

Sussex County Board of Supervisors Virtual Meeting
Thursday, January 21, 2021 – 6 pm

LIVE STREAM DUE TO THE COVID-19 PANDEMIC
www.sussexcountyva.gov/meeting



1. Commencement

- 1.01 Call to Order/Determine Quorum
 - A. Approval of Board Member(s) Participating by Phone under Board Remote Participation Policy
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 **BOS Organizational Meeting for Calendar Year 2021**
 - a. Election of Chairman for Calendar Year 2021**
(The Chairman will turn the meeting over to the County Administrator who will conduct this election. Upon completion, the meeting will be turned over to the 2021 Chairman).
 - b. Election of Vice Chairman for Calendar Year 2021**
 - c. Establishment of dates, times, and place for regular meetings**
 - d. Adoption of Rules of Procedure**
- 1.05 Agenda Amendment(s)
- 1.06 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Approval of Minutes: December 17, 2020 Regular Board Meeting
- 2.02 Warrants and Vouchers
- 2.03 Treasurer's Report – *for information only*
- 2.04 Financial Update – *for information only*
- 2.05 Animal Services Report – *for information only*
- 2.06 Planning Department Report – *for information only*
- 2.07 Housing Department Report – *for information only*
- 2.08 Public Works Department Report – *for information only*
- 2.09 Sheriff's Department Report – *for information only*
- 2.10 Public Safety Department Report – *for information only*

3. Recognitions/Awards/Presentation – none

4. Public Hearing – none

5. Appointments

5.01 Appointment to District 19 Community Services Board

6. Action Items

6.01 CDBG Program Administration Contract

6.02 County Drug and Alcohol Policy

6.03 Finance Committee Recommendations

7. Citizens' Comments

8. Unfinished Business – none

9. New Business

9.01 Crater Health District COVID-19 Testing Plan in Sussex County

9.02 Plan for COVID-19 Vaccinations in Sussex County

10. Board Members Comments

10.01 Blackwater District

10.02 Courthouse District

10.03 Henry District

10.04 Stony Creek District

10.05 Wakefield District

10.06 Waverly District

11. Closed Session – none

12. Recess/Adjournment

12.01 Recess/Adjournment

12.02 Next Regular Meeting, February 18, 2021 @ 6 p.m.

**At a Regular Virtual Meeting of the
Sussex County Board of Supervisors
Held in the Social Service Conference Room on
Thursday, December 17, 2020 at 6 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Steve White, Tie Breaker

BOARD MEMBERS ABSENT

Rufus E. Tyler, Sr.

STAFF PRESENT:

Richard Douglas, County Administrator
Jeff Gore, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
G. Reid Foster, Public Safety
Kelly W. Moore, Director of Finance
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum (6:00 p.m.)

The December 19, 2020 regular meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

1.01a Approval of Board Members Participating by Board's Remote Participation Policy

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried:
RESOLVED that the Sussex County Board of Supervisors hereby approves of remote participation of Supervisors Johnson, D. Jones, W. Jones and Mr. Steve White, Tie Breaker.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

1.02 The Invocation

The Invocation was offered by Supervisor Fly.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Supervisor Fly requested to add under Item 5. Appointments, as Item 5.01 Appointment to Crater Regional Workforce Development Board. Due to the pandemic and meeting being virtual, it was requested to table Item 4.01 Elderly/Disabled Tax Relief Ordinance under Item 4. Public Hearing to a later time to allow public/citizens a chance to comment.

County Administrator Douglas requested to add under Item. 6 Action Items, as Item 6.02A L3Harris Maintenance Agreement.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the amendments to the December 21, 2020 meeting agenda to include adding under Item 5. Appointments, as Item 5.01 Appointment to Crater Regional Workforce Development Board; tabling Item 4.01 Elderly/Disabled Tax Relief Ordinance under Item 4. Public Hearing; and under Item. 6 Action Items, adding as Item 6.02A L3Harris Maintenance Agreement.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR D. JONES seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the December 17, 2020 regular inclusive of adding under Item 5. Appointments, as Item 5.01 Appointment to Crater Regional Workforce Development Board tabling Item 4.01 Elderly/Disabled Tax Relief Ordinance under Item 4. Public Hearing; and under Item. 6 Action Items, adding as Item 6.02A L3Harris Maintenance Agreement.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the December 19, 2020 Consent agenda inclusive of the following: (a) Minutes of November 19, 2020 Regular meeting; (b) the Approval of Warrants and Vouchers; (c) the Treasurer's Report; (d) Financial Update; (e) Animal Services Report; (f) Community Development Report; (g) Housing Report; (h) Environmental Inspections Report; (i) Sheriff's Department Report; and (j) Public Safety Department Report.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward
Voting nay: none
Absent: Supervisor Tyler

3. Recognitions/Awards/Presentation

3.01 FY20 Audit of the Sussex County – Aaron Hawkins (Robinson, Farmer, Cox Associates)

Mr. Aaron Hawkins, with Robinson, Farmer, Cox Associates, provided a brief review of the financial report for FY20 Final Audit Report.

In planning and performing our audit of the financial statements of County of Sussex, Virginia for the year ended June 30, 2020, the County's internal control structure was considered to plan their auditing procedures for the purpose of expressing their opinion on the financial statements and not to provide assurance on the internal controls of the County.

However, during their audit, certain matters were noted that are opportunities for strengthening internal controls and operating efficiencies. Said matters are not deemed to be material weaknesses or significant deficiencies in internal control. Further, this letter does not affect their report dated November 23, 2020 on the financial statements of County of Sussex, Virginia

Mr. Hawkins stated that he already discussed these recommendations with appropriate members of management and will review the status of these comments during our next audit engagement.

REPEAT COMMENT: SCHOOL FUND FEDERAL PROGRAM REIMBURSEMENTS

Reimbursements for year-end federal accruals were still being created and submitted as of October 15, 2020.

These reimbursements were for expenditures through June 30, 2020. They recommend that year-end reimbursement requests be created and submitted between July and August, so that funds are received within 60 days of the year-end. Additionally, these accruals need to be posted to the accounting system.

SCHOOL BOARD LATE PAYMENT OF BILLS

During their testing of disbursements at the School Board, we noted multiple instances where invoices were paid later than the due date, some in excess of six months. Additionally, they tested two months of payments for electric bills and noted that there were \$1,198.36 of late fees paid on those payments tested. It is recommended that attention be given to make sure that all bills are paid timely.

SHERIFF EXPENDITURES

During their audit, it was noted that there were sheriff's department invoices submitted to the Finance Department for posting and payment, that were not coded correctly to post to the proper expenditure account.

Mr. Hawks stated that it was recommended that all invoices submitted contain an accurate expenditure account code that agrees with the description of the invoice. If budget transfers need to be made between expenditure accounts, then that could also be an appropriate course of action.

A copy of the County of Sussex Annual Financial Report for the FYE June 30, 2020 was provided under separate cover.

It was recommended that the Sussex County Public Schools' corrective actions be sent to the County in writing.

4. Public Hearing

4.01 Elderly/Disabled Tax Relief Ordinance

This item was tabled during agenda amendments to allow public comments.

5. Appointments

5.01 Appointment to Crater Regional Workforce Development Board (CRWDB)

This item was added during agenda amendments.

Supervisor Fly stated that Sussex County's representation on the Crater Regional Workforce Development Board has been vacant for some time now. An appointment is needed to fill this vacancy. The appointment for this vacancy has to be someone from a business in Sussex County.

Supervisor Fly submitted the nomination of Trevor Saunders, 15039 Beaverdam Road, Waverly, Virginia 23890. He gave a brief background of Mr. Saunders stating that he was the Program Director at the Southeast 4-H Educational Center with a Bachelor's Degree from Ferrum College and a Master's Degree from Virginia Tech.

ON MOTION OF SUPERVISOR FLY, seconded by W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the nomination of Mr. Trevor Saunders, 15039 Beaverdam Road, Waverly, Virginia 23890 to the Crater Regional Workforce Development Board (CRWDB).

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

6. Action Items

6.01 Stony Creek Wastewater Treatment Plan (WWTP) Capacity Evaluation Study

County Administrator Douglas stated that it had been brought to his attention that the capacity had been reached at the Wastewater Treatment Plant in the Stony Creek facility thereby prohibiting or significantly limiting any future economic development efforts.

The Flannelly Group recently approached the Town of Stony Creek about redevelopment opportunities within the town and reopening of the former Gibbs sawmill. Because sufficient wastewater capacity is not available to serve this proposed development or other potential commercial and industrial development in the Stony Creek area (thereby severely impacting economic development efforts), county staff began working with the Sussex Service Authority to address this issue.

County Administrator Douglas stated that attached for the Board's consideration is Work Order #8 from the Berkley Group, to complete a Stony Creek Wastewater Treatment Plant Capacity Evaluation Study in the amount of \$28,000. The Berkley Group will partner with the Wooten Company, an engineering firm from Raleigh, to determine future growth and wastewater treatment needs in the Stony Creek area. Staff has been working with the Sussex Service Authority and the Town of Stony Creek to address the need to increase wastewater capacity at the Stony Creek WWTP, which is currently being operated at permit capacity and cannot handle any additional flow under its state wastewater permit. This planning study may serve as the basis of a state grant application in Spring 2021 to design a new wastewater treatment facility.

A copy of Work Order 8 Scope and Fee – Stony Creek WWTP Evaluation was included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Berkley Group's Work Order #8 in the amount of \$28,000; and

FURTHER RESOLVED that the County Administrator is authorized to execute these agreements.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

6.02 Virginia Department of Corrections (VDOC) Radio System Maintenance Cost Sharing Agreement

County Administrator Douglas stated the agreement is for the Board's consideration is a "Memorandum of Understanding for Cost Sharing of Radio System Maintenance at Sussex" between the Virginia Department of Corrections (VDOC) and Sussex County, to share in the future cost of maintenance of the radio system jointly operated by Sussex County and DOC and maintained by L3Harris. By the VDOC entering into this agreement, Sussex County will save approximately \$175,000 per year in maintenance costs. This agreement was developed after County staff met with VDOC representatives to discuss a cost sharing arrangement, and the agreement has been reviewed and approved by the County Attorney. Please note that the radio

system maintenance agreement with L3Harris will be provided to the Board of Supervisors for consideration within the next 1-2 months.

County Administrator Douglas recommended approval of the agreement.

A copy of the Letter of Intent and the MOU of Cost Sharing of Radio System Maintenance at Sussex were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the “Memorandum of Understanding for Cost Sharing of Radio System Maintenance agreement with VDOC at Sussex”; and

FURTHER RESOLVED that the County Administrator is authorized to execute all related documents.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

6.02A L3HARRIS Maintenance Agreement

County Administrator Douglas stated that it was brought to his attention the agreement was signed and executed by a previous county administrator in 2015. He stated that county attorney confirmed that it was a valid contract.

County Administrator Douglas stated that technically he was requesting the Board approve an amendment to the agreement. According to Mr. Reid Foster, Public Safety Coordinator, additional tasks were not included in the original agreement. Mr. Douglas stated that he believes the deadline to have agreement in place is April 1, 2021 when it is estimated, the first payment is due. He noted there were no funds budgeted.

There was discussion of costs per month. Mr. Foster stated that some of the equipment in the main dispatch center at the Courthouse was not included in the agreement. He stated that in the amendment the recording system is to be upgraded, as well as some of the consoles to be upgraded.

There was inquiry of what the annual total for Year 4. The Board was advised that the annual total was \$212, 271. Mr. Foster stated that equipment upgrades, to be provided by Harris, are included in the amended contract.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the amendment to the L3Harris Maintenance Agreement.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

6.03 CARES Funding Update and Allocation for Volunteer Fire Departments and Rescue Squads

County Administrator Douglas thanked staff for addressing needs with the funds. He gave a brief overview of the summary of expenditures from \$1.947 million in Sussex County CARES Act funding. Staff has done an outstanding job utilizing these funds to meet various needs in our COVID-response, and it is anticipated that very few funds will be returned to the State in late January. As part of these expenditures is a proposed contribution to each of the seven volunteer fire departments and rescue squads for \$15,000 each, that will address their inability to sufficiently raise funds through fundraising efforts this year (this contribution was also unanimously recommended by the county IDA).

County Administrator Douglas stated that County Attorney Gore has recommended and provided an agreement for each of the seven volunteer fire departments and rescue squads stating they are responsible for the funds and have until the end of the year to expend the funds.

A copy of the Spreadsheet – Sussex County CARES Act Funding Expenditures was included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the \$15,000 contribution to each of the seven volunteer fire departments and rescue squads for COVID-related expenses.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

6.04 Shands Energy Siting Agreement Termination

County Attorney Gore stated that two (2) months ago, the Board approved a siting agreement for a standalone battery storage project that was subsequent to the Board having to approve the Conditional Use Permit. Subsequent to the Board's approval and entering into agreement, the main provision of the agreement was the \$50,000 contribution for fire and rescue capital expenditures. Shands Energy wanted to move forward with paying the contribution. They have provided a \$5,000 contribution. The remainder of the contribution will be paid next month (January 2021).

Shands Energy has asked that given they have accelerated the payment by a year or more, in return for that, they ask the Board to terminate the Solar Facility Siting Agreement between Shands Energy Center and Sussex County, dated September 17, 2020. East Point Energy is proposing to provide a \$50,000 contribution to the county for fire and rescue capital projects in lieu of a siting agreement payment and has submitted an initial contribution of \$5,000.

A copy of Shands Energy Siting Agreement, copy of East Point Energy donation letter, dated December 9, 2020 and check from East Point Energy, LLC, dated December 9, 2020 were included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Shands Energy's request to terminate the Solar Facility Siting Agreement between Shands Energy Center and Sussex County, based on a review by the County Attorney and given the contribution being provided at least two years in advance of payment under a siting agreement.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

6.05 FY21-22 Operating Budget Schedule

County Administrator Douglas stated a budget schedule for the upcoming FY21-22 fiscal year has been provided for the Board's consideration. Changes to previous budget processes include a meeting between department heads/Constitutional Officers and the Board of Supervisors to discuss "big ticket" needs (additional personnel, vehicles/equipment, and programmatic changes that will result in new costs), as well as meetings with the Board of Supervisors prior to a draft budget being submitted for consideration. He recommended a March 25, 2021 meeting to focus on revenues, outside funding requests, and general expenditure review. The budget public hearing and possible adoption are scheduled for May 2021.

A draft copy of the FY22 Budget Planning Calendar was included in the Board packet.

6.06 COVID-19 Municipality Relief Program Utility Agreement

County Attorney Douglas stated that at the previous meeting, Mr. Frank Irving, of Sussex Service Authority, made a request that the County pursue grant funding through the Department of Housing and Community Development for delinquent utility accounts.

Attached for the Board's consideration are agreements with the Sussex Service Authority and the Town of Waverly for the use of COVID-19 Municipal Utility Relief Program funds through the Virginia Department of Housing and Community Development. These funds are provided as a result of grant applications completed after discussion at the November Board of Supervisors meeting, which provide \$103,879.88 for the Sussex Service Authority and Town of Waverly and \$51,943.40 for the Sussex Service Authority, to cover delinquent utility accounts. The Town Attorney prepared these agreements for the administration of the funds, which must be completed in January.

Mr. Irving stated that this particular round of funding will only pay delinquent accounts that are 30 days or greater from March 1st to December 31st. He noted that citizens will have to go through a process of signing affidavits to certify that they have been affected by COVID-19.

A copy of Sussex Service Authority Municipal Relief Program MOU, Waverly Municipal Relief Program MOU, Award Letter, Guidance & Required Certification (Sussex/Sussex Service Authority and Award Letter, Guidance & Require Certification (Sussex/Town of Waverly/Sussex Service Authority were included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the COVID-19 Municipal Utility Relief Program agreements with the Sussex Service Authority and Town of Waverly.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

6.07 CDBG Asbestos Abatement and Building Demolition Funding Agreement with the Town of Waverly

County Administrator Douglas stated that the County is managing a project related to tornado damage in the Town of Waverly. The Mayor of the Town of Waverly has requested the County to utilize some of the funding to demolish a building at 315 W. Main Street. He noted that DHCD has approved the use of the funds.

Attached for the Board's consideration is a CDBG Asbestos Abatement and Building Demolition Funding Agreement with the Town of Waverly to cover the costs associated with the demolition of 315 West Main Street in Waverly (tornado damage) in the amount of \$69,300. This agreement was prepared by the County Attorney and provides for the use of CDBG funds from the UNOS project to cover demolition costs. Attached for the Board's review is a letter from the Town of Waverly and attached quotes, as well as a CDBG budget revision request to the Virginia Department of Housing and Community Development (which must approve this budget revision).

The CDBG Asbestos Demolition Agreement; UNOS Request Letter from Mayor McPhaul, dated September 29, 2020; Budget Revision Worksheet; and, copies of two bids were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the CDBG Asbestos Abatement and Building Demolition Funding Agreement with the Town of Waverly in the amount of \$69,300.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

7. Citizens' Comments

- Jamica Giles (Waverly District) – Improvement Association.
- Frank Irving (Sussex Service Authority/Waverly District) – Thanked the Board and Mr. Douglas for assistance with Stony Creek and the Utility Funding.

8. Unfinished Business

There were no Unfinished Business.

9. New Business

There was no New Business.

10. Board Member Comments

10.01 Blackwater District –Merry Christmas and Happy Holidays and a safe New Year. Thanked Mr. Douglas.

10.02 Courthouse District –County Administrator proud owner of a home in Sussex County; request Finance Committee Meeting – Thursday, January 14, 2021 at 6 p.m. (Fire Truck Purchase).

10.03 Henry District – absent

10.04 Stony Creek District – Thanked Administration; thanked EMS, Fire & Rescue and Sheriff's Department for keeping County safe; wished everyone a Merry Christmas and Happy New Year; everyone be safe.

10.05 Wakefield District – Citizens appreciated Rifle Ordinance; wished everyone a Merry Christmas and Happy New Year to everyone.

10.06 Waverly District – Pray everyone have a Merry Christmas and blessed and prosperous New Year to everyone; 2021 be better than 2020.

11. Closed Session

There was no Closed Session.

12. Adjournment

12.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the December 17, 2020 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 7:40 p.m.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Absent: Supervisor Tyler

12.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, January 21, 2021 at 6 p.m.

January 21, 2021

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL \$972,303.72

TOTAL ALL VOID CHECKS FOR APPROVAL \$0.00

ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF DECEMBER 2020	217615-217660	\$ 206,302.22	RUN DATE 12/3/20
	217661-217702	\$ 364,572.94	RUN DATE 12/10/20
	217725-217800	\$ 265,796.82	RUN DATE 12/17/20
	217801	\$ 15,000.00	RUN DATE 12/18/20

Total Regular Warrants \$851,671.98

PAY. DEDUCTION WARRANTS:	217703-217704	\$ 320.00	RUN DATE 12/10/20
	217705-217715	\$ 60,997.62	RUN DATE 12/16/20
	217715-217724	\$ 59,314.12	RUN DATE 12/23/20

Total Deduction Warrants: \$120,631.74

TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$972,303.72

VOID CHECKS See attached \$ -

ACCOUNTS PAYABLE CHECKS



P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
0000000	001895	A&J SERVICES	3979	11/13/2020		4100-021200-1273-221-210	435.00	217615			Building Systems Main & Repair	01675 SUSSEX COUNTY
	DISC TOTAL	.00	CHECK TOTAL	435.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	435.00
0000000	000923	ALL SEASONS TERMITES &	4027112520	11/25/2020		4100-051500-1272-551-510	65.00	217616			Building Maintenance & Repair	01675 SUSSEX COUNTY JAIL
	DISC TOTAL	.00	CHECK TOTAL	65.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	65.00
0000000	001769	ATLANTIC EMERGENCY SOLUTIONS	10827SPE	11/30/2020		4100-021100-2120-211-210-203	27,157.50	217617			COVID-19 Expenses	01675 # 17366
	DISC TOTAL	.00	CHECK TOTAL	27,157.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	27,157.50
0000000	001767	BB&T	2338 1120 01	10/27/2020		4100-021100-1202-211-210	15.74	217618			Publ. Subsc. Books, Ref.	Ma01675 # 404601199882338
0000000	001767		2338 1120 02	11/02/2020		4100-021100-1202-211-210	543.60	217618			Publ. Subsc. Books, Ref.	Ma01675 # 404601199882338
0000000	001767		2338 1120 03	11/06/2020		4100-021600-1204-261-210	434.05	217618			Lodging	01675 # 404601199882338
0000000	001767		2338 1120 04	11/12/2020		4100-021300-1203-231-210	149.00	217618			Workshops and Conferences	01675 # 404601199882338
0000000	001767		2338 1120 05	11/19/2020		4100-021400-1241-242-210	15.77	217618			Office Supplies	01675 # 404601199882338
0000000	001767		2346 1120 01	10/22/2020		4100-023100-1241-291-230	170.98	217618			Office Supplies	01675 # 404601199882346
0000000	001767		2346 1120 02	10/27/2020		4100-023100-1241-291-230	187.25	217618			Office Supplies	01675 # 404601199882346
0000000	001767		2346 1120 03	10/27/2020		4100-023100-1241-291-230	80.32	217618			Office Supplies	01675 # 404601199882346
0000000	001767		2353 1120 01	10/23/2020		4100-021400-1241-241-210	240.68	217618			Office Supplies	01675 # 404601199882353
0000000	001767		2353 1120 02	10/27/2020		4100-021100-1241-211-210	99.57	217618			Office Supplies	01675 # 404601199882353
	DISC TOTAL	.00	CHECK TOTAL	1,936.96	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,936.96
0000000	001639	BMS DIRECT INC.	147892	11/24/2020		4100-041100-1229-411-410	300.00	217619			Other Professional Services	01675 # MW421
	DISC TOTAL	.00	CHECK TOTAL	300.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	300.00
0000000	001530	C.W. WILLIAMS & CO. LLC	631553	10/29/2020		4100-021500-1265-251-210	211.00	217620			Vehicle Maintenance & Repairs	01675 # 80203
	DISC TOTAL	.00	CHECK TOTAL	211.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	211.00
0000000	001251	CABIN POINT VETERINARY	65505	11/10/2020		4100-021600-1227-261-210	707.00	217621			Medical Services	01675 # 1707
0000000	001251		65648	11/13/2020		4100-021600-1227-261-210	200.00	217621			Medical Services	01675 # 1707
	DISC TOTAL	.00	CHECK TOTAL	907.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	907.00
0000000	001630	CHENEY BROTHERS	10-920225381	11/25/2020		4100-051500-1246-551-510	1,265.28	217622			Food Supplies	01675 # 60030700
	DISC TOTAL	.00	CHECK TOTAL	1,265.28	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,265.28
0000000	000020	COWLING BROTHERS	158987	10/15/2020		4100-021200-1272-221-210	5.81	217623			Building Maintenance & Repair	01675 # SC0006
0000000	000020		171774	10/20/2020		4100-021300-9804-231-210	1,725.91	217623			UNOS-CDBG Housing Grt.	01675 # SC0006
0000000	000020		27645	10/26/2020		4100-021200-1272-221-210	10.78	217623			Building Maintenance & Repair	01675 # SC0006
	DISC TOTAL	.00	CHECK TOTAL	1,742.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,742.50
0000000	000494	CRATER HEALTH DISTRICT	183Q2-2021	11/30/2020		4100-081100-2110-801-810	37,079.25	217624			Crater Health District	01675 SECOND QUARTER 202
	DISC TOTAL	.00	CHECK TOTAL	37,079.25	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	37,079.25
0000000	000024	CRATER YOUTH CARE	210035	11/19/2020		4100-081800-2110-863-810	4,807.00	217625			Crater Youth Care Commission	01675 NOV 2020 USAGE FEE
	DISC TOTAL	.00	CHECK TOTAL	4,807.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	4,807.00
0000000	001613	CUSTOM CLEANERS	12127	11/28/2020		4100-051500-1244-551-510	58.00	217626			Uniform Services	01675 SUSSEX SHERIFF
0000000	001613		12128	11/28/2020		4100-051100-1244-512-510	22.00	217626			Uniform Services	01675 SUSSEX SHERIFF
	DISC TOTAL	.00	CHECK TOTAL	80.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	80.00
0000000	001185	DISPUTANTA ANIMAL HOSPITAL	234587	11/12/2020		4100-021600-1227-261-210	150.35	217627			Medical Services	01675 SUSSEX COUNTY
	DISC TOTAL	.00	CHECK TOTAL	150.35	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	150.35

