

Sussex County Board of Supervisors Meeting
Thursday, October 17, 2019 – 7 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

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1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Minutes of September 19, 2019 regular Board meetings
- 2.02 Warrants and Vouchers

3. Recognitions/Awards/Presentation

- 3.01 RESOLUTION: Recognizing the Dwight Gay's Retirement – Sheriff's Department
- 3.02 PRESENTATION: CodeRED Community Notification Enrollment – Reid Foster, Public Safety Coordinator
- 3.03 PROCLAMATION: New Hope Baptist Church – 162 Years of Worship

4. Public Hearings

- 4.01 Rezoning Application #2019-01 – Rickmond Properties, LLC, Applicant
 - Public Comments
 - Board Comments
 - Action on Public Hearing Item
- 4.02 Amendment to Conditional Use Permit #2019-01 – First Solar Applicant Public
 - Comments
 - Board Comments
 - Action on Public Hearing Item

5. Appointments

- 5.01 Appointment to Planning Commission

6. Action Items

- 6.01 Sussex Service Authority: Request for Funding - \$15,000
- 6.02 Resolution for Crater Regional Workforce Development Board
- 6.03 Virginia Association of Counties (VACo) Voting Credentials
- 6.04 Acceptance of Department of Motor Vehicle Highway Safety Grant
- 6.05 Resolution to Approve and Appropriate Funding – Superb Solution for You CDBG Project #18-26
- 6.06 Approval of Pre-Contract Activities for Superb Solutions for You CDBG Project #18-26

7. Report of Departments

- 7.01 Treasurer's Report – *for information only*

- 7.02 Treasurer's Report: Elderly Tax Relief Information – Ms. Deste J. Cox
- 7.03 Animal Services Report – *for information only*
- 7.04 Public Safety Report – *for information only*
- 7.05 Community Development Report – *for information only*
- 7.06 Environmental Inspections Report – *for information only*
- 7.07 Housing Department Report – *for information only*
- 7.08 Sheriff's Department Monthly Report – *for information only*

8. Citizens' Comments (8 pm)

9. Unfinished Business – none

10. New Business - none

11. Board Members Comments

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

12. Closed Session - none

13. Recess/Adjournment

- 13.01 Recess/Adjournment
- 13.02 Regular Meeting, November 21, 2019 @ 7 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, September 19, 2019 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. E. Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Millard D. Stith, Independent Consultant
Mark Flynn, County Attorney
Marsha Bishop, Deputy Commissioner
Ellen G. Boone, Commissioner of the Revenue
John Broderick, Public School's Director of Finance & Business Operations
Deste J. Cox, Treasurer
Brenda H. Drew, Housing Coordinator
G. Reid Foster, Jr., Public Safety Coordinator
Jeffrey Gary, Building Official
Cecil R. Stainback, Senior Animal Control Officer
George A. Taylor, Senior Environmental Inspector
Gary Williams, Clerk of Circuit Clerk
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board

1. Commencement

1.01 Call to Order/Determine Quorum (7:00 p.m.)

The September 19, 2019 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Fly.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

County Administrator Jones requested to (1) add under Item 6. Action Items, as Item 6.08 Virginia Department of Transportation (VDOT) Six Year Plan; and (2) add under Item 3. Recognitions/ Awards, as Item 3.03 Introduction of new Building Official.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following amendments to the September 19, 2019 agenda inclusive of: (1) adding under Item 6. Action Items, as Item 6.08 Virginia Department of Transportation (VDOT) Six Year Plan; and (2) adding under Item 3. Recognitions/ Awards, as Item 3.03 Introduction of new Building Official.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the September 19, 2019 regular agenda inclusive of: (1) adding under Item 6. Action Items, as Item 6.08 Virginia Department of Transportation (VDOT) Six Year Plan; and (2) adding under Item 3. Recognitions/ Awards, as Item 3.03 Introduction of new Building Official.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of the July 18, 2019 Regular meeting; (b) Approval of Warrants and Vouchers; (c) Acceptance and Appropriation of Department of Criminal Justice Services Victim Witness Grant #20-W9574VW18 - \$105,474; and, (d) Recognition of September 2019 as Hunger Action Month.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Abstained: Supervisor Tyler

3. Recognitions/Awards/Presentation

3.01 Resolution Recognizing the Late Thomas Morgan Thornton

County Administrator Jones stated that Mr. Thornton served the citizens of Sussex County for many years as the Postmaster at the Post Office and the owner of the T. E. Thornton Store on the Courthouse Complex.

At the July 18, 2019 Board meeting, Vice Chairman Blowe advised the Board and staff that Mr. Thomas Morgan Thornton had passed and requested that a resolution be prepared in recognition of Mr. Thornton.

Mr. Thornton's family was present. His sister thanked the Board and received the following resolution:

WHEREAS, on Thursday, July 18, 2019, Sussex County loss one its beloved citizens, Thomas Morgan Thornton; and

WHEREAS, Mr. Thornton was a lifelong resident of Sussex County with a deep love for animals, especially unwanted kittens and cats; and

WHEREAS, Mr. Thornton was a graduate of Waverly High School, Richard Bland College and Virginia Commonwealth University; and

WHEREAS, in May of 1979, he was appointed and served for a total of 47 years as both Assistant Postmaster and Postmaster.

WHEREAS, Mr. Thornton was the owner of the T. E. Thornton Store located at Sussex Courthouse, which was started by his grandfather in 1913, that served many Sussex County employees and citizens; and,

THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors, by this resolution, recognizes the late Thomas Morgan Thornton for his contribution to the County and its citizens;

FURTHER RESOLVED that a copy of this resolution be placed, recorded and retained in the Minutes Book of Sussex County.

A copy of the resolution was included in the Board packet.

3.02 Proclamation: Union Hill United Church of Christ – 150th Year Anniversary

County Administrator Jones stated that staff received a request from Ms. Katrina Faltz for a proclamation for Union Hill United Church of Christ, located in Sedley, Virginia. The request is to commemorate Union Hill's 150th Year Church Anniversary. This joyous occasion will be held Sunday, October 13, 2019 at 2:00 p.m.

County Administrator Jones read the Proclamation aloud noting the church's origin and history.

A copy of Ms. Faltz's request and proclamation were included in the Board packet. County Administrator Jones read the Proclamation aloud.

Supervisor Tyler entered at 7:10 p.m.

3.03 Introduction of New Building Office, Mr. Jeffrey Gary

County Administrator Jones introduced Mr. Jeffrey Gary as the County's new Building Official. Mr. Gary began employment with the County on August 16, 2019.

Mr. Gary gave a few brief remarks.

4. Public Hearing

Chairman Seward entered Public Hearing.

4.01 Memorandum of Understanding (MOU) between Sussex County and the Historical Society

County Administrator Jones stated that the purpose of the Public Hearing is to renew the Memorandum of Understanding between Sussex County and the Sussex County Historical Society ("Society").

This agreement is a long term partnership for the preservation of the Sussex County Historic Courthouse Building and to describe a working agreement between Sussex County and the Historical Society for the establishment of a lease and maintenance agreement for the Society.

Further details were provided in the MOU included in the Board packet. A copy of the Public Hearing Notice was included in the Board Packet as well.

Action on Public Hearing Item

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and agrees to the renewal of the Memorandum of Understanding (MOU) between Sussex County, a political subdivision of the Commonwealth of Virginia, located at Post Office Box 1397, 20135 Princeton Road, Sussex, Virginia 23884 and the Sussex County Historical Society, a 501(C)(3) charitable organization duly recognized by the Internal Revenue Service, located at Post Office Box 1361, Sussex, Virginia 23884.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

4.02 ORDINANCE AMENDMENT: Sussex County Code of Ordinance - Chapter 12 Emergency Management & Emergency Services, Article I., §12-1

County Administrator Jones stated the purpose of the Public Hearing is to consider amending the County Ordinance, Chapter 12 Emergency Management and Emergency Services, Article I. General, Section 12-1 Recognition of Volunteer Rescue Squads and Fire Departments, to add the Stony Creek Volunteer Rescue Squad, Inc. to Emergency Medical Services.

County Administrator Jones noted that a Public Hearing was required due to it being an amendment to an Ordinance.

A copy of §12-1 of the Sussex County Code of Ordinance Chapter 12, a draft copy of §12-1 of the Sussex County Code of Ordinance Chapter 12 including Stony Creek Volunteer Rescue Squad, Inc., a copy of the Public Hearing Notice were included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and adopts the amendment to the County Ordinance, Chapter 12 Emergency Management and Emergency Services, Article I. General, Section 12-1 Recognition of Volunteer Rescue Squads and Fire Departments, to add the Stony Creek Volunteer Rescue Squad, Inc. to Emergency Medical Services.

Voting aye:

Voting nay: none

5. Appointments

5.01 Appointment to Planning Commission

County Administrator Jones stated that Mr. Jeffrey Gary was a member of the County's Planning Commission, representing the Stony Creek District. Mr. Gary was hired as the County's new Building Official, starting August 19, 2019. Due to his employment with the County, Mr. Gary submitted his resignation from the Planning Commission, effective August 20, 2019. Mr. Gary's term was due to expire June 30, 2022.

County Administrator Jones stated that the Board will need to make an appointment to fill vacancy to complete the unexpired term ending June 30, 2022, created by Mr. Gary's resignation, if it is the Board's desire.

Vice Chairman Blowe stated that he had a candidate from the Stony Creek District to fill that vacancy. Vice Chairman Blowe asked that the appointment be delayed to allow the candidate to submit resume.

6. Action Items

6.01 Presentation of Department of Forestry Funds

County Administrator Jones stated that Mr. Dennis Gaston, a representative of the Virginia Department of Forestry, will be in attendance. Mr. Gaston is the forester that manages the Big Woods State Forest in Sussex County.

It is the policy of the Department of Forestry to give 25% of their gross revenue from timber sales back to the County where the timber sales took place.

Mr. Gaston gave a brief overview of the Department of Forestry and the Big Woods State Forest. Mr. Gaston presented a check in the amount \$50,625.84 to the Board.

6.02 Sussex County Public Schools Request for Local Cash Balance Overage - \$302,126.25

County Administrator Jones stated that Administration was advised by Mr. John Broderick, Director of Finance & Business Operations for Sussex County Public Schools, that on June 30, 2019, the school division had a cash balance of \$302,126.25. County Administrator Jones stated that the current policy between the Board of Supervisors and the School Board is that 50% of the unexpended funds would be re-appropriated to the School Division.

County Administrator Jones stated that the School Division is asking the County to consider re-appropriating 100% of the unexpended funds, \$302,126.25, for school Capital needs.

Mr. Broderick was present and gave a brief overview of funds schools received and spending guidelines. He stated the school would be purchasing laptops for high school students, purchasing two (2) mobile classrooms for At Risk Program established, replacing automobiles that transport special needs students, campus water leak issues, upgrading buses to have cameras installed, carpet replacements, need radios, etc. Mr. Broderick noted that the school had already purchased some things.

County Attorney Mark Flynn noted that it would be a budget amendment to the FY20 budget to appropriate the \$302,126.25. County Attorney Flynn noted that from a legal standpoint, according to the law, monies can't carryover in a School Board budget. He stated that the budget could be amended to provide the \$302,126.25 to the School Board.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby amends the budget for an increased allocation to the School Board in the amount of \$302,126.25 for FY20.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.03 Performance Agreement between the County of Sussex Three Brothers Distillery and Sussex County Industrial Development Authority (IDA)

County Administrator Jones stated that on July 29, Sussex County was awarded its first Agriculture and Forestry Industries Development (AFID) grant from the Virginia Department of Agriculture and Consumer Services (VDACS). The grant was awarded to assist Three Brothers' Distillery in the expansion of its Sussex Operation. The grant is in the amount of \$12,500 to be used for the construction of a new entry road to the Distillery that will originate in Sussex County, the current road comes in through Disputanta (Prince George County).

VDACS requires the County to enter into a Performance Agreement with Three Brothers' Distillery and the Sussex County Industrial Development Authority. The Performance Agreement sets the parameters under which the grant funds are to be distributed to the Distillery.

The Performance Agreement has been reviewed and approved by the County Attorney.

The Governor's Agriculture & Forestry Industries Development Fund Performance Agreement was included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to execute the Performance Agreement.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: nay

6.04 Appropriate Funds to Sussex County Industrial Development Authority (IDA) for Distribution to Three Brothers' Distillery

County Administrator Jones noted that this was a continuance of the previous item. The County was awarded grant funds in the amount of \$12,500 from the Virginia Department of Agriculture and Consumer Services (VDACS) and \$6,250 from the Tobacco Region Revitalization Commission (TRRC) to assist Three Brothers' Distillery in the expansion of its Sussex Operation. Also, at its February 21, 2019 meeting, the Board authorized funds in the amount \$6,250 as a match to the TRRC grant. The total funding of \$25,000 is to be used for the construction of a new entry road to the Distillery that will originate in Sussex County.

In keeping with Virginia law, it has been the Board of Supervisors' practice to transfer funds to projects through the Sussex County Industrial Development Authority. Therefore, it is requested that the Board of Supervisors appropriate the above-mentioned funds (\$12,500 AFID, \$6,250 TRRC, and \$6,250 Sussex County) totaling \$25,000 to the Sussex County Industrial Development Authority for distribution to Three Brothers' Distillery Project.

Section 6.03 of February 21, 2019 BOS meeting minutes was included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby appropriates \$25,000 to the Sussex County Industrial Development Authority for distribution to Three Brothers' Distillery Project.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.05 Section 15.2232 Review Application, Application Instructions, & Review Fee

Chairman Seward stated that this is basically the local government review to make sure applications before the Planning Commission is substantially in accord with the Comprehensive Plan.

County Administrator Jones stated that on April 1, 2019, the Board of Supervisors adopted amendments to the Comprehensive Plan and the Zoning Ordinance relative to utility-scale solar facilities. One of the amendments to the Zoning Ordinance requires proposed utility-scale solar facilities to undergo a Section 2232 review by the Planning Commission. A Section 15.2-2232 review application, review procedures and review fee have to be implemented in order for staff to process new requests for utility-scale solar facilities.

Staff has prepared a draft Section 15.2- 2232 review application and procedures for the Board's review. Staff is also proposing a review fee of \$250.00. The County of Mecklenburg has recently instituted solar regulations and adopted a Section 15.2-2232 review fee of \$325.00.

A Draft Review Application, a Draft Application Instructions and the Land Use Fee Schedule were included in the Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the proposed Section 15.2-2232 Review application, Review Procedures and \$250.00 Review Fee.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.06 Federal Uniform Guidance Policy (Administration)

County Administrator Jones stated that staff was advised by Mr. Aaron B. Hawkins, of Robinson, Farmer, Cox Associates, that the federal compliance guidelines changed a couple of years ago from OMB Circular A-133 over to the OMB Uniform Guidance.

The attached policy will keep the County in compliance with the Uniform Guidance. Mr. Hawkins advised the County to make sure that there are no contradictions with the current policies in places in regards to purchasing/procurement from the Uniform Guidance Policy. This policy will need to be in place for FY20.

County Administrator Jones noted that one of the changes was correcting Towns to County. He also noted the Small Purchase Policy as part of the Uniform Guidance.

A corrected copy of the Federal Uniform Guidance Policy (Administration) was provided to the Board.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that Sussex County Board of Supervisors hereby adopts the Federal Uniform Guidance Policy for Administration.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.07 Federal Uniform Guidance Conflict of Interest Policy

County Administrator Jones stated that staff was advised by Mr. Aaron B. Hawkins, of Robinson, Farmer, Cox Associates, federal compliance guidelines changed a couple of years ago from OMB Circular A-133 over to the OMB Uniform Guidance. The attached policy will keep the County in compliance with the Uniform Guidance. Mr. Hawkins advised to make sure that there are no contradictions with the current policies in places in regards to purchasing/procurement from the Uniform Guidance Policy. This policy will need to be in place for FY20.

County Administrator Jones noted that, again, Towns were changed to Counties.

A corrected copy of the Federal Uniform Guidance Conflict of Interest Policy was included in the Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the Federal Uniform Guidance Conflict of Interest Policy.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Tyler

Voting nay: none

Absent during vote: Supervisor Stringfield

6.08 Virginia Department of Transportation (VDOT) Six Year Plan

County Administrator Jones stated that Mr. Jerry Kee (VDOT) attended a previous Board meeting to review the VDOT Six Year Plan for the County. One of those projects included Steel Bridge Road Paving Project in the Henry District. Mr. Jones noted that this project had been in the Six Year Plan for a number of years.

County Administrator Jones stated that while prep work was being done because it was getting near time to complete work on this road/project, one (1) of the residents that lived on Steel Bridge Road made inquiries as to the prep work being done. The gentleman spoke with the other property owners on Steel Bridge Road and advised that the property owners does not wish to have the road pave. As a result, the Board would remove the Steel Bridge Road Paving Project from the Six Year Plan.

Supervisor Tyler stated that he made an onsite visit to ensure the information he received was accurate. He stated that it was confirmed that the information was accurate. Supervisor Tyler asked that the funding be spent on a project in the Henry District.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby removes the Steel Bridge Road Paving Project from VDOT's Six Year Plan.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves that the appropriated funding be utilized to improve another dirt road in the Henry District, up to the \$547,000.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

7. Reports of Departments

7.01 Treasurer's Report – included in Board packet – included in Board packet

Supervisor Fly discussed a report the Treasurer included, at his request, regarding DMV Select to be located in the Treasurer's Office.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby supports the creation of a DMV Select to be housed in the Sussex County Treasurer's Office.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Abstained: Supervisor Tyler

Supervisor Fly, if the Board has an interest, requested the Treasurer's office to gather information to provide the costs for Tax Relief for Elderly and its impact on the County to be reported at the October 17, 2019 Board meeting.

7.02 Animal Services Report – *included in Board packet*

7.03 Public Safety Report – *included in Board packet*

7.04 Community Development Report – *included in Board packet*

7.05 Environmental Inspections Monthly Report – *included in Board packet*

7.06 Housing Department Monthly Report – *included in Board packet*

7.07 Sheriff's Department Report – *included in Board packet*

8. Citizens' Comments (8:00 p.m.)

There were comments heard from:

- Jannette Green (Courthouse District) – staff.
- Jesse Halyer (Waverly District) – Sussex County Chamber of Commerce; October 24th Meet & Greet for all candidates in 75th; thanked everyone for services.
- Reid Foster (Representing Wakefield Fire Department in Chief Bowden's absence) – Thanked Board for support; new Truck Board approved has been received

9. Unfinished Business

There was no Unfinished Business.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – Thankful we missed the hurricane.

11.02 Courthouse District – Director of Parks & Recreation position; Section 8 housing program;

11.03 Henry District – none

11.04 Stony Creek District – School system; students’ attendance – At Risk Program Mobile Classroom; Town Hall Meeting; New Hope Baptist Church First Responders Recognition.

11.05 Wakefield District – Update on Housing Project in the Wakefield area; thanked Board for support.

11.06 Waverly District – Campaign behavior; Section 8 Housing Program; Tuesday night, 6 p.m. meeting at Jessica A. Moore Foundation; love of children.

12. Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for personnel matter discussion or consideration of, appointment, promotion, performance of employees and appointees; assignment, pursuant to Code Section 2.2-3711(A)1, Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield Tyler
Voting nay: none

12.02. Reconvene to Open Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session. Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

12.03 Certification of Closed Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FLY and carried: RESOLVED THAT that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member’s knowledge (i) only public business matters lawfully exempted from

Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

12.04 Action Resulting from Closed Session

There was no action on Closed Session Item.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the September 19, 2019 meeting of the Sussex County Board of Supervisors hereby adjourned at 10:02 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

13.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, October 17, 2019 at 7 p.m. in the Sussex Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

October 17, 2019

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL **\$1,137,232.27**

TOTAL ALL VOID CHECKS FOR APPROVAL **\$0.00**

ACCOUNTS PAYABLE WARRANTS: **CHECK NO.** **AMOUNTS** **PROCESS DATE**

FOR MONTH OF SEPTEMBER 2019

214150	\$ 552,147.00	RUN DATE 9/04/19
214151-214181	\$ 44,054.88	RUN DATE 9/06/19
214193-214243	\$ 108,996.99	RUN DATE 9/10/19
214244-214249	\$ 180.00	RUN DATE 9/10/19
214251-214307	\$ 213,918.66	RUN DATE 9/19/19
214319-214360	\$ 99,204.57	RUN DATE 9/25/19

Total Regular Warrants **\$1,018,502.10**

PAY. DEDUCTION WARRANTS:

214182-214192	\$ 60,666.52	RUN DATE 9/16/19
214308-214318	\$ 57,938.65	RUN DATE 9/30/19

IN LIEU OF ACH

214250	\$ 125.00	RUN DATE 9/18/19
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Total Deduction Warrants: **\$118,730.17**

TOTAL VOUCHERS & WARRANTS FOR APPROVAL **\$1,137,232.27**

VOID CHECKS See attached \$ -

ACCOUNTS PAYABLE CHECKS



P. O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000	001437	GOODMAN SPECIALIZED VEHIC	1329	8/26/2019		4302-091300-0001	552,147.00	214150			Fire Truck	01600 # G50149
		DISC. TOTAL					.00					552,147.00
		CHECK TOTAL					552,147.00					TOTAL
		CHECK TOTAL					.00					TOTAL
		CHECK TOTAL					552,147.00					TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 552,147.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 9-4-19
 DATE 9-4-19
 DATE 9/4/19

[Signature]
 DIRECTOR OF FINANCE
[Signature]
 GANDY W. JONES III ADMIN.
[Signature]
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000	001435	ADVANCE AUTO PARTS	2860523937756	8/27/2019	8/27/2019		4100-021200-1265-221-210	13.98	214151			Vehicle Maintenance & Repairs	01599 # 2860027805
00000	001435		2860524025575	8/28/2019	8/28/2019		4100-021200-1265-221-210	239.98	214151			Vehicle Maintenance & Repairs	01599 # 2860027805
00000	001435		2860524043791	8/28/2019	8/28/2019		4100-021200-1265-221-210	42.98	214151			Vehicle Maintenance & Repairs	01599 # 2860027805
		DISC. TOTAL		296.94	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	296.94
00000	000342	AGRI-VA, INC	13808/6	8/26/2019	8/26/2019		4100-021200-1275-221-210	25.71	214152			Maintenance Equipment Repairs	01599 ACCT# 60146
00000	000342		13817/6	8/27/2019	8/27/2019		4100-021200-1275-221-210	34.93	214152			Maintenance Equipment Repairs	01599 ACCT# 60039
00000	000342		13832/6	8/29/2019	8/29/2019		4100-021200-1253-221-210	129.50	214152			Equipment Lease/Purchase	01599 ACCT# 60146
		DISC. TOTAL		190.14	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	190.14
00000	000923	ALL SEASONS THERMITE & TOWING	4027082819	8/28/2019	8/28/2019		4100-051500-1272-551-510	65.00	214153			Building Maintenance & Repairs	01599 SUSSEX COUNTY JAIL
		DISC. TOTAL		65.00	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	65.00
00000	001298	B&B AUTO REPAIR & TOWING	BB 082819	8/28/2019	8/28/2019		4100-021200-1265-221-210	150.00	214154			Vehicle Maintenance & Repairs	01599 SUSSEX BLDG & GROUND
00000	001298		BB 082919	8/29/2019	8/29/2019		4100-021200-1265-221-210	400.00	214154			Vehicle Maintenance & Repairs	01599 SUSSEX BLDG & GROUND
		DISC. TOTAL		550.00	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	550.00
00000	000009	BAI MUNICIPAL SOFTWARE	ESD2019-36	8/15/2019	8/15/2019		4100-021700-1221-271-210	2,730.00	214155			Accounting System	01599 ACCT# 10056
		DISC. TOTAL		2,730.00	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	2,730.00
00000	001485	CENTRAL AGRIBUSINESS	JR23506	8/28/2019	8/28/2019		4100-051500-1246-551-510	88.20	214156			Food Supplies	01599 SUSSEX SHERIFF
		DISC. TOTAL		88.20	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	88.20
00000	001630	CHENEY BROTHERS	10-918146132	8/29/2019	8/29/2019		4100-051500-1246-551-510	1,704.72	214157			Food Supplies	01599 # 60030700
		DISC. TOTAL		1,704.72	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	1,704.72
00000	001722	COPELAND LTD-PREFWOK	220	8/29/2019	8/29/2019		4100-021400-1225-242-210	450.00	214158			Management Consulting Service	01599 SUSSEX COUNTY
		DISC. TOTAL		450.00	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	450.00
00000	000871	CRYSTAL SPRINGS	7302164 082219	8/22/2019	8/22/2019		4100-061100-1277-611-610	43.62	214159			Water Services	01599 # 37281837302164
		DISC. TOTAL		43.62	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	43.62
00000	000084	DOMINION VIRGINIA POWER	1088433121 0819	8/29/2019	8/29/2019		4100-021200-1276-221-210	48.62	214160			Electric	01599 # 1088433121
00000	000084		3500335009 0819	8/29/2019	8/29/2019		4100-021200-1276-221-210	1,409.32	214160			Electric	01599 # 3500335009
00000	000084		4204030300 0819	8/28/2019	8/28/2019		4100-021600-1276-264-210	24.74	214160			Electric	01599 # 4204030300
00000	000084		6860160149 0819	8/29/2019	8/29/2019		4100-021200-1276-221-210	503.92	214160			Electric	01599 # 6860160149
00000	000084		7190905005 0819	8/29/2019	8/29/2019		4100-021600-1276-263-210	94.78	214160			Electric	01599 # 7190905005
00000	000084		7860242267 0819	8/29/2019	8/29/2019		4100-021200-1276-221-210	443.12	214160			Electric	01599 # 7860242267
00000	000084		9447701492 0819	8/23/2019	8/23/2019		4100-021200-1276-221-210	6.68	214160			Electric	01599 # 9447701492
00000	000084		9560347503 0819	8/29/2019	8/29/2019		4100-021200-1276-221-210	2,542.48	214160			Electric	01599 # 9560347503
00000	000084		9630317502 0819	8/29/2019	8/29/2019		4100-021200-1276-221-210	482.41	214160			Electric	01599 # 9630317502
00000	000084		9650330005 0819	8/29/2019	8/29/2019		4100-021200-1276-221-210	366.94	214160			Electric	01599 # 9650330005
		DISC. TOTAL		5,923.01	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	5,923.01
00000	000084	DOMINION VIRGINIA POWER	9670342501 0819	8/29/2019	8/29/2019		4100-021200-1276-221-210	208.25	214161			Electric	01599 # 9670342501
		DISC. TOTAL		208.25	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	208.25
00000	001081	GREENE'S SERVICE CENTER,	12064	8/26/2019	8/26/2019		4100-051100-1265-512-510	50.00	214162			Vehicle Maintenance & Repairs	01599 SUSSEX SHERIFF
		DISC. TOTAL		50.00	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	50.00
00000	001213	LEETE TIRE & AUTO CENTER	1514998	8/26/2019	8/26/2019		4100-051500-1265-251-210	1,420.61	214163			Vehicle Maintenance & Repairs	01599 ACCT# 6912582
		DISC. TOTAL		1,420.61	ACH PMT TOTAL		.00 CPA PMT TOTAL					TOTAL	1,420.61

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	ACH PNT TOTAL	CHECK TOTAL	NET AMOUNT	CHECK NO.	ACH PNT TOTAL	ACH PNT TOTAL	BATCH INV DESCRIPTION
00000 001308	LONGHOOD SMALL BUSINESS	2019CR10	8/26/2019		4100-081800-2110-869-810	3,000.00	3,000.00	3,000.00	214164	3,000.00	3,000.00	Crater Small Bus Dev Cent Lon01599 FY19/20 ALLOCATION
00000 001433	LOWE'S	911183	7/30/2019		4100-021200-1253-221-210	31.34	156.67	31.34	214165	31.34	156.67	Equipment Lease/Purchase 01599 # 99000502080
00000 001433		912591	8/08/2019		4100-021200-1272-221-210	103.19	103.19	103.19	214165	103.19	103.19	Building Maintenance & Repair01599 # 99000502080
00000 001433		913232	8/15/2019		4100-021200-1272-221-210	291.20	291.20	291.20	214165	291.20	291.20	Building Maintenance & Repair01599 # 99000502080
00000 000534	MORRIS, ANTOINETTE C	AM 090419 01	9/04/2019		4100-063100-1204-632-630	392.40	392.40	392.40	214166	392.40	392.40	Lodging 01599 REIMBURSEMENT
00000 000534		AM 090419 02	9/04/2019		4100-063100-1205-632-630	31.90	31.90	31.90	214166	31.90	31.90	Meals 01599 REIMBURSEMENT
00000 000534		AM 090419 03	9/04/2019		4100-063100-1264-632-630	82.08	82.08	82.08	214166	82.08	82.08	Gasoline/Mileage Non Training01599 MILEAGE
00000 000051	MSAG LLC	C11125	8/30/2019		4100-021500-1255-253-210	496.67	496.67	496.67	214167	496.67	496.67	Maintenance Service Contract 01599 SUSSEX COUNTY
00000 000947	MUNICIPAL EMERGENCY	IN1368349	8/16/2019		4100-021500-1254-253-210	346.13	346.13	346.13	214168	346.13	346.13	Equipment Maintenance 01599 ACCT# C36508
00000 000056	OWEN FORD, INC	100837	8/15/2019		4100-051500-1265-551-510	22.40	22.40	22.40	214169	22.40	22.40	Vehicle Maintenance & Repairs01599 SUSSEX SHERIFF
00000 001800	PALM TREE INN, LLC	TURNER RM 108	9/03/2019		4100-021300-9003-231-210	428.40	428.40	428.40	214170	428.40	428.40	Pocahontas-CDBG Housing Grt 01599 POCAHONTAS
00000 000061	PRINCE GEORGE ELECTRIC	1413083200 0819	8/28/2019		4100-021600-1276-263-210	52.89	52.89	52.89	214171	52.89	52.89	Electric 01599 # 1413083200
00000 000061		1423010000 0819	8/28/2019		4100-021600-1276-263-210	80.69	80.69	80.69	214171	80.69	80.69	Electric 01599 # 1423010000
00000 000061		1667000200 0819	8/28/2019		4100-021200-1276-263-210	117.73	117.73	117.73	214171	117.73	117.73	Electric 01599 # 1667000200
00000 001660	PROJECT LIFESAVER INC	S190016326	8/28/2019		4100-051100-1245-512-510	56.40	56.40	56.40	214172	56.40	56.40	Law Enforcement Supplies 01599 SUSSEX SHERIFF
00000 000832	SMI'S CLUB DIRECT	1255	8/03/2019		4100-051500-1277-551-510	87.74	176.04	87.74	214173	87.74	176.04	Water Services 01599 # 0402188473177
00000 000832		1256	8/03/2019		4100-051500-1247-551-510	87.84	87.84	87.84	214173	87.84	87.84	Janitorial Supplies 01599 # 0402188473177
00000 000832		9006	8/06/2019		4100-051100-1299-512-510	234.82	234.82	234.82	214173	234.82	234.82	Janitorial Supplies 01599 # 0402188473177
00000 000832			8/06/2019		4100-051100-1299-512-510	576.44	576.44	576.44	214173	576.44	576.44	Miscellaneous Others 01599 # 0402188473177
00000 000139	STONY CREEK HEALTH CENTER	162496	8/27/2019		4100-051500-1293-551-510	71.00	71.00	71.00	214174	71.00	71.00	Inmate Medical Expenses 01599 JACKSON, JAMES L
00000 000139		162497	8/27/2019		4100-051500-1293-551-510	56.00	56.00	56.00	214174	56.00	56.00	Inmate Medical Expenses 01599 PATTERSON, CURTIS
00000 000080	TRI CITY OFFICE PRODUCTS	0132966-001	8/30/2019		4100-051500-1241-551-510	32.67	32.67	32.67	214175	32.67	32.67	Office Supplies 01599 ACCT# SCSD-0
00000 000831	VACORP	62516 WC	9/01/2019		4100-051100-1128-512-510	7,013.04	4,300.36	7,013.04	214176	7,013.04	4,300.36	Worker's Comp - Self Insured 01599 # VA-SU-107-20
00000 000831		62516 WC	9/01/2019		4100-051500-1128-551-510	4,300.36	4,300.36	4,300.36	214176	4,300.36	4,300.36	Worker's Comp - Self Insured 01599 # VA-SU-107-20
00000 000831		62516 WC	9/01/2019		4100-011100-1128-111-110	8.98	8.98	8.98	214176	8.98	8.98	Worker's Comp - Self Insured 01599 # VA-SU-107-20
00000 000831		62516 WC	9/01/2019		4100-021100-1128-211-210	83.59	83.59	83.59	214176	83.59	83.59	Worker's Comp - Self Insured 01599 # VA-SU-107-20

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000831		62516 WC	9/01/2019		4100-023100-1128-291-230	17.15	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-021400-1128-242-210	816.22	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-063100-1128-632-630	12.19	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-021400-1128-241-210	5.73	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-062100-1128-621-620	41.21	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-061100-1128-612-610	2.53	214176		Worker's Comp-Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-063100-1128-631-630	70.70	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-021600-1128-261-210	327.08	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-031100-1128-311-310	27.57	214176		Worker's comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-041100-1128-411-410	35.39	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-021300-1128-231-210	433.15	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-021500-1128-253-210	372.04	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-021200-1128-221-210	687.95	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-021600-1128-262-210	1,664.32	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4100-021400-1128-241-210	422.84	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4105-071100-1128-711-710	37.78	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4105-071100-1128-711-710	972.68	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
00000	000831		62516 WC	9/01/2019		4105-071100-1128-711-710	22.00	214176		Worker's Comp - Self Insured	01599 # VA-SU-107-20
							.00			TOTAL	17,376.50
00000	000769	VERIZON	0237854482 0919	9/01/2019		4100-061100-1234-613-610	407.09	214177		Telecommunications	01599 # 000156873625
00000	000769		4342461079 0819	8/28/2019		4100-021100-1234-211-210	238.71	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-021400-1234-241-210	53.05	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-021400-1234-242-210	79.57	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-021600-1234-261-210	26.52	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-021500-1234-253-210	26.52	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-023100-1234-291-230	79.57	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-041100-1234-411-410	106.09	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-031100-1234-311-310	106.09	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-063100-1234-631-630	132.61	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-062100-1234-621-620	159.14	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4100-063100-1234-632-630	26.52	214177		Telecommunications	01599 # 000973062717
00000	000769		4342461079 0819	8/28/2019		4105-071100-1234-711-710	726.12	214177		Telecommunications	01599 # 000973062717
00000	000769		4342462167 0819	8/22/2019		4100-021600-1234-261-210	135.62	214177		Telecommunications	01599 # 000837858428
00000	000769		4342462206 0919	9/01/2019		4100-051100-1234-516-510	298.95	214177		Telecommunications	01599 # 000130839639
00000	000769		4342462294 0819	8/22/2019		4100-061100-1234-612-610	260.25	214177		Telecommunications	01599 # 000641808907
00000	000769		4342462427 0819	8/19/2019		4100-061100-1234-613-610	106.14	214177		Telecommunications	01599 # 000990361639
00000	000769		4342462912 0819	8/22/2019		4100-061100-1234-612-610	45.36	214177		Telecommunications	01599 # 00077016136
00000	000769		4342464016 0919	9/01/2019		4100-051100-1234-516-510	66.81	214177		Telecommunications	01599 # 000790535026
00000	000769		4342465604 0819	8/22/2019		4100-061100-1234-612-610	66.81	214177		Telecommunications	01599 # 000608006077
00000	000769		4342468326 0819	8/22/2019		4100-063100-1234-632-630	30.05	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-061100-1234-612-610	30.03	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-061100-1234-611-610	73.83	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-021400-1234-242-210	73.83	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-021100-1234-211-210	90.03	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-021400-1234-241-210	73.83	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-023100-1234-291-230	73.83	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-063100-1234-631-630	73.83	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-023100-1234-291-230	73.83	214177		Telecommunications	01599 # 000130840277
00000	000769		4342468326 0819	8/22/2019		4100-031100-1234-311-310	23.28	214177		Telecommunications	01599 # 000130840277

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	BATCH INVOICE DESCRIPTION
00000	000769		4342468326	8/22/2019		4105-071100-1234-711-710	3,857.77				30.03	214177			01599 # 000130840277 3,857.77
00000	000769	VERIZON	4342468327	8/22/2019		4100-021500-1234-253-210	81.58				65.73	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-051100-1234-516-510	68.58				68.58	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-051100-1234-516-510	68.58				68.58	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-021100-1234-211-210	65.68				65.68	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-041100-1234-411-410	65.68				65.68	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-061100-1234-611-610	13.93				13.93	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-061100-1234-612-610	14.33				14.33	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-061100-1234-612-610	74.95				74.95	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-061100-1234-611-610	79.70				79.70	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-061100-1234-611-610	13.93				13.93	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-021100-1234-211-210	65.68				65.68	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-021100-1234-211-210	65.68				65.68	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-061100-1234-612-610	74.95				74.95	214178			01599 # 000130811997 Telecommunications
00000	000769		4342468327	8/22/2019		4100-061100-1234-612-610	14.33				14.33	214178			01599 # 000130811997 Telecommunications
00000	000769		8045205137	8/28/2019		4100-061100-1234-613-610	74.57				74.57	214178			01599 # 000050404195 Telecommunications
00000	000769		8048341303	8/25/2019		4100-021300-1234-231-210	257.57				257.57	214178			01599 # 000777080064 Telecommunications
00000	000769		8048341310	8/25/2019		4100-081300-2110-822-810	179.58				179.58	214178			01599 # 0006635121520 VA Cooperative Extension
DISC. TOTAL							1,490.41								1,490.41
00000	000873	WASTE MANAGEMENT OF	3381253-2424-8	8/26/2019		4100-021600-1229-264-210	631.31				631.31	214179			01599 # 101305252006 Other Professional Services
DISC. TOTAL							631.31								631.31
00000	001136	WILSON, DEBORAH	DW 082819	8/28/2019		4100-061100-1234-613-610	250.00				250.00	214180			01599 CELL PHONE STIPEND
DISC. TOTAL							250.00								250.00
00000	001408	WITMER PUBLIC SAFETY GRP.	1963117	8/26/2019		4100-051500-1244-551-510	163.00				163.00	214181			01599 ACCT# SUSCOU
DISC. TOTAL							163.00								163.00
00000	000769			8/26/2019			44,054.88				44,054.88				44,054.88
DISC. TOTAL							44,054.88								44,054.88

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.

9.6.19 DATE
 9.6.19 DATE
 9/6/19 DATE

Director of Finance
 VANDY V. JONES, ADMIN
 DEBTE J. CYP, TREASURER

THE TOTAL 44,054.88 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

P. O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000 001507	BARKSDALE OILS INC.	SUSCTY 0819	8/31/2019		4100-021600-1264-261-210	225.00	214193			Mileage	01601 SUSSEX COUNTY
00000 001507		SUSCTY 0819	8/31/2019		4100-021600-1264-221-210	842.83	214193			Mileage	01601 SUSSEX COUNTY
00000 001507		SUSCTY 0819	8/31/2019		4100-021400-1264-242-210	125.00	214193			Mileage	01601 SUSSEX COUNTY
00000 001507		SUSCTY 0819	8/31/2019		4100-021600-1264-262-210	1,648.18	214193			Gasoline/Mileage-Non Training	01601 SUSSEX COUNTY
00000 001507		SUSCTY 0819	8/31/2019		4100-021300-1264-231-210	55.36	214193			Mileage	01601 SUSSEX COUNTY
00000 001507		SUSCTY 0819	8/31/2019		4100-021400-1264-241-210	105.35	214193			Mileage	01601 SUSSEX COUNTY
00000 001507		SUSCTY 0819	8/31/2019		4100-021500-1264-251-210	162.50	214193			Mileage	01601 SUSSEX COUNTY
00000 001507		SUSCTY 0819	8/31/2019		4100-051100-1264-512-510	7,565.91	214193			Mileage/Gas	01601 SUSSEX COUNTY
00000 001507		SUSCTY 0819	8/31/2019		4105-071100-1264-711-710	430.35	214193			Gasoline	01601 SUSSEX COUNTY
	DISC. TOTAL					.00	EPY PMT TOTAL				11,160.48
00000 999999	BOYKINS, CHARLIE	CB 0819	9/04/2019		4100-051500-1215-551-510	173.70	214194			Inmate Pay	01601 INMATE PAY
	DISC. TOTAL					.00	EPY PMT TOTAL				173.70
00000 999999	BROOKS, ANTHONY	AB 0819	9/04/2019		4100-051500-1215-551-510	79.65	214195			Inmate Pay	01601 INMATE PAY
	DISC. TOTAL					.00	EPY PMT TOTAL				79.65
00000 999999	BROWN, JAMAL	JB 0819	9/04/2019		4100-051500-1215-551-510	12.60	214196			Inmate Pay	01601 INMATE PAY
	DISC. TOTAL					.00	EPY PMT TOTAL				12.60
00000 001530	C.W. WILLIAMS & CO. LLC	622020	8/30/2019		4100-021500-1254-251-210	3,365.00	214197			Equipment Maintenance	01601 ACCT# 80203
	DISC. TOTAL					.00	EPY PMT TOTAL				3,365.00
00000 001620	C.W. WARTHEN INC.	54150	8/20/2019		4100-062100-1233-621-620	788.31	214198			Printing	01601 SUSSEX CIRCUIT COURT
	DISC. TOTAL					.00	EPY PMT TOTAL				788.31
00000 001251	CABIN POINT VETERINARY	60669	8/27/2019		4100-021600-1227-261-210	161.25	214199			Medical Services	01601 ACCT# 1707
	DISC. TOTAL					.00	EPY PMT TOTAL				161.25
00000 999999	CHEEKS, MICHAEL	MC 0819	9/04/2019		4100-051500-1215-551-510	23.40	214200			Inmate Pay	01601 INMATE PAY
	DISC. TOTAL					.00	EPY PMT TOTAL				23.40
00000 001365	CHESTER BUSINESS MACHINES CBM	092819	9/28/2019		4100-062100-1241-621-620	157.88	214201			Office Supplies	01601 SUSSEX CIRCUIT COURT
	DISC. TOTAL					.00	EPY PMT TOTAL				157.88
00000 001569	COLONIAL HEIGHTS	19945	8/30/2019		4100-021500-1265-252-210	4,567.05	214202			Vehicle Maintenance & Repairs	01601 SUSSEX PUBLIC SAFETY
	DISC. TOTAL					.00	EPY PMT TOTAL				4,567.05
00000 001449	CONVERGENT TECHNOLOGIES	22412	9/03/2019		4100-051100-1224-516-510	359.00	214203			Information System Services	01601 SUSSEX SHERIFF
	DISC. TOTAL					.00	EPY PMT TOTAL				359.00
00000 001722	COPELAND LTD-PREPWORK	222	9/05/2019		4100-021400-1225-242-210	450.00	214204			Management Consulting Service	01601 SUSSEX COUNTY
	DISC. TOTAL					.00	EPY PMT TOTAL				450.00
00000 000024	CRATER YOUTH CARE	20012	8/19/2019		4100-081800-2110-863-810	4,088.25	214205			Crater Youth Care Commission	01601 AUG 2019 USAGE FEE
	DISC. TOTAL					.00	EPY PMT TOTAL				4,088.25
00000 000071	CRYSTAL SPRINGS	6091788 082219	8/22/2019		4100-062100-1277-621-620	20.50	214206			Water Services	01601 # 11421076091788
	DISC. TOTAL					.00	EPY PMT TOTAL				20.50
00000 000193	DEPART OF MOTOR VEHICLES	201924300762	9/09/2019		4100-041100-1299-412-410	1,400.00	214207			Misc. Oth.-DMV Stops	01601 # 546001642019
	DISC. TOTAL					.00	EPY PMT TOTAL				1,400.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	ACH PNT	ACH PNT TOTAL	NET AMOUNT	CHECK NO.	ACH PNT	ACH PNT TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	001778	DESIGNER SIGNS	463	8/16/2019		4100-051500-1241-551-510	.00 CPA PNT	120.00	120.00	214208	.00	120.00	Office Supplies	01601 SUSSEX SHERIFF
		DISC. TOTAL												120.00
00000	000902	DOC FARMER'S MARKET	MKT69433	8/05/2019		4100-051500-1246-551-510	.00 CPA PNT	250.60	250.60	214209	.00	250.60	Food Supplies	01601 SUSSEX COUNTY JAIL
00000	000902		MKT70037	9/03/2019		4100-051500-1246-551-510	.00 CPA PNT	234.85	234.85	214209	.00	234.85	Food Supplies	01601 SUSSEX COUNTY JAIL
		DISC. TOTAL						485.45	485.45			485.45		
00000	001651	DOCUMENT SYSTEMS	102114	9/04/2019		4100-021100-1252-211-210	.00 CPA PNT	251.10	251.10	214210	.00	251.10	Equipment Lease/Rental	01601 SUSSEX COUNTY
		DISC. TOTAL						251.10	251.10			251.10		
00000	000084	DOMINION VIRGINIA POWER	0482572328	8/27/2019		4100-021600-1276-263-210	.00 CPA PNT	2,954.22	2,954.22	214211	.00	2,954.22	Electric	01601 # 0482572328
00000	000084		0561293952	8/28/2019		4100-021200-1276-221-210	.00 CPA PNT	6.59	6.59	214211	.00	6.59	Electric	01601 # 0561293952
00000	000084		2406362505	8/29/2019		4100-051500-1276-551-510	.00 CPA PNT	1,994.58	1,994.58	214211	.00	1,994.58	Electric	01601 # 2406362505
00000	000084		2921584914	8/28/2019		4100-051500-1276-551-510	.00 CPA PNT	7.00	7.00	214211	.00	7.00	Electric	01601 # 2921584914
00000	000084		3776508966-0819	8/30/2019		4100-021200-1276-221-210	.00 CPA PNT	6.59	6.59	214211	.00	6.59	Electric	01601 # 3776508966
00000	000084		5080737736	8/27/2019		4100-021200-1276-221-210	.00 CPA PNT	62.26	62.26	214211	.00	62.26	Electric	01601 # 5080737736
00000	000084		5690307508	8/28/2019		4100-021500-1279-251-210	.00 CPA PNT	119.13	119.13	214211	.00	119.13	Propane Gas & Electric	01601 # 5690307508
00000	000084		6138125478	9/03/2019		4100-021600-1276-264-210	.00 CPA PNT	26.48	26.48	214211	.00	26.48	Electric	01601 # 6138125478
00000	000084		7378703693	8/28/2019		4100-021600-1276-264-210	.00 CPA PNT	71.82	71.82	214211	.00	71.82	Electric	01601 # 7378703693
00000	000084		885852839	8/28/2019		4100-021200-1276-221-210	.00 CPA PNT	483.17	483.17	214211	.00	483.17	Electric	01601 # 885852839
		DISC. TOTAL						5,731.84	5,731.84			5,731.84		
00000	000084	DOMINION VIRGINIA POWER	9073933633	8/28/2019		4100-051500-1276-551-510	.00 CPA PNT	88.67	88.67	214212	.00	88.67	Electric	01601 # 9073933633
00000	000084		9660330003	8/28/2019		4100-021200-1276-221-210	.00 CPA PNT	267.95	267.95	214212	.00	267.95	Electric	01601 # 9660330003
		DISC. TOTAL						356.62	356.62			356.62		
00000	001725	EDMUNDS WASTE REMOVAL INC	80215	9/01/2019		4100-021600-1247-264-210	.00 CPA PNT	85.00	85.00	214213	.00	85.00	Janitorial Supplies	01601 SUSSEX COUNTY
00000	001725		80216	9/01/2019		4100-021600-1247-264-210	.00 CPA PNT	85.00	85.00	214213	.00	85.00	Janitorial Supplies	01601 SUSSEX COUNTY
00000	001725		80217	9/01/2019		4100-021600-1247-264-210	.00 CPA PNT	85.00	85.00	214213	.00	85.00	Janitorial Supplies	01601 SUSSEX COUNTY
00000	001725		80218	9/01/2019		4100-021600-1247-264-210	.00 CPA PNT	85.00	85.00	214213	.00	85.00	Janitorial Supplies	01601 SUSSEX COUNTY
00000	001725		80219	9/01/2019		4100-021600-1247-264-210	.00 CPA PNT	85.00	85.00	214213	.00	85.00	Janitorial Supplies	01601 SUSSEX COUNTY
		DISC. TOTAL						425.00	425.00			425.00		
00000	001723	GARDAWORLD SECURITY SERVI	440370	8/30/2019		4100-021600-1229-264-210	.00 CPA PNT	994.50	994.50	214214	.00	994.50	Other Professional Services	01601 ACCT# SUS001
00000	001723		440371	8/30/2019		4100-021600-1229-264-210	.00 CPA PNT	994.50	994.50	214214	.00	994.50	Other Professional Services	01601 ACCT# SUS001
00000	001723		440372	8/30/2019		4100-021600-1229-264-210	.00 CPA PNT	994.50	994.50	214214	.00	994.50	Other Professional Services	01601 ACCT# SUS001
00000	001723		440373	8/30/2019		4100-021600-1229-264-210	.00 CPA PNT	994.50	994.50	214214	.00	994.50	Other Professional Services	01601 ACCT# SUS001
00000	001723		440374	8/30/2019		4100-021600-1229-264-210	.00 CPA PNT	994.50	994.50	214214	.00	994.50	Other Professional Services	01601 ACCT# SUS001
00000	001723		440375	8/30/2019		4100-021600-1229-264-210	.00 CPA PNT	994.50	994.50	214214	.00	994.50	Other Professional Services	01601 ACCT# SUS001
00000	001723		440376	8/30/2019		4100-021600-1229-264-210	.00 CPA PNT	994.50	994.50	214214	.00	994.50	Other Professional Services	01601 ACCT# SUS001
00000	001723		440377	8/30/2019		4100-021600-1229-264-210	.00 CPA PNT	994.50	994.50	214214	.00	994.50	Other Professional Services	01601 ACCT# SUS001
		DISC. TOTAL						7,956.00	7,956.00			7,956.00		
00000	000276	GREENSVILLE COUNTY WATER	1175 082719	8/27/2019		4100-021200-1277-221-210	.00 CPA PNT	56.65	56.65	214215	.00	56.65	Water Services	01601 ACCT# 1175
		DISC. TOTAL						56.65	56.65			56.65		
00000	001464	HALEY FORD	FL1510	9/05/2019		4302-091300-0011	.00 CPA PNT	33,935.97	33,935.97	214216	.00	33,935.97	Sheriff Patrol Vehicle	01601 SUSSEX SHERIFF
		DISC. TOTAL						33,935.97	33,935.97			33,935.97		
00000	000049	JARRATT HARDWARE	1908-019427	8/09/2019		4100-051500-1272-551-510	.00 CPA PNT	9.95	9.95	214217	.00	9.95	Building Maintenance & Repair	01601 ACCT# 159
00000	000049		1908-019682	8/12/2019		4100-051500-1272-551-510	.00 CPA PNT	9.99	9.99	214217	.00	9.99	Building Maintenance & Repair	01601 ACCT# 159

