reference as if same were textually set forth herein in its entirety.



This Document was prepared by: Clinton B. Faison, Jr. Attorney at Law P. O. Box 186 Surry, Virginia 23883 (757) 294-3000 Tax Map Parcel 24-A-1

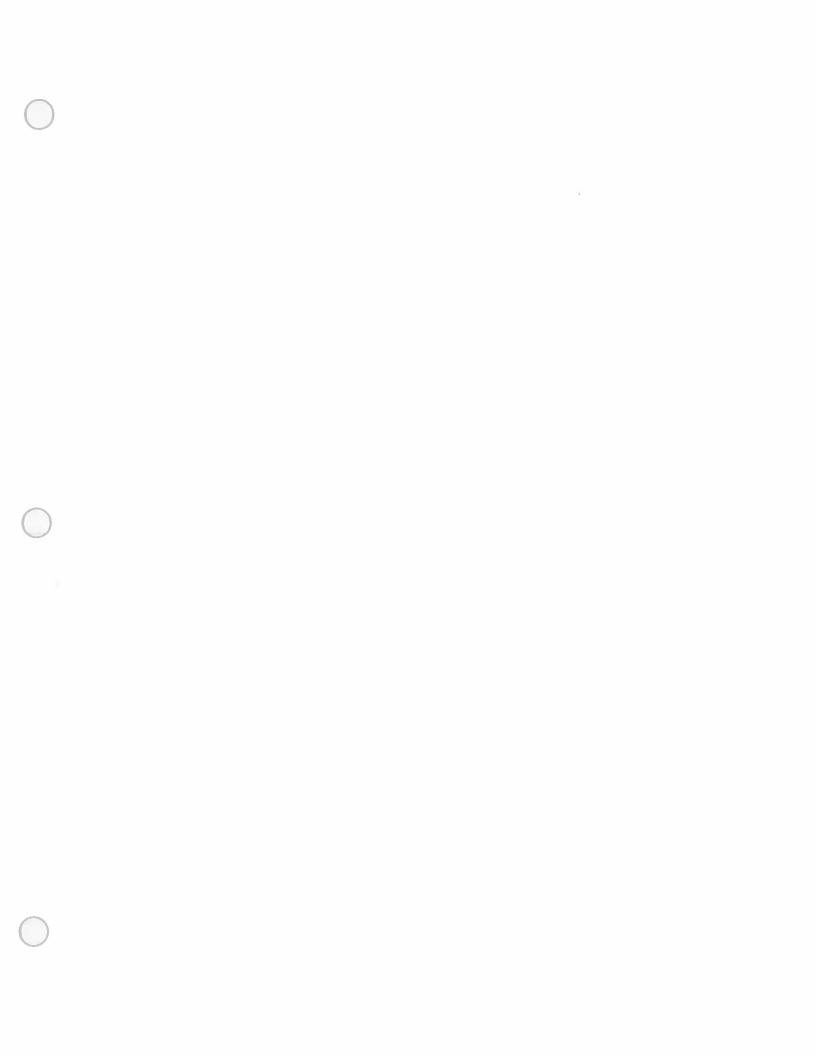
THIS DEED OF BARGAIN AND SALE, made this 2<sup>nd</sup> day of April, 2003, by and between AMERICAN TIMBERLAND COMPANY, a Virginia corporation, party of the first part and hereinafter styled "Grantor", and TRUSTEES OF THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 147, JOINT APPRENTICESHIP AND TRAINING PROGRAM of 3 Koger Executive Center, Suite 123, Norfolk, Virginia 2350%, party of the second part and hereinafter styled "Grantee".

