

**At a Rescheduled Regular Meeting of the  
Sussex County Board of Supervisors  
Thursday, January 27, 2022 at 6 pm**

**BOARD MEMBERS PRESENT**

Debbie P. Jones  
Wayne O. Jones  
Susan M. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker

**BOARD MEMBER ABSENT**

C. Eric Fly, Sr.

**STAFF PRESENT:**

Richard Douglas, County Administrator  
David Conmy, Deputy County Administrator  
Jeff Gore, County Attorney  
Deste J. Cox, Treasurer  
Lisa Danuser, Solid Waste Manager  
G. Reid Foster, Public Safety  
Ernest Giles, Sheriff  
William Hagy, Director of Social Services  
William Jenkins, General Registrar  
Eric Johnson, Captain  
Kelly W. Moore, Director of Finance  
Michael Poarch, Planner  
Vincent L. Robertson, Commonwealth's Attorney  
Shilton R. Butts, Assistant to the County Administrator/  
Deputy Clerk to the Board of Supervisors

**1. Commencement**

**1.01 Call to Order/Determine Quorum**

The January 27, 2022 rescheduled regular meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

**1.02 The Invocation**

The Invocation was offered by Supervisor Fly.

**1.03 The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

1.04 BOS Organizational Meeting for Calendar Year 2022

*Ms. Seward turned the meeting over to County Administrator Douglas*

a. Election of Chairman for Calendar Year 2022

County Administrator Douglas opened the floor for nominations for the Chairman for the Board of Supervisors for Calendar Year 2022.

ON MOTION OF SUPERVISOR D. Jones, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors nominates Susan B. Seward for Chairman for Calendar Year 2022.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors closed nominations of said name of Susan B. Seward.

Supervisor Fly – Aye

Supervisor Seward - Aye

Supervisor D. Jones – Aye

Supervisor Tyler – Absent during vote

Supervisor W. Jones – Aye

Supervisor Seward is the Chairman of the Board of Supervisors for Calendar Year 2022.

County Administrator Douglas turned the meeting back over to the Chairman.

b. Election of Vice Chairman for Calendar Year 2022

Chairman Seward opened the floor for nominations for Vice Chairman of the Board of Supervisors for Calendar Year 2022.

ON MOTION OF SUPERVISOR D. JONES, seconded SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors nominates Wayne O. Jones as Vice Chairman for Calendar Year 2022.

Supervisor Fly – Aye

Supervisor Seward - Aye

Supervisor D. Jones – Aye

Supervisor Tyler – Absent during vote

Supervisor W. Jones – Aye

Supervisor W. Jones is the Vice Chairman of the Board of Supervisors for Calendar Year 2022.

c. Establishment of dates, times and place of regular meetings

The Board of Supervisors regular meetings will remain the 3<sup>rd</sup> Thursday of each month at 6:00 p.m. in the Sussex Judicial Center – General District Courtroom located at 15098 Courthouse Road, Sussex, Virginia 23884.

#### d. Adoption of Rules and Procedures

There were no changes in the Rules and Procedures.

Chairman Seward recommended the Finance and Personnel Committees remain as they are. It was noted that the Personnel Committee only had two members. It was stated that the new Board member (from vacant position) would be assigned to the Personnel Committee.

#### 1.05 Agenda Amendments

Supervisor Fly requested to add under Item 6. Action Items, as Item 6.03 Lifestar Resolution. County Administrator Douglas requested to remove under Item 3. Recognition, Item 3.04a. Sussex County Youth and Adult Recreation Association (SCYARA).

County Administrator Douglas stated that Ms. Beverly Walkup was unable to be in attendance for Item 4. Public Hearing; however, she requested that the Board move forward with the Public Hearing, but not take action until the February Board meeting. As a result, there would be no 4.02 and 4.03 Action on Comprehensive Plan and Zoning Ordinance Amendments, respectfully.

County Administrator Douglas requested to move under Item 6. Action Items, Item 6.01 Dell Computer Lease Agreement.

