

**REQUEST FOR PROPOSALS
General Reassessment Services
RFP #2020-01**

Sussex County, Virginia

The County of Sussex, Virginia (“County”) requests qualified appraisal firms (hereinafter called the “firm”) to submit proposals to enter into a contract for General Reassessment Services and perform and provide all the services and products required for the completion and delivery of the property assessment of all real property within the County of Sussex, effective for the tax year 2022 including all necessary technical and administrative assistance services in connection with such undertaking and in accordance with the requirements of the Commonwealth of Virginia. This Request for Proposal (“RFP”) is part of a competitive procurement process. The project will be awarded to the offeror who submits the best proposal.

A copy of the complete RFP is available on the County’s website at www.sussexcountyva.gov and at the County Administrator’s office between the hours of 8:30 a.m. and 5:00 p.m., by contacting Ms. Shilton R. Butts, at (434) 246-1000 or via email at sricks@sussexcountyva.gov. Questions regarding the proposal should be directed to Ms. Ellen Boone, the Commissioner of the Revenue at (434) 246-1022.

Proposals will be received until 4:30 p.m., local prevailing time, March 6, 2020 at the County Administrator’s Office, Mailing Address: Post Office Box 1397, Sussex VA 23884, physical address, 20135 Princeton Road, Stony Creek VA 23882. Submittal detail, requirements, contractor qualifications and evaluation criteria are included in the RFP.

Authorized by:
Larry Hughes
Interim County Administrator
2/12 & 2/19/2020