



Sussex County Board of Supervisors Meeting
Thursday, June 16, 2016 – 7pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

1. Commencement

- 1.01 Call to Order/Determine Quorum
 - 1.02 The Invocation
 - 1.03 The Pledge of Allegiance
 - 1.04 Agenda Amendment(s)
 - 1.05 Approval of Regular Agenda
-

2. Approval of Consent Agenda

- 2.01 Minutes of May 16, May 19 and May 24, 2016
 - 2.02 Approval of Warrants and Vouchers
 - 2.03 Approval of Restoration of Funds – Sheriff's Department, \$5,262.33
 - 2.04 Approval of Restoration of Funds, Fire \$ Rescue, \$6,208.71
 - 2.05 Approval to Accept and Appropriate Department of Criminal Justice Grant Funds \$8,535.00
-

3. Recognitions/Awards

- 3.01 Presentation of Certificate to Family of the Late Walter T. Gay, Sr.
-

4. Public Hearings

- 4.01 Ordinance to Impose Tax Levies for Calendar Year 2017
Public Comment
Board Comment
- 4.02 Budget Ending Fiscal Year June 30, 2017
Public Comment
Board Comment
- 4.03 Return To Open Session

(Note: The Board will schedule a date at least seven (7) days after the public hearing to lay the levy for calendar year 2017 and approve and appropriate the budget for fiscal year ending June 30, 2017).

5. Appointments

- 5.01 Appointment to Social Services Board (2)
 - 5.02 Appointment to Industrial Development Authority Board of Directors (3)
-

6. Action Items

- 6.01 Board's 2016 Priorities Update
 - 6.02 Authorization of Voting Credentials for NACo Conference
 - 6.03 2016 VACo County Officials' Summit
 - 6.04 Contract Award Recommendation: Cabin Point Road Industrial Park Water & Sewer Extension
 - 6.05 Crown Castle Amendments to Tower Lease (2)
-

7. Reports of Departments/Agencies

- 7.01 Animal Services/Public Safety (for information only)
 - 7.02 Community Development (for information only)
 - 7.03 Treasurer's Report (for information only)
 - 7.04 Environmental Inspections (for information only)
 - 7.05 Blackwater Regional Library Report (for information only)
 - 7.06 Atlantic Waste Disposal Update, Presentation by Jason Williams
 - 7.07 Dr. Mary Wilson, Board Member, John Tyler Community College
-

- 8. Citizens' Comments (9:00pm) 2 Minutes
-

9. Unfinished Business

- 9.01 General Reassessment Services
 - 9.02 Distribution of Tornado Disaster Recovery Funds - \$46,391.62
-

10. New Business

- 10.01 Town of Waverly's Water
 - 10.02 Request To Purchase Modular Unit Located at Jefferson Elementary School
 - 10.03 Request for Staff Develop Countywide Property Maintenance Code
 - 10.04 Place Chambliss Elementary and Jefferson Elementary School up for Bid
 - 10.05 Place all lawn care services currently performed by Building and Ground out on bid and turn these services over to a private company
 - 10.06 Place all janitorial services currently performed by building and ground department out for bid and turn these services over to a private company
 - 10.07 Develop a \$40.00 registration fee for each child wishing to enter into the Sussex County School system
 - 10.08 Turn down the Current Tobacco Fund Grant in this Budget Cycle
 - 10.09 Authorize County Administration to Work with Isle of Wight Forrest Products located in Wakefield to Develop a Motor Sports Park
 - 10.10 Develop a workout and exercise room on the campus for employees
 - 10.11 Develop a plan to remove agencies that are currently housed in the Waverly Office back to the Courthouse and sell the Waverly building
-

11. Board Members Comments

- 11.01 Blackwater District
 - 11.02 Courthouse District
 - 11.03 Henry District
 - 11.04 Stony Creek District
 - 11.05 Wakefield District
 - 11.06 Waverly District
-

12. Closed Session

- 12.01 Reconvene to Open Session
 - 12.04 Certification
 - 12.05 Action Resulting from Closed Session (if any)
-

13. Adjournment

- 13.01 Recess/Adjournment
- 13.02 Next regular meeting: July 21, 2016

**At a Budget Work Session of the Sussex County Board of Supervisors
Held in the General District Courtroom – Sussex Judicial Center on
Monday, May 16, 2016 at 1 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Deborah A. Davis, County Administrator
Vandy V. Jones, III, Deputy County Administrator
Mark Flynn, County Attorney
Marycarol C. White, Financial Consultant
Kathy Beale, Sheriff's Department
Ellen G. Boone, Commissioner of the Revenue
Shilton R. Butts, Assistant to the County Administrator
Susan Chappell, Sheriff's Department
William Jenkins, General Registrar
Lyndia P. Ramsey, Commonwealth's Attorney
Gary Williams, Circuit Court Clerk
Onnie L. Woodruff, Treasurer
Rachel Yates, Director of Finance (School Board)

1. Call to Order/Determine Quorum (1:30 p.m.)

The May 16, 2016 Budget Work Session Meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

2. The Invocation

The Invocation was offered by Chairman Blowe.

3. Approval of Agenda

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the May 16, 2016 Budget Work Session agenda.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

4. Overview of Fiscal Year 2017 Budget

Deputy County Administrator Jones provided an update on the budget based on adjustments requested at the prior meeting.

Deputy County Administrator Jones stated with adjustments requested at the prior Board meeting, the County was \$51,980.00 out of balance. He stated that the budget presented still included the proposed four cents (4¢) real estate tax increase and the \$81,000.00 increase in health insurance. Other adjustments included the reduction the Sheriff's Department cost for roofing repair. Other line items throughout the budget were adjusted as well.

Ms. Carol White, Financial Consultant, reviewed the process of how she adjusted the budget. She advised that after making major adjustments, she evaluated the last three (3) years of expenditures and made a professional estimate of each line item. Ms. White stated the she went through each line item.

Options were mentioned to cut the budget without increasing real estate taxes. Some of the options included:

- Inmate labor
- Selling some of the Counties properties identified by Board members from previous year.

There were also discussion of Housing Department expenses and School Board funding.

Rachel Yates, Director of Finance for School Board, made comments regarding the School Board's budget.

Staff was asked to research information regarding the following:

- Waverly Pool Usage
- Funding for Housing
- Miles B. Carpenter Museum
- Number of students enrolled in dual enrollment program at John Tyler Community College from Sussex County

5. Citizens Comments

Comments were heard from Ms. Terry Massenburg (Henry District).

Chairman Blowe stated for the record that people need to understand that in this County, we have the following:

<u>Property Value</u>	<u>Households</u>	<u>Tax Increase/Day</u>
\$100,000 or less real estate property	2,100 households	6¢/day
\$100,000 - \$150,000 real estate property	761 households	11¢/day
>\$150,000 or more real estate property	889 households	22¢/day
> higher end \$400,000 real estate property		appx. 40¢-60¢+/day

Chairman Blowe asked the Board members to consider the facts.

6. Adjournment

ON MOTION OF SUPERVISOR TYLER seconded by SUPERVISOR FLY and carried:
RESOLVED that the May 16, 2016 Budget Work Session of the Sussex County Board of Supervisors is hereby adjourned at 4:00 pm.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

DRAFT

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, May 19, 2016 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Deborah A. Davis, County Administrator
Vandy V. Jones, III, Deputy County Administrator
Mark Flynn, County Attorney
John Paul Woodley, County Attorney
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
Deste J. Cox, Deputy Treasurer
Brenda H. Drew, Housing Coordinator
Ernest Giles, Captain
Stella Givens, Commonwealth's Attorney Office
Andre M. Greene, Director of Community Development
William Jenkins, General Registrar
Lyndia P. Ramsey, Commonwealth's Attorney
Matthew Venable, Director of Environmental Inspections
Eddie T. Vick, Public Safety Coordinator
Onnie L. Woodruff, Treasurer

1. Commencement

1.01 Call to Order/Determine Quorum

The May 19, 2016 meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

1.02 The Invocation

The Invocation was offered by Supervisor Fly.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

It was requested to remove Item 6.10 FY 2017 Budget Discussion/Authorization to Advertise Public Hearing under Action Items; and, add it as Item 8.01 under Public Comments.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the May 19, 2016 regular agenda, inclusive of removing Item 6.10 FY 2017 Budget Discussion/Authorization to Advertise Public Hearing under Action Items and placing it as Item 8.01 under Public Comments.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of April 21, April 27 and May 4, 2016 meeting; (b) Approval of Warrants and Vouchers; and (c) Approval of Restoration of Funds, VACORP, \$1,159.59.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3. Recognitions/Awards

3.01 Recognition of Employee

County Administrator Davis introduced Matthew J. Venable, the Director of Environmental Inspections. Mr. Venable began employment on May 3, 2016.

Mr. Venable introduced himself and provided a brief background.

A copy of Mr. Venable's resumé is included in the May 19, 2016 Board packet.

3.02 Resolution of Recognition of Sussex Central High School 2016 Honor Graduates

County Administrator Davis advised that included in the Board packet is a resolution recognizing the Sussex Central High School 2016 Students who will graduate with honors.

Those students are:

Brittany Chambliss
Destinee Hill
Israel Colendrino
Darnell Jones
Steven Jones

Amanda Varner
Courtney Johnson
Ke'Shonda Jones
LaPrecious Bynum
TyKia Jones

Shakita Watson
Justin Harless
Alexis Meade
Danika Macklin
Jackisha Crockett

Jhadae Drew
Dallas Kigler
Jamel Ampey
Caitlyn Drewry
Brennan Turner

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts a resolution recognizing the Sussex Central High School 2016 Honor Graduates, to wit:

WHEREAS, on June 10, 2016 at 7:00 p.m., Sussex Central High School will hold its fifty fifth (55th) commencement exercises; and

WHEREAS, the eight-one (81) graduates of the Class of 2016 are to be acknowledged and congratulated for their outstanding achievements; and,

WHEREAS, the Sussex County Board of Supervisors and County Employees are proud to urge each graduating Senior to continue along the path of academic progression, professional development and lifelong success; and

WHEREAS, a special recognition is given to the twenty (20) students who have maintained an overall grade point average of 3.0 or better and for that reason will graduate as Honor Students; and

WHEREAS, these outstanding and talented members of the Sussex County family have exhibited extraordinary academic and social skills to be so honored; and

WHEREAS, each parent, grandparent, family and community member who have helped raise the Sussex Central High School Class of 2016 are to also be acknowledged for their contributions and support.

THEREFORE BE IT RESOLVED that (Name of Student) is encouraged to continue the pursuit of excellence and high achievement; and

BE IT FURTHER RESOLVED that this resolution shall be spread upon the Minutes Book of the Sussex County Board of Supervisors May 19, 2016 meeting and presented to said graduate.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3.03 Resolution of Recognition of the Late Charles Winston Britt, Sr.

County Administrator Davis read aloud the Resolution of Recognition of the Late Charles Winston Britt, Sr.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolution in recognition of the Late Charles Winston Britt, Sr., to-wit:

WHEREAS, the Honorable Charles Winston Britt, Sr. had served several terms as the Mayor of the Town of Wakefield, Virginia and passed away on 11 March 2016; and,

WHEREAS, the Honorable Charles Winston Britt, Sr. previously held many positions in the Town of Wakefield including member of town council from July 1, 1986 to June 30, 1988, mayor from July 1, 1990 to June 30, 2000 and July 1, 2006 to March 11, 2016; and,

WHEREAS, the Honorable Charles Winston Britt, Sr., under his leadership in the Town of Wakefield, kept the town in a positive financial position, helped to enhance a good relationship with local and state law enforcement, continued the growth of the Wakefield Municipal Airport, including the construction of twenty (20) hangar buildings, eagerly supported the construction of a new fire department building, the National Weather Service, a second electric substation and noticeable improvements to the Wakefield Municipal Ballpark; and,

WHEREAS, the Honorable Charles Winston Britt, Sr. gave selflessly of his time during his tenure to promote and protect the interest and well-being of the citizens of Wakefield as well as those in the community at large.

NOW THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and commend posthumously the Honorable Charles Winston Britt, Sr. for his commitment to the betterment of the Town of Wakefield and Sussex County at large.

AND FURTHER RESOLVED that a copy of this resolution be presented to the family of the Honorable Charles Winston Britt, Sr. at the Board of Supervisors meeting on Thursday, May 19, 2016 and that this resolution be placed, recorded and retained in the minutes book of Sussex County.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

The Resolution of Recognition was presented to the family of the Late Charles Winston Britt, Sr.

3.04 Resolution of Recognition of the Late Thomas Morton Raines

County Administrator Davis read aloud the Resolution of Recognition of the Late Thomas Morton Raines.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolution in recognition of the Late Thomas Morton Raines, to-wit:

WHEREAS, Thomas Morton Raines, Jr., 73, passed away February 20, 2016, born in Suffolk, Virginia, he was the son of the late Dr. Thomas M. Raines, Sr. and Alice Hill Raines; and

WHEREAS, Mr. Raines was a graduate of Wakefield High School and did his undergraduate work at Washington and Lee University and Frederick College and additional study at London Extension, University of Maryland; Sorbonne, University of Paris; U.S. Department of Agriculture Graduate School; School for Advanced International Studies and Middle East Institute; and

WHEREAS, he served in the U.S. Air Force and taught in both public and private schools in Sussex County, and

WHEREAS, Mr. Raines served as legislative and research assistant to congressmen from Texas and Indiana; as Director of the Republican Task Force on Congressional Reform; as Executive Director, House Republican Research Committee and as a representative of the House Republican leadership, and

WHEREAS, Mr. Raines was elected Registrar of Sussex County where he served for thirteen (13) years, serving as President of the Voter Registrars Association of Virginia and served from 2001-2003; and

WHEREAS, Mr. Raines had also been asked to serve as a member of one of the advisory councils of the Republican National party and to be a contributor to Commonsense, a national quarterly journal of political thought and opinion; and,

WHEREAS, Mr. Raines was an active member of St Paul's Episcopal Church in Petersburg, Virginia; and

NOW THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and commend posthumously the Late Thomas Morton Raines Jr. for his commitment to the betterment of Sussex County and the Commonwealth of Virginia at large.

AND FURTHER RESOLVED that a copy of this resolution be presented to the family of the Late Thomas Morton Raines, Jr. at the Board of Supervisors meeting on Thursday, May 19, 2016 and that this resolution be placed, recorded and retained on the minutes book of Sussex County.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

The Resolution of Recognition was presented to Late Mr. Raines' sister.

3.05 Resolution of Recognition of the Late Walter T. Gay, Sr.

County Administrator Davis read aloud the Resolution of Recognition of the Late Walter T. Gay, Sr.

County Administrator Davis advised that the resolution of recognition will be presented to the family of the Late Walter Gay, Sr. at the Board of Supervisors Regular Meeting on June 16, 2016.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolution of recognition of the Late Walter T. Gay, Sr., to-wit:

WHEREAS, Mr. Walter T. Gay, Sr., was born in Wakefield, Va., on February 25, 1929, was preceded in death by his loving wife of 63 years, Katie Elizabeth Manley Gay; and

WHEREAS, as a young man, Mr. Gay enlisted and served in the U.S. Army and after serving his country, he returned to Wakefield where he became an advocate for the citizens and improving conditions for everyone in the community; and

WHEREAS, Mr. Gay was a pioneer of his time by being the first in many areas. He was the first African American Deputy Sheriff in Sussex County; Mr. Gay was the first African American in Wakefield to be appointed to the Sussex County School Board and elected Vice Chairman the same year; the first African American in Wakefield to be appointed a State Office by the governor; and

WHEREAS, he served as a member of the Sussex County Planning Commission for thirteen (13) years and was always willing to place his concern for the public good ahead of his personal interests and thus earned the admiration and high regard of other civic leaders and the affection of a host of area residents; and

WHEREAS, Mr. Gay led with determination and with the assistance of the Parent Teachers Association, the initiative to construct the Ellen W. Chambliss Elementary School in Wakefield, Virginia; and

WHEREAS, Mr. Gay was employed full time with Newport News Shipbuilding, Newport News, Virginia for thirty-seven (37) years; was a former member of First Baptist Church of Wakefield, Virginia and at his death, an active member of Oak Grove Baptist Church, Wakefield Virginia; and,

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and commend posthumously the Late Walter T. Gay Sr. for his commitment to the betterment of Sussex County at large.

AND FURTHER RESOLVED that a copy of this resolution be presented to the sons of the late Walter T. Gay, Sr. (Walter Jr. and William), at the Board of Supervisors meeting on Thursday, June 16, 2016 and that this resolution be placed, recorded and retained in the minutes book of Sussex County.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

4. Public Hearing

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Public Hearing to consider the Virginia Department of Transportation (VDOT) Secondary System Construction Plan and Budget.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

4.01 VDOT Secondary System Construction Plan and Budget

Mr. Tommy Catlett, Land Use Engineer, Virginia Department of Transportation, Franklin Residency, appeared before the Board and recommended approval of the Six Year Plan for Secondary Roads and the Construction Priority List for Sussex County; and

All projects in the Secondary Six Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Plan, which documents how Virginia will obligate federal transportation funds.

A copy of the proposed plan and budget is included in the Board of Supervisors May 19, 2016 Board packet.

Recommendation: That the Sussex County Board of Supervisors hereby approved the following resolution:

WHEREAS, Section 33.1-23 and 33.1-23.4 of the Code of Virginia, 1950, as amended, provides the opportunity for each County to work with the Virginia Department of Transportation in developing a Secondary Six Year Road Plan; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures and participated in a public hearing on the Proposed (FY2016/2017 through 2012/2022) on May 19, 2016, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Gerald W. Kee, Acting Residency Administrator, Virginia Department of Transportation appeared before the Board and recommended approval of the Six Year Plan for Secondary Roads and the Construction Priority List for Sussex County; and

WHEREAS, the Priority List is as follows

Priority #1: Route 626 (Courthouse Road) 0.17 mile south of the southern connection with Route 636; 0.101 mile north of the northern connection with Route 636 (0.2 mile)

Priority #2: Route 606 (Union Hill Road) Route 606 – pave non-hard surface road to Route 605, Southampton County line (1.8 miles)

Priority #3: Route 635 (Steel Bridge Road) pave non hard surface road, to Route 610 and Route 609 (3.4 miles)

Priority #4: Route 735 (Courthouse Road) Reconstruction and drainage improvements, to Route 660 (Gilliam Road) and Route 631 (Gray Road) (2.1 miles)

Priority #5: Route 636 (Longevity Road) Pave non-hard surface road, to Route 626 (Courthouse Road) (1.2 miles)

Priority #6: Countywide Rural Additions, various locations through the County

Priority #7: Countywide engineering and survey, various locations through the County

Priority #8: Countywide right-of-way engineering

Priority #9: Future unpaved roads

Priority #10: Route 635 (Stokes Road), over Magus Mill Pond, 0.783 mile north of Route 644 and 0.823 mile north of Route 644.

The Board was advised by Mr. Catlett that Priorities #1 and #2 could be removed from the list.

4.02 Public Comments – none

4.03 Board Comments

Comments were heard from Supervisors Seward, Fly and Blowe.

4.04 Return to Open Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

4.05 Action on Public Hearing Items

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following resolution for the Virginia Department of Transportation, Proposed Secondary Six Year Plan and Budget, to-wit:

WHEREAS, Section 33.1-23 and 33.1-23.4 of the Code of Virginia, 1950, as amended, provides the opportunity for each County to work with the Virginia Department of Transportation in developing a Secondary Six Year Road Plan; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures and participated in a public hearing on the Proposed (FY2016/2017 through 2012/2022) on May 19, 2016, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Tommy Catlett, Land Use Engineer, Virginia Department of Transportation, Franklin Residency, appeared before the Board and recommended approval of the Six Year Plan for Secondary Roads and the Construction Priority List for Sussex County; and

WHEREAS, the Priority List is as follows:

Priority #1: Route 735 (Courthouse Road) Reconstruction and drainage improvements, to Route 660 (Gilliam Road) and Route 631 (Gray Road) (2.1 miles)

Priority #2: Route 636 (Longevity Road) Pave non-hard surface road, to Route 626 (Courthouse Road) (.5 mile)

Priority #3: Route 635 (Steel Bridge Road) pave non hard surface road, to Route 610 and Route 609 (3.4 miles)

Priority #4: Countywide Rural Additions, various locations through the County

Priority #5: Countywide engineering and survey, various locations through the County

Priority #6: Countywide right-of-way engineering

Priority #7: Future unpaved roads

Priority #8: Route 635 (Stokes Road), over Magus Mill Pond, 0.783 mile north of Route 644 and 0.823 mile north of Route 644; bridge project.

NOW THEREFORE BE IT RESOLVED that since the plan appears to be in the best interest of the Secondary Road System, said Secondary Six Year Plan is hereby approved as presented at the public hearing.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5. Appointments

5.01 Appointment to Crater Planning District Commission Executive Committee

County Administrator Davis reported that the term of Supervisor C. Eric Fly should have been placed on the January 2016 agenda, but was not. Staff spoke to the Executive Assistant at Crater PDC and was advised that Supervisor Fly is eligible for reappointment. Staff contacted Supervisor Fly; he would like to serve again. (A copy of the resolution approving his last appointment is included in the Board of Supervisors May 19, 2016 Board packet.)

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the reappointment of Supervisor C. Eric Fly to serve on Crater Planning District Commission's Executive Committee for a term that will be concurrent with his term of office on the Board of Supervisors, expiring December 31, 2019.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5.02 Appointment to Planning Commission

County Administrator Davis stated that an appointment to the Planning Commission to represent the Waverly District is needed. Supervisor Futrell has made contact with a citizen who has agreed to serve. (A copy of the Planning Commission roster is included in the Board of Supervisors May 19, 2016 Board packet.)

Supervisor Futrell submitted the name of Mr. Andrew Mayes, 328 Coppahaunk Avenue, Waverly VA 23890. Should the Board approve the nomination, the new member will begin serving immediately and the term will expire January 31, 2019.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Mr. Andrew Mayes, 328 Coppahaunk Avenue, Waverly VA 23890 to the Planning Commission with a term expiring January 31, 2019.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5.03 Appointment to the Industrial Development Authority Board of Directors

County Administrator Davis stated that at the last Board meeting, staff informed the Board that an appointment is needed to replace the vacancy created by Mr. Bruce Spencer's decision to no longer serve. Mr. Spencer's term will expire May 15, 2017.

Staff has also been notified that Mr. Martin F. Harrell, Sr. does not wish to be reappointed to the IDA as well (his term expired May 15, 2016). The appointments to the IDA Board are not district specific and the Board meets on an as needed basis. However, staff has been contacted by McGuire Woods Law Firm stating that they may be submitting a bond application in the next few months. (A copy of the current IDA Board roster is included in the May 19, 2016 Board packet.)

The Board is to recommend a nomination at the regular Board of Supervisors meeting on June 16, 2016.

5.04 Appointment to District 19 Community Services Board

County Administrator Davis stated that the term of Dr. Phyllis Moore Tolliver will expire on June 30, 2016. Staff has spoken with District 19 Community Services Board and found that Dr. Tolliver is eligible for reappointment. Dr. Tolliver has agreed to serve again, if reappointed.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Board of Supervisors hereby reappoints Dr. Phyllis Moore Tolliver, 24128 Cabin Point Road, Disputanta VA 23842 to the District 19 Community Services Board for a three (3) year term, expiring June 30, 2019.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5.05 Appointment to Social Services Administrative Board

County Administrator Davis stated that the term of Mrs. Lou Savedge will expire on June 30, 2016. Mrs. Savedge is eligible for reappointment and has agreed to serve again, if reappointed.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Board of Supervisors hereby reappoints Mrs. Lou Savedge, 27463 Sussex Drive, Waverly VA 23890, to the Social Services Advisory Board for a four (4) years term expiring June 30, 2020.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6. Action Items

6.01 Board's 2016 Priorities Update

Deputy County Administrator Jones gave a brief overview of the monthly update of Board's 2016 Priorities adopted earlier in the year.

Under Economic Development, Deputy County Administrator Jones reported that the County Newsletter has been completed and is on the County's website. The other items are ongoing.

Under Broadband, Deputy County Administrator Jones reported that staff is working with the school in regards to hot spots. The other items are ongoing.

Under Strategic Plan, Deputy County Administrator Jones reported that a planning session has been scheduled for June. The other items are ongoing.

Under FY 2017 Budge, Deputy County Administrator Jones reported that staff is working paperless strategy which includes providing the Board packet electronically. The other items are ongoing.

6.02 Request to Appropriate Funds – Board of Supervisors’ Travel/Retreat

County Administrator Davis stated that at the April 21, 2016 Board meeting, some Board members had requested that reservations, registrations, etc., be made for them to attend certain conferences. In reviewing the expenditure report for the Board of Supervisors budget, there was not enough funding to cover the expenses that may be incurred by securing registrations and reservations prior to June 30th.

Staff was asked to place this item on the Board’s May 19th agenda for reconsideration. Should the Board members decide to attend, approximately \$5,000.00 will need to be transferred from the General Fund to the Board of Supervisors

Conference registration:	\$1,300
Travel (none mileage)	\$1,600
Lodging	\$2,100
<hr/>	
Total	\$5,000

In addition, initially the Board’s retreat was going to be held in October of 2016. At the last Board meeting, it was decided to hold the Board’s retreat during the week of June 20th. A member of the Board has recommended that the retreat be facilitated by Mike Chandler of Virginia Tech. Mr. Chandler’s price ranges from \$2,500.00 to \$3,250.00. Another member of the Board recommended that the retreat be facilitated by Mr. Shannon Hair of Danville Community College. Mr. Hair has advised that he will facilitate the retreat and has requested that the County pay for his lodging and reimburse mileage (which may equate to \$500.00 by staff’s calculation).

County Administrator Davis stated that she was also advised that John Tyler Community College also has someone on board who facilitates retreats, usually at no cost to the locality, but staff has not had the time to contact JTCC.

Because funding is not included in the current budget for the retreat, monies will need to be transferred from the General Fund into the Board’s budget to offset the cost. Staff has contacted the Airfield 4-H Center and reserved the Spain Building, which will be around \$400.00 for both days. Also depending upon who is invited to the retreat, meal costs are as follows:

Breakfast \$5.00 each	Snack \$4.99 each	Dinner \$17.99 each
Mid-morning snack \$5.49 each	Afternoon Snack \$4.99 each	

County Administrator Davis stated that she is unable to provide a more definitive cost until she knows who the Board wants to invite to the retreat (department heads, constitutional officers, etc.). Staff is requesting further direction from the Board.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the transfer of \$5,000.00 from the General Fund to the Board of Supervisors for members to attend the 2016 National Association of Counties (NACo).

Voting aye: Supervisors Fly, Seward, Stringfield, Tyler

Voting nay: Supervisors Blowe, Futrell

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to move forward with the planning of the Board of Supervisors Retreat; and

FURTHER RESOLVED that the County Administrator is hereby authorized to spend up to \$1,500.00 total for the planning of the Board of Supervisors Retreat.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.03 Request to Transfer Funds – County Attorney’s Budget

County Administrator Davis stated that at the March 7, 2016 special meeting of the Sussex County Board of Supervisors, the County Administrator was authorized to negotiate a contract with Woodley & Flynn, PLLC (Attorneys At Law). After consultation with the then County Attorney, Michael Kaestner, the County Administrator entered into a contract with Woodley & Flynn and was executed on March 12, 2016. Staff now requests that the remaining funds in the salary line item and associated costs for the County Attorney be transferred to Legal Services line item 022100-1223-281-220.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Board of Supervisors hereby authorizes the transfer of \$25,000 from the Salaries and Fringes to Legal Services line item 022100-1223-281-220, to cover the cost of the Attorney’s contract with Woodley & Flynn, PLLC.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.04 Reconsideration of County Attorney’s Contract

County Administrator Davis reported that at the March 7, 2016 special meeting of the Sussex County Board of Supervisors, the County Administrator was authorized to negotiate a contract with Woodley & Flynn, PLLC (Attorneys At Law). After consultation with the then County Attorney, Michael Kaestner, the County Administrator entered into a contract with Woodley & Flynn and was executed on March 12, 2016.

Historically, the Board of Supervisors appointed the County Attorney, thus he/she would become an employee of the Board. To that end, staff requests that the Board re-visit their decision. (A copy of the contract is included in the Board of Supervisors May 19, 2016 Board packet.)

ON MOTION OF SUPERVISOR FLY, second SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby ratifies resolution authorizing the County Administrator to negotiate the contract with Woodley & Flynn, PLLC effective immediately and authorize the Chairman of the Board of Supervisors to execute the contract with Woodley & Flynn, PLLC.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.05 Sheriff's Department – Restoration of Funds

County Administrator Davis stated that the Sheriff's Department has requested a restoration of funds as a result of reimbursements in vacancy savings from the Compensation Board in the amount of \$10,487.02. (A copy of the summary sheet and a copy of the budget sheet which depicts the negative balance.)

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Board of Supervisors hereby restores the Sheriff's Department line item #51500-1118-551-510 in the amount of \$10,487.02, which will reduce the negative balance in that line item.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.06 Sheriff's Department – Request for Emergency Vehicle Purchase

County Administrator Davis stated that the Sheriff has stated at a previous Budget Work Session that the Sheriff's Department has been having a lot of mechanical problems with their Dodge Chargers. The Sheriff has submitted a request for an emergency appropriation for the replacement of two (2) vehicles in the amount of \$66,114.00.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Sheriff's Department emergency request in the amount of \$66,114.00 for the replacement of two (2) vehicles and the equipment.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.07 Byrne Justice Grant #16-O1205LO15 - \$1,819.00

County Administrator Davis reported that Sussex County is being awarded a Grant from the Department of Criminal Justice Services in the amount of \$1,637.00 in federal funds. With the required local cash matching funds of \$182, for a total award of \$1,819.00.

A copy of the grant is included in the Board of Supervisors May 19, 2016 Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Board of Supervisors accepts and appropriates the Department of Criminal Justice Grant #16-O1205LO15, in the amount of \$1,819.00 in federal funds and required \$182.00 local cash matching funds ; and

FURTHER RESOLVED that the County Administrator is hereby authorized to execute the Grant Statement of Award/Acceptance and forward to the Department of Criminal Justice Services.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.08 Robinson Farmer Cox Associates Engagement Letter

County Administrator Davis reported that Robinson Farmer Cox Associates has been County's auditors for several years. The County has received their Engagement Letter to start the audit process in the latter part of May or June. A draft is usually presented to the County between November and January. The cost of the contract \$32,800.00 which will be shared between County Administrator and Treasurer's Department.

County Administrator Davis stated that at the previous Board meeting, a suggestion was made for staff to advertise for a Request for Proposals for Auditing Services. The staff will begin the preparation of this process once the budget development process has been completed.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorize the County Administrator and Chairman of the Board of Supervisors to execute the engagement letter for Robinson Farmer Cox Associates for auditing services in the amount of \$32,800.00.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.09 Bay Mechanical Release of Liability for Damage

County Administrator Davis stated that Kelly R. McNicholas of Bay Mechanical Inc. contacted staff via email. Bay Mechanical, Inc. is one of the subcontractor's on the Atlantic Landfill project in Waverly. Prince George Electric is requiring another Release of liability Form to be approved by the County. Since Atlantic Waste Disposal is on County owned property, the Board must authorize staff to execute the liability form.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorize the County Administrator to sign the Release of Liability form for Prince George Electric Cooperative.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

7. Reports of Departments/Agencies

7.01 Atlantic Waste Disposal Update – Jason Williams, John Paul Woodley

County Attorney Woodley provided a status report on Atlantic Waste Disposal. He stated that in September 2011, there were two (2) storms. The landfill at that time experienced a slip failure with one of its waste disposal cells. It exposed approximately ten (10) acres of waste to oxygen. This has led to an anaerobic reaction.

He reported that landfill cell exposed to oxygen generates exceptional amounts of liquid, called leachate, and gases that produce unusual and unpleasant odors.

County Attorney Woodley also reported that due to unusual decomposition process, sinkholes are developing in the area of the slip failure which contributes to the odor problem. In addition, some of the excess leachate from the landfill has escaped into an area of wetlands located on the landfill site. County Attorney Woodley reported that neither the sinkhole issue nor the escape of the leachate into the wetlands area was reported to the Virginia Department of Environmental Quality (DEQ) by Atlantic Waste. These issues were discovered by DEQ inspectors on site.

County Attorney Woodley reported that on February 5, 2016, DEQ issued a voluntary emergency order to Atlantic Waste Disposal, Inc. mandating a series of actions and a timetable for action in report to the problems identified at the landfill.

The emergency order limited the amount of waste the landfill could accept to 35,000 tons per week, and mandated specific actions to regain control of the leachate from the landfill and manage the sinkhole problem at the slip failure site. Specific actions are required to control gases and eliminate unusual odors.

He stated that DEQ is preparing a new waste order, incorporating the terms of emergency order and imposing a penalty for violations on Atlantic Waste Disposal, Inc. DEQ is also preparing an enforcement order under the State Water Control Law addressing the unauthorized discharge of leachate into the wetlands area on site, which will also impose a penalty for violation.

County Attorney Woodley reported that DEQ is conducting site inspections of the landfill every two weeks, and is also conducting unannounced site inspections more frequently.

County Attorney Woodley advised information on residential solid waste that citizens can dispose of free of charge to the landfill or one of the transfer stations located in Sussex County.

Jason Williams, Senior District Manager for Atlantic Waste Disposal, provided a brief update. He advised that Phase I (30 acres) will be completed hopefully at the end of the year. Phase 2 (36 acres) Capping project expecting earthwork and piping work to begin

around June, 2016. Phase 3 (34 acres) capping design is completed and is being reviewed and is expected to start in early 2017. The Wastewater Plant has started construction.

Mr. Williams extended an invitation to the Board members to visit the landfill.

7.02 Animal Services/Public Safety Monthly Report – included in Board packet

Mr. Eddie T. Vick, Public Safety Coordinator, addressed questions regarding Animal Control Services.

Mr. Vick also provided an update on the Radio System (new) towers. Mr. Vick advised that all towers have to have structural analysis done. There are five (5) towers in system; two (2) of the towers need strengthening.

He stated that when towers have to be modified, it has to be paid by the County. Costs of repairs were not included because it was an unknown costs. However, he requested a contingency in anticipation of repairs. He stated he received \$250,000.00.

7.03 Treasurer’s Report – included in Board packet

7.04. Community Development Monthly Report – included in Board packet

7.05 Environmental Inspections Monthly Report – included in Board packet

7.06 Housing Department Monthly Report – included in Board packet

7.07 Blackwater Regional Library Report – included in Board packet

8. Citizens’ Comments (9:00 pm)

Chairman Blowe clarified that the note that was listed on the agenda is not intended to keep citizens from speaking. Chairman Blowe stated that the Board may need to revisit organizational bylaws to clarify that “call County Administration to be added to the agenda” does not apply to “Citizen’s Comments”. Citizens are to call County Administration if they want to make a presentation to the Board.

Comments were heard from:

- David Reavis (Blackwater District)
- Damian Bennett (Waverly District)
- Lou Savedge (Courthouse District)
- Carolyn Wright (Courthouse District)
- Lou Goodwyn (Blackwater District)
- Gerald Johnson (Waverly District)
- Otto Wachsmann (Stony Creek District)
- Anne Joyner (Wakefield District)
- Chester Carter (Stony Creek District)

- Raymond Covington (Courthouse District)

8.01 FY 2017 Budget Discussion/Authorization to Advertise Public Hearing

County Administrator Davis gave the Board members with an updated budget provided by Ms. Carol White. The updated budget reflected the elimination the four cents (4¢) real estate tax increase and introduced a proposed three cents (3¢) real estate tax increase along with other changes.

After further discussion of the budget, it was decided to continue discussion of the budget to Tuesday, May 24, 2016 at 6 p.m.

9. Unfinished Business

9.01 General Reassessment

County Administrator Davis advised that this item was tabled from April 21, 2016 meeting.

County Administrator Davis advised that the last Board meeting, the Board discussed the possibility of changing the frequency of reassessment of real estate. Ms. Ellen Boone, the Commissioner of the Revenue, had previously provided a presentation. However, the Board needed more time to review this issue. The County is currently in a six (6) year assessment schedule.

The subject of general reassessment had been raised. Staff offered the following information at the April 21, 2016 meeting:

Section 58.1-3253, under subsection A, if the county has a full-time assessor or appraiser, it may go from a sexennial assessment as we have today to a biennial schedule.

Then, under subsection B, the board may adopt an ordinance to go to an annual assessment.

If the board wants to go to a 4 year schedule, it may do so by a resolution of the board to end the 6 year schedule and to rely on §58.1-3252 to do a 4 year schedule.

§ 58.1-3252. In counties.

There shall be a general reassessment of real estate every four years. Any county which, however, has a total population of 50,000 or less may elect by majority vote of its board of supervisors to conduct its general reassessments at either five-year or six-year intervals. Nothing in this section shall affect the power of any county to use the annual or biennial assessment method as authorized by law.

§ 58.1-3253. Biennial general reassessments; annual or biennial assessment.

- A. Notwithstanding any other provision of law, the governing body of any county or city having at least one full-time real estate appraiser or assessor qualified by the Tax Commissioner may provide by ordinance for the biennial assessment and equalization of real estate in lieu of the reassessments required under this chapter. Any county or city employing such method shall conduct a new reassessment of all real property biennially, but may complete such reassessment during an entire two-year period, employing the same standards of value for all appraisals made during such period.
- B. In lieu of the method now prescribed by law, the governing body of any county or city may, by ordinance duly adopted, provide for the annual assessment and equalization of real estate for local taxation, or the biennial assessment as authorized by subsection A. If so made, all real estate shall thereafter be assessed as of January 1 of each year, except as provided in Chapter 30 of this subtitle.

After discussion, this item was tabled to next month. It has been requested to have Ms. Boone in attendance.

9.02 Distribution of Tornado Disaster Relief Funds

County Administrator Davis advised that this item had been tabled from the March 17th Board meeting, there was discussion regarding the distribution of the funds that have been collected by the Treasurer's Office as a result of the February 24, 2016 tornado. At that meeting, the County Administrator recommended that the funds be donated to the Red Cross. There were other suggestions offered by Board members and citizens. As of May 17, 2016 the total collected is \$44,363.62.

Enclosed are copies of correspondences from the Sussex County Young Men's Athletic Club, Inc. (SCYMAC) and the Improvement Association requesting a portion of the disaster relief funds. A copy of the April 18, 2016 letter from Mayor Miriam Edwards requesting that the Board delay action for a month.

Mr. Vick, Public Safety Coordinator, stated that he met with UMCORE (United Methodist Committee on Relief). He stated that UMCORE was a national organization that comes in after a disaster has occurred and makes an assessment what the damages are and act accordingly. He stated that UMCORE has committed to assisting Sussex County for two (2) years with brick and mortar repairs and physical needs. They start June 6, 2016. They will work out of a church in Dendron, Virginia. He stated that UMCORE stated that all funding will be spent locally.

Mr. Vick advised that he had received a letter Mayor Miriam Edwards requesting to release the funds to assist this organization.

County Administrator Davis advised that she received a letter from stating that Governor McAuliffe's appeal has been denied.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby tabled the until the Board of Supervisors comes out of Closed Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

10. New Business - none

11. Board Member Comments

11.01 Blackwater District – Comments were heard from Supervisor Seward.

11.02 Courthouse District – Comments were heard from Supervisor Fly.

11.03 Henry District – none

11.04 Stony Creek District – none

11.05 Wakefield District – none

11.06 Waverly District - none

12. Closed Session

12.01-12.03 Convene into Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for: (a) the consideration of interviews of prospective candidates for employment, etc., pursuant to § 2.2-3711(A)(1) of the Code of Virginia in the Planning and Community Development; and (b) consultation with legal Counsel, Review of Atlantic Waste Disposal Contract, Inc., applicable Code Section 2.2-3711(A)7, advice of legal counsel regarding Waverly Pellett Plant's Financial Liability.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.04 Reconvene to Open Session

ON MOTION OF SUPERVISOR SEWARD seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.05 Certification

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.06 Action Resulting from Closed Session

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to proceed with the hiring of the Permits Technician.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Board of Supervisors hereby authorizes and directs the County Attorneys to pursue the protection of the County's interest regarding the Department Environmental Quality issues and contract terms with Atlantic Waste Disposal under the hourly rate provisions of the County Attorneys contract working with County staff and others as needed.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

13. Recess

13.01 Recess

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the May 19, 2016 meeting of the Sussex Board of Supervisors is hereby recessed at 11:41 p.m. to Tuesday, May 24, 2016.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

13.02 Next Meeting

The next Board of Supervisors meeting will be Tuesday, May 24, 2016 at 6 pm in the General District Courtroom – Judicial Center located at 15098 Courthouse Road, Sussex, VA 23884.

DRAFT

**At a Recessed Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, May 24, 2016 at 6 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Deborah A. Davis, County Administrator
Vandy V. Jones, III, Deputy County Administrator
Marycarol White, Financial Consultant
John Paul Woodley, County Attorney
Kathy Beale, Sheriff's Office
Ellen G. Boone, Commissioner of Revenue
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
Susan Chappell, Sheriff's Office
Deste J. Cox, Deputy Treasurer
Brenda H. Drew, Housing Coordinator
Chequila H. Fields, Director of Social Services
Ernest Giles, Captain
Montaque Gilliam, Building & Grounds Supervisor
Andre M. Greene, Director of Community Development

1. Call to Order/Determine Quorum

The May 24, 2016 Sussex County Board of Supervisors Recessed meeting was called to order by Chairman Blowe.

2. Invocation

The Invocation was offered by Supervisor Futrell.

3. Agenda Amendments

Chairman Blowe requested to add the General Reassessment to agenda.

4. Approval of Agenda

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Regular Agenda of the May 24, 2016 meeting of the Sussex

County Board of Supervisors hereby approved inclusive of the addition of the General Reassessment.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

5. General Reassessment

This item was tabled from the April 21, 2016 Board meeting. Ms. Ellen G. Boone, Commissioner of the Revenue, was present to answer any questions. Ms. Boone had given a presentation at a previous meeting. She advised that the County is currently on a six-year reassessment cycle in which the general reassessment process is scheduled for the latter part of July 2016. Upon questioning, Ms. Boone advised that she preferred the four-year reassessment cycle.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts recommendation to move from the current six year general reassessment cycle to the four year general reassessment cycle.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield

Voting nay: Supervisor Fly

Absent during vote: Supervisor Tyler

Supervisor Tyler entered at 6:10 p.m.

6. Budget Work Session - Fiscal Year 2017 Budget

County Administrator Davis reviewed recommendations submitted by Vice Chair Seward for reduction.

Some of the recommendations included the following:

Staff has been instructed to develop a system to keep track of mileage and gas usage. County Administrator advised that staff has already initiated the development of a form.

There was discussion regarding the line item in the budget for the Planning Commission. There was also discussion regarding the number of members on the Planning Commission. Mr. Andre Greene, Director of Community Development, advised that a previous Board instructed staff to increase members to allow for equal representation of each district along with representation from the Sussex Service Authority. The line item for the Planning Commission has been adjusted to \$9,000.00.

Staff was instructed to communicate with the Planning Commission for their preference in the number of members and report to the Board at the July 21, 2016 Regular Board meeting. Staff has also been instructed to see how many members neighboring Planning Commissions have.

There was discussion regarding the radio communication system software and towers. Staff has been instructed to set up a meeting with Mr. Vick and radio consultant firm for presentation to the Board.

It has been suggested to reduce funding for the Miles B. Carpenter Museum. County Administrator Davis advised that Miles B. Carpenter Museum is partially grant funded. The Museum has to be funded \$5,000.00. After discussion, the Miles B. Carpenter Museum line item has been adjusted to \$5,000.00. Staff has been instructed to have the Miles B. Carpenter Museum submit a detailed report just as the Wakefield Foundation.

County Administrator Davis also reviewed recommendations submitted by Supervisor Fly.

Some of the recommendations included:

County Administrator Davis advised there would be a vacancy in the Housing Department. She stated that Supervisor Fly has recommended that the vacant position not be filled which will create a savings of approximately \$38,171.00.

Ms. Brenda H. Drew, Housing Coordinator, stated that the Housing Department needed the vacant position filled. She also said that the Housing Department is not self-sufficient. The Housing Department brings in approximately \$87,000.00. Ms. Drew discussed various functions of the Housing Department.

There was discussion as to whether outside localities are willing to cover any expenses. Staff has been instructed to verify with VHDA, can Sussex County decide to stop servicing the outside localities—Emporia, Greenville and Surry.

Chairman Blowe suggested to freeze the position and refer the matter to the Personnel Committee so that the Committee can work with staff to resolve unanswered questions.

Ms. Carol White also stated that it should be considered that if a position is eliminated, it should be taken into consideration that unemployment may have to be paid and new laws have been made regarding overtime payout.

Supervisor Fly recommended eliminating the building inspector's position. County Administrator Davis advised that she had considered having the building inspector assist the Housing Department with their inspections.

Supervisor Fly also recommended eliminating two (2) Building & Grounds positions and cover the work with inmate workers. Supervisor Fly stated that the Sheriff said that he can provide the inmate workers.

There were discussions regarding the liabilities of using inmate workers. Captain Giles gave insight on using inmate workers.

Ms. Chequila H. Fields, Director of Social Services, addressed some budget concerns. Ms. Fields and Ms. White are to meet to discuss these concerns.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approved the referral of Supervisor Fly's recommendations to the Personnel Committee;

WHEREAS the Personnel Committee will work with the County staff and report their recommendation to the Board.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Supervisor Futrell departed at 8:46 p.m.

Chairman Blowe suggested the motion to advertise the proposed budget inclusive of the proposed four cents (4¢) real estate tax increase in which the Board will vote on the proposed budget and proposed four cents (4¢) real estate tax increase at a later date.

Supervisor Fly offered a substitute motion.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby amend the budget by utilizing landfill tipping fees by increasing in the amount of \$282,585.00; and,

FURTHER RESOLVED authorize County Administration to advertise the FY 2017 budget with the noted change in landfill tipping fees without the proposed four cents (4¢) real estate tax increase.

Voting aye: Supervisors Fly, Seward, Stringfield

Voting nay: Supervisors Blowe, Tyler

Absent during vote: Supervisor Futrell

There was confusion of one of the Board members as to what motion was on the floor. County Attorney Woodley advised that the member could change the vote since the result was not announced by the Deputy Clerk.

Supervisor Fly called Point of Order in regards to the manner of the handling of the motion.

County Attorney Woodley advised that the Chairman could rule on the Point of Order. A motion would be made to sustain or to overrule the Chairman which would result in another motion. If the Point of Order is sustained, the Deputy Clerk would announce the result of the vote. At this point, any member that voted on the prevailing side could make a motion to reconsider. Then, the motion to reconsider would have to be addressed by the Board. If the Board moved to reconsider, then the matter would be brought to the table for reconsideration and can be subject to discussion.

The Deputy Clerk announced the vote – three (3) ayes-Supervisors Fly, Seward, Stringfield; two (2) nays-Supervisors Blowe, Tyler

ON MOTION OF SUPERVISOR STRINGFIELD, and seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Board of Supervisors hereby reconsider the motion on the floor.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Futrell

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby amend the budget by utilizing landfill tipping fees by increasing in the amount of \$282,585.00; and,

FURTHER RESOLVED authorize County Administration to advertise the FY 2017 budget with the noted change in landfill tipping fees without the proposed four cents (4¢) real estate tax increase.

Voting aye: Supervisors Fly, Seward

Voting nay: Supervisors Blowe, Stringfield, Tyler

Absent during vote: Supervisor Futrell

Motion failed.

ON MOTION OF SUPERVISOR TYLER, second by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the advertisement of the proposed fiscal year 2017 budget with the proposed four cent (4¢) real estate tax increase; and

FURTHER RESOLVED that the County negotiates with Atlantic Waste Disposal to disposal to generate the additional revenue.

Voting aye: Supervisors Blowe, Stringfield, Tyler

Voting nay: Supervisors Fly, Seward

Absent during vote: Supervisor Futrell

7. Citizen's Comments (Limited to 2 minutes, Section 5-3A6)

Comments were heard from Mr. Bill Collins, Courthouse District.

8. Adjournment

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the May 24, 2016 Recessed Meeting of the Sussex County Board of Supervisors hereby adjourned at 9:11 p.m.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Futrell

The next meeting will be Thursday, June 16, 2016 at 7 p.m. in the General District Courtroom.

June 16, 2016

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL	\$1,371,001.47
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TOTAL ALL VOID CHECKS FOR APPROVAL	\$0.00
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ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF MAY 2016	203977-204010	\$ 71,392.96	RUN DATE 5/6/16
	204024-204091	\$ 106,572.80	RUN DATE 5/13/16
	204092-204141	\$ 105,113.04	RUN DATE 5/20/16
	204156-204204	\$ 989,212.90	RUN DATE 5/27/16

Total Regular Warrants	\$1,272,291.70
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PAY. DEDUCTION WARRANTS:	204011-204023	\$ 49,220.84	RUN DATE 5/16/16
	204142-204155	\$ 49,488.93	RUN DATE 5/31/16

Total Deduction Warrants:	\$98,709.77
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<u>TOTAL VOUCHERS & WARRANTS FOR APPROVAL</u>	\$1,371,001.47
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VOID CHECKS	See attached	\$	-
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ACCOUNTS PAYABLE CHECKS

\$

100 DOLLARS



*Security features
included.
Details on back.*

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	CHECK NO.	ACH PNT	ACH AMT	NET AMOUNT	BATCH INV. DESCRIPTION
00000 000769	VERIZON	4342462347 0416	4/28/2016		4100-041100-1234-411-410	204007		61.93	61.93	01379 ACCT# 000979866056
00000 000769		4342465511 0416	4/28/2016		4100-021100-1234-211-210	204007		209.15	209.15	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-021400-1234-241-210	204007		46.48	46.48	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-021400-1234-242-210	204007		69.72	69.72	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-021600-1234-261-210	204007		23.24	23.24	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-021500-1233-253-210	204007		23.24	23.24	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-023100-1234-291-210	204007		69.72	69.72	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-041100-1234-411-410	204007		92.96	92.96	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-031100-1234-311-310	204007		116.20	116.20	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-063100-1234-631-610	204007		139.44	139.44	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-062100-1234-621-610	204007		23.24	23.24	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4100-063100-1234-632-610	204007		627.44	627.44	01379 ACCT# 0009730062717
00000 000769		4342465511 0416	4/28/2016		4105-071100-1234-711-710	204007		63.86	63.86	01379 ACCT# 0009730062717
00000 000769		8045205137 0416	4/28/2016		4100-061100-1234-613-610	204007		.00	.00	01379 ACCT# 000050404195
								1,659.58	1,659.58	
00000 999999	WALLACE, GRAYDON	W0051729-01	4/27/2016		4100-061100-1233-611-610	204008		34.10	34.10	01379 MILEAGE
								.00	.00	
								7,045.12	7,045.12	
00000 000873	WASTE MANAGEMENT OF	311067024241	5/01/2016		4100-021600-1229-266-210	204009		.00	.00	01379 Oth. Profess. Ser./Waste Mana01379 ACCT#40007265324249
								7,045.12	7,045.12	
00000 000093	XEROX CORPORATION	084316612	5/01/2016		4100-031100-1252-311-310	204010		222.80	222.80	01379 Equipment Lease/Rental
00000 000093		084316614	5/01/2016		4100-021300-1252-231-210	204010		674.24	674.24	01379 Equipment Lease/Rental
00000 000093		084316618	5/01/2016		4100-021100-1252-211-210	204010		955.42	955.42	01379 Equipment Lease/Rental
00000 000093		084316619	5/01/2016		4100-061100-1252-612-610	204010		213.03	213.03	01379 Equipment Lease/Rental
								2,065.49	2,065.49	
								71,392.96	71,392.96	
								71,392.96	71,392.96	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 71,392.96 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 5/5/2016
 DATE 5/5/16
 DATE
 DIRECTOR OF FINANCE
 DEBORAH DAVIS, CO. ADMIN
 ORNIE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCPL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	001435 ADVANCE AUTO PARTS	2860611630973	4/25/2016	ACH PMT TOTAL	4100-021100-1265-211-210	21.98	204024	.00	Vehicle Maintenance & Repairs01380 ACCT# 2860027805	
	DISC. TOTAL				.00 CPA PMT TOTAL				21.98	
00000	000923 ALL SEASONS TERMITE &	37671	4/27/2016	ACH PMT TOTAL	4100-051500-1272-551-510	65.00	204025	.00	Building Maintenance & Repair01380 ACCT# 188	
	DISC. TOTAL				.00 CPA PMT TOTAL				65.00	
00000	001277 AMERICAN TIRE DISTRIBUTOR	S073729770	4/05/2016	ACH PMT TOTAL	4100-021600-1265-261-210	828.48	204026	.00	Vehicle Maintenance & Repairs01380 ACCT# 190415	
	DISC. TOTAL				.00 CPA PMT TOTAL				828.48	
00000	001277 S073912946	S073912946	4/18/2016	ACH PMT TOTAL	4100-051100-1265-512-510	112.82	204026	.00	Vehicle Maintenance & Repairs01380 ACCT# 190415	
	DISC. TOTAL				.00 CPA PMT TOTAL				112.82	
00000	001277 S074096303	S074096303	4/21/2016	ACH PMT TOTAL	4100-051100-1265-512-510	1,335.24	204026	.00	Vehicle Maintenance & Repairs01380 ACCT# 190415	
	DISC. TOTAL				.00 CPA PMT TOTAL				1,335.24	
00000	001277		4/21/2016	ACH PMT TOTAL	4100-021600-1265-261-210	460.16	204026	.00	Vehicle Maintenance & Repairs01380 ACCT# 190415	
	DISC. TOTAL				.00 CPA PMT TOTAL				460.16	
00000	000842 AMERICAS-PETERSBURG	3051396299	4/16/2016	ACH PMT TOTAL	4100-051500-1279-551-510	1,041.03	204027	.00	Propane Gas	01380 ACCT# 20041883
	DISC. TOTAL				.00 CPA PMT TOTAL				1,041.03	
00000	000842	3051988640	5/05/2016	ACH PMT TOTAL	4100-021200-1279-221-210	613.45	204027	.00	Propane Gas	01380 ACCT# 200442739
	DISC. TOTAL				.00 CPA PMT TOTAL				613.45	
00000	001298 B&B AUTO REPAIR & TOWING	BB 050916	5/09/2016	ACH PMT TOTAL	4100-021200-1265-221-210	150.00	204028	.00	Vehicle Maintenance & Repairs01380 SUSSEX COUNTY	
	DISC. TOTAL				.00 CPA PMT TOTAL				150.00	
00000	000382 BAI TREASURER'S USERS	DUES FY16/17	5/01/2016	ACH PMT TOTAL	4100-041100-1201-411-410	350.00	204029	.00	Organization Membership	01380 SUSSEX CO. TREASURER
	DISC. TOTAL				.00 CPA PMT TOTAL				350.00	
00000	000300 BATTERY BARN OF VA INC	285719	4/28/2016	ACH PMT TOTAL	4100-051100-1245-512-510	100.10	204030	.00	Law Enforcement Supplies	01380 ACCT# 513
	DISC. TOTAL				.00 CPA PMT TOTAL				100.10	
00000	001534 BLOWE, KEITH	KB 050616	5/06/2016	ACH PMT TOTAL	4100-011100-1264-111-110	107.69	204031	.00	Gasoline/Mileage-Non Training01380 MILEAGE	
	DISC. TOTAL				.00 CPA PMT TOTAL				107.69	
00000	000728 CARQUEST OF WAKEFIELD	5484-94201	4/01/2016	ACH PMT TOTAL	4100-051100-1245-512-510	5.50	204032	.00	Law Enforcement Supplies	01380 ACCT# 5001
	DISC. TOTAL				.00 CPA PMT TOTAL				5.50	
00000	001368 CAS SEVERN, INC.	428908	4/30/2016	ACH PMT TOTAL	4100-021700-1255-271-210	210.00	204033	.00	Maintenance Service Contract	01380-ACCT# 2445
	DISC. TOTAL				.00 CPA PMT TOTAL				210.00	
00000	001485 CENTRAL AGRIBUSINESS	JR7882	5/03/2016	ACH PMT TOTAL	4100-051500-1246-551-510	88.20	204034	.00	Food Supplies	01380 SUSSEX COUNTY
	DISC. TOTAL				.00 CPA PMT TOTAL				88.20	
00000	001485	JR7959	5/03/2016	ACH PMT TOTAL	4100-051500-1246-551-510	88.20	204034	.00	Food Supplies	01380 SUSSEX COUNTY
	DISC. TOTAL				.00 CPA PMT TOTAL				88.20	
00000	001448 COMMUNITY PLANNING	16091	5/06/2016	ACH PMT TOTAL	4100-021300-9003-211-210	707.84	204035	.00	CDBG Planning Grant-Pocahontas01380 ACCT# 79101	
	DISC. TOTAL				.00 CPA PMT TOTAL				707.84	
00000	001449 CONVERGENT TECHNOLOGIES	18698	4/29/2016	ACH PMT TOTAL	4100-051100-1224-512-510	22.50	204036	.00	Information System Services	01380 SUSSEX COUNTY
	DISC. TOTAL				.00 CPA PMT TOTAL				22.50	
00000	001449	18702	4/29/2016	ACH PMT TOTAL	4100-051500-1229-551-510	157.50	204036	.00	Other Professional Services	01380 SUSSEX COUNTY
	DISC. TOTAL				.00 CPA PMT TOTAL				157.50	
00000	999999 COUNTY OF CHESTERFIELD	05116	5/11/2016	ACH PMT TOTAL	4100-051100-1203-512-510	75.00	204037	.00	Workshops and Conferences	01380 EDWARDS, SHANTEL
	DISC. TOTAL				.00 CPA PMT TOTAL				75.00	
00000	000931 COUNTY OF PRINCE GEORGE	APRIL-JUNE 2016	5/10/2016	ACH PMT TOTAL	4100-061100-1214-611-610	2,708.99	204038	.00	Comp Court Administrator	01380 COURT ADMINISTRATOR
	DISC. TOTAL				.00 CPA PMT TOTAL				2,708.99	
00000	000931	JAN-MARCH 2016	5/10/2016	ACH PMT TOTAL	4100-061100-1214-611-610	2,708.99	204038	.00	Comp Court Administrator	01380 COURT ADMINISTRATOR
	DISC. TOTAL				.00 CPA PMT TOTAL				2,708.99	
									5,417.98	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	ACH PMT TOTAL	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	BATCH INV. DESCRIPTION
00000	001258	COMLING, JR. GURNEY B.	GBC 050216	5/05/2016		4100-021400-1217-241-210	.00	CPA PMT TOTAL	75.00	204039	75.00		Commission/Board Compensation01380 PLANNING COMMISSION
		DISC. TOTAL							.00				
00000	001306	CREATIVE PRODUCT	93743	4/21/2016		4125-031700-5843-	786.43	CPA PMT TOTAL	786.43	204040	786.43		Drug Forf. Fund / Sheriff Sta01380 SUSSEX SHERIFF DEPT.
		DISC. TOTAL							.00				
00000	000871	CRYSTAL SPRINGS	1351524 042116	4/21/2016		4100-051500-1246-551-510	159.86	CPA PMT TOTAL	159.86	204041	159.86		Food Supplies
00000	000871		6091788 040716	4/07/2016		4100-062100-1277-621-620	21.19	CPA PMT TOTAL	21.19	204041	21.19		Water Services
		DISC. TOTAL					181.05	CPA PMT TOTAL	181.05				
00000	000868	DISH NETWORK	80372704 0516	5/04/2016		4100-021500-1234-253-210	46.00	CPA PMT TOTAL	46.00	204042	46.00		Telecommunications
		DISC. TOTAL							.00				
00000	000902	DOC FARMER'S MARKET	MKT44634	4/25/2016		4100-051500-1246-551-510	175.25	CPA PMT TOTAL	175.25	204043	175.25		Food Supplies
		DISC. TOTAL							.00				
00000	000084	DOMINION VIRGINIA POWER	0963166285 0516	5/04/2016		4100-021200-1276-221-210	134.80	CPA PMT TOTAL	134.80	204044	134.80		Electric
00000	000084		1088433121 0516	5/02/2016		4100-021200-1276-221-210	42.31	CPA PMT TOTAL	42.31	204044	42.31		Electric
00000	000084		3500335009 0516	5/02/2016		4100-021200-1276-221-210	1,058.32	CPA PMT TOTAL	1,058.32	204044	1,058.32		Electric
00000	000084		3776508966 0516	5/03/2016		4100-021200-1276-221-210	6.59	CPA PMT TOTAL	6.59	204044	6.59		Electric
00000	000084		4723819456 0516	5/04/2016		4100-021200-1276-221-210	129.49	CPA PMT TOTAL	129.49	204044	129.49		Electric
00000	000084		6860160149 0516	5/02/2016		4100-021200-1276-221-210	370.47	CPA PMT TOTAL	370.47	204044	370.47		Electric
00000	000084		6860160149 0516	5/02/2016		4100-021200-1276-221-210	370.47	CPA PMT TOTAL	370.47	204044	370.47		Electric
00000	000084		7190905005 0516	5/02/2016		4100-021200-1276-221-210	140.12	CPA PMT TOTAL	140.12	204044	140.12		Electric
00000	000084		7860242267 0516	5/02/2016		4100-021200-1276-221-210	209.56	CPA PMT TOTAL	209.56	204044	209.56		Electric
00000	000084		9293060001 0516	5/04/2016		4100-021600-1276-266-210	44.32	CPA PMT TOTAL	44.32	204044	44.32		Electric
00000	000084		9560347503 0516	5/02/2016		4100-021200-1276-221-210	594.11	CPA PMT TOTAL	594.11	204044	594.11		Electric
00000	000084		9630317502 0516	5/02/2016		4100-021200-1276-221-210	316.35	CPA PMT TOTAL	316.35	204044	316.35		Electric
00000	000084		9650330005 0516	5/02/2016		4100-021200-1276-221-210	98.00	CPA PMT TOTAL	98.00	204044	98.00		Electric
		DISC. TOTAL					5,926.61	CPA PMT TOTAL	5,926.61				
00000	000123	EDMOND, J. LAFAYETTE	JLE 050216	5/05/2016		4100-021400-1217-241-210	75.00	CPA PMT TOTAL	75.00	204045	75.00		Commission/Board Compensation01380 PLANNING COMMISSION
		DISC. TOTAL							.00				
00000	001450	FEDERAL ENGINEERING INC	2016-2-6020	5/06/2016		4302-094250-8212-	12,826.13	CPA PMT TOTAL	12,826.13	204046	12,826.13		New Radio System Cost
		DISC. TOTAL							.00				
00000	001451	FLOWERS FOODS	97306191	4/25/2016		4100-051500-1246-551-510	86.40	CPA PMT TOTAL	86.40	204047	86.40		Food Supplies
		DISC. TOTAL							.00				
00000	000152	GALLIS, LLC	005222178	4/14/2016		4100-051100-1244-512-510	45.50	CPA PMT TOTAL	45.50	204048	45.50		Uniform Services
00000	000152		005283574	4/26/2016		4100-051100-1244-512-510	132.87	CPA PMT TOTAL	132.87	204048	132.87		Uniform Services
		DISC. TOTAL					178.37	CPA PMT TOTAL	178.37				
00000	001540	GARY, JEFFERY	JG 050216	5/05/2016		4100-021400-1217-241-210	75.00	CPA PMT TOTAL	75.00	204049	75.00		Commission/Board Compensation01380 PLANNING COMMISSION
		DISC. TOTAL							.00				
00000	000278	GIVENS, VINCENT	VG 042916	4/22/2016		4100-051500-1246-551-510	26.39	CPA PMT TOTAL	26.39	204050	26.39		Food Supplies
		DISC. TOTAL							.00				