#### 1.05 Approval of Agenda

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the January 27, 2022 rescheduled regular agenda inclusive of: (1) adding under Item 6. Action Items, as Item 6.03 Lifestar Resolution; (2) removing under Item 3. Recognition, Item 3.04a. Sussex County Youth and Adult Recreation Association (SCYARA); (3) removing under Item 4. Public Hearing, Items 4.02 and 4.03. Action on Comprehensive Plan and Zoning Ordinance Amendments, respectfully; and (4) removing under Item 6. Action Items, Item 6.01 Dell Computer Lease Agreement. All Board members present voted aye.

### **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Consent agenda inclusive of the following: (a) December 16, 2021 regular Meeting minutes; (b) the Approval of Warrants and Vouchers; (c) the Treasurer's Report; (d) Financial Update; and (e) Departmental Reports; and (3) Release of Burn Ban. All Board members present voted aye.

*Chairman Seward noted the Release of Burn Ban under the Consent Agenda due to having enough precipitation.*

### **3. Recognitions/Awards/Presentation**

### 3.01 FY21 Audit of Sussex County – Taylor Stover

Mr. Taylor Stover, Audit Manager with Robinson, Farmer Cox was in attendance at the meeting and gave a brief review of the FY21 Final Audit Report.

Mr. Stover stated that three opinions statements were issued. Opinions on financial statements??. internal controls and federal order compliance. All of which are modified opinions.

The County has a \$9 million general unassigned general fund balance. The County's tax collection percentage is 99.7% when including delinquent tax collections. The County finished the year with \$96,000 still in the CARES Act balance. On June 30, 2021, the County received its first allocation of approximately \$1.1 million in ARPA Funds.

He stated that a management letter was issued to the County of recommendations or comments of area of improvement that has to be discussed.

There was brief discussion of the Sheriff's office expenditure policy updated to include invoices being turned over to the Finance Department that are not properly coded. There was a discussion of credit cards. Credit cards should only be used when going through the accounts payable policy can't be used. He suggests use according to the County policy. He discussed Animal Services receipts turnover for cash money on a weekly basis. There was discussion that the Department of Social Services is required to annually approve their continuity of operation plan which hasn't been done since FY19. There was discussion of special welfare accounts. He stated that anytime you have an SSI dedicated account, a supplemental income account for individuals in special welfare, they are required to receive their portion of the interest accredited to their account which has not been done. There was a small variance in reconciliation of ledger with DSS and the Treasurer's office. It was recommended that the departments meet to correct.

There were no findings.

A copy of the representation/management letter was included in the Board packet. The Audit Book was provided to the Board members.

### 3.02 Introduction of Deputy County Administrator – David Conmy

County Administrator Douglas introduced David Conmy as the new Deputy County Administrator, after beginning employment on January 10<sup>th</sup>. His primary focus will be on economic development. David brings a wide range of skills and experience to the position.

A copy of David Conmy's resume was included in the Board packet.

### 3.03 Route 35/Route 40 Road Safety Assessment – Tommy Catlett

Mr. Tommy Catlett, Resident Engineer for VDOT Franklin Residency was in attendance to present a recently completed road safety assessment (RSA) for the Jerusalem Road (VA Route 35) at

Sussex Road (VA Route 40) intersection, including a recommendation to consider a modular roundabout.

Mr. Catlett stated the intersection of Jerusalem Road (VA Route 35) at Sussex Road (VA Route 40) is controlled by a static stop sign, flashing intersection beacons and overhead flashers. The current speeds on these routes are 55 mph. Consultants took counts which were consistent with VDOT's historical counts—roughly 4,000 vehicles at intersection per day with approximately 25% trucks. A crash analysis was done from 2017 to 2020 for a total of 17 crashes, 65% angle crashes.

