

Sussex County Board of Supervisors Meeting
Thursday, November 15, 2018 – 7 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Minutes of October 18, 2018 Regular and October 30, 2018 Special Meetings
- 2.02 Warrants and Vouchers – November 2018

3. Recognitions/Awards

- 3.01 Presentation: Broadband Update – Ms. Renee Chapline, Prince George Electric Cooperative
- 3.02 Virginia Association of Counties (VACo) Report

4. Public Hearing

- 4.01 Ordinance Amendment #2018-01: Article XX, Section 16-369 (Use of Regulations for Communication Towers and Antennas)
 - Public Comments
 - Board Comments
- 4.02 Conditional Use Permit #2018-01, Verizon Wireless, Applicant
 - Public Comments
 - Board Comments
- 4.03 Action on Public Hearing Items

5. Appointments - none

6. Action Items

- 6.01 Reduction of Surplus County Schools by Auction

7. Report of Departments

- 7.01 Treasurer's Report – *for information only*
- 7.02 Animal Services Report – *for information only*
- 7.03 Community Development Report – *for information only*
- 7.04 Housing Department Report – *for information only*
- 7.05 Environmental Inspections Report – *for information only*
- 7.06 Sheriff's Department Report – *for information only*
- 7.07 Finance Department Report – *for information only*

8. Citizens' Comments (8 pm)

9. Unfinished Business - none

10. New Business - none

11. Board Members Comments

11.01 Blackwater District

11.02 Courthouse District

11.03 Henry District

11.04 Stony Creek District

11.05 Wakefield District

11.06 Waverly District

12. Closed Session

12.01 Convene to Closed Session

- a. Personnel Matters, discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1

12.02 Reconvene to Open Session

12.03 Certification

12.04 Action Resulting from Closed Session (if any)

13. Recess/Adjournment

13.01 Recess/Adjournment

13.02 Regular Meeting, Thursday, December 20, 2018 @ 7 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, October 18, 2018 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. E. Fly, Sr.
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

BOARD MEMBERS ABSENT

Alfred G. Futrell

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Danielle Powell, Interim County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
Brenda Drew, Housing Coordinator
Ernest Giles, Sheriff
Virgie M. Hartless, Animal Control Officer
William Jenkins, General Registrar
Kelly W. Moore, Director of Finance
Cecil Stainback, Senior Animal Control Officer
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board

1. Commencement

1.01 Call to Order/Determine Quorum

The October 18, 2018 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Vice Chairman Blowe.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

County Administrator Jones requested to add under Item 3. Recognition/Awards, as Item 3.02 Introduction of Mr. Keith Boswell, New President and CEO of Virginia Gateway Region.

County Administrator Jones requested to add under Item 7. Departmental Reports, as Item 7.06 Atlantic Waste Disposal Update and under Item 10. New Business, as Item 10.01 Request for Compensation of Livestock.

County Administrator Jones requested to add two (2) items under Item 12. Closed Session, as Items 12.01 and 12.02, personnel matter and legal consultation, respectively.

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the October 18, 2018 inclusive of (1) adding under Item 3. Recognition/Awards, as Item 3.02 Introduction of Mr. Keith Boswell, New President and CEO of Virginia Gateway Region; (2) adding under Item 7. Departmental Reports, as Item 7.06 Atlantic Waste Disposal Update; (3) adding under Item 10. New Business, as Item 10.01 Request for Compensation of Livestock; and (4) adding under Item 12. Closed Session as Items 12.01 and 12.02, personnel matter and legal consultation, respectively.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield

Voting nay: none

Absent: Supervisor Futrell

Absent during vote: Supervisor Tyler

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of the September 20, 2018 Regular Board meetings; (b) Approval of Warrants and Vouchers; and (c) Appropriation Request for Turnover Audit.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield

Voting nay: none

Absent: Supervisor Futrell

Absent during vote: Supervisor Tyler

3. Recognition/Awards

3.01 Presentation: United American Security, LLC – Ms. Terri Hall

County Administrator Jones stated that the County contracts with United American Security, LLC to man the eight (8) County convenience sites. Ms. Terri Hall, Operations Manager, for United American Security was present to give a brief overview of their operations and answer any questions from the Board members.

Major Hall introduced herself and gave a brief overview. Major Hall stated that she was the Operations Manager for United American Security, LLC out of Richmond. She received news a few months ago that Sussex County was looking for security for the convenience centers. She has other sites in different counties that she manages. She stated that she has been doing this type of work for approximately eight (8) years. She stated that she visited the sites before they were manned and immediately started interviewing people in the county. Quite a few people were hired and sent to a security class for training. Background checks and fingerprints were done.

The convenience sites did not have sheds at the time when employees were hired. Gates and fences were put up at the sites. It took some time, but sheds were placed. Things needed for sites, such as shovels, rakes, cones, etc. were gotten.

She stated that employees were hired to do security at the site for protection of older residents. It was not their job to help people dump their trash. There were a few issues—officers may not be on site. Issues have been addressed. Officers have to call in when they arrive and when they leave. She's working with Atlantic Waste to get landlines. Sites have sheds, lights and generators. Major Hall stated that the sheds had to get electricity. They are working with Virginia Power. It takes time to get things ordered.

Major Hall stated that they have had complaints of trashing being dumped outside gates when sites are closed. They are working to get signs on site stating when sites will be closed so that residents will know times and what can and cannot be dumped.

She noted some sites have 150 cars. Some have 50 cars. May be less when raining. She also noted that the issue of several residents stating they are Board members and can dump this or that may need to be addressed. There are a few complaints about security; they will be investigated. Working hand in hand with Waste Management.

There was discussion of lighting at the Jarratt site. The Board was advised that there was temporary lighting at the site.

Vice Chairman Blowe stated that, he doesn't believe, that anyone should be accepting guidance from anyone stating that they are a Board member. It is a contract. Guidance should come from whoever the Point of Contact is on the contract. Being a Board member doesn't receive any special attention. It was probably not a Board member.

3.02 Introduction of Mr. Keith Boswell, President and CEO, Virginia Gateway Region

County Administrator Jones stated that Mr. Keith Boswell was the new President and CEO of the Virginia Gateway Region. Mr. Boswell was present at the meeting. He wanted to give him an opportunity to introduce himself to the Board of Supervisors.

Mr. Boswell thanked the Board for the opportunity to introduce himself. Mr. Boswell stated that he was the new President and CEO of Virginia Gateway Region Economic Development Organization. He stated that Virginia Gateway Region is an eight community jurisdiction economic development organization. He stated that he was six (6) months into the job.

Mr. Boswell stated that he was a Virginia native. He grew up in Chesterfield County and attended County high schools. He attended undergraduate school at Virginia Commonwealth University. He also attended the University of Richmond and University of Virginia. He has experience in retail and manufacturing. Mr. Boswell stated he worked with Virginia Economic Development Partnership for 21 years.

Mr. Boswell stated he would like to talk to the County about Virginia Gateway Region.

4. Public Hearing

There was no Public Hearing.

5. Appointments

There were no appointments.

6. Action Items

6.01 Voting Credentials for VACo Annual Business Meeting

County Administrator Jones stated that the VACo Annual Conference will be held November 11-13, 2018. The Annual Business Meeting of the Virginia Association of Counties (VACo) will be held on Tuesday, November 13, 2018 at 9:00 a.m. at the Omni Homestead in Bath County.

Each year, localities are asked to designate a representative and an alternate delegate of its Board of Supervisors to cast votes at the Annual Business Meeting.

A copy of the letter from Mr. Dean A. Lynch, the Executive Director of VACo, and the VACo 2018 Annual Meeting Voting Credentials forms were included in the Board packet.

Vice Chairman Blowe nominated Chairman Seward as the Voting Delegate. Supervisor Stringfield nominated Supervisor Fly as the Alternate Delegate.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby designates Chairman Seward as the Voting Delegate and Supervisor Fly as the Alternate Delegate to cast votes at the Virginia Association of Counties (VACo) to be held on November 13, 2018 at 9:00 a.m. at the Omni Homestead in Bath County.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield

Voting nay: none

Absent: Supervisor Futrell

Absent during vote: Supervisor Tyler

6.02 Nominations for VACo Leadership Positions for 2019

County Administrator Jones stated that Administration received a letter stating that during the 2018 VACo Annual Conference, the Nominating Committee will be recommending leadership positions for 2019. The Nominating Committee will meet at 4:00 p.m. in the Appalachian Room on Monday, November 12th during the VACo Annual Conference at the Omni Homestead.

The Nominating Committee is charged to nominate candidates for the VACo Executive Committee. The positions include President, President-Elect, First Vice President, Second Vice President, and Secretary-Treasurer to be elected.

County Administrator Jones asked the Board to advise him of any nominations so that the candidate could be forwarded to the Nominating Committee.

A copy of the list of regional directors was included in packet.

Vice Chairman Blowe inquired as to what positions were vacant. Staff was tasked with researching to see what positions in what regions are available.

Supervisor Tyler entered at 7:27 p.m.

6.03 Board Expenditure Line Item

County Administrator Jones stated that this was an item discussed at a previous Board meeting. At the July 2018 Board meeting, staff presented the Board Member Expenditure and Reimbursement Guidelines (drafted by Mr. Mark Flynn, the former County Attorney) of the usage of the funds. Each Board member has \$500.00 in their budget to spend. As mentioned at that meeting, it was realized that the guidelines had not been adopted.

After review of the guidelines, there were some concerns noted. The Board directed the Interim County Attorney Powell to further review the document and provide a recommendation and/or final document to the Board.