01380 ACCT# 0963166285 Electric
 01380 ACCT# 1088433121 Electric
 01380 ACCT# 3500335009 Electric
 01380 ACCT# 3776508966 Electric
 01380 ACCT# 4723819456 Electric
 01380 ACCT# 6860160149 Electric
 01380 ACCT# 6860160149 Electric
 01380 ACCT# 7190905005 Electric
 01380 ACCT# 7860242267 Electric
 01380 ACCT# 9293060001 Electric
 01380 ACCT# 9560347503 Electric
 01380 ACCT# 9630317502 Electric
 01380 ACCT# 9650330005 Electric
 01380 ACCT# 9670342501 Electric

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PNT	ACH AMT	BATCH INV. DESCRIPTION
00000 000041	GLENN'S AUTOMOTIVE BODY	8537	4/26/2016		4100-021200-1263-221-210	32.00	204051			Registrations/Inspections 01380 SUSSEX COUNTY
00000 000041	GLENN'S AUTOMOTIVE BODY	8537	4/26/2016		4100-021200-1265-221-210	20.00	204051			Vehicle Maintenance & Repairs01380 SUSSEX COUNTY
00000 000041	GLENN'S AUTOMOTIVE BODY	8550	5/10/2016		4100-021200-1263-221-210	1.00	204051			Registrations/Inspections 01380 SUSSEX COUNTY
					53.00 ACH PNT TOTAL	.00				TOTAL
00000 999999	GREEN TOP SPORTING GOODS	1-11639945	1/11/2016		4100-051100-1245-512-510	52.23	204052			Law Enforcement Supplies 01380 SUSSEX SHERIFF DEPT.
					52.23 ACH PNT TOTAL	.00				TOTAL
00000 001081	GREENE'S SERVICE CENTER	52907	4/26/2016		4100-051100-1265-512-510	50.00	204053			Vehicle Maintenance & Repairs01380 SUSSEX COUNTY
					50.00 ACH PNT TOTAL	.00				TOTAL
00000 000137	GRIFFIN, CHARLES F	HARDIN 042016	4/20/2016		4100-051500-1293-551-510	260.00	204054			Inmate Medical Expenses 01380 HARDIN, CHARLES
00000 000137	GRIFFIN, CHARLES F	WILKINS 041316	4/13/2016		4100-051500-1293-551-510	316.00	204054			Inmate Medical Expenses 01380 WILKINS, RAYMOND
					576.00 ACH PNT TOTAL	.00				TOTAL
00000 001563	HARRIS CORPORATION	P000001681	3/10/2016		4302-054250-8212-	28,189.24	204055			New Radio System Cost 01380 ACCTH 1379
					28,189.24 ACH PNT TOTAL	.00				TOTAL
00000 001475	IRVING, FRANK	FI 050216	5/05/2016		4100-021400-1217-241-210	75.00	204056			Commission/Board Compensation01380 PLANNING COMMISSION
					75.00 ACH PNT TOTAL	.00				TOTAL
00000 001476	JOHNSON, RICHARD	RJ 050216	5/05/2016		4100-021400-1217-241-210	75.00	204057			Commission/Board Compensation01380 PLANNING COMMISSION
					75.00 ACH PNT TOTAL	.00				TOTAL
00000 001477	KING, ROGER	RK 050216	5/05/2016		4100-021400-1217-241-210	75.00	204058			Commission/Board Compensation01380 PLANNING COMMISSION
					75.00 ACH PNT TOTAL	.00				TOTAL
00000 001115	LIFESTAR AMBULANCE	EMP-0420016	5/03/2016		4100-021500-2110-252-210-524	12,065.00	204059			Emergency Med. SVC - PG EMT. 01380 APRIL 2016
					12,065.00 ACH PNT TOTAL	.00				TOTAL
00000 000129	LOGAN SYSTEMS, INC	47984	4/15/2016		4100-062100-1236-621-620	886.39	204060			Microfilming & Scanning Servi01380 SUSSEX COUNTY
					886.39 ACH PNT TOTAL	.00				TOTAL
00000 001392	MASON, DENNIS	DM 050216	5/05/2016		4100-021400-1217-241-210	75.00	204061			Commission/Board Compensation01380 PLANNING COMMISSION
					75.00 ACH PNT TOTAL	.00				TOTAL
00000 000309	MASSENBURG, TERRY	TM 050216	5/05/2016		4100-021400-1217-241-210	75.00	204062			Commission/Board Compensation01380 PLANNING COMMISSION
					75.00 ACH PNT TOTAL	.00				TOTAL
00000 000150	PATE DAWSON COMPANY	M28689	4/28/2016		4100-051500-1246-551-510	1,204.20	204063			Food Supplies 01380 ACCTH 91033
					1,204.20 ACH PNT TOTAL	.00				TOTAL
00000 001588	PILOT MEDIA	25040686	4/10/2016		4100-021100-1235-211-210	463.50	204064			Advertising 01380 ACCTH AA406460
					463.50 ACH PNT TOTAL	.00				TOTAL
00000 000061	PRINCE GEORGE ELECTRIC	2006028100 0516	5/16/2016		4100-021200-1276-221-210	605.03	204065			Electric 01380 ACCTH 2006028100
					605.03 ACH PNT TOTAL	.00				TOTAL
00000 000059	PROGRESS INDEX	300449330	4/17/2016		4100-021400-1235-242-210	255.00	204066			Advertising 01380 SUSSEX CO. PLANNING
					255.00 ACH PNT TOTAL	.00				TOTAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	HET AMOUNT	CHECK NO.	ACH PNT	ACH AMT	BATCH INV. DESCRIPTION
00000	001508	QUALITY UNIFORM CO.	11399	4/25/2016		4100-051500-1244-551-510	26.35	204067		26.35	01380 SUSSEX SHERIFF
00000	001508		11400	4/25/2016		4100-051500-1244-551-510	3.85	204067		3.85	01380 SUSSEX SHERIFF
00000	001508		11401	4/25/2016		4100-051500-1244-551-510	26.35	204067		26.35	01380 SUSSEX SHERIFF
00000	001508		11405	4/26/2016		4100-051100-1244-512-510	37.00	204067		37.00	01380 SUSSEX SHERIFF
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			93.55	
00000	001438	RICHMOND TIMES DISPATCH	10000296325	4/10/2016		4100-021100-1235-211-210	159.80	204068		159.80	01380 ACCT# 3362535
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			159.80	
00000	001023	RICOH USA, INC.	5041616634	4/19/2016		4100-051100-1252-512-510	64.02	204069		64.02	01380 ACCT# 4719771
00000	001023		5041616634	4/19/2016		4100-051500-1253-551-510	31.77	204069		31.77	01380 ACCT# 4719771
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			75.79	
00000	000832	SAM'S CLUB DIRECT	005616	3/28/2016		4100-051500-1247-551-510	142.80	204070		142.80	01380 ACCT#0402188473177
00000	000832		008707	4/11/2016		4100-051500-1247-551-510	179.11	204070		179.11	01380 ACCT#0402188473177
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			321.91	
00000	000005	SIXTH DISTRICT COURT	FY 15/16-2	5/06/2016		4100-061100-1229-634-610	4,470.50	204071		4,470.50	01380 FY15/16 SECOND HALF
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			4,470.50	
00000	000074	STAPLES CREDIT PLAN	1543248071	4/01/2016		4100-021500-1241-253-210	87.35	204072		87.35	01380 #6035517812578820
00000	000074		1544994931	4/05/2016		4100-021100-1241-211-210	916.37	204072		916.37	01380 #6035517812578820
00000	000074		1547193781	4/07/2016		4100-021400-1241-242-210	105.98	204072		105.98	01380 #6035517812578820
00000	000074		1553191611	4/15/2016		4100-021400-1241-241-210	37.43	204072		37.43	01380 #6035517812578820
00000	000074		63650	4/20/2016		4100-021400-1241-241-210	19.99	204072		19.99	01380 #6035517812578820
00000	000074		7084	4/12/2016		4100-063100-1241-632-630	66.18	204072		66.18	01380 #6035517812578820
00000	000074		8978	4/21/2016		4100-011100-1241-111-110	85.59	204072		85.59	01380 #6035517812578820
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			1,318.59	
00000	000139	STONY CREEK HEALTH CENTER	124230	4/04/2016		4100-051500-1293-551-510	110.00	204073		110.00	01380 MASON, DE'SHAWN
00000	000139		124297	4/07/2016		4100-051500-1293-551-510	61.00	204073		61.00	01380 SMITH, DERRICK
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			171.00	
00000	000162	SUFFOLK ENERGIES INC	433074	4/29/2016		4100-051100-1264-512-510	103.96	204074		103.96	01380 ACCT# 66740352
00000	000162		433083	4/29/2016		4100-051100-1264-512-510	159.40	204074		159.40	01380 ACCT# 66740484
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			303.36	
00000	000317	TOWN OF WAKEFIELD	1943 051616	5/16/2016		4100-021200-1276-231-210	37.19	204075		37.19	01380 ACCT# 1943
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			37.19	
00000	000232	TREASURER OF VIRGINIA	T298477	4/28/2016		4100-063100-1234-631-630	30.30	204076		30.30	01380 ACCT# 2183000
00000	000232		T298632	4/28/2016		4100-051100-1234-516-510	56.71	204076		56.71	01380 ACCT# 4183000
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			87.01	
00000	000080	TRI CITY OFFICE PRODUCTS	0113267-001	4/12/2016		4100-062100-1241-621-620	55.95	204077		55.95	01380 ACCT# SXCC-0
00000	000080		0113424-001	4/19/2016		4100-062100-1241-621-620	30.99	204077		30.99	01380 ACCT# SXCC-0
00000	000080		0113489-001	4/21/2016		4100-062100-1241-621-620	73.98	204077		73.98	01380 ACCT# SXCC-0
00000	000080		0113630-001	4/27/2016		4100-051100-1241-512-510	93.99	204077		93.99	01380 ACCT# SCSD-0
00000	000080		0113795-001	5/04/2016		4100-051100-1241-512-510	128.94	204077		128.94	01380 ACCT# SCSD-0
		DISC. TOTAL				.00 CPA PNT TOTAL	.00			383.85	

P.O. NO.	VENDOR NAME	INVOICE NO.	A/P ACCEL	ACCOUNT NO.	INVT AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH INV. DESCRIPTION
00000 001587	UPTIME SOLUTIONS	8541		4100-051500-1272-551-510	3,776.56	204078			Building Maintenance & Repair01380 SUSSEX SHERIFF DEPT.
00000 001587		8542		4100-051500-1272-551-510	575.00	204078			Building Maintenance & Repair01380 SUSSEX SHERIFF DEPT.
DISC. TOTAL					4,351.56				4,351.56
00000 000087	VAN CLEEF AUTO PARTS INC	512371		4100-051100-1265-512-510	12.87	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		512763		4100-021500-1265-252-210	134.00	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		513640		4100-051100-1265-512-510	20.85	204079			Agricultural Supplies K-9 01380 ACCT# 27431
00000 000087		513999		4100-051100-1265-512-510	16.00	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		514154		4100-051100-1265-512-510	16.00	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		990979		4100-051100-1265-512-510	103.62	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		990980		4100-051100-1265-512-510	193.26	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		990990		4100-051100-1265-512-510	859.13	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		990995		4100-051100-1265-512-510	1,368.26	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991008		4100-051100-1265-512-510	816.96	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991013		4100-051100-1265-512-510	102.77	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991017		4100-051100-1265-512-510	443.47	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991020		4100-051100-1265-512-510	816.96	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991047		4100-051100-1265-512-510	124.29	204079			Vehicle Maintenance & Repair01380 ACCT# 27431
DISC. TOTAL					5,028.44				5,028.44
00000 000087	VAN CLEEF AUTO PARTS INC	991057		4100-051100-1265-512-510	87.84	204080			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991109		4100-051100-1265-512-510	25.00	204080			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991114		4100-051100-1265-512-510	77.73	204080			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991145		4100-051100-1265-512-510	37.98	204080			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991150		4100-051100-1265-512-510	888.14	204080			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991195		4100-051100-1265-512-510	108.01	204080			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991199		4100-051100-1265-512-510	167.35	204080			Vehicle Maintenance & Repair01380 ACCT# 27431
00000 000087		991259		4100-051100-1265-512-510	674.78	204080			Vehicle Maintenance & Repair01380 ACCT# 27431
DISC. TOTAL					2,066.83				2,066.83
00000 000769	VERIZON	0237854482 0516		4100-061100-1234-613-610	178.37	204081			Telecommunications 01380 ACCT# 000156873625
00000 000769		4342462206 0516		4100-051100-1234-516-610	298.95	204081			Telecommunications 01380 ACCT# 000130839639
00000 000769		4342462453 0516		4100-061100-1234-613-610	94.90	204081			Telecommunications 01380 ACCT# 000732325316
00000 000769		4342464016 0516		4100-051100-1234-516-610	62.36	204081			Telecommunications 01380 ACCT# 000790535026
DISC. TOTAL					634.58				634.58
00000 001521	VML	VML 050316		4100-021400-1235-242-210	25.00	204082			Advertising 01380 SUSSEX COUNTY
DISC. TOTAL					25.00				25.00
00000 000444	WAVERLY VOL FIRE DEPT.	WVFD 15/16		4100-021500-2110-251-210-506	6,000.00	204083			Waverly Vol Fire Dept 01380 FW15/16 CONTRIBUTION
DISC. TOTAL					6,000.00				6,000.00
00000 000310	WHITE, STEVE E.	SEW-050216		4100-021400-1217-241-210	100.00	204084			Commission/Board Compensation01380 PLANNING COMMISSION
DISC. TOTAL					100.00				100.00
00000 000637	WILLIAMS, GARY M	GMW-050916		4100-062100-1292-621-620	96.97	204085			Bank/CC & Other Fees 01380 REIMBURSEMENT
DISC. TOTAL					96.97				96.97
00000 001136	WILSON, DEBORAH	DW 050216		4100-061100-1234-613-610	200.00	204086			Telecommunications 01380 CELL PHONE STIPEND
DISC. TOTAL					200.00				200.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	DISC.	CHECK TOTAL	DISC.	CHECK TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	DISC.	CHECK TOTAL	BATCH INV. DESCRIPTION
00000	000342	AGRI-VA, INC	3467/6	5/09/2016		4100-021200-1254-211-210	102.98	204092		102.98		102.98		102.98	102.98	204092		102.98		102.98	Equipment Maintenance 102.98
00000	000842	AMERICAS-PETERSBURG	3052212192	5/12/2016		4100-051500-1279-551-510	823.70	204093		823.70		823.70		823.70	823.70	204093		823.70		823.70	Propane Gas 823.70
00000	001011	ANTHEM BLUE CROSS& SHIELD	CTYGRP20 051616	5/16/2016		4100-051500-1203-551-510	245.10	204094		245.10		245.10		245.10	245.10	204094		245.10		245.10	Inmate Medical Expenses 245.10
00000	001518	ANTHONY, LARRY	LA 051116 01	5/08/2016		4100-051100-1205-512-510	36.40	204095		36.40		36.40		36.40	36.40	204095		36.40		36.40	Meals 01381 MEALS
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 01	4/08/2016		4100-021100-1204-211-210	395.10	204096		395.10		395.10		395.10	395.10	204096		395.10		395.10	Lodging 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 02	4/10/2016		4100-021100-1204-211-210	306.49	204096		306.49		306.49		306.49	306.49	204096		306.49		306.49	Lodging 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 03	4/12/2016		4100-021100-1205-241-210	80.53	204096		80.53		80.53		80.53	80.53	204096		80.53		80.53	Meals 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 04	4/13/2016		4100-021600-1207-261-210	174.98	204096		174.98		174.98		174.98	174.98	204096		174.98		174.98	Medical Services 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 05	4/19/2016		4100-021400-1205-241-210	42.08	204096		42.08		42.08		42.08	42.08	204096		42.08		42.08	Meals 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 06	5/02/2016		4100-021200-1244-221-210	1,387.20	204096		1,387.20		1,387.20		1,387.20	1,387.20	204096		1,387.20		1,387.20	Uniform Services 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 06	5/02/2016		4100-021600-1244-262-210	587.40	204096		587.40		587.40		587.40	587.40	204096		587.40		587.40	Uniforms Services 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 07	5/02/2016		4100-021200-1247-221-210	395.53	204096		395.53		395.53		395.53	395.53	204096		395.53		395.53	Janitorial Supplies 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 08	5/04/2016		4100-021100-1205-211-210	38.25	204096		38.25		38.25		38.25	38.25	204096		38.25		38.25	Meals 01381 # 4035250002002383
00000	000010	BANK OF SOUTHSIDE VA	2383 0516 09	5/04/2016		4100-021100-1205-211-210	27.51	204096		27.51		27.51		27.51	27.51	204096		27.51		27.51	Meals 01381 # 4035250002002383
00000	001485	CENTRAL AGRIBUSINESS	JR8127	5/17/2016		4100-051500-1246-551-510	88.20	204097		88.20		88.20		88.20	88.20	204097		88.20		88.20	Food Supplies 01381 SUSSEX COUNTY
00000	001449	CONVERGENT TECHNOLOGIES	18709	5/04/2016		4100-051100-1224-516-510	275.00	204098		275.00		275.00		275.00	275.00	204098		275.00		275.00	Information System Services 01381 SUSSEX COUNTY
00000	000871	CRYSTAL SPRINGS	1352055 050516	5/05/2016		4100-051100-1277-612-510	415.00	204098		415.00		415.00		415.00	415.00	204098		415.00		415.00	Computer Software/Application 01381 SUSSEX COUNTY
00000	999999	CUSTOM CLEANERS	001247	5/06/2016		4100-051500-1244-551-510	24.00	204100		24.00		24.00		24.00	24.00	204100		24.00		24.00	Uniform Services 01381 SUSSEX SHERIFF DEPT.
00000	000983	DELL MARKETING L.P.	XJXCSC1F4	5/09/2016		4100-021600-1251-262-210	1.598.23	204101		1,598.23		1,598.23		1,598.23	1,598.23	204101		1,598.23		1,598.23	Computer & Printer Purchase 01381 ACCT# 1453579
00000	000983	DELL MARKETING L.P.	XJXC6J3M7	5/09/2016		4100-021600-1251-262-210	374.17	204101		374.17		374.17		374.17	374.17	204101		374.17		374.17	Computer & Printer Purchase 01381 ACCT# 1453579
00000	000983	DELL MARKETING L.P.	XJX9W3F83	5/06/2016		4100-041100-1241-411-410	128.24	204101		128.24		128.24		128.24	128.24	204101		128.24		128.24	Office Supplies 01381 ACCT# 1453579
00000	000193	DEPART OF MOTOR VEHICLES	16120786	4/29/2016		4100-051500-1245-512-510	70.00	204102		70.00		70.00		70.00	70.00	204102		70.00		70.00	Law Enforcement Supplies 01381 ACCT#XXX-XX-1642
00000	000193	DEPART OF MOTOR VEHICLES	16120786	4/29/2016		4100-051500-1245-551-510	40.00	204102		40.00		40.00		40.00	40.00	204102		40.00		40.00	Law Enforcement Supplies 01381 ACCT#XXX-XX-1642
00000	000902	DOC FARMER'S MARKET	MKT44778	5/02/2016		4100-051500-1246-551-510	172.75	204103		172.75		172.75		172.75	172.75	204103		172.75		172.75	Food Supplies 01381 SUSSEX COUNTY
00000	000902	DOC FARMER'S MARKET	MKT44920	5/09/2016		4100-051500-1246-551-510	176.25	204103		176.25		176.25		176.25	176.25	204103		176.25		176.25	Food Supplies 01381 SUSSEX COUNTY
00000	000902	DOC FARMER'S MARKET	MKT44920	5/09/2016		4100-051500-1246-551-510	349.00	204103		349.00		349.00		349.00	349.00	204103		349.00		349.00	Food Supplies 01381 SUSSEX COUNTY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH	BATCH INV. DESCRIPTION
00000	000084	DOMINION VIRGINIA POWER	2406362505	0516	5/02/2016	4100-051500-1276-551-510	1,537.29	204104	Electric	01381 ACCT# 2406362505
00000	000084		2928458914	0416	4/29/2016	4100-051500-1276-551-510	6.98	204104	Electric	01381 ACCT# 2928458914
00000	000084		9073933633	0416	4/29/2016	4100-051500-1276-551-510	22.79	204104	Electric	01381 ACCT# 9073933633
		DISC. TOTAL			1,567.06	ACH PMT TOTAL	.00		TOTAL	1,567.06
00000	999999	EDWARDS, SHANTEL	SE 051716	5/17/2016		4100-051500-1205-551-510	34.33	204105	Meals	01381 MEALS
00000	999999		SE 051916	5/19/2016		4100-051500-1264-551-510	191.35	204105	Gasoline/Mileage-Non Training	01381 MILEAGE
		DISC. TOTAL			225.68	ACH PMT TOTAL	.00		TOTAL	225.68
00000	999999	ELDER, BARBARA	BE 050316	5/03/2016		4100-023100-1216-291-230	120.00	204106	Election Officers	01381 ELECTION OFFICER
		DISC. TOTAL			120.00	ACH PMT TOTAL	.00		TOTAL	120.00
00000	001451	FLOWERS FOODS	97306573	5/05/2016		4100-051500-1246-551-510	86.40	204107	Food Supplies	01381 ACCT# 40351872
		DISC. TOTAL			86.40	ACH PMT TOTAL	.00		TOTAL	86.40
00000	000152	GALLS, LLC	005307288	4/29/2016		4100-051100-1244-512-510	61.95	204108	Uniform Services	01381 ACCT# 5417395
00000	000152		005310272	4/29/2016		4100-051100-1244-512-510	71.13	204108	Uniform Services	01381 ACCT# 5417395
00000	000152		005315570	5/02/2016		4100-051500-1244-551-510	6.00	204108	Uniform Services	01381 ACCT# 5417395
		DISC. TOTAL			139.08	ACH PMT TOTAL	.00		TOTAL	139.08
00000	001589	GEARCLEAN, INC.	3669	4/08/2016		4100-021500-1254-251-210	1,795.19	204109	Equipment Maintenance	01381 SUSSEX CO PUBLIC SAF
		DISC. TOTAL			1,795.19	ACH PMT TOTAL	.00		TOTAL	1,795.19
00000	000041	GLENN'S AUTOMOTIVE BODY	8561	5/13/2016		4100-021600-1265-262-210	112.49	204110	Vehicle Maintenance & Repairs	01381 SUSSEX COUNTY
		DISC. TOTAL			112.49	ACH PMT TOTAL	.00		TOTAL	112.49
00000	999999	HAARRUP, RUTH J.	RJH 050316	5/03/2016		4100-023100-1216-291-230	140.00	204111	Election Officers	01381 ELECTION OFFICER
		DISC. TOTAL			140.00	ACH PMT TOTAL	.00		TOTAL	140.00
00000	001563	HARRIS CORPORATION	F000001738	5/09/2016		4302-094250-8212-	28,189.24	204112	New Radio System Cost	01381 ACCT# 1379
		DISC. TOTAL			28,189.24	ACH PMT TOTAL	.00		TOTAL	28,189.24
00000	999999	HARRUP, PHYLLIS	PH 050316	5/03/2016		4100-023100-1216-291-230	120.00	204113	Election Officers	01381 ELECTION OFFICER
		DISC. TOTAL			120.00	ACH PMT TOTAL	.00		TOTAL	120.00
00000	000148	HOLIDAY ICE	679726	5/07/2016		4100-051500-1246-551-510	48.80	204114	Food Supplies	01381 ACCT# 3455
00000	000148		680448	5/11/2016		4100-051500-1246-551-510	122.00	204114	Food Supplies	01381 ACCT# 3455
		DISC. TOTAL			170.80	ACH PMT TOTAL	.00		TOTAL	170.80
00000	000049	JARRATT HARDWARE	A129487	4/07/2016		4100-051500-1273-551-510	59.99	204115	Building Systems Main & Repair	01381 ACCT# 159
		DISC. TOTAL			59.99	ACH PMT TOTAL	.00		TOTAL	59.99
00000	000946	JENKINS, WILLIAM R.	WRJ 051816	5/18/2016		4100-023100-1241-291-230	336.87	204116	Office Supplies	01381 REIMBURSEMENT
		DISC. TOTAL			336.87	ACH PMT TOTAL	.00		TOTAL	336.87
00000	000366	JOHNSON, ERIC L.	ELJ 051116 01	5/08/2016		4100-051100-1204-512-510	113.23	204117	Lodging	01381 LODGING
00000	000366		ELJ 051116 02	5/11/2016		4100-051100-1205-512-510	16.62	204117	Meals	01381 MEALS
00000	000366		ELJ 051116 03	5/09/2016		4100-051100-1264-512-510	10.00	204117	Gasoline/Mileage-Non Training	01381 GNS
		DISC. TOTAL			139.85	ACH PMT TOTAL	.00		TOTAL	139.85
00000	000583	JONES ELECTRIC CONTRACTOR	12738	5/12/2016		4100-021200-1273-221-210	1,187.50	204118	Building Systems Main & Repair	01381 SUSSEX COUNTY
		DISC. TOTAL			1,187.50	ACH PMT TOTAL	.00		TOTAL	1,187.50

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH INV. DESCRIPTION
00000	999999	JONES, PHILLIP	PJ 0416	5/13/2016		4100-051500-1215-551-510	53.10	204119		Inmate Pay	01381 INMATE PAY
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			53.10	
00000	001550	KINEX NETWORKING SOLUTION	160519-0002	5/19/2016		4100-021100-1234-211-210	97.24	204120		Telecommunications	01381 SUSSEX COUNTY
00000	001550		160519-0002	5/19/2016		4100-021400-1234-241-210	97.22	204120		Telecommunications	01381 SUSSEX COUNTY
00000	001550		160519-0002	5/19/2016		4100-051400-1234-242-210	97.22	204120		Telecommunications	01381 SUSSEX COUNTY
00000	001550		160519-0002	5/19/2016		4100-041100-1234-411-410	97.22	204120		Telecommunications	01381 SUSSEX COUNTY
00000	001550		160519-0002	5/19/2016		4100-023100-1234-311-310	97.22	204120		Telecommunications	01381 SUSSEX COUNTY
00000	001550		160519-0002	5/19/2016		4100-023100-1234-391-330	97.22	204120		Telecommunications	01381 SUSSEX COUNTY
00000	001550		160519-0002	5/19/2016		4100-051500-1234-253-210	97.22	204120		Telecommunications	01381 SUSSEX COUNTY
00000	001550		160519-0002	5/19/2016		4100-051100-1234-516-510	97.22	204120		Telecommunications	01381 SUSSEX COUNTY
00000	001550		160519-0002	5/19/2016		4100-063100-1234-631-630	97.22	204120		Telecommunications	01381 SUSSEX COUNTY
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			875.00	
00000	999999	MAGRUDER, ERIC	EM 0416	5/13/2016		4100-051500-1215-551-510	21.15	204121		Inmate Pay	01381 INMATE PAY
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			21.15	
00000	000635	MEDICAL TRANSPORT, LLC	04302016	5/02/2016		4100-021500-2110-252-210-524	16,060.00	204122		Emergency Med. SVC - Pd EMT.	01381 SUSSEX COUNTY
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			16,060.00	
00000	000150	PATE DAWSON COMPANY	M11673	5/12/2016		4100-051500-1246-551-510	1,305.25	204123		Food Supplies	01381 ACCTH 91033
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			1,305.25	
00000	000829	PURCHASE POWER	01925226	5/08/2016		4100-021300-1231-211-210	208.99	204124		Postage	01381 8000909001925226
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			208.99	
00000	001508	QUALITY UNIFORM CO.	11518	5/11/2016		4100-051500-1244-551-510	86.35	204125		Uniform Services	01381 SUSSEX SHERIFF
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			86.35	
00000	001559	RANDALL PAGE, P.C.	7619700	5/04/2016		4100-061100-1223-611-610	120.00	204126		Legal Services - Court Appt.	01381 PRATNO, AMY MARIE
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			120.00	
00000	000701	RCN	MAY 2016	5/04/2016		4100-051500-1234-551-510	35.55	204127		Telecommunications	01381 # 2501-0109465-01
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			35.55	
00000	001488	RRS FOODSERVICE	1874245	5/04/2016		4100-051500-1246-551-510	2,449.35	204128		Food Supplies	01381 ACCTH 118626
00000	001488		1874245-01	5/04/2016		4100-051500-1246-551-510	31.54	204129		Food Supplies	01381 ACCTH 118626
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			2,417.81	
00000	000005	SIXTH DISTRICT COURT	FY15/16 VUCCCA	9/14/2015		4100-051500-1229-551-510	3,321.00	204129		Other Professional Services	01381 FY15/16 ALLOCATION
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			3,321.00	
00000	000139	STONY CREEK HEALTH CENTER	125069	5/03/2016		4100-051500-1293-551-510	11.00	204130		Inmate Medical Expenses	01381 DOWDEN, BURNELL
00000	000139		125191	5/05/2016		4100-051500-1293-551-510	106.00	204130		Inmate Medical Expenses	01381 HARRIS, ANTONIO
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			117.00	
00000	000067	STONY CREEK PHARMACY	SCP 051316	5/13/2016		4100-051500-1293-551-510	871.41	204131		Inmate Medical Expenses	01381 APRIL 2016
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			871.41	
00000	000162	SUFFOLK ENERGIES INC	37559344	5/04/2016		4100-021200-1278-221-210	288.12	204132		Oil	01381 ACCTH 66740484
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			288.12	
		TOTAL					875.00			875.00	
		TOTAL					21.15			21.15	
		TOTAL					16,060.00			16,060.00	
		TOTAL					1,305.25			1,305.25	
		TOTAL					208.99			208.99	
		TOTAL					86.35			86.35	
		TOTAL					120.00			120.00	
		TOTAL					35.55			35.55	
		TOTAL					2,449.35			2,449.35	
		TOTAL					31.54			31.54	
		TOTAL					3,321.00			3,321.00	
		TOTAL					11.00			11.00	
		TOTAL					106.00			106.00	
		TOTAL					871.41			871.41	
		TOTAL					288.12			288.12	
		TOTAL					875.00			875.00	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH INV. DESCRIPTION
00000	000963	TIMMONS GROUP	179634	5/10/2016		4305-091400-0101-	19,700.00	204133			Professional Service - Land D01381 PROJ# 37334
00000	000963		179635	5/10/2016		4305-091400-0101-	12,575.00	204133			Professional Service - Land D01381 PROJ# 37503
00000	000963		180045	5/09/2016		4305-091400-0101-	3,150.00	204133			Professional Service - Land D01381 PROJ# 33994.006
											35,425.00
00000	000080	TRI CITY OFFICE PRODUCTS	0113950-001	5/11/2016		4100-051100-1241-512-510	12.59	204134			Office Supplies
00000	000080		0114067-001	5/16/2016		4100-051500-1241-551-510	5.35	204134			Office Supplies
											17.94
00000	000769	VERIZON	0232504072	5/07/2016		4100-063100-1234-631-630	216.68	204135			Telecommunications
00000	000769		0232504134	5/07/2016		4100-063100-1234-631-630	216.68	204135			Telecommunications
00000	000769		4342463724	5/07/2016		4100-063100-1234-631-630	57.36	204135			Telecommunications
00000	000769		4342463363	5/07/2016		4100-051100-1234-512-510	669.09	204135			Telecommunications
00000	000769		4342468256	5/07/2016		4100-051100-1234-512-510	57.36	204135			Telecommunications
00000	000769		4345358364	5/07/2016		4100-021200-1234-221-210	57.68	204135			Telecommunications
00000	000769		4346340705	5/07/2016		4100-051500-1234-551-510	76.91	204135			Telecommunications
00000	000769		4346341094	5/07/2016		4100-061100-1234-613-610	76.91	204135			Telecommunications
											1,428.67
00000	000442	VIRGINIA MAGISTRATES	FY16/17	5/12/2016		4100-061100-1201-613-610	20.00	204136			Organization Membership
											20.00
00000	999999	WILKINS, RAYMOND	RW 0416	5/13/2016		4100-051500-1215-551-510	45.90	204137			Inmate Pay
											45.90
00000	999999	WILLIAMS, MICHAEL	RWILL 0416	5/13/2016		4100-051500-1215-551-510	6.75	204138			Inmate Pay
											6.75
00000	001494	WILSON, RAYMOND	RW 050816	5/08/2016		4100-051500-1205-551-510	11.68	204139			Meals
00000	001494		RW 050816 02	5/08/2016		4100-051500-1264-551-510	35.01	204139			Gasoline/Mileage-Non Training
											36.69
00000	999999	WINFIELD, MELVIN	MWIN 0416	5/13/2016		4100-051500-1215-551-510	24.75	204140			Inmate Pay
											24.75
00000	000879	WOMACK PUBLISHING CO.	88923	4/20/2016		4100-021400-1235-241-210	250.25	204141			Advertising
											250.25
											105,113.04
											105,113.04

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 105,113.04 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

5-
 DATE 5-20-16
 DATE 5/20/16
 DATE
 DIRECTOR OF FINANCE
 DEBORAH PAVIS, PA. ADMIN
 ORNIE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000342	AGRI-VA, INC	3574/6	5/20/2016		4100-021600-1259-261-210	389.99	204156			Other Equipment Purchases	01382 ACCT# 60146
00000	000342		3606/6	5/24/2016		4100-021600-1253-221-210	15.99	204156			Equipment Lease/Purchase	01382 ACCT# 60039
		DISC. TOTAL			405.98	.00 CPA PMT TOTAL	.00			TOTAL	405.98	
00000	000010	BANK OF SOUTHSIDE VA	0016 0516 01	4/26/2016		4100-051100-1234-512-510	19.69	204157			Telecommunications	01382 RAYMOND BELL ACCT.
00000	000010		0016 0516 02	4/26/2016		4100-051100-1244-512-510	362.45	204157			Uniform Services	01382 RAYMOND BELL ACCT.
00000	000010		0065 0516 01	4/30/2016		4100-051100-1204-512-510	474.18	204157			Lodging	01382 K. BEALE ACCT.
00000	000010		0065 0516 02	4/30/2016		4100-051100-1204-512-510	474.18	204157			Lodging	01382 K. BEALE ACCT.
00000	000010		0099 0516 01	4/26/2016		4100-051100-1205-512-510	79.40	204157			Meals	01382 SHERIFF DEPT. ACCT.
00000	000010		0099 0516 02	4/29/2016		4100-051100-1205-512-510	117.98	204157			Meals	01382 SHERIFF DEPT. ACCT.
00000	000010		0099 0516 03	5/02/2016		4100-051100-1264-512-510	25.02	204157			Gasoline/Mileage-Non Training	01382 SHERIFF DEPT. ACCT.
00000	000010		0099 0516 04	5/03/2016		4100-051100-1264-512-510	13.00	204157			Gasoline/Mileage-Non Training	01382 SHERIFF DEPT. ACCT.
00000	000010		0099 0516 05	5/05/2016		4100-051100-1264-512-510	18.40	204157			Gasoline/Mileage-Non Training	01382 SHERIFF DEPT. ACCT.
00000	000010		0099 0516 06	5/06/2016		4100-051100-1264-512-510	12.50	204157			Gasoline/Mileage-Non Training	01382 SHERIFF DEPT. ACCT.
00000	000010		0099 0516 07	5/09/2016		4100-051100-1264-512-510	11.71	204157			Gasoline/Mileage-Non Training	01382 SHERIFF DEPT. ACCT.
00000	000010		0123 0516 01	4/15/2016		4100-051500-1272-551-510	119.68	204157			Building Maintenance & Repair	01382 V. GIVENS ACCT.
00000	000010		0123 0516 02	4/19/2016		4100-051500-1205-551-510	13.33	204157			Meals	01382 V. GIVENS ACCT.
00000	000010		0123 0516 03	4/22/2016		4100-051500-1204-551-510	441.76	204157			Lodging	01382 V. GIVENS ACCT.
		DISC. TOTAL			2,183.28	.00 CPA PMT TOTAL	.00			TOTAL	2,183.28	
00000	000010	BANK OF SOUTHSIDE VA	0123 0516 04	4/22/2016		4100-051500-1234-551-510	7.23	204158			Telecommunications	01382 V. GIVENS ACCT.
00000	000010		0123 0516 05	4/26/2016		4100-051500-1246-551-510	8.94	204158			Food Supplies	01382 V. GIVENS ACCT.
00000	000010		0123 0516 06	5/02/2016		4100-051500-1272-551-510	3.28	204158			Building Maintenance & Repair	01382 V. GIVENS ACCT.
00000	000010		0123 0516 07	5/02/2016		4100-051500-1272-551-510	36.00	204158			Building Maintenance & Repair	01382 V. GIVENS ACCT.
00000	000010		0123 0516 08	5/02/2016		4100-051500-1246-551-510	16.98	204158			Food Supplies	01382 V. GIVENS ACCT.
00000	000010		0123 0516 09	5/03/2016		4100-051500-1246-551-510	16.98	204158			Food Supplies	01382 V. GIVENS ACCT.
00000	000010		0123 0516 10	5/04/2016		4100-051500-1246-551-510	16.98	204158			Food Supplies	01382 V. GIVENS ACCT.
00000	000010		0123 0516 11	5/06/2016		4100-051500-1264-551-510	10.00	204158			Gasoline/Mileage-Non Training	01382 V. GIVENS ACCT.
00000	000010		0123 0516 12	5/06/2016		4100-051500-1231-551-510	21.43	204158			Meals	01382 S. CHAPPELL ACCT.
00000	000010		0156 0516 01	5/10/2016		4100-051500-1204-512-510	6.80	204158			Postage	01382 J. OGBURN ACCT.
00000	000010		0164 0516 01	4/28/2016		4100-051100-1204-512-510	105.15	204158			Lodging	01382 V. RICKS ACCT.
00000	000010		0172 0516 01	4/13/2016		4100-051100-1205-512-510	26.85	204158			Meals	01382 V. RICKS ACCT.
00000	000010		0172 0516 02	4/14/2016		4100-051100-1205-512-510	24.40	204158			Meals	01382 V. RICKS ACCT.
00000	000010		0172 0516 03	4/18/2016		4100-051500-1246-551-510	17.88	204158			Food Supplies	01382 V. RICKS ACCT.
		DISC. TOTAL			318.90	.00 CPA PMT TOTAL	.00			TOTAL	318.90	
00000	000010	BANK OF SOUTHSIDE VA	0172 0516 04	4/20/2016		4100-051500-1246-551-510	16.98	204159			Food Supplies	01382 V. RICKS ACCT.
00000	000010		0172 0516 08	5/06/2016		4100-051100-1204-512-510	220.88	204159			Lodging	01382 V. RICKS ACCT.
00000	000010		0172 0516 09	5/06/2016		4100-051100-1204-512-510	220.88	204159			Lodging	01382 V. RICKS ACCT.
00000	000010		0172 0516 10	5/10/2016		4100-051100-1205-512-510	19.53	204159			Meals	01382 V. RICKS ACCT.
		DISC. TOTAL			478.27	.00 CPA PMT TOTAL	.00			TOTAL	478.27	
00000	001507	BARKSDALE OILS INC.	SUSSCTY 043016	4/30/2016		4100-021100-1264-211-210	19.59	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY
00000	001507		SUSSCTY 043016	4/30/2016		4100-021100-1264-261-210	381.10	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY
00000	001507		SUSSCTY 043016	4/30/2016		4100-021100-1264-221-210	286.70	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY
00000	001507		SUSSCTY 043016	4/30/2016		4100-021400-1264-232-210	135.66	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY
00000	001507		SUSSCTY 043016	4/30/2016		4100-021600-1264-262-210	228.37	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY
00000	001507		SUSSCTY 043016	4/30/2016		4100-021100-1264-231-210	61.54	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY
00000	001507		SUSSCTY 043016	4/30/2016		4100-021400-1264-241-210	34.96	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY
00000	001507		SUSSCTY 043016	4/30/2016		4100-021500-1264-253-210	95.10	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY
00000	001507		SUSSCTY 043016	4/30/2016		4100-051100-1264-512-510	4,901.93	204160			Gasoline/Mileage-Non Training	01382 ACCT# SUSSCTY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH INV. DESCRIPTION
00000	001507		SUSSEX 043016	4/30/2016		4105-071100-1264-711-710	169.22	204160		Gasoline	01382 ACCT# SUSSEX
			CHECK TOTAL	6,308.87		ACH PMT TOTAL	.00			6,308.87	
00000	000334	BELL, RAYMOND	RB 052016	5/20/2016		4100-051100-1244-512-510	22.15	204161		Uniform Services	01382 REIMBURSEMENT
			CHECK TOTAL	22.15		ACH PMT TOTAL	.00			22.15	
00000	001251	CABIN POINT VETERINARY	46533	5/12/2016		4100-021600-1227-261-210	137.00	204162		Medical Services	01382 ACCT# 1707
			CHECK TOTAL	137.00		ACH PMT TOTAL	.00			137.00	
00000	001493	CHERRY, BRANDON	BTC 052016 01	5/20/2016		4100-051100-1205-512-510	18.45	204163		Meals	01382 MEALS
			BTC 052016 02	5/20/2016		4100-051100-1205-512-510	133.97	204163		Meals	01382 MEALS
			BTC 052316	5/23/2016		4100-051100-1205-512-510	115.55	204163		Meals	01382 MEALS
			CHECK TOTAL	268.37		ACH PMT TOTAL	.00			268.37	
00000	001440	COFIELD'S LOCKSMITH, LLC	1530	5/20/2016		4100-021200-1299-221-210	185.00	204164		Miscellaneous Oth./First Aid	01382 SUSSEX COUNTY
			CHECK TOTAL	185.00		ACH PMT TOTAL	.00			185.00	
00000	000024	CRATER, YOUTH CARE	CYCC 051016	5/10/2016		4100-051500-1229-551-510	323.67	204165		Other Professional Services	01382 OUTLAW, NASIR
			CHECK TOTAL	323.67		ACH PMT TOTAL	.00			323.67	
00000	001580	CROSLIERS SANITARY SERV.	97556	4/14/2016		4100-021600-1247-261-210	510.00	204166		Janitorial Supplies	01382 SUSSEX COUNTY
			CHECK TOTAL	510.00		ACH PMT TOTAL	.00			510.00	
00000	000871	CRYSTAL SPRINGS	1352472 051616	5/16/2016		4100-021100-1277-211-210	94.41	204167		Water Services	01382 ACCT# 11425301352472
			CHECK TOTAL	94.41		ACH PMT TOTAL	.00			94.41	
00000	000805	DAVIS, DEBORAH A	DAD 052416 01	5/24/2016		4100-021100-1264-211-210	173.29	204168		Gasoline/Mileage-Non Training	01382 MILEAGE
			DAD 052416 02	5/24/2016		4100-021100-1299-211-210	53.15	204168		Miscellaneous Others	01382 RETRIBURSEMENT
			CHECK TOTAL	226.44		ACH PMT TOTAL	.00			226.44	
00000	000193	DEPART OF MOTOR VEHICLES	2016120787	5/24/2016		4100-041100-1299-412-410	3,380.00	204169		Misc. Oth.-DMV Stops	01382 ACCT# 546001642019
			CHECK TOTAL	3,380.00		ACH PMT TOTAL	.00			3,380.00	
00000	000868	DISH NETWORK	82613550 051616	5/16/2016		4100-021500-1234-221-210	48.33	204170		Telecommunications	01382 #8255707082613550
			CHECK TOTAL	48.33		ACH PMT TOTAL	.00			48.33	
00000	000902	DOC FARMER'S MARKET	MKT45058	5/16/2016		4100-051500-1246-551-510	186.00	204171		Food Supplies	01382 SUSSEX COUNTY
			CHECK TOTAL	186.00		ACH PMT TOTAL	.00			186.00	
00000	000084	DOMINION VIRGINIA POWER	0963166285-0516	5/04/2016		4100-021200-1276-221-210	134.80	204172		Electric	01382 ACCT# 0963166285
			1088433121-0516	5/02/2016		4100-021200-1276-221-210	42.31	204172		Electric	01382 ACCT# 1088433121
			3500335009-0516	5/02/2016		4100-021200-1276-221-210	1,068.32	204172		Electric	01382 ACCT# 3500335009
			3776508966-0516	5/03/2016		4100-021200-1276-221-210	6.59	204172		Electric	01382 ACCT# 3776508966
			4723819456-0516	5/04/2016		4100-021200-1276-221-210	129.47	204172		Electric	01382 ACCT# 4723819456
			6860160149-0516	5/02/2016		4100-021200-1276-221-210	370.47	204172		Electric	01382 ACCT# 6860160149
			7190905005-0516	5/02/2016		4100-021200-1276-221-210	140.12	204172		Electric	01382 ACCT# 7190905005
			7860242267-0516	5/02/2016		4100-021200-1276-221-210	209.56	204172		Electric	01382 ACCT# 7860242267
			9293060001-0516	5/04/2016		4100-021600-1276-266-210	44.32	204172		Electric	01382 ACCT# 9293060001
			9560347503-0516	5/02/2016		4100-021300-1276-221-210	2,411.70	204172		Electric	01382 ACCT# 9560347503
			9630317502-0516	5/02/2016		4100-021300-1276-221-210	594.11	204172		Electric	01382 ACCT# 9630317502

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000084		9650330005-0516	5/02/2016		4100-021200-1276-221-210	316.35	204172		Electric	01382 ACCT# 9650330005
00000	000084		9670342501-0516	5/02/2016		4100-021200-1276-221-210	98.00	204172		Electric	01382 ACCT# 9670342501
		DISC. TOTAL	5,556.14	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			5,556.14	
00000	001387	ENVELOPES ONLY PLUS	F124084	5/11/2016		4100-041100-1241-411-410	90.58	204173		Office Supplies	01382 ACCT# 8088808
00000	001387		F124085	5/11/2016		4100-041100-1241-411-410	424.50	204173		Office Supplies	01382 ACCT# 8088808
00000	001387		F124086	5/11/2016		4100-041100-1241-411-410	543.45	204173		Office Supplies	01382 ACCT# 8088808
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			1,058.53	
00000	001087	FIRE PROTECTION	00062222	4/05/2016		4100-021200-1273-221-210	300.00	204174		Building Systems Main & Repair	01382 ACCT# 005958
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			300.00	
00000	001451	FLOWERS FOODS	97306651	5/09/2016		4100-051500-1246-551-510	86.40	204175		Food Supplies	01382 ACCT# 40351872
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			86.40	
00000	001536	GRANT, T. Y.	TYG 032216	3/22/2016		4100-051500-1273-551-510	778.84	204176		Building Systems Main & Repair	01382 ACCT# 40351872
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			778.84	
00000	001563	HARRIS CORPORATION	AY051916	5/19/2016		4302-094250-8212-	916,150.37	204177		New Radio System Cost	01382 ACCT# 1379
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			916,150.37	
00000	001512	HERMES PUBLICATIONS	4317	4/15/2016		4100-021600-1235-261-210	125.00	204178		Advertising	01382 SUSSEX CO ANIMAL SHE
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			125.00	
00000	000951	JOHNSON, JAMETTE	JJ 052016	5/20/2016		4100-051100-1205-512-510	8.10	204179		Meals	01382 REIMBURSEMENT
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			8.10	
00000	000583	JONES ELECTRIC CONTRACTOR	12674	5/11/2016		4100-021600-1272-261-210	488.00	204180		Building Maintenance & Repair	01382 SUSSEX CO ANIMAL CO
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			488.00	
00000	001092	WACE INCORPORATED	WT16596	5/17/2016		4100-021500-1256-251-210	258.72	204181		Communication Equipment	01382 SUSSEX CO PUBLIC SAF
00000	001092		WT16555	5/17/2016		4100-051100-1256-512-510	131.26	204181		Communication Equipment	01382 SUSSEX SHERIFF DEPT.
00000	001092		16757	5/13/2016		4100-051100-1256-512-510	157.40	204181		Communication Equipment	01382 SUSSEX SHERIFF
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			547.38	
00000	001566	MARLIN BUSINESS BANK	14090251	5/09/2016		4100-051100-1252-512-510	3,716.86	204182		Equipment Lease/Rental	01382 ACCT# 1454841
		DISC. TOTAL		ACH PMT TOTAL		.00 CPA PMT TOTAL	.00			3,716.86	
00000	001046	MCI	4342465511 0516	5/13/2016		4100-021100-1234-211-210	46.00	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-021400-1234-242-210	7.40	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-021300-1234-231-210	32.18	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-021400-1234-241-210	8.04	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-021600-1234-261-210	6.11	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-021500-1234-251-210	3.70	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-051100-1234-512-510	.80	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-023100-1234-291-230	11.69	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-041100-1234-411-410	15.71	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-031100-1234-311-310	15.72	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-063100-1234-631-630	19.89	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-062100-1234-621-620	36.99	204183		Telecommunications	01382 ACCT# 08692926192
00000	001046		4342465511 0516	5/13/2016		4100-063100-1234-632-630	3.70	204183		Telecommunications	01382 ACCT# 08692926192

P.O. NO.	VENDOR	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 001046		4342465511 0516	5/13/2016		4100-061100-1234-611-610	2.39	204183		Telecommunications	01382 ACCT# 08692926192
00000 001046		4342465511 0516	5/13/2016		4100-061100-1234-612-610	49.94	204183		Telecommunications	01382 ACCT# 08692926192
00000 001046		4342465511 0516	5/13/2016		4100-081300-2110-822-810	27.23	204183		VA Cooperative Extension	01382 ACCT# 08692926192
00000 001046		4342465511 0516	5/13/2016		4100-061100-1234-613-610	11.10	204183		Telecommunications	01382 ACCT# 08692926192
00000 001046		4342465511 0516	5/13/2016		4100-051100-1234-512-510	105.80	204183		Telecommunications	01382 ACCT# 08692926192
00000 001046		4342465511 0516	5/13/2016		4105-071100-1234-711-710	104.06	204183		Telecommunications	01382 ACCT# 08692926192
						.00			508.45	
00000 000635	MEDICAL TRANSPORT, LLC	043052016-01	5/02/2016		4100-021500-2110-253-210-524	28,800.00	204184		Emergency Med: SVC - Pd EMT.	01382 WAVERLY RESCUE SQUAD
						.00			28,800.00	
00000 000056	OWEN FORD, INC	FOCS59218	5/06/2016		4100-051100-1265-512-510	49.45	204185		Vehicle/Maintenance & Repairs	01382 ACCT# 1241
						.00			49.45	
00000 001141	PARHAM'S WELDING & FABRICATION	27909	5/17/2016		4100-021200-1275-221-210	47.39	204186		Maintenance Equipment	01382 SUSSEX COUNTY
						.00			47.39	
00000 000165	POSTMASTER	SHERRIFF 052016	5/20/2016		4100-063100-1231-632-630	24.00	204187		Postage	01382 BOX RENT 1389
						235.00	204187		Postage	01382 POSTAGE
						23.50	204187		Postage	01382 POSTAGE
						.00			282.50	
00000 001508	QUALITY UNIFORM CO.	11536	5/11/2016		4100-051100-1244-512-510	41.35	204188		Uniform Services	01382 SUSSEX SHERIFF
						41.35	204188		Uniform Services	01382 SUSSEX SHERIFF
						25.35	204188		Uniform Services	01382 SUSSEX SHERIFF
						40.35	204188		Uniform Services	01382 SUSSEX SHERIFF
						41.85	204188		Uniform Services	01382 SUSSEX SHERIFF
						31.85	204188		Uniform Services	01382 SUSSEX SHERIFF
						.00			222.10	
00000 001023	RICOH USA, INC.	21316612	5/13/2016		4100-051100-1252-512-510	97.18	204189		Equipment Lease/Rental	01382 ACCT# 4719771
						42.30	204189		Equipment Lease/Rental	01382 ACCT# 4719771
						29.80	204189		Equipment Lease/Purchase	01382 ACCT# 4719771
						194.54	204189		Equipment Lease/Purchase	01382 ACCT# 4719771
						194.54	204189		Equipment Lease/Rental	01382 ACCT# 4719771
						.00			548.36	
00000 000068	SADLER BROS. OIL CO., INC	339634	4/06/2016		4100-051100-1264-512-510	13.63	204190		Gasoline/Mileage-Non Training	01382 ACCT# 12520019
						15.57	204190		Gasoline/Mileage-Non Training	01382 ACCT# 12520019
						.00			29.20	
00000 000180	SAFETY FIRST CO OF VA	67652	4/29/2016		4100-051500-1273-551-510	290.00	204191		Building Systems Main & Repair	01382 SUSSEX COUNTY JAIL
						.00			290.00	
00000 000139	STONY CREEK HEALTH CENTER	125523	5/17/2016		4100-051500-1293-551-510	133.00	204192		Immune Medical Expenses	01382 PIERCE, ASHLEY
						.00			133.00	
00000 000610	SPRINGFIELD, JOHN A	JAS_052316	5/23/2016		4100-011100-1264-111-110	296.10	204193		Gasoline/Mileage-Non Training	01382 MILEAGE
						.00			296.10	
00000 000082	THORNTON, T.F.	183700	5/20/2016		4100-021200-1274-221-210	86.17	204194		Grounds Maintenance & Repairs	01382 SUSSEX COUNTY
						.00			86.17	

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	ACH PMT TOTAL	ACH PMT	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 000317	TOWN OF WAKEFIELD	1943 061516	6/15/2016		4100-021500-1276-221-210	39.40	39.40	204195	.00	204195	39.40	Electric	01382 ACCT# 1943
DISC. TOTAL .00 CHECK TOTAL													
00000 000080	TRI CITY OFFICE PRODUCTS	0113987-001	5/12/2016		4100-051100-1241-512-510	224.27	224.27	204196	.00	204196	224.27	Office Supplies	01382 ACCT# SCSD-0
DISC. TOTAL .00 CHECK TOTAL													
00000 000503	UNIVERSITY OF VIRGINIA	28017	5/16/2016		4100-041100-1203-411-410	210.00	210.00	204197	.00	204197	210.00	Workshops and Conferences	01382 COX, DESTIE
DISC. TOTAL .00 CHECK TOTAL													
00000 000087	VAN CLEEF AUTO PARTS INC	514027	4/30/2016		4100-051100-1265-512-510	29.80	29.80	204198	.00	204198	29.80	Vehicle Maintenance & Repairs	01382 ACCT# 27431
DISC. TOTAL .00 CHECK TOTAL													
00000 000769	VERIZON	4342462437 0516	5/19/2016		4100-061100-1234-613-610	96.52	96.52	204199	.00	204199	96.52	Telecommunications	01382 ACCT# 000990361639
DISC. TOTAL .00 CHECK TOTAL													
00000 000757	VERIZON BUSINESS	00361472	5/10/2016		4100-021400-1234-242-210	47.70	47.70	204200	.00	204200	47.70	Telecommunications	01382 ACCT# Y2694822
DISC. TOTAL .00 CHECK TOTAL													
00000 000757	VERIZON BUSINESS	00361472	5/10/2016		4100-041100-1234-412-210	47.71	47.71	204200	.00	204200	47.71	Telecommunications	01382 ACCT# Y2694822
DISC. TOTAL .00 CHECK TOTAL													
00000 000757	VERIZON BUSINESS	00361472	5/10/2016		4100-031100-1234-311-310	47.70	47.70	204200	.00	204200	47.70	Telecommunications	01382 ACCT# Y2694822
DISC. TOTAL .00 CHECK TOTAL													
00000 000757	VERIZON BUSINESS	00361472	5/10/2016		4100-021500-1234-253-210	47.70	47.70	204200	.00	204200	47.70	Telecommunications	01382 ACCT# Y2694822
DISC. TOTAL .00 CHECK TOTAL													
00000 000757	VERIZON BUSINESS	00361472	5/10/2016		4100-051100-1234-516-510	47.70	47.70	204200	.00	204200	47.70	Telecommunications	01382 ACCT# Y2694822
DISC. TOTAL .00 CHECK TOTAL													
00000 000757	VERIZON BUSINESS	00361472	5/10/2016		4100-063100-1234-631-630	47.70	47.70	204200	.00	204200	47.70	Telecommunications	01382 ACCT# Y2694822
DISC. TOTAL .00 CHECK TOTAL													
TOTAL 429.32													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-011100-1234-111-110	189.79	189.79	204201	.00	204201	189.79	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-021400-1234-242-210	145.03	145.03	204201	.00	204201	145.03	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-021200-1234-221-210	88.54	88.54	204201	.00	204201	88.54	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-021300-1234-231-210	127.36	127.36	204201	.00	204201	127.36	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-021400-1234-242-210	154.95	154.95	204201	.00	204201	154.95	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-021500-1234-253-210	89.93	89.93	204201	.00	204201	89.93	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-021600-1234-261-210	269.79	269.79	204201	.00	204201	269.79	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-021600-1234-262-210	151.38	151.38	204201	.00	204201	151.38	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/10/2016		4100-021100-1234-291-210	40.01	40.01	204201	.00	204201	40.01	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765262078	5/12/2016		4100-061100-1234-613-610	49.92	49.92	204201	.00	204201	49.92	Telecommunications	01382 #805250394-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765333442	5/12/2016		4100-051100-1234-512-510	872.04	872.04	204201	.00	204201	872.04	Telecommunications	01382 #520620824-00001
DISC. TOTAL .00 CHECK TOTAL													
00000 000039	VERIZON WIRELESS	9765333442	5/12/2016		4100-051500-1234-551-510	323.64	323.64	204201	.00	204201	323.64	Telecommunications	01382 #520620824-00001
DISC. TOTAL .00 CHECK TOTAL													
TOTAL 2,653.23													
00000 000088	WAVERLY GLASS SHOP	11631	5/17/2016		4100-051500-1265-551-510	190.00	190.00	204202	.00	204202	190.00	Vehicle Maintenance & Repairs	01382 SUSSEX COUNTY
DISC. TOTAL .00 CHECK TOTAL													
00000 000088	WAVERLY GLASS SHOP	11636	5/18/2016		4100-021600-1259-261-210	394.00	394.00	204202	.00	204202	394.00	Other Equipment Purchases	01382 SUSSEX ANIMAL CNTRL
DISC. TOTAL .00 CHECK TOTAL													
00000 001590	WOODLEY & FLYNN, PLLC	101	4/04/2016		4100-022100-1223-231-220	9,375.00	9,375.00	204203	.00	204203	9,375.00	Legal Services	01382 SUSSEX COUNTY
DISC. TOTAL .00 CHECK TOTAL													
00000 000087	VAN CLEEF AUTO PARTS INC	512780	4/12/2016		4100-021500-1265-252-210	143.99	143.99	204204	.00	204204	143.99	Vehicle Maintenance & Repairs	01382 ACCT# 27430
DISC. TOTAL .00 CHECK TOTAL													
TOTAL 989,212.90													
TOTAL 989,212.90													

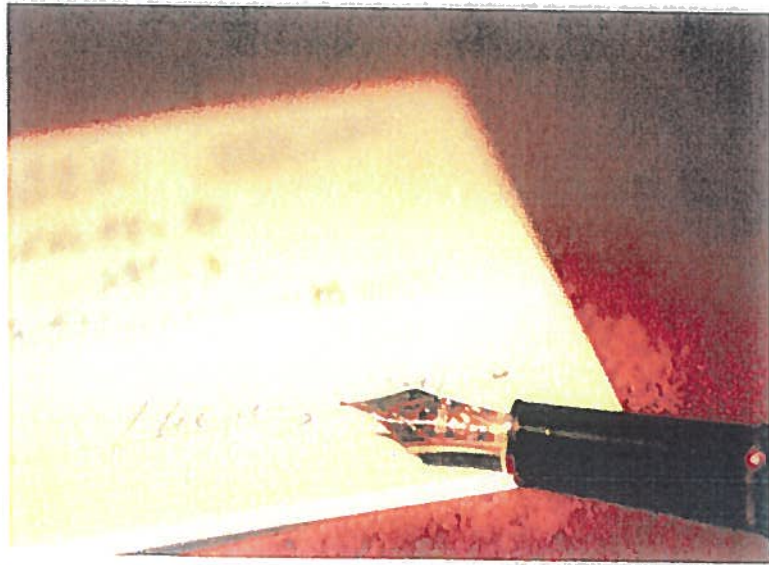
OVER

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 989,212.90 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

DATE 5/24/2016
DATE 5/26/16

DIRECTOR OF FINANCE
[Signature]
DEBORAH DEWITT, CO ADMIN
[Signature]
ONNIE L. WOODRUFF, TREAS.

