

Sussex County Board of Supervisors Meeting
Thursday, January 19, 2017 – 7 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Minutes of December 15, 2016 Special & Regular meeting, January 5, 2017
- 2.02 Approval of Warrants and Vouchers
- 2.03 Accept and Appropriate Funds: \$1,726.65 Sheriff's Department

3. Recognitions/Awards

- 3.01 Resolution Honoring Ms. Deborah A. Davis
- 3.02 Resolution Honoring Ms. Chequila H. Fields

4. Public Hearing

- 4.01 Enter Public Hearing
- 4.02 Resolution Authorizing the Preparation and Submittal of a Joint Application by the Town of Waverly and the County of Sussex for Urgent Need Open Submission Grant Funds through the Virginia Small Cities Community Development Block Grant Program
 - Public Comment
 - Board Comment
- 4.03 Return to Open Session
- 4.04 Action on Public Hearing Item

5. Appointments

- 5.01 Appointments to Virginia's Gateway Region Board of Directors (2)
- 5.02 Sussex Service Authority Appointments

6. Action Items

- 6.01 Blackwater Regional Library Request for Funding Hours Overage
- 6.02 Town of Stony Creek Park
- 6.03 Communications System
- 6.04 Draft of Amendments to Board of Supervisors Bylaws
- 6.05 Draft Remote Participation Policy for Sussex County Board of Supervisors
- 6.06 Memorial Proclamation for the Late Bruce Spencer

7. Report of Departments

- 7.01 Atlantic Waste Disposal Update, Jason Williams
- 7.02 FY17 Annual Presentation, Aaron Hawkins, Robinson, Farmer, Cox Associates

- 7.03 Finance Department Report – *for information only*
- 7.04 Animal Services/Public Safety Report – *for information only*
- 7.05 Treasurer’s Report – *for information only*
- 7.06 Community Development Report – *for information only*
- 7.07 Department of Environmental Inspections – *for information only*

8. Citizens Comments (9 pm)

9. Unfinished Business - none

10. New Business – none

11. Board Members Comments

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

12. Closed Session

- 12.01 Convene to Closed Session
 - a. Personnel Matters, discussion of consideration of prospective candidates for employment; applicable Code Section 2.2-3711(A)(1)
 - b. Consultation of legal counsel by attorneys for a specific legal matter, applicable Code Section 2.2-3711(A)7
- 12.02 Reconvene to Open Session
- 12.03 Certification
- 12.04 Action Resulting from Closed Session (if any)

13. Adjournment

- 13.01 Recess/Adjournment
- 13.02 Next Regular Meeting, Thursday, February 16, 2017 @ 7 pm

**At a Special Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, December 15, 2016 at 5:45 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

BOARD MEMBERS ABSENT

C. Eric Fly, Sr.
Alfred G. Futrell

STAFF PRESENT:

Vandy V. Jones, III, Interim County Administrator
Mark Flynn, County Attorney
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board

Item 1. Call to Order/Determine Quorum

The December 15, 2016 Special Meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

Item 2. The Invocation

The Invocation was offered by Chairman Blowe.

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendments

County Attorney Mark Flynn requested to add under Item 7. Closed Session, as Item b, Personnel Matter, pursuant to Code Section 2.2-3711(A)1; and as Item c, Discussion of awarding of contract, pursuant to Code Section 2.2-3711(A)29.

Item 5. Approval of Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda of the December 15, 2016 Special Meeting inclusive of adding under Item 7. Closed Session, as Item b, Personnel Matter, pursuant to Code Section 2.2-3711(A)1; and as Item c, Discussion of awarding of contract, pursuant to Code Section 2.2-3711(A)29.

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisors Fly, Futrell

Item 6. Board Retreat Overview Presented by Dr. Michael Chandler

Dr. Michael Chandler provided a follow-up of the actions taken by the Board of Supervisors at the November 17, 2016 Special Meeting.

Dr. Chandler provided a summary of Sussex County vision statement, mission statement, core values, tag line and possibly a second tag line, a series of four (4) strategic initiatives/action agenda 2017-2020. Updates/adjustments were made by the Board of Supervisor at November 17, 2016. The Board members actively participated in the discussion of overview of the draft summation and suggested modifications as needed. Dr. Chandler will provide the Board with updates made.

Dr. Chandler reviewed a “Prioritizing the Sussex County 2017-2020 Strategic Initiatives Action Agenda” exercise that the Board members were tasked with ranking their priorities.

Board members requested to move Action Items 1 and 4 of the 2018 Sussex County Action Agenda to the 2017 Sussex County Action Agenda.

There was discussion of adding Item 9, explore options and course of action to address poverty in Sussex County under 2017 Sussex County Action Agenda of the Prioritized Actions.

There was also concerns of adopting the Strategic Plan without public comment.

The Board members were provided with the latest draft of the summation and Prioritized Actions.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts this working draft of the Sussex County Vision Statement, Mission Statement, Core Values Tagline, Strategic Initiatives/Action Agenda 2017-2020; and

FURTHER RESOLVED that the draft of the Sussex County Vision Statement, Mission Statement, Core Values, Tagline, Strategic Initiatives/Action Agenda 2017-2020 will be advertised on Sussex County’s website to seek public comments for review by March 1, 2017 while reserving the right to amend as needed at a later date.

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisors Fly, Futrell

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the Prioritized Action Items inclusive of amendment to move Items 1 and 4 from 2018 Sussex County Action Agenda to 2017 Sussex County Action Agenda.

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisors Fly, Futrell

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for (1) specific legal matter requiring advice of counsel, pursuant to applicable Code Section 2.2-3711(A)7 regarding Atlantic Waste; (2) awarding of public contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the lease of county property, pursuant to applicable Code Section 2.2-3711(A)29; and (3) discussion of specific personnel, pursuant to applicable Code Section 2.2-3711(A)1 specifically regarding the interim county administrator

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly, Futrell

12.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly, Futrell

12.03 Certification

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisors Fly, Futrell

12.04 Action Resulting from Closed Session

There was no action taken.

13. Recess/Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the December 15, 2016 Special Meeting of the Sussex County Board of Supervisors is hereby adjourned at 6:58 p.m.

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly, Futrell

DRAFT

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, December 15, 2016 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, Interim County Administrator
Mark Flynn, County Attorney
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
Deste J. Cox, Deputy Treasurer
Brenda H. Drew, Housing Coordinator
Kelly W. Moore, Accounts Payable Clerk
Matthew Venable, Director of Environmental Inspections
Eddie T. Vick, Public Safety Coordinator
Gary Williams, Circuit Court Clerk

1. Commencement

1.01 Call to Order/Determine Quorum (7:04 p.m.)

The December 15, 2016 meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

1.02 The Invocation

The Invocation was offered by Supervisor Stringfield.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Under Item 5. Appointments, requested to add as item 5.04 Sussex Service Authority Appointment; under Item 6. Action Items, move item 6.01 Presentation by Headstart/Improvement to beginning of agenda.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the December 15, 2016 regular agenda, inclusive of under Item 5. Appointments, adding as item 5.04 Sussex Service Authority Appointment; under Item 6. Action Items, moving item 6.01 Presentation by Headstart/Improvement to beginning of agenda.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Fly

Supervisor Fly entered at 7:15 p.m.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of November 17, 2016 special and regular meetings; (b) Approval of Warrants and Vouchers; and (c) Accept and Appropriate Funds for Circuit Court Clerk - \$7,800.00; (d) Approval of Restoration of Funds, Sheriff's Office - \$285.44; (e) Approval of Restoration of Funds, Sheriff's Office - \$10,625.00 VACORP

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3. Recognitions/Awards - none

4. Public Hearing

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Public Hearing to solicit input and receive comments concerning the proposed lease of the former Gin Hill Landfill and the former Robinson Road Landfill.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

4.01 Proposed Lease of the former Gin Hill Landfill and the former Robinson Road Landfill

Interim County Administrator Jones reported that the purpose of the hearing is to solicit input and receive comments concerning the lease of properties that are commonly known as the former Gin Hill Landfill (located on Brigg's Road and designated as Tax Parcel No. 106-A-12) and as the former Robinson Road Landfill (located on Robinson and designated as Tax Parcel Nos. 91-A-12 and 91-A-11A).

510nano wishes to lease both properties from the County for the establishment of solar facilities. A 20 MW project would be built on Robinson Road and a 10 MW project on Gin Hill. The current zoning of both sites allow the solar facility use with the issuance of a Conditional Use Permit (CUP) by the County. The approval of this lease will allow the

applicant to move forward with an application to the Sussex Planning Commission for the CUP. Any issues of conditions on the construction of the solar facilities would be addressed in the CUP. County staff has met with the Virginia Department of Environmental Quality to determine if a solar project can be done on the closed landfills. The answer received was yes with a minor modification to the County's permits for both landfills.

He reported that the cost of monitoring both landfills for FY2017 is \$54,659.00.

The Gin Hill Landfill was permitted on October 30, 1975. It operated until August 24, 1990. Nine (9) acres of the site were closed prior to December 1988. One (1) additional acre was used between December 1988 and August 1990. The facility achieved certified closure in August 1991.

He reported that the Robinson Landfill was permitted on May 11, 1973. It stopped receiving waste on October 1, 1993. The County contracted final closure of the facility in 1998. A final engineering certification of the closure was issued in 1999. The Virginia Department of Environmental Quality (DEQ) approved the final closure in May 2002.

Representatives from 510nano, Dr. Reginald Parker (President) and Mr. Ken Pulliam (Vice-President), were in attendance and provided a presentation on their team, development services, their projects, development pipeline, Gin Hill Solar and Sussex Solar Lease Proposal and status. A copy of presentation was included in Board packet.

A copy of Notice of Public Hearing was included in the Board packet as well.

There was no citizen comments.

Supervisor Seward had comments pertaining to its operation neighboring the animal shelter.

Supervisor Futrell had questions regarding the amount acres that would be used for the solar farm, weight of the ballast and who would be responsible for services with DEQ.

4.02 Return to Open Session

Chairman Blowe returned to Open Session and ended the Public Hearing.

4.03 Action on Public Hearing Items

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Board hereby approves that County Administration and the County Attorney continue negotiations on the draft lease of the former Gin Hill Landfill (located on Brigg's Road and designated as Tax Parcel No. 106-A-12) and the former Robinson Road Landfill (located on Robinson and designated as Tax Parcel Nos. 91-A-12 and 91-A-11A); and

FURTHER RESOLVED that County Administration make recommendations to the Board of Supervisors for final approval at the January 19, 2017 regular Board of Supervisors meeting.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5. Appointments

5.01 Appointment to Planning Commission

Interim County Administrator Jones stated that the term of Mr. Richard Johnson, 20070 Cabin Point Road, Carson, Virginia 23830, on the Planning Commission will expire January 31, 2017. Staff contacted Mr. Johnson. Mr. Johnson does not wish to serve again.

The appointment for the Planning Commission is in the Blackwater District. Supervisor Seward will be making a recommendation at the next Board meeting.

5.02 New Appointment to Planning Commission for Vacant Position

Interim County Administrator Jones stated that in July 2016, Mr. Gurney Cowling, Jr. called the Department of Community Development office to verbally resign from his position. The Community Development office requested his resignation in writing; however, to date, the Office has not received it.

The appointment for the Planning Commission is in the Blackwater District. Supervisor Seward will be making a recommendation at the next Board meeting.

5.03 Appointment to Board of Zoning Appeals

Interim County Administrator Jones stated that Mr. George O’N. Urquhart, 7201 Newville Road, Waverly, Virginia 23890, on the Board of Zoning Appeals will expire January 31, 2017. Staff has contacted Mr. Urquhart. Mr. Urquhart is willing to serve again, if reappointed.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. George O’N. Urquhart, 7201 Newville Road, Waverly, Virginia 23890, to the Board of Zoning Appeals.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5.04 Appointment to Sussex Service Authority

Supervisor Futrell recommends Ms. Valarie P. Ricks for nomination to be appointed to the Sussex Service Authority Board. Supervisor Futrell has also recommended Mr. Franklin Cox as appointment for Mr. Bruce Spencer’s position or Ms. Valarie P. Ricks if she is appointed to Sussex Service Authority Board.

There was discussion regarding Ms. Ricks' appointment to the Sussex Service Authority and being a County employee. There was also discussion of Mr. Raymond Warren's appointment to the Sussex Service Authority and his intended term.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Ms. Valarie P. Ricks to the Sussex Service Authority Board of Directors for the remaining three (3) years of the at-large position.

Voting aye: Supervisors Futrell, Tyler

Voting nay: Supervisors Blowe, Fly, Seward, Stringfield

Motion failed.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. Raymond Warren, 33507 Walnut Hill Road, Waverly, Virginia 23890, to the Sussex Service Authority Board of Directors for the term ending December 31, 2019.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: Supervisor Futrell

Mr. Frank Irving, Sussex Service Authority, advised that Mr. Bruce Spencer's At-Large position as the alternate on the Sussex Service Authority Board of Directors needs to be filled. Although the preference is a member in the service area, the nomination for this position is not district specific. County Attorney Flynn has been tasked with researching information regarding this position.

After advisement of the vacant at-large alternate position on the Sussex Service Authority Board of Directors, there was further discussion and clarification as to who could be nominated for these positions.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the reconsideration of the motion to reappoint Mr. Raymond Warren, 33507 Walnut Hill Road, Waverly, Virginia 23890, to the Sussex Service Authority Board of Directors for the term ending December 31, 2019.

Voting aye: Supervisors Blowe, Futrell, Stringfield, Futrell

Voting nay: Supervisors Fly, Seward

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. Raymond Warren, 33507 Walnut Hill Road, Waverly, Virginia 23890, to the Sussex Service Authority Board of Directors for the term ending December 31, 2019.

Voting aye: Supervisors Fly, Seward

Voting nay: Supervisors Blowe, Futrell, Stringfield, Tyler

Motion failed.

This item was tabled until the January 19, 2017 regular Board of Supervisors meeting.

6. Action Items

6.01 Presentation by Headstart/Improvement Association

Ms. Linda Bailey with the Improvement Association thanked the Board for their support and presented the students from Class A, B, and C in Sussex to the Board. The students brought holiday cheer performing Christmas carols.

6.02 Crater Health District Year End Settlement Request, Roxanne Marr-Shears, Crater Health

Interim County Administrator Jones stated the staff of Crater Health District - Virginia Department of Health has presented Sussex County the Year End Settlement (YES) for FY16.

Interim County Administrator Jones advised that Dr. Alton Hart, Health Director of Crater Health District and Mrs. Roxanne Marr-Shears, Business Manager of Crater Health District – Virginia Department of Health, were in attendance to give a presentation of the Statement of Agreement with the County of Sussex as well the Year End Settlement (YES). The YES total amount available for refund to Sussex is \$42,158 (Item K on the YES Statement). The Statement of Agreement is for FY17 and requests the currently appropriated local match funds of \$176,489 plus the \$42,158 (\$28,330 + \$13,828) funds available for refund.

Mrs. Roxanne Marr-Shears reviewed the Statement of Agreement for FY17 and YES Report for FY16. Ms. Marr-Shears stated that the Crater Health District - Virginia Department of Health is requesting the utilization of the carryover for operational costs for FY17.

A copy of the YES Report and the Statement of Agreement were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the requests for the FY16 carryover to be refunded in the amount of \$42,158 to the Crater Health District – Virginia Department of Health.

Voting aye: Supervisors Futrell, Tyler

Voting nay: Supervisors Blowe, Fly, Seward, Stringfield

Motion failed.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves refunding \$13,828 local fund carryover from FY16 with the remainder of the FY16 carryover be refunded to the County.

Voting aye: Supervisors Blowe, Stringfield, Tyler

Voting nay: Supervisors Fly, Futrell, Seward

The motion tied. Mr. Collins, the Board of Supervisors Tiebreaker, was called forward to vote, Mr. Collins voted “nay”. Motion failed.

7. Reports of Departments/Agencies

7.01 Treasurer’s Report – included in Board packet

7.02 Atlantic Waste Disposal Update, Jason Williams, Senior District Manager

Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, provided a brief recap the year 2016. He stated that volume-wise there has been a disposal of approximately 1.14 million tons waste in 2016. Approximately \$4.25 million has been paid in host fees for the year.

Community support was provided to the Waverly Ruritan Club, Wakefield Swim Club, Gateway Region, Together We Dance, Cooper Farms, Ducks Unlimited, Airfield 4-H Conference Center, Tidewater Academy, bought new items for Waverly Youth Association Football Team and provided community assistance after the Waverly Tornado in 2016.

Mr. Williams reported that the Phase II capping project is substantially complete; however, there are some punch list items that are expected to be completed by the end of the year.

Phase III capping project design is still scheduled to start in early 2017.

Phase IV clay capping project which is at the top of the landfill is substantially complete. Looking to get better gas connection. Planning to install approximately nineteen (19) or twenty (20) wells and redo the gas header in early 2017.

Mr. Williams reported that they have put down about ninety (90) acres of landfill caps—sixty (60) acres which are synthetic caps and thirty (30) acres which are (inaudible) caps.

The Waste Water Treatment Plant is still expected to be completed in the second quarter of 2017.

Mr. Williams stated that they are some challenges with power at the convenience centers. Atlantic Waste Disposal is still expecting get some cameras complete in December 2016. If not completed, they are anticipating completed in January 2017. Some of the parts are held up in shipping.

Mr. Williams stated that the helicopter pad has been completed.

7.03 Community Development Report – included in Board packet

7.04 Department of Environmental Inspections – included in Board packet

7.05 Housing Department Report – included in Board packet

7.06 Animal Services/Public Safety Report – included in Board packet

There was discussion regarding Animal Services picking up a hunting dog that was tagged with owner's name and number and charged a \$25 fee. Staff was asked to research this matter.

8. Citizens' Comments (9:12 pm)

Comments were heard from Greg Newton (Courthouse District) regarding building permits and Horizon Health Care.

9. Unfinished Business

9.01 Discussion of Stony Creek Park

Interim County Administrator Jones reported that Sussex County in the past offered to transfer Stony Creek Park to the Town of Stony Creek at no cost. The Town did not accept the park at that time. At the Board of Supervisor's November 17, 2016 meeting, Stony Creek Town Council Member Sylvia Jackson stated that the Stony Creek Town Council was willing to now take the park if it would be donated. After discussion among the Board on whether the park should be donated, it was requested that the Stony Creek Town Council work through County Administration to present a formal proposal to the Board of Supervisors.

Interim County Administrator met with Stony Creek Mayor Frank Jackson and Town Council member Sylvia Jackson. The meeting ended with Mayor Jackson stating that a written proposal would be developed and given to the Sussex Board of Supervisors for the Board's January 19, 2016 meeting.

10. New Business - none

11. Board Member Comments

11.01 Blackwater District – none

11.02 Courthouse District – none

11.03 Henry District – none

11.04 Stony Creek District – Wished everyone a Merry Christmas; thanked everyone; handed out a transition document to Board members.

11.05 Wakefield District – Thanked staff for boarding up windows at Chambliss Elementary School.

11.06 Waverly District – none

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of personnel matter regarding the county administration pursuant to applicable Code Section 2.2-3711(A)1.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR FUTRELL seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.03 Certification

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.04 Action Resulting from Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby appropriates a maximum of \$5,000.00 to provide Health Care Benefits for the outgoing county administrator.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

13. Recess/Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried: RESOLVED that the December 15, 2016 meeting of the Sussex County Board of Supervisors is hereby adjourned at 10:35 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

13.02 Next Meeting

The next Board of Supervisors meeting will be a Special Organizational Meeting Thursday, January 5, 2016 at 12 noon. Location to be determined.

**At a Special Organizational Meeting of the Sussex County Board of Supervisors
Held in Sussex Central Middle School Media Center on
Thursday, January 5, 2017 at 12:00 noon**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, Interim County Administrator
Mark Flynn, County Attorney
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
John Broderick, Director of Finance & Business Operations for Sussex Public Schools
Brenda H. Drew, Housing Coordinator
Deste J. Cox, Deputy Treasurer
Andre M. Greene, Director of Community Development
Lorenzo D. Turner, Assistant to the Director of Community Development
Matthew Venable, Director of Environmental Inspections

Item 1. Call to Order/Determine Quorum

The January 5, 2017 Special Organizational meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

Item 2. The Invocation

The Invocation was offered by Chairman Blowe.

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendments

Chairman Blowe requested to remove Item 9. Consideration of Lease for 510nano Solar Project and add as Item. 9, Closed Session, Personnel Matter, pursuant to Code Section 2.2-3711(A)

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda amendments as noted for the January 5, 2017 Special Organization Meeting.
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Chairman Blowe also requested to change Item 8 from Establishment of Dates, Times and Location of Regular Meeting to Review of Bylaws; and add discussion of adding Remote Participation Policy to Bylaws.

Item 5. Approval of Agenda

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda for the January 5, 2017 Special Organizational Meeting inclusive of the following: (1) removing Item 9. Consideration of Lease for 510nano Solar Project; (2) adding as Item 9., Closed Session, Personnel Matters pursuant to applicable Code Section 2.2-3711(A)1; (3). change Item 8 from Establishment of Dates, Times and Location of Regular Meeting to Review of Bylaws; and, (4) add discussion of adding Remote Participation Policy to Bylaws.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Item 6. Election of Chairman for Calendar Year 2017

Chairman Blowe announced that the Chairman for the Board of Supervisors had to be elected. He turned the meeting over to Interim County Administrator Jones to conduct the election of the Chairman for Calendar Year 2017.

Interim County Administrator Jones opened the floor for nominations for the Chairman of Sussex County Board of Supervisors for Calendar Year 2017.

Supervisor Tyler nominated Supervisor Blowe for Chairman.

Supervisor Futrell nominated Supervisor Seward for Chairperson.

With no other nominations, Interim County Administrator Jones closed the nominations for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017 on said names. Upon closing the nominations Supervisors Stringfield nominated Supervisor Tyler.

Interim County Administrator Jones advised that nominations for Chairman had been closed. After discussion with County Attorney Flynn, Interim County Administrator Jones stated that a motion to reopen nominations had to be made by a Board member.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reopens the floor for nominations for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Voting aye: Supervisors Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Blowe

Interim County Administrator Jones opened the floor for any other nominations for the Chairman of the Sussex County Board of Supervisors for Calendar Year 2017. He advised the Board of the existing nominations.

Supervisor Stringfield nominated Supervisor Tyler for Chairman.

With no other nominations, Interim County Administrator Jones closed the nominations for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017 on said names.

Interim County Administrator Jones explained to the BOS Bylaws regarding the procedure for a three-way nomination for Chairman.

Interim County Administrator Jones read the BOS Bylaws which stated:

“In the case of a three-way race, the candidate receiving the least number of votes will be dropped from the slate of nominees, and another vote will be taken. He advised there were three names in nomination. He explained that he would ask for a vote on each name; then, tally the votes. The person with the least votes will be dropped from the slate leaving two nominees. Another vote will be taken on remaining nominees.

Supervisor Tyler stated he appreciated the nomination and the vote of confidence. He withdrew his name from nomination.

Interim County Administrator Jones asked for votes for Supervisor Blowe for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

By roll call, for Supervisor Blowe for Chairman for Calendar Year 2017.

Supervisor Fly – nay	Supervisor Stringfield – aye
Supervisor Blowe – aye	Supervisor Futrell – nay
Supervisor Seward – nay	Supervisor Tyler – aye

Interim County Administrator Jones asked for votes for Supervisor Seward for Chairperson of the Sussex County Board of Supervisors for Calendar Year 2017.

By roll call, for Supervisor Blowe for Chairman for Calendar Year 2017.

Supervisor Tyler – nay	Supervisor Seward – aye
Supervisor Futrell – aye	Supervisor Blowe – nay
Supervisor Stringfield – nay	Supervisor Fly – aye

Both nominees received three (3) nays and three (ayes) for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Chairman Blowe requested a discussion prior to the final vote.

Interim County Administrator Jones opened the floor for discussion.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes discussion on nomination of the Chairperson for the Calendar Year 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Mr. Bill Collins, the tiebreaker for Sussex County Board of Supervisors, was asked to vote for either Supervisor Blowe or Supervisor Seward.

Mr. Collins voted “aye” for Supervisor Seward as Chairperson.

Interim County Administrator Jones announced that with four (4) aye votes—Supervisors Fly, Futrell, Seward and Tiebreaker Collins—Supervisor Seward is the new Chairperson of the Sussex County Board of Supervisors for the Calendar Year 2017. He turned the meeting over to Chairperson Seward.

Item 7. Election of Vice Chairman for Calendar Year 2017

Chairperson Seward opened the floor for nominations for Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Supervisor Futrell nominated Supervisor Tyler for Vice Chairman.

Supervisor Fly nominated Supervisor Blowe for Vice Chairman

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby close nominations on said names for Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Supervisor Tyler stated that, he, again, appreciated the nomination and the vote of confidence. He withdrew his name from nomination.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes nomination on said name for Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: Supervisor Futrell

By roll call, for Supervisor Blowe as Vice Chairman for Calendar Year 2017.

Supervisor Tyler – aye

Supervisor Seward – aye

Supervisor Futrell – nay
Supervisor Stringfield – aye

Supervisor Blowe – aye
Supervisor Fly – aye

With five (5) ayes-Supervisors Blowe, Fly, Seward, Stringfield, Tyler; one (1) nay-Supervisor Futrell, Supervisor Blowe is the new Vice Chairman for the Sussex County Board of Supervisors.

Item 8. Review of Sussex County BOS Bylaws

Chairperson Seward asked if there were any recommendations for BOS Bylaws.

Supervisor Blowe stated that he identified several sections to consider amending. Supervisor Blowe recommended the following changes under Section 2 Meetings, subsection 2.1, When and Where Regular Meetings are Held, under 2.1E...regular meeting shall end prior **10:00 p.m. instead of 12:00 midnight**”; under section 2.1F, Public hearings shall be advertised for **6:30 p.m. instead of 7:00 p.m.**; and under section 2.1H, he recommended adding Closed Meetings will be held **5:30 p.m. on regular scheduled meeting days...**).

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby directs county administration to draft recommended amendments for review and discussion at the February 16, 2017 Regular Board of Supervisors meeting.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the adoption of the Board’s Bylaws that the Board of Supervisors meet at 7:00 p.m. on the third Thursday of each month at the Sussex County General District Courtroom.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Supervisor Blowe reviewed Section 4.1 Preparation. He discussed the timeframe of submitting items for the agenda. Supervisor Blowe discussed Board members’ conduct regarding being prepared for meetings.

