

**Sussex County of Supervisors Meeting**  
**Thursday, October 20, 2016 – 7pm**  
**General District Courtroom – Sussex Judicial Center**  
**15098 Courthouse Road, Sussex VA 23884**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda
- 1.06 Convene into Closed Session
  - a. Consultation with legal counsel, contract negotiation, applicable Code Section 2.2.3711(A)7
- 1.07 Reconvene into Open Session
- 1.08 Certification
- 1.09 Action(s) Resulting From Closed Session

**2. Approval of Consent Agenda**

- 2.01 Minutes of September 15 & 29, 2016 Meetings
- 2.02 Approval of Warrants and Vouchers
- 2.03 Accept & Appropriate Funds: \$2,670, Litter Recycling Grant
- 2.04 Accept & Appropriate Funds: \$12,000 Circuit Court Clerk's Office Grant Funds
- 2.05 Accept & Appropriate Funds: Dept of Criminal Justice Services \$15,000 Grant

**3. Recognition/Award**

- 3.01 Stony Creek VDOT Employees
- 3.02 County Employee Recognition
- 3.03 Hunting Quarter Baptist Church Resolution of Recognition

**4. Public Hearing** - none

**5. Appointments**

- 5.01 Various Boards – Terms Expiring December 31, 2016

**6. Action Items**

- 6.01 Meeting Voting Credentials For VACo Annual Business Meeting
- 6.02 VA Department of Emergency Management Refund Request
- 6.03 Building & Grounds Budget
- 6.04 School Division's Request for Budget Increase Approval
- 6.05 50/50 Schools Fund Carryover Policy

**7. Report of Departments**

- 7.01 Franklin Residency, VDOT, Joe Lomax
- 7.02 Treasurer's Report, Onnie L. Woodruff
- 7.03 Atlantic Waste Disposal, Inc., Jason Williams

**7. Report of Departments** (continued)

- 7.04 Housing Programs (for information only)
- 7.05 Blackwater Regional Library Report (for information only)
- 7.06 Animal Services and Public Safety
- 7.07 Environmental Inspections

**8. Citizens Comments** (9pm)

**9. Unfinished Business**

- 9.01 Recommendation of \$5,000 Allocation to Virginia's Gateway Region

**10. New Business**

- 10.01 Design- Build Construction Management Projects
- 10.02 Board Member Request for Reimbursement
- 10.03 Report of Current Emergency Shelters
- 10.04 Board Member's Request to Modify Current Comprehensive Plan (To limit acreage to be used for solar farms)
- 10.05 Update on Purchase of SCBA for Fire Departments
- 10.06 Use of River Gauges for Blackwater River

**11. Board Members Comments**

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

**12. Closed Session**

- 12.01 Convene Into Closed Session
  - a. Personnel Matters, discussion of consideration of prospective candidates for employment; applicable Code Section 2.2.3711(A)(1)
- 12.02 Reconvene to Open Session
- 12.03 Certification
- 12.04 Action(s) Resulting from Closed Session

**13. Adjournment**

- 13.01 Recess/Adjournment
- 13.02 Board Retreat, October 25<sup>th</sup> & 26<sup>th</sup>, 2016, Airfield 4-H Center
- 13.03 Next Regular Meeting, Thursday, November 17, 2016

**At a Regular Meeting of the Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, September 15, 2016 at 7 pm**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**STAFF PRESENT:**

Deborah A. Davis, County Administrator  
Vandy V. Jones, III, Deputy County Administrator  
Mark Flynn, County Attorney  
John Paul Woodley, County Attorney  
Raymond R. Bell, Sheriff  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board  
Brenda H. Drew, Housing Coordinator  
Andre M. Greene, Director of Community Development  
Kelly Moore, Accounts Payable Clerk  
Marquitta Shaw, Housing Coordinator  
Lorenzo D. Turner, Assistant to the Director of Community Development  
Matthew Venable, Director of Environmental Inspections  
Eddie T. Vick, Public Safety Coordinator  
Monica J. Whitney, Permits Technician

**1. Commencement**

**1.01 Call to Order/Determine Quorum**

The September 15, 2016 meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

**1.02 The Invocation**

The Invocation was offered by Supervisor Stringfield.

**1.03 The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**1.04 Agenda Amendments**

Staff requested to add under Action Items as 6.01a, Mission Ministries Report and under New Business, delete Item 10.3 Consulting Forestry Information (Atlantic Waste Disposal)

County Attorney Flynn requested that a Closed Session be added after Item 3. Recognitions/Awards regarding a specific legal matter.

At the request of Supervisor Futrell, under New Business add as Item 10.4 Discussion of Sheriff's Department Invoice.

At the request of Supervisor Fly, under the Approval of Consent Agenda, move Item 2.03, Accept and Appropriate Funds: \$1,999.00 for Animal Control Expenses to Action Items as 6.06.

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda amendments to include adding under Action Items as 6.01a Mission Ministries Report; under New Business adding as Item 10.4 Discussion of Sheriff's Department Invoice; deleting Item 10.3 Consulting Forestry Information (Atlantic Waste Disposal); under the Approval of Consent Agenda, moving Item 2.03 Accept and Appropriate Funds: \$1,999.00 for Animal Control Expenses to Action Items as 6.06, and; adding a Closed Session after Item 3. Recognitions/Awards regarding a specific legal matter.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the September 15, 2016 regular agenda, inclusive of the noting agenda amendments.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda minus Item 2.3 Accept and Appropriate Funds - \$1,999.00 for Animal Control Expenses, and inclusive of the following: (a) Minutes of August 18, 2016 meetings; (b) Approval of Warrants and Vouchers; (c) Accept and Appropriate Funds - \$40.00 VACo Registration; and (d) Accept and Appropriate Funds - \$3,164.92 Insurance Reimbursement.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **3. Recognitions/Awards – none**

### **3a. Closed Session**

3a.01 Convene into Closed Session

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session pursuant to § 2.2-3711(A)(7) for consultation with legal counsel regarding a specific legal matter requiring the provision of legal advice by such counsel pertaining to Item 4.01 Conditional Use Permit Application #2016-03, Virginia Solar LLC on behalf of Sappony Solar LLC.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3a.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3A.03 Certification

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

**4. Public Hearings**4.01 Conditional Use Permit Application #2016-03, Virginia Solar LLC on behalf of Sappony Solar LLC

Ms. Monica J. Whitney, Permit Technician, provided the staff report for Conditional Use Permit Application #2016-03, Virginia Solar LLC (on behalf of Sappony LLC), applicant.

Ms. Whitney reported that the applicant, Virginia Solar LLC, is requesting issuance of a conditional use permit to construct and operate a 20 megawatt (MW) solar energy facility on 250 acres of the 371.38 acres. The affected property is identified as tax map parcel numbers 66-A-14, 66-A-16, 66-A-26, and 66-A-29. The affected property is zoned A-1, General Agriculture. Pursuant to Section 16-22 (17.2) of the Zoning Ordinance, private utility generation facilities and their associated accessory uses are allowed with a conditional use permit.

The site for the proposed project is located on land south of Route 40 (Sussex Drive) between the two (2) intersections with Booth Road (Route 658). The site continues south across Booth Road to Palestine Road (Route 657), located in the Stony Creek District.

The applicant conducted a public meeting at the Hampton Inn (Stony Creek) on June 21, 2016 from 6:30 p.m. to 8:00 p.m. to discuss the project with interested citizens. The Board representative for the Stony Creek District, a Planning Commissioner and staff attended the meeting. Questions were asked by the few citizens in attendance.

The applicant's detailed application and supporting documentation were sent to the Board of Supervisors on August 23, 2016.

### **EVALUATION**

There are several criteria by which an application for a conditional use permit may be evaluated. The criteria state that a proposed conditional use should be:

- In accordance with adopted plans and policies;
- Compatible with the neighborhood;
- Compatible with existing land uses; and
- Compatible with development by right in the area.

The applicant and staff believe that the proposed solar facilities complies with the four (4) criteria stated above given the following:

- 1) The proposed solar energy facility is passive in nature. As such, the proposed use will be designed and sited in a manner to have less adverse impacts on the adjacent property and/or neighborhood than might be caused by other uses permitted by right in the district.
- 2) The proposed use will not cause a nuisance to adjacent properties or the surrounding community. The solar facility will emit no emissions to the air, will not cause any glare, will not produce any odor, and will not generate any loud noise. Any significant impacts (traffic and noise) associated with facility will be minor and temporary during construction of the facility.
- 3) The proposed use is consistent with the County's adopted Comprehensive Plan.

Chapter 10 – Plan for the Future - Growth Management

Goal – Promote environmentally friendly development that is sustainable, appealing and consistent with the County’s rural image and character.

**RECOMMENDATION**

The Planning Commission held a public hearing on Monday, September 12<sup>th</sup>, 2016 to consider conditional use permit application #2016-03 (VA Solar LLC., applicant). Following the public hearing the Planning Commission voted 6 to 5 to forward conditional use permit application #2016-03 to the Board of Supervisors with a recommendation that it be denied for the following reasons:

1. Solar is not a viable business without taxpayer subsidies.
2. There are too many unknowns. The company stated that there will be no dealings with Dominion power, but electricity will be transmitted over Dominion lines.
3. No figures had been submitted relative to the amount of the surety bond.

Staff has prepared several motions for the Board’s consideration and use this evening:

**To recommend approval:**

Mr. Chair, I move that the Board of Supervisors approve Conditional Use Permit #2016-03 as proposed with the proposed conditions, as it complies with the requirements of the Zoning Ordinance and is consistent with the Comprehensive Plan.

**To recommend approval (with changes):**

Mr. Chair, I move that the Board of Supervisors approve Conditional Use Permit #2016-03 with the proposed conditions and the following changes: \_\_\_\_\_ as it complies with the requirements of the Zoning Ordinance and is consistent with the Comprehensive Plan.

**To recommend denial:**

Mr. Chair, I move that the Board of Supervisors deny Conditional Use Permit #2016-03 for the following reason (s): \_\_\_\_\_

Public Comments were heard from:

- Jim Eck, Vice President of Dominion Resources. Dominion Energy’s intention to acquire, construct and operate the facility project. Mr. Eck also addressed some concerns during Planning Commission hearing. He advised that this project would have no effect on Dominion Virginia Power or Cooperative Electric customer bills. He also addressed economic benefits and other concerns.
- Charlie Caple (Stony Creek District). Support of the project/researched and spoke with neighboring landowners.

- Kevin Bracy (Courthouse District/Planning Commission) - Solar Farm and increased electric bills. Not supportive of solar panels.
- Chester Carter (Stony Creek District) - Concerns with Solar Farm affecting agricultural community. Not supportive of solar panels.
- Molly Prince Johnson (Family in Stony Creek) - Property value, economic value and changing character of land.
- Jannette Greene (Courthouse Creek District) – Supportive of giving another business a chance.
- Matthew Meares (Virginia Solar LLC) – gave a brief presentation background of Virginia Solar LLC, electricity generated by solar panels, removal of panels, and other details.
- Chip Bain (Stony Creek) – Owner of property for proposed solar farm location.

#### Board Comments

Comments were heard from:

- Supervisor Fly (Courthouse District) – some changes/additional language to conditional use permit in light of new information provided, letter of intent and other concerns.
- Supervisor Tyler (Henry District) – bring something positive to Sussex and is willing to examine further.
- Supervisor Seward (Blackwater District) – regarding revenue.
- Supervisor Futrell (Waverly District) – reluctant of solar farm; concerned with revenue generated for County.
- Supervisor Blowe (Stony Creek District) – don't have all the answers; supportive of moving forwarding with project; concern with opposition of private landowner.

#### 4.02 Ordinance No. 2016-05, Vacation of the South Street Right-of-Way

Mr. Lorenzo Turner provided the staff report for Ordinance No. 2016-05, Vacation of the South Street Right-of-Way.

The Community Development Office has received a request from Alice M. Thompson to vacate a street right-of way known as South Street as noted on a plat of the Sussex Gardens Subdivision. South Street is an unopened (paper) right-of-way that was created when the subdivision plat was recorded in 1954. The right-of-way was to serve twelve (12) lots that fronted on it. However, in 2014, six (6) of the lots were consolidated to create a new parcel consisting of 0.78 acres (Parcel B). In 2016, the six (6) remaining lots were consolidated to create a 0.67 acre parcel (Parcel C).

South Street is currently wooded and is approximately twenty-two (22) feet in width and approximately 290 feet in length. Alice Thompson, the owner of Parcels B and C, is requesting that the 22-foot wide right-of way be vacated. As a result, eleven (11) feet will be added to Parcel B and eleven (11) feet to Parcel C in order to allow a more orderly development of the two (2) parcels.



Documentation was provided to Board members.

**Recommendation – Approval**

The Community Development staff recommends that South Street be vacated because the street-right-way provides access to no other properties and is not needed as a future street. Also, Parcels B and C have frontage on Moore Street. Staff has prepared an ordinance for the Board’s use and consideration. See draft ordinance below.

**WHEREAS**, the Board of Supervisors received a request from Alice M. Thompson to vacate a 22 foot wide, undeveloped street right-of-way (South Street) located in the Sussex Gardens Subdivision located just outside the corporate limits of the Town of Jarratt; and

**WHEREAS**, Alice M. Thompson is the owner of Parcel B and Parcel C which adjoin South Street; and

**WHEREAS**, the provisions of Section 15.2-2272 of the Code of Virginia, 1950, as amended, have been met; and

**WHEREAS**, the Community Development Staff recommends that the street right-of-way be vacated and eleven (11) feet be added to Parcel B and eleven (11) feet be added to Parcel C; and

**WHEREAS**, the Board of Supervisors accepts the staff recommendation; and

**WHEREAS**, the Board of Supervisors has determined that South Street shall not be needed for a future street or other public purposes;

**WHEREAS**, the proposed vacation will not endanger the health, safety or welfare of the general community; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Sussex, Virginia, that South Street as created by the recordation of a plat of the Sussex Gardens Subdivision in 1954, is hereby declared non-essential and vacated.

**Terms of Street Vacation**

1. The applicant is responsible for recording the survey plat of the vacated street right-of-way.

**PUBLIC COMMENTS –**

Comments were heard from Roy Lane (Waverly District).

**BOARD COMMENTS**

Supervisor Tyler visited site; has no problem.

#### 4.03 Return to Open Session

Chairman Blowe returned to Open Session and ended the Public Hearing.

#### 4.04 Action on Public Hearing Items

##### Conditional Use Permit Application #2016-03, Virginia Solar LLC on behalf of Sappony Solar LLC

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby tables Conditional Use Permit Application #2016-03, Virginia Solar LLC on behalf of Sappony Solar LLC and convene a Special Meeting on Thursday, September 29, 2016 at 6:00 p.m. to address issue.

Voting aye: Supervisors Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Blowe

##### Ordinance No. 2016-05, Vacation of the South Street Right-of-Way

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Ordinance No. 2016-05, Vacation of the South Street Right-of-Way.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **5. Appointments**

### 5.01 Appointment to Industrial Development Authority Board of Directors

County Administrator Davis stated that there is still a vacancy on the Industrial Development Authority Board of Directors due to a member resigning. An appointment is still needed to fill the unexpired term ending May 15, 2017.

Supervisor Futrell has recommended Mr. Thomas Jones, Jr. 133 New Street, Waverly, VA 23890. Mr. Jones has agreed to serve if appointed.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors appoints Mr. Thomas Jones, Jr., 133 New Street, Waverly, VA 23890 to the Sussex County Industrial Development Board of Directors to fill an unexpired term ending May 15, 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **6. Action Items**

## 6.01 Board's 2016 Priorities Update

Deputy County Administrator Jones gave a brief overview of the monthly update of Board's 2016 Priorities adopted earlier in the year.

Under Economic Development, Deputy County Administrator Jones reported that in regards to shovel ready sites contracts were awarded and documents are in place for water and sewage extension.

Under Broadband, Deputy County Administrator Jones noted that under County-wide Connectivity, Administration staff will be meeting with Dr. Jarrett (Superintendent of Public Schools) and IT staff regarding hot spots at the schools. The Department of Housing and Community Development will be holding an informational work session next week at the Virginia Telecommunication Initiative in which he will be attending. This is a program which offers localities some funding for baseline studies that are needed in regards to broadband. Prince George Electric Cooperative has announced that they will conducting a pilot program where they will be offering broadband services to their customers. The pilot actually starts in Prince George.

Under Strategic Plan, Deputy County Administrator Jones noted that the Board has scheduled a planning session in October 2016 to discuss strategic planning.

Under FY 2017 Budget, Deputy County Administrator Jones stated that Ms. Drew has been able to work with Crater District Area Agency on Aging Title V Program to have a senior work in the reception of the Housing Office for up to twenty (20) hours a week.

### 6.01a Mission Ministries Report

Rev. Connie Gibbs Morris gave a brief report on funding from Disaster Relief Fund donated for tornado victims. Rev. Morris reported that \$14,093.61 has been spent on repairs which leaves a balance of \$32,323.01 from the \$46,416.62 donated. A detailed reported was given to Board members providing bills for material/supplies purchased for damaged homes. An estimated eight (8) homes have been repaired.

## 6.02 VDOT – Courthouse Road Resolution

Mr. Norris, Virginia Department of Transportation (VDOT), stated that VDOT is in the process of finalizing some old projects and realized that the Route 626 (Courthouse Road) realignment was somewhat incomplete. Project sketches are included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the following resolution:

WHEREAS, the Virginia Department of Transportation has completed project 0626-091-705, C-501; and

WHEREAS, the project sketch and VDOT Form(s) AM 4.3, attached and incorporated herein as part of this resolution, defines adjustments required in the Secondary System of State highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM 4.3 are ready to be accepted into the Secondary System of State Highways; and

NOW THEREFORE, BE IT RESOLVED, this board hereby requests the Virginia Department of Transportation to take the necessary action to abandon those segments identified on the attached AM 4.3 Form and project sketch as a part of the Secondary System of State Highways, pursuant to §33.2-912, Code of Virginia, 1950, as amended; and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM 4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the Code of Virginia, for which sections this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage; and

BE IT FINALLY RESOLVED that a certified copy of this resolution to be forwarded to the Virginia Department of Transportation.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 6.03 Personnel Committee Recommendation

Supervisor Tyler stated that the Personnel Committee (Supervisors Fly, Futrell, Tyler) met. On September 1, 2016, the Personnel Committee discussed two items. One of the items discussed was the organization structure of Administration. No action was taken. The committee wanted to wait to see the outcome of Housing's Section 8 Program.

The Personnel Committee has requested that a letter from the County signed by Chairman Blowe, be sent to adjoining localities receiving services from Sussex's Section 8 Program to make a financial contribution to support the program.

After receipt of response, the Personnel Committee will bring a recommendation to the Board.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes a letter to be sent to adjoining localities receiving services from Sussex County's Housing Section 8 Program to make a financial contribution to support the program.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### 6.04 Finance Committee Recommendation

A Finance Committee Meeting was supposed to be held prior to the Board of Supervisors regular meeting; however, it had to be cancelled.

Supervisor Fly reported that the School Board requested in a meeting that the Board of Supervisors rescind a resolution adopted to give back to the schools one half of their remaining balance at the end of the fiscal year. Previously all of the funding (100%) would be returned to the Board of Supervisors; the School Board would request the funding. The Board of Supervisors would decide on whether funding would be given back/reallocated to the schools.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby rescinds resolution to give back to the schools one half of their remaining balance at the end of the fiscal year.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: Supervisor Futrell

#### 6.05 Improvement Associations Request for Office Space

*Supervisor Tyler abstained from discussion and voting on this item being that he works for the Improvement Association.*

County Administrator Davis reported that the Chairman of the Board of Directors for the Improvement Association, Mr. Charlie Caple, Jr., has submitted a letter requesting temporary use of office space at the County owned office building located at 233 L South County Drive in Waverly, VA.

Currently, the office is occupied by the County Housing Programs staff (two employees)

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator and County Attorney to move forward with drafting an agreement with the Improvement Association to lease office space in the County's Waverly office located at 233 L South County Drive until the construction of their office space is completed and lease of office space is no longer needed; and

FURTHER RESOLVED that the County Administrator is authorized to execute the agreement.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Abstaining: Supervisor Tyler

#### 6.06 Accept and Appropriate Funds: \$1,999.00 for Animal Control Expenses

Supervisor Fly had some concerns with documentation of receipts. Receipts/Invoice documents were handwritten, not on letterhead.

Mr. Eddie Vick, Public Safety Coordinator, explained incidents that occurred.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby accept and appropriate \$1,999.00 for Animal Control expenses.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

## **7. Reports of Departments/Agencies**

### 7.01 Atlantic Waste Disposal, Jason Williams, Senior District Manager

Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, gave a brief update on Atlantic Waste Disposal activities.

Mr. Williams stated that Phase I 30-acre capping project has been completed.

In the Phase II project consists of about 36 acres. Gas well drillings are scheduled for late September, early October of this year. This project should be completed at the end of the year 2016.

Phase III capping project design is complete and is currently being reviewed by staff. Construction is scheduled to start in early 2017.

Phase IV clay capping project which is at the top of the landfill is still anticipated to be completed in 2016. Work was started on September 8, 2016.

No changes on landfill gas side. Atlantic Waste is continuing to improve the gas collection. Atlantic Waste is planning to install twenty-one (21) wells by the end of the year. Construction of new flares has started yet; however, they're planning to start in the next thirty (30) days.

Mr. Williams reported that they are still on schedule with the Waste Water Treatment Plant. The Waste Water Treatment Plant is expected to be completed in the mid 2017.

Mr. Williams provided a handout of photos of work performed to the Board members.

Mr. Williams stated that in regards to the convenience centers around the County, he met with some of the staff to discuss some of the issues. Mr. Williams stated that due to scheduling issues on pickup, staff has been changed around on the Waste Management side. More boxes were bought. Some convenience sites are being serviced seven (7) days a week.

Mr. Williams stated that security cameras will be installed at almost all the sites in the next sixty (60) to ninety (90) days or as soon as possible. He will work with the County before installing cameras.

Chairman Blowe has asked staff to work on a plan to control illegal dumping at the convenience sites which may include a discussion of manning sites.

7.02 Treasurer's Report – included in the Board packet.

Mr. Onnie L. Woodruff, Treasurer, stated that in 2013 the Board authorized online tax services. An agreement was signed. Startup did not incur until FY2016. The fees for this start up service was not included in the budget. Mr. Woodruff is requesting \$4,850.00 to renew online tax services.

ON MOTION OF SUPERVISOR TYLER, seconded SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby appropriates \$4,850.00 for the renewal of the online tax services.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

7.03 Blackwater Regional Library Report – included in Board Packet

7.04 Animal Control/Public Safety Monthly Report- included in Board Packet

7.05 Environmental Inspections Monthly Report – included in Board packet

7.06 Board Report – NACo Annual Conference –no report requested

**8. Citizens' Comments (9:00 pm)**

Comments were heard from:

- Jim Long (Town of Wakefield) - Wakefield and Waverly convenience sites.
- Jannette Greene (Courthouse District) – manning convenience sites.
- Chester Carter (Stony Creek District) – drainage on Lee Avenue; property rights (Solar Farm public hearing item)

**9. Unfinished Business**

9.01 Housing Programs Update/Action

No action taken at this time. Will wait on responses from letters to be sent to adjoining localities.

9.02 Meals Taxes Discussion

This item was tabled from the August 18, 2016 Board meeting. The subject of a meals tax was brought up during the budget planning process.

Section 58.1-3833: This tax shall be levied only if the tax is approved in a referendum within the county which shall be held in accordance with § 24.2-684 and initiated either by a resolution of the board of supervisors or on the filing of a petition signed by a number of registered voters of the county equal in number to 10 percent of the number of voters

registered in the county, as appropriate on January 1 of the year in which the petition is filed with the court of such county. The clerk of the circuit court shall publish notice of the election in a newspaper of general circulation in the county once a week for three consecutive weeks prior to the election. If the voters affirm the levy of a local meals tax, the tax shall be effective in an amount and on such terms as the governing body may by ordinance prescribe. If such resolution of the board of supervisors or such petition states for what projects and/or purposes the revenues collected from the tax are to be used, then the question on the ballot for the referendum shall include language stating for what projects and/or purposes the revenues collected from the tax are to be used.

In addition, according to Beau Blevins, VACo's Director of Intergovernmental Affairs, the VACo Finance Steering Committee has been meeting to discuss issues surrounding meals tax. As a matter of fact, he stated that the Committee has requested that he start looking at the next steps and start drafting a potential statement to support legislative action giving counties the ability to adopt a meals tax without a referendum.

On July 19<sup>th</sup>, Mr. Blevins emailed staff and stated that he is working to set up meetings with Delegate Lee Ware (Chair of the House Finance Committee) and Senator Emmett Hanger (co-chair of the Senate Finance Committee). He expects to have both attend VACo's August 18 Finance Steering Committee meeting so that committee members can discuss the meals tax issue directly with them. Also at this time, York County's board has been working on Senator Tommy Norment to talk to him about the meals tax w/o referendum and he verbally said he was in support.

Mr. Blevins provided a copy of an analysis of potential county meals tax using taxable sales from food and drinking establishments and a copy follows this summary sheet.

Additional detailed documentation is included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Sussex County being added to list to support legislative action giving counties the ability to adopt a meals tax without a referendum.

Voting aye: Supervisors Blowe, Futrell, Stringfield, Tyler

Voting nay: Supervisor Fly, Seward

### 9.03 Recommendation of \$5,000.00 Allocation to Gateway Virginia's Region

This item was tabled from the July 21, 2016 regular Board meeting.

County Administration received a letter from Virginia's Gateway Region. Included in the Board packet is the letter submitted to Messrs. Branch and Walker of Virginia's Gateway Region as Sussex County Letter of Confirmation for Driving Regional Growth-Embracing a Global Future 3.0 in lieu of campaign pledge card.



ON MOTION OF SUPERVISOR FUTRELL, seconded SUPERVISOR TYLER and carried: RESOLVED that the Sussex Board of Supervisors hereby approves the allocation of an additional \$5,000.00 from the Contingency Fund to Virginia's Gateway Region.

Voting aye: Supervisors Blowe, Futrell, Stringfield

Voting nay: Supervisors Fly, Seward, Tyler

*Motion tied. Item will be placed on the October 20, 2016 Board of Supervisors meeting agenda for the tiebreaker vote.*

Staff has been requested to obtain the amount of fees paid by other localities.

#### 9.04 Request for Waiver of Fees – The Improvement Association

*As the Executive Director of the Improvement Association, Supervisor Tyler advised the he would refrain/abstain from any discussion on this item.*

County Administration received a request from the Improvement Association to waive all building permit fees, plan review fees, land disturbance fees and site plan review fees as they relate to the proposed construction of new office complex in Waverly. (A copy of letter requesting waiver of fees is included in Board packet.)

Staff recommended that the request be denied. The Improvement Association requested the opinion of the County Attorney.

County Attorney Flynn reviewed this matter and surmised that the County has no authority to waive fees. However, the Board of Supervisors could consider a grant of a like amount as a charitable contribution.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the allocation of an additional \$2,000.00 to the Improvement Association from the Contingency Fund.

Voting aye: Supervisors Blowe, Fly, Stringfield

Voting nay: Supervisors Futrell, Seward

Abstained: Supervisor Tyler

#### 9.05 Courts Request for Carpet Replacement

Supervisor Fly requested that this item be placed on the agenda clarification to the citizens that the carpet was stained and needed cleaning; however, there were no rips or tears in carpet that created a hazard and or jeopardized employees' safety as it had been presented to the Board. Money would be found in the existing budget to replace carpet.

Supervisor Fly submitted that at the last Board meeting, the Clerk of the General District Court made a request for new carpet in the Clerk's office. Ms. Yelverton's request, as found in her letter, was due to the poor appearance of the carpet. The request did not come to the

Board as a request to replace the carpet due to the fact that the carpet was creating an unsafe work environment.

However, the gentlemen representing the Waverly District informed the Board that the replacement was crucial and needed to take place immediately as the carpet was torn in multiple places and someone is going to trip and sue the County.

During the meeting I took a break and inspected the carpet with the Clerk and found no rips, tears or anything that would cause a dangerous work environment. However, the carpet is old, stained and unsightly but it is in no way dangerous. On Friday the following day, Mr. Tyler also inspected the carpet in the Clerk's office and found the same condition, no rips, tears or dangerous situation.

The allegation that the carpet was creating a public danger was simply false. However, the false statement that the carpet was dangerous created a very unprofessional movement for the Board and outrage from the public.

I ask that this be placed back on the agenda for September meeting as I hope to work with you, your staff and Mr. Woodruff to locate the needed funds to replace the worn carpet.

(A copy of whole email is included in the Board packet.)

#### 9.06 Planning Commission Appointments

Chairman Blowe stated that the Board inquired about the number of members on Planning Commission.

Staff is to get input from Mr. Andre Greene, Director of Community Development, regarding time frame members should be allowed to continue to be on Planning Commission receiving a stipend without completing training and address this item at a later date.

### **10. New Business**

#### 10.01 Wakefield and Waverly Dumpsters

Item was discussed previously during the meeting.

#### 10.02 Request for Donation of Land to Local Resident

Staff received letter from Mr. Forrest White, III, Virginia Conference United Methodist Church (VAUMC), stating that VAUMC plans to build a house for Ms. Trenika Stringfield. Ms. Stringfield is the young mother who lost her children to the tornado in Waverly, February 24, 2016.

The Virginia Conference is requesting the County to donate one of its lots on Branch Street outside the town of Wakefield, so that they may be building a house for Ms. Stringfield.

Mr. White stated that there is an agreement that tenant cannot sell the house in ten (10) years. If tenant opts to sell house, money would have to be reimbursed to the church for money spent.

County staff is to continue to try to dispose of this property.

(A copy of the letter is included in the Board packet.)

### 10.3 Sheriff's Department Invoice

Supervisor Futrell brought invoices to the Board regarding two (2) invoices that haven't been paid.

County Administrator Davis stated that invoices were \$5,000.00 for metal detector and \$6,000.00 for the rekeying of the General District Courthouse Building. She stated that staff is in communication with the treasurer as to how to pay for invoices. County Administrator Davis advised that the County invoices were received after the services had been done. County Administrator Davis stated that Sheriff is of the opinion that it should be out of the Courthouse Maintenance line item which is only a revenue line item.

## **11. Board Member Comments**

### 11.01 Blackwater District

### 11.02 Courthouse District

### 11.03 Henry District

### 11.04 Stony Creek District

### 11.05 Wakefield District

### 11.06 Waverly District

## **12. Closed Session**

### 12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for (1) discussion of a perspective business where no prior announcement of business have been made pursuant to applicable Code Section 2.2-3711(A)5 regarding use of property; and (2)for consideration of a specific legal matter requiring legal advice by counsel pursuant to applicable Code Section 2.2-3711(A)7 regarding the communication system; and (3) for discussion of performance of personnel pursuant to applicable Code Section 3711(A)1 regarding county administrator's performance.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler  
 Voting nay: none

#### 12.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR SEWARD seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler  
 Voting nay: none

#### 12.03 Certification

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward  
 Voting nay: none  
 Absent during vote: Supervisors Stringfield, Tyler

#### 12.04 Action Resulting from Closed Session

No action taken on closed session items.

### **13. Recess/Adjournment**

#### 13.01 Recess

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the September 15, 2016 meeting of the Sussex Board of Supervisors is hereby recessed until Thursday, September 29, 2016 at 6:00 p.m.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler  
 Voting nay: none

Absent during vote: Supervisors Futrell

13.02 Next Meeting

The next Board of Supervisors meeting will be Thursday, September 29, 2016 at 6 p.m. in the General District Courtroom – Judicial Center located at 15098 Courthouse Road, Sussex, VA 23884.

DRAFT

**At a Recessed Meeting of the Sussex County Board of Supervisors  
Held in the General District Courtroom in  
Thursday, September 29, 2016 at 6 p.m.**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**BOARD MEMBER ABSENT**

C. Eric Fly, Sr.

**STAFF PRESENT**

Vandy V. Jones, III, Deputy County Administrator  
Mark Flynn, County Attorney  
John Broderick, Public Schools' Director of Finance & Business Operations  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board  
Andre M. Greene, Director of Community Development  
Julius Hamlin, Public Schools' Director of Instruction  
Arthur Jarrett, Jr., Superintendent of Public Schools  
Kelly Moore, Accounts Payable Clerk

**Item 1. Call to Order/Determine Quorum**

The September 29, 2016 Recessed meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

**Item 2. Invocation**

The Invocation was offered by Chairman Blowe.

**Item 3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Agenda Amendment**

Chairman Blowe requested to delete Item 7. Sussex County Public Schools – 50/50 School Fund Carryover Policy from the agenda.

## **Item 5. Approval of the Agenda**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda of the September 29, 2016 meeting, subject to the following: Deleting Item 7, Sussex County Public Schools, 50/50 School Fund Carryover Policy.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

## **Item 6. Conditional Use Permit Application #2016-03, Virginia Solar LLC, applicant**

County Attorney Flynn reviewed the revisions, Items 13 and 19 of the proposed conditions of Conditional Use Permit Application #2016-03, Virginia Solar LLC, applicant.

A copy of the entire Conditional Use Permit Application #2016-03, Virginia Solar LLC, applicant, was provided to the Board members.

### **PLANNING COMMISSION RECOMMENDATION**

The Planning Commission held a public hearing on Monday, September 12<sup>th</sup>, 2016 to consider Conditional Use Permit Application #2016-03 (VA Solar LLC., applicant). Following the public hearing the Planning Commission voted (6-5) to forward Conditional Use Permit Application #2016-03 to the Board of Supervisors with a recommendation that it be denied for the following reasons:

1. Solar is not a viable business without taxpayer subsidies.
2. There are too many unknowns. The company stated that there will be no dealings with Dominion Power but electricity will be transmitted over Dominion lines.
3. No figures have been submitted relative to the amount of the surety bond.

### **SUGGESTED MOTIONS**

#### **To recommend approval:**

Mr. Chair, I recommend the Board of Supervisors approve Conditional Use Permit Application #2016-03 with the amended conditions with the requirements of the Zoning Ordinance and is consistent with the Comprehensive Plan.

#### **To recommend denial:**

Mr. Chair, I move the Board of Supervisors deny Conditional Use Permit #2016-03 for the following reason (s): \_\_\_\_\_

### **Conditions**

1. Sappony Solar LLC or any successors, assignees, current or future lessee, sub-lessee, or owner of the Solar energy facility (the “Applicant”) shall consent to annual administrative inspections by the Community Development Department staff for compliance with the requirements of this CUP.
2. The Applicant shall sign the list of the adopted conditions for this CUP signifying acceptance and intent to comply with these conditions.
3. All federal, state and local laws, regulations, permit requirements and ordinances will be adhered to including but not limited to:
  - a. All active solar systems shall meet the requirements of the National Electrical Code (NEC), National Electrical Safety Code (NESC), American Society of Civil Engineers (ASCE), American National Standards Institute (ANSI), Institute of Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), or International Electrotechnical Commission (IEC) as applicable and state building code and shall be inspected by either a county building inspector or a third-party inspector through the building permit process.
  - b. An Erosion and Sediment Control Plan must be submitted and approved prior to any land disturbance.
  - c. The site shall fully comply with all applicable provisions of the Sussex County Zoning Ordinance, to the extent not modified herein, throughout the life of this CUP.
4. A building permit must be obtained within 3 years of obtaining the Conditional Use Permit and the generation of solar electricity shall begin within one year after the building permit is obtained or this CUP shall be null and void.
5. This conditional use permit (CUP) shall be binding on Sappony LLC or any successors, assignees, current or future lessee, sub-lessee, or the owner of the solar energy facility.
6. The solar energy facility shall consist of one integrated power generation facility and shall be limited to no more than 250 acres of ~~the 250 acres of the~~ the 371 acre property identified as “Sappony-Virginia Solar,” as shown on the Maximum Extents Plan prepared by Timmons Group dated May 27<sup>th</sup> 2016.
7. All site activity required for the construction and operation of the solar energy facility shall be limited to the following:
  - a. All piling driving shall be limited to the hours from the earlier of sunrise or 8 a.m. to the later of 6 p.m. or sunset, Monday through Saturday. The applicant may request permission from the County Administrator to conduct piling driving activity on Sunday, but such permission will granted or denied at the sole discretion of the County Administrator; and
  - b. All other construction activity on-site shall be permitted Monday through Sunday in accordance with the provisions of the County’s Noise Ordinance.
8. A minimum one hundred and fifty (150) foot setback shall be maintained from solar equipment to any adjacent residential dwellings that exist at of the time of the approval of the Board of Supervisors, unless it is across a public right-of-way from the solar equipment. This requirement may be reduced or waived if agreed to, in writing, by the owner of the residence. The security fence and project roads may be located within the setbacks. During construction the setback may be used for staging of materials and parking.
9. A minimum 50’ foot setback from the solar equipment to the property line shall be provided around the perimeter of the project where it is adjacent to property not owned by the same



property owner as covered in the CUP at the time of approval by the Board of Supervisors. Within the buffer, in areas where there is either less than 15 feet of native timber remaining on the project parcel or the solar equipment is less than 150' from the adjacent property line, a single row of evergreens will be planted within the 50 foot setback or adjacent to the project fence, where there is an adjacent property with an existing residence. Such evergreens shall be planted on 15 foot centers and shall be a Meyers Spruce, Eastern Red Cedar, Norway Spruce, or other similar tree (which alternate tree shall be subject to the prior written approval of the Community Development Department), and the evergreen installed shall have an anticipated five year height of six (6) feet to eight (8) feet after planting and an anticipated mature height of thirty (30) to forty (40) feet or low growing evergreen vegetation with an anticipated five year height of three (3) to five (5) feet after planting and a mature height of no more than seven (7) to ten (10) feet shall be planted. This requirement may be reduced or waived if agreed to, in writing, by the owner of the residence. The security fence and project roads may be located within the setbacks. During construction the setback may be used for the staging of materials or parking.

10. A minimum 50 foot setback from any solar structure to any public right-of-way shall be provided where the project is adjacent to the public right-of-way. Along public right-of-ways where there is either less than 15 feet of native timber remaining on the project parcel or the solar equipment is less than 150' from the public right-of-way, low growing evergreen vegetation with an anticipated five year height of three (3) to five (5) feet after planting and mature height of no more than seven (7) to ten (10) feet shall be planted, and/or in combination with a single row of Meyers Spruce, Eastern Red Cedar, Norway Spruce, or other similar tree planted on fifteen (15) foot centers (which alternative tree shall be subject to the prior written approval of the Community Development Department), with anticipated five year height of six (6) to eight (8) feet after planting and an anticipated mature height of thirty (30) to forty (40) feet, and/or in combination with a berm of sufficient height to block the view of the solar equipment, when standing at the edge of the public right-of-way at a height of 5'. This requirement may be reduced or waived if agreed to, in writing, by the Department of Community Development. The security fence and project roads may be located within the setbacks. During construction the setback may be used for the staging of materials and parking.
11. The Applicant shall install a security fence around the solar energy facility that is a minimum of seven (7) feet in height.
12. Construction lighting shall be minimized and shall be directed downward. Post-construction lighting shall be limited to security lighting only.
13. A decommissioning plan shall be developed by the Applicant and forwarded to the Community Development Department prior to approval of any building permits for the facility. If the solar energy facility is inactive (completely or substantially discontinuing the delivery of electricity to an electrical grid) for a continuous twenty-four (24) month period, shall be considered abandoned. The Applicant shall provide notice to County staff immediately upon the site becoming inactive and/or shutting down operation. The current owner of the Project ("Project Owner") shall remove the facilities (decommissioning) within six (6) months of receipt of notice from the County ("County Notice"). If the facility is not removed within the specified time after the County Notice, the County may cause the removal of the solar energy facility with costs being borne by the Project Owner. [Unless](#)

~~the solar energy facility is owned by a public utility in the Commonwealth of Virginia, The net~~ costs of decommissioning shall be secured by an adequate surety in a form agreed to by the County Attorney, including but not limited to a letter or credit, cash or a guarantee by an investment grade entity, ~~posted within 30 days of which shall be posted prior to the issuance of the land disturbance permit and building permit the project receiving its occupancy permit or equivalent~~ from the County. If the solar energy facility is sold, ~~to an entity that is not a public utility,~~ the CUP shall not transfer ~~to~~ the purchaser until such time as the adequate surety is provided. ~~If a surety is required, the cost estimates of the decommissioning shall be updated every five (5) years and provided to the County. At its option the County may require the surety amount be increased based on the net updated~~ cost of decommissioning.

14. The applicant shall coordinate with the County's emergency services staff to provide to provide materials, education, and/or training to the departments serving the solar facility in regard to how to safely respond to on-site emergencies.
15. Access roads are to be marked by the Applicant with identifying signage.
16. A Construction Traffic Management Plan and mitigation measures shall be developed by the Applicant and submitted to the Virginia Department of Transportation and the County of Sussex for review. The Plan shall address traffic control measures, pre-and post-construction road evaluation and any necessary repairs to the public road that are requires as a result of damage from the Project. If traffic issues arise during the construction of the Project, the Applicant will develop with input from the County and VDOT appropriate measures to mitigate the issues.
17. All panels will use anti-reflective coatings.
18. No aspect of the solar facility shall exceed 25 feet in height, as measured from grade at the base of the structure to its highest point. Such height restriction shall not apply to the electrical distribution or transmission lines.
- ~~18.19.~~ All pilings, foundations, racking systems, solar panels, underground cables and conduits, combiner boxes, switch gears, transformers, and other accessory equipment/structures shall be removed from the subject property and properly disposed of as part of the decommissioning.

