

**Sussex County Board of Supervisors Meeting**  
**Thursday, April 19, 2018 – 7 pm**  
**General District Courtroom – Sussex Judicial Center**  
**15098 Courthouse Road, Sussex VA 23884**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

**2. Approval of Consent Agenda**

- 2.01 Minutes of March 15, 2018 meeting
- 2.02 Approval of Warrants and Vouchers

**3. Recognitions/Awards**

- 3.01 Proclamation: April as Fair Housing Month
- 3.02 Proclamation: Alcohol Awareness Month

**4. Public Hearing**

- 4.01 Fiscal Year 2019 Proposed County Budget
  - Public Comments
  - Board Comments
- 4.02 Calendar Year 2019 Proposed Tax Rates
  - Public Comments
  - Board Comments
- 4.03 Action on Public Hearing Item (if any)

**5. Appointments**

- 5.01 Appointments to the Industrial Development Authority Board of Directors
- 5.02 Appointments to Board of Equalization

**6. Action Items**

- 6.01 Tie Breaker Position for Board of Supervisors' Compensation
- 6.02 Finance Committee Recommendation – Sheriff's Department Budget
- 6.03 Housing Oversight Board Members' Compensation

**7. Report of Departments**

- 7.01 Atlantic Waste Disposal, Inc. Update, Mr. Jason Williams
- 7.02 Treasurer's Report – *for information only*
- 7.03 Housing Department Report – *for information only*
- 7.04 Community Development Report – *for information only*
- 7.05 Environmental Inspections – *for information only*
- 7.06 Animal Services/Public Safety Report – *for information only*

**8. Citizens' Comments** (8 pm)

**9. Unfinished Business** – none

**10. New Business** – none

**11. Board Members Comments**

11.01 Blackwater District

11.02 Courthouse District

11.03 Henry District

11.04 Stony Creek District

11.05 Wakefield District

11.06 Waverly District

**12. Closed Session**

12.01 Convene to Closed Session

- a. Personnel Matters, discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1

12.02 Reconvene to Open Session

12.03 Certification

12.04 Action Resulting from Closed Session (if any)

**13. Recess/Adjournment**

13.01 Recess/Adjournment

13.02 Regular Meeting, Thursday, May 17, 2018 @ 7 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Regular Meeting of the Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, March 15, 2018 at 7 pm**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**STAFF PRESENT:**

Vandy V. Jones, III, County Administrator  
Danielle N. Powell, Interim County Attorney  
Millard P. Stith, Independent Consultant  
John Broderick, Finance Director  
Deste J. Cox, Chief Deputy Treasurer  
Strawn Darden, Deputy Officer  
Brenda H. Drew, Housing Coordinator  
Ernest Giles, Sheriff  
Kelly W. Moore, Interim Finance Supervisor  
Matthew Venable, Director of Environmental Inspections  
Onnie L. Woodruff, Treasurer  
Shilton R. Butts, Assistant to the County Administrator/  
Deputy Clerk to the Board

**1. Commencement**

1.01 Call to Order/Determine Quorum

The March 15, 2018 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Stringfield.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

County Administrator Jones requested to (1) add under Item 3. Recognition/Award, as Item 3.03 Announcement of a Board Member Appointment to a Board; (2) as Item 3.04

Announcement of a Grant Received by County of Sussex; and (3) add under Item 6. Action Items, as Item 6.02 Addendum Number 3 to Community Planning Partners (CPP) Contract.

#### 1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the March 15, 2018 regular agenda inclusive of adding agenda amendments: (1) under Item 3. Recognition/Award, as Item 3.03 Announcement of a Board Member Appointment to a Board; (2) as Item 3.04 Announcement of a Grant Received by County of Sussex; and (3) under Item 6. Action Items, as Item 6.02 Addendum Number 3 to Community Planning Partners (CPP) Contract.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda to include the Minutes of the February 15, 2018 regular meeting and the Approval of Warrants and Vouchers.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### **3. Recognition**

#### 3.01 Recognition of the Sussex Sheriff's Department K-9 Rocket/Introduction of K-9 Zorro

County Administrator Jones stated that after a successful career with Sussex Sheriff's Department, K-9 Rocket, a yellow Labrador, retired after a total of 11 years of service. Two (2) of those years were with Deputy Officer William King. Nine (9) years were with Deputy Officer Strawn Darden.

K-9 Rocket worked together with Deputy Officer Darden in drug enforcement and human tracking for the Sheriff's Department. K-9 Rocket has been turned over to her handler, Deputy Officer Strawn.

K-9 Rocket was brought in. Chairman Seward presented a Certificate and doggie treats to Deputy Officer Strawn for K-9 Rocket for her years of service to the Department.

K-9 Zorro, a 17 month old Belgian Malinois from Poland, will be the new K-9 for the Sheriff's Department. He was brought in by his handler, Deputy Officer Strawn, for his introduction.

A copy of the Certificate was included in the Board packet.

### 3.02 Presentation: Virginia Hound Heritage, Mr. Chad Ellis

County Administrator Jones stated that in May 2016, Southampton and Sussex citizens came together to form a Virginia Hound Heritage group. Virginia Hound Heritage is a non-profit organization with a mission to raise funds for the preservation and support of all types of hound hunting and to benefit our local communities by donations to volunteer fire departments.

Mr. Chad Ellis, Virginia Hound Heritage, came forward and noted that Mr. William Hart Gillette, Mr. Mike Stewart, as well as Jason Hawk and Mark Wright were present. He noted that there ten (10) members on the Virginia Hound Heritage Board. He stated that one (1) fundraiser is held each year to raise funds for donations to the local volunteer fire departments.

Mr. Ellis presented Sussex County Volunteer Local Fire Departments—Courthouse, Jarratt, Stony Creek, Wakefield, and Waverly—a donation of \$10,000.00 from the Virginia Hound Heritage. Each volunteer fire department received a \$1,900.00 donation. The remaining \$500.00 was donated to Emporia Fire Department.

Messrs. Nick Sheffield (Courthouse), Kyle Wells (Jarratt), Eric Finch and Keith Pride (Stony Creek), Pat Bowden (Wakefield), and Allen Jenkins (Waverly) were present to received their local volunteer fire department's donation.

It was announced that the Virginia Hound Heritage next event will be held September 15, 2018 at the Southampton County Fairgrounds in Courtland, Virginia.

### 3.03 Appointment of a Board Member to a Board Position

County Administrator Jones announced that Chairman Seward has been named as the Chair of the Virginia Association of Counties (VACo) Agriculture and Policy Committee. County Administrator Jones stated that this position is important especially for such a rural county like Sussex.

Chairman Seward was congratulated for being named as the Chair of the Virginia Association of Counties (VACo) Agriculture and Policy Committee.

### 3.04 Announcement of Grant Received by the County of Sussex

County Administrator Jones announced that on March 8, 2018 at the Tobacco Commission's Full Board meeting, a grant was awarded to the County of Sussex in the amount of \$1.25 million for the Sussex County Prince George Electric Cooperative Broadband Project. He advised that staff is now waiting for the award letter from the Tobacco Commission.

County Administrator Jones noted that back in November 2017, the Board approved staff to go forward with this grant.

#### **4. Public Hearing**

There was no Public Hearing.

#### **5. Appointments**

##### 5.01 Appointments to Board of Equalization

County Administrator Jones stated that the County has undergone a reassessment. The Reassessment Notices were mailed out from the Commissioner of the Revenue Office. As part of the reassessment, the County has to appoint a Board of Equalization. This Board will hear any citizens' appeals from the new assessment.

The County Code requires the Board of Equalization to be composed of five (5) members recommended by the Board of Supervisors. The names recommended by the Board of Supervisors will be forwarded to the Circuit Court for appointment.

General requirements for members are:

1. Each member must be a resident of the County; and
2. A majority of the board must be freeholders; and
3. Thirty percent shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers or legal or financial professionals; and
4. Each member shall attend and participate in the basic course of instruction given by the Department.

County Administrator Jones advised that the last assessment was done in 2012. Two (2) members, Messrs. Dennis Mason and Jerry Parham, previously served on the Board. They have been contacted. They both are willing to serve, if reappointed. Ms. Carla Mayes, a Realtor for Harris and Associates, has been contacted as well. She is willing to serve, if appointed.

County Administrator Jones requested that the Board members submit names for recommendation of appointment at the April 19, 2018 Board meeting. The members are not district specific.

#### **6. Action Items**

##### 6.01 Board of Supervisors Compensation

Chairman Seward noted that this item was tabled from the February 15, 2018 Board of Supervisors meeting.

County Administrator Jones stated that at previous Budget sessions, there was discussion led by former County Attorney Flynn regarding Board members compensation. County Administrator Jones stated that former County Attorney Flynn advised that in regards to Board member compensation, a sitting Board could not take any action that would increase

their compensation. If there was any desire to look at such compensation increase, the Board could entertain making an adjustment to the compensation for an incoming Board which would start in year 2020.

Supervisor Tyler stated upon receiving analysis from staff regarding compensation from surrounding counties, he was comfortable. His recommendation would be to maybe discuss this item at a later time in the year.

Supervisor Tyler stated that as Phase II of Board compensation, that the Board appointed a Tie Breaker position to the Board. Supervisor Tyler stated that Mr. Steve White was appointed as Tie Breaker. Mr. White later ran and was successfully elected to the Tie Breaker position. It has been realized that no compensation has been paid to the Tie Breaker position; however, the Tie Breaker is required to attend the same meetings, workshops, etc. as Board members.

Supervisor Tyler made the motion for record to begin compensation for Mr. Steve White for his work for the County and serving as the Tie Breaker for the Board of Supervisors.

*There was discussion as to whether previous the Tie Breaker, the late Mr. Collins, had been paid. The answer was no. There was also discussion as to whether this motion would be a permanent for action for whomever serves as the Tie Breaker going forward. It was stated that the motion made would serve for the Tie Breaker position from this point forward. The compensation would be built into the budget.*

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves beginning compensation to Mr. Steve White for his work for the County serving as the Tie Breaker.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Fly

#### 6.02 Addendum No. 3 to Community Planning Partners, Inc. (CPP) Contract

County Administrator Jones stated the County was awarded a rehab grant through Virginia Department of Housing and Community Development (DHCD) for the Pocahontas Neighborhood Project. As part of the grant, the County had engaged Community Planning Partners, Inc. (CPP) who had been under contract currently. The contract was amended so that CPP could continue to work once the grant has been awarded. CPP worked with the County on Planning Grant—putting the application together and doing all the background work.

The Code of Virginia requires that when an addendum is done to a contract greater than \$50,000.00, the addendum would have to be approved by the Board of Supervisors.

County Administrator Jones advised that this award to the County was in multi years. Multi Year 1 (MY 1) is \$46,500.00. If Multi Year 1 is completed, Multi Year 2 (MY 2) is \$34,400. Interim County Attorney Powell advised that since the aggregate amount is

greater than \$50,000.00, the Board of Supervisors should approve the Addendum to the CPP Contract.

County Administrator Jones noted that with the approval of the addendum, as noted in the earlier meetings, the funding to pay CPP comes out the grant award itself.

A copy of the Addendum No. 3 of the Community Planning Partners, Inc. Contract was provided to Board members.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Addendum No. 3 to the original contract between the County of Sussex and Community Planning Partners, Inc. for grant management services in a total amount of \$80,900.00.  
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler  
Voting nay: none

## **7. Reports of Departments/Agencies**

### 7.01 Finance Department Report – Mr. Vandy V. Jones, III, County Administrator

County Administrator Jones stated that the Board at its Retreat set forth goals for 2017. One of the goals was to establish a Fiscal Policy for the County. At a previous meeting, County Administration was directed to draft a Fiscal Policy to be presented to the Board for review, comments, and/or edits. Upon agreement of the incorporation of the reviews, comments and/or edits, the Fiscal Policy would be adopted.

County Administrator Jones suggested that since the County is in the budget process, the Fiscal Policy should be adopted after the budget is approved.

A draft of the Fiscal Policy was included in the Board packet.

### 7.02 Proposed Budget and CIP Presentation – Mr. Vandy V. Jones, III, County Administrator

County Administrator Jones provided a PowerPoint presentation and brief overview of the Proposed Budget and Capital Improvement Plan (CIP) for FY2019.

A copy of the PowerPoint presentation and the Proposed Budget and CIP for FY2019 were provided to the Board members.

County Administrator Jones reviewed the County's Mission Statement. County Administrator Jones stated that the budget goals for FY2019 are to have a balanced general fund budget; a budget which includes no increase in tax levy; maintain an unassigned fund balance of 12%; and, a budget that reflects recurring expenses paid with recurring revenues.

County Administrator Jones stated that the budget process includes Departments submitting budgets to the Finance Office. Budget requests were discussed with the various



departments. Revenue projections were in conjunction with the Treasurer's Office as well as the Commissioner of the Revenue's Office. The County Administrator's Office and Finance Office developed a working document, the Proposed Budget presented.

County Administrator Jones stated the Capital Improvement Plan budget is a little over \$1 million with three (3) categories: vehicles (includes new purchase of fire truck for Wakefield VFD), repairs - building and facilities (large portion is maintenance repair of water tower) and equipment.

The FY2019 proposed budget is \$36,236,768. Compared to the current budget, it's an increase of approximately \$850,000 which is basically a 2.4% increase. County Administrator Jones noted that this budget included a two percent (2%) cost of living increase (COLA) for the employees. The County also experienced a seven percent (7%) health increase which is an approximately \$72,600 addition which is included in the budget. It was stated that the items noted were the general fund expenditures as they equate to the budget. Percentages of each of the departments as it relates to the budget are for information only.

County Administrator Jones stated that the tax rates in all categories remain the same. The Unassigned Fund Balance projected for FY2019 is well above 12%. The process going forward would be the FY2019 Proposed Budget would be advertised as required, as well as the Calendar Year Tax Rates. The Budget Calendar was also reviewed. County Administrator Jones requested that April 12, 2018 would be a Budget Work Session for the Sussex County Public Schools budget. County Administrator Jones wants the Schools Budget to presented early, so that it would be approved so that contracts can be provided to the teachers in timely manner.

The Budget Work Sessions for April 5 and 12, 2018 are scheduled for 5:00 p.m. The location is to be determined. Staff will provide locations at a later date.

7.03 Treasurer's Report – *included in Board packet*

7.04 Housing Department Report – *included in Board packet*

7.05 Community Development Department Report – *included in Board packet*

7.06 Environmental Inspections Department Report – *included in Board packet*

7.07 Animal Services/Public Safety Report – Mr. Vandy V. Jones, III, County Administrator

County Administrator Jones briefly reviewed the Nuisance Ordinance for the need to handle some of the issues of some of the constituents of Vice Chairman Blowe.

A copy of the County's Nuisance Ordinance, Section 4-43. Animals that create a public nuisance, was included in the Board packet. This Ordinance lists what is considered to be public nuisance. It lists what animal it does not apply to, as well as reference to the Code

of Virginia as to what type of fines and violations could be levied by our Animal Control Officers under this Nuisance Ordinance.

## **8. Citizens' Comments (7:56 p.m.)**

Comments were heard from:

- Nick Sheffield (Courthouse District) – Addressed fire trucks and replacement of breathing apparatus (Wakefield) background.
- Pastor Shawn Smith (Waverly District) – Convenience Centers; closing site status
- Ms. Anne Joyner (Wakefield District) – Nuisance Ordinance – does it apply to the Town of Wakefield; problems with breeders; does it apply to boarding kennels
- George Collins (Courthouse District) – Agrees with needing to keep convenience sites open; concerned with trashed being it apply to the Town of Wakefield; problems with Breeders – does it apply to boarding kennels
- Sheriff Ernest Giles (Waverly District) – Restoration of Budget; Supplies needed for staff; loss of car

*After discussion of the Sheriff's Department budget regarding various line items, it was recommended that a Finance Committee meeting be scheduled to review these items. After the Finance Committee meets and reviews the various line items, a recommendation will be given to the Board of Supervisors at its regular meeting on April 19, 2018.*

*A Finance Committee Meeting was scheduled for Thursday, March 22, 2018 at 9:30 a.m. The location is to be determined.*

## **9. Unfinished Business**

County Administrator Jones gave a brief update on the convenience sites. He stated that the Board made a motion for County Administration to review/research a way to keep Peters Bridge and Old Forty Roads Convenience Sites open, with language that allowed looking at other sites.

County Administrator Jones stated that nothing has really changed at this point because the manning of the convenience sites in the previous action doesn't come into effect until June 1, 2018.

Chairman Seward discussed the options for convenience sites such as unmanned sites which can be accessed by key cards. She also discussed meeting with the Nature Conservancy for assistance with funding to keep the sites open.

## **10. New Business**

There was no New Business.

## **11. Board Member Comments**

11.01 Blackwater District – recognized help received from Delegate Tyler.

11.02 Courthouse District – none

11.03 Henry District – Thanked the persons who sent cards and phone calls while he was incapacitated. He appreciated it.

11.04 Stony Creek District – Attended a couple Work Force Development meeting. There is \$1.6 million that need to be expended by early June looking to make commitment for funding. Provide some support for transportation—van run on predetermined scheduled from Petersburg to Stony Creek, Waverly, etc. to Work Force Center Training site.

11.05 Wakefield District – Attended Wakefield Town Hall meeting. Presented check.

11.06 Waverly District – Complaints from citizens about convenience sites. Need lower dumpsters. Old tree on Georgetown Road. Road need major repair.

## **12. Closed Session**

### **12.01 Convene into Closed Session**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of personnel matter, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1, Animal Control and Secretary I/Receptionists positions.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### **12.02/3 Reconvene to Open Session/Certification**

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvene to Open Session.

AND FURTHER RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 12.04 Action Resulting from Closed Session

No action on Closed Session item.

### **13. Adjournment**

#### 13.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the March 15, 2018 meeting of the Sussex County Board of Supervisors is hereby adjourned at 9:00 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 13.02 Next Meeting

Budget Work Sessions will be held April 5 and 12, 2018 at 5 p.m., respectively. Location to be determined.

The next Board of Supervisors meeting will be held on Thursday, April 19, 2018 at 7 p.m. in the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

**April 19, 2018**

**WARRANTS & VOUCHERS SUMMARY**

**TOTAL ALL WARRANTS FOR APPROVAL \$1,231,880.51**

**TOTAL ALL VOID CHECKS FOR APPROVAL \$0.00**

<b>ACCOUNTS PAYABLE WARRANTS:</b>	<b>CHECK NO.</b>	<b>AMOUNTS</b>	<b>PROCESS DATE</b>
FOR MONTH OF MARCH 2018	209182-209229	\$48,285.99	RUN DATE 3/9/18
	209240-209281	\$93,888.13	RUN DATE 3/19/18
	209282-209332	\$174,342.37	RUN DATE 3/23/18
	209343-209348	\$180.00	RUN DATE 3/26/18
	209349-209354	\$180.00	RUN DATE 3/26/18

**Total Regular Warrants \$1,135,257.51**

PAY. DEDUCTION WARRANTS:	209230-209239	\$54,495.29	RUN DATE 3/16/18
	209333-209342	\$54,298.45	RUN DATE 3/30/18

**Total Deduction Warrants: \$96,623.00**

**TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$1,231,880.51**

**VOID CHECKS \$-**

# ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH	ACH	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001701	ADAMS, MELISSA-KAY B.	MA 020118	2/01/2018		4100-063100-1203-631-630	150.00	209182				Workshops and Conferences	01497	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		150.00
00000	001435	ADVANCE AUTO PARTS	2860805427303	2/23/2018		4100-021200-1265-221-210	136.78	209183				Vehicle Manitenance & Repairs	01497	ACCT# 2860027805
		DISC. TOTAL	.00	CHECK TOTAL	136.78	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		136.78
00000	000923	ALL SEASONS TERMITE &	44168	2/27/2018		4100-051500-1272-551-510	65.00	209184				Building Maintenance & Repair	01497	ACCT# 188
		DISC. TOTAL	.00	CHECK TOTAL	65.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		65.00
00000	001277	AMERICAN TIRE DISTRIBUTOR	S104211882	2/19/2018		4100-051100-1265-512-510	781.90	209185				Vehicle Maintenance & Repairs	01497	ACCT# 190415
		DISC. TOTAL	.00	CHECK TOTAL	781.90	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		781.90
00000	001298	B&B AUTO REPAIR & TOWING	BB 022618	2/26/2018		4100-021200-1265-221-210	145.00	209186				Vehicle Manitenance & Repairs	01497	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	145.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		145.00
00000	000010	BANK OF SOUTHSIDE VA	0065 0218 01	2/01/2018		4100-051500-1247-551-510	42.05	209187				Janitorial Supplies	01497	K BEALE ACCT
00000	000010		0065 0218 01	2/01/2018		4100-051500-1241-551-510	87.88	209187				Office Supplies	01497	K BEALE ACCT
00000	000010		0065 0218 01	2/01/2018		4100-051100-1241-512-510	87.88	209187				Office Supplies	01497	K BEALE ACCT
00000	000010		0081 0218 01	1/12/2018		4100-051100-1245-512-510	19.96	209187				Law Enforcement Supplies	01497	D MCKENZIE ACCT
00000	000010		0081 0218 02	1/16/2018		4100-051100-1245-512-510	22.08	209187				Law Enforcement Supplies	01497	D MCKENZIE ACCT
00000	000010		0081 0218 03	1/31/2018		4100-051100-1205-512-510	21.30	209187				Meals	01497	D MCKENZIE ACCT
00000	000010		0081 0218 04	2/05/2018		4100-051100-1245-512-510	12.64	209187				Law Enforcement Supplies	01497	D MCKENZIE ACCT
00000	000010		0099 0218 01	2/06/2018		4100-051500-1205-551-510	18.71	209187				Meals	01497	SUSSEX SHERIFF DEPT.
00000	000010		0099 0218 02	2/06/2018		4100-051500-1264-551-510	66.80	209187				Gasoline/Mileage-Non Training	01497	SUSSEX SHERIFF DEPT.
00000	000010		0099 0218 03	2/06/2018		4100-051500-1205-551-510	39.05	209187				Meals	01497	SUSSEX SHERIFF DEPT.
00000	000010		0131 0218 01	1/19/2018		4100-051500-1231-551-510	539.00	209187				Postage	01497	E GILES ACCT
00000	000010		0131 0218 02	1/19/2018		4100-051100-1231-512-510	394.52	209187				Postage	01497	E GILES ACCT
00000	000010		0172 0218 01	1/16/2018		4100-051100-1205-512-510	43.58	209187				Meals	01497	V RICKS ACCT
00000	000010		0172 0218 02	1/19/2018		4100-051100-1203-512-510	100.00	209187				Workshops and Conferences	01497	V RICKS ACCT
00000	000010		0180 0218 01	1/22/2018		4100-051100-1203-512-510	270.00	209187				Workshops and Conferences	01497	J HARRISON ACCT
00000	000010		0180 0218 02	1/23/2018		4100-051100-1241-512-510	19.98	209187				Office Supplies	01497	J HARRISON ACCT
		DISC. TOTAL	.00	CHECK TOTAL	1,785.43	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		1,785.43
00000	000010	BANK OF SOUTHSIDE VA	0180 0218 03	2/05/2018		4100-051100-1241-512-510	28.99	209188				Office Supplies	01497	J HARRISON ACCT
		DISC. TOTAL	.00	CHECK TOTAL	28.99	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		28.99
00000	999999	BANKS, JUANECE	7621485	2/14/2018		4100-061100-1213-611-610	72.76	209189				Witness Fees	01497	COMMONWEALTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL	72.76	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		72.76
00000	000300	BATTERY BARN OF VA INC	313771	9/07/2017		4302-094250-8212-	1,319.50	209190				New Radio System Cost	01497	ACCT# 749
		DISC. TOTAL	.00	CHECK TOTAL	1,319.50	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		1,319.50
00000	000183	BRITT'S SERVICE CENTER	639199	2/26/2018		4100-051100-1265-512-510	60.00	209191				Vehicle Maintenance & Repairs	01497	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		60.00
00000	001485	CENTRAL AGRIBUSINESS	JR16348	2/23/2018		4100-051500-1246-551-510	73.50	209192				Food Supplies	01497	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	73.50	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		73.50
00000	001449	CONVERGENT TECHNOLOGIES	20946	2/20/2018		4100-051100-1224-516-510	75.00	209193				Information System Services	01497	SUSSEX SHERIFF
00000	001449		20988	3/01/2018		4100-063100-1224-631-630	318.92	209193				Information Systems Services	01497	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	393.92	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		393.92



