

**At a Regular Meeting of the Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, April 21, 2016 at 7 pm**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
C. Eric Fly, Sr.  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**BOARD MEMBER ABSENT**

Alfred G. Futrell

**STAFF PRESENT:**

Deborah A. Davis, County Administrator  
Vandy V. Jones, III, Deputy County Administrator  
Mark Flynn, County Attorney  
Ellen G. Boone, Commissioner of the Revenue  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board  
Deste J. Cox, Deputy Treasurer  
Andre M. Greene, Director of Community Development  
William Jenkins, General Registrar  
Kelly W. Moore, Accounts Payable Clerk  
George Taylor, Senior Environmental Inspector  
Lorenzo Turner, Assistant to the Director of Community Development  
Marycarol C. White, Financial Consultant  
Onnie L. Woodruff, Treasurer

**1. Commencement**

1.01 Call to Order/Determine Quorum (7:12 pm)

The April 21, 2016 meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

1.02 The Invocation

The Invocation was offered by Chairman Blowe.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Vice Chair Seward requested to add as Item 10.1 under New Business, Request for Resolutions for the late C. Winston Britt, Mayor the Town of Wakefield and the late Thomas M. Raines, Jr., former General Registrar.

Staff also requested to add as Item 10.2 under New Business, Draft of County Mission and Vision Statement.

#### 1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the April 21, 2016 regular agenda of the Sussex County Board of Supervisors is hereby approved, inclusive of the following: (1) adding as Item 10.1 under New Business, Request for Resolutions for the late C. Winston Britt, Mayor the Town of Wakefield, and the late Thomas M. Raines, Jr., former General Registrar; and, (2) adding as Item 10.2 under New Business, Draft of County Mission and Statement.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

### **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of March 17, 2016 meeting; (b) Approval of Warrants and Vouchers; and (c) Approval of Restoration of Funds, two (2) payments of \$414.71 from the Town of Wakefield.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

### **3. Recognitions/Awards**

#### 3.01 Recognition of Administrative Employee

Chairman Blowe presented Kelly W. Moore, Accounts Payable Clerk, with a Certificate of Recognition for her outstanding work. Mrs. Moore was recognized by Ms. Sarah Capps, Southside Grants Program Administrator of the Tobacco Region Revitalization Commission, for outstanding services provided.

### **4. Public Hearing**

#### 4.01 Motion to Enter Public Hearing

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Public Hearing to consider the following: (1) Ordinance Amendment #2016-01, Article

XXII (Floodplain Overlay District); and, (2) Conditional Use Permit #2016-01, Iluka Resources, applicant.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

#### 4.02 Ordinance Amendment #2016-01, Article XXII (Floodplain Overlay District)

The staff report was provided by Lorenzo D. Turner, Assistant to the Director of Community Development.

An ordinance is proposed to amend and re-enact Article XXII (Floodplain Overlay District, F-1) of the Zoning Ordinance. The proposed ordinance establishes floodplain districts, requires the issuance of permits for development, and provides factors and conditions for the granting of variances to the floodplain regulations. Every few years, FEMA requires localities participating in the National Flood Insurance Program to update their Floodplain Ordinances in accordance with a model ordinance that FEMA prepares. Sussex County's Floodplain regulations were last revised and adopted by the Board of Supervisors on March 30, 2009.

In Sussex County, areas adjacent to the waterways of the Nottoway River and Stony Creek are designated as either Flood Zone AE or A. Zone AE are those areas where there is a one-percent annual chance of flooding and where the flood elevations have been noted on the Flood Rate Insurance Maps. Zone A are those areas where there is a one-percent annual chance of flooding but where flood elevations have not been noted on the Flood Rate Insurance Map. In the latter case, flood elevations have to be determined by either a surveyor, engineer, or other licensed professional.

The floodplain ordinance being proposed still requires all new development or substantial improvements to be located within a floodplain district (AE or A) to have the lowest floor elevated to a height at least one foot above the base flood elevation level. For example, if the base flood elevation is 50 feet above sea level (asl) then the structure has to be elevated to a height of 51 feet or more. Also, any new construction and substantial improvements located in flood districts have to be constructed in accordance with the Building Code and anchored in a manner to prevent flotation, collapse or lateral movement of the structure.

Staff from the Virginia Department of Conservation's Dam Safety and Floodplain Management Department have reviewed the County's proposed ordinance and has found that it meets all of FEMA's statutory requirements and stated that the ordinance is ready for adoption by the locality.

A draft of the Ordinance Amendment #2016-01: Floodplain Provisions of the Zoning Ordinance is included in the April 21, 2016 Board packet.

#### Planning Commission's Recommendation - Approval

The Planning Commission held a public hearing on February 8, 2016 to consider Ordinance Amendment #2016-01 and voted unanimously (11-0) to forward the request to the Board of Supervisors with a recommendation for approval.

The proposed ordinance amendment was properly advertised and the entire ordinance under consideration was placed on the County's website for public review.

PUBLIC COMMENTS – none

BOARD COMMENTS – none

#### 4.03 Conditional Use Permit #2016-01, Iluka Resources, applicant

The staff report was provided by Lorenzo D. Turner, Assistant to the Director of Community Development.

#### STATEMENT OF REQUEST

Pursuant to Section 16-22§27 of the Zoning Ordinance, the applicant, Iluka Resources Inc., seeks a conditional use permit to allow the excavation and mining of mineral sands on tax map numbers 100-A-3 and 101-A-35 (consisting of 186.5 acres). The parcels in question, owned by FP & Joyce Parson, and Iluka Resources, are zoned A-1, General Agricultural District which allows the proposed use with a conditional use permit. The affected properties are located on the west line of Route 616 (Stewart Road) in the Stony Creek Election District.

#### FINDINGS

The applicant is proposing to continue the mining and reclamation for mineral sands in Sussex County on two (2) additional parcels encompassing approximately 186.5 acres. Iluka Resources, Inc., plans to restore the land after the completion of mining activities. The applicant, and its predecessor in the United States, RGC Mineral Sands (RGC), has conducted mining and reclamation activities in Sussex County since the mid 1990's. Iluka has received four (4) prior Conditional Use Permits (CUP #95-04, CUP #2013-01, CUP #2013-02 and CUP #2014-01) to conduct mining on other parcels of land in the surrounding area. Iluka has met all of the conditions of their approved Conditional Use Permits and is currently in compliance with all requirements of the Sussex County Zoning Ordinance. Furthermore, staff has not received any documents of non-compliance from any applicable state and/or federal regulatory agencies. Also, over the years, the Planning Department has not received any complaints from the public relative to Iluka's mineral mining operation.

According to information submitted by the applicant no environmentally sensitive areas (i.e. wetlands or floodplains) will be disturbed during mining activities. The applicant also indicated that there will not be any increase in truck traffic associated with the mining of the one (2) additional property in question. The affected areas are rural and agricultural in nature. Surrounding land uses consist of Iluka's existing mining operations, open farmland,

woodlands, and a rural single-family residential development in the form of single-family dwellings and manufactured homes.

#### PLANNING COMMISSION'S RECOMMENDATION

After the public hearing and discussion with representatives from Iluka Resources, the Planning Commission did not anticipate any negative impacts to result from the proposed use of the properties in question. The adjoining property owners were notified by mail and to date, the Community Development Office has not received any opposition relative to the applicant's request. The Commission was informed that the additional properties proposed for mining would extend the life of the Stony Creek processing plant by approximately six to twelve (6-12) months.

The Planning Commission voted unanimously (11-0) at their meeting on March 7th to approve Conditional Use Permit Application #2016-01 and forwarded it to the Board of Supervisors with recommendation for approval subject to the following conditions:

1. All required local, state (Virginia Department of Mines, Minerals and Energy, Virginia Department of Environmental Quality and Virginia Department of Transportation) and/or Federal permits governing this operation shall be obtained and provided to the County.
2. The applicant shall coordinate with VDOT and Sussex County as a continuous effort to preclude and/or correct any road problems arising from this operation.
3. The applicant shall maintain consultation with Virginia Tech in order to address any issues related to soil productivity and soil stabilization.
4. Appropriate setbacks from road right-of-ways, property lines and residences shall be maintained in accordance with the provisions of Sussex County Zoning Ordinance and the Virginia Department of Mines, Minerals and Energy criteria.

PUBLIC COMMENTS – none

BOARD COMMENTS – none

#### 4.04 Return to Regular Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to regular session.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

#### 4.05 Action on Public Hearing Items

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Ordinance Amendment #2016-01, Article XXII (Floodplain Overlay District) of the

Zoning Ordinance of Sussex County to establish floodplain districts, by requiring the issuance of permits for development, and by providing factors and conditions for variances to the terms of the floodplain regulations as presented.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Conditional Use Permit #2016-01, Iluka Resources, applicant, subject to the following conditions:

1. All required local, state (Virginia Department of Mines, Minerals and Energy, Virginia Department of Environmental Quality and Virginia Department of Transportation) and/or Federal permits governing this operation shall be obtained and provided to the County.
2. The applicant shall coordinate with VDOT and Sussex County as a continuous effort to preclude and/or correct any road problems arising from this operation.
3. The applicant shall maintain consultation with Virginia Tech in order to address any issues related to soil productivity and soil stabilization.
4. Appropriate setbacks from road right-of-ways, property lines and residences shall be maintained in accordance with the provisions of Sussex County Zoning Ordinance and the Virginia Department of Mines, Minerals and Energy criteria.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

## **5. Appointments**

### 5.01 Appointment to Planning Commission

County Administrator Davis stated that Mr. Horace Brittle does not wish to be reappointed to the Planning Commission resulting in an appointment needed for the Waverly District. The appointment will be for a four (4) year term ending January 31, 2020.

There was no nomination at this time.

### 5.02 Appointment to John Tyler Community College Board

County Administrator Davis reported that Dr. Mary Wilson's term on the John Tyler Community College Board of Directors will expire on June 30, 2016. County Administrator Davis has spoken to John Tyler Community College staff. Dr. Wilson is eligible for reappointment. Dr. Wilson would like to be reappointed to the Board. The term of office will be for four (4) years expiring June 30, 2020.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby re-appoints Dr.

Mary Wilson to the John Tyler Community College Board of Directors with a term expiring June 20, 2020.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

### 5.03 Appointment to the Industrial Development Authority Board of Directors

County Administrator Davis stated that the term of Mr. Bruce Spencer will expire May 15, 2016. Mr. Spencer does not wish to be reappointed. County Administrator Davis advised that there are no District requirements. The term of office will be four (4) years, expiring May 15, 2020.

The Board is to recommend a nomination at the regular Board of Supervisors meeting on May 19, 2016.

## **6. Action Items**

### 6.01 Waverly 1<sup>st</sup> Presentation, Damian Bennett

Mr. Damian Bennett, Communications and Public Liaison for Waverly 1<sup>st</sup>, gave a brief presentation to inform the Board of objectives and presenters that will be at an Entrepreneur Workshop scheduled for May 12, 2016 in the Prince George Electric Cooperative Conference Room. Mr. Bennett asked the Board members to share this information with their constituents in their districts.

### 6.02 VDOT Update, Jerry Kee, Assistant Residency Administrator, Franklin

Mr. Jerry W. Kee, Assistant Residency Administrator, VDOT, Franklin Residency was in attendance and provided an update to the Board on the traffic study on Route 40, HB2 Funding and other projects completed or being completed. (A copy of the report is included in the Board packet).

Mr. Kee also provided VDOT's toll free number, 1-800-367-7623, to call in work orders. Work orders received via toll free number have to be followed up on within 48 hours.

### 6.03 Request for Geographic Information System (GIS)

Deputy County Administrator Jones gave a presentation on the need of GIS in the County. He advised that Sussex County had been seeking a GIS since 2005; however, for various reasons it was not in place yet. Deputy County Administrator Jones stated that Worldview Solutions, located in Richmond, VA, has been working with County Administration since September 2015 to design a GIS that can be implemented within two (2) months of authorization to proceed. He stated that the GIS will offer parcel data, zoning data, aerial photographs, flood plain map data and much more. He also stated that the GIS will allow the County to better market itself to business prospects. It will also be used by other departments such as the Community Development Department and Public Safety, to

improve their operations, as well as be available to the citizens of Sussex County and the general public through the County's website.

Deputy County Administrator Jones gave a brief presentation of showing counties that has implemented the GIS and examples of how the GIS would be beneficial to the County.

Ms. Ellen G. Boone, the Commissioner of the Revenue, also shared the benefits the GIS will be to the Commissioner's office, especially with assessments. Ms. Boone advised that could be done more efficiently and increase revenues.

Deputy County Administrator Jones advised that the cost of implementing the GIS is \$53,752. (A copy of the price quote is included in the Board packet.)

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the appropriation of \$53,752 to implement the Geographic Information System; and,

FURTHER RESOLVED that the funds will be placed in the Department of Planning's budget under the Management Consulting Services line item.

Voting aye: Supervisors Blowe, Stringfield, Tyler

Voting nay: Supervisors Fly, Seward

Absent: Supervisor Futrell

#### 6.04 Request to Amend/Rescind Resolution #14-081, Hiring and Dismissal Oversight Policy

County Attorney Flynn advised that this item had been requested to be placed on the agenda for discussion and action.

A copy of the referenced resolution, adopted by the Board on April 17, 2014, is included in the Board packet. The resolution as it currently reads, oftentimes create a major delay in the Human Resources process.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors will table this item.

Voting aye: Supervisors Fly, Stringfield, Seward

Voting nay: Supervisor Blowe

Abstained: Supervisor Tyler

Absent: Supervisor Futrell

#### 6.05 Request to Transfer Funds - Administration

County Administrator Davis stated that at the March 17, 2016 Board of Supervisors meeting, staff was authorized to enter into an agreement with Minor and Associates, a financial consulting firm. The agreement was executed. Minor and Associates are assisting with budget development and other financial services.



Staff is requesting to transfer monies from salaries and wages to management consulting services to offset the invoices from Minor and Consultant through the end of the current fiscal year.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and authorizes the transfer of \$20,000.00 from Salaries and Wages, Account Code 1111-211-210 to Management Consulting Services, Account Code 1225-211-210 to offset the cost of financial services provided by Minor and Associates through June 30, 2016.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Futrell

#### 6.06 Virginia Retirement System Contribution Rates

County Administrator Davis stated that the Appropriation Act has in the past allowed political subdivisions to elect to pay either the employer contribution rate certified by the Virginia Retirement System, or to pay an alternate rate. The language was modified in the 2016 Appropriation Act.

The Payroll Clerk calculated the estimated County contributions for the two VRS rates— 8.87% Certified Rate and 11% Alternate Rate. The current rate is 10.68%.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes payment of the Certified Rate of 8.87% for a total estimated County VRS Contribution of \$475,403.89.

Voting aye: Supervisor Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

#### 6.07 General Reassessment Information

County Attorney Flynn advised that the County is currently on the six (6) year schedule for reassessment.

County Attorney Flynn stated that if the Board wants to go to a four (4) year schedule, it may do so by a resolution of the Board to end the six (6) year schedule and to rely on §58.1-3252 to do a four (4) year schedule.

After discussion, this item has been tabled.

#### 6.08 Health Insurance Rates for County Employees

County Administrator Davis stated that staff met with Mr. Brian Van Huss, Account Manager with Anthem Blue Cross, to discuss health insurance renewal rates for FY17. Staff was advised that Sussex County's health insurance premium rates will increase 5%

over the current rates. The County offers the employees, three (3) choices of health insurance options—Key Advantage Expanded, Key Advantage 500 and High Deductible Plan. A comparison of each plan and three (3) options the County may want to consider in funding the health insurance provided to eligible County employees were provided in a detailed memo in the Board packet.

The Finance Department also provided a comparison of the health insurance plans of neighboring counties. An estimate of the County's fully funding County employees' health insurance was provided.

At the March 17, 2016, Board of Supervisors meeting, the Board recommended that this item be referred to the Finance Committee.

The Finance Committee met on Tuesday, April 19, 2016. Supervisor Fly advised that the Finance Committee's recommendation is to continue to fully fund 100% County employees' health insurance which will be approximately \$46,000.00.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Finance Committee's recommendation to fully fund the health insurance for County employees.

Voting aye: Supervisor Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

#### 6.09 Proposed Relocation for Board of Supervisors Meetings

County Administrator Davis advised that staff was asked to view the Media Room at Sussex Central Middle School to advise the Board if the space is conducive to what is needed to consider relocating the Board of Supervisors' meeting place.

The County Administrator, Deputy County Administrator, Director of Community Development, and the Assistant to the County Administrator visited the Sussex Middle School. It was agreed that it is not conducive to what is needed for staff for the Board of Supervisors meeting.

Staff also advised that should the Board choose to relocate its meetings, the Board will have to amend the bylaws and advertise the location of the new meeting place.

After discussion, it was decided that the Board meeting location will remain in the General District Courtroom at the Sussex Judicial Center.

#### 6.10 Request to Transfer and Appropriate Funds – Board of Supervisors

County Administrator Davis advised that some Board members have requested that registrations, reservations, etc. be made to certain conferences. County Administrator Davis reported that in reviewing the expenditure report for the Board of Supervisors, there

is not enough funding to cover the expenses that may be incurred by securing registrations and reservations prior to June 30<sup>th</sup>.

County Administrator Davis stated that if the Board members attended the conference, approximately \$5,000.00 will need to be transferred from the General Fund to the Board of Supervisors.

A motion was made by Supervisor Stringfield, and seconded by Tyler to authorize the transfer of \$5,000.00 from the General Fund to the Board of Supervisors; however, the motion failed.

#### 6.11 Proposed Distribution of Disaster Recovery Funds

*For the record, Supervisor Tyler stated that he will not participate in any discussion in this matter or be active in any decisions.*

County Administrator Davis reported that at the March 17, 2016 Board of Supervisors meeting, there was discussion regarding the Disaster Recovery Funds that have been collected by the Treasurer's Office as a result of the February 24, 2016 tornado. County Administrator Davis reported that at that meeting she recommended that the funds be donated to the Red Cross. She stated that there were other suggestions offered by Board members and citizens. As of Wednesday, April 13<sup>th</sup>, the total collected was \$42,153.00.

County Administrator Davis reported that included in the Board packet were copies of correspondence from the Sussex County Young Men's Athletic Club, Inc. (SCYMAC) and the Improvement Association requesting a portion of the disaster recovery funds.

County Administrator Davis reported that the Public Safety Coordinator, is waiting on information from another organization that would provide disaster recovery and repair services for 2-3 years to assist victims with damages and repairs to their homes. She reported that none of the funding would be given directly to the resident or owner. The funding will be utilized in purchasing materials.

Staff is still waiting for additional information. Staff is requesting the Board to delay in the distribution of funds to next month's May 19, 2016 Board of Supervisors meeting.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves delaying the distribution of the Disaster Recovery Funds to next month's May 19, 2016 Board of Supervisors meeting.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield

Voting nay: none

Abstained: Supervisor Tyler

Absent: Supervisor Futrell

### **7. Reports of Departments/Agencies**

7.01 Animal Services/Public Safety Monthly Report – included in Board packet

7.02 Blackwater Regional Library Report – included in Board packet

7.03 Community Development Monthly Report – included in Board packet

7.04. Environmental Inspections Monthly Report – included in Board packet

7.05 Housing Department Monthly Report – included in Board packet

7.06 Sheriff's Department – included in Board packet

7.07 Treasurer's Report

Mr. Onnie Woodruff, Treasurer, stated that the County is in a good financial position. However, there is an undetermined revenue source that the County's has no control. If it is depleted in one (1) year, the County would be in serious trouble even though the County is in a good financial position now.

Mr. Woodruff discussed the various funds. A copy of the treasurer's report is included in the Board packet.

7.08 Atlantic Waste Disposal Update –Jason Williams, Senior District Manager

Jason Williams, Senior District Manager, provided an update on the Phase I, II, and III caps and the Wastewater Treatment Plant.

A copy of Mr. Williams' update is included in the Board packet.

Mr. Williams also provided an update on trucks on the road. Trucker safety has been stressed. Mr. Williams advised that Atlantic Waste has had on-site safety training. Leachate is being trucked to the landfill in Chesapeake. Truckers are to drive five (5) miles under the speed limit. Mr. Williams stated that Atlantic Waste Disposal is conducting independent radar checks.

7.09 Board of Supervisors Priorities Update

Deputy County Administrator Jones gave a brief update on Economic Development, Broadband, Strategic Plan, and FY2017 Budget.

A copy of the Sussex BOS Priorities 2016 update is included in Board packet.

## **8. Citizens' Comments (9:00 pm)**

Comments were heard from:

- Lou Savedge (Courthouse District)

- Larry Diehl (Waverly District)
- Shirley Brown (Wakefield District)
- Otto Wachsmann (Stony Creek District)

**9. Unfinished Business – none**

**10. New Business**

10.1 Resolutions for Winston Britt and Thomas Raines

Vice Chair Seward has requested the Board to draft resolutions for the late Mr. C. Winston Britt, Mayor of the Town of Wakefield and the late Thomas Raines, former General Registrar. The resolution for Mr. Britt is to be presented to his wife. Mr. Raines is to be presented to his sister, Ms. Alice Joyner.

ON MOTION OF SUPERVISOR SEWARD, seconded SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes staff to draft resolutions for the late C. Winston Britt, Mayor of the Town of Wakefield and the late Thomas Raines, former General Registrar; and,

FURTHER RESOLVED that the resolution for Mr. Britt is to be presented to his wife. Mr. Raines is to be presented to his sister, Ms. Alice Joyner.

Voting aye: Supervisor Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Fly

Absent: Supervisor Futrell

10.2 County Mission and Vision Statements

Chairman Blowe advised that the County is in the process of updating its website. The County does not have Board approved mission and vision statements.

County Administrator Davis read aloud the verbiage for the possible mission statement.

“An efficient, well-functioning government that is business friendly and maximizes use of resources to improve the quality of life of its citizens.

County Administrator Davis read aloud the verbiage for the possible vision statement:

“We desire that our County is a sought after community to live, work, play, and to raise a family.”

County Administrator Davis is to forward the mission and vision statements to Board members for review/mark-up. These statements are to be considered by Board members and their constituents.

The dates of Monday, June 20<sup>th</sup> through Thursday, June 24<sup>th</sup> have been blocked out or Board members to meet with a facilitator. However, the mission statement and vision statements can still be developed.

*County Administrator Davis advised that copies of the budget have been provided. County Administrator Davis has requested the Board to schedule the first Budget Work Session. A Budget Work Session has been scheduled for Wednesday, April 27, 2016 at 1 p.m.*

## **11. Board Member Comments**

11.01 Blackwater District – none

11.02 Courthouse District – none

11.03 Henry District – none

11.04 Stony Creek District – none

11.05 Wakefield District – Comments were heard from Supervisor Stringfield.

11.06 Waverly District - absent

## **12. Closed Session**

### 12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for the consideration of the appointment of public employees, specifically Director of Environmental Inspections, pursuant to § 2.2-3711(A)(1) of the Code of Virginia.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

### 12.02/12.03 Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR STRINGFIELD seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session and approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

#### 12.04 Action Resulting from Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the County Administrator's hiring of the Director of Environmental Inspections and the Building and Grounds Maintenance Worker.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

### **13. Recess**

#### 13.01 Recessed

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the April 21, 2016 meeting of the Sussex Board of Supervisors is hereby recessed at 11:25 p.m.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

#### 13.02 Next Meeting

The next Board of Supervisors meeting will be Wednesday, April 27, 2016 at 1 pm, location to be announced.

**At a Budget Work Session of the Sussex County Board of Supervisors  
Held in the Social Services Building Conference Room on  
Wednesday, April 27, 2016 at 1 pm**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
Rufus E. Tyler, Sr.

**BOARD MEMBER ABSENT**

John A. Stringfield

**STAFF PRESENT**

Vandy V. Jones, III, Deputy County Administrator  
Shilton R. Butts, Assistant to the County Administrator  
Arthur B. Jarrett, Superintendent of Public Schools  
Carol White, Financial Consultant

**1. Call to Order/Determine Quorum (1:19 pm)**

The April 27, 2016 Budget Work Session Meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

**2. The Invocation**

The Invocation was offered by Chairman Blowe.

**3. Approval of Agenda**

ON **MOTION** OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the April 27, 2016 Budget Work Session agenda.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

Absent: Supervisor Stringfield

**4. Overview of Fiscal Year 2017 Budget**

Chairman Blowe advised that in next year's budget review, line items will be clearly marked for the line items that are required or mandated. These items can still be addressed/discussed; however, it will save time in the review process.



Chairman Blowe also stated that each line item/category should be referenced back to a specific county policy, goal, objective, state or federal law/code.

A copy of the Fiscal Year 2017 Budget was provided to the Board members.

Deputy County Administrator Jones gave a brief overview of the proposed budget for Fiscal Year 2017.

Deputy County Administrator Jones advised that the proposed general revenue fund for Fiscal Year 2017 is \$21,755,558.00, which is an increase of \$580,604 from the previous fiscal year's budget. This increase includes a proposed four cent (4¢) tax increase in real estate tax rates from 54¢ to 58¢ for the Board's consideration.

Deputy County Administrator Jones and Ms. Carol White, Financial Consultant, also stated that the proposed budget for expenditures presented takes into consideration fully funding county employees' medical insurance and has factored in a two percent (2%) employee cost of living allowance (COLA) just for pricing for the Board's consideration as well. Due to the increase in the actual cost to fully fund county employees' medical insurance, the recommendation was made to fund the county employees' medical insurance, however, the two percent (2%) COLA for employees is to be eliminated.

Ms. Carol White also discussed how the budget was built. She also advised that letters had already been remitted to the department heads, constitutional officers, school systems and outside agencies and received back to the Finance Department with their request prior to the start of the budget. In these letters a request to decrease their budgets one percent lower than their current fiscal year's budget.

*(Supervisor Tyler entered at 1:48 pm.)*

Ms. White reviewed different increases in the expenditures in the proposed budget presented.

Dr. Arthur Jarrett, Superintendent of Sussex County Public Schools, presented the request for level funding for the School Board. Dr. Jarrett advised that contracts for the hiring of the teachers must be completed by May 1, 2016.

SUPERVISOR FUTRELL made the motion, SUPERVISOR TYLER seconded the motion for the Sussex County Board of Supervisors to authorize the County Administrator to provide a letter to the Sussex County School Board stating that although the Board of Supervisors has not completed the budget approval process, it is the Board of Supervisors' intent to approve the request of the School Board, so that the School Board can proceed with the contracts for the hiring of teachers until the Board finalizes the budget.

An amended motion was offered by Vice Chair Seward.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes County Administrator to provide a letter to the Sussex County School Board stating that although the

Board of Supervisors has not completed the budget approval process, it is the Board of Supervisors' intent to approve the School Board's request of level funding, so that the School Board can proceed with the contracts for the hiring of teachers until the Board finalizes the budget.

Voting aye: Supervisors Blowe, Futrell, Seward, Tyler

Voting nay: Supervisor Fly

Absent: Supervisor Stringfield

Due to a concern with the Board of Supervisors being able to amend the budget, should the need arise, another amended motion offered.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes County Administrator to provide a letter to the Sussex County School Board stating that although the Board of Supervisors has not completed the budget approval process, it is the Board of Supervisors' intent to approve the School Board's request of level funding, so that the School Board can proceed with the contract for the hiring of the teachers; and

FURTHER RESOLVED that it is the Board of Supervisors' intent to approve the School Board's budget request of level funding with the option to adjust the budget downward should the budget require it.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Tyler

Voting nay: none

Absent: Supervisor Stringfield

Deputy County Administrator Jones reviewed the item to be discussed at next Budget Work Session:

- Verify whether the reserve for the Capital Improvement Projects (CIP) which includes the water tower, the arcade, the windows and radio systems is a separate account from the 132 Fund.
- The Environmental Inspection line item is to match the \$225,000.00 Atlantic Waste amount. Also, need to verify if a policy exists wherein Atlantic Wastes buys a new vehicle every two (2) years, the last vehicle was passed down to Animal Control.
- There was discussion of the Contingency Fund. It has been recommended that the Contingency Fund be increased by \$75,000.00 for a total balance of \$100,000. The County Administrator will have to get approval from the Board prior to spending from the Contingency Fund.

Staff advised the Board that the budget and the real estate tax increase needed to be advertised prior to the public hearing to adopt the budget.

5. **Citizens Comments** – none

6. **Recess**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors are hereby recessed until Wednesday, May 4, 2016 at 3:00 pm.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Tyler

Voting nay: none

Absent: Supervisor Stringfield

**At a Budget Work Session of the Sussex County Board of Supervisors  
Held in the Social Services Building Conference Room on  
Wednesday, May 4, 2016 at 3 pm**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
Rufus E. Tyler, Sr.

**BOARD MEMBER ABSENT**

John A. Stringfield

**STAFF PRESENT:**

Deborah A. Davis, County Administrator  
Vandy V. Jones, III, Deputy County Administrator  
Kathy Beale, Sheriff's Department  
Raymond R. Bell, Sheriff  
Ellen G. Boone, Commissioner of the Revenue  
Shilton R. Butts, Assistant to the County Administrator  
Susan Chappell, Sheriff's Department  
Brenda H. Drew, Housing Coordinator  
William Jenkins, General Registrar  
Lyndia P. Ramsey, Commonwealth's Attorney  
Gary Williams, Circuit Court Clerk  
Onnie L. Woodruff, Treasurer

**1. Call to Order/Determine Quorum**

The May 4, 2016 Budget Work Session of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

**2. The Invocation**

The Invocation was offered by Supervisor Tyler.

**3. Approval of Agenda**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the May 4, 2016 Budget Work Session agenda.

Voting aye: Supervisors Blowe, Fly, Seward, Tyler

Voting nay: none

Absent during vote: Supervisor Futrell

Absent: Supervisor Stringfield

#### 4. Overview of Fiscal Year 2017 Budget

County Administrator Davis advised that she and Deputy County Administrator Jones met with Mr. Onnie L. Woodruff, Treasurer, to discuss some pertinent information.

Deputy County Administrator Jones addressed the questions raised at the April 27, 2016 Budget Work Session.

Deputy County Administrator Jones advised that it was believed that Environmental Inspections bought new vehicles every two (2) years wherein the oldest vehicle would rotate out to Animal Control.

*(Supervisor Futrell entered 3:47 pm.)*

In Deputy County Administrator Jones' research, he found that all vehicles for Animal Control were purchased by Animal Control. There was no information referencing the rotating out of vehicles process.

There were questions previously regarding the Reserve Fund. Deputy County Administrator Jones advised that the Reserve Fund is actually the 135 Fund.

Mr. Woodruff provided clarification of the Reserve Funds.

Deputy County Administrator Jones stated that budget presented to the Board is balanced inclusive of the four cents (4¢) real estate tax increase, expenses added from the previous budget work session and other adjustments. The expenses added and adjustments are:

1. Adding the \$75,000.00 to the Contingency Fund for a total of \$100,000.00 in the Contingency Fund.
2. Woodfuel Developers was inadvertently left out, adding \$106,661.00.
3. The match for the \$290,000 Tobacco Commission Grant is added.
4. The revenue was adjusted \$100,000.00 less for the landfill.
5. The Cost of Living Allowance (COLA) 2% increase was eliminated from the budget.
6. The \$81,000.00 for health insurance is included in this budget.

Each of the constitutional officers were present. The Board reviewed each of their budgets.

Mr. Gary Williams, Circuit Court Clerk, stated that he needed cabinets immediately. Mr. Williams will provide information and cost to County Administration.

Mr. Bill Jenkins, General Registrar, stated that his office will be needing new voting machines by July 1, 2020. The cost of these new voting machines is \$120,000.00. It was suggested that the voting machines be listed as a Capital Improvement Project (CIP) with incremental funding.

Sheriff Bell stated the Sheriff's Department needed two (2) vehicles. One in this fiscal year; the other in FY2017.

The Board instructed staff to bring budget cuts to the next budget work session.

**5. Citizens Comments – none**

**6. Recess**

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Budget Work Session of the Sussex County Board of Supervisors is hereby recessed at 6:30 p.m. until Monday, May 16, 2016 at 1:00 pm.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Tyler

Voting nay: none

Absent: Supervisor Stringfield

May 19, 2016

**WARRANTS & VOUCHERS SUMMARY**

<b>TOTAL ALL WARRANTS FOR APPROVAL</b>	<b>\$513,299.11</b>
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<b>TOTAL ALL VOID CHECKS FOR APPROVAL</b>	<b>\$0.00</b>
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<u>ACCOUNTS PAYABLE WARRANTS:</u>	<u>CHECK NO.</u>	<u>AMOUNTS</u>	<u>PROCESS DATE</u>
FOR MONTH OF APRIL 2016	203761-203809	\$ 115,709.73	RUN DATE 4/8/16
	203824-203875	\$ 29,151.86	RUN DATE 4/15/16
	203876-203934	\$ 188,033.35	RUN DATE 4/22/16
	203949-203976	\$ 85,561.97	RUN DATE 4/29/16

<b>Total Regular Warrants</b>	<b>\$418,456.91</b>
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PAY. DEDUCTION WARRANTS:	203810-203823	\$ 48,700.30	RUN DATE 4/15/16
	203935-203948	\$ 46,141.90	RUN DATE 4/29/16

<b>Total Deduction Warrants:</b>	<b>\$94,842.20</b>
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<b>TOTAL VOUCHERS &amp; WARRANTS FOR APPROVAL</b>	<b>\$513,299.11</b>
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<b>VOID CHECKS</b>	See attached	<b>\$ -</b>
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# ACCOUNTS PAYABLE CHECKS

\$

100 DOLLARS



*Security features  
included.  
Details on back.*



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACH PMT TOTAL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000923	ALL SEASONS TERMITE & DISC. TOTAL	37283	3/23/2016	3/23/2016	65.00	4100-051500-1273-551-510	65.00	203761	65.00	Building Systems Main & Repair	01375 ACCT# 188
00000	001277	AMERICAN TIRE DISTRIBUTOR	S070666473	1/29/2016	3/18/2016	225.64	4100-051100-1265-512-510	225.64	203762	225.64	Vehicle Maintenance & Repairs	01375 ACCT# 190415
00000	001277	AMERICAN TIRE DISTRIBUTOR	S071262235	2/15/2016	3/18/2016	220.22	4100-051100-1265-512-510	220.22	203762	220.22	Vehicle Maintenance & Repairs	01375 ACCT# 190415
00000	001277	AMERICAN TIRE DISTRIBUTOR	S072052877	3/04/2016	3/18/2016	1,780.32	4100-051100-1265-512-510	1,780.32	203762	1,780.32	Vehicle Maintenance & Repairs	01375 ACCT# 190415
00000	000842	DISC. TOTAL		2,226.18	3/18/2016	2,226.18		2,226.18		2,226.18		
00000	000842	AMERIGAS-PETERSBURG	3049226287-01	3/21/2016	3/18/2016	60.00	4100-021200-1279-221-210	60.00	203763	60.00	Propane Gas	01375 ACCT# 200109275
00000	000842	AMERIGAS-PETERSBURG	3050467923	3/18/2016	3/18/2016	974.57	4100-051500-1279-551-510	974.57	203763	974.57	Propane Gas	01375 ACCT# 200141883
00000	000842	AMERIGAS-PETERSBURG	3050687198	3/26/2016	3/18/2016	347.08	4100-021200-1279-221-210	347.08	203763	347.08	Propane Gas	01375 ACCT# 200141016
00000	000842	AMERIGAS-PETERSBURG	3050697187	3/26/2016	3/18/2016	619.02	4100-021200-1279-221-210	619.02	203763	619.02	Propane Gas	01375 ACCT# 200142739
00000	000842	DISC. TOTAL		2,000.67	3/18/2016	2,000.67		2,000.67		2,000.67		
00000	000915	BLACKWATER REGIONAL	FY15/16 4TH QTR	4/01/2016	4/01/2016	40,891.75	4100-081400-2110-826-810	40,891.75	203764	40,891.75	Blackwater/Regional Library	01375 FY15/16 4TH QUARTER
00000	000915	BLACKWATER REGIONAL	40,891.75	4/01/2016	4/01/2016	40,891.75	4100-081400-2110-826-810	40,891.75	203764	40,891.75	Blackwater/Regional Library	01375 FY15/16 4TH QUARTER
00000	000002	BOB BARKER COMPANY	WEB000418958	3/23/2016	3/23/2016	218.01	4100-051500-1245-551-510	218.01	203765	218.01	Law Enforcement Supplies	01375 ACCT# SUSVAS
00000	001251	CABIN POINT VETERINARY	45983	3/16/2016	3/16/2016	133.00	4100-021600-1227-261-210	133.00	203766	133.00	Medical Services	01375 ACCT# 1707
00000	001251	CABIN POINT VETERINARY	45984	3/17/2016	3/17/2016	60.00	4100-021600-1227-261-210	60.00	203766	60.00	Medical Services	01375 ACCT# 1707
00000	001251	CABIN POINT VETERINARY	45987	3/21/2016	3/21/2016	72.00	4100-021600-1227-261-210	72.00	203766	72.00	Medical Services	01375 ACCT# 1707
00000	001251	DISC. TOTAL		265.00	3/16/2016	265.00		265.00		265.00		
00000	001485	CENTRAL AGRIBUSINESS	JR7458	3/23/2016	3/23/2016	88.20	4100-051500-1246-551-510	88.20	203767	88.20	Food Supplies	01375 SUSSEX COUNTY
00000	001485	CENTRAL AGRIBUSINESS	JR7543	3/29/2016	3/29/2016	88.20	4100-051500-1246-551-510	88.20	203767	88.20	Food Supplies	01375 SUSSEX COUNTY
00000	001485	DISC. TOTAL		176.40	3/29/2016	176.40		176.40		176.40		
00000	001449	CONVERGENT TECHNOLOGIES	18624	4/04/2016	4/04/2016	275.00	4100-051100-1244-516-510	275.00	203768	275.00	Information System Services	01375 SUSSEX SHERIFF DEPT.
00000	000622	COUNTY OF GREENSVILLE	1944	4/01/2016	4/01/2016	2,162.06	4100-061100-1214-611-610	2,162.06	203769	2,162.06	Comp Court Administrator	01375 ACCT# 65
00000	000622	COUNTY OF GREENSVILLE	1944	4/01/2016	4/01/2016	2,162.06	4100-061100-1214-611-610	2,162.06	203769	2,162.06	Comp Court Administrator	01375 ACCT# 65
00000	000020	COWLING BROTHERS	46787	3/16/2016	3/16/2016	56.29	4100-021200-1274-221-210	56.29	203770	56.29	Grounds Maintenance & Repairs	01375 ACCT# SC0006
00000	000020	COWLING BROTHERS	46787	3/16/2016	3/16/2016	56.29	4100-021200-1274-221-210	56.29	203770	56.29	Grounds Maintenance & Repairs	01375 ACCT# SC0006
00000	000871	CRYSTAL SPRINGS	10726073	3/26/2016	3/26/2016	44.09	4100-021200-1277-221-210	44.09	203771	44.09	Water Services	01375 ACCT# 508239010726073
00000	000871	CRYSTAL SPRINGS	1351524	3/24/2016	3/24/2016	219.50	4100-051500-1246-551-510	219.50	203771	219.50	Food Supplies	01375 ACCT# 11416131351524
00000	000871	DISC. TOTAL		263.59	3/24/2016	263.59		263.59		263.59		
00000	999999	CUSTOM CLEANERS	001238	3/18/2016	3/18/2016	156.00	4100-051500-1244-551-510	156.00	203772	156.00	Uniform Services	01375 SUSSEX SHERIFF DEPT.
00000	999999	CUSTOM CLEANERS	001238	3/18/2016	3/18/2016	156.00	4100-051500-1244-551-510	156.00	203772	156.00	Uniform Services	01375 SUSSEX SHERIFF DEPT.
00000	000902	DOC FARMER'S MARKET	MKT43957	3/21/2016	3/21/2016	173.75	4100-051500-1246-551-510	173.75	203773	173.75	Food Supplies	01375 SUSSEX COUNTY
00000	000902	DOC FARMER'S MARKET	MKT44096	3/28/2016	3/28/2016	174.25	4100-051500-1246-551-510	174.25	203773	174.25	Food Supplies	01375 SUSSEX COUNTY
00000	000902	DISC. TOTAL		348.00	3/28/2016	348.00		348.00		348.00		
00000	000084	DOMINION VIRGINIA POWER	0482572328	3/30/2016	3/30/2016	2,896.38	4100-051600-1276-263-210	2,896.38	203774	2,896.38	Electric	01375 ACCT# 0482572328
00000	000084	DOMINION VIRGINIA POWER	0561293952	3/31/2016	3/31/2016	6.67	4100-021200-1276-221-210	6.67	203774	6.67	Electric	01375 ACCT# 0561293952

P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 000084		5080737736 0316	3/30/2016		4100-021200-1276-221-210	172.56	203774		Electric	01375 ACCT# 5080737736
00000 000084		5690307508-0316	3/31/2016		4100-021500-1279-251-210	154.13	203774		Propane Gas & Electric	01375 ACCT# 5690307508
00000 000084		6300335004-0316	3/31/2016		4100-021600-1276-266-210	55.62	203774		Electric	01375 ACCT# 6300335004
00000 000084		7378703693-0316	3/31/2016		4100-021600-1276-266-210	52.93	203774		Electric	01375 ACCT# 7378703693
00000 000084		9447701492 0316	3/28/2016		4100-021200-1276-221-210	6.59	203774		Electric	01375 ACCT# 9447701492
00000 000084		9660330003-0316	3/31/2016		4100-021200-1276-221-210	137.64	203774		Electric	01375 ACCT# 9660330003
00000 000084		9670342501 0416	4/01/2016		4100-021200-1276-221-210	72.80	203774		Electric	01375 ACCT# 9670342501
DISC. TOTAL		3,555.32	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		3,555.32	
00000 001451 FLOWERS FOODS		97305147	3/21/2016		4100-051500-1246-551-510	86.40	203775		Food Supplies	01375 ACCT# 40351872
DISC. TOTAL		86.40	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		86.40	
00000 000152 GALLS, LLC		005063680	3/16/2016		4100-051100-1244-512-510	45.79	203776		Uniform Services	01375 ACCT# 5417395
DISC. TOTAL		45.79	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		45.79	
00000 000041 GLENN'S AUTOMOTIVE BODY		8035	3/24/2016		4100-021600-1265-262-210	45.45	203777		Vehicle Maintenance & Repairs	01375 SUSSEX COUNTY
00000 000041		8046	3/30/2016		4100-021600-1265-262-210	16.00	203777		Vehicle Maintenance & Repairs	01375 SUSSEX COUNTY
DISC. TOTAL		61.45	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		61.45	
00000 001081 GREENE'S SERVICE CENTER,		52863	3/29/2016		4100-051100-1265-512-510	50.00	203778		Vehicle Maintenance & Repairs	01375 SUSSEX COUNTY
DISC. TOTAL		50.00	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		50.00	
00000 001484 HALEY FORD		44414494	3/29/2016		4100-051100-1265-512-510	85.00	203779		Vehicle Maintenance & Repairs	01375 SUSSEX COUNTY
DISC. TOTAL		85.00	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		85.00	
00000 000148 HOLIDAY ICE		673457	3/18/2016		4100-051500-1246-551-510	146.40	203780		Food Supplies	01375 ACCT# 3455
00000 000148		674030	3/25/2016		4100-051500-1246-551-510	36.60	203780		Food Supplies	01375 ACCT# 3455
DISC. TOTAL		183.00	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		183.00	
00000 000049 JARRATT HARDWARE		A128401	3/02/2016		4100-021200-1272-221-210	21.15	203781		Building Maintenance & Repair	01375 ACCT# 136
00000 000049		B233106	3/09/2016		4100-021200-1272-221-210	19.76	203781		Building Maintenance & Repair	01375 ACCT# 136
DISC. TOTAL		40.91	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		40.91	
00000 000946 JENKINS, WILLIAM R.		WRJ 040116 01	4/01/2016		4100-023100-1264-291-230	427.20	203782		Gasoline/Mileage-Non Training	01375 MILEAGE
00000 000946		WRJ 040116 02	4/01/2016		4100-023100-1264-291-230	54.00	203782		Gasoline/Mileage-Non Training	01375 REIMBURSEMENT
DISC. TOTAL		481.20	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		481.20	
00000 000044 JIMMY MATTHEWS TOWING &		50416	3/04/2016		4100-051100-1265-512-510	85.00	203783		Vehicle Maintenance & Repairs	01375 SUSSEX SHERIFF DEPT
DISC. TOTAL		85.00	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		85.00	
00000 001329 JOYCE ENGINEERING, INC.		02024922	4/08/2016		4100-021600-1203-262-210	1,190.00	203784		Workshops and Conferences	01375 SUSSEX COUNTY
DISC. TOTAL		1,190.00	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		1,190.00	
00000 001433 LOWE'S		911271	3/17/2016		4100-021200-1272-221-210	509.14	203785		Building Maintenance & Repair	01375 ACCT# 99000502080
00000 001433		923343	2/26/2016		4100-021200-1272-221-210	170.03	203785		Building Maintenance & Repair	01375 ACCT# 99000502080
DISC. TOTAL		679.17	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		679.17	
00000 001470 MCI COMM SERVICE		4342462428 0316	3/17/2016		4100-061100-1234-613-610	.41	203786		Telecommunications	01375 ACCT# 2DG40965
00000 001470		4342462453 0316	3/17/2016		4100-061100-1234-613-610	64.69	203786		Telecommunications	01375 ACCT# 2DG40966
DISC. TOTAL		65.10	ACH PMT TOTAL		.00 CPA PMT TOTAL	.00	TOTAL		65.10	

P.O. NO.	VENDOR	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMOUNT	BATCH INV. DESCRIPTION
00000 000051	MSAG LLC	C312393	3/01/2016	ACH PMT TOTAL	4100-021500-1255-253-210	496.67	203787	TOTAL	496.67	Maintenance Service Contract 01375 APRIL 2016
DISC. TOTAL		CHECK TOTAL	496.67	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		
00000 000159	ORKIN PEST CONTROL	66309228	4/01/2016	ACH PMT TOTAL	4100-021200-1272-221-210	333.17	203788	TOTAL	333.17	Building Maintenance & Repair01375 ACCT# 1032945
DISC. TOTAL		CHECK TOTAL	333.17	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		
00000 000150	PATE DAWSON COMPANY	M22845	3/31/2016	ACH PMT TOTAL	4100-051500-1246-551-510	2,243.96	203789	TOTAL	2,243.96	Food Supplies 01375 ACCT# 91033
DISC. TOTAL		CHECK TOTAL	2,243.96	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		
00000 000165	POSTMASTER	SHERIFF 032916	3/29/2016	ACH PMT TOTAL	4100-051100-1231-512-510	245.00	203790	TOTAL	245.00	Postage 01375 POSTAGE
DISC. TOTAL		CHECK TOTAL	245.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL		
00000 000061	PRINCE GEORGE ELECTRIC	1413003200 0316	3/29/2016	ACH PMT TOTAL	4100-021600-1276-263-210	55.99	203791		55.99	Electric 01375 ACCT# 1413003200
DISC. TOTAL		CHECK TOTAL	1423010000 0316	ACH PMT TOTAL	4100-021600-1276-263-210	77.13	203791		77.13	Electric 01375 ACCT# 1423010000
DISC. TOTAL		CHECK TOTAL	1667000200 0316	ACH PMT TOTAL	4100-021200-1276-221-210	128.02	203791		128.02	Electric 01375 ACCT# 1667000200
DISC. TOTAL		CHECK TOTAL	261.14	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL	261.14	
00000 001508	QUALITY UNIFORM CO.	11124	3/24/2016	ACH PMT TOTAL	4100-051100-1244-512-510	102.50	203792		102.50	Uniform Services 01375 SUSSEX SHERIFF
DISC. TOTAL		CHECK TOTAL	11125	ACH PMT TOTAL	4100-051100-1244-512-510	117.50	203792		117.50	Uniform Services 01375 SUSSEX SHERIFF
DISC. TOTAL		CHECK TOTAL	11127	ACH PMT TOTAL	4100-051500-1244-551-510	141.50	203792		141.50	Uniform Services 01375 SUSSEX SHERIFF
DISC. TOTAL		CHECK TOTAL	361.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL	361.50	
00000 001023	RICOH USA, INC.	5041110947	3/17/2016	ACH PMT TOTAL	4100-051500-1253-551-510	31.36	203793		31.36	Equipment Lease/Purchase 01375 ACCT# 4719771
DISC. TOTAL		CHECK TOTAL	5041110947	ACH PMT TOTAL	4100-051100-1252-512-510	49.62	203793		49.62	Equipment Lease/Rental 01375 ACCT# 4719771
DISC. TOTAL		CHECK TOTAL	1866201	ACH PMT TOTAL	4100-051500-1246-551-510	1,127.01	203794		1,127.01	Food Supplies 01375 ACCT# 118626
DISC. TOTAL		CHECK TOTAL	82371151	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL	1,127.01	
DISC. TOTAL		CHECK TOTAL	16,641.26	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL	16,641.26	Building Systems Main & Repair01375 SUSSEX COUNTY
DISC. TOTAL		CHECK TOTAL	1531958091	ACH PMT TOTAL	4100-021500-1241-253-210	149.27	203796		149.27	Office Supplies 01375 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1532393661	ACH PMT TOTAL	4100-021500-1241-253-210	15.53	203796		15.53	Office Supplies 01375 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1539048731	ACH PMT TOTAL	4100-021100-1241-211-210	32.76	203796		32.76	Office Supplies 01375 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1539325151	ACH PMT TOTAL	4100-021100-1241-211-210	33.64	203796		33.64	Office Supplies 01375 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1540416741	ACH PMT TOTAL	4100-021100-1241-211-210	14.36	203796		14.36	Office Supplies 01375 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	1540416741	ACH PMT TOTAL	4100-021500-1241-253-210	18.29	203796		18.29	Office Supplies 01375 # 6035517812578820
DISC. TOTAL		CHECK TOTAL	263.85	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL	263.85	
DISC. TOTAL		CHECK TOTAL	12296	ACH PMT TOTAL	4100-021200-1265-221-210	22.89	203797		22.89	Vehicle Maintenance & Repair#01375 ACCT# 71350
DISC. TOTAL		CHECK TOTAL	48627	ACH PMT TOTAL	4100-021200-1272-221-210	26.47	203798		26.47	Building Maintenance & Repair01375 ACCT# 341500
DISC. TOTAL		CHECK TOTAL	0806 033116	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL	56.00	Water Services 01375 ACCT# 0806
DISC. TOTAL		CHECK TOTAL	T297634	ACH PMT TOTAL	4100-051100-1234-516-510	56.71	203800		56.71	Telecommunications 01375 ACCT# 4183000
DISC. TOTAL		CHECK TOTAL	56.71	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL	56.71	



P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 000769		8048341302 0316	3/25/2016		4100-021300-1234-231-210	528.01	203806			Telecommunications	01375 ACCT# 000777088064
00000 000769		8048341309 0216	2/25/2016		4100-081300-2110-822-810	157.96	203806			VA Cooperative Extension	01375 ACCT# 000635121520
00000 000769		8048341309 0316	3/25/2016		4100-081300-2110-822-810	118.11	203806			VA Cooperative Extension	01375 ACCT# 000635121520
		CHECK TOTAL	2,996.37		.00 CPA PMT TOTAL	.00		TOTAL		2,996.37	
00000 000806	VICK, EDDIE T	ETV 040116 01	4/01/2016		4100-021500-1244-253-210	8.00	203807			Uniform Services	01375 REIMBURSEMENT
00000 000806		ETV 040116 02	4/01/2016		4100-021500-1244-253-210	20.00	203807			Uniform Services	01375 REIMBURSEMENT
		CHECK TOTAL	28.00		.00 CPA PMT TOTAL	.00		TOTAL		28.00	
00000 001572	WINNER, WILLIE	206	3/29/2016		4100-021500-1255-251-210	551.68	203808			Vehicle Maintenance & Repairs	01375 SUSSEX PUBLIC SAFETY
00000 001572		207	3/29/2016		4100-021500-1255-252-210	270.00	203808			Vehicle Maintenance & Repairs	01375 SUSSEX PUBLIC SAFETY
		CHECK TOTAL	821.68		.00 CPA PMT TOTAL	.00		TOTAL		821.68	
00000 000093	XEROX CORPORATION	083913999	4/01/2016		4100-031100-1252-111-310	222.59	203809			Equipment Lease/Rental	01375 ACCT# 101294460
00000 000093		083914001	4/01/2016		4100-031100-1252-231-210	643.78	203809			Equipment Lease/Rental	01375 ACCT# 702113564
00000 000093		084139818	4/02/2016		4100-031100-1252-211-210	993.26	203809			Equipment Lease/Rental	01375 ACCT# 718393564
		CHECK TOTAL	1,859.63		.00 CPA PMT TOTAL	.00		TOTAL		1,859.63	
		CHECK TOTAL	115,709.73		.00 CPA PMT TOTAL	.00		TOTAL		115,709.73	
		CHECK TOTAL	115,709.73		.00 CPA PMT TOTAL	.00		TOTAL		115,709.73	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 115,709.73 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

*Deborah Davis*  
 DIRECTOR OF FINANCE  
 DEBORAH DAVIS, CO. ADMIN  
*Ornie L. Woodruff*  
 ORNIE L. WOODRUFF, TREAS.