Mr. Catlett discussed a short-term category of improvement at Jerusalem Road (VA Route 35) at Sussex Road (VA Route 40) intersection. The short term category is comprised of improvements that could be implemented by local or state forces, which includes measures such as trimming foliage to improve visibility, replacing signage, adjustments to signal timings, modification, or upgrades to pavement markings, etc. Installing solar power LED stop sign that comes on when a car approach was discussed.

The intermediate term category consists of potential improvements that are candidates for funding under the Highway Safety Improvement Program (HSIP), some of which that may not be within VDOT's ability to correct using existing manpower or funding sources. A four-way stop was discussed.

The long term safety improvements may be identified and documented; however, they are not the primary focus of this RSA. Improvements in long-term category are generally more extensive and therefore are not normally good candidates for state/local forces or HSIP funding. Improvements in the long-term category require more extensive planning and design before implementation can be considered. These also typically involve environmental or right-of-way impacts. A round about FHWA single lane to reduce traffic that causes injury and reduce delay was discussed.

There was inquiry as to whether truck traffic was taken into consideration.

Mr. Catlett stated that the presentation was provided for information and feedback at this time. A letter of support would be good. The process was a joint process. Once the design and estimates are done, timing will need to be secured.

He spoke briefly about the Princeton Road entrance.

Road Safety Assessment for Jerusalem Plank Road and Sussex Road was included in the Board packet.

*Supervisor Tyler entered at 6:45 p.m.*

### 3.04 Potential Recreation Projects

- a. Sussex County Youth and Adult Recreation Association

This item was removed and rescheduled for the February 17, 2022 regular Board meeting.

b. Airfield 4-H Conference Center – Supervisor Fly

Supervisor Fly stated that due to loss of business during the pandemic, there is an opportunity with the 4-H Center and Sussex County to use the facility and tie in as a County as a park and recreation facility for the County. If contracted out, it will continue to be more private. The staffing can serve and develop programming for the citizens and the adults in Sussex County. The 4-H Center has 104 programs developed by different universities. There are a huge range of programs and opportunities for the citizens.

Supervisor Fly wants to know if the County is interested in securing a contract with 4-H Center before it's contracted out.

County Administrator Douglas stated that he had conversations with Southampton and Surry Counties regarding their interest. Costs for use of facility and staff would be approximately \$250,000 a year.

Supervisor Tyler recommended forming a committee of recreation, school division, and citizens to come up with a plan to bring back to the Board.

Supervisor Fly recommended form a Park and Recreation committee from the Board of Supervisors.

Deputy County Administrator Conmy stated that he also reached out to the Cameron Foundation.

There was a discussion of a pilot program. County Administrator Douglas and Deputy County Administrator Conmy are to bring information back to the Board.

#### **4. Public Hearing**

##### 4.01 Solar Ordinance Comprehensive Plan Amendment and Ordinance Amendment

County Administrator Douglas stated that Ms. Beverly Walkup, Planning Director, was unable to be in attendance. The Public Hearing would be held to receive any comments; however, no action will be taken until February.

In summary, County Administrator Douglas stated that the amendments restrict the size of the solar facility. It sets a minimum and maximum size of a facility and protects of farm land.

Chairman Seward opened the Public Hearing.

The following staff report was included in the Board packet:

The Planning Commission and Board of Supervisors previously considered Comprehensive Plan and Zoning Ordinance amendments regarding solar energy and battery storage facilities as

contained in the attached report prepared by Darren Coffey, AICP, The Berkley Group at a joint meeting on September 17, 2021.

Since the meeting, staff worked with The Berkley Group and Crater Planning District Commission to develop a map showing prime agricultural lands in the County. The map is contained in the proposed comprehensive plan modification document and may be referenced therein.

Staff also worked with Mr. Coffey to provide the rationale for the 100-acre minimum as follows: 1 MW of solar takes about 15-20 acres of land in Sussex County due to the environmental constraints on much of the land. Therefore, a 5 MW facility would probably have to be on 80-100 acres or more. Smaller facilities are exempt from the revenue options provided by the state, take as much time to process as a larger facility application, and fragment the established and preferred land use patterns of the county as stated in the comp plan. The Board has stated that it does not want to consider smaller facilities for these reasons, therefore a larger minimum project size addresses all of those issues.