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001651	DOCUMENT SYSTEMS	109926	9/05/2020		4100-021300-1252-231-210	97.72	217628			Equipment Lease/Rental	01675	SUSSEX HOUSING
0000000	001651		111120	11/05/2020		4100-031100-1252-311-310	75.89	217628			Equipment Lease/Rental	01675	SUSSEX COMM OF REV
0000000	001651		111153	11/05/2020		4100-021300-1252-231-210	100.96	217628			Equipment Lease/Rental	01675	SUSSEX HOUSING
	DISC.	TOTAL	00	CHECK TOTAL	274.57	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	274.57	
0000000	001692	FERRELLGAS	1113500781	11/17/2020		4100-021200-1279-221-210	771.89	217629			Propane Gas	01675 #	1113500781
	DISC.	TOTAL	00	CHECK TOTAL	771.89	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	771.89	
0000000	001723	GARDAWORLD SECURITY SERVI	568524	10/09/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		568525	10/09/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		568526	10/09/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		568527	10/09/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		568528	10/09/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		568529	10/09/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		568530	10/09/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		568531	10/09/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		582050	11/13/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
0000000	001723		582051	11/13/2020		4100-021600-1229-264-210	994.50	217630			Other Professional Services	01675 #	SUS001
	DISC.	TOTAL	00	CHECK TOTAL	9,945.00	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	9,945.00	
0000000	001723	GARDAWORLD SECURITY SERVI	582052	11/13/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		582053	11/13/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		582054	11/13/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		582055	11/13/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		582056	11/13/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		582057	11/13/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		590457	11/20/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		590458	11/20/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		590459	11/20/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
0000000	001723		590460	11/20/2020		4100-021600-1229-264-210	994.50	217631			Other Professional Services	01675 #	SUS001
	DISC.	TOTAL	00	CHECK TOTAL	9,945.00	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	9,945.00	
0000000	001723	GARDAWORLD SECURITY SERVI	590461	11/20/2020		4100-021600-1229-264-210	994.50	217632			Other Professional Services	01675 #	SUS001
0000000	001723		590462	11/20/2020		4100-021600-1229-264-210	994.50	217632			Other Professional Services	01675 #	SUS001
0000000	001723		590463	11/20/2020		4100-021600-1229-264-210	994.50	217632			Other Professional Services	01675 #	SUS001
0000000	001723		590464	11/20/2020		4100-021600-1229-264-210	994.50	217632			Other Professional Services	01675 #	SUS001
	DISC.	TOTAL	00	CHECK TOTAL	3,978.00	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	3,978.00	
0000000	000258	GEORGE COX & SONS	8625	11/15/2020		4100-021600-1272-264-210	537.50	217633			Building Maintenance & Repair	01675	SUSSEX COUNTY
0000000	000258		8626	11/15/2020		4100-021200-1272-221-210	75.00	217633			Building Maintenance & Repair	01675	SUSSEX COUNTY
	DISC.	TOTAL	00	CHECK TOTAL	612.50	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	612.50	
0000000	001703	HEFTY WILEY & GORE P.C.	10885	11/25/2020		4100-022100-1223-281-220	7,500.00	217634			Legal Services	01675	SUSSEX COUNTY
	DISC.	TOTAL	00	CHECK TOTAL	7,500.00	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	7,500.00	
0000000	001668	HOUSE, DAVID	DH 113020	11/30/2020		4100-051100-1244-512-510	75.00	217635			Uniform Services	01675	REIMBURSEMENT
	DISC.	TOTAL	00	CHECK TOTAL	75.00	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	75.00	
0000000	001885	HUBBARD, ALFRED	AH 113020	11/30/2020		4100-051500-1264-551-510	313.28	217636			Gasoline/Mileage-Non Training	01675	REIMBURSEMENT
	DISC.	TOTAL	00	CHECK TOTAL	313.28	ACH PMT TOTAL	00	EPY PMT TOTAL	00		TOTAL	313.28	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	001705	J.D. POWER	ORD79829	9/22/2020		4100-031100-1241-311-310	70.00	217637				Office Supplies	01675	# C026046
	DISC.	TOTAL	00	CHECK TOTAL	70.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	70.00
0000000	001779	JAD BUILDERS, INC	345 BANK #3	12/02/2020		4121-081000-5210-	305.00	217638				Repairs/Contractor Cost	01675	345 BANK STREET
0000000	001779		606 TWIL #3	12/02/2020		4100-021300-9003-231-210	14,597.65	217638				Pocahontas-CDBG Housing Grt	01675	606 TWIGLIGHT
0000000	001779		615 HIGG #4	12/02/2020		4121-081000-5210-	305.00	217638				Repairs/Contractor Cost	01675	615 HIGGINS STREET
	DISC.	TOTAL	00	CHECK TOTAL	15,207.65	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	15,207.65
0000000	000583	JONES ELECTRIC CONTRACTOR	31236	11/19/2020		4100-021200-1273-221-210	265.00	217639				Building Systems Main & Repair	01675	SUSSEX COUNTY
	DISC.	TOTAL	00	CHECK TOTAL	265.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	265.00
0000000	001046	MC1	4342462428	11/17/2020		4100-061100-1234-613-610	35.01	217640				Telecommunications	01675	# 2DG40965
0000000	001046		4342462453	11/17/2020		4100-061100-1234-613-610	35.01	217640				Telecommunications	01675	# 2DG40966
	DISC.	TOTAL	00	CHECK TOTAL	70.02	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	70.02
0000000	000051	MSAG LLC	C313319	11/30/2020		4100-021400-1225-241-210	69.00	217641				Management Consulting Service	01675	SUSSEX COUNTY
	DISC.	TOTAL	00	CHECK TOTAL	69.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	69.00
0000000	001256	PAJ SERVICES	SUCO112020	11/12/2020		4100-021600-1272-261-210	270.00	217642				Building Maintenance & Repair	01675	SUSSEX ANML CONTRO
	DISC.	TOTAL	00	CHECK TOTAL	270.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	270.00
0000000	000164	PITNEY-BOWES, LLC	3312470263	11/25/2020		4100-021100-1252-211-210	1,394.70	217643				Equipment Lease/Rental	01675	# 0016519256
	DISC.	TOTAL	00	CHECK TOTAL	1,394.70	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	1,394.70
0000000	000832	SAM'S CLUB DIRECT	GQSI5V	8/27/2020		4100-021200-1247-221-210	133.54	217644				Janitorial Supplies	01675	# 0402194646154
0000000	000832		GQSPD1	9/02/2020		4100-021200-1247-221-210	103.16	217644				Janitorial Supplies	01675	# 0402194646154
0000000	000832		GQTE7B	9/15/2020		4100-021200-1247-221-210	79.63	217644				Janitorial Supplies	01675	# 0402194646154
0000000	000832		GQTIRX	9/17/2020		4100-021200-1247-221-210	104.68	217644				Janitorial Supplies	01675	# 0402194646154
0000000	000832		GQTKHY	9/18/2020		4100-021200-1247-221-210	75.25	217644				Janitorial Supplies	01675	# 0402194646154
0000000	000832		GQVKDZ	10/28/2020		4100-021600-1299-261-210	224.34	217644				Miscellaneous Others	01675	# 0402194646154
0000000	000832		1301	10/21/2020		4100-021200-1247-221-210	249.89	217644				Janitorial Supplies	01675	# 0402194646154
0000000	000832		4464	11/17/2020		4100-021200-1247-221-210	133.44	217644				Janitorial Supplies	01675	# 0402194646154
0000000	000832		6141	10/28/2020		4100-021600-1241-261-210	133.50	217644				Office Supplies	01675	# 0402194646154
0000000	000832		6141	10/28/2020		4100-021600-1242-261-210	71.98	217644				Agricultural Supplies	01675	# 0402194646154
0000000	000832		6141	10/28/2020		4100-021600-1247-261-210	19.86	217644				Janitorial Supplies	01675	# 0402194646154
	DISC.	TOTAL	00	CHECK TOTAL	1,329.27	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	1,329.27
0000000	000005	SIXTH DISTRICT COURT	FY20/21 VJCCA	11/23/2020		4100-061100-1229-614-610	3,321.00	217645				Sixth Judicial CSU - VJCCA	01675	FY20/21 ALLOCATION
	DISC.	TOTAL	00	CHECK TOTAL	3,321.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	3,321.00
0000000	000968	SIXTH JUDICIAL CIRCUIT COU	DECEMBER 2020	12/01/2020		4100-061100-1241-611-610	231.04	217646				Office Supplies	01675	OFFICE EXPENSES
	DISC.	TOTAL	00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	231.04
0000000	000901	SIXTH JUDICIAL CIRCUIT CO	DECEMBER 2020	12/01/2020		4100-061100-1241-611-610	231.04	217647				Office Supplies	01675	OFFICE EXPENSES
	DISC.	TOTAL	00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	231.04
0000000	001796	SIXTH JUDICIAL CIRCUIT CO	DECEMBER 2020	12/01/2020		4100-061100-1241-611-610	231.04	217648				Office Supplies	01675	OFFICE EXPENSES
	DISC.	TOTAL	00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	231.04
0000000	000067	STONY CREEK PHARMACY	SCP 103020	10/30/2020		4100-051500-1293-551-510	526.15	217649				Inmate Medical Expenses	01675	OCTOBER 2020
	DISC.	TOTAL	00	CHECK TOTAL	526.15	ACH PMT TOTAL	.00	EPY PMT TOTAL				00	TOTAL	526.15

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	000162	SUFFOLK ENERGIES INC	37628566	11/18/2020		4100-021200-1278-221-210	59.68	217650				Oil	01675 #	66740484
0000000	000162		522392	10/31/2020		4100-051100-1264-512-510	255.87	217650				Mileage/Gas	01675 #	66740352
	DISC.	TOTAL	.00	CHECK TOTAL	315.55	ACH PMT TOTAL	.00	EPY PMT TOTAL	.00	CPA PMT TOTAL	TOTAL			315.55
0000000	000317	TOWN OF WAKEFIELD	1943 110220	11/02/2020		4100-021200-1277-221-210	19.64	217651				Water Services	01675 #	1943
	DISC.	TOTAL	.00	CHECK TOTAL	19.64	ACH PMT TOTAL	.00	EPY PMT TOTAL	.00	CPA PMT TOTAL	TOTAL			19.64
0000000	000318	TOWN OF WAVERLY	1814040098	11/30/2020		4100-021200-1277-221-210	67.00	217652				Water Services	01675 #	1814040098
	DISC.	TOTAL	.00	CHECK TOTAL	67.00	ACH PMT TOTAL	.00	EPY PMT TOTAL	.00	CPA PMT TOTAL	TOTAL			67.00
0000000	000080	TRI CITY OFFICE PRODUCTS	0137710-001	11/17/2020		4100-031100-1241-311-310	122.77	217653				Office Supplies	01675 #	SCR-0
	DISC.	TOTAL	.00	CHECK TOTAL	122.77	ACH PMT TOTAL	.00	EPY PMT TOTAL	.00	CPA PMT TOTAL	TOTAL			122.77
0000000	000769	VERIZON	0130811997	11/21/2020		4100-021500-1234-253-210	49.99	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-021100-1234-211-210	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-041100-1234-411-410	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-061100-1234-611-610	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-061100-1234-611-610	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-061100-1234-612-610	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-061100-1234-611-610	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-061100-1234-611-610	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-021100-1234-211-210	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-021100-1234-211-210	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-061100-1234-611-610	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-061100-1234-611-610	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-021100-1234-211-210	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-021100-1234-211-210	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-061100-1234-612-610	49.90	217654				Telecommunications	01675 #	551326675000162
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0000000	000769		0130811997	11/21/2020		4100-061100-1234-612-610	49.90	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130811997	11/21/2020		4100-023100-1234-291-230	56.53	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130840277	11/21/2020		4100-031100-1234-311-310	56.53	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130840277	11/21/2020		4105-071100-1234-711-710	56.53	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130840277	11/21/2020		4100-061100-1234-612-610	56.53	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130840277	11/21/2020		4100-061100-1234-611-610	56.53	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130840277	11/21/2020		4100-023100-1234-291-230	56.53	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130840277	11/21/2020		4100-031100-1234-311-310	56.53	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0130840277	11/21/2020		4105-071100-1234-711-710	56.53	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0608006077	11/21/2020		4100-061100-1234-612-610	70.72	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0635121520	11/24/2020		4100-081300-2110-822-810	95.44	217654				VA Cooperative Extension	01675 #	351693721000187
0000000	000769		0641808907	11/21/2020		4100-061100-1234-612-610	275.08	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0777016136	11/21/2020		4100-061100-1234-612-610	49.07	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0777088064	11/24/2020		4100-021300-1234-231-210	171.55	217654				Telecommunications	01675 #	351693721000187
0000000	000769		0837858428	11/21/2020		4100-021600-1234-261-210	145.62	217654				Telecommunications	01675 #	551326675000162
0000000	000769		0973062717	11/27/2020		4100-021100-1234-211-210	215.93	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-021400-1234-241-210	47.98	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-021400-1234-242-210	71.97	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-021600-1234-261-210	23.99	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-021500-1234-253-210	23.99	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-023100-1234-291-230	71.97	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-041100-1234-411-410	95.96	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-031100-1234-311-310	95.96	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-063100-1234-631-630	119.95	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-062100-1234-621-620	143.94	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4100-063100-1234-632-630	23.99	217654				Telecommunications	01675 #	951295778000179
0000000	000769		0973062717	11/27/2020		4105-071100-1234-711-710	647.74	217654				Telecommunications	01675 #	951295778000179
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P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	000039	VERIZON WIRELESS	9866910243	11/12/2020		4100-051500-1234-551-510	155.77	217655			Telecommunications	01675 #	520620824-00001
0000000	000039		9866910243	11/12/2020		4100-051100-1234-512-510	403.91	217655			Telecommunications	01675 #	520620824-00001
0000000	000039		9866910243	11/12/2020		4100-051100-1234-516-510	403.92	217655			Telecommunications	01675 #	520620824-00001
0000000	000039		9867380648	11/19/2020		4100-051100-1234-516-510	188.57	217655			Telecommunications	01675 #	742314083-00002
0000000	000039		9867380648	11/19/2020		4100-051500-1234-551-510	188.57	217655			Telecommunications	01675 #	742314083-00002
0000000	000039		9867380648	11/19/2020		4100-051100-1234-512-510	188.59	217655			Telecommunications	01675 #	742314083-00002
		DISC. TOTAL											
		CHECK TOTAL											
			1,529.33										1,529.33
0000000	000879	WOMACK PUBLISHING CO.	13146	4/08/2020		4100-023100-1235-291-230	98.55	217656			Advertising	01675 #	5439
0000000	000879		13587	4/15/2020		4100-023100-1235-291-230	98.55	217656			Advertising	01675 #	5439
0000000	000879		15111	5/06/2020		4100-023100-1235-291-230	98.55	217656			Advertising	01675 #	5439
0000000	000879		16880	5/27/2020		4100-023100-1235-291-230	98.55	217656			Advertising	01675 #	5439
0000000	000879		17590	6/03/2020		4100-023100-1235-291-230	98.55	217656			Advertising	01675 #	5439
0000000	000879		27761	9/30/2020		4100-023100-1235-291-230	175.20	217656			Advertising	01675 #	5439
0000000	000879		28422	10/07/2020		4100-021100-1235-211-210	153.30	217656			Advertising	01675 #	5449
0000000	000879		9210	2/26/2020		4100-023100-1235-291-230	98.55	217656			Advertising	01675 #	5439
0000000	000879		99202004	4/30/2020		4100-023100-1235-291-230	1.48	217656			Advertising	01675 #	5439
0000000	000879		99202005	5/31/2020		4100-023100-1235-291-230	1.48	217656			Advertising	01675 #	5439
		DISC. TOTAL											
		CHECK TOTAL											
			922.76										922.76
0000000	000879	WOMACK PUBLISHING CO.	99202006	6/30/2020		4100-023100-1235-291-230	4.43	217657			Advertising	01675 #	5439
0000000	000879		99202007	7/31/2020		4100-023100-1235-291-230	7.39	217657			Advertising	01675 #	5439
0000000	000879		99202008	8/31/2020		4100-023100-1235-291-230	8.87	217657			Advertising	01675 #	5439
0000000	000879		99202009	9/30/2020		4100-023100-1235-291-230	8.87	217657			Advertising	01675 #	5439
		DISC. TOTAL											
		CHECK TOTAL											
			29.56										29.56
0000000	001644	XEROX FINANCIAL SERVICES	2365171A	11/19/2020		4100-021100-1252-211-210	295.09	217658			Equipment Lease/Rental	01675 #	0200073202001
0000000	001644		2365171B	11/19/2020		4100-021400-1252-241-210	147.52	217658			Equipment Lease/Rental	01675 #	0200073202001
0000000	001644		2365171B	11/19/2020		4100-021400-1252-242-210	147.53	217658			Equipment Lease/Rental	01675 #	0200073202001
		DISC. TOTAL											
		CHECK TOTAL											
			590.14										590.14
0000000	001344	ZOLL MEDICAL CORPORATION	2368677	11/23/2020		4100-021100-2120-211-210-203	65,000.00	217659			COVID-19 Expenses	01675 #	104323
0000000	001344		2368677	11/23/2020		4100-021500-2110-252-210-522	1,270.26	217659			Four for Life - Emg. Med Serv	01675 #	104323
		DISC. TOTAL											
		CHECK TOTAL											
			66,270.26										66,270.26
0000000	000832	SAM'S CLUB DIRECT	2585	10/29/2020		4100-051500-1247-551-510	176.04	217660			Janitorial Supplies	01675 #	0402188473177
0000000	000832		7486	10/20/2020		4100-051500-1277-551-510	55.82	217660			Water Services	01675 #	0402188473177
		DISC. TOTAL											
		CHECK TOTAL											
			231.86										231.86
		CHECK TOTAL											
			206,302.22										206,302.22
		CHECK TOTAL											
			206,302.22										206,302.22

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 206,302.22- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12/3/2020
DATE

