

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, October 19, 2017 at 6 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, Interim County Administrator
Millard Stith, Independent Consultant
Mark Flynn, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
Deste J. Cox, Chief Deputy Treasurer
Brenda H. Drew, Housing Coordinator
Earnest Giles, Sheriff
Andre M. Greene, Director of Community Development
Kelly W. Moore, Interim Finance Supervisor
Patrick Plourdé, Director of Social Services
Tia Sanchez, Program Coordinator for OSC
Eddie T. Vick, Public Safety Coordinator
Steve White, Board of Supervisors Tie Breaker

1. Commencement

1.01 Call to Order/Determine Quorum

The October 19, 2017 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Tyler.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

County Administrator Jones requested to add under Item 3. Recognition/Awards, as Item 3.02 Introduction of Department of Social Services New Program Administrator – Ms. Tia Sanchez.

County Attorney Flynn requested to add under Item 12. Closed Session, as Item 12.01 Pursuant to Code Section 2.2-3711(A)29, discussion of the award of a public contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; regarding regional jail.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following amendments to the October 19, 2017 agenda to include: (1) adding under Item 3. Recognition/Awards, as Item 3.02 Recognition of Department of Social Services New Program Administrator Coordinator; and (2) adding under Item 12. Closed Session, as Item 12.01 Pursuant to Code Section 2.2-3711(A)29, discussion of the award of a public contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; regarding regional jails.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the October 19, 2017 regular agenda to include: (1) adding under Item 3. Recognition/Awards, as Item 3.02 Recognition of New Program Administrator Coordinator; and (2) adding as Item 12. Closed Session, as Item 12.01 Pursuant to Code Section 2.2-3711(A)29, discussion of the award of a public contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; regarding regional jail.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda with changes to include the following: (a) Minutes of the September 21, 2017 regular meeting; and (b) Approval of Warrants and Vouchers;

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3. Recognitions/Awards

3.01 Proclamation: October Domestic Violence Awareness Month – James House

Staff received information from Mr. Terence Barber, the Prevention and Outreach Specialist from the James House, noting that October is Domestic Violence Awareness month. It was requested that the Board adopt a Proclamation declaring October as Domestic Violence Awareness Month.

Representatives from the James House were present at the meeting. Ms. Katrina Faltz introduced herself and colleague, Ms. Augusta Wakapa. Ms. Faltz gave a brief overview of the services rendered by the James House. The James House provides support, advocacy and education for people in the greater tri-city regions. Recently an office was opened in Sussex County on the Courthouse complex. The James House has a 24-Hour crisis line; emergency shelter; and, three (3) trauma services.

Ms. Wakapa provided neck or bow ties and a flower to the Board members.

An invitation was extended to the Board to attend a Forum to be held October 24, 2017, 8:15 a.m. to 12:00 p.m. in Waverly regarding Domestic and Sexual Violence: Understanding the impact it has in rural communities.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: **RESOLVED** that the Sussex County Board of Supervisors hereby adopts Proclamation declaring October as Domestic Violence Awareness Month, to-wit:

WHEREAS, domestic violence is widespread and affects millions of Americans each year; and

WHEREAS, children who grow up in violent homes are abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this crime; and

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for James House, the accredited, non-profit crisis center that provides cost-free, confidential support, advocacy, and education for people in Sussex County affected by domestic violence,

NOW, THEREFORE, the Sussex County Board of Supervisors proclaim the month of October as Domestic Violence Awareness Month and urge the citizens of Sussex County to work together to eliminate domestic violence from our community.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the Sussex County to be affixed on this 19th day of October, 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

3.02 Introduction of Department of Social Services New CSA Program Administrator Coordinator

County Administrator Jones gave a brief overview of the CSA Program as mentioned at a previous Board meeting. Part of the re-establishment of the program was the actual hiring of someone to run the program.

Ms. Tia Sanchez introduced herself as the new CSA Program Administrator. Ms. Sanchez stated that she accepted position on September 21, 2017. She has served and worked in the Crater District and understands the area, graphics and challenges. Ms. Sanchez stated she was happy to be able to move the program forward.

4. Public Hearing

4.01 Hunting Lease: Henry Technology Park and Commerce Center Property

County Administrator Jones stated that at the September 21, 2017 Board of Supervisors meeting, Administration shared with the Board that County Administration had advertised for Requests for Proposal for the leasing of Henry Technology Park property for hunting purposes. Five (5) proposals were received. Staff recommended Bent Barrel Hunt Club, who offered \$10.51/acre which was the highest proposal. However, there were discussions of other recommendations.