WITNESSETH: That for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration, cash in hand paid, the receipt of which is hereby acknowledged, at and before the signing, sealing and delivery of this Deed, the Grantor does hereby bargain, sell, grant and convey unto the Grantee, with GENERAL WARRANTY and with ENGLISH COVENANTS of Title, the following described real estate, to-wit:

ALL that certain lot, piece or parcel of land lying and being situate in Newville Magisterial District, Sussex County, Virginia, containing 27.352 acres, including 0.279 acres contained in the highway right of way, and being particularly shown and described on that certain plat of survey entitled "Plat Showing Property for Margaret R. Yancey and Walton M. Jeffress, Jr., Trustees, Newville Magis. District, Sussex County, Virginia" dated March 18, 1992, and prepared by S. V. Camp, III, C.L.S. on behalf of S. V. Camp, III and Associates, said plat being recorded in the Clerk's Office of the Circuit Court of Sussex County in Plat Book 18, at page 111, and to which reference is hereby made for a more complete description of the property herein conveyed, the description as contained on said plat being incorporated herein by reference as if same were textually set forth herein in its entirety.

BEING in all respects the same property described as PARCEL 3 containing 50 acres in that certain deed to American Timberland Company, a Virginia

Clinton 8. Falson, Jr. Attorney at Law Surry, VA 23883 Mailed: APR 2 4 2009 Clinton B. Faison, Jr., P.O. Box 186 Surry, VA 23883



# BOOM 192 PAGE 276

corporation, dated September 16, 2002 from C. W. Yancey, LLC, a Virginia Limited Liability Company, and recorded in the aforesaid Clerk's Office in Deed Book 188, at page 562.

This conveyance is made EXPRESSLY SUBJECT to all restrictions, easements, covenants, and conditions as are contained in instruments forming the chain of title to said property, or as may be apparent from a careful inspection of the premises, and is conveyed EXPRESSLY SUBJECT to that certain easement granted to Virginia Electric and Power Company which is delineated on the above mentioned plat of survey.

IN WITNESS WHEREOF, American Timberland Company, a Virginia Corporation, has caused this deed to be executed by R. Gregory Gunn, an agent of said corporation who is duly authorized to execute this document on behalf of the corporation pursuant to a properly adopted Resolution of the Board of Directors:

By: R. Gregory Guin, Agent (SEAL)

AMERICAN TIMBERLAND COMPANY

COUNTY/CITY OF SUM to-wit:

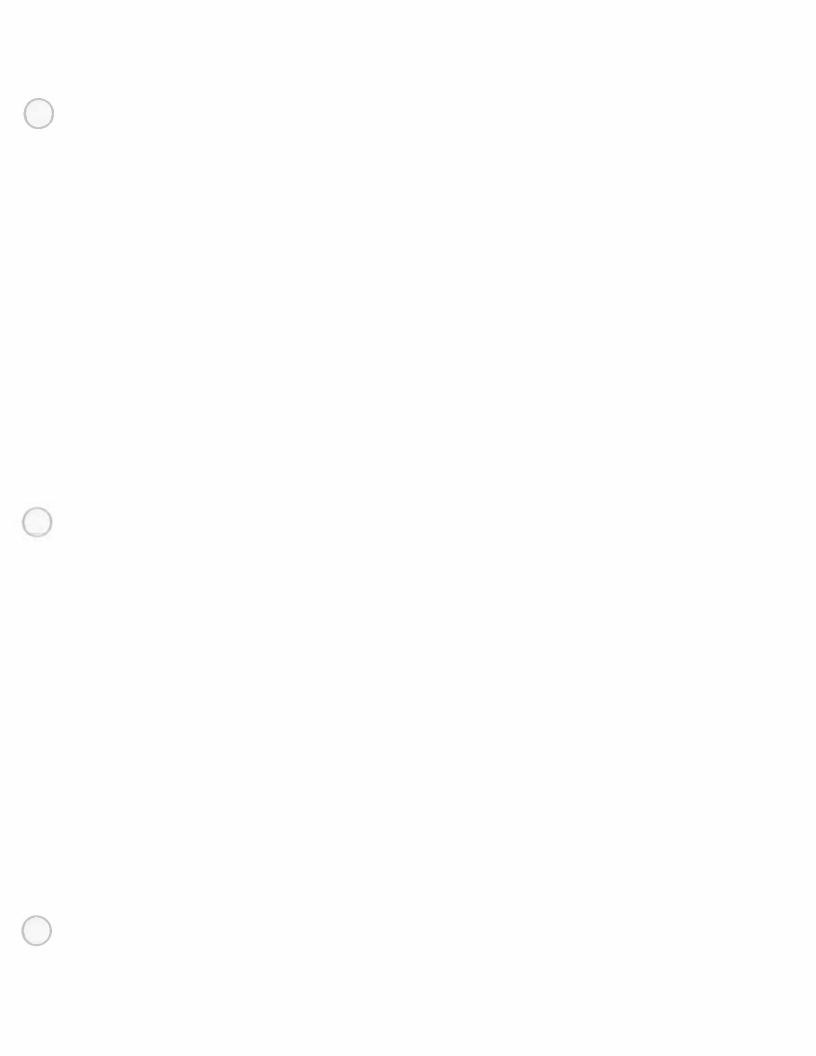
The foregoing instrument dated the 2nd day of April, 2003, was acknowledged before me this day of April, 2003, by R. Gregory Gunn, an agent of American Timberland Company, a Virginia Corporation, on behalf of the said corporation.

