

**At a Personnel Committee  
Meeting of the Sussex County Board of Supervisors  
Thursday, March 10, 2022 at 6 pm**

**Personnel Committee**

**Members Present**

Alfred G. Futrell  
Debbie P. Jones  
Wayne. O. Jones

**Also Present**

C. Eric Fly, Sr.  
Rufus E. Tyler, Sr.

**STAFF PRESENT:**

Richard Douglas, County Administrator  
Danielle Powell, County Attorney  
Jeffrey Gary, Public Works Director  
Ernest Giles, Sheriff  
Shilton R. Butts, Assistant to the County Administrator/  
Deputy Clerk to the Board of Supervisors

**1. Call to Order/Determine Quorum**

Chair D. Jones called the March 10, 2022 Personnel Committee meeting to order.

**2. The Invocation**

The Invocation was offered by Supervisor W. Jones.

**3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**4. Agenda Amendments**

There were no agenda amendments.

**5. Agenda Approval**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the agenda for the March 10, 2022 Personnel Committee meeting was hereby approved by the Sussex County Personnel Committee. All members present voted aye.

**6. Review of Public Works Director Position**

There was discussion as to whether the committee wanted to enter Closed Session .

## **7. Closed Session**

### **7.01 Convene to Closed Session**

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Personnel Committee hereby enters Closed Session for (1) personnel matters, discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section 2.2-3711(A)1, Public Works Director position

Voting aye: Supervisors Futrell, D. Jones, W. Jones,

Voting nay: none

### **7.02. Reconvene to Open Session/Certification**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Personnel Committee hereby reconvened to Open Session; and

WHEREAS, the Sussex County Personnel Committee convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Futrell, D. Jones, W. Jones,

Voting nay: none

### **7.03 Action Resulting from Closed Session**

There was no action taken from the Closed Session.

### **8. Committee's Recommendation**

The Personnel Committee recommended that the Personnel and Finance Committees have a Closed Session at the Board of Supervisors regular meeting on March 17, 2022 to discuss the Public Works Director position.

### **10. Adjournment**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the March 10, 2022 Sussex County Personnel Committee meeting is hereby adjourned at 7:15 p.m. All members present voted aye.