A copy of the Board of Supervisors Bylaw and Rules of Procedure were provided to the Board members.

Item 8A. Remote Participation Policy

County Attorney Flynn discussed the Remote Participation Policy. He stated that law allows that if a person has an emergency or personal matter, and the Board is advised at least a day in advance, and the Remote Participation Policy is in place, the Board member is allowed to participate by remote means.

County Attorney Flynn provided a draft of the Remote Participation Policy for Sussex County Board of Supervisors, Virginia Code Section 2.2-3708.1 that provides further detail and a copy of Loudon’s Remote Participation Policy to the Board members.

Item 9. Closed Session

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of personnel matters, performance of specific individuals, pursuant to Code Section 2.2-3711(A)1 regarding the county administrator position.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Item 10. Return to Open Session

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted inconformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member’s knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Item 11. Action on Closed Session Item

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: that the Sussex County Board of Supervisors hereby appoints Mr. Vandy V. Jones, III, as Interim County Administrator for a period of six (6) months ending June 30, 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: that the Sussex County Board of Supervisors hereby authorizes the county attorney to draft a contract to engage the services of Mr. Millard “Pete” Stith, as Interim Deputy County Administrator for a period of six (6) months.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

Item 12. Citizens' Comments – none

Item 13. Adjournment

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourns the January 5, 2017 Special Organizational Meeting at 1:39 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

January 19,2017

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL	\$964,916.05
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TOTAL ALL VOID CHECKS FOR APPROVAL	\$0.00
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ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF DECEMBER 2016	205759-205807	\$ 101,645.37	RUN DATE 12/8/16
	205819-205866	\$ 73,976.88	RUN DATE 12/16/16
	205878-205912	\$ 100,435.49	RUN DATE 12/21/16
	205913-205943	\$ 60,412.92	RUN DATE 12/29/16
	Wire#81	\$ 58,270.00	Dated: 12/27/16
	Wire#82	\$ 476,172.42	Dated: 12/27/16

Total Regular Warrants	\$870,913.08
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PAY. DEDUCTION WARRANTS:	205808-205818	\$ 48,671.94	RUN DATE 12/16/16
	205867-205877	\$ 45,331.03	RUN DATE 12/22/16

Total Deduction Warrants:	\$94,002.97
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<u>TOTAL VOUCHERS & WARRANTS FOR APPROVAL</u>	\$964,916.05
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VOID CHECKS	See attached	\$	-
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ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	ACH PWT	ACH PWT TOTAL	NET AMOUNT	CHECK NO.	ACH PWT	ACH PWT TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	999999	AIRFIELD 4-H CONF CENTER	BOSRETREAT 1116	11/02/2016		4100-011100-1229-111-110	.00	CPA PWT TOTAL	753.38	205759		Other Professional Services	01430 SUSSEX CO BOS	
		DISC. TOTAL							.00			753.38		
00000	000923	ALL SEASONS TERMITE &	38780	11/23/2016		4100-051500-1272-551-510	.00	CPA PWT TOTAL	65.00	205760		Building Maintenance & Repair	01430 ACCT# 188	
		DISC. TOTAL							.00			65.00		
00000	000014	ATLANTIC ELECTION	2016 ELECTION	11/14/2016		4100-023100-1233-291-230	.00	CPA PWT TOTAL	670.45	205761		Printing	01430 SUSSEX COUNTY	
		DISC. TOTAL							7,053.32	205761		Other Professional Services	01430 SUSSEX COUNTY	
									.00			7,723.77		
00000	000010	BANK OF SOUTHSIDE VA	0065 1116 01	10/22/2016		4100-051100-1204-512-510	.00	CPA PWT TOTAL	364.24	205762		Lodging	01430 K.BEALE ACCT.	
			0065 1116 02	10/22/2016		4100-051100-1204-512-510	.00	CPA PWT TOTAL	364.24	205762		Lodging	01430 K.BEALE ACCT.	
			0099 1116 01	10/17/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	53.29	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 02	10/18/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	48.10	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 03	10/19/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	18.78	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 04	10/19/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	21.53	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 05	10/20/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	120.35	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 06	10/20/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	18.14	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 07	10/22/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	13.24	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 08	10/25/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	155.18	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 09	10/26/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	118.88	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 10	10/27/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	152.80	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 11	10/28/2016		4100-051100-1205-512-510	.00	CPA PWT TOTAL	20.35	205762		Meals	01430 SHERIFF DEPT. ACCT.	
			0099 1116 12	10/29/2016		4100-051100-1204-512-510	.00	CPA PWT TOTAL	353.49	205762		Lodging	01430 SHERIFF DEPT. ACCT.	
									.00			1,822.61		
00000	000010	BANK OF SOUTHSIDE VA	0099 1116 13	10/29/2016		4100-051100-1204-512-510	.00	CPA PWT TOTAL	353.49	205763		Lodging	01430 SHERIFF DEPT. ACCT.	
			0123 1116 01	10/12/2016		4100-051500-1246-551-510	.00	CPA PWT TOTAL	8.49	205763		Food Supplies	01430 V.GIVENS ACCT.	
			0123 1116 02	10/12/2016		4100-051500-1207-551-510	.00	CPA PWT TOTAL	25.00	205763		Mileage-Training/Conferences	01430 V.GIVENS ACCT.	
			0123 1116 03	10/12/2016		4100-051500-1205-551-510	.00	CPA PWT TOTAL	32.91	205763		Meals	01430 V.GIVENS ACCT.	
			0123 1116 04	10/13/2016		4100-051500-1241-551-510	.00	CPA PWT TOTAL	12.88	205763		Office Supplies	01430 V.GIVENS ACCT.	
			0123 1116 05	10/14/2016		4100-051500-1241-551-510	.00	CPA PWT TOTAL	14.99	205763		Office Supplies	01430 V.GIVENS ACCT.	
			0123 1116 06	10/19/2016		4100-051500-1246-551-510	.00	CPA PWT TOTAL	8.94	205763		Food Supplies	01430 V.GIVENS ACCT.	
			0123 1116 07	10/22/2016		4100-051500-1272-551-510	.00	CPA PWT TOTAL	67.61	205763		Building Maintenance & Repair	01430 V.GIVENS ACCT.	
			0123 1116 08	10/22/2016		4100-051500-1272-551-510	.00	CPA PWT TOTAL	9.98	205763		Building Maintenance & Repair	01430 V.GIVENS ACCT.	
			0123 1116 09	11/01/2016		4100-051500-1246-551-510	.00	CPA PWT TOTAL	17.88	205763		Food Supplies	01430 V.GIVENS ACCT.	
			0123 1116 10	11/01/2016		4100-051500-1205-551-510	.00	CPA PWT TOTAL	28.69	205763		Meals	01430 V.GIVENS ACCT.	
			0123 1116 11	11/03/2016		4100-051500-1247-551-510	.00	CPA PWT TOTAL	66.74	205763		Janitorial Supplies	01430 V.GIVENS ACCT.	
			0123 1116 12	11/03/2016		4100-051500-1272-551-510	.00	CPA PWT TOTAL	18.42	205763		Building Maintenance & Repair	01430 V.GIVENS ACCT.	
			0123 1116 13	11/08/2016		4100-051500-1205-551-510	.00	CPA PWT TOTAL	22.22	205763		Meals	01430 V.GIVENS ACCT.	
									.00			651.40		
00000	000010	BANK OF SOUTHSIDE VA	0123 1116 14	11/09/2016		4100-051500-1272-551-510	.00	CPA PWT TOTAL	9.98	205764		Building Maintenance & Repair	01430 V.GIVENS ACCT.	
			0123 1116 15	11/09/2016		4100-051500-1259-551-510	.00	CPA PWT TOTAL	359.00	205764		Other Equipment Purchases	01430 V.GIVENS ACCT.	
			0156 1116 01	10/21/2016		4100-051500-1231-551-510	.00	CPA PWT TOTAL	6.80	205764		Postage	01430 S.CHAPPELL ACCT.	
			0164 1116 01	10/28/2016		4100-051100-1245-512-510	.00	CPA PWT TOTAL	79.99	205764		Law Enforcement Supplies	01430 J.OGBURN ACCT.	
									.00			455.77		
00000	001507	BARKSDALE OILS INC.	SUSSCTY 103116	10/31/2016		4100-021600-1264-261-210	.00	CPA PWT TOTAL	288.11	205765		Gasoline/Mileage-Non Training	01430 ACCT# SUSSCTY	
			SUSSCTY 103116	10/31/2016		4100-021200-1264-221-210	.00	CPA PWT TOTAL	473.22	205765		Gasoline/Mileage-Non Training	01430 ACCT# SUSSCTY	
			SUSSCTY 103116	10/31/2016		4100-021400-1264-242-210	.00	CPA PWT TOTAL	125.26	205765		Gasoline/Mileage-Non Training	01430 ACCT# SUSSCTY	

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 001507	SUSSEX COUNTY	103116	10/31/2016		4100-021600-1264-262-210	510.80	205765			Gasoline/Mileage-Non Training01430 ACCT# SUSSECTY	
00000 001507	SUSSEX COUNTY	103116	10/31/2016		4100-021300-1264-231-210	34.80	205765			Gasoline/Mileage-Non Training01430 ACCT# SUSSECTY	
00000 001507	SUSSEX COUNTY	103116	10/31/2016		4100-021400-1264-241-210	48.71	205765			Gasoline/Mileage-Non Training01430 ACCT# SUSSECTY	
00000 001507	SUSSEX COUNTY	103116	10/31/2016		4100-021500-1264-253-210	83.51	205765			Gasoline/Mileage-Non Training01430 ACCT# SUSSECTY	
00000 001507	SUSSEX COUNTY	103116	10/31/2016		4100-051100-1264-512-510	5,905.51	205765			Gasoline/Mileage-Non Training01430 ACCT# SUSSECTY	
00000 001507	SUSSEX COUNTY	103116	10/31/2016		4105-071100-1264-711-710	189.29	205765			Gasoline	01430 ACCT# SUSSECTY
						7,659.21				TOTAL	
00000 000002	BOB BARKER COMPANY	NCL00132481	11/17/2016		4100-051500-1243-551-510	154.72	205766			Linen Supplies	01430 ACCT# SUSVAS
						154.72				TOTAL	
00000 001485	CENTRAL AGRIBUSINESS	JR10411	11/16/2016		4100-051500-1246-551-510	88.20	205767			Food Supplies	01430 SUSSEX SHERIFF DEPT
						88.20	205767			Food Supplies	01430 SUSSEX SHERIFF DEPT
						176.40				TOTAL	
00000 001440	COFIELD'S LOCKSMITH, LLC	1640	11/16/2016		4100-021200-1272-221-210	844.39	205768			Building Maintenance & Repair01430 SUSSEX COUNTY	
						844.39				TOTAL	
00000 999999	COMPUTER PROJECTS OF IL.	16-10-247ME	10/24/2016		4100-051100-1258-516-510	346.80	205769			Computer Software/Application01430 SUSSEX SHERIFF DEPT.	
						346.80	205769			346.80	
										TOTAL	
00000 001449	CONVERGENT TECHNOLOGIES	19378	11/16/2016		4100-051100-1224-516-510	52.50	205770			Information System Services	01430 SUSSEX SHERIFF DEPT.
						26.25	205770			Communication Equipment	01430 SUSSEX SHERIFF DEPT.
						22.50	205770			Communication Equipment	01430 SUSSEX SHERIFF DEPT.
						26.25	205770			Communication Equipment	01430 SUSSEX SHERIFF DEPT.
						127.50				TOTAL	
00000 000494	CRATER HEALTH DISTRICT	18320-2017	11/18/2016		4100-081100-2110-801-810	44,122.25	205771			Cater Health District	01430 SECOND QUARTER 2017
						44,122.25				44,122.25	
										TOTAL	
00000 000024	CRATER YOUTH CARE	1733	11/18/2016		4100-081800-2110-863-810	3,232.67	205772			Crater Criminal Justice/fr Sh01430 LOCAL DETENTION FEES	
						3,232.67	205772			3,232.67	
										TOTAL	
00000 000845	CROWN CASTLE GT COMPANY	20667575	12/01/2016		4100-021500-1252-253-210	1,200.00	205773			Equipment Lease/Rental	01430 ACCT# 106663
						1,200.00	205773			1,200.00	
										TOTAL	
00000 001613	CUSTOM CLEANERS	299	11/19/2016		4100-051500-1244-551-510	122.00	205774			Uniform Services	01430 SUSSEX SHERIFF DEPT
						122.00	205774			122.00	
										TOTAL	
00000 999999	DANELY, NATHANIEL	ND 112216	11/30/2016		4100-051100-1205-512-510	44.34	205775			Meals	01430 MEALS
						44.34	205775			44.34	
										TOTAL	
00000 000902	DOC FARMER'S MARKET	MKT48861	11/14/2016		4100-051500-1246-551-510	215.70	205776			Food Supplies	01430 SUSSEX COUNTY JAIL
						195.20	205776			Food Supplies	01430 SUSSEX COUNTY JAIL
						410.90				410.90	
										TOTAL	
00000 000545	EBE CONSULTING, INC	12577	11/16/2016		4100-021600-1225-266-210	1,992.50	205777			Management Cons. /BEE Consul.01430 PROJ# 16-107	
						1,992.50	205777			1,992.50	
										TOTAL	
00000 001451	FLOWERS FOODS	1140004730	11/14/2016		4100-051500-1246-551-510	86.40	205778			Food Supplies	01430 ACCT# 40351872
						86.40	205778			86.40	
										TOTAL	

AP100 12/08/2016 SUSSEX COUNTY A/P CHECK REGISTER TIME-16:09:56 ActPd - 2016/12 PAGE 4

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	BATCH INV. DESCRIPTION
00000 001046		4342465511 1116	11/13/2016	11/13/2016	4105-071100-1234-711-710	103.49	205788	453.36	0.00	01430 ACCT# 08629256192
DISC. TOTAL		CHECK TOTAL	453.36	ACH PMT TOTAL	.00	TOTAL		Telecommunications		
00000 001470	MCI COMM SERVICE	4342462428 1116	11/17/2016	11/17/2016	4100-061100-1234-613-610	32.34	205789			01430 ACCT# 2DG40965
DISC. TOTAL		CHECK TOTAL	64.68	ACH PMT TOTAL	.00	TOTAL		Telecommunications		01430 ACCT# 2DG40966
00000 000051	MSAG LLC	C312547	11/01/2016	11/01/2016	4100-021500-1255-253-210	496.67	205790			Maintenance Service Contract 01430 DECEMBER 2016
DISC. TOTAL		CHECK TOTAL	496.67	ACH PMT TOTAL	.00	TOTAL		496.67		
00000 001345	MYRON CORP.	101888147	11/15/2016	11/15/2016	4125-031700-5843-	705.42	205791			Drug Forf. Fund / Sheriff Sta01430 ACCT# 12200464
DISC. TOTAL		CHECK TOTAL	705.42	ACH PMT TOTAL	.00	TOTAL		705.42		
00000 000165	POSTMASTER	SHERIFF 111716	11/17/2016	11/17/2016	4100-051100-1231-512-510	376.00	205792			01430 POSTAGE
DISC. TOTAL		CHECK TOTAL	376.00	ACH PMT TOTAL	.00	TOTAL		376.00		
00000 001023	RICOH USA, INC.	22100444	11/11/2016	11/11/2016	4100-051100-1252-512-510	87.18	205793			01430 ACCT# 4719771
DISC. TOTAL		CHECK TOTAL	194.54	ACH PMT TOTAL	.00	TOTAL		194.54		01430 ACCT# 4719771
00000 001023		9018740098	11/12/2016	11/12/2016	4100-051500-1253-551-510	194.54	205793			01430 ACCT# 4719771
DISC. TOTAL		CHECK TOTAL	584.82	ACH PMT TOTAL	.00	TOTAL		584.82		01430 ACCT# 4719771
00000 001488	RFS FOODSERVICE	1911450	11/23/2016	11/23/2016	4100-051500-1246-551-510	3,030.97	205794			01430 ACCT# 118626
DISC. TOTAL		CHECK TOTAL	3,030.97	ACH PMT TOTAL	.00	TOTAL		3,030.97		
00000 000180	SAFETY FIRST CO OF VA	68577	10/31/2016	10/31/2016	4100-051500-1272-551-510	265.00	205795			Building Maintenance & Repair01430 SUSSEX COUNTY JAIL
DISC. TOTAL		CHECK TOTAL	265.00	ACH PMT TOTAL	.00	TOTAL		265.00		
00000 000832	SAM'S CLUB DIRECT	0008	10/25/2016	10/25/2016	4125-031700-5843-	71.44	205796			Drug Forf. Fund / Sheriff Sta01430 ACCT# 0402188473177
DISC. TOTAL		CHECK TOTAL	229.14	ACH PMT TOTAL	.00	TOTAL		229.14		01430 ACCT# 0402188473177
00000 001614	SEWARD, SUSAN	SBS 120516	12/05/2016	12/05/2016	4100-011100-1264-111-110	87.67	205797			Gasoline/Mileage-Non Training01430 MILEAGE
DISC. TOTAL		CHECK TOTAL	87.67	ACH PMT TOTAL	.00	TOTAL		87.67		
00000 000074	STAPLES CREDIT PLAN	1680881671	11/01/2016	11/01/2016	4100-041100-1241-411-410	770.19	205798			01430 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1,192.77	ACH PMT TOTAL	.00	TOTAL		1,192.77		01430 # 6035517812578820
00000 000074		1696059511	11/23/2016	11/23/2016	4100-021100-1241-211-210	50.97	205798			01430 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1,192.77	ACH PMT TOTAL	.00	TOTAL		1,192.77		01430 # 6035517812578820
00000 000074		1696059511	11/23/2016	11/23/2016	4100-021100-1241-211-210	86.30	205798			01430 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1,192.77	ACH PMT TOTAL	.00	TOTAL		1,192.77		01430 # 6035517812578820
00000 000074		1696059511	11/23/2016	11/23/2016	4100-021100-1241-211-210	14.49	205798			01430 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1,192.77	ACH PMT TOTAL	.00	TOTAL		1,192.77		01430 # 6035517812578820
00000 000074		1696059511	11/23/2016	11/23/2016	4100-021100-1241-211-210	29.27	205798			01430 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1,192.77	ACH PMT TOTAL	.00	TOTAL		1,192.77		01430 # 6035517812578820
00000 000074		1696059511	11/23/2016	11/23/2016	4100-021100-1241-211-210	113.80	205798			01430 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1,192.77	ACH PMT TOTAL	.00	TOTAL		1,192.77		01430 # 6035517812578820
00000 000074		1696059511	11/23/2016	11/23/2016	4100-021100-1241-211-210	36.99	205798			01430 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1,192.77	ACH PMT TOTAL	.00	TOTAL		1,192.77		01430 # 6035517812578820
00000 000139	STONY CREEK HEALTH CENTER	131147	11/16/2016	11/16/2016	4100-051500-1293-551-510	61.00	205799			01430 BALLARD, CHRISTINE
DISC. TOTAL		CHECK TOTAL	61.00	ACH PMT TOTAL	.00	TOTAL		61.00		Immate Medical Expenses 61.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	G/L ACCOUNT	DESC.	BATCH INV.	DESCRIPTION
00000	000162	SUFFOLK ENERGIES INC	439684	9/30/2016		4100-021600-1264-261-210	452.97	205800			Gasoline/Mileage-Non Training	01430 ACCT#	66740484	66740484
00000	000162	SUFFOLK ENERGIES INC	441741	10/31/2016		4100-021600-1264-261-210	470.18	205800			Gasoline/Mileage-Non Training	01430 ACCT#	66740484	66740484
				923.15		.00 CPA PMT TOTAL	.00				923.15	TOTAL		
00000	000080	TRI CITY OFFICE PRODUCTS	0117804-001	11/17/2016		4100-051100-1241-512-510	49.28	205801			Office Supplies	01430 ACCT#	SCSD-0	SCSD-0
				49.28		.00 CPA PMT TOTAL	.00				49.28	TOTAL		
00000	000087	VAN CLEEF AUTO PARTS INC	993649	10/12/2016		4100-021500-1265-253-210	546.05	205802			Vehicle Maintenance & Repairs	01430 ACCT#	27430	27430
				546.05		.00 CPA PMT TOTAL	.00				546.05	TOTAL		
00000	000769	VERIZON	0237854482	10/01/2016		4100-061100-1234-613-610	183.55	205803			Telecommunications	01430 ACCT#	000156873625	000156873625
00000	000769	VERIZON	0237854482	11/01/2016		4100-061100-1234-613-610	178.28	205803			Telecommunications	01430 ACCT#	000156873625	000156873625
00000	000769	VERIZON	0237854482	12/01/2016		4100-061100-1234-613-610	180.96	205803			Telecommunications	01430 ACCT#	000156873625	000156873625
00000	000769	VERIZON	4342462167	11/16/2016		4100-021600-1234-261-210	118.20	205803			Telecommunications	01430 ACCT#	000837858428	000837858428
00000	000769	VERIZON	4342462294	11/22/2016		4100-061100-1234-612-610	234.33	205803			Telecommunications	01430 ACCT#	000641808907	000641808907
00000	000769	VERIZON	4342462347	11/28/2016		4100-041100-1234-411-410	63.81	205803			Telecommunications	01430 ACCT#	000979866056	000979866056
00000	000769	VERIZON	4342462912	11/22/2016		4100-061100-1234-612-610	43.46	205803			Telecommunications	01430 ACCT#	00077016136	00077016136
00000	000769	VERIZON	4342465511	11/28/2016		4100-021100-1234-211-210	208.20	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-021400-1234-241-210	46.27	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-021400-1234-242-210	69.40	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-021600-1234-261-210	23.13	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-021500-1234-253-210	23.13	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-023100-1234-291-230	69.40	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-041100-1234-411-410	92.53	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-031100-1234-311-310	92.53	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-063100-1234-631-630	115.67	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-062100-1234-621-620	138.80	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4100-063100-1234-632-630	23.13	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342465511	11/28/2016		4105-071100-1234-711-710	624.61	205803			Telecommunications	01430 ACCT#	000973062717	000973062717
00000	000769	VERIZON	4342466604	11/22/2016		4100-061100-1234-612-610	59.10	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-063100-1234-632-630	28.82	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-061100-1234-612-610	28.82	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-061100-1234-611-610	62.55	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-021400-1234-242-210	66.46	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-021100-1234-211-210	84.78	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-021400-1234-241-210	66.46	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-061100-1234-611-610	66.46	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-021100-1234-211-210	66.87	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-023100-1234-291-230	66.46	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4100-063100-1234-631-630	21.91	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468326	11/22/2016		4105-071100-1234-711-710	32.31	205803			Telecommunications	01430 ACCT#	000130840277	000130840277
00000	000769	VERIZON	4342468327	11/22/2016		4100-021500-1234-253-210	58.36	205803			Telecommunications	01430 ACCT#	000130811997	000130811997
00000	000769	VERIZON	4342468327	11/22/2016		4100-051100-1234-516-510	74.24	205803			Telecommunications	01430 ACCT#	000130811997	000130811997
00000	000769	VERIZON	4342468327	11/22/2016		4100-051100-1234-516-510	61.26	205803			Telecommunications	01430 ACCT#	000130811997	000130811997
00000	000769	VERIZON	4342468327	11/22/2016		4100-051100-1234-516-510	61.26	205803			Telecommunications	01430 ACCT#	000130811997	000130811997
00000	000769	VERIZON	4342468327	11/22/2016		4100-021100-1234-211-210	58.36	205803			Telecommunications	01430 ACCT#	000130811997	000130811997
00000	000769	VERIZON	4342468327	11/22/2016		4100-051100-1234-516-510	58.36	205803			Telecommunications	01430 ACCT#	000130811997	000130811997
00000	000769	VERIZON	4342468327	11/22/2016		4100-041100-1234-411-410	58.36	205803			Telecommunications	01430 ACCT#	000130811997	000130811997
00000	000769	VERIZON	4342468327	11/22/2016		4100-061100-1234-611-610	70.89	205803			Telecommunications	01430 ACCT#	000130811997	000130811997
00000	000769	VERIZON	4342468327	11/22/2016		4100-061100-1234-611-610	12.99	205803			Telecommunications	01430 ACCT#	000130811997	000130811997

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 000769		4342468327 1116	11/22/2016		4100-061100-1234-612-610	13.39	205803			Telecommunications	01430 ACCT# 000130811997
00000 000769		4342468327 1116	11/22/2016		4100-061100-1234-612-610	66.39	205803			Telecommunications	01430 ACCT# 000130811997
00000 000769		4342468327 1116	11/22/2016		4100-061100-1234-611-610	70.89	205803			Telecommunications	01430 ACCT# 000130811997
00000 000769		4342468327 1116	11/22/2016		4100-061100-1234-611-610	12.99	205803			Telecommunications	01430 ACCT# 000130811997
00000 000769		4342468327 1116	11/22/2016		4100-021100-1234-211-210	58.36	205803			Telecommunications	01430 ACCT# 000130811997
00000 000769		4342468327 1116	11/22/2016		4100-021100-1234-211-210	58.36	205803			Telecommunications	01430 ACCT# 000130811997
00000 000769		4342468327 1116	11/22/2016		4100-061100-1234-612-610	66.39	205803			Telecommunications	01430 ACCT# 000130811997
00000 000769		4342468327 1116	11/22/2016		4100-061100-1234-612-610	13.39	205803			Telecommunications	01430 ACCT# 000130811997
00000 000769		8045205137 1116	11/28/2016		4100-061100-1234-613-610	67.59	205803			Telecommunications	01430 ACCT# 000050404195
	DISC. TOTAL		4,188.68	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		4,188.68	
00000 000873	WASTE MANAGEMENT OF	315757124245	12/01/2016		4100-021600-1229-266-210	7,321.34	205804			Oth. Profess. Ser./Waste Mana	01430 ACCT#103305252006
	DISC. TOTAL		7,321.34	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		7,321.34	
00000 001572	WIMMER, WILLIE	391	11/30/2016		4100-021500-1265-251-210	150.00	205805			Vehicle Maintenance & Rpairs	01430 SUSSEX CO PUBLIC SAF
	DISC. TOTAL		1,650.40	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		1,650.40	
00000 000879	WOMACK PUBLISHING CO.	106481	10/05/2016		4100-021100-1235-211-210	254.40	205806			Advertising	01430 ACCT# W0089
	DISC. TOTAL		404.55	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		404.55	
00000 000083	XEROX CORPORATION	086699522	11/01/2016		4100-021300-1252-231-210	569.06	205807			Equipment Lease/Rental	01430 ACCT# 702113564
	DISC. TOTAL		101,645.37	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		101,645.37	
	DISC. TOTAL		101,645.37	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		101,645.37	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 101,645.37- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 12/7/16
 DATE 12/8/16
 DATE
 DIRECTOR OF FINANCE
 DEBORAH DAVIS CO. ADMIN
 ONNIE L. WOODRUFF, TREAS.