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000 000049		1908-019807	8/14/2019		4100-051500-1272-551-510	21.98	214217			Building Maintenance & Repair01601 ACCT# 159	
00000 000049		1908-020022	8/16/2019		4100-051500-1299-551-510	7.96	214217			Miscellaneous Others 01601 ACCT# 159	
00000 000049		1908-021345	8/29/2019		4100-051500-1272-551-510	4.99	214217			Building Maintenance & Repair01601 ACCT# 159	
		CHECK TOTAL	54.87	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	54.87
00000 000111	JARRATT VOL. FIRE DEPT	JVFD FY19/20	9/03/2019		4100-021500-2110-251-210-503	8,000.00	214218			Jarratt Vol Fire Dept 01601 FY19/20 ALLOCATION	
		CHECK TOTAL	8,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	8,000.00
00000 001732	JASON T. UPTON	090119-1	9/03/2019		4100-021600-1274-264-210	1,000.00	214219			Grounds Maintenance & Repairs01601 SUSSEX COUNTY	
00000 001732		090319-2	9/03/2019		4100-021600-1255-266-210	1,620.00	214219			Maintenance Service Contract 01601 SUSSEX COUNTY	
		CHECK TOTAL	2,620.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	2,620.00
00000 000129	LOGAN SYSTEMS, INC	52769	8/15/2019		4100-062100-1236-621-620	979.90	214220			Microfilming & Scanning Servi01601 SUSSEX CIRCUIT COURT	
		CHECK TOTAL	979.90	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	979.90
00000 001256	PAJ SERVICES	SUC092019	9/02/2019		4100-021600-1247-264-210	270.00	214221			Janitorial Supplies 01601 SUSSEX COUNTY	
		CHECK TOTAL	270.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	270.00
00000 001655	PETA	1810817	9/04/2019		4100-021600-1227-261-210	60.00	214222			Medical Services 01601 SUSSEX ARML CONTROL	
		CHECK TOTAL	60.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	60.00
00000 001488	RRS FOODSERVICE	2089793	9/05/2019		4100-051500-1246-551-510	1,389.85	214223			Food Supplies 01601 ACCT# 118626	
		CHECK TOTAL	1,389.85	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,389.85
00000 000063	RUTHERFORD SUPPLY	1116532	9/05/2019		4100-021200-1247-221-210	327.60	214224			Janitorial Supplies 01601 ACCT# 1186601	
		CHECK TOTAL	327.60	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	327.60
00000 999999	SCOTT, TANZIE	TS-0819	9/04/2019		4100-051500-1215-551-510	266.63	214225			Inmate Pay 01601 INMATE PAY	
		CHECK TOTAL	266.63	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	266.63
00000 999999	SILVER, TRUSSAINE	TS 0819	9/04/2019		4100-051500-1215-551-510	165.15	214226			Inmate Pay 01601 INMATE PAY	
		CHECK TOTAL	165.15	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	165.15
00000 999999	STITH, ABDUL	AS 0819	9/04/2019		4100-051500-1215-551-510	56.25	214227			Inmate Pay 01601 INMATE PAY	
		CHECK TOTAL	56.25	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	56.25
00000 001543	STITH, MILLARD	MS SEP19-01	9/06/2019		4100-021100-1225-211-210	3,536.51	214228			Management Consulting Service01601 SEPTEMBER 1ST HALP	
		CHECK TOTAL	3,536.51	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	3,536.51
00000 000162	SUFFOLK ENERGIES INC	502554	8/30/2019		4100-051100-1264-512-510	282.90	214229			Mileage/Gas 01601 ACCT# 66740352	
		CHECK TOTAL	282.90	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	282.90
00000 000081	THACKER HARDWARE	66752/1	8/02/2019		4100-021600-1274-264-210	9.96	214230			Grounds Maintenance & Repairs01601 ACCT# 341500	
		CHECK TOTAL	9.96	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	9.96
00000 000318	TOWN OF HAVERLY	1814040098	8/31/2019		4100-021200-1277-221-210	65.50	214231			Water Services 01601 # 1814040098	
		CHECK TOTAL	65.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	65.50
00000 000857	TRANE COMPANY	310193856	8/28/2019		4100-021200-1273-221-210	3,408.58	214232			Building Systems Main & Repair01601 ACCT# 2687151	
		CHECK TOTAL	3,408.58	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	3,408.58

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
00000 000080	TRI CITY OFFICE PRODUCTS	0132344-003	8/22/2019		4100-062100-1241-621-620	114.75	214233			Office Supplies	01601 ACCT# SKCC-0
00000 000080		0132943-001	8/29/2019		4100-062100-1241-621-620	51.98	214233			Office Supplies	01601 ACCT# SKCC-0
00000 000080		0132958-001	8/30/2019		4100-031100-1241-311-310	31.32	214233			Office Supplies	01601 ACCT# SCR-0
00000 000080		0133043-001	9/09/2019		4100-062100-1241-621-620	33.96	214233			Office Supplies	01601 ACCT# SKCC-0
			232.01			.00	EPY PMT TOTAL				232.01
00000 000087	VAN CLEEF AUTO PARTS INC	5766	7/30/2019		4100-051500-1265-551-510	83.37	214234			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		5790	8/01/2019		4100-051500-1265-551-510	458.07	214234			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		582555	8/06/2019		4100-051100-1299-512-510	8.67	214234			Miscellaneous Others	01601 ACCT# 27431
00000 000087		582697	8/09/2019		4100-051100-1245-512-510	14.75	214234			Law Enforcement Supplies	01601 ACCT# 27431
00000 000087		5833	8/06/2019		4100-051500-1265-551-510	94.45	214234			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		583409	8/22/2019		4100-051100-1342-512-510	24.35	214234			Agricultural Supplies K-9	01601 ACCT# 27431
00000 000087		5836	8/05/2019		4100-051100-1265-512-510	961.09	214234			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		5863	8/07/2019		4100-051100-1265-512-510	70.88	214234			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		5880	8/08/2019		4100-051100-1265-512-510	112.66	214234			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		5927	8/14/2019		4100-081100-1265-512-510	132.86	214234			Vehicle Maintenance & Repairs	01601 ACCT# 27431
			1,961.15			.00	EPY PMT TOTAL				1,961.15
00000 000087	VAN CLEEF AUTO PARTS INC	5954	8/16/2019		4100-051100-1265-512-510	1,683.31	214235			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		5975	8/19/2019		4100-051560-1265-551-510	94.90	214235			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		5977	8/20/2019		4100-051100-1265-512-510	63.98	214235			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		6005	8/22/2019		4100-051100-1265-512-510	130.17	214235			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		6037	8/27/2019		4100-051100-1265-512-510	106.60	214235			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		6056	8/28/2019		4100-051100-1265-512-510	11.85	214235			Vehicle Maintenance & Repairs	01601 ACCT# 27431
00000 000087		6106	8/28/2019		4100-051100-1265-512-510	1,623.72	214235			Vehicle Maintenance & Repairs	01601 ACCT# 27431
			3,694.53			.00	EPY PMT TOTAL				3,694.53
00000 000769	VERIZON	0232504072 0919	9/07/2019		4100-063100-1234-631-630	275.00	214236			Telecommunications	01601 # 000695890340
00000 000769		0232504134 0919	9/07/2019		4100-063100-1234-631-630	275.00	214236			Telecommunications	01601 # 000749973011
00000 000769		4342462453 0919	9/05/2019		4100-061100-1234-611-610	104.52	214236			Telecommunications	01601 # 000732325316
00000 000769		4342463724 0919	9/07/2019		4100-063100-1234-631-630	66.81	214236			Telecommunications	01601 # 000966301725
00000 000769		4342465362 0919	9/07/2019		4100-051100-1234-512-510	748.93	214236			Telecommunications	01601 # 000130840093
00000 000769		4342468256 0919	9/07/2019		4100-051100-1234-512-510	66.81	214236			Telecommunications	01601 # 000777014348
00000 000769		4345358364 0919	9/07/2019		4100-021200-1234-221-210	69.45	214236			Telecommunications	01601 # 000130843684
00000 000769		4346340705 0919	9/07/2019		4100-051500-1234-551-510	87.50	214236			Telecommunications	01601 # 000763493682
00000 000769		4346341094 0919	9/07/2019		4100-061100-1234-611-610	87.50	214236			Telecommunications	01601 # 000770254016
			1,781.52			.00	EPY PMT TOTAL				1,781.52
00000 000757	VERIZON BUSINESS	74912252	9/16/2019		4100-021100-1234-211-210	47.87	214237			Telecommunications	01601 ACCT# Y2694822
00000 000757		74912252	9/16/2019		4100-021400-1234-241-210	47.87	214237			Telecommunications	01601 ACCT# Y2694822
00000 000757		74912252	9/10/2019		4100-021400-1234-242-210	47.87	214237			Telecommunications	01601 ACCT# Y2694822
00000 000757		74912252	9/10/2019		4100-041100-1234-411-410	47.87	214237			Telecommunications	01601 ACCT# Y2694822
00000 000757		74912252	9/10/2019		4100-031100-1234-311-310	47.87	214237			Telecommunications	01601 ACCT# Y2694822
00000 000757		74912252	9/10/2019		4100-023100-1234-291-230	47.87	214237			Telecommunications	01601 ACCT# Y2694822
00000 000757		74912252	9/10/2019		4100-021500-1234-251-210	47.87	214237			Telecommunications	01601 ACCT# Y2694822
00000 000757		74912252	9/10/2019		4100-051100-1234-516-510	47.87	214237			Telecommunications	01601 ACCT# Y2694822
00000 000757		74912252	9/10/2019		4100-063100-1234-631-630	47.87	214237			Telecommunications	01601 ACCT# Y2694822
			430.83			.00	EPY PMT TOTAL				430.83
00000 000039	VERIZON WIRELESS	9835881031	8/10/2019		4100-011100-1234-111-110	192.08	214238			Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-021100-1234-211-210	215.40	214238			Telecommunications	01601 # 805250394-00001

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000 000039		9835881031	8/10/2019		4100-021200-1234-221-210	493.92	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-021300-1234-231-210	128.77	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-021400-1234-241-210	116.17	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-021400-1234-242-210	40.01	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-021500-1234-253-210	90.70	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-021600-1234-261-210	332.11	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-021600-1234-262-210	563.09	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-023100-1234-291-230	40.01	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-061100-1234-613-610	50.69	214238		Telecommunications	01601 # 805250394-00001
00000 000039		9835881031	8/10/2019		4100-021600-1234-263-210	40.09	214238		Telecommunications	01601 # 805250394-00001
						2,303.04			TOTAL	2,303.04
00000 001762	VIRGINIA LP TRUCKS, INC	15871	9/03/2019		4100-021500-1254-251-210	134.73	214239		Equipment Maintenance	01601 SUSSEX PUBLIC SAFETY
						.00			TOTAL	134.73
00000 000090	WAVERLY MOTORS, INC	15230	8/06/2019		4100-021500-1265-253-210	71.25	214240		Vehicle Maintenance & Repairs	01601 SUSSEX PUBLIC SAFETY
						.00			TOTAL	71.25
00000 001408	WITMER PUBLIC SAFETY GRP.	1965898	8/27/2019		4100-051500-1244-551-510	67.00	214241		Uniform Services	01601 ACCT# SUSCOU
						.00			TOTAL	67.00
00000 000879	WOMACK PUBLISHING CO.	158994	4/04/2018		4100-023100-1235-291-230	149.25	214242		Advertising	01601 ACCT# H1397
						119.40	214242		Advertising	01601 ACCT# W0036
						268.65			TOTAL	268.65
00000 000093	XEROX CORPORATION	097814013	8/20/2019		4100-062100-1252-621-620	205.66	214243		Equipment Lease/Rental	01601 # 099018525
						227.22	214243		Equipment Lease/Rental	01601 # 721126803
						432.88			TOTAL	432.88
						108,996.99			TOTAL	108,996.99
						108,996.99			TOTAL	108,996.99

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.

THE TOTAL 108,996.99 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-10-19

DATE

9-10-19

DATE

9/10/19

DATE

Kerry M. Jones
 DIRECTOR OF FINANCE

Destiny Cox
 VANDY JONES, III ADMIN
 DESTINY COX, TREASURER

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	WITNESS FEES	BATCH INV DESCRIPTION
00000	ANDREW W MAYES	00000022190709JU	7/09/2019	30.00	4100-061100-1213-611-610	30.00	214244	30.00	30.00	.00	01602 JUROR PAYMNT
		CHECK TOTAL				.00	EPY PMT TOTAL		TOTAL		30.00
00000	GARY FREEMAN GILES	000001305190709JU	7/09/2019	30.00	4100-061100-1213-611-610	30.00	214245	30.00	30.00	.00	01602 JUROR PAYMNT
		CHECK TOTAL				.00	EPY PMT TOTAL		TOTAL		30.00
00000	JEANETTE E. COTTENOND	000001795190709JU	7/09/2019	30.00	4100-061100-1213-611-610	30.00	214246	30.00	30.00	.00	01602 JUROR PAYMNT
		CHECK TOTAL				.00	EPY PMT TOTAL		TOTAL		30.00
00000	MICHAEL R. FIELDS, SR.	000001796190709JU	7/09/2019	30.00	4100-061100-1213-611-610	30.00	214247	30.00	30.00	.00	01602 JUROR PAYMNT
		CHECK TOTAL				.00	EPY PMT TOTAL		TOTAL		30.00
00000	SUSAN K. PLANK	000001797190709JU	7/09/2019	30.00	4100-061100-1213-611-610	30.00	214248	30.00	30.00	.00	01602 JUROR PAYMNT
		CHECK TOTAL				.00	EPY PMT TOTAL		TOTAL		30.00
00000	SYLVIA HAYTON ELLIS	000000307190709JU	7/09/2019	30.00	4100-061100-1213-611-610	30.00	214249	30.00	30.00	.00	01602 JUROR PAYMNT
		CHECK TOTAL				.00	EPY PMT TOTAL		TOTAL		30.00
		CHECK TOTAL				.00	EPY PMT TOTAL		TOTAL		180.00
		CHECK TOTAL				.00	EPY PMT TOTAL		TOTAL		180.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 180.00 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-10-19
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 9-10-19
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[Handwritten Signature]
 DIRECTOR OF FINANCE
[Handwritten Signature]
 WANDY V. JONES, III ADMIN
[Handwritten Signature]
 DESTE J. COY, TREASURER

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P CHECK REGISTER	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	BATCH INV. DESCRIPTION
0000000	000910 GILLIAM, MONTAQUE	MG 091019	9/10/2019	5.00	4100-021400-1265-241-210	5.00	214270		5.00	Vehicle Maintenance & Repairs01603 REIMBURSEMENT
	DISC. TOTAL					.00			.00	TOTAL 5.00
0000000	000278 GIVENS, VINCENT	VG 091319	9/13/2019	23.13	4100-051500-1244-551-510	23.13	214271		23.13	Uniform Services 01603 REIMBURSEMENT
	DISC. TOTAL					.00			.00	TOTAL 23.13
0000000	001804 IN-TOWN SUITES	SPENCER RM235 2	9/17/2019	328.56	4100-021300-9004-231-210	328.56	214272		328.56	UNOS-CDBG Housing Grt 01603 UNOS
	DISC. TOTAL					.00			.00	TOTAL 328.56
0000000	001363 INSERCORP	04146	9/17/2019	1,980.00	4100-021100-1255-211-210	1,980.00	214273		1,980.00	Maintenance Service Contract 01603 SUSSEX COUNTY
	DISC. TOTAL					.00			.00	TOTAL 1,980.00
0000000	001533 JOHN DEERE FINANCIAL	P22070	8/14/2019	75.53	4100-021600-1274-264-210	75.53	214274		75.53	Grounds Maintenance & Repairs01603 # 11113-41658
0000000	001533 JOHN DEERE FINANCIAL	P22246	8/19/2019	30.00	4100-021600-1274-264-210	30.00	214274		30.00	Grounds Maintenance & Repairs01603 # 11113-41659
	DISC. TOTAL					.00			.00	TOTAL 37.53
0000000	000583 JONES ELECTRIC CONTRACTOR	29179	8/30/2019	190.00	4100-021200-1273-221-210	190.00	214275		190.00	Building Systems Main & Repair01603 SUSSEX COURTHOUSE
	DISC. TOTAL					.00			.00	TOTAL 190.00
0000000	001477 KING, ROGER	RK 090919	9/13/2019	75.00	4100-021400-1217-241-210	75.00	214276		75.00	Commission/Board Compensation01603 PLANNING COMMISSIO
	DISC. TOTAL					.00			.00	TOTAL 75.00
0000000	001115 LIFESTAR AMBULANCE	082019SC	9/10/2019	25,704.00	4100-021500-2110-252-210-524	25,704.00	214277		25,704.00	Emergency Med. SVC - Pd EXT. 01603 AUGUST 2019
0000000	001115 LIFESTAR AMBULANCE	082019M	9/10/2019	53,568.00	4100-021500-2110-252-210-524	53,568.00	214277		53,568.00	Emergency Med. SVC - Pd EXT. 01603 AUGUST 2019
	DISC. TOTAL					.00			.00	TOTAL 79,272.00
0000000	001803 MALLORY & NAUMANN GENERAL	9119	9/09/2019	7,000.00	4302-094400-8214	7,000.00	214278		7,000.00	Newsome Human Health Ser. Bld01603 DEPT OF SOC SVCS
	DISC. TOTAL					.00			.00	TOTAL 7,000.00
0000000	001392 MASON, DENNIS	DM 090919	9/13/2019	75.00	4100-021400-1217-241-210	75.00	214279		75.00	Commission/Board Compensation01603 PLANNING COMMISSIO
	DISC. TOTAL					.00			.00	TOTAL 75.00
0000000	000309 MASSENBURG, TERRY	TM 090919	9/13/2019	75.00	4100-021400-1217-241-210	75.00	214280		75.00	Commission/Board Compensation01603 PLANNING COMMISSIO
	DISC. TOTAL					.00			.00	TOTAL 75.00
0000000	001600 MAYES, ANDREW W.	AM 090919	9/13/2019	75.00	4100-021400-1217-241-210	75.00	214281		75.00	Commission/Board Compensation01603 PLANNING COMMISSIO
	DISC. TOTAL					.00			.00	TOTAL 75.00
0000000	001606 MOORE, KELLY	KM 091819 01	9/18/2019	123.00	4100-021100-1205-211-210	123.00	214282		123.00	Meals 01603 REIMBURSEMENT
0000000	001606 MOORE, KELLY	KM 091819 02	9/18/2019	60.34	4100-021100-1264-211-210	60.34	214282		60.34	Mileage 01603 MILEAGE
	DISC. TOTAL					.00			.00	TOTAL 183.34
0000000	001802 ONSOLVE, LLC	INV54661790259	7/26/2019	6,500.00	4100-021500-1256-253-210	6,500.00	214283		6,500.00	Communication Equipment 01603 SUSSEX COUNTY
	DISC. TOTAL					.00			.00	TOTAL 6,500.00
0000000	001187 OHEN PRINTING COMPANY	31336	9/17/2019	150.00	4100-021400-1233-241-210	150.00	214284		150.00	Printing 01603 SUSSEX BUILDING DE
0000000	001187 OHEN PRINTING COMPANY	31337	9/17/2019	259.50	4100-021400-1233-241-210	259.50	214284		259.50	Printing 01603 SUSSEX BUILDING DE
	DISC. TOTAL					.00			.00	TOTAL 409.50
0000000	000164 FITNEY-BOWES, LLC	3309563626	8/30/2019	144.00	4100-041100-1252-411-410	144.00	214285		144.00	Equipment Lease/Rental 01603 # 0016641819
0000000	000164 FITNEY-BOWES, LLC	3309585538	8/30/2019	1,239.00	4100-021100-1252-211-210	1,239.00	214285		1,239.00	Equipment Lease/Rental 01603 # 00166519256
	DISC. TOTAL					.00			.00	TOTAL 1,383.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	BATCH INV DESCRIPTION
0000000	000061	PRINCE GEORGE ELECTRIC	2006028100	9/04/2019		4100-021200-1276-221-210	466.42	214286			01603 # 206028100 466.42
0000000	000829	PURCHASE POWER	11448168	9/05/2019		4100-021100-1231-211-210	725.34	214287			01603 #8000900011448168 Postage
0000000	000829		11448168	9/05/2019		4100-021300-1231-231-210	140.32	214287			01603 #8000900011448168 Postage
0000000	000829		11448168	9/05/2019		4100-021400-1231-241-210	73.65	214287			01603 #8000900011448168 Postage
0000000	000829		11448168	9/05/2019		4100-021400-1231-242-210	95.70	214287			01603 #8000900011448168 Postage
0000000	000829		11448168	9/05/2019		4100-061100-1231-611-610	663.99	214287			01603 #8000900011448168 Postage
0000000	000829		11448168	9/05/2019		4100-021100-1231-291-210	990.00	214287			01603 #8000900011448168 Postage
0000000	001781	RICHWOOD GRAPHICS	25488	9/05/2019		4100-021100-1244-211-210	106.16	214288			01603 SUSSEX COUNTY Uniform Services
0000000	001781		25488	9/05/2019		4100-021400-1244-241-210	24.79	214288			01603 SUSSEX COUNTY Uniform Services
0000000	000748	RIFKIN, A. CO.	4196710	9/13/2019		4100-023100-1241-291-210	130.34	214289			01603 ACCT# M22951 Office Supplies
0000000	000029	SOURCE4	399810	8/28/2019		4100-021100-1233-211-210	720.74	214290			01603 ACCT# 10195 Printing
0000000	001772	SOUTHSIDE ELECTRIC COOPER	561962001	9/06/2019		4100-021600-1276-264-210	60.19	214291			01603 # 561962001 Electric
0000000	000074	STAPLES CREDIT PLAN	2331859491	8/03/2019		4100-021400-1241-241-210	174.97	214292			01603 # 6035517812578820 Office Supplies
0000000	000074		2335264181	8/09/2019		4100-021100-1241-211-210	96.84	214292			01603 # 6035517812578820 Office Supplies
0000000	000074		2335471741	8/09/2019		4100-021100-1241-211-210	2.89	214292			01603 # 6035517812578820 Office Supplies
0000000	000074		2345527901	8/27/2019		4100-021100-1241-211-210	68.95	214292			01603 # 6035517812578820 Office Supplies
0000000	000074		234527901	8/27/2019		4100-021400-1241-241-210	117.98	214292			01603 # 6035517812578820 Furniture
0000000	000074		2345528161	8/27/2019		4100-021400-1257-241-210	303.02	214292			01603 # 6035517812578820 Furniture
0000000	000074		53614	8/05/2019		4100-063100-1241-632-630	136.22	214292			01603 # 6035517812578820 Office Supplies
0000000	000139	STONY CREEK HEALTH CENTER	162854	9/09/2019		4100-051500-1293-551-510	61.00	214293			01603 DOSSETT, DAVID W Inmate Medical Expenses
0000000	000139		162887	9/10/2019		4100-051500-1293-551-510	61.00	214293			01603 SMITH, GAVIN Inmate Medical Expenses
0000000	000067	STONY CREEK PHARMACY	SCP 080119	8/01/2019		4100-051500-1293-551-510	1,028.37	214294			01603 JULY 2019 Inmate Medical Expenses
0000000	000067		SCP 083119	8/31/2019		4100-051500-1293-551-510	515.67	214294			01603 AUGUST 2019 Inmate Medical Expenses
0000000	000162	SUFFOLK ENERGIES INC	502565	8/30/2019		4100-021600-1264-261-210	269.34	214295			01603 ACCT# 66740484 Mileage
0000000	001733	SUMMIT DESIGN & ENGINEERI	22920	7/17/2019		4100-021300-9004-231-210	1,400.00	214296			01603 PROJ# 18-7911.060 UNOS-CDBG Housing Grt
0000000	001733		23151	8/14/2019		4100-021300-9004-231-210	1,000.00	214296			01603 PROJ# 18-7911.060 UNOS-CDBG Housing Grt
0000000	001733		23381	9/09/2019		4100-021300-9003-231-210	712.50	214296			01603 PROJ# 18-7910.CFP Pocahontas-CDBG Housing Grt
0000000	000485	THOMSON WEST	840628806	7/04/2019		4201-021800-6012-	38.19	214297			01603 ACCT# 1000717371 Books and subscriptions /

DISC. TOTAL

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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACH ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH	NET PMT	G/L ACCOUNT	DESC.	BATCH INV DESCRIPTION
0000000	000897	TRANE COMPANY	310201833	8/30/2019	8/30/2019	ACH PMT TOTAL	4100-021200-1273-221-210	2,239.02	214298	2,239.02	2,239.02	Building Systems Main & Repair	01603 ACCT# 2687151	
									DISC. TOTAL		TOTAL		2,239.02	
0000000	000296	TREASURER OF VIRGINIA	093019	9/11/2019	9/11/2019	ACH PMT TOTAL	4100-095000-9330-	23,359.47	214299	23,359.47	23,359.47	DRCD Loan-WoodFuel Dev Reimb	01603 LOAN# 11-CED-20	
									DISC. TOTAL		TOTAL		23,359.47	
0000000	000831	VACORP	64715-AUTO	7/11/2019	7/11/2019	ACH PMT TOTAL	4105-071100-1262-711-710	1,204.00	214300	1,204.00	1,204.00	Insurance	01603 # VA-SU-107-20	
									DISC. TOTAL		TOTAL		1,204.00	
0000000	000087	VAN CLEEF AUTO PARTS INC	5834	8/06/2019	8/06/2019	ACH PMT TOTAL	4100-021600-1265-261-210	262.88	214301	262.88	262.88	Vehicle Maintenance & Repairs	01603 ACCT# 27430	
0000000	000087		5852	8/07/2019	8/07/2019	ACH PMT TOTAL	4100-021500-1265-252-210	18.00	214301	18.00	18.00	Vehicle Maintenance & Repairs	01603 ACCT# 27430	
0000000	000087		5963	8/19/2019	8/19/2019	ACH PMT TOTAL	4100-021600-1265-261-210	22.99	214301	22.99	22.99	Vehicle Maintenance & Repairs	01603 ACCT# 27430	
0000000	000087		5994	8/22/2019	8/22/2019	ACH PMT TOTAL	4100-021600-1265-261-210	433.10	214301	433.10	433.10	Vehicle Maintenance & Repairs	01603 ACCT# 27430	
									DISC. TOTAL		TOTAL		736.97	736.97
0000000	000259	VIRGINIA DEPT OF FORESTRY	20175649	9/05/2019	9/05/2019	ACH PMT TOTAL	4100-021500-2110-255-210	23,067.18	214302	23,067.18	23,067.18	Forest Fire Extinction	01603 FY19/20 CONTRIBUTI	
									DISC. TOTAL		TOTAL		23,067.18	23,067.18
0000000	000873	WASTE MANAGEMENT OF	3383570-2424-3	9/03/2019	9/03/2019	ACH PMT TOTAL	4100-021600-1229-264-210	170.06	214303	170.06	170.06	Other Professional Services	01603 # 201115233003	
									DISC. TOTAL		TOTAL		170.06	170.06
0000000	000322	WILLIAMS, GARY M., CLERK	GMW 091319	9/13/2019	9/13/2019	ACH PMT TOTAL	4100-062100-1292-621-620	68.26	214304	68.26	68.26	Bank/CC & Other Fees	01603 BANK FEES	
									DISC. TOTAL		TOTAL		68.26	68.26
0000000	001408	HITMER PUBLIC SAFETY GRP.	1920221	4/24/2019	4/24/2019	ACH PMT TOTAL	4100-021500-1244-253-210	68.00	214305	68.00	68.00	Uniform Services	01603 ACCT# SUSCO2	
0000000	001408		1948513	7/03/2019	7/03/2019	ACH PMT TOTAL	4100-021500-1244-253-210	274.00	214305	274.00	274.00	Uniform Services	01603 ACCT# SUSCO2	
									DISC. TOTAL		TOTAL		339.00	339.00
0000000	000879	MOMACK PUBLISHING CO.	169744	8/08/2018	8/08/2018	ACH PMT TOTAL	4100-023100-1235-291-230	80.00	214306	80.00	80.00	Advertising	01603 ACCT# W0036	
0000000	000879		169771	8/08/2018	8/08/2018	ACH PMT TOTAL	4100-023100-1235-291-230	80.00	214306	80.00	80.00	Advertising	01603 ACCT# W0036	
0000000	000879		169799	8/15/2018	8/15/2018	ACH PMT TOTAL	4100-023100-1235-291-230	80.00	214306	80.00	80.00	Advertising	01603 ACCT# W0036	
0000000	000879		169829	8/15/2018	8/15/2018	ACH PMT TOTAL	4100-023100-1235-291-230	80.00	214306	80.00	80.00	Advertising	01603 ACCT# W0036	
0000000	000879		178263-01	10/03/2018	10/03/2018	ACH PMT TOTAL	4100-023100-1235-291-230	199.00	214306	199.00	199.00	Advertising	01603 ACCT# W0036	
0000000	000879		178263-02	10/17/2018	10/17/2018	ACH PMT TOTAL	4100-023100-1235-291-230	199.00	214306	199.00	199.00	Advertising	01603 ACCT# W0036	
0000000	000879		178263-03	10/24/2018	10/24/2018	ACH PMT TOTAL	4100-023100-1235-291-230	199.00	214306	199.00	199.00	Advertising	01603 ACCT# W0036	
0000000	000879		2680 RENEWAL-19	8/26/2019	8/26/2019	ACH PMT TOTAL	4100-021400-1202-241-210	71.00	214306	71.00	71.00	Public - Subc. / Books, Ref.	01603 ACCT# M0036	
									DISC. TOTAL		TOTAL		988.00	988.00
0000000	000312	YOUNG, ROBERT JR	RY 090919	9/13/2019	9/13/2019	ACH PMT TOTAL	4100-021400-1217-241-210	75.00	214307	75.00	75.00	Commission/Board Compensation	01603 PLANNING COM#MISSIO	
									DISC. TOTAL		TOTAL		75.00	75.00
0000000	000879					ACH PMT TOTAL		0.00		0.00	0.00	TOTAL	213,918.66	
0000000	000879					ACH PMT TOTAL		0.00		0.00	0.00	TOTAL	213,918.66	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 213,918.66 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 9-19-19
 DATE 9-19-19
 DATE 9/20/19

Kerry 31.970
 DIRECTOR OF FINANCE

Janet V. Jones, III ADMIN
 JANET V. JONES, III ADMIN

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	A/P AMOUNT	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK AMT	ACH PMT	BATCH INVT DESCRIPTION
0000000	001046	GREENE'S SERVICE CENTER, 12185		9/18/2019	50.00	4100-051100-1265-512-510		96.00	214332			Vehicle Maintenance & Repairs01604 SUSSEX SHERIFF
		DISC. TOTAL						.00				50.00
0000000	001894	IN-TOWN SUITES	SPENCER RM235 3	9/23/2019	328.56	4100-021300-9004-231-210		328.56	214333			UNOS-CDBG Housing Gct
		DISC. TOTAL						.00				328.56
0000000	001838	JIM WHELAN'S SERV. CENTER 89289		9/18/2019	49.95	4100-051100-1265-512-510		49.95	214334			Vehicle Maintenance & Repairs01604 SUSSEX SHERIFF
		DISC. TOTAL						.00				49.95
0000000	001550	KINEX NETWORKING SOLUTION 190919-0001	190919-0001	9/19/2019		4100-021100-1234-211-210		97.24	214335			Telecommunications
		DISC. TOTAL						.00				01604 SUSSEX COUNTY
0000000	001550	190919-0001	190919-0001	9/19/2019		4100-021400-1234-241-210		97.22	214335			Telecommunications
		DISC. TOTAL						.00				01604 SUSSEX COUNTY
0000000	001550	190919-0001	190919-0001	9/19/2019		4100-041100-1234-411-410		97.22	214335			Telecommunications
		DISC. TOTAL						.00				01604 SUSSEX COUNTY
0000000	001550	190919-0001	190919-0001	9/19/2019		4100-031100-1234-311-310		97.22	214335			Telecommunications
		DISC. TOTAL						.00				01604 SUSSEX COUNTY
0000000	001550	190919-0001	190919-0001	9/19/2019		4100-021300-1234-231-210		97.22	214335			Telecommunications
		DISC. TOTAL						.00				01604 SUSSEX COUNTY
0000000	001550	190919-0001	190919-0001	9/19/2019		4100-051100-1234-516-510		97.22	214335			Telecommunications
		DISC. TOTAL						.00				01604 SUSSEX COUNTY
0000000	001550	190919-0001	190919-0001	9/19/2019	875.00	4100-063100-1234-631-630		875.00	214335			Telecommunications
		DISC. TOTAL						.00				875.00
0000000	00099%	LEE-GIVENS, STELLA	SLG 092319	9/23/2019	7.60	4100-063100-1231-631-630		7.60	214336			Postage
		DISC. TOTAL						.00				01604 REIMBURSEMENT
0000000	001159	M.D. TAYLOR, CONTRACTOR 601 TWILIGHT #2		9/18/2019	9,720.07	4100-021300-9003-231-210		9,720.07	214337			Pocahontas-CDBG Housing Gct
		DISC. TOTAL						.00				01604 PROG C1G-17-10
0000000	001046	MCI	4342462428 0919	9/17/2019		4100-061100-1234-613-610		34.25	214338			Telecommunications
		DISC. TOTAL						.00				01604 ACCT# 2DG40965
0000000	001046		4342462453 0919	9/17/2019		4100-061100-1234-613-610		34.25	214338			Telecommunications
		DISC. TOTAL						.00				01604 ACCT# 2DG40966
0000000	001046		4342465511 0919	9/13/2019		4100-021100-1234-211-210		35.01	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-021400-1234-242-210		5.61	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-021300-1234-231-210		19.01	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-021400-1234-241-210		6.21	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-021600-1234-261-210		6.34	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-021500-1234-253-210		2.80	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-023100-1234-291-230		8.41	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-041100-1234-411-410		11.33	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-031100-1234-311-310		11.34	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-063100-1234-631-630		28.04	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-061100-1234-611-610		2.18	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-061100-1234-612-610		48.46	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-081300-2110-822-810		14.33	214338			VA Cooperative Extension
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-061100-1234-613-610		8.41	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4100-051100-1234-512-510		66.48	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	001046		4342465511 0919	9/13/2019		4105-071100-1234-711-710		76.12	214338			Telecommunications
		DISC. TOTAL						.00				01604 # 08692926192
0000000	000556	OHEN FORD, INC	FUEL SNF 091919	9/19/2019	28,700.00	4302-091300-0004-		28,700.00	214339			Public Safety Vehicle
		DISC. TOTAL						.00				01604 SUSSEX PUBLIC SAFE
								.00				28,700.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCLL	ACCOUNT NO.	CHECK TOTAL	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	ACH DESCRIPTION	BATCH INVOICE DESCRIPTION
0000000	001800	PALM TREE INN, LLC	F82827	9/13/2019		4100-021300-9003-231-210	1,101.60		550.80	214340		Pocahontas-CDBG Housing Grt	01604 ACCT# 55
0000000	001800	PALM TREE INN, LLC	F82827	9/13/2019		4100-021300-9003-231-210	1,101.60		550.80	214340		Pocahontas-CDBG Housing Grt	01604 ACCT# 55
									.00			TOTAL	1,101.60
0000000	000620	RANSEY, LYNDIA P	LPR 092319	9/23/2019		4100-063100-1241-631-630	153.56		153.56	214341		Office Supplies	01604 REIMBURSEMENT
									.00			TOTAL	153.56
0000000	001023	RICOH USA, INC.	32425663	9/13/2019		4100-051100-1252-512-510	87.18		87.18	214342		Equipment Lease/Rental	01604 ACCT# 4719771
0000000	001023	RICOH USA, INC.	9027618997	9/14/2019		4100-051100-1252-512-510	194.54		194.54	214342		Equipment Lease/Rental	01604 ACCT# 4719771
0000000	001023	RICOH USA, INC.	9027618997	9/14/2019		4100-051500-1252-551-510	194.54		194.54	214342		Equipment Lease/Rental	01604 ACCT# 4719771
									.00			TOTAL	476.26
0000000	001488	RRS FOODSERVICE	2052354	9/18/2019		4100-051500-1246-551-510	2,237.99		2,237.99	214343		Food Supplies	01604 ACCT# 118626
									.00			TOTAL	2,237.99
0000000	001571	SHI INTERNATIONAL CORP	17703359	9/09/2019		4100-021700-1224-271-210	189.14		189.14	214344		Information System Services	01604 SUSSEX COUNTY
									.00			TOTAL	189.14
0000000	001543	STITH, HILLARD	MS SEP19-02	9/20/2019		4100-021100-1225-211-210	3,936.51		3,936.51	214345		Management Consulting Service	01604 SEPTEMBER 2ND HALF
									.00			TOTAL	3,936.51
0000000	000139	STONY CREEK HEALTH CENTER	163084	9/17/2019		4100-051500-1293-551-510	46.00		46.00	214346		Inmate Medical Expenses	01604 HARDEN, JEFF
0000000	000139	STONY CREEK HEALTH CENTER	163083	9/20/2019		4100-051500-1293-551-510	56.00		56.00	214346		Inmate Medical Expenses	01604 SCOTT, TANZIE
0000000	000139	STONY CREEK HEALTH CENTER	163084	9/20/2019		4100-051500-1293-551-510	61.00		61.00	214346		Inmate Medical Expenses	01604 BARNER, ANGELA
									.00			TOTAL	163.00
0000000	000077	SUSSEX SERVICE AUTHORITY	200814732	8/31/2019		4100-021600-1277-263-210	3,896.00		3,896.00	214347		Water Services	01604 ACCT# 2699
									.00			TOTAL	3,896.00
0000000	001176	TOMM GUN SHOP, INC.	R82531	9/06/2019		4100-051100-1245-512-510	2,886.50		2,886.50	214348		Law Enforcement Supplies	01604 ACCT# R-SXSO
									.00			TOTAL	2,886.50
0000000	000317	TOWN OF WAKEFIELD	1943 101519	10/15/2019		4100-021200-1277-221-210	44.51		44.51	214349		Water Services	01604 ACCT# 01941.00
									.00			TOTAL	44.51
0000000	001254	TREASURER OF VIRGINIA	CONVA 082819	8/28/2019		4100-051100-1227-512-510	20.00		20.00	214350		Medical Services inc/k9	01604 MEDICAL FEES
									.00			TOTAL	20.00
0000000	000080	TRI CITY OFFICE PRODUCTS	0132639-001	9/06/2019		4100-063100-1234-631-630	284.33		284.33	214351		Printing	01604 ACCT# SKCHAT-0
0000000	000080	TRI CITY OFFICE PRODUCTS	0133155-001	9/16/2019		4100-063100-1241-631-630	18.55		18.55	214351		Office Supplies	01604 ACCT# SKCHAT-0
0000000	000080	TRI CITY OFFICE PRODUCTS	0133227-001	9/20/2019		4100-063100-1241-631-630	861.71		861.71	214351		Office Supplies	01604 ACCT# SKCHAT-0
									.00			TOTAL	1,164.59
0000000	000769	VERIZON	4342462370 0919	9/22/2019		4100-021600-1234-261-210	135.62		135.62	214352		Telecommunications	01604 # 000837858428
0000000	000769	VERIZON	4342462294 0919	9/22/2019		4100-061100-1234-612-610	260.25		260.25	214352		Telecommunications	01604 # 000641808907
0000000	000769	VERIZON	4342462370 0919	9/22/2019		4100-063100-1234-632-630	28.94		28.94	214352		Telecommunications	01604 # 000130840277
0000000	000769	VERIZON	4342462370 0919	9/22/2019		4100-061100-1234-612-610	28.89		28.89	214352		Telecommunications	01604 # 000130840277
0000000	000769	VERIZON	4342462370 0919	9/22/2019		4100-061100-1234-611-610	72.69		72.69	214352		Telecommunications	01604 # 000130840277
0000000	000769	VERIZON	4342462370 0919	9/22/2019		4100-021400-1234-242-210	20.40		20.40	214352		Telecommunications	01604 # 000130840277
0000000	000769	VERIZON	4342462370 0919	9/22/2019		4100-021100-1234-211-210	59.96		59.96	214352		Telecommunications	01604 # 000130840277
0000000	000769	VERIZON	4342462370 0919	9/22/2019		4100-021400-1234-241-210	20.40		20.40	214352		Telecommunications	01604 # 000130840277

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000769		4342462370	9/22/2019		4100-021100-1234-211-210	72.69	214352		Telecommunications	01604 # 000130840277
0000000	000769		4342462370	9/22/2019		4100-021100-1234-291-230	72.69	214352		Telecommunications	01604 # 000130840277
0000000	000769		4342462370	9/22/2019		4100-063100-1234-631-630	20.40	214352		Telecommunications	01604 # 000130840277
0000000	000769		4342462370	9/22/2019		4100-021100-1234-291-230	20.40	214352		Telecommunications	01604 # 000130840277
0000000	000769		4342462370	9/22/2019		4100-031100-1234-311-310	22.14	214352		Telecommunications	01604 # 000130840277
0000000	000769		4342462370	9/22/2019		4105-071100-1234-711-710	28.89	214352		Telecommunications	01604 # 000130840277
0000000	000769		4342462870	9/22/2019		4100-021500-1234-253-210	65.63	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-051100-1234-516-510	81.51	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-051100-1234-516-510	68.51	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-051100-1234-516-510	68.53	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-021100-1234-211-210	68.61	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-051100-1234-516-510	68.61	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-041100-1234-411-410	65.61	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-061100-1234-611-610	79.63	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-061100-1234-611-610	13.86	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-061100-1234-612-610	14.26	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-061100-1234-612-610	74.88	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-061100-1234-611-610	79.63	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-061100-1234-611-610	13.86	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-021100-1234-211-210	65.61	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-021100-1234-211-210	44.69	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-061100-1234-612-610	74.88	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462870	9/22/2019		4100-061100-1234-612-610	14.26	214352		Telecommunications	01604 # 000130811997
0000000	000769		4342462912	9/22/2019		4100-061100-1234-612-610	45.36	214352		Telecommunications	01604 # 00077016136
0000000	000769		4342465436	9/16/2019		4100-051100-1234-512-510	66.81	214352		Telecommunications	01604 # 000130999200
0000000	000769		4342466604	9/22/2019		4100-061100-1234-612-610	66.81	214352		Telecommunications	01604 # 000608006077
							DISC. TOTAL	1,999.89		TOTAL	1,999.89
0000000	000039	VERIZON WIRELESS	9837980180	9/12/2019		4100-051500-1234-551-510	162.17	214353		Telecommunications	01604 # 52062082400001
0000000	000039		9837980180	9/12/2019		4100-051100-1234-512-510	642.87	214353		Telecommunications	01604 # 52062082400001
0000000	000039		9837980180	9/12/2019		4100-051100-1234-516-510	642.87	214353		Telecommunications	01604 # 52062082400001
							DISC. TOTAL	1,447.91		TOTAL	1,447.91
0000000	001466	VIRGINIA PORTABLE STORAGE	Z028000059478	5/16/2019		4100-021300-9003-231-210	179.00	214354	N	Pocahontas-CDBG Housing Grt	01604 ACCT# 137566322
0000000	001466		Z028000063977	8/16/2019		4100-021300-9003-231-210	179.00	214354	N	Pocahontas-CDBG Housing Grt	01604 ACCT# 137566322
							DISC. TOTAL	358.00		TOTAL	358.00
0000000	000338	VIRGINIA SHERIFF'S	300000312	9/18/2019		4100-051100-1201-512-510	1,953.00	214355		Organization Membership	01604 SUSSEX SHERIFF DEP
							DISC. TOTAL	1,953.00		TOTAL	1,953.00
0000000	000828	VIRGINIA'S GATEWAY REGION	1449	8/31/2019		4100-081800-2110-862-810	21,025.00	214356		Virginia's Gateway Region	01604 SUSSEX COUNTY
							DISC. TOTAL	21,025.00		TOTAL	21,025.00
0000000	999999	VVAN	01538	9/18/2019		4100-063100-1203-632-630	275.00	214357		Workshops and Conferences	01604 ALLEN, AVERY
							DISC. TOTAL	275.00		TOTAL	275.00
0000000	001590	WOODLEY & FLynn, PLLC	192	9/17/2019		4100-021100-1223-281-220	8,328.09	214358		Legal Services	01604 SUSSEX COUNTY
							DISC. TOTAL	8,328.09		TOTAL	8,328.09
0000000	001296	WORK ZONE, LLC	4353	9/11/2019		4100-021600-1244-261-210	120.00	214359		Uniform Services	01604 SUSSEX ANML CONTRA
							DISC. TOTAL	120.00		TOTAL	120.00