It was noted at this meeting by Mr. Mark Flynn, County Attorney, that because this property is real estate, the County needed to hold a public hearing prior to awarding the hunting lease for this property. The public hearing was duly advertised.

Chairman Seward opened the public hearing and gave the guidelines of public hearing.

Public Comments were heard from:

Ron Keller (Chesapeake – Cemetery Ridge Hunt Club) – Discussed issues neighboring church had with former hunt clubs; investments in property; hunting standards; annual donations to local churches..

Connie Harrell (Henry District) – Member of Lebanon United Methodist Church; In support of Cemetery Ridge Hunt Club (CRHC); spoke of Cemetery Ridge Hunt Club as being good tenants.

Mark Antall (Owner of Big Tree Inc. property leased by Cemetery Ridge Hunt Club on Coman Wells Road) – Spoke of CRHC as good tenants. Mentioned good deeds CRHC had done to keep up property; safe hunting.

Don Belbin (Hampton-CRHC) provided historical background of CRHC leasing of property.

Joe Ramsey (Bent Barrel Hunt Club) – leases property near proposed site; solid relationship with landowners, surrounding neighbors; would manage all roads; discussed membership and hunting standards; holds annual youth hunts; supports Wounded Warrior Program.

Board Comments were heard from:

Vice Chairman Blowe (Stony Creek District) – Believes item will be discussed in Closed Session; wants County Attorney to provide information for the public so that there is an understanding of what the Board is doing.

County Attorney Flynn stated that, as indicated in public hearing, County had set date for acceptance of proposals. The leasing of the County property is not under the Procurement Act. It's real estate; it's not covered by the Procurement Act. VA Code 15.2 requires that when a County leases or conveys property, a public hearing has to be held—which was currently being done. Proposals have already been accepted. The County has three (3) options: (1) reject all proposals received; (2) accept what's been received and act on proposals received; or (3) accept proposals by date decided.

If proposals are rejected, authorize County Administrator to make a decision once all submittals have been received purely based on the highest bidder as long as all terms are met in the initial RFP. The October 19, 2017 public hearing will suffice as the public hearing as required.

Supervisor Tyler (Henry District) – If Board sees the need to reconsider proposals or give the County Administrator the authority to make a decision regarding proposals, he suggests a criteria should be set with a point system to make everything equitable and universal.

Chairman Seward (Blackwater District) – Discussed criteria and County options as well as participating in topics discussed by other Board members.

Supervisor Futrell (Waverly District) – Discussed liability and point system.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes public hearing on the Hunting Lease: Henry Technology Park and Commerce Center Property.
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

4.02 Action of Public Hearing Item

Supervisor Blowe motioned, seconded by Supervisor Stringfield that the lease of the Henry Technology Park and Commerce Center be awarded to the incumbent, Cemetery Ridge Hunt Club, at \$11.00/acre.

There was discussion. Supervisor Fly made a substitute motion to award the lease to Cemetery Ridge Hunt Club at \$8.00/acre.

There was no second to Supervisor Fly's motion. The substitute motion failed. The original motion by Supervisor Blowe, seconded by Supervisor Stringfield was back on the floor.

County Attorney Flynn advised that there was more freedom to make a decision that was not based upon the highest bidder.

Supervisor Tyler offered a substitution motion to give everyone an opportunity to submit an offer.

Supervisor Tyler motioned, seconded by Supervisor Futrell and carried that that the Sussex County Board of Supervisors hereby approves allowing all bidders to resubmit their bids; and that the Sussex County Board of Supervisors authorizes the County Administrator to utilize uniform criteria to rate those submittals received and award the contract.

Supervisor Fly recommended that Supervisor Tyler amend his motion to include rejecting all current bids. County Attorney Flynn stated that initial criteria still applied. It was also noted to include a date and time RFP submittals were due.

Supervisors Tyler accepted amendment to motion.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby rejects all previous proposals and allow all interested hunt clubs to resubmit new proposals by Tuesday, October 24th at 4:00 p.m.; and

FURTHER RESOLVED that the Sussex County Board of Supervisors authorizes County Administrator to review proposals and award the contract to successful hunt club.

Voting aye: Supervisors: Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Blowe

5. Appointments – none

6. Action Items

6.01 Acceptance of 2017 Virginia CDBG Grant Award: Urgent Needs Regional Project

County Administrator Jones stated that on September 18, 2017, Sussex County received official notification from the Department of Housing and Community Development that the County had been awarded an Urgent Need Community Development Block Grant (CDBG) to assist the County of Sussex, The Town of Waverly and the Town of Wakefield. Funding in the amount \$1,397,044 was awarded to assist residents and businesses that received damage caused by the Tornado that struck in 2016.

