

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, June 16, 2016 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Deborah A. Davis, County Administrator
Vandy V. Jones, III, Deputy County Administrator
Mark Flynn, County Attorney
Marycarol White, Financial Consultant
Raymond R. Bell, Sheriff
Ellen G. Boone, Commissioner of the Revenue
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
Deste J. Cox, Deputy Treasurer
Chequila H. Fields, Director of Social Services
Ernest Giles, Captain
William Jenkins, General Registrar
Antionette Morris, Victim Witness Director
Lyndia P. Ramsey, Commonwealth's Attorney
Matthew Venable, Director of Environmental Inspections
Eddie T. Vick, Public Safety Coordinator
Onnie L. Woodruff, Treasurer

1. Commencement

1.01 Call to Order/Determine Quorum

The June 16, 2016 meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

1.02 The Invocation

The Invocation was offered by Supervisor Fly.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Vice Chair Seward requested to add under Closed Session as Number 12.02 Discussion of Atlantic Waste Disposal, applicable code 2.2-3711(A)(7).

Supervisor Fly requested to add under Action Items as Number 6.06 Aide to Localities.

Staff requested the following amendments to the agenda:

Under Number 4 Public Hearing, Number 4.02 Budget Ending Fiscal Year June 30, 2017 should be listed as 4.01; and Number 4.01 Ordinance to Impose Tax Levies for Calendar Year 2016 should be listed as Number 4.02.

Under Number 6 Actions Items add as 6.07 Amendment to an Easement for Prince George Electric Cooperative.

Under Number 7 Reports of Departments/Agencies delete Number 7.07 delete Dr. Mary Wilson, Board Member, John Tyler Community College Board.

Under Number 10 New Business, delete Number 10.01 Town of Waverly's Water

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the June 16, 2016 regular agenda, inclusive of (1) adding under Closed Session as Number 12.02 Discussion of Atlantic Waste Disposal, applicable code 2.2-3711(A)(7); (2) add under Action Items as Number 6.06 Aide to Localities; (3) listing Public Hearing, Number 4.02 Budget Ending Fiscal Year June 30, 2017 as 4.01; (4) listing Number 4.01 Ordinance to Impose Tax Levies for Calendar Year 2016 as Number 4.02; (5) adding under Action Items Number 6.07 Amendment to an Easement for Prince George Electric Cooperative; (6) deleting Reports of Departments/Agencies, Number 7.07 Dr. Mary Wilson, Board Member, John Tyler Community College Board; and (7) deleting under New Business, Number 10.01 Town of Waverly's Water.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of May 16, May 19, and May 24, 2016 meetings; (b) Approval of Warrants and Vouchers; and (c) Approval of Restoration of Funds, Sheriff's Department - \$5,262.33; (d) Approval of Restoration of Funds, Fire & Rescue - \$6,208.71; and (e) Accept and Appropriate Department of Criminal Justice Grant Funds - \$8,535.00.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3. Recognitions/Awards

3.01 Recognition of the Late Walter T. Gay, Sr.

County Administrator Davis stated that at its May 19, 2016 meeting, the Board adopted the resolution in recognition of the Late Walter T. Gay, Sr.

County Administrator Davis read the resolution aloud. Chairman Blowe and Vice Chair Seward presented the resolutions in recognition to the sons of the Late Walter T. Gay, Sr., Walter T., Jr. and William Gay.

The resolution in recognition of the Late Walter T. Gay, Sr. has been placed, recorded and retained in the May 19, 2016 minutes book of Sussex County.

4. Public Hearing

4.01 Budget Ending Fiscal Year June 30, 2017

Ms. Carol White, Financial Consultant, gave a brief overview of the budget. Ms. White stated that the public hearing for the budget for Fiscal Year 2017 is to give citizens an opportunity to comment. She stated the grand total of the budget advertised including the School Board's budget is \$34,712,259.00 which is an increase of \$525,394.00. Ms. White also stated that the School Board's state and federal funds increased by the amount of \$452,048.00; however, the School Board asked for level funding.