P.O. NO.	VENDOR NO.	VENDOR NAME	CHECK NO.	CHECK TOTAL	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	CPA PMT TOTAL	CPA PMT TOTAL	CPA PMT TOTAL	ACH ACH PMT TOTAL	ACH ACH PMT TOTAL	ACH ACH PMT TOTAL	BATCH INV DESCRIPTION	
0000000	000039	VERIZON WIRELESS	9837904212	111.38	9/10/2019	4125-031700-5841-			111.38	214360											Drug Forf. Fund / Com. Atty. 01604 # 905440571000001
		DISC. TOTAL		.00					.00												111.38
				.00					.00												
				.00					.00												
				.00					.00												

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 99,204.57 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10-1-19
 DATE
 9-26-19
 DATE
 9/26/19
 DATE

Kelly St. Moore
 DIRECTOR OF FINANCE

Dustin Cox
 VANDY V. JONES, III ADMIN
 DESTE J. COX, TREASURER

PAYROLL DEDUCTION CHECKS



A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

TIME- 9:46:02

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	BATCH
00000	000245	AFLAC	DC040190916190900	9/16/2019	100-000200-0100-	214182	1,049.04	00000
00000	000245		DC040190916190900	9/16/2019	105-000200-0100-	214182	162.32	00000
00000	000245		DC041190916190900	9/16/2019	100-000200-0100-	214182	691.84	00000
00000	000245		DC041190916190900	9/16/2019	105-000200-0100-	214182	182.98	00000
					CHECK TOTAL		2,086.18	
00000	000881	ANTHEM BLUE CROSS AND	DC001190916190900	9/16/2019	100-000200-0100-	214183	32,548.00	00000
00000	000881		DC001190916190900	9/16/2019	105-000200-0100-	214183	10,712.00	00000
00000	000881		DC002190916190900	9/16/2019	100-000200-0100-	214183	3,610.00	00000
00000	000881		DC002190916190900	9/16/2019	105-000200-0100-	214183	762.00	00000
00000	000881		DC004190916190900	9/16/2019	100-000200-0100-	214183	914.90	00000
00000	000881		DC006190916190900	9/16/2019	100-000200-0100-	214183	1,878.00	00000
00000	000881		DC006190916190900	9/16/2019	105-000200-0100-	214183	626.00	00000
00000	000881		DC012190916190900	9/16/2019	100-000200-0100-	214183	914.00	00000
					CHECK TOTAL		52,164.00	
00000	001397	LEGAL SHIELD	DC097190916190900	9/16/2019	100-000200-0100-	214184	21.46	00000
00000	001397		DC097190916190900	9/16/2019	105-000200-0100-	214184	31.50	00000
					CHECK TOTAL		53.36	
00000	001021	MINNESOTA LIFE INS CO	DC200190916190900	9/16/2019	100-000200-0100-	214185	325.94	00000
00000	001021		DC200190916190900	9/16/2019	105-000200-0100-	214185	92.55	00000
					CHECK TOTAL		418.49	
00000	000872	NATIONWIDE RETIREMENT	DC090190916190900	9/16/2019	100-000200-0100-	214186	2,208.33	00000
00000	000872		DC090190916190900	9/16/2019	105-000200-0100-	214186	275.00	00000
					CHECK TOTAL		2,483.33	
00000	001282	SOUTHAMPTON CO. TREASURER	DC076190916190900	9/16/2019	100-000200-0100-	214187	263.00	00000
					CHECK TOTAL		263.00	
00000	001801	SOUTHAMPTON COUNTY TREASU	DC116190916190900	9/16/2019	100-000200-0100-	214188	360.50	00000
					CHECK TOTAL		360.50	
00000	001560	SUZANNE E WADE, TRUSTEE	DC107190916190900	9/16/2019	100-000200-0100-	214189	130.00	00000
					CHECK TOTAL		130.00	
00000	000247	TREASURER OF VIRGINIA	DC080190916190900	9/16/2019	100-000200-0100-	214190	2,379.08	00000
					CHECK TOTAL		2,379.08	
00000	000831	VACORP	DC035190916190900	9/16/2019	100-000200-0100-	214191	74.42	00000
00000	000831		DC035190916190900	9/16/2019	105-000200-0100-	214191	89.16	00000
					CHECK TOTAL		163.58	
00000	001027	VALIC RETIREMENT	DC091190916190900	9/16/2019	100-000200-0100-	214192	90.00	00000
00000	001027		DC091190916190900	9/16/2019	105-000200-0100-	214192	75.00	00000
					CHECK TOTAL		165.00	
					CLASS TOTAL		60,666.52	
					FINAL TOTAL		60,666.52	

9/11/19 *[Signature]*
 9/11/19 *[Signature]*

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 60,666.52 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

TIME-16:31:09

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040190930190900	9/30/2019	100-000200-0100-	1,049.04	214308		00000
00000	000245		DC040190930190900	9/30/2019	105-000200-0100-	162.32	214308		00000
00000	000245		DC041190930190900	9/30/2019	100-000200-0100-	691.84	214308		00000
00000	000245		DC041190930190900	9/30/2019	105-000200-0100-	182.98	214308		00000
					CHECK TOTAL	2,086.18			
00000	000861	ANTHEM BLUE CROSS AND	DC001190930190900	9/30/2019	100-000200-0100-	32,548.00	214309		00000
00000	000861		DC001190930190900	9/30/2019	105-000200-0100-	9,888.00	214309		00000
00000	000861		DC002190930190900	9/30/2019	100-000200-0100-	762.00	214309		00000
00000	000861		DC002190930190900	9/30/2019	105-000200-0100-	762.00	214309		00000
00000	000861		DC004190930190900	9/30/2019	100-000200-0100-	914.00	214309		00000
00000	000861		DC006190930190900	9/30/2019	100-000200-0100-	3,130.00	214309		00000
00000	000861		DC006190930190900	9/30/2019	105-000200-0100-	626.00	214309		00000
00000	000861		DC012190930190900	9/30/2019	100-000200-0100-	914.00	214309		00000
					CHECK TOTAL	49,544.00			
00000	001397	LEGAL SHIELD	DC097190930190900	9/30/2019	100-000200-0100-	21.46	214310		00000
00000	001397		DC097190930190900	9/30/2019	105-000200-0100-	31.90	214310		00000
					CHECK TOTAL	53.36			
00000	001021	MINNESOTA LIFE INS CO	DC200190930190900	9/30/2019	100-000200-0100-	325.94	214311		00000
00000	001021		DC200190930190900	9/30/2019	105-000200-0100-	92.55	214311		00000
					CHECK TOTAL	418.49			
00000	000872	NATIONWIDE RETIREMENT	DC090190930190900	9/30/2019	100-000200-0100-	2,208.33	214312		00000
00000	000872		DC090190930190900	9/30/2019	105-000200-0100-	275.00	214312		00000
					CHECK TOTAL	2,483.33			
00000	001282	SOUTHAMPTON CO. TREASURER	DC076190930190900	9/30/2019	100-000200-0100-	263.00	214313		00000
					CHECK TOTAL	263.00			
00000	001560	SUZANNE E MADE, TRUSTEE	DC107190930190900	9/30/2019	100-000200-0100-	130.00	214314		00000
					CHECK TOTAL	130.00			
00000	000247	TREASURER OF VIRGINIA	DC080190930190900	9/30/2019	100-000200-0100-	2,379.08	214315		00000
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00000	000831	VACORP	DC035190930190900	9/30/2019	100-000200-0100-	62.67	214316		00000
00000	000831		DC035190930190900	9/30/2019	105-000200-0100-	70.95	214316		00000
					CHECK TOTAL	133.62			
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00000	001027		DC091190930190900	9/30/2019	105-000200-0100-	75.00	214317		00000
					CHECK TOTAL	165.00			
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					CHECK TOTAL	282.59			
					CLASS TOTAL	57,938.65			
					FINNAL TOTAL	57,938.65-			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 57,938.65- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-24-19 *[Signature]*
9/25/19 *[Signature]* Cust. of Cox

PLEASE DETACH BEFORE DEPOSITING CHECK



County of Sussex

P.O. BOX 1397
SUSSEX, VIRGINIA 23884



214250

BY ORDER OF BOARD OF SUPERVISORS
COUNTY OF SUSSEX, VIRGINIA
VOID AFTER 90 DAYS

68-464/514

In lieu of ACH dated 9/16/19

CHECK 214250

ONE HUNDRED TWENTY FIVE DOLLARS 00 CENTS*****

DATE	AMOUNT
9/18/2019	\$125.00

PAY TO THE ORDER OF
SHELLEY N. WYCHE
22156 NEBLETT MILL ROAD
WAVERLY, VA 23890

Desti Q. Cox
TREASURER

Val J. Smith
COUNTY ADMINISTRATOR

⑈ 214250⑈ ⑆051404642⑆ 01 338 2⑈

BOARD ACTION FORM

Agenda Item: Recognition #3.01

Subject: RESOLUTION: Mr. Dwight L. Gay's Retirement – Sussex Sheriff's Department

Board Meeting Date: October 17 2019

=====
Summary: Staff received a request from Sheriff Giles to have the Board of Supervisors adopt a resolution for presentation to Mr. Dwight L. Gay in recognition of his retirement. Mr. Gay retired October 1, 2019—after serving 32 years in the Sheriff's Department.

The Board, fellow co-workers, and County Administration would like express appreciation and extend our congratulations on Mr. Gay's retirement.

Mr. Gay will be present to accept the resolution.

Recommendation: That the Board approves and adopts the resolution honoring Mr. Dwight L. Gay on his retirement.

Attachments: (1) Copy of the Resolution Honoring Mr. Dwight L. Gay
(2) Copy of Sheriff Giles' Request, dated October 1, 2019

=====
ACTION: That the Board approves and adopts the resolution honoring Mr. Dwight L. Gay on his retirement.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Resolution



In Recognition of the retirement **Dwight L. Gay**

WHEREAS, Dwight L. Gay retired October 1, 2019, after dedicating 32 years of service to the Sussex County Sheriff's Department; and

WHEREAS, through the years, Mr. Gay served under three (3) Sheriff's Administration—Sheriff E. S. Kitchen, the Sheriff R. R. Bell, and Sheriff E. L. Giles, Jr.; and

WHEREAS, he began his career as a jailor for the Sussex County Sheriff's Department on September 1, 1987 was promoted on January 1, 1994 to Corporal; and

WHEREAS, on December 1, 2002, Mr. Gay was promoted to his final position as Sergeant in the Jail; and

WHEREAS, Mr. Gay also works with the local rescue squad, as well as, the public school system as a bus driver; and

WHEREAS, Mr. Gay loves attending church and working in the community, especially helping children;

BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and extend our congratulations to Mr. Dwight L. Gay on his retirement and wishes him the best in his future endeavors.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this Board meeting this 17th day of October, 2019.

*Susan B. Seward, Chair
Board of Supervisors*

*Keith C. Blowe, Vice-Chairman
Board of Supervisors*

RECEIVED

OCT 01 2019

SUSSEX COUNTY
ADMINISTRATION



**"ONE FAMILY, ONE MISSION, ONE
GOAL"**

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

October 1, 2019

Mr. Vandy Jones, Administrator
County of Sussex
Sussex, Virginia 23884

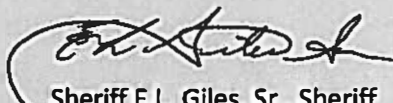
RE: Recognition of Retirement

Mr. Jones,

This letter to request at the next monthly Board of Supervisors Meeting to recognize the retirement of Dwight Gay from the Sussex County Sheriff's Office on October 1, 2019 after 32 years of dedicated service to the Department.

If you have any questions, please contact me.

Respectfully,


Sheriff E.L. Giles, Sr., Sheriff
County of Sussex

cc: Susan Seward, Chairman
File

BOARD ACTION FORM

Agenda Item: Recognition #3.02

Subject: PRESENTATION: CodeRED Community Notification Enrollment

Board Meeting Date: October 17 2019

=====
Summary: The County is in the process of beginning the CodeRED Community Notification Enrollment. The CodeRED Community Notification System allows the County to deliver emergency messages to residents regarding weather warnings or other notifications.

Mr. Reid Foster, the County’s Public Safety Coordinator, will present to discuss in further detail.

Recommendation: N/A

Attachment: A Copy CodeRED Community Notification Enrollment Information
=====

ACTION: N/A

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___
Fly	___	___
Futrell	___	___

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Seward	___	___
Stringfield	___	___
Tyler	___	___

CNE link email

CodeRED Community Notification Enrollment Page

To help grow your database with the most reliable information, we recommend posting the following link on your website. The secure, customized Community Notification Enrollment (CNE) page allows residents and businesses to add or update their contact information to ensure they will be included when a message is sent – unlisted numbers, mobile numbers, TDD/TTY requirements can all be entered.

Simply place the logo below prominently on your website to help encourage participation and assist in creating a more robust database.



<https://public.coderedweb.com/CNE/BFECC40F0472>

To drive additional traffic to your website and promote the valuable notification service you provide, feel free to customize and distribute our sample press releases, designed to help you jumpstart awareness of this valuable service. Samples can be found in the "Resource Library" of your system.

Additionally, you will want to promote the link below for the CodeRED Mobile Alert app. This link will help your residents quickly and easily download the app.



<https://www.onsolve.com/solutions/products/codered/mobile-alert-app/codered-mobile-apps-download/>

If you have any questions, please don't hesitate to contact me

Why CodeRED?

THE FEATURES AND VALUE OF
THE CODERED SOLUTION FROM ONSOLVE

Introduction

ONSOLVE, LLC
780 W. Granada Blvd.
Ormond Beach, FL 32174
(866) 939-0911
www.onsolve.com

CodeRED

OnSolve is confident that our CodeRED mass notification solution is the ideal fit for your organization. We understand the critical nature of your mass notification project requires not only a fully functional system, but an experienced, reliable vendor capable of continuing a strong partnership with your organization.

OnSolve has been providing high-speed, high-performance, reliable mass notification solutions to worldwide organizations for nearly 20 years. OnSolve has the financial resources, engineering capabilities, support structure and knowledge to support your most cost effective and advanced mass notification solution.

OnSolve provides a suite of diverse, flexible cloud-based communication products that exchange critical and non-critical information quickly and efficiently, to a variety of clients such as:

GOVERNMENT

Government agencies of all types and sizes can play a role ensuring the safety and security of people and property through both natural and man-made emergencies.

SMALL & MEDIUM BUSINESS

Advanced communications tools that connect small and medium-sized business with customers, partners and employees to ensure companies function continuously and profitably.

ENTERPRISE

Complex, global companies with highly mobile work forces must ensure every stakeholder has the information needed to make effective, timely decisions about issues large and small.

OnSolve's solutions provide an application programming interface (API), allowing for integrations with other programs, such as emergency management systems, computer-aided dispatch and others, you may require.

OnSolve welcomes the opportunity to speak with you on why CodeRED mass notification solution will continue to offer the most value to your organization.

Together, let's maintain a lasting partnership dedicated to the success of your mass notification solution.

For more information contact the

OnSolve's CodeRED Sales Team

at 866 939 0911 or visit

ONSOLVE.COM



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Case Studies	12

Executive Summary



Beginning in 1998, CodeRED from OnSolve implemented its critical emergency notification system giving organizations the ability to deliver critical and non-critical mass notifications to residents, staff, and stakeholders reliably and efficiently.

OnSolve has invested millions of dollars into our triple-redundant, fully monitored and secure infrastructure, which powers our CodeRED emergency mass notification solution.

OnSolve understands your organization needs:

- A vendor that offers a high-speed, high-performance, mass notification solution.
- A solution that maintains the highest levels of reliability, speed and anticipates client base growth.
- A solution that allows for integrations with other programs.
- A vendor that offers a fully-compliant IPAWS solution.
- A solution that will instantly send critical and non-critical alerts through multiple communication channels simultaneously to reach your intended audience.

Regardless of the organization's size or mission, CodeRED's features set our clients above the rest.

OnSolve serves all levels of government, energy companies, corporate businesses, manufacturing, healthcare and retail businesses.

Our team of highly accomplished professionals have decades of combined experience in the mass emergency notification industry. OnSolve's team will consistently strive to innovate products ensuring our clients maintain the most reliable, technically advanced mass notification solution.

OnSolve's technological strength and financial stability are exhibited by the company's success and longevity demonstrating the creation, exploration and development of mass communications.

OnSolve's CodeRED mass notification solution has been battle tested and relied upon during some of the nation's most recognizable events over the past decade.

The CodeRED Solution

CodeRED™

Easy, powerful and reliable—The CodeRED solution provides an intuitive message creation and dissemination process with the ability to distribute an unlimited amount of messages through a variety of delivery methods including landline, VoIP, cell phone, SMS text, email, CodeRED Mobile Alert app, IPAWS, social media networks, website widgets, RSS and more.

In addition, notifications can be sent to any combination of individuals and/or groups and sub-groups. Designated administrators can group contacts as desired, allowing for query-based notifications, targeting messages by defined criteria or by geographic location.

OnSolve developed the easy to use, reliable and affordable CodeRED mass notification system to reach staff, stakeholders and customers with their emergency and/or routine operations messages.

THE CODERED DIFFERENCE

- Easy to use Software-as-a-Service (SaaS) based technology.
- Reliable message delivery.
- Automated weather alerts.
- Triple redundant infrastructure.
- Mobile launcher and alerts for iPhone® and Android® devices.
- Authorized Telecommunications Service Priority service vendor.
- 24/7/365 live client support.
- True two-way message capabilities.

OnSolve employs a triple-redundant (Active-Active-Active) configuration with built-in, automatic rollover capabilities.



The CodeRED Solution CONTINUED

The CodeRED system was designed to be easy to use, even under the most strenuous of conditions. For example, expecting use under pressure, OnSolve built the feature rich interface with a simple three-step process to initiate critical and non-critical communications.



Two Unique Mobile Applications

The CodeRED solution provides for multiple, integrated mobile solutions to enhance communication initiatives and streamline operations:

CODERED MOBILE LAUNCHER APP

The CodeRED Mobile Launcher app allows organizations to quickly and easily build new or utilize saved scenarios then launch notifications via all modes of dissemination.

CODERED MOBILE ALERT APP

The CodeRED Mobile Alert app, allows the organization to contact those who are not in the database, as well as individuals who live outside the region. The CodeRED app is available for free download to any Android or iOS device.



Two-Way Messaging

The CodeRED solution offers Two-Way Messaging enhancing capabilities beyond those of simple text or email.



Social Media Capabilities

The CodeRED Mobile Alert App includes a social sharing feature. This allows recipients to promote emergency and general notifications such as severe weather warnings, missing persons, boil water advisories and more across their personal social media platforms.



Internal Group Notification

Through the designation of groups and sub-groups, the client can customize the CodeRED database to reach any combination of recipients desired.



Bulletin Board

The CodeRED solution provides the Bulletin Board feature to allow recording of messages that can be accessed by recipients.



Real-Time Reporting

The CodeRED system provides real-time statistics that can be viewed live during a call or at any time following the launch. This information is available for the life of the CodeRED contract.

Integrated Public Alert Warning System (IPAWS)

IPAWS

The CodeRED solution provides a fully-compliant IPAWS origination tool operational in all five IPAWS messaging methods, including WEA, EAS, NWEM HazCollect, Collaborative Operating Group (COG) to COG and the Public Alerts Feed.

The IPAWS origination tool is seamlessly integrated within the system interface and provides Single Sign-On (SSO) capability. Message initiators do not need to log in to another program or different interface, saving time and potentially, lives. During an emergency, public safety officials must provide the community with life-saving information quickly.

CODERED FEATURES FOR IPAWS:

One message, multiple channels – Instantly send emergency alerts through multiple communication channels simultaneously to reach the client's intended audience.

Time savings – Reduce delays caused by activating multiple systems separately.

Reliability – Internet-based warnings remain steadfast where other communication systems may become overloaded or fail.

Geo-targeting – This data standard supports the use of geospatial polygons to define hazard areas for more accurately targeted messages.

IPAWS Message Creation

CodeRED's IPAWS Origination Tool allows message initiators to build alerts within the appropriate IPAWS environment (LIVE or JITC).

IPAWS Utilization of FIPS Code

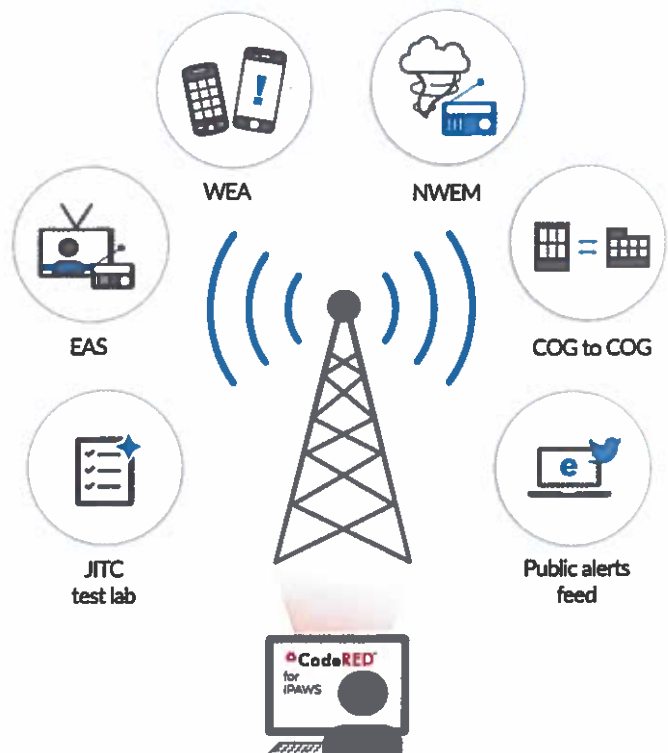
Target areas may be created through mapping, utilization of FIPS Code (multiple FIPS Codes are allowed), or COG. Message initiators will select the expirations date and time, and alert type(s).

IPAWS Scenario Recap

The message may then be created following FEMA guidelines. Multi-media messages may be included. Upon completion of the alert creation, a scenario recap is provided for final review.

IPAWS Launch Records – Statistical Data

Once the alert is launched, statistical data is available for review, and follow-up actions as needed.



OnSolve Project Support



FEMA



ONSOLVE CLIENT SUPPORT

OnSolve believes that "support" plays a critical part in providing a Software-as-a-Service solution, and provides live, 24/7/365 client services through our in-house team of highly-trained technicians.

OnSolve's 24/7/365 Network Operations Center (NOC) is tasked with persistent monitoring of the operational status of our infrastructure and system performance.

TRAINING

OnSolve offers a variety of training materials to ensure your organization is fully proficient in the system. These resources complement the intuitive design of CodeRED, resulting in an extremely user-friendly experience.

IMPLEMENTATION

The CodeRED solution is a Web-based SaaS service, making implementation simple.

ONSOLVE PROJECT TEAM

Our team of highly accomplished professionals have decades of combined experience in the mass emergency notification industry. OnSolve's team has the relevant, industry specific knowledge needed to ensure a successful implementation.

ONSOLVE CERTIFICATIONS

OnSolve has been approved by the Department of Homeland Security (DHS) for participation in their Telecommunications Service Priority (TSP) program. Sponsored by FEMA IPAWS, OnSolve received this approval reserved for organizations that provide national security and emergency preparedness services, giving federally qualified participants priority for provisioning and repair of their network during emergency situations.

Forward-Looking Technologies And Enhancements



2017 BCI CONTINUITY AND RESILIENCE INNOVATION AWARD

OnSolve was recognized in September 2017 at the Disaster Recovery Journal Fall World event as winner of the Business Continuity Institute (BCI) Continuity and Resilience Innovation 2017 Award. This is only one of seven regional awards recognized at the BCI Americas Awards annually. A month later, OnSolve took home the Global BCI Continuity and Resilience Innovation of The Year award for those same acknowledgments.

OnSolve received this prestigious honor for bringing a host of innovative product and service features to the market over the past year that enabled organizations to improve business continuity and resilience. Some of the innovations highlighted included advanced geo-fencing, two-way messaging, ad hoc reporting and language translation.

CIO100

2016 CIO AWARD FOR IT-BUSINESS INNOVATION

OnSolve's commitment to innovation is exemplified by receiving the 2016 CIO Award for IT-Business Innovation. The 29th annual CIO Award program recognizes organizations around the world that exemplify the highest level of operational and strategic excellence in Information Technology (IT).

OnSolve product managers regularly communicate across our national client base to determine the most advantageous new technologies. As a result of this process, more than 80% of system enhancements come from user requests and feedback. All new features reflect the best practices of agencies across North America.

OnSolve also establishes meetings in conjunction with local and regional conferences to confer with agencies across the country. During each conference, participants provide input on system usage and desired features. New features and product roll outs are presented, with hands-on training administered to ensure agency representatives are fully proficient in their use of the system. Client panels are also conducted to glean lessons-learned and best practices.

New developments and system enhancements are based on our continual research into technologies that will optimize system functionality and incorporate new and useful applications for our clients. Enhancements are specifically designed to address the expressed needs of our clients, who play an active role in the product development process. For example, OnSolve has organized a Client Advisory Board that holds an annual meeting to discuss the latest developments and services.



Important CodeRED Features

CODERED LAUNCHER APP

Send notifications on-the-go

The CodeRED Launcher app gives authorized users the ability to send notifications directly from their smartphone or tablet. Within seconds, users can send notifications to contacts in specific geographic areas through the app.

LAUNCH A NOTIFICATION FROM ANYWHERE

The CodeRED Launcher App puts the power in your hands to create and send messages within seconds directly from your smartphone. The solution is ideally suited for use in the field or for ad hoc community and staff alerts. It allows authorized users to start and stop critical message campaigns from any device, track campaign statistics upon completion of alerts to show the results of each completion attempt, and define precise locations for critical message delivery through the enhanced mapping interface. Using system credentials, only users with the authority to send messages to the public or within their organization may launch alerts.

HOW IT WORKS:

- The app guides the user through the notification process, allowing a new message to be created or an existing scenario that has already saved in the system to be activated. Users may also view statistics, record voice messages via the device microphone and more.
- Authorized users can quickly and easily create a message and target desired recipients by selecting the appropriate audience based on event severity, defined groups and other qualifiers.
- Pinpoint the geographic area for your warning; the interface will display the targeted area and show how many contacts are within its boundaries.
- Select your message components and choose how your notification will be delivered. Dissemination paths include voice, text, email, the CodeRED Mobile Alert app, TDD/TTY, and more; all from a single user interface.



Important CodeRED Features CONTINUED

CODERED MOBILE ALERT APP

Geo-targeted alerts for safety notifications

The CodeRED® Mobile Alert app provides advanced, real-time, location-specific alerts to notify subscribers of critical communications as they travel across the United States and Canada.

HOW THE CODERED MOBILE ALERT APP WORKS

The Mobile Alert app is simple to use. As a resident or visitor, you can download the free app on your smartphone. When a public safety official initiates a notification to the app using CodeRED, you'll receive an alert directly to your phone.

BENEFITS OF THE CODERED MOBILE ALERT APP

- **Free download** – Protect residents and visitors traveling across CodeRED communities.
- **Customized user experience** – Subscribers choose the types of alerts they wish to receive.
- **Detailed notifications** – Messages can include text and/or audio and feature a map with location of the warning area.
- **Unlimited uses** – Use the app to reach residents and visitors at shopping centers, fairs, festivals, concerts or other events that may bring people from different communities together.
- **Easy to use** – Send mobile alerts via the same single CodeRED interface used to deliver voice, text, email, IPAWS and social media messages.
- **Function** – Location-based alerts.
- **Interface** – Ad-free, easy-to-use Interactive map with color-coded icons, available on iOS and Android devices.
- **Settings** – Optional audible hands-free driving, establish personal warning radius and view optional weather feeds.
- **Uses** – Emergency alerts, severe weather warning, missing persons notifications and more.



Important CodeRED Features CONTINUED

CODERED WEATHER WARNING

Automated Weather Warning

When severe weather strikes, seconds can make a difference in how people prepare and respond. Protect residents with automatic notifications delivered by CodeRED Weather Warning.

AUTOMATION ALERTS THE PUBLIC QUICKLY

CodeRED Weather Warnings are launched just moments after a bulletin has been issued by the National Weather Service (NWS) with no staff action required. This sophisticated feature of the CodeRED system takes pressure off of internal resources while continually ensuring citizens and staff that may be threatened by local, severe weather are notified and informed throughout a disruptive time.

"We had a tornado go through our city and CodeRED Weather Warning helped our citizens with early notification. Fortunately we didn't have any fatalities, but 300 homes were completely destroyed. CodeRED Weather Warning gave residents early warning with extra time to prepare."

FIRE CHIEF THOMAS GRIFFITH, CITY OF LANCASTER, TX

NATIONAL WEATHER SERVICE POLYGON METHODOLOGY

Using information provided by NWS to define a storm's direction and speed, CodeRED Weather Warning geographically targets notifications to reach only those in the projected path of the storm, increasing relevance and reducing false alarms.

Types of warnings issued are varied, and each is available to areas prone to specific weather conditions, including:

- Severe thunderstorms
- Flash floods
- Tornadoes
- Winter storms
- Tsunamis

Important CodeRED Features CONTINUED

CODERED TWO-WAY MESSAGING

Sometimes you need the ability to interact directly with residents, staff and stakeholders and allow responses to conduct two-way dialogue by email and text.



TWO-WAY MESSAGING GIVES YOU THE ABILITY TO:



Send messages through a web-based solution

See when a message has been opened, in what format (email or text) and the response (if applicable).



Enable polling and track responses via a simple survey

Staff and residents can receive and respond to messages featuring a simple survey with yes or no responses. If text responses are enabled, recipients may respond with a personalized message.



View and track all responses

Real-time responses allow visibility to the most up-to-date information.



Set a pre-defined expiration time

Determine how long a notification is valid, ranging from 10 minutes up to 24 hours.



Attach documents with your communication

Attachments displayed by name can provide additional pertinent information to recipients (i.e., a photo of a missing individual, event fliers, maps of affected areas, etc.).



Use efficient character counts with shortened URLs

Recipients receive a complete message that has not been truncated by character limitations.



Employ a responsive design that accommodates multiple device types

Messages are displayed consistently across all device types for a streamlined user experience.

Read the CodeRED Case studies—hear it from your peers.



Sheriffs use CodeRED to help in wildfire evacuations and to find missing people

Rapid, reliable notification keeps lines of communication within communities open in diverse situations.

Customer Profile:

Yavapai County is near the center of the U.S. state of Arizona, and is often subject to wildfires that can endanger lives and property.

Problem:

When the Tenderfoot Fire erupted, authorities needed a way to alert residents of evacuation and direct them to shelter.

Solution:

Using CodeRED, sheriffs alerted residents about the fire danger, potentially saving lives in the process.

Benefit:

The people of Yavapai County can rest assured that they will quickly be provided with critical information when danger threatens.

The Tenderfoot Fire threatens

On June 8, 2016, a human-caused brush fire in Yarnell, Arizona began around 3:15pm and soon exploded into burning 600 acres, fanned by 20mph winds. Termed the Tenderfoot Fire, the blaze burned through three structures by Wednesday night. Highway 89 was closed, 1,050 customers were without power and the fire threatened communications equipment used by the sheriff's deputies.

The Problem: Alerting the community of danger

The Yavapai County Sheriff's office needed a way to alert and direct the entire towns of Yarnell and Peeples Valley to evacuate. This situation was especially alarming because in 2013, a Yarnell firestorm destroyed more than 100 homes and killed 19 Prescott Hot Shot firefighters who were attempting to protect the town. No one wanted a repeat performance of that disaster.

The Solution: CodeRED

Using the CodeRED® notification system, Yavapai County sheriffs were able to alert all citizens quickly, and when the fire danger ended, they sent another alert to let everyone know it was safe to return home.

Since that time, Yavapai County has experienced more wild fires as well as missing person incidents and have successfully used CodeRED to assist a local police agency with evacuations due to another fire bearing down.

On June 19, 2016, an 86-year-old woman with dementia was reported missing around 6pm. The Prescott Police Department used the CodeRED system to alert residents of the missing woman along with her physical description. The system made over 1,600 calls, and the Yavapai County Search and Rescue K-9 team was able to locate the missing woman around 9:45pm that evening near Willow Lake.

How local government and law enforcement can use CodeRED:

- Keep crisis management plans up-to-date with pre-created notification scenarios identifying key communities to target
- Issue automated emergency alerts that notify civilians in the path of fire, storm or other danger
- Activate evacuation plans and guide and direct residents to safety
- Alert local emergency responders to assist during a disaster

The end result

The CodeRED system is a year-round, critical resource for the Yavapai County Sheriff's Office. Following the June 2016 fire and several other incidents, sheriff's personnel heard from many of the town's residents who expressed great appreciation for the important notifications from CodeRED.



Boston agencies relied on CodeRED for post-blast crisis communications following bombing

Less than thirty minutes after two bombs struck near the finish line of the Boston Marathon in April 2013, multiple agencies within the Boston area used the massive dialing infrastructure behind CodeRED to quickly send critical communications to both runners and the public.

Customer Profile:

The 2013 Boston Marathon suffered a horrific terrorist bombing that killed several people and injured hundreds of others.

Problem:

Many businesses and agencies needed to alert runners, spectators and staff to direct them to safety while helping emergency responders help the injured.

Solution:

Using CodeRED, many organizations were able to successfully communicate during periods of network congestion throughout the tense days-long event.

Benefit:

Working together as a fully informed community, the city of Boston was able to find the culprits and guide law enforcement in their capture.

A tragic attack in the city of patriots

On April 15, 2013, two homemade bombs exploded just seconds apart near the finish line of the annual Boston Marathon, killing three people and injuring hundreds of others, including 16 who lost limbs. In the first 24 hours following the incident, more than 228,000 calls, tens of thousands of texts and emails, in addition to 700 CodeRED® Mobile Alert app notifications kept residents informed of critical public safety messages specific to their areas.

The Problem: How to reach many people at once

For one client who relies on the CodeRED high-speed notification system, part of the marathon path took runners directly through his town of Newton, Mass. "The Boston Marathon goes through Newton, and it was enormously helpful to be able to deploy the CodeRED system in specific geographic areas on marathon day," said Lt. Bruce Apotheker, spokesperson for the Newton Police Department. "When the state advised a lockdown of Newton and neighboring communities on Friday, April 19th, the system was very useful in helping us to keep our residents informed throughout the day."

The Solution: CodeRED

Brookline Police Department in Massachusetts also relied on CodeRED technology to deliver nearly 30,000 telephone calls specifically related to the Boston Marathon explosion. Their EMT Division initiated calls before 3:15 p.m., less than a half hour after the bombs exploded near the finish line.

The following day, the Massachusetts Institute of Technology (MIT) used the CodeRED system to notify students, faculty and staff of a suspicious package on campus. More than 20,000 calls were launched in 11 minutes and 18,000 text messages were sent in three minutes, allowing MIT to communicate with their campus community during a time of heightened awareness and vigilance. MIT used the system to send a follow-up all-clear message 15 minutes later, and the entire campus was again notified in just over 10 minutes.

The system saw critical client use Thursday and Friday that week as MIT launched thousands of text messages almost every hour to students, faculty and staff related to an active shooter on campus, suspicious package reported, class cancellations and to stay home and indoors. Messages were received in less than three minutes of initial launch.



CodeRED clients across Massachusetts including Lexington, Cambridge, Newton, Arlington and Plymouth used the system to engage SWAT teams and deployments, issue shelter-in-place warnings to the community and alert city transportation and others of office closures. Before noon on Friday, clients had used the CodeRED infrastructure to deliver nearly two million calls, hundreds of thousands of text and email notifications, and thousands of notifications through the CodeRED Mobile Alert for location-specific smartphone alerts.

How local government and law enforcement can use CodeRED:

- Keep crisis management plans up-to-date with pre-created notification scenarios identifying key communities to target
- Issue automated emergency alerts that notify civilians in the path of fire, storm or other danger
- Activate evacuation plans and guide and direct residents to safety
- Alert local emergency responders to assist during a disaster

The end result

Because the CodeRED system is monitored 24/7 by live, in-house technical and client support teams, calls were initiated seamlessly, even during reported network congestion at critical times Monday, overnight Thursday and through Friday.

"When the state advised a lockdown of Newton and neighboring communities on Friday, April 19th, the system was very useful in helping us to keep our residents informed throughout the day."

Lt. Bruce Apotheke
Spokesperson for the Newton
Police Department



Lost child found quickly with help from CodeRED notification system

Rapid, reliable notification keeps residents in communication when a child's life could be at stake.

Customer Profile:

Belmont County is located in the state of Ohio and has a population of roughly 70,400 people.

Problem:

When a seven-year-old child went missing and the usual services couldn't quickly find him, authorities wanted to engage residents to help.

Solution:

Using CodeRED, residents were alerted about the missing boy and he was quickly found to be at a neighbor's house, safe and sound.

Benefit:

Emergency responders have a quick and reliable way to target and reach residents who can aid in searches.

A boy goes missing and a search begins

On the night of May 12, 2016 around 6:00 pm, authorities in Belmont County, Ohio, received a call about a missing seven-year-old boy in a rural area of the county. The initial report indicated that the child might have been taken by the child's father, who at the time, was residing in a different location. Law enforcement successfully located the child's father after just 15 minutes and determined that the child was not with him. The search widened.

The Problem: Reaching responders in different agencies

Belmont County Fire and emergency medical services (EMS) and utility terrain vehicles (UTVs) from surrounding fire departments were dispatched to assist with the search. When law enforcement, fire and EMS services realized the search of the immediate area was not returning any results, they knew they needed to issue a community alert and expand their search area.

The Solution: CodeRED

A fire chief in one of the local responding fire departments, who also is a supervisor of the County's 9-1-1 system, quickly deployed the CodeRED® Launcher application. This way he was able to send an alert from his tablet while in the fire apparatus helping with the search.

Just seven minutes later, a call was received at the dispatch center from a neighbor who said the child was at his house. The neighbor

was not aware that the boy's family did not know his whereabouts. Units responded to the call and the child was successfully reunited with his family. The family is grateful, and now all families in the county are reassured that there is a system in place in case other residents go missing.

How local government and law enforcement can use CodeRED:

- Keep crisis management plans up-to-date with pre-created notification scenarios identifying key communities to target
- Issue automated emergency alerts that notify civilians in the path of fire, storm or other danger
- Activate evacuation plans and guide and direct residents to safety
- Alert local emergency responders to assist during a disaster

The end result

"While this isn't the first incident of this type that CodeRED has helped in our county, it was one that definitely helped to expedite an end to a very scary situation for the family," said Bryan Minder, ENP director of Belmont County 9-1-1. "CodeRED is an invaluable tool for Belmont County. I can't express how happy we are to use your product."



Notification software successfully used to alert and inform residents of local crime spree

Rapid, reliable notification keeps residents informed with crime prevention tips when thefts are on the rise.

Customer Profile:

Shawnee County is located in northeast Kansas, in the central US, and is the third-most populous county in its state.

Problem:

Shawnee County authorities wanted to alert the citizenry to a rash of mail and property theft.

Solution:

Using CodeRED, authorities alerted residents to take extra precautions with their mail, vehicles and other possessions.

Benefit:

The people of Shawnee County are now armed with important information and tips to help them protect their property and avoid being victimized.

Community awareness foils criminals

A recent rash of mail theft, vehicle burglaries and vehicle thefts prompted the Shawnee County Sheriff's Office to issue a countywide alert to help inform and protect residents. The Sheriff's office indicated that they had seen an increase in crimes throughout all parts of Shawnee County and wanted to warn the populace to be on guard.

The Problem: How to reach many people at once

The Sheriff's office wanted to remind residents to place outgoing mail in post office drop boxes and to collect all mail and packages delivered to their homes as soon as possible, as well as provide other crime prevention tips. "Criminals are following mail carriers and removing mail from mailboxes, looking for any information to steal your identity or financial information," the alert stated. "Criminals are also taking packages dropped off on citizens' doorsteps."

The Solution: CodeRED

Authorities used the CodeRED® alerting system to notify residents to guard their mail deliveries, keep vehicles locked, and to not leave spare keys or property inside vehicles. They advised folks that, "Criminals are removing loose items found in vehicles including electronics, currency, purses, backpacks, firearms, garage door openers, keys and other miscellaneous items," according to the alert issued.

Guidance went on to remind residents, "Burglars may approach a residence and if the homeowner is home, then if confronted, make up an excuse for being on the property, such as they are looking for looking for someone else." The Sheriff's office asked residents to report all incidences immediately to law enforcement and provide details and subject descriptions, including vehicle make, model and tag numbers when possible.

How local government and law enforcement can use CodeRED:

- Keep crisis management plans up-to-date with pre-created notification scenarios identifying key communities to target
- Issue automated emergency alerts that notify civilians in the path of fire, storm or other danger
- Activate evacuation plans and guide and direct residents to safety
- Alert local emergency responders to assist during a disaster

The end result

Shawnee County has used CodeRED to bring awareness to criminal activity, which has likely prevented many people from falling victim to crime. They know that authorities are looking out for them, and that in the case of even more serious crimes that could threaten them or their families, help is nearby.

BOARD ACTION FORM

Agenda Item: Recognition #3.03

Subject: Proclamation: New Hope Baptist Church – 162 Years of Worship

Board Meeting Date: October 17 2019

=====
Summary: Staff received a request from Vice Chairman Blowe for a proclamation to honor New Hope Baptist Church, located on Old Forty Road, in Waverly, Virginia. The proclamation commemorates New Hope’s 162 years of worship.

Recommendation: That the Board approves and adopts the proclamation commemorating New Hope Baptist Church’s 162 years of worship.

Attachments: (1) A copy of the Proclamation Commemorating 162 Years of Worship

=====
ACTION: That the Board approves and adopts the proclamation commemorating New Hope Baptist Church’s 162 years of worship.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

PROCLAMATION



*New Hope Baptist Church
162nd Anniversary*

WHEREAS, New Hope Baptist Church was founded in 1857, and this year marks 162 years of continuing service; and

WHEREAS, New Hope Baptist Church was established about a half mile from its current location and was known as Bush Harbor with Reverend Blanding as its first pastor; and

WHEREAS, a new church was built later at its current location in which Deacon R. B. Hall suggested the new edifice be called “New Hope Baptist Church” with Reverend William Wallace as pastor; and

WHEREAS, some of the past pastors include Reverend Blanding, Reverend Wallace, Reverend M. R. Newsome, Reverend J. L. Harris, Reverend T. L. Mason, Reverend M. C. Allen, Reverend R. B. Page, Reverend L. E. Kaiser, Reverend W. H. Winston, Reverend E. E. Hicks, Reverend Dr. Linwood A. James, Sr., Reverend John A. Wynn and Reverend H. Patrick Cason; and

WHEREAS, during the growth of the church the following ministries were established: deacon and deaconess, church clerk, trustee, treasurer, and secretary positions, as well as usher boards, choirs, auxiliaries, Willing Worker’s, Pastor Aid, Flower Club, Nurses Unit, bible study and Deaconess Ministry were established; and

WHEREAS, officers and members kept the church together during their three years (2001-2004) without a pastor, later serving under the leadership of Reverend John A. Wynn in March 2004; and

WHEREAS, several renovations were done; however, New Hope’s greatest accomplishment was the burning of the mortgage on August 5, 2012; and

WHEREAS, on September 16, 2018, Reverend Jameson K. McLaughlin was installed as New Hope’s 14th pastor to continue shepherding the Church family;

NOW BE IT RESOLVED that the Sussex County Board of Supervisors by this proclamation, hereby honors New Hope Baptist Church for its 162 years of worship.

Adopted: October 17, 2019

Susan B. Seward, Chair
Board of Supervisors

Keith C. Blowe, Vice-Chairman
Board of Supervisors

BOARD ACTION FORM

Agenda Item: Public Hearing Item #4.01

Subject: Rezoning Application #2019-01, Rickmond Properties, LLC, Applicant

Board Meeting Date: October 17 2019

=====

Summary: The applicant, Rickmond Properties, LLC is requesting to rezone approximately 12.29 acres, known as tax map number 61A4-A-40, from A-1, General Agricultural District to I-1, Limited Industrial, for expansion of their existing contracting business located on tax map number 61A4-A-34 which is currently zoned, I-1, Limited Industrial. The rezoning will allow for a contractors' equipment storage yard. The property in question is located approximately 2,500 feet east of the Wakefield Municipal Airport on the north side of General Mahone Highway (U.S. Route 460).

Recommendation: The Planning Commission met on September 9, 2019 and voted (7-0) to forward the request to the Board of Supervisors with a recommendation for approval.

Attachments: Staff report and supporting documentation.

=====

ACTION: Either approval or denial of the rezoning request.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

REZONING APPLICATION #2019-01

STAFF REPORT

This staff report is prepared by the Sussex County Planning Department to provide information to the Planning Commission and the Board of Supervisors to assist both bodies in making a recommendation on this application. It may also be useful to the members of the general public interested in this application.

SUMMARY FACTS

APPLICANT:	Rickmond Properties, LLC
PROPOSED USE:	Expansion of an existing contracting business and storage yard (Rickmond Contracting)
PROPERTY LOCATION:	On the north side of U.S Route 460 (General Mahone Highway) approximately 2,500 feet east of the Wakefield Municipal Airport.
PROPERTY IDENTIFICATION:	61A4-A-40
PARCEL SIZE:	12.29
PARCEL CHARACTERISTICS:	The site does not have public road frontage and is located approximately 350 feet off U.S. Route 460. The property is accessible from U.S. Route 460 via a dedicated 50 foot right-of-way for ingress and egress. The affected property is wooded.
SURROUNDING LAND USES:	Rickmond Contracting, James River Equipment Company, an antiques shop, several vacant dilapidated residential structures and woodlands.
EXISTING ZONING:	A-1, General Agricultural
DESIRED ZONING:	I-1, Limited Industrial
DESIGNATED PLANNING AREA:	Wakefield/U.S. Route 460 Planning area.
COMPREHENSIVE PLAN'S FUTURE LAND USE DESIGNATION:	Commercial/Business

FLOODPLAIN DESIGNATION:

Zone X- Areas outside 100 year flood zone and not subject to flooding. Panel Number- 51183C0280D
Effective Date: July 7, 2009

**PLANNING COMMISSION
RECOMMENDATION:**

APPROVAL

The Planning Commission met on September 9, 2019 and voted (7-0) to forward the request to the Board of Supervisors with a recommendation for approval.

RATIONALE FOR APPROVAL:

The proposed use of the property would be consistent and compatible with surrounding land uses as the site adjoins an existing contracting business (Rickmond Contracting) that wishes to expand its' current operation.

The site is adjacent to property presently zoned I-1, Limited Industrial. Therefore, the proposed zoning change would not be deemed spot-zoning.

The proposed use of the property has commercial characteristics that makes the rezoning request consistent with the Comprehensive Plan's future land use designation for commercial use.

This is to certify that letters notifying adjacent property owners of a Public Hearing of the Board of Supervisors on October 17, 2019 for **Rezoning Application #2019-01, Rickmond Properties LLC** applicant, were mailed on October 8, 2019 to the persons listed below.