PAYROLL DEDUCTION CHECKS



PAYROLL DEDUCTION CHECKS		INVOICE		INVOICE		ACCOUNT		CHECK		DESCRIPTION		BATCH	
F/O NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	CHECK AMOUNT	DESCRIPTION	BATCH			
00000	001429	VIRGINIA DEPT OF TAXATION	DC065160516160500	5/16/2016	100-000200-0100-	204023	282.59	282.59					00000
						CHECK TOTAL	49,220.84						
						CLASS TOTAL	49,220.84						
						FINAL TOTAL	49,220.84						

NSG 2/28/8
Dist. q Coy
05/10/14
5/10/16

PAYROLL DEDUCTION CHECKS									
F/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	REF. AMOUNT	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040160531160500	5/31/2016	100-000200-0100-	204143	813.56		00000
00000	000245		DC040160531160500	5/31/2016	105-000200-0100-	204142	269.13		00000
00000	000245		DC041160531160500	5/31/2016	100-000200-0100-	204142	690.99		00000
00000	000245		DC041160531160500	5/31/2016	105-000200-0100-	204142	304.50		00000
					CHECK TOTAL		2,077.14		
00000	000970	CARL M BATHS, CHPT13 TRUS	DC063160531160500	5/31/2016	100-000200-0100-	204143	953.50		00000
00000	000970		DC063160531160500	5/31/2016	105-000200-0100-	204143	667.50		00000
					CHECK TOTAL		1,621.00		
00000	001397	LEGAL SHIELD	DC097160531160500	5/31/2016	100-000200-0100-	204144	9.48		00000
00000	001397		DC097160531160500	5/31/2016	105-000200-0100-	204144	14.95		00000
					CHECK TOTAL		24.43		
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109160531160500	5/31/2016	100-000200-0100-	204145	200.00		00000
					CHECK TOTAL		200.00		
00000	001021	MINNESOTA LIFE INS CO	DC200160531160500	5/31/2016	100-000200-0100-	204146	284.25		00000
00000	001021		DC200160531160500	5/31/2016	105-000200-0100-	204146	110.91		00000
					CHECK TOTAL		395.16		
00000	001443	N.C. CHILD SUPPORT	DC101160531160500	5/31/2016	100-000200-0100-	204147	169.50		00000
					CHECK TOTAL		169.50		
00000	000872	NATIONWIDE RETIREMENT	DC090160531160500	5/31/2016	100-000200-0100-	204148	1,723.75		00000
00000	000872		DC090160531160500	5/31/2016	105-000200-0100-	204148	58.45		00000
					CHECK TOTAL		1,782.20		
00000	001560	SUZANNE E WADE, TRUSTEE	DC107160531160500	5/31/2016	105-000200-0100-	204149	366.00		00000
					CHECK TOTAL		366.00		
00000	001106	TREASURER OF GREENSVILLE	DC063160531160500	5/31/2016	100-000200-0100-	204150	81.78		00000
					CHECK TOTAL		81.78		
00000	000779	TREASURER OF SUSSEX CO.	DC001160531160500	5/31/2016	100-000200-0100-	204151	26,380.00		00000
00000	000779		DC001160531160500	5/31/2016	105-000200-0100-	204151	7,417.50		00000
00000	000779		DC002160531160500	5/31/2016	100-000200-0100-	204151	586.50		00000
00000	000779		DC003160531160500	5/31/2016	100-000200-0100-	204151	1,742.00		00000
00000	000779		DC004160531160500	5/31/2016	100-000200-0100-	204151	727.50		00000
00000	000779		DC006160531160500	5/31/2016	100-000200-0100-	204151	488.50		00000
00000	000779		DC009160531160500	5/31/2016	100-000200-0100-	204151	871.00		00000
00000	000779		DC012160531160500	5/31/2016	100-000200-0100-	204151	77.50		00000
00000	000779		DC067160531160500	5/31/2016	100-000200-0100-	204151	205.16		00000
00000	000779		DC067160531160500	5/31/2016	105-000200-0100-	204151	183.33		00000
					CHECK TOTAL		41,348.99		
00000	000247	TREASURER OF VIRGINIA	DC080160531160500	5/31/2016	100-000200-0100-	204152	962.00		00000
					CHECK TOTAL		962.00		
00000	000831	VACORP	DC035160531160500	5/31/2016	100-000200-0100-	204153	38.15		00000
00000	000831		DC035160531160500	5/31/2016	105-000200-0100-	204153	36.95		00000
					CHECK TOTAL		75.10		

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	001027	VALIC RETIREMENT	DC091160531160500	5/31/2016	100-000200-0100-	40.00	204154		00000
00000	001027		DC091160531160500	5/31/2016	105-000200-0100-	50.00	204154		00000
					CHECK TOTAL	90.00			
00000	001429	VIRGINIA DEPT OF TAXATION	DC065160531160500	5/31/2016	100-000200-0100-	282.59	204155		00000
					CHECK TOTAL	282.59			
					CLASS TOTAL	49,488.93			
					FINAL TOTAL	49,488.93			

Wahid Adnan
5/24/2016
Omni R. Adnan

OFFICE OF THE SHERIFF
RAYMOND R. BELL, SHERIFF
TELEPHONE (434) 246-5000
FAX (434) 246-5714



COUNTY OF SUSSEX
20212 THORNTON SQUARE
POST OFFICE BOX 1326
SUSSEX, VIRGINIA 23884

RECEIVED

June 1, 2016

JUN 01 2016

SUSSEX COUNTY
ADMINISTRATION

Deborah Davis, Administrator
County of Sussex
P.O. Box 1397
Sussex, Virginia 23884


IN RE: Restoration of vehicle expenses

Dear Ms. Davis:

As a result of vacancy savings, the Compensation Board will be reimbursing the County in the sum of \$5,262.33 for vehicle expenses/maintenance. Please restore these funds to 51100-1265-512-510. Attached is a copy of the Compensation Board print out that shows the request.

Please contact my office if you have any questions.

Sincerely,



Raymond R. Bell
Sheriff

cc: Board of Supervisors
Finance Director

Consent – Page 1



Enter
Clear
Exit
F1
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F12
Help

MCR2-A COIN REIMBURSEMENT PROCESSING 06/01/2016 11:22
 V.09152015 CY: 2016 MO: 05 LOC: 183 OFF: 307 SUSSEX COUNTY

OFFICE EXPENSE REQUEST

TYPE:	AMOUNT EXPENDED	REIMBURSED AMOUNT
DUES	.00	.00
POSTAGE	.00	.00
OFFICE SUPPLIES	.00	.00
TELEPHONES	.00	.00
MAINTENANCE AND REPAIRS	.00	.00
POLICE SUPPLIES	.00	.00
VEHICLE EXPENSE/MAINTENANCE	5262.33	5262.33
MEETINGS/MILEAGE (PROVIDE COMMENTS)	.00	.00
INTERNET ACCESS	.00	.00

TOTAL: 5262.33 5262.33

I0050 RECORDS ADDED SUCCESSFULLY

F1=HELP F2=ATH BDG F3=MENU F9=RATES F12=MAIN

SCB TEST



Board of Supervisors

Keith C. Blowe, Chairman
Susan B. Seward, Vice Chairman
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Deborah A. Davis
County Administrator
ddavis@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

Sussex County Board of Supervisors

June 16, 2016

Item: June 9, 2016

Requested by: Kelly Moore, Accounts Payable *KM*

Summary: The Finance Department is requesting that the Board of Supervisors restore the following funds received from VFIS-Watkins Insurance Agency (check attached) to the appropriate line item:

\$6,208.71 for damaged turnout gear to line item 21500-1254-251-210

Recommendation: **MOTION** Accept and appropriate the funds in the amount of \$6,208.71 from VFIS-Watkins Insurance Agency.

Glatfelter Claims Management, Inc.



P.O. Box 5126 • York, Pennsylvania 17405-5126
(800) 233-1957 • Fax: (717) 747-7051 • CA License # 2D89880
Administering claims on behalf of American Alternative Insurance Corporation

April 15, 2016

Mr. Eddie Vick, Fire Chief
County Of Sussex
P. O. Box 1397
Sussex, VA 23884

RE: Insured: County Of Sussex
 Policy Number: VFISTR2055643-08
 Claim Number: VATR216020570-00001
 Date of Loss: 02/04/2016
 Description: portable equipment contaminated at scene

Dear Fire Chief Vick:

Glatfelter Claims Management, Inc. is handling this matter on behalf of American Alternative Insurance Corporation. Enclosed you will find a check in the amount of \$6,208.71. This represents the cost to professionally clean the Department's bunker gear, shipping allowances, and replacement cost for the contaminated gear, less the \$250.00 policy deductible. Please see the enclosed portable equipment worksheet for settlement breakdown.

Lastly, please fax or return the enclosed remove from service form at your earliest opportunity, thank you.

We are happy to have been of service. Feel free to contact me with any questions or comments you may have.

Sincerely,

Tommaso DiNizo Jr.
Property Representative
Extension 7691
E-Mail: claims@glatfelters.com

c: Watkins Insurance Agency Inc.



Glatfelter Claims Management, Inc.
P O Box 5126
York, PA 17405
(800) 233-1957

WATKINS INSURANCE AGENCY INC
PO BOX 360
SOUTH HILL, VA 23970

PAYMENT IS BEING ISSUED FOR: CLEAN AND REPLACE BUNKER GEAR
AND HOSE, PER ENCLOSED
SPREADSHEET, LESS DEDUCTIBLE

CHECK NUMBER: 0000430871
CLAIM NUMBER: VATR216020570-0001
PAYMENT AMOUNT: \$*****6,208.71

Payment on behalf of AAIC

Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and subject to criminal prosecution and civil penalties.

KSCHMUCK
VFIS

Please detach voucher and deposit check promptly.

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND AN ARTIFICIAL WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



Glatfelter Claims Management, Inc.
P O Box 5126
York, PA 17405
(800) 233-1957

60-295
313

CHECK NO. **0000430871**

CHECK DATE 4/15/2016

Void 90 days after this date


M & T Bank
Altoona, PA

CLAIM NUMBER	POLICY NUMBER	PAYEE TAXPAYER ID	POLICY HOLDER		CLAIMANT	POLICY DATES
VATR216020570-00001	VFISTR2055643-08	**..*****	WATKINS INSURANCE AGENCY INC		COUNTY OF SUSSEX	7/01/2015 - 7/01/2016
			COUNTY OF SUSSEX		COUNTY OF SUSSEX	DATE OF LOSS: 2/04/2015

PAY: Six thousand two hundred eight and 71/100 Dollars

\$ *****6,208.71

TO THE ORDER OF
COUNTY OF SUSSEX
PO BOX 1397
SUSSEX VA 23884


AUTHORIZED SIGNATURE

⑈0000430871⑈ ⑆031302955⑆ 88879143⑈

BLANKET PORTABLE EQUIPMENT CLAIM WORKSHEET

"Portable Equipment" means portable firefighting, ambulance, or rescue related equipment and portable communications equipment commonly used in fire and rescue operations away from your premises.

Insured: County of Sussex, Va
Claim #: VATR216020570-00001

Prepared By: Tommaso Di Nizo Jr.
Date Prepared: 04/14/16
Date of Loss: 02/04/16

Item Description	Qty	Unit	Age	Comments	Unit Price	To
bunker pants	9			Per GearClean, Inc. (invoice # 3669)	\$83.75	\$753.
bunker coats	9			Per GearClean, Inc. (invoice # 3669)	\$83.75	\$753.
gloves	5			Per GearClean, Inc. (invoice # 3669)	\$21.50	\$107.
hood	8			Per GearClean, Inc. (invoice # 3669)	\$12.00	\$96.
helmet linear	1			Per GearClean, Inc. (invoice # 3669)	\$12.00	\$12.
shipping allowance	1			Per GearClean, Inc. (invoice # 3669)	\$72.19	\$72.
1.75" x 50' colored dbl jacket hose	12			per C.W.Williams quote	\$106.98	\$1,283.
2.5" x 50' white double jacket hose	4			per C.W.Williams quote	\$138.38	\$553.
4" x 100' rubber LDH hose	1			cleaning allowance	\$50.00	\$50.
Shipping cost to send gear to vendor	1			Per UPS Store invoice # 6039	\$479.17	\$479.
fire dex leather boot	8			per C.W.Williams quote	\$265.86	\$2,126.
shipping allowance	1			per C.W.Williams pricing	\$170.19	\$170.

Remarks:

Grand Total:	\$6,458.7
Less Deductible:	\$250.0
Net Claim:	\$6,208.7
Less Prior Payments:	\$0.0
Net Claim Owed:	\$6,208.7

Jarratt Fire \$4,613.52



INVOICE 591402

CUSTOMER NO.
22340

574 English Rd. * Rocky Mount, NC 27804
800-277-3473 (252) 977-3610 Fax (252) 977-9241

BILL TO:

JARRATT VOL FIRE DEPT
P.O. BOX 562
JARRATT, VA 23867

SHIP TO:

JARRATT VOL FIRE DEPT
C/O CHAD PHELPS
218 SOUTH ALLEN STREET
JARRATT, VA 23867

PHONE: 804-634-7340
FAX: 804-634-7349

PAGE 1

DATE		SHIP VIA		F.O.B.		TERMS		
03/11/16		BESTWAY				NET 30		
PURCHASE ORDER NUMBER			ORDER DATE		SALESPERSON		OUR ORDER NUMBER	
INSURANCE CLAIM			02/15/16		37 / 111		493790	
QUANTITY			ITEM NUMBER	DESCRIPTION		UNIT PRICE	AMOUNT	
ORDERED	SHIPPED	B.O.						
12	12		CHAD CELL-434-594-4006 QUP.DJ8001.75X50BLUE FIRE QUIP HOSE DJ800 - NYLON 1.75" X 50' BLUE IN COLOR	HOSE, 1.75X50BLUE-NYLON, DJ		106.98	1,283.76	
5	5		ALUMINUM COUPLINGS, NST QUP.DJ25WB FIRE QUIP HOSE DJ800 2.5" X 50' WHITE IN COLOR	2.5" X 50', DJ800, WHITE		138.38	691.90	
2	2		ALUMINUM COUPLINGS, NST QUP.HS40YD FIRE QUIP HOSE HYROFLOW 4" X 100' YELLOW IN COLOR STORZ COUPLINGS, 4"	HYDROFLOW 4X100 STZ YELLO		497.10	994.20	
			PAID					
			CK. NO. <u>5071</u>					
			DATE <u>3/24/16</u>					
					3344.68		3076.05 268.63 <u>3344.68</u>	
Product Total		Shipping & Handling		Taxable Amount		Tax	Misc. Amt.	INVOICE TOTAL
2,969.86		106.19		3,076.05		0.00	0.00	3,076.05

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from C.W. Williams, Inc. All shortages and discrepancies must be reported to C.W. Williams, Inc. within 10 days of receipt of shipment. No cash refunds will be given.



**INVOICE
592334**

CUSTOMER NO.
22340

574 English Rd. * Rocky Mount, NC 27804
800-277-3473 (252) 977-3610 Fax (252) 977-9241

BILL TO:

JARRATT VOL FIRE DEPT
P.O. BOX 562
JARRATT, VA 23867

SHIP TO:

JARRATT VOL FIRE DEPT
CHAD PHELPS
218 SOUTH ALLEN STREET
JARRATT, VA 23867

PHONE: 804-634-7340
FAX: 804-634-7349

PAGE 1

DATE		SHIP VIA		F.O.B.		TERMS		
04/15/16		BESTWAY				NET 30		
PURCHASE ORDER NUMBER			ORDER DATE		SALESPERSON		OUR ORDER NUMBER	
INSURANCE			04/14/16		37 / 111		495327	
QUANTITY			ITEM NUMBER	DESCRIPTION		UNIT PRICE	AMOUNT	
ORDERED	SHIPPED	B.O.						
4	4		CHAD CELL-434-594-4006					
3	3		DEX.FDXL100-10	BOOT, STRUCTURAL, LEATHER		265.86	1,063.44	
			DEX.FDXL100-11W	BOOT, STRUCTURAL, LEATHER		265.86	797.58	
			SHIP LINES 1 AND 2 IN 2	BOXES				
			4-14-16 MVH					
			TRK # 650924484670					
			650924484658					
			PAID					
			CK. NO. 5091					
			DATE 4/21/16					
			<i>Jhm</i>					
Product Total		Shipping & Handling		Taxable Amount		Tax	Misc. Amt.	INVOICE TOTAL
1,861.02		43.19		1,904.21		0.00	0.00	1,904.21

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from C.W. Williams, Inc. All shortages and discrepancies must be reported to C.W. Williams, Inc. within 10 days of receipt of shipment. No cash refunds will be given.



INVOICE
592497

574 English Rd. * Rocky Mount, NC 27804
800-277-3473 (252) 977-3610 Fax (252) 977-9241

CUSTOMER NO.
22340

BILL TO:

JARRATT VOL FIRE DEPT
P.O. BOX 562
JARRATT, VA 23867

SHIP TO:

JARRATT VOL FIRE DEPT
CHAD PHELPS
218 SOUTH ALLEN STREET
JARRATT, VA 23867


PHONE: 804-634-7340
FAX: 804-634-7349

PAGE 1

DATE		SHIP VIA		F.O.B.		TERMS		
04/20/16		BESTWAY				NET 30		
PURCHASE ORDER NUMBER			ORDER DATE		SALESPERSON		OUR ORDER NUMBER	
INSURANCE			04/14/16		37 / 111		495332	
QUANTITY			ITEM NUMBER	DESCRIPTION		UNIT PRICE	AMOUNT	
ORDERED	SHIPPED	B.O.						
1	1		CHAD CELL-434-594-4006 @P @A DEX.FDXL100-10W UPS TRACKING 1Z0945YF0348254239	BOOT, STRUCTURAL, LEATHER		265.85	265.85	
Product Total		Shipping & Handling		Taxable Amount		Tax	Misc. Amt.	INVOICE TOTAL
265.85		15.64		281.49		0.00	0.00	281.49

PAID

CK. NO. 5095
DATE 4/28/16



Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from C.W. Williams, Inc. All shortages and discrepancies must be reported to C.W. Williams, Inc. within 10 days of receipt of shipment. No cash refunds will be given.

GearClean, Inc.
 150 W. Commercial Street
 Winchester, VA 22601
 USA

Voice: 540-667-3130
 Fax: 540-667-3740

INVOICE

Invoice Number: 3669
 Invoice Date: Apr 8, 2016
 Page: 1

Bill To:

Sussex County Public Safety
 15080 Courthouse Road
 Sussex, VA 23884

Ship to:

Sussex County Public Safety
 15080 Courthouse Road
 Sussex, VA 23884

Customer ID	Customer PO	Payment Terms	Due Date
Sussex County Public		C.O.D.	4/8/16

Quantity	Item	Description	Unit Price	Amount
		Claim # VATR216020570		
		No Name		
1.00	Specialized Clean T	Specialized Cleaning Trouser - 0908003193	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 0908003193	35.00	35.00
1.00	Specialized Clean T	Specialized Cleaning Trouser - 1006002712	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 1006002712	35.00	35.00
1.00	Specialized Clean C	Specialized Cleaning Coat - 0908003187	48.75	48.75
1.00	AC, Coat	Advanced Cleaning, Coat - 0908003187	35.00	35.00
1.00	Specialized Clean C	Specialized Cleaning Coat - 1006002707	48.75	48.75
1.00	AC, Coat	Advanced Cleaning, Coat - 1006002707	35.00	35.00
		S Rowland		
1.00	Specialized Clean C	Specialized Cleaning Coat - 1408010983	48.75	48.75
1.00	AC, Coat	Advanced Cleaning, Coat - 1408010983	35.00	35.00
1.00	Specialized Clean T	Specialized Cleaning Trouser - 1408010991	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 1408010991	35.00	35.00
		B Rawlings		

The title and right of repossession of all goods shipped under this contract is reserved by the company until all goods are paid for in cash. The prices named herein apply to this order only and are subject to change without notice. All contracts are contingent upon strikes, fire, accidents and other delays beyond our control. ANY DEPOSITS TOWARD PURCHASES ARE NON-REFUNDABLE. All costs implied or pertaining to the above described merchandise will be the sole responsibility of the buyer/purchaser.

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

21500-1254-251-210
 5/11/16 EC

APPROVED PURCHASER: _____

GearClean, Inc.
 150 W. Commercial Street
 Winchester, VA 22601
 USA

Voice: 540-667-3130
 Fax: 540-667-3740

INVOICE

Invoice Number: 3669
 Invoice Date: Apr 8, 2016
 Page: 2

Bill To:

Sussex County Public Safety
 15080 Courthouse Road
 Sussex, VA 23884

Ship to:

Sussex County Public Safety
 15080 Courthouse Road
 Sussex, VA 23884

Customer ID	Customer PO	Payment Terms	Due Date
Sussex County Public		C.O.D.	4/8/16

Quantity	Item	Description	Unit Price	Amount
1.00	Specialized Clean C	Specialized Cleaning Coat - 1205001996	48.75	48.75
1.00	AC, Coat	Advanced Cleaning, Coat - 1205001996	35.00	35.00
1.00	Specialized Clean T	Specialized Cleaning Trouser - 1205002000	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 1205002000	35.00	35.00
J Lynch				
1.00	Specialized Clean C	Specialized Cleaning Coat - 1408010985	48.75	48.75
1.00	AC, Coat	Advanced Cleaning, Coat - 1408010985	35.00	35.00
1.00	Specialized Clean T	Specialized Cleaning Trouser - 1408010992	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 1408010992	35.00	35.00
K Wells				
1.00	Specialized Clean C	Specialized Cleaning Coat - 1408010984	48.75	48.75
1.00	AC, Coat	Advanced Cleaning, Coat - 1408010984	35.00	35.00
1.00	Specialized Clean T	Specialized Cleaning Trouser - 1205002003	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 1205002003	35.00	35.00
A Byers				
1.00	Specialized Clean C	Specialized Cleaning Coat - 0908003184	48.75	48.75

The title and right of repossession of all goods shipped under this contract is reserved by the company until all goods are paid for in cash. The prices named herein apply to this order only and are subject to change without notice. All contracts are contingent upon strikes, fire, accidents and other delays beyond our control. ANY DEPOSITS TOWARD PURCHASES ARE NON-REFUNDABLE. All costs implied or pertaining to the above described merchandise will be the sole responsibility of the buyer/purchaser.

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

APPROVED PURCHASER: _____

GearClean, Inc.
 150 W. Commercial Street
 Winchester, VA 22601
 USA

Voice: 540-667-3130
 Fax: 540-667-3740

INVOICE
 Invoice Number: 3669
 Invoice Date: Apr 8, 2016
 Page: 3

Bill To:
 Sussex County Public Safety
 15080 Courthouse Road
 Sussex, VA 23884

Ship to:
 Sussex County Public Safety
 15080 Courthouse Road
 Sussex, VA 23884

Customer ID	Customer PO	Payment Terms	Due Date
Sussex County Public		C.O.D.	4/8/16

Quantity	Item	Description	Unit Price	Amount
1.00	AC, Coat	Advanced Cleaning, Coat - 0908003184	35.00	35.00
1.00	Specialized Clean T	Specialized Cleaning Trouser - 1205002004	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 1205002004	35.00	35.00
		T Moseley		
1.00	Specialized Clean C	Specialized Cleaning Coat - 1408010981	48.75	48.75
1.00	AC, Coat	Advanced Cleaning, Coat - 1408010981	35.00	35.00
1.00	Specialized Clean T	Specialized Cleaning Trouser - 1408010989	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 1408010989	35.00	35.00
		A Bowen		
1.00	Specialized Clean C	Specialized Cleaning Coat - 1103001693	48.75	48.75
1.00	AC, Coat	Advanced Cleaning, Coat - 1103001693	35.00	35.00
1.00	Specialized Clean T	Specialized Cleaning Trouser - 1408010993	48.75	48.75
1.00	AC, Trouser	Advanced Cleaning, Trouser - 1408010993	35.00	35.00
		Gloves & Hoods		
5.00		Specialized Cleaning, Gloves	12.50	62.50
5.00	AC, Gloves	Advanced Cleaning, Gloves	9.00	45.00

The title and right of repossession of all goods shipped under this contract is reserved by the company until all goods are paid for in cash. The prices named herein apply to this order only and are subject to change without notice. All contracts are contingent upon strikes, fire, accidents and other delays beyond our control. ANY DEPOSITS TOWARD PURCHASES ARE NON-REFUNDABLE. All costs implied or pertaining to the above described merchandise will be the sole responsibility of the buyer/purchaser.

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

APPROVED PURCHASER: _____

GearClean, Inc.
 150 W. Commercial Street
 Winchester, VA 22601
 USA

Voice: 540-667-3130
 Fax: 540-667-3740

INVOICE

Invoice Number: 3669
 Invoice Date: Apr 8, 2016
 Page: 4

Bill To:

Sussex County Public Safety
 15080 Courthouse Road
 Sussex, VA 23884

Ship to:

Sussex County Public Safety
 15080 Courthouse Road
 Sussex, VA 23884

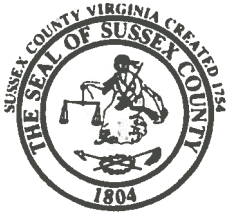
Customer ID	Customer PO	Payment Terms	Due Date
Sussex County Public		C.O.D.	4/8/16

Quantity	Item	Description	Unit Price	Amount
8.00		Specialized Cleaning, Hood	7.00	56.00
8.00	AC, Hood	Advanced Cleaning, Hood	5.00	40.00
1.00		Specialized Cleaning, Helmet Liner	7.00	7.00
1.00		Advanced Cleaning, Helmet Liner	5.00	5.00
		Return Shipping		
1.00	Shipping	Return Shipping Charges	72.19	72.19

The title and right of repossession of all goods shipped under this contract is reserved by the company until all goods are paid for in cash. The prices named herein apply to this order only and are subject to change without notice. All contracts are contingent upon strikes, fire, accidents and other delays beyond our control. ANY DEPOSITS TOWARD PURCHASES ARE NON-REFUNDABLE. All costs implied or pertaining to the above described merchandise will be the sole responsibility of the buyer/purchaser.

Subtotal	1,795.19
Sales Tax	
Total Invoice Amount	1,795.19
Payment/Credit Applied	
TOTAL	1,795.19

APPROVED PURCHASER: _____



ANTOINETTE MORRIS
DIRECTOR

COMMONWEALTH OF VIRGINIA
COUNTY OF SUSSEX
Victim/Witness Assistance Program

June 13, 2016

Office of the Commonwealth's Attorney
20209 Thornton Square
Post Office Box 1389
Sussex, Virginia 23884
(434) 246-1085
Fax: (434) 246-2630
Email: MorrisA@sussexcountyva.com

Ms. Deborah A. Davis, County Administrator
P. O. Box 1397
Sussex, VA 23884

RE: Acceptance and Appropriation to Execute Revised Award
Department of Criminal Justice Grant #16-S9574VG15
Award Amount: \$8,535.00

Dear Ms. Davis:

This letter is written to request that the above-mentioned funds in the amount of \$8,535.00 from the Department of Criminal Justice Services for Grant #16-S9574VG15, for the Victim Witness Program be accepted and appropriated as follows:

Computer, Printer & Copier	63100-632-1251-630	\$2,447.00
Computer Software & Protection	63100-632-1258-630	\$ 500.00
Furniture	63100-632-1257-630	\$1,842.00
Postage	63100-632-1231-630	\$ 300.00
Printing	63100-632-1233-630	\$1,000.00
Membership Dues	63100-632-1203-630	\$ 100.00
Office Supplies	63100-630-1241-630	\$1,066.00
Other Professional Service (IT)	63100-630-1229-630	<u>\$1,280.00</u>
	Total	\$8,535.00

Page 2

We have already received the funds from the Department of Criminal Justice Services in the amount of \$8,535.00 to cover the all of the line items above. Our deadline for spending the additional funds is June 30, 2016.

Please find attached a copy of the "Revised" Statement of Grant Award dated February 4, 2016 to the Ms. Deborah Davis, County Administrator. Attached also is a copy of the Itemized Budget and Budget Narrative submitted and approved by DCJS (see special conditions, no. 29).

Thank you for considering my request and I look forward to hearing from you soon.

Sincerely,


Antoinette C. Morris, Director

/acm

Cc: Mrs. Lyndia Person Ramsey, Commonwealth Attorney

Attachments



COPY

COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Francine C. Ecker
Director

1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
TDD (804) 386-8732

February 4, 2016

REVISED

RECEIVED
FEB 12 2016
SUSSEX COUNTY
ADMINISTRATION

Ms. Deborah Davis
County Administrator
Sussex County
P. O. Box 1397
Sussex, VA 23884

RE: Grant No.: 16-S9574VG15
Revised Victim Witness Program Award

Dear Ms. Davis:

The original grant award information, dated July 13, 2015, has been revised to reflect an increase in the total amount of awarded funds for Fiscal Year 2016. The additional amount has been added to the Supplies/Other Budget Category. Please submit a revised budget as outlined in the email dated January 20, 2016 from John Mahoney.

Enclosed you will find a "revised" Statement of Grant Award and a Statement of Grant Award Special Conditions. To indicate your acceptance of the award and conditions, please sign the award acceptance and return it to Janice Waddy, Grants Administrator, at the Department of Criminal Justice Services (DCJS). Please review the conditions carefully; as some require action on your part before we will disburse grant funds.

We apologize for any inconvenience and will be happy to assist you in any way we can to assure your project's success. If you have any questions regarding this matter, please contact Michelle Miles at (804) 225-1846.

Sincerely,

Janice Waddy
Grants Administrator

Enclosures

cc: Ms. Antoinette C. Morris, V/W Director
Ms. Anne Ellis, Finance Supervisor
Ms. Michelle Miles, DCJS Monitor

Criminal Justice Service Board • Committee on Training • Advisory Committee on Juvenile Justice
Advisory Committee to Court Appointed Special Advocate and Children's Justice Act Programs
Private Security Services Advisory Board • Criminal Justice Information Systems Committee

www.dcls.virginia.gov

Consent – Page 16



REVISED
2-4-2016

Department of Criminal Justice Services

1100 Bank Street, 12th Floor, Richmond, VA 23219

Statement of Grant Award/Acceptance

Subgrantee: Sussex County		Date: February 04, 2016	
Grant Period:		Grant Number:	
From: 07/01/2015	Through: 06/30/2016	16-S9574VG15	

Project Director	Project Administrator	Finance Officer
Ms. Antoinette C. Morris V/W Director Sussex County P. O. Box 1389 Sussex, VA 23884 Phone: (434) 246-1085 Email: morrisa@sussexcountyva.com	Ms. Deborah Davis County Administrator Sussex County P. O. Box 1397 Sussex, VA 23884 Phone: (434) 246-1000 Email: ddavis@sussexcountyva.com	Ms. Anne Ellis Finance Supervisor Sussex County P. O. Box 1397 Sussex, VA 23884 Phone: (434) 246-1006 Email: aellis@sussexcountyva.gov

Grant Award Budget

Budget Categories	DCJS Funds			Local	TOTALS
	Federal	General	Special		
Travel	\$0	\$53	\$0	\$0	\$53
Supplies/Other	\$8,535	\$1,445	\$0	\$0	\$9,980
Personnel	\$0	\$55,405	\$0	\$0	\$55,405
Indirect Cost	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0
Consultant	\$0	\$0	\$0	\$0	\$0
Totals	\$8,535	\$56,903	\$0	\$0	\$65,438

This grant is subject to all rules, regulations, and criteria included in the grant guidelines and the special conditions attached thereto.

Francine C. Ecker, Director

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this 16th day of Feb, 2016.

Signature:

Title: County Administrator

STATEMENT OF GRANT AWARD SPECIAL CONDITIONS

Department of Criminal Justice Services
1100 Bank Street
Richmond, Virginia 23219



For the Victim Witness Assistance Grant Program – Localities

Subgrantee: Sussex County

Grant Number: 16-S9574VG15

Federal Catalog Number: 16.575

Title: Victim Witness Program

Date: February 4, 2016

The following conditions are attached to and made a part of this grant award:

1. By signing the Statement of Grant Award/Acceptance, the grant recipient agrees:
 - to use the grant funds to carry out the activities described in the grant application, as modified by the terms and conditions attached to this award or by subsequent amendments approved by DCJS;
 - to adhere to the approved budget contained in this award and amendments made to it in accord with these terms and conditions;
 - to comply with all terms, conditions and assurances either attached to this award or submitted with the grant application;
 - to comply with the “Victim/Witness Grant Program Fiscal Year 2015 and 2016 Program Guidelines and Application Procedures,” dated March 25, 2014 and its Attachments. This includes compliance with Attachment 6-- “Final Program Guidelines, Victims of Crime Act, FFY 1997, Victim Assistance Program,” and includes a requirement that subgrantees maintain daily time and attendance records. (See Section B,8).
2. The subgrantee agrees to submit, on or before scheduled due dates, such reports as requested by DCJS on required forms. This includes filing required reports using the Client Information Management System (CIMS) and the online Grants Management Information System (GMIS).
3. The subgrantee agrees that it and all its contractors will comply with the following federal civil rights laws as applicable:
 - Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin in the delivery of services (42 U.S.C. § 2000d) and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart C;
 - The Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of race, color, national origin, religion, or sex in the delivery of services and employment practices (42 U.S.C. § 3789d(c)(1)), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D;
 - Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (29 U.S.C. § 794), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart G;
 - Title II of the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (42 U.S.C. § 12132), and the DOJ implementing regulations at 28 C.F.R. Part 35;
 - Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex in education programs and activities (20 U.S.C. § 1681), and the DOJ implementing regulations at 28 C.F.R. Part 54;
 - The Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services (42 U.S.C. § 6102), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart I; and
 - The DOJ regulations on the Equal Treatment for Faith-Based Organizations, which prohibit discrimination on the basis of religion in the delivery of services and prohibit organizations from using DOJ funding for inherently religious activities (28 C.F.R. Part 38).
 - The Juvenile Justice and Delinquency Prevention Act of 1974, as amended, which prohibits discrimination in both employment and the delivery of services or benefits based on race, color, national origin, religion, and sex in JJDPA-funded programs or activities (42 U.S.C. § 5672(b)).
 - Section 1407 of the Victims of Crime Act (VOCA), as amended, which prohibits discrimination in both employment and the delivery of services or benefits on the basis of race, color, national origin, religion, sex, and disability in VOCA-funded programs or activities. (42 U.S.C. § 10604).

Statement of Grant Award Special Conditions (Continued)

Grant No: 16-S9574VG15

4. The Subgrantee agrees that none of the funds appropriated or otherwise made available by this Act may be used for a project for the construction, alteration, maintenance, or repair of a public building or public work unless all of the iron, steel, and manufactured goods used in the project are produced in the United States.
5. The Subgrantee agrees that notwithstanding any other provisions of law and in a manner consistent with other provisions in this Act, all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government pursuant to this Act shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code. With respect to the labor standards specified in this section, the Secretary of Labor shall have the authority and functions set forth in Reorganization Plan Numbered 14 of 1950 (64 Stat 1267; 5 U.S.C. App) and section 3145 of title 40, United States Code.
6. The Subgrantee will promptly refer to DOJ's Office of the Inspector General any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either (1) submitted a false claim for grant funds under the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds.
7. The Subgrantee cannot use any federal funds, either directly or indirectly, in support of any contact or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP. In addition, the grantee will provide OVC with a draft copy of the letter of special condition for approval within 15 days.
8. The subgrantee agrees that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs.
9. Grant funds, including state and local match, may be expended and/or obligated during the grant period. All legal obligations must be liquidated no later than 90 days after the end of the grant period. The grant recipient agrees to supply a final grant financial report and return all received and unexpended grant funds (exclusive of local match) to DCJS within 90 days after the end of the grant liquidation period.
10. By accepting this grant, the recipient assures that funds made available through it will not be used to replace state or local funds that would, in the absence of this grant, be made available for the same purposes.
11. Subgrantee may follow their own established travel rates if they have an established travel policy. If subgrantee does not have an established policy, then they must adhere to state travel policy. The state allows reimbursement for actual reasonable expenses. Please refer to the following IRS website for the most current mileage rate: <http://www.irs.gov/taxpros/article/0,,id=156624,00.html>: Transportation costs for air and rail must be at coach rates.
12. Within 60 days of the starting date of the grant, the subgrantee must initiate the project funded. If not, the subgrantee must report to the DCJS, by letter, the steps taken to initiate the project, the reasons for the delay, and the expected starting date. If the project is not operational within 90 days of the start date, the subgrantee must obtain approval in writing from the DCJS for a new implementation date or the DCJS may cancel and terminate the project and redistribute the funds.
13. **No amendment to the approved budget may be made without the prior approval of DCJS. No more than two (2) budget amendments will be permitted during the grant period. Budget amendments must be requested using the online Grants Management Information System, (GMIS), accompanied with a narrative. No budget amendments will be allowed after April 30, 2016.**
14. The subgrantee agrees to forward a copy to the DCJS of the scheduled audit of this grant award.
15. All purchases for goods and services must comply with the Virginia Public Procurement Act. Procurement transactions, whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. An exemption to this regulation requires the prior approval of the DCJS and is only given in unusual circumstances. Any request for exemption must be submitted in writing to the DCJS. Permission to make sole source procurements must be obtained from DCJS in advance.

Statement of Grant Award Special Conditions (Continued)

Grant No: 16-S9574VG15

16. Acceptance of this grant award by the local government applicant constitutes its agreement that it assumes full responsibility for the management of all aspects of the grant and the activities funded by the grant, including assuring proper fiscal management of and accounting for grant funds; assuring that personnel paid with grant funds are hired, supervised and evaluated in accord with the local government's established employment and personnel policies; and assuring that all terms, conditions and assurances—those submitted with the grant application, and those issued with this award—are complied with.
17. Any delegation of responsibility for carrying out grant-funded activities to an office or department not a part of the local government must be pursuant to a written memorandum of understanding by which the implementing office or department agrees to comply with all applicable grant terms, conditions and assurances. Any such delegation notwithstanding, the applicant acknowledges by its acceptance of the award its ultimate responsibility for compliance with all terms, conditions and assurances of the grant award.
18. **PROJECT INCOME:** Any funds generated as a direct result of DCJS grant funded projects are deemed project income. Project income must be reported on forms provided by DCJS. The following are examples of project income: Service fees; Client fees; Usage or Rental fees; sales of materials; income received from sale of seized and forfeited assets (cash, personal or real property included).
19. The recipient is required to certify and ensure that all aspects of personnel management and employment practices will be conducted in accordance with their local unit of government or state agency procedures, promoting equal employment opportunity. For example, the recipient must advertise for positions, interview candidates, hire, supervise, discipline, and separate program personnel in accordance with their local unit of government or state agency procedures promoting equal employment opportunity. Additionally, grantees must promptly notify DCJS whenever grant funded positions are vacated and must notify DCJS when such positions are filled.
20. All new Computer Processing Units (CPU's) purchased with grant funds must be protected by anti-virus software, which must be updated, as necessary. Before purchasing new computer equipment, the recipient is strongly encouraged to consult DCJS' IT Contact Specialists at (804) 786-4576 or (804) 225-4868.
21. In accordance with VOCA guidelines, grant funds may support membership in no more than three appropriate organizations.
22. No more than 5% of grant funded staff hours may be devoted to the provision services to witnesses.
23. Costs, including staff time, associated with the preparation of subpoenas cannot be supported with grant funds.
24. Email and internet access funded through the grant must be for official program use only.
25. **Any non-federal cash awarded in excess of 20% of the total grant award shall not be considered match. These non-federal funds are the only DCJS grant funds which may support appropriate service coordination or other appropriate activities advancing the delivery of direct services which may not be supported with federal funds.**
Coordination activities may include serving on state or local task forces, commissions, working groups, coalitions, and/or multi-disciplinary teams. Coordination efforts also include developing written agreements that contribute to better and more comprehensive services to crime victims.
26. When there is any personnel change in the program, the recipient agrees to submit the DCJS Program Change/ Update form available on the DCJS website at: <http://www.dcjs.virginia.gov/forms/sectionForms.cfm?code=9&program=victims>.
27. Subgrantee agrees that DCJS, the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFC) and its representatives shall be granted access to and the right to examine all records, books, paper or documents related to the VOCA grant.

Statement of Grant Award Special Conditions (Continued)

Grant No: 16-S9574VG15

28. Unless otherwise stated, Special conditions listed in item 29 must be met by September 30, 2015. If they remain unmet after this date, then the subgrantee must report to DCJS, by letter, the steps taken to achieve compliance, the reasons for non-compliance, and the expected date of compliance. DCJS may terminate grant funding based upon unexplained or unreasonable failure to substantially comply with special conditions within reasonable specified timeframes.
29. Prior to DCJS disbursing funds, the Subgrantee must comply with the following special conditions:
 - a) Submit an itemized budget and budget narrative as outlined in the January 20, 2016 e-mail from John Mahoney. Completed documents should be returned to: grantsmgmt@dcjs.virginia.gov.

BUDGET NARRATIVE

PERSONNEL/EMPLOYEES	\$55,405
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Salary and benefit are requested in the amount of \$55,405. In the revised budget there are no changes in this category because the County made up the difference for this year. Salary and benefits are necessary for the sustainability of quality staff to complete the program's project goals and objective.

A. Salary-

\$41,985

We are requesting the same salary amount of \$41,998 as in the FY16 Budget Award that was signed by the County. It is our understanding that we cannot recoup what has already been budgeted.

B. Benefits -

\$13,420

We are requesting a total of \$13,420 for a fringe benefits package that is offered to all Sussex County employees. The breakdown we are requesting is as follows:

FICA	0.06028%	\$2,530
Retirement	0.1148%	4,820
Medical Insurance	\$490 mo.	5,880
Group Insurance	\$160 yr.	160
Worker's Compensation	\$30 yr.	30

TOTAL: \$55,403

CONSULTANT	\$0
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This section is not applicable.

TRAVEL & SUBSISTENCE	\$35
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We are requesting travel funds in the amount of \$35. Local travel is needed not only to attend coalition local meetings, training, and community activities, but to transport and escort victims in need of transportation to and/or from court proceedings which is an essential component in providing quality services.

EQUIPMENT**\$4,289**

Equipment funds are requested in the amount of \$4,289. The following permanent equipment is essential for the program to successfully accomplish the goals/objectives of the grant. They include:

A. Printer - \$499

We are requesting \$499 for a brand new printer (Brother MFC-L2740DW Laser Multifunction Printer – Monochrome – Plain Paper Print – Desktop). The program needs a reliable printer with a low page count that will not only print short-run documents with professional results but will quickly and easily provide other office solutions like scan and fax, as well.

B. Copier - \$799

We are requesting \$799 for a standalone office copier (Canon Image CLASS D1370 – Multi-Function Printer). There are numerous correspondences that the program prints multiple copies of on a daily basis for the office files and the Commonwealth Attorney's files. They includes all of the letters sent to victims/witnesses (the program initial letter, court notifications, letter of court continuance, CIOF application, restitution letter with a copy of the money order sent to the victim). For domestic violence victims we print out safety planning worksheets and other pamphlets to help inform and educate them and resources that are available in the area. In addition, this office provides copies of victim impact statements to the Judge, the Clerk of Court, Probation Officer, and the Defense involved in the matter. As needed forms are also sent to Sheriff's Office in regards to victims' notification if defendant is released.

C. File Cabinets - \$978

We are requesting \$978 for two (2) HON Brigade 4-Drawer Lateral file cabinets with interlocks to secure confidential files. The program currently has a five drawer lateral file with several hundred files in boxes due to lack of space. The program requires that we retain work files for a period of at least five years after final disposition, but homicide and domestic and sexual assault files we tend to hold on a little longer.

D. Computer — \$1,149

We are requesting \$1,149 for a OptiPlex 9030 All-in-One Dell Computer. A new computer is necessary because the current computer is no more unreliable and slow. It has become too expensive to maintain.

E. Copier Stand — \$240

We are requesting a total of \$240 for a stand to rest the new copier on.

F. Storage Cabinets — \$624

We are requesting a total of \$629 to purchase two (2) storage cabinets with locks (one to house office supplies; the other to house snacks) for the victims we serve.

SUPPLIES AND OTHER EXPENSES**\$5,709**

The following supplies and other expenses are essential for the program to successfully accomplish the goals and objective set out for the grant.

A. Stationary - \$1,000

Supplies such as brochures and pamphlets are an integral part of all Victim/Witness Programs because they help inform and educate people about the services offered and provided. We are requesting \$1,000 for the set-up and revision of our current program brochures. For the past 7 years we have been duplicating them on our desktop printer - adding the new grant year. In addition, monies left will be spent on additional letterhead, envelopes, and other informative pamphlets.

B. Postage - \$300

We are requesting \$300 in postage. We expect an average of thirty, first class letters per -week to be mailed to crime victims and witnesses; as well as packages to CICF, and etc. Periodically, we mail out survey for feedback to victims/witnesses in regards to the quality of service that was provided.

C. Office Supplies - \$700

We are requesting \$700 for various miscellaneous consumable office supplies (pens, paper, file folders, mailing supplies, stamp pad and ink, planner, rubber bands, highlighter, writing pads, hanging file folders, and etc.).

D. Telephone & Internet Service — \$800

We are requesting a total of \$800. Sussex County has three different area codes (434, 804 & 757). The area code (804) covers the Town of Waverly; (757) covers Wakefield which is long distance; (434) covers Sussex, Stony Creek, Jarratt, and Yale. Victims residing outside of area code (434 and 804 Waverly to Colonial Heights) are considered long distance. The county also provides long distance services and internet services for the program. – NO CHANGE

E. Registration Fees for Training — \$100

We are requesting a total of \$100. It is necessary for the director to keep abreast of the changing legislation and other issues that will affect both clients and the program.

F. Ink Cartridges for Copier - \$167

We are requesting \$167 for printing supplies. This will allow the director to copy offense reports, letters, court notifications, dispositions, and interoffice memos as well as letters to other agencies and providers, printouts for schools, community efforts, and etc.

G. Membership Dues — \$100

We are requesting a total of \$100. Membership is important because not only keeps members abreast of trainings, publications, legislative lobbying that focuses on victim issues, but it also provides a forum for members to discuss and address issues that affect us.

H. Fees for Victim's Snack for Jury Trials — \$200

We requested a total of \$200 for snacks. It is necessary that we provide snacks on long court days, especially during jury trials. The Sussex Courthouse is located in one of the rural areas of the County. There is only one small store in the area that sales sandwiches, hotdogs, sodas and snack. The Judge, jury, and defendants they all go to the store since there is nowhere else to eat within 7 to 14 miles away. There is never enough food when we have long court days. In addition, most victims don't want to face the crowd depending on the nature of the case. Too often they leave the ground and we have to wait for them to convene.

Another problem is there are times when Circuit Court is in session pass 5 p.m. The local store closes between 5 p.m. and 6:00 p.m. when the County shuts down. When a jury is out and we are here after 6 p.m. victims have nothing to eat while the Court waits for the verdict. If the program does not provide snacks (out of pocket) too often the victim leaves before hearing the verdict. Most times they leave because they are hungry and they do not have the money to purchase a drink or cookies to hold them until the case is final. Providing snacks is a service that will ensure that victims stay the duration of the court proceedings.

I. Shredder - \$179

We are requesting \$179 for a shredder to dispose of confidential properly.

J. Notary Stamp Kit - \$67

We are requesting \$67 for notary printing supplies to notary CICF applications for victims.

K. Computer Technician - \$1,280

We requested \$1,280 to cover services to hire a computer technician (IT person) to come in and set-up the program's new computer system, and printer. The County does not provide technical support for our office. The Commonwealth Attorney's Office has its own IT person.

L. Ink Cartridges for Printer - \$316

We are requesting \$316 for printing daily correspondences. This will give us an opportunity to copy offense reports, victim/witnesses letters, court notifications, dispositions, appointments, and interoffice memos and other agencies like CICF, DCJS, the courts, service providers, as well as, printer color books and other information for school activities, National Night Out, and other community efforts to raise awareness of services available to victims of crime.

M. Software and Virus Protection -

\$500

We request \$500 for software and virus protection. It is important that we protect our investment.

TOTAL GRANT	\$65,438
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[Print Form](#)

Vouchers Approved/Disbursed

Grant Number: 16-S9574VG15 Project Name:

Total Budget: Federal - \$ 8,535.00 State - \$ 56,903.00 Special - \$ 0.00
 Total Funds Available: Federal - \$ 0.00 State - \$ 0.00 Special - \$ 0.00

Reporting Period	Date of Request	Requested Federal	Requested General	Requested Special	FO Approved	DCJS Approved	Batch Date	Reason
12/31/2016	01/13/2016	0	34133.00	0	01/13/2016	Yes	01/20/2016	
06/30/2016	04/20/2016	8535.00	22770.00	0	04/20/2016	Yes	05/03/2016	

All funding requests submitted for this Grant appear on this screen.

Contact Grants Administration for further information.

[Return](#)

[Print Report](#)

Request For Funds - Subgrants/Contracts

Department of Criminal Justice Services
 1100 Bank Street
 12th Floor
 Richmond, Virginia 23219

***Note - It takes approximately 30 days to receive funds requested after this report has been approved by your finance officer. Please look under View Status - Vouchers FIRST to verify if this request has been approved by your finance officer PRIOR to contacting DCJS.