Interim County Attorney Powell has drafted an updated Board Member Expenditure and Reimbursement Guidelines. A copy of updated draft and a marked up copy of the Board Member Expenditure and Reimbursement Guidelines were included in the Board packet.

Vice Chairman Blowe noted that there were some additional restrictions of any Board member utilizing funds ninety (90) days prior to an election.

ON MOTION OF THE SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and adopts the Board Member Expenditure and Reimbursement Guidelines as drafted by the Interim County Attorney Powell.

Voting aye: Supervisors Blowe, Seward, Stringfield, Tyler

Voting nay: Supervisor Fly

Absent: Supervisor Futrell

6.04 Cemetery Ridge Hunt Club

County Administrator Jones stated that due to timbering activities on the property, Cemetery Ridge Hunt Club (“Cemetery Ridge”) was only able to hunt the property for two (2) weeks. Because of this situation, Cemetery Ridge is requesting to adjust payment for the agreed upon amount to one-half of the annual lease rate which would be \$3,269.41 for that hunting season.

The subsequent lease will be paid at the agreed upon annual lease rate of \$6,538.82.

ON MOTION OF THE SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adjusting the payment for the agreed upon amount to one-half the annual lease rate which is \$3,269.41 for that hunting season.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

6.05 Small Purchase Policy

County Administrator Jones stated that staff has received notice from the Interim County Attorney that the County’s Small Purchase Policy has not been updated to match the limits that have been revised by the State of Virginia.

Interim County Attorney Powell gave a brief overview of some of the specifics of the Small Purchase Policy for Professional Services and Non-Professional Services, Goods, and Non-transportation related Contracts.

A copy of the Updated Small Purchase Policy was included in the Board packet.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board hereby approves and adopts the Updated Small Purchase Policy.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

6.06 LifeStar Ambulance Services Contract Amendment

LifeStar Ambulance Service (“LifeStar”) is currently contracted by the County to provide an ambulance crew to the Stony Creek Volunteer Rescue Squad for 12 hours per day, 7:00 a.m. – 7:00 p.m., Monday through Saturday. The Stony Creek volunteers currently man the station Monday through Saturday, 12 hours, 7:00 p.m. – 7:00 a.m. and 24 hours on Sunday.

Stony Creek Volunteer Rescue Squad Station Captain Steve White has requested that the County amend its contract with LifeStar so that LifeStar can now provide a crew for Saturday night (7:00 p.m. – 7:00 a.m.) and Sunday (24 hours), for a total amended contract of an additional 36 hours per weekend.

LifeStar has indicated that they can provide the crew necessary to cover the additional 36 hours at the same current contract rate of \$48.00 per hour. They have also indicated they can begin the additional coverage in November 2018.

The additional costs to provide service for the remainder of FY19 is \$60,480.00.

Stony Creek Volunteer Rescue Squad Station Captain Steve White stated there was a change in volunteers because some were promoted on their personal jobs. Volunteering interfered with their ability to work.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors amends the contract between the County and LifeStar and add an additional 36-hour shift; and

FURTHER RESOLVED that the Board appropriates \$60,480.00 from the Unassigned Fund Balance to be placed in the Public Safety Line Item 4-100-21500-2110-252-210-524 to pay for the additional services.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

7. Report of Departments

7.01 Treasurer's Report – included in Board packet

Vice Chairman Blowe had some questions regarding the Turnover Audit report regarding the amounts and methods for collection of taxes. Vice Chairman Blowe noted that the taxes seemed to be for multiple years.

Ms. Deste Cox, Treasurer, stated that real estate taxes are collected for twenty (20) years; personal property taxes are collected for five (5) years. Ms. Cox noted that although numbers seemed to be high, real estate has a 95% collection rate. Personal property has a 90.5% collection rate. Ms. Cox explained that various tools were used collecting taxes such DMV stops, tax lien, and levy on bank accounts. Real estate properties are sold.

7.02 Animal Services/Public Safety Report – included in Board packet

7.03 Community Development Report Environmental Inspections – included in Board packet

7.04 Environmental Inspections Report – included in Board packet

7.05 Sheriff's Department Report – included in Board packet

7.06 Atlantic Waste Disposal Update – Mr. Jason Williams

Mr. Jason Williams, Senior District Manager for Atlantic Waste Disposal, stated that the Landfill continues to construct additional cells on the southwest side.

Mr. Williams stated that through September almost 990,000 tons have been accepted compared to approximately 870,000 tons accepted September 2017.

In addition, there has been six (6) Department of Environmental Quality (DEQ) solid waste inspections done so far this year. All inspections have been in compliance.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby recesses for five (5) minutes.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

The Board took a five (5) minute break at 7:57 p.m.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors reconvenes.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

The Board reconvened at 8:04 p.m.

8. Citizens' Comments (8:05 p.m.)

There were comments heard from:

Kevin Bracy (Courthouse District) – Problem with dogs; livestock being killed; get dog situation under control; document; Jarratt Elementary School.

Ann Joyner (Wakefield District) – Clarification of policy with sales/RFP; Animal Control Services/animal shelter; donations/gifts; Pocahontas projects.

9. Unfinished Business

There was no Unfinished Business.

10. New Business

Chairman Seward added as Item 10.02 Finance Committee Report. Chairman Seward noted that Supervisors Stringfield and Tyler were not present; however, a Finance Committee Meeting was held on Tuesday, October 2, 2018. Chairman Seward stated that County Administrator Jones, Constitutional Officers, and Finance Department were present. Chairman Seward stated that Supervisor Fly, as Chairman of the Finance Committee, prepared a report.

10.01 Request for Compensation of Livestock Injured by Dogs

County Administrator Jones stated that Mr. John Zimmerman reported that on September 28, 2018 there was an attack on his sheep. Mr. Zimmerman contacted Animal Control Officer (ACO) Stainback regarding the attack. The Sheriff's Office was also contacted. Officer Stainback responded. The Sheriff's Office contacted the Department of Game and Inland Fisheries. The Department of Game and Inland Fisheries went to Mr. Zimmerman's site, as well.

County Administrator Jones stated that Mr. Zimmerman did not see the actual attack. Mr. Zimmerman came back and found the sheep dead or injured.

County Administrator Jones stated that Mr. Acker, Department of Game and Inland Fisheries, said that after visiting Mr. Zimmerman's farm and looking at the animals that had been attacked, it his opinion that it was a dog attack or pack of dogs or multiple dog attacks. He believed that it was a wild animal attacked just in the way the attack was done.

County Administrator Jones stated that because Mr. Zimmerman did not see the attack, no dog could be identified. ACO Stainback met Mr. Zimmerman after the animals had been attacked. After investigating the scene, ACO Stainback did a patrol of the area. He visited properties in the general area to see if he could spot or see any dogs roaming and to go house to house to talk to neighbors in the area. ACO Stainback did this over a number of days. No one saw anything in regards to the attack. No one heard anything in regards to the attack. No one who was outside of the attack could identify any dogs roaming at large.

County Administrator Jones stated that Mr. Zimmerman contacted ACO Stainback and Supervisor Fly in regards to this situation. County Administrator Jones, ACO Stainback, Supervisor Fly and Mr. Zimmerman met to discuss the incident. Mr. Zimmerman provided pictures of the attack that happened. Mr. Zimmerman also talked about, in general, issues he has had in regards to dogs.

County Administrator Jones stated that during all of this, County Administration reached out to Interim County Attorney Powell and explained the situation so that she could research it. County Administrator Jones stated that information received from the Interim County Attorney was, if the dogs had been identified, then Mr. Zimmerman would have to follow the State Code procedures for this instance. However, in this case, no dogs were seen or there were no identified owners of said dogs. County Administrator Jones stated that the next part of the State Code basically says in the situation that there is a dog attack of livestock and the dogs are not identified, then the owner of the dead or injured livestock could come to County. The County shall reimburse the owner of the injured or dead livestock at the fair market value of the livestock upon his request to the County.

County Administrator Jones stated that Mr. Zimmerman has presented a summary in regards to the attack of the sheep. Mr. Zimmerman reported that thirty-three (33) sheep were dead. Four (4) sheep were terminal and five (5) sheep were wounded, for a total of forty-two (42) animals. Mr. Zimmerman estimated the fair market value for the animals at \$120.00 each. County Administrator Jones stated that he reviewed a market report and verified that the fair market value was an accurate number. He stated that Mr. Zimmerman had presented information. The

State Code also had some other regulations that Animal Control had to be notified within 72 hours, which Mr. Zimmerman did. He stated that Mr. Zimmerman met the stipulations required.

County Administrator Jones that Mr. Zimmerman has requested compensation from the County. Mr. Jones stated that the County ordinance mirrors the State Code basically saying the same thing regarding information provided regarding the State Code. The County Ordinance specifically notes the funding for such claim. Conversations had been had with the County Treasurer in this regards. The collection of taxes are in the General Fund. There is no separate fund set aside. It was noted that fees collected for licenses, etc. may be approximately \$7,000 for a “good” year. County Administrator Jones noted that if said line item did not have the funds, the Ordinance allowed for the County to supplement for the claim. Mr. Zimmerman’s request is for \$5,040.00 for forty-two (42) animals. County Administrator Jones recommended that if the Board recommended approval for compensation, that the funding come from the Contingency Fund line item.

Chairman Seward requested that pending an investigation and the owner is identified, that the County pursue the subrogation process. Vice Chairman Blowe recommended that staff request official report/documentation from the Department of Game and Inland Fisheries that the incident was not a coyote kill.