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMOUNT	G/L ACCOUNT DESC.	BATCH INV.DESCRPTION
00000 000084		9291060001	12/05/2016		4100-021600-1276-266-210	57.32	205830			Electric	01431 ACCT# 9291060001
00000 000084		9447701492	11/23/2016		4100-021200-1276-221-210	6.59	205830			Electric	01431 ACCT# 9447701492
00000 000084		9560347503	12/01/2016		4100-021200-1276-221-210	2,837.22	205830			Electric	01431 ACCT# 9560347503
00000 000084		9630317502	12/01/2016		4100-021200-1276-221-210	929.75	205830			Electric	01431 ACCT# 9630317502
00000 000084		9650330005	12/01/2016		4100-021200-1276-221-210	386.37	205830			Electric	01431 ACCT# 9650330005
00000 000084		9660330003	11/30/2016		4100-021200-1276-221-210	140.80	205830			Electric	01431 ACCT# 9660330003
00000 000084		9670342501	12/01/2016		4100-021200-1276-221-210	84.53	205830			Electric	01431 ACCT# 9670342501
		DISC. TOTAL	4,775.71		.00 CPA PMT TOTAL	.00				4,775.71	
00000 000097	DREW, BRENDA H	BHD 120816 01	12/08/2016		4100-021300-1205-231-210	142.00	205831			Meals	01431 MEALS
00000 000097		BHD 120816 02	12/08/2016		4100-021300-1207-231-210	171.33	205831			Mileage-Training/Conferences	01431 MILEAGE
00000 000097		BHD 120816 03	12/08/2016		4100-021300-1205-231-210	127.00	205831			Meals	01431 MEALS
00000 000097		BHD 120816 04	12/08/2016		4100-021300-1207-231-210	39.61	205831			Mileage-Training/Conferences	01431 MILEAGE
		DISC. TOTAL	479.94		.00 CPA PMT TOTAL	.00				479.94	
00000 001504	ELLIOTT, JAMES W.	JWE 120616	12/06/2016		4100-041100-1291-411-410	2,146.58	205832			Judicial Land Sale Expenses	01431 SUSSEX COUNTY
		DISC. TOTAL	2,146.58		.00 CPA PMT TOTAL	.00				2,146.58	
00000 001451	FLOWERS FOODS	1150304730	11/21/2016		4100-051500-1246-551-510	86.40	205833			Food Supplies	01431 ACCT# 40351872
00000 001451		1159604730	11/28/2016		4100-051500-1246-551-510	86.40	205833			Food Supplies	01431 ACCT# 40351872
		DISC. TOTAL	172.80		.00 CPA PMT TOTAL	.00				172.80	
00000 000152	GALLS, LLC	6453090	11/20/2016		4100-051100-1244-512-510	151.77	205834			Uniform Services	01431 ACCT# 5417395
00000 000152		6470232	11/22/2016		4100-051100-1244-512-510	88.00	205834			Uniform Services	01431 ACCT# 5417395
00000 000152		6504294	11/28/2016		4100-051100-1244-512-510	80.00	205834			Uniform Services	01431 ACCT# 5417395
00000 000152		6504295	11/28/2016		4100-051100-1244-512-510	44.00	205834			Uniform Services	01431 ACCT# 5417395
00000 000152		6504380	11/28/2016		4100-051100-1244-512-510	103.80	205834			Uniform Services	01431 ACCT# 5417395
00000 000152		6535590	12/01/2016		4100-051100-1244-512-510	50.00	205834			Uniform Services	01431 ACCT# 5417395
		DISC. TOTAL	517.57		.00 CPA PMT TOTAL	.00				517.57	
00000 001081	GREENE'S SERVICE CENTER,	53365	11/29/2016		4100-051100-1265-512-510	50.00	205835			Vehicle Maintenance & Repairs	01431 SUSSEX SHERIFF DEPT
		DISC. TOTAL	50.00		.00 CPA PMT TOTAL	.00				50.00	
00000 000137	GRIFFIN, CHARLES F	ROSS 110816	11/30/2016		4100-051500-1293-551-510	200.00	205836			Inmate Medical Expenses	01431 ROSS, DANTAVIOUS
		DISC. TOTAL	200.00		.00 CPA PMT TOTAL	.00				200.00	
00000 999999	HOUSE, DAVID E.	DEH 120716	12/07/2016		4100-051100-1244-512-510	75.00	205837			Uniform Services	01431 UNIFORMS
		DISC. TOTAL	75.00		.00 CPA PMT TOTAL	.00				75.00	
00000 000267	JAMES RIVER CORRECTIONAL	MK0025554	11/15/2016		4100-051500-1246-551-510	88.20	205838			Food Supplies	01431 SUSSEX CO JAIL
		DISC. TOTAL	88.20		.00 CPA PMT TOTAL	.00				88.20	
00000 000940	JEFF ROBINSON &	JRA 112116	11/21/2016		4302-094400-8212-	160.00	205839			Renov/Repair Bldg/Phone Sys.	01431 JOB# 16-188
		DISC. TOTAL	160.00		.00 CPA PMT TOTAL	.00				160.00	
00000 001352	JOHNSON'S LAUNDRY &	37074	11/26/2016		4100-051100-1244-512-510	44.00	205840			Uniform Services	01431 SUSSEX SHERIFF DEPT
		DISC. TOTAL	44.00		.00 CPA PMT TOTAL	.00				44.00	
00000 000129	LOGAN SYSTEMS, INC	48854	11/15/2016		4100-062100-1236-621-620	650.00	205841			Microfilming & Scanning Serv	01431 SUSSEX CIRCUIT COURT
		DISC. TOTAL	650.00		.00 CPA PMT TOTAL	.00				650.00	

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 001433	LOWE'S	919886	11/01/2016		4100-021200-1274-221-210	63.20	205842			Grounds Maintenance & Repairs01431 ACCT# 99000502080	
00000 001433		919886	11/01/2016		4100-021200-1272-221-210	112.08	205842			Building Maintenance & Repair01431 ACCT# 99000502080	
	DISC. TOTAL		175.28	ACH PMT TOTAL		.00			TOTAL	175.28	
00000 001092	MACE INCORPORATED	WT16803	12/02/2016		4100-051100-1256-512-510	172.69	205843			Communication Equipment	01431 SUSSEX SHERIFF DEPT.
00000 001092		16879	12/01/2016		4100-051100-1256-512-510	206.00	205843			Communication Equipment	01431 SUSSEX SHERIFF DEPT.
	DISC. TOTAL		378.69	ACH PMT TOTAL		.00			TOTAL	378.69	
00000 001585	MINOR AND ASSOCIATES, PLL	121577	12/03/2016		4100-021100-1225-211-210	2,470.00	205844			Management Consulting Service01431 SUSSEX COUNTY	
	DISC. TOTAL		2,470.00	ACH PMT TOTAL		.00			TOTAL	2,470.00	
00000 000051	MSAG LLC	C312532	10/01/2016		4100-021500-1255-253-210	496.67	205845			Maintenance Service Contract	01431 NOVEMBER 2016
00000 000051		C312573	11/30/2016		4100-021400-1225-241-210	21.00	205845			Management Consulting Service01431 NOVEMBER 2016	
	DISC. TOTAL		517.67	ACH PMT TOTAL		.00			TOTAL	517.67	
00000 001246	PHILLIPS TELECOMMUNICATION	19759	11/03/2016		4100-051100-1234-516-510	353.55	205846			Telecommunications	01431 SUSSEX SHERIFF DEPT.
00000 001246		19936	12/06/2016		4100-051100-1234-512-510	250.00	205846			Telecommunications	01431 SUSSEX SHERIFF DEPT.
	DISC. TOTAL		603.55	ACH PMT TOTAL		.00			TOTAL	603.55	
00000 000061	PRINCE GEORGE ELECTRIC	1413003200	11/29/2016		4100-021600-1276-263-210	56.92	205847			Electric	01431 ACCT# 1413003200
00000 000061		1423010000	11/29/2016		4100-021600-1276-263-210	77.39	205847			Electric	01431 ACCT# 1423010000
00000 000061		1667000200	11/29/2016		4100-021200-1278-221-210	127.76	205847			Electric	01431 ACCT# 1667000200
	DISC. TOTAL		262.07	ACH PMT TOTAL		.00			TOTAL	262.07	
00000 000166	PRINTECH INC	30448	11/17/2016		4100-051100-1245-512-510	2,352.68	205848			Law Enforcement Supplies	01431 ACCT# SEXCOSO
	DISC. TOTAL		2,352.68	ACH PMT TOTAL		.00			TOTAL	2,352.68	
00000 000059	PROGRESS INDEX	300572645	11/20/2016		4100-021400-1235-242-210	185.00	205849			Advertising	01431 ACCT# 24532
	DISC. TOTAL		185.00	ACH PMT TOTAL		.00			TOTAL	185.00	
00000 001559	RANDALL PAGE, P.C.	7621289	11/30/2016		4100-061100-1223-611-610	156.30	205850			Legal Services - Court Appt.	01431 JONES KENDAL
00000 001559		7869548	12/05/2016		4100-061100-1223-611-610	120.00	205850			Legal Services - Court Appt.	01431 HAYES, BRADLEY
	DISC. TOTAL		276.30	ACH PMT TOTAL		.00			TOTAL	276.30	
00000 000064	RAWLINGS MECHANICAL CORP.	3613	11/29/2016		4100-051500-1272-551-510	1,007.00	205851			Building Maintenance & Repair01431 SUSSEX SHERIFF DEPT.	
00000 000064		3614	11/29/2016		4100-051500-1272-551-510	2,717.00	205851			Building Maintenance & Repair01431 SUSSEX SHERIFF DEPT.	
00000 000064		3615	11/29/2016		4100-051500-1272-551-510	1,153.00	205851			Building Maintenance & Repair01431 SUSSEX SHERIFF DEPT.	
00000 000064		3622	12/02/2016		4100-051500-1272-551-510	3,701.00	205851			Building Maintenance & Repair01431 SUSSEX SHERIFF DEPT.	
00000 000064		41437	12/02/2016		4100-021200-1273-221-210	119.00	205851			Building Systems Main & Repair01431 SUSSEX COUNTY	
	DISC. TOTAL		8,697.00	ACH PMT TOTAL		.00			TOTAL	8,697.00	
00000 001438	RICHMOND TIMES DISPATCH	434412-1119	11/18/2016		4100-021400-1235-242-210	481.00	205852			Advertising	01431 ACCT# 6040463
	DISC. TOTAL		481.00	ACH PMT TOTAL		.00			TOTAL	481.00	
00000 000176	ROBINSON FARMER & COX	RFC 120116	12/01/2016		4100-011100-1225-111-110	3,000.00	205853			Management Consulting Service01431 SUSSEX COUNTY	
	DISC. TOTAL		3,000.00	ACH PMT TOTAL		.00			TOTAL	3,000.00	
00000 000104	SPENCER BROTHERS, INC	459003	11/01/2016		4100-051500-1279-551-510	365.05	205854			Propane Gas	01431 ACCT# SUSCOU
00000 000104		459091	11/21/2016		4100-051500-1279-551-510	374.67	205854			Propane Gas	01431 ACCT# SUSCOU
	DISC. TOTAL		739.72	ACH PMT TOTAL		.00			TOTAL	739.72	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000757	VERIZON BUSINESS	61557940	12/10/2016		4100-021100-1234-211-210	47.75	205863		Telecommunications	01431 ACCT# Y2694822
00000	000757		61557940	12/10/2016		4100-021400-1234-241-210	47.75	205863		Telecommunications	01431 ACCT# Y2694822
00000	000757		61557940	12/10/2016		4100-021400-1234-242-210	47.75	205863		Telecommunications	01431 ACCT# Y2694822
00000	000757		61557940	12/10/2016		4100-041100-1234-411-410	47.75	205863		Telecommunications	01431 ACCT# Y2694822
00000	000757		61557940	12/10/2016		4100-031100-1234-311-310	47.75	205863		Telecommunications	01431 ACCT# Y2694822
00000	000757		61557940	12/10/2016		4100-023100-1234-291-230	47.75	205863		Telecommunications	01431 ACCT# Y2694822
00000	000757		61557940	12/10/2016		4100-021500-1234-253-210	47.75	205863		Telecommunications	01431 ACCT# Y2694822
00000	000757		61557940	12/10/2016		4100-051100-1234-516-510	47.76	205863		Telecommunications	01431 ACCT# Y2694822
00000	000757		61557940	12/10/2016		4100-063100-1234-631-630	47.76	205863		Telecommunications	01431 ACCT# Y2694822
		DISC. TOTAL		429.78		.00 CPA PMT TOTAL	.00		TOTAL	429.78	
00000	000039	VERIZON WIRELESS	9775254056	11/12/2016		4100-051500-1234-551-510	110.76	205864		Telecommunications	01431 #520620824-00001
00000	000039		9775254056	11/12/2016		4100-051100-1234-512-510	812.72	205864		Telecommunications	01431 #520620824-00001
00000	000039		9775254056	11/12/2016		4100-051100-1234-516-510	456.69	205864		Telecommunications	01431 #520620824-00001
		DISC. TOTAL		1,380.17		.00 CPA PMT TOTAL	.00		TOTAL	1,380.17	
00000	000637	WILLIAMS, GARY M	GMW 120516	12/05/2016		4100-062100-1292-621-620	77.88	205865		Bank/CC & Other Fees	01431 REIMBURSEMENT
		DISC. TOTAL		77.88		.00 CPA PMT TOTAL	.00		TOTAL	77.88	
00000	000093	XEROX CORPORATION	087066487	12/01/2016		4100-062100-1252-621-620	205.66	205866		Equipment Lease/Rental	01431 ACCT# 099018525
		DISC. TOTAL		205.66		.00 CPA PMT TOTAL	.00		TOTAL	205.66	
00000	000757			12/10/2016		4100-023100-1234-291-230	73,976.88		TOTAL	73,976.88	
00000	000757			12/10/2016		4100-021500-1234-253-210	73,976.88		TOTAL	73,976.88	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 73,976.88 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 12/15/16
 DATE 12/15/16
 DATE

DIRECTOR OF FINANCE
 DEBORAH PAVIS, CO. ADMIN
 ONNIE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	DISC. TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	001432	ADAMS, NAKIA R	NRA 110216	11/02/2016	ACH PMT TOTAL	4100-051100-1207-516-510	183.34	205878		183.34		Mileage-Training/Conferences 01432	MILEAGE
00000	000271	BOBBY'S BODY & FRAM WORKS	BBFW 111916	11/19/2016	ACH PMT TOTAL	4100-021600-1265-262-210	140.52	205879		140.52		Vehicle Maintenance & Repairs01432	SUSSEX ENVIR. INSP.
00000	001449	CONVERGENT TECHNOLOGIES	19457	12/09/2016	ACH PMT TOTAL	4100-051100-1224-516-510	250.00	205880		250.00		Information System Services 01432	SUSSEX SHERIFF DEPT
00000	001449	CONVERGENT TECHNOLOGIES	19459	12/09/2016	ACH PMT TOTAL	4100-051100-1224-512-510	90.00	205880		90.00		Information System Services 01432	SUSSEX SHERIFF DEPT
00000	001449	CONVERGENT TECHNOLOGIES	19460	12/09/2016	ACH PMT TOTAL	4100-051100-1224-516-510	312.50	205880		312.50		Information System Services 01432	SUSSEX SHERIFF DEPT
00000	000023	CRATER DISTRICT AREA	HINES 122016	12/16/2016	ACH PMT TOTAL	4121-081000-5210-	1,945.00	205881		1,945.00		Repairs/Contractor Cost 01432	SUSSEX COUNTY
00000	000871	CRYSTAL SPRINGS	15692716 113016	11/30/2016	ACH PMT TOTAL	4100-041100-1277-411-410	13.27	205882		13.27		Water Services 01432	# 695034615692716
00000	000193	DEPART OF MOTOR VEHICLES	2016335765	12/12/2016	ACH PMT TOTAL	4100-041100-1299-412-410	600.00	205883		600.00		Misc. Oth.-DMV Stops 01432	ACCT# 546001642019
00000	999999	ELIZABETH RIVER TUNNELS	5958867	11/29/2016	ACH PMT TOTAL	4100-051100-1265-512-510	7.75	205884		7.75		Vehicle Maintenance & Repairs01432	ACCT# 3765921
00000	001484	HALEY FORD	44415682	11/15/2016	ACH PMT TOTAL	4100-051100-1265-512-510	712.27	205885		712.27		Vehicle Maintenance & Repairs01432	SUSSEX SHERIFF DEPT
00000	001484	HALEY FORD	44416300	11/15/2016	ACH PMT TOTAL	4100-051100-1265-512-510	222.25	205885		222.25		Vehicle Maintenance & Repairs01432	SUSSEX SHERIFF DEPT
00000	001484	HALEY FORD	44416654	12/05/2016	ACH PMT TOTAL	4100-051100-1265-512-510	1,003.36	205885		1,003.36		Vehicle Maintenance & Repairs01432	SUSSEX SHERIFF DEPT
00000	000148	HOLIDAY ICE	702489	12/01/2016	ACH PMT TOTAL	4100-051500-1246-551-510	36.60	205886		36.60		Food Supplies 01432	ACCT# 3455
00000	000049	JARRATT HARDWARE	A135729	10/25/2016	ACH PMT TOTAL	4100-021600-1272-261-210	6.53	205887		6.53		Building Maintenance & Repair01432	ACCT# 136
00000	000049	JARRATT HARDWARE	A136595	11/21/2016	ACH PMT TOTAL	4100-021600-1272-221-210	3.38	205887		3.38		Building Maintenance & Repair01432	ACCT# 136
00000	000049	JARRATT HARDWARE	B248234	10/20/2016	ACH PMT TOTAL	4100-021600-1272-261-210	39.30	205887		39.30		Building Maintenance & Repair01432	ACCT# 136
00000	000049	JARRATT HARDWARE	B249073	11/03/2016	ACH PMT TOTAL	4100-021600-1272-261-210	34.45	205887		34.45		Building Maintenance & Repair01432	ACCT# 136
00000	000049	JARRATT HARDWARE	B249785	11/14/2016	ACH PMT TOTAL	4100-021600-1272-261-210	68.87	205887		68.87		Building Maintenance & Repair01432	ACCT# 136
00000	000049	JARRATT HARDWARE	B249848	11/15/2016	ACH PMT TOTAL	4100-021600-1272-221-210	8.58	205887		8.58		Building Maintenance & Repair01432	ACCT# 136
00000	001115	LIFESTAR AMBULANCE	EMP-0112016	12/05/2016	ACH PMT TOTAL	4100-021500-2110-252-210-524	51,840.00	205888		51,840.00		Emergency Med. SVC - Pd EMT. 01432	NOVEMBER 2016
00000	001115	LIFESTAR AMBULANCE	EMP-20160011	12/05/2016	ACH PMT TOTAL	4100-021500-2110-252-210-524	15,132.00	205888		15,132.00		Emergency Med. SVC - Pd EMT. 01432	NOVEMBER 2016
00000	001092	MACE INCORPORATED	WT16809	12/12/2016	ACH PMT TOTAL	4100-021500-1256-251-210	140.00	205889		140.00		Communication Equipment 01432	SUSSEX CO PUBLIC SAF
00000	001092	MACE INCORPORATED	WT16811	12/12/2016	ACH PMT TOTAL	4100-021500-1256-251-210	194.73	205889		194.73		Communication Equipment 01432	SUSSEX CO PUBLIC SAF
00000	001092	MACE INCORPORATED	WT16812	12/12/2016	ACH PMT TOTAL	4100-021500-1256-251-210	194.73	205889		194.73		Communication Equipment 01432	SUSSEX CO PUBLIC SAF
00000	001092	MACE INCORPORATED	WT16814	12/12/2016	ACH PMT TOTAL	4100-021500-1256-251-210	194.73	205889		194.73		Communication Equipment 01432	SUSSEX CO PUBLIC SAF
00000	001092	MACE INCORPORATED	WT16815	12/12/2016	ACH PMT TOTAL	4100-021500-1256-251-210	194.73	205889		194.73		Communication Equipment 01432	SUSSEX CO PUBLIC SAF
00000	000550	OGBURN SIGNS & PRINTING	1003787	12/04/2016	ACH PMT TOTAL	4100-051100-1299-512-510	295.00	205890		295.00		Miscellaneous Others 01432	SUSSEX SHERIFF DEPT
00000	000550	OGBURN SIGNS & PRINTING	1003787	12/04/2016	ACH PMT TOTAL	4100-051100-1299-512-510	295.00	205890		295.00		Miscellaneous Others 01432	SUSSEX SHERIFF DEPT

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000769		4342468256	1216		4100-051100-1234-512-510	59.10	205904		Telecommunications	01432 ACCT# 00077014348
00000	000769		4345358364	1216		4100-021200-1234-221-210	59.15	205904		Telecommunications	01432 ACCT# 000130843684
00000	000769		4346340705	1216		4100-051500-1234-551-510	78.41	205904		Telecommunications	01432 ACCT# 000763493682
00000	000769		4346341094	1216		4100-061100-1234-613-610	78.41	205904		Telecommunications	01432 ACCT# 000770254016
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			1,445.90	
00000	000039	VERIZON WIRELESS	9776853108	12/10/2016		4100-011100-1234-111-110	194.96	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021100-1234-211-210	129.92	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021200-1234-221-210	93.96	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021300-1234-231-210	127.32	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021400-1234-241-210	114.91	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021500-1234-242-210	40.01	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021600-1234-253-210	89.91	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021600-1234-261-210	309.74	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021600-1234-262-210	233.91	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-021100-1234-291-230	40.01	205905		Telecommunications	01432 #805250394-00001
00000	000039		9776853108	12/10/2016		4100-061100-1234-613-610	49.90	205905		Telecommunications	01432 #805250394-00001
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			1,424.55	
00000	000806	VICK, EDDIE T	ETV 120916	12/09/2016		4100-021500-1248-253-210	10.15	205906		Civil Defense/Disaster Suppl	01432 REIMBURSEMENT
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			10.15	
00000	001521	VML	VML 111816	11/18/2016		4100-021400-1235-242-210	25.00	205907		Advertising	01432 SUSSEX COUNTY
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			25.00	
00000	001118	WATKINS INSURANCE AGENCY, 29442	29442	12/01/2016		4100-021500-1262-251-210	2,691.00	205908		Insurance	01432 ACCT# SUSCO-1
00000	001118		29442	12/01/2016		4100-021500-1262-252-210	1,076.00	205908		Insurance	01432 ACCT# SUSCO-1
00000	001118		29443	12/01/2016		4100-021500-1262-251-210	6,786.50	205908		Insurance	01432 ACCT# SUSCO-1
00000	001118		29443	12/01/2016		4100-021500-1262-253-210	3,253.00	205908		Insurance	01432 ACCT# SUSCO-1
00000	001118		29443	12/01/2016		4100-021500-1262-253-210	280.50	205908		Insurance	01432 ACCT# SUSCO-1
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			14,087.00	
00000	001136	WILSON, DEBORAH	DW 120516	12/05/2016		4100-061100-1234-613-610	200.00	205909		Telecommunications	01432 CELL PHONE STIPEND
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			200.00	
00000	001572	WIMMER, WILLIE	395	12/06/2016		4100-021500-1265-251-210	2,279.96	205910		Vehicle Maintenance & Rpairs	01432 SUSSEX CO PUBLIC SAF
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			2,279.96	
00000	000093	XEROX CORPORATION	087066489	12/01/2016		4100-021400-1252-242-210	235.43	205911		Equipment Lease/Rental	01432 ACCT# 705194736
00000	000093		087066489	12/01/2016		4100-021400-1252-241-210	235.43	205911		Equipment Lease/Rental	01432 ACCT# 705194736
00000	000093		087244809	12/02/2016		4100-021300-1252-231-210	506.34	205911		Equipment Lease/Rental	01432 ACCT# 702113564
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			977.20	
00000	000087	VAN CLEEF AUTO PARTS INC	992866	11/15/2016		4100-051100-1265-512-510	116.22	205912		Vehicle Maintenance & Repairs	01432 ACCT# 27431
00000	000087		992882	11/11/2016		4100-051500-1265-551-510	104.01	205912		Vehicle Maintenance & Repairs	01432 ACCT# 27431
00000	000087		993974	10/29/2016		4100-051500-1265-551-510	295.04	205912		Vehicle Maintenance & Repairs	01432 ACCT# 27431
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			515.27	
00000	000087		DISC. TOTAL			.00 CPA PMT TOTAL	.00			100,435.49	
			DISC. TOTAL			.00 CPA PMT TOTAL	.00			100,435.49	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 100,435.49- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

12-21-16

DATE

12-21-16

DATE

DIRECTOR OF FINANCE

[Handwritten signature]

SEBORAH DAVIS, CO. ADMIN

[Handwritten signature]

ONNIE J. WOODRUFF, TREAS.

