

**At a Budget Work Session of the Sussex County Board of Supervisors  
Held in the Law Library – Sussex Judicial Center  
Monday, June 11, 2012 – 5:00 p.m.**

**Board Members Present:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
John A. Stringfield  
Rufus E. Tyler, Sr.  
Raymond L. Warren

**Others Present:**

Thomas E. Harris, County Administrator  
Michael R. Packer, County Attorney  
Deborah A. Davis, Assistant to County Administrator  
Onnie L. Woodruff, Treasurer

**Item 1. Call To Order/Determine Quorum**

The June 11, 2012 budget work session was called to order by Chairman Tyler.

**Item 2. Approval of Agenda**

ON MOTION OF SUPERVISOR CAPLE that the agenda of the June 11, 2012 budget work session of the Sussex County Board of Supervisors hereby approved as presented:

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

(Please note: There was no second to the motion).

**Item 2. Budget Work Session**

The Board discussed the following:

- Surry Free Clinic: Thomas E. Harris, County Administrator, advised that he has spoken with Mr. Terry Lewis, Director of Surry Free Clinic and provided additional information.
- Supervisor Fly stated that he has checked on that issue and Horizon Health Services in Waverly provides the same services and thinks the \$2,500.00 requested by Surry Area Free Clinic be deleted from the budget.

The Board, by general consensus, deleted \$2,500.00 funding request by Surry Area Free Clinic, from the FY 2013 budget.

- Adult Activity Center – \$2,500.00 (Chairman Tyler says leave in budget)
- Sussex Youth and Adult Recreation Association (swimming pool) – give \$6,000.00
- Place \$19,000.00 in a Recreation Fund; task the County Administrator to develop a long term County recreation plan (for Sussex County Young Men’s Athletic Club, Waverly Youth Association, Jarratt Recreation Association, Stony Creek Park, Town of Waverly Park and Recreation); Recreation Committee formed, comprised of Supervisors Caple, Futrell, Stringfield
- Delete Senior Navigator’s request for \$2,5000.00

(Please note: At 6:35 p.m., Ms. Deborah Davis, Assistant to the County Administrator left the budget work session to go to the General District Courtroom to set up equipment for the 7:00 p.m. Board meeting).

**At a Board Meeting of the Sussex County Board of Supervisors  
General District Courtroom – Sussex Judicial Center  
Monday, June 11, 2012 – 7:00 p.m.**

**Board Members Present:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
John A. Stringfield  
Rufus E. Tyler, Sr.  
Raymond L. Warren

**Others Present:**

Thomas E. Harris, County Administrator  
Michael R. Packer, County Attorney  
Deborah A. Davis, Assistant to County Administrator  
Onnie L. Woodruff, Treasurer  
Andre M. Greens, Director of Planning

**Item 1. Call To Order**

The June 11, 2012 meeting of the Sussex County Board of Supervisors was called to order by Chairman Tyler.

**Item 2. Approval of Agenda**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR WARREN and carried: RESOLVED that the agenda of the June 11, 2012 meeting of the Sussex County Board of Supervisors is hereby approved as presented.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

**Item 3. FY 2013 Recommended Budget**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Fiscal Year 2013 Sussex County Budget is hereby approved with the modifications as stipulated in the 5:00 p.m. work session held previously today.

The Board held discussions regarding the FY 2013 proposed budget.

The Chairman recommended that the Board approve \$2,700.00 for the Job Connection and Information Center and approve \$4,000.00 for the Sussex Resource and Technology Center. (He noted that the Resource Center did not request funding).

ON MOTION OF SUPERVISOR STRINGFIELD that the Sussex County Board of Supervisors hereby provide funding in the amount of \$2,000.00 to the Job Connection and Information Center.

There was no second to the motion.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors remove the FY 2013 funding request by the Job Connection in the amount of \$2,700.00 based on the fact that there services are a duplication of services.

