

## DISTRICT MANAGER

Chowan Basin Soil & Water Conservation District

The Chowan Basin Soil & Water Conservation District is accepting applications for the position of District Manager. This full-time position will provide oversight and leadership to District Operations, including technical and educational programs, financial management and staff supervision. Primary duties include oversight of the Virginia Agricultural BMP cost share and tax credit programs, preparing budgets, assisting with the development and implementation of the annual and long-term plans, serving as a primary resource for the District and community on conservation issues, policies, and practices; cultivating relationships with key local and regional leaders, conservation organizations and a wide variety of stakeholders; serving as primary contact for the County Board of Supervisors, County Administrators, and County staff and oversight of the education program.

Graduation from an accredited college or university with a degree in business administration, agriculture, or environmental science is preferred. A high school diploma/GED with adequate work experience considered. An extensive local experience with agriculture a plus. Successful candidate must be able to direct and manage staff; to communicate effectively both orally and in writing; manage multiple areas of responsibility; possess excellent computer skills, be well organized and self-motivated. Salary consideration will be given for experience, qualifications and certifications; health, dental, retirement, and leave benefits are offered. Candidate must have a valid VA driver's license. A background check is required.

Applicants must submit cover letter, resume and the VA State Application for Employment Form 10-012 to the Chowan Basin Soil & Water Conservation District Office, Attn: Personnel, 706 South Main Street, Emporia, VA. Completed applications must be received by 4:00 PM on January 15, 2015.

Chowan Basin SWCD programs, activities and employment opportunities are available to all people, regardless of race, color, religion, sex, age, national origin, disability or political affiliation.

An Equal Opportunity Employer