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 001277	AMERICAN TIRE DISTRIBUTOR	S082760185	10/31/2016		4100-051100-1265-512-510	220.22	205913			Vehicle Maintenance & Repairs	01433 ACCT# 190415
00000 001277		S082830976	11/01/2016		4100-051100-1265-512-510	2,458.90	205913			Vehicle Maintenance & Repairs	01433 ACCT# 190415
						.00				2,679.12	
										TOTAL	
00000 000842	AMERIGAS-PETERSBURG	3057897210	12/06/2016		4100-021200-1279-221-210	306.22	205914			Propane Gas	01433 ACCT# 200109275
						.00				306.22	
										TOTAL	
00000 000010	BANK OF SOUTHSIDE VA	2383 1216 01	11/14/2016		4100-011100-1204-111-110	91.55	205915			Lodging	01433 # 4053250002002383
00000 000010		2383 1216 02	11/14/2016		4100-021300-1204-231-210	286.37	205915			Lodging	01433 # 4053250002002383
00000 000010		2383 1216 03	11/15/2016		4100-021100-1204-211-210	183.10	205915			Lodging	01433 # 4053250002002383
00000 000010		2383 1216 04	11/15/2016		4100-011100-1204-111-110	863.19	205915			Lodging	01433 # 4053250002002383
00000 000010		2383 1216 05	11/15/2016		4100-011100-1205-111-110	181.27	205915			Meals	01433 # 4053250002002383
00000 000010		2383 1216 06	11/15/2016		4100-011100-1204-111-110	575.46	205915			Lodging	01433 # 4053250002002383
00000 000010		2383 1216 07	11/15/2016		4100-011100-1204-111-110	863.19	205915			Lodging	01433 # 4053250002002383
00000 000010		2383 1216 08	11/17/2016		4100-021600-1245-261-210	913.20	205915			Lodging	01433 # 4053250002002383
00000 000010		2383 1216 09	11/17/2016		4100-021400-1205-241-210	232.01	205915			Law Enforcement Supplies	01433 # 4053250002002383
00000 000010		2383 1216 10	11/17/2016		4100-021100-1204-211-210	25.43	205915			Meals	01433 # 4053250002002383
00000 000010		2383 1216 11	11/17/2016		4100-021100-1205-211-210	247.00	205915			Lodging	01433 # 4053250002002383
00000 000010		2383 1216 12	11/25/2016		4100-021400-1258-241-210	22.76	205915			Meals	01433 # 4053250002002383
00000 000010		2383 1216 13	11/28/2016		4100-021600-1227-261-210	14.99	205915			Computer Software/Application	01433 # 4053250002002383
00000 000010		2383 1216 14	11/30/2016		4100-021100-1241-211-210	219.97	205915			Medical Services	01433 # 4053250002002383
00000 000010		2383 1216 15	11/30/2016		4100-021600-1299-262-210	118.36	205915			Office Supplies	01433 # 4053250002002383
						4,852.81	205915			Miscellaneous Others	01433 # 4053250002002383
						.00				4,852.81	
										TOTAL	
00000 000010	BANK OF SOUTHSIDE VA	2383 1216 16	12/01/2016		4100-021100-1241-211-210	62.76	205916			Office Supplies	01433 # 4053250002002383
						.00				62.76	
										TOTAL	
00000 000383	BENJ FRANKLIN PRINTING CO	171352	10/24/2016		4100-023100-1241-291-230	83.20	205917			Office Supplies	01433 SUSSEX CO ELECT BD
						.00				83.20	
										TOTAL	
00000 001615	CHANDLER, ROBERT M.	BOS 122116	12/21/2016		4100-011100-1225-111-110	1,500.00	205918			Management Consulting Service	01433 SUSSEX CO BOS
00000 001615		PLANN 122016	12/20/2016		4100-021400-1225-241-210	750.00	205918			Management Consulting Service	01433 SUSSEX CO PLANN DEPT
						.00				2,250.00	
										TOTAL	
00000 000931	COUNTY OF PRINCE GEORGE	OCT-DEC 2016	12/07/2016		4100-061100-1214-611-610	2,209.02	205919			Comp Court Administrator	01433 COURT ADMINISTRATOR
						.00				2,209.02	
										TOTAL	
00000 000871	CRYSTAL SPRINGS	10726073 120316	12/03/2016		4100-021200-1277-221-210	46.76	205920			Water Services	01433 ACCT#508239010726073
00000 000871		12841556 111616	11/16/2016		4100-063100-1277-631-630	45.53	205920			Water Services	01433 ACCT#114253012841556
						.00				92.29	
										TOTAL	
00000 001613	CUSTOM CLEANERS	1290	12/10/2016		4100-051100-1244-512-510	48.00	205921			Uniform Services	01433 SUSSEX SHERIFF DEPT.
						.00				48.00	
										TOTAL	
00000 000868	DISH NETWORK	80372704 1216	12/04/2016		4100-021500-1234-253-210	46.03	205922			Telecommunications	01433 #8255707080372704
						.00				46.03	
										TOTAL	
00000 001451	FLOWERS FOODS	1169904730	12/05/2016		4100-051500-1246-551-510	71.55	205923			Food Supplies	01433 ACCT# 40351872
						.00				71.55	
										TOTAL	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	DISC. TOTAL	BATCH INV. DESCRIPTION
00000	000995	LEE-GIVENS, STELLA	SLG 122016	12/20/2016	12/20/2016	4100-063100-1231-631-630	7.35	205924	7.35	7.35	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	001566	MARLIN BUSINESS BANK	14597756	12/12/2016	12/12/2016	4100-051100-1252-512-510	3,716.86	205925	3,716.86	3,716.86	.00	01433 ACCT# 1454841
			CHECK TOTAL							TOTAL		
00000	001549	NADA USED CAR GUIDE	000599566	11/01/2016	11/01/2016	4100-031100-1241-311-310	47.00	205926	47.00	47.00	.00	01433 ACCT# 100039180
			CHECK TOTAL							TOTAL		
00000	999999	NDAA	2017 NDAA DUES	10/21/2016	10/21/2016	4100-063100-1201-631-630	103.00	205927	103.00	103.00	.00	01433 RAMSEY, LYNDIA
			CHECK TOTAL							TOTAL		
00000	000165	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	188.00	205928	188.00	188.00	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	SADLER BROS. OIL CO., INC	348825	11/10/2016	11/10/2016	4100-051100-1264-512-510	43.05	205929	43.05	43.05	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	188.00	205928	188.00	188.00	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	47.00	205928	47.00	47.00	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	235.00	205928	235.00	235.00	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	43.05	205929	43.05	43.05	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	14.63	205929	14.63	14.63	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	41.00	205929	41.00	41.00	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	20.99	205929	20.99	20.99	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	49.75	205929	49.75	49.75	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	10.00	205929	10.00	10.00	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000068	POSTMASTER	COMMATY 121916	12/15/2016	12/15/2016	4100-063100-1231-631-630	179.42	205929	179.42	179.42	.00	01433 POSTAGE
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	2387	11/04/2016	11/04/2016	4100-021600-1247-261-210	353.36	205930	353.36	353.36	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	4016	10/31/2016	10/31/2016	4100-021600-1247-261-210	721.44	205930	721.44	721.44	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	5653	10/25/2016	10/25/2016	4100-021600-1265-221-210	325.91	205930	325.91	325.91	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	5675	10/26/2016	10/26/2016	4100-021600-1265-221-210	60.00	205930	60.00	60.00	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	6409	11/15/2016	11/15/2016	4100-021600-1265-221-210	31.96	205930	31.96	31.96	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	999999-17	11/19/2016	11/19/2016	4100-021600-1201-211-210	45.00	205930	45.00	45.00	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	999999-17	11/19/2016	11/19/2016	4100-021600-1201-211-210	15.00	205930	15.00	15.00	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	999999-17	11/19/2016	11/19/2016	4100-021600-1201-261-210	15.00	205930	15.00	15.00	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000832	SAM'S CLUB DIRECT	999999-17	11/19/2016	11/19/2016	4100-021600-1201-261-210	15.00	205930	15.00	15.00	.00	01433 ACCT# 0402194646154
			CHECK TOTAL							TOTAL		
00000	000777	SUSSEX SERVICE AUTHORITY	200814056	11/30/2016	11/30/2016	4100-021600-1277-263-210	2,930.42	205931	2,930.42	2,930.42	.00	01433 ACCT# 2699
			CHECK TOTAL							TOTAL		
00000	000081	THACKER HARDWARE	52276	11/02/2016	11/02/2016	4100-021600-1249-262-210	46.46	205932	46.46	46.46	.00	01433 ACCT# 341500
			CHECK TOTAL							TOTAL		
00000	000316	TOWN OF STONY CREEK	TWN SC 1216	12/15/2016	12/15/2016	4100-041100-1296-412-410	1,486.60	205933	1,486.60	1,486.60	.00	01433 VEH. LIC. REG. SHARE
			CHECK TOTAL							TOTAL		
00000	000317	TOWN OF WAKEFIELD	TWN WAKFLD 1216	12/15/2016	12/15/2016	4100-041100-1296-412-410	5,405.67	205934	5,405.67	5,405.67	.00	01433 VEH. LIC. REG. SHARE
			CHECK TOTAL							TOTAL		
00000	000318	TOWN OF WAVERLY	TWN WVRLY 1216	12/15/2016	12/15/2016	4100-041100-1296-412-410	9,756.95	205935	9,756.95	9,756.95	.00	01433 VEH. LIC. REG. SHARE
			CHECK TOTAL							TOTAL		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	ACH PMT	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	BATCH INV. DESCRIPTION
00000	000232	TREASURER OF VIRGINIA	T305393	11/29/2016		4100-063100-1224-631-630	29.25	205936		29.25		29.25	29.25	205936		29.25	Information Systems Services 01433 ACCT# 2183000
00000	000080	TRI CITY OFFICE PRODUCTS	0116292-001	11/16/2016		4100-062100-1241-621-620	314.89	205937		314.89		314.89	314.89	205937		314.89	Office Supplies 01433 ACCT# SXCC-0
00000	000080	TRI CITY OFFICE PRODUCTS	0118026-001	12/01/2016		4100-063100-1241-631-630	107.39	205937		107.39		107.39	107.39	205937		107.39	Office Supplies 01433 ACCT# SXCCAT-0
00000	000080	TRI CITY OFFICE PRODUCTS	0118256-001	12/12/2016		4100-023100-1241-291-230	53.07	205937		53.07		53.07	53.07	205937		53.07	Office Supplies 01433 ACCT# SUXRREG-0
00000	000080	TRI CITY OFFICE PRODUCTS	0118302-001	12/14/2016		4100-051100-1241-512-510	106.51	205937		106.51		106.51	106.51	205937		106.51	Office Supplies 01433 ACCT# SCSD-0
00000	000831	VACORP	12489	1/01/2017		4100-051100-1128-512-510	7,112.31	205938		7,112.31		7,112.31	7,112.31	205938		7,112.31	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-051500-1128-551-510	5,757.57	205938		5,757.57		5,757.57	5,757.57	205938		5,757.57	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-011100-1128-111-110	9.93	205938		9.93		9.93	9.93	205938		9.93	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021100-1128-211-210	90.24	205938		90.24		90.24	90.24	205938		90.24	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-023100-1128-291-230	20.65	205938		20.65		20.65	20.65	205938		20.65	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021400-1128-242-210	976.56	205938		976.56		976.56	976.56	205938		976.56	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-063100-1128-631-630	11.13	205938		11.13		11.13	11.13	205938		11.13	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021400-1128-241-210	470.30	205938		470.30		470.30	470.30	205938		470.30	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-062100-1128-621-620	52.92	205938		52.92		52.92	52.92	205938		52.92	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-022100-1128-281-220	15.95	205938		15.95		15.95	15.95	205938		15.95	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-063100-1128-631-630	66.16	205938		66.16		66.16	66.16	205938		66.16	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021600-1128-261-210	402.42	205938		402.42		402.42	402.42	205938		402.42	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-031100-1128-311-310	33.55	205938		33.55		33.55	33.55	205938		33.55	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-041100-1128-411-410	44.96	205938		44.96		44.96	44.96	205938		44.96	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021300-1128-231-210	700.10	205938		700.10		700.10	700.10	205938		700.10	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021500-1128-253-210	417.86	205938		417.86		417.86	417.86	205938		417.86	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021200-1128-221-210	926.96	205938		926.96		926.96	926.96	205938		926.96	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021600-1128-262-210	2,063.93	205938		2,063.93		2,063.93	2,063.93	205938		2,063.93	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021400-1128-241-210	7.36	205938		7.36		7.36	7.36	205938		7.36	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021100-1128-211-210	602.00	205938		602.00		602.00	602.00	205938		602.00	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4105-071100-1128-711-710	1,169.89	205938		1,169.89		1,169.89	1,169.89	205938		1,169.89	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	999999	VALECO	2017 DUES	12/19/2016		4100-031100-1201-311-310	80.00	205939		80.00		80.00	80.00	205939		80.00	Organization Membership 01433 2017 DUES
00000	000039	VERIZON WIRELESS	9776872889	12/10/2016		4125-031700-5841-	149.81	205940		149.81		149.81	149.81	205940		149.81	Drug Forf. Fund / Com. Atty. 01433 #905440571-00001
00000	999999	VIRGINIA GOV'T FOA	FY2017	11/28/2016		4100-021100-1201-211-210	35.00	205941		35.00		35.00	35.00	205941		35.00	Organization Membership 01433 MOORE, KELLY
00000	001296	WORK ZONE, LLC	84991	12/07/2016		4100-021200-1244-221-210	449.96	205942		449.96		449.96	449.96	205942		449.96	Uniform Services 01433 SUSSEX CO BLDG/GRNDS
00000	000093	XEROX CORPORATION	087066488	12/01/2016		4100-031100-1252-311-310	234.61	205943		234.61		234.61	234.61	205943		234.61	Equipment Lease/Rental 01433 ACCT# 101294460
00000	000093	XEROX CORPORATION	087244811	12/02/2016		4100-021100-1252-211-210	890.28	205943		890.28		890.28	890.28	205943		890.28	Equipment Lease/Rental 01433 ACCT# 718393564
00000	000831	VACORP	12489	1/01/2017		4100-021100-1128-211-210	1,124.89	205938		1,124.89		1,124.89	1,124.89	205938		1,124.89	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021100-1128-211-210	60,412.92	205938		60,412.92		60,412.92	60,412.92	205938		60,412.92	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17
00000	000831	VACORP	12489	1/01/2017		4100-021100-1128-211-210	60,412.92	205938		60,412.92		60,412.92	60,412.92	205938		60,412.92	Worker's Comp - Self Insured 01433 POLICY#VA-SU-107-17

OVER

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 60,412.92- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

12-29-14

DATE

12/29/14

DATE

DIRECTOR OF FINANCE



DEBORAH LEWIS, CO. ADMIN

ONNIE L. WOODRUFF, TREAS.



RECEIVED
DEC 13 2016

ACCOUNTING DEPARTMENT
SUSSEX COUNTY

ONNIE L. WOODRUFF
TREASURER

TREASURER'S OFFICE
SUSSEX COUNTY
P.O. BOX 1399

Phone (434)246-1086 or
(434)246-1087

TREASURER'S REPETITIVE WIRE TRANSFER
MEMO

(QZAB) 2005

Due Date: December 29, 2016

Value Date: December 27, 2016

Wire # 81

Amount \$ 58,270.00 From BB&T Acct. 523 336 1781

Fifty Eight Thousand Two Hundred Seventy and 00/100-----Dollars

Please wire funds to: BANK OF AMERICA
NEW YORK, NY 10048
ABA NUMBER: 026009593
ACCT NO: 6550-419304
REF: INTEREST RATE DERIVATIVES
NOTIFY: DERIVATIVE OPERATIONS BOFAUS3DCRD

Authorized by *Gay Williams* Date: 12/7/16
Authorized County Representative, Sussex County

Authorized by *Desti A. Cox* Date: 12/12/16
Onnie L. Woodruff, Treasurer, Sussex County

Wired By: *DC* Date 12/13/16 Time 10:50 AM Status released

Fax to: Municipal Reinvestment and Risk Management
Fax: (866) 218-8487
Phone: (877)669-7369
Subject: Notice of Wire Funds QZAB series 2005



TREASURER'S OFFICE
SUSSEX COUNTY
P.O. BOX 1399

ONNIE L. WOODRUFF
TREASURER

Phone (434)246-1086 or
(434)246-1087

REPETITIVE WIRE TRANSFER
MEMO

Due Date: January 1, 2017

Value Date: December 27, 2016

Wire # 82

(Lit Fund Ln Pmt) MS

Amount \$ 476,172.42 From BB&T Acct. 523 336 1781

Four Hundred Seventy Six Thousand One Hundred Seventy Two and 42/100-----Dollars

Please wire funds to: BANK OF AMERICA
ABA 0260-0959-3
ACCT # 000000000026
ACCT NAME: COMM. OF VA. GENERAL ACCT
REFERENCE: SUSSEX COUNTY #18302
LITERARY LOAN

Authorized by *Raymond Williams* Date: 12-13-16
Authorized County Representative, Sussex County

Authorized by *Dest. J. Cox* Chief Deputy Date: 12/13/16
Onnie L. Woodruff, Treasurer, Sussex County

Wired By: _____ Date 12/13/16 Time 11:00am Status released

COMMONWEALTH OF VIRGINIA
LITERARY FUND PERMANENT LOAN

Locality: 183
County/City: Sussex

11/29/2016

John Welter Hicks
Superintendent of Schools
P. O. Box 1368
Sussex, VA 23884-0368

The following payment on your literary fund loan will be due 1/1/2017.

INVOICE

Acct #	School Name	Interest	Principal	Total
18302	Sussex Middle School	\$126,045.42	\$350,127.00	\$476,172.42
			Total:	\$476,172.42

Payment may be made by check or wire as noted below. If payment is made by check, please return a copy of this notice with your remittance check payable to the Treasurer of Virginia.

By Mail:

Department of the Treasury
Attn: Trust Accounting Manager
P. O. Box 1879
Richmond, VA 23218-1879

By Wire:

Bank: Bank of America
ABA Number: 0260-0959-3
Account Number: 00000000026
Account Name: Comm. of Virginia General Account
Reference: {your locality name}
Literary Loan

PAYROLL DEDUCTION CHECKS



P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040161216161200	12/16/2016	100-000200-0100-	205808	859.90		00000
00000	000245		DC040161216161200	12/16/2016	105-000200-0100-	205808	202.62		00000
00000	000245		DC041161216161200	12/16/2016	100-000200-0100-	205808	734.08		00000
00000	000245		DC041161216161200	12/16/2016	105-000200-0100-	205808	264.00		00000
					CHECK TOTAL		2,070.60		
00000	000970	CARL M BATES, CHEFL3 TRUS	DC062161216161200	12/16/2016	100-000200-0100-	205809	606.00		00000
00000	000970		DC062161216161200	12/16/2016	105-000200-0100-	205809	667.50		00000
					CHECK TOTAL		1,273.50		
00000	001397	LEGAL SHIELD	DC097161216161200	12/16/2016	100-000200-0100-	205810	9.48		00000
00000	001397		DC097161216161200	12/16/2016	105-000200-0100-	205810	14.95		00000
					CHECK TOTAL		24.43		
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109161216161200	12/16/2016	100-000200-0100-	205811	200.00		00000
					CHECK TOTAL		200.00		
00000	001021	MINNESOTA LIFE INS CO	DC200161216161200	12/16/2016	100-000200-0100-	205812	260.14		00000
00000	001021		DC200161216161200	12/16/2016	105-000200-0100-	205812	108.96		00000
					CHECK TOTAL		369.10		
00000	000872	NATIONWIDE RETIREMENT	DC090161216161200	12/16/2016	100-000200-0100-	205813	4,857.66		00000
00000	000872		DC090161216161200	12/16/2016	105-000200-0100-	205813	68.45		00000
					CHECK TOTAL		4,926.11		
00000	001560	SUZANNE E WADE, TRUSTEE	DC107161216161200	12/16/2016	105-000200-0100-	205814	366.00		00000
					CHECK TOTAL		366.00		
00000	000779	TREASURER OF SUSSEX CO.	DC001161216161200	12/16/2016	100-000200-0100-	205815	26,064.50		00000
00000	000779		DC001161216161200	12/16/2016	105-000200-0100-	205815	7,447.00		00000
00000	000779		DC002161216161200	12/16/2016	100-000200-0100-	205815	826.00		00000
00000	000779		DC003161216161200	12/16/2016	100-000200-0100-	205815	914.00		00000
00000	000779		DC004161216161200	12/16/2016	100-000200-0100-	205815	338.50		00000
00000	000779		DC006161216161200	12/16/2016	100-000200-0100-	205815	527.50		00000
00000	000779		DC008161216161200	12/16/2016	100-000200-0100-	205815	463.00		00000
00000	000779		DC009161216161200	12/16/2016	100-000200-0100-	205815	914.00		00000
00000	000779		DC012161216161200	12/16/2016	100-000200-0100-	205815	769.50		00000
00000	000779		DC067161216161200	12/16/2016	100-000200-0100-	205815	65.00		00000
					CHECK TOTAL		38,129.00		
00000	000247	TREASURER OF VIRGINIA	DC080161216161200	12/16/2016	100-000200-0100-	205816	1,174.50		00000
					CHECK TOTAL		1,174.50		
00000	000831	VACORP	DC035161216161200	12/16/2016	100-000200-0100-	205817	52.19		00000
00000	000831		DC035161216161200	12/16/2016	105-000200-0100-	205817	46.51		00000
					CHECK TOTAL		98.70		
00000	001027	VALIC RETIREMENT	DC091161216161200	12/16/2016	100-000200-0100-	205818	40.00		00000
					CHECK TOTAL		40.00		
					CLASS TOTAL		48,671.94		
					FINAL TOTAL		48,671.94		

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Handwritten: 12/16/16
Handwritten: VBE

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P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	DESCRIPTION	BATCH
00000	000245 AFLAC	DC040161231161200	12/22/2016	100-000200-0100-	869.90	205867 ✓	00000	
00000	000245	DC040161231161200	12/22/2016	105-000200-0100-	202.62	205867	00000	
00000	000245	DC041161231161200	12/22/2016	100-000200-0100-	734.08	205867	00000	
00000	000245	DC041161231161200	12/22/2016	105-000200-0100-	264.00	205867	00000	
				CHECK TOTAL	2,070.60			
00000	000970 CARL M BATES, CHPT13 TRUS	DC062161231161200	12/22/2016	100-000200-0100-	506.00	205868	00000	
00000	000970	DC062161231161200	12/22/2016	105-000200-0100-	667.50	205868	00000	
				CHECK TOTAL	1,273.50			
00000	001397 LEGAL SHIELD	DC097161231161200	12/22/2016	100-000200-0100-	9.48	205869	00000	
00000	001397	DC097161231161200	12/22/2016	105-000200-0100-	14.95	205869	00000	
				CHECK TOTAL	24.43			
00000	001576 MICHAEL P. COTTER, TRUSTEE	DC109161231161200	12/22/2016	100-000200-0100-	200.00	205870	00000	
				CHECK TOTAL	200.00			
00000	001021 MINNESOTA LIFE INS CO	DC200161231161200	12/22/2016	100-000200-0100-	260.14	205871	00000	
00000	001021	DC200161231161200	12/22/2016	105-000200-0100-	108.96	205871	00000	
				CHECK TOTAL	369.10			
00000	000872 NATIONWIDE RETIREMENT	DC090161231161200	12/22/2016	100-000200-0100-	1,548.75	205872	00000	
00000	000872	DC090161231161200	12/22/2016	105-000200-0100-	68.45	205872	00000	
				CHECK TOTAL	1,617.20			
00000	001560 SUZANNE E WADE, TRUSTEE	DC107161231161200	12/22/2016	105-000200-0100-	366.00	205873	00000	
				CHECK TOTAL	366.00			
00000	000779 TREASURER OF SUSSEX CO.	DC001161231161200	12/22/2016	100-000200-0100-	27,418.50	205874	00000	
00000	000779	DC001161231161200	12/22/2016	105-000200-0100-	6,093.00	205874	00000	
00000	000779	DC002161231161200	12/22/2016	100-000200-0100-	626.00	205874	00000	
00000	000779	DC003161231161200	12/22/2016	100-000200-0100-	914.00	205874	00000	
00000	000779	DC004161231161200	12/22/2016	100-000200-0100-	769.50	205874	00000	
00000	000779	DC005161231161200	12/22/2016	100-000200-0100-	527.50	205874	00000	
00000	000779	DC009161231161200	12/22/2016	100-000200-0100-	914.00	205874	00000	
00000	000779	DC012161231161200	12/22/2016	100-000200-0100-	769.50	205874	00000	
00000	000779	DC067161231161200	12/22/2016	100-000200-0100-	65.00	205874	00000	
				CHECK TOTAL	38,097.00			
00000	000247 TREASURER OF VIRGINIA	DC080161231161200	12/22/2016	100-000200-0100-	1,174.50	205875	00000	
				CHECK TOTAL	1,174.50			
00000	000831 VACORP	DC035161231161200	12/22/2016	100-000200-0100-	52.19	205876	00000	
00000	000831	DC035161231161200	12/22/2016	105-000200-0100-	46.51	205876	00000	
				CHECK TOTAL	98.70			
00000	001027 VALIC RETIREMENT	DC091161231161200	12/22/2016	100-000200-0100-	40.00	205877 ✓	00000	
				CHECK TOTAL	40.00			
				CLASS TOTAL	45,331.03			
				FINAL TOTAL	45,331.03-			

Wg of Corp 12/15/16
Des t of Corp 12/15/16

VRE

BOARD ACTION FORM

Agenda Item: Consent Agenda Items #2.03

Subject: Accept & Appropriate Funds: \$1,726.65 Sheriff's Department

Board Meeting Date: January 19, 2017

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Summary:

The Sheriff's Department is requesting that the Board of Supervisors appropriates \$1,726.65 received from VACORP for up-fit on new Chevrolets and trade-in on Dodges to line item 51100 1265 512 510.

Attachments (if any): 12-8-16 Letter from Sheriff's Department, Copy of check

=====

ACTION: That the Board of Supervisor hereby accepts and appropriates \$1,726.65 received from VACORP for up-fit on new Chevrolets and trade-in on Dodges to the Sheriff's Department line item 51100 1265 512 510.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

OFFICE OF THE SHERIFF
RAYMOND R. BELL, SHERIFF
TELEPHONE (434) 246-5000
FAX (434) 246-5714



COUNTY OF SUSSEX
20212 THORNTON SQUARE
POST OFFICE BOX 1326
SUSSEX, VIRGINIA 23884

December 8, 2016

Mr. Vandy Jones
Interim County Administrator
P. O. Box 1397
Sussex, Virginia 23884

Dear Mr. Jones:

The Sheriff's Office is requesting that the Board of Supervisors restore the following money received from VACORP (copy of check attached) to the appropriate line item:

1. \$1,726.65 for up-fit on new chevrolts and trade in on dodges to line item (51100 1265 512 510).

