

**Sussex County Board of Supervisors Meeting**  
**Thursday, March 19, 2020 – 6 pm**  
**General District Courtroom – Sussex Judicial Center**  
**15098 Courthouse Road, Sussex VA 23884**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

**2. Approval of Consent Agenda**

- 2.01 Minutes of January 16 regular, January 16 and 25, 2020 Special Board meetings
- 2.02 Warrants and Vouchers
- 2.03 Riverside Regional Jail Authority Costs for Inmate Services
- 2.04 Appropriation for Emergency Purchase of Generator for Animal Shelter
- 2.05 Approval and Appropriation of Executive Search Services

**3. Recognitions/Awards/Presentation**

- 3.01 Introduce Interim County Administrator and Interim Planning Director
- 3.02 Presentation: The Honorable Lyndia P. Ramsey
- 3.03 Presentation: John Tyler Community College – Ted Raspiller, Fred Taylor & Holly Walker

**4. Public Hearings** – none

**5. Appointments**

- 5.01 Appointment to the Building Code Appeals Board (2)
- 5.02 Appointments to the Board of Zoning Appeals (3)
- 5.03 Appointment to the Southside Virginia Educational Center Board
- 5.04 Appointment to the Sussex Service Authority Board of Directors
- 5.05 Appointment to the Housing Oversight Board
- 5.06 Appointment to Virginia's Gateway Region Board of Directors

**6. Action Items**

- 6.01 Approval of Prince George Electric Cooperative Utility Easement and Release of Liability for Damage
- 6.02 Authorization of Signature for Warrants Registers for Accounts Payable and Payroll
- 6.03 Wood Fuel Developers, LLC Refund

**7. Report of Departments**

- 7.01 Treasurer's Report – *for information only*
- 7.02 Animal Services Report – *for information only*
- 7.03 Community Development Report – *for information only*

- 7.04 Environmental Inspections Report – *for information only*
- 7.05 Public Safety Report – *for information only*
- 7.06 Housing Department Report – *for information only*
- 7.07 Sheriff’s Department Monthly Report – *for information only*

**8. Citizens’ Comments**

**9. Unfinished Business** – none

**10. New Business** - none

**11. Board Members Comments**

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

**12. Closed Session**

- 12.01 Convene to Closed Session
  - a. Personnel Matters, discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1
- 12.02 Reconvene to Open Session
- 12.03 Certification
- 12.04 Action Resulting from Closed Session (if any)

**13. Recess/Adjournment**

- 13.01 Recess/Adjournment
- 13.02 Regular Meeting, April 16, 2020 @ 6 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

At a Special (Organizational) Meeting of the Board of Supervisors  
Held in the General District Courtroom on  
Thursday, January 16, 2020 – 6 pm

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Marian D. Johnson  
Debbie P. Jones  
Wayne O. Jones  
Susan M. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker

**STAFF PRESENT**

Vandy V. Jones, III, County Administrator  
Millard D. Stith, Consultant  
Mark Flynn, County Attorney  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

**Item 1. Call To order/Determine Quorum (6:00 p.m.)**

The January 16, 2020 special meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**Item 2. The Invocation**

The invocation was offered by Supervisor Tyler.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

Chairman Seward turned the meeting over to County Administrator Jones.

**Item 4. Agenda Amendment**

There were no agenda amendments.

**Item 5. Approval of Agenda**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves the January 16, 2020 special (organizational) meeting agenda as presented. All Board members present voted aye.

**Item 6. Election of Chairman for Calendar Year 2020**

County Administrator Jones opened the floor for nominations for Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor Tyler nominated Supervisor Wayne Jones for Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor Debbie Jones nominated Supervisor Seward for Chairman of the Board of Supervisors for Calendar Year 2020.

ON MOTION OF SUPERVISOR TYLER, seconded SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the nomination of the said names of Supervisor W. Jones and Supervisor Seward for the Chairman of the Board of Supervisors for Calendar Year 2020. All Board members present voted aye.

After discussion, Supervisor W. Jones stated that being that this is his first year on the Board, he would request his name to be withdrawn from nomination for the Chairman of the Board of Supervisors. Supervisor Tyler withdrew Supervisor W. Jones name from nomination for Chairman of the Board of Supervisors.

County Administrator Jones stated that with the withdrawal of Supervisor W. Jones from nomination for Chairman of the Board of Supervisors, the name put forward for nomination for Chairman of the Board of Supervisors for Calendar Year 2020 was Supervisor Seward.

By roll call, County Administrator Jones asked for the vote for Supervisor Seward for Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor Fly – aye

Supervisor Seward – aye

Supervisor Tyler – nay

Supervisor Johnson – nay

Supervisor D. Jones – aye

Supervisor W. Jones – aye

County Administrator Jones announced that with four (4) aye votes—Supervisors Fly, Seward, D. Jones, and W. Jones, Supervisor Seward is Chairman of the Sussex County Board of Supervisors for Calendar Year 2020.

County Administrator Jones turned the meeting over to Chairman Seward.

#### **Item 7. Election for Vice Chairman for Calendar Year 2020**

Chairman Seward opened the floor for nominations for Vice Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor Tyler nominated Supervisor W. Jones for Vice Chairman of the Board of Supervisors for Calendar Year 2020.



ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the nomination for Vice Chairman of the Board of Supervisors on the said name of Supervisor W. Jones. All Board members present voted aye.

By roll call, Chairman Seward asked for the vote for Supervisor W. Jones for Vice Chairman of the Board of Supervisors for Calendar Year 2020.

Supervisor W. Jones – aye  
Supervisor D. Jones – aye  
Supervisor Johnson – aye

Supervisor Tyler – aye  
Supervisor Seward – aye  
Supervisor Fly – aye

With a unanimous vote of ayes, Supervisor W. Jones is the Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2020.

### **Item 8. Adoption of By Laws**

Chairman Seward asked if everyone had viewed or had copies of the By Laws.

Supervisor Tyler recommended that at the request of citizens that the start time of the Board of Supervisors meetings be moved from 7:00 p.m. to 6:00 p.m.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby changes the start time of the Board of Supervisors meetings from 7:00 p.m. to 6:00 p.m.

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Tyler

Voting nay: Supervisor Fly, Seward

Chairman Seward inquired as to the time in Item 8. Citizens' Comments that was normally at 8:00 p.m. County Attorney Flynn stated that Citizens' Comments could just be listed on the agenda. The time would be deleted from the By Laws.

ON MOTION OF SUPERVISOR TYLER, seconded SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby delete the time in Item 8. Citizens' Comments from the By Laws.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

Mr. Steve White, Tie Breaker, noted the end time of the Board of Supervisors meeting. After discussion, County Attorney stated that there was no value in the end time. There was discussion of amending the start time in Section 2. Meetings, 2.1.E from 7:00 p.m. to 6:00 p.m. and delete the end time.

Supervisor Tyler noted to amend the start time from 7:00 p.m. to 6:00 p.m. in Section 5. Order of Business, 5.1.A.

There was discussion of the length of time of the Board meetings and being cognizant of the time.

ON MOTION OF D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby amends Section 2. Meetings, Section 2.1.E and Section 5. Order of Business 5.1.A to change the start time of the Board of Supervisors meetings from 7:00 p.m. to 6:00 p.m.; and

FURTHER RESOLVED that the end time of Board of Supervisors meetings in Section 2. Meetings, 2.1.E be deleted from the By Laws.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

There was discussion of roll call votes and voice voting of aye or nay. County Attorney Flynn stated the adoption of ordinances, particularly land use ordinances, laws, Closed Sessions and resolutions that have permanent effects should probably require roll call vote. County Attorney Flynn stated motions with temporary actions and procedural in nature could probably be done by voice vote of ayes or nays. There were discussion that in voice voting, the ayes or nays would not be recorded.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the By Laws with said amendments:

- change the start time of the Board of Supervisors meeting from 7:00 p.m. to 6:00 p.m.
- delete time in Item 8. Citizens' Comments from the By Laws.
- amend Section 2. Meeting, 2.1.E and Section 5. Order of Business, 5.1 to change the start time of the Board meetings from 7:00 p.m. to 6:00 p.m.
- delete the end time of Board of Supervisors meetings in Section 2. Meetings, 2.1.E from the By Laws.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

### **Item 9. Appointment of Personnel and Finance Committees**

Chairman Seward discussed with Board members whether to have a two (2) member or a three (3) member Committees. County Attorney stated that there was one (1) practical point—with a two (2) member committee, either both attends or there is no meeting. With a three (3) member committee, if at least two (2) members attend, a meeting can be held.

Chairman Seward appointed Supervisors Fly, W. Jones, and Tyler to the Finance Committee with Supervisor Fly being the Chairman.

Chairman Seward appointed Supervisors Johnson, D. Jones, and W. Jones to the Personnel Committee with Supervisor D. Jones being the Chairman.

There was also discussion regarding the Finance Committee of whether there would be any prohibition of the Chairman of the Finance Committee reviewing invoices as well as the Vice Chairman of the Board of Supervisors. One of the responsibilities of the Vice Chairman is to review invoices.

County Attorney Flynn stated that there was no prohibition. According the By Laws, the Board may assign fiscal matters to the Finance Committee for review for recommendation for Board action.

Chairman Seward stated that Supervisor Fly, as the Chairman of Finance Committee, will be reviewing invoices on a monthly basis as well as or along with the Vice Chairman.

#### **Item 10. Citizens' Comments**

Comments were heard from Kevin Bracy (Courthouse District) to welcome new Board members, moving the County forward, and doing the right thing.

#### **Item 11. Adjournment**

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the January 16, 2020 Special (Organizational) Meeting of the Sussex County Board of Supervisors hereby adjourned at 6:26 p.m. All Board members present voted aye.

**At a Regular Meeting of the  
Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, January 16, 2020 at 7 pm**

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Marian D. Johnson  
Debbie P. Jones  
Wayne O. Jones  
Susan M. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker

**STAFF PRESENT:**

Vandy V. Jones, III, County Administrator  
Millard D. Stith, Independent Consultant  
Mark Flynn, County Attorney  
Ellen G. Boone, Commissioner of the Revenue  
Deste J. Cox, Treasurer  
Brenda H. Drew, Housing Coordinator  
G. Reid Foster, Public Safety Coordinator  
Ernest Giles, Sheriff  
Vincent Givens, Major  
Eric Johnson, Captain  
Bertha Judge, Director of Social Services  
John Ogburn, First Sergeant  
James Shanko, Lieutenant  
Shilton R. Butts, Assistant to the County Administrator/  
Deputy Clerk to the Board of Supervisors

**1. Commencement**

**1.01 Call to Order/Determine Quorum (7:00 p.m.)**

The January 16, 2020 regular meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**1.02 The Invocation**

The Invocation was offered by Supervisor Fly.

**1.03 The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

#### 1.04 Agenda Amendments

There were no agenda amendments.

#### 1.05 Approval of Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the January 16, 2020 regular agenda as presented. All Board members present voted aye.

### **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the January 16, 2020 Consent agenda inclusive of the following: (a) Minutes of the December 19, 2019 Regular meeting; and (b) Approval of Warrants and Vouchers. All Board members present voted aye.

### **3. Recognitions/Awards/Presentation**

There were no Recognitions/Awards/Presentations.

### **4. Public Hearing**

#### 4.01 Waverly Office Space Lease to Crater Regional Workforce Development Board, Applicant

Chair Seward entered into Public Hearing.

County Administrator Jones stated that the Crater Regional Workforce Development Board (CRWDB) is the designated regional convener and administrative entity that coordinates workforce training and career services through federal funding from the Workforce Innovation and Opportunity Act (WIOA). CRWDB is charged with overseeing and implementing workforce development initiatives and activities throughout the Virginia Career Works - Crater Region.

CRWDB is requesting that the County of Sussex provide office space at their Waverly office located at 233 L South County Drive, Waverly, Virginia 23890. This space will be utilized by CRWDB to accommodate two (2) employees who serve as staff of the WIOA Youth and Adult/Dislocated Workers Service Providers. CRWDB is seeking access to this office space Monday - Friday, beginning January 1, 2020 until December 31, 2020.

County Administrator Jones stated that the purpose of this Public Hearing is to solicit public input and receive comments concerning the lease and use of office space at Sussex County's Waverly Office located at 233L South Drive, Waverly, Virginia for the Crater Regional Workforce Development Board (CRWDB) for the purpose of enhancing workforce development services and resources to the citizens of Sussex County.

Ms. Sopenhia Pierce, the Executive Director of the CRWDB, and Mr. Shawn Nicholson (One Stop Operations) were present. Ms. Pierce gave a brief overview of the CRWDB structure and services that would be brought to the citizens of Sussex County. She noted that the CRWDB was asking for office space in Sussex so that citizens in the locality could have access. She stated that there were two (2) workforce centers throughout the regions. The Emporia-Greensville workforce center site is their affiliate. The Petersburg workforce center is their comprehensive site.

A copy of the Public Hearing Notice, the advertisement and a copy of the letter from the Crater Regional Workforce Development Board were included in the Board packet.

Public comments were heard from Bertha Judge (Social Services Dept.), Keith Blowe (Stony Creek District) and Marvin Drew (Waverly District).

Chair Seward closed the Public Hearing.

Board comments were heard from Supervisors Fly, Seward and Tyler.

There was discussion of having reports. Ms. Pierce noted that quarterly reports will be done. The Chairman requested that reports of foot traffic, jobs, training, etc. be provided.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that Sussex County Board of Supervisors hereby approves the Letter of Agreement between the County and Crater Regional Workforce Development Board for the lease of office space in the County's Waverly Office located at 233L South County Drive, Waverly, Virginia to accommodate two (2) employees who serve as staff of the WIOA Youth and Adult/Dislocated Workers Service Providers; and

WHEREAS CRWDB is seeking access to this office space Monday - Friday, beginning January 1, 2020 until December 31, 2020; and

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

#### 4.02 Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board

Chairman Seward entered Public Hearing.

County Administrator Jones stated that the purpose of the Public Hearing is for a proposed ordinance to enter into the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board (CRWDB). County Administrator Jones stated that should the Board approve the Ordinance, the County would be a member of the Chief Elected Officials Consortium. The Consortium's purpose is to plan, establish, and operate a local workforce development area and Workforce Development Services Delivery System through the CRWDB.

Ms. Sopenhia Pierce noted that the Consortium Agreement is mandated federally and by the State.

A copy of the Public Hearing Notice of the Proposed Ordinance, the advertisement of Public Hearing, a copy of the proposed ordinance, and a copy of the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board were included in the Board packet.

There was discussion that the County no longer had representation on the CRWDB. Mr. Blowe no longer serves on the Board. There was discussion of an alternate. Chair Seward agreed to be the alternate.

Public comments were heard from Keith Blowe (Stony Creek District).

There were no Board comments.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts and enter into the Chief Elected Officials Consortium Agreement with the Crater Regional Workforce Development Board.

FURTHER RESOLVED that Sussex County Board of Supervisors hereby appoints Supervisor Fly to the Crater Regional Workforce Development Board.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

## **5. Appointments**

### **5.01 Appointments to the Department of Social Services Board**

County Administrator Jones stated that Board member representation on the Department of Social Services Board is a four-year term that runs concurrent with the term of office. The position for Board representation is currently vacant. The Board needs to make an appointment effective immediately, with a term ending December 31, 2023.

County Administrator Jones noted that the Department of Social Services Board meets the third (3<sup>rd</sup>) Tuesday of each month at 10:00 a.m. in the Social Services Conference Room.

Supervisor Tyler nominated Supervisor Johnson to be appointed to fill the vacancy on the Department of Social Services Board.

Chairman Seward inquired if there were any other Board members interested in being on the Department of Social Services Board. Supervisor D. Jones stated that since she lived close by, she was interested in being on the Board as well.

A copy of the Selection Criteria for Local Department of Social Services Board Members and the Roster of the Social Services Board were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Board of Supervisors hereby nominates Supervisor Johnson to be appointed to the Department Social Services Board.

Voting aye: Supervisors Johnson, Tyler



Voting nay: Supervisors Fly, D. Jones, W. Jones, Seward

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby nominates Supervisor D. Jones to be appointed to the Department Social Services Board.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward, Tyler

Voting nay: Supervisor Johnson

#### 5.02 Appointment to the Building Code Appeals Board

County Administrator Jones stated that due to Mr. Jeffrey Gary accepting employment with Sussex County, he was no longer eligible to serve on the Building Code Appeals Board. County Administrator Jones stated that an appointment is needed to fill the unexpired term, ending June 30, 2020.

County Administrator Jones stated that a vacancy was also created due to Mr. Wayne Jones now serving as a member of the Board of Supervisors. Supervisor Jones' unexpired term ends June 30, 2021.

The Virginia Uniform Statewide Building Code (2000 Edition) Information and a roster of the Building Code Appeals Board were included in the Board packet.

After discussion, it was noted that appointments would be made at the February 20, 2020 regular Board meeting.

#### 5.03 Appointments to the Board of Zoning Appeals

County Administrator Jones stated that the term of Mr. Samuel Moore on the Board of Zoning Appeals (BZA) is due to expire January 31, 2020. Staff contacted Mr. Moore; he does not wish to continue to serve on the Board.

County Administrator Jones stated that the Board of Zoning Appeals should consist of five (5) members; however, three (3) other members have resigned.

A nomination for recommendation to the Circuit Court Judge for appointment is needed to fill Mr. Moore's term expiring January 31, 2020. The new appointee term will begin February 1, 2020 and expire January 31, 2025.

County Administrator Jones stated that other BZA members resigned, as well. Nominations for recommendation to the Circuit Court Judge for appointments will also need to be made to fill the three (3) unexpired terms ending January 31, 2021, January 31, 2023, and January 31, 2024. All terms will be effective immediately.

After discussion, the item is to be placed on the February 20, 2020 regular Board meeting agenda.

A copy of Mr. Samuel Moore's Letter Declining to serve on the BZA, a copy of the BZA By Laws and a roster of the BZA were included in the Board packet.



#### 5.04 Appointment to the Community Policy and Management Team (CPMT)

County Administrator Jones stated that in accordance with §2.2-5205 of the Code of Virginia, the Board of Supervisors appoints the individuals to the Sussex County Community Policy and Management Team (CPMT). A Private Provider is needed for CPMT due to the resignation of the current Private Provider. Ms. Tia Sanchez, Sussex Social Services Programs Administrator of Office of Special Services, has advised staff that Ms. Kim Lindblad has been recommended for appointment to the CPMT for the Private Provider position, effective as of the date approved by the Board.

A copy of Ms. Lindblad's biography was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors appoints Ms. Kim Lindblad to the Private Provider position for the Sussex County Community Policy and Management Team (CPMT), effective immediately as of the date approved by the Board of Supervisors.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

### **6. Action Items**

#### 6.01 Sheriff's Department Request for Leave Balance Extension

County Administrator Jones stated that Administration received a request from the Sheriff's Department in regards to comp time and holiday hours accrued in 2019.

County Administrator Jones stated that to prevent payout from the County, Sheriff Giles has requested an extension to April 1, 2020 to allow employees to use their comp and holiday leave hours that they would otherwise lose.

A copy of the letter received from Sheriff Giles, dated December 26, 2019, was included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Sheriff's Department request for an extension to allow employees to use comp and holiday leave hours to April 1, 2020. All Board members present voted aye.

### **7. Reports of Departments**

#### 7.01 Atlantic Waste Disposal, Inc. Update – Jason Williams, Sr. District Manager

Mr. Jason Williams, Sr. District Manager of Atlantic Waste Disposal, Inc. ("Atlantic Waste") gave a brief overview.

Mr. Williams gave a brief recap of Year 2019. He stated that 2019 was a successful year for Atlantic Waste. Approximately 1.4 million tons were received in 2019, which is an increase of approximately 32,000 tons from 2018.

Mr. Williams stated that Atlantic Waste is very active in the community with support to the Town of Waverly 5K, the Waverly Youth Association, Community Coalition of Sussex, the Sussex County Lions Club, the Sussex County Department of Social Services, Wakefield and Waverly Ruritan, Tidewater Academy, Appomattox Regional Governor's School, and the Airfield 4-H Conference Center. Mr. Williams stated, in total, approximately \$20,000 was donated to local organizations and residents through monetary and in-kind contributions.

Mr. Williams stated that continued efforts to reduce impact to the community resulted in another year of decrease in odor complaints. Only one (1) complaint was received in 2019.

Mr. Williams stated that there were ten (10) successful Virginia Department of Environmental Quality (VDEQ) inspections at the site.

He stated there is another active year planned for 2020 and continue to focus on safety and environmental compliances and being good neighbors.

7.02 Treasurer's Report – *included in Board packet*

Ms. Deste Cox, Treasurer, stated that there was good response from the survey.

7.03 Animal Services Report – *included in Board packet*

Mr. Cecil Stainback, Sr. Animal Control Officer, noted that there was a low number of animals in the animal shelter. Mr. Stainback recognized ACO Brooklyn Carpenter for transferring 16 dogs transferred to rescue groups. He thanked the Sheriff's Department for their assistance with Animal Control.

7.04 Community Development Report – *included in Board packet*

7.05 Environmental Inspections Monthly Report – *included in Board packet*

7.06 Public Safety Report – *included in Board packet*

7.07 Housing Department Monthly Report – *included in Board packet*

7.08 Sheriff's Department Report – *included in Board packet*

**8. Citizens' Comments (8:02 p.m.)**

There were comments heard from:

- Ricky Shaw (Yale 7<sup>th</sup> Day Advent Church) – Thanked Community Coalition and Mr. Jones for their assistance on every first Tuesday of each month at 9:00 distribute food; provided a handout to the Board of distribution information.
- Jesse Helyar (Waverly District/Chamber of Commerce) – Congratulated Board; promoted membership for the Chamber of Commerce – 30 members; expect function for Businesses in March.
- Angela McPhaul (Waverly Town Mayor) – Running for reelection; improve finance; water; new business.
- Leah Brantley (Courthouse District) – follow development; congratulated Board; pursue study of responsibilities.
- Frank Irving (Sussex Service Authority) – Excited about Workforce Development Board; congratulated Board members; invited Board to tour the Service Authority and discuss what the Sussex Service Authority does.
- Keith Blowe (Stony Creek District) – Supports Workforce Development – youth programs, recreation and summer jobs; grant for southeastern region.
- Ernest Giles (Sheriff/Waverly District) – Congratulated Board members; Sheriff’s has a chain of command now; recognized staff – Major Vincent Givens (Chief of Security); Captain Eric Johnson (Chief of Operations); Lieutenant James Shanko; First Sergeant Ogburn.
- Alfred Futrell (Waverly District) – congratulated everyone; County growth; thanked Mr. Jason Williams of Atlantic Waste Disposal, Inc. for helping citizen; Sheriff’s Department.

## **9. Unfinished Business**

There was no Unfinished Business.

## **10. New Business**

There was no New Business.

## **11. Board Member Comments**

11.01 Blackwater District – Welcomed new Board members.

11.02 Courthouse District – none

11.03 Henry District – Census count; dumpsters; announced Improvement Association received \$800,000 to move individuals out of poverty.

11.04 Stony Creek District – Thanked everyone for coming out; excited to be working with the Board and citizens; training for Newly Elected Officials.

11.05 Wakefield District – Thanked everyone for support; training – government and new proposed budget.

11.06 Waverly District – Looking forward to working with citizens; Waverly; attended training; anxious to learn; thanked everyone; encouraged citizens in district to come to her with any concerns.

Mr. Millard Stith gave a brief presentation to the Board on dumpsters.

## **12. Closed Session**

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session (1) personnel matters, discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section 2.2-3711(A)1, County Administrator

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

### 12.02. Reconvene to Open Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

All Board members present voted aye.

### 12.03 Certification of Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED THAT that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

#### 12.04 Action Resulting from Closed Session

Supervisor Tyler said he had been on the Board spoke briefly regarding releasing a person that has worked hard for the County, in an unbiased way, who has demonstrated his commitment to move the County forward, has a very impressive reputation at the State level in terms of being an effective county administrator. Supervisor Tyler spoke briefly of requesting a termination without an evaluation by the Board, only by the Chairman, to be released by hearsay and one not being given the opportunity to justify or clarify/address issues dealing with allegations. Supervisor Tyler stated that in his opinion the county administrator was being crucified on allegations. He discussed individuals taking the seat for the first time to be asked to make this decision without having the opportunity to work with the county administrator. Supervisor Tyler thanked Mr. Jones for all he has done for the citizens of Sussex County. Supervisor Tyler noted that he hoped that his comments be reflected in the minutes.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES that the Sussex County Board of Supervisors hereby requests that Mr. Jones tender his resignation, effective February 1, 2020 contingent upon separation agreement with six (6) months' pay and health benefits which parallels the provisions of the employment agreement with Mr. Jones have.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

County Attorney Flynn stated that there wasn't a discussion of what happens if Mr. Jones does not resign. County Attorney Flynn recommended that a motion be made that if Mr. Jones does not agree to the Separation Agreement and does not resign; then, the action of the Board would be to terminate Mr. Jones without cause. Mr. Flynn stated that Mr. Jones is an at-will employee; it is the absolute right of the Board to terminate.

Mr. Jones asked for clarification of the original motion that the separation agreement would be available at the same time of and resignation letter at which the County Attorney confirmed the Separation Agreement would be available if resignation letter was submitted by close of business Tuesday, January 21, 2020.

A supplementary motion was offered.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors that if the County does not receive the resignation letter from Mr. Jones by the close of business, 5:00 p.m., Tuesday, January 21, 2020, the action would be of the Board at the January 16, 2020 regular Board meeting, at that time, would be to terminate Mr. Jones' employment.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

Chairman Seward stated that there were two (2) item that were not handled in Closed Session.

Chairman Seward that Mr. Millard D. Stith's contract with the County would be allowed to expire February 17, 2020.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR JOHNSON and carried: RESOLVED that the Sussex County Board of Supervisors hereby extends Mr. Millard D. Stith's contract with the County be extended for another year.

Voting aye: Supervisors Johnson, Tyler

Voting nay: Supervisors Fly, D. Jones, W. Jones, Seward

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors does not renew Mr. Millard D. Stith's contract with the County.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby has a reduction in force in the Planning and Zoning Department of two (2) positions; and

FURTHER RESOLVED that the two (2) positions will be outsourced on a temporary basis under contract.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: Supervisors Johnson, Tyler

Mr. Stith spoke briefly to the Board.

### **13. Adjournment**

#### 13.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the January 16, 2020 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 11:17 p.m. All Board members present voted aye,

#### 13.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, February 20, 2020 at 6 p.m. in the Sussex Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

At a Special Meeting of the Board of Supervisors  
Held in the General District Courtroom on  
Saturday, January 25, 2020 – 4 pm

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Marian D. Johnson  
Debbie P. Jones  
Wayne O. Jones  
Susan M. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker

**STAFF PRESENT**

Mark Flynn, County Attorney  
Millard D. Stith, Consultant  
Ellen G. Boone, Commissioner of the Revenue  
Brenda H. Drew, Housing Coordinator  
Deste J. Cox, Treasurer  
G. Reid Foster, Public Safety Coordinator  
Ernest Giles, Sheriff  
Eric Johnson, Captain  
Kelly W. Moore, Director of Finance  
George Taylor, Sr. Environmental Inspector  
Crystal Wyche, Lieutenant  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

**Item 1. Call To order/Determine Quorum (4:00 p.m.)**

The January 25, 2020 Special meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**Item 2. The Invocation**

The Invocation was offered by Supervisor W. Jones.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Agenda Amendment(s)**

There were no agenda amendments.



## **Item. 5. Approval of Agenda**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the January 25, 2020 Special meeting agenda as presented.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

## **Item 6. Procurement of Administrative Services for Sussex County**

Chairman Seward stated that the purpose of the Special Meeting was in regards to action taken at the Board of Supervisors Thursday, January 16, 2020 regular meeting relative to certain County staff. Approval of procurement services were needed for interim services relative to Administration and Planning. Chairman Seward noted that as it was pointed out at the last Board's meeting, according to the Board's By Laws, in the absence of a county administrator, the Chairman would become the county administrator, of which she has no desire or skillset to be the county administrator.

Chairman Seward stated that the Board would be discussing the interim services of the Berkley Group, a local government consulting firm, who is already under contract with the County. The Berkley Group has been providing services to the County for small aerial plans for the Towns and helped develop the County's Solar Ordinance. The Berkley Group will have staff to provide daily County administrative services at the County's office. There will be back up services. The County will have Planning Services.

Chairman Seward stated that the gentleman that will be providing the day to day interim county administrator services, Mr. Larry Hughes, has 40+ years of experience. He has been the city manager for Manassas, Virginia, deputy county administrator for Prince William County, Virginia, and is extremely experienced.

Chairman Seward stated that the County would have as the consultant helping relative to the management of and overall organizational review of the County, former Chesterfield County Administrator, Mr. James L. "Jay" Stegmaier. Chairman Seward stated that Mr. Stegmaier is one (1) of the longest serving county administrators in Virginia's history. Mr. Stegmaier is also one (1) of the consultants to the Berkley Group.

Relative to Planning, Mr. Bart S. Nuckols will be providing planning services day to day for the County. Mr. Nuckols has been a Planner for 34 years with a degree in Planning from the University of North Carolina at Chapel Hill.

Chairman Seward stated a group has been assembled of a well-qualified team to bridge the gap before the Board does searches for permanent replacement.

County Attorney Flynn gave an overview to the Board and the public for the Planning services. Mr. Flynn stated that the County already has a contract for some services with the Berkley Group. The Berkley Group has a contract with the George Washington Planning District that allows for



Cooperative Procurement (§ 2.2-4304. Joint and cooperative procurement.). Cooperative procurement is a process in Virginia in that one (1) government entity contracts with a business and has provisions for the cooperative procurement, other governmental agencies or county, can basically join on that contract. County Attorney Flynn stated that, however, it still requires the approval by the Board to join on the contract.

County Attorney Flynn stated that on the county administrator services, it's different enough from the services that the Berkley Group are providing under the Cooperative Procurement that the estimation of the county attorneys is that it's much better to do on Emergency Procurement basis. Mr. Flynn stated that the Procurement Act has a provision for emergency procurement where normally the County will do a Request for Proposal (RFP) which takes approximately three (3) to four (4) months. When there is a situation that exists when services are needed immediately, then steps are taken for emergency procurement services.

Supervisor Tyler inquired of the compensation rate for the consultants. Chairman Seward stated that in her rush from Richmond, she did not bring the paperwork with her. She noted that the compensation is less than what the County is paying now, minus the benefits. It was not an unreasonable amount of money.

Supervisor Tyler noted that they, the Board, was asked to vote on a contract for procurement of services with no material—not knowing how much the services will be and the duration of the contract. Supervisor Tyler questioned receiving contract so that the Board could know what they were voting on, as opposed to entering a contract, authorizing a contract not knowing the conditions of the contract.

County Attorney Flynn noted that the total cost to the County is less than the employee, the county administrator. It was noted that the contract would be month to month.

County Attorney Flynn noted that in general discussion with Mr. Darren Coffey, Mr. Coffey recommended that the County should start their search for a county administrator immediately.

County Attorney Flynn stated that, as far as the contract terms, he didn't have the rates; however, he reviewed the rest of the contract terms and was satisfied with the services. He stated that he also had some experience with The Berkley Group. They provided some services around town; and, they have a lot of respect for the work they do. County Attorney Flynn stated that he has no concerns legally with the terms of the contract.

Chairman Seward stated that the action the Board needed to take at that time is basically to authorize the Chairman, on behalf of the Board, to agree to procure the services through emergency procurement for County Administration and a cooperative procurement for Planning.

Chairman Seward stated that the Board would be provided a copy of the contract that was getting ready to be signed with The Berkley Group.

County Attorney Flynn read the motion and noted that the emergency procurement requires the Board to do a finding of what the emergency is and post it on the County's website. The basis is

that the current county administrator service with the County will end on February 1, 2020. The County must have uninterrupted service of the chief administrative officer, and so, must obtain those services immediately.

County Attorney Flynn stated that when he was looking at the Planning services of individuals down in North Carolina had travel. He stated that he talked with The Berkley Group about it. They agreed to change it; he removed the travel part.

Chairman Seward stated that she found the rate for Planning Services. She stated that the rate for Mr. Nuckols is \$85.00 per hour. County Attorney Flynn found the rate for the County Administrator and stated that the rate will be \$120.00 per hour. Supervisor Tyler's question to the Board was why weren't those figures given to the Board prior to the meeting?

County Attorney Flynn stated that his answer is in the middle of his day job, he had just gotten the documents together that morning, Saturday, January 25<sup>th</sup>. Chairman Seward stated that she had been gone from home Sunday through Friday.

Ms. Seward stated that when calculating the hours contemplating the duration of time, the County will be paying less than what the County is paying now, and no benefits will be paid. Chairman Seward noted that she checked references.

Ms. Kelly Moore, Director of Finance, made inquiry regarding how payments for services will be funded. Ms. Moore noted that there would be no funding available in the line item noted at the regular meeting on January 16, 2020.

Supervisor Tyler inquired of the current salary of the County's Planner. Chairman Seward stated that figures were provided by Ms. Brucato, Payroll Clerk, and provided an estimated amount of the salary and benefits.

There was discussion of the number of hours the Planner would be in the office. Chairman Seward stated that in the initial phase, the planner would probably be in the office three (3) to four (4) days to get ordinances and office in order. She also noted that there was so little development in the County, it didn't warrant a full-time Planner which is why The Berkley Group is providing the same service to a number of counties and localities. After the initial phase, the planner would probably be in the office two (2) to two and a half (2-1/2) days a week.

Supervisor Tyler noted the cost of an interim County Administrator at the rate of \$120.00 an hour. He inquired as to the duration of the contract for the interim County Administrator—would the interim County Administrator be in the office every day? How many days a week? Chairman Seward stated that in the initial phase, there would be a number of things to be put in order. Once things were righted, may be four (4) days a week. Chairman Seward noted that the interim County Administrator services would be for the shortest amount of time—until the Board conduct their search for a full time county administrator. Chairman Seward stated that relative to the cost, the interim County Administrator position would not be for a year.

There was discussion of whether there would be a fixed number of hours in the contract or will it be open ended for both Planning and County Administration. Chairman Seward noted that the language in the contract is open ended. She stated that is something that can be determined. The contract does not require hours. County Attorney Flynn stated that there is an intent of an anticipated 32 hours. It was noted the cost for 32 hours annually to be less than what the current pay is with benefits.

Supervisor Johnson stated that she was new to the Board. Her concern was making uninformed decisions. When making decisions, she would like to know what she is dealing with upfront. Supervisor Johnson stated for the record that it would be good if the Board would have all the information that the Board will need, so that the Board can make informed decisions when it does come to a vote.

Chairman Seward stated she would get draft work orders to Ms. Butts, the Deputy Clerk to the Board. Ms. Butts will distribute the draft work orders to the Board members.

Supervisor Fly clarified that the interim County Administrator will serve in the role of the County Administrator with staff reporting as they normally would. The remaining staff of the Planning Department would report to the Planner. No change in the chain of command.

Mr. Millard “Pete” Stith offered services on an hourly rate if the Board so desired.

Supervisor Tyler noted that the payout for contracted County Administrator services is more than what the current county administrator is being paid, not less. There was inquiry as how recent was the negotiation for the services with The Berkley Group. Chairman Seward noted that it was within 48 hours.

County Attorney Flynn discussed how he came up with his total.

Chairman Seward stated that she was comfortable with what the County was being charged with the quality of service the County will be receiving.

Ms. Cox, the Treasurer, recommended that the funding be taken from the Fund Balance through the end of the current Fiscal Year.

Ms. Kelly Moore clarified that the funding would be for two (2) positions with The Berkley Group.

There was inquiry of the Fund Balance. Ms. Cox noted that the Fund Balance was listed in the report in the January 2020 Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters into a contract on an emergency basis with The Berkley Group for administrative services and on a cooperative

procurement basis for planning director services for the County, and to authorize the Chairman of the Board of Supervisors to execute the documents, necessary or useful to those purposes; and

BE IT FURTHER RESOLVED that the Board authorize the transfer of appropriation from Fund Balance to fund the contracts for those services for Fiscal Year 2020.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Abstained: Supervisor Tyler

### **Item 7. Citizens' Comments**

There were comments heard from:

- Leroy Pierce (Blackwater District) – County Administrator dismissal; will be attending Board meetings; money on Blackwater end of County; Board elected to serve people, not personal gain.
- Jannette Green (Courthouse District) – Opinions of people of County; change; keeping abreast of happenings in County; selection of county administrator; support Board's decision,
- Rose Urquhart (Blackwater District) – Vendors in Waverly; meeting unplanned; change; have facts and information prior to meeting; will be attending meetings.
- Henry Thompson, Sr. (Blackwater District) – Continuing prayers for unity, less division; and more clarity in thought; “standby Santa Claus” on Board - following the lead on personnel changes reaped great rewards on employees who were arbitrarily let go; independent thinkers; previous dismissals; money could be used for schools, etc.; request ; thanked Supervisors Futrell, Stringfield and Joneses.
- Keith Blowe (Stony Creek District) – Defined moral character; continuity; dismissal of county administrator; new Board members with less than three (3) weeks to make drastic decisions – time worked with county administrator; spoke to hours regarding new/interim county administrator; staff changes; effect on citizens.
- Ellen Boone (Courthouse District) – Seen staff come and go; deal with citizens; congratulate members of the Board for a long time and non-returning members; admire New Board members not long on Board, not new to County; pray County move on; being accountability to citizens; offices are not always in place and return calls; new Board members work with the Board.
- Alfred Futrell (Waverly District) – Board work together; can't say Board was wrong for the way voted; fix what is broken; previous dismissals; make decisions for yourself.
- Robert Hamlin (Henry District) – Welcomed new Board members – working on Board is a lot to learn; will learn over time; making decisions; making decisions about people/ citizens; knowing what citizens/County want or what's going on in County.

### **Item 8. Adjournment**

ON MOTION OF SUPERVISOR W. JONES, seconded SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourned at 5:03 p.m.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

**March 19, 2020**

**WARRANTS & VOUCHERS SUMMARY**

**TOTAL ALL WARRANTS FOR APPROVAL** **\$738,462.51**

**TOTAL ALL VOID CHECKS FOR APPROVAL** **\$1,108.55**

<b>ACCOUNTS PAYABLE WARRANTS:</b>	<b>CHECK NO.</b>	<b>AMOUNTS</b>	<b>PROCESS DATE</b>
FOR MONTH OF FEBRUARY 2020	215279-215351	\$ 124,375.06	RUN DATE 2/7/20
	215363-215430	\$ 243,081.60	RUN DATE 2/14/20
	215441-215484	\$ 97,485.39	RUN DATE 2/24/20
	215485-215530	\$ 157,894.10	RUN DATE 2/27/20

**Total Regular Warrants** **\$622,836.15**

PAY. DEDUCTION WARRANTS:	215352-215362	\$ 56,328.83	RUN DATE 2/14/20
	215431-215440	\$ 59,297.53	RUN DATE 2/28/20

**Total Deduction Warrants:** **\$115,626.36**

**TOTAL VOUCHERS & WARRANTS FOR APPROVAL** **\$738,462.51**

**VOID CHECKS** **\$ 1,108.55** See attached

# ACCOUNTS PAYABLE CHECKS





P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	BATCH INV DESCRIPTION
0000000	000923 ALL SEASONS TERMITE & DISC. TOTAL	4027012220		1/22/2020	4100-051500-1272-551-510	65.00	215279		65.00	Building Maintenance & Repair
0000000	001812 ALPHA CORPORATION DISC. TOTAL	20F624-010-002	8/26/2019		4100-021600-1299-264-210-601	5,329.28	215280		5,329.28	Convenience Sites Upgrades
0000000	001812 ALPHA CORPORATION DISC. TOTAL	20F624-010-003	9/19/2019		4100-021600-1299-264-210-601	4,940.13	215280		4,940.13	Convenience Sites Upgrades
0000000	001812 ALPHA CORPORATION DISC. TOTAL	20F624-010-007	1/23/2020		4100-021600-1299-264-210-601	161.76	215280		161.76	Convenience Sites Upgrades
0000000	001011 ANTHEM BLJUE CROSS& SHIELD TOTAL	532732979733		1/21/2020	4100-051500-1293-551-510	5,584.47	215281		5,584.47	Inmate Medical Expenses
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0107 0120 01	12/31/2019		4100-051500-1254-551-510	448.00	215282		448.00	Equipment Maintenance
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0107 0120 02	1/03/2020		4100-051500-1244-551-510	60.85	215282		60.85	Uniform Services
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0107 0120 03	1/03/2020		4100-051500-1259-551-510	224.00	215282		224.00	Other Equipment Purchases
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0107 0120 04	1/07/2020		4100-051500-1246-551-510	17.50	215282		17.50	Food Supplies
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0107 0120 05	1/08/2020		4100-051500-1241-551-510	4.99	215282		4.99	Office Supplies
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0164 0120 01	12/13/2019		4100-051100-1241-512-510	14.18	215282		14.18	Meals
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0164 0120 02	12/17/2019		4100-051100-1205-512-510	10.67	215282		10.67	Meals
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0206 0120 01	12/12/2019		4100-051100-1241-516-510	24.21	215282		24.21	Office Supplies
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0206 0120 02	12/16/2019		4100-051100-1205-512-510	22.88	215282		22.88	Meals
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0206 0120 03	12/20/2019		4100-051100-1244-512-510	24.96	215282		24.96	Uniform Services
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0214 0120 01	12/10/2019		4100-051100-1241-512-510	38.37	215283		38.37	Office Supplies
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0222 0120 01	12/26/2019		4100-051100-1205-516-510	9.21	215283		9.21	Meals - Training
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0222 0120 02	12/10/2019		4100-051500-1264-551-510	25.30	215283		25.30	Gasoline/Mileage-Non Training
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0222 0120 02	12/10/2019		4100-051500-1205-551-510	26.65	215283		26.65	Meals
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0222 0120 03	12/18/2019		4100-051500-1272-551-510	9.16	215283		9.16	Building Maintenance & Repair
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0222 0120 05	12/22/2019		4100-051500-1246-551-510	42.94	215283		42.94	Food Supplies
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0222 0120 06	12/25/2019		4100-051500-1241-551-510	39.72	215283		39.72	Office Supplies
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0222 0120 07	12/25/2019		4100-051500-1241-551-510	36.46	215283		36.46	Office Supplies
0000000	000010 BANK OF SOUTHSIDE VA DISC. TOTAL	0222 0120 08	12/30/2019		4100-051100-1258-512-510	176.91	215283		176.91	Computer Software/Application
0000000	001767 BB&T DISC. TOTAL	2338 0120 01	12/27/2019		4100-021600-1253-264-210	1,230.96	215284		1,230.96	Equipment Lease/Purchase
0000000	001767 BB&T DISC. TOTAL	2338 0120 02	12/31/2019		4100-011100-1203-111-110	300.00	215284		300.00	Workshops and Conferences
0000000	001767 BB&T DISC. TOTAL	2338 0120 03	1/02/2020		4100-021100-1241-211-210	194.00	215284		194.00	Office Supplies
0000000	001767 BB&T DISC. TOTAL	2338 0120 04	1/02/2020		4100-041100-1231-411-410	1,977.00	215284		1,977.00	Postage
0000000	001767 BB&T DISC. TOTAL	2338 0120 04	1/02/2020		4100-041100-1292-411-410	51.40	215284		51.40	Bank/CC & Other Fees
0000000	001767 BB&T DISC. TOTAL	2338 0120 05	1/03/2020		4100-011100-1203-111-110	40.00	215284		40.00	Workshops and Conferences
0000000	001767 BB&T DISC. TOTAL	2338 0120 06	1/03/2020		4100-021600-1227-261-210	280.89	215284		280.89	Medical Services
0000000	001767 BB&T DISC. TOTAL	2338 0120 07	1/03/2020		4100-021600-1227-261-210	280.89	215284		280.89	Medical Services
0000000	001767 BB&T DISC. TOTAL	2338 0120 08	1/08/2020		4100-021400-1205-241-210	43.11	215284		43.11	Meals
0000000	001767 BB&T DISC. TOTAL	2346 0120 01	1/09/2020		4100-021600-1247-261-210	104.74	215284		104.74	Janitorial Supplies
0000000	001767 BB&T DISC. TOTAL	2346 0120 02	1/10/2020		4100-021100-1299-211-210	40.00	215284		40.00	Miscellaneous Others
0000000	001767 BB&T DISC. TOTAL	2346 0120 03	1/10/2020		4100-021600-1241-261-210	137.53	215285		137.53	Office Supplies
0000000	001767 BB&T DISC. TOTAL	2346 0120 04	1/11/2020		4100-023100-1204-291-230	294.33	215285		294.33	Lodging
0000000	001767 BB&T DISC. TOTAL	2346 0120 05	1/11/2020		4100-023100-1204-291-230	294.33	215285		294.33	Lodging
0000000	001767 BB&T DISC. TOTAL	2353 0120 01	12/27/2019		4100-031100-1241-311-310	213.99	215285		213.99	Office Supplies
0000000	001767 BB&T DISC. TOTAL	2353 0120 01	12/27/2019		4100-031100-1241-311-310	213.99	215285		213.99	Office Supplies

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001639	BMS DIRECT INC.	141221	1/20/2020		4100-031100-1231-311-310	1,746.26	215286		Postage	01623 ACCT# MM421
0000000	001639		141243	1/09/2020		4100-041100-1229-411-410	891.73	215286		Other Professional Services	01623 ACCT# MM421
							.00			TOTAL	2,637.99
0000000	001251	CABIN POINT VETERINARY	62095	1/09/2020		4100-021600-1227-261-210	130.00	215287		Medical Services	01623 ACCT# 1707
							.00			TOTAL	130.00
0000000	000728	CARQUEST OF MAKEFIELD	5484-141677	12/27/2019		4100-051100-1265-512-510	30.46	215288		Vehicle Maintenance & Repair	01623 ACCT# 5001
0000000	000728		5484-141769	12/30/2019		4100-051100-1265-512-510	11.87	215288		Vehicle Maintenance & Repair	01623 ACCT# 5001
							.00			TOTAL	42.33
0000000	001485	CENTRAL AGRIBUSINESS	JR25332	1/15/2020		4100-051500-1246-551-510	73.50	215289		Food Supplies	01623 SUSSEX SHERIFF
0000000	001485		JR25509	1/29/2020		4100-051500-1246-551-510	73.50	215289		Food Supplies	01623 SUSSEX SHERIFF
							.00			TOTAL	147.00
0000000	001630	CHENEY BROTHERS	10-918833893	1/16/2020		4100-051500-1246-551-510	1,660.02	215290		Food Supplies	01623 ACCT# 60030700
							.00			TOTAL	1,660.02
0000000	001440	COFIELD'S LOCKSMITH, LLC	2288	1/09/2020		4100-021200-1272-221-210	459.90	215291		Building Maintenance & Repair	01623 SUSSEX COUNTY
							.00			TOTAL	459.90
0000000	001755	COMTRONICS OF VA INC	229399	1/22/2020		4100-021500-2110-252-210-522	2,179.80	215292		Four for Life - Emg. Med Serv	01623 ACCT# 1267
							.00			TOTAL	2,179.80
0000000	001449	CONVERGENT TECHNOLOGIES	22644	12/02/2019		4100-051100-1224-516-510	359.00	215293		Information System Services	01623 SUSSEX SHERIFF
							.00			TOTAL	359.00
0000000	000024	CRATER YOUTH CARE	20051-01	1/21/2020		4100-081800-2110-863-810	4,088.25	215294		Crater Youth Care Commission	01623 JAN 2020 USAGE FEE
0000000	000024		20051-02	1/21/2020		4100-081800-2110-863-810	15,751.00	215294		Crater Youth Care Commission	01623 3RD QTR 2020
							.00			TOTAL	19,839.25
0000000	000845	CROWN CASTLE GT COMPANY	30415183	2/01/2020		4100-021500-1252-253-210	1,257.58	215295		Equipment Lease/Rental	01623 ACCT# 106663
							.00			TOTAL	1,257.58
0000000	000871	CRYSTAL SPRINGS	12841556	1/16/2020		4100-063100-1277-631-630	25.02	215296		Water Services	01623 # 114253012841556
0000000	000871		1352472	1/16/2020		4100-021100-1277-211-210	97.96	215296		Water Services	01623 # 11425301352472
0000000	000871		15692716	1/22/2020		4100-041100-1277-411-310	27.66	215296		Water Services	01623 # 695034615692716
0000000	000871		7302164	1/09/2020		4100-061100-1277-611-610	44.15	215296		Water Services	01623 # 37281837302164
							.00			TOTAL	194.79
0000000	000902	DOC FARMER'S MARKET	MKT73070	1/21/2020		4100-051500-1246-551-510	294.45	215297		Food Supplies	01623 SUSSEX COUNTY JAIL
0000000	000902		MKT73222	1/27/2020		4100-051500-1246-551-510	225.65	215297		Food Supplies	01623 SUSSEX COUNTY JAIL
							.00			TOTAL	520.10
0000000	001651	DOCUMENT SYSTEMS	104771	1/06/2020		4100-061100-1252-612-610	40.00	215298		Equipment Lease/Rental	01623 SUSSEX GEN DIST CT
0000000	001651		104772	1/08/2020		4100-021100-1252-231-210	100.68	215298		Equipment Lease/Rental	01623 SUSSEX HOUSING
0000000	001651		104900	1/09/2020		4100-021400-1252-241-210	120.13	215298		Equipment Lease/Rental	01623 SUSSEX COUNTY
0000000	001651		104900	1/09/2020		4100-021400-1252-242-210	120.14	215298		Equipment Lease/Rental	01623 SUSSEX COUNTY
							.00			TOTAL	380.95
0000000	000999	DOLI/ BOILER SAFETY	954136071	1/07/2020		4100-021500-1254-253-210	40.00	215299		Equipment Maintenance	01623 SUSSEX COUNTY
							.00			TOTAL	40.00





P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	CHECK TOTAL	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001616	INTRENSIC LLC	1227	10/31/2019		4100-051100-1255-512-510	12,035.00	12,035.00	12,035.00	215312		Maintenance Service Contract	01623 SUSSEX SHERIFF
									.00	EPY PMT TOTAL			12,035.00
0000000	001518	JIM WHELAN'S SERV. CENTER	91367	1/27/2020		4100-051100-1265-512-510	49.95	49.95	49.95	215313		Vehicle Maintenance & Repairs	01623 SUSSEX SHERIFF
									.00	EPY PMT TOTAL			49.95
0000000	001604	JONES, VANDY	VJ 012820	1/28/2020		4100-021100-1204-211-210	342.13	342.13	342.13	215314		Lodging	01623 REIMBURSEMENT
									.00	EPY PMT TOTAL			342.13
0000000	001433	LOWE'S	909017	1/22/2020		4100-021200-1272-221-210	140.51	140.51	140.51	215315		Building Maintenance & Repair	01623 # 99000502080
									49.67	215315		Building Maintenance & Repair	01623 # 99000502080
									84.70	215315		Building Maintenance & Repair	01623 # 99000502080
									.00	EPY PMT TOTAL			274.88
0000000	001046	MCI	4342462428	0120	1/17/2020	4100-061100-1234-613-610	33.38	33.38	33.38	215316		Telecommunications	01623 ACCT# 2DG40965
									33.38	215316		Telecommunications	01623 ACCT# 2DG40966
									29.32	215316		Telecommunications	01623 ACCT# 2DH15052
									.00	EPY PMT TOTAL			96.08
0000000	000566	MEREDITH, JAMES	JM 020320	2/03/2020		4100-051100-1205-512-510	18.30	18.30	18.30	215317		Meals	01623 MEALS
									.00	EPY PMT TOTAL			18.30
0000000	001463	MOSELEY ARCHITECTS P.C.	551344-013	1/27/2020		4100-021100-1228-211-210	1,104.00	1,104.00	1,104.00	215318		Contractual Services	01623 SUSSEX COUNTY
									.00	EPY PMT TOTAL			1,104.00
0000000	000051	MSAG LLC	C313187	2/01/2020		4100-021500-1255-253-210	496.67	496.67	496.67	215319		Maintenance Service Contract	01623 SUSSEX COUNTY
									.00	EPY PMT TOTAL			496.67
0000000	000947	MUNICIPAL EMERGENCY	INI413909	1/08/2020		4100-021500-1254-253-210	205.00	205.00	205.00	215320		Equipment Maintenance	01623 ACCT# C36588
									.00	EPY PMT TOTAL			205.00
0000000	999999	NHDA	300010599	1/17/2020		4100-063100-1201-631-630	105.00	105.00	105.00	215321		Organization Membership	01623 RAMSEY, LYNDIA
									.00	EPY PMT TOTAL			105.00
0000000	000056	OWEN FORD, INC	07133	1/14/2020		4100-021400-1265-242-210	115.36	115.36	115.36	215322		Vehicle Maintenance & Repairs	01623 SUSSEX PLANNING
									.00	EPY PMT TOTAL			115.36
0000000	001800	PALM TREE INN, LLC	F83484 RM215 1	12/24/2019		4100-021300-9003-231-210	2,509.20	2,509.20	2,509.20	215323		Pocahontas-CDBG Housing Grt	01623 ACCT# 58
									2,448.00	215323		Pocahontas-CDBG Housing Grt	01623 ACCT# 58
									1,468.80	215323		Pocahontas-CDBG Housing Grt	01623 ACCT# 58
									.00	EPY PMT TOTAL			6,426.00
0000000	000991	PARKER OIL CO	303899	1/08/2020		4100-051500-1278-551-510	380.51	380.51	380.51	215324		Oil	01623 ACCT# 87746E
									.00	EPY PMT TOTAL			380.51
0000000	001246	PHILLIPS TELECOMMUNICATION	31285	1/20/2020		4100-021100-1234-211-210	1,188.26	1,188.26	1,188.26	215325		Telecommunications	01623 SUSSEX COUNTY
									.00	EPY PMT TOTAL			1,188.26
0000000	000061	PRINCE GEORGE ELECTRIC	1413003200	0120	1/29/2020	4100-021600-1276-263-210	52.67	52.67	52.67	215326		Electric	01623 # 1413003200
									79.77	215326		Electric	01623 # 1423010000
									153.12	215326		Electric	01623 # 1667000200
									.00	EPY PMT TOTAL			285.56