DATE 4/7/2016  
 DATE 4/7/16  
 DATE



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	A/P DATE	A/P ACRL	ACCOUNT NO.	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000842	AMERICAS-PETERSBURG	3050939336	3/31/2016		4100-021200-1279-221-210	768.99	768.99	203824		Propane Gas	01376 ACCT# 200142739
		DISC. TOTAL					.00	.00				
00000	001474	BURGESS, BRENDA	BB 040416	4/07/2016		4100-021400-1217-241-210	75.00	75.00	203825		Commission/Board Compensation	01376 PLANNING COMMISSION
		DISC. TOTAL					.00	.00				
00000	001485	CENTRAL AGRIBUSINESS	JR7633	4/05/2016		4100-051500-1246-551-510	88.20	88.20	203826		Food supplies	01376 SUSSEX COUNTY
		DISC. TOTAL					.00	.00				
00000	001365	CHESTER BUSINESS MACHINES	CBM 032516	3/25/2016		4100-062100-1254-621-620	65.90	65.90	203827		Equipment Maintenance	01376 SUSSEX COUNTY
		DISC. TOTAL					.00	.00				
00000	001448	COMMUNITY PLANNING	16063	4/07/2016		4100-021100-9803-211-210	1,498.27	1,498.27	203828		CDBG Planning Grant-Pocahontas	01376 ACCT# 79101
		DISC. TOTAL					.00	.00				
00000	001449	CONVERGENT TECHNOLOGIES	18604	4/04/2016		4100-051500-1299-551-510	62.50	62.50	203829		Miscellaneous Others	01376 SUSSEX COUNTY
		DISC. TOTAL					.00	.00				
00000	000020	COWLING BROTHERS	46130	3/07/2016		4100-051500-1299-551-510	81.65	81.65	203830		Miscellaneous Others	01376 ACCT# SCJ001
		DISC. TOTAL					.00	.00				
00000	001258	COWLING, JR. GURNEY B.	GBC 040416	4/07/2016		4100-021400-1217-241-210	75.00	75.00	203831		Commission/Board Compensation	01376 PLANNING COMMISSION
		DISC. TOTAL					.00	.00				
00000	001043	CRAWFORD'S SMALL ENGINE	15411	4/04/2016		4100-021200-1275-221-210	294.65	294.65	203832		Maintenance Equipment Repairs	01376 ACCT# 101232
		DISC. TOTAL					.00	.00				
00000	000871	CRYSTAL SPRINGS	6091788 031016	3/10/2016		4100-062100-1277-621-620	41.91	41.91	203833		Water Services	01376 ACCT#11421076091788
		DISC. TOTAL					.00	.00				
00000	999999	CUSTOM CLEANERS	001245	3/02/2016		4100-051100-1244-512-510	46.00	46.00	203834		Uniform Services	01376 SUSSEX SHERIFF DEPT.
		DISC. TOTAL					.00	.00				
00000	000868	DISH NETWORK	80372704 040416	4/04/2016		4100-021500-1334-253-210	46.00	46.00	203835		Telecommunications	01376 8255707080372704
		DISC. TOTAL					.00	.00				
00000	000902	DOC FARMER'S MARKET	MKT44230	4/04/2016		4100-051500-1246-551-510	171.25	171.25	203836		Food Supplies	01376 SUSSEX COUNTY
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	0963166285 0416	4/05/2016		4100-021200-1276-221-210	146.35	146.35	203837		Electric	01376 ACCT# 0963166285
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	1088433121 0416	4/01/2016		4100-021200-1276-221-210	77.47	77.47	203837		Electric	01376 ACCT# 1088433121
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	2406362505 0416	4/01/2016		4100-051500-1276-551-510	1,586.15	1,586.15	203837		Electric	01376 ACCT# 2406362505
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	2928458914 -0316	3/31/2016		4100-051500-1276-551-510	7.16	7.16	203837		Electric	01376 ACCT# 2928458914
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	3500335009 0416	4/01/2016		4100-021200-1276-221-210	1,171.66	1,171.66	203837		Electric	01376 ACCT# 3500335009
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	3776508966 0416	4/04/2016		4100-021200-1276-221-210	6.59	6.59	203837		Electric	01376 ACCT# 3776508966
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	4723819456 0416	4/05/2016		4100-021200-1276-221-210	140.77	140.77	203837		Electric	01376 ACCT# 4723819456
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	6860160149 0416	4/01/2016		4100-021600-1276-263-210	451.45	451.45	203837		Electric	01376 ACCT# 6860160149
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	7190905005 0416	4/01/2016		4100-021200-1276-221-210	371.16	371.16	203837		Electric	01376 ACCT# 7190905005
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	7860242267 0416	4/01/2016		4100-021200-1276-221-210	224.73	224.73	203837		Electric	01376 ACCT# 7860242267
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	9073933633 -0316	3/31/2016		4100-051500-1276-551-510	16.73	16.73	203837		Electric	01376 ACCT# 9073933633
		DISC. TOTAL					.00	.00				
00000	000084	DOMINION VIRGINIA POWER	9293060001 0416	4/05/2016		4100-021600-1276-266-210	46.70	46.70	203837		Electric	01376 ACCT# 9293060001

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	HEFT AMOUNT	CHECK NO.	ACH PMT	ACH AMOUNT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000084		9560347503	0416	4/01/2016	4100-021200-1276-221-210	2,538.51	203837			Electric	01376 ACCTH 9560347503
00000	000084		9630317502	0416	4/01/2016	4100-021200-1276-221-210	693.94	203837			Electric	01376 ACCTH 9630317502
		DISC. TOTAL	CHECK TOTAL	7,379.37	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		7,379.37		
00000	000084	DOMINION VIRGINIA POWER	9650330005	0416	4/01/2016	4100-021200-1276-221-210	379.89	203838			Electric	01376 ACCTH 9650330005
		DISC. TOTAL	CHECK TOTAL	379.89	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		379.89		
00000	001562	DREW, MARVIN J. II	MJD 040716	01	4/07/2016	4100-021400-1205-242-210	20.07	203839			Meals	01376 MEALS
00000	001562		MJD 040716	02	4/07/2016	4100-021400-1207-242-210	109.03	203839			Mileage-Training/Conferences	01376 MILEAGE
		DISC. TOTAL	CHECK TOTAL	129.10	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		129.10		
00000	000123	EDMOND, J. LAFAYETTE	JLE 040416		4/07/2016	4100-021400-1217-241-210	75.00	203840			Commission/Board Compensation	01376 PLANNING COMMISSION
		DISC. TOTAL	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		75.00		
00000	001450	FEDERAL ENGINEERING INC	2016-2-6016		4/05/2016	4302-094250-8212-	1,080.00	203841			New Radio System Cost	01376 PROJ# PSMR-INPL-TM
		DISC. TOTAL	CHECK TOTAL	1,080.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		1,080.00		
00000	000602	FIRE-X CORPORATION	570447		3/11/2016	4100-062100-1254-621-620	390.00	203842			Equipment Maintenance	01376 ACCTH SU0025
		DISC. TOTAL	CHECK TOTAL	390.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		390.00		
00000	001451	FLOWERS FOODS	97305359		3/28/2016	4100-051500-1246-551-510	86.40	203843			Food Supplies	01376 ACCTH 40351872
		DISC. TOTAL	CHECK TOTAL	86.40	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		86.40		
00000	000152	GALLS, LLC	005089652		3/21/2016	4100-051500-1246-551-510	167.00	203844			Law Enforcement Supplies	01376 ACCTH 5417395
00000	000152		005089661		3/21/2016	4100-051500-1246-551-510	164.00	203844			Law Enforcement Supplies	01376 ACCTH 5417395
		DISC. TOTAL	CHECK TOTAL	331.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		331.00		
00000	001540	GARY, JEFFERY	JG 040416		4/07/2016	4100-021400-1217-241-210	75.00	203845			Commission/Board Compensation	01376 PLANNING COMMISSION
		DISC. TOTAL	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		75.00		
00000	001081	GREENE'S SERVICE CENTER,	52874		4/08/2016	4100-051100-1265-512-510	50.00	203846			Vehicle Maintenance & Repairs	01376 SUSSEX COUNTY
		DISC. TOTAL	CHECK TOTAL	50.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		50.00		
00000	000148	HOLIDAY ICE	674825		4/01/2016	4100-051500-1246-551-510	17.08	203847			Food Supplies	01376 ACCTH 3455
		DISC. TOTAL	CHECK TOTAL	17.08	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		17.08		
00000	001475	IRVING, FRANK	FI 040416		4/07/2016	4100-021400-1217-241-210	75.00	203848			Commission/Board Compensation	01376 PLANNING COMMISSION
		DISC. TOTAL	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		75.00		
00000	001253	JAMES RIVER EQUIPMENT	185389870		4/05/2016	4100-021200-1275-221-210	263.92	203849			Maintenance Equipment Repairs	01376 ACCTH 22281267
		DISC. TOTAL	CHECK TOTAL	263.92	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		263.92		
00000	001476	JOHNSON, RICHARD	RJ 040416		4/07/2016	4100-021400-1217-241-210	75.00	203850			Commission/Board Compensation	01376 PLANNING COMMISSION
		DISC. TOTAL	CHECK TOTAL	75.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		75.00		
00000	001352	JOHNSON'S LAUNDRY &	37875		3/01/2016	4100-051100-1244-512-510	75.00	203851			Uniform Services	01376 SUSSEX SHERIFF DEPT.
00000	001352		37876		3/01/2016	4100-051500-1244-551-510	35.00	203851			Uniform Services	01376 SUSSEX SHERIFF DEPT.
00000	001352		37887		3/08/2016	4100-051100-1244-512-510	127.00	203851			Uniform Services	01376 SUSSEX SHERIFF DEPT.
00000	001352		37888		3/08/2016	4100-051500-1244-551-510	225.00	203851			Uniform Services	01376 SUSSEX SHERIFF DEPT.
00000	001352		37904		3/17/2016	4100-051100-1244-512-510	30.00	203851			Uniform Services	01376 SUSSEX SHERIFF DEPT.
00000	001352		37921		3/01/2016	4100-051100-1244-512-510	118.75	203851			Uniform Services	01376 SUSSEX SHERIFF DEPT.
		DISC. TOTAL	CHECK TOTAL	610.75	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL		610.75		



P.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	ACH PMT TOTAL	CHECK TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 001477 KING, ROGER	00000 001477 KING, ROGER	040416	4/07/2016		4100-021400-1217-241-210	75.00	75.00	75.00	203852		Commission/Board Compensation01376 PLANNING COMMISSION	01376 PLANNING COMMISSION
00000 000129 LOGAN SYSTEMS, INC	00000 000129 LOGAN SYSTEMS, INC	47858	3/15/2016		4100-062100-1236-621-620	663.18	663.18	663.18	203853		Microfilming & Scanning Servi01376 SUSSEX COUNTY	01376 SUSSEX COUNTY
00000 999999 LYNCHBURG COLLEGE CCDSJ	00000 999999 LYNCHBURG COLLEGE CCDSJ	CCDSJ-2016	4/06/2016		4100-051100-1203-512-510	50.00	50.00	50.00	203854		Workshops and Conferences 01376 WRKSH-PRO	01376 WRKSH-PRO
00000 001392 MASON, DENNIS	00000 001392 MASON, DENNIS	DM 040416	4/07/2016		4100-021400-1217-241-210	75.00	75.00	75.00	203855		Commission/Board Compensation01376 PLANNING COMMISSION	01376 PLANNING COMMISSION
00000 000309 MASSENBERG, TERRY	00000 000309 MASSENBERG, TERRY	TM 040416	4/07/2016		4100-021400-1217-241-210	75.00	75.00	75.00	203856		Commission/Board Compensation01376 PLANNING COMMISSION	01376 PLANNING COMMISSION
00000 000056 OWEN FORD, INC	00000 000056 OWEN FORD, INC	FOCS8747	4/06/2016		4100-051100-1265-512-510	48.70	48.70	48.70	203857		Vehicle Maintenance & Repairs01376 ACCT# 1241	01376 ACCT# 1241
00000 000150 PATE DAWSON COMPANY	00000 000150 PATE DAWSON COMPANY	M24307	4/07/2016		4100-051500-1246-551-510	2,253.95	2,253.95	2,253.95	203858		Food Supplies 01376 ACCT# 91033	01376 ACCT# 91033
00000 001246 PHILLIPS TELECOMMUNICATION	00000 001246 PHILLIPS TELECOMMUNICATION	18309	3/21/2016		4100-062100-1234-621-620	200.00	200.00	200.00	203859		Telecommunications 01376 SUSSEX COUNTY	01376 SUSSEX COUNTY
00000 000165 POSTMASTER	00000 000165 POSTMASTER	JAIL 041116	4/11/2016		4100-051500-1231-551-510	470.00	470.00	470.00	203860		Postage 01376 POSTAGE	01376 POSTAGE
00000 000061 PRINCE GEORGE ELECTRIC	00000 000061 PRINCE GEORGE ELECTRIC	2006028100	2/09/2016		4100-021200-1276-221-210	823.43	823.43	823.43	203861		Electric 01376 ACCT# 2006028100	01376 ACCT# 2006028100
00000 001508 QUALITY UNIFORM CO.	00000 001508 QUALITY UNIFORM CO.	11207	4/01/2016		4100-051500-1244-551-510	191.00	191.00	191.00	203862		Uniform Services 01376 SUSSEX SHERIFF	01376 SUSSEX SHERIFF
00000 000139 STONY CREEK HEALTH CENTER	00000 000139 STONY CREEK HEALTH CENTER	123539	3/10/2016		4100-051500-1293-551-510	77.00	77.00	77.00	203864		Inmate Medical Expenses 01376 TOSCO-GOMEZ, CARLOS	01376 TOSCO-GOMEZ, CARLOS
00000 000139 STONY CREEK HEALTH CENTER	00000 000139 STONY CREEK HEALTH CENTER	123540	3/10/2016		4100-051500-1293-551-510	56.00	56.00	56.00	203864		Inmate Medical Expenses 01376 COLEMAN, ALICE	01376 COLEMAN, ALICE
00000 000139 STONY CREEK HEALTH CENTER	00000 000139 STONY CREEK HEALTH CENTER	123633	3/15/2016		4100-051500-1293-551-510	56.00	56.00	56.00	203864		Inmate Medical Expenses 01376 MCDANIEL, ORLANDO	01376 MCDANIEL, ORLANDO
00000 000139 STONY CREEK HEALTH CENTER	00000 000139 STONY CREEK HEALTH CENTER	123638	3/15/2016		4100-051500-1293-551-510	56.00	56.00	56.00	203864		Inmate Medical Expenses 01376 BROWN, KAYSARRH	01376 BROWN, KAYSARRH
00000 000139 STONY CREEK HEALTH CENTER	00000 000139 STONY CREEK HEALTH CENTER	123710	3/16/2016		4100-051500-1293-551-510	126.00	126.00	126.00	203864		Inmate Medical Expenses 01376 CARTER, ANTHONY	01376 CARTER, ANTHONY
00000 000139 STONY CREEK HEALTH CENTER	00000 000139 STONY CREEK HEALTH CENTER	123875	3/21/2016		4100-051500-1293-551-510	86.00	86.00	86.00	203864		Inmate Medical Expenses 01376 BROWN, RAEVEN	01376 BROWN, RAEVEN
00000 000104 SPENCER BROTHERS, INC	00000 000104 SPENCER BROTHERS, INC	457054	3/11/2016		4100-051500-1278-551-510	357.60	357.60	357.60	203863		Oil 01376 ACCT# SUSCOU	01376 ACCT# SUSCOU
00000 000067 STONY CREEK PHARMACY	00000 000067 STONY CREEK PHARMACY	SCP 041816	4/08/2016		4100-051500-1293-551-510	710.10	710.10	710.10	203865		Inmate Medical Expenses 01376 FEBRUARY 2016	01376 FEBRUARY 2016
00000 000067 STONY CREEK PHARMACY	00000 000067 STONY CREEK PHARMACY	SCP 041816	4/08/2016		4100-051500-1293-551-510	869.31	869.31	869.31	203865		Inmate Medical Expenses 01376 MARCH 2016	01376 MARCH 2016
						1,579.41	1,579.41	1,579.41				

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000162	SUFFOLK ENERGIES INC	37558799	4/06/2016		4100-021200-1278-221-210	243.60	203866		Oil	01376 ACCTH 66740484
00000	000162		412093	3/31/2016		4100-051100-1264-512-510	198.97	203866		Gasoline/Mileage-Non Training	01376 ACCTH 66740352
00000	000162		432096	3/31/2016		4100-051100-1264-512-510	131.31	203866		Gasoline/Mileage-Non Training	01376 ACCTH 66740484
							.00			573.88	
										TOTAL	
00000	000626	THOMPSON, HENRY A	7844479	3/31/2016		4100-061100-1222-611-610	131.38	203867		Legal Services - Court Appt.	01376 VAZQUEZ, SONIA M
							.00			131.38	
										TOTAL	
00000	000452	TREASURER OF VIRGINIA	15-C3274-VPH	3/28/2016		4100-063100-1258-631-630	72.00	203868		Computer Software/Application	01376 SUSSEX COUNTY
							.00			72.00	
										TOTAL	
00000	001254	TREASURER OF VIRGINIA	COMVA 032816	3/28/2016		4100-051100-1227-512-510	20.00	203869		Medical Services inc/k9	01376 MEDICAL FEES
							.00			20.00	
										TOTAL	
00000	000080	TRI CITY OFFICE PRODUCTS	0108879-001	10/02/2015		4100-023100-1231-291-230	36.99	203870		Office Supplies	01376 ACCTH SUXREG-0
00000	000080		0110133-001	12/09/2015		4100-023100-1231-291-230	9.96	203870		Office Supplies	01376 ACCTH SUXREG-0
00000	000080		0113365-001	3/07/2016		4100-021000-1241-291-230	36.99	203870		Office Supplies	01376 ACCTH SUXREG-0
00000	000080		0113133-001	4/06/2016		4100-051500-1241-551-510	21.40	203870		Office Supplies	01376 ACCTH SCSD-0
00000	000080		0113170-001	4/07/2016		4100-051100-1241-512-510	94.23	203870		Office Supplies	01376 ACCTH SCSD-0
							.00			199.57	
										TOTAL	
00000	000769	VERIZON	0232504072 0416	4/07/2016		4100-063100-1234-631-630	216.68	203871		Telecommunications	01376 ACCTH 000695890340
00000	000769		0232504134 0416	4/07/2016		4100-063100-1234-631-630	216.68	203871		Telecommunications	01376 ACCTH 000749973011
00000	000769		4342462453 0416	4/05/2016		4100-061100-1234-613-610	94.90	203871		Telecommunications	01376 ACCTH 000732325316
00000	000769		4342463724 0416	4/07/2016		4100-063100-1234-631-630	57.36	203871		Telecommunications	01376 ACCTH 000966301725
00000	000769		4342465362 0416	4/07/2016		4100-051100-1234-512-510	671.71	203871		Telecommunications	01376 ACCTH 000130840093
00000	000769		4342468256 0416	4/07/2016		4100-051100-1234-512-510	57.36	203871		Telecommunications	01376 ACCTH 000777014348
00000	000769		4345358364 0416	4/07/2016		4100-021200-1234-221-210	57.68	203871		Telecommunications	01376 ACCTH 000130843684
00000	000769		4346340705 0416	4/07/2016		4100-051500-1234-551-510	76.91	203871		Telecommunications	01376 ACCTH 000763493682
00000	000769		4346341094 0416	4/07/2016		4100-061100-1234-613-610	76.91	203871		Telecommunications	01376 ACCTH 000770254016
							.00			1,526.19	
										TOTAL	
00000	001591	VIRGINIA COOPERATIVE EXT. VECS	022416	2/24/2016		4100-081300-2110-822-810	2,981.00	203872		VA Cooperative Extension	01376 LITTER/RECYC GRANT
							.00			2,981.00	
										TOTAL	
00000	000637	WILLIAMS, GARY M	GNW 040816	4/08/2016		4100-062100-1292-621-620	96.73	203873		Bank/CC & Other Fees	01376 REIMBURSEMENT
							.00			96.73	
										TOTAL	
00000	000093	XEROX CORPORATION	083913996	4/01/2016		4100-062100-1252-621-620	192.10	203874		Equipment Lease/Rental	01376 ACCTH 099018525
00000	000093		083914002	4/01/2016		4100-021400-1252-242-210	331.45	203874		Equipment Lease/Rental	01376 ACCTH 705194736
00000	000093		083914002	4/01/2016		4100-021400-1252-241-210	331.44	203874		Equipment Lease/Rental	01376 ACCTH 705194736
00000	000093		084145072	4/03/2016		4100-061100-1252-612-610	230.69	203874		Equipment Lease/Rental	01376 ACCTH 721126801
							.00			1,085.68	
										TOTAL	
00000	000312	YOUNG, ROBERT JR	RY 040416	4/07/2016		4100-021400-1217-241-210	75.00	203875		Commission/Board Compensation	01376 PLANNING COMMISSION
							.00			75.00	
										TOTAL	
							.00			29,151.86	
										TOTAL	
							.00			29,151.86	
										TOTAL	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 29,151.86 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

*Handwritten Signature*  
 DEBORAH DAVIS, CO. ADMIN  
 ORVILLE L. WOODRUFF, TREAS.

4/14/16  
 DATE 4/14/16  
 DATE

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000842	AMERICAS-PETERSBURG	3051177527	4/09/2016		4100-021200-1279-221-210	677.37	203876		Propane Gas	01377 ACCT# 200142739	
		DISC. TOTAL					.00			677.37		
00000	000014	ATLANTIC ELECTION	2016 PRIMARY	3/29/2016		4100-023100-1233-291-230	384.00	203877		Printing	01377 SUSSEX REGISTRAR	
		DISC. TOTAL				4100-023100-1229-291-230	5,966.92	203877		Other Professional Services	01377 SUSSEX REGISTRAR	
		DISC. TOTAL					.00			6,350.92		
00000	000010	BANK OF SOUTHSIDE VA	2383 0416 01	3/08/2016		4100-021100-1241-211-210	28.35	203878		Office Supplies	01377 # 4053250002002383	
		DISC. TOTAL				4100-021100-1241-211-210	31.95	203878		Office Supplies	01377 # 4053250002002383	
		DISC. TOTAL				4100-021600-1227-261-210	154.98	203878		Medical Services	01377 # 4053250002002383	
		DISC. TOTAL				4100-021400-1201-242-210	105.00	203878		Organization Membership	01377 # 4053250002002383	
		DISC. TOTAL				4100-021400-1201-242-210	105.00	203878		Organization Membership	01377 # 4053250002002383	
		DISC. TOTAL				4100-021100-1299-211-210	20.00	203878		Miscellaneous Others	01377 # 4053250002002383	
		DISC. TOTAL				4100-021100-1203-211-210	135.00	203878		Workshops and Conferences	01377 # 4053250002002383	
		DISC. TOTAL				4100-021100-1203-211-210	250.00	203878		Workshops and Conferences	01377 # 4053250002002383	
		DISC. TOTAL				4100-021600-1227-261-210	279.98	203878		Medical Services	01377 # 4053250002002383	
		DISC. TOTAL				4100-021200-1299-221-210	44.12	203878		Miscellaneous Oth./First Aid	01377 # 4053250002002383	
		DISC. TOTAL				4100-021100-1203-211-210	350.00	203878		Workshops and Conferences	01377 # 4053250002002383	
		DISC. TOTAL				4100-021200-1299-221-210	31.58	203878		Workshops and Conferences	01377 # 4053250002002383	
		DISC. TOTAL				4100-021100-1204-211-210	183.92	203878		Miscellaneous Oth./First Aid	01377 # 4053250002002383	
		DISC. TOTAL				4100-021100-1241-211-210	15.85	203878		Lodging	01377 # 4053250002002383	
		DISC. TOTAL					.00			1,735.73		
00000	000010	BANK OF SOUTHSIDE VA	2383 0416 15	4/06/2016		4100-041100-1203-411-410	50.00	203879		Workshops and Conferences	01377 # 4053250002002383	
		DISC. TOTAL					.00			50.00		
00000	001507	BARKSDALE OILS INC.	SUSSECTY 033116	3/31/2016		4100-021600-1264-261-210	305.34	203880		Gasoline/Mileage-Non Training	01377 ACCT# SUSSCTY	
		DISC. TOTAL				4100-021200-1264-221-210	358.51	203880		Gasoline/Mileage-Non Training	01377 ACCT# SUSSCTY	
		DISC. TOTAL				4100-021400-1264-242-210	186.85	203880		Gasoline/Mileage-Non Training	01377 ACCT# SUSSCTY	
		DISC. TOTAL				4100-021600-1264-262-210	379.78	203880		Gasoline/Mileage-Non Training	01377 ACCT# SUSSCTY	
		DISC. TOTAL				4100-021300-1264-231-210	78.99	203880		Gasoline/Mileage-Non Training	01377 ACCT# SUSSCTY	
		DISC. TOTAL				4100-021400-1264-241-210	31.91	203880		Gasoline/Mileage-Non Training	01377 ACCT# SUSSCTY	
		DISC. TOTAL				4100-021500-1264-253-210	106.34	203880		Gasoline/Mileage-Non Training	01377 ACCT# SUSSCTY	
		DISC. TOTAL				4100-051100-1264-512-510	5,345.77	203880		Gasoline/Mileage-Non Training	01377 ACCT# SUSSCTY	
		DISC. TOTAL				4105-071100-1264-711-710	205.00	203880		Gasoline	01377 ACCT# SUSSCTY	
		DISC. TOTAL					.00			6,998.57		
00000	000002	BOB BARKER COMPANY	WEB000421390	4/11/2016		4100-051500-1293-551-510	92.45	203881		Inmate Medical Expenses	01377 ACCT# SUSVAS	
		DISC. TOTAL				4100-051500-1243-551-510	177.46	203881		Linen Supplies	01377 ACCT# SUSVAS	
		DISC. TOTAL					.00			269.91		
00000	001251	CABIN POINT VETERINARY	46128	4/05/2016		4100-021600-1227-261-210	183.50	203882		Medical Services	01377 ACCT# 1707	
		DISC. TOTAL				4100-021600-1227-261-210	35.00	203882		Medical Services	01377 ACCT# 1707	
		DISC. TOTAL					.00			218.50		
00000	001368	CAS SEVERN, INC.	428770	3/31/2016		4100-021700-1255-271-210	231.06	203883		Maintenance Service Contract	01377 ACCT# 2445	
		DISC. TOTAL					.00			231.06		
00000	001485	CENTRAL AGRIBUSINESS	JR7716	4/12/2016		4100-051500-1246-551-510	88.20	203884		Food Supplies	01377 SUSSEX COUNTY	
		DISC. TOTAL				4100-051500-1246-551-510	44.10	203884		Food Supplies	01377 SUSSEX COUNTY	
		DISC. TOTAL					.00			132.30		

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT	BATCH INV. DESCRIPTION
00000 001449	CONVERGENT TECHNOLOGIES	18603	4/04/2016		4100-063100-1224-631-630	625.00	203885	625.00		Information Systems Services 01377 SUSSEX COMM.ATTY.
DISC. TOTAL										
00000 000411	CRATER CRIMINAL JUSTICE	1246	4/18/2016		4100-051100-1244-512-510	126.50	203886	126.50		Uniform Services 01377 SUSSEX COUNTY
DISC. TOTAL										
00000 000671	CRYSTAL SPRINGS	1352055	4/07/2016		4100-061100-1277-612-610	22.48	203887	22.48		Water Services 01377 ACCTH1421181352055
00000 000871		7302164	4/07/2016		4100-061100-1277-612-610	36.01	203887	36.01		Water Services 01377 ACCTH37281837302164
DISC. TOTAL										
00000 999999	CUSTOM CLEANERS	001241	3/02/2016		4100-051500-1244-551-510	94.00	203888	94.00		Uniform Services 01377 SUSSEX SHERIFF DEPT.
DISC. TOTAL										
00000 000193	DEPART OF MOTOR VEHICLES	16091811	3/31/2016		4100-051500-1245-551-510	10.00	203889	10.00		Law Enforcement Supplies 01377 ACCTHXX-XX-1642
00000 000193		2016091812	4/20/2016		4100-041100-1299-412-410	3,300.00	203889	3,300.00		Misc. Oth.-DMV Stops 01377 ACCTH546001642019
DISC. TOTAL										
00000 000902	DOC FARMER'S MARKET	MKT44367	4/11/2016		4100-051500-1246-551-510	198.55	203890	198.55		Food Supplies 01377 SUSSEX COUNTY
00000 000902		MKT44501	4/18/2016		4100-051500-1246-551-510	194.05	203890	194.05		Food Supplies 01377 SUSSEX COUNTY
DISC. TOTAL										
00000 001520	EAST COAST GLASS	378857	4/06/2016		4100-051100-1265-512-510	225.00	203891	225.00		Vehicle Maintenance & Repairs 01377 SUSSEX SHERIFF DEPT.
DISC. TOTAL										
00000 001451	FLOWERS FOODS	97305558	4/04/2016		4100-051500-1246-551-510	86.40	203892	86.40		Food Supplies 01377 ACCTH 40351872
DISC. TOTAL										
00000 000152	GALLS, LLC	005217576	4/13/2016		4100-051100-1245-512-510	745.00	203893	745.00		Law Enforcement Supplies 01377 ACCTH 5417395
DISC. TOTAL										
00000 001575	GERLACH, JACQUELYN F.	JFG 042016 01	4/20/2016		4100-063100-1207-631-630	210.00	203894	210.00		Mileage-Training/Conferences 01377 MILEAGE
00000 001575		JFG 042016 02	4/20/2016		4100-063100-1264-631-630	30.00	203894	30.00		Gasoline/Mileage-Non Training 01377 PARKING FEES
DISC. TOTAL										
00000 001081	GREENE'S SERVICE CENTER,	52875	4/08/2016		4100-051100-1265-512-510	50.00	203895	50.00		Vehicle Maintenance & Repairs 01377 SUSSEX COUNTY
00000 001081		52883	4/15/2016		4100-051100-1265-512-510	50.00	203895	50.00		Vehicle Maintenance & Repairs 01377 SUSSEX COUNTY
DISC. TOTAL										
00000 000137	GRIFFIN, CHARLES F	REASON 040716	4/07/2016		4100-051500-1293-551-510	145.00	203896	145.00		Inmate Medical Expenses 01377 REASON, JENNIFER
DISC. TOTAL										
00000 000148	HOLIDAY ICE	679227	4/15/2016		4100-051500-1246-551-510	41.48	203897	41.48		Food Supplies 01377 ACCTH 3455
DISC. TOTAL										
00000 000044	JIMMY MATTHEWS TOWING &	54756	4/17/2016		4100-051100-1265-512-510	150.00	203898	150.00		Vehicle Maintenance & Repairs 01377 SUSSEX SHERIFF DEPT.
DISC. TOTAL										
00000 999999	JONES, PHILLIP	PJ 0316	4/15/2016		4100-051500-1215-551-510	78.98	203899	78.98		Inmate Pay 01377 INMATE PAY
DISC. TOTAL										
00000 001550	KINEX NETWORKING SOLUTION	160419-0005	4/19/2016		4100-021100-1234-211-210	97.24	203900	97.24		Telecommunications 01377 SUSSEX COUNTY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	001550		160419-0005	4/19/2016		4100-021400-1234-241-210	97.22	203900		Telecommunications	01377 SUSSEX COUNTY
00000	001550		160419-0005	4/19/2016		4100-021400-1234-242-210	97.22	203900		Telecommunications	01377 SUSSEX COUNTY
00000	001550		160419-0005	4/19/2016		4100-041100-1234-411-410	97.22	203900		Telecommunications	01377 SUSSEX COUNTY
00000	001550		160419-0005	4/19/2016		4100-031100-1234-311-310	97.22	203900		Telecommunications	01377 SUSSEX COUNTY
00000	001550		160419-0005	4/19/2016		4100-023100-1234-291-230	97.22	203900		Telecommunications	01377 SUSSEX COUNTY
00000	001550		160419-0005	4/19/2016		4100-021500-1234-253-210	97.22	203900		Telecommunications	01377 SUSSEX COUNTY
00000	001550		160419-0005	4/19/2016		4100-051100-1234-516-510	97.22	203900		Telecommunications	01377 SUSSEX COUNTY
00000	001550		160419-0005	4/19/2016		4100-063100-1234-631-630	97.22	203900		875.00	01377 SUSSEX COUNTY
		DISC. TOTAL				875.00 ACH PMT TOTAL	.00		TOTAL		
00000	999999	KISER, TORRY	TS 0316	4/15/2016		4100-051500-1215-551-510	21.60	203901		Inmate Pay	01377 INMATE PAY
		DISC. TOTAL				21.60 ACH PMT TOTAL	.00		TOTAL		
00000	001115	LIFESTAR AMBULANCE	EMP-2001603	4/05/2016		4100-021500-2110-252-210-524	12,559.00	203902		Emergency Med. SVC - Pd EMT.	01377 MARCH 2016
		DISC. TOTAL				12,559.00 ACH PMT TOTAL	.00		TOTAL		
00000	001561	MABRY, GWENDOLYN	GM 0041416	4/14/2016		4100-051500-1264-551-510	46.99	203903		Gasoline/Mileage-Non Training	01377 MILEAGE
		DISC. TOTAL				46.99 ACH PMT TOTAL	.00		TOTAL		
00000	001092	MACE INCORPORATED	0416	4/01/2016		4100-021500-1254-253-210	10,500.00	203904		Equipment Maintenance	01377 SUSSEX COUNTY
		DISC. TOTAL				10,500.00 ACH PMT TOTAL	.00		TOTAL		
00000	001566	MARLIN BUSINESS BANK	14019620	4/11/2016		4100-051100-1252-512-510	3,716.86	203905		Equipment Lease/Rental	01377 ACCT# 1454841
		DISC. TOTAL				3,716.86 ACH PMT TOTAL	.00		TOTAL		
00000	000635	MEDICAL TRANSPORT, LLC	03312016	4/01/2016		4100-021500-2110-252-210-524	16,060.00	203906		Emergency Med. SVC - Pd EMT.	01377 SUSSEX COUNTY
00000	000635		03312016-01	4/01/2016		4100-021500-2110-252-210-524	29,760.00	203906		Emergency Med. SVC - Pd EMT.	01377 WAVERLY RESCUE SQUAD
		DISC. TOTAL				45,820.00 ACH PMT TOTAL	.00		TOTAL		
00000	999999	MOORE, SAUL	SM 041316	4/13/2016		4100-051100-1264-512-510	20.00	203907		Gasoline/Mileage-Non Training	01377 REIMBURSEMENT
		DISC. TOTAL				20.00 ACH PMT TOTAL	.00		TOTAL		
00000	001246	PHILLIPS TELECOMMUNICATION	17643	12/17/2015		4100-051100-1234-513-510	61.54	203908		Telecommunications	01377 SUSSEX COUNTY
		DISC. TOTAL				61.54 ACH PMT TOTAL	.00		TOTAL		
00000	000155	POSTMASTER	REGIST 041816	4/18/2016		4100-023100-1231-291-230	987.00	203909		Postage	01377 POSTAGE
		DISC. TOTAL				987.00 ACH PMT TOTAL	.00		TOTAL		
00000	000059	PROGRESS INDEX	03282016	3/28/2016		4100-051500-1235-551-510	250.85	203910		Advertising	01377 ACCT# 0097271
		DISC. TOTAL				250.85 ACH PMT TOTAL	.00		TOTAL		
00000	001508	QUALITY UNIFORM CO.	11276	4/08/2016		4100-051500-1244-551-510	49.00	203911		Uniform Services	01377 SUSSEX SHERIFF
00000	001508		11277	4/08/2016		4100-051100-1244-512-510	118.00	203911		Uniform Services	01377 SUSSEX SHERIFF
00000	001508		11278	4/08/2016		4100-051500-1244-551-510	124.00	203911		Uniform Services	01377 SUSSEX SHERIFF
		DISC. TOTAL				291.00 ACH PMT TOTAL	.00		TOTAL		
00000	000620	RAMSEY, LYNDIA P	LPR 041916 01	4/19/2016		4100-063100-1231-611-630	8.77	203912		Postage	01377 REIMBURSEMENT
00000	000620		LPR 041916 02	4/19/2016		4100-063100-1204-611-630	310.38	203912		Lodging	01377 LODGING
00000	000620		LPR 041916 03	4/19/2016		4100-063100-1207-611-630	68.35	203912		Mileage-Training/Conferences	01377 MILEAGE
00000	000620		LPR 041916 04	4/19/2016		4100-063100-1264-631-630	29.68	203912		Gasoline/Mileage-Non Training	01377 PARKING FEES
		DISC. TOTAL				417.18 ACH PMT TOTAL	.00		TOTAL		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000701	RCN	APRIL 2016	4/05/2016		4100-051500-1234-551-510	35.55	203913		Telecommunications	01377 # 2501-0109465-01
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			35.55	
00000	001023	RICOH USA, INC.	21185781	4/08/2016		4100-051100-1252-512-510	87.18	203914		Equipment Lease/Rental	01377 ACCT# 4719771
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			87.18	
00000	001023	RICOH USA, INC.	901582707	4/09/2016		4100-051500-1253-551-510	194.54	203914		Equipment Lease/Purchase	01377 ACCT# 4719771
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			194.54	
00000	001488	RRS FOODSERVICE	1871382	4/20/2016		4100-051500-1246-551-510	2,161.99	203915	N	Food Supplies	01377 ACCT# 118626
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			2,161.99	
00000	000068	SADLER BROS. OIL CO., INC	283133	3/03/2016		4100-051100-1264-512-510	15.49	203916		Gasoline/Mileage-Non Training	01377 ACCT# 12520019
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			15.49	
00000	000068	SADLER BROS. OIL CO., INC	339630	3/31/2016		4100-051100-1264-512-510	19.96	203916		Gasoline/Mileage-Non Training	01377 ACCT# 12520019
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			19.96	
00000	000068	SADLER BROS. OIL CO., INC	339677	3/01/2016		4100-051100-1264-512-510	33.01	203916		Gasoline/Mileage-Non Training	01377 ACCT# 12520019
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			33.01	
00000	000068	SADLER BROS. OIL CO., INC	339679	3/09/2016		4100-051100-1264-512-510	33.12	203916		Gasoline/Mileage-Non Training	01377 ACCT# 12520019
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			33.12	
00000	000068	SADLER BROS. OIL CO., INC	342085	3/09/2016		4100-051100-1264-512-510	20.56	203916		Gasoline/Mileage-Non Training	01377 ACCT# 12520019
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			20.56	
00000	000068	SADLER BROS. OIL CO., INC	342092	3/18/2016		4100-051100-1264-512-510	17.49	203916		Gasoline/Mileage-Non Training	01377 ACCT# 12520019
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			17.49	
00000	000901	SIXTH CIRCUIT COURT OF VA MAY 2016		4/15/2016		4100-061100-1241-611-610	231.04	203917		Office Supplies	01377 OFFICE EXPENSES
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			231.04	
00000	000968	SIXTH JUDICIAL CIRCUIT COURT OF VA MAY 2016		4/15/2016		4100-061100-1241-611-610	231.04	203918		Office Supplies	01377 OFFICE EXPENSES
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			231.04	
00000	000139	STONY CREEK HEALTH CENTER	123988	3/25/2016		4100-051500-1293-551-510	78.00	203919		Inmate Medical Expenses	01377 SCOTT, LAURA
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			78.00	
00000	000077	SUSSEX SERVICE AUTHORITY	200813885	3/30/2016		4100-051500-1293-551-510	86.00	203919		Inmate Medical Expenses	01377 SCOTT, LAURA
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			86.00	
00000	000077	SUSSEX SERVICE AUTHORITY	200813892	2/29/2016		4100-021600-1277-263-210	6,028.07	203920		Water Services	01377 ACCT# 2699
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			6,028.07	
00000	000953	TIMMONS GROUP	178629	4/12/2016		4305-091400-0101-	33,400.00	203921		Professional Service - Land	01377 PROJ# 37334
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			33,400.00	
00000	000953	TIMMONS GROUP	178630	4/12/2016		4305-091400-0101-	8,450.00	203921		Professional Service - Land	01377 PROJ# 37503
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			8,450.00	
00000	000953	TIMMONS GROUP	179118	4/12/2016		4305-091400-0101-	15,450.00	203921		Professional Service - Land	01377 PROJ# 33994.006
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			15,450.00	
00000	000232	TREASURER OF VIRGINIA	T297477	3/28/2016		4100-063100-1234-631-630	30.30	203922		Telecommunications	01377 ACCT# 2183000
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			30.30	
00000	000080	TRI CITY OFFICE PRODUCTS	0113191-001	4/08/2016		4100-051500-1241-551-510	30.52	203923		Office Supplies	01377 ACCT# SCSD-0
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			30.52	
00000	000080	TRI CITY OFFICE PRODUCTS	0113407-001	4/18/2016		4100-021600-1241-261-210	119.98	203923		Office Supplies	01377 ACCT# SAO-0
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			119.98	
00000	000080	TRI CITY OFFICE PRODUCTS	0113407-002	4/19/2016		4100-021600-1241-261-210	37.99	203923		Office Supplies	01377 ACCT# SAO-0
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			37.99	
00000	000301	VA EMPLOYMENT COMMISSION	QTR_END 031116	4/11/2016		4100-099500-1128-	2,454.56	203924		Worker's Comp - Self Ins Unem	01377 ACCT# 1890204
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			2,454.56	
00000	000067	VAN CLEEF AUTO PARTS INC	990554	2/18/2016		4100-021600-1265-261-210	246.87	203925		Vehicle Maintenance & Repairs	01377 ACCT# 27430
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			246.87	
00000	000087	VAN CLEEF AUTO PARTS INC	990684	3/10/2016		4100-021600-1265-261-210	220.10	203925		Vehicle Maintenance & Repairs	01377 ACCT# 27430
		DISC. TOTAL				.00 CPA PMT TOTAL	.00			220.10	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000087		990732	3/08/2016		4100-021600-1245-561-210	67.26	203925			Vehicle Maintenance & Repairs01377 ACCTH 274230	
	DISC. TOTAL	.00	CHECK TOTAL	534.23	ACH PMT TOTAL	.00		TOTAL			534.23	
00000	000769	VERIZON	4342465436	4/16/2016		4100-051100-1234-512-510	57.36	203926			Telecommunications	01377 ACCH000130999200
	DISC. TOTAL	.00	CHECK TOTAL	57.36	ACH PMT TOTAL	.00		TOTAL			57.36	
00000	000039	VERIZON WIRELESS	9763617258	4/10/2016		4100-021100-1234-111-110	199.99	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021100-1234-211-210	145.03	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021200-1234-521-210	89.54	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021300-1234-331-210	127.36	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021400-1234-541-210	154.95	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021500-1234-253-210	89.93	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021600-1234-262-210	292.28	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021700-1234-271-210	151.38	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021800-1234-281-210	40.01	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-021900-1234-291-210	49.92	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-022000-1234-301-210	49.92	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-022100-1234-311-210	40.01	203927			Telecommunications	01377 #805250394-00001
00000	000039		9763617258	4/10/2016		4100-022200-1234-321-210	873.06	203927			Telecommunications	01377 #520620824-00001
00000	000039		9763687114	4/12/2016		4100-051500-1234-551-510	330.17	203927			Telecommunications	01377 #520620824-00001
00000	000039		9763687114	4/12/2016		4100-051100-1234-512-510	110.84	203927			Telecommunications	01377 #520620824-00001
	DISC. TOTAL	.00	CHECK TOTAL	2,694.47	ACH PMT TOTAL	.00		TOTAL			2,694.47	
00000	000806	VICK, EDDIE T	ETV 041816 01	4/18/2016		4100-021500-1244-253-210	6.00	203928			Uniform Services	01377 REIMBURSEMENT
00000	000806		ETV 041816 02	4/18/2016		4100-021500-1244-253-210	10.00	203928			Uniform Services	01377 REIMBURSEMENT
	DISC. TOTAL	.00	CHECK TOTAL	16.00	ACH PMT TOTAL	.00		TOTAL			16.00	
00000	000430	VIRGINIA ASSOCIATION OF	8293	4/04/2016		4100-063100-1201-631-630	350.00	203929			Organization Membership	01377 FY 16/17 DUES
	DISC. TOTAL	.00	CHECK TOTAL	350.00	ACH PMT TOTAL	.00		TOTAL			350.00	
00000	001209	VIRGINIA COOPERATIVE EXT	BILL SALRY 16/3	4/06/2016		4100-081300-2110-822-810	14,487.79	203930			VA Cooperative Extension	01377 FY 2016 3RD QTR
	DISC. TOTAL	.00	CHECK TOTAL	14,487.79	ACH PMT TOTAL	.00		TOTAL			14,487.79	
00000	999999	WILKINS, RAYMOND	RW 0316	4/15/2016		4100-051500-1235-551-510	71.78	203931			Inmate Pay	01377 INMATE PAY
	DISC. TOTAL	.00	CHECK TOTAL	71.78	ACH PMT TOTAL	.00		TOTAL			71.78	
00000	999999	WILLIAMS, MICHAEL	MW 0316	4/15/2016		4100-051500-1235-551-510	7.20	203932			Inmate Pay	01377 INMATE PAY
	DISC. TOTAL	.00	CHECK TOTAL	7.20	ACH PMT TOTAL	.00		TOTAL			7.20	
00000	001572	WIMMER, WILLIE	225	4/13/2016		4100-021500-1265-252-210	800.00	203933			Vehicle Maintenance & Repairs01377 SUSSEX PUBLIC SAFETY	
	DISC. TOTAL	.00	CHECK TOTAL	800.00	ACH PMT TOTAL	.00		TOTAL			800.00	
00000	000010	BANK OF SOUTHSIDE VA	0016 0416 01	3/09/2016		4100-051100-1264-512-510	7.34	203934			Gasoline/Mileage-Non Training01377 RAYMOND BELL ACCT.	
00000	000010		0123 0416 01	3/09/2016		4100-051500-1246-551-510	8.49	203934			Food Supplies	01377 V. GIVENS ACCT.
00000	000010		0123 0416 02	3/15/2016		4100-051500-1246-551-510	8.49	203934			Food Supplies	01377 V. GIVENS ACCT.
00000	000010		0123 0416 03	4/06/2016		4100-051500-1299-551-510	79.84	203934			Miscellaneous Others	01377 V. GIVENS ACCT.
00000	000010		0123 0416 04	4/11/2016		4100-051500-1399-551-510	4.00	203934			Miscellaneous Others	01377 V. GIVENS ACCT.
00000	000010		0156 0416 01	4/06/2016		4100-051500-1231-551-510	18.60	203934			Postage	01377 S. CHAPPELL ACCT.
00000	000010		0164 0416 01	3/23/2016		4100-051100-1203-512-510	199.00	203934			Workshops and Conferences	01377 J. OGBURN ACCT.
00000	000010		0172 0416 01	3/29/2016		4100-051100-1205-512-510	20.94	203934			Meals	01377 V. RICKS ACCT.
00000	000010		0172 0416 02	3/30/2016		4100-051100-1205-512-510	44.25	203934			Meals	01377 V. RICKS ACCT.
00000	000010		0172 0416 03	3/31/2016		4100-051100-1205-512-510	52.81	203934			Meals	01377 V. RICKS ACCT.

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 000010		0172 0416 04	4/04/2016		4100-051100-1203-512-510	480.00	203934	203.76	Workshops and Conferences	01377 V. RICKS ACCT.
		CHECK TOTAL	923.76		.00 CPA PMT TOTAL	.00	TOTAL		923.76	
		CHECK TOTAL	188,033.35		.00 CPA PMT TOTAL	.00	TOTAL		188,033.35	
		CHECK TOTAL	188,033.35		.00 CPA PMT TOTAL	.00	TOTAL		188,033.35	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 188,033.35- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 4/21/2016  
 DATE 4/21/16  
 DATE

DIRECTOR OF FINANCE  
 DEBORAH DAVIS, CG. ADMIN  
 ORNIE L. WOODRUFF, TREAS.



