

Sussex County Board of Supervisors Meeting
Thursday, November 21, 2019 – 7 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

=====

1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Minutes of October 17, 2019 regular Board meetings
- 2.02 Warrants and Vouchers

3. Recognitions/Awards/Presentation

- 3.01 RESOLUTION: Green Machine Youth Football Team

4. Public Hearings

- 4.01 Waverly Office Space Lease to James House, Applicant
 - Public Comments
 - Board Comments
 - Action on Public Hearing Item

5. Appointments – none

6. Action Items

- 6.01 Sheriff's Request for Funding for Replacement Vehicle
- 6.02 Approve/Amend Survey for Tax Relief for Elderly/Disabled

7. Report of Departments

- 7.01 Treasurer's Report – *for information only*
- 7.02 Animal Services Report – *for information only*
- 7.03 Community Development Report – *for information only*
- 7.04 Environmental Inspections Report – *for information only*
- 7.05 Sheriff's Department Monthly Report – *for information only*
- 7.06 Housing Department Report – *for information only*
- 7.07 Virginia Cooperative Extension – *for information only*
- 7.08 Public Safety Report – *for information only*

8. Citizens' Comments (8 pm)

9. Unfinished Business – none

10. New Business - none

11. Board Members Comments

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

12. Closed Session

- 2.01 Convene to Closed Session
 - a. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, applicable Va. Code Section 2.2-3711(A)8; Waverly Meadows Subdivision
- 12.02 Reconvene to Open Session
- 12.03 Certification
- 12.04 Action Resulting from Closed Session (if any)

13. Recess/Adjournment

- 13.01 Recess/Adjournment
- 13.02 Regular Meeting, December 19, 2019 @ 7 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, October 17, 2019 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. E. Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Millard D. Stith, Independent Consultant
Mark Flynn, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
Brenda H. Drew, Housing Coordinator
G. Reid Foster, Jr., Public Safety Coordinator
Jeffrey Gary, Building Official
Ernest Giles, Sheriff
Andre M. Greene, Director of Community Development
Kelly W. Moore, Director of Finance
Cecil R. Stainback, Senior Animal Control Officer
Lorenzo D. Turner, Assistant to the Director of Community Development
Monica Whitney, Permits Technician
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board

1. Commencement

1.01 Call to Order/Determine Quorum (7:00 p.m.)

The October 17, 2019 meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Tyler.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

County Administrator Jones requested to (1) add under Item 5. Appointments, as Item 5.02 Appointment to the Southside Virginia Education Center; (2) remove under Item 6. Action Item, Item 6.02 Resolution for Crater Regional Workforce Development Board; (3) move Item 6.01, Sussex Service Authority: Request for Funding as Item 6.02; and, (4) add as new Item 6.01 Request for Funding for Plaque for Fallen Deputy Felton.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following amendments to the October 17, 2019 agenda inclusive of: (1) adding under Item 5. Appointments, as Item 5.02 Appointment to the Southside Virginia Education Center; (2) removing under Item 6. Action Item, Item 6.02 Resolution for Crater Regional Workforce Development Board; (3) moving Item 6.01, Sussex Service Authority: Request for Funding as Item 6.02; and, (4) adding as new Item 6.01 Request for Funding for Plaque for Fallen Deputy Felton.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the October 17, 2019 regular agenda inclusive of: (1) adding under Item 5. Appointments, as Item 5.02 Appointment to the Southside Virginia Education Center; (2) removing under Item 6. Action Item, Item 6.02 Resolution for Crater Regional Workforce Development Board; (3) moving Item 6.01, Sussex Service Authority: Request for Funding as Item 6.02; and, (4) adding as new Item 6.01 Request for Funding for Plaque for Fallen Deputy Felton.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of the September 19, 2019 Regular meeting; and (b) Approval of Warrants and Vouchers.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3. Recognitions/Awards/Presentation

3.01 Resolution Recognizing Dwight Gay's Retirement – Sheriff's Department

County Administrator Jones stated that staff received a request from Sheriff Giles to have the Board of Supervisors adopt a resolution for presentation to Mr. Dwight L. Gay in recognition of

his retirement. Mr. Gay retired October 1, 2019—after serving 32 years in the Sheriff's Department.

The Board, fellow co-workers, and County Administration would like express appreciation and extend our congratulations on Mr. Gay's retirement.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and adopts the resolution honoring Mr. Dwight L. Gay, to-wit:

WHEREAS, Dwight L. Gay retired October 1, 2019, after dedicating 32 years of service to the Sussex County Sheriff's Department; and

WHEREAS, through the years, Mr. Gay served under three (3) Sheriff's Administration—Sheriff E. S. Kitchen, the Sheriff R. R. Bell, and Sheriff E. L. Giles, Sr.; and

WHEREAS, he began his career as a jailor for the Sussex County Sheriff's Department on September 1, 1987 was promoted on January 1, 1994 to Corporal; and

WHEREAS, on December 1, 2002, Mr. Gay was promoted to his final position as Sergeant in the Jail; and

WHEREAS, Mr. Gay also works with the local rescue squad, as well as, the public school system as a bus driver; and

WHEREAS, Mr. Gay loves attending church and working in the community, especially helping children;

BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and extend our congratulations to Mr. Dwight L. Gay on his retirement and wishes him the best in his future endeavors.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this Board meeting this 17th day of October, 2019.

A copy of the resolution and Sheriff Giles' request were included in the Board packet.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield , Tyler

Voting nay: none

3.02 PRESENTATION: CodeRED Community Notification System Enrollment

Mr. Reid Foster, the County's Public Safety Coordinator, gave a brief presentation about CodeRED Community Notification System Enrollment.

Mr. Foster stated that the County is in the process of beginning the CodeRED Community Notification Enrollment. The CodeRED Community Notification System allows the County to

deliver emergency messages to residents regarding weather warnings or other notifications. He stated that the system will work to include delivering messages via voicemails on house telephones or cellphones, text messages or emails. The CodeRED system is up and running. The link for enrollment is listed on the County's website (www.sussexcountyva.gov).

Mr. Foster advised that when contract was signed, Verizon, T-Mobile, AT&T, and Sprint provided customers cellphone information. As a result, there are currently 4,250 customers. You can check to see if you are enrolled. If you're not interested in receiving notifications from the County, you can opt out.

He discussed having the ability to notify specific areas in the community. He encouraged the residents/citizens to enroll in the notification system.

Mr. Foster advised that assistance will be available for anyone needing help with enrollment.

There was discussion of distributing information to the citizens in the community. He noted that CodeRED has the ability to do mass mailings. Mr. Irving also offered to mail flyers when sending monthly bills at Sussex Service Authority.

There was discussions regarding annual fees and coverage of issues.

CodeRED Community Notification System Enrollment information was included in the Board packet.

3.03 PROCLAMATION: New Hope Baptist Church – 162 Years of Worship

County Administrator Jones stated that staff received a request from Vice Chairman Blowe for staff to prepare a proclamation to honor New Hope Baptist Church, located on Old Forty Road, in Waverly, Virginia. The proclamation commemorates New Hope's 162 years of worship.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and adopts the proclamation commemorating New Hope Baptist Church's 162 years of worship, to-wit:

WHEREAS, New Hope Baptist Church was founded in 1857, and this year marks 162 years of continuing service; and

WHEREAS, New Hope Baptist Church was established about a half mile from its current location and was known as Bush Harbor with Reverend Blanding as its first pastor; and

WHEREAS, a new church was built later at its current location in which Deacon R. B. Hall suggested the new edifice be called "New Hope Baptist Church" with Reverend William Wallace as pastor; and

WHEREAS, some of the past pastors include Reverend Blanding, Reverend Wallace, Reverend M. R. Newsome, Reverend J. L. Harris, Reverend T. L. Mason, Reverend M. C. Allen, Reverend R. B. Page, Reverend L. E. Kaiser, Reverend W. H. Winston, Reverend E. E. Hicks,

Reverend Dr. Linwood A. James, Sr., Reverend John A. Wynn and Reverend H. Patrick Cason;
and

WHEREAS, during the growth of the church the following ministries were established: deacon and deaconess, church clerk, trustee, treasurer, and secretary positions, as well as usher boards, choirs, auxiliaries, Willing Worker's, Pastor Aid, Flower Club, Nurses Unit, bible study and Deaconess Ministry were established; and

WHEREAS, officers and members kept the church together during their three years (2001-2004) without a pastor, later serving under the leadership of Reverend John A. Wynn in March 2004; and

WHEREAS, several renovations were done; however, New Hope's greatest accomplishment was the burning of the mortgage on August 5, 2012; and

WHEREAS, on September 16, 2018, Reverend Jameson K. McLaughlin was installed as New Hope's 14th pastor to continue shepherding the Church family;

NOW BE IT RESOLVED that the Sussex County Board of Supervisors by this proclamation, hereby honors New Hope Baptist Church for its 162 years of worship.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Ms. Ellen Boone was present to accept the Proclamation.

4. Public Hearing

Chair Seward entered Public Hearing.

4.01 Rezoning Application #2019-01: Rickmond Properties, LLC, applicant

Staff report for Rezoning Application #2019-01, Rickmond Properties, LLC, applicant was provided by Monica Whitney, Permits Technician.

Ms. Whitney stated that the applicant, Rickmond Properties, LLC is requesting to rezone approximately 12.29 acres, known as tax map number 61A4-A-40, from A-1, General Agricultural District to I-1, Limited Industrial, for expansion of their existing contracting business located on tax map number 61A4-A-34 which is currently zoned, I-1, Limited Industrial. The rezoning will allow for a contractors' equipment storage yard. The property in question is located approximately 2,500 feet east of the Wakefield Municipal Airport on the north side of General Mahone Highway (U.S. Route 460).

The Planning Commission met on September 9, 2019 and voted (7-0) to forward the request to the Board of Supervisors with a recommendation for approval.

There were no public comments.

Board comments were heard from Supervisor Stringfield.

The Staff Report and supporting documentation were included in the Board packet.

Chair Seward closed the Public Hearing.

Action on Public Hearing Item

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approved the Rezoning Application #2019-01, Rickmond Properties, LLC, applicant to rezone approximately 12.29 acres, known as tax map number 61A4-A-40, from A-1, General Agricultural District to I-1, Limited Industrial, for expansion of their existing contracting business located on tax map number 61A4-A-34 which is currently zoned, I-1, Limited Industrial. The rezoning will allow for a contractors' equipment storage yard. The property in question is located approximately 2,500 feet east of the Wakefield Municipal Airport on the north side of General Mahone Highway (U.S. Route 460).
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

4.02 Amendment to Condition Use Permit #2019-01: First Solar, Applicant

Chair Seward entered into Public Hearing.

Staff report for the Amendment to Conditional Use Permit Application #2019-01, First Solar, applicant was provided by Monica Whitney, Permits Technician.

Ms. Whitney stated that First Solar LLC (on behalf of Waverly Solar LLC) is requesting to amend Conditional Use Permit #2019-01 by adding approximately 650 acres to the project area along Sussex Drive (Route 40) and East Oak Dale Road (State Route 655) to compensate for approximately 500 acres of unusable wetlands. Conditional Use Permit #2019-01 was granted to the applicant on March 21, 2019 to permit the construction of a 118 megawatt solar (MW) solar energy facility.

The Planning Commission met on September 9, 2019 and voted (4-3) to forward the request to the Board of Supervisors with a recommendation for denial.

The Staff Report and supporting documentation were included in the Board packet.

Mr. Jim Martin with First Solar gave a brief presentation and provided a handout to the Board members.

Public Comments were heard from:

- Earl Blackman (Stony Creek District) – Training locals; long term and permanent positions.
- Peggy Miles (Family Landowners) – Supports First Solar.
- Meade Fronfelter (Courthouse District) – Oppose amendment; bond requirement.

Board Comments were heard from Supervisors Blowe, Fly, Futrell, Seward and Tyler.

Chair Seward closed the Public Hearing.

Action on Public Hearing Item

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the amendment to Conditional Use Permit Application #2019-01, First Solar, applicant, by adding approximately 650 acres to the project area. The aforementioned approval is subject to amended conditions:

Proposed Conditions

1. The solar energy facility shall consist of an integrated power generation facility and shall be limited to approximately 2,700 acres, more or less, which shall consist of the following tax parcels: 28A10-A-20, 28-A-22, 28A11-A-3, 28-A-25, 42-A-33, 27-1-A, 27-1-B, 28-A-20, 28-A-21, 28-A-24, 27-A-2, 27-A-3, 27-A-4, 27-A-5, 27-A-12, 28-A-17A, 42-A-6, 41-A-19, 41-A-20, 41-A-21, 41-A-22, 42-A-2, 42-A-3, 42-A-5, 42-A-13, 42-A-14, 42-A-15, 42-A-26, 42-A-27, 42-A-11 and 42-A-12.
2. The solar energy facility will have a maximum of 118 MW of generated power, and is identified as "Waverly Solar LLC," as shown on the preliminary site plan dated October 1, 2019, which is incorporated by reference herein.
3. The solar energy facility shall consist of PV panels, racking systems, inverters, breakers, switches, cabling, power transformers, electrical substation and generator tie-line and associated materials and equipment.
4. All requirements and obligations of this Conditional Use Permit ("CUP") shall become a part of the zoning regulations and shall therefore be binding on the Applicant, and any future owner or operators (which shall include, but not be limited to, any successors, assignees, current or future lessee, or sub-lessees).
5. Waverly Solar LLC (the "Applicant"), or any future owner or operator, shall consent to annual administrative inspections of the solar energy facility by the Community Development Department staff for compliance with the requirements of this CUP.
6. The Applicant shall sign the list of the adopted conditions for this CUP signifying acceptance and intent to comply with these conditions.
7. All federal, state and local laws, regulations, permit requirements and ordinances will be adhered to including but not limited to:
 - a. US Army Corps of Engineers
 - b. Virginia Department of Environmental Quality - Small Renewable Energy Projects (Solar) Permit by Rule
 - c. All active solar systems shall meet the large-scale solar requirements of the National Electrical Code (NEC), National Electrical Safety Code (NESC), American Society of Civil Engineers (ASCE), American National Standards Institute (ANSI), Institute of

Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), or International Electrotechnical Commission (IEC) as applicable and state building code and shall be inspected by either a county building inspector or a third-party inspector through the building permit process.