Status: Approved

Subgrant/Contract Number: 16-S9574VG15

Date of Request: 04/20/2016

Federal Identification Number: 54600164200

Period Covered by this Request:

From: 01/01/2016

To: 06/30/2016

Subgrantee/Contractor Name	Sussex
Finance Officer Address 1:	Sussex County
Finance Officer Address 2:	P. O. Box 1397
Finance Officer Address 3:	

Sussex	VA	23884
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Drawdown Amount	DCJS Federal Grant Amounts	DCJS General Fund Amounts	DCJS Special Fund Amounts
(A) Total Subgrantee Award	8535.00	56903.00	0.00
(B) Less: Payments Previously received	0.00	34133.00	0.00
(C) Available Amount of Award (A-B)	8535.00	22770.00	0.00
(D) Less: Amount Now Requested	8535.00	22770.00	0.00
(E) Remaining Grant Balance (C-D)	0.00	0.00	0.00

As of the following date: 04/20/2016

The Grant Program's Cash On Hand is: \$0.00

[Go Back](#)



The County of Sussex
 Notice of Public Hearings on County Budget & Fixing of
 The County Levies for Sussex County for the Fiscal Year Ending 2017

4.01 – 4.02

The County Administration's recommended FY 2017 budget is published for information and fiscal planning purposes only. Included budget items do not constitute a commitment or obligation to appropriate funds for that item or purpose by the Board of Supervisors. The budget is presented on the basis of the estimates and requests submitted to the Administrator by Constitutional Officers, Outside Agencies, the Director of Social Services, School Superintendent and County Departments. There is no designation or allocation of any Sussex County funds until there has first been an appropriation for that purpose by the Board of Supervisors. The budget is for informative and fiscal planning purposes and will not be approved, adopted, or ratified by the Board of Supervisors at the June 16, 2016 public hearings at 7:00PM. FY 2017 budget copies are available for review in the County Administrator's Office.

SUSSEX COUNTY 2016 - 2017 PROPOSED BUDGET AND TAX LEVY			
	FY2016	FY2017	
Public Service @	R.E. \$0.54/\$100 P.P. \$4.85/\$100	R.E. \$0.58/\$100 P.P. \$4.85/\$100	
Real Estate @	\$0.54/\$100	\$0.58/\$100	
Mobile Homes @	\$0.54/100	\$0.58/100	
Machinery & Tools @	\$2.43/\$100	\$2.43/\$100	
Merchants Capital @	\$1.00/\$100	\$1.00/\$100	
Fire & Rescue @	\$2.43/\$100	\$2.43/\$100	
Personal Property @	\$4.85/\$100	\$4.85/\$100	

Pursuant to Va. Code Section 58.1-3523 et seq.:
 Includes 53% PPTRA tax relief \$1,106,617 for Fiscal Year Ending 2017

REVENUE SUMMARY

	FY2016	FY2017	Difference
LOCAL			
General property taxes, Penalty & Int.	9,197,790	9,656,854	459,064
Other local Taxes	1,269,615	1,211,425	(58,190)
Permits, Privilege Fees, Reg. Licenses	5,098,425	4,890,560	(207,865)
Fines and Forfeitures	794,100	795,600	1,500
Misc. Revenue & Recovered Costs	475,500	337,746	(137,754)
Charges for Services	253,865	236,265	(17,600)
Use of Money & Property	87,000	89,000	2,000
TOTAL LOCAL REVENUES	17,176,295	17,217,450	41,155
INTERGOVERNMENTAL			
County			
Commonwealth of Virginia	6,275,134	6,308,451	33,317
Federal Government	800	0	(800)
Grants VHDA Housing & Tobacco Com	0	290,000	290,000
School Board			
Commonwealth of Virginia	7,668,880	7,786,171	117,291
Federal Government	1,809,455	2,200,212	390,757
TOTAL INTERGOVERNMENTAL	15,754,269	16,584,834	830,565
OTHER REVENUES AND OTHER SOURCES			
Housing Programs	8,213	0	(8,213)
Law Library Fees	975	0	(975)
Capital Projects - IDA Loan	93,438	0	(93,438)
School Funds	482,975	426,975	(56,000)
Designated Funds	670,700	483,000	(187,700)
TOTAL OTHER REVENUES	1,256,301	909,975	(346,326)
TOTAL FISCAL YEAR REVENUES	34,186,865	34,712,259	525,394

EXPENDITURE SUMMARY

	FY2016	FY2017	Difference
Legislative	125,182	136,582	11,400
Administrative	637,863	651,634	13,771
Legal	101,152	75,000	(26,152)
Financial	683,706	684,589	883
Board of Election	172,012	161,697	(10,315)
Judicial Administration	953,209	921,935	(31,274)
Fire, Rescue & Emergency Operations	1,368,083	1,393,895	25,812
Sheriff's Operations & Jail	4,096,775	4,154,533	57,758
Public Works	781,873	783,122	1,249
Health & Human Services	3,304,905	3,225,054	(79,851)
Public Education	17,920,480	18,372,528	452,048
Libraries, Recreation, & Culture	223,567	190,985	(32,582)
Planning & Community Development	854,613	847,565	(7,048)
Debt Services	2,099,384	2,048,710	(50,674)
Non-Departmental & Contingency	131,661	291,430	159,769
Capital Improvements	670,000	773,000	103,000
Non-General Funds - Other	62,400	0	(62,400)
TOTAL DEPARTMENT EXPENDITURES	34,186,865	34,712,259	525,394

Capital Improvement Plan (CIP) Budget FY2017

Projects in Fund 302	Allocating
Sheriff's Patrol Vehicles-Purchase	68,000
Sheriff's Patrol Vehicles-Lease Payment	105,000
Roof Replacement Study-Sheriff's Office	20,000
Total Fund 302	193,000

ESTIMATED BEGINNING AND ENDING FUND BALANCES

	6/30/2016	6/30/2017	Difference
Unassigned General Fund Balance	\$ 5,524,379	\$ 5,041,379	(483,000)

BY ORDER OF THE SUSSEX COUNTY BOARD OF SUPERVISORS

Deborah A. Davis, County Administrator

AGENDA ITEM 5.01
Appointments
Social Services Administrative Board

Please note the information below:

Ms. Anne Giles has relocated ,no longer resides in the Waverly District and resigned from the DSS Board effective May 17, 2016. As a result of the vacancy created by Ms. Ann Giles, an appointment is required to fill her unexpired term ending June 30, 2019. Supervisor Futrell has communicated with Mrs. Evelyn Giles, Post Office Box 475, 228 Butler Street, Waverly VA 23890, and she has agreed to serve if appointed.

Mr. Norfleet Givens, 28183 Proctor Road, Emporia VA 23847, is a current member of the Social Services Administrative Board. His term will expire June 30, 2016, is eligible for reappointment and has agreed to serve, if reappointed.

Mrs. Gail Bain, 35096 Old Wakefield Road, Waverly VA23890, is a current member of the Social Services Administrative Board. Her term will expire June 30, 2016, is eligible for reappointment and has agreed to serve, if reappointed.

(Supporting documentation follows this summary sheet).

Recommendation: Staff recommends three (3) separate resolutions:

- (1) That the Sussex County Board of Supervisors appoints Mrs. Evelyn Giles, Post Office Box 475, Waverly VA 23890 be appointed to the Social Services Administrative Board for a term to expire June 30, 2019.
- (2) That the Sussex County Board of Supervisors reappoints Mr. Norfleet Givens, 28183 Proctor Road, Emporia VA 23847, to the Social Services Administrative Board, term expiring June 30, 2020
- (3) That the Sussex County Board of Supervisors reappoints Mrs. Gail Bain, 35096 Old Wakefield Road, Waverly VA 23890, to the Social Services Administrative Board, term expiring June 30, 2020.

Sussex County Social Services Board

(Updated May 2016)

Mrs. Gayle Bain
35096 Old Wakefield Road
Waverly VA 23890
757 653 4281
Term Expires: 06/30/16

Mr. Alfred Futrell
524 Moore Street, Waverly VA 23890
804 385 6406
Term concurrent with elected office (December 31, 2019)

Ms. Anne Giles
P.O. box 475
Waverly VA 23890
804 896 4768
Term Expires: 06/30/19

Mr. Norfleet Givens
28183 Proctor Road, Emporia VA 23847
434 634 5656
Term Expires: 06/30/16

Mrs. Mae Mason
407 East Main Street, Wakefield VA 23888
757 899 8401
Term Expires: 06/30/17

Mrs. Cynthia Pegram-Wyche
11449 North Halifax Road
Stony Creek VA 23882
434 246 3184
Term Expires: 06/30/18

Ms. Lou Savedge
24763 Sussex Drive, Waverly VA 23888
804 834 2056
Term Expires: 06/30/19

AGENDA ITEM 5.02
Appointments
Industrial Development Authority Board of Directors

At the last Board meeting, staff informed the Board that an appointment is needed to replace the vacancy created by Mr. Bruce Spencer's decision to no longer serve. Mr. Spencer's term will expire May 15, 2017.

Staff has also been notified that Mr. Martin F. Harrell, Sr. does not wish to be reappointed to the IDA as well (his term expired May 15, 2016).

Since that time, Mr. Edmond Curley has advised that he does not wish to be reappointed to the IDA Board of Directors (his term expired May 15, 2016).

The appointments to the IDA Board are not district specific and the Board meets as needed. However, staff has been contacted by McGuire Woods Law Firm stating that they may be submitting a bond application in the next few months. (A copy of the current IDA Board roster follows this summary sheet).

**SUSSEX COUNTY
INDUSTRIAL DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS**
(Updated May 2015)

D. Eugene Brittle, Chairman
Post Office Box 461
Wakefield VA 23888
Office: 757 899 7310
Home: 757-899 2381
Cell: 757 377 6772
Term expires: 05/15/2019

Bruce C. Spencer
Vice Chairman
Post Office Box 581
Waverly VA 23890
Office: 804 834 2322
Term expires: 05/15/2017

Edmond Curley
9407 Sussex Drive
Stony Creek VA 23882
Home: 434 246 5801
Term expires: 05/15/2016

Clyde Johnson
427 Jasper Lane
Waverly VA 23890
Cell: 804 631 6742
Term expires: 05/15/2018

Martin F. Harrell, Sr.
28599 Grizzard Road
Emporia VA 23847
Home: 434 634 3876
Cell: 804 586 7068
Term expires: 05/15/2019

Kevin Bracy
18377 Courthouse Road
Yale VA 23897
Home 434 246 4720
Term expires: 05/15/2018

George O'N. Urquhart
7201 Newville Road
Waverly VA 23890
Office: 804 897 6500, Ext. 6598
Cell: 804 516 5775
Term expires: 05/15/2017

AGENDA ITEM #6-01
Action Items
Board's 2016 Priorities Update

Following this cover sheet is the update of the Board's 2016 Priorities Update for the June Board meeting.

SUSSEX COUNTY BOARD OF SUPERVISORS - PRIORITIES 2016

June Update



Sussex BOS Priorities 2016

Economic Development

- **Identify Additional Funding Streams**
- **Shovel Ready Sites**
- **County Clean-up / Beautification Plan**
- **County Newsletter**

- On-going** (Yellow dot)
- Complete** (Green dot)
- No Progress** (Red dot)



Sussex BOS Priorities 2016

Broadband

- ● Options for County-wide Connectivity
- ● Technology Working Group
- ● Customer Service Satisfaction Survey
- ● County Cell Coverage
- ● Video-tape Board Meetings



Sussex BOS Priorities 2016



Strategic Plan

- BOS has re-scheduled a planning session for October 25-26, 2016

● On-going
● Complete
● No Progress



Sussex BOS Priorities 2016

FY 2017 Budget

- Paperless Strategy
- Vacant Positions/Restructuring
- Volunteers

- On-going
- Complete
- No Progress

Thank You



□ Questions ?

AGENDA ITEM #6.02
Action Items
Authorization of Voting Credentials for NACo Credentials

Following this summary sheet information regarding voting credentials for the 2016 Annual Conference. In order to participate, a county must have paid their membership dues and have on paid registrant for the conference. (Please see the documents from the National Association of Counties which follow this summary sheet).

To date, Mr. Tyler and Mr. Stringfield are registered to attend the NACo Conference.

Recommendation: That the Sussex County Board of Supervisors name of a voting delegate and an alternate to be authorized to pick up the County's voting materials while at the NACo conference.



RECEIVED

MAY 23 2016

SUSSEX COUNTY
ADMINISTRATION

MEMORANDUM

ELECTION OF NACo OFFICERS AND VOTING ON POLICY

To: County Board Chairpersons, Parish Presidents, Borough Mayors,
County Judges, Elected County Executives and County Clerks
From: Sallie Clark, NACo President
Date: May 20, 2016
Subject: Voting Credentials – 2016 Annual Conference

NACo is preparing for the 81st Annual Conference to be held July 22-25, 2016, in Los Angeles County, Calif. It is important that your county participates in the association's annual election of officers and policy adoption. **In order to participate, a county must have paid its membership dues and have one paid registrant for the conference, according to NACo bylaws.**

Please read the enclosed information carefully. Indicate on the credentials form the name of the county voting delegate and alternate authorized to pick up your county's voting materials.

A checklist is enclosed to assist you in filling out the voting credentials form. Additionally, **the chief elected official of your county must sign the form.** A chief elected official may include the following:

- board chair/president
- mayor
- county judge
- **elected** county executive

*Please fill out this form in advance and mail, fax or scan and e-mail the enclosed form by **FRIDAY, JULY 1.***

If no one from your county is planning to register for the conference, you do not have to turn in the credentials form.

Alex Koroknay-Palicz - Fax (866) 370-9421

Credentials Committee
Attn: Alex Koroknay-Palicz
National Association of Counties
25 Massachusetts Ave, NW, Suite 500
Washington, DC 20001

AKPalicz@naco.org

Membership Coordinator, Alex Koroknay-Palicz, can be reached at 888.407.NACo (6226) x291, his direct line at 202.942.4291 or akpalicz@naco.org. We look forward to seeing you in Los Angeles County!

My county has only one person attending the conference. Does my county have to designate an alternate?

No. It is not necessary to list an alternate if a delegate is named.

Whose ballots may the state associations of counties/parishes/boroughs receive?

Your state association of counties/parishes/boroughs is allowed to pick up any unclaimed ballots from counties/parishes/boroughs that have registered delegates. The pick-up for state associations is Sunday afternoon (2 to 5 pm) during the conference. The state association may then cast those ballots in the election.

My county does not want our state association to pick up our votes. How does my county go about indicating this decision?

You must check the box that says *“If my ballot is not picked up, I DO NOT AUTHORIZE my state association to pick up or cast my county’s vote. I understand that my county’s votes will NOT be cast if I select this option.”*

- Remember that your county’s votes will not be cast at all with this option if your delegate does not pick up the ballot.

If I do not get my credentials form into the NACo office by July 1, may I become credentialed on site at the conference?

Yes. You may bring the original credentials form signed by your chief elected official or fill out the on-site ballot form. By signing the on-site ballot form you declare that you and the other conference attendees from your county have agreed that you are the voting delegate for your county. You must be registered for the conference to be able to vote.

What would happen if more than one registered attendee from my county fills out the on-site ballot form?

If there is confusion as to who the authorized delegate is, and more than one person claims to be your county’s authorized delegate, officials from your county will need to resolve the dispute by 1 p.m. PDT on Sunday July 24, 2016. Unless the dispute is resolved, your county’s votes will not be counted. To resolve the dispute, all registrants who filled out the on-site ballot form need to agree as to who is authorized to cast their county’s votes and communicate that to Alex Koroknay-Palicz at the credentials desk by 1 p.m. PDT on July 24.

How do I get my ballot?

When you submit your credentials form NACo staff prints out a paper ballot to bring to the NACo Annual Business Meeting. In order to vote you will need to pick up this paper ballot at the NACo Credentials Desk. Your county has until 1 p.m. on Sunday July 24 to come to the Credentials Desk and pick up your ballot. If you do not pick it up by 1 p.m. your state association can then pick up your vote until 5 p.m. unless you check the box on the form to not permit them. If you check that box and do not pick up your own ballot your county WILL NOT be permitted to vote.

What would happen if I’ve picked up my ballot, but I need to leave before the election on Monday?

If you have picked up the ballot for your county but won’t be present to cast it at the NACo Annual Business Meeting on Monday morning, you can give that ballot to a delegate from your same county, from another active member in your state, the head of your state delegation, or your state association president or president’s designee. To do this, you (transferer) and the person you are handing the ballot to (transferee) must sign the Record of Ballot Transfer form on the back of your ballot.

My county won’t be attending this year’s Annual Conference, can we still vote?

Yes. Your county can still have its votes counted without attending the conference, but one person from your county still needs to register. You must have at least one person registered by 12 PM PDT on July 19. If you register, do not plan to attend and wish to vote, you MUST designate your state association president as your delegate on the Credentials Form. Your state association president or his/her designee will pick up and cast your ballot.

My county has only one person attending the conference. Does my county have to designate an alternate?
No. It is not necessary to list an alternate if a delegate is named.

Whose ballots may the state associations of counties/parishes/boroughs receive?

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Yes. Your county can still have its votes counted without attending the conference, but one person from your county still needs to register. You must have at least one person registered by 12 PM PDT on July 19. If you register, do not plan to attend and wish to vote, you MUST designate your state association president as your delegate on the Credentials Form. Your state association president or his/her designee will pick up and cast your ballot.

How does NACo determine the number of votes each county receives?

The number of votes is determined by the amount of dues a county pays. Dues are based on population. All counties are entitled to at least one vote. Members with more than \$499 in dues are entitled to one additional vote for each additional \$500 in dues or fraction thereof paid in the year the meeting is held.

- Counties with dues of \$400 to \$499 receive one vote.
- Counties with dues of \$500 to \$999 receive two votes, and so on.
- The maximum number of votes a county can receive is 121.

My county has 10 votes. How can our 25 commissioners divide or share the votes?

That is up to your county. NACo has no rule as to how counties decide to allocate their votes. Counties may split their vote amongst the candidates running for second vice president if it is desired.

I've heard the term "unit vote" used. What is that?

Some states, by custom or policy, cast all of their votes as a block or "unit." State associations typically have a meeting before the election to determine how they will handle the voting process.

- Check with your state association regarding the time, date and location of this meeting.
- NACo bylaws permit each county to cast its vote as it chooses. Your county does not have to vote with your state association should you so choose.

When does the voting take place?

This year's election will be held on Monday, July 25, 2016 at 10:30 a.m. at the NACo Annual Business Meeting.

How does the voting occur?

Votes are cast by state, not by state association. Counties from a state sit together as a delegation. The reading clerk will call out states at random. A state appointed representative will approach the microphone and call out that state's vote. This will continue until one of the candidates has a majority of the total number of votes being cast. Voting may still continue after a majority has been reached.

What is a roll call?

Roll call is a way of voting for NACo resolutions to be passed. If a roll call is necessary, the names of the states will be read out in alphabetical order by the reading clerk. A state appointed representative will approach the microphone and call out that state's vote as "yes" or "no." This will continue until all votes have been cast.

What happens if there is a dispute over the election process?

It is rare, but sometimes irregularities occur with how votes are cast or counted, or how the credentialing process is conducted. As a safeguard elections may be challenged during the voting process at the NACo Annual Business Meeting. Challenges are allowed under two circumstances. A voting delegate may challenge the vote for his/her state, and his/her state only. A candidate running to become a NACo officer may challenge the vote of any state. If a challenge is made, the NACo Credentials Committee may audit the ballots of a state delegation to ensure that the number of votes the state is casting matches the number of ballots the state has. The committee may also audit the ballot transfer records on the back of each ballot and the State Voting Totals Form, which is a form states fill out showing the number of votes cast for each candidate.

AGENDA ITEM #6.03
Action Items
2016 VACo County Officials' Summit

The VACo County Officials Summit is scheduled August 18-19, 2016 at Four Points By Sheraton in Richmond.

Please refer to the information following this summary sheet and let Mrs. Shilton R. Butts know by August 1, 2016 if you would like to attend.

2016 VACo County Officials' Summit PRELIMINARY AGENDA

VACo Education
Thursday, August 18
VACo Steering Committee Meetings
Friday, August 19



Thursday, August 18: VACo Education

- 12:30-1 p.m.** Registration *Sponsorship Opportunity Available*
- 1-2:30 p.m.** VACo Education Sessions 1 & 2 (Ballroom)
- 2:30-2:45 p.m.** Afternoon Break *Sponsored by Nationwide*
- 2:45-4:15 p.m.** VACo Education Sessions 3 & 4 (Ballroom)

VACo Special Event

- 5:30-7:30 p.m.** You are invited to attend the Retirement Reception for Jim Campbell (Ballroom)

Friday, August 19: VACo Steering Committee Meetings

- 8:30-9 a.m.** Registration *Sponsored by Virginia Resources Authority*
- 9-10:15 a.m.** VACo Steering Committee Meetings
- **Economic Development and Planning** (Alandale/Castlewood Room)
 - **Education** (Eppington Room)
 - **Environment and Agriculture** (Amphill Room)
 - **Finance** (Chesapeake Room)
- 10:15-10:30 a.m.** Morning Break *Sponsorship Opportunity Available*
- 10:30-11:45 a.m.** VACo Steering Committee Meetings
- **General Government** (Amphill Room)
 - **Health and Human Resources** (Alandale/Castlewood Room)
 - **Transportation** (Eppington Room)
- Noon-4 p.m.** VACo Board of Directors Summer Meeting (Chesapeake Room)



REGISTRATION FORM



You can also register online at www.vaco.org.

#VACoOfficialsSummit
#VACoEducation

STEP 1

Click here for the AGENDA

REGISTRANT INFORMATION—ONLY ONE REGISTRANT PER FORM. PLEASE TYPE OR PRINT CLEARLY.

NAME _____

JOB TITLE (REQUIRED) _____ ORGANIZATION _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

EMERGENCY CONTACT _____ RELATIONSHIP _____ CONTACT NUMBER _____

STEP 2

SUMMIT OPTIONS

Full Experience
STEERING COMMITTEES AND EDUCATION SESSIONS

August 18 & 19

VACo Member \$40
Nonmember \$60 { Both days

I will be attending ONLY the Steering Committee meetings on August 18. \$0

Special Dietary Request

- Vegetarian
- Other _____

Sponsorship Provided By



HOTEL RESERVATIONS



Hotel reservations at Four Points by Sheraton may be made by calling 1.886.716.8133 or 804.323.1144. Event code is VACo County Officials Summit and Summer Board of Directors Meeting.

**** Cut-off for VACo room block is Aug. 4 ****



PLEASE NOTE: A reception will be held at the Four Points by Sheraton from 5:30 - 7:30 pm on August 18 in honor of James D. Campbell's retirement. Attendees of the County Officials' Summit are cordially invited to attend. Light hors d'oeuvres will be served.

STEP 3

FEES AND PAYMENT

TOTAL REGISTRATION FEE \$ _____
(Enter \$0 if attending only on Friday)

STEP 4

Payment Information

CHECK PAYABLE TO VACo

Credit Card Number _____ Expiration: Month/Year (MM/YY) _____

Name on Credit Card (please print) _____

Signature _____

Email address for credit card receipt _____

- MasterCard
- VISA
- AMEX
- Discover Card

Questions? Call VACo at 804.788.6652

MAIL: Virginia Association of Counties
1207 E. Main Street, Suite 300
Richmond, VA 23219

FAX: 1.804.788.0083

Contact VACo if you have a disability requiring special provisions or services.

Deadlines and Refund Information

Please return completed form to VACo by August 8, 2016.

REFUND POLICY: Requests for registration refunds are honored if received by August 8. Substitutions can be accepted at no additional cost.

Photo/Video Policy



By registering for the County Officials' Summit, you acknowledge and agree to grant Virginia Association of Counties the right to record, film and photograph your likeness in its media, marketing, promotional and educational efforts. You also acknowledge and agree to grant Virginia Association of Counties the right to include your contact information on an event attendee list made available to other event attendees and sponsors.

Deborah Davis

From: Virginia Association of Counties <gharter@vaco.org>
Sent: Wednesday, June 08, 2016 10:44 AM
To: Deborah Davis
Subject: Join us for the 2016 VACo County Officials' Summit on August 18-19

VACo County Officials' Summit



COUNTY OFFICIALS' SUMMIT

August 18-19

Four Points By Sheraton

Summit Registration | Preliminary Agenda

Dear VACo Members:

Please join us for the County Officials' Summit on August 18-19 in Chesterfield County. The Summit is VACo's premiere education event to learn about the issues affecting counties today.

The Summit will start with a half day of education on August 18 focusing on broadband, finance, emergency preparedness and the opiates epidemic. These topics will be presented by cabinet members and other local, state and federal speakers.

VACo Steering Committees will meet on August 19 to receive updates on topics of interest and to consider and debate advocacy proposals for inclusion in VACo's legislative program. If you haven't signed up for a steering committee, please visit [VACo's website](#) for more information.

This event is \$40 for VACo members and open to non-members for \$60. We ask that everyone complete a registration form.

Attendees and their guest can also stay at the Four Points By Sheraton by calling 804.965.9500 and asking for the VACo County Officials' Summit rate, or using [this link to our dedicated webpage](#). VACo staff will post updates about the Summit in County Connections as well as on www.vaco.org.

We look forward to seeing you at the County Officials' Summit on August 18-19! For more information, please contact [Beau Blevins](#) at 804.343.2503.

[County Officials' Summit Registration Form](#)

[County Officials' Summit Online Registration](#)

[County Officials' Summit Agenda](#)

[Join a VACo Steering Committee](#)

[County Officials' Summit Webpage](#)

[VACo's Four Points By Sheraton Page](#)

REGISTER FOR
THE SUMMIT



Virginia Association of Counties,
1207 East Main Street, Richmond, VA 23219

[SafeUnsubscribe™ ddavis@sussexcountyva.gov](mailto:SafeUnsubscribe@ddavis@sussexcountyva.gov)

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)

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AGENDA ITEM #6-04

Action Items

Contract Award Recommendation: Cabin Point Industrial Park Water and Sewer Extension

Bids for the Cabin Point Water and Sewer Project were received and opened on May 10, 2016. The apparent low bidder was Perkinson Construction, LLC. All information submitted has been reviewed and references have been checked. The engineered cost estimate for the project was \$580,146.00. The bid recommended for acceptance is \$219,552.24 lower than expected. Thereby reducing the County's local match requirement from \$290,073.00 to \$180,296.88 (a reduction of \$109,776.12)

Recommendation: That the bid submitted by Perkinson Construction be accepted and a contract be entered into in the amount of \$360,593.76, which includes the required local match of \$180,296.88.

(Supplemental documents follow this summary sheet).

May 24, 2016

Mr. Andre' Greene
Director of Community Development
Sussex County
20135 Princeton Road
Sussex Va. 23884- 0397

Re: Cabin Point Road Industrial Park Water and Sewer Extension, Recommendation of Award;
File 36201

Dear Mr. Greene

Bids for this project were opened on May 10, 2016 at the Sussex County Complex at 2:00 PM. The apparent low Bidder was Perkinson Construction LLC. We have reviewed the information submitted with their bid and requested additional information including the contractors questionnaire so we could evaluate their bid.

Upon review of the submitted information, and checking with the references they provided, Timmons Group recommends Sussex County enter into a contract with Perkinson Construction for \$360,593.76.

If you have any questions regarding these plans or anything regarding the project, please feel free to contact me at 804 200 6380.

Sincerely,



Joe Hines, PE

Principal, Timmons Group

Enclosures



Kenneth Turner, PE

Senior Project Manager, Timmons Group

VII. NOTICE OF INTENT TO AWARD

TO: Perkinson Constructoin
5500 Prince George Drive
Prince George Virginia 23875

PROJECT TITLE: Cabin Point Road Industrial Park Water and Sewer System Extension

The Owner has considered all the Bids submitted for the above described Work in response to its Invitation for Bids dated May 26, 2015, and Instructions to Bidders.

This is to advise that the Owner intends to award the contract for this Work to Perkinson Construction.

Dated this 25th day of May, 2016.

OWNER

Owner
By: _____
Name
Title: _____

End of Section

**Cabin Point Road Industrial Park
Water and Sewer Project bid Checklist
Bid Opening
5/10/2016 14:00**

No.	Contractor Name	Amount	Acknowledged	List of 5 Related Projects	VOSHA Violations	Current EMR	Contractors Registration Number	Non-Collusion Affidavit	Bid Bond	Debarment Certification	Compliance with	Immigration Laws
A	Peters and White	\$561,000	x	x	x	x	x	x	x	x	x	
B	Shaw Construction	\$514,091.83	x				x	x	x			
C	Walter C.Via	\$648,690	x	x	x	x	x	x	x	x	x	
D	Perkinson Construction	\$360,591.00	x						x			
E	Suffolk Utility Construction	\$714,313.00	x				x	x	x	x	x	
F	Southern Construction	\$568,438.99	x	x		x	x	x	x	x	x	
G												
H												
I												
J												

Perkinson evaluation of unit price items, Perkinson Construction Bid has been adjusted to \$363,593.76

AGENDA ITEM #6-05
Action Items
Crown Castle Contracts (2)

Following this summary sheet are two amendments from Crown Castle (1) First Amendment to Tower Lease, Stony Creek Site, located at 12496 Sussex Drive, Stony Creek; and (2) First Amendment to Collocation Sublease Agreement, Peebles Property located at 7274 Beaver Dam Road, Waverly.

The County's Attorneys have reviewed the documents, asked that some minor modifications be made and those were made. They have approved the documents for the County Administrator's signature.

Recommendation: That the Sussex County Board of Supervisors authorizes the County Administrator to sign the two amendments from Crown Castle (1) First Amendment to Tower Lease, Stony Creek Site, located at 12496 Sussex Drive, Stony Creek; and (2) First Amendment to Collocation Sublease Agreement, Peebles Property located at 7274 Beaver Dam Road, Waverly.

Customer Site Name: CC282
Customer Site ID: CC282

Crown Site Name: STONEY CREEK
Crown Business Unit: 816016
License Number: 66302
Amendment Number: 498274

FIRST AMENDMENT TO TOWER LICENSE

This First Amendment to Tower License (this "Amendment") is made this _____ day of _____, _____, by and between Crown Castle GT Company LLC, a Delaware limited liability company ("Crown") and County of Sussex Virginia ("Customer").

WHEREAS, Crown (and/or certain of its predecessors-in-interest) and Customer (and/or certain of its predecessors-in-interest) entered into a certain Tower License dated June 4, 2002, as may have been previously amended and/or assigned (hereinafter the "TLA"), whereby Customer leases or licenses from Crown certain space at a telecommunications facility described in the TLA (the "Site"), and

WHEREAS, Crown and Customer desire to amend the TLA pursuant to the terms and subject to the conditions set forth herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree to be legally bound to this Amendment as follows:

1. Unless clear from the context in which they are used, all capitalized terms used herein shall have the same meanings ascribed to them in the TLA.
2. The monthly fee due under the TLA shall increase by One Thousand Two Hundred and 00/100 Dollars (\$1,200.00) on the earlier of: i) the first (1st) day of the month in which Crown's issuance of written notice to proceed with the modification of Customer's Equipment at the Site occurs, or ii) June 1, 2016.
3. The parties acknowledge that Customer is making certain modifications to its space and/or equipment at the Site as described in Attachment A, attached hereto.
4. The descriptions of Customer's space on the tower set forth in the TLA (including, without limitation, any descriptions of Customer's space on the tower set forth in any schedules, exhibits or attachments to the TLA) are hereby amended and deleted in their entirety and replaced and superseded by and with the descriptions of Customer's space on the tower set forth in Attachment A and Attachment C, attached hereto.
5. The equipment descriptions and specifications with respect to Customer's tower-mounted equipment set forth in the TLA (including, without limitation, any equipment descriptions and specifications with respect to Customer's tower-mounted equipment set forth in any schedules, exhibits or attachments to the TLA) are hereby amended and deleted in their entirety and replaced and superseded by and with the equipment descriptions and specifications with respect to Customer's tower-mounted equipment set forth in Attachment A and Attachment C, attached hereto. The parties acknowledge and agree that, notwithstanding anything to the contrary herein, this Amendment does not in any way modify the equipment descriptions and specifications with respect to Customer's ground-based equipment set forth in the TLA (including, without limitation, any equipment descriptions and specifications with respect to Customer's ground-based equipment set forth in any schedules, exhibits or attachments to the TLA).

TT: A 853551
Prepared by: J. Smithers
Prepared on: April 4, 2016
Revised on: May 6, 2016
SLA TLA Universal Amendment; 2/17/11; HD Version: 2/13/16

LRF Rev. #: 2
App Rev. #: 4

Customer Site Name: CC282
Customer Site ID: CC282

Crown Site Name: STONEY CREEK
Crown Business Unit: 816016
License Number: 66302
Amendment Number: 498274

6. Except as expressly set forth in this Amendment, the TLA is otherwise unmodified, shall remain in full force and effect and is incorporated and restated herein as if fully set forth at length. In the event of any inconsistencies between the TLA and this Amendment, the terms of this Amendment shall control. Each reference in the TLA to itself shall be deemed to also refer to this Amendment.

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TT: A 853551
Prepared by: J. Smithers
Prepared on: April 4, 2016
Revised on: May 6, 2016
SLA TLA Universal Amendment; 2/17/11; *HD Version: 2/13/16*

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Crown Site Name: STONEY CREEK
Crown Business Unit: 816016
License Number: 66302
Amendment Number: 498274

IN WITNESS WHEREOF, the parties have set forth their hand and seal as of the date indicated above.

CROWN:

Crown Castle GT Company LLC,
a Delaware limited liability company

By: _____

Print Name: _____

Title: _____

Execution Date: _____

CUSTOMER:

County of Sussex Virginia,

By: _____

Print Name: _____

Title: _____

Execution Date: _____

TT: A 853551
Prepared by: J. Smithers
Prepared on: April 4, 2016
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LRF Rev. #: 2
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Customer Site Name: CC282
Customer Site ID: CC282

Crown Site Name: STONEY CREEK
Crown Business Unit: 816016
License Number: 66302
Amendment Number: 498274

ATTACHMENT A

Site Engineering Application

(See attached approved Site Engineering Application)

TT: A 853551
Prepared by: J. Smithers
Prepared on: April 4, 2016
Revised on: May 6, 2016
SLA TLA Universal Amendment; 2/17/11; *HD Version: 2/13/16*

LRF Rev. #: 2
App Rev. #: 4



Customer Approved: Apr 01 2016

Application ID: 334376 Revision # 1 Submitted: Feb 24 2016

Submitted By: Brandon Jetton
 Original Submit Date: Feb 24 2016 Desired Install Date: May 02 2016
 Reason for Application: Replacing existing equipment JDE Job Number: 367121

Applications are subject to applicable Crown Castle engineering, regulatory, zoning/planning, and priority property-owner approval. Approval conditions may result in alternative requirements for type and/or placement of equipment. Approval conditions may also lead to additional or revised engineering analysis at Crown Castle discretion and upon consent of the customer.

Company Information

MLA: Stand Alone Agreement - TLA
 Parent License #: 66302
 Company: COUNTY OF SUSSEX VIRGINIA
 Address: 20233 THORTON SQUARE
 City/Town: SUSSEX
 State: VA Postal Code: 23884
 Customer Job Number: WA022
 Customer Payment Reference: site 4
 Customer Site Name: CC282
 Customer Site Number: CC282

Site Information

Crown Castle Site Name: STONEY CREEK
 Crown Castle Site ID: 816016
 Crown Castle District: Maryland-Virginia
 Address: 12496 Sussex Drive
 City/Town: Stony Creek
 State: VA Postal Code: 23882
 County: Sussex
 Latitude: 36° 56' 30.54" Longitude: -77° 24' 21.92"
 Structure Type: GUYED Structure Height: 284 ft

Legal Entity Information

Operating Legal Entity: COUNTY OF SUSSEX VIRGINIA
 Primary Contact: GREG HARRIS Phone: 4345347386
 E-mail: gstrader@harris.com Fax: N/A
 Address: 5508 Silver Creek Drive
 City/Town: Charlotte State: NC Postal Code: 28173
 RF Contact: N/A Phone: N/A
 E-mail: N/A

Project Management Vendor

Project Management Vendor: Alcatel-Lucent

Service Information

Svc	Technology	EIRP (WATTS)	Std Frequency	Frequencies		Receive		MHZ/GHZ
				Transmit Start	Transmit Stop	Start	Stop	

1 MW Link 69.8 5.8 GHz. Un-Licensed 5725.0 5875.0 5725.0 5875.0 MHZ

Antenna Information

Pos.	Cust Mount Class / CAD	Line Elev	Mount Level	Azimuth	Leg or Face	Mfg. / Model	Svc	Transmit Start	Transmit Stop	Receive Start	Receive Stop	Use Orient	Status
A	Pipe Mount [PM 601-1]	186	186.0 FT	204	Leg C	COMMSCOPE1 VHLP6-6WA-6WH		5725.0	5875.0	5725.0	5875.0	TX/RX Mid-Mount	Proposed
B	Pipe Mount [PM 601-1]	186	186.0 FT	48	Leg A	COMMSCOPE1 VHLP6-6WA-6WH		5725.0	5875.0	5725.0	5875.0	TX/RX Mid-Mount	Proposed

Feedline Information

Pos.	Customer Mount Class	Qty	Mfg.	Model	Length	Location	Ladder Type	Status
A	Pipe Mount	1	Primary: NEXANS Secondary: N/A	SF/UTP CAT5E 4PR	236.0	Face 2R	Feedline Ladder	Proposed
B	Pipe Mount	1	Primary: NEXANS Secondary: N/A	SF/UTP CAT5E 4PR	236.0	Face 2R	Feedline Ladder	Proposed

Optional Component Information

Pos.	Customer Mount Class	Qty.	Mfg.	Model	Tower Mounted Equipment Type	Elevation	Status
A	Pipe Mount	N/A	N/A	N/A	N/A	N/A	N/A
B	Pipe Mount	N/A	N/A	N/A	N/A	N/A	N/A

Power Requirements

VAC	Need Crown Power	Phase	Amps
120	No	Single Phase	0

Lease, Pad, and Building Requirements

Building	Building Id #:	Building Type:	Length	Width	Height	SQ. Footage	Irregular SQ. Footage	Status
	N/A	N/A						
Lease	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Pad	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Building	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Other Pad Requirements

No cabinets, dishes or other pads exist for this application

Number of Existing Cabinets: 0

Number of Proposed Cabinets: 0

Generator Requirements

No generators exist for this application

Battery Requirements			Is Battery Backup Required?	No
Type	Qty.	Mfg.	Model	
N/A	0	N/A	N/A	
N/A	0	N/A	N/A	

Scope of Work/Additional Information

Scope of Work:

Harris Corporation is submitting this application on behalf of Eddie Vick of Sussex County, VA. Eddie is the primary lease contact for the County. His phone is 804-691-2582 and email is etvick@sussexcountyva.gov. Greg and Eric with Harris can be contacted for technical questions. Sussex County currently has an RX only antenna mounted at 120ft on the tower. They have a small outside cabinet currently in use. The county will be removing this antenna and feedline from service. The county will be placing a pair of microwave dishes on this tower at the 186ft height providing a microwave only hop through this site. The microwave electronics will be mounted inside the county's existing cabinet. The county has A/C and battery backup service already. A generator is under consideration but not confirmed. If Crown Castle can provide generator backup, the county will consider that option. This installation of the 2 dishes will commence approximately May 2, 2016. The existing RX antenna will be removed after the new system is accepted.***

**Indicates where Cut Sheet data has been entered.

NOTICE: Structural Analysis shall be performed in accordance with the current revision of the TIA/EIA 222 standard and applicable local building permit codes and standards. EME analysis shall be consistent with current revision of FCC/OSHA standard OETB 65. AM detuning, when required, will be performed to 47 CFR22.371. The customer is responsible for all analysis expenses. All construction drawings are subject to Crown Castle engineering approval prior to commencement of tower attachments and compound installations. Installation of equipment not conforming to approved drawings may violate the terms of the occupancy agreement and will be corrected at the customer's expense. Crown Castle requires drawings for pre-construction approval and as built drawings for physical configuration validation to be submitted as unlocked AutoCAD files (Version 2000i preferred).

Appendix A - Antenna, Feedline, TME Specifications

Antenna Specifications

Quantity	Manufacturer	Model	Type	Height	Width	Depth	Weight	Flat Plate Area
2	COMMSCOPE	VHLP6-6WA-6WH	MICROWAVE/SHROUD	76.3 IN	76.3 IN	37.4 IN	209.0 LBS	0.0

Feedline Specifications

Quantity	Manufacturer	Model	Nominal Size	Nominal O.D.
2	NEXANS	SF/UTP CAT5E 4PR	1/4"	0.27 IN

Customer Site Name: CC282
Customer Site ID: CC282

Crown Site Name: STONEY CREEK
Crown Business Unit: 816016
License Number: 66302
Amendment Number: 498274

ATTACHMENT B

Site Plan

INTENTIONALLY OMITTED

TT: A 853551
Prepared by: J. Smithers
Prepared on: April 4, 2016
Revised on: May 6, 2016
SLA TLA Universal Amendment; 2/17/11; *HD Version: 2/13/16*

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Crown Business Unit: 816016
License Number: 66302
Amendment Number: 498274

ATTACHMENT C

Level Drawing

(See attached CAD-Generated Level Drawing)

TT: A 853551
Prepared by: J. Smithers
Prepared on: April 4, 2016
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ORIENT	CUSTOMER	€	STATUS	ANTENNA	FEEDLINE	TIME			
				MODEL	QTY	SIZE			
A	SUSSEX COUNTY VA	186	PROPOSED	CONMASCOPE	204	1/4"	1	1/4"	0
B	SUSSEX COUNTY VA	186	PROPOSED	CONMASCOPE	48	1/4"	1	1/4"	0
C									
D									
E									
F									
G									
H									
I									
J									
K									
L									
M									
N									
O									
P									
Q									
R									

OPERATING LEGAL ENTITY: COUNTY OF SUSSEX VIRGINIA

BUSINESS UNIT: 816016 TOWER ID: A LEVEL: 186



CROWN REGION ADDRESS
USA

SPACE RESERVED FOR PROFESSIONAL SEAL

NO	DATE	DESCRIPTION
1	7/27/16	ISSUED FOR TAKE OFFER DRAWING

DRAWING CHECKED BY: EZCAD
DRAWING DATE: 2/26/2016

SITE NUMBER: 816016
SITE NAME: STONEY CREEK
BUSINESS UNIT NUMBER: 816016
SITE ADDRESS:

12408 SUSSEX DRIVE
STONEY CREEK, VA 23862
SUSSEX COUNTY
VA
SHEET TITLE: 186 FT PROPOSED LEVEL
SHEET NUMBER:

A1-X

Certificate Of Completion

Envelope Id: 7E08074CA32446A090BD186AAA3B44C1

Status: Sent

Subject: BU-816016_PLIC-66302_APP-334376_ETA_STONEYCREEK_SUSSEXCOUNTYVA_CC282_CC282.pdf

License: 66302

Area: ETA

ApplicationId: 334376

BusinessUnit: 816016

District: DMV

Source Envelope:

Document Pages: 11

Signatures: 0

Certificate Pages: 5

Initials: 0

AutoNav: Enabled

EnvelopeId Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Envelope Originator:

Jeff Smithers at Crown Castle

Canonsburg, PA 15317

jeff.smithers@crowncastle.com

IP Address: 64.213.130.241

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jeff.smithers@crowncastle.com

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Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

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ID:

Execution Specialist

executionspecialist.embedded@crowncastle.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

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ID:

System Sync

system.sync@crowncastle.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

ID:

Any Signer

licensing.executionmanager@crowncastle.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

ID:

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Eddie Vick etvick@sussexcountyva.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 5/23/2016 12:04:06 PM ID: 6b8848f5-6fb8-4f5c-98b5-015a535fbb31		Sent: 5/27/2016 8:39:20 AM
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Tara Rand Tara.Rand@crowncastle.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	COPIED	Sent: 5/27/2016 8:39:20 AM Viewed: 5/31/2016 1:40:25 PM
Notary Events		Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/27/2016 8:39:21 AM
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Crown Castle (we, us or Company) may deliver documents for execution and various other documents and records to you. The terms for providing such documents for execution and various other documents and records to you electronically through the DocuSign, Inc. (DocuSign) electronic signing system are set forth below. Please read the information below carefully and if you can satisfactorily access this information electronically and agree to these terms, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any document for execution or other document or record provided or made available electronically to you by us. You will be able to download and print documents we send to you through the DocuSign system during and immediately after each signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time thereafter. To request paper copies of documents previously provided by us to you electronically, send an e-mail to Licensing.DocumentExecution@CrownCastle.com, requesting the subject paper copies and stating your e-mail address, name, US Postal address and telephone number.

Withdrawing your consent

If you elect to receive documents for execution and various other documents and records from us electronically, you may at any time change your mind and tell us that thereafter you want to receive such documents only in paper format. To withdraw your consent to electronic delivery and execution of documents, use the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope, instead of signing it. Thereafter, you will no longer be able to use the DocuSign system to electronically receive and execute documents or other records from us. You may also send an e-mail to Licensing.DocumentExecution@CrownCastle.com stating that you are withdrawing your consent to electronic delivery and execution of documents through the DocuSign system and stating your e-mail address, name, US Postal Address, and telephone number.

Consequences of withdrawing consent

If you elect to receive documents for execution and various other documents and other records only in paper format, it will slow the speed at which we can complete the subject transactions because of the increased delivery time.

Documents for execution, and other documents and records may be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we may provide documents for execution, and other documents and records electronically to you through the DocuSign system during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any document for execution or other document or record, we prefer to provide all documents for execution, and other documents and records by the same method and to the same address that you have given us. If you do not agree with this process, please let us know as described below.

How to contact Crown Castle

You may contact us to let us know of any changes related to contacting you electronically, to request paper copies of documents for execution and other documents and records from us, and to withdraw your prior consent to receive documents for execution and other documents and

records electronically as follows:

To contact us by phone call: 844-753-8828

To contact us by email, send messages to: Licensing.DocumentExecution@CrownCastle.com

To contact us by paper mail, send correspondence to

Crown Castle

Attn: Licensing Execution

2000 Corporate Drive

Canonsburg, PA 15317

To advise Crown Castle and DocuSign of your new e-mail address

To let us know of a change to the e-mail address where we should send documents for execution and other documents and records to you, you must send an email message to

Licensing.ContractServices@CrownCastle.com and state your previous e-mail address and your new e-mail address.

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive documents electronically

Please confirm that you were able to access this disclosure electronically (which is similar to the manner in which we will deliver documents for execution and other documents and records) and that you were able to print this disclosure on paper or electronically save it for your future reference and access or that you were able to e-mail this disclosure to an address where you will be able to print it on paper or save it for your future reference and access. Further, if you consent to receiving documents for execution and other documents and records in electronic format on the terms described above, please let us know by clicking the "I agree" button below.

By checking the 'I agree' box, I confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- As a recipient, you can read, electronically sign and act upon this message, and you agree not to forward it or any other DocuSign e-mail communications. In the event another party needs to be added to the DocuSign communication, you must make a request to the e-mail

originator.

Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEEBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

FIRST AMENDMENT TO COLLOCATION SUBLEASE AGREEMENT

This First Amendment to Collocation Sublease Agreement (this "Amendment") is made this _____ day of _____, _____, by and between Global Signal Acquisitions II LLC, a Delaware limited liability company ("Crown") and Sussex County, Virginia ("Customer").

WHEREAS, Crown (and/or certain of its predecessors-in-interest) and Customer (and/or certain of its predecessors-in-interest) entered into a certain Collocation Sublease Agreement dated June 10, 2002, as may have been previously amended and/or assigned (hereinafter the "TLA"), whereby Customer leases or licenses from Crown certain space at a telecommunications facility described in the TLA (the "Site"), and

WHEREAS, Crown and Customer desire to amend the TLA pursuant to the terms and subject to the conditions set forth herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree to be legally bound to this Amendment as follows:

1. Unless clear from the context in which they are used, all capitalized terms used herein shall have the same meanings ascribed to them in the TLA.
2. **Definitions.**
 - a. **"Adjusted Fee"** The adjusted Basic Payment or other fee, as applicable, calculated as set forth in Section 5 below.
 - b. **"AM Detuning Study"** A study to determine whether measures must be taken to avoid disturbance of an AM radio station signal pattern.
 - c. **"AM Detuning Study Fee"** The fee payable by Customer to Crown to defray Crown's costs incurred in preparing or obtaining an AM Detuning Study. The amount of the Fee shall be reasonably commensurate with the scope and complexity of the subject AM Detuning Study.
 - d. **"Base Fee"** For the purposes of Section 5 below, the then-current Basic Payment or other fee, as applicable.
 - e. **"Basic Payment"** The consideration paid by Customer for the right to use the Licensed Space as described in Section 4 below, and subject to adjustment as described in Section 5 below.
 - f. **"Closeout Documentation"** As-built drawings and other installation documentation required by Crown with respect to the subject installation of or Modification to Equipment.
 - g. **"Crown Castle"** Crown Castle USA Inc. or affiliate of Crown Castle USA Inc. that is designated by Crown to perform any Work for Customer, or to inspect any work that is performed for Customer, pursuant to Section 8 below.

TT: A 853551
Prepared by: M. Patton
Prepared on: April 4, 2016
Revised on: April 26, 2016
SLA TLA Universal Amendment; 2/17/11; HD Version: 2/13/16

LRF Rev. #: 2
App Rev. #: 14

Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEEBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

- h. **“Equipment”** Customer’s communications equipment placed on the Site, including, but not limited to, Customer’s antennas, cables, connectors, wires, radios, radio shelter or cabinet, and related transmission and reception hardware and software, and other personal property.
- i. **“Inspection Fee”** The fee payable by Customer to Crown Castle in the amount of Three Thousand Five Hundred and 00/100 Dollars (\$3,500.00) to defray Crown’s costs associated with Crown Castle’s inspection of any Work not performed by Crown Castle. Said amount is subject to adjustment in accordance with Section 5 below.
- j. **“Installation Standards”** The “Installation Standards for Construction Activities on Crown Castle Tower Sites” or its successor, issued by Crown (and/or its affiliates) from time to time.
- k. **“Intermodulation Study”** A study to determine whether an RF interference problem may arise.
- l. **“Intermodulation Study Fee”** The fee payable by Customer to Crown to defray Crown’s costs incurred in preparing or obtaining an Intermodulation Study. The amount of the Fee shall be reasonably commensurate with the scope and complexity of the subject Intermodulation Study.
- m. **“Modification”** (i) Any addition of equipment outside the boundaries of any permitted equipment pads on the ground, (ii) any addition of antennas or antenna structures on the ground or on any equipment pads, (iii) any use of space on the ground or on the tower outside of the Licensed Space, except as otherwise expressly permitted herein, (iv) any change to the shape or location of the Licensed Space on the ground or on the tower, as applicable, (v) the addition of generators or generator fuel tanks in any location, (vi) any addition, modification, or replacement of equipment on the tower other than as may be specified herein, (vii) any change to the frequency ranges specified herein or the use of any frequency outside of the frequency ranges specified herein, or (viii) any use of power in excess of the power level specified herein. Notwithstanding the foregoing, the replacement of any of Customer’s equipment (if any) on the tower with new, identical equipment (i.e., equipment of the same quantity, make, model, size and weight), in the same location as the previously permitted equipment, shall not constitute a “Modification”, provided that such replacement does not negatively affect the tower’s loading capacity, as determined by Crown.
- n. **“Modification Application Fee”** The fee payable by Customer to Crown in the amount of Zero Dollars (\$0.00) to defray Crown’s costs incurred in evaluating a Site Engineering Application with respect to a Modification. Said amount is subject to adjustment in accordance with Section 5 below.
- o. **“NTP”** A written notice to proceed.
- p. **“Prime Deed”** If any portion of the Site is owned in fee by Crown, the deed(s) or other similar prior instrument(s) from which Crown’s rights in such portion of the Site are derived, together with any restrictive covenants pertaining thereto, whether or not such restrictive covenants are contained in the deed(s) or other similar prior instrument(s) or in a separate prior legal instrument(s).
- q. **“Prime Lease”** If any portion of the Site is not owned in fee by Crown, the lease(s), sublease(s), or other similar prior agreement(s) from which Crown’s rights in such portion of the Site are derived, and which may contain restrictions on use of the Site.

TT: A 853551
Prepared by: M. Patton
Prepared on: April 4, 2016
Revised on: April 26, 2016
SLA TLA Universal Amendment; 2/17/11; HD Version: 2/13/16

LRF Rev. #: 2
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Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEEBLES PROPERTY

Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

- r. **“Site Engineering Application”** The application form (as may be amended by Crown from time to time), which shall be submitted to Crown by Customer when Customer desires to apply for a license to install or make a Modification to Equipment. The approved Site Engineering Application, if any, for Customer’s permitted Equipment is attached hereto as **Attachment A**.
- s. **“Site Plan”** The site plan or site sketch, if any, attached hereto as **Attachment B**.
- t. **“Structural Analysis”** An engineering analysis performed to determine whether the physical and structural capacity of the tower are sufficient to accommodate the proposed tower-mounted Equipment, if any. Such engineering analysis takes into consideration factors such as weight, wind loading and physical space requirements.
- u. **“Structural Analysis Fee”** The fee payable by Customer to Crown in the amount of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) to defray Crown’s costs incurred with respect to its performance of a Structural Analysis with respect to the installation of Customer’s tower-mounted Equipment described herein or with respect to any Modification to Customer’s Equipment. Said amount is subject to adjustment in accordance with Section 5 below.
- v. **“Tower Level Drawing”** The tower level drawing or tower sketch, if any, attached hereto as **Attachment C**.
- w. **“Work”** The installation of Equipment at the Site, construction of an approved Modification to Equipment at the Site, or removal of Equipment from the Site, as set forth in Section 8 below.

3. Effective as of the date of full execution of this Amendment, Section 4 of the TLA is hereby deleted in its entirety.

4. Effective as of the earlier of i) the first (1st) day of the month in which Crown's issuance of written notice to proceed with the modification of Customer's Equipment at the Site occurs, or ii) July 1, 2016 (the “Basic Payment Commencement Date”), Customer shall pay to Crown Four Hundred and 00/100 Dollars (\$400.00) per month, subject to adjustment in accordance with Section 5 below (the “Basic Payment”), for its license and use of the portion of the Site that is licensed to Customer hereunder (the “Licensed Space”). The Basic Payment shall be paid in advance and without demand, in equal monthly payments payable on the Basic Payment Commencement Date, and on the first day of each month thereafter continuing for the Term, subject to extensions as provided for herein. Payments shall be made by check payable to Global Signal Acquisitions II LLC, PO Box 203127, Houston, TX 77216-3127. Customer shall include the JDE Business Unit No. 879817 on or with each payment. Payments for any partial month shall be prorated.

5. The Basic Payment and all other fees herein that are expressed as fixed dollar amounts shall be increased (but never decreased) on the first anniversary of the Basic Payment Commencement Date and every anniversary of such date thereafter (the “Adjustment Date”) by three percent (3%). Crown’s failure to demand any such increase shall not be construed as a waiver of any right thereto and Customer shall be obligated to remit all increases notwithstanding any lack of notice or demand thereof. Such adjustment to the Basic Payment and other fees shall be calculated by the following formula:

$$\text{The Adjusted Fee} = \text{Base Fee} + (\text{Base Fee} \times 3\%)$$

TT: A 853551
Prepared by: M. Patton
Prepared on: April 4, 2016
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Customer Site ID: Waverly

Crown Site Name: PEEBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

6. Customer shall apply to make Modifications by submitting a Site Engineering Application to Crown together with payment of the Modification Application Fee. A Structural Analysis, AM Detuning Study or an Intermodulation Study may be required by Crown in connection with a proposed Modification, and Customer will be liable for the subject Structural Analysis Fee, AM Detuning Study Fee and/or Intermodulation Study Fee, as applicable. Any approved Modification shall be evidenced by an amendment to the TLA, and the Site Engineering Application approved by Crown describing the Modification shall be an exhibit to said amendment. Customer agrees that any Modification, or change in Customer's use of the Licensed Space, as approved herein, may entitle Crown to additional compensation. Crown is not obligated to approve applications for Modifications.

7. With respect to the installation of Equipment not already installed on the Site pursuant to the TLA, and with respect to any Modifications to Equipment, the parties agree that, notwithstanding anything to the contrary herein, Customer's right to install Equipment or make a Modification to Equipment at the Site shall not commence until the following conditions are satisfied: (i) Crown has received any written consent required under the Prime Lease or Prime Deed to allow Crown to license the Licensed Space to Customer, if such consent is required, or Crown has determined that written consent from the Landlord is not required; (ii) a Site Engineering Application for such installation or Modification has been approved by Crown; (iii) Crown has received and approved Customer's drawings showing the installation or Modification of the Equipment; (iv) Customer has received and provided to Crown (and Crown has reviewed and accepted) copies of (a) all required permits, if any, for its installation of or Modification to the Equipment and (b) all required regulatory or governmental approvals pertaining to Customer's proposed use of the Site; (v) Crown has received a waiver of any rights of first refusal applicable to the Licensed Space identified in the subject Site Engineering Application; (vi) the Site Application Fee, Modification Application Fee, Structural Analysis Fee, Intermodulation Study Fee and AM Detuning Study Fee, as applicable, have been paid; and (vii) an NTP pertaining to such installation or Modification has been issued by Crown and fully executed in accordance with Crown's NTP process. Crown shall endeavor to obtain, and Customer shall cooperate in obtaining, prompt satisfaction of any conditions precedent.

8. Customer may engage Crown Castle to install Customer's Equipment, to make approved Modifications to Customer's Equipment, or to remove Customer's Equipment from the Site pursuant to the terms herein (the "Work"). With respect to each such engagement, Customer shall pay to Crown Castle a fee equal to the cost of the subject Work and such Work shall otherwise be performed upon other terms mutually agreed upon by the parties in writing; provided, however, in the event that Customer does not engage Crown Castle to perform the Work, Customer shall (i) only engage a vendor approved by Crown Castle to perform the Work and (ii) pay to Crown Castle the Inspection Fee upon completion of the Work. Notwithstanding Crown Castle's inspection of any Work not performed by Crown Castle, neither Crown nor Crown Castle shall in any way be liable for any defect in the Work or any of the materials used, and Customer shall not rely on Crown's inspection of the Work as confirmation that no defects exist. All Work shall be performed in accordance with the standards set forth in the Installation Standards. The foregoing requirement that Customer only engage Crown Castle or a vendor approved by Crown Castle to perform Work on the Site is a material term of the TLA, as amended hereby.