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	BATCH INV. DESCRIPTION
00000	000842	AMERICAS-PETERSBURG	3051396696	4/16/2016		4100-021200-1279-221-210	746.78	203949			01378 ACCT# 200142739
00000	000842		3051560624	4/22/2016		4100-021200-1279-221-210	643.70	203949			01378 ACCT# 200142739
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	001251	CABIN POINT VETERINARY	45797	3/02/2016		4100-021600-1227-261-210	52.00	203950			01378 ACCT# 1707
00000	001251		46332	4/22/2016		4100-021600-1227-261-210	14.00	203950			01378 ACCT# 1707
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	000825	COMMISSIONER OF THE	FY 16/17 DUES	4/27/2016		4100-031100-1201-311-310	275.00	203951			01178 ANNUAL DUES
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	000494	CRATER HEALT DISTRICT	18306-2016	4/20/2016		4100-081100-2110-801-810	44,122.25	203952			01378 FOURTH QUARTER FY16
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	000024	CRATER YOUTH CARE	1669-01	4/13/2016		4100-051500-1229-551-510	3,125.08	203953			01378 LOCAL DETENTION FEES
00000	000024		1669-02	4/13/2016		4100-051500-1229-551-510	16,405.19	203953			01378 4TH QUARTER DET FEES
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	000871	CRYSTAL SPRINGS	1352472 041616	4/16/2016		4100-021100-1277-211-210	125.38	203954			01378 ACCT# 114255101352472
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	000866	DISH NETWORK	81054533 041816	4/18/2016		4100-021500-1234-253-210	53.00	203955			01378 8255707081054533
00000	000866		82613550 041616	4/16/2016		4100-021200-1234-221-210	48.33	203955			01378 8255707082613550
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	001220	DOMINION CHEMICAL COMPANY	8700166	4/18/2016		4100-021600-1247-261-210	230.00	203956			01378 SUSSEX COUNTY
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	001578	ELLIS, DANIELLE	DE 041816 01	4/18/2016		4100-041100-1207-411-410	56.07	203957			01378 MILEAGE
00000	001578		DE 041816 02	4/18/2016		4100-041100-1264-411-410	5.00	203957			01378 MILEAGE-Non Training
		DISC. TOTAL				.00 CPA PMT TOTAL					01378 PARKING REIMB.
00000	001516	ELLIS, KELLY BRITT	KBE 042116 01	4/21/2016		4100-041100-1205-411-410	9.17	203958			01378 MEALS
00000	001516		KBE 042116 02	4/21/2016		4100-041100-1207-411-410	20.11	203958			01378 MILEAGE
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	001451	FLOWERS FOODS	97305763	4/11/2016		4100-051500-1246-551-510	86.40	203959			01378 ACCT# 40351872
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	000593	JONES ELECTRIC CONTRACTOR	12422	4/14/2016		4100-021600-1272-261-210	350.00	203960			01378 SUSSEX COUNTY
		DISC. TOTAL				.00 CPA PMT TOTAL					
00000	001046	MC I	4342465511 0416	4/13/2016		4100-021100-1234-211-210	39.36	203961			01378 ACCT# 086929226192
00000	001046		4342465511 0416	4/13/2016		4100-021100-1234-242-210	6.40	203961			01378 ACCT# 086929226192
00000	001046		4342465511 0416	4/13/2016		4100-021300-1234-231-210	31.17	203961			01378 ACCT# 086929226192
00000	001046		4342465511 0416	4/13/2016		4100-021400-1234-241-210	6.47	203961			01378 ACCT# 086929226192
00000	001046		4342465511 0416	4/13/2016		4100-021600-1234-261-210	7.45	203961			01378 ACCT# 086929226192
00000	001046		4342465511 0416	4/13/2016		4100-021500-1234-253-210	3.20	203961			01378 ACCT# 086929226192
00000	001046		4342465511 0416	4/13/2016		4100-051100-1234-516-510	.87	203961			01378 ACCT# 086929226192
00000	001046		4342465511 0416	4/13/2016		4100-023100-1234-291-230	11.26	203961			01378 ACCT# 086929226192
00000	001046		4342465511 0416	4/13/2016		4100-041100-1234-411-410	13.31	203961			01378 ACCT# 086929226192

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	001046		4342465511	4/13/2016		4100-031100-1234-311-110	16.53	203961		Telecommunications	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4100-063100-1234-631-630	17.94	203961		Telecommunications	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4100-062100-1234-621-620	31.98	203961		Telecommunications	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4100-063100-1234-632-630	3.20	203961		Telecommunications	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4100-061100-1234-611-610	4.09	203961		Telecommunications	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4100-061100-1234-612-610	47.32	203961		Telecommunications	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4100-081300-2110-822-810	19.50	203961		VA Cooperative Extension	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4100-061100-1234-613-610	9.59	203961		Telecommunications	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4100-051100-1234-512-510	106.66	203961		Telecommunications	01378 ACCT# 086929226192
00000	001046		4342465511	4/13/2016		4105-071100-1234-711-710	89.45	203961		Telecommunications	01378 ACCT# 086929226192
			DISC. TOTAL				.00			465.75	
00000	001585	MINOR AND ASSOCIATES, PLL 121472		4/01/2016		4100-031100-1225-211-210	5,827.50	203962		Management Consulting Service	01378 ACCT# 01378 SUSSEX COUNTY
			DISC. TOTAL				.00			5,827.50	
00000	000947	MUNICIPAL EMERGENCY IN1019904		4/13/2016		4100-021500-1254-251-210	5,367.80	203963		Equipment Maintenance	01378 ACCT# C34963
			DISC. TOTAL				.00			5,367.80	
00000	001023	RICOH USA, INC. 5041354375		4/01/2016		4100-031100-1255-311-310	141.00	203964		Maintenance Service Contract	01378 ACCT# 17775354
00000	001023	RICOH USA, INC. 5041354375		4/01/2016		4100-041100-1255-411-410	141.00	203964		Maintenance Service Contract	01378 ACCT# 17775354
			DISC. TOTAL				.00			282.00	
00000	000063	RUTHERFORD SUPPLY 928253		4/22/2016		4100-021200-1247-221-210	683.21	203965		Janitorial Supplies	01378 ACCT# 118601
			DISC. TOTAL				.00			683.21	
00000	000832	SAM'S CLUB DIRECT 000765		3/23/2016		4100-021200-1247-221-210	153.32	203966		Janitorial Supplies	01378 ACCT#0402194646154
00000	000832	SAM'S CLUB DIRECT 001131		4/11/2016		4100-021200-1247-221-210	45.56	203966		Janitorial Supplies	01378 ACCT#0402194646154
00000	000832	SAM'S CLUB DIRECT 005734		3/29/2016		4100-021200-1247-221-210	34.14	203966		Janitorial Supplies	01378 ACCT#0402194646154
00000	000832	SAM'S CLUB DIRECT 007410		4/08/2016		4100-021200-1247-221-210	277.06	203966		Janitorial Supplies	01378 ACCT#0402194646154
			DISC. TOTAL				.00			510.08	
00000	001219	STEPHEN D. BLOOM SDB 041916 01		4/19/2016		4100-061100-1205-612-610	14.63	203967		Meals	01378 MEALS
00000	001219	STEPHEN D. BLOOM SDB 041916 02		4/19/2016		4100-061100-1207-612-610	238.00	203967		Mileage-Training/Conferences	01378 MILEAGE
00000	001219	STEPHEN D. BLOOM SDB 041916 03		4/19/2016		4100-061100-1203-612-610	210.00	203967		Workshops and Conferences	01378 REGISTRATION
00000	001219	STEPHEN D. BLOOM SDB 041916 04		4/19/2016		4100-061100-1204-612-610	900.63	203967		Lodging	01378 LODGING
			DISC. TOTAL				.00			1,363.26	
00000	000139	STONY CREEK HEALTH CENTER CJW 031616		3/16/2016		4100-051500-1299-551-510	86.00	203968		Miscellaneous Others	01378 WRIGHT, COLIN J
00000	000139	STONY CREEK HEALTH CENTER GJF 032516		3/25/2016		4100-051500-1299-551-510	80.00	203968		Miscellaneous Others	01378 FALTZ, GLORIA J
			DISC. TOTAL				.00			166.00	
00000	999999	THE PIN CENTER 0416038		4/11/2016		4100-021400-1241-241-210	296.00	203969		Office Supplies	01378 PROUH Y-6131
			DISC. TOTAL				.00			296.00	
00000	000779	TREASURER OF SUSSEX CO. JDB 042616		4/26/2016		4100-051100-1124-511-510	322.50	203970		Health Care Benefits	01378 BRYDIE, JAJUAN D.
			DISC. TOTAL				.00			322.50	
00000	000080	TRI CITY OFFICE PRODUCTS 0113211-001		4/08/2016		4100-031100-1241-311-310	323.99	203971		Office Supplies	01378 ACCT# SCR-0
00000	000080	TRI CITY OFFICE PRODUCTS 0113470-001		4/20/2016		4100-041100-1241-411-410	323.73	203971		Office Supplies	01378 ACCT# STO-0
00000	000080	TRI CITY OFFICE PRODUCTS 0113470-002		4/21/2016		4100-041100-1241-411-410	179.91	203971		Office Supplies	01378 ACCT# STO-0
			DISC. TOTAL				.00			540.63	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCLD	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PNT	ACH ACH PNT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000087		511791	3/29/2016		4100-021500-1265-252-210	31.28	203972			Vehicle Maintenance & Repairs01378 ACCT# 27430	
00000	000087		511791	3/29/2016		4100-021600-1265-261-210	24.82	203972			Vehicle Maintenance & Repairs01378 ACCT# 27430	
				56.10		.00 CPA PNT TOTAL	.00				56.10	
00000	000769	VERIZON	0237854482	4/01/2016		4100-061100-1234-611-610	189.03	203973			Telecommunications	01378 ACCT#000156873625
00000	000769		4342462167	4/22/2016		4100-021600-1234-261-210	114.72	203973			Telecommunications	01378 ACCT# 0006378584828
00000	000769		4342462206	4/01/2016		4100-051100-1234-516-510	298.95	203973			Telecommunications	01378 ACCT# 0001308396339
00000	000769		4342462294	4/22/2016		4100-061100-1234-611-610	236.54	203973			Telecommunications	01378 ACCT# 000641808907
00000	000769		4342462427	4/19/2016		4100-061100-1234-611-610	96.52	203973			Telecommunications	01378 ACCT# 0009903161639
00000	000769		4342462912	4/22/2016		4100-061100-1234-612-610	43.22	203973			Telecommunications	01378 ACCT# 000777016136
00000	000769		4342464016	4/01/2016		4100-051100-1234-516-510	57.36	203973			Telecommunications	01378 ACCT# 000690060977
00000	000769		4342466604	4/22/2016		4100-061100-1234-612-610	28.78	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-061100-1234-612-610	28.78	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-061100-1234-611-610	64.72	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-021400-1234-242-210	64.72	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-021100-1234-211-210	64.72	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-021400-1234-241-210	64.72	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-021100-1234-211-210	64.72	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-021100-1234-291-230	64.72	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-061100-1234-611-610	64.72	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468326	4/22/2016		4100-071100-1234-711-710	21.67	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468327	4/22/2016		4100-021500-1234-253-210	56.63	203973			Telecommunications	01378 ACCT# 000130840277
00000	000769		4342468327	4/22/2016		4100-051100-1234-516-510	72.21	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-051100-1234-516-510	59.53	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-051100-1234-516-510	59.53	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-051100-1234-516-510	56.63	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-041100-1234-411-410	56.63	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-061100-1234-611-610	69.17	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-061100-1234-611-610	13.02	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-061100-1234-612-610	13.42	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-061100-1234-612-610	64.92	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-061100-1234-611-610	69.17	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-061100-1234-611-610	13.02	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-021100-1234-211-210	56.63	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-021100-1234-211-210	56.63	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-061100-1234-612-610	64.92	203973			Telecommunications	01378 ACCT# 000130811997
00000	000769		4342468327	4/22/2016		4100-061100-1234-612-610	13.42	203973			Telecommunications	01378 ACCT# 000130811997
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00000	000757	VERIZON BUSINESS	68146640	4/10/2016		4100-021100-1234-211-210	47.61	203974			Telecommunications	01378 ACCT# Y2694822
00000	000757		68146640	4/10/2016		4100-021400-1234-241-210	47.64	203974			Telecommunications	01378 ACCT# Y2694822
00000	000757		68146640	4/10/2016		4100-021400-1234-242-210	47.64	203974			Telecommunications	01378 ACCT# Y2694822
00000	000757		68146640	4/10/2016		4100-041100-1234-411-410	47.64	203974			Telecommunications	01378 ACCT# Y2694822
00000	000757		68146640	4/10/2016		4100-031100-1234-311-310	47.64	203974			Telecommunications	01378 ACCT# Y2694822
00000	000757		68146640	4/10/2016		4100-021100-1234-291-230	47.64	203974			Telecommunications	01378 ACCT# Y2694822
00000	000757		68146640	4/10/2016		4100-021500-1234-253-210	47.64	203974			Telecommunications	01378 ACCT# Y2694822
00000	000757		68146640	4/10/2016		4100-051100-1234-516-510	47.64	203974			Telecommunications	01378 ACCT# Y2694822

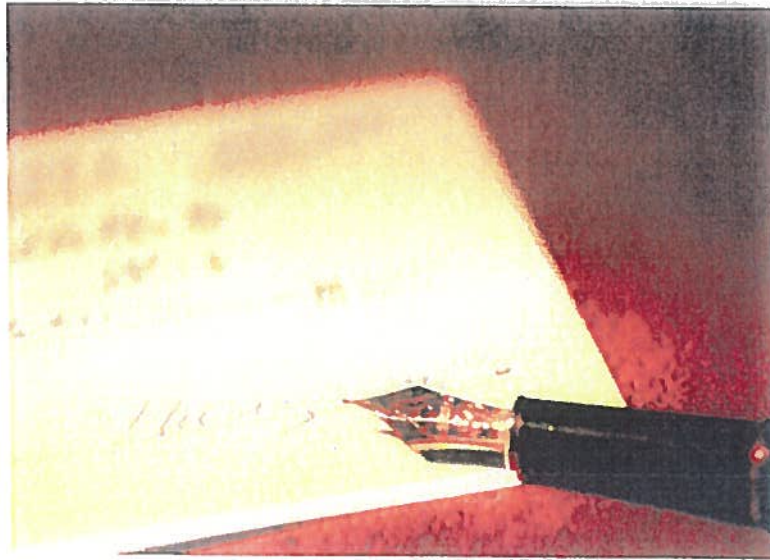
P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH	PMT	G/L ACCOUNT	DESC.	BATCH INV. DESCRIPTION
00000	000757		68146640	4/10/2016		4100-063100-1234-631-630	47.64	203974			Telecommunications		01378 ACCT# Y2694822
	DISC. TOTAL		CHECK TOTAL	428.73	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			428.73		
00000	000039	VERIZON WIRELESS	9763636775	4/10/2016		4125-031700-5841-	174.86	203975			Drug Perf. Fund / Com. Atty.		01378 #905440571-00001
	DISC. TOTAL		CHECK TOTAL	174.86	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			174.86		
00000	000806	VICK, EDDIE T	ETV 042816 01	4/08/2016		4100-021500-1244-253-210	6.00	203976			Uniform Services		01378 REIMBURSEMENT
00000	000806		ETV 042816 02	4/08/2016		4100-021500-1244-253-210	10.00	203976			Uniform Services		01378 REIMBURSEMENT
00000	000806		ETV 042816 03	4/19/2016		4100-021500-1244-253-210	10.00	203976			Uniform Services		01378 REIMBURSEMENT
00000	000806		ETV 042816 04	4/19/2016		4100-021500-1244-253-210	12.00	203976			Uniform Services		01378 REIMBURSEMENT
00000	000806		ETV 042816 05	4/25/2016		4100-021500-1204-253-210	80.00	203976			Lodging		01378 LODGING
	DISC. TOTAL		CHECK TOTAL	118.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			118.00		
			CHECK TOTAL	85,561.97	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			85,561.97		
			CHECK TOTAL	85,563.97	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			85,563.97		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 85,561.97- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE 4/28/16  
 NAME Hoskins  
 DATE

DIRECTOR OF FINANCE  
[Signature]  
 MORAH DAVIS, CO. ADMIN  
 [Signature]  
 ONNIE L. WOODRUFF, TREAS.

# PAYROLL DEDUCTION CHECKS



P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	DESCRIPTION	BATCH
00000	000245	AFLAC	DC041160416160400	4/15/2016	100-000200-0100-	203810	612.56		00000
00000	000245		DC041160416160400	4/15/2016	105-000200-0100-	203810	269.13		00000
00000	000245		DC041160416160400	4/15/2016	100-000200-0100-	203810	690.99		00000
00000	000245		DC041160416160400	4/15/2016	105-000200-0100-	203810	304.50		00000
					CHECK TOTAL		2,077.18		
00000	000970	CARL M BAYRES, CHPT13 TRUS	DC062160416160400	4/15/2016	100-000200-0100-	203811	953.50		00000
00000	000970		DC062160416160400	4/15/2016	105-000200-0100-	203811	667.50		00000
					CHECK TOTAL		1,621.00		
00000	001583	HARVEST CREDIT MANAGEMENT	DC111160416160400	4/15/2016	100-000200-0100-	203812	312.93		00000
					CHECK TOTAL		312.93		
00000	001357	LEGAL SHIELD	DC097160416160400	4/15/2016	100-000200-0100-	203813	9.48		00000
00000	001357		DC097160416160400	4/15/2016	105-000200-0100-	203813	14.95		00000
					CHECK TOTAL		24.43		
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109160416160400	4/15/2016	100-000200-0100-	203814	200.00		00000
					CHECK TOTAL		200.00		
00000	001021	MINNESOTA LIFE INS CO	DC200160416160400	4/15/2016	100-000200-0100-	203815	280.35		00000
00000	001021		DC200160416160400	4/15/2016	105-000200-0100-	203815	110.91		00000
					CHECK TOTAL		391.26		
00000	001443	N.C. CHILD SUPPORT	DC101160416160400	4/15/2016	100-000200-0100-	203816	169.50		00000
					CHECK TOTAL		169.50		
00000	000872	NATIONWIDE RETIREMENT	DC090160416160400	4/15/2016	100-000200-0100-	203817	1,723.75		00000
00000	000872		DC090160416160400	4/15/2016	105-000200-0100-	203817	68.45		00000
					CHECK TOTAL		1,792.20		
00000	001560	SUZANNE E WADE, TRUSTEE	DC107160416160400	4/15/2016	105-000200-0100-	203818	366.00		00000
					CHECK TOTAL		366.00		
00000	000779	TREASURER OF SUSSEX CO.	DC001160416160400	4/15/2016	100-000200-0100-	203819	27,735.00		00000
00000	000779		DC001160416160400	4/15/2016	105-000200-0100-	203819	7,417.50		00000
00000	000779		DC002160416160400	4/15/2016	100-000200-0100-	203819	596.50		00000
00000	000779		DC003160416160400	4/15/2016	100-000200-0100-	203819	1,742.00		00000
00000	000779		DC004160416160400	4/15/2016	100-000200-0100-	203819	727.50		00000
00000	000779		DC005160416160400	4/15/2016	100-000200-0100-	203819	498.50		00000
00000	000779		DC006160416160400	4/15/2016	100-000200-0100-	203819	871.00		00000
00000	000779		DC012160416160400	4/15/2016	100-000200-0100-	203819	727.50		00000
00000	000779		DC067160416160400	4/15/2016	105-000200-0100-	203819	20.61		00000
					CHECK TOTAL		40,336.11		
00000	000247	TREASURER OF VIRGINIA	DC080160416160400	4/15/2016	100-000200-0100-	203820	962.00		00000
					CHECK TOTAL		962.00		
00000	000831	VACORP	DC035160416160400	4/15/2016	100-000200-0100-	203821	38.15		00000
00000	000831		DC035160416160400	4/15/2016	105-000200-0100-	203821	36.95		00000
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P/O NO.		VENDOR NAME		INVOICE NO.		INVOICE DATE		ACCOUNT NO.		NET AMOUNT		CHECK NO.		DESCRIPTION		BATCH	
00000	001027	001027	VALIC RETIREMENT	DC091160416160400	DC091160416160400	4/15/2016	100-000200-0100-	40.00	203822	40.00	203822	00000					
00000	001027			DC091160416160400	DC091160416160400	4/15/2016	105-000200-0100-	50.00	203822	50.00	203822	00000					
00000	001429		VIRGINIA DEPT OF TAXATION	DC065160416160400	DC065160416160400	4/15/2016	100-000200-0100-	282.59	203823	282.59	203823	00000					
										48,700.30		CLASS TOTAL					
										48,700.30		FINAL TOTAL					

*Debra Adams*  
 4/8/2016  
 Dusty J. Cox  
 4/8/16

AP100P 4/29/2016

A/P CHECK REGISTER  
PAYROLL DEDUCTION CHECKS

TIME-10:35:24

PAGE 1

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040160430160400	4/29/2016	100-000200-0100-	203935	812.56		00000
00000	000245		DC040160430160400	4/29/2016	105-000200-0100-	203935	269.13		00000
00000	000245		DC041160430160400	4/29/2016	100-000200-0100-	203935	690.99		00000
00000	000245		DC041160430160400	4/29/2016	105-000200-0100-	203935	104.50		00000
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00000	000970	CARL M BATES, CHPT13 TRUS	DC062160430160400	4/29/2016	100-000200-0100-	203936	953.50		00000
00000	000970		DC062160430160400	4/29/2016	105-000200-0100-	203936	667.50		00000
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00000	001583	HARVEST CREDIT MANAGEMENT	DC111160430160400	4/29/2016	100-000200-0100-	203937	.46		00000
					CHECK TOTAL		.46		
00000	001397	LEGAL SHIELD	DC097160430160400	4/29/2016	100-000200-0100-	203938	9.48		00000
00000	001397		DC097160430160400	4/29/2016	105-000200-0100-	203938	14.95		00000
					CHECK TOTAL		24.43		
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109160430160400	4/29/2016	100-000200-0100-	203939	200.00		00000
					CHECK TOTAL		200.00		
00000	001021	MINNESOTA LIFE INS CO	DC200160430160400	4/29/2016	100-000200-0100-	203940	280.35		00000
00000	001021		DC200160430160400	4/29/2016	105-000200-0100-	203940	110.91		00000
					CHECK TOTAL		391.26		
00000	001443	N.C. CHILD SUPPORT	DC101160430160400	4/29/2016	100-000200-0100-	203941	169.50		00000
					CHECK TOTAL		169.50		
00000	000872	NATIONWIDE RETIREMENT	DC090160430160400	4/29/2016	100-000200-0100-	203942	1,723.75		00000
00000	000872		DC090160430160400	4/29/2016	105-000200-0100-	203942	68.45		00000
					CHECK TOTAL		1,792.20		
00000	001560	SUZANNE E WADE, TRUSTEE	DC107160430160400	4/29/2016	105-000200-0100-	203943	366.00		00000
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00000	000779	TREASURER OF SUSSEX CO.	DC001160430160400	4/29/2016	100-000200-0100-	203944	25,477.50		00000
00000	000779		DC001160430160400	4/29/2016	105-000200-0100-	203944	7,417.50		00000
00000	000779		DC002160430160400	4/29/2016	100-000200-0100-	203944	596.50		00000
00000	000779		DC003160430160400	4/29/2016	100-000200-0100-	203944	1,742.00		00000
00000	000779		DC004160430160400	4/29/2016	100-000200-0100-	203944	727.50		00000
00000	000779		DC006160430160400	4/29/2016	100-000200-0100-	203944	498.50		00000
00000	000779		DC009160430160400	4/29/2016	100-000200-0100-	203944	871.00		00000
00000	000779		DC012160430160400	4/29/2016	100-000200-0100-	203944	727.50		00000
00000	000779		DC067160430160400	4/29/2016	100-000200-0100-	203944	32.18		00000
					CHECK TOTAL		38,090.18		
00000	000247	TREASURER OF VIRGINIA	DC080160430160400	4/29/2016	100-000200-0100-	203945	962.00		00000
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00000	000831	VACORP	DC035160430160400	4/29/2016	100-000200-0100-	203946	38.15		00000
00000	000831		DC035160430160400	4/29/2016	105-000200-0100-	203946	36.95		00000
					CHECK TOTAL		75.10		



P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	DESCRIPTION	BATCH
00000	001027 VALIC RETIREMENT	DC091160430160400	4/29/2016	100-000200-0100-	203947	40.00		00000
00000	001027	DC091160430160400	4/29/2016	105-000200-0100-	203947	50.00		00000
				CHECK TOTAL		90.00		
00000	001429 VIRGINIA DEPT OF TAXATION	DC065160430160400	4/29/2016	100-000200-0100-	203948	282.59		00000
				CHECK TOTAL		282.59		
				CLASS TOTAL		46,141.90		
				FINAL TOTAL		46,141.90		

*Derek Anderson*

*4/29/2014*

*Orni E. W. Jacobson 4/25/14*

**Board of Supervisors**

Keith C. Blowe, Chairman  
Susan B. Seward, Vice Chairman  
C. Eric Fly, Sr.  
Alfred G. Futrell  
John A. Stringfield  
Rufus E. Tyler



Post Office Box 1397  
20135 Princeton Road  
Sussex, Virginia 23884

Deborah A. Davis  
County Administrator  
[ddavis@sussexcountyva.gov](mailto:ddavis@sussexcountyva.gov)

Telephone: (434) 246-1000  
Facsimile: (434) 246-6013  
[www.sussexcountyva.gov](http://www.sussexcountyva.gov)

**Sussex County Board of Supervisors  
May 19, 2016**

**Item:** May 3, 2016

**Requested by:** Kelly Moore, Accounts Payable

**Summary:** The Finance Department is requesting that the Board of Supervisors restore the following funds received from VACROP (check attached) to the appropriate line item:

\$1,159.59 for the repair of VIN#2516 to line item 21100-1265-211-210

**Recommendation:** **MOTION** Accept and appropriate the funds in the amount of \$1,159.59 from VACORP.



**VACORP**

April 27, 2016

Sussex County  
Attn: Deborah Davis  
P.O. Box 1397  
Sussex, VA 23884

1315 Franklin Road, SW  
Roanoke, Virginia 24016

540.345.8500  
toll free 888.822.6772  
fax 540.345.5330  
toll free 877.212.8599

Virginia Association of Counties Self-Insurance Risk Pool

Member:                   Sussex County  
Claim Number:        1072016157532  
Date of Loss:           2/25/2016

Dear Ms. Davis:

Enclosed please find a VACORP property damage check in the amount of \$1,159.59 to cover the repair cost to the 2006 Jeep Cherokee VIN #2516. This amount was determined by an estimate submitted by Maaco Collision Repair for \$1,409.59 after the \$250.00 policy deductible was applied.

If you should have any questions regarding this payment, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in cursive script that reads "Lindsay Odenthal".

Lindsay Odenthal  
Claims Associate

Enclosure – Check & Estimate

MAACO COLLISION REPAIR  
11820 JEFFERSON DAVIS HIGHWAY  
CHESTER, VA 23831  
(804)748-9872 OFFICE  
(804)748-7554 FAX

\*\*\* PRELIMINARY ESTIMATE \*\*\*

03/16/2016 12:55 PM

Owner

Owner: montaque gilliam sussex county

Control Information

Ins. Company: Maaco of Petersburg  
Company Contact: Ray Wescott  
Address: 40 Seyler Dr  
City State Zip: Petersburg, VA 23805  
Email: ray@petersburgmaaco.com

Work/Day: (804)861-4330  
FAX: (804)863-0204

Inspection

Inspection Date: 03/16/2016 12:56 PM

Inspection Type:

Appraiser Name: ray wescott

Appraiser License #:

Repairer

Repairer: Maaco Chester  
Address: 11820 Jefferson-Davis Hwy  
City State Zip: Chester, VA 23631  
Email: service@maacochester.com

Contact: Frank A Felle  
Work/Day: (804)748-9872  
FAX: (804)748-7554  
Work/Day:

Target Complete Date/Time:

Days To Repair: 5

Vehicle

2007 Jeep Patriot Sport 4 DR Wagon  
4cyl Gasoline 2.4  
Continuously Variable Tr

Lic Expire:  
Veh Insp#:   
Condition:  
Ext. Refinish: Two-Stage

VIN: 1J8FF28W77D343776  
Mileage Type: Actual  
Code: J7003B  
Int. Refinish: Two-Stage

Options

2nd Row Head Airbags  
Anti-Lock Brakes  
Center Console  
Elect. Stability Control  
Intermittent Wipers  
Rear Window Defroster  
Roof/Luggage Rack

4-Wheel Drive  
Bucket Seats  
Compact Spare Tire  
Halogen Headlights  
Power Brakes  
Rear Window Wiper/Washer  
Split Folding Rear Seat

AM/FM CD Player  
Cargo/Trunk Mat  
Dual Airbags  
Head Airbags  
Power Steering  
Roll Over Prot. System  
Stability Cntrl Suspensn

03/16/2016 12:59 PM

Page 1 of 3

Styled Steel Wheels	Tachometer	Theft Deterrent System
Tilt Steering Wheel	Tinted Glass	Traction Control System
Vinyl Seats		

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Strips And Mouldings</b>										
1	E	40		Mldg,Rckr Panel Front RT	5116246AB	\$122.00			0.3	SM
2	E	382	01	Mldg,Front Door Side RT	1CH94WS2AB	\$128.00			0.5	SM
<b>Front Body And Windshield</b>										
3	EC	104		Fender,Front RT	Replace Economy	\$69.00*			2.6	SM
4	L	104	13	Fender,Front RT	Refinish				4.0	RF
					2.3 Surface					
					0.6 Edge					
					0.6 Two-stage setup					
					0.6 Two-stage					
<b>Front Doors</b>										
5	I	210		Pnl,Front Door Outer RT	Repair				6.0*	SM
6	L	210		Pnl,Front Door Outer RT	Refinish				2.4	RF
					2.0 Surface					
					0.4 Two-stage					
7	RI	394		N/Plate,Front Door RT	R & I Assembly				0.2	SM
8	EC	330		Mirror,Outer R/C RT	Replace Economy	\$125.00*			0.3	SM
<b>Manual Entries</b>										
9	L	M17		Cover Car Exterior	Refinish				0.3*	RF
		9		Items						
			MC	message						
			01	CALL DEALER FOR EXACT PART # / PRICE						
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE						

**Estimate Total & Entries**

Gross Parts		\$250.00		
Other Parts		\$194.00		
Paint & Materials	6.7 Hours @ \$30.00	\$201.00		
Parts & Material Total		\$645.00		
Tax on Parts & Material	@ 5.300%	\$34.19		
<b>Labor</b>	<b>Rate</b>	<b>Replace Repair Hrs</b>	<b>Total Hrs</b>	
Sheet Metal (SM)	\$14.00	6.0	9.9	\$435.60
Mech/Elec (ME)	\$65.00			
Frame (FR)	\$55.00			
Refinish (RF)	\$44.00	6.7	6.7	\$294.80
<b>Labor Total</b>			<b>16.6 Hours</b>	<b>\$730.40</b>
<b>Gross Total</b>				<b>\$1,409.59</b>
<b>Net Total</b>				<b>\$1,409.59</b>

**VACORP CLAIMS**  
1315 Franklin Road SW  
Roanoke, VA 24016-4607  
540-345-8500

FIRST CITIZENS BANK

68-183/514

412

PAY  
TO  
THE  
ORDER  
OF

One Thousand One Hundred Fifty-Nine and 59/100 Dollars\*\*\*\*\*

DATE	CHECK NO.
4/27/2016	208435
AMOUNT	
\$	**1,159.59**

Sussex County  
P.O Box 1397  
Sussex, VA 23884

*Steve L. Rawlings*

AUTHORIZED ACCOUNT SIGNER  
TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈ 208435⑈ ⑆ 051401836⑆ 008921921150⑈

**REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING**

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Collision	3/16/2016	3/16/2016	Estimate	\$1,409.59	\$1,409.59
Auto Collision			Deductible	(\$250.00)	(\$250.00)

Claim Number: 1072016157532 Claimant: Sussex County Payee: Sussex County  
Check Number: 208435 Total Check Amt: \$1,159.59 Event Date: 2/25/2016 Department: 107 Sussex Date of Check: 4/27/2016  
Memo: Letter & Estimate

**AGENDA ITEM #3.01**  
**Employee Introduction - Matthew J. Venable**

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Mr. Matthew J. Venable was hired as the Director of Environmental Inspections and began employment on May 3, 2016. Below is a copy of his resume'

**Knowledge and Skills:**

Biological and Microbial research techniques; Floodplain Management, hydrology, hydraulic engineering, watershed management, land use and BMP's; Soil science and management principals including soil mapping for USGS; Environmental law and regulations including Clean Water Act, Clean Air Act, Resource Conservation and Recovery Act, National Environmental Policy Act, Comprehensive Environmental Response, Compensation and Liability Act, Safe Drinking Water Act, Coastal Zone Management Act and National Historic Preservation Act; Stream sampling techniques, plant identification, macro and micro invertebrate identification; Water well installation/monitoring; Chemical, biological and microbial analysis; Wetland Delineation; Statistics and analytical review of reports/regulations; Worked with the state of West Virginia/EPA on Superfund sites.

**Additional Training:**

- Incident Command (ICS Series 100-800) – FEMA
- Erosion and Sediment Control Combined Administrator – DEQ (2012)
- Stormwater – Basic, Inspector, Plan Review – DEQ (2014-2015)
- Wetland Delineation - VIMS/ACOE (2015)
- Perennial Stream Identification – VIMS/ACOE (2013)
- Floodplain Management – VFMA (2014)
- HDPE Stormwater Pipe Installation – JCC/ACS (2015)
- Basic Soil Science in Stormwater applications – DEQ (2015)
- Plants in Stormwater Management – DEQ (2015)
- Review of Stormwater Management using Part IIC – DEQ (2015)
- Save our Streams Program – WVU (1999)
- Winter Botany – VIMS (2013)
- HAZWOPPER 40 HR – VDOT (expired 2006)
- Wastewater Management – WVU (1999)
- Living Shorelines – VIMS (2013,2014)
- Coastal Zone Management – DEQ (2014)
- Virginia Coastal Policy Clinic – W&M (2014,2015)
- Green Infrastructure – WVU (1999)

**Work Experience:**

**Environmental Planning Manager – New Kent County**

- Program Administrator for the review, inspection, compliance and enforcement of land disturbing activities covered under the General Permit for Construction activities under

the NPDES program of the CWA including the Stormwater Management Program (VSMP) and the Erosion & Sediment Control Program.

- Administer the Chesapeake Bay Program, Wetland Program, and Floodplain Management Program in conjunction with CZMA, CBPA & CWA regulations.
- Review residential/commercial Stormwater Management and Pollution Prevention plans to ensure BMP's are in compliance with SDWA for surface water runoff and groundwater intrusion
- Assisted the County Attorney to develop the Stormwater Management Ordinance for New Kent County
- Develop/review scope and strategy of work for various county projects including the FAA mandated Airport Obstruction removal project
- Prepare cost/bond estimates for Erosion & Sediment Control and Stormwater projects
- Prepare/review project funding request for various county grants
- Participate in oversight inspections with ACOE, DEQ, VMRC, EPA and other various regulators
- Routinely resolve non-compliance issues with ACOE, DEQ, VMRC, EPA and other regulators
- Responsible for managing various compliance programs such as E&S, VSMP and CBPA
- Prepare and submit DEQ required reports annually for post-construction BMP's and grants
- Interpret and develop policies, procedures and permits for all programs and ordinances within the Environmental Division to ensure consistency with State and Federal Laws/Regulations.
- Review Environmental Impact Assessments, Water Quality Impact Assessments and Natural Resource Inventory Assessments to meet CWA, NEPA & RCRA regulations per DEQ/EPA standards.
- Act as the staff liaison for the Wetland Board, Chesapeake Bay Board and Clean County Committee
- Administer Wetland/Chesapeake Bay Act permits.
- Establish & maintain regulations, policies and procedures through ordinances & Standard Operating Procedures.
- Coordinate, direct and participate in highly technical and complex engineering areas such as Erosion & Sediment Control, Stormwater Management, VSMP Inspections, construction and development administration, environmental protection, sanitation, soil hydrology & Wetland delineation.
- Review/revise construction site plans, subdivision plans/plats & rezoning plans to ensure compliance with laws/regulations and acceptable engineering principles relating to proposed projects

#### Environmental Code Compliance Inspector – New Kent County

- Assist the Environmental Planning manager to administer the Erosion and Sediment Control Ordinance, the Chesapeake Bay Preservation Ordinance, the Stormwater Management Ordinance, and the Wetlands Ordinance for compliance with CZMA/CWA



- Conduct field inspections of construction sites on a daily basis. If corrective actions were not accomplished voluntarily, issue notices to comply specifying corrective action required and participates in any other necessary enforcement proceedings
- Regularly exercised technical judgment and discretion based on a wide variety of regulations, policies, and procedures
- Receive, review, and evaluate construction site plans, E & S Control Plans, and Stormwater Management Plans for conformance of requirements and compliance with CWA, NEPA and SDWA
- Conduct field conferences and inspections with developers, contractors, engineers, homeowner associations, citizens, and planning and zoning personnel
- Wetland/RPA/Stream Delineations
- Maintained a computer database of all permits, inspections, project activities and enforcement actions
- Implementation of outreach programs promoting environmental stewardship

#### Environmental Specialist I – VDOT- Hampton Roads District –

- Responsible for managing various compliance programs such as Erosion & Sediment Control and Stormwater Management on VDOT projects throughout the Hampton Roads District
- Participate in oversight inspections with ACOE, DEQ and other regulators
- Routinely resolve non-compliance issues with ACOE, DEQ and other regulators
- Maintain CEDAR database to track projects
- Interpret policies, procedures and permits for programs and ordinances to ensure compliance with State and Federal Laws/Regulations.
- Worked on Mitigation sites during construction and performed annual inspections to ensure site was being maintained and health of required vegetation
- Use the State Environmental Review Process (SERP) to make sure all proposed projects conformed with the CWA, ESA, RCRA, NEPA, CZMA and NHPA
- Work with different levels of personnel from the District, Residency and Area Headquarters to resolve complex issues.
- Perform Wetland/Stream delineations
- Train VDOT personnel in how to keep projects in compliance with changing environmental regulations annually
- Participated in a stream restoration project in Western Virginia

#### Certifications:

- Bachelor Degree in Environmental Protection
- Certified Combined Administrator for Erosion & Sediment Control

#### Software/Programs:

- Access, Excel, Outlook, Power Point, Word, Adobe, ArcGis10, CAD, AS-400 and LESA
- Achievements: Certified Combined E&S Administrator; successfully adopted the VSMP program to New Kent County on July 1, 2014

**AGENDA ITEM #3.02**

**Resolution in Recognition of Sussex Central High School Honor Graduates**

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WHEREAS, on June 10, 2016 at 7:00 p.m., Sussex Central High School will hold its fifty fifth (55th) commencement exercises; and

WHEREAS, the eight-one (81) graduates of the Class of 2016 are to be acknowledged and congratulated for their outstanding achievements; and,

WHEREAS, the Sussex County Board of Supervisors and County Employees are proud to urge each graduating Senior to continue along the path of academic progression, professional development and lifelong success; and

WHEREAS, a special recognition is given to the twenty (20) students who have maintained an overall grade point average of 3.0 or better and for that reason will graduate as Honor Students; and

WHEREAS, these outstanding and talented members of the Sussex County family have exhibited extraordinary academic and social skills to be so honored; and

WHEREAS, each parent, grandparent, family and community member who have helped raise the Sussex Central High School Class of 2016 are to also be acknowledged for their contributions and support.

THEREFORE BE IT RESOLVED that (Name of Student) is encouraged to continue the pursuit of excellence and high achievement; and

BE IT FURTHER RESOLVED that this resolution shall be spread upon the Minutes Book of the Sussex County Board of Supervisors May 19, 2016 meeting and presented to said graduate.

Brittany Chambliss  
Destinee Hill  
Israel Colendrino  
Darnell Jones  
Steven Jones  
Shakita Watson  
Justin Harless  
Alexis Meade  
Danika Macklin  
Jackisha Crockett

Amanda Varner  
Courtney Johnson  
Ke'Shonda Jones  
LaPrecious Bynum  
TyKia Jones  
Jhadae Drew  
Dallas Kigler  
Jamel Ampey  
Caitlyn Drewry  
Brennan Turner

**AGENDA ITEM 3.03**

**Resolution in Recognition of The Late C. Winston Britt, Sr.**

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WHEREAS, the **Honorable Charles Winston Britt, Sr.** had served several terms as the Mayor of the Town of Wakefield, Virginia and passed away on 11 March 2016; and,

WHEREAS, the **Honorable Charles Winston Britt, Sr.** previously held many positions in the Town of Wakefield including member of town council from July 1, 1986 to June 30, 1988, mayor from July 1, 1990 to June 30, 2000 and July 1, 2006 to March 11, 2016; and,

WHEREAS, the **Honorable Charles Winston Britt, Sr.**, under his leadership in the Town of Wakefield, kept the town in a positive financial position, helped to enhance a good relationship with local and state law enforcement, continued the growth of the Wakefield Municipal Airport, including the construction of twenty (20) hangar buildings, eagerly supported the construction of a new fire department building, the National Weather Service, a second electric substation and noticeable improvements to the Wakefield Municipal Ballpark; and,

WHEREAS, the **Honorable Charles Winston Britt, Sr.** gave selflessly of his time during his tenure to promote and protect the interest and well-being of the citizens of Wakefield as well as those in the community at large.

NOW THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and commend posthumously the **Honorable Charles Winston Britt, Sr.** for his commitment to the betterment of the Town of Wakefield and Sussex County at large.

AND FURTHER RESOLVED that a copy of this resolution be presented to the family of the **Honorable Charles Winston Britt, Sr.** at the Board of Supervisors meeting on Thursday, May 19, 2016 and that this resolution be placed, recorded and retained in the minutes book of Sussex County.

**AGENDA Item #3.04**  
**Resolution in Recognition of The Late Thomas M. Raines, Jr.**

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WHEREAS, **Thomas Morton Raines, Jr.**, 73, passed away February 20, 2016, born in Suffolk, Virginia, he was the son of the late Dr. Thomas M. Raines, Sr. and Alice Hill Raines; and

WHEREAS, Mr. Raines was a graduate of Wakefield High School and did his undergraduate work at Washington and Lee University and Frederick College and additional study at London Extension, University of Maryland; Sorbonne, University of Paris; U.S. Department of Agriculture Graduate School; School for Advanced International Studies and Middle East Institute; and

WHEREAS, he served in the U.S. Air Force and taught in both public and private schools in Sussex County, and

WHEREAS, Mr. Raines served as legislative and research assistant to congressmen from Texas and Indiana; as Director of the Republican Task Force on Congressional Reform; as Executive Director, House Republican Research Committee and as a representative of the House Republican leadership, and

WHEREAS, Mr. Raines was elected Registrar of Sussex County where he served for thirteen (13) years, serving as President of the Voter Registrars Association of Virginia and served from 2001-2003; and

WHEREAS, Mr. Raines had also been asked to serve as a member of one of the advisory councils of the Republican National party and to be a contributor to Commonsense, a national quarterly journal of political thought and opinion; and,

WHEREAS, Mr. Raines was an active member of St Paul's Episcopal Church in Petersburg, Virginia; and

NOW THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and commend posthumously the Late **Thomas Morton Raines Jr.** for his commitment to the betterment of Sussex County and the Commonwealth of Virginia at large.

AND FURTHER RESOLVED that a copy of this resolution be presented to the family of the Late **Thomas Morton Raines, Jr.** at the Board of Supervisors meeting on Thursday, May 19, 2016 and that this resolution be placed, recorded and retained on the minutes book of Sussex County.

**AGENDA ITEM #3.05**  
**Resolution in Recognition of The Late Walter T. Gay, Sr.**

---

WHEREAS, **Mr. Walter T. Gay, Sr.**, was born in Wakefield, Va., on February 25, 1929, was preceded in death by his loving wife of 63 years, Katie Elizabeth Manley Gay; and

WHEREAS, as a young man, Mr. Gay enlisted and served in the U.S. Army and after serving his country, he returned to Wakefield where he became an advocate for the citizens and improving conditions for everyone in the community; and

WHEREAS, Mr. Gay was a pioneer of his time by being the first in many areas. He was the first African American Deputy Sheriff in Sussex County; Mr. Gay was the first African American in Wakefield to be appointed to the Sussex County School Board and elected Vice Chairman the same year; the first African American in Wakefield to be appointed a State Office by the governor; and

WHEREAS, he served as a member of the Sussex County Planning Commission for thirteen (13) years and was always willing to place his concern for the public good ahead of his personal interests and thus earned the admiration and high regard of other civic leaders and the affection of a host of area residents; and

WHEREAS, Mr. Gay led with determination and with the assistance of the Parent Teachers Association, the initiative to construct the Ellen W. Chambliss Elementary School in Wakefield, Virginia; and

WHEREAS, Mr. Gay was employed full time with Newport News Shipbuilding, Newport News, Virginia for thirty-seven (37) years; was a former member of First Baptist Church of Wakefield, Virginia and at his death, an active member of Oak Grove Baptist Church, Wakefield Virginia; and,

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and commend posthumously the Late **Walter T. Gay Sr.** for his commitment to the betterment of Sussex County at large.

AND FURTHER RESOLVED that a copy of this resolution be presented to the sons of the late **Walter T. Gay, Sr.** (Walter Jr. and William), at the Board of Supervisors meeting on Thursday, June 16, 2016 and that this resolution be placed, recorded and retained in the minutes book of Sussex County.

**AGENDA ITEM 4.01**  
**Virginia Department of Transportation**  
**Public Hearing – Proposed Secondary Six Year Plan and Budget**

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The Virginia Department of Transportation and the Sussex County Board of Supervisors, in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing in the General District Courtroom, Sussex Judicial Center, 15098 Courthouse Road, Sussex Virginia, 23884 at 7:00 p.m., on Thursday, May 19, 2016. The purpose of the public hearing is to receive public comment on proposed Secondary Six Year Plan for Fiscal Year 2016/2017 through 2021/2022 in Sussex County and on the Secondary System Construction Plan and Budget for 2016/2017. Copies of the proposed plan and budget may be reviewed at the Sussex County Administrator's Office located at 20135 Princeton Road, Sussex VA 23884 or at the Franklin Residency of the Virginia Department of Transportation, 23116 Meherrin Road, Courtland, Virginia 23837.

All projects in the Secondary Six Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Plan, which documents how Virginia will obligate federal transportation funds.

(A copy of the proposed plan and budget follows this summary sheet).

**Recommendation:** That the Sussex County Board of Supervisors hereby approved the following resolution:

WHEREAS, Section 33.1-23 and 33.1-23.4 of the Code of Virginia, 1950, as amended, provides the opportunity for each County to work with the Virginia Department of Transportation in developing a Secondary Six Year Road Plan; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures and participated in a public hearing on the Proposed (FY2016/2017 through 2012/2022) on May 19, 2016, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Gerald W. Kee, Acting Residency Administrator, Virginia Department of Transportation appeared before the Board and recommended approval of the Six Year Plan for Secondary Roads and the Construction Priority List for Sussex County; and

WHEREAS, the Priority List is as follows

Priority #1: Route 626 (Courthouse Road) 0.17 mile south of the southern connection with Route 636; 0.101 mile north of the northern connection with Route 636 (0.2 mile)

Priority #2: Route 606 (Union Hill Road) Route 606 – pave non-hard surface road to Route 605, Southampton County line (1.8 miles)

Priority #3: Route 635 (Steel Bridge Road) pave non hard surface road, to Route 610 and Route 609 (3.4 miles)

Priority #4: Route 735 (Courthouse Road) Reconstruction and drainage improvements, to Route 660 (Gilliam Road) and Route 631 (Gray Road) (2.1 miles)

Priority #5: Route 636 (Longevity Road) Pave non-hard surface road, to Route 626 (Courthouse Road) (1.2 miles)

Priority #6: Countywide Rural Additions, various locations through the County

Priority #7: Countywide engineering and survey, various locations through the County

Priority #8: Countywide right-of-way engineering

Priority #9: Future unpaved roads

Priority #10:Route 635 (Stokes Road), over Magus Mill Pond, 0.783 mile north of Route 644 and 0.823 mile north of Route 644.

NOW THEREFORE BE IT RESOLVED that since the plan appears to be in the best interest of the Secondary Road System, said Secondary Six Year Plan is hereby approved as presented at the public hearing.

Secondary System  
Sussex County  
Construction Program  
Estimated Allocations

Fund	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
CTB Formula - Unpaved State	\$100,033	\$117,956	\$135,689	\$130,408	\$0	\$0	\$484,086
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$38,100	\$38,100	\$38,100	\$38,100	\$38,100	\$38,100	\$228,600
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Grant - Unpaved	\$0	\$0	\$0	\$0	\$183,104	\$183,104	\$366,208
<b>Total</b>	<b>\$138,133</b>	<b>\$156,056</b>	<b>\$173,789</b>	<b>\$168,508</b>	<b>\$221,204</b>	<b>\$221,204</b>	<b>\$1,078,894</b>

Board Approval Date:

-----

Residency Administrator, (Acting)

Date

-----

County Administrator

Date



**AGENDA ITEM 5**  
**Appointments to Various Boards/Commissions**

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**5.01 Appointment to the Crater Planning Commission District's Executive Committee**

The term of Supervisor C. Eric Fly should have been placed on the January 2016 agenda, but was not. Staff spoke to the Executive Assistant at Crater PDC and was advised that Supervisor Fly is eligible for reappointment; and staff contacted Supervisor Fly and he would like to serve again. (A copy of the resolution approving his last appointment follows this summary sheet).

Recommendation: That Supervisor C. Eric Fly be reappointed to serve on Crater Planning District Commission's Executive Committee for a term that will be concurrent with his term of office on the Board of Supervisors, expiring December 31, 2019.

**5.02 Appointment to Planning Commission**

An appointment to the Planning Commission to represent the Waverly District is needed. Supervisor Futrell has made contact with a citizen who has agreed to serve. (A copy of the Planning Commission roster follows this summary sheet).

Supervisors Futrell submitted the name of Mr. Andrew Mayes, 328 Coppahaunk Avenue, Waverly VA 23890. Should the Board approve the nomination, the new member begin serving immediately and the term will expire January 31, 2019.

**5.03 Appointment to Industrial Development Authority Board of Directors**

At the last Board meeting, staff informed the Board that an appointment is needed to replace the vacancy created by Mr. Bruce Spencer's decision to no longer serve. Mr. Spencer's term will expire May 15, 2017. Staff has also been notified that Mr. Martin F. Harrell, Sr. does not wish to be reappointed to the IDA as well (his term expired May 15, 2016). The appointments to the IDA Board are not district specific and the Board meets on an as needed basis. However, staff has been contacted by McGuire Woods Law Firm stating that they may be submitting a bond application in the next few months. (A copy of the current IDA Board roster follows this summary sheet).

**5.04. Appointment to District 19 Community Services Board**

The term of Dr. Phyllis Moore Tolliver will expire on June 30, 2016. Staff has spoken with District 19 Community Services Board and found that Dr. Tolliver is eligible for reappointment. Dr. Tolliver has agreed to serve again, if reappointed.

Recommendation: That the Board of Supervisors reappoint Dr. Phyllis Moore Tolliver, 24128 Cabin Point Road, Disputanta VA 23842 to the District 19 Community Services Board for a four (4) year term, expiring June 30, 2020.

**5.05 Appointment to Social Services Advisory Board**

The term of Mrs. Lou Savedge will expire on June 30, 2016. Mrs. Savedge is eligible for reappointment and she has agreed to serve again, if reappointed.

Recommendation: That the Board of Supervisors reappoint Mrs. Lou Savedge, 27463 Sussex Drive, Waverly VA 23890, to the Social Services Advisory Board for a four (4) years term expiring June 30, 2020.



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 21<sup>st</sup> day of November 2013.

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

**R-13-254: Appointment to Crater Planning District Commission's  
Executive Committee**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that Chairman Fly be appointed to the Crater Planning District Commission's Executive Committee, term to run concurrently with his term of office.

***A COPY TESTE:***

Thomas E. Harris, Clerk

**Sussex County**  
**Planning Commission Members**  
(Updated May 2015)

Steve White, Chairman (**Henry**)  
Post Office Box 641  
Jarratt VA 23867  
Home: 434.246.5810  
Term expires: 04/30/2019  
[Steve.white@vadoc.virginia.gov](mailto:Steve.white@vadoc.virginia.gov)

J. Lafayette Edmond, Vice Chairman  
16423 Jerusalem Plank Road (**Courthouse**)  
Waverly VA 23890  
Home: 804.834.2610  
Term expires: 04/30/2019  
[jlebigfoot@gmail.com](mailto:jlebigfoot@gmail.com)

Kevin Bracy (**Courthouse**)  
18377 Courthouse Road  
Yale VA 23897  
Home: 434.246.4720  
Term expires: 01/31/2019  
[bornajunker@hotmail.com](mailto:bornajunker@hotmail.com)

Brenda Burgess (**Waverly**)  
205 East Main Street  
Waverly VA 2890  
Home: 804.834.8881  
Term expires: 01/31/2018  
[bl721@aol.com](mailto:bl721@aol.com)

Gurney B Cowling, Jr (**Blackwater**)  
510 Carpenter Street  
Waverly VA 23890  
Office phone: 804.834.2271  
Term expires: 04/30/2019

Frank Irving, Executive Director  
Sussex Service Authority  
4385 Beefsteak Road  
Waverly VA 23890  
Office: 804.834.8930  
[firving@ssa-va.org](mailto:firving@ssa-va.org)

Richard L Johnson (**Blackwater**)  
20070 Cabin Point Road  
Carson VA 23830  
Home: 804.834.3964  
Term expires: 01/31/2017  
[cjohns@cwgtg.com](mailto:cjohns@cwgtg.com)

Roger King (**Wakefield**)  
Post Office Box 349  
Waverly VA 23890  
Cell: 804.691.9187  
Term expires: 01/31/2018

Dennis Mason (**Wakefield**)  
407 East Main Street  
Wakefield VA 23888  
Home: 757.899.8401  
Term expires: 06/30/2018

Terry A Massenburg (**Henry**)  
Post Office Box 330  
Stony Creek VA 23882  
Home: 434.246.6205  
Term expires: 04/30/2019

Jeffery Gary (**Stony Creek**)  
14044 Courthouse Road  
Waverly VA 23890  
Home: 804.898.0714  
Term expires: 06/30/2018

Robert Young, Jr. (**Stony Creek**)  
Post Office Box 133  
Stony Creek VA 23882  
Home: 434.246.4781  
Term expires: 04/30/2019

**SUSSEX COUNTY  
INDUSTRIAL DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS**

(Updated May 2015)

D. Eugene Brittle, Chairman  
Post Office Box 461  
Wakefield VA 23888  
Office: 757 899 7310  
Home: 757-899 2381  
Cell: 757 377 6772  
Term expires: 05/15/2019

Bruce C. Spencer  
Vice Chairman  
Post Office Box 581  
Waverly VA 23890  
Office: 804 834 2322  
Term expires: 05/15/2017

Edmond Curley  
9407 Sussex Drive  
Stony Creek VA 23882  
Home: 434 246 5801  
Term expires: 05/15/2016

Clyde Johnson  
427 Jasper Lane  
Waverly VA 23890  
Cell: 804 631 6742  
Term expires: 05/15/2018

Martin F. Harrell, Sr.  
28599 Grizzard Road  
Emporia VA 23847  
Home: 434 634 3876  
Cell: 804 586 7068  
Term expires: 05/15/2019

Kevin Bracy  
18377 Courthouse Road  
Yale VA 23897  
Home 434 246 4720  
Term expires: 05/15/2018

George O’N. Urquhart  
7201 Newville Road  
Waverly VA 23890  
Office: 804 897 6500, Ext. 6598  
Cell: 804 516 5775  
Term expires: 05/15/2017

## Sussex County Social Services Board

(Updated July 2015)

---

**Mr. Alfred G. Futrell**

524 Moore Street, Waverly VA 23890

(804) 385-6406

Term concurrent with elected office (December 31, 2015)

**Ms. Anne Giles**

Post Office Box 475, Waverly VA 23890

804 896 4768

Term expires: June 30, 2019

**Mr. Norfleet Givens**

28183 Proctor Road, Emporia VA 23847

434 634 5656

Term expires: June 30, 2016

**Mrs. Judy Harrington**

237 Chappell Court

Waverly VA 23890

Cell: (804) 691 4603

Term expires: June 30, 2019

**Mrs. Mae Mason**

407 East Main Street, Wakefield VA 23888

757 899 8401

Term expires: June 30, 2017

**Mrs. Cynthia Pegram-Wyche**

11449 North Halifax Road

Stony Creek VA 23882


(434) 246 3184

Term expires: June 30, 2018

SUSSEX COUNTY BOARD OF SUPERVISORS - PRIORITIES 2016

May Update

## Sussex BOS Priorities 2016



### Economic Development

- ● Identify Additional Funding Streams
- ● Shovel Ready Sites
- ● County Clean-up / Beautification Plan
- ● County Newsletter

● On-going  
● Complete  
● No Progress

## Sussex BOS Priorities 2016



### Broadband

- ● Options for County-wide Connectivity
- ● Technology Working Group
- ● Customer Service Satisfaction Survey
- ● County Cell Coverage
- ● Video-tape Board Meetings

● On-going  
● Complete  
● No Progress

## Sussex BOS Priorities 2016



### Strategic Plan

- ● BOS has scheduled a planning session for June 22-23, 2016

● On-going  
● Complete  
● No Progress



## Sussex BOS Priorities 2016



### FY 2017 Budget

- ● Paperless Strategy
- ● Vacant Positions/Restructuring
- ● Volunteers

- On-going
- Complete
- No Progress

Thank You

Questions ?