If you have any questions please give me a call.

Sincerely,

Raymond R. Bell

Sheriff

cc: Sussex County Board of Supervisors

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



SHEEHY FORD

10801 MIDLOTHIAN PIKE
P.O. BOX 35045
RICHMOND, VIRGINIA 23235-0045
PHONE: (804) 794-0500
www.sheehy.com

BB&T

Branch Banking and Trust Company
68-426/514

CHECK# 119548

119548

PAY **ONE THOUSAND SEVEN HUNDRED TWENTY SIX DOLLARS AND 65/100**

TO THE
ORDER
OF
COUNTY OF SUSSEX
PO BOX 1397
20233 FOUNTAIN SQUARE
SUSSEX COURTHOUSE VA 23884-0397

DATE	AMOUNT
11/28/16	\$1,726.65

SHEEHY FORD

[Signature]
 AUTHORIZED REPRESENTATIVE
 AUTHORIZED REPRESENTATIVE

VOID AFTER 180 DAYS

⑈ 119548 ⑈ ⑆051404260⑆5236373640⑈

NAME	NUMBER	DATE
------	--------	------

COUNTY OF SUSSEX	1806315	11/28/16
------------------	---------	----------

CREATED BY: 12LARNOLD

OVERPAYMENT ON ACCOUNT FOR UPFIT AND TRADE-IN

ACCT#	AMOUNT	CTRL#	DESC
N211	1726.65	1806315	OVERPAYMENT

REMITTANCE ADVICE
DETACH AND RETAIN

SHEEHY FORD

10801 MIDLOTHIAN PIKE
P.O. BOX 35045
RICHMOND, VIRGINIA 23235-0045
PHONE: (804) 794-0500
www.sheehy.com

CHECK NO.
119548

NET
AMOUNT

\$1,726.65

BOARD ACTION FORM

Agenda Item: Recognition #3.01

Subject: Resolution Honoring Ms. Deborah Davis

Board Meeting Date: January 19 2017

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Summary:

Vice Chairman Blowe requested resolution to honor Ms. Deborah A. Davis, former Sussex County Administrator for service to the County

Attachments (if any): Copy of Resolution

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ACTION: That the Board approves the resolution honoring Ms. Deborah A. Davis.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



Resolution in Recognition of Ms. Deborah A. Davis

WHEREAS, **Ms. Deborah A. Davis**, local government career began in 1987 working in Henrico County; and

WHEREAS, in June of 1989, Ms. Davis, was employed by the Sussex County Planning Department and was eventually promoted to the Assistant to the County Administrator; and

WHEREAS, Ms. Davis left in April 1995 to work in the private sector soon realizing she preferred local government; and

WHEREAS, Ms. Davis was rehired by Sussex County as the Assistant to the County Administrator/Deputy Clerk to the Board of Supervisors in February 2002; and

WHEREAS, while in that capacity, she worked diligently to help start Relay for Life in Sussex County, as well as, help to coordinate various February History Events; and

WHEREAS, in March 2014 she was named Acting Deputy County Administrator and in July 2014 she was appointed as Acting County Administrator until such time as being appointed the County Administrator in September 2014.; and

WHEREAS, Ms. Davis oversaw the business affairs of Sussex County and demonstrated her concern for Sussex County and its residents through her hard work; and

WHEREAS, Ms. Davis has served on several Boards and Commissions to include Southside Virginia Education Center Board of Directors, South Centre Corridors RC&D Council, Virginia's Gateway Region Managers, Housing Oversight Board, Smart Beginnings SouthEast, Sussex Cooperative Extension Leadership Council, Crater Youth Care Commission, Crater Planning District Commission and Albermarle Chowan Roundtable; and

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby express our sincere appreciation and thanks **Ms. Deborah A. Davis** for her service to Sussex County and its citizens; and.

FURTHER RESOLVED that this Board of Supervisors extends to **Ms. Deborah A. Davis** and her family blessings for good health and best wishes for the future.

Adopted this 19th day of January, 2017.

Susan B. Seward, Chairperson
Board of Supervisors

BOARD ACTION FORM

Agenda Item: Recognition #3.02

Subject: Resolution Honoring Ms. Chequila H. Fields

Board Meeting Date: January 19 2017

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Summary:

Vice Chairman Blowe requested resolution to honor Ms. Chequila H. Fields, former Sussex County Director of Social Services. Ms. Fields retired December 31, 2016.

Attachments (if any): Copy of Resolution

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ACTION: That the Board approves the resolution honoring Ms. Chequila H. Fields.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



Resolution in Recognition of Ms. Chequila H. Fields

WHEREAS, Ms. Chequila H. Fields, retired as the Sussex County Social Services Director III on December 31, 2016; and

WHEREAS, Ms. Fields served with the Social Department for thirty-one (31) years beginning as an Employee Services Worker; and

WHEREAS, she was promoted over the years to Acting Social Work Supervisors which was later redefined to Sr. Employment Services Worker to Sr. Self-Sufficiency Worker and Sr. Self Sufficiency Case Specialist; and

WHEREAS, she was promoted to Social Service Director III in April, 2000; and

WHEREAS, she has demonstrated great concern and care for the welfare of and educational needs of Sussex County citizens by establishing the Resource and Technology Center which is the only entity with free high speed internet other than the library; and

WHEREAS, Ms. Fields established Senior Grocery Days after the need was identified by Health and Human Services; which expanded to include Family Grocery Days;

WHEREAS, Sussex County Social Services partnered with Crater District Area Agency on Aging (CDAAA) to provide fresh meals prepared by the school divisions food service program.

NOW THEREFORE BE IT RESOLVED that the Sussex County Board hereby expresses our sincere thanks to **Ms. Chequila H. Fields** for the contribution she had made; and

FURTHER RESOLVED that this Board of Supervisors extends to **Ms. Chequila H. Fields** and her family blessings for good health and best wishes for the future.

Adopted on the 19th day of January, 2017.

Susan B. Seward, Chairperson
Board of Supervisors

BOARD ACTION FORM

Agenda Item: Public Hearing – Item #4.01

Subject: Resolution authorizing the preparation and submittal of a joint application by the Town of Waverly and the County of Sussex for Urgent Need Open Submission Grant Funds through the Virginia Small Cities Community Development Block Grant Program

Board Meeting Date: January 19 2017

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Summary: A tornado struck the Town of Waverly and the County of Sussex on February 24, 2016. Homes and businesses were damaged or totally destroyed by the tornado event. The Town and the County of Sussex wish to jointly apply for funds from the Urgent Needs Open Submission Grant under the Virginia Small Cities Community Development Block Grant to address the damages caused by the tornado.

The joint application will be submitted requesting a total of \$1,397,044 of which \$697,217 will be used to address damages to structures in the County. There is no local match required.

The purpose of the hearing is to solicit public input on the proposed Community Development Block Grant (CDBG) application of the Town of Waverly for the Waverly Tornado Recovery Project to be submitted to the Virginia Department of Housing and Community Development on January 31, 2017, under their Urgent Needs Open Submission (UNOS) category.

Attachments (if any): A copy of Notice of Public Hearing, the Resolution for the Board’s approval, and a copy of Budget Derivation of Costs

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ACTION: Staff requests the Board of Supervisors approval of the resolution authorizing the preparation and filing of a joint application by town of Waverly and Sussex for Urgent Need Open Submission grant funds through the Virginia Small Cities Community Development Block Grant Program.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

RESOLUTION AUTHORIZING PREPARATION AND FILING OF A JOINT APPLICATION BY TOWN OF WAVERLY AND SUSSEX FOR URGENT NEED OPEN SUBMISSION GRANT FUNDS THROUGH THE VIRGINIA SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the Town of Waverly and County of Sussex were severely impacted by a tornado that hit the community on February 24, 2016; and

WHEREAS, Governor Terry R. McAuliffe declared a state of emergency in response to the severe weather to direct all possible resources towards responding to the event; and

WHEREAS, Governor Terry R. McAuliffe has requested President Obama for a federal disaster declaration to assist Virginia's response; and

WHEREAS, the Town of Waverly and County of Sussex wish to jointly apply for an Urgent Needs Open Submission Grant under the Virginia Small Cities Community Development Block Grant program to address the severe housing damages caused by the tornadoes; and

WHEREAS, Town of Waverly and County of Sussex are unable to finance the improvement program solely using local resources and is therefore seeking relief from federal and state resources but are still confronted with a shortfall in funding; and

WHEREAS, the joint application for \$1,397,044 submitted by the two jurisdictions will assist in alleviating the existing conditions which are currently posing a serious and immediate threat to the health, safety and welfare of the local residents; and

WHEREAS, County of Sussex properly advertised and conducted public hearings on December 13, 2016 and January 19, 2017 which addressed the CDBG program and the proposed CDBG project application, thereby meeting citizen participation requirements.

NOW, THEREFORE BE IT RESOLVED by Sussex County Board of Supervisors that: the County Administrator, the County's chief administrative official, is hereby authorized to execute and file all appropriate documents for Waverly Tornado Recovery UNOS Grant under the 2017 Virginia Community Development Block Grant Urgent Needs Open Submission application totaling \$1,397,044 in grant funds, with \$697,217 in funds applied for by the County, and to provide such additional information as may be required by the Virginia Department of Housing and Community Development.

A Copy Teste

Vandy V. Jones, III
Interim County Administrator

Date of Adoption

Notice of Public Hearing County of Sussex, Virginia

The County of Sussex will conduct a public hearing on Thursday, January 19, 2017 at 7:00 p.m. at the Sussex General District Courtroom – Sussex Judicial Center, located at 15098 Courthouse Road in Sussex, Virginia. The purpose of the hearing is to solicit public input on the proposed Community Development Block Grant (CDBG) application of the Town of Waverly for the Waverly Tornado Recover Project to be submitted to the Virginia Department of Housing and Community Development on January 31, 2017, under their Urgent Needs Open Submission (UNOS) category. Property owners and others interested in this project are encouraged to attend.

The draft CDBG proposal will be presented for comment along with information on the proposed improvement activities that will serve to benefit low-to-moderate income persons in the project area. Information on projected beneficiaries, including the number of low- and moderate-income residents to benefit from the proposed project and a fact sheet on the proposal which includes the proposed project budget will be provided. Additional Information regarding the proposed project can be obtained by contacting Ms. Brenda Drew, Sussex Housing Department, 233-L South County Drive, Waverly, VA 23890 or Mr. Michael Dodson, Project Consultant, 2201 West Broad Street, Suite 204, Richmond, VA 23220.

Comments, complaints and grievances can be submitted in writing to Shilton Butts, Deputy Clerk to the Board of Supervisors, County of Sussex, 20135 Princeton Road, PO Box 1397, Sussex, Virginia 23884 or by phone at (434) 246-1000 until 4 PM on Thursday, January 19, 2017.

If you plan to attend and have any special needs requirements, please call the number listed above or dial 811.

Sussex County Derivation of Costs

PRODUCT/ACTIVITY	ESTIMATED BUDGET	CDCBG BUDGET	NON-VCDBG BUDGET	BASIS	NON-VCDBG SOURCE	DATE
ADMINISTRATION						
Execution of DHCD Contract	\$ 7,000	\$ 7,000	\$ -	CPP Estimates/DHCD Guidelines		January-17
Management Assistance	\$ 48,000	\$ 48,000	\$ -	CPP Estimates/DHCD Guidelines		January-17
Labor Compliance	\$ 3,500	\$ 3,500	\$ -	CPP Estimates/DHCD Guidelines		January-17
Rehab Intake/Verification (18 @ \$400)	\$ 6,500	\$ 6,500	\$ -	CPP Estimates/DHCD Guidelines		January-17
Legal	\$ 1,000	\$ -	\$ 1,000	CPP Estimates/DHCD Guidelines	County General Fund Budget	January-17
Advertising	\$ 500	\$ -	\$ 500	CPP Estimates/DHCD Guidelines	County General Fund Budget	January-17
Workshop Expenses/Travel	\$ 500	\$ -	\$ 500	CPP Estimates/DHCD Guidelines	County General Fund Budget	January-17
Recording Fees/Title Searches	\$ 2,000	\$ 2,000	\$ -	CPP Estimates/DHCD Guidelines		
Satisfactory Compliance Review(s)	\$ 3,000	\$ 3,000	\$ -	CPP Estimates/DHCD Guidelines		
Total - Administration	\$ 72,000	\$ 70,000	\$ 2,000			
INTERIM ASSISTANCE						
Tornado Cleanup	\$ 30,000	\$ -	\$ 30,000	County Experience/EM Costs	County General Fund Budget	January-17
Total - Interim Assistance	\$ 30,000	\$ -	\$ 30,000			
DEMOLITION/SITE CLEARANCE						
Storm Demolition/Clearance of 2 structures 0 SF Units @ \$10,000	\$ -	\$ -	\$ -			January-17
Total - Demolition/Site Clearance	\$ -	\$ -	\$ -			
OWNER-OCCUPIED REHABILITATION						
Owner-Occupied Units (14)						
Owner-Occupied Construction (14 @ est. cost)	\$ 291,370	\$ 291,370	\$ -	Inspection/Cost Estimates		January-17
Rehab Specialist (@ 10% of Improvement Costs)	\$ 29,137	\$ 29,137	\$ -	DHCD Guidelines		January-17
Temporary Relocation (14 @\$1,400 each)	\$ 19,600	\$ 19,600	\$ -	DHCD Guidelines		January-17
Home Maintenance Education (14@ \$140 each)	\$ 1,960	\$ 1,960	\$ -	DHCD Guidelines		January-17
Building Permit Fees (14 @\$100 average)	\$ 1,400	\$ -	\$ 1,400	Estimated from County Fee Schedule	Waived Fees	January-17
Total - Owner-Occupied Rehabilitation	\$ 343,467	\$ 342,067	\$ 1,400			
OWNER-OCCUPIED SUBSTANTIAL RECONSTRUCTION						
Owner-Occupied Units (3)						
Owner-Occupied Construction (3 @ est. cost)	\$ 210,000	\$ 210,000	\$ -	Inspection/Cost Estimates		January-17
Rehab Specialist (@ 10% of Improvement Costs)	\$ 21,000	\$ 21,000	\$ -	DHCD Guidelines		January-17
Temporary Relocation (3 @\$3,500 each)	\$ 10,500	\$ 10,500	\$ -	DHCD Guidelines		January-17
Home Maintenance Education (3@ \$250 each)	\$ 750	\$ 750	\$ -	DHCD Guidelines		January-17
Building Permit Fees (3 @\$350 average)	\$ 1,050	\$ -	\$ 1,050	Estimated from County Fee Schedule	Waived Fees	January-17
Total - Substantial Reconstruction	\$ 243,300	\$ 242,250	\$ 1,050			
RENTAL REHABILITATION						
Renter-Occupied Units (2)						
Rental Unit Rehabilitation (2 @ est. cost)	\$ 36,000	\$ 36,000	\$ -	Inspection/Cost Estimates		January-17

Sussex County Derivation of Costs

Rehab Specialist (@ 10% of Improvement Costs)	\$ 3,600	\$ 3,600	\$ -	DHCD Guidelines		January-17
Temporary Relocation (2 @\$1,500 each)	\$ 3,000	\$ 3,000	\$ -	DHCD Guidelines		January-17
Home Maintenance Education (2 @ \$150 each)	\$ 300	\$ 300	\$ -	DHCD Guidelines		January-17
Building Permit Fees (15 @\$100 average)	\$ 250	\$ -	\$ 250	Estimated from County Fee Schedule	Waived Fees	January-17
Total - Owner-Occupied Rehabilitation	\$ 43,150	\$ 42,900	\$ 250			
TOTAL PROJECT COSTS	\$ 731,917	\$ 697,217	\$ 34,700			

BOARD ACTION FORM

Agenda Item: Appointments #5.01

Subject: Appointments to Virginia's Gateway Region Board of Directors

Board Meeting Date: January 19 2017

=====

Summary: The terms of Supervisor Alfred G. Futrell, 524 Moore Street, Waverly, VA 23890 and Mr. Rex Davis, 612 Brentmoore Drive, Glen Allen, VA 23859, will expire February 29, 2017 on the Virginia's Gateway Region Board of Directors. Staff has contacted Supervisor Futrell and Mr. Rex Davis. Both are willing to service, if reappointed.

Attachments (if any): Copy of Supervisor Futrell and Mr. Rex Davis Confirmation Letters

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ACTION: That the Board reappoints Supervisor Alfred G. Futrell, 524 Moore Street, Waverly, VA 23890 and Mr. Rex Davis, 612 Brentmoore Drive, Glen Allen, VA 23859, to Virginia's Gateway Region Board of Directors, with terms commencing March 1, 2017 and expiring February 28, 2018.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



Board of Supervisors

Keith C. Blowe, Chairman
Susan B. Seward, Vice Chair
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.

Vandy V. Jones, III
Interim County Administrator
vjones@sussexcountyva.com

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

December 13, 2016

Mr. Alfred G. Futrell
524 Moore Lane
Waverly, VA 23890

Re: Virginia's Gateway Region Board of Directors

Dear Mr. Futrell:

Our records indicate that your appointment to the Virginia's Gateway Region Board of Directors will expire February 29, 2017. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Virginia's Gateway Region Board of Directors.

Please complete the area below and return in the self-addressed, stamped envelope by January 3, 2017. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

=====

I wish to be reappointed to the Virginia's Gateway Region Board of Directors.

I do not wish to be reappointed to the Virginia's Gateway Region Board of Directors.

Signature:

Date: 12/15/16



Board of Supervisors

Keith C. Blowe, Chairman
Susan B. Seward, Vice Chair
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.

Post Office Box 1397
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Interim County Administrator
vjones@sussexcountyva.com

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

December 13, 2016

Mr. Rex Davis
612 Brentmoor Drive
Glen Allen, VA 23859

Re: Virginia's Gateway Region Board of Directors

Dear Mr. Davis:

Our records indicate that your appointment to the Virginia's Gateway Region Board of Directors will expire February 29, 2017. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Virginia's Gateway Region Board of Directors.

Please complete the area below and return in the self-addressed, stamped envelope by January 3, 2017. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

=====

I wish to be reappointed to the Virginia's Gateway Region Board of Directors.

I do not wish to be reappointed to the Virginia's Gateway Region Board of Directors.

Signature:

Date: 12-16-16

BOARD ACTION FORM

Agenda Item: Appointments #5.02

Subject: Appointment to Sussex Service Authority Board of Directors

Board Meeting Date: January 19 2017

=====
Summary: This item was tabled from the December 15, 2016 Board of Supervisors meeting. The At-Large position on the Sussex Service Authority Board of Directors needs an appointment for a term ending December 31, 2019.

Attachments (if any): n/a

=====
ACTION: That the Board makes an appointment or reappointment to the At-Large position on the Sussex Service Authority Board of Directors for a term ending December 31, 2019.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Blackwater Regional Library Request for Funding Hours Overage

Board Meeting Date: January 19 2017

=====

Summary:

Ms. Jenny Bailey, Director of the Blackwater Regional Library, reported that even though hours were cut at the Wakefield location, there were a few hours over that the library doesn't have funding to pay. The Blackwater Regional Library is requesting an extra \$865.45 to cover the hours that there is no funding to pay for the next five (5) months-until June 30, 2017. The Library is also requesting that the Board of Supervisors provide a supplement in the amount of \$2,077.08 to the FY17/18 budget.

Attachments (if any): Letter from Blackwater Regional Library, dated December 21, 2016

=====

ACTION: That the Board appropriates \$865.45 to cover the hours that there is no funding to pay for the next five (5) months-until June 30, 2017.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___
Fly	___	___
Futrell	___	___

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Seward	___	___
Stringfield	___	___
Tyler	___	___



December 21, 2016

The Honorable Board of Supervisors, Sussex County Virginia

Dear members of the Sussex Board of Supervisors,

The Blackwater Board of Trustees recently voted on an action to provide more staff coverage to all Sussex libraries, to include ensuring two staff members are in each library during their operating hours, that scheduled staff would be able to arrive to work before the branch opens to the public, and leave a few minutes after the last patron leaves. The Sussex branches were, at the time of this most recent action, the only "medium sized" library locations within Blackwater Regional Library to have multiple regularly scheduled shifts where staff was alone in the library.

The schedule adhered to, prior to January 3rd, 2017, was sustained in part to Branch Manager, Laurie Latham, being a full-time exempt staff member. Due to new federal regulations, the salary cap for exempt employees has been raised, therefore eliminating the Sussex Branch Manager, as well as many other Blackwater Regional Library employees, from exempt status. The hours our managers work must be carefully monitored to ensure they do not work over their planned shifts, which does not allow us the flexibility we once had in all library scheduling.

There is also a concern over safety of both the citizens of the Sussex community and library staff members who often work alone, at night. Multiple break-ins have occurred at our Sussex locations, which has done little to calm the fears of staff working alone.

The new schedule allows for a great deal more freedom for staff to assist the public, as well as open and close the branches securely. Unfortunately, the allotted hours from Sussex were too few to keep all locations open their regular schedules. The increase in coverage mandated by Blackwater Regional Library would equal to approximately 30 more staff hours per week, or 120 hours per month. To prevent this cost being shifted over to Sussex County taxpayers, the Blackwater Board of Trustees decided to trim back existing operational hours to fit the current hours of Sussex County library staff.

Even after the cuts to hours at our Wakefield location, there are a few hours left per month that we do not have the funding to pay for. During your January meeting, I wish to ask for an extra \$865.45 to cover these hours for the next 5 months, until June 30, 2017. We would then ask for the Sussex Board of Supervisors to provide a supplement to the FY 17-18 budget of \$2077.08. It is worth noting that the percentage of Sussex's contribution had a steep decline for the FY 17-18, and will be \$15,984 less than FY 16-17.

I look forward to answering any questions or concerns you may have regarding this, or any other matter.

With kindest regards,

Jenny Bailey
Director
Blackwater Regional Library

Walter Cecil Rawls Library
22511 Main Street, Courtland, VA 23837
www.blackwaterlib.org

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: Town of Stony Creek Park

Board Meeting Date: January 19 2017

=====

Summary:

In the past Sussex County offered to transfer Stony Creek Park to the Town of Stony Creek at no cost. The Town did not accept the park at that time. At the November 17, 2016 meeting, Stony Creek Town Council Member informed the Board that the Town of Stony Creek was now willing to accept the Park. Mayor Jackson and Town Council Member Sylvia Jackson met with Interim County Administrator Jones.

The Town of Stony Creek is submitting a letter offering \$5,000.00 to purchase the Stony Creek Park, tax map number 61A1-A-66.

Pearson’s Appraisal, the County Assessors, has put a value of \$50,000.00 on the Stony Creek Park.

Attachments (if any): Letter from Town of Stony Creek, dated January 9, 2017

=====

ACTION: That the Board accepts the offer of \$5,000.00 from the Town of Stony Creek for the purchase of Stony Creek Park, tax map number 61A1-A-66.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Town of Stony Creek
P O Box 239
Stony Creek VA 23882

Mayor Frank Jackson

Council Members

Jimmy Matthews

Sylvia Jackson

Percy Owens

Anne Petts

Chester Carter

Gerald Lacerte

January 9, 2017

Sussex County Board of Supervisors
P O Box 1397
Sussex VA 23884

Dear Sirs and Madam:

On behalf of the Town of Stony Creek, we would like to make an offer to purchase the Stony Creek Park, map number 61A1-A-66. The reason for the purchase of this property is so that it may stay as a park for the citizens of the Town of Stony Creek as well as the citizens of Sussex County. The Town wishes to offer the County \$5,000.00 for the Stony Creek Park.

We hope this offer is acceptable to the County and look forward to hearing from you as soon.

Sincerely,



Frank Jackson, Mayor
Town of Stony Creek

BOARD ACTION FORM

Agenda Item: Action Item #6.03

Subject: Communications System

Board Meeting Date: January 19 2017

=====

Summary: The weekly conference calls are continuing with the radio vendor (Harris) about the project. We are continuing to install as much of the hardware for the radio system as possible. This includes microwave dishes, wiring, brackets and other related hardware. The current plan is to get all of the other transmitting sites ready for service while we wait for the environmental study and engineer drawings for the courthouse tower. We are looking at all potential options to ensure some reliable coverage until we can cut over onto the new completed system. We have meet to discuss these options but are waiting on a cost from Harris.

Our radio consults has been reviewing some options on tower types per our request. After Harris conducted a site survey with their engineers in reference to the "Guy tower", many question arose about if this type of tower was the most costly effective choice. Since this type of tower has a very large footprint, much future maintenance on the guy wire tensioning and multiple foundations to support the structure, we asked our consults to review this data and create a report for us detailing the best option (see the attached report).

Attachments (if any): A Copy of a Comparison of a Guyed Tower and Self-Support Tower

=====

ACTION: As needed

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

A comparison of a guyed tower and a self-supporting tower for use in Sussex County by Federal Engineering, Inc.

Background

During the process of implementing the new Sussex County public safety radio system it was determined that the existing self-supporting communications tower located within the courthouse complex is overloaded and cannot support the antennas for the new system. The County elected to erect a new 300-foot guyed tower next to the existing tower to resolve the problem. During the engineering of the new tower it was determined that the new tower could not be placed as close to the old tower as desired but would have to be moved to an area across the existing stream close to the water tank that is also located within the compound. This move is not desirable for several reasons discussed in this document.

The current tower and shelter are supplied with fiber and primary and back-up power from the Sheriff's office. To maintain these feeds, a trench must be excavated from the existing shelter across a very active stream to the new site, located on the other side of the stream. The cost of the new trench, including going over or under the stream could be as much as \$75,000. Using a new generator rather than trenching and a microwave link to replace the fiber would not save a great deal of money. After considering costs, we believe that it is very worthwhile to relook at a self-supporting tower (SST).