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001226	R.M. WILKINSON OIL CO, INC 21224		12/27/2019		4100-021200-1278-221-210	3,344.29	215327			Oil	01623 ACCT# 207-1
		DISC. TOTAL					.00					3,344.29
0000000	000651	RIVERSIDE REGIONAL JAIL 484		12/04/2019		4100-051500-1228-551-510	1,125.00	215328			Contractual Services	01623 ACCT# 24
		DISC. TOTAL					.00					3,450.00
0000000	001488	NRS FOODSERVICE 2116548		1/24/2020		4100-051500-1246-551-510	1,821.88	215329			Food Supplies	01623 ACCT# 118626
		DISC. TOTAL					.00					1,821.88
0000000	000063	RUTHERFORD SUPPLY 1138181		1/21/2020		4100-021200-1247-221-210	565.68	215330			Janitorial Supplies	01623 ACCT# 118601
		DISC. TOTAL					.00					565.68
0000000	000832	SAM'S CLUB DIRECT 1094		12/26/2019		4100-051500-1247-551-510	498.12	215331			Janitorial Supplies	01623 # 0402188473177
		DISC. TOTAL					.00					151.62
0000000	000832	2362		12/31/2019		4100-021600-1242-261-210	63.18	215331			Office Supplies	01623 # 0402194646154
		DISC. TOTAL					.00					184.60
0000000	000832	2362		12/31/2019		4100-021600-1247-261-210	10.88	215331			Janitorial Supplies	01623 # 0402194646154
		DISC. TOTAL					.00					10.88
0000000	000832	2548		1/03/2020		4100-051500-1293-551-510	849.31	215331			Inmate Medical Expenses	01623 # 0402188473177
		DISC. TOTAL					.00					35.88
0000000	000832	5079		1/15/2020		4100-021200-1247-221-210	35.88	215331			Water Services	01623 # 0402188473177
		DISC. TOTAL					.00					1,793.59
0000000	000968	SIXTH JUDICIAL CIRCUIT COU FEBRUARY 2020		2/03/2020		4100-061100-1241-611-610	231.04	215332			Office Supplies	01623 OFFICE EXPENSE
		DISC. TOTAL					.00					231.04
0000000	000901	SIXTH JUDICIAL CIRCUIT CO FEBRUARY 2020		2/03/2020		4100-061100-1241-611-610	231.04	215333			Office Supplies	01623 OFFICE EXPENSE
		DISC. TOTAL					.00					231.04
0000000	001796	SIXTH JUDICIAL CIRCUIT CO FEBRUARY 2020		2/03/2020		4100-061100-1241-611-610	231.04	215334			Office Supplies	01623 OFFICE EXPENSE
		DISC. TOTAL					.00					231.04
0000000	000074	STAPLES CREDIT PLAN FEES 122019		12/29/2019		4100-021100-1292-211-210	54.91	215335			Bank/Credit Card Fees	01623 #6035517812578820
		DISC. TOTAL					.00					64.43
0000000	000074	18113		11/30/2019		4100-021400-1241-242-210	145.21	215335			Office Supplies	01623 # 6035517812578820
		DISC. TOTAL					.00					261.68
0000000	000074	2411061491		12/20/2019		4100-021100-1241-211-210	52.98	215335			Office Supplies	01623 # 6035517812578820
		DISC. TOTAL					.00					31.22
0000000	000074	82039		12/05/2019		4100-021400-1241-242-210	31.22	215335			Office Supplies	01623 # 6035517812578820
		DISC. TOTAL					.00					610.43
0000000	000139	STONY CREEK HEALTH CENTER 167457		1/24/2020		4100-051500-1293-551-510	56.00	215336			Inmate Medical Expenses	01623 HARDIN, CHARLES P
		DISC. TOTAL					.00					170.00
0000000	999999	TAXING AUTHORITY CONSULTI 6399		1/16/2020		4100-041100-1291-411-410	558.45	215337			Judicial Land Sale Expenses	01623 SUSSEX COUNTY
		DISC. TOTAL					.00					558.45
0000000	001254	TREASURER OF VIRGINIA COMVA 011520		1/15/2020		4100-051100-1227-512-510	20.00	215338			Medical Services inc/k9	01623 MEDICAL FEES
		DISC. TOTAL					.00					20.00
0000000	000080	TRI CITY OFFICE PRODUCTS 0134375-001		1/13/2020		4100-011100-1241-111-110	25.35	215339			Office Supplies	01623 ACCT# SAO-0
		DISC. TOTAL					.00					45.31
		DISC. TOTAL					.00					226.00
		DISC. TOTAL					.00					558.45
		DISC. TOTAL					.00					20.00
		DISC. TOTAL					.00					20.00

F.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PNT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000080		0134671-001	1/27/2020		4100-051500-1241-551-510	41.14	215339		Office Supplies	01623 ACCT# SCSD-0
0000000	000080		0134671-001	1/27/2020		4100-051100-1241-512-510	13.52	215339		Office Supplies	01623 ACCT# SCSD-0
0000000	000080		0134782-001	2/03/2020		4100-051100-1241-512-510	8.48	215339		Office Supplies	01623 ACCT# SCSD-0
							133.80		ACH PNT TOTAL		
										TOTAL	133.80
0000000	000087	VAN CLEEF AUTO PARTS INC	579105	6/05/2019		4100-021300-1265-231-210	27.74	215340		Vehicle Maintenance & Repairs	01623 ACCT# 27430
										TOTAL	27.74
0000000	000769	VERIZON	000745850378	1/24/2020		4100-063100-1234-631-630	67.58	215341		Telecommunications	01623 # 252384781000121
										TOTAL	67.58
0000000	000039	VERIZON WIRELESS	9836419989	8/19/2019		4100-021100-1234-211-210	80.28	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-063100-1234-631-630	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-031100-1234-311-310	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-021300-1234-231-210	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-021400-1234-241-210	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-021400-1234-242-210	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-021500-1234-251-210	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-041100-1234-411-410	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-063100-1234-632-630	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-021300-1234-231-210	80.25	215342		Telecommunications	01623 # 74228484300001
0000000	000039		9836419989	8/19/2019		4100-081300-1234-811-410	80.25	215342		VA Cooperative Extension	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-021100-1234-211-210	487.55	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-063100-1234-631-630	224.77	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-031100-1234-311-310	166.02	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-021300-1234-231-210	101.81	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-021400-1234-241-210	134.03	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-021400-1234-242-210	64.21	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-021500-1234-251-210	37.45	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-041100-1234-411-410	139.26	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-063100-1234-632-630	64.21	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-021100-1234-211-210	101.81	215342		Telecommunications	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-081300-1234-811-410	53.52	215342		VA Cooperative Extension	01623 # 74228484300001
0000000	000039		984658582	1/19/2020		4100-051500-1234-551-510	187.84	215342		Telecommunications	01623 # 74231408300002
0000000	000039		984658582	1/19/2020		4100-051100-1234-516-510	187.84	215342		Telecommunications	01623 # 74231408300002
0000000	000039		984658582	1/19/2020		4100-051100-1234-512-510	187.85	215342		Telecommunications	01623 # 74231408300002
							3,020.95		ACH PNT TOTAL		3,020.95
										TOTAL	3,020.95
0000000	000873	WASTE MANAGEMENT OF	3409497-2424-9	1/02/2020		4100-021600-1229-264-210	170.06	215343		Other Professional Services	01623 # 203115233003
0000000	000873		3413785-2424-1	1/24/2020		4100-021600-1229-264-210	636.18	215343		Other Professional Services	01623 # 103305252006
							806.24		ACH PNT TOTAL		806.24
										TOTAL	806.24
0000000	000088	MAVERLY GLASS SHOP	12512	1/30/2020		4100-051500-1272-551-510	275.00	215344		Building Maintenance & Repair	01623 SUSSEX SHERIFF
										TOTAL	275.00
0000000	001136	WILSON, DEBORAH	DW 013020	1/30/2020		4100-021100-1299-211-210	177.46	215345		Miscellaneous Other	01623 REIMBURSEMENT
										TOTAL	177.46
0000000	001408	WITHER PUBLIC SAFETY GRP.	1977806	1/16/2020		4100-051500-1244-551-510	138.00	215346		Uniform Services	01623 ACCT# SUSCOU
0000000	001408		1979344	1/21/2020		4100-051500-1244-551-510	70.00	215346		Uniform Services	01623 ACCT# SUSCOU
0000000	001408		1979344	1/21/2020		4100-051100-1244-512-510	70.00	215346		Uniform Services	01623 ACCT# SUSCOU

2

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001408		1993903	1/14/2020		4100-051500-1244-551-510	110.00	215346			Uniform Services	01623 ACCT# SUSCOU
0000000	001408		1995935	1/16/2020		4100-051500-1244-551-510	65.50	215346			Uniform Services	01623 ACCT# SUSCOU
0000000	001408		611985	1/24/2020		4100-051100-1244-512-510	48.00	215346			Uniform Services	01623 ACCT# SUSCOU
							.00					501.50
												TOTAL
0000000	000879	WOMACK PUBLISHING CO.	1900844	10/16/2019		4100-021100-1235-211-210	175.20	215347			Advertising	01623 ACCT# W0048
0000000	000879		1901015	10/23/2019		4100-021100-1235-211-210	175.20	215347			Advertising	01623 ACCT# W0048
0000000	000879		1901624	10/30/2019		4100-021100-1235-211-210	175.20	215347			Advertising	01623 ACCT# W0048
0000000	000879		701 RENEWAL	1/21/2020		4100-063100-1202-631-630	34.00	215347			Pub., Subsc., Books, Ref.	Mat01623 SUSSEX COMM ATTY
							.00					559.60
												TOTAL
0000000	000093	XEROX CORPORATION	099031807	1/01/2020		4100-031100-1252-311-310	240.56	215348			Equipment Lease/Rental	01623 # 101294460
							.00					240.56
												TOTAL
0000000	001644	XEROX FINANCIAL SERVICES	1862142	11/14/2019		4100-021100-1252-211-210	129.17	215349			Equipment Lease/Rental	01623 # 0200074478001
0000000	001644		1935681	1/10/2020		4100-051100-1252-512-510	345.74	215349			Equipment Lease/Rental	01623 # 0200081249001
0000000	001644		1935681	1/10/2020		4100-051100-1252-512-510	345.74	215349			Equipment Lease/Rental	01623 # 0200081249001
0000000	001644		1943167	1/10/2020		4100-021100-1252-211-210	129.17	215349			Equipment Lease/Rental	01623 # 0200074478001
0000000	001644		1943433 A	1/16/2020		4100-021100-1252-211-210	295.09	215349			Equipment Lease/Rental	01623 # 0200073202001
0000000	001644		1943433 B	1/16/2020		4100-021400-1252-241-210	147.54	215349			Equipment Lease/Rental	01623 # 0200073202001
0000000	001644		1943433 B	1/16/2020		4100-021400-1252-242-210	147.55	215349			Equipment Lease/Rental	01623 # 0200073202001
							.00					1,540.00
												TOTAL
0000000	000039	VERIZON WIRELESS	9846123974	1/10/2020		4125-031700-5841-	106.03	215350			Drug Forf. Fund / Com. Atty.	01623 # 905440571000001
							.00					106.03
												TOTAL
0000000	000039	VERIZON WIRELESS	9846202020	1/12/2020		4100-051500-1234-551-510	161.35	215351			Telecommunications	01623 # 52062082400001
0000000	000039		9846202020	1/12/2020		4100-051100-1234-516-510	633.84	215351			Telecommunications	01623 # 52062082400001
0000000	000039			1/12/2020		4100-051100-1234-512-510					Telecommunications	01623 # 52062082400001
							.00					1,429.03
												TOTAL
0000000	000039						.00					124,375.06
												TOTAL
0000000	000039						.00					124,375.06
												TOTAL

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 124,375.06. EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

2-7-2020 DATE  
 01/17/2020 DATE  
 01/10/2020 DATE

*Kelly H. Gifford*  
 DIRECTOR OF FINANCE

*Christy A. Williams*  
 COUNTY ADMINISTRATION

*Shantelle J. Gibbs*  
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	DISC. TOTAL	BATCH INV. DESCRIPTION
0000000	001277	AMERICAN TIRE DISTRIBUTOR	5133257395	1/03/2020		4100-051100-1265-512-510	1,550.48	215363		1,550.48		Vehicle Maintenance & Repairs01624 ACCT# 190415
			CHECK TOTAL	1,550.48		.00 CPA PMT TOTAL						TOTAL 1,550.48
0000000	001826	ARCHIVESOCIAL, INC	9954	1/31/2020		4100-051100-1224-512-510	1,001.63	215364		1,001.63		Information System Services 01624 SUSSEX SHERIFF
			CHECK TOTAL	1,001.63		.00 CPA PMT TOTAL						TOTAL 1,001.63
0000000	001507	BARKSDALE OILS INC.	SUSSECT 0120	1/31/2020		4100-021600-1264-261-210	215.38	215365		215.38		Mileage 01624 SUSSEX COUNTY
			SUSSECT 0120	1/31/2020		4100-021200-1264-221-210	444.23	215365		444.23		Mileage 01624 SUSSEX COUNTY
			SUSSECT 0120	1/31/2020		4100-021600-1264-262-210	703.36	215365		703.36		Mileage 01624 SUSSEX COUNTY
			SUSSECT 0120	1/31/2020		4100-021300-1264-231-210	74.04	215365		74.04		Gasoline/Mileage-Non Training01624 SUSSEX COUNTY
			SUSSECT 0120	1/31/2020		4100-021400-1264-241-210	249.04	215365		249.04		Mileage 01624 SUSSEX COUNTY
			SUSSECT 0120	1/31/2020		4100-021500-1264-253-210	235.58	215365		235.58		Mileage 01624 SUSSEX COUNTY
			SUSSECT 0120	1/31/2020		4100-051100-1264-512-510	5,260.08	215365		5,260.08		Mileage/Gas 01624 SUSSEX COUNTY
			SUSSECT 0120	1/31/2020		4105-071100-1264-711-710	454.33	215365		454.33		Gasoline 01624 SUSSEX COUNTY
			CHECK TOTAL	7,636.04		.00 CPA PMT TOTAL						TOTAL 7,636.04
0000000	001639	BMS DIRECT INC.	142034	1/31/2020		4100-041100-1241-411-410	366.87	215366		366.87		Office Supplies 01624 ACCT# MM421
			CHECK TOTAL	1,200.00		.00 CPA PMT TOTAL						TOTAL 1,566.87
0000000	999999	BRASWELL, KATHRYN	KB 020620 01	2/06/2020		4100-023100-1264-291-230	48.95	215367		48.95		Gasoline/Mileage-Non Training01624 MILEAGE
			KB 020620 02	2/06/2020		4100-023100-1206-291-230	20.00	215367		20.00		Transportation(Exclude Mileage)01624 PARKING
			CHECK TOTAL	68.95		.00 CPA PMT TOTAL						TOTAL 68.95
0000000	999999	BROOKS, ANTHONY	AB 0120	2/04/2020		4100-051500-1215-551-510	197.10	215368		197.10		Inmate Pay 01624 INMATE PAY
			CHECK TOTAL	1,200.00		.00 CPA PMT TOTAL						TOTAL 1,566.87
0000000	001806	BYRD, CHARLIE	CB 020520	2/05/2020		4100-021300-9003-231-210	4,000.00	215369		4,000.00		Pocahontas-CDBG Housing Grt 01624 POCACONTAS
			CHECK TOTAL	4,000.00		.00 CPA PMT TOTAL						TOTAL 4,000.00
0000000	001485	CENTRAL AGRIBUSINESS	JR25596	2/05/2020		4100-051500-1246-551-510	73.50	215370		73.50		Food Supplies 01624 SUSSEX SHERIFF
			CHECK TOTAL	2,255.70		.00 CPA PMT TOTAL						TOTAL 73.50
0000000	001449	CONVERGENT TECHNOLOGIES	22798	1/31/2020		4100-051100-1224-512-510	175.00	215371		175.00		Information System Services 01624 SUSSEX SHERIFF
			CHECK TOTAL	2,281.5		.00 CPA PMT TOTAL						TOTAL 534.00
0000000	000020	COWLING BROTHERS	10020	1/28/2020		4100-021200-1272-221-210	5.81	215372		5.81		Building Maintenance & Repair01624 ACCT# SCO006
			CHECK TOTAL	12,102,019		.00 CPA PMT TOTAL						TOTAL 33.16
			CHECK TOTAL	13,7401		.00 CPA PMT TOTAL						TOTAL 16.39
			CHECK TOTAL	13,7455		.00 CPA PMT TOTAL						TOTAL 8.60
			CHECK TOTAL	1,38536		.00 CPA PMT TOTAL						TOTAL 51.15
			CHECK TOTAL	9347		.00 CPA PMT TOTAL						TOTAL 48.72
			CHECK TOTAL	163.83		.00 CPA PMT TOTAL						TOTAL 163.83
0000000	000411	CRATER CRIMINAL JUSTICE	2219	2/04/2020		4100-051500-1244-551-510	255.70	215373		255.70		Uniform Services 01624 SUSSEX SHERIFF
			CHECK TOTAL	2,255.70		.00 CPA PMT TOTAL						TOTAL 255.70
0000000	000494	CRATER HEALTH DISTRICT	18303-2020	1/02/2020		4100-081100-2110-801-810	49,579.25	215374		49,579.25		Crater Health District 01624 THIRD QUARTER 2020
			CHECK TOTAL	49,579.25		.00 CPA PMT TOTAL						TOTAL 49,579.25





P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001779	JAD BUILDERS, INC	101 KNIG 020520	2/05/2020	2/05/2020	4100-021300-9003-231-210	7,006.02	215387			Pocahontas-CDBG Housing Grt	01624 101 KNIGHT ST
0000000	001779		606 TWIL 020520	2/05/2020	2/05/2020	4100-021300-9003-231-210	56,960.10	215387			Pocahontas-CDBG Housing Grt	01624 606 TWILIGHT
0000000	001779		615 HIGG 020520	2/05/2020	2/05/2020	4100-021300-9003-231-210	56,753.00	215387			Pocahontas-CDBG Housing Grt	01624 615 HIGGINS ST
		DISC. TOTAL			120,719.12	.00 CPA PMT TOTAL						
0000000	000049	JARRATT HARDWARE	2001-033271	1/11/2020	1/11/2020	4100-051500-1272-551-510	202.57	215388			Building Maintenance & Repair	01624 ACCT# 159
0000000	000049		2001-033416	1/13/2020	1/13/2020	4100-051500-1272-551-510	7.96	215388			Building Maintenance & Repair	01624 ACCT# 159
0000000	000049		2001-034860	1/31/2020	1/31/2020	4100-051500-1247-551-510	7.99	215388			Janitorial Supplies	01624 ACCT# 159
		DISC. TOTAL			218.52	.00 CPA PMT TOTAL						
0000000	000583	JONES ELECTRIC CONTRACTOR	28858	7/12/2019	7/12/2019	4100-021200-1273-221-210	317.50	215389			Building Systems Main & Repair	01624 SUSSEX COUNTY
		DISC. TOTAL			317.50	.00 CPA PMT TOTAL						
0000000	999999	KING, DAVID	DK 0120	2/04/2020	2/04/2020	4100-051500-1215-551-510	219.60	215390			Inmate Pay	01624 INMATE PAY
		DISC. TOTAL			219.60	.00 CPA PMT TOTAL						
0000000	001433	LOWE'S	909037	1/22/2020	1/22/2020	4100-051500-1272-551-510	41.98	215391			Building Maintenance & Repair	01624 # 99003170360
0000000	001433		909325	1/24/2020	1/24/2020	4100-051500-1247-551-510	118.67	215391			Janitorial Supplies	01624 # 99003170360
		DISC. TOTAL			160.65	.00 CPA PMT TOTAL						
0000000	000051	MSAG LLC	C31194	1/31/2020	1/31/2020	4100-021400-1225-241-210	120.75	215392			Management Consulting Service	01624 SUSSEX COUNTY
		DISC. TOTAL			120.75	.00 CPA PMT TOTAL						
0000000	000159	ORKIN PEST CONTROL	192849601	1/10/2020	1/10/2020	4100-021200-1272-221-210	350.14	215393			Building Maintenance & Repair	01624 ACCT# 1032945
		DISC. TOTAL			350.14	.00 CPA PMT TOTAL						
0000000	000056	OMEN FORD, INC	07316	1/27/2020	1/27/2020	4100-021600-1265-262-210	54.55	215394			Vehicle Maintenance & Repair	01624 SUSSEX ENVRN INSP
		DISC. TOTAL			54.55	.00 CPA PMT TOTAL						
0000000	001800	PALM TREE INN, LLC	F83876 RM213 7	1/24/2020	1/24/2020	4100-021300-9003-231-210	571.20	215395			Pocahontas-CDBG Housing Grt	01624 ACCT# 55
0000000	001800		F83877 RM215 3	2/07/2020	2/07/2020	4100-021300-9003-231-210	1,285.20	215395			Pocahontas-CDBG Housing Grt	01624 ACCT# 58
		DISC. TOTAL			1,856.40	.00 CPA PMT TOTAL						
0000000	001416	POST MASTER - WAVERLY	BOXRENT 63 2020	2/11/2020	2/11/2020	4100-021300-1231-231-210	76.00	215396			Postage	01624 BOX RENT #63
		DISC. TOTAL			76.00	.00 CPA PMT TOTAL						
0000000	000165	POSTMASTER	REGSTRAR 020720	2/07/2020	2/07/2020	4100-021100-1231-291-230	610.00	215397			Postage	01624 POSTAGE
		DISC. TOTAL			610.00	.00 CPA PMT TOTAL						
0000000	999999	PRICE, PATRICIA	PP 0120	2/04/2020	2/04/2020	4100-051500-1215-551-510	23.85	215398			Inmate Pay	01624 INMATE PAY
		DISC. TOTAL			23.85	.00 CPA PMT TOTAL						
0000000	999999	PROSISE, CHARLES	CP 0120	2/04/2020	2/04/2020	4100-051500-1215-551-510	25.20	215399			Inmate Pay	01624 INMATE PAY
		DISC. TOTAL			25.20	.00 CPA PMT TOTAL						
0000000	000620	RAMSEY, LYNDDIA P	LPR 020520	2/05/2020	2/05/2020	4100-063100-1243-631-630	75.81	215400			Office Supplies	01624 REIMBURSEMENT
		DISC. TOTAL			75.81	.00 CPA PMT TOTAL						
0000000	001023	RICOH USA, INC.	5058632251	1/19/2020	1/19/2020	4100-051100-1252-512-510	60.75	215401			Equipment Lease/Rental	01624 ACCT# 4719771
0000000	001023		5058632251	1/19/2020	1/19/2020	4100-051500-1252-551-510	60.75	215401			Equipment Lease/Rental	01624 ACCT# 4719771
		DISC. TOTAL			121.50	.00 CPA PMT TOTAL						



AP100 2/14/2020 SUSSEX COUNTY A/P CHECK REGISTER TIME-12:27:43 ActPd - 2020/02

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCLD	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACQ	BATCH INV. DESCRIPTION
0000000	001488	RRS FOODSERVICE	2117859	1/31/2020		4100-051500-1246-551-510	900.07	215402	N	Food Supplies	01624 ACCT# 118626
		DISC. TOTAL				.00 CPA PMT TOTAL					900.07
0000000	999999	SCOTT, TANZIE	TS 0120	2/04/2020		4100-051500-1215-551-510	315.00	215403		Inmate Pay	01624 INMATE PAY
		DISC. TOTAL				.00 CPA PMT TOTAL					315.00
0000000	001524	SOFTWARE UNLIMITED	12	2/01/2020		4100-063100-1258-631-630	3,194.00	215404		Computer software/Application	01624 SUSSEX COMM ATTY
		DISC. TOTAL				.00 CPA PMT TOTAL					3,194.00
0000000	001772	SOUTHSIDE ELECTRIC COOPER	561962001 0220	2/06/2020		4100-021600-1276-264-210	112.47	215405		Electric	01624 # 561962001
		DISC. TOTAL				.00 CPA PMT TOTAL					112.47
0000000	000074	STAPLES CREDIT PLAN	11362	1/09/2020		4100-021100-1241-211-210	31.99	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					31.99
0000000	000074	STAPLES CREDIT PLAN	241956911	1/08/2020		4100-041100-1241-411-410	747.95	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					747.95
0000000	000074	STAPLES CREDIT PLAN	2420783361	1/09/2020		4100-021100-1241-211-210	28.39	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					28.39
0000000	000074	STAPLES CREDIT PLAN	2421284551	1/10/2020		4100-021100-1241-211-210	330.65	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					330.65
0000000	000074	STAPLES CREDIT PLAN	2429817621	1/24/2020		4100-021100-1241-211-210	300.23	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					300.23
0000000	000074	STAPLES CREDIT PLAN	2429837711	1/24/2020		4100-021100-1241-211-210	268.16	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					268.16
0000000	000074	STAPLES CREDIT PLAN	2430032521	1/24/2020		4100-021100-1241-211-210	26.85	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					26.85
0000000	000074	STAPLES CREDIT PLAN	2430281321	1/24/2020		4100-021100-1241-211-210	7.38	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					7.38
0000000	000074	STAPLES CREDIT PLAN	2430369361	1/25/2020		4100-021100-1241-211-210	6.71	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					6.71
0000000	000074	STAPLES CREDIT PLAN	27405	1/14/2020		4100-063100-1241-632-630	368.47	215406		Office Supplies	01624 # 6035517812578820
		DISC. TOTAL				.00 CPA PMT TOTAL					368.47
0000000	001543	SMITH, MILLARD	MS FEB20-01	2/10/2020		4100-021100-1225-211-210	3,536.51	215407		Management Consulting Service	01624 FEBRUARY 1ST HALP
		DISC. TOTAL				.00 CPA PMT TOTAL					3,536.51
0000000	000162	SUFFOLK ENERGIES INC	37618914	1/24/2020		4100-021200-1278-221-210	455.76	215408		Oil	01624 ACCT# 66740484
		DISC. TOTAL				.00 CPA PMT TOTAL					455.76
0000000	000162	SUFFOLK ENERGIES INC	508165	12/31/2019		4100-021600-1264-261-210	75.29	215408		Mileage	01624 ACCT# 66740484
		DISC. TOTAL				.00 CPA PMT TOTAL					75.29
0000000	000162	SUFFOLK ENERGIES INC	508165	12/31/2019		4100-021200-1264-221-210	101.36	215408		Mileage	01624 ACCT# 66740484
		DISC. TOTAL				.00 CPA PMT TOTAL					101.36
0000000	000942	SUSSEX MINI MART	1016947	1/16/2020		4100-021200-1299-221-210	6.14	215409		Miscellaneous Oth./First Aid	01624 SUSSEX COUNTY
		DISC. TOTAL				.00 CPA PMT TOTAL					6.14
0000000	000942	SUSSEX MINI MART	1018578	11/21/2019		4100-021200-1299-221-210	5.00	215409		Miscellaneous Oth./First Aid	01624 SUSSEX COUNTY
		DISC. TOTAL				.00 CPA PMT TOTAL					5.00
0000000	999999	TAYLOR, DARRELL	DT 0120	2/04/2020		4100-051500-1215-551-510	16.65	215410		Inmate Pay	01624 INMATE PAY
		DISC. TOTAL				.00 CPA PMT TOTAL					16.65
0000000	001827	TEMP-POWER, INC	15280-2	2/04/2020		4100-021600-1299-264-210-601	2,500.00	215411		Convenience Sites Upgrades	01624 ACCT# 4679
		DISC. TOTAL				.00 CPA PMT TOTAL					2,500.00
0000000	000317	TOWN OF WAKEFIELD	1943 021820	2/18/2020		4100-021200-1277-221-210	15.08	215412		Water Services	01624 ACCT# 01943.00
		DISC. TOTAL				.00 CPA PMT TOTAL					15.08
0000000	000318	TOWN OF WAVERLY	1814040098 0120	1/31/2020		4100-021200-1277-221-210	137.00	215413		Water Services	01624 # 1814040098
		DISC. TOTAL				.00 CPA PMT TOTAL					137.00
0000000	000897	FRAME COMPANY	310585885	1/30/2020		4100-021200-1273-221-210	3,057.04	215414		Building Systems Main & Repair	01624 ACCT# 2687151
		DISC. TOTAL				.00 CPA PMT TOTAL					3,057.04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL.	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	BATCH INV. DESCRIPTION
00000000	000972	TREASURER OF VIRGINIA	VAR10 021120	2/11/2020		4305-091400-0101-	4,500.00	215415			Professional Service - Land D01624 DRQ PERMIT FEE
							.00				TOTAL 4,500.00
00000000	000080	TRI CITY OFFICE PRODUCTS	0134640-001	1/24/2020		4100-063100-1241-631-630	55.58	215416			Office Supplies
							.00				TOTAL 55.58
00000000	000087	VAN CLEEF AUTO PARTS INC	574464	3/19/2019		4100-021300-1265-512-210	34.32	215417			Vehicle Maintenance & Repairs01624 ACCT# 27430
00000000	000087		590380	1/16/2020		4100-051100-1227-512-510	24.35	215417			Medical Services inc/kg 01624 ACCT# 27431
00000000	000087		591081	1/31/2020		4100-051100-1265-512-510	15.99	215417			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7315	1/02/2020		4100-051100-1265-512-510	606.58	215417			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7330	1/03/2020		4100-051100-1265-512-510	72.43	215417			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7331	1/03/2020		4100-051100-1265-512-510	72.43	215417			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7348	1/06/2020		4100-051100-1265-512-510	121.32	215417			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7352	1/06/2020		4100-021200-1265-231-210	20.00	215417			Vehicle Maintenance & Repairs01624 ACCT# 27430
00000000	000087		7379	1/09/2020		4100-051100-1265-512-510	621.39	215417			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7389	1/10/2020		4100-051100-1265-512-510	43.98	215417			Vehicle Maintenance & Repairs01624 ACCT# 27431
							.00				TOTAL 1,632.79
00000000	000087	VAN CLEEF AUTO PARTS INC	7412	1/14/2020		4100-051100-1265-512-510	21.99	215418			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7413	1/14/2020		4100-021300-1265-231-210	20.00	215418			Vehicle Maintenance & Repairs01624 ACCT# 27430
00000000	000087		7448	1/17/2020		4100-051100-1265-512-510	140.82	215418			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7459	1/20/2020		4100-051100-1265-512-510	72.43	215418			Vehicle Maintenance & Repairs01624 ACCT# 27430
00000000	000087		7505	1/24/2020		4100-021400-1265-242-210	20.00	215418			Vehicle Maintenance & Repairs01624 ACCT# 27430
00000000	000087		7511	1/24/2020		4100-051100-1265-512-510	756.39	215418			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7517	1/27/2020		4100-051100-1265-512-510	76.38	215418			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7523	1/28/2020		4100-051100-1265-512-510	557.11	215418			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7525	1/28/2020		4100-051100-1265-512-510	1,135.96	215418			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7532	1/29/2020		4100-051100-1265-512-510	87.63	215418			Vehicle Maintenance & Repairs01624 ACCT# 27431
							.00				TOTAL 2,888.71
00000000	000087	VAN CLEEF AUTO PARTS INC	7533	1/29/2020		4100-051100-1265-512-510	21.99	215419			Vehicle Maintenance & Repairs01624 ACCT# 27431
00000000	000087		7535	1/29/2020		4100-051100-1265-512-510	87.80	215419			Vehicle Maintenance & Repairs01624 ACCT# 27431
							.00				TOTAL 109.79
00000000	001008	VEBA	KB 2020-MEETING	1/14/2020		4100-023100-1203-291-230	150.00	215420			Workshops and Conferences 01624 BRASWELL, KATHRYN
			WJ 2020-MEETING	1/14/2020		4100-023100-1203-291-210	150.00	215420			Workshops and Conferences 01624 JENKINS, WILLIAM R
							.00				TOTAL 300.00
00000000	999999	VEBA	2020 BOARD DUES	2/10/2020		4100-023100-1201-291-230	230.00	215421			Organization Membership 01624 2020 ANNUAL DUES
							.00				TOTAL 230.00
00000000	000769	VERIZON	000973062717	12/27/2019		4100-021100-1234-211-210	240.20	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-021400-1234-241-210	53.38	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-021400-1234-242-210	80.06	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-021600-1234-261-210	26.69	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-021500-1234-253-210	26.69	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-023100-1234-291-230	80.06	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-041100-1234-411-410	106.75	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-031100-1234-311-310	106.75	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-063100-1234-631-630	133.44	215422			Telecommunications 01624 # 951295778000179
00000000	000769		000973062717	12/27/2019		4100-062100-1234-621-620	160.13	215422			Telecommunications 01624 # 951295778000179

F.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000769		000973062717	12/27/2019		4100-063100-1234-632-630	26.69	215422		Telecommunications	01624 # 951295778000179
0000000	000769		000973062717	12/27/2019		4105-071100-1234-711-710	720.58	215422		Telecommunications	01624 # 951295778000179
			CHECK TOTAL	1,761.42	ACH PMT TOTAL					TOTAL	1,761.42
0000000	000873	WASTE MANAGEMENT OF	3416153-2424-9	2/03/2020		4100-021600-1229-264-210	170.06	215423		Other Professional Services	01624 # 203115233003
			CHECK TOTAL	170.06	ACH PMT TOTAL					TOTAL	170.06
0000000	001118	WATKINS INSURANCE AGENCY, 31266 AUTO		10/15/2019		4100-021500-1262-253-210	779.00	215424		Insurance	01624 ACCT# SUSCO-1
			CHECK TOTAL	779.00	ACH PMT TOTAL					TOTAL	779.00
0000000	000322	WILLIAMS, GARY M., CLERK GWM-011320		1/13/2020		4100-062100-1292-621-620	46.11	215425		Bank/CC & Other Fees	01624 BANK FEES
			CHECK TOTAL	46.11	ACH PMT TOTAL					TOTAL	46.11
0000000	001136	WILSON, DEBORAH	DW 020420	2/04/2020		4100-061100-1234-613-610	150.00	215426		Telecommunications	01624 CELL PHONE STIPEND
			CHECK TOTAL	150.00	ACH PMT TOTAL					TOTAL	150.00
0000000	001408	WITMER PUBLIC SAFETY GRP. 1976623-001		1/16/2020		4100-051500-1244-551-510	49.00	215427		Uniform Services	01624 ACCT# SUSCOU
			CHECK TOTAL	49.00	ACH PMT TOTAL					TOTAL	49.00
0000000	001644	XEROX FINANCIAL SERVICES 1944044		1/16/2020		4100-061100-1252-612-610	111.99	215428		Equipment Lease/Rental	01624 # 0200078186001
			CHECK TOTAL	111.99	ACH PMT TOTAL					TOTAL	111.99
0000000	000322	WILLIAMS, GARY M., CLERK DEED 021120		2/11/2020		4100-021300-9004-231-210	68.00	215429		UNOS-CDBG Housing Grt	01624 RECORDATION FEES
			DEED 021120	2/11/2020		4100-021300-9003-231-210	95.00	215429		Pocahontas-CDBG Housing Grt	01624 RECORDATION FEES
			CHECK TOTAL	153.00	ACH PMT TOTAL					TOTAL	153.00
0000000	000322	WILLIAMS, GARY M., CLERK IW LIEN 021120		2/11/2020		4121-081000-5120-	42.00	215430		Legal Services	01624 RELEASE OF LIENS
			CHECK TOTAL	42.00	ACH PMT TOTAL					TOTAL	42.00
			CHECK TOTAL	243,081.60	ACH PMT TOTAL					TOTAL	243,081.60
			CHECK TOTAL	243,081.60	ACH PMT TOTAL					TOTAL	243,081.60

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 243,081.60 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 2/14/2020  
 DATE 2/14/20  
 DATE 2/14/2020

*[Signature]*  
 DIRECTOR OF FINANCE

*[Signature]*  
 COUNTY ADMINISTRATION

*[Signature]*  
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACH PMT TOTAL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT TOTAL	BATCH INV. DESCRIPTION
0000000	000009	BAI MUNICIPAL SOFTWARE	20200130006	1/30/2020	1/30/2020	200.00	4100-021700-1221-271-210	200.00	215443	200.00	Accounting System
								.00			01625 ACCT# 10056
								.00			200.00
0000000	000300	BATTERY BARN OF VA INC	359715	2/06/2020	2/06/2020	172.80	4100-021500-1254-251-210	172.80	215442	172.80	Equipment Maintenance
								.00			01625 ACCT# 749
								.00			172.80
0000000	000738	BUTLER'S TOWING AND	6080	2/06/2020	2/06/2020	260.00	4100-051100-1265-512-510	260.00	215443	260.00	Vehicle Maintenance & Repairs
								.00			01625 SUSSEX COUNTY POLI
								.00			260.00
0000000	001620	C.M. WARTHEN INC.	54314	1/15/2020	1/15/2020	842.80	4100-062100-1241-621-620	842.80	215444	842.80	Office Supplies
								.00			01625 SUSSEX CIRCUIT COU
								.00			842.80
0000000	001251	CABIN POINT VETERINARY	62294	1/29/2020	1/29/2020	290.00	4100-021600-1227-261-210	290.00	215445	290.00	Medical Services
								123.25			01625 ACCT# 1707
								108.00			01625 ACCT# 1707
								72.00			01625 ACCT# 1707
								60.00			01625 ACCT# 1707
								49.00			01625 ACCT# 1707
								.00			702.25
0000000	001485	CENTRAL AGRIBUSINESS	JR25423	1/22/2020	1/22/2020	58.80	4100-051500-1246-551-510	58.80	215446	58.80	Food Supplies
								77.00			01625 SUSSEX SHERIFF
								.00			135.80
0000000	000196	CHEEK, TOMMY	TC 021320	2/13/2020	2/13/2020	20.00	4100-051100-1264-512-510	20.00	215447	20.00	Mileage/Gas
								.00			01625 REIMBURSEMENT
								.00			20.00
0000000	001630	CHENEY BROTHERS	10-918878284	2/13/2020	2/13/2020	2,741.50	4100-051500-1246-551-510	2,741.50	215448	2,741.50	Food Supplies
								.00			01625 ACCT# 60030700
								.00			2,741.50
0000000	000871	CRYSTAL SPRINGS	6091788 010920	1/09/2020	1/09/2020	32.02	4100-062100-1277-621-620	32.02	215449	32.02	Water Services
								.00			01625 # 11421076091788
								.00			32.02
0000000	000902	DOC FARMER'S MARKET	MKT73526	2/10/2020	2/10/2020	184.25	4100-051500-1246-551-510	184.25	215450	184.25	Food Supplies
								.00			01625 SUSSEX COUNTY JAIL
								.00			184.25
0000000	001651	DOCUMENT SYSTEMS	105497	2/09/2020	2/09/2020	77.98	4100-021300-1252-231-210	77.98	215451	77.98	Equipment Lease/Rental
								.00			01625 SUSSEX HOUSING
								.00			77.98
0000000	001220	DOMINION CHEMICAL COMPANY	51000149	1/21/2020	1/21/2020	312.20	4100-021600-1247-261-210	312.20	215452	312.20	Janitorial Supplies
								.00			01625 SUSSEX ANML CONTRO
								.00			312.20
0000000	000084	DOMINION VIRGINIA POWER	0482572328 0120	1/29/2020	1/29/2020	2,952.60	4100-021600-1276-263-210	2,952.60	215453	2,952.60	Electric
								6.59			01625 # 0482572328
								163.43			01625 # 0561293952
								94.27			01625 # 0963166285
								1,697.82			01625 # 1088433121
								6.67			01625 # 2406362505
								1,916.23			01625 # 2921584914
								6.59			01625 # 3500335009
								55.59			01625 # 3776508966
											01625 # 4204030300

F.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000084	.00	4714897313-0120	1/31/2020		4100-021200-1276-221-210	209.27	215453	.00	Electric	01625 # 4714897313 7,109.06
			CHECK TOTAL	7,109.06						TOTAL	
0000000	000084	DOMINION VIRGINIA POWER	4723819456 0220	2/04/2020		4100-021200-1276-221-210	80.28	215454		Electric	01625 # 4723819456
0000000	000084		5080737736 0120	1/29/2020		4100-021200-1276-221-210	91.91	215454		Electric	01625 # 5080737736
0000000	000084		5690307508 0120	1/30/2020		4100-021500-1279-251-210	179.96	215454		Propane Gas & Electric	01625 # 5690307508
0000000	000084		6138125478 0220	2/04/2020		4100-021600-1276-264-210	59.70	215454		Electric	01625 # 6138125478
0000000	000084		6960160149 0120	1/31/2020		4100-021200-1276-221-210	807.34	215454		Electric	01625 # 6960160149
0000000	000084		7190905005 0220	2/03/2020		4100-021600-1276-263-210	265.44	215454		Electric	01625 # 7190905005
0000000	000084		7248699964 0220	2/04/2020		4100-021200-1276-221-210	487.42	215454		Electric	01625 # 7248699964
0000000	000084		7378703693 0120	1/30/2020		4100-021600-1276-264-210	101.78	215454		Electric	01625 # 7378703693
0000000	000084		7860242267 0120	1/31/2020		4100-021200-1276-221-210	372.04	215454		Electric	01625 # 7860242267
0000000	000084		8855852839 0120	1/30/2020		4100-021200-1276-221-210	346.16	215454		Electric	01625 # 8855852839 2,792.03
			CHECK TOTAL	2,792.03						TOTAL	
0000000	000084	DOMINION VIRGINIA POWER	9073933633 0120	1/30/2020		4100-051500-1276-551-510	27.81	215455		Electric	01625 # 9073933633
0000000	000084		9293060001 0220	2/04/2020		4100-021600-1276-264-210	148.11	215455		Electric	01625 # 9293060001
0000000	000084		9560347503 0120	1/31/2020		4100-021200-1276-221-210	2,132.70	215455		Electric	01625 # 9560347503
0000000	000084		9630117502 0120	1/31/2020		4100-021200-1276-221-210	1,066.59	215455		Electric	01625 # 9630117502
0000000	000084		9650330005 0120	1/31/2020		4100-021200-1276-221-210	898.57	215455		Electric	01625 # 9650330005
0000000	000084		9660330003 0120	1/30/2020		4100-021200-1276-221-210	180.49	215455		Electric	01625 # 9660330003
0000000	000084		9670342501 0120	1/31/2020		4100-021200-1276-221-210	109.33	215455		Electric	01625 # 9670342501 4,563.60
			CHECK TOTAL	4,563.60						TOTAL	
0000000	001692	FERRELLIGAS	1109356576	12/17/2019		4100-021600-1279-261-210	100.00	215456		Propane	01625 # 112364120 100.00
			CHECK TOTAL	100.00						TOTAL	
0000000	001723	GARDAWORLD SECURITY SERVI	485072	2/14/2020		4100-021600-1229-264-210	994.50	215457		Other Professional Services	01625 ACCT# SUS001
0000000	001723		485073	2/14/2020		4100-021600-1229-264-210	994.50	215457		Other Professional Services	01625 ACCT# SUS001
0000000	001723		485074	2/14/2020		4100-021600-1229-264-210	994.50	215457		Other Professional Services	01625 ACCT# SUS001
0000000	001723		485075	2/14/2020		4100-021600-1229-264-210	994.50	215457		Other Professional Services	01625 ACCT# SUS001
0000000	001723		485076	2/14/2020		4100-021600-1229-264-210	994.50	215457		Other Professional Services	01625 ACCT# SUS001
0000000	001723		485077	2/14/2020		4100-021600-1229-264-210	994.50	215457		Other Professional Services	01625 ACCT# SUS001
0000000	001723		485078	2/14/2020		4100-021600-1229-264-210	994.50	215457		Other Professional Services	01625 ACCT# SUS001
0000000	001723		485079	2/14/2020		4100-021600-1229-264-210	994.50	215457		Other Professional Services	01625 ACCT# SUS001 7,956.00
			CHECK TOTAL	7,956.00						TOTAL	
0000000	001599	HILL MANUFACTURING CO.	45205-798	1/23/2020		4100-021600-1247-261-210	228.79	215458		Janitorial Supplies	01625 # 4174510 228.79
			CHECK TOTAL	228.79						TOTAL	
0000000	001667	JAMES RIVER DISTRICT UMC	1000	1/09/2020		4121-081000-5210-	4,655.00	215459		Repairs/Contractor Cost	01625 ACCT# 8108 4,655.00
			CHECK TOTAL	4,655.00						TOTAL	
0000000	000583	JONES ELECTRIC CONTRACTOR	28853	7/12/2019		4100-021600-1272-263-210	125.00	215460		Building Maintenance & Repair	01625 SUSSEX ANML CONTRO 125.00
			CHECK TOTAL	125.00						TOTAL	
0000000	001830	LEADSONLINE LLC	254342	2/03/2020		4100-051100-1229-512-510	2,933.00	215461		Other Professional Services	01625 ACCT# 6560 2,933.00
			CHECK TOTAL	2,933.00						TOTAL	
0000000	000129	LOGAN SYSTEMS, INC	53292	1/15/2020		4100-062100-1236-621-620	666.01	215462		Microfilming & Scanning	01625 SUSSEX CIRCUIT COU 666.01
			CHECK TOTAL	666.01						TOTAL	





P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCR	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	BATCH INVENTORY DESCRIPTION
00000000	000067		7562	1/31/2020		4100-021500-1265-251-210	51.00	215476			Vehicle Maintenance & Repairs 01625 ACCT# 27430
							.00				TOTAL 814.48
00000000	000039	VERIZON WIRELESS	9844023354	12/10/2019		4100-011100-1234-111-110	742.62	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021100-1234-211-210	215.54	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021200-1234-221-210	126.58	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021300-1234-231-210	142.38	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021400-1234-241-210	166.96	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021500-1234-251-210	90.77	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021600-1234-261-210	332.32	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021700-1234-271-210	252.06	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021800-1234-281-210	80.06	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-021900-1234-291-210	50.76	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-022000-1234-301-210	40.05	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9844023354	12/10/2019		4100-022100-1234-311-110	614.26	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021100-1234-211-210	214.92	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021200-1234-221-210	137.94	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021300-1234-231-210	169.85	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021400-1234-241-210	166.27	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021500-1234-251-210	90.46	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021600-1234-261-210	764.36	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021700-1234-271-210	243.18	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021800-1234-281-210	80.04	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-021900-1234-291-210	50.45	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	1/10/2020		4100-022000-1234-301-210	40.01	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9846100620	2/10/2020		4100-022100-1234-311-110	447.70	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021100-1234-211-210	214.92	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021200-1234-221-210	153.15	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021300-1234-231-210	144.89	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021400-1234-241-210	166.27	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021500-1234-251-210	90.46	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021600-1234-261-210	381.90	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021700-1234-271-210	252.28	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021800-1234-281-210	80.02	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-021900-1234-291-210	50.45	215477			Telecommunications 01625 # 80525039400001
00000000	000039		9848170620	2/10/2020		4100-022000-1234-301-210	40.01	215477			Telecommunications 01625 # 80525039400001
							.00				TOTAL 7,105.58
00000000	999999	VIRGINIA TREE FARM FOUNDA	VTF 012420	1/24/2020		4100-021100-1229-211-210	200.00	215478			Other Professional Services 01625 ACCT #164631
							.00				TOTAL 200.00
00000000	000090	NAVERLY MOTORS, INC	15527	1/15/2020		4100-021500-1265-251-210	325.00	215479			Vehicle Maintenance & Repairs 01625 SUSSEX PUBLIC SAFE
							.00				TOTAL 325.00
00000000	000322	WILLIAMS, GARY M., CLERK GMM	021120	2/11/2020		4100-062100-1292-621-620	45.15	215480			Bank/CC & Other Fees 01625 BANK FEES
							.00				TOTAL 45.15
00000000	000879	HOMACK PUBLISHING CO.	175019	10/24/2018		4100-023100-1202-291-230	199.00	215481			Publ., Subac., Books, Ref. Ma01625 ACCT# M0048
							.00				TOTAL 199.00



F.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	CPA PMT TOTAL	CPA TOTAL	EPY PMT TOTAL	EPY TOTAL	BATCH INV. DESCRIPTION
0000000	001590 WOODLEY & FLYNN, PLLC	197	2/18/2020		4100-022100-1223-261-220	8,304.42	215482	8,304.42	8,304.42	.00	8,304.42	.00	8,304.42	01625 SUSSEX COUNTY 8,304.42
0000000	000093 XEROX CORPORATION	098366268	10/04/2019		4100-062100-1252-621-620	205.66	215483	205.66	205.66	.00	205.66	.00	205.66	01625 # 099018525 Equipment Lease/Rental
0000000	000093	099191315	1/04/2020		4100-062100-1252-621-620	211.21	215483	211.21	211.21	.00	211.21	.00	211.21	01625 # 099018525 Equipment Lease/Rental
0000000	000093	099486402	2/06/2020		4100-062100-1252-621-620	208.96	215483	208.96	208.96	.00	208.96	.00	208.96	01625 # 099018525 Equipment Lease/Rental
	DISC. TOTAL					.00		625.83	625.83	.00	625.83	.00	625.83	
0000000	001644 XEROX FINANCIAL SERVICES	1984324 A	2/17/2020		4100-021100-1252-211-210	295.09	215484	295.09	295.09	.00	295.09	.00	295.09	01625 # 0200073202001 Equipment Lease/Rental
	DISC. TOTAL					.00		295.09	295.09	.00	295.09	.00	295.09	
	CHECK TOTAL					.00		97,485.39	97,485.39	.00	97,485.39	.00	97,485.39	
	ACH PMT TOTAL					.00		97,485.39	97,485.39	.00	97,485.39	.00	97,485.39	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 97,485.39. EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