The Planning Commission at its regular meeting on October 4, 2021, again considered the amendments and requested staff to bring back more information on the location of prime agricultural soils and the rationale for the 100-acre minimum.

The Planning Commission conducted a public hearing on the Comprehensive Plan and the Zoning amendments on December 6, 2021.

The Commission voted to recommend approval of the Comprehensive Plan amendment (8-1-1) adding the recommended criteria that solar and battery storage facilities be “located less than or equal to one (1) mile from a transmission line”.

The Commission voted to recommend approval of the Zoning Ordinance amendment (9-0-1).

Report by Darren Coffey, dated August 30, 2021; Resolution/Proposed Modifications to the 2004-2005 Comprehensive Plan in Consideration of Solar and Battery Storage Facilities (December 7, 2021); and, Ordinance to Amend and Reenact Article I, Sections 16.1, Definitions and Article XXIII, Solar and Battery Facilities were included in the Board packet.

Chairman Seward closed the Public Hearing.

Public comments were heard from John Jeremko and Willem Dalbotten of UEGI.COM.

Board comments were heard from Chairman Seward.

Chairman Seward closed the Public Hearing.

No action was taken. Ms. Beverly Walkup, Planning Director, will review all the changes/amendments at the February Board meeting.

## **5. Appointments**

### 5.01 Appointment to the Housing Oversight Board

County Administrator Douglas stated that Tanisha Green submitted her letter of resignation from the Housing Oversight Board. The purpose of the Board is to provide fair and equitable application oversight of the Pocahontas Community Improvement Grant, Phases I and II, and the Regional Urgent Needs Grant Program as required under the County's contract with the funding agency, Virginia Department of Housing and Community Development.

The criteria for Mrs. Green's replacement is as follows: Active member of community, already have an existing relationship with many of the neighbors, and having been an active participant in organizing the neighborhood during the Planning Grant process. They should understand the intent of the program and be able to assist the County in communicating with project area residents to assure they fully understand the program.

A copy of Ms. Tanisha Green's resignation letter was included in the Board packet.

No action was taken.

### 5.02 Appointment to the Planning Commission

County Administrator Douglas stated that the terms of Ms. Brenda Burgess, 205 West Main Street, and Mr. Roger King, Post Office Box 349, both of Waverly, Virginia 23890, are due to expire on the Planning Commission January 31, 2022. Staff has contacted Ms. Burgess and Mr. King. Ms. Burgess is unable to continue to serve. Mr. King is willing to serve, if reappointed.

Copies of Declining & Confirmation Letters and a list of the Planning Commission members were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. Roger, Post Office Box 349, Waverly, Virginia 23890, to the Planning Commission with terms expiring January 31, 2026. All Board members present voted aye.

### 5.03. Department of Social Services Advisory Board

County Administrator Douglas stated that this item was tabled from previous Board of Supervisors regular meetings agenda. The Board discussed contacting members of the former DSS Administrative Board in regards to their interest in serving on the Advisory Board. There was also the Board's general consensus to have representation from each district. A list of names was also provided by Mr. Hagy, the Director of Social Services. Three members—Stony Creek, Wakefield and Waverly Districts—were interested contingent upon further information provided.

No action was taken.

### 5.04 Nomination for Appointment to Board of Equalization



County Administrator Douglas stated that this item has been tabled from previous meetings. There were a number of individuals interested to consider.

The four members currently serving on the Board of Equalization are: (1) Ms. Antoinette Jones, 13174 Shands Road, Stony Creek, Virginia 23882; (2) Mr. Dennis Mason, 407 East Main Street, Wakefield, VA 23888; (3) Ms. Carla Mayes, 28237 Petersburg Road, Waverly, VA 23890; and, (4) Mr. Jerry Parham, 33117 Sussex Drive, Waverly, VA 23890.

Appointments and qualifications were included in the Board packet.