Guyed tower at the new location

Now that we have a new location for the guyed tower, certain elements of the project have changed. While the basic cost of the tower remains the same, additional consideration should be given to the following items:

- Placement of a guyed tower will require a considerable sized parcel of land, rendering a large portion of the existing open land within the complex no longer usable for future buildings.
- Costs for electrical, generator, and connectivity will increase.
- Construction of a guyed tower will necessitate construction of an access road.
- Security for the guyed tower must include fencing around the tower site and guywire anchors.
- Guyed towers require that the guy wires be retensioned every 3-5 years at an estimated cost of \$15,000 to \$25,000.
-

Replacing the guyed tower with a self-supporting tower

An SST will cost the County about \$125,000 more than the guyed tower but there are several mitigating features that may make the pricing a better value when compared to the guyed tower in the new location:

- The SST can fit on a spot next to the existing tower and the existing fence can be extended to encompass both towers.
- The existing utilities and fiber can easily be extended to the new shelter.
- The SST will leave a significant amount of land available for future expansion.
- No additional access road will be needed.
- Maintenance on an SST is minimal.

Given the issues with moving the guyed tower to a new location, we believe that the SST is now a better solution for the County. We further believe that the true cost for the SST will now be very close to the guyed tower and, over the life of the tower should actually be less expensive.

BOARD ACTION FORM

Agenda Item: Action Item #6.04

Subject: Draft of Amendments to Board of Supervisors ByLaws

Board Meeting Date: January 19 2017

=====

Summary:

At the Board of Supervisors' Special Organization Meeting held on Thursday, January 5, 2017, Vice Chairman Blowe offered several amendments under Section 2 Meeting, subsection 2-1 E, F and G.

Vice Chairman Blowe recommended the following amendments under Section 2 Meeting, subsection 2-1: (1) amended regular meetings end time from 12:00 midnight to 10:00 p.m.; (2) amended public hearing shall be advertised for 6:30 p.m. instead of 7:00 p.m.; and, (3) Closed Meetings will be held at 5:30 p.m. on regular scheduled meeting days.

Attachments (if any): Copy of Draft Amendments (Page 4 Section 2 – Meeting of the BOS ByLaws)

=====

ACTION: Staff is requesting the Board to approve amendments to BOS Bylaws as noted.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

(A section of SUSSEX COUNTY BOARD OF SUPERVISORS BYLAWS AND RULES OF PROCEDURE)

- F. Every member has equal rights to participate and vote on all issues;
- G. Every member must have equal opportunity to participate in decision making;
- H. The will of the majority must be carried out, and the rights of the minority must be preserved; and
- I. The Sussex County Board of Supervisors must act as a single governing body.

SECTION 2 -- MEETINGS

Section 2-1 When and Where Regular Meetings are Held

- A. The time and place of regular meetings of the Board shall be held in the Sussex County General District Court Room on the third Thursday of each month or other location or date as designated and duly authorized by vote of the Board.
- B. Notification compliant with Virginia Open Meeting Law will be made to the public if changes to the date or location are made.
- C. Workshops and/or work sessions of the Board, if desired or needed, shall be held in the Sussex County General District Court Room prior to the regularly scheduled meetings or as scheduled, duly voted on by the Board and appropriately advertised. When a conflict occurs due to any legal holiday, weather conditions or other events requiring rescheduling of the regular Board Meeting, the County Administrator shall notify the Chairman of the Board of the need to reschedule to an alternative date.
- D. Notification compliant with applicable Virginia law will be made to the public if changes to the date or location are made.
- E. The time for regular meetings shall be 7:00 p.m. and end prior to ~~12:00~~ 10:00 p.m. ~~midnight~~, unless otherwise directed by the Board.
- F. Public hearings shall be advertised for ~~7:00~~ 6:30 p.m.
- G. If a majority of the Board fails to attend within half an hour after the time appointed for any meeting, the Clerk shall enter into the minute book the names of the members present and note the adjournment for lack of a quorum.
- H. Any supervisor may request a Closed Meeting for any of the permitted areas set forth in the Code of Virginia. Closed Meetings will be held 5:30 p.m. on regular scheduled meeting days upon completion of other formal agenda items unless for reasons beyond the Board's control.

BOARD ACTION FORM

Agenda Item: Action Item #6.05

Subject: Draft Remote Participation Policy for Sussex County Board of Supervisors

Board Meeting Date: January 19 2017

=====

Summary:

The law allows that if a Board member has a personal matter to arise and notification is given, remote participation in meeting of Board by electronic means is allowed per Virginia Code Section 2.2-3708.1.

County Attorney Flynn has prepared a draft Remote Participation Policy for Sussex County Board of Supervisors. Further detail is included in the draft policy.

Attachments (if any): Copy of Draft Remote Participation Policy

=====

ACTION: That the Board adopts the Remote Participation Policy for Sussex County Board of Supervisors.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**Remote participation policy for Sussex County Board of Supervisors –
DRAFT**

Mark Flynn
5 January 2017

It is the policy of Sussex County Board of Supervisors that individual board members and tie-breaker may participate in meetings of Board by electronic means as permitted by Virginia Code § 2.2-3708.1. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting. Whenever an individual member wishes to participate from a remote location, the law requires a quorum of the Board to be physically assembled at the primary or central meeting location, and there must be arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location. When such individual participation is due to an emergency or personal matter, such participation is limited by law to two meetings or 25 percent of the meetings of the public body per member each calendar year, whichever is fewer.

§ 2.2-3708.1. Participation in meetings in event of emergency or personal matter; certain disabilities; distance from meeting location for certain public bodies.

A. A member of a public body may participate in a meeting governed by this chapter through electronic communication means from a remote location that is not open to the public only as follows and subject to the requirements of subsection B:

1. If, on or before the day of a meeting, a member of the public body holding the meeting notifies the chair of the public body that such member is unable to attend the meeting due to an emergency or personal matter and identifies with specificity the nature of the emergency or personal matter, and the public body holding the meeting records in its minutes the specific nature of the emergency or personal matter and the remote location from which the member participated. If a member's participation from a remote location is disapproved because such participation would violate the policy adopted pursuant to subsection B, such disapproval shall be recorded in the minutes with specificity.

Such participation by the member shall be limited each calendar year to two meetings or 25 percent of the meetings of the public body, whichever is fewer;

2. If a member of a public body notifies the chair of the public body that such member is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance and the public body records this fact and the remote location from which the member participated in its minutes; or

3. If, on the day of a meeting, a member of a regional public body notifies the chair of the public body that such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting and the public body holding the meeting records in its minutes the remote location from which the member participated. If a member's participation from a remote location is disapproved because such participation would violate the policy adopted pursuant to subsection B, such disapproval shall be recorded in the minutes with specificity.

B. Participation by a member of a public body as authorized under subsection A shall be only under the following conditions:

1. The public body has adopted a written policy allowing for and governing participation of its members by electronic communication means, including an approval process for such participation, subject to the express limitations imposed by this section. Once adopted, the policy shall be applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting;

2. A quorum of the public body is physically assembled at the primary or central meeting location; and

3. The public body makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

Loudoun County

It is the policy of the Board of Supervisors that individual Board members may participate in meetings of Board of Supervisors by electronic communication means from a remote location that is not open to the public only as permitted by Virginia Code § 2.2-3708.1, as amended, and this policy. This policy shall apply strictly and uniformly to the entire membership and without

regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting. An individual member may participate from a remote location only if a quorum (4 members) of the Board of Supervisors is physically assembled at the primary or central meeting location, and the Board has made arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location. Remote participation in a meeting due to an emergency or personal matter may be approved only if, before 12:00 noon on the day of the meeting, the requesting member notifies the Chairman of the Board that such member is unable to attend the meeting due to an emergency or personal matter and identifies with specificity the nature of the emergency or personal matter. Remote participation in a meeting due to a temporary or permanent disability or other medical condition may be approved only if, before 12:00 noon on the day of the meeting, the requesting member notifies the Chairman of the Board that such member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance. As required by law, in the event of any such participation by a member from a remote location, the Board shall record in its minutes the specific nature of the emergency, personal matter, temporary or permanent disability or other medical condition, and the location from which the Board member participated remotely. As required by law, remote participation that is due to an emergency or personal matter shall be limited in each calendar year for each individual member to two (2) meetings or 25 percent of the meetings of the Board, whichever is fewer. This limitation shall apply separately with respect to the meetings of each of the Board's Standing Committees. An individual member's request for participation from a remote location under this policy shall be considered approved upon communicating the request to the Chairman of the Board, pending review by the County Attorney for compliance with the Code of Virginia and this policy. If a member's participation from a remote location is disapproved because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

BOARD ACTION FORM

Agenda Item: Action Item #6.06

Subject: Memorial Proclamation for the Late Bruce Spencer

Board Meeting Date: January 19 2017

=====

Summary:

The late Bruce C. Spencer served as the Vice Chairman on the Industrial Development Authority Board of Directors as well as served on the Sussex Service Authority as the At-Large Alternate. Chairperson Seward is seeking approval from the Board to authorize staff prepare a Memorial Proclamation for the late Bruce Spencer.

Attachments (if any): n/a

=====

ACTION: That the Board authorizes county administration to move forward in preparing a memorial proclamation for the late Bruce Spencer.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Atlantic Waste Disposal

January 19, 2017
Monthly Report

AGENDA ITEM #7.01
Reports of Departments/Agencies
Atlantic Waste Disposal Update

Mr. Jason Williams, Senior District Manager (Atlantic Waste Disposal), will give a monthly update on Atlantic Waste Disposal at the Board meeting.

COUNTY OF SUSSEX, VIRGINIA



ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2016

ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

DATE: November 11, 2016

MEMORANDUM TO: Board of Supervisors
County of Sussex
Sussex, Virginia

FROM: Robinson, Farmer, Cox Associates

REGARDING: FY 16 Audit of County of Sussex, Virginia

In planning and performing our audit of the financial statements of County of Sussex, Virginia for the year ended June 30, 2016, we considered the County's internal control structure to plan our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal controls of the County.

However, during our audit, we noted certain matters that are opportunities for strengthening internal controls and operating efficiencies. Said matters are not deemed to be material weaknesses or significant deficiencies in internal control. Further, this letter does not affect our report dated November 11, 2016 on the financial statements of County of Sussex, Virginia.

We have already discussed these recommendations with appropriate members of management and we will review the status of these comments during our next audit engagement.

YEAR-END CLOSE OF ACCOUNTING SOFTWARE

In FY2016, the accounting system was closed before the posting of current year accruals and reversing of prior year accruals. In the past, these amounts have always been posted prior to the year-end close. These amounts were provided to the auditor for posting in FY2016, however we recommend that these amounts always be posted to the accounting system prior to audit. Additionally, we would recommend that a year-end checklist be implemented to make sure all necessary year-end items are completed prior to the close of the accounting system.

CREDIT CARD POLICY

There is not currently a Board-approved credit card policy at the County. We recommend that a formal credit card policy be derived that addresses all facets of credit card usage. This would include identifying which individuals may use credit cards, who maintains them, what credit card purchases are allowable, and who is responsible for approving credit card statements and transactions. Additionally, we recommend that the purpose of all credit card transactions be clearly noted on the receipt being remitted or other supporting documentation attached to the receipt.

SCHOOL BOARD CONFLICT OF INTEREST STATEMENTS

Conflict of Interest Statements are to be completed and filed with the School Board Clerk by June 15th and December 15th of each year. Three of six School Board members did not file conflict of interest statements at the 12/15/2015 due date and three of six did not file at the 6/15/2016 due date. We recommend that all School Board members file conflict of interest statements by the due dates noted. Further, if conflict of interest statements are not filed by the due dates, then it is the responsibility of the School Board to then notify the Commonwealth Attorney to ensure that the applicable civil penalty has been assessed.

Finance Department



January 19, 2017

Proposed FY 2018 Budget Calendar

November 7, 2016	Distribution of Letters to Outside Agencies
November 29, 2016	Administrative Staff Meeting to discuss development of Operating & Capital Improvement Budgets
December 6, 2016	Distribution of Budget Worksheets to County Departments with instructions from County Administrator
January 9, 2017	Outside Agency requests due to County Administration
January 9, 2017	Budget Worksheets due to Finance Department from County Departments
January - February 2017	Development of Revenue Estimates with Treasurer, Commissioner & Finance Office
February 6-10, 2017	Budget Work Sessions with Departments
January – March, 2017	Preparation of Proposed Operating Budget and 5-Year CIP
March 16, 2017	Present Proposed Operating Budget and 5-Year CIP to BOS
March 20, 2017	Advertise FY2018 Proposed Budget and CY2017 Tax Rates
March 27, 2017	Advertise FY2018 Proposed Budget and CY2017 Tax Rates
April 6, 2017	Budget Work Session with BOS
April 13, 2017	Budget Work Session with BOS
April 20, 2017	Public Hearings
April 27, 2017	Budget Work Session with BOS
May 4, 2017	Budget Work Session with BOS
May 11, 2017	Budget Work Session with BOS (tentative)
May 18, 2016	Adoption of the FY2018 Operating Budget, FY2018 – FY2022 CIP and Calendar Year 2017 Tax Rates



Animal Services – Public Safety

December 2016

Monthly Report





OFFICE OF PUBLIC SAFETY

EDDIE T. VICK
PUBLIC SAFETY COORDINATOR
(434) 246-1044 – FAX (434)-246-6013
EMAIL: ETVICK@SUSSEXCOUNTYVA.GOV

COUNTY OF SUSSEX, VIRGINIA

POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

January 10, 2017

TO: VANDY JONES, INTERIM COUNTY ADMINISTRATOR
FROM: EDDIE T. VICK, PUBLIC SAFETY COORDINATOR
SUBJECT: December 2016 MONTHLY REPORT

Enclosed is the December 2016 monthly report.

Radio System (New): The weekly conference calls are continuing with the radio vendor (Harris) about the project. We are continuing to install as much of the hardware for the radio system as possible. This includes microwave dishes, wiring, brackets and other related hardware. The current plan is to get all of the other transmitting sites ready for service while we wait for the environmental study and engineer drawings for the courthouse tower. We are looking at all potential options to ensure some reliable coverage until we can cut over onto the new completed system. We have meet to discuss these options but are waiting on a cost from Harris.

Our radio consults has been reviewing some options on tower types per our request. After Harris conducted a site survey with their engineers in reference to the "Guy tower", many question arose about if this type of tower was the most costly effective choice. Since this type of tower has a very large footprint, much future maintenance on the guy wire tensioning and multiple foundations to support the structure, we asked our consults to review this data and

create a report for us detailing the best option (see the attached report). This report will be discussed at the board meeting on January 19, 2017.

Radio System (OLD): Our radio vendor has been able to continue to keep our current radio system up but, I want to caution you that this system has reached its last phase of usefulness. The parts (cards) that we once could send back for repairs can no longer be repaired. Any failure in the future will result in a loss of part of the system or worse, all of the system. I ask that we continue to move quickly without delay on installing the new system. We have gone way beyond the life expectancy of the current system. A failure will result in catastrophic consequences without any quick fix.

New Self Contained Breathing Apparatus (SCBA): The new SCBA's have been setup and distributive to each fire department. We are still waiting on several mask with the sight system but they are expected to arrive this week. A demo of the SCBA will be presented at the board meeting in January.

Demolition of Old Animal Shelter: Waste Management has delivered two roll off boxes so we can start the demolition of the old Animal Shelter. Once we get through the Holidays, we hope this process can begin. We will have to work around the winter weather to complete this project.

Annual Animal Facility Inspection Report: On December 1, 2016 the state conducted their annual inspection (see attached report). There were no critical violations found during the inspection. However, while reviewing our forms and administrative paperwork, we were missing a form that was needed. As I understand it, this form has been required for some time and the state added this item to their inspection form in July 2016. After this was pointed out, I contacted our attorney (Mr. Woodley) whom created a form for us and we quickly resolved the issue.

Also, we are working on some new protocols and provisions that will be required in the future. This requirement is new and like other animal facilities, we are working to create this protocols before the next annual inspection.

Animal Services Monthly Report: Attached is the December 2016 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, eight (8) canines were rescued, one (1) canine was adopted and, two (2) canines were returned to owner. Two (2) canines were fostered this month also. Two (2) Felines were

euthanized in December due to its medical condition after a medical evaluation by our veterinary. One (1) feline was fostered this month.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for December (15.5 Hours)**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for December (69 Hours)**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for December (52.5 Hours)**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for December (4.5 Hours)**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for December (4.5 Hours)**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in December (11 Hours)**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the

courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in December (0 Hours)**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in December (13 Hours)**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in December (1 Hours)**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in December (4.5 Hours)**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in December (16 Hours)**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in December (4 Hours)**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in December (5 Hours)**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in December (7.5 Hours)**

Landfill: Great strives are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related

examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in December (0 Hour)**

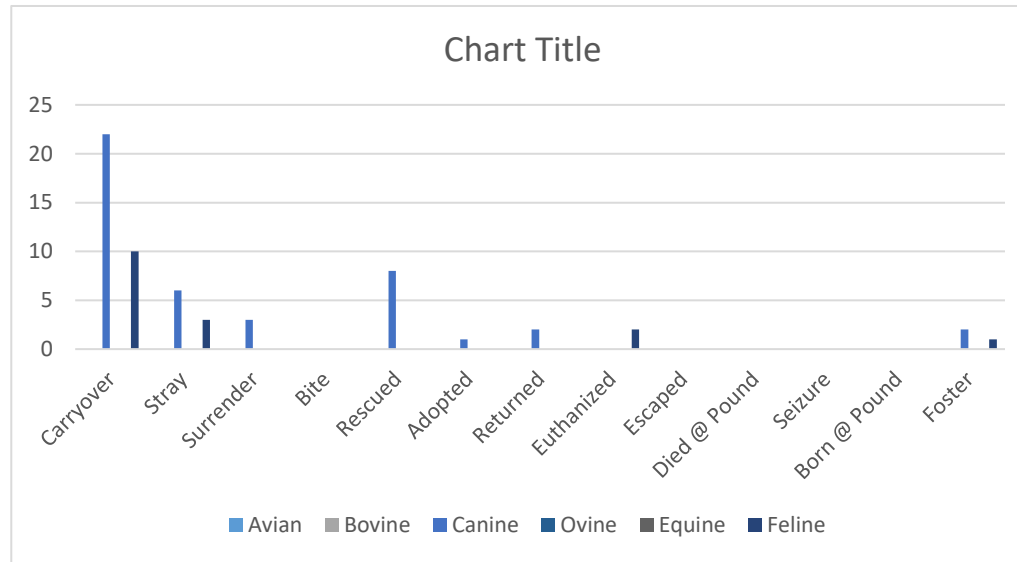
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in December (0 Hours)**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in December (1 Hour)**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in December (2.5 Hours)**

Shelter Related: The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in December (22.5 Hours)**

Sussex County Animal Control Monthly Intake Report December 2016



	Carryover	Stray	Surrender	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Seizure	Born @ Pound	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	22	6	3	0	8	1	2	0	0	0	0	0	2
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	10	3	0	0	0	0	0	2	0	0	0	0	1

ACTIVE CASES	CANINE	20	FELINE	11	EQUINE	0	Bovine	0	Ovine	0
---------------------	---------------	-----------	---------------	-----------	---------------	----------	--------	----------	-------	----------

CALLS:	20
CALLS:	14
TOTALS	34
MILEAGE	
UNIT 5	1,087
UNIT 6	2,000.00
UNIT 7	300.00
TOTALS	3,387.00
SUMMONS	8

Disptach
In-House
Calls
Diesel
Gas
Gas

Note: 52-16111001 feline "River" euthanized for upper respiratory disease

Note: 53 - 16111002 Feline "Spring" euthanized for upper respiratory disease

Month: December , 2016

Date	Admin	Patrol	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1	2	4	6			0.5		2	1										0.5
2	2		4					2											
3																			
4																			
5	2	6.5	5.5											1					1
6		3.5	2			0.5					5								5
7	1	8	1.5			1				0.5				1					3.5
8		4	1			1		2											
9			3	1										2					2
10																			
11										1									
12	1	6.5	5			2								0.5					1
13		4	4		1						10.5								2
14	2	5.5	3.5	2	1	1								1					1
15	2	6.5	2			0.5		2					3				1		
16		2	3										1						
17																			
18																			
19		2.5	2.5			0.5					0.5							1	1
20		3	1			0.5							0.5					1	2
21		2	2	0.5	0.5	0.5				2				1					1.5
22		2.5	1	0.5	1			2		0.5									1
23										0.5									
24																			
25																			
26																			
27		2.5	1			1						2.5							1
28		2	3.5			1						1.5							
29		2		0.5		0.5		3					0.5	1				0.5	
30	3.5	2	1		1	0.5													
31																			
Total	15.5	69	52.5	4.5	4.5	11	0	13	1	4.5	16	4	5	7.5	0	0	1	2.5	22.5

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF ANIMAL CARE & EMERGENCY RESPONSE
P.O. BOX 1163
RICHMOND, VA 23218
804-692-4001

ANIMAL FACILITY INSPECTION REPORT

Facility Name/ID: <i>Sussex County Animal Shelter</i>		Inspection Date: <i>12/1/16</i> <input checked="" type="checkbox"/> Unannounced <input type="checkbox"/> Scheduled
Facility Physical Address: <i>14493 Robinson Rd. Stoney Creek VA</i>	Facility Mailing Address: <i>P.O. Box 1397 Sussex VA 23884</i>	Facility Telephone Number: <i>434-246-2167</i> Facility Fax Number: <i>434-246-2790</i>
Facility Email Address:		
Type of Facility: <input type="checkbox"/> Private Animal Shelter <input checked="" type="checkbox"/> Public Animal Shelter <input type="checkbox"/> Other:	Owned By: <input type="checkbox"/> Humane Society <input type="checkbox"/> City: <input checked="" type="checkbox"/> County: <i>Sussex Co.</i> <input type="checkbox"/> Other:	Operated By: <input type="checkbox"/> Humane Society <input type="checkbox"/> City: <input checked="" type="checkbox"/> County: <i>Sussex Co.</i> <input type="checkbox"/> Other:
Weekly Hours of Public Access: <i>Mon - Fri: 1:00p - 5:00p</i>	Other Facility Details (inc. contractual agreements):	
Facility Supervisor: <i>Eddie T. Vick</i>		
Responsible Party: <input checked="" type="checkbox"/> Executive - Local Governing Body <input type="checkbox"/> President - Organization Board of Directors <input type="checkbox"/> Establishment Owner <input type="checkbox"/> Other:	Responsible Party Name and Address: <i>Bandy Jones, County Administrator Sussex County P.O. 1397 Sussex</i>	

- Attachments:
- ANIMAL FACILITY INSPECTION FORM - SHELTER REGULATIONS
 - ANIMAL FACILITY INSPECTION FORM - ANIMAL CARE
 - ANIMAL FACILITY INSPECTION FORM - OPERATIONS
 - ANIMAL FACILITY INSPECTION FORM - ANIMAL TRANSPORT

Inspected By State Veterinarian's Representative:	
Name <i>Sherry Helsel, CVT</i>	Signature <i>Sherry Helsel</i>
Title <i>Animal Shelter Inspector</i>	



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RICHMOND, VA 23218
804-692-4001

ANIMAL FACILITY INSPECTION FORM – SHELTER REGULATIONS

Facility Name/ID:

Sussex County Animal Shelter

Date: *12/1/16* Time: *2:00p*

Inspector Initials: *SKH*

REQUIREMENT	NSF	F	COMMENTS
2 VAC 5-111-20 General Provisions—Suitability Animals are maintained in a manner that protects them from theft, injury, escape, and exposure to harmful substances. Enclosures safely house animals and allow for adequate separation of animals according to species, sex, age, and temperament.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-20 General Provisions—Temperature/Ventilation All enclosures maintained at a temperature comfortable for each animal. Each enclosure provides adequate ventilation for each animal.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-20 General Provisions—Maintenance and Sanitation Facility and enclosures are clean, dry, and sanitary. All animals removed from enclosure before cleaning; or confined in enclosure in a way that keeps animal dry and free from exposure to cleaning agents. All enclosures are thoroughly dry before animal placed within. All enclosures cleaned with disinfectant or germicidal agent.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-20 General Provisions—Drinking Water Drinking water is available to all animals at all times, unless otherwise ordered by a licensed veterinarian. Water receptacles kept in a sanitary condition, and are secured in a fixed position or are of a non-tip design.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-20 General Provisions—Appropriate Feeding and Food Storage All animals adequately and appropriately fed according to species and age. Feed stored in a manner that prevents spoilage, infestation, and contamination. All food utensils and receptacles properly cleaned between uses.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-20 General Provisions—Cage Specific Requirements Each animal provided access to resting platform, bedding, or perch as appropriate to its species, age, and condition. All enclosures have solid floors.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-30 Provision of Veterinary Treatment—Protocols and Provisions Facility follows licensed veterinarian's protocols for determining need for veterinary treatment, control of infectious or contagious diseases, and management of neonates and medically compromised animals. Facility has a marked isolation room and maintains enclosures to properly and safely house neonates and medically compromised animals.	✓		<i>Protocols in progress</i> Critical <input type="checkbox"/>
2 VAC 5-111-40 Housing of Animals Subject to a Holding Period Enclosure or any portion thereof used to house an animal during the holding period is entirely constructed of materials that are durable, non-porous, impervious to moisture, and able to be thoroughly cleaned and disinfected.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-40 Housing of Animals Subject to a Holding Period Enclosure or any portion thereof used to house an animal during the holding period that is part of the structural integrity of the building has a surface material that is durable, non-porous, impervious to moisture, and able to be thoroughly cleaned and disinfected.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-40 Housing of Animals Subject to a Holding Period All structures contained within an enclosure or portion thereof shall be constructed of materials that are durable, non-porous, impervious to moisture, and able to be cleaned and disinfected, or are discarded or laundered daily.	✓		Critical <input type="checkbox"/>
2 VAC 5-111-40 Housing of Animals Subject to a Holding Period Enclosure and all structures therein used to house an animal subject to a holding period are thoroughly cleaned and disinfected before use by a different animal.	✓		Critical <input type="checkbox"/>

NSF = No Significant Findings F = Findings

Critical findings are those which cause animal death, serious injury, or egregious suffering.