Kelly J. M...
DIRECTOR OF FINANCE

12/3/20
DATE

Richard O...
COUNTY ADMINISTRATION

12/3/20
DATE

Dusti J. Cox
DUSTI J. COX, TREASURER

P. O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	001277	AMERICAN TIRE DISTRIBUTOR	S144033585	11/05/2020		4100-051100-1265-512-510	1,579.84	217661			Vehicle Maintenance & Repairs	01676 # 190415	
	DISC. TOTAL	00	CHECK TOTAL	1,579.84	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,579.84	
0000000	001507	BARKSDALE OILS INC.	SUSSCTY 1120	11/30/2020		4100-021600-1264-261-210	95.20	217662			Mileage	01676 ACCT# SUSSCTY	
0000000	001507		SUSSCTY 1120	11/30/2020		4100-021200-1264-221-210	125.48	217662			Mileage	01676 ACCT# SUSSCTY	
0000000	001507		SUSSCTY 1120	11/30/2020		4100-021400-1264-242-210	57.70	217662			Mileage	01676 ACCT# SUSSCTY	
0000000	001507		SUSSCTY 1120	11/30/2020		4100-021600-1264-262-210	450.04	217662			Mileage	01676 ACCT# SUSSCTY	
0000000	001507		SUSSCTY 1120	11/30/2020		4100-021400-1264-241-210	59.14	217662			Mileage	01676 ACCT# SUSSCTY	
0000000	001507		SUSSCTY 1120	11/30/2020		4100-021500-1264-253-210	75.01	217662			Mileage	01676 ACCT# SUSSCTY	
0000000	001507		SUSSCTY 1120	11/30/2020		4100-051100-1264-512-510	3,805.12	217662			Mileage/Gas	01676 ACCT# SUSSCTY	
0000000	001507		SUSSCTY 1120	11/30/2020		4105-071100-1264-711-710	207.71	217662			Gasoline	01676 ACCT# SUSSCTY	
	DISC. TOTAL	00	CHECK TOTAL	4,875.40	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	4,875.40	
0000000	001676	BERKLEY GROUP	WO#1 INV#15	11/09/2020		4100-021400-1225-241-210	3,398.10	217663			Management Consulting Service	01676 SUSSEX COUNTY	
0000000	001676		WO#1A INV#1	11/09/2020		4100-021400-1225-241-210	18,765.61	217663			Management Consulting Service	01676 SUSSEX COUNTY	
0000000	001676		WO#1A INV#2	12/01/2020		4100-021400-1225-241-210	13,920.58	217663			Management Consulting Service	01676 SUSSEX COUNTY	
0000000	001676		WO#5 INV#1	11/09/2020		4100-021400-1225-241-210	6,370.00	217663			Management Consulting Service	01676 SUSSEX COUNTY	
0000000	001676		WO#5 INV#2	12/01/2020		4100-021400-1225-241-210	4,850.00	217663			Management Consulting Service	01676 SUSSEX COUNTY	
0000000	001676		WO#7 INV#1	12/01/2020		4100-021400-1225-241-210	320.00	217663			Management Consulting Service	01676 SUSSEX COUNTY	
	DISC. TOTAL	00	CHECK TOTAL	47,624.29	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	47,624.29	
0000000	999999	BOYKINS, CHARLIE	CB 1120	12/02/2020		4100-051500-1215-551-510	216.00	217664			Inmate Pay	01676 INMATE PAY	
	DISC. TOTAL	00	CHECK TOTAL	216.00	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	216.00	
0000000	999999	BROOKS, ANTHONY	AB 1120	12/02/2020		4100-051500-1215-551-510	191.25	217665			Inmate Pay	01676 INMATE PAY	
	DISC. TOTAL	00	CHECK TOTAL	191.25	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	191.25	
0000000	001664	CAPITAL ELECTRIC	S041622503 001	8/28/2020		4100-021200-1272-221-210	108.80	217666			Building Maintenance & Repair	01676 # 276110	
	DISC. TOTAL	00	CHECK TOTAL	108.80	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	108.80	
0000000	000728	CARQUEST OF WAKEFIELD	15335-20012	11/16/2020		4100-051100-1265-512-510	67.63	217667			Vehicle Maintenance & Repairs	01676 # 5001	
0000000	000728		15335-20083	11/18/2020		4100-051100-1265-512-510	11.34	217667			Vehicle Maintenance & Repairs	01676 # 5001	
0000000	000728		5484-152072	11/12/2020		4100-051100-1265-512-510	70.64	217667			Vehicle Maintenance & Repairs	01676 # 5001	
	DISC. TOTAL	00	CHECK TOTAL	149.61	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	149.61	
0000000	000017	CARTER'S SERVICE CENTER	651410	12/05/2020		4100-051100-1265-512-510	225.00	217668			Vehicle Maintenance & Repairs	01676 SUSSEX SHERIFF	
	DISC. TOTAL	00	CHECK TOTAL	225.00	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	225.00	
0000000	001449	CONVERGENT TECHNOLOGIES	23608	12/01/2020		4100-051100-1224-516-510	359.00	217669			Information System Services	01676 SUSSEX SHERIFF	
	DISC. TOTAL	00	CHECK TOTAL	359.00	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	359.00	
0000000	000871	CRYSTAL SPRINGS	10726073 090520	9/05/2020		4105-071100-1277-711-710	13.93	217670			Water Services	01676 # 508239010726073	
0000000	000871		10726073 100320	10/03/2020		4105-071100-1277-711-710	66.10	217670			Water Services	01676 # 508239010726073	
0000000	000871		10726073 103120	10/31/2020		4105-071100-1277-711-710	3.78	217670			Water Services	01676 # 508239010726073	
0000000	000871		10726073 112820	11/28/2020		4105-071100-1277-711-710	13.75	217670			Water Services	01676 # 508239010726073	
	DISC. TOTAL	00	CHECK TOTAL	97.56	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	97.56	
0000000	000028	DISTRICT 19 COMMUNITY	#20-12-02	12/01/2020		4100-081100-2110-805-810	38,117.50	217671			District 19 Community Service	01676 FY21 SECOND HALF	
	DISC. TOTAL	00	CHECK TOTAL	38,117.50	ACH PMT TOTAL	00 CPA PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	38,117.50	
0000000	000902	DOC FARMER'S MARKET	MKT79540	11/09/2020		4100-051500-1246-551-510	294.15	217672			Food Supplies	01676 SUSSEX COUNTY JAIL	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	000902		MKT79695	11/16/2020		4100-051500-1246-551-510	294.15	217672				Food Supplies	01676	SUSSEX COUNTY JAIL
0000000	000902		MKT79850	11/23/2020		4100-051500-1246-551-510	240.00	217672				Food Supplies	01676	SUSSEX COUNTY JAIL
0000000	000902		MKT80005	11/30/2020		4100-051500-1246-551-510	257.60	217672				Food Supplies	01676	SUSSEX COUNTY JAIL
	DISC TOTAL	.00	CHECK TOTAL	1,085.90	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			1,085.90
0000000	001651	DOCUMENT SYSTEMS	110454	10/05/2020		4100-031100-1252-311-310	83.24	217673				Equipment Lease/Rental	01676	SUSSEX COMM OF REV
0000000	001651		111790	12/07/2020		4100-061100-1252-612-610	37.99	217673				Equipment Lease/Rental	01676	SUSSEX GEN DIST CR
	DISC TOTAL	.00	CHECK TOTAL	121.23	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			121.23
0000000	000084	DOMINION VIRGINIA POWER	0482572328	11/25/2020	1120	4100-021600-1276-263-210	2,898.85	217674				Electric	01676 #	0482572328
0000000	000084		4714897313	12/01/2020	1220	4100-021200-1276-221-210	27.65	217674				Electric	01676 #	4714897313
0000000	000084		5080737736	11/25/2020	1120	4100-021200-1276-221-210	59.27	217674				Electric	01676 #	5080737736
0000000	000084		9447701492	11/23/2020	1120	4100-021200-1276-221-210	6.67	217674				Electric	01676 #	9447701492
	DISC TOTAL	.00	CHECK TOTAL	2,992.44	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			2,992.44
0000000	001725	EDMUNDS WASTE REMOVAL INC	94991	12/01/2020		4100-021600-1247-264-210	425.00	217675				Janitorial Supplies	01676	SUSSEX COUNTY
	DISC TOTAL	.00	CHECK TOTAL	425.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			425.00
0000000	000152	GALLS, LLC	016911807	11/10/2020		4100-051500-1244-551-510	222.01	217676				Uniform Services	01676 #	5417395
	DISC TOTAL	.00	CHECK TOTAL	222.01	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			222.01
0000000	001723	GARDAWORLD SECURITY SERVI	594002	11/27/2020		4100-021600-1229-264-210	841.50	217677				Other Professional Services	01676 #	SUS001
0000000	001723		594003	11/27/2020		4100-021600-1229-264-210	841.50	217677				Other Professional Services	01676 #	SUS001
0000000	001723		594004	11/27/2020		4100-021600-1229-264-210	841.50	217677				Other Professional Services	01676 #	SUS001
0000000	001723		594005	11/27/2020		4100-021600-1229-264-210	841.50	217677				Other Professional Services	01676 #	SUS001
0000000	001723		594006	11/27/2020		4100-021600-1229-264-210	841.50	217677				Other Professional Services	01676 #	SUS001
0000000	001723		594007	11/27/2020		4100-021600-1229-264-210	841.50	217677				Other Professional Services	01676 #	SUS001
0000000	001723		594008	11/27/2020		4100-021600-1229-264-210	841.50	217677				Other Professional Services	01676 #	SUS001
0000000	001723		594009	11/27/2020		4100-021600-1229-264-210	841.50	217677				Other Professional Services	01676 #	SUS001
	DISC TOTAL	.00	CHECK TOTAL	6,732.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			6,732.00
0000000	000276	GREENSVILLE COUNTY WATER	1175 113020	11/30/2020		4100-021200-1277-221-210	56.62	217678				Water Services	01676 #	1175
	DISC TOTAL	.00	CHECK TOTAL	56.62	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			56.62
0000000	999999	HILL, EDWARD	EH 1120	12/02/2020		4100-051500-1215-551-510	14.40	217679				Inmate Pay	01676	INMATE PAY
	DISC TOTAL	.00	CHECK TOTAL	14.40	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			14.40
0000000	001885	HUBBARD, ALFRED	AH-113020	11/30/2020		4100-051500-1244-551-510	75.00	217680				Uniform Services	01676	REIMBURSEMENT
0000000	001885		AH-113020	11/30/2020		4100-051500-1245-551-510	12.74	217680				Law Enforcement Supplies	01676	REIMBURSEMENT
0000000	001885		AH-113020	11/30/2020		4100-051500-1205-551-510	76.89	217680				Meals	01676	REIMBURSEMENT
	DISC TOTAL	.00	CHECK TOTAL	164.63	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			164.63
0000000	000049	JARRATT HARDWARE	2011-064693	11/05/2020		4100-021600-1272-261-210	20.18	217681				Building Maintenance & Repair	01676	ACCT# 136
	DISC TOTAL	.00	CHECK TOTAL	20.18	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			20.18
0000000	000940	JEFF ROBINSON &	JRA 120820	12/08/2020		4100-021100-2120-211-210-203	505.00	217682				COVID-19 Expenses	01676	PROJ# 20-205
	DISC TOTAL	.00	CHECK TOTAL	505.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			505.00
0000000	999999	KING, DAVID	DK 1120	12/02/2020		4100-051500-1215-551-510	52.20	217683				Inmate Pay	01676	INMATE PAY
	DISC TOTAL	.00	CHECK TOTAL	52.20	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			52.20

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	001433	LOWE'S	909064-1	11/05/2020		4100-021200-1272-221-210	651.89	217684			Building Maintenance & Repair	01676 #	99000502080
0000000	001433		909459	11/09/2020		4100-021200-1272-221-210	71.87	217684			Building Maintenance & Repair	01676 #	99000502080
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	723.76
0000000	001590	MARK FLYNN LEGAL SERVICES	204	12/05/2020		4100-022100-1223-281-220	8,392.92	217685			Legal Services	01676	SUSSEX COUNTY
0000000	001590		205	12/05/2020		4100-022100-1223-281-220	7,535.03	217685			Legal Services	01676	SUSSEX COUNTY
0000000	001590		206	12/05/2020		4100-022100-1223-281-220	4,924.25	217685			Legal Services	01676	SUSSEX COUNTY
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	20,852.20
0000000	001303	MCGRIFF INSURANCE SERVICE	20SUCOGM-04792	11/23/2020		4100-011100-1228-111-110	6,000.00	217686			Contractual Services	01676	ACCT# 8068000679
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	6,000.00
0000000	001882	MOBILE COMMUNICATIONS AME	408000117-1	11/30/2020		4100-021500-1254-251-210	110.00	217687			Equipment Maintenance	01676 #	118941
0000000	001882		408000118-1	11/30/2020		4100-021500-1254-251-210	110.00	217687			Equipment Maintenance	01676 #	118941
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	220.00
0000000	001281	NAFECO	1075139	12/01/2020		4100-021100-2120-211-210-203	224,500.00	217688			COVID-19 Expenses	01676	SUSSEX PUBLIC SAFE
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	224,500.00
0000000	001835	NICHOLSON, TITIANA	TN 120920	12/09/2020		4100-021100-1231-211-210	5.10	217689			Postage	01676	REIMBURSEMENT
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	5.10
0000000	000056	OWEN FORD, INC	08961	6/04/2020		4105-071100-1265-711-710	64.20	217690			Vehicle maintenance & Repairs	01676	SUSSEX COUNTY
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	64.20
0000000	000061	PRINCE GEORGE ELECTRIC	1413003200 1120	11/27/2020		4100-021600-1276-263-210	49.63	217691			Electric	01676 #	1413003200
0000000	000061		1423010000 1120	11/27/2020		4100-021600-1276-263-210	79.59	217691			Electric	01676 #	1423010000
0000000	000061		1667000200 1120	11/27/2020		4100-021200-1276-221-210	132.94	217691			Electric	01676 #	1667000200
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	262.16
0000000	999999	PROCISE, WESLEY	WP 1120	12/02/2020		4100-051500-1215-551-510	68.40	217692			Inmate Pay	01676	INMATE PAY
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	68.40
0000000	001488	RRS FOODSERVICE	2156597	12/02/2020		4100-051500-1246-551-510	1,196.14	217693		N	Food Supplies	01676 #	118626
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	1,196.14
0000000	000162	SUFFOLK ENERGIES INC	524113	11/30/2020		4100-051100-1264-512-510	421.26	217694			Mileage/Gas	01676 #	66740352
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	421.26
0000000	999999	TAYLOR, DARRELL	DT 1120	12/02/2020		4100-051500-1215-551-510	15.30	217695			Inmate Pay	01676	INMATE PAY
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	15.30
0000000	001827	TEMP-POWER, INC	15280K-2	12/07/2020		4100-021600-1252-264-210	1,120.00	217696			Equipment Lease/Rental	01676	SUSSEX COUNTY
0000000	001827		16475E-2	12/07/2020		4100-021600-1252-264-210	1,120.00	217696			Equipment Lease/Rental	01676	SUSSEX COUNTY
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	2,240.00
0000000	001833	TRANSUNION RISK & ALTERNA	5687311-2020-11	12/01/2020		4100-051100-1229-512-510	150.00	217697			Other Professional Services	01676 #	5687311
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	150.00
0000000	001236	VA GOVERNMENT FINANCE	FY2021	12/02/2020		4100-021100-1201-211-210	50.00	217698			Organization Membership	01676	MOORE, KELLY
	DISC.	TOTAL					.00	EPY PMT TOTAL			.00	TOTAL	50.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	000769	VERIZON	0695890348	1120	11/30/2020	4100-051100-1234-516-510	375.32	217699			Telecommunications	01676 #	351333549000198
0000000	000769		0745850378	1120	11/24/2020	4100-063100-1234-631-630	73.18	217699			Telecommunications	01676 #	252384783000121
	DISC	TOTAL					.00	EPY	PMT	TOTAL			448.50
0000000	000873	WASTE MANAGEMENT OF	3466284-2424-1	10/01/2020		4100-021300-9004-231-210	280.21	217700			UNOS-CDBG Housing Grt	01676 #	235206543007
	DISC	TOTAL					.00	EPY	PMT	TOTAL			280.21
0000000	001408	WITMER PUBLIC SAFETY GRP.	2059449	9/14/2020		4100-051500-1244-551-510	17.00	217701			Uniform Services	01676 #	SUSCOU
0000000	001408		2078550	11/24/2020		4100-051500-1244-551-510	39.00	217701			Uniform Services	01676 #	SUSCOU
	DISC	TOTAL					.00	EPY	PMT	TOTAL			56.00
0000000	000879	WOMACK PUBLISHING CO.	177752	11/11/2018		4100-021300-9004-231-210	129.50	217702			UNOS-CDBG Housing Grt	01676 #	W0048
0000000	000879		177866	11/18/2018		4100-021300-9003-231-210	129.50	217702			Pocahontas-CDBG Housing Grt	01676 #	W0048
0000000	000879		1901619	10/30/2020		4100-021100-1235-211-210	330.34	217702			Advertising	01676 #	W0048
0000000	000879		1901625	10/30/2019		4100-021100-1235-211-210	164.17	217702			Advertising	01676 #	W0048
0000000	000879		1902528	11/06/2020		4100-021100-1235-211-210	330.34	217702			Advertising	01676 #	W0048
	DISC	TOTAL					.00	EPY	PMT	TOTAL			1,083.85
							.00	EPY	PMT	TOTAL			364,572.94
							.00	EPY	PMT	TOTAL			364,572.94

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 364,572.94- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12-10-2020
 DATE

12-10-20
 DATE

12/10/2020
 DATE

Keely J. Cox
 DIRECTOR OF FINANCE

Richard W. Jones
 COUNTY ADMINISTRATION

DeStefano
 DESY J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000342	AGRI-VA, INC	16906/6	12/09/2020		4100-021200-1244-221-210	29.46	217725			Uniform Services	01677 # 60039
0000000	000342		16917/6	12/10/2020		4100-021200-1244-221-210	316.44	217725			Uniform Services	01677 # 60146
		DISC. TOTAL	.00	CHECK TOTAL	345.90	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	345.90
0000000	001767	BB&T	2338 1220 01	12/14/2020		4100-021100-2120-211-210-203	20.50	217726			COVID-19 Expenses	01677 # 4046011199882338
0000000	001767		2338 1220 02	12/13/2020		4100-021100-2120-211-210-203	506.35	217726			COVID-19 Expenses	01677 # 4046011199882338
0000000	001767		2338 1220 03	12/13/2020		4100-021200-1274-221-210	94.73	217726			Grounds Maintenance & Repairs	01677 # 4046011199882338
0000000	001767		2338 1220 04	12/11/2020		4100-021100-1241-211-210	18.10	217726			Office Supplies	01677 # 4046011199882338
0000000	001767		2338 1220 05	12/04/2020		4100-021400-1241-242-210	186.61	217726			Office Supplies	01677 # 4046011199882338
0000000	001767		2338 1220 06	12/03/2020		4100-021100-1241-211-210	161.90	217726			Office Supplies	01677 # 4046011199882338
0000000	001767		2338 1220 08	11/26/2020		4100-041100-1251-411-410	419.94	217726			Computer & Printer Purchase	01677 # 4046011199882338
0000000	001767		2338 1220 08	11/26/2020		4100-041100-1241-411-410	30.95	217726			Office Supplies	01677 # 4046011199882338
0000000	001767		2338 1220 09	11/25/2020		4100-021400-1233-241-210	69.30	217726			Printing	01677 # 4046011199882338
0000000	001767		2338 1220 10	11/25/2020		4100-061100-1241-613-610	43.16	217726			Office Supplies	01677 # 4046011199882338
0000000	001767		2338 1220 11	11/24/2020		4100-061100-1241-613-610	390.64	217726			Office Supplies	01677 # 4046011199882338
		DISC. TOTAL	.00	CHECK TOTAL	1,905.98	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,905.98
0000000	001767	BB&T	2338 1220 12	11/23/2020		4100-021500-1241-253-210	339.29	217727			Office Supplies	01677 # 4046011199882338
0000000	001767		2338 1220 12	11/23/2020		4100-021100-1241-211-210	213.55	217727			Office Supplies	01677 # 4046011199882338
0000000	001767		2338 1220 13	11/22/2020		4100-021400-1241-242-210	217.99	217727			Office Supplies	01677 # 4046011199882338
0000000	001767		2338 1220 14	12/16/2020		4100-021100-2120-211-210-203	2,955.70	217727			COVID-19 Expenses	01677 # 4046011199882338
0000000	001767		2338 1220 15	12/16/2020		4100-021100-2120-211-210-203	223.06	217727			COVID-19 Expenses	01677 # 4046011199882338
0000000	001767		2338 1220 16	12/16/2020		4100-021100-1241-211-210	183.93	217727			Office Supplies	01677 # 4046011199882338
0000000	001767		2346 1220 01	12/11/2020		4100-021100-2120-211-210-203	555.66	217727			COVID-19 Expenses	01677 # 4046011199882346
0000000	001767		2353 1220 01	12/14/2020		4100-021100-2120-211-210-203	727.06	217727			COVID-19 Expenses	01677 # 4046011199882353
0000000	001767		2353 1220 02	12/13/2020		4100-021100-2120-211-210-203	22.82	217727			COVID-19 Expenses	01677 # 4046011199882353
0000000	001767		2353 1220 03	12/13/2020		4100-021100-2120-211-210-203	1,579.08	217727			COVID-19 Expenses	01677 # 4046011199882353
0000000	001767		2353 1220 04	11/23/2020		4100-021500-1241-253-210	48.56	217727			Office Supplies	01677 # 4046011199882353
		DISC. TOTAL	.00	CHECK TOTAL	7,066.70	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	7,066.70
0000000	001767	BB&T	2353 1220 05	11/23/2020		4100-021100-1241-211-210	613.33	217728			Office Supplies	01677 # 4046011199882353
		DISC. TOTAL	.00	CHECK TOTAL	613.33	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	613.33
0000000	001900	BIS DIGITAL, INC.	81164	12/11/2020		4100-021100-2120-211-210-203	1,570.00	217729			COVID-19 Expenses	01677 SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	1,570.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	1,570.00
0000000	001620	C.W.WARTHEN INC.	54663	11/25/2020		4100-062100-1241-621-620	696.81	217730			Office Supplies	01677 SUSSEX CIRCUIT COU
		DISC. TOTAL	.00	CHECK TOTAL	696.81	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	696.81
0000000	001251	CABIN POINT VETERINARY	65727	11/23/2020		4100-021600-1227-261-210	249.25	217731			Medical Services	01677 # 1707
0000000	001251		65812	12/02/2020		4100-021600-1227-261-210	341.50	217731			Medical Services	01677 # 1707
		DISC. TOTAL	.00	CHECK TOTAL	590.75	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	590.75
0000000	001608	CARRAWAY GLASS CO.	1109114	10/26/2020		4100-021200-1272-221-210	422.87	217732			Building Maintenance & Repair	01677 SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	422.87	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	422.87
0000000	001485	CENTRAL AGRIBUSINESS	JR29411	12/03/2020		4100-051500-1246-551-510	77.00	217733			Food Supplies	01677 SUSSEX SHERIFF
0000000	001485		JR29489	12/03/2020		4100-051500-1246-551-510	77.00	217733			Food Supplies	01677 SUSSEX SHERIFF
0000000	001485		JR29570	12/10/2020		4100-051500-1246-551-510	77.00	217733			Food Supplies	01677 SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	231.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL	231.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	999999	CHESTER BUSINESS MACHINES	CBM 111820	11/18/2020		4100-062100-1241-621-620	60.00	217734			Office Supplies	01677 SUSSEX CIRCUIT COU
	DISC. TOTAL	00	CHECK TOTAL	60.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	60.00
0000000	000020	COWLING BROTHERS	160594	11/06/2020		4100-021600-1272-261-210	22.99	217735			Building Maintenance & Repair	01677 # SC0006
0000000	000020		161675	11/23/2020		4100-051500-1272-551-510	26.49	217735			Building Maintenance & Repair	01677 # SCJ001
0000000	000020		29421	11/23/2020		4100-051500-1272-551-510	10.85	217735			Building Maintenance & Repair	01677 # SCJ001
	DISC. TOTAL	00	CHECK TOTAL	60.33	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	60.33
0000000	000871	CRYSTAL SPRINGS	12841556 111620	11/16/2020		4100-063100-1277-631-630	25.73	217736			Water Services	01677 # 114253012841556
	DISC. TOTAL	00	CHECK TOTAL	25.73	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	25.73
0000000	000983	DELL MARKETING L.P.	10447271140	12/09/2020		4100-021100-1241-211-210	813.54	217737			Office Supplies	01677 # 1453579
	DISC. TOTAL	00	CHECK TOTAL	813.54	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	813.54
0000000	001892	DIRECTV,LLC	34959122X201210	12/10/2020		4100-021500-1299-253-210-601	134.44	217738			VDEM/FY19 LEMPG	01677 # 034959122
	DISC. TOTAL	00	CHECK TOTAL	134.44	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	134.44
0000000	000902	DOC FARMER'S MARKET	MKT80160	12/07/2020		4100-051500-1246-551-510	215.85	217739			Food Supplies	01677 SUSSEX CO JAIL
0000000	000902		MKT80315	12/14/2020		4100-051500-1246-551-510	234.60	217739			Food Supplies	01677 SUSSEX CO JAIL
	DISC. TOTAL	00	CHECK TOTAL	450.45	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	450.45
0000000	001651	DOCUMENT SYSTEMS	111722	12/04/2020		4100-021100-2120-211-210-203	99.41	217740			COVID-19 Expenses	01677 SUSSEX COUNTY
0000000	001651		111791	12/07/2020		4100-021300-1252-231-210	96.13	217740			Equipment Lease/Rental	01677 SUSSEX HOUSING
	DISC. TOTAL	00	CHECK TOTAL	195.54	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	195.54
0000000	000084	DOMINION VIRGINIA POWER	0561293952 1120	11/30/2020		4100-021200-1276-221-210	6.59	217741			Electric	01677 # 0561293952
0000000	000084		0963166285 1220	12/03/2020		4100-021200-1276-221-210	122.89	217741			Electric	01677 # 0963166285
0000000	000084		1088433121 1220	12/01/2020		4100-021200-1276-221-210	77.17	217741			Electric	01677 # 1088433121
0000000	000084		2406362505 1220	12/01/2020		4100-051500-1276-551-510	1,820.58	217741			Electric	01677 # 2406362505
0000000	000084		2921584914 1120	11/30/2020		4100-051500-1276-551-510	6.67	217741			Electric	01677 # 2921584914
0000000	000084		3500335009 1220	12/01/2020		4100-021200-1276-221-210	1,023.94	217741			Electric	01677 # 3500335009
0000000	000084		3776508966 1220	12/02/2020		4100-021200-1276-221-210	6.59	217741			Electric	01677 # 3776508966
0000000	000084		4204030300 1120	11/30/2020		4100-021600-1276-264-210	40.27	217741			Electric	01677 # 4204030300
0000000	000084		4723819456 1220	12/03/2020		4100-021200-1276-221-210	167.54	217741			Electric	01677 # 4723819456
0000000	000084		5690307508 1120	11/30/2020		4100-021500-1279-251-210	145.76	217741			Propane Gas & Electric	01677 # 5690307508
	DISC. TOTAL	00	CHECK TOTAL	3,418.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	3,418.00
0000000	000084	DOMINION VIRGINIA POWER	6138125478 1220	12/03/2020		4100-021600-1276-264-210	39.50	217742			Electric	01677 # 6138125478
0000000	000084		6860160149 1220	12/01/2020		4100-021200-1276-221-210	411.16	217742			Electric	01677 # 6860160149
0000000	000084		7190905005 1220	12/01/2020		4100-021600-1276-263-210	218.97	217742			Electric	01677 # 7190905005
0000000	000084		7248699964 1220	12/03/2020		4100-021200-1276-221-210	594.78	217742			Electric	01677 # 7248699964
0000000	000084		7378703693 1120	11/30/2020		4100-021600-1276-264-210	31.76	217742			Electric	01677 # 7378703693
0000000	000084		7860242267 1220	12/01/2020		4100-021200-1276-221-210	223.25	217742			Electric	01677 # 7860242267
0000000	000084		8855852839 1220	11/30/2020		4100-021200-1276-221-210	408.73	217742			Electric	01677 # 8855852839
0000000	000084		9073933633 1120	11/30/2020		4100-051500-1276-551-510	29.25	217742			Electric	01677 # 9073933633
0000000	000084		9293060001 1220	12/03/2020		4100-021600-1276-264-210	137.04	217742			Electric	01677 # 9293060001
0000000	000084		9560347503 1220	12/01/2020		4100-021200-1276-221-210	1,998.89	217742			Electric	01677 # 9560347503
	DISC. TOTAL	00	CHECK TOTAL	4,093.33	ACH PMT TOTAL	00 CPA PMT TOTAL	00	EPY PMT TOTAL			00 TOTAL	4,093.33
0000000	000084	DOMINION VIRGINIA POWER	9630317502 1220	12/01/2020		4100-021200-1276-221-210	626.24	217743			Electric	01677 # 9630317502
0000000	000084		9650330005 1220	12/01/2020		4100-021200-1276-221-210	444.59	217743			Electric	01677 # 9650330005