- d. The Applicant is required to obtain a County Land Disturbance permit and a DEQ Virginia Stormwater Management Program (VSMP) Erosion and Sediment Control Plan [§62.1-44.15:55] prior to any land disturbance.
 - e. The site shall fully comply with all applicable provisions of the Sussex County Zoning Ordinance, to the extent not modified herein, throughout the life of this CUP.
8. A building permit, if required, must be obtained within 3 years of obtaining the CUP and the generation of solar electricity to the solar energy facility substation shall begin within eighteen months after the building permit is obtained or this CUP shall be null and void.
9. Site activity shall be limited to the following:
- a. Driving of posts shall be limited to 8:00 am to 6:00 pm, Monday through Saturday. Driving of posts shall be prohibited on state and federal holidays. The Applicant may request permission from the County Administrator to conduct post driving activity on Sunday, but such permission will be granted or denied at the sole discretion of the County Administrator. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates); #27-A-1 (Bernardo); and #42-A-6A (Pittman), post driving shall not be permitted on Sunday within 200 feet of the edge any property line for tax map #28A10-A-17A and #28A10-A-18; #27-A-1 (Bernardo); and #42-A-6A (Pittman), and
 - b. Other construction activity on-site shall be permitted Monday through Sunday in accordance with the provisions of the County's Noise Ordinance.
10. A minimum one hundred and fifty (150) foot setback shall be maintained from the solar equipment to any adjacent residential dwellings that exist at the time of the approval of the Board of Supervisors, unless it is across a public right-of-way from the solar equipment. A wooded buffer of existing trees at least 25 feet in width shall be maintained on the applicant's property from the solar energy facility to any existing residential dwelling. The security fence and project roads may be located within the setbacks. During construction the setback may be used for staging of materials and parking. For purposes of this CUP, project roads shall mean internal roads used to access the solar energy facility during construction. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates), a minimum of 500 foot setback for solar equipment shall be maintained from the property line and the wooded buffer shall consist of a 200-foot-wide contiguous area left in its natural vegetative state of existing trees and shall be located entirely on tax map #28-A-21 and #28-A-20 (Grayland Company). In the event of a natural disaster or similar event that substantially eliminates the wooded buffer around tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates); #27-A-1 (Bernardo); and #42-A-6A (Pittman), an evergreen buffer shall be planted consisting of a double row of evergreen trees that are at least 6-8 feet in height at the time of planting and spaced 10 feet apart. Each row shall be offset from the other to achieve the maximum amount of screening. In addition, there shall be a 200-foot-wide contiguous area left in its natural vegetative state of existing trees which shall remain along a line north from #28A10-A-17A (Sussex Trace Associates) property boundary and running parallel with Sussex Drive to the

property boundary of tax map #28-A-21 (Grayland Company).

11. A minimum 50' foot setback from the solar equipment to the property line shall be provided around the perimeter of the solar energy facility where it is adjacent to property not owned by the same property owner as covered in the CUP at the time of approval by the Board of Supervisors. A 25-foot-wide wooded buffer of existing trees shall be maintained on the applicant's property around the perimeter of the project where it is adjacent to property not owned by the same property owner as covered in the CUP. During construction the setback area may be used for the staging of materials or parking. The security fence and project roads may be located within the setbacks.
12. A minimum 100-foot setback from any solar structure to any public right-of-way shall be provided where the project is adjacent to the public right-of-way. Along public rights-of-way, a 25-foot-wide wooded buffer of existing trees shall be maintained on the applicant's property. The security fence and project roads may be located within the setbacks. During construction the setback area may be used for the staging of materials and parking.
13. The Applicant shall install a standard galvanized security fence around the solar energy facility that is a minimum of seven (7) feet in height.
14. Construction lighting shall be minimized and shall be directed downward.
15. Post-construction lighting shall be limited to security lighting only and shall be directed downward.
16. The Applicant is required to obtain approval of a decommissioning plan from the Director of Community Development Department, the County Administrator, and the Board of Supervisors (not subject to a public hearing) prior to approval of any building permits for the solar energy facility. The solar energy facility shall be decommissioned and removed within eighteen (18) months after the facility ceases electricity generation for a continuous twelve (12) month period.

The costs of decommissioning shall be secured by adequate surety in a form agreed to by the County Attorney, including but not limited to a surety or performance bond, certified check, or letter of credit, such surety shall be provided to the Director of Community Development, with copies delivered to the County Administrator, and the Board of Supervisors prior to the issuance of the land disturbance permit and building permit from the County. The performance bond, certified check or letter of credit shall be in an amount of no less than Five Hundred Ninety Thousand Dollars (\$590,000) while the solar energy facility remains on the Property. If the solar energy facility is sold, the CUP shall not transfer to the purchaser until such time as the adequate surety is provided.

The cost estimates of the decommissioning shall be updated every five (5) years by an independent consultant ("consultant") retained at the expense of the Applicant, or any future owner, and provided to the County. The consultant shall be a professional engineer licensed in Virginia with expertise in the subject of decommissioning solar projects. The Applicant, or future owner, is required to obtain approval of the independent consultant from the Director of

Community Development, the County Administrator, and the Board of Supervisors (not subject to a public hearing) prior to being engaged by the Applicant, or future owner, which approval shall not be unreasonably withheld. The consultant's reports will identify the cost of decommissioning, taking into account any salvage value of the installed equipment. The surety amount will be increased or decreased based on such updated cost of decommissioning, but the surety shall not be below the minimum amount required by this condition. The surety amount shall be increased by an amount equal to 10% above the updated cost of decommissioning to cover the adjusted decommissioning cost over the five year review period. The Applicant, or future owner, shall be liable to the County for any deficiency if the bond amount does not fully fund the costs of decommissioning.

Decommissioning shall include, but not be limited to, the removal of all fencing, posts, foundations, racking systems, solar panels, underground cables and conduits, combiner boxes, switch gears, transformers, other electrical components, and other accessory equipment/structures from the Property no matter the depth placed in the ground and properly disposed of as part of the decommissioning.

If the Applicant, or future owner, intends to cease operations, or to shut down the solar energy facility, it shall send the Director of the Community Development Department, the County Administrator, and the Board of Supervisors written notice at least ninety (90) days prior to such action and will provide, with such notice, a revised consultant's report. The Applicant, or future owner, shall remove the facilities ("decommissioning") within twelve (12) months of receipt of notice from the County, said notice shall not be issued prior to the expiration of the (90) day notice period referenced in the previous sentence. If the solar energy facility is not removed within the time provided in the notice to the County, the County may cause the removal of the solar energy facility with costs being borne by the Applicant, or future owner. The County shall have the necessary rights to sell the facilities (the result of which shall be the salvage value) and to the extent that the salvage value is insufficient to reimburse the County for costs incurred to remove the facilities after collection of the proceeds of the bond, certified check, or letter of credit referenced above, the Applicant or future owner shall be liable to the County for amount equal to the difference between the salvage value plus the proceeds of the bond, certified check, or letter of credit and the amount of costs the County incurs to remove the facilities.

17. Prior to the end of construction of the solar energy facility, the Applicant, shall hold a series of training classes with the County's first responders (Fire and Rescue) to provide materials, education and training to the departments serving the solar energy facility in regard to how to safely respond to on-site emergencies. The training classes shall be scheduled with the assistance of the County Public Safety Coordinator. The Applicant, future owner or operator, shall provide on-going training as deemed necessary by the Public Safety Coordinator.
18. Access roads are to be marked by the Applicant with identifying signage.
19. Any electrical wiring used in the system shall be underground (trenched) except were wiring is in cable trays or brought together for interconnection to system components and/or the local utility power grid.

20. The Applicant, at Applicant's expense, is required to obtain approval of a Construction Traffic Management Plan and mitigation measures by the Virginia Department of Transportation and the County of Sussex. The Plan shall address traffic control measures, pre-and post-construction road evaluation and any necessary repairs to the public road that are required as a result of damage from the solar energy facility. If traffic issues arise during the construction of the solar energy facility, the Applicant will develop and implement, at Applicant's expense, with input from the County and VDOT appropriate measures to mitigate the issues.
21. All panels will use anti-reflective coatings.
22. No aspect of the solar energy facility shall exceed 25 feet in height when orientated at maximum tilt, as measured from grade at the base of the structure to its highest point. Such height restriction shall not apply to the lightning protection, and electrical distribution or transmission lines.
23. After completion of construction, the operation of the solar facility shall not use onsite well water or public drinking water originating from sources entirely within the boundaries of Sussex County for the purpose of washing panels. In the event that the Sussex Service Authority determines that sufficient excess capacity exists, the applicant may purchase water from the Sussex Service Authority. In the event that on-site wells are used during construction of the solar energy facility, the Applicant shall prepare and submit for review to the County hydrogeologic information necessary for the County to determine the potential impact to pre-existing users for the same aquifer proposed to be used for the solar energy facility and a plan to mitigate impacts to pre-existing users within the area of impact of the Project. If the County, in consultation with the Department of Environmental Quality, determines that the installation of a well will not adversely affect existing users, the Applicant may proceed with well construction in strict compliance with approval by the Department of Environmental Quality. At the end of the construction of the solar energy facility, the well shall not thereafter be used except only for personal toilet and lavatory facilities as required by the Uniform Statewide Building Code for operations and maintenance buildings.
24. Only EPA approved herbicides shall be used for vegetative and weed control at the solar energy facility by a licensed applicator. No herbicides shall be used within 150 feet of the location of an approved ground water well. With respect to tax map #27-A-1 (Bernardo) approved ground water well at the time of the approval of the Board of Supervisors, no herbicides shall be used within 250 feet.
25. No material and equipment laydown area, construction staging area, or construction trailer shall be located within 150 feet of any property containing a residential dwelling. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates), the material and equipment laydown area, construction staging area, or construction trailer shall be located as depicted on the site plan on file with the Planning Department unless an alternative location is approved by the County Administrator for good cause shown. With respect to tax map #27-A-1 (Bernardo); and #42-A-6A (Pittman), no material and equipment laydown area, construction staging area, or construction trailer shall be located within 250 feet of the property line.
26. With respect to tax map #27-A-1 (Bernardo) and #42-A-6A (Pittman); if solar panels are constructed within 50 feet of any adjacent property line that does not contain a wooded buffer

of at least a 25-foot-wide contiguous area, an evergreen buffer shall be planted consisting of a double row of evergreen trees that are at least 6-8 feet in height at the time of planting and spaced 10 feet apart. Each row shall be offset from the other to achieve the maximum amount of screening.

27. With respect to tax map #27-A-1 (Bernardo); the project's security fence shall be no closer than 250' from Parcel #27-A-1 approved ground water well at the time of the approval of the Board of Supervisors; and upon receipt of Sussex County' building permit approval for the project, the property's right of way and driveway shall be properly maintained by Waverly Solar, LLC.

28. No herbicides will be used during construction. The Applicant shall submit an herbicide land application plan prior to approval of the certificate of occupancy (or equivalent). The plan shall specify the type of herbicides to be used, the frequency of land application, the identification of approved groundwater wells, wetlands, streams, and the distances from land application areas to features such as wells, wetlands, streams and other bodies of water.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Fly

5. Appointments

5.01 Appointment to Planning Commission

County Administrator Jones stated that at the September 19, 2019 Board meeting, the Board was advised of the vacancy created on the Planning Commission (Stony Creek District) after Mr. Gary tendered his resignation due to employment with the County. At this meeting, Vice Chairman Blowe stated that he had a candidate for appointment; however, he asked that the consideration for this appointment be done at the October 2019 Board meeting to allow Mr. Rudolph Shands time to submit his resumé—a copy of which is included in the Board packet along with a copy of the Planning Commission members.

