

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, September 21, 2017 at 6 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, Interim County Administrator
Millard Stith, Independent Consultant
Mark Flynn, County Attorney
Ellen G. Boone, Commissioner of the Revenue
John Broderick, Director of Finance & Business Operations
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
Deste J. Cox, Chief Deputy Treasurer
Lorraine Davis, Coordinator of Pupil Personnel
Brenda H. Drew, Housing Coordinator
Angelette Epps, Sussex Elementary School Teacher
Ernest Giles, Sheriff
Julius Hamlin, Director of Instruction
Arthur Jarrett, Jr., Superintendent of Sussex County Public Schools
William Jenkins, General Registrar
Alvina Matthews, Principal – Sussex Central High School
Kelly W. Moore, Interim Finance Supervisor
Patrick Plourdé, Director of Social Services
Morris Taylor, Principal – Sussex Central Elementary School
Steve White, Board of Supervisors Tie Breaker
Gary M. Williams, Circuit Court Clerk

1. Commencement

1.01 Call to Order/Determine Quorum

The September 21, 2017 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Fly.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

County Administrator Jones requested to add under Item 3. Recognition/Awards, as Item 3.01 Resolution for Sussex County Public Schools; and add as under Item 2. Consent Agenda, as Item 2.06 Marlin Property Tax Refund - \$5,473.71.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following amendments to the September 21, 2017 agenda to include: adding under Item 3. Resolution/Awards, as Item 3.01 Resolution for Sussex County Public Schools; and adding under Item 2., Consent Agenda, as Item 2.06 Marlin Property Tax Refund - \$5,473.71.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the September 21, 2017 regular agenda to include: adding under Item 3. Resolutions, as Item 3.01 Resolution for Sussex County Public Schools; and adding as Item 2.06 Marlin Property Tax Refund - \$5,473.71.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

2. Approval of Consent Agenda

County Administrator Jones gave a brief review of the Marlin Property Tax Refund that was added as Item 2.06 under the Consent Agenda.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda with changes to include the following: (a) Minutes of July 20, 2017 regular meeting; (b) Approval of Warrants and Vouchers; (c) Acceptance and Appropriation of Department of Criminal Justice Services Victim Witness Grant #18-U9574VG16 - \$78,025.00; (d) Acceptance and Appropriation of Funds to Drug and Asset Forfeiture and DARE Program Expense accounts- \$24,291.01 and \$1,620.00, respectively; (e) Internal Appropriation of Funds to Crater Criminal Justice Training Academy - \$2,874.55; and, (f) Refund of Marlin Property Taxes - \$5,473.71.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3. Recognitions/Awards

3.01 Resolution for Sussex County Public Schools

County Administrator Jones stated that on September 12, 2017 Governor Terry McAuliffe visited Sussex County Public Schools and to recognize and congratulate the School Board, Superintendent, school staff, students, and parents on receiving full accreditation for all three (3) schools-- Sussex Central Elementary, Sussex Central Middle, and Sussex Central High Schools. On September 13, 2017, the Virginia Department of Education officially announced the full accreditation status for the three (3) schools.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolution congratulating and recognizing the School Board on its accreditation of all three (3) schools—Sussex Central Elementary School, Sussex Central Middle School, and Sussex Central High School, to-wit:

Whereas, the Sussex County Public School Division consists of Sussex Central Elementary, Sussex Central Middle, and Sussex Central High Schools—all located on one (1) campus with a total student population of 1,200;

Whereas, the Sussex County Public Schools provide a safe and secure learning environment to students; provide necessary instructional resources and learning opportunities to help students achieve their highest educational potential and to become our future leaders;

Whereas, the Sussex County Public Schools' Superintendent, Principals, Assistant Principals, Instructional Staff , students and parents worked diligently to attain the Standards of Accreditation of the Virginia Department of Education;

Whereas, on September 12, 2017, Governor Terry McAuliffe visited Sussex County Public Schools to recognize and congratulate division leaders, teachers and students on meeting the objectives of the memorandum of understanding with the state Board of Education;

Whereas, on September 13, 2017, the Virginia Department of Education officially announced the full accreditation status for all three (3) schools of the Sussex County Public School Division;

Therefore be it resolved, that the Sussex County Board of Supervisors hereby recognizes and congratulates the Sussex County School Board, Superintendent, school staff and students and parents, for a their excellent work in achieving full accreditation as part of providing a high-quality education to the students of Sussex County; and

Be it further resolved, that this resolution be presented to the Sussex County Public Schools.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

County Administrator Jones read the Resolution aloud.

Chairman Seward presented the resolution to Dr. Arthur Jarrett. Dr. Jarrett accepted the resolution and thanked the Board.