2-25-2020  
DATE

2/25/2020  
DATE

2/25/2020  
DATE

*Debbie J. Cox*  
 DIRECTOR OF FINANCE  
 COUNTY ADMINISTRATION  
 DEBBIE J. COX, TREASURER

P. O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001746	AMERICAN HOUSING SPECIAL	20-03	2/25/2020		4100-0211300-9004-231-210	1,188.00	215485		UNOS-CDBG Housing Grt	01626 UNOS-404 WALNUT ST
0000000	001746		20-04	2/07/2020		4100-0211300-9003-231-210	1,015.00	215485		Pocahontas-CDBG Housing Grt	01626 POCA-601 TWILIGHT
0000000	001746		20-06	2/25/2020		4100-0211300-9003-231-210	5,133.00	215485		Pocahontas-CDBG Housing Grt	01626 POCA-101 KNIGHT ST
0000000	001746		20-10	2/07/2020		4100-0211300-9004-231-210	1,888.00	215485		UNOS-CDBG Housing Grt	01626 UNOS-306 NEW ST
		DISC. TOTAL			9,224.00		.00	EPY PMT TOTAL			9,224.00
0000000	000010	BANK OF SOUTHSIDE VA	0206 0220 01	1/12/2020		4100-0511100-1241-516-510	34.00	215486		Office Supplies	01626 J. HARRISON ACCT
0000000	000010		0206 0220 02	1/17/2020		4100-0511100-1241-516-510	7.99	215486		Office Supplies	01626 J. HARRISON ACCT
0000000	000010		0206 0220 02	1/17/2020		4100-0511100-1241-512-510	24.47	215486		Office Supplies	01626 J. HARRISON ACCT
0000000	000010		0206 0220 03	1/31/2020		4100-0511100-1241-512-510	189.99	215486		Office Supplies	01626 J. HARRISON ACCT
0000000	000010		0206 0220 04	2/03/2020		4100-051500-1203-551-510	60.00	215486		Workshop and Conferences	01626 J. HARRISON ACCT
0000000	000010		0214 0220 01	1/27/2020		4100-0511100-1203-516-510	100.00	215486		Workshops and Conferences	01626 C. WYCHE ACCT
0000000	000010		0214 0220 02	1/31/2020		4100-051500-1264-551-510	18.89	215486		Gasoline/Mileage-Non Training	01626 C. WYCHE ACCT
0000000	000010		0214 0220 03	1/31/2020		4100-051500-1205-551-510	8.00	215486		Meals	01626 C. WYCHE ACCT
0000000	000010		0222 0220 01	2/04/2020		4100-051500-1246-551-510	24.30	215486		Food Supplies	01626 V. GIVENS ACCT
0000000	000010		0222 0220 02	2/06/2020		4100-051500-1247-551-510	40.00	215486		Janitorial Supplies	01626 V. GIVENS ACCT
		DISC. TOTAL			507.64		.00	EPY PMT TOTAL			507.64
0000000	001676	BERKLEY GROUP	WO#1 INV#1	2/17/2020		4100-021400-1225-241-210	5,896.62	215487		Management Consulting Service	01626 SUSSEX COUNTY
0000000	001676		WO#3 INV#1	2/17/2020		4100-021100-1225-211-210	8,962.82	215487		Management Consulting Service	01626 SUSSEX COUNTY
		DISC. TOTAL			14,859.44		.00	EPY PMT TOTAL			14,859.44
0000000	001251	CABIN POINT VETERINARY	62423	2/10/2020		4100-021600-1227-261-210	327.00	215488		Medical Services	01626 ACCT# 1707
0000000	001251		62464	2/13/2020		4100-021600-1227-261-210	425.00	215488		Medical Services	01626 ACCT# 1707
0000000	001251		62474	2/14/2020		4100-021600-1227-261-210	640.00	215488		Medical Services	01626 ACCT# 1707
0000000	001251		62479	2/14/2020		4100-021600-1227-261-210	85.00	215488		Medical Services	01626 ACCT# 1707
		DISC. TOTAL			1,477.00		.00	EPY PMT TOTAL			1,477.00
0000000	001485	CENTRAL AGRIBUSINESS	JR25780	2/19/2020		4100-051500-1246-551-510	77.00	215489		Food Supplies	01626 SUSSEX SHERIFF
		DISC. TOTAL			77.00		.00	EPY PMT TOTAL			77.00
0000000	000196	CHEEK, TOMMY	TC 021920	2/19/2020		4100-051100-1245-512-510	13.65	215490		Law Enforcement Supplies	01626 REIMBURSEMENT
		DISC. TOTAL			13.65		.00	EPY PMT TOTAL			13.65
0000000	001632	CHESDIN ANIMAL HOSPITAL	336288	2/20/2020		4100-021600-1227-261-210	767.50	215491		Medical Services	01626 ACCT# 3106
		DISC. TOTAL			767.50		.00	EPY PMT TOTAL			767.50
0000000	001682	COMPUTER PROJECTS OF ILLI	20-02-101ME	2/21/2020		4100-063100-1224-631-630	180.00	215492		Information Systems Services	01626 SUSSEX COMM ATTY
		DISC. TOTAL			180.00		.00	EPY PMT TOTAL			180.00
0000000	001173	COPY CAT PRINTING	72485	2/19/2020		4100-021100-1233-211-210	437.85	215493		Printing	01626 SUSSEX COUNTY ADMI
		DISC. TOTAL			437.85		.00	EPY PMT TOTAL			437.85
0000000	000845	CROWN CASTLE GT COMPANY	30699352	3/01/2020		4100-021500-1252-253-210	1,277.18	215494		Equipment Lease/Rental	01626 ACCT# 106663
		DISC. TOTAL			1,277.18		.00	EPY PMT TOTAL			1,277.18
0000000	000871	CRYSTAL SPRINGS	12841556 021620	2/16/2020		4100-063100-1277-631-630	24.99	215495		Water Services	01626 # 114253012841556
0000000	000871		1352055 010920	1/09/2020		4100-063100-1277-612-610	32.02	215495		Water Services	01626 # 11421181352055
0000000	000871		1352472 021620	2/16/2020		4100-021100-1277-211-210	75.95	215495		Water Services	01626 # 11425301352472
		DISC. TOTAL			132.96		.00	EPY PMT TOTAL			132.96



AP100 2/27/2020 SUSSEX COUNTY TIME:10:31:41 ActPd - 2020/02

A/P CHECK REGISTER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001550		200219-0001	2/19/2020		4100-021500-1234-253-210	97.22	215508		Telecommunications	01626 SUSSEX COUNTY
0000000	001550		200219-0001	2/19/2020		4100-051100-1234-516-510	97.22	215508		Telecommunications	01626 SUSSEX COUNTY
0000000	001550		200219-0001	2/19/2020		4100-063100-1234-631-630	97.22	215508		Telecommunications	01626 SUSSEX COUNTY
							.00		875.00	CHECK TOTAL	875.00
										ACH PMT TOTAL	
0000000	001390	LANKFORD, LAVONDA	LL 022020	2/20/2020		4100-051500-1244-551-510	75.00	215509		Uniform Services	01626 REIMBURSEMENT
							.00		75.00	CHECK TOTAL	75.00
										ACH PMT TOTAL	
0000000	001115	LIFESTAR AMBULANCE	SC012020	2/10/2020		4100-021500-2110-252-210-524	22,464.00	215510		Emergency Med. SVC - Pd EMT.	01626 JANUARY 2020
0000000	001115		W012020	2/10/2020		4100-021500-2110-252-210-524	53,568.00	215510		Emergency Med. SVC - Pd EMT.	01626 JANUARY 2020
							.00		76,032.00	CHECK TOTAL	76,032.00
										ACH PMT TOTAL	
0000000	001046	MCI	4342462428	2/17/2020		4100-061100-1234-613-610	33.38	215511		Telecommunications	01626 ACCT# 2DG40965
0000000	001046		4342462453	2/17/2020		4100-061100-1234-613-610	33.38	215511		Telecommunications	01626 ACCT# 2DG40966
0000000	001046		4342462630	2/19/2020		4100-063100-1234-631-630	27.80	215511		Telecommunications	01626 ACCT# 2DH15052
0000000	001046		4342465511	2/13/2020		4100-021100-1234-211-210	30.31	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-021400-1234-242-210	5.06	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-021300-1234-231-210	15.17	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-021400-1234-241-210	5.06	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-021600-1234-261-210	3.42	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-021500-1234-253-210	2.53	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-023100-1234-231-230	7.58	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-041100-1234-411-410	10.11	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-031100-1234-311-310	10.58	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-063100-1234-631-630	12.64	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-062100-1234-621-620	25.28	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-063100-1234-632-630	2.53	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-061100-1234-611-610	1.88	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-061100-1234-612-610	39.52	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-081300-2110-822-810	13.62	215511		VA Cooperative Extension	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-061100-1234-613-610	7.58	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-051100-1234-512-510	4.62	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4100-021600-1234-262-210	.04	215511		Telecommunications	01626 # 08692926192
0000000	001046		4342465511	2/13/2020		4105-071100-1234-711-710	72.60	215511		Telecommunications	01626 # 08692926192
							.00		364.69	CHECK TOTAL	364.69
										ACH PMT TOTAL	
0000000	000165	POSTMASTER	COMMATTY 022520	2/25/2020		4100-063100-1231-631-630	260.00	215512		Postage	01626 POSTAGE
							.00		260.00	CHECK TOTAL	260.00
										ACH PMT TOTAL	
0000000	000059	PROGRESS INDEX	300981679	4/03/2019		4100-021300-1235-231-210	115.00	215513		Advertising	01626 ACCT# 00055712
0000000	000059		300983164	4/07/2019		4100-021300-1235-231-210	115.00	215513		Advertising	01626 ACCT# 00055712
0000000	000059		301014252	6/10/2019		4100-021300-1235-231-210	331.80	215513		Advertising	01626 ACCT# 00055712
0000000	000059		301028474	7/08/2019		4100-021300-1235-231-210	334.80	215513		Advertising	01626 ACCT# 00055712
0000000	000059		301031508	7/25/2019		4100-021300-1235-231-210	334.80	215513		Advertising	01626 ACCT# 00055712
0000000	000059		301063095	10/01/2019		4100-021400-1235-241-210	254.18	215513		Advertising	01626 ACCT# 00055712
0000000	000059		301067235	10/08/2019		4100-021400-1235-241-210	236.18	215513		Advertising	01626 ACCT# 00055712
0000000	000059		301067474	10/10/2019		4100-021300-1235-231-210	143.32	215513		Advertising	01626 ACCT# 00055712
0000000	000059		301067475	10/10/2019		4100-021300-1235-231-210	140.91	215513		Advertising	01626 ACCT# 00055712
0000000	000059		301067886	10/15/2019		4100-011100-1235-111-110	683.19	215513		Advertising	01626 ACCT# 00055712
							.00		2,689.18	CHECK TOTAL	2,689.18
										ACH PMT TOTAL	



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	ACH PMT TOTAL	ACH DATE	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001078	WILKINS & COMPANY, INC	119 KNIGHT #3	2/22/2020		4100-021300-9003-231-210	1,900.00	2/22/2020	1,900.00	1,900.00	215526	1,900.00	Pocahontas-CDBG Housing Grt	01626 POCAHONTAS REHAB
										.00				1,900.00
0000000	001408	WITHER PUBLIC SAFETY GRP.	2004840	2/10/2020		4100-051100-1244-512-510		2/10/2020		1,250.00	215527	1,250.00	Uniform Services	01626 ACCT# SUSCOU
										400.00	215527	400.00	Uniform Services	01626 ACCT# SUSCOU
										229.60	215527	229.60	Uniform Services	01626 ACCT# SUSCOU
										83.00	215527	83.00	Uniform Services	01626 ACCT# SUSCOU
										462.00	215527	462.00	Uniform Services	01626 ACCT# SUSCOU
										.00		.00	TOTAL	2,424.60
0000000	000093	XEROX CORPORATION	099315596	2/01/2020		4100-031100-1252-311-310	232.50	2/01/2020	232.50	232.50	215528	232.50	Equipment Lease/Rental	01626 # 101294460
										.00		.00	TOTAL	232.50
0000000	001644	XEROX FINANCIAL SERVICES	1984324 B	2/17/2020		4100-021400-1252-241-210	147.54	2/17/2020	147.54	147.54	215529	147.54	Equipment Lease/Rental	01626 # 0200073202001
										.00		.00	TOTAL	295.09
0000000	000039	VERIZON WIRELESS	9848193953	2/10/2020		4125-031700-5841-	110.90	2/10/2020	110.90	110.90	215530	110.90	Drug Forf. Fund / Com. Atty.	01626 # 905440571000001
										.00		.00	TOTAL	110.90
										.00		.00	TOTAL	157,894.10
										.00		.00	TOTAL	157,894.10

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 157,894.10 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 2-27-2020  
 DATE 2/27/20  
 DATE 2/27/2020

*[Signature]*  
 DIRECTOR OF FINANCE

*[Signature]*  
 COUNTY ADMINISTRATION

*[Signature]*  
 DESHE U. COX, TREASURER

VENDOR NO.	VENDOR NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
000322	WILLIAMS, GARY M., CL DEED 012220	012220	4100-021300-9003-231-210-	1/22/2020	1/29/2020	88.00-		.00	*PAID*
000322	WILLIAMS, GARY M., CL DEED 012220	012220	4100-021300-9004-231-210-	1/22/2020	1/29/2020	66.00-		.00	*PAID*
	INVOICE TOTAL		CK#-0215270/4100			154.00-		154.00-	00000000
				Term Code:				.00	
000322	WILLIAMS, GARY M., CL GMW 011320	011320	4100-062100-1292-621-620-	1/13/2020	1/29/2020	46.11-		.00	*PAID*
	INVOICE TOTAL		GMW 011320			46.11-		46.11-	00000000
				Term Code:				.00	
	VENDOR TOTAL					200.11-		200.11-	
								.00	
001008	VEBA		4100-023100-1203-291-230-	1/14/2020	1/29/2020	150.00-		.00	*PAID*
	INVOICE TOTAL		KB 2020 MEETING			150.00-		150.00-	00000000
			CK#-0215258/4100					.00	
				Term Code:				.00	
001008	VEBA		4100-023100-1203-291-230-	1/14/2020	1/29/2020	150.00-		.00	*PAID*
	INVOICE TOTAL		WJ 2020 MEETING			150.00-		150.00-	00000000
			CK#-0215258/4100					.00	
				Term Code:				.00	
001008	VEBA		4100-023100-1201-291-230-	1/14/2020	1/29/2020	230.00-		.00	*PAID*
	INVOICE TOTAL		2020 BOARD DUES			230.00-		230.00-	00000000
			CK#-0215258/4100					.00	
				Term Code:				.00	
	VENDOR TOTAL					530.00-		530.00-	
								.00	
	FINAL TOTAL					730.11-		730.11-	
								.00	

BATCH#- 345 CREATED BY JBINNS ON 2/10/2020 RUN BY JBINNS ON 2/10/2020



VEND. VENDOR NO. NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
999999 FOSTER, REID	RF 013120 01	4100-021500-1204-253-210-	1/31/2020	2/07/2020	270.44-	.00	.00	*PAID*
INVOICE TOTAL	RF 013120 01	Ck#-0215301/4100			270.44-	.00	270.44-	00000000
999999 FOSTER, REID	RF 013120 02	4100-021500-1205-253-210-	1/31/2020	2/07/2020	108.00-	.00	.00	*PAID*
INVOICE TOTAL	RF 013120 02	Ck#-0215301/4100			108.00-	.00	108.00-	00000000
VENDOR TOTAL								
FINAL TOTAL								
378.44-								
.00								
378.44-								
.00								

BATCH#- 346 CREATED BY JBINNS ON 2/20/2020 RUN BY JBINNS ON 2/20/2020

# PAYROLL DEDUCTION CHECKS



P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040200216200200	2/14/2020	100-000200-0100-	929.04	215352		00000
00000	000245		DC040200216200200	2/14/2020	105-000200-0100-	103.48	215352		00000
00000	000245		DC041200216200200	2/14/2020	100-000200-0100-	636.72	215352		00000
00000	000245		DC041200216200200	2/14/2020	105-000200-0100-	132.16	215352		00000
			CHECK TOTAL			1,801.40			
00000	000881	ANTHEM BLUE CROSS AND	DC001200216200200	2/14/2020	100-000200-0100-	33,372.00	215353		00000
00000	000881		DC001200216200200	2/14/2020	105-000200-0100-	9,888.00	215353		00000
00000	000881		DC002200216200200	2/14/2020	105-000200-0100-	762.00	215353		00000
00000	000881		DC004200216200200	2/14/2020	100-000200-0100-	914.00	215353		00000
00000	000881		DC005200216200200	2/14/2020	105-000200-0100-	511.50	215353		00000
00000	000881		DC006200216200200	2/14/2020	100-000200-0100-	1,664.00	215353		00000
00000	000881		DC012200216200200	2/14/2020	100-000200-0100-	914.00	215353		00000
			CHECK TOTAL			48,025.50			
00000	001397	LEGAL SHIELD	DC097200216200200	2/14/2020	100-000200-0100-	21.46	215354		00000
00000	001397		DC097200216200200	2/14/2020	105-000200-0100-	31.90	215354		00000
			CHECK TOTAL			53.36			
00000	001021	MINNESOTA LIFE INS CO	DC200200216200200	2/14/2020	100-000200-0100-	355.72	215355		00000
00000	001021		DC200200216200200	2/14/2020	105-000200-0100-	120.21	215355		00000
			CHECK TOTAL			475.93			
00000	000872	NATIONWIDE RETIREMENT	DC090200216200200	2/14/2020	100-000200-0100-	1,850.00	215356		00000
00000	000872		DC090200216200200	2/14/2020	105-000200-0100-	195.00	215356		00000
			CHECK TOTAL			2,045.00			
00000	001824	PETERSBURG GENERAL DISTRI	DC118200216200200	2/14/2020	100-000200-0100-	232.46	215357		00000
			CHECK TOTAL			232.46			
00000	001825	PRINCE GEORGE COMBINED CO	DC119200216200200	2/14/2020	100-000200-0100-	154.85	215358		00000
			CHECK TOTAL			154.85			
00000	001060	SOUTHSIDE REGIONAL	DC094200216200200	2/14/2020	100-000200-0100-	460.45	215359		00000
			CHECK TOTAL			460.45			
00000	000247	TREASURER OF VIRGINIA	DC060200216200200	2/14/2020	100-000200-0100-	2,339.63	215360		00000
			CHECK TOTAL			2,339.63			
00000	000831	VACORP	DC035200216200200	2/14/2020	100-000200-0100-	68.65	215361		00000
00000	000831		DC035200216200200	2/14/2020	105-000200-0100-	106.60	215361		00000
			CHECK TOTAL			175.25			
00000	001027	VALIC RETIREMENT	DC091200216200200	2/14/2020	100-000200-0100-	490.00	215362		00000
00000	001027		DC091200216200200	2/14/2020	105-000200-0100-	75.00	215362		00000
			CHECK TOTAL			565.00			
			CLASS TOTAL			56,328.83			
			FINAL TOTAL			56,328.83			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED  
 THE TOTAL 56,328.83 -  
 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

*Handwritten signatures:*  
 Tony M. Williams  
 Kenneth J. Galt

*Handwritten notes:*  
 2/10/20  
 2/10/2020

P/O NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040200229200200	2/28/2020	100-000200-0100-	215431 ✓	929.04		00000
00000	000245		DC040200229200200	2/28/2020	105-000200-0100-	215431	103.48		00000
00000	000245		DC041200229200200	2/28/2020	100-000200-0100-	215431	636.72		00000
00000	000245		DC041200229200200	2/28/2020	105-000200-0100-	215431	132.16		00000
					CHECK TOTAL		1,801.40		
00000	000881	ANTHEM BLUE CROSS AND	DC001200229200200	2/28/2020	100-000200-0100-	215432	35,844.00		00000
00000	000881		DC001200229200200	2/28/2020	105-000200-0100-	215432	9,064.00		00000
00000	000881		DC002200229200200	2/28/2020	100-000200-0100-	215432	1,524.00		00000
00000	000881		DC002200229200200	2/28/2020	105-000200-0100-	215432	762.00		00000
00000	000881		DC004200229200200	2/28/2020	100-000200-0100-	215432	914.00		00000
00000	000881		DC005200229200200	2/28/2020	105-000200-0100-	215432	511.50		00000
00000	000881		DC006200229200200	2/28/2020	100-000200-0100-	215432	1,664.00		00000
00000	000881		DC012200229200200	2/28/2020	100-000200-0100-	215432	914.00		00000
					CHECK TOTAL		51,197.50		
00000	001397	LEGAL SHIELD	DC097200229200200	2/28/2020	100-000200-0100-	215433	21.46		00000
00000	001397		DC097200229200200	2/28/2020	105-000200-0100-	215433	31.90		00000
					CHECK TOTAL		53.36		
00000	001021	MINNESOTA LIFE INS CO	DC200200229200200	2/28/2020	100-000200-0100-	215434	355.72		00000
00000	001021		DC200200229200200	2/28/2020	105-000200-0100-	215434	123.51		00000
					CHECK TOTAL		479.23		
00000	000872	NATIONWIDE RETIREMENT	DC090200229200200	2/28/2020	100-000200-0100-	215435	1,850.00		00000
00000	000872		DC090200229200200	2/28/2020	105-000200-0100-	215435	195.00		00000
					CHECK TOTAL		2,045.00		
00000	001825	PRINCE GEORGE COMBINED CO	DC112200229200200	2/28/2020	100-000200-0100-	215436	146.13		00000
					CHECK TOTAL		146.13		
00000	001060	SOUTHSIDE REGIONAL	DC094200229200200	2/28/2020	100-000200-0100-	215437	495.03		00000
					CHECK TOTAL		495.03		
00000	000247	TREASURER OF VIRGINIA	DC080200229200200	2/28/2020	100-000200-0100-	215438	2,339.63		00000
					CHECK TOTAL		2,339.63		
00000	000831	VACORP	DC035200229200200	2/28/2020	100-000200-0100-	215439	68.65		00000
00000	000831		DC035200229200200	2/28/2020	105-000200-0100-	215439	106.60		00000
					CHECK TOTAL		175.25		
00000	001027	VALIC RETIREMENT	DC091200229200200	2/28/2020	100-000200-0100-	215440 ✓	490.00		00000
00000	001027		DC091200229200200	2/28/2020	105-000200-0100-	215440	75.00		00000
					CHECK TOTAL		565.00		
					CLASS TOTAL		59,297.53		
					FINAL TOTAL		59,297.53		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 59,297.53 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

2/24/20  
 DATE  
 2/24/2020

*Handwritten signature: Gary M. Williams*  
 COUNTY ADMINISTRATOR  
*Handwritten signature: Desti J. Cox*

*Handwritten initials: kbe*

## February 20, 2020

### WARRANTS & VOUCHERS SUMMARY

<b>TOTAL ALL WARRANTS FOR APPROVAL</b>	<b>\$618,795.60</b>
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<b>TOTAL ALL VOID CHECKS FOR APPROVAL</b>	<b>\$0.00</b>
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ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF JANUARY 2020	215077-215082	\$ 180.00	RUN DATE 1/06/20
	215083-215156	\$ 157,748.58	RUN DATE 1/07/20
	215168-215173	\$ 74,463.79	RUN DATE 1/27/20
	215185-215278	\$ 275,858.27	RUN DATE 1/29/20

<b>Total Regular Warrants</b>	<b>\$508,250.64</b>
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PAY. DEDUCTION WARRANTS:	215157-215167	\$ 55,238.31	RUN DATE 1/16/20
	215174-215184	\$ 55,306.65	RUN DATE 1/31/20

<b>Total Deduction Warrants:</b>	<b>\$110,544.96</b>
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<b><u>TOTAL VOUCHERS &amp; WARRANTS FOR APPROVAL</u></b>	<b>\$618,795.60</b>
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<b>VOID CHECKS</b>	See attached	\$	-
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# ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000000	999999	GAIL POARCH SHANDS	000000390191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215077	30.00	Witness Fees	01620 JUROR PAYMNT
		DISC. TOTAL	.00				.00				30.00
00000000	999999	HUNTER H. HAYWOOD	000001817191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215078	30.00	Witness Fees	01620 JUROR PAYMNT
		DISC. TOTAL	.00				.00				30.00
00000000	999999	PAMELA DUNN DIEHL	000001423191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215079	30.00	Witness Fees	01620 JUROR PAYMNT
		DISC. TOTAL	.00				.00				30.00
00000000	999999	STEPHEN ROBERT WARREN	000001152191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215080	30.00	Witness Fees	01620 JUROR PAYMNT
		DISC. TOTAL	.00				.00				30.00
00000000	999999	TRACY MCLENNNEY WRAY	000001270191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215081	30.00	Witness Fees	01620 JUROR PAYMNT
		DISC. TOTAL	.00				.00				30.00
00000000	999999	VALARIE BAILEY HOLMES	000001818191112JU	11/12/2019		4100-061100-1213-611-610	30.00	215082	30.00	Witness Fees	01620 JUROR PAYMNT
		DISC. TOTAL	.00				.00				30.00
		TOTAL					180.00		180.00		180.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 180.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 1-7-2020  
 DATE 1-7-2020  
 DATE 1-8-2020

*Kelly J. Jones*  
 DIRECTOR OF FINANCE

*Dustin Jones*  
 VANCE JONES, III ADMIN  
 DESTE J. COX, TREASURER



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT	BATCH INV. DESCRIPTION
0000000	000923	ALL SEASONS TERMITES & .00	4027122319	12/23/2019	12/23/2019		4100-051500-1272-551-510	65.00	215083			Building Maintenance & Repair-01619 SUSSEX COUNTY JAIL
		DISC. TOTAL						.00				TOTAL
								65.00	215083			65.00
0000000	001746	AMERICAN HOUSING SPECIAL	19-68	12/27/2019	12/27/2019		4100-021300-9004-231-210	2,247.00	215084			UNOS-CDBG Housing Grt
0000000	001746		19-71	11/10/2019	11/10/2019		4121-081000-5210-	465.00	215084			Repairs/Contractor Cost
		DISC. TOTAL						.00				TOTAL
								2,712.00	215084			2,712.00
0000000	001047	AMERICAN RED CROSS	1930	12/18/2019	12/18/2019		4100-081300-2110-816-810	2,000.00	215085			Red Cross
		DISC. TOTAL						.00				TOTAL
								2,000.00	215085			2,000.00
0000000	000010	BANK OF SOUTHSIDE VA	0198 1219 01	11/13/2019	11/13/2019		4100-051500-1246-551-510	20.25	215086			Food Supplies
0000000	000010		0198 1219 02	12/05/2019	12/05/2019		4100-051500-1247-551-510	175.98	215086			Janitorial Supplies
0000000	000010		0198 1219 03	12/06/2019	12/06/2019		4100-051500-1244-551-510	350.00	215086			Uniform Services
0000000	000010		0206 1219 01	11/14/2019	11/14/2019		4100-051100-1241-516-510	48.65	215086			Office Supplies
0000000	000010		0206 1219 02	11/19/2019	11/19/2019		4100-051100-1241-516-510	86.34	215086			Office Supplies
0000000	000010		0206 1219 03	11/19/2019	11/19/2019		4100-051100-1241-512-510	155.04	215086			Office Supplies
0000000	000010		0206 1219 04	11/21/2019	11/21/2019		4100-051100-1241-512-510	18.98	215086			Office Supplies
0000000	000010		0206 1219 04	11/21/2019	11/21/2019		4100-051100-1241-516-510	31.98	215086			Office Supplies
0000000	000010		0206 1219 05	11/22/2019	11/22/2019		4100-051500-1241-551-510	18.72	215086			Office Supplies
0000000	000010		0206 1219 05	11/22/2019	11/22/2019		4100-051100-1241-512-510	18.72	215086			Office Supplies
0000000	000010		0206 1219 06	11/27/2019	11/27/2019		4100-051100-1241-512-510	12.04	215086			Office Supplies
0000000	000010		0206 1219 06	11/27/2019	11/27/2019		4100-051100-1241-516-510	12.04	215086			Office Supplies
0000000	000010		0206 1219 06	11/27/2019	11/27/2019		4100-051500-1241-551-510	12.04	215086			Office Supplies
0000000	000010		0206 1219 07	12/03/2019	12/03/2019		4100-051500-1227-551-510	11.77	215086			Medical Services
0000000	000010		0206 1219 07	12/03/2019	12/03/2019		4100-051500-1247-551-510	48.59	215086			Janitorial Supplies
		DISC. TOTAL						.00				TOTAL
								1,021.14				1,021.14
0000000	000010	BANK OF SOUTHSIDE VA	0206 1219 08	12/03/2019	12/03/2019		4100-051100-1241-512-510	26.17	215087			Office Supplies
0000000	000010		0214 1219 01	11/13/2019	11/13/2019		4100-051100-1241-516-510	23.95	215087			Office Supplies
		DISC. TOTAL						.00				TOTAL
								50.12				50.12
0000000	001767	BB&T	2338 1219 01	12/03/2019	12/03/2019		4100-021400-1202-242-210	1,287.34	215088			Publ. Subsc. Books, Ref. Ma01619 # 404601199882338
0000000	001767		2338 1219 02	12/04/2019	12/04/2019		4100-021200-1299-221-210	85.63	215088			Miscellaneous Oth./First Aid 01619 # 404601199882338
0000000	001767		2338 1219 03	12/06/2019	12/06/2019		4100-021300-9004-231-210	328.56	215088			UNOS-CDBG Housing Grt
0000000	001767		2338 1219 04	12/16/2019	12/16/2019		4100-021400-1201-242-210	135.00	215088			Organization Membership
0000000	001767		2346 1219 04	12/12/2019	12/12/2019		4100-021300-1241-231-210	159.70	215088			Office Supplies
0000000	001767		2353 1219 01	11/20/2019	11/20/2019		4100-021300-1294-231-210	126.26	215088			Lodging
0000000	001767		2353 1219 02	11/22/2019	11/22/2019		4100-021300-1204-231-210	252.52	215088			Lodging
0000000	001767		2353 1219 03	12/12/2019	12/12/2019		4100-021500-1299-253-210-601	899.28	215088			VDEM/FY19 LEMFG
		DISC. TOTAL						.00				TOTAL
								3,274.29				3,274.29
0000000	001676	BERKLEY GROUP	SAP #3	11/01/2019	11/01/2019		4100-021400-1225-241-210	7,203.35	215089			Management Consulting Service-01619 SUSSEX COUNTY
0000000	001676		SAP #4	12/03/2019	12/03/2019		4100-021400-1225-241-210	5,113.10	215089			Management Consulting Service-01619 SUSSEX COUNTY
		DISC. TOTAL						.00				TOTAL
								12,316.45				12,316.45
0000000	000915	BLACKWATER REGIONAL	77	1/01/2020	1/01/2020		4100-081400-2110-826-810	44,174.50	215090			Blackwater/Regional Library
		DISC. TOTAL						.00				TOTAL
								44,174.50	215090			44,174.50
0000000	001251	CABIN POINT VETERINARY	61903	12/19/2019	12/19/2019		4100-021600-1227-261-210	425.00	215091			Medical Services
0000000	001251		61935	12/20/2019	12/20/2019		4100-021600-1227-261-210	294.00	215091			Medical Services
		DISC. TOTAL						.00				TOTAL
								719.00	215091			719.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCLD	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000728	CARQUEST OF WAKEFIELD	5484-141209	12/06/2019		4100-021600-1247-264-210	12.79	215092			Janitorial Supplies	01619 ACCT# 2836
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					12.79
0000000	001485	CENTRAL AGRIBUSINESS	JR24986	12/18/2019		4100-051500-1246-551-510	73.50	215093			Food Supplies	01619 SUSSEX SHERIFF
0000000	001485		JR25075	12/31/2019		4100-051500-1246-551-510	88.20	215093			Food Supplies	01619 SUSSEX SHERIFF
0000000	001485		JR25155	12/31/2019		4100-051500-1246-551-510	73.50	215093			Food Supplies	01619 SUSSEX SHERIFF
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					235.20
0000000	001630	CHENEY BROTHERS	10-918697734	12/19/2019		4100-051500-1246-551-510	1,092.87	215094			Food Supplies	01619 # 60030700
0000000	001630		10-918751490	12/31/2019		4100-051500-1246-551-510	2,865.54	215094			Food Supplies	01619 # 60030700
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					3,978.41
0000000	001569	COLONIAL HEIGHTS	20909	12/20/2019		4100-051100-1265-512-510	8,392.63	215095			Vehicle Maintenance & Repairs	01619 SUSSEX SHERIFF
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					8,392.63
0000000	001755	COMPTONICS OF VA INC	928301	12/16/2019		4100-021500-1254-251-210	550.00	215096			Equipment Maintenance	01619 ACCT# 1267
0000000	001755		928301	12/16/2019		4100-021500-1265-251-210	427.80	215096			Vehicle Maintenance & Repairs	01619 ACCT# 1267
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					977.80
0000000	001244	COOKS CORRECTIONAL	N623961	10/31/2019		4100-051500-1246-551-510	50.23	215097			Food Supplies	01619 ACCT# 23884-3
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					50.23
0000000	000931	COUNTY OF PRINCE GEORGE	QTR 2 2020	12/20/2019		4100-061100-1214-611-610	1,181.84	215098			Comp Court Administrator	01619 COURT ADMINISTRATO
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					1,181.84
0000000	000024	CRATER YOUTH CARE	20044	12/16/2019		4100-081800-2110-863-810	4,088.25	215099			Crater Youth Care Commission	01619 DEC 2019 USAGE PER
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					4,088.25
0000000	000845	CROWN CASTLE GT COMPANY	30167977	1/01/2020		4100-021500-1252-253-210	1,257.58	215100			Equipment Lease/Rental	01619 ACCT# 106663
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					1,257.58
0000000	000871	CRYSTAL SPRINGS	12841556	12/16/2019		4100-063100-1277-631-630	25.02	215101			Water Services	01619 # 114253012#41556
0000000	000871		1352472	12/16/2019		4100-021100-1277-211-210	97.96	215101			Water Services	01619 # 11425301352472
0000000	000871		7302164	12/12/2019		4100-061100-1277-611-610	44.15	215101			Water Services	01619 # 37281837302164
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					167.13
0000000	000902	DOC FARMER'S MARKET	MKT72310	12/16/2019		4100-051500-1246-551-510	188.50	215102			Food Supplies	01619 SUSSEX COUNTY JAIL
0000000	000902		MKT72462	12/23/2019		4100-051500-1246-551-510	226.45	215102			Food Supplies	01619 SUSSEX COUNTY JAIL
0000000	000902		MKT72614	12/30/2019		4100-051500-1246-551-510	226.75	215102			Food Supplies	01619 SUSSEX COUNTY JAIL
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					641.70
0000000	001597	EDWARDS, SHANTEL	SE 122619	12/26/2019		4100-051500-1264-551-510	32.00	215103			Gasoline/Mileage-Non Training	01619 REIMBURSEMENT
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					32.00
0000000	001692	FERRELLGAS	1109355968	12/19/2019		4100-051500-1279-551-510	378.11	215104			Propane Gas	01619 # 112364120
0000000	001692		1109356585	12/19/2019		4100-021600-1279-261-210	50.97	215104			Propane	01619 # 112364120
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					429.08
0000000	999999	FORD, LAVERNE	W0056760-2	12/26/2019		4100-061100-1213-611-610	13.92	215105			Witness Fees	01619 COMMONWEALTH WITNE
			CHECK TOTAL			.00 CPA PMT TOTAL	.00					13.92

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	A/P ACCRL	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	001723	GARDAMORLD SECURITY SERVI	469299		12/20/2019	4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469300		12/20/2019	4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469301		12/20/2019	4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469302		12/20/2019	4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469303		12/20/2019	4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469304		12/20/2019	4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469305		12/20/2019	4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		469306		12/20/2019	4100-021600-1229-264-210	994.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471348		12/27/2019	4100-021600-1229-264-210	841.50	215106		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471349		12/27/2019	4100-021600-1229-264-210	841.50	215106		Other Professional Services 01619 ACCT# SUS001
		DISC. TOTAL					9,639.00			TOTAL 9,639.00
0000000	001723	GARDAMORLD SECURITY SERVI	471350		12/27/2019	4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471351		12/27/2019	4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471352		12/27/2019	4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471353		12/27/2019	4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471354		12/27/2019	4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
0000000	001723		471355		12/27/2019	4100-021600-1229-264-210	841.50	215107		Other Professional Services 01619 ACCT# SUS001
		DISC. TOTAL					5,049.00			TOTAL 5,049.00
0000000	001792	GENE REAMS AND ASSOCIATES GRA	121519		12/15/2019	4100-021500-1229-253-210	1,375.00	215108		Other Professional Services 01619 SUSSEX PUBLIC SAFE
		DISC. TOTAL					1,375.00			TOTAL 1,375.00
0000000	000258	GEORGE COX & SONS	8490		12/28/2019	4100-051500-1272-551-510	117.15	215109		Building Maintenance & Repair 01619 SUSSEX COUNTY JAIL
		DISC. TOTAL					117.15			TOTAL 117.15
0000000	000278	VINCENT	VG 123019		12/30/2019	4100-051500-1246-551-510	18.88	215110		Food Supplies 01619 REIMBURSEMENT
		DISC. TOTAL					18.88			TOTAL 18.88
0000000	001605	GLOBAL SIGNAL ACQUISITIONS	30227163		1/01/2020	4100-021500-1252-253-210	437.09	215111		Equipment Lease/Rental 01619 ACCT# 393860
		DISC. TOTAL					437.09			TOTAL 437.09
0000000	001437	GOODMAN SPECIALIZED VEHIC	16060G		12/19/2019	4100-021500-1265-251-210	2,318.43	215112		Vehicle Maintenance & Repairs 01619 ACCT# G30024
0000000	001437		16320G		12/19/2019	4100-021500-1265-251-210	2,576.32	215112		Vehicle Maintenance & Repairs 01619 ACCT# G30024
		DISC. TOTAL					4,894.75			TOTAL 4,894.75
0000000	001081	GREENE'S SERVICE CENTER,	12668		12/23/2019	4100-051100-1265-512-510	40.00	215113		Vehicle Maintenance & Repairs 01619 SUSSEX SHERIFF
		DISC. TOTAL					40.00			TOTAL 40.00
0000000	001703	HEFTY WILEY & GORE P.C.	10289		12/25/2019	4100-022100-1223-281-220	3,750.00	215114		Legal Services 01619 SUSSEX COUNTY
		DISC. TOTAL					3,750.00			TOTAL 3,750.00
0000000	001779	JAD BUILDERS, INC	347 BANK ST #4		1/03/2020	4100-021300-9004-231-210	526.21	215115		UNOS-CDBG Housing Grt 01619 UNOS
		DISC. TOTAL					526.21			TOTAL 526.21
0000000	001550	KINEX NETWORKING SOLUTION	191219-0001		12/19/2019	4100-021100-1234-211-210	97.24	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		12/19/2019	4100-021400-1234-241-210	97.22	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		12/19/2019	4100-021400-1234-242-210	97.22	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		12/19/2019	4100-041100-1234-411-410	97.22	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		12/19/2019	4100-031100-1234-311-310	97.22	215116		Telecommunications 01619 SUSSEX COUNTY
0000000	001550		191219-0001		12/19/2019	4100-023100-1234-291-210	97.22	215116		Telecommunications 01619 SUSSEX COUNTY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	DISC. TOTAL	CHECK TOTAL	BATCH INV DESCRIPTION
0000000	001550		191219-0001	12/19/2019		4100-021500-1234-253-210	97.22	215116				97.22	Telecommunications
0000000	001550		191219-0001	12/19/2019		4100-051100-1234-516-510	97.22	215116				97.22	Telecommunications
0000000	001550		191219-0001	12/19/2019		4100-063100-1234-631-630	97.22	215116				97.22	Telecommunications
			CHECK TOTAL	875.00		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL
0000000	000190	KUSTOM SIGNALS, INC	356918-A	9/23/2019		4100-051100-1245-512-510-602	4,591.25	215117				4,591.25	Byrne/JAG DCJS Grant#19-M469501619 ACCT# 12075
0000000	000190	LOWE'S	356918-A	9/23/2019		4100-051100-1245-512-510	5,203.75	215117				5,203.75	Law Enforcement Supplies
0000000	000190		356918-B	9/23/2019		4100-051100-1245-512-510	719.00	215117				719.00	Law Enforcement Supplies
			CHECK TOTAL	10,514.00		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL
0000000	001433	LOWE'S	909759	12/09/2019		4100-021200-1272-221-210	87.78	215118				87.78	Building Maintenance & Repair#01619 # 99000502080
0000000	001433		919424	12/04/2019		4100-021200-1274-221-210	75.97	215118				75.97	Grounds Maintenance & Repair#01619 # 99000502080
			CHECK TOTAL	163.75		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL
0000000	999999	MASON, WALTER J.	W0056760-1	12/26/2019		4100-061100-1233-611-610	17.40	215119				17.40	Witness Fees
			CHECK TOTAL	17.40		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL
0000000	001046	MCI	4342462428	12/17/2019		4100-061100-1234-613-610	34.42	215120				34.42	Telecommunications
0000000	001046		4342462453	12/17/2019		4100-061100-1234-613-610	34.42	215120				34.42	Telecommunications
0000000	001046		4342462630	12/19/2019		4100-063100-1234-631-630	29.97	215120				29.97	Telecommunications
0000000	001046		4342465511	12/19/2019		4100-021100-1234-211-210	27.86	215120				27.86	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-021400-1234-242-210	4.64	215120				4.64	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-021300-1234-231-210	13.95	215120				13.95	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-021400-1234-241-210	4.64	215120				4.64	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-021600-1234-261-210	3.54	215120				3.54	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-021500-1234-253-210	2.32	215120				2.32	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-021100-1234-291-210	6.96	215120				6.96	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-041100-1234-411-410	9.28	215120				9.28	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-031100-1234-311-310	9.63	215120				9.63	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-063100-1234-631-630	11.60	215120				11.60	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-062100-1234-621-620	23.21	215120				23.21	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-063100-1234-632-630	2.32	215120				2.32	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-061100-1234-611-610	1.56	215120				1.56	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-063100-1234-612-610	38.73	215120				38.73	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-081300-2110-822-810	12.14	215120				12.14	VA Cooperative Extension
0000000	001046		4342465511	12/13/2019		4100-061100-1234-613-610	6.96	215120				6.96	Telecommunications
0000000	001046		4342465511	12/13/2019		4100-051100-1234-512-510	60.56	215120				60.56	Telecommunications
0000000	001046		4342465511	12/13/2019		4105-071100-1234-711-710	64.36	215120				64.36	Telecommunications
			CHECK TOTAL	403.07		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL
0000000	000051	MSG LLC	C313176	1/01/2020		4100-021500-1255-253-210	496.67	215121				496.67	Maintenance Service Contract 01619 SUSSEX COUNTY
			CHECK TOTAL	496.67		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL
0000000	000540	NOLAND COMPANY	335679 01	12/23/2019		4100-051500-1273-551-510	582.85	215122				582.85	Building Systems Main & Repair#01619 # 00876000636
			CHECK TOTAL	582.85		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL
0000000	000056	OWEN FORD, INC	06709	12/10/2019		4105-071100-1265-711-710	42.11	215123				42.11	Vehicle maintenance & Repairs#01619 SUSSEX DSS
			CHECK TOTAL	42.11		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL
0000000	001187	OWEN PRINTING COMPANY	32031	12/19/2019		4100-021100-1233-211-210	89.28	215124				89.28	Printing
			CHECK TOTAL	89.28		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				.00	TOTAL

P.D. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	001256	PAJ SERVICES	SUCO122019	12/18/2019		4100-021600-1247-264-210	270.00	215125		01619 SUSSEX COUNTY
										270.00
0000000	000991	PARKER OIL CO	252960	11/18/2019		4100-051500-1278-551-510	587.91	215126		01619 ACCT# 87746E
0000000	000991		267947	12/03/2019		4100-051500-1278-551-510	474.33	215126		01619 ACCT# 87746E
0000000	000991		280786	12/16/2019		4100-051500-1278-551-510	326.19	215126		01619 ACCT# 87746E
										1,388.43
0000000	001655	PETA	1829953	12/18/2019		4100-021600-1227-261-210	290.00	215127		01619 SUSSEX ANML CONTR
										290.00
0000000	000661	PRINCE GEORGE ELECTRIC	1413003200	12/27/2019		4100-021600-1276-263-210	52.89	215128		01619 # 1413003200
0000000	000661		1423010000	12/27/2019		4100-021600-1276-263-210	80.69	215128		01619 # 1423010000
0000000	000661		1667000200	12/27/2019		4100-021600-1276-221-210	154.60	215128		01619 # 1667000200
										288.18
0000000	000620	RAMSEY, LYNDIA P	LFR 123119 01	12/31/2019		4100-063100-1204-631-630	215.04	215129		01619 REIMBURSEMENT
0000000	000620		LFR 123119 02	12/31/2019		4100-063100-1205-631-630	105.00	215129		01619 MEALS
0000000	000620		LFR 123119 03	12/31/2019		4100-063100-1264-631-630	194.88	215129		Gasoline/Mileage-Non Training
0000000	000620		LFR 123119 04	12/31/2019		4100-063100-1206-631-630	15.00	215129		Transportation (exclude miles)
										529.92
0000000	001023	RICOH USA, INC.	5058361114	12/19/2019		4100-051500-1252-512-510	55.54	215130		01619 ACCT# 4719771
0000000	001023		5058361114	12/19/2019		4100-051500-1252-551-510	55.55	215130		01619 ACCT# 4719771
										111.09
0000000	000124	RIDBOUT, JASON	JR 010220	1/02/2020		4100-051500-1264-551-510	97.90	215131		01619 ACCT# 4719771
										97.90
0000000	999999	ROBINSON, CLINTON	CR 122719	12/27/2019		4100-051500-1205-551-510	52.82	215132		01619 REIMBURSEMENT
										52.82
0000000	001488	RRS FOODSERVICE	2106268	11/22/2019		4100-051500-1246-551-510	1,340.96	215133		01619 ACCT# 118626
										1,340.96
0000000	000832	SAM'S CLUB DIRECT	4355	11/27/2019		4100-021600-1242-261-210	135.84	215134		01619 # 0402194646154
0000000	000832		4355	11/27/2019		4100-021600-1241-261-210	31.54	215134		01619 # 0402194646154
0000000	000832		4355	11/27/2019		4100-021600-1247-261-210	26.86	215134		01619 # 0402194646154
0000000	000832		5094	11/23/2019		4100-051500-1277-551-510	11.96	215134		01619 # 0402188473177
0000000	000832		5095	11/23/2019		4100-051500-1247-551-510	344.12	215134		01619 # 0402188473177
0000000	000832		5182	12/03/2019		4100-021200-1247-221-210	336.04	215134		01619 # 0402194646154
0000000	000832		999999 1119	11/22/2019		4100-021100-1201-211-210	45.00	215134		01619 # 0402194646154
0000000	000832		999999 1119	11/22/2019		4100-021400-1201-242-210	40.00	215134		01619 # 0402194646154
0000000	000832		999999 1119	11/22/2019		4100-021200-1201-221-210	40.00	215134		01619 # 0402194646154
0000000	000832		999999 1119	11/22/2019		4100-021600-1201-261-210	40.00	215134		01619 # 0402194646154
										1,051.36
0000000	999999	SEARRIGHT, LATONYA	W0056760-4	12/26/2019		4100-061100-1213-611-610	122.96	215135		01619 COMMONWEALTH WITNE
										122.96
0000000	000968	SIXTH JUDICIAL CIRCUIT COU	JANUARY 2020	12/23/2019		4100-061100-1241-611-610	231.04	215136		01619 OFFICE EXPENSE
										231.04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AC	BATCH INV DESCRIPTION
0000000	000901	SIXTH JUDICIAL CIRCUIT CO JANUARY 2020	231.04	12/23/2019		4100-061100-1241-611-610	231.04	215137			01619 OFFICE EXPENSE
		DISC. TOTAL					.00				331.04
0000000	001796	SIXTH JUDICIAL CIRCUIT CO JANUARY 2020	231.04	12/23/2019		4100-061100-1241-611-610	231.04	215138			01619 OFFICE EXPENSE
		DISC. TOTAL					.00				331.04
0000000	000289	SOUTHERN POLICE EQUIPMENT 201564	201564	12/19/2019		4100-051500-1244-512-510	101.50	215139			01619 SUSSEX SHERIFF
		DISC. TOTAL					.00				203.00
0000000	001543	STITH, HILLARD	MS JRM20-01	1/02/2020		4100-021100-1225-211-210	3,536.51	215140			Management Consulting Service
		DISC. TOTAL					.00				3,836.51
0000000	000139	STONY CREEK HEALTH CENTER 165843	165396	12/05/2019		4100-051500-1293-551-510	56.00	215141			01619 SCOTT, TANZIE
		DISC. TOTAL					.00				112.00
0000000	000067	STONY CREEK PHARMACY	SCP 120119	12/01/2019		4100-051500-1293-551-510	664.02	215142			01619 NOV 2019
		DISC. TOTAL					.00				664.02
0000000	000077	SUSSEX SERVICE AUTHORITY	200814769	9/30/2019		4100-021600-1277-263-210	3,717.00	215143			01619 ACCT# 2699
		DISC. TOTAL					3,820.00	215143			10,654.00
0000000	999999	TREASURER OF VIRGINIA	WC 010320	1/03/2020		4100-021100-1299-211-210	345.85	215144			01619
		DISC. TOTAL					.00				691.70
0000000	000080	TRI CITY OFFICE PRODUCTS	0134315-001	12/04/2019		4100-061100-1241-631-630	288.20	215145			01619 ACCT# SXKWAT-0
		DISC. TOTAL					.00				345.32
0000000	000087	VAN CLEEF AUTO PARTS INC	579236	6/07/2019		4100-021500-1265-252-210	33.14	215146			01619 ACCT# 27430
		DISC. TOTAL					.00				402.28
0000000	000769	VERIZON	4342462630 1219	12/24/2019		4100-061100-1234-631-630	67.90	215147			01619 # 252304783000121
		DISC. TOTAL					.00				67.90
0000000	000039	VERIZON WIRELESS	9844125416	12/12/2019		4100-051500-1234-551-510	132.28	215148			01619 # 52062082400001
		DISC. TOTAL					.00				1,449.40
0000000	001466	VIRGINIA PORTABLE STORAGE	202800065747	9/22/2019		4100-021300-9003-231-210	364.00	215149			01619 ACCT# 137566322
		DISC. TOTAL					.00				1,289.66



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	999999	WALKER, GEORGE	W0056760-3	12/26/2019	12/26/2019		4100-061100-1213-611-610	12.76	215150	Witness Fees	01619 COMMONWEALTH WITNE
			CHECK TOTAL					.00			12.76
0000000	000873	WASTE MANAGEMENT OF	3407126-2424-6	12/26/2019	12/26/2019		4100-021600-1229-264-210	636.18	215151	Other Professional Services	01619 # 103305252006
			CHECK TOTAL					.00			636.18
0000000	001408	WITHER PUBLIC SAFETY GRP.	1962326	12/19/2019	12/19/2019		4100-051500-1244-551-510	330.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1979499	11/09/2019	11/09/2019		4100-051100-1244-512-510	60.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1979499	11/09/2019	11/09/2019		4100-051500-1244-551-510	60.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1984061	12/18/2019	12/18/2019		4100-051100-1244-512-510	1,568.35	215152	Uniform Services	01619 ACCT# SUSCOU
			1984061	12/18/2019	12/18/2019		4100-051500-1244-551-510	1,490.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1991966	12/04/2019	12/04/2019		4100-051500-1244-551-510	45.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1991966	12/04/2019	12/04/2019		4100-051100-1244-512-510	45.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1995948	12/26/2019	12/26/2019		4100-051100-1244-512-510	235.00	215152	Uniform Services	01619 ACCT# SUSCOU
			1995948	12/26/2019	12/26/2019		4100-051500-1244-551-510	235.00	215152	Uniform Services	01619 ACCT# SUSCOU
			CHECK TOTAL					4,068.35			4,068.35
0000000	000879	KORACK PUBLISHING CO.	1902529	11/06/2019	11/06/2019		4100-041100-1235-411-410	45.00	215153	Advertising	01619 ACCT# W0113
			CHECK TOTAL					.00			45.00
0000000	000093	XEROX CORPORATION	098928564	12/05/2019	12/05/2019		4100-063100-1252-631-630	43.65	215154	Equipment Lease/Rental	01619 # 706994555
			CHECK TOTAL					.00			43.65
0000000	001644	XEROX FINANCIAL SERVICES	1902935	12/16/2019	12/16/2019		4100-061100-1252-612-610	111.99	215155	Equipment Lease/Rental	01619 # 0200078186001
			1903687 B	12/16/2019	12/16/2019		4100-021400-1252-241-210	147.54	215155	Equipment Lease/Rental	01619 # 0200073202001
			1903687 B	12/16/2019	12/16/2019		4100-021400-1252-242-210	147.55	215155	Equipment Lease/Rental	01619 # 0200073202001
			CHECK TOTAL					407.08			407.08
0000000	000039	VERIZON WIRELESS	9844046856	12/10/2019	12/10/2019		4125-031700-5841-	60.76	215156	Drug Forf. Fund / Com. Atty.	01619 # 90544057100001
			CHECK TOTAL					.00			60.76
			CHECK TOTAL					157,748.58			157,748.58
			CHECK TOTAL					.00			157,748.58

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 157,748.58- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 1-7-2020  
 DATE 1-7-2020  
 DATE 1/8/2020

*Debra J. Cox*  
 DIRECTOR OF FINANCE

*Debra J. Cox*  
 MARSHYLLA SOBEL, III ADMIN

*Debra J. Cox*  
 DEBRA J. COX, TREASURER



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001637	HALEY FORD SOUTH	FL1511	11/04/2019		4302-091300-0011-	38,620.87	215168		Sheriff Patrol Vehicle	01622 SUSSEX SHERIFF
			CHECK TOTAL			.00 CPA PMT TOTAL					38,620.87
0000000	000924	JACK H SULLIVAN JR	JS 012220 #3	1/22/2020		4100-021300-9004-231-210	10,453.89	215169		UNOS-CDBG Housing Grt	01622 UNOS REHAB
			CHECK TOTAL			.00 CPA PMT TOTAL					10,453.89
0000000	001779	JAD BUILDERS, INC	1005MAIN 010720	1/07/2020		4100-021300-9004-231-210	7,490.00	215170		UNOS-CDBG Housing Grt	01622 UNOS-1005 H MAIN
			345 BANK 010720	1/07/2020		4100-021300-9004-231-210	6,164.53	215170		UNOS-CDBG Housing Grt	01622 UNOS-345 BANK
			CHECK TOTAL			.00 CPA PMT TOTAL					13,654.53
0000000	001159	M.D. TAYLOR, CONTRACTOR	601 TWILIGHT #3	1/22/2020		4100-021300-9003-231-210	10,014.59	215171		Pocahontas-CDBG Housing Grt	01622 PROG CIG-17-10
			CHECK TOTAL			.00 CPA PMT TOTAL					10,014.59
0000000	000610	STRINGFIELD, JOHN A	JS 010520 01	1/05/2020		4100-011100-1264-111-110	194.91	215172		Mileage	01622 MILEAGE
			JS 010520 02	1/05/2020		4100-011100-1264-111-110	25.00	215172		Mileage	01622 REIMBURSEMENT
			CHECK TOTAL			.00 CPA PMT TOTAL					219.91
0000000	000317	TOWN OF WAKEFIELD	101 KNIGHT 1201	12/01/2019		4100-021300-9003-231-210	1,250.00	215173		Pocahontas-CDBG Housing Grt	01622 REIMBURSEMENT
			121 KNIGHT 1001	10/01/2019		4100-021300-9003-231-210	125.00	215173		Pocahontas-CDBG Housing Grt	01622 REIMBURSEMENT
			606TWILIGHT1001	10/01/2019		4100-021300-9003-231-210	125.00	215173		Pocahontas-CDBG Housing Grt	01622 REIMBURSEMENT
			CHECK TOTAL			.00 CPA PMT TOTAL					1,500.00
			CHECK TOTAL			.00 CPA PMT TOTAL					74,463.79
			CHECK TOTAL			.00 CPA PMT TOTAL					74,463.79

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.