**AGENDA ITEM 6.02**  
**Request to Transfer and Appropriate Funds For Board Travel/Retreat**

---

At the April 21, 2016 Board meeting, some Board members had requested that reservations, registrations, etc., be made for them to attend certain conferences. In reviewing the expenditure report for the Board of Supervisors budget, there was not enough funding to cover the expenses that may be incurred by securing registrations and reservations prior to June 30th.

Staff was asked to place this item on the Board's May 19<sup>th</sup> agenda for reconsideration. Should the Board members decide to attend, approximately \$5,000.00 will need to be transferred from the General Fund to the Board of Supervisors

Conference registration:	\$1,300
Travel (none mileage)	\$1,600
Lodging	\$2,100
Total	\$5,000

In addition, initially the Board's retreat was going to be held in October of 2016. At the last Board meeting, it was decided to hold the Board's retreat during the week of June 20<sup>th</sup>. A member of the Board has recommended that the retreat be facilitated by Mike Chandler of Virginia Tech. Mr. Chandler's price ranges from \$2,500.00 to \$3,250.00. Another member of the Board recommended that the retreat be facilitated by Mr. Shannon Hair of Danville Community College. Mr. Hair has advised that he will facilitate the retreat and has requested that the County pay for his lodging and reimburse mileage (which may equate to \$500.00 by staff's calculation).

I was also advised that John Tyler Community College also has someone on board who facilitates retreats, usually at no cost to the locality, but staff has not had the time to contact JTCC.

Because funding is not included in the current budget for the retreat, monies will need to be transferred from the General Fund into the Board's budget to offset the cost. Staff has contacted the Airfield 4-H Center and reserved the Spain Building, which will be around \$400.00 for both days. Also depending upon who is invited to the retreat, meal costs are as follows:

Breakfast	\$5.00 each	Snack	\$4.99 each	Dinner	\$17.99 each
Mid-morning snack	\$5.49 each	Afternoon Snack	\$4.99 each		

I am unable to provide a more definitive cost until I know who the Board wants to invite to the retreat (department heads, constitutional officers, etc.). Staff is requesting further direction from the Board.

**AGENDA ITEM #6.03**  
**Request to Transfer of Funds – County Attorney’s Budget**

---

At the March 7, 2016 special meeting of the Sussex County Board of Supervisors, the County Administrator was authorized to negotiate a contract with Woodley & Flynn, PLLC (Attorneys At Law). After consultation with the then County Attorney, Michael Kaestner, the County Administrator entered into a contract with Woodley & Flynn and was executed on March 12, 2016. Staff now requests that the remaining funds in the salary line item and associated costs for the County Attorney be transferred to Legal Services line item 022100-1223-281-220.

Recommendation: That the Board of Supervisors hereby authorize the transfer of \$25,000 from the Salaries and Fringes to Legal Services line item 022100-1223-281-220, to cover the cost of the Attorney’s contract with Woodley & Flynn, PLLC.

**AGENDA ITEM #6.04**  
**Reconsideration of County Attorney's Contract**

---

At the March 7, 2016 special meeting of the Sussex County Board of Supervisors, the County Administrator was authorized to negotiate a contract with Woodley & Flynn, PLLC (Attorneys At Law). After consultation with the then County Attorney, Michael Kaestner, the County Administrator entered into a contract with Woodley & Flynn and was executed on March 12, 2016.

Historically, the Board of Supervisors appointed the County Attorney, thus he/she would become an employee of the Board. To that end, staff requests that the Board re-visit their decision. (A copy of the contract follows this summary sheet).

Recommendation: That the Board of Supervisors rescind the resolution authorizing the County Administrator to negotiate the contract with Woodley & Flynn, PLLC effective immediately and authorize the Chairman of the Board of Supervisors to execute the contract with Woodley & Flynn, PLLC.

# Woodley & Flynn PLLC

Attorneys at Law

Mark Kevin Flynn  
(804) 400-1321  
[mflynn@woodleyflynn.com](mailto:mflynn@woodleyflynn.com)

Ironfronts Building  
1011 East Main Street  
4<sup>th</sup> Floor  
Richmond, Virginia 23219  
Fax: (804) 228-4501

This letter will serve as the agreement for Woodley & Flynn, PLLC, to serve as county attorney for Sussex County.

## Scope of services:

Woodley & Flynn, PLLC will provide all legal services to the county government as county attorney. The firm will work with the county administrator, the board of supervisors, other staff as directed, will attend all meetings of the board, the planning commission, the board of zoning appeals and other boards and commissions to the extent necessary to provide full county attorney services.

The firm will be available for phone calls, emails and other communications on an ongoing basis. We will draft all documents, ordinances, resolutions, agreements and other items as directed by the county. A member of the firm will plan on coming to the county administration offices weekly, as needed.

The firm will represent the county in its dealings with all outside agencies, whether they are local, regional, state or federal. It will provide legal services at the county's request in your dealings with private businesses, citizens and others.

For any major litigation or other major projects, the firm will either provide the legal services or work with the county to employ additional specialty counsel, if approved by the board of supervisors.

## Fees and terms:

- For all services except major litigation or regulatory proceedings described below, we propose a fee of \$6,250 per month. The monthly fee will begin 1 April 2016. For the term of 15 through 30 March, the fee will be \$3,125.00, all payments payable in at the end of each month, in arrears.
- For major litigation, regulatory or similar matters, the firm's hourly rate will be \$250. No hourly rate will be charged unless the work on the litigation or proceeding is approved by the county in advance.
- The firm will not charge for expenses of the firm related to travel to and from Sussex and the region, nor for copying, telephone and other normal office expenses, so that there will be no additional fee for expenses. For travel and other expenses related to major litigation, regulatory proceedings and similar matters subject to the hourly rate, the firm will itemize such expenses, payable by the county with the next monthly fee payment.
- The county will maintain its membership in the Virginia Local Government Attorneys Association with Mark Flynn, Woodley & Flynn, PLLC listed as county attorney.

- The term of this agreement shall be for 12 months and 2 weeks, beginning 15 March 2016 and ending 30 March 2017. Either party may terminate this agreement without cause, in writing, on 30 days' notice to the other party.
- The county will maintain an office space be made available for the firm's work in the county administration building.
- This agreement may be modified in writing, executed by both parties.

**Subject areas:**

Mark Flynn will be the principal contact on all general government matters for the county. This includes, but is not limited to administrative issues, personnel matters, procurement, land use issues, Conflict of Interests Act and Freedom of Information Act issues, real estate matters, bankruptcy and local tax issues.

John Paul Woodley will be the principal contact for environmental regulatory and legal issues, including storm water, solid waste and related matters.

Agreed to this 12<sup>th</sup> day of March, 2016.

Woodley & Flynn, PLLC



Mark K. Flynn

County of Sussex

By: 

Deborah Davis, County Administrator

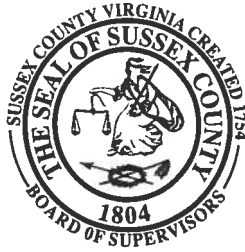
**AGENDA ITEM #6.05**  
**Sheriff's Department – Request to Restore Funds**

---

The Sheriff's request for a restoration of funds follows this summary sheet. I have also included a copy of the budget sheet which depicts the negative balance.

Recommendation: That the Board of Supervisors restores the Sheriff's Department line item #51500-1118-551-510 in the amount of \$10,497.02, which will reduce the negative balance in that line item.

OFFICE OF THE SHERIFF  
RAYMOND R. BELL, SHERIFF  
TELEPHONE (434) 246-5000  
FAX (434) 246-5714



COUNTY OF SUSSEX  
20212 THORNTON SQUARE  
POST OFFICE BOX 1326  
SUSSEX, VIRGINIA 23884

May 5, 2016

Deborah Davis, Administrator  
County of Sussex  
P.O. Box 1397  
Sussex, Virginia 23884

IN RE: Restoration of part time funds

Dear Ms. Davis:

As of this date the State Compensation has reimbursed the County of Sussex \$10,487.02 in vacancy savings which has been applied to part time salaries. Please have this amount restored to line item 51500-1118-551-510. This reimbursement significantly reduces the negative balance in this line item.

I had written to Ms. Ellis previously requesting the restoration of funds to this line item, however the negative balance does not seem to reflect that it was ever done. Copies of those letters are attached. The figure above reflects the total of funds reimbursed to date. Attached is the print out from COIN that shows the figure. Let me know if you have any questions.

Thank you.

Sincerely,

Raymond R. Bell  
Sheriff

cc: Board of Supervisors  
Finance Director

Action Items – Page 10

*Rec'd  
5/5/2016  
JDB*



OFFICE OF THE SHERIFF  
RAYMOND R. BELL, SHERIFF  
TELEPHONE (434) 246-5000  
FAX (434) 246-5714



COUNTY OF SUSSEX  
20212 THORNTON SQUARE  
POST OFFICE BOX 1326  
SUSSEX, VIRGINIA 23884

November 19, 2015

Anne Ellis, Finance Specialist  
County of Sussex  
P.O. Box 1397  
Sussex, Virginia 23884

IN RE: Request for restoration of funds

Dear Ms. Ellis:

As the result of vacancy savings, the Compensation Board has reimbursed the County in the total amount of \$3,477.06. I am requesting that those funds be restored as follows:

\$3,477.06	Part time	51500-1118-551-510
------------	-----------	--------------------

Please contact me if you have any questions.

Sincerely,

Raymond R. Bell  
Sheriff



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MCRN COIN REIMBURSEMENT PROCESSING 10/01/2015 14:29  
 V.05132015 CY: 2015 MO: 10 LOC: 183 OFF: 307 SUSSEX COUNTY

FUND TRANSFER REQUEST

	ACTUAL	PENDING FROM	AVAILABLE	PENDING TO	AFTER
VACANCY SAVINGS...	3477.06	3477.06	0.00		0.00
TEMPORARY EMPLOYEE	0.00	0.00	0.00	3477.06	3477.06
OFFICE EXPENSES...	0.00	0.00	0.00	0.00	0.00
TOTALS:	3477.06	3477.06	0.00	3477.06	3477.06

REQUEST TO: FROM VACANCY SAVINGS FROM TEMP EMPLOYEE FROM OFFICE EXPENSES  
 TEMP EMPLOY 3477.06  
 OFFICE EXPS \_\_\_\_\_  
 EQUIPMENT \_\_\_\_\_

OFFICER APPROVAL 10/01/2015 ID: SCBSKPB BEALE  
 CB APPROVAL ID:

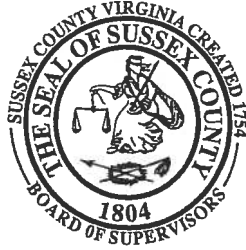
FUND TRANSFER SUCCESSFUL

F1=HELP / F2=BUDGET F3=MENU F9=RATES F12=MAIN

SCB TEST

*put P/T on next month.*

OFFICE OF THE SHERIFF  
RAYMOND R. BELL, SHERIFF  
TELEPHONE (434) 246-5000  
FAX (434) 246-5714



COUNTY OF SUSSEX  
20212 THORNTON SQUARE  
POST OFFICE BOX 1326  
SUSSEX, VIRGINIA 23884

December 3, 2015

Anne Ellis, Finance Specialist  
County of Sussex  
P.O. Box 1397  
Sussex, Virginia 23884

IN RE: Request for restoration of funds

Dear Ms. Ellis:

As the result of vacancy savings, the Compensation Board has reimbursed the County in the total amount of \$2,902.00. I am requesting that those funds be restored as follows:

\$2,902.00      Part time                      51500-1118-551-510

Please contact me if you have any questions.

Sincerely,

Raymond R. Bell  
Sheriff



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MCRN COIN REIMBURSEMENT PROCESSING 12/03/2015 10:55  
 V.05132015 CY: 2015 MO: 12 LOC: 183 OFF: 307 SUSSEX COUNTY

FUND TRANSFER REQUEST

	ACTUAL	PENDING FROM	AVAILABLE	PENDING TO	AFTER
VACANCY SAVINGS...	2902.00	2902.00	0.00		0.00
TEMPORARY EMPLOYEE	2099.32	0.00	2099.32	2902.00	5001.32
OFFICE EXPENSES...	0.00	0.00	0.00	0.00	0.00
TOTALS:	5001.32	2902.00	2099.32	2902.00	5001.32

REQUEST TO: FROM VACANCY SAVINGS FROM TEMP EMPLOYEE FROM OFFICE EXPENSES  
 TEMP EMPLOY 2902.00  
 OFFICE EXPS \_\_\_\_\_  
 EQUIPMENT \_\_\_\_\_

OFFICER APPROVAL 12/03/2015 ID: SCBSKPB BEALE  
 CB APPROVAL ID:

FUND TRANSFER SUCCESSFUL  
 F1=HELP F2=BUDGET F3=MENU F9=RATES F12=MAIN

SCB TEST



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Help

MCBC-A COIN REIMBURSEMENT PROCESSING 05/05/2016 08:44  
 V.06162015 CY: 2016 MO: 04 LOC: 183 OFF: 307 SUSSEX COUNTY

BUDGET AS CURRENTLY AUTHORIZED: JULY - JUNE BALANCE

	CURRENT MONTH	AUTHORIZED BUDGET	EXPENDED TO DATE	BALANCE REMAINING
PERMANENT PERSONNEL	101150.66	1197849.82	991229.75	206620.07
OASDI	7738.02		75703.08	
VRS	2154.50		21113.14	
GRP INS	283.25		2775.69	
TEMPORARY PERSONNEL	1272.96	10647.12	10487.02	160.10
OASDI	97.38		802.25	
OFFICE EXPENSES	0.00	0.00	0.00	0.00
EQUIPMENT EXPENSES	0.00	0.00	0.00	0.00
ADDL ALLOWANCES	0.00	-20493.53	-20493.53	
FURLOUGH RED				
ATL REDUCTION				
BUD REDUCTION				
TOTALS	112696.77	1188003.41	981223.24	206780.17

F1=HELP F2=AUTH BDGT F3=MENU F4=TOTALS F9=RATES F12=MENU

SCB TEST

ACCOUNT #	DESCRIPTION	DATE	REFERENCE/PO#	CURRENT AMT	YEAR-TO-DATE	\$ BUDGET \$
-----	-----	-----	-----	-----	-----	-----

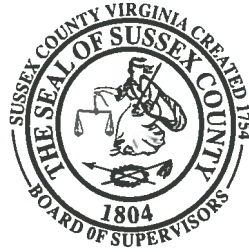
Salaries and Wages - Part-time  
Salaries and Wages - Part-time

051500-1118-551-510	Salaries and Wages - Part-time	5/11/2016	B.FWD.		.00	7,000.00
	-APPROPRIATION 2015/07 7/16/2015 BA-001-0000101		201507-			
	-PAYROLL ENTRY 2015/07 7/16/2015 PR-001-		201507-	923.42		
	-PAYROLL ENTRY 2015/07 7/31/2015 PR-001-		201508-	857.80		
	-PAYROLL ENTRY 2015/08 8/14/2015 PR-001-		201508-	633.01		
	-PAYROLL ENTRY 2015/08 8/31/2015 PR-001-		201509-	589.07		
	-PAYROLL ENTRY 2015/09 9/16/2015 PR-001-		201509-	1,158.92		
	-PAYROLL ENTRY 2015/09 9/30/2015 PR-001-		201510-	817.87		
	-PAYROLL ENTRY 2015/10 10/16/2015 PR-001-		201510-	786.73		
	-PAYROLL ENTRY 2015/10 10/30/2015 PR-001-		201511-	591.01		
	-PAYROLL ENTRY 2015/11 11/16/2015 PR-001-		201511-	933.76		
	-PAYROLL ENTRY 2015/11 11/25/2015 PR-001-		201512-	873.20		
	-PAYROLL ENTRY 2015/12 12/16/2015 PR-001-		201512-	1,212.78		
	-PAYROLL ENTRY 2015/12 12/23/2015 PR-001-		201601-	850.42		
	-PAYROLL ENTRY 2016/01 1/14/2016 PR-001-		201601-	1,443.01		
	-PAYROLL ENTRY 2016/01 1/29/2016 PR-001-		201602-	1,222.58		
	-PAYROLL ENTRY 2016/02 2/16/2016 PR-001-		201602-	888.19		
	-PAYROLL ENTRY 2016/02 2/29/2016 PR-001-		201603-	912.01		
	-PAYROLL ENTRY 2016/03 3/16/2016 PR-001-		201603-	871.95		
	-PAYROLL ENTRY 2016/03 3/31/2016 PR-001-		201604-	581.20		
	-PAYROLL ENTRY 2016/04 4/15/2016 PR-001-		201604-	615.52		
	-PAYROLL ENTRY 2016/04 4/29/2016 PR-001-			995.72		
	-TOTAL EXPENDITURE-			17,758.17	17,758.17	10,758.17-

DEPT TOTAL.....	BALANCE FORWARD			.00		
	CURRENT MONTH			17,758.17		
	ENCUMBRANCE			.00		
	YEAR TO DATE			17,758.17		
	BUDGET BALANCE			10,758.17-		

FUND TOTAL.....	A S S E T S			.00		
	L I A B I L I T Y			.00		
	R E V E N U E			.00		
	E X P E N S E			17,758.17	17,758.17	
	ENCUMBRANCE			.00		
COMPANY TOTAL.....	A S S E T S			.00		
	L I A B I L I T Y			.00		
	R E V E N U E			.00		
	E X P E N S E			17,758.17	17,758.17	
	ENCUMBRANCE			.00		

OFFICE OF THE SHERIFF  
RAYMOND R. BELL, SHERIFF  
TELEPHONE (434) 246-5000  
FAX (434) 246-5714



6.06

COUNTY OF SUSSEX  
20212 THORNTON SQUARE  
POST OFFICE BOX 1326  
SUSSEX, VIRGINIA 23884

May 16, 2016

Deborah Davis, Administrator  
County of Sussex  
P.O. Box 1397  
Sussex, Virginia 23884

IN RE: Emergency request for vehicles

Dear Ms. Davis:

The purpose of this letter is to request an emergency appropriation to replace 2 of the older vehicles in the Sheriff's Office fleet. As you are aware, vehicle maintenance expenses have been extremely high in the current fiscal year. This has mainly been due to ongoing issues with the Chargers. We have reached the point where it would be more economical to replace vehicles that to continue trying to repair them.

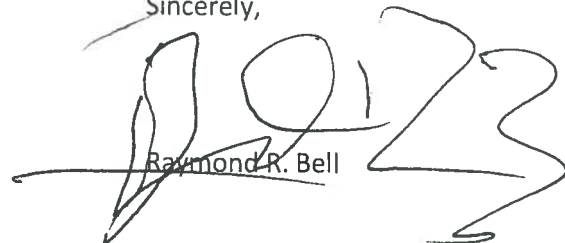
The cost breakdown for 2 new vehicles is as follows:

Vehicle cost-	\$26,557.00 x 2 =	\$54,114.00
Equipment-	\$ 6,000.00 x 2 =	\$12,000.00
TOTAL COST		\$66,114.00

The replacement vehicles will be 2015 Chevrolet Caprices. We have an opportunity to get these, but the dealer has informed me that they will go quickly if we do not act.

Please contact me with any questions.

Sincerely,



Raymond R. Bell

cc: Board of Supervisors

Action Items – Page 17

Rec'd  
5/16/2016  
JAB

**AGENDA ITEM #6.07**

**Sheriff's Department – Byrne Justice Assistance Grant #16-O1205LO15**

---

Following this summary sheet is a copy of the above referenced grant. Sussex County is being awarded funds from the Department of Criminal Justice Services in the amount of \$1,637.00 in federal funds. With the required local cash matching funds of \$182, for a total award of \$1,819.00.

Recommendation: That the Board of Supervisors accepts and appropriates the Department of Criminal Justice Grant #16-O1205LO15, in the amount of \$1,819.00 in federal funds and required \$182.00 local cash matching funds ; and

Further resolve that the County Administrator is hereby authorized to sign the Grant Statement of Award/Acceptance and forward to the Department of Criminal Justice Services.





RECEIVED

APR 28 2016

SUSSEX COUNTY  
ADMINISTRATION

# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

April 1, 2016

1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
TDD (804) 386-8732

Francine C. Ecker  
Director

Ms. Deborah Davis  
County Administrator  
Sussex County  
P. O. Box 1397  
Sussex, VA 23884

RECEIVED

APR 28 2016

ADMINISTRATION

**Title:** Byrne Justice Assistance Grant, 16-O1205LO15

Dear Ms. Davis:

The Byrne Justice Assistance Grant Program (JAG) makes federal funds available to localities to help support their efforts to reduce crime and improve public safety. The Department of Criminal Justice Services has been designated to administer a portion of the JAG funds reserved for Virginia and to make those funds available to local units of government. I am pleased to advise you that we are awarding your locality \$1,637.00 in federal funds. With the required local cash matching funds of \$182.00, your total award is \$1,819.00.

Enclosed you will find a *Statement of Grant Award and a Statement of Grant Award Special Conditions*. To indicate your acceptance of the award and conditions, please complete and sign the award acceptance and return it to Janice Waddy, General Administration Manager II, Office of Grants Management, at the Department of Criminal Justice Services (DCJS). Please review the conditions carefully; as they include specific requirements about how the grant funds must be managed once you receive them. We are required to provide the entire federal portion of your award in one distribution. Please refer to the enclosed "Post Award Instructions and Reporting Requirements" for details on how to request funds using our online Grants Management Information System (GMIS). **All financial reports and request for funds must be submitted through GMIS.**

In order to complete the award acceptance, you must also provide information on how your locality will use the awarded federal funds. Instructions are attached.

We appreciate your interest in this grant program and will be happy to assist you in any way we can to assure your project's success. If you have any questions, please contact Shelia Anderson at (804) 786-9469 or by email at [shelia.anderson@dcjs.virginia.gov](mailto:shelia.anderson@dcjs.virginia.gov).

Sincerely,

Francine C. Ecker  
Director

Enclosures

cc: The Hon. Raymond R. Bell, Sheriff  
Ms. Anne Ellis, Finance Supervisor  
Ms. Shelia Anderson, DCJS Monitor

Action Items – Page 19

# Department of Criminal Justice Services

1100 Bank Street, 12<sup>th</sup> Floor, Richmond, VA 23219

## Byrne Justice Assistance Grant Statement of Award/Acceptance

<b>Subgrantee:</b> County of Sussex	<b>Date:</b> April 1, 2016 <b>Grant No:</b> 16-O1205LO15	<b>Grant Period:</b> April 1, 2016– December 31, 2016
<b>Project Director</b>	<b>Project Administrator</b>	<b>Finance Officer</b>
The Hon. Raymond R. Bell Sheriff Sussex County Sheriff's Office 20212 Thornton Square  Sussex, VA 23884  Phone No: (434) 246-5361	Ms. Deborah Davis County Administrator Sussex County P. O. Box 1397  Sussex, VA 23884  Phone No: (434) 246-1000	<del>Ms. Anne Ellis</del> <i>Kelly Moore</i> <del>Finance Supervisor</del> Sussex County P. O. Box 1397  Sussex, VA 23884  Phone No: (434) 246-1006  <i>Acct Receivable Clerk</i>

	<b>Federal</b>	<b>Subgrantee Cash Match</b>	<b>TOTAL</b>
<b>TOTAL PROJECT</b>	\$1,637	\$ 182	\$1,819

This grant is subject to all rules, regulations, and special conditions included in this award.



Francine C. Ecker, Director

Please provide the information requested below. See attached instructions for completing the award acceptance. Enter the amount of Federal funds you plan to spend in each category below. The total of Federal funds entered must equal the total of Federal funds awarded in this grant. Please round to the nearest dollar.

Purpose Areas	Federal Amount	Category
<b>1. Law Enforcement</b>		
<b>a. Hiring</b>	\$	# Current Officers _____
<b>b. Overtime</b>	\$	# Officers to Hire _____
<b>c. Equipment:</b>		# Current Support Personnel _____
<b>(1) Traditional Law Enforcement Equipment</b>	\$	# Support Personnel to Hire _____
<b>(2) Information Technology</b>	\$	Sworn <input type="checkbox"/> Civilian <input type="checkbox"/>
<b>2. Prosecution &amp; Courts</b>	\$	
<b>3. Prevention &amp; Education</b>	\$	
<b>4. Corrections &amp; Community Corrections</b>	\$	
<b>5. Drug Treatment</b>	\$	
<b>6. Planning, Education &amp; Technology Improvement</b>	\$	

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature of Project Administrator: \_\_\_\_\_ Title: \_\_\_\_\_

# STATEMENT OF GRANT AWARD SPECIAL CONDITIONS

Department of Criminal Justice Services  
1100 Bank Street  
Richmond, Virginia 23219

## Byrne Justice Assistance Grant Program

Grantee: Sussex County

Grant Number: 16-O1205LO15

Federal Catalog No.: 16.738

Title: Local L. E. Block Grant

Date: April 1, 2016

The following conditions are attached to and made a part of this grant award:

1. By signing the Statement of Grant Award/Acceptance, the grant recipient agrees:
  - to use the grant funds to carry out the activities subgrantee establishes in the Statement of Grant Award/Acceptance, as modified by the terms and conditions attached to this award or by subsequent amendments approved by DCJS;
  - to adhere to the approved budget contained in this award and amendments made to it in accord with these terms and conditions;
  - and, to comply with all terms, conditions and assurances attached to this award.
2. The subgrantee agrees to submit such reports as requested by DCJS.
3. By accepting this grant, the recipient assures that funds made available through it will not be used to replace state or local funds that would, in the absence of this grant, be made available for the same purposes.
4. By accepting this grant, the recipient assures that a trust fund will be established in which to deposit grant funds. Any interest gained from the trust fund may be used to add to the Federal award amount. Any interest earned must be spent within the grant period, and on eligible program activities.
5. If these requirements can be met within the recipient's current financial management system, there is no need to establish a separate account.
6. Grant funds are not to be used to purchase, lease, rent, or acquire tanks or armored vehicles, fixed-wing aircraft, limousines, real estate, yachts, consultants, or any vehicle not used primarily for law enforcement.
7. The subgrantee agrees to forward a copy to the DCJS of the scheduled audit of this grant award.
8. All purchases for goods and services must comply with the Virginia Public Procurement Act. Procurement transactions, whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. An exemption to this regulation requires the prior approval of the DCJS and is only given in unusual circumstances. Any request for exemption must be submitted in writing to the DCJS.
9. **PROJECT INCOME:** Any funds generated as a direct result of DCJS grant funded projects are deemed project income. Project income must be reported on forms provided by DCJS. The following are examples of project income: Service fees; Client fees; Usage or Rental fees; sales of materials; income received from sale of seized and forfeited assets (cash, personal or real property included).
10. The subgrantee agrees that it and all its contractors will comply with the following federal civil rights laws as applicable:
  - Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin in the delivery of services (42 U.S.C. § 2000d), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart C;
  - The Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of race, color, national origin, religion, or sex in the delivery of services and employment practices (42 U.S.C. § 3789d(c)(1)), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D;

## Statement of Grant Award Special Conditions (Continued)

Grant No: 16-O1205LO15

- Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (29 U.S.C. § 794), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart G;
  - Title II of the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (42 U.S.C. § 12132), and the DOJ implementing regulations at 28 C.F.R. Part 35;
  - Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex in education programs and activities (20 U.S.C. § 1681), and the DOJ implementing regulations at 28 C.F.R. Part 54;
  - The Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services (42 U.S.C. § 6102), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart I; and
  - The DOJ regulations on the Equal Treatment for Faith-Based Organizations, which prohibit discrimination on the basis of religion in the delivery of services and prohibit organizations from using DOJ funding for inherently religious activities (28 C.F.R. Part 38).
  - The Juvenile Justice and Delinquency Prevention Act of 1974, as amended, which prohibits discrimination in both employment and the delivery of services or benefits based on race, color, national origin, religion, and sex in JJDPA-funded programs or activities (42 U.S.C. § 5672(b)).
  - Section 1407 of the Victims of Crime Act (VOCA), as amended, which prohibits discrimination in both employment and the delivery of services or benefits on the basis of race, color, national origin, religion, sex, and disability in VOCA-funded programs or activities. (42 U.S.C. § 10604).
11. The subgrantee agrees that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
  12. By accepting the accompanying grant award, you are agreeing to submit financial reports during the grant period, as well as a final report to close out the grant. **Financial reports are due no later than the close of business on the 12th working day after the end of the quarter.**
  13. Grant funds, including match, must be expended and/or obligated during the grant period. All legal obligations must be liquidated no later than 90 days after the end of the grant period. The grant recipient agrees to supply a final grant financial report and return all unexpended grant funds to DCJS within 90 days of the end of the grant period.
  14. **No extensions of the grant period for this award will be permitted.**
  15. Prior to DCJS disbursing funds, the Grantee must comply with the following special conditions:
    - a) Submit a budget narrative outlining all expenditures.



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

Francine C. Ecker  
Director

1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
TDD (804) 386-8732

### NOTICE

To: Grants Project Administrator

From: Janice Waddy, DCJS Grants Administrator

Re: Post Award Instructions and Reporting Requirements  
**PLEASE READ VERY CAREFULLY**

**GRANT AWARD AND SPECIAL CONDITIONS:**

Please review your Award and Special Conditions very carefully. *Pay attention to the last Special Condition listed. This Special Condition may require additional documentation from you before grant funds can be released.* Sign and date the grant award acceptance and submit any Special Condition documentation to:

Office of Grants Management  
Attn: Janice Waddy, Manager  
Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219

**REPORTING REQUIREMENTS**

By accepting the accompanying grant award, you are agreeing to submit online quarterly financial reports for this grant throughout the grant period, as well as final reports to close the grant. **No eligible current recipient of funding will be considered for continuation funding if any of the required Financial reports for the current grant are more than thirty (30) days overdue.** For good cause, submitted in writing by the grant recipient, DCJS may waive this provision.

Financial reports are due no later than the close of business on the 12<sup>th</sup> working day after the end of the quarter. Reports are required even if no expenditures have occurred during the quarter. ***Requests for Funds will not be honored from grant recipients who do not fulfill this reporting obligation.*** A schedule of due dates is also attached for your reference. Please retain copies of the schedule for future use and reference.

❑ **FINANCIAL REPORTS**

Refer to our website for submitting financial reports through our online Grants Management Information System (GMIS). In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer, whose name and contact information is listed on the attached Grant Statement of Award/Acceptance. The address is <http://www.dcjs.virginia.gov/grantsAdministration/gmis/index.cfm?menuLevel=4>.

**Paper copies of the financial reports are no longer accepted. You are required to use the online system in reporting your expenditures.**

❑ **REQUESTING GRANT FUNDS**

Refer to our website for requesting funds through our online Grants Management Information System (GMIS). In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer, whose name and contact information is listed on the attached Grant Statement of Award/Acceptance. \*Please note you can access this system using the same password assigned for the online financial reporting system. The address is <http://www.dcjs.virginia.gov/grantsAdministration/gmis/index.cfm?menuLevel=4>.

**You are required to use the online system for requesting funds. Paper copies of the Request for Funds are no longer accepted.**

If you have any questions, please contact Beverly Johnson at (804) 786-9055 or by e-mail at [beverly.johnson@dcjs.virginia.gov](mailto:beverly.johnson@dcjs.virginia.gov).

**PROJECTED DUE DATES  
FINANCIAL REPORTS**

*Reports are due by the **12th working day** following the close of the quarter covered in the report.  
Financial reports are required, even if no expenditures have occurred.*

<b><i>QUARTER ENDING</i></b>	<b><i>DUE DATE</i></b>
6/30/2016	7/19/2016
9/30/2016	10/19/2016
12/31/2016	1/19/2017
3/31/2017	4/18/2017

**AGENDA ITEM #6.08**  
**Robinson Farmer Cox Associates Engagement Letter**

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Following this summary sheet is a copy of the engagement letter from Robinson, Farmer Cox Associated. At the previous Board meeting, a suggestion was made for staff to advertise for a Request For Proposals for Auditing Services. The staff will begin the preparation of this process once the budget development process has been completed.

Recommendation: That the Board authorize the County Administrator and Chairman of the Board of Supervisors to execute the engagement letter for Robinson Farmer Cox Associates for auditing services in the amount of \$32,800.00.



# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

May 9, 2016

Deborah A. Davis, County Administrator  
Keith C. Blowe, Chairman of the Board of Supervisors  
County of Sussex  
P.O. Box 1397  
Sussex, VA 23884

We are pleased to confirm our understanding of the services we are to provide County of Sussex, Virginia for the year ended June 30, 2016. We will audit the financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of County of Sussex, Virginia as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement County of Sussex, Virginia's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to County of Sussex, Virginia's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Pension Funding Progress
- 3) Schedule of OPEB Funding Progress

*RICHMOND OFFICE*  
401 SOUTHLAKE BOULEVARD  
SUITE C-1  
NORTH CHESTERFIELD, VIRGINIA 23236

TELEPHONE: (804) 378-4200  
FAX: (804) 378-5168

E-MAIL: [ahawkins@rfca.com](mailto:ahawkins@rfca.com)  
INTERNET: [www.rfca.com](http://www.rfca.com)

AARON B. HAWKINS, CPA



The budgetary comparison information, listed as RSI, will be subjected to auditing procedures applied in the audit of the basic financial statements and we will provide an in relation to opinion on it in relation to the financial statements as a whole.

We have also been engaged to report on supplementary information other than RSI that accompanies County of Sussex, Virginia's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of expenditures of federal awards.
- 2) Combining and Individual Fund Statements and Schedules
- 3) Supporting Schedules

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Statistical Information

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report

is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the *Specifications for Audits of Counties, Cities, and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Supervisors of the County of Sussex, Virginia. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a

direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

## **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of County of Sussex, Virginia's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of County of Sussex, Virginia's major programs. The purpose of these procedures will be to express an opinion on County of Sussex, Virginia's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

## **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of County of Sussex, Virginia in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## **Management Responsibilities**

Management is responsible for (a) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor

has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if required, should be available for our review on June 30 of each year.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation

of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

### **Engagement Administration, Fees, and Other**

We understand that your employees will assist with the preparation of all cash, accounts receivable, or other confirmations we request and will help locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Robinson, Farmer, Cox Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Robinson, Farmer, Cox Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for seven years after the report release date or for any additional period requested by the granting agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in May or June, 2016 and to issue a preliminary draft report no later than November 30, 2015. Further, the County's comparative cost transmittal report will be filed with the Auditor of Public Accounts of the Commonwealth of Virginia by November 30, 2016. Paul H. Lee is the member in charge of this engagement and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services for the year ended June 30, 2016 will be \$32,800.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is



necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

In accordance with *Government Auditing Standards* we make our most recent external peer review report and any subsequent peer review reports received during the period of the contract. In addition, our 2013 peer review report accompanies this letter.

We appreciate the opportunity to be of service to County of Sussex, Virginia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign this letter and return it to us.

Very truly yours,

**ROBINSON, FARMER, COX ASSOCIATES**



Aaron B. Hawkins  
Certified Public Accountant  
Director

**RESPONSE:**

This letter correctly sets forth the understanding of County of Sussex, Virginia.

By: \_\_\_\_\_

Title: County Administrator

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: Chairman of the Board of Supervisors

Date: \_\_\_\_\_

**AGENDA ITEM 6.09**

**Prince George Electric Cooperative Release of Liability for Damage**

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Kelly R. McNicholas of Bay Mechanical Inc. contacted staff via email. Bay Mechanical, Inc. is one of the subcontractor's on the Atlantic Landfill project in Waverly. Prince George Electric is requiring another Release of liability Form to be approved by the County. Since Atlantic Waste Disposal is on County owned property, the Board must authorize staff to execute the liability form.

Recommendation: That the Sussex County Board of Supervisors authorize the County Administrator to sign the Release of Liability form for Prince George Electric Cooperative.



# PRINCE GEORGE ELECTRIC COOPERATIVE

## Release of Liability for Damage

<b>Property Owner's:</b>	Name	<u>County of Sussex</u>	
	Mailing Address	<u>P O Box 1397</u>	Day Phone # <u>(434)-246-1000</u>
		<u>Sussex VA 23884</u>	Work Phone # <u>( ) - -</u>
	Service Address	<u>3474 Atlantic Lane Waverly VA 23890</u>	
Work Order #		Account #	

Prince George Electric Cooperative strives to plan, construct, and complete all construction projects without damage to its member's property. However; it is inherent in the construction process that conditions and unknown circumstances may result in some unintended damages. Property damage may also result from soil conditions, weather conditions and site conditions caused by others. It will be the property owner's responsibility to repair **any damages that may occur** during the construction or maintenance of electric facilities. The property owner releases from liability and holds harmless Prince George Electric Cooperative from any responsibility whatsoever, for property damage in the course of construction electric distribution facilities. This does not release Prince George Electric Cooperative from responsibility for acts of negligence.

➤ **Responsibilities of the property owner:**

- ✓ Must mark outer boundaries of a septic tank and a drain field which would be within 50 feet of the area the cooperative must construct facilities or mobilize equipment.
- ✓ Must expose any private underground facilities which are within 4 feet of the route planned for the cooperative to install underground cable or any other equipment.
- ✓ Must fill settled trenches or make any other repairs necessary in the area where Prince George Electric Cooperative constructed facilities to make it safe; for example: fill trenches to prevent a stumbling hazard.

➤ **Damages may include but are not limited to:**

- ✓ Property or premises while:
  - Constructing overhead or underground electric facilities
  - Cutting or trimming trees in power line right of ways
- ✓ Landscape
  - Settling of earth in trenches and around poles
  - Ruts from the movements of heavy utility vehicles
  - Erosion due to disturbed earth
- ✓ Driveways/Sidewalks
  - Cracking of asphalt or concrete due to equipment movements
  - Rutting of dirt or gravel driveways due to equipment movements
- ✓ Private buried facilities
  - Septic systems
  - Underground lines of any kind: well, drain, electric, irrigation
- ✓ Personal injury that may occur as a result of soil or other conditions in the area where there was construction or maintenance of underground or overhead electric facilities by Prince George Electric Cooperative.

Property Owner's signature: \_\_\_\_\_

Date \_\_\_\_\_

Action Items – Page 37



# Animal Services – Public Safety

May 19, 2016

Monthly Report





**OFFICE OF PUBLIC SAFETY**  
EDDIE T. VICK  
PUBLIC SAFETY COORDINATOR  
(434) 246-1044 – FAX (434) 246-8155  
EMAIL: [ETVICK@SUSSEXCOUNTYVA.GOV](mailto:ETVICK@SUSSEXCOUNTYVA.GOV)

**COUNTY OF SUSSEX, VIRGINIA**  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

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May 2, 2016

TO: VANDY JONES, DEPUTY COUNTY ADMINISTRATOR  
FROM: EDDIE T. VICK, PUBLIC SAFETY COORDINATOR  
SUBJECT: April 2016 MONTHLY REPORT

Enclosed is the April 2016 monthly report. I can see progress being made in several areas of Public Safety. These include the new radio system, the Town of Waverly, tornado recovery and budget process. All three of these areas are very important to the citizens of Sussex County. I hope that each of us understand the necessity of good budget management practices and how limited our resources are. Each year, hard decisions are made to provide services to the citizens of Sussex County. Let us all be good stewards of the taxpayer's dollars.

**Waverly Tornado:** Each month, some progress is being made towards "Recovery" in the Town of Waverly. Some roofs are being repaired, siding is being replaced and construction projects are moving forward. Recovery is a very slow process, maybe several years in this case. Help is on the way!! There is an organization that is preparing to bring assistance to the area and has committed to stay mutable years if needed. I received an email from them and I am waiting for

a phone conversation from management. Once they mobilize, Recovery speed will increase. Please be patient, "the tornado hit fast and hard but, recovery is slow and drawn-out".

**Radio System (New):** The weekly conference calls are continuing with the radio vendor (Harris) about the project. On April 25 and 26, five (5) of us attended the Staging and Acceptance testing process in Lynchburg, Virginia. There were only a few minor glitches and these test were going to be performed again this week. All of these test procedures will be performed again once the system is installed in the field. We are continue to resolve the tower issues. Several towers will need strengthen (Sussex Courthouse and Virginia State Police) and, this process is ongoing. The other two (2) have passed the structural analysis and we are working towards the leasing agreement with the owners. The radio equipment (backbone or infrastructure) will be shipped to Sussex this month after the retest. There is additional microwave equipment that will be coming also this month.

**Animal Services Monthly Report:** Attached is the April 2016 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible. Eighteen (18) canines were rescued/transferred, three (3) canines were adopted, eight (8) canines were returned to owner and three (3) canines were fostered. Please note the three (3) "Other" category in the report. These are not daily functions but, see the notes listed on the bottom of the report. No canines were euthanized in March. One (1) feline was euthanized due to its medical condition (infection from an injury) after a medical evaluation by our veterinary.

Like last month, we had provided the Rescue Organization/Animal Shelter data. There was an inquiry about our animals going "Out of State". As I understand it and confirm this information, the animals are staying in Virginia but, the organization helping us find homes for the animals are headquartered in other states. After reviewing the code sections, I believe we have met the intent of these sections.

This month, we are going to train our staff in some identified areas that needs improvement. The training will be conducted weekly (3 to 4 hours) each session and will include, report writing, photography, evidence collection, computer skills, file management and animal evaluations just to name a few examples. Our first course will be on May 5, 2016. The first topic will be electronic communication, taking and emailing photos and incident report writing.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout its time there. This category also includes copying files, printing photographs for cases and court cases and written reports. **Total for April (53.5 Hours)**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for April (109 Hours)**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for April (73.5 Hours)**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for April (0.5 Hours)**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for April (3.5 Hours)**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in April (6.5 Hours)**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in April (0 Hours)**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal

Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in April (7 Hours)**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in April (0 Hours)**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in April (9 Hours)**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in April (20 Hours)**

**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in April (4 Hours)**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in April (3 Hours)**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in April (3 Hours)**

**Landfill:** Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in April (0 Hour)**

**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in April (1 Hours)**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or



injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in April (6.5Hour)**

**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in April (1.5 Hours)**

**Shelter Related:** The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in April (101.4 Hours)**

**MONTH: APRIL 2016**

Date	Admin	Patrol	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1	2	3	3	0	0	0	0	0	0	2.5	0	0	0	0	0	0	0	0	4
2	0	4	2	0	0	0	0	0	0	0.5	0	0	0	0	0	0	0	0	10
3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
4	1	2	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5
5	0	6	6	0	1	0.5	0	0	0	0	2	0	0	0.5	0	0	0	0	4.5
6	8	2	4	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	5
7	1	5	5	0	1	0	0	1	0	0	0	0	1	0	0	0	2	0	4
8	2	6	4	0	0	1	0	0	0	0	0	0	1	0	0	0	0	1	1
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11	1	6.5	3.5	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
12	0	4.5	5	0.5	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
13	1	7	5	0	0	0	0	2.5	0	0	0	0	0	0.5	0	0	0	0	1
14	0	2.5	4	0	0	1	0	0	0	0	0	0	0	0.5	0	0	0	0	0
15	0.5	4	2	0	0	1	0	0	0	0	0	0	0	0.5	0	0	0	0	4
16	0	0	0	0	0	0	0	0	0	0	0	4	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18	3	6.5	2	0	0	0.5	0	0	0	0	1	0	1	0	0	1	1	0	0
19	1.5	5	4	0	0	0	0	0	0	2.5	10	0	0	0	0	0	0	0	5.4
20	2	6.5	4	0	1	0.5	0	0	0	0	6	0	0	0	0	0	0.5	0.5	3
21	9	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	5
22	5.5	4	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
24	0	0	0	0	0	0	0	0	0	3.5	0	0	0	0	0	0	0	0	4
25	1	4	2	0	0.5	0	0	0	0	0	0	0	0	0.5	0	0	0	0	0
26	1.5	8	1	0	0	0.5	0	2.5	0	0	0	0	0	0.5	0	0	0	0	6
27	1	7	3	0	0	0.5	0	1	0	0	0	0	0	0	0	0	0	0	7.5
28	8	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10
29	3.5	2.5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8
30	1	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>53.5</b>	<b>109</b>	<b>73.5</b>	<b>0.5</b>	<b>3.5</b>	<b>6.5</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>9</b>	<b>20</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>6.5</b>	<b>1.5</b>	<b>101.4</b>

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

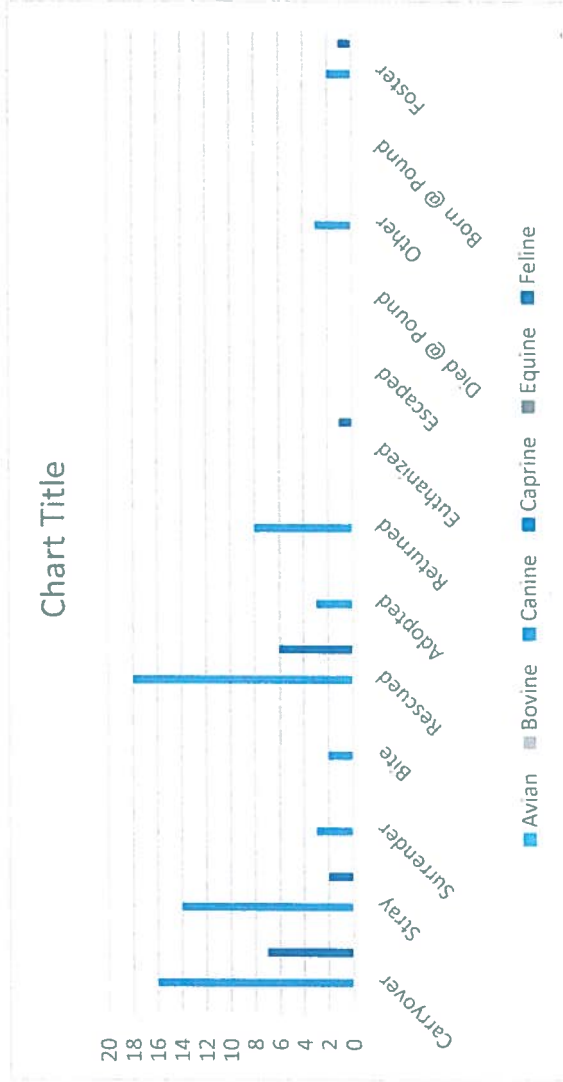
# Canines/Felines Rescued or Transferred

April 2016

Intake Number	Name	Rescue Orginazation/Animal Shelter
253-15121502	Zeus	Houlagans Rest Corp., 10138 Hull St Road, Midlothian, VA 23112
42-16021701	Boomer	Houlagans Rest Corp., 10138 Hull St Road, Midlothian, VA 23112
50-16022502	Silky	Houlagans Rest Corp., 10138 Hull St Road, Midlothian, VA 23112
51-16022503	Cocoa	Prince George Animal Shetler, Disputanta, VA, 23842
56-16030101	Carla	Homeward Trails Animal Rescue, PO Box 100968, Arlington, VA 22210
77-16031501	Chloe	Houlagans Rest Corp., 10138 Hull St Road, Midlothian, VA 23112
87-16032102	Mary Lou	Prince George Animal Shetler, Disputanta, VA, 23842
88-16032801	Sonny	Homeward Trails Animal Rescue, PO Box 100968, Arlington, VA 22210
89-16032802	Cher	Making of Miracle Stories, PO Box 952, Glen Allen, VA 23060
91-16040101	Ladybug	Prince George Animal Shetler, Disputanta, VA, 23842
96-16040601	Beau	Tara's House of Companion Animals, 15546 Owens Glen Ter, North Potomac MD 20878
101-16040802	Honey	Making of Miracle Stories, PO Box 952, Glen Allen, VA 23060
102-16040803	Bandit	Making of Miracle Stories, PO Box 952, Glen Allen, VA 23060
103-16040804	Brownie	Making of Miracle Stories, PO Box 952, Glen Allen, VA 23060
107-16041501	Roxy	Animal Adoption & Rescue Foundation, PO Box 15262, Richmond, VA, 23227
108-16041801	Champ	Believe in Buster Animal Rescue, 17627 Circuit Rider Dr, Beaverdam, VA 23015
109-16041901	Poochie	Animal Adoption & Rescue Foundation, PO Box 15262, Richmond, VA, 23227
111-16042201	Buster	Lab Rescue LRPC Inc, 8840 Gue Road, Damascus, MD, 20872
46-15080501	Biscuit	St Francis Humane Association, 3620 Luckylee Crescent, Richmond VA, 23234
03-16010601	Carter	St Francis Humane Association, 3620 Luckylee Crescent, Richmond VA, 23234
05-16011304	Mittens	St Francis Humane Association, 3620 Luckylee Crescent, Richmond VA, 23234
06-16021801	Coal	Richardsons Rescue, 4037 Quinton Road, Quinton VA, 23141
07-16021802	Ole Yellow	Richardsons Rescue, 4037 Quinton Road, Quinton VA, 23141
08-16030201	Gracie	Henrico Humane Society Inc, PO Box 28014, Richmond, VA 23228

# Sussex County Animal Control Monthly Intake Report

April  
2016



	Carryover	Stray	Surrender	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Born @ Pound
Avian	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0
Canine	16	14	3	2	18	3	8	0	0	0	3	0
Caprine	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0
Feline	7	2	0	0	6	0	0	1	0	0	0	0

ACTIVE CASES	CANINE	FELINE	EQUINE
	1	1	0

CALLS:	42	Disptach
CALLS:	4	In-House
TOTALS	46	Calls
MILEAGE		Diesel
UNIT 5	2,365	Gas
UNIT 6	2,346.00	Gas
UNIT 7	407.00	Gas
TOTALS	5,118.00	
SUMMONS	0	

Other: Intake #16040402 Dog was here the month before and  
Intake #16041202 Eviction notice served. Dog was in the rain with no  
Intake #160414801 Dog was adopted and returned

<b>Foster</b>
0
0
2
0
0
1

IRTO  
shelter

# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY ONNIE L. WOODRUFF, TREASURER

### APRIL 30, 2016

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**Sussex County**  
**16-17 Budget Tax Estimates at Current Rates & Assessments.**  
**For Property Tax Levy**  
**02/10/16**

Page 1A

	FYE17 BUDGET EST.	FYE16 BUDGET EST.	INC/(DEC) BUDGET EST.
Public Service (R.E. @ \$0.54/100 Value \$109,629,629	\$592,000	\$522,000	\$70,000
Public Service (P.P. \$4.85/100) Value \$ 1,113,402	\$54,000	\$41,000	\$13,000
Real Estate @ \$0.54/100 (40,511 over LY Ac Value \$864,814,815	\$4,670,000	\$4,670,000	\$0
Mobile Homes RE rate @\$0.54/100 Value \$3,703,703	\$20,000	\$18,000	\$2,000
Machinery & Tools @ \$2.43/\$100 ??????? Value \$57,374,320	\$1,280,777	\$1,394,196	(\$113,419)
Merchants Capital @ \$1.00/\$100 Value \$8,008,900	\$80,089	\$123,080	(\$42,991)
Personal Property @ \$4.85/\$100 Value \$70,322,123 plus 2% over fy16 inc \$1,140,586 PTR	\$3,410,623	\$3,375,000	\$35,623
Includes VL tax (\$225,000) (\$25/veh) based on 9,202 vehicles plus 2%	\$230,053	\$225,000	\$5,053
Fire & Rescue Per. Prop. @ \$2.43/100 Value \$574,732 inc \$8,900 PTR plus 2%	\$13,966	\$18,000	(\$4,034)
<b>TOTAL ESTIMATE OF TAXES</b>	<b>\$10,351,508</b>	<b>\$10,386,276</b>	<b>(\$34,768)</b>
=====			
<b>**EST. OVER PRIOR YR. ACT. TAXES ASSESSED**</b>	<b>(\$34,768)</b>		
* Real Estate Each \$.01 in levy rep Includes M.H. & P.S.	\$97,815	\$96,481	
* Merchants Cap. Each \$.01 in levy rep	\$801	\$1,231	
* Machinery & T. Each \$.01 in levy rep	\$5,270	\$5,737	
* Personal Prop. Each \$.01 in levy rep Includes P.S.	\$7,180	\$7,043	
* Personal Prop. Each \$.01 in levy rep. Fire & Recuse	\$57	\$74	

Note: Tax relief escrow funds can only be used for tax relief.