Ms. White also stated that this budget includes the four cents (4¢) real estate tax increase,

Public Comments

Comments were heard from the following:

- Larry Diehl (Waverly District)

Mr. Diehl stated for the record that unfortunately since the landfill has been the primary source of income that the County has a capital that never increases its maximum income to balance the budget. Mr. Diehl stated that the reason there is such a struggle is because the County's been so dependent on one source as opposed to phasing the landfill out. Mr. Diehl stated that he knows the landfill can't be just shut down; however, there has to be a plan to get the environment situation straight so that the County can attract more businesses which in five years from now, will give the County a diverse, higher income. Mr. Diehl wanted to make it clear on that the record that the problem mainly is because the dependency on income from Atlantic Waste. He stated that it's not good. He's never seen any other County budgets. Mr. Diehl stated that he's done budgets for different entities. Mr. Diehl stated that he was not criticizing.

- Kevin Bracy (Courthouse District)
- Anne Joyner (Wakefield District)

Board Comments

Comments were heard from Supervisors Seward, Fly and Blowe.

4.02 Ordinance to Impose Tax Levies for Calendar Year 2016

Ms. White gave a brief overview to make clear what the County is proposing as far as tax rates. For real estate which includes individual real estate, personal corporation real estate and mobile homes, staff is recommending that real estate tax rate be increased from fifty-four cents (54¢) per \$100 of assessed value to fifty-eight cents (58¢) per \$100 of assessed value. Staff is proposing that all other rates remain the same.

Public Comments were heard from the following:

Larry Diehl (Waverly District)
Dave Root (Blackwater District)
Janette Greene (Courthouse District)
Rev. Connie Gibbs (Waverly District)
Frank Irving (Waverly District)
Chester Carter (Stony Creek District)
Otto Wachsmann (Stony Creek District)
Kevin Bracy (Courthouse District)
John Sutton (Courthouse District)

Board Comments were heard from the following:

Supervisor Fly (Courthouse District)
Supervisor Seward (Blackwater District)
Supervisor Stringfield (Wakefield District)
Supervisor Futrell (Waverly District)
Supervisor Tyler (Henry District)
Supervisor Blowe (Stony Creek District)

4.03 Return to Open Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5. Appointments

5.01 Appointment to Social Services Administrative Board

County Administrator Davis reported that Anne Giles has relocated and is no longer in the Waverly District. She has resigned from the Department of Social Services Board which has created a vacancy. An appointment is required to fill her unexpired term ending June 30, 2019.

Supervisor Futrell has communicated with Ms. Evelyn Giles, Post Office Box 475, 228 Butler Street, Waverly, VA 23890. She has agreed to serve, if appointed.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Ms. Evelyn Giles, Post Office Box 475, 228 Butler Street, Waverly, VA 23890 to the Department of Social Services Administrative Board for a term to expire June 30, 2019.
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

County Administrator Davis reported that Ms. Gayle Bain, 35096 Old Wakefield Road, Waverly, VA 23890, is a current member of the Social Services Administrative Board. Ms. Bain term will expire June 30, 2016 and is eligible for reappointment. She has agreed to serve, if reappointed.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Ms. Gayle Bain, 35096 Old Wakefield Road, Waverly, VA 23890, to the Social Services Administrative Board, with a term expiring June 30, 2020.
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

County Administrator Davis reported that Mr. Norfleet Givens, 28183 Proctor Road, Emporia, VA 23847, is a current member of the Social Services Administrative Board. Mr. Givens term will expire June 30, 2016 and is eligible for reappointment. He has agreed to serve, if reappointed.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. Norfleet Givens, 28183 Proctor Road, Emporia, VA 23847, to the Social Services Administrative Board with a term expiring June 30, 2020.
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

5.02 Appointment to Industrial Development Authority (IDA) Board of Directors

County Administrator Davis stated that at the last Board meeting, staff informed the Board that an appointment was needed to replace the vacancy created by Mr. Bruce Spencer's decision to no longer serve. Mr. Spencer's term will expire May 15, 2017.

County Administrator Davis stated that staff has also been notified that Mr. Martin F. Harrell, Sr. and Mr. Edmond Curley do not wish to be reappointed to the IDA Board of Directors. Both Mr. Harrell's and Mr. Curley's term expired May 15, 2016.