THE TOTAL 74,463.79 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-29-2020

DATE

01-27-2020

DATE

01/27/2020

DATE

*July 21, 2020*  
 DIRECTOR OF REVENUE  
*Destiny Cox*  
 VANDY L. COX, TREASURER  
 DESTINY L. COX, TREASURER

P.D. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	000342	AGRI-VA, INC	14565/6	1/02/2020		4100-021600-1299-264-210-601	565.98	215185		Convenience Sites Upgrades Pr01621 ACCT# 60146
0000000	000342		14574/6	1/03/2020		4100-021600-1299-264-210-601	45.98	215185		Convenience Sites Upgrades Pr01621 ACCT# 60146
0000000	000342		14581/6	1/06/2020		4100-021600-1299-264-210-601	314.47	215185		Convenience Sites Upgrades Pr01621 ACCT# 60146
							.00	926.43		TOTAL
0000000	001812	ALPHA CORPORATION	20F624-010-006	12/23/2019		4100-021600-1299-264-210-601	2,073.54	215186		Convenience Sites Upgrades Pr01621 SUSSEX COUNTY
							.00	2,073.54		TOTAL
0000000	001795	ANIMAL CARE EQUIPMENT & S	78575	1/13/2020		4100-021600-1259-261-210	195.74	215187		Other Equipment Purchases 01621 SUSSEX ANML CONTR
0000000	001795		78657	1/15/2020		4100-021600-1242-261-210	352.40	215187		Agricultural Supplies 01621 SUSSEX ANML CONTR
							.00	548.14		TOTAL
0000000	000014	ATLANTIC ELECTION	197	11/11/2019		4100-023100-1233-291-230	1,568.00	215188		Printing 01621 SUSSEX ELECT BOARD
0000000	000014		197	11/11/2019		4100-023100-1229-291-230	8,963.90	215188		Other Professional Services 01621 SUSSEX ELECT BOARD
							.00	10,531.90		TOTAL
0000000	001507	BARKSDALE OILS INC.	SUSSECT 1219	12/31/2019		4100-021600-1264-261-210	204.04	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECT 1219	12/31/2019		4100-021200-1264-221-210	474.56	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECT 1219	12/31/2019		4100-021400-1264-242-210	169.27	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECT 1219	12/31/2019		4100-021600-1264-262-210	1,455.43	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECT 1219	12/31/2019		4100-021300-1264-231-210	48.36	215189		Gasoline/Mileage-Non Training01621 SUSSEX COUNTY
0000000	001507		SUSSECT 1219	12/31/2019		4100-021400-1264-241-210	151.13	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECT 1219	12/31/2019		4100-021500-1264-253-210	225.19	215189		Mileage 01621 SUSSEX COUNTY
0000000	001507		SUSSECT 1219	12/31/2019		4100-051100-1264-512-510	6,562.26	215189		Mileage/Gas 01621 SUSSEX COUNTY
0000000	001507		SUSSECT 1219	12/31/2019		4105-071100-1264-711-710	498.74	215189		Gasoline 01621 SUSSEX COUNTY
							.00	9,788.98		TOTAL
0000000	000300	BATTERY BARN OF VA INC	358937	1/21/2020		4100-021500-1265-251-210	232.00	215190		Vehicle Maintenance & Repairs 01621 ACCT# 749
							.00	232.00		TOTAL
0000000	999999	BENJAMIN, BABETTE	W0056761	1/21/2020		4100-061100-1213-611-610	17.25	215191		Witness Fees 01621 COMMONWEALTH WITNE
							.00	17.25		TOTAL
0000000	001715	BLUE COMFORT DENTAL PC	BAINES 112019	11/20/2019		4100-051500-1293-551-510	349.00	215192		Inmate Medical Expenses 01621 BAINES, KIMBERLY
0000000	001715		ELLIS 111319	11/13/2019		4100-051500-1293-551-510	261.00	215192		Inmate Medical Expenses 01621 ELLIS, TAIMON
0000000	001715		HAMEL 121319	12/13/2019		4100-051500-1293-551-510	393.00	215192		Inmate Medical Expenses 01621 HAMEL, ANN
0000000	001715		HAROLIN 103119	10/31/2019		4100-051500-1293-551-510	701.00	215192		Inmate Medical Expenses 01621 HAROLIN, JEFF
							.00	1,704.00		TOTAL
0000000	999999	BROOKS, ANTHONY	AB 1219	1/07/2020		4100-051500-1215-551-510	220.50	215193		Inmate Pay 01621 INMATE PAY
							.00	220.50		TOTAL
0000000	999999	BROWN, ERIC	EB 1219	1/07/2020		4100-051500-1215-551-510	33.08	215194		Inmate Pay 01621 INMATE PAY
							.00	33.08		TOTAL
0000000	001251	CABIN POINT VETERINARY	61961	12/27/2019		4100-021600-1227-261-210	761.85	215195		Medical Services 01621 ACCT# 1707
0000000	001251		62007	12/30/2019		4100-021600-1227-261-210	284.77	215195		Medical Services 01621 ACCT# 1707
0000000	001251		62008	1/02/2020		4100-021600-1227-261-210	56.00	215195		Medical Services 01621 ACCT# 1707
							.00	1,102.62		TOTAL
0000000	001485	CENTRAL AGRIBUSINESS	JR25239	1/07/2020		4100-051500-1246-551-510	73.50	215196		Food Supplies 01621 SUSSEX SHERIFF
							.00	73.50		TOTAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000	000504	COMMISSIONER OF THE	2020 DUES	1/06/2020	A/P	4100-031100-1201-311-310	75.00	215197	75.00	01621 SUSSEX COUNTY
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				75.00
0000000	001755	COMPTONICS OF VA INC	934000	12/26/2019	A/P	4100-021500-1254-253-210	939.23	215198	939.23	01621 ACCT# 1267
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				939.23
0000000	001449	CONVERGENT TECHNOLOGIES	22743	1/06/2020	A/P	4100-051100-1234-516-510	359.00	215199	359.00	01621 SUSSEX SHERIFF
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				359.00
0000000	000622	COUNTY OF GREENSVILLE	2564	1/02/2020	A/P	4100-061100-1214-611-610	2,591.58	215200	2,591.58	01621 ACCT# 65
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				2,591.58
0000000	000343	CRATER PLANNING DISTRICT	19-100-10-2	1/03/2020	A/P	4100-081800-2110-860-810	4,895.00	215201	4,895.00	01621 ACCT# 65
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				4,895.00
0000000	000871	CRYSTAL SPRINGS	10726073	12/28/2019	A/P	4100-021200-1277-221-210	66.36	215202	66.36	01621 # 508239010726073
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				66.36
0000000	000871	CRYSTAL SPRINGS	1352055	12/12/2019	A/P	4100-061100-1277-611-610	32.02	215202	32.02	01621 # 11421181352055
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				32.02
0000000	000871	CRYSTAL SPRINGS	6091788	12/12/2019	A/P	4100-062100-1277-621-620	130.40	215202	130.40	01621 # 11421076091788
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				130.40
0000000	000193	DEPART OF MOTOR VEHICLES	201936501942	1/09/2020	A/P	4100-041100-1239-412-410	500.00	215203	500.00	01621 # 546001642019
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				500.00
0000000	000902	DOC FARMER'S MARKET	MKT72766	1/06/2020	A/P	4100-051500-1246-551-510	156.75	215204	156.75	01621 SUSSEX COUNTY JAIL
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				156.75
0000000	000902	DOC FARMER'S MARKET	MKT72918	1/13/2020	A/P	4100-051500-1246-551-510	187.30	215204	187.30	01621 SUSSEX COUNTY JAIL
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				187.30
0000000	001651	DOCUMENT SYSTEMS	104901	1/09/2020	A/P	4100-021100-1252-211-210	404.14	215205	404.14	01621 SUSSEX COUNTY
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				404.14
0000000	000084	DOMINION VIRGINIA POWER	0482572328	12/30/2019	A/P	4100-021600-1276-263-210	2,954.22	215206	2,954.22	01621 # 0482572328
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				2,954.22
0000000	000084	DOMINION VIRGINIA POWER	0561293952	12/31/2019	A/P	4100-021200-1276-221-210	6.59	215206	6.59	01621 # 0561293952
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				6.59
0000000	000084	DOMINION VIRGINIA POWER	0963166285	1/06/2020	A/P	4100-021200-1276-221-210	166.24	215206	166.24	01621 # 0963166285
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				166.24
0000000	000084	DOMINION VIRGINIA POWER	1088433121	1/02/2020	A/P	4100-021200-1276-221-210	121.75	215206	121.75	01621 # 1088433121
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				121.75
0000000	000084	DOMINION VIRGINIA POWER	2406362505	1/02/2020	A/P	4100-051500-1276-551-510	1,669.58	215206	1,669.58	01621 # 2406362505
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				1,669.58
0000000	000084	DOMINION VIRGINIA POWER	2921584914	12/31/2019	A/P	4100-051500-1276-551-510	6.67	215206	6.67	01621 # 2921584914
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				6.67
0000000	000084	DOMINION VIRGINIA POWER	3500335009	1/02/2020	A/P	4100-021200-1276-221-210	1,972.08	215206	1,972.08	01621 # 3500335009
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				1,972.08
0000000	000084	DOMINION VIRGINIA POWER	3776508966	1/03/2020	A/P	4100-021200-1276-221-210	6.59	215206	6.59	01621 # 3776508966
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				6.59
0000000	000084	DOMINION VIRGINIA POWER	4204030300	12/31/2019	A/P	4100-021600-1276-264-210	63.12	215206	63.12	01621 # 4204030300
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				63.12
0000000	000084	DOMINION VIRGINIA POWER	4714897313	1/02/2020	A/P	4100-021200-1276-221-210	226.55	215206	226.55	01621 # 4714897313
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				226.55
0000000	000084	DOMINION VIRGINIA POWER	4723819456	1/06/2020	A/P	4100-021200-1276-221-210	85.57	215207	85.57	01621 # 4723819456
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				85.57
0000000	000084	DOMINION VIRGINIA POWER	5080737736	12/30/2019	A/P	4100-021200-1276-221-210	104.63	215207	104.63	01621 # 5080737736
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				104.63
0000000	000084	DOMINION VIRGINIA POWER	5690307508	12/31/2019	A/P	4100-021500-1279-251-210	136.38	215207	136.38	01621 # 5690307508
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				136.38
0000000	000084	DOMINION VIRGINIA POWER	6138125478	1/06/2020	A/P	4100-021600-1276-264-210	67.80	215207	67.80	01621 # 6138125478
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				67.80
0000000	000084	DOMINION VIRGINIA POWER	6860160149	1/02/2020	A/P	4100-021200-1276-221-210	896.64	215207	896.64	01621 # 6860160149
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				896.64
0000000	000084	DOMINION VIRGINIA POWER	7190905005	1/02/2020	A/P	4100-021600-1276-263-210	256.25	215207	256.25	01621 # 7190905005
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				256.25
0000000	000084	DOMINION VIRGINIA POWER	7248699964	1/06/2020	A/P	4100-021200-1276-221-210	538.87	215207	538.87	01621 # 7248699964
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				538.87
0000000	000084	DOMINION VIRGINIA POWER	7378703693	12/31/2019	A/P	4100-021600-1276-264-210	111.24	215207	111.24	01621 # 7378703693
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				111.24
0000000	000084	DOMINION VIRGINIA POWER	7860242267	1/02/2020	A/P	4100-021200-1276-221-210	400.69	215207	400.69	01621 # 7860242267
			CHECK TOTAL	ACH PMT TOTAL		.00 CPA PMT TOTAL				400.69

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000084	.00	8855852819	1219	12/31/2019	4100-021200-1276-221-210	338.55	215207	.00	Electric	01621 # 8855852819 2,936.62
0000000	000084	DOMINION VIRGINIA POWER	9073933633	1219	12/31/2019	4100-051500-1276-551-510	29.05	215208	.00	Electric	01621 # 9073933633
0000000	000084		9293060001	0120	1/06/2020	4100-021600-1276-264-210	182.04	215208	.00	Electric	01621 # 9293060001
0000000	000084		9447701492	1219	12/25/2019	4100-021200-1276-221-210	6.77	215208	.00	Electric	01621 # 9447701492
0000000	000084		9560347503	0120	1/02/2020	4100-021200-1276-221-210	2,083.05	215208	.00	Electric	01621 # 9560347503
0000000	000084		9630317502	0120	1/02/2020	4100-021200-1276-221-210	1,233.68	215208	.00	Electric	01621 # 9630317502
0000000	000084		9650330005	0120	1/02/2020	4100-021200-1276-221-210	964.58	215208	.00	Electric	01621 # 9650330005
0000000	000084		9660330003	1219	12/31/2019	4100-021200-1276-221-210	184.24	215208	.00	Electric	01621 # 9660330003
0000000	000084		9670342501	0120	1/02/2020	4100-021200-1276-221-210	96.91	215208	.00	Electric	01621 # 9670342501 4,780.32
0000000	001320	E & F ELEVATOR INSPECTION 24083		12/30/2019		4100-021200-1254-221-210	140.00	215209	.00	Equipment Maintenance	01621 SUSSEX COUNTY 140.00
0000000	001725	EDMUNDS WASTE REMOVAL INC 81543		1/01/2020		4100-021600-1247-264-210	425.00	215210	.00	Janitorial Supplies	01621 SUSSEX COUNTY 425.00
0000000	001692	FERRELLGAS	1108892563	11/16/2019		4100-021200-1279-221-210	676.12	215211	.00	Propane Gas	01621 # 112364120
0000000	001692		1109355937	12/19/2019		4100-021200-1279-221-210	309.89	215211	.00	Propane Gas	01621 # 112364120
0000000	001692		1109866898	1/14/2020		4100-051500-1279-551-510	363.96	215211	.00	Propane Gas	01621 # 112364120
0000000	001511	FIRST CALL ENVIRONMENTAL 1009074		12/09/2019		4100-021500-1229-253-210	5,978.25	215212	.00	Other Professional Services	01621 SUSSEX COUNTY 5,978.25
0000000	000152	GALLS, LLC	014585560	12/21/2019		4100-051100-1244-512-510	70.67	215213	.00	Uniform Services	01621 ACCT# 5417395
0000000	000152		014586637	12/21/2019		4100-051100-1244-512-510	43.75	215213	.00	Uniform Services	01621 ACCT# 5417395
0000000	000152		014586637	12/21/2019		4100-051500-1244-551-510	43.75	215213	.00	Uniform Services	01621 ACCT# 5417395
0000000	001723	GARDAWORLD SECURITY SERVI 472925		1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472926	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472927	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472928	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472929	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472930	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472931	1/03/2020		4100-021600-1229-264-210	777.75	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		472932	1/03/2020		4100-021600-1229-264-210	841.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474744	1/10/2020		4100-021600-1229-264-210	994.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474745	1/10/2020		4100-021600-1229-264-210	994.50	215214	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723	GARDAWORLD SECURITY SERVI 474746		1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474747	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474748	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474749	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474750	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001
0000000	001723		474751	1/10/2020		4100-021600-1229-264-210	994.50	215215	.00	Other Professional Services	01621 ACCT# SUS001

F.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCLL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT#	Q/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	001723		476391	1/17/2020		4100-021600-1229-264-210	994.50	215215			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476392	1/17/2020		4100-021600-1229-264-210	994.50	215215			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476393	1/17/2020		4100-021600-1229-264-210	994.50	215215			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476394	1/17/2020		4100-021600-1229-264-210	994.50	215215			Other Professional Services	01621 ACCT# SUS001
							9,945.00				CPA PMT TOTAL	9,945.00
0000000	001723	GARDNORLWORLD SECURITY SERVI	476395	1/17/2020		4100-021600-1229-264-210	994.50	215216			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476396	1/17/2020		4100-021600-1229-264-210	994.50	215216			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476397	1/17/2020		4100-021600-1229-264-210	994.50	215216			Other Professional Services	01621 ACCT# SUS001
0000000	001723		476398	1/17/2020		4100-021600-1229-264-210	994.50	215216			Other Professional Services	01621 ACCT# SUS001
							3,978.00				CPA PMT TOTAL	3,978.00
0000000	000258	GEORGE COX & SONS	8491	12/28/2019		4100-021600-1272-264-210	112.50	215217			Building Maintenance & Repair	01621 SUSSEX COUNTY
0000000	000258		8492	12/28/2019		4100-021600-1272-264-210	135.00	215217			Building Maintenance & Repair	01621 SUSSEX ANML CONTR
							247.50				CPA PMT TOTAL	247.50
0000000	001081	GREENE'S SERVICE CENTER,	12743	1/09/2020		4100-051100-1265-512-510	50.00	215218			Vehicle Maintenance & Repairs	01621 SUSSEX SHERIFF
0000000	001081		12744	1/10/2020		4100-051100-1265-512-510	50.00	215218			Vehicle Maintenance & Repairs	01621 SUSSEX SHERIFF
							100.00				CPA PMT TOTAL	100.00
0000000	000276	GREENSVILLE COUNTY WATER	1175 122319	12/23/2019		4100-021200-1277-221-210	51.11	215219			Water Services	01621 ACCT# 1175
							51.11				CPA PMT TOTAL	51.11
0000000	001637	HALEY FORD SOUTH	44427375	1/08/2020		4100-051100-1265-512-510	367.50	215220			Vehicle Maintenance & Repairs	01621 SUSSEX SHERIFF
							367.50				CPA PMT TOTAL	367.50
0000000	999999	HARDIN, CHARLES	CH 1219	1/07/2020		4100-051500-1245-551-510	33.08	215221			Inmate Pay	01621 INMATE PAY
							33.08				CPA PMT TOTAL	33.08
0000000	001823	HUMANE RESTRAINT CO., INC	IN0042003	12/26/2019		4100-051500-1245-551-510	274.50	215222			Law Enforcement Supplies	01621 ACCT# 25787
							274.50				CPA PMT TOTAL	274.50
0000000	999999	JAMES, REGINALD	RJ 1219	1/07/2020		4100-051500-1245-551-510	11.03	215223			Inmate Pay	01621 INMATE PAY
							11.03				CPA PMT TOTAL	11.03
0000000	000049	JARRATT HARDWARE	1912-030532	12/06/2019		4100-021200-1272-221-210	46.96	215224			Building Maintenance & Repair	01621 ACCT# 136
0000000	000049		1912-030817	12/10/2019		4100-021200-1274-221-210	5.18	215224			Grounds Maintenance & Repairs	01621 ACCT# 136
0000000	000049		1912-031032	12/12/2019		4100-021200-1272-221-210	17.96	215224			Building Maintenance & Repair	01621 ACCT# 136
0000000	000049		1912-031518	12/17/2019		4100-051500-1272-551-510	11.98	215224			Building Maintenance & Repair	01621 ACCT# 159
							82.08				CPA PMT TOTAL	82.08
0000000	001538	JIM WHELAN'S SERV. CENTER	91061	1/09/2020		4100-051100-1265-512-510	49.95	215225			Vehicle Maintenance & Repairs	01621 SUSSEX SHERIFF
							49.95				CPA PMT TOTAL	49.95
0000000	000583	JONES ELECTRIC CONTRACTOR	29475	10/25/2019		4100-021200-1272-221-210	738.65	215226			Building Maintenance & Repair	01621 SUSSEX COUNTY
0000000	000583		29586	11/19/2019		4100-021600-1272-264-210	685.58	215226			Building Maintenance & Repair	01621 SUSSEX EXVRN INSP
0000000	000583		29683	12/10/2019		4100-021200-1273-221-210	288.00	215226			Building Systems Main & Repa	01621 SUSSEX COUNTY
0000000	000583		29808	1/10/2020		4100-021200-1273-221-210	554.47	215226			Building Systems Main & Repa	01621 SUSSEX COUNTY
							2,246.70				CPA PMT TOTAL	2,246.70
0000000	001550	KINEX NETWORKING SOLUTION	200119-0001	1/19/2020		4100-021100-1234-211-210	97.24	215227			Telecommunications	01621 SUSSEX COUNTY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001550		200119-0001	1/19/2020		4100-021400-1234-241-210	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-021400-1234-242-210	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-041100-1234-411-410	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-031100-1234-311-310	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-023100-1234-293-230	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-021500-1234-253-210	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-051100-1234-516-510	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
0000000	001550		200119-0001	1/19/2020		4100-063100-1234-631-630	97.22	215227		Telecommunications	01621 SUSSEX COUNTY
			DISC. TOTAL			875.00				.00	875.00
0000000	999999	KING, DAVID	DK 1219	1/07/2020		4100-051500-1215-551-510	266.40	215228		Inmate Pay	01621 INMATE PAY
			DISC. TOTAL			266.40				.00	266.40
0000000	001115	LIFESTAR AMBULANCE	122019C	1/03/2020		4100-021500-2110-252-210-524	22,176.00	215229		Emergency Med. SVC - Pd EMT.	01621 DECEMBER 2019
			DISC. TOTAL			75,816.00				.00	75,816.00
0000000	000129	LOGAN SYSTEMS, INC	53197	12/15/2019		4100-062100-1236-621-620	666.01	215230		Microfilming & Scanning Servi	01621 SUSSEX CIRCUIT COU
			DISC. TOTAL			666.01				.00	666.01
0000000	999999	LOGAN, RAHIM	RL 011320	12/30/2019		4100-021300-9004-231-210	2,000.00	215231		UNOS-CDBG Housing Grt	01621 REIMBURSEMENT
			DISC. TOTAL			2,000.00				.00	2,000.00
0000000	001433	LOME'S	909418	12/02/2019		4100-051500-1245-551-510	18.98	215232		Law Enforcement Supplies	01621 # 99003370360
			DISC. TOTAL			18.98				.00	18.98
0000000	001046	HCI	4342465511	1/13/2020		4100-021100-1234-211-210	18.95	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021400-1234-242-210	3.16	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021300-1234-231-210	9.48	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021400-1234-241-210	3.16	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021600-1234-261-210	1.71	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021500-1234-253-210	1.58	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-023100-1234-293-230	4.74	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-041100-1234-411-410	6.32	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-031100-1234-311-310	7.70	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-063100-1234-631-630	7.90	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-062100-1234-621-620	15.80	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-063100-1234-632-630	1.58	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-061100-1234-611-610	1.35	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-081300-2110-822-810	28.51	215233		VA Cooperative Extension	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-061100-1234-613-610	7.90	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-051100-1234-512-510	4.78	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4100-021600-1234-262-210	.16	215233		Telecommunications	01621 # 08692926192
0000000	001046		4342465511	1/13/2020		4105-071100-1234-711-710	45.57	215233		Telecommunications	01621 # 08692926192
			DISC. TOTAL			175.09				.00	175.09
0000000	001453	ONE ENVIRONMENTAL GROUP LL	4286	1/08/2020		4100-021400-1229-241-210	5,000.00	215234		Other Professional Services	01621 ACCT# VA0184
			DISC. TOTAL			5,000.00				.00	5,000.00
0000000	001256	PAJ SERVICES	SUC0012020	1/10/2020		4100-021600-1247-264-210	270.00	215235		Janitorial Supplies	01621 SUSSEX COUNTY
			DISC. TOTAL			270.00				.00	270.00



P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000000	000061 PRINCE GEORGE ELECTRIC	2006028100	0120	1/03/2020	4100-021200-1276-221-210	600.65	215236	.00	Electric	01621 # 2006028100
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				600.65
00000000	001023 RICOH USA, INC.	5058456302	0120	1/03/2020	4100-041100-1255-411-410	16.95	215237	.00	Maintenance Service Contract	01621 # 17775354
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				33.90
00000000	000176 ROBINSON PARKER & COX	RFC 010720	0120	1/07/2020	4100-011100-1225-111-110	3,000.00	215238	.00	Management Consulting Service	01621 SUSSEX COUNTY
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				3,000.00
00000000	001488 RRS FOODSERVICE	211312	0120	1/08/2020	4100-051500-1246-551-510	1,733.16	215239	.00	Food Supplies	01621 ACCT# 118626
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				1,733.16
00000000	999999 SCOTT, TANZIE	TS 1219	0120	1/07/2020	4100-051500-1215-551-510	352.35	215240	.00	Inmate Pay	01621 INMATE PAY
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				352.35
00000000	001787 SIMPLE COM	4674-OTS	0120	1/03/2020	4100-021100-1228-211-210	125.00	215241	.00	Contractual Services	01621 SUSSEX COUNTY ADMI
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				125.00
00000000	001787 SUSSEX SHERIFF	4686-OTS	0120	1/03/2020	4100-051500-1234-551-510	25.00	215241	.00	Telecommunications	01621 SUSSEX SHERIFF
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				175.00
00000000	001018 SOUTHPARK CARPET & FLOORI	4610	0120	11/22/2019	4100-021200-1272-221-210	761.80	215242	.00	Building Maintenance & Repair	01621 SUSSEX COUNTY
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				761.80
00000000	001772 SOUTHSIDE ELECTRIC COOPER	561962001	0120	1/07/2020	4100-021600-1276-264-210	109.18	215243	.00	Electric	01621 # 561962001
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				109.18
00000000	001543 STITH, MILLARD	MS JAN20-02	0120	1/22/2020	4100-021100-1225-211-210	3,936.51	215244	.00	Management Consulting Service	01621 JANUARY 2ND HALF
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				3,936.51
00000000	000139 STONY CREEK HEALTH CENTER	163260	0120	9/24/2019	4100-051500-1227-551-510	170.00	215245	.00	Medical Services	01621 MILLERSON, LAMONTE
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				170.00
00000000	000139 SUFFOLK ENERGIES INC	37617782	0120	1/10/2020	4100-021200-1278-221-210	654.13	215247	.00	Oil	01621 ACCT# 66740484
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				654.13
00000000	000162 SUFFOLK ENERGIES INC	506332	0120	11/30/2019	4100-021600-1264-261-210	45.96	215247	.00	Mileage	01621 ACCT# 66740484
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				45.96
00000000	000162 SUFFOLK ENERGIES INC	506332	0120	11/30/2019	4100-021200-1264-221-210	88.42	215247	.00	Mileage	01621 ACCT# 66740484
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				88.42
00000000	000162 SUFFOLK ENERGIES INC	508147	0120	12/31/2019	4100-051100-1284-512-510	246.49	215247	.00	Mileage/Gas	01621 ACCT# 66740352
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				246.49
00000000	000067 STONY CREEK PHARMACY	SCP 010120	0120	1/01/2020	4100-051500-1293-551-510	745.26	215246	.00	Inmate Medical Expenses	01621 DEC 2019
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				745.26
00000000	000162 SUFFOLK ENERGIES INC	37617782	0120	12/27/2019	4100-021200-1278-221-210	654.13	215247	.00	Oil	01621 ACCT# 66740484
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				654.13
00000000	000162 SUFFOLK ENERGIES INC	506332	0120	11/30/2019	4100-021600-1264-261-210	45.96	215247	.00	Mileage	01621 ACCT# 66740484
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				45.96
00000000	000162 SUFFOLK ENERGIES INC	506332	0120	11/30/2019	4100-021200-1264-221-210	88.42	215247	.00	Mileage	01621 ACCT# 66740484
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				88.42
00000000	000162 SUFFOLK ENERGIES INC	508147	0120	12/31/2019	4100-051100-1284-512-510	246.49	215247	.00	Mileage/Gas	01621 ACCT# 66740352
		CHECK TOTAL			.00 CPA PMT TOTAL	.00				246.49



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACH	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000763	SUSSEX COUNTY	SCCC 2019	10/04/2019		4100-021100-1201-211-210	200.00	215248			Organization Membership	01621 DUES 2019
			CHECK TOTAL								TOTAL	200.00
0000000	000081	THACKER HARDWARE	68254/1	12/02/2019		4100-021200-1272-221-210	8.99	215249			Building Maintenance & Repair	01621 ACCT# 341500
0000000	000081	THACKER HARDWARE	68258/1	12/03/2019		4100-021200-1272-221-210	10.98	215249			Building Maintenance & Repair	01621 ACCT# 341500
0000000	000081	THACKER HARDWARE	68348/1	12/11/2019		4100-021200-1272-221-210	111.98	215249			Building Maintenance & Repair	01621 ACCT# 341500
			CHECK TOTAL								TOTAL	131.95
0000000	000316	TOWN OF STONY CREEK	TWN SC 1219	1/10/2020		4100-041100-1296-412-410	1,406.53	215250			Refund to Towns	01621 VEH LIC REG SHARE
			CHECK TOTAL								TOTAL	1,406.53
0000000	000317	TOWN OF WAKEFIELD	TWN WKFLD 1219	1/10/2020		4100-041100-1296-412-410	5,808.84	215251			Refund to Towns	01621 VEH LIC REG SHARE
			CHECK TOTAL								TOTAL	5,808.84
0000000	000318	TOWN OF WAYERLY	TWN WVRLY 1219	1/10/2020		4100-041100-1296-412-410	9,939.59	215252			Refund to Towns	01621 VEH LIC REG SHARE
			CHECK TOTAL								TOTAL	9,939.59
0000000	000296	TREASURER OF VIRGINIA	123119	1/10/2020		4100-095000-9330-	23,359.47	215253			DHCD Loan-WoodFuel Dev Reimb	01621 LOAN# 11-CED-20
			CHECK TOTAL								TOTAL	23,359.47
0000000	000080	TRI CITY OFFICE PRODUCTS	0134264-001	12/20/2019		4100-031100-1241-311-110	69.74	215254			Office Supplies	01621 ACCT# SCR-0
			CHECK TOTAL								TOTAL	69.74
0000000	001371	VACA	CARPENTER 2020	1/07/2020		4100-021600-1201-261-210	35.00	215255			Organization Membership	01621 CARPENTER, BROOKLY
0000000	001371	VACA	STAINBACK 2020	1/07/2020		4100-021600-1201-261-210	35.00	215255			Organization Membership	01621 STAINBACK, CECIL
			CHECK TOTAL								TOTAL	70.00
0000000	000087	VAN CLEEF AUTO PARTS INC	001333	5/11/2018		4105-071100-1265-711-710	16.00	215256			Vehicle maintenance & Repairs	01621 ACCT# 27430
0000000	000087	VAN CLEEF AUTO PARTS INC	003807	1/07/2019		4105-071100-1265-711-710	22.95	215256			Vehicle maintenance & Repairs	01621 ACCT# 27430
0000000	000087	VAN CLEEF AUTO PARTS INC	005227	6/07/2019		4105-071100-1265-711-710	16.00	215256			Vehicle maintenance & Repairs	01621 ACCT# 27430
0000000	000087	VAN CLEEF AUTO PARTS INC	588861	12/10/2019		4100-051100-1265-512-510	33.32	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	589606	12/30/2019		4100-051100-1265-512-510	83.15	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27430
0000000	000087	VAN CLEEF AUTO PARTS INC	589607	12/30/2019		4100-051100-1265-512-510	2.99	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7138	12/06/2019		4100-051100-1265-512-510	227.36	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7169	12/11/2019		4100-051100-1265-512-510	467.30	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7234	12/18/2019		4100-051100-1265-512-510	123.42	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7247	12/20/2019		4100-021500-1265-252-210	1,289.94	215256			Vehicle Maintenance & Repairs	01621 ACCT# 27430
			CHECK TOTAL								TOTAL	2,282.43
0000000	000087	VAN CLEEF AUTO PARTS INC	7297	12/30/2019		4100-051100-1265-512-510	90.14	215257			Vehicle Maintenance & Repairs	01621 ACCT# 27431
0000000	000087	VAN CLEEF AUTO PARTS INC	7310	12/31/2019		4100-051100-1265-512-510	142.76	215257			Vehicle Maintenance & Repairs	01621 ACCT# 27431
			CHECK TOTAL								TOTAL	232.90
0000000	001008	VEBA	KB 2020 MEETING	1/14/2020		4100-023100-1203-231-230	150.00	215258			Workshops and Conferences	01621 BRASHELL, KATHRYN
0000000	001008	VEBA	WJ 2020 MEETING	1/14/2020		4100-023100-1203-231-230	150.00	215258			Workshops and Conferences	01621 JENKINS, WILLIAM R
0000000	001008	VEBA	2020 BOARD DUES	1/14/2020		4100-023100-1201-231-230	230.00	215258			Organization Membership	01621 2020 ANNUAL DUES
			CHECK TOTAL								TOTAL	530.00
0000000	000769	VERIZON	000130811997	12/21/2019		4100-021500-1234-253-210	59.98	215259			Telecommunications	01621 # 5516926220001
0000000	000769	VERIZON	000130811997	12/21/2019		4100-021500-1234-211-210	59.98	215259			Telecommunications	01621 # 5516926220001
0000000	000769	VERIZON	000130811997	12/21/2019		4100-041100-1234-411-410	59.98	215259			Telecommunications	01621 # 5516926220001

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
0000000	000769		000130811997	12/21/2019		4100-061100-1234-611-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-611-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-612-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-612-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-611-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-611-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-021100-1234-211-210	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-021100-1234-211-210	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-612-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130811997	12/21/2019		4100-061100-1234-612-610	59.98	215259		Telecommunications	01621 # 5516926220001
0000000	000769		000130839639	12/31/2019		4100-051100-1234-516-510	299.25	215259		Telecommunications	01621 # 9516929490001
0000000	000769		000130840093	1/06/2020		4100-051100-1234-512-510	507.61	215259		Telecommunications	01621 # 5516930950001
0000000	000769		000130840277	12/31/2019		4100-063100-1234-633-630	56.59	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-061100-1234-612-610	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-061100-1234-611-610	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-021100-1234-211-210	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-021100-1234-211-210	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4100-031100-1234-311-310	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130840277	12/21/2019		4105-071100-1234-711-710	56.57	215259		Telecommunications	01621 # 3516926220001
0000000	000769		000130843684	1/06/2020		4100-021200-1234-221-210	74.19	215259		Telecommunications	01621 # 951679944000136
0000000	000769		000130999200	12/15/2019		4100-051100-1234-512-510	71.91	215259		Telecommunications	01621 # 951685315000163
0000000	000769		000156873625	12/31/2019		4100-061100-1234-613-610	407.09	215259		Telecommunications	01621 # 850451987000185
0000000	000769		000608060077	12/21/2019		4100-061100-1234-612-610	70.33	215259		Telecommunications	01621 # 9513266750001
0000000	000769		000635121520	12/24/2019		4100-081300-2110-822-810	95.55	215259		VA Cooperative Extension	01621 # 9513505790001
0000000	000769		000641808907	12/21/2019		4100-061100-1234-613-610	273.79	215259		Telecommunications	01621 # 5513266760001
			CHECK TOTAL	2,975.47		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	2,975.47
0000000	000769	VERIZON	000695890340	1/06/2020		4100-063100-1234-631-630	368.73	215260		Telecommunications	01621 # 5513333510001
0000000	000769		000732325316	1/04/2020		4100-061100-1234-613-610	108.98	215260		Telecommunications	01621 # 650079048000159
0000000	000769		000749973031	1/06/2020		4100-063100-1234-631-630	368.73	215260		Telecommunications	01621 # 5516929330001
0000000	000769		000763493682	1/06/2020		4100-051500-1234-551-510	86.97	215260		Telecommunications	01621 # 5513371000001
0000000	000769		000770254016	1/06/2020		4100-061100-1234-613-610	86.97	215260		Telecommunications	01621 # 2523907170001
0000000	000769		00077014348	1/06/2020		4100-051100-1234-512-510	69.58	215260		Telecommunications	01621 # 9516926220001
0000000	000769		000777016136	12/21/2019		4100-061100-1234-612-610	47.80	215260		Telecommunications	01621 # 7519020710001
0000000	000769		000777088064	12/24/2019		4100-021300-1234-231-210	169.67	215260		Telecommunications	01621 # 5513335490001
0000000	000769		000790535026	12/31/2019		4100-051100-1234-516-510	69.58	215260		Telecommunications	01621 # 5513335490001
0000000	000769		000837858428	12/21/2019		4100-021600-1234-261-210	140.65	215260		Telecommunications	01621 # 3513266760001
			CHECK TOTAL	1,517.66		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	1,517.66
0000000	000769	VERIZON	000966301725	1/06/2020		4100-063100-1234-631-630	69.58	215261		Telecommunications	01621 # 3513333510001
0000000	000769		000990361639	12/18/2019		4100-061100-1234-613-610	106.22	215261		Telecommunications	01621 # 351661658000108
0000000	000769		0232504072	12/07/2019		4100-063100-1234-631-630	350.82	215261		Telecommunications	01621 # 000695890340
0000000	000769		0232504134	12/07/2019		4100-063100-1234-631-630	350.82	215261		Telecommunications	01621 # 000749973031
0000000	000769		4342462453	12/05/2019		4100-061100-1234-613-610	104.60	215261		Telecommunications	01621 # 000732325316
0000000	000769		4342463724	12/07/2019		4100-063100-1234-631-630	66.91	215261		Telecommunications	01621 # 000966301725
0000000	000769		4342465362	12/07/2019		4100-051100-1234-512-510	782.65	215261		Telecommunications	01621 # 000130840093
0000000	000769		4342468256	12/07/2019		4100-051100-1234-512-510	66.91	215261		Telecommunications	01621 # 000777014348
0000000	000769		4345358364	12/07/2019		4100-021200-1234-221-210	69.50	215261		Telecommunications	01621 # 000130843684
0000000	000769		4346340705	12/07/2019		4100-051500-1234-551-510	87.58	215261		Telecommunications	01621 # 000763493682
			CHECK TOTAL	2,055.59		.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		TOTAL	2,055.59

F.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	B/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCH	BATCH INV. DESCRIPTION
0000000	000769	VERIZON	4346341094	12/07/2019		4100-063100-1234-613-610	87.58	215262			01621 # Y2694822
0000000	000769	VERIZON	8045205137	12/27/2019		4100-063100-1234-613-610	74.65	215262			01621 # Y2694822
			CHECK TOTAL	162.23		.00 CPA PMT TOTAL	.00				TOTAL
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-021100-1234-211-210	47.89	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-021400-1234-241-210	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-021400-1234-242-210	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-041100-1234-411-410	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-031100-1234-311-310	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-023100-1234-291-210	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-021500-1234-253-210	47.86	215263			01621 # Y2694822
0000000	000757	VERIZON BUSINESS	62311613	12/10/2019		4100-051100-1234-516-510	47.86	215263			01621 # Y2694822
			CHECK TOTAL	430.77		.00 CPA PMT TOTAL	.00				TOTAL
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-021100-1234-211-210	491.94	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-063100-1234-631-630	208.70	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-031100-1234-311-310	167.50	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-021300-1234-231-210	102.72	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-021400-1234-242-210	135.22	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-021500-1234-253-210	64.78	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-041100-1234-411-410	37.78	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-063100-1234-631-630	140.50	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-063100-1234-632-630	64.78	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-031100-1234-291-210	102.72	215264			01621 # 74228484300001
0000000	000039	VERIZON WIRELESS	9842508668	11/19/2019		4100-081300-2110-822-810	54.00	215264			01621 # 74228484300001
			CHECK TOTAL	3,159.36		.00 CPA PMT TOTAL	.00				TOTAL
0000000	001209	VIRGINIA COOPERATIVE EXT BILL SALRY	20/2	1/09/2020		4100-081300-2110-822-810	4,425.91	215265			01621 FY 2020 2ND QUARTE
			CHECK TOTAL	4,425.91		.00 CPA PMT TOTAL	.00				TOTAL
0000000	000828	VIRGINIA'S GATEWAY REGION	1454	1/01/2020		4100-081800-2110-862-810	21,025.00	215266			01621 SUSSEX COUNTY
			CHECK TOTAL	21,025.00		.00 CPA PMT TOTAL	.00				TOTAL
0000000	999999	VVAN	01783	12/19/2019		4100-063100-1203-632-630	150.00	215267			01621 MORRIS, ANTOINETTE
			CHECK TOTAL	150.00		.00 CPA PMT TOTAL	.00				TOTAL
0000000	000090	HAVERLY MOTORS, INC	15461*	12/03/2019		4100-021500-1265-251-210	172.25	215268			01621 SUSSEX PUBLIC SAFE
0000000	000090	HAVERLY MOTORS, INC	15494	12/23/2019		4100-021500-1265-253-210	70.00	215268			01621 SUSSEX PUBLIC SAFE
			CHECK TOTAL	242.25		.00 CPA PMT TOTAL	.00				TOTAL

over

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	BATCH INV. DESCRIPTION
0000000	999999 WELCH, CHARLES	8447413	12/17/2019		4100-061100-1244-512-510	272.95	215269	272.95	0.00	01621 COMMONWEALTH WITRE
	DISC. TOTAL									272.95
0000000	000322 WILLIAMS, GARY M., CLERK	DEED 012220	1/22/2020		4100-021300-9003-231-210	88.00	215270	88.00	0.00	01621 RECORDATION FEES
0000000	000322	DEED 012220	1/22/2020		4100-021300-9004-231-210	66.00	215270	66.00	0.00	01621 RECORDATION FEES
0000000	000322	GMW 011320	1/13/2020		4100-062100-1292-621-620	46.11	215270	46.11	0.00	01621 BANK FEES
	DISC. TOTAL									200.11
0000000	001408 WITNER PUBLIC SAFETY GRP.	1984275	11/11/2019		4100-051100-1244-512-510	110.00	215271	110.00	0.00	01621 ACCT# SUSCOU
0000000	001408	1986026	1/09/2020		4100-051500-1244-551-510	34.77	215271	34.77	0.00	01621 ACCT# SUSCOU
0000000	001408	1991966.001	12/13/2019		4100-051100-1244-512-510	34.77	215271	34.77	0.00	01621 ACCT# SUSCOU
0000000	001408	1991966.001	12/13/2019		4100-051500-1244-551-510	60.00	215271	60.00	0.00	01621 ACCT# SUSCOU
0000000	001408	1993904	1/07/2020		4100-051500-1244-551-510	60.00	215271	60.00	0.00	01621 ACCT# SUSCOU
0000000	001408	1993904	1/07/2020		4100-051100-1244-512-510	309.54	215271	309.54	0.00	01621 ACCT# SUSCOU
	DISC. TOTAL									309.54
0000000	000879 WOHACK PUBLISHING CO.	1899921	10/02/2019		4100-023100-1235-291-230	59.70	215272	59.70	0.00	01621 ACCT# W1397
0000000	000879	1900205	10/09/2019		4100-023100-1235-291-230	59.70	215272	59.70	0.00	01621 ACCT# W1397
	DISC. TOTAL									119.40
0000000	001590 WOODLEY & FLYNN, PLLC	196	1/14/2020		4100-022100-1223-281-220	8,356.23	215273	8,356.23	0.00	01621 SUSSEX COUNTY
	DISC. TOTAL									8,356.23
0000000	001296 WORK ZONE, LLC	4532	12/21/2019		4100-021600-1244-262-210	119.90	215274	119.90	0.00	01621 SUSSEX ENVIR INSP
	DISC. TOTAL									119.90
0000000	000093 XEROX CORPORATION	098928563	12/05/2019		4100-062100-1282-621-620	210.76	215275	210.76	0.00	01621 # 099018525
	DISC. TOTAL									210.76
0000000	001644 XEROX FINANCIAL SERVICES	1902846	12/15/2019		4100-021300-1252-231-210	129.17	215276	129.17	0.00	01621 # 0200074478001
	DISC. TOTAL									129.17
0000000	000317 TOWN OF WAKEFIELD	1943 012520	1/15/2020		4100-021200-1277-221-210	15.60	215277	15.60	0.00	01621 ACCT# 01943.00
	DISC. TOTAL									15.60
0000000	000039 VERIZON WIRELESS	9844584931	12/19/2019		4100-051100-1234-512-510	35.73	215278	35.73	0.00	01621 # 74231408300002
	DISC. TOTAL									35.73
	DISC. TOTAL									275,858.27
	DISC. TOTAL									275,858.27

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 275,858.27 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

1-29-2020  
 DATE

1-29-2020  
 DATE

1-30-2020  
 DATE

*Kelly M. Jones*  
 DIRECTOR OF FINANCE  
*Destiny Cox*  
 TRENOR J. JONES, CLERK  
 DESTIE J. COX, TREASURER

# PAYROLL DEDUCTION CHECKS




A/P CHECK REGISTER  
PAYROLL DEDUCTION CHECKS

TIME-12:47:05

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040200116200100	1/16/2020	100-000200-0100	929.04	215157	✓		00000
00000	000245		DC040200116200100	1/16/2020	105-000200-0100	103.48	215157			00000
00000	000245		DC041200116200100	1/16/2020	100-000200-0100	636.72	215157			00000
00000	000245		DC041200116200100	1/16/2020	105-000200-0100	132.16	215157			00000
					CHECK TOTAL	1,801.40				
00000	000881	ANTHEM BLUE CROSS AND	DC001200116200100	1/16/2020	100-000200-0100	30,076.00	215158			00000
00000	000881		DC001200116200100	1/16/2020	105-000200-0100	9,476.00	215158			00000
00000	000881		DC002200116200100	1/16/2020	100-000200-0100	2,286.00	215158			00000
00000	000881		DC002200116200100	1/16/2020	105-000200-0100	762.00	215158			00000
00000	000881		DC004200116200100	1/16/2020	100-000200-0100	914.00	215158			00000
00000	000881		DC005200116200100	1/16/2020	105-000200-0100	511.50	215158			00000
00000	000881		DC006200116200100	1/16/2020	100-000200-0100	1,878.00	215158			00000
00000	000881		DC012200116200100	1/16/2020	100-000200-0100	914.00	215158			00000
					CHECK TOTAL	46,817.50				
00000	001397	LEGAL SHIELD	DC097200116200100	1/16/2020	100-000200-0100	21.46	215159			00000
00000	001397		DC097200116200100	1/16/2020	105-000200-0100	31.90	215159			00000
					CHECK TOTAL	53.36				
00000	001021	MINNESOTA LIFE INS CO	DC200200116200100	1/16/2020	100-000200-0100	356.12	215160			00000
00000	001021		DC200200116200100	1/16/2020	105-000200-0100	109.81	215160			00000
					CHECK TOTAL	465.93				
00000	000872	NATIONWIDE RETIREMENT	DC090200116200100	1/16/2020	100-000200-0100	2,058.33	215161			00000
00000	000872		DC090200116200100	1/16/2020	105-000200-0100	195.00	215161			00000
					CHECK TOTAL	2,253.33				
00000	001060	SOUTHSIDE REGIONAL	DC094200116200100	1/16/2020	100-000200-0100	476.17	215162			00000
					CHECK TOTAL	476.17				
00000	001560	SUZANNE E WADE, TRUSTEE	DC107200116200100	1/16/2020	100-000200-0100	130.00	215163			00000
					CHECK TOTAL	130.00				
00000	000247	TREASURER OF VIRGINIA	DC080200116200100	1/16/2020	100-000200-0100	2,233.10	215164			00000
					CHECK TOTAL	2,233.10				
00000	000831	VACORP	DC035200116200100	1/16/2020	100-000200-0100	61.10	215165			00000
00000	000831		DC035200116200100	1/16/2020	105-000200-0100	98.83	215165			00000
					CHECK TOTAL	159.93				
00000	001027	VALIC RETIREMENT	DC091200116200100	1/16/2020	100-000200-0100	490.00	215166			00000
00000	001027		DC091200116200100	1/16/2020	105-000200-0100	75.00	215166			00000
					CHECK TOTAL	565.00				
00000	001429	VIRGINIA DEPT OF TAXATION	DC065200116200100	1/16/2020	100-000200-0100	282.59	215167	✓		00000
					CHECK TOTAL	282.59				
					CLASS TOTAL	55,238.31				
					FINAL TOTAL	55,238.31				

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1/13/2020  
  
 1/13/2020  
 Dest.A.Cx

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 55,238.31 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.



P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040200131200100	1/31/2020	100-000200-0100-	215174	929.04		00000
00000	000245		DC040200131200100	1/31/2020	105-000200-0100-	215174	103.48		00000
00000	000245		DC041200131200100	1/31/2020	100-000200-0100-	215174	636.72		00000
00000	000245		DC041200131200100	1/31/2020	105-000200-0100-	215174	132.16		00000
					CHECK TOTAL		1,801.40		
00000	000881	ANTHEM BLUE CROSS AND	DC001200131200100	1/31/2020	100-000200-0100-	215175	30,900.00		00000
00000	000881		DC001200131200100	1/31/2020	105-000200-0100-	215175	8,652.00		00000
00000	000881		DC002200131200100	1/31/2020	100-000200-0100-	215175	2,286.00		00000
00000	000881		DC002200131200100	1/31/2020	105-000200-0100-	215175	762.00		00000
00000	000881		DC004200131200100	1/31/2020	100-000200-0100-	215175	914.00		00000
00000	000881		DC005200131200100	1/31/2020	105-000200-0100-	215175	511.50		00000
00000	000881		DC006200131200100	1/31/2020	100-000200-0100-	215175	1,878.00		00000
00000	000881		DC012000131200100	1/31/2020	100-000200-0100-	215175	914.00		00000
					CHECK TOTAL		46,817.50		
00000	001397	LEGAL SHIELD	DC097200131200100	1/31/2020	100-000200-0100-	215176	21.46		00000
00000	001397		DC097200131200100	1/31/2020	105-000200-0100-	215176	31.90		00000
					CHECK TOTAL		53.36		
00000	001021	MINNESOTA LIFE INS CO	DC200200131200100	1/31/2020	100-000200-0100-	215177	356.12		00000
00000	001021		DC200200131200100	1/31/2020	105-000200-0100-	215177	109.81		00000
					CHECK TOTAL		465.93		
00000	000872	NATIONWIDE RETIREMENT	DC090200131200100	1/31/2020	100-000200-0100-	215178	2,058.33		00000
00000	000872		DC090200131200100	1/31/2020	105-000200-0100-	215178	195.00		00000
					CHECK TOTAL		2,253.33		
00000	001060	SOUTHSIDE REGIONAL	DC094200131200100	1/31/2020	100-000200-0100-	215179	552.31		00000
					CHECK TOTAL		552.31		
00000	001560	SUZANNE E WADE, TRUSTEE	DC107200131200100	1/31/2020	100-000200-0100-	215180	130.00		00000
					CHECK TOTAL		130.00		
00000	000247	TREASURER OF VIRGINIA	DC080200131200100	1/31/2020	100-000200-0100-	215181	2,233.10		00000
					CHECK TOTAL		2,233.10		
00000	000831	VACORP	DC035200131200100	1/31/2020	100-000200-0100-	215182	61.10		00000
00000	000831		DC035200131200100	1/31/2020	105-000200-0100-	215182	98.83		00000
					CHECK TOTAL		159.93		
00000	001027	VALIC RETIREMENT	DC091200131200100	1/31/2020	100-000200-0100-	215183	490.00		00000
00000	001027		DC091200131200100	1/31/2020	105-000200-0100-	215183	75.00		00000
					CHECK TOTAL		565.00		
00000	001429	VIRGINIA DEPT OF TAXATION	DC065200131200100	1/31/2020	100-000200-0100-	215184	274.79		00000
					CHECK TOTAL		274.79		
					CLASS TOTAL		55,306.65		
					FINAL TOTAL		55,306.65		

1/23/2020 *[Signature]*  
1/28/2020 *[Signature]*

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
THE TOTAL 55,306.65 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.