*County Attorney Flynn advised that the applicant can't start work until the surety bond is in place and that the county attorney has the authority to work with the applicant to ensure the County is protected by the bond.*

*There was discussion that in no event shall the surety bond be less than \$100,000.00.*

*It was discussed that language would be added to state that the consultants shall be a professional engineer licensed with expertise in the subject of decommissioning solar projects and approved by the County.*

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors approves Conditional Use Permit Application #2016-03, with the noted modifications to the amended conditions, as it complies with the requirements of the Zoning Ordinance and is consistent with the Comprehensive Plan:

## Conditions

1. Sappony Solar LLC or any successors, assignees, current or future lessee, sub-lessee, or owner of the Solar energy facility (the “Applicant”) shall consent to annual administrative inspections by the Community Development Department staff for compliance with the requirements of this CUP.
2. The Applicant shall sign the list of the adopted conditions for this CUP signifying acceptance and intent to comply with these conditions.
3. All federal, state and local laws, regulations, permit requirements and ordinances will be adhered to including but not limited to:
  - a. All active solar systems shall meet the requirements of the National Electrical Code (NEC), National Electrical Safety Code (NESC), American Society of Civil Engineers (ASCE), American National Standards Institute (ANSI), Institute of Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), or International Electrotechnical Commission (IEC) as applicable and state building code and shall be inspected by either a county building inspector or a third-party inspector through the building permit process.
  - b. An Erosion and Sediment Control Plan must be submitted and approved prior to any land disturbance.
  - c. The site shall fully comply with all applicable provisions of the Sussex County Zoning Ordinance, to the extent not modified herein, throughout the life of this CUP.
4. A building permit must be obtained within 3 years of obtaining the Conditional Use Permit and the generation of solar electricity shall begin within one year after the building permit is obtained or this CUP shall be null and void.
5. This conditional use permit (CUP) shall be binding on Sappony LLC or any successors, assignees, current or future lessee, sub-lessee, or the owner of the solar energy facility.
6. The solar energy facility shall consist of one integrated power generation facility and shall be limited to no more than 250 acres of the 371 acre property identified as “Sappony-Virginia Solar,” as shown on the Maximum Extents Plan prepared by Timmons Group date May 27<sup>th</sup> 2016.
7. All site activity required for the construction and operation of the solar energy facility shall be limited to the following:
  - a. All piling driving shall be limited to the hours from the earlier of sunrise or 8 a.m. to the later of 6 p.m. or sunset, Monday through Saturday. The applicant may request permission from the County Administrator to conduct piling driving activity on Sunday, but such permission will granted or denied at the sole discretion of the County Administrator; and
  - b. All other construction activity on-site shall be permitted Monday through Sunday in accordance with the provisions of the County’s Noise Ordinance.
8. A minimum one hundred and fifty (150) foot setback shall be maintained from solar equipment to any adjacent residential dwellings that exist at of the time of the approval of the Board of Supervisors, unless it is across a public right-of-way from the solar equipment. This requirement may be reduced or waived if agreed to, in writing, by the owner of the

residence. The security fence and project roads may be located within the setbacks. During construction the setback may be used for staging of materials and parking.

9. A minimum 50' foot setback from the solar equipment to the property line shall be provided around the perimeter of the project where it is adjacent to property not owned by the same property owner as covered in the CUP at the time of approval by the Board of Supervisors. Within the buffer, in areas where there is either less than 15 feet of native timber remaining on the project parcel or the solar equipment is less than 150' from the adjacent property line, a single row of evergreens will be planted within the 50 foot setback or adjacent to the project fence, where there is an adjacent property with an existing residence. Such evergreens shall be planted on 15 foot centers and shall be a Meyers Spruce, Eastern Red Cedar, Norway Spruce, or other similar tree (which alternate tree shall be subject to the prior written approval of the Community Development Department), and the evergreen installed shall have an anticipated five year height of six (6) feet to eight (8) feet after planting and an anticipated mature height of thirty (30) to forty (40) feet or low growing evergreen vegetation with an anticipated five year height of three (3) to five (5) feet after planting and a mature height of no more than seven (7) to ten (10) feet shall be planted. This requirement may be reduced or waived if agreed to, in writing, by the owner of the residence. The security fence and project roads may be located within the setbacks. During construction the setback may be used for the staging of materials or parking.
10. A minimum 50 foot setback from any solar structure to any public right-of-way shall be provided where the project is adjacent to the public right-of-way. Along public right-of-ways where there is either less than 15 feet of native timber remaining on the project parcel or the solar equipment is less than 150' from the public right-of-way, low growing evergreen vegetation with an anticipated five year height of three (3) to five (5) feet after planting and mature height of no more than seven (7) to ten (10) feet shall be planted, and/or in combination with a single row of Meyers Spruce, Eastern Red Cedar, Norway Spruce, or other similar tree planted on fifteen (15) foot centers (which alternative tree shall be subject to the prior written approval of the Community Development Department), with anticipated five year height of six (6) to eight (8) feet after planting and an anticipated mature height of thirty (30) to forty (40) feet, and/or in combination with a berm of sufficient height to block the view of the solar equipment, when standing at the edge of the public right-of-way at a height of 5'. This requirement may be reduced or waived if agreed to, in writing, by the Department of Community Development. The security fence and project roads may be located within the setbacks. During construction the setback may be used for the staging of materials and parking.
11. The Applicant shall install a security fence around the solar energy facility that is a minimum of seven (7) feet in height.
12. Construction lighting shall be minimized and shall be directed downward. Post-construction lighting shall be limited to security lighting only.
13. A decommissioning plan shall be developed by the Applicant and forwarded to the Community Development Department prior to approval of any building permits for the facility. If the solar energy facility is inactive (completely or substantially discontinuing the delivery of electricity to an electrical grid) for a continuous twenty-four (24) month period, it shall be considered abandoned. The costs of decommissioning shall be secured by an adequate surety in a form agreed to by the County Attorney, including but not limited

to a letter or credit, cash or a guarantee by an investment grade entity, which shall be posted prior to the issuance of the land disturbance permit and building permit from the County, and shall be in an amount no less than One Hundred Thousand Dollars (\$100,000) while the facility remains installed. If the solar energy facility is sold, the CUP shall not transfer to the purchaser until such time as the adequate surety is provided.

The cost estimates of the decommissioning shall be updated every five (5) years by an independent consultant retained by the Project Owner and provided to the County. The consultant shall be a professional engineer licensed in Virginia with expertise in the subject of decommissioning solar projects, and shall be subject to the County's approval prior to being engaged by the Project Owner, which such approval shall not be unreasonably withheld. The consultant's reports will identify the cost of decommissioning, taking into account any salvage value of the installed equipment. The surety amount will be increased or decreased based on such updated cost of decommissioning, but the surety shall not be below the minimum amount required by this condition. The Project Owner shall be liable to the County for any deficiency if the bond amount does not fully fund the costs of decommissioning.

If the Project Owner intends to cease operations, or to shut down the project, it shall send the County Attorney written notice at least 90 days prior to such action and will provide, with such notice, a revised consultant's report. The then-current owner of the Project ("Project Owner") shall remove the facilities ("decommissioning") within six (6) months of receipt of notice from the County ("County Notice"). If the facility is not removed within the specified time after the County Notice, the County may cause the removal of the solar energy facility with costs being borne by the Project Owner.

14. The applicant shall coordinate with the County's emergency services staff to provide to provide materials, education, and/or training to the departments serving the solar facility in regard to how to safely respond to on-site emergencies.
15. Access roads are to be marked by the Applicant with identifying signage.
16. A Construction Traffic Management Plan and mitigation measures shall be developed by the Applicant and submitted to the Virginia Department of Transportation and the County of Sussex for review. The Plan shall address traffic control measures, pre-and post-construction road evaluation and any necessary repairs to the public road that are requires as a result of damage from the Project. If traffic issues arise during the construction of the Project, the Applicant will develop with input from the County and VDOT appropriate measures to mitigate the issues.
16. All panels will use anti-reflective coatings.
17. No aspect of the solar facility shall exceed 25 feet in height, as measured from grade at the base of the structure to its highest point. Such height restriction shall not apply to the electrical distribution or transmission lines.
18. All pilings, foundations, racking systems, solar panels, underground cables and conduits, combiner boxes, switch gears, transformers, and other accessory equipment/structures shall be removed from the subject property and properly disposed of as part of the decommissioning.

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: Supervisor Futrell  
Absent: Supervisor Fly

**Item 7. Citizen's Comments** – none

**Item 8. Adjourned**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby adjourn the September 29, 2016  
recessed meeting at 6:32 p.m.

Voting aye: Supervisors Blowe, Futrell, Seward. Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

DRAFT

# October 20, 2016

## WARRANTS & VOUCHERS SUMMARY

<b>TOTAL ALL WARRANTS FOR APPROVAL</b>	<b>\$552,782.93</b>
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<b>TOTAL ALL VOID CHECKS FOR APPROVAL</b>	<b>\$0.00</b>
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ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
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FOR MONTH OF SEPTEMBER 2016

205037-205091	\$	237,501.36	RUN DATE 9/02/16
205092-205116	\$	38,827.84	RUN DATE 9/09/16
205128-205173	\$	61,468.90	RUN DATE 9/16/16
205174-205179	\$	180.00	RUN DATE 9/23/16
205239-205298	\$	116,108.89	RUN DATE 9/30/16

<b>Total Regular Warrants</b>	<b>\$454,086.99</b>
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PAY. DEDUCTION WARRANTS:

205117-205127	\$	49,686.47	RUN DATE 9/16/16
205228-205238	\$	49,009.47	RUN DATE 9/30/16

<b>Total Deduction Warrants:</b>	<b>\$98,695.94</b>
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<b><u>TOTAL VOUCHERS &amp; WARRANTS FOR APPROVAL</u></b>	<b>\$552,782.93</b>
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<b>VOID CHECKS</b>	See attached	\$	-
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# ACCOUNTS PAYABLE CHECKS

\$

100 DOLLARS



Security features  
Included.  
Details on back.



U. O	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
000	000342	AGRI-VA, INC	4471/6	8/22/2016		4100-021200-1275-221-210	36.23	205037				Maintenance Equipment Repairs	01414	ACCT# 60039
000	000342		4480/6	8/23/2016		4100-021200-1275-221-210	18.26	205037				Maintenance Equipment Repairs	01414	ACCT# 60146
		DISC. TOTAL	.00	CHECK TOTAL	54.49	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				54.49
000	000923	ALL SEASONS TERMITE &	37770	8/24/2016		4100-051500-1272-551-510	65.00	205038				Building Maintenance & Repair	01414	ACCT# 188
		DISC. TOTAL	.00	CHECK TOTAL	65.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				65.00
000	000014	ATLANTIC ELECTION	2016 PRIMARY 01	6/23/2016		4100-023100-1233-291-230	548.66	205039				Printing	01414	SUSSEX REGISTRAR
000	000014		2016 PRIMARY 01	6/23/2016		4100-023100-1229-291-230	5,337.10	205039				Other Professional Services	01414	SUSSEX REGISTRAR
000	000014		2016 PRIMARY 02	6/01/2016		4100-023100-1253-291-230	8,625.00	205039				Equipment Lease/Purchase	01414	SUSSEX REGISTRAR
		DISC. TOTAL	.00	CHECK TOTAL	14,510.76	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				14,510.76
000	001298	B&B AUTO REPAIR & TOWING	BB 081216	8/12/2016		4100-021200-1265-221-210	80.00	205040				Vehicle Maintenance & Repairs	01414	SUSSEX COUNTY
000	001298		BB 082316	8/23/2016		4100-021200-1265-221-210	300.00	205040				Vehicle Maintenance & Repairs	01414	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	380.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				380.00
000	999999	BAILEY, SHERITA	W0051743-01	8/15/2016		4100-061100-1213-611-610	45.10	205041				Witness Fees	01414	MILEAGE
		DISC. TOTAL	.00	CHECK TOTAL	45.10	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				45.10
000	999999	BENTLEY, ALVESTICO	W0051743-02	8/15/2016		4100-061100-1213-611-610	82.50	205042				Witness Fees	01414	MILEAGE
		DISC. TOTAL	.00	CHECK TOTAL	82.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				82.50
000	001251	CABIN POINT VETERINARY	47563	8/15/2016		4100-021600-1227-261-210	185.00	205043				Medical Services	01414	ACCT# 1707
000	001251		47631	8/17/2016		4100-021600-1227-261-210	50.00	205043				Medical Services	01414	ACCT# 1707
000	001251		47632	8/18/2016		4100-021600-1227-261-210	60.00	205043				Medical Services	01414	ACCT# 1707
		DISC. TOTAL	.00	CHECK TOTAL	295.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				295.00
000	000728	CARQUEST OF WAKEFIELD	5484-99291	8/24/2016		4100-021600-1265-262-210	83.82	205044				Vehicle Maintenance & Repairs	01414	ACCT# 2836
000	000728		5484-99317	8/25/2016		4100-021600-1274-262-210	25.71	205044				Grounds Maintenance & Repairs	01414	ACCT# 2836
		DISC. TOTAL	.00	CHECK TOTAL	109.53	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				109.53
000	001485	CENTRAL AGRIBUSINESS	JR9343	8/25/2016		4100-051500-1246-551-510	88.20	205045				Food Supplies	01414	SUSSEX SHERIFF DEPT.
		DISC. TOTAL	.00	CHECK TOTAL	88.20	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				88.20
000	000871	CRYSTAL SPRINGS	10726073 081316	8/13/2016		4100-021200-1277-221-210	77.93	205046				Water Services	01414	ACCT#508239010726073
000	000871		1352472 081616	8/16/2016		4100-021100-1277-211-210	113.99	205046				Water Services	01414	ACCT#11425301352472
000	000871		15692716 081016	8/10/2016		4100-041100-1277-411-410	12.80	205046				Water Services	01414	ACCT#695034615692716
000	000871		7302164 072816	7/28/2016		4100-061100-1277-612-610	38.15	205046				Water Services	01414	ACCT#37281837302164
		DISC. TOTAL	.00	CHECK TOTAL	242.87	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				242.87
000	999999	CUSTOM CLEANERS	001276	8/19/2016		4100-051100-1244-512-510	40.00	205047				Uniform Services	01414	SUSSEX SHERIFF DEPT.
		DISC. TOTAL	.00	CHECK TOTAL	40.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				40.00
000	000868	DISH NETWORK	81054533 0816	8/18/2016		4100-021500-1234-253-210	53.03	205048				Telecommunications	01414	# 8265707081054533
000	000868		82613550 0816	8/16/2016		4100-021200-1234-221-210	48.36	205048				Telecommunications	01414	# 8265707082613550
		DISC. TOTAL	.00	CHECK TOTAL	101.39	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				101.39
000	000902	DOC FARMER'S MARKET	MKT46281	7/11/2016		4100-051500-1246-551-510	279.30	205049				Food Supplies	01414	SUSSEX CO JAIL
000	000902		MKT47120	8/22/2016		4100-051500-1246-551-510	110.00	205049				Food Supplies	01414	SUSSEX CO JAIL
		DISC. TOTAL	.00	CHECK TOTAL	389.30	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL				389.30

1	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCT#	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
	000084	DOMINION VIRGINIA POWER	0482572328 0816	8/26/2016		4100-021600-1276-261-210	2,892.74	205050			Electric	01414	ACCT# 0482572328
	000084		5080737736 0816	8/26/2016		4100-021200-1276-221-210	190.57	205050			Electric	01414	ACCT# 5080737736
	000084		9447701492 0816	8/24/2016		4100-021200-1276-221-210	6.59	205050			Electric	01414	ACCT# 9447701492
		DISC. TOTAL					3,089.90		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	3,089.90
	000545	EBE CONSULTING, INC	12344	8/23/2016		4100-021600-1225-266-210	754.46	205051			Management Cons / FEE Consul	01414	PROJ# 16-107
		DISC. TOTAL					754.46		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	754.46
	001451	FLOWERS FOODS	1006504730	8/15/2016		4100-051500-1246-551-510	86.40	205052			Food Supplies	01414	ACCT# 40351872
		DISC. TOTAL					86.40		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	86.40
	999999	FORBIN, EDWARD	W0051743-03	8/15/2016		4100-061100-1213-611-610	60.50	205053			Witness Fees	01414	MILEAGE
		DISC. TOTAL					60.50		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	60.50
	000152	GALLS, LLC	005906300	8/18/2016		4100-051100-1244-512-510	366.59	205054			Uniform Services	01414	ACCT# 5417395
		DISC. TOTAL					366.59		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	366.59
	001439	GEORGE JOHNSON	2188	8/17/2016		4100-021200-1275-221-210	88.00	205055			Maintenance Equipment Repairs	01414	SUSSEX COUNTY
		DISC. TOTAL					88.00		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	88.00
	000276	GREENSVILLE COUNTY WATER	1175 082416	8/24/2016		4100-021200-1277-221-210	50.30	205056			Water Services	01414	ACCT# 1175
		DISC. TOTAL					50.30		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	50.30
	000148	HOLIDAY ICE	691458	8/23/2016		4100-051500-1246-551-510	195.20	205057			Food Supplies	01414	ACCT# 3455
		DISC. TOTAL					195.20		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	195.20
	000951	JOHNSON, JANETTE	JJ 081516 01	8/15/2016		4100-051100-1205-512-510	24.02	205058			Meals	01414	MEALS
	000951		JJ 081516 02	8/15/2016		4100-051100-1207-512-510	7.00	205058			Mileage Training/Conferences	01414	MILEAGE
	000951		JJ 083116	8/31/2016		4125-031700-5843-	20.16	205058			Drug Forf Fund / Sheriff Stra	01414	REIMBURSEMENT
		DISC. TOTAL					51.18		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	51.18
	000583	JONES ELECTRIC CONTRACTOR	13511	8/25/2016		4100-021200-1273-221-210	270.00	205059			Building Systems Main & Repair	01414	SUSSEX HOUSING BLDG
		DISC. TOTAL					270.00		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	270.00
	000390	KUSTOM SIGNALS, INC	531357	8/19/2016		4100-051100-1245-512-510	114.00	205060			Law Enforcement Supplies	01414	ACCT# 12075
		DISC. TOTAL					114.00		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	114.00
	999999	LOXO	9217	8/27/2016		4100-021600-1244-262-210	419.56	205061			Uniforms Services	01414	SUSSEX CO EM/VP INSP
		DISC. TOTAL					419.56		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	419.56
	001433	LOWE'S	909207	8/18/2016		4100-021200-1272-221-210	44.61	205062			Building Maintenance & Repair	01414	ACCT# 99000502080
	001433		909207	8/18/2016		4100-021200-1253-221-210	20.87	205062			Equipment Lease/Purchase	01414	ACCT# 99000502080
	001433		911369	8/24/2016		4100-021200-1272-221-210	104.93	205062			Building Maintenance & Repair	01414	ACCT# 99000502080
	001433		911509	8/10/2016		4100-021200-1253-221-210	453.15	205062			Equipment Lease/Purchase	01414	ACCT# 99000502080
		DISC. TOTAL					623.56		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	623.56
	001092	MACE INCORPORATED	16819	8/24/2016		4100-021500-1256-251-210	1,124.92	205063			Communication Equipment	01414	SUSSEX PUBLIC SAFETY
		DISC. TOTAL					1,124.92		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	1,124.92
	001275	MASON'S PLUMBING	892782	8/24/2016		4100-051500-1272-551-510	580.00	205064			Building Maintenance & Repair	01414	SUSSEX COUNTY JAIL
	001275		892783	8/24/2016		4100-051500-1272-551-510	360.00	205064			Building Maintenance & Repair	01414	SUSSEX COUNTY JAIL
		DISC. TOTAL					940.00		ACH PMT TOTAL	.00	CPA PMT TOTAL	TOTAL	940.00

100 9/02/2016 SUSSEX COUNTY		A/P CHECK REGISTER		TIME 14 50 49	Acct Pd 2016/09	PAGE							
VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO.	ACH	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
100 001470	MC1 COMM SERVICE	4342462428 0816	8/17/2016		4100-061100-1234-613-610	32.48	205065				Telecommunications	01414	ACCT# 2DG40965
100 001470		4342462453 0816	8/17/2016		4100-061100-1234-613-610	32.48	205065				Telecommunications	01414	ACCT# 2DG40966
	DISC. TOTAL	00	CHECK TOTAL	64.96	ACH PMT TOTAL	00		TOTAL			64.96		
100 000051	MSAG LLC	6312475	7/01/2016		4100-021500-1255-253-210	496.67	205066				Maintenance Service Contract	01414	AUGUST 2016
	DISC. TOTAL	00	CHECK TOTAL	496.67	ACH PMT TOTAL	00		TOTAL			496.67		
100 999999	NEWBY, SHEVONNE	SN 082316	8/21/2016		4100-081300-2110-822-810	66.00	205067				VA Cooperative Extension	01414	REIMBURSEMENT
	DISC. TOTAL	00	CHECK TOTAL	66.00	ACH PMT TOTAL	00		TOTAL			66.00		
100 001564	POOLE, ROY D, III	RDP 082916	8/29/2016		4100-021600-1241-261-210	10.53	205068				Office Supplies	01414	REIMBURSEMENT
	DISC. TOTAL	00	CHECK TOTAL	10.53	ACH PMT TOTAL	00		TOTAL			10.53		
100 000829	PURCHASE POWER	11448168 0816	8/05/2016		4100-021100-1231-211-210	161.72	205069				Postage	01414	#0000-9000-1144-8168
	DISC. TOTAL	00	CHECK TOTAL	161.72	ACH PMT TOTAL	00		TOTAL			161.72		
100 001508	QUALITY UNIFORM CO	12451	8/19/2016		4100-051100-1244-512-510	101.15	205070				Uniform Services	01414	SUSSEX SHERIFF
100 001508		12471	8/23/2016		4100-051500-1244-551-510	118.00	205070				Uniform Services	01414	SUSSEX SHERIFF
100 001508		12472	8/23/2016		4100-051500-1244-551-510	72.00	205070				Uniform Services	01414	SUSSEX SHERIFF
100 001508		12473	8/23/2016		4100-051100-1244-512-510	250.50	205070				Uniform Services	01414	SUSSEX SHERIFF
	DISC. TOTAL	00	CHECK TOTAL	541.65	ACH PMT TOTAL	00		TOTAL			541.65		
100 999999	RAPID DETECT INC	25808	8/24/2016		4100-051100-1245-512-510	240.00	205071				Law Enforcement Supplies	01414	SUSSEX SHERIFF DEPT.
	DISC. TOTAL	00	CHECK TOTAL	240.00	ACH PMT TOTAL	00		TOTAL			240.00		
100 001438	RICHMOND TIMES DISPATCH	10000361108	7/31/2016		4100-021500-1235-253-210	140.60	205072				Advertising	01414	ACCT# 3262535
100 001438		10000363746	7/31/2016		4100-021400-1235-242-210	925.00	205072				Advertising	01414	ACCT# 6040463
	DISC. TOTAL	00	CHECK TOTAL	1,065.60	ACH PMT TOTAL	00		TOTAL			1,065.60		
100 000832	SAM'S CLUB DIRECT	004526	8/11/2016		4100-021600-1247-261-210	402.44	205073				Janitorial Supplies	01414	ACCT# 0402194646154
100 000832		005014	8/09/2016		4100-021200-1299-221-210	96.86	205073				Miscellaneous Oth./First Aid	01414	ACCT# 0402194646154
	DISC. TOTAL	00	CHECK TOTAL	499.30	ACH PMT TOTAL	00		TOTAL			499.30		
100 999999	SEWAH STUDIOS, INC.	33988	5/31/2016		4100-011100-1229-111-110	1,630.00	205074				Other Professional Services	01414	SUSSEX COUNTY BOS
	DISC. TOTAL	00	CHECK TOTAL	1,630.00	ACH PMT TOTAL	00		TOTAL			1,630.00		
100 000610	STRINGFIELD, JOHN A	JAS 082916 01	8/29/2016		4100-011100-1207-111-110	66.31	205075				Mileage-Training/Conferences	01414	MILEAGE
100 000610		JAS 082916 02	8/29/2016		4100-011100-1264-111-110	4.00	205075				Gasoline/Mileage-Non Training	01414	TOLL
100 000610		JAS 082916 03	8/29/2016		4100-011100-1264-111-110	78.00	205075				Gasoline/Mileage-Non Training	01414	PARKING FEES
	DISC. TOTAL	00	CHECK TOTAL	148.31	ACH PMT TOTAL	00		TOTAL			148.31		
100 000942	SUSSEX MINI MART	64874	7/21/2016		4100-021200-1299-221-210	2.50	205076				Miscellaneous Oth./First Aid	01414	SUSSEX COUNTY
100 000942		69691	8/09/2016		4100-021200-1299-221-210	12.51	205076				Miscellaneous Oth./First Aid	01414	SUSSEX COUNTY
	DISC. TOTAL	00	CHECK TOTAL	15.01	ACH PMT TOTAL	00		TOTAL			15.01		
100 000963	TIMMONS GROUP	179643	5/10/2016		4305-091400-0101-	538.33	205077				Professional Service - Land	D01414	PROJ# 36201
100 000963		181492	7/12/2016		4305-091400-0101-	2,500.00	205077				Professional Service - Land	D01414	PROJ# 34016
100 000963		181493	7/12/2016		4305-091400-0101-	80,750.00	205077				Professional Service - Land	D01414	PROJ# 37314
100 000963		181494	7/12/2016		4305-091400-0101-	8,450.00	205077				Professional Service - Land	D01414	PROJ# 37503
100 000963		181907	7/12/2016		4305-091400-0101-	6,025.00	205077				Professional Service - Land	D01414	PROJ# 33994.006
100 000963		182400	8/09/2016		4305-091400-0101-	2,000.00	205077				Professional Service - Land	D01414	PROJ# 33994.001

VENDOR NO	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT	DESC.	BATCH	TRV. DESCRIPTION
00 000963		182401	8/04/2016		4305-091400-0101-	1,500.00	205077				Professional Service	Land D01414 PROJ# 34036	
00 000963		182402	8/04/2016		4305-091400-0101-	63,225.00	205077				Professional Service	Land D01414 PROJ# 37734	
00 000963		182403	8/09/2016		4305-091400-0101-	9,500.00	205077				Professional Service	Land D01414 PROJ# 37503	
00 000963		182906	8/04/2016		4305-091400-0101-	240.00	205077				Professional Service	Land D01414 PROJ# 33994_006	
DISC. TOTAL		CHECK TOTAL	174,728.33	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			174,728.33		
00 000232	TREASURER OF VIRGINIA	C01079201604	5/05/2016		4100-041100-1224-411-410	20.10	205078				Information Sys Serv VFC	01414 ACCT# 1079	
00 000232		C01079201605	5/02/2016		4100-041100-1224-411-410	16.09	205078				Information Sys Serv VEC	01414 ACCT# 1079	
DISC. TOTAL		CHECK TOTAL	36.18	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			36.18		
00 001002	TYLER, RUFUS	RT 082516 01	8/25/2016		4100-011100-1206-111-110	170.00	205079				Transportation (exclude milea	01414 TRANSPORTATION FEES	
00 001002		RT 082516 02	8/25/2016		4100-011100-1299-111-110	75.00	205079				Miscellaneous Others	01414 BAGGAGE FEES	
DISC. TOTAL		CHECK TOTAL	245.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			245.00		
00 000831	VAORP	12488	10/01/2016		4100-051100-1128-512-510	7,112.12	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-051500-1128-551-510	5,757.76	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-011100-1128-111-110	9.93	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021100-1128-211-210	90.24	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-023100-1128-291-230	20.65	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021400-1128-242-210	976.56	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-063100-1128-632-630	11.13	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021400-1128-241-210	470.30	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-062100-1128-621-620	52.92	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-022100-1128-281-220	15.95	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-063100-1128-631-630	66.16	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021600-1128-261-210	402.42	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-031100-1128-311-310	33.55	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-041100-1128-411-410	44.96	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021300-1128-231-210	700.10	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021500-1128-251-210	417.86	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021200-1128-221-210	926.96	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021600-1128-262-210	2,063.93	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4100-021400-1128-241-210	7.36	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
00 000831		12488	10/01/2016		4105-071100-1128-711-710	1,169.89	205080				Worker's Comp - Self Insured	01414 POLICY# VA-SU-107-17	
DISC. TOTAL		CHECK TOTAL	20,350.75	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			20,350.75		
00 000019	VERIZON WIRELESS	9770211877	8/10/2016		4125-031700-5841-	149.91	205081				Drug Forf Fund / Com Atty	01414 #905440571-00001	
DISC. TOTAL		CHECK TOTAL	149.91	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			149.91		
00 000806	VICK, EDDIE T	ETV 083016	8/10/2016		4100-021500-1244-253-210	10.00	205082				Uniform Services	01414 UNIFORMS	
DISC. TOTAL		CHECK TOTAL	10.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			10.00		
00 001601	W.S.CAMPBELL TOWING & REP 35000		6/20/2016		4100-021500-1265-251-210	2,749.84	205083				Vehicle Maintenance & Repair	01414 SUSSEX PUBLIC SAFETY	
DISC. TOTAL		CHECK TOTAL	2,749.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			2,749.84		
00 000660	WAKEFIELD FARM SERVICE,	139992	8/22/2016		4100-021200-1274-221-210	28.75	205084				Grounds Maintenance & Repairs	01414 SUSSEX COUNTY	
DISC. TOTAL		CHECK TOTAL	28.75	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			28.75		
00 000873	WASTE MANAGEMENT OF	3137031-2424 5	9/01/2016		4100-021600-1229-266-210	7,079.25	205085				Oth Profess Ser Waste Mana	01414 ACCT#440007265324249	
DISC. TOTAL		CHECK TOTAL	7,079.25	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL			7,079.25		

VENDOR		INVOICE	INVOICE	A/P	ACCOUNT	NET	CHECK	ACH	ACH	ACCOUNT	DESC	BATCH	INV	DESCRIPTION
NO	NAME	NO	DATE	ACQPL	NO	AMOUNT	NO	PMT	PMT	G/L				
00000088	WAVERLY GLASS SHED	131	8/23/2016		4100-021800-1285-261-210	255.00	205086				Vehicle Maintenance & Repairs	01414	SUSSEX ANIMAL CONTROL	
DISC	TOTAL	00	CHECK	TOTAL	255.00	ACH	PMT	TOTAL	00	CPA	PMT	TOTAL	255.00	
00000022	WILLIAMS, GARY M., CLERK	MOORE 0816	8/25/2016		4121 081000-5120-	41.00	205087				Legal Services	01424	MOORE, BRENDA	
DISC	TOTAL	00	CHECK	TOTAL	41.00	ACH	PMT	TOTAL	00	CPA	PMT	TOTAL	41.00	
00000152	WIMMER, WILLIE	525	8/30/2016		4100 021500 1265-252-210	710.00	205088				Vehicle Maintenance & Repairs	01414	SUSSEX PUBLIC SAFETY	
DISC	TOTAL	00	CHECK	TOTAL	1,079.00	ACH	PMT	TOTAL	00	CPA	PMT	TOTAL	1,079.00	
00000879	WOMACK PUBLISHING CO	97201	7/06/2016		4100-021100 1235-211-210	171.60	205089				Advertising	01414	ACCT# W0089	
DISC	TOTAL	00	CHECK	TOTAL	471.90	ACH	PMT	TOTAL	00	CPA	PMT	TOTAL	471.90	
00000999	WRIGHT, TOLIN	CW 084116	8/31/2016		4100 051500-1205-551-510	44.72	205090				Meals	01414	MEALS	
DISC	TOTAL	00	CHECK	TOTAL	44.72	ACH	PMT	TOTAL	00	CPA	PMT	TOTAL	44.72	
00000842	SAM'S CLUB DIRECT	17160724	7/27/2016		4100 051500-1201-551-510	50.00	205091				Organization Membership	01414	ACCT# 0402188473177	
DISC	TOTAL	00	CHECK	TOTAL	633.27	ACH	PMT	TOTAL	00	CPA	PMT	TOTAL	633.27	
00000842		003007	7/27/2016		4129-031700-584-	65.76	205091				Drug For Fund Sheriff Sta	01414	ACCT# 0402188473177	
00000842		004568	7/19/2016		4100-051500-1247-551-510	198.70	205091				Janitorial Supplies	01414	ACCT# 0402188473177	
00000842		009492	8/17/2016		4100 051500-1247-551-510	260.81	205091				Janitorial Supplies	01414	ACCT# 0402188473177	
00000842		999999 16	7/22/2016		4100 051500-1201-551-510	60.00	205091				Organization Membership	01414	ACCT# 0402188473177	
DISC	TOTAL	00	CHECK	TOTAL	237,501.36	ACH	PMT	TOTAL	00	CPA	PMT	TOTAL	237,501.36	
DISC	TOTAL	00	CHECK	TOTAL	237,501.36	ACH	PMT	TOTAL	00	CPA	PMT	TOTAL	237,501.36	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OF PREVIOUSLY DOCUMENTED THE TOTAL 237,501.36 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

DATE  
9/1/2016  
DATE  
9/2/16  
DATE

DIRECTOR OF FINANCE  
DEBORAH DAVIS, CO ADMIN  
ORRIS L. RODRIGUEZ, TRC

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INV.DESCRPTION
00000	001445	ANIMAL HOSPITAL OF	182139	8/02/2016		4100-051100-1227-512-510	33.00	205092			Medical Services inc/k9	01415 ACCT# 9027
	DISC TOTAL	00	CHECK TOTAL	33.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			33.00	
00000	001485	CENTRAL AGRIBUSINESS	JR9436	8/30/2016		4100-051500-1246-551-510	88.20	205093			Food Supplies	01415 SUSSEX SHERIFF DEPT.
	DISC TOTAL	00	CHECK TOTAL	88.20	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			88.20	
00000	001449	CONVERGENT TECHNOLOGIES	19122	9/01/2016		4100-051100-1224-516-510	275.00	205094			Information System Services	01415 SUSSEX SHERIFF
	DISC TOTAL	00	CHECK TOTAL	275.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			275.00	
00000	000020	COWLING BROTHERS	56515	8/31/2016		4100-051100-1245-512-510	177.94	205095			Law Enforcement Supplies	01415 ACCT# SCJ001
00000	000020		58985	8/23/2016		4100-051500-1299-551-510	1.49	205095			Miscellaneous Others	01415 ACCT# SCJ001
	DISC TOTAL	00	CHECK TOTAL	179.43	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			179.43	
00000	000024	CRATER YOUTH CARE	1712	8/22/2016		4100-081800-2110-863-810	3,232.67	205096			Crater Criminal Justice/fr	Sh01415 LOCAL DETENTION FEES
	DISC TOTAL	00	CHECK TOTAL	3,232.67	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			3,232.67	
00000	000871	CRYSTAL SPRINGS	1352055 082516	8/25/2016		4100-061100-1277-612-610	24.68	205097			Water Services	01415 ACCT#11421181352055
	DISC TOTAL	00	CHECK TOTAL	24.68	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			24.68	
00000	999999	CUSTOM CLEANERS	001277	8/25/2016		4100-051500-1244-551-510	46.00	205098			Uniform Services	01415 SUSSEX SHERIFF DEPT.
00000	999999		001278	8/25/2016		4100-051100-1244-512-510	34.00	205098			Uniform Services	01415 SUSSEX SHERIFF
	DISC TOTAL	00	CHECK TOTAL	80.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			80.00	
00000	000902	DOC FARMER'S MARKET	MKT47258	8/29/2016		4100-051500-1246-551-510	123.20	205099			Food Supplies	01415 SUSSEX CO JAIL
	DISC TOTAL	00	CHECK TOTAL	123.20	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			123.20	
00000	000084	DOMINION VIRGINIA POWER	1088433121-0816	8/30/2016		4100-021200-1276-221-210	46.28	205100			Electric	01415 ACCT# 1088433121
00000	000084		2406362505-0816	8/30/2016		4100-051500-1276-551-510	1,876.64	205100			Electric	01415 ACCT# 2406362505
00000	000084		2928458914-0816	8/29/2016		4100-051500-1276-551-510	6.89	205100			Electric	01415 ACCT# 2928458914
00000	000084		3500335009-0816	8/30/2016		4100-021200-1276-221-210	1,462.62	205100			Electric	01415 ACCT# 3500335009
00000	000084		3776508966-0816	8/31/2016		4100-021200-1276-221-210	6.59	205100			Electric	01415 ACCT# 3776508966
00000	000084		6860160149	8/30/2016		4100-021200-1276-221-210	558.20	205100			Electric	01415 ACCT# 6860160149
00000	000084		7190905005-0816	8/30/2016		4100-021600-1276-263-210	288.63	205100			Electric	01415 ACCT# 7190905005
00000	000084		7860242267-0816	8/30/2016		4100-021200-1276-221-210	356.89	205100			Electric	01415 ACCT# 7860242267
00000	000084		9073933633-0816	8/29/2016		4100-051500-1276-551-510	89.39	205100			Electric	01415 ACCT# 9073933633
00000	000084		9560347503-0816	8/30/2016		4100-021200-1276-221-210	2,700.30	205100			Electric	01415 ACCT# 9560347503
00000	000084		9630317502-0816	8/30/2016		4100-021200-1276-221-210	576.46	205100			Electric	01415 ACCT# 9630317502
00000	000084		9650330005-0816	8/30/2016		4100-021200-1276-221-210	338.89	205100			Electric	01415 ACCT# 9650330005
	DISC TOTAL	00	CHECK TOTAL	8,307.78	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			8,307.78	
00000	000611	FORD QUALITY FLEET C PRG	GSH1601012	8/28/2016		4100-051100-1265-512-510	147.58	205101			Vehicle Maintenance & Repairs	01415 ACCT# 6591
	DISC TOTAL	00	CHECK TOTAL	147.58	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			147.58	
00000	000152	GALLS, LIA	005933144	8/23/2016		4100-051500-1244-551-510	85.22	205102			Uniform Services	01415 ACCT# 5417395
00000	000152		005939362	8/24/2016		4100-051100-1245-512-510	8.26	205102			Law Enforcement Supplies	01415 ACCT# 5417395
00000	000152		005965940	8/29/2016		4100-051100-1245-512-510	288.00	205102			Law Enforcement Supplies	01415 ACCT# 5417395
	DISC TOTAL	00	CHECK TOTAL	381.48	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			381.48	
00000	000148	HOLIDAY ICE	694517	4/06/2016		4100-051500-1246-551-510	183.00	205103			Food Supplies	01415 ACCT# 3455
	DISC TOTAL	00	CHECK TOTAL	183.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			183.00	

P. #	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACPL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000049	JARRATT HARDWARE	A13448	8/08/2016		4100-051500-1272-551-510	15.98	205104				Building Maintenance & Repair	01415 ACCT# 159	
00000	000049		A133826	8/17/2016		4100-051500-1272-551-510	6.76	205104				Building Maintenance & Repair	01415 ACCT# 159	
00000	000049		B244439	8/19/2016		4100-051500-1272-551-510	7.78	205104				Building Maintenance & Repair	01415 ACCT# 159	
00000	000049		B244829	8/26/2016		4100-051500-1272-551-510	8.58	205104				Building Maintenance & Repair	01415 ACCT# 159	
00000	000049		B244857	8/26/2016		4100-051500-1272-551-510	14.99	205104				Building Maintenance & Repair	01415 ACCT# 159	
		DISC. TOTAL	00	CHECK TOTAL	54.09	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		54.09		
00000	000051	MSAG LLC	C312523	8/31/2016		4100-021400-1225-241-210	21.00	205105				Management Consulting Service	01415 AUGUST 2016	
		DISC. TOTAL	.00	CHECK TOTAL	21.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		21.00		
00000	000061	PRINCE GEORGE ELECTRIC	1413003200 0816	8/29/2016		4100-021600-1276-263-210	57.76	205106				Electric	01415 ACCT# 1413003200	
00000	000061		1423010000 0816	8/29/2016		4100-021600-1276-263-210	78.63	205106				Electric	01415 ACCT# 1423010000	
00000	000061		1667000200 0816	8/29/2016		4100-021200-1276-221-210	99.82	205106				Electric	01415 ACCT# 1667000200	
		DISC. TOTAL	.00	CHECK TOTAL	236.21	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		236.21		
00000	001226	R.M. WILKINSON OIL CO, INC	18516	8/17/2016		4100-051500-1273-551-510	339.96	205107				Building Systems Main & Repair	01415 ACCT# 4690-1	
00000	001226		18669	8/31/2016		4100-051500-1273-551-510	1,750.00	205107				Building Systems Main & Repair	01415 ACCT# 4690-1	
		DISC. TOTAL	00	CHECK TOTAL	2,089.96	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		2,089.96		
00000	001488	RRS FOODSERVICE	1894133	8/31/2016		4100-051500-1246-551-510	2,905.05	205108				Food Supplies	01415 ACCT# 118626	
		DISC. TOTAL	00	CHECK TOTAL	2,905.05	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		2,905.05		
00000	000074	STAPLES CREDIT PLAN	12545	8/06/2016		4100-021100-1241-211-210	32.43	205109				Office Supplies	01415 #6035517812578820	
00000	000074		1619425541	8/01/2016		4100-021600-1241-262-210	29.95	205109				Office Supplies	01415 #6035517812578820	
00000	000074		1619433631	8/01/2016		4100-021100-1241-211-210	9.39	205109				Office Supplies	01415 #6035517812578820	
00000	000074		1620035481	8/02/2016		4100-021100-1241-211-210	65.17	205109				Office Supplies	01415 #6035517812578820	
00000	000074		1630822841	8/17/2016		4100-041100-1241-411-410	27.18	205109				Office Supplies	01415 #6035517812578820	
00000	000074		1630884471	8/17/2016		4100-041100-1241-411-410	186.14	205109				Office Supplies	01415 #6035517812578820	
00000	000074		32930	8/14/2016		4100-063100-1241-632-630	65.95	205109				Office Supplies	01415 #6035517812578820	
		DISC. TOTAL	00	CHECK TOTAL	351.35	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		351.35		
00000	000139	STONY CREEK HEALTH CENTER	128635	9/02/2016		4100-051500-1293-551-510	61.00	205110				Inmate Medical Expenses	01415 TAYLOR, ZEBEDEE P	
		DISC. TOTAL	00	CHECK TOTAL	61.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		61.00		
00000	000399	SUSSEX COURTHOUSE VOL	FY16/17-02	7/21/2016		4100-021500-1110-251-210-500	10,000.00	205111				Courthouse Vol Fire Dept	01415 LOCAL FUNDING-ADDT'L	
		DISC. TOTAL	00	CHECK TOTAL	10,000.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		10,000.00		
00000	000232	TREASURER OF VIRGINIA	T302596	8/29/2016		4100-051100-1234-516-510	54.75	205112				Telecommunications	01415 ACCT# 4184000	
		DISC. TOTAL	.00	CHECK TOTAL	54.75	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		54.75		
00000	000831	VACORP	16-17-CYBER-67	7/01/2016		4100-051100-1295-512-510	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-021100-1295-211-210	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-021600-1295-261-210	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-021400-1295-242-210	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-021400-1295-241-210	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-021200-1295-221-210	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-021300-1295-231-210	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-021600-1295-262-210	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-011100-1295-111-110	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-023100-1295-291-230	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	
00000	000831		16-17-CYBER-67	7/01/2016		4100-041100-1295-411-410	131.58	205113				Insurance Services (Non Vehic	01415 POLICY# VA-SU-107	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000831		16-17-CYBER-67	7/01/2016		4100-031100-1295-311-310	131.58	205113				Insurance Services (Non Vehic01415 POLICY# VA-SU-107		
00000	000831		16-17-CYBER-67	7/01/2016		4100-063100-1295-631-630	131.58	205113				Insurance Services (Non Vehic01415 POLICY# VA-SU-107		
00000	000831		16-17-CYBER-67	7/01/2016		4100-022100-1295-281-220	131.58	205113				Insurance Services (Non Vehic01415 POLICY# VA-SU-107		
00000	000831		16-17-CYBER-67	7/01/2016		4100-061100-1295-611-610	131.58	205113				Insurance Services (Non Vehic01415 POLICY# VA-SU-107		
00000	000831		16-17-CYBER-67	7/01/2016		4100-063100-1295-632-630	131.58	205113				Insurance Services (Non Vehic01415 POLICY# VA-SU-107		
00000	000831		16-17-CYBER-67	7/01/2016		4100-051500-1295-551-510	131.58	205113				Insurance Services (Non Vehic01415 POLICY# VA-SU-107		
00000	000831		16-17-CYBER-67	7/01/2016		4100-021500-1295-251-210	131.58	205113				Insurance Services (Non Vehic01415 POLICY# VA-SU-107		
00000	000831		16-17-CYBER-67	7/01/2016		4105-071100-1295-711-710	131.58	205113				Insurance Services (Non Vehic01415 POLICY# VA-SU-107		
	DISC TOTAL	00	CHECK TOTAL	2,500.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	00	TOTAL	2,500.00				
00000	000087	VAN CLEEF AUTO PARTS INC	520342	8/04/2016		4100-051100-1265-512-510	106.95	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		520382	8/04/2016		4100-051100-1242-512-510	20.85	205114				Agricultural Supplies K-9 01415 ACCT# 27431		
00000	000087		522019	8/30/2016		4100-051100-1265-512-510	10.55	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992311	8/02/2016		4100-051100-1265-512-510	74.06	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992333	8/03/2016		4100-051100-1265-512-510	1,343.97	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992347	8/05/2016		4100-051100-1265-512-510	156.95	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992433	8/11/2016		4100-051100-1265-512-510	160.39	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992435	8/11/2016		4100-051100-1265-512-510	65.19	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992436	8/11/2016		4100-051100-1265-512-510	72.77	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992497	8/17/2016		4100-051100-1265-512-510	121.75	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992508	8/17/2016		4100-051100-1265-512-510	129.00	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992531	8/19/2016		4100-051100-1265-512-510	141.42	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992578	8/23/2016		4100-051100-1265-512-510	401.53	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992585	8/24/2016		4100-051100-1265-512-510	868.93	205114				Vehicle Maintenance & Repairs01415 ACCT# 27431		
	DISC TOTAL	00	CHECK TOTAL	3,674.21	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	3,674.21				
00000	000087	VAN CLEEF AUTO PARTS INC	992599	8/24/2016		4100-051100-1265-512-510	2,777.38	205115				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992614	8/25/2016		4100-051100-1265-512-510	64.19	205115				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992639	8/29/2016		4100-051100-1265-512-510	13.00	205115				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992656	8/30/2016		4100-051100-1265-512-510	17.95	205115				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992666	8/10/2016		4100-051100-1265-512-510	105.83	205115				Vehicle Maintenance & Repairs01415 ACCT# 27431		
00000	000087		992667	8/30/2016		4100-051100-1265-512-510	86.23	205115				Vehicle Maintenance & Repairs01415 ACCT# 27431		
	DISC TOTAL	00	CHECK TOTAL	3,064.58	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	3,064.58				
00000	000769	VERIZON	4342462347 0816	8/28/2016		4100-041100-1234-411-410	62.68	205116				Telecommunications 01415 ACCT# 000979866056		
00000	000769		8045205137 0816	8/28/2016		4100-061100-1234-613-610	66.03	205116				Telecommunications 01415 ACCT# 000050404195		
00000	000769		8048341302 0816	8/25/2016		4100-021300-1234-231-210	504.84	205116				Telecommunications 01415 ACCT# 000777088064		
00000	000769		8048341309 0816	8/25/2016		4100-081300-2110-822-810	126.07	205116				VA Cooperative Extension 01415 ACCT# 000635121520		
	DISC TOTAL	00	CHECK TOTAL	759.62	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	759.62				
	00	CHECK TOTAL	38,827.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	38,827.84					
	00	CHECK TOTAL	38,827.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL	38,827.84					

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 38,827.84= EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

DATE 9/3/16  
DATE 9/8/16  
DATE

DIRECTOR OF FINANCE  
DEBORAH DAVIS, CO ADMIN  
ONNIE L. WOODRUFF, TREAS.