9. In the event that Customer engages Crown Castle to perform any Work for Customer pursuant to Section 8 above, Crown shall provide, or cause Crown Castle to provide, to Customer all Closeout Documentation with respect to such Work within fifteen (15) days after completion of the Work. In the event that Customer does not engage Crown Castle to perform any Work for Customer and Customer engages a vendor approved by Crown Castle to perform the Work pursuant to Section 8 above, Customer

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Prepared by: M. Patton
Prepared on: April 4, 2016
Revised on: April 26, 2016
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App Rev. #: 14

Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEEBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

shall provide to Crown all Closeout Documentation with respect to such Work within fifteen (15) days after completion of the Work. Notwithstanding the foregoing, in the event that Customer fails to provide to Crown said Closeout Documentation within said fifteen (15) day period, Customer shall pay to Crown One Thousand Five Hundred and 00/100 Dollars (\$1,500.00) for the purpose of defraying Crown's costs associated with preparation of the Closeout Documentation required hereunder. Said amount is subject to adjustment in accordance with Section 5 above.

10. In the event that Customer breaches the TLA, as amended hereby, by installing Equipment or making a Modification other than as permitted hereunder, it shall constitute a material breach of contract and Crown shall have the following remedies, notwithstanding any other terms of the TLA: (i) the right to collect from Customer an administrative fee equal to six (6) times the Basic Payment, if payable monthly, or two (2) times the Basic Payment, if payable quarterly, or one-half (1/2) the Basic Payment, if payable annually, based on the amount of the Basic Payment at the time of said notice, plus the Modification Application Fee, plus any costs incurred to assess the impact of the unauthorized installation or Modification; (ii) the right to collect from Customer any direct and consequential damages related to such unauthorized installation or Modification; and (iii) the right to collect the Basic Payment for the Site retroactive to the date of the unauthorized installation or Modification. In the alternative to other remedies available to Crown hereunder (i.e., the other remedies available to Crown outside of this Section 10), Crown may terminate the TLA and require Customer to vacate the Site.

11. The parties acknowledge that Customer is making certain Modifications to its space and/or equipment at the Site as described in Attachment A, attached hereto.

12. The descriptions of Customer's space on the ground set forth in the TLA (including, without limitation, any descriptions of Customer's space on the ground set forth in any schedules, exhibits or attachments to the TLA) are hereby amended and deleted in their entirety and replaced and superseded by and with the descriptions of Customer's space on the ground set forth in Attachment A and Attachment B, attached hereto.

13. The descriptions of Customer's space on the tower set forth in the TLA (including, without limitation, any descriptions of Customer's space on the tower set forth in any schedules, exhibits or attachments to the TLA) are hereby amended and deleted in their entirety and replaced and superseded by and with the descriptions of Customer's space on the tower set forth in Attachment A and Attachment C, attached hereto.

14. The equipment descriptions and specifications with respect to Customer's ground-based equipment set forth in the TLA (including, without limitation, any equipment descriptions and specifications with respect to Customer's ground-based equipment set forth in any schedules, exhibits or attachments to the TLA) are hereby amended and deleted in their entirety and replaced and superseded by and with the equipment descriptions and specifications with respect to Customer's ground-based equipment set forth in Attachment A and Attachment B, attached hereto. The parties acknowledge and agree that, notwithstanding anything to the contrary herein, this Amendment does not in any way modify the equipment descriptions and specifications with respect to Customer's tower-mounted equipment set forth in the TLA (including, without limitation, any equipment descriptions and specifications with respect to Customer's tower-mounted equipment set forth in any schedules, exhibits or attachments to the TLA).

15. The equipment descriptions and specifications with respect to Customer's tower-mounted equipment set forth in the TLA (including, without limitation, any equipment descriptions and specifications with respect to Customer's tower-mounted equipment set forth in any schedules, exhibits or

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Prepared by: M. Patton

Prepared on: April 4, 2016

Revised on: April 26, 2016

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Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEEBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

attachments to the TLA) are hereby amended and deleted in their entirety and replaced and superseded by and with the equipment descriptions and specifications with respect to Customer's tower-mounted equipment set forth in Attachment A and Attachment C, attached hereto. The parties acknowledge and agree that, notwithstanding anything to the contrary herein, this Amendment does not in any way modify the equipment descriptions and specifications with respect to Customer's ground-based equipment set forth in the TLA (including, without limitation, any equipment descriptions and specifications with respect to Customer's ground-based equipment set forth in any schedules, exhibits or attachments to the TLA).

16. Except as expressly set forth in this Amendment, the TLA is otherwise unmodified, shall remain in full force and effect and is incorporated and restated herein as if fully set forth at length. In the event of any inconsistencies between the TLA and this Amendment, the terms of this Amendment shall control. Each reference in the TLA to itself shall be deemed to also refer to this Amendment.

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Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEBBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

IN WITNESS WHEREOF, the parties have set forth their hand and seal as of the date indicated above.

CROWN:

Global Signal Acquisitions II LLC,
a Delaware limited liability company

By: _____
Print Name: _____
Title: _____
Execution Date: _____

CUSTOMER:

Sussex County, Virginia

By: _____
Print Name: _____
Title: _____
Execution Date: _____

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Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEBBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
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ATTACHMENT A

Site Engineering Application

(See attached approved Site Engineering Application)

TT: A 853551
Prepared by: M. Patton
Prepared on: April 4, 2016
Revised on: April 26, 2016
SLA TLA Universal Amendment; 2/17/11; *HD Version: 2/13/16*

LRF Rev. #: 2
App Rev. #: 14



Customer Approved: Apr 04 2016

Application ID: 334377

Revision # 14 Submitted: Mar 23 2016

Submitted By: Brandon Jetton

Original Submit Date: Feb 25 2016

Desired Install Date: May 02 2016

Reason for Application: Replacing existing equipment

JDE Job Number 367442

Applications are subject to applicable Crown Castle engineering, regulatory, zoning/planning, and priority property-owner approval. Approval conditions may result in alternative requirements for type and/or placement of equipment. Approval conditions may also lead to additional or revised engineering analysis at Crown Castle discretion and upon consent of the customer.

Company Information

MLA: Stand Alone Agreement - TLA
Parent License #: 137756
Company: SUSSEX COUNTY VIRGINIA
Address: 20233 THORTON SQUARE PO BOX 1397
City/Town: SUSSEX
State: VA Postal Code: 23884
Customer Job Number: WA022
Customer Payment Reference: Waverly
Customer Site Name: Waverly
Customer Site Number : Waverly

Site Information

Crown Castle Site Name: PEBBLES PROPERTY
Crown Castle Site ID: 879817
Crown Castle District: Maryland-Virginia
Address: 7274 Beaver Dam Road
City/Town: Waverly
State: VA Postal Code: 23890
County: Sussex
Latitude: 37° 1' 4.4" Longitude: -77° 5' 0.9"
Structure Type: SELF SUPPORT Structure Height: 251 ft

Legal Entity Information

Operating Legal Entity: SUSSEX COUNTY VIRGINIA
Primary Contact: Eddie Vick
E-mail: etvick@sussexcountyva.gov
Address: 15080 Courthouse Rd
City/Town: Sussex County
RF Contact: Eric Ward
E-mail: eward@harris.com

Phone: 804-691-2582
Fax: N/A
State: VA Postal Code: 23884
Phone: 434-386-1553

Project Management Vendor

Project Management Vendor: Alcatel-Lucent

Service Information

Frequencies	Transmit	Receive
-------------	----------	---------

Svc	Technology	EIRP (WATTS)	Std Frequency	Start	Stop	Start	Stop	MHZ/GHZ
1	MW Link	64.9	5.8 GHz. Un-Licensed	5725.0	5875.0	5725.0	5875.0	MHZ
2	LTE	500.0		746.0	869.0	746.0	869.0	MHZ
3	LTE	500.0		155.0	165.0	155.0	165.0	MHZ

Antenna Information

Pos.	Cust Mount Class / CAD	C Line	Mount Elev	Level	Azimuth	Leg or Face	Mfg. / Model	Svc	Transmit Start	Transmit Stop	Receive Start	Receive Stop	Use Orient	Status
A	Pipe Mount Pipe Mount Pipe Mount [PM 601-1]	90	90.0	288	FT	Leg A	COMMSCOPE VHLP6-6WA-6WH	1	5725.0	5875.0	5725.0	5875.0	TX/RX Mid-Mount	Proposed
A	Pipe Mount Pipe Mount Pipe Mount [PM 601-1]	103	103.0	154	FT	Leg B	COMMSCOPE VHLP1-23	1	5725.0	5875.0	5725.0	5875.0	TX/RX Mid-Mount	Proposed
A	Pipe Mount Pipe Mount Pipe Mount [PM 601-1]	185	175.0	0	FT	Leg A	ANDREW DB224-B	3	155.0	165.0	155.0	165.0	TX/RX Mid-Mount	Proposed
C	Pipe Mount Pipe Mount Pipe Mount [PM 601-1]	201	201.0	237	FT	Leg C	COMMSCOPE VHLP3-11W	1	5725.0	5875.0	5725.0	5875.0	TX/RX Mid-Mount	Proposed
A	Pipe Mount Pipe Mount Pipe Mount [PM 601-1]	204	201.0	0	FT	Leg A	DBSPECTRA DS7A06F36U-N	2	746.0	869.0	N/A	N/A	TX Mid-Mount	Proposed
B	Pipe Mount Pipe Mount Pipe Mount [PM 601-1]	204	201.0	0	FT	Leg B	DBSPECTRA DS7A06F36U-N	2	N/A	N/A	746.0	869.0	RX Mid-Mount	Proposed

Feedline Information

Pos.	Customer Mount Class	Qty	Mfg.	Model	Length	Location	Ladder Type	Status
A	Pipe Mount	1	Primary: NEXANS Secondary: N/A	SF/UTP CAT5E 4PR	140.0	Internal Leg A	T Bracket	Proposed
A	Pipe Mount	1	Primary: NEXANS Secondary: N/A	SF/UTP CAT5E 4PR	153.0	Internal Leg A	T Bracket	Proposed
A	Pipe Mount	1	Primary: ANDREW Secondary: N/A	AVA5-50	235.0	Internal Leg A	T Bracket	Proposed
C	Pipe Mount	1	Primary: NEXANS Secondary: N/A	SF/UTP CAT5E 4PR	251.0	Internal Leg A	T Bracket	Proposed

A	Pipe Mount	2	Primary: ANDREW AVA7-50 Secondary: N/A	254.0	Internal Leg A	T Bracket	Proposed
B	Pipe Mount	2	Primary: ANDREW AVA7-50 Secondary: N/A	254.0	Internal Leg A	T Bracket	Proposed

Optional Component Information

Pos.	Customer Mount Class	Qty.	Mfg.	Model	Tower Mounted Equipment		Status
					Type	Elevation	
A	Pipe Mount	N/A	N/A	N/A	N/A	N/A	N/A
A	Pipe Mount	N/A	N/A	N/A	N/A	N/A	N/A
A	Pipe Mount	N/A	N/A	N/A	N/A	N/A	N/A
C	Pipe Mount	N/A	N/A	N/A	N/A	N/A	N/A
A	Pipe Mount	N/A	N/A	N/A	N/A	N/A	N/A
B	Pipe Mount	N/A	N/A	N/A	N/A	N/A	N/A

Power Requirements

VAC	Need Crown Power	Phase	Amps
120/240	No	Three Phase	0

Lease, Pad, and Building Requirements

Building							
Building Id #:	N/A						
Building Type:	N/A						
	Length	Width	Height	SQ. Footage	Irregular SQ. Footage	Status	
Lease	11ft 0in	21ft 0in	N/A N/A	231.0	N/A	PRPSD	
Pad	N/A N/A	N/A N/A	N/A N/A	N/A	N/A	N/A	
Building	11ft 0in	21ft 0in	N/A N/A	231.0	N/A	PRPSD	

Other Pad Requirements

No cabinets, dishes or other pads exist for this application

Number of Existing Cabinets: 0

Number of Proposed Cabinets: 0

Generator Requirements

Diesel Generator

Generator Status:	Location:	Manufacturer:	Model:	Generator Size (KW):	Tank Size (GAL):	Crown or Customer Generator:
INSTLLD	INADDAR	UNKNOWN	UNKNOWN	20	25	CUSTOMER
	Length	Width	Height	SQ. Footage	Status	
Lease	3ft 0in	6ft 0in	N/A N/A	18.0	INSTLLD	
Pad	3ft 0in	6ft 0in	N/A N/A	18.0	INSTLLD	

Battery Requirements

Type	Qty.	Mfg.	Model	Is Battery Backup Required?	No
N/A	0	N/A	N/A		
N/A	0	N/A	N/A		

Scope of Work/Additional Information

Scope of Work:

Harris Corporation is submitting this application on behalf of Eddie Vick of Sussex County, VA. Sussex County has a current lease at this location with Crown Castle. Eddie is the lease contact. His phone number is 804-691-2582 and email

is etvick@sussexcountyva.gov. Greg and Eric with Harris can provide technical information and answer technical questions. Sussex will be adding 3 microwave dishes at this site for a microwave loop. There will also be ice shields. There will be 2 RF antennas and a TTA for LMR service and 1 antenna for paging service. The county's existing antennas and lines will be removed after the new service is approved. The county currently has an equipment shelter but would like to request Crown Castle allow the use of an adjacent abandoned shelter. The county does not have room in its current shelter and needs the larger shelter. The county would give Crown Castle its current shelter once the legacy equipment is removed. Installation needs to commence around May 2, 2016.

****Indicates where Cut Sheet data has been entered.**

NOTICE: Structural Analysis shall be performed in accordance with the current revision of the TIA/EIA 222 standard and applicable local building permit codes and standards. EME analysis shall be consistent with current revision of FCC/OSHA standard OETB 65. AM detuning, when required, will be performed to 47 CFR22.371. The customer is responsible for all analysis expenses. All construction drawings are subject to Crown Castle engineering approval prior to commencement of tower attachments and compound installations. Installation of equipment not conforming to approved drawings may violate the terms of the occupancy agreement and will be corrected at the customer's expense. Crown Castle requires drawings for pre-construction approval and as built drawings for physical configuration validation to be submitted as unlocked AutoCAD files (Version 2000i preferred).

Appendix A - Antenna, Feedline, TME Specifications

Antenna Specifications

Quantity	Manufacturer	Model	Type	Height	Width	Depth	Weight	Flat Plate Area
1	COMMSCOPE	VHLP6-6WA-6WH	MICROWAVE/SHROUD	76.3 IN	76.3 IN	37.4 IN	209.0 LBS	0.0
1	COMMSCOPE	VHLP3-11W	MICROWAVE DISH	39.4 IN	39.4 IN	24.3 IN	53.0 LBS	0.0
1	COMMSCOPE	VHLP1-23	MICROWAVE DISH	15.3 IN	15.3 IN	6.5 IN	14.0 LBS	0.0
2	DBSPECTRA	DS7A06F36U-N	OMNI	91.2 IN	3.0 IN	3.0 IN	25.0 LBS	1.28 FT2
1	ANDREW	DB224-B	PANEL	255.0 IN	1.75 IN	0.75 IN	35.0 LBS	3.2 FT2

Feedline Specifications

Quantity	Manufacturer	Model	Nominal Size	Nominal O.D.
3	NEXANS	SF/UTP CAT5E 4PR	1/4"	0.27 IN
4	ANDREW	AVA7-50	1-5/8"	2.01 IN
1	ANDREW	AVA5-50	7/8"	1.102 IN

Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEBBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

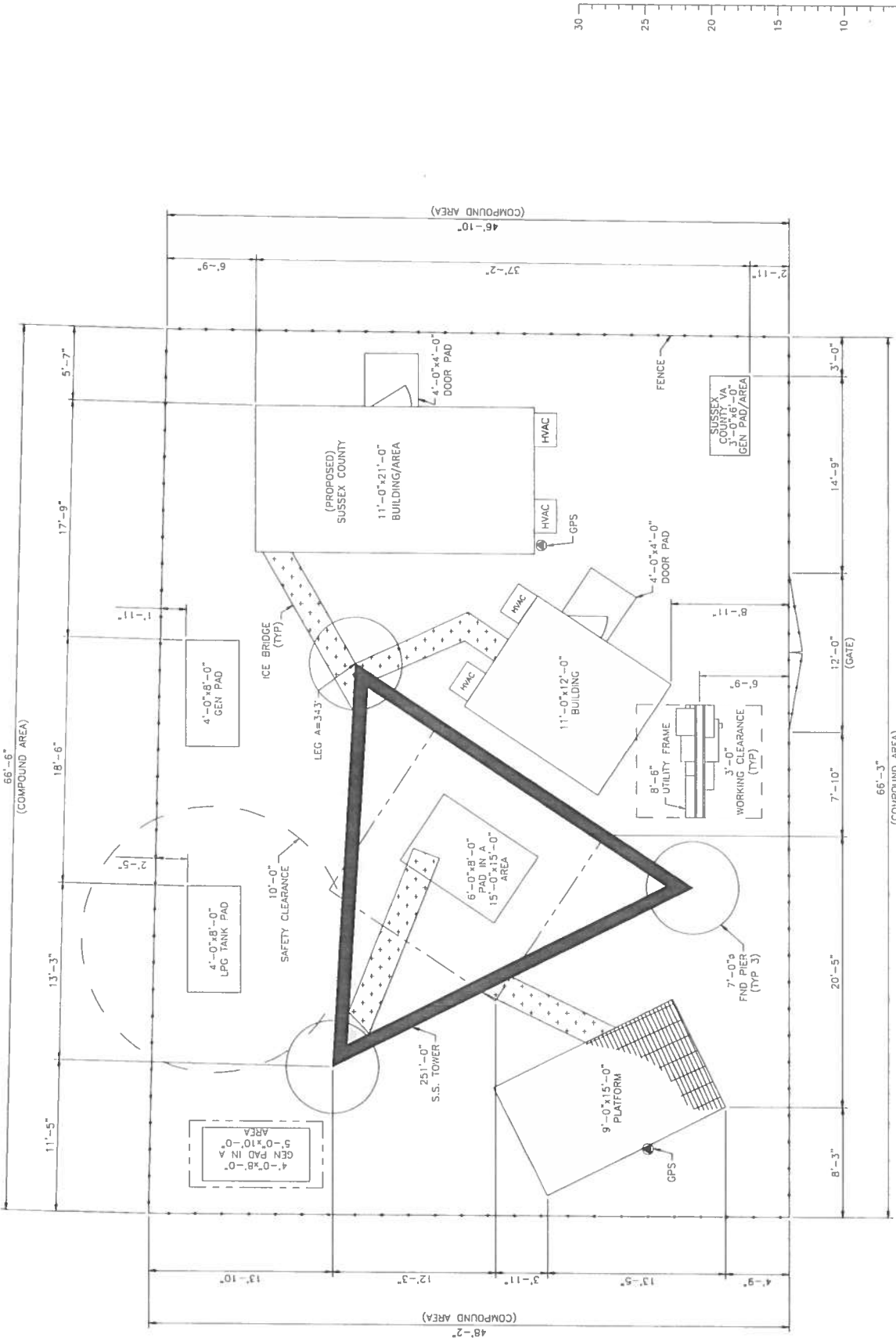
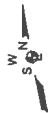
ATTACHMENT B

Site Plan

(see attached CAD-Generated Site Plan)

TT: A 853551
Prepared by: M. Patton
Prepared on: April 4, 2016
Revised on: April 26, 2016
SLA TLA Universal Amendment; 2/17/11; *HD Version: 2/13/16*

LRF Rev. #: 2
App Rev. #: 14



BUSINESS UNIT: 879817



Customer Site Name: Waverly
Customer Site ID: Waverly

Crown Site Name: PEBBLES PROPERTY
Crown Business Unit: 879817
License Number: 137756
Amendment Number: 498304

ATTACHMENT C

Level Drawing

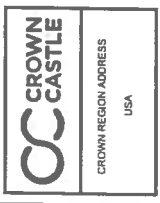
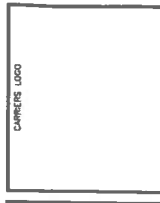
(See attached CAD-Generated Level Drawing)

TT: A 853551
Prepared by: M. Patton
Prepared on: April 4, 2016
Revised on: April 26, 2016
SLA TLA Universal Amendment; 2/17/11; *HD Version: 2/13/16*

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ORIENT	CUSTOMER	STATUS	MODEL	FEEDLINE	TIME	TYPE	MFG
A	SUSSEX COUNT, VA	1B5 PROPOSED	0627L-8	0	LTE	1	7/18 0
B							
C							
D							
E							
F							
G							
H							
I							
J							
K							
L							
M							
N							
O							
P							
Q							
R							

OPERATING LEGAL ENTITY: SUSSEX COUNTY VIRGINIA



SPACE RESERVED FOR PROFESSIONAL SEALS

NO.	DATE	DESCRIPTION
1	22/02/18	ISSUED FOR ORDER CHECK

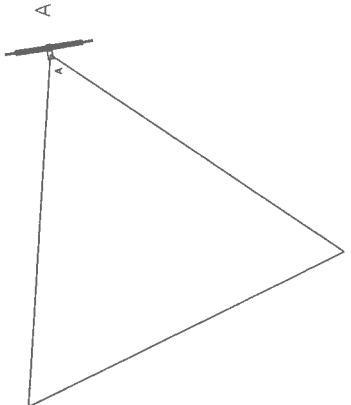
DRAWING CHECKED BY: EZCAD
DRAWING DATE: 3/23/2016

SITE NUMBER: []
SITE NAME: []
SITE NAME: []
PEEBLES PROPERTY []
BUSINESS UNIT NUMBER []
879817 []
SITE ADDRESS []

7274 BEAVER DAM ROAD
MANVEL, VA 23060
SUSSEX COUNTY
US

SHEET TITLE: 175 FT PROPOSED LEVEL
SHEET NUMBER: []

A1-X



BUSINESS UNIT: 879817 TOWER ID: A LEVEL: 175

ING

FILE NAME: 879817_A_175_P.dwg (PM 601-1)

Certificate Of Completion

Envelope Id: 87BC45B20A0E44B6B8E946E7A59AA751 Status: Sent
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 BusinessUnit: 879817
 District: DMV
 ApplicationId: 334377
 Area: ETA
 License: 137756
 Source Envelope:
 Document Pages: 20 Signatures: 0
 Certificate Pages: 5 Initials: 0
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Envelope Originator:
 Megan Patton at Crown Castle
 Canonsburg, PA 15317
 megan.patton@crowncastle.com
 IP Address: 64.213.130.241

Record Tracking

Status: Original Holder: Megan Patton at Crown Castle Location: DocuSign
 4/27/2016 | 7:25:24 AM megan.patton@crowncastle.com

Signer Events

Signature	Timestamp
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Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign
 ID:

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign
 ID:

Execution Specialist

executionspecialist.embedded@crowncastle.com

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign
 ID:

System Sync

system.sync@crowncastle.com

Security Level: Email, Account Authentication (None)

Signer Events	Signature	Timestamp
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

Any Signer
licensing.executionmanager@crowncastle.com
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Eddie Vick
etvick@sussexcountyva.gov
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:
Sent: 4/27/2016 | 9:11:46 AM

Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Tara Rand
Tara.Rand@crowncastle.com
Security Level: Email, Account Authentication
(None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:
COPIED
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Viewed: 5/6/2016 | 7:30:40 AM

Notary Events	Timestamp
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Envelope Summary Events	Status	Timestamps
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Hashed/Encrypted
4/27/2016 | 9:11:46 AM

Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Crown Castle (we, us or Company) may deliver documents for execution and various other documents and records to you. The terms for providing such documents for execution and various other documents and records to you electronically through the DocuSign, Inc. (DocuSign) electronic signing system are set forth below. Please read the information below carefully and if you can satisfactorily access this information electronically and agree to these terms, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any document for execution or other document or record provided or made available electronically to you by us. You will be able to download and print documents we send to you through the DocuSign system during and immediately after each signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time thereafter. To request paper copies of documents previously provided by us to you electronically, send an e-mail to Licensing.DocumentExecution@CrownCastle.com, requesting the subject paper copies and stating your e-mail address, name, US Postal address and telephone number.

Withdrawing your consent

If you elect to receive documents for execution and various other documents and records from us electronically, you may at any time change your mind and tell us that thereafter you want to receive such documents only in paper format. To withdraw your consent to electronic delivery and execution of documents, use the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope, instead of signing it. Thereafter, you will no longer be able to use the DocuSign system to electronically receive and execute documents or other records from us. You may also send an e-mail to Licensing.DocumentExecution@CrownCastle.com stating that you are withdrawing your consent to electronic delivery and execution of documents through the DocuSign system and stating your e-mail address, name, US Postal Address, and telephone number.

Consequences of withdrawing consent

If you elect to receive documents for execution and various other documents and other records only in paper format, it will slow the speed at which we can complete the subject transactions because of the increased delivery time.

Documents for execution, and other documents and records may be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we may provide documents for execution, and other documents and records electronically to you through the DocuSign system during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any document for execution or other document or record, we prefer to provide all documents for execution, and other documents and records by the same method and to the same address that you have given us. If you do not agree with this process, please let us know as described below.

How to contact Crown Castle

You may contact us to let us know of any changes related to contacting you electronically, to request paper copies of documents for execution and other documents and records from us, and to withdraw your prior consent to receive documents for execution and other documents and

records electronically as follows:

To contact us by phone call: 844-753-8828

To contact us by email, send messages to: Licensing.DocumentExecution@CrownCastle.com

To contact us by paper mail, send correspondence to

Crown Castle

Attn: Licensing Execution

2000 Corporate Drive

Canonsburg, PA 15317

To advise Crown Castle and DocuSign of your new e-mail address

To let us know of a change to the e-mail address where we should send documents for execution and other documents and records to you, you must send an email message to

Licensing.ContractServices@CrownCastle.com and state your previous e-mail address and your new e-mail address.

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive documents electronically

Please confirm that you were able to access this disclosure electronically (which is similar to the manner in which we will deliver documents for execution and other documents and records) and that you were able to print this disclosure on paper or electronically save it for your future reference and access or that you were able to e-mail this disclosure to an address where you will be able to print it on paper or save it for your future reference and access. Further, if you consent to receiving documents for execution and other documents and records in electronic format on the terms described above, please let us know by clicking the "I agree" button below.

By checking the 'I agree' box, I confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- As a recipient, you can read, electronically sign and act upon this message, and you agree not to forward it or any other DocuSign e-mail communications. In the event another party needs to be added to the DocuSign communication, you must make a request to the e-mail

originator.



Animal Services – Public Safety

June 16, 2016

Monthly Report





OFFICE OF PUBLIC SAFETY
EDDIE T. VICK
PUBLIC SAFETY COORDINATOR
(434) 246-1044 – FAX (434-246-8155)
EMAIL: ETVICK@SUSSEXCOUNTYVA.GOV

COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

June 1, 2016

TO: VANDY JONES, DEPUTY COUNTY ADMINISTRATOR
FROM: EDDIE T. VICK, PUBLIC SAFETY COORDINATOR
SUBJECT: May 2016 MONTHLY REPORT

Enclosed is the May 2016 monthly report. Work is scheduled to start in Waverly this month for the tornado victims. The animal pound is almost at full capacity. This year, we have experienced this condition several months. The radio project is making some progress but, due to the nature of a task this large, this is normal.

Radio System (New): The weekly conference calls are continuing with the radio vendor (Harris) about the project. The radio equipment has been shipped and is sitting in the warehouse on the complex. Once the tower leases are signed and the structural modification are completed, we can begin installing the new equipment. I have received the cost of the State Police tower modification. The cost to modify the tower is \$22,325.00. We are still waiting on the Courthouse modification cost. I have asked the vendor to keep moving in any area they can to keep the project going. The portable and mobile radios should be delivered later this month and some installs will begin after they arrive. Also, the radio programming can begin after we receive the devices.

Radio System (OLD): Our radio vendor has been able to continue to keep our current radio system up but, I want to caution you that this system has reached its last phase of usefulness. The parts (cards) that we once could send back for repairs can no longer be repaired. Any

failure in the future will result in a loss of part of the system or worse, all of the system. I ask that we continue to move quickly without delay on installing the new system. We have gone way beyond the life expectancy of the current system. A failure will result in catastrophic consequences without any quick fix.

Animal Services Monthly Report: Attached is the May 2016 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible. I understand from Kristie, our Rescue and Adoption Coordinator that, everyone in the area is operating at full capacity. This condition will prevent us from placing the animals in a home until they can move the animals they have now.

This month, five (5) canines were rescued/transferred, three (3) canines were adopted, and four (4) canines were returned to owner. Please note the one (1) "Other" category in the report. These are not daily functions but, see the notes listed on the bottom of the report. Two (2) canines were euthanized in May. One (1) canine was euthanized by an officer due to an injury to prevent further suffering. One (1) canine was euthanized due to its medical condition after a medical evaluation by our veterinary.

This month we conducted several training classes (8 hours) in report writing, photography, evidence collection, computer skills, file management and animal evaluations. Both classes were very well received and most beneficial to the staff.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions performed by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for May (29 Hours)**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for May (139 Hours)**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for May (84.5 Hours)**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for May (11.5Hours)**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for May (4.5 Hours)**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in May (8 Hours)**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in May (2 Hours)**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in May (0 Hours)**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in May (0 Hours)**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in May (11 Hours)**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in May (27.5 Hours)**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in May (0 Hours)**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in May (14.5 Hours)**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in May (5.5 Hours)**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in May (0 Hour)**

Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in May (0 Hours)**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in May (7.5 Hour)**

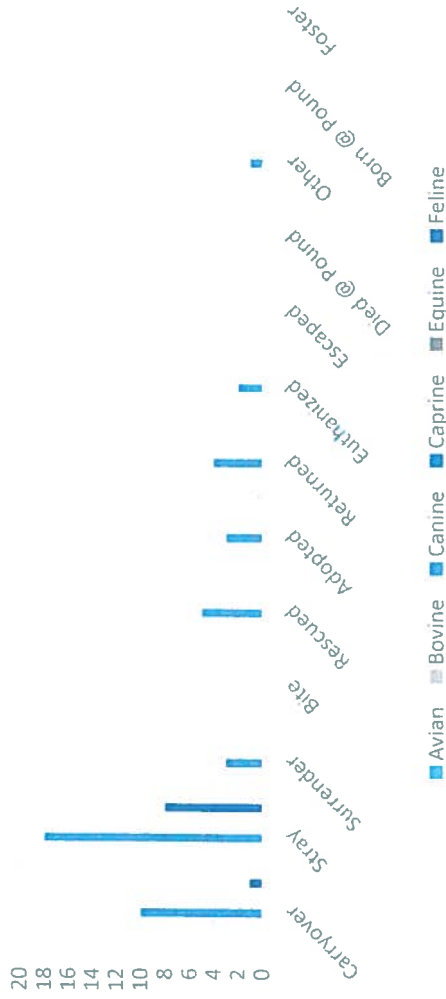
Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in May (0.5 Hours)**

Shelter Related: The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in May (65.5 Hours)**

Sussex County Animal Control Monthly Intake Report

May
2016

Chart Title



	Carryover	Stray	Surrender	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Born @ Pound	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	10	18	3	0	5	3	4	2	0	0	1	0	0
Caprine	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	1	8	0	0	0	0	0	0	0	0	0	0	0

ACTIVE CASES	CANINE	FELINE	EQUINE
	18	9	0

CALLS:	48	Disptach
CALLS:	1	In-House
TOTALS	49	Calls
MILEAGE		Diesel
UNIT 5	2,377	Gas
UNIT 6	2,525.00	Gas
UNIT 7	1,244.00	Gas
TOTALS	6,146.00	
SUMMONS	0	

Other: ke #16051803 Owner was in an accident and the canine was in the car

Month: May, 2016

Date	Admin	Patrol	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related	
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	2	8	3	0	1	1	0	0	0	0	0	0	3	0	0	0	0	0	0	4
3	2.5	12	4.5	0	0	2	2	0	0	0	0	0	0	0	0	0	1	0	0	0
4	2	7	5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	0.5	6	2	0	0	0	0	0	0	0	11	0	0	0	0	0	0	0	0	0.5
6	2	3.5	2	0	0	0	0	0	0	0	0	0	0	0.5	0	0	0	0	0	4
7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	1.5	0	0	0	0	0	0	0	0	0	0
9	2	1	5	2	0	0	0	0	0	0	9	0	0	0	0	0	0	0	0	1
10	1.5	9.5	5	0	1	0.5	0	0	0	0	0	0	0	0.5	0	0	2.5	0	0	1
11	1.5	8.5	3	0	0	0	0	0	0	0	7.5	0	1	0	0	0	0	0	0	1
12	2	4.5	3.5	2	0	1	0	0	0	0	0	0	1	1	0	0	0	0	0	5
13	0	9	4	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
14	0	0	0	0	0	0	0	0	0	2.5	0	0	0	0	0	0	0	0	0	4
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
16	1	6.5	7.5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17	1	8	5	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0
18	0.5	8	4.5	0	0	0.5	0	0	0	0	0	0	1.5	1	0	0	0	0	0	0
19	1	6.5	4.5	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	5
20	1	5.5	5.5	0	0.5	0.5	0	0	0	0	0	0	1	0	0	0	1	0	0	7
21	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	0	7	5	1	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	7
24	1.5	4.5	4	0	0	0	0	0	0	0	0	0	1	1.5	0	0	1	0.5	1	1
25	1.5	10.5	4.5	1	1	1	0	0	0	0	0	0	0.5	0	0	0	1	0	0	1
26	1.5	8	2	1.5	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	1
27	1	2	3	0	0	0.5	0	0	0	0	0	0	0.5	0	0	0	0	0	0	5
28	0	0	0	0	0	0	0	0	0	4.5	0	0	0	0	0	0	0	0	0	0
29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.5
31	3	3	2	0	0	0	0	0	0	1.5	0	0	0	0	0	0	0	0	0	6.5
Total	29	139	84.5	11.5	4.5	8	2	0	0	11	27.5	0	14.5	5.5	0	0	7.5	0.5	0	65.5

Community Development



June 16, 2016

Monthly Report



MEMORANDUM

DATE: June 8, 2016
 TO: Vandy Jones, Deputy County Administrator
 FROM: Andre M. Greene, Director of Community Development *AMG*
 SUBJECT: May 2016 - Monthly Report

Please accept this as the May 2016 update for the Community Development Department.

- April 2016

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
16	11	4	5	107	\$1,504,878	\$25,398.62

- March 2015

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
10	7	5	1	54	\$476,059	\$5,857.93

- Iluka Resources – Plans have been submitted for the installation of a temporary office. Awaiting re-submittal.
- Waste Management Leachate Plant – Permits issued for the concrete tanks. Construction has begun.
- Waste Management Leachate Plant – Five steel tanks – Plans approved and permits issued. Construction has begun.
- Waste Management Leachate Plant – Plans submitted for underground electrical – Plans Approved. Construction has begun.

- Waste Management Leachate Plant – Building/Process Electrical plans submitted. Plans Approved. Construction has begun.
- Waste Management Leachate Plant – Permits issued for the two building shells. Construction has begun.
- Waste Management Leachate Plant – Building Electrical plans submitted. Plans approved.
- Waverly Mini Mart – Re-opening. Permits issued, inspections being performed.
- Improvement Association – Plans for the new commercial office and educational building have been reviewed; awaiting re-submittal of plans.
- IndMar Coating – Submitted plans for a new commercial building. Construction has begun. Inspections being performed.
- Davis Oil – Plans for the shell building have been approved and permits issued.
- Davis Oil – Plans for the fuel tanks and canopy have been approved, permits issued, and inspections are being performed.
- Wakefield Municipal Airport – Fuel Farm permits issued and inspections being performed.
- Town of Wakefield – Installing an exterior egress stairway due to installation of chairlift located in the stairway inside the building. Plans have been submitted, approved, and permits issued. Inspections performed and found the stairway not to the engineered drawings and non-compliant. The chairlift has been completed and approved; however the project cannot be completed until the stairway has been completed.
- Hunting Quarter Church – Construction has begun. Inspections being performed.
- Christian Outreach Ministries – Project completed.
- Bethesda Church – Awaiting re-submittal of plans.

Site Plan/Erosion and Sediment Control

- Church of JCLDS Wakefield – Plans approved for parking lot.
- Davis Oil – (Convenience Store and off site area). Inspections being performed.
- Waste Management – Construction has begun. Inspections being performed.
- Improvement Association – Plans for new commercial office and educational building have been reviewed; awaiting; awaiting re-submittal of plans.
- One (1) land disturbance permit was issued.
- One (1) E & S plan was reviewed and is pending approval.
- Two (2) agreement in Lieu of an Erosion & Sediment Control Plan were received.

Planning/Zoning/Community Development

- Four (4) zoning permits were issued.
- One (1) plat was approved.
- Staff attended and facilitated a regular meeting of the Sussex County Planning Commission on May 2, 2016.
- Staff attended a management team meeting and a community meeting for the Pocahontas Neighborhood Improvement Project on May 17, 2016.
- Staff attended the bid opening for the Cabin Point Road Water and Sewer Extension project and a

“kick-off” meeting with Worldview Solutions for the County GIS on May 10, 2016.

- Staff completed the update of Comprehensive Plan’s Chapter IX (Land Use and Development) and Chapter X (Plan for the Future).
- Staff completed the compilation and preparation of a database containing the zoning designations for 7,000+ parcels of land. The information was submitted to Worldview Solutions for the development of the County GIS.
- Three (3) new addresses were assigned.
- Staff received and processed and application for a Conditional Use Permit Application for a commercial kennel (dog boarding facility).

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY ONNIE L. WOODRUFF, TREASURER

MAY 31, 2016

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Pg. # 1



TREASURER'S OFFICE

ONNIE L. WOODRUFF
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the Banks to the credit of Sussex County as shown by the Treasurer's books at the close of business May 31, 2016.

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking-----	\$3,117,199.83	
Plus Cr Card Chg - Apr 2016 - in bank, not in office-----JE---	370.95	
Plus Bank Svc Chg - Apr 2016 - in bank, not in office---JE---	653.30	
Plus Deposits in Transit - in office, not in bank-----		
Plus Cr Card Deposits in Transit - in office, not in bank-----		
Less ACH Payroll Return - in bank, not in office-----		
Less Outstanding Checks not cleared bank-----	(515,682.32)	
Less Deposits in Transit - in bank, not in office-----	(36,842.60)	
Less Bank Encoding Error -----	(0.58)	
Less Cr Card Deposits in Transit - in bank, not in office-----		
		<u>\$2,565,698.58</u>

BSV #301- STONY CREEK, VA

Bank Balance-----	\$34,521.47	
Plus Bank Svc Chg - Apr 2016 - in office, not in bank-----		
Less Deposits in Transit - In Bank, Not in Office-----		
Less Deposits in Transit - Int Earned, in bank, not in office---	(31.16)	34,490.31

EVB #401- WAVERLY, VA

Bank Balance-----	\$36,096.53	
Less Deposits in Transit - in bank, not in office-----		
Less Deposits in Transit - Int Earned, in bank, not in office---	(9.42)	36,087.11
Investments and CD's-----		
#30342048 - EVB #451		\$2,201,554.60
#30342045 - EVB #451		2,175,433.32

QZAB -05 #701 Investment Balance----- 655,940.45

QZAB -06 #702 Investment Balance----- 1,095,167.99

LGIP INVESTMENT #803 Investment Balance----- 4,571,655.16

TOTAL IN BANKS REC W/GL----- \$13,336,027.52

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

kbe

Respectfully submitted:

Onnie L. Woodruff, Treasurer

Sussex County
Landfill Operations Summary
Onnie L. Woodruff, Treas.

pg. # 2

DATE REC'D	FOR MONTH	RATE/TON	RATE/TON	RATE/TON	CO. USED TONS	CO. USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FUND	CONSENT FEE BRAMBLES CR	BASE RENT	NOTES
DATE REC'D	FOR MONTH	0.00	0.00	NET/TON	CO. USED TONS	CO. USED TONS	REV. Bud 4.8 mill	CONSENT FEE ESCROW FUND	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud.
Budget amts. GF use \$2,794,054 Trf to RCPF \$2,005,946											
7/22/2015	June 2015	\$3.98		125,943.02	800.23	800.23	\$501,253.22				\$4,800,000.00
8/21/2015	July 2015	\$3.98		107,814.86	878.92	878.92	\$429,103.14				\$4,650,000.00
9/22/2015	Aug. 2015	\$3.98		81,476.31	740.55	740.55	\$324,275.71				\$400,000.00
10/21/2015	Sept. 2015	\$3.98		77,605.82	772.10	772.10	\$308,871.16				\$390,795.16
11/20/2015	Oct. 2015	\$3.98		84,012.82	782.34	782.34	\$334,371.02				\$386,964.44
12/21/2015	Nov. 2015	\$3.98		85,250.79	742.93	742.93	\$339,298.14				\$393,929.77
1/20/2016	Dec. 2015	\$3.98		98,023.06	719.23	719.23	\$390,131.78				\$404,562.10
	CPI Increase	%= -0.4					\$0.00				\$414,589.39
2/19/2016	Jan. 2016	\$3.98		86,107.77	608.23	608.23	\$342,708.92				\$427,137.93
3/25/2016	Feb. 2016	\$3.98		85,886.16	759.79	759.79	\$341,826.92				\$433,966.66
4/22/2016	Mar. 2016	\$3.98		97,879.25	1,051.84	1,051.84	\$389,559.42				\$456,781.09
5/21/2016	Apr. 2016	\$3.98		90,468.17	932.91	932.91	\$360,063.32				\$495,099.15
6/00/2016	May 2016	\$3.98					\$0.00				\$449,300.28
AC TOT FYE 2016 Bud \$4,800,000				1,020,468.03	8,789.07	8,789.07	\$4,061,462.76	0.00	0.00	0.00	-\$588,537.24
G TOTAL PROJ				30,159,899.53	180,878.60	180,878.60	\$118,770,305.44	4,768,264.00	5,192,300.00	5,480,000.10	

Current Conditions of Agreement and CUP

1. Tenant shall build a total of 10 collections sites.
2. Current County Capacity 800,000 tons
3. Landfill Current Lease 1,315 Acres
4. May 2014, Reimbursement for inspections increase to \$225,000/year and increases \$25,000 per 5 year increments.
5. Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000 Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02
CPI rate for Jan 2010 was calculated using the 2008 ending index to the 2010 index. This absorbed the .07 decrease for Jan 2009.

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2013 Bal. Sheet 2013/07 Thru 2014/05	FY/2014 Bal. Sheet 2014/07 Thru 2015/05	FY/2015 Bal. Sheet 2015/07 Thru 2016/05	FY/2016 Bal. Sheet 2016/07 Thru 2017/05
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0201	BB&T - MM Checking	5,715,679.65	3,404,751.89	4,370,532.80	2,565,698.58
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	24,188.81	234,990.80	434,739.03	34,490.31
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	BSS - MM Checking	201,809.27	322,714.31	212,843.57	36,087.11
000100-0451	BSS - CD's	10,130,440.20	7,131,305.36	6,119,101.67	4,376,987.92
000100-0452	BSS - Repos	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	442,391.61	511,859.49	583,015.65	655,940.45
000100-0702	Bk of America QZAB 06 Escrow	703,644.26	831,023.01	961,484.49	1,095,167.99
000100-0803	IGIP - Investments	7,053,389.60	5,059,287.41	3,563,164.19	4,571,655.16
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	3,779.23	.00	.00	.00
000100-0901	NSF Checks	754.04	747.75	262.22	176.08
	ASSETS	24,276,676.67	17,497,280.02	16,245,743.62	13,336,803.60
	TOTAL ASSETS	24,276,676.67	17,497,280.02	16,245,743.62	13,336,803.60
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	7,189,226.00	7,117,380.03	6,506,411.86	6,250,542.43
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	65,200.90	197,441.51	124,399.71	103,516.65
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	4,315.31	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	52,796.50	49,887.17	41,906.12	44,012.56
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	38,412.26	42,886.66	46,917.66	52,717.99
000300-0124	Sussex Gardens Proj FD (Rev1 FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	22,065.53	24,452.24	11,912.51	13,094.53
000300-0135	Reserve for CP and DS	8,354,552.14	7,407,678.56	3,127,797.65	2,874,586.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	25,493.76	26,052.08	26,743.18	27,344.73
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	93,716.22	69,013.84	89,128.17	33,265.47
000300-0253	Summer Food Service Fund	1,354.82	1,839.98	4,193.00	8,650.48
000300-0254	Title and Grant fund	69,521.45	27,813.50	15,552.19	17,634.57
000300-0255	School Textbook Fund	135,190.01	31,091.74	133,900.16	95,934.39
000300-0256	Smart Beg.Early Childhood Dev	14,161.55	221.09	.00	.00

JND #-999 TREASURER'S ACCOUNTABILITY FUND
L070C

MAJOR#	DESCRIPTION	FY/2013 Bal. Sheet 2012/07 Thru 2013/05	FY/2014 Bal. Sheet 2013/07 Thru 2014/05	FY/2015 Bal. Sheet 2014/07 Thru 2015/05	FY/2016 Bal. Sheet 2015/07 Thru 2016/05
000300-0301	School Capital Projects Fund	241,526.05-	230,392.05-	230,651.05-	201,338.05-
000300-0302	General Capital Projects Fund	3,561,647.22-	208,469.05-	3,761,029.96-	1,314,731.34-
000300-0303	Elementary School Capital Proj Fund	3,005,408.08-	514,936.49-	.00	.00
000300-0305	Mega Site - Industrial Park Fund	.00	483.86	6,574.79	29,900.66
000300-0306	Cabin Point - Industrial Park Fund	.00	.00	24,338.12	9,723.89
000300-0307	Henry - Industrial Park Fund	.00	.00	.00	.00
000300-0723	Robert Mitchell Scholarship Fund	29,162.17-	27,847.17-	26,984.17-	26,416.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	28,836.86-	29,012.86-	23,136.86-	28,338.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	27,698.83-	27,928.83-	28,644.83-	28,921.83-
000300-0726	Millard D. Stith Sch. Fund	60,793.00-	64,457.00-	72,995.00-	78,542.00-
000300-0733	Special Welfare Fund	658.99-	2,350.09-	2,039.29-	1,013.97-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	22,749,583.31-	15,649,715.88-	13,994,631.04-	10,918,675.05-
	TOTAL PRIOR YR FUND BALANCE	22,749,583.31-	15,649,715.88-	13,994,631.04-	10,918,675.05-
	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0000	Treasurer's Deferred Account	1,060.65-	1,217.94-	1,269.03-	1,288.68-
000400-0001	Cash Over and Short	145.97-	44.87-	12.36-	23.66-
000400-0011	Overpayments	.00	.00	4,989.76-	.00
000400-0012	Prepaid Taxes - PP	6,642.80-	5,920.15-	9,177.64-	6,987.36-
000400-0013	Prepaid Taxes - RE	8,126.35-	20,062.54-	18,340.66-	28,235.41-
000400-0014	Available PTR for Distrib \$1.093M	55,635.22-	9,082.76-	63,962.99-	.00
000400-0015	Escrow Acct. QZAB 2005	442,391.61-	511,859.49-	583,015.65-	655,940.45-
000400-0016	QZAB 2006 Escrow Acct.	703,644.26-	831,023.01-	961,484.49-	1,095,167.99-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	62,610.00-	62,610.00-	64,235.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD In-Woodfued	3,841.50-	3,746.88-	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	33,255.00	35,953.50	.00	.00
	OTHER ACCOUNTS	1,250,843.36-	1,409,614.14-	1,704,862.58-	1,851,878.55-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	230,000.00-	391,700.00-	500,000.00-	500,000.00-
000401-0102	Escrow for Rescue Vehicles	46,250.00-	46,250.00-	46,250.00-	66,250.00-
	ESCROW ACCTS. RESERVED CIF ACCTS	276,250.00-	437,950.00-	546,250.00-	566,250.00-
	UNCOLLECTED TAXES - COUNTY	1,527,093.36-	1,847,564.14-	2,251,112.58-	2,418,128.55-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	725.28	570.84	.00	.00

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2013		FY/2014		FY/2015		FY/2016	
		Bal. Sheet 2012/07 Thru 2013/05	Bal. Sheet 2013/07 Thru 2014/05	Bal. Sheet 2014/07 Thru 2015/05	Bal. Sheet 2015/07 Thru 2016/05				
000501-1994	Real Estate - 1994	1,301.37	978.07	589.67	.00				
000501-1995	Real Estate - 1995	1,329.30	1,006.00	617.60	377.70				
000501-1996	Real Estate - 1996	1,479.28	1,130.11	667.01	407.93				
000501-1997	Real Estate - 1997	1,683.35	1,301.84	795.86	445.69				
000501-1998	Real Estate - 1998	2,412.03	2,009.04	869.04	512.94				
000501-1999	REAL ESTATE - 1999	2,897.28	2,232.48	1,011.66	548.58				
000501-2000	Real Estate - 2000	3,776.28	2,905.80	1,167.00	645.00				
000501-2001	Real Estate - 2001	4,399.54	3,215.50	1,345.87	732.00				
000501-2002	Real Estate - 2002	5,599.63	4,410.47	1,879.73	993.78				
000501-2003	Real Estate - 2003	5,900.57	4,752.03	2,221.06	1,055.61				
000501-2004	REAL ESTATE - 2004	6,430.37	5,140.85	2,529.80	1,080.30				
000501-2005	Real Estate - 2005	6,871.75	5,228.91	2,721.31	1,202.87				
000501-2006	Real Estate - 2006	8,035.60	5,028.68	2,434.08	1,148.16				
000501-2007	Real Estate - 2007	10,437.10	6,567.96	2,566.08	1,148.16				
000501-2008	REAL ESTATE - 2008	17,512.19	13,315.46	3,996.36	2,046.71				
000501-2009	RE - 2009	24,861.37	16,552.24	4,977.34	2,950.02				
000501-2010	Real Estate - 2010	44,475.98	23,323.64	7,977.02	4,557.80				
000501-2011	Real Estate - 2011	44,475.98	23,323.64	14,750.44	9,657.60				
000501-2012	Real Estate - 2012	79,863.60	39,791.24	27,309.35	17,497.54				
000501-2013	Real Estate - 2013	185,290.63	77,801.30	65,426.34	26,022.14				
000501-2014	Real Estate - 2014	.00	186,220.52	166,104.30	55,872.96				
000501-2015	Real Estate - 2015	.00	.00	.00	206,227.41				
000501-9999	Reserve - Real Estate Taxes	415,282.50	403,482.98	311,956.92	335,130.90				
000502-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00				
000502-0005	PP - 2005	.00	.00	.00	.00				
000502-0006	PP - 2006	10,986.28	.00	.00	.00				
000502-0007	PP - 2007	10,986.28	.00	.00	.00				
000502-0008	PP - 2008	19,210.06	.00	.00	.00				
000502-0009	PP - 2009	19,672.51	17,941.84	16,533.39	.00				
000502-2010	PP - 2010	23,410.14	18,448.87	16,447.57	14,740.82				
000502-2011	PP - 2011	30,730.83	20,904.70	17,907.89	15,535.44				
000502-2012	PP - 2012	128,631.59	33,649.96	23,205.45	19,374.74				
000502-2013	PP - 2013	.00	331,669.82	26,450.59	17,366.59				
000502-2014	PP - 2014	.00	.00	144,127.26	39,879.11				
000502-2015	PP - 2015	.00	.00	.00	276,196.55				
000502-9999	Reserve - PP Taxes	221,655.13	422,615.19	244,672.15	383,093.25				
000503-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00				
000503-2006	PSC - 2006	.00	.00	.00	.00				
000503-2007	PSC - 2007	.00	.00	.00	.00				
000503-2008	PSC - 2008	.00	.00	.00	.00				

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2013 Bal. Sheet 2012/07 Thru 2013/05	FY/2014 Bal. Sheet 2013/07 Thru 2014/05	FY/2015 Bal. Sheet 2014/07 Thru 2015/05	FY/2016 Bal. Sheet 2015/07 Thru 2016/05
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	58.63	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	.00	.00	58.63	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	6.56	.00
000504-2016	BL - 2016	.00	.00	.00	241.68
000504-9999	Reserve for Business License	.00	.00	6.56	241.68
	UNCOLLECTED BUSINESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	2,738.61	14,871.35	1,485.32	16,572.58
000520-9999	Reserve for DMV Withholding Fees	2,738.61	14,871.35	1,485.32	16,572.58
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0000	Administrative Fees Receivable	4,283.60	22,235.87	2,318.57	23,035.74
000521-0001	Reserve for Administrative Fees	4,283.60	22,235.87	2,318.57	23,035.74
000521-9999	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	5,997.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	7,956.73	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	15,755.74	13,898.79
000601-2015	State Income Tax - 2015	.00	.00	.00	12,373.30
000601-9999	Reserve - State Income	5,997.00	7,956.73	15,755.74	26,272.09
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	1,899.00	2,715.49	.00	.00
000702-9999	Reserve for IPR Loan Payments	1,899.00	2,715.49	2,504.74	2,344.61
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	228.55	689.00	25.00	322.00
000703-9999	Reserve for CDBG Loan Payments	228.55	689.00	25.00	322.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
GENERAL FUND ASSETS					
100-0100	Cash With Treasurer	6,878,033.34	1,138,985.22	1,766,476.13	6,250,542.43
	ASSETS	6,878,033.34	1,138,985.22	1,766,476.13	6,250,542.43
	OTHER ASSETS AND RESERVES				
	Revl & Ln Due From Other Funds				
	Due From School Fund				
101-0051	Reserve for IDA Lease Agreement	1,389,581.25			1,389,581.25
101-0235	Reserve for VPSA99 Bonds High Sch.	3,612,703.00			3,612,703.00
101-0236	Res for Literary Loan - High Schoo	4,201,514.00			4,201,514.00
101-0237	Res for Literary Loan - Mid Sch 07	1,109,742.50			1,109,742.50
101-0238	Res for IDA QZAB Bond Deposit	3,870,000.00			3,870,000.00
101-0239	Reserve for VPSA 2012 Bond Elem Sc	547,889.91			547,889.91
101-0240	Woodfuel Loan Receivable(DHCD Loan		20,566.49		20,566.49
101-0241	Commonwealth PTR avail. for distr.				
101-0600	Accrued Accounts Receivable				
101-0900	Reversion Due From School Fund				
101-0901					
	OTHER ASSETS AND RESERVES	14,731,430.66	20,566.49		14,751,997.15
	TOTAL ASSETS	21,609,464.00	1,159,551.71	1,766,476.13	21,002,539.58
	LIABILITIES				
200-0000	Clearing Account - Payroll			253,220.96	
200-0100	Clearing Account - Accounts Payabl			220,784.68	
200-0200	IDA Lease Payable				
200-0235	VPSA99 Bonds Payable - High Sch	1,389,581.25			1,389,581.25
200-0236	Literary Loan Pay - High Sch.	3,612,703.00			3,612,703.00
200-0237	Literary Loan Pay - Middle Sch 07	4,201,514.00			4,201,514.00
200-0238	IDA QZAB Bond Deposit Payable	1,109,742.50			1,109,742.50
200-0239	VPSA 2012 Bond Payable - Elem Sch.	3,870,000.00			3,870,000.00
200-0240	DHCD Loan Payable (Woodfuel)	547,889.91			547,889.91
200-0241	Clearing Account - Jurors				
200-0300	Commonwealth PTR outstanding bal.			20,566.49	
200-0600	Accrued Accounts Payable				
200-0900					
	LIABILITIES	14,731,430.66	474,005.64	494,572.13	14,751,997.15
	TOTAL LIABILITIES	14,731,430.66	474,005.64	494,572.13	14,751,997.15
	FUND EQUITY				
300-0100	Fund Balance	3,936,127.66			3,936,127.66
	FUND EQUITY	3,936,127.66			3,936,127.66
	TOTAL PRIOR YR FUND BALANCE	18,684,079.78			19,747,314.97
	TOTAL REVENUE	15,742,174.10		1,063,235.19	17,432,900.20
	TOTAL EXPENDITURE			1,690,726.10	2,314,414.77
	TOTAL CURRENT FUND BALANCE				Rev. over
	TOTAL LIABILITIES AND FUND BALANCE	21,609,464.00	2,164,731.74	1,557,807.32	21,002,539.58

5/31/16 *GL070* Onnie L. Woodruff, Treasurer
FUND # -135 CAPITAL PROJECT/DS RESERVE FUND

SUSSEX COUNTY
BALANCE SHEET
 5/31/2016

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	CAPITAL PROJECT/DS RESERVE FUND				
	ASSETS				
100-0100	Cash with Treasurer	2,874,586.02			2,874,586.02
100-0200	Restricted Cash/Elem Sch Debt Serv				
	ASSETS	2,874,586.02			2,874,586.02
	OTHER ASSEST AND RESERVES				
101-0050	Loans Due fr other Funds				
101-0900	Accrued Accounts Receivable				
	OTHER ASSEST AND RESERVES				
	TOTAL ASSETS	2,874,586.02			2,874,586.02
	LIABILITIES				
200-0200	Clearing Account - Accounts Payabl				
200-0900	Accrued Accounts Payable				
	LIABILITIES				
	TOTAL LIABILITIES				
	FUND EQUITY				
300-0100	Fund Balance	3,110,191.14			3,110,191.14
	FUND EQUITY	3,110,191.14			3,110,191.14
	TOTAL PRIOR YR FUND BALANCE	3,110,191.14			3,110,191.14
	TOTAL REVENUE	1,833.00			1,833.00
	TOTAL EXPENDITURE	237,438.12			237,438.12
	TOTAL CURRENT FUND BALANCE	235,605.12			235,605.12
	LIABILITIES AND FUND BALANCE				
	TOTAL LIABILITIES AND FUND BALANCE	2,874,586.02			2,874,586.02

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REVENUE SUMMARY BY FUNDS
7/01/2015 - 5/31/2016

-FUND SUMMARY-

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	21,174,954.00	21,167,239.62	1,063,235.19	19,747,314.97	1,419,924.65	6.70
105	REVENUE - VPA/DSS FUND	2,203,433.00	2,191,736.00	150,272.57	1,653,409.88	538,326.12	24.56
110	REVENUE - CSA FUND	700,000.00	751,697.00	54,184.09	688,749.69	62,947.31	8.37
115	REVENUE - BJA REVOLVING TRUST FUND	.00	.00	211.00	.00	.00	100.00
121	REV. - IPR PROG. INCOME FD (11/02)	3,838.00	3,838.00	414.87	3,987.32	149.32	3.89
123	REV. - CDBG HOUSING PRG (4/09)	4,375.00	4,375.00	342.00	3,711.00	664.00	15.17
125	REVENUE - DRUG FORFEITURE FUND	.00	4,247.34	.00	6,952.81	2,705.47	63.69
135	REVENUE - CP / DS RESERVE FUND	.00	.00	.00	1,833.00	1,833.00	100.00
201	REVENUE - LAW LIBRARY FUND	975.00	975.00	71.20	716.70	258.30	26.49
251	REVENUE - SCHOOL FUND	15,670,981.00	15,716,161.29	1,280,868.29	12,418,039.02	3,298,122.27	20.98
252	REVENUE - SCHOOL FOOD SERVICES FUND	924,705.00	924,705.00	93,553.26	683,493.91	241,211.09	26.08
253	REVENUE - SUMMER FOOD SERVICES FUND	.00	.00	.00	32,125.24	32,125.24	100.00
254	REVENUE - TITLE & GRANT FUND	1,239,212.00	1,232,212.00	27,832.22	669,074.03	563,137.97	45.70
255	REVENUE - SCH. TEXTBOOK FUND	85,582.00	85,582.00	4,970.06	57,585.00	27,997.00	32.71
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	.00	85.00	85.00	100.00
302	REVENUE - CAPITAL PROJECT FUND	705,500.00	1,007,550.00	.00	229,927.00	777,623.00	77.17
305	REVENUE - MEGA SITE INDUST. PARK	.00	972,642.00	.00	251,503.05	721,138.95	74.14
306	REVENUE - CABIN POINT INDUST. PARK	.00	.00	.00	39,932.51	39,932.51	100.00
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	.00	198.00	198.00	100.00
724	REVENUE - SUSSEX ENDOWM SCHSHF FD	.00	.00	.00	6,173.00	6,173.00	100.00
725	REV. - RICHARD CLEMENT MOORE III FD	.00	.00	25.00	741.00	741.00	100.00
726	REV. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	6,956.00	6,956.00	100.00
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	150.00	8,011.78	8,011.78	100.00
	-- REVENUE TOTAL --	42,713,555.00	44,062,960.25	2,675,707.75	36,510,519.91	7,552,440.34	17.14

ORIGINAL BUDGET (233,001)

APPROPRIATIONS YTD (\$ 811,267)

G.L. BUDGET BAL. FYE

(100) GENERAL FUND ONLY

Total Budget/Appropriated Expenses over Revenue

Current balance of budget expenses to expend over revenues

Budget factors-Using balance of Appropriated Rev. and Expend. (see last page of GF Exp. Report

Net estimated fund balance - cash accounting

Net Escrow Treas. Acct. 999 401

\$3,124,860
79,241
\$3,204,101 GL

-Cur. Bal. =

Estimated Cash Fund Balance with Escrow Acct. FYE16 GL Projections

\$3,770,351 GL

(135) RESERVE FOR CP/DS

Total Budget/Appropriated Expenses over Revenue

Current balance of budget expenses to expend over revenues

GF #100 & RCPF 135 Estimated Cash Fund Balance With Escrow. GL Projections

(\$215,868)
(\$000,000)

\$2,891,678 GL
\$6,832,909 GL

SUSSEX COUNTY
EXPENDITURE SUMMARY BY FUNDS
7/01/2015 - 5/31/2016

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	-FUND SUMMARY- UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	21,407,955.00	21,978,506.35	1,690,726.10	17,432,900.20	.00	4,545,606.15	20.68
105	EXPENDITURES - VPA/DSS FUND	2,203,433.00	2,243,433.00	150,272.57	1,653,409.88	.00	590,023.12	26.30
110	EXPENDITURES - CSA FUND	700,000.00	700,000.00	52,027.75	609,410.23	.00	90,589.77	12.94
115	EXPENDITURES - BJA REVL. TRUST FUND	.00	.00	2,226.41	.00	.00	.00	100.00
121	EXPEND. - IPR PROG. INCOME FD 11/02	30,000.00	30,000.00	.00	1,738.50	.00	28,261.50	94.20
123	EXPEND. CDBG HOUSING PROGRAM	45,000.00	45,000.00	.00	.00	.00	45,000.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	23,389.04	786.43	10,296.51	.00	13,092.53	55.97
135	EXPENDITURES - RESERVE FOR CP/DS FD	20,000.00	215,868.00	.00	237,438.12	.00	21,570.12	9.99
201	EXPENDITURES - LAW LIBRARY FUND	2,400.00	2,400.00	.00	174.75	.00	2,225.25	92.71
251	SCHOOL FUND EXPENDITURES	15,670,981.00	15,677,981.00	1,280,868.29	12,418,039.02	.00	3,259,941.98	20.79
252	EXPENDITURES - SCHOOL FOOD SERV	924,705.00	924,705.00	71,815.44	702,854.65	.00	221,850.35	23.99
253	EXPENDITURES - SUMMER FS FUND	.00	.00	.00	27,192.78	.00	27,192.78	100.00
254	TITLE & GRANT REVOLVING FUND	1,239,212.00	1,232,212.00	70,801.39	892,449.60	.00	339,762.40	27.57
255	EXPENDITURES - TEXTBOOK FUND	85,582.00	85,582.00	.00	59,567.36	.00	26,014.64	30.39
301	EXPENDITURES - SCHOOL CP FUND	.00	.00	.00	29,435.00	.00	29,435.00	100.00
302	EXPENDITURES - CAPITAL PROJECT FD	670,000.00	4,546,139.00	1,023,334.39	2,586,568.36	.00	1,959,570.64	43.10
305	EXPENDITURES - MEGA SITE	.00	972,642.00	35,425.00	274,828.92	.00	697,813.08	71.74
306	EXPENDITURES - CABIN POINT PARK	.00	.00	.00	2,606.82	.00	2,606.82	100.00
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00
724	EXPENS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	1,000.00	.00	1,000.00	100.00
725	EXPS. - RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00	100.00
726	EXP. - MILLARD & FLORENCE SMITH FSF	.00	.00	.00	1,500.00	.00	1,500.00	100.00
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	1,425.74	11,426.90	.00	11,426.90	100.00
	-- EXPENDITURE TOTAL --	42,999,268.00	48,677,857.39	4,375,256.69	36,954,637.60	.00	11,723,219.79	24.08

Sussex County
 Ten Year Landfill Revenue Summary
 Onnie L. Woodruff, Treas.