County Administrator Jones noted that the appointment for this unexpired term will end June 30, 2022.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Mr. Rudolph Shands, 12267 Flowers Road, Stony Creek, VA 23882, to the Planning Commission (Stony Creek District) to fill the unexpired term ending June 30, 2022.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5.02 Appointment to Southside Virginia Education Center Board

County Administrator Jones stated Southside Virginia Education Center notified the County that his term on the Southside Virginia Education Center Board expired October 15, 2019. The new term will expire October 15, 2023.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints the Mr. Vandy Jones, Sussex County Administrator, P.O. Box 1397, Sussex, Virginia 23884 to the Southside Virginia Education Center Board with a term expired October 15, 2023.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6. Action Items

6.01 Plaque for Deputy Felton

Supervisor Fly stated that the mother of fallen Deputy Thomas Edward Felton has requested that a plaque be placed on County grounds in her son's memory. Deputy Felton was killed in the line of duty in 1989 at the age of 23.

Sheriff Giles stated that his mother requested that the plaque to be placed in front on the Sheriff's Office. Sheriff Giles stated that of the plaque is \$2,770

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVEED that the Sussex County Board of Supervisors hereby approves County Administration purchasing the plaque for \$2,770.00 in memory of fallen Deputy Thomas Edward Felton.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.02 Sussex Service Authority Request for Funding - \$15,000

County Administrator Jones stated that at its June 20, 2019 regular meeting, the Board appropriated and encumbered \$25,000 to Sussex Service Authority for the County's share in the repairs to the Sussex Courthouse Complex Waste Water Treatment Plant. The costs of repairs were in excess of \$81,857. The County received Sussex Service Authority's request for \$15,000 as the County's share in the overage.

A copy of the letter from Sussex Service Authority, dated October 8, 2019 was included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby appropriates \$15,000 to Sussex Service Authority for the overage of the repairs to the Sussex Courthouse Complex Waste Water Treatment Plant and approves funding to be taken from Fund Balance.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Fly

6.03 Virginia Association of Counties (VACo) Voting Credentials

County Administrator Jones stated that the Virginia Association of Counties' (VACo) 85th Annual Conference will convene Sunday, November 10th through Tuesday, November 12th, 2019 at the

Homestead in Hot Springs, VA. The Annual Business Meeting of the Virginia Association of Counties will be held Tuesday, November 12, 2019. Each County shall designate a representative and an alternate of its Board of Supervisors to cast vote(s) at the Annual Business Meeting.

There are two (2) members of the County Board of Supervisors, as well as the County Administrator, who are registered to attend the Annual VACo meeting.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby designates Chair Seward as the primary representative and Keith Blowe is the alternate representative to cast votes at the Virginia Association of Counties Annual Business Meeting.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: nay

6.04 Acceptance of Department of Motor Vehicle Safety Grant

County Administrator Jones stated that the The Sheriff's Department advised Administration that they were in receipt of a grant from the Department of Motor Vehicles (DMV) in the amount of \$25,050. The Sheriff's Office is requesting the Board of Supervisors to accept the grant in its entirety. The funds will be used for selective enforcement and training.

The \$25,050 includes \$16,700 in Federal funds and \$8,350 in Local Soft Match. The Sheriff's Office will provide the local soft match in the amount of \$8,350 from its 2019-2020 Approved Budget. The soft match will be taken from the Field Operations line item 51100-1246 covering fuel and 5110-1265 Vehicle Maintenance.

A copy of the Sheriff's Office Request to the Board of Supervisors, dated October 17, 2019

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors accepts the grant from Department of Motor Vehicle (DMV) in its entirety in the amount of \$25,050; and

FURTHER RESOLVED that the local soft match is to be taken from the Sheriff's Field Operations line item 51100-1246 covering fuel and 5110-1265 Vehicle Maintenance.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.05 Resolution to Approve and Appropriate Grant Funding – Superb Solution for CDBG Project #18-26

County Administrator Jones stated that the County has been awarded a Community Development Block Grant-funded Community Economic Development Grant in the amount of \$375,000 from the Virginia Department of Housing and Community Development (VDHCD) to undertake the Superb Solutions for You Project.

County Administration is requesting the Board to authorize the County Administrator to execute all contracts and other documents necessary for getting the Superb Solutions for You Project under contract with the Virginia Department of Housing and Community Development.

Mr. Craig Wilson, Summit Design and Engineering and consultant for the County, gave an overview of the grant and plant and chemical at Superb Solutions for You.

Purchasing equipment was discussed. It was noted that CDBG Grant funds were for the purchase of equipment.

Mr. Wilson discussed the acid alum and its purpose. Discussed water is sufficient in the Town of Waverly. There will be no discharges from the plant; there will be no discharge in waterways; and there should not be any discharges in the air.

There was discussion of permit process regarding Department of Environmental Quality.

There was discussion of the Department of Rail and Transit system.

He noted that the total cost of the project is approximately \$2.3 million.

A copy of the resolution was included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors approves and adopts resolution authorizing the execution of all necessary contract documents for the Superb Solutions for You Project, County of Sussex, Virginia, to-wit:

WHEREAS, the County has been awarded a Community Development Block Grant-funded Community Economic Development Grant in the amount of \$375,000 from the Virginia Department of Housing and Community Development (VDHCD) to undertake the Superb Solutions for You Project; and

WHEREAS, VDHCD has entered into negotiations with the County of Sussex regarding a contract for the Superb Solutions for You Project as CDBG Project #18-26;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Sussex, Virginia that:

1. The County hereby authorizes the County Administrator, the County's chief administrative official, to execute all contracts and other documents necessary for getting the Superb Solutions for You Project under contract with the Virginia Department of Housing and Community Development.
2. The County hereby appropriates \$375,000 in funding awarded to the County of Sussex by the VDHCD for the Superb Solutions for You Project to the FY2020 General Fund Budget and further appropriates said funds to the Sussex County Industrial Development Authority for distribution to Superb Solutions for You.

Voting aye: Supervisors Blowe, Futrell, Stringfield, Tyler

Voting nay: Supervisors Fly, Seward

6.06 Approval of Pre-Contract Activities for Superb Solutions for You, LLC CDBG Project #18-26

County Administrator Jones stated that grant activities known as Pre-Contract Activities must be completed prior to the execution of the Superb Solutions for You CDBG Grant Project #18-26.

The activities are listed below:

- Sussex County Anti-Displacement Plan and Relocation Assistance Plan for Superb Solutions for You CDBG Project #18-26
- Fair Housing Certification for Virginia CDBG-Funded Grants
- Sussex County Local Business and Employment Plan for Virginia CDBG-Funded Grants
- Sussex County Non-Discrimination Policy

The contract with DHCD is anticipated to be executed the latter part of November 2019 or early December 2019.

The Anti-Displacement Plan and Relocation Assistance Plan for Superb Solutions for You CDBG Project #18-26, County of Sussex Virginia, the Fair Housing certification for Virginia CDBG-Funded Grants, the Sussex County Local Business and Employment Plan for Virginia CDBG-Funded Grants, County of Sussex Virginia, and the Sussex County Non-Discrimination Policy were included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Pre-Contract Activities for Superb Solutions for You, Inc. CDBG Grant Project #18-26.

Voting aye: Supervisors Blowe, Futrell, Stringfield, Tyler

Voting nay: Supervisors Fly, Seward

7. Reports of Departments

7.01 Treasurer's Report – included in Board packet – included in Board packet

7.02 Treasurer's Report: Tax Relief for the Elderly Information – Ms. Deste J. Cox

At the September 19, 2019 Board of Supervisors regular meeting, Supervisor Fly requested the Treasurer's Office to provide on the costs of Tax Relief for the Elderly and how it would affect the County of Sussex.

Ms. Deste Cox's, Treasurer, provided the quote from BMS Direct to print and mail survey/questionnaire to Real Estate owners in Sussex County with regard to the Tax Relief for the Elderly/Disabled is attached. The quote is \$1,486.83 plus approximately \$2,521.98 in postage, as noted on the estimate. Ms. Cox noted that the County will also need to contract with a programmer to compile data or to get real estate information which will cost \$350.00.

Ms. Cox also noted that the Board would determine the information for the survey.

Quotes and localities information were included in the Board packet.

Ms. Cox noted that she has also asked Business Data of Virginia for a quote, but had not received a response at the time of submitting information for packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby appropriates an amount up to \$5,000 with funds from the Fund Balance for printing, mailing of surveys/questionnaires, postage and programmer for the Tax Relief for the Elderly/Disabled.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

7.03 Animal Services Report – included in Board packet

7.04 Public Safety Report – included in Board packet

7.05 Community Development Report – included in Board packet

7.06 Environmental Inspections Monthly Report – included in Board packet

7.07 Housing Department Monthly Report – included in Board packet

7.08 Sheriff's Department Report – included in Board packet

8. Citizens' Comments (8:20 p.m.)

There were comments heard from:

- Leah Brantley (Courthouse District) – Sand mining conditional use permit by Mid-Atlantic.
- William Ricks (SCYARA) – Thanked the Board and Administration for financial support for Sussex County Youth and Recreation Association (SCYARA); not able to achieve opening Waverly pool (provided Board documents).
- Angela McPhaul (Waverly Mayor) – Cancer walk; movie night; Farmer's Market; 2nd Annual 5-Mile Walk in Allen Gibson Park; Green Machine Homecoming Game Saturday @ 1 pm in Wakefield; Superb Solutions; Town of Waverly application with DEQ.
- Jesse Hellyer (Waverly District/Chamber of Commerce) – Chamber of Commerce hosting Meet & Greet event October 24th at 6 p.m. at Jessica Ann Moore Foundation for candidates with opposition; no stand-ins; no debates.
- James Worley (Courthouse District) – Sand mining conditional use permit; Planning Commission.
- Rex Davis (Davis Travel Center) – Anti Meals Tax
- Ary Boykins (Courthouse District) – Partnered with several local organizations for Winter Drive to serve 1,110 students; donations.
- Chester Carter (Stony Creek District) – Pro Meals Tax

- Earl Blackman (Stony Creek District) – New business owner in County; assist in getting word out about CodeRED ; on the verge extending business in to ambulance service; offering to pay for EMT certification.
- Marvin Drew II (Waverly District) – Thanked Board members; appreciate Board and encourage to continue to do services; encouraged County to build one another u; be thoughtful neighbors; “Do nothing out of selfish ambition...”.
- Kevin Bracy (Courthouse District) – Planning commission vote on project; signs on church properties; politics.
- Marvin Drew III (Waverly District) – Announced Holy Night at 6273 Beaverdam Road at the farm.
- Eileen Allen (Courthouse District) – Wonderful citizens are given chance to speak; Board members expressions.

9. Unfinished Business

There was no Unfinished Business.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – Encouraged citizens to vote; respect; removal of signs from properties.

11.02 Courthouse District – Announced DMV Connect to start in the County in April.

11.03 Henry District – none

11.04 Stony Creek District – Reminded citizens of new license requirement due October 2020; encouraged citizens to vote.

11.05 Wakefield District – Traffic concern on Lobb Shop Road in Waverly; waste from trucks along road.

11.06 Waverly District – Encouraged citizens to vote.

12. Closed Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, pursuant to Code Section 2.2-3711(A)7, Building Code and Zoning, Animal Welfare.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield Tyler

Voting nay: none

Absent during vote: Supervisor Fly

12.02. Reconvene to Open Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.03 Certification of Closed Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FLY and carried: RESOLVED THAT that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.04 Action Resulting from Closed Session

There was no action on Closed Session Item.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the October 17, 2019 meeting of the Sussex County Board of Supervisors hereby adjourned at 11:10 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Tyler

Voting nay: none

Absent during vote: Supervisor Stringfield

BOARD ACTION FORM

Agenda Item: Recognition #3.01

Subject: RESOLUTION: Green Machine Youth Football Team

Board Meeting Date: November 21 2019

=====
Summary: Staff received a request from Supervisor Futrell to prepare a resolution for approval for the Green Machine Youth Football Team and their coach and administrator, Jason and Rhonda Flowers, respectively, parents and volunteers.

The Green Machine had a successful season. They won their Championship back in October.

Recommendation: That the Board approves and adopts the resolution recognizing the Green Machine Youth Football Team

Attachment: Copy of the Resolution recognizing the Green Machine Youth Football Team
=====

ACTION: That the Board approves and adopts the resolution recognizing the Green Machine Youth Football Team

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Resolution



Recognizing Green Machine Football Team

WHEREAS, it has come to the attention of the County that the Green Machine Football Team has experienced a successful football season; and

WHEREAS, the Green Machine was established August 15, 2007; and

WHEREAS, Jason and Rhonda Flowers, coach and administrator, respectively; and volunteers have given their time, patience, skills and talents to coach their team to a championship; and

WHEREAS, the Green Machine is a local group of 25 to 30 youths from throughout the County and neighboring counties, ranging in the ages 11-13; and

WHEREAS, the County realizes that participation in organized athletics helps build character and teaches a wholesome sense of good sportsmanship among our youth; and

BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and express the County's congratulations to the Green Machine, Jason and Rhonda Flowers, volunteers and parents.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this Board meeting this 21st day of November, 2019.

*Susan B. Seward, Chair
Board of Supervisors*

*Keith C. Blowe, Vice-Chairman
Board of Supervisors*

BOARD ACTION FORM

Agenda Item: Public Hearing Item #4.01

Subject: Waverly Office Space Lease to James House

Board Meeting Date: November 21 2019

=====

Summary: The James House provides trauma informed support, advocacy and education for people affected by sexual violence, domestic violence and stalking to empower them to become healthy, safe and self-sufficient for Sussex County.