Tax Map No. 61A4-A-39

Richard Norris
PO Box 43
Waverly, VA 23890

Tax Map No. 61A4-A-38 & 39

Marie E. Hill & Annie White
308 Sawtimber Lane
Columbia, SC 29209

Tax Map No. 61A4-A-36

John Williams
119 E Pincrest Road
Wakefield, VA 23888

Tax Map No. 61A2-A-9

Doris Bailey
10064 High Street
Wakefield, VA 23888

Tax Map No. 61A4-A-43

Charles or Mae Campbell
10112 High Street
Wakefield, VA 23888

Tax Map No. 61A4-A-42B

Mary Scott
10130 High Street
Wakefield, VA 23888

Tax Map No. 61A4-A-42C

Rose Bailey
10160 East High Street
Wakefield, VA 23888



Director of Community Development

10/8/19

Date



APPLICATION FOR A CHANGE OF ZONING DISTRICT CLASSIFICATION

COUNTY OF SUSSEX
P.O. Box 1397, Sussex, VA 23884

The undersigned owner of the following described property hereby applies for a change of zoning classification from:

A-1, General Agricultural to I-1, Limited Industrial

1. PROPERTY LOCATION (advertising description) -
(Example - South line Route 33 approximately 1,000 ft. west of Route 444)
West side of Rt. 460 formerly Monahan/Ralph Enterprises adjoining Rickmond General Contracting, Inc. /R.E. Rickmond

2. DESCRIPTION OF PROPERTY

Tax Map Number 61A4-(A)-40

Subdivision N/A Section _____ Block _____ Lot _____

If property is not a recorded subdivision, attach one copy of double-spaced typed or printed description of the property. All bearings and distances (metes and bounds) must be stated. Provide two copies of that plat showing bearings and distances (metes and bounds). Acreage 12.29 (If more than one zoning classification is requested - state the acreage of each)

3. PROPOSED USE (Please attach a written description of the proposed use of the property along and submit a preliminary site plan and/or subdivision plat along with the written description). SEE ATTACHMENT

4. DEED RESTRICTIONS NONE

5. FEES

\$500 + additional per acreage charge as follows:

To: A-1	No additional charge
To: R-R, R-E	\$20 per acre
To: R-1	\$30 per acre
To: B-1, B-2, B-3	\$40 per acre
To: I-1, I-2	\$50 per acre
To: Planned Unit Development (PUD) or any Manufactured Home Park District	\$60 per acre

6. NAME AND ADDRESS OF OWNER OF RECORD

Name Rickmond Properties, LLC
Address P.O. Box 160, Wakefield, VA 23888

If applicant is not owner of property, a copy of the purchase agreement must be provided.

The undersigned owner states that no application for a change in zoning district classification of the above property, or any part thereof, has been acted upon by the Board of Supervisors within twelve (12) months prior to the date of this application.

The undersigned owner authorizes the entry onto his property by the Planning Commission members during the normal discharge of their duties in regard to the above application.

Owner or Contract Purchaser*
Name: Rickmond Properties LLC
Address: P.O. Box 160
Wakefield, VA 23888
Phone: 757-899-3409

Representative
Name: _____
Address: _____
Phone: _____
Case No: RZA #2019-01
Date of Filing: 7/26/19
Fee Paid: \$1114.50 received by L. Turner

*Written Approval from owner required if property subject to contract purchase.



APPLICATION FOR A CHANGE OF ZONING DISTRICT CLASSIFICATION

COUNTY OF SUSSEX
P.O. Box 1397, Sussex, VA 23884

The undersigned owner of the following described property hereby applies for a change of zoning classification from:

A-1 to I-1

- 1. PROPERTY LOCATION (advertising description) -
(Example - South line Route 33 approximately 1,000 ft. west of Route 444)
West Side of Route 440 formerly Monahan/Ralph Enterprises adjoining
- 2. DESCRIPTION OF PROPERTY
Richmond General Contracting, Inc. / R.E. Richmond

Tax Map Number 601A4-A-40
Subdivision _____ Section _____ Block _____ Lot 1 & 2

If property is not a recorded subdivision, attach one copy of double-spaced typed or printed description of the property. All bearings and distances (metes and bounds) must be stated. Provide two copies of that plat showing bearings and distances (metes and bounds). Acreage 12.29 (If more than one zoning classification is requested - state the acreage of each)

- 3. PROPOSED USE (Please attach a written description of the proposed use of the property along and submit a preliminary site plan and/or subdivision plat along with the written description). See Attachment

4. DEED RESTRICTIONS None

5. FEES

\$500 + additional per acreage charge as follows:

To: A-1	No additional charge
To: R-R, R-E	\$20 per acre
To: R-1	\$30 per acre
To: B-1, B-2, B-3	\$40 per acre
To: I-1, I-2	\$50 per acre
To: Planned Unit Development (PUD) or any Manufactured Home Park District	\$60 per acre

6. NAME AND ADDRESS OF OWNER OF RECORD

Name Richmond Properties, LLC
Address P.O. Box 1100, Wakefield VA 23888

If applicant is not owner of property, a copy of the purchase agreement must be provided.

The undersigned owner states that no application for a change in zoning district classification of the above property, or any part thereof, has been acted upon by the Board of Supervisors within twelve (12) months prior to the date of this application.

The undersigned owner authorizes the entry onto his property by the Planning Commission members during the normal discharge of their duties in regard to the above application.

~~Owner or Contract Purchaser*~~
Name: Richmond Properties, LLC
Address: P.O. Box 1100
Wakefield, VA 23888
Phone: 757-479-3409

Representative
Name: _____
Address: _____
Phone: _____
Case No: _____
Date of Filing: _____
Fee Paid: _____

*Written Approval from owner required if property subject to contract purchase.

Application for a Change of Zoning District Classification

3. Proposed Use: The proposed use is to allow for expansion of the existing contracting business to store materials and supplies and possible warehouse storage.

Deed Page 3 of 3
Case No. 251172KEMS

EXHIBIT "A"

Legal Description

All that certain lot, piece or parcel of land, with the buildings and improvements thereon, situate, lying and being in Wakefield Magisterial District, County of Sussex, Virginia, containing a total area of 25.45 acres, being shown on the survey entitled "Plat Showing Physical Survey for Dallas M. Wolf, Wakefield Magis. District, Sussex County, Virginia", dated May 18, 1996, made by S. V. Camp, III and Associates C.L.S., which said survey is recorded in the Clerk's Office of the Circuit Court of Sussex County, Virginia, in Plat Book 19, Page 116, reference to which is hereby made for a more particular description of said property. Further reference is made to the deed recorded in the aforesaid Clerk's Office in Deed Book 115, page 3 and to the original plats recorded as follows:

Sect. A., Lot 1 – containing 13.16 acres as shown on plat recorded in Deed Book 97, page 862;

Lot 2, containing 5.36 acres as shown on plat recorded in Deed Book 96, page 681; and

Lot 1, containing 6.93 acres as shown on plat recorded in Deed Book 96, page 681.

BEING the same property conveyed to Seth E. Schlosser and Andrea K. Montalto, husband and wife, from Lee R. Snell and Joanne E. Wilds, husband and wife, by virtue of a Deed of Bargain and Sale dated April 30, 2015 and recorded on June 9, 2015 in the aforesaid Clerk's Office in Deed Book 280, Page 198. The said Andrea K. Montalto now being known as Andrea K. Schlosser.

FOR INFORMATIONAL PURPOSES ONLY: Property is currently known as: 10371
General Mahone Hwy., Wakefield, VA 23888

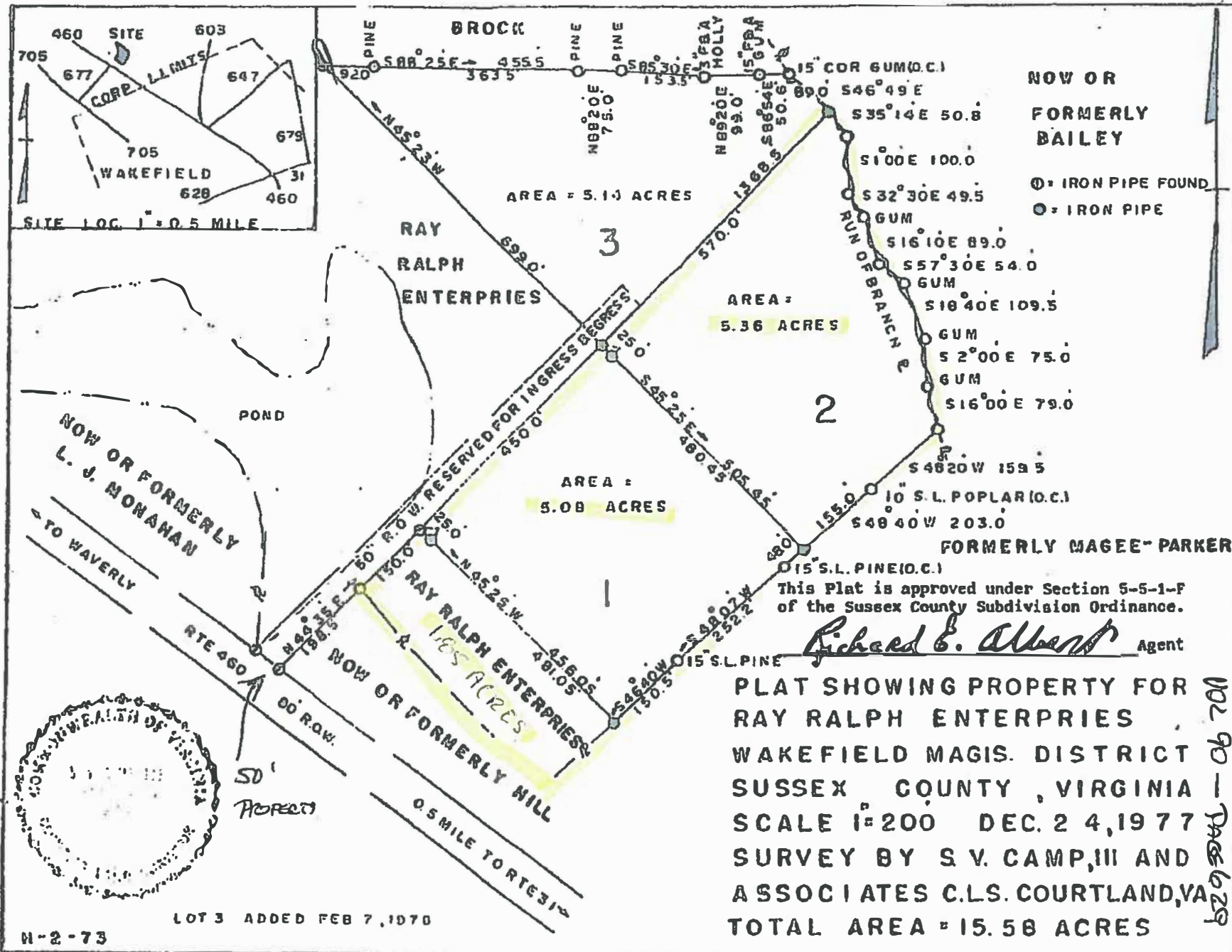
VIRGINIA: In the Clerk's Office of the Circuit Court of Sussex County. The foregoing instrument was this day presented in the office aforesaid and is, together with the certificate of acknowledgment annexed, admitted to record this 4th day of March, 20 19 10:02 A. M.

The tax imposed by §58.1-802 of the Code has been paid in the amount of \$ 280.00.

Teste: Gary Newsum Clerk

TOTAL ACRES: 12.29

RE-ZONE Lot 1 & 2
TO COM/IND.



NOW OR
FORMERLY
BAILEY

○: IRON PIPE FOUND
●: IRON PIPE

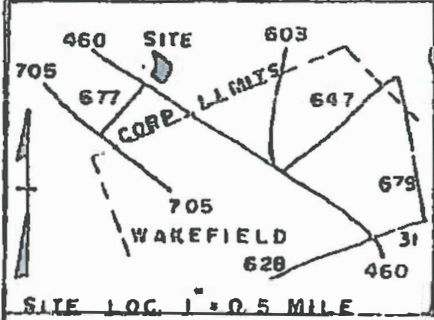
FORMERLY MAGEE-PARKER

This Plat is approved under Section 5-5-1-F
of the Sussex County Subdivision Ordinance.

Richard E. Albert Agent

PLAT SHOWING PROPERTY FOR
RAY RALPH ENTERPRISES
WAKEFIELD MAGIS. DISTRICT
SUSSEX COUNTY, VIRGINIA
SCALE 1"=200 DEC. 24, 1977
SURVEY BY S.V. CAMP, III AND
ASSOCIATES C.L.S. COURTLAND, VA
TOTAL AREA = 15.58 ACRES

102 90 - Page 629



NOW OR FORMERLY
L. J. MONAHAN

TO WAVERLY
RTE 460



LOT 3 ADDED FEB 7, 1970

N-2-73

VIRGINIA: In the Clerk's Office of the Circuit Court of Sussex County, The foregoing instrument was this day presented in the office aforesaid and is together with the certificate of acknowledgment annexed, admitted to record this 10th day of November, 1978 at P. M.

TESTE: *Henry M. Williams* Clerk

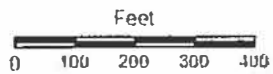
County of Sussex, Virginia

Legend

- County Boundary
- Building Footprints
- Building Footprints
- Outbuilding
- Primary
- Parcels
- Hidden Roads 4514



Map Printed from Sussex



Title:

Date: 8/22/2019

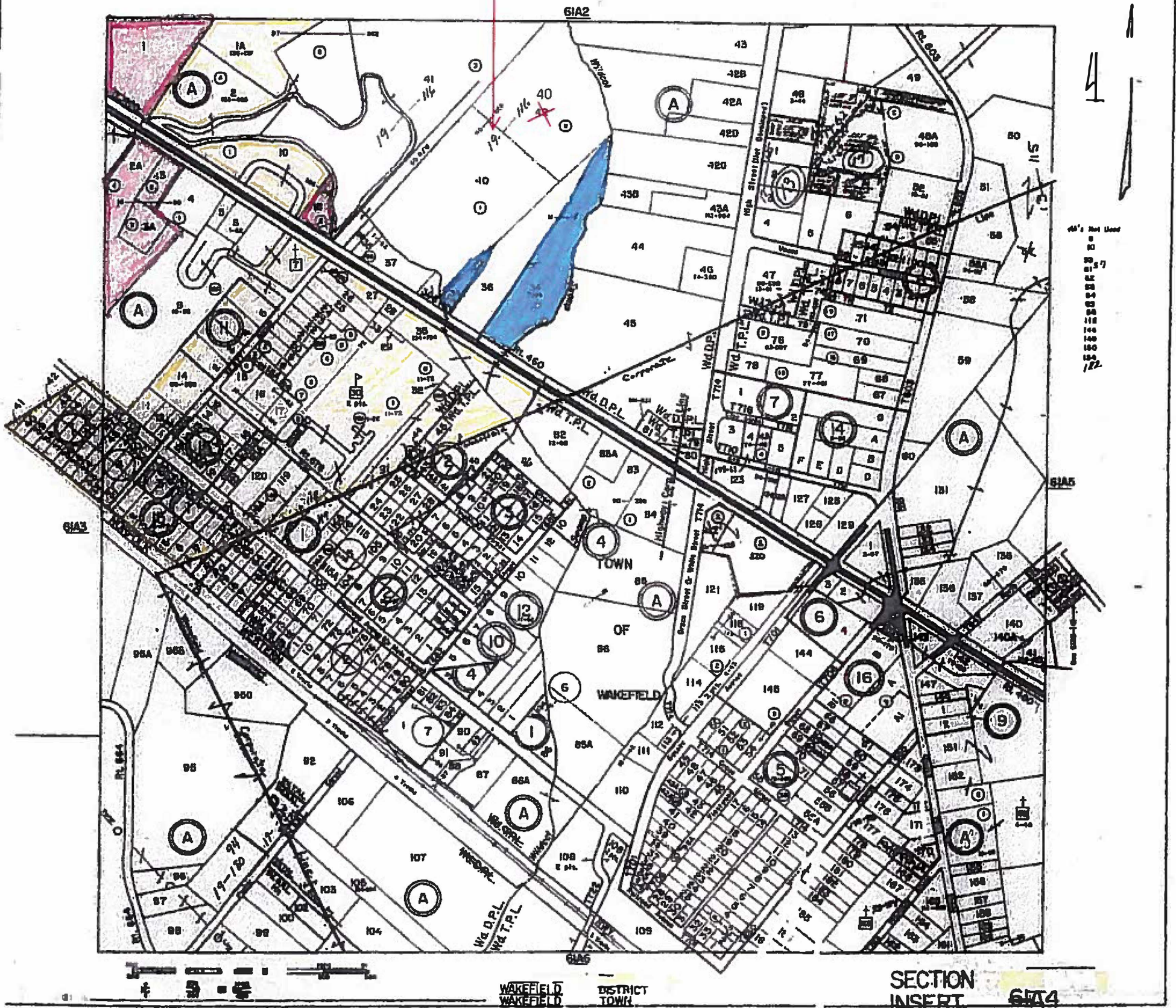
DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records information, and data obtained from various sources, and Sussex County is not responsible for its accuracy or how current it may be.

ZONING MAP DISTRICTS

- A-1, General Agricultural
- R-1, General Residential
- B-2, General Business
- I-1, Limited Industrial

SUSSEX COUNTY

Proposed site



Board of Supervisors

Susan B Seward, Chairperson
Keith C. Blowe, Vice Chairman
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.



Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Vandy V. Jones, III
County Administrator
vjones@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

Notice of Public Hearing Sussex County Board of Supervisors

Notice is hereby given that the Sussex County Board of Supervisors will hold a public hearing on Thursday, October 17, 2019 at 7:00 p.m. in the General District Courtroom, Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884 to consider passage of the following

Amendment to Conditional Use Permit #2019-01: First Solar LLC, is amending its Conditional Use Permit (#2019-01) to develop a 118-megawatt (MW) alternating current (AC) photovoltaic (PV) solar project in Sussex County. This amendment will add 650 acres to the project area along Sussex Drive and East Oak Dale Road. The entire project will be located on approximately 2,700 acres south-west of U.S Route 460, approximately one to three miles southwest and west of Waverly in Sussex County. Construction of the project is expected to begin in late 2019, with operations starting in late 2020.

Rezoning Application #2019-01: The applicant, Rickmond Properties, LLC is requesting to rezone approximately 12.29 acres of tax map number 61A4-A-40, from A-1, General Agricultural District to I-1, Limited Industrial for expansion of their existing contracting business located on tax map number 61A4-A-34 which is currently zoned, I-1, Limited Industrial. The rezoning will allow for a contractors' equipment storage yard. The property in question is located approximately 2,500 feet east of the Wakefield Municipal Airport on the north side of General Mahone Highway (U.S. Route 460) in the Wakefield Election District.

All persons desiring to comment on the proposed rezoning and amendment to the conditional use permit applications should be present at the above stated time and place. Anyone needing assistance or accommodation under the provisions of the American Disabilities Act should contact the County Administrator's Office at 434-246-1000.

A copy of the both applications are available for review in the Community Development Office during regular business hours Monday thru Friday from 8:00 a.m. to 4:30 p.m.

Authorized by:
Vandy V. Jones, III
County Administrator
10/1/2019 & 10/8/2019

STAFF REPORT - Amendment To Conditional Use Permit #2019-01

This staff report is prepared by the Sussex County Planning Department to provide information to the Planning Commission and the Board of Supervisors to assist both bodies in making a recommendation on this application. It may also be useful to the members of the general public interested in this application.

SUMMARY FACTS

APPLICANT: First Solar LLC (on behalf of Waverly Solar LLC)

REQUEST: To amend Conditional Use Permit #2019-01 by adding approximately 650 acres to the project area to compensate for approximately 500 acres of unusable wetlands. Conditional Use Permit #2019-01 was granted to the applicant on March 21, 2019 to permit the construction of a 118 megawatt solar (MW) solar energy facility.

PROPERTY LOCATION: Along Sussex Drive (Route 40) and East Oakdale Road (State Route 655). Please see the attached map.

AFFECTED PROPETY OWNERS & PARCEL NUMBERS: John Hancock Life Insurance – Tax Parcels Numbers 41-A-19, 41-(A)-20, 41-(A)-21, 41-(A)-22, 42-(A)-2, 42-(A)- 3, 42-(A)-5, 42-A-13, 42-(A)-14, 42-(A)-15, 14-(A)-26 and 42-(A)-27.
Jack and Robin Bain – Tax Parcel Numbers 42-A-11 and 42-A-12

AFFECTED PARCEL SIZE: 14 parcels totaling approximately 650 acres.

PARCEL CHARACTERISTICS: Timberland with some areas of wetlands

SURROUNDING LAND USES: Surrounding land uses include farmland, woodlands and single-family residences

EXISTING ZONING: A-1, General Agricultural

Project Timing: Construction Commencement – Late 2019
Construction Completion/Operations Commencement – Late 2020

Permitting/Regulatory Agencies: Virginia Department of Environmental Quality (VDEQ) – A Small Renewable Energy Project (Solar) Permit By Rule is required

US Army Corps of Engineers (USACE) - A wetlands permit is required

Virginia Department of Transportation (VDOT) – Approval of the Traffic Management Plan and issuance of a land use permit

Sussex County – Approval of the final site plan, the erosion and sediment control plan and the decommissioning plan; issuance of the building permit and land disturbance permit

EVALUATION:

- The Board of Supervisors approved Conditional Use Permit #2019-01 on March 21, 2019.
- The Board of Supervisors approved amendments the Zoning Ordinance and the Comprehensive Plan relative to utility scale solar facilities on April 1, 2019.
- Approximately 500 acres of the 2,000 acres project area has been identified as wetlands and unusable.
- The applicant is requesting to amend it's approved Conditional Use Permit by adding an additional 650 acres to the project area to build to the proposed 118 MW facility. Approximately 500 acres of additional 650 acres have been identified to be usable and are not encumbered by wetlands.
- The maximum power generation will not exceed the maximum 118 MW as approved under CUP #20191-01.
- The additional parcels are contiguous to the approved project area.
- The conditions attached the CUP #2019-01 are applicable to the new parcels to be added.
- A community meeting was held by the applicant on August 28, 2019 to explain the proposed amendment to the public.

PLANNING COMMISSION RECOMMENDATION

DENIAL

The Planning Commission met on September 9, 2019 and voted (4-3) to forward the request to the Board of Supervisors with a recommendation for denial.

Conditional Use Permit Application #2019-01 as amended
(First Solar on behalf of Waverly Solar, LLC)

Proposed Conditions

1. The solar energy facility shall consist of an integrated power generation facility and shall be limited to approximately 2,002,700 acres, more or less, which shall consist of the following tax parcels: 28A10-A-20, 28-A-22, 28A11-A-3, 28-A-25, 42-A-33, 27-1-A, 27-1-B, 28-A-20, 28-A-21, 28-A-24, 27-A-2, 27-A-3, 27-A-4, 27-A-5, 27-A-12, 28-A-17A, ~~and 42-A-6.~~ 41-A-19, 41-A-20, 41-A-21, 41-A-22, 42-A-2, 42-A-3, 42-A-5, 42-A-13, 42-A-14, 42-A-15, 42-A-26, 42-A-27, 42-A-11 and 42-A-12.
2. The solar energy facility will have a maximum of 118 MW of generated power, and is identified as “Waverly Solar LLC,” as shown on the preliminary site plan dated ~~October 1~~ February 25, 2019, which is incorporated by reference herein.
3. The solar energy facility shall consist of PV panels, racking systems, inverters, breakers, switches, cabling, power transformers, electrical substation and generator tie-line and associated materials and equipment.
4. All requirements and obligations of this Conditional Use Permit (“CUP”) shall become a part of the zoning regulations and shall therefore be binding on the Applicant, and any future owner or operators (which shall include, but not be limited to, any successors, assignees, current or future lessee, or sub-lessees).
5. Waverly Solar LLC (the “Applicant”), or any future owner or operator, shall consent to annual administrative inspections of the solar energy facility by the Community Development Department staff for compliance with the requirements of this CUP.
6. The Applicant shall sign the list of the adopted conditions for this CUP signifying acceptance and intent to comply with these conditions.
7. All federal, state and local laws, regulations, permit requirements and ordinances will be adhered to including but not limited to:
 - a. US Army Corps of Engineers
 - b. Virginia Department of Environmental Quality - Small Renewable Energy Projects (Solar) Permit by Rule
 - c. All active solar systems shall meet the large-scale solar requirements of the National Electrical Code (NEC), National Electrical Safety Code (NESC), American Society of Civil Engineers (ASCE), American National Standards Institute (ANSI), Institute of Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), or International Electrotechnical Commission (IEC) as applicable and state building code and shall be inspected by either a county building inspector or a third-party inspector through the building permit process.
 - d. The Applicant is required to obtain a County Land Disturbance permit and a DEQ Virginia Stormwater Management Program (VSMP) Erosion and Sediment Control Plan [§62.1-44.15:55] prior to any land disturbance.
 - e. The site shall fully comply with all applicable provisions of the Sussex County Zoning Ordinance, to the extent not modified herein, throughout the life of this CUP.

8. A building permit, if required, must be obtained within 3 years of obtaining the CUP and the generation of solar electricity to the solar energy facility substation shall begin within eighteen months after the building permit is obtained or this CUP shall be null and void.
9. Site activity shall be limited to the following:
 - a. Driving of posts shall be limited to 8:00 am to 6:00 pm, Monday through Saturday. Driving of posts shall be prohibited on state and federal holidays. The Applicant may request permission from the County Administrator to conduct post driving activity on Sunday, but such permission will be granted or denied at the sole discretion of the County Administrator. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates); #27-A-1 (Bernardo); and #42-A-6A (Pittman), post driving shall not be permitted on Sunday within 200 feet of the edge any property line for tax map #28A10-A-17A and #28A10-A-18; #27-A-1 (Bernardo); and #42-A-6A (Pittman), and
 - b. Other construction activity on-site shall be permitted Monday through Sunday in accordance with the provisions of the County's Noise Ordinance.
10. A minimum one hundred and fifty (150) foot setback shall be maintained from the solar equipment to any adjacent residential dwellings that exist at the time of the approval of the Board of Supervisors, unless it is across a public right-of-way from the solar equipment. A wooded buffer of existing trees at least 25 feet in width shall be maintained on the applicant's property from the solar energy facility to any existing residential dwelling. The security fence and project roads may be located within the setbacks. During construction the setback may be used for staging of materials and parking. For purposes of this CUP, project roads shall mean internal roads used to access the solar energy facility during construction. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates), a minimum of 500 foot setback for solar equipment shall be maintained from the property line and the wooded buffer shall consist of a 200-foot-wide contiguous area left in its natural vegetative state of existing trees and shall be located entirely on tax map #28-A-21 and #28-A-20 (Grayland Company). In the event of a natural disaster or similar event that substantially eliminates the wooded buffer around tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates); #27-A-1 (Bernardo); and #42-A-6A (Pittman), an evergreen buffer shall be planted consisting of a double row of evergreen trees that are at least 6-8 feet in height at the time of planting and spaced 10 feet apart. Each row shall be offset from the other to achieve the maximum amount of screening. In addition, there shall be a 200-foot-wide contiguous area left in its natural vegetative state of existing trees which shall remain along a line north from #28A10-A-17A (Sussex Trace Associates) property boundary and running parallel with Sussex Drive to the property boundary of tax map #28-A-21 (Grayland Company).
11. A minimum 50' foot setback from the solar equipment to the property line shall be provided around the perimeter of the solar energy facility where it is adjacent to property not owned by the same property owner as covered in the CUP at the time of approval by the Board of Supervisors. A 25-foot-wide wooded buffer of existing trees shall be maintained on the applicant's property around the perimeter of the project where it is adjacent to property not owned by the same property owner as covered in the CUP. During construction the setback area may be used for the staging of materials or parking. The security fence and project roads may be located within the setbacks.
12. A minimum 100-foot setback from any solar structure to any public right-of-way shall be provided where the project is adjacent to the public right-of-way. Along public rights-of-way, a 25-foot-

wide wooded buffer of existing trees shall be maintained on the applicant's property. The security fence and project roads may be located within the setbacks. During construction the setback area may be used for the staging of materials and parking.

13. The Applicant shall install a standard galvanized security fence around the solar energy facility that is a minimum of seven (7) feet in height.
14. Construction lighting shall be minimized and shall be directed downward.
15. Post-construction lighting shall be limited to security lighting only and shall be directed downward.
16. The Applicant is required to obtain approval of a decommissioning plan from the Director of Community Development Department, the County Administrator, and the Board of Supervisors (not subject to a public hearing) prior to approval of any building permits for the solar energy facility. The solar energy facility shall be decommissioned and removed within eighteen (18) months after the facility ceases electricity generation for a continuous twelve (12) month period.

The costs of decommissioning shall be secured by adequate surety in a form agreed to by the County Attorney, including but not limited to a surety or performance bond, certified check, or letter of credit, such surety shall be provided to the Director of Community Development, with copies delivered to the County Administrator, and the Board of Supervisors prior to the issuance of the land disturbance permit and building permit from the County. The performance bond, certified check or letter of credit shall be in an amount of no less than Five Hundred Ninety Thousand Dollars (\$590,000) while the solar energy facility remains on the Property. If the solar energy facility is sold, the CUP shall not transfer to the purchaser until such time as the adequate surety is provided.

The cost estimates of the decommissioning shall be updated every five (5) years by an independent consultant ("consultant") retained at the expense of the Applicant, or any future owner, and provided to the County. The consultant shall be a professional engineer licensed in Virginia with expertise in the subject of decommissioning solar projects. The Applicant, or future owner, is required to obtain approval of the independent consultant from the Director of Community Development, the County Administrator, and the Board of Supervisors (not subject to a public hearing) prior to being engaged by the Applicant, or future owner, which approval shall not be unreasonably withheld. The consultant's reports will identify the cost of decommissioning, taking into account any salvage value of the installed equipment. The surety amount will be increased or decreased based on such updated cost of decommissioning, but the surety shall not be below the minimum amount required by this condition. The surety amount shall be increased by an amount equal to 10% above the updated cost of decommissioning to cover the adjusted decommissioning cost over the five year review period. The Applicant, or future owner, shall be liable to the County for any deficiency if the bond amount does not fully fund the costs of decommissioning.

Decommissioning shall include, but not be limited to, the removal of all fencing, posts, foundations, racking systems, solar panels, underground cables and conduits, combiner boxes, switch gears, transformers, other electrical components, and other accessory equipment/structures from the Property no matter the depth placed in the ground and properly disposed of as part of the decommissioning.

If the Applicant, or future owner, intends to cease operations, or to shut down the solar energy facility, it shall send the Director of the Community Development Department, the County Administrator, and the Board of Supervisors written notice at least ninety (90) days prior to such action and will provide, with such notice, a revised consultant's report. The Applicant, or future owner, shall remove the facilities ("decommissioning") within twelve (12) months of receipt of notice from the County, said notice shall not be issued prior to the expiration of the (90) day notice period referenced in the previous sentence. If the solar energy facility is not removed within the time provided in the notice to the County, the County may cause the removal of the solar energy facility with costs being borne by the Applicant, or future owner. The County shall have the necessary rights to sell the facilities (the result of which shall be the salvage value) and to the extent that the salvage value is insufficient to reimburse the County for costs incurred to remove the facilities after collection of the proceeds of the bond, certified check, or letter of credit referenced above, the Applicant or future owner shall be liable to the County for amount equal to the difference between the salvage value plus the proceeds of the bond, certified check, or letter of credit and the amount of costs the County incurs to remove the facilities.

17. Prior to the end of construction of the solar energy facility, the Applicant, shall hold a series of training classes with the County's first responders (Fire and Rescue) to provide materials, education and training to the departments serving the solar energy facility in regard to how to safely respond to on-site emergencies. The training classes shall be scheduled with the assistance of the County Public Safety Coordinator. The Applicant, future owner or operator, shall provide on-going training as deemed necessary by the Public Safety Coordinator.
18. Access roads are to be marked by the Applicant with identifying signage.
19. Any electrical wiring used in the system shall be underground (trenched) except where wiring is in cable trays or brought together for interconnection to system components and/or the local utility power grid.
20. The Applicant, at Applicant's expense, is required to obtain approval of a Construction Traffic Management Plan and mitigation measures by the Virginia Department of Transportation and the County of Sussex. The Plan shall address traffic control measures, pre-and post- construction road evaluation and any necessary repairs to the public road that are required as a result of damage from the solar energy facility. If traffic issues arise during the construction of the solar energy facility, the Applicant will develop and implement, at Applicant's expense, with input from the County and VDOT appropriate measures to mitigate the issues.
21. All panels will use anti-reflective coatings.
22. No aspect of the solar energy facility shall exceed 25 feet in height when orientated at maximum tilt, as measured from grade at the base of the structure to its highest point. Such height restriction shall not apply to the lightning protection, and electrical distribution or transmission lines.
23. After completion of construction, the operation of the solar facility shall not use onsite well water or public drinking water originating from sources entirely within the boundaries of Sussex County for the purpose of washing panels. In the event that the Sussex Service Authority determines that sufficient excess capacity exists, the applicant may purchase water from the Sussex Service Authority. In the event that on-site wells are used during construction of the solar energy facility, the Applicant shall prepare and submit for review to the County hydrogeologic information

necessary for the County to determine the potential impact to pre-existing users for the same aquifer proposed to be used for the solar energy facility and a plan to mitigate impacts to pre-existing users within the area of impact of the Project. If the County, in consultation with the Department of Environmental Quality, determines that the installation of a well will not adversely affect existing users, the Applicant may proceed with well construction in strict compliance with approval by the Department of Environmental Quality. At the end of the construction of the solar energy facility, the well shall not thereafter be used except only for personal toilet and lavatory facilities as required by the Uniform Statewide Building Code for operations and maintenance buildings.

24. Only EPA approved herbicides shall be used for vegetative and weed control at the solar energy facility by a licensed applicator. No herbicides shall be used within 150 feet of the location of an approved ground water well. With respect to tax map #27-A-1 (Bernardo) approved ground water well at the time of the approval of the Board of Supervisors, no herbicides shall be used within 250 feet.
25. No material and equipment laydown area, construction staging area, or construction trailer shall be located within 150 feet of any property containing a residential dwelling. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates), the material and equipment laydown area, construction staging area, or construction trailer shall be located as depicted on the site plan on file with the Planning Department unless an alternative location is approved by the County Administrator for good cause shown. With respect to tax map #27-A-1 (Bernardo); and #42-A-6A (Pittman), no material and equipment laydown area, construction staging area, or construction trailer shall be located within 250 feet of the property line.
26. With respect to tax map #27-A-1 (Bernardo) and #42-A-6A (Pittman); if solar panels are constructed within 50 feet of any adjacent property line that does not contain a wooded buffer of at least a 25-foot-wide contiguous area, an evergreen buffer shall be planted consisting of a double row of evergreen trees that are at least 6-8 feet in height at the time of planting and spaced 10 feet apart. Each row shall be offset from the other to achieve the maximum amount of screening.
27. With respect to tax map #27-A-1 (Bernardo); the project's security fence shall be no closer than 250' from Parcel #27-A-1 approved ground water well at the time of the approval of the Board of Supervisors; and upon receipt of Sussex County' building permit approval for the project, the property's right of way and driveway shall be properly maintained by Waverly Solar, LLC.
28. No herbicides will be used during construction. The Applicant shall submit an herbicide land application plan prior to approval of the certificate of occupancy (or equivalent). The plan shall specify the type of herbicides to be used, the frequency of land application, the identification of approved groundwater wells, wetlands, streams, and the distances from land application areas to features such as wells, wetlands, streams and other bodies of water.

Applicant's Consent to CUP conditions

Signature

Date

~~October 9~~ ~~March 26~~, 2019

Page 5 of 6

Name

Title

Company



Location Map Scale NTS

Product Offering

Solar Power Plant

Project Developer/Operator Owner

First Solar

Project Site Description

3,426.25 ± Acre Site
 542.63 ± Acre Array
 Latitude 37.012111° N
 Longitude -77.132083° W
 Elevation 125 ft.



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AFFIDAVIT OF MAILING

This is to certify that letters notifying adjacent property owners of a Public Hearing of the Sussex County Board of Supervisors on October 17, 2019 for **Amendment to Conditional Use Permit Application #2019-01, First Solar LLC (on behalf of Waverly Solar LLC)**, applicant, were mailed on October 8, 2019 to the property owners listed on the attached spreadsheet.

Andre M. Greene

Director of Community Development
Signature

10/8/19

Date

ADJACENT PROPERTY OWNERS FOR WAVERLY SOLAR LLC AMENDMENT (AUGUST 2019) [YELLOW ROWS ARE NOT ADJACENT TO THE CUP PARCELS]

Parcel Number	Owner	C/O JESSIE KING	C/O KATIE LEE BAINES	PROPERTIES LLC	C/O PAMELA H STONE	COUNTY	STATE	AB	ZIP_CODE
1	LUSTER L A EST	7186 COPPAHAUNK RD				Sussex	VA		23890
2	PARHAM WADE H JR &	5646 WOODSDALE ROAD				Sussex	VA		23890
3	WEST WRIGHT CORENE M	C/O MARY LOU GEIST 705 MASON LANE				Sussex	VA		23890
4	WEST LANDON MACK OR TANVA G	P O BOX 286				Sussex	VA		23890
5	WINFIELD JESSIE K LIFE ESTATE	29212 OAKDALE RD				Sussex	VA		23890
6	WINFIELD JERRY O JOSEPHINE G LIFE	EST%KAREN WINFIELD REMAINDER 29212 OAKDALE ROAD				Sussex	VA		23890
7	WINFIELD KAREN M	29212 OAKDALE ROAD				Sussex	VA		23890
8	WINFIELD KAREN M	29212 OAKDALE ROAD				Sussex	VA		23890
9	PARKER SAMUEL II	123 TOURNAMENT COURT				Sussex	VA		23890
10	BAINES WILLIE EST	9310 PARKER LANE				Sussex	VA		23890
11	DELK BENJAMIN & WILLIE FRANCES SIMS	15062 OPTIMIST ROAD				Sussex	VA		23890
12	FRONFELTER INVESTMENT	P O BOX 65				Sussex	VA		23890
13	WEST LANDON MACK OR TANVA G	P O BOX 286				Sussex	VA		23890
14						0 Sussex	VA		23890
15	WALKER GEORGE N JR OR LILLIE M	28566 SUSSEX DRIVE				Sussex	VA		23890
16	NICELY GERALD B JR &	28980 SUSSEX DRIVE				Sussex	VA		23890
17	SIMMONS G LEE	16108 ROBINSON ROAD				Sussex	VA		23890
18	NICELY GERALD B JR &	28980 SUSSEX DRIVE				Sussex	VA		23890
19	EDWARDS BARBARA	28996 SUSSEX DRIVE				Sussex	VA		23890
20	COTTEMOND JEANETTE E	29014 SUSSEX DRIVE				Sussex	VA		23890
21	DAVID WANDA	29339 SUSSEX DRIVE				Sussex	VA		23890
22	CUNNINGHAM DALE P OR SHARIAN R	POST OFFICE BOX 252				Sussex	VA		23890
23	LOY PETER J & PATRICIA G	530 EAST WIND COURT				Sussex	VA		23890
24	LOY PETER J & PATRICIA G	530 EAST WIND COURT				Sussex	VA		23890
25	BROWN DORETHA H	28946 SUSSEX DR				Sussex	VA		23890
26	ABBITT RICHARD F INVESTMENTS LC	11835 FISHING POINT DR STE 101				Sussex	VA		23890
27	ABBITT RICHARD F INVESTMENTS LC	ATTN:JOHN HOGG 11835 FISHING POINT DR STE 101				Sussex	VA		23890
28	ABBITT RICHARD F INVESTMENTS LC	ATTN:JOHN HOGG 11835 FISHING POINT DR STE 101				Sussex	VA		23890
29	ABBITT RICHARD F INVESTMENTS LC	ATTN:JOHN HOGG 11835 FISHING POINT DR STE 101				Sussex	VA		23890
30	FRONFELTER GENE MEADE&CAROLYN WARD	FRONFELTER REVOCABLE TRUST AGREEMENT P O BOX 65 RT 1				Sussex	VA		23890
31	HAMLIN CEMETERY					Sussex	VA		23890
32	NORRIS RICHARD E	P O BOX 43				Sussex	VA		23890
33	DEW TIMBERLANDS LLC	19585 FULLERS MILL ROAD				Sussex	VA		23890
34	URQUHART PEARL EST	12734 E APPALOOSA PLACE				Sussex	VA		23890
35	CARR MICHAEL T	1540 KINGSLAND ROAD				Sussex	VA		23890
36	PARHAM WADE H JR	5646 WOODSDALE ROAD				Sussex	VA		23890
37	JOHN HANCOCK LIFE INSURANCE COMPANY	%HANCOCK FOREST MANAGEMENT 13950 BALLANTYNE CORP PL SUITE				Sussex	VA		23890
38	WINFIELD JERRY & JOSEPHINE LIFE EST	KAREN M WINFIELD REMAINDER 29212 OAKDALE ROAD				Sussex	VA		23890
39	WINFIELD JERRY O OR JOSEPHINE GILES	LIFE EST KAREN WINFIELD REMDR 29212 OAKDALE ROAD				Sussex	VA		23890
40	WINFIELD JERRY O & JOSEPHINE LIFE	EST KAREN M WINFIELD REMAINDER 29212 OAKDALE ROAD				Sussex	VA		23890
41	BURGESS DAN & MARY	1731 BLACKHORN ROAD				Sussex	VA		23890
42	DELK SHAQUILLE ONEAL & MALIK D DELK	P O BOX 850				Sussex	VA		23890
43	HIGGINS-SAVEDEGE PINELANDS LLC	27463 SUSSEX DRIVE				Sussex	VA		23890
44	GWALTNEY WENDELL F & GAYLE T	14420 ROCKY RUN ROAD				Sussex	VA		23890
45	HIGGINS INGRAM LLC	P O BOX 100				Sussex	VA		23890

see figure

NOT ADJ	46	COXE THOMAS C & NANCY L			613 COURT ST	GATESVILLE N C 27938	Sussex	VA	23890
NOT ADJ	47	KING JAMES LEON & RUTH G KING &	FRANK J KING & LUMMIE E KING	P O BOX 706	WAVERTLY VA 23890	Sussex	VA	23890	
NOT ADJ	48	WESTERVELT TIMBER LLC	%TAX DEPT	P O BOX 48999	TUSCALOOSA AL 35404	Sussex	VA	23890	
NOT ADJ	49	WESTERVELT TIMBER LLC	%TAX DEPT	P O BOX 48999	TUSCALOOSA AL 35404	Sussex	VA	23890	
NOT ADJ	50	ARNOLD THOMAS ST JR		112 77TH STREET	VIRGINIA BEACH VA 23451	Sussex	VA	23890	
NOT ADJ	51	GWALTNEY WENDELL F & GAYLE TWINE		14420 ROCKYRUN RD	CHESTERFIELD VA 23838	Sussex	VA	23890	
	52	FRONFELTER INVESTMENT	PROPERTIES LLC	P O BOX 65	WAVERTLY VIRGINIA 23890	Sussex	VA	23890	
	53	SFT FORESTLAND LLC	%FOREST INVESTMENT ASSOCI LP	15 PIEDMONT CENTER SUITE 1250	ATLANTA GA 30305	Sussex	VA	23890	
NOT ADJ	54					0 Sussex	VA	23890	
NOT ADJ	55	FARLAND GRAY CHRISTOPHER TRUSTEE U/	W OF GRAY IRREV GRND-CHILDRENS	TRST%GC FARLAND 1057 MARTINS-	BURG PIKE WINCHESTER VA 226	Sussex	VA	23890	

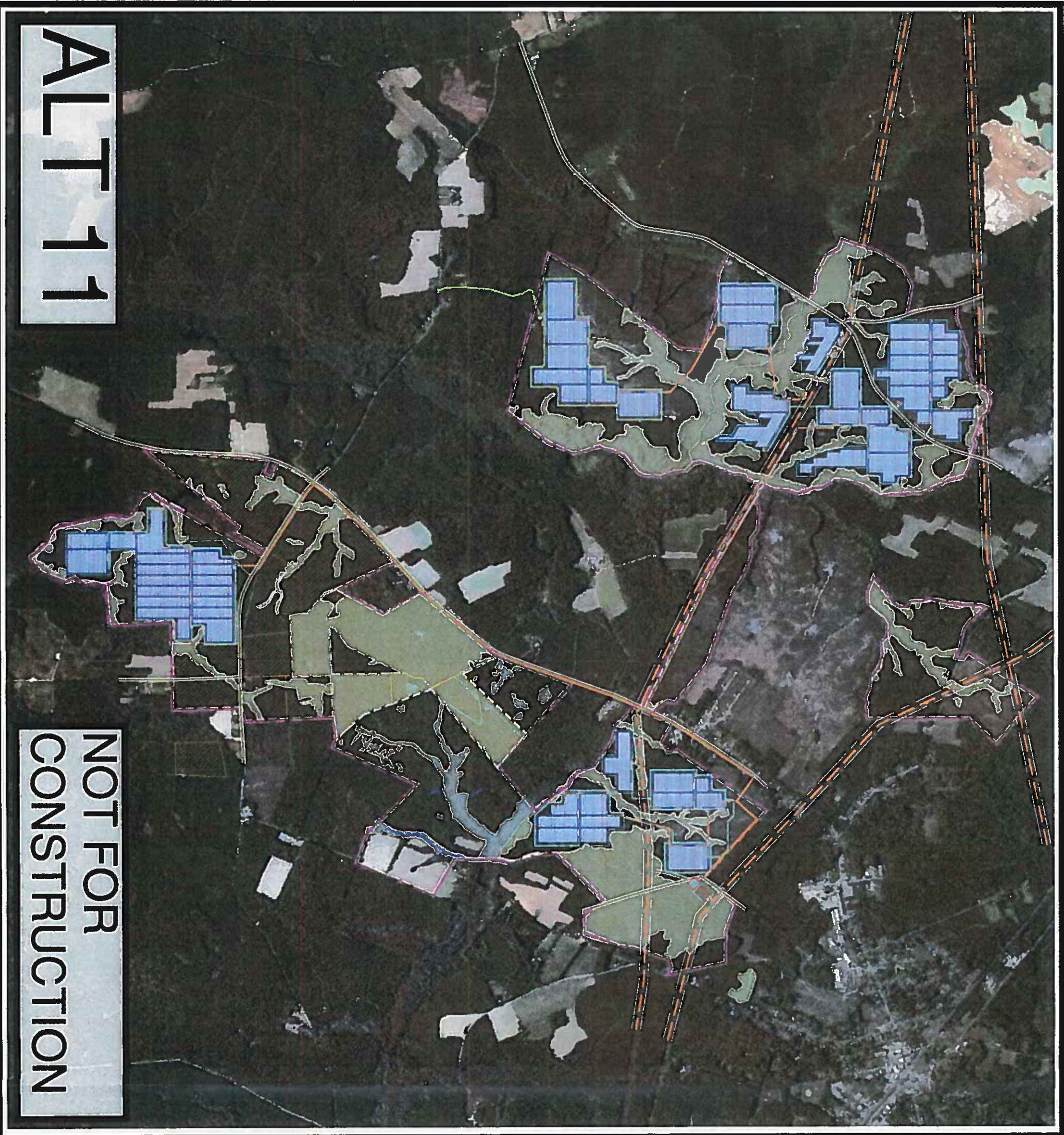
**Discussion points for Waverly Solar layout changes
from Alt-11 to Alt 15, resulting in need for CUP Amendment**

- **Wetlands increase due to USACE review:**
 - Following the USACE visit, additional areas were identified for wetland delineation.
 - Estimated 20% increase in wetlands within the project
 - Jurisdictional wetlands increased in Miles (27-A-12), Burt (28-A-22) and Grayland (28-A-20/21/24). Increased size of Hancock (24-A-13/14/26) wetlands
- **Sussex Trace:**
 - Sussex County CUP approved March 21, 2019 included setbacks from the Sussex Trace Apartment Complex (28A10-A-18, 28A10-A-17A) to accommodate concerns of that land owner.
 - Those setbacks resulted in adjustments to the Waverly Solar layout which led, in part, to the expansion into the amendment parcels.
- **Bernardo:**
 - To address the concerns voiced by Mr. Bernardo (27-A-1), setbacks were established from his property resulting in a shift in nearby arrays.
- **Cultural Resources Buffer:**
 - A cemetery was located on Hancock (27-A-3) parcel. A revision to the layout was performed and a buffer was established.
- **Point Of Interconnection (POI) moved:**
 - To further minimize wetland impacts, the project substation and switchyard were moved south, out of forested wetlands, and onto the Burt property (28-A-22).
 - This required layout revisions to move solar arrays into other parts of the project, including the amendment parcels.
- **Evaluation of Abbitt (41-2-A/B; northwest corner of Oak Dale Rd and Sussex Dr) parcel:**
 - Before submittal of the CUP amendment, the Abbitt parcel (41-2-A, 41-2-B) was studied for wetlands and cultural resources. After completion of the field surveys, Waverly Solar concluded that due to the large amount of wetlands present and a number of likely NRHP-eligible cultural resources, the Abbitt parcel was not a viable option.
- **Additional property considerations for stormwater ponds**
 - Preliminary stormwater design is underway that may require additional areas for ponds and control devices.