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	000084		9660330003	1120	11/30/2020	4100-021200-1276-221-210	140.73	217743				Electric	01677 #	9660330003
0000000	000084		9670342501	1220	12/01/2020	4100-021200-1276-221-210	55.34	217743				Electric	01677 #	9670342501
	DISC.	TOTAL	.00	CHECK TOTAL	1,266.90	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	1,266.90
0000000	001756	EAST COAST EMERGENCY VEH	18587		12/11/2020	4100-021500-1265-251-210	127.80	217744				Vehicle Maintenance & Rpairs	01677	SUSSEX PUBLIC SAFE
	DISC.	TOTAL	.00	CHECK TOTAL	127.80	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	127.80
0000000	001725	EDMUNDS WASTE REMOVAL INC	91535		9/01/2020	4100-021600-1247-264-210	425.00	217745				Janitorial Supplies	01677	SUSSEX COUNTY
0000000	001725		92747		10/01/2020	4100-021600-1247-264-210	425.00	217745				Janitorial Supplies	01677	SUSSEX COUNTY
	DISC.	TOTAL	.00	CHECK TOTAL	850.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	850.00
0000000	001899	FARMERS UNITED INC	120141		9/24/2020	4100-021600-1242-261-210	200.00	217746				Agricultural Supplies	01677	SUSSEX COUNTY
	DISC.	TOTAL	.00	CHECK TOTAL	200.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	200.00
0000000	001692	FERRELLGAS	1113765683		12/08/2020	4100-021200-1279-221-210	701.29	217747				Propane Gas	01677 #	112364120
	DISC.	TOTAL	.00	CHECK TOTAL	701.29	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	701.29
0000000	001723	GARDAWORLD SECURITY SERVI	596442		12/04/2020	4100-021600-1229-264-210	994.50	217748				Other Professional Services	01677 #	SUS001
0000000	001723		596443		12/04/2020	4100-021600-1229-264-210	994.50	217748				Other Professional Services	01677 #	SUS001
0000000	001723		596444		12/04/2020	4100-021600-1229-264-210	994.50	217748				Other Professional Services	01677 #	SUS001
0000000	001723		596445		12/04/2020	4100-021600-1229-264-210	994.50	217748				Other Professional Services	01677 #	SUS001
0000000	001723		596446		12/04/2020	4100-021600-1229-264-210	994.50	217748				Other Professional Services	01677 #	SUS001
0000000	001723		596447		12/04/2020	4100-021600-1229-264-210	994.50	217748				Other Professional Services	01677 #	SUS001
0000000	001723		596448		12/04/2020	4100-021600-1229-264-210	994.50	217748				Other Professional Services	01677 #	SUS001
0000000	001723		596449		12/04/2020	4100-021600-1229-264-210	994.50	217748				Other Professional Services	01677 #	SUS001
	DISC.	TOTAL	.00	CHECK TOTAL	7,956.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	7,956.00
0000000	000258	GEORGE COX & SONS	8631		11/28/2020	4100-021600-1272-261-210	222.50	217749				Building Maintenance & Repair	01677	SUSSEX ANML CONTRO
	DISC.	TOTAL	.00	CHECK TOTAL	222.50	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	222.50
0000000	001901	HURRICANE FENCE CO.	2022465-1		11/24/2020	4100-021600-1272-261-210	2,953.00	217750				Building Maintenance & Repair	01677	PROJ# 2022465
	DISC.	TOTAL	.00	CHECK TOTAL	2,953.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	2,953.00
0000000	000111	JARRATT VOL. FIRE DEPT	JVFD-CARES		12/16/2020	4100-021100-2120-211-210-203	15,000.00	217751				COVID-19 Expenses	01677	CRF-MOA
	DISC.	TOTAL	.00	CHECK TOTAL	15,000.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	15,000.00
0000000	001533	JOHN DEERE FINANCIAL	P41168		11/10/2020	4100-021200-1254-221-210	109.38	217752				Equipment Maintenance	01677 #	SUSSE002
	DISC.	TOTAL	.00	CHECK TOTAL	109.38	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	109.38
0000000	999999	JONES-PEACE FUNERAL HOME	JPFH-GRANT		12/15/2020	4100-081800-2110-861-810	5,000.00	217753				IDA	01677	GRANT FUNDING
	DISC.	TOTAL	.00	CHECK TOTAL	5,000.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	5,000.00
0000000	999999	KAREN M. WINFIELD	KMW 11092020		11/19/2020	4100-061100-1212-611-610	60.00	217754				Compensation Jury Commission	01677	JURY COMISSONER
	DISC.	TOTAL	.00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	60.00
0000000	001115	LIFESTAR AMBULANCE	SC112020		12/07/2020	4100-021500-2110-252-210-524	22,512.00	217755				Emergency Med. SVC - Pd EMT.	01677	NOVEMBER 2020
0000000	001115		W112020		12/07/2020	4100-021500-2110-252-210-524	51,972.00	217755				Emergency Med. SVC - Pd EMT.	01677	NOVEMBER 2020
	DISC.	TOTAL	.00	CHECK TOTAL	74,484.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL	74,484.00
0000000	001433	LOWE'S	901499		11/24/2020	4100-051500-1272-551-510	102.68	217756				Building Maintenance & Repair	01677 #	990033703060
0000000	001433		902214		11/17/2020	4100-051500-1272-551-510	166.39	217756				Building Maintenance & Repair	01677 #	990033703060

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	001433		902432	11/30/2020		4100-051500-1272-551-510	35.06	217756				Building Maintenance & Repair	01677 #	99003370360
0000000	001433		902682	11/27/2020		4100-051500-1272-551-510	170.99	217756				Building Maintenance & Repair	01677 #	99003370360
0000000	001433		911890	11/19/2020		4100-051500-1272-551-510	68.10	217756				Building Maintenance & Repair	01677 #	99003370360
0000000	001433		915823	11/14/2020		4100-051500-1272-551-510	67.46	217756				Building Maintenance & Repair	01677 #	99003370360
0000000	001433		918460	11/19/2020		4100-051500-1272-551-510	19.78	217756				Building Maintenance & Repair	01677 #	99003370360
0000000	001433		919064	11/05/2020		4100-051500-1272-551-510	125.69	217756				Building Maintenance & Repair	01677 #	99003370360
0000000	001433		919071	11/05/2020		4100-051500-1272-551-510	97.16	217756				Building Maintenance & Repair	01677 #	99003370360
0000000	001433		960929	11/13/2020		4100-051500-1272-551-510	324.78	217756				Building Maintenance & Repair	01677 #	99003370360
	DISC.	TOTAL	00	CHECK TOTAL	933.49	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	001433	LOWE'S	960934	11/14/2020		4100-051500-1272-551-510	186.40	217757				Building Maintenance & Repair	01677 #	99003370360
0000000	001433		960937	11/16/2020		4100-051500-1272-551-510	239.52	217757				Building Maintenance & Repair	01677 #	99003370360
	DISC.	TOTAL	00	CHECK TOTAL	425.92	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	001882	MOBILE COMMUNICATIONS AME	408000175-2	12/04/2020		4100-021500-1254-251-210	679.00	217758				Equipment Maintenance	01677 #	118941
	DISC.	TOTAL	00	CHECK TOTAL	679.00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	001898	MOSELEY, LISA	LM 120820	12/08/2020		4100-021600-1205-261-210	162.47	217759				Meals	00	TOTAL
	DISC.	TOTAL	00	CHECK TOTAL	162.47	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	000783	NACO	267762	9/18/2020		4100-011100-1201-111-110	450.00	217760				Organization Membership	01677 #	51183
	DISC.	TOTAL	00	CHECK TOTAL	450.00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	999999	PARHAM'S WELDING	FABRICAT PMF-GRANT	12/15/2020		4100-081800-2110-861-810	5,000.00	217761				IDA	00	TOTAL
	DISC.	TOTAL	00	CHECK TOTAL	5,000.00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	000991	PARKER OIL CO	635079	12/04/2020		4100-051500-1278-551-510	76.85	217762				Oil	01677 #	87746E
	DISC.	TOTAL	00	CHECK TOTAL	76.85	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	001893	PARKER, QUENTIN M	QP 121420	12/14/2020		4100-051500-1264-551-510	391.60	217763				Gasoline/Mileage-Non Training	01677 REIMBURSEMENT	391.60
	DISC.	TOTAL	00	CHECK TOTAL	391.60	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	001655	PETA	1886121	12/08/2020		4100-021600-1227-261-210	80.00	217764				Medical Services	01677	SUSSEX COUNTY
0000000	001655		1886637	12/10/2020		4100-021600-1227-261-210	30.00	217764				Medical Services	01677	SUSSEX COUNTY
	DISC.	TOTAL	00	CHECK TOTAL	110.00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	999999	PRAN\$ WORLD LLC	P\$W-GRANT	12/15/2020		4100-081800-2110-861-810	5,000.00	217765				IDA	00	TOTAL
	DISC.	TOTAL	00	CHECK TOTAL	5,000.00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	000061	PRINCE GEORGE ELECTRIC	2006028100	12/03/2020		4100-021200-1276-221-210	367.67	217766				Electric	01677 #	2006028100
	DISC.	TOTAL	00	CHECK TOTAL	367.67	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	001488	RRS FOODSERVICE	2157715	12/09/2020		4100-051500-1246-551-510	1,586.68	217767			N	Food Supplies	01677 #	118626
	DISC.	TOTAL	00	CHECK TOTAL	1,586.68	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	000187	SHANKO, JAMES	JS 121420	12/14/2020		4100-051500-1272-551-510	14.69	217768				Building Maintenance & Repair	01677 REIMBURSEMENT	14.69
	DISC.	TOTAL	00	CHECK TOTAL	14.69	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL
0000000	001787	SIMPLE COM	8035-OTS	12/10/2020		4100-021100-1228-211-210	125.00	217769				Contractual Services	01677	SUSSEX COUNTY
	DISC.	TOTAL	00	CHECK TOTAL	125.00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	EPY PMT TOTAL	00	TOTAL	00	TOTAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
0000000	000968	SIXTH JUDICIAL CIRCUIT COU	JANUARY 2021	12/11/2020		4100-061100-1241-611-610	231.04	217770				Office Supplies	01677	OFFICE EXPENSES
		DISC. TOTAL	CHECK TOTAL		231.04	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	231.04
0000000	000901	SIXTH JUDICIAL CIRCUIT CO	JANUARY 2021	12/11/2020		4100-061100-1241-611-610	231.04	217771				Office Supplies	01677	OFFICE EXPENSES
		DISC. TOTAL	CHECK TOTAL		231.04	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	231.04
0000000	001796	SIXTH JUDICIAL CIRCUIT CO	JANUARY 2021	12/11/2020		4100-061100-1241-611-610	231.04	217772				Office Supplies	01677	OFFICE EXPENSES
		DISC. TOTAL	CHECK TOTAL		231.04	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	231.04
0000000	001772	SOUTHSHIDE ELECTRIC COOPER	561962001 1220	12/04/2020		4100-021600-1276-264-210	84.52	217773				Electric	01677	# 561962001
		DISC. TOTAL	CHECK TOTAL		84.52	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	84.52
0000000	000400	STONY CREEK VOLUNTEER	SCVRS-CARES	12/16/2020		4100-021100-2120-211-210-203	15,000.00	217774				COVID-19 Expenses	01677	CRF-MOA
		DISC. TOTAL	CHECK TOTAL		15,000.00	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	15,000.00
0000000	000480	STONY CREEK VOLUNTEER	SCVFD-CARES	12/16/2020		4100-021100-2120-211-210-203	15,000.00	217775				COVID-19 Expenses	01677	CRF-MOA
		DISC. TOTAL	CHECK TOTAL		15,000.00	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	15,000.00
0000000	000399	SUSSEX COURTHOUSE VOL	SCVFD-CARES	12/16/2020		4100-021100-2120-211-210-203	15,000.00	217776				COVID-19 Expenses	01677	CRF-MOA
		DISC. TOTAL	CHECK TOTAL		15,000.00	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	15,000.00
0000000	000686	SUSSEX SOCIAL SERVICES	SSD 121420	12/14/2020		4100-021100-2120-211-210-203	433.08	217777				COVID-19 Expenses	01677	REIMBURSEMENT
		DISC. TOTAL	CHECK TOTAL		433.08	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	433.08
0000000	001822	TFELTSWELDING,LLC	TFELTS 120620	12/06/2020		4100-051500-1272-551-510	350.00	217778				Building Maintenance & Repair	01677	SUSSEX SHERIFF
		DISC. TOTAL	CHECK TOTAL		350.00	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	350.00
0000000	000963	TIMMONS GROUP	253367	12/07/2020		4100-011100-1229-111-110	1,200.00	217779				Other Professional Services	01677	PROJ# 46339
		DISC. TOTAL	CHECK TOTAL		1,200.00	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	1,200.00
0000000	000080	TRI CITY OFFICE PRODUCTS	0137692-002	11/17/2020		4100-063100-1241-631-630	21.06	217780				Office Supplies	01677	# SXCWAT-0
		DISC. TOTAL	CHECK TOTAL		663.24	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	663.24
0000000	000080		0137692-002	11/17/2020		4100-063100-1241-631-630	4.98	217780				Office Supplies	01677	# SXCWAT-0
0000000	000080		0137775-001	11/24/2020		4100-062100-1241-621-620	212.13	217780				Office Supplies	01677	# SXCC-0
0000000	000080		0137904-001	12/09/2020		4100-063100-1241-631-630	435.03	217780				Office Supplies	01677	# SXCWAT-0
0000000	000087	VAN CLEEF AUTO PARTS INC	10759	11/05/2020		4100-021400-1265-242-210	121.35	217781				Vehicle Maintenance & Repairs	01677	# 27430
		DISC. TOTAL	CHECK TOTAL		167.80	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	167.80
0000000	000087		606934	12/03/2020		4100-021600-1265-261-210	22.46	217781				Vehicle Maintenance & Repairs	01677	# 27430
0000000	000087		606964	12/04/2020		4100-021600-1265-261-210	23.99	217781				Vehicle Maintenance & Repairs	01677	# 27430
0000000	000769	VERIZON	0130840093 1220	12/06/2020		4100-051100-1234-512-510	513.77	217782				Telecommunications	01677	# 351337100000174
		DISC. TOTAL	CHECK TOTAL		1,582.01	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	1,582.01
0000000	000769		0130843684 1220	12/06/2020		4100-021200-1234-221-210	70.11	217782				Telecommunications	01677	# 951677944000136
0000000	000769		0689413006 1220	12/06/2020		4100-063100-1234-631-630	910.12	217782				Telecommunications	01677	# 352390716000129
0000000	000769		0763493682 1220	12/06/2020		4100-051500-1234-551-510	88.01	217782				Telecommunications	01677	# 351337100000174
0000000	000757	VERIZON BUSINESS	06534000	12/10/2020		4100-021100-1234-211-210	54.22	217783				Telecommunications	01677	# Y2694822
		DISC. TOTAL	CHECK TOTAL		54.21	ACH PMT TOTAL			00	EPY PMT TOTAL		00	TOTAL	54.21
0000000	000757		06534000	12/10/2020		4100-021400-1234-241-210	54.21	217783				Telecommunications	01677	# Y2694822
0000000	000757		06534000	12/10/2020		4100-021400-1234-242-210	54.21	217783				Telecommunications	01677	# Y2694822
0000000	000757		06534000	12/10/2020		4100-041100-1234-411-410	54.21	217783				Telecommunications	01677	# Y2694822

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACRL	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH G/L	ACCOUNT DESC	BATCH INW DESCRIPTION
0000000	000757		06534000	12/10/2020		4100-031100-1234-311-310	54.21	217783			Telecommunications	01677 # Y2694822
0000000	000757		06534000	12/10/2020		4100-023100-1234-291-210	54.21	217783			Telecommunications	01677 # Y2694822
0000000	000757		06534000	12/10/2020		4100-021500-1234-253-210	54.21	217783			Telecommunications	01677 # Y2694822
0000000	000757		06534000	12/10/2020		4100-051100-1234-516-510	54.21	217783			Telecommunications	01677 # Y2694822
DISC. TOTAL			06534000	12/10/2020		4100-063100-1234-631-630	54.21	217783			Telecommunications	01677 # Y2694822
			487.90				00	EPV PMT TOTAL			TOTAL	487.90
0000000	000039	VERIZON WIRELESS	9867380196	11/19/2020		4100-021100-1234-211-210	490.73	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-063100-1234-631-630	224.84	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-031100-1234-311-310	166.69	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-021300-1234-231-210	102.29	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-021400-1234-241-210	135.28	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-021400-1234-242-210	64.40	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-021500-1234-253-210	37.66	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-041100-1234-411-410	139.95	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-063100-1234-632-630	64.40	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-023100-1234-291-230	104.46	217784			Telecommunications	01677 # 74228484300001
0000000	000039		9867380196	11/19/2020		4100-081300-2110-822-810	53.48	217784			VA Cooperative Extension	01677 # 74228484300001
DISC. TOTAL			9867380196	11/19/2020			00	EPV PMT TOTAL			TOTAL	1,584.18
0000000	001693	VIRGINIA STAFFING GROUP	9805	11/15/2020		4100-021200-1229-221-210	483.20	217785			Other Prof. Ser. & Carpet Cle01677 # 134	01677 # 134
0000000	001693		9815	11/22/2020		4100-021200-1229-221-210	483.20	217785			Other Prof. Ser. & Carpet Cle01677 # 134	01677 # 134
0000000	001693		9821	11/29/2020		4100-021200-1229-221-210	317.10	217785			Other Prof. Ser. & Carpet Cle01677 # 134	01677 # 134
0000000	001693		9836	12/06/2020		4100-021200-1229-221-210	604.00	217785			Other Prof. Ser. & Carpet Cle01677 # 134	01677 # 134
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	1,887.50
0000000	000529	VIRGINIA STATE UNIVERSITY FY20/21		11/16/2020		4100-081500-2110-832-810	1,000.00	217786			Virginia State University	01677 FY20/21 ALLOCATION
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	1,000.00
0000000	999999	WAKEFIELD CONVENIENCE	WC-GRANT	12/15/2020		4100-081800-2110-861-810	5,000.00	217787			IDA	01677 GRANT FUNDING
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	5,000.00
0000000	999999	WAKEFIELD FARM SERVICE	WFS-GRANT	12/15/2020		4100-081800-2110-861-810	5,000.00	217788			IDA	01677 GRANT FUNDING
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	5,000.00
0000000	000496	WAKEFIELD VOL. FIRE DEPT	WVFD-CARES	12/16/2020		4100-021100-2120-211-210-203	15,000.00	217789			COVID-19 Expenses	01677 CRF-MOA
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	15,000.00
0000000	999999	WAKEFIELD'S GREAT VALU MA MGRM-GRANT		12/15/2020		4100-081800-2110-861-810	10,000.00	217790			IDA	01677 GRANT FUNDING
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	10,000.00
0000000	000873	WASTE MANAGEMENT OF	3476534-2424-7	11/24/2020		4100-021600-1229-264-210	636.18	217791			Other Professional Services	01677 # 103305252006
0000000	000873		3479953-2424-7	12/01/2020		4100-021600-1229-264-210	175.16	217791			Other Professional Services	01677 # 203115233003
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	811.34
0000000	999999	WAVERLY FITNESS CENTER	WFC-GRANT	12/15/2020		4100-081800-2110-861-810	5,000.00	217792			IDA	01677 GRANT FUNDING
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	5,000.00
0000000	000402	WAVERLY RESCUE SQUAD, INC WRS-CARES		12/16/2020		4100-021100-2120-211-210-203	15,000.00	217793			COVID-19 Expenses	01677 CRF-MOA
DISC. TOTAL							00	EPV PMT TOTAL			TOTAL	15,000.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	000322	WILLIAMS, GARY M., CLERK	GMW 112320	12/09/2020		4100-062100-1292-621-620	88.69	217794				Bank/CC & Other Fees	01677	REIMBURSEMENT
0000000	001408	WITMER PUBLIC SAFETY GRP.	2052765	10/21/2020		4100-021600-1244-261-210	146.30	217795				Uniform Services	01677	SUSCO3
0000000	000879	WOMACK PUBLISHING CO.	31016	11/04/2020		4100-021100-2120-211-210-203	109.50	217796				COVID-19 Expenses	01677	# 5449
0000000	000879		31017	11/04/2020		4100-021100-2120-211-210-203	350.87	217796				COVID-19 Expenses	01677	# 5449
0000000	999999	WW HAULING	WW-GRANT	12/15/2020		4100-081800-2110-861-810	5,000.00	217797				IDA	01677	GRANT FUNDING
0000000	000093	XEROX CORPORATION	011976707	12/01/2020		4100-062100-1252-621-620	205.66	217798				Equipment Lease/Rental	01677	# 099018525
0000000	000093		012090649	12/03/2020		4100-063100-1255-631-630	32.30	217798				Maintenance Service Contract	01677	# 706994555
0000000	001644	XEROX FINANCIAL SERVICES	2364186	11/14/2020		4100-021300-1252-231-210	129.17	217799				Equipment Lease/Rental	01677	# 0200074478001
0000000	000039	VERIZON WIRELESS	9866830096	11/10/2020		4100-063100-1234-631-630	1,840.70	217800				Telecommunications	01677	# 905440571-00001

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 265,796.82- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12-17-2020
DATE

Keely Ann
DIRECTOR OF FINANCE

12-17-20
DATE

Robert J. Cox
COUNTY ADMINISTRATION

12/17/2020
DATE

Dest J. Cox
DEST. J. COX, TREASURER

P. O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	CHECK NO.	CHECK AMOUNT	ACH PMT	ACH PMT TOTAL	NET AMOUNT	EPY PMT	EPY PMT TOTAL	G/L ACCOUNT DESC	BATCH INY DESCRIPTION
0000000	000444	HAVERLY VOL FIRE DEPT	HWFD-CARES	12/16/2020		4100-021100-2120-211-210-203	217801	15,000.00		15,000.00	15,000.00	.00	15,000.00	COVID-19 Expenses	01679 CRF-MOA
			CHECK TOTAL			.00 CPA PMT TOTAL									15,000.00
			CHECK TOTAL			.00 CPA PMT TOTAL									15,000.00
			CHECK TOTAL			.00 CPA PMT TOTAL									15,000.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 15,000.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12/18/2020
 DATE

12-18-20
 DATE

12/18/2020
 DATE

[Signature]
 DIRECTOR OF FINANCE

[Signature]
 COUNTY ADMINISTRATION

[Signature]
 DESTEV. COX, TREASURER

PAYROLL DEDUCTION CHECKS



PR100C --P/R CHECK REGISTER
RPT RUN TIME- 10.46.40 RPT RUN DTE- 12/10/2020 PR END DATE-2020/12/16

001

PAGE 1

EMPLY#	NAME	SOC. SEC.	CHECK#	NET PAY
000662	BONNER, MOLLIE T	XXX-XX-0941	217703 ✓	160.00
000661	GILL, AMANDA L	XXX-XX-6373	217704	160.00
****COMPANY TOTAL****				320.00

GROSS-\$

320.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW
OR PREVIOUSLY DOCUMENTED. THE TOTAL 320.00 EQUALS THE CHECK
REGISTER.