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000342	AGRI VA, INC	458776	9/01/2016		4100-021200-1275-221-210	39.97	205128				Maintenance Equipment Repairs01416 ACCT# 60146		
		DISC TOTAL	.00	CHECK TOTAL	39.97	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		39.97		
00000	001277	AMERICAN TIRE DISTRIBUTOR	S077748118	7/14/2016		4100-021600-1265-261-210	209.88	205129				Vehicle Maintenance & Repairs01416 ACCT# 190415		
00000	001277		S079984162	9/01/2016		4100-021500-1265-251-210	2,763.60	205129				Vehicle Maintenance & Rpairs 01416 ACCT# 190415		
		DISC TOTAL	.00	CHECK TOTAL	2,973.48	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		2,973.48		
00000	001507	BARKSDALE OILS INC	SUSSCTY 083116	8/31/2016		4100-021600-1264-261-210	344.19	205130				Gasoline/Mileage-Non Training01416 ACCT# SUSSCTY		
00000	001507		SUSSCTY 083116	8/31/2016		4100-021200-1264-221-210	706.71	205130				Gasoline/Mileage-Non Training01416 ACCT# SUSSCTY		
00000	001507		SUSSCTY 083116	8/31/2016		4100-021400-1264-242-210	211.81	205130				Gasoline/Mileage-Non Training01416 ACCT# SUSSCTY		
00000	001507		SUSSCTY 083116	8/31/2016		4100-021600-1264-262-210	513.23	205130				Gasoline/Mileage-Non Training01416 ACCT# SUSSCTY		
00000	001507		SUSSCTY 083116	8/31/2016		4100-021300-1264-231-210	40.73	205130				Gasoline/Mileage-Non Training01416 ACCT# SUSSCTY		
00000	001507		SUSSCTY 083116	8/31/2016		4100-021400-1264-241-210	65.17	205130				Gasoline/Mileage-Non Training01416 ACCT# SUSSCTY		
00000	001507		SUSSCTY 083116	8/31/2016		4100-021500-1264-253-210	91.65	205130				Gasoline/Mileage-Non Training01416 ACCT# SUSSCTY		
00000	001507		SUSSCTY 083116	8/31/2016		4100-051100-1264-512-510	7,001.89	205130				Gasoline/Mileage-Non Training01416 ACCT# SUSSCTY		
00000	001507		SUSSCTY 083116	8/31/2016		4105-071100-1264-711-710	317.71	205130				Gasoline 01416 ACCT# SUSSCTY		
		DISC TOTAL	.00	CHECK TOTAL	9,293.09	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		9,293.09		
00000	001534	BLOWE, KEITH	KB 091216	9/12/2016		4100-011100-1207-111-110	110.81	205131				Mileage Training/Conferences 01416 MILEAGE		
		DISC TOTAL	.00	CHECK TOTAL	110.81	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		110.81		
00000	000271	BOBBY'S BODY & FRAM WORKS	BBFW 072516	7/25/2016		4100-021600-1265-262-210	15.00	205132				Vehicle Maintenance & Repairs01416 SUSSEX-ENVIR INSP		
00000	000271		BBFW 081916	8/19/2016		4100-021600-1265-262-210	32.00	205132				Vehicle Maintenance & Repairs01416 SUSSEX-ENVIR INSP		
00000	000271		BBFW 083116	8/31/2016		4100-021600-1265-262-210	20.00	205132				Vehicle Maintenance & Repairs01416 SUSSEX-ENVIR INSP		
		DISC TOTAL	.00	CHECK TOTAL	67.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		67.00		
00000	001493	CHERRY, BRANDON	BTC 090616	9/06/2016		4100-051100-1205-512-510	119.36	205133				Meals 01416 MEALS		
		DISC TOTAL	.00	CHECK TOTAL	119.36	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		119.36		
00000	001448	COMMUNITY PLANNING	16208	9/02/2016		4100-021300-9003-231-210	1,035.55	205134				CDBG Planning Grant Pocahonta01416 ACCT# 79101		
		DISC TOTAL	.00	CHECK TOTAL	1,035.55	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		1,035.55		
00000	001449	CONVERGENT TECHNOLOGIES	19102	8/31/2016		4100-051100-1224-512-510	26.25	205135				Information System Services 01416 SUSSEX SHERIFF DEPT.		
		DISC TOTAL	.00	CHECK TOTAL	26.25	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		26.25		
00000	000020	COWLING BROTHERS	55697	8/15/2016		4100-021200-1272-221-210	84.29	205136				Building Maintenance & Repair01416 ACCT# SC00006		
00000	000020		56089	8/23/2016		4100-021200-1253-221-210	41.90	205136				Equipment Lease/Purchase 01416 ACCT# SC00006		
00000	000020		57363	8/01/2016		4100-021200-1272-221-210	3.20	205136				Building Maintenance & Repair01416 ACCT# SC00006		
00000	000020		57401	8/02/2016		4100-021200-1244-221-210	6.45	205136				Uniform Services 01416 ACCT# SC00006		
		DISC TOTAL	.00	CHECK TOTAL	135.84	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		135.84		
00000	000871	CRYSTAL SPRINGS	6091788 082516	8/25/2016		4100-062100-1277-621-620	43.97	205137				Water Services 01416 ACCT# 11421076091788		
00000	000871		7302164 082516	8/25/2016		4100-061100-1277-612-610	49.47	205137				Water Services 01416 ACCT# 37281837302164		
		DISC TOTAL	.00	CHECK TOTAL	93.44	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		93.44		
00000	000805	DAVIS, DEBORAH A	DAD 090916	9/09/2016		4100-021100-1264-211-210	160.20	205138				Gasoline/Mileage-Non Training01416 MILEAGE		
		DISC TOTAL	.00	CHECK TOTAL	160.20	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		160.20		
00000	000193	DEPART OF MOTOR VEHICLES	2016244770	9/12/2016		4100-041100-1299-412-410	760.00	205139				Misc Oth DMV Stops 01416 ACCT# 546001642019		
		DISC TOTAL	.00	CHECK TOTAL	760.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL		760.00		

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000868	DISH NETWORK	80372704	0916	9/04/2016	4100-021500-1234-251-210	46.03	205140			Telecommunications	01416	#8255707080372704
		DISC TOTAL	00	CHECK TOTAL	46 03	ACH PMT TOTAL	00	CPA PMT TOTAL			46 03		
00000	000999	DOLI BOILER SAFETY	954103258		7/26/2016	4100-021200-1273-221-210	20.00	205141			Building Systems Main & Repair	01416	INSPECTION
		DISC TOTAL	00	CHECK TOTAL	20 00	ACH PMT TOTAL	00	CPA PMT TOTAL			20.00		
00000	000084	DOMINION VIRGINIA POWER	0561293952	0816	8/29/2016	4100-021200-1276-221-210	6.59	205142			Electric	01416	ACCT# 0561293952
00000	000084		0963166285	0916	9/01/2016	4100-021200-1276-221-210	168.32	205142			Electric	01416	ACCT# 0963166285
00000	000084		4723819456	0916	9/01/2016	4100-021200-1276-221-210	150.39	205142			Electric	01416	ACCT# 4723819456
00000	000084		5690307508	0816	8/29/2016	4100-021500-1279-251-210	110.29	205142			Propane Gas & Electric	01416	ACCT# 5690307508
00000	000084		6300335004	0816	8/29/2016	4100-021600-1276-266-210	44.56	205142			Electric	01416	ACCT# 6300335004
00000	000084		7378703693	0816	8/29/2016	4100-021600-1276-266-210	6.68	205142			Electric	01416	ACCT# 7378703693
00000	000084		9293060001	0916	9/01/2016	4100-021600-1276-266-210	38.44	205142			Electric	01416	ACCT# 9293060001
00000	000084		9660330003	0816	8/29/2016	4100-021200-1276-221-210	266.99	205142			Electric	01416	ACCT# 9660330003
00000	000084		9670342501	0816	8/30/2016	4100-021200-1276-221-210	211.93	205142			Electric	01416	ACCT# 9670342501
		DISC TOTAL	00	CHECK TOTAL	1,004.19	ACH PMT TOTAL	00	CPA PMT TOTAL			1,004.19		
00000	001450	FEDERAL ENGINEERING INC	2016-J-601H		8/31/2016	4100-094250-8212	7,603.06	205143			New Radio System Cost	01416	PROJ# PSMR-IMPL-TM
		DISC TOTAL	00	CHECK TOTAL	7,603.06	ACH PMT TOTAL	00	CPA PMT TOTAL			7,603.06		
00000	001451	FLOWERS FOODS	1015204730		8/22/2016	4100-051500-1246-551-510	86.40	205144			Food Supplies	01416	ACCT# 40351872
00000	001451		1025604730		8/29/2016	4100-051500-1246-551-510	86.40	205144			Food Supplies	01416	ACCT# 40351872
		DISC TOTAL	00	CHECK TOTAL	172.80	ACH PMT TOTAL	00	CPA PMT TOTAL			172.80		
00000	999999	HARDIN, CHARLES	CH 0816		9/07/2016	4100-051500-1215-551-510	70.88	205145			Inmate Pay	01416	INMATE PAY
		DISC TOTAL	00	CHECK TOTAL	70.88	ACH PMT TOTAL	00	CPA PMT TOTAL			70.88		
00000	000049	JARRATT HARDWARE	A133840		8/18/2016	4100-021200-1253-221-210	5.99	205146			Equipment Lease/Purchase	01416	ACCT# 136
00000	000049		B243203		8/01/2016	4100-021200-1272-221-210	8.28	205146			Building Maintenance & Repair	01416	ACCT# 136
00000	000049		B243533		8/05/2016	4100-021600-1242-261-210	49.99	205146			Agricultural Supplies	01416	ACCT# 136
00000	000049		B244695		8/24/2016	4100-021600-1247-261-210	69.97	205146			Janitorial Supplies	01416	ACCT# 136
		DISC TOTAL	00	CHECK TOTAL	134.23	ACH PMT TOTAL	00	CPA PMT TOTAL			134.23		
00000	000583	JONES ELECTRIC CONTRACTOR	13713		8/31/2016	4100-021200-1273-221-210	495.00	205147			Building Systems Main & Repair	01416	SUSSEX OLD COURT BLD
		DISC TOTAL	00	CHECK TOTAL	495.00	ACH PMT TOTAL	00	CPA PMT TOTAL			495.00		
00000	000129	LOGAN SYSTEMS, INC	48492		8/15/2016	4100-062100-1236-621-620	650.00	205148			Microfilming & Scanning Service	01416	SUSSEX COUNTY
		DISC TOTAL	00	CHECK TOTAL	650.00	ACH PMT TOTAL	00	CPA PMT TOTAL			650.00		
00000	001585	MINOR AND ASSOCIATES, PLL	121537		9/02/2016	4100-021100-1225-211-210	2,520.00	205149			Management Consulting Service	01416	SUSSEX COUNTY
		DISC TOTAL	00	CHECK TOTAL	2,520.00	ACH PMT TOTAL	00	CPA PMT TOTAL			2,520.00		
00000	999999	NEWBY, CALVIN	CN 0816		9/07/2016	4100-051500-1215-551-510	70.97	205150			Inmate Pay	01416	INMATE PAY
		DISC TOTAL	00	CHECK TOTAL	70.97	ACH PMT TOTAL	00	CPA PMT TOTAL			70.97		
00000	001246	PHILLIPS TELECOMMUNICATION	19189		8/15/2016	4100-061100-1234-612-610	100.00	205151			Telecommunications	01416	SUSSEX DIST CT CLERK
		DISC TOTAL	00	CHECK TOTAL	100.00	ACH PMT TOTAL	00	CPA PMT TOTAL			100.00		
00000	000164	PITNEY-BOWES, LLC	3301341188		8/31/2016	4100-041100-1252-411-410	144.00	205152			Equipment Lease/Rental	01416	ACCT# 0016641819
00000	000164		3301354313		9/02/2016	4100-021300-1252-231-210	150.00	205152			Equipment Lease/Rental	01416	ACCT# 001593371
		DISC TOTAL	00	CHECK TOTAL	294.00	ACH PMT TOTAL	00	CPA PMT TOTAL			294.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
00000	001535	POWELL, GEORGE C	GCP 083116	9/01/2016		4100-021400-1217-243-210	50.00	205153				Commission/Board Compensation	01416	ZONING APPEALS BOARD
	DISC TOTAL	00	CHECK TOTAL	50.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			50.00		
00000	000061	PRINCE GEORGE ELECTRIC	2006028100 0916	9/07/2016		4100-021200-1276-221-210	505.94	205154				Electric	01416	ACCT# 2006028100
	DISC TOTAL	.00	CHECK TOTAL	505.94	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			505.94		
00000	000829	PURCHASE POWER	11448168 0916	9/05/2016		4100-021100-1231-211-210	25.20	205155				Postage	01416	#8000, 9000-1144-8168
	DISC TOTAL	00	CHECK TOTAL	25.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			25.20		
00000	000325	SAVEDGE, WILLIAM B	WBS 081116	9/01/2016		4100-021400-1217-243-210	50.00	205156				Commission/Board Compensation	01416	ZONING APPEALS BOARD
	DISC TOTAL	00	CHECK TOTAL	50.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			50.00		
00000	000293	STONY CREEK PARTS CO	54360	8/01/2016		4100-021200-1265-221-210	4.02	205157				Vehicle Maintenance & Repairs	01416	ACCT# 71350
00000	000293		55163	8/03/2016		4100-021200-1265-221-210	6.38	205157				Vehicle Maintenance & Repairs	01416	ACCT# 71350
00000	000293		57344	8/11/2016		4100-021200-1265-221-210	63.93	205157				Vehicle Maintenance & Repairs	01416	ACCT# 71350
00000	000293		57711	8/12/2016		4100-021200-1265-221-210	78.20	205157				Vehicle Maintenance & Repairs	01416	ACCT# 71350
	DISC TOTAL	.00	CHECK TOTAL	152.53	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			152.53		
00000	000942	SUSSEX MINI MART	75844	9/01/2016		4100-021200-1299-221-210	12.20	205158				Miscellaneous Oth /First Aid	01416	SUSSEX COUNTY
	DISC TOTAL	00	CHECK TOTAL	12.20	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			12.20		
00000	000318	TOWN OF WAVERLY	0806 083116	8/31/2016		4100-021200-1277-221-210	58.50	205159				Water Services	01416	ACCT# 0806
	DISC TOTAL	.00	CHECK TOTAL	58.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			58.50		
00000	000972	TREASURER OF VIRGINIA	903942	9/01/2016		4100-021600-1225-266-210	1,085.00	205160				Management Cons. /EEE Consul	01416	ACCT# 22056
	DISC TOTAL	00	CHECK TOTAL	1,085.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			1,085.00		
00000	000080	TRI CITY OFFICE PRODUCTS	0115609 001	8/04/2016		4100-062100-1241-621-620	165.51	205161				Office Supplies	01416	ACCT# SXCC-0
00000	000080		0115891 001	8/22/2016		4100-062100-1241-621-620	392.86	205161				Office Supplies	01416	ACCT# SXCC-0
00000	000080		0116020-001	8/23/2016		4100-062100-1241-621-620	27.87	205161				Office Supplies	01416	ACCT# SXCC-0
00000	000080		0116280-001	9/06/2016		4100-041100-1241-411-410	196.47	205161				Office Supplies	01416	ACCT# STO-0
	DISC TOTAL	.00	CHECK TOTAL	782.71	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			782.71		
00000	999999	UPTON, CHRIS	CU 0816	9/07/2016		4100-051500-1215-551-510	70.88	205162				Inmate Pay	01416	INMATE PAY
	DISC TOTAL	00	CHECK TOTAL	70.88	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			70.88		
00000	000326	UROUHART, GEORGE	GU 083116	9/01/2016		4100-021400-1217-243-210	50.00	205163				Commission/Board Compensation	01416	ZONING APPEALS BOARD
	DISC TOTAL	00	CHECK TOTAL	50.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			50.00		
00000	000087	VAN CLEEF AUTO PARTS INC	521100	8/15/2016		4100-051100-1265-512-510	3.89	205164				Vehicle Maintenance & Repairs	01416	ACCT# 27431
00000	000087		521169	8/17/2016		4100-051100-1265-512-510	6.20	205164				Vehicle Maintenance & Repairs	01416	ACCT# 27431
00000	000087		992583	8/23/2016		4100-051100-1265-512-510	78.00	205164				Vehicle Maintenance & Repairs	01416	ACCT# 27431
	DISC TOTAL	.00	CHECK TOTAL	88.09	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00		TOTAL			88.09		
00000	000769	VERIZON	0237854482 0616	6/01/2016		4100-061100-1234-613-610	175.53	205165				Telecommunications	01416	ACCT# 000156873625
00000	000769		0237854482 0716	7/01/2016		4100-061100-1234-613-610	175.53	205165				Telecommunications	01416	ACCT# 000156873625
00000	000769		0237854482 0816	8/01/2016		4100-061100-1234-613-610	175.53	205165				Telecommunications	01416	ACCT# 000156873625
00000	000769		0237854482 0916	9/01/2016		4100-061100-1234-613-610	175.53	205165				Telecommunications	01416	ACCT# 000156873625
00000	000769		4342462167 0816	8/22/2016		4100-021600-1234-261-210	115.36	205165				Telecommunications	01416	ACCT# 000837858428
00000	000769		4342462294 0816	8/23/2016		4100-061100-1234-612-610	230.01	205165				Telecommunications	01416	ACCT# 000641808907
00000	000769		4342462912 0816	8/22/2016		4100-061100-1234-612-610	43.54	205165				Telecommunications	01416	ACCT# 000777016136

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH	ACH	PMT	PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000769		4342465511	0816	8/28/2016	4100-021100-1234-211-210	207.64	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-021400-1234-241-210	46.14	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-021400-1234-242-210	69.21	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-021600-1234-261-210	23.08	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-021500-1234-253-210	23.07	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-023100-1234-291-230	69.21	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-041100-1234-411-410	92.29	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-031100-1234-311-310	92.29	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-062100-1234-621-620	138.43	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-063100-1234-632-630	23.07	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342465511	0816	8/28/2016	4100-063100-1234-631-630	115.36	205165						Telecommunications	01416	ACCT# 000973062717
00000	000764		4342465511	0816	8/28/2016	4105-071100-1234-711-710	622.93	205165						Telecommunications	01416	ACCT# 000973062717
00000	000769		4342466604	0816	8/22/2016	4100-061100-1234-612-610	57.68	205165						Telecommunications	01416	ACCT# 000608006077
00000	000769		4342468326	0816	8/22/2016	4100-063100-1234-632-630	28.88	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-061100-1234-612-610	28.88	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-061100-1234-611-610	61.11	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-021400-1234-242-210	65.02	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-021100-1234-211-210	85.34	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-021400-1234-241-210	65.02	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-021100-1234-211-210	65.02	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-023100-1234-291-230	65.02	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-063100-1234-631-630	65.02	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4100-023100-1234-291-230	65.02	205165						Telecommunications	01416	ACCT# 000130840277
00000	000764		4342468326	0816	8/22/2016	4100-031100-1234-311-310	21.97	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468326	0816	8/22/2016	4105-071100-1234-711-710	32.79	205165						Telecommunications	01416	ACCT# 000130840277
00000	000769		4342468327	0816	8/22/2016	4100-021500-1234-253-210	56.92	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-051100-1234-516-510	72.57	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-051100-1234-516-510	59.82	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-051100-1234-516-510	59.82	205165						Telecommunications	01416	ACCT# 000130811997
00000	000764		4342468327	0816	8/22/2016	4100-051100-1234-511-210	56.92	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-051100-1234-516-510	56.92	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-041100-1234-411-410	56.92	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-061100-1234-611-610	69.20	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-061100-1234-611-610	19.27	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-061100-1234-612-610	13.45	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-061100-1234-612-610	64.95	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-061100-1234-611-610	62.90	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-061100-1234-611-610	13.05	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-021100-1234-211-210	56.92	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-021100-1234-211-210	56.92	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-061100-1234-612-610	64.95	205165						Telecommunications	01416	ACCT# 000130811997
00000	000769		4342468327	0816	8/22/2016	4100-061100-1234-612-610	13.45	205165						Telecommunications	01416	ACCT# 000130811997
	DISC.	TOTAL														
			00	CHECK TOTAL	4,175.47	ACH PMT TOTAL								TOTAL		4,175.47
00000	000757	VERIZON BUSINESS	08688965	9/10/2016		4100-021100-1234-211-210	47.67	205166						Telecommunications	01416	ACCT# Y2694822
00000	000757		08688965	9/10/2016		4100-021400-1234-241-210	47.67	205166						Telecommunications	01416	ACCT# Y2694822
00000	000757		08688965	9/10/2016		4100-021400-1234-242-210	47.67	205166						Telecommunications	01416	ACCT# Y2694822
00000	000757		08688965	9/10/2016		4100-041100-1234-411-410	47.67	205166						Telecommunications	01416	ACCT# Y2694822
00000	000757		08688965	9/10/2016		4100-031100-1234-311-310	47.67	205166						Telecommunications	01416	ACCT# Y2694822
00000	000757		08688965	9/10/2016		4100-023100-1234-291-230	47.67	205166						Telecommunications	01416	ACCT# Y2694822
00000	000757		08688965	9/10/2016		4100-021500-1234-253-210	47.67	205166						Telecommunications	01416	ACCT# Y2694822

P.O. NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P AMOUNT	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH PMT	ACH PMT	GL ACCOUNT DESC	BATCH INH DESCRIPTION
00000	000757		08688965	9/10/2016	4100-051100-1234-516-510		47.67	205166			Telecommunications	01416 ACCT# Y2694822
00000	000757		08688965	9/10/2016	4100-063100-1234-631-630		47.69	205166			Telecommunications	01416 ACCT# Y2694822
	DISC TOTAL	00	CHECK TOTAL	429.05	ACH PMT TOTAL	00	00	TOTAL			429.05	
00000	000438	VIRGINIA SHERIFF	2016 VSA CONTR	9/06/2016	4100-051100-1299-512-510		20.00	205167			Miscellaneous Others	01416 SUSSEX SHERIFF DEPT
	DISC TOTAL	00	CHECK TOTAL	20.00	ACH PMT TOTAL	00	00	TOTAL			20.00	
00000	000090	WAVERLY MOTORS, INC	11811	7/06/2016	4100-021600-1265-262-210		108.00	205168			Vehicle Maintenance & Repairs	01416 SUSSEX ENVTP INSP
00000	000090		11812	7/06/2016	4100-021600-1265-262-210		108.00	205168			Vehicle Maintenance & Repairs	01416 SUSSEX ENVTP INSP
	DISC TOTAL	00	CHECK TOTAL	216.00	ACH PMT TOTAL	00	00	TOTAL			216.00	
00000	999999	WHITLOW, SHANE	SW 0816	9/07/2016	4100-051500-1235-551-510		49.28	205169			Inmate Pay	01416 INMATE PAY
	DISC TOTAL	00	CHECK TOTAL	49.28	ACH PMT TOTAL	00	00	TOTAL			49.28	
00000	000637	WILLIAMS, GARY M	GMV 090618	9/06/2016	4100-062100-1292-621-620		76.58	205170			Bank/CC & Other Fees	01416 REIMBURSEMENT
	DISC TOTAL	00	CHECK TOTAL	76.58	ACH PMT TOTAL	00	00	TOTAL			76.58	
00000	001296	WOLF ZONE, LLC	42918	9/01/2016	4100-021200-1244-221-210		110.00	205171			Uniform Services	01416 SUSSEX CO BLDG/GRND
	DISC TOTAL	00	CHECK TOTAL	110.00	ACH PMT TOTAL	00	00	TOTAL			110.00	
00000	001603	WORLDVIEW SOLUTIONS INC	12886	9/06/2016	4100-001400-1225-241-210		22,295.00	205172			Management Consulting Service	01416 SUSSEX COUNTY
	DISC TOTAL	00	CHECK TOTAL	22,295.00	ACH PMT TOTAL	00	00	TOTAL			22,295.00	
00000	000093	XEROX CORPORATION	085776707	8/13/2016	4100-092100-1252-621-620		193.75	205173			Equipment Lease/Rental	01416 ACCT# 099018525
00000	000093		085915763	9/01/2016	4100-062100-1252-621-620		193.86	205173			Equipment Lease/Rental	01416 ACCT# 099018525
00000	000093		085915765	9/01/2016	4100-031100-1252-411-410		210.98	205173			Equipment Lease/Rental	01416 ACCT# 101294460
00000	000093		085915766	9/01/2016	4100-021400-1252-241-210		323.31	205173			Equipment Lease/Rental	01416 ACCT# 705194736
00000	000093		085915766	9/01/2016	4100-021400-1252-242-210		323.31	205173			Equipment Lease/Rental	01416 ACCT# 705194736
00000	000093		085915768	9/01/2016	4100-061100-1252-612-610		223.55	205173			Equipment Lease/Rental	01416 ACCT# 721126803
00000	000093		086116882	9/01/2016	4100-021400-1252-241-210		567.04	205173			Equipment Lease/Rental	01416 ACCT# 702113564
00000	000093		086135791	9/03/2016	4100-021100-1252-211-210		1,034.52	205173			Equipment Lease/Rental	01416 ACCT# 718393564
00000	000093		143494989	8/02/2016	4100-052100-1252-621-620		100.00	205173			Equipment Lease/Rental	01416 ACCT# 099018525
	DISC TOTAL	00	CHECK TOTAL	3,170.32	ACH PMT TOTAL	00	00	TOTAL			3,170.32	
		00	CHECK TOTAL	61,468.90	ACH PMT TOTAL	00	00	TOTAL			61,468.90	
		00	CHECK TOTAL	61,468.90	ACH PMT TOTAL	00	00	TOTAL			61,468.90	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW IF PREVIOUSLY DOCUMENTED THE TOTAL, 61,468.90 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE  
9/16/16  
DATE

DIRECTOR OF FINANCE  
ONNIE L. WOODRUFF, TREAS

VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCT	ACCOUNT NO	NET AMOUNT	CHECK NO	ACH AMT	ACH PMT	WFL	ACCOUNT DESC	BATCH	INV DESCRIPTION
00000 999999	ANN DIX	00000019180901JU	9/01/2016	4100	061100-1213-611-610	30.00	205174				Witness Fees	01418	JUROF PAYMNT
	DISC TOTAL					00					10.00		
	CHECK TOTAL					30.00							
	ACH PMT TOTAL					00							
	CPA PMT TOTAL					00							
00000 999999	CAROLYN COOPER BRIGHT	000001616160901JU	9/01/2016	4100	061100-1213-611-610	30.00	205175				Witness Fees	01418	JUROF PAYMNT
	DISC TOTAL					00					10.00		
	CHECK TOTAL					30.00							
	ACH PMT TOTAL					00							
	CPA PMT TOTAL					00							
00000 999999	DORIS SMITH FREEMAN	000001614160901JU	9/01/2016	4100	061100-1213-611-610	30.00	205176				Witness Fees	01418	JUROF PAYMNT
	DISC TOTAL					00					10.00		
	CHECK TOTAL					30.00							
	ACH PMT TOTAL					00							
	CPA PMT TOTAL					00							
00000 999999	GARY WAYNE HALLAMBE	000001615160901JU	9/01/2016	4100	061100-1213-611-610	30.00	205177				Witness Fees	01418	JUROF PAYMNT
	DISC TOTAL					00					10.00		
	CHECK TOTAL					30.00							
	ACH PMT TOTAL					00							
	CPA PMT TOTAL					00							
00000 999999	LORETTA W. HELMYER	000001207160901JU	9/01/2016	4100	061100-1213-611-610	30.00	205178				Witness Fees	01418	JUROF PAYMNT
	DISC TOTAL					00					10.00		
	CHECK TOTAL					30.00							
	ACH PMT TOTAL					00							
	CPA PMT TOTAL					00							
00000 999999	ROBERT TAYLOR MORRIS, JR.	000001611160901JU	9/01/2016	4100	061100-1213-611-610	30.00	205179				Witness Fees	01418	JUROF PAYMNT
	DISC TOTAL					00					10.00		
	CHECK TOTAL					30.00							
	ACH PMT TOTAL					180.00							
	CPA PMT TOTAL					00					180.00		
	CHECK TOTAL					180.00							
	ACH PMT TOTAL					00					180.00		
	CPA PMT TOTAL					00							

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED  
 THE TOTAL 180.00 EQUALS THE WEEKLY CASE SHEET TOTALS AS ADJUSTED

DATE  
 9/22/2016  
 DATE  
 9/22/16  
 NAME

DIRECTOR OF FINANCE  
 Deborah Davis  
 DEBORAH DAVIS, CO. ASST.  
 DATE  
 9/22/16  
 NAME  
 ANNIE WOODRUFF TREAL

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACPL	ACCOUNT NO	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT	BATCH	INV DESCRIPTION
00000	001257	ALLGOOD, KRISTY	KA 092016	9/20/2016		4100-031100-1229-311-310	900.00	205180			Other Professional Services	01417	SUSSEX COMM OF REV.
	DISC TOTAL	.00	CHECK TOTAL	900.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			900.00		
00000	001047	AMERICAN RED CROSS	FY16/17	8/31/2016		4100-081300-2110-816-810	2,000.00	205181			Red Cross	01417	FY16/17 ALLOCATION
	DISC TOTAL	.00	CHECK TOTAL	2,000.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	00	TOTAL			2,000.00		
00000	000842	AMERIGAS PETERSBURG	3055716416	9/07/2016		4100-051500-1279-551-510	679.01	205182			Propane Gas	01417	ACCT# 200141883
00000	000842		3055801179	9/09/2016		4100-021200-1279-221-210	459.79	205182			Propane Gas	01417	ACCT# 200142739
	DISC TOTAL	.00	CHECK TOTAL	1,138.80	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			1,138.80		
00000	000010	BANK OF SOUTHSIDE VA	2383 0916 01	8/09/2016		4100-021600-1227-261-210	131.98	205183			Medical Services	01417	#4053250002002383
00000	000010		2383 0916 02	8/09/2016		4100-021300-1203-231-210	60.00	205183			Workshops and Conferences	01417	#4053250002002383
00000	000010		2383 0916 03	8/10/2016		4100-011100-1204-111-110	287.73	205183			Lodging	01417	#4053250002002383
00000	000010		2383 0916 04	8/10/2016		4100-011100-1204-111-110	287.73	205183			Lodging	01417	#4053250002002383
00000	000010		2383 0916 05	8/10/2016		4100-021100-1204-211-210	287.73	205183			Lodging	01417	#4053250002002383
00000	000010		2383 0916 06	8/11/2016		4100-023100-1204-291-230	210.74	205183			Lodging	01417	#4053250002002383
00000	000010		2383 0916 07	8/19/2016		4100-021200-1244-221-210	28.38	205183			Uniform Services	01417	#4053250002002383
00000	000010		2383 0916 08	8/19/2016		4100-021600-1299-262-210	15.31	205183			Miscellaneous Others	01417	#4053250002002383
00000	000010		2383 0916 09	8/25/2016		4100-021400-1258-241-210	14.99	205183			Computer Software/Application	01417	#4053250002002383
00000	000010		2383 0916 10	9/01/2016		4100-021200-1244-221-210	18.24	205183			Uniform Services	01417	#4053250002002383
00000	000010		2383 0916 11	9/06/2016		4100-021600-1299-262-210	28.76	205183			Miscellaneous Others	01417	#4053250002002383
	DISC TOTAL	.00	CHECK TOTAL	1,371.59	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			1,371.59		
00000	001464	BRUCATO, LOUISE	LB 091916	9/19/2016		4100-021100-1264-211-210	131.34	205184			Gasoline/Mileage-Non Training	01417	MILEAGE
	DISC TOTAL	.00	CHECK TOTAL	131.34	ACH PMT TOTAL	.00 CPA PMT TOTAL	00	TOTAL			131.34		
00000	001251	CABIN POINT VETERINARY	47546	8/12/2016		4100-021600-1227-261-210	1,534.00	205185			Medical Services	01417	ACCT# 1707
00000	001251		47815	9/06/2016		4100-021600-1227-261-210	135.00	205185			Medical Services	01417	ACCT# 1707
00000	001251		47847	9/12/2016		4100-021600-1227-261-210	30.00	205185			Medical Services	01417	ACCT# 1707
	DISC TOTAL	.00	CHECK TOTAL	1,699.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	00	TOTAL			1,699.00		
00000	001485	CENTRAL AGRIBUSINESS	JR9520	9/08/2016		4100-051500-1246-551-510	102.90	205186			Food Supplies	01417	SUSSEX SHERIFF DEPT.
00000	001485		JR9615	9/15/2016		4100-051500-1246-551-510	88.20	205186			Food Supplies	01417	SUSSEX SHERIFF DEPT.
	DISC TOTAL	.00	CHECK TOTAL	191.10	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			191.10		
00000	001517	COMMODOORE SALES LLC	140023488	9/14/2016		4100-051500-1265-551-510	271.00	205187			Vehicle Maintenance & Repairs	01417	SUSSEX CO.SHERIFF
	DISC TOTAL	.00	CHECK TOTAL	271.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			271.00		
00000	001449	CONVERGENT TECHNOLOGIES	19059	8/25/2016		4100-063100-1224-631-630	250.00	205188			Information Systems Services	01417	SUSSEX CMNWLTH ATTY
	DISC TOTAL	.00	CHECK TOTAL	250.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			250.00		
00000	000024	CRATER YOUTH CARE	1719	9/12/2016		4100-081800-2110-863-810	3,232.67	205189			Crater Criminal Justice/fr Sh0	01417	LOCAL DETENTION FEES
	DISC TOTAL	.00	CHECK TOTAL	3,232.67	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			3,232.67		
00000	000845	CROWN CASTLE GT COMPANY	19899046	7/01/2016		4100-021500-1252-253-210	1,200.00	205190			Equipment Lease/Rental	01417	ACCT# 106663
00000	000845		19899324	8/01/2016		4100-021500-1252-253-210	1,200.00	205190			Equipment Lease/Rental	01417	ACCT# 106663
00000	000845		19908243	6/01/2016		4100-021500-1252-253-210	1,200.00	205190			Equipment Lease/Rental	01417	ACCT# 106663
00000	000845		19941264	9/01/2016		4100-021500-1252-253-210	1,200.00	205190			Equipment Lease/Rental	01417	ACCT# 106663
	DISC TOTAL	.00	CHECK TOTAL	4,800.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	TOTAL			4,800.00		
00000	000871	CRYSTAL SPRINGS	12841456 081616	8/16/2016		4100-063100-1277-631-630	56.05	205191			Water Services	01417	ACCT#11425J012841556
	DISC TOTAL	.00	CHECK TOTAL	56.05	ACH PMT TOTAL	.00 CPA PMT TOTAL	00	TOTAL			56.05		

INVT	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH INVT	DESCRIPTION
00000	000902	DOC FARMER'S MARKET	MKT47402	9/06/2016		4100 051500-1246-551-510	142.05	205192				Food Supplies	01417	SUSSEX CO JAIL
00000	000902		MKT47508	9/12/2016		4100 051500-1246-551-510	109.00	205192				Food Supplies	01417	SUSSEX CO JAIL
		DISC. TOTAL	.00	CHECK TOTAL	250.05	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		250.05		
00000	001451	FLOWERS FOODS	1035204730	9/05/2016		4100-051500-1246-551-510	86.40	205193				Food Supplies	01417	ACCT# 40351872
		DISC. TOTAL	.00	CHECK TOTAL	86.40	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		86.40		
00000	000258	GEORGE COX & SONS	8022	9/10/2016		4100 051500-1272-551-510	225.00	205194				Building Maintenance & Repair	01417	SUSSEX JAIL
		DISC. TOTAL	.00	CHECK TOTAL	225.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		225.00		
00000	000148	HOLIDAY ICE	676648	6/22/2016		4100-051500-1246-551-510	73.20	205195				Food Supplies	01417	ACCT# 1455
		DISC. TOTAL	.00	CHECK TOTAL	73.20	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		73.20		
00000	999999	INTAB, LLC	147098A	9/09/2016		4100-021200-1274-221-210	222.03	205196				Grounds Maintenance & Repairs	01417	ACCT# 18625
		DISC. TOTAL	.00	CHECK TOTAL	222.03	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		222.03		
00000	001604	JONES, VANDY	VJ 092016 01	9/20/2016		4100-021100-1207-211-210	103.24	205197				Mileage-Training/Conferences	01417	MILEAGE
00000	001604		VJ 092016 02	9/20/2016		4100-021100-1206-211-210	26.00	205197				Transportation (exclude miles)	01417	TOLLS
		DISC. TOTAL	.00	CHECK TOTAL	129.24	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		129.24		
00000	999999	JS MONOGRAMMING	9149	9/09/2016		4100-021200-1244-221-210	105.00	205198				Uniform Services	01417	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	105.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		105.00		
00000	999999	KEITH & REBECCA SCOTT	KRS 082416	8/24/2016		4100-021600-1227-261-210	130.00	205199				Medical Services	01417	POSTER CARE
		DISC. TOTAL	.00	CHECK TOTAL	130.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		130.00		
00000	000995	LEE-GIVENS, STELLA	SLG 091416	9/14/2016		4100-063100-1231-631-630	12.80	205200				Postage	01417	POSTAGE
		DISC. TOTAL	.00	CHECK TOTAL	12.80	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		12.80		
00000	000711	LEXISNEXIS MATTHEW BENDER	MSH17643	8/25/2016		4100-063100-1202-631-630	277.61	205201				Pub., Subsc., Books, Ref. Mat	01417	ACCT# 3407253001
		DISC. TOTAL	.00	CHECK TOTAL	277.61	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		277.61		
00000	001115	LIFESTAR AMBULANCE	EMP-08002016	9/09/2016		4100-021500-2110-252-210-524	12,635.00	205202				Emergency Med SVC Pd EMT.	01417	AUGUST 2016
		DISC. TOTAL	.00	CHECK TOTAL	12,635.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		12,635.00		
00000	000635	MEDICAL TRANSPORT, LLC	08312016	9/01/2016		4100-021500-2110-252-210-524	16,060.00	205203				Emergency Med SVC Pd EMT.	01417	SUSSEX COUNTY
00000	000635		08312016-01	9/01/2016		4100-021500-2110-252-210-524	29,760.00	205203				Emergency Med SVC Pd EMT.	01417	WAVERLY RESCUE SQUAD
		DISC. TOTAL	.00	CHECK TOTAL	45,820.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		45,820.00		
00000	000056	OWEN FORD, INC	FOCS61342	9/21/2016		4100-021600-1265-262-210	76.97	205204				Vehicle Maintenance & Repairs	01417	ACCT# 1492
		DISC. TOTAL	.00	CHECK TOTAL	76.97	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		76.97		
00000	000150	PATE DAWSON COMPANY	MSB765	9/13/2016		4100-051500-1246-551-510	3,079.56	205205				Food Supplies	01417	ACCT# 91033
		DISC. TOTAL	.00	CHECK TOTAL	3,079.56	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		3,079.56		
00000	000829	PURCHASE POWER	01925226 090716	9/07/2016		4100-021300-1231-231-210	208.99	205206				Postage	01417	R000909001925226
		DISC. TOTAL	.00	CHECK TOTAL	208.99	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	TOTAL		208.99		
00000	001508	QUALITY UNIFORM CO.	12561	8/31/2016		4100 051100 1244-512-510	176.00	205207				Uniform Services	01417	SUSSEX SHERIFF DEPT.
00000	001508		12589	9/07/2016		4100 051100 1244-512-510	40.25	205207				Uniform Services	01417	SUSSEX SHERIFF DEPT.
00000	001508		12590	9/07/2016		4100 051100 1244-512-510	190.25	205207				Uniform Services	01417	SUSSEX SHERIFF DEPT.