County Administrator Davis also advised that appointments to the IDA Board are not district specific; and, the Board meets as needed. However, staff has been contacted by McGuire Woods Law Firm stating that they may be submitting a bond application in the next few months.

A copy of the current IDA Board roster was included in the Board packet.

Supervisor Futrell suggested Mr. Chester Carter. Supervisor Futrell has spoken with Mr. Carter. He has agreed to serve, if appointed.

Supervisor Tyler suggested Mr. Charles Ross. Supervisor Tyler has spoken with Mr. Ross. He has agreed to serve, if appointed.

The Board is to recommend a nomination for the other vacancy at the regular Board of Supervisors meeting on July 21, 2016.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Messrs. Chester and Charles Ross to the Industrial Development Authority Board of Directors, both with terms expiring May 15, 2020.

6. Action Items

6.01 Board's 2016 Priorities Update

Deputy County Administrator Jones gave a brief overview of the monthly update of Board's 2016 Priorities adopted earlier in the year.

Under Economic Development, Deputy County Administrator Jones reported that the County Newsletter was updated from ongoing status to complete status. The newsletter will be issued periodically. Deputy County Administrator Jones also stated that one of the ongoing items, "Shovel Ready Site" (Cabin Point Road site), will be taken into consideration at the current Board meeting. The other items are ongoing.

Under Broadband, Deputy County Administrator Jones wanted to note that regarding "County Cell Coverage", Verizon had previously withdrawn/postponed their application. However, Verizon has been in contact with the Community Development Department regarding new cell tower on property owned by Dr. Cupp. This item will be on the July 21, 2016 Board of Supervisors agenda. The other items are ongoing.

Under Strategic Plan, Deputy County Administrator Jones reported that a planning session had been scheduled for June; however, it has been rescheduled for October 2016 to discuss strategic planning. The other items are ongoing.

Under FY 2017 Budget, Deputy County Administrator Jones stated that he reported at May 19, 2016 meeting that the Board packet was on the County website. He reported that the June 16, 2016 Board packet was on the County website as well. From this point forward the Board packets will be placed on the County's website under the Agenda, Minutes and Board packet. Deputy County Administrator Jones also stated that staff is working toward Planning Commission packets on the website as well. The other items are ongoing.

6.02 Authorization of Voting Credentials for NACo Conference

County Administrator Davis stated that the County has two (2) Board members who will be attending the NACo Conference. She stated that in order to participate, a county must have paid their membership dues and have a paid registrant for the conference. Each county with registrants to attend the conference needs to name a voting delegate and an alternate to be authorized to pick up the County's voting materials while at the NACo conference.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby name Supervisor Tyler as the voting delegate authorized to pick up the County's voting materials while at the NACo Conference.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby name Supervisor Stringfield as the alternate voting delegate authorized to pick up the County's voting materials while at the NACo Conference.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none.

6.03 2016 VACo County Officials' Summit

County Administrator Davis stated that the VACo County Officials' Summit is scheduled for August 18-19, 2016 at Four Points by Sheraton in Richmond. She reported that the cost to attend will be \$40.00 per person. Any Board members who would like to attend the Summit should notify Ms. Shilton Ricks-Butts by August 1, 2016.

6.04 Contract Award Recommendation: Cabin Point Road Industrial Park Water & Sewer Extension

County Administrator Davis reported that bids for the Cabin Point Water and Sewer Project were received and opened on May 10, 2016. The apparent low bidder was Perkinson Construction, LLC. All information submitted has been reviewed and references has been checked. The engineered cost estimate for the project was \$580,146.00. The bid recommended for acceptance is \$219,552.24 lower than expected, thereby reducing the

County's local match requirement from \$290,073.00 to \$180,296.88 (a reduction of \$109,776.12).

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the bid submitted by Perkinson Construction, LLC and enter into a contract in the amount of \$360,593.76, which includes the required local match of \$180,296.88.

Voting aye: Supervisors Blowe, Futrell, Stringfield, Tyler

Voting nay: Supervisors Fly, Seward

6.05 Crown Castle Amendments to Tower Lease (2)

County Administrator Davis stated that there are two (2) amendments from Crown Castle (1) First Amendment to Tower Lease, Stony Creek Site, located at 12496 Sussex Drive, Stony Creek; and (2) First Amendment to Collocation Sublease Agreement, Peebles Property located at 7274 Beaver Dam Road, Waverly.