Layout Discussion

The first site layout (Alt-11) was the layout for the original CUP. The second site layout (Alt-15) includes the amendment parcels [the addition of 650 acres due to 500 acres of wetlands that are unusable]. The amendment parcel addition did NOT increase the number of acres under panels or increase the generation capacity (118 MW).

You can see that the arrays are spread out more throughout the site in Alt-15 and had to be moved from some of the areas that had increased wetland areas due to US Army Corps of Engineers review.

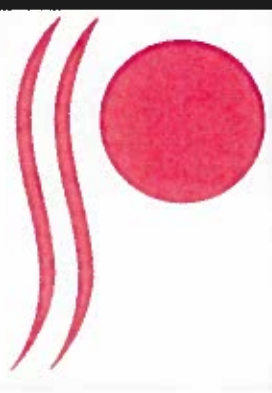


ALT 11

**NOT FOR
CONSTRUCTION**

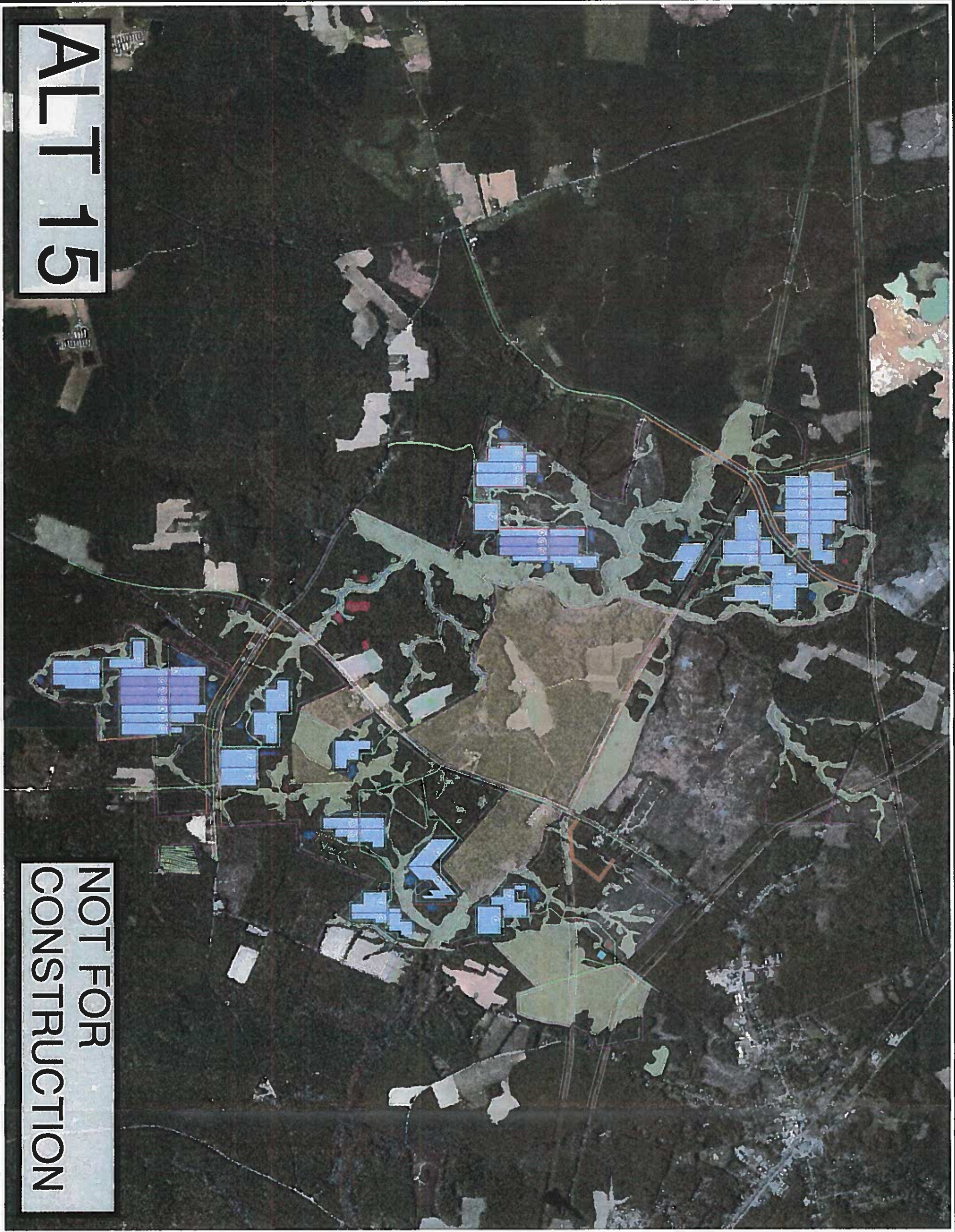


WAVERLY SOLAR PROJECT
SUSSEX COUNTY, VA



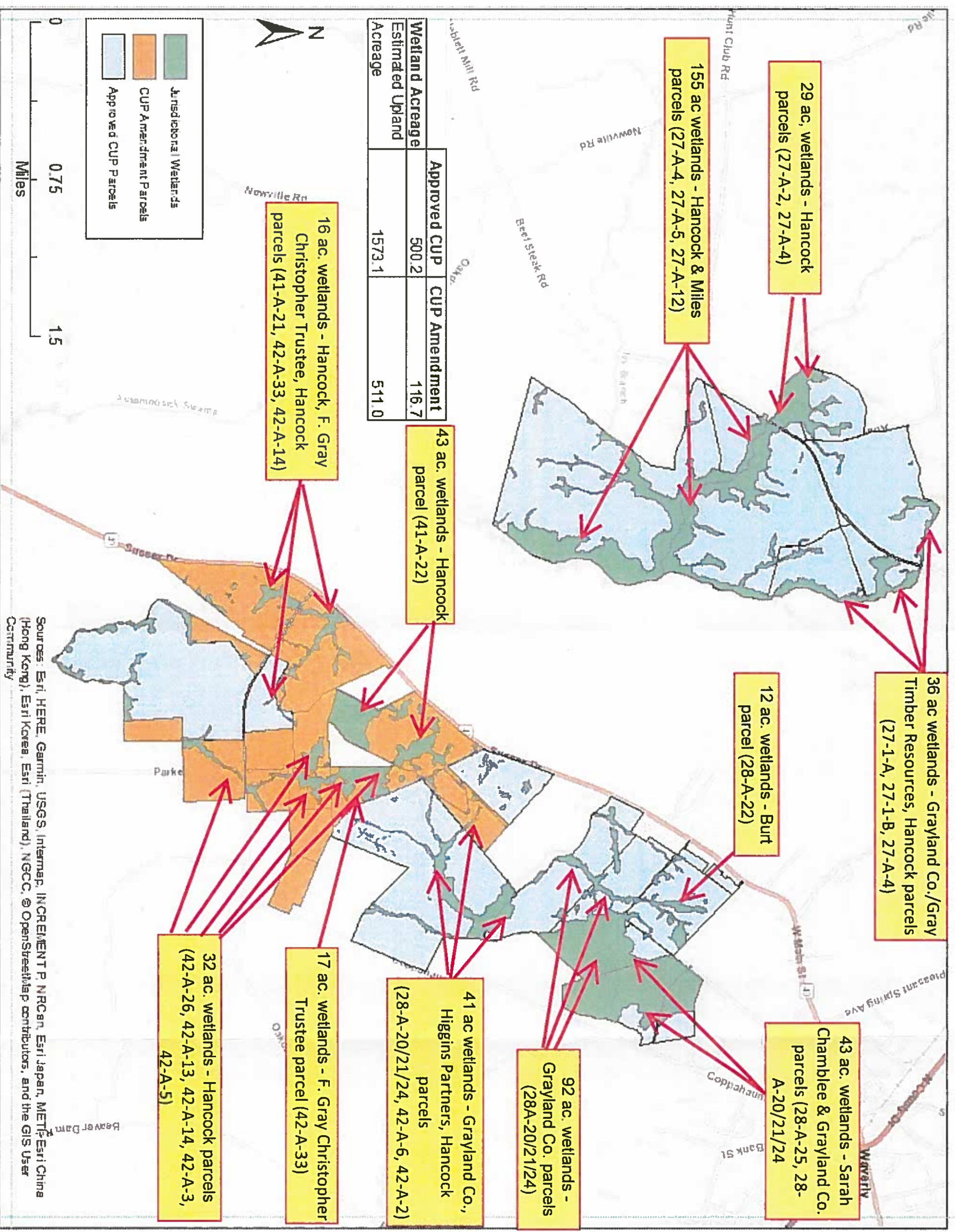
First Solar®

WAVERLY SOLAR PROJECT SUSSEX COUNTY, VA



NOT FOR
CONSTRUCTION

ALT 15



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community



WAVERLY SOLAR LLC

CONDITIONAL USE PERMIT #2019-01 AMENDMENT

August 2, 2019

Introduction

Waverly Solar LLC (the Applicant) received a Conditional Use Permit (CUP) #2019-01 on March 21, 2019 to construct, own and operate an 118 MWac solar photovoltaic (PV) ground mounted electric generation project located on more than 2,000 acres near Waverly in Sussex County, Virginia. The Applicant is seeking an amendment to this CUP. This amendment will add approximately 650 acres from two property owners along Sussex Drive and East Oak Dale Road. There is no increase in the generation capacity of the project, but the additional land is necessary to avoid or minimize impacts to wetlands to the maximum extent possible and to meet the Commonwealth of Virginia's stormwater requirements. It is assumed that this amendment will be reviewed under the same ordinance that the original CUP was approved. The amendment, if approved, would replace unusable land approved on March 21, 2019 that is encumbered by jurisdictional wetlands with new acreage in order to achieve the approved maximum size of 118 MW. CUP #2019-01 was approved for approximately 2,000 acres. Approximately 500 acres are encumbered with jurisdictional wetlands and are unusable for the solar facility. The amendment would add new land that is adjacent to the approved 2,000 acres and would provide approximately 500 acres of usable land that is not encumbered with jurisdictional wetlands as depicted on the attached exhibit.

As previously noted, the proposed project will be required to obtain additional permits from the US Army Corps of Engineers (USACE) and the Virginia Department of Environmental Quality (VDEQ). A Notice of Intent (NOI) for a VDEQ's Small Renewable Energy Projects (Solar) Permit by Rule (PBR) [Virginia Administrative Code Title 9 Agency 15 Chapter 60 (9VAC15-60)] has been filed. This regulation contains requirements for solar-powered electric generation projects consisting of PV systems and associated facilities with a single interconnection to the electrical grid that are designed for, or capable of, operation at a rated capacity equal to or less than 150 megawatts.

Zoning

The additional acreage for this amendment is primarily timber land property in the Agricultural 1 Zoning District in Sussex County (see Attachment 1). Solar electric generation plants and associated facilities are permitted subject to the approval of a conditional use permit within the Agricultural 1 Zone district (16- 22 (17.2)). The proposed use will not impair the integrity or the character of the land-use district or the surrounding community. Landscaping and setbacks will minimize visual impacts in the district and the surrounding community.

The proposed solar facility is passive in nature, will not cause a nuisance to the neighborhood or surrounding community, does not have any air emissions, will not produce glare, loud noises or any odor. Noise and traffic impacts will be minor and temporary during construction. The proposed use is consistent with the Sussex County's Comprehensive Plan - Chapter X Goal - "Promote environmentally friendly development that is sustainable, aesthetically pleasing and consistent with the County's rural image and character." The project will be remotely monitored around the clock to ensure proper operation.

Siting Consideration

The entire Project site is generally situated between the town of Waverly, VA to the northeast and the unincorporated community of Newville, VA to the southwest. It is bounded to the east by Coppahaunk Road (SR 654) and to the north by the town of Waverly and a Dominion Energy overhead transmission line. Beef Steak Road (SR 626) traverses the western part of the Project site and West Oak Dale Road (SR 655) traverses the southern part of the site. Sussex County Drive (SR 40) extends north to south through the eastern portion of the site. The site is primarily timber land. The approved site is comprised of 17 parcels owned by various landowners as shown in Table 1. An additional 14 parcels owned by two landowners along Sussex Drive and East Oak Dale Road are being requested in this amendment. The Conditional Use Permit Application forms signed by each landowner and the Applicant are provided in Attachment 2.

Parcel ID	Option Acres	Landowner
41-A-19 41-A-20 41-A-21 41-A-22 42-A-2 42-A-3 42-A-5 42-A-13 42-A-14 42-A-15 42-A-26 42-A-27	600.0	John Hancock Life Insurance Company
42-A-12 42-A-11	50.0	Jack & Robin Bain
CUP #2019-01	2,073	17 parcels with various landowners
CUP #2019-01 Wetlands	-500	Jurisdictional Wetlands on the 17 original CUP parcels
TOTAL	2,223	

The Applicant has designed this project to minimize agricultural (farmland) property use as all of the property is currently in silviculture production.

Environmental/Cultural Resources Considerations

With proper design, layout and interconnection, this project will minimize impacts to wildlife, wetlands and cultural resources. Extensive desktop and field studies have been completed for identification of sensitive wetlands, habitat of sensitive species and cultural resources.

Detailed investigations and applications will be prepared as part of the VDEQ PBR and the USACE wetlands application and review process as required. In accordance with §10.1-1197.6 B 1 of the Code of Virginia the Applicant has furnished to the VDEQ a notice of intent (NOI), which was published in the Virginia Register, that it intends to submit the necessary documentation for a permit by rule for a small renewable energy project. The Applicant will access the expertise from the sister agencies that will be involved in the

review of the application, i.e., Department of Historic Resources (DHR), the Department of Game and Inland Fisheries (DGIF) and the Department of Conservation and Recreation (DCR).

The wetland/stream delineation field studies have identified a number of potentially jurisdictional USACE and VDEQ wetlands/streams on the project site. A jurisdictional determination by the USACE has been requested for the entire site as part of the individual wetlands permit application process. A pre-application meeting to discuss wetlands permit requirements with USACE is planned. Consultation with VDEQ's Virginia Water Protection (VWP) Permit Program will take place as part of the PBR process.

The Applicant has completed a detailed desktop study and a field habitat assessment of sensitive species using federal and state database, mapping tools and field reconnaissance for the entire site. The Project site does appear to contain potentially suitable habitat for several state or federal protected species although none were identified as critical habitat according to the US Fish and Wildlife Service (USFWS).

The Applicant has completed a desktop archaeological review and a field reconnaissance by a qualified cultural resource consultant and there were found four previously recorded archaeological sites located in the vicinity of the Project site but none on the Project site. The desktop historic architectural resources review revealed that no previously recorded historic architectural resources are located on the Project site. Additional field reconnaissance of the additional parcels will be completed but it is not expected that there will be any cultural resources factors that would significantly impede solar development on the Project site. Any potential adverse effects to cultural resources will be avoided or mitigated with design changes, visual buffers, or other constraints. If design changes are not possible mitigation measures will be designed in consultation with DHR that would allow Project plans to proceed.

Visual Resources Considerations

The Applicant will design the project to minimize visual impacts. All First Solar PV advanced thin-film panels are designed for light absorption, rather than reflection and use anti-reflective glass to enhance energy production. PV panel trackers that follow the path of the sun will be used to maximize solar energy production and minimize glare. The nearest airport (Wakefield Municipal) is more than six miles east of the site and will not be impacted by the project.

The Applicant will design the facility to minimize visual impacts in the General Agricultural A-1 zone. Setbacks, buffer areas and landscaping, as defined in the CUP (#2019-01) conditions, will be used to reduce the visibility of the facility from the public right of way and residential properties. No changes to the CUP conditions are expected for these amendment parcels.

Construction-related Considerations

All CUP (#2019-01) conditions required for the construction and operation of the solar energy facility will be applicable to this amendment. No changes to the CUP conditions are being requested.

The Construction Traffic Management Plan provisions provided as part of the original application will be maintained. The Virginia Department of Transportation response letter (November 30, 2018) conditions are still applicable as the amendment parcels are along Sussex Drive and East Oak Dale Drive.

Decommissioning

All decommissioning provisions of the CUP (#2019-01) will be maintained. There is no increase in the equipment requirements to generate the 118 MWac electric capacity.

ATTACHMENT 2
WAVERLY SOLAR CUP #2019-01 AMENDMENT
CUP FORMS

Original CUP Number: 2019-01
 Date Application Filed: 8-2-19
 \$300 Processing Fee Received By: LIT



Sussex County Planning Department
 Post Office Box 1397
 20209 Thornton Square
 Sussex, Virginia 23884
 Phone: 434-246-1043
 Fax: 434-246-8259

AMENDMENT TO AN EXISTING CONDITIONAL USE PERMIT

Owner Information: John Hancock Life Insurance Company; **Applicant Information:** First Solar Development, LLC
 Name: Attn: David Kimbrough Name: Attn: Paul Szweczykowski
 Address: 13950 Ballantyne Corporate Place, Suite 150 Address: 11757 Katy Freeway, Suite 400
Charlotte, NC 28277 Houston, TX 77042
 Phone Number: 704-540-41021 Phone Number: (281) 509-6261

Legal Description of Property: 41-A-21, 41-A-22, 42-A-2, 42-A-3, 42-A-5, 42-A-14, 42-A-13, 42-A-15
 Tax Map Number: 42-A-26, 41-A-19; 41-A-20, 42-A-27 Election District: _____
 Zoning District: _____ Subdivision: _____
 Block Number: _____ Lot Number: _____
 Lot Size (Acreage): ~632.26 acres Square Footage: _____

Please answer the following:

- When was property acquired by applicant? 02 / 12 / 2018
- Are there any deed restrictions on the property in question? Yes No
 (If yes, attach a copy of restrictions)
- What is the proposed use of property or type of improvement? Please be detailed and specific in your description. (For example: new construction, addition or demolition, agricultural, residential or commercial use)
Solar photovoltaic (PV) ground mounted electric generation facility
- What is the Fair market value of improvements \$ _____
 (Value must include all buildings, electrical, plumbing, and mechanical work to be performed).
- Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.
The solar photovoltaic electricity generation system consisting of the photovoltaic panels, racking systems, inverters, breakers, switches, cabling, power transformers, electric substation and generator tie-line and associated materials and equipment will be installed on the site.
- Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood.
Proposed solar facility is passive in nature, will not cause a nuisance to the neighborhood or surrounding community, does not have any air emissions, will not produce glare, loud noises or any odor. Noise and traffic impacts will be minor and temporary during construction. The proposed use is consistent with the Comprehensive Plan Chapter X Goal - Promote environmentally friendly development that is sustainable, aesthetically pleasing and consistent with the County's rural image and character.
- Furnish plot plan, preliminary site plan, and/or preliminary subdivision plat showing boundaries and dimensions of property, width of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space, landscaping and the like. Architect's/Engineer's sketches showing elevations of proposed buildings and complete plans are also desirable and if available should be filed with application.
See Attached
- I hereby certify that I have the authority to make the forgoing application and that the application, is complete and correct and that the conditional use permit is in accordance with section 16-22 (17.2) of the Zoning Ordinance.

Owner Signature: [Signature] **David Kimbrough** Date: 7-1-19
 Applicant Signature: [Signature] **Paul Szweczykowski** Date: 7-1-19

Original CUP Number:
Date Application Filed
No Fee Due

2019-01
8-2-19



Sussex County Planning Department
Post Office Box 1397
20209 Thornton Square
Sussex, Virginia 23884
Phone: 434-246-1043
Fax: 434-246-8259

AMENDMENT TO AN EXISTING CONDITIONAL USE PERMIT

Owner Information:

Name: Jack Philip Bain Jr. and Robin Bain Presson
Address: P.O. Box 225, Ivor, VA 23866

Phone Number: 757-651-8333

Applicant Information: First Solar Development, LLC

Name: Attn: Paul Szcwrykowski
Address: 11757 Katy Freeway, Suite 400
Houston, TX 77042

Phone Number: (281) 509-6261

Legal Description of Property:

Tax Map Number: 42-A-12 & 42-A-11 Election District: _____
Zoning District: 09 Waverly Town, 05 Waverly Subdivision: _____
Block Number: _____ Lot Number: _____
Lot Size (Acreage): 50 acres Square Footage: _____

Please answer the following:

- When was property acquired by applicant? 06 / 06 / 18
- Are there any deed restrictions on the property in question? Yes No
(If yes, attach a copy of restrictions).
- What is the proposed use of property or type of improvement? Please be detailed and specific in your description. (For example: new construction, addition or demolition, agricultural, residential or commercial use)
Solar photovoltaic (PV) ground mounted electric generation facility
- What is the Fair market value of Improvements \$ _____
(Value must include all buildings, electrical, plumbing, and mechanical work to be performed).
- Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.
The solar photovoltaic electricity generation system consisting of the photovoltaic panels, racking systems, inverters, breakers, switches, cabling, power transformers, electric substation and generator tie-line and associated materials and equipment will be installed on the Site.
- Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood.
Proposed solar facility is passive in nature, will not cause a nuisance to the neighborhood or surrounding community, does not have any air emissions, will not produce glare, loud noises or any odor. Noise and traffic impacts will be minor and temporary during construction. The proposed use is consistent with the Comprehensive Plan Chapter 3 Goal - Promote environmentally friendly development that is sustainable, aesthetically pleasing and consistent with the County's rural image and character.
- Furnish plot plan, preliminary site plan and/or preliminary subdivision plat showing boundaries and dimensions of property with of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space landscaping and the like. Architects/Engineer's sketches showing elevations of proposed buildings and complete plans are also desirable and if available should be filed with application
See attached
- I hereby certify that I have the authority to make the foregoing application and that the application, is complete and correct and that the conditional use permit is in accordance with section 15-22 (17.2) of the Zoning Ordinance.

Owner Signature: [Signature]

Date: 8/30/19

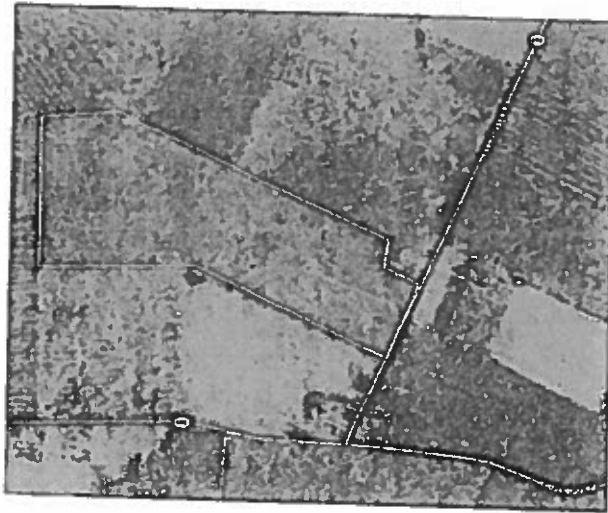
Applicant Signature: [Signature]

Date: 8/30/19

Property Description

The property is described as approximately 50 acres in Sussex County, Virginia as indicated in the graphic below, including any easements, rights-of-way, benefits, privileges, water rights, mineral rights, air rights, tenements, hereditaments, rights, and interests appurtenant to it or otherwise benefiting such Property.

County Parcel ID's: 42-A-12, 42-A-11



Additional Requirements

A community meeting will be held for County residents and all nearby property owners to obtain additional information and ask questions. This meeting will be publicly noticed and letters will be sent to all property owners within a quarter mile of the amendment parcels.

Board of Supervisors

Susan B. Seward, Chairperson
Keith C. Blowe, Vice Chairman
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.



Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Vandy V. Jones, III
County Administrator
vjones@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

Notice of Public Hearing Sussex County Board of Supervisors

Notice is hereby given that the Sussex County Board of Supervisors will hold a public hearing on Thursday, October 17, 2019 at 7:00 p.m. in the General District Courtroom, Sussex Judicial Center, 15098 Courthouse Road, Sussex, Virginia 23884 to consider passage of the following

Amendment to Conditional Use Permit #2019-01: First Solar LLC, is amending its Conditional Use Permit (#2019-01) to develop a 118-megawatt (MW) alternating current (AC) photovoltaic (PV) solar project in Sussex County. This amendment will add 650 acres to the project area along Sussex Drive and East Oak Dale Road. The entire project will be located on approximately 2,700 acres south-west of U.S Route 460, approximately one to three miles southwest and west of Waverly in Sussex County. Construction of the project is expected to begin in late 2019, with operations starting in late 2020.

Rezoning Application #2019-01: The applicant, Rickmond Properties, LLC is requesting to rezone approximately 12.29 acres of tax map number 61A4-A-40, from A-1, General Agricultural District to I-1, Limited Industrial for expansion of their existing contracting business located on tax map number 61A4-A-34 which is currently zoned, I-1, Limited Industrial. The rezoning will allow for a contractors' equipment storage yard. The property in question is located approximately 2,500 feet east of the Wakefield Municipal Airport on the north side of General Mahone Highway (U.S. Route 460) in the Wakefield Election District.

All persons desiring to comment on the proposed rezoning and amendment to the conditional use permit applications should be present at the above stated time and place. Anyone needing assistance or accommodation under the provisions of the American Disabilities Act should contact the County Administrator's Office at 434-246-1000.

A copy of the both applications are available for review in the Community Development Office during regular business hours Monday thru Friday from 8:00 a.m. to 4:30 p.m.

Authorized by:
Vandy V. Jones, III
County Administrator
10/1/2019 & 10/8/2019

BOARD ACTION FORM

Agenda Item: Appointment #5.01

Subject: Appointment to Planning Commission

Board Meeting Date: October 17 2019

=====

Summary: At its September 19, 2019 Board meeting, the Board was advised of the vacancy created on the Planning Commission (Stony Creek District) after Mr. Gary tendered his resignation due to employment with the County. At this meeting, Vice Chairman Blowe stated that he had a candidate for appointment; however, he asked that the consideration for this appointment be done at the October 2019 Board meeting to allow Mr. Rudolph Shands time to submit his resumé—a copy of which is included in the Board packet.

Please note that the appointment for this unexpired term will end June 30, 2022.

Recommendation: That the Sussex County Board of Supervisors hereby appoints Mr. Rudolph Shands to the Planning Commission (Stony Creek District) to fill the unexpired term ending June 30, 2022.

Attachments: (1) Copy of Mr. Rudolph Shands' Bio
(2) Copy of Planning Commission Members

=====

ACTION: That the Sussex County Board of Supervisors hereby appoints Mr. Rudolph Shands to the Planning Commission (Stony Creek District) to fill the unexpired term ending June 30, 2022.

MOTION BY: _____

SECONDED BY: _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Name: Rudolph Shands

Address: 12267 Flowers Road, Stony Creek VA 23882

Married to: Gail P. Shands

Occupation: Retired Water Treatment Operator Class I
Virginia American Water Company, Hopewell, VA (27 years)

Education:

- Sussex Central High School
- John Tyler Community College
- Virginia State University
- Virginia Tech (Water Treatment Plant Operator Short Courses)

**SUSSEX COUNTY
PLANNING COMMISSION MEMBERS**
(Updated September 2019)

J. Lafayette Edmond, Chair **(Courthouse)**
Waverly, Virginia 23890
Home: 804-834-2610
Mobile: 804-387-9330
Term expires: 6/30/23
jlebigfoot@gmail.com

Jeffery Gary **(Stony Creek) RESIGNED**
14044 Courthouse Road
Waverly, VA 23890
Home: 804-898-0714
Term expires: 06/30/2022

Mr. Frank Irvin, Executive Director
Executive Director
Sussex Service Authority
4385 Beefsteak Road
Waverly, Virginia 23890
Office: 804-834-8930
firving@ssa-va.org

Mr. Dennis Mason **(Wakefield)**
407 East Main Street
Wakefield, VA 23888
Home: 757-899-8401
Cell: 757-647-9799
Term: 06/30/20

Mr. Andrew Mayes **(Waverly)**
328 Coppahaunk Avenue
Waverly, VA 23890
Home: 804-337-1858
Term: 01/31/23
amayes@commonwealthenvironmental.com

Ms. Terry Massenburg, Vice-Chair **(Henry)**
Post Office Box 330
Stony Creek, VA 23882
Cell: 804-898-4283
Work: 434-246-2701
Term expires: 04/30/2020

Roger King **(Wakefield)**
Post Office Box 349
Waverly, VA 23890
Term expires: 01/31/2022

Mr. Kevin Bracy **(Courthouse)**
18377 Courthouse Road
Yale, VA 23897
Home: 434-246-4720
Cell: 757-635-8685
Term expires: 01/31/23
bornajunker@hotmail.com

Brenda Burgess **(Waverly)**
205 East Main Street
Waverly, VA 23890
Home: 804-834-8881
Cell: 757-899-0083
Term: 01/31/22
bl721@aol.com

Robert Young, Jr. **(Stony Creek)**
Post Office Box 133
Stony Creek, Virginia 23882
Home: 434-246-4781
Work: 434-594-2492
Mobile: 804-896-3907
Term: 04/30/20

****Planning Commission meet the first Monday of each Month at 6:00 p.m. ****

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Sussex Service Authority Request for Funding - \$15,000

Board Meeting Date: October 17 2019

=====

Summary: At its June 20, 2019 regular meeting, the Board appropriated and encumbered \$25,000 to Sussex Service Authority for the County's share in the repairs to the Sussex Courthouse Complex Waste Water Treatment Plant. The costs of repairs were in excess of \$81,857. The County received Sussex Service Authority's request for \$15,000 as the County's share in the overage.

Recommendation: That the Board appropriates \$15,000 to Sussex Service Authority for the overage of the repairs to the Sussex Courthouse Complex Waste Water Treatment Plant and approves funding to be taken from Fund Balance.

Attachment: Copy of Letter from Sussex Service Authority, dated October 8, 2019

=====

ACTION: That the Board appropriates \$15,000 to Sussex Service Authority for the overage of the repairs to the Sussex Courthouse Complex Waste Water Treatment Plant; and

FURTHER RESOLVED that funding will be taken from Fund Balance.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Sussex Service Authority

October 8, 2019

Mr. Vandy Jones
County of Sussex Administrator
P.O. Box 1397
Sussex, Virginia 23884

RE: Sussex Courthouse Complex WWTP
Plant Repairs Additional Funding Request

Dear Mr. Jones:

We write this letter to inform the County that our repairs to the Sussex Courthouse Complex Waste Water Treatment Plant were completed on August 29, 2019 and the plant was placed back in service. The repairs to the in-ground steel tank were more involved than our first estimate. Additional steel repairs were needed below the water line to the tank walls and partitions. During the repairs all waste water was hauled to either our Stony Creek or Spring Branch Waste Water Treatment Plants.

The repairs have cost us in excess of \$81,857 with the steel repairs being \$44,756 alone. Tank cleaning and coating was \$11,400 and \$14,426 respectively. Valve and piping installation to allow us to use the old plant's holding tank for holding the waste water was \$7,850. Also, electrical work cost \$3,425 for rewiring various pieces of equipment. We hereby ask the County to share in the additional costs of these repairs since the revenue we receive from the County monthly will not cover these repairs. We ask for an additional \$15,000 from the County for these repairs. These costs do not include the many hours our employees spent pumping and hauling the waste water from the Sussex Courthouse complex while these repairs were being made.

We greatly appreciate Sussex County's support of Sussex Service Authority's work on this facility. If you have any questions concerning this project and our request, please contact either of the undersigned at (804)834-8930.

Sincerely,



Michael P. Kearns
Engineer/Deputy Director



Frank H. Irving III
Executive Director

CC: Members of Sussex County Board of Supervisors

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: Adoption of Resolution for Crater Regional Workforce Development Board

Board Meeting Date: October 17 2019

=====

Summary: The Crater Regional Workforce Development Board (CRWDB) Chief Elected Officials has made a Consortium Agreement by and among the localities of the counties of Dinwiddie, Greenville, Prince George, Surry and Sussex and the cities of Colonial Height, Emporia, Hopewell and Petersburg.

The Crater Regional Workforce Development Board Chief Elected Officials cannot execute the Consortium Agreement without each locality adopting the resolution

Recommendation: That the Board adopts the resolution so that the Crater Regional Workforce Development Board can move forward with executing the Chief Elected Officials Consortium Agreement

Attachments: (1) Copy of the CRWDB CLEO Consortium Agreement
(2) Copy of Resolution

=====

ACTION: That the Board adopts the resolution so that the Crater Regional Workforce Development Board can move forward with executing the Chief Elected Officials Consortium Agreement

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**Crater Regional Workforce Development Board
Local Workforce Area 15
Chief Elected Officials Consortium Agreement**

This Agreement is executed by the duly authorized elected officials from the Counties of Dinwiddie, Greensville, Prince George, Surry, Sussex and the Cities of Colonial Heights, Emporia, Hopewell, and Petersburg, Virginia (the Member Jurisdictions) and shall be effective on the day that the last Member Jurisdiction enters into this agreement.

WHEREAS, the Workforce Innovation and Opportunity Act (Public Law 113-128, Title 1, Subtitle B, Chapter 2, Section 106) (hereinafter referred to as the "Act"), updates and amends previous federal law, providing federal funding to states for the delivery of workforce training and other services; and

WHEREAS, the Act allows the Governor of the Commonwealth of Virginia to designate local workforce development areas for the delivery of such services within the state; and

WHEREAS, the Member Jurisdictions wish to jointly perform the responsibilities prescribed under the Act; and

WHEREAS, the respective Boards of Supervisors of the Counties of Dinwiddie, Greensville, Prince George, Surry, Sussex and the City Councils of the Cities of Colonial Heights, Emporia, Hopewell, and Petersburg have adopted resolutions authorizing the execution of the Consortium Agreement;

NOW THEREFORE THIS AGREEMENT FURTHER WITNESSETH: That for and in consideration of the promises and of the mutual benefits to be derived hereunder, that each and all of the jurisdictions enumerated immediately above, do hereby reciprocally agree as follows:

Article I - Entity

Section 1. **Formation of Consortium.** The Member Jurisdictions, having created the Crater Regional Workforce Investment Area Consortium, hereby amend the name of the Consortium and re-establish it as the Crater Regional Workforce Development Area Consortium as an entity to exercise the powers set forth in this Agreement.

Section 2. **Consortium Membership.** The Member Jurisdictions of the Consortium shall be the Counties of Dinwiddie, Greensville, Prince George, Surry, Sussex and the Cities of Colonial Heights, Emporia, Hopewell, and Petersburg, Virginia.

Section 3. **Consortium as Workforce Development Area.** Subject to the approval of the Governor of Virginia, the nine (9) Member Jurisdictions shall also comprise the

boundaries of the Crater Regional Workforce Development Area (the "Area") required by the Act.

Article II - Consortium Board Membership

Section 1. **Consortium Board Membership.** The Member Jurisdictions shall establish a Consortium Board comprised of one (1) representative from each Member Jurisdiction (the "Representative"). The Consortium Board shall have in addition to the powers set forth herein all the powers, duties, and responsibilities of the Chief Elected Official as set forth in the Act.

Section 2. **Representative of Member Jurisdictions and Term.** The Representative to the Consortium Board shall be the Chief Elected Official of the governing body of the Member Jurisdiction. No person shall serve as a Representative if such person is no longer an elected member of the governing body. Each Member Jurisdiction shall determine the length of term for its Representative and be responsible for filling the vacancy of its Representative who is no longer qualified to serve. Each Member Jurisdiction may also designate an alternate to represent their jurisdiction on the Consortium Board if the official representative is unable to attend a Consortium Board meeting. Alternates shall have similar decision-making powers within their jurisdiction and, as the Representative's proxy, shall have the same voting powers as the Representative. The attendance of a jurisdiction's alternate representative does not relieve such jurisdiction of its fiscal liability or other responsibilities under this agreement and all applicable laws, regulations, and policies.

Section 3. **Policy Making Authority.** Every Representative appointed to the Consortium Board shall have the authority to speak affirmatively for the Member Jurisdiction and, in conformity with any written by-laws of the Consortium, to commit the Consortium to a course of action. Each alternate designated by a Member Jurisdiction shall have the authority to speak affirmatively for the Member Jurisdiction in the absence of the Representative and commit the Consortium to a course of action.

Section 4. **Removal of Representative.** Under the by-laws and governing rules of the Member Jurisdiction, the Member Jurisdiction may remove its Representative from office.

Article III - Consortium Powers

Section 1. **Powers Under The Act.** The Consortium Board shall engage in all activities necessary and proper for the execution of its responsibilities that are assigned or reserved to the Chief Elected Official under the Act, including:

- A. Collectively perform the functions of the Chief Elected Officials of the Member Jurisdictions as permitted in the Act. For purposes of the Act, Member Jurisdictions shall act through the Consortium Board.
- B. Apply to the Governor of Virginia for Area designation.
- C. Appoint the members of the CRWDB in accordance with the Act and State Policy.

- D. Execute an agreement with the CRWDB for the operation and functions of the CRWDB as set out in the Act.
- E. Continually establish the vision and priorities of the Consortium in conjunction with the CRWDB.
- F. Develop the region's strategic plan as the Local Plan under the Act for Member Jurisdictions in partnership with the CRWDB. The plan shall be submitted to the Virginia Workforce Council (hereinafter, the "Workforce Council") in the manner prescribed by the Workforce Council.
- G. Provide input into and approve the budget recommended by the CRWDB and provide continuing fiscal oversight of all funds received and expended.
- H. Work with the CRWDB and Governor of Virginia to reach agreement on local performance measures.
- I. Approve the CRWDB's selection and designation of One-Stop Operator(s), its evaluation of the performance of One-Stop Operator(s), and its termination of their eligibility for cause.
- J. From among the Member Jurisdictions, identify annually the Grant Recipient of all funds received under the Workforce Innovation and Opportunity Act. The current LWDA 15 Grant Recipient Jurisdiction is the City of Petersburg, VA.
- K. From among the Member Jurisdictions or other appropriate entities, identify and designate the Fiscal Agent of all funds received under the Workforce Innovation and Opportunity Act. The Fiscal Agent is responsible for adhering to all fiscal requirements under the Act, including those in 20 CFR 679.420 (a)(b)(c) and those imposed by the Consortium. The current LWDA 15 Fiscal Agent is the CRWDB.

Section 2. **General Powers.** The Consortium Board shall engage in all things necessary or convenient to carry out the business and affairs of the entity, including, without limitation, the authority to:

- A. To sue, be sued, complain and defend its name.
- B. To adopt and amend by-laws, not inconsistent with this Agreement or with the laws of the Commonwealth, for managing the business and regulating the affairs of the Consortium.
- C. To purchase, receive, lease, or otherwise acquire, and own, hold, improve use and otherwise deal with in its own name, real or personal property, or any legal or equitable interest in property, wherever located.
- D. To sell, convey, mortgage, pledge, lease, exchange, and otherwise dispose of all or any part of its property.
- E. To purchase, receive, subscribe for, or otherwise acquire, own, hold, vote, use, sell, mortgage, lend, pledge, or otherwise dispose of, and deal in and with shares or other interests in, or obligations of, any other entity.
- F. To make contracts and secure any of its obligations by mortgage or pledge of any of its property, franchises, or income.
- G. To invest and reinvest its funds and receive and hold real and personal property as security for payment.

- H. To elect officers and define their duties.
- I. To hire, discharge, establish the terms and conditions of employment, and pay salaries and benefits to employees who provide staffing services to the Consortium Board and the CRWDB. Such benefits may include retirement and deferred compensation plans, health and life insurance, and other leave and pay benefits as the Consortium Board determines is consistent with the practices within the Member Jurisdictions.
- J. To pay compensation, or to pay additional compensation, to any or all employees on account of services previously rendered to the Consortium, whether or not an agreement to pay such compensation was made before such services were rendered.
- K. To obtain indemnity insurance for the Consortium, its Board, the CRWDB, and any of its officers or employees for any cause of action or claim asserted against them for acts engaged in their official capacities.
- L. To employ legal counsel, accountants, and other advisors as the Consortium Board deems necessary and may be permitted under the Act.
- M. To have and exercise all powers necessary or convenient to affect any or all of the purposes for which the Consortium is organized.

Section 3. **Consortium Board's Oversight and Control.** The Consortium Board shall perform the following functions:

- A. Oversee the local workforce development system.
- B. Oversee other programs and funding sources which may from time to time fall under the purview of the CRWDB.
- C. Assist in the development of the Local Plan and plan modification review and approval for the Act's programs and other programs for which the CRWDB is given responsibility.
- D. Adopt a budget for the Workforce Development Area including the operating budget developed by the CRWDB.
- E. To the extent feasible, align all investments in workforce development in the Area under the policy umbrella of the Consortium Board.
- F. When applicable, ensure that policies of the Consortium Board and CRWDB for workforce development become integrated into county and city overall policies for economic development, education, and workforce development.
- G. Any and all powers necessary and proper to carry out the Consortium's oversight and financial control of the Act's funds and programs.

Article IV - Governance

Section 1. **Consortium Board Governance and By-laws.** The consortium may adopt operational and procedural by-laws consistent with this Agreement, applicable federal and state laws, and rules and regulations pursuant thereto. Such by-laws shall be adopted or amended by a majority of the members of the Consortium Board.

The Consortium Board shall meet as determined by its members and consistent with applicable law.

Section 2. **Quorum.** A simple majority of the representatives of Member Jurisdictions (5 of 9 jurisdictions) shall constitute a quorum.

Section 3. **Voting.** Except as provided below or required by state or federal law, all votes shall be approved by a simple majority vote. With respect to the powers set forth in Article III, Section 2 of this Agreement, the affirmative vote of the full Consortium Board, nine (9) Member Jurisdictions, will be required for the following action:

- A. Grants or other contractual obligations which require local matching funding from the Member Jurisdictions.

Article V - Operational Provisions

Section 1. **Allocation of Funds.** Funds allocated under the Act shall be expended for the mutual benefit of the residents of the Member Jurisdictions without regard to place of residence or as required by the applicable law, regulation or in the approved Local Plan.

The Representatives or their designees may execute an Operational Agreement to specify the use of general funds that each Member Jurisdiction may provide for services and administration under the Act.

Section 2. **Designation of Grant Recipient and Fiscal Agent.** The Consortium Board shall identify annually the Member Jurisdiction to serve as the Grant Recipient (currently the City of Petersburg). The Consortium Board shall select a Fiscal Agent for all funds awarded by the federal government, the Commonwealth of Virginia, local jurisdictions, or other funding sources to Member Jurisdictions for workforce development activities, including funds provided by the Act (currently the CRWDB). The Consortium Board may in the future designate a different fiscal agent and/or grant recipient.

Section 3. **Responsibility for Funds.** The Member Jurisdictions shall be financially responsible for the expenditure of state or federal funds awarded to the Consortium Board under the Act.

Section 4. **Allocation of Financial Responsibility.** In accordance with 20 CFR 683.710 (a) and (b)(1)(2)(3)(4), the Chief Local Officials are liable and responsible for WOIA and other directly administered funds expended under the Act. Funds are distributed and expended annually on the basis of need throughout the Crater Workforce Region's nine (9) cities and counties. This distribution is based upon the need of the area within the Region until the CEOs determine an alternative allocation formula for within the Crater Region. In the event that any expenditures of funds

under the Act distributed to the Workforce Area are disallowed by the Commonwealth of Virginia:

1. The administering agency shall make every attempt to recover the disallowed expenditure of funds from the subgrantee or vendor.
2. If the disallowed expenditure of funds cannot be recovered from the subgrantee or vendor but are eligible for recoupment in one or more future program years, at the absolute discretion of the Chief Elected Officials, such disallowed expenditure of funds shall be recouped in one or more future program years.
3. If such funds cannot be recouped as indicated in 4.1 or from 4.2 above, then liability for repayment of those disallowed funds shall be distributed in accordance with an allocation as determined by the CEOs. The allocation will be based upon the proportionate share of the labor market of each city/county unless the disallowed expenditure can be traced to a particular individual, employer, subgrantee, or vendor within one or more cities/counties, in which case the costs will be borne by that or those identified city(s) and county(s).

Section 5. **Return of Local Funds.** If Member Jurisdictions contribute funds, assets or resources to the programs of the Consortium Board other than funds obtained under the Act, each shall be entitled to the return of the pro-rata portion of any remaining funds, assets, and resources under the control of the Consortium Board in the event of the termination or expiration of this Agreement.

Section 6. **Liability Insurance.**

- A. The Consortium Board, or its authorized representatives, shall provide from eligible funds, liability insurance policies for itself and its affiliate entities, the CRWDB and its representatives and its officers, members, employees, volunteers, and Member Jurisdictions ("the covered persons") as it deems appropriate and shall provide legal defense of claims in accordance with the terms of the policies of insurance.
- B. The liability insurance should be in such amounts as are sufficient to cover any and all claims resulting from the performance of the official duties and responsibilities of the covered persons. The Consortium Board, or its authorized representatives, shall retain legal counsel to represent the covered persons to the extent deemed necessary to supplement legal counsel provided under said liability insurance policies.
- C. Nothing contained in this Agreement shall be construed to abrogate or waive any defense of governmental or sovereign immunity on behalf of the covered persons or entities.

Article VI - Local Workforce Development Board

Section 1. **Membership.** The Consortium Board shall appoint the members of the CRWDB in accordance with the criteria in the Act and State Policy, as they may be amended from time to time. The Consortium Board shall make every effort to appoint creative and visionary individuals to the CRWDB. Each Member Jurisdiction shall recommend nominees to the Consortium Board. The Consortium Board shall coordinate and consult with the Member Jurisdictions, the regional labor market, the adult education providers, economic development leaders, and the mandatory partner programs prescribed by the Act.

In making appointments, the Consortium Board shall ensure that resources and programs, although regional in nature, will address the critical workforce needs present and future of each Member Jurisdiction.

Section 2. **Duties Under the Act.** The CRWDB shall enter into an agreement with the Consortium Board clearly detailing the partnership between the two entities for the governance and oversight of activities under the WIOA, including but not limited to budgeting, development of goals and objectives, reporting to state and federal authorities as required by law or regulation, and any and all other activities as required by the Workforce Innovation and Opportunity Act (WIOA), Section 107(d) or by the Governor.

Section 3. **Joint Exercise of Functions.** In partnership with the Consortium Board, the CRWDB shall perform such planning, oversight, and program implementation functions as required by law and state policy, and as detailed in the Agreement between the Consortium Board and CRWDB. The CRWDB shall at all times be accountable to the Consortium Board for its activities.

Article VII - Conflict of Interest

Section 1. **Certain Votes Prohibited.** No member of the Consortium Board, or CRWDB shall:

- A. Vote on a matter under consideration by the respective Board
 1. regarding the provision of services by such member (or by an entity that such member represents); or
 2. that would provide direct financial benefit to such member or the immediate family of such member; or
- B. Engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State Plan.

Section 2. **Virginia Conflict of Interest Act.** The provisions of the Virginia Conflict of Interest Act, VA Code §2.2-3100 et. seq. apply to the officers, members and employees of the Consortium Board and the CRWDB.

Article VIII - Dissolution

Section 1. **Dissolution of Consortium.** This Agreement may be terminated and the Consortium dissolved upon the concurrence of any of the following events:

- A. The Governor's re-designation of the Area that excludes any of the Member Jurisdictions, or includes any localities that are not Member Jurisdictions.
- B. The cessation of funding under the Act.
- C. Approval by resolution of an agreement which supersedes or rescinds this Agreement by all Member Jurisdictions. If the new agreement alters the boundaries of the Area, it shall not become effective prior to approval by the Governor of Virginia.

