

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the County Office Building, Waverly, Virginia on
Monday, March 23, 2015 at 8:00 a.m.**

BOARD MEMBERS PRESENT

Charlie E. Caple, Jr.
C. Eric Fly, Sr.
Alfred G. Futrell
Robert E. Hamlin
John A. Stringfield
Raymond L. Warren

STAFF PRESENT:

Deborah A. Davis, County Administrator
Michael R. Packer, County Attorney
Millard D. Stith, Interim Deputy County Administrator
Shilton A. Ricks, Assistant to the County Administrator/Deputy Clerk to the Board

Item 1. Call To Order/Determine Quorum (8:25 a.m.)

The March 23, 2015 meeting of the Sussex County Board of Supervisors was called to order by Chairman Hamlin.

Item 2. The Invocation

The Invocation was offered by Supervisor Warren.

Item 3. Approval of Agenda

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the March 23, 2015 meeting agenda of the Sussex County Board of Supervisors is hereby approved.

Voting aye: Supervisors Caple, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

Absent during vote: Supervisor Fly

Item 4. Overview of Process - Millard P. Stith, Interim Deputy County Administrator

Millard P. Stith, Interim Deputy County Administrator, gave a brief overview of the interview process. Mr. Stith advised the Board of Supervisors members that questions were in the Interview Packets provided to them. He also reminded the Board members that certain topics shouldn't be discussed such as the applicant's family, age, religion or political affiliation.

Each candidate has to be asked the same question. If there is a question that the Board members need to ask, that same question needs to be asked of the other candidates as well unless the question is to clarify a candidate's answer.

Item 5. Closed Session

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session to interview prospective candidates for position of County Attorney, applicable Code Section 2.2-3711(A)(1).

Voting aye: Supervisors Caple, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

Absent during vote: Supervisor Fly

Item 6. Return to Open Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

Item 7. Certification of Closed Session

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Certification of the Closed Session, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

Item 8. Return to Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed

Session to discuss the appointment of a County Employee, applicable Code Section 2.2-3711(A)(1).

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

Item 9. Return to Open Session

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

Item 10. Certification of Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Certification of the Closed Session, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

Item 11. Action on Closed Session Item(s)

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves appointing Michael Kaestner as the Interim County Attorney starting at the beginning of business tomorrow, March 24, 2015 until the end of the last business day of April 2015 at a salary to be prorated at 10% more than his present salary.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

Item 12. Recess

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the March 23, 2015 meeting of the Sussex County Board of Supervisors is hereby recessed to March 30, 2015 at 8:00 a.m. in the Waverly Office of Sussex County.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none