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000024	CRATER YOUTH CARE	1875	2/14/2018		4100-081800-2110-863-810	4,238.08	209194				Crater Youth Care Commission	01497	FEB 2018 USAGE FEE
		DISC. TOTAL	.00	CHECK TOTAL	4,238.08	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		4,238.08		
00000	001043	CRAWFORD'S SMALL ENGINE	28231	2/27/2018		4100-021200-1254-221-210	258.78	209195				Equipment Maintenance	01497	ACCT# 101232
		DISC. TOTAL	.00	CHECK TOTAL	258.78	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		258.78		
00000	000871	CRYSTAL SPRINGS	12841556	2/16/2018		4100-063100-1277-631-630	9.00	209196				Water Services	01497	#114253012841556
00000	000871		15692716	2/21/2018		4100-041100-1277-411-410	14.49	209196				Water Services	01497	# 695034615692716
		DISC. TOTAL	.00	CHECK TOTAL	23.49	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		23.49		
00000	001613	CUSTOM CLEANERS	0381	2/16/2018		4100-051500-1244-551-510	66.00	209197				Uniform Services	01497	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	66.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		66.00		
00000	000868	DISH NETWORK	81054533	2/18/2018		4100-021500-1234-253-210	67.03	209198				Telecommunications	01497	# 8255707081054533
		DISC. TOTAL	.00	CHECK TOTAL	67.03	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		67.03		
00000	000902	DOC FARMER'S MARKET	MKT58388	2/20/2018		4100-051500-1246-551-510	239.30	209199				Food Supplies	01497	SUSSEX COUNTY JAIL
00000	000902		MKT58528	2/26/2018		4100-051500-1246-551-510	173.25	209199				Food Supplies	01497	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	412.55	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		412.55		
00000	001651	DOCUMENT SYSTEMS	91864	3/01/2018		4100-021100-1252-211-210	92.33	209200				Equipment Lease/Rental	01497	SERIAL: MK4-506460
		DISC. TOTAL	.00	CHECK TOTAL	92.33	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		92.33		
00000	000084	DOMINION VIRGINIA POWER	0402572328	2/27/2018		4100-021600-1276-263-210	2,915.55	209201				Electric	01497	ACCT# 0482572328
00000	000084		0561293952	2/28/2018		4100-021200-1276-221-210	6.69	209201				Electric	01497	ACCT# 0561293952
00000	000084		5080737736	2/27/2018		4100-021200-1276-221-210	82.77	209201				Electric	01497	ACCT# 5080737736
00000	000084		5690307508	2/28/2018		4100-021500-1279-251-210	200.00	209201				Propane Gas & Electric	01497	ACCT# 5690307508
00000	000084		5690307508	11/17		4100-021500-1279-251-210	131.03	209201				Propane Gas & Electric	01497	ACCT# 5690307508
00000	000084		6300335004	2/28/2018		4100-021600-1276-266-210	41.64	209201				Electric	01497	ACCT# 6300335004
00000	000084		7378703693	2/28/2018		4100-021600-1276-266-210	39.96	209201				Electric	01497	ACCT# 7378703693
00000	000084		7378703693	11/17		4100-021600-1276-266-210	48.65	209201				Electric	01497	ACCT# 7378703693
00000	000084		8855852839	2/28/2018		4100-021200-1276-221-210	320.64	209201				Electric	01497	ACCT# 8855852839
00000	000084		8855852839	11/17		4100-021200-1276-221-210	342.81	209201				Electric	01497	ACCT# 8855852839
00000	000084		9447701492	2/23/2018		4100-021200-1276-221-210	9.03	209201				Electric	01497	ACCT# 9447701492
00000	000084		9660330003	2/28/2018		4100-021200-1276-221-210	205.24	209201				Electric	01497	ACCT# 9660330003
00000	000084		9660330003	11/17		4100-021200-1276-221-210	141.52	209201				Electric	01497	ACCT# 9660330003
		DISC. TOTAL	.00	CHECK TOTAL	4,475.53	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		4,475.53		
00000	001692	FERRELLGAS	1100237922	2/26/2018		4100-021200-1279-221-210	305.84	209202				Propane Gas	01497	ACCT# 112364120
		DISC. TOTAL	.00	CHECK TOTAL	305.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		305.84		
00000	001031	G. LEE SIMMONS	678541	2/23/2018		4100-021200-1272-221-210	750.00	209203				Building Maintenance & Repair	01497	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	750.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		750.00		
00000	000276	GREENSVILLE COUNTY WATER	1175	2/26/2018		4100-021200-1277-221-210	51.11	209204				Water Services	01497	ACCT# 1175
		DISC. TOTAL	.00	CHECK TOTAL	51.11	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		51.11		
00000	001637	HALEY FORD SOUTH	44420463	2/14/2018		4100-051500-1265-551-510	143.00	209205				Vehicle Maintenance & Repairs	01497	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	143.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		143.00		
00000	001704	HARTLESS, VIRGIE MELISSA	MH 121817	12/18/2017		4100-021600-1244-261-210	51.57	209206				Uniform Services	01497	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	51.57	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		51.57		



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00000	001703	HEFTY WILEY & GORE P.C.	9147	2/25/2018		4100-022100-1223-281-220	8,870.97	209207				Legal Services	01497	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	8,870.97	ACH PMT TOTAL	.00	CPA PMT TOTAL				8,870.97		
00000	000044	JIMMY MATTHEWS TOWING &	52634	2/20/2018		4100-051100-1265-512-510	125.00	209208				Vehicle Maintenance & Repairs	01497	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	125.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				125.00		
00000	001470	MCI COMM SERVICE	4342462428	2/17/2018	0218	4100-061100-1234-613-610	32.91	209209				Telecommunications	01497	ACCT# 2DG40965
00000	001470		4342462453	2/17/2018	0218	4100-061100-1234-613-610	32.91	209209				Telecommunications	01497	ACCT# 2DG40966
		DISC. TOTAL	.00	CHECK TOTAL	65.82	ACH PMT TOTAL	.00	CPA PMT TOTAL				65.82		
00000	001246	PHILLIPS TELECOMMUNICATION	21950	3/01/2018		4100-062100-1234-621-620	350.00	209210				Telecommunications	01497	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	350.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				350.00		
00000	000061	PRINCE GEORGE ELECTRIC	1413003200	2/27/2018	0218	4100-021600-1276-263-210	2.03	209211				Electric	01497	ACCT# 1413003200
00000	000061		1423010000	2/27/2018	0218	4100-021600-1276-263-210	39.25	209211				Electric	01497	ACCT# 1423010000
00000	000061		1667000200	2/27/2018	0218	4100-021200-1276-221-210	149.11	209211				Electric	01497	ACCT# 1667000200
		DISC. TOTAL	.00	CHECK TOTAL	190.39	ACH PMT TOTAL	.00	CPA PMT TOTAL				190.39		
00000	001023	RICOH USA, INC.	24118826	2/16/2018		4100-051100-1252-512-510	87.18	209212				Equipment Lease/Rental	01497	ACCT# 4719771
00000	001023		5052479210	2/15/2018		4100-051100-1252-512-510	91.31	209212				Equipment Lease/Rental	01497	ACCT# 4719771
00000	001023		5052479210	2/15/2018		4100-051500-1252-551-510	75.73	209212				Equipment Lease/Rental	01497	ACCT# 4719771
00000	001023		9025687852	2/17/2018		4100-051100-1252-512-510	194.54	209212				Equipment Lease/Rental	01497	ACCT# 4719771
00000	001023		9025687852	2/17/2018		4100-051500-1252-551-510	194.54	209212				Equipment Lease/Rental	01497	ACCT# 4719771
		DISC. TOTAL	.00	CHECK TOTAL	643.30	ACH PMT TOTAL	.00	CPA PMT TOTAL				643.30		
00000	000832	SAM'S CLUB DIRECT	1520	2/09/2018		4100-051500-1247-551-510	314.88	209213				Janitorial Supplies	01497	ACCT# 040218847317
00000	000832		1521	2/09/2018		4100-051500-1277-551-510	47.28	209213				Water Services	01497	ACCT# 040218847317
00000	000832		3485	1/23/2018		4100-051500-1277-551-510	47.28	209213				Water Services	01497	ACCT# 040218847317
		DISC. TOTAL	.00	CHECK TOTAL	409.44	ACH PMT TOTAL	.00	CPA PMT TOTAL				409.44		
00000	001543	STITH, MILLARD	MS MARCH18-01	3/08/2018		4100-021100-1225-211-210	3,333.50	209214				Management Consulting Service	01497	MARCH 2018 1ST HALF
		DISC. TOTAL	.00	CHECK TOTAL	3,333.50	ACH PMT TOTAL	.00	CPA PMT TOTAL				3,333.50		
00000	000162	SUFFOLK ENERGIES INC	37587301	2/14/2018		4100-021200-1278-221-210	367.08	209215				Oil	01497	ACCT# 66740484
		DISC. TOTAL	.00	CHECK TOTAL	367.08	ACH PMT TOTAL	.00	CPA PMT TOTAL				367.08		
00000	000942	SUSSEX MINI MART	218392	2/15/2018		4100-021200-1299-221-210	12.51	209216				Miscellaneous Oth./First Aid	01497	SUSSEX BLDGN & GRNDS
		DISC. TOTAL	.00	CHECK TOTAL	12.51	ACH PMT TOTAL	.00	CPA PMT TOTAL				12.51		
00000	000080	TRI CITY OFFICE PRODUCTS	0126682-001	3/02/2018		4100-063100-1233-631-630	284.33	209217				Printing	01497	ACCT# SXCWAT-0
00000	000080		0126920-001	2/08/2018		4100-063100-1241-631-630	24.85	209217				Office Supplies	01497	ACCT# SXCWAT-0
00000	000080		0127136-001	3/01/2018		4100-063100-1257-632-630	915.98	209217				Furniture	01497	ACCT# SCVW-01
		DISC. TOTAL	.00	CHECK TOTAL	1,225.16	ACH PMT TOTAL	.00	CPA PMT TOTAL				1,225.16		
00000	000087	VAN CLEEF AUTO PARTS INC	552589	2/05/2018		4100-051100-1265-512-510	64.00	209218				Vehicle Maintenance & Repairs	01497	ACCT# 27431
00000	000087		552986	2/13/2018		4100-051100-1265-512-510	12.44	209218				Vehicle Maintenance & Repairs	01497	ACCT# 27431
00000	000087		998040	2/16/2018		4100-051100-1265-512-510	131.10	209218				Vehicle Maintenance & Repairs	01497	ACCT# 27431
00000	000087		998048	2/16/2018		4100-051100-1265-512-510	29.95	209218				Vehicle Maintenance & Repairs	01497	ACCT# 27431
00000	000087		999688	1/31/2018		4100-051100-1265-512-510	225.00	209218				Vehicle Maintenance & Repairs	01497	ACCT# 27431
00000	000087		999695	2/01/2018		4100-051100-1265-512-510	529.79	209218				Vehicle Maintenance & Repairs	01497	ACCT# 27431
00000	000087		999699	2/01/2018		4100-051100-1265-512-510	47.78	209218				Vehicle Maintenance & Repairs	01497	ACCT# 27431

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00000	000087		999723	2/02/2018		4100-051100-1265-512-510	504.34	209218				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999724	2/02/2018		4100-051500-1265-551-510	538.28	209218				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999746	2/06/2018		4100-051100-1265-512-510	52.00	209218				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999761	2/07/2018		4100-051100-1265-512-510	385.79	209218				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999779	2/08/2018		4100-051100-1265-512-510	261.20	209218				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999782	2/08/2018		4100-051500-1265-551-510	91.89	209218				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999815	2/12/2018		4100-051100-1265-512-510	140.48	209218				Vehicle Maintenance & Repairs01497	ACCT# 27431	
	DISC. TOTAL	.00	CHECK TOTAL	2,886.04	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			2,886.04		
00000	000087	VAN CLEEF AUTO PARTS INC	999836	2/22/2018		4100-051100-1265-512-510	859.94	209219				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999849	2/23/2018		4100-051500-1265-551-510	1,956.52	209219				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999860	2/23/2018		4100-051100-1265-512-510	387.31	209219				Vehicle Maintenance & Repairs01497	ACCT# 27431	
00000	000087		999901	2/26/2018		4100-051100-1265-512-510	328.46	209219				Vehicle Maintenance & Repairs01497	ACCT# 27431	
	DISC. TOTAL	.00	CHECK TOTAL	3,532.23	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			3,532.23		
00000	999999	VBCOA	MCHALE 0218	2/22/2018		4100-021400-1201-242-210	45.00	209220				Organization Membership	01497 MCHALE, MIKE	
	DISC. TOTAL	.00	CHECK TOTAL	45.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			45.00		
00000	000769	VERIZON	0237854482-0218	2/01/2018		4100-021200-1234-221-210	.71	209221				Telecommunications	01497 ACCT# 000156866892	
00000	000769		4342462167 0218	2/22/2018		4100-021600-1234-261-210	127.76	209221				Telecommunications	01497 ACCT# 000837858428	
00000	000769		4342462294 0218	2/22/2018		4100-061100-1234-612-610	251.58	209221				Telecommunications	01497 ACCT# 000641008907	
00000	000769		4342462912 0218	2/22/2018		4100-061100-1234-612-610	44.46	209221				Telecommunications	01497 ACCT# 000777016136	
00000	000769		4342466604 0218	2/22/2018		4100-061100-1234-612-610	63.88	209221				Telecommunications	01497 ACCT# 000608006077	
00000	000769		4342468326 0218	2/22/2018		4100-063100-1234-632-630	29.19	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-061100-1234-612-610	29.19	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-061100-1234-611-610	67.21	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-021400-1234-242-210	71.15	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-021100-1234-211-210	89.19	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-021400-1234-241-210	71.12	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-021100-1234-211-210	71.22	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-023100-1234-291-230	71.12	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-063100-1234-631-630	71.12	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-023100-1234-291-230	71.12	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4100-031100-1234-311-310	22.57	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468326 0218	2/22/2018		4105-071100-1234-711-710	33.01	209221				Telecommunications	01497 ACCT# 000130840277	
00000	000769		4342468327 0218	2/22/2018		4100-021500-1234-253-210	63.10	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-051100-1234-516-510	79.08	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-051100-1234-516-510	66.08	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-051100-1234-516-510	63.18	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-021100-1234-211-210	63.18	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-051100-1234-516-510	63.18	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-041100-1234-411-410	63.18	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-061100-1234-611-610	76.82	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-061100-1234-611-610	13.46	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-061100-1234-612-610	13.86	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-061100-1234-612-610	72.32	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-061100-1234-611-610	76.82	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-061100-1234-611-610	13.46	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-021100-1234-211-210	63.18	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-021100-1234-211-210	63.18	209221				Telecommunications	01497 ACCT# 000130811997	
00000	000769		4342468327 0218	2/22/2018		4100-061100-1234-612-610	72.32	209221				Telecommunications	01497 ACCT# 000130811997	

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00000	000769		4342468327	0218	2/22/2018	4100-061100-1234-612-610	13.86	209221				Telecommunications	01497	ACCT# 000130811997
	DISC. TOTAL	.00	CHECK TOTAL	2,125.86	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				2,125.86		
00000	000039	VERIZON WIRELESS	9801512310	2/10/2018		4100-021200-1234-221-210	74.05	209222				Telecommunications	01497	#805250394-00001
00000	000039		9801512310	2/10/2018		4100-021300-1234-231-210	127.82	209222				Telecommunications	01497	#805250394-00001
00000	000039		9801512310	2/10/2018		4100-021400-1234-241-210	115.32	209222				Telecommunications	01497	#805250394-00001
00000	000039		9801512310	2/10/2018		4100-021400-1234-242-210	40.01	209222				Telecommunications	01497	#805250394-00001
00000	000039		9801512310	2/10/2018		4100-021500-1234-253-210	90.17	209222				Telecommunications	01497	#805250394-00001
00000	000039		9801512310	2/10/2018		4100-021600-1234-261-210	330.54	209222				Telecommunications	01497	#805250394-00001
00000	000039		9801512310	2/10/2018		4100-021600-1234-262-210	234.51	209222				Telecommunications	01497	#805250394-00001
00000	000039		9801512310	2/10/2018		4100-023100-1234-291-230	40.01	209222				Telecommunications	01497	#805250394-00001
00000	000039		9801512310	2/10/2018		4100-061100-1234-613-610	50.16	209222				Telecommunications	01497	#805250394-00001
	DISC. TOTAL	.00	CHECK TOTAL	1,102.59	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				1,102.59		
00000	001693	VIRGINIA STAFFING GROUP	8176	2/18/2018		4100-021100-1229-211-210	284.16	209223				Other Professional Services	01497	ACCT# 134
00000	001693		8188	2/25/2018		4100-021100-1229-211-210	213.12	209223				Other Professional Services	01497	ACCT# 134
	DISC. TOTAL	.00	CHECK TOTAL	497.28	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				497.28		
00000	000873	WASTE MANAGEMENT OF	3257257-2424-0	2/26/2018		4100-021600-1225-266-210	4,144.05	209224				Management Cons. /EEE Consul.	01497	ACCT# 103305252006
	DISC. TOTAL	.00	CHECK TOTAL	4,144.05	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				4,144.05		
00000	000088	WAVERLY GLASS SHOP	12062	2/16/2018		4100-051100-1265-512-510	235.00	209225				Vehicle Maintenance & Repairs	01497	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	235.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				235.00		
00000	001702	WYCHE, OTIS	OW 021218	2/12/2018		4100-051500-1244-551-510	75.00	209226				Uniform Services	01497	REIMBURSEMENT
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				75.00		
00000	000093	XEROX CORPORATION	091527634	12/02/2017		4100-061100-1252-612-610	230.57	209227				Equipment Lease/Rental	01497	ACCT# 721126803
00000	000093		092256510	2/20/2018		4100-061100-1252-612-610	240.89	209227				Equipment Lease/Rental	01497	ACCT# 721126803
	DISC. TOTAL	.00	CHECK TOTAL	471.46	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				471.46		
00000	000039	VERIZON WIRELESS	9801532986	2/10/2018		4125-031700-5841-	127.11	209228				Drug Forf. Fund / Com. Atty.	01497	#905440571-00001
	DISC. TOTAL	.00	CHECK TOTAL	127.11	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				127.11		
00000	000039	VERIZON WIRELESS	9801595476	2/12/2018		4100-051100-1234-516-510	535.47	209229				Telecommunications	01497	# 520620824-00001
00000	000039		9801595476	2/12/2018		4100-051100-1234-512-510	856.00	209229				Telecommunications	01497	# 520620824-00001
00000	000039		9801595476	2/12/2018		4100-051500-1234-551-510	111.64	209229				Telecommunications	01497	# 520620824-00001
	DISC. TOTAL	.00	CHECK TOTAL	1,503.11	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				1,503.11		
	.00	CHECK TOTAL	48,285.99	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL				48,285.99		
	.00	CHECK TOTAL	48,285.99	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL				48,285.99		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 48,285.99- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-9-18

DATE

3-12-18

DATE

3/9/18

DATE

*Kelly M. Mon*  
 DIRECTOR OF FINANCE

*Wandy V. Jones III*  
 WANDY V. JONES, III ADMIN

*Onnie L. Woodruff*  
 ONNIE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001435	ADVANCE AUTO PARTS	2860806133320	3/02/2018		4100-021200-1265-221-210	10.99	209240				Vehicle Maintenance & Repairs	01498 ACCT# 2860027805	
00000	001435		2860806133320	3/02/2018		4100-021500-1254-253-210	24.14	209240				Equipment Maintenance	01498 ACCT# 2860027805	
		DISC. TOTAL	.00	CHECK TOTAL	35.13	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		35.13		
00000	000342	AGRI-VA. INC	9297/6	2/15/2018		4100-021600-1259-261-210	24.39	209241				Other Equipment Purchases	01498 ACCT# 60146	
		DISC. TOTAL	.00	CHECK TOTAL	24.39	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		24.39		
00000	001011	ANTHEM BLUE CROSS & SHIELD	532733825045	2/20/2018		4100-051500-1293-551-510	1,643.74	209242				Inmate Medical Expenses	01498 ACCT# 5327370866	
		DISC. TOTAL	.00	CHECK TOTAL	1,643.74	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		1,643.74		
00000	001676	BERKLEY GROUP	5	3/01/2018		4100-021400-1225-241-210	2,845.00	209243				Management Consulting Service	01498 SUSSEX COUNTY	
		DISC. TOTAL	.00	CHECK TOTAL	2,845.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		2,845.00		
00000	001251	CABIN POINT VETERINARY	53772	2/19/2018		4100-021600-1227-261-210	184.50	209244				Medical Services	01498 ACCT# 1707	
		DISC. TOTAL	.00	CHECK TOTAL	184.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		184.50		
00000	001485	CENTRAL AGRIBUSINESS	JR16433	3/01/2018		4100-051500-1246-551-510	58.80	209245				Food Supplies	01498 SUSSEX SHERIFF	
		DISC. TOTAL	.00	CHECK TOTAL	58.80	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		58.80		
00000	000020	COWLING BROTHERS	90312	1/26/2018		4100-021200-1272-221-210	7.91	209246				Building Maintenance & Repair	01498 ACCT# SC0006	
00000	000020		90558	3/08/2018		4100-021200-1272-221-210	2.98	209246				Building Maintenance & Repair	01498 ACCT# SC0006	
00000	000020		91613	2/22/2018		4100-051500-1247-551-510	15.58	209246				Janitorial Supplies	01498 ACCT# SCJ001	
		DISC. TOTAL	.00	CHECK TOTAL	26.47	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		26.47		
00000	999999	CROSS, MICHAEL	MC 0218	3/12/2018		4100-051500-1215-551-510	18.00	209247				Inmate Pay	01498 INMATE PAY	
		DISC. TOTAL	.00	CHECK TOTAL	18.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		18.00		
00000	000871	CRYSTAL SPRINGS	1352472 021618	2/16/2018		4100-021100-1277-211-210	27.70	209248				Water Services	01498 ACCT# 11425301352472	
00000	000871		6091788 020818	2/08/2018		4100-062100-1277-621-620	36.59	209248				Water Services	01498 ACCT# 11421076091788	
00000	000871		7302164 020818	2/08/2018		4100-061100-1277-611-610	39.85	209248				Water Services	01498 ACCT# 37281837302164	
		DISC. TOTAL	.00	CHECK TOTAL	104.14	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		104.14		
00000	000193	DEPART OF MOTOR VEHICLES	18059813	2/28/2018		4100-051500-1245-551-510	20.00	209249				Law Enforcement Supplies	01498 ACCT# 546001642	
00000	000193		2018059814	3/06/2018		4100-041100-1299-412-410	325.00	209249				Misc. Oth.-DMV Stops	01498 ACCT# 546001642019	
		DISC. TOTAL	.00	CHECK TOTAL	345.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		345.00		
00000	000902	DOC FARMER'S MARKET	MKT58666	3/05/2018		4100-051500-1246-551-510	242.25	209250				Food Supplies	01498 SUSSEX COUNTY JAIL	
		DISC. TOTAL	.00	CHECK TOTAL	242.25	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		242.25		
00000	001651	DOCUMENT SYSTEMS	91863	3/01/2018		4100-021400-1252-242-210	49.41	209251				Equipment Lease/Rental	01498 SUSSEX COUNTY	
00000	001651		91863	3/01/2018		4100-021400-1252-241-210	49.41	209251				Equipment Lease/Rental	01498 SUSSEX COUNTY	
		DISC. TOTAL	.00	CHECK TOTAL	98.82	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		98.82		
00000	000084	DOMINION VIRGINIA POWER	0963166285 0318	3/05/2018		4100-021200-1276-221-210	153.33	209252				Electric	01498 ACCT# 0963166285	
00000	000084		1088433121 0318	3/01/2018		4100-021200-1276-221-210	87.42	209252				Electric	01498 ACCT# 1088433121	
00000	000084		2406362505 0318	3/01/2018		4100-051500-1276-551-510	1,458.87	209252				Electric	01498 ACCT# 2406362505	
00000	000084		2921584914 0218	2/28/2018		4100-051500-1276-551-510	6.67	209252				Electric	01498 ACCT# 2921584914	
00000	000084		3500335009 0318	3/01/2018		4100-021200-1276-221-210	1,463.89	209252				Electric	01498 ACCT# 3500335009	
00000	000084		3776508966 0318	3/02/2018		4100-021200-1276-221-210	6.59	209252				Electric	01498 ACCT# 3776508966	
00000	000084		4723819456 0318	3/05/2018		4100-021200-1276-221-210	58.68	209252				Electric	01498 ACCT# 4723819456	
00000	000084		6860160149 0318	3/01/2018		4100-021200-1276-221-210	619.73	209252				Electric	01498 ACCT# 6860160149	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH FMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000084		7190905005	0318	3/01/2018	4100-021600-1276-263-210	348.50	209252			Electric	01498	ACCT# 7190905005
00000	000084		7248699964	0318	3/05/2018	4100-021200-1276-221-210	457.77	209252			Electric	01498	ACCT# 7248699964
00000	000084		7860242267	0318	3/01/2018	4100-021200-1276-221-210	253.65	209252			Electric	01498	ACCT# 7860242267
00000	000084		9073933633	0218	2/28/2018	4100-051500-1276-551-510	19.82	209252			Electric	01498	ACCT# 9073933633
00000	000084		9293060001	0318	3/05/2018	4100-021600-1276-266-210	51.69	209252			Electric	01498	ACCT# 9293060001
00000	000084		9560347503	0318	3/01/2018	4100-021200-1276-221-210	2,376.67	209252			Electric	01498	ACCT# 9560347503
	DISC. TOTAL	.00	CHECK TOTAL		7,363.28	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		7,363.28
00000	000084	DOMINION VIRGINIA POWER	9630317502	0318	3/01/2018	4100-021200-1276-221-210	887.57	209253			Electric	01498	ACCT# 9630317502
00000	000084		9650330005	0318	3/01/2018	4100-021200-1276-221-210	787.49	209253			Electric	01498	ACCT# 9650330005
00000	000084		9670342501	0318	3/01/2018	4100-021200-1276-221-210	78.24	209253			Electric	01498	ACCT# 9670342501
	DISC. TOTAL	.00	CHECK TOTAL		1,753.30	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		1,753.30
00000	001692	FERRELLGAS	1100420002		3/07/2018	4100-021200-1279-221-210	365.65	209254			Propane Gas	01498	ACCT# 112364120
	DISC. TOTAL	.00	CHECK TOTAL		365.65	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		365.65
00000	001666	GELBERT, FULBRIGHT & RANDO	33563		3/06/2018	4100-021100-1228-211-210	375.08	209255			Contractual Services	01498	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL		375.08	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		375.08
00000	999999	HARRIS, ROBERT	RH 0218		3/12/2018	4100-051500-1215-551-510	18.00	209256			Inmate Pay	01498	INMATE PAY
	DISC. TOTAL	.00	CHECK TOTAL		18.00	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		18.00
00000	000049	JARRATT HARDWARE	A149860		2/02/2018	4100-021200-1274-221-210	8.97	209257			Building Maintenance & Repair	01498	ACCT# 136
00000	000049		A150115		2/09/2018	4100-051500-1272-551-510	7.17	209257			Building Maintenance & Repair	01498	ACCT# 159
00000	000049		B276466		2/05/2018	4100-051500-1272-551-510	22.99	209257			Building Maintenance & Repair	01498	ACCT# 159
00000	000049		B276975		2/15/2018	4100-021200-1274-221-210	29.99	209257			Grounds Maintenance & Repairs	01498	ACCT# 136
	DISC. TOTAL	.00	CHECK TOTAL		69.12	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		69.12
00000	001213	LEETE TIRE & AUTO CENTER	1482668		2/12/2018	4100-021500-1265-252-210	972.88	209258			Vehicle Maintenance & Repairs	01498	ACCT# 6912582
	DISC. TOTAL	.00	CHECK TOTAL		972.88	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		972.88
00000	001115	LIFESTAR AMBULANCE	EMP20180002		2/28/2018	4100-021500-2110-252-210-524	48,384.00	209259			Emergency Med. SVC - Pd EMT.	01498	FEBRUARY 2018
00000	001115		EMP20180002		2/28/2018	4100-021500-2110-252-210-524	16,368.00	209259			Emergency Med. SVC - Pd EMT.	01498	FEBRUARY 2018
	DISC. TOTAL	.00	CHECK TOTAL		64,752.00	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		64,752.00
00000	000129	LOGAN SYSTEMS, INC	50678		2/15/2018	4100-062100-1236-621-620	664.96	209260			Microfilming & Scanning Servi	01498	SUSSEX CIRCUIT COURT
	DISC. TOTAL	.00	CHECK TOTAL		664.96	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		664.96
00000	001433	LOWE'S	901981		2/16/2018	4100-021600-1299-262-210-601	132.92	209261			Convenience Centers Upgrades	01498	ACCT# 99000502080
00000	001433		902603		2/06/2018	4100-021200-1274-221-210	671.11	209261			Grounds Maintenance & Repairs	01498	ACCT# 99000502080
00000	001433		909471		2/07/2018	4100-021200-1272-221-210	27.53	209261			Building Maintenance & Repair	01498	ACCT# 99000502080
00000	001433		909640		2/08/2018	4100-021200-1272-221-210	23.78	209261			Building Maintenance & Repair	01498	ACCT# 99000502080
00000	001433		910945		2/20/2018	4100-021200-1272-221-210	113.76	209261			Building Maintenance & Repair	01498	ACCT# 99000502080
00000	001433		910945		2/20/2018	4100-021200-1253-221-210	28.50	209261			Equipment Lease/Purchase	01498	ACCT# 99000502080
00000	001433		911644		2/21/2018	4100-021200-1272-221-210	231.12	209261			Building Maintenance & Repair	01498	ACCT# 99000502080
00000	001433		911902		1/28/2018	4100-021200-1272-221-210	93.06	209261			Building Maintenance & Repair	01498	ACCT# 99000502080
00000	001433		912258		1/27/2018	4100-021200-1272-221-210	136.53	209261			Building Maintenance & Repair	01498	ACCT# 99000502080
00000	001433		989650		1/18/2018	4100-021200-1272-221-210	323.00	209261			Building Maintenance & Repair	01498	ACCT# 99000502080
00000	001433		999662		2/15/2018	4100-021600-1299-262-210-601	161.71	209261			Convenience Centers Upgrades	01498	ACCT# 99000502080
	DISC. TOTAL	.00	CHECK TOTAL		1,943.02	ACH FMT TOTAL	.00	CPA FMT TOTAL			TOTAL		1,943.02