12-10-20
DATE

12/10/20

Richard Douglas
COUNTY ADMINISTRATOR
Dest. J. Cox

P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040201216201200	12/16/2020	100-000200-0100-	825.68	217705		00000
00000	000245		DC040201216201200	12/16/2020	105-000200-0100-	128.40	217705		00000
00000	000245		DC041201216201200	12/16/2020	100-000200-0100-	600.69	217705		00000
00000	000245		DC041201216201200	12/16/2020	105-000200-0100-	156.08	217705		00000
					CHECK TOTAL	1,710.85			
00000	000881	ANTHEM BLUE CROSS AND	DC001201216201200	12/16/2020	100-000200-0100-	34,141.50	217706		00000
00000	000881		DC001201216201200	12/16/2020	105-000200-0100-	10,116.00	217706		00000
00000	000881		DC002201216201200	12/16/2020	100-000200-0100-	1,560.00	217706		00000
00000	000881		DC002201216201200	12/16/2020	105-000200-0100-	780.00	217706		00000
00000	000881		DC003201216201200	12/16/2020	100-000200-0100-	1,138.00	217706		00000
00000	000881		DC004201216201200	12/16/2020	100-000200-0100-	939.50	217706		00000
00000	000881		DC006201216201200	12/16/2020	100-000200-0100-	2,574.00	217706		00000
00000	000881		DC012201216201200	12/16/2020	100-000200-0100-	939.50	217706		00000
00000	000881		DC015201216201200	12/16/2020	100-000200-0100-	1,531.00	217706		00000
					CHECK TOTAL	53,719.50			
00000	001397	LEGAL SHIELD	DC097201216201200	12/16/2020	100-000200-0100-	11.98	217707		00000
00000	001397		DC097201216201200	12/16/2020	105-000200-0100-	31.90	217707		00000
					CHECK TOTAL	43.88			
00000	001021	MINNESOTA LIFE INS CO	DC200201216201200	12/16/2020	100-000200-0100-	364.79	217708		00000
00000	001021		DC200201216201200	12/16/2020	105-000200-0100-	108.06	217708		00000
					CHECK TOTAL	472.85			
00000	000872	NATIONWIDE RETIREMENT	DC090201216201200	12/16/2020	100-000200-0100-	745.00	217709		00000
00000	000872		DC090201216201200	12/16/2020	105-000200-0100-	170.00	217709		00000
					CHECK TOTAL	915.00			
00000	001570	NEW JERSEY FAMILY	DC108201216201200	12/16/2020	100-000200-0100-	238.34	217710		00000
					CHECK TOTAL	238.34			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114201216201200	12/16/2020	100-000200-0100-	182.00	217711		00000
					CHECK TOTAL	182.00			
00000	000247	TREASURER OF VIRGINIA	DC080201216201200	12/16/2020	100-000200-0100-	2,339.63	217712		00000
					CHECK TOTAL	2,339.63			
00000	000831	VACORP	DC035201216201200	12/16/2020	100-000200-0100-	153.57	217713		00000
00000	000831		DC035201216201200	12/16/2020	105-000200-0100-	106.00	217713		00000
					CHECK TOTAL	259.57			
00000	001027	VALIC RETIREMENT	DC091201216201200	12/16/2020	100-000200-0100-	1,115.00	217714		00000
					CHECK TOTAL	1,115.00			
					CLASS TOTAL	60,996.62			
					FINAL TOTAL	60,996.62			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED THE TOTAL 60,996.62- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12-10-20
 DATE
 12/10/2020
 Richard Taylor
 COUNTY ADMINISTRATOR
 R. Taylor

P/O NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040201231201200	12/23/2020	100-000200-0100-	825.68	217715		00000
00000	000245		DC040201231201200	12/23/2020	105-000200-0100-	128.40	217715		00000
00000	000245		DC041201231201200	12/23/2020	100-000200-0100-	600.69	217715		00000
00000	000245		DC041201231201200	12/23/2020	105-000200-0100-	156.08	217715		00000
					CHECK TOTAL	1,710.85			
00000	000881	ANTHEM BLUE CROSS AND	DC001201231201200	12/23/2020	100-000200-0100-	32,455.50	217716		00000
00000	000881		DC001201231201200	12/23/2020	105-000200-0100-	10,116.00	217716		00000
00000	000881		DC002201231201200	12/23/2020	100-000200-0100-	1,560.00	217716		00000
00000	000881		DC002201231201200	12/23/2020	105-000200-0100-	1,138.00	217716		00000
00000	000881		DC003201231201200	12/23/2020	100-000200-0100-	1,138.00	217716		00000
00000	000881		DC004201231201200	12/23/2020	100-000200-0100-	939.50	217716		00000
00000	000881		DC006201231201200	12/23/2020	100-000200-0100-	2,574.00	217716		00000
00000	000881		DC011201231201200	12/23/2020	100-000200-0100-	939.50	217716		00000
00000	000881		DC015201231201200	12/23/2020	100-000200-0100-	1,531.00	217716		00000
					CHECK TOTAL	52,033.50			
00000	001397	LEGAL SHIELD	DC097201231201200	12/23/2020	100-000200-0100-	11.98	217717		00000
00000	001397		DC097201231201200	12/23/2020	105-000200-0100-	31.90	217717		00000
					CHECK TOTAL	43.88			
00000	001021	MINNESOTA LIFE INS CO	DC200201231201200	12/23/2020	100-000200-0100-	368.29	217718		00000
00000	001021		DC200201231201200	12/23/2020	105-000200-0100-	108.06	217718		00000
					CHECK TOTAL	476.35			
00000	000872	NATIONWIDE RETIREMENT	DC090201231201200	12/23/2020	100-000200-0100-	745.00	217719		00000
00000	000872		DC090201231201200	12/23/2020	105-000200-0100-	170.00	217719		00000
					CHECK TOTAL	915.00			
00000	001570	NEW JERSEY FAMILY	DC108201231201200	12/23/2020	100-000200-0100-	238.34	217720		00000
					CHECK TOTAL	238.34			
00000	001851	NYS CHILD SUPPORT PROCESS	DC114201231201200	12/23/2020	100-000200-0100-	182.00	217721		00000
					CHECK TOTAL	182.00			
00000	000247	TREASURER OF VIRGINIA	DC080201231201200	12/23/2020	100-000200-0100-	2,339.63	217722		00000
					CHECK TOTAL	2,339.63			
00000	000831	VACORP	DC035201231201200	12/23/2020	100-000200-0100-	153.57	217723		00000
00000	000831		DC035201231201200	12/23/2020	105-000200-0100-	106.00	217723		00000
					CHECK TOTAL	259.57			
00000	001027	VALIC RETIREMENT	DC091201231201200	12/23/2020	100-000200-0100-	1,115.00	217724		00000
					CHECK TOTAL	1,115.00			
					CLASS TOTAL	59,314.12			
					FINAL TOTAL	59,314.12			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED
 THE TOTAL 59,314.12- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

12-7-20
 DATE 12/17/20

Richard Taylor
 COUNTY ADMINISTRATOR
Dustan Cox

SUSSEX COUNTY TREASURER'S REPORT

SUBMITTED BY DESTE J. COX, TREASURER

December 31, 2020

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1 – 1	BANK RECONCILIATION
2 – 6	999 TREAS. ACCT - 4 YR. COMP. BAL SHEET



TREASURER'S OFFICE

DESTE JARRATT COX
 TREASURER
 SUSSEX COUNTY

15074 COURTHOUSE ROAD
 P.O. BOX 1399
 SUSSEX, VA. 23884

Phone (434)246-1086 or
 (434)246-1087
 Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business December 31, 2020

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking-----	\$18,214.19	
Plus Cr Card Merch Fee - in bank, not in office---JE-----	\$825.03	
Plus Bank Service Charge - in bank, not in office---JE-----	\$228.58	
Plus Cr Card Deposits in Transit - in office, not in bank-----	\$1,528.23	
Less Outstanding Checks not cleared bank-----		\$20,796.03

BSV #301- STONY CREEK, VA

Bank Balance-----	\$11,716,064.42	
Plus Deposits in Transit - in office, not in bank-----	\$9,700.48	
Plus Bank Service Charge - in bank, not in office---JE-----	\$240.59	
Plus NSF Check - in bank, not in office-----	\$424.14	
Less Outstanding Checks not cleared bank-----	(\$656,185.31)	
Less Bank Deposit Error	(\$773.14)	
Less Deposits in Transit - in bank, not in office-----	(\$614.52)	\$11,068,856.66

SONA #401- WAVERLY, VA

Bank Balance-----	\$17,221.06	
Less Deposits in Transit - in bank, not in office-----	(\$29.67)	\$17,191.39
Investments and CD's-----		
#30380034 - SONA #451	\$2,296,447.97	
#30371954 - SONA #451	\$1,010,220.63	
#30381744 - SONA #451	\$2,000,000.00	
		\$5,306,668.60

QZAB -05 #701 Investment Balance-----	\$977,273.85	
QZAB -06 #702 Investment Balance-----	\$1,791,831.04	
LGIP INVESTMENT #803 Investment Balance-----	\$2,384,461.67	
VA INV POOL #804 Investn Investment Balance-----	\$618,353.78	

TOTAL IN BANKS REC W/GL----- \$22,185,433.02

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:


 Deste J. Cox, Treasurer

kbe

BALANCE SHEET - COMPARATIVE PERIODS
2017/12 - 2020/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12	FY/2021 Bal. Sheet 2020/07 Thru 2020/12
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	1,000.00	1,000.00
000100-0201	BB&T - MM Checking	6,395,768.27	8,934,015.50	40,930.27	20,796.03
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	370,205.45	400,084.27	9,176,650.94	11,068,856.66
000100-0302	BSV - Investment Acct	.00	.00	.00	.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	306,497.98	281,508.61	14,498.70	17,191.39
000100-0451	SONA BANK (SB) CD'S	2,219,253.59	2,228,143.93	2,247,108.11	5,306,668.60
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	799,091.05	876,733.10	956,149.12	977,273.85
000100-0702	Bk of America QZAB 06 Escrow	1,358,501.62	1,500,789.77	1,646,228.74	1,791,831.04
000100-0803	LGIP - Investments	4,604,801.67	2,434,466.82	3,345,043.37	2,384,461.67
000100-0804	VIP - Investments	.00	519,055.99	2,101,227.04	618,353.78
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	2,639.61	667.74	853.46	3,353.86
	ASSETS	16,057,359.24	17,176,065.73	19,529,689.75	22,189,786.88
	TOTAL ASSETS	16,057,359.24	17,176,065.73	19,529,689.75	22,189,786.88
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	8,740,359.70-	9,623,911.17-	8,892,257.06-	10,860,949.31-
000300-0105	VPA Fund	58,470.82-	233.25-	6,966.16-	51,292.97-
000300-0110	CSA Fund	27,873.98	49,300.83	87,434.05	45,153.29
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	35,857.09-	38,347.18-	31,417.44-	19,096.65-
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	58,611.99-	59,042.99-	59,540.99-	60,030.99-
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	17,744.47-	24,313.30-	17,550.09-	13,912.03-
000300-0135	Reserve for CP and DS	3,578,981.02-	3,593,312.02-	5,609,707.02-	5,552,270.02-
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	28,022.06-	28,774.34-	29,850.71-	31,050.70-
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	8,441.54	41,067.62-	25,888.07-	19,394.99
000300-0253	Summer Food Service Fund	5,535.81-	5,933.61-	11,351.80-	75,079.31-
000300-0254	Title and Grant fund	732,738.85-	496,203.98-	955,025.05-	1,096,012.11-

BALANCE SHEET - COMPARATIVE PERIODS

2017/12 - 2020/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12	FY/2021 Bal. Sheet 2020/07 Thru 2020/12
000300-0255	School Textbook Fund	242,370.42-	130,346.28-	67,310.82-	70,642.30-
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	198,002.05-	199,293.05-	203,067.05-	206,387.05-
000300-0302	General Capital Projects Fund	74,861.75	376,330.44-	693,388.61-	1,027,074.86-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	72,660.39	135,135.27	25,025.77	29,525.77
000300-0306	Cabin Point - Industrail Park Fund	9,723.89	52,014.76	19,723.88	45,814.50-
000300-0307	Henry - Industrial Park Fund	47,365.88-	113,991.84-	153,980.77-	153,980.77-
000300-0723	Robert Mitchell Scholarship Fund	25,152.17-	25,146.17-	25,355.17-	25,519.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	30,965.86-	28,161.86-	33,900.86-	30,578.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	30,102.83-	30,308.83-	32,034.83-	33,718.83-
000300-0726	Millard D. Stith Sch. Fund	87,697.00-	101,864.00-	102,620.00-	.00
000300-0733	Special Welfare Fund	1,029.13-	10,332.14-	18,885.80-	67,352.17-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	13,725,445.60-	14,690,463.21-	16,837,914.60-	19,326,688.55-
	TOTAL PRIOR YR FUND BALANCE	13,725,445.60-	14,690,463.21-	16,837,914.60-	19,326,688.55-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,344.51-	.00	.00	.00
000400-0002	Cash Over and Short	7.53	1.75-	47.50-	167.05-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	2,627.10-	5,485.65-	3,572.38-	3,627.65-
000400-0013	Prepaid Taxes - RE	18,153.89-	36,295.75-	21,542.41-	25,338.74-
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	799,091.05-	876,733.10-	956,149.12-	977,273.85-
000400-0016	QZAB 2006 Escrow Acct.	1,358,501.62-	1,500,789.77-	1,646,228.74-	1,791,831.04-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	70,610.00-	66,296.50-	64,235.00-	64,860.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	44,657.00	.00	.00	.00
	OTHER ACCOUNTS	2,205,663.64-	2,485,602.52-	2,691,775.15-	2,863,098.33-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	60,000.00-	.00	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	.00	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	126,250.00-	.00	.00	.00
		2,331,913.64-	2,485,602.52-	2,691,775.15-	2,863,098.33-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2017/12 - 2020/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12	FY/2021 Bal. Sheet 2020/07 Thru 2020/12
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	.00	.00	.00	.00
000501-1997	Real Estate - 1997	143.02	.00	.00	.00
000501-1998	Real Estate - 1998	205.14	86.04	.00	.00
000501-1999	REAL ESTATE - 1999	240.78	121.68	121.68	.00
000501-2000	Real Estate - 2000	258.00	168.00	168.00	168.00
000501-2001	Real Estate - 2001	345.00	168.00	168.00	168.00
000501-2002	Real Estate - 2002	487.50	182.00	182.00	182.00
000501-2003	Real Estate - 2003	508.30	182.00	182.00	182.00
000501-2004	REAL ESTATE - 2004	514.15	187.85	187.85	187.85
000501-2005	Real Estate - 2005	514.15	187.85	187.85	187.85
000501-2006	Real Estate - 2006	341.28	161.28	161.28	161.28
000501-2007	Real Estate - 2007	341.28	161.28	161.28	161.28
000501-2008	REAL ESTATE - 2008	476.91	274.41	264.55	264.55
000501-2009	RE - 2009	731.70	529.20	442.26	442.26
000501-2010	Real Estate - 2010	1,450.89	907.62	613.44	613.44
000501-2011	Real Estate - 2011	2,675.78	1,684.87	613.44	613.44
000501-2012	Real Estate - 2012	4,529.46	3,032.55	1,343.28	1,134.64
000501-2013	Real Estate - 2013	11,137.13	6,355.60	3,227.60	2,574.59
000501-2014	Real Estate - 2014	21,270.04	13,400.03	6,112.38	4,846.57
000501-2015	Real Estate - 2015	44,076.60	29,291.01	10,346.07	6,988.37
000501-2016	Real Estate - 2016	128,747.09	74,469.39	34,385.79	18,218.25
000501-2017	Real Estate - 2017	420,963.28	140,482.35	73,294.77	33,388.75
000501-2018	Real Estate - 2018	.00	511,146.92	131,636.14	69,280.33
000501-2019	Real Estate - 2019	.00	.00	442,206.63	123,207.19
000501-2020	Real Estate - 2020	.00	.00	.00	517,127.64
000501-9999	Reserve - Real Estate Taxes	639,957.48-	783,179.93-	706,006.29-	780,098.28-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	.00	.00	.00	.00
000502-2012	PP - 2012	17,657.01	.00	.00	.00
000502-2013	PP - 2013	12,142.14	10,640.04	.00	.00
000502-2014	PP - 2014	23,517.19	20,837.84	18,729.42	.00

BALANCE SHEET - COMPARATIVE PERIODS
2017/12 - 2020/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12	FY/2021 Bal. Sheet 2020/07 Thru 2020/12
000502-2015	PP - 2015	27,489.43	23,110.04	16,846.40	15,323.69
000502-2016	PP - 2016	128,911.27	99,143.52	91,836.40	60,932.44
000502-2017	PP - 2017	651,101.64	70,515.25	31,315.35	22,942.59
000502-2018	PP - 2018	.00	508,190.27	49,920.70	26,834.81
000502-2019	PP - 2019	.00	.00	705,147.46	86,850.18
000502-2020	PP - 2020	.00	.00	.00	555,050.85
000502-9999	Reserve - PP Taxes	860,818.68-	732,436.96-	913,795.73-	767,934.56-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	.00	.00	.00	.00
000503-2017	PSC - 2017	9.55	.00	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	3,667.07	.00
000503-2020	PSC - 2020	.00	.00	.00	2.73
000503-9999	Reserve - PSC Taxes	9.55-	.00	3,667.07-	2.73-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	160.00-	.00	.00	.00
000504-2017	BL - 2017	.00	.00	.00	.00
000504-2018	BL - 2018	.00	32.00-	.00	.00
000504-2019	BL - 2019	.00	.00	.00	.00
000504-2020	BL - 2020	.00	.00	.00	.00
000504-9999	Reserve for Buisness License	160.00	32.00	.00	.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	4,921.85-	.00	50.00-	50.00-
000520-9999	Reserve for DMV Withholding Fees	4,921.85	.00	50.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	12,797.45-	.00	.00	.00
000521-9999	Reserve for Administrative Fees	12,797.45	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2017/12 - 2020/12

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2018 Bal. Sheet 2017/07 Thru 2017/12	FY/2019 Bal. Sheet 2018/07 Thru 2018/12	FY/2020 Bal. Sheet 2019/07 Thru 2019/12	FY/2021 Bal. Sheet 2020/07 Thru 2020/12
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	.00	.00	.00	.00
000601-2016	State Income Tax - 2016	3,876.58	.00	.00	.00
000601-2017	State Income Tax - 2017	.00	7,005.23	.00	.00
000601-2018	State Income Tax - 2018	.00	.00	8,632.00	.00
000601-2019	State Income Tax - 2019	.00	.00	.00	2,080.00
000601-9999	Reserve - State Income	3,876.58-	7,005.23-	8,632.00-	2,080.00-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	3,226.74	3,901.09	5,874.79	8,228.23
000702-9999	Reserve for IPR Loan Payments	3,226.74-	3,901.09-	5,874.79-	8,228.23-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	.00	.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	.00	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

SUSSEX COUNTY
FINANCIAL UPDATE

SUBMITTED BY DESTE J. COX, TREASURER

December 31, 2020

SUSSEX COUNTY - DESTE J. COX, TREASURER
REVENUE/EXPENDITURE SUMMARY REPORT
DECEMBER 31,2020

General Fund

<i>REVENUES</i>				<i>ANNUAL BUDGET</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 12/31/2020</i>	<i>PRIOR FY - YTD Through 12/31/2019</i>	<i>COLLECTED % YTD</i>
Real Estate				4,993,400	2,775,671	4,644,596	4,723,821	93.0%
Public Service Corp				792,560	440,048	746,148	762,812	94.1%
Personal Property				2,742,650	1,278,877	2,567,965	1,960,615	93.6%
Machinery & Tools				1,118,800	620,534	1,097,731	1,107,709	98.1%
Local Sales & Use Taxes (net)				849,528	92,698	469,036	467,386	55.2%
Transient Occupancy Tax				48,000	5,659	17,918	31,790	37.3%
Consumer Utility Taxes				92,000	3,262	39,798	45,043	43.3%
Business License Tax				61,300	1,444	26,625	17,788	43.4%
Motor Vehicle Licenses				224,850	83,875	171,694	157,664	76.4%
Landfill Tipping Fees				5,536,489	533,909	2,539,476	3,540,280	45.9%
Delinquent Taxes RE				122,000	24,613	125,194	125,824	102.6%
Delinquent Tax Personal Property				80,500	64,777	71,177	46,853	88.4%
Penalties - All Property				92,000	11,037	29,656	26,551	32.2%
Interest - All Property				23,000	5,582	20,100	13,811	87.4%
Court Fines				1,125,000	78,326	309,951	593,652	27.6%
State				5,419,115	236,913	3,957,918	2,511,936	73.0%
Designated Use of Fund Balance				3,491,270	0	0	1,002,126	0.0%
<i>EXPENDITURES</i>				<i>ANNUAL BUDGET</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 12/31/2020</i>	<i>PRIOR FY - YTD Through 12/31/2019</i>	<i>SPENT % YTD</i>
General Government				4,666,430	585,225	2,475,027	1,104,324	53.0%
Judicial Administration				1,168,378	93,136	558,971	532,067	47.8%
Fire, Rescue, EMS				2,077,990	108,880	884,214	975,762	42.6%
Sheriff's Operations & Jail				4,742,323	300,143	2,068,898	2,064,552	43.6%
Public Works				1,611,704	88,057	598,797	705,049	37.2%
Health & Welfare				870,386	102,364	436,624	329,274	50.2%
Education				8,003,652	530,616	2,446,256	3,074,859	30.6%
Parks Rec & Cultural Enrichment				240,065	0	138,533	128,349	57.7%
Planning/Community Dev				2,918,678	140,019	1,349,693	681,847	46.2%
Debt Service				1,421,641	434,157	1,290,194	1,755,279	90.8%