Mr. Zimmerman gave a brief description of the sheep conditions and events of the day.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves compensation to Mr. Zimmerman in the amount of \$5,040.00 from the Contingency Fund for damages incurred from injury of livestock; and,

FURTHER RESOLVED that staff would obtain a report from the Department of Game and Inland Fisheries that the incident was not a coyote kill.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

There was discussion of giving the County Administrator flexibility to hire temporary staff without waiting, trained staff/legal authority, job description of personnel to be hired, defining temporary services and funding.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to hire temporary additional personnel to combat the dog attacks on livestock in the County, if needed.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield

Voting nay: none

Abstained: Supervisor Tyler

Absent: Supervisor Futrell

10.02 Finance Committee Report

Chairman Seward stated that the report from the Finance Committee meeting held October 2, 2018 would be presented by Supervisor Fly, the Chairman of the Committee.

A copy of Supervisor Fly's report was handed out to Board members and the County Administrator.

Supervisor Fly stated that the purpose of the meeting was not to find a solution, but a fact finding mission. In the absence of Finance Committee members, Supervisors Stringfield and Tyler, Chairman Seward was used as an ex officio member to have a quorum. Supervisor Fly stated that his report didn't have any solutions to any problems.

Supervisor Fly reported that there was discussion of Administration being short staffed and was in the process of hiring staff; lack of communication between finance and constitutional officers; why delays in things being paid; county credit card inadequate for needs; communication problem with BSV bank and Finance Department. There was discussion regarding Finance Department not made County aware of fraud alert and that credit card is lock, as well as what the fraud was. There was discussion of lack of knowledge of some of the departments understanding of vendors; lack of knowledge of vendors the county have; review of credit card limits; Finance Department landline issues in billing with Verizon; and conditions with landline; and cooperative attitude.

Supervisor Fly recommended that the County Administrator take the report and work on it "as he sees fit" and report back to the Board in November.

Supervisor Tyler stated for clarification that he was not in attendance at the Finance Committee because he was told that the Finance Committee would not be held on that date from Administration, subsequently he was at the Food Bank. He stated that the Vice Chairman asked if there was a meeting; he told him that there would not be a meeting. There was a break in communication. Supervisor Tyler requested that in the future if there is a meeting, that confirmation of meeting be made.

Chairman Seward inquired whether a motion needed to be made for Supervisor Fly's request. Interim County Attorney advised that if the rest of the Board is "okay with it", no motion needed to be made.

Vice Chairman Blowe requested to allow the County Administrator to report back to the Board in December to allow for a more comprehensive review.

11. Board Members' Comments

11.01 Blackwater District – Thank Animal Control staff; attended an adoption event at the Fall Festival at Waverly Nursing Home; no adoption was made; money was raised (appx. \$105) for gifts and contribution fund.

11.02 Courthouse District – none

11.03 Henry District – At the last Board meeting, the Board authorized county administrator to send letter to the Town of Jarratt; attended the Town Council meeting; no decision was made; will consider making a decision at the next meeting.

11.04 Stony Creek District – Thanked everyone who attended town hall meeting; thanked Animal Control for being in attendance and County Administrator Jones for being in attendance and providing update; citizens concerned with dilapidated houses; asks staff to continue to work on this matter.

11.05 Wakefield District – Citizens concerned with not having a shelter for Wakefield District.

11.06 Waverly District – Absent

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for (1) discussion of personnel matters, discussion or consideration of prospective candidates for employment; assignment, appointment of specific public officer, promotion, performance, resignation, of the public body pursuant to Code Section 2.2-3711(A)1, regarding County Attorney; and (2) consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Code Section 2.2-3711(A)8, Waverly Meadows Subdivision.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

12.02/3 Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session; and

WHEREAS, the Board of Supervisors of Sussex County, Virginia convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were

identified in the motion convening the Closed Meeting were heard, discussed or considered by the Sussex County Board of Supervisors.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

12.04 Action Resulting from Closed Session Items

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby schedules a Special Meetings on Tuesday, October 30, 2018 and Thursday, November 8, 2018 at 1:00 p.m. to interview candidates for the possible County Attorney position.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourns the October 18, 2018 regular meeting at 9:55 p.m.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

13.02 Next Meeting

The next Board of Supervisors meeting will be a Special Meeting to be held on Tuesday, October 30, 2018 and November 8, 2018 at 1:00 p.m. Location to be determined.

The next regular Board of Supervisors meeting will be held on Thursday, November 15, 2018 at 7 p.m. in the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

**At a Special Meeting of the
Sussex County Board of Supervisors
Held in Newsome Human Services Building
Sussex Social Services Conference Room
Tuesday, October 30, 2018 at 1 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. E. Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board

Item 1. Call to Order/Determine Quorum

The October 30, 2018 Special Meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

Chairman Seward noted that the Special Meeting was scheduled for interviews for the County Attorney position. Therefore, the Board would enter directly into Closed Session.

Item 2. Convene to Closed Session

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion, consideration, or interviews of prospective candidates for employment of specific public officers, appointees, or employees of any public body, pursuant to Code Section 2.2-3711(A)1, as it relates to County Attorney position.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Futrell

Item 3. Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that Sussex County Board of Supervisors hereby returns to Open Session; and

WHEREAS, the Board of Supervisors of Sussex County, Virginia convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Sussex County Board of Supervisors.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Item 4. Action on Closed Session Item

There was no action on the Closed Session item.

County Administrator Jones handout copies of draft report from Moseley Architects of the Office Space Needs Study. County Administrator Jones reminded the Board that Mr. Jay Bell of Moseley Architects wanted to meet with the Board members in groups of two (2). County Administrator Jones suggested that since the Board is scheduled a Special Meeting for Thursday, November 8, 2018, that the Board members meet in groups of two (2) or meet as a whole with Moseley Architects at that meeting. (He noted that Mr. Bell stated they would be available on the November 7th, and November 8th.)

It was a general consensus to advertise the Notice and Agenda to add the Office Space Needs Study with Mr. Jay Bell of Moseley Architects to the November 8, 2018 Special Meeting of the Board of Supervisors agenda.

It was a general consensus to add the Reeds Road Site Easement Agreement to the November 8th agenda, as well.

There was discussion of lighting for the Jarratt Convenience site.

Item 4. Adjournment

ON MOTION OF SUPERVISOR BLOWE seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the October 30, 2018 Special Meeting of the Sussex County Board of Supervisors is hereby adjourned at 4:51 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

November 15, 2018

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL	\$867,926.67
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TOTAL ALL VOID CHECKS FOR APPROVAL	\$0.00
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ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF OCTOBER 2018	210791		RUN DATE 10/5/18
	210792-210843	\$ 80,963.86	RUN DATE 10/9/18
	210856-210927	\$ 178,591.45	RUN DATE 10/19/18
	210939-210986	\$ 490,213.62	RUN DATE 10/25/18

Total Regular Warrants	\$749,768.93
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PAY. DEDUCTION WARRANTS:	210844-210855	\$ 59,135.56	RUN DATE 10/16/18
	210928-210938	\$ 59,022.18	RUN DATE 10/31/18

Total Deduction Warrants:	\$118,157.74
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TOTAL VOUCHERS & WARRANTS FOR APPROVAL	\$867,926.67
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VOID CHECKS	See attached	\$ -
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ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	ACH DATE	ACH PMT TOTAL	NET AMOUNT	CHECK NO.	ACH ACB PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	000010	BANK OF SOUTHSIDE VA	0008 FEES	10/05/2018		4100-051100-1292-512-510		.00 CPA PMT TOTAL	192.00	210791		Bank / Credit Card Fees	01534 SUSSEX SHERIFF DEFT
			CHECK TOTAL	192.00				.00 CPA PMT TOTAL	.00		TOTAL	192.00	
			CHECK TOTAL	192.00				.00 CPA PMT TOTAL	.00		TOTAL	192.00	
			CHECK TOTAL	192.00				.00 CPA PMT TOTAL	.00		TOTAL	192.00	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 192.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADMINISTERED.