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001585	MINOR AND ASSOCIATES, PLL	121749	3/02/2018		4100-021100-1225-211-210	1,530.00	209262			Management Consulting Service	01498	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	1,530.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	1,530.00		
00000	999999	MOTON, TRESHAUN	TM 0218	3/12/2018		4100-051500-1215-551-510	18.00	209263			Inmate Pay	01498	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	18.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	18.00		
00000	000056	OWEN FORD, INC	FOCS68860	3/06/2018		4100-021600-1265-261-210	62.51	209264			Vehicle Maintenance & Repairs	01498	ACCT# 9356
		DISC. TOTAL	.00	CHECK TOTAL	62.51	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	62.51		
00000	999999	FADGETT, MICHAEL	MP 0218	3/12/2018		4100-051500-1215-551-510	9.00	209265			Inmate Pay	01498	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	9.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	9.00		
00000	001246	PHILLIPS TELECOMMUNICATION	21921	2/26/2018		4100-062100-1234-621-620	200.00	209266			Telecommunications	01498	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	200.00		
00000	000165	POSTMASTER	COMMATTY 030718	3/07/2018		4100-063100-1231-631-630	200.00	209267			Postage	01498	STAMPS
		DISC. TOTAL	.00	CHECK TOTAL	200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	200.00		
00000	001488	RRS FOODSERVICE	1989466	3/07/2018		4100-051500-1246-551-510	4,125.70	209268	N		Food Supplies	01498	ACCT# 118626
		DISC. TOTAL	.00	CHECK TOTAL	4,125.70	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	4,125.70		
00000	000074	STAPLES CREDIT PLAN	2004853681	1/29/2018		4100-021100-1241-211-210	4.60	209269			Office Supplies	01498	# 6035517812578820
00000	000074		2005347151	1/30/2018		4100-021100-1241-211-210	24.83	209269			Office Supplies	01498	# 6035517812578820
00000	000074		2011684731	2/07/2018		4100-021100-1241-211-210	104.33	209269			Office Supplies	01498	#6035517812578820
00000	000074		2018908871	2/16/2018		4100-021100-1241-211-210	137.37	209269			Office Supplies	01498	#6035517812578820
		DISC. TOTAL	.00	CHECK TOTAL	271.13	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	271.13		
00000	000139	STONY CREEK HEALTH CENTER	145472	3/02/2018		4100-051500-1293-551-510	61.00	209270			Inmate Medical Expenses	01498	KENNEDY, KELLY
00000	000139		145473	3/02/2018		4100-051500-1293-551-510	56.00	209270			Inmate Medical Expenses	01498	ORAVETS, SABRINA
00000	000139		145553	3/07/2018		4100-051500-1293-551-510	55.00	209270			Inmate Medical Expenses	01498	POWELL, MICHAEL
		DISC. TOTAL	.00	CHECK TOTAL	172.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	172.00		
00000	000067	STONY CREEK PHARMACY	SCP 030118	3/01/2018		4100-051500-1293-551-510	534.25	209271			Inmate Medical Expenses	01498	FEBRUARY 2018
		DISC. TOTAL	.00	CHECK TOTAL	534.25	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	534.25		
00000	000162	SUFFOLK ENERGIES INC	475274	2/28/2018		4100-021600-1264-261-210	97.60	209272			Mileage	01498	ACCT# 66740484
		DISC. TOTAL	.00	CHECK TOTAL	97.60	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	97.60		
00000	000081	THACKER HARDWARE	59271/1	2/12/2018		4100-021200-1272-221-210	4.67	209273			Building Maintenance & Repair	01498	ACCT# 341500
00000	000081		59306/1	2/14/2018		4100-021200-1272-221-210	44.82	209273			Building Maintenance & Repair	01498	ACCT# 341500
00000	000081		59322/1	2/14/2018		4100-021200-1272-221-210	8.85	209273			Building Maintenance & Repair	01498	ACCT# 341500
		DISC. TOTAL	.00	CHECK TOTAL	58.34	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	58.34		
00000	001176	TOWN GUN SHOP, INC.	24042	12/12/2017		4100-051100-1245-512-510	238.36	209274			Law Enforcement Supplies	01498	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	238.36	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	238.36		
00000	000318	TOWN OF WAVERLY	02282018	2/28/2018		4100-021200-1277-221-210	80.00	209275			Water Services	01498	ACCT# 1814040098
		DISC. TOTAL	.00	CHECK TOTAL	80.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	80.00		
00000	000080	TRI CITY OFFICE PRODUCTS	0126943-001	2/13/2018		4100-062100-1241-621-620	13.94	209276			Office Supplies	01498	ACCT# SXCC-0
00000	000080		0127241-001	2/26/2018		4100-062100-1241-621-620	14.18	209276			Office Supplies	01498	ACCT# SXCC-0
		DISC. TOTAL	.00	CHECK TOTAL	28.12	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	28.12		



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000087	VAN CLEEF AUTO PARTS INC	998009	2/14/2018		4100-021200-1265-221-210	713.80	209277				Vehicle Maintenance & Repairs	01498 ACCT# 27430	
00000	000087		999732	2/05/2018		4100-021500-1265-251-210	527.81	209277				Vehicle Maintenance & Repairs	01498 ACCT# 27430	
		DISC. TOTAL	.00	CHECK TOTAL								1,241.61		
				1,241.61	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			1,241.61		
00000	001693	VIRGINIA STAFFING GROUP	8198	3/04/2018		4100-021100-1229-211-210	230.88	209278				Other Professional Services	01498 ACCT# 134	
		DISC. TOTAL	.00	CHECK TOTAL								230.88		
				230.88	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			230.88		
00000	000637	WILLIAMS, GARY M	GWM 030618	2/21/2018		4100-062100-1292-621-620	85.69	209279				Bank/CC & Other Fees	01498 REIMBURSEMENT	
		DISC. TOTAL	.00	CHECK TOTAL								85.69		
				85.69	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			85.69		
00000	001408	WITMER PUBLIC SAFETY GRP.	1808018	11/07/2017		4100-051100-1244-512-510	65.50	209280				Uniform Services	01498 ACCT# SUSCOU	
00000	001408		1812985.1	12/28/2017		4100-051100-1244-512-510	45.00	209280				Uniform Services	01498 ACCT# SUSCOU	
00000	001408		1842559	3/01/2018		4100-051500-1244-551-510	79.00	209280				Uniform Services	01498 ACCT# SUSCOU	
		DISC. TOTAL	.00	CHECK TOTAL								189.50		
				189.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			189.50		
00000	000093	XEROX CORPORATION	091351835	12/01/2017		4100-062100-1252-621-620	205.66	209281				Equipment Lease/Rental	01498 ACCT# 099018525	
00000	000093		092343782	3/01/2018		4100-062100-1252-621-620	205.66	209281				Equipment Lease/Rental	01498 ACCT# 099018525	
00000	000093		092343784	3/01/2018		4100-061100-1252-612-610	200.59	209281				Equipment Lease/Rental	01498 ACCT# 721126803	
		DISC. TOTAL	.00	CHECK TOTAL								611.91		
				611.91	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			611.91		
				93,888.13	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			93,888.13		
				93,888.13	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			93,888.13		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 93,888.13- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-19-18  
 DATE  
3-19-18  
 DATE  
3/19/18  
 DATE

*Kelly J. Moore*  
 DIRECTOR OF FINANCE  
*Wandy V. Jones, III*  
 WANDY V. JONES, III ADMIN  
*Onnie L. Woodruff*  
 ONNIE L. WOODRUFF, TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DRSC.	BATCH	INV DESCRIPTION
00000	001435	ADVANCE AUTO PARTS	2860807228234	3/13/2018		4100-021200-1265-221-210	30.97	209282				Vehicle Maintenance & Repairs	01499	ACCT# 286027805
		DISC. TOTAL	.00	CHECK TOTAL	30.97	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		30.97
00000	000010	BANK OF SOUTHSIDE VA	2557 0218 05	1/12/2018		4100-011100-1229-111-110	64.08	209283				Other Professional Services	01499	#405350002002557
00000	000010		2557 0218 11	1/24/2018		4100-021400-1203-242-210	244.43	209283				Workshops and Conferences	01499	# 4053250002002557
		DISC. TOTAL	.00	CHECK TOTAL	308.51	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		308.51
00000	001507	BARKSDALE OILS INC.	SUSSCTY 022818	2/28/2018		4100-021600-1264-261-210	423.77	209284				Mileage	01499	ACCT# SUSSCTY
00000	001507		SUSSCTY 022818	2/28/2018		4100-021200-1264-221-210	596.34	209284				Mileage	01499	ACCT# SUSSCTY
00000	001507		SUSSCTY 022818	2/28/2018		4100-021400-1264-242-210	227.18	209284				Mileage	01499	ACCT# SUSSCTY
00000	001507		SUSSCTY 022818	2/28/2018		4100-021600-1264-262-210	618.19	209284				Mileage	01499	ACCT# SUSSCTY
00000	001507		SUSSCTY 022818	2/28/2018		4100-021300-1264-231-210	93.93	209284				Gasoline/Mileage-Non Training	01499	ACCT# SUSSCTY
00000	001507		SUSSCTY 022818	2/28/2018		4100-021400-1264-241-210	37.13	209284				Mileage	01499	ACCT# SUSSCTY
00000	001507		SUSSCTY 022818	2/28/2018		4100-021500-1264-253-210	98.30	209284				Mileage	01499	ACCT# SUSSCTY
00000	001507		SUSSCTY 022818	2/28/2018		4100-051100-1264-512-510	6,197.16	209284				Mileage/Gas	01499	ACCT# SUSSCTY
00000	001507		SUSSCTY 022818	2/28/2018		4105-071100-1264-711-710	194.42	209284				Gasoline	01499	ACCT# SUSSCTY
		DISC. TOTAL	.00	CHECK TOTAL	8,486.42	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		8,486.42
00000	000383	BENJ. FRANKLIN PRINTING CO	39252	2/07/2018		4100-023100-1233-291-230	78.00	209285				Printing	01499	SUSSEX CO ELECT BD
00000	000383		39347	3/06/2018		4100-023100-1233-291-230	219.15	209285				Printing	01499	SUSSEX CO ELECT BD
		DISC. TOTAL	.00	CHECK TOTAL	297.15	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		297.15
00000	001684	BOONE, ALITA L.	ALB 031218	3/12/2018		4100-031100-1229-311-310	360.00	209286				Other Professional Services	01499	SUSSEX COMM OF REV
		DISC. TOTAL	.00	CHECK TOTAL	360.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		360.00
00000	001573	BOYD CHEVROLET BUICK GMC	6066899	3/07/2018		4100-051100-1265-512-510	220.19	209287				Vehicle Maintenance & Repairs	01499	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	220.19	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		220.19
00000	001472	BRACY, KEVIN	KB 0318	3/19/2018		4100-021400-1217-241-210	75.00	209288				Commission/Board Compensation	01499	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		75.00
00000	000183	BRITT'S SERVICE CENTER	639185	2/20/2018		4100-051100-1265-512-510	60.00	209289				Vehicle Maintenance & Repairs	01499	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	60.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		60.00
00000	001464	BRUCATO, LOUISE	LB 031618-1	3/16/2018		4100-021100-1264-211-210	66.31	209290				Mileage	01499	REIMBURSEMENT
00000	001464		LB 031618-2	3/16/2018		4100-021100-1264-211-210	16.38	209290				Mileage	01499	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	82.69	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		82.69
00000	001474	BURGESS, BRENDA	BB 0318	3/19/2018		4100-021400-1217-241-210	75.00	209291				Commission/Board Compensation	01499	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		75.00
00000	001485	CENTRAL AGRIBUSINESS	JR16518	3/08/2018		4100-051500-1246-551-510	88.20	209292				Food Supplies	01499	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	88.20	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		88.20
00000	001280	CONNIE LOUISE EDWARDS, PC	8531933	2/16/2018		4100-061100-1223-611-610	120.00	209293				Legal Services - Court Appt.	01499	WELLS, CRYSTAL
		DISC. TOTAL	.00	CHECK TOTAL	120.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		120.00
00000	001043	CRAWFORD'S SMALL ENGINE	28405	3/09/2018		4100-021200-1275-221-210	44.15	209294				Maintenance Equipment Repairs	01499	ACCT# 101232
		DISC. TOTAL	.00	CHECK TOTAL	44.15	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		44.15
00000	000845	CROWN CASTLE GT COMPANY	24140658	4/01/2018		4100-021500-1252-253-210	1,224.64	209295				Equipment Lease/Rental	01499	ACCT# 106663



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000845		24196532	4/01/2018		4100-021500-1252-253-210	412.00	209295				Equipment Lease/Rental	01499	ACCT# 393860
	DISC. TOTAL	.00	CHECK TOTAL	1,636.64	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				1,636.64		
00000	000871	CRYSTAL SPRINGS	7302164 030018	3/08/2018		4100-061100-1277-611-610	51.12	209296				Water Services	01499	ACCT# 37281837302164
	DISC. TOTAL	.00	CHECK TOTAL	51.12	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				51.12		
00000	001635	DANUSER, ERIC	ED 031418	3/14/2018		4100-063100-1258-632-630	220.00	209297				Computer Software/Application	01499	SUSSEX VICTIM WIT
	DISC. TOTAL	.00	CHECK TOTAL	220.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				220.00		
00000	001663	DAVIS TRAVEL CENTERS	1012785	1/09/2018		4100-051500-1205-551-510	19.58	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1013384	1/10/2018		4100-051500-1205-551-510	9.79	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1023193	2/23/2018		4100-051500-1205-551-510	9.79	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1026617	12/20/2017		4100-051500-1205-551-510	10.31	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1035045	2/21/2018		4100-051500-1205-551-510	9.79	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1037830	1/17/2018		4100-051500-1205-551-510	10.31	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1043922	11/14/2017		4100-051500-1205-551-510	20.62	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1044297	11/15/2017		4100-051500-1205-551-510	9.79	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1046505	3/05/2018		4100-051500-1205-551-510	9.79	209298				Meals	01499	SUSSEX CO JAIL
00000	001663		1049387	12/13/2017		4100-051500-1205-551-510	9.79	209298				Meals	01499	SUSSEX CO JAIL
	DISC. TOTAL	.00	CHECK TOTAL	119.56	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				119.56		
00000	000868	DISH NETWORK	80372704 0318	3/04/2018		4100-021500-1234-253-210	50.03	209299				Telecommunications	01499	# 8255707080372704
	DISC. TOTAL	.00	CHECK TOTAL	50.03	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				50.03		
00000	001651	DOCUMENT SYSTEMS	91702	2/12/2018		4100-021300-1252-231-210	63.56	209300				Equipment Lease/Rental	01499	SUSSEX COUNTY
00000	001651		91971	3/02/2018		4100-021300-1252-231-210	90.33	209300				Equipment Lease/Rental	01499	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	153.89	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				153.89		
00000	000123	EDMOND, J. LAFAYETTE	JLE 0318	3/19/2018		4100-021400-1217-241-210	75.00	209301				Commission/Board Compensation	01499	PLANNING COMMISSION
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				75.00		
00000	000545	EEE CONSULTING, INC	14	3/06/2018		4100-021600-1225-266-210	2,401.89	209302				Management Cons. /EEE Consul.	01499	PROJECT 16-107
	DISC. TOTAL	.00	CHECK TOTAL	2,401.89	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				2,401.89		
00000	001692	FERRELLGAS	1100208711	2/21/2018		4100-021200-1273-221-210	100.00	209303				Building Systems Main & Repair	01499	ACCT# 112364120
00000	001692		1100420012	3/07/2018		4100-021200-1279-221-210	904.68	209303				Propane Gas	01499	ACCT# 112364120
00000	001692		1100614987	3/20/2018		4100-021200-1279-221-210	665.42	209303				Propane Gas	01499	ACCT# 112364120
	DISC. TOTAL	.00	CHECK TOTAL	1,670.10	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				1,670.10		
00000	000152	GALLS, LLC	009416468	2/27/2018		4100-051100-1244-512-510	69.95	209304				Uniform Services	01499	ACCT# 5417395
	DISC. TOTAL	.00	CHECK TOTAL	69.95	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				69.95		
00000	001540	GARY, JEFFERY	JG 0318	3/19/2018		4100-021400-1217-241-210	75.00	209305				Commission/Board Compensation	01499	PLANNING COMMISSION
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				75.00		
00000	001475	IRVING, FRANK	FI 0318	3/19/2018		4100-021400-1217-241-210	75.00	209306				Commission/Board Compensation	01499	PLANNING COMMISSION
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				75.00		
00000	000366	JOHNSON, ERIC L.	EJ 031218	3/12/2018		4100-051100-1244-512-510	75.00	209307				Uniform Services	01499	REIMBURSEMENT
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL				75.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000583	JONES ELECTRIC CONTRACTOR	25532	2/12/2018		4100-021200-1273-221-210	265.00	209308				Building Systems Main & Repair	01499	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	265.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				265.00		
00000	001550	KINEX NETWORKING SOLUTION	180319-0001	3/19/2018		4100-021100-1264-211-210	97.24	209309				Mileage	01499	SUSSEX COUNTY
00000	001550		180319-0001	3/19/2018		4100-021400-1234-241-210	97.22	209309				Telecommunications	01499	SUSSEX COUNTY
00000	001550		180319-0001	3/19/2018		4100-021400-1234-242-210	97.22	209309				Telecommunications	01499	SUSSEX COUNTY
00000	001550		180319-0001	3/19/2018		4100-041100-1234-411-410	97.22	209309				Telecommunications	01499	SUSSEX COUNTY
00000	001550		180319-0001	3/19/2018		4100-031100-1234-311-310	97.22	209309				Telecommunications	01499	SUSSEX COUNTY
00000	001550		180319-0001	3/19/2018		4100-023100-1234-291-230	97.22	209309				Telecommunications	01499	SUSSEX COUNTY
00000	001550		180319-0001	3/19/2018		4100-021500-1234-253-210	97.22	209309				Telecommunications	01499	SUSSEX COUNTY
00000	001550		180319-0001	3/19/2018		4100-051100-1234-516-510	97.22	209309				Telecommunications	01499	SUSSEX COUNTY
00000	001550		180319-0001	3/19/2018		4100-063100-1234-631-630	97.22	209309				Telecommunications	01499	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	875.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				875.00		
00000	001477	KING, ROGER	RK 0318	3/19/2018		4100-021400-1217-241-210	75.00	209310				Commission/Board Compensation	01499	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				75.00		
00000	001392	MASON, DENNIS	DM 0318	3/19/2018		4100-021400-1217-241-210	75.00	209311				Commission/Board Compensation	01499	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				75.00		
00000	001600	MAYES, ANDREW W.	AM 0318	3/19/2018		4100-021400-1217-241-210	75.00	209312				Commission/Board Compensation	01499	PLANNING COMMISSION
		DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				75.00		
00000	000051	MSAG LLC	C312799	2/01/2018		4100-021500-1252-253-210	496.67	209313				Equipment Lease/Rental	01499	SUSSEX PUBLIC SAFETY
00000	000051		C312812	3/01/2018		4100-021500-1252-253-210	496.67	209313				Equipment Lease/Rental	01499	SUSSEX PUBLIC SAFETY
		DISC. TOTAL	.00	CHECK TOTAL	993.34	ACH PMT TOTAL	.00	CPA PMT TOTAL				993.34		
00000	000163	PEARSON'S APPRAISAL SERV	PAS-11 030918	3/09/2018		4100-031100-1225-312-310	43,258.95	209314				Management Consulting Service	01499	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	43,258.95	ACH PMT TOTAL	.00	CPA PMT TOTAL				43,258.95		
00000	001246	PHILLIPS TELECOMMUNICATION	21602	11/28/2017		4100-021100-1234-211-210	300.00	209315				Telecommunications	01499	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	300.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				300.00		
00000	000165	POSTMASTER	REGSTRAR 031318	3/13/2018		4100-023100-1231-291-230	313.00	209316				Postage	01499	POSTAGE
		DISC. TOTAL	.00	CHECK TOTAL	313.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				313.00		
00000	000061	PRINCE GEORGE ELECTRIC	2006028100 0318	3/05/2018		4100-021200-1276-221-210	482.42	209317				Electric	01499	ACCT# 2006028100
		DISC. TOTAL	.00	CHECK TOTAL	482.42	ACH PMT TOTAL	.00	CPA PMT TOTAL				482.42		
00000	001686	ROYAL EXTERIORS	RE 011218 03	1/12/2018		4302-094400-8212-	15,215.00	209318				Renov/Repair Bldg/Phone Sys.	01499	ACCT# 551344
		DISC. TOTAL	.00	CHECK TOTAL	15,215.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				15,215.00		
00000	001543	STITH, MILLARD	MS MARCH18-02	3/16/2018		4100-021100-1225-211-210	3,733.50	209319				Management Consulting Service	01499	MARCH 2018 2ND HALP
		DISC. TOTAL	.00	CHECK TOTAL	3,733.50	ACH PMT TOTAL	.00	CPA PMT TOTAL				3,733.50		
00000	000162	SUFFOLK ENERGIES INC	475261	2/28/2018		4100-051100-1264-512-510	26.56	209320				Mileage/Gas	01499	ACCT# 66740352
00000	000162		475265	2/28/2018		4100-051100-1264-512-510	58.62	209320				Mileage/Gas	01499	ACCT# 66740352
		DISC. TOTAL	.00	CHECK TOTAL	85.18	ACH PMT TOTAL	.00	CPA PMT TOTAL				85.18		
00000	000485	THOMSON WEST	6119488697	1/05/2018		4201-021800-6012-	34.95	209321				Books and Subscriptions / Sup	01499	ACCT# 1000717371
00000	000485		6119533375	1/17/2018		4201-021800-6012-	60.56	209321				Books and Subscriptions / Sup	01499	ACCT# 1000717371