Pg 10 B

MO. RECD	FYE2005	FYE2006	FYE2007	FYE2008	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	3Yr Ave.
July	755,120	852,144	819,849	812,429	699,620	558,173	599,541	629,481	471,147	490,908	480,391	501,253	480,815
August	803,535	787,376	830,151	803,179	712,021	577,545	509,002	597,953	445,265	489,118	454,641	429,103	463,008
July Adj										23,595	716,69		7,865
September	768,466	749,215	808,986	796,329	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	420,954
Aug. Adj										10,179			3,393
October	831,058	699,786	752,231	715,269	683,656	500,954	545,971	514,347	408,069	401,828	399,043	308,871	402,980
Sept. Adj										20,337			6,779
November	729,855	712,291	889,097	790,715	670,320	481,954	567,260	476,176	430,052	405,430	382,450	334,371	405,978
December	702,679	689,609	798,459	714,193	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298	397,265
January	669,164	665,109	650,791	667,328	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132	407,104
February	599,534	724,022	713,718	719,697	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709	441,333
March	528,613	690,792	582,539	632,047	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827	337,377
April	744,621	798,204	790,823	739,381	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559	408,380
May	751,512	748,483	799,360	711,795	544,548	507,140	572,823	441,761	480,225	390,339	544,490	360,063	471,685
June	768,555	814,725	768,332	724,680	518,084	571,595	578,670	458,093	473,070	399,471	508,752		460,431
Totals	8,652,711	8,931,755	9,204,335	8,827,042	6,984,479	5,927,545	6,441,927	5,808,297	5,583,306	4,763,878	4,999,574	4,061,463	5,115,586

Current Yr Budget amount 4,800,000 Approp. Was reduced to \$4,600,000

Net Balance to obtain Adjusted Budgeted Amount

4,600,000
-538,537

MAJOR ACCT#	DESCRIPTION	7/01/2015 - BUDGET AMOUNT	5/31/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES						
1995	RE Taxes - 1995	.00	.00	15.80	15.80	15.80-	100.00-
1996	RE Taxes - 1996	.00	.00	17.06	17.06	17.06-	100.00-
1997	RE Taxes - 1997	.00	.00	85.72	85.72	85.72-	100.00-
1998	RE Taxes - 1998	.00	.00	87.18	87.18	87.18-	100.00-
1999	RE Taxes - 1999	.00	.00	194.16	194.16	194.16-	100.00-
2000	RE Taxes - 2000	.00	.00	210.60	210.60	210.60-	100.00-
2001	RE Taxes - 2001	.00	.00	262.27	262.27	262.27-	100.00-
2002	RE Taxes - 2002	.00	.00	468.65	468.65	468.65-	100.00-
2003	RE Taxes - 2003	.00	.00	228.15	228.15	228.15-	100.00-
2004	RE Taxes - 2004	.00	.00	468.65	468.65	468.65-	100.00-
2005	RE Taxes - 2005	.00	.00	228.15	228.15	228.15-	100.00-
2006	RE Taxes - 2006	.00	.00	494.88	494.88	494.88-	100.00-
2007	RE Taxes - 2007	.00	.00	318.24	318.24	318.24-	100.00-
2008	RE Taxes - 2008	.00	.00	358.02	358.02	358.02-	100.00-
2009	RE Taxes - 2009	.00	.00	494.64	494.64	494.64-	100.00-
2010	RE Taxes - 2010	1,000.00	1,000.00	540.39	1,721.58	1,073.14-	100.00-
2011	RE Taxes - 2011	2,000.00	2,000.00	494.64	3,795.37	1,795.37-	89.76-
2012	RE Taxes - 2012	5,000.00	5,000.00	1,180.51	6,547.87	1,547.87-	30.95-
2013	RE Taxes - 2013	12,000.00	12,000.00	1,909.81	32,287.80	20,287.80-	169.06-
2014	RE Taxes - 2014	80,000.00	80,000.00	8,605.05	93,707.07	13,707.07-	17.13-
2015	RE Taxes - 2015	4,570,000.00	4,531,101.00	30,167.84	4,426,327.10	104,773.90	2.31
	REAL PROPERTY TAXES	4,670,000.00	4,631,101.00	46,052.46	4,570,350.11	60,750.89	1.31
11020	PUBLIC SERVICE CORP TAXES						
2014	PSC - 2014	.00	.00	.00	58.63	58.63-	100.00-
2015	PSC - 2015	563,000.00	644,138.00	.00	644,138.24	.24-	.00
	PUBLIC SERVICE CORP TAXES	563,000.00	644,138.00	.00	644,196.87	58.87-	.00
11030	PERSONAL PROPERTY TAXES						
2010	PP Taxes - 2010	.00	.00	338.07	804.73	804.73-	100.00-
2011	PP Taxes - 2011	.00	.00	172.05	812.04	812.04-	100.00-
2012	PP Taxes - 2012	.00	.00	310.82	1,655.41	1,655.41-	100.00-
2013	PP Taxes - 2013	10,000.00	10,000.00	396.03	3,619.84	6,380.16	63.80
2014	PP Taxes - 2014	35,000.00	35,000.00	1,071.28	46,047.99	11,047.99-	31.56-
2015	PP Taxes - 2015	2,189,414.00	2,160,414.00	34,208.66	2,100,474.20	59,939.80	2.77
	PERSONAL PROPERTY TAXES	2,234,414.00	2,205,414.00	36,496.91	2,153,414.21	51,999.79	2.35
11031	MOBILE HOME TAXES						
2010	MH Taxes - 2010	.00	.00	.00	66.94	66.94-	100.00-
2011	MH Taxes - 2011	.00	.00	.00	160.12	160.12-	100.00-
2012	MH Taxes - 2012	.00	.00	.00	102.02	102.02-	100.00-
2013	MH Taxes - 2013	150.00	150.00	36.46	223.19	73.19-	48.79-
2014	MH Taxes - 2014	2,000.00	2,000.00	82.16	722.79	1,277.21	63.86
2015	MH Taxes - 2015	15,850.00	15,850.00	812.60	18,030.86	2,180.86-	13.75-

/31/2016 Onnie L. Woodruff, Treasurer
UND #-100 REVENUE

SUSSEX COUNTY
GENERAL FUND - DETAIL REVENUE SUMMARY
 7/01/2015 - 5/31/2016

PAGE # 12

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
	MOBILE HOME TAXES	18,000.00	18,000.00	931.22	19,305.92	1,305.92-	7.25-
11032	FIRE AND RESCUE TAXES	9,100.00	6,381.00	146.64	6,108.52	272.48	4.27
0015	FR Taxes - 2015	9,100.00	6,381.00	146.64	6,108.52	272.48	4.27
	FIRE AND RESCUE TAXES	.00	.00	13,608.00	13,608.00	13,608.00-	100.00-
11040	MACHINERY AND TOOLS TAXES	.00	.00	17,010.00	17,010.00	17,010.00-	100.00-
2013	MT Taxes - 2013	.00	.00	17,010.00	17,010.00	17,010.00-	100.00-
2014	MT Taxes - 2014	1,394,196.00	1,280,777.00	20,412.00	1,148,352.94	132,424.06	10.33
2015	MT Taxes - 2015	1,394,196.00	1,280,777.00	51,030.00	1,178,970.94	101,806.06	7.94
	MACHINERY AND TOOLS TAXES	.00	.00	.00	27.45-	27.45	100.00-
11050	MERCHANTS CAPITAL TAXES	.00	.00	.00	6.61-	6.61	100.00-
2013	Merchants Cap. Taxes - 2013	.00	.00	.00	6.61-	6.61	100.00-
2014	Merchants Cap. Taxes - 2014	123,080.00	80,089.00	10.59	79,979.10	109.90	.13
2015	Merchants Cap. Taxes - 2015	123,080.00	80,089.00	10.59	79,945.04	143.96	.17
	MERCHANTS CAPITAL TAXES	84,000.00	94,000.00	9,165.24	76,209.99	17,790.01	18.92
11060	PENALTIES, INTEREST & TREAS ADM FEES	35,000.00	35,000.00	5,229.96	19,494.99	15,505.01	44.30
0001	Penalties - All Property Taxes	20,000.00	20,000.00	4,277.28	18,664.13	1,335.87	6.67
0002	Interest - All Property Taxes	32,000.00	32,000.00	13,654.84	39,622.08	7,622.08-	23.81-
0010	DMV - Regist. Withholding Fee (DMVF)	15,000.00	15,000.00	5,116.94	7,008.84	7,991.16	53.27
0011	Treas. Administrative Fees (ADFE)	186,000.00	196,000.00	37,444.26	161,000.03	34,999.97	17.85
0012	Judicial Land Sale Fees (JLSF)	9,197,790.00	9,061,900.00	172,112.08	8,813,291.64	248,608.36	2.74
	PENALTIES, INTEREST & TREAS ADM FEES	886,800.00	1,026,800.00	95,524.24	944,358.45	82,441.55	8.02
	GENERAL PROPERTY TAXES	103,224.00-	136,354.00-	11,302.43-	111,559.19-	24,794.81-	18.18
	OTHER LOCAL TAXES	45,162.00-	59,540.00-	4,905.17-	48,487.57-	11,052.43-	18.56
12000	LOCAL SALES USE AND TAXES	7,225.00-	9,496.00-	774.70-	7,676.11-	1,819.89-	19.16
12010	Local Sales Use and Taxes (LSTX)	8,774.00-	11,549.00-	946.65-	9,369.02-	2,179.98-	18.87
0001	Remittance to Towns - Waverly	45,000.00	45,000.00	5,422.29	48,351.34	3,351.34-	7.44-
0002	Remittance to Towns - Wakefield	767,415.00	854,861.00	83,017.58	815,617.90	39,243.10	4.59
0003	Remittance to Towns - Jarratt	95,000.00	95,000.00	7,376.75	83,867.25	11,132.75	11.71
0004	Remittance to Towns - Jarratt	95,000.00	95,000.00	7,376.75	83,867.25	11,132.75	11.71
0005	Remittance to Towns - Stony Creek	100.00	100.00	.00	128.75	28.75-	28.75-
0010	Transit Occupancy Tax 2% (TOTX)	38,000.00	38,000.00	2,461.28	35,676.29	2,323.71	6.11
	LOCAL SALES USE AND TAXES	140,000.00	25,000.00	302.00	26,859.38	26,859.38-	100.00-
	CONSUMER UTILITY TAXES					1,708.50	6.83
12020	CONSUMER UTILITY TAXES						
0001	Consumer Utility Taxes (CUTX)	95,000.00	95,000.00	7,376.75	83,867.25	11,132.75	11.71
	CONSUMER UTILITY TAXES	100.00	100.00	.00	128.75	28.75-	28.75-
12030	BUSINESS LICENSE TAXES	38,000.00	38,000.00	2,461.28	35,676.29	2,323.71	6.11
0001	Busin. Lic. Tax-Sanitation (BTXSAN)	140,000.00	25,000.00	302.00	26,859.38	26,859.38-	100.00-
0002	Local Consumption Tax (LCTX)					1,708.50	6.83
0003	Business Utility Lic. Tax (BTXYTL)						
0004	Business License Tax-BPOL (BL&year)						

-130,000 short

+30,000 over

+26,000 over

/31/2016 Onnie L. Woodruff, Treasurer
UND # - 100 REVENUE

SUSSEX COUNTY
GENERAL FUND - DETAIL REVENUE SUMMARY

PAGE # 14

HAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	7/01/2015 - 5/31/2016	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
15000	REVENUE FROM USE OF MONEY/PROPERTY							
15010	REVENUE FROM USE OF MONEY							
0001	Interest on Investments	13,000.00	13,000.00	1,850.43	1,850.43	17,485.15	4,485.15-	34.50-
	REVENUE FROM USE OF MONEY	13,000.00	13,000.00	1,850.43	1,850.43	17,485.15	4,485.15-	34.50-
15020	REVENUE FROM USE OF PROPERTY							
0001	Rental of Property - General (RENT)	48,000.00	48,000.00	3,823.11	3,823.11	49,915.41	1,915.41-	3.99-
0002	Cleanup Deposit from Renter (CDEP)	.00	.00	.00	.00	100.00	100.00-	100.00-
0003	Jail Inmate Telephone Com. (JITC)	26,000.00	26,000.00	2,360.12	2,360.12	24,135.38	1,864.62	7.17
	REVENUE FROM USE OF PROPERTY	74,000.00	74,000.00	6,183.23	6,183.23	73,950.79	49.21	.06
	REVENUE FROM USE OF MONEY/PROPERTY	87,000.00	87,000.00	8,033.66	8,033.66	91,435.94	4,435.94-	5.09-
16000	CHARGES FOR SERVICES							
16010	COURT COSTS							
0002	Courthouse Maintenance Fees (CHMF)	.00	27,500.00	2,191.66	2,191.66	22,970.33	4,529.67	16.47
0003	Sheriff's Fees (SHFE) \$665.08 MAX	665.00	665.00	.00	.00	665.08	.08-	.01-
0004	Court Room Security Fees (CRSF)	180,000.00	160,000.00	11,466.44	11,466.44	122,598.65	37,401.35	23.37
0005	Jail Processing Assess Fee(JPAF)	2,600.00	2,600.00	162.91	162.91	2,294.27	305.73	11.75
0006	DNA Fees (DNAF)	150.00	150.00	9.85	9.85	148.05	1.95	1.30
0008	Tax Levy Sale Fees (TLSF)	.00	.00	.00	.00	1,852.25	1,852.25-	100.00-
0009	Pub Safety Envir Serv chg (PSES)	.00	.00	.00	.00	344.47	344.47-	100.00-
	COURT COSTS	183,415.00	190,915.00	13,830.86	13,830.86	150,873.10	40,041.90	20.97
16020	COMMONWEALTH'S ATTORNEY FEES							
0001	Commonwealth's Atty Fees (CWFE)	1,650.00	1,650.00	190.38	190.38	1,680.12	30.12-	1.82-
	COMMONWEALTH'S ATTORNEY FEES	1,650.00	1,650.00	190.38	190.38	1,680.12	30.12-	1.82-
16050	CHARGES FOR CORRECTION/DETENTION							
0003	Medical Co-Pay - Jail (COPY)	3,800.00	3,800.00	454.63	454.63	3,027.41	772.59	20.33
	CHARGES FOR CORRECTION/DETENTION	3,800.00	3,800.00	454.63	454.63	3,027.41	772.59	20.33
16060	CHARGES FOR OTHER PROTECTION							
0001	Board, Adop & Fees/Animals (DPND)	1,500.00	1,500.00	100.00	100.00	3,239.00	1,739.00-	115.93-
	CHARGES FOR OTHER PROTECTION	1,500.00	1,500.00	100.00	100.00	3,239.00	1,739.00-	115.93-
16080	CHARGES FOR SANITATION/WASTE REMVL							
16160	CHARGES FOR COMMUNITY DEVELOPMENT							
0003	IDA Fees & etc(IDRAF)	25,000.00	25,000.00	10,760.51	10,760.51	11,908.47	13,091.53	52.36
	CHARGES FOR COMMUNITY DEVELOPMENT	25,000.00	25,000.00	10,760.51	10,760.51	11,908.47	13,091.53	52.36
16210	CHG FOR CREDIT & DEBIT CARD USE							
0001	Ser. Chg for credit card use	3,000.00	3,000.00	301.69	301.69	2,500.87	499.13	16.63
	CHG FOR CREDIT & DEBIT CARD USE	3,000.00	3,000.00	301.69	301.69	2,500.87	499.13	16.63
	CHARGES FOR SERVICES	218,365.00	225,865.00	25,638.07	25,638.07	173,228.97	52,636.03	23.30
18000	MISCELLANEOUS REVENUE							

-20,000 Short

- D E T A I L -

SUSSEX COUNTY
GENERAL FUND - DETAIL REVENUE SUMMARY
 7/01/2015 - 5/31/2016

5/31/2016 Onnie L. Woodruff, Treasurer
FUND # - 100 REVENUE

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
	NON - CATEGORICAL AID						
0007	Recordation Taxes (State) (RCRS)	18,000.00	18,000.00	.00	20,558.10	2,558.10-	14.21-
0008	R.R. & MVC Rolling Stock Tax (ROLL)	92,180.00	92,180.00	.00	90,144.00	2,036.00	2.20
0009	Auto Rental Tax (ARNT)	.00	.00	.00	347.21	347.21-	100.00-
0010	Communication Tax (COMT)	180,000.00	180,000.00	340.11	156,608.03	23,391.97	12.99
0012	Timber Sold 25% For./Big W(TIMFOR)	40,000.00	100,568.00	.00	100,567.78	.22	.00
0014	NON - CATEGORICAL AID	413,180.00	473,748.00	9,050.14	457,630.00	16,118.00	3.40
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
0011	Local Fines fr DOA for Dist.(LFIN)	1,104,244.00	1,104,244.00	.00	43,807.29	1,060,436.71	96.03
0012	Remit Local Fines Waverly (JE'S)	209,672.00	209,672.00	.00	5,860.87	203,811.13-	97.20
0013	Remit Local Fines to Wak. (JE'S)	322.00	322.00	.00	.00	322.00-	100.00
0014	Distrib. fr local fines (LFINET)	894,250.00	894,250.00	.00	37,946.42	856,303.58-	95.75
	LOCAL FINES FROM DOA TO BE DISTRIB	.00	.00	.00	.00	.00	.00
	NON-CATEGORICAL AID - STATE	413,180.00	473,748.00	9,050.14	457,630.00	16,118.00	3.40
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	240,172.00	240,172.00	20,420.95	224,091.89	16,080.11	6.69
0001	Commonwealth's Attorney (SECA)	240,172.00	240,172.00	20,420.95	224,091.89	16,080.11	6.69
23020	SHERIFF SHARED EXPENSE						
0001	Sheriff (SESH)	1,316,592.00	1,316,592.00	111,836.70	1,186,919.02	129,672.98	9.84
	SHERIFF SHARED EXPENSE	1,316,592.00	1,316,592.00	111,836.70	1,186,919.02	129,672.98	9.84
23030	COMMISSIONER OF REVENUE						
0001	Commissioner of Revenue (SECR)	74,425.00	74,425.00	6,029.32	68,651.96	5,773.04	7.75
	COMMISSIONER OF REVENUE	74,425.00	74,425.00	6,029.32	68,651.96	5,773.04	7.75
23040	TREASURER SHARED EXPENSE						
0001	Treasurer (SETR)	85,578.00	85,578.00	7,232.50	78,775.20	6,802.80	7.94
	TREASURER SHARED EXPENSE	85,578.00	85,578.00	7,232.50	78,775.20	6,802.80	7.94
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,000.00	38,000.00	.00	.00	38,000.00	100.00
0001	Registrar/Electoral Boards (SEEB)	38,000.00	38,000.00	.00	.00	38,000.00	100.00
23070	CLERK OF COURT SHARED EXP						
0001	Clerk of Court (SECK)	189,603.00	189,603.00	27,794.54	181,348.58	8,254.42	4.35
	CLERK OF COURT SHARED EXP	189,603.00	189,603.00	27,794.54	181,348.58	8,254.42	4.35
23080	JAIL SHARED EXPENSE						
0001	Jail (SEJA)	128,000.00	128,000.00	.00	79,092.00	48,908.00	38.20
	JAIL SHARED EXPENSE	128,000.00	128,000.00	.00	79,092.00	48,908.00	38.20
	SHARED EXPENSES - CATEGORICAL	2,072,370.00	2,072,370.00	173,314.01	1,818,878.65	253,491.35	12.23

7/31/2016 Onnie L. Woodruff, Treasurer
 UND #-100 REVENUE
 SUSSEX COUNTY
 GENERAL FUND - DETAIL REVENUE SUMMARY
 7/01/2015 - 5/31/2016
 -D E T A I L-

TAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
24040	OTHER CATEGORICAL AID - STATE						
1001	Criminal Justice Grant (CJGT)	.00	1,895.00	.00	.00	1,895.00	100.00
1007	Litter Control or DEQ Grant (LITR)	.00	2,981.00	.00	2,981.00	.00	.00
0009	Animal Friendly Plates-DMV (APPL)	160.00	160.00	.00	106.59	53.41	33.38
0010	E911 Wireless fr State (911W)	108,000.00	80,000.00	712.03	74,197.69	5,802.31	7.25
0012	Fire Programs Fund (FIRE)	25,363.00	25,363.00	.00	.00	25,363.00	100.00
0015	E-911 PSAP Grant ID 7 (911G7)	.00	147,577.00	1,032.03	149,576.84	1,999.84	1.35
0102	Victim Witness Program (VWIT)	55,250.00	55,250.00	.00	34,133.00	21,117.00	38.22
0121	Emergency Med Serv-2-4-life (EMSV)	9,900.00	9,900.00	.00	.00	9,900.00	100.00
0131	LGCG - Matching Art Grant (LGCG)	5,000.00	5,000.00	.00	5,000.00	.00	.00
0141	Highway Safety Grant (HWYS)	.00	15,997.00	.00	.00	15,997.00	100.00
0151	VHDA Grants (VHDA)	83,202.00	83,202.00	6,745.47	76,755.47	6,446.53	7.74
0152	Crim. Just. Sch Res Officer(CJSR)	.00	32,075.00	31,305.00	47,224.91	15,149.91	47.23
2010	2010 PTR Distrib fr Avail Reimb	.00	.00	.00	93.37	93.37	100.00
2011	2011 PTR Distrib fr avail Reimb	.00	.00	.00	199.37	199.37	100.00
2012	2012 PTR Distrib fr avail Reimb.	.00	.00	.00	110.15	110.15	100.00
2013	2013 PTR Distrib fr avail Reimb	.00	.00	61.51	571.41	571.41	100.00
2014	2014 PTR Distrib fr avail Reimb	.00	.00	74.41	181.08	181.08	100.00
2015	2015 PTR Distrib fr avail Reimb	.00	1,149,486.00	18,369.01	1,159,411.52	9,925.52	.86
9999	State Grts Oth. (SGOTH)	.00	.00	.00	4,490.00	4,490.00	100.00
	OTHER CATEGORICAL AID - STATE	1,436,361.00	1,608,886.00	58,027.15	1,553,864.46	55,021.54	3.41
30000	OTHER CATEGORICAL AID - STATE	1,436,361.00	1,608,886.00	58,027.15	1,553,864.46		
32000	REVENUE FROM THE FEDERAL GOVERNMENT						
32010	NON-CATEGORICAL AID - FEDERAL						
0001	CDBG COMMUNITY DEV. BLOCK GRANT	.00	30,000.00	3,441.93	6,441.93	23,558.07	78.52
	CDBG - Housing and Com Dev (CDBG)	.00	30,000.00	3,441.93	6,441.93	23,558.07	78.52
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						
0001	Social Security Adm. Bty-Jail(SSAB)	800.00	800.00	.00	.00	800.00	100.00
	SOCIAL SECURITY ADM. BOUNTY - JAIL	800.00	800.00	.00	.00	800.00	100.00
33000	NON-CATEGORICAL AID - FEDERAL	800.00	30,800.00	3,441.93	6,441.93	24,358.07	79.08
33030	CATEGORICAL AID - FED						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES						
	---FUND TOTAL---	21,174,954.00	21,167,239.62	1,063,235.19	19,747,314.97	1,419,924.65	6.70

/31/2016 Onnie L. Woodruff, Treasurer
UND # - 100 EXPENSE

SUSSEX COUNTY
GENERAL FUND - DETAIL EXPENDITURE SUMMARY
 7/01/2015 - 5/31/2016

PAGE # 18

IAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - GENERAL FUND							
1100-111	EXPENDITURES - GENERAL FUND							
1111-110	Salaries and Wages - Regular	45,752.00	45,752.00	3,825.00	41,798.78	.00	3,953.22	8.64
1116-110	Other Pay	2,400.00	2,400.00	100.00	1,400.00	.00	1,000.00	41.66
1121-110	Employer FICA Tax	3,500.00	3,500.00	300.26	3,304.66	.00	195.34	5.58
1124-110	Health Care Benefits	38,710.00	38,710.00	3,225.00	34,830.00	.00	3,880.00	10.02
1128-110	Worker's Comp - Self Insured	190.00	190.00	.00	40.61	.00	149.39	78.62
1201-110	Organization Membership	430.00	430.00	.00	450.00	.00	20.00	4.65
1203-110	Workshops and Conferences	2,000.00	2,000.00	.00	2,785.00	.00	785.00	39.25
1204-110	Lodging	2,500.00	2,500.00	.00	2,909.30	.00	409.30	16.37
1205-110	Meals	500.00	500.00	.00	.00	.00	500.00	100.00
1206-110	Transportation (exclude mileage)	500.00	500.00	.00	.00	.00	500.00	100.00
1207-110	Mileage-Training/Conferences	1,000.00	1,000.00	.00	105.02	.00	894.98	89.49
1225-110	Management Consulting Services	12,000.00	12,000.00	.00	8,630.00	.00	3,370.00	28.08
1229-110	Other Professional Services	4,000.00	4,000.00	.00	5,720.97	.00	1,720.97	43.02
1231-110	Postage	800.00	800.00	.00	181.85	.00	618.15	77.26
1232-110	Overnight Mail	150.00	150.00	.00	.00	.00	150.00	100.00
1233-110	Printing	250.00	250.00	.00	65.00	.00	185.00	74.00
1234-110	Telecommunications	2,000.00	2,000.00	189.79	2,228.65	.00	228.65	11.43
1235-110	Advertising	3,500.00	3,500.00	.00	1,727.22	.00	1,772.78	50.65
1241-110	Office Supplies	1,000.00	1,000.00	85.29	424.44	.00	575.56	57.55
1264-110	Gasoline/Mileage-Non Training/Conf.	500.00	500.00	403.79	997.46	.00	497.46	99.49
1294-110	Surety Insurance	550.00	550.00	.00	.00	.00	550.00	100.00
1295-110	Insurance Services (Non Vehicle)	1,950.00	1,950.00	.00	2,185.58	.00	235.58	12.08
1299-110	Miscellaneous Others	1,000.00	1,000.00	.00	80.98	.00	919.02	91.90
	---SUB TOTAL---	125,182.00	125,182.00	8,129.13	109,865.52	.00	15,316.48	12.23
	EXPENDITURES - GENERAL FUND	125,182.00	125,182.00	8,129.13	109,865.52	.00	15,316.48	12.23
21100-211	EXPENDITURES - GENERAL FUND							
1111-210	Salaries and Wages - Regular	396,127.00	376,127.00	29,443.36	328,971.47	.00	47,155.53	12.53
1116-210	Other Pay	1,200.00	1,200.00	100.00	3,305.29	.00	2,105.29	175.44
1118-210	Salaries and Wages - Part-time	22,413.00	22,413.00	.00	1,487.50	.00	20,925.50	93.36
1121-210	Employer FICA Tax	32,019.00	32,019.00	2,147.42	24,190.90	.00	7,828.10	24.44
1123-210	VRS Contributions	42,306.00	42,306.00	3,144.56	35,083.38	.00	7,222.62	17.07
1124-210	Health Care Benefits	54,180.00	54,180.00	4,515.00	51,600.00	.00	2,580.00	4.76
1125-210	Group Life Insurance	4,714.00	4,714.00	350.36	3,908.94	.00	805.06	17.07
1126-210	Short & Long Term Disability Ins.	184.00	184.00	15.38	168.58	.00	15.42	8.38
1128-210	Worker's Comp - Self Insured	620.00	620.00	.00	299.92	.00	320.08	51.62
1201-210	Organization Membership	1,000.00	1,000.00	.00	1,020.00	.00	20.00	2.00
1202-210	Publ., Subsc., Books, Ref. Mat'l	1,000.00	1,000.00	.00	781.06	.00	218.94	21.89
1203-210	Workshops and Conferences	3,000.00	3,000.00	.00	1,975.00	.00	1,025.00	34.16
1204-210	Lodging	2,200.00	2,200.00	295.10	1,956.93	.00	243.07	11.04
1205-210	Meals	800.00	800.00	65.76	314.25	.00	485.75	60.71
1206-210	Transportation (exclude mileage)	300.00	300.00	.00	1,550.40	.00	1,250.40	416.80
1207-210	Mileage-Training/Conferences	500.00	500.00	.00	.00	.00	500.00	100.00
1222-210	Auditing Services	16,100.00	16,100.00	.00	16,100.00	.00	.00	.00

/31/2016 Onnie L. Woodruff, Treasurer

UND #-100 EXPENSE

SUSSEX COUNTY

GENERAL FUND - DETAIL EXPENDITURE SUMMARY

PAGE # 19

IAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
EXPENDITURES - GENERAL FUND								
1225-210	Management Consulting Services	3,500.00	23,500.00	4,680.00	14,307.50	.00	9,192.50	39.11
1229-210	Other Professional Services	.00	.00	.00	150.00	.00	150.00	100.00
1231-210	Postage	3,250.00	3,250.00	.00	1,928.73	.00	1,321.27	40.65
1232-210	Overnight Mail	150.00	150.00	.00	65.47	.00	84.53	56.35
1233-210	Printing	1,000.00	1,000.00	.00	218.92	.00	781.08	78.10
1234-210	Telecommunications	8,000.00	8,000.00	545.12	8,670.24	.00	670.24	8.37
1235-210	Advertising	2,000.00	2,000.00	623.30	3,010.40	.00	1,010.40	50.52
1241-210	Office Supplies	10,000.00	10,000.00	916.37	7,948.18	.00	2,051.82	20.51
1251-210	Computer & Printer Purchase	.00	.00	.00	2,754.01	.00	2,754.01	100.00
1252-210	Equipment Lease/Rental	17,800.00	17,800.00	955.42	16,332.53	.00	1,467.47	8.24
1255-210	Maintenance Service Contract	2,500.00	2,500.00	.00	1,920.00	.00	580.00	23.20
1257-210	Furniture	.00	.00	.00	525.99	.00	525.99	100.00
1258-210	Computer Software/Applications	.00	.00	.00	187.54	.00	187.54	100.00
1262-210	Insurance	1,800.00	1,800.00	.00	2,200.90	.00	400.90	22.27
1264-210	Gasoline/Mileage-Non Training/Conf.	4,000.00	4,000.00	192.88	1,528.05	.00	2,471.95	61.79
1265-210	Vehicle Maintenance & Repairs	1,000.00	1,000.00	21.98	1,318.46	.00	318.46	31.84
1277-210	Water Services	200.00	200.00	94.41	730.39	.00	530.39	265.19
1292-210	Bank/Credit Card Fees	.00	.00	.00	251.95	.00	251.95	100.00
1295-210	Insurance Services (Non Vehicle)	2,500.00	2,500.00	.00	2,549.85	.00	49.85	1.99
1299-210	Miscellaneous Others	.00	.00	53.15	3,070.22	.00	3,070.22	100.00
2120-210-200	County Sponsored events	1,500.00	1,500.00	.00	542,382.95	.00	1,500.00	100.00
	--SUB TOTAL--	637,863.00	637,863.00	48,159.57	542,382.95	.00	95,480.05	14.96
	637,863.00	637,863.00	637,863.00	48,159.57	542,382.95	.00	95,480.05	14.96
BUILDING & GROUNDS								
21200-221	Salaries and Wages - Regular	191,172.00	191,172.00	13,923.76	157,897.57	.00	33,274.43	17.40
1111-210	Other Pay	.00	.00	50.00	5,356.84	.00	5,356.84	100.00
1116-210	Employer FICA Tax	14,624.00	14,624.00	1,062.63	12,416.66	.00	2,207.34	15.09
1121-210	VRS Contributions	20,417.00	20,417.00	1,375.38	16,895.50	.00	3,521.70	17.24
1123-210	Health Care Benefits	46,440.00	46,440.00	3,870.00	39,345.00	.00	7,095.00	15.27
1124-210	Group Life Insurance	2,275.00	2,275.00	153.26	1,882.62	.00	392.38	17.24
1125-210	Short & Long Term Disability Ins.	.00	.00	12.78	140.10	.00	140.10	100.00
1126-210	Worker's Comp - Self Insured	4,300.00	4,300.00	.00	3,476.83	.00	823.17	19.14
1128-210	Organization Membership	15.00	15.00	.00	65.00	.00	50.00	333.33
1201-210	Inmate Pay for Cleanup B&G Maint.	500.00	500.00	.00	7.20	.00	492.80	98.56
1215-210	Other Prof. Ser. & Carpet Cleaning	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1229-210	Telecommunications	3,000.00	3,000.00	194.55	1,944.42	.00	1,055.58	35.18
1234-210	Office Supplies	450.00	450.00	.00	158.00	.00	292.00	64.88
1241-210	Uniform Services	6,000.00	6,000.00	1,387.20	2,201.71	.00	3,798.29	63.30
1244-210	Janitorial Supplies	13,000.00	13,000.00	395.53	9,366.77	.00	3,633.23	27.94
1247-210	Equipment Lease/Purchase	2,500.00	2,500.00	15.99	722.40	.00	1,777.60	71.10
1253-210	Equipment Maintenance	2,800.00	2,800.00	756.98	1,008.49	.00	1,791.51	63.98
1254-210	Insurance	4,400.00	4,400.00	.00	2,751.13	.00	1,648.87	37.47
1262-210	Registrations/Inspections	200.00	200.00	33.00	33.00	.00	167.00	83.50
1263-210	Gasoline/Mileage-Non Training/Conf.	13,000.00	13,000.00	286.70	4,512.46	.00	8,487.54	65.28
1264-210	Vehicle Maintenance & Repairs	7,000.00	8,688.66	355.00	6,057.44	.00	2,631.22	30.28
1265-210	Building Maintenance & Repairs	19,000.00	19,000.00	1,000.08	12,741.16	.00	6,258.84	32.94

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
/31/2016 Onnie L. Woodruff, Treasurer								
UND # - 100 EXPENSE								
SUSSEX COUNTY								
GENERAL FUND - DETAIL EXPENDITURE SUMMARY								
273-210	EXPENDITURES - GENERAL FUND							
274-210	Building Systems Main & Repairs	45,000.00	45,000.00	1,487.50	53,613.09	.00	8,613.09-	19.14-
1275-210	Grounds Maintenance & Repairs	8,000.00	8,000.00	249.82	4,690.49	.00	3,309.51	41.36
1276-210	Maintenance Equipment Repairs	2,600.00	2,600.00	47.39	1,736.44	.00	863.56	33.21
1277-210	Electric	95,000.00	95,000.00	6,465.69	78,853.83	.00	16,146.17	16.99
1278-210	Water Services	2,080.00	2,080.00	376.65	1,958.06	.00	121.94	5.86
1279-210	Oil	7,500.00	7,500.00	288.12	4,183.32	.00	3,316.68	44.22
1295-210	Propane Gas	25,000.00	25,000.00	1,108.39	23,117.99	.00	1,882.01	7.52
1299-210	Insurance Services (Non Vehicle)	25,000.00	25,000.00	.00	20,327.58	.00	4,672.42	18.68
	Miscellaneous Oth./First Aid Sup.	800.00	800.00	185.00	260.70	.00	539.30	67.41
	--SUB TOTAL--	563,073.00	564,761.66	35,081.40	467,721.60	.00	97,040.06	17.18
	HOUSING	563,073.00	564,761.66	35,081.40	467,721.60	.00	97,040.06	17.18
21300-231	EXPENDITURES - GENERAL FUND							
1111-210	Salaries and Wages - Regular	105,152.00	105,152.00	8,790.84	94,271.18	.00	10,880.82	10.34
1121-210	Employer FICA Tax	8,044.00	8,044.00	631.60	6,764.69	.00	1,279.31	15.90
1123-210	VRS Contributions	11,230.00	11,230.00	938.88	10,068.34	.00	1,161.66	10.34
1124-210	Health Care Benefits	23,220.00	23,220.00	1,935.00	21,285.00	.00	1,935.00	8.33
1125-210	Group Life Insurance	1,250.00	1,250.00	104.60	1,121.72	.00	128.28	10.26
1128-210	Worker's Comp - Self Insured	2,750.00	2,750.00	.00	2,235.99	.00	514.01	18.69
1201-210	Organization Membership	150.00	150.00	.00	150.00	.00	.00	.00
1202-210	Publ., Subsc., Books, Ref. Mat'l	150.00	150.00	.00	34.00	.00	116.00	77.33
1203-210	Workshops and Conferences	1,200.00	1,200.00	.00	505.00	.00	695.00	57.91
1204-210	Lodging	900.00	900.00	.00	385.10	.00	514.90	57.21
1205-210	Meals	700.00	700.00	.00	220.00	.00	480.00	68.57
1206-210	Transportation (exclude mileage)	200.00	200.00	.00	.00	.00	200.00	100.00
1207-210	Mileage-Training/Conferences	250.00	250.00	.00	70.22	.00	179.78	71.91
1217-210	Commission/Board Compensation	1,000.00	1,000.00	.00	50.00	.00	1,050.00	105.00
1231-210	Postage	1,500.00	1,500.00	208.99	1,431.03	.00	68.97	4.59
1233-210	Printing	700.00	700.00	.00	705.40	.00	5.40-	.77-
1234-210	Telecommunications	9,200.00	9,200.00	159.54	6,585.77	.00	2,614.23	28.41
1235-210	Advertising	1,200.00	1,200.00	.00	321.60	.00	878.40	73.20
1241-210	Office Supplies	1,700.00	1,700.00	.00	1,009.40	.00	690.60	40.62
1252-210	Equipment Lease/Rental	4,000.00	4,000.00	674.24	4,493.67	.00	493.67-	12.34-
1258-210	Computer Software/Applications	250.00	250.00	.00	.00	.00	250.00	100.00
1262-210	Insurance	1,600.00	1,600.00	.00	1,100.45	.00	499.55	31.22
1264-210	Gasoline/Mileage-Non Training/Conf.	1,700.00	1,700.00	61.54	741.48	.00	958.52	56.38
1265-210	Vehicle Maintenance & Repairs	1,000.00	1,000.00	.00	57.56	.00	942.44	94.24
1295-210	Insurance Services (Non Vehicle)	1,000.00	1,000.00	.00	1,260.49	.00	260.49-	26.04-
1299-210	Miscellaneous	.00	.00	.00	81.13	.00	81.13-	100.00-
9003-210	CDBG Planning Grant-Pocahontas	.00	34,000.00	707.84	4,149.77	.00	29,850.23	87.79
	--SUB TOTAL--	180,046.00	214,046.00	14,213.07	158,998.99	.00	55,047.01	25.71
21400-000	EXPENDITURES - GENERAL FUND							
21400-241	EXPENDITURES - GENERAL FUND							
1111-210	Salaries and Wages - Regular	103,169.00	103,169.00	8,625.32	94,540.24	.00	8,628.76	8.36
	--SUB TOTAL--	103,169.00	103,169.00	8,625.32	94,540.24	.00	8,628.76	8.36

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
121-210	Employer FICA Tax	7,890.00	7,890.00	658.06	7,212.70	.00	677.30	8.58
123-210	VRS Contributions	11,018.00	11,018.00	1,018.18	10,096.86	.00	921.14	8.36
124-210	Health Care Benefits	15,480.00	15,480.00	1,290.00	14,190.00	.00	1,290.00	8.33
125-210	Group Life Insurance	1,228.00	1,228.00	102.64	1,125.04	.00	102.96	8.38
128-210	Worker's Comp - Self Insured	1,400.00	1,400.00	.00	1,527.02	.00	127.02	9.07
1201-210	Organization Membership	850.00	850.00	.00	346.00	.00	504.00	59.29
1202-210	Public., Susc./ Books, Ref. Mat'l	300.00	300.00	.00	115.00	.00	185.00	61.66
1203-210	Workshops and Conferences	1,200.00	1,200.00	.00	390.00	.00	810.00	67.50
1204-210	Lodging	750.00	750.00	.00	.00	.00	750.00	100.00
1205-210	Meals	550.00	550.00	122.61	276.45	.00	273.55	49.73
1206-210	Transportation (exclude mileage)	150.00	150.00	.00	.00	.00	150.00	100.00
1207-210	Mileage-Training/Conferences	350.00	350.00	.00	.00	.00	350.00	100.00
1217-210	Commission/Board Compensation	9,000.00	9,000.00	775.00	5,650.00	.00	3,350.00	37.22
1225-210	Management Consulting Services	7,500.00	60,852.00	.00	4,239.00	.00	56,613.00	93.03
1229-210	Other Professional Services	.00	.00	.00	1,400.00	.00	1,400.00	100.00
1231-210	Postage	1,000.00	1,000.00	.00	650.29	.00	349.71	34.97
1233-210	Printing	700.00	700.00	.00	399.00	.00	301.00	43.00
1234-210	Telecommunications	3,500.00	3,500.00	354.39	4,653.67	.00	1,153.67	32.96
1235-210	Advertising	1,600.00	1,600.00	250.25	3,105.15	.00	1,505.15	94.07
1241-210	Office Supplies	1,500.00	1,500.00	57.42	1,398.35	.00	101.65	6.77
1244-210	Uniform Services	250.00	250.00	.00	.00	.00	250.00	100.00
1252-210	Equipment Lease/Rental	3,500.00	3,500.00	331.50	3,514.14	.00	14.14	.40
1258-210	Computer Software/Applications	200.00	200.00	.00	.00	.00	200.00	100.00
1262-210	Insurance	644.00	644.00	.00	550.23	.00	93.77	14.56
1264-210	Gasoline/Mileage-Non Training/Conf.	1,500.00	1,500.00	34.96	607.59	.00	892.41	59.49
1265-210	Vehicle Maintenance & Repairs	750.00	750.00	.00	779.95	.00	29.95	3.99
1295-210	Insurance Services (Non Vehicle)	600.00	600.00	.00	728.53	.00	128.53	21.42
	---SUB TOTAL---	176,579.00	229,931.00	13,523.33	157,495.21	.00	72,435.79	31.50
21400-242	EXPENDITURES - GENERAL FUND							
	BUILDING INSPECTIONS							
1111-210	Salaries and Wages - Regular	146,671.00	146,671.00	9,260.38	131,401.74	.00	15,269.26	10.41
1116-210	Other Pay	.00	.00	1,758.39	1,758.39	.00	2,758.39	100.00
1121-210	Employer FICA Tax	11,220.00	11,220.00	760.31	9,359.81	.00	1,860.19	16.57
1123-210	VRS Contributions	15,664.00	15,664.00	989.00	14,033.68	.00	1,630.32	10.40
1124-210	Health Care Benefits	23,220.00	23,220.00	1,290.00	19,995.00	.00	3,225.00	13.88
1125-210	Group Life Insurance	1,745.00	1,745.00	110.20	1,563.64	.00	181.36	10.39
1128-210	Worker's Comp - Self Insured	3,330.00	3,330.00	.00	3,110.66	.00	219.34	6.58
1201-210	Organization Membership	300.00	300.00	.00	468.00	.00	168.00	56.00
1202-210	Publ., Subsc., Books, Ref. Mat'l	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
1203-210	Workshops and Conferences	1,500.00	1,500.00	.00	245.42	.00	1,254.58	83.63
1204-210	Lodging	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1205-210	Meals	750.00	750.00	.00	168.52	.00	581.48	77.53
1206-210	Transportation (exclude mileage)	500.00	500.00	.00	.00	.00	500.00	100.00
1207-210	Mileage-Training/Conferences	150.00	150.00	.00	214.05	.00	64.05	42.70
1231-210	Postage	700.00	700.00	.00	630.50	.00	69.50	9.92
1233-210	Printing	500.00	500.00	.00	12.45	.00	487.55	97.51
1234-210	Telecommunications	4,517.00	4,517.00	262.05	3,562.69	.00	954.31	21.12
1235-210	Advertising	500.00	500.00	280.00	800.35	.00	300.35	60.07

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
GENERAL FUND - DETAIL EXPENDITURE SUMMARY								
EXPENDITURES - GENERAL FUND								
1241-210	Office Supplies	2,100.00	2,100.00	105.98	1,652.28	.00	447.72	21.32
1244-210	Uniform Services	610.00	610.00	.00	1,119.90	.00	509.90	83.59
1252-210	Equipment Lease/Rental	2,700.00	2,700.00	331.50	3,514.18	.00	814.18	30.15
1255-210	Maintenance Service Contract	1,300.00	1,300.00	.00	1,300.00	.00	.00	.00
1258-210	Computer Software/Applications	.00	.00	.00	187.54	.00	187.54	100.00
1262-210	Insurance	1,700.00	1,700.00	.00	1,100.45	.00	599.55	35.26
1264-210	Gasoline/Mileage-Non Training/Conf.	.00	.00	135.66	1,626.25	.00	1,626.25	100.00
1265-210	Vehicle Maintenance & Repairs	1,000.00	1,000.00	.00	396.41	.00	603.59	60.35
1295-210	Insurance Services (Non Vehicle)	1,500.00	1,500.00	.00	1,457.06	.00	42.94	2.86
	--SUB TOTAL--	224,677.00	224,677.00	15,283.47	200,678.97	.00	23,998.03	10.68
ZONING								
21400-243	EXPENDITURES - GENERAL FUND							
111-210	Salaries and Wages - Regular	750.00	750.00	.00	.00	.00	750.00	100.00
203-210	Workshops and Conferences	300.00	300.00	.00	.00	.00	300.00	100.00
204-210	Lodging	300.00	300.00	.00	.00	.00	300.00	100.00
206-210	Transportation (exclude mileage)	250.00	250.00	.00	.00	.00	250.00	100.00
207-210	Mileage-Training/Conferences	100.00	100.00	.00	.00	.00	100.00	100.00
217-210	Commission/Board Compensation	.00	.00	.00	100.00	.00	100.00	100.00
231-210	Postage	100.00	100.00	.00	.00	.00	100.00	100.00
235-210	Advertising	600.00	600.00	.00	.00	.00	600.00	100.00
1241-210	Office Supplies	500.00	500.00	.00	270.44	.00	229.56	45.91
	--SUB TOTAL--	2,900.00	2,900.00	.00	370.44	.00	2,529.56	87.22
21500-000	EXPENDITURES - GENERAL FUND	404,156.00	457,508.00	28,806.80	358,544.62	.00	98,963.38	21.63
PUBLIC SAFETY								
21500-251	EXPENDITURES - GENERAL FUND							
1254-210	Equipment Maintenance	8,000.00	10,107.70	1,795.19	18,964.45	.00	8,856.75	87.62
1256-210	Communication Equipment	4,000.00	4,000.00	258.72	3,289.98	.00	710.02	17.75
1262-210	Insurance	21,235.00	21,235.00	.00	20,229.57	.00	1,005.43	4.73
1265-210	Vehicle Maintenance & Repairs	35,000.00	35,000.00	.00	37,389.68	.00	2,389.68	6.82
1279-210	Propane Gas & Electric	1,500.00	1,500.00	133.38	1,759.72	.00	259.72	17.31
1295-210	Insurance Services (Non Vehicle)	23,100.00	23,100.00	.00	.00	.00	23,100.00	100.00
2110-210-500	Courthouse Vol Fire Dept	6,000.00	6,000.00	.00	6,000.00	.00	.00	.00
2110-210-501	Wakefield Vol Fire Dept	6,000.00	6,000.00	.00	6,000.00	.00	.00	.00
2110-210-502	Stony Creek Vol Fire Dept	6,000.00	6,000.00	.00	6,000.00	.00	.00	.00
2110-210-503	Jarratt Vol Fire Dept	6,000.00	6,000.00	.00	.00	.00	6,000.00	100.00
2110-210-504	State Fireman's Fund	26,468.00	26,468.00	.00	.00	.00	26,468.00	100.00
2110-210-505	Old Hickory Vol Fire Dept	1,800.00	1,800.00	.00	.00	.00	1,800.00	100.00
2110-210-506	Waverly Vol Fire Dept	6,000.00	6,000.00	6,000.00	6,000.00	.00	.00	.00
	--SUB TOTAL--	151,103.00	153,210.70	8,187.29	105,633.40	.00	47,577.30	31.05
21500-252	EXPENDITURES - GENERAL FUND							
1254-210	Equipment Maintenance	4,000.00	4,000.00	.00	.00	.00	4,000.00	100.00
1256-210	Communication Equipment	3,500.00	3,500.00	.00	161.10	.00	3,338.90	95.39
1262-210	Insurance	8,492.00	8,492.00	.00	7,344.93	.00	1,147.07	13.50
1265-210	Vehicle Maintenance & Repairs	9,000.00	9,000.00	1,079.24	11,827.83	.00	2,827.83	31.42
1295-210	Insurance Services (Non Vehicle)	9,325.00	9,325.00	.00	.00	.00	9,325.00	100.00
2110-210-520	Stony Creek Vol Rescue Squad	6,000.00	6,000.00	.00	.00	.00	6,000.00	100.00