DATE 10-5-18
 DATE 10-9-18
 DATE 10-9-18

Kelly M. Moore
 DIRECTOR OF FINANCE
[Signature]
 WANDY V. JONES, III ADMIN
[Signature]
 DESTE J. COX, TREASURER

CA

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	BATCH INV DESCRIPTION
00000 000923	ALL SEASONS TERMITES & .00	51841	9/25/2018	ACH PMT TOTAL	4100-051500-1272-551-510 .00 CPA PMT TOTAL	65.00	210792	.00	65.00	Building Maintenance & Repair01533 ACCT# 188
00000 001445	ANIMAL HOSPITAL OF .00	208226	8/24/2018	ACH PMT TOTAL	4100-051100-1227-512-510 .00 CPA PMT TOTAL	144.15	210793	.00	144.15	Medical Services inc/k9 01533 ACCT# 9027
00000 001676	BERKLEY GROUP .00	11	10/01/2018	ACH PMT TOTAL	4100-021400-1225-241-210 .00 CPA PMT TOTAL	2,449.75	210794	.00	2,449.75	Management Consulting Service01533 SUSSEX COUNTY
00000 000874	BLUE, ALESIA MOORE .00	AB 092618 01	9/26/2018	ACH PMT TOTAL	4100-051500-1264-551-510 .00 CPA PMT TOTAL	97.90	210795	.00	97.90	Gasoline/Mileage-Non Training01533 REIMBURSEMENT
00000 000874	.00	AB 092618 02	9/26/2018	ACH PMT TOTAL	4100-051500-1205-551-510 .00 CPA PMT TOTAL	26.87	210795	.00	26.87	Meals 01533 REIMBURSEMENT
00000 001251	CABIN POINT VETERINARY .00	55212	6/08/2018	ACH PMT TOTAL	4100-021100-1229-211-210 .00 CPA PMT TOTAL	528.00	210796	.00	528.00	Other Professional Services 01533 ACCT# 1707
00000 001251	.00	56524	9/13/2018	ACH PMT TOTAL	4100-021600-1227-261-210 .00 CPA PMT TOTAL	80.00	210796	.00	80.00	Medical Services 01533 ACCT# 1707
00000 001251	.00	56555	9/18/2018	ACH PMT TOTAL	4100-021600-1227-261-210 .00 CPA PMT TOTAL	14.00	210796	.00	14.00	Medical Services 01533 ACCT# 1707
00000 001251	.00	56608	9/20/2018	ACH PMT TOTAL	4100-021600-1227-261-210 .00 CPA PMT TOTAL	42.00	210796	.00	42.00	Medical Services 01533 ACCT# 1707
00000 999999	CACH .00	FY19 DUES	7/16/2018	ACH PMT TOTAL	4100-021300-1201-231-210 .00 CPA PMT TOTAL	25.00	210797	.00	25.00	Organization Membership 01533 SUSSEX CO HOUSING
00000 001485	CENTRAL AGRIBUSINESS .00	JR19042	9/20/2018	ACH PMT TOTAL	4100-051500-1246-551-510 .00 CPA PMT TOTAL	88.20	210798	.00	88.20	Food Supplies 01533 SUSSEX SHERIFF
00000 001630	CHEMNEY BROTHERS .00	10-916501846	9/27/2018	ACH PMT TOTAL	4100-051500-1246-551-510 .00 CPA PMT TOTAL	3,266.30	210799	.00	3,266.30	Food Supplies 01533 ACCT# 60030700
00000 001706	CLANTON, TAMIKA D. .00	TC 092418 01	9/24/2018	ACH PMT TOTAL	4100-051500-1205-551-510 .00 CPA PMT TOTAL	15.98	210800	.00	15.98	Meals 01533 REIMBURSEMENT
00000 001706	.00	TC 092418 02	9/24/2018	ACH PMT TOTAL	4100-051500-1264-551-510 .00 CPA PMT TOTAL	58.74	210800	.00	58.74	Gasoline/Mileage-Non Training01533 REIMBURSEMENT
00000 001449	CONVERGENT TECHNOLOGIES .00	21549	10/01/2018	ACH PMT TOTAL	4100-051100-1224-516-510 .00 CPA PMT TOTAL	359.00	210801	.00	359.00	Information System Services 01533 SUSSEX SHERIFF
00000 001722	COPELAND LTD-PREPWORK .00	123	9/06/2018	ACH PMT TOTAL	4100-021400-1225-242-210 .00 CPA PMT TOTAL	450.00	210802	.00	450.00	Management Consulting Service01533 SUSSEX COUNTY
00000 001722	.00	124	9/13/2018	ACH PMT TOTAL	4100-021400-1225-242-210 .00 CPA PMT TOTAL	520.94	210802	.00	520.94	Management Consulting Service01533 SUSSEX COUNTY
00000 000020	COMLING BROTHERS .00	102526	9/12/2018	ACH PMT TOTAL	4100-021200-1272-221-210 .00 CPA PMT TOTAL	2.98	210803	.00	2.98	Building Maintenance & Repair01533 ACCT# SC0006
00000 000020	.00	104889	9/12/2018	ACH PMT TOTAL	4100-021600-1299-261-210 .00 CPA PMT TOTAL	42.94	210803	.00	42.94	Miscellaneous Others 01533 ACCT# SC0006
00000 000845	CROWN CASTLE GT COMPANY .00	25804497	10/01/2018	ACH PMT TOTAL	4100-021500-1252-253-210 .00 CPA PMT TOTAL	1,224.64	210804	.00	1,224.64	Equipment Lease/Rental 01533 ACCT# 106663
00000 000871	CRYSTAL SPRINGS .00	10726073 090818	9/08/2018	ACH PMT TOTAL	4100-021200-1277-221-210 .00 CPA PMT TOTAL	12.14	210805	.00	12.14	Water Services 01533 # 508239010726073
00000 000871	.00	7302164 092018	9/20/2018	ACH PMT TOTAL	4100-061100-1277-611-610 .00 CPA PMT TOTAL	53.51	210805	.00	53.51	Water Services 01533 # 37281837302164
00000 000983	DELL MARKETING L.P. .00	10258042271	8/02/2018	ACH PMT TOTAL	4100-041100-1251-411-410 .00 CPA PMT TOTAL	1,144.35	210806	.00	1,144.35	Computer & Printer Purchase 01533 ACCT# 1453579
00000 000983	.00		8/02/2018	ACH PMT TOTAL				.00		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT#	BATCH INV DESCRIPTION
00000	000902	DOC FARMER'S MARKET	HKT62850	9/24/2018		4100-051500-1246-551-510	216.65	210807			01533 SUSSEX COUNTY JAIL
		DISC. TOTAL					.00				Food Supplies 216.65
00000	000084	DOMINION VIRGINIA POWER	0482572328	9/26/2018		4100-021600-1276-263-210	2,955.91	210808			01533 ACCT# 0482572328
00000	000084		0561293952	9/27/2018		4100-021200-1276-221-210	13.28	210808			01533 ACCT# 0561293952
00000	000084		2921584914	9/27/2018		4100-051500-1276-551-510	7.00	210808			01533 ACCT# 2921584914
00000	000084		5080737736	9/26/2018		4100-021200-1276-221-210	63.80	210808			01533 ACCT# 5080737736
00000	000084		5690307508	9/27/2018		4100-021500-1279-251-210	143.91	210808			01533 ACCT# 5690307508
00000	000084		6300335004	9/27/2018		4100-021600-1276-266-210	95.61	210808			01533 ACCT# 6300335004
00000	000084		7378703693	9/27/2018		4100-021600-1276-266-210	52.85	210808			01533 ACCT# 7378703693
00000	000084		9073933633	9/27/2018		4100-051500-1276-551-510	99.55	210808			01533 ACCT# 9073933633
00000	000084		9447701492	9/24/2018		4100-021200-1276-221-210	7.24	210808			01533 ACCT# 9447701492
00000	000084		9660330003	9/27/2018		4100-021200-1276-221-210	271.36	210808			01533 ACCT# 9660330003
		DISC. TOTAL					3,710.51				3,710.51
00000	999999	EDMONDS, CONCESS	CE 0918	10/01/2018		4100-051500-1215-551-510	14.40	210809			01533 INMATE PAY
		DISC. TOTAL					.00				14.40
00000	001605	GLOBAL SIGNAL ACQUISITIONS	25768162	10/01/2018		4100-021500-1252-253-210	424.36	210810			01533 ACCT# 393860
		DISC. TOTAL					.00				424.36
00000	001550	KINEX NETWORKING SOLUTION	180919-0001	9/19/2018		4100-021100-1234-211-210	97.24	210811			01533 SUSSEX COUNTY
00000	001550		180919-0001	9/19/2018		4100-021400-1234-241-210	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0001	9/19/2018		4100-021400-1234-242-210	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0001	9/19/2018		4100-041100-1234-411-410	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0001	9/19/2018		4100-031100-1234-311-310	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0001	9/19/2018		4100-021100-1234-231-210	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0001	9/19/2018		4100-021500-1234-253-210	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0001	9/19/2018		4100-051100-1234-516-510	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0001	9/19/2018		4100-063100-1234-631-630	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-021100-1234-211-210	97.24	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-021400-1234-241-210	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-021400-1234-242-210	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-041100-1234-411-410	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-031100-1234-311-310	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-021100-1234-231-210	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-021500-1234-253-210	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-051100-1234-516-510	97.22	210811			01533 SUSSEX COUNTY
00000	001550		180919-0002	8/19/2018		4100-063100-1234-631-630	97.22	210811			01533 SUSSEX COUNTY
		DISC. TOTAL					1,750.00				1,750.00
00000	001433	LOWE'S	913579	9/13/2018		4100-021200-1272-221-210	155.80	210812			01533 ACCT# 99000502080
00000	001433		919741	8/24/2018		4100-021600-1253-262-210-601	414.16	210812			01533 ACCT# 99000502080
		DISC. TOTAL					569.96				569.96
00000	001470	HCI COMM SERVICE	4342462428	9/17/2018		4100-061100-1234-613-610	32.48	210813			01533 ACCT# 20G40965
00000	001470		4342462453	9/17/2018		4100-061100-1234-613-610	32.48	210813			01533 ACCT# 20G40966
		DISC. TOTAL					64.96				64.96
00000	999999	HEADE, DELEVENTE	EM 0918	10/01/2018		4100-051500-1215-551-510	14.40	210814			01533 INMATE PAY
		DISC. TOTAL					.00				14.40