* FYE20 includes additional month fees in amount of \$536,509

** FYE21 Includes \$973,580 Cares Act Funds & \$469,151 Broadband Cares Act Funds

*** FYE21 Includes Cares Act Expenditures

			ANNUAL	CURRENT MONTH	ACTUAL 12/31/2020	PRIOR FY - YTD 12/31/2019	Spent %
EXPENDITURES			BUDGET	ACTIVITY	YEAR TO DATE	11/30/2019	YTD
Board of Supervisors			210,117	16,857	101,009	75,400	48.1%
Administration			3,188,254	480,450	1,856,901	531,391	58.2%
IT & Central Acct			38,765	0	23,283	32,402	60.1%
County Attorney			150,000	28,352	64,269	84,454	42.8%
Registrar/Board of Elections			243,683	14,115	115,298	79,498	47.3%
Com of Rev/Reassess			415,316	19,565	129,065	123,028	31.1%
Treas/Lic Bureau			420,295	25,887	185,202	178,153	44.1%
General Government			4,666,430	585,225	2,475,027	1,104,324	53.0%
Courts			98,305	7,249	46,214	43,478	47.0%
Clerk of Courts			405,958	29,252	181,501	181,162	44.7%
Com Atty/Vic Wit			664,115	56,634	331,256	307,427	49.9%
Judicial Administration			1,168,378	93,136	558,971	532,067	47.8%
Fire/Rescue/EMS			1,709,832	85,240	684,863	862,715	40.1%
Aminal Control			368,158	23,640	199,351	113,047	54.1%
Fire, Rescue, EMS			2,077,990	108,880	884,214	975,762	42.6%
Court Sec/Spot/FO/E911			2,813,583	173,476	1,225,237	1,136,008	43.5%
Confinement of Inmates			1,807,843	121,860	787,837	876,784	43.6%
Crater Crim Justice Aca.			120,897	4,807	55,824	51,759	46.2%
Sheriff's Operations & Jail			4,742,323	300,143	2,068,898	2,064,552	43.6%
Building & Grounds			599,586	31,943	274,919	288,003	45.9%
Envir Inspections			305,668	9,114	67,039	88,433	21.9%
General Works			92,400	3,247	37,576	70,667	40.7%
Convenience Ctrs.			491,550	43,753	216,919	249,475	44.1%
Refuse Disposal			122,500	0	2,344	8,471	1.9%
Public Works			1,611,704	88,057	598,797	705,049	37.2%
Health - Outside Agencies			225,534	75,197	150,394	171,970	66.7%
Com. Support Services - Outside Agencies			140,304	149	77,451	96,485	55.2%
Local Contrib to DSS			331,490	22,858	110,971	0	33.5%
Local Contrib to CSA			173,058	4,161	97,809	60,819	56.5%
Health & Welfare			870,386	102,364	436,624	329,274	50.2%
Educ Contrib - Outside Agencies			4,482	1,000	4,482	2,995	100.0%
Local Contrib to Sch Fd			7,999,170	529,616	2,441,774	3,071,864	30.5%
Education			8,003,652	530,616	2,446,256	3,074,859	30.6%
Library/Cultural - Outside Agencies			204,065	0	108,533	103,349	53.2%
Recreational Contrib- Outside Agencies			36,000	0	30,000	25,000	83.3%
Parks Rec & Cultural Enrichment			240,065	0	138,533	128,349	57.7%
Housing			131,048	8,626	57,392	57,629	43.8%
CDBG Pocahantas Grt			328,985	14,727	28,203	139,409	8.6%
DHCD UNOS Grt			959,650	2,136	29,515	241,884	3.1%
VHDA COVID19 Grt			40,000	0	5,524	0	13.8%
VHDA HUD COVID19 Grt			13,750	0	13,333	0	97.0%
Planning/Building/Zoning			494,613	66,231	237,489	201,506	48.0%
Crater Planning Com			9,790	0	4,895	4,895	50.0%
IDA			916,517	45,000	949,017	12,500	103.5%
Va Gateway Region			21,025	0	21,025	21,025	100.0%
Crater SBDC			3,300	3,300	3,300	3,000	100.0%
Planning/Community Dev			2,918,678	140,019	1,349,693	681,847	46.2%
Debt Service			1,421,641	434,157	1,290,194	1,755,279	90.8%
Debt Service			1,421,641	434,157	1,290,194	1,755,279	90.8%



Animal Services

January 21, 2021
Monthly Report



OFFICE OF PUBLIC SAFETY
CECIL R STAINBACK
ANIMAL SERVICES OFFICER
(434) 246-1044 – FAX (434) 246-6013
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

January 11, 2021

TO: RICHARD DOUGLAS, COUNTY ADMINISTRATOR
FROM: CECIL R STAINBACK, SENIOR ASO
SUBJECT: DECEMBER 2020 MONTHLY REPORT

=====

Enclosed is the DECEMBER 2020 monthly report.

Animal Services Monthly Report: Attached is the DECEMBER 2020 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, twenty-one (21) canines were rescued, six (6) canines were returned to owner and four (4) were adopted, zero (0) canine fostered. Two (2) canines was euthanized for severe medical issues.

This month, two (2) feline rescued, two (2) was adopted and zero (0) fostered. One (1) feline was euthanized for unable to touch.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer’s paperwork, time at the County Administration Office and taking moneys collected to the Treasurer’s Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it’s time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for December (15) Hours**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for December (78) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center “# of calls” and, all “In house calls”, those calls received at the shelter or direct calls to staffing. **Total for December (25) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for December (31) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for December (13.5) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for December (6) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in December (12) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in December (10) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in December (40) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in December (2) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in December (5.5) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in December (3.5) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in December (0) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in December (6) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in December (14) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in December (2) Hour**

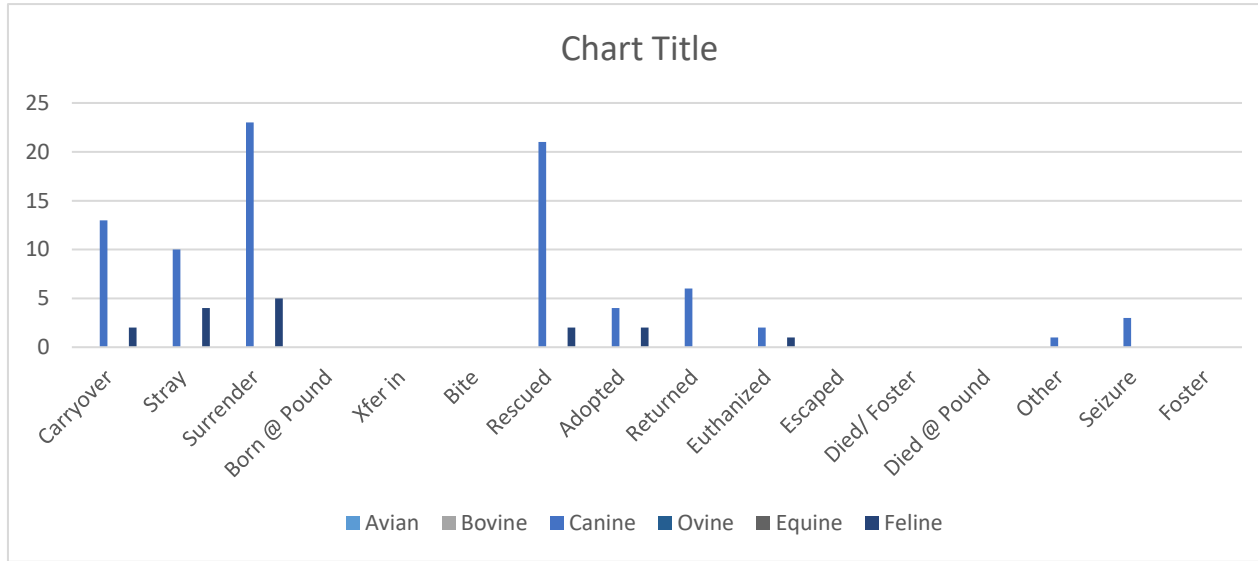
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in December (7) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in December (3.5) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in December (5) Hours**

Shelter Related: The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in December (67.5) Hours**

Sussex County Animal Control Monthly Intake Report December 2020



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died/ Foster	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	13	10	23	0	0	0	21	4	6	2	0	0	0	1	3	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	2	4	5	0	0	0	2	2	0	1	0	0	0	0	0	0

ACTIVE CASES		CANINE	17	FELINE	6	EQUINE	0									
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TOTALS	25
MILEAGE	
UNIT 5	1,320
UNIT 6	3,547
UNIT 7	1,100
TOTALS	5,967.00
SUMMONS	2

Calls

Gas

Diesel

Gas

Canines/Felines Rescued or Transferred

Dec-20

Total of 21 Canines
Total of 2 Felines

Intake Number	Name	Rescue Organization/Animal Shelter
173 - 20100601	Rocky	Richmond SPCA
181 - 20101902	Ash	Richmond SPCA
196-20110602	Annie	Richmond SPCA
199-20113001	Spice	Richmond SPCA
200-20113002	Ginger	Richmond SPCA
201-20120201	Roo	Surry Animal Control
202 - 20120202	Tigger	Surry Animal Control
203 - 20120203	Winnie	Surry Animal Control
204 - 20120204	Amber	Surry Animal Control
205 - 20120205	Ember	Surry Animal Control
209 - 20121201	Samson	Pattie Swamp Rescue
210 - 20121202	Buck	Surry Animal Control
212 - 20121204	Souder	Richmond Animal Care & Control
215 - 20121301	Pup i	Surry Animal Shelter
217 - 20121303	Pup 2	Pattie Swamp Rescue
218 - 20121304	Pup 3	Pattie Swamp Rescue
219 - 20121305	Pup 4	Pattie Swamp Rescue
226 - 20121601	Pup 5	Pattie Swamp Rescue
227 - 20121602	Pup 6	Pattie Swamp Rescue
228 - 20121603	Pup 7	Pattie Swamp Rescue
231 - 20122101	Angel	Richmond Animal Carre & Control
82 - 20110201	Ozzy	Richmond SPCA
83 - 20110202	Peaches	Richmond SPCA

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1		7		1		1					3											4
2	2	2.5		1		1	4		0.5								5					1
3	1										6					2			1	2		4
4		6	1	1		5	1	1	1		1											1
5																						
6																						
7	3	2		2		3.5			1		3.5										1	2
8		2		2		2	1	1	0.5		4		1									1.5
9		2								2	1					2	2.5	1				5.5
10		4	2			2								3.5			3.5				1	2
11	3	1.5	2			3					3.5											3
12																						
13																						
14		5	2			2.5			1		3								1	1.5		2
15			1			1.5			0.5		1.5					2						2.5
16	3	6	1	1		2.5	2	0.5	1		1											
17		6.5		2		2	2	1	1		3											0.5
18		2.5							0.5		5.5										1	6.5
19																						
20																						
21		6.5					1	1														1.5
22		6	1			1			1		1						3	1				3
23		3.5					1		1													2.5
24																						
25																						
26													4.5									
27																						
28		5	2			2	1	1		3									3			1
29	3	2		1		1			2	3	2								2			5
30		4								2	1											13
31		4	1	1		1	0.5	0.5	1												2	2
		2																				4
Total	15	78	13	12	0	31	13.5	6	12	10	40	0	5.5	3.5	0	6	14	2	7	3.5	5	67.5

Community Development

Community
Development
Programs



January 21, 2021 Monthly Report

Community Development Office Monthly December 2020

Beverly Walkup, Director of Planning

Community Development/Special Programs Grant Administration

- *The Fairfield Inn site remains under construction.*
- *Five (5) housing projects have been completed under the Pocahontas project, including three (3) substantial reconstructions and two (2) rehabilitations. A new Program Administrator is being sought to provide management oversight for the remainder of the Pocahontas project. An RFP has been issued.*
- *Five (5) housing projects have been completed under the UNOS project, including three (3) substantial reconstructions and two (2) rehabilitations. A new Program Administrator is being sought to provide management oversight for the UNOS project. An RFP has been issued.*

Planning & Zoning

- *The Planning Commission did not meet during the month of December.*
- *Four (4) Zoning Applications were reviewed and approved for new single-family dwellings.*
- *Four (4) new address assignments were issued for new residential construction.*
- *One (1) minor subdivision plat was approved creating one (1) new residential parcel in the Wakefield Magisterial District.*

Erosion & Sediment Control

- *An E&S plan was processed and approved for Atlantic Waste Disposal, Inc. for borrow areas in construction of new cells at the landfill.*
- *Five (5) E&S projects are active with inspections being made after each rain event.*
- *Letter of violation issued to Fairfield Inn for E&S violations.*



MONTHLY

HOUSING REPORT

“PROMOTING SAFE, SANITARY, DECENT
AND AFFORDABLE HOUSING”

January 11, 2021



MEMORANDUM

TO: Mr. Richard Douglas, County Administrator
FROM: Brenda H. Drew, Housing Programs Coordinator
SUBJECT: Housing Program Report
DATE: January 11, 2021

As always, we are looking forward to continuing our partnerships and programs which promote family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During last month, the following general work tasks were performed:

<i>Task and Training</i>	<i>No.</i>
<i>Annual Inspections</i>	11
<i>Annual Re-certifications</i>	18
<i>Initial Inspection</i>	3
<i>Other Certifications</i>	32
<i>Family Briefings</i>	0
<i>Executing HCV Contracts</i>	3
<i>Certificates of Satisfaction</i>	0
<i>Program Income Housing Rehab projects pending</i>	0
<i>Total HCV applicants living or working in Sussex County</i>	265
<i>Reports Submitted in CAMS</i>	0
<i>Training and Meetings Attended</i>	1

Monthly Agency HAP Expense, Lease-up & Admin Fees
Reported for: 7/1/2020 to 1/8/2021

<u>Agency</u>	<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY</u> <u>PAYMENTS</u>	<u>RESIDENTS</u>
Sussex County					
July 2020	94,886	2,833	97,719	7,024	164
August 2020	99,266	2,975	102,241	7,237	172
September 2020	98,432	2,890	101,322		171
October 2020	95,535	2,903	98,438		172
November 2020	97,348	2,738	10	6,908	171
December 2020	99,850	3,040	102,890	6,993	171
January 2021	99,636	2,872	102,508	0	172
Report Totals:	684,953	20,251	705,204	42,430	1,193
Average:	574	66			Resident Months

PUBLIC WORKS DEPARTMENT

Building Department



Solid Waste Services



**Building & Grounds
Department**



January 21, 2021 Monthly Report



MEMORANDUM

DATE: January 11, 2021
 TO: Richard Douglas, County Administrator
 FROM: Bart Nuckols, Interim Planning Director
 SUBJECT: December 2020 - Monthly Report

Please accept this as the December 2020 update for the Community Development Department.

BUILDING ACTIVITY

- December 2020

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	19	4	10	57	\$546,841.00	\$4,240.36

- December 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	6	3	4	47	\$889,306.00	\$8,358.15

- January 2020 – December 2020 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
95	116	43	59	676	\$7,045,041.00	\$44,266.90



RESIDENTIAL CONSTRUCTION**NEW SINGLE FAMILY**

Owner/Address	Description/Parcel ID	Estimated Value
B & F LLC 7221 RAILROAD BED ROAD 23830	NEW RESIDENCE SINGLE 22-A-8B	100,000
SHENKA LANE PINE STREET LOT 8	NEW RESIDENCE SINGLE 61A5-8-8	166,975
CARLTON ROSE BLYTHE 14649 MURRELL LANE	NEW RESIDENCE SINGLE 84-5-2	140,000
BRYVAN WAVERLY LLC/DAVID HERTZLER 29214 TRAILER LANE 23890	MANUFACTURED HOME 28-A-19	3,000
TOTAL NEW SINGLE FAM CONSTRUCTION:	4	409,975

RESIDENTIAL RENOVATIONS

Owner/Address	Description/Parcel ID	Estimated Value
DAVID POWER 316 GRACE STREET 23888	REPAIR/RENOVATE 61A4-5-16	1,000
DESTINY L RUSH/CRAIG BLAS 23287 HALIFAX ROAD 23867	REPAIR/RENOVATE 147A-4-3	10,000
TOTAL RESIDENTIAL RENOVATIONS	2	11,000
TOTAL ALL RESIDENTIAL CONSTRUCTION:	6	420,975

SIGN PERMITS

Owner/Address	Description/Parcel ID	Estimated Value
VIR ASSOCIATES LLC 10462 BLUE STAR HIGHWAY 23882	SIGNS	2,000
TOTALS:	1	2,000

TOTAL # OF BUILDING PERMITS / VALUE:**7****422,975****CERTIFICATES OF OCCUPANCY**

DATE ISSUED	ADDRESS	TYPE
12/01/2020	8189 RAILROAD BED ROAD 23830	PERMANENT
12/01/2020	8157 RAILROAD BED ROAD 23830	PERMANENT
12/02/2020	22182 MAISEY LANE 23897	PERMANENT
12/14/2020	13042 PETE LANE 23882	PERMANENT
12/21/2020	13440 KELLOS BRIDGE ROAD 23888	PERMANENT
12/23/2020	8492 PINE ACRES LANE 23830	PERMANENT

BUILDING PERMIT REPORT FOR THE MONTH ENDING : 12/31/2020

TOTAL PERMIT & INSPECTION FEES GENERATED:	3,851.16
TOTAL OTHER REVENUE GENERATED:	0.00
STATE SURCHARGE COLLECTED: GENERATED:	71.01
TOTAL REVENUE GENERATED:	3,922.17

OTHER PERMITS ISSUED:

TYPE	RES	COMM	FEES	VALUE
ELECTRICAL PERMIT	19	0	1,260.60	61,244
MECHANICAL PERMIT	10	0	870.76	40,200
PLUMBING PERMIT	4	0	426.60	15,300
ZONING PERMIT	4	0	300.00	0
TOTALS:	37	0	2,857.96	116,744

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	EST VALUE	FEES
Electrical	19	61,244	1260.60
MANUFACTURED HOME	1	3,000	149.52
Mechanical	10	40,200	870.76
NEW RESIDENCE SINGLE FAMILY	3	406,975	764.88
Plumbing	4	15,300	426.60
REPAIR/RENOVATE	2	11,000	306.00
SIGNS	1	2,000	90.00
SOLAR	1	7,122	72.00
ZONING PERMIT	4	0	300.00
TOTALS	45	546,841	4240.36

PERMITS BY AREA

DESCRIPTION	# OF PERMITS	ESTIMATED VALUE
COURTHOUSE DISTRICT	2	5,600
HENRY DISTRICT	5	14,900
JARRATT	2	11,800
NEWVILLE	1	0
STONY CREEK DISTRICT	7	252,000
WAVERLY DIST	5	31,680
WAKEFIELD DISTRICT	8	185,375
TOTALS	30	501,355

INSPECTIONS BY TYPE

PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	27	27	0
ELECTRICAL PERMIT	14	13	1
MECHANICAL PERMIT	9	9	0
PLUMBING PERMIT	7	7	0
TOTALS	57	56	1

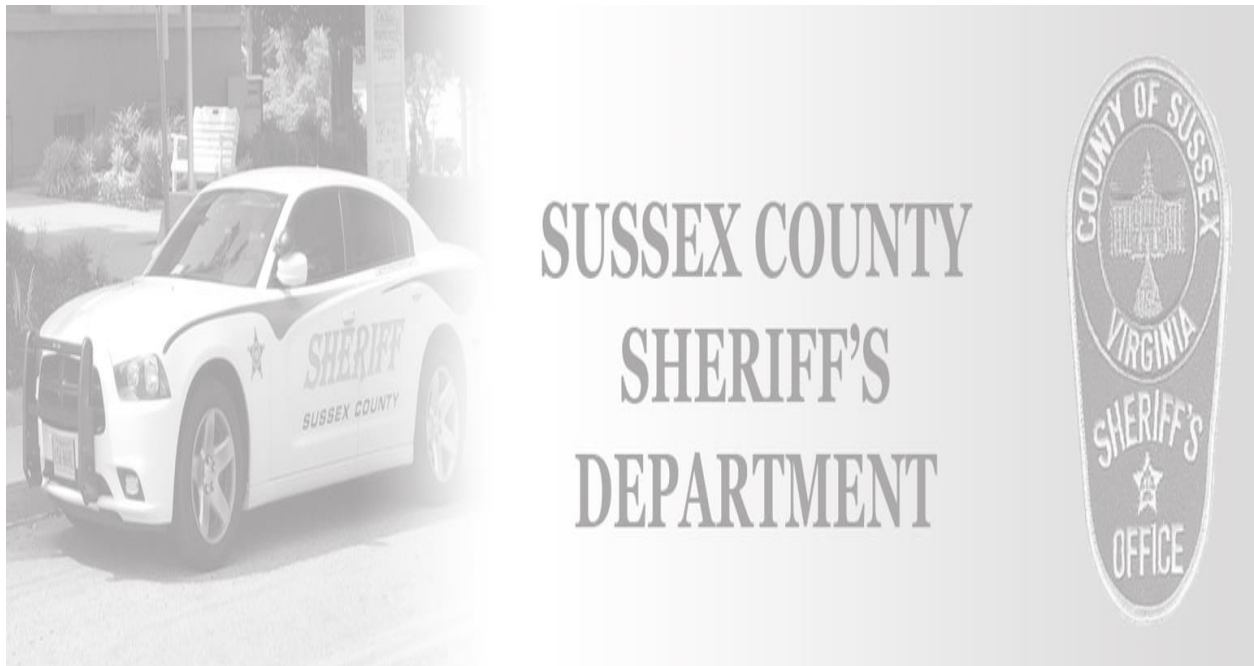
Origin / Material Summary Report

Criteria: 12/01/2020 12:00 AM to 12/31/2020 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
DC	Special Misc-Tons	713.85
Origin Total		713.85
DE	MSWT	18.34
DE	Sandblast Grit-Tons	17.09
Origin Total		35.43
MD	MSWT	871.18
MD	Sludge Indus-Tons	69.37
MD	Special Misc-Tons	121.41
Origin Total		1,061.96
NC	CDTC	140.27
NC	MSWT	4,453.62
NC	Special Misc-Tons	2,924.76
Origin Total		7,518.65
NJ	Auto Fluff RGC-Tons	15,037.27
Origin Total		15,037.27
NY	MSWT	53,720.56
Origin Total		53,720.56
PA	MSWT	114.44
Origin Total		114.44
SUSS BUS	MSWT	49.14
SUSS BUS	Sludge Indus-Tons	2,745.86
Origin Total		2,795.00
SUSS RES	MSWT	478.65
Origin Total		478.65
VA	CDTC	65.29
VA	MSWT	11,213.51
VA	SludgeIndus-Tons	1,162.53
VA	Special Misc-Tons	70.15
Origin Total		12,511.48
Totals		93,987.29

Sheriff's Department



Monthly Report

**January 21, 2021
BOS Meeting**



"ONE FAMILY, ONE MISSION, ONE GOAL"