Grant activities include the following:

- Housing rehabilitation of 27 homes
- The construction of six (6) new homes
- Facade improvements for two (2) commercial structures
- Repair of damaged infrastructure such as drainage and sidewalks

A Copy of the letter sent to the Honorable Susan B. Seward, Chair, BOS, dated September 18, 2017, from Mr. Bill Shelton, DHCD was included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the 2017 Virginia CDBG Grant Award: Urgent Needs Regional Project award and authorizes the County Administrator to execute the contract documents.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Fly

6.02 Acceptance of 2017 Virginia CDBG Grant Award: Pocahontas Neighborhood Improvement Project – MY I

County Administrator Jones stated that on September 18, 2017, Sussex County received official notification that the County had been awarded a Community Development Block Grant (CDBG) for the Pocahontas Community Improvement Project. The grant awarded is a multi-year award with \$700,000 (MY I) available in 2017 and the balance of \$499,953.00 (MY 2) will be available in the Fall of 2019.

Grant activities include the following:

- The rehabilitation of 19 homes
- The construction of two (2) new homes
- The demolition of three (3) vacant dwellings
- Improvement to the neighborhood ditches
- Installation of street lights
- Improvements to waterlines
- Construction of a connector road/Cuvert work on Higgins Street
- Sewer/Hydrant test/Community outreach regarding the proper disposal of grease and other items
- Community Clean up.

A copy of letter to the Honorable Susan B. Seward, Chair, BOS, dated September 18, 2017, from Mr. Bill Shelton, DHCD was included in the Board packet. A copy of the Project Area Map of Pocahontas Neighborhood – Town of Wakefield was included as well.

Supervisor Stringfield made a certification of his participation in the Community Development Block Grant (CDBG), Item 6.02 that his personal interest in the transaction is that he owns properties that may be included in the work carried out under the CDBG

grants. *He is a member of a group of three (3) or more individuals who have property in the County affected by the grants.*

He certified that he is able to participate in the transaction fairly, objectively, and in the public interest.

A signed copy of his certification will be placed in the file.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors accepts 2017 Virginia CDBG Grant Award: Pocahontas Neighborhood Improvement Project – MY I and authorizes the County Administrator to execute the contract documents

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.03 Approval of Timber Lease

County Administrator Jones stated that the County Administrator has advertised Requests for Proposal for the thinning of the Henry Technology Park. Six (6) were received. The high bidder (Coburn FP) has been evaluated by the forestry consultant hired by the County, County Administration and Chairman Seward and deemed to be acceptable.

The contract was sent under separate cover to the Board members.

A copy of the Timber Sale Analysis was included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Board authorizes the County Administrator to execute contract reviewed by the County Attorney for the thinning of the Henry Technology Park.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.04 Voting Credentials for VACo Annual Business Meeting

County Administrator Jones stated that the 2017 Annual Business Meeting of the Virginia Association of Counties (VACo) will be held on Tuesday, November 14, 2017 at 10:30 a.m. at the Omni Homestead in Bath County, Virginia. Each year, localities are asked to designate a representative and an alternate delegate of its Board of Supervisors to cast votes at the Annual Business Meeting.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby nominates the Chairman as the voting delegate and the Vice Chairman as the alternate delegate to cast votes at the VACo Annual Business Meeting to be held on Tuesday, November 14, 2017 at 10:30 a.m. at the Omni Homestead in Bath County, Virginia.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: Supervisor Futrell

6.05 Prince George Electric Cooperative and Prince George Electric Cooperative Enterprises, LLC Partnership with Sussex County

County Administrator Jones reported that staff has (or have) been in discussion with Prince George Electric Cooperative (PGEC) to develop a broadband program in Sussex County. Long known for their ability to provide electric service to customers, PGEC in the process of diversifying in the area of providing broadband service. The program for Sussex County would allow for a minimum of 500 broadband connections to be made. PGEC has recently initiated a similar program in Prince George County.

Mr. Mike Malandro, the CEO of Prince George Electric Cooperative (PGEC) and the president of Prince George Electric Cooperative Enterprises, LLC (PGEC LLC) was in attendance. Mr. Malandro presented a brief overview of the proposed broadband program for Sussex County to the Board of Supervisors.

Mr. Malandro reviewed the need of broadband. He also reviewed current options such as wireless has optimal speeds between 5 Mbps and 12 Mbps and wireless data caps.

Mr. Malandro stated that the Cooperative is currently installing a backbone fiber network that will join their substation. The backbone will be used to supply fiber optic cable to the subsidiary for the purpose of supplying it to members' homes. Mr. Malandro stated that they are currently connecting 500 homes in Prince George County through an inducement grant.