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000485		6119592090	1/30/2018		4201-021800-6012-	34.95	209321			Books and Subscriptions / Sup01499 ACCT# 1000717371	
	DISC. TOTAL	.00	CHECK TOTAL	130.46	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			130.46	
00000	000963	TIMMONS GROUP	203166	3/13/2018		4305-091400-0101-	6,000.00	209322			Professional Service - Land D01499 PROJ# 33994.002	
00000	000963		203168	3/13/2018		4305-091400-0101-	550.00	209322			Professional Service - Land D01499 PROJ# 34030	
00000	000963		203171	3/13/2018		4305-091400-0101-	5,000.00	209322			Professional Service - Land D01499 PROJ# 37334	
00000	000963		203172	3/13/2018		4305-091400-0101-	45,950.00	209322			Professional Service - Land D01499 PROJ# 37503	
00000	000963		203680	3/13/2018		4305-091400-0101-	3,600.00	209322			Professional Service - Land D01499 PROJ# 339943.006	
	DISC. TOTAL	.00	CHECK TOTAL	61,100.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			61,100.00	
00000	000317	TOWN OF WAKEFIELD	1943 041618	4/16/2018		4100-021200-1276-221-210	16.24	209323			Electric 01499 ACCT# 1943	
	DISC. TOTAL	.00	CHECK TOTAL	16.24	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			16.24	
00000	000296	TREASURER OF VIRGINIA	33118	3/12/2018		4100-095000-9330-	23,359.47	209324			DHCD Loan-WoodFuel Dev Reimb 01499 LOAN#11-CED-20	
	DISC. TOTAL	.00	CHECK TOTAL	23,359.47	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			23,359.47	
00000	000972	TREASURER OF VIRGINIA	323689	3/01/2018		4305-091400-0101-	1,400.00	209325			Professional Service - Land D01499 ACCT# 44388	
	DISC. TOTAL	.00	CHECK TOTAL	1,400.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			1,400.00	
00000	000080	TRI CITY OFFICE PRODUCTS	0126106-001	1/04/2018		4100-062100-1241-621-620	104.69	209326			Office Supplies 01499 ACCT# SXCC-0	
00000	000080		0126889-001	2/07/2018		4100-062100-1241-621-620	79.48	209326			Office Supplies 01499 ACCT# SXCC-0	
00000	000080		0127123-001	2/19/2018		4100-062100-1241-621-620	41.04	209326			Office Supplies 01499 ACCT# SXCC-0	
	DISC. TOTAL	.00	CHECK TOTAL	225.21	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			225.21	
00000	000087	VAN CLEEF AUTO PARTS INC	554239	3/08/2018		4100-051500-1272-551-510	42.57	209327			Building Maintenance & Repair01499 ACCT# 27431	
	DISC. TOTAL	.00	CHECK TOTAL	42.57	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			42.57	
00000	000769	VERIZON	0232504072 0318	3/07/2018		4100-063100-1234-631-630	216.68	209328			Telecommunications 01499 ACCT# 000695890340	
00000	000769		0232504134 0318	3/07/2018		4100-063100-1234-631-630	221.68	209328			Telecommunications 01499 ACCT# 000749973011	
00000	000769		0237854482 0318	3/01/2018		4100-061100-1234-613-610	174.13	209328			Telecommunications 01499 ACCT# 000156873625	
00000	000769		4342462206 0318	3/01/2018		4100-051100-1234-516-510	298.95	209328			Telecommunications 01499 ACCT# 000130839639	
00000	000769		4342462347 0218	2/28/2018		4100-041100-1234-411-410	68.96	209328			Telecommunications 01499 ACCT# 000979866056	
00000	000769		4342462453 0318	3/05/2018		4100-061100-1234-613-610	103.33	209328			Telecommunications 01499 ACCT# 000732325316	
00000	000769		4342463724 0318	3/07/2018		4100-063100-1234-631-630	68.88	209328			Telecommunications 01499 ACCT# 000966301725	
00000	000769		4342464016 0318	3/01/2018		4100-051100-1234-516-510	68.88	209328			Telecommunications 01499 ACCT# 000790535026	
00000	000769		4342465362 0318	3/07/2018		4100-051100-1234-512-510	734.98	209328			Telecommunications 01499 ACCT# 000130840093	
00000	000769		4342468256 0318	3/07/2018		4100-051100-1234-512-510	68.88	209328			Telecommunications 01499 ACCT# 000777014348	
00000	000769		4345358364 0318	3/07/2018		4100-021200-1234-221-210	66.86	209328			Telecommunications 01499 ACCT# 000130843684	
00000	000769		4346340705 0318	3/07/2018		4100-051500-1234-551-510	84.46	209328			Telecommunications 01499 ACCT# 000763493682	
00000	000769		4346341094 0318	3/07/2018		4100-061100-1234-613-610	84.46	209328			Telecommunications 01499 ACCT# 000770254016	
00000	000769		8045205137 0118	1/28/2018		4100-061100-1234-613-610	76.58	209328			Telecommunications 01499 ACCT# 000050404195	
	DISC. TOTAL	.00	CHECK TOTAL	2,337.71	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			2,337.71	
00000	000769	VERIZON	8045205137 0218	2/28/2018		4100-061100-1234-613-610	76.58	209329			Telecommunications 01499 ACCT# 000050404195	
	DISC. TOTAL	.00	CHECK TOTAL	76.58	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			76.58	
00000	001693	VIRGINIA STAFFING GROUP	8208	3/11/2018		4100-021100-1229-211-210	337.44	209330			Other Professional Services 01499 ACCT# 134	
	DISC. TOTAL	.00	CHECK TOTAL	337.44	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			337.44	
00000	001572	WIMMER, WILLIE	799	2/14/2018		4100-021500-1265-251-210	1,677.00	209331			Vehicle Maintenance & Repairs 01499 SUSSEX PUBLIC SAFETY	
00000	001572		800	2/14/2018		4100-021500-1265-251-210	896.84	209331			Vehicle Maintenance & Repairs 01499 SUSSEX PUBLIC SAFETY	
	DISC. TOTAL	.00	CHECK TOTAL	2,573.84	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			2,573.84	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000312	YOUNG, ROBERT JR	RY 0318	3/19/2018		4100-021400-1217-241-210	75.00	209332			Commission/Board Compensation	01499	PLANNING COMMISSION
		DISC. TOTAL					.00				75.00		
		CHECK TOTAL		75.00		ACH PMT TOTAL					TOTAL		
		CHECK TOTAL		174,342.37		ACH PMT TOTAL	.00				TOTAL		174,342.37
		CHECK TOTAL		174,342.37		ACH PMT TOTAL	.00				TOTAL		174,342.37

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 174,342.37- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-23-18

DATE

3-23-18

DATE

3/23/18

DATE

*Kelly M. Moore*  
 DIRECTOR OF FINANCE

*Wendy Jones*  
 WENDY V. JONES, III ADMIN

*Onnie L. Woodruff*  
 ONNIE L. WOODRUFF TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	999999	ALEXANDER DAVIS, JR.	000001739171114JU	11/14/2017		4100-061100-1213-611-610	30.00	209343			Witness Fees	01501 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	ARKEGIA OLIVER LUCAS	000001286171114JU	11/14/2017		4100-061100-1213-611-610	30.00	209344			Witness Fees	01501 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	DAMIEN GORDON BENNETT	000001738171114JU	11/14/2017		4100-061100-1213-611-610	30.00	209345			Witness Fees	01501 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	Laura Sode Latham	000000356171114JU	11/14/2017		4100-061100-1213-611-610	30.00	209346			Witness Fees	01501 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	RONALD DALE HARDIN	000001740171114JU	11/14/2017		4100-061100-1213-611-610	30.00	209347			Witness Fees	01501 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	ZEREDA MYLER WELLS	000001619171114JU	11/14/2017		4100-061100-1213-611-610	30.00	209348			Witness Fees	01501 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
			.00	CHECK TOTAL	180.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			180.00	
			.00	CHECK TOTAL	180.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			180.00	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 180.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-26-18

DATE

3-26-18

DATE

3/26/18

DATE

Kelly M. More

DIRECTOR OF FINANCE

Vandy V. Jones, III

ADMIN

Onnie L. Woodruff

TREAS.

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACH ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	999999	CAROLYN P. MESSIER	000001743180109JU	1/09/2018		4100-061100-1213-611-610	30.00	209349			Witness Fees	01502 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	CHARLES HILARY MOSELEY, II	000001742180109JU	1/09/2018		4100-061100-1213-611-610	30.00	209350			Witness Fees	01502 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	KAYDA POPE THORNTON	000001103180109JU	1/09/2018		4100-061100-1213-611-610	30.00	209351			Witness Fees	01502 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	Rodney Tyrone Garrett	000000393180109JU	1/09/2018		4100-061100-1213-611-610	30.00	209352			Witness Fees	01502 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	STANLEY E. HARPER	000000475180109JU	1/09/2018		4100-061100-1213-611-610	30.00	209353			Witness Fees	01502 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
00000	999999	VALLIE C. BARROW	000001741180109JU	1/09/2018		4100-061100-1213-611-610	30.00	209354			Witness Fees	01502 JUROR PAYMNT
		DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			30.00	
			.00	CHECK TOTAL	180.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			180.00	
			.00	CHECK TOTAL	180.00	ACH PMT TOTAL	.00	CPA PMT TOTAL			180.00	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 180.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-26-18

DATE

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3/26/18

DATE

*Kelly M. Nov*  
 DIRECTOR OF FINANCE

*Vandy V. Jones, III*  
 VANDY V. JONES, III ADMIN

*Onnie L. Woodruff*  
 ONNIE L. WOODRUFF, TREAS.

# PAYROLL DEDUCTION CHECKS



CA-ded cks

AP100P 3/16/2018

A/P CHECK REGISTER  
PAYROLL DEDUCTION CHECKS

TIME-15:15:20

PAGE 1

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040180316180300	3/16/2018	100-000200-0100-	947.38	209230		00000
00000	000245		DC040180316180300	3/16/2018	105-000200-0100-	105.20	209230		00000
00000	000245		DC041180316180300	3/16/2018	100-000200-0100-	681.07	209230		00000
00000	000245		DC041180316180300	3/16/2018	105-000200-0100-	165.04	209230		00000
					CHECK TOTAL	1,898.69			
00000	001397	LEGAL SHIELD	DC097180316180300	3/16/2018	100-000200-0100-	9.48	209231		00000
00000	001397		DC097180316180300	3/16/2018	105-000200-0100-	14.95	209231		00000
					CHECK TOTAL	24.43			
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109180316180300	3/16/2018	100-000200-0100-	200.00	209232		00000
					CHECK TOTAL	200.00			
00000	001021	MINNESOTA LIFE INS CO	DC200180316180300	3/16/2018	100-000200-0100-	287.61	209233		00000
00000	001021		DC200180316180300	3/16/2018	105-000200-0100-	50.70	209233		00000
					CHECK TOTAL	338.31			
00000	000872	NATIONWIDE RETIREMENT	DC090180316180300	3/16/2018	100-000200-0100-	1,723.75	209234		00000
00000	000872		DC090180316180300	3/16/2018	105-000200-0100-	50.00	209234		00000
					CHECK TOTAL	1,773.75			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107180316180300	3/16/2018	100-000200-0100-	700.00	209235		00000
					CHECK TOTAL	700.00			
00000	000779	TREASURER OF SUSSEX CO.	DC001180316180300	3/16/2018	100-000200-0100-	31,365.00	209236		00000
00000	000779		DC001180316180300	3/16/2018	105-000200-0100-	6,885.00	209236		00000
00000	000779		DC002180316180300	3/16/2018	100-000200-0100-	1,415.00	209236		00000
00000	000779		DC002180316180300	3/16/2018	105-000200-0100-	707.50	209236		00000
00000	000779		DC003180316180300	3/16/2018	100-000200-0100-	1,033.00	209236		00000
00000	000779		DC004180316180300	3/16/2018	100-000200-0100-	868.00	209236		00000
00000	000779		DC006180316180300	3/16/2018	100-000200-0100-	2,380.00	209236		00000
00000	000779		DC006180316180300	3/16/2018	105-000200-0100-	1,785.00	209236		00000
00000	000779		DC012180316180300	3/16/2018	100-000200-0100-	868.00	209236		00000
00000	000779		DC067180316180300	3/16/2018	100-000200-0100-	196.84	209236		00000
					CHECK TOTAL	47,503.34			
00000	000247	TREASURER OF VIRGINIA	DC080180316180300	3/16/2018	100-000200-0100-	1,895.59	209237		00000
					CHECK TOTAL	1,895.59			
00000	000831	VACORP	DC035180316180300	3/16/2018	100-000200-0100-	36.27	209238		00000
00000	000831		DC035180316180300	3/16/2018	105-000200-0100-	84.91	209238		00000
					CHECK TOTAL	121.18			
00000	001027	VALIC RETIREMENT	DC091180316180300	3/16/2018	100-000200-0100-	40.00	209239		00000
					CHECK TOTAL	40.00			
					CLASS TOTAL	54,495.29			
					FINAL TOTAL	54,495.29			

3/12/18  
3/12/18  
Dustin Cox



A/P CHECK REGISTER  
PAYROLL DEDUCTION CHECKS

TIME-15:36:00

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040180331180300	3/30/2018	100-000200-0100-	947.38	209333		
00000	000245		DC040180331180300	3/30/2018	105-000200-0100-	105.20	209333		00000
00000	000245		DC041180331180300	3/30/2018	100-000200-0100-	681.07	209333		00000
00000	000245		DC041180331180300	3/30/2018	105-000200-0100-	165.04	209333		00000
					CHECK TOTAL	1,898.69			
00000	001397	LEGAL SHIELD	DC097180331180300	3/30/2018	100-000200-0100-	9.48	209334		00000
00000	001397		DC097180331180300	3/30/2018	105-000200-0100-	14.95	209334		00000
					CHECK TOTAL	24.43			
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109180331180300	3/30/2018	100-000200-0100-	200.00	209335		00000
					CHECK TOTAL	200.00			
00000	001021	MINNESOTA LIFE INS CO	DC200180331180300	3/30/2018	100-000200-0100-	287.61	209336		00000
00000	001021		DC200180331180300	3/30/2018	105-000200-0100-	50.70	209336		00000
					CHECK TOTAL	338.31			
00000	000872	NATIONWIDE RETIREMENT	DC090180331180300	3/30/2018	100-000200-0100-	1,723.75	209337		00000
00000	000872		DC090180331180300	3/30/2018	105-000200-0100-	50.00	209337		00000
					CHECK TOTAL	1,773.75			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107180331180300	3/30/2018	100-000200-0100-	700.00	209338		00000
					CHECK TOTAL	700.00			
00000	000779	TREASURER OF SUSSEX CO.	DC001180331180300	3/30/2018	100-000200-0100-	31,365.00	209339		00000
00000	000779		DC001180331180300	3/30/2018	105-000200-0100-	6,885.00	209339		00000
00000	000779		DC002180331180300	3/30/2018	100-000200-0100-	1,415.00	209339		00000
00000	000779		DC002180331180300	3/30/2018	105-000200-0100-	707.50	209339		00000
00000	000779		DC003180331180300	3/30/2018	100-000200-0100-	1,033.00	209339		00000
00000	000779		DC004180331180300	3/30/2018	100-000200-0100-	868.00	209339		00000
00000	000779		DC006180331180300	3/30/2018	100-000200-0100-	2,380.00	209339		00000
00000	000779		DC006180331180300	3/30/2018	105-000200-0100-	1,785.00	209339		00000
00000	000779		DC012180331180300	3/30/2018	100-000200-0100-	868.00	209339		00000
					CHECK TOTAL	47,306.50			
00000	000247	TREASURER OF VIRGINIA	DC080180331180300	3/30/2018	100-000200-0100-	1,895.59	209340		00000
					CHECK TOTAL	1,895.59			
00000	000831	VACORP	DC035180331180300	3/30/2018	100-000200-0100-	36.27	209341		00000
00000	000831		DC035180331180300	3/30/2018	105-000200-0100-	84.91	209341		00000
					CHECK TOTAL	121.18			
00000	001027	VALIC RETIREMENT	DC091180331180300	3/30/2018	100-000200-0100-	40.00	209342		00000
					CHECK TOTAL	40.00			
					CLASS TOTAL	54,298.45			
					FINAL TOTAL	54,298.45			

3/23/18  
*[Signature]*  
 3/26/18  
 Destry Cox

**BOARD ACTION FORM**

**Agenda Item:** Recognition #3.01

**Subject:** Proclamation: April as Fair Housing Month

**Board Meeting Date:** April 19 2018

=====  
**Summary:** County Administration received a request from Mrs. Brenda H. Drew, Sussex County Housing Coordinator, requesting the Board to adopt a Proclamation declaring the month of April as Fair Housing Month in the County of Sussex, Virginia.

Fifty years ago on April 11, 1968—seven (7) days after the assassination of Dr. Martin Luther King, Jr.—President Lyndon Johnson signed the Civil Rights Act of 1968. Title VIII of the 1968 Act is also known as the Fair Housing Act. The Fair Housing Act prohibits discrimination concerning the sale, rental, and financing of housing. Initially, the Fair Housing Act prohibited discrimination because of race, color, religion and national origin. Later, protections from discrimination because of sex, disability and familial status were added.

The month of April has been proclaimed as National Fair Housing Month by the President.

**Recommendation:** That the Board approves and adopts the Proclamation declaring April as Fair Housing Month in the County of Sussex, Virginia.

**Attachment:** A copy of the Proclamation Declaring April as Fair Housing Month in the County of Sussex, Virginia

=====  
**ACTION:** That the Board approves and adopts the Proclamation declaring April as Fair Housing Month in the County of Sussex, Virginia.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

## PROCLAMATION



### THE MONTH OF APRIL AS **FAIR HOUSING MONTH** COUNTY OF SUSSEX, VIRGINIA

WHEREAS, the County of Sussex, Virginia is joining with the United States Department of Housing and Urban Development (HUD) and other housing agencies in celebrating the anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968.

WHEREAS, the County of Sussex, Virginia encourages fair housing through the sales and rentals, as well as, through its housing rehabilitation and first time homebuyer programs.

WHEREAS, discrimination in housing is against the law. No person shall be discriminated against because of race, color, religion, sex, disability, familial status, or national origin in the sale, rental, or advertising of dwelling, in the provisions of brokerages services, or in the availability of residential real estate related transactions.

WHEREAS, if any County of Sussex resident believes he or she has been discriminated against, the resident should contact the County's Housing Coordinator, 233L South County Drive, Waverly Virginia at (804) 834-1302, ext. 28. The County will provide information, counseling, and referral to the appropriate agency if formal complaint needs to be filed.

WHEREAS, the County of Sussex, the State of Virginia, HUD and various local agencies are working together to ensure equal treatment of all citizens. We urge everyone to practice the Fair Housing Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Sussex, declare the month of April as Fair Housing Month in the County of Sussex, Virginia.

April 19, 2018

\_\_\_\_\_  
Susan B. Seward, Chair  
Board of Supervisors

**BOARD ACTION FORM**

**Agenda Item:** Recognition #3.02

**Subject:** Proclamation: Alcohol Awareness Month

**Board Meeting Date:** April 19 2018

=====

**Summary:** County Administration received a request from Ms. Pamela McDonald on behalf of District 19 Community Services Board and the Coalition against Alcohol, Nicotine & Drug Under-Age Use (CAAN DUU), for the Sussex County Board of Supervisors to proclaim April as National Alcohol Awareness Month in Sussex County. This annual declaration designates the month of April as an opportunity to raise awareness and provide education regarding alcohol use among youth and adults in our communities.

Alcohol Awareness Month was established in 1987 by the National Council on Alcoholism and Drug Dependence (NCADD) (per the NCADD website).

**Recommendation:** That the Board approves and adopts the Proclamation declaring April as National Alcohol Awareness Month in the Sussex County, Virginia.

**Attachment:** A copy of the Proclamation Declaring April as Alcohol Awareness Month in the Sussex County, Virginia

=====

**ACTION:** That the Board approves and adopts the Proclamation declaring April as National Alcohol Awareness Month in the Sussex County, Virginia.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

## PROCLAMATION



### April 2018 National Alcohol Awareness Month Sussex County, Virginia

WHEREAS, alcohol is a primary factor in the four (4) leading causes of death for young persons, ages 10-21; and,

WHEREAS, almost **100,000 persons** die each year from alcohol-related causes; drinking and driving crashes, other accidents, falls, fires, alcohol-related homicides and suicides; and,

WHEREAS, approximately 15 million current drinkers in the United States are dependent on alcohol; and,

WHEREAS, adolescents use alcohol more than tobacco or illicit drugs; and,

WHEREAS, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at or after age 21; and,

WHEREAS, alcohol abuse is a major factor in unprotected sex, increasing risk of contracting HIV or other transmitted diseases; and,

WHEREAS, the typical American will see 100,000 beer commercials before he or she turns 18 (that is more than for sneakers, gum and jeans combined); and,

NOW THEREFORE, for all these reasons, the Coalition Against Alcohol, Nicotine & Drug Under-Age Use (CAAN-DUU) in conjunction with District 19 Community Services Board, are asking the residents of the County of Sussex to join us in recognizing this April as National Alcohol Awareness Month.

NOW THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors do hereby proclaim April 2018 as National Alcohol Awareness Month in the County of Sussex and call upon all residents, parents, governmental agencies, public and private institutions, businesses, hospitals, schools and colleges in Sussex to support efforts that will increase community awareness and support for individuals and families coping with alcohol addiction in our community.

April 19, 2018

\_\_\_\_\_  
Susan B. Seward, Chair  
Board of Supervisors

**BOARD ACTION FORM**

**Agenda Item:** Public Hearing – Item #4.01

**Subject:** Fiscal Year 2019 Proposed County Budget

**Board Meeting Date:** April 19 2018

=====  
**Summary:** The proposed budget for the Fiscal Year 2019 is \$36,236,768. This amount includes the anticipated State and federal intergovernmental transfers of funds to the Sussex County Public School System in the amount of \$10,448,244.

The overall proposed budget for FY19 is \$860,102 more than last year’s adopted budget, reflecting a 2.4% increase above FY18.

The proposed General Fund budget is \$23,177,814. The proposed School Board budget is \$18,844,269 which includes the local contributions for operations of \$7,959,170 and \$40,000 to support Information Technology salaries. The FY19 proposed capital projects’ budget totals \$1,097,500.

**Attachment:** Copy of the Notice of Public Hearings for Fiscal Year 2019 Proposed County Budget and the Calendar Year 2018 Proposed Tax Rates

=====

**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



The County of Sussex  
 Notice of Public Hearings on Fiscal Year 2019 Proposed County Budget  
 & the Calendar Year 2018 Proposed Tax Rates

The County Administration's recommended FY 2019 budget is published for information and fiscal planning purposes only. Included budget items do not constitute a commitment or obligation to appropriate funds for that item or purpose by the Board of Supervisors. The budget is presented on the basis of the estimates and requests submitted to the Administrator by Constitutional Officers, Outside Agencies, the Director of Social Services, School Superintendent and County Departments. There is no designation or allocation of any Sussex County funds until there has first been an appropriation for that purpose by the Board of Supervisors. The budget is for informative and fiscal planning purposes and will not be approved, adopted, or ratified by the Board of Supervisors at the April 19, 2018 public hearings at 8:00PM. FY 2018 budget copies are available for review in the County Administrator's Office.

	Calendar Year 2017	Calendar Year 2018	
Public Service	R.E. \$0.58/\$100 P.P. \$4.85/\$100	R.E. \$0.58/\$100 P.P. \$4.85/\$100	
Real Estate	\$0.58/\$100	\$0.58/\$100	
Mobile Homes	\$0.58/100	\$0.58/100	
Machinery & Tools	\$2.43/\$100	\$2.43/\$100	
Merchants Capital	\$1.00/\$100	\$1.00/\$100	
Fire & Rescue	\$2.43/\$100	\$2.43/\$100	
Personal Property	\$4.85/\$100	\$4.85/\$100	

Pursuant to Va. Code Section 58.1-3523 et seq.:  
 Includes 58% PPTRA tax relief \$1,093,152 for Fiscal Year Ending 2018

**REVENUE SUMMARY**

	FY2018	FY2019	Difference
<b>LOCAL</b>			
General property taxes, Penalty & Int.	9,760,574	9,996,819	236,245
Other local Taxes	1,311,451	1,351,427	39,976
Permits, Privilege Fees, Reg. Licenses	5,384,560	5,747,770	363,210
Fines and Forfeitures	871,500	1,100,000	228,500
Misc. Revenue & Recovered Costs	450,946	349,771	(101,175)
Charges for Services	233,565	218,615	(14,950)
Use of Money & Property	116,075	112,566	(3,509)
<b>TOTAL LOCAL REVENUES</b>	<b>18,128,671</b>	<b>18,876,968</b>	<b>748,297</b>
<b>INTERGOVERNMENTAL</b>			
<b>County</b>			
Commonwealth of Virginia & Federal Govt.	6,186,558	6,010,408	(176,150)
Grants VHDA Housing & Tobacco Com	-	-	0
<b>School Board</b>			
Commonwealth of Virginia	8,174,683	8,187,509	12,826
Federal Government	2,168,587	2,260,735	92,148
<b>TOTAL INTERGOVERNMENTAL</b>	<b>16,529,828</b>	<b>16,458,652</b>	<b>(71,176)</b>
<b>OTHER REVENUES AND OTHER SOURCES</b>			
Law Library Fees	750	750	0
School Funds	631,861	396,855	(235,006)
Other Sources	10,000	9,000	(1,000)
Designated Funds	86,556	494,543	407,987
<b>TOTAL OTHER REVENUES</b>	<b>729,167</b>	<b>901,148</b>	<b>171,981</b>
<b>TOTAL FISCAL YEAR REVENUES</b>	<b>35,387,666</b>	<b>36,236,768</b>	<b>849,102</b>

**EXPENDITURE SUMMARY**

	FY2018	FY2019	Difference
Legislative	148,242	152,242	4,000
Administrative	771,473	831,939	60,466
Legal	75,000	90,000	15,000.00
Financial	674,445	689,961	15,516
Board of Election	178,121	190,884	12,763
Judicial Administration	979,440	1,044,756	65,316
Fire, Rescue & Emergency Operations	1,730,235	1,698,782	(31,453)
Sheriff's Operations & Jail	4,146,956	4,277,453	130,497
Public Works	963,353	1,224,070	260,717
Health & Human Services	3,128,503	3,195,429	66,926
Public Education	18,976,817	18,854,113	(122,704)
Libraries, Recreation, & Culture	195,985	201,886	5,901.00
Planning & Community Development	637,977	656,714	18,737
Debt Services	1,996,881	1,894,823	(102,058)
Non-Departmental & Contingency	111,168	121,000	9,832
Capital Improvements	654,170	1,097,500	443,330
Non-General Funds - Other	18,900	15,216	(3,684)
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>35,387,666</b>	<b>36,236,768</b>	<b>849,102</b>

**Capital Improvement Plan (CIP) Budget FY2019**

Projects in Fund 302	Allocating
Vehicles	830,500
Repairs to County Buildings & Facilities	225,000
Equipment	42,000
<b>Total Fund 302</b>	<b>1,097,500</b>

**ESTIMATED BEGINNING AND ENDING FUND BALANCES**

	6/30/2018	6/30/2019	Difference
Unassigned General Fund Balance	\$ 5,825,176	\$ 5,330,633	(494,543)

BY ORDER OF THE SUSSEX COUNTY BOARD OF SUPERVISORS  
 Vandy V. Jones III, County Administrator

**BOARD ACTION FORM**

**Agenda Item:** Public Hearing – Item #4.02

**Subject:** Calendar Year 2018 Proposed Tax Rates

**Board Meeting Date:** April 19 2018

=====  
**Summary:** The proposed budget for the Fiscal Year 2019 is \$36,236,768. There was no increase in tax levy for Calendar Year 2018.