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH IN	DESCRIPTION
00000	001508		12614	9/15/2016		4100-051500-1244-551-510	48.10	205207			Uniform Services	01417	SUSSEX SHERIFF DEPT.
	DISC. TOTAL	00	CHECK TOTAL	102.60	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			102.60		
00000	000701 RCN		SEPTEMBER 2016	9/05/2016		4100-051500-1234-551-510	35.55	205208			Telecommunications	01417	#2501-0109465-01
	DISC. TOTAL	00	CHECK TOTAL	35.55	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			35.55		
00000	000960 SIMMONS, ANTHONY		ADS 091516	9/15/2016		4100-051500-1246-551-510	11.07	205209			Food Supplies	01417	REIMBURSEMENT
	DISC. TOTAL	00	CHECK TOTAL	11.07	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			11.07		
00000	000005 SIXTH DISTRICT COURT		FY 16/17-1	9/15/2016		4100-061100-1229-614-610	4,470.50	205210			Sixth Judicial CSU - VJCCCA	01417	FY16/17 FIRST HALP
00000	000005		FY16/17 VJCCCA	9/15/2016		4100-061100-1229-614-610	3,321.00	205210			Sixth Judicial CSU - VJCCCA	01417	FY16/17 ALLOCATION
	DISC. TOTAL	00	CHECK TOTAL	7,791.50	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			7,791.50		
00000	999999 SOLID WASTE ASSOC		VIRGIN VENABLE 1016	9/20/2016		4100-021600-1203-262-210	130.00	205211			Workshops and Conferences	01417	VENABLE, MATTHEW
	DISC. TOTAL	00	CHECK TOTAL	130.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			130.00		
00000	000074 STAPLES CREDIT PLAN		1635889481	8/24/2016		4100-021100-1241-211-210	143.65	205212			Office Supplies	01417	#6035517812578820
00000	000074		1637485181	8/25/2016		4100-021100-1241-211-210	22.91	205212			Office Supplies	01417	#6035517812578820
	DISC. TOTAL	00	CHECK TOTAL	166.56	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			166.56		
00000	000139 STONY CREEK HEALTH CENTER		128833	9/14/2016		4100-051500-1293-551-510	61.00	205213			Inmate Medical Expenses	01417	WHELISS, DOMINIQUE
	DISC. TOTAL	00	CHECK TOTAL	61.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			61.00		
00000	000072 SUSSEX SURRY DISPATCH		CA RENEWAL 16	8/11/2016		4100-063100-1202-631-630	34.00	205214			Pub., Subsc., Books, Ref. Mat	01417	ACCT# 701
	DISC. TOTAL	00	CHECK TOTAL	34.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			34.00		
00000	000626 THOMPSON, HENRY A		006725973-01	11/05/2015		4100-061100-1223-611-610	120.00	205215			Legal Services - Court Appt	01417	CHEATHAM, BRUCE E.
00000	000626		006725975-01	11/05/2015		4100-061100-1223-611-610	120.00	205215			Legal Services - Court Appt.	01417	CHASTIN, ROY COLLIER
	DISC. TOTAL	00	CHECK TOTAL	240.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			240.00		
00000	000963 TIMMONS GROUP		183875	9/12/2016		4305-091400-0101-	910.00	205216			Professional Service - Land	01417	PROJ# 33994.006
	DISC. TOTAL	00	CHECK TOTAL	910.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			910.00		
00000	000317 TOWN OF WAKEFIELD		1943 101716	10/17/2016		4100-021200-1276-221-210	55.26	205217			Electric	01417	ACCT# 1943
	DISC. TOTAL	00	CHECK TOTAL	55.26	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			55.26		
00000	000972 TREASURER OF VIRGINIA		903922	9/01/2016		4100-021600-1225-266-210	1,085.00	205218			Management. Cons. /EEE Consul.	01417	ACCT# 22154
	DISC. TOTAL	00	CHECK TOTAL	1,085.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			1,085.00		
00000	000080 TRI CITY OFFICE PRODUCTS		0115765-001	8/11/2016		4100-063100-1241-631-630	89.52	205219			Office Supplies	01417	ACCT# SXCWAT-0
00000	000080		0116079-001	8/31/2016		4100-063100-1233-631-630	137.50	205219			Printing	01417	ACCT# SXCWAT-0
00000	000080		0116299-001	9/07/2016		4100-051500-1241-551-510	8.95	205219			Office Supplies	01417	ACCT# SCSD-0
00000	000080		0116416-001	9/13/2016		4100-021100-1241-211-210	2,270.13	205219			Office Supplies	01417	ACCT# SXCC-0
00000	000080		0116456-001	9/14/2016		4100-051500-1241-551-510	320.10	205219			Office Supplies	01417	ACCT# SCSD-0
	DISC. TOTAL	00	CHECK TOTAL	2,826.20	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			2,826.20		
00000	000407 U.S. POSTAL SERVICE		UPS 091316	9/13/2016		4100-041100-1231-411-410	6,000.00	205220			Postage	01417	ACCT# 31068257
	DISC. TOTAL	00	CHECK TOTAL	6,000.00	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			6,000.00		
00000	001602 UPS		000025Y3R7356	8/27/2016		4100-021100-1231-211-210	5.95	205221			Postage	01417	ACCT# 25Y3R7
00000	001602		000025Y3R7366	9/03/2016		4100-021100-1231-211-210	23.31	205221			Postage	01417	ACCT# 25Y3R7
	DISC. TOTAL	00	CHECK TOTAL	29.26	ACH PMT TOTAL	00 CPA PMT TOTAL	00	TOTAL			29.26		

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO	ACH PMT	ACH G/L	ACCOUNT DESC	HATCH INV DESCRIPTION
00000	000087	VAN CLEEF AUTO PARTS INC	992298	8/02/2016		4100-021600-1265-261-210	538.31	205222			Vehicle Maintenance & Repairs	01417 ACCT# 27430
		DISC TOTAL	00	CHECK TOTAL	538.31	ACH PMT TOTAL				TOTAL	538.31	
00000	000769	VERIZON	0232504072	9/07/2016		4100-063100-1234-631-630	216.68	205223			Telecommunications	01417 ACCT# 000695890340
00000	000769		0232504134	9/07/2016		4100-063100-1234-631-630	216.68	205223			Telecommunications	01417 ACCT# 000749973011
00000	000769		4342462206	9/01/2016		4100-051100-1234-516-510	298.95	205223			Telecommunications	01417 ACCT# 000130839639
00000	000769		4342462453	9/05/2016		4100-061100-1234-613-610	106.63	205223			Telecommunications	01417 ACCT# 000732325316
00000	000769		4342463724	9/07/2016		4100-063100-1234-631-630	59.18	205223			Telecommunications	01417 ACCT# 000966301725
00000	000769		4342464016	9/01/2016		4100-051100-1234-516-510	59.18	205223			Telecommunications	01417 ACCT# 000790535026
00000	000769		4342465362	9/07/2016		4100-051100-1234-512-510	674.43	205223			Telecommunications	01417 ACCT# 000130840093
00000	000769		4342465436	9/16/2016		4100-051100-1234-512-510	59.18	205223			Telecommunications	01417 ACCT# 000130999200
00000	000769		4342468256	9/07/2016		4100-051100-1234-512-510	59.18	205223			Telecommunications	01417 ACCT# 000777014348
00000	000769		4345358364	9/07/2016		4100-021200-1234-221-210	59.19	205223			Telecommunications	01417 ACCT# 000130843684
00000	000769		4346340705	9/07/2016		4100-051500-1234-551-510	83.48	205223			Telecommunications	01417 ACCT# 000763493682
00000	000769		4346341094	9/07/2016		4100-061100-1234-613-610	83.48	205223			Telecommunications	01417 ACCT# 000770254016
		DISC TOTAL	00	CHECK TOTAL	1,976.24	ACH PMT TOTAL				TOTAL	1,976.24	
00000	000039	VERIZON WIRELESS	9771845515	9/10/2016		4100-011100-1234-111-110	195.12	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-021100-1234-211-210	507.94	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-021200-1234-221-210	88.82	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-021300-1234-231-210	127.41	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-021400-1234-241-210	114.98	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-021400-1234-242-210	40.01	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-021500-1234-251-210	89.96	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-021600-1234-261-210	309.89	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-021600-1234-262-210	234.02	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-023100-1234-291-230	40.01	205224			Telecommunications	01417 #805250394-00001
00000	000039		9771845515	9/10/2016		4100-061100-1234-613-610	49.95	205224			Telecommunications	01417 #805250394-00001
		DISC TOTAL	00	CHECK TOTAL	1,798.11	ACH PMT TOTAL				TOTAL	1,798.11	
00000	001590	WOODLEY & FLYNN, PLLC	114	8/12/2016		4100-022100-1233-281-220	6,250.00	205225			Legal Services	01417 SUSSEX COUNTY
00000	001590		115	9/12/2016		4100-022100-1233-281-220	6,250.00	205225			Legal Services	01417 SUSSEX COUNTY
		DISC TOTAL	00	CHECK TOTAL	12,500.00	ACH PMT TOTAL				TOTAL	12,500.00	
00000	000950	WYCHE, CRYSTAL	CW 091516 01	9/15/2016		4100-051500-1207-551-510	41.57	205226			Mileage-Training/Conferences	01417 MILEAGE
00000	000950		CW 091516 02	9/15/2016		4100-051500-1207-551-510	66.75	205226			Mileage-Training/Conferences	01417 MILEAGE
		DISC TOTAL	00	CHECK TOTAL	108.32	ACH PMT TOTAL				TOTAL	108.32	
00000	000093	XEROX CORPORATION	082501617	12/03/2015		4100-063100-1252-631-630	52.46	205227			Equipment Lease/Rental	01417 ACCT# 706994555
00000	000093		082695442	1/01/2016		4100-063100-1252-631-630	16.60	205227			Equipment Lease/Rental	01417 ACCT# 706994555
00000	000093		084129817	4/02/2016		4100-063100-1252-631-630	81.55	205227			Equipment Lease/Rental	01417 ACCT# 706994555
00000	000093		085108880	7/01/2016		4100-063100-1252-631-630	46.87	205227			Equipment Lease/Rental	01417 ACCT# 706994555
		DISC TOTAL	00	CHECK TOTAL	247.48	ACH PMT TOTAL				TOTAL	247.48	
		00	CHECK TOTAL	116,019.86	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL	116,019.86		
		00	CHECK TOTAL	116,019.86	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL	116,019.86		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED  
 THE TOTAL 116,019.86- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

DATE

DIRECTOR OF FINANCE

9/22/2016  
DATE  
9/22/16  
DATE

*Duluth*  
Duluth, GA, VA, NC, SC, TN  
Best City  
ORRIF L. HOODRUFF / TEEAS

P.O. NO	VENDOR NO	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO.	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000841	AMERIGAS PETERSBURG	J056056641	9/17/2016		4100-021200-1279-221-210	165.78	205239			Propane Gas	01419	ACCT# 200142739
		DISC TOTAL	.00	CHECK TOTAL	165.78	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	165.78		
00000	001011	ANTHEM BLUE CROSS& SHIELD CTYGRP20	091516	9/15/2016		4100-051500-1293-551-510	1,017.30	205240			Inmate Medical Expenses	01419	CTYGRP 20 END 08/16
		DISC TOTAL	.00	CHECK TOTAL	1,017.30	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	1,017.30		
00000	001298	H&B AUTO REPAIR & TOWING	BB 091316	9/13/2016		4100-021400-1265-241-210	20.00	205241			Vehicle Maintenance & Repairs	01419	SUSSEX CO PLANNING
		DISC TOTAL	.00	CHECK TOTAL	20.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	20.00		
00000	000009	BAT MUNICIPAL, SOFTWARE	20160902008	9/02/2016		4100-041100-1255-411-410	2,977.50	205242			Maintenance Service Contract	01419	ACCT# 10056
00000	000009		20160902008	9/02/2016		4100-031100-1255-311-310	1,872.50	205242			Maintenance Service Contract	01419	ACCT# 10056
		DISC TOTAL	.00	CHECK TOTAL	4,850.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	4,850.00		
00000	000010	BANK OF SOUTHSIDE VA	0081 0916 01	9/10/2016		4100-051100-1244-512-510	105.26	205243			Uniform Services	01419	D. MCKENZIE ACCT.
00000	000010		0081 0916 02	9/10/2016		4100-051100-1234-512-510	31.58	205243			Telecommunications	01419	D. MCKENZIE ACCT.
00000	000010		0099 0916 01	9/07/2016		4100-051100-1205-512-510	331.08	205243			Meals	01419	SHERIFF DEPT. ACCT.
00000	000010		0123 0916 01	8/10/2016		4100-051500-1246-551-510	8.49	205243			Food Supplies	01419	V.GIVENS ACCT.
00000	000010		0123 0916 02	8/11/2016		4100-051500-1205-551-510	86.74	205243			Meals	01419	V.GIVENS ACCT.
00000	000010		0123 0916 03	8/12/2016		4100-051500-1207-551-510	41.91	205243			Mileage-Training/Conferences	01419	V.GIVENS ACCT.
00000	000010		0123 0916 04	8/12/2016		4100-051500-1205-551-510	28.64	205243			Meals	01419	V.GIVENS ACCT.
00000	000010		0123 0916 05	8/15/2016		4100-051500-1246-551-510	17.36	205243			Food Supplies	01419	V.GIVENS ACCT.
00000	000010		0123 0916 06	8/16/2016		4100-051500-1207-551-510	22.00	205243			Mileage-Training/Conferences	01419	V.GIVENS ACCT.
00000	000010		0123 0916 07	8/16/2016		4100-051500-1205-551-510	21.45	205243			Meals	01419	V.GIVENS ACCT.
00000	000010		0123 0916 08	8/16/2016		4100-051500-1205-551-510	35.20	205243			Meals	01419	V.GIVENS ACCT.
00000	000010		0123 0916 09	8/17/2016		4100-051500-1246-551-510	8.49	205243			Food Supplies	01419	V.GIVENS ACCT.
00000	000010		0123 0916 10	8/22/2016		4100-051500-1272-551-510	61.52	205243			Building Maintenance & Repair	01419	V.GIVENS ACCT.
00000	000010		0123 0916 11	9/08/2016		4100-051500-1247-551-510	96.27	205243			Janitorial Supplies	01419	V.GIVENS ACCT.
		DISC TOTAL	.00	CHECK TOTAL	895.99	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	895.99		
00000	000010	BANK OF SOUTHSIDE VA	0123 0916 12	9/10/2016		4100-051100-1205-512-510	149.00	205244			Meals	01419	V.GIVENS ACCT.
00000	000010		0156 0916 01	8/17/2016		4100-051100-1265-512-510	10.00	205244			Vehicle Maintenance & Repairs	01419	S.CHAPPELL ACCT.
00000	000010		0156 0916 02	8/17/2016		4100-051100-1205-512-510	23.69	205244			Meals	01419	S.CHAPPELL ACCT.
00000	000010		0172 0916 01	8/10/2016		4100-051100-1299-512-510	97.39	205244			Miscellaneous Others	01419	V.RICKS ACCT.
00000	000010		0172 0916 02	9/07/2016		4100-051500-1241-551-510	15.00	205244			Office Supplies	01419	V.RICKS ACCT.
00000	000010		0172 0916 03	9/07/2016		4100-051100-1299-512-510	57.90	205244			Miscellaneous Others	01419	V.RICKS ACCT.
00000	000010		2383 0716 05	6/20/2016		4100-021400-1204-241-210	178.31	205244			Lodging	01419	#4053250002002383
00000	000010		2383 0716 06	6/20/2016		4100-021400-1204-241-210	178.31	205244			Lodging	01419	#4053250002002383
		DISC TOTAL	.00	CHECK TOTAL	709.60	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	709.60		
00000	000300	BATTERY BARN OF VA INC	293448	9/06/2016		4100-021500-1265-251-210	392.00	205245			Vehicle Maintenance & Rpairs	01419	ACCT# 749
		DISC TOTAL	.00	CHECK TOTAL	392.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	392.00		
00000	001607	BLUE RIDGE RESCUE SUPPLIE	39225	9/08/2016		4100-021500-2110-351-210-504	8,615.00	205246			State Fireman's Fund	01419	STONY CREEK VFD
		DISC TOTAL	.00	CHECK TOTAL	8,615.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	8,615.00		
00000	001474	BURGESS, BRENDA	BB 091216	9/19/2016		4100-021400-1217-241-210	75.00	205247			Commission/Board Compensation	01419	PLANNING COMMISSION
		DISC TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	75.00		
00000	000360	BUSINESS DATA OF VA., INC	1556-2016	8/30/2016		4100-031100-1229-311-310	475.00	205248			Other Professional Services	01419	SUSSEX COMM OF REV
		DISC TOTAL	.00	CHECK TOTAL	475.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL	475.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
00000	001251	CABIN POINT VETERINARY	47904	9/16/2016		4100-021600-1227-241-210	27.00	205249				Medical Services	01419	ACCT# 1707
	DISC TOTAL	.00	CHECK TOTAL	27.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			27.00		
00000	001608	CARRAWAY GLASS CO	1093752	9/19/2016		4100-021200-1273-221-210	3,803.60	205250				Building Systems Main & Repair	01419	SUSSEX DISTRICT CT
	DISC TOTAL	.00	CHECK TOTAL	3,803.60	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			3,803.60		
00000	000017	CARTER'S SERVICE CENTER	587573	9/07/2016		4100-051100-1265-512-510	102.49	205251				Vehicle Maintenance & Repairs	01419	SUSSEX SHERIFF DEPT.
	DISC TOTAL	.00	CHECK TOTAL	102.49	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			102.49		
00000	001485	CENTRAL AGRIBUSINESS	JR9705	9/21/2016		4100-051500-1246-551-510	88.20	205252				Food Supplies	01419	SUSSEX SHERIFF DEPT.
	DISC TOTAL	.00	CHECK TOTAL	88.20	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			88.20		
00000	001449	CONVERGENT TECHNOLOGIES	18945	7/31/2016		4100-021200-1273-221-210	218.75	205253				Building Systems Main & Repair	01419	SUSSEX SHERIFF DEPT.
	DISC TOTAL	.00	CHECK TOTAL	218.75	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			218.75		
00000	001074	COX, DESTE	DC 091316 01	9/13/2016		4100-041100-1204-411-410	228.12	205254				Lodging	01419	LODGING
00000	001074		DC 091316 02	9/13/2016		4100-041100-1205-411-410	138.00	205254				Meals	01419	MEALS
00000	001074		DC 091316 03	9/13/2016		4100-041100-1207-411-410	79.21	205254				Mileage-Training/Conferences	01419	MILEAGE
	DISC TOTAL	.00	CHECK TOTAL	445.33	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			445.33		
00000	000845	CROWN CASTLE GT COMPANY	20184799	10/01/2016		4100-021500-1252-253-210	1,200.00	205255				Equipment Lease/Rental	01419	ACCT# 106663
	DISC TOTAL	.00	CHECK TOTAL	1,200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			1,200.00		
00000	000871	CRYSTAL SPRINGS	1351524 090816	9/08/2016		4100-051500-1246-551-510	182.26	205256				Food Supplies	01419	ACCT# 11416113351524
	DISC TOTAL	.00	CHECK TOTAL	182.26	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			182.26		
00000	999999	CUSTOM CLEANERS	001280	9/15/2016		4100-051500-1244-551-510	130.00	205257				Uniform Services	01419	SUSSEX SHERIFF DEPT.
	DISC TOTAL	.00	CHECK TOTAL	130.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			130.00		
00000	000983	DELL MARKETING L P.	2005649472559	9/13/2016		4100-041100-1241-411-410	675.41	205258				Office Supplies	01419	ACCT# 146380103
	DISC TOTAL	.00	CHECK TOTAL	675.41	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			675.41		
00000	000868	DISH NETWORK	82614550 0916	9/16/2016		4100-021200-1234-221-210	48.36	205259				Telecommunications	01419	# 8255707082613550
	DISC TOTAL	.00	CHECK TOTAL	48.36	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			48.36		
00000	000902	DOC FARMER'S MARKET	MKT47685	9/19/2016		4100-051500-1246-551-510	188.55	205260				Food Supplies	01419	SUSSEX JAIL
	DISC TOTAL	.00	CHECK TOTAL	188.55	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			188.55		
00000	000123	EDMOND, J LAFAYETTE	JLE 091216	9/19/2016		4100-021400-1217-241-210	75.00	205261				Commission/Board Compensation	01419	PLANNING COMMISSION
	DISC TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			75.00		
00000	000152	GALLS, LLC	005446676	5/24/2016		4100-021200-1273-221-210	4,972.00	205262				Building Systems Main & Repair	01419	ACCT# 5417395
00000	000152		005982671	8/31/2016		4100-051100-1244-512-510	61.00	205262				Uniform Services	01419	ACCT# 5417395
00000	000152		005984449	8/31/2016		4100-051100-1244-512-510	74.27	205262				Uniform Services	01419	ACCT# 5417395
00000	000152		006020206	9/08/2016		4100-051100-1244-512-510	45.00	205262				Uniform Services	01419	ACCT# 5417395
	DISC TOTAL	.00	CHECK TOTAL	5,152.27	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			5,152.27		
00000	001540	GARY, JEFFERY	JG 091216	9/19/2016		4100-021400-1217-241-210	75.00	205263				Commission/Board Compensation	01419	PLANNING COMMISSION
	DISC TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL		TOTAL			75.00		
00000	001605	GLOBAL SIGNAL ACQUISITIONS	1989916	7/01/2016		4100-021500-1252-253-210	400.00	205264				Equipment Lease/Rental	01419	ACCT# 393860

P O NO	VENDOR NO	VENDOR NAME	INVOICE NO	INVOICE DATE	A/P ACCRL	ACCOUNT NO	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION	
00000	001605		19899657	8/01/2016		4100-021500-1252-253-210	400.00	205264				Equipment Lease/Rental	01419	ACCT# 393860	
00000	001605		20024855	9/01/2016		4100-021500-1252-253-210	400.00	205264				Equipment Lease/Rental	01419	ACCT# 393860	
00000	001605		20240817	10/01/2016		4100-021500-1252-253-210	400.00	205264				Equipment Lease/Rental	01419	ACCT# 393860	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	1,600.00					CPA PMT TOTAL	.00	TOTAL	1,600.00
00000	999999	GREENBERG & ASSOC.	2764	9/02/2016		4100-051100-1227-512-510	140.00	205265				Medical Services inc/k9	01419	SUSSEX SHERIFF DEPT.	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	140.00					CPA PMT TOTAL	.00	TOTAL	140.00
00000	001081	GREENE'S SERVICE CENTER,	53202	9/19/2016		4100-051100-1265-512-510	50.00	205266				Vehicle Maintenance & Repairs	01419	SUSSEX SHERIFF DEPT.	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	50.00					CPA PMT TOTAL	.00	TOTAL	50.00
00000	000946	JENKINS, WILLIAM R.	WRJ 092216	9/22/2016		4100-023100-1241-291-230	169.32	205267				Office Supplies	01419	REIMBURSEMENT	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	169.32					CPA PMT TOTAL	.00	TOTAL	169.32
00000	001476	JOHNSON, RICHARD	RJ 091216	9/19/2016		4100-021400-1217-241-210	75.00	205268				Commission/Board Compensation	01419	PLANNING COMMISSION	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	75.00					CPA PMT TOTAL	.00	TOTAL	75.00
00000	000583	JONES ELECTRIC CONTRACTOR	13724	9/02/2016		4100-021200-1273-221-210	177.50	205269				Building Systems Main & Repai	01419	SUSSEX COUNTY	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	177.50					CPA PMT TOTAL	.00	TOTAL	177.50
00000	001550	KINEX NETWORKING SOLUTION	160919-0002	9/19/2016		4100-021100-1234-211-210	125.00	205270				Telecommunications	01419	SUSSEX COUNTY	
00000	001550		160919-0002	9/19/2016		4100-021400-1234-241-210	125.00	205270				Telecommunications	01419	SUSSEX COUNTY	
00000	001550		160919-0002	9/19/2016		4100-021400-1234-242-210	125.00	205270				Telecommunications	01419	SUSSEX COUNTY	
00000	001550		160919-0002	9/19/2016		4100-041100-1234-411-410	125.00	205270				Telecommunications	01419	SUSSEX COUNTY	
00000	001550		160919-0002	9/19/2016		4100-031100-1234-311-310	125.00	205270				Telecommunications	01419	SUSSEX COUNTY	
00000	001550		160919-0002	9/19/2016		4100-023100-1234-291-230	125.00	205270				Telecommunications	01419	SUSSEX COUNTY	
00000	001550		160919-0002	9/19/2016		4100-021500-1234-253-210	125.00	205270				Telecommunications	01419	SUSSEX COUNTY	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	875.00					CPA PMT TOTAL	.00	TOTAL	875.00
00000	001477	KING, ROGER	RK 091216	9/19/2016		4100-021400-1217-241-210	75.00	205271				Commission/Board Compensation	01419	PLANNING COMMISSION	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	75.00					CPA PMT TOTAL	.00	TOTAL	75.00
00000	001092	MACE INCORPORATED	16819-2	9/23/2016		4100-021500-1256-251-210	1,467.53	205272				Communication Equipment	01419	SUSSEX CO PUBLIC SAF	
00000	001092		16819-3	9/23/2016		4100-021500-1256-251-210	273.73	205272				Communication Equipment	01419	SUSSEX PUBLIC SAFETY	
00000	001092		16851	9/23/2016		4100-021500-1256-251-210	178.00	205272				Communication Equipment	01419	SUSSEX PUBLIC SAFETY	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	1,919.26					CPA PMT TOTAL	.00	TOTAL	1,919.26
00000	001566	MARLIN BUSINESS BANK	14379842	9/09/2016		4100-051100-1252-512-510	3,716.86	205273				Equipment Lease/Rental	01419	ACCT# 1454841	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	3,716.86					CPA PMT TOTAL	.00	TOTAL	3,716.86
00000	001492	MASON, DENNIS	DM 091216	9/19/2016		4100-021400-1217-241-210	75.00	205274				Commission/Board Compensation	01419	PLANNING COMMISSION	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	75.00					CPA PMT TOTAL	.00	TOTAL	75.00
00000	000309	MASSENBURG, TERRY	TM 091216	9/19/2016		4100-021400-1217-241-210	75.00	205275				Commission/Board Compensation	01419	PLANNING COMMISSION	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	75.00					CPA PMT TOTAL	.00	TOTAL	75.00
00000	001600	MAYES, ANDREW W.	AM 091216	9/19/2016		4100-021400-1217-241-210	75.00	205276				Commission/Board Compensation	01419	PLANNING COMMISSION	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	75.00					CPA PMT TOTAL	.00	TOTAL	75.00
00000	001470	MCI COMM SERVICE	4342462428 0916	9/17/2016		4100-061100-1234-613-610	32.21	205277				Telecommunications	01419	ACCT# 2DG40965	
00000	001470		4342462453 0916	9/17/2016		4100-061100-1234-613-610	32.48	205277				Telecommunications	01419	ACCT# 2DG40966	
	DISC. TOTAL	00	CHECK TOTAL			ACH PMT TOTAL	64.69					CPA PMT TOTAL	.00	TOTAL	64.69

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001125	MCKENZIE, DERRICK	DM 091916	9/19/2016		4100-051100-1299-512-510	5.05	205278				Miscellaneous Others	01419	REIMBURSEMENT
		DISC. TOTAL	00	CHECK TOTAL	5.05	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		5.05
00000	001606	MOORE, KELLY	KM 092716	9/27/2016		4100-021100-1207-211-210	68.71	205279				Mileage Training/Conferences	01419	MILEAGE
		DISC. TOTAL	00	CHECK TOTAL	68.71	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		68.71
00000	000051	MSAG LLC	C312499	8/01/2016		4100-021500-1255-253-210	496.67	205280				Maintenance Service Contract	01419	SEPTEMBER 2016
00000	000051		C312531	9/26/2016		4100-021500-1255-253-210	496.67	205280				Maintenance Service Contract	01419	OCTOBER 2016
		DISC. TOTAL	.00	CHECK TOTAL	993.34	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		993.34
00000	000163	PEARSON'S APPRAISAL SERV	3NC FY16/17	9/12/2016		4100-031100-1229-311-310	2,626.00	205281				Other Professional Services	01419	SUSSEX COMM OF REV
		DISC. TOTAL	.00	CHECK TOTAL	2,626.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		2,626.00
00000	000450	PITNEY BOWES	1001382090	7/26/2016		4100-061100-1252-612-610	281.97	205282				Equipment Lease/Rental	01419	ACCT# 0010253226
		DISC. TOTAL	.00	CHECK TOTAL	281.97	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		281.97
00000	001438	RICHMOND TIMES DISPATCH	363746-0801	8/01/2016		4100-021400-1235-242-210	925.00	205283				Advertising	01419	ACCT# 6040463
		DISC. TOTAL	00	CHECK TOTAL	925.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		925.00
00000	001023	RICOH USA, INC.	21843589	9/16/2016		4100-051100-1252-512-510	87.18	205284				Equipment Lease/Rental	01419	ACCT# 4719771
00000	001023		5044539429	9/15/2016		4100-051500-1253-551-510	41.29	205284				Equipmnet Lease/Purchase	01419	ACCT# 4719771
00000	001023		5044539429	9/15/2016		4100-051100-1252-512-510	44.83	205284				Equipment Lease/Rental	01419	ACCT# 4719771
00000	001023		9017882044	9/17/2016		4100-051500-1253-551-510	194.54	205284				Equipmnet Lease/Purchase	01419	ACCT# 4719771
00000	001023		9017882044	9/17/2016		4100-051100-1252-512-510	194.54	205284				Equipment Lease/Rental	01419	ACCT# 4719771
		DISC. TOTAL	.00	CHECK TOTAL	562.38	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		562.38
00000	000068	SADLER BROS OIL CO, INC	342187	8/08/2016		4100-051100-1264-512-510	46.46	205285				Gasoline/Mileage Non Training	01419	ACCT# 12520019
00000	000068		342192	8/15/2016		4100-051100-1264-512-510	18.62	205285				Gasoline/Mileage Non Training	01419	ACCT# 12520019
00000	000068		342195	8/17/2016		4100-051100-1264-512-510	20.50	205285				Gasoline/Mileage Non Training	01419	ACCT# 12520019
		DISC. TOTAL	.00	CHECK TOTAL	85.58	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		85.58
00000	000901	SIXTH CIRCUIT COURT OF VA	OCTOBER 2016	9/23/2016		4100-061100-1241-611-610	231.04	205286				Office Supplies	01419	OFFICE EXPENSES
		DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		231.04
00000	000968	SIXTH JUDICIAL CIRCUIT	OCTOBER 2016	9/23/2016		4100-061100-1241-611-610	231.04	205287				Office Supplies	01419	OFFICE EXPENSES
		DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		231.04
00000	000139	STONY CREEK HEALTH CENTER	129056	9/16/2016		4100-051500-1293-551-510	61.00	205288				Inmate Medical Expenses	01419	POWELL, MICHAEL
00000	000139		129061	9/19/2016		4100-051500-1293-551-510	61.00	205288				Inmate Medical Expenses	01419	BOYKINS, CHARLIE
00000	000139		129287	9/22/2016		4100-051500-1293-551-510	61.00	205288				Inmate Medical Expenses	01419	WALTERS, RITA
00000	000139		129288	9/23/2016		4100-051500-1293-551-510	56.00	205288				Inmate Medical Expenses	01419	SCOTT, LAURA
		DISC. TOTAL	.00	CHECK TOTAL	239.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		239.00
00000	000293	STONY CREEK PARTS CO	60575	8/23/2016		4100-021400-1265-242-210	94.95	205289				Vehicle Maintenance & Repairs	01419	ACCT# 71350
00000	000293		60575	8/23/2016		4100-021200-1265-221-210	104.32	205289				Vehicle Manintenance & Repairs	01419	ACCT# 71350
		DISC. TOTAL	.00	CHECK TOTAL	199.27	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		199.27
00000	000162	SUFFOLK ENERGIES INC	437826	8/31/2016		4100-051100-1264-512-510	16.21	205290				Gasoline/Mileage Non Training	01419	ACCT# 66740352
00000	000162		437828	8/31/2016		4100-051100-1264-512-510	140.45	205290				Gasoline/Mileage Non Training	01419	ACCT# 66740352
00000	000162		437834	8/31/2016		4100-021600-1264-261-210	402.77	205290				Gasoline/Mileage Non Training	01419	ACCT# 66740484
		DISC. TOTAL	.00	CHECK TOTAL	559.43	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		559.43

PO NO	VENOR NO	VENOR NAME	INVOICE NO	INVOICE DATE	AVF ACCHL	ACCOUNT NO	NET AMOUNT	CHEFF NO	ACH PMT	ACH G/L	ACCOUNT DESC	BATCH	INV DESCRIPTION
00000	000964	TIMMONS BROWN	183451	9/13/2016	4305	091400-0101-	5,000.00	205291			Professional Service	Land D01419	PROJ# 44034
00000	000964		183452	9/13/2016	4305	091400-0101-	5,000.00	205291			Professional Service	Land D01419	PROJ# 34036
00000	000964		183453	9/13/2016	4305	091400-0101-	1,275.00	205291			Professional Service	Land D01419	PROJ# 37334
00000	000964		183454	9/13/2016	4305	091400-0101-	28,082.36	205291			Professional Service	Land D01419	PROJ# 37503
	DISC TOTAL	00	CHECK TOTAL	59,357.36	ACH PMT TOTAL	00	CPA PMT TOTAL	60	TOTAL		59,357.36		
00000	001587	UPTIME SOLUTIONS	9720	8/08/2016	4100	021200-1273-221-210	6,330.26	205292			Building Systems Main & Repair	01419	SUSSEX SHERIFF DEPT
	DISC TOTAL	00	CHECK TOTAL	6,330.26	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		6,330.26		
00000	000087	VAN CLEEF AUTO PARTS INC	52148	8/19/2016	4100	021200-1265-221-210	25.54	205294			Vehicle Maintenance & Repairs	01419	ACCT# 27430
00000	000087		52188	8/29/2016	4100	021600-1265-261-210	25.68	205294			Vehicle Maintenance & Repairs	01419	ACCT# 27430
	DISC TOTAL	00	CHECK TOTAL	54.23	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		54.23		
00000	000769	VERIZON	4342465362	0816	8/07/2016	4100-051100-1234-512-510	919.81	205294			Telecommunications	01419	ACCT# 000130840093
	DISC TOTAL	00	CHECK TOTAL	919.81	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		919.81		
00000	000049	VERIZON WIRELESS	9771917844	9/12/2016	4100	051100-1234-512-510	217.33	205295			Telecommunications	01419	#520620824-00001
00000	000049		9771917834	9/12/2016	4100	051100-1234-512-510	435.72	205295			Telecommunications	01419	#520620824-00001
00000	000049		9771917834	9/12/2016	4100	051500-1234-551-510	110.92	205295			Telecommunications	01419	#520620824-00001
	DISC TOTAL	00	CHECK TOTAL	1,363.97	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		1,363.97		
00000	000410	WHITE STEVE E	HW 091218	9/19/2016	4100	021400-1217-241-210	100.00	204246			Commission/Board Compensation	01419	PLANNING COMMISSION
	DISC TOTAL	00	CHECK TOTAL	100.00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		100.00		
00000	001572	WIMMER WILLIE	347	9/21/2016	4100	021500-1265-252-210	807.30	205297			Vehicle Maintenance & Repairs	01419	SUSSEX CO PUBLIC SAF
	DISC TOTAL	00	CHECK TOTAL	807.30	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		807.30		
00000	000879	WOMACK PUBLISHING CO	100089	8/03/2016	4100	021400-1235-242-210	72.00	205298			Advertising	01419	ACCT# W0089
00000	000879		100675	8/02/2016	4100	021400-1235-242-210	84.86	205298			Advertising	01419	ACCT# W0078
00000	000879		100691	9/03/2016	4100	021400-1235-242-210	84.86	205298			Advertising	01419	ACCT# W0078
00000	000879		102474	8/17/2016	4100	021400-1235-241-210	150.15	205298			Advertising	01419	ACCT# W0048
00000	000879		102500	8/24/2016	4100	021400-1235-241-210	150.15	205298			Advertising	01419	ACCT# W0048
00000	000879		102504	8/24/2016	4100	021400-1235-241-210	150.15	205298			Advertising	01419	ACCT# W0048
00000	000879		102531	8/31/2016	4100	021400-1235-241-210	150.15	205298			Advertising	01419	ACCT# W0048
00000	000879		102534	8/31/2016	4100	011100-1235-111-110	150.15	205298			Advertising	01419	ACCT# W0048
00000	000879		97432	7/20/2016	4100	021400-1235-241-210	150.15	204299			Advertising	01419	ACCT# W0073
00000	000879		99028	7/27/2016	4100	021400-1235-241-210	150.15	205298			Advertising	01419	ACCT# W0073
00000	000879		99744	8/04/2016	4100	021400-1235-242-210	44.86	205298			Advertising	01419	ACCT# W0078
	DISC TOTAL	00	CHECK TOTAL	1,477.63	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		1,477.63		
00000	000412	YOUNG, ROBERT JR	RY 091216	9/14/2016	4100	021400-1217-241-210	75.00	205299			Commission/Board Compensation	01419	PLANNING COMMISSION
	DISC TOTAL	00	CHECK TOTAL	75.00	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		75.00		
		00	CHECK TOTAL	116,108.89	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		116,108.89		
		00	CHECK TOTAL	116,108.89	ACH PMT TOTAL	00	CPA PMT TOTAL	00	TOTAL		116,108.89		

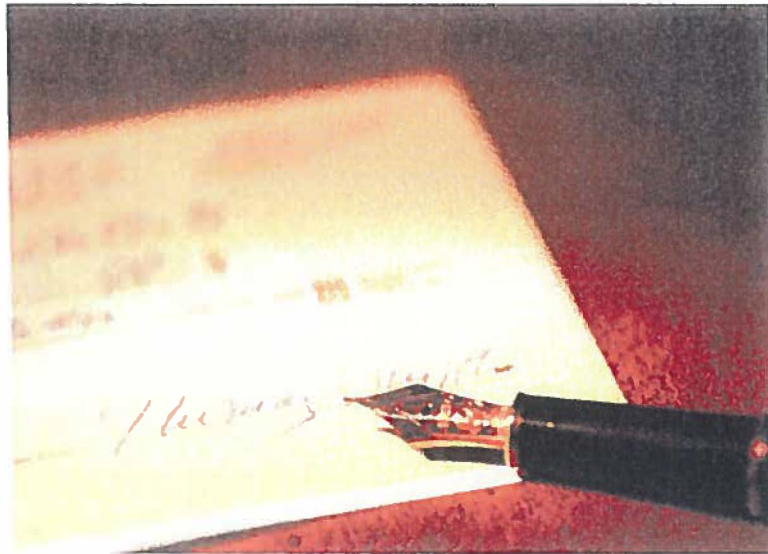
I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED THE TOTAL 116,108.89 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

DATE 9/30/2016  
DATE 9/30/16

DIRECTOR OF FINANCE  
DEBORAH DAVIS, CO. ADMIN  
Best, J. Cox



# PAYROLL DEDUCTION CHECKS





VENO NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	CHECK NO	NET AMOUNT	DESCRIPTION	MATCH
00000	AMFAR	DC040160930160900	5/16/2016	100-000200-0100-	205228	494.21		00000
00000		DC040160930160900	9/30/2016	105-000200-0100-	205228	290.39		00000
00000		DC041160930160900	9/30/2016	100-000200-0100-	205228	765.25		00000
00000		DC041160930160900	9/16/2016	105-000200-0100-	205228	104.50		00000
				CHECK TOTAL		1,654.35		
00000	CARL M BATES, CHPTL TRNS	DC062160910160900	9/10/2016	100-000200-0100-	205229	953.50		00000
00000		DC062160910160900	9/19/2016	105-000200-0100-	205229	667.50		00000
				CHECK TOTAL		1,621.00		
00000	REGAL SHIELD	DC097160930160900	9/30/2016	100-000200-0100-	205230	9.48		00000
00000		DC097160930160900	9/30/2016	105-000200-0100-	205230	24.85		00000
				CHECK TOTAL		34.33		
00000	NICHOLE P. COTTER, TRUSTEE	DC109160930160900	9/10/2016	100-000200-0100-	205231	200.00		00000
00000				CHECK TOTAL		200.00		
00000	MINNESOTA LIFE INS CO	DC200160930160900	9/30/2016	100-000200-0100-	205232	293.80		00000
00000		DC200160930160900	9/30/2016	105-000200-0100-	205232	108.96		00000
				CHECK TOTAL		402.76		
00000	NATIONWIDE RETIREMENT	DC090160910160900	9/10/2016	100-000200-0100-	205233	1,848.75		00000
00000		DC090160910160900	9/10/2016	105-000200-0100-	205233	68.45		00000
				CHECK TOTAL		1,917.20		
00000	SUZAURE E WADE, TRUSTEE	DC107160930160900	9/10/2016	105-000200-0100-	205234	156.00		00000
				CHECK TOTAL		156.00		
00000	TREASURER OF SUSSEX CO	DC001160930160900	9/30/2016	100-000200-0100-	205235	29,449.50		00000
00000		DC001160930160900	9/30/2016	105-000200-0100-	205235	6,770.00		00000
00000		DC002160930160900	9/20/2016	100-000200-0100-	205235	626.00		00000
00000		DC003160930160900	9/30/2016	100-000200-0100-	205235	914.00		00000
00000		DC004160930160900	9/30/2016	100-000200-0100-	205235	769.50		00000
00000		DC005160930160900	9/30/2016	100-000200-0100-	205235	527.50		00000
00000		DC009160930160900	9/30/2016	100-000200-0100-	205235	914.00		00000
00000		DC012160930160900	9/30/2016	100-000200-0100-	205235	769.50		00000
				CHECK TOTAL		40,740.00		
00000	TREASURER OF VIRGINIA	DC080160930160900	9/10/2016	100-000200-0100-	205236	1,311.92		00000
				CHECK TOTAL		1,311.92		
00000	VACORP	DC035160930160900	9/30/2016	100-000200-0100-	205237	52.19		00000
00000		DC035160930160900	9/30/2016	105-000200-0100-	205237	20.55		00000
				CHECK TOTAL		81.74		
00000	VALIC RETIREMENT	DC091160930160900	9/10/2016	100-000200-0100-	205238	40.00		00000
00000		DC091160930160900	9/10/2016	105-000200-0100-	205238	50.00		00000
				CHECK TOTAL		90.00		
				CLASS TOTAL		43,009.47		
				FINAL TOTAL		43,009.47		

*Handwritten signature and date:*  
 [Signature] 09/20/16

**BOARD ACTION FORM**

**Agenda Item:** Approval of Consent Agenda #2.03

**Subject:** Litter Prevention and Recycling Grant

**Board Meeting Date:** Oct 20 2016

=====

**Summary:**

The County has received been approved in the amount of \$2,670.00 for litter prevention and recycling program activities.