Mr. Malandro stated that internet speeds will be up to 30 Mbps symmetrical for each installation. There will be no restrictions for the amount of data a member uses. Speed is increased; no buffering. The costs will be \$82/month which includes the router.

Mr. Malandro reviewed community benefits such as education; upgrading emergency services building and county institutions; and economic development.

Mr. Malandro stated that PGEC and PGEC Enterprises, LLC were trying to partner with Sussex County. Mr. Malandro advised that he is seeking 50% matching funds from the Tobacco Commission up to an additional \$1.25 million in grant funding. The Partnership Funding total is \$1.25 million with Sussex County share in funding - \$250,000.00; PGEC share in funding - \$750,000.00. PGEC Enterprises, LLC share in funding - \$250,000.00. Mr. Malandro stated that the \$1.25 million will go strictly to last mile building to the homes.

The proposed route of fiber optic cable was provided.

A copy of the PowerPoint presentation was included in the Board packets.

A copy of the Performance Agreement with Prince George Electric Cooperative was provided to the Board members.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to execute the Performance Agreement with Prince George Electric Cooperative along with any edits.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.06 Tobacco Commission Application and Resolution for Broadband

Sussex County in partnership with Prince George Electric Cooperative and PGEC Enterprises, LLC plans to submit a broadband grant application to the Tobacco Commission by the November 15th deadline date requesting \$1.25 million to support the broadband program in Sussex County. The total cost of the program is estimated at \$2.5 million of which \$750,000 will be funded by Prince George Electric Cooperative, \$250,000 by PGEC Enterprises, \$250,000, by Sussex County and \$1.25 million in Tobacco Commission Grant funding.

A copy of Resolution Authorizing Submittal of Broadband Grant Application to the Tobacco Commission was provided to Board members.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts resolution authorizing the submittal of a broadband grant application to the Tobacco Commission by the November 15th deadline date; to-wit:

WHEREAS, a majority of Sussex County lacks high-speed broadband infrastructure access for county residents; and

WHEREAS the extension of broadband provides enhanced educational opportunities and furthers workforce development which supports economic development in Sussex County; and

WHEREAS, the creation of high speed broadband infrastructure in support of residents, education and economic development is a matter of great local concern; and

WHEREAS, Sussex County lacks sufficient capital and wherewithal to solely rectify the high speed broadband infrastructure -deficient areas, thus impeding its ability to achieve economic growth and diversification; and

WHEREAS, on October 19, 2017, the Sussex County Board of Supervisors entered into an agreement with Prince George Electric Cooperative and PGEC Enterprises, LLC to implement a targeted fiber to the home (FTTH) project focused on specific portions of the county currently lacking broadband access; and

WHEREAS, As part of this agreement, Sussex County will contribute \$250,000 in funds to support Prince George Electric Cooperative's and PGEC Enterprises, LLC's

project to deliver high speed broadband fiber to at least 500 homes within the project area by July 2021; and

WHEREAS Sussex County will use this \$250,000 amount as match to request additional matching funds from the Virginia Tobacco Commission's Last Mile Broadband Program as the Locality Applicant to further accelerate broadband deployment in the county in the specific project area.

NOW, THEREFORE, BE IT RESOLVED BY THE SUSSEX COUNTY BOARD OF SUPERVISORS on October 19, 2017 that the Board of Supervisors authorizes and directs the County Administrator to submit to the Tobacco Commission a broadband grant application,

AND BE IT FURTHER RESOLVED that the Board authorizes the allocation of \$250,000 for this Sussex County Last Mile Broadband Initiative.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the allocation of \$250,000.00 of local dollars to fund the Broadband Program as a portion of the match for the Tobacco Commission Grant.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.07 Request for Allocation to Social Services for the Angel Tree Program

County Administrator Jones stated that the Sussex Social Services Department has an Angel Tree Program this year. The Angel Tree Program is an assistance program wherein individuals, organizations, and/or groups adopts an "Angel" and provides gifts in the form of donations of new toys, clothes, gift cards, etc. for children, ages 0-12.

It has been requested by Supervisor Futrell that the Board of Supervisors allocate \$1,500.00 to the Social Services Department to provide assistance in purchasing gifts for the children in the Angel Tree Program.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisor hereby approves the allocation \$1,500.00 to the Department of Social Services Angel Tree Program to provide assistance in purchasing gifts for the children in the Angel Tree Program.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6.08 Request to Change Board of Supervisors Regular Meeting Time

County Administrator Jones stated that a Board member has received several complaints from citizens regarding the inability to attend the regular Board of Supervisors meetings since the time changed from 7:00 p.m. to 6:00 p.m.