Ms. Agusta Wakapa of the James House is currently located in the County building on the Courthouse Complex that formerly housed Public Safety and the Animal Control offices. The Animal Control office is now at the Animal Shelter. Public Safety is now housed in the County's Waverly office.

Being the only office remaining in the County building on the complex, James House has requested to use office space at the County's Waverly Office, located at 233L South Drive, Waverly, Virginia.

A Letter of Agreement will be provided under separate cover prior to the Board meeting.

Recommendation: That the Board approves the Letter of Agreement between the County and James House for the lease/use of office space the County's Waverly Office located at 233L South County Drive, Waverly, Virginia.

Attachment: Letter of Agreement provided under separate cover.

=====

ACTION:

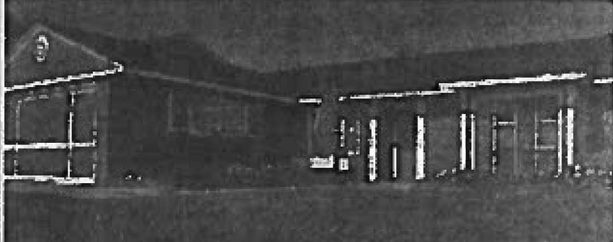
MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Directory



Real Estate Deal



Looking to sell your home?

Services in our A-Z
\$5 per week

Advertise in all three papers for a month!

Card or American Express) and will be placed in the Dinwiddie Monitor,
Call or main office today at 434-634-4153.

NOTICE

**NOTICE OF PUBLIC HEARING
SUSSEX COUNTY
BOARD OF SUPERVISORS**

Pursuant to Va. Code § 15.2-1800, the Sussex County Board of Supervisors will hold a Public Hearing on Thursday, November 21, 2019 at approximately 7:00 p.m. at the Sussex County General District Courthouse, Sussex Judicial Center, 16098 Courthouse Road, Sussex, Virginia 23684. The purpose of the hearing is to solicit input and receive comments concerning the lease of office space in Sussex County's Waverly Office located at 233L South County Drive, Town of Waverly, Virginia to James House as Tenant to provide services to the citizens of the County of Sussex.

Any and all persons are invited to appear before the Board to present evidence, give testimony or otherwise comment concerning these matters at the time and place stated above.

Authorized by:
Vandy V. Jones, III
County Administrator
11/8/2019

**PUBLIC NOTICE
SUSSEX COUNTY**

Code of Virginia Title 58.1
Section 3911 Sussex County
real estate and personal
property taxes for 2019 are
due on December 5, 2019.

Desta Jarratt Cox, Treasurer
Sussex County



The man
who stops
advertising
to save
money is
like the
man who
stops the
clock to
save time.

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Sheriff's Request for Funding for Replacement Vehicle

Board Meeting Date: November 21 2019

=====

Summary: A fleet unit in the Sheriff's Department was totaled. To maintain continuity, the Sheriff has procured a replacement vehicle from Haley in the price of \$38,620.87. The Finance Department has calculated an availability of current funds in the amount of \$23,824.03 through various sources.

Recommendation: That the Board approves and appropriates \$14,796.84 from Fund Balance to Capital Fund (-302) to purchase a vehicle for the Sheriff's department.

Attachment: N/A

=====

ACTION: That the Board approves and appropriates \$14,796.84 from Fund Balance to Capital Fund (-302) to purchase a vehicle for the Sheriff's department.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: Tax Relief for the Elderly/Disabled

Board Meeting Date: November 21 2019

=====

Summary: At a previous Board meeting, the Treasurer’s Office was requested to provide price quotes and the estimate of the postage cost to print and mail surveys/questionnaires to Real Estate owners and the effect it would have on Sussex County residents with regards to the Tax Relief for the Elderly.

Ms. Deste Cox, Treasurer, provided the price quote and estimate, and is now requesting the Board to review the attached Sussex County Real Estate Survey for approval. Ms. Cox would like to mail the survey in December, soon after the tax deadline of 12/5/19, to provide ample time to present figures to the Board for consideration in the 2020/2021 budget.

Recommendation: That the Board approves the form, or approve an amended version of the survey/questionnaire for Tax Relief for the Elderly in Sussex County.

Attachments: (1) Sussex County Real Estate Survey
(2) Surrounding Localities Information

=====

ACTION: That the Board approves the form, or approve an amended version of the survey/questionnaire for Tax Relief for the Elderly in Sussex County.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

SUSSEX COUNTY

REAL ESTATE SURVEY

December 1, 2019

Sussex County would like your help as consideration is given to a possible tax relief for the elderly or disabled.

By completing this form and returning it to the Sussex County Treasurer's Office, you will help provide valuable demographic information for the Board's consideration. All information provided on these forms will be used only by the Sussex County Treasurer, Commissioner of Revenue and their staff to compile totals for the Board of Supervisors. After all information is compiled, these surveys will be properly destroyed.

1. Is one or more owners of this property 100% disabled or 65 years of age or older? (If yes, this will be the "qualifying owner". If no, this property would not qualify for tax relief.)
YES NO
2. Is this property the sole residence of the qualifying owner?
YES NO
3. Please choose the correct annual income range for the qualifying owner (include all sources of income):
\$15,000 or below
\$15,001 - \$25,000
\$25,001 - \$30,000
Over \$30,000
4. Please choose the correct household income range(include all sources of income for anyone that resides within the home):
\$20,000 or below
\$20,001 - \$30,000
\$30,001 - \$40,000
Over \$40,000
5. Please choose the correct net worth range for the qualifying owner:
Net worth is all assets (such as bank accounts, cars, land, houses, & retirement accounts) minus any debt owed (such as loans, credit cards, & mortgage).
\$75,000 or below
\$75,001 - \$100,000
\$100,001 - \$120,000
\$120,001 - \$140,000
Over \$140,000

Map/Parcel Number	Acres	Land Value	Buildings & Improvement	Total Value
444 4 44	44	44,444	44,444	88,888

Due by 12/31/19

Please return entire form to:

Doe John & Jane
1234 Nowhere Drive
Anywhere, VA 12345

Sussex County Treasurer
P O Box 1399
Sussex, VA 23884

THANK YOU FOR YOUR ASSISTANCE!

Tax Relief for the Elderly and Disabled

	Dinwiddie	Greensville	Prince George	Surry	Southampton
Qualifications	65 years of age, or totally/permanently disabled County resident & sole dwelling	65 years of age, or totally/permanently disabled County resident & sole dwelling Must own 25% interest in RE	65 years of age, or totally/permanently disabled County resident & sole dwelling	65 years of age, or totally/permanently disabled County resident & sole dwelling	65 years of age, or totally/permanently disabled County resident & sole dwelling
Income Limit	RE \$40,000 / PP \$30,000 RE - Net worth up to \$100,000 PP - Net worth up to \$75,000	\$30,000 First \$5000 of income for each relative (not spouse) living in home Net Worth up to \$75,000 House & 1 acre excluded from net worth	\$45,000 includes anyone living in home Net worth up to \$120,000 House & 5 acres excluded from net worth total	\$30,000 First \$6,500 of income of each relative (not spouse) excluded Net worth up to \$100,000 Value of house & lot excluded	\$40,300.99 First \$6,500 of income excluded Net worth up to \$168,500 House & 1 acre excluded from net worth
Percentage of Relief	100%	100% up to \$300	income 0-\$28,000 = 100% income \$28,001-\$45,000 = 50%	income up to \$15,000 - 100% income up to \$20,000 - 75% income up to \$25,000 - 50% income up to \$30,000 - 25%	income 0-\$23,400 - 100% income \$23,401-\$29,100 - 75% income \$29,101-\$34,600 - 50% income \$34,601-\$40,300.99 - 25%
Maximum Exemption	PP \$300.00 RE Up to 5 acres	\$300.00	Up to 5 Acres of Land	\$500	\$1,000

Total Reduction in Tax Revenue for 2019 Taxes: Surry = \$25,775 68 qualified Elderly or Disabled

Greensville = \$24,827 87 qualified Elderly or Disabled

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

October 31, 2019

<u>PAGE</u>	<u>TABLE OF CONTENTS</u>
1 – 1	BANK RECONCILIATION
2 – 6	999 TREAS. ACCT - 4 YR. COMP. BAL SHEET
7 – 7	GEN FUND (100) BALANCE SHEET
8 – 9	REVENUE/EXPENSE SUMMARY BY FUND
10 – 12	GEN FUND (100) REVENUE SUMMARY BY MAJOR
13 – 15	GEN FUND (100) EXPENDITURE SUMMARY BY DEPT
16 – 18	CIF (302) DETAIL REVENUE/EXPENSE SUMMARY
19 – 19	LANDFILL TIPPING FEES
20 – 20	LANDFILL REVENUE SUMMARY – 10 YR REPORT



TREASURER'S OFFICE

DESTE JARRATT COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business October 31, 2019

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$141,135.40	
Plus Cr Card Chg - in bank, not in office—JE	651.07	
Plus Cr Card Deposits in Transit - in office, not in bank	119.31	
Less Outstanding Checks not cleared bank	(16,476.39)	
Less Deposits in Transit - in bank, not in office	(6,643.96)	\$118,785.43

BSV #301- STONY CREEK, VA

Checking Balance	\$2,552,069.05	
Sweep Account	\$52.94	
Plus Bank Svc Chg - in bank, not in office—JE	\$23.78	
Plus Deposits in Transit - in office, not in bank	\$5,746.92	
Less Outstanding Checks not cleared bank	(\$744,603.78)	
Less ADJ ACH Return	(\$30.00)	
Less Deposits in Transit - in bank, not in office	(264,120.03)	1,549,138.88

SONA #401- WAVERLY, VA

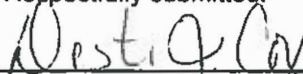
Bank Balance	\$21,380.47	
Less Deposits in Transit - in bank, not in office	(\$0.78)	21,379.69
Investments and CD's #30371619 - SONA #451		\$2,247,108.11

<u>QZAB -05 #701</u> Investment Balance	894,249.95
<u>QZAB -06 #702</u> Investment Balance	1,530,736.60
<u>LGIP INVESTMENT #803</u> Investment Balance	3,334,765.96
<u>VA INV POOL #804</u> Investn Investment Balance	2,094,367.80

TOTAL IN BANKS REC W/GL \$11,790,532.42

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:


 Deste J. Cox, Treasurer

kbe

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/10

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GLO70C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10	FY/2020 Bal. Sheet 2019/07 Thru 2019/10
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	ASSETS	.00	.00	.00	.00
000100-0000	Cash in Office - Treasurer	600.00	600.00	600.00	1,000.00
000100-0201	BB&T - MM Checking	2,586,419.77	2,993,350.25	2,015,965.94	118,785.43
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	47,517.81	128,839.36	24,682.64	1,549,138.88
000100-0302	BSV - Investment Acct	.00	.00	.00	.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	30,429.39	73,278.29	19,797.58	21,379.69
000100-0451	SONA BANK (SB) CD'S	2,210,398.24	2,219,253.59	2,228,143.93	2,247,108.11
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	662,566.28	737,924.49	815,100.69	894,249.95
000100-0702	Bk of America QZAB 06 Escrow	1,106,190.59	1,244,331.93	1,385,791.82	1,530,736.60
000100-0803	LGIP - Investments	2,080,249.04	2,099,320.72	2,423,876.03	3,334,765.96
000100-0804	VIP - Investments	.00	.00	517,039.42	2,094,367.80
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	526.44	1,624.43	398.87	1,110.45
	ASSETS	8,724,897.56	9,498,523.06	9,431,396.92	11,792,642.87
	TOTAL ASSETS	8,724,897.56	9,498,523.06	9,431,396.92	11,792,642.87
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	1,258,217.27	2,413,583.47	2,130,641.35	1,322,317.91
000300-0105	VPA Fund	.00	.00	.00	42,980.34
000300-0110	CSA Fund	71,175.17	10,964.60	14,095.14	47,870.57
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	44,590.04	35,477.35	38,032.31	34,377.92
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	54,383.99	58,103.99	59,042.99	59,540.99
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	11,050.41	19,281.13	16,112.49	17,637.69
000300-0135	Reserve for CP and DS	3,575,741.02	3,578,981.02	3,593,312.02	5,609,707.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,688.23	27,982.67	28,566.14	29,706.87
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	29,331.25	26,396.91	34,521.37	8,557.46
000300-0253	Summer Food Service Fund	7,153.51	5,535.81	5,933.61	11,351.80
000300-0254	Title and Grant fund	123,446.00	641,484.02	522,256.08	755,655.79