REVIEWED WITH: Signature _____

Name _____ Title _____



VIRGINIA DEPARTMENT
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RICHMOND, VA 23218
804-692-4001

ANIMAL FACILITY INSPECTION FORM – ANIMAL CARE

Facility Name/ID:

Snows County Animal Shelter

Date: *12/1/16* Time: *2:00p*

Inspector Initials: *SPH*

REQUIREMENT	NSF	F	COMMENTS
§3.2-6503 Adequate Feed Each animal provided adequate feed as defined in §3.2-6500 (sufficient, nutritive, accessible, easily consumed, provided in a sanitary manner at suitable intervals, at least daily).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Water Each animal provided adequate water as defined in §3.2-6500 (clean, fresh, potable, drinkable temperature, sufficient volume, at suitable intervals to maintain normal hydration).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Shelter Each animal provided adequate shelter as defined in §3.2-6500 (suitable, safe, protects from weather extremes, properly lighted, properly cleaned, enables animal to be clean and dry, provides a solid resting surface).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Space Each animal provided adequate space as defined in §3.2-6500 (allows each animal to stand, sit, lie, turn about, make all normal body movements in a comfortable, normal position, and interact safely with other animals).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Exercise Each animal provided adequate exercise as defined in §3.2-6500 (opportunity for the animal to move sufficiently to maintain normal muscle tone and mass for the age, species, size, and condition of the animal).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Care, Treatment, and Transportation Each animal provided adequate care as defined in §3.2-6500 (good animal husbandry, handling, production, management, confinement, feeding, watering, protection, shelter, transport, veterinary care, and euthanasia when necessary).	✓		Critical <input type="checkbox"/>
§3.2-6503 Veterinary Care Each animal provided veterinary care as defined in §3.2-6500 when needed to prevent suffering, impairment of health, disease progression, or disease transmission.	✓		Critical <input type="checkbox"/>

Number of Dogs on Site: <i>22</i>	Number of Cats on Site: <i>13</i>	Number of Other Companion Animals on Site: <i>0</i>
Number of Runs: <i>22</i>	Number of Cages: <i>12</i>	Number of Animal Caregivers: <u>2</u> F/T <u>2</u> P/T

COMMENTS:

NSF = No Significant Findings F = Findings
Critical findings are those which cause animal death, serious injury, or egregious suffering.

REVIEWED WITH: Signature _____
 Name _____ Title _____



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RICHMOND, VA 23218
804-692-4001

ANIMAL FACILITY INSPECTION FORM – OPERATIONS

Facility Name/ID:

Sussex County Animal Shelter

Date: *12/1/16* Time: *2:00p*

Inspector Initials: *ELH*

REQUIREMENT	NSF	F	COMMENTS
§3.2-6557 Custody Record Availability Custody record is readily available for each animal in facility.	✓		Critical <input type="checkbox"/>
§3.2-6557 Custody Record Completeness Custody record includes: date of custody, date of the making of the record, species, color, breed, sex, age, weight, reason for custody, location where custody was taken, owner if known, license/tag/tattoo/collar or other identification, and disposition.	✓		Critical <input type="checkbox"/>
§3.2-6546 Animal Identification A reasonable effort is made to determine whether each animal has a collar, tag, license, tattoo, or other identification. A reasonable effort is made to identify and notify the owner.	✓		Critical <input type="checkbox"/>
§3.2-6546 Holding Period Each animal is held for the required holding period.	✓		Critical <input type="checkbox"/>
§3.2-6546 Reasonable Access Facility is accessible to the public at reasonable hours during the week.	✓		Critical <input type="checkbox"/>
§3.2-6546 Animal Disposition Each animal is disposed by humane euthanasia, adoption, or transferred to a lawfully operating animal shelter or other releasing agency.	✓		Critical <input type="checkbox"/>
§3.2-6546 Animal Adoption No more than two animals (or one family of animals) released to any one person in a 30-day period. Each adopter has signed a statement specifying that he/she has never been convicted of animal cruelty, neglect, or abandonment.	✓		Critical <input type="checkbox"/>
§3.2-6574 Animal Sterilization Before release, adopter of each dog or cat signs an agreement to have the animal sterilized within 30 days (unless already sterilized).	✓		Critical <input type="checkbox"/>
§3.2-6575 Sterilization Agreement Agreement contains: the date of agreement, names addresses and signatures of both the releasing agency and the new owner, description of the animal, the date by which sterilization is required, and a bold statement detailing the requirements of this law.	✓		Critical <input type="checkbox"/>
§3.2-6546 Euthanasia Method Euthanasia is conducted using only methods prescribed by the State Veterinarian (State Veterinarian's Directive 79-1).	✓		Critical <input type="checkbox"/>
§3.2-6546 Euthanasia Competency Euthanasia is performed by a competency certified person under the general supervision of a licensed veterinarian, or performed by a licensed veterinarian, in accordance with State Veterinarian's Directive 79-1.	✓		Critical <input type="checkbox"/>
§3.2-6546 Staff Signed Statements Directors, operators, staff, and caregivers have each signed a statement specifying that he/she has never been convicted of animal cruelty, neglect, or abandonment.	✓		<i>Correction initiated at time of inspection</i> Critical <input type="checkbox"/>

NSF = No Significant Findings F = Findings
Critical findings are those which cause animal death, serious injury, or egregious suffering.

REVIEWED WITH: Signature _____

Name _____ Title _____

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY ONNIE L. WOODRUFF, TREASURER

DECEMBER 31, 2016

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TREASURER'S OFFICE

ONNIE L. WOODRUFF
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the Banks to the credit of Sussex County as shown by the Treasurer's books at the close of business December 30, 2016.

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking-----	\$8,833,253.24	
Plus Cr Card Chg - Nov 2016 - in bank, not in office-----JE---	29.52	
Plus Bank Svc Chg - Nov 2016 - in bank, not in office---JE---	1,053.88	
Plus NSF Check-----	459.16	
Plus Deposits in Transit - in office, not in bank-----		
Plus Cr Card Deposits in Transit - in office, not in bank-----	104.04	
Less ACH Deposit Correction -----	(10.00)	
Less Outstanding Checks not cleared bank-----	(462,119.09)	
Less Deposits in Transit - in bank, not in office-----		
Less Cr Card Deposits in Transit - in bank, not in office-----		\$8,372,770.75

BSV #301- STONY CREEK, VA

Bank Balance-----	\$913,085.85	
Plus Bank Svc Chg - Nov 2016 - in office, not in bank-----		
Less Deposits in Transit - in bank, not in office-----		
Less Deposits in Transit - int earned, in bank, not in office---	(29.55)	913,056.30

EVB #401- WAVERLY, VA

Bank Balance-----	\$257,432.59	
Plus Bank Error - Deposit Correction-----	\$0.03	
Less Deposits in Transit - in bank, not in office-----		
Less Bank Error - Deopsit Correction-----	(1.00)	
Less Deposits in Transit - int earned, in bank, not in office---	(1037)	257,421.25
Investments and CD's-----		
#30342048 - EVB #451		\$2,210,398.24

<u>QZAB -05 #701</u> Investment Balance-----	723,392.79	
<u>QZAB -06 #702</u> Investment Balance-----	1,219,746.88	
<u>LGIP INVESTMENT #803</u> Investment Balance-----	2,082,360.69	\$15,779,146.90

TOTAL IN BANKS REC W/GL-----

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:


 Onnie L. Woodruff, Treasurer

kbe

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REV. Bud 4.8 mil	CONSENT FEE ESCROW FUNI	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud.
									\$4,600,000.00 Budgeted
7/22/2016	June 2016	\$3.98	109,626.48	846.06	\$436,313.39				\$383,333.33
8/24/2016	July 2016	\$3.98	100,758.12	832.03	\$401,017.32				\$378,516.96
9/22/2016	Aug. 2016	\$3.98	106,713.32	848.83	\$424,719.01				\$376,266.93
10/20/2016	Sept. 2016	\$3.98	92,302.71	843.62	\$367,364.79				\$370,883.36
11/20/2016	Oct. 2016	\$3.98	111,015.23	794.35	\$441,840.62				\$371,323.19
12/21/2016	Nov. 2016	\$3.98	88,817.83	808.18	\$353,494.96				\$361,249.27
1/20/2016	Dec. 2016	\$3.98			\$0.00				\$362,541.65
CPI Increase		\$3.98			\$0.00				
2/19/2017	Jan. 2017	\$3.98			\$0.00				\$362,541.65
3/25/2017	Feb. 2017	\$3.98			\$0.00				\$362,541.65
4/22/2017	Mar. 2017	\$3.98			\$0.00				\$362,541.65
5/21/2017	Apr. 2017	\$3.98			\$0.00				\$362,541.65
6/24/2017	May 2017	\$3.98			\$0.00				\$362,541.65
AC TOT FYE 2017 Bud		\$4,600,000	609,233.69	4,973.07	\$2,424,750.09	0.00	0.00	0.00	\$2,175,249.91
G TOTAL PROJ			30,869,670.10	186,651.16	121,595,192.31	4,768,264.00	5,192,300.00	5,480,000.10	

Current Conditions of Agreement and CUP

1. Tenant shall build a total of 10 collections sites.
2. Current County Capacity 800,000 tons
3. Landfill Current Lease 1,315 Acres
4. May 2014, Reimbursement for inspections increase to \$225,000/year and increases \$25,000 per 5 year increments.
5. Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

BALANCE SHEET - COMPARATIVE PERIODS

2013/07 - 2016/12

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C**

MAJOR#	DESCRIPTION	FY/2014 Bal. Sheet 2013/07 Thru 2013/12	FY/2015 Bal. Sheet 2014/07 Thru 2014/12	FY/2016 Bal. Sheet 2015/07 Thru 2015/12	FY/2017 Bal. Sheet 2016/07 Thru 2016/12
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0201	BB&T - MM Checking	6,680,493.16	8,553,369.93	6,182,401.47	8,372,770.75
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	234,987.46	434,677.66	1,044,299.18	913,056.30
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	BSS - MM Checking	322,647.90	212,799.82	260,755.53	257,421.25
000100-0451	BSS - CD's	7,116,498.76	6,110,555.28	6,127,325.28	2,210,398.24
000100-0452	BSS - Repos	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	506,914.22	577,329.40	649,486.40	723,392.79
000100-0702	Bk of America QZAB 06 Escrow	822,856.92	951,973.63	1,084,263.26	1,219,746.88
000100-0803	LGIP - Investments	5,057,187.65	2,060,732.98	2,065,850.53	2,082,360.69
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	817.16	592.06	343.75	1,198.32
	ASSETS	20,743,003.23	18,902,630.76	17,415,325.40	15,780,945.22
	TOTAL ASSETS	20,743,003.23	18,902,630.76	17,415,325.40	15,780,945.22
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	10,018,855.06-	8,891,717.27-	8,434,046.15-	7,906,227.66-
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	148,875.65	185,020.51	224,384.29	20,686.14
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	9,660.58-	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	46,765.74-	47,508.02-	41,725.21-	43,339.65-
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	41,303.11-	45,444.66-	51,031.99-	54,997.99-
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	20,839.97-	16,840.32-	13,379.26-	9,674.88-
000300-0135	Reserve for CP and DS	7,276,111.34-	7,552,045.11-	3,054,875.13-	3,575,741.02-
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	26,061.16-	26,507.98-	27,051.13-	27,758.87-
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	40,081.95-	45,088.41-	5,144.29-	16,992.19
000300-0253	Summer Food Service Fund	2,374.73-	4,459.41-	8,829.25-	7,153.51-
000300-0254	Title and Grant fund	195,050.65-	169,326.92-	249,796.74-	163,909.58-
000300-0255	School Textbook Fund	10,438.62-	65,045.23-	70,859.91-	170,844.49-
000300-0256	Smart Beg.Early Childhood Dev	221.09	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS

2013/07 - 2016/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND

GL070C

MAJOR#	DESCRIPTION	FY/2014 Bal. Sheet 2013/07 Thru 2013/12	FY/2015 Bal. Sheet 2014/07 Thru 2014/12	FY/2016 Bal. Sheet 2015/07 Thru 2015/12	FY/2017 Bal. Sheet 2016/07 Thru 2016/12
000300-0301	School Capital Projects Fund	241,889.05-	230,579.05-	201,275.05-	197,889.05-
000300-0302	General Capital Projects Fund	288,713.62-	3,184.53-	3,213,191.90-	1,002,340.93-
000300-0303	Elementary School Capital Proj Fund	995,012.09-	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	99,964.07	49,650.67	44,128.71	101,358.83
000300-0306	Cabin Point - Industrail Park Fund	1,312.50	.00	9,723.89	9,723.89
000300-0307	Henry - Industrial Park Fund	.00	.00	.00	.00
000300-0723	Robert Mitchell Scholarship Fund	27,777.17-	26,916.17-	26,350.17-	25,755.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	28,945.86-	23,078.86-	22,277.86-	25,476.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	27,859.83-	28,573.83-	28,824.83-	29,073.83-
000300-0726	Millard D. Stith Sch. Fund	59,307.00-	71,317.00-	78,350.00-	79,458.00-
000300-0733	Special Welfare Fund	1,596.73-	2,881.99-	1,778.99-	1,403.97-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	19,108,270.95-	17,015,843.58-	15,250,550.97-	13,172,284.41-
	TOTAL PRIOR YR FUND BALANCE	19,108,270.95-	17,015,843.58-	15,250,550.97-	13,172,284.41-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,217.94-	1,269.03-	1,288.68-	1,288.68-
000400-0002	Cash Over and Short	24.80-	20.00-	67.51-	45.85-
000400-0011	Overpayments	.00	60.20	.00	.00
000400-0012	Prepaid Taxes - PP	1,263.98-	6,497.86-	3,408.15-	6,221.63-
000400-0013	Prepaid Taxes - RE	15,526.25-	11,792.02-	24,493.88-	17,689.98-
000400-0014	Available PTR for Distrib \$1.093M	213,631.83	162,594.56	207,093.45	.00
000400-0015	Escrow Acct. QZAB 2005	506,914.22-	577,329.40-	649,486.40-	723,392.79-
000400-0016	QZAB 2006 Escrow Acct.	822,856.92-	951,973.63-	1,084,263.26-	1,219,746.88-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	62,610.00-	62,610.00-	74,025.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	.00	.00	.00
	OTHER ACCOUNTS	1,196,782.28-	1,448,837.18-	1,618,524.43-	2,042,410.81-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	391,700.00-	391,700.00-	500,000.00-	500,000.00-
000401-0102	Escrow for Rescue Vehicles	46,250.00-	46,250.00-	46,250.00-	66,250.00-
	ESCROW ACCTS. RESERVED CIF ACCTS	437,950.00-	437,950.00-	546,250.00-	566,250.00-
	OTHER EQUITY & ESCROW ACCTS	1,634,732.28-	1,886,787.18-	2,164,774.43-	2,608,660.81-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	668.34	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS

2013/07 - 2016/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2014 Bal. Sheet 2013/07 Thru 2013/12	FY/2015 Bal. Sheet 2014/07 Thru 2014/12	FY/2016 Bal. Sheet 2015/07 Thru 2015/12	FY/2017 Bal. Sheet 2016/07 Thru 2016/12
000501-1994	Real Estate - 1994	1,232.27	697.52	.00	.00
000501-1995	Real Estate - 1995	1,260.20	725.45	393.50	.00
000501-1996	Real Estate - 1996	1,404.65	783.49	424.99	176.80
000501-1997	Real Estate - 1997	1,601.81	923.12	531.41	193.17
000501-1998	Real Estate - 1998	2,329.11	1,488.72	600.12	256.14
000501-1999	REAL ESTATE - 1999	2,794.14	1,649.16	742.74	291.78
000501-2000	Real Estate - 2000	3,563.85	2,047.20	855.60	322.80
000501-2001	Real Estate - 2001	3,837.67	2,226.07	994.27	409.80
000501-2002	Real Estate - 2002	4,870.23	2,864.12	1,462.43	557.70
000501-2003	Real Estate - 2003	5,592.84	3,205.68	1,524.26	578.50
000501-2004	REAL ESTATE - 2004	6,079.83	3,594.50	1,548.95	584.35
000501-2005	Real Estate - 2005	6,651.87	3,799.01	1,740.46	584.35
000501-2006	Real Estate - 2006	7,220.30	3,616.94	1,643.04	427.68
000501-2007	Real Estate - 2007	9,135.46	3,835.13	1,711.68	427.68
000501-2008	REAL ESTATE - 2008	16,031.93	6,420.33	2,788.61	574.11
000501-2009	RE - 2009	21,549.56	10,489.13	3,794.42	968.22
000501-2010	Real Estate - 2010	27,666.74	13,772.06	5,626.34	2,162.57
000501-2011	Real Estate - 2011	50,876.63	22,304.93	10,977.74	5,220.93
000501-2012	Real Estate - 2012	108,286.63	57,478.59	20,538.74	9,010.96
000501-2013	Real Estate - 2013	426,537.40	117,357.98	40,142.61	17,223.24
000501-2014	Real Estate - 2014	.00	376,124.65	89,425.94	35,185.44
000501-2015	Real Estate - 2015	.00	.00	415,066.65	102,499.32
000501-2016	Real Estate - 2016	.00	.00	.00	411,528.29
000501-2017	Real Estate - 2017	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	709,191.46-	635,403.78-	602,534.50-	589,183.83-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	18,546.37	.00	.00	.00
000502-2009	PP - 2009	18,658.45	17,633.31	.00	.00
000502-2010	PP - 2010	19,342.54	18,080.67	15,395.54	.00
000502-2011	PP - 2011	22,691.68	19,276.93	16,467.73	15,307.97
000502-2012	PP - 2012	50,536.05	26,989.60	20,845.29	18,778.89
000502-2013	PP - 2013	675,453.41	45,350.74	20,545.66	14,332.78
000502-2014	PP - 2014	.00	473,080.89	55,710.69	30,470.21
000502-2015	PP - 2015	.00	.00	662,668.98	51,368.14
000502-2016	PP - 2016	.00	.00	.00	583,498.20
000502-2017	PP - 2017	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	805,228.50-	600,412.14-	791,633.89-	713,756.19-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS

2013/07 - 2016/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2014	FY/2015	FY/2016	FY/2017
		Bal. Sheet 2013/07 Thru 2013/12	Bal. Sheet 2014/07 Thru 2014/12	Bal. Sheet 2015/07 Thru 2015/12	Bal. Sheet 2016/07 Thru 2016/12
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	58.63	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	.00	.00	.00	679.88
000503-2017	PSC - 2017	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	.00	58.63-	.00	679.88-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	.00	.00	.00	241.68-
000504-2017	BL - 2017	.00	.00	.00	.00
000504-9999	Reserve for Buisness License	.00	.00	.00	241.68
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	9,968.91-	6,599.25	10,013.90-	9,191.70
000520-9999	Reserve for DMV Withholding Fees	9,968.91	6,599.25-	10,013.90	9,191.70-
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	14,876.27-	9,814.00	15,022.17-	12,192.86
000521-9999	Reserve for Administrative Fees	14,876.27	9,814.00-	15,022.17	12,192.86-
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	3,682.12	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	5,602.12	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	13,898.79	.00
000601-2015	State Income Tax - 2015	.00	.00	.00	11,285.98
000601-2016	State Income Tax - 2016	.00	.00	.00	.00
000601-9999	Reserve - State Income	3,682.12-	5,602.12-	13,898.79-	11,285.98-

BALANCE SHEET - COMPARATIVE PERIODS

2013/07 - 2016/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2014	FY/2015	FY/2016	FY/2017
		Bal. Sheet 2013/07 Thru 2013/12	Bal. Sheet 2014/07 Thru 2014/12	Bal. Sheet 2015/07 Thru 2015/12	Bal. Sheet 2016/07 Thru 2016/12
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,826.86	2,680.36	2,879.74	2,579.74
000702-9999	Reserve for IPR Loan Payments	2,826.86-	2,680.36-	2,879.74-	2,579.74-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	892.55	156.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	892.55-	156.00-	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	5,608,700.13	4,365,601.78	2,068,074.25-	7,906,227.66
	ASSETS	5,608,700.13	4,365,601.78	2,068,074.25-	7,906,227.66
	OTHER ASSETS AND RESERVES				
	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.	1,019,581.25			1,019,581.25
101-0237	Res for Literary Loan - High Schoo	3,251,433.00			3,251,433.00
101-0238	Res for Literary Loan - Mid Sch 07	4,201,514.00		350,127.00-	3,851,387.00
101-0239	Res for IDA QZAB Bond Deposit	1,000,539.25		58,270.00-	942,269.25
101-0240	Reserve for VPSA 2012 Bond Elem Sc	3,640,000.00			3,640,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	510,279.14			510,279.14
101-0600	Commonwealth PTR avail. for distr.	229,139.39-	2,113.31	751.76-	227,777.84-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	13,394,207.25	2,113.31	409,148.76-	12,987,171.80
	TOTAL ASSETS	19,002,907.38	4,367,715.09	2,477,223.01-	20,893,399.46
	LIABILITIES				
200-0100	Clearing Account - Payroll		238,425.97	238,425.97-	
200-0200	Clearing Account - Accounts Payabl		308,483.84	308,483.84-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	1,019,581.25-			1,019,581.25-
200-0237	Literary Loan Pay - High Sch.	3,251,433.00-			3,251,433.00-
200-0238	Literary Loan Pay - Middle Sch 07	4,201,514.00-	350,127.00		3,851,387.00-
200-0239	IDA QZAB Bond Deposit Payable	1,000,539.25-	58,270.00		942,269.25-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,640,000.00-			3,640,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	510,279.14-			510,279.14-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	229,139.39	751.76	2,113.31-	227,777.84
200-0900	Accrued Accounts Payable				
	LIABILITIES	13,394,207.25-	956,058.57	549,023.12-	12,987,171.80-
	TOTAL LIABILITIES	13,394,207.25-	956,058.57	549,023.12-	12,987,171.80-
	FUND EQUITY				
300-0100	Fund Balance	4,008,355.50-			4,008,355.50-
	FUND EQUITY	4,008,355.50-			4,008,355.50-
	TOTAL PRIOR YR FUND BALANCE	4,008,355.50-			4,008,355.50-
	TOTAL REVENUE	10,525,502.52-		4,349,677.89-	14,875,180.41-
	TOTAL EXPENDITURE	8,925,157.89		2,052,150.36	10,977,308.25
	TOTAL CURRENT FUND BALANCE				3,897,872.16-
	TOTAL LIABILITIES AND FUND BALANCE	19,002,907.38-	3,008,208.93	4,898,701.01-	20,893,399.46-

Rev Over
Exp

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS

7/01/2016 - 12/31/2016

-FUND SUMMARY-

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	21,675,558.00	22,914,976.47	4,349,677.89	14,875,180.41	8,039,796.06	35.08
105	REVENUE - VPA/DSS FUND	2,099,652.00	2,099,652.00	139,454.87	898,186.73	1,201,465.27	57.22
110	REVENUE - CSA FUND	725,000.00	725,000.00	55,686.50	197,708.49	527,291.51	72.72
121	REV.- IPR PROG. INCOME FD (11/02)	.00	.00	189.87	1,321.22	1,321.22-	100.00-
123	REV - CDBG HOUSING PRG (4/09)	.00	.00	307.00	1,940.00	1,940.00-	100.00-
125	REVENUE - DRUG FORFEITURE FUND	.00	.00	.00	2.00	2.00-	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	700,000.00	.00	700,436.00	436.00-	.06-
201	REVENUE - LAW LIBRARY FUND	.00	.00	57.50	425.80	425.80-	100.00-
251	REVENUE - SCHOOL FUND	15,801,426.00	15,811,696.24	1,234,661.26	5,930,986.12	9,880,710.12	62.48
252	REVENUE - SCHOOL FOOD SERVICES FUND	922,110.00	922,110.00	83,103.27	317,149.20	604,960.80	65.60
253	REVENUE - SUMMER FOOD SERVICES FUND	.00	.00	.00	22,131.60	22,131.60-	100.00-
254	REVENUE - TITLE & GRANT FUND	1,539,212.00	1,539,212.00	86,873.57	394,644.97	1,144,567.03	74.36
255	REVENUE - SCH. TEXTBOOK FUND	109,780.00	109,780.00	5,799.83	34,799.02	74,980.98	68.30
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	.00	20.00	20.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	193,000.00	829,000.00	.00	196,000.00	633,000.00	76.35
305	REVENUE - MEGA SITE INDUST. PARK	.00	740,518.00	.00	304,920.12	435,597.88	58.82
306	REVENUE - CABIN POINT INDUST. PARK	580,000.00	580,000.00	.00	.00	580,000.00	100.00
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	.00	106.00	106.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	103.00	103.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	500.00	616.00	616.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	.00	317.00	317.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	915.00	3,865.00	3,865.00-	100.00-
	-- REVENUE TOTAL --	43,645,738.00	46,971,944.71	5,957,226.56	23,880,858.68	23,091,086.03	49.15

SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2016 - 12/31/2016

ACCT#	DESCRIPTION	7/01/2016 - 12/31/2016				-FUND SUMMARY-		
		BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	21,675,558.00	22,924,574.47	2,052,150.36	10,977,308.25	.00	11,947,266.22	52.11
105	EXPENDITURES - VPA/DSS FUND	2,099,652.00	2,099,652.00	139,454.87	898,186.73	.00	1,201,465.27	57.22
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	5,784.00	163,866.65	.00	561,133.35	77.39
121	EXPEND. - IPR PROG. INCOME FD 11/02	.00	20,000.00-	1,945.00	1,986.00	.00	21,986.00-	109.93
125	EXPENDITURES - DRUG FORFEITURE FD	.00	12,107.16	926.67	2,432.28	.00	9,674.88	79.91
201	EXPENDITURES - LAW LIBRARY FUND	.00	.00	60.56	60.56	.00	60.56-	100.00-
251	SCHOOL FUND EXPENDITURES	15,801,426.00	15,801,426.00	1,234,661.26	5,930,986.12	.00	9,870,439.88	62.46
252	EXPENDITURES - SCHOOL FOOD SERV	922,110.00	922,110.00	80,086.86	318,225.41	.00	603,884.59	65.48
253	EXPENDITURES - SUMMER FS FUND	.00	.00	.00	24,177.22	.00	24,177.22-	100.00-
254	TITLE & GRANT REVOLVING FUND	1,539,212.00	1,539,212.00	72,510.14	440,102.75	.00	1,099,109.25	71.40
255	EXPENDITURES - TEXTBOOK FUND	109,780.00	109,780.00	.00	47,875.71	.00	61,904.29	56.38
302	EXPENDITURES - CAPITAL PROJECT FD	193,000.00	2,259,375.00	160.00	559,093.84	.00	1,700,281.16	75.25
305	EXPENDITURES - MEGA SITE	.00	673,518.00	22,525.00	352,083.33	.00	321,434.67	47.72
306	EXPENDITURES - CABIN POINT PARK	580,000.00	580,000.00	.00	.00	.00	580,000.00	100.00
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00-	100.00-
724	EXPENS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	3,000.00	.00	3,000.00-	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	420.00	4,083.45	.00	4,083.45-	100.00-
	-- EXPENDITURE TOTAL --	43,645,738.00	47,626,754.63	3,610,684.72	19,726,268.30	.00	27,900,486.33	58.58