TAX YEAR	PPTRA USED	BALANCE FYE	TAX RELIEF VALU	% OF RELIEF	Est. Amt PPTR
2016			\$2,087,956	53%	\$1,106,617
2015	\$1,146,329	\$ 13,103	\$2,047,016	56%	\$1,146,329
2014	\$1,048,053	\$ 56,334	\$2,015,487	52%	\$1,048,053
2013	\$1,149,782	\$ 1,034	\$2,017,161	57%	\$1,149,782
2012	\$1,042,069	\$ 50,902	\$1,968,055	53%	\$1,043,069
2011	\$1,930,941	\$ (5,782)	\$1,930,941	63%	\$1,216,493

Target Relief is \$1,093,152 plus reserves of \$13,103= \$1,106,255  
 available relief Tax Year 2016 FYE 2017

Pg. #1



### TREASURER'S OFFICE

ONNIE L. WOODRUFF  
TREASURER  
SUSSEX COUNTY

15074 COURTHOUSE ROAD  
P.O. BOX 1399  
SUSSEX, VA. 23884

Phone (434)246-1086 or  
(434)246-1087  
Fax (434)246-2347

Statement of money in the Banks to the credit of Sussex County as shown by the Treasurer's books at the close of business April 30, 2016.

**BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking-----	\$3,560,259.86	
Plus Cr Card Chg - Apr 2016 - in bank, not in office-----JE---		
Plus Bank Svc Chg - Apr 2016 - in bank, not in office---JE---	697.34	
Plus Deposits in Transit - in office, not in bank-----		
Plus Cr Card Deposits in Transit - in office, not in bank-----		
Plus Dup ACH Deposit - 4/20/2016-----	20,747.14	
Less ACH Payroll Return - in bank, not in office-----		
Less Outstanding Checks not cleared bank-----	(618,194.30)	
Less Deposits in Transit - in bank, not in office-----	(3,599.45)	
Less Cr Card Deposits in Transit - in bank, not in office-----		
		<u>\$2,959,910.59</u>

**BSV #301- STONY CREEK, VA**

Bank Balance-----	\$1,044,490.31	
Plus Bank Svc Chg - Apr 2016 - in office, not in bank-----		
Less Deposits in Transit - In Bank, Not in Office-----		
Less Deposits in Transit - Int Earned, in bank, not in office---	(39.91)	1,044,450.40

**EVB #401- WAVERLY, VA**

Bank Balance-----	\$256,087.11	
Less Deposits in Transit - in bank, not in office-----		
Less Deposits in Transit - Int Earned, in bank, not in office---	(10.17)	256,076.94
Investments and CD's-----		
#30342048 - EVB #451		\$2,201,554.60
#30342045 - EVB #451		2,175,433.32

<b><u>QZAB -05 #701</u></b> Investment Balance-----	654,590.31	
<b><u>QZAB -06 #702</u></b> Investment Balance-----	1,092,929.27	
<b><u>LGIP INVESTMENT #803</u></b> Investment Balance-----	4,569,854.81	

TOTAL IN BANKS REC W/GL----- \$14,954,800.24

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

kbe

Respectfully submitted:  
  
Onnie L. Woodruff, Treasurer



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Sussex County  
Landfill Operations Summary  
Onnie L. Woodruff, Treas.

DATE REC'D	FOR MONTH	RATE/TON	0.00	RATE/TON	0.00	CO. USED TONS	CO. USED TONS	TOTAL REVENUE	ESCROW FUND	CONSENT FEE	CONSENT FEE	CONSENT FEE	CONSENT FEE	BASE RENT	NOTES					
DATE REC'D	FOR MONTH	RATE/TON	0.00	NET/TON	0.00	CO. USED TONS	CO. USED TONS	REV. Bud 4.8 mil	ESCROW FUND	CONSENT FEE	CONSENT FEE	CONSENT FEE	CONSENT FEE	BASE RENT	Ave need & Bal of Bud.					
Budget amts. GF use \$2,794,054 Trf to RCPF \$2,005,946																				
7/22/2015	June 2015	\$3.98		125,943.02		800.23	800.23	\$501,253.22							\$400,000.00					
8/21/2015	July 2015	\$3.98		107,814.86		878.92	878.92	\$429,103.14							\$390,795.16					
9/22/2015	Aug. 2015	\$3.98		81,476.31		740.55	740.55	\$324,275.71							\$386,964.44					
10/21/2015	Sept. 2015	\$3.98		77,605.82		772.10	772.10	\$308,871.16							\$393,929.77					
11/20/2015	Oct. 2015	\$3.98		84,012.82		782.34	782.34	\$334,371.02							\$404,562.10					
12/21/2015	Nov. 2015	\$3.98		85,250.79		742.93	742.93	\$339,298.14							\$414,589.39					
1/20/2016	Dec. 2015	\$3.98		98,023.06		719.23	719.23	\$390,131.78							\$427,137.93					
<b>CPI Increase % = -0.4</b>																				
2/19/2016	Jan. 2016	\$3.98		86,107.77		608.23	608.23	\$342,708.92							\$433,966.66					
3/25/2016	Feb. 2016	\$3.98		85,886.16		759.79	759.79	\$341,826.92							\$456,781.09					
4/22/2016	Mar. 2016	\$3.98		97,879.25		1,051.84	1,051.84	\$389,559.42							\$495,099.15					
5/00/2016	Apr. 2016	\$3.98						\$0.00							\$449,300.28					
6/00/2016	May 2016	\$3.98						\$0.00							\$449,300.28					
AC TOT FYE 2016 Bud \$4,800,000									929,999.86		7,856.16		\$3,701,399.44		0.00					
G TOTAL PROJ									30,069,431.36		179,945.69		\$118,410,242.12		4,768,284.00		5,192,300.00		5,480,000.10	

Current Conditions of Agreement and CUP

- Tenant shall build a total of 10 collections sites.
- Current County Capacity 800,000 tons
- Landfill Current Lease 1,315 Acres
- May 2014, Reimbursement for inspections increase to \$225,000/year and increases \$25,000 per 5 year increments.
- Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02  
CPI rate for Jan 2010 was calculated using the 2008 ending index to the 2010 index. This absorbed the .07 decrease for Jan 2009.

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SUSSEX COUNTY  
BALANCE SHEET - COMPARATIVE PERIODS  
2012/07 - 2016/04

4/30/2016 Onnie L. Woodruff, Treasurer

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2013 Bal. Sheet 2012/07 Thru 2013/04	FY/2014 Bal. Sheet 2013/07 Thru 2014/04	FY/2015 Bal. Sheet 2014/07 Thru 2015/04	FY/2016 Bal. Sheet 2015/07 Thru 2016/04
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	ASSETS	.00	.00	.00	.00
000100-0000	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0101	BB&T - MM Checking	3,439,280.90	4,017,058.89	2,375,651.68	2,959,910.59
000100-0201	BB&T - CD's	.00	.00	.00	.00
000100-0251	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	22,096.27	234,973.71	434,722.95	1,044,450.40
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	BSS - MM Checking	201,800.42	322,687.35	212,834.82	256,076.94
000100-0451	BSS - CD's	10,129,216.41	7,131,305.36	6,119,101.67	4,376,987.92
000100-0452	BSS - Repos	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	441,510.28	510,839.76	581,854.25	654,590.31
000100-0702	Bk of America QZAB 06 Escrow	702,252.01	829,378.83	959,582.32	1,092,929.27
000100-0803	LGIP - Investments	7,052,525.19	5,058,864.69	6,562,450.82	4,569,854.81
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	3,779.23	.00	.00	.00
000100-0901	NSF Checks	939.94	747.75	243.80	8.75
	ASSETS	21,994,000.65	18,106,456.34	17,247,042.31	14,955,408.99
	TOTAL ASSETS	21,994,000.65	18,106,456.34	17,247,042.31	14,955,408.99
	FUND EQUITY	8,203,908.69	7,910,067.35	7,142,746.55	6,878,033.34
000300-0100	General Fund	.00	.00	.00	.00
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	57,922.12	211,915.09	160,225.06	105,672.99
000300-0115	BJA Trust Fund	.00	.00	.00	2,015.41
000300-0120	IPR Loan Program Fund	41,234.26	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	54,362.50	49,586.55	48,800.50	43,597.69
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	37,806.71	42,755.66	46,585.66	52,375.99
000300-0124	Sussex Gardens Proj FD (Rev1 FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	27,395.89	24,687.14	12,126.39	13,880.96
000300-0135	Reserve for CP and DS	7,627,643.78	7,017,339.93	7,379,397.16	2,874,586.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	25,777.18	26,353.46	26,782.18	27,273.53
000300-0251	School Fund	.00	.00	41,122.00	.00
000300-0252	School Food Services Fund	80,315.94	61,401.60	82,215.02	11,527.65
000300-0253	Summer Food Service Fund	3,677.02	1,839.98	4,193.00	8,650.48
000300-0254	Title and Grant Fund	14,904.11	53,536.19	43,669.32	25,334.60
000300-0255	School Textbook Fund	129,564.51	25,567.24	128,353.57	90,964.33
000300-0256	Smart Beg.Early Childhood Dev	15,322.43	221.09	.00	.00

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4/30/2016 Onnie L. Woodruff, Treasurer

SUSSEX COUNTY  
BALANCE SHEET - COMPARATIVE PERIODS  
2012/07 - 2016/04

PAGE #

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND  
3L070C

MAJOR#	DESCRIPTION	FY/2013 Bal. Sheet 2012/07 Thru 2013/04	FY/2014 Bal. Sheet 2013/07 Thru 2014/04	FY/2015 Bal. Sheet 2014/07 Thru 2015/04	FY/2016 Bal. Sheet 2015/07 Thru 2016/04
000300-0301	School Capital Projects Fund	241,526.05-	230,392.05-	248,546.02-	201,338.05-
000300-0302	General Capital Projects Fund	628,816.19-	384,648.05-	17,894.97	2,338,065.73-
000300-0303	Elementary School Capital Proj Fund	3,313,640.47-	514,936.49-	.00	.00
000300-0305	Mega Site - Industrial Park Fund	.00	4,822.14-	15,624.79	5,524.34-
000300-0306	Cabin Point - Industrial Park Fund	.00	.00	6,369.88-	9,723.89
000300-0307	Henry - Industrial Park Fund	.00	.00	.00	.00
000300-0723	Robert Mitchell Scholarship Fund	29,162.17-	27,847.17-	26,984.17-	26,416.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	28,836.86-	29,012.86-	23,136.86-	28,338.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	27,698.83-	27,928.83-	28,644.83-	28,896.83-
000300-0726	Millard D. Stith Sch. Fund	60,393.00-	64,457.00-	71,495.00-	78,542.00-
000300-0733	Special Welfare Fund	1,372.52-	2,339.73-	2,527.78-	2,289.71-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	20,528,082.95-	16,287,383.24-	15,169,951.07-	12,618,223.99-
	TOTAL PRIOR YR FUND BALANCE	20,528,082.95-	16,287,383.24-	15,169,951.07-	12,618,223.99-
	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0000	Treasurer's Deferred Account	1,060.65-	1,217.94-	1,269.03-	1,288.68-
000400-0001	Cash Over and Short	144.21-	44.83-	7.79-	19.48-
000400-0002	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	5,539.19-	4,924.99-	8,620.22-	5,605.46-
000400-0013	Prepaid Taxes - RE	7,392.87-	18,480.12-	17,860.10-	27,071.81-
000400-0014	Available PTR for Distrib \$1.093M	318.76-	48,688.50-	7,337.53-	36,424.51-
000400-0015	Escrow Acct. QZAB 2005	441,510.28-	510,839.76-	581,854.25-	654,590.31-
000400-0016	QZAB 2006 Escrow Acct.	702,252.01-	829,378.83-	959,582.32-	1,092,929.27-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	62,610.00-	62,610.00-	64,235.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	1,920.75-	1,826.13-	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	32,443.50	489.00-	.00	38,380.50
	OTHER ACCOUNTS	1,189,667.70-	1,381,123.10-	1,639,141.24-	1,770,935.00-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	230,000.00-	391,700.00-	391,700.00-	500,000.00-
000401-0102	Escrow for Rescue Vehicles	46,250.00-	46,250.00-	46,250.00-	66,250.00-
	ESCROW ACCTS. RESERVED CIF ACCTS	276,250.00-	437,950.00-	437,950.00-	566,250.00-
	UNCOLLECTED TAXES - COUNTY	1,465,917.70-	1,819,073.10-	2,077,091.24-	2,337,185.00-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-0000	Real Estate - 1990	.00	.00	.00	.00
000501-1990	Real Estate - 1991	.00	.00	.00	.00
000501-1991	Real Estate - 1992	.00	.00	.00	.00
000501-1992	Real Estate - 1993	.00	570.84	.00	.00
000501-1993		725.28			

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2013 Bal. Sheet 2012/07 Thru 2013/04	FY/2014 Bal. Sheet 2013/07 Thru 2014/04	FY/2015 Bal. Sheet 2014/07 Thru 2015/04	FY/2016 Bal. Sheet 2015/07 Thru 2016/04
000501-1994	Real Estate - 1994	1,301.37	978.07	589.67	.00
000501-1995	Real Estate - 1995	1,329.30	1,006.00	617.60	393.50
000501-1996	Real Estate - 1996	1,479.28	1,130.11	667.01	424.99
000501-1997	Real Estate - 1997	1,683.35	1,301.84	795.86	531.41
000501-1998	Real Estate - 1998	2,412.03	2,009.04	869.04	600.12
000501-1999	REAL ESTATE - 1999	2,897.28	2,232.48	1,029.48	742.74
000501-2000	Real Estate - 2000	3,776.28	2,905.80	1,219.80	855.60
000501-2001	Real Estate - 2001	4,399.54	3,378.39	1,398.67	942.60
000501-2002	Real Estate - 2002	5,599.63	4,410.47	1,936.93	1,221.93
000501-2003	Real Estate - 2003	5,900.57	4,752.03	2,321.81	1,283.76
000501-2004	REAL ESTATE - 2004	6,430.37	5,141.29	2,630.55	1,308.45
000501-2005	Real Estate - 2005	8,035.60	5,258.47	2,822.06	1,431.02
000501-2006	Real Estate - 2006	10,437.10	7,411.36	2,542.56	1,397.76
000501-2007	Real Estate - 2007	17,512.19	13,530.92	4,118.00	1,466.40
000501-2008	REAL ESTATE - 2008	25,160.07	17,464.21	5,360.20	2,404.73
000501-2009	RE - 2009	45,913.07	24,546.89	9,277.72	3,444.66
000501-2010	Real Estate - 2010	82,765.59	41,154.83	15,341.46	5,098.19
000501-2011	Real Estate - 2011	205,081.91	82,053.19	28,633.02	10,287.24
000501-2012	Real Estate - 2012	.00	201,386.50	67,069.97	18,959.39
000501-2013	Real Estate - 2013	.00	.00	185,523.36	28,213.29
000501-2014	Real Estate - 2014	.00	.00	.00	64,759.35
000501-2015	Real Estate - 2015	.00	.00	.00	236,676.59
000501-9999	Reserve - Real Estate Taxes	439,711.56-	428,138.89-	337,439.33-	382,443.72-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	10,986.28-	.00	.00	.00
000502-2007	PP - 2007	10,986.28	.00	.00	.00
000502-2008	PP - 2008	19,558.77	.00	.00	.00
000502-2009	PP - 2009	20,345.57	17,944.25	16,730.93	.00
000502-2010	PP - 2010	24,027.36	18,654.01	16,641.45	15,228.89
000502-2011	PP - 2011	32,640.42	21,002.60	18,032.95	15,807.49
000502-2012	PP - 2012	171,517.76	35,095.30	23,547.12	19,960.44
000502-2013	PP - 2013	.00	380,968.38	27,715.81	32,149.75
000502-2014	PP - 2014	.00	.00	181,654.83	58,812.07
000502-2015	PP - 2015	.00	.00	.00	343,368.88
000502-9999	Reserve - PP Taxes	268,089.88-	473,664.54-	284,323.09-	485,327.52-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00

4/30/2016 Onnie L. Woodruff, Treasurer

SUSSEX COUNTY  
BALANCE SHEET - COMPARATIVE PERIODS  
2012/07 - 2016/04

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FUND # -999 TREASURER'S ACCOUNTABILITY FUND  
3L070C

MAJOR#	DESCRIPTION	FY/2013 Bal. Sheet 2012/07 Thru 2013/04	FY/2014 Bal. Sheet 2013/07 Thru 2014/04	FY/2015 Bal. Sheet 2014/07 Thru 2015/04	FY/2016 Bal. Sheet 2015/07 Thru 2016/04
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	58.63	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	.00	.00	58.63	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-2015	UNCOLLECTED BUSINESS LICENSE	.00	.00	.00	.00
000504-2016	BL - 2015	.00	.00	6.56	.00
000504-9999	BL - 2016	.00	.00	.00	241.68
	Reserve for Buisness License	.00	.00	6.56	241.68
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	686.17	18,224.64	1,105.01	21,109.86
000520-9999	Reserve for DMV Withholding Fees	686.17	18,224.64	1,105.01	21,109.86
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	949.31	27,333.23	1,636.75	29,850.23
000521-9999	Reserve for Administrative Fees	949.31	27,333.23	1,636.75	29,850.23
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	4,740.00	6,371.00	5,602.12	.00
000601-2014	State Income Tax - 2014	.00	.00	13,585.00	13,898.79
000601-2015	State Income Tax - 2015	.00	.00	.00	5,940.00
000601-9999	Reserve - State Income	4,740.00	6,371.00	19,187.12	19,838.79
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	1,315.00	2,314.87	2,805.36	2,759.48
000702-9999	Reserve for IPR Loan Payments	1,315.00	2,314.87	2,805.36	2,759.48
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	25.00	156.00	357.00	664.00
000703-9999	Reserve for CDBG Loan Payments	25.00	156.00	357.00	664.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
GENERAL FUND					
ASSETS					
100-0100	Cash With Treasurer	7,384,194.23	992,286.71	1,498,447.60	6,878,033.34
		7,384,194.23	992,286.71	1,498,447.60	6,878,033.34
OTHER ASSETS AND RESERVES					
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement	1,389,581.25			1,389,581.25
101-0236	Reserve for VPSA99 Bonds High Sch.	3,612,703.00			3,612,703.00
101-0237	Res for Literary Loan - High Schoo	4,201,514.00			4,201,514.00
101-0238	Res for Literary Loan - Mid Sch 07	1,109,742.50			1,109,742.50
101-0239	Res for IDA QZAB Bond Deposit	3,870,000.00			3,870,000.00
101-0240	Reserve for VPSA 2012 Bond Elem Sc	547,889.91			547,889.91
101-0241	Woodfuel Loan Receivable(DHCD Loan				
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund	14,731,430.66			14,731,430.66
		22,115,624.89	992,286.71	1,498,447.60	21,609,464.00
OTHER ASSETS AND RESERVES					
TOTAL ASSETS					
200-0000	LIABILITIES				
200-0100	Clearing Account - Payroll		247,238.27	247,238.27	
200-0200	Clearing Account - Accounts Payabl		358,951.79	358,951.79	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	1,389,581.25			1,389,581.25
200-0237	Literary Loan Pay - High Sch.	3,612,703.00			3,612,703.00
200-0238	Literary Loan Pay - Middle Sch 07	4,201,514.00			4,201,514.00
200-0239	IDA QZAB Bond Deposit Payable	1,109,742.50			1,109,742.50
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,870,000.00			3,870,000.00
200-0241	DHCD Loan Payable (Woodfuel)	547,889.91			547,889.91
200-0300	Clearing Account - Jurors				
200-0900	Accrued Accounts Payable				
		14,731,430.66	606,190.06	606,190.06	14,731,430.66
		14,731,430.66	606,190.06	606,190.06	14,731,430.66
TOTAL LIABILITIES					
FUND EQUITY					
300-0100	Fund Balance	3,936,127.66			3,936,127.66
	FUND EQUITY	3,936,127.66			3,936,127.66
	TOTAL PRIOR YR FUND BALANCE	3,936,127.66			3,936,127.66
	TOTAL REVENUE	17,706,035.29		978,044.49	18,684,079.78
	TOTAL EXPENDITURE	14,257,968.72		1,484,205.38	15,742,174.10
	TOTAL CURRENT FUND BALANCE				2,941,905.68
	TOTAL LIABILITIES AND FUND BALANCE	22,115,624.89	2,090,395.44	1,584,234.55	21,609,464.00

4/30/16 *GL070* Omnie L. Woodruff, Treasurer		SUSSEX COUNTY		PAGE #
FUND # -135 CAPITAL PROJECT/DS RESERVE FUND		BALANCE SHEET		
		4/30/2016		
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	ENDING BALANCE	
-----	-----	-----	-----	
	CAPITAL PROJECT/DS RESERVE FUND			
	ASSETS			
100-0100	Cash with Treasurer	2,891,648.14	2,874,586.02	Fd. Bal
100-0200	Restricted Cash/Elem Sch Debt Serv			
	ASSETS	2,891,648.14	2,874,586.02	
	OTHER ASSEST AND RESERVES			
101-0050	Loans Due fr other Funds			
101-0900	Accrued Accounts Receivable			
	OTHER ASSEST AND RESERVES			
	TOTAL ASSETS	2,891,648.14	2,874,586.02	
	LIABILITIES			
200-0200	Clearing Account - Accounts Payabl			
200-0900	Accrued Accounts Payable			
	LIABILITIES			
	TOTAL LIABILITIES			
	FUND EQUITY			
300-0100	Fund Balance	3,110,191.14-	3,110,191.14-	
	FUND EQUITY	3,110,191.14-	3,110,191.14-	
	TOTAL PRIOR YR FUND BALANCE	3,110,191.14-	3,110,191.14-	
	TOTAL REVENUE	1,106.00-	1,833.00-	
	TOTAL EXPENDITURE	219,649.00	237,438.12	
	TOTAL CURRENT FUND BALANCE		235,605.12	Exp. Over Rev.
	TOTAL LIABILITIES AND FUND BALANCE	2,891,648.14-	2,874,586.02-	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL CAPITAL PROJECTS FUND ASSETS				
100-0100	Cash With Treasurer ASSETS	2,338,862.73	283.00	1,080.00-	2,338,065.73 <b>Fd. Bal</b>
101-0900	OTHER ASSETS Accrued Accounts Receivable OTHER ASSETS	2,338,862.73	283.00	1,080.00-	2,338,065.73
200-0200	LIABILITIES Clearing Account - Accounts Payabl		1,080.00	1,080.00-	
200-0900	LIABILITIES Accrued Accounts Payable TOTAL LIABILITIES		1,080.00	1,080.00-	
300-0100	FUND BALANCE Fund Balance FUND BALANCE TOTAL PRIOR YR FUND BALANCE TOTAL REVENUE TOTAL EXPENDITURE <b>TOTAL CURRENT FUND BALANCE</b>			283.00- 1,080.00	3,671,372.70- 3,671,372.70- 3,671,372.70- 229,927.00- 1,562,153.97
	<b>TOTAL LIABILITIES AND FUND BALANCE</b>		2,160.00	1,363.00-	2,338,065.73-



SUSSEX COUNTY  
REVENUE SUMMARY BY FUNDS  
7/01/2015 - 4/30/2016

-FUND SUMMARY-

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN. %
100	REVENUE - GENERAL FUND	21,174,954.00	21,165,344.62	978,044.49	18,684,079.78	2,481,264.84	11.72
105	REVENUE - VPA/DSS FUND	2,203,433.00	2,191,736.00	153,638.40	1,503,137.31	688,598.69	31.41
110	REVENUE - CSA FUND	700,000.00	751,697.00	67,413.18	634,565.60	117,131.40	15.58
115	REVENUE - BJA REVOLVING TRUST FUND	.00	2,106.00	.00	211.00	1,895.00	89.98
121	REV - IPR PROG. INCOME FD (11/02)	3,838.00	3,838.00	196.87	3,572.45	265.55	6.91
123	REV - CDBG HOUSING PRG (4/09)	4,375.00	4,375.00	139.00	3,369.00	1,006.00	22.99
125	REVENUE - DRUG FORFEITURE FUND	.00	4,247.34	2.00	6,952.81	2,705.47	63.69
135	REVENUE - CP / DS RESERVE FUND	.00	.00	727.00	1,833.00	1,833.00	100.00
201	REVENUE - LAW LIBRARY FUND	975.00	975.00	84.80	645.50	329.50	33.79
251	REVENUE - SCHOOL FUND	15,670,981.00	15,716,161.29	1,214,115.40	11,137,170.73	4,578,990.56	29.13
252	REVENUE - SCHOOL FOOD SERVICES FUND	924,705.00	924,705.00	76,880.31	589,940.65	334,764.35	36.20
253	REVENUE - SUMMER FOOD SERVICES FUND	.00	.00	.00	32,125.24	32,125.24	100.00
254	REVENUE - TITLE & GRANT FUND	1,239,212.00	1,232,212.00	86,380.35	641,241.81	590,970.19	47.96
255	REVENUE - SCH. TEXTBOOK FUND	85,582.00	85,582.00	4,970.06	52,614.94	32,967.06	38.52
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	31.00	85.00	85.00	100.00
302	REVENUE - CAPITAL PROJECT FUND	705,500.00	1,007,550.00	283.00	229,927.00	777,623.00	77.17
305	REVENUE - MEGA SITE INDUST. PARK	.00	972,642.00	177,891.22	251,503.05	721,138.95	74.14
306	REVENUE - CABIN POINT INDUST. PARK	.00	.00	.00	39,932.51	39,932.51	100.00
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	33.00	198.00	198.00	100.00
724	REVENUE - SUSSEX ENDOWM SCHSHF FD	.00	.00	33.00	6,173.00	6,173.00	100.00
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	36.00	716.00	716.00	100.00
726	REV - MILLARD & FLORENCE STITH FSF	.00	.00	98.00	6,956.00	6,956.00	100.00
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	1,411.89	7,861.78	7,861.78	100.00
--	REVENUE TOTAL --	42,713,555.00	44,063,171.25	2,762,408.97	33,834,812.16	10,228,359.09	23.21

(100) GENERAL FUND ONLY ORIGINAL BUDGET APPROPRIATIONS YTD G.L. BUDGET BALS. FYE

Total Budget/Appropriated Expenses over Revenue (\$ 811,146)  
 Current balance of budget expenses to expend over revenues (\$3,753,052)  
 Budget factor-Historic unexpended approp. \$250,000/\$500,000 -Cur. Bal.= \$3,124,981  
 Net estimated fund balance - cash accounting 250,000  
 Net Escrow Treas. Acct. 999 401 \$3,374,981 GL

Estimated Cash Fund Balance with Escrow Acct. FYE16 GL Projections 566,250 GL

(135) RESERVE FOR CP/DS \$3,941,231 GL  
 Total Budget/Appropriated Expenses over Revenue (\$215,868)  
 Current balance of budget expenses to expend over revenues (\$000,000)  
 GF #100 & RCPF 135 Estimated Cash Fund Balance With Escrow. GL Projections (\$4,614,777)

ALL FUNDS INCLUDED (\$5,970,269)  
 Total Budget Appropriated Expenses over Revenue (\$285,713)  
 Current balance of budget expense to expend over revenues GL Projections  
 Estimated Cash Fund Balance ALL FUNDS without escrow accts. GL Projections  
 Plus UNEXPENDED CP \$3,000,000, Escrow \$566,250 = REAL PROJECTIONS LIKELY WITH RESTRICTED RESERVES \$10,314,266

SUSSEX COUNTY  
EXPENDITURE SUMMARY BY FUNDS  
7/01/2015 - 4/30/2016

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	-FUND SUMMARY- UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	21,407,955.00	21,976,490.94	1,484,205.38	15,742,174.10	.00	6,234,316.84	28.36
105	EXPENDITURES - VPA/DSS FUND	2,203,433.00	2,243,433.00	153,638.40	1,503,137.31	.00	740,295.69	32.99
110	EXPENDITURES - CSA FUND	700,000.00	700,000.00	54,767.00	557,382.48	.00	142,617.52	20.37
115	EXPENDITURES - BJA REVL. TRUST FUND	.00	2,106.00	.00	2,226.41	.00	120.41	5.71
121	EXPEND. - IPR PROG. INCOME FD 11/02	30,000.00	30,000.00	.00	1,738.50	.00	28,261.50	94.20
123	EXPEND. CDBG HOUSING PROGRAM	45,000.00	45,000.00	.00	.00	.00	45,000.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	23,389.04	174.86	9,510.08	.00	13,878.96	59.33
135	EXPENDITURES - RESERVE FOR CP/DS FD	20,000.00	215,868.00	17,789.12	237,438.12	.00	21,570.12	9.99
201	EXPENDITURES - LAW LIBRARY FUND	2,400.00	2,400.00	.00	174.75	.00	2,225.25	92.71
251	SCHOOL FUND EXPENDITURES	15,670,981.00	15,677,981.00	1,214,115.40	11,137,170.73	.00	4,540,810.27	28.96
252	EXPENDITURES - SCHOOL FOOD SERV	924,705.00	924,705.00	75,085.16	631,039.21	.00	293,665.79	31.75
253	EXPENDITURES - SUMMER FS FUND	.00	.00	178.77	27,192.78	.00	27,192.78	100.00
254	TITLE & GRANT REVOLVING FUND	1,239,212.00	1,232,212.00	94,223.78	821,648.21	.00	410,563.79	33.31
255	EXPENDITURES - TEXTBOOK FUND	85,582.00	85,582.00	.00	59,567.36	.00	26,014.64	30.39
301	EXPENDITURES - SCHOOL CP FUND	.00	.00	.00	29,435.00	.00	29,435.00	100.00
302	EXPENDITURES - CAPITAL PROJECT FD	670,000.00	4,546,139.00	1,080.00	1,563,233.97	.00	2,982,905.03	65.61
305	EXPENDITURES - MEGA SITE	.00	972,642.00	57,300.00	239,403.92	.00	733,238.08	75.38
306	EXPENDITURES - CABIN POINT PARK	.00	.00	.00	2,606.82	.00	2,606.82	100.00
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	1,000.00	.00	1,000.00	100.00
725	EXPS. - RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00	100.00
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,500.00	.00	1,500.00	100.00
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	1,491.00	10,001.16	.00	10,001.16	100.00
	-- EXPENDITURE TOTAL --	42,999,268.00	48,677,947.98	3,154,048.87	32,579,380.91	.00	16,098,567.07	33.07

Sussex County  
Ten Year Landfill Revenue Summary  
Onnie L. Woodruff, Treas.

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MO. RECD	FYE2005	FYE2006	FYE2007	FYE2008	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	3Yr Ave.
July	755,120	852,144	819,849	812,429	699,620	558,173	599,541	629,481	471,147	490,908	480,391	501,253	480,815
August	803,535	787,376	830,151	803,179	712,021	577,545	509,002	597,953	445,265	489,118	716,69	429,103	463,008
September	768,466	749,215	808,986	796,329	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	7,865
Aug. Adj										23,595			420,954
October	831,058	699,786	752,231	715,269	683,656	500,954	545,971	514,347	408,069	10,179	399,043	308,871	3,393
Sept. Adj										401,828			402,980
November	729,855	712,291	889,097	790,715	670,320	481,954	567,260	476,176	430,052	20,337	382,450	334,371	6,779
December	702,679	689,609	798,459	714,193	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298	397,265
January	669,164	665,109	650,791	667,328	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132	407,104
February	599,534	724,022	713,718	719,697	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709	441,333
March	528,613	690,792	582,539	632,047	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827	337,377
April	744,621	798,204	790,823	739,381	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559	408,380
May	751,512	748,483	799,360	711,795	544,548	507,140	572,823	441,761	480,225	390,339	544,490		471,685
June	768,555	814,725	768,332	724,680	518,084	571,595	578,670	458,093	473,070	399,471	508,752		460,431
Totals	8,652,711	8,931,755	9,204,335	8,827,042	6,984,479	5,927,545	6,441,927	5,808,297	5,583,306	4,763,878	4,999,574	3,701,399	5,115,586
Current Yr. Budget amount			4,800,000									4,600,000	
Net Balance to obtain Budgeted Amount													-898,601

Approp. Was reduced to \$4,600,000

SUSSEX COUNTY  
**GENERAL FUND - DETAIL REVENUE SUMMARY**

4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 REVENUE**  
 - D E T A I L -

7/01/2015 - 4/30/2016  
 - D E T A I L -

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES						
2001	RE Taxes - 2001	.00	.00	.00	51.67	51.67-	100.00-
2002	RE Taxes - 2002	.00	.00	.00	240.50	240.50-	100.00-
2003	RE Taxes - 2003	.00	.00	.00	240.50	240.50-	100.00-
2004	RE Taxes - 2004	.00	.00	.00	240.50	240.50-	100.00-
2005	RE Taxes - 2005	.00	.00	68.94	309.44	309.44-	100.00-
2006	RE Taxes - 2006	.00	.00	77.28	245.28	245.28-	100.00-
2007	RE Taxes - 2007	.00	.00	77.28	245.28	245.28-	100.00-
2008	RE Taxes - 2008	.00	.00	135.85	657.43	657.43-	100.00-
2009	RE Taxes - 2009	.00	.00	158.56	578.50	578.50-	100.00-
2010	RE Taxes - 2010	1,000.00	1,000.00	225.64	1,181.19	181.19-	18.11-
2011	RE Taxes - 2011	2,000.00	2,000.00	230.17	3,300.73	1,300.73-	65.03-
2012	RE Taxes - 2012	5,000.00	5,000.00	346.27	5,367.36	367.36-	7.34-
2013	RE Taxes - 2013	12,000.00	12,000.00	1,240.93	30,377.99	18,377.99-	153.14-
2014	RE Taxes - 2014	80,000.00	80,000.00	3,366.58	85,102.02	5,102.02-	6.37-
2015	RE Taxes - 2015	4,570,000.00	4,531,101.00	27,397.02	4,396,159.26	134,941.74	2.97
	REAL PROPERTY TAXES	4,670,000.00	4,631,101.00	33,324.52	4,524,297.65	106,803.35	2.30
11020	PUBLIC SERVICE CORP TAXES						
2014	PSC - 2014	.00	.00	.00	58.63	58.63-	100.00-
2015	PSC - 2015	563,000.00	644,138.00	.00	644,138.24	.24-	.00
	PUBLIC SERVICE CORP TAXES	563,000.00	644,138.00	.00	644,196.87	58.87-	.00
11030	PERSONAL PROPERTY TAXES						
2010	PP Taxes - 2010	.00	.00	16.73	466.66	466.66-	100.00-
2011	PP Taxes - 2011	.00	.00	22.88	639.99	639.99-	100.00-
2012	PP Taxes - 2012	.00	.00	.00	1,344.59	1,344.59-	100.00-
2013	PP Taxes - 2013	10,000.00	10,000.00	80.61	3,223.81	6,776.19	67.76
2014	PP Taxes - 2014	35,000.00	35,000.00	1,746.33	44,976.71	9,976.71-	28.50-
2015	PP Taxes - 2015	2,189,414.00	2,160,414.00	37,014.39	2,066,265.54	94,148.46	4.35
	PERSONAL PROPERTY TAXES	2,234,414.00	2,205,414.00	38,880.94	2,116,917.30	88,496.70	4.01
11031	MOBILE HOME TAXES						
2010	MH Taxes - 2010	.00	.00	.00	66.94	66.94-	100.00-
2011	MH Taxes - 2011	.00	.00	.00	160.12	160.12-	100.00-
2012	MH Taxes - 2012	.00	.00	.00	102.02	102.02-	100.00-
2013	MH Taxes - 2013	150.00	150.00	25.46	186.73	36.73-	24.48-
2014	MH Taxes - 2014	2,000.00	2,000.00	29.46	640.63	1,359.37	67.96
2015	MH Taxes - 2015	15,850.00	15,850.00	472.81	17,218.26	1,368.26-	8.63-
	MOBILE HOME TAXES	18,000.00	18,000.00	523.73	18,374.70	374.70-	2.08-
11032	FIRE AND RESCUE TAXES						
2015	FR Taxes - 2015	9,100.00	6,381.00	.00	5,961.88	419.12	6.56
	FIRE AND RESCUE TAXES	9,100.00	6,381.00	.00	5,961.88	419.12	6.56

4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 REVENUE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL REVENUE SUMMARY**

PAGE # 14

MAJOR ACCT#	DESCRIPTION	7/01/2015 BUDGET AMOUNT	4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	%
	MACHINERY AND TOOLS TAXES						
11040	MT Taxes - 2015	1,394,196.00	1,280,777.00	.00	1,127,940.94	152,836.06	11.93
2015	MACHINERY AND TOOLS TAXES	1,394,196.00	1,280,777.00	.00	1,127,940.94	152,836.06	11.93
	MERCHANTS CAPITAL TAXES						
11050	Merchants Cap. Taxes - 2013	.00	.00	.00	27.45	27.45	100.00
2013	Merchants Cap. Taxes - 2014	.00	.00	.00	6.61	6.61	100.00
2014	Merchants Cap. Taxes - 2015	123,080.00	80,089.00	.00	79,968.51	120.49	.15
2015	MERCHANTS CAPITAL TAXES	123,080.00	80,089.00	.00	79,934.45	154.55	.19
	PENALTIES, INTEREST & TREAS ADM FEES						
11060	Penalties - All Property Taxes	84,000.00	94,000.00	7,895.82	67,044.75	26,955.25	28.67
0001	Interest - All Property Taxes	35,000.00	35,000.00	1,249.15	14,265.03	20,734.97	59.24
0002	DMV - Regist. Withholding Fee(DMVF)	20,000.00	20,000.00	3,729.26	14,386.85	5,613.15	28.06
0010	Treas. Administrative Fees (ADFE)	32,000.00	32,000.00	7,578.10	25,967.24	6,032.76	18.85
0011	Judicial Land Sale Fees (JLSF)	15,000.00	15,000.00	.00	1,891.90	13,108.10	87.38
0012	PENALTIES, INTEREST & TREAS ADM FEES	186,000.00	196,000.00	20,452.33	123,555.77	72,444.23	36.96
	GENERAL PROPERTY TAXES	9,197,790.00	9,061,900.00	93,181.52	8,641,179.56	420,720.44	4.64
	OTHER LOCAL TAXES						
12000	LOCAL SALES USE AND TAXES						
12010	Local Sales Use and Taxes (LSTX)	886,800.00	1,026,800.00	63,959.46	848,834.21	177,965.79	17.33
0001	Remittance to Towns - Waverly	103,224.00	136,354.00	7,567.68	100,256.76	36,097.24	26.47
0002	Remittance to Towns - Wakefield	45,162.00	59,540.00	3,284.32	43,582.40	15,957.60	26.80
0003	Remittances to Towns - Jarratt	7,225.00	9,496.00	518.71	6,901.41	2,594.59	27.32
0004	Remittance to Towns - Stony Creek	8,774.00	11,549.00	633.84	8,422.37	3,126.63	27.07
0005	Transit Occupancy Tax 2% (TOTX)	45,000.00	45,000.00	5,355.74	42,929.05	2,070.95	4.60
0010	LOCAL SALES USE AND TAXES	767,415.00	854,861.00	57,310.65	732,600.32	122,260.68	14.30
12020	CONSUMER UTILITY TAXES						
0001	Consumer Utility Taxes (CUTX)	95,000.00	95,000.00	8,580.62	76,490.50	18,509.50	19.48
	CONSUMER UTILITY TAXES	95,000.00	95,000.00	8,580.62	76,490.50	18,509.50	19.48
12030	BUSINESS LICENSE TAXES						
0001	Busin. Lic. Tax-Sanitation (BFXSAN)	100.00	100.00	.00	128.75	28.75	28.75
0002	Local Consumption Tax (LCTX)	38,000.00	38,000.00	3,295.04	33,215.01	4,784.99	12.59
0003	Business Utility Lic. Tax(BTXUTL)	.00	.00	.00	26,859.38	26,859.38	100.00
0004	Business License Tax-BPOL (BL&year)	140,000.00	25,000.00	1,542.31	22,989.50	2,010.50	8.04
	BUSINESS LICENSE TAXES	178,100.00	63,100.00	4,837.35	83,192.64	20,092.64	31.84
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES						
2011	Vehicle Reg. Lic. Tax - 2011	.00	.00	25.00	311.97	311.97	100.00
2012	Vehicle Reg. Lic. Tax - 2012	.00	.00	50.00	365.00	365.00	100.00
2013	Vehicle Reg. Lic. Tax - 2013	.00	.00	.00	390.27	390.27	100.00
2014	Vehicle Reg. Lic. Tax - 2014	.00	.00	77.34	1,068.21	1,068.21	100.00
2015	Vehicle Reg. Lic. Tax - 2015	.00	.00	560.12	33,230.89	33,230.89	100.00

- D E T A I L -

SUSSEX COUNTY  
GENERAL FUND - DETAIL REVENUE SUMMARY

4/30/2016 Onnie L. Woodruff, Treasurer  
FUND # - 100 REVENUE

MAJOR ACCT#	DESCRIPTION	7/01/2015 - 4/30/2016 BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
2016	MOTOR VEHICLE LICENSES	226,500.00	226,500.00	9,500.36	169,479.41	57,020.59	25.17
	Vehicle Reg. Lic. Tax - 2016	226,500.00	226,500.00	10,232.82	204,845.75	21,654.25	9.56
12060	MOTOR VEHICLE LICENSES						
0001	BANK STOCK TAXES	2,600.00	2,600.00	.00	.00	2,600.00	100.00
	BANK STOCK TAXES (BKTX)	2,600.00	2,600.00	.00	.00	2,600.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,269,615.00	1,242,061.00	80,961.44	1,097,129.21	144,931.79	11.66
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES						
2015	Dog Tags - 2015 (DT2015)	.00	.00	.00	739.00	739.00	100.00
2016	Dog Tags - 2016 (DT2016)	8,300.00	8,300.00	421.00	6,827.00	1,473.00	17.74
	ANIMAL LICENSES	8,300.00	8,300.00	421.00	7,566.00	734.00	8.84
13030	PERMITS AND OTHER LICENSES						
0005	Transfer Fees (TRFE)	325.00	325.00	43.20	339.07	14.07	4.32
0007	Zoning & Subdivision Permits (ZONE)	24,000.00	27,600.00	1,510.00	19,450.00	8,150.00	29.52
0008	Building Permits (BLGP)	40,000.00	40,000.00	4,173.22	41,086.55	1,086.55	2.71
0024	Erosion & Sediment Ctr Permt (EROS)	800.00	800.00	300.00	1,294.00	494.00	61.75
0029	Build. Academy Fees Paid to DHCD	800.00	800.00	.00	234.35	565.65	70.70
0030	Build. Permit Academy Fee (BLAF)	800.00	800.00	77.27	787.65	12.35	1.54
0031	Quality Control Fees (QUAL)	225,000.00	225,000.00	18,750.00	187,500.00	37,500.00	16.66
0032	Landfill Tip. Fees GF\$4.4011 (LFTP)	4,800,000.00	4,650,000.00	389,559.42	3,701,399.43	948,600.57	20.40
	PERMITS AND OTHER LICENSES	5,090,125.00	4,943,725.00	414,413.11	3,951,622.35	992,102.65	20.06
14000	PERMITS, FEES AND LICENSES	5,098,425.00	4,952,025.00	414,834.11	3,959,188.35	992,836.65	20.04
14010	FINES AND FORFEITURES						
0001	Court & Oth. Fines and Forf. (FINE)	794,100.00	794,100.00	87,205.07	550,444.83	243,655.17	30.68
0002	Town Cost & Int. fr fines (TCOST)	.00	.00	542.58	1,913.82	1,913.82	100.00
	FINES AND FORFEITURES	794,100.00	794,100.00	87,747.65	552,358.65	241,741.35	30.44
15000	REVENUE FROM USE OF MONEY/PROPERTY	794,100.00	794,100.00	87,747.65	552,358.65	241,741.35	30.44
15010	REVENUE FROM USE OF MONEY						
0001	Interest on Investments	13,000.00	13,000.00	551.66	15,634.72	2,634.72	20.26
	REVENUE FROM USE OF MONEY	13,000.00	13,000.00	551.66	15,634.72	2,634.72	20.26
15020	REVENUE FROM USE OF PROPERTY						
0001	Rental of Property - General (RENT)	48,000.00	48,000.00	3,823.11	46,092.30	1,907.70	3.97
0002	Cleanup Deposit from Renter (CDEP)	.00	.00	.00	100.00	100.00	100.00
0003	Jail Inmate Telephone Com. (JITC)	26,000.00	26,000.00	2,280.93	21,775.26	4,224.74	16.24

4/30/2016 Onnie L. Woodruff, Treasurer  
 FUND # - 100 REVENUE

SUSSEX COUNTY  
 GENERAL FUND - DETAIL REVENUE SUMMARY

PAGE # 16

MAJOR ACCT#	DESCRIPTION	7/01/2015 BUDGET AMOUNT	4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
	REVENUE FROM USE OF PROPERTY	74,000.00	74,000.00	6,104.04	67,767.56	6,232.44	8.42
	REVENUE FROM USE OF PROPERTY	87,000.00	87,000.00	6,655.70	83,402.28	3,597.72	4.13
	CHARGES FOR SERVICES						
16000	COURT COSTS						
16010	Courthouse Maintenance Fees (CHMF)	.00	27,500.00	2,510.17	20,778.67	6,721.33	24.44
0002	Sheriff's Fees (SHFE) \$665.08 MAX	665.00	665.00	.00	665.08	.08-	.01-
0003	Court Room Security Fees (CRSF)	180,000.00	160,000.00	13,399.95	111,132.21	48,867.79	30.54
0004	Jail Processing Assess Fee(JPAF)	2,600.00	2,600.00	311.44	2,131.36	468.64	18.02
0005	DNA Fees (DNAF)	150.00	150.00	21.73	138.20	11.80	7.86
0006	Tax Levy Sale Fees (TLSF)	.00	.00	.00	1,852.25	1,852.25-	100.00-
0008	Pub Safety Envir Serv Chg (PSES)	.00	.00	.00	344.47	344.47-	100.00-
0009	COURT COSTS	183,415.00	190,915.00	16,243.29	137,042.24	53,872.76	28.21
16020	COMMONWEALTH'S ATTORNEY FEES						
0001	Commonwealth's Atty Fees (CWFE)	1,650.00	1,650.00	155.13	1,489.74	160.26	9.71
	COMMONWEALTH'S ATTORNEY FEES	1,650.00	1,650.00	155.13	1,489.74	160.26	9.71
16050	CHARGES FOR CORRECTION/DETENTION						
0003	Medical Co-Pay - Jail (COPY)	3,800.00	3,800.00	527.13	2,572.78	1,227.22	32.29
	CHARGES FOR CORRECTION/DETENTION	3,800.00	3,800.00	527.13	2,572.78	1,227.22	32.29
16060	CHARGES FOR OTHER PROTECTION						
0001	Board, Adop & Fees/Animals (DPND)	1,500.00	1,500.00	454.00	3,139.00	1,639.00-	109.26-
	CHARGES FOR OTHER PROTECTION	1,500.00	1,500.00	454.00	3,139.00	1,639.00-	109.26-
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT						
0003	IDA Fees & etc(IDAF)	25,000.00	25,000.00	.00	1,147.96	23,852.04	95.40
	CHARGES FOR COMMUNITY DEVELOPMENT	25,000.00	25,000.00	.00	1,147.96	23,852.04	95.40
16210	CHARGES FOR COMMUNITY DEVELOPMENT						
0001	CHG FOR CREDIT & DEBIT CARD USE	3,000.00	3,000.00	385.15	2,199.18	800.82	26.69
	Ser. Chg for credit card use	3,000.00	3,000.00	385.15	2,199.18	800.82	26.69
	CHG FOR CREDIT & DEBIT CARD USE	3,000.00	3,000.00	385.15	2,199.18	800.82	26.69
	CHARGES FOR SERVICES	218,365.00	225,865.00	17,764.70	147,590.90	78,274.10	34.65
	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS						
0051	E/R - Health Department (ERHD)	8,000.00	59,744.47	.00	59,744.47	.00	.00
0052	E/R - Telephone Expense (ERTL)	17,000.00	18,150.00	.00	245.88	245.88-	100.00-
0099	Exp. Ref - Other (EROH)	25,000.00	77,894.47	.00	10,106.51	8,043.49	44.31
	EXPENDITURE REFUNDS	25,000.00	77,894.47	.00	70,096.86	7,797.61	10.01
18990	MISCELLANEOUS						
0003	Gifts, Donat. & Disaster Rel	.00	.00	7,762.42	42,713.62	42,713.62-	100.00-

-D E T A I L-

MAJOR ACCT#	DESCRIPTION	- D E T A I L -		- D E T A I L -		CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
		7/01/2015	4/30/2016	7/01/2015	4/30/2016				
	MISCELLANEOUS								
0005	Sale of Materials & Supplies (SIMT)	3,500.00	74,200.00	605.59	4,466.67	69,733.33	93.98		
0006	Sale of Surplus Property (SURP)	500.00	500.00	.00	70,700.00	70,200.00	40.00		
0007	Clothing Collect. Recycle(CLOTHR)	3,500.00	3,500.00	.00	154.00	3,346.00	95.60		
0010	Insurance Adjustments (INAD)	.00	22,203.07	.00	27,642.99	5,439.92	24.50		
0020	Local Int fr Clerk (LICK)	5,500.00	5,500.00	131.46	948.00	4,552.00	82.76		
0099	Miscellaneous (MISC) inc Rescue veh	6,000.00	6,000.00	80.70	2,509.96	3,490.04	58.16		
	MISCELLANEOUS	19,000.00	111,903.07	8,580.17	149,135.24	37,232.17	33.27		
	MISCELLANEOUS REVENUE	44,000.00	189,797.54	8,580.17	219,232.10	29,434.56	15.50		
19000	RECOVERED COSTS								
0101	Reimb.int. WoodFuel DHCD Ln(WOODFI)	.00	.00	1,582.51	16,641.22	16,641.22	100.00		
0102	Reimb.Prn. WoodFuel DHCD Ln(WOODFP)	93,428.00	93,428.00	6,203.98	61,223.68	32,204.32	34.46		
	RECOVERED COSTS	93,428.00	93,428.00	7,786.49	77,864.90	15,563.10	16.65		
19020	RECOVERED COSTS - OTHER								
0001	Clerk of Circuit Court (RCCK)	1,000.00	1,000.00	114.00	554.80	445.20	44.52		
0002	Wakefield Sheriff Patrol (WKSH)	68,000.00	68,829.42	5,897.55	62,812.34	6,017.08	8.74		
0003	Jail Clean Up (JCUU)	19,500.00	19,500.00	997.50	14,700.00	4,800.00	24.61		
0004	Trash Collections Reimb. (TRASHC)	62,000.00	62,000.00	7,943.38	39,716.90	22,283.10	35.94		
0006	Jurors and Witnesses (JUWT)	6,000.00	6,000.00	1,113.90	4,883.91	1,116.09	18.60		
0008	Sch Res Officer Reim. by Sch (SROF)	.00	.00	12,393.74	12,393.74	12,393.74	100.00		
0009	Rescue Vehicle Shared Cost Reimb	145,000.00	.00	.00	.00	.00	.00		
0010	Wav. Rescue Shared Cost-Med.(WRSCM)	130,000.00	130,000.00	.00	130,000.00	160.00	9.47		
0099	Recov. Costs Oth. Restitu.(RCOTH)	.00	1,688.66	.00	1,848.66	160.00	.00		
	RECOVERED COSTS - OTHER	431,500.00	289,018.08	28,460.07	266,910.35	22,107.73	7.64		
	RECOVERED COSTS	524,928.00	382,446.08	36,246.56	344,775.25	37,670.83	9.84		
20000	REVENUE FROM THE COMMONWEALTH								
21000	PAYMENT IN LIEU OF TAXES								
0101	Service Charge (PILT)	18,020.00	46,241.00	.00	46,241.67	.67	.00		
	PAYMENT IN LIEU OF TAXES	18,020.00	46,241.00	.00	46,241.67	.67	.00		
	PAYMENT IN LIEU OF TAXES	18,020.00	46,241.00	.00	46,241.67	.67	.00		
22000	NON-CATEGORICAL AID - STATE								
22010	NON - CATEGORICAL AID								
0005	Mobile Home Titling Tax (MHTT)	18,000.00	18,000.00	.00	12,274.55	5,725.45	31.80		
0006	Tax on Deeds (Clerk) (DEED)	65,000.00	65,000.00	14,678.46	68,420.30	3,420.30	5.26		
0007	Recordation Taxes (State) (RCRS)	18,000.00	18,000.00	7,002.10	20,558.10	2,558.10	14.21		
0008	R.R. & MVC Rolling Stock Tax (ROLL)	92,180.00	92,180.00	.00	90,144.00	2,036.00	2.20		
0009	Auto Rental Tax (ARNT)	.00	.00	.00	347.21	347.21	100.00		
0010	Communication Tax (COMT)	180,000.00	180,000.00	28,507.04	156,267.92	23,732.08	13.18		
0012	Timber Sold 25% For./Big W(TIMFOR)	40,000.00	100,568.00	.00	100,567.78	.22	.00		
	NON - CATEGORICAL AID	413,180.00	473,748.00	50,187.60	448,579.86	25,168.14	5.31		