Article IX - Miscellaneous

Section 1. **Effective Date of Agreement.** This Agreement shall be effective upon approval by resolution by the governing bodies of all of the Member Jurisdictions and execution by the Chief Elected Officials thereof.

Section 2. **Amendments.** The Member Jurisdictions may amend this Agreement by approval of a written amendment by all of their governing bodies and execution by the Chief Elected Officials thereof.

Section 3. **Repeal of Prior Agreements.** This Agreement shall repeal and supersede any and all prior written agreements. On the effective date of this Agreement all the duties and responsibilities of any Board or Council operating under such prior agreements shall immediately and simultaneously cease operating and the responsibilities under the Act shall vest in the Consortium Board created in this Agreement.

Section 4. **Severability.** Should any part of this Agreement be invalidated or otherwise rendered null and void, the remainder of this Agreement shall remain in full force and effect.

Section 5. **Duplicate Originals.** This Agreement may be entered into by each Member Jurisdiction as an original document. The signature on such Agreement shall bind the Member Jurisdiction.

**Crater Regional Workforce Development Board
Local Workforce Area 15
Chief Elected Officials Consortium Agreement**

Signature Page

City of Colonial Heights:

Signature_____ Date_____

Printed name and Title_____

County of Dinwiddie:

Signature_____ Date_____

Printed name and Title_____

City of Emporia:

Signature_____ Date_____

Printed name and Title_____

County of Greensville:

Signature_____ Date_____

Printed name and Title_____

City of Hopewell:

Signature_____ Date_____

Printed name and Title_____

City of Petersburg:

Signature_____ Date_____

Printed name and Title_____

**Crater Regional Workforce Development Board
Local Workforce Area 15
Chief Elected Officials Consortium Agreement**

Signature Page

County of Prince George:

Signature_____ Date_____

Printed name and Title_____

County of Surry:

Signature_____ Date_____

Printed name and Title_____

County of Sussex:

Signature_____ Date_____

Printed name and Title_____

**Crater Regional Workforce Development Board
Local Workforce Area 15
Chief Elected Officials Consortium Agreement**

THIS CHIEF ELECTED OFFICIALS CONSORTIUM AGREEMENT (the “Agreement”), dated for identification purposes as of _____, is made by and among the localities that execute this Agreement (the “Localities”) as described below.

RECITALS:

A. The Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, codified at 29 U.S.C. § 3100 *et seq.*) (“WIOA”) is a federal statutory scheme designed to strengthen and improve the nation's public workforce system and help get Americans, including youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. The goal of WIOA, in colloquial terms, is to provide job training in in-demand sectors and to match the newly-trained individuals with open job positions.

B. Title I of WIOA provides for regions to create and maintain “workforce development boards” (“WDBs”) to receive funds under WIOA and that are authorized to determine the mix of service provision, eligible providers, and types of training programs, among other decisions. WDBs are a component of a *demand-driven* workforce training and development system, in that such WDBs represent public-private partnerships but a majority of their members must be representatives of businesses.

C. The WDB for the Local Workforce Area 15 is the “Crater Regional Workforce Development Board” (the “CRWDB”). The CRWDB also constitutes a “local workforce development board” under the provisions of Virginia Code § 2.2-2470 *et seq.* The CRWDB has a Board of Directors (the “BOD”) that is responsible for governing its affairs and designing its policies and programs. The CRWDB has the responsibility to lead the development and implementation of workforce

programs and services in the Local Workforce Area 15 Local Workforce Development Area.

D. Pursuant to Section 107(c)(1)(b)(i) of WIOA (codified at 29 U.S.C. § 3122(c)(1)(b)(i)), when more than one locality is under the jurisdiction of a WDB, the various localities under the WDB may “execute an agreement that specifies the respective roles of the individual chief elected officials— (I) in the appointment of the members of the local board [i.e., the BOD of the CRWDB] from the individuals nominated or recommended to be such members in accordance with the criteria established under subsection (b); and (II) in carrying out any other responsibilities assigned to such officials under this subchapter.”

E. The Localities enter into this Agreement with the intent of making an agreement as described in 29 U.S.C. § 3122(c)(1)(b)(i) to provide procedures for the appointment of members of the BOD of the CRWDB and to discharge the other responsibilities assigned to the chief elected officials of the Localities under WIOA.

F. Virginia Code § 15.2-1303 empowers the Localities to “form and maintain associations for the purpose of promoting, through investigation, discussion and cooperative effort, the interest and welfare of the several political subdivisions of the Commonwealth, and to promote a closer relation between the several political subdivisions of the Commonwealth”. In negotiating, executing, and implementing this Agreement, the Localities exercise the powers granted to them under Virginia Code § 15.2-1303 to form the “~~Crater Regional Workforce Development~~Chief Elected Officials Consortium”, all as described herein.

G. Moreover, in addition to the municipal powers granted to the Localities as described in Recital F above, Virginia Code § 15.2-1300 also empowers the Localities to exercise their powers jointly by agreement, provided that such agreement meets certain criteria described in that statute. The Localities intend for this Agreement to be an agreement contemplated under Virginia Code § 15.2-1300 in order for the Localities to exercise, on a joint basis, the powers and responsibilities of their chief elected officials under Virginia Code § 2.2-2472(H).

NOW, THEREFORE, the Localities agree as follows:

1. Creation of Consortium. The Localities hereby create an association known as the “Crater Regional Workforce Chief Elected Officials Consortium” (the “Consortium”). The Consortium shall have the powers described in this Agreement or otherwise allocated to the Localities’ Chief Elected Officials under WIOA, but no other powers, and shall exercise its powers through the votes of its voting members.

2. Purpose of Consortium. The purpose of the Consortium shall be to plan, establish, and operate a Local Workforce Development Area (the “Area”) and Workforce Development Services Delivery System through the CRWDB according to the provisions of WIOA and the regulations promulgated thereunder, together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.

3. Area to be Served. The Area to be served shall be known as the Local Workforce Area 15 shall be co-extensive with the area served by the CRWDB, and shall include the jurisdictions of the Counties of Dinwiddie, Greensville, Prince George, Surry, Sussex, the Cities of Colonial Heights, Emporia, Hopewell, and Petersburg, Virginia

4. Structure, Duties, and Responsibilities of the Consortium.

(a) The voting members of the Consortium shall be the Chief Elected Official of each Locality (“CEO”), or that official’s duly appointed designee. In Counties, the Chief Elected Official shall be the Chairman of the County’s Board of Supervisors. In Cities, the Chief Elected Official shall be the Mayor. In the event of that the voting member of the Locality is to be the designee of the CEO, rather than the CEO personally, each Locality may determine how such designee is to be appointed and shall certify such appointment to the Consortium in writing as long as the designee is an elected member of the locality’s governing body. Each Locality may also designate one or more alternates, periodically, and shall provide in writing for alternates as long as the designee is an elected member of the locality’s governing body to serve as voting members of the Consortium in the event that the CEO or the CEO’s designee, as applicable, is not present at a meeting of the Consortium; but no Locality shall be entitled to more than one voting member at any meeting of the Consortium. In addition, the Chair of the BOD, or the Chair's duly appointed designee, shall serve as a voting member of the Consortium. The attendance of a jurisdiction’s alternate representative does not relieve such jurisdiction of its fiscal liability or other responsibilities under this agreement and all applicable laws, regulations and policies.

(b) The term of office for a Consortium voting member or designee shall coincide with the term of the CEO who serves on the Consortium or on whose behalf a designee serves on the Consortium.

(c) The consortium may adopt operational and procedural by-laws consistent with this Agreement, applicable federal and state laws, and rules and regulations pursuant thereto. Such by-laws shall be adopted or amended by a majority of the members of the Consortium Board.

The Consortium Board shall meet as determined by its members and consistent with applicable law.

(d) Each voting member of the Consortium shall have one (1) vote.

(e) The Consortium shall hold regular meetings. A quorum is required for the Consortium to conduct business. A simple majority of the voting membership (5 of 9 jurisdictions) of the Consortium constitutes a quorum. The action of a simple majority of the members present and voting at a meeting at which a quorum is present is the action of the Consortium.

5. Powers and Responsibilities of Consortium. The Consortium shall collectively perform the following functions on behalf of the Localities, which functions are the responsibilities delegated to Chief Elected Officials under WIOA:

(a) Designate one of the Localities to serve as local grant recipient for the WIOA funds,

(b) Designate the CRWDB to serve as fiscal agent for the Consortium.

In its capacity as the fiscal agent of the Consortium, the CRWDB shall perform the following functions:

(i) Receive funds;

(ii) Ensure sustained fiscal integrity and accountability for expenditures of CRWDB funds in accordance with Office of Management and Budget circulars, WIOA and the corresponding Federal Regulations and Commonwealth of Virginia policies;

(iii) Respond to audit financial findings;

(iv) Maintain proper accounting records and adequate documentation;

- (v) Prepare financial reports;
- (vi) Provide technical assistance to sub recipients regarding fiscal issues;
- (vii) Procure contracts or obtain written agreements;
- (viii) Conduct financial monitoring of service providers;
- (ix) Ensure independent audit of all employment and training programs; and
- (x) Report periodically to the Localities regarding the CRWDB's finances.

(c) Designate the signatory authorities for the CRWDB fiscal agent to be the ~~Chief Executive Officer~~Executive Director, ~~Chief Financial Officer~~Secretary/Treasurer, ~~and Operations Officer~~of the CRWDB and the CEO Consortium Chair.

(d) Determine the composition of the Statement of Economic Interest required annually from all members of the BOD of the CRWDB.

(e) Set policy for the local workforce development system in coordination with the CRWDB;

(f) Collaborate with the CRWDB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;

(g) Approve the annual local operating budget developed by the CRWDB;

(h) Perform other duties as may be prescribed from time to time for

Chief Elected Officials under the WIOA or Virginia law; and,

(i) Establish such bylaws and such other rules as it deems necessary to govern its operations.

6. Joint Responsibilities. In addition, the Consortium may collaborate with the

~~6.~~

with the CRWDB on the following initiatives, each of which shall be subject to the final approval of the Consortium:

- (a) A local strategic workforce plan;
- (b) Selection of the One Stop Operator or a One-Stop Consortium;
- (c) An annual local operating budget;
- (d) Local performance measures for approval by the Governor;
- (e) ~~Candidates for a Youth Council to serve as a subgroup of the CRWDB; and~~
- (f) ~~A youth work plan,~~
- ~~(g) Candidates for a Youth Council to serve as a subgroup of the CRWDB; and~~
- ~~(h) A youth work plan.~~

7. Appointment of ~~Directors to the BOD of themembers to the BOD of - CRWDB~~the CRWDB. The BOD of the

CRWDB consists of ~~both Jurisdictional Directors~~members, who are appointed by the Localities to represent the appointing Locality and ~~and Non Jurisdictional Directors,~~ are appointed by the Consortium as a whole. The Consortium shall ensure the membership and appointment of the CRWDB members are in accordance with WIOA and applicable State criteria. ~~The Consortium shall receive CRWDB BOD nominations for non Jurisdictional Directors and shall make appointments of Non Jurisdictional Directors to the BOD of the CRWDB.~~ The CEO of each Locality may appoint up to three Jurisdictional Directorsmembers to the BOD of the CRWDB.

~~Appointments of Jurisdictional Directors do not need approval of the Consortium.~~ Appropriate consideration should be given to diversity considerations when appointing members to the BOD of the CRWDB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the Area. All appointments of ~~both Jurisdictional Directors~~members and ~~Non-Jurisdictional Directors~~ shall be made in accordance with the requirements of WIOA, as amended from time to time, and in accordance with the requirements contained in the governing

documents of the CRWDB and applicable law.

8. Misuse of Funds. When the CRWDB receives WIOA funds, the Commonwealth also provides an allocation (the “Allocation”) stating the percentage of such funds that are attributable to services provided to each Locality. As required under WIOA, each Locality shall be responsible, on a pro rata basis in accordance with the Allocation, for any misuse of funds received by the CRWDB under WIOA. Designation of a Locality or other entity as local grant recipient or fiscal agent does not relieve any other Locality from liability for any misuse of WIOA funds.

9. Insurance. The Consortium shall insure that the CRWDB procures and ~~maintains~~ maintains insurance sufficient to safeguard the Consortium and its voting members, the Localities, CRWDB officers and members, and CRWDB employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the CRWDB.

10. Conflicts of Interest. Section 107(h) of WIOA (codified at 29 U.S.C. § 3122(h) prohibits a member of the Consortium from voting on a matter under consideration by the Consortium when:

- (a) The matter concerns the provision of services by the member or by an entity that the member represents; or
- (b) The matter would provide direct financial benefit to the member or the Immediate Family of the member; or
- (c) The matter concerns any other activity determined by the Consortium to constitute a conflict of interest as specified in the State and local Government Conflict of Interest Act, VA Code §2.2-3100 et.seq. and as specified

under Virginia Workforce Development Board Policy 200-02 or CRWDB Policy OP 15-03. The term “Immediate Family” means wife, husband, son, daughter, mother, father, brother, brother-in-law, sister, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, grandson, granddaughter, grandparent, stepparent, stepchild, or any person residing in the same household.

11. Confidentiality and Disclosure.

(a) All information, whether transmitted orally or in writing, that is of such a nature that it is not, at that time, a matter of public record or public knowledge, is confidential. Members shall not disclose confidential information obtained in the course of or by reason of such member’s membership on the Consortium to any person or entity not directly involved with the business of the Consortium.

(b) No member shall use confidential information obtained in the course of or by reason of such member’s membership on the Consortium in any matter with intent to obtain financial gain for the member, the member’s Immediate Family, or any business with which the member is associated. No member shall disclose confidential information obtained in the course of or by reason of his/her membership on the Consortium in any manner with the intent to obtain financial gain for any other person.

(c) Nothing in the foregoing provisions shall be construed to prevent any Locality from complying with its responsibilities under the Virginia Freedom of Information Act (“FOIA”). To the extent that FOIA is applicable to the Consortium (if any at all), the Consortium shall comply with FOIA.

12. Termination, New Members, Withdrawal, and Amendment.

(a) This Agreement shall be terminated upon the repeal of WIOA or successor legislation pertaining to workforce development, or upon mutual consent of at least two-thirds (2/3) of the voting members of the Consortium.

(b) A political subdivision of the Commonwealth of Virginia may petition the Consortium for membership provided that such political subdivision is part of the Area (as designated by the Governor in accordance with the provisions of WIOA). Upon approval of the voting members of the Consortium, such political subdivision shall become a member of the Consortium.

(c) Any Locality shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

(d) This Agreement may be amended by unanimous consent of the Localities.

(e) Nothing in this Agreement shall be construed to waive any sovereign immunity to which a Locality is entitled.

(f) The parties do not anticipate that the Consortium will have any property; rather, WIOA funds are the property of the CRWDB. No Locality shall be obligated to make any appropriation under this Agreement except in the event that the CRWDB misuses funds that it received under WIOA, and then only as described in paragraph 8 above and to the extent that insurance or other funds are not otherwise available to make the repayments required under WIOA. Upon the termination of this Agreement any property of the Consortium shall become the property of the CRWDB.

13. Severability. If any of the provisions of this Agreement shall be found

void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

14. Effective Date. This Agreement shall become effective upon full execution by each Locality and remain in effect for five years from the effective date. Should changes to this Agreement be required prior to the conclusion of the five-year effective period, the document will be updated for compliance with federal and state regulations and presented to the Consortium and to the Localities for consideration and renewal.

15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be valid as an original. It is not necessary that each Locality execute each counterpart, so long as each Locality has executed at least one counterpart. Facsimile or scanned signatures shall be valid as originals.

[signatures to follow on subsequent pages]

IN WITNESS WHEREOF each Locality has caused this Agreement to be executed in its name and on its behalf by its duly authorized agent:

DINWIDDIE COUNTY, VIRGINIA

By (SEAL) _____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2019, by _____, _____ for Dinwiddie County, Virginia as evidence by the attached ordinance.

My commission expires: _____.
My registration number is: _____.

Notary Public

GREENSVILLE COUNTY, VIRGINIA

By (SEAL)

_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2019, by _____, _____ for Greenville County, Virginia as evidence by the attached ordinance.

My commission expires: _____.
My registration number is: _____.

Notary Public

PRINCE GEORGE COUNTY, VIRGINIA

By_(SEAL)

(Printed Name)

Its:_____ (Title)

COMMONWEALTH OF VIRGINIA,

CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2019, by _____, _____ for the City of Prince George, Virginia as evidence by the attached ordnance.

My commission expires:_____.

My registration number is:_____.

Notary Public

SURRY COUNTY, VIRGINIA

By_(SEAL)

(Printed Name)

Its: _____
(Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2019, by _____, _____ for Surry County, Virginia as evidence by the attached ordnance.

My commission expires: _____.

My registration number is: _____.

Notary Public

SUSSEX COUNTY, VIRGINIA

By_(SEAL)

_____ (Printed Name)

Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,

CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2019, by _____, _____ for Sussex County, Virginia as evidence by the attached ordnance.

My commission expires: _____.

My registration number is: _____.

Notary Public

CITY OF COLONIAL HEIGHTS, VIRGINIA

By_(SEAL)

_____(Printed Name)

Its: _____(Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Colonial Heights, Virginia as
evidence by the attached ordnance.

My commission expires:_____.

My registration number is:_____.

Notary Public

CITY OF EMPORIA, VIRGINIA

By_(SEAL)

_____(Printed Name)
Its: _____(Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Emporia, Virginia as evidence by the
attached ordnance.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF HOPEWELL, VIRGINIA

By_(SEAL)

_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
_____ day of _____, 2019, by _____,
_____ for the City of Hopewell, Virginia as evidence by the
attached ordnance.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF PETERSBURG, VIRGINIA

By_(SEAL)

_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2019, by _____, _____ for City of Petersburg, Virginia as evidence by the attached ordinance.

My commission expires: _____.

My registration number is: _____.

Notary Public

BOARD ACTION FORM

Agenda Item: Action Item #6.03

Subject: Virginia Association of Counties (VACo) Voting Credentials

Board Meeting Date: October 17 2019

=====

Summary: The Virginia Association of Counties' (VACo) 85th Annual Conference will convene Sunday, November 10th through Tuesday, November 12th, 2019 at the Homestead in Hot Springs, VA. The Annual Business Meeting of the Virginia Association of Counties will be held Tuesday, November 12, 2019. Each County shall designate a representative and an alternate of its Board of Supervisors to cast vote(s) at the Annual Business Meeting.

There are two (2) members of the County Board of Supervisors, as well as the County Administrator, who are registered to attend the Annual VACo meeting.

Recommendation: That the Board designates a representative and an alternate of its Board of Supervisors to cast vote(s) at the Annual Business Meeting.

Attachment: Copy of Voting Credential Forms and Information

=====

ACTION: That the Board designates a representative and an alternate of its Board of Supervisors to cast vote(s) at the Annual Business Meeting

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Virginia Association of Counties

Connecting County Governments since 1934



President
Timothy A. Reeves, Sr.
Wythe County

President-Elect
Stephen W. Bowen
Nottoway County

First Vice President
Jeff C. McKay
Fairfax County

Second Vice President
Meg Bohmke
Stafford County

Secretary-Treasurer
Donald L. Hart, Jr.
Accomack County

Immediate Past President
Sherrin C. Alsop
King and Queen County

Executive Director
Dean A. Lynch, CAE

General Counsel
Phyllis A. Errico, Esq., CAE

TO: Chairs, County Board of Supervisors
County Chief Administrative Officers

FROM: Dean A. Lynch, CAE 
Executive Director

RE: Voting Credentials for the VACo 2019 Annual Business Meeting

DATE: September 13, 2019

RECEIVED

SEP 20 2019

SUSSEX COUNTY
ADMINISTRATION

The 2019 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 12, at 9:00 a.m. at the Omni Homestead in Bath County.

Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting.

However, if a member of the board of supervisors cannot be present for this meeting, the Association's Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, (1) your annual dues must be paid in full and (2) either a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 1, 2019. Alternatively, this information may be submitted to the **Credentials Committee at its meeting on Monday, November 11, at 1:00 p.m. in the Monroe Room** or to the conference registration desk before this meeting.

We look forward to seeing you in November.

CC: VACo Board of Directors

1207 E. Main St., Suite 300
Richmond, Va. 23219-3627

Phone: 804.788.6652
Fax: 804.788.0083

Email: mail@vaco.org
Website: www.vaco.org

VACo 2019 Annual Meeting
Voting Credentials Form

Form may be returned by mail, fax (804-788-0083) or email vrussell@vaco.org

Voting Delegate:
(Supervisor)

Name _____

Title _____

Locality _____

Alternate Delegate:
(Supervisor)

Name _____

Title _____

Locality _____

Certified by:
(Clerk of the Board)

Name _____

Title _____

Locality _____

VACo 2019 Annual Meeting
Proxy Statement

_____ County authorizes the following person to cast its vote at the 2019 Annual Meeting of the Virginia Association of Counties on November 12, 2019.

_____, a non-elected official of this county.

-OR-

_____ a supervisor from _____ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast _____ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast _____ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:
(List issues and instructions on the back of this form)

Certified by: Name _____

Title _____

Locality _____

- Region 2.....Jason W. Bellows (Lancaster County)
- Region 3.....Wayne T. Hazzard (Hanover County)
- Region 3.....James M. Holland (Chesterfield County)
- Region 4.....Daniel D. Lee (Dinwiddie County)
- Region 7.....Paul Trampe (Spotsylvania County)
- Region 8.....Vacant (Prince William County)
- Region 8.....Ruth Anderson (Prince William County)
- Region 8.....Linda Q. Smyth (Fairfax County)
- Region 8.....Sharon Bulova (Fairfax County)
- Region 8.....Kathy Smith (Fairfax County)
- Region 9.....William “Billy” Kyger (Rockingham County)
- Region 10.....Lauren D. Yoder (Floyd County)
- Region 10.....Samuel E. Carter (Appomattox County)
- Region 11.....Bill Thomasson (Bedford County)
- Region 13.....Larry Mosley (Lee County)

Past Presidents:

- Mary Biggs
- Judy Lyttle
- Penelope A. Gross

BOARD ACTION FORM

Agenda Item: Action Item #6.04

Subject: Acceptance of Department of Motor Vehicle Safety Gant

Board Meeting Date: October 17 2019

=====

Summary: The Sheriff’s Department advised Administration that they were in receipt of a grant from the Department of Motor Vehicles (DMV) in the amount of \$25,050. The Sheriff’s Office is requesting the Board of Supervisors to accept the grant in its entirety. The funds will be used for selective enforcement and training.

The \$25,050 includes \$16,700 in Federal funds and \$8,350 in Local Soft Match. The Sheriff’s Office will provide the local soft match in the amount of \$8,350 from its 2019-2020 Approved Budget. The soft match will be taken from the Field Operations line item 51100-1246 covering fuel and 5110-1265 Vehicle Maintenance.

Recommendation: That the Board accepts the grant from Department of Motor Vehicle (DMV) in its entirety in the amount of \$25,050 with the local match to be taken from the Sheriff’s Field Operations line item 51100-1246 covering fuel and 5110-1265 Vehicle Maintenance.

Attachment: Copy of the Sheriff’s Office Request to the Board of Supervisors, dated October 17, 2019

=====

ACTION: That the Board accepts the grant from Department of Motor Vehicle (DMV) in its entirety in the amount of \$25,050; and

FURTHER RESOLVE that the local soft match is to be taken from the Sheriff’s Field Operations line item 51100-1246 covering fuel and 5110-1265 Vehicle Maintenance.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



"ONE FAMILY, ONE MISSION, ONE GOAL"

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

**Sussex County Board of Supervisors
October 17, 2019**

Item: 2019-2020 Sussex Sheriff's Office Budget

Reference: Department of Motor Vehicles Highway Safety Grant

Awarded Amount: \$16,700.00 (Federal Funds- NHTSA)
\$8,350.00 (Local Soft Match)
\$25,050.00 (Total)

Report By: E.L. Giles, Sr., Sheriff

Summary: Sussex Sheriff's Office, was awarded a grant from the Department of Motor Vehicles (DMV) in the amount of \$25,050.00. This amount included \$16,700.00 in Federal Funds and \$8,350.00 in Local Soft Match for a total of \$25,050.00. These funds will be used for selective enforcement and training.

The Sussex Sheriff's Office will cover its local soft match in the amount of \$8,350.00, from its 2019-2020 approved Budget. The soft match will come from field operations line item 51100-1264 covering fuel and 51100-1265 vehicle maintenance.

Recommendation: The Sussex Sheriff's Office is asking the Board of Supervisors to accept this grant in its entirety from the Department of Motor Vehicles.

Signature: Ernest L. Giles, Sr., Sheriff

Date: 10/9/2019

HIGHWAY SAFETY GRANT AGREEMENT

RECEIVED
SEP 23 2019
S. MITCHELL

Purpose: Virginia's Highway Safety Program Subrecipients use this form to certify and assure that they will fully comply with all terms of the Highway Safety Grant Agreement.

Instructions: Subrecipients must read the contract, complete all applicable information on the first and last page, initial the subsequent pages, and return all pages to the Department of Motor Vehicles.

This Highway Safety Grant Agreement is entered into between the Virginia Department of Motor Vehicles (hereinafter "Department"), 2300 West Broad Street, Richmond, Virginia 23220, and the following:

Subrecipient: Sussex County	Federal Award Identification Number (FAIN): 18X920405dVA16
Project Title: Selective Enforcement - Alcohol	Project Number: M6OT-2020-50167-20167
CFDA Number: 20.616 CFDA Name: National Priority Safety Programs	Grant Award Amount: \$ 16,700.00 Federal Funds Obligated: \$ 16,700.00 Total Federal Funds Obligated: \$ 16,700.00
Period of Performance: From October 1, 2019, or the date the Highway Safety Grant Agreement is signed by the Director, Virginia Highway Safety Office (whichever is later) through September 30, 2020. Allow 21 days for the Department to complete its review and signature. FINAL VOUCHER IS DUE ON OR BEFORE NOVEMBER 5, 2020.	Source of funds obligated to this award: U.S. Department of Transportation National Highway Traffic Safety Administration (NHTSA) Date of Award Letter from NHTSA: September 30, 2019

In performing its responsibilities under this Highway Safety Grant Agreement, the Subrecipient certifies and assures that it will fully comply with the following:

- Applicable Department regulations and policies and State and Federal laws, regulations, and policies
- Statement of Work and Special Conditions and an Approved Budget, included with this Highway Safety Grant Agreement
- General Terms and Conditions, also included with this Highway Safety Grant Agreement

Subrecipient's signature below indicates that the Subrecipient has read, understands and agrees to fully comply with all terms and conditions of this Highway Safety Grant Agreement without alteration. This Highway Safety Grant Agreement (hereinafter "Grant Agreement"), consisting of this certification, the attached Statement of Work and Special Conditions, the attached General Terms and Conditions, the attached Project Budget, the Subrecipient's proposal and the letter awarding the grant to the Subrecipient constitutes the entire agreement between the Department and the Subrecipient, supersedes any prior oral or written agreement between the parties and may not be modified except by written agreement as provided herein. Where any conflict arises between terms, the following is the order of governance of one term over another: (1) applicable Department regulations and policies, except where superseded by Federal laws, regulations, or policies; (2) applicable State laws, regulations, and policies, except where superseded by Federal laws, regulations, or policies; (3) applicable Federal laws, regulations, and policies; (4) Statement of Work and Special Conditions; (5) General Terms and Conditions; (6) Project Budget; (7) Subrecipient's proposal; and (8) grant award letter. Subrecipient certifies that this grant does not include research and development.

SIGNATURES OF AUTHORIZED APPROVING OFFICIALS

For Subrecipient:

James L. Meredith, Sergeant
Name and Title of Project Director (print)

James L. Meredith 9/19/2019
Signature Date

Subrecipient's DUNS Number 066031212

Does your locality/legal entity expend \$750,000 or more annually in total federal funds? (check one) Yes No

Vandy V. Jones III, County Administrator
Name and Title of Authorized Approving Official (print)

[Signature] 09/19/19
Signature Date

For Virginia Department of Motor Vehicles:

John Saunders
Director, Virginia Highway Safety Office (print)

[Signature] 9-26-2019
Signature Date

JLM 9/19/2019



Department of Motor Vehicles
Grant Budget Lines

Date Run: 25-SEP-2019

M6OT-2020 - 50167 - Sussex County

PM: Dwight Jenkins

Project Director Initials

Date

Category	Line Item Desc	Man Hours	Qty	Individual Cost	Total Cost	Fed Fund Amount	Matching Funds
Personnel	Man Hours		400	38.00	15,200.00	15,200.00	0.00
Training / Travel	2020 Virginia Highway Safety Summit		1	750.00	750.00	750.00	0.00
Training / Travel	DUI Conference		1	750.00	750.00	750.00	0.00
Matching Funds	Fuel and vehicle maintenance		1	8,350.00	8,350.00	0.00	8,350.00
				Total:	25,050.00	16,700.00	8,350.00



Department of Motor Vehicles
Grant Budget Lines

Date Run: 06-AUG-2019

M6OT-2020 - 50167 - Sussex County		PM: Dwight Jenkins	Project Director Initials		Date		
Category	Line Item Desc	Qty	Individual Cost	Total Cost	Fed Fund Amount	Matching Funds	
Personnel	Man Hours	400	38.00	15,200.00	15,200.00	0.00	0.00
Training / Travel	2020 Virginia Highwat Safety Summit	1	750.00	750.00	750.00	0.00	0.00
Training / Travel	2019 DUI conference	1	750.00	750.00	750.00	0.00	0.00
Matching Funds	Fuel and vehicle maintenance	1	8,350.00	8,350.00	0.00	8,350.00	8,350.00
Total:				25,050.00	16,700.00	8,350.00	8,350.00

*See revised budget
Elaine Anderson
4/25/19*

ym 9/19/2019

JLM 9/19/2019

Subrecipient Name: Sussex County Project #: MGT-2020-50107-20107

STATEMENT OF WORK AND SPECIAL CONDITIONS

1. Goals and Specific Program Elements. The goals and specific program elements of the subrecipient's proposal are incorporated as the first item in this Statement of Work and Special Conditions.

a. List Specific Program Elements:

For October 1, 2019 through December 31, 2019

Estimated 75 number of overtime hours to be used

Estimated 4 number of checkpoints

Estimated 15 number of saturation/individual patrols

For January 1, 2020 through March 31, 2020

Estimated 75 number of overtime hours to be used

Estimated 4 number of checkpoints

Estimated 15 number of saturation/individual patrols

For April 1, 2020 through June 30, 2020

Estimated 125 number of overtime hours to be used

Estimated 4 number of checkpoints

Estimated 15 number of saturation/individual patrols

For July 1, 2020 through September 30, 2020

Estimated 125 number of overtime hours to be used

Estimated 4 number of checkpoints

Estimated 15 number of saturation/individual patrols

- b. To conduct a minimum of 2 checkpoints and/or 10 saturation/individual patrols during the Click It or Ticket Mobilization period in May 2020.
- c. To conduct a minimum of 2 checkpoints and/or 10 saturation patrols for the mandatory Checkpoint Strike Force Campaign.
- d. To have 4 number of sworn officers attend 2 number DMV approved traffic safety-related training events (e.g. DUI Conference, Virginia Highway Safety Summit, Field Sobriety Testing).
- e. Increase from number of radar units in active use from 0 to 0. (If approved, all units must be ordered by December 31, 2019 and put in service by March 31, 2020).
- f. Increase from number of breath testing units in active use from 0 to 0. (If approved, all units must be ordered by December 31, 2019 and put in service by March 31, 2020).

Project Director JLM Initial 9/19/2019 Date

Subrecipient Name: Sussex County Project #: MGOT-2020-50107-2016

2. The subrecipient must contribute to the overall State Highway Safety Plan goals:

a. ALCOHOL

STATEWIDE GOAL: Decrease alcohol impaired driving fatalities 7 percent from the 2017 calendar base year of 246 to 230 by December 31, 2020.

AGENCY GOAL: ^{McGowan} ^{Zelo} ^{KB} ^{KB}
~~To decrease speed~~ (Alcohol) related fatalities from 7 in Cy 2018 to
^{KB} 5 in 2020 and decrease speed ^{KB} (Alcohol) related serious injury from
^{KB} 4 in Cy 2018 to 2 in Cy 2020

b. Must participate in Checkpoint Strike Force (CPSF)/Drive Sober or Get Pulled Over (DSOGPO) activities.

c. Subrecipient must submit Checkpoint Strike Force (CPSF)/Drive Sober or Get Pulled Over (DSOGPO) selective enforcement data electronically through TREDIS (Traffic Records Electronic Data System).

d. BASED ON ALCOHOL-RELATED CRASH DATA (using crash data from VAHSO or other approved local crash information):

66 percent of alcohol selective enforcement activities are to be conducted
between the hours of 6:00 pm - 8:59 pm - 9:00 am - 11:59 am
with special emphasis on the following days of the week: Sunday - Saturday

The remaining 34 percent of selective enforcement hours may be scheduled during other DMV approved identified high-crash time periods.

- e. Enforcement is to be conducted using data-identified problem locations.
- f. Grant-funded equipment must be ordered by December 31, 2019 and put in service by March 31, 2020 and documentation maintained concerning use.
- g. Subrecipient must submit a completed monitoring report (TSS 14-A) to their DMV Grant Monitor by specific assigned dates.
- h. Subrecipient must attend all mandatory DMV grant-related trainings.
- i. Zero tolerance (no warnings) for violators during grant-funded overtime.

Project Director JLM Initial 9/19/2019 Date

HIGHWAY SAFETY GRANT AGREEMENT GENERAL TERMS AND CONDITIONS

1. **Purpose and Background.** The Virginia Department of Motor Vehicles ("Department") is awarding this grant to support the implementation of highway safety projects by State, local, non-profit, and higher education partnerships. Funds are made available for projects that: (1) support statewide goals; (2) identify problems experienced by High Emphasis Communities, which are jurisdictions with the highest crash severity problem; (3) creatively incorporate alcohol awareness and occupant protection safety; (4) are innovative with potential statewide application or ability to transfer to other jurisdictions; and (5) have statewide significance and address the Federal program areas under 23 U.S.C. (United States Code), Chapter 4: Highway Safety and 23 U.S.C. 154 (Section 154).
2. **Paid Media.** Grants consisting of \$100,000 or more in paid media funds will be required to perform pre- and post-surveys during the Grant Period. The level of assessment is based on the cost of a paid advertising campaign as follows:
 - A. **Level 1, for a paid advertising campaign of up to \$100,000:**

At a minimum, an assessment must measure and document audience exposure to paid advertised messages and the number of airings or print ads devoted to each announcement. The size of the audience needs to be estimated using a source appropriate for the medium used, such as Arbitron or Nielsen ratings for radio and TV. More specifically, all paid advertising for which the State or Subrecipient used 154, 402 and 405 funds must include documentation stating how many paid airings or print ads occurred and the size of the audience reached. Include the number of free airings or print ads that occurred and the size of the audience reached.
 - B. **Level 2, for a paid advertising campaign greater than \$100,000:**

In addition to providing the above Level 1 documentation, a more extensive assessment is required to measure target audience reaction. One or more of the activities in the following list may be used to assess how the target audience's knowledge, attitude, or actions were affected by the message(s):

 1. Mail surveys;
 2. Telephone surveys;
 3. Focus groups;
 4. Mall intercept interviews;
 5. Direct mailings;
 6. Call-in centers;
 7. Newspaper polls;
 8. Household interviews;
 9. Before and after approach, which compares system status before and after the introduction of the message; and
 10. Control region approach, which relates one study site exposed to the message to a similar site that is not exposed to the message.
3. **Equipment.** Costs for equipment are allowable under specified conditions. Costs for new and replacement equipment with a useful life of more than one year and an acquisition cost of \$5,000 or more must be pre-approved before Subrecipient purchases the equipment. Such approval shall be obtained by the Department from the National Highway Traffic Safety Administration (NHTSA) regional manager in writing, and Subrecipient will be notified by the Department when this approval has been secured. Federal government requirements mandate that the Department maintain an accurate accounting and inventory of all equipment purchased using Federal funds, and Subrecipient shall comply with applicable reporting requirements that may be specified in the Highway Safety Policy and Procedures Manual and amendments thereto.

Subrecipient must request advance, written approval from the Department and NHTSA to sell, transfer or dispose of any and all non-expendable equipment purchased in whole or in part with the use of Federal highway safety funds. Disposition of funds from the sale of equipment to another entity must be agreed upon by the Department and Subrecipient and approved by NHTSA and the

Project Director's Initials JLM Date 9/19/2019

Department. In the event of a conflict between this section, 2 CFR (Code of Federal Regulations) Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), Sections 200.313 and 200.439, 2 CFR Part 1300 (Uniform Procedures for State Highway Safety Grant Programs) Section 1300.31, and 2 CFR Part 1201 (Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) Section 1201.313, the provisions of the applicable CFR control, except where inconsistent with statute.

4. Reports and Deliverables. Quarterly Progress and Monitor Reports shall be provided to the Department by the dates indicated:

January 31, April 30, July 31, and November 5.

Each Progress and Monitor Report shall address Subrecipient's progress in fulfilling items listed in the Statement of Work and Special Conditions, including funded elements of Subrecipient's proposal. These reports should include the findings from the evaluation component of the proposal and should indicate the criteria and methods by which the progress of the initiative has been evaluated. The format for Progress and Monitor Reports will be provided to Subrecipient, but, at a minimum, will require an assessment of the program's plan with actual accomplishments during the past quarter, partnership involvement and satisfaction, expected follow-up, changes/problems with the plan and how they will be addressed, a financial summary of expenditures for the reporting period and planned accomplishments during the next quarter. The final Progress and Monitor Report shall include a comprehensive, detailed report of all grant activities conducted during the full grant performance period, including a final summary of expenditures.

Monitoring. The Department shall, throughout the Grant Period under this Grant Agreement and any extension of the program which is the subject of the Grant Agreement, monitor and evaluate the events, activities and tasks performed in connection with the program to include financial feasibility and progress of the grant and Subrecipient's continuing fiscal responsibility and compliance with applicable requirements and the terms and conditions of this Grant Agreement. Such monitoring and evaluation shall not in any manner relieve or waive any obligations of Subrecipient under this Grant Agreement or pursuant to applicable State and Federal law, regulations or rules. Any representation to the contrary by Subrecipient to any third party is strictly prohibited and may be grounds for the termination of this Grant Agreement by the Department.

5. Audit. A Subrecipient expending \$750,000 or more in Federal awards (single or multiple awards) in a year is required to obtain an annual audit in accordance with the Single Audit Act (Public Law 98-502) and subsequent amendments (refer to 2 CFR Part 200 and 2 CFR Part 1201), and the American Institute of Certified Public Accountants' (AICPA) Statement on Auditing Standards (SAS) 99, *Consideration of Fraud in a Financial Statement Audit*. The audit report must be submitted to DMV by **March 15**. Subrecipient is encouraged to submit their audit report to the Federal Audit Clearinghouse (FAC) at <http://harvester.census.gov/sac/>. Failure to meet the single audit requirements could result in your entity having to repay grant monies and/or losing access to future Federal funding.

The State auditor may conduct an audit or investigation of any entity receiving funds from the Department, either directly under the Grant Agreement or indirectly through a subcontract under the Grant Agreement. Acceptance of funds directly or indirectly under the Grant Agreement constitutes acceptance of the authority of the State auditor to conduct an audit or investigation in connection with those funds. In the event an audit reveals unallowable expenditures, Subrecipient will be responsible for repayment to the Department of such unallowable expenditures.

6. Closeout. Subrecipient is required to submit final requests for reimbursements and final Progress Reports according to the schedule identified in this Grant Agreement. Requests for reimbursements submitted after **November 5** will be denied.

Project Director's Initials JCM Date 9/19/2019

Article 1. COMPLIANCE WITH LAWS

Subrecipient shall comply with all Federal, State, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of the Grant Agreement, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination laws and regulations, and licensing laws and regulations. When required, the Subrecipient shall furnish the Department with satisfactory proof of its compliance therewith.

Article 2. STANDARD ASSURANCES

Subrecipient hereby assures and certifies that it will comply with all applicable laws, regulations, policies, guidelines, and requirements, including 23 USC Chapter 4: Highway Safety; 2 CFR Part 200 and 2 CFR Part 1201; 23 CFR Part 1300; the Federal Highway Safety Grant Funding Guidance (Revised 2013); and the Guidelines for the Submission of Highway Safety Grant Applications, as they relate to the application, acceptance, and use of Federal or State funds for this project. Also, Subrecipient assures and certifies that:

- A. It possesses legal authority to apply for the grant and that a resolution, motion, or similar action has been duly adopted or passed as an official act of Subrecipient's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the authorized approving official of Subrecipient to act in connection with the application and to provide such additional information as may be required.
- B. It will comply with the Federal Fair Labor Standards Act's minimum wage and overtime requirements for employees performing project work.
- C. It will comply with all requirements imposed by the Department concerning special requirements of law, program requirements, and other administrative requirements.
- D. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- E. It will comply with the Virginia State and Local Government Conflict of Interests Act, Va. Code §§ 2.2-3100 et seq., which defines and prohibits inappropriate conflicts and requires disclosure of economic interests and is applicable to all State and local government officers and employees.
- F. It will give the Department the access to and the right to examine all records, books, papers, or documents related to the Grant Agreement.
- G. It will ensure that all public records prepared or owned by, or in the possession of, the applicant relative to this project shall be open to inspection and copying by any citizens of the Commonwealth during regular office hours in accordance with the provisions of the Virginia Freedom of Information Act, Va. Code §§ 2.2-3700 et seq., unless otherwise specifically provided by law.
- H. If applicable, it will comply with the provisions of the Virginia Freedom of Information Act, Va. Code §§ 2.2-3700 et seq., which require all meetings of public bodies to be open and every public body to give notice of its meetings and to record minutes at all open meetings.

Article 3. GRANT AWARD COMPENSATION

- A. The method of payment for the Grant Agreement will be based on actual costs incurred up to and not to exceed the limits specified in the Grant Agreement. The amount stated in the Project Budget will be deemed to be the amount of the award to Subrecipient.
- B. Reimbursement for travel costs shall be subject to the requirements and limitations set forth in the State Travel Regulations established by the Virginia Department of Accounts.
- C. All payments will be made in accordance with the terms of the Grant Agreement.

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The maximum amount eligible for reimbursement shall not be increased above the total amount stated in the Project, unless the Grant Agreement is amended as described in Article 5, Amendments and Modifications to Grant Agreement.

- D. To be eligible for reimbursement under the Grant Agreement, a cost must have been incurred in accordance with the Grant Agreement, within the time frame specified in the Grant Period as stated in the Grant Agreement, attributable to work covered by the Grant Agreement, and which has been completed in a manner satisfactory and acceptable to the Department. Reimbursement is available only for costs that have been paid by Subrecipient. Under no circumstance will the Department provide up-front payments for costs not incurred and paid by Subrecipient.

Costs related to contractual fees require additional documentation in order to be eligible for reimbursement. Subrecipient must submit a copy of each contract, memorandum of understanding/agreement, rental/lease agreement prior to implementing the contract activity and allow sufficient time (minimum of three (3) weeks) for review and approval to ensure that services and products being provided are allowable expenses attributable to work covered by the Grant Agreement.

- E. Federal or Department funds cannot supplant (replace) funds from any other sources. The term "supplanting" refers to the use of Federal or Department funds to support personnel or an activity already supported by local or State funds, or other resources that would otherwise have been made available for the grant project.
- F. Payment of costs incurred under the Grant Agreement is further governed by 2 CFR Part 200 and 2 CFR Part 1201.
- G. For nonprofit organizations, Subrecipient must provide the most recent Form 990 (Return of Organization Exempt for Income Tax) submitted to IRS. Subrecipient must provide documentation of yearly salary or hourly pay and any other compensation, including fringe benefits, for each employee/position for which Subrecipient seeks reimbursement. Documentation of pay must be provided through a certified letter from the organization's Board Chair or President. Form 990 and the certified letter must be submitted with Subrecipient's signed Grant Agreement. Requests for compensation for pay raises, bonuses, and staff changes must be made in writing via email to the Department. The Department will review such requests and determine approval for reimbursement. The Department reserves the right to deny increased reimbursement for raises, bonuses, and staff changes.
- H. Subrecipient may request an Indirect Cost Rate for grants that are not enforcement related. Subrecipient must submit a copy of their Federally negotiated indirect cost rate. A Subrecipient that does not have a Federally negotiated indirect cost rate, may submit a letter requesting a de minimis indirect cost rate of 10% of modified total direct costs (2 CFR § 200.414(f)). Payment for indirect costs will not be made until the aforementioned documents have been received by the Department.
- Indirect cost references and information can be found in various parts of 2 CFR Part 200.
- I. Subrecipient will provide a monetary and/or in-kind match to the funded proposal. The required matching percentage of the project cost will be determined by the Department. Grant funds may not be used before Subrecipient can demonstrate that funds for the corresponding portion of the matching requirement have been received by Subrecipient. **A matching report must be submitted with each reimbursement voucher and Subrecipient must keep documentation related to matching funds in the project file.**
- J. Subrecipient agrees to submit Requests for Reimbursement on a **quarterly basis or no more than one request per month**, as outlined in the Highway Safety Policy and Procedures Manual. The original Request for Reimbursement, with the appropriate supporting documentation, must be submitted to the DMV Grants Management Office. Subrecipient agrees to submit the final Request for Reimbursement under the Grant Agreement within thirty-five (35) days of the end of the Grant Period or **November 5**.

All grant funds must be encumbered by the end of the grant period (**September 30**), complete with supporting invoices. At the end of the Grant Period, any unexpended or unobligated funds

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shall no longer be available to Subrecipient. In no case shall Subrecipient be reimbursed for expenses incurred prior to the beginning or after the end of the Grant Period.

- K. The Department will exercise good faith to make payments within thirty (30) days of receipt of properly prepared and documented Requests for Reimbursement. Payments, however, are contingent upon the availability of appropriated funds.
- L. Grant Agreements supported with Federal or State funds are limited to the length of the Grant Period specified in the Grant Agreement. If the Department determines that the project has demonstrated merit or has potential long-range benefits, Subrecipient may apply for funding assistance beyond the initial Grant Period. Preference for funding will be given to those projects for which Subrecipient has assumed some cost sharing, those which propose to assume the largest percentage of subsequent project costs, and those which have demonstrated performance that is acceptable to the Department.
- M. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, including this Grant Agreement, Subrecipient shall clearly state (1) the percentage of the total cost of the program or project which will be financed with Federal money, and (2) the dollar amount of Federal funds provided for the project or program.

Article 4. LIMITATION OF LIABILITY

Payment of costs incurred hereunder is contingent upon the availability of appropriated funds. If, at any time during the Grant Period, the Department determines that there is insufficient funding to continue the project, the Department shall so notify Subrecipient, giving notice of intent to terminate the Grant Agreement, as specified in Article 11, Termination.

Article 5. AMENDMENTS AND MODIFICATIONS TO GRANT AGREEMENT

The Grant Agreement may be amended prior to its expiration by mutual written consent of both parties, utilizing the Grant Agreement Amendment form designated by the Department. Any amendment must be executed by the parties within the Grant Period specified in the Grant Agreement. Any proposed modifications or amendments to this Grant Agreement as defined in Article 6, Additional Work and Changes in Work, including the waiver of any provisions herein, must be submitted to the Department in writing and approved as herein prescribed prior to Subrecipient's implementation of the proposed modification or amendment.

Any alterations, additions, or deletions to the Grant Agreement that are required by changes in Federal or State laws, regulations or directives are automatically incorporated on the date designated by the law, regulation or directive.

The Department may unilaterally modify this Grant Agreement to de-obligate funds not obligated by Subrecipient as of the close of the Grant Period specified in this Grant Agreement. In addition, the Department may de-obligate funds in the event of termination of the Grant Agreement pursuant to Article 11, Termination.