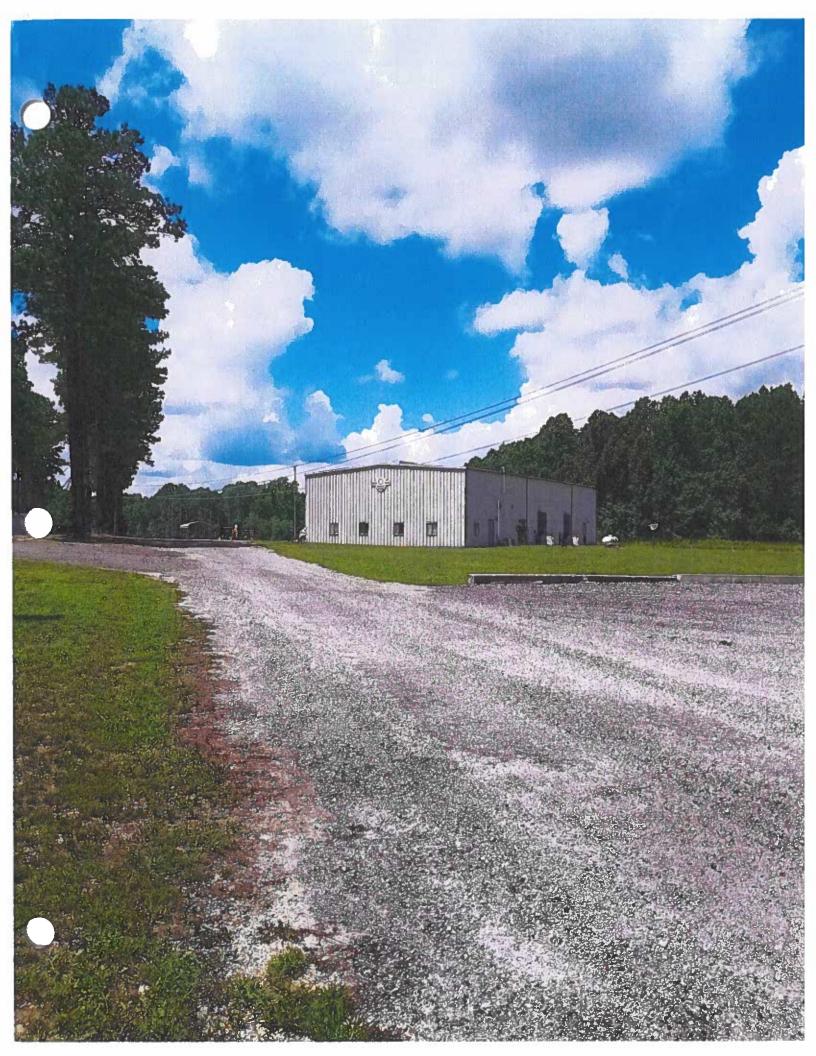
My Commission expires: 7/3/00
Notary Public