1/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 REVENUE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL REVENUE SUMMARY**

PAGE # 18

- D E T A I L -

MAJOR ACCT#	DESCRIPTION	7/01/2015 BUDGET AMOUNT	4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
0011	Local Fines fr DOA for Dist. (LFINE)	1,104,244.00	1,104,244.00	.00	43,807.29	1,060,436.71	96.03
0012	Remit Local Fines Waverly (JE'S)	209,672.00	209,672.00	.00	5,860.87	203,811.13	97.20
0013	Remit Local Fines to Wak. (JE'S)	322.00	322.00	.00	.00	322.00	100.00
0014	Distrib. fr local fines (LFINET)	894,250.00	894,250.00	.00	37,946.42	856,303.58	95.75
	LOCAL FINES FROM DOA TO BE DISTRIB	.00	.00	.00	.00	.00	.00
	NON-CATEGORICAL AID - STATE	413,180.00	473,748.00	50,187.60	448,579.86	25,168.14	5.31
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	240,172.00	240,172.00	20,420.95	203,670.94	36,501.06	15.19
0001	Commonwealth's Attorney (SECA)	240,172.00	240,172.00	20,420.95	203,670.94	36,501.06	15.19
23020	SHERIFF SHARED EXPENSE	1,316,592.00	1,316,592.00	111,394.61	1,075,082.32	241,509.68	18.34
0001	Sheriff (SESH)	1,316,592.00	1,316,592.00	111,394.61	1,075,082.32	241,509.68	18.34
23030	COMMISSIONER OF REVENUE	74,425.00	74,425.00	6,255.44	62,622.64	11,802.36	15.85
0001	Commissioner of Revenue (SECR)	74,425.00	74,425.00	6,255.44	62,622.64	11,802.36	15.85
23040	TREASURER SHARED EXPENSE	85,578.00	85,578.00	7,232.50	71,542.70	14,035.30	16.40
0001	Treasurer (SETR)	85,578.00	85,578.00	7,232.50	71,542.70	14,035.30	16.40
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,000.00	38,000.00	.00	.00	38,000.00	100.00
0001	Registrar/Electoral Boards (SEEB)	38,000.00	38,000.00	.00	.00	38,000.00	100.00
23070	REGISTRAR/ELECTORAL BD SHARED EXP	189,603.00	189,603.00	15,794.54	153,554.04	36,048.96	19.01
0001	Clerk of Court (SECK)	189,603.00	189,603.00	15,794.54	153,554.04	36,048.96	19.01
23080	CLERK OF COURT SHARED EXP	128,000.00	128,000.00	.00	79,092.00	48,908.00	38.20
0001	JAIL SHARED EXPENSE	128,000.00	128,000.00	.00	79,092.00	48,908.00	38.20
	JAIL SHARED EXPENSE	2,072,370.00	2,072,370.00	161,098.04	1,645,564.64	426,805.36	20.59
24040	SHARED EXPENSES - CATEGORICAL						
0007	OTHER CATEGORICAL AID - STATE	.00	2,981.00	.00	2,981.00	.00	.00
0009	Litter Control or DEQ Grant (LITR)	160.00	160.00	.00	106.59	53.41	33.38
0010	Animal Friendly Plates-DMV (AFPL)	108,000.00	80,000.00	12,987.24	73,485.66	6,514.34	8.14
0012	E911 Wireless fr State (911W)	25,363.00	25,363.00	.00	.00	25,363.00	100.00
0015	Fire Programs Fund (FIRE)	.00	147,577.00	.00	148,544.81	967.81	.65
0102	E-911 PSAP Grant ID 7 (911G7)	55,250.00	55,250.00	.00	34,133.00	21,117.00	38.22
	Victim Witness Program (VWIT)						

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
	OTHER CATEGORICAL AID - STATE						
0121	Emergency Med Serv-2-4-life (EMSV)	9,900.00	9,900.00	.00	.00	9,900.00	100.00
0131	LGCG - Matching Art Grant (LGCG)	5,000.00	5,000.00	.00	5,000.00	.00	.00
0141	Highway Safety Grant (HWYS)	.00	15,997.00	.00	.00	15,997.00	100.00
0151	VHDA Grants (VHDA)	83,202.00	83,202.00	6,777.00	70,010.47	13,191.53	15.85
0152	Crim. Just. Sch Res Officer(CJSR)	.00	32,075.00	.00	15,919.91	16,155.09	50.36
2010	2010 PTR Distrib fr Avail Reimb	.00	.00	.00	93.37	93.37	100.00
2011	2011 PTR Distrib fr avail Reimb	.00	.00	38.20	199.37	199.37	100.00
2012	2012 PTR Distrib fr avail Reimb	.00	.00	.00	110.15	110.15	100.00
2013	2013 PTR Distrib fr avail Reimb	.00	.00	458.22	632.92	632.92	100.00
2014	2014 PTR Distrib fr avail Reimb	1,149,486.00	.00	436.31	106.67	106.67	100.00
2015	2015 PTR Distrib fr avail Reimb	.00	1,149,486.00	166.43	1,141,042.51	8,443.49	.73
9999	State Grts Oth. (SGOTH)	.00	.00	.00	4,490.00	4,490.00	100.00
	OTHER CATEGORICAL AID - STATE	1,436,361.00	1,606,991.00	20,787.00	1,495,837.31	111,153.69	6.91
	OTHER CATEGORICAL AID - STATE	1,436,361.00	1,606,991.00	20,787.00	1,495,837.31	111,153.69	6.91
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT	.00	30,000.00	.00	3,000.00	27,000.00	90.00
0001	CDBG - Housing and Com Dev (CDBG)	.00	30,000.00	.00	3,000.00	27,000.00	90.00
	CDBG COMMUNITY DEV. BLOCK GRANT						
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						
0001	Social Security Adm. BYJ-Jail (SSAB)	800.00	800.00	.00	.00	800.00	100.00
	SOCIAL SECURITY ADM. BOUNTY - JAIL	800.00	800.00	.00	.00	800.00	100.00
	NON-CATEGORICAL AID - FEDERAL	800.00	30,800.00	.00	3,000.00	27,800.00	90.25
33000	CATEGORICAL AID - FED						
33030	CATEGORICAL AID - FED						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES						
	---FUND TOTAL---	21,174,954.00	21,165,344.62	978,044.49	18,684,079.78	2,481,264.84	11.72

4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 REVENUE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL REVENUE SUMMARY**  
 7/01/2015 - 4/30/2016

PAGE # 26

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
<b>- D E T A I L -</b>								
<b>EXPENDITURES - GENERAL FUND</b>								
1110-111	EXPENDITURES - GENERAL FUND							
1111-110	Salaries and Wages - Regular	45,752.00	45,752.00	3,825.00	37,973.78	.00	7,778.22	17.00
1116-110	Other Pay	2,400.00	2,400.00	100.00	1,300.00	.00	1,100.00	45.83
1121-110	Employer FICA Tax	3,500.00	3,500.00	300.26	3,004.40	.00	495.60	14.16
1124-110	Health Care Benefits	38,710.00	38,710.00	3,225.00	31,605.00	.00	7,105.00	18.35
1128-110	Worker's Comp - Self Insured	190.00	190.00	.00	40.61	.00	149.39	78.62
1201-110	Organization Membership	430.00	430.00	.00	450.00	.00	20.00	4.65
1203-110	Workshops and Conferences	2,000.00	2,000.00	350.00	2,785.00	.00	785.00	39.25
1204-110	Lodging	2,500.00	2,500.00	.00	2,909.30	.00	409.30	16.37
1205-110	Meals	500.00	500.00	.00	.00	.00	500.00	100.00
1206-110	Transportation (exclude mileage)	500.00	500.00	.00	.00	.00	500.00	100.00
1207-110	Mileage-Training/Conferences	1,000.00	1,000.00	.00	105.02	.00	894.98	89.49
1225-110	Management Consulting Services	12,000.00	12,000.00	.00	8,630.00	.00	3,370.00	28.08
1229-110	Other Professional Services	4,000.00	4,000.00	.00	5,720.97	.00	1,720.97	43.02
1231-110	Postage	800.00	800.00	.00	181.85	.00	618.15	77.26
1232-110	Overnight Mail	150.00	150.00	.00	.00	.00	150.00	100.00
1233-110	Printing	250.00	250.00	.00	65.00	.00	185.00	74.00
1234-110	Telecommunications	2,000.00	2,000.00	199.99	2,038.86	.00	38.86	1.94
1235-110	Advertising	3,500.00	3,500.00	.00	1,727.22	.00	1,772.78	50.65
1241-110	Office Supplies	1,000.00	1,000.00	.00	339.15	.00	660.85	66.08
1264-110	Gasoline/Mileage-Non Training/Conf.	500.00	500.00	.00	593.67	.00	93.67	18.73
1294-110	Surety Insurance	550.00	550.00	.00	.00	.00	550.00	100.00
1295-110	Insurance Services (Non Vehicle)	1,950.00	1,950.00	.00	2,185.58	.00	235.58	12.08
1299-110	Miscellaneous Others	1,000.00	1,000.00	.00	80.98	.00	919.02	91.90
	<b>--SUB TOTAL--</b>	125,182.00	125,182.00	8,000.25	101,736.39	.00	23,445.61	18.72
	<b>EXPENDITURES - GENERAL FUND</b>	125,182.00	125,182.00	8,000.25	101,736.39	.00	23,445.61	18.72
<b>EXPENDITURES - GENERAL FUND</b>								
21100-211	EXPENDITURES - GENERAL FUND							
1111-210	Salaries and Wages - Regular	396,127.00	376,127.00	29,443.36	299,528.11	.00	76,598.89	20.36
1116-210	Other Pay	1,200.00	1,200.00	100.00	3,205.29	.00	2,005.29	167.10
1118-210	Salaries and Wages - Part-time	22,413.00	22,413.00	.00	1,487.50	.00	20,925.50	93.36
1121-210	Employer FICA Tax	32,019.00	32,019.00	2,159.43	22,043.48	.00	9,975.52	31.15
1123-210	VRS Contributions	42,306.00	42,306.00	3,144.56	31,938.82	.00	10,367.18	24.50
1124-210	Health Care Benefits	54,180.00	54,180.00	4,515.00	47,085.00	.00	7,095.00	13.09
1125-210	Group Life Insurance	4,714.00	4,714.00	350.36	3,558.58	.00	1,155.42	24.51
1126-210	Short & Long Term Disability Ins.	184.00	184.00	15.38	153.20	.00	30.80	16.73
1128-210	Worker's Comp - Self Insured	620.00	620.00	.00	299.92	.00	320.08	51.62
1201-210	Organization Membership	1,000.00	1,000.00	.00	1,020.00	.00	20.00	2.00
1202-210	Publ., Subsc., Books, Ref. Mat'l	3,000.00	3,000.00	365.00	1,975.00	.00	1,025.00	34.16
1203-210	Workshops and Conferences	2,200.00	2,200.00	183.92	1,661.83	.00	538.17	24.46
1204-210	Lodging	800.00	800.00	.00	248.49	.00	551.51	68.93
1205-210	Meals	300.00	300.00	.00	1,550.40	.00	1,250.40	416.80
1206-210	Transportation (exclude mileage)	500.00	500.00	.00	.00	.00	500.00	100.00
1207-210	Mileage-Training/Conferences	16,100.00	16,100.00	.00	16,100.00	.00	.00	.00
1222-210	Auditing Services							

4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND #100 REVENUE**  
 SUSSEX COUNTY  
**GENERAL FUND - DETAIL REVENUE SUMMARY**  
 7/01/2015 - 4/30/2016

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-DETAILED- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1225-210	Management Consulting Services	3,500.00	23,500.00	5,827.50	9,627.50	.00	13,872.50	59.03
1229-210	Other Professional Services	.00	.00	.00	150.00	.00	150.00	100.00
1231-210	Postage	3,250.00	3,250.00	.00	1,928.73	.00	1,321.27	40.65
1232-210	Overnight Mail	150.00	150.00	.00	65.47	.00	84.53	56.35
1233-210	Printing	1,000.00	1,000.00	.00	218.92	.00	781.08	78.10
1234-210	Telecommunications	8,000.00	8,000.00	858.13	8,125.12	.00	125.12	1.56
1235-210	Advertising	2,000.00	2,000.00	.00	2,387.10	.00	387.10	19.35
1241-210	Office Supplies	10,000.00	10,000.00	156.91	7,031.81	.00	2,768.19	29.68
1251-210	Computer & Printer Purchase	.00	.00	.00	2,754.01	.00	2,754.01	100.00
1252-210	Equipment Lease/Rental	17,800.00	17,800.00	993.26	15,377.11	.00	2,422.89	13.61
1255-210	Maintenance Service Contract	2,500.00	2,500.00	.00	1,920.00	.00	580.00	23.20
1257-210	Furniture	.00	.00	.00	525.99	.00	525.99	100.00
1258-210	Computer Software/Applications	.00	.00	.00	187.54	.00	187.54	100.00
1262-210	Insurance	1,800.00	1,800.00	.00	2,200.90	.00	400.90	22.27
1264-210	Gasoline/Mileage-Non Training/Conf.	4,000.00	4,000.00	.00	1,335.17	.00	2,664.83	66.62
1265-210	Vehicle Maintenance & Repairs	1,000.00	1,000.00	.00	1,296.48	.00	296.48	29.64
1277-210	Water Services	200.00	200.00	125.38	635.98	.00	435.98	217.99
1292-210	Bank/Credit Card Fees	.00	.00	.00	251.95	.00	251.95	100.00
1295-210	Insurance Services (Non Vehicle)	2,500.00	2,500.00	.00	2,549.85	.00	49.85	1.99
1299-210	Miscellaneous Others	1,500.00	1,500.00	20.00	3,017.07	.00	3,017.07	100.00
2120-210-200	County Sponsored events	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
	--SUB TOTAL--	637,863.00	637,863.00	48,278.19	494,223.38	.00	143,639.62	22.51
	BUILDING & GROUNDS	637,863.00	637,863.00	48,278.19	494,223.38	.00	143,639.62	22.51
21200-221	EXPENDITURES - GENERAL FUND	191,172.00	191,172.00	12,755.87	143,973.81	.00	47,198.19	24.68
1111-210	Salaries and Wages - Regular	.00	.00	50.00	5,306.84	.00	5,306.84	100.00
1116-210	Other Pay	14,624.00	14,624.00	973.28	11,354.03	.00	3,269.97	22.36
1121-210	Employer FICA Tax	20,417.00	20,417.00	1,375.38	15,519.92	.00	4,897.08	23.98
1123-210	VRS Contributions	46,440.00	46,440.00	3,225.00	35,475.00	.00	10,965.00	23.61
1124-210	Health Care Benefits	2,275.00	2,275.00	153.26	1,729.36	.00	545.64	23.98
1125-210	Group Life Insurance	.00	.00	12.78	127.32	.00	127.32	100.00
1126-210	Short & Long Term Disability Ins.	4,300.00	4,300.00	.00	3,476.83	.00	823.17	19.14
1128-210	Worker's Comp - Self Insured	15.00	15.00	.00	65.00	.00	50.00	333.33
1201-210	Organization Membership	500.00	500.00	.00	7.20	.00	492.80	98.56
1215-210	Inmate Pay for Cleanup B&G Maint.	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1229-210	Other Prof. Ser. & Carpet Cleaning	3,000.00	3,000.00	195.55	1,749.87	.00	1,250.13	41.67
1234-210	Telecommunications	450.00	450.00	.00	158.00	.00	292.00	64.88
1241-210	Office Supplies	6,000.00	6,000.00	.00	814.51	.00	5,185.49	86.42
1244-210	Uniform Services	13,000.00	13,000.00	1,193.29	8,971.24	.00	4,028.76	30.99
1247-210	Janitorial Supplies	2,500.00	2,500.00	706.41	1,793.59	.00	711.74	71.74
1253-210	Equipment Lease/Purchase	2,800.00	2,800.00	.00	251.51	.00	2,548.49	91.01
1254-210	Equipment Maintenance	4,400.00	4,400.00	.00	2,751.13	.00	1,648.87	37.47
1262-210	Insurance	200.00	200.00	.00	.00	.00	200.00	100.00
1263-210	Registrations/Inspections	13,000.00	13,000.00	358.51	4,225.76	.00	8,774.24	67.49
1264-210	Gasoline/Mileage-Non Training/Conf.	7,000.00	7,000.00	22.89	5,702.44	.00	2,986.22	34.36
265-210	Vehicle Maintenance & Repairs	19,000.00	19,000.00	1,079.72	11,741.08	.00	7,258.92	38.20
272-210	Building Maintenance & Repairs							

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4/30/2016	Onnie L. Woodruff, Treasurer	SUSSEX COUNTY		GENERAL FUND - DETAIL EXPENDITURE SUMMARY		- D E T A I L -		PAGE #	UNENCUMBERED	&	REMAIN.
FUND # - 100 EXPENSE		7/01/2015	4/30/2016	BUDGET	APPR.	CURRENT	Y-T-D	ENCUMBRANCE	BALANCE		
MAJOR ACCT#	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT			
EXPENDITURES - GENERAL FUND											
1273-210	Building Systems Main & Repairs	45,000.00	45,000.00	16,641.26	52,125.59	.00	7,125.59-	.00	15.83-		
1274-210	Grounds Maintenance & Repairs	8,000.00	8,000.00	56.29	4,440.67	.00	3,559.33	.00	44.49		
1275-210	Maintenance Equipment Repairs	2,600.00	2,600.00	558.57	1,689.05	.00	910.95	.00	35.03		
1276-210	Electric	95,000.00	95,000.00	7,853.40	72,388.14	.00	22,611.86	.00	23.80		
1277-210	Water Services	2,080.00	2,080.00	100.09	1,581.41	.00	498.59	.00	23.97		
1278-210	Oil	7,500.00	7,500.00	243.60	3,895.20	.00	3,604.80	.00	48.06		
1279-210	Propane Gas	25,000.00	25,000.00	3,862.94	22,009.60	.00	2,990.40	.00	11.96		
1295-210	Insurance Services (Non Vehicle)	25,000.00	25,000.00	.00	20,327.58	.00	4,672.42	.00	18.68		
1299-210	Miscellaneous Oth./First Aid Sup.	800.00	800.00	75.70	75.70	.00	724.30	.00	90.53		
	Miscellaneous Oth./First Aid Sup.	563,073.00	564,761.66	50,787.38	432,640.20	.00	132,121.46	.00	23.39		
	---SUB TOTAL---	563,073.00	564,761.66	50,787.38	432,640.20	.00	132,121.46	.00	23.39		
EXPENDITURES - GENERAL FUND											
21300-231	HOUSING	105,152.00	105,152.00	8,790.84	85,480.34	.00	19,671.66	.00	18.70		
1111-210	Salaries and Wages - Regular	8,044.00	8,044.00	634.61	6,133.09	.00	1,910.91	.00	23.75		
1121-210	Employer FICA Tax	11,230.00	11,230.00	938.88	9,129.46	.00	2,100.54	.00	18.70		
1123-210	VRS Contributions	23,220.00	23,220.00	1,935.00	19,350.00	.00	3,870.00	.00	16.66		
1124-210	Health Care Benefits	1,250.00	1,250.00	104.60	1,017.12	.00	232.88	.00	18.63		
1125-210	Group Life Insurance	2,750.00	2,750.00	.00	2,235.99	.00	514.01	.00	18.69		
1128-210	Worker's Comp - Self Insured	150.00	150.00	.00	150.00	.00	.00	.00	.00		
1201-210	Organization Membership	150.00	150.00	.00	34.00	.00	116.00	.00	77.33		
1202-210	Publ., Subsc., Books, Ref. Mat'l	1,200.00	1,200.00	.00	505.00	.00	695.00	.00	57.91		
1203-210	Workshops and Conferences	900.00	900.00	.00	385.10	.00	514.90	.00	57.21		
1204-210	Lodging	700.00	700.00	.00	220.00	.00	480.00	.00	68.57		
1205-210	Meals	200.00	200.00	.00	.00	.00	200.00	.00	100.00		
1206-210	Transportation (exclude mileage)	250.00	250.00	.00	70.22	.00	179.78	.00	71.91		
1207-210	Mileage-Training/Conferences	1,000.00	1,000.00	.00	50.00	.00	950.00	.00	105.00		
1217-210	Commission/Board Compensation	1,500.00	1,500.00	.00	1,222.04	.00	277.96	.00	18.53		
1231-210	Postage	700.00	700.00	.00	705.40	.00	5.40-	.00	.77-		
1233-210	Printing	9,200.00	9,200.00	1,220.31	6,426.23	.00	2,773.77	.00	30.14		
1234-210	Telecommunications	1,200.00	1,200.00	.00	321.60	.00	878.40	.00	73.20		
1235-210	Advertising	1,700.00	1,700.00	.00	1,009.40	.00	690.60	.00	40.62		
1241-210	Office Supplies	4,000.00	4,000.00	643.78	3,819.43	.00	180.57	.00	4.51		
1252-210	Equipment Lease/Rental	250.00	250.00	.00	.00	.00	250.00	.00	100.00		
1258-210	Computer Software/Applications	1,600.00	1,600.00	.00	1,100.45	.00	499.55	.00	31.22		
1262-210	Insurance	1,700.00	1,700.00	78.99	679.94	.00	1,020.06	.00	60.00		
1264-210	Gasoline/Mileage-Non Training/Conf.	1,000.00	1,000.00	.00	57.56	.00	942.44	.00	94.24		
1265-210	Vehicle Maintenance & Repairs	1,000.00	1,000.00	.00	1,260.49	.00	260.49-	.00	26.04-		
1295-210	Insurance Services (Non Vehicle)	1,000.00	1,000.00	.00	81.13	.00	81.13-	.00	100.00-		
1299-210	Miscellaneous	34,000.00	34,000.00	1,498.27	3,441.93	.00	30,558.07	.00	89.87		
9003-210	CDBG Planning Grant-Pocahontas	180,046.00	214,046.00	15,845.28	144,785.92	.00	69,260.08	.00	32.35		
	---SUB TOTAL---	180,046.00	214,046.00	15,845.28	144,785.92	.00	69,260.08	.00	32.35		
21400-000	EXPENDITURES - GENERAL FUND			.00	.00	.00	.00	.00	.00		
21400-241	EXPENDITURES - GENERAL FUND			8,625.32	85,914.92	.00	17,254.08	.00	16.72		
1111-210	Salaries and Wages - Regular	103,169.00	103,169.00	8,625.32	85,914.92	.00	17,254.08	.00	16.72		

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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1121-210	Employer FICA Tax	7,890.00	7,890.00	658.06	6,554.64	.00	1,335.36	16.92
1123-210	VRS Contributions	11,018.00	11,018.00	921.18	9,175.68	.00	1,842.32	16.72
1124-210	Health Care Benefits	15,480.00	15,480.00	1,290.00	12,900.00	.00	2,580.00	16.66
1125-210	Group Life Insurance	1,228.00	1,228.00	102.64	1,022.40	.00	205.60	16.74
1128-210	Worker's Comp - Self Insured	1,400.00	1,400.00	.00	1,527.02	.00	127.02-	9.07-
1201-210	Organization Membership	850.00	850.00	.00	346.00	.00	504.00	59.29
1202-210	Public., Subsc./ Books, Ref. Mat'l	300.00	300.00	.00	115.00	.00	185.00	61.66
1203-210	Workshops and Conferences	1,200.00	1,200.00	.00	390.00	.00	810.00	67.50
1204-210	Lodging	750.00	750.00	.00	.00	.00	750.00	100.00
1205-210	Meals	550.00	550.00	.00	153.84	.00	396.16	72.02
1206-210	Transportation (exclude mileage)	150.00	150.00	.00	.00	.00	150.00	100.00
1207-210	Mileage-Training/Conferences	350.00	350.00	.00	.00	.00	350.00	100.00
1217-210	Commission/Board Compensation	9,000.00	9,000.00	750.00	4,875.00	.00	4,125.00	45.83
1225-210	Management Consulting Services	7,500.00	60,852.00	.00	4,239.00	.00	56,613.00	93.03
1229-210	Other Professional Services	.00	.00	.00	1,400.00	.00	1,400.00-	100.00-
1231-210	Postage	1,000.00	1,000.00	.00	650.29	.00	349.71	34.97
1233-210	Printing	700.00	700.00	.00	399.00	.00	301.00	43.00
1234-210	Telecommunications	3,500.00	3,500.00	417.44	4,299.28	.00	799.28-	22.83-
1235-210	Advertising	1,600.00	1,600.00	.00	2,854.90	.00	1,254.90-	78.43-
1241-210	Office Supplies	1,500.00	1,500.00	296.00	1,340.93	.00	159.07	10.60
1244-210	Uniform Services	250.00	250.00	.00	.00	.00	250.00	100.00
1252-210	Equipment Lease/Rental	3,500.00	3,500.00	331.44	3,182.64	.00	317.36	9.06
1258-210	Computer Software/Applications	200.00	200.00	.00	200.00	.00	200.00	100.00
1262-210	Insurance	644.00	644.00	.00	550.23	.00	93.77	14.56
1264-210	Gasoline/Mileage-Non Training/Conf.	1,500.00	1,500.00	31.91	572.63	.00	927.37	61.82
1265-210	Vehicle Maintenance & Repairs	750.00	750.00	.00	779.95	.00	29.95-	3.99-
1295-210	Insurance Services (Non Vehicle)	600.00	600.00	.00	728.53	.00	128.53-	21.42-
	--SUB TOTAL--	176,579.00	229,931.00	13,423.99	143,971.88	.00	85,959.12	37.38
21400-242	EXPENDITURES - GENERAL FUND							
1111-210	Salaries and Wages - Regular	146,671.00	146,671.00	12,262.22	122,141.36	.00	24,529.64	16.72
1116-210	Other Pay	.00	.00	100.00	1,000.00	.00	1,000.00-	100.00-
1121-210	Employer FICA Tax	11,220.00	11,220.00	867.98	8,599.50	.00	2,620.50	23.35
1123-210	VRS Contributions	15,664.00	15,664.00	1,309.60	13,044.68	.00	2,619.32	16.72
1124-210	Health Care Benefits	23,220.00	23,220.00	1,290.00	18,705.00	.00	4,515.00	19.44
1125-210	Group Life Insurance	1,745.00	1,745.00	145.92	1,453.44	.00	291.56	16.70
1128-210	Worker's Comp - Self Insured	3,330.00	3,330.00	.00	3,110.66	.00	219.34	6.58
1201-210	Organization Membership	300.00	300.00	210.00	468.00	.00	168.00-	56.00-
1202-210	Publ., Subsc., Books, Ref. Mat'l	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
1203-210	Workshops and Conferences	1,500.00	1,500.00	.00	245.42	.00	1,254.58	83.63
1204-210	Lodging	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1205-210	Meals	750.00	750.00	20.07	168.52	.00	581.48	77.53
1206-210	Transportation (exclude mileage)	500.00	500.00	.00	.00	.00	500.00	100.00
1207-210	Mileage-Training/Conferences	150.00	150.00	109.03	214.05	.00	64.05-	42.70-
1231-210	Postage	700.00	700.00	.00	630.50	.00	69.50	9.92
1233-210	Printing	500.00	500.00	.00	12.45	.00	487.55	97.51
234-210	Telecommunications	4,517.00	4,517.00	325.66	3,300.64	.00	1,216.36	26.92
235-210	Advertising	500.00	500.00	.00	520.35	.00	20.35-	4.07-

4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 EXPENSE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	- D E T A I L - ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	PAGE #	% REMAIN.
	EXPENDITURES - GENERAL FUND								
1241-210	Office Supplies	2,100.00	2,100.00	.00	1,546.30	.00	553.70		26.36
1244-210	Uniform Services	610.00	610.00	.00	1,119.90	.00	509.90-		83.59-
1252-210	Equipment Lease/Rental	2,700.00	2,700.00	331.45	3,182.68	.00	482.68-		17.87-
1255-210	Maintenance Service Contract	1,300.00	1,300.00	.00	1,300.00	.00	.00		.00
1258-210	Computer Software/Applications	.00	.00	.00	187.54	.00	187.54-		100.00-
1262-210	Insurance	1,700.00	1,700.00	.00	1,100.45	.00	599.55		35.26
1264-210	Gasoline/Mileage-Non Training/Conf.	.00	.00	186.85	1,490.59	.00	1,490.59-		100.00-
1265-210	Vehicle Maintenance & Repairs	1,000.00	1,000.00	.00	396.41	.00	603.59		60.35
1295-210	Insurance Services (Non Vehicle)	1,500.00	1,500.00	.00	1,457.06	.00	42.94		2.86
	--SUB TOTAL--	224,677.00	224,677.00	17,158.78	185,395.50	.00	39,281.50		17.48
21400-243	EXPENDITURES - GENERAL FUND								
1111-210	Salaries and Wages - Regular	750.00	750.00	.00	.00	.00	750.00		100.00
1203-210	Workshops and Conferences	300.00	300.00	.00	.00	.00	300.00		100.00
1204-210	Lodging	300.00	300.00	.00	.00	.00	300.00		100.00
1206-210	Transportation (exclude mileage)	250.00	250.00	.00	.00	.00	250.00		100.00
1207-210	Mileage-Training/Conferences	100.00	100.00	.00	.00	.00	100.00		100.00
1217-210	Commission/Board Compensation	.00	.00	.00	100.00	.00	100.00-		100.00-
1231-210	Postage	100.00	100.00	.00	.00	.00	100.00		100.00
1235-210	Advertising	600.00	600.00	.00	.00	.00	600.00		100.00
1241-210	Office Supplies	500.00	500.00	.00	270.44	.00	229.56		45.91
	--SUB TOTAL--	2,900.00	2,900.00	.00	370.44	.00	2,529.56		87.22
21500-000	EXPENDITURES - GENERAL FUND	404,156.00	457,508.00	30,582.77	329,737.82	.00	127,770.18		27.92
	PUBLIC SAFETY	.00	.00	.00	.00	.00	.00		.00
21500-251	EXPENDITURES - GENERAL FUND								
1254-210	Equipment Maintenance	8,000.00	10,107.70	5,367.80	17,169.26	.00	7,061.56-		69.86-
1256-210	Communication Equipment	4,000.00	4,000.00	.00	3,031.26	.00	968.74		24.21
1262-210	Insurance	21,235.00	21,235.00	.00	20,229.57	.00	1,005.43		4.73
1265-210	Vehicle Maintenance & Repairs	35,000.00	35,000.00	551.68	37,389.68	.00	2,389.68-		6.82-
1279-210	Propane Gas & Electric	1,500.00	1,500.00	154.13	1,626.34	.00	126.34-		8.42-
1295-210	Insurance Services (Non Vehicle)	23,100.00	23,100.00	.00	.00	.00	23,100.00		100.00
2110-210-500	Courthouse Vol Fire Dept	6,000.00	6,000.00	.00	6,000.00	.00	.00		.00
2110-210-501	Wakefield Vol Fire Dept	6,000.00	6,000.00	.00	6,000.00	.00	.00		.00
2110-210-502	Stony Creek Vol Fire Dept	6,000.00	6,000.00	.00	6,000.00	.00	.00		.00
2110-210-503	Jarratt Vol Fire Dept	6,000.00	6,000.00	.00	.00	.00	6,000.00		100.00
2110-210-504	State Fireman's Fund	26,468.00	26,468.00	.00	.00	.00	26,468.00		100.00
2110-210-505	Old Hickory Vol Fire Dept	1,800.00	1,800.00	.00	.00	.00	1,800.00		100.00
2110-210-506	Waverly Vol Fire Dept	6,000.00	6,000.00	.00	.00	.00	6,000.00		100.00
	--SUB TOTAL--	151,103.00	153,210.70	6,073.61	97,446.11	.00	55,764.59		36.39
21500-252	EXPENDITURES - GENERAL FUND								
1254-210	Equipment Maintenance	4,000.00	4,000.00	.00	.00	.00	4,000.00		100.00
1256-210	Communication Equipment	3,500.00	3,500.00	.00	161.10	.00	3,338.90		95.39
1262-210	Insurance	8,492.00	8,492.00	.00	7,344.93	.00	1,147.07		13.50
1265-210	Vehicle Maintenance & Repairs	9,000.00	9,000.00	1,101.28	10,748.59	.00	1,748.59-		19.42-
1295-210	Insurance Services (Non Vehicle)	9,325.00	9,325.00	.00	.00	.00	9,325.00		100.00
2110-210-520	Stony Creek Vol Rescue Squad	6,000.00	6,000.00	.00	.00	.00	6,000.00		100.00

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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
	EXPENDITURES - GENERAL FUND							
2110-210-521	Waverly Vol Rescue Squad	6,000.00	6,000.00	.00	6,000.00	.00	9,816.00	.00
2110-210-522	Four for Life - Emg. Med Services	9,816.00	9,816.00	.00	.00	.00	100.00	100.00
2110-210-523	Chesterfield Co. - Med. Flight Prg	1,600.00	1,600.00	.00	1,600.00	.00	.00	.00
2110-210-524	Emergency Med. SVC - Pd EMT.	694,000.00	694,000.00	58,379.00	574,880.00	.00	119,120.00	17.16
	---SUB TOTAL---	751,733.00	751,733.00	59,480.28	600,734.62	.00	150,998.38	20.08
21500-253	EMERGENCY SERVICES							
1111-210	Salaries and Wages - Regular	62,760.00	62,760.00	5,246.88	52,263.04	.00	10,496.96	16.72
1115-210	Emergency Operation Pay #41.5	.00	.00	4,943.48	4,943.48	.00	4,943.48	100.00
1121-210	Employer FICA Tax	4,801.00	4,801.00	761.95	4,381.13	.00	419.87	8.74
1123-210	VRS Contributions	6,702.00	6,702.00	560.36	5,581.64	.00	1,120.36	16.71
1124-210	Health Care Benefits	7,740.00	7,740.00	645.00	6,450.00	.00	1,290.00	16.66
1125-210	Group Life Insurance	747.00	747.00	62.44	621.96	.00	125.04	16.73
1126-210	(LEOS) Line of Duty & Disability Ins	25,200.00	25,200.00	.00	25,330.00	.00	730.00	2.89
1201-210	Worker's Comp - Self Insured	1,200.00	1,200.00	.00	1,331.12	.00	131.12	10.92
1202-210	Organization Membership	175.00	175.00	.00	.00	.00	175.00	100.00
1203-210	Publ., Subsc., Books, Ref. Mat'l	500.00	500.00	.00	.00	.00	500.00	100.00
1204-210	Workshops and Conferences	1,800.00	1,800.00	.00	80.00	.00	1,800.00	100.00
1205-210	Lodging	1,500.00	1,500.00	80.00	80.00	.00	1,420.00	94.66
1209-210	Meals	600.00	600.00	.00	48.81	.00	551.19	91.86
1219-210	Other Fees/Compensation	150.00	150.00	.00	8.00	.00	142.00	94.66
1231-210	Postage	.00	.00	.00	20.82	.00	20.82	100.00
1234-210	Telecommunications	5,000.00	5,000.00	416.84	4,226.39	.00	773.61	15.47
1235-210	Advertising	500.00	500.00	.00	.00	.00	500.00	100.00
1241-210	Office Supplies	1,000.00	1,000.00	183.09	221.06	.00	778.94	77.89
1244-210	Uniform Services	1,000.00	1,000.00	82.00	636.60	.00	363.40	36.34
1248-210	Civil Defense/Disaster Supplies	1,000.00	1,000.00	.00	547.52	.00	452.48	45.24
1251-210	Computer & Printer Purchase	.00	2,500.00	.00	1,051.11	.00	1,448.89	57.95
1252-210	Equipment Lease/Rental	2,500.00	2,500.00	.00	.00	.00	.00	.00
1254-210	Equipment Maintenance	55,000.00	55,000.00	10,500.00	49,278.56	.00	5,721.44	10.40
1255-210	Maintenance Service Contract	.00	.00	496.67	5,463.37	.00	5,463.37	100.00
1256-210	Communication Equipment	16,000.00	16,000.00	.00	16,478.12	.00	478.12	2.98
1258-210	Computer Software/Applications	300.00	300.00	.00	.00	.00	300.00	100.00
1262-210	Insurance	400.00	400.00	.00	510.50	.00	110.50	27.62
1263-210	Registration/Inspections	100.00	100.00	.00	.00	.00	100.00	100.00
1264-210	Gasoline/Mileage-Non Training/Conf.	2,200.00	2,200.00	106.34	887.33	.00	1,312.67	59.66
1265-210	Vehicle Maintenance & Repairs	1,200.00	1,200.00	.00	1,149.34	.00	50.66	4.22
1295-210	Insurance Services (Non Vehicle)	600.00	600.00	.00	364.26	.00	235.74	39.29
	---SUB TOTAL---	200,675.00	200,675.00	24,085.05	182,474.16	.00	18,200.84	9.06
21500-254	911 Services							
	EXPENDITURES - GENERAL FUND							
	---SUB TOTAL---	.00	.00	.00	.00	.00	.00	.00
21500-255	FOREST FIRE EXTINCTION							
2110-210	Forest Fire Extinction	24,000.00	24,000.00	.00	23,836.95	.00	163.05	.67
	---SUB TOTAL---	24,000.00	24,000.00	.00	23,836.95	.00	163.05	.67
	EXPENDITURES - GENERAL FUND							
	---SUB TOTAL---	1,127,511.00	1,129,618.70	89,638.94	904,491.84	.00	225,126.86	19.92
21600-000	PUBLIC WORKS							
	EXPENDITURES - GENERAL FUND							
	---SUB TOTAL---	.00	.00	.00	.00	.00	.00	.00



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4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 EXPENSE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	7/01/2015 - 4/30/2016	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	PAGE #	REMAIN. %
21600-261	EXPENDITURES - GENERAL FUND									
1111-210	EXPENDITURES - GENERAL FUND									
1118-210	Salaries and Wages - Regular	69,656.00	69,656.00	5,868.18	58,451.68	58,451.68	.00	11,204.32		16.08
1121-210	Salaries and Wages - Part-time	50,000.00	50,000.00	3,775.99	42,497.36	42,497.36	.00	7,502.64		15.00
1123-210	Employer FICA Tax	9,153.00	9,153.00	728.19	7,623.02	7,623.02	.00	1,529.98		16.71
1125-210	VRS Contributions	7,439.00	7,439.00	626.72	6,242.64	6,242.64	.00	1,196.36		16.08
1126-210	Health Care Benefits	15,480.00	15,480.00	645.00	6,450.00	6,450.00	.00	9,030.00		58.33
1127-210	Group Life Insurance	828.00	828.00	69.82	695.48	695.48	.00	132.52		16.00
1128-210	Worker's Comp - Self Insured	1,836.00	1,836.00	.00	1,561.27	1,561.27	.00	274.73		14.96
1201-210	Organization Membership	250.00	250.00	.00	45.00	45.00	.00	205.00		82.00
1202-210	Publ., Subsc, Books, Ref. Mat'l	400.00	400.00	.00	53.50	53.50	.00	346.50		86.62
1203-210	Workshops and Conferences	600.00	600.00	.00	.00	.00	.00	600.00		100.00
1204-210	Lodging	600.00	600.00	.00	.00	.00	.00	600.00		100.00
1205-210	Meals	300.00	300.00	.00	22.38	22.38	.00	277.62		92.54
1215-210	Inmate Pay	200.00	200.00	.00	.00	.00	.00	200.00		100.00
1227-210	Medical Services	20,000.00	20,000.00	984.46	7,872.91	7,872.91	.00	12,127.09		60.63
1231-210	Postage	50.00	50.00	.00	48	48	.00	49.52		99.04
1234-210	Telecommunications	5,500.00	5,500.00	437.67	4,173.29	4,173.29	.00	1,326.71		24.12
1235-210	Advertising	1,500.00	1,500.00	.00	342.00	342.00	.00	1,158.00		77.20
1241-210	Office Supplies	2,500.00	2,500.00	157.97	1,986.72	1,986.72	.00	513.28		20.53
1242-210	Agricultural Supplies	8,750.00	8,750.00	.00	3,604.65	3,604.65	.00	5,145.35		58.80
1244-210	Uniform Services	3,000.00	3,000.00	.00	3,733.44	3,733.44	.00	733.44		24.44
1245-210	Law Enforcement Supplies	2,000.00	2,000.00	.00	2,552.28	2,552.28	.00	552.28		27.61
1247-210	Janitorial Supplies	9,500.00	9,500.00	230.00	4,293.65	4,293.65	.00	5,206.35		54.80
1251-210	Computer & Printer Purchase	.00	.00	.00	737.97	737.97	.00	737.97		100.00
1254-210	Equipment Maintenance	1,000.00	1,000.00	.00	58.35	58.35	.00	941.65		94.16
1259-210	Other Equipment Purchases	3,000.00	3,000.00	.00	4,009.70	4,009.70	.00	1,009.70		33.65
1262-210	Insurance	1,330.00	1,330.00	.00	1,650.68	1,650.68	.00	320.68		24.11
1264-210	Gasoline/Mileage-Non Training/Conf.	10,000.00	10,000.00	305.34	4,575.46	4,575.46	.00	5,424.54		54.24
1265-210	Vehicle Maintenance & Repairs	5,000.00	5,000.00	559.05	5,419.40	5,419.40	.00	419.40		8.38
1272-210	Building Maintenance & Repairs	5,000.00	5,000.00	350.00	4,601.64	4,601.64	.00	398.36		7.96
1274-210	Grounds Maintenance & Repairs	3,000.00	3,000.00	.00	1,479.46	1,479.46	.00	1,520.54		50.68
1295-210	Insurance Services (Non Vehicle)	2,700.00	2,700.00	.00	1,653.62	1,653.62	.00	1,046.38		38.75
	---SUB TOTAL---	240,572.00	240,572.00	14,738.39	176,388.03	176,388.03	.00	64,183.97		26.67
21600-262	EXPENDITURES - GENERAL FUND									
1111-210	Salaries and Wages - Regular	130,992.00	130,992.00	5,575.74	55,538.76	55,538.76	.00	75,453.24		57.60
1118-210	SALARY & WAGES - PART TIME	12,000.00	12,000.00	.00	.00	.00	.00	12,000.00		100.00
1121-210	Employer FICA Tax	10,785.00	10,785.00	427.15	4,254.83	4,254.83	.00	6,530.17		60.54
1123-210	VRS Contributions	13,990.00	13,990.00	595.48	5,931.48	5,931.48	.00	8,058.52		57.60
1124-210	Health Care Benefits	30,960.00	30,960.00	1,290.00	12,900.00	12,900.00	.00	18,060.00		58.33
1125-210	Group Life Insurance	1,532.00	1,532.00	66.34	660.84	660.84	.00	871.16		56.86
1126-210	Short & Long Term Disability Ins.	1,546.00	1,546.00	.00	.00	.00	.00	1,546.00		100.00
1128-210	Worker's Comp - Self Insured	9,000.00	9,000.00	.00	6,682.03	6,682.03	.00	2,317.97		25.75
1203-210	Workshops and Conferences	300.00	300.00	1,190.00	1,190.00	1,190.00	.00	150.00		100.00
1205-210	Meals	150.00	150.00	.00	.00	.00	.00	890.00		296.66
1234-210	Telecommunications	1,490.00	1,490.00	151.38	1,720.51	1,720.51	.00	230.51		15.47
1241-210	Office Supplies	250.00	250.00	.00	.00	.00	.00	250.00		100.00
1244-210	Uniforms Services	2,876.00	2,876.00	.00	522.81	522.81	.00	2,353.19		81.82

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1262-210	Insurance	1,300.00	1,300.00	.00	1,650.68	.00	350.68-	26.97-
1264-210	Gasoline/Mileage-Non Training/Conf.	10,000.00	10,000.00	379.78	3,962.97	.00	6,037.03	60.37
1265-210	Vehicle Maintenance & Repairs	1,500.00	1,500.00	61.45	2,144.20	.00	644.20-	42.94-
1274-210	Grounds Maintenance & Repairs	.00	.00	.00	257.40	.00	257.40-	100.00-
1295-210	Insurance Services (Non Vehicle)	1,400.00	1,400.00	.00	1,260.49	.00	139.51	9.96
	--SUB TOTAL--	230,071.00	230,071.00	9,737.32	98,677.00	.00	131,394.00	57.11
21600-263	EXPENDITURES - GENERAL FUND							
1276-210	Electric	24,000.00	24,000.00	3,300.66	32,237.30	.00	8,237.30-	34.32-
1277-210	Water Services	38,000.00	38,000.00	6,028.07	32,555.00	.00	5,445.00	14.32
	--SUB TOTAL--	62,000.00	62,000.00	9,328.73	64,792.30	.00	2,792.30-	4.50-
21600-266	EXPENDITURES - GENERAL FUND							
1225-210	Management Cons. /EEE Consul.	60,000.00	60,000.00	.00	49,966.76	.00	10,033.24	16.72
1229-210	Oth. Profess. Ser./Waste Management	90,000.00	90,000.00	.00	70,912.52	.00	19,087.48	21.20
1255-210	Maintenance Service Contract	6,800.00	6,800.00	.00	3,400.00	.00	3,400.00	50.00
1276-210	Electric	.00	.00	155.25	1,545.63	.00	1,545.63-	100.00-
	--SUB TOTAL--	156,800.00	156,800.00	155.25	125,824.91	.00	30,975.09	19.75
	IT AND CENTRAL ACCOUNTING AS400	689,443.00	689,443.00	33,959.69	465,682.24	.00	223,760.76	32.45
21700-271	EXPENDITURES - GENERAL FUND							
1221-210	Accounting System	20,160.00	20,160.00	.00	24,683.00	.00	4,523.00-	22.43-
1225-210	Management Consulting Services	35,000.00	.00	231.06	4,343.46	.00	4,343.46-	100.00-
1255-210	Maintenance Service Contract	6,000.00	6,000.00	.00	5,051.80	.00	948.20	15.80
1258-210	Computer Software/application	61,160.00	26,160.00	231.06	34,078.26	.00	7,918.26-	30.26-
	--SUB TOTAL--	61,160.00	26,160.00	231.06	34,078.26	.00	7,918.26-	30.26-
EXPENDITURES - GENERAL FUND								
EXPENDITURES - GENERAL FUND		3,663,252.00	3,719,400.36	269,323.31	2,805,639.66	.00	913,760.70	24.56
EXPENDITURES - GENERAL FUND	COUNTY ATTORNEY	71,169.00	71,169.00	.00	49,226.06	.00	21,942.94	30.83
1111-220	Salaries and Wages - Regular	.00	.00	.00	3,055.37	.00	3,055.37-	100.00-
1116-220	Other Pay FICA Tax	5,445.00	5,445.00	.00	4,004.30	.00	1,440.70	26.45
1121-220	Employer FICA Tax	7,601.00	7,601.00	.00	5,694.22	.00	1,906.78	25.08
1123-220	VRS Contributions	7,740.00	7,740.00	.00	5,160.00	.00	2,580.00	33.33
1124-220	Health Care Benefits	847.00	847.00	.00	634.45	.00	212.55	25.09
1125-220	Group Life Insurance	100.00	100.00	.00	65.87	.00	34.13	34.13
1128-220	Worker's Comp - Self Insured	325.00	325.00	.00	300.00	.00	25.00	7.69
1201-220	Organization Membership	1,000.00	1,000.00	.00	708.80	.00	291.20	29.12
1202-220	Publ., Subsc., Books, Ref. Mat'l	750.00	750.00	.00	55.00	.00	695.00	92.66
1203-220	Workshops and Conferences	600.00	600.00	.00	.00	.00	600.00	100.00
1204-220	Lodging	175.00	175.00	.00	.00	.00	175.00	100.00
1207-220	Mileage-Training/Conferences	4,500.00	4,500.00	.00	2,316.00	.00	2,184.00	48.53
1223-220	Legal Services	500.00	500.00	.00	91.12	.00	408.88	81.77
1241-220	Office Supplies	300.00	300.00	.00	.00	.00	300.00	100.00
1254-220	Equipment Maintenance	100.00	100.00	.00	364.26	.00	264.26-	264.26-
1295-220	Insurance Services (Non Vehicle)	101,152.00	101,152.00	.00	71,675.45	.00	29,476.55	29.14
	--SUB TOTAL--	101,152.00	101,152.00	.00	71,675.45	.00	29,476.55	29.14
EXPENDITURES - GENERAL FUND								
EXPENDITURES - GENERAL FUND		101,152.00	101,152.00	.00	71,675.45	.00	29,476.55	29.14



4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # 100 EXPENSE**  
 SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**  
 7/01/2015 - 4/30/2016