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

**Sussex County Sheriff's Office Monthly Report
Month of DECEMBER 2020**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	1,243
Fire	137
Rescue	351
Animal Control	13
Traffic	937
Town of Wakefield	26
TOTAL	2,707

COURTS

Court:	Days of Court:
Circuit Court	6
General District	10
JDR Court	3

Court:	Judges:
Circuit Court	2
General District	3
JDR Court	2

CIVIL

Type:	Total:
Subpoenas Served	233
Jury Summoned	7
Criminal Warrants	49
DMV Notices	2
Levies	0
TDO	2
ECO	0
Other Civil	79

Fines and Forfeitures	\$64,595.76
Sheriff's Fees	\$353.00
Courthouse Security	\$8,096.94

Total Fuel Used:	2,134 gallons
-------------------------	----------------------

JAIL

During the month of DECEMBER 2020, our average daily population was 46.65 inmates. The jail booked in 27 individuals during DECEMBER.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	40 inmates, having been confined a total of 715 days.
Sentenced Misdemeanant	9 inmates, having been confined a total of 53 days.
Sentenced Felons	16 inmates, having been confined a total of 458 days.
Others	7 inmates, convicted but not sentenced.
Weekenders	3 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	6
Medical	2
Juvenile	4
Road Crew	0
TDO	6
TOTAL	18

SUSSEX COUNTY SHERIFF'S OFFICE COIN FORM

Month: DECEMBER 2020

Year: DECEMBER 2020

CALLS FOR SERVICE:

Sheriff:	<u>1,243</u>	Animal Control:	<u>13</u>
Fire:	<u>137</u>	Town of Wakefield:	<u>26</u>
Rescue:	<u>351</u>	Traffic:	<u>937</u>

COURTS:

Circuit Court Days:	<u>6</u>	Number of C. Court Judges:	<u>2</u>
General District Days:	<u>10</u>	Number of District Judges:	<u>3</u>
JDR Days:	<u>3</u>	Number of JDR Judges:	<u>2</u>

FINES AND FORFEITURES: \$64,595.76

SHERIFF'S FEES: \$353.00

COURTHOUSE SECURITY: \$8,069.94

CIVIL:

Subpoenas Served:	<u>233</u>	DMV Notices:	<u>2</u>
Jury Summoned:	<u>7</u>	Levies:	<u>0</u>
Criminal Warrants:	<u>49</u>	Other Civil Process:	<u>79</u>
TDO's:	<u>2</u>		
ECO's:	<u>0</u>		



DECEMBER 2020 Jail Statistics for Sheriff's Report to the Board of Supervisors

During the month of DECEMBER 2020, our average daily population was 46.65 inmates. The jail booked in 27 individuals during DECEMBER.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

- | | |
|---------------------------|---|
| 1. Pre-Trial | 40 inmates, having been confined a total of 715 days. |
| 2. Sentenced Misdemeanant | 9 inmates, having been confined a total of 53 days. |
| 3. Sentenced Felons | 16 inmates, having been confined a total of 481 days. |
| 4. Others | 7 inmates, convicted but not sentenced, etc. |
| 5. Weekendenders | 3 inmates, serving misdemeanor sentences. |

Transports of inmates for various reasons are listed below:

- | | |
|-----------------|----|
| 1. Court / Jail | 6 |
| 2. Medical | 2 |
| 3. Juvenile | 4 |
| 4. Road Crew | 0 |
| 5. TDO (mental) | 6 |
| TOTAL | 18 |



Monthly Report January 21, 2021

OFFICE OF PUBLIC SAFETY
G. REID FOSTER, JR.
PUBLIC SAFETY COORDINATOR
(804) 834-1305 EXT. 22 – FAX (434) 246-6013
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

January 11, 2021

TO: RICHARD DOUGLAS, COUNTY ADMINISTRATOR
FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR
SUBJECT: DECEMBER 2020 MONTHLY REPORTS

Enclosed you will find the monthly report for December 2020.

RADIO SYSTEM: Still having problems with the paging system. Will be sending Harris notice that all issues have to be resolved before Warranty runs out in March, 2021.

Still waiting on Harris to give me schedule of radio maintenance on all mobiles and hand-helds.

Still having problems with generator at Courthouse radio site. Will be contacting Hale's electric again in reference to overcranking.

Writing a Grant to replace all the mutual aid radios in all rescue and fire apparatus.

The Kenwood radios are no longer being supported that are currently in the vehicles.

FIRE DEPTS: Engine E81 generator is still not back. Have contacted the company by email which they responded that it would be back from repair mid-December. It still has not been received. Will be contacting County Attorney to obtain help on how to resolve this issue.

Still working with Waverly, Courthouse, and Jarratt on specs for new trucks. Have proposals from Pierce and KME Apparatus vendors. Have talked with Davenport and provided information for financing for these trucks.

Assisted with all departments with COVID funding. All invoices for COVID 19 payment have been turned in to Finance Department for payment.

Worked with Town of Waverly and Town of Stony Creek on specs for their First Responder vehicles and provided them with State vehicle quote.

Had one COVID exposure at Waverly Fire Department in which quarantined three fire fighters. All came back negative. Fire trucks and building were cleaned after exposure.

Working on AFG Grant for fire departments to purchase battery powered extrication equipment.

Engine 220 went out of service due to bad bearings in front end. Worked with KME to get complete rebuild of front end under warranty. Truck was out of service for two weeks while repairs were being made. All costs was covered under warranty.

RESCUE: Still receiving PPE that was ordered with COVID funds.

Worked with Stony Creek rescue on specs for new ambulance.

Had two separate incidents where providers were exposed to COVID 19. Worked with them to get tested and building cleaned. All providers came back negative.

Met with Buddy Savage, chairman of Waverly Rescue Board of Directors, over funding.

Working with Virginia Department of Health on 4 for Life Funding.

Provided more information to Rescue Squad Association for Grant funding.

EMERGENCY MANAGEMENT: Presented maintenance contract to Board of Supervisors for radio system and MOU with Department of Corrections for maintenance agreement.

Conducted two COVID 19 tests sites.

Participated in several conference calls in reference to Wakefield flooding and COVID 19 guidelines.

Received LEPA Grant for EOC.

Assisted all departments in protocol for exposures to COVID 19.

BOARD ACTION FORM

Agenda Item: Appointments #5.01

Subject: Appointment to District 19 Community Services Board

Board Meeting Date: January 21 2021

=====
Summary: On July 24, 2020, staff received notice of Ms. Judge’s resignation from the Department of Social Services. Because Ms. Judge is not a resident of Sussex, she is no longer eligible to represent Sussex on the District 19 Community Services Board. As a result, an appointment is needed to fill the unexpired term starting immediately, ending June 30, 2022.

Effective December 1, 2020, Mr. William “Will” Hagy is the new Director of the Sussex County Department of Social Services. Mr. Hagy contacted staff and stated that he is interested in serving in this capacity.

Recommendation: That the Board appoints M Sussex r. William Hagy to the District 19 Community Services Board to fill an unexpired term beginning immediately, ending June 30, 2022.

Attachments: Roster of Board of Directors and Meeting Schedule
Code of Virginia Section 37.2-501 Appointments

=====
ACTION: That the Board appoints M Sussex r. William Hagy to the District 19 Community Services Board to fill an unexpired term beginning immediately, ending June 30, 2022.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			Steve White (Tie Breaker)	___	___

§ 37.2-501. Community services board; appointment; membership; duties of fiscal agent

A. Every city or county or any combination of counties and cities, before it shall come within the provisions of this chapter, shall establish a community services board with no less than six and no more than 18 members. When any city or county singly establishes a community services board, the board shall be appointed by the governing body of the city or county establishing the board. When any combination of counties and cities establishes a community services board, the board of supervisors of each county or the council of each city shall mutually agree on the size of the board and shall appoint the members of the community services board. Prior to making appointments, the governing body shall disclose the names of those persons being considered for appointment.

Appointments to the community services board shall be broadly representative of the community. One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services. One or more appointments may be nongovernmental service providers. Sheriffs or their designees also shall be appointed, when practical. No employee of the community services board or employee or board member of an organization that receives funding from any community services board shall be appointed a member of that board.

No community services board shall be composed of a majority of local government officials, elected or appointed, as members, nor shall any county or city be represented on a board by more than two officials, elected or appointed.

The board appointed pursuant to this section shall be responsible to the governing body of each county or city that established it.

B. The county or city or any combination of cities and counties that establishes an operating or administrative policy board shall receive an independent annual audit of the total revenues and expenditures of that board, a copy of which shall be provided to the Department, and designate an official of one member city or county to act as fiscal agent for the board. The county or city whose designated official serves as fiscal agent for the board in the case of boards established by more than one city or county shall review and act upon the independent audit of the board and, in conjunction with the other cities and counties, arrange for the provision of legal services to the board. When a single county or city establishes an operating or administrative policy board, it shall arrange for the provision of legal services to the board.

C. The county or city that establishes a policy-advisory board shall provide an annual audit of the total revenues and expenditures of the city or county government department to the board and the Department, carry out the responsibilities and duties enumerated in subsection A of § 37.2-504 and § 37.2-505, and provide legal services to the board. When any combination of cities and counties establishes a policy-advisory board, those cities and counties shall designate which local government shall operate the city or county government department. This local government shall provide an annual audit of the total revenues and expenditures of that department to the

board and the Department, carry out the responsibilities and duties enumerated in subsection A of § 37.2-504 and § 37.2-505, and, in conjunction with the other cities and counties, arrange for the provision of legal services to the board.

1968, c. 477, § 37.1-195; 1970, c. 346; 1972, c. 498; 1973, c. 78; 1976, c. 671; 1978, c. 11; 1980, c. 582; 1988, c. 285; 1989, c. 254; 1994, c. 939; 1996, c. 412; 1997, c. 323; 1998, cc. 667, 680; 1999, c. 653; 2005, c. 716; 2012, cc. 476, 507.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Board of Directors

A volunteer Board of Directors provides oversight to District 19. Interested citizens are appointed by each of our participating localities for terms of three years. Our current officers are listed below, and Board members are named according to the localities they represent.

2020-2021 Board of Directors

Brenda Ebron-Bonner, Chair — Dinwiddie County

Ray Spicer, Vice-Chair — City of Hopewell

Daphne Turner, Treasurer — City of Petersburg

W. Joe Green, Jr. — City of Colonial Heights

Richard Yates — City of Colonial Heights

VACANT — Dinwiddie County

Sherry Saunders — City of Emporia

Mark Shiflett — Greensville County

Shamika Lewis — City of Hopewell

VACANT — City of Petersburg

Gary Talley — City of Petersburg

Shel Bolyard-Douglas — Prince George County

Kenneth Robinson — Prince George County

Jean Grim — Prince George County

Frances Randolph — Surry County

VACANT — Sussex County

District 19 Board Meeting Schedule

Meetings are open to the public and are held in the District 19 Board Room, 20 W. Bank Street, Petersburg, Virginia. Public comments begin at 6:00 p.m. The December Board meeting is scheduled for the first Thursday in December. District 19 does not have scheduled meetings in June, July, August, and November.

- January 28, 2021
- February 25, 2021
- March 25, 2021
- April 22, 2021
- May 27, 2021
- September 23, 2021
- October 28, 2021
- December 2, 2021

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: CDBG Program Administration Contract

Board Meeting Date: January 21 2021

=====
Summary: Attached for your review is a Request for Proposals for consulting management services for two ongoing community development projects (CDBG funded through the Virginia DHCD): the Pocahontas Neighborhood Community Improvement Project (Wakefield area), and the Waverly Tornado Recovery Urgent Needs Project. Planning staff developed this RFP after the contract with Summit Design and Engineering Services was terminated in November 2020, due to a lack of responsiveness and a work stoppage related to a billing dispute with the County. Contracting with a new program administrator will enable the County to move forward with these two projects and complete as soon as possible. Unfortunately, staff did not receive any responses to the initial RFP in December, possibly due to timing of the holidays. As a result, the RFP has been reposted and sent directly to some interested engineering firms, with a response deadline of January 20th.

Staff is requesting that the County Administrator be authorized to select a firm for consulting management services, based on responses to the RFP, and execute a contract, so that the projects can resume as quickly as possible.

Recommendation: That the Board authorizes the County Administrator to select a firm for consulting management services, based on responses to the RFP, and execute a contract, so that the projects can resume as quickly as possible.

Attachment: Copy of RFP #2020-11
=====

REQUESTED ACTION: That the Board authorizes the County Administrator to select a firm for consulting management services, based on responses to the RFP, and execute a contract, so that the projects can resume as quickly as possible.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)

REQUEST FOR PROPOSALS CDBG PROJECT MANAGEMENT SERVICES

1. Project Description

The County of Sussex, Virginia has been awarded funding for two major redevelopment projects funded through Community Development Block Grant (CDBG) from the Virginia Department of Housing and Community Development (DHCD) under Title I of the Housing and Community Development Act of 1974, as amended, to implement a comprehensive community improvement program within a twelve (12) month period. The project areas are shown in Attachment(s) A and B: Project Area Maps.

The County is seeking services of a planning, CDBG management, and/or professional engineering firm for consultant work on these funded projects utilizing DHCD standards and policies, and future related grant funded projects. The two (2) funded projects are currently underway and the successful consultant will assist the County with the completion of Housing Rehabilitation activities (e.g., owner-occupied rehabilitation, investor-owned rehabilitation, substantial reconstruction and demolition of vacant and substandard homes) for approx. thirty (30) low- and moderate-income (LMI) households. Infrastructure improvements will also be done, including reconstruction and cleaning of approx. 500 linear feet of ditches; replacement of approx. 1500 linear feet of water supply lines, installation of approx. thirty-five (35) new water connections/meters and installation of one (1) fire hydrant; testing and cleaning wastewater services and outreach to improve the wastewater system; addition of approx. 450 LF of sidewalk installation; repair/replace two (2) and install six (6) new streetlights; milling and paving of project area streets where infrastructure work is occurring, a new connector road, and various other minor road projects which may involve the use of Virginia Department of Transportation (VDOT) funds as provided for in each grant's individual contract.

2. Scope of Services

The selected consultant will perform the following services for the CDBG project under the authorization and direction of the County's designated representative.

A. Grant Management Assistance:

- a. Drafting compliance documents as outlined in the 2017 *Grant Management Manual*. A copy of the manual can be found at <https://www.dhcd.virginia.gov/cdbg-community-improvement-grants>.
- b. Preparation of all DHCD-required reports, plans and support documentation including, but not limited to the following:
 - i. Review, update and maintain each grant's individual Project Management Plan, including responsibilities/deadline schedule, revise the Plan as necessary and submit the revised Plan to DHCD for review and concurrence. The DHCD-Project Management Plan is made part of this agreement.

- ii. Prepare monthly progress reports and upload into the DHCD Centralized Application and Management System (CAMS).
 - iii. Prepare all reports required to closeout the CDBG grant,
- c. Attend meetings related to the project, including but not limited to:
 - i. Monthly Project Management Team meetings
 - ii. Public and/or neighborhood meetings, as necessary to inform residents of project activities during the implementation process of the project.
 - iii. DHCD-sponsored workshops, seminars and public meetings related specifically to the project and/or general project management and administration of the CDBG program.
- d. Develop and maintain a system of grant project files in compliance with DHCD requirements for an effective filing system. See also *2017 Grant Management Manual*, Appendix 23: Model Filing System.
- e. Devise a system to track LMI requirements, including developing appropriate record-keeping forms to monitor and document program beneficiaries and progress for each activity with emphasis on low- and moderate-income households served by respective activities. The system will be designed to ensure the confidentiality of all applicant and beneficiary information.
- f. Serve as the Contract Compliance Officer for all activities required under the *Davis-Bacon and Relate Acts*, the *Copeland Anti-Kickback Act* and the *Agreement Work Hours and Safety Standards Act*. These activities include securing wage decisions, verification of contractors' eligibility, request(s) for additional wage classifications, reviewing contractors' payrolls, securing required reports from contractors, interviewing employees, on-site job inspections and resolving wage restitution, if needed. These activities will be undertaken for all rehabilitation and infrastructure contracts. See also *2017 Grant Management Manual*, Chapter 8: Federal Labor Standards.
- g. Assist in complying with all Federal, State, and local regulations governing the project in the following ways:
 - i. Serve as liaison between the LOCALITY and DHCD.
 - ii. Monitor all requirements of the Grant Agreement to ensure activities are completed in conformance with the CDBG Management Manual.
 - iii. Participate in project compliance reviews by DHCD staff and promptly prepare any necessary responses to DHCD Compliance Review letters of findings.
- h. Organize and oversee an annual neighborhood cleanup campaign to ensure the clearance of all junk, debris, weeds, and inoperable vehicles from the project area.
- i. Coordinate/assist the County's procurement of a professional engineer (PE) and monitor all infrastructure improvement activities, including but not limited to advertising the project for bid, preparing the bid document, reviewing bids and agreement documents for compliance with local requirements, making a contract award recommendation for the construction contract(s), arranging pre-construction conferences, issuing notice to proceed letter(s), processing payments and billings, and approving change orders.
- j. Monitor the project budget and prepare and submit all remittance requests and budget revisions for review, concurrence and submission to DHCD via CAMS.

B. Housing Rehabilitation Program: The selected Consultant shall provide rehabilitation coordination services in the implementation of housing rehabilitation activities, including the rehabilitation, substantial rehabilitation and demolition. These services will be done in a manner consistent with DHCD regulations and in cooperation with the Rehabilitation Specialist. Such services will include:

- a. Perform the day-to-day activities of the program, including program outreach, application solicitation, intake and complete verification of data reported in the applications. Make sure all applicants receive a copy of the written complaint and appeals procedure, the *Fair Housing* brochure, the *Notification of the Presumption of Lead Based Paint*, the *Protect Your Family From Lead in Your Home* pamphlet, *Acknowledgement of Receipt of ECOA Notices and Disclosures* and written project specific information about the housing rehab program.
- b. Verify property ownership by obtaining deeds from the property owners and conducting title searches. Prepare deeds of trust to secure rehabilitation loans. Secure signatures on three-party construction contracts.
- c. Determine applicant eligibility and prior status/rank per funding cycle using the procedures outlined in the County's DHCD-approved Housing Rehabilitation Program Design. This information will be provided to the County and Rehabilitation Specialist.
- d. Determine applicant's ability to pay and re-determine ability as necessary throughout the life of the project until administrative close-out of the project.
- e. Coordinate with the review of the applications by the Housing Rehabilitation Program Board. Upon notification by the results, notify applicants, in writing, of application approval or disapproval by the Housing Rehabilitation Program Board.
- f. Conduct an initial inspection independently of the one done by the Rehabilitation Specialist, identifying DHCD Housing Quality Standards violations.
- g. Obtain approval of work write-ups and ensure the Rehabilitation Specialist is using approved forms necessary to meet DHCD requirements, including but not limited to DHCD Section 8 inspection reports, weekly progress reports, change orders, contractor/sub-contractor lien waivers, and completion reports, and written contract award recommendation.
- h. Using the specifications and drawings prepared by the Rehabilitation Specialist, prepare and release the bid packages. It is anticipated that the rehabilitation work will be specified by work write-up, approved and bid in groups of houses.
- i. Review bids and the Rehabilitation Specialist's written contract award recommendation and make a final award recommendation. Ensure the Rehab Specialist submits a recommendation on how to proceed when the lowest responsive and responsible bid exceeds his cost estimate by plus or minus 10%.
- j. Working with the Rehabilitation Specialist, conduct negotiation with contractor(s), when necessary, to obtain prices within program limits.
- k. Participate in pre-construction conference with the Rehab Specialist and contractor(s) to review schedule and work.

- l. Implement the County's temporary relocation plan as outlined in the DHCD-approved Housing Rehab Program Design, including the preparation of any necessary temporary relocation agreement with beneficiaries.
- m. Working with the Rehabilitation Specialist, communicate with contractor(s) and owners during construction to interpret contract and resolve complaints, according to the written Complaint and Appeals Procedure Accompany Rehabilitation Specialist on complaint inspections.
- n. Review change orders and the Rehabilitation Specialist's written recommendation, including a cost estimate, and make final recommendation to the County. Ensure DHCD's prior approval of all change orders. Ensure the Rehabilitation Specialist prepares a time extension change order if construction will not be completed within 90 days.
- o. Review the Rehabilitation Specialist's approval of payments, ensuring that all DHCD's required paperwork has been submitted prior to final payment to the Rehabilitation Specialist.
- p. Coordinate and conduct the Home Maintenance Education Program (HMEP) in a manner consistent with DHCD requirements. This will involve arranging for space, coordinating any necessary volunteers, and distributing notices to the participating beneficiaries.
- q. Prepare and submit HMEP support documentation for drawdown requests:
 - i. HMEP agenda, which outlines the topics covered, the name of the individual(s) who taught each topic and the length of time allocated to each topic;
 - ii. The sign in Sheet; and
 - iii. A list of all tools, cleaning supplies and handouts, including warranties, given to the attendees.
- r. Prepare and submit to the County and DHCD any necessary revisions to the County's DHCD-approved Housing Rehabilitation Program Design.
- s. Maintain the confidentiality of all applicants and beneficiaries.

3. County's Responsibilities

It shall be the responsibility of the County's designated representative to perform the follow services:

- A. **General Support:** Provide assistance to the selected Consultant for the general administration of the project. Assistance shall include, but not limited to and providing direction to the selected Consultant.
- B. **Rehab Specialist:** The County has hired a Rehab Specialist to oversee the work of the housing rehab and demolition contractors. The County with the assistance of the selected consultant will ensure the Rehab Specialist is using approved forms necessary to meet DHCD requirements, including but not limited to DHCD Section 8 inspection reports, weekly progress reports, change orders, contractor/sub-contractor lien waivers, and completion reports, and written contract award recommendation.

- C. **Infrastructure Improvements:** With the assistance of the selected consultant, the County may procure a professional engineer (PE) to be responsible for the overseeing of the capital infrastructure improvement activities. The selected consultant shall assist in coordinating the work of the PE which shall include, but not be limited to advertising the project for bid, preparing the bid document, reviewing bids and agreement documents for compliance with local requirements, making a contract award recommendation for the construction contract(s), arranging pre-construction conferences, issuing notice to proceed letter(s), processing payments and billings, and approving change orders.
- D. **Financial Record Keeping:** The County will maintain the official set of financial records for the expenditures of the CDBG funds in this project. This record shall be made available to the selected Consultant for use in preparing all necessary reports, including providing copies of all construction contracts, DHCD-approved remittance requests, EDI deposit receipts, bank statements, invoices, and checks. The selected Consultant will assist the County in these activities, as needed. The County shall also notify the selected Consultant when final closeout of the project is achieved.
- E. **Data to be Furnished:** All information, communication, records, data and maps which are available to the County and which are needed by the selected Consultant in order to perform the required services, shall be furnished to the selected Consultant at no expense by the Consultant.
- F. **Responding to Documents:** The County shall review and respond to documents received from the selected Consultant in a timely fashion to ensure an orderly development of the project.
- G. **Audits:** The County shall conduct an audit of all CDBG funds to be undertaken in conjunction with its annual audit and submit a copy of the audit to CDBG not later than the thirty-first of every March.
- H. **The Contracting Party for Related Activities:** The County shall be the contracting party for all housing rehabilitation and construction agreements and contracts associated with the project.