4. Public Hearing – none

5. Appointments

5.01 Appointments to the Southside Criminal Justice Board

County Administrator Jones advised that two (2) appointments to the Southside Criminal Justice Board were needed as discussed at the June 15, 2017 regular Board meeting. Ms. Antionette Morris, Victim Witness Director, is currently serving on the Southside Criminal Justice Board until an appointment is made for her position. There is still one (1) vacancy on the Board.

No appointments were made. This item will be on the October 19, 2017 Board meeting agenda.

5.02 Appointments to the Sussex County Community Policy and Management Team

County Administrator Jones advised that in accordance with Virginia Code §2.2-5205, the Board of Supervisors is responsible for the appointment of members to the Community Policy and Management Team (CPMT). Mr. Patrick Plourdé, Director of Social Services acting on behalf of the Office of Children’s Services, requested the members to be appointed to CPMT.

County Administrator Jones advised that Mr. Plourdé has contacted members. Members have agreed to serve, if appointed.

County Administrator Jones also noted that according to Code, it is required to have a parent representative and representative from a private organization as members of CPMT. However, the appointment of these members will be done at a later date.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints the following members to the Sussex County Community Policy and Management Team (CPMT):

Entity/Employer	Primary Member/Agency Head	Title	Designee	Title
Elected official or appointed official or his designee from the	Vandy Jones, III	County Administrator	-	-

governing body of a locality				
District 19 Community Services Board	Joseph Hubbard	Executive Director	Regina Smith	Manager of Children Services
Sixth Judicial District Juvenile Court Services Unit	F. Woodrow Harris	Director	Jean Cobb	Probation Officer II
Entity/Employer	Primary Member/Agency Head	Title	Designee	Title
Virginia Department of Health – Crater District	Alton Hart, Jr.	District Director	Roxanne Marr-Shears	General Admin Manager I
Sussex County Department of Social Services	Patrick S. Plourdé, Sr.	Director	-	-
Sussex County Public Schools	Arthur Jarrett, Jr.	Superintendent	Ahnjayla Hunter	Special Education Specialist

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6. Action Items

6.01 Voting Machines

County Administrator Jones advised that on September 8, 2017, the State of Board of Election decertified the Direct Recording Electronic (DRE) voting equipment that are currently used. The voting equipment needs to be in place by the November 2017 election. As a result, the purchase of seven (7) new voting machines are needed. The total costs for the voting machines are \$59,500.00.

A copy of the Notice to Localities Using Direct Recording Electronic (DRE) Voting machines, the Resolution of the Virginia State Board of Election regarding Certain Direct Recording Electronic (DRE) Voting Machines, and the memorandum to Chairman Alcorn, Vice Chair Wheeler and Secretary McAllister from Commissioner Cortes (RE: DRE Decertification Recommendation, dated September 8, 2017) were included in the Board packet.

Mr. William Jenkins, the General Registrar, was present to answer any questions.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the appropriation of funds in the amount of \$59,500.00 to Fund 302, Capital Improvement Project (CIP) to purchase seven (7) voting machines.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.02 Law Enforcement Mutual Aid Agreement

County Administrator Jones advised that on March 26, 2007, the cities of Petersburg, Colonial Heights, and Hopewell and the counties of Chesterfield, Prince George, Dinwiddie, Sussex, and Surry entered into a Law Enforcement Mutual Aid Agreement.

As the agreement was ten (10) years old, it was agreed that it needed to be updated. Sheriff Giles and County Attorney Flynn have reviewed and given their approval.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Law Enforcement Mutual Aid Agreement and adopts by resolution:

WHEREAS, Sussex County, along with the counties of Prince George, Chesterfield, Dinwiddie and Surry and the cities of Hopewell, and Petersburg currently participate in a mutual aid agreement, authorized by state law for police public safety purposes; and

WHEREAS, the agreement, having been entered into in 2007, will benefit from amendments to improve the cooperation among the localities.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Board of Supervisors that the Board does hereby agree to the amendments to the 2007 mutual aid agreement, as set out in the version attached to this resolution, and, accordingly, does hereby approve the agreement as amended.

Approved this 21st day of September, 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.03 County Office Building Windows

County Administrator Jones advised that \$100,000.00 had been appropriated for replacement of windows in the County Office Building—Commissioner of the Revenue/Treasurer Building. The project has been bid out. County Administrator advised that the low bid was \$152,150.00. The bid plus the cost of architects, hazardous materials evaluation and preparation of Asbestos and Lead-Based Paint Abatement Specifications brings the total project cost to \$170,000.00.