**Attachments (if any):** October 11, 2016 letter from Department of Environmental Quality

=====

**ACTION:** That the Board accept and appropriate the amount of \$2,670.00 litter prevention and recycling grant funds to allow the Director of Environmental Inspections to utilize those grants funds for various litter prevention and recycling activities.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**Deborah Davis**

---

**From:** Chudasama, Prina (DEQ) <Prina.Chudasama@deq.virginia.gov>  
**Sent:** Tuesday, October 11, 2016 3:07 PM  
**To:** Deborah Davis  
**Subject:** FY2017 Litter Grant Award Letter



*COMMONWEALTH of VIRGINIA*

*DEPARTMENT OF ENVIRONMENTAL QUALITY*

*Street address: 629 East Main*

David K. Paylor  
Director

Molly Joseph Ward  
Secretary of Natural Resources

Street, Richmond, Virginia 23219

1105, Richmond, Virginia 23218

*Mailing address: P.O. Box*

(804) 698-4020  
1-800-592-5482

[www.deq.virginia.gov](http://www.deq.virginia.gov)

October 11, 2016

Ms. Deborah Davis  
Administrator, County of Sussex  
20135 Princeton Road, P.O. Box 1397  
Sussex, VA 23884

Dear Ms. Davis,

I am pleased to inform you that a grant award of **\$2,670.00** has been approved for the **County of Sussex** Litter Prevention and Recycling Program activities for the period July 1, 2016 to June 30, 2017. Processing of the grant awards is underway, and a payment for this amount should be received within the next two weeks if funds can be transferred electronically (EDI) or in thirty days if processing by check is required.

If you have any questions or need additional information, please contact Prina Chudasama at [prina.chudasama@deq.virginia.gov](mailto:prina.chudasama@deq.virginia.gov) or at (804)698-4159.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sanjay Thirunagari'.

Sanjay Thirunagari  
Manager, Recycling and Litter Programs  
Division of Land Protection & Revitalization

**BOARD ACTION FORM**

**Agenda Item:** Approval of Consent Agenda #2.04

**Subject:** Circuit Court Clerk's Office \$12,000 Grant Funds

**Board Meeting Date:** Oct 20 2016

=====

**Summary:**

The Circuit Court Clerk's Office received \$12,000.00 grant money (as reported by Mr. Gary Williams), from the State Compensation Board.

**Attachments** (if any): Two (2) receipts

=====

**ACTION:** That the amount of \$12,000.00 be re-appropriated to Microfilming and Scanning line item #4-100-6211-1236-62-620 to remit payment for two invoices from Logan Systems, Inc.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

RECEIVED

JUL 18 2016

ACCOUNTING DEPARTMENT  
SUSSEX COUNTY



- Enter
- Clear
- Exit
- F1
- F2
- F3
- F4
- F5
- F6
- F7
- F8
- F9
- F10
- F11
- F12
- Help

MCRT-B COIN REIMBURSEMENT PROCESSING 2016-07-14 12:50  
V.04192011 CY: 2016 MO: 04 LOC: 183 OFF: 773 SUSSEX COUNTY

REIMBURSEMENT PAYMENTS

VOUCHER NUMBER: 7042 DATE: 05/13/2016 CERTIFIED AMOUNT: 27,794.54  
 BATCH: 303 PAID 05132016 VOUCHER AMOUNT: 27,794.54  
 DUE DATE: 2016-05-23

LINE	DESCRIPTION	AMOUNT
1111	APR CLERK CT VRS RETIR	210.16
1112	APR CLERK CT FICA	754.83
1114	APR CLERK CT GLI	27.63
1123	APR CLERK CT PERM PYRL	14,801.92
2200	APR CLERK CT EQUIP-IT	12,000.00

F10 FOR VIEW BY PROGRAM

F2=AUTH BDGT F3=MENU F5=FIRST F6=LAST F7=PREV F8=NEXT F9=RATE F12=MAIN

SCB TEST

*We received the \$12,000  
 grant money in May,  
 incorporated with check  
 for \$27,794.54, as noted,  
 with items shown to make the total*

*Gary*

SUSSEX COUNTY

JANNIE L. WOODRUFF, TREASURER  
JANNIE L. WOODRUFF, TREAS  
P. O. BOX 1399  
SUSSEX, VA 23884

Date : 5/25/2016  
Register: /DN  
Trans. #: 84090  
Dept #: SECK  
ACCT# :

SHARED EXP - CLERK  
M EXP APR 16 V#0007042  
ACH 5/23/16

Previous  
Balance \$ 27794.54

Principal Being Paid \$ 27794.54  
Penalty \$ .00  
Interest \$ .00  
Amount Paid \$ 27794.54  
\*Balance Due  
as of 5/25/2016 \$ .00

COMMONWEALTH OF VA  
COMPENSATION BOARD

Pd by COMMONWEALTH OF VA  
ANY BALANCE DUE DOES NOT INCLUDE PENALTY AND INTEREST.

(DUPLICATE)



**BOARD ACTION FORM**

**Agenda Item:** Consent Agenda Items #2.05

**Subject:** Accept & Appropriate Funds: (Sheriff's Department DCJS Grant)

**Board Meeting Date:** Oct 20 2016

=====

**Summary:**

The Sheriff's Department has been approved a grant in the amount of \$15,000.00 (\$13,500 in federal funds and \$1,500 in matching funds. The matching funds will be derived from line item 4-100-51100-1245-512-510.

**Attachments (if any):** Copy of grant document

=====

**ACTION:** That the Board accepts Grant #17-A055AD15 (Project Title: Body Worn Cameras for Law Enforcement Agencies) in the amount of \$15,000 (\$13,500 in federal funds and \$1,500 in matching funds which will be derived from line item 4-100-51100-1245-512-510, and appropriate same.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

Francine C. Ecker  
Director

September 26, 2016

1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
TDD (804) 786-8732

RECEIVED

OCT 11 2016

SUSSEX COUNTY  
ADMINISTRATION

Ms. Deborah Davis  
County Administrator  
Sussex County  
P. O. Box 1397  
Sussex, VA 23884

**Byrne Justice Assistance Program - Project Title: Body-Worn Cameras for Law Enforcement Agencies**

Dear Ms. Davis:

I am pleased to advise you that grant number **17-A4055AD15** for the above-referenced grant program has been approved for in the amount of \$13,500 in Federal Funds and \$1,500 in Matching Funds for a Total Award of \$15,000.

Enclosed you will find a Statement of Grant Award and a Statement of Grant Award Special Conditions. To indicate your acceptance of the award and conditions, please sign the award acceptance and return it to Janice Waddy, Grants Administrator, at the Department of Criminal Justice Services (DCJS). Please review the conditions carefully; as some require action on your part before we will disburse grant funds.

Also, enclosed are the Post Award Instructions and Reporting Requirements. Please refer to and read this information carefully as it contains details on processing financial and progress reports, as well as requesting awarded funds. ***Remember all financial and progress reports, budget amendment requests and request for funds must be processed through our online Grants Management Information System (GMIS).***

We appreciate your interest in this grant program and will be happy to assist you in any way we can to assure your project's success. If you have any questions, please call Heather Smolka at (804) 371-0635.

Sincerely,

Francine C. Ecker  
Director

Enclosures

cc: The Hon. Raymond R. Bell, Sheriff  
Ms. Kelly W. Moore, Accounts Payable Clerk  
Ms. Heather Smolka, DCJS Monitor

## Department of Criminal Justice Services

1100 Bank Street, 12th Floor, Richmond, VA 23219

### Statement of Grant Award/Acceptance

<b>Subgrantee: Sussex County</b>		<b>Date: September 26, 2016</b>	
<b>Grant Period:</b>		<b>Grant Number:</b>	
<b>From:</b> 10/01/2016	<b>Through:</b> 09/30/2017	17-A4055AD15	

Project Director	Project Administrator	Finance Officer
The Hon. Raymond R. Bell Sheriff Sussex County Sheriff's Office 20212 Thornton Square Sussex, VA 23884  Phone: (434) 246-5361 Email: sussexsheriffsdept@errols.com	Ms. Deborah Davis County Administrator Sussex County P. O. Box 1397 Sussex, VA 23884  Phone: (434) 246-1000 Email: ddavis@sussexcountyva.gov	Ms. Kelly W. Moore Accounts Payable Clerk Sussex County P. O. Box 1397 Sussex, VA 23884  Phone: (434) 246-1000 Email: kmoore@sussexcountyva.gov

### Grant Award Budget

Budget Categories	DCJS Funds			Local	TOTALS
	Federal	General	Special		
Travel	\$0	\$0	\$0	\$0	\$0
Supplies/Other	\$0	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$0	\$0	\$0
Indirect Cost	\$0	\$0	\$0	\$0	\$0
Equipment	\$13,500	\$0	\$0	\$1,500	\$15,000
Consultant	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>	\$13,500	\$0	\$0	\$1,500	\$15,000

This grant is subject to all rules, regulations, and criteria included in the grant guidelines and the special conditions attached thereto.

  
 Francine C. Ecker, Director

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_

# STATEMENT OF GRANT AWARD SPECIAL CONDITIONS

Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219

## Edward Byrne/Justice Assistance Grant Program

Subgrantee: Sussex County

Grant Number: 17-A4055AD15

Federal Catalog Number: 16.738

Title: Body-Worn Cameras for Law Enforcement  
Agencies

Date: September 26, 2016

The following conditions are attached to and made a part of this grant award:

1. Where the Statement of Grant Award reflects a required match contribution by the grant recipient, the recipient agrees, by accepting the award, to provide the match as shown in non-federal match.
2. By signing the Statement of Grant Award/Acceptance, the grant recipient agrees:
  - to use the grant funds to carry out the activities described in the grant application, as modified by the terms and conditions attached to this award or by subsequent amendments approved by DCJS;
  - to adhere to the approved budget contained in this award and amendments made to it in accord with these terms and conditions;
  - and to comply with all terms, conditions and assurances either attached to this award or submitted with the grant application.
3. By accepting this grant, the recipient assures that funds made available through it will not be used to replace state or local funds that would, in the absence of this grant, be made available for the same purposes.
4. Within 60 days of the starting date of the grant, the subgrantee must initiate the project funded. If not, the subgrantee must report to the DCJS, by letter, the steps taken to initiate the project, the reasons for the delay, and the expected starting date. If the project is not operational within 90 days of the start date, the subgrantee must obtain approval in writing from the DCJS for a new implementation date or the DCJS may cancel and terminate the project and redistribute the funds.
5. The subgrantee agrees to submit such reports as requested by DCJS on forms provided by DCJS. Funds from this grant will not be disbursed, if any of the required Financial or Progress reports are overdue by more than 30 days unless you can show good cause for missing the reporting deadline.
6. Grant funds are usually disbursed quarterly. Grant state and local match funds are expended and/or obligated during the grant period. All legal obligations must be liquidated no later than 90 days after the end of the grant period. All requests for reimbursement must be completed within 90 days after the end of the grant. The grant recipient agrees to submit to the DCJS a final grant financial report and return all unexpended grant funds that were received within 90-days after the end of the grant.
7. **Budget Amendment Requests must be submitted through GMIS by the Project Director, Program Administrator, or Finance Officer. This Budget Amendment form must be accompanied with a narrative. No more than two such amendments will be permitted during the grant period. The deadline for all budget amendments to be submitted will be 45 days prior to the end of the grant year.**
8. Acceptance of this grant award by the local government applicant constitutes its agreement that it assumes full responsibility for the management of all aspects of the grant and the activities funded by the grant, including assuring proper fiscal management of and accounting for grant funds; assuring that personnel paid with grant funds are hired, supervised and evaluated in accord with the local government's established employment and personnel policies; and

assuring that all terms, conditions and assurances—those submitted with the grant application, and those issued with this award—are complied with.

- a. By signing the Statement of Grant Award/Acceptance, the grantee agrees to comply with all terms, conditions, certifications and assurances that are attached to and made part of this grant award.
  - b. The Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (2 pages) can be downloaded from the DCJS website at <http://www.dcjs.virginia.gov/forms/grants/usdoj.doc>.
  - c. The General Grant Conditions and Assurances, Attachment A (5 pages) can be downloaded at <http://www.dcjs.virginia.gov/forms/grants/attachmentA.doc>.
9. Any delegation of responsibility for carrying out grant-funded activities to an office or department not a part of the local government must be pursuant to a written memorandum of understanding by which the implementing office or department agrees to comply with all applicable grant terms, conditions and assurances. Any such delegation notwithstanding, the applicant acknowledges by its acceptance of the award its ultimate responsibility for compliance with all terms, conditions and assurances of the grant award.
10. The grantee agrees to comply with the Virginia Public Procurement Act <http://eva.virginia.gov/pages/eva-vppa.htm>. Procurement transactions, whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. An exemption to this regulation requires the prior approval of the DCJS and is only given in unusual circumstances. Any request for exemption must be submitted in writing to the DCJS. Permission to make sole source procurements must be obtained from DCJS in advance.
11. The grantee may follow their own established travel rates if they have an established travel policy. If a grantee does not have an established policy, then they must adhere to state travel policy. The state allows reimbursement for actual reasonable expenses. For future reference please refer to the following IRS website for the most current mileage rate: <http://www.irs.gov/taxpros/article/0,,id=156624,00.html>: Transportation costs for air and rail must be at coach rates.
12. Project Income: Any funds generated as a direct result of DCJS grant-funded projects are deemed project income. Project income must be reported on the Subgrantee Financial Report for Project Income provided by DCJS. Instructions for the Project Income form can be downloaded at: <http://www.dcjs.virginia.gov/forms/grants/subgrantProjectIncomeInstructions.doc>. The Project Income form can also be downloaded from the DCJS website at: <http://www.dcjs.virginia.gov/forms/grants/subgrantProjectIncome.xls>. Examples of project income might include service fees; client fees; usage or rental fees; sales of materials; income received from sale of seized and forfeited assets (cash, personal or real property included).
13. The grantee agrees to comply with all federal and state confidentiality requirements. All grantees receiving funds to conduct research or statistical activities that involve collecting data identifiable to a private person should submit a Privacy Certificate, when required, in accordance with the requirements of 28 CFR Part 22. This requirement can be downloaded at: <http://www.ecfr.gov/cgi-bin/text-idx?SID=484ad202fefda843f58e860eebaa85b&node=28:1.0.1.1.23&rgn=div5#28:1.0.1.1.23.0.4.6>.
14. The grantee agrees to comply with the Department of Justice's requirements of 28CFR part 46 – Protection of Human Subjects. These federal requirements can be downloaded at: <http://www.ecfr.gov/cgi-bin/text-idx?SID=484ad202fefda5843f53e860eebaa85b&node=28:2.0.1.1.4&rgn=div5>.
15. The recipient agrees to assist the Department of Justice in complying with the National Environmental Policy Act (NEPA), and other related federal environmental impact analyses requirements in the use of these grant funds. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds. Recipient understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the recipient, subrecipient, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:
- a. New construction;
  - b. Minor renovation or remodeling of a property either (i) listed on or eligible for listing on the National Register of Historic Places or (ii) located within a 100-year flood plain;
  - c. A renovation, lease, or any other proposed use of a building or facility that will either (i) result in a change in its basic prior use or (ii) significantly change its size; and

- d. Implementation of a new program involving the use of chemicals other than chemicals that are (i) purchased as an incidental component of a funded activity and (ii) traditionally used, for example, in office, household, recreational, or education environments.
16. The subgrantee agrees that it and all its contractors will comply with the following federal civil rights laws as applicable:
- Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin in the delivery of services (42 U.S.C. § 2000d), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart C;
  - The Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of race, color, national origin, religion, or sex in the delivery of services and employment practices (42 U.S.C. § 3789d(c)(1)), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D;
  - Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (29 U.S.C. § 794), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart G;
  - Title II of the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (42 U.S.C. § 12132), and the DOJ implementing regulations at 28 C.F.R. Part 35;
  - Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex in education programs and activities (20 U.S.C. § 1681), and the DOJ implementing regulations at 28 C.F.R. Part 54;
  - The Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services (42 U.S.C. § 6102), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart I; and
  - The DOJ regulations on the Equal Treatment for Faith-Based Organizations, which prohibit discrimination on the basis of religion in the delivery of services and prohibit organizations from using DOJ funding for inherently religious activities (28 C.F.R. Part 38).
  - The Juvenile Justice and Delinquency Prevention Act of 1974, as amended, which prohibits discrimination in both employment and the delivery of services or benefits based on race, color, national origin, religion, and sex in JJDPA-funded programs or activities (42 U.S.C. § 5672(b)).
  - Section 1407 of the Victims of Crime Act (VOCA), as amended, which prohibits discrimination in both employment and the delivery of services or benefits on the basis of race, color, national origin, religion, sex, and disability in VOCA-funded programs or activities. (42 U.S.C. § 10604).
  - The grantee agrees to meet the civil rights training requirements through viewing the online training modules offered through the Office on Civil Rights at <http://ojp.gov/about/ocr/ocr-training-videos/video-ocr-training.htm>. The grantee must review these training modules at least once per grant cycle and must view the civil rights overview, standard assurances modules, and the module on the obligations to provide services to limited English proficient (LEP) individuals.
17. The subgrantee agrees that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, OJP.
18. **Scheduled Audit** - The grantee agrees to forward a copy of the scheduled audit of this grant award. Please forward to DCJS – Attention: FINANCE.
19. **Prior to DCJS disbursing funds, the Grantee must comply with the following special conditions:**
- a) By November 1, 2016, revise and resubmit revised Project Goals and Objectives Form to include information to make the project Objective SMART (specific, measurable, achievable, related to goal, time-bound); include implementation steps that relate back to each objective. Contact DCJS Grant Monitor Heather Smolka at [Heather.Smolka@dcjs.virginia.gov](mailto:Heather.Smolka@dcjs.virginia.gov) prior to submitting revisions.
  - b) By November 1, 2016, please submit a grant Project Narrative, not to exceed 3 pages including two sections: the Need Statement and the Project Description. Please refer to page 18 of the Byrne JAG grant guidelines. Contact grant monitor Heather Smolka at [heather.smolka@dcjs.virginia.gov](mailto:heather.smolka@dcjs.virginia.gov) if you have questions or need assistance.
  - c) By November 1, 2016 resubmit the following federal forms with County Administrator's signature: 1) Grant Application cover page to reflect the County Administrator in the Project Administrator position with the County Administrator's signature, 2) Attachment A, Grant Conditions and Assurances, and 3) The Certifications Regarding Lobbying, Debarment, Suspension, etc.



# COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Francine C. Ecker  
Director

1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
TDD (804) 786-8732

## NOTICE

To: Grants Project Administrator  
From: Janice Waddy, DCJS Grants Administrator  
Re: Post Award Instructions and Reporting Requirements  
**PLEASE READ VERY CAREFULLY.**

**GRANT AWARD AND SPECIAL CONDITIONS:**

Please review your Award and Special Conditions very carefully. *Pay attention to the last Special Condition listed. This Special Condition may require additional documentation from you before grant funds can be released.* Sign and date the grant award acceptance and submit any Special Condition documentation to:

**Grants Administration  
Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219**

**REPORTING REQUIREMENTS**

By accepting the accompanying grant award, you are agreeing to submit on-line quarterly progress and financial reports for this grant throughout the grant period, as well as final reports to close the grant. **No eligible current recipient of funding will be considered for continuation funding if, as of the continuation application due date, any of the required Financial and Progress reports for the current grant are more than thirty (30) days overdue.** For good cause, submitted in writing by the grant recipient, DCJS may waive this provision.

Financial reports and *progress reports\** are due no later than the close of business on the 12<sup>th</sup> working day after the end of the quarter (*\*except Pre- and Post-Incarceration Services reports which are due by the last working day of the end of the following month*). Also, *V-STOP progress reports are submitted on a semi-annual schedule 12<sup>th</sup> working day after 6/30 and 12/31 quarters.*) Reports are required even if no expenditures have occurred during the quarter. **Requests for Funds will not be honored from grant recipients who do not fulfill this reporting obligation.** A schedule of due dates is also attached for your reference.

□ **PROGRESS REPORTS**

Refer to our website: <http://www.dcjs.virginia.gov/> for submitting progress reports through the online Grants Management Information System (GMIS). In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer, whose name and contact information is listed on the attached Statement of Grant Award/Acceptance. *Paper copies of progress reports are no longer accepted. You are required to use the online system to submit your progress reports.*

*\*FOR THE BYRNE/JAG PROGRAM: PLEASE NOTE, INFORMATION ON SUBMITTING QUARTERLY PROGRESS REPORTS WILL BE SEND AT A LATER DATE.*

□ **FINANCIAL REPORTS**

Refer to our website for submitting financial reports through the online Grants Management Information System (GMIS). In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer, whose name and contact information is listed on the attached Statement of Grant Award/Acceptance. *Paper copies of financial reports are no longer accepted. You are required to use the online system in reporting your expenditures.* The address is: <http://www.dcjs.virginia.gov/grantsAdministration/gmis/index.cfm?menuLevel=4>

□ **REOUESTING GRANT FUNDS**

Refer to our website for requesting funds through the Grants Management Information System (GMIS). In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer, whose name and contact information is listed on the attached Statement of Grant Award/Acceptance.

*\*Please note, you can access this system using the same password assigned for the online financial reporting system. Paper copies of request for funds are no longer accepted. You are required to use the online system for requesting funds.*

□ **BUDGET AMENDMENTS**

Budgets can be amended in most DCJS grant programs with prior approval. Please review your special conditions carefully to determine the requirements and procedures for amending budgets. Refer to our website for the online Grants Management Information System.

*\*Please note again that you can access this system using the same password assigned for the online financial reporting system.*

*Paper copies of budget amendments are no longer accepted. You are required to use the online system for submitting budget amendments.*

If you have any questions, please contact Virginia Sneed at (804) 786-5491 or by e-mail at [virginia.sneed@dcjs.virginia.gov](mailto:virginia.sneed@dcjs.virginia.gov).



**PROJECTED DUE DATES  
FINANCIAL & PROGRESS REPORTS**

*Reports are due by the 12th working day following the close of the quarter covered in the report.*

*Financial reports are required even if no expenditures have occurred.*

<i>QUARTER ENDING</i>	<i>DUE DATE</i>
9/30/2016	10/19/2016
12/31/2016	1/20/2017
3/31/2017	4/18/2017
6/30/2017	7/19/2017
9/30/2017	10/18/2017
12/31/2017	1/19/2018

Please contact the appropriate DCJS staff person if you need assistance with the following:

- Financial Reports and Request for Funds – DCJS Fiscal Services Manager, Bill Dodd, at 804/371-0638 or [bill.dodd@dcjs.virginia.gov](mailto:bill.dodd@dcjs.virginia.gov)
- GMIS – Complete and send an email to [grantsweb@dcjs.virginia.gov](mailto:grantsweb@dcjs.virginia.gov) citing the error message received, to request assistance from the GMIS IT Specialist, DeAndrea Williams.
- Progress Reports and Other Requests – your assigned DCJS Grant Program Monitor.

general programs 6/15

**BOARD ACTION FORM**

**Agenda Item:** Recognition/Awards: #3.01

**Subject:** Stony Creek VDOT Area Headquarters

**Board Meeting Date:** Oct 20 2016

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**Summary:**

On Tuesday, October 4, 2016, staff received an email from Mr. Joseph Lomax, Residency Administrator (VDOT Franklin Residency), who had received an email from Mr. Terence E. Stiltner, Transportation Operations Manager II (Stony Creek Area Headquarters). Mr. Stiltner advised that two of his crew members were involved in an incident on October 3, 2016 involving a local school bus.

Staff commends the two employees (Mr. Tony Branch and Mr. Joe Rideout) and has provided a Certificate of Recognition. We sincerely appreciate their quick response to what could have been a more dangerous situation and we applaud them for their expeditious and positive efforts.

**Attachments (if any):** October 4, 2016 email and photograph

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**ACTION:** NONE REQUIRED

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

## Deborah Davis

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**From:** Lomax, Joe E (VDOT) <Joe.Lomax@VDOT.Virginia.gov>  
**Sent:** Tuesday, October 04, 2016 1:20 PM  
**To:** Deborah Davis  
**Subject:** FW:  
**Attachments:** sussexbus.jpg

Just wanted to let you know what happened.

Thanks

Joe

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**From:** Stiltner, Terence E (VDOT)  
**Sent:** Tuesday, October 04, 2016 7:36 AM  
**To:** Lomax, Joe E (VDOT); Kee, Jerry (VDOT); Godfrey, Howell P. (VDOT); Walls, Martin (VDOT); Cutright, Jennifer R (VDOT); Canada, Howard (VDOT); Snyder, Renita (VDOT)  
**Cc:** Shores, Ronald (VDOT); Fowler, Ricky E. (VDOT)  
**Subject:**

Good morning -

Two of my crew members were involved in a critical and significant incident yesterday involving a school bus. I believe this situation definitely warrants informing the Residency of their actions.

Tony Branch and Joe Rideout were driving a dump truck on Route 659 in Sussex County behind a Sussex County school bus full of children. They both noticed the smell of brakes burning, but weren't certain where it was coming from, until they saw smoke coming from the rear tire of the school bus. They managed to flag the bus driver down to inform the driver the tire was on fire. Mr. Branch proceeded to use the fire extinguisher to contain the fire, while Mr. Rideout assisted the bus driver with evacuating the children.

Because of Mr. Branch's and Mr. Rideout's quick response, what could have been a potentially devastating and life threatening situation, it turned into a day where all of the children and the bus driver were able to go home to their loved ones unharmed.

I'm very proud of all the men I work with at Stony Creek, this being a fine example of team work, customer service and caring for others. I wanted to personally bring recognition to their actions yesterday, as they went above and beyond the call of duty to ensure the safety of others.

Thank you.

*Terence E. Stiltner*

Transportation Operations Manager, II  
Stony Creek Area Headquarters  
Offc: (434) 246-2059

SCHOOLS

PUBLIC

COUNTY

SUSSEX



# COUNTY OF SUSSEX

## *Award of Excellence*

*This certificate is presented to*

***TONY BRANCH***

*in recognition and appreciation for expeditious actions and  
excellent judgment regarding the public safety of Sussex County School aged children.  
Awarded this 20<sup>th</sup> day of October 2016.*

Recognition/Awards  
Page 4

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*Deborah A. Davis  
County Administrator*



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*Keith C. Blowe, Chairman  
Board of Supervisors*

# *COUNTY OF SUSSEX*

## *Award of Excellence*

*This certificate is presented to*

***JOE RIDEOUT***

*in recognition and appreciation for expeditious actions and  
excellent judgment regarding the public safety of  
Sussex County School aged children.  
Awarded this 20<sup>th</sup> day of October 2016.*

Recognition/Awards  
Page 5

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*Deborah A. Davis*  
*County Administrator*



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*Keith C. Blowe, Chairman*  
*Board of Supervisors*

**BOARD ACTION FORM**

**Agenda Item:** Recognition/Awards: #3.02

**Subject:** County Employee Recognition

**Board Meeting Date:** Oct 20 2016

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**Summary:**

As you may remember, the Board adopted a resolution in August recognizing "***September as Hunger Action Month,***" which has been done now for the past several years. So that all employees who may want to participate would have the opportunity to do so, our payroll clerk included notification in each pay envelope, after the Board's action in August. Several County employees participated by donating canned goods and non-perishable items for the fight against hunger. As a token of our appreciation, Administration has prepared a Certificate of Appreciation for the employees who donated.

**Attachments (if any):** List of employees/donors

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**ACTION:** NONE REQUIRED

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**EMPLOYEES WHO DONATED**  
**(HUNGER ACTION MONTH)**

**Administration**

Louise Brucato  
Shilton Butts  
Patricia Poole

**Animal Services**

Roy Poole

**Building & Grounds**

Melvin Boone  
Montaque Gilliam  
Jerone Jones  
Jonathan Schott  
Ophelia Wilkins  
Juanita Wyatt

**Community Development**

Andre Greene  
Mike McHale  
Lorenzo Turner  
Monica Whitney

**Environmental Inspections**

Earnest Freeman  
George Taylor  
Matthew Venable

**Housing Programs**

Brenda Drew  
Marquitta Shaw





# *COUNTY OF SUSSEX*

## *Certificate Of Appreciation*

*This certificate is presented to*

# *Sussex County Employee*

*For your concern, generosity and donation  
to assist in the fight against hunger and your recognition of  
September as Hunger Action Month.  
Given this 20<sup>th</sup> day of October 2016.*

Recognition/Awards  
Page 8

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*Deborah A. Davis  
County Administrator*



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*Vandy V. Jones, III  
Deputy County Administrator*

**BOARD ACTION FORM**

**Agenda Item:** Recognition/Awards #3.03

**Subject:** Hunting Quarter Baptist Church

**Board Meeting Date:** Oct 20 2016

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**Summary:**

Earlier this year, Hunting Quarter Baptist Church received its historical highway marker. (See attached news article).

**Attachments (if any):** Resolution of Recognition, Progress Index Article

=====

**ACTION:** Staff recommends adoption of the resolution.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

## The Progress - Index

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# Historical highway marker erected on the grounds of Hunting Quarter Baptist Church

**Sunday** Posted May 1, 2016 at 2:01 AM

Hunting Quarter Baptist Church in Stony Creek recently received a historic highway marker commemorating the church's history in Sussex County.

By Contributed Report

STONY CREEK — The "Good News" about the proposed Hunting Quarter Baptist Church highway marker arrived in the hands of Dr. Ethel B. Poarch in the form of a letter on Sept. 8, 2015. The letter was notification that The Marker Editorial Committee had met and determined that the proposed Hunting Quarter Baptist Church highway marker was eligible for consideration by the Virginia Board of Historic Resources at its upcoming meeting, which was held on Thursday, Sept. 17, 2015, at Williamsburg Baptist Church, 227 Richmond Road, Williamsburg.

The marker text that went before the Board reads as follows:

### Hunting Quarter Baptist Church

Hunting Quarter Baptist Church originated ca, 1863 when local African Americans began holding worship services under a nearby brush arbor, according to oral history. White neighbors donated a two-room sanctuary that stood 200 feet northeast of here and burned in 1865. The congregation built a frame sanctuary here in 1879 and later overlaid it with brick. During the segregation era, the church supported Hunting Quarter School for African

American children. Buried in the cemetery is longtime pastor Frank L. Mason, Republican candidate for U.S. Congress from Virginia's 4th District in 1920. Also interred here are veterans of World Wars I and II.

To God Be the Glory!

On Wednesday, March 2, 2016, at 9 a.m., Rev. Dr. Ethel B. Poarch, Rev. Dr. Carroll Robb, first lady Annette Robb, and church family waited anxiously as The Virginia Department of Transportation vehicle from Suffolk, arrived on the grounds of Hunting Quarter Baptist Church, located at 16166 Hunting Quarter Road in Stony Creek. Others who also came to witness this historic occasion were Rev. Alfred Massenburg, Shirley Bailey, Candice P. Baines, Jerome Briggs, Ora Briggs, Darnell Freeman, Francis Givens, Linda B. Goode, Mercer Goode, Reather Mason, George E. Parham, Phyllis B. Parham, Willie Parham, Ronald Smith, David Thorne, and Frank Urquhart.

These persons assembled knew the vehicle was carrying the Hunting Quarter Baptist Church Historical Highway Marker. The VDOT crew carefully unloaded the highway marker and placed it in the designated area that was previously marked on Sept. 28, 2015. The marker commemorates the origin of Hunting Quarter Baptist Church, which is situated in Sussex County.

Everyone who attended the event agreed that the marker, with the Virginia State Seal, and its historic words, are simply grand because it stands for 153 years of history representing Hunting Quarter Baptist Church's past, present, and future.

The Hunting Quarter Baptist Church family gives special thanks to Dr. Poarch for sharing the Good News and also Bridgett Mason, who resides in Atlanta, Georgia, and the committee for all the preparation: research, letter writing, dialogues, phone calls, and hard work in achieving such a great milestone for Hunting Quarter Baptist Church.

# RESOLUTION

## **Historical Highway Marker Erected on the Grounds of Hunting Quarter Baptist Church**

**WHEREAS**, Hunting Quarter Baptist Church located at 16166 Hunting Quarter Church Road, Stony Creek, VA 23882, received notification from the Virginia Board of Historic Resources on September 8, 2015 of eligibility of consideration of the proposed Hunting Quarter Baptist Church highway marker; and

**WHEREAS**, Hunting Quarter Baptist Church originated in 1863 when local African Americans began holding worship services under a nearby brush arbor, according to oral history; and

**WHEREAS**, white neighbors donated a two-room sanctuary that stood 200 feet northeast of here and burned in 1865; and

**WHEREAS**, the congregation built a frame sanctuary here in 1879 and later overlaid it with brick and supported Hunting Quarter School for African American children.

**WHEREAS**, on March 2, 2016, Rev. Dr. Ethel B. Poarch, Rev. Dr. Carroll Robb, first lady Annette Robb, and members of Hunting Quarter Baptist Church gathered on the grounds to witness Virginia Department of Transportation unload and place the Hunting Quarter Baptist Church highway marker in its designated area; and

**WHEREAS**, World War I and II veterans, as well as longtime Pastor Frank L. Mason, Republican candidate for U.S. Congress from Virginia's 4<sup>th</sup> District (1920) were buried in the cemetery at Hunting Quarter Baptist Church; and

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Sussex County Board of Supervisors hereby recognizes the new historical highway marker erected on the Ground of Hunting Quarter Baptist Church, commemorating the origin and 153 years of history which is situated in Sussex County, Virginia.

Adopted on the 20<sup>th</sup> day of October, 2016.

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Keith C. Blowe, Chairman  
Sussex County Board of Supervisors

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5

**Subject:** Various Boards, Terms Expiring December 31, 2016

**Board Meeting Date:** Oct 20 2016

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**Summary:**

For informational purposes: according to our records, the terms of the appointees listed below will expire December 31, 2016.

- Brenda Burgess:*** Crater District Area Agency on Aging Board of Directors
- Crockett Morris*** – South Centre Corridor Resource Conservation and Development Council
- Raymond Warren*** – Sussex Service Authority Board of Directors

Staff contacted each agency on October 12, 2016 and was told that all of the appointees are eligible for reappointment. Letters were mailed to them on the same date asking each to provide (in writing) their desire to be reappointed (or not). The deadline to respond to Mrs. Shilton R. Butts is November 7, 2016. These appointments will be placed on the November 17, 2016 Board meeting agenda.

**Attachments (if any):** NONE

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**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**BOARD ACTION FORM**

**Agenda Item:** Action Items #6.01

**Subject:** Voting Credentials for VACo Annual Business Meeting

**Board Meeting Date:** Oct 20 2016

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**Summary:**

The 2016 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 15, 2016 at 11:00 a.m. at the Homestead. Each year, localities are asked to designate a representative of its Board of Supervisors to cast votes at the Annual Business Meeting.

**Attachments (if any):** Letter from VACo, Credentials Form, List of Regional Directors

=====

**ACTION:** That the Board nominate a voting delegate and an alternate delegate to cast votes at the VACo Annual Business Meeting.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

# Virginia Association of Counties

Connecting County Governments since 1934



**President**  
Judy S. Lyttle  
Surry County

**President-Elect**  
Mary W. Biggs  
Montgomery County

**First Vice President**  
William A. Robertson, Jr.  
Prince George County

**Second Vice President**  
Sherrin C. Alsop  
King and Queen County

**Secretary-Treasurer**  
Donald L. Hart, Jr.  
Accomack County

**Immediate Past President**  
Penelope A. Gross  
Fairfax County

**Executive Director**  
Dean A. Lynch, CAE

**General Counsel**  
Phyllis A. Errico, Esq., CAE

RECEIVED

SEP 28 2016

SUSSEX COUNTY  
ADMINISTRATION

**TO:** Chairs, County Board of Supervisors  
County Chief Administrative Officers

**FROM:** Dean A. Lynch, Executive Director

**RE:** Voting Credentials for the Annual Business Meeting

**DATE:** September 27, 2016

The 2016 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 15, at 11:00 a.m. at The Homestead in Bath County.

Article VI of the VACO ByLaws states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting. However, if a member of the board of supervisors cannot be present for this meeting, the Association's ByLaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, (1) your annual dues must be paid in full and (2) either a completed Voting Credentials Form or a Proxy Statement must be submitted to VACO by November 1, 2016. Alternatively, this information may be submitted to the Credentials Committee at its meeting on Monday, November 14, at 1:00 p.m. in the Monroe Room or to the conference registration desk before this meeting.

## NOMINATING COMMITTEE

The Nominating Committee will meet at 5:00 p.m. in the Mt. Vernon Room on Monday, November 14th during VACO's Annual Conference at the Homestead. The committee is charged to nominate a candidate for President-Elect, First Vice President, Second Vice President, and Secretary-Treasurer to be elected at the Annual Business Meeting. Please send your expressions of interest and nominations to the Committee or to VACO's Executive Director.

## REGIONAL DIRECTORS

Pursuant to VACO's By-Laws, "regional directors shall be selected at the Annual Meeting by the member counties located within the region which the director will represent." Regional caucuses will be scheduled during the Annual Meeting to select directors. Incumbent regional directors should chair the caucuses. Reports should be given to VACO's Executive Director by 6:00 p.m. on Monday, November 14th. The attached list shows the regional directors that must be selected.