4. Proposal Contents

All respondents should submit a written Statement of Qualifications (SOQ) to include information about the respondent directly related to each of the Selection Criteria outlined in Section E. herein.

5. Selection Process

The County will appoint a Selection Committee to review and evaluate all Statement of Qualifications (SOQ's) submitted by firms responding to the RFP. The proposals will be evaluated and ranked based on the criteria outlined in Section 6: Section Criteria. herein. The

County may ask the top ranked firms to attend a presentation/interview as part of the evaluation process.

At the conclusion of the evaluation process the firms will be ranked in priority order with the highest-ranking firm being selected to negotiate a contract with the County. If a contract satisfactory to both parties cannot be successfully negotiated with either of the top two firms, then the County will enter into negotiations with the next highest firm and so on until an agreement is reached.

6. Selection Criteria

The respondents will be evaluated based on the following criteria (SOQ's) should address each of these areas:

- A. Scope of specific rehab services the selected Consultant intends to provide including how the selected Consultant proposes to involve the locality and project area residents in the successful completion of the project.
- B. Qualifications and experience of the individuals to be assigned to provide the services outlined previously, including any proposed subcontractors. Consultant must list three (3) references for similar projects, preferably involving State Program CDBG projects.
- C. Capacity of the firm to perform the work within the time limitation, taking into consideration the current and planned workload of the firm.
- D. Knowledge and familiarity of the firm with the procedures of the Virginia Community Development Block (CDBG) Grant Program.
- E. Firm's working knowledge of DHCD's policies and procedures, especially those pertaining to procurement and construction, and applicable federal, state and local laws.
- F. Firm's estimated project costs based on an understanding of the project and services proposed
- G. Firm's special strengths.
- H. Firm's past record of performance. Consultant must list references for similar projects from the past five (5) years. Include project name, contact name, telephone number and email address.

7. Submittal Instructions

Respondents should submit **three (3) hard copies** of the proposal to the following address:

**Attn: Beverly Walkup
Department of Planning
P. O. Box 1397**

**20135 Princeton Road
Sussex County, Virginia 23884-0397**

Proposals are due **January 6, 2021 no later than 5:00 EST p.m.** Without exception, proposals delivered after this date and time will not be accepted. Faxed or emailed Proposals will not be accepted.

Proposals shall be prepared simply and economically, providing a straightforward, concise description of the firm's capabilities to satisfy the requirements of the RFP. Emphasis should be on the completeness and clarity of content.

Proposals, amendments thereto or withdrawal requests received after the time advertised for proposed receipt will be void regardless of when they were mailed.

Address and mark proposal as indicated in the notice.

8. Conditions

The County intends to select one firm to provide these professional services using the competitive negotiation procedure set forth in Section 2.2-4302.A.4 of the Code of Virginia (Virginia Public Procurement Act). Price shall be considered, but need not be the sole or primary determining factor. Notwithstanding the foregoing, the County may award contracts to more than one offeror.

This RFP does not commit the County to award a contract, to pay any costs incurred in the preparation of a proposal for this project, or to procure or contract for services.

The County reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified firm, or to modify or cancel in part or in its entirety the RFP if it is in the best interest of the County.

The County does not discriminate against an offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

Minority, small, and women-owned business are encouraged to submit a proposal.

9. Attachments

- A. Project Area Maps - Pocahontas Neighborhood Community Improvement Grant
- B. Project Area Maps - Waverly Tornado Recovery Urgent Need Grant
- C. Score Sheet
- D. Disclosure Report
- E. Federal Attachment to All Non-Construction Contracts

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: Sussex County Drug and Alcohol Policy

Board Meeting Date: January 21 2021

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Summary: Attached for your consideration is an amendment to the Sussex County Personnel Policy and Procedures Manual to establish a drug and alcohol policy for County employees. The purpose of the policy is to promote and maintain a safe workplace free of drug and alcohol, and to establish testing criteria/procedures and disciplinary actions. Adoption of the policy will allow for testing on a random and an as needed basis (“reasonable suspicion”). After a review of several related policies from other Virginia counties and municipalities, staff modeled this policy on the one adopted by Prince George County, and the County Attorney has reviewed. This policy does not apply to employees of Constitutional Officers, but they may consider similar procedures.

Recommendation: That the Board adopts the amendment to the Sussex County Personnel Policy and Procedures Manual to establish a drug and alcohol policy for County employees.

Attachments: (1) Draft copy of Drug and Alcohol Policy

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REQUESTED ACTION: That the Board adopts the amendment to the Sussex County Personnel Policy and Procedures Manual to establish a drug and alcohol policy for County employees.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)

COUNTY OF SUSSEX PERSONNEL POLICY	POLICY NUMBER:	PAGE 1 OF 6
Sussex, Virginia	SUPERSEDES:	DATE ISSUED:
SUBJECT: Intoxicants and Drugs	AUTHORIZATION: Adopted by the Board of Supervisors, Effective date:	

SECTION 8 – ALCOHOL AND DRUG TESTING

8.1 Intoxicants and Drugs

The County of Sussex seeks to establish and maintain a safe and healthy workplace for employees that is free from both drug and alcohol abuse and to protect the safety of its citizens by preventing drug and alcohol abuse. This policy establishes guidelines and procedures for drug and alcohol testing of applicants and employees, as well as disciplinary action related to drug or alcohol use.

The drug and alcohol tests conducted by the County will include: (1) “reasonable suspicion testing;” (2) tests of persons applying for promotion; (3) tests as a part of annual or periodic physical exams; or (4) random testing related to past conduct or within a County program.

An Employee must:

- i. Not have a detectable presence of illegal drugs in their system, have an alcohol concentration of greater than 0.02, be under the influence or impaired by alcohol or any other drugs whether legal or illegal, while on duty or on call, while on County property or while off County property in an official capacity, or at any time while operating a County vehicle. Any employee, who as a result of testing is found to have a detectable presence of illegal drugs or an alcohol concentration of greater than 0.02 in his or her system, regardless of when, where or how the substance entered the employee's system, will be in violation of this policy.
- ii. Not use alcohol while on duty or report to work with the odor of alcohol on his/her breath or person.
- iii. Not consume, use, possess, sell, buy, distribute, or offer to sell, to buy, or to distribute, or to manufacture any alcohol or illegal drugs, or any substance that purports to be an illegal substance, any time during the scheduled work day, while on or off County property and representing the County in an official capacity, or at any time while operating a County vehicle.

COUNTY OF SUSSEX PERSONNEL POLICY	POLICY NUMBER:	PAGE 2 OF 6
Sussex, Virginia	SUPERSEDES:	DATE ISSUED:
SUBJECT: Intoxicants and Drugs	AUTHORIZATION: Adopted by the Board of Supervisors, Effective date:	

- iv. Submit to a drug or alcohol test when requested to do so by the supervisor, in accordance with this policy or state or federal regulations.
- v. Provide within 24 hours of request such documentation as may be necessary to establish a current valid prescription for any controlled substance or drug identified in a positive drug test. Failure to provide the prescription and/or additional documentation as may be necessary in a timely manner shall be deemed to be an admission by the employee that the employee did not legally possess or use the controlled substance or drug.

8.2 Reasonable Suspicion Testing

The County of Sussex may require current employees to undergo a drug or alcohol test if there is a “reasonable suspicion” to believe that the employee is under the influence of drugs or alcohol during work hours. Circumstances which constitute a basis for “reasonable suspicion” may include, but are not limited to:

- i. A pattern of abnormal or erratic behavior;
- ii. Information provided by a reliable individual of improper behavior related to drugs or alcohol. The employee will not be provided with the name of any such individual;
- iii. Work-related accidents or personal injuries;
- iv. Direct observation of drug or alcohol use;
- v. Presence of physical symptoms of drug or alcohol use;
- vi. Disregard or violations of established safety, security or other work rules;
- vii. Excessive time away from the workplace and excessive absenteeism or tardiness;

COUNTY OF SUSSEX PERSONNEL POLICY	POLICY NUMBER:	PAGE 3 OF 6
Sussex, Virginia	SUPERSEDES:	DATE ISSUED:
SUBJECT: Intoxicants and Drugs	AUTHORIZATION: Adopted by the Board of Supervisors, Effective date:	

- viii. Possession of alcohol or illegal drugs; or the presence of alcohol, alcohol containers, illegal drugs, or drug paraphernalia in a work area subject to the employee's control;
- ix. Unexplained inability to think or reason at the employee's normal levels;
- x. Fighting, combative or assaultive behavior.

8.3 Promotion or Transfers

A current employee who seeks a transfer or a promotion and who tests positive for drugs or alcohol shall not be eligible for such transfer or promotion and shall be subject to further disciplinary action in accordance with this policy.

8.4 Random Testing

All County employees whose job duties require them to possess a valid Commercial Driver's License or operate heavy equipment or machinery shall submit to random drug testing.

Employees in safety-sensitive positions may be required to submit to random drug/alcohol testing.

An individual selected for random testing shall be notified within two hours of the scheduled testing.

8.5 Testing During Periodic Physical Examinations

An employee who is required to submit to undergo a physical examination as a part of his job will undergo a drug/alcohol test as a part of the periodic physical.

COUNTY OF SUSSEX PERSONNEL POLICY	POLICY NUMBER:	PAGE 4 OF 6
Sussex, Virginia	SUPERSEDES:	DATE ISSUED:
SUBJECT: Intoxicants and Drugs	AUTHORIZATION: Adopted by the Board of Supervisors, Effective date:	

The failure of an employee to submit to a drug or alcohol screening shall be considered a positive test and shall result in discipline up to termination.

Employees do not possess an expectation of privacy in any county property which includes, but is not limited to: rooms, desks, lockers, files, computers, electronic equipment or County vehicles.

No employee shall be disciplined for the appropriate use of non-prescription or prescribed medication in the treatment of illness or injury provided that the employee is capable of adequately performing the functions of his/her position.

Employees must, as a condition of employment, abide by the terms of this policy and report any charge, arrest or conviction for violations related to drug or alcohol possession or use. A report of a charge, arrest or conviction must be made to the Department Director within one business day after the charge, arrest or conviction if the employee is required to drive a vehicle as part of his/her job. If the employee is not required to drive as part of his/her job, then the employee must report a charge, arrest or conviction to the Department Director within five calendar days of the charge, arrest, or conviction.

An employee who is subject to the guidelines of the Drug-Free Workplace Act of 1989 is also subject to additional requirements as follows: Within ten days after learning of an employee's criminal conviction for illegal drug activity within the workplace, the County will notify the state or federal agency providing a grant to the County of such conviction, as required by the Act. Within 30 days of learning of an employee's conviction for illegal drug activity within the workplace, the County may take appropriate personnel action up to and including termination.

8.6 Procedures for Completing Drug or Alcohol Testing

The employee will provide a urine sample or blood sample at the facility for testing. The supervisor shall have the authority to place on administrative leave with pay, or to temporarily reassign, an employee tested for reasonable suspicion while awaiting the results of the test when such action is appropriate under the circumstances and in the best interests of Sussex County.

The results of the test shall be reported to the employee and Department Director.

COUNTY OF SUSSEX PERSONNEL POLICY	POLICY NUMBER:	PAGE 5 OF 6
Sussex, Virginia	SUPERSEDES:	DATE ISSUED:
SUBJECT: Intoxicants and Drugs	AUTHORIZATION: Adopted by the Board of Supervisors, Effective date:	

If a drug test is positive, the supervisor will meet with the employee. The employee will be given an opportunity to explain the test result. The employee may request, at his own expense, additional drug screening of the original test specimen by gas chromatography/mass spectrometry (G.C.M.S.) or other reliable testing procedure. The test should be completed within one hour by using an approved licensed testing facility. If the second drug test is negative, the County, at its expense, may request a third test for further analysis of the test specimen. If the second drug test is negative, the County will reimburse the employee's share of the screening test costs to the employee, up to the normal cost that the County pays for its screening tests; and all test-related records will be purged.

If an alcohol test is positive, meaning more than 0.02 concentration, a second alcohol test will be performed to confirm the results of the initial test.

All written requests and test results will be placed in a separate, medical and confidential file in the Human Resources Office, which will be kept separate from the official personnel file of the employee.

8.7 Disciplinary Actions

If any employee refuses to consent to a drug/alcohol screen, it shall be considered a positive test and the employee may be subject to disciplinary action up to and including termination.

Adulteration detected in a specimen, substitution of a specimen or otherwise tampering with a specimen by the employee to be tested or by another County employee may be grounds for termination. In the event of adulteration, substitution or tampering, a new test may be ordered.

A positive drug/alcohol test that confirms that an employee: (1) has a detectable presence of illegal drugs in his system or has an alcohol concentration of 0.02 or greater, or (2) has his ability to perform job duties impaired by alcohol or any other drug, whether legal or illegal, during work hours, or "on-call" time, may result in appropriate disciplinary action. If an employee is "called out" while they are not in an "on-call" status, the employee should let his/her supervisor know that he/she is unable to drive and should decline the call-out.

COUNTY OF SUSSEX PERSONNEL POLICY	POLICY NUMBER:	PAGE 6 OF 6
Sussex, Virginia	SUPERSEDES:	DATE ISSUED:
SUBJECT: Intoxicants and Drugs	AUTHORIZATION: Adopted by the Board of Supervisors, Effective date:	

8.8 Rehabilitation and Treatment

Employees needing help in dealing with dependency are encouraged to use the Employee Assistance Program.

While referral to the County’s Employee Assistance Program is normally available following a positive drug/alcohol test, certain circumstances may justify immediate disciplinary action up to and including termination. Employees who test positive for drugs or alcohol are subject to being tested at random intervals for up to 12 months following the initial positive test and may be subject to continued follow-up testing for a period of up to two years.

BOARD ACTION FORM

Agenda Item: Action Item #6.03

Subject: Finance Committee Recommendations

Board Meeting Date: January 21 2021

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Summary: The Finance Committee met on January 14 to review a number of items (agenda attached), including a status summary by Davenport on its financial evaluation of the County (a full report will be presented to the Board of Supervisors within the next couple months). The following are recommendations from the Finance Committee for consideration by the full Board of Supervisors:

- Based on the recommendation of Davenport, approval of a master lease program for the purchase of three fire trucks for the Courthouse, Waverly, and Jarratt volunteer fire departments (\$1,744,214 to be financed over ten years), and one ambulance for the Stony Creek Volunteer Rescue Squad (\$244,575 to be financed over seven years)
- An appropriation of \$96,027.49 from reserves to complete the final payment for a Qualified Zone Academy Bond (bond) for school facilities, in addition to a \$1,077,000 payment from escrow
- Suspension through June 30, 2021, of Section 28-25 of the County code for the charge of credit/debit card fees to customers for payments

Recommendation: None

- Attachments:** (1) Finance Committee Meeting Agenda (1/14/2021)
 (2) Freedom Financial Term Proposal, dated December 18, 2020
 (3) Wheeled Coach Ambulance Proposal
 (4) Letter from Ms. Cox, Treasurer, QAZBO5 Final Payment Deficit, dated 1/11/21
 (5) Letter from Ms. Cox, Treasurer, Administrative Fee for Credit/Debit Card Use, dated 1/11/21
 (6) County Code Section 28-25 Payment of any local taxes by use of credit card

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REQUESTED ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

White ___ ___ (Tie Breaker)

Sussex County Finance Committee Virtual Meeting

<https://us02web.zoom.us/j/83678669040>

(Zoom app must be downloaded on your device.)

Thursday, January 14, 2021 at 6:00 PM

AGENDA

1. Call to Order
2. The Invocation
3. The Pledge of Allegiance
4. Agenda Amendment(s)
5. Agenda Approval
6. Davenport Findings/Recommendation
7. Fire Apparatus Financing
8. QZAB (School Facilities) Final Payment Deficit
9. Landfill Revenue Shortfall
10. Waiver of Credit Card Fees
11. Committee's Recommendation
12. Recess/Adjournment

Term Proposal
December 18, 2020



Jack Jackson
144 Freedom Blvd
Yorktown, VA 23692
(757) 234-7424

FREEDOM

— FINANCIAL —

Sussex County, VA

Freedom Financial is pleased to present the following term sheet. Lease-Purchase terms are for discussion purposes only and subject to acceptance of financial documentation and credit approval. Please note that rates are not locked and are subject to adjustment at time of transaction funding date. Lease-Purchase must qualify for Federal Income Tax Exempt status for the lessee.

Equipment: (3) Pierce Saber Pumper's
Unit Cost: \$1,744,214
Down Payment: \$0
Amount Financed: \$1,744,214
Frequency of Payments: Annual
First Payment Due: (1) Year after Loan Commencement

Term:	5 Years	7 Years	10 Years
Payments:	\$372,894.49	\$274,078.74	\$200,219.67
Rate:	2.26%	2.44%	2.59%

Interest rates are fixed for terms provided.

Freedom Financial is providing this information for discussion purposes only in anticipation of engaging in a commercial, arm's length transaction. Freedom Financial is not acting as a municipal advisor, financial advisor or fiduciary to any person or entity. Please consult with your own legal, accounting, tax, financial, and other advisors to the extent you deem appropriate.

November 30, 2020

Mr. Reid Foster, Public Safety Coordinator
Sussex County, Virginia
15080 Courthouse Road
Sussex, VA 23884

Re: Wheeled Coach Ambulance Proposal

Dear Reid,

Atlantic Emergency Solutions, the Virginia dealer for Wheeled Coach, is pleased to present you with this proposal for one (1) Wheeled Coach Type 3 ambulance built on a 2022 Ford E-450 chassis.

2022 Ford E-450 / Wheeled Coach Type 3 Ambulance: \$244,575.00

Build Time: 210-240 calendar days after receipt of order and work order confirmation

Chassis Lead Time: 14 weeks

The price includes the following:

Cot Restraint System

The price includes a Stryker #6390 Power-LOAD system installed in the ambulance and a Stryker #6506 Power-PRO XT stretcher.

Factory Pickup and Transportation

The new ambulance will be shipped via flatbed truck from Wheeled Coach to Atlantic's Richmond Service Center after final inspection.

Dealer Pre-Delivery Inspection and Delivery

Our Richmond Regional Service Center will perform a pre-delivery inspection after delivery from the Wheeled Coach factory. The new ambulance shall be delivered to Stony Creek, Virginia after the pre-delivery inspection is completed.

Fuel, Tags, and State Inspection

Atlantic Emergency Solutions will ensure the units have a full tank of fuel, temporary 30-day tags, and a valid Virginia State Inspection.

Pre-Construction Meeting

A pre-construction meeting (if necessary) will take place in Sussex County within thirty (30) days of the order being received by Wheeled Coach.



Factory Inspection Trip

The costs for one (1) final inspection trip to the Wheeled Coach factory in Winter Park, Florida for two (2) Sussex County Public Safety personnel are included in the proposal price. This includes commercial airline travel, lodging, meals, and a rental vehicle.

At Atlantic Emergency Solutions, we have built an internal and external infrastructure capable of meeting the diverse needs of our customers. With thirteen (13) service centers and over fifteen (15) fully stocked service vehicles located throughout Virginia, North Carolina, Maryland, and Delaware our service is unmatched. It is our mission to not only make the duration of your emergency vehicle a pleasant experience, but to assist in any way possible.

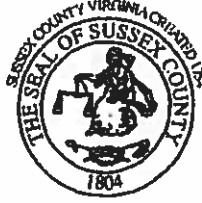
Atlantic Emergency Solutions has invested heavily in providing warranty, routine and emergency service to its customers in Virginia. Atlantic Emergency Solutions views the acquisition of custom ambulances by one of our customers not merely a purchase but an investment. This investment needs to be protected with best in local service!

Should you have any additional questions regarding any information in this proposal, please do not hesitate to call or e-mail me.

Respectfully submitted,

Jeff Hawkins





SUSSEX COUNTY

DESTE JARRATT COX
TREASURER
15074 COURTHOUSE ROAD

TREASURERS OFFICE
P O BOX 1399
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

To: Sussex County Board of Supervisors

From: Deste J. Cox, Treasurer

Date: January 11, 2021

RE: QZAB05 Final Payment Deficit

The County has a QZAB bond, issued in 2005 for school facilities, in the amount of \$1,077,000. This bond has a maturity date of 12/29/20. The county has made all annual payments timely and according to the debt schedule provided by Bank of America. However, there is a deficit at the maturity date in the amount of \$96,027.49. Upon review, this amount was noted as due at maturity in a funding agreement recently provided by Bank of America, but not included on the Debt Service Schedule on file.

Currently, the County holds \$980,972.51 in escrow for this bond, and additional funds in the amount of \$96,027.49 need to be appropriated to satisfy this obligation. Bank of America has indicated that no interest or fees will be added to the amount due if satisfied within 45 days of the maturity date.

I am requesting that the Board appropriate \$96,027.49 from the Reserve Fund to offset this deficit and approve the payment of \$1,077,000, the termination amount of this bond.



SUSSEX COUNTY

DESTE JARRATT COX
TREASURER
15074 COURTHOUSE ROAD

TREASURERS OFFICE
P O BOX 1399
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

To: Sussex County Board of Supervisors

From: Deste J. Cox, Treasurer

Date: January 8, 2021

RE: Administrative Fee for Credit/Debit Card Use

Sussex County currently has a local ordinance that allows payment by credit/debit card, and states that a fee of up to 4% shall be added to that payment. Currently, our fee is set at 2.85%. The revenue from this fee has been used to offset the expense charged to the County by our Merchant Services, the company that processes our payments for us.

Revenue generated by this fee is as follows:

Type of Transaction	FYE20 7/1/19 – 6/30/20	FYE21 7/1/20 – 12/31/20
In office/over the phone	\$10,419	\$4,584
Online	<u>5,384</u>	<u>4,868</u>
Totals	\$15,803	\$9,452

I am asking the Board to waive this fee, at least through June 30, 2021. The County offices are closed to the public at this time, and this would also provide a convenience to our taxpayers as we continue to navigate the COVID19 pandemic. If the Board is favorable, we would eventually like to see this fee eliminated permanently. Most surrounding localities have eliminated this fee and consider the Merchant Services expense a necessary cost of doing business.

Sec. 28-25. - Payment of any local taxes by use of credit card.

Any local levies authorized and imposed by this chapter may be paid by use of a credit card approved by the treasurer. In addition to any penalties and interest arising pursuant to law, there shall be added to such payment a sum not to exceed four percent of the amount of the tax, penalty and interest paid as a service charge for the acceptance of the credit card as payment. Such service charge shall not exceed the percentage actually charged to the county by the credit card company.

(Ord. of 2-21-2002)

State Law reference— Authority to accept revenue by commercially acceptable means, Code of Virginia, § 2.2-614.1.

BOARD ACTION FORM

Agenda Item: New Business #9.01

Subject: Crater Health District COVID-19 Testing Plan in Sussex County

Board Meeting Date: January 21 2021

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Summary: This item was requested by Supervisor Fly. Discussion and or information will held at the meeting.

Recommendation: None

Attachment: N/A

REQUESTED ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)

BOARD ACTION FORM

Agenda Item: New Business #9.02

Subject: Plan for COVID-19 Vaccinations in Sussex County

Board Meeting Date: January 21 2021

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Summary: This item was requested by Supervisor Fly. Discussion and or information will held at the meeting.

Recommendation: None

Attachment: N/A

REQUESTED ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___
			White	___	___ (Tie Breaker)