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1229-310	Other Professional Services	7,000.00	7,000.00	.00	10,247.45	.00	3,247.45-	46.39-
1231-310	Postage	5,500.00	5,500.00	.00	1,754.29	.00	3,745.71	68.10
1234-310	Telecommunications	2,500.00	2,500.00	275.95	2,768.17	.00	268.17-	10.72-
1235-310	Advertising	100.00	100.00	.00	.00	.00	100.00	100.00
1241-310	Office Supplies	3,000.00	3,000.00	36.99	1,216.90	.00	1,783.10	59.43
1252-310	Equipment Lease/Rental	3,500.00	3,500.00	222.59	2,497.45	.00	1,002.55	28.64
1254-310	Equipment Maintenance	500.00	500.00	.00	.00	.00	500.00	100.00
1255-310	Maintenance Service Contract	1,500.00	1,500.00	141.00	564.00	.00	936.00	62.40
1258-310	Computer Software/Applications	250.00	250.00	.00	119.97	.00	130.03	52.01
	Computer Software/Applications	227,632.00	227,632.00	17,652.17	189,210.00	.00	38,422.00	16.87
	--SUB TOTAL--	227,632.00	227,632.00	17,652.17	189,210.00	.00	38,422.00	16.87
	EXPENDITURES - GENERAL FUND							
	EXPENDITURES - GENERAL FUND	227,632.00	227,632.00	17,652.17	189,210.00	.00	38,422.00	16.87
41100-411	TREASURER							
1111-410	Salaries and Wages - Regular	198,824.00	198,824.00	16,622.48	165,572.88	.00	33,251.12	16.72
1116-410	Other Pay	600.00	600.00	50.00	500.00	.00	100.00	16.66
1118-410	Salary and Wages - Part Time	2,295.00	2,295.00	.00	.00	.00	2,295.00	100.00
1121-410	Employer FICA Tax	15,210.00	15,210.00	1,295.74	12,906.35	.00	2,303.65	15.14
1123-410	VRs Contributions	21,234.00	21,234.00	1,775.28	17,683.16	.00	3,550.84	16.72
1124-410	Health Care Benefits	30,960.00	30,960.00	2,580.00	25,800.00	.00	5,160.00	16.66
1125-410	Group Life Insurance	2,366.00	2,366.00	197.82	1,970.44	.00	395.56	16.71
1128-410	Worker's Comp - Self Insured	450.00	450.00	.00	176.51	.00	273.49	60.77
1201-410	Organization Membership	750.00	750.00	.00	375.00	.00	375.00	50.00
1202-410	Publ., Subsc., Books, Ref. Mat'l	150.00	150.00	.00	92.08	.00	57.92	38.61
1203-410	Workshops and Conferences	1,500.00	1,500.00	50.00	1,500.00	.00	.00	.00
1204-410	Lodging	1,500.00	1,500.00	.00	1,192.26	.00	307.74	20.51
1205-410	Meals	300.00	300.00	9.17	310.74	.00	10.74-	3.58-
1207-410	Mileage-Training/Conferences	1,000.00	1,000.00	76.18	610.55	.00	389.45	38.94
1221-410	Accounting System	600.00	600.00	.00	.00	.00	600.00	100.00
1222-410	Auditing Services	16,100.00	16,100.00	.00	16,100.00	.00	.00	.00
1224-410	Information Sys Serv VEC	1,200.00	1,200.00	.00	931.00	.00	269.00	22.41
1231-410	Postage	8,300.00	8,300.00	.00	8,180.00	.00	120.00	1.44
1234-410	Telecommunications	3,800.00	3,800.00	369.65	3,746.77	.00	53.23	1.40
1235-410	Advertising	300.00	300.00	.00	.00	.00	300.00	100.00
1241-410	Office Supplies	4,900.00	4,900.00	503.64	3,634.41	.00	1,265.59	25.82
1251-410	Computer & Printer Purchase	3,300.00	3,300.00	.00	2,312.55	.00	987.45	29.92
1252-410	Equipment Lease/Rental	700.00	700.00	.00	432.00	.00	268.00	38.28
1254-410	Equipment Maintenance	800.00	800.00	.00	28.42	.00	771.58	96.44
1255-410	Maintenance Service Contract	1,000.00	1,000.00	141.00	564.00	.00	436.00	43.60
1258-410	Computer Software/Applications	300.00	300.00	.00	219.92	.00	80.08	26.69
1264-410	Gasoline/Mileage-Non Training/Conf.	200.00	200.00	5.00	69.97	.00	130.03	65.01
1277-410	Water Services	75.00	75.00	.00	.00	.00	75.00	100.00
1291-410	Judicial Land Sale Expenses	15,000.00	15,000.00	.00	5,466.68	.00	9,533.32	63.55
1292-410	Bank/CC & Other Fees	11,000.00	11,000.00	876.98	9,111.06	.00	1,888.94	17.17
	--SUB TOTAL--	344,714.00	344,714.00	24,552.94	279,486.75	.00	65,227.25	18.92
41100-412	EXPENDITURES - GENERAL FUND							
	EXPENDITURES - GENERAL FUND							
	LICENSE BUREAU							

MAJOR ACCT#	DESCRIPTION	7/01/2015 BUDGET AMOUNT	4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN. \$
4/30/2016	Onnie L. Woodruff, Treasurer							
FUND #-100 EXPENSE								
	SUSSEX COUNTY							
	GENERAL FUND - DETAIL EXPENDITURE SUMMARY							
	7/01/2015 - 4/30/2016							
	-D E T A I L-							
1241-410	EXPENDITURES - GENERAL FUND	1,200.00	1,200.00	.00	.00	.00	1,200.00	100.00
1296-410	Office Supplies	29,000.00	29,000.00	.00	21,055.84	.00	7,944.16	27.39
1299-410	Refund to Towns	20,000.00	20,000.00	3,300.00	12,200.00	.00	7,800.00	39.00
	Misc. Oth.-DMV Stops	50,200.00	50,200.00	3,300.00	33,255.84	.00	16,944.16	33.75
	--SUB TOTAL--	394,914.00	394,914.00	27,852.94	312,742.59	.00	82,171.41	20.80
51100-000	EXPENDITURES - GENERAL FUND	394,914.00	394,914.00	27,852.94	312,742.59	.00	82,171.41	20.80
	EXPENDITURES - GENERAL FUND							
	SHERIFF'S DEPARTMENT							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
51100-511	EXPENDITURES - GENERAL FUND	75,794.00	75,794.00	4,808.33	62,076.03	.00	13,717.97	18.09
1111-510	Salaries and Wages - Regular	70,000.00	70,000.00	5,994.53	70,242.36	.00	242.36-	.34
1117-510	Salaries and Wages - Overtime	11,153.00	11,153.00	822.65	10,066.24	.00	1,086.76	9.74
1121-510	Employer FICA Tax	8,095.00	8,095.00	513.52	6,629.68	.00	1,465.32	18.10
1123-510	VRS Contributions	15,480.00	15,480.00	1,290.00	12,900.00	.00	2,580.00	16.66
1124-510	Health Care Benefits	902.00	902.00	57.21	738.65	.00	163.35	18.10
1125-510	Group Life Insurance	181,424.00	181,424.00	13,486.24	162,652.96	.00	18,771.04	10.34
	--SUB TOTAL--	840,642.64	840,642.64	66,310.92	661,366.43	.00	179,276.21	21.32
51100-512	EXPENDITURES - GENERAL FUND	600.00	600.00	3,448.64	5,220.71	.00	4,620.71-	770.11-
1111-510	Salaries and Wages - Regular	63,616.00	64,934.23	5,327.71	50,899.12	.00	14,095.11	21.68
1121-510	Employer FICA Tax	88,813.00	90,737.12	7,264.62	70,436.71	.00	20,300.41	22.37
1123-510	VRS Contributions	123,840.00	127,710.00	10,999.62	112,149.84	.00	15,560.16	12.18
1124-510	Health Care Benefits	9,907.00	10,121.39	809.40	7,847.93	.00	2,273.46	22.46
1125-510	Group Life Insurance	20,171.00	20,171.00	.00	20,212.34	.00	41.34-	.20-
1128-510	Worker's Comp - Self Insured	2,000.00	2,000.00	.00	2,064.00	.00	64.00-	3.20-
1201-510	Organization Membership	1,500.00	1,500.00	.00	1,374.03	.00	125.97	8.39
1202-510	Publ., Subsc., Books, Ref. Mat'l	4,500.00	4,500.00	729.00	4,254.00	.00	246.00	5.46
1203-510	Workshops and Conferences	.00	.00	.00	.00	.00	1,000.00	100.00
1204-510	Lodging	6,500.00	6,500.00	.00	3,555.09	.00	2,944.91	45.30
1205-510	Meals	3,000.00	3,000.00	118.00	2,050.84	.00	949.16	31.63
1207-510	Mileage-Training/Conferences	3,500.00	3,500.00	.00	24.03	.00	3,475.97	99.31
1215-510	Inmate Pay	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1224-510	Information System Services	.00	.00	.00	1,213.75	.00	1,213.75-	100.00-
1227-510	Medical Services inc/k9	1,000.00	1,000.00	40.00	791.71	.00	208.29	20.82
1231-510	Postage	2,000.00	2,000.00	245.00	1,285.34	.00	714.66	35.73
1233-510	Printing	1,000.00	1,000.00	.00	389.84	.00	610.16	61.01
1235-510	Telecommunications	17,000.00	17,000.00	1,065.47	12,736.97	.00	4,263.03	25.07
1241-510	Advertising	500.00	500.00	.00	349.00	.00	151.00	30.20
1242-510	Office Supplies	7,000.00	7,000.00	205.20	4,172.52	.00	2,827.48	40.39
1244-510	Agricultural Supplies K-9	1,000.00	1,000.00	.00	93.47	.00	906.53	90.65
1245-510	Uniform Services	15,000.00	15,000.00	907.04	11,071.41	.00	3,928.59	26.19
1245-510	Law Enforcement Supplies	35,000.00	35,829.42	745.00	18,148.89	.00	17,680.53	49.34
1251-510	Law Enforcement Sup.- DMV Grt.	.00	14,997.00	.00	14,997.00	.00	.00	.00
1252-510	Computer & Printer Purchase	3,350.00	3,350.00	.00	1,337.28	.00	2,012.72	60.08
	Equipment Lease/Rental	3,500.00	48,500.00	4,048.20	40,647.53	.00	7,852.47	16.19

SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**

4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 EXPENSE**

MAJOR ACCT#	DESCRIPTION	7/01/2015 - BUDGET AMOUNT	4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1254-510	Equipment Maintenance	700.00	700.00	.00	300.00	.00	400.00	57.14
1255-510	Maintenance Service Contract	18,475.00	19,475.00	.00	13,475.00	.00	6,000.00	30.80
1256-510	Communication Equipment	8,000.00	8,000.00	.00	1,354.00	.00	6,646.00	83.07
1257-510	Furniture	.00	.00	.00	284.99	.00	284.99	100.00
1258-510	Computer Software/Applications	1,700.00	1,700.00	.00	1,814.60	.00	114.60	6.74
1259-510	Other Equipment Purchases	.00	.00	.00	646.40	.00	646.40	100.00
1262-510	Insurance	17,009.00	17,009.00	.00	18,157.47	.00	1,148.47	6.75
1264-510	Gasoline/Mileage-Non Training/Conf.	140,000.00	132,001.00	5,843.02	58,504.83	.00	73,496.17	55.67
1264-510-601	Gasoline/Mileage-DMV Grt.	.00	73,560.37	.00	104,952.66	.00	31,392.29	42.67
1265-510	Vehicle Maintenance & Repairs	60,000.00	73,560.37	11,466.19	5,138.00	.00	5,138.00	100.00
1273-510	Building Systems Maint & Repair	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1275-510	Maintenance Equipment Repairs	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
1297-510	Information Fund	.00	.00	.00	50.00	.00	50.00	100.00
1298-510	Dare Prog. Private Cont. Expenses	2,000.00	2,000.00	.00	1,593.41	.00	406.59	20.32
1299-510	Miscellaneous Others	.00	.00	.00	2,988.90	.00	2,988.90	100.00
7001-510	Sheriff Auction	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	1,497,770.00	1,590,597.17	119,573.03	1,257,850.04	.00	332,747.13	20.91
51100-513	EXPENDITURES - GENERAL FUND							
1117-510	Salaries and Wages - Overtime	30,000.00	55,000.00	2,246.64	44,763.56	.00	10,236.44	18.61
1121-510	Employer FICA Tax	2,295.00	2,295.00	171.77	3,414.35	.00	1,119.35	48.77
	--SUB TOTAL--	32,295.00	57,295.00	2,418.41	48,177.91	.00	9,117.09	15.91
51100-514	EXPENDITURES - GENERAL FUND							
1117-510	Salaries and Wages - Overtime	225,000.00	200,000.00	14,392.18	150,744.73	.00	49,255.27	24.62
1121-510	Employer FICA Tax	16,830.00	16,830.00	1,098.58	11,507.17	.00	5,322.83	31.62
1241-510	Supplies for Warrants	.00	.00	.00	2,314.45	.00	2,314.45	100.00
	--SUB TOTAL--	241,830.00	216,830.00	15,490.76	164,566.35	.00	52,263.65	24.10
51100-515	EXPENDITURES - GENERAL FUND							
1111-510	Salaries and Wages - Regular	39,468.00	39,468.00	3,299.70	32,867.60	.00	6,600.40	16.72
1121-510	Employer FICA Tax	3,019.00	3,019.00	252.59	2,516.01	.00	502.99	16.66
1123-510	VRS Contributions	4,215.00	4,215.00	352.40	3,510.20	.00	704.80	16.72
1124-510	Health Care Benefits	7,740.00	7,740.00	.00	.00	.00	7,740.00	100.00
1125-510	Group Life Insurance	470.00	470.00	39.26	391.08	.00	78.92	16.79
1244-510	Uniform Services	400.00	400.00	.00	.00	.00	400.00	100.00
1264-510	Gasoline/Mileage-Non Training/Conf.	3,500.00	3,500.00	.00	.00	.00	3,500.00	100.00
1265-510	Vehicle Maintenance & Repairs	2,000.00	2,000.00	.00	260.56	.00	1,739.44	86.97
	--SUB TOTAL--	60,812.00	60,812.00	3,943.95	39,545.45	.00	21,266.55	34.97
51100-516	EXPENDITURES - GENERAL FUND							
1111-510	Salaries and Wages - Regular	89,256.00	89,256.00	7,462.20	74,329.36	.00	14,926.64	16.72
1117-510	Salaries and Wages - Overtime	.00	.00	.00	3,658.82	.00	3,658.82	100.00
1121-510	Employer FICA Tax	6,828.00	6,828.00	566.27	5,923.68	.00	904.32	13.24
1123-510	VRS Contributions	9,533.00	9,533.00	796.96	7,938.36	.00	1,594.64	16.72
1124-510	Health Care Benefits	15,480.00	15,480.00	1,290.00	12,900.00	.00	2,580.00	16.66
1125-510	Group Life Insurance	1,062.00	1,062.00	88.80	884.52	.00	177.48	16.71
1203-510	Workshops and Conferences	.00	.00	.00	75.00	.00	75.00	100.00
1224-510	Information System Services	.00	.00	275.00	685.00	.00	685.00	100.00
1234-510	Telecommunications	9,000.00	9,000.00	1,679.71	18,553.61	.00	9,553.61	106.15
1241-510	Office Supplies	.00	.00	.00	1,089.16	.00	1,089.16	100.00

1/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # -100 EXPENSE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	PAGE #	%
1253-510	EXPENDITURES - GENERAL FUND	45,000.00	.00	.00	.00	.00	.00		
1253-510-602	Equipment Lease/Purchase/fr 21500	.00	31,204.00	.00	36,763.50	.00	5,559.50-		17.81-
1254-510	Equipment Purchase 911 PSAP Grt.	20,000.00	7,000.00	.00	5,500.91	.00	14,499.09		72.49
1255-510	Equipment Maintenance	7,100.00	7,100.00	.00	10.04	.00	7,089.96		99.85
1255-510-602	Maintenance Service Contract	.00	42,635.00	.00	42,635.00	.00	.00		.00
1258-510	Maint. Service Contr.- 911 PSAP Grt	.00	.00	.00	1,140.00	.00	1,140.00-		100.00-
1259-510	Computer Software/Applications	.00	.00	.00	883.71	.00	883.71-		100.00-
	Other Equipment Purchases	.00	.00	.00	212,970.67	.00	19,127.33		8.24
	--SUB TOTAL--	203,259.00	232,098.00	12,158.94	212,970.67	.00	25,759.88		24.54
51100-517	EXPENDITURES - GENERAL FUND	69,589.00	104,939.00	8,885.22	79,179.12	.00	1,978.00		24.60
1111-510	Salaries and Wages - Regular	5,324.00	8,037.95	680.09	6,059.95	.00	2,751.00		24.54
1121-510	Employer FICA Tax	7,432.00	11,207.38	948.94	8,456.38	.00	6,047.34		26.04
1123-510	VRS Contributions	15,480.00	23,220.00	1,900.38	17,172.66	.00	306.37		24.53
1124-510	Health Care Benefits	828.00	1,248.67	105.74	942.30	.00	36,842.59		24.78
1125-510	Group Life Insurance	98,653.00	148,653.00	12,520.37	111,810.41	.00	.00		.00
	--SUB TOTAL--	2,316,043.00	2,487,709.17	179,591.70	1,997,573.79	.00	490,135.38		19.70
51100-518	EXPENDITURES - GENERAL FUND	884,275.00	902,291.38	71,995.78	720,726.12	.00	181,565.26		20.12
	CONFINEMENT OF INMATES	600.00	600.00	50.00	3,960.03	.00	3,360.03-		560.00-
51500-551	EXPENDITURES - GENERAL FUND	15,000.00	15,000.00	1,915.94	13,064.84	.00	1,935.16		12.90
1111-510	Salaries and Wages - Regular	7,000.00	7,000.00	1,611.24	17,758.17	.00	10,758.17-		153.68-
1116-510	Other Pay	67,647.00	69,025.23	5,747.65	57,219.28	.00	11,805.95		17.10
1117-510	Sal. & Wages OT cleanup detail only	94,440.00	96,364.12	7,798.24	76,942.25	.00	19,421.87		20.15
1118-510	Salaries and Wages - Part-time	176,780.00	180,650.00	13,545.00	133,192.50	.00	47,457.50		26.27
1121-510	Employer FICA Tax	10,523.00	10,737.39	868.86	8,613.02	.00	2,124.37		19.78
1123-510	VRS Contributions	16,300.00	16,300.00	.00	16,445.69	.00	145.69-		.89-
1124-510	Health Care Benefits	1,000.00	1,000.00	.00	169.54	.00	830.46		83.04
1125-510	Group Life Insurance	600.00	600.00	.00	506.64	.00	93.36		15.56
1128-510	Worker's Comp - Self Insured	1,200.00	1,200.00	.00	.00	.00	1,200.00		100.00
1204-510	Lodging	2,000.00	2,000.00	179.56	1,115.60	.00	884.40		44.22
1205-510	Mileage-Training/Conferences	120,767.00	120,767.00	19,530.27	113,345.56	.00	7,421.44		6.14
1207-510	Inmate Pay	1,500.00	1,500.00	488.60	755.16	.00	744.84		49.65
1215-510	Other Professional Services	3,000.00	3,000.00	442.63	2,726.94	.00	273.06		9.10
1229-510	Postage	1,000.00	1,000.00	250.85	3,914.48	.00	749.15		74.91
1231-510	Telecommunications	3,000.00	3,000.00	51.92	1,970.73	.00	914.48-		30.48-
1234-510	Advertising	3,000.00	3,000.00	177.46	1,970.73	.00	3,529.27		64.16
1235-510	Office Supplies	5,500.00	5,500.00	1,079.50	8,545.19	.00	45.19-		.53-
1241-510	Linens	8,500.00	8,500.00	559.01	1,174.25	.00	1,825.75		60.85
1243-510	Uniform Services	3,000.00	3,000.00	9,919.30	93,841.39	.00	29,158.61		23.70
1244-510	Law Enforcement Supplies	123,000.00	123,000.00	.00	2,844.78	.00	640.20		18.29
1245-510	Food Supplies	8,000.00	8,000.00	225.90	2,859.80	.00	5,155.22		64.44
1246-510	Janitorial Supplies	3,500.00	3,500.00	.00	2,553.00	.00	47.00		1.80
1247-510	Janitorial Supplies	2,600.00	2,600.00	.00	154.01	.00	1,154.01		115.40
1253-510	Equipment Lease/Purchase	1,000.00	1,000.00	46.99	844.10	.00	2,155.90		71.86
1255-510	Equipment Service Contract	3,000.00	3,000.00	.00	.00	.00	.00		.00
1259-510	Other Equipment Purchases	3,000.00	3,000.00	.00	.00	.00	.00		.00
1264-510	Gasoline/Mileage-Non Training/Conf.								

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MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L - ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	& REMAIN.
	EXPENDITURES - GENERAL FUND							
1265-510	Vehicle Maintenance & Repairs	4,000.00	4,000.00	138.40	2,010.18	.00	1,989.82	49.74
1272-510	Building Maintenance & Repairs	35,000.00	35,000.00	.00	9,310.14	.00	25,689.86	73.39
1273-510	Building Systems Main & Repairs	15,000.00	15,000.00	65.00	6,487.55	.00	8,512.45	56.74
1276-510	Electric	25,000.00	25,000.00	1,610.04	17,978.33	.00	7,021.67	28.08
1278-510	Oil	7,000.00	7,000.00	357.60	3,097.62	.00	3,902.38	55.74
1279-510	Propane Gas	15,000.00	15,000.00	974.57	7,916.01	.00	7,083.99	47.22
1293-510	Inmate Medical Expenses	110,000.00	110,000.00	2,437.86	58,690.48	.00	51,309.52	46.64
1299-510	Miscellaneous Others	5,000.00	5,000.00	393.99	1,653.97	.00	3,346.03	66.92
	--SUB TOTAL--	1,780,732.00	1,806,135.12	142,462.16	1,392,330.18	.00	413,804.94	22.91
	EXPENDITURES - GENERAL FUND	1,780,732.00	1,806,135.12	142,462.16	1,392,330.18	.00	413,804.94	22.91
	EXPENDITURES - GENERAL FUND							
	CIRCUIT COURT	4,096,775.00	4,293,844.29	322,053.86	3,389,903.97	.00	903,940.32	21.05
61100-611	EXPENDITURES - GENERAL FUND							
1212-610	Compensation Jury Commission	90.00	90.00	.00	90.00	.00	.00	.00
1213-610	Witness Fees	5,000.00	5,000.00	.00	5,665.61	.00	665.61	13.31
1214-610	Comp Court Administrator	25,800.00	25,800.00	2,162.06	13,935.26	.00	11,864.74	45.98
1217-610	Commission/Board Compensation	150.00	150.00	.00	150.00	.00	.00	.00
1223-610	Legal Services - Court Appt. Atty	5,500.00	5,500.00	131.38	974.81	.00	4,525.19	82.27
1231-610	Postage	.00	.00	.00	2,085.70	.00	2,085.70	100.00
1234-610	Telecommunications	2,000.00	2,000.00	233.19	2,386.60	.00	386.60	19.33
1241-610	Office Supplies	6,000.00	6,000.00	462.08	4,937.46	.00	1,062.54	17.70
1277-610	Water Services	250.00	250.00	.00	177.50	.00	72.50	29.00
	--SUB TOTAL--	44,790.00	44,790.00	2,988.71	30,402.94	.00	14,387.06	32.12
61100-612	GENERAL DISTRICT COURT							
1201-610	EXPENDITURES - GENERAL FUND							
1202-610	Organization Membership	250.00	250.00	.00	.00	.00	250.00	100.00
1203-610	Publ., Subsc., Books, Ref. Mat'l	700.00	700.00	.00	369.00	.00	119.00	47.60
1204-610	Workshops and Conferences	2,000.00	2,000.00	210.00	210.00	.00	490.00	70.00
1205-610	Lodging	100.00	100.00	900.63	4,492.17	.00	2,492.17	124.60
1206-610	Meals	1,500.00	1,500.00	14.63	14.63	.00	85.37	85.37
1207-610	Transportation	300.00	300.00	238.00	238.00	.00	1,500.00	100.00
1231-610	Mileage-Training/Conferences	75.00	75.00	.00	.00	.00	62.00	20.66
1234-610	Postage	8,000.00	8,000.00	569.90	6,615.21	.00	1,384.79	17.30
1241-610	Telecommunications	750.00	750.00	.00	20.49	.00	729.51	97.26
1251-610	Office Supplies	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1252-610	Computer & Printer Purchase	4,500.00	4,500.00	230.69	2,768.45	.00	1,731.55	38.47
1253-610	Equipment Lease/Rental	4,000.00	4,000.00	.00	.00	.00	4,000.00	100.00
1255-610	Equipment Lease/Purchase	300.00	300.00	.00	.00	.00	300.00	100.00
1277-610	Maintenance Service Contract	250.00	250.00	58.49	373.88	.00	123.88	49.55
	--SUB TOTAL--	23,975.00	23,975.00	2,222.34	15,101.83	.00	8,873.17	37.01
61100-613	SPECIAL MAGISTRATES							
1201-610	EXPENDITURES - GENERAL FUND							
1204-610	Organization Membership	25.00	25.00	.00	.00	.00	25.00	100.00
	Telecommunications	7,100.00	7,100.00	645.86	6,939.80	.00	160.20	2.25
	--SUB TOTAL--	7,125.00	7,125.00	645.86	6,939.80	.00	185.20	2.59
61100-614	JUV & DOM RELATIONS COURT							
229-610	EXPENDITURES - GENERAL FUND							
	Sixth Judicial CSU - VJCCCA	8,941.00	8,941.00	.00	4,470.50	.00	4,470.50	50.00



4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 EXPENSE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**  
 7/01/2015 - 4/30/2016

PAGE # 34

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
	EXPENDITURES - GENERAL FUND							
	--SUB TOTAL--							
	EXPENDITURES - GENERAL FUND	8,941.00	8,941.00	.00	4,470.50	.00	4,470.50	50.00
	EXPENDITURES - GENERAL FUND	84,831.00	84,831.00	5,856.91	56,915.07	.00	27,915.93	32.90
	EXPENDITURES - GENERAL FUND	84,831.00	84,831.00	5,856.91	56,915.07	.00	27,915.93	32.90
62100-621	CLERK OF COURTS							
1111-620	Salaries and Wages - Regular	240,199.00	194,901.12	19,566.84	15,207.00	.00	45,297.88	18.85
1121-620	Employer FICA Tax	18,861.00	18,861.00	1,526.76	2,089.74	.00	3,654.00	19.37
1123-620	VRS Contributions	24,585.00	24,585.00	2,089.74	2,089.74	.00	3,769.52	15.33
1124-620	Health Care Benefits	30,960.00	30,960.00	2,580.00	2,319.28	.00	4,515.00	14.58
1125-620	Group Life Insurance	2,740.00	2,740.00	232.84	164.76	.00	420.72	15.35
1126-620	Short & Long Term Disability Ins.	.00	.00	16.54	164.76	.00	164.76	100.00
1128-620	Worker's Comp - Self Insured	185.00	185.00	.00	192.76	.00	7.76	4.19
1201-620	Organization Membership	320.00	320.00	.00	320.00	.00	.00	.00
1222-620	Auditing Services	2,500.00	2,500.00	.00	2,071.20	.00	428.80	17.15
1231-620	Postage	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1233-620	Printing	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
1234-620	Telecommunications	2,000.00	2,000.00	371.31	1,865.45	.00	134.55	6.72
1236-620	Microfilming & Scanning Services	2,000.00	2,000.00	663.18	7,183.38	.00	1,816.62	20.18
1236-620-700	Microfilm, Rest. & Binding Record Gt	9,000.00	9,000.00	.00	12,000.00	.00	12,000.00	100.00
1241-620	Office Supplies	3,000.00	3,000.00	.00	2,048.21	.00	951.79	31.72
1252-620	Equipment Lease/Rental	2,500.00	2,500.00	192.10	1,921.00	.00	579.00	23.16
1252-620-700	Equipment - Record Grant	12,000.00	12,000.00	.00	4,490.00	.00	7,510.00	62.58
1254-620	Equipment Maintenance	2,000.00	2,000.00	455.90	1,158.90	.00	841.10	42.05
1255-620	Maintenance Service Contract	6,600.00	6,600.00	.00	5,100.00	.00	1,500.00	22.72
1277-620	Water Services	240.00	240.00	41.91	375.25	.00	135.25	56.35
1292-620	Bank/CC & Other Fees	1,000.00	1,000.00	96.73	1,111.63	.00	111.63	11.16
	Bank/CC & Other Fees	361,690.00	361,690.00	27,833.85	299,690.42	.00	61,999.58	17.14
	Bank/CC & Other Fees	361,690.00	361,690.00	27,833.85	299,690.42	.00	61,999.58	17.14
	EXPENDITURES - GENERAL FUND	361,690.00	361,690.00	27,833.85	299,690.42	.00	61,999.58	17.14
63100-631	COMMONWEALTH'S ATTORNEY							
1111-630	Salaries and Wages - Regular	309,921.00	323,211.00	24,494.16	268,446.65	.00	54,764.35	16.94
1117-630	Salaries and Wages - Overtime	1,500.00	1,500.00	.00	.00	.00	1,500.00	100.00
1118-630	Salaries and Wages - Part Time	12,000.00	12,000.00	.00	.00	.00	12,000.00	100.00
1121-630	Employer FICA Tax	23,709.00	23,709.00	1,847.94	18,807.19	.00	4,901.81	20.67
1123-630	VRS Contributions	33,100.00	33,100.00	2,615.98	27,648.22	.00	5,451.78	16.47
1124-630	Health Care Benefits	30,960.00	30,960.00	3,225.00	33,540.00	.00	2,580.00	8.33
1125-630	Group Life Insurance	3,688.00	3,688.00	291.48	3,080.72	.00	607.28	16.46
1126-630	Short & Long Term Disability Ins.	.00	.00	31.60	314.76	.00	314.76	100.00
1128-630	Worker's Comp - Self Insured	262.00	262.00	.00	244.46	.00	17.54	6.69
1201-630	Organization Membership	1,000.00	1,000.00	350.00	1,270.00	.00	270.00	27.00
1202-630	Pub., Subsc., Books, Ref. Mat'l	1,000.00	1,000.00	.00	687.40	.00	312.60	31.26
1203-630	Workshops and Conferences	1,000.00	1,000.00	.00	50.00	.00	950.00	95.00
1204-630	Lodging	2,000.00	2,000.00	310.38	1,233.36	.00	766.64	38.33
1205-630	Meals	400.00	400.00	.00	144.00	.00	256.00	64.00

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PAGE #

4/30/2016 Omnie L. Woodruff, Treasurer  
**FUND # - 100 EXPENSE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**  
 7/01/2015 - 4/30/2016

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	EXPENDITURES - GENERAL FUND							
1206-630	Transportation (exclude mileage)	300.00	300.00	.00	.00	.00	300.00	100.00
1207-630	Mileage-Training/Conferences	600.00	600.00	278.35	617.71	.00	17.71-	2.95-
1224-630	Information Systems Services	2,000.00	2,000.00	625.00	2,876.80	.00	876.80-	43.84-
1231-630	Postage	1,000.00	1,000.00	8.77	708.53	.00	291.47	29.14
1233-630	Printing	800.00	800.00	.00	843.66	.00	43.66-	5.45-
1234-630	Telecommunications	8,500.00	8,500.00	864.65	7,863.76	.00	636.24	7.48
1241-630	Office Supplies	2,000.00	2,000.00	.00	1,323.74	.00	676.26	33.81
1251-630	Computer & Printer Purchases	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
1252-630	Equipment Lease/Rental	250.00	250.00	.00	.00	.00	250.00	100.00
1255-630	Maintenance Service Contract	250.00	250.00	.00	177.96	.00	72.04	28.81
1258-630	Computer Software/Applications	350.00	350.00	72.00	72.00	.00	278.00	79.42
1264-630	Gasoline/Mileage-Non Training/Conf.	.00	.00	59.68	75.68	.00	75.68-	100.00-
1277-630	Water Services	125.00	125.00	.00	241.77	.00	116.77-	93.41-
1292-630	Bank/CC & Other Fees	.00	.00	.00	95.55	.00	95.55-	100.00-
1295-630	Insurance Services (Non Vehicle)	185.00	185.00	.00	.00	.00	185.00	100.00
	--SUB TOTAL--	437,900.00	451,190.00	35,074.99	370,363.92	.00	80,826.08	17.91
63100-632	EXPENDITURES - GENERAL FUND							
1111-630	Salaries and Wages - Regular	49,203.00	49,203.00	4,113.52	40,973.88	.00	8,229.12	16.72
1121-630	Employer FICA Tax	3,764.00	3,764.00	313.72	3,124.68	.00	639.32	16.98
1123-630	VRS Contributions	5,255.00	5,255.00	439.32	4,376.00	.00	879.00	16.72
1124-630	Health Care Benefits	7,740.00	7,740.00	645.00	6,450.00	.00	1,290.00	16.66
1125-630	Group Life Insurance	585.00	585.00	48.96	487.68	.00	97.32	16.63
1128-630	Worker's Comp - Self Insured	146.00	146.00	.00	43.68	.00	102.32	70.08
1203-630	Workshops and Conferences	75.00	75.00	.00	.00	.00	75.00	100.00
1231-630	Postage	200.00	200.00	.00	147.00	.00	53.00	26.50
1233-630	Printing	150.00	150.00	.00	154.00	.00	4.00-	2.66-
1234-630	Telecommunications	1,070.00	1,070.00	55.21	550.23	.00	519.77	48.57
1241-630	Office Supplies	600.00	600.00	.00	446.13	.00	153.87	25.64
	--SUB TOTAL--	68,788.00	68,788.00	5,615.73	56,753.28	.00	12,034.72	17.49
	EXPENDITURES - GENERAL FUND	506,688.00	519,978.00	40,690.72	427,117.20	.00	92,860.80	17.85
	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81000	HEALTH	506,688.00	519,978.00	40,690.72	427,117.20	.00	92,860.80	17.85
81100	HEALTH							
81100-800	HEALTH							
	New Budget Request from Other Agen.	.00	.00	.00	.00	.00	.00	.00
81100-801	HEALTH							
2110-810	Cater Health District	176,489.00	176,489.00	44,122.25	176,489.00	.00	.00	.00
	--SUB TOTAL--	176,489.00	176,489.00	44,122.25	176,489.00	.00	.00	.00
81100-802	HEALTH							
	Central VA Health Planning Agency	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
81100-803	HEALTH							
2110-810	Old Dominion Emerg. Medical Serv.	982.00	982.00	.00	982.00	.00	.00	.00
	--SUB TOTAL--	982.00	982.00	.00	982.00	.00	.00	.00
81100-804	HEALTH							
	Hospitalization	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00

1/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 EXPENSE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**

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IAJOR ACCT#	DESCRIPTION	7/01/2015 - 4/30/2016 BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	HEALTH							
81100-805	District 19 Community Services Bd	64,499.00	64,499.00	.00	64,499.00	.00	.00	.00
110-810	--SUB TOTAL--	64,499.00	64,499.00	.00	64,499.00	.00	.00	.00
	HEALTH							
81300	COMMUNITY SUPPORT SERVICES							
81300-811	Crater Area Aging	7,060.00	7,060.00	.00	7,060.00	.00	.00	.00
2110-810	--SUB TOTAL--	7,060.00	7,060.00	.00	7,060.00	.00	.00	.00
81300-812	Sussex SS Christmas Program	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
2110-810	--SUB TOTAL--	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
81300-813	Tri City Literacy Council	.00	.00	.00	.00	.00	.00	.00
	COMMUNITY SUPPORT SERVICES							
81300-814	The Improvement Assoc	64,000.00	64,000.00	.00	64,000.00	.00	.00	.00
2110-810	--SUB TOTAL--	64,000.00	64,000.00	.00	64,000.00	.00	.00	.00
81300-815	Crater Disability Services Board	.00	.00	.00	.00	.00	.00	.00
	COMMUNITY SUPPORT SERVICES							
81300-816	Red Cross	2,000.00	2,000.00	.00	2,000.00	.00	.00	.00
2110-810	--SUB TOTAL--	2,000.00	2,000.00	.00	2,000.00	.00	.00	.00
81300-817	Adult Act. Svcs. Bd. Emp Susx Grvl	.00	.00	.00	.00	.00	.00	.00
	COMMUNITY SUPPORT SERVICES							
81300-818	Cheroenhaka Heritage Foundation	.00	.00	.00	.00	.00	.00	.00
	COMMUNITY SUPPORT SERVICES							
81300-819	Disaster Relief	.00	.00	.00	.00	.00	.00	.00
	COMMUNITY SUPPORT SERVICES							
81300-820	Virginia Legal Aid Society	1,049.00	1,049.00	.00	1,049.00	.00	.00	.00
2110-810	--SUB TOTAL--	1,049.00	1,049.00	.00	1,049.00	.00	.00	.00
81300-821	Surry Area Free Clinic	.00	.00	.00	.00	.00	.00	.00
	COMMUNITY SUPPORT SERVICES							
81300-822	VA Cooperative Extension	71,838.00	74,819.00	17,764.36	60,883.47	.00	13,935.53	18.62
2110-810	--SUB TOTAL--	71,838.00	74,819.00	17,764.36	60,883.47	.00	13,935.53	18.62
81300-823	Chowan Basin Soil & Water Conserv.	3,355.00	3,355.00	.00	3,355.00	.00	.00	.00
2110-810	--SUB TOTAL--	3,355.00	3,355.00	.00	3,355.00	.00	.00	.00
81300-824	South Centre Corr. Res Con & Dev Co	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
2110-810	--SUB TOTAL--	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
81300-828	Job Connection/Information Site	.00	.00	.00	.00	.00	.00	.00
	COMMUNITY SUPPORT SERVICES							
81300-829	Chowan Basin Proj. / City Franklin	7,200.00	7,200.00	.00	7,200.00	.00	.00	.00
2110-810	--SUB TOTAL--	7,200.00	7,200.00	.00	7,200.00	.00	.00	.00

4/30/2016 Omnie L. Woodruff, Treasurer  
**FUND # - 100 EXPENSE**  
 SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**  
 7/01/2015 - 4/30/2016

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
81300-830	COMMUNITY SUPPORT SERVICES							
	---SUB TOTAL---	.00	.00	.00	.00	.00	.00	.00
81300-831	COMMUNITY SUPPORT SERVICES							
	---SUB TOTAL---	.00	.00	17,764.36	145,547.47	.00	16,935.53	10.42
81400	LIBRARY/CULTURAL							
81400-825	Wakefield Foundation	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
2110-810	---SUB TOTAL---	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
81400-826	Blackwater/Regional Library	163,567.00	163,567.00	40,891.75	163,567.00	.00	.00	.00
2110-810	---SUB TOTAL---	163,567.00	163,567.00	40,891.75	163,567.00	.00	.00	.00
81400-827	MBC Museum	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
2110-810	---SUB TOTAL---	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
	LIBRARY/CULTURAL	183,567.00	183,567.00	40,891.75	183,567.00	.00	.00	.00
81500	EDUCATIONAL							
81500-831	John Tyler Community College	1,000.00	1,000.00	.00	1,000.00	.00	.00	.00
2110-810	---SUB TOTAL---	1,000.00	1,000.00	.00	1,000.00	.00	.00	.00
81500-832	Virginia State University	.00	.00	.00	.00	.00	.00	.00
	EDUCATIONAL	4,000.00	4,000.00	.00	4,000.00	.00	.00	.00
81500-833	Southside Virginia Education Center	4,000.00	4,000.00	.00	4,000.00	.00	.00	.00
2110-810	---SUB TOTAL---	5,000.00	5,000.00	.00	5,000.00	.00	.00	.00
81600	RECREATIONAL							
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00	.00	6,000.00	.00	.00	.00
2110-810	---SUB TOTAL---	6,000.00	6,000.00	.00	6,000.00	.00	.00	.00
81600-841	Sussex County Young Men Ath. Center	.00	.00	.00	.00	.00	.00	.00
81600-842	Jarratt Rec Assoc	.00	.00	.00	.00	.00	.00	.00
	RECREATIONAL	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
2110-810	---SUB TOTAL---	10,000.00	10,000.00	.00	10,000.00	.00	.00	.00
81600-844	Southeast 4-H Center	.00	.00	.00	.00	.00	.00	.00
	RECREATIONAL	.00	.00	.00	.00	.00	.00	.00
81600-845	Waverly Youth Association	.00	.00	.00	.00	.00	.00	.00
81600-846	Town Projects	.00	.00	.00	.00	.00	.00	.00
	RECREATIONAL	19,000.00	19,000.00	.00	19,000.00	.00	19,000.00	100.00
81600-847	Recreation - Unallocated Acct.	19,000.00	19,000.00	.00	19,000.00	.00	19,000.00	100.00
2110-810	---SUB TOTAL---	35,000.00	35,000.00	.00	16,000.00	.00	19,000.00	54.28
	RECREATIONAL							

AJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
81800	ECONOMIC DEVELOPMENT							
81800-860	ECONOMIC DEVELOPMENT	9,790.00	9,790.00	.00	9,790.00	.00	.00	.00
110-810	Crater Planning District Commission	9,790.00	9,790.00	.00	9,790.00	.00	.00	.00
	--SUB TOTAL--							
81800-861	ECONOMIC DEVELOPMENT						500.00	100.00
110-810	IDA	500.00	500.00	.00	.00	.00	500.00	100.00
	--SUB TOTAL--							
81800-862	ECONOMIC DEVELOPMENT							
2110-810	Virginia's Gateway Region	27,050.00	27,050.00	.00	27,050.00	.00	.00	.00
	--SUB TOTAL--							
81800-863	ECONOMIC DEVELOPMENT							
	Crater Criminal Just. Acad/Sh Bud.	27,050.00	27,050.00	.00	27,050.00	.00	.00	.00
	--SUB TOTAL--							
81800-864	ECONOMIC DEVELOPMENT							
	VJCCCA moved to Sh. 51100 Oth Prof	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--							
81800-865	ECONOMIC DEVELOPMENT							
	IDA of Mineral Industry	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--							
81800-868	ECONOMIC DEVELOPMENT							
	Wakefield Airport Commission	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--							
81800-869	ECONOMIC DEVELOPMENT							
2110-810	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
	--SUB TOTAL--							
81800-870	ECONOMIC DEVELOPMENT							
	Wav. Indust. Bldg Proj--Tobacco Com	3,000.00	3,000.00	.00	3,000.00	.00	.00	.00
	--SUB TOTAL--							
81800-871	ECONOMIC DEVELOPMENT							
	Woodfuel Dev. Loan fr DHCD CED10-20	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--						500.00	1.23
	ECONOMIC DEVELOPMENT	40,340.00	40,340.00	.00	39,840.00	.00	500.00	1.23
	CONTRIBUTIONS TO OUTSIDE AGENCIES	665,379.00	668,360.00	102,778.36	631,924.47	.00	36,435.53	5.45
93100	TRANSFERS TO OTHER FUNDS							
0105	Transfer To VPA/DSS Fund	410,230.00	358,533.00	29,234.77	219,846.64	.00	138,686.36	38.68
0110	Trf To CSA Fund 23.87% match	158,000.00	209,697.00	13,166.67	183,363.70	.00	26,333.30	12.55
0115	Trf Local Match to BJA Grant Exp	.00	211.00	.00	211.00	.00	.00	.00
0251	Transfer To School Fund	7,959,170.00	8,032,350.29	575,239.04	4,787,849.41	.00	3,244,500.88	40.39
0302	Trf to Cap. Improvement & Cp FD	250,000.00	483,832.00	.00	17,000.00	.00	466,832.00	96.48
0305	Transfer to Mega-Site Indust Park	.00	5,114.00	.00	.00	.00	5,114.00	100.00
	TRANSFERS TO OTHER FUNDS	8,777,400.00	9,089,737.29	617,640.48	5,208,270.75	.00	3,881,466.54	42.70
93200	EXP ACCOUNT NON DEPARTMENT							
9401	Contingency Account	25,000.00	11,710.00	.00	.00	.00	11,710.00	100.00
	EXP ACCOUNT NON DEPARTMENT	25,000.00	11,710.00	.00	.00	.00	11,710.00	100.00
	TRANSFERS TO OTHER FUNDS	8,802,400.00	9,101,447.29	617,640.48	5,208,270.75	.00	3,893,176.54	42.77
95000	DEBT SERVICE							
9130	Middle School Literary Loan Fund	486,676.00	486,676.00	.00	486,676.23	.00	.23	.00
9200	D.S.for High Sch. VFSA & Lit. Loan	936,329.00	936,329.00	.00	936,329.19	.00	.19	.00
9310	QZAB 2005 Bonds 12/30/05	58,270.00	58,270.00	.00	58,270.00	.00	.00	.00

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4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 100 EXPENSE**

SUSSEX COUNTY  
**GENERAL FUND - DETAIL EXPENDITURE SUMMARY**

MAJOR ACCT#	DESCRIPTION	7/01/2015 BUDGET AMOUNT	4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	DEBT SERVICE							
9320	QZAB 2006 bonds 6-06	109,203.00	109,203.00	.00	109,203.25	.00	.25-	.00
9330	DHCD Loan-WoodFuel Dev Reimb 3.54%	93,438.00	93,438.00	23,359.47	93,437.88	.00	.12	.00
9410	Elem. School VPSA 2012 Debt Service	415,471.00	415,471.00	.00	415,467.50	.00	3.50	.00
	DEBT SERVICE	2,099,387.00	2,099,387.00	23,359.47	2,099,384.05	.00	2.95	.00
	DEBT SERVICE	2,099,387.00	2,099,387.00	23,359.47	2,099,384.05	.00	2.95	.00
99900	NON DEPARTMENTAL							
1128	Worker's Comp - Self Ins Unemploy C	.00	.00	2,454.56	2,454.56	.00	2,454.56-	100.00-
2210	Rev Refund WoodFuel Developers	106,661.00	106,661.00	.00	.00	.00	106,661.00	100.00
	NON DEPARTMENTAL	106,661.00	106,661.00	2,454.56	2,454.56	.00	104,206.44	97.69
	NON DEPARTMENTAL	106,661.00	106,661.00	2,454.56	2,454.56	.00	104,206.44	97.69
	--FUND TOTAL--	21,407,955.00	21,976,490.94	1,484,205.38	15,742,174.10	.00	6,234,316.84	28.36

Bank / B

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4/30/2016 Onnie L. Woodruff, Treasurer

FUND #-135 REVENUE

SUSSEX COUNTY

RCPF FUND - DETAIL REVENUE SUMMARY

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
999	REVENUE - CP / DS RESERVE FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	.00	.00	727.00	1,833.00	1,833.00-	100.00-
0001	Interest on Investments Reg RCPF	.00	.00	727.00	1,833.00	1,833.00-	100.00-
	REVENUE FROM USE OF MONEY						
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	727.00	1,833.00	1,833.00-	100.00-
19000	RECOVERED COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24040	OTHER CATEGORICAL AID						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFER FROM OTHER FUNDS	.00	.00	727.00	1,833.00	1,833.00-	100.00-
	---FUND TOTAL---						



4/30/2016 Onnie L. Woodruff, Treasurer  
**FUND # - 135 EXPENSE**

SUSSEX COUNTY  
**RESERVE CAPITAL PROJECT FUND - DETAIL EXPENDITURE SUMMARY**

PAGE # 41

MAJOR ACCT#	DESCRIPTION	7/01/2015 BUDGET AMOUNT	4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	-D E T A I L- ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
	EXPENDITURES - RESERVE FOR CP/DS FD							
	TRANSFER TO OTHER FUNDS							
93100	Transfer to Capital Projects Fund	20,000.00	123,718.00	.00	212,289.00	.00	88,571.00-	71.59-
0302	Trf to Mega Site Indust. Park	.00	92,150.00	17,789.12	25,149.12	.00	67,000.88	72.70
0305	TRANSFER TO OTHER FUNDS	20,000.00	215,868.00	17,789.12	237,438.12	.00	21,570.12-	9.99-
	TRANSFER TO OTHER FUNDS	20,000.00	215,868.00	17,789.12	237,438.12	.00	21,570.12-	9.99-
	--FUND TOTAL--	20,000.00	215,868.00	17,789.12	237,438.12	.00	21,570.12-	9.99-

1/30/2016 *GL060* Onnie L. Woodruff, Treasurer		SUSSEX COUNTY		PAGE #		4/2	
FUND # - 302 REVENUE		CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY		- D E T A I L -		- D E T A I L -	
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	7/01/2015 - 4/30/2016 APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
3001	Interest Earned on Bank Deposits	.00	.00	283.00	638.00	638.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	283.00	638.00	638.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	283.00	638.00	638.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
0005	Courthouse Maintenance Fees (CHMF)	35,500.00	.00	.00	.00	.00	.00
	COURT COSTS	35,500.00	.00	.00	.00	.00	.00
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	250,000.00	317,175.00	.00	.00	317,175.00	100.00
0135	Transfer From - Reserve for CP/DS	20,000.00	290,375.00	.00	229,289.00	61,086.00	21.03
0999	Trf in fr Fd. 999 Escrow Acct	400,000.00	400,000.00	.00	.00	400,000.00	100.00
	FUND TRANSFERS	670,000.00	1,007,550.00	.00	229,289.00	778,261.00	77.24
	NON-REVENUE RECEIPTS	670,000.00	1,007,550.00	.00	229,289.00	778,261.00	77.24
	--FUND TOTAL--	705,500.00	1,007,550.00	283.00	229,927.00	777,623.00	77.17

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PAGE #

-D E T A I L-

UNENCUMBERED BALANCE

ENCUMBRANCE AMOUNT

Y-T-D AMOUNT

CURRENT AMOUNT

BUDGET AMOUNT

APPR. AMOUNT

7/01/2015 - 4/30/2016

SUSSEX COUNTY EXPENDITURE SUMMARY

\*GL060\* Onnie L. Woodruff, Treasurer

FUND # - 302 EXPENDITURES - CAPITAL PROJECT FD

-D E T A I L-

MAJOR ACCT #

DESCRIPTION

EXPENDITURES - CAPITAL PROJECT FD

CAPITAL PROJECTS

MAJOR ACCT #	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUCTURE							
91201	REPLACE E911 EQUIPMENT							
91300	VEHICLES							
0001	Fire Truck	400,000.00	400,000.00	.00	.00	.00	400,000.00	100.00
0002	Rescue Vehicle - Ambulance	165,000.00	.00	.00	.00	.00	.00	.00
0011	Sheriff Patrol Vehicle	105,000.00	105,000.00	.00	.00	.00	105,000.00	100.00
	VEHICLES	670,000.00	505,000.00	.00	.00	.00	505,000.00	100.00
91500	MISCELLANEOUS PROJECTS							
		670,000.00	505,000.00	.00	.00	.00	505,000.00	100.00
93100	CAPITAL IMPROVEMENT PLAN							
0999	TRANSFERS TO OTHER FUNDS	.00	20,000.00	.00	20,000.00	.00	.00	.00
	Trf out to Fd 999 Escrow Acct.	.00	20,000.00	.00	20,000.00	.00	.00	.00
	TRANSFERS TO OTHER FUNDS	.00	20,000.00	.00	20,000.00	.00	.00	.00
94000	TRANSFERS TO OTHER FUNDS							
94000-120	CAPITAL PROJECTS							
	Jarratt Senior Center	.00	.00	.00	.00	.00	.00	.00
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	3,559,429.00	1,080.00	1,341,444.21	.00	2,217,984.79	62.31
	COMMUNICATIONS	.00	3,559,429.00	1,080.00	1,341,444.21	.00	2,217,984.79	62.31
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	.00	257,550.00	.00	8,233.15	.00	249,316.85	96.80
8216	Hist, Courthouse Roof Replacement	.00	104,160.00	.00	89,363.00	.00	14,797.00	14.20
	RENOVATION OF COUNTY BLDGS	.00	361,710.00	.00	97,596.15	.00	264,113.85	73.01
94500	SCHOOL PROJECTS							
94700	ANIMAL POUND BLDG & COMPLEX							
94800	WASTE SITE PURCHASE							
8212	Purchase of Waste Site	.00	100,000.00	.00	95,487.45	.00	4,512.55	4.51
	WASTE SITE PURCHASE	.00	100,000.00	.00	95,487.45	.00	4,512.55	4.51
94900	COMMONWEALTH ATTYN OFFICE BLDG							
0501	IT & Other Construction Cost	.00	.00	.00	8,706.16	.00	8,706.16	100.00
	COMMONWEALTH ATTYN OFFICE BLDG	.00	.00	.00	8,706.16	.00	8,706.16	100.00
	CAPITAL PROJECTS	.00	4,021,139.00	1,080.00	1,543,233.97	.00	2,477,905.03	61.62

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4/30/2016 \*GL060\* Omnie L. Woodruff, Treasurer  
**FUND #-302 EXPENDITURES - CAPITAL PROJECT FD**

SUSSEX COUNTY  
**EXPENDITURE SUMMARY**  
 7/01/2015 - 4/30/2016

PAGE #

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	-D E T A I L- UNENCUMBERED BALANCE	REMAIN.
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	---FUND TOTAL---	670,000.00	4,546,139.00	1,080.00	1,563,233.97		2,982,905.03	65.61

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5/03/2016 \*GLO60\*  
 FUND #-305 REVENUE - MEGA SITE INDUST. PARK  
 -D E T A I L-

SUSSEX COUNTY  
 REVENUE SUMMARY  
 7/01/2015 - 4/30/2016

TIME 13:23  
 -D E T A I L-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - MEGA SITE INDUST. PARK	.00	875,378.00	160,102.10	226,353.93	649,024.07	74.14
10000	REVENUE FROM LOCAL SOURCE	.00	875,378.00	160,102.10	226,353.93	649,024.07	74.14
15000	REVENUE FROM USE OF MONEY/PROPERTY	.00					
18990	MISCELLANEOUS	.00					
20000	REVENUE FROM THE COMMONWEALTH	.00					
24000	CATEGORICAL AID - STATE	.00					
24040	CATEGORICAL AID - OTHER	.00					
0016	Tobacco Com. Mega Site Pr.k.(TOBCCMS)	.00					
	CATEGORICAL AID - OTHER	.00	875,378.00	160,102.10	226,353.93	649,024.07	74.14
40000	CATEGORICAL AID - STATE	.00					
41000	OTHER FINANCING SOURCES	.00					
41040	NON-REVENUE RECEIPTS	.00					
41040	PROCEEDS FROM INDEBTNESS	.00					
41050	TRANSFER FROM OTHER FUNDS	.00	5,114.00	.00	.00	5,114.00	100.00
0100	Transfer from Gen Fund (100)	.00	92,150.00	17,789.12	25,149.12	67,000.88	72.70
0135	Transfer from RCPF (135)	.00	97,264.00	17,789.12	25,149.12	72,114.88	74.14
	TRANSFER FROM OTHER FUNDS	.00					
	NON-REVENUE RECEIPTS	.00	97,264.00	17,789.12	25,149.12	72,114.88	74.14
	---FUND TOTAL---	.00	972,642.00	177,891.22	251,503.05	721,138.95	74.14

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TIME 13:23

-D E T A I L-

SUSSEX COUNTY

EXPENDITURE SUMMARY

7/01/2015 - 4/30/2016

\*GLO60\*

5/03/2016

FUND #-305

EXPENDITURES - MEGA SITE

-D E T A I L-

MAJOR ACCT#

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - MEGA SITE							
91400	EXPENDITURES - MEG SITE	.00	972,642.00	57,300.00	239,403.92	.00	733,238.08	75.38
0101	Professional Service - Land Dev.	.00	972,642.00	57,300.00	239,403.92	.00	733,238.08	75.38
	EXPENDITURES - MEG SITE	.00	972,642.00	57,300.00	239,403.92	.00	733,238.08	75.38
	--FUND TOTAL--	.00	972,642.00	57,300.00	239,403.92	.00	733,238.08	75.38

# *Community Development*



*May 19, 2016*

*Monthly Report*





## MEMORANDUM

DATE: May 10, 2016  
 TO: Vandy Jones, Deputy County Administrator  
 FROM: Andre M. Greene, Director of Community Development *AMG*  
 SUBJECT: April 2016 - Monthly Report

Please accept this as the April 2016 update for the Community Development Department.