Article 6. ADDITIONAL WORK AND CHANGES IN WORK

If Subrecipient is of the opinion that any assigned work is beyond the scope of the Grant Agreement and constitutes additional work, Subrecipient shall promptly notify the Department in writing. If the Department finds that such work does constitute additional work, the Department shall so advise Subrecipient and a written amendment to the Grant Agreement will be executed according to Article 5, Amendments and Modifications to Grant Agreement, to provide compensation for doing this work on the same basis as the original work. If performance of the additional work will cause the maximum amount payable to be exceeded, the work will not be performed before a written grant amendment is executed.

If Subrecipient has submitted work in accordance with the terms of the Grant Agreement but the Department requests changes to the completed work or parts thereof which involve changes to the original scope of services or character of work under the Grant Agreement, Subrecipient shall make such

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revisions as requested and directed by the Department. This will be considered additional work and will be paid for as specified in this Article.

If Subrecipient submits work that does not comply with the terms of the Grant Agreement, the Department shall instruct Subrecipient to make such revisions as are necessary to bring the work into compliance with the Grant Agreement. No additional compensation shall be paid for this work.

Subrecipient shall make revisions to the work authorized in the Grant Agreement, which are necessary to correct errors or omissions appearing therein, when required to do so by the Department. No additional compensation shall be paid for this work.

The Department shall not be responsible for actions by Subrecipient or any costs incurred by Subrecipient relating to additional work not directly associated with or prior to the execution of an amendment.

Article 7. REPORTING AND NOTIFICATIONS

Subrecipient shall submit performance reports using forms provided and approved by the Department as outlined in the Statement of Work and Special Conditions, Section 4, Reports and Deliverables.

Subrecipient shall promptly advise the Department in writing of events that will have a significant impact upon the Grant Agreement, including:

- A. Problems, delays, or adverse conditions, including a change of project director or other changes in Subrecipient personnel that will materially affect Subrecipient's ability to attain objectives and performance measures, prevent the meeting of time schedules and objectives, or preclude the attainment of project objectives or performance measures by the established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated and any Department or Federal assistance needed to resolve the situation.
- B. Favorable developments or events that enable Subrecipient to meet time schedules and objectives earlier than anticipated or to accomplish greater performance measure output than originally projected.

Article 8. RECORDS

Subrecipient agrees to maintain all reports, documents, papers, accounting records, books, and other evidence pertaining to costs incurred and work performed hereunder, and Subrecipient shall make such records available at its office for the time period specified in the Grant Agreement. Subrecipient further agrees to retain such records for three (3) years from the date of final payment under the Grant Agreement, until completion of all audits, or until any pending litigation has been completely and fully resolved, whichever occurs last.

Any representative of the U.S. Secretary of Transportation, the Comptroller General of the United States, the General Accounting Office, the Virginia Office of the Secretary of Transportation, the Virginia Department of Motor Vehicles, the Virginia State Comptroller or the Virginia Auditor of Public Accounts shall have access to and the right to examine any and all books, documents, papers and other records (including computer records) of Subrecipient that are related to this Grant Agreement, in order to conduct audits and examinations and to make excerpts, transcripts, and photocopies. This right also includes timely and reasonable access to Subrecipient's personnel and program participants for the purpose of conducting interviews and discussions related to such documents. The Department's right to such access shall last as long as the records are retained as required under this Grant Agreement.

Article 9. INDEMNIFICATION

Subrecipient, if other than a government entity, agrees to indemnify, defend and hold harmless the Commonwealth of Virginia, its officers, agents, and employees from any claims, damages and actions of any kind or nature, whether at law or in equity, arising from or caused by the acts or omission of Subrecipient, its officers, agents or employees. Subrecipient, if other than a government entity, further agrees to indemnify and hold harmless the Commonwealth of Virginia, its officers, agents, and employees

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from any costs including, but not limited to, attorney fees and court costs, incurred by the Department in connection with any such claims or actions.

If Subrecipient is a government entity, both parties to the Grant Agreement agree that no party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds, as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 10. DISPUTES AND REMEDIES

Subrecipient shall be responsible for the settlement of all contractual and administrative issues arising out of procurement made by Subrecipient in support of Grant Agreement work.

Disputes concerning performance or payment shall be submitted to the Department for settlement, with the Director of the Virginia Highway Safety Office or his or her designee acting as final referee.

Article 11. TERMINATION

The Department may terminate the Grant Agreement, in whole or in part, for cause if Subrecipient fails to fulfill its obligations under the Grant Agreement; fails to comply with any applicable Department policy or procedure or any applicable Federal, State or local law, regulation or policy; or fails to correct a violation of any such law, regulation, policy or procedure. This does not limit any other termination rights that the Department may have under State or Federal laws, regulations or policies.

The Grant Agreement shall remain in effect until Subrecipient has satisfactorily completed all services and obligations described herein and these have been accepted by the Department, unless:

- A. The Department terminates the Grant Agreement for cause and informs Subrecipient that the project is terminated immediately; or
- B. The Department determines that the performance of the project is not in the best interest of the Department and informs Subrecipient that the project is terminated immediately; or
- C. The Grant Agreement is terminated in writing with the mutual consent of both parties; or
- D. There is a written thirty (30) day notice to terminate by either party.

The Department shall compensate Subrecipient for only those eligible expenses incurred during the Grant Period specified in the Grant Agreement which are directly attributable to the completed portion of the work covered by the Grant Agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. Subrecipient shall not incur nor be reimbursed for any new obligations after the effective date of termination.

Article 12. SUBCONTRACTS

No portion of the work specified in the Grant Agreement shall be subcontracted without the prior written consent of the Department. In the event that Subrecipient desires to subcontract part of the work specified in the Grant Agreement, Subrecipient shall furnish the Department the names, qualifications and experience of their proposed subcontractors. For purposes of the Grant Agreement, subcontractor(s) shall include, but are not limited to, recipients of mini grants and parties to cooperative agreements and memoranda of understanding.

Subrecipient, however, shall remain fully responsible for the work to be done by its subcontractor(s) and shall assure compliance with all the requirements of the Grant Agreement. In any agreement entered into with a subcontractor, Subrecipient shall include or incorporate by reference all language contained in the Statement of Work and Special Conditions and in the General Terms and Conditions portions of this Highway Safety Grant Agreement, and the subcontractor shall agree to be bound by all requirements contained therein.

Article 13. NONCOLLUSION

Subrecipient certifies that its grant application was made without collusion or fraud, and it has not conferred on any public employee having official responsibility for the Highway Safety Grant process any loan, gift, favor, service or anything of more than nominal value, present or promised, in connection with

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its application. If Subrecipient breaches or violates this certification, the Department shall have the right to annul this Grant Agreement without liability.

Article 14. SUBRECIPIENT'S RESOURCES

Subrecipient certifies that it presently has adequate qualified personnel in its employment to perform the work required under the Grant Agreement, or that Subrecipient will be able to obtain such personnel from sources other than the Department. Subrecipient further certifies that it has the financial resources required to satisfy incurred costs whether or not such costs are eligible for subsequent reimbursement.

All employees of Subrecipient shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of Subrecipient who, in the opinion of the Department, is incompetent or whose conduct becomes detrimental to the project shall immediately be removed from association with the project.

Unless otherwise specified, Subrecipient shall furnish all equipment, materials, supplies, and other resources required to perform the work.

Article 15. SUBRECIPIENT SEAT BELT USE

Subrecipient agrees to adopt and enforce an on-the-job seat belt use policy requiring all employees to wear a seat belt when operating any vehicle owned, leased or rented by Subrecipient, including police vehicles.

Article 16. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

Subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Article 17. PROCUREMENT AND PROPERTY MANAGEMENT

Subrecipient shall establish and administer a system to procure, control, protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to the Grant Agreement in accordance with Virginia law and Department policies and procedures, provided that such laws, policies and procedures are not in conflict with Federal standards, as appropriate, in 2 CFR Part 200 and 2 CFR Part 1201.

In the event of conflict, such Federal standards shall apply unless Virginia law or Department policies or procedures impose stricter requirements than the Federal standards.

Article 18. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

All copyright and patent rights to all papers, reports, forms, materials, creations, or inventions created or developed in the performance of this Grant Agreement shall become the sole property of the Commonwealth in accordance with Va. Code §2.2-2822 and Executive Memorandum 4-95. On request, Subrecipient shall promptly provide an acknowledgment or assignment in a tangible form satisfactory to the Commonwealth to evidence the Commonwealth's sole ownership of specifically identified intellectual property created or developed during the performance of the Grant Agreement.

Article 19. RESEARCH ON HUMAN SUBJECTS

Subrecipient shall comply with the National Research Act, Public Law 93-348, regarding the protection of human subjects involved in research, development, and related activities supported by the Grant Agreement.

Article 20. ASSIGNMENT

The Grant Agreement shall not be assignable by Subrecipient in whole or in part without the written consent of the Department.

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Article 21. NONDISCRIMINATION

- A. Subrecipient WILL COMPLY WITH ALL Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include, but are not limited to:
1. **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR Part 21;
 2. **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
 3. **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
 4. **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR Part 27;
 5. **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
 6. **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
 7. **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR Parts 37 and 38;
 8. **Executive Order 12898, Federal Actions To Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
 9. **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR at 74087 to 74100).
- B. The Subrecipient entity –
1. Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted.
 2. Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
 3. Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate

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and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;

4. Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
5. Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:

"During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR Part 21 and herein;
- c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- e. To insert this clause, including paragraphs a through e, in every subcontract and subagreement and in every solicitation for a subcontract or subagreement that receives Federal funds under this program."

- C. Certifies that it has disclosed to the Department any administrative and/or court findings of noncompliance with nondiscrimination or equal opportunity laws, regulations or policies during the two preceding years. If Subrecipient has been cited for noncompliance with these laws, regulations or policies, Subrecipient will not be eligible to receive funding.

Article 22. DRUG-FREE WORKPLACE

Subrecipient certifies that it will provide a drug-free workplace in accordance with the requirements of 29 CFR, Part 98, Subpart F (Drug-Free Workplace Requirements (Grants)).

Article 23. BUY AMERICA ACT

Subrecipient will comply with the provisions of the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a Subrecipient, to purchase only steel, iron and manufactured products produced in the United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

The National Highway Traffic Safety Administration (NHTSA) was granted a Buy America Act public interest waiver that became effective July 30, 2015, (Federal Register Vol. 80, No. 125, published June 30, 2015). This waiver allows a State or Subrecipient to purchase any manufactured product with a purchase price of \$5,000 or less, excluding a motor vehicle when the product is purchased using Federal grant funds administered under Chapter 4 of Title 23 of the United States Code. The "National Traffic and Motor Vehicle Safety Act of 1966" defines a motor vehicle as a vehicle driven or drawn by mechanical power and manufactured primarily for use on public streets, roads, and highways, but does not include a

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vehicle operated only on a rail line. See 49 U.S.C. 30102(a)(6). Therefore, the purchase of foreign-made cars, motorcycles, trailers and other similar conveyances must be made with a waiver regardless of price.

Article 24. DISADVANTAGED BUSINESS ENTERPRISE

It is the policy of the Department and the USDOT that Disadvantaged Business Enterprises, as defined in 49 CFR Part 26, shall have the opportunity to participate in the performance of agreements financed in whole or in part with Federal funds. Consequently, the Disadvantaged Business Enterprise requirements of 49 CFR Part 26, apply to the Grant Agreement as follows:

- A. Subrecipient agrees to ensure that Disadvantaged Business Enterprises, as defined in 49 CFR Part 26, have the opportunity to participate in the performance of agreements and subcontracts financed in whole or in part with Federal funds. In this regard, Subrecipient shall make good faith efforts, in accordance with 49 CFR Part 26, to ensure that Disadvantaged Business Enterprises have the opportunity to compete for and perform agreements and subcontracts.
- B. Subrecipient and any subcontractor shall not discriminate on the basis of race, color, national origin, sex, disability, or age in the award and performance of agreements funded in whole or in part with Federal funds.

These requirements shall be included in any subcontract or subagreement. Failure to comply with the requirements set forth above shall constitute a breach of the Grant Agreement and, after the notification by the Department, may result in termination of the Grant Agreement by the Department or other such remedy as the Department deems appropriate.

Article 25. DEBARMENT AND SUSPENSION

- A. Subrecipient certifies, to the best of its knowledge and belief, that it and its principals:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any State or Federal department or agency or otherwise excluded by any Federal or State department or agency;
 2. Have not within a three (3) year period preceding this Grant Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, State, or local transaction or contract under a public transaction; violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted or otherwise criminally or civilly charged by a Federal, State, or local governmental entity with commission of any of the offenses enumerated in paragraph A. 2. of this Article; and
 4. Have not, within a three (3) year period preceding this Grant Agreement, had one or more Federal, State, or local transactions terminated for cause or default.
- B. Where Subrecipient is unable to certify to any of the statements in this Article, such Subrecipient shall attach an explanation to the Grant Agreement.
- C. Subrecipient is prohibited from making any subcontract or sub-award or permitting any subcontract or sub-award to any party that does not certify to Subrecipient that such party meets the requirements set forth in Section A., Items 1-4 of this Article. When requested by the Department, Subrecipient shall furnish a copy of such certification.
- D. Subrecipient shall require any party to a subcontract or purchase order awarded under the Grant Agreement to certify its eligibility to receive Federal grant funds, and, when requested by the Department, to furnish a copy of the certification.
- E. Subrecipient shall provide immediate written notice to the Department if at any time Subrecipient learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

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- F. Subrecipient agrees to comply with the requirements of 2 CFR Parts 180 and 1200.

Article 26. POLITICAL ACTIVITY (HATCH ACT)

Subrecipient will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Article 27. FEDERAL LOBBYING CERTIFICATION

Subrecipient certifies to the best of his or her knowledge and belief that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the party to the Grant Agreement shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. No funds under this Grant Agreement have been or will be expended for publicity or propaganda purposes, for the preparation, distribution or use of any kit, pamphlet, booklet, publication, radio, television, film presentation, or website/webpage designed to support or defeat legislation pending before the Congress, except in presentation to the Congress itself. In addition, grant funds shall not be used to pay the salary or expenses, in whole or in part, of any Subrecipient or agent acting for such Subrecipient related to any activity designed to influence legislation or appropriations pending before the Congress.
- D. Subrecipient shall require that the language of this certification be included in the award documents for all sub-awards (including subcontracts, sub-grants, and contracts under grant, loans, and cooperative agreements) and that all subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this Grant Agreement was made or entered into. Submission of this certification is a prerequisite for entering into this Grant Agreement imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Article 28. RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

No funds under this Grant Agreement have been or will be expended for publicity or propaganda purposes, for the preparation, distribution or use of any kit, pamphlet, booklet, publication, radio, television, film presentation, or website/webpage designed to support or defeat legislation pending before the Virginia General Assembly, except in presentation to the General Assembly itself. In addition, grant funds shall not be used to pay the salary or expenses, in whole or in part, of any Subrecipient or agent

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acting for such Subrecipient related to any activity designed to influence legislation or appropriations pending before the Virginia General Assembly.

Article 29. INTERPRETATION AND ENFORCEABILITY

In the event any terms or provisions of this Grant Agreement are breached by either party or in the event that a dispute may arise between the parties regarding the meaning, requirements, or interpretation of any terms and provisions contained in this Grant Agreement, then such breach or dispute shall be resolved pursuant to the terms of this Grant Agreement and the remedies available under the Code of Virginia. If Subrecipient is not a government entity, in the event the Department must initiate proceedings to enforce the terms and conditions of this Grant Agreement or seek redress for damages caused by Subrecipient's breach of this Grant Agreement, the Department shall be entitled to recover all costs including, without limitation, court costs and attorney fees, incurred in such proceedings.

Article 30. ADDITIONAL PROVISIONS

- A. **Signature Authorized.** Subrecipient's authorized approving official, signing the certification page of the Grant Agreement, has the legal authority to apply for Federal Assistance and has the institutional, managerial, and financial capability (including funds sufficient to pay costs subsequently reimbursed and the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
- B. **Headings.** The captions and headings used in this Grant Agreement are intended for convenience only and shall not be used for purposes of construction or interpretation.
- C. **Notice.** All notices, requests and demands shall be directed as follows:

To the Department: Virginia Department of Motor Vehicles
ATTENTION: Director, Virginia Highway Safety Office
Post Office Box 27412
Richmond, Virginia 23269-0001

To Subrecipient:

Sussex County
20212 Thornton Square
P.O. Box 1326
Sussex, VA. 23884

Any notice, unless otherwise specified herein, will be deemed to have been given on the date such notice is personally delivered or is deposited in the United States certified mail, return receipt requested, properly addressed and with postage prepaid.

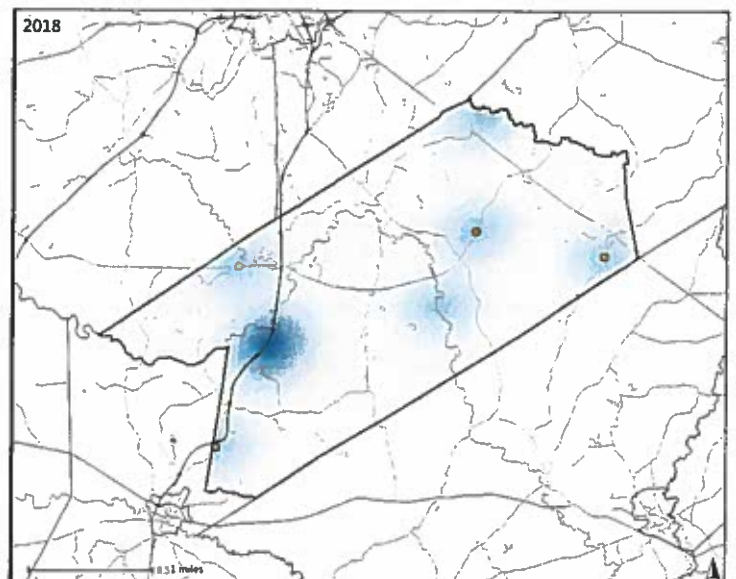
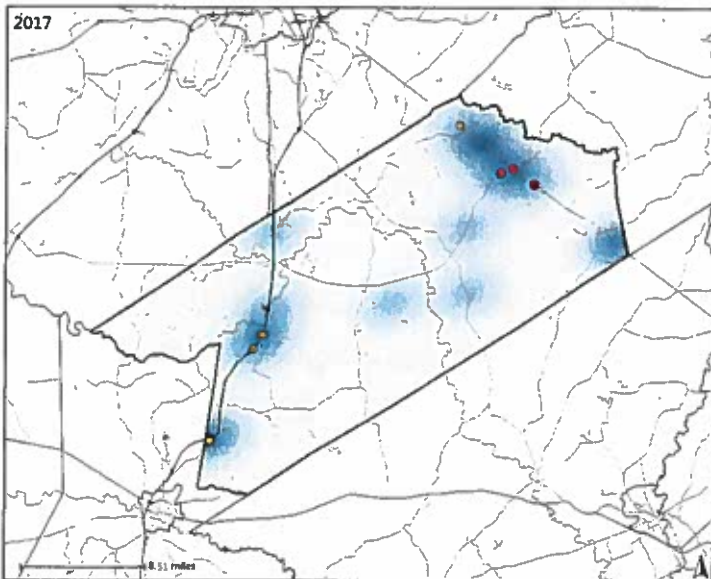
Project Director's Initials JLM Date 9/19/2019

Item	Description	Start Date	End Date	Status	Owner
1	Review and update the project charter.	2019-09-10	2019-09-15	Completed	JLM
2	Identify key stakeholders and their interests.	2019-09-15	2019-09-20	In Progress	JLM
3	Develop a communication management plan.	2019-09-20	2019-10-05	Not Started	JLM
4	Conduct a risk assessment of the project.	2019-09-10	2019-09-25	Completed	JLM
5	Finalize the project budget and resource allocation.	2019-09-25	2019-10-10	In Progress	JLM
6	Obtain formal approval to start the project.	2019-10-10	2019-10-15	Not Started	JLM
7	Initiate the project and assign team members.	2019-10-15	2019-10-20	Not Started	JLM
8	Monitor project progress and report to the steering committee.	2019-10-20	2019-11-05	Not Started	JLM
9	Manage project risks and issues.	2019-10-20	2019-11-05	Not Started	JLM
10	Ensure project quality and deliverables meet requirements.	2019-10-20	2019-11-05	Not Started	JLM
11	Close the project and conduct a post-mortem analysis.	2019-11-05	2019-11-15	Not Started	JLM

JLM 9/19/2019

Sussex County Alcohol Crash Statistics

Available Crash Data - Calendar Year	2015	2016	2017	2018
All Crashes	181	287	269	282
Fatal Crashes	3	9	7	7
Serious Injury Crashes	20	24	18	28
All Injury Crashes	67	94	76	84
Alcohol Crashes	11	15	17	9
Alcohol Fatal Crashes	1	2	3	0
Highest Time Period(s)	9:00pm - 11:59pm (100%)	3:00pm - 5:59pm (100%)	Midnight - 2:59am (67%)	No Alcohol Fatalities
Highest Day(s)	Saturday (100%)	Monday • Thursday (100%)	Sunday (67%)	
Highest Month(s)	March (100%)	March • May (100%)	December • November (66%)	
Alcohol Serious Injury Crashes	1	3	4	4
Highest Time Period(s)	9:00pm - 11:59pm (100%)	Midnight - 2:59am (67%)	3:00am - 5:59am (50%) 3:00pm - 5:59pm (50%)	6:00pm - 8:59pm (50%)
Highest Day(s)	Thursday (100%)	Saturday (67%)	Sunday (75%)	Monday • Saturday (50%)
Highest Month(s)	February (100%)	January (67%)	January (50%)	April (50%)
Alcohol Injury Crashes	4	6	6	7
Highest Time Period(s)	9:00pm - 11:59pm (50%)	9:00pm - 11:59pm (50%) Midnight - 2:59am (100%)	3:00am - 5:59am (66%) 3:00pm - 5:59pm (66%)	6:00pm - 8:59pm (58%) Midnight - 2:59am (58%)
Highest Day(s)	Sunday (50%)	Saturday (50%)	Sunday (67%)	Saturday (43%)
Highest Month(s)	February • July (50%)	January (50%)	April • January (66%)	April (29%)



- Alcohol Fatal Interstate Crashes
- Alcohol Fatal Non-interstate Crashes
- Alcohol Serious Injury Interstate Crashes
- Alcohol Serious Injury Non-interstate Crashes

The blue gradient represents the density of all alcohol crashes.

JLM 9/19/2019



Sussex County Alcohol Crash Statistics

2017 Fatal Crashes - Calendar Year

Street	Cross Street	Count
MAIN ST		1
GENERAL MAHONE HWY		1
COUNTY DR		1

Mainline crash locations not included in table: 0
 Intersection crash locations not included in table: 0

2018 Fatal Crashes - Calendar Year

No fatal crashes occurred.

2017 Serious Injury Crashes - Calendar Year

Street	Cross Street	Count
I-95		2
GENERAL MAHONE HWY		1
BLUE STAR HWY	LEBANON CHURCH RD	1

Mainline crash locations not included in table: 0
 Intersection crash locations not included in table: 0

2018 Serious Injury Crashes - Calendar Year

Street	Cross Street	Count
SUSSEX DR		2
BLUE STAR HWY		1
COURTLAND RD		1

Mainline crash locations not included in table: 0
 Intersection crash locations not included in table: 0

Locations with equal crash counts are listed in random order in table and single crash locations may not be listed.



JCM 9/19/2019

BOARD ACTION FORM

Agenda Item: Action Item #6.05

Subject: Resolution to Approve and Appropriate Grant Funding – Superb Solution for You CDBG Project #18-26

Board Meeting Date: October 17 2019

=====
Summary: The County has been awarded a Community Development Block Grant-funded Community Economic Development Grant in the amount of \$375,000 from the Virginia Department of Housing and Community Development (VDHCD) to undertake the Superb Solutions for You Project.

County Administration is requesting the Board to authorize the County Administrator to execute all contracts and other documents necessary for getting the Superb Solutions for You Project under contract with the Virginia Department of Housing and Community Development.

Recommendation: That the Board authorize the County Administrator to execute all contracts and other documents necessary for getting the Superb Solutions for You Project under contract with the Virginia Department of Housing and Community Development and appropriates \$375,000 in funding awarded to the County of Sussex by the VDHCD for the Superb Solutions for You Project to the FY2020 General Fund Budget

Attachment: Copy of the Resolution

=====
ACTION: That the Board authorize the County Administrator to execute all contracts and other documents necessary for getting the Superb Solutions for You Project under contract with the Virginia Department of Housing and Community Development; and

FURTHER RESOLVE that the Board appropriates \$375,000 in funding awarded to the County of Sussex by the VDHCD for the Superb Solutions for You Project to the FY2020 General Fund Budget

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**RESOLUTION AUTHORIZING THE EXECUTION OF ALL
NECESSARY CONTRACT DOCUMENTS FOR THE
SUPERB SOLUTIONS FOR YOU PROJECT
COUNTY OF SUSSEX, VIRGINIA**

WHEREAS, the County has been awarded a Community Development Block Grant-funded Community Economic Development Grant in the amount of \$375,000 from the Virginia Department of Housing and Community Development (VDHCD) to undertake the Superb Solutions for You Project; and

WHEREAS, VDHCD has entered into negotiations with the County of Sussex regarding a contract for the Superb Solutions for You Project as CDBG Project #18-26;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Sussex, Virginia that:

1. The County hereby authorizes the County Administrator, the County's chief administrative official, to execute all contracts and other documents necessary for getting the Superb Solutions for You Project under contract with the Virginia Department of Housing and Community Development.
2. The County hereby appropriates \$375,000 in funding awarded to the County of Sussex by the VDHCD for the Superb Solutions for You Project to the FY2020 General Fund Budget and further appropriates said funds to the Sussex County Industrial Development Authority for distribution to Superb Solutions for You.

Adopted this 17th day of October, 2019.

*Susan B. Seward, Chair
Board of Supervisors*

*Keith C. Blowe, Vice-Chairman
Board of Supervisors*

BOARD ACTION FORM

Agenda Item: Action Item #6.06

Subject: Approval of Pre-Contract Activities for Superb Solutions for You CDBG Project #18-26

Board Meeting Date: October 17 2019

=====

Summary: Grant activities known as Pre-Contract Activities must be completed prior to the execution of the Superb Solutions for You CDBG Grant Project #18-26. The activities are listed below:

- Sussex County Anti-Displacement Plan and Relocation Assistance Plan for Superb Solutions for You CDBG Project #18-26
- Fair Housing Certification for Virginia CDBG-Funded Grants
- Sussex County Local Business and Employment Plan for Virginia CDBG-Funded Grants
- Sussex County Non-Discrimination Policy

The contract with DHCD is anticipated to be executed the latter part of November 2019 or early December 2019.

Recommendation: That the Board approves Pre-Contract Activities for Superb Solutions for You CDBG Grant Project #18-26

- Attachments:**
- (1) The Anti-Displacement Plan and Relocation Assistance Plan for Superb Solutions for You CDBG Project #18-26, County of Sussex Virginia
 - (2) The Fair Housing certification for Virginia CDBG-Funded Grants
 - (3) The Sussex County Local Business and Employment Plan for Virginia CDBG-Funded Grants, County of Sussex Virginia
 - (4) The Sussex County Non-Discrimination Policy

=====

ACTION: That the Board approves Pre-Contract Activities for Superb Solutions for You CDBG Grant Project #18-26

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN
FOR THE SUPERB SOLUTIONS FOR YOU PROJECT VIRGINIA
COMMUNITY DEVELOPMENT BLOCK GRANT NUMBER #18-26
COUNTY OF SUSSEX, VIRGINIA**

The County of Sussex will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate income dwelling units as a direct result of activities assisted with funds provided under the *Housing and Community Development Act of 1974*, as amended. All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the County of Sussex will make public and advise the state that it is undertaking such an activity and will submit to the state, in writing, information that identifies:

- (1) a description of the proposed assisted activity;
- (2) the general location on map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
- (3) a time schedule for the commencement and completion of the demolition or conversion;
- (4) the general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
- (5) the source of funding and a time schedule for the provision of replacement dwelling units;
- (6) the basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy; and
- (7) information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low- and moderate-income households in the jurisdiction.

The County of Sussex will provide relocation assistance to each low/moderate-income household displaced by the demolition of housing or by the direct result of assisted activities. Such assistance shall be that provided under Section 104 (d) of the *Housing and Community Development Act of 1974*, as amended, or the *Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, as amended.

The County of Sussex's approved Community Improvement Grant includes the following activities: The acquisition of industrial equipment for the set-up and operation of the Superb

Solutions for You, Inc. industrial facility on the former Gray/Evans Lumber site in the Town of Waverly in the County of Sussex, Virginia.

The activities as planned will not cause any permanent displacement from or conversion of occupiable structures. If displacement does occur the household will be provided relocation assistance and moving expenses to mitigate any potential difficulties associated with their moving. As planned, the project calls for the use of existing rights-of-way, easements, and tracts of land that do not contain housing. The County of Sussex will work with the County staff, any contractors and/or consultants procured, project area residents, and the Department of Housing and Community Development to ensure that any changes in project activities do not cause additional displacement from or conversion of occupiable structures.

In all cases, an occupiable structure will be defined as a dwelling that meets local building codes or a dwelling that can be rehabilitated to meet code for \$25,000 or less.

Adopted this 17th day of October, 2019.

*Susan B. Seward, Chair
Board of Supervisors*

*Keith C. Blowe, Vice-Chairman
Board of Supervisors*

**FAIR HOUSING CERTIFICATION
FOR VIRGINIA CDBG-FUNDED GRANTS
COUNTY OF SUSSEX, VIRGINIA**

Compliance with Title VIII of the Civil Rights Act of 1968

WHEREAS, the County of Sussex has been offered and has accepted federal funds authorized under the *Housing and Community Development Act of 1974*, as amended, and

WHEREAS, recipients of funding under the Act are required to take action to affirmatively further fair housing;

THEREFORE, the County of Sussex agrees to take at least one action to affirmatively further fair housing each grant year, during the life of any project funded with Community Development Block Grant funds. The action taken will be selected from a list provided by the Virginia Department of Housing and Community Development.

Adopted this 17th day of October, 2019.

*Susan B. Seward, Chair
Board of Supervisors*

*Keith C. Blowe, Vice-Chairman
Board of Supervisors*

**LOCAL (SECTION 3) BUSINESS AND EMPLOYMENT PLAN
FOR VIRGINIA CDBG-FUNDED GRANTS
COUNTY OF SUSSEX, VIRGINIA**

1. The County of Sussex designates as its Section 3 Business and Employment Project Area the **County of Sussex, Virginia**.
2. The County of Sussex, its contractors, and designated third parties shall in utilizing Community Development Block Grant (CDBG) funds, utilize businesses and lower income residents of the County of Sussex in carrying out all activities, to the greatest extent feasible.
3. In awarding contracts for construction, non-construction, materials, and supplies the County of Sussex, its contractors, and designated third parties shall take the following steps to utilize businesses which are located in or owned in substantial part by persons residing in the County:
 - (a) The County of Sussex has identified the following contracts as typically necessary to complete CDBG activities:
 - Contracts for façade improvements to existing retail/commercial structures.
 - Contracts for the rehabilitation of housing units.
 - Contracts for roadway and streetscape improvements.
 - Contracts for improvements to water, sewer, and stormwater utilities.
 - Contracts for setting up and operating industrial facilities.
 - Subcontracts under the supervision of the procured contractors.
 - (b) The County of Sussex shall identify through various and appropriate sources including the *Sussex-Surry Dispatch and Progress-Index* the business concerns within the County which are likely to provide construction contracts, non-construction contracts, materials, and services which will be utilized in the activities funded through the CDBG.
 - (c) The identified contractors and suppliers shall be included on bid lists used to obtain bids, quotes, or proposals for work or procurement contracts which utilize CDBG funds.
 - (d) To the greatest extent feasible the identified business and any other project area business concerns shall be utilized in activities which are funded with CDBG funds.
4. The County of Sussex and its contractors and subcontractors shall take the following steps to encourage the hiring of lower income persons residing in the County:
 - (a) The County of Sussex in consultation with its contractors (including design professionals) shall ascertain the types and number of positions for both trainees and employees which are likely to be used to conduct CDBG activities.
 - (b) The County of Sussex shall advertise through the *Sussex-Surry Dispatch and Progress Index* the availability of such positions with the information on how to apply.
 - (c) The County of Sussex, its contractors, and subcontractors shall be required to maintain a record of inquiries and applications by project area residents who respond to advertisements and shall maintain a record of the status of such inquires and applications.
 - (d) To the greatest extent feasible, the County of Sussex, its contractors, and subcontractors shall hire lower income project area residents in filling, training and employment positions necessary for implementing activities funded by the CDBG program.

5. In order to document compliance with the above affirmative actions and Section 3 of the *Housing and Community Development Act of 1972, as amended*, the County of Sussex shall obtain from its covered contractors and subcontractors, *Registers of Contractors, Subcontractors, and Suppliers* and *Registers of Assigned Employees* for all activities funded by CDBG funds. Such listings shall be completed and shall be verified by site visits and employee interviews, crosschecking of payroll reports and invoices, and through audits if necessary.

Adopted this 17th day of October, 2019.

*Susan B. Seward, Chair
Board of Supervisors*

*Keith C. Blowe, Vice-Chairman
Board of Supervisors*

**NON-DISCRIMINATION POLICY
COUNTY OF SUSSEX, VIRGINIA**

The County of Sussex or any employee thereof will not discriminate against an employee or applicant for employment because of race, color, religion, national origin, gender, pregnancy, childbirth or related medical conditions, age, marital status, or disability. Administrative and personnel officials will take affirmative action to ensure that this policy shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; rates of pay or other forms of compensation; and selection for training.

Adopted this 17th day of October, 2019.

*Susan B. Seward, Chair
Board of Supervisors*

*Keith C. Blowe, Vice-Chairman
Board of Supervisors*

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

September 30, 2019

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19 – 19	LANDFILL REVENUE SUMMARY – 10 YR REPORT
20 – 20	LANDFILL TIPPING FEES



TREASURER'S OFFICE

DESTE JARRATT COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business September 30, 2019

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$947,690.37	
Plus Cr Card Chg - in bank, not in office—JE	428.71	
Plus Cr Card Deposits in Transit - in office, not in bank		
Less Outstanding Checks not cleared bank	(19,910.93)	
Less ADJ Prior Month Void Checks	(1,205.32)	
Less Deposits in Transit - in bank, not in office		\$927,002.83

BSV #301- STONY CREEK, VA

Checking Balance	\$3,232,939.23	
Sweep Account	\$105.35	
Plus Bank Svc Chg - in office, not in bank—JE	\$23.78	
Plus Bank S/Chg error	\$24.00	
Plus Deposits in Transit - in office, not in bank	\$0.24	
Plus ADJ for Prior Month Voids	\$1,205.32	
Plus ADJ ACH Return	\$125.00	
Less Outstanding Checks not cleared bank	(\$745,048.83)	
Less ACH Return	(\$30.00)	
Less Deposits in Transit - in bank, not in office	(104.35)	2,489,239.74

SONA #401- WAVERLY, VA

Bank Balance	\$16,534.43	
Less Deposits in Transit - in bank, not in office	(\$0.70)	16,533.73
Investments and CD's		
#30371619 - SONA #451		\$2,247,108.11

<u>QZAB -05 #701</u> Investment Balance	892,584.10
<u>QZAB -06 #702</u> Investment Balance	1,527,904.53
<u>LGIP INVESTMENT #803</u> Investment Balance	2,480,298.12
<u>VA INV POOL #804</u> Investn Investment Balance	2,090,590.87

TOTAL IN BANKS REC W/GL \$12,671,262.03

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

kbe

Respectfully submitted,


 Deste J. Cox, Treasurer

SUSSEX COUNTY
BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/09

09/30/2019 DESTIE J. COX, TREASURER

FUND 4-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/09	FY/2018 Bal. Sheet 2017/07 Thru 2017/09	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	1,000.00
000100-0201	BB&T - MM Checking	2,712,279.85	3,183,216.61	2,604,025.49	927,002.83
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	34,500.32	113,314.07	10,184.04	2,439,239.74
000100-0302	BSV - Investment Acct	.00	.00	.00	50,000.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	17,003.44	57,506.04	11,542.48	16,533.73
000100-0451	SONA BANK (SB) CD'S	2,210,398.24	2,219,253.59	2,228,143.93	2,247,108.11
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	661,155.79	736,402.57	813,636.41	892,584.10
000100-0702	Bk of America QZAB 06 Escrow	1,103,851.93	1,241,783.24	1,383,319.48	1,527,904.53
000100-0803	LGIP - Investments	2,079,249.22	2,097,245.12	3,166,638.60	2,480,298.12
000100-0804	VIP - Investments	.00	.00	516,112.86	2,090,590.87
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PPM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	316.44	923.09	234.00	1,344.45
		8,819,355.23	9,650,244.33	10,734,437.29	12,673,606.48
	ASSETS	8,819,355.23	9,650,244.33	10,734,437.29	12,673,606.48
	TOTAL ASSETS	8,819,355.23	9,650,244.33	10,734,437.29	12,673,606.48
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	1,479,911.68	2,437,632.65	2,914,324.81	1,791,229.96
000300-0105	VPA Fund	.00	.00	.00	63,241.51
000300-0110	CSA Fund	58,073.59	17,063.37	36,418.72	63,717.67
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	44,558.04	35,281.48	37,617.07	34,227.92
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	54,043.99	57,988.99	58,918.99	59,415.99
000300-0124	Sussex Gardens Proj FD (Rev1 FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	11,298.32	20,840.36	16,078.49	17,711.21
000300-0135	Reserve for CP and DS	3,575,305.02	3,578,423.02	3,589,722.02	5,604,103.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,597.53	27,931.37	28,468.84	29,559.47
000300-0251	School Fund	.00	.00	.00	302,126.25
000300-0252	School Food Services Fund	10,958.50	17,001.81	27,417.19	15,919.40
000300-0253	Summer Food Service Fund	7,153.51	5,535.81	5,288.27	11,351.80
000300-0254	Title and Grant fund	99,090.93	683,091.08	689,580.46	761,860.19

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/09

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/09	FY/2018 Bal. Sheet 2017/07 Thru 2017/09	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09
000300-0255	School Textbook Fund	196,467.70-	250,633.28-	250,837.41-	199,458.29-
000300-0256	Smart Beg. Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	197,869.05-	197,982.05-	198,361.05-	202,117.05-
000300-0302	General Capital Projects Fund	838,388.09-	381,995.05-	621,004.60-	763,713.64-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	196,466.31	33,290.39	135,135.27	25,025.77
000300-0306	Cabin Point - Industrial Park Fund	9,723.89	345,923.43	38,509.76	17,098.88
000300-0307	Henry - Industrial Park Fund	.00	.00	113,991.84-	153,980.77-
000300-0723	Robert Mitchell Scholarship Fund	26,449.17-	25,051.17-	25,007.17-	25,216.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	25,373.86-	30,838.86-	27,996.86-	33,709.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	28,957.83-	29,458.83-	30,140.83-	31,358.83-
000300-0726	Millard D. Stith Sch. Fund	79,141.00-	86,496.00-	101,302.00-	101,557.00-
000300-0733	Special Welfare Fund	1,538.97-	915.63-	1,779.67-	13,712.81-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	6,417,922.40-	7,470,943.37-	8,472,939.44-	10,109,728.82-
	TOTAL PRIOR YR FUND BALANCE	6,417,922.40-	7,470,943.37-	8,472,939.44-	10,109,728.82-
	OTHER ACCOUNTS				
000400-0000	Treasurer's Deferred Account	1,288.68-	1,344.51-	.00	.00
000400-0001	Cash Over and Short	27.74-	13.74	5.92-	43.19-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	1,038.25-	822.24-	1,476.06-	8,383.69-
000400-0013	Prepaid Taxes - RE	3,585.44-	2,102.14-	47,510.98-	58,227.15-
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	661,155.79-	736,402.57-	813,636.41-	892,584.10-
000400-0016	QZAB 2006 Escrow Acct.	1,103,851.93-	1,241,783.24-	1,383,319.48-	1,527,904.53-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	64,235.00-	70,610.00-	66,296.50-	76,735.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	.00	50,747.50	.00
	OTHER ACCOUNTS	1,835,182.83-	2,053,050.96-	2,261,497.85-	2,563,877.66-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	500,000.00-	60,000.00-	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	66,250.00-	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	566,250.00-	126,250.00-	.00	.00
	OTHER EQUITY & ESCROW ACCTS	2,401,432.83-	2,179,300.96-	2,261,497.85-	2,563,877.66-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-1990	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1991	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00

SUSSEX COUNTY
BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/09

09/30/2019 DESTE J. COX, TREASURER

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/09	FY/2018 Bal. Sheet 2017/07 Thru 2017/09	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	176.80	.00	.00	.00
000501-1997	Real Estate - 1997	193.17	143.02	.00	.00
000501-1998	Real Estate - 1998	256.14	205.14	86.04	.00
000501-1999	REAL ESTATE - 1999	291.78	240.78	121.68	121.68
000501-2000	Real Estate - 2000	322.80	258.00	168.00	168.00
000501-2001	Real Estate - 2001	409.80	345.00	168.00	168.00
000501-2002	Real Estate - 2002	557.70	487.50	182.00	182.00
000501-2003	Real Estate - 2003	578.50	508.30	182.00	182.00
000501-2004	REAL ESTATE - 2004	584.35	514.15	187.85	187.85
000501-2005	Real Estate - 2005	584.35	514.15	187.85	187.85
000501-2006	Real Estate - 2006	427.68	341.28	161.28	161.28
000501-2007	Real Estate - 2007	427.68	341.28	161.28	161.28
000501-2008	REAL ESTATE - 2008	1,206.93	476.91	274.41	264.55
000501-2009	RE - 2009	2,030.94	731.70	529.20	442.26
000501-2010	Real Estate - 2010	3,428.61	1,509.21	907.62	638.28
000501-2011	Real Estate - 2011	6,856.54	4,122.53	1,705.71	638.28
000501-2012	Real Estate - 2012	11,622.66	6,749.15	3,291.21	1,465.52
000501-2013	Real Estate - 2013	21,629.62	14,419.04	6,355.60	3,395.27
000501-2014	Real Estate - 2014	42,044.67	26,129.18	14,245.11	6,925.92
000501-2015	Real Estate - 2015	129,326.09	68,364.22	30,985.97	12,898.58
000501-2016	Real Estate - 2016	4,874,660.85	175,351.64	85,246.89	41,961.23
000501-2017	Real Estate - 2017	.00	4,898,187.81	170,215.09	88,003.00
000501-2018	Real Estate - 2018	.00	.00	.00	174,543.42
000501-2019	Real Estate - 2019	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	5,097,617.66	5,199,939.99	315,362.79	332,696.25
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	PP - 2005	.00	.00	.00	.00
000502-2005	PP - 2006	.00	.00	.00	.00
000502-2006	PP - 2007	.00	.00	.00	.00
000502-2007	PP - 2008	.00	.00	.00	.00
000502-2008	PP - 2009	.00	.00	.00	.00
000502-2009	PP - 2010	.00	.00	.00	.00
000502-2010	PP - 2011	15,428.31	.00	.00	.00
000502-2011	PP - 2012	16,837.24	18,006.08	.00	.00
000502-2012	PP - 2013	14,484.26	12,377.35	10,806.07	.00
000502-2013	PP - 2014	32,154.04	24,111.06	21,378.26	19,051.28
000502-2014	PP - 2015	67,252.71	30,874.75	22,176.63	17,339.44
000502-2015					

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/09

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/09	FY/2018 Bal. Sheet 2017/07 Thru 2017/09	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09
000502-2016	PP - 2016	3,849,802.83	138,655.88	101,106.14	92,325.27
000502-2017	PP - 2017	.00	4,049,826.90	87,199.05	35,471.23
000502-2018	PP - 2018	.00	.00	3,714,405.26	67,379.24
000502-2019	PP - 2019	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	3,997,959.39	4,273,852.02	3,957,071.41	231,566.46
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	719,150.92	.00	.00	.00
000503-2017	PSC - 2017	.00	754,359.32	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	719,150.92	754,359.32	.00	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUSINESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	241.68	401.68	.00	.00
000504-2017	BL - 2017	.00	30.00	.00	.00
000504-2018	BL - 2018	.00	.00	2.00	.00
000504-2019	BL - 2019	.00	.00	.00	.00
000504-9999	Reserve for Business License	241.68	431.68	2.00	.00
	UNCOLLECTED BUSINESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	10,651.70	2,908.30	.00	50.00
000520-9999	Reserve for DMV Withholding Fees	10,651.70	2,908.30	.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	14,362.19	10,367.45	.00	.00
000521-9999	Reserve for Administrative Fees	14,362.19	10,367.45	.00	.00
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00

SUSSEX COUNTY
BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/09

09/30/2019 DESTE J. COX, TREASURER

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/09	FY/2018 Bal. Sheet 2017/07 Thru 2017/09	FY/2019 Bal. Sheet 2018/07 Thru 2018/09	FY/2020 Bal. Sheet 2019/07 Thru 2019/09
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	9,148.85	6,203.72	.00	.00
000601-2016	State Income Tax - 2016	.00	.00	7,275.33	.00
000601-2017	State Income Tax - 2017	.00	.00	.00	.00
000601-2018	State Income Tax - 2018	.00	.00	.00	10,389.15
000601-9999	Reserve - State Income	9,148.85	6,203.72	7,275.33	10,389.15
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,719.61	3,556.48	3,833.59	5,305.18
000702-9999	Reserve for IPR Loan Payments	2,719.61	3,556.48	3,833.59	5,305.18
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	332.00	413.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	332.00	413.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00

FUND # 100 GENERAL FUND

BALANCE SHEET
9/30/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
GENERAL FUND					
ASSETS					
100-0100	Cash With Treasurer	3,116,653.59	1,106,369.82	2,431,793.45	1,791,229.96
	ASSETS	3,116,653.59	1,106,369.82	2,431,793.45	1,791,229.96
OTHER ASSETS AND RESERVES					
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.			361,270.00	
101-0237	Res for Literary Loan - High Sch.	2,528,893.00			2,167,623.00
101-0238	Res for Literary Loan - Mid Sch 07	3,151,133.00			3,151,133.00
101-0239	Res for IDA QZAB Bond Deposit	607,322.75			607,322.75
101-0240	Reserve for VPSA 2012 Bond Elem Sch	2,950,000.00			2,950,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	291,085.00		21,005.46	270,079.54
101-0600	Commonwealth PTR avail. for distr.	20,694.84	149.55	562.60	21,107.89
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	9,507,738.91	149.55	382,838.06	9,125,050.40
	TOTAL ASSETS	12,624,392.50	1,106,519.37	2,814,631.51	10,916,280.36
LIABILITIES					
200-0000	Clearing Account - Payroll				
200-0100	Clearing Account - Accounts Payabl				
200-0200	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch				
200-0237	Literary Loan Pay - High Sch.	2,528,893.00			2,167,623.00
200-0238	Literary Loan Pay - Middle Sch 07	3,151,133.00			3,151,133.00
200-0239	IDA QZAB Bond Deposit Payable	607,322.75			607,322.75
200-0240	VPSA 2012 Bond Payable - Elem Sch.	2,950,000.00			2,950,000.00
200-0241	DHCD Loan Payable (Woodfuel)	291,085.00		21,005.46	270,079.54
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	20,694.84	562.60	149.55	21,107.89
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	9,507,738.91	1,037,612.04	654,923.53	9,125,050.40
	TOTAL LIABILITIES	9,507,738.91	1,037,612.04	654,923.53	9,125,050.40
FUND EQUITY					
300-0100	Fund Balance	5,662,998.62	302,126.25		5,360,872.37
	FUND EQUITY	5,662,998.62	302,126.25		5,360,872.37
	TOTAL PRIOR YR FUND BALANCE	5,662,998.62	302,126.25		5,360,872.37
	TOTAL REVENUE	3,686,596.11		1,390,611.94	5,077,208.05
	TOTAL EXPENDITURES	6,232,941.14		2,413,909.32	8,646,850.46
	TOTAL CURRENT FUND BALANCE				3,569,642.41
	TOTAL LIABILITIES AND FUND BALANCE	12,624,392.50	3,753,647.61	2,045,535.47	10,916,280.36
					Exp over Revenue