Voting aye: Supervisors Caple, Fly, Futrell, Warren

Voting nay: Supervisors Stringfield, Tyler

County Administrator Harris stated that the amendments to the FY 2013 budget are as follows:

- Surry Area Free Clinic – removed \$2,500.00
- Adult Activity Center – accepted at \$2,500.00
- Senior Navigator – removed \$2,500.00
- Modified Sussex Youth & Adult Recreation reduced from \$10,000.00 to \$6,000.00

County Attorney Packer confirmed that the original motion to approve the budget shall be voted upon to include the aforementioned amendments.

Supervisor Fly asked if the Senior Citizens of Eastern Sussex County and the Crater Area Agency on Aging budget requests were settled.

Chairman Tyler stated that the Board had decided to leave their request remain the same as last year and ask the County Administrator to communicate with Mr. David Sadowski (Executive Director of the Crater District Area Agency on Aging) and report to the Board. The Seniors' budget request was \$3,000.00 and the Agency's request was \$5,999.00.

Supervisor Fly asked about the Improvement Association's budget. He asked why Sussex County's contribution to the Improvement Association is more than other localities.

Chairman Tyler stated that he believes that the Head Start program serves more children in Sussex County than any other locality.

Supervisor Fly asked Chairman Tyler if he could have the Improvement Association staff come in to give a presentation.

Supervisor Caple invited Board members to attend the Improvement Association Board meeting and or visit their office.

Chairman Tyler announced that there is a motion on the floor to approve the budget with the stated amendments, without a tax increase.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren  
Voting nay: none

County Administrator Harris summarized the motion for clarification:

- ✓ Tax rate stays the same
- ✓ Revenues is what has been projected
- ✓ Expenditures, including the school budget, operating budget, capital budget as submitted

The Treasurer, Onnie L. Woodruff, stated for clarity, the auditors will be looking for an amount that was adopted. He also stated that the 5% retirement equates to \$52,800.00.

The County and Treasurer and County Administrator will meet to ascertain that all figures are correct.

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and appropriates the Sussex County budget for Fiscal Year 2013 in the amount of \$46,548,273.00.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren  
Voting nay: none

#### **Item 4. Laying of the Levy For Fiscal Year 2013**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors hereby affirms that the Levy for Fiscal Year 2013 was properly advertised for public hearing; and,

WHEREAS, the Sussex County Board of Supervisors held its public hearing on Thursday, May 31, 2012 at 7:00 p.m.;

THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby adopts the Sussex County Levy for Fiscal Year 2013, as follows:

Public Service @	R. E. \$0.54/\$100	P. P. @ \$4.85/\$100
Real Estate @	\$0.54/\$100	Mobile Home @ \$0.54/\$100
Machinery & Tools @	\$2.43/\$100	Merchants Capital @ \$1.00/\$100
Personal Property @	\$4.85/\$100	Fire and Rescue @ \$2.43/\$100
Personal Property Tax Relief (PPTRA) 53%		

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren  
Voting nay: none

#### **Item 5. Public Comments**

Comments were heard from the following citizen:

➤ Fred Turck, Blackwater District

### **Item 6. Closed Session**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session, pursuant to Code Section 2.2-3711(A)(1), to discuss assignment of public official.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

### **Item 7. Return To Open Session**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FLY and carried: RESOLVED that that the County of Sussex Board of Supervisors has convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act; and

**WHEREAS**, 2.2-3711 of the Code of Virginia, 1950, as amended, requires a certification by the County of Sussex Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Sussex Board of Supervisors hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies, and (2) only such public business matters, as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting to which this certification applies.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

### **Item 8. Payment of Aid To Localities**

County Administrator Harris stated that the Aid To Localities payments, as recommended during the budgetary process, the County would actually reimburse the state so that we could track the money; we pay them instead of them taking the funding from the County. Mr. Harris requested that the Board take action on this issue.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of the Aid To Localities Payments be made directly to the State by the County, instead of allowing the state to reduce the County's funding; and

FURTHER that this process would create a more accurate tracking mechanism.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

**Item 9. Adjournment**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR CAPLE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby adjourns the June 11, 2012 meeting.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none