'31/2016 Onnie L. Woodruff, Treasurer
IND # - 100 EXPENSE
 JOR

SUSSEX COUNTY
GENERAL FUND - DETAIL EXPENDITURE SUMMARY

PAGE # 24

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
EXPENDITURES - GENERAL FUND								
EXPENDITURES - GENERAL FUND								
1100-261	ANIMAL CONTROL	69,656.00	69,656.00	5,868.18	64,319.86	.00	5,336.14	7.66
1111-210	Salaries and Wages - Regular	50,000.00	50,000.00	3,481.41	45,978.77	.00	4,021.23	8.04
1118-210	Salaries and Wages - Part-time	9,153.00	9,153.00	705.23	8,328.25	.00	824.75	9.01
1121-210	Employer FICA Tax	7,439.00	7,439.00	626.72	6,869.36	.00	569.64	7.65
1123-210	VRS Contributions	15,480.00	15,480.00	645.00	7,095.00	.00	8,385.00	54.16
1124-210	Health Care Benefits	828.00	828.00	69.82	765.30	.00	62.70	7.57
1125-210	Group Life Insurance	1,836.00	1,836.00	.00	1,561.27	.00	274.73	14.96
1128-210	Worker's Comp - Self Insured	250.00	250.00	.00	45.00	.00	205.00	82.00
1201-210	Organization Membership	400.00	400.00	.00	53.50	.00	346.50	86.62
1202-210	Publ., Subsc, Books, Ref. Mat'l	600.00	600.00	.00	.00	.00	600.00	100.00
1203-210	Workshops and Conferences	600.00	600.00	.00	.00	.00	600.00	100.00
1204-210	Lodging	300.00	300.00	.00	22.38	.00	277.62	92.54
1205-210	Meals	200.00	200.00	.00	.00	.00	200.00	100.00
1215-210	Inmate Pay	20,000.00	20,000.00	311.98	8,184.89	.00	11,815.11	59.07
1217-210	Medical Services	50.00	50.00	.00	.48	.00	49.52	99.04
1231-210	Postage	5,500.00	5,500.00	299.14	4,472.43	.00	1,027.57	18.68
1234-210	Telecommunications	1,500.00	1,500.00	125.00	467.00	.00	1,033.00	68.86
1235-210	Advertising	2,500.00	2,500.00	.00	1,986.72	.00	513.28	20.53
1241-210	Office Supplies	8,750.00	8,750.00	.00	3,604.65	.00	5,145.35	58.80
1242-210	Agricultural Supplies	3,000.00	3,000.00	.00	3,733.44	.00	733.44	24.44
1244-210	Uniform Services	2,000.00	2,000.00	.00	2,552.28	.00	552.28	27.61
1245-210	Law Enforcement Supplies	9,500.00	9,500.00	510.00	4,803.65	.00	4,696.35	49.43
1247-210	Janitorial Supplies	.00	.00	.00	737.97	.00	737.97	100.00
1251-210	Computer & Printer Purchase	1,000.00	1,000.00	.00	58.35	.00	941.65	94.16
1252-210	Equipment Maintenance	3,000.00	3,000.00	783.99	4,793.69	.00	1,793.69	59.78
1259-210	Other Equipment Purchases	1,330.00	1,330.00	.00	1,650.68	.00	320.68	24.11
1262-210	Insurance	10,000.00	10,000.00	381.80	4,957.26	.00	5,042.74	50.42
1264-210	Gasoline/Mileage-Non Training/Conf.	5,000.00	5,000.00	2,404.51	7,823.91	.00	2,823.91	56.47
1265-210	Vehicle Maintenance & Repairs	5,000.00	5,000.00	488.00	5,089.64	.00	89.64	1.79
1272-210	Building Maintenance & Repairs	3,000.00	3,000.00	.00	1,479.46	.00	1,520.54	50.68
1274-210	Grounds Maintenance & Repairs	2,700.00	2,700.00	.00	1,653.62	.00	1,046.38	38.75
1295-210	Insurance Services (Non Vehicle)	240,572.00	240,572.00	16,700.78	193,088.81	.00	47,483.19	19.73
--SUB TOTAL--								
21600-262	ENVIRONMENTAL INSPECTIONS	130,992.00	130,992.00	10,513.23	66,051.99	.00	64,940.01	49.57
1111-210	Salaries and Wages - Regular	12,000.00	12,000.00	.00	.00	.00	12,000.00	100.00
1118-210	SALARY & WAGES - PART TIME	10,785.00	10,785.00	805.41	5,060.24	.00	5,724.76	53.08
1121-210	Employer FICA Tax	13,990.00	13,990.00	1,157.96	7,089.44	.00	6,900.56	49.32
1123-210	VRS Contributions	30,960.00	30,960.00	2,580.00	15,480.00	.00	15,480.00	50.00
1124-210	Health Care Benefits	1,532.00	1,532.00	129.02	789.86	.00	742.14	48.44
1125-210	Group Life Insurance	1,546.00	1,546.00	.00	.00	.00	1,546.00	100.00
1126-210	Short & Long Term Disability Ins.	9,000.00	9,000.00	.00	6,682.03	.00	2,317.97	25.75
1128-210	Worker's Comp - Self Insured	300.00	300.00	.00	1,190.00	.00	890.00	296.66
1203-210	Workshops and Conferences	150.00	150.00	.00	.00	.00	150.00	100.00
1205-210	Meals	1,490.00	1,490.00	151.38	1,871.89	.00	381.89	25.63
1234-210	Telecommunications	250.00	250.00	.00	.00	.00	250.00	100.00
1241-210	Office Supplies	2,876.00	2,876.00	587.40	1,110.21	.00	1,765.79	61.39
1244-210	Uniforms Services							

FUND #100 EXPENSE

SUSSEX COUNTY

GENERAL FUND - DETAIL EXPENDITURE SUMMARY

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
251-210	EXPENDITURES - GENERAL FUND							
262-210	Computer & Printer Purchase	.00	.00	1,972.60	1,972.60	.00	1,972.60	100.00
264-210	Insurance	1,300.00	1,300.00	.00	1,650.68	.00	350.68	26.97
265-210	Gasoline/Mileage-Non Training/Conf.	10,000.00	10,000.00	222.37	4,185.34	.00	5,814.66	58.14
274-210	Vehicle Maintenance & Repairs	1,500.00	1,500.00	157.94	2,302.14	.00	802.14	53.47
295-210	Grounds Maintenance & Repairs	.00	.00	.00	257.40	.00	257.40	100.00
	Insurance Services (Non Vehicle)	1,400.00	1,400.00	.00	1,260.49	.00	139.51	9.96
	--SUB TOTAL--	230,071.00	230,071.00	18,277.31	116,954.31	.00	113,116.69	49.16
21600-263	EXPENDITURES - GENERAL FUND							
1276-210	GENERAL WORKS							
1277-210	Electric	24,000.00	24,000.00	3,169.62	35,406.92	.00	11,406.92	47.52
	Water Services	38,000.00	38,000.00	.00	32,555.00	.00	5,445.00	14.32
	--SUB TOTAL--	62,000.00	62,000.00	3,169.62	67,961.92	.00	5,961.92	9.61
21600-266	EXPENDITURES - GENERAL FUND							
1225-210	REFUSE DISPOSAL							
1229-210	Management Cons. /EEE Consul.	60,000.00	60,000.00	1,958.44	51,925.20	.00	8,074.80	13.45
1255-210	Oth. Profess. Ser./Waste Management	90,000.00	90,000.00	7,045.12	77,957.64	.00	12,042.36	13.38
1276-210	Maintenance Service Contract	6,800.00	6,800.00	.00	3,400.00	.00	3,400.00	50.00
	Electric	.00	.00	145.35	1,690.98	.00	1,690.98	100.00
	--SUB TOTAL--	156,800.00	156,800.00	9,148.91	134,973.82	.00	21,826.18	13.91
21700-271	EXPENDITURES - GENERAL FUND							
1221-210	IT AND CENTRAL ACCOUNTING AS400	689,443.00	689,443.00	47,296.62	512,978.86	.00	176,464.14	25.59
1225-210	Accounting System	20,160.00	20,160.00	.00	24,683.00	.00	4,523.00	22.43
1255-210	Management Consulting Services	35,000.00	.00	210.00	4,553.46	.00	.00	.00
1258-210	Maintenance Service Contract	6,000.00	6,000.00	.00	5,051.80	.00	4,553.46	100.00
	Computer Software/application	61,160.00	26,160.00	210.00	34,288.26	.00	948.20	15.80
	--SUB TOTAL--	61,160.00	26,160.00	210.00	34,288.26	.00	8,128.26	31.07
22100-281	EXPENDITURES - GENERAL FUND							
1111-220	COUNTY ATTORNEY	3,663,252.00	3,719,400.36	248,473.22	3,054,112.88	.00	665,287.48	17.88
1116-220	Salaries and wages - Regular	71,169.00	71,169.00	.00	49,226.06	.00	21,942.94	30.83
1121-220	Other Pay	.00	.00	.00	3,055.37	.00	3,055.37	100.00
1123-220	Employer FICA Tax	5,445.00	5,445.00	.00	4,004.30	.00	1,440.70	26.45
1124-220	VRS Contributions	7,601.00	7,601.00	.00	5,694.22	.00	1,906.78	25.08
1125-220	Health Care Benefits	7,740.00	7,740.00	.00	5,160.00	.00	2,580.00	33.33
1201-220	Group Life Insurance	847.00	847.00	.00	634.45	.00	212.55	25.09
1202-220	Worker's Comp - Self Insured	100.00	100.00	.00	65.87	.00	34.13	34.13
1203-220	Organization Membership	325.00	325.00	.00	300.00	.00	25.00	7.69
1204-220	Publ., Subsc., Books, Ref. Mat'l	1,000.00	1,000.00	.00	708.80	.00	291.20	29.12
1207-220	Workshops and Conferences	750.00	750.00	.00	55.00	.00	695.00	92.66
1223-220	Lodging	600.00	600.00	.00	.00	.00	600.00	100.00
1241-220	Mileage-Training/Conferences	175.00	175.00	.00	.00	.00	175.00	100.00
1254-220	Legal Services	4,500.00	4,500.00	9,375.00	11,691.00	.00	7,191.00	159.80
1295-220	Office Supplies	500.00	500.00	.00	91.12	.00	408.88	81.77
	Equipment Maintenance	300.00	300.00	.00	.00	.00	300.00	100.00
	Insurance Services (Non Vehicle)	100.00	100.00	.00	364.26	.00	264.26	264.26
	--SUB TOTAL--	101,152.00	101,152.00	9,375.00	81,050.45	.00	20,101.55	19.87
EXPENDITURES - GENERAL FUND		101,152.00	101,152.00	9,375.00	81,050.45	.00	20,101.55	19.87
EXPENDITURES - GENERAL FUND		101,152.00	101,152.00	9,375.00	81,050.45	.00	20,101.55	19.87

3/31/2016 Onnie L. Woodruff, Treasurer

FUND #100 EXPENSE

SUSSEX COUNTY

GENERAL FUND - DETAIL EXPENDITURE SUMMARY

PAGE #

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ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
23100-291	EXPENDITURES - GENERAL FUND							
1111-230	Salaries and Wages - Regular	84,547.00	84,547.00	6,408.66	70,243.94	.00	14,303.06	16.91
1117-230	Salaries and Wages - Overtime	.00	.00	.00	293.76	.00	293.76	100.00
1118-230	Salaries and Wages - Part-time	9,459.00	9,459.00	1,429.68	12,969.84	.00	3,510.84	37.11
1121-230	Employer FICA Tax	7,190.00	7,190.00	600.21	6,394.51	.00	795.49	11.06
1123-230	VRS Contributions	8,186.00	8,186.00	684.44	7,502.00	.00	684.00	8.35
1124-230	Health Care Benefits	15,480.00	15,480.00	1,290.00	14,190.00	.00	1,290.00	8.33
1125-230	Group Life Insurance	912.00	912.00	76.26	835.86	.00	76.14	8.34
1128-230	Worker's Comp - Self Insured	150.00	150.00	.00	77.69	.00	72.31	48.20
1201-230	Organization Membership	200.00	200.00	.00	330.00	.00	130.00	65.00
1202-230	Publ., Subsc., Books, Ref. Mat'l	70.00	70.00	.00	.00	.00	70.00	100.00
1203-230	Workshops and Conferences	500.00	500.00	.00	335.00	.00	165.00	33.00
1204-230	Lodging	750.00	750.00	306.49	830.10	.00	80.10	10.68
1205-230	Meals	150.00	150.00	.00	57.22	.00	92.78	61.85
1207-230	Mileage-Training/Conferences	1,075.00	1,075.00	.00	136.17	.00	938.83	87.33
1216-230	Election Officers	15,633.00	15,633.00	380.00	13,524.00	.00	2,109.00	13.49
1229-230	Other Professional Services	12,000.00	12,000.00	.00	18,692.24	.00	6,692.24	55.76
1231-230	Postage	2,300.00	2,300.00	.00	1,546.88	.00	753.12	32.74
1233-230	Printing	2,400.00	2,400.00	.00	2,077.00	.00	323.00	13.45
1234-230	Telecommunications	3,335.00	3,335.00	266.34	4,183.19	.00	848.19	25.43
1235-230	Advertising	1,000.00	1,000.00	.00	1,000.00	.00	813.40	81.34
1241-230	Office Supplies	1,750.00	1,750.00	336.87	1,126.76	.00	623.24	35.61
1253-230	Equipment Lease/Purchase	1,025.00	1,025.00	.00	728.87	.00	296.13	28.89
1254-230	Equipment Maintenance	.00	.00	.00	55.00	.00	55.00	100.00
1264-230	Gasoline/Mileage-Non Training/Conf.	3,600.00	3,600.00	.00	607.58	.00	607.58	100.00
1271-230	Building Lease/Rental	300.00	300.00	.00	364.26	.00	64.26	21.42
1295-230	Insurance Services (Non Vehicle)	172,012.00	172,012.00	11,778.95	157,288.47	.00	14,723.53	8.55
	--SUB TOTAL--	172,012.00	172,012.00	11,778.95	157,288.47	.00	14,723.53	8.55
	EXPENDITURES - GENERAL FUND	172,012.00	172,012.00	11,778.95	157,288.47	.00	14,723.53	8.55
31100-311	EXPENDITURES - GENERAL FUND							
1111-310	Salaries and Wages - Regular	148,354.00	148,354.00	12,403.00	135,946.56	.00	12,407.44	8.36
1121-310	Employer FICA TAX	11,349.00	11,349.00	890.40	9,594.40	.00	1,754.60	15.46
1123-310	VRS Contributions	15,844.00	15,844.00	1,324.64	14,519.04	.00	1,324.96	8.36
1124-310	Health Care Benefits	23,220.00	23,220.00	1,935.00	21,285.00	.00	1,935.00	8.33
1125-310	Group Life Insurance	1,765.00	1,765.00	147.60	1,617.80	.00	147.20	8.33
1128-310	Worker's comp - Self Insured	200.00	200.00	.00	131.70	.00	68.30	34.15
1201-310	Organization Membership	800.00	800.00	400.00	840.00	.00	40.00	5.00
1203-310	Workshops and Conferences	450.00	450.00	.00	25.00	.00	425.00	94.44
1204-310	Lodging	450.00	450.00	.00	393.30	.00	56.70	12.60
1205-310	Meals	100.00	100.00	.00	48.91	.00	51.09	51.09
1206-310	Transportation (exclude mileage)	100.00	100.00	.00	.00	.00	100.00	100.00
1207-310	Mileage-Training/Conferences	250.00	250.00	.00	47.17	.00	202.83	81.13
1208-310	Tuition Reimbursement	300.00	300.00	.00	.00	.00	300.00	100.00
1221-310	Accounting System	600.00	600.00	.00	.00	.00	600.00	100.00
1224-310	Information Systems Services	.00	.00	.00	2,693.53	.00	2,693.53	100.00

3/31/2016 Onnie L. Woodruff, Treasurer
JND # - 100 EXPENSE
GENERAL FUND - DETAIL EXPENDITURE SUMMARY
 SUSSEX COUNTY

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
EXPENDITURES - GENERAL FUND								
229-310	Other Professional Services	7,000.00	7,000.00	.00	10,247.45	.00	3,247.45-	46.39-
231-310	Postage	5,500.00	5,500.00	.00	1,754.29	.00	3,745.71	68.10
234-310	Telecommunications	2,500.00	2,500.00	253.61	3,021.78	.00	521.78-	20.87-
235-310	Advertising	100.00	100.00	.00	.00	.00	100.00	100.00
1241-310	Office Supplies	3,000.00	3,000.00	.00	1,216.90	.00	1,783.10	59.43
1252-310	Equipment Lease/Rental	3,500.00	3,500.00	222.80	2,720.25	.00	779.75	22.27
1254-310	Equipment Maintenance	500.00	500.00	.00	564.00	.00	500.00	100.00
1255-310	Maintenance Service Contract	1,500.00	1,500.00	.00	119.97	.00	936.00	62.40
1258-310	Computer Software/Applications	250.00	250.00	.00	206,787.05	.00	130.03	52.01
	--SUB TOTAL--	227,632.00	227,632.00	17,577.05	206,787.05	.00	20,844.95	9.15
	EXPENDITURES - GENERAL FUND	227,632.00	227,632.00	17,577.05	206,787.05	.00	20,844.95	9.15
EXPENDITURES - GENERAL FUND								
TREASURER								
41100-411	Salaries and Wages - Regular	198,824.00	198,824.00	16,622.48	182,195.36	.00	16,628.64	8.36
1111-410	Other Pay	600.00	600.00	50.00	550.00	.00	50.00	8.33
1116-410	Salary and Wages - Part Time	2,295.00	2,295.00	.00	.00	.00	2,295.00	100.00
1118-410	Employer FICA Tax	15,210.00	15,210.00	1,295.74	14,202.09	.00	1,007.91	6.62
1121-410	VRS Contributions	21,234.00	21,234.00	1,775.28	19,458.44	.00	1,775.56	8.36
1123-410	Health Care Benefits	30,960.00	30,960.00	2,580.00	28,380.00	.00	2,580.00	8.33
1124-410	Group Life Insurance	2,366.00	2,366.00	197.82	2,168.26	.00	197.74	8.35
1125-410	Worker's Comp - Self Insured	450.00	450.00	.00	176.51	.00	273.49	60.77
1128-410	Organization Membership	750.00	750.00	350.00	725.00	.00	25.00	3.33
1201-410	Publ., Subsc., Books, Ref. Mat'l	150.00	150.00	.00	92.08	.00	57.92	38.61
1202-410	Workshops and Conferences	1,500.00	1,500.00	210.00	1,710.00	.00	210.00-	14.00-
1203-410	Lodging	1,500.00	1,500.00	.00	1,192.26	.00	307.74	20.51
1204-410	Meals	300.00	300.00	.00	310.74	.00	10.74-	3.58-
1205-410	Mileage-Training/Conferences	1,000.00	1,000.00	.00	610.55	.00	389.45	38.94
1207-410	Accounting System	600.00	600.00	.00	.00	.00	600.00	100.00
1221-410	Auditing Services	16,100.00	16,100.00	.00	16,100.00	.00	.00	.00
1222-410	Information Sys Serv VEC	1,200.00	1,200.00	.00	931.00	.00	269.00	22.41
1224-410	Postage	8,300.00	8,300.00	.00	8,180.00	.00	120.00	1.44
1231-410	Telecommunications	3,800.00	3,800.00	315.53	4,062.30	.00	262.30-	6.90-
1234-410	Advertising	300.00	300.00	.00	.00	.00	300.00	100.00
1235-410	Office Supplies	4,900.00	4,900.00	128.24	3,762.65	.00	1,137.35	23.21
1241-410	Computer & Printer Purchase	3,300.00	3,300.00	.00	2,312.55	.00	987.45	29.92
1251-410	Equipment Lease/Rental	700.00	700.00	.00	432.00	.00	268.00	38.28
1252-410	Equipment Maintenance	800.00	800.00	.00	28.42	.00	771.58	96.44
1254-410	Maintenance Service Contract	1,000.00	1,000.00	.00	564.00	.00	436.00	43.60
1255-410	Computer Software/Applications	300.00	300.00	.00	219.92	.00	80.08	26.69
1258-410	Gasoline/Mileage-Non Training/Conf.	200.00	200.00	.00	69.97	.00	130.03	65.01
1264-410	Water Services	75.00	75.00	.00	.00	.00	75.00	100.00
1277-410	Judicial Land Sale Expenses	15,000.00	15,000.00	.00	5,466.68	.00	9,533.32	63.55
1291-410	Bank/CC & Other Fees	11,000.00	11,000.00	697.34	9,808.40	.00	1,191.60	10.83
1292-410	--SUB TOTAL--	344,714.00	344,714.00	24,222.43	303,709.18	.00	41,004.82	11.89
	EXPENDITURES - GENERAL FUND	344,714.00	344,714.00	24,222.43	303,709.18	.00	41,004.82	11.89

LICENSE BUREAU

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5/31/2016 Onnie L. Woodruff, Treasurer

GENERAL FUND - DETAIL EXPENDITURE SUMMARY

PAGE #

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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
	EXPENDITURES - GENERAL FUND							
1241-410	Office Supplies	1,200.00	1,200.00	1,058.53	1,058.53	.00	141.47	11.78
1296-410	Refund to Towns	29,000.00	29,000.00	.00	21,055.84	.00	7,944.16	27.39
1299-410	Misc. Oth.-DMV Stops	20,000.00	20,000.00	3,380.00	15,580.00	.00	4,420.00	22.10
	--SUB TOTAL--	50,200.00	50,200.00	4,438.53	37,635.84	.00	12,561.47	24.91
	EXPENDITURES - GENERAL FUND	394,914.00	394,914.00	28,660.96	341,403.55	.00	53,510.45	13.54
51100-000	EXPENDITURES - GENERAL FUND	394,914.00	394,914.00	28,660.96	341,403.55	.00	53,510.45	13.54
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
51100-511	EXPENDITURES - GENERAL FUND	75,794.00	75,794.00	8,108.03	70,184.06	.00	5,609.94	7.40
1111-510	Salaries and Wages - Regular	70,000.00	70,000.00	7,999.07	78,241.43	.00	8,241.43	11.77
1117-510	Salaries and Wages - Overtime	11,153.00	11,153.00	1,226.84	11,293.08	.00	140.08	1.25
1121-510	Employer FICA Tax	8,095.00	8,095.00	865.93	7,495.61	.00	599.39	7.40
1123-510	VRS Contributions	15,480.00	15,480.00	1,290.00	14,190.00	.00	1,290.00	8.33
1124-510	Health Care Benefits	902.00	902.00	96.48	835.13	.00	66.87	7.41
1125-510	Group Life Insurance	181,424.00	181,424.00	19,586.35	182,239.31	.00	815.31	.44
	--SUB TOTAL--	831,589.00	840,642.64	67,771.08	729,137.51	.00	111,505.13	13.26
51100-512	EXPENDITURES - GENERAL FUND	600.00	600.00	50.00	5,270.71	.00	4,670.71	778.45
111-510	Salaries and Wages - Regular	63,616.00	64,994.23	5,179.64	56,078.76	.00	8,915.47	13.71
116-510	Other Pay	88,813.00	90,737.12	7,237.96	77,674.67	.00	13,062.45	14.39
121-510	Employer FICA Tax	123,840.00	127,710.00	12,289.62	124,439.46	.00	3,270.54	2.56
123-510	VRS Contributions	9,907.00	10,121.39	806.44	8,654.37	.00	1,467.02	14.49
124-510	Health Care Benefits	20,171.00	20,171.00	.00	20,212.34	.00	41.34	.20
125-510	Group Life Insurance	2,000.00	2,000.00	.00	2,064.00	.00	64.00	3.20
126-510	Worker's Comp - Self Insured	1,500.00	1,500.00	.00	1,374.03	.00	125.97	8.39
201-510	Organization Membership	4,500.00	4,500.00	75.00	4,329.00	.00	171.00	3.80
202-510	Publ., Subsc., Books, Ref. Mat'l	.00	.00	.00	.00	.00	1,000.00	100.00
203-510	Workshops and Conferences	.00	.00	.00	.00	.00	.00	.00
203-510-601	Workshops and Conf.-DMV Grt.	.00	.00	.00	.00	.00	.00	.00
1203-510-603	Work Shop & Conf. Prev. & Education	6,500.00	2,226.41	2,226.41	2,226.41	.00	1,336.41	20.56
1204-510	Lodging	3,000.00	6,500.00	1,608.50	5,163.59	.00	351.51	11.71
1205-510	Meals	3,500.00	3,000.00	597.65	2,648.49	.00	3,475.97	99.31
1215-510	Mileage-Training/Conferences	1,000.00	1,000.00	.00	24.03	.00	1,000.00	100.00
1224-510	Inmate Pay	.00	.00	22.50	1,236.25	.00	1,236.25	100.00
1207-510	Information System Services	1,000.00	1,000.00	.00	791.71	.00	208.29	20.82
1227-510	Medical Services inc/k9	2,000.00	2,000.00	235.00	1,520.34	.00	479.66	23.98
1231-510	Postage	1,000.00	1,000.00	.00	389.84	.00	610.16	61.01
1233-510	Printing	17,000.00	17,000.00	1,232.94	13,969.91	.00	3,030.09	17.82
1234-510	Telecommunications	500.00	500.00	.00	349.00	.00	151.00	30.20
1235-510	Advertising	7,000.00	7,000.00	459.79	4,632.31	.00	2,367.69	33.82
1241-510	Office Supplies	1,000.00	1,000.00	20.85	114.32	.00	885.68	88.56
1242-510	Agricultural Supplies K-9	15,000.00	15,000.00	880.10	11,951.51	.00	3,048.49	20.32
1244-510	Uniform Services	35,000.00	35,829.42	227.83	18,376.72	.00	17,452.70	48.71
1245-510	Law Enforcement Supplies	.00	14,997.00	.00	14,997.00	.00	.00	.00
1245-510-601	Law Enforcement Sup.- DMV Grt.	3,350.00	3,350.00	.00	1,337.28	.00	2,012.72	60.08
1251-510	Computer & Printer Purchase							

5/31/2016 Onnie L. Woodruff, Treasurer SUSSEX COUNTY GENERAL FUND - DETAIL EXPENDITURE SUMMARY

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1252-510	Equipment Lease/Rental	3,500.00	48,500.00	4,084.90	44,732.43	.00	3,767.57	7.76
1254-510	Equipment Maintenance	700.00	700.00	.00	300.00	.00	400.00	57.14
1255-510	Maintenance Service Contract	18,475.00	19,475.00	.00	13,475.00	.00	6,000.00	30.80
1256-510	Communication Equipment	8,000.00	8,000.00	288.66	1,642.66	.00	6,357.34	79.46
1257-510	Furniture	.00	.00	.00	284.99	.00	284.99	100.00
1258-510	Computer Software/Applications	1,700.00	1,700.00	140.00	1,954.60	.00	254.60	14.97
1259-510	Other Equipment Purchases	.00	.00	.00	646.40	.00	646.40	100.00
1262-510	Insurance	17,009.00	17,009.00	.00	18,157.47	.00	1,148.47	6.75
1264-510	Gasoline/Mileage-Non Training/Conf.	140,000.00	132,001.00	5,337.12	63,841.95	.00	68,159.05	51.63
1264-510-601	Gasoline/Mileage-DMV Grt.	.00	7,999.00	.00	.00	.00	7,999.00	100.00
1265-510	Vehicle Maintenance & Repairs	60,000.00	73,560.37	8,440.00	113,392.66	.00	39,832.29	54.14
273-510	Building Systems Maint & Repair	.00	.00	.00	5,138.00	.00	5,138.00	100.00
275-510	Maintenance Equipment Repairs	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
297-510	Information Fund	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
298-510	Dare Prog. Private Cont. Expenses	.00	.00	.00	50.00	.00	50.00	100.00
299-510	Miscellaneous Others	2,000.00	2,000.00	.00	1,593.41	.00	406.59	20.32
001-510	Sheriff Auction	.00	.00	.00	2,988.90	.00	2,988.90	100.00
	--SUB TOTAL--	1,497,770.00	1,592,823.58	119,211.99	1,377,062.03	.00	215,761.55	13.54
51100-513	EXPENDITURES - GENERAL FUND							
117-510	Salaries and Wages - Overtime	30,000.00	55,000.00	4,559.66	49,323.22	.00	5,676.78	10.32
121-510	Employer FICA Tax	2,295.00	2,295.00	348.23	3,762.58	.00	1,467.58	63.94
	--SUB TOTAL--	32,295.00	57,295.00	4,907.89	53,085.80	.00	4,209.20	7.34
51100-514	EXPENDITURES - GENERAL FUND							
1117-510	Salaries and Wages - Overtime	225,000.00	200,000.00	14,622.22	165,366.95	.00	34,633.05	17.31
1121-510	Employer FICA Tax	16,830.00	16,830.00	1,116.60	12,623.77	.00	4,206.23	24.99
1241-510	Supplies for Warrants	.00	.00	.00	2,314.45	.00	2,314.45	100.00
	--SUB TOTAL--	241,830.00	216,830.00	15,738.82	180,305.17	.00	36,524.83	16.84
51100-515	EXPENDITURES - GENERAL FUND							
1111-510	Salaries and Wages - Regular	39,468.00	39,468.00	3,299.70	36,167.30	.00	3,300.70	8.36
1121-510	Employer FICA Tax	3,019.00	3,019.00	252.60	2,768.61	.00	250.39	8.29
1123-510	VRS Contributions	4,215.00	4,215.00	352.40	3,862.60	.00	352.40	8.36
1124-510	Health Care Benefits	7,740.00	7,740.00	.00	.00	.00	7,740.00	100.00
1125-510	Group Life Insurance	470.00	470.00	39.26	430.34	.00	39.66	8.43
1244-510	Uniform Services	400.00	400.00	.00	.00	.00	400.00	100.00
1264-510	Gasoline/Mileage-Non Training/Conf.	3,500.00	3,500.00	.00	.00	.00	3,500.00	100.00
1265-510	Vehicle Maintenance & Repairs	2,000.00	2,000.00	77.73	338.29	.00	1,661.71	83.08
	--SUB TOTAL--	60,812.00	60,812.00	4,021.69	43,567.14	.00	17,244.86	28.35
51100-516	EXPENDITURES - GENERAL FUND							
1111-510	Salaries and Wages - Regular	89,256.00	89,256.00	7,462.20	81,791.56	.00	7,464.44	8.36
1117-510	Salaries and Wages - Overtime	.00	.00	.00	3,658.82	.00	3,658.82	100.00
1121-510	Employer FICA Tax	6,828.00	6,828.00	567.44	6,491.12	.00	336.88	4.93
1123-510	VRS Contributions	9,533.00	9,533.00	796.96	8,735.32	.00	797.68	8.36
1124-510	Health Care Benefits	15,480.00	15,480.00	1,290.00	14,190.00	.00	1,290.00	8.33
1125-510	Group Life Insurance	1,062.00	1,062.00	88.80	973.32	.00	88.68	8.35
1203-510	Workshops and Conferences	.00	.00	.00	75.00	.00	75.00	100.00
1224-510	Information System Services	.00	.00	275.00	960.00	.00	960.00	100.00
1234-510	Telecommunications	9,000.00	9,000.00	1,435.78	19,989.39	.00	10,989.39	122.10

SUSSEX COUNTY
GENERAL FUND - DETAIL EXPENDITURE SUMMARY

MAJOR FUND #	ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
		EXPENDITURES - GENERAL FUND							
1241-510		Office Supplies	.00	.00	.00	1,089.16	.00	1,089.16	100.00
1253-510		Equipment Lease/Purchase/fr 21500	45,000.00	.00	.00	.00	.00	45,000.00	.00
1253-510-602		Equipment Purchase 911 PSAP Grt.	.00	31,204.00	.00	36,763.50	.00	5,559.50	17.81
1254-510		Equipment Maintenance	20,000.00	20,000.00	.00	5,500.91	.00	14,499.09	72.49
1255-510		Maintenance Service Contract	7,100.00	7,100.00	.00	10.04	.00	7,089.96	99.85
1255-510-602		Maint. Service Contr.- 911 PSAP Grt	.00	42,635.00	.00	42,635.00	.00	.00	.00
1258-510		Computer Software/Applications	.00	.00	.00	1,140.00	.00	1,140.00	100.00
1259-510		Other Equipment Purchases	.00	.00	.00	883.71	.00	883.71	100.00
		--SUB TOTAL--	203,259.00	232,098.00	11,916.18	224,886.85	.00	7,211.15	3.10
51100-517		SCHOOL RESOURCE OFFICERS							
1111-510		Salaries and Wages - Regular	69,589.00	104,939.00	8,885.22	88,064.34	.00	16,874.66	16.08
1121-510		Employer FICA Tax	5,324.00	8,037.95	680.07	6,740.02	.00	1,297.93	16.14
1123-510		VRS Contributions	7,432.00	11,207.38	948.94	9,405.32	.00	1,802.06	16.07
1124-510		Health Care Benefits	15,480.00	23,220.00	1,900.38	19,073.04	.00	4,146.96	17.85
1125-510		Group Life Insurance	828.00	1,248.67	105.74	1,048.04	.00	200.63	16.06
		--SUB TOTAL--	98,653.00	148,653.00	12,520.35	124,330.76	.00	24,322.24	16.36
51100-518		SCHOOL RESOURCE OFFICE THUR 2014							
		--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
		EXPENDITURES - GENERAL FUND	2,316,043.00	2,489,935.58	187,903.27	2,185,477.06	.00	304,458.52	12.22
		EXPENDITURES - GENERAL FUND							
51500-551		CONFINEMENT OF INMATES							
111-510		Salaries and Wages - Regular	884,275.00	902,291.38	72,485.22	793,211.34	.00	109,080.04	12.08
116-510		Other Pay	600.00	600.00	50.00	4,010.03	.00	3,410.03	568.33
117-510		Sal. & Wages OT cleanup detail only	15,000.00	15,000.00	1,356.23	14,421.07	.00	578.93	3.85
118-510		Salaries and Wages - Part-time	7,000.00	7,000.00	1,221.24	18,979.41	.00	11,979.41	171.13
121-510		Employer FICA Tax	67,647.00	69,025.23	5,711.94	62,931.22	.00	6,094.01	8.82
123-510		VRS Contributions	94,440.00	96,364.12	7,534.48	84,476.73	.00	11,887.39	12.33
124-510		Health Care Benefits	176,780.00	180,650.00	13,545.00	146,737.50	.00	33,912.50	18.77
125-510		Group Life Insurance	10,523.00	10,737.39	839.48	9,452.50	.00	1,284.89	11.96
128-510		Worker's Comp - Self Insured	16,300.00	16,300.00	.00	16,445.69	.00	145.69	.89
204-510		Lodging	1,000.00	1,000.00	441.76	611.30	.00	388.70	38.87
205-510		Meals	600.00	600.00	80.77	587.41	.00	12.59	2.09
207-510		Mileage-Training/Conferences	1,200.00	1,200.00	.00	.00	.00	1,200.00	100.00
1215-510		Inmate Pay	2,000.00	2,000.00	151.65	1,267.25	.00	732.75	36.63
1229-510		Other Professional Services	120,767.00	120,767.00	3,802.17	117,147.73	.00	3,619.27	2.99
1231-510		Postage	1,500.00	1,500.00	6.80	761.96	.00	738.04	49.20
1234-510		Telecommunications	3,000.00	3,000.00	230.53	2,957.47	.00	42.53	1.41
1235-510		Advertising	1,000.00	1,000.00	.00	250.85	.00	749.15	74.91
1241-510		Office Supplies	3,000.00	3,000.00	5.35	3,919.83	.00	919.83	30.66
1243-510		Linens	5,500.00	5,500.00	.00	1,970.73	.00	3,529.27	64.16
1244-510		Uniform Services	8,500.00	8,500.00	281.95	8,827.14	.00	327.14	3.84
1245-510		Law Enforcement Supplies	3,000.00	3,000.00	40.00	1,214.25	.00	1,785.75	59.52
1246-510		Food Supplies	123,000.00	123,000.00	6,699.50	100,540.89	.00	22,459.11	18.25
1247-510		Janitorial Supplies	8,000.00	8,000.00	321.91	3,166.69	.00	4,833.31	60.41
1253-510		Equipment Lease/Purchase	3,500.00	3,500.00	256.11	3,115.91	.00	384.09	10.97
1255-510		Maintenance Service Contract	2,600.00	2,600.00	.00	2,553.00	.00	47.00	1.80
1259-510		Other Equipment Purchases	1,000.00	1,000.00	.00	154.01	.00	1,154.01	115.40

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1264-510	Gasoline/Mileage-Non Training/Conf.	3,000.00	3,000.00	226.36	1,070.46	.00	1,929.54	64.31
1265-510	Vehicle Maintenance & Repairs	4,000.00	4,000.00	190.00	2,200.18	.00	1,799.82	44.99
1272-510	Building Maintenance & Repairs	35,000.00	35,000.00	4,575.54	13,885.68	.00	21,114.32	60.32
1273-510	Building Systems Main & Repairs	15,000.00	15,000.00	1,128.83	7,616.38	.00	7,383.62	49.22
1276-510	Electric	25,000.00	25,000.00	1,567.06	19,545.39	.00	5,454.61	21.81
1278-510	Oil	7,000.00	7,000.00	.00	3,097.62	.00	3,902.38	55.74
1279-510	Propane Gas	15,000.00	15,000.00	1,864.73	9,780.74	.00	5,219.26	34.79
1293-510	Inmate Medical Expenses	110,000.00	110,000.00	2,700.30	61,390.78	.00	48,609.22	44.19
1299-510	Miscellaneous Others	5,000.00	5,000.00	.00	1,653.97	.00	3,346.03	66.92
	--SUB TOTAL--	1,780,732.00	1,806,135.12	127,314.91	1,519,645.09	.00	286,490.03	15.86
	EXPENDITURES - GENERAL FUND	1,780,732.00	1,806,135.12	127,314.91	1,519,645.09	.00	286,490.03	15.86
	EXPENDITURES - GENERAL FUND							
61100-611	EXPENDITURES - GENERAL FUND	4,096,775.00	4,296,070.70	315,218.18	3,705,122.15	.00	590,948.55	13.75
	CIRCUIT COURT							
1212-610	Compensation Jury Commission	90.00	90.00	.00	90.00	.00	.00	.00
1213-610	Witness Fees	5,000.00	5,000.00	449.90	6,115.51	.00	1,115.51	22.31
1214-610	Comp Court Administrator	25,800.00	25,800.00	5,417.98	19,353.24	.00	6,446.76	24.98
1217-610	Commission/Board Compensation	150.00	150.00	.00	150.00	.00	.00	.00
1223-610	Legal Services - Court Appt. Atty	5,500.00	5,500.00	120.00	1,094.81	.00	4,405.19	80.09
1231-610	Postage	.00	.00	.00	2,085.70	.00	2,085.70	100.00
1234-610	Telecommunications	2,000.00	2,000.00	2.39	2,388.99	.00	388.99	19.44
1241-610	Office Supplies	6,000.00	6,000.00	.00	4,937.46	.00	1,062.54	17.70
1277-610	Water Services	250.00	250.00	.00	177.50	.00	72.50	29.00
	--SUB TOTAL--	44,790.00	44,790.00	5,990.27	36,393.21	.00	8,396.79	18.74
61100-612	EXPENDITURES - GENERAL FUND							
	GENERAL DISTRICT COURT							
1201-610	Organization Membership	250.00	250.00	.00	.00	.00	250.00	100.00
1202-610	Publ., Subsc., Books, Ref. Mat'l	250.00	250.00	.00	369.00	.00	119.00	47.60
1203-610	Workshops and Conferences	700.00	700.00	.00	210.00	.00	490.00	70.00
1204-610	Lodging	2,000.00	2,000.00	.00	4,492.17	.00	2,492.17	124.60
1205-610	Meals	100.00	100.00	.00	14.63	.00	85.37	85.37
1206-610	Transportation	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
1207-610	Mileage-Training/Conferences	300.00	300.00	.00	238.00	.00	62.00	20.66
1231-610	Postage	75.00	75.00	.00	.00	.00	75.00	100.00
1234-610	Telecommunications	8,000.00	8,000.00	49.94	6,665.15	.00	1,334.85	16.68
1241-610	Office Supplies	750.00	750.00	1,083.51	1,104.00	.00	354.00	47.20
1251-610	Computer & Printer Purchase	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1252-610	Equipment Lease/Rental	4,500.00	4,500.00	213.03	2,981.48	.00	1,518.52	33.74
1253-610	Equipment Lease/Purchase	4,000.00	4,000.00	.00	.00	.00	4,000.00	100.00
1255-610	Maintenance Service Contract	300.00	300.00	.00	.00	.00	300.00	100.00
1277-610	Water Services	250.00	250.00	9.92	383.80	.00	133.80	53.52
	--SUB TOTAL--	23,975.00	23,975.00	1,356.40	16,458.23	.00	7,516.77	31.35
61100-613	EXPENDITURES - GENERAL FUND							
	SPECIAL MAGISTRATES							
1201-610	Organization Membership	25.00	25.00	20.00	20.00	.00	5.00	20.00
1234-610	Telecommunications	7,100.00	7,100.00	836.54	7,776.34	.00	676.34	9.52
	--SUB TOTAL--	7,125.00	7,125.00	856.54	7,796.34	.00	671.34	9.42
61100-614	EXPENDITURES - GENERAL FUND							
	JUV & DOM RELATIONS COURT							

FUND # -100 EXPENSE **GENERAL FUND - DETAIL EXPENDITURE SUMMARY**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
1229-610	EXPENDITURES - GENERAL FUND							
	Sixth Judicial CSU - VJCCCA	8,941.00	8,941.00	4,470.50	8,941.00	.00	.00	.00
	--SUB TOTAL--	8,941.00	8,941.00	4,470.50	8,941.00	.00	.00	.00
	EXPENDITURES - GENERAL FUND	84,831.00	84,831.00	12,673.71	69,588.78	.00	15,242.22	17.96
62100-621	EXPENDITURES - GENERAL FUND							
	CLERK OF COURTS							
1111-620	Salaries and Wages - Regular	240,199.00	240,199.00	19,566.84	214,467.96	.00	25,731.04	10.71
1121-620	Employer FICA Tax	18,861.00	18,861.00	1,526.76	16,733.76	.00	2,127.24	11.27
1123-620	VRS Contributions	24,585.00	24,585.00	2,089.74	22,905.22	.00	1,679.78	6.83
1124-620	Health Care Benefits	30,960.00	30,960.00	2,580.00	29,025.00	.00	1,935.00	6.25
1125-620	Group Life Insurance	2,740.00	2,740.00	232.84	2,552.12	.00	187.88	6.85
1126-620	Short & Long Term Disability Ins.	.00	.00	16.54	181.30	.00	181.30	100.00
128-620	Worker's Comp - Self Insured	185.00	185.00	.00	192.76	.00	7.76	4.19
201-620	Organization Membership	320.00	320.00	.00	320.00	.00	.00	.00
222-620	Auditing Services	2,500.00	2,500.00	.00	2,071.20	.00	428.80	17.15
231-620	Postage	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
233-620	Printing	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
234-620	Telecommunications	2,000.00	2,000.00	176.43	2,041.88	.00	41.88	2.09
236-620	Microfilming & Scanning Services	9,000.00	9,000.00	886.39	8,069.77	.00	930.23	10.33
1236-620-700	Microfilm, Rest. & Binding Record Gt	.00	.00	.00	12,000.00	.00	12,000.00	100.00
1241-620	Office Supplies	3,000.00	3,000.00	160.92	2,209.13	.00	790.87	26.36
1252-620	Equipment Lease/Rental	2,500.00	2,500.00	192.10	2,113.10	.00	386.90	15.47
1254-620	Equipment - Record Grant	12,000.00	12,000.00	.00	4,490.00	.00	7,510.00	62.58
1255-620	Equipment Maintenance	2,000.00	2,000.00	.00	1,158.90	.00	841.10	42.05
1277-620	Maintenance Service Contract	6,600.00	6,600.00	.00	5,100.00	.00	1,500.00	22.72
1292-620	Water Services	240.00	240.00	21.19	396.44	.00	156.44	65.18
	Bank/CC & Other Fees	1,000.00	1,000.00	96.97	1,208.60	.00	208.60	20.86
	--SUB TOTAL--	361,690.00	361,690.00	27,546.72	327,237.14	.00	34,452.86	9.52
	EXPENDITURES - GENERAL FUND	361,690.00	361,690.00	27,546.72	327,237.14	.00	34,452.86	9.52
63100-631	EXPENDITURES - GENERAL FUND							
	COMMONWEALTH'S ATTORNEY							
1111-630	Salaries and Wages - Regular	309,921.00	323,211.00	25,372.14	293,818.79	.00	29,392.21	9.09
1117-630	Salaries and Wages - Overtime	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
1118-630	Salaries and Wages - Part Time	12,000.00	12,000.00	.00	.00	.00	12,000.00	100.00
1121-630	Employer FICA Tax	23,709.00	23,709.00	1,915.10	20,722.29	.00	2,986.71	12.59
1123-630	VRS Contributions	33,100.00	33,100.00	2,615.98	30,264.20	.00	2,835.80	8.56
1124-630	Health Care Benefits	30,960.00	30,960.00	3,225.00	36,765.00	.00	5,805.00	18.75
1125-630	Group Life Insurance	3,688.00	3,688.00	231.48	3,372.20	.00	315.80	8.56
1126-630	Short & Long Term Disability Ins.	.00	.00	31.60	346.36	.00	346.36	100.00
1128-630	Worker's Comp - Self Insured	262.00	262.00	.00	244.46	.00	17.54	6.69
1201-630	Organization Membership	1,000.00	1,000.00	.00	1,270.00	.00	270.00	27.00
1202-630	Pub., Subsc., Books, Ref. Mat'l	1,000.00	1,000.00	.00	687.40	.00	312.60	31.26
1203-630	Workshops and Conferences	1,000.00	1,000.00	.00	50.00	.00	950.00	95.00
1204-630	Lodging	2,000.00	2,000.00	.00	1,233.36	.00	766.64	38.33

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1205-630	Meals	400.00	400.00	.00	144.00	.00	256.00	64.00
1206-630	Transportation (exclude mileage)	300.00	300.00	.00	.00	.00	300.00	100.00
1207-630	Mileage-Training/Conferences	600.00	600.00	.00	617.71	.00	17.71	2.95
1224-630	Information Systems Services	2,000.00	2,000.00	.00	2,876.80	.00	876.80	43.84
1231-630	Postage	1,000.00	1,000.00	.00	708.53	.00	291.47	29.14
1233-630	Printing	800.00	800.00	.00	843.66	.00	43.66	5.45
1234-630	Telecommunications	8,500.00	8,500.00	802.03	8,665.79	.00	165.79	1.95
1241-630	Office Supplies	2,000.00	2,000.00	187.50	1,511.24	.00	488.76	24.43
1251-630	Computer & Printer Purchases	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1252-630	Equipment Lease/Rental	250.00	250.00	.00	.00	.00	250.00	100.00
1255-630	Maintenance Service Contract	250.00	250.00	.00	177.96	.00	72.04	28.81
1258-630	Computer Software/Applications	350.00	350.00	3,194.00	3,266.00	.00	2,916.00	833.14
1264-630	Gasoline/Mileage-Non Training/Conf.	.00	.00	.00	75.68	.00	75.68	100.00
1277-630	Water Services	125.00	125.00	31.23	273.00	.00	148.00	118.40
292-630	Bank/CC & Other Fees	.00	.00	.00	95.55	.00	95.55	100.00
295-630	Insurance Services (Non Vehicle)	185.00	185.00	.00	.00	.00	185.00	100.00
	--SUB TOTAL--	437,900.00	451,190.00	37,666.06	408,029.98	.00	43,160.02	9.56
63100-632	EXPENDITURES - GENERAL FUND							
111-630	Salaries and Wages - Regular	49,203.00	49,203.00	4,113.52	45,087.40	.00	4,115.60	8.36
121-630	Employer FICA Tax	3,764.00	3,764.00	313.72	3,438.40	.00	325.60	8.65
123-630	VRS Contributions	5,255.00	5,255.00	439.32	4,815.32	.00	439.68	8.36
1125-630	Health Care Benefits	7,740.00	7,740.00	645.00	7,095.00	.00	645.00	8.33
1128-630	Group Life Insurance	585.00	585.00	48.96	536.64	.00	48.36	8.26
1203-630	Worker's Comp - Self Insured	146.00	146.00	.00	43.68	.00	102.32	70.08
1208-630	Workshops and Conferences	75.00	75.00	.00	.00	.00	75.00	100.00
1231-630	Postage	200.00	200.00	47.50	194.50	.00	5.50	2.75
1233-630	Printing	150.00	150.00	.00	154.00	.00	4.00	2.66
1234-630	Telecommunications	1,070.00	1,070.00	26.94	577.17	.00	492.83	46.05
1241-630	Office Supplies	600.00	600.00	66.18	512.31	.00	87.69	14.61
	--SUB TOTAL--	68,788.00	68,788.00	5,701.14	62,454.42	.00	6,333.58	9.20
	EXPENDITURES - GENERAL FUND	506,688.00	519,978.00	43,367.20	470,484.40	.00	49,493.60	9.51
81000	EXPENDITURES - GENERAL FUND	506,688.00	519,978.00	43,367.20	470,484.40	.00	49,493.60	9.51
81100	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-800	HEALTH							
	HEALTH							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81100-801	HEALTH							
2110-810	Cater Health District	176,489.00	176,489.00	.00	176,489.00	.00	.00	.00
	--SUB TOTAL--	176,489.00	176,489.00	.00	176,489.00	.00	.00	.00
81100-802	HEALTH							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81100-803	HEALTH							
2110-810	Old Dominion Emerg. Medical Serv.	982.00	982.00	.00	982.00	.00	.00	.00
	--SUB TOTAL--	982.00	982.00	.00	982.00	.00	.00	.00
81100-804	HEALTH							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
	New Budget Request from Other Agen.	.00	.00	.00	.00	.00	.00	.00
	Cater Health District	176,489.00	176,489.00	.00	176,489.00	.00	.00	.00
	--SUB TOTAL--	176,489.00	176,489.00	.00	176,489.00	.00	.00	.00
	Central VA Health Planning Agency	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
	Old Dominion Emerg. Medical Serv.	982.00	982.00	.00	982.00	.00	.00	.00
	--SUB TOTAL--	982.00	982.00	.00	982.00	.00	.00	.00
	Hospitalization	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00

MAJOR ACCT #	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	HEALTH							
81100-805	District 19 Community Services Bd	64,499.00	64,499.00	.00	64,499.00	.00	.00	.00
2110-810	--SUB TOTAL--	64,499.00	64,499.00	.00	64,499.00	.00	.00	.00
	HEALTH							
81300	COMMUNITY SUPPORT SERVICES	241,970.00	241,970.00	.00	241,970.00	.00	.00	.00
81300-811	Crater Area Aging	7,060.00	7,060.00	.00	7,060.00	.00	.00	.00
2110-810	--SUB TOTAL--	7,060.00	7,060.00	.00	7,060.00	.00	.00	.00
81300-812	COMMUNITY SUPPORT SERVICES	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
2110-810	Sussex SS Christmas Program	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
	--SUB TOTAL--	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
81300-813	COMMUNITY SUPPORT SERVICES	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81300-814	COMMUNITY SUPPORT SERVICES	64,000.00	64,000.00	.00	64,000.00	.00	.00	.00
2110-810	The Improvement Assoc	64,000.00	64,000.00	.00	64,000.00	.00	.00	.00
	--SUB TOTAL--	64,000.00	64,000.00	.00	64,000.00	.00	.00	.00
81300-815	COMMUNITY SUPPORT SERVICES	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81300-816	COMMUNITY SUPPORT SERVICES	2,000.00	2,000.00	.00	2,000.00	.00	.00	.00
2110-810	Red Cross	2,000.00	2,000.00	.00	2,000.00	.00	.00	.00
	--SUB TOTAL--	2,000.00	2,000.00	.00	2,000.00	.00	.00	.00
81300-817	COMMUNITY SUPPORT SERVICES	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81300-818	COMMUNITY SUPPORT SERVICES	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81300-819	COMMUNITY SUPPORT SERVICES	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81300-820	COMMUNITY SUPPORT SERVICES	1,049.00	1,049.00	.00	1,049.00	.00	.00	.00
2110-810	Virginia Legal Aid Society	1,049.00	1,049.00	.00	1,049.00	.00	.00	.00
	--SUB TOTAL--	1,049.00	1,049.00	.00	1,049.00	.00	.00	.00
81300-821	COMMUNITY SUPPORT SERVICES	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81300-822	COMMUNITY SUPPORT SERVICES	71,838.00	74,819.00	27.23	60,910.70	.00	13,908.30	18.58
2110-810	VA Cooperative Extension	71,838.00	74,819.00	27.23	60,910.70	.00	13,908.30	18.58
	--SUB TOTAL--	71,838.00	74,819.00	27.23	60,910.70	.00	13,908.30	18.58
81300-823	COMMUNITY SUPPORT SERVICES	3,355.00	3,355.00	.00	3,355.00	.00	.00	.00
2110-810	Chowan Basin Soil & Water Conserv.	3,355.00	3,355.00	.00	3,355.00	.00	.00	.00
	--SUB TOTAL--	3,355.00	3,355.00	.00	3,355.00	.00	.00	.00
81300-824	COMMUNITY SUPPORT SERVICES	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
2110-810	South Centre Corr. Res Con & Dev Co	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
	--SUB TOTAL--	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
81300-828	COMMUNITY SUPPORT SERVICES	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81300-829	COMMUNITY SUPPORT SERVICES	7,200.00	7,200.00	.00	7,200.00	.00	.00	.00
2110-810	Chowan Basin Proj. / City Franklin	7,200.00	7,200.00	.00	7,200.00	.00	.00	.00
	--SUB TOTAL--	7,200.00	7,200.00	.00	7,200.00	.00	.00	.00

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
81300-830	COMMUNITY SUPPORT SERVICES							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81300-831	COMMUNITY SUPPORT SERVICES							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81400	LIBRARY/CULTURAL							
81400-825	LIBRARY/CULTURAL							
2110-810	Wakefield Foundation	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
	--SUB TOTAL--	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
81400-826	LIBRARY/CULTURAL							
2110-810	Blackwater/Regional Library	163,567.00	163,567.00	.00	163,567.00	.00	.00	.00
	--SUB TOTAL--	163,567.00	163,567.00	.00	163,567.00	.00	.00	.00
81400-827	LIBRARY/CULTURAL							
2110-810	MBC Museum	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
	--SUB TOTAL--	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
	LIBRARY/CULTURAL							
	--SUB TOTAL--	183,567.00	183,567.00	.00	183,567.00	.00	.00	.00
81500	EDUCATIONAL							
81500-831	EDUCATIONAL							
110-810	John Tyler Community College	1,000.00	1,000.00	.00	1,000.00	.00	.00	.00
	--SUB TOTAL--	1,000.00	1,000.00	.00	1,000.00	.00	.00	.00
81500-832	EDUCATIONAL							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81500-833	EDUCATIONAL							
2110-810	Southside Virginia Education Center	4,000.00	4,000.00	.00	4,000.00	.00	.00	.00
	--SUB TOTAL--	4,000.00	4,000.00	.00	4,000.00	.00	.00	.00
	EDUCATIONAL							
	--SUB TOTAL--	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
81600	RECREATIONAL							
81600-840	RECREATIONAL							
2110-810	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00	.00	6,000.00	.00	.00	.00
	--SUB TOTAL--	6,000.00	6,000.00	.00	6,000.00	.00	.00	.00
81600-841	RECREATIONAL							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81600-842	RECREATIONAL							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81600-843	RECREATIONAL							
2110-810	Senior Citizens, Eastern	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
	--SUB TOTAL--	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
81600-844	RECREATIONAL							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81600-845	RECREATIONAL							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81600-846	RECREATIONAL							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81600-847	RECREATIONAL							
2110-810	Recreation - Unallocated Acct.	19,000.00	19,000.00	.00	19,000.00	.00	19,000.00	100.00
	--SUB TOTAL--	19,000.00	19,000.00	.00	19,000.00	.00	19,000.00	100.00
	RECREATIONAL							
	--SUB TOTAL--	35,000.00	35,000.00	.00	16,000.00	.00	19,000.00	54.28

FUND 8-100 EXPENSE

**SUSSEX COUNTY
GENERAL FUND - DETAIL EXPENDITURE SUMMARY**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
81800	ECONOMIC DEVELOPMENT							
81800-860	ECONOMIC DEVELOPMENT							
2110-810	Crater Planning District Commission	9,790.00	9,790.00	.00	9,790.00	.00	.00	.00
	--SUB TOTAL--	9,790.00	9,790.00	.00	9,790.00	.00	.00	.00
81800-861	ECONOMIC DEVELOPMENT							
2110-810	IDA	500.00	500.00	.00	.00	.00	500.00	100.00
	--SUB TOTAL--	500.00	500.00	.00	.00	.00	500.00	100.00
81800-862	ECONOMIC DEVELOPMENT							
2110-810	Virginia's Gateway Region	27,050.00	27,050.00	.00	27,050.00	.00	.00	.00
	--SUB TOTAL--	27,050.00	27,050.00	.00	27,050.00	.00	.00	.00
81800-863	ECONOMIC DEVELOPMENT							
	Crater Criminal Just. Acad/Sh Bud.	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81800-864	ECONOMIC DEVELOPMENT							
	VJCCCA see bud51500 1229 Oth Prof	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81800-865	ECONOMIC DEVELOPMENT							
	IDA of Mineral Industry	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81800-868	ECONOMIC DEVELOPMENT							
	Wakefield Airport Commission	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81800-869	ECONOMIC DEVELOPMENT							
2110-810	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
	--SUB TOTAL--	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
81800-870	ECONOMIC DEVELOPMENT							
	Wav. Indust. Bldg Proj-Tobacco Com	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81800-871	ECONOMIC DEVELOPMENT							
	Woodfuel Dev. Loan fr DHCD CED10-20	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
	ECONOMIC DEVELOPMENT	40,340.00	40,340.00	.00	39,840.00	.00	500.00	1.23
	CONTRIBUTIONS TO OUTSIDE AGENCIES	665,379.00	668,360.00	27.23	631,951.70	.00	36,408.30	5.44
93100	TRANSFERS TO OTHER FUNDS							
J105	Transfer to VPA/DSS Fund	410,230.00	358,533.00	35,787.95	184,058.69	.00	174,474.31	48.66
0110	Trf To CSA Fund 23.87& match	158,000.00	209,697.00	13,166.67	196,530.37	.00	13,166.63	6.27
0115	Trf Local Match to BJA Grant Exp	.00	.00	211.00	.00	.00	.00	.00
0251	Transfer To School Fund	7,959,170.00	8,032,350.29	990,731.03	5,778,580.44	.00	2,253,769.85	28.05
0302	Trf to Cap. Improvement & CP FD	250,000.00	483,832.00	.00	17,000.00	.00	466,832.00	96.48
0305	Transfer to Mega-site Indust Park	.00	5,114.00	.00	.00	.00	5,114.00	100.00
	TRANSFERS TO OTHER FUNDS	8,777,400.00	9,089,526.29	967,898.75	6,176,169.50	.00	2,913,356.79	32.05
93200	EXP ACCOUNT NON DEPARTMENT							
9401	Contingency Account	25,000.00	11,710.00	.00	.00	.00	11,710.00	100.00
	EXP ACCOUNT NON DEPARTMENT	25,000.00	11,710.00	.00	.00	.00	11,710.00	100.00
	TRANSFERS TO OTHER FUNDS	8,802,400.00	9,101,236.29	967,898.75	6,176,169.50	.00	2,925,066.79	32.13
95000	DEBT SERVICE							
9130	Middle School Literary Loan Fund	486,676.00	486,676.00	.00	486,676.23	.00	.23	.00
9200	D.S.for High Sch. VPSA & Lit. Loan	936,329.00	936,329.00	.00	936,329.19	.00	.19	.00
9310	QZAB 2005 Bonds 12/30/05	58,270.00	58,270.00	.00	58,270.00	.00	.00	.00

GENERAL FUND - DETAIL EXPENDITURE SUMMARY

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	DEBT SERVICE							
9320	QZAB 2006 bonds 6-06	109,203.00	109,203.00	.00	109,203.25	.00	.25-	.00
9330	DHCD Loan-WoodFuel Dev Reimb 3.54%	93,438.00	93,438.00	.00	93,437.88	.00	.12	.00
9410	Elem. School VFSA 2012 Debt Service	415,471.00	415,471.00	.00	415,467.50	.00	3.50	.00
	DEBT SERVICE	2,099,387.00	2,099,387.00	.00	2,099,384.05	.00	2.95	.00
	DEBT SERVICE	2,099,387.00	2,099,387.00	.00	2,099,384.05	.00	2.95	.00
99900	NON DEPARTMENTAL							
1128	Worker's Comp - Self Ins Unemploy C	.00	.00	.00	2,454.56	.00	2,454.56-	100.00-
2210	Rev Refund WoodFuel Developers	106,661.00	106,661.00	.00	.00	.00	106,661.00	100.00
	NON DEPARTMENTAL	106,661.00	106,661.00	.00	2,454.56	.00	104,206.44	97.69
	NON DEPARTMENTAL	106,661.00	106,661.00	.00	2,454.56	.00	104,206.44	97.69
	--FUND TOTAL--	21,407,955.00	21,978,506.35	1,690,726.10	17,432,900.20	.00	4,545,606.15	20.68

Less Balance of Transfer to other funds 9,101,236

Plus May 2016 Budget Approp. 12,877,270

Balance of Budget Appropriations remaining \$1,620,540
Balance of year left 12.6% Bal left
Average percentage estimate of unexpended appropriation 8.22%
4.38%

Less Balance of Transfer to other funds 9,101,236

Plus May 2016 Budget Approp. 12,877,270
Balance of Budget Appropriations remaining \$1,620,540
Balance of year left 12.6% Bal left
Average percentage estimate of unexpended appropriation 8.22%
4.38%

PROJECTIONS FROM YOUR GENERAL LEDGER APPROPRIATIONS

May 31, 2016 General Ledger Projection of unexpended appropriations	4.38%	X	\$12,877,270	\$564,024
Less Budget Appropriations approved in May 2016 not posted				- 81,783
Less Budget Appropriation of Revenues being short				- 403,000
May 31, 2016 General Ledger Projection of fund balance change			Plus	79,241

BLANK

5/31/2016 Onnie L. Woodruff, Treasurer		SUSSEX COUNTY					
FUND # - 135 REVENUE		RCPP FUND - DETAIL REVENUE SUMMARY					
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
999	REVENUE - CP / DS RESERVE FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	.00	.00	.00	1,833.00	1,833.00-	100.00-
0001	Interest on Investments Reg RCPF	.00	.00	.00	1,833.00	1,833.00-	100.00-
	REVENUE FROM USE OF MONEY						
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	.00	1,833.00	1,833.00-	100.00-
19000	RECOVERED COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24040	OTHER CATEGORICAL AID						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFER FROM OTHER FUNDS	.00	.00	.00	1,833.00	1,833.00-	100.00-
	--FUND TOTAL--						

FUND #-135 EXPENSE

SUSSEX COUNTY
RESERVE CAPITAL PROJECT FUND - DETAIL EXPENDITURE SUMMARY

MAJOR ACCT#	DESCRIPTION	-D E T A I L- 7/01/2015 - BUDGET AMOUNT	5/31/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - RESERVE FOR CP/DS FD							
93100	TRANSFER TO OTHER FUNDS							
0302	Transfer to Capital Projects Fund	20,000.00	123,718.00	.00	212,289.00	.00	88,571.00-	71.59-
0305	Trf to Mega Site Indust. Park	.00	92,150.00	.00	25,149.12	.00	67,000.88	72.70
	TRANSFER TO OTHER FUNDS	20,000.00	215,868.00	.00	237,438.12	.00	21,570.12-	9.99-
	TRANSFER TO OTHER FUNDS	20,000.00	215,868.00	.00	237,438.12	.00	21,570.12-	9.99-
	--FUND TOTAL--	20,000.00	215,868.00	.00	237,438.12	.00	21,570.12-	9.99-

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- D E T A I L -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	7/01/2015 - 5/31/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	.00	638.00	638.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	.00	638.00	638.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	.00	638.00	638.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
0005	Courthouse Maintenance Fees (CHMF)	35,500.00	.00	.00	.00	.00	.00
	COURT COSTS	35,500.00	.00	.00	.00	.00	.00
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	250,000.00	317,175.00	.00	17,000.00	300,175.00	94.64
0135	Transfer from - Reserve for CP/DS	20,000.00	290,375.00	.00	212,289.00	78,086.00	26.89
0999	Trf in fr Fd. 999 Escrow Acct	400,000.00	400,000.00	.00	.00	400,000.00	100.00
	FUND TRANSFERS	670,000.00	1,007,550.00	.00	229,289.00	778,261.00	77.24
	NON-REVENUE RECEIPTS	670,000.00	1,007,550.00	.00	229,289.00	778,261.00	77.24
	--FUND TOTAL--	705,500.00	1,007,550.00	.00	229,927.00	777,623.00	77.17

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	7/01/2015 - 4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	-D E T A I L- UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUCTURE							
91201	REPLACE E911 EQUIPMENT							
91300	VEHICLES							
0001	Fire Truck	400,000.00	400,000.00	.00	.00	.00	400,000.00	100.00
0002	Rescue Vehicle - Ambulance	165,000.00	.00	.00	.00	.00	105,000.00	100.00
0011	Sheriff Patrol Vehicle	105,000.00	105,000.00	.00	.00	.00	505,000.00	100.00
	VEHICLES	670,000.00	505,000.00	.00	.00	.00		
91500	MISCELLANEOUS PROJECTS							
		670,000.00	505,000.00	.00	.00	.00	505,000.00	100.00
93100	CAPITAL IMPROVEMENT PLAN							
0999	TRANSFERS TO OTHER FUNDS	.00	20,000.00	.00	20,000.00	.00	.00	.00
	Trf out to Fd 999 Escrow Acct.	.00	20,000.00	.00	20,000.00	.00	.00	.00
	TRANSFERS TO OTHER FUNDS	.00	20,000.00	.00	20,000.00	.00	.00	.00
94000	TRANSFERS TO OTHER FUNDS							
94000-120	CAPITAL PROJECTS							
	Jarratt Senior Center	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	3,559,429.00	1,023,334.39	2,364,778.60	.00	1,194,650.40	33.56
	COMMUNICATIONS	.00	3,559,429.00	1,023,334.39	2,364,778.60	.00	1,194,650.40	33.56
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	.00	257,550.00	.00	8,233.15	.00	249,316.85	96.80
8216	Hist, Courthouse Roof Replacement	.00	104,160.00	.00	89,363.00	.00	14,797.00	14.20
	RENOVATION OF COUNTY BLDGS	.00	361,710.00	.00	97,596.15	.00	264,113.85	73.01
94500	SCHOOL PROJECTS							
94700	ANIMAL POUND BLDG & COMPLEX							
94800	WASTE SITE PURCHASE							
3212	Purchase of Waste Site	.00	100,000.00	.00	95,487.45	.00	4,512.55	4.51
	WASTE SITE PURCHASE	.00	100,000.00	.00	95,487.45	.00	4,512.55	4.51
94900	COMMONWEALTH ATTNY OFFICE BLDG							
0501	IT & Other Construction Cost	.00	.00	.00	8,706.16	.00	8,706.16	100.00
	COMMONWEALTH ATTNY OFFICE BLDG	.00	.00	.00	8,706.16	.00	8,706.16	100.00
	CAPITAL PROJECTS	.00	4,021,139.00	1,023,334.39	2,566,568.36	.00	1,454,570.64	36.17

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4/30/2016 *GI060* Onnie L. Woodruff, Treasurer
FUND # - 302 EXPENDITURES - CAPITAL PROJECT FD

SUSSEX COUNTY
EXPENDITURE SUMMARY

PAGE #

7/01/2015 - 4/30/2016
BUDGET AMOUNT
APPR. AMOUNT
CURRENT AMOUNT
Y-T-D AMOUNT
ENCUMBRANCE AMOUNT
-D E T A I L- UNENCUMBERED BALANCE
& REMAIN.