County Administrator Jones advised that the Board had three (3) options: (1) approve additional funding of \$70,000.00 to complete the project; (2) re-bid the project in hopes of getting a lower bid; and (3) forego the project.

Should additional funding be approved, it was suggested to donate the replaced windows to Habitat for Humanity.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the additional funding of \$70,000.00 to complete the County Office Building Windows project.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.04 Approval of Timber (Thinning) Bids

County Administrator Jones advised that the County has advertised Requests for Proposals for the thinning of the Henry Road/I95 Industrial Site. Eight (8) bids were received. The high bidder was SR Jones Land and Timber. They were evaluated by Chairman Seward and the County's Forestry Consultant.

A copy of the agreement was provided to the Board members.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the county administrator to execute the agreement between the County of Sussex and SR Jones Land and Timber upon the review and approval of the county attorney.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.05 Results of Request for Proposal #2017-04 Hunting Lease

County Administrator Jones stated the hunting lease for the Henry Technology Park and Commerce Center property is due to expire in October 2017. Per the Board's request, County Administration advertised for Requests for Proposal. Five (5) proposals were received.

Bent Barrel Hunt Club offered \$10.51/acre which was the high bid. The bids ranged from \$4.46 to \$10.51.

Supervisor Blowe made the motion, seconded by Supervisor Stringfield to award the Henry Technology Park and Commerce Center property hunt lease to Bent Barrel Hunt Club with an offer of \$10.51/acre.

There was discussion to award the lease to a local hunt club.

Supervisor Tyler offered a substitute motion to offer the lease to Dunn's Hunt Club, a local hunt club.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby temporarily table this item for later in the meeting until the County Attorney Flynn further reviews the language of the Request for Proposal #2017-04 Hunting Lease.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

After further review, County Attorney Flynn stated that the Request for Proposal stated that the County reserves the right to negotiate with the successful entity of the proposal. County Attorney Flynn advised that there will need to be a Public Hearing. This item was added to Closed Session.

6.06 Hazard Mitigation Plan Adoption

Hazard mitigation is the effort to reduce loss of life and property by lessening the potential impact of future disasters. Mitigation planning is a key process to break the cycle of disaster damage, reconstruction, and repeated damage.

County Administrator Jones stated that the Hazard Mitigation Plan is a plan between a number of counties, cities, and town. The Hazard Mitigation Plan, which is actually the Richmond-Crater Multi-Regional Hazard Mitigation Plan (hereinafter called the “Plan”), includes the counties of Charles City, Chesterfield, Dinwiddie, Greensville, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan, Surry, and Sussex, as well as the cities of Colonial Heights, Emporia, Hopewell, Petersburg, and Richmond, along with the towns of Ashland, Claremont, Dendron, Jarratt, McKenny, Stony Creek, Surry, Wakefield and Waverly.

It is a federal requirement [(44 Code of Federal Regulations (CFR)], Part 201] that every five (5) years the local Hazard Mitigation Plan be updated and adopted by resolution. This undertaken was led by Mr. Mark Bittner of Crater Planning District.

The Plan was sent to FEMA. FEMA rated the Plan as “satisfactory” meaning the Plan is “approvable” pending local adoption by all localities within the study area.

A copy of the 2017 Richmond-Crater Multi-Regional Hazard Mitigation Plan Resolution; a letter from Mr. Gruber, FEMA Mitigation Division, dated July 14, 2017; and an Executive Summary of the Richmond-Crater Multi-Regional Hazard Mitigation Plan Update were included in the Board packet.

County Administrator Jones also noted that it was brought to staff's attention, that in Section 2.1 of the Plan in the Demographic Characteristics (for County of Sussex, Towns of Jarratt, Stony Creek, Wakefield, and Waverly), the “Median value owner occupied housing unit (2014):” is listed as \$1,112,000.00. According to the census, it should be \$140,400.00. It is asked that if the plan is adopted, that it be adopted with the correction of the Median value owner occupied housing unit (2014): as \$140,400.00. The correction has been sent forth to be updated to the correct number.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts by resolution the local Hazard Mitigation Plan.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

7. Reports of Departments/Agencies

7.01 Atlantic Waste Disposal Update, Jason Williams, Senior District Manager

Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, provided a brief report of Atlantic Waste. Mr. Williams stated that there is a significant reduction in odor complaints.

Phase III area capping which is approximately 30-35 acres is estimated to be 85% complete.

The processing of leachate at the leachate treatment plant should commence in the next couple of weeks.

It was asked that the Board be informed of the amount of leachate that is being transported from other locations.

7.02 Treasurer's Report – included in Board packet

7.03 Finance Steering Committee Summary 8/21/17, Vice-Chairman Blowe

Vice Chairman Blowe advised that he was a member of the Finance Steering Committee that's comprised of Supervisors from throughout the Commonwealth. The Finance Steering Committee reviews the State budget and makes recommendation VACo to move forward with budgeting items.