Staff recommends that the Board recommends an individual(s) for nomination for appointment by the Circuit Court Judge to fill the vacancy and set the terms for the Board of Equalization.

Virginia State §§ 58.1-3374 Appointments and 58.1-3374 Qualifications of members; vacancies were included in the Board packet.

No action was taken.

#### 5.05 Appointment to Sussex Service Authority Alternate At-Large Position

County Administrator Douglas stated that this item has been on previous Board agendas. Staff was advised by Mr. Frank Irving, of Sussex Service Authority, that there was a vacancy for an unexpired term on the Sussex Service Authority for an alternate in the At-Large position.

The position is for any citizen who resides in Sussex County (prefer them to be in our service area, but not mandatory) and is not an elected official. The position is currently held by Sam Harrison but he has moved out of Sussex County and is no longer eligible. He will continue to serve until his replacement has been appointed.

This position will serve through December 2022 at which time they can be renewed for another four-year term.

No action was taken.

### **6. Action Items**

#### 6.01 Dell Computer Lease Agreement

This item was removed during agenda amendments.

#### 6.02 Request for Funds for Grocery Store Market Analysis

County Administrator Douglas stated that staff has been in discussion with Wakefield's Great Valu Market ownership and the Town of Stony Creek about a potential expansion into the vacant grocery building in Stony Creek. The Great Valu Market is strongly interested in expanding to that location but is requesting that the County or Town fund a grocery field study/market analysis

that would justify locating a store in Stony Creek. They have previously utilized and are recommending a consultant, ROIC Analytics, to complete the market analysis, at a cost up to \$9,000. The Town of Stony Creek has agreed to cover 25 percent of the study costs, approximately \$2,250, and is requesting assistance from the county to fund the balance of this analysis.

Staff recommends that up to \$6,750 in ARPA funds be used (a budget amendment would be forthcoming at a future meeting) to complete the proposed market analysis, and that the County Administrator be authorized to execute a professional services master agreement with ROIC Analytics to complete this work.

The ROIC Analytics Statement of Work for Grocery Field Study and Professional Services Master Agreement were included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves up to \$6,750 in ARPA funds to be used to complete the proposed market analysis with the budget amendment at a future meeting, and that the County Administrator be authorized to execute a professional services master agreement with ROIC Analytics to complete this work. All Board members present voted aye.

### 6.03 Lifestar Resolution

County Administrator Douglas stated that there are a resolution and an amendment to Lifestar services agreement with Lifestar EMS Contractor for consideration. The resolution appoints Lifestar as the County's emergency medical services provider for essentially the eastern part of the County. Lifestar is essentially providing emergency medical service in this portion of the County. Waverly Rescue volunteers. They are just doing it with Waverly Rescue Squad ambulances which are housed at Waverly Rescue Squad. The only thing that would change with this is the ambulances will be Lifestar ambulances. They contract amendment is basic. A \$450 a day agreement is being added with Lifestar to provide two fully stocked ALS ambulances 24/7 operating under Lifestar licensure.

There was inquiry as to billing. It was stated that Mr. Bryant was willing to do the billing and pay the County. They will have to work on details.

County Administrator Douglas stated that the County has a legal obligation to provide nurse and medical services to its residence. Waverly Rescue Squad has provided services for years for the eastern part of the County. Since 2016, the County has contracted with EMS ambulance services to provide 100% of the EMS staffing for the Waverly Rescue Squad which equates to a cost of approximately \$700,000 a year. Waverly Rescue Squad volunteers and does not run calls. Waverly Rescue Squad maintains the licensure, handle billing and maintain trucks—administrative functions.

County Administrator Douglas stated that Mr. Reid Foster, Sussex County's Public Safety Coordinator, is charged with working with the various volunteer fire and rescue organizations to coordinate the provision of services within the County. Under the new squad leadership in the last few months, the County's relationship has deteriorated. A good faith effort was made to work

with the rescue squad to identify the issues. Staff met with some of the Waverly Rescue Squad leadership in November to discuss various operational and communication concerns. He believes he made a good faith effort to develop a memorandum of understanding that outlined operations and procedures for addressing operational issues between Waverly Rescue Squad, Lifestar and the County. There was a good faith effort to improve the overall communication and cooperation between the three entities.