### Attachments

cc: VACO Board of Directors  
Nominations Committee

1207 E. Main St., Suite 300  
Richmond, Va. 23219-3627

Phone: 804.788.6652  
Fax: 804.788.0083

E-mail: [mail@vaco.org](mailto:mail@vaco.org)  
Web site: [www.vaco.org](http://www.vaco.org)



**VACo 2016 Annual Meeting  
Voting Credentials Form**  
Form may be returned by mail, fax (804-788-0083), or by email to  
vsteinruck@vaco.org

Voting Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Alternate Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Certified by:  
(Clerk of the Board)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

---

**VACo 2016 Annual Meeting  
Proxy Statement**

\_\_\_\_\_ County authorizes the following person to cast its vote at the 2016 Annual Meeting of the Virginia Association of Counties on November 15, 2016.

\_\_\_\_\_, a non-elected official of this county.

**-OR-**

\_\_\_\_\_ a supervisor from \_\_\_\_\_ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast \_\_\_\_\_ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast \_\_\_\_\_ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:  
(List issues and instructions on the back of this form)

Certified by: Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

- Region 1.....John M. Seward (Surry County)
- Region 3.....Patricia S. O’Bannon\* (Henrico County)
- Region 5.....Ann H. Mallek (Albemarle County)
- Region 6.....Barbara J. Byrd (Clarke County)
- Region 7.....Stephanie Koren (Louisa County)
- Region 8.....John Vihstadt (Arlington County)
- Region 8.....Daniel G. Storck (Fairfax County)
- Region 8.....Sharon S. Bulova\* (Fairfax County)
- Region 8.....Phyllis J. Randall (Loudoun County)
- Region 10.....Sara E. Carter (Appomattox County)
- Region 11.....Bill Thomasson (Bedford County)
- Region 12.....Timothy A. Reeves, Sr. (Wythe County)

Past Presidents:

Penelope A. Gross  
 Harrison A. Moody

\* ineligible for reappointment (term limit)  
 VACo Bylaws: Article IX, Section 4

**BOARD ACTION FORM**

**Agenda Item:** Action Items #6.02

**Subject:** VA Department of Emergency Management Refund Request

**Board Meeting Date:** Oct 20 2016

=====

**Summary:**

The Virginia Department of Emergency Management has notified staff that an overpayment was made to the County, of federal and state shares for county donated resources as a result of Hurricane Irene.

**Attachments (if any):** October 11, 2016 letter, Project #342 Worksheet

=====

**ACTION:** Recommendation that the \$732.71 be refunded to the Virginia Department of Emergency Management and that the funds be taken from the contingency Fund.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



**COMMONWEALTH of VIRGINIA**  
*Department of Emergency Management*

JEFFREY D. STERN, Ph.D.  
State Coordinator

BRETT A. BURDICK  
Deputy Coordinator

SUSAN L. MONGOLD  
Deputy Coordinator

10501 Trade Court  
North Chesterfield, Virginia 23236-3713  
(804) 897-6500  
(TDD) 674-2417  
FAX (804) 897-6506

October 11, 2016

Mr. Eddie Vick  
Public Safety Coordinator  
Sussex County  
70135 Princeton Road  
Sussex, VA 23884

RE: FEMA-4024-DR-VA  
Sussex County  
Donated Resources- Refund Request - PW # 342

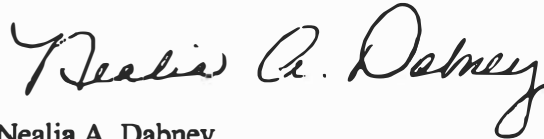
In a recent program review of funds previously disbursed for Donated Resources projects, it was determined that the Sussex County received an overpayment of the Federal and State share for Project Worksheet (PW) 342. The State does not participate in the non-Federal share for Donated Resources projects.

The donations credit is capped at the non-Federal share of emergency work so that the Federal share will not exceed the actual out-of-pocket costs. According to FEMA Recovery Policy 9525.2, the **maximum** credit allowed for donated resources is calculated by dividing the non-Federal cost share percentage by the Federal cost share percentage (e.g., 25% / 75% = .333) and multiplying that factor by the out-of-pocket expenses for a particular PW or multiple PWs. The out-of-pocket costs for the Sussex County's category A&B projects were less than the Federal share of the Donated Resources PW; therefore, the pay amount should have been automatically adjusted. However, the adjustment was never made and the funds were disbursed in error.

The overpaid amount of the Federal and State share must be returned to the State within 30 days of receipt of this letter. Please prepare a check in the amount of **\$732.71** made payable to the Virginia Department of Emergency Management and send it to the attention of Finance Office, at 10501 Trade Court, North Chesterfield, VA 23236. If you have any additional questions or concerns please contact me at 804-897-9965 or via email at [Nealia.dabney@vdem.virginia.gov](mailto:Nealia.dabney@vdem.virginia.gov).

Mr. Eddie Vick  
Page 2  
October 11, 2016

Sincerely,



Nealia A. Dabney  
Public Assistance Branch Chief

NAD/  
Attachment

# Project #342 - SUSSEX (COUNTY) DONATED RESOURCES (S, Cat B)

Closed on Oct 25, 2013

**Project Details**

**Number:** F# 342

**Title:** SUSSEX (COUNTY) Donated Resources

**Type:** B - Emergency Protective Measures

**Reference Number:** DSB-011

**Eligible Obligated:** \$3,330.50 (S)

**Federal Obligated:** \$2,497.88 (75.00%) Collapse

Federal: \$2,497.88

100%

Paid (\$2,497.88)  
 Un-Paid (\$0.00)  
 In Process (\$0.00)

**State Obligated:** \$0.00 (0.00%)

\* **Overpaid by \$732.71**

**Work Complete %:** 100.00%

**Closeout Status:** Closed Oct 25, 2013

**Work Deadline:**

**Project Worksheets:** 2 Documents Expand

**Grant**

**4024 Hurricane Irene**  
 Public Assistance  
 Declared: September 3, 2011

**Applicant**

**Sussex County**  
 Sussex County Location  
 (EM Region 1 - Richmond Area Region)  
 FIPS #: 183-99183-00  
 Vendor #:  
 Type: County  
 Physical: 20135 Princeton Road  
 Sussex, VA, 23884  
 Mailing: PO Box 1397  
 Sussex, VA, 23884-0397

**BOARD ACTION FORM**

**Agenda Item:** Action Items #6.03

**Subject:** Building & Grounds Budget

**Board Meeting Date:** Oct 20 2016

=====

**Summary:**

Several expenditures have been made for items that were needed at the Judicial Center. Because these expenditures were not included in the current budget, the County Administrator had little choice but to authorize the invoices to be paid and charged to the Buildings and Grounds budget. The total of these expenditures is \$14,798.11.

Attachments (if any): Invoices and September 23, 2016 letter to Sheriff Bell.

=====

**ACTION:** Recommendation that \$14,798.11 be taken from the Contingency Fund and put back in the Building and Grounds budget.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**Board of Supervisors**  
Keith C. Blowe, Chairman  
Susan M. Seward, Vice Chair  
C. Eric Fly, Sr.  
Alfred G. Futrell  
John A. Stringfield  
Rufus E. Tyler, Sr.


COUNTY OF SUSSEX



Post Office Box 1397  
20135 Princeton Road  
Sussex VA 23884

**Deborah A. Davis**  
County Administrator  
[ddavis@sussexcountvva.gov](mailto:ddavis@sussexcountvva.gov)  
Phone: (434) 246-1000  
Fax: (434) 246-6013  
[www.sussexcountvva.gov](http://www.sussexcountvva.gov)

September 23, 2016

Memo to: Sheriff Raymond R. Bell  
From: Deborah A. Davis, County Administrator   
Subject: Invoices for Services Provided At Sussex Judicial Center

The County's Finance Office is in receipt of three invoices that were derived as a result of services provided for (and at) the Sussex Judicial Center. While I clearly don't have any problem paying the invoices for services that have been provided and are desperately needed, we are trying to establish a more efficient process for dealing with these issues. When you called me a while back regarding the installation of a metal detector for the courts building, you advised that the invoice should be paid for out of the "Courthouse Security and/or Maintenance" fees that are collected.

In my research, I have found that there are revenue and expenditure line items for Courthouse Security that basically covers the salaries for the officers that are stationed in the building during occupancy. The funds that were approved in the current budget are in the amount of \$187,250.00, which is broken down as follows: \$81,173.00 in regular wages and \$70,000.00 in overtime wages, totaling \$151,173.00 - the remaining balance is FICA tax, insurance, etc. The revenue that is included in the FY 2017 budget, is \$160,000.00, which is below the expenditures that are budgeted. To date, the County has collected \$25,196.00 in Courthouse Security fees. However, all of the revenue is kept in the General Fund. I asked staff to provide specific information for the last three years. Please see below:

<u>Fiscal Year</u>	<u>Courthouse Security Amount Budgeted</u>	<u>Courthouse Security Fees Collected</u>
2014	\$175,000.00	\$170,120.27
2015	\$180,000.00	\$158,898.43
2016	\$160,000.00	\$154,220.77

To that end, I am administratively approving the outstanding invoices to be paid out of the Building and Grounds Budget and will request that the Board of Supervisors transfer like funds from the contingency line item to be returned the Building and Grounds budget so that their staff may be able to operate efficiently.



Page 2: September 23, 2016 memo to Sheriff Raymond R. Bell, from Deborah A. Davis  
Ref: Invoices For Services Provided At Sussex Judicial Center

Please note that there is no expenditure line item for courthouse maintenance, repairs, etc. In FY 15/16, a Courthouse Maintenance Fee Revenue Line item was created and \$25,000.00 was placed in that category (\$25,137.00 was collected). In this current budget, \$35,000.00 has been placed in the Courthouse Maintenance Revenue line. A total of \$4,747.00 has been collected as of today.

I would strongly encourage a meeting with your department, the Treasurer's staff, Building and Grounds supervisor, General District Court Clerk and our Finance Staff to determine a more efficient and effective method of handling these types of issues. I have also been made aware that there will be another invoice forthcoming for the installation of glass in the General District Court Clerk's Office.

Thank you and I appreciate your support in this matter.

Copy to: Vandy V. Jones, III, Deputy County Administrator  
Members, Board of Supervisors  
Onnie L. Woodruff, Treasurer  
Carol White, Financial Consultant  
Kelly W. Moore, Account Payable  
Montaque M. Gilliam, Building & Grounds Supervisor  
Faye Yelverton, Clerk of Sussex Combined Courts  
Judge Steve Bloom  
File



INVOICE

BILLING INQUIRIES (866) 286-1358

PO Box 54430
Lexington, KY 40555-4430

RECEIVED

JUN 01 2016

ACCOUNTING DEPARTMENT
SUSSEX COUNTY

Billing Questions: AR@Galls.com

ACCOUNT NUMBER 5417395
TERMS NET 30
INVOICE NUMBER 005446676
INVOICE DATE 05/24/2016
DUE DATE 06/23/2016
SHIP VIA UPS Ground
PO # 5/19/16

SALES ORDER 6069038
F.O.B. Shipping Point

Page 1 of

224 1 SP 0.465 E0224X 10354 01743392502 S2 P3288773 0001:0001



SUSSEX CNTY SHERIFF DEPT
PO BOX 1326
SUSSEX VA 23884-0326

SHIP TO: SUSAN CHAPPEL
SUSSEX CNTY SHERIFFS DEPT
20212 THORNTON SQ
SUSSEX VA 23884

Table with 6 columns: ITEM, ITEM DESCRIPTION, WHS, QTY, PRICE, TOTAL. Row 1: AP140, PD6500 WALK THRU METAL DETECTOR (PIN, DS, 1, 4882.00, 4882.00. Includes handwritten notes: VENDOR NO. 152, APPROVED, A/C # 497200, PMT. APPROVED.

SUBTOTAL: 4,882.00
SHIPPING:
TAX:

CREDITS/PREPAYMENTS:
TOTAL CHARGES CURRENT SHIPMENT: \$4,882.00

To ensure proper payment application, please write your account number on your check, and include the attached coupon with your payment.



INVOICE DATE 05/24/2016
ACCOUNT NUMBER 5417395

DUE DATE 06/23/2016
AMOUNT DUE \$4,882.00
INVOICE NUMBER 005446676

Bill To:
SUSSEX CNTY SHERIFF DEPT
PO BOX 1326
SUSSEX VA 23884-0326

Payable To:
GALLS, LLC
P.O. BOX 71628
CHICAGO, IL 60694-1628

1 000005417395 0000005446676 0 0000497200 000049 Action Items - Page

Convergent Technologies Group  
 North Chesterfield, Va 23235  
 PO Box 73682  
 North Chesterfield, Va. 23235  
 Phone # 804-353-5307

\*\*\*\* REMIT TO ADDRESS \*\*\*\*

PO Box 73682  
 North Chesterfield, Va 23235

# Invoice

Date	Invoice #
7/31/16	18985

Bill To
Sussex County Sheriffs Office Attn: Accounts Payable 20212 Thornton Square Sussex, Virginia 23884 Other (U.S.A.)

Ship To

CCW	P.O. No.	Terms
		Due on receipt

Item	Description	Serviced	QTY	Rate	Amount
Onsite Support	Task/Ticket: Paxton Door Control Survey for Courthouse T20160718.0007 Summary Notes: Met with Mark Mann and Mark Nay from UpTimeSolutions to discuss connectivity between the Sheriff's Office and the Courthouse. Resource Name: Joyner, Jeff	7/18/16	1.75	125.00	218.75

<b>Thank you for your business.</b>	<b>Subtotal</b>	\$218.75
	<b>Sales Tax</b>	\$0.00
	<b>Total</b>	\$218.75
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$218.75

# UpTime Solutions

Professional Services Group

*On Line... All the Time*

3801 Gaskins Road  
Henrico, VA 23233

## Invoice

Date	Invoice #
8/8/2016	8720

Bill To
Sussex County Sheriff 20212 Thorton Square PO Box 1326 Sussex, VA 23884

Ship To
Sussex County Sheriff 20212 Thorton Square PO Box 1326 Sussex, VA 23884

AUG 17 2016

P.O. No.	Terms
	net 30

Description	Qty	Rate	Amount
Net2 Vandal Resistant Reader at side door exteriorPAX-56885US	3	200.00	600.00
Net2 Control Unit PAX-682721US	2	537.50	1,075.00
Network Switch CSC-SF30208PPK9NA	1	243.14	243.14
Professional Services - Cabling & Entry components mounting	1	3,600.00	3,600.00
NET2 Proximity FOBs - box 10PAX-695644US	2	31.06	62.12
Professional Services - Installation / configuration	1	750.00	750.00

P. O. NO.	
VENDOR NO.	
RECEIVED BY:	
APPROVED: <i>KB</i>	
AC #	\$
Court House SECURITY	6330.26
PMT. APPROVED:	

*This was done at the direction of the Judges.*

We thank you for your business.	<b>Total</b>	\$6,330.26
Uptime Solutions Professional Services Group, Inc. EIN 33-1057800 Phone Number 804-836-1412	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$6,330.26

CARRAWAY GLASS CO.  
500 W CITY POINT RD  
HOPEWELL, VA 23860

Copy 1

PH:804-458-7227 FAX:804-458-7253

Federal Tax ID 204152805

P/O#: Taken By: Installer:	Cust State Tax ID: Cust Fed Tax ID: Ship Via	<b>Quote: Q059943</b> Date: 8/11/2016 Time: 01:40 PM
SalesRep:	Adv. Code:	

Sussex District Court

Sussex District Court

434-246-1096 (CT)

Qty	Part Number	Description	List	Disc%	Sell	Total
1	GENPART	Glass Partition	\$2,115.00	0	\$2,115.00	\$2,115.00
1	Outside Labor	Outside Labor	\$1,050.00	0	\$1,050.00	\$1,050.00

3/8" Clear Tempered Glass, Counter to Ceiling, 12" Wide pass-thru, 4" Round Speake-Thru  
Add \$550 for frosted glass on flanker panels.

THANK YOU FOR YOUR BUSINESS!

RECEIVED

SEP 21 2016

SUSSEX COUNTY  
ADMINISTRATION

Sub Total: \$3,165.00

Tax: \$112.10

Total: \$3,277.10

Action Items - Page

**BOARD ACTION FORM**

**Agenda Item:** Action Items #6.04

**Subject:** School Division's Request

**Board Meeting Date:** Oct 20 2016

=====

**Summary:**

See attached.

**Attachments (if any):** October 14, 2016 correspondence

=====

**ACTION:** Recommendation that the Board of Supervisors approves the Sussex County School Division's request to increase their operating budget in the amount of \$18,661,716.00, which is the result of additional grants received.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

# Sussex County Public Schools

SUSSEX COUNTY BOARD OF SUPERVISORS  
October 14, 2016

- Item:** 2016-2017 Sussex County Public Schools Budget
- Reported by:** Arthur L. Jarrett, Jr., Division Superintendent
- Summary:** The Sussex County School Board approved its 2016-2017 Operating Budget on March 10, 2016 in the amount of \$18,372,528.
- The School Division is in receipt of a number of additional grants for this school year. Last night at our regular school board meeting the school board voted to increase our budget to a total of \$18,661,716.
- Recommendation:** The school division is asking for Board of Supervisors approval to approve an increase to our operating budget in the amount of \$289,188 for a new appropriated total of \$18,661,716.



**BOARD ACTION FORM**

**Agenda Item:** Action Items #6.05

**Subject:** 50/50 Schools Fund Carryover Policy

**Board Meeting Date:** Oct 20 2016

=====

**Summary:**

On August 15, 2013, the Board of Supervisors adopted a Resolution #13-187 authorizing the approval of the Schools Unspent Refund Policy, to return 50% of the schools unspent funds to the division. Administration staff and School Administration staff met on September 2, 2016 and this was one of the items discussed. County Administration staff was under the impression that the School staff wanted County Administration to ask the Board to rescind Resolution #13-187 and that it be discussed with the Finance Committee. County Administration staff scheduled a Finance Committee for 6pm on September 15<sup>th</sup> to discuss the item. But the Finance Committee did not meet; however the Chairman of the Finance Committee asked that it be discussed at the regular meeting. And at the regular meeting a resolution was adopted to rescind Resolution #13-187. (Historically, the Board's committees will meet and make a recommendation to the full Board).

**Attachments (if any):** Letter from Dr. Jarrett, Resolution 13-187

=====

**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



# Sussex County Public Schools

Ms. Deborah Davis  
County Administrator  
PO Box 1397  
Sussex, Virginia 23884

Dear Ms. Davis,

The Finance staffs from the Sussex County Administration and Sussex County Public Schools met on September 2, 2016 as a new initiative to meet each month to increase communication, review finance procedures and examine routine processes. One of the discussion topics, among many topics discussed, was investigating the feasibility of our school board voting on a request to ask the board of supervisor's to reallocate 100 percent of all school board carryover funds instead of the 50/50 Fund Carryover policy that is currently in place between the school board and the board of supervisors. This was merely a topic of discussion and it was suggested that this topic be shared **only** with the finance committee of the board of supervisors for their input prior to having the school board vote and present a formal written request. The discussion topic was never meant to be a topic to be voted on by the board of supervisors.

Upon a suggestion from Chairman, Keith Blowe, I ask that you place the 50/50 School Fund Carryover policy back on the agenda for the September 29, 2016, board of supervisor's meeting in hopes of the board restoring the 50/50 School Fund Carryover policy.

Thank you for your consideration,

Sincerely,



Arthur L. Jarrett, Jr., Ed. D., Division Superintendent

CC: Eddie Morris, Chairman Sussex County Public Schools



21302 Sussex Drive • Post Office Box 1368 • Sussex, Virginia 23884  
Telephone (434) 246-1099 • Fax (434) 246-8214

Action Items – Page 19



At a meeting of the Sussex County Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 15<sup>th</sup> day of August 2013.

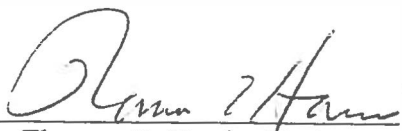
<u>PRESENT:</u>	<u>VOTE:</u>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
John A. Stringfield	aye
Raymond L. Warren	aye

**R-13-187: Schools Unspent Funds Policy**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Sussex County Revenue Funds/Financial Policies, School Division Annual Funds Policy, to wit:

- I. **School Fund Balance:** To Fund School Division Capital Projects and/or designated programs/services. (To be appropriated once final audited numbers are provided)
  - A. **Unspent Annual School Fund Financial Policy:** It is the Policy of the Sussex County Board of Supervisors to provide fifty percent (50%) of the Sussex County School Divisions annual "unspent operating budget, based on the last completed audit, to be returned to the Sussex County General Fund while the remaining fifty percent (50%) shall be returned to the "School Capital Improvements Plan Budget" to be used to accelerate the completion/purchase of approved School Division Capital expenses.
    - 1. **Alternative uses for Fund Balance:** This Policy would in no way prohibit or prevent the School Division from requesting specific uses for these funds if deemed by the Sussex County School Board to be in the Division's best interest.

A COPY TESTE:

  
 Thomas E. Harris, Clerk

**BOARD ACTION FORM**

**Agenda Item:** Reports of Departments #7.01

**Subject:** VDOT Franklin Residency Report

**Board Meeting Date:** Oct 20 2016



=====

**Summary:**

Mr. Joe Lomax, Residency Administrator, Franklin Residency of the Virginia Department of Transportation will provide an update to the Board.

**Attachments (if any):** None

=====

**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY ONNIE L. WOODRUFF, TREASURER

### SEPTEMBER 30, 2016

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9 – 9	LANDFILL REVENUE SUMMARY – 10 YR REPORT
10 – 12	GEN FUND(100) REVENUE SUMMARY BY MAJOR
13 – 15	GEN FUND(100) EXPENDITURE SUMMARY BY DEPT
16 – 17	CIF(302) DETAIL REVENUE/EXPENSE SUMMARY
18 – 18	CURRENT TAX ASSESS. COMPARED TO BUDGET

page #1



### TREASURER'S OFFICE

ONNIE L. WOODRUFF  
TREASURER  
SUSSEX COUNTY

15074 COURTHOUSE ROAD  
P.O. BOX 1399  
SUSSEX, VA. 23884

Phone (434)246-1086 or  
(434)246-1087  
Fax (434)246-2347

Statement of money in the Banks to the credit of Sussex County as shown by the Treasurer's books at the close of business September 30, 2016.

**BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking-----	\$3,448,296.16	
Plus Cr Card Chg - Aug 2016 - in bank, not in office-----JE---		
Plus Bank Svc Chg - Aug 2016 - in bank, not in office---JE---	630.95	
Plus Deposits in Transit - in office, not in bank-----		
Plus Cr Card Deposits in Transit - in office, not in bank-----	279.79	
Plus NSF Check		
Plus Checks Cleared in August	5,878.42	
Less ACH Payroll Return - in bank, not in office-----		
Less Outstanding Checks not cleared bank-----	(740,107.37)	
Less Deposits in Transit - in bank, not in office-----	(2,698.10)	
Less Cr Card Deposits in Transit - in bank, not in office-----		
		<u>\$2,712,279.85</u>

**BSV #301- STONY CREEK, VA**

Bank Balance-----	\$34,493.55	
Plus Bank Svc Chg - Aug 2016 - in office, not in bank-----	8.13	
Less Deposits in Transit - in bank, not in office-----		
Less Deposits in Transit - int earned, in bank, not in office---	(1.36)	34,500.32

**EVB #401- WAVERLY, VA**

Bank Balance-----	\$17,004.14	
Less Deposits in Transit - in bank, not in office-----		
Less Deposits in Transit - int earned, in bank, not in office---	(0. 70)	17,003.44
Investments and CD's-----		
#30342048 - EVB #451		\$2,210,398.24

**QZAB -05 #701** Investment Balance----- 661,155.79

**QZAB -06 #702** Investment Balance----- 1,103,851.93

**LGIP INVESTMENT #803** Investment Balance----- 2,079,249.22

TOTAL IN BANKS REC W/GL----- \$8,818,438.79

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

kbe

Respectfully submitted:  
  
Onnie L. Woodruff, Treasurer

- Blank -

SUSSEX COUNTY  
BALANCE SHEET - COMPARATIVE PERIODS  
2013/07 - 2016/09

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2014 Bal. Sheet 2013/07 Thru 2013/09	FY/2015 Bal. Sheet 2014/07 Thru 2014/09	FY/2016 Bal. Sheet 2015/07 Thru 2015/09	FY/2017 Bal. Sheet 2016/07 Thru 2016/09
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0201	BB&T - MM Checking	2,645,974.83	2,560,980.20	1,463,986.44	2,712,279.85
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	25,067.13	235,026.73	434,804.96	34,500.32
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	BSS - MM Checking	138,617.21	26,959.03	212,879.44	17,003.44
000100-0451	BSS - CD's	7,105,834.03	6,104,668.55	6,127,325.28	2,210,398.24
000100-0452	BSS - Repos	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	445,998.44	515,997.76	587,690.20	661,155.79
000100-0702	Bk of America QZAB 06 Escrow	709,364.46	837,722.66	969,171.99	1,103,851.93
000100-0803	LGIP - Investments	5,055,821.72	2,060,217.21	2,064,913.04	2,079,249.22
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	376.53	592.06	.00	316.44
	ASSETS	16,127,654.35	12,342,764.20	11,861,371.35	8,819,355.23
	<b>TOTAL ASSETS</b>	<b>16,127,654.35</b>	<b>12,342,764.20</b>	<b>11,861,371.35</b>	<b>8,819,355.23</b>
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	4,672,649.23-	4,574,474.64-	4,588,819.70-	1,479,911.68-
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	38,560.56	88,525.21	108,104.46	58,073.59
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	9,660.58-	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	46,001.50-	46,506.16-	40,852.10-	44,558.04-
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	40,049.46-	44,247.66-	50,052.99-	54,043.99-
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	22,562.94-	20,444.40-	15,019.71-	11,298.32-
000300-0135	Reserve for CP and DS	7,043,875.68-	6,312,940.43-	1,702,499.61-	3,575,305.02-
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	25,844.86-	26,340.38-	26,848.18-	27,597.53-
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	27,207.52-	6,622.34-	18,800.12-	10,958.50
000300-0253	Summer Food Service Fund	2,836.93-	4,441.69-	9,479.34-	7,153.51-
000300-0254	Title and Grant fund	82,484.29-	139,526.05-	240,764.84-	99,090.93-
000300-0255	School Textbook Fund	158,008.55-	48,612.49-	78,644.79-	196,467.70-
000300-0256	Smart Beg.Early Childhood Dev	221.09	.00	.00	.00

\*See note 1.below  
decreased \$3.109 mil.

inc \$1,873 mil.

\*Note 1. Debt Service is now being paid out of the General Fund instead of the RCPF (135). \$728,607 debt service was paid in July & \$469,651 was paid in Sept. and \$700,000 was transferred to RCPF #135 & PPTRA \$1,057,870 go into the general fund when received no when relieve is given. This

SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2013/07 - 2016/09

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
**GL070C**

MAJOR#	DESCRIPTION	FY/2014 Bal. Sheet 2013/07 Thru 2013/09	FY/2015 Bal. Sheet 2014/07 Thru 2014/09	FY/2016 Bal. Sheet 2015/07 Thru 2015/09	FY/2017 Bal. Sheet 2016/07 Thru 2016/09
000300-0301	School Capital Projects Fund	241,647.05-	230,579.05-	209,188.05-	197,869.05-
000300-0302	General Capital Projects Fund	1,228,091.80-	.00	3,725,489.28-	838,388.09-
000300-0303	Elementary School Capital Proj Fund	1,730,936.16-	1,492.00-	.00	.00
000300-0305	Mega Site - Industrial Park Fund	.00	29,476.67	7,728.71	196,466.31
000300-0306	Cabin Point - Industrail Park Fund	.00	.00	9,723.89	9,723.89
000300-0307	Henry - Industrial Park Fund	.00	.00	.00	.00
000300-0723	Robert Mitchell Scholarship Fund	27,720.17-	26,916.17-	26,218.17-	26,449.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	22,894.86-	23,078.86-	22,165.86-	25,373.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	27,253.83-	28,048.83-	28,680.83-	28,957.83-
000300-0726	Millard D. Stith Sch. Fund	54,694.00-	64,117.00-	72,386.00-	79,141.00-
000300-0733	Special Welfare Fund	1,816.55-	1,241.99-	3,838.29-	1,538.97-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	<b>FUND EQUITY</b>	<b>15,427,454.31-</b>	<b>11,481,628.26-</b>	<b>10,734,190.80-</b>	<b>6,417,922.40-</b>
	<b>TOTAL PRIOR YR FUND BALANCE</b>	<b>15,427,454.31-</b>	<b>11,481,628.26-</b>	<b>10,734,190.80-</b>	<b>6,417,922.40-</b>
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,217.94-	1,269.03-	1,288.68-	1,288.68-
000400-0002	Cash Over and Short	16.85-	9.39-	52.19-	27.74-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	425.01-	928.68-	404.69-	1,038.25-
000400-0013	Prepaid Taxes - RE	205.24-	818.49-	3,156.10-	3,585.44-
000400-0014	Available PTR for Distrib \$1.093M	1,034,021.15	996,170.07	1,043,443.30	.00
000400-0015	Escrow Acct. QZAB 2005	445,998.44-	515,997.76-	587,690.20-	661,155.79-
000400-0016	QZAB 2006 Escrow Acct.	709,364.46-	837,722.66-	969,171.99-	1,103,851.93-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	62,610.00-	62,610.00-	64,235.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	5,762.25-	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	70,671.00-	.00	.00	.00
	OTHER ACCOUNTS	262,250.04-	423,185.94-	580,930.55-	1,835,182.83-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	391,700.00-	391,700.00-	500,000.00-	500,000.00-
000401-0102	Escrow for Rescue Vehicles	46,250.00-	46,250.00-	46,250.00-	66,250.00-
	ESCROW ACCTS. RESERVED CIF ACCTS	437,950.00-	437,950.00-	546,250.00-	566,250.00-
	<b>OTHER EQUITY &amp; ESCROW ACCTS</b>	<b>700,200.04-</b>	<b>861,135.94-</b>	<b>1,127,180.55-</b>	<b>2,401,432.83-</b>
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	668.34	.00	.00	.00



SUSSEX COUNTY  
BALANCE SHEET - COMPARATIVE PERIODS  
2013/07 - 2016/09

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2014 Bal. Sheet 2013/07 Thru 2013/09	FY/2015 Bal. Sheet 2014/07 Thru 2014/09	FY/2016 Bal. Sheet 2015/07 Thru 2015/09	FY/2017 Bal. Sheet 2016/07 Thru 2016/09
000501-1994	Real Estate - 1994	1,232.27	978.07	.00	.00
000501-1995	Real Estate - 1995	1,260.20	1,006.00	505.75	.00
000501-1996	Real Estate - 1996	1,404.65	1,130.11	546.22	176.80
000501-1997	Real Estate - 1997	1,601.81	1,301.84	663.87	193.17
000501-1998	Real Estate - 1998	2,329.11	2,009.04	734.82	256.14
000501-1999	REAL ESTATE - 1999	2,814.36	2,232.48	877.44	291.78
000501-2000	Real Estate - 2000	3,639.60	2,905.80	1,009.20	322.80
000501-2001	Real Estate - 2001	4,245.34	3,149.47	1,147.87	409.80
000501-2002	Real Estate - 2002	5,371.28	4,033.47	1,628.83	557.70
000501-2003	Real Estate - 2003	5,741.98	4,375.03	1,690.66	578.50
000501-2004	REAL ESTATE - 2004	6,323.77	4,763.85	1,715.35	584.35
000501-2005	Real Estate - 2005	6,729.42	4,968.36	1,906.86	584.35
000501-2006	Real Estate - 2006	7,342.22	4,905.51	1,780.80	427.68
000501-2007	Real Estate - 2007	9,278.25	5,238.57	1,849.44	427.68
000501-2008	REAL ESTATE - 2008	16,752.77	9,609.39	3,007.10	1,206.93
000501-2009	RE - 2009	22,707.96	13,718.16	4,032.88	2,030.94
000501-2010	Real Estate - 2010	30,236.31	17,435.91	5,754.32	3,428.61
000501-2011	Real Estate - 2011	59,166.80	28,388.04	11,746.38	6,856.54
000501-2012	Real Estate - 2012	127,969.23	68,814.35	23,291.59	11,622.66
000501-2013	Real Estate - 2013	4,740,189.31	149,209.99	51,549.16	21,629.62
000501-2014	Real Estate - 2014	.00	4,649,204.03	121,858.66	42,044.67
000501-2015	Real Estate - 2015	.00	.00	4,535,540.90	129,326.09
000501-2016	Real Estate - 2016	.00	.00	.00	4,874,660.85
000501-9999	Reserve - Real Estate Taxes	5,057,004.98-	4,979,377.47-	4,772,838.10-	5,097,617.66-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	19,005.80	.00	.00	.00
000502-2009	PP - 2009	19,251.56	17,658.31	.00	.00
000502-2010	PP - 2010	22,801.71	18,248.14	15,481.16	.00
000502-2011	PP - 2011	25,512.72	19,710.13	16,816.78	15,428.31
000502-2012	PP - 2012	61,735.99	29,866.68	21,610.77	18,837.24
000502-2013	PP - 2013	3,731,395.06	271,366.60	21,938.93	14,484.26
000502-2014	PP - 2014	.00	4,069,121.71	70,192.61	32,154.04
000502-2015	PP - 2015	.00	.00	3,886,946.21	67,252.71
000502-2016	PP - 2016	.00	.00	.00	3,849,802.83
000502-9999	Reserve - PP Taxes	3,879,702.84-	4,425,971.57-	4,032,986.46-	3,997,959.39-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00

SUSSEX COUNTY  
**BALANCE SHEET - COMPARATIVE PERIODS**  
 2013/07 - 2016/09

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
**GL070C**

MAJOR#	DESCRIPTION	FY/2014 Bal. Sheet 2013/07 Thru 2013/09	FY/2015 Bal. Sheet 2014/07 Thru 2014/09	FY/2016 Bal. Sheet 2015/07 Thru 2015/09	FY/2017 Bal. Sheet 2016/07 Thru 2016/09
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	583,766.20	1,988.62	.00	.00
000503-2014	PSC - 2014	.00	.00	58.63	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	.00	.00	.00	719,150.92
000503-9999	Reserve - PSC Taxes	583,766.20-	1,988.62-	58.63-	719,150.92-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	4.80	.00
000504-2016	BL - 2016	.00	.00	.00	241.68-
000504-9999	Reserve for Buisness License	.00	.00	4.80-	241.68
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	9,008.91-	8,499.25	8,533.90-	10,651.70
000520-9999	Reserve for DMV Withholding Fees	9,008.91	8,499.25-	8,533.90	10,651.70-
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	13,435.83-	12,701.87	12,792.38-	14,362.19
000521-9999	Reserve for Administrative Fees	13,435.83	12,701.87-	12,792.38	14,362.19-
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	4,661.18	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	5,602.12	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	13,076.74	.00
000601-2015	State Income Tax - 2015	.00	.00	.00	9,148.85
000601-9999	Reserve - State Income	4,661.18-	5,602.12-	13,076.74-	9,148.85-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,361.50	2,630.36	3,105.36	2,719.61
000702-9999	Reserve for IPR Loan Payments	2,361.50-	2,630.36-	3,105.36-	2,719.61-
	IPR Loan Payments Receivable	.00	.00	.00	.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	2,501,387.43	950,979.61	1,972,455.36-	1,479,911.68
	ASSETS	2,501,387.43	950,979.61	1,972,455.36-	1,479,911.68
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.	1,019,581.25			1,019,581.25
101-0237	Res for Literary Loan - High Schoo	3,612,703.00		361,270.00-	3,251,433.00
101-0238	Res for Literary Loan - Mid Sch 07	4,201,514.00			4,201,514.00
101-0239	Res for IDA QZAB Bond Deposit	1,109,742.50			1,109,742.50
101-0240	Reserve for VPSA 2012 Bond Elem Sc	3,640,000.00			3,640,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	529,167.76			529,167.76
101-0600	Commonwealth PTR avail. for distr.	79,710.23	367.97	1,137,949.00-	1,057,870.80-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	14,192,418.74	367.97	1,499,219.00-	12,693,567.71
	TOTAL ASSETS	16,693,806.17	951,347.58	3,471,674.36-	14,173,479.39
	LIABILITIES				
200-0000	Clearing Account - Payroll		249,437.74	249,437.74-	
200-0200	Clearing Account - Accounts Payabl		325,196.37	325,196.37-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	1,019,581.25-			1,019,581.25-
200-0237	Literary Loan Pay - High Sch.	3,612,703.00-	361,270.00		3,251,433.00-
200-0238	Literary Loan Pay - Middle Sch 07	4,201,514.00-			4,201,514.00-
200-0239	IDA QZAB Bond Deposit Payable	1,109,742.50-			1,109,742.50-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,640,000.00-			3,640,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	529,167.76-			529,167.76-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	79,710.23-	1,137,949.00	367.97-	1,057,870.80
200-0900	Accrued Accounts Payable				
	LIABILITIES	14,192,418.74-	2,073,853.11	575,002.08-	12,693,567.71-
	TOTAL LIABILITIES	14,192,418.74-	2,073,853.11	575,002.08-	12,693,567.71-
	FUND EQUITY				
300-0100	Fund Balance	4,008,355.50-			4,008,355.50-
	FUND EQUITY	4,008,355.50-			4,008,355.50-
	TOTAL PRIOR YR FUND BALANCE	4,008,355.50-			4,008,355.50-
	TOTAL REVENUE	2,027,054.31-		936,251.67-	2,963,305.98-
	TOTAL EXPENDITURE	3,534,022.38		1,957,727.42	5,491,749.80
	TOTAL CURRENT FUND BALANCE				2,528,443.82
	TOTAL LIABILITIES AND FUND BALANCE	16,693,806.17-	4,031,580.53	1,511,253.75-	14,173,479.39-

Exp Over Rev

SUSSEX COUNTY  
 REVENUE SUMMARY BY FUNDS  
 7/01/2016 - 9/30/2016

ACCT#	DESCRIPTION					-FUND SUMMARY-	
		BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	21,675,558.00	22,676,274.92	936,251.67	2,963,305.98	19,712,968.94	86.93
105	REVENUE - VPA/DSS FUND	2,099,652.00	2,099,652.00	150,652.14	457,395.52	1,642,256.48	78.21
110	REVENUE - CSA FUND	725,000.00	725,000.00	14,547.50	107,237.81	617,762.19	85.20
121	REV.- IPR PROG. INCOME FD (11/02)	.00	.00	214.87	594.61	594.61-	100.00-
123	REV - CDBG HOUSING PRG (4/09)	.00	.00	332.00	986.00	986.00-	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	700,000.00	.00	700,000.00	.00	.00
201	REVENUE - LAW LIBRARY FUND	.00	.00	73.40	203.90	203.90-	100.00-
251	REVENUE - SCHOOL FUND	15,801,426.00	15,811,696.24	1,132,997.96	2,216,640.91	13,595,055.33	85.98
252	REVENUE - SCHOOL FOOD SERVICES FUND	922,110.00	922,110.00	19,747.01	56,219.75	865,890.25	93.90
253	REVENUE - SUMMER FOOD SERVICES FUND	.00	.00	17,167.48	22,131.60	22,131.60-	100.00-
254	REVENUE - TITLE & GRANT FUND	1,539,212.00	1,539,212.00	1,750.00	76,688.05	1,462,523.95	95.01
255	REVENUE - SCH. TEXTBOOK FUND	109,780.00	109,780.00	5,799.84	17,399.52	92,380.48	84.15
302	REVENUE - CAPITAL PROJECT FUND	193,000.00	633,000.00	.00	.00	633,000.00	100.00
305	REVENUE - MEGA SITE INDUST. PARK	.00	740,518.00	83,452.50	92,725.00	647,793.00	87.47
306	REVENUE - CABIN POINT INDUST. PARK	580,000.00	580,000.00	.00	.00	580,000.00	100.00
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	575.00	2,315.00	2,315.00-	100.00-
	-- REVENUE TOTAL --	43,645,738.00	46,537,243.16	2,363,561.37	6,713,843.65	39,823,399.51	85.57

SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2016 - 9/30/2016

ACCT#	DESCRIPTION	7/01/2016 - 9/30/2016				- FUND SUMMARY -		
		BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	21,675,558.00	22,676,274.92	1,957,727.42	5,491,749.80	.00	17,184,525.12	75.78
105	EXPENDITURES - VPA/DSS FUND	2,099,652.00	2,099,652.00	150,652.14	457,395.52	.00	1,642,256.48	78.21
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	24,055.57	110,783.42	.00	614,216.58	84.71
121	EXPEND. - IPR PROG. INCOME FD 11/02	.00	.00	41.00	41.00	.00	41.00-	100.00-
125	EXPENDITURES - DRUG FORFEITURE FD	.00	12,105.16	235.83	806.84	.00	11,298.32	93.33
251	SCHOOL FUND EXPENDITURES	15,801,426.00	15,801,426.00	1,230,383.50	2,216,640.91	.00	13,584,785.09	85.97
252	EXPENDITURES - SCHOOL FOOD SERV	922,110.00	922,110.00	37,299.14	51,262.27	.00	870,847.73	94.44
253	EXPENDITURES - SUMMER FS FUND	.00	.00	4,272.21	24,177.22	.00	24,177.22-	100.00-
254	TITLE & GRANT REVOLVING FUND	1,539,212.00	1,539,212.00	76,723.62	186,964.48	.00	1,352,247.52	87.85
255	EXPENDITURES - TEXTBOOK FUND	109,780.00	109,780.00	1,968.00	4,853.00	.00	104,927.00	95.57
302	EXPENDITURES - CAPITAL PROJECT FD	193,000.00	2,063,375.00	7,603.06	527,046.68	.00	1,536,328.32	74.45
305	EXPENDITURES - MEGA SITE	.00	673,518.00	234,995.69	234,995.69	.00	438,522.31	65.10
306	EXPENDITURES - CABIN POINT PARK	580,000.00	580,000.00	.00	.00	.00	580,000.00	100.00
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	3,000.00	.00	3,000.00-	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	500.00	.00	500.00-	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	1,000.00	2,398.45	.00	2,398.45-	100.00-
	-- EXPENDITURE TOTAL --	43,645,738.00	47,202,453.08	3,726,957.18	9,313,615.28	.00	37,888,837.80	80.26

Sussex County  
 Ten Year Landfill Revenue Summary  
 Onnie L. Woodruff, Treas.

