

**County of Sussex
Requests for Proposal
#2018-01
County Attorney**

Date: March 14, 2018

The Board of Supervisors of the County of Sussex is seeking proposals for the provision of legal services. Individuals or firms meeting the requirements of the RFP are invited to submit their credentials. The Board of Supervisors will analyze the respondents and select either an individual or firm to represent Sussex County as the County Attorney. As an appointment of the Board of Supervisors, the County Attorney serves at the pleasure of the governing body. However, it is proposed that the County Attorney's services and initial term of service be memorialized in the form of a contract set on mutually agreeable terms.

The full Request for Proposal is available at the County Administration Office located at 20135 Princeton Road, Sussex, Virginia, 23384 and on the County's website www.sussexcountyva.gov.

Please submit Proposals to:

Mrs. Shilton R. Butts
Assistant to the County Administrator
20135 Princeton Road (Physical Address)
P.O. Box 1397 (Mailing Address)
Sussex, Virginia 23884

Sussex County Administration must receive proposals by 3:00 p.m., Monday, April 30, 2018. Proposals must be hand-delivered or mailed to the above address. Proposals received after the above date and time will be returned unopened.