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/10

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10	FY/2020 Bal. Sheet 2019/07 Thru 2019/10
000300-0255	School Textbook Fund	159,244.83-	238,833.15-	162,103.64-	187,704.32-
000300-0256	Smart Beg. Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	197,889.05-	198,002.05-	199,293.05-	203,067.05-
000300-0302	General Capital Projects Fund	1,034,388.09-	399,676.72-	379,230.44-	730,490.46-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	226,133.95	69,280.39	135,135.27	25,025.77
000300-0306	Cabin Point - Industrial Park Fund	9,723.89	345,923.43	46,084.76	17,098.88
000300-0307	Henry - Industrial Park Fund	.00	.00	113,991.84-	153,980.77-
000300-0723	Robert Mitchell Scholarship Fund	25,755.17-	25,152.17-	25,146.17-	25,355.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	25,476.86-	30,965.86-	28,161.86-	33,900.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	29,073.83-	29,577.83-	30,308.83-	31,534.83-
000300-0726	Millard D. Stith Sch. Fund	79,458.00-	87,343.00-	101,864.00-	102,620.00-
000300-0733	Special Welfare Fund	1,413.97-	1,303.97-	4,772.14-	14,556.52-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	6,318,606.01-	7,360,648.08-	7,208,932.42-	9,285,048.55-
	TOTAL PRIOR YR FUND BALANCE	6,318,606.01-	7,360,648.08-	7,208,932.42-	9,285,048.55-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,288.68-	1,344.51-	.00	.00
000400-0002	Cash Over and Short	31.53-	12.02	8.38-	38.65-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	1,173.50-	1,274.42-	1,584.94-	842.44-
000400-0013	Prepaid Taxes - RE	4,555.97-	3,598.65-	4,019.67-	4,991.68-
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	662,566.28-	737,924.49-	815,100.69-	894,249.95-
000400-0016	QZAB 2006 Escrow Acct.	1,106,190.59-	1,244,331.93-	1,385,791.82-	1,530,736.60-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	64,235.00-	70,610.00-	66,296.50-	76,735.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	47,447.00	50,337.50	.00
	OTHER ACCOUNTS	1,840,041.55-	2,011,624.98-	2,222,464.50-	2,507,594.32-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	500,000.00-	60,000.00-	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	66,250.00-	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	566,250.00-	126,250.00-	.00	.00
	OTHER EQUITY & ESCROW ACCTS	2,406,291.55-	2,137,874.98-	2,222,464.50-	2,507,594.32-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/10

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10	FY/2020 Bal. Sheet 2019/07 Thru 2019/10
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	176.80	.00	.00	.00
000501-1997	Real Estate - 1997	193.17	143.02	.00	.00
000501-1998	Real Estate - 1998	256.14	205.14	86.04	.00
000501-1999	REAL ESTATE - 1999	291.78	240.78	121.68	121.68
000501-2000	Real Estate - 2000	322.80	258.00	168.00	168.00
000501-2001	Real Estate - 2001	409.80	345.00	168.00	168.00
000501-2002	Real Estate - 2002	557.70	487.50	182.00	182.00
000501-2003	Real Estate - 2003	578.50	508.30	182.00	182.00
000501-2004	REAL ESTATE - 2004	584.35	514.15	187.85	187.85
000501-2005	Real Estate - 2005	584.35	514.15	187.85	187.85
000501-2006	Real Estate - 2006	427.68	341.28	161.28	161.28
000501-2007	Real Estate - 2007	427.68	341.28	161.28	161.28
000501-2008	REAL ESTATE - 2008	574.11	476.91	274.41	264.55
000501-2009	RE - 2009	968.22	731.70	529.20	442.26
000501-2010	Real Estate - 2010	2,162.57	1,450.89	907.62	613.44
000501-2011	Real Estate - 2011	5,295.13	4,007.98	1,684.87	613.44
000501-2012	Real Estate - 2012	9,198.10	6,403.34	3,236.77	1,343.28
000501-2013	Real Estate - 2013	19,048.54	13,555.60	6,355.60	3,253.27
000501-2014	Real Estate - 2014	38,481.85	25,326.19	13,690.33	6,554.25
000501-2015	Real Estate - 2015	123,427.39	50,408.90	30,580.40	11,149.85
000501-2016	Real Estate - 2016	4,371,286.13	151,340.86	82,966.16	38,364.27
000501-2017	Real Estate - 2017	.00	4,225,743.94	162,795.63	83,362.65
000501-2018	Real Estate - 2018	.00	.00	4,788,074.63	159,500.34
000501-2019	Real Estate - 2019	.00	.00	.00	4,582,191.37
000501-9999	Reserve - Real Estate Taxes	4,575,252.79-	4,483,344.91-	5,092,701.60-	4,889,172.91-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	15,307.97	.00	.00	.00
000502-2012	PP - 2012	18,778.89	17,743.26	.00	.00
000502-2013	PP - 2013	14,420.94	12,197.10	10,697.37	.00
000502-2014	PP - 2014	31,641.98	23,998.85	21,355.64	18,859.72
000502-2015	PP - 2015	61,538.74	30,516.50	23,374.92	17,123.69

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/10

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10	FY/2020 Bal. Sheet 2019/07 Thru 2019/10
000502-2016	PP - 2016	3,550,807.59	137,490.54	101,260.57	92,087.50
000502-2017	PP - 2017	.00	3,759,776.31	82,927.09	33,635.25
000502-2018	PP - 2018	.00	.00	3,591,799.73	59,483.01
000502-2019	PP - 2019	.00	.00	.00	3,632,375.61
000502-9999	Reserve - PP Taxes	3,692,496.11-	3,981,722.56-	3,831,415.32-	3,853,564.78-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	705,581.05	.00	.00	.00
000503-2017	PSC - 2017	.00	724,655.14	.00	.00
000503-2018	PSC - 2018	.00	.00	706,065.77	.00
000503-2019	PSC - 2019	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	705,581.05-	724,655.14-	706,065.77-	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	211.68-	401.68-	.00	.00
000504-2017	BL - 2017	.00	30.00-	.00	.00
000504-2018	BL - 2018	.00	.00	32.00-	.00
000504-2019	BL - 2019	.00	.00	.00	.00
000504-9999	Reserve for Buisness License	211.68	431.68	32.00	.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	10,131.70	3,783.30-	.00	50.00-
000520-9999	Reserve for DMV Withholding Fees	10,131.70-	3,783.30	.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	13,601.91	11,417.45-	.00	.00
000521-9999	Reserve for Administrative Fees	13,601.91-	11,417.45	.00	.00
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2019/10

FUND # 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10	FY/2020 Bal. Sheet 2019/07 Thru 2019/10
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	12,320.70	.00	.00	.00
000601-2016	State Income Tax - 2016	.00	6,500.39	.00	.00
000601-2017	State Income Tax - 2017	.00	.00	7,055.23	.00
000601-2018	State Income Tax - 2018	.00	.00	.00	10,436.86
000601-9999	Reserve - State Income	12,320.70-	6,500.39-	7,055.23-	10,436.86-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	3,274.35	3,366.61	3,736.22	5,445.05
000702-9999	Reserve for IPR Loan Payments	3,274.35-	3,366.61-	3,736.22-	5,445.05-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	614.00	307.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	614.00-	307.00-	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

FUND # -100 GENERAL FUND

BALANCE SHEET

10/31/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
GENERAL FUND					
ASSETS					
100-0100	Cash With Treasurer	1,791,229.96	1,378,124.51	1,847,036.56-	1,322,317.91
	ASSETS	1,791,229.96	1,378,124.51	1,847,036.56-	1,322,317.91
OTHER ASSETS AND RESERVES					
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.				
101-0237	Res for Literary Loan - High Schoo	2,167,623.00			2,167,623.00
101-0238	Res for Literary Loan - Mid Sch 07	3,151,133.00			3,151,133.00
101-0239	Res for IDA QZAB Bond Deposit	607,322.75			607,322.75
101-0240	Reserve for VPSA 2012 Bond Elem Sc	2,950,000.00			2,950,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	270,079.54			270,079.54
101-0600	Commonwealth PTR avail. for distr.	21,107.89-	9,366.99	1,240,920.41-	1,252,661.31-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	9,125,050.40	9,366.99	1,240,920.41-	7,893,496.98
	TOTAL ASSETS	10,916,280.36	1,387,491.50	3,087,956.97-	9,215,814.89
LIABILITIES					
200-0000	Clearing Account - Payroll		255,711.40	255,711.40-	
200-0200	Clearing Account - Accounts Payabl		591,338.69	591,338.69-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch				
200-0237	Literary Loan Pay - High Sch.	2,167,623.00-			2,167,623.00-
200-0238	Literary Loan Pay - Middle Sch 07	3,151,133.00-			3,151,133.00-
200-0239	IDA QZAB Bond Deposit Payable	607,322.75-			607,322.75-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	2,950,000.00-			2,950,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	270,079.54-			270,079.54-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	21,107.89	1,240,920.41	9,366.99-	1,252,661.31
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	9,125,050.40-	2,087,970.50	856,417.08-	7,893,496.98-
	TOTAL LIABILITIES	9,125,050.40-	2,087,970.50	856,417.08-	7,893,496.98-
FUND EQUITY					
300-0100	Fund Balance	5,360,872.37-			5,360,872.37-
	FUND EQUITY	5,360,872.37-			5,360,872.37-
	TOTAL PRIOR YR FUND BALANCE	5,360,872.37-			5,360,872.37-
	TOTAL REVENUE	5,077,208.05-		1,349,741.62-	6,426,949.67-
	TOTAL EXPENDITURE	8,646,850.46		1,818,653.67	10,465,504.13
	TOTAL CURRENT FUND BALANCE				4,038,554.46 Exp over Revenue
	TOTAL LIABILITIES AND FUND BALANCE	10,916,280.36-	3,906,624.17	2,206,158.70-	9,215,814.89-

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS
7/01/2019 - 10/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
100	REVENUE - GENERAL FUND	23,332,919.00	27,108,112.88	1,349,741.62	6,426,949.67	20,681,163.21	76.29
105	REVENUE - VPA/DSS FUND	2,127,832.00	2,127,832.00	139,269.55	653,440.65	1,474,391.35	69.29
110	REVENUE - CSA FUND	725,000.00	725,000.00	57,462.93	256,975.63	468,024.37	64.55
121	REV.- IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00	150.00	250.00	1,775.00	87.65
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00	125.00	125.00	3,300.00	96.35
125	REVENUE - DRUG FORFEITURE FUND	.00	.00	38.00	38.00	38.00-	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	2,000,000.00	5,604.00	2,005,604.00	5,604.00-	.28-
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	147.40	566.90	199.10	25.99
251	REVENUE - SCHOOL FUND	17,203,216.00	17,203,216.00	1,070,285.34	4,070,447.24	13,132,768.76	76.33
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,491.00	817,491.00	103,451.26	122,945.69	694,545.31	84.96
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	.00	30,348.18	2,498.18-	8.97-
254	REVENUE - TITLE & GRANT FUND	1,394,928.00	1,394,928.00	52,193.25	172,981.31	1,221,946.69	87.59
255	REVENUE - SCH. TEXTBOOK FUND	102,301.00	102,301.00	2,779.00	19,453.00	82,848.00	80.98
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	950.00	950.00	950.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	503,223.00	503,223.00	4,468.00	854,468.00	351,245.00-	69.79-
305	REVENUE - MEGA SITE INDUST. PARK	.00	.00	.00	116,509.50	116,509.50-	100.00-
307	REVENUE - HENRY INDUST. PARK	.00	.00	.00	39,988.93	39,988.93-	100.00-
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	139.00	139.00	139.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	191.00	191.00	191.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	176.00	176.00	176.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	563.00	563.00	563.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	1,099.00	5,279.00	5,279.00-	100.00-
	-- REVENUE TOTAL --	46,240,976.00	52,016,169.88	2,788,833.35	14,778,389.70	37,237,780.18	71.58

SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2019 - 10/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
100	EXPENDITURES - GENERAL FUND	23,332,919.00	28,531,144.24	1,818,653.67	10,465,504.13	.00	18,065,640.11	63.31
105	EXPENDITURES - VPA/DSS FUND	2,127,832.00	2,127,832.00	159,530.72	610,460.31	.00	1,517,371.69	71.31
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	41,615.83	164,337.27	.00	560,662.73	77.33
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	.00	5,042.00	.00	3,017.00-	148.98-
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	18,045.35	111.52	445.66	.00	17,599.69	97.53
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	.00	38.19	.00	727.81	95.01
251	SCHOOL FUND EXPENDITURES	17,203,216.00	17,203,216.00	1,372,411.59	4,070,447.24	.00	13,132,768.76	76.33
252	EXPENDITURES - SCHOOL FOOD SERV	817,491.00	817,491.00	110,813.20	166,242.11	.00	651,248.89	79.66
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	.00	25,206.39	.00	2,643.61	9.49
254	TITLE & GRANT REVOLVING FUND	1,394,928.00	1,394,928.00	58,397.65	251,968.24	.00	1,142,959.76	81.93
255	EXPENDITURES - TEXTBOOK FUND	102,301.00	102,301.00	14,532.97	28,483.96	.00	73,817.04	72.15
302	EXPENDITURES - CAPITAL PROJECT FD	503,223.00	853,373.00	37,691.18	826,568.14	.00	26,804.86	3.14
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	.00	.00	.00	242,694.00	100.00
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00-	100.00-
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	1,500.00	.00	1,500.00-	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	500.00-	1,500.00	.00	1,500.00-	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	255.29	2,076.76	.00	2,076.76-	100.00-
	-- EXPENDITURE TOTAL --	46,240,976.00	52,050,090.59	3,613,513.62	16,621,620.40	.00	35,428,470.19	68.06