P.O. NO.	VENDOR NAME	INVOICE NO.	A/P DATE	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 001735	MOBLEY, AMANDA C	AM 082918	8/29/2018	8/29/2018	4100-051500-1244-551-510	75.00	210815		Uniform Services	01533 UNIFORM-BOOTS
00000 001735	AM 092418 01	AM 092418	9/24/2018	9/24/2018	4100-051500-1205-551-510	6.27	210815		Heals	01533 REIMBURSEMENT
00000 001735	AM 092418 02	AM 092418	9/24/2018	9/24/2018	4100-051500-1264-551-510	58.74	210815		Gasoline/Mileage-Non Training	01533 REIMBURSEMENT
00000 001735	AM 100218	AM 100218	10/02/2018	10/02/2018	4100-051500-1205-551-510	31.70	210815		Heals	01533 REIMBURSEMENT
					171.71				TOTAL	
00000 000051	MSAG LLC	ZVA004	8/29/2018	8/29/2018	4100-021400-1225-241-210	230.00	210816		Management Consulting Service	01533 SUSSEX COUNTY
					230.00				TOTAL	
00000 001737	OFFICIAL PAYMENTS CORP	60496	8/31/2018	8/31/2018	4100-041100-1224-411-410	500.00	210817		Information Sys Serv VEC	01533 ACCT# DETXSUSCTY01
					500.00				TOTAL	
00000 000056	OWEN FORD, INC	262	9/28/2018	9/28/2018	4100-021600-1265-262-210	545.27	210818		Vehicle Maintenance & Repair	01533 SUSSEX ENVR INSP
					545.27				TOTAL	
00000 001246	PHILLIPS TELECOMMUNICATION	22116	4/10/2018	4/10/2018	4100-021100-1234-211-210	250.00	210819		Telecommunications	01533 SUSSEX COUNTY
					250.00				TOTAL	
00000 000061	PRINCE GEORGE ELECTRIC	1413003200 0918	9/27/2018	9/27/2018	4100-021600-1276-263-210	54.68	210820		Electric	01533 ACCT# 1413003200
00000 000061	1423010000 0918	1423010000 0918	9/27/2018	9/27/2018	4100-021600-1276-263-210	78.61	210820		Electric	01533 ACCT# 1423010000
00000 000061	1667000200 0918	1667000200 0918	9/27/2018	9/27/2018	4100-021200-1276-221-210	109.46	210820		Electric	01533 ACCT# 1667000200
					242.75				TOTAL	
00000 001660	PROJECT LIFESAVER INC	18-15041-57	10/01/2018	10/01/2018	4100-051100-1245-512-510	55.83	210821		Law Enforcement Supplies	01533 SUSSEX SHERIFF DRPT
					55.83				TOTAL	
00000 001226	R. M. WILKINSON OIL CO, INC	453609	9/14/2018	9/14/2018	4100-021200-1278-221-210	477.91	210822		Oil	01533 ACCT# 5231
					477.91				TOTAL	
00000 001023	RICOH USA, INC.	5054551635	9/19/2018	9/19/2018	4100-051500-1252-551-510	54.60	210823		Equipment Lease/Rental	01533 ACCT# 4719771
00000 001023		5054551635	9/19/2018	9/19/2018	4100-051100-1252-512-510	65.72	210823		Equipment Lease/Rental	01533 ACCT# 4719771
					120.32				TOTAL	
00000 000832	EM'S CLUB DIRECT	2865	8/24/2018	8/24/2018	4100-051500-1277-551-510	47.84	210824		Water Services	01533 # 0402188473177
00000 000832		3111	9/07/2018	9/07/2018	4100-051500-1272-551-510	89.98	210824		Building Maintenance & Repair	01533 # 0402188473177
00000 000832		3112	9/07/2018	9/07/2018	4100-051500-1243-551-510	63.28	210824		Linen Supplies	01533 # 0402188473177
00000 000832		5556	9/18/2018	9/18/2018	4100-051500-1247-551-510	47.28	210824		Water Services	01533 # 0402188473177
00000 000832		5557	9/18/2018	9/18/2018	4100-051500-1247-551-510	202.72	210824		Janitorial Supplies	01533 # 0402188473177
00000 000832		7220	8/28/2018	8/28/2018	4100-051500-1247-551-510	106.70	210824		Janitorial Supplies	01533 # 0402188473177
00000 000832		9334	9/08/2018	9/08/2018	4100-051500-1247-551-510	42.68	210824		Janitorial Supplies	01533 # 0402188473177
00000 000832		9335	9/08/2018	9/08/2018	4100-051500-1277-551-510	61.42	210824		Water Services	01533 # 0402188473177
00000 000832		9351	9/08/2018	9/08/2018	4100-051500-1205-551-510	8.96	210824		Heals	01533 # 0402188473177
					670.86				TOTAL	
00000 001543	STITH, MILLARD	MS OCTOBER18-01	10/05/2018	10/05/2018	4100-021100-1225-211-210	3,433.51	210825		Management Consulting Service	01533 OCTOBER 1ST HALF
					3,433.51				TOTAL	
00000 000139	STORY CREEK HEALTH CENTER	151509	9/26/2018	9/26/2018	4100-051500-1293-551-510	89.00	210826		Inmate Medical Expenses	01533 COLEMAN, LAMAR
					89.00				TOTAL	
00000 001294	SUSSEX COUNTY JAIL	SCJ 092618	9/26/2018	9/26/2018	4100-021600-1299-262-210-551	5,906.00	210827		Miscellaneous - Liter Cont	Gr01533 SUSSEX COUNTY
					5,906.00				TOTAL	

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT#	BATCH INV DESCRIPTION
00000	000963 TIMMONS GROUP	211362	9/10/2018		4306-091400-0201-	7,575.00	210828	TOTAL	01533	PROJ# 41729
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				7,575.00 Site Development
00000	000317 TOWN OF WAKEFIELD	1943 101518	10/15/2018		4100-021200-1276-221-210	43.10	210829	TOTAL	01533	ACCT# 1943
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				43.10 Electric
00000	000296 TREASURER OF VIRGINIA	93018	9/19/2018		4100-095000-9330-	23,359.47	210830	TOTAL	01533	LOAN# 11-CED-20
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				23,359.47 DHCD Loan-WoodFuel Dev Reimb
00000	000080 TRI CITY OFFICE PRODUCTS	0129756-001	10/01/2018		4100-041100-1241-411-410	21.23	210831	TOTAL	01533	ACCT# STO-0
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				21.23 Office Supplies
00000	001723 UNITED AMERICAN SECURITY	1115811	9/10/2018		4100-021600-1229-262-210-601	1,071.00	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				1,071.00 Professional Svcs-Convenience
00000	001723 UNITED AMERICAN SECURITY	1115859	9/17/2018		4100-021600-1229-262-210-601	841.50	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				841.50 Professional Svcs-Convenience
00000	001723 UNITED AMERICAN SECURITY	1115860	9/17/2018		4100-021600-1229-262-210-601	841.50	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				841.50 Professional Svcs-Convenience
00000	001723 UNITED AMERICAN SECURITY	1115861	9/17/2018		4100-021600-1229-262-210-601	867.00	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				867.00 Professional Svcs-Convenience
00000	001723 UNITED AMERICAN SECURITY	1115862	9/17/2018		4100-021600-1229-262-210-601	841.50	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				841.50 Professional Svcs-Convenience
00000	001723 UNITED AMERICAN SECURITY	1115863	9/17/2018		4100-021600-1229-262-210-601	841.50	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				841.50 Professional Svcs-Convenience
00000	001723 UNITED AMERICAN SECURITY	1115864	9/17/2018		4100-021600-1229-262-210-601	841.50	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				841.50 Professional Svcs-Convenience
00000	001723 UNITED AMERICAN SECURITY	1115865	9/17/2018		4100-021600-1229-262-210-601	841.50	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				841.50 Professional Svcs-Convenience
00000	001723 UNITED AMERICAN SECURITY	1115866	9/17/2018		4100-021600-1229-262-210-601	841.50	210832	TOTAL	01533	ACCT# SUS001
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				841.50 Professional Svcs-Convenience
00000	000301 VA EMPLOYMENT COMMISSION	QTR END 063018	7/20/2018		4100-099900-1128-	1,134.00	210833	TOTAL	01533	Self Ins Unem01533 ACCT# 1890204
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				1,134.00 Worker's Comp
00000	000769 VERIZON	4342462167 0918	9/22/2018		4100-021600-1234-261-210	127.34	210834	TOTAL	01533	000837856428
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				127.34 Telecommunications
00000	000769 VERIZON	4342462294 0918	9/22/2018		4100-061100-1234-612-610	251.31	210834	TOTAL	01533	0006641806907
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				251.31 Telecommunications
00000	000769 VERIZON	4342462912 0918	9/22/2018		4100-061100-1234-612-610	44.10	210834	TOTAL	01533	00077016136
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				44.10 Telecommunications
00000	000769 VERIZON	4342466604 0918	9/22/2018		4100-061100-1234-612-610	63.67	210834	TOTAL	01533	000608006077
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				63.67 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-063100-1234-632-630	29.05	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				29.05 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-061100-1234-612-610	29.05	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				29.05 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-061100-1234-611-610	70.96	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				70.96 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-021400-1234-242-210	70.96	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				70.96 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-021100-1234-211-210	89.05	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				89.05 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-021400-1234-241-210	70.96	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				70.96 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-021100-1234-211-210	70.96	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				70.96 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-023100-1234-631-630	70.96	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				70.96 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-023100-1234-291-210	70.96	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				70.96 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-031100-1234-311-310	22.41	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				22.41 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4105-071100-1234-711-710	29.21	210834	TOTAL	01533	000130840277
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				29.21 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-021500-1234-253-210	62.84	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				62.84 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-051100-1234-516-510	78.74	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				78.74 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-051100-1234-516-510	65.74	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				65.74 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-051100-1234-516-510	65.74	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				65.74 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-021100-1234-211-210	62.84	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				62.84 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-051100-1234-516-510	62.84	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				62.84 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-041100-1234-411-410	62.84	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				62.84 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-061100-1234-611-610	76.56	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				76.56 Telecommunications
00000	000769 VERIZON	4342468326 0918	9/22/2018		4100-061100-1234-611-610	13.09	210834	TOTAL	01533	000130811997
	DISC. TOTAL				.00 CPA PMT TOTAL	.00				13.09 Telecommunications

