

At a Personnel Committee Meeting of the Sussex County  
Board of Supervisors, held in the  
Conference Room, County Administration Building  
on Thursday, January 20, 2011, 6:30 p.m.

**Committee Members Present**

T. Wayne Birdsong  
C. Eric Fly, Sr.  
Harris L. Parker, Ex Officio Member  
Rufus E. Tyler, Sr.

**Staff Present**

George E. Morrison, III, Interim County Administrator  
Henry A. Thompson, Sr., County Attorney  
Deborah A. Davis, Assistant to County Administrator

**Item 1. Call To Order**

The January 20, 2011 meeting of the Personnel Committee of the Sussex County Board of Supervisors was called to order by Supervisor Tyler.

**Item 2. Adoption of Agenda**

ON MOTION OF SUPERVISOR BIRDSONG, seconded by SUPERVISOR FLY and carried:  
RESOLVED that the agenda of the January 20, 2011 meeting of the Personnel Committee was approved as presented.

Voting aye: Supervisors Birdsong, Fly, Parker, Tyler

Voting nay: none

**Item 3. County Administrator's Position**

Supervisor Tyler advised that forty-one applications have been received for the position of County Administrator. He asked that the Committee review the applications and narrow the list down to five (5) applicants to interview.

**Item 4. Housing Programs Coordinator's Request for Salary Increase**

George E. Morrison, III, Interim County Administrator, reminded the Committee that Chairman Parker has requested that the Personnel Committee review the request for a salary increase for the Housing Programs Coordinator.

**Item 5. Closed Session**

ON MOTION OF SUPERVISOR BIRDSONG, seconded by SUPERVISOR FLY and carried: RESOLVED that the Personnel Committee of the Sussex County Board of Supervisors shall hereby enter Closed Session for a discussion regarding personnel matters regarding an increase in salary for department heads, Applicable Code Section 2.2-3711(A)(1).

Voting aye: Supervisors Birdsong, Fly, Tyler

Voting nay: none

#### **Item 6. Return to Open Session**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Personnel Committee of the Sussex County Board of Supervisors has convened a Closed Meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires certification by Sussex County Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business, matters were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Sussex County Board of Supervisors.

Voting aye: Supervisors Birdsong, Fly, Tyler

Voting nay: none

#### **Item 7. Adjournment**

Supervisor Tyler adjourned the January 20, 2011 Personnel Committee meeting.