# c9

MO. RECD	FYE2006	FYE2007	FYE2008	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	3Yr Ave.
July	852,144	819,849	812,429	699,620	558,173	599,541	629,481	471,147	490,908	480,391	501,253	436,313	490,850
August	787,376	830,151	803,179	712,021	577,545	509,002	597,953	445,265	489,118	454,641	429,103	401,017	457,621
July Adj									23,595				7,865
September	749,215	808,986	796,329	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	424,719	369,116
Aug. Adj									10,179				3,393
October	699,786	752,231	715,269	683,656	500,954	545,971	514,347	408,069	401,828	399,043	308,871		369,914
Sept. Adj									20,337				6,779
November	712,291	889,097	790,715	670,320	481,954	567,260	476,176	430,052	405,430	382,450	334,371		374,084
December	689,609	798,459	714,193	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298		332,346
January	665,109	650,791	667,328	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132		374,277
February	724,022	713,718	719,697	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709		374,593
March	690,792	582,539	632,047	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827		316,800
April	798,204	790,823	739,381	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559		396,056
May	748,483	799,360	711,795	544,548	507,140	572,823	441,761	480,225	390,339	544,490	360,063		431,631
June	814,725	768,332	724,680	518,084	571,595	578,670	458,093	473,070	399,471	508,752	400,137		436,120
Totals	<u>8,931,755</u>	<u>9,204,335</u>	<u>8,827,042</u>	<u>6,984,479</u>	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,878</u>	<u>4,999,574</u>	<u>4,461,599</u>	<u>1,262,050</u>	<u>4,741,684</u>

Current Yr Budget amou 4,600,000

**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**

		7/01/2016 - 9/30/2016					
		BUDGET	APPR.	CURRENT	Y-T-D		
ACCT#	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	% UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,015,926.00	5,015,926.00	51,490.34	87,049.92	4,928,876.08	98.26
11020	PUBLIC SERVICE CORP TAXES	689,852.00	689,852.00			689,852.00	100.00
11030	PERSONAL PROPERTY TAXES	2,311,318.00	2,311,318.00	18,049.15	36,723.14	2,274,594.86	98.41
11031	MOBILE HOME TAXES	21,481.00	21,481.00	334.28	732.55	20,748.45	96.58
11032	FIRE AND RESCUE TAXES	9,000.00	9,000.00	521.22	685.61	8,314.39	92.38
11040	MACHINERY AND TOOLS TAXES	1,280,777.00	1,280,777.00	1,445.54	50,069.94	1,230,707.06	96.09
11050	MERCHANTS CAPITAL TAXES	120,000.00	120,000.00	27.45		120,000.00	100.00
11060	PENALTIES, INTEREST & TREAS ADM FEES	208,500.00	208,500.00	5,452.79	22,025.43	186,474.57	89.43
	GENERAL PROPERTY TAXES	9,656,854.00	9,656,854.00	77,320.77	197,286.59	9,459,567.41	97.95
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	843,242.00	843,242.00	68,801.50	215,548.97	627,693.03	74.43
12020	CONSUMER UTILITY TAXES	95,000.00	95,000.00	9,268.57	24,038.15	70,961.85	74.69
12030	BUSINESS LICENSE TAXES	79,630.00	79,630.00	3,594.11	8,966.30	70,663.70	88.74
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	190,053.00	190,053.00	1,599.89	5,399.57	184,653.43	97.15
12060	BANK STOCK TAXES	3,500.00	3,500.00			3,500.00	100.00
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,211,425.00	1,211,425.00	83,264.07	253,952.99	957,472.01	79.03
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	8,000.00	8,000.00	77.00	252.00	7,748.00	96.85
13030	PERMITS AND OTHER LICENSES	4,882,560.00	4,882,560.00	451,372.23	1,335,891.56	3,546,668.44	72.63
	PERMITS, FEES AND LICENSES	4,890,560.00	4,890,560.00	451,449.23	1,336,143.56	3,554,416.44	72.67
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	795,600.00	795,600.00	80,268.29	229,296.07	566,303.93	71.17
	FINES AND FORFEITURES	795,600.00	795,600.00	80,268.29	229,296.07	566,303.93	71.17
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	13,000.00	13,000.00	1,997.19	20,054.89	7,054.89	54.26
15020	REVENUE FROM USE OF PROPERTY	76,000.00	76,000.00	5,239.74	18,506.64	57,493.36	75.64
	REVENUE FROM USE OF MONEY/PROPERTY	89,000.00	89,000.00	7,236.93	38,561.53	50,438.47	56.67
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	201,215.00	201,215.00	17,152.03	48,270.80	152,944.20	76.01
16020	COMMONWEALTH'S ATTORNEY FEES	1,650.00	1,650.00	164.38	422.82	1,227.18	74.37
16050	CHARGES FOR CORRECTION/DETENTION	3,800.00	3,800.00	328.78	1,404.39	2,395.61	63.04
16060	CHARGES FOR OTHER PROTECTION	1,600.00	3,549.00		2,159.00	1,390.00	39.16
16080	CHARGES FOR SANITATION/WASTE REMVL						

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

-COST SUMMARY-

-COST SUMMARY-

ACCT#	DESCRIPTION	7/01/2016 - 9/30/2016		CURRENT AMOUNT	Y-T-D AMOUNT	% BALANCE UNCOLLECTED	
		BUDGET AMOUNT	APPR. AMOUNT			BALANCE	UNCOLLECTED
16160	CHARGES FOR COMMUNITY DEVELOPMENT	25,000.00	25,000.00			25,000.00	100.00
16210	CHG FOR CREDIT & DEBIT CARD USE	3,000.00	3,000.00	134.03	332.30	2,667.70	88.92
	CHARGES FOR SERVICES	236,265.00	238,214.00	17,779.22	52,589.31	185,624.69	77.92
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	50,000.00	50,040.00		1,040.00	49,000.00	97.92
18990	MISCELLANEOUS	19,500.00	22,694.92	457.06	28,729.34	6,034.42	26.58
	MISCELLANEOUS REVENUE	69,500.00	72,734.92	457.06	29,769.34	42,965.58	59.07
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	23,359.47	70,078.53	75.00
19020	RECOVERED COSTS - OTHER	171,500.00	171,500.00	9,762.40	37,925.79	133,574.21	77.88
	RECOVERED COSTS	264,938.00	264,938.00	17,548.89	61,285.26	203,652.74	76.86
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	25,000.00	25,000.00			25,000.00	100.00
	PAYMENT IN LIEU OF TAXES	25,000.00	25,000.00			25,000.00	100.00
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	446,653.00	446,653.00	25,552.31	164,481.59	282,171.41	63.17
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	446,653.00	446,653.00	25,552.31	164,481.59	282,171.41	63.17
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	243,094.00	243,094.00	20,188.42	64,186.77	178,907.23	73.59
23020	SHERIFF SHARED EXPENSE	1,317,850.00	1,317,850.00	111,585.83	296,402.01	1,021,447.99	77.50
23030	COMMISSIONER OF REVENUE	75,502.00	75,502.00	6,255.44	19,074.13	56,427.87	74.73
23040	TREASURER SHARED EXPENSE	86,858.00	86,858.00	7,232.50	20,850.53	66,007.47	75.99
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,000.00	38,000.00			38,000.00	100.00
23070	CLERK OF COURT SHARED EXP	191,909.00	191,909.00	15,794.54	45,600.68	146,308.32	76.23
23080	JAIL SHARED EXPENSE	100,000.00	100,000.00		23,760.00	76,240.00	76.24
	SHARED EXPENSES - CATEGORICAL	2,053,213.00	2,053,213.00	161,056.73	469,874.12	1,583,338.88	77.11
24040	OTHER CATEGORICAL AID - STATE	1,450,242.00	1,450,242.00	14,318.17	130,065.62	1,320,176.38	91.03
	OTHER CATEGORICAL AID - STATE	1,450,242.00	1,450,242.00	14,318.17	130,065.62	1,320,176.38	91.03
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT						
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						
33000	CATEGORICAL AID - FED						



**GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE**

		-COST SUMMARY-					
		7/01/2016 -	9/30/2016			-COST SUMMARY-	
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
		-----	-----	-----	-----	-----	-----
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS	3,308.00	3,308.00			3,308.00	100.00
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	483,000.00	1,478,533.00			1,478,533.00	100.00
NON-REVENUE RECEIPTS		486,308.00	1,481,841.00			1,481,841.00	100.00
--FUND TOTAL--		21,675,558.00	22,676,274.92	936,251.67	2,963,305.98	19,712,968.94	86.93

FUND # -100 EXPENDITURE

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

		7/01/2016 - 9/30/2016				-COST SUMMARY-		
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	136,582.00	136,622.00	11,106.92	37,559.19		99,062.81	72.50
	--MAJOR TOTAL--	136,582.00	136,622.00	11,106.92	37,559.19		99,062.81	72.50
	BOARD OF SUPERVISORS	136,582.00	136,622.00	11,106.92	37,559.19		99,062.81	72.50
21100-211	ADMINISTRATOR	651,634.00	651,634.00	48,180.20	152,042.39		499,591.61	76.66
	--MAJOR TOTAL--	651,634.00	651,634.00	48,180.20	152,042.39		499,591.61	76.66
21200-221	BUILDING & GROUNDS	548,322.00	548,322.00	51,155.60	154,242.18		394,079.82	71.87
	--MAJOR TOTAL--	548,322.00	548,322.00	51,155.60	154,242.18		394,079.82	71.87
21300-231	HOUSING	176,921.00	176,921.00	12,691.64	37,329.21		139,591.79	78.90
	--MAJOR TOTAL--	176,921.00	176,921.00	12,691.64	37,329.21		139,591.79	78.90
21400-241	PLANNING	181,207.00	234,959.00	37,295.48	66,210.16		168,748.84	71.82
21400-242	BUILDING INSPECTIONS	222,354.00	222,354.00	12,948.78	46,780.00		175,573.92	78.96
21400-243	ZONING	1,743.00	1,743.00	150.00	150.00		1,593.00	91.39
	--MAJOR TOTAL--	405,304.00	459,056.00	50,394.26	113,140.24		345,915.76	75.35
21500-251	FIRE & RESCUE	184,289.00	194,289.00	27,806.49	56,075.17		138,213.83	71.13
21500-252	AMBULANCE & RESCUE	747,041.00	747,041.00	60,341.30	211,831.65		535,209.35	71.64
21500-253	EMERGENCY SERVICES	223,089.00	223,089.00	17,073.72	72,524.42		150,564.58	67.49
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00				24,000.00	100.00
	--MAJOR TOTAL--	1,178,419.00	1,188,419.00	105,221.51	340,431.24		847,987.76	71.35
21600-261	ANIMAL CONTROL	215,476.00	220,589.92	17,094.28	58,151.08		162,438.84	73.63
21600-262	ENVIRONMENTAL INSPECTIONS	225,000.00	225,000.00	18,843.58	59,463.76		165,536.24	73.57
21600-263	GENERAL WORKS	75,000.00	75,000.00	3,317.76	21,854.61		53,145.39	70.86
21600-266	REFUSE DISPOSAL	159,800.00	159,800.00	10,093.39	37,341.95		122,458.05	76.63
	--MAJOR TOTAL--	675,276.00	680,389.92	49,349.01	176,811.40		503,578.52	74.01
21700-271	IT AND CENTRAL ACCOUNTING AS400	70,795.00	35,795.00		18,283.93		17,511.07	48.92
	--MAJOR TOTAL--	70,795.00	35,795.00		18,283.93		17,511.07	48.92
	ADMINISTRATOR	3,706,671.00	3,740,536.92	316,992.22	992,280.59		2,748,256.33	73.47
22100-281	COUNTY ATTORNEY	75,000.00	75,000.00	12,647.53	19,279.35		55,720.65	74.29
	--MAJOR TOTAL--	75,000.00	75,000.00	12,647.53	19,279.35		55,720.65	74.29
	COUNTY ATTORNEY	75,000.00	75,000.00	12,647.53	19,279.35		55,720.65	74.29
23100-291	REGISTRAR/BOARD OF ELECTIONS	161,697.00	176,207.76	25,399.25	47,506.94		128,700.82	73.03
	--MAJOR TOTAL--	161,697.00	176,207.76	25,399.25	47,506.94		128,700.82	73.03
	REGISTRAR/BOARD OF ELECTIONS	161,697.00	176,207.76	25,399.25	47,506.94		128,700.82	73.03
31100-311	COMMISSIONER OF REVENUE	228,770.00	230,642.50	23,119.60	59,077.02		171,565.48	74.38

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

		7/01/2016 -		9/30/2016		-COST SUMMARY-		
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
31100-312	REASSESSMENT SERVICES		150,000.00				150,000.00	100.00
	--MAJOR TOTAL--	228,770.00	380,642.50	23,119.60	59,077.02		321,565.48	84.47
	COMMISSIONER OF REVENUE	228,770.00	380,642.50	23,119.60	59,077.02		321,565.48	84.47
41100-411	TREASURER	341,324.00	344,301.50	34,368.53	89,687.55		254,613.95	73.95
41100-412	LICENSE BUREAU	43,700.00	43,700.00	760.00	5,647.54		38,052.46	87.07
	--MAJOR TOTAL--	385,024.00	388,001.50	35,128.53	95,335.09		292,666.41	75.42
	TREASURER	385,024.00	388,001.50	35,128.53	95,335.09		292,666.41	75.42
51100-511	COURTROOM SECURITY	187,250.00	187,250.00	18,218.06	50,473.31		136,776.69	73.04
51100-512	FIELD OPERATIONS	1,535,896.00	1,535,926.00	129,686.70	452,387.96		1,083,538.04	70.54
51100-513	SPOT OPERATIONS	32,295.00	32,295.00	5,802.07	14,874.60		17,420.40	53.94
51100-514	SELECTIVE ENFORCEMENT	241,830.00	241,830.00	15,857.80	50,123.09		191,706.91	79.27
51100-515	WAKEFIELD OPERATIONS	57,180.00	57,180.00	4,182.52	13,023.55		44,156.45	77.22
51100-516	E911	202,860.00	202,860.00	13,104.02	37,362.11		165,497.89	81.58
51100-517	SCHOOL RESOURCE OFFICERS	107,679.00	107,679.00	9,094.31	27,181.49		80,497.51	74.75
	--MAJOR TOTAL--	2,364,990.00	2,365,020.00	195,945.48	645,426.11		1,719,593.89	72.70
51500-551	CONFINEMENT OF INMATES	1,685,618.00	1,685,618.00	128,247.97	399,280.57		1,286,337.43	76.31
	--MAJOR TOTAL--	1,685,618.00	1,685,618.00	128,247.97	399,280.57		1,286,337.43	76.31
	SHERIFF'S DEPARTMENT	4,050,608.00	4,050,638.00	324,193.45	1,044,706.68		3,005,931.32	74.20
61100-611	CIRCUIT COURT	35,590.00	35,590.00	1,187.29	7,578.07		28,011.93	78.70
61100-612	GENERAL DISTRICT COURT	23,692.00	24,962.00	1,234.73	2,488.71		22,473.29	90.03
61100-613	SPECIAL MAGISTRATES	7,125.00	7,125.00	1,137.86	1,996.67		5,128.33	71.97
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00	7,791.50	7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	78,669.00	79,939.00	11,351.38	19,854.95		60,084.05	75.16
	CIRCUIT COURT	78,669.00	79,939.00	11,351.38	19,854.95		60,084.05	75.16
62100-621	CLERK OF COURTS	352,513.00	352,513.00	27,845.79	85,907.97		266,605.03	75.62
	--MAJOR TOTAL--	352,513.00	352,513.00	27,845.79	85,907.97		266,605.03	75.62
	CLERK OF COURTS	352,513.00	352,513.00	27,845.79	85,907.97		266,605.03	75.62
63100-631	COMMONWEALTH'S ATTORNEY	422,326.00	422,326.00	35,447.47	103,989.17		318,336.83	75.37
63100-632	VICTIM/WITNESS PROGRAM	68,427.00	68,427.00	5,783.59	19,916.44		48,510.56	70.89
	--MAJOR TOTAL--	490,753.00	490,753.00	41,231.06	123,905.61		366,847.39	74.75
	COMMONWEALTH'S ATTORNEY	490,753.00	490,753.00	41,231.06	123,905.61		366,847.39	74.75
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Cater Health District	176,489.00	176,489.00				176,489.00	100.00
81100-803	Old Dominion Emerg. Medical Serv.	982.00	982.00		982.00			
81100-805	District 19 Community Services Bd	64,499.00	64,499.00		32,249.50		32,249.50	50.00
	--MAJOR TOTAL--	241,970.00	241,970.00		33,231.50		208,738.50	86.26

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

		-COST SUMMARY-				-COST SUMMARY-		
		7/01/2016 -	9/30/2016			ENCUMBRANCE	UNENCUMBERED	%
ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	AMOUNT	BALANCE	REMAINING
81300-811	Crater Area Aging	7,060.00	7,060.00		7,060.00			
81300-812	Sussex SS Christmas Program	1,000.00	1,000.00				1,000.00	100.00
81300-814	The Improvement Assoc	64,000.00	66,000.00		64,000.00		2,000.00	3.03
81300-816	Red Cross	2,000.00	2,000.00	2,000.00	2,000.00			
81300-822	VA Cooperative Extension	70,768.00	70,768.00	192.07	375.78		70,392.22	99.46
81300-823	Chowan Basin Soil & Water Conserv.	3,355.00	3,355.00		3,355.00			
81300-824	South Centre Corr. Res Con & Dev Co	2,000.00	2,000.00				2,000.00	100.00
81300-829	Chowan Basin Proj. / City Franklin	7,200.00	7,200.00				7,200.00	100.00
	--MAJOR TOTAL--	157,383.00	159,383.00	2,192.07	76,790.78		82,592.22	51.81
81400-825	Wakefield Foundation	10,000.00	10,000.00		10,000.00			
81400-826	Blackwater/Regional Library	154,985.00	154,985.00		38,746.25		116,238.75	75.00
81400-827	MBC Museum	5,000.00	5,000.00		5,000.00			
	--MAJOR TOTAL--	169,985.00	169,985.00		53,746.25		116,238.75	68.38
81500-831	John Tyler Community College	1,000.00	1,000.00				1,000.00	100.00
81500-833	Southside Virginia Education Center	4,000.00	4,000.00		4,000.00			
	--MAJOR TOTAL--	5,000.00	5,000.00		4,000.00		1,000.00	20.00
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00		6,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
	--MAJOR TOTAL--	16,000.00	16,000.00		16,000.00			
81800-860	Crater Planning District Commission	9,790.00	9,790.00		4,895.00		4,895.00	50.00
81800-861	IDA	500.00	500.00				500.00	100.00
81800-862	Virginia's Gateway Region	27,050.00	27,050.00		27,050.00			
81800-863	Crater Criminal Justice/fr Sh Bud.	103,100.00	103,100.00	6,465.34	28,933.51		74,166.49	71.93
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		2,500.00		500.00	16.66
	--MAJOR TOTAL--	143,440.00	143,440.00	6,465.34	63,378.51		80,061.49	55.81
	CONTRIBUTIONS TO OUTSIDE AGENCIES	733,778.00	735,778.00	8,657.41	247,147.04		488,630.96	66.41
93100	TRANSFERS TO OTHER FUNDS	8,933,479.00	9,745,749.24	650,403.19	1,443,016.48		8,302,732.76	85.19
93200	EXP ACCOUNT NON DEPARTMENT	178,643.00	160,523.00				160,523.00	100.00
	TRANSFERS TO OTHER FUNDS	9,112,122.00	9,906,272.24	650,403.19	1,443,016.48		8,463,255.76	85.43
95000	DEBT SERVICE	2,048,710.00	2,048,710.00	469,651.09	1,221,618.06		827,091.94	40.37
	DEBT SERVICE	2,048,710.00	2,048,710.00	469,651.09	1,221,618.06		827,091.94	40.37
99900	NON DEPARTMENTAL	114,661.00	114,661.00		54,554.83		60,106.17	52.42
	NON DEPARTMENTAL	114,661.00	114,661.00		54,554.83		60,106.17	52.42
	--FUND TOTAL--	21,675,558.00	22,676,274.92	1,957,727.42	5,491,749.80		17,184,525.12	75.78

9/30/2016 \*GL060\* Onnie L. Woodruff, Treasurer  
 FUND #-302 REVENUE

SUSSEX COUNTY  
 CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

PAGE # 16

-D E T A I L-		7/01/2016 -	9/30/2016	-D E T A I L-			
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	193,000.00	193,000.00	.00	.00	193,000.00	100.00
0999	Trf in fr Fd. 999 Escrow Acct	.00	440,000.00	.00	.00	440,000.00	100.00
	FUND TRANSFERS	193,000.00	633,000.00	.00	.00	633,000.00	100.00
	NON-REVENUE RECEIPTS	193,000.00	633,000.00	.00	.00	633,000.00	100.00
	--FUND TOTAL--	193,000.00	633,000.00	.00	.00	633,000.00	100.00

- D E T A I L -		7/01/2016 -	9/30/2016			- D E T A I L -		
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
91300	VEHICLES & OTHER RELATED EQUIP.							
0003	Fire Dept. SCBA Replacement	.00	440,000.00	.00	.00	.00	440,000.00	100.00
0011	Sheriff Patrol Vehicle	173,000.00	173,000.00	.00	.00	.00	173,000.00	100.00
	VEHICLES & OTHER RELATED EQUIP.	173,000.00	613,000.00	.00	.00	.00	613,000.00	100.00
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	173,000.00	613,000.00	.00	.00	.00	613,000.00	100.00
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS		Jarratt Senior Center					
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	1,166,261.00	7,603.06	527,046.68	.00	639,214.32	54.80
	COMMUNICATIONS	.00	1,166,261.00	7,603.06	527,046.68	.00	639,214.32	54.80
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	20,000.00	269,317.00	.00	.00	.00	269,317.00	100.00
8216	Hist, Courthouse Roof Replacement	.00	14,797.00	.00	.00	.00	14,797.00	100.00
	RENOVATION OF COUNTY BLDGS	20,000.00	284,114.00	.00	.00	.00	284,114.00	100.00
94500	SCHOOL PROJECTS							
94700	ANIMAL POUND BLDG & COMPLEX							
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	20,000.00	1,450,375.00	7,603.06	527,046.68	.00	923,328.32	63.66
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	193,000.00	2,063,375.00	7,603.06	527,046.68	.00	1,536,328.32	74.45

2016 STATEMENT OF TAXES AS OF 10/07/16

page #18

COMPARING BUDGET WITH ASSESSMENT ONLY

BY ONNIE L. WOODRUFF, TREASURER

TAX TYPE	OK 2015 NET TAX ASSESS. w/pptra	2016 ORG. TAX ASSESS. w/pptra	CHG 2016 SUP TAX ASSESSMENT	CHG 2016 ABATED TAX	CHG 2016 NET TAX ASSESSMENT	BUDET FYE17 TOT TAX w/pptra	CHG OVER/UNDER BUDGET	CHG OVER/UNDER LFY ACTUAL
FR	13,692	\$21,968			\$21,968	21,968	\$0	\$8,276
MC	80,089	73,823			73,823	120,000	(46,177)	(6,266)
MH	20,557	22,669			22,669	21,481	1,188	2,112
MT	1,280,777	1,140,890			1,140,890	1,280,777	(139,887)	(139,887)
PP	3,347,589	3,508,939			3,508,939	3,404,967	103,972	161,350
VL Vehicle Reg.	225,795	231,253			231,253	190,053	41,200	5,458
<b>TOTAL</b>	<b>\$4,968,499</b>		<b>\$0</b>	<b>\$0</b>	<b>\$4,999,542</b>	<b>\$5,039,246</b>	<b>(\$39,704)</b>	<b>\$31,043</b>
<b>RE</b>	<b>\$4,631,101</b>	<b>4,914,437</b>			<b>4,914,437</b>	<b>\$5,015,926</b>	<b>(101,489)</b>	<b>\$283,336</b>
PS - RE	\$590,755	\$667,128			\$667,128	\$636,469	\$30,659	76,373
PS - PP	53,383	52,023	0	0	52,023	53,383	(1,360)	(1,360)
<b>TOTAL PS</b>	<b>\$644,138</b>	<b>\$719,151</b>	<b>\$0</b>	<b>\$0</b>	<b>\$719,151</b>	<b>\$689,852</b>	<b>\$29,299</b>	<b>\$75,013</b>
<b>GRAND TOTAL</b>	<b>\$10,243,738</b>	<b>\$5,633,588</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,633,130</b>	<b>\$10,745,024</b>	<b>(\$111,894)</b>	<b>\$389,392</b>

RE Sup# 2

PP Sup# 1

PPTRA included above in PP	1,130,062	1,130,062
PPTRA included above in FR	7,311 \$	7,311
<b>Totals using 53%</b>	<b>1,137,373</b>	<b>1,137,373</b>

PTRA Available for 2016 Tax Distrib. 1,117,735

Annual \$1,093,152 + \$ 24,583 carry over

Amount budgeted in Gen. Fund 1,106,617

# **Atlantic Waste Disposal**

**October 20, 2016  
Monthly Report**



AGENDA ITEM #7-03  
Reports of Departments/Agencies  
Atlantic Waste Disposal Update

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Mr. Jason Williams, Senior District Manager (Atlantic Waste Disposal), provides the following a monthly update:.

- **Phase II Capping project (36 acres)**
  - Gas well drilling scheduled for the week of October 10<sup>th</sup> – we will be drilling 17 new wells
  - We still anticipate a 4<sup>th</sup> quarter 2016 completion
- **Phase III Capping project (34 acres)**
  - Review is complete and are now awaiting the revised design plan
  - Scheduled to start in early 2017
- **Phase IV Clay Capping project (new project)**
  - Currently designing a clay cap for the top of the landfill – covering approximately 31 acres. Work began 8/24/16. The goal is to complete this in 2016.
- **Landfill Gas**
  - Continue to improve gas collection on-site and the performance of the new flare
  - The new flare is on-site and we expect to begin installation within the next 30 days
- **Waste Water Treatment Plant**
  - Expected completion of the plant is still 2<sup>nd</sup> quarter 2017
- **Convenience Centers**
  - Cameras are scheduled to be installed by the end of October at all the sites except for Jarratt due to the lack of available power at the facility

# *Sussex County Housing Department*



*Date: October 20, 2016*  
*By: Brenda H. Drew, Housing Programs Coordinator*

**MEMORANDUM**

**TO:** Mr. Vandy Jones, Deputy County Administrator  
**FROM:** Brenda H. Drew, Housing Programs Coordinator  
**SUBJECT:** Housing Program Report  
**DATE:** October 8, 2016

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Housing programs provide communities an opportunity to invest in solutions, to improve the quality of life, for its lower income families. Basically, this investment promotes safe, sanitary, decent and affordable housing. In an effort to help our most “at risk families” move forward to become productive citizens, various programs are successfully administered through the Department of Housing and Community Development (DHCD) and the Virginia Housing Development Authority (VHDA). Housing programs have been an essential piece of the puzzle in this region since the early 1980’s and it is evident, by the Sussex County Housing Study and Needs Assessment, that housing is still a significant issue that will continue to require an ongoing investment of resources.

This report includes a summary of programs and some of the supportive partnerships and collaborations underway in the department.

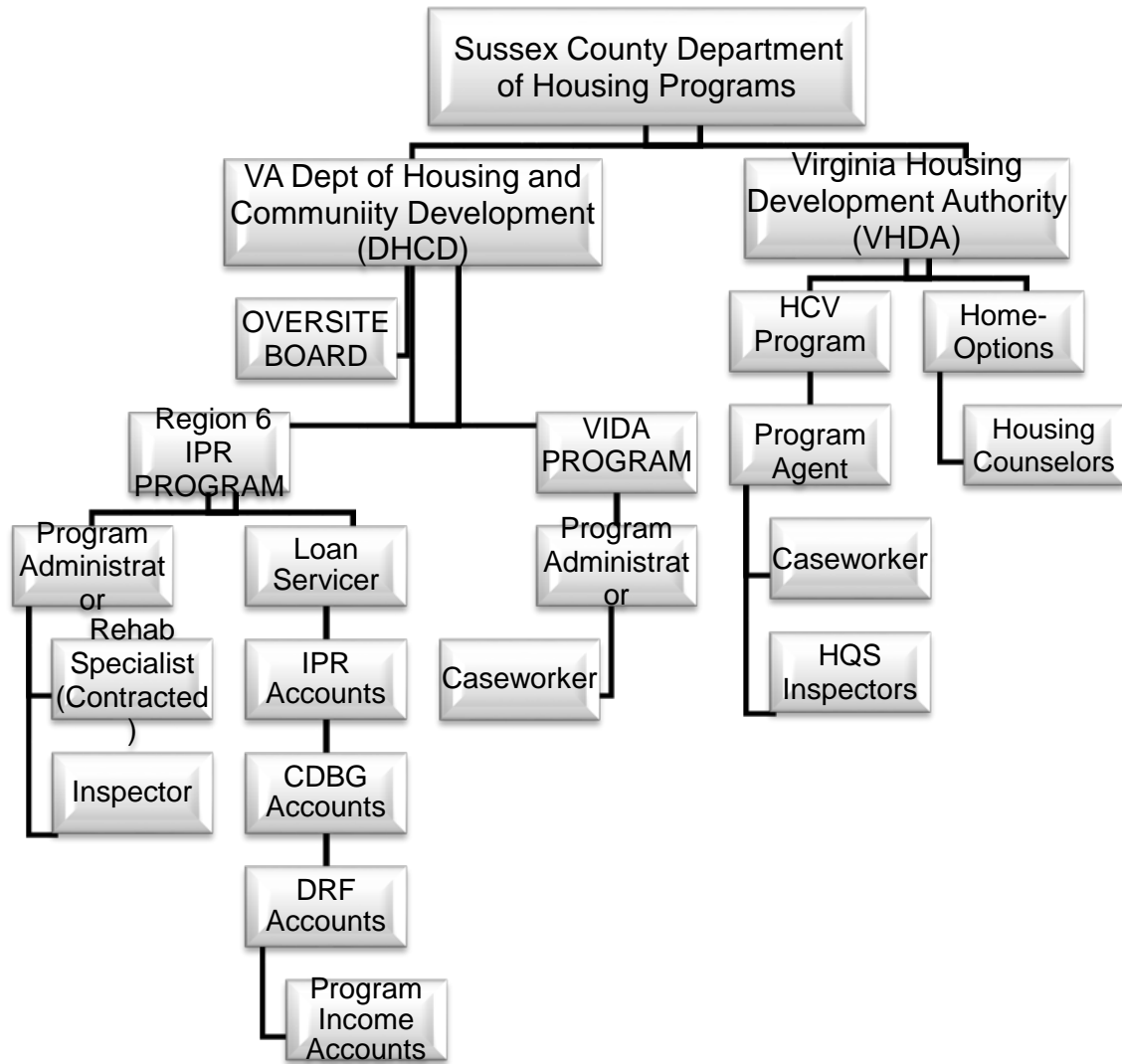
In concurrence with the local Disaster Initiatives the department continues to work with community agencies in coordinating resources and making referrals for those residents who are experiencing an increase in housing repair needs as a result of the tornado. In addition, to these inquiries, staff is working with a total of twenty (26) residents who are in need of other housing repairs and rehabilitation services. See table below for details:

Wakefield	Waverly	Stony Creek	Henry District	Courthouse District
7	9	3	2	5

The Housing Program case management and inspections for the month had a few challenges due to the reduction in staff. During the past thirty (30) days staff conducted over 25 appointments and 35 inspections, in addition to the walk-ins and days to day task.

The department is happy to report that required documentation is complete to provide a worksite for Social Services’ View program participants. Also, required documentation was completed to serve as a host site for the Crater Area Agency on Aging’s Senior Community Service Employment Program. As a result, Ms Elsie Jackson has joined the department currently serving as housing assistant for twenty (20) hours a week.

*Attachments:*  
*Organizational and Responsibility Char*



# Blackwater Regional Library



September 15, 2016  
Monthly Report

Library Director's Report  
October 19, 2016

**Carrollton**

- Nicole Piland moved up in position to FT Senior Library Assistant, effective 9/6/16
- Megan Wilson was hired as PT Library Assistant effective 9/26/16
- Sarah Critz was hired as PT Library Assistant and will start on 10/5/16

**Courtland**

- Tina Cooley hired as PT Youth Services Programmer effective 9/13/16

**Smithfield**

- Bailey Mortimer transferred from Wakefield/Waverly to become FT Senior Library Assistant effective 9/26/16

**Wakefield/Waverly**

- PT Library Assistant vacancy
- Renee Bowles hired as PT Senior Library Assistant effective 9/6/16

**Central**

- Substitute Courier vacancy
- Trent Crump resigned as Courier effective 9/29/16
- Thomas Farrar hired as Courier effective 10/5/16

**All other branches fully staffed**

**Training Sessions:**

- 9/1/16- Chesapeake Central Library- **Summer Reading/Summer Learning Workshop**- This workshop was presented by the National Summer Learning Association and the Library of Virginia. Focus was on planning a summer reading/summer learning program with intent and working with partners. The Library of Virginia also showed the new online tracking system software *Bookpoints* to be used for the Winter Reading and Summer Reading Program.
  - Bonnie Lauver
  - Jenny Bailey
- 9/1/16- Webinar- **Small Libraries, Big Impact: Libraries as Community Change Agents**- The presenter was a superwoman who is director of a library serving a small town of approximately 500 people. She stated one reason she felt the library was successful was that it was trusted in terms of assistance. She began about two years ago gathering public opinions and knowledge of how the library could serve the immediate community and surrounding areas better and have everyone become involved. She conducted surveys of the school, new members of the community, community organizations, senior citizens, volunteers, non-patrons, etc. The presenter did not say that her hard work had come to a conclusion. It did make me realize that there is a lot of work involved in conducting surveys and meetings in order to get to the goal.
  - Ann Epps

- 9/8/16-Webinar- **Hot New Titles for Your Middle Grade Readers-** This webinar was presented by representatives from several publishers, who each spoke about several titles which are being released this fall, aimed toward middle-grade children. I found it interesting that there was a heavy emphasis on nonfiction and historical fiction, since the synopsis of the webinar made it seem like it was intended to appeal to middle-grade children who as yet have not developed a love of reading. I expected more in the fantasy/adventure series and social life subject matter, of which there were some titles, but there were many more in the former category. However, all of the titles presented were relevant to the age group and it was interesting to hear the books broken down as to how they relate to that audience (dealing with prejudice, special needs, bullying, finding your own strengths and weaknesses, overcoming adversity).
  - Karen Waters
  
- 9/14/16- Webinar- **Collection HQ Selection Advice & Guidance-** Liz Duffy went over some selection tools that CHQ provides, including the Selection Module, Spending Plans, over/under stocked reports and more. This is particularly useful for managers who haven't explored CHQ that much.
  - Ben Neal
  
- 9/14/16- Webinar-**Homework Help-** Laura Kraft covered the basics for Homework Help. She thoroughly explained the use of each tab and button on the page. I feel much more confident with the information learned. I will now be able to assist patrons with this valuable resource. This program offers tutoring with certified Virginia Teachers in the subjects of Reading, Writing, Math, Science and SAT prep for grades 3-12<sup>th</sup>.
  - Ella Mortimer
  - Tina Cooley
  
- 9/16/16-Henrico, Varina Library- **Bibliostat Training-** Overview of Bibliostat in general, and changes for the upcoming Bibliostat reporting.
  - Debbie Carter
  - Joy Butler
  
- 9/19/16-Webinar- **Extreme Customer Service, Every Time-** The Customer Service Matrix covered Standard (Good), Extended (Great) and Innovative (Extreme) ideas for Individual Customer Service, the Library as Service Provider, Service to the Community and Leadership in the Community. Some of these ideas in the Matrix we already do, there were a few that we could implement and some that would not be practical or cost effective to try. Developing a culture of service is important and it affects everything done in our buildings. By providing excellent customer service, we build goodwill, loyalty and support. We have to be aware of our patrons needs and try to acknowledge them and act accordingly. Generosity of spirit and hospitality are always welcome and should be expected. Every patron is important and should be valued by our staff.
  - Hillary Gunn
  - Kim Sperry
  - Tracy Frie
  - Ben Neal
  - Donna Pope
  - Holly Fowler
  - Karen Waters
  - Madison Whitehurst

- Bailey Mortimer
  - Tabatha Rawls
  - Faye Hobbs
  - Bonnie Roblin
- 9/23/16-Webinar- **Opportunity Inc.**- Discussed a website that patrons can use when job searching. How to get help writing a resume. Who to contact when they need more one on one help when searching for jobs, such as mock interviews, what to wear, etc. There was also information for teens who are looking for help. They can search how to fill out the FAFSA form. How to search for jobs, get help in life skills (such as managing money, how to get a bank account, how to apply for college). There was a great deal of information that will be helpful to anyone who needs help.
    - Tracy Frie
    - Shameka Key
    - Ann Epps
  - 9/29/16- Webinar- **Building Toddler’s Language with 5 R’s**-This webinar focused on Betty Bardige’s 5R’s of language development in toddlers: responsiveness, rich language, optimal rate, clear referents and repetition. She went through each pillar in turn, providing definition and examples. The overarching factor that makes the difference in language development is the termed “play talk”. In other words, it is talk that encompasses the various facets of language development, while also being fun and engaging and adaptive to a child’s personal development. She also discussed the idea of removing communication barriers, those existing due to environment, scheduling, grouping, language, or curriculum. The biggest takeaway for me, as a children’s librarian, is that books can be springboards for conversation. We can choose fun, silly books about what interests us personally, but we should absolutely consider our audience. What can the toddlers attending relate to, in terms of the subject, characters, environment, and content of the book. We are aiding language development when we read to children and when we find books that relate to their world.
    - Eva Weisenburger
  - 9/29/16-Webinar- **Unlocking Pop Culture to Improve your Readers Advisory**- Being aware and realizing what is current for all ages. Knowing what our patrons are passionate about. Being able to create interest in the library.
    - Jennifer Williams
    - Bailey Mortimer

### Youth Report:

Blackwater was proud to participate in **Teen Read Week**, an annual celebration that encourages young people to read not only for information, but for entertainment! The branches held the following activities:

- **Claremont Branch** – Teens are invited to join us for a fun movie night at Claremont Town Hall @ 6:30 p.m.
- **Carrollton Branch** – Drop by the library anytime between Oct. 10-15, 2016 to pick up a FREE book during Teen Read Week! If you find a card inside, bring it back to the library to enter our raffle for another prize!



- **Courtland Branch** – Stop by the library Wednesday, October 12, 2016 from 4:00-6:00 pm to pick up a free book and a “Make it & Take it” edible book craft.
- **Franklin Branch** – Teen Read Week Pizza and Book Party! Join us for a slice of pizza and pick up a FREE book on October 11, 2016 @ 4:30-6:00 p.m.
- **Smithfield Branch** – Read for the Fun of It Book Contest - What book did you read for fun that has made an impact on your life? Stop by the library to fill out a slip to tell us about it and you’ll be entered to win a \$25 Starbucks Gift Card!
- **Surry Branch** – Teens will have the opportunity to post why they love their favorite book on the Teen Read Week display using “Post-it” notes!
- **Windsor Branch** – We’re making edible books! Teens are invited to make a book and then take a selfie with their creation to post on the library’s Facebook page.

### Activity Report:

September was a bit of a rough month for the **Bookmobile** due to some badly needed repairs. In addition to being closed 2 days for the Labor Day holiday, the Bookmobile was off the road and in the shop for nearly a full week. Ultimately, the Bookmobile had its ball joints replaced, received an alignment, and had the dual back tires upgraded to heavy duty truck tires in order to better support the weight of the books.

Due to the Bookmobile’s absence, 2 route days were canceled and a Smithfield Farmers Market pop-up library event was canceled. Additionally, due to storms, an event scheduled at the end of September at Sussex Elementary School was canceled by the school system, so the Bookmobile was unable to work that outreach program.

During the week that the Bookmobile was in the shop, Outreach Services Manager Hillary and Senior Library Assistant Linda still managed to go to Grace’s Little Angels Preschool for their twice monthly storytime, and visit the Village Retirement Community with crates of books for patrons to peruse.

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Day

the Surry Medical Center. It was a very hot day, but the Bookmobile was popular with visitors of all ages.

Bookmobile has now started a regular visit (1<sup>st</sup> and 3<sup>rd</sup> Friday mornings) to the Courtland Health and Rehabilitation Center. Melissa Tolliver, the activities director, has an institution library card where patients can check out books and movies. Thankfully Dawn, President of the Courtland Friends, is often on standby to help Hillary at these events.

Saturday, September 24<sup>th</sup>, the Bookmobile up a pop-up library at a Fall Festival Fun hosted by Horizon Health Services, Inc., at

The event was a great community outreach opportunity, and Horizon Health Services staff gave each vendor the chance to get on the loudspeaker to tell the visitors a little bit about their organization. Hillary took her turn and told about how the Bookmobile and Outreach Services are connected through the Blackwater Regional Library system. After the short speech, we had more people coming over to check out the Bookmobile.

Lastly, September marked the time for re-evaluating the current Bookmobile routes. After much discussion and checking patron counts, it was decided to discontinue the Camptown stop on Wednesdays and to discontinue the additional time in Sedley following Grace's Little Angels visits. The Walters stop is on review through December, after which, it will be re-evaluated again. If the numbers do not increase, the Walters stop will be discontinued as well. Finally, it was decided and approved that beginning October 5<sup>th</sup>, the Bookmobile will be making a stop at the Isle of Wight Courthouse (in front of Boykin's Tavern). Staff has high hopes for this new stop, but only time will tell how it is received by the community.