Due to receiving the complaints, Supervisor Futrell requested that the Board consider changing the time of the regular Board of Supervisors meetings back to 7:00 p.m. instead of 6:00 p.m.

Supervisor Fly made the motion to approve the time change of the regular Board of Supervisors meeting from 6:00 p.m. back to 7:00 p.m., seconded by Supervisor Futrell.

After discussion, it was noted that the time change should be discussed/reviewed at the Board's Organizational Meeting to be held in January 2018 because it will affect the Board's Bylaws.

Supervisor Tyler offered a substitute motion.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby tables the request to change the Board of Supervisor Regular Meeting Time.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

7. Reports of Departments/Agencies

7.01 Treasurer's Report – included in Board packet

Supervisor Blowe requested that the Treasurer's Office provide

7.02 Animal Services/Public Safety Report – Eddie Vick, Public Safety Coordinator

Mr. Vick's monthly report was provided in the Board packet. However, Mr. Vick provided an update of the new Radio System. Mr. Vick stated that the weekly conference calls are continuing with the radio vendor (Harris) about the project. All of the new hardware, radios, tower, shelter, and related hardware has been installed. The system is being optimized and is going through a series of test to insure its proper function. Coverage testing has been completed and passed with a score of 99.84% countywide. All of the user radio/dispatch training has been completed. All equipment has been installed and programmed with the exception of Old Hickory Fire. This will be completed after "cut over". The "Cut Over" was October 19, 2017. Mr. Vick stated that there will be a "burn-in" period for thirty (30) days before accepting the system. If the system meets all the specifications and functions as designed, the County will accept the system. It will become the County's new operating system.

In regards to Animal Control, Chairman Seward contacted Virginia Animal Control Association and Virginia Alliance of Animal Care. They are willing to provide training

free of charge. Their best practices for shelter staff is to have two (2) or three (3) hours. Dates are to be coordinated for availability to have training.

7.03 Community Development Report – *included in Board packet*

7.04 Housing Department Report – *included in Board packet*

7.05 Environmental Inspections – *included in Board packet*

8. Citizens' Comments (8:13 p.m.)

Citizens' comments were heard from:

Jannet Green (Courthouse District) – discussed the future Sussex County Lion's Club to be formed in Sussex County. Need twenty (20) to twenty-five (25) members to be chartered—currently under Windsor's charter. Introduced members in attendance. Gave a brief overview of Lion's Club to include administrative information, membership fees, and the providing of sight and hearing screenings; eyeglasses, hearing aids and other services. Asked for support of the Lion's Club from Board, staff and all citizens in their endeavors. Applications for membership were handed out.

Anne Joyner (Wakefield District) – commented on the 2017 Virginia CDBG Grant Award: Urgent Needs Regional Project Grant. Noted that the Town of Wakefield was mentioned. She stated that she spoke with the Mayor of Town of Wakefield; he wasn't aware of any damage.

9. Unfinished Business – none

10. New Business – none

11. Board Member Comments

11.01 Blackwater District – Announced that at Delegate Roslyn Tyler's Legislative Banquet, Delegate Tyler was given "Legislature of the Year" by the Virginia Education Association.

11.02 Courthouse District – Commented on fellow Board members Angel Tree Program statement/opinion.

11.03 Henry District – Announced Town Hall Meeting to be held Tuesday, October 24 at 6 p.m. at the Jarratt Senior Citizens Center. Made job announcements available at the Head Start Program—Project Discovery Coordinator and Head Start Manager positions. Invited everyone to the Town Hall meeting

11.04 Stony Creek District – Announced the next Town Hall meeting will be held in January or February 2018 at St. John’s Baptist Church. The date will be given at later time. Stated that Rose of Sharon Church in Waverly wants to host next Town Hall meeting.

11.05 Wakefield District – Shared with the Board his visit to the Wakefield Town Hall Meeting and the update he provided regarding the Community Development Block Grant. Asked the staff to invite representative of Wakefield Town Council to the next DHCD meeting.

11.06 Waverly District – none

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of the award of public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Code Section 2.2-3711(A)29; regional jail.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.02 Reconvene to Open Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.03 Certification

ON MOTION OF SUPERVISOR BLOWE seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

12.04 Action Resulting from Closed Session

There was no action on Closed Session Item.

13. Recess/Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the October 19, 2017 meeting of the Sussex County Board of Supervisors adjourned at 11:23 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

13.02 Next Meeting

The next Board of Supervisors meeting will be held on Thursday, November 16, 2017 at 6 p.m. the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.