**Attachment:** See previous attachment for copy of the Notice of Public Hearings for Fiscal Year 2019 Proposed County Budget and the Calendar Year 2018 Proposed Tax Rates

=====

**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.01

**Subject:** Appointment to the Industrial Development Authority Board of Directors

**Board Meeting Date:** April 19 2018

=====  
**Summary:** The Industrial Development Authority (IDA) Board of Directors is composed of seven (7) Directors, appointed by the Board of Supervisors serving terms of four (4) years.

The terms of Mr. Kevin Bracy, 18377 Courthouse Road, Yale, Virginia 23897 and Mr. Clyde Johnson, 427 Jasper, Waverly, VA 23890, on the Industrial Development Board of Directors will expire May 15, 2018. Staff has contacted both, Mr. Bracy and Mr. Johnson. Mr. Bracy is willing to serve again, if reappointed. However, no response was received from Mr. Johnson.

Since no response was received from Mr. Johnson, staff recommends the Board makes an appointment to fill the vacancy created. An appointment for this vacancy does not have to be done at this meeting as four (4) Directors constitute a quorum for the Board for purposes of conducting its business and exercising its power and for all other purposes.

**Recommendation:** That the Board reappoints Mr. Kevin Bracy, 18377 Courthouse Road, Yale, Virginia 23897 to the Industrial Development Board of Directors with a term expiring May 15, 2022.

**Attachments:** (1) Copy of Mr. Bracy's confirmation, dated March 28, 2018  
(2) Copy of IDA Board of Directors Members

=====

**ACTION:** That the Board reappoints Mr. Kevin Bracy, 18377 Courthouse Road, Yale, Virginia 23897 to the Industrial Development Board of Directors with a term expiring May 15, 2022.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



**Board of Supervisors**

Susan B. Seward, Chair  
Keith C. Blowe, Vice Chairman  
C. Eric Fly, Sr.  
Alfred G. Furell  
John A. Stringfield  
Rufus E. Tyler, Sr.

Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Vandy V. Jones, III  
Interim County Administrator  
[vjones@sussexcountyva.com](mailto:vjones@sussexcountyva.com)

Telephone: (434) 246-1000  
Facsimile: (434) 246-6013  
[www.sussexcountyva.gov](http://www.sussexcountyva.gov)

March 28, 2018

Mr. Kevin Bracy  
18377 Courthouse Road  
Yale, VA 23897

Re: Industrial Development Authority

Dear Mr. Bracy:

Our records indicate that your appointment to the Industrial Development Authority will expire May 15, 2018. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Industrial Development Authority.

Please complete the area below and return in the self-addressed, stamped envelope by April 6, 2018. Two (2) originals have been provided. You may retain one (1) original for your records.

Sincerely,

Shilton R. Butts  
Assistant to the County Administrator/  
Deputy Clerk to the Board

=====

I wish to be reappointed to the Industrial Development Authority.

I do not wish to be reappointed to the Industrial Development Authority.

Signature: Kevin Bracy Date: 4-2-18

**SUSSEX COUNTY  
INDUSTRIAL DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS**

(Updated May 2017)

**L. Chester Carter, Chairman**

Post Office Box 505  
Stony Creek VA 23882  
Cell: 804 712 1250  
Term Expires: 05/15/2020

**Ann O. Dix, Vice Chair**

Post Office Box 326  
Jarratt VA 23867  
Office: 434 535 8515  
Term Expires: 05/15/2019

**Kevin Bracy**

18377 Courthouse Road  
Yale VA 23897  
Home: 434 246 4720  
Term Expires: 05/15/2018

**Clyde Johnson**

427 Jasper Lane  
Waverly VA 23890  
Cell: 804 631 6742  
Term Expires: 05/15/2018

**George O’N Urquhart**

7201 Newville Road  
Waverly VA 23890  
Home: 804 834 3594  
Cell: 804 516 5775  
Term Expires: 05/15/2021

**Thomas Jones**

133 New Street  
Waverly VA 23890  
Office: 804 380 0895  
Term Expires: 05/15/2021

**Charles Ross**

23200 Moore’s Lane  
Jarratt VA 23867  
Cell: 434 378 3127  
Term Expires: 05/15/2019

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.02

**Subject:** Appointments to the Board of Equalization

**Board Meeting Date:** March 15 2018

=====

**Summary:** County Administrator Jones advised the Board at its March 15, 2018 meeting that the County had undergone a reassessment. As part of the reassessment, the County had to appoint a Board of Equalization.

As previously discussed, the County Code requires the Board of Equalization to be composed of five (5) members, recommended by the Board of Supervisors and appointed by the Circuit Court.

The five member panel must meet the following requirements: (1) Each member must be a resident of the County; (2) A majority of the board must be freeholders; (3) Thirty percent shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers or legal or financial professionals; and, (4) Each member shall attend and participate in the basic course of instruction given by the Department of Taxation.

The residents currently submitted for recommendation to the Board of Equalization are: (1) Mr. Jeffrey Gary, 14044 Courthouse Road, Waverly, VA 23890; (2) Mr. Dennis Mason, 407 East Main Street, Wakefield, VA 23888; (3) Ms. Carla Mayes, 2837 Petersburg Road, Waverly, VA 23890; and, (4) Mr. Jerry Parham, 33117 Sussex Drive, Waverly, VA 23890.

**Recommendation:** That the Board recommends (1) Mr. Jeffrey Gary, 14044 Courthouse Road, Waverly, VA 23890; (2) Mr. Dennis Mason, 407 East Main Street, Wakefield, VA 23888; (3) Ms. Carla Mayes, 2837 Petersburg Road, Waverly, VA 23890; and, (4) Mr. Jerry Parham, 33117 Sussex Drive, Waverly, VA 23890.

That the Board provides a resident for recommendation in addition to names listed to the Board of Equalization.

**Attachments:** Copies of Background Information for: (1) Mr. Jeffrey Gary; (2) Mr. Dennis Mason; (3) Ms. Carla Mayes; and, (4) Mr. Jerry Parham.

=====

**ACTION:** hat the Board recommends (1) Mr. Jeffrey Gary, 14044 Courthouse Road, Waverly, VA 23890; (2) Mr. Dennis Mason, 407 East Main Street, Wakefield, VA 23888; (3) Ms. Carla Mayes, 2837 Petersburg Road, Waverly, VA 23890; and, (4) Mr. Jerry Parham, 33117 Sussex Drive, Waverly, VA 23890.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe			Seward		
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

Mr. Jeffrey Gary  
14044 Courthouse Road  
Waverly VA 23890

April 11, 2018

I am a resident of Sussex County. My career began as a helper under Master Carpenter Ed Walker in Southampton County at age 15. I have been a licensed contractor for a number of years. For the last 13 years I have worked for the City of Hopewell as a Combination Inspector in both commercial and residential. I also do plan reviews and property maintenance. I also work as a Qualified Individual (Code Expert) for a class A Contractor.

Mr. Dennis Mason  
407 East Main Street  
Wakefield, VA 23888

April 11, 2018

My name is Dennis P. Mason I have been a resident of the Town of Wakefield, Virginia for 42 years. In 2007, I retired from the United States Postal Office with 32 years and six months of service. I served on Wakefield Town Council for 2 years. I worked the 2010 Census taking Census in the surrounding areas. I have been working as an election official for Sussex County for the last 10 years. Also, I am a volunteer Driver for two Transportation Companies transporting members to their doctor's appointments.

I have served on the Board of Equalization for Sussex County as well. I will greatly appreciate if I am appointed again to this Board. Thank you in advance.

Dennis P. Mason

Carla M. Mayes  
28237 Petersburg Road  
Waverly, VA 23890

April 11, 2018

I've been a Sussex County resident for 50 years, working at the local Gray Lumber Company saw mill right out of school.

For the past 20 years, I've had a very busy and successful career as a Realtor® with Harris & Associates, Inc. Even though my brokerage is located in Chester, VA, the majority of my listings throughout my real estate career have been in Sussex County.

I have the experience and knowledge I've acquired from my job, combined with a passion for the county I've called home my entire life.

Jerry Parham  
33117 Sussex Drive  
Waverly, VA 23890

April 11, 2018

Jerry Parham, is a graduate of Sussex Central High School, Sussex, John Tyler Community College, Chester, Virginia and Saint Paul's College. Lawrenceville, Virginia. Currently, I am attending the Samuel Dewitt Proctor School of Theology at Virginia Union University, Richmond, Virginia pursuing a masters of Divinity Degree.

I have been employed for the past 25 years with Sussex County Public Schools where I now serve in the capacity of Coordinator of Operations.

Also, I serve as Pastor of First Baptist Church, Wakefield, Virginia. I am a resident of Sussex County.



**MANUAL FOR  
LOCAL BOARDS  
OF EQUALIZATION**

**VIRGINIA DEPARTMENT OF TAXATION  
OFFICE OF CUSTOMER RELATIONS  
PROPERTY TAX UNIT  
POST OFFICE BOX 2460  
RICHMOND, VIRGINIA 23218-2460  
(804) 367-8020  
Revised - February, 2005**

MANUAL FOR  
LOCAL BOARDS OF EQUALIZATION

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## INTRODUCTION

Historically, the Commonwealth of Virginia has relied upon its citizen freeholders, organized as boards of assessors and boards of equalization, to establish and equalize real property tax assessments. This system worked well when real estate markets were fairly static and where properties were largely homogeneous in nature.

Recent decades have witnessed rapid changes in real estate markets in terms of both activity and complexity. Additionally, the growth of local government and a concurrent rise in local funding needs have helped to focus the public's attention on the property tax to an extent heretofore unknown. The time-honored system of assessments made by lay citizens has proved to be, for the most part, unworkable and likely to produce inaccurate and inequitable assessments.

In order to satisfy Virginia's constitutional mandate requiring fair market value, most localities have found it beneficial to employ professional appraisers/assessors either to assume legal responsibility for conducting reassessments or to act as technical assistants to local boards of assessors. The Department of Taxation has, since 1976, offered annual sessions of basic and advanced courses in Virginia for the purpose of improving appraisal knowledge and job skills.

The principle of citizen control over assessments is still observed, however, in the form of boards of assessors in many localities and boards of equalization in all localities. The General Assembly, in the 1979 session, amended Section 58.1-3374, Code of Virginia, to require that members and prospective members of local boards of equalization attend and participate in a basic course of instruction offered by the Department of Taxation in order to be eligible for appointments.

The training is mandatory for local boards of equalization; local boards of assessors are trained at the discretion of the Department of Taxation.

This booklet has been produced as an aid to satisfy the requirement of Section 58.1-3374. It is not intended to be used as a "how to" guide either for real property valuation or for the conduct of local equalization proceedings. Answers to specific questions in these areas are best obtained from the local professional staff or from the Department of Taxation. This publication is intended to provide the prospective board member with an overview of the real estate tax system in Virginia and the role of the equalization board in that system. This should enable the local board member to better execute his or her duties and result in a more equitable tax system.

#### IV. BOARD OF EQUALIZATION

Local boards of equalization are made up of a majority of local citizen freeholders appointed by the circuit court or by the governing body. Members must be broadly representative of the community, and at least 30 percent of the board must be comprised of current or former professionals in the real estate, construction, financial or legal fields. This includes commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals. In addition, at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer.

The board of equalization, sometimes called a board of review, has specific powers that are limited to the review of real estate taxation. Chapter 32, Article 14 of Title 58.1 of the Code of Virginia, delineates the powers and responsibilities of local boards of equalization. An understanding of these statutes will assist the board member in the proper performance of his or her duties.

##### A board of equalization must:

- 1) hear or receive complaints concerning the fair market value or uniformity of real estate assessments from any taxpayer or his agent, (the taxpayer may be the owner or a lessee of the property);
- 2) hear or receive all complaints concerning objections to the real estate assessment of any taxpayer from the city or county attorney or the appointed representative of the city or county;
- 3) make public advertisement of its meetings;
- 4) keep minutes of its meetings and notify the property owner, the commissioner of the revenue or director of finance or real estate assessor of any assessment change;
- 5) correct any known duplication or

omissions in the assessment roll;

- 6) hear complaints concerning special assessment for agricultural, horticultural, forest and open space land use assessment (land use values are set by the commissioner of the revenue or permanent assessor, rather than by a board of assessors);
- 7) conduct its meetings in public;
- 8) prepare an annual written report of their actions and make such report available, upon request, to the public, the local governing body of the respective county, city or town and to the Tax Commissioner.

In order to facilitate the performance of its duties the equalization board may:

- 1) summons before it any taxpayer or any other person to furnish information relating to the real estate of any and all taxpayers; to answer, under oath, all questions touching the ownership and value of such real estate and to furnish books of account or other documents containing such information;
- 2) require the commissioner of revenue or assessor of the locality to attend its meetings (without additional compensation) and to inform the board of such inequalities in assessments as may be known to him;
- 3) enter and inspect any real estate subject to equalization by the board; and
- 4) increase or decrease any assessment so that the ends of justice will be served in that the burden of taxation will rest equality upon all citizens of the locality.

In the exercise of its duties the board of equalization cannot:

- 1) void a general reassessment or annual assessment;
- 2) order a new reassessment;
- 3) make overall (blanket) increases or decreases in assessments for

- 4) the locality;  
increase any assessment without first notifying the property owner and giving him an opportunity to show cause against such increase, unless such property owner has already been heard;
- 5) make assessment changes that are either retroactive for past years or prospective for future year;
- 6) alter assessments on any real estate assessable by the State Corporation Commission or the Department of Taxation;
- 7) classify property, (determine if the property is to be assessed as real estate or personal property);
- 8) exempt property; and
- 9) change the method of valuing a class of property.

Obviously if all assessments could be made at 100 percent of fair market value or any other percentage, perfect equalization would be achieved and a local board of equalization would be unnecessary. However, this is not possible, so we must accept that which is reasonable and concentrate on those problems which are most pernicious and for which solutions can be found.

Virginia courts have recognized that absolute and perfect equity is not attainable, holding that before relief from assessment can be granted it must appear that the assessment is not only out of line with those of other neighborhood properties which in character and use bear some relation to that of the petitioner but that it is out of line in a general way. It is insufficient to merely show that it is valued at a different rate.

Undoubtedly the most common error made by local boards of equalization is the granting of appeasement reductions to property owners. It is easier, unfortunately, to mollify a few angry and vocal taxpayers than it is to address the more substantive problem of equity in taxation. Furthermore, this type of change is sometimes made at the expense of other changes that need to be made but are not made

because no complaint has been filed. A board of equalization is free to act whether or not a specific complaint has been made. In fact, the board has the duty to correct known erroneous assessments even though no complaint has been made.

In addition, local boards of equalization have the authority to review land use value assessments. Estimating the income producing capabilities of the several soil classes suitable for agricultural, horticultural or forest uses is the method generally used to develop land use assessments. Net incomes from such uses are capitalized into estimates of value for each soil class. These values are published annually by the State Land Evaluation Advisory Council (SLEAC) for all of the localities that have special land use assessment programs.

Extreme care should be exercised in the review of land use assessments. Within the locality, the application of these values is objective in nature and does not require the exercise of significant judgment on the part of the local assessing officer. For example, one acre of class 3 soil in agricultural use receives the same land use assessment as every other acre of class 3 agricultural soil in the local land use program. Alteration of a land use assessment for any reason other than the correction of a most obvious error may, result in a greater inequity of assessment than had existed prior to the change.

In all cases brought before the board of equalization, the valuation determined by the assessor is presumed to be correct. The taxpayer bears the burden of proving that the property is valued at more than its fair market value, that the assessment is not uniform in its application, or that the assessment is otherwise not equalized. In order for the Board to award relief, the taxpayer must produce substantial evidence that the valuation determined by the assessor is erroneous and was not arrived at in accordance with generally accepted appraisal practice. Mistakes of fact,

including computation, that affect the assessment are deemed not to be in accordance with generally accepted appraisal practice. It is not necessary for the taxpayer to show that the assessment is a result of manifest error or disregards controlling evidence.

Under Virginia law, substantial evidence is more than a mere scintilla. It means such relevant evidence as a reasonable mind might accept as adequate to support a conclusion.

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.01

**Subject:** Tie Breaker Position for Board of Supervisors - Compensation

**Board Meeting Date:** April 19 2018

=====

**Summary:** At its regular meeting held on March 15, 2018, the Sussex County Board of Supervisors voted (5-1) to begin compensation for the Tie Breaker position for the Board. However, it wasn't clarified whether health insurance benefits and cell phone/stipend were offered.

Health insurance benefits cost \$9,180.00 annually. The stipend for a cell phone is \$600.00 annually.

**Recommendation:** That the Board makes a decision as to whether health insurance benefits and cell phone/stipend will be offered for the Tie Breaker position for the Board of Supervisors.

**Attachment:** N/A

=====

**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.02

**Subject:** Finance Committee Recommendation – Sheriff’s Department

**Board Meeting Date:** April 19 2018

=====  
**Summary:** At the regular Board of Supervisors meeting held on March 15, 2018, there was discussion regarding various line items issues in the Sheriff’s Department budget. It was recommended to schedule a Finance Committee meeting to review these line items.

A Finance Committee Meeting was held Thursday, March 22, 2018. The recommendation from this meeting is attached.

**Recommendation:** That the Board review the recommendation from the Finance Committee and decide if this option is acceptable or decide on an alternate option .

**Attachment:** Notes for Sussex County Finance Meeting on March 22, 2018 at 9:30 a.m., from Onnie L. Woodruff, Treasurer (Recommendation Only)

=====  
**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



**Notes for Sussex County Finance Meeting on March 22, 2018 at 9:30AM From  
Onnie L. Woodruff, Treasurer, Recommendations Only!**

**Sheriff's Letter dated February 16, 2018**

	<b>BA/BT DB or(-CR)</b>	<b>NET BA/BT DB or(-CR)</b>
#1. 51100-1252-512-510 Equip. Lease Rental - Marlin Business Bank - MDT Lease Payment - Lease was not completed nor was it budgeted for FYE18. Two payments made \$4,272.39 ea and buyout of \$33,274.31 for a total of \$41,823.09. Recommend that BOS appropriate \$41,823.09.	41,823.09	41,823.09
#2. 51100-1255-512-510 Maintenance Service Contract - ID Networks - for Dapro Record Keeping System. Existing contract was not budgeted in FYE18. Recommend that BOS appropriate \$20,450.	20,450.00	20,450.00
#3. 51100-1242-512-510 K9 Ag. Supplies - BOS has already approved the purchase of a new K9 and Handler course. Budget transfer already done from contingency acct for \$8,500. no action required.		
#4. 51100-1111-512-510 Salaries Field Operation - FYE17 had \$68,000 unexpended funds, FYE18 we estimate \$100,000 to 110,000 balance based on regular payroll which is 39.43% of budget remaining. Balance of fiscal year is 29.17%. Recommend that you have the Sheriff present a list of all promotions to the BOS based on county pay scale to review the annual cost to this account. Recommend that the BOS address Salary increases to all departments during the regular budget process. Recommend no appropriations at this time.	0.00	0.00
#5. 51100-1253-516-510 Equip. Lease Purchase - E911 - Console for new radio system. XYBIX System, this was paid in FYE17 but was not budgeted for fye18 . Recommend that you appropriate \$17,874.05. This should have been covered under the PSAP Grant in 2016.	17,874.05	17,874.05

#4. 51500-1111-551-510 Salaries Confinement of Inmates - FYE17 was \$4,177 short, FYE18 has a 30.36% balance left in the budget. Balance of fiscal year is 29.17%. Recommend that you have the Sheriff present a list of all promotions to the BOS based on county pay scale to review the annual cost to this account. Recommend that the BOS address Salary increases to all departments during the regular budget process. Recommend no appropriations at this time.

	0.00	0.00
<b>Total net appropriations recommended</b>	<b>80,147.14</b>	<b>80,147.14</b>

**FYE18 Confinement of Inmates Bud. Adj.551-510**

51500-1116 Other Pay. Recom. BT fr 51100-1111-512	5,600.00	5,600.00
51500-1201 Organ. Membership Recom. BT fr 51100-1111-512	150.00	150.00
51500-1205 Meals Recom. BT fr 51100-1111-512	200.00	200.00
51500-1224 Info Systems Serv Recom. BT fr 51100-1111-512	100.00	100.00
51500-1229 Other Prof Services Recom. BT fr 51100-1111-512	6,600.00	6,600.00
51500-1233 Printing Recom. BT fr 51100-1111-512	250.00	250.00
51500-1252 Equip Lease/Rental Recom. BT fr 51100-1111-512	2,300.00	2,300.00
51500-1265 Veh. Maint./Repairs Recom. BT fr 51100-1111-512	8,000.00	8,000.00
51500-1275 Maint Equip Repairs Recom. BT fr 51100-1111-512	2,000.00	2,000.00
51500-1295 Insur. Serv. Recom. BT fr 51100-1111-512	150.00	150.00
<b>51100-1111-512 Salaries Field Oper.- Recom. BT to 51500 Exp</b>	<b>(25,350.00)</b>	<b>(25,350.00)</b>

**FYE18 Field Operations Budget Adj.512-510**

51100-1116 Other Pay	8,800.00	8,800.00
51100-1128 Worker's Comp	11,379.00	11,379.00
51100-1224 Info System Serv	2,600.00	2,600.00
51100-1229 Other Prof Serv (Counseling)	1,870.00	1,870.00
51100-1265 Veh Maint. & Repairs(fye17 was \$114,000 exp)	20,000.00	20,000.00
51100-1299 Misc. Others	1,000.00	1,000.00
<b>51100-1111-512 Salaries Field Oper.- Recom. BT</b>	<b>(45,649.00)</b>	<b>(45,649.00)</b>

**Selective Enforcement 514-510**

Accept & Apropr. DMV Hwy Safety Grant FYE18

4-100-51100-1117-510-601 Salaries-Overtime	16,700.00	16,700.00
<b>3-100-24040-141 Highway Safety Grant Revenue (HWYS)</b>	<b>-16,700.00</b>	<b>-16,700.00</b>

**Wakefield Operation 515-510 BT**

4-100-51500-1116-515-510 Other Pay	2,470.00	2,470.00
4-100-51500-1265-515-510 Vehicle Maintenance	200.00	200.00
<b>51100-1264-512-510 Mileage/Gas BT from Operations</b>	<b>(2,670.00)</b>	<b>(2,670.00)</b>

**E911 516-510 BT**

4-100-51600-1117-516-510 Overtime wages	6,400.00	6,400.00
4-100-51500-1203-516-510-602 Workshop & Conf. grt	500.00	500.00
4-100-51500-1224-516-510 Information System Services	500.00	500.00
4-100-51500-1241-516-510 Office Supplies	100.00	100.00
4-100-51500-1257-516-510 Furniture	2,800.00	2,800.00
<b>51100-1264-512-510 Mileage/Gas BT from Operations</b>	<b>(10,300.00)</b>	<b>(10,300.00)</b>

**School Resource Officer 517-510 BT**

4-100-51700-1116-517-510 Other Pay BT from 1111	900.00	900.00
4-100-51700-1111-517-510 Salary and Wages BT to 1116	<b>(900.00)</b>	<b>(900.00)</b>

**Net BA/BT** **80,147.14**

**Budget Amt's Reduced from BT to other Accounts**

<b>51100-1111-512 Salaries Field Oper.- Recom. BT from</b>	<b>(70,999.00)</b>	<b>(70,999.00)</b>
<b>51100-1264-512-510 Mileage/Gas Recom. BT from</b>	<b>(12,970.00)</b>	<b>(12,970.00)</b>

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.03

**Subject:** Housing Oversight Board Members Compensation

**Board Meeting Date:** April 19 2018

=====

**Summary:** At its Housing Oversight Board Meeting held Tuesday, April 10, 2018, the Housing Oversight Board voted and approved to compensate members, who are citizens on the Housing Oversight Board, \$50.00 for attendance at each meeting. Currently there are two (2) members who are citizens with one (1) vacancy.