**BOARD ACTION FORM**

**Agenda Item:** Consent Agenda #2.03

**Subject:** Riverside Regional Jail Authority Costs for Inmate Services

**Board Meeting Date:** March 19 2020

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**Summary:** On December 4, 2019 the Sussex County’s Sheriff’s Office and the Riverside Regional Jail Authority (RRJA) entered into MOU-RRJ-251 whereby the Sheriff’s Office “shall pay a per diem of \$75.00 per day for each day the [juvenile] inmate is incarcerated in RRJA.” In current FY20, the Sheriff’s Office has been billed \$3,450.00 for inmate services. Kelly Moore, Finance Director, and the Sheriff have determined that additional funds will need to be appropriated by the Board to cover these costs as this is an unforeseen and unusual (last occurrence in 2013) expense.

**Recommendation:** That the Board approves and appropriates \$3,450.00 from Fund Balance to the Sheriff Department (51100-1228-512-510) to cover said expenses.

**Attachment:** Memorandum of Understanding MOU-RRJ-251

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**ACTION:** That the Board approves and appropriates \$3,450.00 from Fund Balance to the Sheriff Department (51100-1228-512-510) to cover said expenses.

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**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



# *Riverside Regional Jail*

Colonel Carmen I. DeSadier  
Superintendent

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## MEMORANDUM OF UNDERSTANDING MOU-RRJ-251

December 4, 2019

Sheriff E. L. Giles, Sr.  
Sussex County Sheriff's Office  
20212 Thorton Square  
Stony Creek VA 23882

Riverside Regional Jail Authority (RRJA) and the Sussex County Sheriff's Office hereby agree that RRJA shall hold inmates to include juvenile inmates on the following conditions:

- Sussex County Sheriff's Office shall pay a per diem of \$75.00 per day for each day the inmate is incarcerated in RRJA. RRJA will invoice the Sussex County Sheriff's Office at the beginning of each month, for the previous months Inmate days.
- Sussex County Sheriff's Office agrees to pay for any major medical and catastrophic medical expenses incurred by their inmate and to pay for all medications prescribed to the inmate, if any.
- Sussex County Sheriff's Office shall reimburse RRJA for transportation to and from a hospital as well as transportation to other facilities, if needed. Sussex County Sheriff's office shall reimburse RRJA for staff salaries at \$29.78 per hour per officer for any transportation provided for the inmate. Two officers will be utilized for all transportation of said inmate. Actual mileage shall be reimbursed at the Federal Mileage Reimbursement Rate. These charges will be added to the invoice.
- Sussex County Sheriff's Office shall pay RRJA \$29.78 per hour for any hospital security detail services while said inmate is in the hospital. Sussex County Sheriff's Office may provide the security detail for said inmate during their hospital stay.
- RRJA complies with the Prison Rape Elimination Act of 2003 (Federal Law 42 U.S.C. 15601 ET. Seq.) and with all applicable PREA standards, RRJA Policies related to PREA and RRJA Standard related to PREA for preventing, detecting, monitoring, investigating and eradicating any form of sexual abuse within DJJ Facilities/Programs/Offices owned, operated or contracted. In addition to "self monitoring requirements" RRJA will conduct announced and unannounced, compliance monitoring to include "on-site" monitoring.

*A Nationally Accredited Jail*

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500 FOLAR Trail, North Prince George, VA 23860  
Phone: (804) 524-6600 Fax: (804) 524-6659  
[www.rrja.org](http://www.rrja.org)

Consent Agenda - Page 2

FILE COPY


- Riverside Regional Jail Authority or Sussex County Sheriff's Office reserves the right to terminate this Memorandum of Understanding at any time. RRJA also reserves the right to not accept custody or to discontinue custody of the inmates at any time. Upon receiving such notification, Sussex County Sheriff's Office shall immediately respond to RRJA and resume custody of the inmates.

Acceptance is required by placing your signature and date below.


Accepted by:

Riverside Regional Jail Authority:

by:

 12/6/2019  
E. L. Giles, Sr. Date  
Sheriff

by:

 12/5/19  
Carmen I. DeSadier Date  
Superintendent

**BOARD ACTION FORM**

**Agenda Item:** Consent Agenda #2.04

**Subject:** Appropriation for Emergency Purchase of Generator for Animal Shelter

**Board Meeting Date:** March 19 2020

=====

**Summary:** The Animal Shelter currently has a back-up generator for emergency situations. The generator has been deemed as inoperable. Staff have determined that if/when the Animal Shelter were to lose electricity and water functions, the Animal Shelter would be out of compliance. To further prevent this, the Finance Department is requesting funds to make an emergency purchase. Mark Flynn, County Attorney, has posted the emergency declaration.

**Recommendation:** That the Board approves and appropriates \$X,XXX.XX from Fund Balance to the Animal Shelter Department (4-100-21600-XXX-261) to purchase a generator.

**Attachment:** That the Board approves and appropriates \$X,XXX.XX from Fund Balance to the Animal Shelter Department (4-100-21600-XXX-261) to purchase a generator.

**ACTION:**

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**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

**BOARD ACTION FORM**

**Agenda Item:** Consent Agenda #2.05

**Subject:** Approval and Appropriation of Executive Search Services

**Board Meeting Date:** March 19 2020

=====

**Summary:** Non-Professional Services, Work Order 4: Scope of Services for Executive Search Services for County Administrator.

**Recommendation:** That the Board approves and appropriates funding from Fund Balance to the Board of Supervisors' budget for Executive Search Services.

- Attachments:** (1)Agreement between The Berkley Group and Sussex County, VA for Non-Professional services  
(2)Work Order 4: Scope of Services for Executive Search Services for County Administrator  
(3)Executive Search Services, Executive Transition Assistance Work Order #4
- =====

**ACTION:** That the Board approves and appropriates funding from Fund Balance to the Board of Supervisors' budget for Executive Search Services.

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**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

RECEIVED

FEB 18 2020

Non-Professional Services Agreement

ACCOUNTING DEPARTMENT  
SUSSEX COUNTY

**AGREEMENT BETWEEN  
THE BERKLEY GROUP AND  
SUSSEX COUNTY, VIRGINIA FOR  
NON-PROFESSIONAL SERVICES**

This Agreement entered into on this 11 day of February, 2020 by and between The Berkley Group, LLC, a limited liability company organized under the laws of the Commonwealth of Virginia, having offices at P.O. Box 181, Bridgewater, Virginia 22812 (Federal EIN # 27-3021021), and hereafter called "The Berkley Group", and County of Sussex, a political subdivision of the Commonwealth of Virginia, having its administrative office at 20135 Princeton Road, Sussex, VA 23884, and hereafter called "the Client".

**WITNESSETH:**

**WHEREAS**, the Client desires to retain the services of The Berkley Group to perform Auxiliary (Aux) Town Hall/contract staff services, and

**WHEREAS**, The Berkley Group desires to provide the Client with such services as authorized by the Client, and represents that it is organized and authorized to conduct business within the Commonwealth of Virginia;

**NOW, THEREFORE**, the parties do mutually agree as follows:

**SECTION 1. STATEMENT/SCOPE OF WORK.**

- A. The Berkley Group will provide services to Client once issued individual Work Orders constituting the Scope of Services ("Scope of Services"/"Services") as set forth in this Agreement.
- B. The Berkley Group will use both its staff and Subcontractors to provide the Services to Client.
- C. The Berkley Group and its Subcontractors are and shall remain independent contractors in performing the Services under this Agreement.

**SECTION 2. COMPENSATION, METHOD OF PAYMENT, TIME OF PERFORMANCE AND TERMINATION.**

- A. **Compensation.** Client shall compensate The Berkley Group for the Services performed based upon the terms described within the Fee Schedule plus an indirect cost rate for overhead ("Compensation").
- B. **Payment to The Berkley Group.** Client shall pay The Berkley Group for the Services performed as set forth in the payment schedule for each Work Order. All invoices shall be due within thirty (30) days of the invoice date. Payments later than sixty (60) days shall be subject to a fifteen percent (15%) late charge fee.



Non-Professional Services Agreement

- C. ***Time of Performance.*** The Berkley Group shall commence performance of the Services on January 26, 2020 and shall continue such performance through January 25, 2021 ("Term"). The Term shall automatically renew each year for up to five (5) years, and may thereafter be extended for additional periods by written agreement of the parties pursuant to Section 6 of this Agreement, but shall remain subject to termination for non-appropriation of funding.
- D. ***Termination for Convenience.*** Either the Client or The Berkley Group may terminate this Agreement at anytime, by giving written notice to the other party of such termination and specifying the effective date thereof, at least 30 days before such effective date.
- (1) In the event of termination, all finished and unfinished documents and other materials produced by The Berkley Group specifically for the Client shall become the property of the Client.
  - (2) In the event of termination, The Berkley Group shall be paid for the Services performed prior to the effective date of termination. For any incomplete services, Client will provide The Berkley Group with compensation equivalent to 80% of the total work order value. Upon request, The Berkley Group will provide the Client with documentation of the Services performed prior to the effective date of termination.
  - (3) Termination for non-appropriation by the Client shall be made pursuant to this section.
- E. ***Termination for Default [Breach or Cause].*** The Client or The Berkley Group may terminate this Agreement for default for failure to comply with the terms of this Agreement by giving a written notice to the other party of such termination specifying the effective date thereof, at least 15 days before such effective date. The notice shall set forth the nature of the default of the Agreement.
- (1) In the event of termination by the Client, The Berkley Group shall be paid for Services performed up to the effective date of termination in accordance with the manner of performance set forth in the Agreement. If it is later determined that The Berkley Group had an excusable reason for not performing such as natural disasters or other events which are beyond the control of The Berkley Group, the Parties may agree for The Berkley Group to continue to provide the Services.
  - (2) After receipt of written notice from the Client setting forth the nature of said breach or default, The Berkley Group may request, and the Client may agree, to provide The Berkley Group time to remedy any breach or default to the



satisfaction of Client. If the Client does not agree to allow The Berkley Group to remedy the default, The Berkley Group shall immediately cease providing Services.

**SECTION 3. RESPONSIBILITIES OF THE BERKLEY GROUP.**

- A. The Berkley Group agrees to use the records and information gathered or otherwise used pursuant to this Agreement for the advancement of the interests of Client, and as further provided in Section 5.D. of this Agreement.
- B. The Berkley Group will not substitute staff or Subcontractors assigned to this Agreement without the prior written consent of Client.
- D. The Berkley Group will provide all services under this Agreement in a manner consistent with applicable laws, professional standards and its best efforts.
- E. The Berkley Group, its staff and Subcontractors shall comply with Client's standards for acceptable workplace conduct and safety, and shall all times conduct themselves in a professional manner.
- F. The Berkley Group and its Subcontractors shall maintain commercial general liability insurance to cover their actions or omissions. Upon request, shall provide the Client with evidence of such insurance.
- G. The Berkley Group shall perform in accordance with, and shall not violate, applicable laws, rules or regulations, and standards prevailing in the industry and The Berkley Group shall obtain all permits or permissions required to comply with such laws, rules or regulations.

**SECTION 4. RESPONSIBILITIES OF THE CLIENT.**

- A. Without charge to The Berkley Group, Client agrees to provide all policies, information, communications, records, data, information and forms which are available to the Client and needed by The Berkley Group in order to perform the Services, and not to include any confidential files or documents subject to confidentiality laws.
- B. Auxiliary Town Hall on-site assignments only – the Client shall provide appropriate office space, desk, phone, computer, internet access, e-mail account, paper, access to copy machines, vehicles and other reasonably necessary office equipment, supplies or facilities for The Berkley Group during the time that The Berkley Group is on site.
- C. Auxiliary Town Hall on-site assignments only – the Client shall defend The Berkley Group and its respective staff or Subcontractor in any legal proceedings by a third party arising out of the performance of duties on behalf of the Client.

Non-Professional Services Agreement

- D. The Client shall communicate any concerns about The Berkley Group staff or Subcontractor performance to The Berkley Group representative set forth in Section 5, unless otherwise specifically set forth within the Scope of Services.
- E. Auxiliary Town Hall on-site assignments only – the Client agrees not to hire staff of The Berkley Group as Client's own employee during the Term of this Agreement, and for six (6) months following termination of this Agreement.

**SECTION 5. ADMINISTRATION OF THE AGREEMENT.**

- A. All notices and communications with respect to the terms of this Agreement and the performance of the Services shall be through the Party Representatives. The Party Representatives are:

Client's representative shall be:

Susan Seward

Board of Supervisors Chair

Title

804-658-8659

Phone Number

[sseward@sussexcountyva.gov](mailto:sseward@sussexcountyva.gov)

email

The Berkley Group's representative shall be:

Darren K. Coffey

Principal

Title

434-981-2026

Phone Number

[darren@bgllc.net](mailto:darren@bgllc.net)

email

- B. ***Incorporated Provisions.*** This Agreement shall be performed in accordance with the applicable, required contractual provisions set forth in the Client's purchasing or procurement regulations, and the Virginia Public Procurement Act, §§ 2.2-4300, *et seq.*, VA Code Ann., in effect at the time of this Agreement, pertaining to non-discrimination § 2.2-4310 and - 4311, compliance with immigration laws § 2.2-4311.1, drug-free workplace § 2.2-4312, which provisions are incorporated herein by reference.

Non-Professional Services Agreement

- C. **Contractual.** Disputes with respect to this Agreement shall be governed by § 2.2-4363 VA Code Ann. or similar provision in Client's purchasing or procurement regulations.
- D. **Ownership and Status of Documents.**

(1) All documents prepared by The Berkley Group specifically for the Client shall become the property of the Client upon completion of Services, or the earlier termination of this Agreement. The Berkley Group shall have the right to retain appropriate copies of all such documents for its records upon client' approval, and to reuse any template documents which it prepared for the Client. All materials, including without limitation, documents, drawings, drafts, notes, designs, computer media, electronic files and lists, including all additions to, deletions from, alterations of, and revisions in the foregoing (together the "Materials"), which are furnished to The Berkley Group by Client or which are development in the process of performing the Services, or embody or relate to the Services, the Client Information or the Innovations (as defined below), are the property of Client, and shall be returned by The Berkley Group to Client promptly at Client's request together with any copies thereof, and in any event promptly upon expiration or termination of this Agreement for any reason.

(2) Records prepared by The Berkley Group specifically for the Client shall be kept confidential by The Berkley Group until released or approved for release by the Client. The Berkley Group will cooperate with the Client in complying with the requirements of § 2.2-4342 VA Code Ann. and any requirements of the Virginia Freedom of Information Act applicable to such records.

(3) The Berkley Group shall maintain financial records, supporting documents, statistical records, and other records pertinent to this Agreement for three (3) years from the date of final payment, and make those records available to the Client upon written request.

**SECTION 6. CHANGES TO AGREEMENT.**

- A. Any modification or change to this Agreement must be set forth in a written Addendum to this Agreement and signed by authorized representatives of both parties.
- B. The parties hereto may, from time to time, propose changes in the attached Scope of services or in The Berkley Group's performance requirements. Such changes must be mutually agreed upon by the parties in writing, signed by the authorized representatives of both parties.

**SECTION 7. MISCELLANEOUS PROVISIONS.**



**Non-Professional Services Agreement**

- A. **Protection of Confidential Information.** The Berkley Group agrees that at all times during or subsequent to the performance of the Services, The Berkley Group will keep confidential and not divulge, communicate, or use Client's Information, except for The Berkley Group's own use during the Term of this Agreement to the extent necessary to perform the Services. The Berkley Group further agrees not to cause the transmission, removal or transport of tangible embodiments of, or electronic files containing, Client's Information from Client's principal place of business, without prior written approval of Client.
- B. **Severability.** If any provision of this Agreement shall be found invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to reasonably effect the intent of the parties.
- C. **Liability.** The Client shall not be liable for injury or death occurring to The Berkley Group or any of its employees or other assistants in the course of performing this Agreement unless the harm or death is caused by the Client's gross negligence.
- D. **Hold Harmless.** The Berkley Group hereby indemnifies and holds harmless the Client, its subsidiaries, and affiliates, and their officers and employees, from any damages, claims, liabilities, and costs, including reasonable attorney's fees, or losses of any kind or nature whatsoever ("Loss") which may in any way arise from the Services performed by The Berkley Group hereunder, the work of employees of The Berkley Group while performing the Services of The Berkley Group hereunder, or any breach or alleged breach by The Berkley Group of this Agreement, including the warranties set forth herein. The Client shall retain control over the defense of, and any resolution or settlement relating to, such Loss. The Berkley Group will cooperate with the Client and provide reasonable assistance in defending any such claim.
- E. **Taxes.** The Client shall not be liable for taxes, Worker's Compensation, unemployment insurance, employers' liability, employer's FICA, social security, withholding tax, or other taxes or withholding for or on behalf of The Berkley Group or any other person consulted or employed by The Berkley Group in performing Services under this Agreement. All such costs shall be The Berkley Group's responsibility.

**SECTION 8. JURISDICTION AND VENUE.**

- A. This Agreement has been and shall be construed as having been made and delivered in the Commonwealth of Virginia and shall be governed by laws of the Commonwealth of Virginia, both as to interpretation and performance.
- B. Any action of law, suit of equity, or judicial proceeding for the enforcement of this Agreement or any provisions thereof shall be instituted and maintained only in a

**Non-Professional Services Agreement**

court of competent jurisdiction in Sussex County, Virginia.

**SECTION 9. SEVERABILITY.**

If, for any reason, any part, term, or provision of this Agreement is held by a court of competent jurisdiction to be illegal, invalid, void or unenforceable, the remaining parts, terms, and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be illegal, invalid, void, or unenforceable.

**{{ SIGNATURE PAGES FOLLOW }}**


The Berkley Group and Client hereby agree to the terms of this Agreement by signing below.

**Non-Professional Services Agreement**

**FOR SUSSEX COUNTY**

**ATTEST:**

\_\_\_\_\_

  
\_\_\_\_\_  
Susan Seward, Chair,  
Board of Supervisors

Date: 2-11-20

**FOR THE BERKLEY GROUP:**

Non-Professional Services Agreement

**ATTEST:**

Darren K. Coffey  
Darren K. Coffey, Principal

Andrew D. Williams  
Andrew D. Williams, Principal

Date: 2/13/2020





MAR - 4 2020

ACCOUNTING DEPARTMENT  
SUSSEX COUNTY**WORK ORDER 4: SCOPE OF SERVICES FOR EXECUTIVE SEARCH SERVICES FOR COUNTY ADMINISTRATOR****January 20, 2020**

We are pleased to present the Sussex County with services to provide for Executive Search Services for County Administrator.

The scope of services will include development the following items:

1. **Position Profile:** Development of the County Administrator Profile will be performed in conjunction with the Board of Supervisors (or subcommittee thereof) in a work session setting. Profile questions will be provided to the Board in advance of the work session and a position profile will be developed at the work session.
2. **Advertising and Outreach:** Utilizing the profile, a job advertisement will be developed to include position roles, responsibilities and requirements will be developed. The position will be advertised with local government organizations such as the Virginia Municipal League (VML), Virginia Association of Counties (VACo), Virginia Chapter of the American Planning Association (APA Virginia) and the Virginia Local Government Manager's Association (VLGMA) along with the National Association of Counties (NACo), International City/County Management Association and others the County may request. Additionally, the Berkley Group will use its extensive network of Executive Managers to directly solicit qualified candidates who might have an interest in the County Administrator position.
3. **Application Process:** applicants will be directed to submit their interest in the position in a standardized format that will include cover letter, resume, and salary history. Submissions will be submitted electronically to The Berkley Group and will be kept confidential amongst the County staff/Board and Berkley Group staff. The position will be open until filled.
4. **Selection Process:** Berkley Group staff will review all applications and classify into three categories: interview; consider interviewing; not recommended for interview. Interviews will be set with top applicants with either the entire Board or a subcommittee of the Board. The Berkley Group will arrange interview times in coordination with County staff. The Berkley Group will work in conjunction with County officials to negotiate with the final applicant(s).
5. **Periodic Check In:** Berkley Group staff will check in with the Board up to three times in the first year and provide the Council with an annual performance review template.

6. **Onboarding Support (Alternate Service)**: The Berkley Group can provide onboarding and coaching consultation to the successful candidate for a period of two to four months.

***Assumptions***

1. Client will pay for any publishing fees to advertise the position.
2. Client will make space available for interviews and provide Contractor with all contact information for Board members and staff.

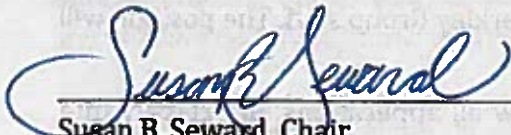
***Schedule***

The Berkley Group anticipates making an offer on behalf of the County to a selected candidate within 120 days upon Notice to Proceed.

***Fee***

The Executive Search Process will be a lump sum fee of \$30,000. This amount will include all non-direct expenses related to travel, etc., for Berkley Group staff. Fifty percent (\$15,000) will be due upon receipt of Notice to Proceed. The balance will be invoiced upon completion of the search process. Onboarding Support, if it is utilized, will be an additional \$1,500 per month (up to 8 hours or \$200/hour for over 8 hours).

This serves as The Berkley Group's notice to proceed under the terms and conditions stated herein.

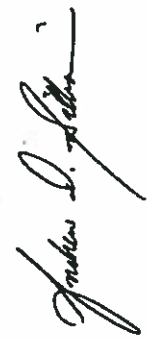


Susan B. Seward, Chair  
Sussex County Board of Supervisors

2-11-20

Date

**Sussex County**  
**Executive Search Services**  
**Executive Transition Assistance - Work Order #4**  
**Invoice #1**  
**2/17/2020**

Description of Work	Lump Sum	Contract Amount	Previously Invoiced	Payments Received	Amount This Invoice	% Completed
County Administrator Executive Search Services	30,000.00	100.0%	-	-	15,000.00	50.0%
Non-Direct Expenses (advertising costs, candidate travel expenses)	-	0.0%	-	-	-	0.0%
TOTAL	30,000.00	100.0%	-	-	15,000.00	50.0%
<b>Notes:</b>						
50% of lump sum fee due upon receipt of notice to proceed, per scope of services.						
<p>The Berkley Group, LLC  P.O. Box 181  Bridgewater, VA 22812  Phone: (540) 560-2202  Federal ID Number: 27-3021021  Email: drew@bgllc.net</p>						
I certify that this invoice represents services rendered on this project and is true and correct, and all expenditures were incurred under a fully executed contract.						
Andrew D. Williams						
 CONSULTANT'S AUTHORIZED SIGNATURE						
Lump Sum Previous Payments Outstanding Balances from Previous Invoices Lump Sum Payable this Estimate Total Amount Due as of This Invoice Date						
- - - - 15,000.00 15,000.00						

**BOARD ACTION FORM**

**Agenda Item:** Recognition/Award/Presentation #3.01

**Subject:** Introduce Interim County Administrator and Interim Planning Director

**Board Meeting Date:** March 19 2020

=====  
**Summary:** The Board of Supervisor has contracted with The Berkley Group to provide services in Administration and Planning.

Mr. Larry Hughes is serving in the capacity of the County’s Interim County Administrator, bringing with him years of experience of working in Administration from the City of Manassas and Prince William County.

Mr. Bart Nuckols is serving in the capacity of the Interim Planning Director. Mr. Nuckols has 34 years of experience in Planning and Community Development. Mr. Nuckols has experience with working with developing ordinances, community development block grants application and other studies, as well as management for planning, code enforcement and building inspections.

We want to welcome them and aboard, as well as thank them for assisting the County.

**Recommendation:** N/A

**Attachment:** N/A

=====

**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



**BOARD ACTION FORM**

**Agenda Item:** Recognition/Award/Presentation #3.02

**Subject:** Presentation: Ms. Lyndia P. Ramsey, Commonwealth's Attorney

**Board Meeting Date:** March 19 2020

=====  
**Summary:** A request was received from Ms. Lyndia P. Ramsey, Sussex County's Commonwealth's Attorney to make a presentation to the Board. Ms. Ramsey will be in attendance to speak to the Board.

**Recommendation:** N/A

**Attachment:** N/A

=====

**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

**BOARD ACTION FORM**

**Agenda Item:** Recognition/Awards/Presentation #3.03

**Subject:** PRESENTATION: John Tyler Community College

**Board Meeting Date:** March 19 2020

=====  
**Summary:** Administration received a request from Mr. Fred Taylor, Director of Governmental and Administrative Services at John Tyler Community College (JTCC), to provide the Board an update on activities going on at the College.

Ted Raspiller, Holly Walker and Fred Taylor will be in attendance to represent John Tyler Community College.

**Recommendation:** N/A

**Attachment:** A Copy PowerPoint Presentation - JTCC Tyler at Work in Sussex County

=====

**ACTION:** N/A

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

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<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



**TYLER** | John Tyler  
Community College

# Tyler at Work in Sussex County

February 20, 2020

Presenters: Edward “Ted” Raspiller, Fred Taylor, and Holly Walker

# By the Numbers

## Sussex residents attending Tyler:

- 2018-19: 63

## Sussex residents enrolled in:

- Transfer Degrees: 27%
- Career & Technical: 19%
- Certificate Programs: 13%
- Pre-major: 41%

## Sussex Tyler graduates:

- 2018-19: 8

# High School Students and Tyler

## Dual Enrollment

- **19** Sussex high school students enrolled (2018-19)
- Course subjects include English composition, American literature, and college survival skills

## Concurrent High School Program

- **2** Sussex high school students participate in Tyler's welding program (current year)
- Learn in state-of-the-art labs, and have the opportunity to earn a college credential, as well as industry certifications
- Concurrent program offerings include precision machining, HVAC, industrial electricity, early childhood, and welding

# Community College Workforce Alliance

- Customized training, credentialing, consulting and other workforce development services
- FastForward Program
  - Training and credentials that connect to **high-demand** jobs
  - More than 40 regional industries have hired CCWA Fast Forward program completers or used the program to upskill their workers at little to no cost
  - Majority of FastForward credential earners see a **25 – 50% or more** increase in their salaries
- CCWA served **18** Sussex County residents and **2** companies in Sussex County last year

# Economic Impact Study

During the 2017-18 fiscal years, the college contributed more than **\$300 million** in income to the community.

- About **\$39 million** was from Tyler's annual spending in its service region.
- More than **\$260 million** was from alumni employed in the area.
- Almost **\$12 million** was from student spending in the community.

Based on *The Economic Value of John Tyler Community College*, by Emsi.

Recognition - Page8

# Economic Impact Study

- Tyler associate degree graduates earn, on average, **28.5%** more than a person with a high school diploma.
- More than **95%** of Tyler's students remain in Virginia after they complete their educational goals.
- About **80%** of John Tyler Community College students stay in the college's service region after attending Tyler.
- Over their working lives, John Tyler Community College's 2017-18 student population will contribute more than **\$2 billion** in added income to Virginia.

Based on *The Economic Value of John Tyler Community College*, by Emsi.

Recognition - Page9



# New Spaces at Tyler's Chester Campus

## **William H. Talley, III Center for Workforce Development**

- Opened December 2019
- 24,500 sq. ft.
- Houses Community College Workforce Alliance (CCWA) offices
- Features a technical skills lab; classrooms; and workforce conference and meeting spaces

## **Bird Hall**

- Opened for Fall 2019 classes
- Houses Tyler's nursing and EMS programs
- Features high-tech simulation labs and natural science labs

# William H. Talley, III Center for Workforce Development



Recognition - Page11



# Bird Hall



# Examining Program Needs

- Pathways 2.0 grant allowed us to hire the research company SIR to conduct needs assessments in high-demand areas
- Assessments focused on health-care industry needs and information technology industry needs
- Discussion with area employers
- Information collected is helping us realign existing programs and determine need for new programs

# Connecting to Tyler

## Contact the Office of Student Engagement

Visits schools; participates in career fairs, college days, and community activities; and holds open houses at Tyler

[info@jtcc.edu](mailto:info@jtcc.edu)

[www.jtcc.edu/openhouse](http://www.jtcc.edu/openhouse)

## Tour Tyler

[www.jtcc.edu/tours](http://www.jtcc.edu/tours)

## Follow Us on Social Media

Facebook, Instagram, Twitter, and LinkedIn

# Thank You.

We appreciate our ongoing  
partnership with  
Sussex County.

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.01

**Subject:** Appointment to the Building Code Appeals Board

**Board Meeting Date:** March 19 2020

=====  
**Summary:** At its January 16, 2020 regular meeting, the Board was advised that two (2) appointments were needed for the Building Code Appeals Board. Vacancies were created due to Mr. Jeffrey Gary accepting employment with Sussex County, as well as Mr. Wayne Jones now serving as a member of the Board of Supervisors.

An appointment will be needed to fill an unexpired term for Mr. Gary ending June 30, 2020, as well as an unexpired term for Mr. Jones, with a term ending June 30, 2021. Both terms would be effective immediately.

**Recommendation:** That the Board makes an appointment to fill the vacancy on the Building Code Appeals Board for the unexpired term ending June 30, 2020 to replace Mr. Gary, and fill the vacancy to replace Mr. Wayne Jones for the unexpired term ending June 30, 2021, both with terms effective immediately.

**Attachments:** (1) Virginia Uniform Statewide Building Code (2000 Edition) Information  
(2) Roster of Building Code Appeals Board

=====  
**ACTION:** That the Board makes an appointment to fill the vacancy on the Building Code Appeals Board for the unexpired term ending June 30, 2020 to replace Mr. Gary, and fill the vacancy to replace Mr. Wayne Jones for the unexpired term ending June 30, 2021, both with terms effective immediately.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



permit prior to commencement of work regulated under the USBC. Also see § 19.2-8 of the Code of Virginia for limitations of prosecutions.

**105.3.1. Civil penalties.** Under § 36-106 of the Code of Virginia, any locality may adopt an ordinance which establishes a uniform schedule of civil penalties for violations of specified provisions of the USBC which are not abated or remedied promptly after receipt of notice of violation from the building official/building maintenance official. Designation of a particular USBC violation for a civil penalty shall be in lieu of criminal sanctions, and except for any violation resulting in injury to persons, such designation shall preclude the prosecution of a violation as a misdemeanor.

**105.4. Violation penalties.** Penalties, upon conviction, for violations of the USBC shall be as set out in § 36-106 of the Code of Virginia.

**105.5. Abatement of violation.** Conviction of a violation of the USBC shall not preclude the institution of appropriate legal action to require correction or abatement of the violation.

**SECTION 106.0.  
APPEALS.**

**106.1. Local Board of Building Code Appeals (BBCA).** Each locality shall have a BBCA to hear appeals as authorized herein; or it shall enter into an agreement with the local governing body of another county or municipality or with some other agency, or a state agency approved by the DHCD, to act on appeals. The BBCA shall also hear appeals under the VADR (13 VAC 5-31). The BBCA may also hear appeals under Part III (13 VAC 5-62-420 et seq.) of this code, if the locality has elected to enforce such part, or the locality may have a separate BBCA provided that each BBCA complies with this section. An appeal case decided by a BBCA or a separate BBCA shall constitute an appeal in accordance with this section and shall be final unless appealed to the State Building Code Technical Review Board (TRB).

**106.2. Membership of BBCA.** The BBCA shall consist of at least five members appointed by the locality for a specific term of office established by written policy. Alternate members may be appointed to serve in the absence of any regular members and as such, shall have the full power and authority of the regular members. Regular and alternate members may be reappointed. Written records of current membership, including a record of the current chairman and secretary shall be maintained in the office of the locality. In order to

provide continuity, the terms of the members may be of different length so that less than half will expire in any one-year period.

**106.2.1. Chairman.** The BBCA shall annually select one of its regular members to serve as chairman. In case of the absence of the chairman at a hearing, the members present shall select an acting chairman.

**106.2.2. Secretary.** The locality or the chief executive officer of the locality shall appoint a secretary to the BBCA to maintain a detailed record of all proceedings.

**106.3. Qualifications of BBCA members.** BBCA members shall be selected by the locality on the basis of their ability to render fair and competent decisions regarding application of the USBC and shall to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder and one member a licensed architect or professional engineer and one member an experienced property manager. Employees or officials of the locality shall not serve as members of the BBCA.

**106.4. Disqualification of member.** No member shall hear an appeal in which that member has a conflict of interest in accordance with the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq. of the Code of Virginia). Members shall not discuss the substance of an appeal with any other party or their representatives prior to any hearings.

**106.5. Application for appeal.** The owner of the structure, the owner's agent or any other person involved in the design, construction or maintenance of the structure may appeal the building official's/building maintenance official's decision concerning application of the USBC and the VADR (13 VAC 5-31) or refusal to grant modification to the provisions of the USBC covering the manner of construction or materials to be used in the erection, alteration, repair or maintenance of that structure. The applicant shall submit a written request for appeal, indicating specific requirements, to the BBCA within (i) 90 calendar days for construction, or (ii) 21 calendar days for maintenance, or (iii) 14 calendar days for application under the VADR (13 VAC 5-31), from the receipt of the decision to be appealed. The application shall contain the name and address of the owner of the structure and the person appealing if not the owner. A copy of the official's decision shall be submitted along with the application for appeal and maintained as part of the record. The application shall be marked by the BBCA to indicate the date received.

Failure to submit an application for appeal within the time limit established by this section shall constitute acceptance of the official's decision.

**106.6. Notice of meeting.** The BBCA shall meet within 30 calendar days after the date of receipt of the application for appeal or a longer period of time if agreed to by all parties to the appeal. Notice indicating the time and place of the hearing shall be sent to the parties in writing to the addresses listed on the application at least 14 calendar days prior to the date of the hearing. Less notice may be given if agreed upon by all parties to the appeal.

**106.6.1. Postponement.** When a quorum of the BBCA is not present to hear an appeal, any party to the appeal shall have the right to request a postponement of the hearing. The BBCA shall reschedule the appeal within 30 calendar days of the postponement, or a longer period of time if agreed to by all parties to the appeal.

**106.7. Hearing procedures.** All hearings before the BBCA shall be open to the public. The appellant, the appellant's representative, the locality's representative and any person whose interests are affected shall be given an opportunity to be heard. The chairman shall have the power and duty to direct the hearing, rule upon the acceptance of evidence and oversee the record of all proceedings.

**106.8. Decision.** The BBCA shall have the power to uphold, reverse or modify the decision of the official by a concurring vote of a majority of those present. Decisions of the BBCA shall be final if no appeal is made therefrom and all parties shall be bound by the decision.

**106.8.1. Resolution.** The decision of the BBCA shall be by resolution signed by the chairman and retained as part of the record by the BBCA. The following wording shall be part of the resolution:

"Upon receipt of this resolution, any person who was a party to the appeal may appeal to the State Building Code Technical Review Board by submitting an application to such Board within 21 calendar days. Application forms are available from the Office of the State Building Code Technical Review Board, 501 North Second Street, Richmond, Virginia 23219, (804) 371-7150."

Copies of the resolution shall be furnished to all parties.

**106.9. Appeal to the TRB.** After final determination by the BBCA, any person who was a party to the BBCA appeal may appeal to the TRB. Appeals from the decision of the official for state-owned structures shall be made directly to the TRB. Application shall be made to the TRB within 21 calendar days of receipt of the decision to be appealed. Failure to submit an application for appeal within the time limit established by this section shall constitute an acceptance of the BBCA's resolution or official's decision.

**106.9.1. Information to be submitted.** Copies of the official's decision and the resolution of the BBCA shall be submitted with the application for appeal to the TRB. Upon request by the Office of the TRB, the BBCA shall submit a copy of all pertinent information from the record of the appeal. In the case of state-owned buildings, the involved state agency shall submit a copy of the official's decision and other relevant information.

**106.9.2. Decision of TRB.** Procedures of the TRB are in accordance with Article 2 (§ 36-108 et seq.) of Chapter 6 of Title 36 of the Code of Virginia. Decisions of the TRB shall be final if no appeal is made therefrom and all parties shall be bound by the decision.

**SUSSEX COUNTY**  
**BUILDING CODE APPEALS BOARD**

(Established August 2004)  
(Updated January 2019)

**Mr. Wayne Jones**  
**509 East North Street**  
**Wakefield VA 23888**  
**Term Expires: 06/30/21**

Mr. Keith Cox  
35360 Shingleton Road  
Waverly VA 23890  
(804) 691-0151  
Term Expires: 06/30/19

Mr. Meade Fronfelter  
P.O. Box 65  
Waverly VA 23890  
(804) 834-3655  
Term Expires: 06/30/20

**Mr. Jeffrey Gary**  
**14044 Courthouse Road**  
**Waverly VA 23890**  
**(804) 898-0714**  
**Term Expires: 06/30/20**

Mr. Richard Pond  
P.O. Box 14  
Waverly VA 23890  
(804) 641-7708  
Term Expires: 06/30/21

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.02

**Subject:** Appointments to the Board of Zoning Appeals

**Board Meeting Date:** February 20 2020

=====

**Summary:** This is an item from the January 16, 2020 regular meeting. The term of Mr. Samuel Moore on the Board of Zoning Appeals (BZA) is due to expire January 31, 2020. Staff contacted Mr. Moore. Mr. Moore does not wish to continue to serve on the Board.

A nomination for recommendation for appointment by the Circuit Court Judge needs to be made to fill the vacancy created due to Mr. Moore declining to be reappointed. This recommendation for appointment will be effective immediately, as Mr. Moore’s term ended January 31, 2020.

Other BZA members resigned, as well. Recommendations for appointments by the Circuit Court Judge will also need to be made to complete three (3) unexpired terms ending January 31, 2021, January 31, 2023, and January 31, 2024, respectively. All terms will be effective immediately.

Supervisor W. Jones recommends Tyrone Griffin, 10310 Kelly Lane, Wakefield, VA 23888 for nomination for appointment by the Circuit Court Judge to the Board of Zoning Appeals to fill the vacancy for Samuel Moore expiring January 31, 2025. He also recommends Rueben Thornton of Wakefield, for nomination for one of the unexpired terms ending 2021, 2023, and 2024. All terms will be effective immediately.

Supporting information will be provided under separate cover for these gentlemen.

**Recommendation:** That the Board recommends nominations for appointment to the Board of Zoning Appeals by the Circuit Court Judge to fill the vacancy to replace Mr. Samuel Moore, with a term beginning February 1, 2020, expiring January 31, 2025; and

Recommends nominations for appointments by the Circuit Court Judge for unexpired terms ending 2021, 2023, and 2024. All terms will be effective immediately.

**Attachments:** (1) Mr. Samuel Moore’s Letter Declining, (2) BZA ByLaws, (3) Roster of BZA

=====

**ACTION:** That the Board recommends nominations for appointment to the Board of Zoning Appeals by the Circuit Court Judge to fill the vacancy to replace Mr. Samuel Moore, with a term beginning February 1, 2020, expiring January 31, 2025; and

Recommends nominations for appointments by the Circuit Court Judge for unexpired terms ending 2021, 2023, and 2024. All terms will be effective immediately.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



**Board of Supervisors**

Susan B. Seward, Chair  
Keith C. Blowe, Vice Chairman  
C. Eric Fly, Sr.  
Alfred G. Futrell  
John A. Stringfield  
Rufus E. Tyler, Sr.

Vandy V. Jones, III  
County Administrator  
[vjones@sussexcountyyva.gov](mailto:vjones@sussexcountyyva.gov)

Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Telephone: (434) 246-1000  
Facsimile: (434) 246-6013  
[www.sussexcountyyva.gov](http://www.sussexcountyyva.gov)

January 3, 2020

Mr. Samuel Moore  
13480 Courthouse Road  
Waverly, VA 23890

Re: Board of Zoning Appeals

Dear Mr. Moore:

Our records indicate that your appointment to the Sussex County Board of Zoning Appeals will expire January 31, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Sussex County Board of Zoning Appeals.

Please complete the area below and return in the self-addressed, stamped envelope as soon as possible. You may retain a copy for your records.

Sincerely,

Shilton R. Butts  
Assistant to County Administrator/  
Deputy Clerk to the Board

=====

I wish to be reappointed to the Sussex County Board of Zoning Appeals.

I do not wish to be reappointed to Sussex County Board of Zoning Appeals.

Signature: Verified via telephone *srb*

Date: January 7, 2020

**BY-LAWS  
OF  
THE BOARD OF ZONING APPEALS  
SUSSEX COUNTY, VIRGINIA**

**ARTICLE I. MEMBERSHIP**

- 1-1. The Sussex County Board of Zoning Appeals, hereafter referred to as the "Board", shall be appointed by the Sussex County Circuit Court and each member shall be sworn in by the Clerk of the Circuit Court prior to assuming his or her duties.
- 1-2. The Board shall consist of five (5) members. One of the five members may be a member of the Planning Commission. Members of the Board shall hold no other public office in the County.
- 1-3. The term of each regular member shall be five (5) years.
- 1-4. A member whose term expires shall continue to serve until his or her successor is qualified and appointed to serve on the Board of Zoning Appeals.
- 1-5. Any member of the Board shall be eligible for reappointment.

**ARTICLE II. OFFICERS**

- 2-1. The Board shall organize and elect a Chairman and Vice-Chairman as officers annually in the month of January for a one (1) year term. The officers may be re-elected to successive terms.
- 2-2. The Chairman shall preside at all meetings and hearings of the Board, shall decide all points of order and procedures and shall appoint any committees that may be found necessary.
- 2-3. The Vice-Chairman shall assume the duties of Chairman in the Chairman's absence.
- 2-4. The Zoning Administrator of Sussex County or his/her duly assigned agent shall, (1) serve as the Secretary to the Board and shall handle all the official correspondence subject to these rules at the direction of the Board; (2) send out all public notices required by the rules of procedures; (3) keep minutes of the Board's proceedings; (4) notify members of all meetings; and (5) keep a file on each case that comes before the Board.

**ARTICLE III. MEETINGS**

- 3-1. Meetings of the Board shall be scheduled by the Chairman in coordination with the Secretary. Meetings shall begin at 6:00 p.m.
- 3-2. A quorum shall consist of three (3) Board members.



- 3-3. The Board may adjourn a meeting to another certain date and time if all cases/applications/appeals cannot be disposed of on the day set, and no further public notice shall be necessary for such a meeting.
- 3-4. A meeting shall be cancelled due to inclement weather if the County is closed on the day of the meeting. The meeting will be rescheduled for another date by the Chairman in coordination with the Secretary following the public notice guidelines under Article IV.

#### **ARTICLE IV. PROCUEURES FOR HEARING BOARD CASES**

- 4-1. Appeals to the Board may be taken by any person aggrieved of by any officer, department, board, or bureau of the County affected by a decision of the Zoning Administrator; or from any order, requirement, decision or determination made by any other administrative officer in the enforcement of the Zoning Ordinance.
- 4-2. The applicant shall provide the Zoning Administrator with all the information requested on the application form prescribed by the Board and any such additional information and data as may be required to advise the Board fully with reference to the application for an appeal or variance request, whether such information is called for by the official application form or not. No application for an appeal or variance will be considered by the Board unless it is made on the application required and the appropriate application fees have been paid.
- 4-3. An application for an appeal or variance filed according to the above procedure shall be given a case number within five (5) days of the date filed. Application for an appeal or variance will be assigned for a hearing in the order in which they are received.
- 4-4. The Secretary of the Board shall notify the parties of interests (applicant, adjacent landowners, etc.) of the date and time for the public hearing of the case and give public notice in a newspaper of general circulation in accordance with Section 15.2-2204, the Code of Virginia (1950, as amended).
- 4-5. At the time of the public hearing, the applicant may appear on behalf of the application or be represented by counsel or an agent. The Zoning Administrator's statement shall be made first, followed by the applicant's statement and then comments from any private citizen or business owner for or against the request. The Administrator shall be given the opportunity for a final rebuttal.
- 4-6. A final decision of any application for an appeal or variance to the Board must be approved by a quorum of the membership of the Board. The decision may be delayed so to allow Board members additional time to consider the evidence presented or to allow any additional material to be submitted as requested by the Board prior to rendering a decision.  
  
No member of the Board may act upon any case with respect to property in which the member has an interest. In such cases the member must declare their conflict of interest and abstain from voting.
- 4-7. Within fifteen (15) days after the public hearing, the Secretary on behalf of the Board shall notify the applicant and any other interested party in writing of the final decision of the Board.

#### **ARTICLE V. BOARD RECORDS**

- 5-1. A file of all materials and decisions relating to each case shall be kept by the Secretary as part of the records of the Board.
- 5-2. All records of the Board shall be public record in accordance with the Freedom of Information Act.

#### **ARTICLE VI. AMENDMENTS**

- 6-1. These By-Laws may be amended, revised or repealed by a majority vote of the Board.

#### **ARTICLE VII. ENACTMENT**

- 7-1. These By-Laws shall replace all others and are adopted effective this **22nd** day of **October**, 2014.

**SUSSEX COUNTY  
BOARD OF ZONING APPEALS**

(Updated December 2019)

George O’N. Urquhart, Chairman  
7201 Newville Road, Waverly VA 23890  
Office: 804-897-6500, Ext.9715  
Home: 804-834-3594  
Cell: 804-516 5775  
Term expires: 01/31/2022

~~William B. Savedge  
Post Office Box 67, Courtland VA 23837  
Term expires 01/31/2021~~

~~Robert Pegram  
Post Office Box 34, Jarratt VA 23867  
Term expires: 01/31/2024~~

Sam Moore  
13480 Courthouse Road, Waverly VA 23890  
757.731.5064  
Term expires: 01/31/2020

~~George C. Powell  
Post Office Box 139  
Waverly VA 23890  
Term expires: 01/31/2023~~

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.03

**Subject:** Appointment to the Southside Virginia Education Center Board

**Board Meeting Date:** March 19 2020

=====  
**Summary:** Mr. Jones was serving as the County’s representative on the Southside Virginia Education Center Board. Due to change in Administration, an appointment is needed.. This appointment will be effective immediately, with a term expiring October 15, 2023.

Southside Virginia Education Center promotes business development and employment opportunities throughout Southside Virginia, so as to encourage community development and revitalization and the combating community deterioration. The corporation will promote and achieve these purposes through activities including the operation of work force training and continuing adult education center where individuals can develop, improve, and enhance their employable skills and capabilities.

Meetings are held the last Wednesday of the month at 12:00 p.m. in the Southside Virginia Education Center.

**Recommendation:** That the Board makes an appointment to the Southside Virginia Education Center Board with beginning immediately and expiring October 15, 2023.

**Attachments (if any):** N/A

=====  
**Action:** That the Board makes an appointment to the Southside Virginia Education Center Board with beginning immediately and expiring October 15, 2023.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.04

**Subject:** Sussex Service Authority Board of Directors Appointments

**Board Meeting Date:** March 19 2020

=====  
**Summary:** The Board of Supervisors no longer has representation on the Sussex Service Authority Board of Directors, due to Mr. Blowe no longer being qualified to serve in that capacity. An appointment will need to be made with a term expiring December 31, 2023.

Mr. Bobby Morris is currently serving as the Board’s alternate representative. His term ended December 31, 2019. Mr. Morris has been contacted and is willing to continue to serve, if reappointed. If reappointed, his term will expire December 31, 2023 as well.

**Recommendation:** That the Board appoints a Board member to represent the County on the Sussex Service Authority Board of Directors and reappoint Mr. Bobby Morris as the alternate, if the Board chooses to do so. Both terms will begin immediately and expire December 31, 2023.

**Attachments (if any):** N/A

=====  
**ACTION:** That the Board appoints a Board member to represent the County on the Sussex Service Authority Board of Directors and reappoint Mr. Bobby Morris as the alternate, if the Board chooses to do so. Both terms will begin immediately and expire December 31, 2023.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.05

**Subject:** Appointments to Housing Oversight Board

**Board Meeting Date:** March 19 2020

=====  
**Summary:** Administration was advised that Mr. Clyde Gay is no longer able to serve as a citizen representative on the Housing Oversight Board. Ms. Brenda Drew, Housing Coordinator, recommends Ms. Charlene Pope, 8593 Harrell Mill Road, Waverly, Virginia, to fill the vacancy.

Ms. Pope is a longtime resident of Sussex and a retired educator.

Board of Supervisors' representation is vacant on the Housing Oversight Board as well. In the past, the Vice Chairman served on this Board.

Just for some background information, some of the Housing Oversight Board duties includes approving Housing Rehabilitation applications, bids from contractors, contract, loan rehabilitation property standards, as applicable, and loan program procedures, interest rates, and terms. The other duties and further details are included in the Housing Oversight Board By Laws that's attached.

**Recommendation:** That the Board makes appointments to the Housing Oversight Board to fill the vacancies for the Board of Supervisors member and citizen representatives.

**Attachment:** Housing Oversight By Laws, adopted November 9, 2017

=====  
**ACTION:** That the Board makes appointments to the Housing Oversight Board to fill the vacancies for the Board of Supervisors member and citizen representatives.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



# BY - LAWS

SUSSEX COUNTY, VIRGINIA

## Sussex County Housing Rehabilitation Oversight Board



August 25, 2017  
November 9, 2017

# SUSSEX COUNTY, VIRGINIA

## Sussex County Housing Rehabilitation Oversight Board

### Table of Contents

Article I: Name and Objective.....	3
Article II: Board Membership.....	3-4
Section 1: Eligibility for Voting Board Membership and Term of Office.....	4
Section 2: Election of Citizen Members.....	4
Section 3: Rights of Members.....	4
Section 4: Quorum.....	4
Section 5: Voting.....	4-5
Section 6: Non-voting Membership.....	5
Article III: Duties, Meetings of the Oversight Board.....	5-6
Section 1: Duties of the Oversight Board	
Section 2: Meetings	
Article IV: Parliamentary Authority.....	6
Section 1: Order of Meeting.....	6
Article V: Compensation.....	6
Article VI: Amendments.....	6
Signatures .....	6
Robert's Rules of Order — Summary Version.....	7-8

# BY - LAWS

## SUSSEX COUNTY, VIRGINIA

### Sussex County Housing Rehabilitation Oversight Board

#### **Article I - Name and Objective**

This Board shall formally be known as the Sussex County Housing Rehabilitation Oversight Board or the Sussex County Housing Oversight Board. The formal name of the Sussex County Rehabilitation Oversight Board and its alternative name of the Sussex County Housing Oversight Board may be used interchangeably on all documents and correspondences of the Board. When, at times used hereafter, the Oversight Board shall mean the Sussex County Housing **Rehabilitation** Oversight Board or the Sussex County Housing Oversight Board.

The objective of the Oversight Board is:

1. To review and approve program features in accordance with the DHCD's Program Management Plan (PMP) and the Program Income Plan (PIP).
2. To serve as an Advisory Board for the Sussex County Board of Supervisors and all other County agencies and departments, when requested.
3. The board shall also be responsible for the collection of and the expenditure of active and inactive program income generated from the Oversight Board and Virginia Community Improvement Grants (or "CIG") projects, as well as other federal, state and local agencies or departments, as authorized by the Sussex County Administration and/or the Sussex County Board of Supervisors. This will be done in a manner that shall directly benefit low-to-moderate-income residents of the County of Sussex who are eligible for programs that fall under the board's direction.

#### **Article II- Board Membership**

Section 1. Eligibility for Voting, Board Membership, and Term of Office: The voting Board Membership of the Oversight Board shall be composed of seven members, as follows: an elected member of the Sussex County Board of Supervisors designated by the Sussex County Board of Supervisors; the Sussex County Administrator (or the Deputy Sussex County Administrator in his or her absence); the Sussex County Director of Finance (or his or her designee); the Sussex County Director of Planning (or his or her designee) and three (3) citizen members who are residents of and domiciled in the County of Sussex, Virginia.

The term of office of the designated elected Board member of the Sussex County Board of Supervisors will be for the time he or she occupies the office with the County.

The term of office of the three citizen members of the Board of the Housing Oversight Board shall be for a term of 2 year(s) from the date of appointment and any such members may succeed him or herself in office. Citizen members may be removed from office with a two-thirds vote of the Oversight Board.

Section 2. Election of Citizen Members: Any individual or person having a residence and domiciled in the County of Sussex, Virginia, may make application to the Sussex County Department of Housing for consideration for membership. Potential members are nominated and elected by the current membership of the board.

The board may remove a citizen member who fails to attend three consecutive meetings, who is disruptive in meetings, which disruption leads to the inability of the board to carry out its duties, or who is convicted of a misdemeanor which affects his or her service on the board, or is convicted of a felony.

Section 3. Rights of members: Each voting Board member, shall be entitled to cast one vote in deciding all matters before the Board.

Section 4. Quorum: A Quorum of the Oversight Board shall consist of four (4) Board members being present at any meeting and a majority vote of such quorum on any matter, excepting an amendment to the By-Laws, or removal of a member, which shall only be voted on if at least 5 members of the Oversight Board are present, and shall require a positive vote of at least five members of the board.