County Administrator Davis stated that the County's Attorneys have reviewed the documents, asked that some minor modifications be made. Those modifications were made. The County's Attorneys have approved the documents for the County Administrator's signature.

A copy of the First Amendment to Tower Lease and the First Amendment to Collocation of Sublease Agreement are included in the June 16, 2016 Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to sign the two (2) amendments from Crown Castle (1) First Amendment Lease, Stony Creek Site, located at 12496 Sussex Drive, Stony Creek; and (2) First Amendment to Collocation Sublease Agreement, Peebles Property, located at 7274 Beaver Dam Road, Waverly.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.06 Aide to Localities

Supervisor Fly stated that it is his understanding that the County is planning to develop a new policy as it relates to Aide to Localities. Supervisor Fly stated that historically the County receives the Aide to Localities funding and distributes funding to the fire departments. Supervisor Fly stated that it has come to his attention that this policy is going to change. The County will keep all the Aide to Localities funding, make the decisions on the amount and who will receive the money, as well as make decisions on what equipment to purchase. Any equipment purchased will be owned by the County instead of the fire department. Also, there is an advisory committee created comprised of a member from each fire department. And, even though an advisory committee has been created, the Public Safety Coordinator will have the right to override the votes of the Advisory Committee.

Supervisor Fly is requesting clarification as to whether the County is adopting a new policy for Aide to Localities.

Mr. Eddie T. Vick, Public Safety Coordinator, stated the he is the policymaker. He can make changes to the policy. The policy has already been sent to the fire departments.

Chairman Blowe has asked the County staff to work with Mr. Vick, as well as the County Attorney, and meet with all the fire departments involved to review policy. As a courtesy, come back to the Board before a final decision is made and or before the new policy is enacted to make sure all questions have been answered.

This item will be placed on the July 21, 2016 Board agenda.

6.07 Amendment of Prince George Electric Easement

Mr. Matthew Venable, Director of Environmental Inspections, stated that the County Administrator previously signed an agreement for a twenty (20) feet easement to access the leachate plant at Atlantic Waste Disposal landfill. At that time, it was the assumption that the easement would be underground. Now it will be going overhead, there is a need for an additional twenty feet easement to provide the red power line service for a total of forty (40) feet easement.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Board of Supervisors hereby approves the amendment to Prince George Electric Easement to add twenty (20) feet for a total of forty (40) feet.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Fly

Chairman Blowe requested to schedule the next Board meeting to adopt the budget prior to citizens leaving. The next Board meeting to approve the budget was scheduled for Monday, June 27, 2016 at 7:00 p.m. at General District Courtroom.

7. Reports of Departments/Agencies

7.01 Animal Services/Public Safety Monthly Report – *included in Board packet*

7.02 Community Development Monthly Report – *included in Board packet*

7.03 Treasurer's Report – *included in Board packet*

Mr. Woodruff turned over two (2) gift certificates for a total of \$50.00 to County Administration for the infant's mother in the February 2016 tornado disaster. (These gift certificates were designated specifically for the infant's mother and family member of the victim.) Mr. Woodruff asked that a receipt be provided upon delivery of gift cards to be placed in records.

Mr. Woodruff reviewed the budget with the Board members. A copy of the report was included in the Board packet. Handouts were provided to the Board as well.

7.04. Environmental Inspections Monthly Report – included in Board packet

7.05 Blackwater Regional Library Report – included in Board packet

7.06 Atlantic Waste Disposal Update

Mr. Dontellas, Engineering Manager of Atlantic Waste Disposal, gave a brief monthly update on Atlantic Waste Disposal activities.

Mr. Dontellas stated that the current capping project which had originally been reported as thirty (30) acres, eleven (11) acres have currently been installed. The tentative completion date is mid-July for the first phase.

Phase II has been started which is another thirty-six (36) acres of woods. This project should be completed at the end of the year.

Phase III capping project which was originally thirty-four (34) acres is designed and completed. Construction will start in 2017.

Phase IV is a new project. The design is ongoing. It's approximately twenty-five (25) acres. Atlantic Waste Disposal anticipates completing this project in 2016.