- April 2016

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
25	13	3	8	82	\$478,967	\$7,816.91

- March 2015

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
11	6	2	3	57	\$260,784	\$7,481.92

- Several permits issued for repairs due to the tornado.
- Waste Management Leachate Plant – Permits issued for the concrete tanks. Construction has begun.
- Waste Management Leachate Plant – Permits issued for the two building foundations. Foundation plans approved and foundation permits issued.
- Waste Management Leachate Plant – Plans re-submitted for the two steel buildings (shell only). Awaiting re-submittal.
- Waste Management Leachate Plant – Five steel tanks – Plans approved and permits issued.

## MEMORANDUM CONT.

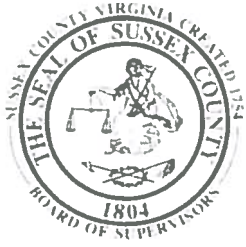
- Waste Management Leachate Plant – Plans submitted for underground electrical – Plans Approved
- Waste Management Leachate Plant – Building/Process Electrical plans submitted.
- IndMar Coating – Submitted plans for a new commercial building. Plans approved and permits issued.
- Improvement Association – Plans for new commercial office and educational building have been submitted
- Davis Oil – Plans for a Convenience Store and Wendy’s tenant space were re- submitted for review.
- Wakefield Municipal Airport – Fuel Farm permits issued and inspections being performed.
- Town of Wakefield – Installing an exterior egress stairway due to installation of chairlift located in the stairway inside the building. Plans have been submitted, approved, and permits issued.
- Hunting Quarter Church – Construction has begun. Inspections being performed.
- Christian Outreach Ministries – Construction has begun. Inspections being performed.
- Bethesda Church – Awaiting re-submittal of plans.

### **Site Plan/Erosion and Sediment Control**

- Church of JCLDS Wakefield – Plans approved for parking lot.
- Davis Oil – (Convenience Store and off site area). Inspections being performed.
- Waste Management – Construction has begun. Inspections being performed.
- Improvement Association – Plans for new commercial office and educational building have been submitted.
- One (2) pre-construction meetings was held with a property owners.

### **Planning/Zoning/Community Development**

- Nine (9) zoning permits were issued.
- One (1) plat was approved.
- Staff attended and facilitated a regular meeting of the Sussex County Planning Commission on April 4, 2016.
- Staff presented public hearing items at the Board of Supervisors meeting on April 21, 2016.
- Staff updated the County-wide Goals and Objectives sections of the Comprehensive Plan.
- Staff attended a meeting with Surry County’s Director of Community Development to discuss Surry’s broadband project.
- CAMS training, a management team meeting, and community meeting for the Pocahontas Neighborhood Improvement Project was held on April 19, 2016.



7.05

# Sussex County

## Environmental



### Monthly Report

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May 19, 2016  
Board Meeting

George Taylor  
Environmental Inspections Supervisor



# Origin / Material Summary Report

## Atlantic Waste Disposal: S05136 (USA)

Date 04/01/2016 12:00 AM to 04/30/2016 11:59 PM  
 Customer: All | Operation Type: All | Ticket Type: All | Customer Type: All | PMT Category: All | Profile:

Origin	Material	Loads	Yards	Tons	Material Rev	Tax Rev	Surch. Rev	Total
DC	Special Misc-Tons	2	0.0	41.64	\$938.98	\$0.00	\$0.00	\$938.98
<b>Origin Total</b>		<b>2</b>	<b>0.0</b>	<b>41.64</b>	<b>\$938.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$938.98</b>
DE	Special Misc-Tons	17	0.0	127.56	\$3,831.59	\$0.00	\$2.35	\$3,833.94
<b>Origin Total</b>		<b>17</b>	<b>0.0</b>	<b>127.56</b>	<b>\$3,831.59</b>	<b>\$0.00</b>	<b>\$2.35</b>	<b>\$3,833.94</b>
MD	Sludge Indus-Tons	11	0.0	240.67	\$6,823.00	\$0.00	\$1,149.66	\$7,972.66
MD	Special Misc-Tons	5	0.0	116.56	\$3,904.77	\$0.00	\$800.89	\$4,705.66
<b>Origin Total</b>		<b>16</b>	<b>0.0</b>	<b>357.23</b>	<b>\$10,727.77</b>	<b>\$0.00</b>	<b>\$1,950.55</b>	<b>\$12,678.32</b>
NC	MSWT	97	0.0	2083.67	\$57,712.27	\$0.00	\$5,300.93	\$63,013.20
<b>Origin Total</b>		<b>97</b>	<b>0.0</b>	<b>2083.67</b>	<b>\$57,712.27</b>	<b>\$0.00</b>	<b>\$5,300.93</b>	<b>\$63,013.20</b>
NJ	Auto Fluff-Tons	124	0.0	9748.30	\$134,234.17	\$0.00	\$0.00	\$134,234.17
<b>Origin Total</b>		<b>124</b>	<b>0.0</b>	<b>9748.30</b>	<b>\$134,234.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$134,234.17</b>
NY	MSWT	2778	0.0	63032.41	\$1,441,960.42	\$0.00	\$13,679.61	\$1,455,640.03
<b>Origin Total</b>		<b>2778</b>	<b>0.0</b>	<b>63032.41</b>	<b>\$1,441,960.42</b>	<b>\$0.00</b>	<b>\$13,679.61</b>	<b>\$1,455,640.03</b>
SUSS BUS	MSWT	19	0.0	133.88	\$0.00	\$0.00	\$0.00	\$0.00
<b>Origin Total</b>		<b>19</b>	<b>0.0</b>	<b>133.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
SUSS RES	CDTC	1	0.0	4.70	\$0.00	\$0.00	\$0.00	\$0.00
SUSS RES	MSWT	280	0.0	794.33	\$0.00	\$0.00	\$0.00	\$0.00
<b>Origin Total</b>		<b>281</b>	<b>0.0</b>	<b>799.03</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
VA	Auto Fluff-Tons	114	0.0	2273.13	\$31,300.98	\$0.00	\$0.00	\$31,300.98
VA	CDTC	42	0.0	148.43	\$6,047.01	\$0.00	\$975.19	\$7,022.20
VA	MSWT	583	0.0	10013.57	\$184,482.84	\$0.00	\$26,753.40	\$211,236.24
VA	OLCHT	3633	0.0	97890.84	\$0.00	\$0.00	\$0.00	\$0.00
VA	SludgeIndus-Tons	110	0.0	2495.20	\$81,532.19	\$0.00	\$15,113.23	\$96,645.42
VA	Special Misc-Tons	14	0.0	147.03	\$3,686.94	\$0.00	\$440.66	\$4,127.60
<b>Origin Total</b>		<b>4496</b>	<b>0.0</b>	<b>112968.20</b>	<b>\$307,049.96</b>	<b>\$0.00</b>	<b>\$43,282.48</b>	<b>\$350,332.44</b>
<b>Ticket Totals</b>		<b>7830</b>	<b>0.0</b>	<b>189291.92</b>	<b>\$1,956,455.16</b>	<b>\$0.00</b>	<b>\$64,215.92</b>	<b>\$2,020,671.08</b>



# Origin / Material Summary Report

## Atlantic Waste Disposal: S05136 (USA)

Date 03/01/2016 12:00 AM to 03/31/2016 11:59 PM  
 Customer: All | Operation Type: All | Ticket Type: All | Customer Type: All | PMT Category: All | Profile:

Origin	Material	Loads	Yards	Tons	Material Rev	Tax Rev	Surch. Rev	Total
DC	Special Misc-Tons	2	0.0	40.10	\$822.06	\$0.00	\$0.00	\$822.06
<b>Origin Total</b>		<b>2</b>	<b>0.0</b>	<b>40.10</b>	<b>\$822.06</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$822.06</b>
DE	Special Misc-Tons	3	0.0	23.39	\$701.70	\$0.00	\$0.00	\$701.70
<b>Origin Total</b>		<b>3</b>	<b>0.0</b>	<b>23.39</b>	<b>\$701.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$701.70</b>
MD	Sludge Indus-Tons	4	0.0	81.41	\$2,307.98	\$0.00	\$388.90	\$2,696.88
MD	Sludgelndus-Tons	5	0.0	120.59	\$3,075.06	\$0.00	\$624.24	\$3,699.30
<b>Origin Total</b>		<b>9</b>	<b>0.0</b>	<b>202.00</b>	<b>\$5,383.04</b>	<b>\$0.00</b>	<b>\$1,013.14</b>	<b>\$6,396.18</b>
NC	MSWT	149	0.0	3210.91	\$78,216.32	\$0.00	\$6,448.63	\$84,664.95
NC	Special Misc-Each Drum	1	0.0	0.20	\$60.00	\$0.00	\$12.16	\$72.16
NC	Special Misc-Tons	4	0.0	21.06	\$655.81	\$0.00	\$125.68	\$781.49
<b>Origin Total</b>		<b>154</b>	<b>0.0</b>	<b>3232.17</b>	<b>\$78,932.13</b>	<b>\$0.00</b>	<b>\$6,586.47</b>	<b>\$85,518.60</b>
NJ	Auto Fluff-Tons	194	0.0	15526.78	\$213,803.87	\$0.00	\$0.00	\$213,803.87
NJ	Special Misc-Tons	1	0.0	9.33	\$296.23	\$0.00	\$0.00	\$296.23
<b>Origin Total</b>		<b>195</b>	<b>0.0</b>	<b>15536.11</b>	<b>\$214,100.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$214,100.10</b>
NY	MSWT	3076	0.0	67712.94	\$1,543,251.88	\$0.00	\$16,066.62	\$1,559,318.50
<b>Origin Total</b>		<b>3076</b>	<b>0.0</b>	<b>67712.94</b>	<b>\$1,543,251.88</b>	<b>\$0.00</b>	<b>\$16,066.62</b>	<b>\$1,559,318.50</b>
SUSS BUS	MSWT	21	0.0	143.50	\$0.00	\$0.00	\$0.00	\$0.00
<b>Origin Total</b>		<b>21</b>	<b>0.0</b>	<b>143.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
SUSS RES	CDTC	14	0.0	62.47	\$0.00	\$0.00	\$0.00	\$0.00
SUSS RES	MSWT	253	0.0	728.56	\$0.00	\$0.00	\$0.00	\$0.00
SUSS RES	WBRS	91	0.0	117.31	\$0.00	\$0.00	\$0.00	\$0.00
<b>Origin Total</b>		<b>358</b>	<b>0.0</b>	<b>908.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
VA	Auto Fluff-Tons	90	0.0	1845.90	\$25,418.06	\$0.00	\$0.00	\$25,418.06
VA	CDTC	4	0.0	7.51	\$379.01	\$0.00	\$75.33	\$454.34
VA	MSWT	524	0.0	8238.21	\$159,563.22	\$0.00	\$21,883.00	\$181,446.22
VA	OLCHT	4017	0.0	105321.76	\$0.00	\$0.00	\$0.00	\$0.00
VA	Sludge Indus-Tons	1	0.0	3.72	\$175.77	\$0.00	\$29.35	\$205.12
VA	Sludgelndus-Tons	36	0.0	682.66	\$21,481.76	\$0.00	\$3,494.20	\$24,975.96
VA	Special Misc-Tons	26	0.0	354.54	\$9,276.85	\$0.00	\$1,371.38	\$10,648.23
<b>Origin Total</b>		<b>4698</b>	<b>0.0</b>	<b>116454.30</b>	<b>\$216,294.67</b>	<b>\$0.00</b>	<b>\$26,853.26</b>	<b>\$243,147.93</b>



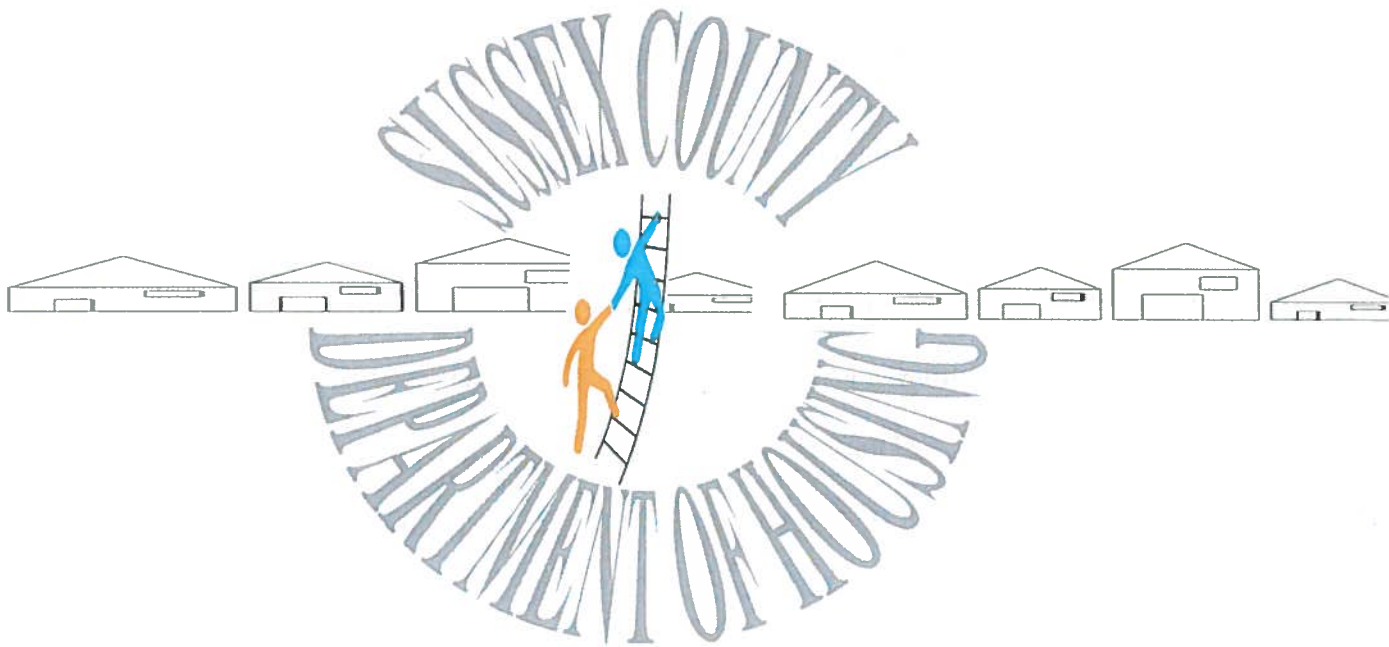
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Date 03/01/2016 12:00 AM to 03/31/2016 11:59 PM  
 Customer: All | Operation Type: All | Ticket Type: All | Customer Type: All | PMT Category: All | Profile:

Origin	Material	Loads	Yards	Tons	Material Rev	Tax Rev	Surch. Rev	Total
		8516	0.0	204252.85	\$2,059,485.58	\$0.00	\$50,519.49	\$2,110,005.07
<b>Ticket Totals</b>								

APRIL 29, 2016



## MONTHLY REPORT

### COMMEMORATING FAIR HOUSING MONTH

*A core belief of our values as Americans is the idea that every person deserves a fair chance to secure safe and stable housing," said HUD Secretary Julián Castro.*

*This report is a summary of some of the program activities of the Department during the previous months and ongoing.*

PRESENTED BY: BRENDA H. DREW

HOUSING PROGRAMS COORDINATOR  
233L SOUTH COUNTY DRIVE, WAVERLY VA

MONTHLY REPORT  
OVERVIEW

This monthly report provides an opportunity to share some of the current and future happenings, accomplishments, activities, benefits, and revenues furthered by the sincere and untiring efforts of the Sussex County Department of Housing Programs. The Department of Housing, supervised by Mrs. Brenda Drew, since 1993.

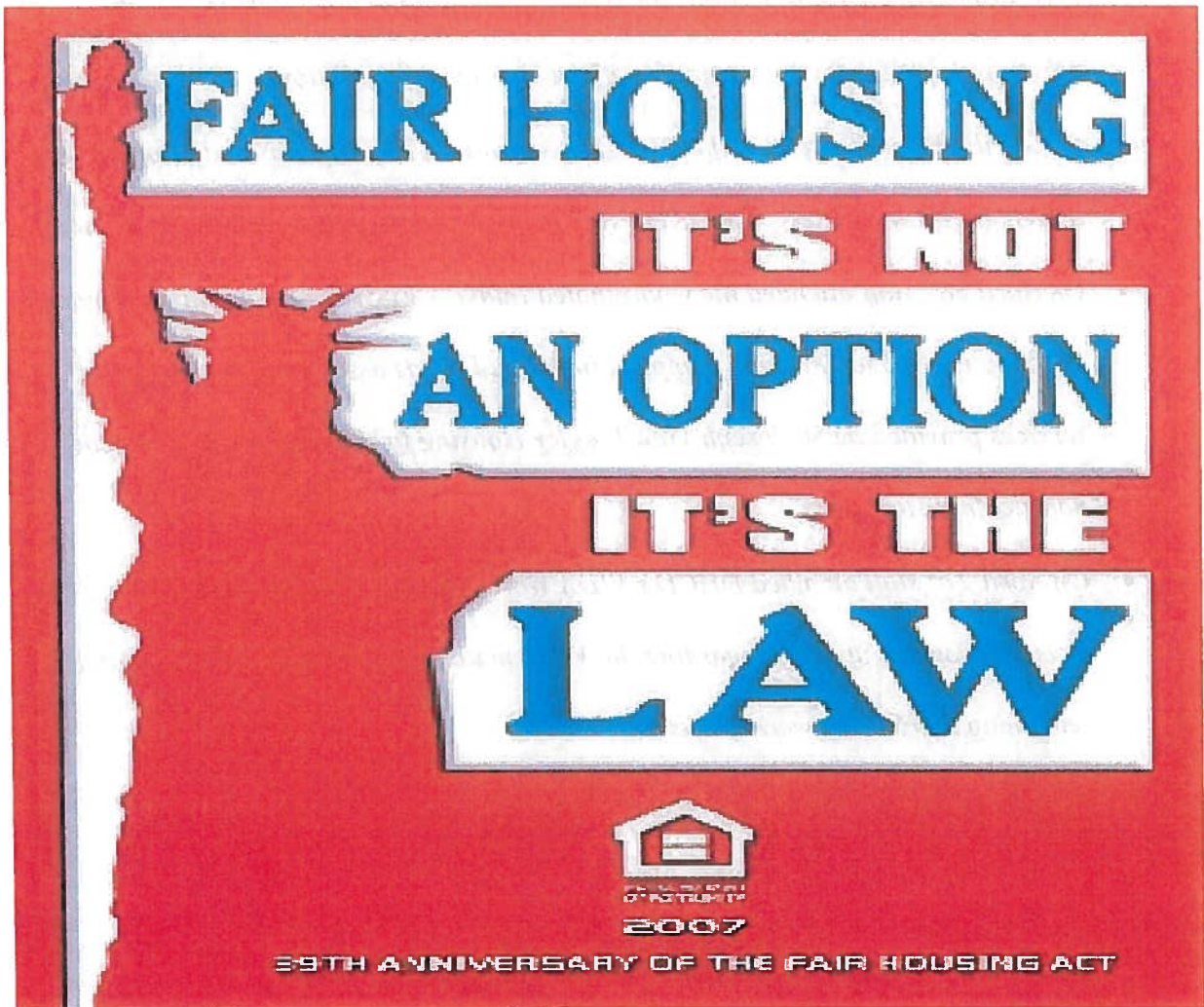
As always, thank you for the vision to invest in solutions, to improve the quality of life, for low to moderate income (LMI) families. Basically, this investment promotes safe, sanitary, decent and affordable housing for individuals who ordinarily could not afford it. In an effort to help our most "at risk families" move forward to become productive citizens, various programs are successfully administered through the Department of Housing and Community Development (DHCD) and the Virginia Housing Development Authority (VHDA).



## FAIR HOUSING MONTH

Fair Housing Month is the time of year that we celebrate the passing of the Fair Housing Act and recommit to the goal to eliminate housing discrimination and create equal opportunity.

During the month of April the housing staff attended a Fair Housing Seminar in Richmond, hosted by the Virginia Housing Education and Learning Partnership (VA-HELP). The facilitator Mally Dryden-Mason, a Fair Housing Training Specialist from the Virginia Department of Professional and Occupational Regulations shared a creative and innovative seminar. The training was free and proved a great opportunity for staff to stay up to date on the latest Fair Housing developments.

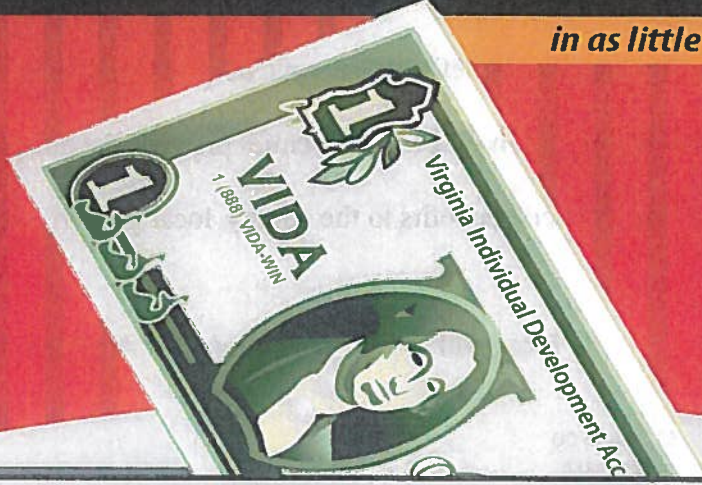


## OTHER STAFF DEVELOPMENT AND TRAINING

- *On April 1<sup>st</sup> the Housing staff joined the Social Serve Rent Comp Tool meeting during a live webinar sponsored by VHDA. The Rent Comp Tool is a module with the virginiahousingsearch.com “the Housing search site for Virginia”.  
Virginiahousingsearch.com is a free resource to help renters find a rental unit and property owners may list apartment or homes for rent. We are excited that VHDA is rolling out this rent comp tool that will be used to complete rent reasonableness determinations and streamline the process. This determination involves comparing the rent for the voucher unit to rents for similar unassisted units. Making sure that rents are reasonable is very important for effective program operations.*
- *On April 19<sup>th</sup>, staff attended the DHCD’s Centralized Applications and Management System (CAMS) training. This is the system used to submit and process remittances.*
- *On April 28<sup>th</sup> staff attended the Coordinated Intake – VI-SPDAT – Rapid Re-Housing Training to conduct intake to complete individual needs assessment for homeless services provided by St. Joseph Villa/Flagler Housing for individuals experiencing homelessness in Sussex.*
- *On April 27<sup>th</sup> staff attended DHCD’s VIDA Workshop and Input Session. During this meeting program updates regarding the VIDA match rate change, enrollment and remaining timeframes were discussed.*

# Save \$500 to receive \$4,000

*in as little as six months*



Virginia Individual Development Accounts (VIDA)

## You save \$1 + VIDA matches \$8

Your money saved can go to:



Starting a business



Going to school or sending your child



Owning your first home

### Are you eligible?

If you can answer yes to the following, you could be eligible:

- 18 years or older
- U.S. citizen or legal resident and live in Virginia
- Have earned income
- Meet household income limits (see right)
- Have household net worth less than \$10,000 excluding primary residence and one car

Are you currently eligible for **TANF**, **Free or Reduced Lunch** programs or qualified for the **Earned Income Tax Credit** on your previous year's taxes? If so, you meet the program income limits. If not, please review the income limits below:

 Total number of people within household	1	\$23,760	 Maximum household income allowed annually
	2	\$32,040	
	3	\$40,320	
	4	\$48,600	
	5	\$56,880	



See folks just like you talk about what VIDA has done for them at [www.dhcd.virginia.gov/VIDA](http://www.dhcd.virginia.gov/VIDA)

To learn more, contact

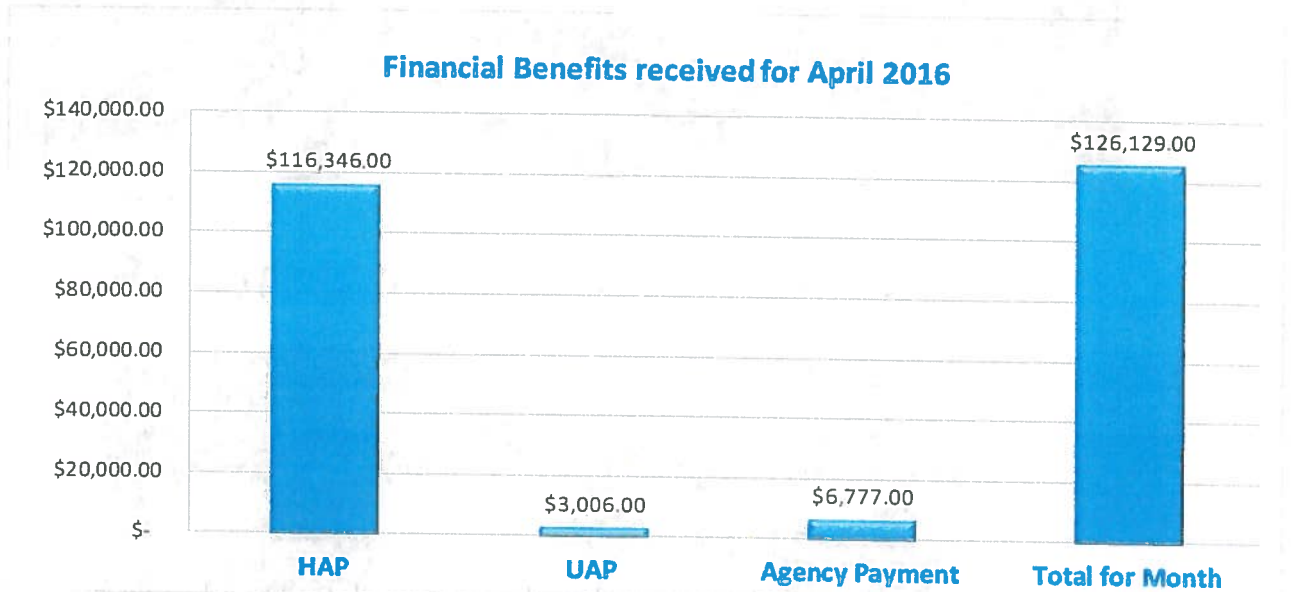


**1 (888) VIDA-WIN**

Virginia Individual Development Accounts is supported by the U.S. Department of Health and Human Services, Office of Community Services Assets for Independence Program, Virginia Department of Social Services and Virginia Housing Development Authority. The Virginia Department of Housing and Community Development administers the program.



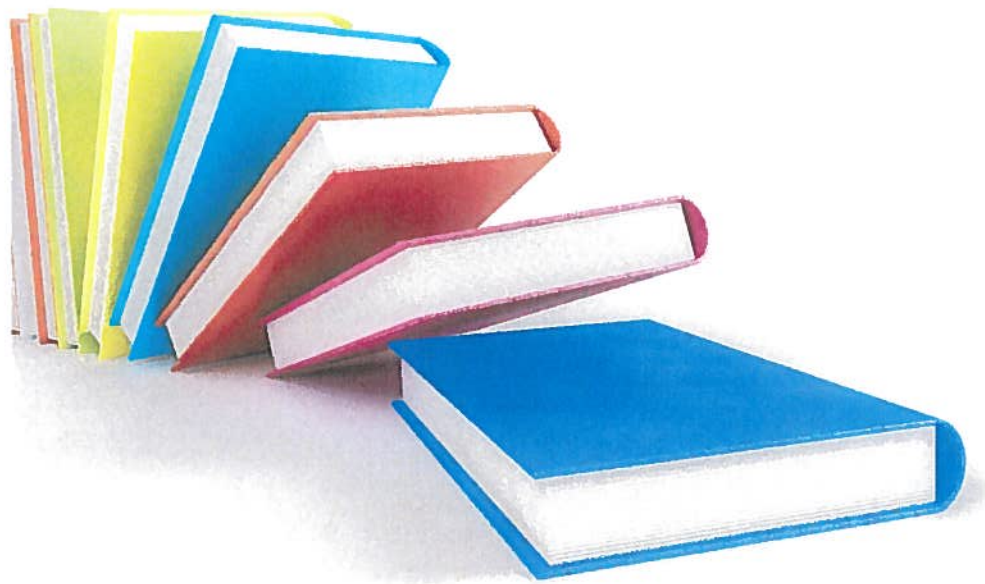
**Housing Choice Voucher (HCV)** The HCV program help families by providing vouchers that allow participants to lease an approved home they otherwise could not afford. Below is a report of the revenues generated benefiting Sussex County as well as local landlords and tenants. VHDA's HCV Program has been an essential piece of the puzzle, in this region, by providing the following financial benefits to the county, local property owners and tenants:



HAP-(Housing Payment to property owners)

UAP-(Utility Assistance Payment to tenants)

# Blackwater Regional Library



May 19, 2016  
Monthly Report

## Library Director's Report

May 18, 2016

### Bookmobile

- PT Senior Library Assistant Vacancy

### Central

- Substitute Courier vacancy

### Courtland

- Sarah Cook transferred as PT Senior Library Assistant

### Smithfield

- Beth Edwards transferred as FT Library Assistant

### All other branches fully staffed

#### Training Sessions:

- 4/5/16- Webinar- **Planning Storytimes for Children**- This was a very helpful course detailing the process of preparing for a successful storytime for children of varying age groups. This has helped me to streamline my own means for storytime preparation.
  - Hillary Gunn
- 4/5/16-4/10/16- Conference- **Public Library Association Conference**- Sessions attended while at PLA: Collection HQ User Forum; Developing Truly Effective Performance Evaluations; Tame Your Digital Strategy; Get Outside the Lines: Reintroducing Your Library to the Community; Play Your Way to an Engaged Staff; How Two Libraries Quit Summer Reading, and You Can Too; E-rate 2016 and Beyond; Bite-Sized Staff Training: Transform Staff Development for Busy Employees; Library Support Group Wars: How to Resolve, Avoid and Do It Right!.
  - Jenny Bailey
  - Jeff Huff
  - Shannon Conroy
- 4/6/16- Webinar- **7 Powerful Excel Features for Government Users**- I learned about:
  - Customizing the Ribbon and Quick Access toolbar
  - Data sets vs. tables- which to use and why
  - Conditional formatting
  - Sorting and filtering data
  - Using AutoSum to total data quickly
  - Steps to grouping and subtotaling data
  - Building charts and using Sparklines to create visualsIt was very interesting and I am sure the information will be useful.
  - Faye Hobbs
- 4/12/16- Webinar- **2016 SXSW for Libraries: Reports from the Field**"- The South by Southwest (sxsw) Interactive Festival in Austin, Texas shows consumers what the new technology will be in the upcoming years, "straight from the source". The first presenter, Henry, mentioned how virtual reality goggles "stole the show" at the festival. It's interesting how something we thought was forgotten in the 90's is coming back.

He went to a “library as incubator project” discussion, that would invite artists to the library to create work there and to have their work showcased. Another panel was a community crowd sourcing for libraries where volunteers create the metadata for their collections-for example a library in Britain recruited volunteers to help make the maps more findable in the system. The Smithsonian also recruits volunteers to create descriptions on old photographs, and use tags describing the photos to make them more searchable on the internet. I did this in the past before getting hired here at the library.

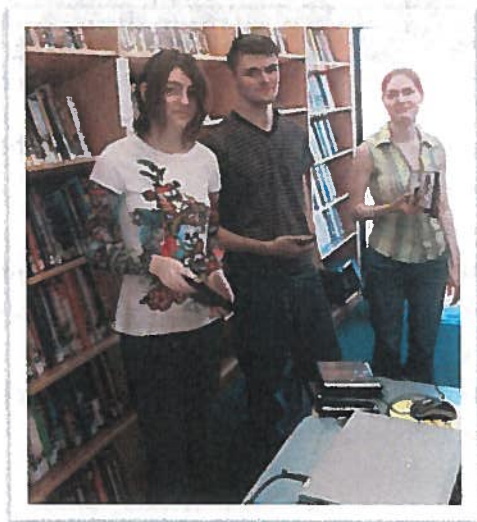
- Anita Rose
- 4/12/16- Webinar- **Great Middle Grade Reads**- This webinar was presented by 4 or 5 different library professionals. They each presented and recommended 7-10 books for older elementary and middle school readers. I noted a few that looked of interest and will send them to Rebecca.
  - Holly Fowler
- 4/14/16- Webinar- **Beyond Book Sales: Practical Ideas for Raising Funds for Your Library**- This webinar was an archived event on raising money for small libraries such as ours. The ideas included corporate sponsorship, special events, writing grants, working with friend’s groups, involving staff, and making a strong case as to why the library needs the money using statistics.
  - Kevin Hart
- 4/16/16- Webinar- **Yes, You Can! Readers Advisory for Everyone**- How does your library RA? Are you leveraging all your staff’s skill sets? Join us to learn how to move RA from “other duties as assigned” to an embraced role and service. Our panel of experts will share their experiences and how they empowered all staff to help all kinds of readers.
  - Katie Hedgepeth
  - Karen Waters
- 4/20/16- Webinar- **Connecting Early Literacy to Health**- This webinar focused on creating and strengthening literacy skills, utilizing the argument that literacy is crucial to health both as a child and as an adult. In fact, “Literacy is the single, strongest predictor of adult health.” Yet, “40% of children entering kindergarten” lack the foundational literacy skills necessary for success and good health. The presenter then discussed various figures pointing to the current futile development of literacy as children age before progressing to what we can do about it in order to improve. The strategies for educators enumerated were as follows: 1) Be explicit. 2) Teach systematically. 3) Make it multisensory. 4) Ensure success. And 5) Keep it simple. They then went on to expound on each of these points and how to make them a reality in the classroom/learning environment. To conclude, attendees shared ideas and the presenter suggested useful books, activities, and websites.
  - Eva Weisenburger
- 4/23/16- Webinar- **Digital Literacy Training Tutorials for Libraries**- Two digital services were demonstrated for the use of assisting patrons. Each offers excellent online tutorials that patrons (or staff) can work through to learn basic technology skills such as using a mouse or creating an email account on their own, at their own pace. Certificates of completion of tutorials are also available for patrons to submit for training or employment purposes. Other tutorials such as photo-shopping, online banking and using Microsoft are also available to staff and patrons as well. Device help and a Technology Purchasing Guide are also covered from GCFlearnfree.org to assist patrons in learning to use computers, tablets, e-readers and smartphones, as these tools are a larger part of our lives. Both of these sites are free and would be a valuable asset to library patrons and staff.

- Amy Howell
- 4/25/16- Smithfield Branch- **Book Repair**- Training with Ms. Ruth on book repair was a great experience. She was very helpful and patient. I learned how to repair book spines and how to replace a book cover protector. She also showed me the best ways to handle and lay books to dry after applying glue to damaged pages and spines. Over all, I learned more techniques to repair books and helpful tips for future repairs.
  - Tabatha Rawls
- 4/28/16- Webinar- **Make, Do, Share: Build a STEM Learning Community**- This training was about how to involve the community in STEM programs. The presenters offered many tips to help with STEM programs. Some of the tips are, provide the public with information before using the tools. Provide opportunity for growth mindset. Build relationships with the families that you will be working with. Develop community connections to offer STEM programs. Make time to plan programs and focus on the outcome. After each program always take time to reflect on the program. Talk with the youth in the community and embrace their ideas. Provide a comfortable learning environment for children, teens and parents.
  - Rebecca Wyche

**Branch Items:**

The **Bookmobile** had a strong kickoff for the latter part of the month of April. It was revealed during the April 13<sup>th</sup> Partnership Luncheon at the Business Incubator in Downtown Franklin. The day was a success for introducing the Blackwater Regional Library partners to the newly renovated Bookmobile while also offering Hillary, the Outreach Services Manager, opportunities to set up events with new partners.

April 14<sup>th</sup> was the Bookmobile's first public event. In partnering with the Franklin branch of the library, there was an open house for the Bookmobile following a Renaissance themed storytime with Lady Sharon Bay of the Southampton Renaissance Faire as the guest storyteller.



Wednesday, April 20<sup>th</sup> was the start of the Bookmobile's regular weekly routes. Boykins, Camptown in Isle of Wight, and Ivor are currently the Wednesday stops, and Stony Creek, Jarratt, and Capron are the Thursday stops. There are twice a month stops at The Village retirement community in Franklin and Grace's Little Angels Daycare facility in Southampton County. The Bookmobile has been well-



received by its patrons; on the previous page you'll see some folks in Ivor taking advantage of the Bookmobile's fantastic DVD collection as well as the free Wi-Fi access.



Carrollton's adult programs during the month of April included the usual Stretch & Tone Class, Medicare assistance, Weatherization & Home Repair Assistance, Knitting and Crocheting Class, and Book Club. Janet Johnson taught our craft class several techniques for sculpting clay at the April 7<sup>th</sup> class on "lace clay bowls". After participants molded their bowls into shape, they pressed paper doilies into the clay to create a delicate lace pattern.

The National Library Week Hunt for the Golden Library Card was a ton of fun, 6 lucky winners found golden library cards and won a bag full of books.

The AARP Tax Aide program ended on April 12<sup>th</sup> with the last of 5 sessions held this year. Local AARP volunteers helped file over 50 tax returns during this tax season. The patrons were so grateful for this service, staff even had one couple bring in homemade cookies for the volunteers! The Carrollton Branch also held the AARP Driver Safety Course this month for 16 students. The wait list was almost as large as the class, so we will be looking to hold another session as soon as possible!



The National Library Week Hunt for the Golden Library Card was a ton of



Carrollton staff loved having the student artwork in the Carrollton Library Art Gallery throughout the

month of April. One of the students even had an offer to purchase her artwork! A second exhibit has since been added on display at the Carrollton Branch throughout the month of April. Staff was able to book the Flora of Virginia panel exhibit from the Library of Virginia just in time to celebrate the Historic Garden week which started on April 23<sup>rd</sup>. The Flora of Virginia Project conserves native Virginia flora

through education and outreach programs in partnership with the Virginia Department of Conservation, The Virginia Native Plant Society, The Virginia Academy of Science, and many more non-profit organizations. (<http://floraofvirginia.org/>)



The Western Tidewater Master Gardeners held the Bring Gardening Home class on April 16th. Lisa Meunier and Chuck Spann explained when and how to feed plants. They also provided documents from the Virginia Tech Extension office and contact information for the Master Gardener Helpline.



On April 2<sup>nd</sup>, **Claremont** offered a Kid's Day event; staff provided Snap Circuits and helped children create working electrical circuits.

The quilters are still working hard in Claremont, and Tracy, Branch Manager, is even beginning to display some of the patron's artwork.

Claremont also was able to set up a book club, with six members attending the first meeting. Staff at

the library also reached out to the Town of Claremont and are receiving help from the Surry community to help with cleaning out weeds, vines and to plant flowers in front of the library.

Staff at the **Courtland** library were busy in April, with Senior Library Assistant, Beth Edwards teaching an "Upcycled T-Shirt" Class – participants created no-sew tote bags from old t-shirts. Craft classes are immensely popular at the Courtland branch because they offer no-cost activities for families.

On April 27<sup>th</sup>, the branch hosted a Family Movie Night, with lots of families coming to enjoy a light hearted film with snacks.

The branch has been experiencing great attendance at all storytimes, even the adult storytime that Branch Manager Donna Pope conducts at the East Pavilion in Franklin had 23 seniors in attendance.



The **Franklin** Friends of the Library approved purchase of 73 classic young adult fiction and non-fiction books as part of the Open Campus classroom project in support of Franklin High School's Community Based Instruction program. The materials will be shelved in with the regular collection and available for students in the program to read and check out on brief trips to the library. The CBI youngsters already volunteer at the Franklin branch once a week.

Staff hosted a "Introduction to 3D Printing" program, which was a great success! Attendees talked about the history and theory of 3D printing, the variety of items that can be 3D-printed, the 3D design process using TinkerCad and a demonstration of our MakerBot Replicator Mini printer and digitizer. The

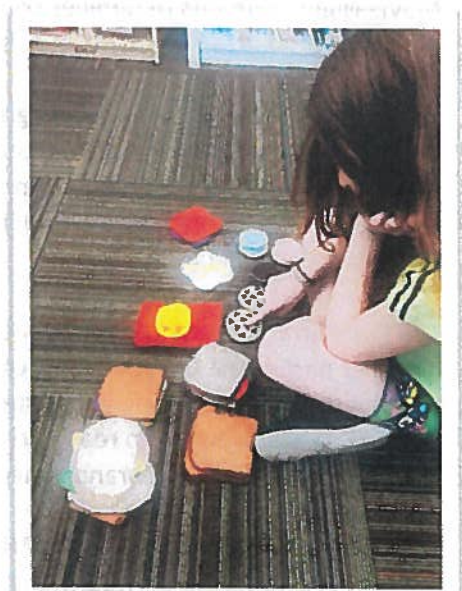
participants were fascinated by the process and came away with a better awareness and appreciation of this technology that is ushering in the “third industrial revolution.”



Board game afternoon continued to bring in children in Surry. Next month staff will replace it with Creative Wednesday (crafts) and when the weather is nice, it will take place outside. Games will still be made available upon request for children and adults alike.

A patron who has donated quite a bit of toys in the past, surprised staff with food items made out of felt that she had hand stitched for the library! The kids love to play with it and the staff really appreciated being the recipient of such a thoughtful gift.

The middle school art was given back to the students in March and replaced with artwork from the Surry Elementary School for the month of April.



The Friends of the **Waverly** Library sponsored a Rag Rug workshop on Monday evening, April 4<sup>th</sup> at 5:00 pm. The participants learned how to make trivets/table runners/rugs using thrift store bed sheets. The **Waverly** and **Wakefield** Branches held their annual Poetry Contest for teens grades 6-12 during the month of April. Fifty- seven students from Sussex Central High School and Tidewater Academy participated. All winners received certificates and 1<sup>st</sup> place won a \$50 Target gift card, 2<sup>nd</sup> and 3<sup>rd</sup> each received a \$20 Target gift card.

Our winners:

1<sup>st</sup> Place : Brandon Lord, SCHS, 2<sup>nd</sup> Place: Jessica Corl, SCHS, 3<sup>rd</sup> Place: Jenna Francis, TA  
Honorable Mention: China Haskett, Jasmine Lord, Sarah Wyatt, Austin Lane

The **Wakefield** Branch provided a Stem program for the 4<sup>th</sup> graders at Tidewater Academy on April 14<sup>th</sup>. Students participated in hands-on experiments with snap circuits and squishy circuits. A total of 14 students participated.

The month of May started off with a Spring Art Gala in partnership with **Windsor** Elementary School. Both the art teacher, Cheryl Arden, and Branch Manager Lauren Lombard agree that this has been a huge success and plan to continue the art galas next school year. There has even been some talk of art classes being held at the library for patrons.



Staff celebrated National Volunteer Week by having a luncheon for the volunteers at the branch.

Local author, Allie Marie, visited Windsor for an author talk and book signing sponsored by our Friends. Attendees enjoyed hearing her talk about her book and the writing process. It was so successful, in fact, that staff is in the planning stages of having an author of juvenile literature visit in the fall.

Staff was able to have a table at the Job Fair at Windsor High School. Lauren had the opportunity to talk to approximately 400 students about careers at the library as well as our Learning Express database which has practice tests for the various college and career exams. Also, she was able to tell them about resources to help them create a resume and search for a job.

The branch had their second silent art auction and have lots of donated art on display waiting for its turn to raise money for the library. It has been very evident that the Windsor community cares deeply for the livelihood of the local library.



**AGENDA ITEM #9.01**  
**General Reassessment Information**

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**This item was tabled from April 21, 2016 meeting.**

The subject of general reassessment had been raised. Staff offered the following information at the April 21, 2016 meeting:

Section 58.1-3253, under subsection A, if the county has a full-time assessor or appraiser, it may go from a septennial assessment as we have today to a biennial schedule.

Then, under subsection B, the board may adopt an ordinance to go to an annual assessment.

If the board wants to go to a 4 year schedule, it may do so by a resolution of the board to end the 6 year schedule and to rely on §58.1-3252 to do a 4 year schedule.

§ 58.1-3252. In counties.

There shall be a general reassessment of real estate every four years. Any county which, however, has a total population of 50,000 or less may elect by majority vote of its board of supervisors to conduct its general reassessments at either five-year or six-year intervals.

Nothing in this section shall affect the power of any county to use the annual or biennial assessment method as authorized by law.

§ 58.1-3253. Biennial general reassessments; annual or biennial assessment.

- A. Notwithstanding any other provision of law, the governing body of any county or city having at least one full-time real estate appraiser or assessor qualified by the Tax Commissioner may provide by ordinance for the biennial assessment and equalization of real estate in lieu of the reassessments required under this chapter. Any county or city employing such method shall conduct a new reassessment of all real property biennially, but may complete such reassessment during an entire two-year period, employing the same standards of value for all appraisals made during such period.
- B. In lieu of the method now prescribed by law, the governing body of any county or city may, by ordinance duly adopted, provide for the annual assessment and equalization of real estate for local taxation, or the biennial assessment as authorized by subsection A. If so made, all real estate shall thereafter be assessed as of January 1 of each year, except as provided in Chapter 30 of this subtitle.

Staff requests direction from the Board.

**AGENDA ITEM 9.02**  
**Proposed Distribution of Disaster Recovery Funds**

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At the March 17th Board meeting, there was discussion regarding the distribution of the funds that have been collected by the Treasurer's Office as a result of the February 24, 2016 tornado. At that meeting, the County Administrator recommended that the funds be donated to the Red Cross. There were other suggestions offered by Board members and citizens. **As of May 17, 2016 the total collected is \$44,363.62.**

Enclosed are copies of correspondences from the Sussex County Young Men's Athletic Club, Inc. (SCYMAC) and the Improvement Association requesting a portion of the disaster recovery funds. And a copy of the April 18, 2016 letter from Mayor Miriam Edwards requesting that the Board delay action for a month.

There are several phases that are created as a result of disasters – they are Response, Short Term Recovery and Long Term Recovery. The response phase has been completed and staff is well into and nearing the Short Term Recovery Phase of this disaster. However, the Long Term Phase has not begun yet and this phase will be a more lengthy process. This process could take up to several years or longer to complete.

At the April 21, 2016 meeting, staff recommended to the Board of Supervisors that they retain the disaster funds until this Long Term Recovery is completed and/or the funds are depleted as a result of repairs (Recovery) from the tornado. Also, the Public Safety Coordinator had been contacted by a volunteer organization which has expressed a desire to commit 2 to 3 years to make repairs to assist the Town of Waverly recover from the disaster. If after discussion and Board approval, staff would work the agency through this process and assist them in any way possible. If funding is identified or needed, the disaster funds can be used as a resource. If any funding is unused after the Long Term Recovery process, that funding can then be distributed and/or retained for future disasters.

However, as of this writing, staff has not received any additional information from the volunteer agency mentioned above.

Sussex County Young Men's Athletic Club, Inc  
SCYMAC  
Post Office Box 1038  
Waverly, VA 23890

March 21, 2016

Attn: Deborah Davis  
County Administrator  
Post Office Box 1397  
15080 Courthouse Road  
Sussex, Virginia 23884

To Ms Deborah Davis:

The Sussex County Young Men's Athletic Club (SCYMAC) would like to thank the county for all their years of support. The purpose of this letter is to request a donation from the Disaster Relief Fund. As it was quoted in the last Board of Supervisor meeting, by the County Attorney, one of the qualifying criteria's for the county to issue funds from this account is the organization has to be non profit 501-(c)-3. SCYMAC has been serving the Waverly Community and held a 501-(c)-3 status since 1992.

As we prepare to restore and rebuild our facility we are requesting a donation from the Sussex & Waverly Disaster Fund in the amount of \$5,000.00. This amount is less than a 3<sup>rd</sup> of the repair cost to recover from the tornado damage on February 24, 2016. I understand that the criteria for distributing these funds are, or are still in the process of being finalized. We ask that special consideration is given to our organization that will be fair for a non-profit 501-(C)-3 organization that was directly impacted and fair to the people who have made contributions for us and this purpose.

We, the Sussex County Young Men's Athletic Club are committed to restore and rebuild the Park for the Waverly and Sussex Community. In the mist of what appears to be a major set-back, we see it as an opportunity to restore Love, Peace and Unity for a service that is very much needed in our Community.

If you have any questions or need more information, please contact Gerald Johnson @ 757-817-8753 or Phillip Perry, President @ 804-943-3888. We look forward from hearing your final decision.

Yours truly,

Gerald Johnson  
Phillip Perry, President

cc. A.G. Futrell  
cc. Eddie Vick





# The Improvement Association

Providing Community Action Services  
rmailto:impassoc.org

RUFUS TYLER  
Executive Director

April 13, 2016

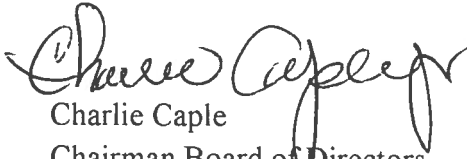
Deborah A. Davis  
Sussex County  
County Administrator  
Post Office Box 1397  
Sussex, VA 23884

Dear Ms. Davis,

As you know it has been nearly two months since the destructive winds of the Tornado touched down in the town of Waverly. The winds ripped the roofs off of homes, destroyed homes, buildings and vehicles, uprooted trees and brought down power lines in our town. While some members of the community were blessed to have their homes and personal property spared, many members of our town suffered crippling losses from the storm.

It is our understanding that the county has funding available to assist tornado victims who have suffered losses. On behalf of The Improvement Association's Board of Directors, I am writing to request your support and \$20,000 in funding for our efforts to assist those tornado victims. We would be more than happy to use the funding as ongoing support for the tornado victims. This support will have an immediate and substantial impact on the town of Waverly.

Sincerely,

  
Charlie Caple  
Chairman Board of Directors

RECEIVED

APR 15 2016

SUSSEX COUNTY  
ADMINISTRATION

1750 E. Atlantic Street  
Emporia, Virginia 23847  
434-336-9805/434-634-2490  
434-336-0405 Fax

P.O. Box 555  
233A South County Drive  
Waverly, Virginia 23890  
804-834-3522  
804-834-8050 Fax

Child Development Center  
434-848-3040  
P.O. Box 956  
100 College View Drive  
Lawrenceville, Virginia 23868  
434-848-9317  
434-848-2335 Fax

10305 Boydton Plank Road  
Dinwiddie, Virginia 23841  
804-469-4495  
804-469-4496 Fax



TOWN OF WAVERLY

P.O. Box 318  
WAVERLY, VIRGINIA 23890

(804) 834-2330  
FAX (804) 834-3764

119 BANK STREET

APR 18 2016

April 18, 2016

ADMINISTRATION

Sussex County Administration  
20135 Princeton Road  
Sussex, VA 23884

Dear Ms. Davis:

The Waverly Town Council would like to request that the Sussex County Board of Supervisors delay taking action on the disbursement of the Waverly Tornado Recovery Funds.

This will allow the Waverly Town Council time to converse with the Board of Supervisors to ensure the funds are dispersed in a manner that will benefit the citizens affected in the Town of Waverly by the devastating tornado.

If you have any questions or concern pertaining to this request, please contact the undersigned at (804) 834-2330.

Sincerely,

Mayor Miriam D. Edwards