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000 000769		4342468327 0918	9/22/2018		4100-061100-1234-612-610	13.49	210834		Telecommunications	01533 # 000130811997
00000 000769		4342468327 0918	9/22/2018		4100-061100-1234-612-610	72.06	210834		Telecommunications	01533 # 000130811997
00000 000769		4342468327 0918	9/22/2018		4100-061100-1234-611-610	76.83	210834		Telecommunications	01533 # 000130811997
00000 000769		4342468327 0918	9/22/2018		4100-061100-1234-611-610	13.09	210834		Telecommunications	01533 # 000130811997
00000 000769		4342468327 0918	9/22/2018		4100-021100-1234-211-210	62.84	210834		Telecommunications	01533 # 000130811997
00000 000769		4342468327 0918	9/22/2018		4100-021100-1234-211-210	62.84	210834		Telecommunications	01533 # 000130811997
00000 000769		4342468327 0918	9/22/2018		4100-061100-1234-612-610	72.06	210834		Telecommunications	01533 # 000130811997
00000 000769		4342468327 0918	9/22/2018		4100-061100-1234-612-610	13.57	210834		Telecommunications	01533 # 000130811997
00000 000769		8048341302 0918	9/25/2018		4100-021300-1234-823-210	501.31	210834		Telecommunications	01533 # 000177088064
00000 000769		8048341309 0918	9/25/2018		4100-081300-2110-822-810	120.02	210834		VA Cooperative Extension	01533 # 000635321520
					2,741.26				2,741.26	
00000 999999	VIRGINIA FLOODPLAIN	VENABLE 092418	9/24/2018		4100-021600-1203-262-210	85.00	210835		Workshops and Conferences	01533 VENABLE, MATTHEW
						.00			85.00	
00000 000873	WASTE MANAGEMENT OF	3309696-2424-7	9/25/2018		4100-021600-1225-266-210	4,144.05	210836		Management Cons. /ERE Consul.	01533 ACCT# 103305252006
						.00			4,144.05	
00000 999999	WHITE, AUGUSTUS	AM 0918	10/01/2018		4100-051500-1215-551-510	14.40	210837		Inmate Pay	01533 INMATE PAY
						.00			14.40	
00000 001572	WIMMER, WILLIE	937	7/22/2018		4100-021500-1265-251-210	1,114.46	210838		Vehicle Maintenance & Repairs	01533 SUSSEX PUBLIC SAFETY
						709.51	210838		Vehicle Maintenance & Repairs	01533 SUSSEX PUBLIC SAFETY
						.00			1,823.97	
00000 001408	WITHER PUBLIC SAFETY GRP.	1886054	9/05/2018		4100-051100-1244-512-510	139.00	210839		Uniform Services	01533 ACCT# SUSCOU
						36.00	210839		Uniform Services	01533 ACCT# SUSCOU
						.00			175.00	
00000 000879	HORACK PUBLISHING CO.	166539	6/20/2018		4100-011100-1235-111-110	99.50	210840		Advertising	01533 ACCT# W0111
						47.00	210840		Public., Subsc./ Books, Ref.	M01533 ACCT# 2680
						34.00	210840		Pub., Subsc., Books, Ref.	Mat01533 ACCT# 701
						.00			180.50	
00000 001738	WYATT SIGN COMPANY	24880	9/06/2018		4100-021400-1233-241-210	490.32	210841		Printing	01533 SUSSEX COUNTY
						.00			490.32	
00000 001644	XEROX FINANCIAL SERVICES	1306331	9/14/2018		4100-021300-1252-231-210	154.17	210842		Equipment Lease/Rental	01533 ACCT# 020007478001
						147.54	210842		Equipment Lease/Rental	01533 ACCT# 0200073202001
						147.55	210842		Equipment Lease/Rental	01533 ACCT# 0200073202001
						295.09	210842		Equipment Lease/Rental	01533 ACCT# 0200073202001
						.00			744.35	
00000 000832	SAM'S CLUB DIRECT	CF18082	8/21/2018		4100-021600-1201-211-210	50.00	210843		Organization Membership	01533 ACCT# 0402194646154
						181.28	210843		Janitorial Supplies	01533 # 0402194646154
						18.48	210843		Office Supplies	01533 # 0402194646154
						139.78	210843		Agricultural Supplies	01533 # 0402194646154
						15.88	210843		Miscellaneous Others	01533 # 0402194646154
						.00			405.42	
00000 000832			9/09/2018		4100-021600-1242-261-210	80,963.86			TOTAL	
			9/09/2018		4100-021600-1241-261-210	.00			TOTAL	
			9/09/2018		4100-021600-1242-261-210	80,963.86			TOTAL	
			9/09/2018		4100-021600-1299-261-210	.00			TOTAL	
					405.42				TOTAL	
						.00			TOTAL	
						80,963.86			TOTAL	
						.00			TOTAL	
						80,963.86			TOTAL	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 80,963.86. EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10-2-18
 10-2-18

10.9.18

DATE

10.9.18

DATE

10/10/18

DATE

Kelly M. More

DIRECTOR OF EMPLOYEE

[Signature]

ANDY V. JONES, III ADMIN

[Signature]