Section 5. Voting: All issues to be voted on shall be decided by a simple majority of the Board members present, which must be at least equal in number to the quorum at the meeting in which the vote takes place, except as provided for the removal of citizen members and amendments to the By-laws set out in section 4.

A. Executive Committee: The elected member of the Sussex County Board of Supervisors, the Sussex County Administrator or Deputy Sussex County Administrator, as the case may be, and the Sussex County Director of Finance shall serve as the members of the Executive Committee. Except for the power to amend the By-Laws, the Executive Committee shall have all the powers and authority of the Oversight Board in the intervals between meetings of the Oversight Board. The Sussex County Housing Coordinator shall serve as an ex-officio and non-voting member of the Executive Committee.

### **Article III - Duties, Meetings of the Oversight Board**

Section 1. Duties of Oversight Board: Oversight Board members shall meet to perform the following functions as provided by law and applicable regulations and Oversight Board policies:

- (1) approve Housing Rehabilitation applications
- (2) approve bids from contractors

- (3) approve contracts
- (4) resolve complaints lodged by clients, contractors, or both
- (5) approve loan rehabilitation property standards, as applicable
- (6) approve loan program procedures, interest rates, and terms
- (7) oversee work of the Program Administrator, Housing Rehabilitation Specialist(s), and Financial Manager
- (8) render advice, guidance, and do all other lawful activities allowed by law and program regulations.

**Section 2. Meetings:** The Sussex County Housing Coordinator shall be the presiding officer at all Oversight Board meetings. At the first meeting of each calendar year, the board will choose an alternate among the members, who will preside in the absence of the Housing Coordinator. The County Attorney shall be the legal advisor to the Oversight Board. The County Administrator, or designee, shall be the Secretary of the Oversight Board.

- A. Meetings shall be held monthly at such day and time as the Oversight Board shall designate. Three members of the Oversight Board, or the Sussex County Housing Coordinator, or the Sussex County Administrator (or in their absence, the Sussex County Deputy Administrator), may call special meetings of the Oversight Board to act upon functions outlined and specified in Article III, Section herein. Notice must be given at least forty-eight (48) hours prior to the meeting and be given either orally or in writing to each Board member.
- B. The Sussex County Housing Coordinator, with the advice and counsel of the Program Administrator, County Administrator, and the Rehab Specialist, shall be responsible for the presentation to the Oversight Board all rehabilitation applications, bids, and request for temporary relocation assistance as applicable and shall update the Oversight Board as to the status of each project/program and any other matters as outlined in Article III at Section 1 herein, as deemed appropriate by the Oversight Board.

**Article IV – Procedures**

Section 1. Order of Meetings. All meetings of the Oversight Board shall be conducted in a proper parliamentary manner. All matters of procedure which come before the Oversight Board and not addressed by the By-Laws shall be governed by Robert's Rules of Order. Meetings, subject to modification by the Oversight Board, shall be conducted as follows:

- (1) Call to order
- (2) Roll call of members
- (3) Determination of Quorum
- (4) Reading and action on minutes of prior meetings.
- (5) Program Administrator's, Rehab Specialist and finance reports
- (6) Old business
- (7) New business
- (8) Comments from the public
- (9) Determination of date of next monthly meeting
- (10) Adjournment

**Article V - Compensation**

Subject to annual approval and appropriation, excluding all independent contractors, officers and employees of the County, board members shall be entitled to a monetary compensation, as set by the Board of Supervisors, for attendance at each Oversight Board meeting.

**Article VI — Amendments**

These By-Laws may thereafter be amended at any regular meeting of the Oversight Board, by an affirmative vote of not less than five of the total Oversight Board membership in accordance with Art II, Section 4, and shall become effective upon the adjournment of the meeting at which it was adopted.

Adopted this day of \_\_\_\_\_ 2017.

Attest:

Approved As To Form:

\_\_\_\_\_

\_\_\_\_\_

Oversight Board Member

Sussex County Attorney

Roberts Rules, full text (1915 version)

Introduction to Robert's Rules

## **Robert's Rules of Order - Summary Version**

For Fair and Orderly Meetings & Conventions

Provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language. The conduct of ALL business is controlled by the general will of the whole membership - the right of the deliberate majority to decide.

Complementary is the right of at least a strong minority to require the majority to be deliberate - to act according to its considered judgment AFTER a full and fair "working through" of the issues involved. Robert's Rules provides for constructive and democratic meetings, to help, not hinder, the business of the assembly. Under no circumstances should "undue strictness" be allowed to intimidate members or limit full participation.

The fundamental right of deliberative assemblies require all questions to be thoroughly discussed before taking action!

The assembly rules - they have the final say on everything! Silence means consent!

Obtain the floor (the right to speak) by being the first to stand when the person speaking has finished; state Mr./Madam

Chairman. Raising your hand means nothing, and standing while another has the floor is out of order! Must be recognized by the Chair before speaking!

Debate cannot begin until the Chair has stated the motion or resolution and asked "are you ready for the question?" If no one rises, the chair calls for the vote!

Before the motion is stated by the Chair (the question) members may suggest modification of the motion; the mover can modify as he pleases, or even withdraw the motion without consent of the seconder; if mover modifies, the seconder can withdraw the second.

The "immediately pending question" is the last question stated by the Chair! Motion/Resolution Amendment  
Motion to Postpone

The member moving the "immediately pending question" is entitled to preference to the floor!

No member can speak twice to the same issue until everyone else wishing to speak has spoken to it once!

All remarks must be directed to the Chair. Remarks must be courteous in language and deportment - avoid all personalities, never allude to others by name or to motives!

The agenda and all committee reports are merely recommendations! When presented to the assembly and the question is stated, debate begins and changes occur!

## **The Rules**

- Point of Privilege: Pertains to noise, personal comfort, etc. - may interrupt only if necessary!
- Parliamentary Inquiry: Inquire as to the correct motion to accomplish a desired result, or raise a point of order
- Point of Information: Generally applies to information desired from the speaker: "I should like to ask the (speaker) a question."
- Orders of the Day (Agenda): A call to adhere to the agenda (a deviation from the agenda requires Suspending the Rules)
- Point of Order: Infraction of the rules, or improper decorum in speaking. Must be raised immediately after the error is made
- Main Motion: Brings new business (the next item on the agenda) before the assembly



- Divide the Question: Divides a motion into two or more separate motions (must be able to stand on their own)  
 c Consider by Paragraph: Adoption of paper is held until all paragraphs are debated and amended and entire paper is satisfactory; after all paragraphs are considered, the entire paper is then open to amendment, and paragraphs may be further amended. Any Preamble cannot be considered until debate on the body of the paper has ceased.
- Amend: Inserting or striking out words or paragraphs, or substituting whole paragraphs or resolutions
- Withdraw/Modify Motion: Applies only after question is stated; mover can accept an amendment without obtaining the floor
- Commit /Refer/Recommit to Committee: State the committee to receive the question or resolution; if no committee exists include size of committee desired and method of selecting the members (election or appointment).
- Extend Debate: Applies only to the immediately pending question; extends until a certain time or for a certain period of time
- Limit Debate: Closing debate at a certain time, or limiting to a certain period of time
- Postpone to a Certain Time: State the time the motion or agenda item will be resumed
- Object to Consideration: Objection must be stated before discussion or another motion is stated
- Lay on the Table: Temporarily suspends further consideration/action on pending question; may be made after motion to close debate has carried or is pending
- Take from the Table: Resumes consideration of item previously "laid on the table" - state the motion to take from the table
- Reconsider: Can be made only by one on the prevailing side who has changed position or view
- Postpone Indefinitely: Kills the question/resolution for this session - exception: the motion to reconsider can be made this session
- Previous Question: Closes debate if successful - may be moved to "Close Debate" if preferred
- Informal Consideration: Move that the assembly go into "Committee of the Whole" - informal debate as if in committee; this committee may limit number or length of speeches or close debate by other means by a 2/3 vote. All votes, however, are formal.
- Appeal Decision of the Chair: Appeal for the assembly to decide must be made before other business is resumed; NOT debatable if relates to decorum, violation of rules or order of business
- Suspend the Rules: Allows a violation of the assembly's own rules (except Constitution); the object of the

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.06

**Subject:** Appointments to Virginia's Gateway Region Board of Directors (2)

**Board Meeting Date:** March 19 2020

=====  
**Summary:** The terms of Chairman Seward, 523 Jasper Lane, Waverly, VA 23890 and Mr. Rex Davis, 612 Brentmoore Drive, Glen Allen, VA 23859, on the Virginia's Gateway Region Board of Directors are due to expire February 29, 2020. Staff has contacted Chairman Seward and Mr. Rex Davis. Mr. Davis is willing to serve, if reappointed. However, Chairman Seward does not wish to be reappointed.

**Recommendation:** That the Board reappoints Mr. Rex Davis of 612 Brentmoore Drive, Glen Allen, VA 23859 to the Virginia Gateway Board of Directors with a term expiring February 28, 2021; and

That the Board makes an appointment for the vacancy created. Please note that a member of the Board of Supervisors must be appointed for this vacancy. The term will begin March 1, 2020, expiring February 28, 2021.

**Attachments:** Copies of Verification Letters for Chairman Seward and Mr. Rex Davis

=====  
**ACTION:** That the Board reappoints Mr. Rex Davis of 612 Brentmoore Drive, Glen Allen, VA 23859 to the Virginia Gateway Board of Directors with a term expiring February 28, 2021; and

Appointment of Board member with a term beginning March 1, 2020, expiring February 2021.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Member</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



**Board of Supervisors**

Susan B. Seward, Chairperson  
Wayne O. Jones, Vice Chairman  
C. Eric Fly, Sr.  
Marian D. Johnson  
Debbie P. Jones  
Rufus E. Tyler, Sr.

Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Larry Hughes  
Interim County Administrator  
[ljones@sussexcountyva.gov](mailto:ljones@sussexcountyva.gov)

Telephone: (434) 246-1000  
Facsimile: (434) 246-6013  
[www.sussexcountyva.gov](http://www.sussexcountyva.gov)

February 10, 2020

Ms. Susan Seward  
523 Jasper Lane  
Waverly, VA 23890

Re: Virginia's Gateway Region Board of Directors

Dear Ms. Seward:

Our records indicate that your appointment to the Virginia's Gateway Region Board of Directors will expire February 29, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Virginia's Gateway Region Board of Directors.

Please complete the area below and return as soon as possible.

Sincerely,

Shilton R. Butts  
Assistant to County Administrator/  
Deputy Clerk to the Board

\_\_\_\_\_ I wish to be reappointed to the Virginia's Gateway Region Board of Directors.

X I do not wish to be reappointed to the Virginia's Gateway Region Board of Directors.

Signature: verified via phone/pub

Date: 2.12.2020



**Board of Supervisors**

Susan B. Seward, Chairperson  
Wayne O. Jones, Vice Chairman  
C. Eric Fly, Sr.  
Marian D. Johnson  
Debbie P. Jones  
Rufus E. Tyler, Sr.

Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Larry Hughes  
Interim County Administrator  
[vjones@sussexcountyva.gov](mailto:vjones@sussexcountyva.gov)

Telephone: (434) 246-1000  
Facsimile: (434) 246-6013  
[www.sussexcountyva.gov](http://www.sussexcountyva.gov)

February 10, 2020

Mr. Rex Davis  
612 Brentmoor Drive  
Glen Allen, VA 23859

Re: Virginia's Gateway Region Board of Directors

Dear Mr. Davis:

Our records indicate that your appointment to the Virginia's Gateway Region Board of Directors will expire February 29, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Virginia's Gateway Region Board of Directors.

Please complete the area below and return as soon as possible.

Sincerely,

*Shilton R. Butts*

Shilton R. Butts  
Assistant to County Administrator/  
Deputy Clerk to the Board

=====

I wish to be reappointed to the Virginia's Gateway Region Board of Directors.

I do not wish to be reappointed to the Virginia's Gateway Region Board of Directors.

Signature: verified via phone Mr. Reese  
*(SRB)*

Date: 2.12.2020

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.01

**Subject:** Release of Liability for Damage and Utility Easement

**Board Meeting Date:** March 19 2020

=====  
**Summary:** Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, forwarded a Release of Liability for Damage Form and a Utility Easement to County Administration for Prince George Electric Cooperative.

The easement is needed for an electrical service that needs to be increased from PGEC to the leachate treatment concentrate reduction system compound. The leachate treatment concentrate reduction system will accept treated liquid from the on-site wastewater treatment plant and reduce the concentrate from the reverse osmosis system, further reducing concentrate, and thereby reducing the amount of trucks needed to dispose of liquids off-site.

**Recommendation:** That the Board of Supervisors authorize staff to execute the Prince George Electric Cooperative Release of Liability for Damage and Utility Easement Agreement

**Attachments:** Release of Liability Damage Form, Utility Easement Agreement, Map and E-mail from Mr. Jason Williams

=====  
**ACTION:** That the Board of Supervisors authorizes staff to execute the Prince George Electric Cooperative Release of Liability for Damage and Utility Easement Agreement

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

(For County Use Only)

**Prince George Electric Cooperative  
Utility Easement**

THIS AGREEMENT, Made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

by and between \_\_\_\_\_ hereinafter called "Owner", and PRINCE GEORGE ELECTRIC COOPERATIVE, a Virginia Corporation, hereinafter called "Cooperative".

WITNESSETH:

That for a good and valuable consideration, the receipt whereof is hereby acknowledged, Owner does grant and convey with general warranty to and unto the Cooperative, a perpetual easement of right of way, \_\_\_\_\_ feet in width, over, under and across the following described property:

A tract of land containing approximately \_\_\_\_\_ acres, located in \_\_\_\_\_ Magisterial District, \_\_\_\_\_ County, Virginia, Tax Map ID# \_\_\_\_\_, bounded by lands now or formerly owned by \_\_\_\_\_ and \_\_\_\_\_, as delineated on the attached sketch, which sketch is incorporated herein by reference as if textually set out herein;

for the purpose of constructing therein and thereon, an electric transmission or distribution system, either overhead or underground, and to operate and maintain the electric system, including all lines, wires, poles, cables, conduits, manholes, equipment, accessories and appurtenances desirable in connection therewith.

The facilities installed hereunder shall remain the property of the Cooperative and the Cooperative shall have the right to inspect, rebuild, remove, relocate, improve, and to make such changes, alterations, substitutions or additions to its facilities as it may deem advisable, including the right to increase the number of wires, cables or lines.

The Cooperative shall at all times have the right to keep the right of way clear of all buildings, structures and other obstructions, to spray with chemicals, trim, cut and keep clear all trees, limbs, and undergrowth along said easement or adjacent thereto that may endanger the safe and proper operation of the Cooperative's facilities.

The Owner, his successors and assigns reserve unto themselves the full right to take, use and enjoy the land embraced within this easement in every manner not inconsistent with this grant, including, but not limited to, the specific right to construct driveways, entranceways, parking areas and sidewalks upon, over and across said right of way.

The rights reserved by the Owner, his successors or assigns, shall be subject at all times to the paramount right of the Cooperative to dig up, remove, or destroy any portion of the roadways, driveways, sidewalks, or entranceways crossing said right of way for the purpose of maintaining, inspecting and operating its facilities. Any shrubbery, fence or other structure placed on the right of way shall be done so at the risk of the property owner and the Cooperative shall not be held responsible for damages done to any structure, shrubbery or fence resulting from the Cooperative maintaining, inspecting and operating its facilities.

In addition to the foregoing grant, the Owner does hereby grant unto the Cooperative, during the period of construction and during any subsequent period in which maintenance, inspection, repairs or reconstruction thereof may be necessary, the right and privilege of using such surrounding land as may be necessary for the purpose of placing thereon materials, machinery and equipment as may be necessary.

The Owner covenants that he is seized of and has the right to convey the said easement, rights and privileges; that the Cooperative shall have quiet and peaceable possession, use and enjoyment of the aforesaid easement, rights and privileges, and that the Owner will execute such further assurances thereof as may be required.

“NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that your are voluntarily conveying.”

IN WITNESS WHEREOF, The Undersigned has set his hand and seal this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Land Owner Signature)

\_\_\_\_\_  
(Land Owner Signature)

STATE OF VIRGINIA

County of \_\_\_\_\_, to-wit

I, \_\_\_\_\_, a \_\_\_\_\_

in and for the county and state aforesaid, do hereby certify that

\_\_\_\_\_, whose name(s) is/are signed to

the foregoing writing, bearing date on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

has/have acknowledged the same before me in my county and state aforesaid.

My commission expires \_\_\_\_\_.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary

Revised 4/10/03





# PRINCE GEORGE ELECTRIC COOPERATIVE

## *Release of Liability for Damage*

<b>Property Owner's:</b>	Name _____	Day Phone # _____
	Mailing Address _____	( )-_____-_____
	_____	Work Phone # _____
	Service Address _____	( )-_____-_____
Work Order # _____	Account # _____	

Prince George Electric Cooperative strives to plan, construct, and complete all construction projects without damage to its member's property. However; it is inherent in the construction process that conditions and unknown circumstances may result in some unintended damages. Property damage may also result from soil conditions, weather conditions and site conditions caused by others. It will be the property owner's responsibility to repair any damages that may occur during the construction or maintenance of electric facilities. The property owner releases from liability and holds harmless Prince George Electric Cooperative from any responsibility whatsoever, for property damage in the course of construction electric distribution facilities. This does not release Prince George Electric Cooperative from responsibility for acts of negligence.

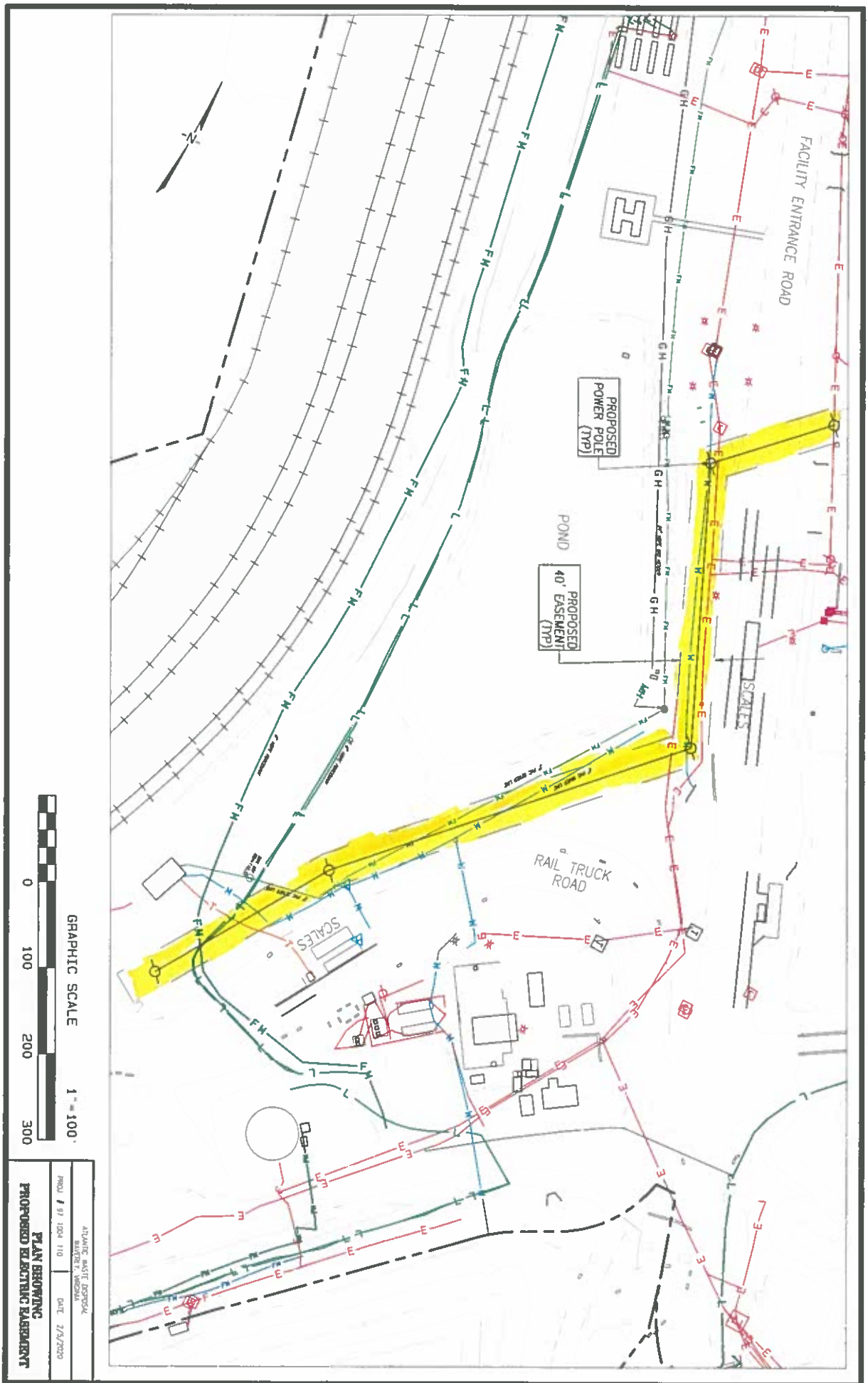
➤ **Responsibilities of the property owner:**

- ✓ Must mark outer boundaries of a septic tank and a drain field which would be within 50 feet of the area the cooperative must construct facilities or mobilize equipment.
- ✓ Must expose any private underground facilities which are within 4 feet of the route planned for the cooperative to install underground cable or any other equipment.
- ✓ Must fill settled trenches or make any other repairs necessary in the area where Prince George Electric Cooperative constructed facilities to make it safe; for example: fill trenches to prevent a stumbling hazard.

➤ **Damages may include but are not limited to:**

- ✓ Property or premises while:
  - Constructing overhead or underground electric facilities
  - Cutting or trimming trees in power line right of ways
- ✓ Landscape
  - Settling of earth in trenches and around poles
  - Ruts from the movements of heavy utility vehicles
  - Erosion due to disturbed earth
- ✓ Driveways/Sidewalks
  - Cracking of asphalt or concrete due to equipment movements
  - Rutting of dirt or gravel driveways due to equipment movements
- ✓ Private buried facilities
  - Septic systems
  - Underground lines of any kind: well, drain, electric, irrigation
- ✓ Personal injury that may occur as a result of soil or other conditions in the area where there was construction or maintenance of underground or overhead electric facilities by Prince George Electric Cooperative.

Property Owner's signature: \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_



ATTENDING ELECT. DESIGNER  
 DATE: 7/2/2020  
 PROJECT: 191024 110  
**PLAN SHOWING  
 PROPOSED ELECTRICAL EASEMENT**

## Shilton Ricks Butts

---

**From:** Williams, Jason (VA) <JLWillia@wm.com>  
**Sent:** Tuesday, February 11, 2020 12:40 PM  
**To:** Shilton Ricks Butts  
**Cc:** Larry Hughes  
**Subject:** RE: Agenda Items  
**Attachments:** PG Utility Easement and Release of Liability.pdf; Easement Map.pdf

**Importance:** High

**CAUTION:** This email originated from outside of the organization. Do not follow guidance, click links, or open attachments unless you know the content is safe.

The easement is needed for an electrical service that needs to be increased from PGEC to the leachate treatment concentrate reduction system compound. The leachate treatment concentrate reduction system will accept treated liquid from the on-site wastewater treatment plant and reduce the concentrate from the reverse osmosis system, further reducing concentrate, and thereby reducing the amount of trucks needed to dispose of liquids off-site.

Attached are the forms to be completed and a map of the requested easement. Please let me know if you have any questions or need any additional information.

Jason L. Williams  
Senior District Manager  
[jllwillia@wm.com](mailto:jllwillia@wm.com)

Waste Management  
Atlantic Waste Disposal  
3474 Atlantic Lane  
Waverly, Virginia 23890  
Office 804 591 4757  
Cell 804 814 5586

**From:** Williams, Jason (VA)  
**Sent:** Thursday, February 6, 2020 10:00 AM  
**To:** Shilton Ricks Butts <[sricks@sussexcountyva.gov](mailto:sricks@sussexcountyva.gov)>  
**Cc:** Larry Hughes <[lhughes@sussexcountyva.gov](mailto:lhughes@sussexcountyva.gov)>  
**Subject:** Re: [EXTERNAL] Agenda Items

Shilton - we need to add an easement request to the board meeting this month. I will get you details as soon as I can but wanted to put in a placeholder. It's pretty straightforward so I likely won't attend unless there is a need.

Sent from my iPhone

On Feb 6, 2020, at 9:55 AM, Shilton Ricks Butts <[sricks@sussexcountyva.gov](mailto:sricks@sussexcountyva.gov)> wrote:

<image001.jpg>  
Good morning Jason,

Per our conversation this morning, please send the topic of the item you want to be placed on the Board's February 20, 2020 regular meeting agenda. Please note all items to be included on this month's agenda need to be submitted by 12:00 noon, Tuesday, February 11, 2020.

Thanks,

*Shilton R. Butts*

Assistant to the County Administrator/  
Deputy Clerk to the Board of Supervisors  
PO Box 1397  
20135 Princeton Road  
Sussex, VA 23884  
434.246.1002 Phone  
434.246.6013 Fax  
[sricks@sussexcountyva.gov](mailto:sricks@sussexcountyva.gov)

---

**Recycling is a good thing. Please recycle any printed emails.**

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.02

**Subject:** Authorization of Signature for Warrant Registers for Accounts Payable and Payroll

**Board Meeting Date:** March 19 2020

=====

**Summary:** Due to changes in Administration, the County is currently using the secondary signer on the County’s operating bank account. The Honorable Gary M. Williams, Clerk of Circuit Court, is the secondary signer to issue accounts payable and payroll checks, as the former county administrator’s name has been removed from the account.

The Board has been requested to considers authorizing Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for County accounts payable and payroll. It should be noted that this will neither authorize Mr. Hughes to sign checks for the County nor will he be added to the signature card. However, he will have the authority to approve all checks and payroll before they are issued. Mr. Williams’ signature will continue to be used on any checks that are issued.

Please note that once the County fills the County Administrator position, the Board can authorize the new County Administrator to approve warrants and become the signer on the operating account.

**Recommendation:** That the Board hereby authorizes Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for county accounts payable and payroll.

**Attachments:** N/A

=====

**ACTION:** That the Board hereby authorizes Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for county accounts payable and payroll.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___



## SUSSEX COUNTY

DESTE JARRATT COX  
TREASURER  
15074 COURTHOUSE ROAD

TREASURER'S OFFICE  
P O BOX 1399  
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

February 4, 2020

The Honorable Susan B. Seward, Chairman  
Sussex County Board of Supervisors  
P O Box 1397  
Sussex, VA 23884

Dear Ms. Seward and Members of the Board:

With the resignation of the former County Administrator, the county is currently using our secondary signer on our operating bank account, The Honorable Gary M. Williams, Clerk of the Circuit Court, to issue accounts payable and payroll checks. The former County Administrator was removed from our account when his employment with the county ended.

I am requesting the Board consider a resolution authorizing Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for county accounts payable and payroll. While this will not authorize Mr. Hughes to sign checks for the county and he will not be added to the signature card, he will have the authority to approve all checks and payroll before they are issued. We can continue to use Mr. Williams' signature on any checks that are issued.

Once the position is permanently filled, the Board can authorize the new County Administrator to both approve warrants and become a signer on the operating account.

Thank you for your consideration in this matter.

Sincerely,

Deste J. Cox  
Sussex County Treasurer

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.03

**Subject:** Wood Fuel Developers, LLC Real Estate Taxes Refund

**Board Meeting Date:** March 19 2020

=====

**Summary:** Ms. Cox advised Administration that on January 6, 2014, the Board adopted a resolution offering Wood Fuel Developers, LLC a five (5) year refund of 50% per year on both Real Estate and Machinery and Tools taxes. She stated that the refund began the with the 2013 tax year and is effective through the 2017 tax year.

For tax year 2017, Real Estate taxes in the amount of \$5,261.18 were assessed to and recently paid by Wood Fuel Developers, LLC. There were no assessment for Machinery and Tools for tax year 2017.

Ms. Deste Cox, Treasurer, is requesting Board approval of a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC.

**Recommendation:** That the Board hereby approves a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC for 2017 Real Estate taxes in accordance with resolution R-14-007 adopted on January 16, 2014.

**Attachments:** (1) Copy letter from Treasurer’s Office, dated January 28, 2020  
(2) Copy of Resolution R-14-007

=====

**ACTION:** That the Board hereby approves a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC for 2017 Real Estate taxes in accordance with resolution R-14-007 adopted on January 16, 2014.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___





## SUSSEX COUNTY

DESTE JARRATT COX  
TREASURER  
15074 COURTHOUSE ROAD

TREASURER'S OFFICE  
P O BOX 1399  
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

January 28, 2020

The Honorable Susan B. Seward, Chairman  
Sussex County Board of Supervisors  
P O Box 1397  
Sussex, VA 23884

Dear Ms. Seward and Members of the Board:

On January 16, 2014, the Board of Supervisors adopted a resolution offering Wood Fuel Developers, LLC a five year tax refund of 50% per year on both Real Estate and Machinery and Tools taxes. The refund began with the 2013 tax year and is effective through the 2017 tax year.

For tax year 2017, Real Estate taxes in the amount of \$5,261.18 were assessed to and recently paid by Wood Fuel Developers, LLC. There was no assessment for Machinery and Tools for tax year 2017.

I am requesting that the Board approve a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC for 2017 Real Estate taxes in accordance with resolution R-14-007 adopted on January 16, 2014.

Thank you for your consideration in this matter.

Sincerely,

Deste J. Cox  
Sussex County Treasurer

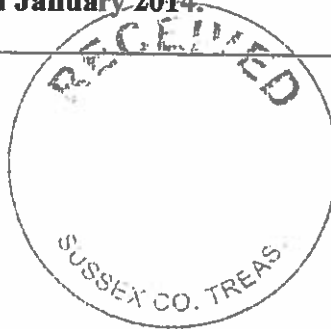


GOPY

At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren



**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

**R-14-007: Wood Fuel Developers, LLC Tax Agreement: Wood Fuel Developers LLC**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following resolution:

WHEREAS, the Sussex County Board of Supervisors has agreed to offer a five (5) tax refund of fifty percent (50%) per year on both the Real Estate and Machinery and Tools Taxes to Wood Fuel Developers, LLC as an incentive and as their local share of contribution toward any and all grants received; and

THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby adopts a resolution approving a five (5) year tax refund of fifty percent (50%) per year on both the Real Estate and Machinery and Tool Taxes paid by Wood Fuel Developers, LLC, and supersedes all other resolutions relating to this project.

***A COPY TESTE:***

Thomas E. Harris, Clerk

# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

### February 29, 2020

<u>PAGE</u>	<u>TABLE OF CONTENTS</u>
1A - 1A	<b>BANK FRANCHISE TAX REFUND</b>
1 - 1	<b>BANK RECONCILIATION</b>
2 - 6	<b>999 TREAS. ACCT - 4 YR. COMP. BAL SHEET</b>
7 - 7	<b>GEN FUND (100) BALANCE SHEET</b>
8 - 9	<b>REVENUE/EXPENSE SUMMARY BY FUND</b>
10 - 12	<b>GEN FUND (100) REVENUE SUMMARY BY MAJOR</b>
13 - 16	<b>GEN FUND (100) EXPENDITURE SUMMARY BY DEPT</b>
17 - 19	<b>CIF (302) DETAIL REVENUE/EXPENSE SUMMARY</b>
20 - 20	<b>LANDFILL TIPPING FEES</b>
21 - 21	<b>LANDFILL REVENUE SUMMARY - 10 YR REPORT</b>





## SUSSEX COUNTY

DESTE JARRATT COX  
TREASURER  
15074 COURTHOUSE ROAD

TREASURERS OFFICE  
P O BOX 1399  
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

To: Sussex County Board of Supervisors

From: Deste J. Cox, Treasurer

Date: March 11, 2020

RE: Bank Franchise Tax Refund – BB&T

As you may be aware, the Commissioner of the Revenue has received notification from the Department of Taxation of refund amounts for 2012, 2013 and 2014 Bank Franchise Tax due to Branch Banking & Trust (BB&T). This has affected numerous counties, cities and towns throughout the State. The total tax liability for Sussex County that is indicated by the Department of Taxation is \$6,658.00. Our Commissioner of Revenue is reviewing the filings for those years to verify this amount.

Once the tax refund amount has been verified, I will bring this back to the Board for payment. Presently, the Treasurer's Association of Virginia and local government attorneys are trying to determine the interest liability that may impact the localities involved. I have asked our County Attorney to review our Bank Franchise Tax Ordinance regarding this, as that may be a determining factor in whether we are liable for interest on this refund.

I hope we can resolve this in the near future and will keep the Board informed.





## TREASURER'S OFFICE

**DESTE JARRATT COX**  
**TREASURER**  
**SUSSEX COUNTY**

**15074 COURTHOUSE ROAD**  
**P.O. BOX 1399**  
**SUSSEX, VA. 23884**

**Phone (434)246-1086 or**  
**(434)246-1087**  
**Fax (434)246-2347**

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business February 29, 2020

**BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking	\$136,705.43	
Plus Cr Card Merch Fee - in bank, not in office--JE	616.08	
Plus Cr Card Deposits in Transit - in office, not in bank	1,933.03	
Less Outstanding Checks not cleared bank	(16,383.39)	<b>\$122,871.15</b>

**BSV #301- STONY CREEK, VA**

Checking Balance	\$5,367,814.02	
Plus Cr Card Deposits in Transit - in office, not in bank	\$250.52	
Less Outstanding Checks not cleared bank	(\$906,812.85)	
Less Deposits in Transit - in bank, not in office	(3,537.56)	<b>4,457,714.13</b>

**SONA #401- WAVERLY, VA**

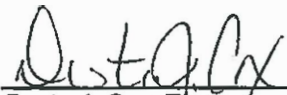
Bank Balance	\$14,504.98	
Less Deposits in Transit - in bank, not in office	(\$0.56)	14,504.42
Investments and CD's		
#30371619 - SONA #451	\$2,247,108.11	
#30378750 - SONA #451	\$1,000,000.00	<b>\$3,247,108.11</b>

<b><u>QZAB -05 #701</u></b> Investment Balance	957,943.21	
<b><u>QZAB -06 #702</u></b> Investment Balance	1,652,917.16	
<b><u>LGIP INVESTMENT #803</u></b> Investment Balance	6,355,317.00	
<b><u>VA INV POOL #804</u></b> Investn Investment Balance	2,107,586.09	

**TOTAL IN BANKS REC W/GL** \$18,915,961.27

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

  
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 Deste J. Cox, Treasurer

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**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/02

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/02	FY/2018 Bal. Sheet 2017/07 Thru 2018/02	FY/2019 Bal. Sheet 2018/07 Thru 2019/02	FY/2020 Bal. Sheet 2019/07 Thru 2020/02
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	1,000.00
000100-0201	BB&T - MM Checking	7,076,333.52	5,486,539.69	5,948,157.27	122,871.15
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	913,120.75	370,211.57	55,994.66	4,457,714.13
000100-0302	BSV - Investment Acct	.00	.00	.00	.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	257,443.87	306,523.36	16,528.96	14,504.42
000100-0451	SONA BANK (SB) CD'S	2,210,398.24	2,219,253.59	2,228,143.93	3,247,108.11
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	726,179.08	802,180.47	880,074.23	957,943.21
000100-0702	Bk of America QZAB 06 Escrow	1,224,621.32	1,363,930.56	1,506,587.41	1,652,917.16
000100-0803	LGIP - Investments	2,084,968.54	4,615,757.54	2,444,842.61	6,355,317.00
000100-0804	VIP - Investments	.00	.00	4,525,220.96	2,107,586.09
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	2,151.71	2,929.56	852.76	688.46
	ASSETS	14,495,817.03	15,167,926.34	17,607,002.79	18,917,649.73
	<b>TOTAL ASSETS</b>	<b>14,495,817.03</b>	<b>15,167,926.34</b>	<b>17,607,002.79</b>	<b>18,917,649.73</b>
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	7,168,334.82-	7,837,651.84-	10,120,971.06-	8,260,770.68-
000300-0105	VPA Fund	131,169.59	.00	.00	83,940.80-
000300-0110	CSA Fund	37,725.89	131,558.50	46,579.72	56,423.82
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	40,609.39-	36,300.83-	38,856.92-	25,832.44-
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	55,620.99-	58,821.99-	59,166.99-	59,677.99-
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	9,061.57-	17,526.99-	27,219.83-	17,312.40-
000300-0135	Reserve for CP and DS	3,576,635.02-	3,579,875.02-	3,596,905.02-	5,622,609.02-
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,698.60-	28,135.26-	28,873.14-	30,164.31-
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	2,838.88-	3,912.62	60,357.25	55,104.26-
000300-0253	Summer Food Service Fund	7,153.51-	5,535.81-	5,933.61-	11,351.80-
000300-0254	Title and Grant fund	242,665.49-	525,520.45-	548,555.86-	850,435.08-

**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/02

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/02	FY/2018 Bal. Sheet 2017/07 Thru 2018/02	FY/2019 Bal. Sheet 2018/07 Thru 2019/02	FY/2020 Bal. Sheet 2019/07 Thru 2020/02
000300-0255	School Textbook Fund	184,136.17-	256,142.36-	138,955.72-	76,470.57-
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	197,920.05-	198,033.05-	200,230.05-	203,676.05-
000300-0302	General Capital Projects Fund	1,018,517.67-	331,368.35-	337,502.66-	656,921.74-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	166,578.83	86,740.39	141,535.27	29,525.77
000300-0306	Cabin Point - Industrail Park Fund	21,492.49	9,723.89	16,523.88	19,723.88
000300-0307	Henry - Industrial Park Fund	.00	113,991.84-	113,991.84-	153,980.77-
000300-0723	Robert Mitchell Scholarship Fund	25,787.17-	25,183.17-	25,284.17-	25,469.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	31,508.86-	31,004.86-	34,316.86-	32,553.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	29,134.83-	30,139.83-	30,975.83-	32,177.83-
000300-0726	Millard D. Stith Sch. Fund	84,557.00-	100,000.00-	102,424.00-	102,582.00-
000300-0733	Special Welfare Fund	800.63-	952.67-	11,307.57-	22,198.33-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	<b>FUND EQUITY</b>	<b>12,346,013.85-</b>	<b>12,944,248.92-</b>	<b>15,156,475.01-</b>	<b>16,217,555.63-</b>
	TOTAL PRIOR YR FUND BALANCE	12,346,013.85-	12,944,248.92-	15,156,475.01-	16,217,555.63-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,288.68-	1,344.51-	.00	.00
000400-0002	Cash Over and Short	48.32-	63.86-	5.79-	51.62-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	8,039.62-	9,493.18-	3,621.25-	3,495.27-
000400-0013	Prepaid Taxes - RE	18,737.16-	21,406.34-	35,932.60-	21,451.84-
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	726,179.08-	802,180.47-	880,074.23-	957,943.21-
000400-0016	QZAB 2006 Escrow Acct.	1,224,621.32-	1,363,930.56-	1,506,587.41-	1,652,917.16-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	84,025.00-	70,610.00-	76,735.00-	64,235.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	39,386.00	45,351.50	52,428.50	.00
	OTHER ACCOUNTS	2,023,553.18-	2,223,677.42-	2,450,527.78-	2,700,094.10-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	60,000.00-	.00	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	.00	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	126,250.00-	.00	.00	.00
	<b>OTHER EQUITY &amp; ESCROW ACCTS</b>	<b>2,149,803.18-</b>	<b>2,223,677.42-</b>	<b>2,450,527.78-</b>	<b>2,700,094.10-</b>
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00

**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/02

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/02	FY/2018 Bal. Sheet 2017/07 Thru 2018/02	FY/2019 Bal. Sheet 2018/07 Thru 2019/02	FY/2020 Bal. Sheet 2019/07 Thru 2020/02
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	176.80	.00	.00	.00
000501-1997	Real Estate - 1997	193.17	.00	.00	.00
000501-1998	Real Estate - 1998	256.14	86.04	.00	.00
000501-1999	REAL ESTATE - 1999	291.78	121.68	121.68	.00
000501-2000	Real Estate - 2000	322.80	168.00	168.00	168.00
000501-2001	Real Estate - 2001	409.80	168.00	168.00	168.00
000501-2002	Real Estate - 2002	557.70	182.00	182.00	182.00
000501-2003	Real Estate - 2003	578.50	182.00	182.00	182.00
000501-2004	REAL ESTATE - 2004	584.35	187.85	187.85	187.85
000501-2005	Real Estate - 2005	584.35	187.85	187.85	187.85
000501-2006	Real Estate - 2006	427.68	161.28	161.28	161.28
000501-2007	Real Estate - 2007	427.68	161.28	161.28	161.28
000501-2008	REAL ESTATE - 2008	574.11	274.41	274.41	264.55
000501-2009	RE - 2009	968.22	529.20	529.20	442.26
000501-2010	Real Estate - 2010	1,947.76	1,185.54	907.62	613.44
000501-2011	Real Estate - 2011	4,892.61	2,095.05	1,657.33	613.44
000501-2012	Real Estate - 2012	8,999.81	4,139.54	3,015.21	1,343.28
000501-2013	Real Estate - 2013	16,671.44	10,096.73	5,981.92	3,227.60
000501-2014	Real Estate - 2014	31,958.08	20,158.09	11,841.32	6,013.92
000501-2015	Real Estate - 2015	90,240.98	39,020.96	28,374.34	10,087.96
000501-2016	Real Estate - 2016	284,593.46	115,205.55	69,253.76	30,667.53
000501-2017	Real Estate - 2017	.00	282,756.80	127,059.66	62,300.54
000501-2018	Real Estate - 2018	.00	.00	300,072.67	116,036.28
000501-2019	Real Estate - 2019	.00	.00	.00	298,564.86
000501-2020	Real Estate - 2020	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	445,657.22	477,067.85	550,487.38	531,573.92
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	15,241.45	.00	.00	.00
000502-2012	PP - 2012	18,704.38	.00	.00	.00
000502-2013	PP - 2013	13,990.08	11,993.67	.00	.00
000502-2014	PP - 2014	27,539.48	22,891.86	20,161.70	.00



**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/02

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/02	FY/2018 Bal. Sheet 2017/07 Thru 2018/02	FY/2019 Bal. Sheet 2018/07 Thru 2019/02	FY/2020 Bal. Sheet 2019/07 Thru 2020/02
000502-2015	PP - 2015	42,794.87	26,871.45	22,053.59	16,107.41
000502-2016	PP - 2016	401,509.66	122,633.48	97,550.74	86,763.78
000502-2017	PP - 2017	.00	426,204.62	59,044.79	28,780.40
000502-2018	PP - 2018	.00	.00	303,412.13	41,250.76
000502-2019	PP - 2019	.00	.00	.00	359,549.18
000502-2020	PP - 2020	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	519,779.92-	610,595.08-	502,222.95-	532,451.53-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	2,338.63	.00	.00	.00
000503-2016	PSC - 2016	44.88	.00	.00	.00
000503-2017	PSC - 2017	.00	.00	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	.00	3,661.87
000503-2020	PSC - 2020	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	2,383.51-	.00	.00	3,661.87-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	241.68-	.00	.00	.00
000504-2017	BL - 2017	10,879.23	.00	.00	.00
000504-2018	BL - 2018	.00	32.00-	32.00-	.00
000504-2019	BL - 2019	.00	.00	128.79	.00
000504-2020	BL - 2020	.00	.00	.00	633.40
000504-9999	Reserve for Buisness License	10,637.55-	32.00	96.79-	633.40-
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	8,291.70	.00	.00	50.00-
000520-9999	Reserve for DMV Withholding Fees	8,291.70-	.00	.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	10,850.16	.00	.00	.00
000521-9999	Reserve for Administrative Fees	10,850.16-	.00	.00	.00

**BALANCE SHEET - COMPARATIVE PERIODS**

2016/07 - 2020/02

**FUND # -999 TREASURER'S ACCOUNTABILITY FUND  
GL070C**

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/02	FY/2018 Bal. Sheet 2017/07 Thru 2018/02	FY/2019 Bal. Sheet 2018/07 Thru 2019/02	FY/2020 Bal. Sheet 2019/07 Thru 2020/02
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	11,285.98	.00	.00	.00
000601-2016	State Income Tax - 2016	.00	3,876.58	.00	.00
000601-2017	State Income Tax - 2017	.00	24.00	.00	.00
000601-2018	State Income Tax - 2018	.00	.00	.00	8,632.00
000601-2019	State Income Tax - 2019	.00	.00	.00	.00
000601-9999	Reserve - State Income	11,285.98-	3,900.58-	.00	8,632.00-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,729.74	3,541.61	3,951.09	6,444.40
000702-9999	Reserve for IPR Loan Payments	2,729.74-	3,541.61-	3,951.09-	6,444.40-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	.00	.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	.00	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

FUND #-100 GENERAL FUND

BALANCE SHEET

2/29/2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	8,388,016.08	1,656,587.07	1,783,832.47-	8,260,770.68
	ASSETS	8,388,016.08	1,656,587.07	1,783,832.47-	8,260,770.68
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.				
101-0237	Res for Literary Loan - High Schoo	2,167,623.00			2,167,623.00
101-0238	Res for Literary Loan - Mid Sch 07	2,801,006.00			2,801,006.00
101-0239	Res for IDA QZAB Bond Deposit	439,849.50			439,849.50
101-0240	Reserve for VPSA 2012 Bond Elem Sc	2,950,000.00			2,950,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	248,887.32			248,887.32
101-0600	Commonwealth PTR avail. for distr.	427,294.42-	167,292.78		260,001.64-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
101-0902	Taxes Receivable				
	OTHER ASSETS AND RESERVES	8,180,071.40	167,292.78		8,347,364.18
	TOTAL ASSETS	16,568,087.48	1,823,879.85	1,783,832.47-	16,608,134.86
	LIABILITIES				
200-0100	Clearing Account - Payroll		256,359.19	256,359.19-	
200-0200	Clearing Account - Accounts Payabl		612,533.26	612,533.26-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch				
200-0237	Literary Loan Pay - High Sch.	2,167,623.00-			2,167,623.00-
200-0238	Literary Loan Pay - Middle Sch 07	2,801,006.00-			2,801,006.00-
200-0239	IDA QZAB Bond Deposit Payable	439,849.50-			439,849.50-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	2,950,000.00-			2,950,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	248,887.32-			248,887.32-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	427,294.42		167,292.78-	260,001.64
200-0601	Deferred Revenue - Taxes				
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	8,180,071.40-	868,892.45	1,036,185.23-	8,347,364.18-
	TOTAL LIABILITIES	8,180,071.40-	868,892.45	1,036,185.23-	8,347,364.18-
	FUND EQUITY				
300-0100	Fund Balance	5,360,872.37-			5,360,872.37-
	FUND EQUITY	5,360,872.37-			5,360,872.37-
	TOTAL PRIOR YR FUND BALANCE	5,360,872.37-			5,360,872.37-
	TOTAL REVENUE	19,220,921.10-		1,636,881.66-	20,857,802.76-
	TOTAL EXPENDITURE	16,193,777.39		1,764,127.06	17,957,904.45
	TOTAL CURRENT FUND BALANCE				2,899,898.31- Rev over Expense
	TOTAL LIABILITIES AND FUND BALANCE	16,568,087.48-	2,633,019.51	2,673,066.89-	16,608,134.86-

## SUSSEX COUNTY

## REVENUE SUMMARY BY FUNDS

7/01/2019 - 2/29/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	23,332,919.00	27,152,940.45	1,636,881.66	20,857,802.76	6,295,137.69	23.18
105	REVENUE - VPA/DSS FUND	2,127,832.00	2,127,832.00	240,431.88	1,319,090.00	808,742.00	38.00
110	REVENUE - CSA FUND	725,000.00	725,000.00	51,701.58	421,350.10	303,649.90	41.88
121	REV.- IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00	250.00	577.00	1,448.00	71.50
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00	.00	262.00	3,163.00	92.35
125	REVENUE - DRUG FORFEITURE FUND	.00	.00	.00	78.00	78.00	100.00
135	REVENUE - CP / DS RESERVE FUND	.00	2,000,000.00	.00	2,018,506.00	18,506.00	.92
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	185.20	1,128.70	362.70	47.34
251	REVENUE - SCHOOL FUND	17,203,216.00	17,203,216.00	1,360,743.05	9,911,368.67	7,291,847.33	42.38
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,491.00	817,491.00	92,477.89	514,529.64	302,961.36	37.05
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	.00	30,348.18	2,498.18	8.97
254	REVENUE - TITLE & GRANT FUND	1,394,928.00	1,394,928.00	.00	565,334.76	829,593.24	59.47
255	REVENUE - SCH. TEXTBOOK FUND	102,301.00	102,301.00	5,558.00	44,464.00	57,837.00	56.53
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	.00	1,559.00	1,559.00	100.00
302	REVENUE - CAPITAL PROJECT FUND	503,223.00	503,223.00	.00	856,622.00	353,399.00	70.22
305	REVENUE - MEGA SITE INDUST. PARK	.00	.00	.00	116,509.50	116,509.50	100.00
307	REVENUE - HENRY INDUST. PARK	.00	.00	.00	39,988.93	39,988.93	100.00
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	.00	253.00	253.00	100.00
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	344.00	344.00	100.00
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	.00	819.00	819.00	100.00
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,025.00	1,025.00	100.00
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	2,334.00	17,324.90	17,324.90	100.00
	-- REVENUE TOTAL --	46,240,976.00	52,060,997.45	3,390,563.26	36,719,285.14	15,341,712.31	29.46



SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2019 - 2/29/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	23,332,919.00	28,561,174.97	1,764,127.06	17,957,904.45	.00	10,603,270.52	37.12
105	EXPENDITURES - VPA/DSS FUND	2,127,832.00	2,127,832.00	156,491.08	1,235,149.20	.00	892,682.80	41.95
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	46,338.50	337,264.99	.00	387,735.01	53.48
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	5,447.00	13,914.48	.00	11,889.48	587.13
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	18,123.35	216.93	810.95	.00	17,312.40	95.52
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	.00	142.55	.00	623.45	81.39
251	SCHOOL FUND EXPENDITURES	17,203,216.00	17,203,216.00	1,360,743.05	9,911,368.67	.00	7,291,847.33	42.38
252	EXPENDITURES - SCHOOL FOOD SERV	817,491.00	817,491.00	79,265.15	511,279.26	.00	306,211.74	37.45
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	.00	25,206.39	.00	2,643.61	9.49
254	TITLE & GRANT REVOLVING FUND	1,394,928.00	1,394,928.00	72,045.74	549,542.40	.00	845,385.60	60.60
255	EXPENDITURES - TEXTBOOK FUND	102,301.00	102,301.00	1,956.25	164,728.71	.00	62,427.71	61.02
302	EXPENDITURES - CAPITAL PROJECT FD	503,223.00	868,169.84	.00	902,290.86	.00	34,121.02	3.93
305	EXPENDITURES - MEGA SITE	.00	.00	4,500.00	4,500.00	.00	4,500.00	100.00
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	.00	2,625.00	.00	240,069.00	98.91
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	3,000.00	.00	3,000.00	100.00
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00	100.00
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	2,000.00	.00	2,000.00	100.00
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	133.02	6,480.85	.00	6,480.85	100.00
	-- EXPENDITURE TOTAL --	46,240,976.00	52,094,996.16	3,491,263.78	31,630,008.76	.00	20,464,987.40	39.28