Any compensation has to be approved by the Board of Supervisors.

**Recommendation:** That the Board of Supervisors hereby approves compensation for members, who are citizens on the Housing Oversight Board, \$50.00 for attendance at each meeting.

**Attachment:** N/A

=====

**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

# Atlantic Waste Disposal

**April 19, 2018**

## Monthly Report

AGENDA ITEM #7.01  
Reports of Departments/Agencies  
Atlantic Waste Disposal Update

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Mr. Jason Williams, Senior District Manager (Atlantic Waste Disposal), will give a monthly update on Atlantic Waste Disposal at the Board meeting.

# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY SUSSEX COUNTY TREASURER'S OFFICE

### MARCH 31, 2018

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20 – 20	LANDFILL TIPPING FEES
21 – 21	LANDFILL REVENUE SUMMARY – 10 YR REPORT







## TREASURER'S OFFICE

**ONNIE L. WOODRUFF**  
TREASURER  
SUSSEX COUNTY

15074 COURTHOUSE ROAD  
P.O. BOX 1399  
SUSSEX, VA. 23884

Phone (434)246-1086 or  
(434)246-1087  
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business March 31, 2018.

**BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking	\$3,597,006.58	
Plus Cr Card Chg - in bank, not in office—JE		
Plus Bank Svc Chg - in bank, not in office—JE	713.28	
Plus NSF Check	409.00	
Plus Deposits in Transit - in office, not in bank		
Plus Cr Card Deposits in Transit - in office, not in bank	2,003.66	
Less Outstanding Checks not cleared bank	(563,180.52)	
Less Deposits in Transit - in bank, not in office	(756.05)	
Less ACH Payroll Return		
Less Cr Card Deposits in Transit - in bank, not in office		\$3,036,195.95

**BSV #301- STONY CREEK, VA**

Bank Balance	\$10,229.63	
Plus Bank Svc Chg - in office, not in bank—JE		
Less Deposits in Transit - in bank, not in office		
Less Deposits in Transit - int earned, in bank, not in office	(5.28)	10,224.35

**SONA #401- WAVERLY, VA**

Bank Balance	\$11,540.04	
Less Deposits in Transit - in bank, not in office		
Less Deposits in Transit - int earned, in bank, not in office	(4.92)	11,535.12
Investments and CD's		
#30342048 - SONA #451		\$2,219,253.59

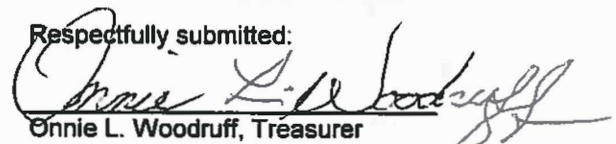
<b><u>QZAB -05 #701</u></b> Investment Balance	803,788.07	
<b><u>QZAB -06 #702</u></b> Investment Balance	1,366,645.03	
<b><u>LGIP INVESTMENT #803</u></b> Investment Balance	4,621,103.79	
<b><u>VA INV POOL #804</u></b> Investn Investment Balance	3,000,000.00	

TOTAL IN BANKS REC W/GL \$15,068,745.90

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

kbe

Respectfully submitted:

  
 Onnie L. Woodruff, Treasurer

**SUSSEX COUNTY**  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2018/03

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
 GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2015/03	FY/2016 Bal. Sheet 2015/07 Thru 2016/03	FY/2017 Bal. Sheet 2016/07 Thru 2017/03	FY/2018 Bal. Sheet 2017/07 Thru 2018/03
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0201	BB&T - MM Checking	3,002,291.16	3,352,939.88	6,984,826.79	3,036,195.95
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	434,706.87	1,044,410.48	913,152.27	10,224.35
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	212,825.49	256,063.65	257,453.74	11,535.12
000100-0451	SONA BANK (SB) CD'S	6,119,101.67	4,376,987.92	2,216,289.69	2,219,253.59
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	580,731.56	653,283.72	727,634.56	803,788.07
000100-0702	Bk of America QZAB 06 Escrow	957,743.55	1,090,762.77	1,227,058.54	1,366,645.03
000100-0803	LGIP - Investments	6,561,779.89	4,568,094.36	2,086,307.14	4,621,103.79
000100-0804	VIP - Investments	.00	.00	.00	3,000,000.00
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	.00	8.75	2,445.71	2,764.69
	ASSETS	17,869,780.19	15,343,151.53	14,415,768.44	15,072,110.59
	<b>TOTAL ASSETS</b>	<b>17,869,780.19</b>	<b>15,343,151.53</b>	<b>14,415,768.44</b>	<b>15,072,110.59</b>
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	7,871,611.29	7,384,194.23	6,738,796.02	7,305,854.09
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	150,499.92	118,319.17	56,233.40	143,061.00
000300-0115	BJA Trust Fund	.00	2,015.41	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	48,516.88	43,400.82	40,799.26	36,325.83
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	46,246.66	52,236.99	55,927.99	58,821.99
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	12,172.83	14,053.82	8,761.97	17,399.88
000300-0135	Reserve for CP and DS	7,411,015.11	2,891,678.14	3,576,635.02	3,579,875.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	26,685.48	27,188.73	27,651.14	28,088.30
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	63,189.13	9,732.50	17,023.93	8,772.25
000300-0253	Summer Food Service Fund	4,459.41	8,829.25	7,153.51	5,535.81
000300-0254	Title and Grant fund	86,338.78	33,178.03	317,402.36	640,025.63
000300-0255	School Textbook Fund	81,684.98	85,994.27	191,063.99	261,909.11

**BALANCE SHEET - COMPARATIVE PERIODS**  
2014/07 - 2018/03

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2015/03	FY/2016 Bal. Sheet 2015/07 Thru 2016/03	FY/2017 Bal. Sheet 2016/07 Thru 2017/03	FY/2018 Bal. Sheet 2017/07 Thru 2018/03
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	230,615.05-	201,307.05-	197,920.05-	198,033.05-
000300-0302	General Capital Projects Fund	1,240.02-	2,338,862.73-	947,298.15-	564,833.85-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	68,026.82	115,096.88	3,453.81-	56,348.69
000300-0306	Cabin Point - Industrail Park Fund	17,747.12	9,723.89	21,492.49	9,723.89
000300-0307	Henry - Industrial Park Fund	.00	.00	.00	113,991.84-
000300-0723	Robert Mitchell Scholarship Fund	26,950.17-	26,383.17-	25,787.17-	25,183.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	23,107.86-	28,305.86-	32,258.86-	30,254.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	28,608.83-	28,860.83-	29,384.83-	29,889.83-
000300-0726	Millard D. Stith Sch. Fund	71,406.00-	78,444.00-	84,557.00-	100,000.00-
000300-0733	Special Welfare Fund	1,583.29-	2,368.82-	3,461.54-	2,157.67-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	<b>FUND EQUITY</b>	<b>15,799,157.91-</b>	<b>13,009,863.89-</b>	<b>12,227,610.71-</b>	<b>12,797,818.60-</b>
	TOTAL PRIOR YR FUND BALANCE	15,799,157.91-	13,009,863.89-	12,227,610.71-	12,797,818.60-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,269.03-	1,288.68-	1,288.68-	1,344.51-
000400-0002	Cash Over and Short	3.20-	69.61-	48.28-	83.78-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	7,855.75-	5,050.39-	11,944.21-	10,139.41-
000400-0013	Prepaid Taxes - RE	16,923.13-	27,742.22-	19,720.96-	21,681.19-
000400-0014	Available PTR for Distrib \$1.093M	5,536.06-	35,401.75	.00	.00
000400-0015	Escrow Acct. QZAB 2005	580,731.56-	653,283.72-	727,634.56-	803,788.07-
000400-0016	QZAB 2006 Escrow Acct.	957,743.55-	1,090,762.77-	1,227,058.54-	1,366,645.03-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	64,235.00-	74,212.50-	70,610.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	39,993.00	.00	.00
	OTHER ACCOUNTS	1,632,672.28-	1,767,037.64-	2,061,907.73-	2,274,291.99-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	391,700.00-	500,000.00-	60,000.00-	.00
000401-0102	Escrow for Rescue Vehicles	46,250.00-	66,250.00-	66,250.00-	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	437,950.00-	566,250.00-	126,250.00-	.00
	<b>OTHER EQUITY &amp; ESCROW ACCTS</b>	<b>2,070,622.28-</b>	<b>2,333,287.64-</b>	<b>2,188,157.73-</b>	<b>2,274,291.99-</b>
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00

SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2018/03

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
 GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2015/03	FY/2016 Bal. Sheet 2015/07 Thru 2016/03	FY/2017 Bal. Sheet 2016/07 Thru 2017/03	FY/2018 Bal. Sheet 2017/07 Thru 2018/03
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	589.67	.00	.00	.00
000501-1995	Real Estate - 1995	617.60	393.50	.00	.00
000501-1996	Real Estate - 1996	667.01	424.99	176.80	.00
000501-1997	Real Estate - 1997	795.86	531.41	193.17	.00
000501-1998	Real Estate - 1998	869.04	600.12	256.14	86.04
000501-1999	REAL ESTATE - 1999	1,029.48	742.74	291.78	121.68
000501-2000	Real Estate - 2000	1,219.80	855.60	322.80	168.00
000501-2001	Real Estate - 2001	1,398.67	942.60	409.80	168.00
000501-2002	Real Estate - 2002	1,967.77	1,221.93	557.70	182.00
000501-2003	Real Estate - 2003	2,399.81	1,283.76	578.50	182.00
000501-2004	REAL ESTATE - 2004	2,708.55	1,308.45	584.35	187.85
000501-2005	Real Estate - 2005	2,900.06	1,499.96	584.35	187.85
000501-2006	Real Estate - 2006	2,628.48	1,475.04	427.68	161.28
000501-2007	Real Estate - 2007	2,896.99	1,543.68	427.68	161.28
000501-2008	REAL ESTATE - 2008	5,052.04	2,540.58	574.11	274.41
000501-2009	RE - 2009	7,342.58	3,603.22	968.22	529.20
000501-2010	Real Estate - 2010	10,874.46	5,323.83	1,745.73	907.62
000501-2011	Real Estate - 2011	16,919.68	10,517.41	4,842.85	1,705.71
000501-2012	Real Estate - 2012	30,690.06	19,305.66	8,813.72	3,595.22
000501-2013	Real Estate - 2013	73,073.68	29,454.22	16,228.49	8,867.22
000501-2014	Real Estate - 2014	214,921.05	68,125.93	30,518.99	19,145.03
000501-2015	Real Estate - 2015	.00	260,476.67	81,715.22	36,549.78
000501-2016	Real Estate - 2016	.00	.00	246,253.60	108,476.89
000501-2017	Real Estate - 2017	.00	.00	.00	238,714.22
000501-2018	Real Estate - 2018	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	381,562.34-	412,171.30-	396,471.68-	420,371.28-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	17,460.49	.00	.00	.00
000502-2010	PP - 2010	17,507.20	15,270.62	.00	.00
000502-2011	PP - 2011	18,275.88	15,927.80	15,226.13	.00
000502-2012	PP - 2012	23,700.76	19,960.44	18,508.89	.00
000502-2013	PP - 2013	30,006.07	18,329.49	13,513.17	11,993.67
000502-2014	PP - 2014	216,987.27	43,651.24	26,850.30	22,670.43
000502-2015	PP - 2015	.00	370,523.50	40,173.61	25,742.68
000502-2016	PP - 2016	.00	.00	323,742.92	117,082.29
000502-2017	PP - 2017	.00	.00	.00	352,686.63



SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2018/03

FUND # -999 TREASURER'S ACCOUNTABILITY FUND  
 GL070C

MAJOR#	DESCRIPTION	FY/2015 Bal. Sheet 2014/07 Thru 2015/03	FY/2016 Bal. Sheet 2015/07 Thru 2016/03	FY/2017 Bal. Sheet 2016/07 Thru 2017/03	FY/2018 Bal. Sheet 2017/07 Thru 2018/03
000502-2018	PP - 2018	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	323,937.67-	483,663.09-	438,015.02-	530,175.70-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	58.63	.00	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	.00	.00	44.88	.00
000503-2017	PSC - 2017	.00	.00	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	58.63-	.00	44.88-	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	6.56	.00	.00	.00
000504-2016	BL - 2016	.00	241.68-	241.68-	.00
000504-2017	BL - 2017	.00	.00	30.00-	.00
000504-2018	BL - 2018	.00	.00	.00	32.00-
000504-9999	Reserve for Buisness License	6.56-	241.68	271.68	32.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	3,465.05	24,860.00	7,451.70	.00
000520-9999	Reserve for DMV Withholding Fees	3,465.05-	24,860.00-	7,451.70-	.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	5,156.84	35,402.15	9,582.66	.00
000521-9999	Reserve for Administrative Fees	5,156.84-	35,402.15-	9,582.66-	.00
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00

**SUSSEX COUNTY**  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2014/07 - 2018/03

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
 GL070C

MAJOR#	DESCRIPTION	FY/2015	FY/2016	FY/2017	FY/2018
		Bal. Sheet 2014/07 Thru 2015/03	Bal. Sheet 2015/07 Thru 2016/03	Bal. Sheet 2016/07 Thru 2017/03	Bal. Sheet 2017/07 Thru 2018/03
000601-2013	State Income Tax - 2013	5,602.12	.00	.00	.00
000601-2014	State Income Tax - 2014	832.00	13,898.79	.00	.00
000601-2015	State Income Tax - 2015	.00	.00	.00	.00
000601-2016	State Income Tax - 2016	.00	.00	2,875.00	3,876.58
000601-2017	State Income Tax - 2017	.00	.00	.00	695.00
000601-9999	Reserve - State Income UNCOLLECTED TAXES - SI	6,434.12-	13,898.79-	2,875.00-	4,571.58-
		.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,730.36	2,949.35	3,119.61	3,516.61
000702-9999	Reserve for IPR Loan Payments IPR Loan Payments Receivable	2,730.36-	2,949.35-	3,119.61-	3,516.61-
		.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	357.00	795.00	307.00	.00
000703-9999	Reserve for CDBG Loan Payments CDBG Loan Payments Receivable	357.00-	795.00-	307.00-	.00
		.00	.00	.00	.00
		.00	.00	.00	.00

FUND # -100 GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	7,837,651.84	1,142,793.07	1,674,590.82-	7,305,854.09
	ASSETS	7,837,651.84	1,142,793.07	1,674,590.82-	7,305,854.09
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.	649,581.25			649,581.25
101-0237	Res for Literary Loan - High Schoo	2,890,163.00			2,890,163.00
101-0238	Res for Literary Loan - Mid Sch 07	3,501,260.00			3,501,260.00
101-0239	Res for IDA QZAB Bond Deposit	774,796.00			774,796.00
101-0240	Reserve for VPSA 2012 Bond Elem Sc	3,410,000.00			3,410,000.00
101-0241	Woodfuel Loan Receivable{DHCD Loan	413,286.87		19,918.94-	393,367.93
101-0600	Commonwealth PTR avail. for distr.	14,558.32	1,492.33	95.34-	15,955.31
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	11,653,645.44	1,492.33	20,014.28-	11,635,123.49
	TOTAL ASSETS	19,491,297.28	1,144,285.40	1,694,605.10-	18,940,977.58
	LIABILITIES				
200-0000	Clearing Account - Payroll		246,418.26	246,418.26-	
200-0200	Clearing Account - Accounts Payabl		237,681.99	237,681.99-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	649,581.25-			649,581.25-
200-0237	Literary Loan Pay - High Sch.	2,890,163.00-			2,890,163.00-
200-0238	Literary Loan Pay - Middle Sch 07	3,501,260.00-			3,501,260.00-
200-0239	IDA QZAB Bond Deposit Payable	774,796.00-			774,796.00-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,410,000.00-			3,410,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	413,286.87-	19,918.94		393,367.93-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	14,558.32-	95.34	1,492.33-	15,955.31-
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	11,653,645.44-	504,114.53	485,592.58-	11,635,123.49-
	TOTAL LIABILITIES	11,653,645.44-	504,114.53	485,592.58-	11,635,123.49-
	FUND EQUITY				
300-0100	Fund Balance	3,266,737.87-	250,000.00		3,016,737.87-
	FUND EQUITY	3,266,737.87-	250,000.00		3,016,737.87-
	TOTAL PRIOR YR FUND BALANCE	3,266,737.87-	250,000.00		3,016,737.87-
	TOTAL REVENUE	18,323,447.27-		1,376,756.41-	19,700,203.68-
	TOTAL EXPENDITURE	13,752,533.30		1,658,554.16	15,411,087.46
	TOTAL CURRENT FUND BALANCE				4,289,116.22- Revenue over Expenditures
	TOTAL LIABILITIES AND FUND BALANCE	19,491,297.28-	2,412,668.69	1,862,348.99-	18,940,977.58-

## REVENUE SUMMARY BY FUNDS

7/01/2017 - 3/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	22,188,656.00	24,482,544.21	1,376,756.41	19,700,203.68	4,782,340.53	19.53
105	REVENUE - VPA/DSS FUND	1,978,561.00	1,978,561.00	126,193.11	1,324,199.49	654,361.51	33.07
110	REVENUE - CSA FUND	725,000.00	725,000.00	14,421.50	344,170.14	380,829.86	52.52
121	REV.- IPR PROG. INCOME FD (11/02)	3,750.00	3,750.00	25.00	1,958.96	1,791.04	47.76
123	REV - CDBG HOUSING PRG (4/09)	4,375.00	4,375.00	.00	1,955.00	2,420.00	55.31
125	REVENUE - DRUG FORFEITURE FUND	10,000.00	.00	.00	914.10	914.10	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	.00	.00	1,452.00	1,452.00-	100.00-
201	REVENUE - LAW LIBRARY FUND	775.00	775.00	83.50	703.10	71.90	9.27
251	REVENUE - SCHOOL FUND	16,185,706.00	16,185,706.00	1,349,278.77	10,083,788.80	6,101,917.20	37.69
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,332.00	817,332.00	88,291.00	548,284.31	269,047.69	32.91
253	REVENUE - SUMMER FOOD SERVICES FUND	32,450.00	32,450.00	.00	27,773.14	4,676.86	14.41
254	REVENUE - TITLE & GRANT FUND	1,821,837.00	1,821,837.00	192,726.48	915,117.59	906,719.41	49.76
255	REVENUE - SCH. TEXTBOOK FUND	111,976.00	111,976.00	5,766.75	56,233.75	55,742.25	49.78
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	.00	51.00	51.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	654,170.00	904,170.00	250,000.00	904,267.00	97.00-	.01-
305	REVENUE - MEGA SITE INDUST. PARK	.00	224,873.00	92,891.70	92,891.70	131,981.30	58.69
306	REVENUE - CABIN POINT INDUST. PARK	.00	520,931.00	.00	336,199.54	184,731.46	35.46
307	REVENUE - HENRY INDUST. PARK	.00	.00	.00	113,991.84	113,991.84-	100.00-
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	.00	132.00	132.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	166.00	166.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	.00	681.00	681.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	.00	13,504.00	13,504.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	1,205.00	8,609.74	8,609.74-	100.00-
	-- REVENUE TOTAL --	44,534,588.00	47,814,280.21	3,497,639.22	34,477,247.88	13,337,032.33	27.89



SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2017 - 3/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-FUND SUMMARY-		% REMAIN.
						ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	
100	EXPENDITURES - GENERAL FUND	22,188,656.00	23,407,246.14	1,658,554.16	15,411,087.46	.00	7,996,158.68	34.16
105	EXPENDITURES - VPA/DSS FUND	1,978,561.00	1,978,561.00	126,193.11	1,324,199.49	.00	654,361.51	33.07
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	25,924.00	304,777.56	.00	420,222.44	57.96
121	EXPEND. - IPR PROG. INCOME FD 11/02	3,750.00	3,750.00	.00	1,164.00	.00	2,586.00	68.96
123	EXPEND. CDBG HOUSING PROGRAM	4,375.00	4,375.00	.00	.00	.00	4,375.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	10,000.00	21,160.04	127.11	3,763.16	.00	17,396.88	82.21
201	EXPENDITURES - LAW LIBRARY FUND	775.00	775.00	130.46	295.87	.00	479.13	61.82
251	SCHOOL FUND EXPENDITURES	16,185,706.00	16,185,706.00	1,349,278.77	10,083,936.36	627,458.69	5,474,310.95	33.82
252	EXPENDITURES - SCHOOL FOOD SERV	817,332.00	817,332.00	75,606.13	525,830.23	.00	291,501.77	35.66
253	EXPENDITURES - SUMMER FS FUND	32,450.00	32,450.00	.00	29,792.19	.00	2,657.81	8.19
254	TITLE & GRANT REVOLVING FUND	1,821,837.00	1,821,837.00	78,221.30	967,549.11	121,999.55	732,288.34	40.19
255	EXPENDITURES - TEXTBOOK FUND	111,976.00	111,976.00	.00	44,368.11	.00	67,607.89	60.37
302	EXPENDITURES - CAPITAL PROJECT FD	654,170.00	1,986,015.00	16,534.50	1,138,023.35	.00	847,991.65	42.69
305	EXPENDITURES - MEGA SITE	.00	224,873.00	62,500.00	154,205.00	.00	70,668.00	31.42
306	EXPENDITURES - CABIN POINT PARK	.00	520,931.00	.00	277,130.44	.00	243,800.56	46.80
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	750.00	2,250.00	.00	2,250.00	100.00
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	250.00	750.00	.00	750.00	100.00
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,000.00	.00	1,000.00	100.00
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	.00	8,015.97	.00	8,015.97	100.00
	-- EXPENDITURE TOTAL --	44,534,588.00	47,841,987.18	3,394,069.54	30,278,938.30	749,458.24	16,813,590.64	35.14

SUSSEX COUNTY  
**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**  
 7/01/2017 - 3/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,116,244.00	5,116,244.00	54,918.53	4,825,173.41	291,070.59	5.68
11020	PUBLIC SERVICE CORP TAXES	719,151.00	719,151.00		754,404.20	35,253.20-	4.90-
11030	PERSONAL PROPERTY TAXES	2,503,976.00	2,503,976.00	65,279.65	2,422,450.63	81,525.37	3.25
11031	MOBILE HOME TAXES	24,820.00	24,820.00	986.16	19,489.21	5,330.79	21.47
11032	FIRE AND RESCUE TAXES	16,000.00	16,000.00	305.31	9,632.49	6,367.51	39.79
11040	MACHINERY AND TOOLS TAXES	1,119,383.00	1,119,383.00		1,082,946.82	36,436.18	3.25
11050	MERCHANTS CAPITAL TAXES	75,000.00	75,000.00	15.11	68,258.92	6,741.08	8.98
11060	PENALTIES, INTEREST & TREAS ADM FEES	186,000.00	186,000.00	20,771.25	122,740.70	63,259.30	34.01
	GENERAL PROPERTY TAXES	9,760,574.00	9,760,574.00	142,276.01	9,305,096.38	455,477.62	4.66
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	880,968.00	880,968.00	68,587.90	684,456.03	196,511.97	22.30
12011	OCCUPANCY TAXES	62,300.00	62,300.00	2,578.12	43,989.77	18,310.23	29.39
12020	CONSUMER UTILITY TAXES	95,000.00	95,000.00	7,068.65	75,437.20	19,562.80	20.59
12030	BUSINESS LICENSE TAXES	79,630.00	79,630.00	25,245.34	68,247.09	11,382.91	14.29
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	190,053.00	190,053.00	11,603.86	195,073.14	5,020.14-	2.64-
12060	BANK STOCK TAXES	3,500.00	3,500.00			3,500.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,311,451.00	1,311,451.00	115,083.87	1,067,203.23	244,247.77	18.62
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	7,000.00	7,000.00	210.00	5,703.00	1,297.00	18.52
13030	PERMITS AND OTHER LICENSES	5,377,560.00	5,377,560.00	484,676.11	4,372,528.08	1,005,031.92	18.68
	PERMITS, FEES AND LICENSES	5,384,560.00	5,384,560.00	484,886.11	4,378,231.08	1,006,328.92	18.68
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	871,500.00	871,500.00	93,257.71	776,872.44	94,627.56	10.85
	FINES AND FORFEITURES	871,500.00	871,500.00	93,257.71	776,872.44	94,627.56	10.85
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	15,000.00	15,000.00	5,370.79	30,387.58	15,387.58-	102.58-
15020	REVENUE FROM USE OF PROPERTY	101,000.00	101,000.00	5,988.81	60,802.17	40,197.83	39.79
	REVENUE FROM USE OF MONEY/PROPERTY	116,000.00	116,000.00	11,359.60	91,189.75	24,810.25	21.38
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	198,515.00	198,515.00	17,348.32	130,970.99	67,544.01	34.02
16020	COMMONWEALTH'S ATTORNEY FEES	1,650.00	1,650.00	146.03	1,364.47	285.53	17.30
16050	CHARGES FOR CORRECTION/DETENTION	3,800.00	3,800.00		2,540.34	1,259.66	33.14
16060	CHARGES FOR OTHER PROTECTION	1,600.00	1,600.00	819.00	3,346.00	1,746.00-	109.12-