DESTE J. COX, TREASURER

04

P.O. NO.	VENDOR	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT	G/L ACCOUNT	BATCH INV DESCRIPTION
000000	001435 ADVANCE AUTO PARTS	2860827128790	9/28/2018	21.49	4100-021200-1265-221-210	21.49	210856		Vehicle Maintenance & Repairs	01535 ACCT# 2860027805	
	DISC. TOTAL					.00				21.49	
000000	001298 B&B AUTO REPAIR & TOWING	BB 100118	10/01/2018	120.00	4100-021200-1265-221-210	120.00	210857		Vehicle Maintenance & Repairs	01535 SUSSEX COUNTY	
	DISC. TOTAL					.00				120.00	
000000	000010 BANK OF SOUTHSIDE VA	0206 0918 01	8/31/2018		4100-051100-1203-512-510	194.85	210858		Workshops and Conferences	01535 J. HARRISON ACCT.	
000000	000010	0206 0918 02	9/10/2018		4100-051100-1241-512-510	54.78	210858		Office Supplies	01535 J. HARRISON ACCT.	
000000	000010	0206 0918 03	9/10/2018		4100-051100-1241-512-510	38.75	210858		Office Supplies	01535 J. HARRISON ACCT.	
000000	000010	0206 0918 04	9/18/2018		4100-051500-1241-551-510	43.64	210858		Office Supplies	01535 J. HARRISON ACCT.	
000000	000010	0206 0918 05	9/20/2018		4100-051100-1241-512-510	26.54	210858		Office Supplies	01535 J. HARRISON ACCT.	
000000	000010	0206 0918 06	9/27/2018		4100-051500-1204-551-510	1.00	210858		Lodging	01535 J. HARRISON ACCT.	
	DISC. TOTAL					359.56				359.56	
000000	001698 BARBEE, RODERICK MERRITT	RB 100418 01	10/04/2018		4100-051100-1244-512-510	75.00	210859		Uniform Services	01535 REIMBURSEMENT	
000000	001698	RB 100418 02	10/04/2018		4100-051100-1295-512-510	43.32	210859		Meals	01535 REIMBURSEMENT	
	DISC. TOTAL					118.32				118.32	
000000	001507 BARKSDALE OILS INC.	SUSSCTY 093018	9/30/2018		4100-021600-1264-261-210	251.59	210860		Mileage	01535 SUSSEX COUNTY	
000000	001507	SUSSCTY 093018	9/30/2018		4100-021200-1264-221-210	864.84	210860		Mileage	01535 SUSSEX COUNTY	
000000	001507	SUSSCTY 093018	9/30/2018		4100-021400-1264-242-210	124.37	210860		Mileage	01535 SUSSEX COUNTY	
000000	001507	SUSSCTY 093018	9/30/2018		4100-021600-1264-262-210	1,659.63	210860		Mileage	01535 SUSSEX COUNTY	
000000	001507	SUSSCTY 093018	9/30/2018		4100-021300-1264-231-210	74.33	210860		Gasoline/Mileage-Non Training	01535 SUSSEX COUNTY	
000000	001507	SUSSCTY 093018	9/30/2018		4100-021400-1264-241-210	95.78	210860		Mileage	01535 SUSSEX COUNTY	
000000	001507	SUSSCTY 093018	9/30/2018		4100-051100-1264-512-510	7,260.35	210860		Mileage/Gas	01535 SUSSEX COUNTY	
000000	001507	SUSSCTY 093018	9/30/2018		4105-071100-1264-711-710	394.54	210860		Gasoline	01535 SUSSEX COUNTY	
	DISC. TOTAL					10,725.43				10,725.43	
000000	003000 BATTERY BARN OF VA INC	J34992	9/28/2018		4100-021400-1265-242-210	14.70	210861		Vehicle Maintenance & Repairs	01535 ACCT# 749	
	DISC. TOTAL					.00				14.70	
000000	009915 BLACKWATER REGIONAL	49	10/01/2018		4100-081400-2110-836-810	38,746.25	210862		Blackwater/Regional Library	01535 SUSSEX COUNTY	
	DISC. TOTAL					.00				38,746.25	
000000	001715 BLUE COMFORT DENTAL PC	MILES 062818	6/28/2018		4100-051500-1293-551-510	64.00	210863		Inmate Medical Expenses	01535 MILSS MICHAEL	
000000	001715	OWENS 092518	9/26/2018		4100-051500-1293-551-510	88.00	210863		Inmate Medical Expenses	01535 OWENS,MORGAN	
000000	001715	PITTS 100118	10/01/2018		4100-051500-1293-551-510	790.00	210863		Inmate Medical Expenses	01535 PITTS, ANTHON	
000000	001715	TORREY 100218	10/02/2018		4100-051500-1293-551-510	495.00	210863		Inmate Medical Expenses	01535 TORREY, MICHEL	
	DISC. TOTAL					1,437.00				1,437.00	
000000	001680 BLUE 360 MEDIA,LLC	INV-30248	9/07/2018		4100-063100-1202-631-630	318.99	210864		Pub., Subsc., Books, Ref.	01535 MBSUB100101059467	
	DISC. TOTAL					.00				318.99	
000000	000108 BOONE, ELLIEN	BB 100318	10/03/2018		4100-031100-1204-311-310	397.68	210865		Lodging	01535 REIMBURSEMENT	
	DISC. TOTAL					.00				397.68	
000000	001472 BRACY, KEVIN	KB 1018	10/04/2018		4100-021400-1217-241-210	75.00	210866		Commission/Board Compensation	01535 PLANNING COMMISSION	
	DISC. TOTAL					.00				75.00	
000000	001620 C. W. HARTHER INC.	53788	10/01/2018		4100-062100-1254-621-620	258.77	210867		Equipment Maintenance	01535 SUSSEX CIRCUIT COURT	
	DISC. TOTAL					.00				258.77	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	A/P ACRL	ACCOUNT NO.	INVOICE DATE	ACH PMT TOTAL	ACH PMT TOTAL	CPA PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC	BATCH INV DESCRIPTION
00000	001251	CABIN POINT VETERINARY	56751		4100-021600-1227-261-210	10/03/2018	60.00	60.00	.00	60.00	210868		Medical Services	01535 ACCT# 1707
													60.00	
00000	000728	CARQUEST OF WAKEFIELD	5484-124724		4100-021600-1253-262-210-601	8/30/2018	37.22	37.22	210869	37.22	210869		Equipment Lease/Purchase	01535 ACCT# 2836
00000	000728		5484-124838		4100-021600-1253-262-210-601	9/04/2018	18.61	18.61	210869	18.61	210869		Equipment Lease/Purchase	01535 ACCT# 2836
00000	000728		5484-125651		4100-021600-1255-262-210	9/24/2018	21.38	21.38	210869	21.38	210869		Vehicle Maintenance & Repairs	01535 ACCT# 2836
													77.21	
													TOTAL	
00000	001365	CHESTER BUSINESS MACHINES CBM #91818			4100-062100-1241-621-620	9/18/2018	87.95	87.95	210870	87.95	210870		Office Supplies	01535 SUSSEX CIRCUIT COURT
													87.95	
													TOTAL	
00000	001722	COPELAND LTD-PREPWORK	127		4100-021400-1225-242-210	9/20/2018	450.00	450.00	210871	450.00	210871		Management Consulting Service	01535 SUSSEX COUNTY
00000	001722		128		4100-021400-1225-242-210	9/20/2018	66.31	66.31	210871	66.31	210871		Management Consulting Service	01535 SUSSEX COUNTY
00000	001722		130		4100-021400-1225-242-210	9/27/2018	450.00	450.00	210871	450.00	210871		Management Consulting Service	01535 SUSSEX COUNTY
00000	001722		131		4100-021400-1225-242-210	10/08/2018	450.00	450.00	210871	450.00	210871		Management Consulting Service	01535 SUSSEX COUNTY
00000	001722		134		4100-021400-1225-242-210	10/11/2018	450.00	450.00	210871	450.00	210871		Management Consulting Service	01535 SUSSEX COUNTY
													1,866.31	
													TOTAL	
00000	000622	COUNTY OF GREENSVILLE	2348		4100-061100-1244-611-610	10/02/2018	2,472.80	2,472.80	210872	2,472.80	210872		Comp Court Administrator	01535 ACCT# 65
													2,472.80	
													TOTAL	
00000	000020	COMLING BROTHERS	101633		4100-021600-1274-262-210	8/02/2018	3.85	3.85	210873	3.85	210873		Grounds Maintenance & Repairs	01535 ACCT# SC0006
													3.85	
													TOTAL	
00000	000871	CRYSTAL SPRINGS	1352055 092018		4100-061100-1277-612-610	9/20/2018	30.12	30.12	210874	30.12	210874		Water Services	01535 # 11421181352055
00000	000871		6091788 092018		4100-062100-1277-621-620	9/20/2018	50.11	50.11	210874	50.11	210874		Water Services	01535 # 11421076091788
													80.23	
													TOTAL	
00000	001613	CUSTOM CLEANERS	10921		4100-051100-1244-512-510	9/23/2018	78.00	78.00	210875	78.00	210875		Uniform Services	01535 SUSSEX SHERIFF
00000	001613		10923		4100-051500-1243-551-510	9/23/2018	68.00	68.00	210875	68.00	210875		Linen Supplies	01535 SUSSEX SHERIFF
													146.00	
													TOTAL	
00000	000193	DEPART OF MOTOR VEHICLES	18271777		4100-051100-1245-512-510	9/28/2018	30.00	30.00	210876	30.00	210876		Law Enforcement Supplies	01535 ACCT# 546001642
00000	000193		18271777		4100-051500-1245-551-510	9/28/2018	10.00	10.00	210876	10.00	210876		Law Enforcement Supplies	01535 ACCT# 546001642
00000	000193		2018271778		4100-041100-1299-412-410	10/04/2018	1,025.00	1,025.00	210876	1,025.00	210876		Misc. Oth.-DMV Slops	01535 ACCT# 546001642019
													1,065.00	
													TOTAL	
00000	000668	DISH NETWORK	81054533 0918		4100-021500-1234-253-210	9/18/2018	57.03	57.03	210877	57.03	210877		Telecommunications	01535 # 8255707081054533
													57.03	
													TOTAL	
00000	000028	DISTRICT 19 COMMUNITY	FY19-2ND HALF		4100-081100-2110-805-810	8/07/2018	34,859.50	34,859.50	210878	34,859.50	210878		District 19 Community Service	01535 FY19 2ND HALF
													34,859.50	
													TOTAL	
00000	000902	DOC FARMER'S MARKET	MKT62973		4100-051500-1246-551-510	10/01/2018	196.50	196.50	210879	196.50	210879		Food Supplies	01535 SUSSEX COUNTY JAIL
													196.50	
													TOTAL	
00000	000084	DOMINION VIRGINIA POWER	0961166285 1018		4100-021200-1276-221-210	10/02/2018	152.47	152.47	210880	152.47	210880		Electric	01535 ACCT# 0961166285
00000	000084		1088433121 0918		4100-021200-1276-221-210	9/28/2018	76.81	76.81	210880	76.81	210880		Electric	01535 ACCT# 1088433121
00000	000084		2406362505 0918		4100-051500-1276-551-510	9/28/2018	1,896.60	1,896.60	210880	1,896.60	210880		Electric	01535 ACCT# 2406362505
00000	000084		3500335009 0918		4100-021200-1276-221-210	9/28/2018	1,684.17	1,684.17	210880	1,684.17	210880		Electric	01535 ACCT# 3500335009
00000	000084		3776508966 1018		4100-021200-1276-221-210	10/01/2018	6.59	6.59	210880	6.59	210880		Electric	01535 ACCT# 3776508966
													TOTAL	