SUSSEX COUNTY
REVENUE SUMMARY BY FUNDS

09/30/2019 *GI060B* Deste J. Cox, Treasurer

ACCT#	DESCRIPTION	BUDGET AMOUNT	7/01/2019 - 9/30/2019	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
100	REVENUE - GENERAL FUND	23,332,919.00	26,685,994.88		1,390,611.94	5,077,208.05	21,608,786.83	80.97
105	REVENUE - VPA/DSS FUND	2,127,832.00	2,127,832.00		128,932.87	514,171.10	1,613,660.90	75.83
110	REVENUE - CSA FUND	725,000.00	725,000.00		4,638.89	199,512.70	525,487.30	72.48
121	REV - IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00		.00	100.00	1,925.00	95.06
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00		.00	.00	3,425.00	100.00
135	REVENUE - CP / DS RESERVE FUND	.00	2,000,000.00		.00	2,000,000.00	.00	.00
201	REVENUE - LAW LIBRARY FUND	766.00	766.00		103.10	419.50	346.50	45.23
251	REVENUE - SCHOOL FUND	17,203,216.00	17,203,216.00		1,659,737.95	3,000,161.90	14,203,054.10	82.56
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,491.00	817,491.00		12,599.66	19,494.43	797,996.57	97.61
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00		5,227.39	30,348.18	2,498.18	8.97
254	REVENUE - TITLE & GRANT FUND	1,394,928.00	1,394,928.00		96,884.80	120,788.06	1,274,139.94	91.34
255	REVENUE - SCH. TEXTBOOK FUND	102,301.00	102,301.00		5,558.00	16,674.00	85,627.00	83.70
302	REVENUE - CAPITAL PROJECT FUND	503,223.00	503,223.00		.00	850,000.00	346,777.00	68.91
305	REVENUE - MEGA SITE INDUST. PARK	.00	.00		116,509.50	116,509.50	116,509.50	100.00
307	REVENUE - HENRY INDUST. PARK	.00	.00		16,409.43	39,988.93	39,988.93	100.00
733	REVENUE - SPECIAL WELFARE FUND	.00	.00		1,086.29	4,180.00	4,180.00	100.00
	-- REVENUE TOTAL --	46,240,976.00	51,594,051.88		3,438,299.82	11,989,556.35	39,604,495.53	76.76

SUSSEX COUNTY
EXPENDITURE SUMMARY BY FUNDS
7/01/2019 - 9/30/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	23,332,919.00	28,094,218.24	2,413,909.32	8,646,850.46	.00	19,447,367.78	69.22
105	EXPENDITURES - VPA/DSS FUND	2,127,832.00	2,127,832.00	155,259.18	450,929.59	.00	1,676,902.41	78.80
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	19,433.94	122,721.44	.00	602,278.56	83.07
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	.00	5,042.00	.00	3,017.00	148.98
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	18,045.35	111.38	334.14	.00	17,711.21	98.14
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	38.19	38.19	.00	727.81	95.01
251	SCHOOL FUND EXPENDITURES	17,203,216.00	17,203,216.00	1,357,611.70	2,698,035.65	.00	14,505,180.35	84.31
252	EXPENDITURES - SCHOOL FOOD SERV	817,491.00	817,491.00	37,172.13	55,428.91	.00	762,062.09	93.21
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	2,672.46	25,206.39	.00	2,643.61	9.49
254	TITLE & GRANT REVOLVING FUND	1,394,928.00	1,394,928.00	74,252.85	193,570.59	.00	1,201,357.41	86.12
255	EXPENDITURES - TEXTBOOK FUND	102,301.00	102,301.00	13,950.99	13,950.99	.00	88,350.01	86.36
302	EXPENDITURES - CAPITAL PROJECT FD	503,223.00	853,373.00	621,782.97	788,876.96	.00	64,496.04	7.55
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	.00	.00	.00	242,694.00	100.00
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	1,500.00	1,500.00	.00	1,500.00	100.00
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	1,000.00	1,000.00	.00	1,000.00	100.00
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	1,000.00	2,000.00	.00	2,000.00	100.00
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	.00	1,821.47	.00	1,821.47	100.00
	-- EXPENDITURE TOTAL --	46,240,976.00	51,613,164.59	4,699,695.11	13,008,106.78	.00	38,605,057.81	74.79

ACCT#	DESCRIPTION	7/01/2019 - BUDGET AMOUNT	9/30/2019 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
999	REVENUE - GENERAL FUND					
10000	REVENUE FROM LOCAL SOURCES					
11000	GENERAL PROPERTY TAXES					
11010	REAL PROPERTY TAXES	5,289,150.00	5,289,150.00	12,087.02	67,516.23	5,221,633.77 98.72
11020	PUBLIC SERVICE CORP TAXES	749,544.00	749,544.00			749,544.00 100.00
11030	PERSONAL PROPERTY TAXES	2,673,495.00	2,673,495.00	10,771.96	42,723.58	2,630,771.42 98.40
11031	MOBILE HOME TAXES	13,497.00	13,497.00	34.22	316.43	13,180.57 97.65
11032	FIRE AND RESCUE TAXES	10,290.00	10,290.00		27.30	10,262.70 99.73
11040	MACHINERY AND TOOLS TAXES	945,942.00	945,942.00			945,942.00 100.00
11050	MERCHANTS CAPITAL TAXES	72,136.00	72,136.00			71,536.00 99.16
11060	PENALTIES, INTEREST & TREAS ADM FEES	172,000.00	172,000.00	6,994.98	31,467.46	140,532.54 81.70
	GENERAL PROPERTY TAXES	9,926,054.00	9,926,054.00	29,888.18	142,651.00	9,783,403.00 98.56
	OTHER LOCAL TAXES					
12000	LOCAL SALES USE AND TAXES	928,054.00	928,054.00	81,994.63	227,755.06	700,298.94 75.45
12010	OCCUPANCY TAXES	62,000.00	62,000.00	6,081.82	17,169.82	44,830.18 72.30
12020	CONSUMER UTILITY TAXES	90,000.00	90,000.00	8,230.10	23,524.97	66,475.03 73.86
12030	BUSINESS LICENSE TAXES	77,130.00	77,130.00	3,813.71	9,638.96	67,491.04 87.50
12040	FRANCHISE LICENSE TAXES					
12050	MOTOR VEHICLE LICENSES	225,080.00	225,080.00	1,455.68	7,202.99	217,877.01 96.79
12060	BANK STOCK TAXES	6,000.00	6,000.00			6,000.00 100.00
12070	RECORDATION TAXES					
	OTHER LOCAL TAXES	1,388,264.00	1,388,264.00	101,575.94	285,291.80	1,102,972.20 79.44
13000	PERMITS, FEES AND LICENSES					
13010	ANIMAL LICENSES	5,000.00	5,000.00	92.00	169.00	4,831.00 96.62
13030	PERMITS AND OTHER LICENSES	6,139,260.00	6,139,260.00	498,823.47	2,082,127.36	4,057,132.64 66.08
	PERMITS, FEES AND LICENSES	6,144,260.00	6,144,260.00	498,915.47	2,082,296.36	4,061,963.64 66.10
14000	FINES AND FORFEITURES					
14010	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	98,270.78	281,694.50	768,305.50 73.17
	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	98,270.78	281,694.50	768,305.50 73.17
15000	REVENUE FROM USE OF MONEY/PROPERTY					
15010	REVENUE FROM USE OF MONEY	60,000.00	60,000.00	13,142.24	54,688.35	5,311.65 8.85
15020	REVENUE FROM USE OF PROPERTY	57,500.00	57,500.00	3,967.63	11,852.89	45,647.11 79.38
	REVENUE FROM USE OF MONEY/PROPERTY	117,500.00	117,500.00	17,109.87	66,541.24	50,958.76 43.36
16000	CHARGES FOR SERVICES					
16010	COURT COSTS	162,865.00	162,865.00	13,923.85	42,902.70	119,962.30 73.65
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	131.41	438.91	1,361.09 75.61
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	4,300.00	133.67	833.00	3,467.00 80.62
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00	394.00	1,065.00	2,735.00 71.97

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
16080	CHARGES FOR SANITATION/WASTE REMVL	10,000.00	10,000.00		1,235.28	10,000.00
16160	CHARGES FOR COMMUNITY DEVELOPMENT	3,400.00	3,400.00	298.42		2,164.72
16210	CHG FOR CREDIT & DEBIT CARD USE					63.66
	CHARGES FOR SERVICES	186,165.00	186,165.00	14,881.35	46,474.89	139,690.11
18000	MISCELLANEOUS REVENUE					75.03
18030	EXPENDITURE REFUNDS	41,000.00	41,111.63	111.63	695.63	40,416.00
18990	MISCELLANEOUS	10,500.00	13,250.00	1,423.77	23,041.18	9,791.18
	MISCELLANEOUS REVENUE	51,500.00	54,361.63	1,535.40	23,736.81	30,624.82
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	23,359.47	70,078.53
19020	RECOVERED COSTS - OTHER	203,920.00	203,920.00	6,116.60	151,451.65	52,468.35
	RECOVERED COSTS	297,358.00	297,358.00	13,903.09	174,811.12	122,546.88
20000	REVENUE FROM THE COMMONWEALTH					41.21
21000	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00	50,625.84	50,625.84	915.84
	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00	50,625.84	50,625.84	915.84
22000	NON-CATEGORICAL AID - STATE					1.84
22010	NON - CATEGORICAL AID	361,500.00	361,500.00	25,723.50	157,786.36	203,713.64
22011	LOCAL FINES FROM DOA TO BE DISTRIB					56.35
	NON-CATEGORICAL AID - STATE	361,500.00	361,500.00	25,723.50	157,786.36	203,713.64
23000	SHARED EXPENSES - CATEGORICAL					56.35
23010	COMMONWEALTH'S ATTORNEY	248,000.00	248,000.00	21,194.71	65,968.81	182,031.19
23020	SHERIFF SHARED EXPENSE	1,389,000.00	1,389,000.00	107,878.80	289,595.32	1,099,404.68
23030	COMMISSIONER OF REVENUE	76,700.00	76,700.00	6,602.73	19,239.64	57,460.36
23040	TREASURER SHARED EXPENSE	81,500.00	81,500.00	6,926.49	20,306.71	61,193.29
23050	MEDICAL EXAMINER SHARED EXP					75.08
23060	REGISTRAR/ELECTORAL BD SHARED EXP	37,706.00	37,706.00			37,706.00
23070	CLERK OF COURT SHARED EXP	206,000.00	206,000.00	16,593.76	47,697.60	158,302.40
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00		23,132.00	81,868.00
	SHARED EXPENSES - CATEGORICAL	2,143,906.00	2,143,906.00	159,196.49	465,940.08	1,677,965.92
24040	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,428,178.00	75,767.78	292,589.80	1,135,588.20
	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,428,178.00	75,767.78	292,589.80	1,135,588.20
30000	REVENUE FROM THE FEDERAL GOVERNMENT					79.51
32000	NON-CATEGORICAL AID - FEDERAL					78.26
32010	CDBG COMMUNITY DEV. BLOCK GRANT			292.00	3,442.00	3,442.00
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL			800.00	1,200.00	1,200.00
	NON-CATEGORICAL AID - FEDERAL			1,092.00	4,642.00	4,642.00

ACCT#	DESCRIPTION	BUDGET 7/01/2019 - AMOUNT	APPR. 9/30/2019 AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE UNCOLLECTED
33000	CATEGORICAL AID - FED					
33030	Emergency Ser. Grant - Res					
40000	OTHER FINANCING SOURCES					
41000	NON-REVENUE RECEIPTS					
41040	PROCEEDS FROM INDEBTNESS					
41050	TRANSFERS FROM OTHER FUNDS					
41060	DESIGNATED USE OF FUND BALANCES	188,524.00	3,538,738.25	302,126.25	1,002,126.25	2,536,612.00
		<u>188,524.00</u>	<u>3,538,738.25</u>	<u>302,126.25</u>	<u>1,002,126.25</u>	<u>2,536,612.00</u>
	NON-REVENUE RECEIPTS	23,332,919.00	26,685,994.88	1,390,611.94	5,077,208.05	21,608,786.83
	--FUND TOTAL--					80.97

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	165,920.00	165,920.00	10,082.96	32,724.17		133,195.83	80.27
	--MAJOR TOTAL--	165,920.00	165,920.00	10,082.96	32,724.17		133,195.83	80.27
21100-211	BOARD OF SUPERVISORS	165,920.00	165,920.00	10,082.96	32,724.17		133,195.83	80.27
	ADMINISTRATOR	869,406.00	1,018,041.00	58,333.91	323,896.12		694,144.88	68.18
	--MAJOR TOTAL--	869,406.00	1,018,041.00	58,333.91	323,896.12		694,144.88	68.18
21200-221	BUILDING & GROUNDS	545,528.00	545,528.00	42,890.57	159,063.58		386,464.42	70.84
	--MAJOR TOTAL--	545,528.00	545,528.00	42,890.57	159,063.58		386,464.42	70.84
21300-231	HOUSING	126,002.00	2,085,912.00	23,722.08	227,414.20		1,858,497.80	89.09
	--MAJOR TOTAL--	126,002.00	2,085,912.00	23,722.08	227,414.20		1,858,497.80	89.09
21400-241	PLANNING	216,589.00	280,072.00	15,102.39	46,445.06		233,626.94	83.41
21400-242	BUILDING INSPECTIONS	247,120.00	247,120.00	19,123.09	51,450.71		195,669.29	79.17
21400-243	ZONING	1,875.00	1,875.00				1,875.00	100.00
	--MAJOR TOTAL--	465,584.00	525,067.00	34,225.48	97,895.77		431,171.23	81.49
21500-251	FIRE & RESCUE	159,800.00	260,892.00	13,385.60	85,550.30		175,341.70	67.20
21500-252	AMBULANCE & RESCUE	1,149,100.00	1,178,082.00	83,857.05	261,365.68		916,716.32	77.81
21500-253	EMERGENCY SERVICES	222,911.00	222,911.00	15,595.33	110,208.72		112,702.28	50.55
21500-254	911 Services				189.13		189.13	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00	23,067.18	23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,555,811.00	1,685,885.00	135,905.16	480,381.01		1,205,503.99	71.50
21600-261	ANIMAL CONTROL	252,959.00	252,959.00	20,322.44	58,814.33		194,144.67	76.74
21600-262	ENVIRONMENTAL INSPECTIONS	225,000.00	231,092.00	12,434.07	55,329.29		175,762.71	76.05
21600-263	GENERAL WORKS	92,000.00	92,000.00	7,118.67	20,887.06		71,112.94	77.29
21600-264	CONVENIENCE CENTERS	410,366.00	550,366.00	31,907.34	100,395.84		449,970.16	83.75
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00	1,620.00	8,470.72		113,879.28	93.07
	--MAJOR TOTAL--	1,102,675.00	1,248,767.00	73,402.52	243,897.24		1,004,869.76	80.46
21700-271	IT AND CENTRAL ACCOUNTING AS400	38,550.00	38,550.00	2,919.14	20,451.74		18,098.26	46.94
	--MAJOR TOTAL--	38,550.00	38,550.00	2,919.14	20,451.74		18,098.26	46.94
22100-281	COUNTY ATTORNEY	4,703,556.00	7,151,750.00	371,398.86	1,552,999.66		5,598,750.34	78.28
	--MAJOR TOTAL--	130,000.00	130,000.00	8,328.09	48,399.04		81,600.96	62.76
23100-291	COUNTY ATTORNEY	130,000.00	130,000.00	8,328.09	48,399.04		81,600.96	62.76
	--MAJOR TOTAL--	130,000.00	130,000.00	8,328.09	48,399.04		81,600.96	62.76
23100-291	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	14,930.70	38,669.32		167,175.68	81.21
	--MAJOR TOTAL--	205,845.00	205,845.00	14,930.70	38,669.32		167,175.68	81.21
REGISTRAR/BOARD OF ELECTIONS		205,845.00	205,845.00	14,930.70	38,669.32		167,175.68	81.21

FUND #100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 9/30/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
31100-311	COMMISSIONER OF REVENUE	264,862.00	264,862.00	18,993.03	58,631.12		206,230.88	77.86
	--MAJOR TOTAL--	264,862.00	264,862.00	18,993.03	58,631.12		206,230.88	77.86
41100-411	COMMISSIONER OF REVENUE	264,862.00	264,862.00	18,993.03	58,631.12		206,230.88	77.86
41100-411	TREASURER	363,557.00	363,557.00	28,714.14	82,299.62		281,257.38	77.36
41100-412	LICENSE BUREAU	52,450.00	52,450.00	1,400.00	7,225.00		45,225.00	86.22
	--MAJOR TOTAL--	416,007.00	416,007.00	30,114.14	89,524.62		326,482.38	78.48
	TREASURER	416,007.00	416,007.00	30,114.14	89,524.62		326,482.38	78.48
51100-511	COURTROOM SECURITY	224,871.00	224,871.00	16,060.97	46,984.37		177,886.63	79.10
51100-512	FIELD OPERATIONS	1,785,940.00	1,790,557.36	132,870.88	408,998.30		1,381,559.06	77.15
51100-513	SPOT OPERATIONS	59,973.00	59,973.00	2,500.85	13,351.94		46,621.06	77.73
51100-514	SELECTIVE ENFORCEMENT	218,800.00	218,800.00	15,388.07	46,236.45		172,563.55	78.86
51100-515	WAKEFIELD OPERATIONS	56,954.00	56,954.00	4,500.61	13,518.55		43,435.45	76.26
51100-516	E911	198,770.00	198,831.63	10,898.11	32,843.12		165,988.51	83.48
51100-517	SCHOOL RESOURCE OFFICERS	122,771.00	122,771.00	10,232.52	30,817.35		91,953.65	74.89
	--MAJOR TOTAL--	2,668,079.00	2,672,757.99	192,452.01	592,750.08		2,080,007.91	77.82
51500-551	CONFINEMENT OF INMATES	1,768,337.00	1,768,387.00	155,945.37	466,002.52		1,302,384.48	73.64
	--MAJOR TOTAL--	1,768,337.00	1,768,387.00	155,945.37	466,002.52		1,302,384.48	73.64
	SHERIFF'S DEPARTMENT	4,436,416.00	4,441,144.99	348,397.38	1,058,752.60		3,382,392.39	76.16
61100-611	CIRCUIT COURT	38,607.00	38,607.00	1,410.55	7,651.22		30,955.78	80.18
61100-612	GENERAL DISTRICT COURT	44,308.00	44,308.00	2,548.96	8,644.56		35,663.44	80.48
61100-613	SPECIAL MAGISTRATES	8,400.00	8,400.00	1,157.42	2,820.54		5,579.46	66.42
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00				12,262.00	100.00
	--MAJOR TOTAL--	103,577.00	103,577.00	5,116.93	19,116.32		84,460.68	81.54
	CIRCUIT COURT	103,577.00	103,577.00	5,116.93	19,116.32		84,460.68	81.54
62100-621	CLERK OF COURTS	390,821.00	390,821.00	30,241.99	94,611.35		296,209.65	75.79
	--MAJOR TOTAL--	390,821.00	390,821.00	30,241.99	94,611.35		296,209.65	75.79
	CLERK OF COURTS	390,821.00	390,821.00	30,241.99	94,611.35		296,209.65	75.79
63100-631	COMMONWEALTH'S ATTORNEY	534,394.00	534,394.00	47,598.08	126,229.10		408,164.90	76.37
63100-632	VICTIM/WITNESS PROGRAM	107,366.00	107,366.00	8,920.54	26,147.84		81,218.16	75.64
	--MAJOR TOTAL--	641,760.00	641,760.00	56,518.62	152,376.94		489,383.06	76.25
	COMMONWEALTH'S ATTORNEY	641,760.00	641,760.00	56,518.62	152,376.94		489,383.06	76.25
	--MAJOR TOTAL--	198,317.00	198,317.00		49,579.25		148,737.75	75.00
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Crater Health District							

ACCT#	DESCRIPTION	7/01/2019 - 9/30/2019		CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
		BUDGET AMOUNT	APPR. AMOUNT					
81100-803	Old Dominion Emerg. Medical Serv.	1,000.00	1,000.00		1,000.00			
81100-805	District 19 Community Services Bd	71,811.00	71,811.00		35,905.50		35,905.50	50.00
	--MAJOR TOTAL--	271,128.00	271,128.00		86,484.75		184,643.25	68.10
81300-811	Crater Area Aging	7,060.00	7,060.00		7,060.00		7,060.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00				2,000.00	100.00
81300-820	Virginia Legal Aid Society	1,227.00	1,227.00				1,227.00	100.00
81300-822	VA Cooperative Extension	56,032.00	56,032.00	193.91	10,907.73		45,124.27	80.53
81300-823	Chowan Basin Soil & Water Conserv.	7,264.00	7,264.00		7,264.00			
	--MAJOR TOTAL--	137,583.00	137,583.00	193.91	82,171.73		55,411.27	40.27
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	176,698.00	176,698.00		44,174.50		132,523.50	75.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	191,698.00	191,698.00		59,174.50		132,523.50	69.13
81500-831	John Tyler Community College	995.00	995.00				995.00	100.00
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	1,000.00	1,000.00		1,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00				1,500.00	100.00
	--MAJOR TOTAL--	4,495.00	4,495.00		2,000.00		2,495.00	55.50
81600-840	Sussex Youth & Adult Recreation Ctr	10,000.00	10,000.00		10,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00				10,000.00	100.00
81600-844	Southeast 4-H Center	15,000.00	11,250.00		10,000.00		11,250.00	100.00
81600-847	Recreation - Unallocated Acct.	5,000.00	5,000.00					
81600-848	Jessica Ann Moore Foundation	40,000.00	46,250.00		5,000.00		21,250.00	45.94
	--MAJOR TOTAL--	9,790.00	9,790.00		25,000.00		4,895.00	50.00
81800-860	Crater Planning District Commission	42,050.00	42,050.00		21,025.00		21,025.00	50.00
81800-862	Virginia's Gateway Region	112,061.00	112,061.00		8,176.50		84,045.25	74.99
81800-863	Crater Youth Care Commission	3,000.00	3,000.00		3,000.00			
81800-869	Crater Small Bus Dev Cent Longwood U	166,901.00	166,901.00		56,935.75		109,965.25	65.88
	--MAJOR TOTAL--	811,805.00	818,055.00	32,395.41	311,766.73		506,288.27	61.88
	CONTRIBUTIONS TO OUTSIDE AGENCIES	9,011,174.00	11,313,300.25	1,027,264.45	4,046,640.11		7,266,660.14	64.23
93100	TRANSFERS TO OTHER FUNDS	152,643.00	152,643.00				152,643.00	100.00
93200	EXP ACCOUNT NON DEPARTMENT							
	TRANSFERS TO OTHER FUNDS	9,163,817.00	11,465,943.25	1,027,264.45	4,046,640.11		7,419,303.14	64.70
	DEBT SERVICE	1,892,533.00	1,892,533.00	460,496.26	1,143,145.01		749,387.99	39.59
95000	DEBT SERVICE	6,000.00	6,000.00	369.50-	506.53-		6,506.53	108.44
99900	NON DEPARTMENTAL							
	DEBT SERVICE	1,892,533.00	1,892,533.00	460,496.26	1,143,145.01		749,387.99	39.59
	NON DEPARTMENTAL	6,000.00	6,000.00	369.50-	506.53-		6,506.53	108.44
	--FUND TOTAL--	23,332,919.00	28,094,218.24	2,413,909.32	8,646,850.46		19,447,367.78	69.22

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	FUND TRANSFERS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	NON-REVENUE RECEIPTS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	--FUND TOTAL--	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-

SUSSEX COUNTY
EXPENDITURE SUMMARY
7/01/2019 - 9/30/2019

09/30/2019 *GL060* DESTE J. COX, TREASURER
FUND # -302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
1257	Replace CAD System	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
91202	REPLACE E911 EQUIPMENT							
91203	Replace AS400 Server							
91300	Replace Voting Machines							
0001	VEHICLES & OTHER RELATED EQUIP.	150,000.00	150,000.00	552,147.00	552,147.00	.00	402,147.00	268.09-
0004	Fire Truck	.00	35,000.00	28,700.00	28,700.00	.00	6,300.00	18.00
0011	Public Safety-Vehicle	110,785.00	184,785.00	33,935.97	102,330.20	.00	82,454.80	44.62
0015	Sheriff Patrol Vehicle	117,927.00	.00	.00	.00	.00	.00	.00
0016	Building Inspections - Vehicle	.00	12,000.00	.00	.00	.00	12,000.00	100.00
0017	Treasurer-Printer	.00	35,000.00	.00	27,219.32	.00	7,780.68	22.23
0018	Community Development-Vehicle	.00	25,000.00	.00	.00	.00	25,000.00	100.00
0019	Dept. of Social Services-Vehicle	.00	10,927.00	.00	.00	.00	10,927.00	100.00
91500	Treasurer-Security Equipment/Softwa VEHICLES & OTHER RELATED EQUIP. MISCELLANEOUS PROJECTS	378,712.00	452,712.00	614,782.97	710,396.52	.00	257,684.52	56.92-
93100	CAPITAL IMPROVEMENT PLAN	458,712.00	612,712.00	614,782.97	710,396.52	.00	97,684.52	15.94-
94000	TRANSFERS TO OTHER FUNDS							
94000-120	CAPITAL PROJECTS							
	Jarratt Senior Center	.00	.00	.00	.00	.00	.00	.00
94100	CAPITAL PROJECTS							
94250	---SUB TOTAL--							
94300	LANDFILL CLOSURE							
8212	COMMUNICATIONS	1,548.00	1,548.00	.00	.00	.00	1,548.00	100.00
8214	EMERG REPAIR JARRATT SENIOR CTR	.00	.00	7,000.00	7,000.00	.00	7,000.00	100.00-
8217	RENOVATION OF COUNTY BLDGS	.00	.00	.00	.00	.00	.00	.00
8219	Renov/Repair Bldg/Phone Sys. Etc.	15,963.00	25,000.00	.00	12,462.44	.00	12,537.56	50.15
8220	Newsome Human Health Ser. Bldg	.00	65,963.00	.00	9,198.00	.00	56,765.00	86.05
8223	Carpet Replacement - GDC	.00	7,800.00	.00	.00	.00	7,800.00	100.00
94500	Judicial Complex HVAC-Phase 2	17,511.00	89,000.00	.00	47,500.00	.00	41,500.00	46.62
0001	Water Tower Repairs	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	Jail Upgrades	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	RENOVATION OF COUNTY BLDGS							
	SCHOOL PROJECTS							
	Lease Purchase - School Busses							
	SCHOOL PROJECTS							
	ANIMAL POUND BLDG & COMPLEX							

SUSSEX COUNTY

EXPENDITURE SUMMARY
7/01/2019 - 9/30/2019

09/30/2019 *GL060* DESITE J. COX, TREASURER
FUND # -302 EXPENDITURES - CAPITAL PROJECT FD

FUND # -302 EXPENDITURES - CAPITAL PROJECT FD
MAJOR ACCT#

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
8103	ANIMAL POUND BLDG & COMPLEX Repairs ar Animal Shelter	.00	24,350.00	.00	2,320.00	.00	22,030.00	90.47
94800	ANIMAL POUND BLDG & COMPLEX WASTE SITE PURCHASE	.00	24,350.00	.00	2,320.00	.00	22,030.00	90.47
94900	COMMONWEALTH ATTYNY OFFICE BLDG							
95300	CAPITAL PROJECTS STONY CREEK SCHOOL SITE	44,511.00	240,661.00	7,000.00	78,480.44	.00	162,180.56	67.38
96000	PUBLIC PARK DEVELOPEMENT	503,223.00	853,373.00	621,782.97	788,876.96	.00	64,496.04	7.55
	--FUND TOTAL--							

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

MO. RECD	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FY17-19 3Yr Ave.
July	558,173	599,541	629,481	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	476,389
August	577,545	509,002	597,953	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	453,792
September	475,125	503,372	592,764	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	529,502
October	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	462,377	462,377
November	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	557,364	557,364
December	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451	480,695	480,695
January	449,831	479,350	441,254	488,614	343,461	389,239	390,132	343,788	493,320	689,112	508,740	508,740
February	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	747,024	527,220	527,220
March	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	490,123	667,723	490,786	490,786
April	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270	679,997	510,735	510,735
May	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837	556,306	437,927	437,927
June	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824	536,509	478,787	478,787
Totals	5,927,545	6,441,927	5,808,297	5,583,306	4,763,879	4,998,935	4,461,599	4,703,588	5,462,669	7,576,689	1,532,208	4,875,952

Current Year Budget 5,700,000

FYE20 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

PAGE #20

DATE REC'D	FOR MONTH	RATE/TON	NET/TON	CO. USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FD	FEE CONSENT BRAMBLES CR	BASE RENT	Ave need & Bal of Bud
		0.00	0.00						\$5,700,000.00 Budgeted
7/8/2019	May 2019	\$4.75	112,949.28	1,473.49	\$536,509.08				\$475,000.00
7/25/2019	June 2019	\$4.75	102,009.50	1,622.26	\$484,545.13				\$430,290.91
8/28/2019	July 2019	\$4.75	116,386.98	11,388.91	\$552,838.16				\$425,358.71
9/26/2019	Aug 2019	\$4.75	104,173.58	1,800.73	\$494,824.51				\$412,610.77
10/25/2019	Sept 2019	\$4.75			\$0.00				\$403,475.91
11/25/2019	Oct 2019	\$4.75			\$0.00				
12/25/2019	Nov 2019	\$4.75			\$0.00				
1/25/2020	Dec 2019	\$4.75			\$0.00				
2/25/2020	Jan 2020	\$4.75			\$0.00				
3/25/2020	Feb 2020	\$4.75			\$0.00				
4/25/2020	Mar 2020	\$4.75			\$0.00				
5/25/2020	Apr 2020	\$4.75			\$0.00				
6/25/2020	May 2020	\$4.75			\$0.00				
AC TOT FYE 2020 Bud			435,519.34	16,285.39	\$2,068,716.87	0.00	0.00	0.00	-\$3,631,283.14
G TOTAL PROJ			435,519.34	16,285.39	2,068,716.87	4,768,264.00	5,192,300.00	5,480,000.10	

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

1. Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
4. Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
5. Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
6. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
7. Landfill Current Lease 1,315 Acres
8. Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.
9. Current County Capacity 800,000 tons

Note: Sup. Rent ended 12/02

Treasurer's Report



October 17, 2019

Deste J. Cox, Treasurer

BOARD ACTION FORM

Agenda Item: Departmental Reports #7.02

Subject: Tax Relief for the Elderly

Board Meeting Date: October 17 2019

=====

Summary: At the September 19, 2019 Board of Supervisors regular meeting, Supervisor Fly requested the Treasurer’s Office to provide on the costs of Tax Relief for the Elderly and how it would affect the County of Sussex.

Ms. Deste Cox’s, Treasurer, quote from BMS Direct to print and mail a survey/questionnaire to Real Estate owners in Sussex County with regard to the Tax Relief for the Elderly is attached. The quote is \$1,486.83 plus approximately \$2,521.98 postage, as noted on the estimate.

Ms. Cox noted that she has also asked Business Data of Virginia for a quote, but had not received a response at the time of submitting information for packet.

Recommendation:

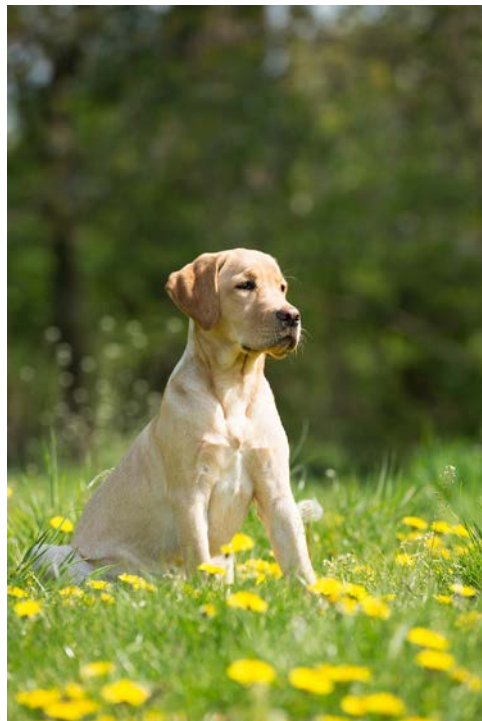
Attachment: BMS Quote Elderly Tax Relief 100719

=====

ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



Animal Services

September 2019
Monthly Reports



OFFICE OF PUBLIC SAFETY
CECIL R STAINBACK
ANIMAL SERVICES OFFICER
(434) 246-1044 – FAX (434) 246-6013
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

October 3, 2019

TO: VANDY JONES, COUNTY ADMINISTRATOR
FROM: CECIL R STAINBACK, ANIMAL SERVICES OFFICER
SUBJECT: SEPTEMBER 2019 MONTHLY REPORT

=====
Enclosed is the SEPTEMBER 2019 monthly report.

Animal Services Monthly Report: Attached is the SEPTEMBER 2019 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, seven (7) canines were rescued, four (4) canines was returned to owner and three (3) was adopted. One (1) canine euthanized for medical issues (kidney failure).

This month, zero (0) feline rescued, two (2) was adopted and four (4) fostered. Zero (0) felines euthanized.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for September (10.5) Hours**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for September (49.5) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for September (31) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for September (30) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for September (4) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for September (4) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in September (7) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in September (0) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in September (3) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in September (2.5) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in September (8.5) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in September (10.5) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in September (0) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in September (8) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in September (6) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in September (0) Hour**

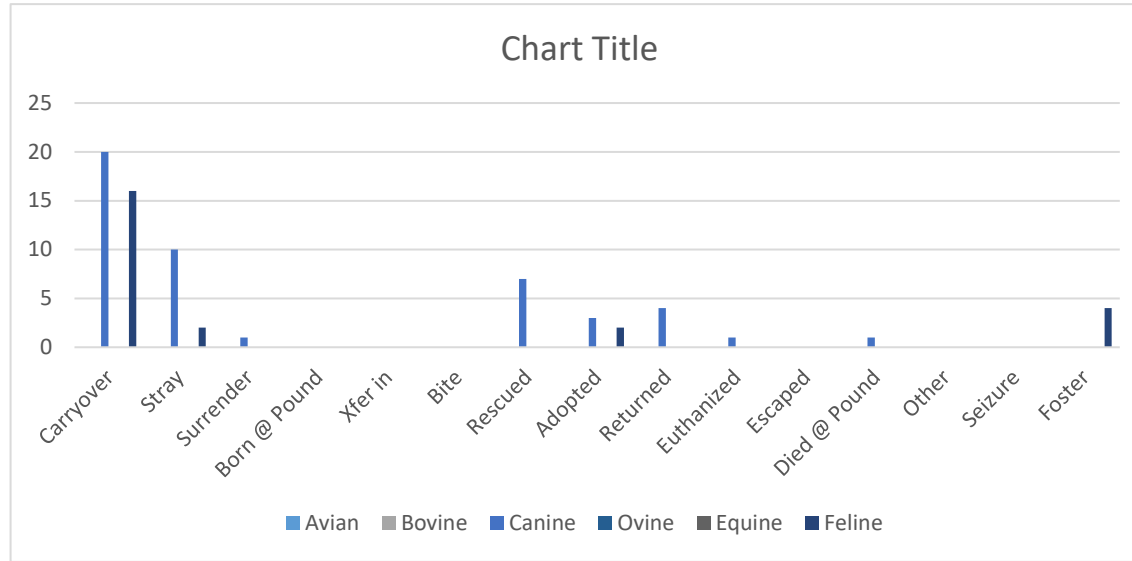
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in September (0) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in September (2.5) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in September (1) Hours**

Shelter Related: The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in September (24) Hours**

Sussex County Animal Control Monthly Intake Report September 2019



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	20	10	1	0	0	0	7	3	4	1	0	1	0	0	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	16	2	0	0	0	0	0	2	0	0	0	0	0	0	4

ACTIVE CASES		CANINE	15	FELINE	16	EQUINE	0	Bovine	0	Ovine	0
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TOTALS	31
MILEAGE	
UNIT 5	2,125
UNIT 6	1,054
TOTALS	3,179.00
SUMMONS	0

Calls

Gas
Diesel

Month: September 2019

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related	
1*																							
2*			1										2										
3*		3		3		2			0.5		1										1.5		
4*		2.5		2		3.5	0.5	0.5	0.5			0.5											
5*		2		3		2.5								1.5									2
6*	1	2									0.5					2							2.5
7*																							
8*													5										4
9*		2	1			1	1	1	1			1				1							
10*		2.5		4		5.5																	
11*		1	1	2		3.5					0.5			1									2
12		3	1			3			1														1
13	2	3																			1		2
14																							
15																							
16		3.5	1			0.5											1						3
17	2	3		1		1	0.5	0.5	0.5		0.5												
18		4					1	1	1			1											
19		4					1	1	0.5		0.5												1
20	1	0.5	1			0.5										2	2						2
21																							
22																							
23		3	1	1		0.5							1.5			1							2
24	1.5	1.5		3		1.5			0.5							2	1						
25		0.5		2		2			0.5					4								1	
26	1	4.5																					2.5
27	1	2		2		2			1								2						
28																							
29			1										.5										
30	1	2	1			1								4									
31																							
Total	10.5	49.5	9	23	0	30	4	4	7	0	3	2.5	8.5	10.5	0	8	6	0	0	2.5	1	24	

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

Bold dates with Asterix - incomplete man hour data, ACO failed to supply information

Public Safety



**September 2019
Monthly Reports**

OFFICE OF PUBLIC SAFETY
G. REID FOSTER, JR.
PUBLIC SAFETY COORDINATOR
(804) 834-1305 EXT. 22 – FAX (434) 246-6013
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

October 7, 2019

TO: VANDY JONES, COUNTY ADMINISTRATOR

FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR

SUBJECT: SEPTEMBER 2019 MONTHLY REPORTS

Enclosed you will find the monthly report for September 2019.

RADIO SYSTEM: Continue to work with Harris and R. J. Campbell on issues. Had channel go bad at state police tower. Harris to cover under warranty. The recorder at Sherriff's office went down again. I have requested that Harris replace it with a different system. Mr. Campbell also agrees that this should be replaced. We may have to get County Attorney involved to assist with getting this resolved.

Still having problems with the Waverly tower site with the A/C failing.

Continue to have problems with the paging system for fire and rescue. Working with Harris and looking at different system. Also have contacted Motorola to see what they would have or suggest to improve paging

The new radio for Wakefield Fire truck is on order.

The new generators have been installed at Waverly and Courthouse radio towers.

CIP PLAN: This plan is ready to present to the Board.

GRANTS: Still applying for grants for Fire, Rescue, and Emergency Management. We losS the grant from Greenville Memorial foundation due to information need to complete the grant was not provided by rescue squads.

Have received confirmation from John Randolph Foundation for equipment for both Waverly and Stony Creek that the process has gone to review committee

FIRE DEPTS: Waverly unit 100 has been repaired and back in service. Working with fire chiefs to see what unit is next to be repaired. Hose and ladder testing are scheduled for end of month.

RESCUE: Working with Lifestar on issues that need to be resolved.

EMERGENCY MANAGEMENT: Updating our REPP plan.

Received another \$7500.00 grant to assist with upgrading EOC.

Working with Code Red to get on our County web site so citizens can start signing up for notifications.

Community Development



September 2019

Monthly Reports

Community Development Office Monthly September 2019

Mr. André M. Greene, Director of Community Development

Economic Development.

- *A community meeting was held with representatives from Superb Solutions, Summit Engineering and Design and DHCD regarding the proposed new business.*

Community Development/Special Programs Grants

- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*
- *The Fairfield Inn site is under construction and the building plans have been submitted and are under review.*
- *A public hearing with the Planning Commission was held.*

Planning & Zoning

- *One (1) Cup application has been received and processed*
- *Six (6) Zoning Applications were reviewed and approved.*
- *Three (3) plats were approved.*

Erosion & Sediment Control

- *Four (4) E&S projects are active with inspections being made after each rain event.*
- *Six (6) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*



MEMORANDUM

DATE: October 2, 2019
 TO: Vandy Jones, County Administrator
 FROM: Andre M. Greene, Director of Community Development
 SUBJECT: September 2019 - Monthly Report

Please accept this as the September 2019 update for the Community Development Department.

BUILDING ACTIVITY

- September 2019

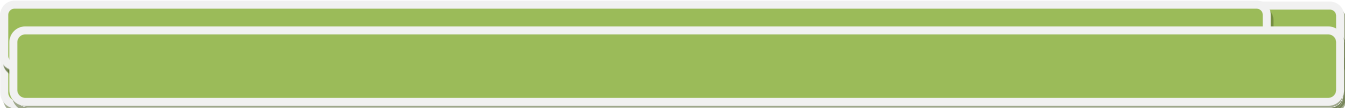
<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
8	8	3	3	71	\$288,922.00	\$3,265.04

- September 2018

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
8	9	3	8	69	\$831,808.00	\$3,665.35

- January 2010 – December 2019 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
85	83	33	60	582	\$4,390,588.00	\$28,909.35



Environmental Inspections



September 2019
Monthly Reports

Origin / Material Summary Report

Criteria: 09/01/2019 12:00 AM to 09/30/2019 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
DC	Special Misc-Tons	851.11
Origin Total		851.11
DE	MSWT	103.94
DE	Sandblast Grit-Tons	54.33
DE	Special Misc-Tons	44.22
Origin Total		202.49
GA	MSWT	18.42
Origin Total		18.42
MA	MSWT	375.52
Origin Total		375.52
MD	MSWT	330.25
MD	Sludge Indus-Tons	72.38
MD	SludgeIndus-Tons	102.85
MD	Special Misc-Tons	81.84
Origin Total		587.32
NC	CDTC	62.54
NC	MSWT	3,539.34
Origin Total		3,601.88
NJ	Auto Fluff RGC-Tons	16,671.04
Origin Total		16,671.04
NY	MSWT	64,246.82
Origin Total		64,246.82
PA	MSWT	35.35
Origin Total		35.35
SUSS BUS	MSWT	126.97
SUSS BUS	Sludge Indus-Tons	1,047.26
Origin Total		1,174.23
SUSS RES	CDTC	9.68
SUSS RES	MSWT	437.05
Origin Total		446.73
VA	CDTC	102.73
VA	MSWT	11,446.65
VA	SludgeIndus-Tons	14.04
VA	Special Misc-Tons	91.58
Origin Total		11,655.00
Totals		99,865.91

Housing Programs- Monthly Report

October
2019



Brenda
County of Sussex
10/9/2019



MEMORANDUM

TO: Mr. Vandy Jones, County Administrator

FROM: Brenda H. Drew, Housing Programs Coordinator

SUBJECT: Housing Program Report

DATE: October 9, 2019

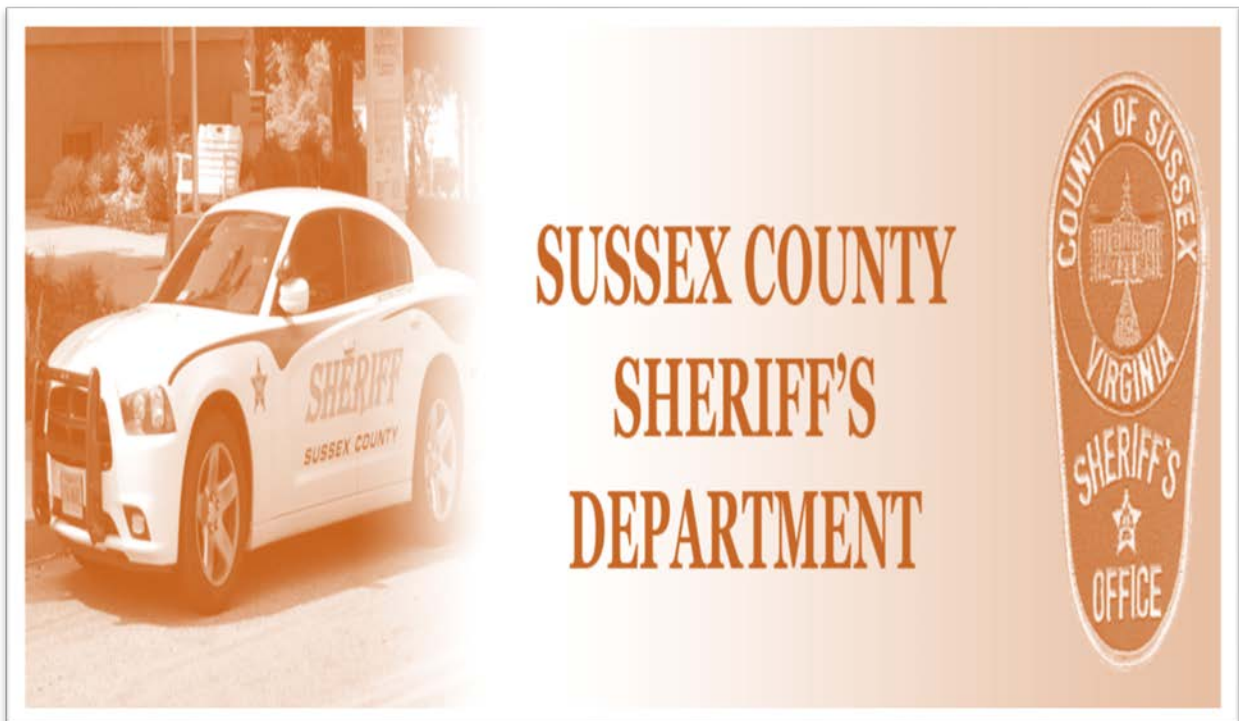
As always, we are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During the past month the following general work tasks were performed:

<i>Activities</i>	<i>No.</i>
<i>Annual Inspections</i>	10
<i>Annual Re-certifications</i>	12
<i>Initial Inspection</i>	0
<i>Other Certifications</i>	42
<i>Family Briefings</i>	0
<i>Executing HCV Contracts</i>	0
<i>Certificates of Satisfaction</i>	0
<i>Housing Rehab (PI) projects pending</i>	5
<i>Reports Submitted in CAMS</i>	2
<i>Training Attended</i>	0

#7.08

Sheriff's Department



September 2019 Monthly Report



"ONE FAMILY, ONE MISSION, ONE GOAL"

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

**Sussex County Sheriff's Office Monthly Report
Month of September 2019**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	537
Fire	36
Rescue	161
Animal Control	25
Town of Wakefield	73
Traffic	73
TOTAL	881

COURTS

Court:	Days of Court:
Circuit Court	4
General District	11
JDR Court	5

Court:	Judges:
Circuit Court	2
General District	2
JDR Court	2

CIVIL

Type:	Total:
Subpoenas Served	242
Jury Summoned	0
Criminal Warrants	45
DMV Notices	1
Levies	0
TDO	1
ECO	0
Other Civil	149

Fines and Forfeitures	\$95,128.87
Sheriff's Fees	\$470 + \$75.00 = \$545.00
Courthouse Security	\$10,440.38

JAIL

During the month of SEPTEMBER 2019, our average daily population was 39 inmates. The jail booked in 32 individuals during September. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 29.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	32 inmates, having been confined a total of 637 days.
Sentenced Misdemeanant	8 inmates, having been confined a total of 168 days.
Sentenced Felons	20 inmates, having been confined a total of 620 days.
Others	7 inmates, convicted but not sentenced.
Weekenders	3 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	16
Medical	5
Juvenile	2
Road Crew	17
TDO (Mental)	2
TOTAL	42