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 10/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,289,150.00	5,289,150.00	612,127.92	679,644.15	4,609,505.85	87.15
11020	PUBLIC SERVICE CORP TAXES	749,544.00	749,544.00			749,544.00	100.00
11030	PERSONAL PROPERTY TAXES	2,673,495.00	2,673,495.00	228,136.46	270,860.04	2,402,634.96	89.86
11031	MOBILE HOME TAXES	13,497.00	13,497.00	2,400.80	2,717.23	10,779.77	79.86
11032	FIRE AND RESCUE TAXES	10,290.00	10,290.00	413.53	440.83	9,849.17	95.71
11040	MACHINERY AND TOOLS TAXES	945,942.00	945,942.00			945,942.00	100.00
11050	MERCHANTS CAPITAL TAXES	72,136.00	72,136.00	6,736.48	7,336.48	64,799.52	89.82
11060	PENALTIES, INTEREST & TREAS ADM FEES	172,000.00	172,000.00	8,905.31	40,372.77	131,627.23	76.52
	GENERAL PROPERTY TAXES	9,926,054.00	9,926,054.00	858,720.50	1,001,371.50	8,924,682.50	89.91
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	928,054.00	928,054.00	75,426.81	303,181.87	624,872.13	67.33
12011	OCCUPANCY TAXES	62,000.00	62,000.00		17,169.82	44,830.18	72.30
12020	CONSUMER UTILITY TAXES	90,000.00	90,000.00	7,472.66	30,997.63	59,002.37	65.55
12030	BUSINESS LICENSE TAXES	77,130.00	77,130.00	2,961.25	12,600.21	64,529.79	83.66
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	225,080.00	225,080.00	22,216.64	29,419.63	195,660.37	86.92
12060	BANK STOCK TAXES	6,000.00	6,000.00			6,000.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,388,264.00	1,388,264.00	108,077.36	393,369.16	994,894.84	71.66
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	5,000.00	5,000.00	49.00	218.00	4,782.00	95.64
13030	PERMITS AND OTHER LICENSES	6,139,260.00	6,139,260.00	4,621.13	2,086,748.49	4,052,511.51	66.00
	PERMITS, FEES AND LICENSES	6,144,260.00	6,144,260.00	4,670.13	2,086,966.49	4,057,293.51	66.03
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	99,025.80	380,720.30	669,279.70	63.74
	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	99,025.80	380,720.30	669,279.70	63.74
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	60,000.00	60,000.00	4,156.18	50,532.17	9,467.83	15.77
15020	REVENUE FROM USE OF PROPERTY	57,500.00	57,500.00	3,967.63	15,820.52	41,679.48	72.48
	REVENUE FROM USE OF MONEY/PROPERTY	117,500.00	117,500.00	8,123.81	66,352.69	51,147.31	43.52
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	162,865.00	162,865.00	12,690.60	55,593.30	107,271.70	65.86
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	95.43	534.34	1,265.66	70.31
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	5,148.00	1,155.51	1,988.51	3,159.49	61.37
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00		1,065.00	2,735.00	71.97

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

ACCT#	DESCRIPTION	7/01/2019 - 10/31/2019		CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
		BUDGET AMOUNT	APPR. AMOUNT				
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	10,000.00	10,000.00			10,000.00	100.00
16210	CHG FOR CREDIT & DEBIT CARD USE	3,400.00	3,400.00	596.04	1,831.32	1,568.68	46.13
	CHARGES FOR SERVICES	186,165.00	187,013.00	14,537.58	61,012.47	126,000.53	67.37
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	41,000.00	41,111.63	1,025.77	1,721.40	39,390.23	95.81
18990	MISCELLANEOUS	10,500.00	16,020.00	32,119.65	55,160.83	39,140.83	244.32-
	MISCELLANEOUS REVENUE	51,500.00	57,131.63	33,145.42	56,882.23	249.40	.43
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	31,145.96	62,292.04	66.66
19020	RECOVERED COSTS - OTHER	203,920.00	203,920.00	7,012.48	158,464.13	45,455.87	22.29
	RECOVERED COSTS	297,358.00	297,358.00	14,798.97	189,610.09	107,747.91	36.23
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00		50,625.84	915.84-	1.84-
	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00		50,625.84	915.84-	1.84-
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	361,500.00	361,500.00	16,628.95	174,415.31	187,084.69	51.75
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	361,500.00	361,500.00	16,628.95	174,415.31	187,084.69	51.75
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	248,000.00	248,000.00	21,129.61	87,098.42	160,901.58	64.87
23020	SHERIFF SHARED EXPENSE	1,389,000.00	1,389,000.00	119,774.46	409,369.78	979,630.22	70.52
23030	COMMISSIONER OF REVENUE	76,700.00	76,700.00	6,602.73	25,842.37	50,857.63	66.30
23040	TREASURER SHARED EXPENSE	81,500.00	81,500.00	6,926.49	27,233.20	54,266.80	66.58
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	37,706.00	37,706.00			37,706.00	100.00
23070	CLERK OF COURT SHARED EXP	206,000.00	206,000.00	16,593.76	64,291.36	141,708.64	68.79
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00		23,132.00	81,868.00	77.96
	SHARED EXPENSES - CATEGORICAL	2,143,906.00	2,143,906.00	171,027.05	636,967.13	1,506,938.87	70.28
24040	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,431,678.00	29,298.41	321,888.21	1,109,789.79	77.51
	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,431,678.00	29,298.41	321,888.21	1,109,789.79	77.51
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT				3,442.00	3,442.00-	100.00-
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL				1,200.00	1,200.00-	100.00-
	NON-CATEGORICAL AID - FEDERAL				4,642.00	4,642.00-	100.00-

SUSSEX COUNTY

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 10/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	188,524.00	3,953,738.25		1,002,126.25	2,951,612.00	74.65
	NON-REVENUE RECEIPTS	188,524.00	3,953,738.25		1,002,126.25	2,951,612.00	74.65
	-- FUND TOTAL--	23,332,919.00	27,108,112.88	1,349,741.62	6,426,949.67	20,681,163.21	76.29

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 10/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	165,920.00	165,920.00	16,768.34	49,492.51		116,427.49	70.17
	--MAJOR TOTAL--	165,920.00	165,920.00	16,768.34	49,492.51		116,427.49	70.17
	BOARD OF SUPERVISORS	165,920.00	165,920.00	16,768.34	49,492.51		116,427.49	70.17
21100-211	ADMINISTRATOR	869,406.00	1,393,041.00	72,583.48	396,479.60		996,561.40	71.53
	--MAJOR TOTAL--	869,406.00	1,393,041.00	72,583.48	396,479.60		996,561.40	71.53
21200-221	BUILDING & GROUNDS	545,528.00	545,528.00	43,282.12	202,345.70		343,182.30	62.90
	--MAJOR TOTAL--	545,528.00	545,528.00	43,282.12	202,345.70		343,182.30	62.90
21300-231	HOUSING	126,002.00	2,085,912.00	25,231.15	252,645.35		1,833,266.65	87.88
	--MAJOR TOTAL--	126,002.00	2,085,912.00	25,231.15	252,645.35		1,833,266.65	87.88
21400-241	PLANNING	216,589.00	280,072.00	21,320.92	67,765.98		212,306.02	75.80
21400-242	BUILDING INSPECTIONS	247,120.00	247,120.00	16,736.67	68,187.38		178,932.62	72.40
21400-243	ZONING	1,875.00	1,875.00	147.32	147.32		1,727.68	92.14
	--MAJOR TOTAL--	465,584.00	529,067.00	38,204.91	136,100.68		392,966.32	74.27
21500-251	FIRE & RESCUE	159,800.00	260,892.00	83,716.42	169,266.72		91,625.28	35.12
21500-252	AMBULANCE & RESCUE	1,149,100.00	1,178,082.00	75,364.75	336,730.43		841,351.57	71.41
21500-253	EMERGENCY SERVICES	222,911.00	226,411.00	45,368.87	155,577.59		70,833.41	31.28
21500-254	911 Services				189.13		189.13	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,555,811.00	1,689,385.00	204,450.04	684,831.05		1,004,553.95	59.46
21600-261	ANIMAL CONTROL	252,959.00	252,959.00	14,279.24	73,093.57		179,865.43	71.10
21600-262	ENVIRONMENTAL INSPECTIONS	225,000.00	231,092.00	9,986.10	65,315.39		165,776.61	71.73
21600-263	GENERAL WORKS	92,000.00	132,000.00	3,204.30	24,091.36		107,908.64	81.74
21600-264	CONVENIENCE CENTERS	410,366.00	550,366.00	71,144.20	171,540.04		378,825.96	68.83
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00		8,470.72		113,879.28	93.07
	--MAJOR TOTAL--	1,102,675.00	1,288,767.00	98,613.84	342,511.08		946,255.92	73.42
21700-271	IT AND CENTRAL ACCOUNTING AS400	38,550.00	38,550.00	400.00	20,851.74		17,698.26	45.90
	--MAJOR TOTAL--	38,550.00	38,550.00	400.00	20,851.74		17,698.26	45.90
	ADMINISTRATOR	4,703,556.00	7,570,250.00	482,765.54	2,035,765.20		5,534,484.80	73.10
22100-281	COUNTY ATTORNEY	130,000.00	130,000.00	15,564.21	63,963.25		66,036.75	50.79
	--MAJOR TOTAL--	130,000.00	130,000.00	15,564.21	63,963.25		66,036.75	50.79
	COUNTY ATTORNEY	130,000.00	130,000.00	15,564.21	63,963.25		66,036.75	50.79
23100-291	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	10,298.65	48,967.97		156,877.03	76.21
	--MAJOR TOTAL--	205,845.00	205,845.00	10,298.65	48,967.97		156,877.03	76.21
	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	10,298.65	48,967.97		156,877.03	76.21

SUSSEX COUNTY
GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS
 7/01/2019 - 10/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
31100-311	COMMISSIONER OF REVENUE	264,862.00	264,862.00	21,514.85	80,145.97		184,716.03	69.74
	--MAJOR TOTAL--	264,862.00	264,862.00	21,514.85	80,145.97		184,716.03	69.74
	COMMISSIONER OF REVENUE	264,862.00	264,862.00	21,514.85	80,145.97		184,716.03	69.74
41100-411	TREASURER	363,557.00	363,557.00	31,520.47	113,820.09		249,736.91	68.69
41100-412	LICENSE BUREAU	52,450.00	52,450.00	2,290.04	9,515.04		42,934.96	81.85
	--MAJOR TOTAL--	416,007.00	416,007.00	33,810.51	123,335.13		292,671.87	70.35
	TREASURER	416,007.00	416,007.00	33,810.51	123,335.13		292,671.87	70.35
51100-511	COURTROOM SECURITY	224,871.00	224,871.00	15,778.60	62,762.97		162,108.03	72.08
51100-512	FIELD OPERATIONS	1,785,940.00	1,794,827.36	118,860.63	527,858.93		1,266,968.43	70.58
51100-513	SPOT OPERATIONS	59,973.00	59,973.00	2,447.51	15,799.45		44,173.55	73.65
51100-514	SELECTIVE ENFORCEMENT	218,800.00	234,000.00	13,819.82	60,056.27		173,943.73	74.33
51100-515	WAKEFIELD OPERATIONS	56,954.00	56,954.00	4,465.61	17,984.16		38,969.84	68.42
51100-516	E911	198,770.00	198,831.63	32,897.20	65,740.32		133,091.31	66.93
51100-517	SCHOOL RESOURCE OFFICERS	122,771.00	122,771.00	10,232.52	41,049.87		81,721.13	66.56
	--MAJOR TOTAL--	2,668,079.00	2,692,227.99	198,501.89	791,251.97		1,900,976.02	70.60
51500-551	CONFINEMENT OF INMATES	1,768,337.00	1,769,235.00	141,595.54	607,598.06		1,161,636.94	65.65
	--MAJOR TOTAL--	1,768,337.00	1,769,235.00	141,595.54	607,598.06		1,161,636.94	65.65
	SHERIFF'S DEPARTMENT	4,436,416.00	4,461,462.99	340,097.43	1,398,850.03		3,062,612.96	68.64
61100-611	CIRCUIT COURT	38,607.00	38,607.00	5,387.59	13,038.81		25,568.19	66.22
61100-612	GENERAL DISTRICT COURT	44,308.00	44,308.00	2,619.48	11,264.04		33,043.96	74.57
61100-613	SPECIAL MAGISTRATES	8,400.00	8,400.00	1,038.29	3,858.83		4,541.17	54.06
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00				12,262.00	100.00
	--MAJOR TOTAL--	103,577.00	103,577.00	9,045.36	28,161.68		75,415.32	72.81
	CIRCUIT COURT	103,577.00	103,577.00	9,045.36	28,161.68		75,415.32	72.81
62100-621	CLERK OF COURTS	390,821.00	390,821.00	29,290.08	123,901.43		266,919.57	68.29
	--MAJOR TOTAL--	390,821.00	390,821.00	29,290.08	123,901.43		266,919.57	68.29
	CLERK OF COURTS	390,821.00	390,821.00	29,290.08	123,901.43		266,919.57	68.29
63100-631	COMMONWEALTH'S ATTORNEY	534,394.00	534,394.00	45,415.45	171,644.55		362,749.45	67.88
63100-632	VICTIM/WITNESS PROGRAM	107,366.00	105,474.00	9,304.68	35,452.52		70,021.48	66.38
	--MAJOR TOTAL--	641,760.00	639,868.00	54,720.13	207,097.07		432,770.93	67.63
	COMMONWEALTH'S ATTORNEY	641,760.00	639,868.00	54,720.13	207,097.07		432,770.93	67.63
	--MAJOR TOTAL--	641,760.00	639,868.00	54,720.13	207,097.07		432,770.93	67.63
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Crater Health District	198,317.00	198,317.00	49,579.25	99,158.50		99,158.50	50.00