Atlantic Waste Disposal has an approximate total eighty (80) to ninety (90) acres completed this year.

The current gas leak issue at the landfill continuing to improve. Atlantic Waste Disposal is planning to add a new flare.

Construction has started on the Waste Water Treat Plant. It is currently scheduled to be online in March 2017 as planned.

The Emergency Volunteer Consent Order Atlantic Waste Disposal entered into with the Department of Environmental Quality (DEQ) was lifted as of June 13, 2016. All requirements were met. Mr. Dontellas stated that AWD entered into a voluntary consent order at that time that will continue on with a few other items.

Mr. Dontellos extended another invitation to Board members to visit the landfill to see the progress of the projects.

8. Citizens' Comments (9:00 pm)

Comments were heard from:

- Larry Diehl (Waverly District)

- Whitney Walters (Volunteer-Shelter)
- Anne Joyner (Wakefield District)
- Crockett Morris (Courthouse District)
- Rufus Tyler (Henry District)

9. Unfinished Business

9.01 General Reassessment

County Administrator Davis advised that the Request for Proposals (RFP) for vendors for the general reassessment service has been advertised in the *Richmond Times Dispatch* and *Sussex & Surry Dispatch* newspapers. The advertisement has also been placed on the County and Department of General Services websites. Information was also sent to four (4) firms that were on the County's Bidders List.

County Administrator Davis stated that the deadline to submit proposals is July 8, 2016. County Administrator Davis stated upon review of the RFPs, with the assistance of Ms. Ellen Boone, the Commissioner of the Revenue, information will be shared with the Board.

A copy of the Request for Proposals Number #2016-02, General Reassessment Services is included in the June 16, 2016 Board packet.

9.02 Distribution of Tornado Disaster Relief Funds

County Administrator Davis reported that as of June 10, 2016, the total of funds received for the Disaster Relief Funds is \$46,391.62. County Administrator Davis stated that were several organizations that have expressed interest in receiving the funds.

County Administrator Davis stated that Mr. Eddie T. Vick, Public Safety Coordinator, was communicating with an organization regarding restoration of damages from the tornado; however, there hasn't been any response received from this organization.

County Administrator Davis advised that she has received information from Virginia Association of Realtors stating that they have \$50,000.00 available to aid Virginia residents displaced by the February tornado. Information was forwarded to the Town of Waverly.

County Administrator Davis stated that the Town of Waverly requested that the Tornado Disaster Relief Funds be released to the Town of Waverly. A copy of the letter was provided to the Board members.

County Attorney Flynn updated the Board that United Methodist Committee on Relief (UMCOR) is a religious organization. Therefore, they cannot receive the funding.

By general consensus of the Board, the Distribution of Tornado Disaster Relief Funds has been added to the agenda of the Board of Supervisors meeting scheduled for Monday, June 27, 2016.

10. New Business - none

10.01 Request to Purchase Modular Unit Located at Jefferson Elementary School

Supervisor Futrell stated that the modular units located at Jefferson Elementary School has been vandalized.

Supervisor Futrell stated that a family in Dinwiddie County has contacted him and has expressed interest in purchasing one of the modular units at Jefferson Elementary School. The family would like to move the unit to Brunswick County. Supervisor Futrell that the family would pay for relocating/moving the modular unit.

County Administrator Davis advised that the modular units could not be sold directly to an individual. The County's procurement procedures will have to be followed.

County staff is to follow the procurement procedures and advise Ms. Williams.

10.02 Request for Staff to Develop Countywide Property Maintenance Code

Supervisor Futrell stated that it was brought to his attention that the Sheriff's Department and Animal Control had visited property that could have proposed an unsafe condition. Supervisor Futrell is requesting the public safety and the building department to seek and/or research the possibility of developing a Property Maintenance Code.

The county administrator and staff have been tasked with researching this matter and reporting the Board regarding developing a countywide property maintenance code.

Supervisor Tyler left at 10:32 p.m.

10.03 Place Chambliss Elementary and Jefferson Elementary Schools up for Bid

Supervisor Fly stated that Chambliss Elementary and Jefferson Elementary Schools has been returned back to the County for approximately three (3) years. These schools have been vandalized.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes county administration to move forward with the bid process to place Chambliss Elementary and Jefferson Elementary Schools up for bid which includes all the modular units and everything on property.