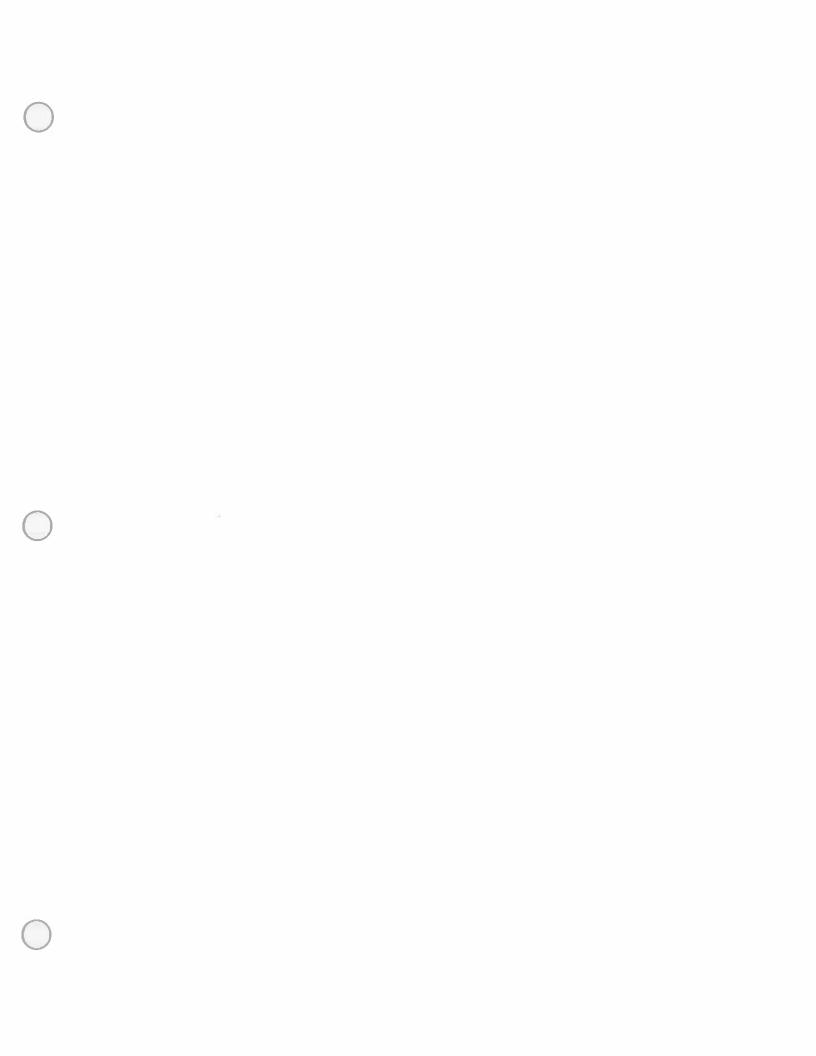
THIS DEED WAS PREPARED WITHOUT BENEFIT OF TITLE EXAMINATION

TESTE: Say Mulipiana Clark

TEST







From: hosdocdc@aol.com <hosdocdc@aol.com>

Sent: Monday, August 1, 2022 5:36 PM To: Matt Baker < matt@iuoe147.org >

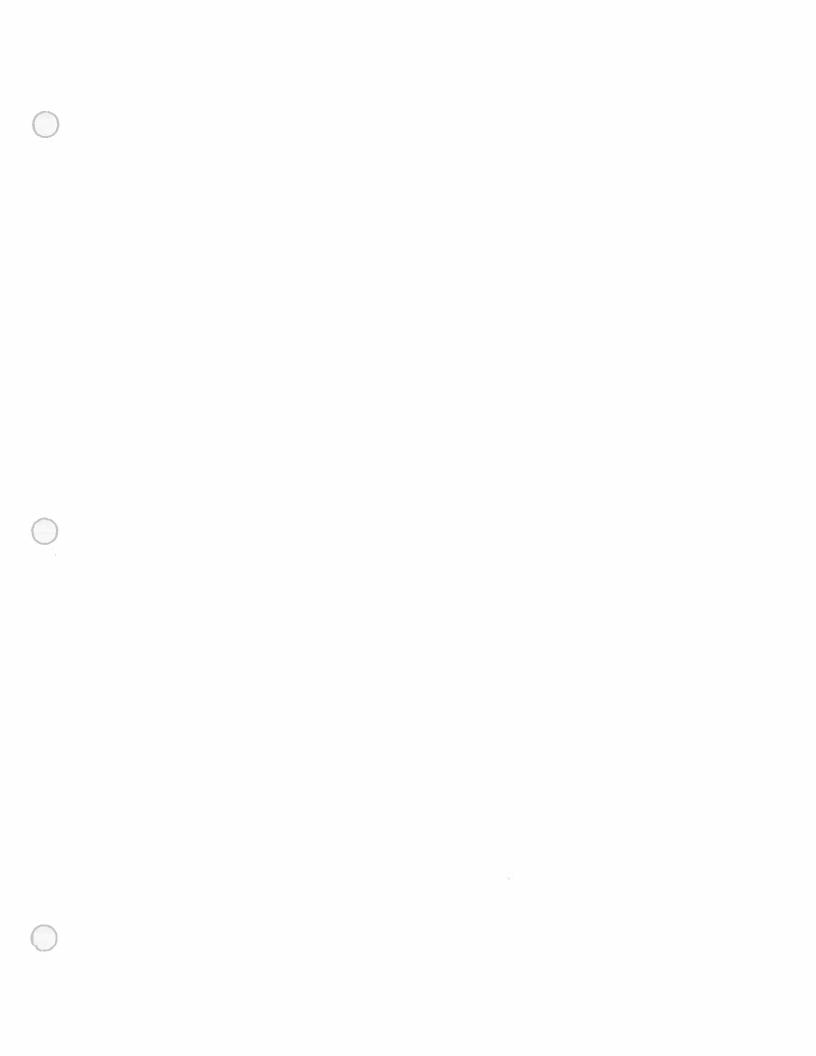
Subject: Land Use

Dear Matt Baker and To Whom It May Concern,

I understand there is a meeting tonight to discuss a change in your property to build a new building for student lectures and wet labs. At a time in our country when engineering and heavy equipment in such high demand, I would think that this addition would be a great asset to the county.

I have no problem with IUOE Training site, building or organizing their land to further the training of future heavy equipment operators. My land sets ajacent to your property.

Dale L. Cupp, DVM Owner Cabin Point Veterinary Hospital Disputanta VA 23842 804-834-8341



From: Robin Mah <r\_iverson\_mah@hotmail.com>

Sent: Thursday, July 28, 2022 4:19 PM

To: Beverly Walkup <bwalkup@sussexcountyva.gov>

Cc: Jason Mah < jasoncmah@yahoo.com>

ubject: Conditional Use Permit Application #2022-02

CAUTION: This email originated from outside of the organization. Do not follow guidance, click links, or open attachments unless you know the content is safe.

Ms. Walkup,

We are vehemently opposed to the expansion the applicant seeks for their training facility. The existing facility is directly opposite our property, where we are in the final stages of building our house. Traffic has been building on Cabin Point Road as it is, and we cannot fathom more traffic and especially the additional noise coming from across the road.

Unfortunately, we are not able to be there on Monday. It's also unfortunate that the facility owners didn't care to send notification to the surrounding property owners to allow time for discussions. In fact, our relatives just three driveways down did not receive notification from the county as we did this week.

Thank you for your consideration.

Robin and Jason Mah 21980 Cabin Point Road