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2017 - 3/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	25,000.00	25,000.00		10,162.96	14,837.04	59.34
16210	CHG FOR CREDIT & DEBIT CARD USE	3,000.00	3,000.00	390.07	3,020.59	20.59-	.68-
	CHARGES FOR SERVICES	233,565.00	233,565.00	18,703.42	151,405.35	82,159.65	35.17
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	50,000.00	53,924.59	17,428.00	25,914.61	28,009.98	51.94
18990	MISCELLANEOUS	35,000.00	195,657.70	7,760.51	180,417.44	15,240.26	7.78
	MISCELLANEOUS REVENUE	85,000.00	249,582.29	25,188.51	206,332.05	43,250.24	17.32
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	70,078.41	23,359.59	25.00
19020	RECOVERED COSTS - OTHER	264,433.00	264,433.00	2,840.00	178,177.00	86,256.00	32.61
	RECOVERED COSTS	357,871.00	357,871.00	10,626.49	248,255.41	109,615.59	30.62
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	45,000.00	45,000.00	18,011.58	29,890.55	15,109.45	33.57
	PAYMENT IN LIEU OF TAXES	45,000.00	45,000.00	18,011.58	29,890.55	15,109.45	33.57
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	402,046.00	402,046.00	21,533.49	277,528.84	124,517.16	30.97
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	402,046.00	402,046.00	21,533.49	277,528.84	124,517.16	30.97
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	242,261.00	242,261.00	22,507.94	185,415.94	56,845.06	23.46
23020	SHERIFF SHARED EXPENSE	1,337,521.00	1,346,955.37	117,429.51	965,421.83	381,533.54	28.32
23030	COMMISSIONER OF REVENUE	75,065.00	75,065.00	6,392.70	57,739.58	17,325.42	23.08
23040	TREASURER SHARED EXPENSE	86,790.00	86,790.00	7,390.30	65,387.92	21,402.08	24.65
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,633.00	38,633.00			38,633.00	100.00
23070	CLERK OF COURT SHARED EXP	192,186.00	192,186.00	16,110.40	142,834.99	49,351.01	25.67
23080	JAIL SHARED EXPENSE	100,000.00	100,000.00		73,504.57	26,495.43	26.49
	SHARED EXPENSES - CATEGORICAL	2,072,456.00	2,081,890.37	169,830.85	1,490,304.83	591,585.54	28.41
24040	OTHER CATEGORICAL AID - STATE	1,462,077.00	1,463,929.00	15,998.77	1,297,193.77	166,735.23	11.38
	OTHER CATEGORICAL AID - STATE	1,462,077.00	1,463,929.00	15,998.77	1,297,193.77	166,735.23	11.38
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT				1,200.00	1,200.00-	100.00-
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						
	NON-CATEGORICAL AID - FEDERAL				1,200.00	1,200.00-	100.00-

SUSSEX COUNTY  
**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**  
 7/01/2017 - 3/31/2018

APPR. ACCT#	CURRENT DESCRIPTION	Y-T-D	BUDGET					
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	UNCOLLECTED
33000	CATEGORICAL AID - FED							
33030	Emergency Ser. Grant - Res							
40000	OTHER FINANCING SOURCES							
41000	NON-REVENUE RECEIPTS							
41040	PROCEEDS FROM INDEBTNESS							
41050	TRANSFERS FROM OTHER FUNDS							
41060	DESIGNATED USE OF FUND BALANCES		86,556.00	2,204,575.55	250,000.00	379,500.00	1,825,075.55	82.78
	NON-REVENUE RECEIPTS		86,556.00	2,204,575.55	250,000.00	379,500.00	1,825,075.55	82.78
	--FUND TOTAL--		22,188,656.00	24,482,544.21	1,376,756.41	19,700,203.68	4,782,340.53	19.53

SUSSEX COUNTY  
 GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	148,242.00	148,402.00	8,114.34	91,462.78		56,939.22	38.36
	--MAJOR TOTAL--	148,242.00	148,402.00	8,114.34	91,462.78		56,939.22	38.36
	BOARD OF SUPERVISORS	148,242.00	148,402.00	8,114.34	91,462.78		56,939.22	38.36
21100-211	ADMINISTRATOR	771,473.00	826,473.00	45,481.60	511,826.77		314,646.23	38.07
	--MAJOR TOTAL--	771,473.00	826,473.00	45,481.60	511,826.77		314,646.23	38.07
21200-221	BUILDING & GROUNDS	522,383.00	522,383.00	40,346.08	402,995.07		119,387.93	22.85
	--MAJOR TOTAL--	522,383.00	522,383.00	40,346.08	402,995.07		119,387.93	22.85
21300-231	HOUSING	132,523.00	134,869.28	8,223.42	88,510.43		46,358.85	34.37
	--MAJOR TOTAL--	132,523.00	134,869.28	8,223.42	88,510.43		46,358.85	34.37
21400-241	PLANNING	242,451.00	242,451.00	15,785.54	163,838.94		78,612.06	32.42
21400-242	BUILDING INSPECTIONS	216,288.00	216,288.00	12,555.49	153,389.94		62,898.06	29.08
21400-243	ZONING	1,875.00	1,875.00				1,875.00	100.00
	--MAJOR TOTAL--	460,614.00	460,614.00	28,341.03	317,228.88		143,385.12	31.12
21500-251	FIRE & RESCUE	240,004.00	247,867.55	3,432.68	94,964.49		152,903.06	61.68
21500-252	AMBULANCE & RESCUE	1,037,511.00	1,037,511.00	65,724.88	639,093.76		398,417.24	38.40
21500-253	EMERGENCY SERVICES	226,229.00	226,229.00	10,195.03	175,924.51		50,304.49	22.23
21500-254	911 Services				182.89		182.89	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,836.95		163.05	.67
	--MAJOR TOTAL--	1,527,744.00	1,535,607.55	79,352.59	934,002.60		601,604.95	39.17
21600-261	ANIMAL CONTROL	202,491.00	202,491.00	14,859.70	180,514.62		21,976.38	10.85
21600-262	ENVIRONMENTAL INSPECTIONS	227,670.00	377,670.00	16,150.35	180,985.72		196,684.28	52.07
21600-263	GENERAL WORKS	75,000.00	75,000.00	3,305.33	63,035.17		11,964.83	15.95
21600-266	REFUSE DISPOSAL	138,300.00	138,300.00	6,717.88	75,232.47		63,067.53	45.60
	--MAJOR TOTAL--	643,461.00	793,461.00	41,033.26	499,767.98		293,693.02	37.01
21700-271	IT AND CENTRAL ACCOUNTING AS400	35,321.00	35,321.00		30,344.43		4,976.57	14.08
	--MAJOR TOTAL--	35,321.00	35,321.00		30,344.43		4,976.57	14.08
	ADMINISTRATOR	4,093,519.00	4,308,728.83	242,777.98	2,784,676.16		1,524,052.67	35.37
22100-281	COUNTY ATTORNEY	75,000.00	75,609.31	8,870.97	113,772.71		38,163.40	50.47
	--MAJOR TOTAL--	75,000.00	75,609.31	8,870.97	113,772.71		38,163.40	50.47
	COUNTY ATTORNEY	75,000.00	75,609.31	8,870.97	113,772.71		38,163.40	50.47
23100-291	REGISTRAR/BOARD OF ELECTIONS	178,121.00	178,121.00	11,075.52	114,982.78		63,138.22	35.44
	--MAJOR TOTAL--	178,121.00	178,121.00	11,075.52	114,982.78		63,138.22	35.44
	REGISTRAR/BOARD OF ELECTIONS	178,121.00	178,121.00	11,075.52	114,982.78		63,138.22	35.44



SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

ACCT#	DESCRIPTION	7/01/2017 -		3/31/2018		ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
		BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT			
31100-311	COMMISSIONER OF REVENUE	238,347.00	238,697.00	17,616.47	167,464.84		71,232.16	29.84
31100-312	REASSESSMENT SERVICES		107,007.00	43,258.95	92,872.97		14,134.03	13.20
	--MAJOR TOTAL--	238,347.00	345,704.00	60,875.42	260,337.81		85,366.19	24.69
	COMMISSIONER OF REVENUE	238,347.00	345,704.00	60,875.42	260,337.81		85,366.19	24.69
41100-411	TREASURER	353,077.00	353,177.00	24,263.35	255,056.19		98,120.81	27.78
41100-412	LICENSE BUREAU	47,700.00	47,700.00	325.00	29,847.86		17,852.14	37.42
	--MAJOR TOTAL--	400,777.00	400,877.00	24,588.35	284,904.05		115,972.95	28.92
	TREASURER	400,777.00	400,877.00	24,588.35	284,904.05		115,972.95	28.92
51100-511	COURTROOM SECURITY	215,051.00	215,051.00	14,849.72	137,632.12		77,418.88	36.00
51100-512	FIELD OPERATIONS	1,572,783.00	1,600,950.20	106,458.10	1,103,205.07		497,745.13	31.09
51100-513	SPOT OPERATIONS	59,208.00	59,208.00	2,465.40	37,999.29		21,208.71	35.82
51100-514	SELECTIVE ENFORCEMENT	217,800.00	217,800.00	12,759.02	135,847.37		81,952.63	37.62
51100-515	WAKEFIELD OPERATIONS	52,193.00	52,193.00	3,183.76	38,029.80		14,163.20	27.13
51100-516	E911	160,552.00	160,552.00	11,818.17	134,305.31		26,246.69	16.34
51100-517	SCHOOL RESOURCE OFFICERS	113,795.00	113,795.00	9,428.11	84,300.72		29,494.28	25.91
	--MAJOR TOTAL--	2,391,382.00	2,419,549.20	160,962.28	1,671,319.68		748,229.52	30.92
51500-551	CONFINEMENT OF INMATES	1,640,831.00	1,644,484.80	124,189.86	1,183,768.64		460,716.16	28.01
	--MAJOR TOTAL--	1,640,831.00	1,644,484.80	124,189.86	1,183,768.64		460,716.16	28.01
	SHERIFF'S DEPARTMENT	4,032,213.00	4,064,034.00	285,152.14	2,855,088.32		1,208,945.68	29.74
61100-611	CIRCUIT COURT	35,190.00	35,190.00	891.50	22,929.02		12,260.98	34.84
61100-612	GENERAL DISTRICT COURT	36,016.00	36,016.00	2,287.64	10,933.52		25,082.48	69.64
61100-613	SPECIAL MAGISTRATES	7,500.00	7,500.00	631.06	5,843.75		1,656.25	22.08
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	90,968.00	90,968.00	3,810.20	47,497.79		43,470.21	47.78
	CIRCUIT COURT	90,968.00	90,968.00	3,810.20	47,497.79		43,470.21	47.78
62100-621	CLERK OF COURTS	378,061.00	378,061.00	28,626.49	261,608.36		116,452.64	30.80
	--MAJOR TOTAL--	378,061.00	378,061.00	28,626.49	261,608.36		116,452.64	30.80
	CLERK OF COURTS	378,061.00	378,061.00	28,626.49	261,608.36		116,452.64	30.80
63100-631	COMMONWEALTH'S ATTORNEY	435,188.00	435,188.00	36,979.68	316,735.28		118,452.72	27.21
63100-632	VICTIM/WITNESS PROGRAM	75,223.00	80,752.00	7,202.23	58,055.88		22,696.12	28.10
	--MAJOR TOTAL--	510,411.00	515,940.00	44,181.91	374,791.16		141,148.84	27.35
	COMMONWEALTH'S ATTORNEY	510,411.00	515,940.00	44,181.91	374,791.16		141,148.84	27.35
	--MAJOR TOTAL--	510,411.00	515,940.00	44,181.91	374,791.16		141,148.84	27.35
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2017 - 3/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-801	Crater Health District	198,317.00	198,317.00		148,737.75		49,579.25	25.00
81100-803	Old Dominion Emerg. Medical Serv.	982.00	982.00		982.00			
81100-805	District 19 Community Services Bd	64,499.00	64,499.00		64,499.00			
	--MAJOR TOTAL--	263,798.00	263,798.00		214,218.75		49,579.25	18.79
81300-811	Crater Area Aging	7,060.00	7,060.00		7,060.00			
81300-812	Sussex SS Christmas Program				1,500.00		1,500.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00		2,000.00			
81300-820	Virginia Legal Aid Society	1,135.00	1,135.00		1,135.00			
81300-822	VA Cooperative Extension	70,768.00	70,768.00		27,328.41		43,439.59	61.38
81300-823	Chowan Basin Soil & Water Conserv.	3,701.00	3,701.00		3,701.00			
81300-825	The Faith Based Coalition	5,000.00	5,000.00		5,000.00			
81300-829	Chowan Basin Proj. / City Franklin	7,480.00	7,480.00		7,480.00			
	--MAJOR TOTAL--	161,144.00	161,144.00		119,204.41		41,939.59	26.02
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	154,985.00	154,985.00		116,238.75		38,746.25	25.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	169,985.00	169,985.00		131,238.75		38,746.25	22.79
81500-831	John Tyler Community College	1,016.00	1,016.00		1,016.00			
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	4,000.00	4,000.00		4,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00		1,500.00			
	--MAJOR TOTAL--	7,516.00	7,516.00		7,516.00			
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00		6,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
	--MAJOR TOTAL--	26,000.00	26,000.00		16,000.00		10,000.00	38.46
81800-860	Crater Planning District Commission	9,790.00	9,790.00		9,790.00			
81800-862	Virginia's Gateway Region	32,050.00	32,050.00		32,050.00			
81800-863	Crater Youth Care Commission	114,743.00	114,743.00	4,238.08	80,934.89		33,808.11	29.46
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	159,583.00	159,583.00	4,238.08	125,774.89		33,808.11	21.18
	CONTRIBUTIONS TO OUTSIDE AGENCIES	788,026.00	788,026.00	4,238.08	613,952.80		174,073.20	22.08
93100	TRANSFERS TO OTHER FUNDS	9,146,922.00	10,013,226.00	912,883.29	5,628,552.24		4,384,673.76	43.78
93200	EXP ACCOUNT NON DEPARTMENT	103,168.00	94,668.00		647.74		94,020.26	99.31
	TRANSFERS TO OTHER FUNDS	9,250,090.00	10,107,894.00	912,883.29	5,629,199.98		4,478,694.02	44.30
95000	DEBT SERVICE	1,996,881.00	1,996,881.00	23,359.47	1,973,520.76		23,360.24	1.16
	DEBT SERVICE	1,996,881.00	1,996,881.00	23,359.47	1,973,520.76		23,360.24	1.16

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2017 - 3/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
99900	NON DEPARTMENTAL	8,000.00	8,000.00		5,292.00		2,708.00	33.85
	NON DEPARTMENTAL	8,000.00	8,000.00		5,292.00		2,708.00	33.85
	--FUND TOTAL--	22,188,656.00	23,407,246.14	1,658,554.16	15,411,087.46		7,996,158.68	34.16



SUSSEX COUNTY  
 CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY  
 7/01/2017 - 3/31/2018

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	.00	97.00	97.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	.00	97.00	97.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	.00	97.00	97.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	654,170.00	904,170.00	250,000.00	904,170.00	.00	.00
	FUND TRANSFERS	654,170.00	904,170.00	250,000.00	904,170.00	.00	.00
	NON-REVENUE RECEIPTS	654,170.00	904,170.00	250,000.00	904,170.00	.00	.00
	--FUND TOTAL--	654,170.00	904,170.00	250,000.00	904,267.00	97.00-	.01-

SUSSEX COUNTY  
 EXPENDITURE SUMMARY  
 7/01/2017 - 3/31/2018

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	169,000.00	169,000.00	.00	.00	.00	169,000.00	100.00
	REPLACE E911 EQUIPMENT	169,000.00	169,000.00	.00	.00	.00	169,000.00	100.00
91202	Replace AS400 Server							
0001	Replace AS400 Server	47,670.00	47,670.00	.00	.00	.00	47,670.00	100.00
	Replace AS400 Server	47,670.00	47,670.00	.00	.00	.00	47,670.00	100.00
91203	Replace Voting Machines							
0001	Replace Voting Machines	44,000.00	103,500.00	.00	103,500.00	.00	.00	.00
	Replace Voting Machines	44,000.00	103,500.00	.00	103,500.00	.00	.00	.00
91300	VEHICLES & OTHER RELATED EQUIP.							
0011	Sheriff Patrol Vehicle	73,500.00	73,500.00	.00	.00	.00	73,500.00	100.00
0012	Animal Control Vehicle	40,000.00	40,000.00	.00	35,619.86	.00	4,380.14	10.95
0013	Buildings & Grounds - Vehicle	40,000.00	40,000.00	.00	31,975.00	.00	8,025.00	20.06
0014	Environmental Inspections Vehicle	40,000.00	40,000.00	.00	.00	.00	40,000.00	100.00
0015	Building Inspections - Vehicle	40,000.00	40,000.00	.00	27,074.00	.00	12,926.00	32.31
	VEHICLES & OTHER RELATED EQUIP.	233,500.00	233,500.00	.00	94,668.86	.00	138,831.14	59.45
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	494,170.00	553,670.00	.00	198,168.86	.00	355,501.14	64.20
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS		Jarratt Senior Center					
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	783,472.00	1,319.50	750,713.95	.00	32,758.05	4.18
8214	Broadband Project Exp.	.00	250,000.00	.00	.00	.00	250,000.00	100.00
	COMMUNICATIONS	.00	1,033,472.00	1,319.50	750,713.95	.00	282,758.05	27.36
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	.00	238,873.00	15,215.00	166,135.79	.00	72,737.21	30.45
8216	Hist, Courthouse Roof Replacement	.00	.00	.00	11,495.00	.00	11,495.00	100.00
8217	Carpet Replacement - GDC	13,000.00	13,000.00	.00	11,509.75	.00	1,490.25	11.46
8218	Judicial Complex HVAC-Phase 1	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8220	Water Tower Repairs	75,000.00	75,000.00	.00	.00	.00	75,000.00	100.00
	RENOVATION OF COUNTY BLDGS	113,000.00	351,873.00	15,215.00	189,140.54	.00	162,732.46	46.24

SUSSEX COUNTY  
 EXPENDITURE SUMMARY  
 7/01/2017 - 3/31/2018

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs at Animal Shelter	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
	ANIMAL POUND BLDG & COMPLEX	20,000.00	20,000.00	.00	.00	.00	20,000.00	100.00
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	160,000.00	1,432,345.00	16,534.50	939,854.49	.00	492,490.51	34.38
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	654,170.00	1,986,015.00	16,534.50	1,138,023.35	.00	847,991.65	42.69

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REV. Bud 4.6 mil	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud. \$5,075,000.00 Budgeted	PAGE #20
7/26/2017	June 2017	\$4.53	105,737.78	833.12	\$478,992.14				\$422,916.67	
8/22/2017	July 2017	\$4.53	95,642.23	740.44	\$433,259.30				\$416,274.86	
9/29/2017	Aug 2017	\$4.53	108,632.63	827.06	\$492,105.81				\$407,849.19	
10/25/2017	Sept 2017	\$4.53	92,063.41	900.87	\$417,047.25				\$406,699.44	
11/14/2017	Oct 2017	\$4.53	101,335.18	922.01	\$459,048.37				\$399,221.02	
12/21/2017	Nov 2017	\$4.53	104,887.09	951.73	\$475,138.52				\$386,568.11	
1/29/2018	Dec 2017	\$4.53	108,900.58	950.01	\$493,319.63				\$365,217.80	
2/22/2018	Jan 2018	\$4.53	101,259.25	1,097.18	\$458,704.40				\$365,217.80	
3/22/2018	Feb 2018	\$4.53	105,987.51	909.39	\$480,123.42				\$341,846.15	
4/21/2018	Mar 2018	\$4.53			\$0.00				\$295,753.72	
5/21/2018	Apr 2018	\$4.53			\$0.00				\$295,753.72	
6/23/2018	May 2018	\$4.53			\$0.00				\$295,753.72	
AC TOT FYE 2018 Bud		\$5,075,000	924,445.66	8,131.81	\$4,187,738.84	0.00	0.00	0.00	\$887,281.16	
G TOTAL PROJ			32,337,342.63	199,010.08	128,061,768.44	4,768,264.00	5,192,300.00	5,480,000.10		

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

- Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
- Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
- Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
- Remote Convenience Centers will be reduced to 5, and beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Transfer Stations.
- Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
- Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
- Landfill Current Lease 1,315 Acres
- Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.
- Current County Capacity 800,000 tons  
Note: Sup. Rent ended 12/02

**Sussex County**  
**Ten Year Landfill Revenue Summary**  
*Onnie L. Woodruff, Treas.*

MO. RECD	FYE2007	FYE2008	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	3Yr Ave.
July	819,849	812,429	699,620	558,173	599,541	629,481	471,147	490,908	480,391	501,253	436,313	478,992	472,652
August	830,151	803,179	712,021	577,545	509,002	597,953	445,265	489,118	716,69	429,103	401,017	433,259	428,254
July Adj								23,595					
September	808,986	796,329	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	424,719	492,106	366,534
Aug. Adj								10,179					
October	752,231	715,269	683,656	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	358,426
Sept. Adj								20,337					
November	889,097	790,715	670,320	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	386,221
December	798,459	714,193	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	342,751
January	650,791	667,328	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132	339,065	493,320	372,812
February	713,718	719,697	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	374,028
Jan CPI Adj											4,723		1,574
March	582,539	632,047	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	480,123	315,664
April	790,823	739,381	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938		414,395
*rate increase to 4.53/ton effective 4/1/17													
May	799,360	711,795	544,548	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640		429,398
													0
June	768,332	724,680	518,084	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027		458,639
<b>Totals</b>	<b>9,204,335</b>	<b>8,827,042</b>	<b>6,984,479</b>	<b>5,927,545</b>	<b>6,441,927</b>	<b>5,808,297</b>	<b>5,583,306</b>	<b>4,763,878</b>	<b>4,999,574</b>	<b>4,461,599</b>	<b>4,703,587</b>	<b>4,187,739</b>	<b>4,721,587</b>

Current Year Budget amount: 5,075,000





4/9/2018

# HOUSING REPORT

## APRIL IS FAIR HOUSING MONTH!



President Lyndon Johnson signs the Fair Housing Act into law with co-sponsors, Senators Edward Brooke (left) and Walter Mondale (right)

Brenda H. Drew  
SUSSEX COUNTY DEPARTMENT OF HOUSING

## MEMORANDUM

**TO:** Mr. Vandy Jones, County Administrator  
**FROM:** Brenda H. Drew, Housing Programs Coordinator  
**SUBJECT:** Housing Program Report  
**DATE:** April 4, 2018

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In honor of the anniversary of the passing of the Fair Housing Act and in remembrance of the assassination of Rev. Dr. Martin Luther King Jr. in 1968, April is set aside as National Fair Housing Month. With that said, I am requesting that the Board of Supervisors consider adopting the attached Proclamation declaring April as Fair Housing Month in Sussex County.

As always, we are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During the month of March, staff attended a very informative training titled “Domestic Violence in the Workplace”. The copy of the certificate of completion is included in this report. In addition, the following general work tasks were performed:

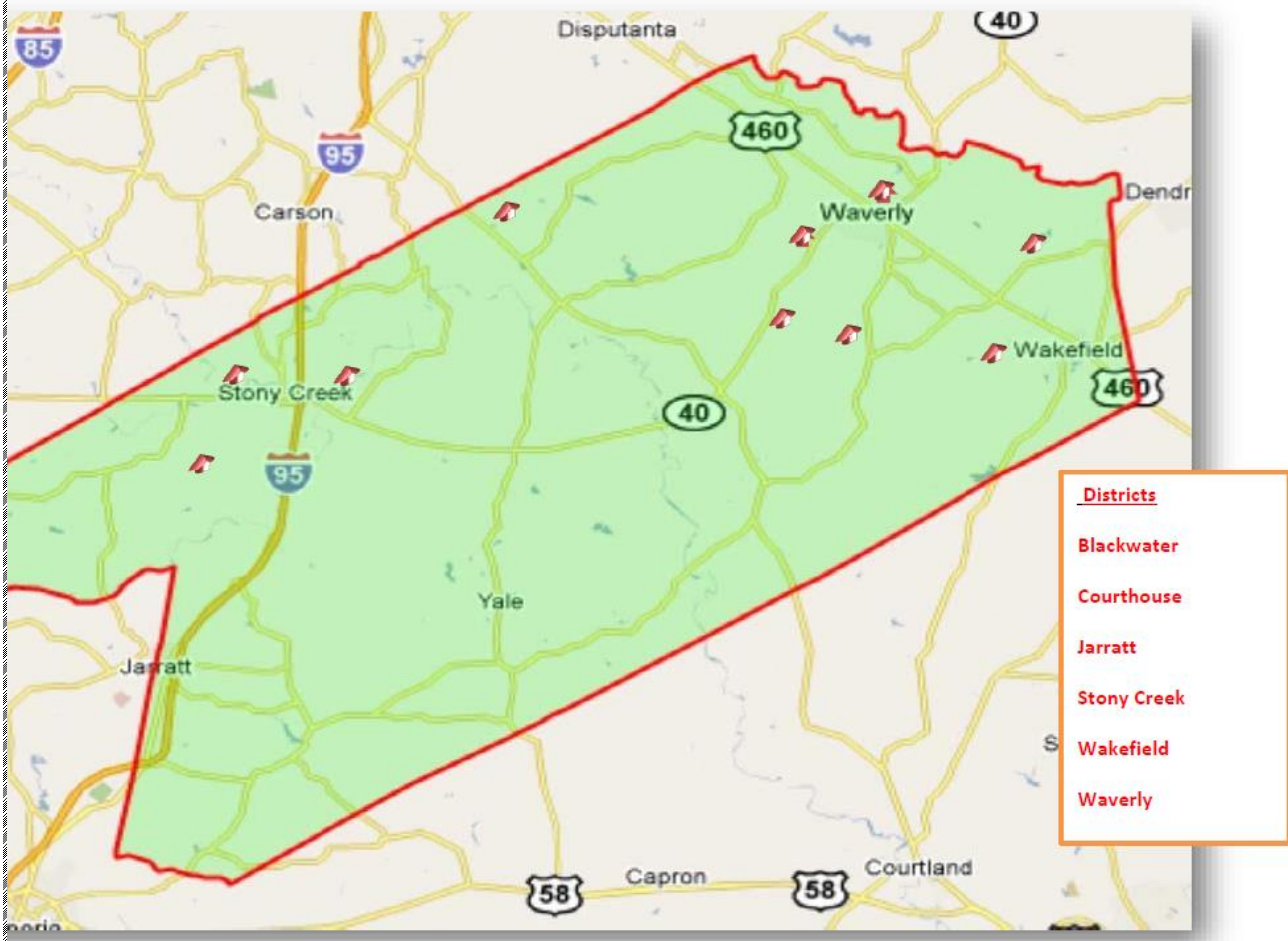
<b><i>Task and Training</i></b>	<b><i>No.</i></b>
<b><i>Annual Inspections</i></b>	<b>10</b>
<b><i>Annual Re-certifications</i></b>	<b>8</b>
<b><i>Initial Inspection</i></b>	<b>3</b>
<b><i>Other Certifications</i></b>	<b>5</b>
<b><i>Family Briefings</i></b>	<b>1</b>
<b><i>Executing HCV Contracts</i></b>	<b>2</b>
<b><i>Certificates of Satisfaction</i></b>	<b>1</b>
<b><i>Housing Rehab projects pending</i></b>	<b>10</b>
<b><i>VIDA Completion Reports in Process</i></b>	<b>0</b>
<b><i>Reports Submitted in CAMS</i></b>	<b>2</b>
<b><i>Training Attended</i></b>	<b>1</b>



**Pending Program Income Projects:**

Active and inactive program income generated from the IPR and Community Development Block Grant (CDBG) neighborhood projects is spent in a manner that will directly benefit LMI residents who are living in substandard housing. IPR program income includes revenue received from all loans repayments, loan payoffs, or other revenue earned as a result of program expenditures. Program expenditures are in accordance with an approved Program Income Plan, designed to subsidize housing rehabilitation for LMI county residents. Presently, we have received and are reviewing several requests to assist residents.