County Administrator Douglas stated that unfortunately communication and cooperation has not improved since the meeting. It has gotten worse. A couple days prior, Waverly leadership asked the Public Safety Coordinator to leave the property at the State EMS inspection at Waverly Rescue Squad. On Wednesday, County staff met with Lifestar to discuss how things were going to move forward, in which Lifestar leadership voiced his concerns to County staff about working within a hostile work environment at Waverly Rescue Squad and the inability of Lifestar to retain employees and adequately meet the provisions of his contracts within the County because of these working conditions and restrictions of certain employees being allowed or not being allowed to work.

County Administrator Douglas stated that the resolution switches the designated EMS provider in the eastern part of the County from Waverly Rescue Squad to Lifestar. He stated that it does not shut the doors at Waverly Rescue Squad. It maintains them as a secondary provider. It allows their volunteers to support Lifestar on calls as they are available and or it allows the Rescue Squad to staff with volunteers as a back-up ambulance that can come and support when there are additional calls, if needed.

The rates for the service will stay the same, \$48.00 an hour with an additional \$450 per day for each of the two ambulances.

Mr. Frankie Bryant, Lifestar Ambulance Services, Inc., gave a brief overview. He stated that EMS staffing across Virginia has decreased due to loss of classes and are constantly losing providers. He stated that if something doesn't change within the next 60 days, they will not be able to provide service. Willing to be working partners. Situation is costing them personnel and will not be able to meet needs.

Mr. Foster stated that he wanted to stress that this matter was urgent. He wasn't sure that in 60 days that he would have a contract with Lifestar if something didn't change that night. They are prepared to move forward tonight.

There were continued discussions of how to move forward with this matter.

A copy of the resolution and Lifestar contract amendment agreement were provided to the Board members.

Supervisor Fly recommended making the effective date, March 1, 2022. Initially, Supervisor Tyler made motion, seconded by Supervisor D. Jones to adopt the resolution, effective March 1, 2022; however, he made a substitution motion changing the effective date to January 27, 2022.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolution appointing Lifestar Ambulance Service, Inc. as the county's emergency medical services provider for certain portions of the county, to-wit:

Whereas, the County is required by state law to either directly provide emergency medical services to its citizens or to contract for such services to be provided by licensed emergency services agencies; and

Whereas, the County has been fulfilling this requirement by utilizing Waverly Rescue Squad, Inc. ("Waverly Rescue") to provide emergency medical services to county citizens in certain portions of the County as set out herein; and

Whereas, for many years the dedicated volunteers and agents of Waverly Rescue provided these vital services directly to citizens of the County; and

Whereas, since October 2016, the County has been providing substantially all the funds for the actual provision of these services pursuant to a contract with Lifestar Ambulance Services, Inc. ("Lifestar"), while Waverly Rescue Squad, Inc. has reduced its role to billing and other administrative functions; and

Whereas, to enhance coordination of services with the County, reduce administrative inefficiencies, and improve overall emergency medical services to citizens, the Board of Supervisors desires to no longer utilize Waverly Rescue for any related services, and to appoint Lifestar directly as the County's provider of emergency medical services in all portions of the County previously served by Waverly Rescue, namely the "Waverly Rescue First Due Area" of the County; and

Now Therefore, Be It Resolved by the Sussex County Board of Supervisors that Lifestar Ambulance Service, Inc, a licensed provider of emergency medical services in the Commonwealth of Virginia, is hereby designated and appointed as the County's provider of emergency medical services in the Waverly Rescue First Due Area of the County pursuant to the authority granted under Virginia Code Sections 32.1-111.4:3 and 32.1-111.4:7; and