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

		7/01/2016 - 12/31/2016					
		-COST SUMMARY-				-COST SUMMARY-	
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,015,926.00	5,015,926.00	1,775,605.31	4,610,916.04	405,009.96	8.07
11020	PUBLIC SERVICE CORP TAXES	689,852.00	689,852.00	95,708.23	719,106.04	29,254.04	4.24
11030	PERSONAL PROPERTY TAXES	2,311,318.00	2,311,318.00	879,131.21	1,958,494.00	352,824.00	15.26
11031	MOBILE HOME TAXES	21,481.00	21,481.00	5,166.81	15,413.23	6,067.77	28.24
11032	FIRE AND RESCUE TAXES	9,000.00	9,000.00	6,929.66	10,159.92	1,159.92	12.88
11040	MACHINERY AND TOOLS TAXES	1,280,777.00	1,280,777.00	646,324.53	1,122,181.45	158,595.55	12.38
11050	MERCHANTS CAPITAL TAXES	120,000.00	120,000.00	43,266.49	73,011.95	46,988.05	39.15
11060	PENALTIES, INTEREST & TREAS ADM FEES	208,500.00	208,500.00	9,523.36	43,488.11	165,011.89	79.14
	GENERAL PROPERTY TAXES	9,656,854.00	9,656,854.00	3,461,655.60	8,552,770.74	1,104,083.26	11.43
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	843,242.00	843,242.00	73,301.70	444,106.94	399,135.06	47.33
12020	CONSUMER UTILITY TAXES	95,000.00	95,000.00	6,122.03	45,459.48	49,540.52	52.14
12030	BUSINESS LICENSE TAXES	79,630.00	79,630.00	1,948.14	16,262.39	63,367.61	79.57
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	190,053.00	190,053.00	76,519.33	152,593.36	37,459.64	19.71
12060	BANK STOCK TAXES	3,500.00	3,500.00			3,500.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,211,425.00	1,211,425.00	157,891.20	658,422.17	553,002.83	45.64
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	8,000.00	8,000.00	1,186.00	3,443.00	4,557.00	56.96
13030	PERMITS AND OTHER LICENSES	4,882,560.00	4,882,560.00	357,684.21	2,566,901.47	2,315,658.53	47.42
	PERMITS, FEES AND LICENSES	4,890,560.00	4,890,560.00	358,870.21	2,570,344.47	2,320,215.53	47.44
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	795,600.00	795,600.00	83,175.12	497,212.57	298,387.43	37.50
	FINES AND FORFEITURES	795,600.00	795,600.00	83,175.12	497,212.57	298,387.43	37.50
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	13,000.00	13,000.00	1,048.16	22,057.50	9,057.50	69.67
15020	REVENUE FROM USE OF PROPERTY	76,000.00	76,000.00	6,223.23	40,330.67	35,669.33	46.93
	REVENUE FROM USE OF MONEY/PROPERTY	89,000.00	89,000.00	7,271.39	62,388.17	26,611.83	29.90
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	201,215.00	201,215.00	13,400.22	91,157.81	110,057.19	54.69
16020	COMMONWEALTH'S ATTORNEY FEES	1,650.00	1,650.00	140.49	879.53	770.47	46.69
16050	CHARGES FOR CORRECTION/DETENTION	3,800.00	3,800.00	642.50	2,922.74	877.26	23.08
16060	CHARGES FOR OTHER PROTECTION	1,600.00	3,549.00	30.00	2,394.00	1,155.00	32.54
16080	CHARGES FOR SANITATION/WASTE REMVL						

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

		7/01/2016 - 12/31/2016				-COST SUMMARY-	
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
16160	CHARGES FOR COMMUNITY DEVELOPMENT	25,000.00	25,000.00	10,467.94	10,467.94	14,532.06	58.12
16210	CHG FOR CREDIT & DEBIT CARD USE	3,000.00	3,000.00	721.78	1,586.47	1,413.53	47.11
	CHARGES FOR SERVICES	236,265.00	238,214.00	25,402.93	109,408.49	128,805.51	54.07
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	50,000.00	50,040.00	1,726.65	4,282.39	45,757.61	91.44
18990	MISCELLANEOUS	19,500.00	22,194.92	810.72	43,395.43	21,200.51-	95.51-
	MISCELLANEOUS REVENUE	69,500.00	72,234.92	2,537.37	47,677.82	24,557.10	33.99
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	46,718.94	46,719.06	50.00
19020	RECOVERED COSTS - OTHER	171,500.00	171,500.00	8,776.59	64,956.40	106,543.60	62.12
	RECOVERED COSTS	264,938.00	264,938.00	16,563.08	111,675.34	153,262.66	57.84
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	25,000.00	25,000.00	36,286.16	36,286.16	11,286.16-	45.14-
	PAYMENT IN LIEU OF TAXES	25,000.00	25,000.00	36,286.16	36,286.16	11,286.16-	45.14-
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	446,653.00	446,653.00	24,034.24	235,687.31	210,965.69	47.23
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	446,653.00	446,653.00	24,034.24	235,687.31	210,965.69	47.23
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	243,094.00	243,094.00	20,188.42	124,752.03	118,341.97	48.68
23020	SHERIFF SHARED EXPENSE	1,317,850.00	1,317,850.00	109,963.74	629,537.41	688,312.59	52.22
23030	COMMISSIONER OF REVENUE	75,502.00	75,502.00	6,255.44	37,840.45	37,661.55	49.88
23040	TREASURER SHARED EXPENSE	86,858.00	86,858.00	7,232.50	42,548.03	44,309.97	51.01
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,000.00	38,000.00			38,000.00	100.00
23070	CLERK OF COURT SHARED EXP	191,909.00	191,909.00	15,794.54	92,984.30	98,924.70	51.54
23080	JAIL SHARED EXPENSE	100,000.00	100,000.00		50,280.00	49,720.00	49.72
	SHARED EXPENSES - CATEGORICAL	2,053,213.00	2,053,213.00	159,434.64	977,942.22	1,075,270.78	52.37
24040	OTHER CATEGORICAL AID - STATE	1,450,242.00	1,459,517.00	16,555.95	1,015,364.95	444,152.05	30.43
	OTHER CATEGORICAL AID - STATE	1,450,242.00	1,459,517.00	16,555.95	1,015,364.95	444,152.05	30.43
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT						
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						
33000	CATEGORICAL AID - FED						

SUSSEX COUNTY

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

		7/01/2016 - 12/31/2016					
BUDGET	APPR.	Y-T-D			%		
ACCT#	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	UNCOLLECTED
		-----	-----	-----	-----	-----	-----
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS	3,308.00	3,308.00			3,308.00	100.00
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	483,000.00	1,708,459.55			1,708,459.55	100.00
	NON-REVENUE RECEIPTS	<u>486,308.00</u>	<u>1,711,767.55</u>			<u>1,711,767.55</u>	<u>100.00</u>
	--FUND TOTAL--	21,675,558.00	22,914,976.47	4,349,677.89	14,875,180.41	8,039,796.06	35.08

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

-COST SUMMARY-

7/01/2016 - 12/31/2016

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	-COST SUMMARY- UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	136,582.00	136,622.00	16,644.06	71,797.02		64,824.98	47.44
	--MAJOR TOTAL--	136,582.00	136,622.00	16,644.06	71,797.02		64,824.98	47.44
	BOARD OF SUPERVISORS	136,582.00	136,622.00	16,644.06	71,797.02		64,824.98	47.44
21100-211	ADMINISTRATOR	651,634.00	651,634.00	49,136.08	298,367.63		353,266.37	54.21
	--MAJOR TOTAL--	651,634.00	651,634.00	49,136.08	298,367.63		353,266.37	54.21
21200-221	BUILDING & GROUNDS	548,322.00	548,322.00	37,500.78	268,119.94		280,202.06	51.10
	--MAJOR TOTAL--	548,322.00	548,322.00	37,500.78	268,119.94		280,202.06	51.10
21300-231	HOUSING	176,921.00	146,921.00	8,454.17	66,785.44		80,135.56	54.54
	--MAJOR TOTAL--	176,921.00	146,921.00	8,454.17	66,785.44		80,135.56	54.54
21400-241	PLANNING	181,207.00	234,959.00	13,415.40	137,438.19		97,520.81	41.50
21400-242	BUILDING INSPECTIONS	222,354.00	222,354.00	11,110.16	79,262.20		143,091.80	64.35
21400-243	ZONING	1,743.00	1,743.00		259.97		1,483.03	85.08
	--MAJOR TOTAL--	405,304.00	459,056.00	24,525.56	216,960.36		242,095.64	52.73
21500-251	FIRE & RESCUE	184,289.00	194,289.00	16,483.83	77,719.80		116,569.20	59.99
21500-252	AMBULANCE & RESCUE	747,041.00	747,041.00	69,953.79	420,167.84		326,873.16	43.75
21500-253	EMERGENCY SERVICES	223,089.00	223,089.00	16,444.31	132,038.84		91,050.16	40.81
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,836.95		163.05	.67
	--MAJOR TOTAL--	1,178,419.00	1,188,419.00	102,881.93	653,763.43		534,655.57	44.98
21600-261	ANIMAL CONTROL	215,476.00	220,589.92	17,831.36	105,637.93		114,951.99	52.11
21600-262	ENVIRONMENTAL INSPECTIONS	225,000.00	227,670.00	17,856.81	108,923.61		118,746.39	52.15
21600-263	GENERAL WORKS	75,000.00	75,000.00	6,076.55	42,918.82		32,081.18	42.77
21600-266	REFUSE DISPOSAL	159,800.00	159,800.00	9,471.67	64,824.86		94,975.14	59.43
	--MAJOR TOTAL--	675,276.00	683,059.92	51,236.39	322,305.22		360,754.70	52.81
21700-271	IT AND CENTRAL ACCOUNTING AS400	70,795.00	35,795.00		27,720.93		8,074.07	22.55
	--MAJOR TOTAL--	70,795.00	35,795.00		27,720.93		8,074.07	22.55
	ADMINISTRATOR	3,706,671.00	3,713,206.92	273,734.91	1,854,022.95		1,859,183.97	50.06
22100-281	COUNTY ATTORNEY	75,000.00	75,000.00	15.95	38,069.95		36,930.05	49.24
	--MAJOR TOTAL--	75,000.00	75,000.00	15.95	38,069.95		36,930.05	49.24
	COUNTY ATTORNEY	75,000.00	75,000.00	15.95	38,069.95		36,930.05	49.24
23100-291	REGISTRAR/BOARD OF ELECTIONS	161,697.00	176,207.76	18,223.24	96,252.32		79,955.44	45.37
	--MAJOR TOTAL--	161,697.00	176,207.76	18,223.24	96,252.32		79,955.44	45.37
	REGISTRAR/BOARD OF ELECTIONS	161,697.00	176,207.76	18,223.24	96,252.32		79,955.44	45.37
31100-311	COMMISSIONER OF REVENUE	228,770.00	230,642.50	17,154.75	111,830.24		118,812.26	51.51

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

		-COST SUMMARY-						
		7/01/2016 -		12/31/2016				
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	-COST SUMMARY- UNENCUMBERED BALANCE	% REMAINING
31100-312	REASSESSMENT SERVICES		150,000.00				150,000.00	100.00
	--MAJOR TOTAL--	228,770.00	380,642.50	17,154.75	111,830.24		268,812.26	70.62
	COMMISSIONER OF REVENUE	228,770.00	380,642.50	17,154.75	111,830.24		268,812.26	70.62
41100-411	TREASURER	341,324.00	344,301.50	27,099.32	165,624.71		178,676.79	51.89
41100-412	LICENSE BUREAU	43,700.00	43,700.00	17,249.22	24,216.76		19,483.24	44.58
	--MAJOR TOTAL--	385,024.00	388,001.50	44,348.54	189,841.47		198,160.03	51.07
	TREASURER	385,024.00	388,001.50	44,348.54	189,841.47		198,160.03	51.07
51100-511	COURTROOM SECURITY	187,250.00	187,250.00	15,400.91	101,175.68		86,074.32	45.96
51100-512	FIELD OPERATIONS	1,535,896.00	1,582,017.85	130,982.94	812,575.54		769,442.31	48.63
51100-513	SPOT OPERATIONS	32,295.00	32,295.00	3,150.95	30,014.52		2,280.48	7.06
51100-514	SELECTIVE ENFORCEMENT	241,830.00	241,830.00	15,756.97	96,182.95		145,647.05	60.22
51100-515	WAKEFIELD OPERATIONS	57,180.00	57,180.00	4,195.27	25,521.86		31,658.14	55.36
51100-516	E911	202,860.00	202,860.00	13,704.70	75,230.29		127,629.71	62.91
51100-517	SCHOOL RESOURCE OFFICERS	107,679.00	107,679.00	9,061.99	54,318.67		53,360.33	49.55
	--MAJOR TOTAL--	2,364,990.00	2,411,111.85	192,253.73	1,195,019.51		1,216,092.34	50.43
51500-551	CONFINEMENT OF INMATES	1,685,618.00	1,685,557.70	121,607.60	764,360.30		921,197.40	54.65
	--MAJOR TOTAL--	1,685,618.00	1,685,557.70	121,607.60	764,360.30		921,197.40	54.65
	SHERIFF'S DEPARTMENT	4,050,608.00	4,096,669.55	313,861.33	1,959,379.81		2,137,289.74	52.17
61100-611	CIRCUIT COURT	35,590.00	35,590.00	2,718.26	16,735.95		18,854.05	52.97
61100-612	GENERAL DISTRICT COURT	23,692.00	24,962.00	572.00	4,663.77		20,298.23	81.31
61100-613	SPECIAL MAGISTRATES	7,125.00	7,125.00	1,110.49	3,957.60		3,167.40	44.45
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	78,669.00	79,939.00	4,400.75	33,148.82		46,790.18	58.53
	CIRCUIT COURT	78,669.00	79,939.00	4,400.75	33,148.82		46,790.18	58.53
62100-621	CLERK OF COURTS	352,513.00	372,313.00	27,319.72	183,381.82		188,931.18	50.74
	--MAJOR TOTAL--	352,513.00	372,313.00	27,319.72	183,381.82		188,931.18	50.74
	CLERK OF COURTS	352,513.00	372,313.00	27,319.72	183,381.82		188,931.18	50.74
63100-631	COMMONWEALTH'S ATTORNEY	422,326.00	422,326.00	34,515.54	205,626.09		216,699.91	51.31
63100-632	VICTIM/WITNESS PROGRAM	68,427.00	78,025.00	5,739.58	37,356.80		40,668.20	52.12
	--MAJOR TOTAL--	490,753.00	500,351.00	40,255.12	242,982.89		257,368.11	51.43
	COMMONWEALTH'S ATTORNEY	490,753.00	500,351.00	40,255.12	242,982.89		257,368.11	51.43
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Cater Health District	176,489.00	176,489.00	44,122.25	88,244.50		88,244.50	50.00
81100-803	Old Dominion Emerg. Medical Serv.	982.00	982.00		982.00			
81100-805	District 19 Community Services Bd	64,499.00	64,499.00		32,249.50		32,249.50	50.00
	--MAJOR TOTAL--	241,970.00	241,970.00	44,122.25	121,476.00		120,494.00	49.79

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

		-COST SUMMARY-		7/01/2016 - 12/31/2016				-COST SUMMARY-	
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING	
81300-811	Crater Area Aging	7,060.00	7,060.00		7,060.00				
81300-812	Sussex SS Christmas Program	1,000.00	1,000.00				1,000.00	100.00	
81300-814	The Improvement Assoc	64,000.00	66,000.00		66,000.00				
81300-816	Red Cross	2,000.00	2,000.00		2,000.00				
81300-819	Mission Ministries-Wav. Tornada Rel		800.00-				800.00-	100.00	
81300-822	VA Cooperative Extension	70,768.00	70,768.00	25.95	7,173.33		63,594.67	89.86	
81300-823	Chowan Basin Soil & Water Conserv.	3,355.00	3,355.00		3,355.00				
81300-824	South Centre Corr. Res Con & Dev Co	2,000.00	2,000.00				2,000.00	100.00	
81300-829	Chowan Basin Proj. / City Franklin	7,200.00	7,200.00		7,200.00				
	--MAJOR TOTAL--	157,383.00	158,583.00	25.95	92,788.33		65,794.67	41.48	
81400-825	Wakefield Foundation	10,000.00	10,000.00		10,000.00				
81400-826	Blackwater/Regional Library	154,985.00	154,985.00		77,492.50		77,492.50	50.00	
81400-827	MBC Museum	5,000.00	5,000.00		5,000.00				
	--MAJOR TOTAL--	169,985.00	169,985.00		92,492.50		77,492.50	45.58	
81500-831	John Tyler Community College	1,000.00	1,000.00				1,000.00	100.00	
81500-833	Southside Virginia Education Center	4,000.00	4,000.00		4,000.00				
	--MAJOR TOTAL--	5,000.00	5,000.00		4,000.00		1,000.00	20.00	
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00		6,000.00				
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00				
	--MAJOR TOTAL--	16,000.00	16,000.00		16,000.00				
81800-860	Crater Planning District Commission	9,790.00	9,790.00		4,895.00		4,895.00	50.00	
81800-861	IDA	500.00	500.00				500.00	100.00	
81800-862	Virginia's Gateway Region	27,050.00	32,050.00		32,050.00				
81800-863	Crater Criminal Justice/fr Sh Bud.	103,100.00	103,100.00	3,232.67	51,499.35		51,600.65	50.04	
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		2,500.00		500.00	16.66	
	--MAJOR TOTAL--	143,440.00	148,440.00	3,232.67	90,944.35		57,495.65	38.73	
	CONTRIBUTIONS TO OUTSIDE AGENCIES	733,778.00	739,978.00	47,380.87	417,701.18		322,276.82	43.55	
93100	TRANSFERS TO OTHER FUNDS	8,933,479.00	9,941,749.24	714,368.70	3,835,721.75		6,106,027.49	61.41	
93200	EXP ACCOUNT NON DEPARTMENT	178,643.00	160,523.00				160,523.00	100.00	
	TRANSFERS TO OTHER FUNDS	9,112,122.00	10,102,272.24	714,368.70	3,835,721.75		6,266,550.49	62.03	
95000	DEBT SERVICE	2,048,710.00	2,048,710.00	534,442.42	1,888,623.20		160,086.80	7.81	
	DEBT SERVICE	2,048,710.00	2,048,710.00	534,442.42	1,888,623.20		160,086.80	7.81	
99900	NON DEPARTMENTAL	114,661.00	114,661.00		54,554.83		60,106.17	52.42	
	NON DEPARTMENTAL	114,661.00	114,661.00		54,554.83		60,106.17	52.42	
	--FUND TOTAL--	21,675,558.00	22,924,574.47	2,052,150.36	10,977,308.25		11,947,266.22	52.11	

12/31/2016 *GL060* Onnie L. Woodruff, Treasurer
 FUND #-302 REVENUE

SUSSEX COUNTY
 CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

		- D E T A I L -		7/01/2016 - 12/31/2016		- D E T A I L -	
MAJOR	DESCRIPTION	BUDGET	APPR.	CURRENT	Y-T-D	BALANCE	%
ACCT#		AMOUNT	AMOUNT	AMOUNT	AMOUNT		REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	193,000.00	389,000.00	.00	196,000.00	193,000.00	49.61
0999	Trf in fr Fd. 999 Escrow Acct	.00	440,000.00	.00	.00	440,000.00	100.00
	FUND TRANSFERS	193,000.00	829,000.00	.00	196,000.00	633,000.00	76.35
	NON-REVENUE RECEIPTS	193,000.00	829,000.00	.00	196,000.00	633,000.00	76.35
	--FUND TOTAL--	193,000.00	829,000.00	.00	196,000.00	633,000.00	76.35

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
91300	VEHICLES & OTHER RELATED EQUIP.							
0003	Fire Dept. SCBA Replacement	.00	440,000.00	.00	.00	.00	440,000.00	100.00
0011	Sheriff Patrol Vehicle	173,000.00	173,000.00	.00	.00	.00	173,000.00	100.00
	VEHICLES & OTHER RELATED EQUIP.	173,000.00	613,000.00	.00	.00	.00	613,000.00	100.00
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	173,000.00	613,000.00	.00	.00	.00	613,000.00	100.00
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS		Jarratt Senior Center					
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	1,362,261.00	.00	558,933.84	.00	803,327.16	58.97
	COMMUNICATIONS	.00	1,362,261.00	.00	558,933.84	.00	803,327.16	58.97
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	20,000.00	269,317.00	160.00	160.00	.00	269,157.00	99.94
8216	Hist, Courthouse Roof Replacement	.00	14,797.00	.00	.00	.00	14,797.00	100.00
	RENOVATION OF COUNTY BLDGS	20,000.00	284,114.00	160.00	160.00	.00	283,954.00	99.94
94500	SCHOOL PROJECTS							
94700	ANIMAL POUND BLDG & COMPLEX							
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	20,000.00	1,646,375.00	160.00	559,093.84	.00	1,087,281.16	66.04
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	193,000.00	2,259,375.00	160.00	559,093.84	.00	1,700,281.16	75.25

Community Development



December 2016

Monthly Report



MEMORANDUM

DATE: January 6, 2017
 TO: Vandy Jones, Interim County Administrator
 FROM: Andre M. Greene, Director of Community Development
 SUBJECT: December 2016 - Monthly Report

Please accept this as the December 2016 update for the Community Development Department.

BUILDING ACTIVITY

- December 2016

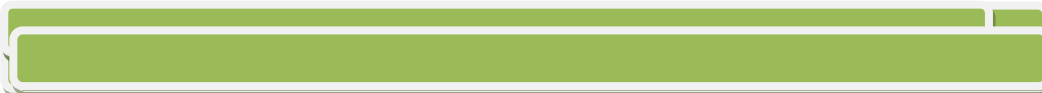
<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
11	7	2	14	89	\$570,001	\$4,713.31

- December 2015

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
10	6	1	5	68	\$184,440	\$8,024.81

- January 2016 – December 2016 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
141	109	39	84	813	\$14,452,497	\$53,170.64





COMMUNITY DEVELOPMENT OFFICE
COUNTY OF SUSSEX, VIRGINIA
ANDRE M. GREENE
P. O. BOX 1397 SUSSEX, VIRGINIA 23884-0397
DIRECTOR OF COMMUNITY DEVELOPMENT
FAX (434) 246-2175
(434) 246-1043

Community Development Office Monthly Report December 2016

Mr. André M. Greene, Director of Community Development

Economic Development

- *Staff assisted in making revisions to the Request For Information (RFI) for Project Columbus.*
- *Cabin Point Road Water and Sewer Line Extensions Project- Plans were revised by Timmons Group in accordance with the comments received by DEQ. Plans were resubmitted on December 1st, 2016 and the County is currently waiting on approval from DEQ.*

Community Development/Special Programs Grant Administration

- *December 13, 2016- Management Team Meeting was held for the Pocahontas Neighborhood Project.*
- *December 13, 2016- Management Team Meeting was held for the Waverly Tornado Recovery (UNOS) Project.*
- *December 13, 2016- Public Meeting was held for the Waverly Tornado Recovery (UNOS) Project.*
- *A work session was held on December 20, 2016 to discuss amendments to Chapter 10 (Plan for the Future), Section D (Planning Area Goals and Objectives and to Chapter 11 (Tools for Managing Development). Staff invited Dr. Michael Chandler, Director of Education for the Land Use Education Program at Virginia Tech, to facilitate the work session. Please see the attached annual report for a detailed update.*
- *Staff completed the Planning Commission's Annual Report which was forwarded to the Planning Commission for their adoption at their meeting on January 9, 2017. However due to inclement weather, the Planning Commission meeting was canceled. The Annual Report will be presented to the Planning Commission for adoption at their meeting on February 6, 2017. After adoption by the Planning Commission the Annual Report will be forwarded to the Board of Supervisors and included in Board's February packet.*

Planning & Zoning

- *One (1) Address Application completed and processed*
- *Two (2) Zoning Applications reviewed and approved*
- *One (1) Plats Approved*

Erosion & Sediment Control

- *Two (2) Agreement in Lieu of an Erosion & Sediment Control Plan Application were completed*
- *One (1) Land Disturbance Permit Processed and Approved*
- Three (3) E&S projects are active with inspections being made after each rain event.*



Sussex County

Environmental



Monthly Report

January 19, 2017
Board Meeting

Origin / Material Summary Report

Criteria: 12/01/2016 12:00 AM to 12/31/2016 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Loads	Tons
DE	Special Misc-Tons	1	12.19
Origin Total		1	12.19
MD	Sludge Indus-Tons	6	141.98
MD	SludgeIndus-Tons	43	1,082.09
Origin Total		49	1,224.07
NC	MSWT	101	2,354.47
Origin Total		101	2,354.47
NJ	Auto Fluff-Tons	11	822.06
Origin Total		11	822.06
NY	MSWT	3,006	66,270.56
Origin Total		3,006	66,270.56
PA	MSWT	6	122.71
Origin Total		6	122.71
SUSS BUS	MSWT	27	161.73
Origin Total		27	161.73
SUSS RES	CDTC	2	10.29
SUSS RES	MSWT	238	568.50
Origin Total		240	578.79
VA	Auto Fluff-Tons	167	3,183.59
VA	CDTC	19	172.44
VA	MSWT	479	8,232.74
VA	SludgeIndus-Tons	115	2,666.21
VA	Special Misc-Tons	18	131.09
Origin Total		798	14,386.07
Totals		4,239	85,932.65