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 2/29/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,289,150.00	5,289,150.00	73,683.16	5,044,208.05	244,941.95	4.63
11020	PUBLIC SERVICE CORP TAXES	749,544.00	749,544.00		762,816.85	13,272.85-	1.77-
11030	PERSONAL PROPERTY TAXES	2,673,495.00	2,673,495.00	78,491.86	2,250,718.85	422,776.15	15.81
11031	MOBILE HOME TAXES	13,497.00	13,497.00	852.51	13,147.15	349.85	2.59
11032	FIRE AND RESCUE TAXES	10,290.00	10,290.00	143.27	7,676.77	2,613.23	25.39
11040	MACHINERY AND TOOLS TAXES	945,942.00	945,942.00	3,481.89	1,111,191.22	165,249.22-	17.46-
11050	MERCHANTS CAPITAL TAXES	72,136.00	72,136.00	36.00	71,773.85	362.15	.50
11060	PENALTIES, INTEREST & TREAS ADM FEES	172,000.00	172,000.00	21,027.33	119,609.32	52,390.68	30.45
	GENERAL PROPERTY TAXES	9,926,054.00	9,926,054.00	177,716.02	9,381,142.06	544,911.94	5.48
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	928,054.00	928,054.00	89,524.42	638,818.64	289,235.36	31.16
12011	OCCUPANCY TAXES	62,000.00	62,000.00	99.29	35,822.36	26,177.64	42.22
12020	CONSUMER UTILITY TAXES	90,000.00	90,000.00	5,909.59	59,101.28	30,898.72	34.33
12030	BUSINESS LICENSE TAXES	77,130.00	77,130.00	7,686.68	29,008.40	48,121.60	62.39
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	225,080.00	225,080.00	16,377.72	182,942.62	42,137.38	18.72
12060	BANK STOCK TAXES	6,000.00	6,000.00			6,000.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,388,264.00	1,388,264.00	119,597.70	945,693.30	442,570.70	31.87
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	5,000.00	5,000.00	540.00	5,071.00	71.00-	1.42-
13030	PERMITS AND OTHER LICENSES	6,139,260.00	6,139,260.00	865,953.00	4,960,256.01	1,179,003.99	19.20
	PERMITS, FEES AND LICENSES	6,144,260.00	6,144,260.00	866,493.00	4,965,327.01	1,178,932.99	19.18
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	82,104.17	759,572.16	290,427.84	27.65
	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	82,104.17	759,572.16	290,427.84	27.65
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	60,000.00	60,000.00	14,425.15	79,665.37	19,665.37-	32.77-
15020	REVENUE FROM USE OF PROPERTY	57,500.00	57,500.00	4,017.75	42,655.10	14,844.90	25.81
	REVENUE FROM USE OF MONEY/PROPERTY	117,500.00	117,500.00	18,442.90	122,320.47	4,820.47-	4.10-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	162,865.00	162,967.90	12,355.82	101,596.42	61,371.48	37.65
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	189.09	1,093.39	706.61	39.25
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	5,148.00	126.30	3,381.74	1,766.26	34.30
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00		2,221.50	1,578.50	41.53

FUND # -100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 2/29/2020

CURRENT ACCT#	Y-T-D DESCRIPTION	%				BUDGET	APPR.
		AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	UNCOLLECTED
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	10,000.00	10,000.00		9,577.18	422.82	4.22
16210	CHG FOR CREDIT & DEBIT CARD USE	3,400.00	3,400.00	1,548.16	6,743.35	3,343.35-	98.33-
	CHARGES FOR SERVICES	186,165.00	187,115.90	14,219.37	124,613.58	62,502.32	33.40
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	41,000.00	43,155.80		11,533.09	31,622.71	73.27
18990	MISCELLANEOUS	10,500.00	21,895.12	5,647.81	87,633.41	65,738.29-	300.24-
	MISCELLANEOUS REVENUE	51,500.00	65,050.92	5,647.81	99,166.50	34,115.58-	52.44-
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	62,291.92	31,146.08	33.33
19020	RECOVERED COSTS - OTHER	203,920.00	204,258.41	10,613.11	220,268.24	16,009.83-	7.83-
	RECOVERED COSTS	297,358.00	297,696.41	18,399.60	282,560.16	15,136.25	5.08
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00	33,687.87-	18,392.84	31,317.16	62.99
	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00	33,687.87-	18,392.84	31,317.16	62.99
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	361,500.00	361,500.00	72,729.37	309,113.33	52,386.67	14.49
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	361,500.00	361,500.00	72,729.37	309,113.33	52,386.67	14.49
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	248,000.00	248,000.00		150,839.66	97,160.34	39.17
23020	SHERIFF SHARED EXPENSE	1,389,000.00	1,389,000.00	111,028.27	864,082.57	524,917.43	37.79
23030	COMMISSIONER OF REVENUE	76,700.00	76,700.00		45,650.56	31,049.44	40.48
23040	TREASURER SHARED EXPENSE	81,500.00	81,500.00		48,012.67	33,487.33	41.08
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	37,706.00	37,706.00			37,706.00	100.00
23070	CLERK OF COURT SHARED EXP	206,000.00	206,000.00		114,072.64	91,927.36	44.62
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00		73,320.00	31,680.00	30.17
	SHARED EXPENSES - CATEGORICAL	2,143,906.00	2,143,906.00	111,028.27	1,295,978.10	847,927.90	39.55
24040	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,450,428.00	183,791.32	1,540,910.00	90,482.00-	6.23-
	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,450,428.00	183,791.32	1,540,910.00	90,482.00-	6.23-
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT				8,887.00	8,887.00-	100.00-
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL			400.00	2,000.00	2,000.00-	100.00-
	NON-CATEGORICAL AID - FEDERAL			400.00	10,887.00	10,887.00-	100.00-

02/29/2020 DESTE J. COX, TREASURER

FUND #100 REVENUE

SUSSEX COUNTY

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 2/29/2020

PAGE # 12

CURRENT ACCT#	Y-T-D DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BUDGET BALANCE	APPR. UNCOLLECTED
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	188,524.00	3,971,455.22		1,002,126.25	2,969,328.97	74.76
	NON-REVENUE RECEIPTS	<u>188,524.00</u>	<u>3,971,455.22</u>		<u>1,002,126.25</u>	<u>2,969,328.97</u>	<u>74.76</u>
	--FUND TOTAL--	23,332,919.00	27,152,940.45	1,636,881.66	20,857,802.76	6,295,137.69	23.18



FUND #-100 EXPENDITURE

GENERAL FUND -- EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 2/29/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	165,920.00	165,920.00	12,827.52	101,357.26		64,562.74	38.91
	--MAJOR TOTAL--	165,920.00	165,920.00	12,827.52	101,357.26		64,562.74	38.91
	BOARD OF SUPERVISORS	165,920.00	165,920.00	12,827.52	101,357.26		64,562.74	38.91
21100-211	ADMINISTRATOR	869,406.00	1,393,041.00	99,738.12	685,792.93		707,248.07	50.77
	--MAJOR TOTAL--	869,406.00	1,393,041.00	99,738.12	685,792.93		707,248.07	50.77
21200-221	BUILDING & GROUNDS	545,528.00	545,528.00	48,858.41	378,182.50		167,345.50	30.67
	--MAJOR TOTAL--	545,528.00	545,528.00	48,858.41	378,182.50		167,345.50	30.67
21300-231	HOUSING	126,002.00	2,085,912.00	170,942.91	660,651.86		1,425,260.14	68.32
	--MAJOR TOTAL--	126,002.00	2,085,912.00	170,942.91	660,651.86		1,425,260.14	68.32
21400-241	PLANNING	216,589.00	280,072.00	29,099.97	156,587.96		123,484.04	44.09
21400-242	BUILDING INSPECTIONS	247,120.00	247,120.00	17,354.43	139,685.01		107,434.99	43.47
21400-243	ZONING	1,875.00	1,875.00		147.32		1,727.68	92.14
	--MAJOR TOTAL--	465,584.00	529,067.00	46,454.40	296,420.29		232,646.71	43.97
21500-251	FIRE & RESCUE	159,800.00	260,892.00	2,137.59	180,808.28		80,083.72	30.69
21500-252	AMBULANCE & RESCUE	1,149,100.00	1,178,082.00	78,211.80	643,219.60		534,862.40	45.40
21500-253	EMERGENCY SERVICES	222,911.00	231,911.00	12,733.42	211,835.31		20,075.69	8.65
21500-254	911 Services				189.13		189.13	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,555,811.00	1,694,885.00	93,082.81	1,059,119.50		635,765.50	37.51
21600-261	ANIMAL CONTROL	252,959.00	252,959.00	21,418.00	152,187.52		100,771.48	39.83
21600-262	ENVIRONMENTAL INSPECTIONS	225,000.00	231,092.00	10,063.95	108,631.06		122,460.94	52.99
21600-263	GENERAL WORKS	92,000.00	132,000.00	12,962.55	97,627.89		34,372.11	26.03
21600-264	CONVENIENCE CENTERS	410,366.00	550,366.00	56,296.96	348,985.44		201,380.56	36.59
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00		8,470.72		113,879.28	93.07
	--MAJOR TOTAL--	1,102,675.00	1,288,767.00	100,741.46	715,902.63		572,864.37	44.45
21700-271	IT AND CENTRAL ACCOUNTING AS400	38,550.00	38,550.00	200.00	32,601.74		5,948.26	15.42
	--MAJOR TOTAL--	38,550.00	38,550.00	200.00	32,601.74		5,948.26	15.42
	ADMINISTRATOR	4,703,556.00	7,575,750.00	560,018.11	3,828,671.45		3,747,078.55	49.46
22100-281	COUNTY ATTORNEY	130,000.00	130,000.00	15,804.42	112,364.23		17,635.77	13.56
	--MAJOR TOTAL--	130,000.00	130,000.00	15,804.42	112,364.23		17,635.77	13.56
	COUNTY ATTORNEY	130,000.00	130,000.00	15,804.42	112,364.23		17,635.77	13.56
23100-291	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	12,440.13	114,185.00		91,660.00	44.52
	--MAJOR TOTAL--	205,845.00	205,845.00	12,440.13	114,185.00		91,660.00	44.52
	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	12,440.13	114,185.00		91,660.00	44.52

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 2/29/2020

CURRENT ACCT#	Y-T-D DESCRIPTION	ENCUMBRANCE	UNENCUMBERED				BUDGET		APPR.
			AMOUNT	%	AMOUNT	AMOUNT	AMOUNT	BALANCE REMAINING	
31100-311	COMMISSIONER OF REVENUE		264,862.00	264,862.00	21,736.73	164,203.34		100,658.66	38.00
	--MAJOR TOTAL--		264,862.00	264,862.00	21,736.73	164,203.34		100,658.66	38.00
	COMMISSIONER OF REVENUE		264,862.00	264,862.00	21,736.73	164,203.34		100,658.66	38.00
41100-411	TREASURER		363,557.00	366,477.13	48,569.60	241,250.33		125,226.80	34.17
41100-412	LICENSE BUREAU		52,450.00	52,450.00	1,575.00	30,270.00		22,180.00	42.28
	--MAJOR TOTAL--		416,007.00	418,927.13	50,144.60	271,520.33		147,406.80	35.18
	TREASURER		416,007.00	418,927.13	50,144.60	271,520.33		147,406.80	35.18
51100-511	COURTROOM SECURITY		224,871.00	224,871.00	15,837.41	129,072.26		95,798.74	42.60
51100-512	FIELD OPERATIONS		1,785,940.00	1,797,349.55	135,307.52	1,022,671.03		774,678.52	43.10
51100-513	SPOT OPERATIONS		59,973.00	59,973.00	3,493.37	29,903.44		30,069.56	50.13
51100-514	SELECTIVE ENFORCEMENT		218,800.00	234,000.00	15,784.83	132,298.43		101,701.57	43.46
51100-515	WAKEFIELD OPERATIONS		56,954.00	56,954.00	3,972.54	33,702.90		23,251.10	40.82
51100-516	E911		198,770.00	198,831.63	11,126.04	108,215.26		90,616.37	45.57
51100-517	SCHOOL RESOURCE OFFICERS		122,771.00	122,771.00	4,678.22	70,712.97		52,058.03	42.40
	--MAJOR TOTAL--		2,668,079.00	2,694,750.18	190,199.93	1,526,576.29		1,168,173.89	43.34
51500-551	CONFINEMENT OF INMATES		1,768,337.00	1,769,573.41	141,042.95	1,146,511.72		623,061.69	35.20
	--MAJOR TOTAL--		1,768,337.00	1,769,573.41	141,042.95	1,146,511.72		623,061.69	35.20
	SHERIFF'S DEPARTMENT		4,436,416.00	4,464,323.59	331,242.88	2,673,088.01		1,791,235.58	40.12
61100-611	CIRCUIT COURT		38,607.00	38,607.00	838.75	22,061.23		16,545.77	42.85
61100-612	GENERAL DISTRICT COURT		44,308.00	44,308.00	1,370.17	18,173.96		26,134.04	58.98
61100-613	SPECIAL MAGISTRATES		8,400.00	8,400.00	442.76	6,897.10		1,502.90	17.89
61100-614	JUV & DOM RELATIONS COURT		12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--		103,577.00	103,577.00	2,651.68	54,923.79		48,653.21	46.97
	CIRCUIT COURT		103,577.00	103,577.00	2,651.68	54,923.79		48,653.21	46.97
62100-621	CLERK OF COURTS		390,821.00	390,821.00	30,294.10	240,042.45		150,778.55	38.57
	--MAJOR TOTAL--		390,821.00	390,821.00	30,294.10	240,042.45		150,778.55	38.57
	CLERK OF COURTS		390,821.00	390,821.00	30,294.10	240,042.45		150,778.55	38.57
63100-631	COMMONWEALTH'S ATTORNEY		534,394.00	534,394.00	40,024.20	332,305.52		202,088.48	37.81
63100-632	VICTIM/WITNESS PROGRAM		107,366.00	105,474.00	8,268.36	70,424.95		35,049.05	33.23
	--MAJOR TOTAL--		641,760.00	639,868.00	48,292.56	402,730.47		237,137.53	37.06
	COMMONWEALTH'S ATTORNEY		641,760.00	639,868.00	48,292.56	402,730.47		237,137.53	37.06
	--MAJOR TOTAL--								
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES								
81100-801	Crater Health District		198,317.00	198,317.00	49,579.25	148,737.75		49,579.25	25.00

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 2/29/2020

CURRENT ACCT#	Y-T-D DESCRIPTION	ENCUMBRANCE	UNENCUMBERED		AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BUDGET		APPR.
			AMOUNT	%						BALANCE	REMAINING	
81100-803	Old Dominion Emerg. Medical Serv.		1,000.00		1,000.00							
81100-805	District 19 Community Services Bd		71,811.00		71,811.00							
	--MAJOR TOTAL--		271,128.00		271,128.00	49,579.25		221,548.75		49,579.25	18.28	
81300-811	Crater Area Aging		7,060.00		7,060.00					7,060.00	100.00	
81300-814	The Improvement Assoc		64,000.00		64,000.00			64,000.00				
81300-816	Red Cross		2,000.00		2,000.00			2,000.00				
81300-820	Virginia Legal Aid Society		1,227.00		1,227.00			1,227.00				
81300-822	VA Cooperative Extension		56,032.00		56,032.00	147.39		28,791.29		27,240.71	48.61	
81300-823	Chowan Basin Soil & Water Conserv.		7,264.00		7,264.00			7,264.00				
	--MAJOR TOTAL--		137,583.00		137,583.00	147.39		103,282.29		34,300.71	24.93	
81400-825	Wakefield Foundation		11,500.00		11,500.00			11,500.00				
81400-826	Blackwater/Regional Library		176,698.00		176,698.00			132,523.50		44,174.50	25.00	
81400-827	MBC Museum		3,500.00		3,500.00			3,500.00				
	--MAJOR TOTAL--		191,698.00		191,698.00			147,523.50		44,174.50	23.04	
81500-831	John Tyler Community College		995.00		995.00			995.00				
81500-832	Virginia State University		1,000.00		1,000.00			1,000.00				
81500-833	Southside Virginia Education Center		1,000.00		1,000.00			1,000.00				
81500-834	Richard Bland College Foundation		1,500.00		1,500.00					1,500.00	100.00	
	--MAJOR TOTAL--		4,495.00		4,495.00			2,995.00		1,500.00	33.37	
81600-840	Sussex Youth & Adult Recreation Ctr				10,000.00			10,000.00				
81600-843	Senior Citizens, Eastern		10,000.00		10,000.00			10,000.00				
81600-844	Southeast 4-H Center		10,000.00		10,000.00					10,000.00	100.00	
81600-847	Recreation - Unallocated Acct.		15,000.00		5,000.00					5,000.00	100.00	
81600-848	Jessica Ann Moore Foundation		5,000.00		5,000.00			5,000.00				
	--MAJOR TOTAL--		40,000.00		40,000.00			25,000.00		15,000.00	37.50	
81800-860	Crater Planning District Commission		9,790.00		9,790.00			9,790.00				
81800-861	IDA				25,000.00			12,500.00		12,500.00	50.00	
81800-862	Virginia's Gateway Region		42,050.00		42,050.00			42,050.00				
81800-863	Crater Youth Care Commission		112,061.00		112,061.00	19,839.25		75,686.75		36,374.25	32.45	
81800-869	Crater Small Bus Dev Cent Longwod U		3,000.00		3,000.00			3,000.00				
	--MAJOR TOTAL--		166,901.00		191,901.00	19,839.25		143,026.75		48,874.25	25.46	
	CONTRIBUTIONS TO OUTSIDE AGENCIES		811,805.00		836,805.00	69,565.89		643,376.29		193,428.71	23.11	
93100	TRANSFERS TO OTHER FUNDS		9,011,174.00		11,313,300.25	609,108.44		7,506,134.64		3,807,165.61	33.65	
93200	EXP ACCOUNT NON DEPARTMENT		152,643.00		152,643.00					152,643.00	100.00	
	TRANSFERS TO OTHER FUNDS		9,163,817.00		11,465,943.25	609,108.44		7,506,134.64		3,959,808.61	34.53	
95000	DEBT SERVICE		1,892,533.00		1,892,533.00			1,845,813.72		46,719.28	2.46	
	DEBT SERVICE		1,892,533.00		1,892,533.00			1,845,813.72		46,719.28	2.46	



**FUND #-100 EXPENDITURE**

**GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS**

7/01/2019 - 2/29/2020

BUDGET

APPR.

CURRENT ACCT#	Y-T-D DESCRIPTION	ENCUMBRANCE	UNENCUMBERED AMOUNT	%	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	REMAINING
99900	NON DEPARTMENTAL		6,000.00		6,000.00		506.53-		6,506.53	108.44
	NON DEPARTMENTAL		6,000.00		6,000.00		506.53-		6,506.53	108.44
	--FUND TOTAL--		23,332,919.00		28,561,174.97	1,764,127.06	17,957,904.45		10,603,270.52	37.12

FUND #-302 REVENUE

CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

7/01/2019 - 2/29/2020

FUND #-302 REVENUE - CAPITAL PROJECT FUND

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	.00	6,622.00	6,622.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	.00	6,622.00	6,622.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	.00	6,622.00	6,622.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	FUND TRANSFERS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	NON-REVENUE RECEIPTS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	--FUND TOTAL--	503,223.00	503,223.00	.00	856,622.00	353,399.00-	70.22-

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD  
 MAJOR

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90800	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
	REPLACE E911 EQUIPMENT	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	150,000.00	150,000.00	.00	552,147.00	.00	402,147.00	268.09
0004	Public Safety-Vehicle	.00	35,000.00	.00	33,781.66	.00	1,218.34	3.48
0011	Sheriff Patrol Vehicle	110,785.00	199,581.84	.00	140,951.07	.00	58,630.77	29.37
0015	Building Inspections - Vehicle	117,927.00	.00	.00	.00	.00	.00	.00
0016	Treasurer-Printer	.00	12,000.00	.00	12,000.00	.00	.00	.00
0017	Community Development-Vehicle	.00	35,000.00	.00	27,219.32	.00	7,780.68	22.23
0018	Dept. of Social Services-Vehicle	.00	25,000.00	.00	.00	.00	25,000.00	100.00
0019	Treasurer-Security Equipment/Softwa	.00	10,927.00	.00	10,926.37	.00	.63	.00
	VEHICLES & OTHER RELATED EQUIP.	378,712.00	467,508.84	.00	777,025.42	.00	309,516.58	66.20
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	458,712.00	627,508.84	.00	777,025.42	.00	149,516.58	23.82
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS		Jarratt Senior Center					
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	1,548.00	1,548.00	.00	.00	.00	1,548.00	100.00
8214	Newsome Human Health Ser. Bldg	.00	.00	.00	9,960.00	.00	9,960.00	100.00
8217	Carpet Replacement - GDC	.00	25,000.00	.00	12,462.44	.00	12,537.56	50.15
8219	Judicial Complex HVAC-Phase 2	15,963.00	65,963.00	.00	9,198.00	.00	56,765.00	86.05
8220	Water Tower Repairs	.00	7,800.00	.00	.00	.00	7,800.00	100.00
8223	Jail Upgrades	.00	89,000.00	.00	70,575.00	.00	18,425.00	20.70
	RENOVATION OF COUNTY BLDGS	17,511.00	189,311.00	.00	102,195.44	.00	87,115.56	46.01
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD  
 MAJOR

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
	ANIMAL POUND BLDG & COMPLEX	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	44,511.00	240,661.00	.00	125,265.44	.00	115,395.56	47.94
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	503,223.00	868,169.84	.00	902,290.86	.00	34,121.02-	3.93-

# FYE20 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

Page #20

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud
									<b>\$5,700,000.00</b> Budgeted
7/8/2019	May 2019	\$4.75	112,949.28	1,473.49	\$536,509.08				\$475,000.00
7/25/2019	June 2019	\$4.75	102,009.50	1,622.26	\$484,545.13				\$430,290.91
8/28/2019	July 2019	\$4.75	116,386.98	11,388.91	\$552,838.16				\$425,358.71
9/26/2019	Aug 2019	\$4.75	104,173.58	1,800.73	\$494,824.51				\$412,610.77
11/20/2019	Sept 2019	\$4.75	99,162.39	1,620.96	\$471,021.35				\$403,475.91
11/21/2019	Oct 2019	\$4.75	112,192.47	2,065.05	\$532,914.23				\$395,032.73
12/30/2019	Nov 2019	\$4.75	98,447.90	1,752.34	\$467,627.53				\$375,335.37
1/24/2020	Dec 2019	\$4.75	105,696.01	2,251.59	\$502,056.05				\$359,953.34
2/25/2020	Jan 2020	\$4.75	103,022.53	2,403.93	\$489,357.02				\$331,532.80
3/25/2020	Feb 2020	\$4.75			\$0.00				\$292,076.74
4/25/2020	Mar 2020	\$4.75			\$0.00				
5/25/2020	Apr 2020	\$4.75			\$0.00				
6/25/2020	May 2020	\$4.75			\$0.00				
<b>AC TOT FYE 2020 Bud</b>		<b>\$5,700,000</b>	<b>954,040.64</b>	<b>26,379.26</b>	<b>\$4,531,693.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-\$1,168,308.96</b>
<b>G TOTAL PROJ</b>			<b>954,040.64</b>	<b>26,379.26</b>	<b>4,531,693.04</b>	<b>4,768,264.00</b>	<b>5,192,300.00</b>	<b>5,480,000.10</b>	

**Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017**

1. Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
4. Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
5. Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
5. Landfill Current Lease 1,315 Acres
6. Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02



**SUSSEX COUNTY**  
**TEN YEAR LANDFILL REVENUE SUMMARY**  
*DESTE J. COX, TREASURER*

MO. RECD	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FY17-19 3Yr Ave.
July	558,173	599,541	629,481	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	476,389
August	577,545	509,002	597,953	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	453,792
September	475,125	503,372	592,764	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	529,502
October	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	471,021	462,377
November	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	532,914	557,364
December	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451	467,628	480,695
January	449,831	479,350	441,254	488,614	343,461	389,239	390,132	343,788	493,320	689,112	502,056	508,740
February	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	747,024	489,357	527,220
March	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	490,123	667,723		490,786
April	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270	679,997		510,735
May	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837	556,306		437,927
June	<u>571,595</u>	<u>578,670</u>	<u>458,093</u>	<u>473,070</u>	<u>399,471</u>	<u>508,752</u>	<u>400,137</u>	<u>467,027</u>	<u>432,824</u>	<u>536,509</u>		478,787
Totals	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,879</u>	<u>4,998,935</u>	<u>4,461,599</u>	<u>4,703,588</u>	<u>5,462,669</u>	<u>7,576,689</u>	<u>3,995,184</u>	<u>4,875,952</u>

Current Year Budget: 5,700,000





# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

### JANUARY 31, 2020

<u>PAGE</u>	<u>TABLE OF CONTENTS</u>
1 - 1	BANK RECONCILIATION
2 - 6	999 TREAS. ACCT - 4 YR. COMP. BAL SHEET
7 - 7	GEN FUND (100) BALANCE SHEET
8 - 9	REVENUE/EXPENSE SUMMARY BY FUND
10 - 12	GEN FUND (100) REVENUE SUMMARY BY MAJOR
13 - 16	GEN FUND (100) EXPENDITURE SUMMARY BY DEPT
17 - 19	CIF (302) DETAIL REVENUE/EXPENSE SUMMARY
20 - 20	LANDFILL TIPPING FEES
21 - 21	LANDFILL REVENUE SUMMARY - 10 YR REPORT





## TREASURER'S OFFICE

*DESTE JARRATT COX  
TREASURER  
SUSSEX COUNTY*

*15074 COURTHOUSE ROAD  
P.O. BOX 1399  
SUSSEX, VA. 23884*

*Phone (434)246-1086 or  
(434)246-1087  
Fax (434)246-2347*

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business January 31, 2020

**BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking	\$80,168.05	
Plus Cr Card Merch Fee - in bank, not in office---JE	1,237.09	
Plus Cr Card Deposits in Transit - in office, not in bank	2,817.29	
Plus Adj Cks Submitted to Uncl. Prop.	25.26	
Less Outstanding Checks not cleared bank	<u>(16,383.39)</u>	\$67,864.30

**BSV #301- STONY CREEK, VA**

Checking Balance	\$5,657,485.02	
Plus Cr Card Deposits in Transit - in office, not in bank	\$125.00	
Less Outstanding Checks not cleared bank	(\$1,030,092.31)	
Less Deposits in Transit - in bank, not in office	<u>(7,365.27)</u>	4,620,152.44

**SONA #401- WAVERLY, VA**

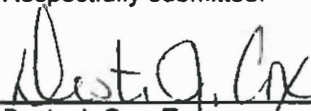
Bank Balance	\$14,504.42	
Less Deposits in Transit - in bank, not in office	(\$0.62)	14,503.80
Investments and CD's		
#30371619 - SONA #451	\$2,247,108.11	
#30378750 - SONA #451	\$1,000,000.00	\$3,247,108.11

<b><u>QZAB -05 #701</u></b> Investment Balance	957,943.21	
<b><u>QZAB -06 #702</u></b> Investment Balance	1,649,518.12	
<b><u>LGIP INVESTMENT #803</u></b> Investment Balance	6,349,994.43	
<b><u>VA INV POOL #804</u></b> Investn Investment Balance	<u>2,104,415.01</u>	

TOTAL IN BANKS REC W/GL \$19,011,499.42

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

  
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 Deste J. Cox, Treasurer

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**BALANCE SHEET - COMPARATIVE PERIODS**

2016/07 - 2020/01

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**

GL070C

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020
		Bal. Sheet 2016/07 Thru 2017/01	Bal. Sheet 2017/07 Thru 2018/01	Bal. Sheet 2018/07 Thru 2019/01	Bal. Sheet 2019/07 Thru 2020/01
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	1,000.00
000100-0201	BB&T - MM Checking	7,171,386.78	5,878,048.47	5,694,512.13	67,864.30
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	913,085.85	370,197.42	35,227.22	4,620,152.44
000100-0302	BSV - Investment Acct	.00	.00	.00	.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	257,432.59	306,509.50	16,519.91	14,503.80
000100-0451	SONA BANK (SB) CD'S	2,210,398.24	2,219,253.59	2,228,143.93	3,247,108.11
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	724,820.81	800,626.13	878,369.20	957,943.21
000100-0702	Bk of America QZAB 06 Escrow	1,222,346.58	1,361,306.57	1,503,688.59	1,649,518.12
000100-0803	LGIP - Investments	2,083,547.59	4,610,027.11	2,439,539.01	6,349,994.43
000100-0804	VIP - Investments	.00	.00	4,520,138.34	2,104,415.01
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	1,419.75	1,842.84	667.74	853.46
	ASSETS	14,585,038.19	15,548,411.63	17,317,406.07	19,013,352.88
	<b>TOTAL ASSETS</b>	<b>14,585,038.19</b>	<b>15,548,411.63</b>	<b>17,317,406.07</b>	<b>19,013,352.88</b>
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	7,274,908.82	8,393,605.28	9,739,957.88	8,388,016.08
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	49,587.39	27,213.30	40,760.07	61,786.90
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	43,561.52	36,010.96	38,642.05	31,029.44
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	55,313.99	58,821.99	59,166.99	59,677.99
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	9,225.37	17,637.31	27,573.73	17,529.33
000300-0135	Reserve for CP and DS	3,576,635.02	3,579,875.02	3,596,905.02	5,622,609.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,605.30	28,069.66	28,761.54	29,979.11
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	14,752.49	3,647.24	1,386.79	41,891.52
000300-0253	Summer Food Service Fund	7,153.51	5,535.81	5,933.61	11,351.80
000300-0254	Title and Grant fund	55,295.93	626,006.51	562,861.08	922,480.82

**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/01

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/01	FY/2018 Bal. Sheet 2017/07 Thru 2018/01	FY/2019 Bal. Sheet 2018/07 Thru 2019/01	FY/2020 Bal. Sheet 2019/07 Thru 2020/01
000300-0255	School Textbook Fund	177,208.33-	251,949.04-	135,912.34-	72,868.82-
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	197,920.05-	198,033.05-	200,230.05-	203,676.05-
000300-0302	General Capital Projects Fund	1,029,533.18-	175,178.15	337,502.66-	656,921.74-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	101,358.83	77,730.39	140,135.27	25,025.77
000300-0306	Cabin Point - Industrail Park Fund	9,723.89	9,723.89	34,704.32	19,723.88
000300-0307	Henry - Industrial Park Fund	.00	113,991.84-	113,991.84-	153,980.77-
000300-0723	Robert Mitchell Scholarship Fund	25,787.17-	25,183.17-	25,284.17-	25,469.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	31,508.86-	31,004.86-	34,316.86-	32,553.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	29,109.83-	30,139.83-	30,975.83-	32,177.83-
000300-0726	Millard D. Stith Sch. Fund	84,557.00-	97,806.00-	102,424.00-	102,582.00-
000300-0733	Special Welfare Fund	1,568.97-	652.67-	8,826.57-	19,997.35-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	<b>FUND EQUITY</b>	<b>12,451,470.25-</b>	<b>13,208,124.51-</b>	<b>14,832,279.77-</b>	<b>16,318,256.15-</b>
	<b>TOTAL PRIOR YR FUND BALANCE</b>	<b>12,451,470.25-</b>	<b>13,208,124.51-</b>	<b>14,832,279.77-</b>	<b>16,318,256.15-</b>
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,288.68-	1,344.51-	.00	.00
000400-0002	Cash Over and Short	47.30-	4.32	3.66-	50.80-
000400-0011	Overpayments	50.00-	.00	.00	.00
000400-0012	Prepaid Taxes - PP	6,433.48-	8,674.19-	3,000.16-	2,163.05-
000400-0013	Prepaid Taxes - RE	17,973.59-	20,860.54-	35,829.69-	21,186.55-
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	724,820.81-	800,626.13-	878,369.20-	957,943.21-
000400-0016	QZAB 2006 Escrow Acct.	1,222,346.58-	1,361,306.57-	1,503,688.59-	1,649,518.12-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	74,025.00-	70,610.00-	64,235.00-	64,235.00-
000400-0101	Commonwealth Current Credit Account	50.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	39,617.50	49,380.50	.00	.00
	OTHER ACCOUNTS	2,007,317.94-	2,214,037.12-	2,485,126.30-	2,695,096.73-
	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	60,000.00-	60,000.00-	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	66,250.00-	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	126,250.00-	126,250.00-	.00	.00
	<b>OTHER EQUITY &amp; ESCROW ACCTS</b>	<b>2,133,567.94-</b>	<b>2,340,287.12-</b>	<b>2,485,126.30-</b>	<b>2,695,096.73-</b>
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00



**BALANCE SHEET - COMPARATIVE PERIODS**

2016/07 - 2020/01

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020
		Bal. Sheet 2016/07 Thru 2017/01	Bal. Sheet 2017/07 Thru 2018/01	Bal. Sheet 2018/07 Thru 2019/01	Bal. Sheet 2019/07 Thru 2020/01
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	176.80	.00	.00	.00
000501-1997	Real Estate - 1997	193.17	.00	.00	.00
000501-1998	Real Estate - 1998	256.14	142.74	.00	.00
000501-1999	REAL ESTATE - 1999	291.78	178.38	121.68	.00
000501-2000	Real Estate - 2000	322.80	186.00	168.00	168.00
000501-2001	Real Estate - 2001	409.80	186.00	168.00	168.00
000501-2002	Real Estate - 2002	557.70	209.95	182.00	182.00
000501-2003	Real Estate - 2003	578.50	209.95	182.00	182.00
000501-2004	REAL ESTATE - 2004	584.35	215.80	187.85	187.85
000501-2005	Real Estate - 2005	584.35	215.80	187.85	187.85
000501-2006	Real Estate - 2006	427.68	198.72	161.28	161.28
000501-2007	Real Estate - 2007	427.68	198.72	161.28	161.28
000501-2008	REAL ESTATE - 2008	574.11	316.53	274.41	264.55
000501-2009	RE - 2009	968.22	571.32	529.20	442.26
000501-2010	Real Estate - 2010	2,008.03	1,227.66	907.62	613.44
000501-2011	Real Estate - 2011	5,220.93	2,450.06	1,684.87	613.44
000501-2012	Real Estate - 2012	9,010.96	4,263.24	3,073.53	1,343.28
000501-2013	Real Estate - 2013	16,821.21	10,695.14	6,040.24	3,227.60
000501-2014	Real Estate - 2014	34,034.07	20,782.63	12,515.65	6,013.92
000501-2015	Real Estate - 2015	98,967.32	43,027.18	29,034.94	10,087.96
000501-2016	Real Estate - 2016	372,282.61	126,307.44	70,884.98	32,255.28
000501-2017	Real Estate - 2017	.00	374,899.86	134,853.44	64,462.61
000501-2018	Real Estate - 2018	.00	.00	367,185.13	123,557.50
000501-2019	Real Estate - 2019	.00	.00	.00	355,953.60
000501-2020	Real Estate - 2020	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	544,698.21-	586,483.12-	628,503.95-	600,233.70-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	15,241.45	.00	.00	.00
000502-2012	PP - 2012	18,778.89	.00	.00	.00
000502-2013	PP - 2013	14,015.08	12,136.74	.00	.00
000502-2014	PP - 2014	29,439.56	23,309.97	20,378.99	.00



**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/01

**FUND # -999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/01	FY/2018 Bal. Sheet 2017/07 Thru 2018/01	FY/2019 Bal. Sheet 2018/07 Thru 2019/01	FY/2020 Bal. Sheet 2019/07 Thru 2020/01
000502-2015	PP - 2015	47,881.64	27,258.53	22,563.70	16,762.79
000502-2016	PP - 2016	538,623.19	127,101.10	98,789.38	91,152.68
000502-2017	PP - 2017	.00	606,062.21	66,317.98	30,066.42
000502-2018	PP - 2018	.00	.00	386,058.19	46,191.93
000502-2019	PP - 2019	.00	.00	.00	450,986.14
000502-2020	PP - 2020	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	663,979.81-	795,868.55-	594,108.24-	635,159.96-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-0000	PSC - 2006	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	2,338.63	.00	.00	.00
000503-2016	PSC - 2016	44.88	.00	.00	.00
000503-2017	PSC - 2017	.00	.00	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	.00	3,661.87
000503-2020	PSC - 2020	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	2,383.51-	.00	.00	3,661.87-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	241.68-	.00	.00	.00
000504-2017	BL - 2017	30.00-	.00	.00	.00
000504-2018	BL - 2018	.00	32.00-	32.00-	.00
000504-2019	BL - 2019	.00	.00	174.00-	.00
000504-2020	BL - 2020	.00	.00	.00	.00
000504-9999	Reserve for Buisness License	271.68	32.00	206.00	.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	8,871.70	5,165.12-	.00	50.00-
000520-9999	Reserve for DMV Withholding Fees	8,871.70-	5,165.12	.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	11,720.16	13,097.45-	.00	.00
000521-9999	Reserve for Administrative Fees	11,720.16-	13,097.45	.00	.00

**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/01

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/01	FY/2018 Bal. Sheet 2017/07 Thru 2018/01	FY/2019 Bal. Sheet 2018/07 Thru 2019/01	FY/2020 Bal. Sheet 2019/07 Thru 2020/01
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	11,285.98	.00	.00	.00
000601-2016	State Income Tax - 2016	.00	3,876.58	.00	.00
000601-2017	State Income Tax - 2017	.00	.00	7,005.23	.00
000601-2018	State Income Tax - 2018	.00	.00	.00	8,632.00
000601-2019	State Income Tax - 2019	.00	.00	.00	.00
000601-9999	Reserve - State Income	11,285.98-	3,876.58-	7,005.23-	8,632.00-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,654.74	3,566.61	3,926.09	6,089.66
000702-9999	Reserve for IPR Loan Payments	2,654.74-	3,566.61-	3,926.09-	6,089.66-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	.00	.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	.00	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

FUND # -100 GENERAL FUND

BALANCE SHEET

1/31/2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	8,892,257.06	1,524,120.44	2,028,361.42-	8,388,016.08
	ASSETS	8,892,257.06	1,524,120.44	2,028,361.42-	8,388,016.08
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.				
101-0237	Res for Literary Loan - High Schoo	2,167,623.00			2,167,623.00
101-0238	Res for Literary Loan - Mid Sch 07	2,801,006.00			2,801,006.00
101-0239	Res for IDA QZAB Bond Deposit	439,849.50			439,849.50
101-0240	Reserve for VPSA 2012 Bond Elem Sc	2,950,000.00			2,950,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	270,079.54		21,192.22-	248,887.32
101-0600	Commonwealth PTR avail. for distr.	426,963.77-	4,992.26	5,322.91-	427,294.42-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
101-0902	Taxes Receivable				
	OTHER ASSETS AND RESERVES	8,201,594.27	4,992.26	26,515.13-	8,180,071.40
	TOTAL ASSETS	17,093,851.33	1,529,112.70	2,054,876.55-	16,568,087.48
	LIABILITIES				
200-0000	Clearing Account - Payroll		251,485.18	251,485.18-	
200-0100	Clearing Account - Accounts Payabl		468,341.71	468,341.71-	
200-0200	IDA Lease Payable				
200-0235	VPSA99 Bonds Payable - High Sch				
200-0236	Literary Loan Pay - High Sch.	2,167,623.00-			2,167,623.00-
200-0237	Literary Loan Pay - Middle Sch 07	2,801,006.00-			2,801,006.00-
200-0238	IDA QZAB Bond Deposit Payable	439,849.50-			439,849.50-
200-0239	VPSA 2012 Bond Payable - Elem Sch.	2,950,000.00-			2,950,000.00-
200-0240	DHCD Loan Payable (Woodfuel)	270,079.54-	21,192.22		248,887.32-
200-0241	Clearing Account - Jurors				
200-0300	Commonwealth PTR outstanding bal.	426,963.77	5,322.91	4,992.26-	427,294.42
200-0600	Deferred Revenue - Taxes				
200-0601	Deferred Revenue - Prepaid Taxes				
200-0700	Performance Surety				
200-0800	Accrued Accounts Payable				
200-0900	LIABILITIES	8,201,594.27-	746,342.02	724,819.15-	8,180,071.40-
	TOTAL LIABILITIES	8,201,594.27-	746,342.02	724,819.15-	8,180,071.40-
	FUND EQUITY				
300-0100	Fund Balance	5,360,872.37-			5,360,872.37-
	FUND EQUITY	5,360,872.37-			5,360,872.37-
	TOTAL PRIOR YR FUND BALANCE	5,360,872.37-			5,360,872.37-
	TOTAL REVENUE	17,732,239.86-		1,488,681.24-	19,220,921.10-
	TOTAL EXPENDITURE	14,200,855.17		1,992,922.22	16,193,777.39
	TOTAL CURRENT FUND BALANCE				3,027,143.71- Rev over Expense
	TOTAL LIABILITIES AND FUND BALANCE	17,093,851.33-	2,739,264.24	2,213,500.39-	16,568,087.48-

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
100	REVENUE - GENERAL FUND	23,332,919.00	27,143,306.09	1,488,681.24	19,220,921.10	7,922,384.99	29.18
105	REVENUE - VPA/DSS FUND	2,127,832.00	2,127,832.00	158,864.04	1,078,658.12	1,049,173.88	49.30
110	REVENUE - CSA FUND	725,000.00	725,000.00	61,782.52	369,648.52	355,351.48	49.01
121	REV.- IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00	77.00	327.00	1,698.00	83.85
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00	137.00	262.00	3,163.00	92.35
125	REVENUE - DRUG FORFEITURE FUND	.00	.00	40.00	78.00	78.00-	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	2,000,000.00	12,902.00	2,018,506.00	18,506.00-	.92-
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	128.40	943.50	177.50-	23.17-
251	REVENUE - SCHOOL FUND	17,203,216.00	17,203,216.00	1,627,201.77	8,550,625.62	8,652,590.38	50.29
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,491.00	817,491.00	87,718.74	422,051.75	395,439.25	48.37
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	.00	30,348.18	2,498.18-	8.97-
254	REVENUE - TITLE & GRANT FUND	1,394,928.00	1,394,928.00	32,212.40	565,334.76	829,593.24	59.47
255	REVENUE - SCH. TEXTBOOK FUND	102,301.00	102,301.00	5,558.00	38,906.00	63,395.00	61.96
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	609.00	1,559.00	1,559.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	503,223.00	503,223.00	2,154.00	856,622.00	353,399.00-	70.22-
305	REVENUE - MEGA SITE INDUST. PARK	.00	.00	.00	116,509.50	116,509.50-	100.00-
307	REVENUE - HENRY INDUST. PARK	.00	.00	.00	39,988.93	39,988.93-	100.00-
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	114.00	253.00	253.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	153.00	344.00	344.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	143.00	819.00	819.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	462.00	1,025.00	1,025.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	1,606.00	14,990.90	14,990.90-	100.00-
	-- REVENUE TOTAL --	46,240,976.00	52,051,363.09	3,480,544.11	33,328,721.88	18,722,641.21	35.96

**EXPENDITURE SUMMARY BY FUNDS**  
7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
100	EXPENDITURES - GENERAL FUND	23,332,919.00	28,551,540.61	1,992,922.22	16,193,777.39	.00	12,357,763.22	43.28
105	EXPENDITURES - VPA/DSS FUND	2,127,832.00	2,127,832.00	165,830.20	1,078,658.12	.00	1,049,173.88	49.30
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	36,135.37	290,926.49	.00	434,073.51	59.87
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	465.00	8,467.48	.00	6,442.48	318.14-
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	18,083.35	60.76	594.02	.00	17,489.33	96.71
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	.00	142.55	.00	623.45	81.39
251	SCHOOL FUND EXPENDITURES	17,203,216.00	17,203,216.00	1,627,201.77	8,550,625.62	.00	8,652,590.38	50.29
252	EXPENDITURES - SCHOOL FOOD SERV	817,491.00	817,491.00	71,715.29	432,014.11	.00	385,476.89	47.15
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	.00	25,206.39	.00	2,643.61	9.49
254	TITLE & GRANT REVOLVING FUND	1,394,928.00	1,394,928.00	64,756.63	477,496.66	.00	917,431.34	65.76
255	EXPENDITURES - TEXTBOOK FUND	102,301.00	102,301.00	.00	162,772.46	.00	60,471.46	59.11-
302	EXPENDITURES - CAPITAL PROJECT FD	503,223.00	868,169.84	38,620.87	902,290.86	.00	34,121.02	3.93-
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	.00	2,625.00	.00	240,069.00	98.91
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00-
724	EXPENS. SUSSEX ENDOWM SCHSHP FD	.00	.00	1,500.00	3,000.00	.00	3,000.00	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	500.00	2,000.00	.00	2,000.00	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	494.45	6,347.83	.00	6,347.83	100.00-
	-- EXPENDITURE TOTAL --	46,240,976.00	52,085,321.80	4,000,202.56	28,138,744.98	.00	23,946,576.82	45.97



GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,289,150.00	5,289,150.00	107,442.46	4,970,524.89	318,625.11	6.02
11020	PUBLIC SERVICE CORP TAXES	749,544.00	749,544.00	5.20	762,816.85	13,272.85-	1.77-
11030	PERSONAL PROPERTY TAXES	2,673,495.00	2,673,495.00	255,345.07	2,172,226.99	501,268.01	18.74
11031	MOBILE HOME TAXES	13,497.00	13,497.00	882.33	12,294.64	1,202.36	8.90
11032	FIRE AND RESCUE TAXES	10,290.00	10,290.00	57.98	7,533.50	2,756.50	26.78
11040	MACHINERY AND TOOLS TAXES	945,942.00	945,942.00		1,107,709.33	161,767.33-	17.10-
11050	MERCHANTS CAPITAL TAXES	72,136.00	72,136.00	40.00	71,737.85	398.15	.55
11060	PENALTIES, INTEREST & TREAS ADM FEES	172,000.00	172,000.00	39,314.44	98,581.99	73,418.01	42.68
	GENERAL PROPERTY TAXES	9,926,054.00	9,926,054.00	403,087.48	9,203,426.04	722,627.96	7.28
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	928,054.00	928,054.00	81,908.00	549,294.22	378,759.78	40.81
12011	OCCUPANCY TAXES	62,000.00	62,000.00	3,933.19	35,723.07	26,276.93	42.38
12020	CONSUMER UTILITY TAXES	90,000.00	90,000.00	8,148.45	53,191.69	36,808.31	40.89
12030	BUSINESS LICENSE TAXES	77,130.00	77,130.00	3,534.21	21,321.72	55,808.28	72.35
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	225,080.00	225,080.00	8,900.62	166,564.90	58,515.10	25.99
12060	BANK STOCK TAXES	6,000.00	6,000.00			6,000.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,388,264.00	1,388,264.00	106,424.47	826,095.60	562,168.40	40.49
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	5,000.00	5,000.00	1,499.00	4,531.00	469.00	9.38
13030	PERMITS AND OTHER LICENSES	6,139,260.00	6,139,260.00	515,978.08	4,094,303.01	2,044,956.99	33.30
	PERMITS, FEES AND LICENSES	6,144,260.00	6,144,260.00	517,477.08	4,098,834.01	2,045,425.99	33.29
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	83,816.11	677,467.99	372,532.01	35.47
	FINES AND FORFEITURES	1,050,000.00	1,050,000.00	83,816.11	677,467.99	372,532.01	35.47
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	60,000.00	60,000.00	3,331.98-	65,240.22	5,240.22-	8.73-
15020	REVENUE FROM USE OF PROPERTY	57,500.00	57,500.00	10,506.57	38,637.35	18,862.65	32.80
	REVENUE FROM USE OF MONEY/PROPERTY	117,500.00	117,500.00	7,174.59	103,877.57	13,622.43	11.59
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	162,865.00	162,865.00	10,260.29	89,240.60	73,624.40	45.20
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	129.78	904.30	895.70	49.76
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	5,148.00	169.43	3,255.44	1,892.56	36.76
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00	224.00	2,221.50	1,578.50	41.53



FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 1/31/2020

CURRENT ACCT#	Y-T-D DESCRIPTION	%				BUDGET	APPR.
		AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	UNCOLLECTED
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	10,000.00	10,000.00	9,577.18	9,577.18	422.82	4.22
16210	CHG FOR CREDIT & DEBIT CARD USE	3,400.00	3,400.00	769.50	5,195.19	1,795.19-	52.79-
	CHARGES FOR SERVICES	186,165.00	187,013.00	21,130.18	110,394.21	76,618.79	40.96
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	41,000.00	42,044.47	3,298.40	11,533.09	30,511.38	72.56
18990	MISCELLANEOUS	10,500.00	16,395.12	11,148.35	81,985.60	65,590.48-	400.06-
	MISCELLANEOUS REVENUE	51,500.00	58,439.59	14,446.75	93,518.69	35,079.10-	60.02-
19000	RECOVERED COSTS	93,438.00	93,438.00	15,572.98	54,505.43	38,932.57	41.66
19020	RECOVERED COSTS - OTHER	203,920.00	204,258.41	954.54	209,655.13	5,396.72-	2.64-
	RECOVERED COSTS	297,358.00	297,696.41	16,527.52	264,160.56	33,535.85	11.26
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00	1,454.87	52,080.71	2,370.71-	4.76-
	PAYMENT IN LIEU OF TAXES	49,710.00	49,710.00	1,454.87	52,080.71	2,370.71-	4.76-
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	361,500.00	361,500.00	20,745.00	236,383.96	125,116.04	34.61
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	361,500.00	361,500.00	20,745.00	236,383.96	125,116.04	34.61
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	248,000.00	248,000.00	21,600.36	150,839.66	97,160.34	39.17
23020	SHERIFF SHARED EXPENSE	1,389,000.00	1,389,000.00	115,120.66	753,054.30	635,945.70	45.78
23030	COMMISSIONER OF REVENUE	76,700.00	76,700.00	6,602.73	45,650.56	31,049.44	40.48
23040	TREASURER SHARED EXPENSE	81,500.00	81,500.00	6,926.49	48,012.67	33,487.33	41.08
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAT/ELECTORAL BD SHARED EXP	37,706.00	37,706.00			37,706.00	100.00
23070	CLERK OF COURT SHARED EXP	206,000.00	206,000.00	16,593.76	114,072.64	91,927.36	44.62
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00	23,476.00	73,320.00	31,680.00	30.17
	SHARED EXPENSES - CATEGORICAL	2,143,906.00	2,143,906.00	190,320.00	1,184,949.83	958,956.17	44.72
24040	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,450,428.00	106,077.19	1,357,118.68	93,309.32	6.43
	OTHER CATEGORICAL AID - STATE	1,428,178.00	1,450,428.00	106,077.19	1,357,118.68	93,309.32	6.43
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT				8,887.00	8,887.00-	100.00-
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL				1,600.00	1,600.00-	100.00-
	NON-CATEGORICAL AID - FEDERAL				10,487.00	10,487.00-	100.00-

01/31/2020 DESTA J. COX, TREASURER

FUND # -100 REVENUE

SUSSEX COUNTY

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2019 - 1/31/2020

PAGE #12

CURRENT ACCT#	Y-T-D DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BUDGET BALANCE	APPR. UNCOLLECTED
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	188,524.00	3,968,535.09		1,002,126.25	2,966,408.84	74.74
	NON-REVENUE RECEIPTS	188,524.00	3,968,535.09		1,002,126.25	2,966,408.84	74.74
	--FUND TOTAL--	23,332,919.00	27,143,306.09	1,488,681.24	19,220,921.10	7,922,384.99	29.18

FUND # -100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	165,920.00	165,920.00	13,129.89	88,529.74		77,390.26	46.64
	--MAJOR TOTAL--	165,920.00	165,920.00	13,129.89	88,529.74		77,390.26	46.64
	BOARD OF SUPERVISORS	165,920.00	165,920.00	13,129.89	88,529.74		77,390.26	46.64
21100-211	ADMINISTRATOR	869,406.00	1,393,041.00	54,663.49	586,054.81		806,986.19	57.92
	--MAJOR TOTAL--	869,406.00	1,393,041.00	54,663.49	586,054.81		806,986.19	57.92
21200-221	BUILDING & GROUNDS	545,528.00	545,528.00	41,321.28	329,324.09		216,203.91	39.63
	--MAJOR TOTAL--	545,528.00	545,528.00	41,321.28	329,324.09		216,203.91	39.63
21300-231	HOUSING	126,002.00	2,085,912.00	50,787.52	489,708.95		1,596,203.05	76.52
	--MAJOR TOTAL--	126,002.00	2,085,912.00	50,787.52	489,708.95		1,596,203.05	76.52
21400-241	PLANNING	216,589.00	280,072.00	30,470.34	127,487.99		152,584.01	54.48
21400-242	BUILDING INSPECTIONS	247,120.00	247,120.00	17,989.50	122,330.58		124,789.42	50.49
21400-243	ZONING	1,875.00	1,875.00		147.32		1,727.68	92.14
	--MAJOR TOTAL--	465,584.00	529,067.00	48,459.84	249,965.89		279,101.11	52.75
21500-251	FIRE & RESCUE	159,800.00	260,892.00	6,413.18	178,670.69		82,221.31	31.51
21500-252	AMBULANCE & RESCUE	1,149,100.00	1,178,082.00	77,591.37	565,007.80		613,074.20	52.04
21500-253	EMERGENCY SERVICES	222,911.00	226,411.00	19,317.43	199,101.89		27,309.11	12.06
21500-254	911 Services				189.13		189.13	100.00
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,555,811.00	1,689,385.00	103,321.98	966,036.69		723,348.31	42.81
21600-261	ANIMAL CONTROL	252,959.00	252,959.00	17,722.62	130,769.52		122,189.48	48.30
21600-262	ENVIRONMENTAL INSPECTIONS	225,000.00	231,092.00	10,133.97	98,567.11		132,524.89	57.34
21600-263	GENERAL WORKS	92,000.00	132,000.00	13,998.05	84,665.34		47,334.66	35.85
21600-264	CONVENIENCE CENTERS	410,366.00	550,366.00	43,213.65	292,688.48		257,677.52	46.81
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00		8,470.72		113,879.28	93.07
	--MAJOR TOTAL--	1,102,675.00	1,288,767.00	85,068.29	615,161.17		673,605.83	52.26
21700-271	IT AND CENTRAL ACCOUNTING AS400	38,550.00	38,550.00		32,401.74		6,148.26	15.94
	--MAJOR TOTAL--	38,550.00	38,550.00		32,401.74		6,148.26	15.94
	ADMINISTRATOR	4,703,556.00	7,570,250.00	383,622.40	3,268,653.34		4,301,596.66	56.82
22100-281	COUNTY ATTORNEY	130,000.00	130,000.00	12,106.23	96,559.81		33,440.19	25.72
	--MAJOR TOTAL--	130,000.00	130,000.00	12,106.23	96,559.81		33,440.19	25.72
	COUNTY ATTORNEY	130,000.00	130,000.00	12,106.23	96,559.81		33,440.19	25.72
23100-291	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	22,247.26	101,744.87		104,100.13	50.57
	--MAJOR TOTAL--	205,845.00	205,845.00	22,247.26	101,744.87		104,100.13	50.57
	REGISTRAR/BOARD OF ELECTIONS	205,845.00	205,845.00	22,247.26	101,744.87		104,100.13	50.57