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 10/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-803	Old Dominion Emerg. Medical Serv.	1,000.00	1,000.00		1,000.00			
81100-805	District 19 Community Services Bd	71,811.00	71,811.00		35,905.50		35,905.50	50.00
	--MAJOR TOTAL--	271,128.00	271,128.00	49,579.25	136,064.00		135,064.00	49.81
81300-811	Crater Area Aging	7,060.00	7,060.00				7,060.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00				2,000.00	100.00
81300-820	Virginia Legal Aid Society	1,227.00	1,227.00	1,227.00	1,227.00			
81300-822	VA Cooperative Extension	56,032.00	56,032.00	4,746.00	15,653.73		40,378.27	72.06
81300-823	Chowan Basin Soil & Water Conserv.	7,264.00	7,264.00		7,264.00			
	--MAJOR TOTAL--	137,583.00	137,583.00	5,973.00	88,144.73		49,438.27	35.93
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	176,698.00	176,698.00	44,174.50	88,349.00		88,349.00	50.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	191,698.00	191,698.00	44,174.50	103,349.00		88,349.00	46.08
81500-831	John Tyler Community College	995.00	995.00	995.00	995.00			
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	1,000.00	1,000.00		1,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00				1,500.00	100.00
	--MAJOR TOTAL--	4,495.00	4,495.00	995.00	2,995.00		1,500.00	33.37
81600-840	Sussex Youth & Adult Recreation Ctr		10,000.00		10,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
81600-847	Recreation - Unallocated Acct.	15,000.00	11,250.00				11,250.00	100.00
81600-848	Jessica Ann Moore Foundation	5,000.00	5,000.00		5,000.00			
	--MAJOR TOTAL--	40,000.00	46,250.00		25,000.00		21,250.00	45.94
81800-860	Crater Planning District Commission	9,790.00	9,790.00		4,895.00		4,895.00	50.00
81800-862	Virginia's Gateway Region	42,050.00	42,050.00		21,025.00		21,025.00	50.00
81800-863	Crater Youth Care Commission	112,061.00	112,061.00	19,655.25	47,671.00		64,390.00	57.45
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	166,901.00	166,901.00	19,655.25	76,591.00		90,310.00	54.10
	CONTRIBUTIONS TO OUTSIDE AGENCIES	811,805.00	818,055.00	120,377.00	432,143.73		385,911.27	47.17
93100	TRANSFERS TO OTHER FUNDS	9,011,174.00	11,313,300.25	684,401.57	4,731,041.68		6,582,258.57	58.18
93200	EXP ACCOUNT NON DEPARTMENT	152,643.00	152,643.00				152,643.00	100.00
	TRANSFERS TO OTHER FUNDS	9,163,817.00	11,465,943.25	684,401.57	4,731,041.68		6,734,901.57	58.73
95000	DEBT SERVICE	1,892,533.00	1,892,533.00		1,143,145.01		749,387.99	39.59
	DEBT SERVICE	1,892,533.00	1,892,533.00		1,143,145.01		749,387.99	39.59
99900	NON DEPARTMENTAL	6,000.00	6,000.00		506.53		6,506.53	108.44
	NON DEPARTMENTAL	6,000.00	6,000.00		506.53		6,506.53	108.44
	--FUND TOTAL--	23,332,919.00	28,531,144.24	1,818,653.67	10,465,504.13		18,065,640.11	63.31

FUND #-302 REVENUE

CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

7/01/2019 - 10/31/2019

FUND #-302 REVENUE - CAPITAL PROJECT FUND

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	4,468.00	4,468.00	4,468.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	4,468.00	4,468.00	4,468.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	4,468.00	4,468.00	4,468.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	FUND TRANSFERS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	NON-REVENUE RECEIPTS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	--FUND TOTAL--	503,223.00	503,223.00	4,468.00	854,468.00	351,245.00-	69.79-

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
	REPLACE E911 EQUIPMENT	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	150,000.00	150,000.00	.00	552,147.00	.00	402,147.00	268.09-
0004	Public Safety-Vehicle	.00	35,000.00	3,054.81	31,754.81	.00	3,245.19	9.27
0011	Sheriff Patrol Vehicle	110,785.00	184,785.00	.00	102,330.20	.00	82,454.80	44.62
0015	Building Inspections - Vehicle	117,927.00	.00	.00	.00	.00	.00	.00
0016	Treasurer-Printer	.00	12,000.00	.00	.00	.00	12,000.00	100.00
0017	Community Development-Vehicle	.00	35,000.00	.00	27,219.32	.00	7,780.68	22.23
0018	Dept. of Social Services-Vehicle	.00	25,000.00	.00	.00	.00	25,000.00	100.00
0019	Treasurer-Security Equipment/Softwa	.00	10,927.00	10,926.37	10,926.37	.00	.63	.00
	VEHICLES & OTHER RELATED EQUIP.	378,712.00	452,712.00	13,981.18	724,377.70	.00	271,665.70	60.00-
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	458,712.00	612,712.00	13,981.18	724,377.70	.00	111,665.70	18.22-
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS							
	Jarratt Senior Center							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	1,548.00	1,548.00	.00	.00	.00	1,548.00	100.00
8214	Newsome Human Health Ser. Bldg	.00	.00	2,960.00	9,960.00	.00	9,960.00	100.00-
8217	Carpet Replacement - GDC	.00	25,000.00	.00	12,462.44	.00	12,537.56	50.15
8219	Judicial Complex HVAC-Phase 2	15,963.00	65,963.00	.00	9,198.00	.00	56,765.00	86.05
8220	Water Tower Repairs	.00	7,800.00	.00	.00	.00	7,800.00	100.00
8223	Jail Upgrades	.00	89,000.00	.00	47,500.00	.00	41,500.00	46.62
	RENOVATION OF COUNTY BLDGS	17,511.00	189,311.00	2,960.00	79,120.44	.00	110,190.56	58.20
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							

10/31/2019 *GL060* DESTIE J. COX, TREASURER
FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

SUSSEX COUNTY
EXPENDITURE SUMMARY
 7/01/2019 - 10/31/2019

PAGE #18

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD
 MAJOR

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	& REMAIN.
	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	24,350.00	20,750.00	23,070.00	.00	1,280.00	5.25
	ANIMAL POUND BLDG & COMPLEX	.00	24,350.00	20,750.00	23,070.00	.00	1,280.00	5.25
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	44,511.00	240,661.00	23,710.00	102,190.44	.00	138,470.56	57.53
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	503,223.00	853,373.00	37,691.18	826,568.14	.00	26,804.86	3.14

FYE20 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

PAGE #19

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud.
									\$5,700,000.00 Budgeted
7/8/2019	May 2019	\$4.75	112,949.28	1,473.49	\$536,509.08				\$475,000.00
7/25/2019	June 2019	\$4.75	102,009.50	1,622.26	\$484,545.13				\$430,290.91
8/28/2019	July 2019	\$4.75	116,386.98	11,388.91	\$552,838.16				\$425,358.71
9/26/2019	Aug 2019	\$4.75	104,173.58	1,800.73	\$494,824.51				\$412,610.77
10/25/2019	Sept 2019	\$4.75			\$0.00				\$403,475.91
11/25/2019	Oct 2019	\$4.75			\$0.00				
12/25/2019	Nov 2019	\$4.75			\$0.00				
1/25/2020	Dec 2019	\$4.75			\$0.00				
2/25/2020	Jan 2020	\$4.75			\$0.00				
3/25/2020	Feb 2020	\$4.75			\$0.00				
4/25/2020	Mar 2020	\$4.75			\$0.00				
5/25/2020	Apr 2020	\$4.75			\$0.00				
6/25/2020	May 2020	\$4.75			\$0.00				
AC TOT FYE 2020 Bud									\$5,700,000
			435,519.34	16,285.39	\$2,068,716.87	0.00	0.00	0.00	-\$3,831,283.14
G TOTAL PROJ									435,519.34
			16,285.39	2,068,716.87	4,768,264.00	5,192,300.00	5,480,000.10		

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

1. Beginning 4/1/17, rate increases from \$4.03/ton to **4.53/ton**. Summer 2018 - Rate increases from \$4.53/ton to **4.75/ton** on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year.
4. Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
5. Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to **\$375,000 January 1, 2018**, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
5. Landfill Current Lease 1,315 Acres
6. Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

PAGE #20

MO. RECD	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FY17-19 3Yr Ave.
July	558,173	599,541	629,481	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	476,389
August	577,545	509,002	597,953	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	453,792
September	475,125	503,372	592,764	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	529,502
October	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719		462,377
November	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203		557,364
December	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451		480,695
January	449,831	479,350	441,254	488,614	343,461	389,239	390,132	343,788	493,320	689,112		508,740
February	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	747,024		527,220
March	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	490,123	667,723		490,786
April	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270	679,997		510,735
May	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837	556,306		437,927
June	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824	536,509		478,787
Totals	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,879</u>	<u>4,998,935</u>	<u>4,461,599</u>	<u>4,703,588</u>	<u>5,462,669</u>	<u>7,576,689</u>	<u>1,532,208</u>	<u>4,875,952</u>

Current Year Budget: 5,700,000



Animal Services

October 2019 Monthly Reports



November 7, 2019

TO: VANDY JONES, COUNTY ADMINISTRATOR
FROM: CECIL R STAINBACK, ANIMAL SERVICES OFFICER
SUBJECT: OCTOBER 2019 MONTHLY REPORT

=====
Enclosed is the OCTOBER 2019 monthly report.

Animal Services Monthly Report: Attached is the OCTOBER 2019 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, six (6) canines were rescued, seven (7) canines was returned to owner and one (1) was adopted. Zero (0) canines euthanized.

This month, one (1) feline rescued, two (2) was adopted and six (6) fostered. Four (4) felines euthanized for medical issues.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for October (14.5) Hours**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for October (59.5) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for October (44) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for October (36) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for October (2.5) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for October (2.5) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in October (12.5) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in October (2) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in October (3.5) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in October (0) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in October (13.5) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in October (7.5) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in October (0) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in October (3.5) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in October (14.5) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in October (0) Hour**

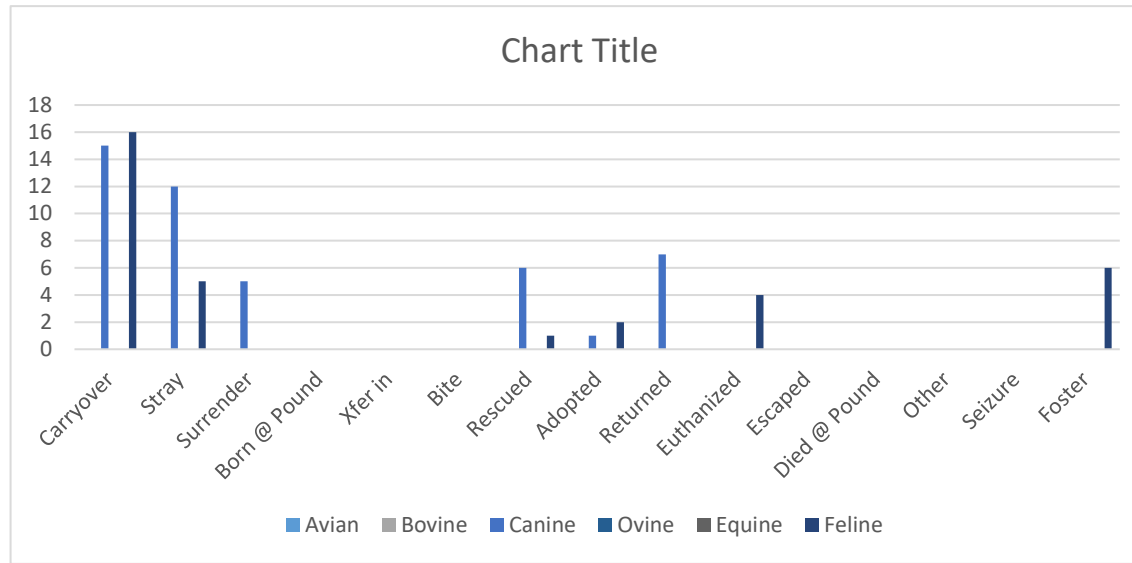
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in October (0) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in October (4) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in October (2) Hours**

Shelter Related: The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in October (18) Hours**

Sussex County Animal Control Monthly Intake Report October 2019



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	15	12	5	0	0	0	6	1	7	0	0	0	0	0	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	16	5	0	0	0	0	1	2	0	4	0	0	0	0	6

ACTIVE CASES		CANINE	18	FELINE	14	EQUINE	0	Bovine	0	Ovine	0
---------------------	--	---------------	----	---------------	----	---------------	---	--------	---	-------	---