**Carrollton** is now fully staffed, new library assistants Megan Wilson and Sarah Critz are now shared with the Smithfield branch. Nicole Piland is also settling in to her new position as Senior Library Assistant. She has already taken time to plan new programs and add her own flair to promotional materials within the branch.

Carrollton's adult programs during August included the usual Stretch & Tone Class, Medicare Benefits Counseling, Knitting and Crocheting Class, and Book Club. Computer tutoring was on hiatus for September but will be back in October. Also, keep an eye out for upcoming iPad Classes starting in November!

On September 1st Janet Johnson taught another full craft class how to create living wreaths. Not only did she teach the usual craft class to the public, this month she also taught a class to the local residents of Magnolia Manor assisted living facility on the 14th. Residents enjoyed their day out by planting hardy herbs and succulents into wreath frames.

The first monthly homeschool meetup brought in a few families to share ideas. From this, the staff were able to make connections with homeschooling patrons and a local IOW homeschooling group. Branch Manager Shannon Conroy and Youth Programmer Eva Weisenburger are currently collaborating with local families to learn their needs. Dates, times, and activities may change as a result of this great feedback!





Storytime returned on September 8<sup>th</sup> and staff reports to have had several new families join in! They are also seeing familiar faces such as Nathan Aird who just read 1000 books!

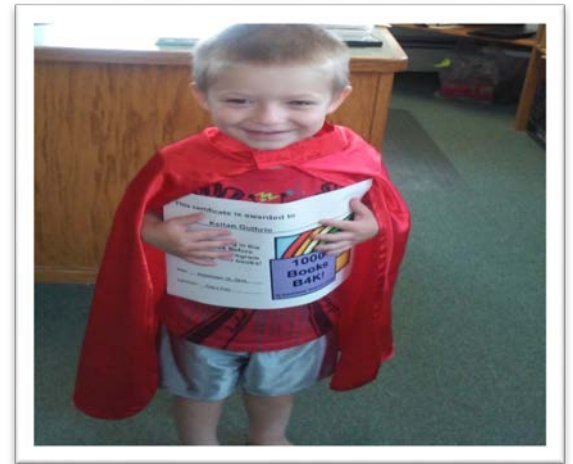
During September the Carrollton Library Art Gallery displayed the work of Molly Lombard. Her colorful watercolors and detailed sketches made a great addition to the library.

On September 6<sup>th</sup> **Claremont** Branch Manager, Tracy Frie, participated in the Surry Head Start meeting for parents. This was a parent orientation where Tracy was asked to speak about the importance of reading to children at a young age.

Claremont Branch provided a Kid's Day on Saturday, September 10<sup>th</sup>. Keva Planks were made available to

participants to use their imagination.

On September 10<sup>th</sup> Claremont also had their first child complete the 1,000 Books Before Kindergarten program!



Claremont continued their adult programs, including the knitting club, and book club.

The branch is also getting a much needed paint-job, but due to the weather, progress has been slow. Tracy hopes the painting to be done in October, before the bad winter weather begins to set in.

Through the partnership with Southampton County Schools, 192 students took Accelerated Reader (a program used by Southampton County Schools to ensure comprehension of materials read by children) tests at the **Courtland** branch during the summer months. The students that met the minimum AR point requirement were invited to an ice cream social when school started back in September. Students from Southampton Middle, Riverdale, Meherrin, Capron & Nottoway Elementary Schools participated.

The Southampton County Fresh Start students and the Special Education students toured the branch on separate occasions during the month of September. 37 students toured the library, checked out books, and received valuable information on what the library has to offer.

On September 13<sup>th</sup>, Tina Cooley joined the Courtland staff as the new Youth Programmer. Tina has been busy visiting storytimes at other branches and planning upcoming programs. Courtland storytimes will resume in November.



Week and created an informative display of books & handouts. Constitution Week is recognized September 17<sup>th</sup> – 23<sup>rd</sup> each year.

The SoCo Knitters group continues to meet each week and is steadily increasing in size. These folks can stitch anything: afghans, scarves, shawls, hats, & mermaid blankets.

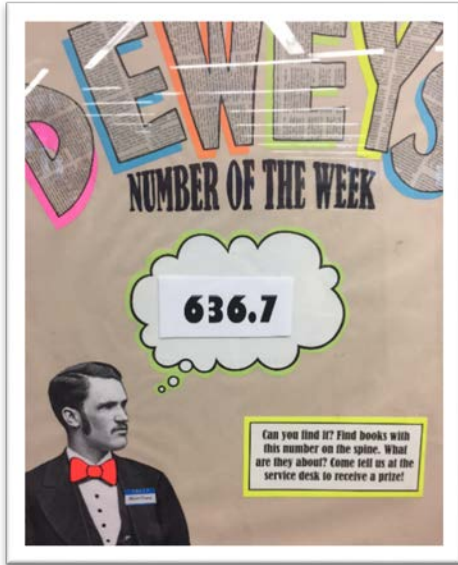
The monthly storytime at East Pavilion has shown a steady increase as well. 37 residents enjoyed storytime and several of them joined in this month, reading, singing and clapping along.

The local DAR partnered up with the Courtland Branch during Constitution

“Reading with Rover,” the first in a series of children’s events at our **Franklin** branch, was led by our new Youth Programmer Madison. Children picked out a book and read it to their favorite pooch, with parents and caregivers looking on. This program has been heralded as a great way to get children reading, especially those with anxiety related to reading to their parents or their peers.

Several patrons participated in an iPhone Photography workshop, taught by local expert Dusty Rhodes from the Cosmopolitan Camera Club in Chesapeake, in which they discovered tips and tricks for making the most of their cell phone cameras. In addition, many camera club photos were displayed in the lounge area throughout the month using their new gallery space!





Franklin staff are adding more passive programming to their activity offerings. These include small displays, signs or other media that encourage a patron who stumbles on them to carry out an activity on their own, and sometimes report at the circulation desk for a little reward. Staff has noticed that many patrons are encountering new areas of the library, and exploring new materials!

Youth Programmer Madison created a wonderful wall display for Library Card Sign Up month, and staff held a drawing among new library patrons for goodie bags of "reading essentials": \$25 Amazon gift cards, coloring books and markers, clip on book lights, gigantic Hershey's chocolate bars and popcorn.

On a somber note, the Franklin Woman's Club recently disbanded due to dwindling membership, but happily they are graciously donating their money to several local organizations. The \$1700 given to the Franklin branch will be used for children's programming and materials purchase.



While school is back in session, the **Smithfield** branch was as vibrant as ever, as staff commenced Fall children's programs, including Fall/Winter Story Time, new smART Saturday's program, and outreach story times. Attendance for these programs totaled over 130 families!

As the leaves turn, so does staff. The Smithfield Branch was excited to welcome Bailey Mortimer to the staff as their Senior Library Assistant on September 6<sup>th</sup>. Bailey comes from our Sussex County branches and is already making a positive impact on the busy Smithfield branch! Karen

Waters is devoting more of her time to being a new grandmother, and has reduced her workload to only Saturdays.

Finally, all of Blackwater staff were saddened to learn of the passing of long-time library volunteer, Friends member, and civic leader in the Isle of Wight community, Estelle Schlipf, earlier this month. The library has received several donations in Ms. Schlipf's memory and these contributions are being put towards new learning toys in the children's area and children's programming.

Library Card Signup Month was a big deal at the **Surry** branch, as staff decorated the circulation desk with homage to Lucy from Peanuts. This display acted as a passive program, where patrons could get their picture taken with Snoopy, a beloved character from Peanuts, and were then entered into a giveaway.

The Friends of the Surry branch had a new Keurig donated to them from Keurig/Green Mountain and they put out a coffee cart to raise funds for the group as well as encourage patrons to sit and enjoy all the library has to offer.

The book clubs at both **Wakefield** and **Waverly** met in September after a summer break. Both clubs were excited to add new members for the coming year.

Staff offered a STEM program at Tidewater Academy on September 22<sup>nd</sup>. The kindergarten class learned about Oobleck and had hands-on experience making the gooey stuff.

Staff held a Virtual Library Card Sign up at Sussex Central High School during September. All students taking the



English Block for the fall semester were invited to register.

Both branches celebrated the freedom to read with Banned Book Week mugshots. Patrons of all ages were happily “caught” reading books that had been challenged.



**Windsor** branch manager, Lauren Lombard, was able to visit both the Carrsville and Windsor Elementary Schools’ open houses this past September; she also has started visits to the learning center classrooms to bring them deposit collections and have storytime programs. In house storytime programs are in full swing with a special “Stellaluna” program in the works for October.

Staff has also added an Adult Coloring Club which seems to be gaining in popularity and with the cooler weather they expect their Hooks and Needle group to be back in action soon!





# Animal Services – Public Safety

October 20, 2016

Monthly Report





**OFFICE OF PUBLIC SAFETY**  
EDDIE T. VICK  
PUBLIC SAFETY COORDINATOR  
(434) 246-1044 – FAX (434)-246-6013  
EMAIL: ETVICK@SUSSEXCOUNTYVA.GOV

**COUNTY OF SUSSEX, VIRGINIA**  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

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October 11, 2016

TO: VANDY JONES, DEPUTY COUNTY ADMINISTRATOR  
FROM: EDDIE T. VICK, PUBLIC SAFETY COORDINATOR  
SUBJECT: September 2016 MONTHLY REPORT

Enclosed is the September 2016 monthly report.

**Radio System (New):** The weekly conference calls are continuing with the radio vendor (Harris) about the project. We are continuing to install as much of the hardware for the radio system as possible. This includes microwave dishes, wiring, brackets and other related hardware. The current plan is to get all of the other transmitting sites ready for service while we wait for approval of the courthouse tower. We are looking at all potential options to ensure some reliable coverage until we can cut over onto the new completed system.

**Radio System (OLD):** Our radio vendor has been able to continue to keep our current radio system up but, I want to caution you that this system has reached its last phase of usefulness. The parts (cards) that we once could send back for repairs can no longer be repaired. Any failure in the future will result in a loss of part of the system or worse, all of the system. I ask that we continue to move quickly without delay on installing the new system. We have gone way beyond the life expectancy of the current system. A failure will result in catastrophic consequences without any quick fix.

**Animal Services Monthly Report:** Attached is the September 2016 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible. This month, six (6) canines and one (1) feline were rescued, two (2) canine was adopted and, five (5) canine and two (2) felines were returned to owner. Two (2) canines were euthanized in September, both due to its medical condition after a medical evaluation by our veterinary. One (1) feline was euthanized due to acting neurologic and aggressive. The staff were concerned about getting injured by the feline.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for September (24 Hours)**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for September (124 Hours)**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for September (84 Hours)**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for September (8.5 Hours)**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for September (9 Hours)**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in September (14 Hours)**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in September (0 Hours)**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in September (5 Hours)**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in September (0 Hours)**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in September (8 Hours)**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in September (7 Hours)**

**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in September (19 Hours)**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in September (4.5 Hours)**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in September (3 Hours)**

**Landfill:** Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in September (0 Hour)**

**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in September (0 Hours)**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in September (4 Hour)**

**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in September (4.5 Hours)**

**Shelter Related:** The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in September (28.5 Hours)**

## Canines/**Felines** Rescued or Transferred September 2016

Total of **6** Canines

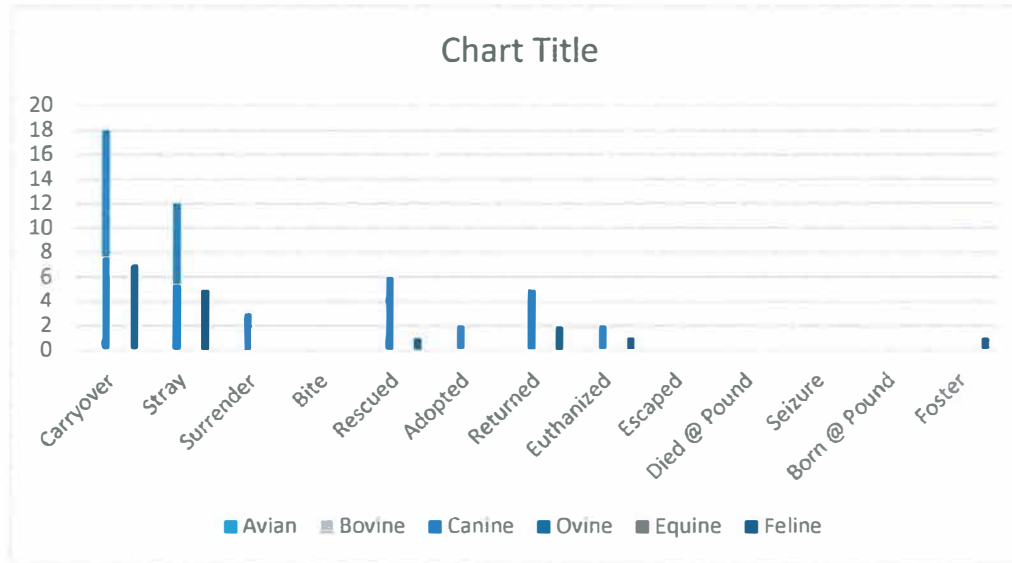
Total of **1** Felines

Intake Number	Name	Rescue Orginazation/Animal Shelter
118 - 16051301	Lady	Happe Inc., 6802 Paragon Pl. Ste 300, Richmond, VA 23230
148 - 16061402	Zeus	Lost Dog Rescue Foundation, PO Box 223953, Chantilly, VA 20153
172 - 16071303	Shelby	Happe Inc., 6802 Paragon Pl. Ste 300, Richmond, VA 23230
179 - 16072001	Hanna	Richmond Animal League, PO Box 35971, Richmond, VA 23235
195 - 16081001	Greg	Mid-Atlantic Jack Rescue Inc., 2327 Schaffer Rd., Pottstown, PA 19464
210 - 16091301	Molly	Richmond Animal League, PO Box 35971, Richmond, VA 23235
<b>12 - 16050301</b>	<b>Rubic</b>	<b>Richardson's Rescue, 4037 Quinton Rd., Quinton, VA 23141</b>

Month: September, 2016

Date	Admin	Patrol	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1	1.5	7	2			0.5						3					1		1
2	0.5	4.5	1.5			0.5								1					
3																			
4																			
5									2.5										
6		5	0.5			1								0.5			2		
7	3	6	4	1		0.5			2.5										1.5
8	2	6	4		2					5.5									1
9	3.5	6.5	5											0.5					1
10																			
11																			
12	2	6.5	4			0.5						2							1
13	1.5	6	4			2								0.5				1	1
14		6.5	2		1	1						2					1		2.5
15		6.5	5	1		0.5							1.5						1.5
16	1	4	4.5	1		0.5							1					2	2
17																			
18																			
19	1	7	3.5	1	1	1.5													1
20	1	6.5	3					2		0.5								1.5	2
21		9	2.5			1				0.5									2.5
22		7	4	1		2		2											
23	1	6	4		1								2						2
24												12							
25																			
26	1	5	6.5	1.5		1		1											1.5
27		6	6.5		1	0.5								0.5					
28	1	5	5	1						2									4
29	1	4	8			1					1.5								2
30	3	3.5	4.5	1	3														1
31																			
Total	24	124	84	8.5	9	14	0	5	0	8	7	19	4.5	3	0	0	4	4.5	28.5

# Sussex County Animal Control Monthly Intake Report September 2016



	Carryover	Stray	Surrender	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Seizure	Born @ Pound	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	18	12	3	0	6	2	5	2	0	0	0	0	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	7	5	0	0	1	0	2	1	0	0	0	0	1

<b>ACTIVE CASES</b>	<b>CANINE</b>	<b>20</b>	<b>FELINE</b>	<b>EQUINE</b>	<b>0</b>	Bovine	<b>0</b>	Ovine	<b>0</b>
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<b>CALLS:</b>	<b>32</b>
<b>CALLS:</b>	<b>16</b>
<b>TOTALS</b>	<b>48</b>
<b>MILEAGE</b>	
UNIT 5	2,317
UNIT 6	2,450.00
UNIT 7	265.00
<b>TOTALS</b>	<b>5,032.00</b>
SUMMONS	0

Disptach  
In-House  
Calls  
Diesel  
Gas  
Gas

Note: 9/9/16 Feline "Carver" euthanized for acting neurologic and aggressive (Dr. Edge)

Note: 9/3/16 Canines "Injured 1 and 2" both euthanized fractures unreparable (Dr. Cupp)



7.07

# Sussex County

## Environmental



## INSPECTIONS

### Monthly Report

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October 20, 2016  
Board Meeting

**Origin / Material Summary Report**

**Criteria: 08/01/2016 12:00 AM to 08/31/2016 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Loads	Tons
DE	Special Misc-Tons	12	89.35
DE	Spwaste Plant-Tons	1	8.08
<b>Origin Total</b>		<b>13</b>	<b>97.43</b>
MD	SludgeIndus-Tons	81	1,917.41
<b>Origin Total</b>		<b>81</b>	<b>1,917.41</b>
NC	MSWT	102	2,336.84
<b>Origin Total</b>		<b>102</b>	<b>2,336.84</b>
NJ	Auto Fluff-Tons	217	17,285.23
<b>Origin Total</b>		<b>217</b>	<b>17,285.23</b>
NY	MSWT	3,002	70,781.49
<b>Origin Total</b>		<b>3,002</b>	<b>70,781.49</b>
PA	MSWT	1	4.21
<b>Origin Total</b>		<b>1</b>	<b>4.21</b>
SC	MSWT	2	16.73
<b>Origin Total</b>		<b>2</b>	<b>16.73</b>
SUSS BUS	MSWT	35	182.73
<b>Origin Total</b>		<b>35</b>	<b>182.73</b>
SUSS RES	CDTC	2	6.63
SUSS RES	MSWT	260	659.47
<b>Origin Total</b>		<b>262</b>	<b>666.10</b>
VA	Auto Fluff-Tons	149	2,867.80
VA	C&D-Tons	4	22.75
VA	CDTC	10	94.61
VA	MSWT	574	9,874.95
VA	SludgeIndus-Tons	60	1,306.86
VA	Special Misc-Tons	14	87.79
<b>Origin Total</b>		<b>811</b>	<b>14,254.76</b>
WV	MSWT	1	19.22
<b>Origin Total</b>		<b>1</b>	<b>19.22</b>
<b>Totals</b>		<b>4,528</b>	<b>107,562.15</b>



**Origin / Material Summary Report**

**Criteria: 09/01/2016 12:00 AM to 09/30/2016 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Loads	Tons
AR	MSWT	1	2.82
<b>Origin Total</b>		<b>1</b>	<b>2.82</b>
DE	MSWT	1	15.45
DE	Sandblast Grit-Tons	3	36.59
DE	Special Misc-Tons	2	8.29
DE	Spwaste Plant-Tons	8	93.39
<b>Origin Total</b>		<b>14</b>	<b>153.72</b>
MD	Sludge Indus-Tons	1	23.94
MD	SludgeIndus-Tons	81	1,980.79
<b>Origin Total</b>		<b>82</b>	<b>2,004.73</b>
NC	MSWT	91	2,095.28
<b>Origin Total</b>		<b>91</b>	<b>2,095.28</b>
NJ	Auto Fluff-Tons	146	10,734.54
<b>Origin Total</b>		<b>146</b>	<b>10,734.54</b>
NY	MSWT	2,875	63,890.73
<b>Origin Total</b>		<b>2,875</b>	<b>63,890.73</b>
PA	MSWT	1	18.75
<b>Origin Total</b>		<b>1</b>	<b>18.75</b>
SUSS BUS	MSWT	25	122.90
<b>Origin Total</b>		<b>25</b>	<b>122.90</b>
SUSS RES	CDTC	6	31.50
SUSS RES	MSWT	263	689.22
<b>Origin Total</b>		<b>269</b>	<b>720.72</b>
VA	Auto Fluff-Tons	141	2,748.11
VA	C&D-Tons	2	15.24
VA	CDTC	9	30.35
VA	MSWT	513	8,890.98
VA	Sludge Indus-Tons	1	8.79
VA	SludgeIndus-Tons	70	1,613.90
VA	Special Misc-Tons	13	94.77
<b>Origin Total</b>		<b>749</b>	<b>13,402.14</b>
<b>Totals</b>		<b>4,253</b>	<b>93,146.33</b>

**BOARD ACTION FORM**

**Agenda Item:** Unfinished Business #9.01

**Subject:** Virginia's Gateway Region – Request for \$5,000 Additional Funding

**Board Meeting Date:** Oct 20 2016

=====

**Summary:**

At previous meetings, the Board of Supervisors discussed the \$5,000.00 in additional funding that has been requested by Virginia's Gateway Region. At the September 15, 2016 meeting, staff was asked to contact VGR staff to find out the amount of funds provided by other localities. Also at the September meeting, when the vote was taken on this subject matter, it resulted in a tie now shall be voted upon at the October 20, 2016 meeting by the Board's tie breaker.

**Attachments (if any):** Locality Funding Information, September 16<sup>th</sup> emails, June 23 letter

=====

**ACTION:** Tie breaker vote: \_\_\_\_ aye                      \_\_\_\_ nay

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

**VIRGINIA'S GATEWAY REGION  
Locality Funding Information**

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**Sussex County - \$27,050  
Surry County - \$31,229  
Prince George County - \$36,000  
City of Petersburg - \$38,000  
City of Hopewell - \$35,000  
City of Colonial Heights - \$34,000  
Dinwiddie County - \$35,000  
Chesterfield County - \$82,000**

## Deborah Davis

---

**From:** Keith Blowe  
**Sent:** Friday, September 16, 2016 11:08 AM  
**To:** Deborah Davis  
**Cc:** Vandy Jones  
**Subject:** Fwd: County Contributions

FYI

Sent from [Outlook](#) Mobil

Keith C. Blowe, CPP  
Chairman, Sussex Board of Supervisors  
Stony Creek District  
804-332-2297

---

**From:** Renee Chapline <[rchapline@gatewayregion.com](mailto:rchapline@gatewayregion.com)>  
**Sent:** Friday, September 16, 2016 6:55 AM  
**Subject:** Re: County Contributions  
**To:** Keith Blowe <[kblowe@sussexcountyyva.gov](mailto:kblowe@sussexcountyyva.gov)>

Good morning Mr. Blowe.

The increase is a flat \$5,000 for each Community to include Sussex Surry Prince George Petersburg and Hopewell. The Chesterfield increase was greater. This is the first increase since the 60's and we had originally asked for \$15,000 per year. The board of directors that included all of the representatives from the counties and cities agreed on a \$5,000 increase for each community except Chesterfield which was again greater. We have received increases from all communities as a unanimous decision to shore up the economic development efforts and try to remain competitive with the rest of Virginia. Please let me know if I can answer any questions. Have a great day.

Respectfully,  
Renee

Renee Chapline  
President & CEO  
Virginia's Gateway Region

256 East Ellerslie Avenue, Ste D  
Colonial Heights, VA 23834  
800.386.8925 toll free  
804.732.8971 office

NOTICE: Information contained in this transmission to the named addressee is proprietary information and confidential. If the recipient of this transmission is not the named addressee, the recipient should immediately notify the sender and destroy the information transmitted without making any copy or distribution thereof.

Unfinished Business  
Page 3

On Sep 16, 2016 6:47 AM, "Keith Blowe" <[kblowe@sussexcountyva.gov](mailto:kblowe@sussexcountyva.gov)> wrote:

Renee, good morning. During discussions at our board meeting last evening about the County contributing another \$5K this budget cycle, the question came up if all the Counties are asked to contribute the same amount? For example, is Prince George asked to contribute the same amount as Sussex? Thanks

Sent from [Outlook](#) Mobil

Keith C. Blowe, CPP  
Chairman, Sussex Board of Supervisors  
Stony Creek District  
804-332-2297

June 23, 2016

Victor K. Branch and Robert C. Walker  
Global 3.0 Campaign Chairs  
Virginia's Gateway Region  
256 E. Ellerslie Ave, Suite D  
Colonial Heights, VA 23834

RE: Sussex County Letter of Confirmation for Driving Regional Growth-  
Embracing a Global Future 3.0

Dear Mr. Branch & Mr. Walker,

Sussex County is pleased to help underwrite Virginia's Gateway Region's (VGR) new, five-year economic development program *Driving Regional Growth-Embracing a Global Future 3.0* (Global 3.0!) in order to enhance the region's economic growth and quality of life.

VGR's proposed annual investment of \$27,050 will be reviewed during our normal budgeting process, and if approved will be made during the 2016-2017 fiscal year.

In future years, Sussex County intends to make additional annual investments in accordance with VGR's letter dated Oct. 19, 2015 contingent upon: (1) our satisfaction that the Global 3.0! five-year program is progressing towards reaching its objectives and goals; (2) the benefits realized by Sussex County as a result of the program; and (3) Sussex County's financial status.

Subject to these conditions, Sussex County reserves the right to review and approve, decline or adjust future years of funding on an annual basis and cannot, by law obligate itself beyond each current fiscal year.

This letter of confirmation is provided in lieu of a campaign pledge card.

Sincerely,



Keith C. Blowe  
Chairman, Sussex County Board of Supervisors

**BOARD ACTION FORM**

**Agenda Item:** New Business #10.01

**Subject:** Design-Build Construction Management Projects

**Board Meeting Date:** Oct 20 2016

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**Summary:**

Chairman Blowe has suggested that Administration and the Board begin discussion of the construction of a new building to house County employees. The County would need have a Space Needs Assessment conducted for current need and future growth; financial evaluations and recommendations on how to finance the project, possibly land surveys would need to be done, geo-technical studies, utilities studies, etc., prior to any master plan be drawn and delivered. The hiring of consultants is necessary to carry out this process. Staff is requesting direction from the Board.

**Attachments (if any):** Copy of Section 2.2-4308. Design-build or construction management, etc

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**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

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Code of Virginia  
 Title 2.2. Administration of Government  
 Chapter 43. Virginia Public Procurement Act

## § 2.2-4308. Design-build or construction management contracts for public bodies other than the Commonwealth; eligibility requirements; award of contract; records to be kept.

[Bills amending this Section](#)

A. While the competitive sealed bid process remains the preferred method of construction procurement for public bodies in the Commonwealth, any public body other than the Commonwealth may enter into a contract for construction on a fixed price or not-to-exceed price design-build or construction management basis provided the public body complies with the requirements of this section and has implemented procedures consistent with the procedures adopted by the Secretary of Administration for utilizing design-build or construction management contracts.

Prior to making a determination as to the use of design-build or construction management for a specific construction project, the public body shall have in its employ or under contract a licensed architect or engineer with professional competence appropriate to the project who shall advise the public body regarding the use of design-build or construction management for that project and who shall assist the public body with the preparation of the Request for Proposal and the evaluation of such proposals.

Prior to issuing a Request for Proposal for any design-build or construction management contract for a specific construction project, the public body shall:

1. Have adopted, by ordinance or resolution, written procedures governing the selection, evaluation and award of design-build and construction management contracts. Such procedures shall be consistent with those described in this chapter for the procurement of nonprofessional services through competitive negotiation. Such procedures shall also require Requests for Proposals to include and define the criteria of such construction project in areas such as site plans; floor plans; exterior elevations; basic building envelope materials; fire protection information plans; structural, mechanical (HVAC), and electrical systems; and special telecommunications; and may define such other requirements as the public body determines appropriate for that particular construction project. Such procedures for:
  - a. Design-build construction projects shall include a two-step competitive negotiation process consistent with the standards established by the Division of Engineering and Buildings of the Department of General Services for state agencies.
  - b. Construction management projects shall include selection procedures and required construction management contract terms consistent with the procedures as adopted by the Secretary of Administration.

2. Have documented in writing that for a specific construction project (i) a design-build or construction management contract is more advantageous than a competitive sealed bid construction contract; (ii) there is a benefit to the public body by using a design-build or construction management contract; and (iii) competitive sealed bidding is not practical or fiscally advantageous.

B. The contract shall be awarded to the fully qualified offeror who submits an acceptable proposal determined to be the best value in response to the Request for Proposal.

1996, c. 962, § 11-41.2:2; 2000, c. 29; 2001, c. 844; 2004, c. 706; 2006, c. 510; 2011, cc. 594, 681.

10/5/2016

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# WHAT IS DESIGN-BUILD?

*A Design-Build Done Right Primer*



New Business  
Page 3



**DBIA**  
DESIGN-BUILD  
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# WHAT IS DESIGN-BUILD?

## A DESIGN-BUILD DONE RIGHT PRIMER

A DESIGN-BUILD INSTITUTE OF AMERICA PUBLICATION

### DESIGN-BUILD IS A SYSTEM OF PROJECT DELIVERY.

By Project Delivery, we mean a comprehensive process including planning, design and construction required to execute and complete a building facility or other type of project.

Within the construction industry there are a number of project delivery systems that owners may choose to complete their project. Design-build is one of those choices.

Over the past few decades, use of design-build in both private and public sectors has greatly accelerated in the United States, making design-build one of the most significant trends in design and construction today.

Among the project delivery systems that owners may choose are traditional design-bid-build, multiple-prime contractors, construction management at risk and design-build<sup>1,2</sup>. Choosing the right project delivery system is a critical part of the strategic acquisition plan every owner must develop when embarking on a new project. Owners can influence desired results from everyone involved by the way they strategically and proactively plan from the beginning of the project.

### DESIGN-BUILD IS SOLE-SOURCE RESPONSIBILITY.

Design-build is where one entity, the design-builder, enters into a single contract with the owner to provide both design and construction services.

In all other project delivery systems, there are separate contracts for design and construction. The single contract for both design and construction is the design-build distinction.

*A single contract changes everything.*

With one design-build entity, the roles of designer and constructor are integrated. One entity drives one unified flow of work from initial concept through completion.

Streamlining project delivery through a single contract between the owner and the design-build team transforms the relationship between designers and builders into an alliance that fosters collaboration and teamwork. United from the onset of the project, an integrated team readily works to successfully complete a project faster, more cost effectively, and with optimized project quality.

Change orders and disputes are rare in well organized, performance-based design-build projects, because the sole-source responsibility of a single contract for both design and construction clearly places the responsibility for coordinating all project elements squarely in the hands of the design-build team.

By contrast, in all other systems of project delivery, the owner must manage two separate contracts, one for design and one for construction. (Or in the case of multiple-prime delivery, many contracts for construction).

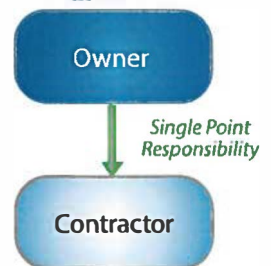
*In all other forms of project delivery, the owner becomes the middleperson and potentially becomes engaged in disputes between the designer and the contractor(s).*

The frequency and intensity of those disputes are often exacerbated by the contractual nature of traditional design-bid-build project delivery.

Architects and engineers provide design services under the legal concept of a Standard of Care. They prepare plans and specifications to the best of their abilities, but do not warrant those documents to be perfect and free of human error.

The designer then presents the completed plans and specifications to the owner, who in turn, distributes those documents to the contracting industry in the form of an invitation for bids. The Spearin Doctrine is a legal concept that goes into effect when the owner requests bids from

ONE CONTRACT  
FOR DESIGN AND CONSTRUCTION



<sup>1</sup> For a more complete description of the features of the various project delivery systems available to owners, see DBIA's Design-Build Done Right! Primer on "Choosing a Project Delivery System" <sup>2</sup> "Integrated Project Delivery" or "IPD" refers to a contractual model where the owner, contractor and potentially others enter into a single, multi-party contract. Although there have been relatively few projects delivered through the US IPD model, the contract forms currently available anticipate that the owner, contractor and designer will enter into the same agreement, and rewards of the contract and potentially limit the liability among the parties. Due to the limited history of IPD, it is not included in this primer's project delivery systems.

contractors and eventually enters into a contract for construction of the project. Under the Spearin Doctrine, when the owners give the designer's documents to the contractor, they do so with an implied warranty of sufficiency; in essence, a promise by the owner that the plans and specifications contain information entirely sufficient for the contractor to bid and build the project.

In all other forms of project delivery, the owner is caught in the middle of a liability gap.

It is not uncommon under traditional forms of project delivery that the information provided is not sufficient to bid and build the project. When this happens, disputes, claims and change orders are often the result, with the owner caught in the middle of the finger-pointing between the designer and the contractor.

With two contracts, the designer and contractor can easily blame one another for cost overruns and other problems.

The advantages of the single contract in the design-build model are many.

A single contract for both design and construction transfers the majority of responsibility for the completeness, accuracy and integration of the design and construction processes to the design-build entity. In design-build, the owner is no longer at the fulcrum of the liability gap between Standard of Care and the Spearin Doctrine.

Also, with the designers and constructors forming a unified, integrated team at the onset of the project, typically among parties that have an affinity for working together, the opportunity to actually coordinate and optimize the design effort with the construction effort is greatly enhanced over any other system of project delivery.

That is why a single contract for both design and construction is a distinctive feature of only the design-build system of delivery.

If there is more than one contract, it is not design-build.

## DESIGN-BUILD IS ALSO A MINDSET.

As much as design-build is defined by a sole-source contract for design and construction services, design-build is also defined by the attitude of everyone involved in the project. In successful design-build projects, everyone makes the mental shift to think and act as a single entity.

Design-build is often compared to the concept of the Master Builder which existed in ancient times and into the Renaissance. Many of the great wonders of the world were created using this methodology. The Master Builder was not a contractor, an architect or an engineer. The Master Builder was the embodiment of all three disciplines. The Master Builder concept depicts the earliest model for delivering design and construction as an integrated service.

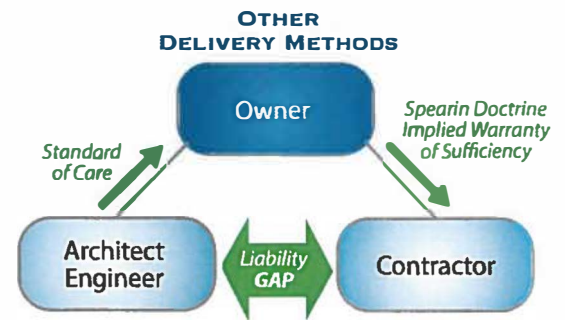
Toward the end of the Renaissance, design and construction began to separate. Individuals began to identify themselves as either designers or construction tradesmen. Guilds were formed. As the Industrial Age unfolded, specialization affected all aspects of Western culture. Professional associations and societies came into being, further defining the separation between architects, engineers and contractors. Specialization continued to support more segregated project delivery models throughout the nineteenth and early twentieth centuries.

Over the years, the design and construction industry degenerated from a culture of cooperation, teamwork, trust and mutual respect to one of fragmentation and inefficiency. There are many historical reasons this happened, but in the past few decades, many organizations are making efforts to restore the design and construction industry to its collaborative roots. Design-build has thrived because owners see the need for change in the way projects are delivered.

Design-build is intended to be a highly collaborative, fully integrated process that is built on trust, mutual respect, teamwork, innovation and creative problem solving. Design-build unleashes the power of team to deliver projects faster, better and for optimum cost – best value for the money, time and effort invested. Owners find that when design-build is done right, their level of engagement with the entire team is more meaningful than is experienced with other delivery methods.

Across the country and around the world, design-build successfully delivers both horizontal and vertical construction projects with superior results, no matter what the project type.

For additional information and resources, including award-winning design-build projects of all types from all over the [www.dbia.org](http://www.dbia.org).





**DBIA**  
DESIGN-BUILD  
INSTITUTE OF AMERICA

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**BOARD ACTION FORM**

**Agenda Item:** New Business #10.02

**Subject:** Board Member Request For Reimbursement

**Board Meeting Date:** Oct 20 2016

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**Summary:**

Supervisor Futrell has submitted to the Finance Department and is requesting reimbursement for a payment he has made to Virginia's Gateway Region. At this time, he is requesting \$100.00 reimbursement for a donation he made on October 6, 2016 and approval of the remaining four (4) annual payments.

**Attachments (if any):** October 6, 2016 letter from VGR to Mr. Futrell, copy of check #1078 and Pledge Form.

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**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

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<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

October 6, 2016

Alfred Futrell  
524 Moore St.  
Waverly, VA 23890

Dear Alfred,

Please accept my sincerest thanks for your support of Virginia's Gateway Region's "Driving Economic Growth and Embracing a Global Future 3.0" (Global 3.0!). We acknowledge your \$100 donation received on October 6<sup>th</sup>, and hope you will continue your support at that level for the remainder of the 5-year implementation period of Global 3.0!

A pledge form to indicate that continued support is enclosed. We would appreciate it if you will sign, date and return the enclosed pledge form to us by **October 30, 2016**. We will send you an invoice for future payments in 2017-2020.

Your support of this important project sets an example for others and helps us to achieve the funding goal needed to fully-implement our five-year strategic plan. The Global 3.0! Initiative will allow us to continue to create high value jobs, further diversify our economic base and contribute to the prosperity and quality of life in the Gateway Region.

Thank you again for your support and commitment to Global 3.0! and the Gateway Region. We value our partnership and look forward to working with you for a brighter economic future in for our area.

Sincerely,



Renee Chapline  
President & CEO

ALFRED G FUTRELL 07/13

1078

PH. (804) 395-8400  
524 MOORE STR  
WAVERLY, VA 23890

68-426/514

10/6/2016  
Date

PAY

to the order of

GATEWAY

\$ 100.00

ONE HUNDRED

00 Dollars



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Features  
Details on  
Back



BRANCH BANKING AND TRUST COMPANY  
1-800-BANK BBT BBT.com

For

SUSSEX BOARD

Signature

A. S. Futrell

MP

Harland Clarke



Driving Regional Economic Growth & Embracing a Global Future 3.0

In order to ensure future economic growth and development of Virginia's Gateway Region, I hereby authorize a five-year investment in Virginia's Gateway Region of \$ 500.

Total Investment: \$ 500 Start Date: 10/2016
First Annual Payment: \$ 100 2016 Annual Payment: [checked]
Second Annual Payment: \$ 100 2017 Semi-Annual Payments: [ ]
Third Annual Payment: \$ 100 2018
Fourth Annual Payment: \$ 100 2019
Fifth Annual Payment: \$ 100 2020

Special Payment Terms or Billing Instructions:

[Empty box for special payment terms]

List as Anonymous: [ ]

Company Name: Alfred Tuttle

Type of Business: PERSONAL

Designated Rep:

Title:

Phone: 804 385-0A06 E-mail: ROTTRUCKS@AOL.COM

Web site:

Mailing Address: 524 Moore St.

City / State / Zip: WOODBRIDGE VA 23890

Signature: [Handwritten Signature] Date: 10/9/14

Please make check payable to: Virginia's Gateway Region Economic Development Organization
Mail to: 256 E. Ellerslie Ave. Suite D, Colonial Heights, VA 23042 New Business Page 10

Investments in Virginia's Gateway Region, a 501C-3, will be deductible as a charitable contribution. Please consult your tax advisor for your specific reporting requirements. A financial statement is available from the State Office of Consumer Affairs in the Department of Agriculture and Consumer Services, P.O. Box 1163, Richmond, VA 23218.





## Your Business Should Partner with VGR

**Excellent Reputation** VGR is recognized worldwide as a top group for economic development as noted by Site Selection Magazine. The organization has also been recognized for its excellence in nonprofit management by The Cameron Foundation multiple times

**Aggressive Outreach** VGR's dedicated professionals work with international companies, both existing and companies not presently here, to help navigate the many issues specific to businesses headquartered internationally

**Information Source** Full time staff is available to assist with detailed research and analysis to global companies looking for a location. The team serves as first point-of-contact for companies looking for assistance with workforce, locations or expansion analysis

**Prestigious Presence** Personal assistance for international business executives through facilitation to public and private service providers for international companies and assistance understanding the regulatory environment

**Prospect Interaction** Opportunities for you and your business to work directly with companies considering the region for expansion or relocation

**Referrals** Your company's profile in VGR's partner directory provides opportunities to increase your business by advertising to companies looking to locate in Virginia and other vendor partners

**Website Presence** Company name, logo, website and brief biography profile on our award winning website, providing exposure to industries worldwide

**Direct Return** Receive ancillary business from newly locating or expanding businesses. VGR is a 501C-3 entity and your contribution may be tax deductible

**Business Vitality** Your investment in VGR means more companies relocating or expanding in the Gateway Region, resulting in better-paying jobs, more disposable income, improved quality of life, strong economy and enhanced business vitality for all of our business partners

**Properties Database** VGR maintains one of the best, up-to-date, commercial (building and sites) real estate electronic sources in the region. You can find all available properties listed in a database on its website

**Partnership** Be a major player on this team to showcase the Gateway Region to the nation and the world!

**BOARD ACTION FORM**

**Agenda Item:** New Business Items #10.03 through 10.06

**Subject:** Updates Requested by Supervisor Fly

**Board Meeting Date:** Oct 20 2016

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**Summary:**

See attached email. Staff is researching the responses to each item and will provide a report at the meeting.

**Attachments (if any):** Oct 13 2016 email

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**ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

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<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

## Deborah Davis

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**From:** carl fly <cefly@icloud.com>  
**Sent:** Thursday, October 13, 2016 10:25 PM  
**To:** Deborah Davis; Shilton Ricks  
**Subject:** Agenda Item

Deborah,

Please add the following to the October agenda:

- 1.) Report from Administration on the current emergency shelters the County has in its emergency plan.
  - 1a.) When did we stop using the 4-H Center as an emergency shelter and why.
- 2.) County to modify its comprehensive plan to limit the number of acres in the County to be used for solar farms.
- 3.) Administration update on the purchase of SCBA for Fire Departments.
- 4.) Administration update on Blackwater River Gages funded by Sussex County. Were this gages used during Hurricane Matthew.

Thank You  
Eric Fly  
Courthouse District

Sent from my iPad