SUSSEX COUNTY

**GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS**

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
31100-311	COMMISSIONER OF REVENUE	264,862.00	264,862.00	19,439.09	142,466.61		122,395.39	46.21
	--MAJOR TOTAL--	264,862.00	264,862.00	19,439.09	142,466.61		122,395.39	46.21
	COMMISSIONER OF REVENUE	264,862.00	264,862.00	19,439.09	142,466.61		122,395.39	46.21
41100-411	TREASURER	363,557.00	363,557.00	25,568.17	192,680.73		170,876.27	47.00
41100-412	LICENSE BUREAU	52,450.00	52,450.00	17,654.96	28,695.00		23,755.00	45.29
	--MAJOR TOTAL--	416,007.00	416,007.00	43,223.13	221,375.73		194,631.27	46.78
	TREASURER	416,007.00	416,007.00	43,223.13	221,375.73		194,631.27	46.78
51100-511	COURTROOM SECURITY	224,871.00	224,871.00	18,815.75	113,234.85		111,636.15	49.64
51100-512	FIELD OPERATIONS	1,785,940.00	1,796,135.32	130,941.28	887,363.51		908,771.81	50.59
51100-513	SPOT OPERATIONS	59,973.00	59,973.00	6,661.21	26,410.07		33,562.93	55.96
51100-514	SELECTIVE ENFORCEMENT	218,800.00	234,000.00	28,889.76	116,513.60		117,486.40	50.20
51100-515	WAKEFIELD OPERATIONS	56,954.00	56,954.00		29,730.36		27,223.64	47.79
51100-516	E911	198,770.00	198,831.63	10,545.91	97,089.22		101,742.41	51.17
51100-517	SCHOOL RESOURCE OFFICERS	122,771.00	122,771.00	4,514.26	66,034.75		56,736.25	46.21
	--MAJOR TOTAL--	2,668,079.00	2,693,535.95	200,368.17	1,336,376.36		1,357,159.59	50.38
51500-551	CONFINEMENT OF INMATES	1,768,337.00	1,769,573.41	128,684.58	1,005,468.77		764,104.64	43.18
	--MAJOR TOTAL--	1,768,337.00	1,769,573.41	128,684.58	1,005,468.77		764,104.64	43.18
	SHERIFF'S DEPARTMENT	4,436,416.00	4,463,109.36	329,052.75	2,341,845.13		2,121,264.23	47.52
61100-611	CIRCUIT COURT	38,607.00	38,607.00	5,447.33	21,222.48		17,384.52	45.02
61100-612	GENERAL DISTRICT COURT	44,308.00	44,308.00	2,289.88	16,803.79		27,504.21	62.07
61100-613	SPECIAL MAGISTRATES	8,400.00	8,400.00	1,056.63	6,454.34		1,945.66	23.16
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	103,577.00	103,577.00	8,793.84	52,272.11		51,304.89	49.53
	CIRCUIT COURT	103,577.00	103,577.00	8,793.84	52,272.11		51,304.89	49.53
62100-621	CLERK OF COURTS	390,821.00	390,821.00	28,586.33	209,748.35		181,072.65	46.33
	--MAJOR TOTAL--	390,821.00	390,821.00	28,586.33	209,748.35		181,072.65	46.33
	CLERK OF COURTS	390,821.00	390,821.00	28,586.33	209,748.35		181,072.65	46.33
63100-631	COMMONWEALTH'S ATTORNEY	534,394.00	534,394.00	38,322.57	292,281.32		242,112.68	45.30
63100-632	VICTIM/WITNESS PROGRAM	107,366.00	105,474.00	8,688.32	62,156.59		43,317.41	41.06
	--MAJOR TOTAL--	641,760.00	639,868.00	47,010.89	354,437.91		285,430.09	44.60
	COMMONWEALTH'S ATTORNEY	641,760.00	639,868.00	47,010.89	354,437.91		285,430.09	44.60
	--MAJOR TOTAL--							
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Crater Health District	198,317.00	198,317.00		99,158.50		99,158.50	50.00



FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-803	Old Dominion Emerg. Medical Serv.	1,000.00	1,000.00		1,000.00			
81100-805	District 19 Community Services Bd	71,811.00	71,811.00		71,811.00			
	--MAJOR TOTAL--	271,128.00	271,128.00		171,969.50		99,158.50	36.57
81300-811	Crater Area Aging	7,060.00	7,060.00				7,060.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00	2,000.00	2,000.00			
81300-820	Virginia Legal Aid Society	1,227.00	1,227.00		1,227.00			
81300-822	VA Cooperative Extension	56,032.00	56,032.00	4,649.50	28,643.90		27,388.10	48.87
81300-823	Chowan Basin Soil & Water Conserv.	7,264.00	7,264.00		7,264.00			
	--MAJOR TOTAL--	137,583.00	137,583.00	6,649.50	103,134.90		34,448.10	25.03
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	176,698.00	176,698.00	44,174.50	132,523.50		44,174.50	25.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	191,698.00	191,698.00	44,174.50	147,523.50		44,174.50	23.04
81500-831	John Tyler Community College	995.00	995.00		995.00			
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	1,000.00	1,000.00		1,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00				1,500.00	100.00
	--MAJOR TOTAL--	4,495.00	4,495.00		2,995.00		1,500.00	33.37
81600-840	Sussex Youth & Adult Recreation Ctr		10,000.00		10,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
81600-847	Recreation - Unallocated Acct.	15,000.00	5,000.00				5,000.00	100.00
81600-848	Jessica Ann Moore Foundation	5,000.00	5,000.00		5,000.00			
	--MAJOR TOTAL--	40,000.00	40,000.00		25,000.00		15,000.00	37.50
81800-860	Crater Planning District Commission	9,790.00	9,790.00	4,895.00	9,790.00			
81800-861	IDA		25,000.00		12,500.00		12,500.00	50.00
81800-862	Virginia's Gateway Region	42,050.00	42,050.00	21,025.00	42,050.00			
81800-863	Crater Youth Care Commission	112,061.00	112,061.00	4,088.25	55,847.50		56,213.50	50.16
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	166,901.00	191,901.00	30,008.25	123,187.50		68,713.50	35.80
	CONTRIBUTIONS TO OUTSIDE AGENCIES	811,805.00	836,805.00	80,832.25	573,810.40		262,994.60	31.42
93100	TRANSFERS TO OTHER FUNDS	9,011,174.00	11,313,300.25	914,343.69	6,897,026.20		4,416,274.05	39.03
93200	EXP ACCOUNT NON DEPARTMENT	152,643.00	152,643.00				152,643.00	100.00
	TRANSFERS TO OTHER FUNDS	9,163,817.00	11,465,943.25	914,343.69	6,897,026.20		4,568,917.05	39.84
95000	DEBT SERVICE	1,892,533.00	1,892,533.00	90,534.47	1,845,813.72		46,719.28	2.46
	DEBT SERVICE	1,892,533.00	1,892,533.00	90,534.47	1,845,813.72		46,719.28	2.46

SUSSEX COUNTY

**GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS**

7/01/2019 - 1/31/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
99900	NON DEPARTMENTAL	6,000.00	6,000.00		506.53-		6,506.53	108.44
	NON DEPARTMENTAL	6,000.00	6,000.00		506.53-		6,506.53	108.44
	--FUND TOTAL--	23,332,919.00	28,551,540.61	1,992,922.22	16,193,777.39		12,357,763.22	43.28



FUND #-302 REVENUE - CAPITAL PROJECT FUND  
 MAJOR

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	2,154.00	6,622.00	6,622.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	2,154.00	6,622.00	6,622.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	2,154.00	6,622.00	6,622.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	FUND TRANSFERS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	NON-REVENUE RECEIPTS	503,223.00	503,223.00	.00	850,000.00	346,777.00-	68.91-
	--FUND TOTAL--	503,223.00	503,223.00	2,154.00	856,622.00	353,399.00-	70.22-

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
	REPLACE E911 EQUIPMENT	80,000.00	160,000.00	.00	.00	.00	160,000.00	100.00
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	150,000.00	150,000.00	.00	552,147.00	.00	402,147.00-	268.09-
0004	Public Safety-Vehicle	.00	35,000.00	.00	33,781.66	.00	1,218.34	3.48
0011	Sheriff Patrol Vehicle	110,785.00	199,581.84	38,620.87	140,951.07	.00	58,630.77	29.37
0015	Building Inspections - Vehicle	117,927.00	.00	.00	.00	.00	.00	.00
0016	Treasurer-Printer	.00	12,000.00	.00	12,000.00	.00	.00	.00
0017	Community Development-Vehicle	.00	35,000.00	.00	27,219.32	.00	7,780.68	22.23
0018	Dept. of Social Services-Vehicle	.00	25,000.00	.00	.00	.00	25,000.00	100.00
0019	Treasurer-Security Equipment/Softwa	.00	10,927.00	.00	10,926.37	.00	.63	.00
	VEHICLES & OTHER RELATED EQUIP.	378,712.00	467,508.84	38,620.87	777,025.42	.00	309,516.58-	66.20-
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	458,712.00	627,508.84	38,620.87	777,025.42	.00	149,516.58-	23.82-
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS							
	Jarratt Senior Center							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	1,548.00	1,548.00	.00	.00	.00	1,548.00	100.00
8214	Newsome Human Health Ser. Bldg	.00	.00	.00	9,960.00	.00	9,960.00-	100.00-
8217	Carpet Replacement - GDC	.00	25,000.00	.00	12,462.44	.00	12,537.56	50.15
8219	Judicial Complex HVAC-Phase 2	15,963.00	65,963.00	.00	9,198.00	.00	56,765.00	86.05
8220	Water Tower Repairs	.00	7,800.00	.00	.00	.00	7,800.00	100.00
8223	Jail Upgrades	.00	89,000.00	.00	70,575.00	.00	18,425.00	20.70
	RENOVATION OF COUNTY BLDGS	17,511.00	189,311.00	.00	102,195.44	.00	87,115.56	46.01
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD  
 MAJOR

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
94800	ANIMAL POUND BLDG & COMPLEX	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
94900	WASTE SITE PURCHASE							
	COMMONWEALTH ATTN Y OFFICE BLDG							
	CAPITAL PROJECTS	44,511.00	240,661.00	.00	125,265.44	.00	115,395.56	47.94
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	503,223.00	868,169.84	38,620.87	902,290.86	.00	34,121.02-	3.93-

# FYE20 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

Page #20

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud
									<b>\$5,700,000.00 Budgeted</b>
7/8/2019	May 2019	\$4.75	112,949.28	1,473.49	\$536,509.08				\$475,000.00
7/25/2019	June 2019	\$4.75	102,009.50	1,622.28	\$484,545.13				\$430,290.91
8/28/2019	July 2019	\$4.75	116,386.98	11,388.91	\$552,838.16				\$425,358.71
9/26/2019	Aug 2019	\$4.75	104,173.58	1,800.73	\$494,824.51				\$412,610.77
11/20/2019	Sept 2019	\$4.75	99,162.39	1,620.98	\$471,021.35				\$395,032.73
11/21/2019	Oct 2019	\$4.75	112,192.47	2,065.05	\$532,914.23				\$375,335.37
12/30/2019	Nov 2019	\$4.75	98,447.90	1,752.34	\$467,627.53				\$359,953.34
1/24/2020	Dec 2019	\$4.75	105,686.01	2,251.59	\$502,058.05				\$331,532.80
2/25/2020	Jan 2020	\$4.75			\$0.00				
3/25/2020	Feb 2020	\$4.75			\$0.00				
4/25/2020	Mar 2020	\$4.75			\$0.00				
5/25/2020	Apr 2020	\$4.75			\$0.00				
6/25/2020	May 2020	\$4.75			\$0.00				
<b>AC TOT FYE 2020 Bud</b>		<b>\$5,700,000</b>	<b>851,018.11</b>	<b>23,975.33</b>	<b>\$4,042,336.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b><del>-\$1,857,663.98</del></b>
<b>G TOTAL PROJ</b>			<b>851,018.11</b>	<b>23,975.33</b>	<b>4,042,336.02</b>	<b>4,768,264.00</b>	<b>5,192,300.00</b>	<b>5,480,000.10</b>	

**Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017**

1. Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
4. Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
5. Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
5. Landfill Current Lease 1,315 Acres
6. Escrow Agreement: Escrow account/bond/letter \$5,000/acre with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acre over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

SUSSEX COUNTY  
TEN YEAR LANDFILL REVENUE SUMMARY  
DESTE J. COX, TREASURER

MO. RECD	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FY17-19 3Yr Ave.
July	558,173	599,541	629,481	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	476,389
August	577,545	509,002	597,953	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	453,792
September	475,125	503,372	592,764	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	529,502
October	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	471,021	462,377
November	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	532,914	557,364
December	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451	467,628	480,695
January	449,831	479,350	441,254	488,614	343,461	389,239	390,132	343,788	493,320	689,112	502,056	508,740
February	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	747,024		527,220
March	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	490,123	667,723		490,786
April	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270	679,997		510,735
May	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837	556,306		437,927
June	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824	536,509		478,787
<b>Totals</b>	<b>5,927,545</b>	<b>6,441,927</b>	<b>5,808,297</b>	<b>5,583,306</b>	<b>4,763,879</b>	<b>4,998,935</b>	<b>4,461,599</b>	<b>4,703,588</b>	<b>5,462,669</b>	<b>7,576,689</b>	<b>3,505,827</b>	<b>4,875,952</b>

Current Year Budget: 5,700,000







# Animal Services

February & March 2020  
Monthly Report



OFFICE OF PUBLIC SAFETY  
CECIL R STAINBACK  
ANIMAL SERVICES OFFICER  
(434) 246-1044 – FAX (434) 246-6013  
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

February 6, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR  
FROM: BROOKLYN CARPENTER, ANIMAL SERVICES OFFICER  
SUBJECT: FEBRUARY 2020 MONTHLY REPORT

=====

Enclosed is the February 2020 monthly report.

**Animal Services Monthly Report:** As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, forty-two (42) canines were rescued. Four (4) canines were returned to owner; and, two (2) were adopted. Three (3) canines were euthanized for medical issues and severe human aggression.

This month, zero (0) feline rescued, zero (0) were adopted and zero (0) fostered. Zero (0) felines euthanized.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for February (11) Hours**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for February (53) Hours**

**Total Number of Calls for Service:** A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for February (20) Calls**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for February (18) Hours**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for February (8.5) Hours**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for February (5.5) Hours**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in February (23) Hours**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in February (3) Hours**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in February (8) Hours**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in February (1) Hour**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in February (3) Hours**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in February (1) Hours**

**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in February (0) Hours**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in February (1) Hours**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in February (17) Hours**

**Landfill:** Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in February (1) Hour**

**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in February (0) Hours**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in February (1) Hour**

**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in February (4.5) Hours**

**Shelter Related:** The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in February (25.5) Hours**

OFFICE OF PUBLIC SAFETY  
CECIL R STAINBACK  
ANIMAL SERVICES OFFICER  
(434) 246-1044 – FAX (434) 246-6013  
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

February 6, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR  
FROM: CECIL R STAINBACK, ANIMAL SERVICES OFFICER  
SUBJECT: JANUARY 2020 MONTHLY REPORT

=====

Enclosed is the January 2020 monthly report.

**Animal Services Monthly Report:** Attached is the JANUARY 2020 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, eleven (12) canines were rescued, nine (9) canines was returned to owner, one (1) was sent to foster, and zero (0) was adopted. One (1) canine euthanized for aggression issues. This month, two (2) feline rescued, three (3) was adopted and one (1) fostered. Three (3) felines euthanized.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer’s paperwork, time at the County Administration Office and taking moneys collected to the Treasurer’s Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it’s time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for January (23.5) Hours**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for January (82.5)**

**Total Number of Calls for Service** A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center “# of calls” and, all “In house calls”, those calls received at the shelter or direct calls to staffing. **Total for January (50) Calls**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for January (41.5) Hours**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for January (15) Hours**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for January (4.5) Hours**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in January (15.5) Hours**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in January (7) Hours**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in January (6) Hours**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in January (0) Hours**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in January (23.5) Hours**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in January (1.5) Hours**



**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in January (7) Hours**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in December (4.5) Hours**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in January (9) Hours**

**Landfill:** Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in January (0) Hour**

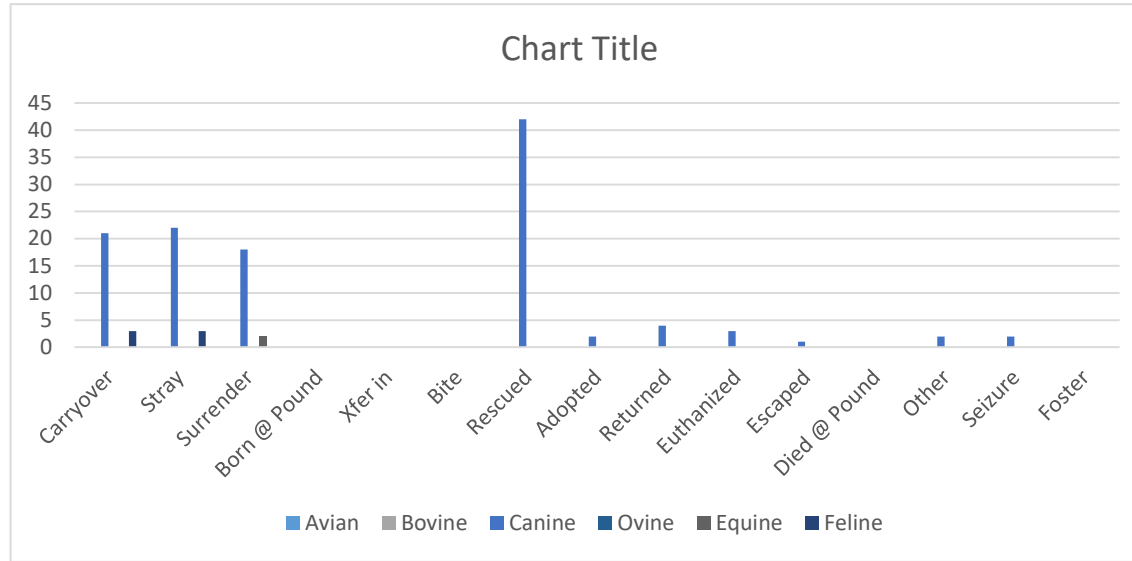
**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in January (0) Hours**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in January (5) Hour**

**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in January (3) Hours**

**Shelter Related:** The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in January (45.5) Hours**

# Sussex County Animal Control Monthly Intake Report January 2020



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	21	22	18	0	0	0	42	2	4	3	1	0	2	2	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0
Feline	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0

<b>ACTIVE CASES</b>		<b>CANINE</b>	13	<b>FELINE</b>	6	<b>EQUINE</b>	2	Bovine	0	Ovine	0
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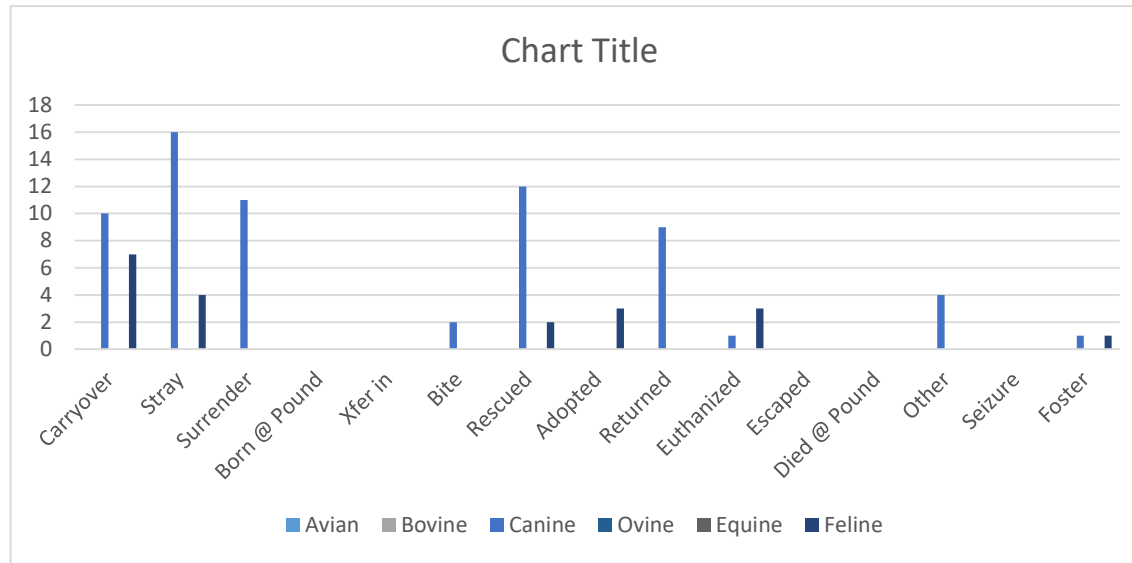
<b>TOTALS</b>	20
<b>MILEAGE</b>	
<b>UNIT 5</b>	1,950
<b>UNIT 6</b>	75
<b>UNIT 7</b>	1,434
<b>TOTALS</b>	
<b>SUMMONS</b>	0

Calls

Gas

Diesel

## Sussex County Animal Control Monthly Intake Report January 2020



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	10	16	11	0	0	2	12	0	9	1	0	0	4	0	1
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	7	4	0	0	0	0	2	3	0	3	0	0	0	0	1

<b>ACTIVE CASES</b>		<b>CANINE</b>	<b>21</b>	<b>FELINE</b>	<b>3</b>	<b>EQUINE</b>	<b>0</b>	Bovine	<b>0</b>		Ovine	<b>0</b>
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<b>TOTALS</b>	<b>46</b>
<b>MILEAGE</b>	
<b>UNIT 5</b>	<b>1,500</b>
<b>UNIT 6</b>	<b>1,927</b>
<b>UNIT 7</b>	<b>100</b>
<b>TOTALS</b>	<b>3,527.00</b>
<b>SUMMONS</b>	<b>0</b>

Calls

Gas  
Diesel

Month: Feb 2020

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1													1									
2																						
3		3	1											1			3					1
4	1	2		2			2	0.5	1								2.5					
5	2	3									1										1	1
6		4	3			3	1	1	2													
7		3							3								5					
8																						
9						1																
10		1	1			3			1								3.5			0.5		2
11	2	2	2			2			1				1								2	
12	1	3							2		2											
13	1	3					0.5	0.5														3
14		2	1			1			2	2			1				1					1
15																						
16																						
17		2	2	1		3	1.5	1	1		0.5									0.5	1	0.5
18	1	3	1	1							1											3
19		4		1		1			3							1						
20	1	2	1			1					1						1					3
21		1.5	1			1	1	1	2			1										0.5
22																						
23																						
24																						
25	0.5	2	1			1	0.5	0.5			0.5						1	1				2
26	1	3.5	1			1			2	1											0.5	
27		2						1	2		1											2
28	0.5	3					0.5		1		1											2
29		2					1.5															4.5
Total	11	51	15	5	0	18	8.5	5.5	23	3	8	1	3	1	0	1	17	1	0	1	4.5	25.5

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

Month: Jan 2020

Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1																						
2	5	5		1		1										0.5	2					2.5
3	1	2	3			3			1		1											1
4																						
5																						
6	2	4	1	3		3			1.5											2		3.5
7		5.5		2		2.5				1.5	1					3					1	1.5
8	1	5	2	3		3	0.5	0.5	2		1											3
9	1	6.5	1			1			2							1	3.5					1
10	1.5	3.5	1	1		1	0.5	0.5	0.5		1		2.5			1	2					4.5
11			2										3.5									
12																						
13		5.5	1	2		4	2	0.5												1.5		2.5
14	2.5	6	1			1.5	1.5	0.5	1					1.5								1.5
15	2.5	5.5	1	1		2.5			2							2						1.5
16		5					0.5	0.5	0.5	2											1	6.5
17																						
18															7							
19			1										1									
20																						
21		3		2		1.5			1													2.5
22	3	5	2	2		3		0.5	1							1						2.5
23	2	3.5	1	3		4.5	2			2			1.5									2
24		6		2		1			1				2							1.5		4.5
25			1		1								12									
26			2						1				1									
27	1	4		2		3	2.5	1.5			1										1	2
28	1	2.5	2			1	2.5				1											
29		1	1			2			1	1.5							1.5					1
30		2		1		1	3															2
31		2	2			2																
Total	23.5	82.5	25	25	1	41.5	15	4.5	15.5	7	6	0	23.5	1.5	7	8.5	9	0	0	5	3	45.5

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

## Canines/Felines Rescued or Transferred

Feb-20
Total of 42 Canines
Total of 0 Felines

Intake Number	Name	Rescue Organization/Animal Shelter
235-19112301	Princess	Stafford Spca
243-19120501	Duke	Hopewell Animal Shelter
254-19122102	Titus	Happe
4-20011101	Smooch	Henrico Humane Society
5-20011201	Loving	Henrico Humane Society
14-20012301	Ladybug	M.O.M.s
16-20012401	Johnny	Happe
18-20012701	Cotton	King George Animal Rescue League
27-20012901	Viper	B.R.A.G
28-20013101	Bullet	B.R.E.W
29-20013102	Mosie	B.R.E.W
32-20013105	Dog 26	Dogs Deserve <b>Better Blue Ridge</b>
33-20013106	Dog 35	Dogs Deserve Better Blue Ridge
35-20020302	Jennifer	M.O.M.S
36-20020401	Little Bit	Richmond Animal Care & Control
37-20020402	Fat Boy	Richmond Animal Care & Control
38-20020403	Baby	Triangle Beagle Rescue
39-20020403	Foxy	Triangle Beagle Rescue
40-20020501	Coughy	Richmond Animal Care & Control
41-20020502	Fisty	Richmond Animal Care & Control
42-20020601	Louie	Vintage Racers for Rescues
44-20020603	Lea	Renees Rescue, Inc
45-20020604	Henry	Renees Rescue, Inc
46-20020605	Xander	Renees Rescue, Inc
47-20020701	Dog 33	Renees Rescue, Inc
48-20020702	Dog 24	Renees Rescue, Inc
49-20020703	Dog 22	King George Animal Rescue League
50-20021001	Mama	Richmond Ruff House
52-20021003	Baxter	Richmond Ruff House
53-20021004	Owen	Prince George AC
54-20021101	Sissy	M.O.M.S
55-20021102	Avery	Augusta Dog Adoptions
56-20021301	Jo	Colonial Heights Animal Shelter
57-20021302	Karev	M.O.M.S
58-20021303	Alex	M.O.M.S
59-20021304	Maggie	Colonial Heights Animal Shelter
61-20021401	Phoebe	Surry County Animal Services
62-20021402	Ellie	Surry County Animal Services
64-20021801	Addison	Seva GRRET
68-20022002	Sally	M.O.M.S
70-20022006	Blue	Augusta Dog Adoptions
71-20022101	Brook	Seva GRRET







# January & February 2020

## Monthly Report

# Community Development Office Monthly February 2020

*Mr. Bart Nuckols, Interim Director of Community Development*

## *Economic Development.*

- *Plans have been approved by the Department of Environmental Quality regarding the Cabin Point Road Clearing project.*

## *Community Development/Special Programs Grant Administration*

- *The Fairfield Inn site is under construction and the building plans have been submitted and are under review.*

## *Planning & Zoning*

- *Two (2) plats were processed and approved*
- *One (1) address application was completed.*
- *Five (5) Zoning Applications were reviewed and approved.*

## *Erosion & Sediment Control*

- *Four (4) E&S projects are active with inspections being made after each rain event.*
- *Four (4) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*

# Community Development Office Monthly January 2020

*Mr. Bart Nuckols, Interim Director of Community Development*

## *Economic Development.*

- *Plans have been approved by the Department of Environmental Quality regarding the Cabin Point Road Clearing project.*

## *Community Development/Special Programs Grant Administration*

- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*
- *The Fairfield Inn site is under construction and the building plans have been submitted and are under review.*

## *Planning & Zoning*

- *Three (3) plats were processed and approved*
- *One (1) address application was completed.*
- *Four (4) Zoning Applications were reviewed and approved.*

## *Erosion & Sediment Control*

- *Four (4) E&S projects are active with inspections being made after each rain event.*
- *Three (3) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*



## MEMORANDUM

DATE: March 2, 2020  
 TO: Larry Hughes, Interim County Administrator  
 FROM: Bart Nuckols, Interim Planning Director  
 SUBJECT: February 2020 - Monthly Report

Please accept this as the February 2020 update for the Community Development Department.

### BUILDING ACTIVITY

- February 2020

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	2	2	2	24	\$162,025.00	\$324.77

- February 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
6	5	4	3	47	\$353,659.00	\$2,738.33

- January 2020 – December 2020 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
20	12	6	11	82	\$1,955,938.00	\$11,260.82





## MEMORANDUM

DATE: February 5, 2020  
 TO: Lawrence Hughes, Interim County Administrator  
 FROM: Bart Nuchols, Interim Planning Director  
 SUBJECT: January 2020 - Monthly Report

Please accept this as the January 2020 update for the Community Development Department.

### BUILDING ACTIVITY

- January 2020

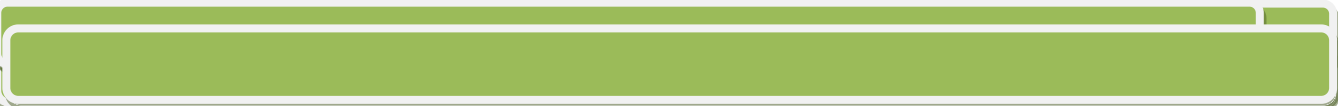
<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
13	10	4	9		\$1,793,913.00	\$10,936.05

- January 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
9	8	5	8	65	\$817,402.00	\$3,408.09

- January 2020 – December 2020 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
13	10	4	9		\$1,793,913.00	\$10,936.05





# **Environmental Inspections February & March 2020 Monthly Report**



**Origin / Material Summary Report**

**Criteria: 02/01/2020 12:00 AM to 02/29/2020 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Tons
DC	Special Misc-Tons	823.52
<b>Origin Total</b>		<b>823.52</b>
DE	MSWT	45.08
DE	Special Misc-Tons	0.32
<b>Origin Total</b>		<b>45.40</b>
GA	MSWT	15.21
<b>Origin Total</b>		<b>15.21</b>
MD	MSWT	514.08
MD	Sludge Indus-Tons	100.95
MD	SludgeIndus-Tons	127.56
MD	Special Misc-Tons	83.99
<b>Origin Total</b>		<b>826.58</b>
NC	CDTC	118.75
NC	MSWT	3,070.95
<b>Origin Total</b>		<b>3,189.70</b>
NJ	Auto Fluff RGC-Tons	14,955.66
<b>Origin Total</b>		<b>14,955.66</b>
NY	MSWT	49,000.01
<b>Origin Total</b>		<b>49,000.01</b>
PA	MSWT	13.39
<b>Origin Total</b>		<b>13.39</b>
SC	MSWT	14.18
<b>Origin Total</b>		<b>14.18</b>
SUSS BUS	CDTC	2.68
SUSS BUS	MSWT	91.53
SUSS BUS	Sludge Indus-Tons	1,369.90
<b>Origin Total</b>		<b>1,464.11</b>
SUSS RES	MSWT	397.26
<b>Origin Total</b>		<b>397.26</b>
VA	C&D-Tons	1,258.03
VA	CDTC	51.95
VA	MSWT	11,717.75
VA	SludgeIndus-Tons	1,351.67
VA	Special Misc-Tons	202.52
<b>Origin Total</b>		<b>14,581.92</b>
<b>Totals</b>		<b>85,326.94</b>

**Origin / Material Summary Report**

**Criteria: 01/01/2020 12:00 AM to 01/31/2020 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Tons
DC	MSWT	23.12
DC	Special Misc-Tons	785.45
<b>Origin Total</b>		<b>808.57</b>
DE	MSWT	21.23
DE	Special Misc-Tons	6.81
<b>Origin Total</b>		<b>28.04</b>
GA	MSWT	16.60
<b>Origin Total</b>		<b>16.60</b>
MA	MSWT	91.42
<b>Origin Total</b>		<b>91.42</b>
MD	MSWT	644.81
MD	Sludge Indus-Tons	95.24
MD	SludgeIndus-Tons	183.54
MD	Special Misc-Tons	110.28
<b>Origin Total</b>		<b>1,033.87</b>
NC	CDTC	166.34
NC	MSWT	3,810.41
<b>Origin Total</b>		<b>3,976.75</b>
NJ	Auto Fluff RGC-Tons	16,895.98
<b>Origin Total</b>		<b>16,895.98</b>
NY	MSWT	62,054.05
<b>Origin Total</b>		<b>62,054.05</b>
PA	MSWT	141.56
<b>Origin Total</b>		<b>141.56</b>
SUSS BUS	MSWT	129.63
SUSS BUS	Sludge Indus-Tons	1,771.96
<b>Origin Total</b>		<b>1,901.59</b>
SUSS RES	CDTC	37.17
SUSS RES	MSWT	465.17
<b>Origin Total</b>		<b>502.34</b>
VA	C&D-Tons	234.69
VA	CDTC	616.14
VA	MSWT	15,107.73
VA	SludgeIndus-Tons	1,888.05
VA	Special Misc-Tons	129.08
<b>Origin Total</b>		<b>17,975.69</b>
<b>Totals</b>		<b>105,426.46</b>

# Public Safety



## Monthly Report Febraury & March 2020

OFFICE OF PUBLIC SAFETY  
G. REID FOSTER, JR.  
PUBLIC SAFETY COORDINATOR  
(804) 834-1305 EXT. 22 – FAX (434) 246-6013  
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

March 4, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR  
FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR  
SUBJECT: FEBRUARY 2020 MONTHLY REPORTS

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Enclosed you will find the monthly report for February 2020.

**RADIO SYSTEM:** We are continuing to work with Harris over the paging system. Nothing has been resolved. We have had several call this month that pagers have not gone off to alert volunteers. Harris has had techs down several time trying to find problem. We have several issues with the consoles in dispatch. Harris is also looking into this.

Got quote on labor to replace HVAC at Waverly tower site. Estimate is \$2200.00

File insurance claim for lost radio. This was lost at vehicle accident on 95.

Waiting on maintenance agreement from Harris

**FIRE DEPTS:** Still don't have login for FEMAGO to apply for AFG grant. Grant closes in March.

Received funds for computer grant. Waiting for this to be put in line item so I can place order.

SCBA testing is complete. Breathing Air compressors are being serviced.

Still working on quotes for ladder and hose testing.

I attended the VA Chiefs Conference. Made several contacts on equipment, lease purchases, and Buildings.

Met with Surry Emergency Manager in reference to Mutual Aid from Sussex in several areas that Waverly and Wakefield Fire Departments are near.

Provided Mrs. Butts. With RFP for insurance.

Met with Fire and Rescue Association.

Met with Fire Marshall at Sleep Inn. He did inspection due to complaint. He will follow up with me after report is complete.

Responded to several fire and accidents.

RESCUE: Worked with Waverly Rescue on Bed Bug Problem. Had to move them out of building into Wakefield Fire Station for two days. All medics were taken out of service while they were decon and treated. Stony Creek loaned two trucks for the day. There was no loss of service to citizens of Sussex.

Worked with Lifestar on several issues at Waverly Rescue.

Worked with Stony Creek on getting 24 hour coverage.

Met with several vendors in reference to replacement of medic units.

EMERGENCY MANAGEMENT: Received \$7500.00 grant for EOC. Will start purchasing equipment and getting it set up as soon as money placed in budget.

Worked with Administration on getting generators for Animal Shelter and EOC. Waiting on electrical engineer to do study and tell what is needed.

Still updating our EOP.

Got filer for CodeRed. Will be working with Mr. Irving to get this sent out with Water bills.

Attended several meeting with VDEM.

Worked with DEQ on complaint at Wakefield Airport.



OFFICE OF PUBLIC SAFETY  
G. REID FOSTER, JR.  
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EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

February 11, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR  
FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR  
SUBJECT: JANUARY 2020 MONTHLY REPORTS

---

Enclosed you will find the monthly report for January 2020.

**RADIO SYSTEM:** We are continuing to push to have the recorder replaced at courthouse. Harris is working with vender to get something done with it. Still no resolution

The Paging System for the Fire and Ems is still not working properly. The Fire and Rescue Association is asking for resolution. I have asked Harris to replace the system as we do not have the coverage.

The December meeting did not resolve any issues with paging. I will continue to put pressure on Harris to replace the system. Harris has sent tech down to do testing on system. I am requesting Harris to replace antennas on paging system due to them being directional.

The Fire and Rescue association want resolution to this problem before the warranty runs out. They still have members whose pagers are not being activated in parts of the County.

I am working on getting quotes for remote monitoring of generators at radio sites.

We still have no way of knowing when there is a power failure and if the generators are running.

**FIRE DEPTS:** Continue to apply for grants for turnout gear and equipment.

Due to contract of grant writer not being renewed, we can't apply for AFG grant. Also still don't have log in for FEMA Go.

Engine 110 foam system has been repaired. Waiting on repair bill Engine 410 foam system was repaired, waiting on bill SCBA testing is scheduled for end of February. Must do this to keep in NFPA compliance and to keep our 10 year warranty.

Breathing Air compressors are scheduled for February testing along with air test.

Getting quotes for hose and Ladder testing to stay in NFPA compliance  
Need 4 sets of tires for trucks.

Will be talking with County Administrator about getting money for these. Cost is averaging \$4000.00 per truck.

Sussex County Fire Departments responded to 564 calls in 2019.

RESCUE: New Hear radios for Waverly have been installed and working.

Still working with both squads to resolve issues with LifeStar. Would like to put RFP out for contracted EMS service.

Totals rescue call for both squads for 2019 was 1823

EMERGENCY MANAGEMENT: Working on getting the generator at animal shelter and Waverly office running estimated cost is around \$40,000.00 for both. Quotes are slow coming in due to amount of work that has to be done at EOC. Still having trouble getting parts for both due to age.

Working on updating our EOP. Mainly getting the call out list updated. Have sent complete plan to VDEM to review.

Code Red is still having problems with citizens registering, they are working on the solution.

“



“PROMOTING SAFE, SANITARY, DECENT AND AFFORDABLE HOUSING”

Monthly



# *HOUSING REPORT*

Brenda

March 10, 2020

COUNTY OF SUSSEX



## MEMORANDUM

**TO:** Mr. Larry Hughes, County Administrator

**FROM:** Brenda H. Drew, Housing Programs Coordinator

**SUBJECT:** Housing Program Report

**DATE:** March 10, 2020

It is our mission to continuously improve and we absolutely welcome your feedback and assistance as we move forward.

Thank you for your support as we continue to help many of the residents and communities in Sussex obtain safe, sanitary, affordable and decent housing.

During the past month the following general work tasks were performed:

<i>Activities</i>	<i>No.</i>
<i>Annual Inspections</i>	<b>10</b>
<i>Annual Re-certifications</i>	<b>17</b>
<i>Initial Inspection</i>	<b>1</b>
<i>Other Certifications</i>	<b>10</b>
<i>Family Briefings</i>	<b>1</b>
<i>Executing HCV Contracts</i>	<b>1</b>
<i>Certificates of Satisfaction</i>	<b>1</b>
<i>Housing Rehab projects pending</i>	<b>-</b>
<i>VIDA Completion Reports in Process</i>	<b>0</b>
<i>Reports Submitted in CAMS</i>	<b>2</b>
<i>Training Attended</i>	<b>0</b>

## Housing Choice Voucher Program (HCV)

The monthly financial benefits received from the Housing Choice Voucher Program are detailed in the following report:

### FINANCIAL BENEFITS:

#### Monthly Agency HAP Expense, Lease-up & Admin Fees

Reported for: 7/1/2019 to 3/10/2020

<u>Agency</u>	<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY PAYMENTS</u>	<u>RESIDENTS</u>
<b>Sussex County</b>					
July 2019	104,144	4,215	108,359	7,749	188
August 2019	103,174	3,651	106,825	7,749	185
September 2019	100,628	3,664	104,292	7,774	185
October 2019	100,982	2,992	103,974	7,816	183
November 2019	99,179	3,031	102,210	7,488	180
December 2019	93,743	2,697	96,440	7,322	170
January 2020	93,478	3,140	96,618	7,404	172
February 2020	93,694	2,808	96,502	6,904	169
March 2020	89,580	2,509	92,089	0	167
<b>Report Totals:</b>	<b>878,602</b>	<b>28,707</b>	<b>907,309</b>	<b>60,205</b>	<b>1,599</b>
<b>Average:</b>	<b>549</b>	<b>70</b>			<b>Resident Months</b>

The purpose of Housing Choice Vouchers is to assist low to moderate income households in attaining safe, sanitary, decent and affordable housing. Rental units must meet the HUD minimum housing quality standards. Local landlords receive a steady rental income because their housing units are occupied by participants (see HAP amounts above). In addition the program provides utility assistance to participants (see UAP amounts above), as well as, coordination of supportive services for these eligible participants to aid them in reaching family self-sufficiency goals. With housing needs met, participants are positioned and empowered to take control of their lives by focusing on training, education, employment and savings to attain set goals towards self-sufficiency. The County receives revenue to cover the administration of the HCV program (see AGENCY PAYMENTS above).

# GOOD NEWS!

The following attachments are contributions requested and received totaling \$7,000 by this department:

CITY OF EMPORIA - \$5,000  
March 2, 2020

T A X   R E C E I P T		Ticket #:00000910001 @	
SUSSEX COUNTY		Date :	3/02/2020
DESTE J. COX, TREASURER		Register:	/DN1
P. O. BOX 1399		Trans. #:	01547
SUSSEX, VA 23884		Dept #:	GIFT
		Acct# :	
GIFTS AND DONATIONS - GEN FD	Previous	Balance \$	5000.00
FY20 LOCAL CONTRIB TO	Principal Being Paid \$		5000.00
SUSSEX HOUSING PROG	Penalty \$		.00
	Interest \$		.00
CITY OF EMPORIA	Amount Paid \$		5000.00
EMPORIA VA 23847	*Balance Due \$		.00
	Check	5000.00	# 60291 1STCUMBK
Pd by CITY OF EMPORIA	BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2020		

## **SURRY COUNTY – \$2,000**

*FEBRUARY 10, 2020*

Brenda,

The County has received the \$2,000 FY20 allocation from Surry County. If there are no pending expenditures, your remaining balance in this line is \$1,992.00.

Let me know if you need any additional information.

Thank you.

*Kelly W. Moore  
Director of Finance  
County of Sussex  
20135 Princeton Road  
P.O. Box 1397  
Sussex, VA 23884*



**UPCOMING!**

# **RURAL HOUSING & COMMUNITY PARTNERS**



## **BRIDGING**

**EXISTING PROGRAMS & SERVICES**



**There will be a series of meeting at 11 a.m.  
@the Sussex County Housing Office building**

For additional information contact:

Brenda H. Drew (804)834-1302 ext 28

“MILLIONS OF LOW-INCOME AMERICANS ARE PAYING 70 PERCENT OR MORE OF THEIR INCOMES FOR SHELTER”



“PROMOTING SAFE, SANITARY, DECENT AND AFFORDABLE HOUSING”

Monthly



# HOUSING REPORT

Brenda

February 10, 2020

COUNTY OF SUSSEX



## MEMORANDUM

**TO:** Mr. Larry Hughes, County Administrator

**FROM:** Brenda H. Drew, Housing Programs Coordinator

**SUBJECT:** Housing Program Report

**DATE:** January 10, 2020

On behalf of the Sussex County Housing Programs Department, we extend a hearty welcome to you. In our mission to continuously improve, we absolutely welcome your feedback and assistance as we move forward.

As you know, many individuals in our community, as well as, the low to moderate income families are in need of our continual assistance with housing needs and essential housing education and counseling. This need is due to a variety of factors including low wages, job loss, foreclosures, predatory lending, age, domestic violence and the list goes on. While all of us are susceptible to hard times, the children and the elderly living in unsafe homes are the most at risk. Sadly, they make up a large number of the disadvantaged residents we serve. The Housing office have an array of network partners and agencies, including the Department of Housing and Community Development (**DHCD**), Virginia Housing Development Authority (**VHDA**), USDA Rural Development Office and Crater District Area on Aging Agency.

With your support, we will continue to help many of the residents not only obtain safe, sanitary, affordable and decent housing, but we will to work toward a brighter future with continuing our programs in job preparation, money management, housing counseling, family self-sufficiency, and implementation of an Employer Assisted Homeownership Program.

During the past month the following general work tasks were performed:

<b>Activities</b>	<b>No.</b>
<b><i>Annual Inspections</i></b>	<b>14</b>
<b><i>Annual Re-certifications</i></b>	<b>20</b>
<b><i>Initial Inspection</i></b>	<b>1</b>
<b><i>Other Certifications</i></b>	<b>50</b>
<b><i>Family Briefings</i></b>	<b>1</b>
<b><i>Executing HCV Contracts</i></b>	<b>1</b>
<b><i>Certificates of Satisfaction</i></b>	<b>1</b>
<b><i>Housing Rehab projects pending</i></b>	<b>-</b>
<b><i>VIDA Completion Reports in Process</i></b>	<b>0</b>
<b><i>Reports Submitted in CAMS</i></b>	<b>2</b>
<b><i>Training Attended</i></b>	<b>0</b>

## **HOUSING OVERSIGHT BOARD:**

Various Housing Programs and Grants are administered by Sussex County with funding from the Department of Housing and Community Development (DHCD). This office is responsible for coordinating and conducting meetings and reports to the Housing Oversight Board.

The Housing Oversight Board is scheduled to meet monthly. Members of the HOB include the following:

- 1) County Administrator
- 2) Director of Planning
- 3) Finance Director
- 4) Vice Chair of the Board of Supervisors
- 5) Citizen Representatives (1-3)

The Housing Oversight Board's purpose is to provide fair and equitable application of the program to beneficiaries. The board must perform various functions such as to approve contractors, approve applicants, approve bids and contracts for work to be performed, resolve complaints or disputes which may develop, review, adopt and adhere to the Program Income Plan and grant special waivers on a limited case-by-case basis.

## **PROGRAM INCOME:**

The County of Sussex is committed to utilizing a program income fund to address community needs relating to emergency home repairs and first time homebuyers to assist owner occupied, income eligible single family homes in the county. Program Income is derived from loan payments and loan pay off. Activities may include:

- 1) Emergency Home Repairs not limited to Accessibility improvements and roof repairs
- 2) Down payment and closing cost assistance
- 3) Up to \$5 per loan per month as a service fee to offset the cost of loan collection
- 4) 10 percent of the expended Program Income may be allocated for administrative purposes

**HOUSING CHOICE VOUCHER (HCV) PROGRAM:**

The monthly financial benefits received from the Housing Choice Voucher Program are detailed in the following report:

**FINANCIAL BENEFITS:**

Reported for: 7/1/2019 to 2/10/2020					
<u>Agency</u>	<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY PAYMENTS</u>	<u>RESIDENTS</u>
<b>Sussex County</b>					
July 2019	104,144	4,215	108,359	7,749	188
August 2019	103,174	3,651	106,825	7,749	185
September 2019	100,628	3,664	104,292	7,774	185
October 2019	100,982	2,992	103,974	7,816	183
November 2019	99,179	3,031	102,210	7,488	180
December 2019	93,743	2,697	96,440	7,322	170
January 2020	93,478	3,140	96,618	7,404	172
February 2020	91,204	2,657	93,861	0	169
<b>Report Totals:</b>	<b>786,532</b>	<b>26,047</b>	<b>812,579</b>	<b>53,301</b>	<b>1,432</b>
Average:	549	71			Resident Months

The purpose of Housing Choice Vouchers is to assist low to moderate income households in attaining safe, sanitary, decent and affordable housing. Rental units must meet the HUD minimum housing quality standards. Local landlords receive a steady rental income because their housing units are occupied by participants (see HAP amounts above). In addition the program provides utility assistance to participants (see UAP amounts above), as well as, coordination of supportive services for these eligible participants to aid them in reaching family self-sufficiency goals. With housing needs met, participants are positioned and empowered to take control of their lives by focusing on training, education, employment and savings to attain set goals towards self-sufficiency. The county receives revenue to cover the administration of the HCV program for Sussex, Surry, Greensville and Emporia. (see AGENCY PAYMENTS above)



# Sheriff's Department



**SUSSEX COUNTY  
SHERIFF'S  
DEPARTMENT**



## **January & February 2020 Monthly Report**







**“ONE FAMILY, ONE MISSION, ONE GOAL”**

**Sheriff E. L. Giles, Sr.**  
Sussex County Sheriff's Office  
P. O. Box 1326  
Sussex, Virginia 23884

Telephone 434-246-5000  
Fax 434-246-5714  
[www.sussexsheriffva.com](http://www.sussexsheriffva.com)  
Email [egiles@sussexso.com](mailto:egiles@sussexso.com)

**Sussex County Sheriff's Office Monthly Report  
Month of February 2020**

**PATROL**

CALLS FOR SERVICE	
Type:	Total:
Sheriff	352
Fire	25
Rescue	126
Animal Control	28
Town of Wakefield	63
Traffic	760
<b>TOTAL</b>	<b>1354</b>

**COURTS**

Court:	Days of Court:
Circuit Court	4
General District	12
JDR Court	3

Court:	Judges:
Circuit Court	3
General District	2
JDR Court	1

## CIVIL

Type:	Total:
Subpoenas Served	284
Jury Summoned	7
Criminal Warrants	18
DMV Notices	0
Levies	0
TDO	2
ECO	0
Other Civil	101

Fines and Forfeitures	\$94,858.19
Sheriff's Fees	\$547.00
Courthouse Security	\$8,876.12

## JAIL

During the month of FEBRUARY 2020, our average daily population was 52 inmates. The jail booked in 21 individuals during February. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 52.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	44 inmates, having been confined a total of 753 days.
Sentenced Misdemeanant	22 inmates, having been confined a total of 137 days.
Sentenced Felons	18 inmates, having been confined a total of 439 days.
Others	9 inmates, convicted but not sentenced.
Weekenders	12 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	8
Medical	5
Juvenile	2
Road Crew	2
TDO (Mental)	1
TOTAL	18



**"ONE FAMILY, ONE MISSION, ONE GOAL"**

**Sheriff E. L. Giles, Sr.**  
Sussex County Sheriff's Office  
P. O. Box 1326  
Sussex, Virginia 23884

Telephone 434-246-5000  
Fax 434-246-5714  
[www.sussexsheriffva.com](http://www.sussexsheriffva.com)  
Email [egiles@sussexso.com](mailto:egiles@sussexso.com)

**Sussex County Sheriff's Office Monthly Report  
Month of January 2020**

**PATROL**

<b>CALLS FOR SERVICE</b>	
<b>Type:</b>	<b>Total:</b>
Sheriff	467
Fire	30
Rescue	152
Animal Control	34
Town of Wakefield	81
Traffic	834
<b>TOTAL</b>	<b>1,598</b>

**COURTS**

<b>Court:</b>	<b>Days of Court:</b>
Circuit Court	4
General District	10
JDR Court	3

<b>Court:</b>	<b>Judges:</b>
Circuit Court	2
General District	2
JDR Court	1

## CIVIL

Type:	Total:
Subpoenas Served	280
Jury Summoned	60
Criminal Warrants	54
DMV Notices	2
Levies	0
TDO	1
ECO	1
Other Civil	96

Fines and Forfeitures	\$ \$101,633.30
Sheriff's Fees	\$613.00
Courthouse Security	\$10,006.29

## JAIL

During the month of JANUARY 2020, our average daily population was 43 inmates. The jail booked in 51 individuals during January. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 46.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	46 inmates, having been confined a total of 556 days.
Sentenced Misdemeanant	9 inmates, having been confined a total of 68 days.
Sentenced Felons	14 inmates, having been confined a total of 499 days.
Others	8 inmates, convicted but not sentenced.
Weekenders	5 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	15
Medical	12
Juvenile	1
Road Crew	5
TDO (Mental)	2
TOTAL	35