TOTALS	44
MILEAGE	
UNIT 5	2,253
UNIT 6	371
UNIT 7	320
TOTALS	2,944.00
SUMMONS	0

Calls

Gas

Diesel

Gas

Canines/Felines Rescued or Transferred

October
Total of 6 Canines
Total of 0 Felines

Intake Number	Name	Rescue Organization/Animal Shelter
170 - 19073001	Bernie	Bully Rescue Advocacy Group
197 - 19090201	Mandy	Henrico Humane Society
203 - 19091602	Sissy	Henrico Humane Society
204 - 19091603	Sissy Girl	Henrico Humane Society
209 - 19100102	River	Henrico Humane Society
210 - 19100201	Chase	Henrico Humane Society
87 - 19101401	Mira	Smitty's Cat Rescue

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related	
1	1	2.5		3		3.5			1														
2		0.5		2		2	1	1	0.5		1										1	1	
3	1	2.5	1			2			0.5													1	1
4	2	2.5	1	2		1			1				1.5				1.5						
5			1										0.5										
6																							
7	1.5	1	2	1		2.5												3					
8		3	1	1		2			1								2						2.5
9		3.5	2			1.5										1	1						1
10		3.5				1											1						2.5
11		4		1		1	0.5	0.5	1												1		
12																							
13			2										2										
14			3										2										
15		1	1	2		4			1	2													
16	1	2.5							1														3.5
17		4		3		2.5	0.5	0.5	0.5					4									
18	1	2.5														1	2						1.5
19																							
20			1										2										
21		3												3.5			1.5						
22	2	3		2		1.5																	1.5
23	1	4	1			2			1														
24		3		4		3			1		1												
25		4	1			1							5.5								2		1
26																							
27																							
28		2.5	1			2			1								2.5						
29	2	2	1						0.5													1	2.5
30		3.5		2		2			1		1.5												
31	2	1.5	2			1.5	0.5	0.5	0.5							1.5							
Total	14.5	59.5	21	23	0	36	2.5	2.5	12.5	2	3.5	0	13.5	7.5	0	3.5	14.5	0	0	4	2	18	

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

Community Development



October 2019 Monthly Report

Community Development Office Monthly October 2019

Mr. André M. Greene, Director of Community Development

Economic Development.

- *A Management team meeting was held with representatives from Superb Solutions, Summit Engineering and Design and DHCD regarding the proposed new business.*
- *County Staff met with Department of Environmental Quality regarding the Cabin Point Road clearing project.*

Community Development/Special Programs Grant Administration

- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*

Planning & Zoning

- *A Public Hearing was held with the Sussex County Planning Commission on October 7, 2019.*
- *A Public Hearing was held with the Board of Supervisors on October 17, 2019.*
- *One (1) address application was completed.*
- *Six (6) Zoning Applications were reviewed and approved.*
- *Three (3) plats were approved.*

Erosion & Sediment Control

- *Four (4) E&S projects are active with inspections being made after each rain event.*
- *Three (3) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*
- *The County met with Department of Environmental Quality and regarding the Fairfield Inn project.*

MEMORANDUM

DATE: November 4, 2019

TO: Vandy Jones, County Administrator

FROM: Andre M. Greene, Director of Community Development

SUBJECT: October 2019 - Monthly Report

Please accept this as the October 2019 update for the Community Development Department.

BUILDING ACTIVITY

- October 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
15	12	5	5	78	603,568.00	\$4,398.09

- October 2018

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
8	13	4	11	48	\$411,964.00	\$4,212.12

- January 2019 – December 2019 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
100	95	38	65	660	\$4,994,156.00	\$33,307.44



Environmental Inspections



October 2019 Monthly Reports

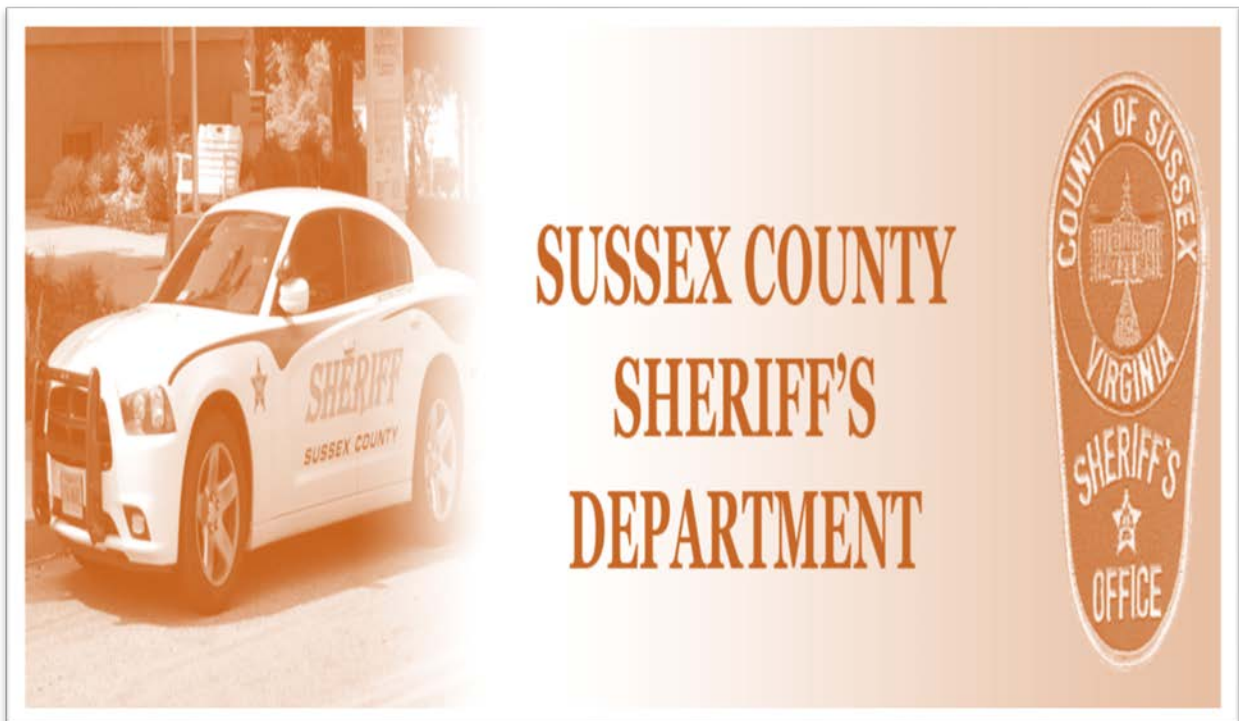
Origin / Material Summary Report

Criteria: 10/01/2019 12:00 AM to 10/31/2019 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
DC	Special Misc-Tons	709.55
Origin Total		709.55
DE	MSWT	43.59
DE	Sandblast Grit-Tons	4.29
DE	Special Misc-Tons	28.82
Origin Total		76.70
GA	MSWT	91.56
Origin Total		91.56
MA	MSWT	107.67
Origin Total		107.67
MD	MSWT	356.98
MD	Sludge Indus-Tons	90.28
MD	SludgeIndus-Tons	123.06
MD	Special Misc-Tons	81.56
Origin Total		651.88
NC	CDTC	165.40
NC	MSWT	4,247.02
Origin Total		4,412.42
NJ	Auto Fluff RGC-Tons	19,701.84
Origin Total		19,701.84
NY	MSWT	71,529.43
Origin Total		71,529.43
PA	MSWT	90.77
Origin Total		90.77
SUSS BUS	CDTC	4.37
SUSS BUS	MSWT	148.56
SUSS BUS	Sludge Indus-Tons	1,452.99
Origin Total		1,605.92
SUSS RES	CDTC	34.21
SUSS RES	MSWT	427.36
Origin Total		461.57
VA	C&D-Tons	31.05
VA	CDTC	38.29
VA	MSWT	13,736.92
VA	SludgeIndus-Tons	881.70
VA	Special Misc-Tons	80.80
Origin Total		14,768.76
Totals		114,208.07

Sheriff's Department



October 2019 Monthly Report



"ONE FAMILY, ONE MISSION, ONE GOAL"

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

**Sussex County Sheriff's Office Monthly Report
Month of October 2019**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	464
Fire	26
Rescue	163
Animal Control	38
Town of Wakefield	69
Traffic	872
TOTAL	1,632

COURTS

Court:	Days of Court:
Circuit Court	3
General District	12
JDR Court	5

Court:	Judges:
Circuit Court	2
General District	2
JDR Court	1

CIVIL

Type:	Total:
Subpoenas Served	217
Jury Summoned	7
Criminal Warrants	60
DMV Notices	0
Levies	0
TDO	0
ECO	0
Other Civil	116

Fines and Forfeitures	\$127,171.95
Sheriff's Fees	\$461.00
Courthouse Security	\$11,205.39

JAIL

During the month of OCTOBER 2019, our average daily population was 42 inmates. The jail booked in 47 individuals during October. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 40.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	41 inmates, having been confined a total of 637 days.
Sentenced Misdemeanant	9 inmates, having been confined a total of 168 days.
Sentenced Felons	20 inmates, having been confined a total of 620 days.
Others	8 inmates, convicted but not sentenced.
Weekenders	2 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	21
Medical	6
Juvenile	4
Road Crew	15
TDO (Mental)	0
TOTAL	46

Housing Programs- Monthly Report

November
2019



Brenda
County of Sussex
11/12/2019



MEMORANDUM

TO: Mr. Vandy Jones, County Administrator

FROM: Brenda H. Drew, Housing Programs Coordinator

SUBJECT: Housing Program Report

DATE: November 12, 2019

As always, we are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

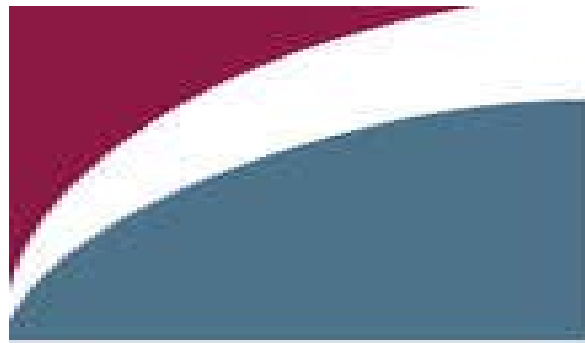
During the past month the following general work tasks were performed:

<i>Activities</i>	<i>No.</i>
<i>Annual Inspections</i>	22
<i>Annual Re-certifications</i>	34
<i>Initial Inspection</i>	02
<i>Other Certifications</i>	12
<i>Family Briefings</i>	0
<i>Executing HCV Contracts</i>	01
<i>Certificates of Satisfaction</i>	01
<i>Housing Rehab (PI) projects pending</i>	10
<i>Reports Submitted in CAMS</i>	6
<i>Training Attended</i>	0

Sussex County

Virginia Cooperative

Extension



Virginia Tech • Virginia State University

November 21, 2019

Monthly Report

October

- Implemented Teen Cuisine at Sussex Central High
- National 4-H Week Kickoff Party (Canceled)
- Attended Prosper Team Check-in on the 15th
- Teen Club meeting on October 21st
- PROSPER Team meeting October 23rd
- Attended 4-H Symposium
- Attended Fall District Conference October 30
- Attended Halloween Social October 31st in Ms. Ewald Class

November

- Completed the Teen Cuisine Curriculum at SCHS
- Organized 4-H Yoga with Dr. Smith at SCHS
- Planning with Hannah Parker for the Jarratt Club
- Planning for T.E.L.I weekend
- Attended Trunk or Treat October 31st
- Communicated with Mrs. Brittle for her Tidewater Academy Class

Upcoming

- T.E.L.I. Weekend (Skelton 4-H Center)
- PROSPER Team meeting (November 18)
- Strengthening Families Program 10-14 Program
- Airfield Collaboration for possible winter workshop

Public Safety



October 2019 Monthly Report

November 14, 2019

TO: VANDY JONES, COUNTY ADMINISTRATOR
FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR
SUBJECT: OCTOBER 2019 MONTHLY REPORTS

Enclosed you will find the monthly report for September 2019.

RADIO SYSTEM: We are continuing to push to have the recorder replaced at Courthouse. Harris is working with vender to get something done with it.

The Paging System for the Fire and EMS is still not working properly. The Fire and Rescue Association is asking for a resolution. I have asked Harris to replace the system, as we do not have the coverage. They are sending a tech down to check all tower sites that have paging. I will be getting all parties together to compile a list of problems to present to Harris. The radio system still continues to take a lot of my time due to issues and complaints from users of the system.

CIP PLAN: The Fire and Rescue Association is asking to move this forward. Chairman Bowen will be setting up meeting with the county administrator.

FIRE DEPTS: Continue to apply for grants for turnout gear and equipment.

Unit 510 was out of service due to electrical problem. Unit is back in service. Estimate cost of repair is \$3500.00.

Still waiting on new radio for Unit 220. Unit is in service using walkie-talkies.

Waiting on quotes for hose testing.

Have made several fire inspections at business request.

RESCUE: Had minor repairs to Unit 340. Getting prices on tires for same.

EMERGENCY MANAGEMENT: Waiting on all fund from two (2) grants to be added to budget to start purchasing equipment for EOC.

Code Red is up and running

I have attended several workshops on operating the EOC. Have several more trainings scheduled in December.