

**Notice of Personnel Committee Meeting
Thursday, November 10, 2016 at 11:00 am**

Please be advised that the Personnel Committee of the Sussex County Board of Supervisors will be holding a public meeting.

The time and place of this meeting is hereinafter stated, to wit:

Date/Time of Meeting: Thursday, November 10, 2016 @ 11 am

Place of Meeting: Juvenile & Domestic Relation Courtroom
Sussex Judicial Center
15098 Courthouse Rd, Sussex, VA 23884

Matter to be discussed:

1. Administration staff duties
2. Building and Grounds duties
3. Vacant Positions
4. Review of the Organizational Chart
5. Review of the County's Personnel Policies
6. Discussion of MOU
7. Excess Leave Issues
8. Possible Flexible Scheduling for Staff
9. Discuss Future Back Up Staff for Public Safety
10. Change of Payroll from Semi-monthly to every other week