Vice Chairman Blowe gave a brief overview of some of the highlights from the Finance Steering Committee meeting held August 21, 2017.

Vice Chairman Blowe stated that the State had a \$132,000,000.00 surplus this year. However, due to the State's financial condition, the majority of the surplus was used in the State Reserve Fund.

Vice Chairman Blowe also stated that in the State's General Fund, seventy percent (70%) of the entire budget is from state income tax with eighteen (18%) of the General Fund being from sales tax.

He also stated that in the Commonwealth, one of the key reasons for the rapid growth in Medicare costs is from the elderly population—65 years and older.

Vice Chairman Blowe shared that in regards to education, the State is approximately funding sixty-eight (68) of every 100 teachers; the remainder are being funded by the localities.

As provided by Family Services, Vice Chairman Blowe noted that the Child Services Act will be another big cost for the Commonwealth this upcoming year. There will be an

increase of \$86,000,000.00 due to higher caseloads. Localities are required by law to provide one-third (1/3) match.

There is an increase of \$28,000,000.00 mental health cost.

A copy of the “Where is the State Budget Headed” and “Locality Fiscal Stress Overview” presentation slides were included in the Board packet.

7.04 Community Development Report – *included in Board packet*

7.05 Housing Department Report – *included in Board packet*

7.06 Environmental Inspections – *included in Board packet*

7.07 Animal Services/Public Safety Report – *included in Board packet*

8. Citizens’ Comments (7:19 p.m.)

Comments were heard from Mr. Don Belbin (Cemetery Ridge Hunt Club) regarding their club and the Henry Technology Park and Commerce Center property for hunting.

9. Unfinished Business

There was a request for update of radio system. County Administrator Jones advised that the new tower has been completed with equipment in place. Testing starting Tuesday, September 19, 2017. Installation of radios have started. A more comprehensive update will be provide at the October 19, 2017 regular Board of Supervisors meeting,

There was question regarding Broadband. County Administrator Jones advised that the County advertised Requests for Proposal to conduct a Broadband Feasibility Study. Design Nine was selected to conduct the study. They will be in the County, Wednesday through Friday, September 27-29, 2017, respectively, with Wednesday, September 27, 2017 designated as the day to hold interviews with stakeholders. Design Nine will also be interviewing commercial businesses. He advised that the Tobacco Commission is accepting applications due November 15, 2017 for localities that would like to apply for the Broadband grant. This grant is a 50/50 grant wherein the fifty percent (50%) provided by the Tobacco Commission will have to matched.

County Administrator Jones also advised of a pilot program done in Prince George County by Prince George Electrical Coop. County Administrator Jones advised that there has been conversations with Prince George Electrical Coop as to doing a similar program in Sussex County. County Administrator Jones advised that a presentation may be given at the October 19, 2017 Board meeting to include Prince George Electrical Coop, to meet the Tobacco Commission’s deadline of November 15th for submission of grant application.

There was also a question regarding the solar projects on Ginhill and Robinson Road landfills. County Administrator Jones advised that the entities are in discussion with

Virginia Dominion Power in regards to costs to run the necessary infrastructure to run power to the grid.

10. New Business – none

11. Board Member Comments

11.01 Blackwater District – no comments.

11.02 Courthouse District – no comments.

11.03 Henry District – no comments.

11.04 Stony Creek District – Announced Town Hall meeting will be held in October. The date will be given at later time.

11.05 Wakefield District – Shared with the Board his visit to the Wakefield Town Hall Meeting. Initially was opposed to County giving money to Town, but has had a change of heart. Pleased with the use of money to upgrade playground area. Advised of grant to have inmates help clean Town.

11.06 Waverly District – no comments.

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of (1) personnel matter, discussion or consideration of prospective candidates for employment; assignment, appointment, promotion, performance, pursuant to Code Section 2.2-3711(A)1, Animal Control/Public Safety; (2) award of public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Code Section 2.2-3711(A)29; jails and (3) disposition of publicly held real property where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Code Section 2,2-3711(A)3, Henry Technology Park and Commerce Center property.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

12.03 Certification

ON MOTION OF SUPERVISOR FLY seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

12.04 Action Resulting from Closed Session

There was no action on Closed Session Items.

13. Recess/Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the September 21, 2017 meeting of the Sussex County Board of Supervisors adjourned at 9:15 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

13.02 Next Meeting

The next Board of Supervisors meeting will be held on Thursday, October 19, 2017 at 6 p.m. the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884 with possible Work Session pending notification.