Be it further resolved that this designation shall be contingent upon Lifestar complying with all applicable state regulations and requirements and providing the County with a valid state license to perform such services in the County; and

Be it further resolved that corresponding amendments to the October 2016 County Contract with Lifestar are hereby approved, reflecting the contents of this Resolution, including removing the references to Waverly Rescue, providing that the licensed provider shall be Lifestar in the Waverly Rescue First Due Area, as well as amending the contract to include an initial 3-year term with two optional 1 year renewal terms; and

Be it further resolved that any and all prior Board or other County actions designating or approving Waverly Rescue as the County's licensed provider of emergency medical services in

the County are hereby repealed and rescinded and that the County Administrator shall forthwith notify Waverly Rescue, Lifestar, and appropriate state officials of the passage of this Resolution.

Approved by the Sussex County Board of Supervisors and effective 27<sup>th</sup> day of February, 2022.

Voting aye: Supervisors D. Jones, Seward, Tyler

Voting nay: Supervisor Fly

Abstained: Supervisor W. Jones

County Administrator Douglas stated the second item is the amendment to the operations and management agreement for emergency medical services. He noted one change recommended by Mr. Steve White, BOS Tie Breaker, at Amendment 3., at the end of paragraph E, after (ODEMSA), add the language Tidewater Emergency Council protocol.

## **7. Citizens' Comments**

- Lavern Ford (Stony Creek District) – Redistricting; travel to vote; transportation distance to vote for citizens.

## **8. Unfinished Business**

### 8.01 Voting District Mapping

County Administrator Douglas stated that Mr. Alec Brebner, Executive Director of Crater Planning District Commission, was in attendance. He stated that direction was needed from the Board on how to move forward to adjust for the present population and to review district mapping.

He stated once the Board agreed on a consensual map and then they could move forward with advertising for a public hearing.

Supervisor Tyler stated that he wanted to meet with Mr. Brebner before the Board moved forward with the map.

Supervisor Fly recommends that the Board, as a whole, schedule a work session to review maps with a GIS specialist/expert who have software for 5, 6 or 7 districts.

County Attorney Gore stated that the process now is to apply to the Virginia Attorney General for approval. No more DOJ pre-clearance. Will need to be done by March or April at the latest.

Supervisor Tyler requested a copy of stipulation and conditions. He also recommended a committee to do a draft and bring back to the Board. The committee will consist of Supervisors Fly, Tyler and W. Jones, the county administrator along with Mr. Bill Jenkins, the General Registrar, to sit in on the meeting. The committee will meet at the Crater Planning District Commission in Petersburg, Virginia.

## **9. New Business**

## 9.01 Electronic Summons System Fee Ordinance

County Administrator Douglas stated that Sheriff Giles is requesting consideration of an ordinance that would allow for the assessment of an additional \$5.00 as part of costs in each criminal or traffic case in the district or circuit courts of the county. This revenue would be designated for the implementation and maintenance of an electronic summons system. In order to move forward, a public notice is required to be advertised that would allow for consideration of an ordinance.

Sheriff Giles stated that this program will pay for itself.

Staff recommends approval of a public notice to consider the electronic summons system ordinance at the February regular meeting, if the Board of Supervisors is in agreement to consider such an ordinance.

A copy of the Public meeting notice and draft electronic summons system fee ordinance were included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to move forward with advertising the public notice that will allow for consideration of an ordinance for the electronic summons systems fee. All Board members present voted aye.

## **10. Board Member Comments**

10.01 Blackwater District – Be safe.

10.02 Courthouse District – Treasurer’s Report.

10.03 Henry District – none

10.04 Stony Creek District – none

10.05 Wakefield District – none.

10.06 Waverly District – absent

## **11. Closed Session**

There was no Closed Session.

## **12. Adjournment**

12.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried:  
RESOLVED that the January 27, 2022 rescheduled regular meeting of the Sussex County Board  
of Supervisors hereby adjourned at 9:08 p.m.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

#### 12.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, February 17, 2022 at 6  
p.m.