**Inquiries in need of Emergency Repairs**



**Housing Oversight Board:**

The Housing Oversight Board is working on procedures to address these issues. A meeting was held on March 14 at 2 p.m. at 233L South County Drive, Waverly Virginia to restructure and simplify the process of assisting these residents. The next meetings were scheduled for April 4, 2018 at 2 pm., and April 10<sup>th</sup> at 10 a.m.

**Selection Criteria used:**

		Household Income	LMI (1- 3pts)	Female H/H (1pt)	# Children Under 18 (1pt x #)	Elderly H/H (2pts)	Handicap Disable (2pts)	No Plumbing (10pts)	In-Comp Plumbing (6pts)	Total Points
11/21/2015	Wakefield	\$ 13,367.00	3	0	0	2	0	0	0	5
10/6/2016	Disputanta	\$ 15,000.00	3	0	0	2	2	0	0	7
11/3/2016	Waverly	\$ 27,417.00	0	1	0	0	0	0	0	1
1/6/2017	Stony Creek	\$ 12,526.00	3	1	0	2	0	0	0	6
1/17/2017	Waverly	\$ -	3	1	0	0	0	0	0	4
3/23/2017	Stony Creek	\$ 6,792.00	3	1	0	2	2	0	0	8
5/26/2017	Wakefield	\$ 11,328.00	3	1	0	2	0	0	0	6
8/3/2017	Waverly	\$ 10,464.00	3	1	0	2	2	0	0	8
8/4/2017	Stony Creek	\$ 13,266.00	3	1	0	2	2	0	0	8
9/10/2017	Waverly	\$ 16,956.00	3	1	0	2	2	0	0	8

**Loan Servicing:**

All loan projects rehabilitated or substantially reconstructed with Program Income Funds and DHCD's IPR and CDBG funds are currently being serviced by the county on a monthly basis. Staff is currently working with those beneficiaries with delinquent accounts.

**Urgent Needs and Pocahontas Neighborhood Improvement Project:**

Staff along County, Town and representatives from Community Planning Partners, Inc. met on March 13, 2018 at Mars Hill AMEZ Church in Wakefield to overview the Virginia Department of Housing and Community Development (VDHCD grant programs, eligible program activities, answering questions, and to accept applications for those interested in participating.

**Housing Choice Voucher Program (HCV) fees:**

HCV program help families by providing vouchers that allow participants to lease an approved home they otherwise could not afford. The report below shows the revenues generated benefiting Sussex County as well as local landlord's and tenant's financial benefits. VHDA's HCV Program has been an essential piece of the puzzle in this region. Financial benefits to date, are shown in the following table:

**Monthly Agency HAP Expense, Lease-up & Admin Fees**

Reported for: 7/1/2017 to 4/8/2018

<u>Agency</u>	<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY PAYMENTS</u>	<u>RESIDENTS</u>
<b>Sussex County</b>					
July 2017	100,485	3,882	104,367	6,616	194
August 2017	100,608	3,743	104,351	6,685	197
September 2017	97,630	3,982	101,612	6,499	188
October 2017	93,661	3,836	97,497	5,863	189
November 2017	96,518	3,650	100,168	6,356	186
December 2017	93,481	3,749	97,230	5,868	183
January 2018	96,713	3,922	100,635	6,714	187
February 2018	97,351	4,028	101,379	6,260	184
March 2018	97,542	3,950	101,492	6,294	185
April 2018	98,248	4,298	102,546	0	183
<b>Report Totals:</b>	<b>972,237</b>	<b>39,040</b>	<b>1,011,277</b>	<b>57,154</b>	<b>1,876</b>
Average:	518	73			Resident Months

*HAP-(Housing Payment to property owners)*  
*UAP-(Utility Assistance Payment to tenants)*

Monthly Report

April 4, 2018

Page 5

**Community Development Block Grant (CDBG) Balance Sheet:**

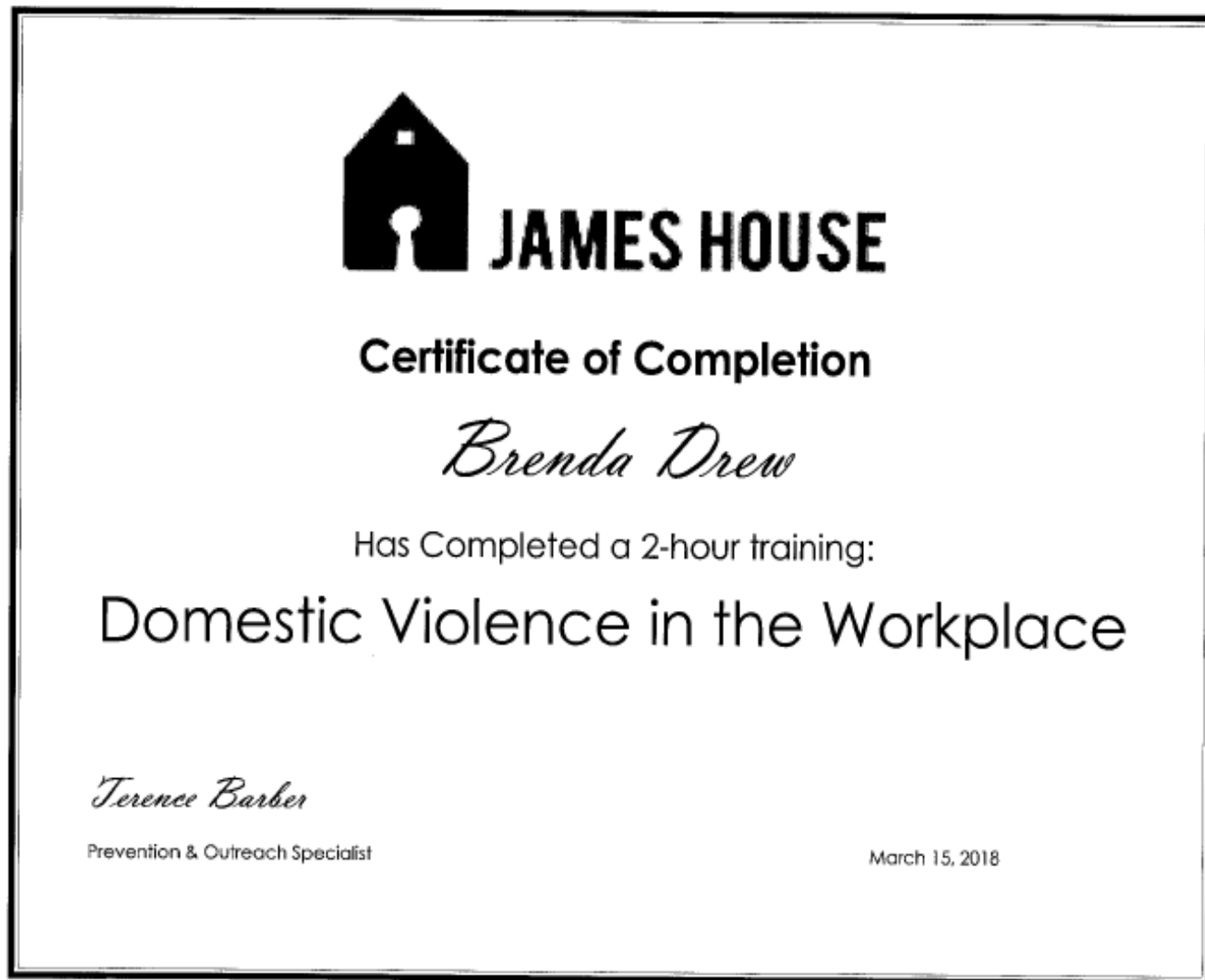
4/03/2018		*GL070A*	SUSSEX COUNTY	
FUND #-123		CDBG HOUSING PROGRAM FUND (4/09)	BALANCE	SHEET
		3/31/2018		
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	ENDING BALANCE
	CDBG HOUSING PROGRAM FUND (4/09)			
	ASSETS			
100-0100	Cash With Treasurer	56,866.99	58,821.99	58,821.99
	ASSETS	56,866.99	58,821.99	58,821.99
	TOTAL ASSETS	56,866.99	58,821.99	58,821.99
	LIABILITIES			
200-0100	Clearing Acct - Payroll			
200-0200	Clearing Acct - Accounts Payable			
	LIABILITIES			
	TOTAL LIABILITIES			
	FUND EQUITY			
300-0100	Fund Balance	56,866.99-	56,866.99-	56,866.99-
	FUND EQUITY	56,866.99-	56,866.99-	56,866.99-
	TOTAL PRIOR YR FUND BALANCE	56,866.99-	56,866.99-	56,866.99-
	TOTAL REVENUE		1,955.00-	1,955.00-
	TOTAL EXPENDITURE			
	TOTAL CURRENT FUND BALANCE			1,955.00-
	TOTAL LIABILITIES AND FUND BALANCE		58,821.99-	58,821.99-

**Indoor Plumbing Program Income Fund Balance Sheet:**

4/03/2018		*GL070A*	SUSSEX COUNTY			
FUND #-121		IPR PROGRAM FUND (10/02)	BALANCE	SHEET		
		3/31/2018				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	IPR PROGRAM FUND (10/02)					
	ASSETS					
100-0100	Cash With Treasurer	35,530.87	36,300.83	25.00		36,325.83
	ASSETS	35,530.87	36,300.83	25.00		36,325.83
	TOTAL ASSETS	5,530.87	36,300.83	25.00		36,325.83
	LIABILITIES					
200-0100	Clearing Acct - Payroll					
200-0200	Clearing Account - Accounts Payab					
200-0900	Accrued Accounts Payable					
	LIABILITIES					
	TOTAL LIABILITIES					
	FUND EQUITY					
300-0100	Fund Balance	35,530.87-	35,530.87-			35,530.87-
	FUND EQUITY	35,530.87-	35,530.87-			35,530.87-
	TOTAL PRIOR YR FUND BALANCE	35,530.87-	35,530.87-			35,530.87-
	TOTAL REVENUE		1,933.96-		25.00-	1,958.96-
	TOTAL EXPENDITURE		1,164.00			1,164.00
	TOTAL CURRENT FUND BALANCE					794.96-
	TOTAL LIABILITIES AND FUND BALANCE		36,300.83-		25.00-	36,325.83-

*On Thursday, March 15, 2018 staff attended the “Domestic Violence in the Workplace” training sponsored by the James House. The trailing information is a summary of some of the topics discussed during the training. This session was great for HR personnel, supervisors and senior management.*

- *What Does Domestic Violence Have to Do with the Workplace?*
- *Workplace Statistics – The Abuse Doesn’t Stay at Home!*
- *Hidden Losses to the Workplace*
- *Tips to Make the Workplace Safer (for Supervisors and Managers)*
- *Things to observe and document regarding the employee*
- *Things you can do to educate yourself and your workforce in an effort to prevent incidents of workplace violence and to offer assistance to the employee you are concerned about*
- *Actions you can take with an employee you are concerned about*





## PROCLAMATION DECLARING THE MONTH OF APRIL FAIR HOUSING MONTH IN THE COUNTY OF SUSSEX, VIRGINIA

WHEREAS, the County of Sussex, Virginia is joining with the United States Department of Housing and Urban Development (HUD) and other housing agencies in celebrating the anniversary of the National Fair Housing Law, Title VII of the Civil Rights Act of 1968.

WHEREAS, the County of Sussex, Virginia encourages fair housing through the sales and rentals, as well as, through its housing rehabilitation and first time homebuyer programs.

WHEREAS, discrimination in housing is against the law. No person shall be discriminated against because of race, color, religion, sex, disability, familial status, or national origin in the sale, rental, or advertising of a dwelling, in the provisions of brokerages services, or in the availability of residential real estate related transactions.

WHEREAS, if any County of Sussex resident believes he or she has been discriminated against, the resident should contact the County's Housing Coordinator, 233L South County Drive, Waverly Virginia at (804) 834-1302, ext. 28. The County will provide information, counseling, and referral to the appropriate agency if formal complaint needs to be filed.

WHEREAS, the County of Sussex, the State of Virginia, HUD and various local agencies are working together to ensure equal treatment of all citizens. We urge everyone to practice the Fair Housing Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Sussex, declare the month of April as Fair Housing Month in the County of Sussex, Virginia.

# *Community Development*



*April 2018*

*Monthly Report*

# Community Development Office Monthly March 2018

*Mr. André M. Greene, Director of Community Development*

## *Economic Development*

- *The water and sewer lines have been installed and extended to the Route 602 (Cabin Point Road) Industrial Park. Perkinson Construction is doing some minor grading along the pipeline route. The project is 98% complete.*

## *Community Development/Special Programs Grant Administration*

- *A management team meeting was held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood Improvement project in the Prince George Electric Cooperative's meeting room.*
- *The Berkley Group and County staff conducted site tours of the Waverly and Stony Creek Planning Areas. A stakeholders meeting for the Comprehensive Plan updated was held in the conference room of the Social Services Building.*
- *A regular Planning Commission meeting was held on March 5<sup>th</sup> 2018.*

## *Planning & Zoning*

- *Four (4) Zoning Applications were reviewed and approved.*
- *One (1) address map was sold.*

## *Erosion & Sediment Control*

- *Two (2) E&S projects are active with inspections being made after each rain event.*
- *Six (6) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*



# MEMORANDUM

DATE: April 3, 2018

TO: Vandy Jones, Interim County Administrator

FROM: Andre M. Greene, Director of Community Development

SUBJECT: March 2018 - Monthly Report

Please accept this as the March 2018 update for the Community Development Department.

**BUILDING ACTIVITY**

- March 2018

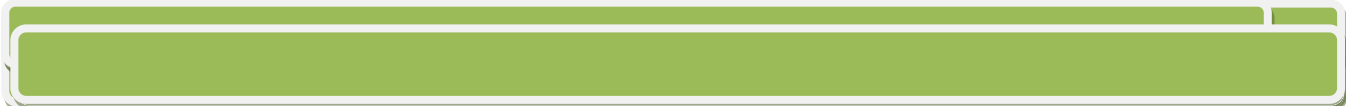
<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	9	4	3	71	\$554,204.00	\$2,981.49

- March 2017

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
12	9	4	7	63	\$961,701.00	\$7,764.48

- January 2018 – December 2018 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>



# Environmental Inspections

**April 19, 2018**

## Monthly Report

**Origin / Material Summary Report**

**Criteria: 03/01/2018 12:00 AM to 03/31/2018 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Tons
CT	MSWT	24.47
<b>Origin Total</b>		<b>24.47</b>
DE	MSWT	360.23
DE	Sandblast Grit-Tons	17.59
DE	Special Misc-Tons	31.40
<b>Origin Total</b>		<b>409.22</b>
MA	MSWT	48.27
<b>Origin Total</b>		<b>48.27</b>
MD	MSWT	18.91
MD	SludgeIndus-Tons	1,880.42
<b>Origin Total</b>		<b>1,899.33</b>
NC	MSWT	2,479.75
<b>Origin Total</b>		<b>2,479.75</b>
NJ	Auto Fluff RGC-Tons	12,713.15
<b>Origin Total</b>		<b>12,713.15</b>
NY	MSWT	77,724.65
<b>Origin Total</b>		<b>77,724.65</b>
PA	MSWT	133.00
<b>Origin Total</b>		<b>133.00</b>
SUSS BUS	MSWT	119.77
SUSS BUS	Special Misc-Tons	295.92
<b>Origin Total</b>		<b>415.69</b>
SUSS RES	MSWT	639.29
<b>Origin Total</b>		<b>639.29</b>
VA	Auto Fluff-Tons	473.64
VA	CDTC	4.58
VA	MSWT	6,585.80
VA	SludgeIndus-Tons	176.19
VA	Special Misc-Tons	698.77
<b>Origin Total</b>		<b>7,938.98</b>
<b>Totals</b>		<b>104,425.80</b>



# Animal Services – Public Safety

## April 2018 Monthly Report



OFFICE OF PUBLIC SAFETY  
EDDIE T. VICK  
PUBLIC SAFETY COORDINATOR  
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COUNTY OF SUSSEX, VIRGINIA  
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SUSSEX, VIRGINIA 23884

April 11, 2018

TO: VANDY JONES, COUNTY ADMINISTRATOR  
FROM: EDDIE T. VICK, PUBLIC SAFETY COORDINATOR  
SUBJECT: MARCH 2018 MONTHLY REPORT

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Enclosed is the MARCH 2018 monthly report.

**Radio System (New):** Sussex County is operating on the new P25 Radio System and paging from the new platform. The transfer switch and other work has been completed.

**Radio System (OLD):** The old radio system is not being used presently. We are in the process of decommissioning the old equipment from the shelters and an IFB will be created to remove the equipment from the old tower sites. This equipment should be removed by July 1, 2018.

**Animal Services Monthly Report:** Attached is the March 2018 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, thirteen (13) canines were rescued, five (5) canine was returned to owner and fourteen (14) was adopted. One (1) canine euthanized being very ill and highly contagious to other shelter companion animals.

Three (3) felines rescued this month.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for March (50) Hours**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for March (72) Hours**

**Total Number of Calls for Service:** A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center “# of calls” and, all “In house calls”, those calls received at the shelter or direct calls to staffing. **Total for March (50) Calls**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for March (61) Hours**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for March (5) Hours**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for March (8) Hours**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in March (18.5) Hours**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in March (0) Hours**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in March (28) Hours**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in March (0) Hours**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in March (17) Hours**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in March (9) Hours**

**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in March (0) Hours**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in March (8.5) Hours**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in March (7) Hours**

**Landfill:** Great strives are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in March (0) Hour**

**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in March (0) Hours**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in March (0) Hour**

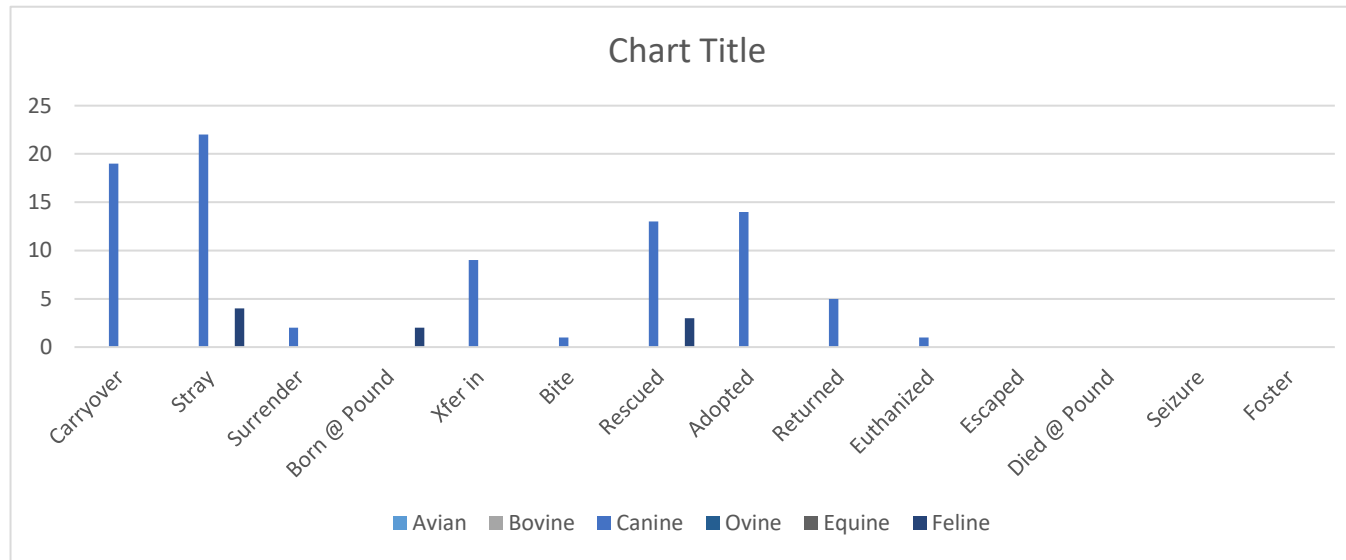
**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in March (1.5) Hours**

**Shelter Related:** The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in March (25.5) Hours**





## Sussex County Animal Control Monthly Intake Report March 2018



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Seizure	Foster
<b>Avian</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Bovine</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Canine</b>	19	22	2	0	9	1	13	14	5	1	0	0	0	0
<b>Ovine</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Equine</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Feline</b>	0	4	0	2	0	0	3	0	0	0	0	0	0	0

<b>ACTIVE CASES</b>		<b>CANINE</b>	19	<b>FELINE</b>	3	<b>EQUINE</b>	0	Bovine	0	Ovine	0
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<b>TOTALS</b>	49
<b>MILEAGE</b>	
<b>UNIT 6</b>	2,376
<b>UNIT 7</b>	2,368
<b>TOTALS</b>	4,744.00
<b>SUMMONS</b>	0

Calls

Diesel

Gas

Month: March 2018

Date	Admin	Patrol	# of calls	In house calls	In house assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1	8	1.5	3	1		2.5		1	1		2		0.5									
2	2	2.5	2			3		1	0.5		1			1								1
3																						
4																						
5	8.5	1.5	2	1		3			0.5		0.5						2					
6	8	2.5	2			1.5	1	0.5	0.5		1		2.5			1						
7	10	1							1					3			0.5				0.5	
8		2	1			2			0.5		1.5			1								9
9		3					1	1	0.5		0.5			1		1						8
10																						
11													4.5									
12	1	2.5	1	1		2.5		1	2.5		3					2	0.5					
13	1	2	2			3					2											
14		4	3			4																
15	1	4.5	2	2		6		0.5	1		2.5											0.5
16		1.5	3	1		3.5			1		1		1				1					
17																						
18																						
19	2	3.5	4	1	1	8.5			0.5		1		1	1								
20		2	1	1		1.5		1	2					0.5			2					
21	2	1.5	3			4	1		1		2.5		1	1.5		1	0.5					1
22	1.5	3	1	2		4	0.5	0.5	2		4.5											
23	1	2	2	2		5							2									
24																						
25																						
26	0.5	8	1			3	0.5	0.5	0.5		1		1			0.5						1.5
27	3	6.5	1	1		0.5	0.5	0.5	1.5		2						0.5					1
28		3							1		2		1			3						
29		5	2			2.5			0.5				1									
30	0.5	9	1			1	0.5	0.5	0.5				0.5								1	3.5
31													1									
Total	50	72	37	13	1	61	5	8	18.5		28		17	9	0	8.5	7				1.5	25.5

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

Canines/Felines Rescued or Transferred  
1-Mar

		Total of 13 Canines
		Total of 3 Felines
Intake Number	Name	Rescue Orginazation/Animal Shelter
9-18011502	Queenie	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
10-18010601	Itsy	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
11-18011602	Bitsy	Hopewell Animal Control, 300 N Main St, Hopewell, VA 23860
13-18011604	Tiny	Hopewell Animal Control, 300 N Main St, Hopewell, VA 23860
62-18030806	Lena	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
65-18031101	Kylee	New Leash K-9, 20 Downer Lane Hampton Va 23666
66-18031102	Casino	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
71-18031601	Miracle	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
72-18031602	Brownie	Richmond SPCA, 2519 Hermitage Rd., Richmond, VA 23220
78-18032102	Jack Jack	Portsmouth Humane Society, 4022 Seaboard Ct, Portsmouth, VA 23701
79-18032103	Joey	Portsmouth Humane Society, 4022 Seaboard Ct, Portsmouth, VA 23701
80-18032104	Chunky	Portsmouth Humane Society, 4022 Seaboard Ct, Portsmouth, VA 23701
81-18032105	Lou Lou	Portsmouth Humane Society, 4022 Seaboard Ct, Portsmouth, VA 23701
6-18030101	Ferrah	Portsmouth Humane Society, 4022 Seaboard Ct, Portsmouth, VA 23701
10-18032401	Tabb	Portsmouth Humane Society, 4022 Seaboard Ct, Portsmouth, VA 23701
11-18032402	Dilly	Portsmouth Humane Society, 4022 Seaboard Ct, Portsmouth, VA 23701