MAJOR ACCT# DESCRIPTION
95300 STONY CREEK SCHOOL SITE
96000 PUBLIC PARK DEVELOPEMENT
---FUND TOTAL---

670,000.00 4,546,139.00 1,023,334.39 2,586,568.36 1,959,570.64 43.10

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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - MEGA SITE INDUST. PARK						
10000	REVENUE FROM LOCAL SOURCE						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
18990	MISCELLANEOUS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
0016	Tobacco Com. Mega Site Prk.(TOBCMS)	.00	875,378.00	.00	226,353.93	649,024.07	74.14
	CATEGORICAL AID - OTHER	.00	875,378.00	.00	226,353.93	649,024.07	74.14
40000	CATEGORICAL AID - STATE						
41000	OTHER FINANCING SOURCES						
41040	NON-REVENUE RECEIPTS						
41050	PROCEEDS FROM INDEBTNESS						
0100	TRANSFER FROM OTHER FUNDS						
0135	Transfer from Gen Fund (100)	.00	5,114.00	.00	.00	5,114.00	100.00
	Transfer from RCPF (135)	.00	92,150.00	.00	25,149.12	67,000.88	72.70
	TRANSFER FROM OTHER FUNDS	.00	97,264.00	.00	25,149.12	72,114.88	74.14
	NON-REVENUE RECEIPTS	.00	97,264.00	.00	25,149.12	72,114.88	74.14
	--FUND TOTAL--	.00	972,642.00	.00	251,503.05	721,138.95	74.14

TIME 13:54

SUSSEX COUNTY
EXPENDITURE SUMMARY

6/03/2016 Onnie L. Woodurff *GI.060*
FUND # 305 EXPENDITURES - MEGA SITE

MAJOR ACCT#	DESCRIPTION	7/01/2015 BUDGET AMOUNT	5/31/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - MEGA SITE						697,813.08	71.74
999	EXPENDITURES - MEG SITE	.00	972,642.00	35,425.00	274,828.92	.00	697,813.08	71.74
91400	Professional Service - Land Dev.	.00	972,642.00	35,425.00	274,828.92	.00	697,813.08	71.74
0101	EXPENDITURES - MEG SITE						697,813.08	71.74
	EXPENDITURES - MEG SITE	.00	972,642.00	35,425.00	274,828.92	.00	697,813.08	71.74
	--FUND TOTAL--							



7.04

Sussex County

Environmental



Monthly Report

June 16, 2016
Board Meeting



Origin / Material Summary Report

Atlantic Waste Disposal: S05136 (USA)

Date 05/01/2016 12:00 AM to 05/31/2016 11:59 PM
 Customer: All | Operation Type: All | Ticket Type: All | Customer Type: All | PMT Category: All | Profile:

Origin	Material	Loads	Yards	Tons	Material Rev	Tax Rev	Surch. Rev	Total
	TPF	1	0.0	0.00	\$0.00	\$0.00	\$779.05	\$779.05 -
	WCL	1	0.0	0.00	\$0.00	\$0.00	(\$9,701.63)	(\$9,701.63) -
Origin Total		2	0.0	0.00	\$0.00	\$0.00	(\$8,922.58)	(\$8,922.58)
DC	Special Misc-Tons	3	0.0	74.33	\$1,676.14	\$0.00	\$0.00	\$1,676.14
Origin Total		3	0.0	74.33	\$1,676.14	\$0.00	\$0.00	\$1,676.14
DE	MSWT	1	0.0	9.66	\$374.61	\$0.00	\$78.98	\$453.59
DE	Sandblast Grit-Tons	3	0.0	45.32	\$1,359.60	\$0.00	\$48.95	\$1,408.55
DE	Special Misc-Tons	4	0.0	28.55	\$864.65	\$0.00	\$4.01	\$868.66
Origin Total		8	0.0	83.53	\$2,598.86	\$0.00	\$131.94	\$2,730.80
MD	Sludge Indus-Tons	8	0.0	171.60	\$4,864.86	\$0.00	\$819.72	\$5,684.58
Origin Total		8	0.0	171.60	\$4,864.86	\$0.00	\$819.72	\$5,684.58
NC	MSWT	102	0.0	2296.08	\$62,964.04	\$0.00	\$6,323.61	\$69,287.65
Origin Total		102	0.0	2296.08	\$62,964.04	\$0.00	\$6,323.61	\$69,287.65
NJ	Auto Fluff-Tons	180	0.0	14382.12	\$198,041.84	\$0.00	\$0.00	\$198,041.84
NJ	MSWT	1	0.0	4.88	\$189.25	\$0.00	\$39.38	\$228.63
Origin Total		181	0.0	14387.00	\$198,231.09	\$0.00	\$39.38	\$198,270.47
NY	MSWT	2906	0.0	64900.17	\$1,465,868.8	\$0.00	\$16,719.77	\$1,482,588.5
Origin Total		2906	0.0	64900.17	\$1,465,868.8	\$0.00	\$16,719.77	\$1,482,588.5
SUSS BUS	MSWT	21	0.0	137.17	\$0.00	\$0.00	\$0.00	\$0.00
Origin Total		21	0.0	137.17	\$0.00	\$0.00	\$0.00	\$0.00
SUSS RES	MSWT	276	0.0	662.32	\$0.00	\$0.00	\$0.00	\$0.00
Origin Total		276	0.0	662.32	\$0.00	\$0.00	\$0.00	\$0.00
VA	Auto Fluff-Tons	215	0.0	4347.46	\$59,864.55	\$0.00	\$0.00	\$59,864.55
VA	C&D-Tons	3	0.0	31.07	\$640.04	\$0.00	\$0.00	\$640.04
VA	CDTC	9	0.0	51.14	\$1,435.67	\$0.00	\$188.24	\$1,623.91
VA	MSWT	557	0.0	10020.96	\$182,074.72	\$0.00	\$26,956.86	\$209,031.58
VA	OLCHT	4187	0.0	113330.13	\$0.00	\$0.00	\$0.00	\$0.00
VA	Sludge Indus-Tons	173	0.0	4052.63	\$132,154.76	\$0.00	\$23,233.26	\$155,388.02
VA	Special Misc-Tons	15	0.0	120.91	\$2,949.76	\$0.00	\$149.33	\$3,099.09
Origin Total		5159	0.0	131954.30	\$379,119.50	\$0.00	\$50,527.69	\$429,647.19

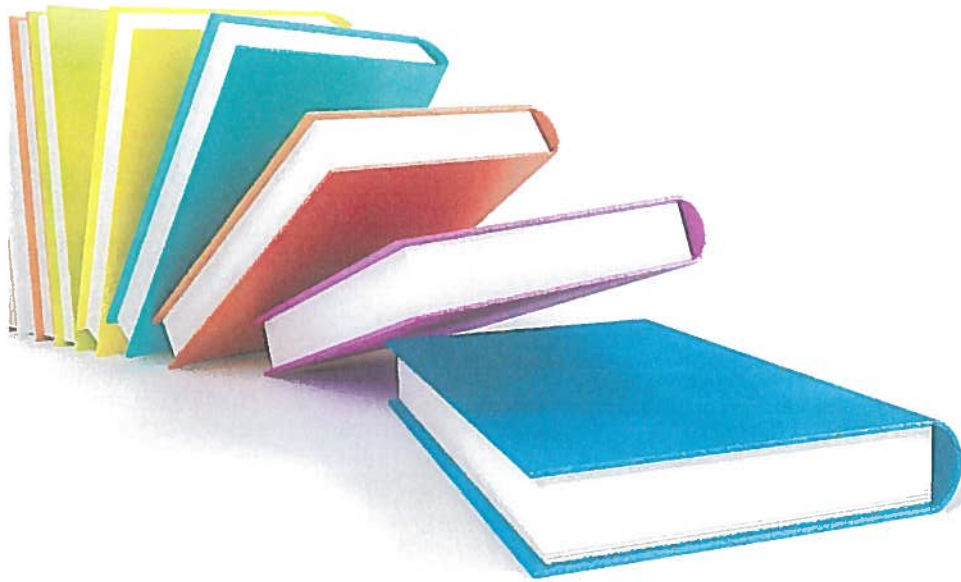


Origin / Material Summary Report
Atlantic Waste Disposal: S05136 (USA)

Customer: All | Operation Type: All | Ticket Type: All | Customer Type: All | PMT Category: All | Profile:
 Date 05/01/2016 12:00 AM to 05/31/2016 11:59 PM

Origin	Material	Loads	Yards	Tons	Material Rev	Tax Rev	Surch. Rev	Total
		8666	0.0	214666.50	\$2,115,323.30	\$0.00	\$65,639.53	\$2,180,962.83
Ticket Totals								

Blackwater Regional Library



June 16, 2016
Monthly Report

Library Director's Report
June 15th, 2016

Bookmobile

- PT Senior Library Assistant vacancy

Central

- Substitute Courier vacancy

Wakefield/Waverly

- PT Library Assistant vacancy

All other branches fully staffed

Training Sessions:

- 5/5/16-Chesapeake Va.-**Mother Goose On the Loose**- This training was about how to have a successful storytime. Dr. Diamant-Cohen suggests that storytime should only be thirty minutes long. The training offered ways to plan an inclusive program. During storytime the Youth Programmer should only read one book and offer many music and movement activities along with fingerplays for the children. This training offered modifications for children that have disabilities. Dr. Diamant-Cohen offered different tips to help the program work for each Youth Programmer. All storytimes should include school readiness.
 - Rebecca Wyche
- 5/10/16-Webinar- **How to Market Your Large Print Collection**- This webinar taught how to be more aware of patron needs through surveys and talking to your patrons; to have multiple copies available; advertising via social media, online reviews, and website; include prominent displays, face out copies within rows.
 - Nicole Piland
- 5/11/16- Phone demo- **ESP service through CHQ**- Received training on our new ESP service through CHQ with our ESP account manager, Liz Duffy. Discussed: the ins-and-outs of how to submit carts in TS360 to be ranked, and how to submit carts for distribution; what the ranks mean and the data considered to come up with the ranks; how to adjust the tier system for distribution within CHQ Administration; and upcoming developments planned for ESP.
 - Jeff Huff
 - Ben Neal
- 5/11/16- Phone demo- **EBSCOnet Training**- Demo of EBSCOnet with EBSCO training specialist, Devon McArdle. EBSCO is being considered as our new magazine vendor and so Devon showed me how to order magazines through their online portal, how to check-in magazines when they arrive and their claim process. Their claims process is nice, and claims go directly to the publisher (no middle man management, unless we feel that the publisher isn't responding in a timely or sufficient manner). We can setup multiple accounts with different permissions so other staff could potentially look at the catalog of titles, or even check-in and claim on their own (we won't pursue, but a good option to have different logins for myself and cataloging staff). They also have a Missing Copy Bank of essentially extra copies sent in by various libraries that you can shop for free. It can be used to replace a damaged or missing issue you can't receive through the claims process, or to preview a magazine you're thinking of subscribing to. They have a catalog of 350,000 periodical subscriptions to choose from.

- Jeff Huff
- 5/18/16-Henrico Public Library- **Adult Programming Palooza**- This training was a sharing session among area library professionals talking about ideas, successes/failures, and marketing strategies for adult programming. This was a very helpful workshop and I came back with many ideas for potential adult programming.
 - Tracy Frie
 - Rosa Crump
 - Ben Neal
 - Kim Sperry
 - Lauren Lombard
 - Donna Pope
 - Sarah Cook
 - Hillary Gunn
 - Bonnie Roblin
- 5/24/16-Webinar- **Booklist Webinar- Listen Up! New Audiobooks for Summer 2016 and Beyond**- Wondering what to suggest to your listeners this summer? *Booklist* has the answer! Join us and representatives from Books on Tape, Dreamscape, LA Theatre Works, and Recorded Books to discover the best new audiobooks of the season. Moderated by Joyce Saricks, *Booklist* audio editor.
 - Sarah Cook
- 5/25/16-**Genealogy Essentials: Helping Patrons Search for Family Roots**- It was a lot of information to take in. I will probably use the familysearch.org site (I have already created an account). After looking the actual site over, I'll probably go back to the webinar again for the info and instructions to the genealogy aspects I feel that I need.
 - Robin McGhee
- 5/26/16-Webinar- **Are you on Track? VRS Webinar**- A great overview of VRS; breaking down all the options available to increase contributions and plan for eventual retirement.
 - Jenny Bailey
- 5/27/16-Courtland- **Wordpress for Libraries-Lesson from Library of Virginia**- Rose Schoff from the Library of Virginia spent some time with me, teaching me how to use Wordpress for libraries. The goal is to remove the outsourced labor for our web management, and manage the site ourselves. Library of Virginia offers a free web-platform through Wordpress to Virginia Libraries.
 - Jenny Bailey
- 5/27/16-Webinar- **Genealogy Essentials: Helping Patrons Search for Family Roots**- This was a wonderful webinar based around aiding patrons with research on their family tree. I enjoyed this workshop because Mr. Ison went into great detail on resources that could be used outside of the Blackwater Regional Library System.
 - Beth Edwards
- 5/30/16-Webinar- **TS360 Training Webinar/Mother Goose**- This workshop showed a detailed way of conducting a storytime. The presenter had the class sing children's songs, watch puppets and play with instruments. She gave several examples of each that could be used in their own storytime. Many of the things taught were original to the presenter. The only potential skill

that could have been improved upon would be to spend more time on actually reading a story. She only read one during the workshop and more examples of technique would have been helpful.

- Heather Wickert
- 5/31/16-Webinar- **Booklist Webinar-Invitation...to Murder-** *Booklist's* seventh annual Mystery Month ends with a (hollow-tipped) exclamation point as Executive Editor Keir Graff joins four publishers to preview their new and forthcoming mystery titles. Bloomsbury, Felony & Mayhem, Le French Book, Seventh Street Books, and Soho-put them together, and we may just have a premise, a Maguffin, and two locations for our very own crime novel.
 - Sarah Cook

Branch Items:

The month of May on the **Bookmobile** was a busy one; it was the first full month of routes and planned services to the community! Hillary, Branch Manager, was able to visit with some local boy scouts, Courtland Health and Rehabilitation Center for an adult storytime, Grace's Little Angel's daycare for a children's storytime (adding time on to her visit for the citizens of Sedley to check out materials from the Bookmobile) and The Village Retirement community in Franklin.

Hillary was also able to visit the Sussex Relay for Life event in Waverly, Surry Parks and Recreation for Senior Movie Monday and a trip to Carrollton Elementary so children could tour the Bookmobile and participate in story hours, held in conjunction with Carrollton branch staff.



All of these activities are in addition to weekly routes in Boykins, Camptown Park (Isle of Wight Recreation Center), Walters, Ivor, Stony Creek, Jarratt and Capron.



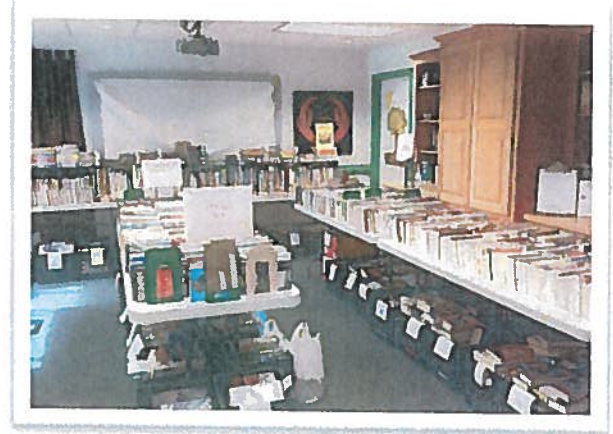
Carrollton's adult programs in May included the usual Stretch & Tone Class, Medicare assistance, Weatherization & Home Repair Assistance, Knitting and Crocheting Class, and Book Club. Janet Johnson taught their craft class how to create living wreaths. 16 students enjoyed planting a wreath of succulent plants which are very hardy and easy to care for. These plants will grow in and fill up the wreaths within several months.

For Mother's Day, the Carrollton branch held a Mommy & Me Tea Party. Children dressed up and enjoyed stories, crafts and snacks with mom to celebrate her special day.

The new computer tutor, Amber Parlett, has been a great addition to the branch's team. She has already made a wonderful impression with patrons in Carrollton and will continue to teach computer lessons every Tuesday night at 4:30pm and 5:30pm.

The current show in the Carrollton Library Art Gallery is a collection of photographs from the Cosmopolitan Camera Club. These photos include snapshots of local life in Isle of Wight as well as international travels.

The largest event at the Carrollton Branch during the month of May has been the Friends of the Carrollton Library book sale. This bi-annual event packed the parking lot and ran from Thursday, May 19th through Saturday, May 21st. Thanks to their wonderful volunteers, this sale brought in over 100 new guests to the library and raised over \$800 toward future materials and programming for the Carrollton Branch.



Shannon, Branch Manager, also visited the Carrollton Ruritan Club on May 24th to speak about what the library does to transform communities in celebration of this year's National Library Week. She spoke about library services including free computer tutoring, online tutoring for students grades 3-12, craft classes, gardening classes, fitness classes, Summer Reading Programs, and much more. After speaking, the Ruritan Club generously donated \$700 toward the upcoming 2016 Summer Reading Program to fund reading incentives, books, and events for local children.

The **Claremont** Branch offered their monthly Kid's Day in May and also had an additional Kid's Day to honor Mother's Day; children colored flower pots to take home to their parents and guardians with a free plant included.

Library staff also had an Art Day at the library this month with participants decorating wind chimes!

Claremont staff was also fortunate enough to have Boy Scouts come out to volunteer at the library to weed the flower beds. After the weeding, more volunteers came and planted flowers and plants that were provided by the Friends of the Claremont Library.



The **Courtland** branch had 16 to attend a Fairy Garden Class this month; participants created gardens featuring plants, stone-lined walkways, mushrooms, gazing balls, fences, and figurines in repurposed containers. Handouts and instructions for larger scaled gardens were passed out also.

Hoof and Hearts Farm attended the last storytime before the Summer Reading Program begins in June. Their Petting Zoo featured goats, calves, and a small pony that children were allowed to ride. Each of the little readers had fun and enjoyed all the animals.



During Children’s Book Week, children with their parents enjoyed free time to read together during Children’s Read-In. Youth Programmer, Rebecca Wyche had 29 to attend the Mother’s Day themed storytime & craft program. Rebecca also finished up outreach storytimes to all the Southampton County schools until the Fall of 2016. Storytime at the East Pavillion will continue during the summer while at this month’s storytime, 26 residents read along with the rhyme & rhythm stories.



The Franklin branch held its annual volunteer recognition party this month, a fun celebration where library helpers enjoyed a 3D printing demonstration and took home a library-crafted keychain.

Branch Managers for Courtland and Franklin attended the 2nd annual Franklin/Southampton Small Business Appreciation Cookout and made some new connections with local business owners.

Franklin library classes have been big successes so far this year, with increased hours for the Happy Scrappers Quilting Club due to more demand, continued Mah Jong classes and technology based initiatives including engineering programs for children.

On May 4th the **Smithfield** Branch hosted a special Guess How Much I Love You storytime which incorporated both Children’s Book Week and Mother’s Day. Over thirty participants came and made crafts and listened to stories that focused on family bonds.

From May 11th-May 14th, the Smithfield Friends of the Library held their book sale where they raised over \$800 to support library programs. It helped bring new faces to the library and put books in their hands which is always great to see.



One of the many services the Smithfield Branch offers beyond weekly storytimes for the public is outreach storytimes to community groups, daycares, and schools such as Isle of Wight Academy and The Children's Center. Throughout the school year, staff averages six outreach storytimes a month, often reaching over 100 children monthly just from these outreach opportunities.

One of their more successful programs is Knit at Noon (formerly, Knit at Night) where members from the community come together for knitting, friendship, and most importantly, creating hats and scarves for various charities, particularly military-oriented groups. The *Virginian Pilot* profiled this group earlier in May in their newspaper!



The **Surry** Library is gearing up for summer in a really fun way! Their storytime group had a field trip last month to see the Bog Garden at the Historical Society, where Kristi from the Surry Garden Club talked to them about butterflies, plants and birds! They also received a tour of the wheelhouse on the Captain John Smith Ferry.

The Friends of the Surry Library also held a book sale this past month, raising \$400 towards programming in the branch!

The **Waverly** and **Wakefield** Branches have been busy ending storytimes for this school year, and preparing for their Summer Reading Program Kick-off.

The Wakefield Branch provided a Rocket program for the 1st-4th grade classes at Tidewater Academy. Students worked in teams to build paper rockets, which they then launched with our air-powered rocket launcher.

The Waverly Branch also provided a rocket program for the two 4-year-old classes at Sussex Central Elementary School. Students worked in teams along with a teacher to build their rockets. This took place at their end-of-the-year storytime.

The **Windsor** Branch had Dale Jordan of Power through Literacy, Inc. visit their storytime group to share ideas to promote early reading and writing with the children and their grownups. They also had Lady Sharon of the Gate visited their storytime group to tell fantastic tales of Princes, Princesses and Dragons!



Staff was also busy in the local schools, visiting the learning center classrooms for storytime and deposit collections and dazzling the afterschool groups with our “Mythbusters” Program.

In other news, Windsor’s Hooks and Needles group has produced another bag of newborn hats and car seat blankets for the Obici Maternity Ward.

Director’s Comments:

It is with a very heavy heart that members of Administration and Branch Managers for Smithfield, Windsor and Carrollton met earlier this month to discuss the budget cuts in Isle of Wight County for FY 17.

The following decisions were made to make up the \$11,000 cut from requested funding, which will go into effect July 1, 2016:

Loss of Friday hours in Carrollton (were open 12-5)

Loss of Wednesdays evening hours in Smithfield (open from 9-5 vs. 9-8)

These losses in hours are a direct result of having to cut staff; we’re losing, in total, 20.5 staff hours per week in both Carrollton and Smithfield. While that seems like a lot of hours for \$11,000, it proves how abysmally low the wages are here in Blackwater. The only consolation I can provide is that the few hours the affected staff members retain will be at a slightly more livable wage.

Ironically, according to April’s reports, circulation continues to go up due to the concerted efforts of staff selecting wonderful materials for our patrons, and participation in library programs climbed by 65% from April of last year. Library staff continues to do everything possible to provide wonderful service to the members of our service community, despite hardships provided from outside sources.

AGENDA ITEM #9.01

Unfinished Business

General Reassessment Information - Request For Proposals #2016-02

The advertisement for the Request For Proposals has been prepared and has appeared or will appear in the following:

1. Richmond Times Dispatch, Sunday, June 12 edition
2. Sussex-Surry Dispatch Wednesdays, June 15 and 29
3. Commonwealth of Virginia Department of General Services Listings
4. Will be mailed to any vendors that are on the County's Bidders List
5. Will be placed on the County's website this week
6. Copies of the Proposal will be placed in the County Administrator's office

The draft proposal was shared with Mrs. Ellen G. Boone, Commissioner of the Revenue and Mr. Mark Flynn, County Attorney for their input and editing purposes. Both has some minor revisions which have been made.

COUNTY OF SUSSEX
Request for Proposals Number #2016-02
General Reassessment Services

GENERAL INFORMATION

The County of Sussex, Virginia is located in the southeastern portion of the Commonwealth of Virginia with a population of approximately 12,000. The county has 9,529 parcels of real estate at the time of this request for proposal and of that number 8,940 is taxable and 589 is non-taxable. The County has been on a six (6) year reassessment cycle with the last general assessment effective for the tax year January 1, 2012. However, with this request, the County has moved to a four (4) year general assessment cycle. The successful appraisal firm shall perform and provide all the services and products required for the completion and delivery of the property assessment of all real property within the County of Sussex, effective for the tax year 2018 including all necessary technical and administrative assistance services in connection with such undertaking.

The Appraiser shall make a complete, uniform reassessment of all real property within the County, excluding public service properties and including the inventory and valuation of all non-taxable (exempt) properties and the classification of all real property in accordance with the requirements of the State of Virginia. The values to be estimated in all cases shall be 100% fair market value as required by the Virginia Constitution and applicable Virginia statutes. Generally, the Courts of Virginia have defined fair market value as follows:

"The fair market value of a property is the price which it will bring when offered for sale by one who desires, but is under no duress to sell and is brought by one who is under no undue necessity of buying, with both buyer and seller being knowledgeable of the uses to which the property is adaptable."

The Appraiser's role is to work with the County of Sussex and serve as a professional assessor in order to establish the fair market value of each of the properties within the County, and with the understanding that in all cases, uniformity and equality are required under the laws of the State of Virginia with respect to class and/or property. All aspects of this reassessment program shall be conducted in accordance with the laws of the State of Virginia. The property reassessment will begin within fifteen (15) days from the awarding of the contract and will be completed by December 31, 2017 with any extensions only as necessary and authorized under the Code of Virginia.

SCOPE OF WORK

The Appraiser agrees to perform the following general reassessment services for the County of Sussex, Virginia. The Appraiser will conduct a comprehensive sales data analysis which shall include, but not be limited to, a review of all real estate sales and/or transactions from the various classes of real estate within the County, which shall be made prior to any real property. These sales shall be divided into two categories and ratio studies shall be performed for each class of houses and land. The two categories are (1) building sales; and (2) land sales:

- 1) The Building Sales review shall be as stated above and shall additionally be reviewed and analyzed by quality of construction, type, age and location. Photos shall be taken, and made available to the County and shall become the property of the County, of homes used in the sales analysis.
- 2) The Land Sales Review shall be reviewed as stated above and shall additionally be reviewed and analyzed by their location, zoning, classification and size. Photos shall be taken, and made available to the County and shall become the property of the County.

The Appraiser shall, at the completion of the reassessment, provide to the County all sales analysis, and all documents and pictures generated from the studies. These sales analysis and all documents (manual and electronic) shall become the sole and exclusive property of the County. This information will be made available to the Commissioner of the Revenue during the reassessment program. The Appraiser, at the written or oral request of the County at any time during the previously stated reassessment period, shall forthwith make the completed or partially completed sales analysis or any part thereof designated by the County, available to the Board of Equalization or any other County agency or department designated by the County.

An appraisal manual shall be prepared from the previously stated data and analysis and this manual shall be used throughout the general reassessment as well as the interim period following this and the next general reassessment. Two copies, at the sole expense of the firm shall be provided to the Sussex County Commissioner of the Revenue's Office on dates as agreed upon by the Appraiser and the Commissioner of the Revenue. Thereafter, all copies of said manual shall be delivered to the Commissioner of the Revenue. The manual so prepared shall be the sole and exclusive property of the County.

The Appraisal Manual shall also include the guidelines for appraisal or the various classes of timber and the methods used to define these categorical breakdowns and/or classifications.

Property record cards shall be prepared and designed so as to show all items of information, including but not limited to, depreciation and pricing data for each building together with the owner's names, address, legal description of the real estate parcel, map number, et cetera. Additionally, this property record card shall show all criteria used in determining land value and classification, plus an area on said individual card for recording total land and building values.

The firm's certified appraisal personnel shall make a personal inspection of each parcel of property and any improvements or other elements prior to the placement of value thereon or thereupon. If practicable, the property owner should be interviewed and any and all data which shall be necessary for a fair and equitable assessment of each real estate parcel should be collected.

The minimum field inspection data to be collected shall include the measuring of all buildings, coded and prepared for computer entry for all parcels in the County. A parcel, for purposes of this document, shall be defined as each line used on the land book. A complete exterior and reasonable interior inspection shall include the measuring of and sketching of each residence and any other major building and improvements. Further, a digital photograph, which shall become the sole and

exclusive property of the County, shall be taken of all major improvements which exists on the property and shall include any outbuilding valued over five thousand (\$5,000.00) dollars.

In addition to the above required data, types of construction shall be recorded by component parts, such as foundations, basement areas, wall construction, insulation, roof, floors, interior finish, heating systems, fireplaces plumbing fixtures, number of rooms, number of bedrooms, number of bathrooms, year built, year remodeled, exterior and interior condition, physical depreciation, functional and economic obsolescence, general quality of construction and recent sales data. All information so gathered shall be recorded on appraisal cards. The minimum field inspection data to be collected shall be all buildings measured, coded and prepared for computer entry for all parcels in the County. A parcel, for purposes of this document, shall be defined as each line used on the land book. A complete exterior and reasonable interior inspection shall include the measuring of and sketching of each residence and other major buildings and improvements. Certified appraisal personnel of the firm shall view the property prior to the preparation of a market assessment.

On improved properties where no one is found to be at the property, a door hanger, as provided by the County, shall be left informing the owner that a reassessment is being conducted and requesting any needed information on the property. The firm's personnel shall make a notation on the field card and the property shall be appraised based on the best information available at that time.

Mandatory Appraisal Requirements regarding assessment of certain properties shall be as follows:

- a) **Manufactured/Mobile Homes:** The appraiser shall appraise all manufactured/mobile homes as real estate if the manufactured/mobile home is sitting on a permanent foundation with the hitch removed.
- b) **Residential Properties:** The appraiser shall be responsible for making a complete exterior and reasonable interior inspection which shall include measuring and sketching each residence and other major building improvements. The type of construction shall be recorded by component parts, such as foundations, basement area, wall construction, insulation, roof, floors, interior finish, heating system, fireplaces, plumbing fixtures, number of rooms, number of bedrooms and bathrooms, year built, year remodeled, exterior and interior conditions, physical depreciation, functional and economic obsolescence, general quality of construction and recent sales data.
- c) **Rural Properties:** Suburban and farm dwellings shall be visited and inspected in the same manner as residential buildings. All farm buildings and structures shall be measured, spotted and numbered in relation to the main dwelling on the fieldwork sketch card and listed according to their use, type of construction, size, age and condition. These improvements shall be appraised at their fair market value.
- d) **Commercial and Industrial Properties:** These properties shall be handled in the same manner and methodology as used in the appraisal of residential property. New construction and additions shall be accurately measured and a complete description shown for each. The basic cost data shall be applied to existing construction for the determination of accurate

and consistent replacement costs, less any physical depreciation, functional or economic obsolescence. In addition, income and expense data and market shall be used where applicable and available in assessing the properties.

- e) Apartment Buildings: All apartments of four or more dwelling units designed or redesigned for such occupancy, and all groups of apartment buildings are to be classified as analysis of income and expense data, if obtainable. The income approach to value must be considered in apartment appraisals and where actual rents are not available, economic rental shall be used.
- f) Industrial Plants: All industrial plants shall be appraised in the same manner as commercial properties. All yard improvements shall be listed individually and shall be priced and numbered; (A) Small Industrial Plants shall be appraised in the same manner as other commercial properties; (B) Major Industrial Complexes considered to be major industrial complexes, shall require a complete and separate report which shall be summarized, typed and bound and furnished to the County. This report shall include a building by building component part description of construction and fixed equipment taxable as real estate and shall show individual replacement value and depreciation for each. All yard improvements shall be listed individually and shall be priced and depreciated separately. Drawings of all buildings shall be made with buildings numbered and shown in their proper location size with the name of the building as known to the industry shown. The market and income approach to value shall be used if applicable; (C) All other properties not covered previously and required by law to be appraised, shall be appraised at market value using the acceptable appraisal standards. Timber shall be set out as a separate value; (D) New construction constructed during 2017 shall be appraised through December 31, 2017.

Prior to any informal administrative or other hearing, the Appraiser shall prepare and mail reassessment notices to all affected real property owners. This shall include the stuffing of all envelopes and the sorting of zip codes by the personnel of the appraisal firm.

Prior to any informal administrative or other hearing, when requested by the County, the Appraiser shall prepare for and conduct any informal hearing regarding this general reassessment, by furnishing qualified firm representatives to conduct the same, at a mutually agreed upon location in the County of Sussex, Virginia as furnished by the County. The Appraiser shall furnish written recommendations to the County for the disposition of any complaints made as a result of this general reassessment within ten (10) days of any such informal hearing.

The Appraiser shall furnish written recommendations to the County for the disposition of any complaint as a result of this general reassessment upon request of the County within ten (10) days of such request.

In the event of an appeal to any Court in the Commonwealth of Virginia, the Appraiser shall furnish such competent witness or witnesses and supporting evidence as may be required to defend the valuation(s) of the property in question.

The Appraiser or his designated agent shall meet with the Board of Equalization on an as- needed basis during the time period specified in the agreement between the County and the Appraiser, if so requested.

APPRAISER'S PERSONNEL AND WORK SPACE

The Appraiser shall use only qualified appraisers of good character with a minimum of ten (10) years of appraisal experience and shall use an adequate number in order to expeditiously perform the work called for in this Request for Proposal. The Appraiser and its employees are not employees or agents of the County. The Appraiser agrees that all of its employees shall have sufficient skills and experience to properly perform the work assigned, by the Appraiser to them, under this Request for Proposal.

All employees performing these appraisals and other skilled workers shall not be less than twenty-one (21) years of age and shall have sufficient education, training and experience in any phrase of the work assigned to them so as to perform properly and satisfactorily in the manner prescribed by this Request for Proposal.

Upon request of the County, any employee shall provide, through the Appraiser's company, satisfactory proof, by verified affidavit, as to his or her appraisal experience in a particular field.

Complete instructions and directions of all personnel of the Appraiser connected with the reassessment program shall be supplied by the Appraiser, subject to the advice and review of and by the County.

All clerical personnel involved in the property reassessment shall be the responsibility of the Appraiser. The County shall furnish, as available, all necessary office space with furnishing. All data processing, including the appraisal cards, reassessment book and notices shall be provided by the County.

INSURANCE

The Appraiser shall carry public liability, Workmen's Compensation and any other job related insurance designed to save and hold harmless the County, its officers and/or officials from all claims, demands, suits, actions, recoveries, judgments of any kind and description brought or recovered against them by reason of any act of the Appraiser, the Appraiser's agents, employees or subcontractors during the execution of the work project.

In addition to the insurance requirements as stated, the Appraiser shall also provide liability coverage. All insurance coverage shall name the County as an additional insured for this project. The limit of liability shall be at least one million (\$1,000,000.00) dollars.

AVAILABILITY OF FUNDS

The County shall be bound only to the extent of the funds available or which may hereafter become available for the purpose of this project.

FEDERAL AND STATE AGREEMENT REQUIREMENTS

The Appraiser agrees to abide by and conform to all federal, state and local laws and regulatory requirements, including but not limited to, the federal Civil Rights Act of 1964, as amended, the Federal Immigration Reform and Control Act of 1986, as amended, and the Virginia Fair Employment Contracting Act of 1975, as amended.

PROPOSAL FORMAT

Each proposal should include and be organized in a format similar to the following:

1. Description of the firm to be involved in the project, including current declaration page of professional liability, malpractice or error and omissions insurance indicating policy limits.
2. Description of the firm's concept of this project, methodology and time frame for accomplishing this scope of work.
3. Description of the firm's experience in performing similar types of work.
4. Provision of resumes for the persons to be assigned to the project along with their responsibilities.
5. List a minimum of three (3) reference (localities); identifying their lead staff person and providing phone numbers and/or email addresses, for whom the firm has been, or is, providing these same or similar services.

SELECTION PROCESS

Sussex County staff will perform the following:

1. Preliminary review - County staff in conjunction with representatives from the Sussex Board of Supervisors will review all proposals and select a minimum of three for interviews.
2. Interviews - County staff and/or representatives from the Board of Supervisors will interview the selected firms and rank them according to the following criteria:
 - a. The firm's understanding of the work to be performed.
 - b. The proposed methodology for performing the work.
 - c. The results of reference checks on past work.
 - d. The firm's overall background and experience conducting this type of work. The county prefers a firm conducting this type of work exclusively for the public sector.
3. At this time, firms will be requested to provide non-binding cost estimates for the project and staff hours to perform the task.
4. Final Selection - County staff will rank the firms and will negotiate a contract pursuant to the procedures set forth in the Virginia Public Procurement Act.
5. Award - County staff will recommend to the Sussex County Board of Supervisors the awarding of the contract. With the awarding of the contract by the Board of Supervisors, the selection process is concluded.

ADMINISTRATIVE MATTERS

- A. Interested firms must submit one (1) original and four (4) copies of their proposal no later than 4:30 p.m., Friday, July 8, 2016 to Patricia B. Poole, Sussex County Administrator's Office, Post Office Box 1397, Sussex, VA 23884 (physical address: 20135 Princeton Road, Stony Creek VA 23882). Phone (424) 246 1000
- B. Any request for clarification of any information contained in the RFP must be made in writing to the County Administrator at the address set out in subsection A. Any substantive clarifications will be mailed to all firms requesting the RFP. The County will not be responsible for any oral communications.
- C. Proposals received after the deadline of 4:30 p.m., Friday, July 8, 2016 or proposals that are faxed, emailed or telephoned will not be accepted. An original ink signature of an authorized principal of the firm and four (4) copies of the proposal must be submitted. The proposal must contain the full name of every person, firm or corporation involved and the address of the person, firm or corporation or firm submitting the proposal. If incorporated, identify the state in which incorporated.
- D. Proposals must be delivered by the stated deadline. Proposals arriving after the specified hour will not be accepted. Should a firm submitting the proposal finds any discrepancies or omissions in the proposal documents, the County Administrator shall be informed in writing. The County will not be responsible for any oral communications.
- E. Sussex County reserves the right to reject any and all proposals. Any proposal not in conformity with the Request For Proposal will not be considered.
- F. Sussex County will not be responsible for any expense incurred by the firm in preparing and submitting a proposal in response to this request, nor shall the County be responsible for any cost associated with negotiating an agreement with the selected firm. All proposals become the property of Sussex County.

Thank you for your interest in Sussex County, Virginia.

AGENDA ITEM 9.02
Unfinished Business
Proposed Distribution of Disaster Recovery Funds

At the March 17th Board meeting, there was discussion regarding the distribution of the funds that have been collected by the Treasurer's Office as a result of the February 24, 2016 tornado. At that meeting, the County Administrator recommended that the funds be donated to the Red Cross. There were other suggestions offered by Board members and citizens. As of June 10, 2016, the total collected is \$46,391.62. There are also two (2) gift cards that total \$50.00.

Correspondences from the Sussex County Young Men's Athletic Club, Inc. (SCYMAC) and the Improvement Association requesting a portion of the disaster recovery funds had been included in the previous Board packet. There was also a copy of the April 18, 2016 letter from Mayor Miriam Edwards requesting that the Board delay action for a month.

There are several phases that are created as a result of disasters – they are Response, Short Term Recovery and Long Term Recovery. The response phase has been completed and staff is well into and nearing the Short Term Recovery Phase of this disaster. However, the Long Term Phase has not begun yet and this phase will be a more lengthy process. This process could take up to several years or longer to complete.

At the April 21, 2016 meeting, staff recommended to the Board of Supervisors that they retain the disaster funds until this Long Term Recovery is completed and/or the funds are depleted as a result of repairs (Recovery) from the tornado. Also, the Public Safety Coordinator had been contacted by a volunteer organization which has expressed a desire to commit 2 to 3 years to make repairs to assist the Town of Waverly recover from the disaster. If after discussion and Board approval, staff would work the agency through this process and assist them in any way possible. If funding is identified or needed, the disaster funds can be used as a resource. If any funding is unused after the Long Term Recovery process, that funding can then be distributed and/or retained for future disasters.

Also, on Monday, June 13, staff received an email and news release from Anthony B. Reedy of the Virginia Association of Realtors announcing the availability of funding to support tornado victim. Staff reached out to ask questions but had not received a response at the time of this writing.

Deborah Davis

From: Anthony Reedy <anthony@varealtor.com>
Sent: Monday, June 13, 2016 1:21 PM
Cc: Martin Johnson; Jenny Wortham
Subject: REALTORS® ANNOUNCE FUNDS TO SUPPORT TORNADO VICTIMS
Attachments: Press Release. REALTOR Relief Foundation - SVAR.pdf

Dear Sussex County Officials:

This morning we announced that the Virginia Association of REALTORS® (VAR), in conjunction with the Southside Virginia Association of REALTORS®, has been awarded \$50,000 by the national REALTOR® Relief Foundation to support Virginia residents affected by the destructive tornadic storms in late February of this year.

VAR will administer the funds through an online application process, open now to residents in the affected communities through www.varealtor.com/relief.

We have attached a copy of today's local press release for your reference.

If you should have any questions about the program or the application process, please contact Jenny Wortham, VAR's Director of Community Outreach, at 804-262-3755 or Jenny@VARealtor.com.

Regards,

Anthony



Anthony B. Reedy
Director of Grassroots/Political Field Rep
10231 Telegraph Road
Glen Allen, VA 23059
Office - 804-249-5719
Cell - 276-920-7795
anthony@varealtor.com
[Virginia REALTORS® Choose](#)



Virginia Association of REALTORS®

Contact: Martin Johnson, Chief of Policy & Advocacy

Email: Martin@varealtor.com

Telephone: (804) 514-9830

REALTORS® ANNOUNCE FUNDS TO SUPPORT TORNADO VICTIMS

\$50,000 available to aid Virginia residents displaced by February storms

Richmond, VA (June 13, 2016) – The Southside Virginia Association of REALTORS® (SVAR), in conjunction with the Virginia Association of REALTORS® (VAR), has been awarded funds by the national REALTOR® Relief Foundation to support Virginia residents affected by the destructive tornadic storms in late February of this year. Responding to the ongoing need of rehousing those who were displaced by damage and loss, the Southside Virginia Association, along with VAR, will administer the funds through an online application process, open now to residents in the affected communities through www.varealtor.com/relief.

“Parts of Sussex County were decimated by storms in late February,” according to 2016 SVAR President Ron Hardy. “We hope these REALTOR® funds will to ease the ongoing challenge for neighbors who lost homes or whose homes have been too damaged to live in since the tornadoes.”

The REALTOR® Relief Foundation (RRF) is a charitable foundation governed by the National Association of REALTORS® and dedicated to providing housing-related assistance to victims of disasters. Funds are generated by individual member gifts and contributions from state and local associations across the country.

The REALTOR® association will review applications and issue funds directly to eligible residents until the money is fully expended. RRF guidelines specify the qualifications for receiving support. Direct financial assistance through this fund is exclusively for housing relief in the areas severely affected and for victims who lost or sustained significant damage to a primary residence. Each applicant is eligible for up to \$1,200 in support for either mortgage expense or the cost of temporary shelter due to displacement from a damaged or lost home.

Citing the housing challenge that remains even months after the crisis, 2016 VAR President Bill White says, “As ambassadors of our communities, REALTORS® are on the frontlines of restoring what is fundamental to the comfort of each and every one of us – a home. With these funds we can now supplement the generosity and assistance that the Virginians have offered since the first hours of the storm.”

For more information on these funds, visit www.varealtor.com/relief.

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About the Virginia Association of REALTORS®

The Virginia Association of REALTORS® is the largest professional trade association in the state, representing approximately 31,000 REALTORS® engaged in the residential and commercial real estate business. VAR serves as an advocate for homeownership and homeowners, and represents the interests of property owners in the Commonwealth of Virginia. For more information, visit www.varealtor.com or follow VAR on [Facebook](#) and [Twitter](#).

NOTE: The term REALTOR® is a registered collective membership mark that identifies a real estate professional who is a member of the National Association of REALTORS® and subscribes to its strict Code of Ethics.

AGENDA ITEM 10.01
New Business
Water Situation – Water Situation

Please refer to the memo dated May 25, 2016 which follows this summary sheet regarding the request from Mayor-Elect, Walter Mason.

Board of Supervisors

Keith C. Blowe., Chairman
Susan B. Seward, Vice Chairman
C. Eric Fly.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.



Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Deborah A. Davis
County Administrator
ddavis@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

MEMORANDUM

May 25, 2016

TO: Deborah A. Davis
County Administrator

FROM: Shilton R. Butts

RE: Request to be Added to the June 16, 2016 BOS Agenda
Town of Waverly's Water Situation

Mr. Walter Mason, Mayor-Elect, Town of Waverly, visited the County Administration's office earlier this month. He would like to be added to the agenda for the Regular Meeting of the Board of Supervisors' on June 16, 2016 to speak on the water situation in the Town of Waverly. It is my understanding that he seeking help in this matter. It is also my understanding that Attorney Henry A. Thompson, Sr., will be speaking on the Town's behalf.

AGENDA ITEM #10.02
New Business
Modular Unit at Jefferson Elementary School

Please refer to Supervisor Futrell's May 25, 2016 memo which follows this summary sheet.

Staff has spoken to Ms. Helen Williams and explained the process that must be adhered to.

MEMORANDUM

May 25, 2016

TO: Ms. Deborah A. Davis
County Administrator

FROM: Alfred G. Futrell
Board of Supervisors
Waverly District

RE: Modular Unit at Jefferson Elementary School, Jarratt, VA

Please add the mobile unit(s) at the Jefferson Elementary School in Jarratt, Virginia to the June 16, 2016 BOS' agenda. Ms. Helen Williams would like to purchase a mobile unit from the County. The mobile unit will be removed at the family's expense.

AGENDA ITEM #10.03
New Business
Property Maintenance Code

Please refer to Supervisor Futrell's June 9, 2016 memo regarding Property Maintenance Code.

MEMORANDUM

June 9, 2016

TO: Ms. Deborah A. Davis
County Administrator

FROM: Alfred G. Futrell
Board of Supervisors
Waverly District

RE: Property Maintenance Code

Please add Property Maintenance Code to the June 16, 2016 BOS agenda. I would like the BOS to have the Department of Community Development to research the development of a property maintenance code for the County of Sussex.

Thanks.

AGENDA ITEMS 10.04-10.11
New Business
Several Items Requested by Board Member

Please refer to the email following this summary sheet as received from Supervisor Fly. Please note that staff has not had the opportunity to research and review any of the items and therefore no written report is included herein.

Deborah Davis

From: Shilton Ricks
Sent: Thursday, June 09, 2016 11:51 AM
To: Deborah Davis
Subject: Fwd: Board Agenda Items (Please note I will email other members under a separate email)

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From: Carl Eric Fly <seamcorp@gmail.com>
Sent: Wednesday, June 8, 2016 11:56 AM
Subject: Board Agenda Items (Please note I will email other members under a separate email)
To: <fleetwood_farm@verizon.net>, Shilton Ricks <sricks@sussexcountyva.gov>

Deborah,

Please add the following to the June Agenda:

As requested by Chairman Blowe, I have provided summary text for the LD community of our Board.

1.) Place Chambliss Elementary and Jefferson Elementary school up for bid.

The BOS has now had these schools under our control for over two years. It's time to dispose of these properties. Have these properties sold by August 1, 2016.

Summary: The Board of Supervisors has now owned the two schools for almost three years. These buildings continue to decrease in value as they are vandalized and destroyed. These buildings continue to cost the County funds to maintain. In addition, the Sheriff's Department is expending additional time and County money to patrol and investigate the crimes that are taking place at these schools. In an effort to decrease operating cost and help control crime, I'm asking the Board to approve a motion that will sell these two Elementary Schools at auction. The goal is to have the schools sold by August 1, 2016.

2.) Place all lawn care services currently performed by Building and Grounds out on bid and turn these services over to a private company.

Summary: In an effort to cut operational costs of County Government during these trying economic times, I'm asking the Board to authorize County Administration to let an RFP for all lawn maintenance that is currently performed by Buildings and Grounds.

3.) Place all janitorial services currently performed by building and grounds department out for bid and turn these services over to a private company.

Summary: In an effort to cut operational costs of County Government during these trying economic times, I'm asking the Board to authorize County Administration to let an RFP for all janitorial functions currently performed by Buildings and Grounds.

3.) Develop a \$40.00 registration fee for each child wishing to enter into the Sussex County School system. This would generate a new \$40,000.00 revenue stream for the County.

Summary: The Sussex County School system is over 54% of the County's total budget. The School System received increased funding of almost \$500,000 dollars from the State of Virginia but was unable to reduce the County's contribution to the system. The School system has received level funding from the County for the past four years even though the system has lost 149 students. In an effort to reduce the cost of the School System to the County, I'm proposing that the County require a forty dollar registration fee for each child that use the County School system. With about 1000 students this would generate an additional revenue for the County of \$40,000.00 that can be applied to the operation short fall in the County's budget.

4.) Turn down the current Tobacco Fund Grant in this budget cycle.

Summary: With Atlantic Waste unable to resolve the current environmental situation, they, Atlantic Waste, has in all reality destroyed any economic development at or near the County's mega site. Until this environmental situation can be corrected and investors can gain confidence that the County Mega site will not sit next to a Federal Super Fund Site, it is unwise to invest any additional dollars to this area of the County. I therefore request that the Board of Supervisors reject the Tobacco Grant and delete the matching funds from the County budget that are required from the County.

5.) Authorize County Administration to work with Isle of Wight Forest Products located in Wakefield to develop a motor sports park.

Summary: For six years, Isle of Wight Forest Products located in Wakefield Virginia has asked that the County assist them in creating a Motor Sports Park in the County. Isle of Wight Forest Products along with other companies have pledged private investment money to the project if the County could assist with grants and land. I would ask that the Board authorize County Administration to enter into talks with Isle of Wight Forest Products to move this project forward.

6.) Develop a workout and exercise room on the campus for employees.

Summary: Having a healthy staff is of great value to any government or company. However, Sussex County employees are land locked on the County Complex with little to no opportunities to workout and remain fit. As it would be a benefit to the County and its employees to stay fit and healthy, I would ask that County Administration work with me to develop a Health and Exercise facility to the County Complex.

7.) Develop a plan to remove agencies that are currently housed in the Waverly Office back to the Courthouse and sell the Waverly building.

Summary: As the County population continues to decline, it is no longer necessary to house as much staff. I would ask the Board to authorize County Administration to develop a plan that would return all County employees to the Central Campus and place the County owned office building in Waverly for sale. This will help reduce the over all operational costs of the County.

Thank You
Eric Fly

Sent from my BlackBerry 10 smartphone.