Vice Chair offered a secondary motion being that there has been expressed interest in purchasing the modular unit at Jefferson Elementary School.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes

county administration to move forward with the bid process to place Chambliss Elementary School up for bid which includes all the modular units and everything on the property; and

FURTHER RESOLVED that county administration move forward with the bid process to place Jefferson Elementary School up for bid with the exclusion of the modular units that will be up for bid by separate process.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

10.04 Place All Lawn Care Services Currently Performed by the Building and Grounds Department

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes County Administration to place all lawn care services currently performed by Building and Grounds out for bid to determine if there are any cost savings and turn these services over to a private company.

Voting aye: Supervisors Fly, Seward, Stringfield

Voting nay: Supervisors Blowe, Futrell

Absent during vote: Supervisor Tyler

10.05 Place All Janitorial Services Currently Performed by the Building and Grounds Department

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes County Administration to place all janitorial services currently performed by Building and Grounds out for bids to determine if there any cost savings and turn these services over to a private company,

Voting aye: Supervisors Fly, Seward

Voting nay: Supervisors Blowe, Futrell, Stringfield

Absent during vote: Supervisor Tyler

Motion failed.

10.06 Develop a \$40.00 Registration Fee for Each Child Wishing to Enter into the Sussex County School System

This item was eliminated. There was no discussion.

10.07 Turn down the Current Tobacco Fund Grant in this Budget Cycle

This item has already been discussed.

10.08 Authorize County Administration to Work with Isle of Wight Forest Products Located in Wakefield to Develop a Motor Sports Park

This item was eliminated. There was no discussion.

10.09 Develop a Workout and Exercise Room on the Campus for Employees

This item was eliminated. There was no discussion.

10.10 Develop a Plan to Remove Agencies that are currently in the Waverly Office Back to the Courthouse and Sell the Waverly Building

Supervisor Fly stated that to save money, eliminate the County's Housing Office Building in Waverly and consolidate staff to the Sussex campus. Supervisor Fly stated that the County has housed Virginia Extension Services and the 4-H Cooperative Extension and share these departments with Surry County. Supervisor Fly is suggesting that Surry County house these departments and move County staff to the Sussex complex. Supervisor Fly stated Virginia Housing Development Authority (VHDA) in Richmond have indicated that they transfer Section 8 services for Emporia, Greenville, Surry and Sussex to the Franklin Housing office without decreasing any services.

Supervisor Fly offered a motion that County Administration look into closing the Waverly office and moving County employees back to the Sussex campus. After discussion, that the Waverly office is a polling place/voter precinct, Supervisor Fly withdrew his motion.

11. Board Member Comments

11.01 Blackwater District – Vice Chair Seward thanked the citizens for coming out.

11.02 Courthouse District – Comments were heard from Supervisor Fly.

11.03 Henry District – none

11.04 Stony Creek District – none

11.05 Wakefield District – none

11.06 Waverly District – Comments were heard from Supervisor Futrell.

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for consultation of with legal Counsel pursuant to applicable Code Section 2.2-3711(A)7 regarding specific legal matter requiring legal advice by counsel regarding the Atlantic Waste Disposal landfill and action.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

12.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR SEWARD seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

12.03 Certification

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent during vote: Supervisors Stringfield, Tyler

12.04 Action Resulting from Closed Session

No action taken.

13. Recess/Adjournment

13.01 Recess

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the June 16, 2016 meeting of the Sussex Board of Supervisors is hereby recessed at 11:47 p.m. to Monday, June 27, 2016.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent during vote: Supervisors Stringfield, Tyler

13.02 Adjournment

After discussion, the meeting could not be recessed. The June 16, 2016 meeting of the Board of Supervisors need to be adjourned.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the June, 2016 meeting of the Sussex Board of Supervisors is hereby adjourned at 11:47 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent during vote: Supervisors Stringfield, Tyler

13.02 Next Meeting

The next Board of Supervisors meeting will be Monday, June 27, 2016 at 7 p.m. in the General District Courtroom – Judicial Center located at 15098 Courthouse Road, Sussex, VA 23884.