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT#	G/L ACCOUNT	DESC.	BATCH	INV. DESCRIPTION
00000 000084		4723819456 1018	10/02/2018		4100-021200-1276-221-210	61.54	210880			Electric		01535 ACCT# 4723819456	
00000 000084		6860160149 0918	9/28/2018		4100-021200-1276-221-210	466.76	210880			Electric		01535 ACCT# 6860160149	
00000 000084		7190905005 0918	9/28/2018		4100-021600-1276-263-210	90.43	210880			Electric		01535 ACCT# 7190905005	
00000 000084		7248699964 1018	10/02/2018		4100-021200-1276-221-210	659.53	210880			Electric		01535 ACCT# 7248699964	
00000 000084		7860242267 0918	9/28/2018		4100-021200-1276-221-210	397.87	210880			Electric		01535 ACCT# 7860242267	
00000 000084		8855852839 1018	10/01/2018		4100-021200-1276-221-210	503.38	210880			Electric		01535 ACCT# 8855852839	
00000 000084		9293060001 1018	10/02/2018		4100-021200-1276-221-210	71.58	210880			Electric		01535 ACCT# 9293060001	
00000 000084		9560347503 0918	9/28/2018		4100-021200-1276-221-210	2,743.82	210880			Electric		01535 ACCT# 9560347503	
00000 000084		9630317502 0918	9/28/2018		4100-021200-1276-221-210	492.39	210880			Electric		01535 ACCT# 9630317502	
	DISC. TOTAL					9,303.94	TOTAL						
00000 000084	DOMINION VIRGINIA POWER	9650330005 0918	9/28/2018		4100-021200-1276-221-210	427.83	210881			Electric		01535 ACCT# 9650330005	
00000 000084		9670342501 0918	9/28/2018		4100-021200-1276-221-210	251.66	210881			Electric		01535 ACCT# 9670342501	
	DISC. TOTAL					679.49	TOTAL						
00000 000123	EDMOND, J. LAFAYETTE	JLE 1018	10/04/2018		4100-021400-1217-241-210	100.00	210882			Commission/Board Compensation		01535 PLANNING COMMISSION	
	DISC. TOTAL					100.00	TOTAL						
00000 001725	EDMONDS WASTE REMOVAL INC	71980	10/01/2018		4100-021600-1247-262-210-601	85.00	210883			Janitorial Supplies-Convenience		01535 SUSSEX COUNTY	
00000 001725		71981	10/01/2018		4100-021600-1247-262-210-601	85.00	210883			Janitorial Supplies-Convenience		01535 SUSSEX COUNTY	
00000 001725		71982	10/01/2018		4100-021600-1247-262-210-601	85.00	210883			Janitorial Supplies-Convenience		01535 SUSSEX COUNTY	
00000 001725		71983	10/01/2018		4100-021600-1247-262-210-601	85.00	210883			Janitorial Supplies-Convenience		01535 SUSSEX COUNTY	
00000 001725		71984	10/01/2018		4100-021600-1247-262-210-601	85.00	210883			Janitorial Supplies-Convenience		01535 SUSSEX COUNTY	
	DISC. TOTAL					425.00	TOTAL						
00000 001540	GARY, JEFFERY	JG 1018	10/04/2018		4100-021400-1217-241-210	75.00	210884			Commission/Board Compensation		01535 PLANNING COMMISSION	
	DISC. TOTAL					75.00	TOTAL						
00000 001666	GELBERT, FULBRIGHT & RANDO	33917	10/12/2018		4100-021100-1228-211-210	460.33	210885			Contractual Services		01535 SUSSEX COUNTY	
	DISC. TOTAL					460.33	TOTAL						
00000 000258	GEORGE COX & SONS	8316	10/08/2018		4100-051500-1272-551-510	602.40	210886			Building Maintenance & Repair		01535 SUSSEX CO JAIL	
	DISC. TOTAL					602.40	TOTAL						
00000 000278	GIVENS, VINCENT	VG 100418	10/04/2018		4100-051500-1246-551-510	24.12	210887			Food Supplies		01535 REIMBURSEMENT	
	DISC. TOTAL					24.12	TOTAL						
00000 000276	GREENSVILLE COUNTY WATER	1175 092618	9/26/2018		4100-021200-1277-221-210	107.33	210888			Water Services		01535 ACCT# 1175	
	DISC. TOTAL					107.33	TOTAL						
00000 001703	HEFTY WILEY & GORE P.C.	9499	9/25/2018		4100-022100-1223-281-220	6,250.00	210889			Legal Services		01535 SUSSEX COUNTY	
	DISC. TOTAL					6,250.00	TOTAL						
00000 001475	IRVING, FRANK	FI 1018	10/04/2018		4100-021400-1217-241-210	75.00	210890			Commission/Board Compensation		01535 PLANNING COMMISSION	
	DISC. TOTAL					75.00	TOTAL						
00000 000049	JARRATT HARDWARE	B288921	9/06/2018		4100-051500-1272-551-510	193.95	210891			Building Maintenance & Repair		01535 ACCT# 159	
00000 000049		B289064	9/08/2018		4100-051500-1272-551-510	96.45	210891			Building Maintenance & Repair		01535 ACCT# 159	
00000 000049		B289597	9/15/2018		4100-051500-1247-551-510	12.99	210891			Janitorial Supplies		01535 ACCT# 159	
00000 000049		B289666	9/20/2018		4100-051500-1247-551-510	12.98	210891			Janitorial Supplies		01535 ACCT# 159	
00000 000049		B290040	9/24/2018		4100-051500-1272-551-510	29.98	210891			Building Maintenance & Repair		01535 ACCT# 159	

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH AMT	BATCH INV DESCRIPTION
00000 000049		B290230	9/27/2018		4100-051500-1272-551-510	35.97	210891			Building Maintenance & Repair01535 ACCT# 159
00000 000049		B290377	9/29/2018		4100-051500-1272-551-510	63.98	210891			Building Maintenance & Repair01535 ACCT# 159
		DISC. TOTAL	446.30	ACH PMT TOTAL	.00	446.30				TOTAL
00000 001732	JASON T. UPTON	I00218	10/02/2018		4100-021600-1274-262-210-601	880.00	210892			Grnds Maint & Repairs-Conv. 501535 SUSSEX COUNTY
		DISC. TOTAL	880.00	ACH PMT TOTAL	.00	880.00				TOTAL
00000 001477	KING, ROGER	RK 1018	10/04/2018		4100-021400-1217-241-210	75.00	210893			Commission/Board Compensation01535 PLANNING COMMISSION
		DISC. TOTAL	75.00	ACH PMT TOTAL	.00	75.00				TOTAL
00000 000129	LOGAN SYSTEMS, INC	S1515	9/15/2018		4100-062100-1236-621-620	664.79	210894			Microfilming & Scanning Servi01535 SUSSEX CIRCUIT COURT
		DISC. TOTAL	664.79	ACH PMT TOTAL	.00	664.79				TOTAL
00000 001392	MASON, DENNIS	DM 1018	10/04/2018		4100-021400-1217-241-210	75.00	210895			Commission/Board Compensation01535 PLANNING COMMISSION
		DISC. TOTAL	75.00	ACH PMT TOTAL	.00	75.00				TOTAL
00000 000309	MASSENBURG, TERRY	TM 1018	10/04/2018		4100-021400-1217-241-210	75.00	210896			Commission/Board Compensation01535 PLANNING COMMISSION
		DISC. TOTAL	75.00	ACH PMT TOTAL	.00	75.00				TOTAL
00000 001600	HAYES, ANDREW W.	AH 1018	10/04/2018		4100-021400-1217-241-210	75.00	210897			Commission/Board Compensation01535 PLANNING COMMISSION
		DISC. TOTAL	75.00	ACH PMT TOTAL	.00	75.00				TOTAL
00000 001735	MOMLEY, AMANDA C	AM 100318	10/03/2018		4100-051500-1264-551-510	97.90	210898			Gasoline/Mileage-Non Training01535 REIMBURSEMENT
00000 001735		AM 100918 01	10/09/2018		4100-051500-1264-551-510	97.90	210898			Gasoline/Mileage-Non Training01535 CCJTA-HILEAGE
00000 001735		AM 100918 02	10/09/2018		4100-051500-1205-551-510	19.46	210898			Meals 01535 CCJTA-HEALS
		DISC. TOTAL	215.26	ACH PMT TOTAL	.00	215.26				TOTAL
00000 000051	MSAG LLC	C312932	9/30/2018		4100-021400-1225-241-210	69.00	210899			Management Consulting Service01535 SUSSEX COUNTY
		DISC. TOTAL	69.00	ACH PMT TOTAL	.00	69.00				TOTAL
00000 001739	MURPHY, JR. JERRY WAYNE	JM 100218 01	10/02/2018		4100-051500-1264-551-510	97.90	210900			Gasoline/Mileage-Non Training01535 CCJTA-MILEAGE
00000 001739		JM 100218 02	10/02/2018		4100-051500-1205-551-510	37.85	210900			Meals 01535 CCJTA-HEALS
00000 001739		JM 100918 01	10/09/2018		4100-051500-1264-551-510	97.90	210900			Gasoline/Mileage-Non Training01535 CCJTA-MILEAGE
00000 001739		JM 100918 02	10/09/2018		4100-051500-1205-551-510	44.20	210900			Meals 01535 CCJTA-HEALS
00000 001739		JM 101518 01	10/15/2018		4100-051500-1205-551-510	13.54	210900			Meals 01535 CCJTA-HEALS
00000 001739		JM 101518 02	10/15/2018		4100-051500-1264-551-510	78.12	210900			Gasoline/Mileage-Non Training01535 CCJTA-MILEAGE
		DISC. TOTAL	369.71	ACH PMT TOTAL	.00	369.71				TOTAL
00000 000159	ORKIN PEST CONTROL	175576834	9/26/2018		4100-021200-1272-221-210	346.67	210901			Building Maintenance & Repair01535 ACCT# 1032945
		DISC. TOTAL	346.67	ACH PMT TOTAL	.00	346.67				TOTAL
00000 001141	PARRHAM'S WELDING &	33632	9/25/2018		4100-051500-1272-551-510	658.16	210902			Building Maintenance & Repair01535 SUSSEX COUNTY JAIL
		DISC. TOTAL	658.16	ACH PMT TOTAL	.00	658.16				TOTAL
00000 000059	PROGRESS INDEX	300889532	9/23/2018		4100-021400-1235-241-210	345.00	210903			Advertising 01535 ACCT# 55712
		DISC. TOTAL	345.00	ACH PMT TOTAL	.00	345.00				TOTAL
00000 000064	RAWLINGS MECHANICAL CORP.	4641	10/05/2018		4100-051500-1272-551-510	2,462.95	210904			Building Maintenance & Repair01535 SUSSEX SHERIFF DEPT
		DISC. TOTAL	2,462.95	ACH PMT TOTAL	.00	2,462.95				TOTAL
00000 001438	RICHMOND TIMES DISPATCH	I0000772592	6/17/2018		4100-022100-1235-281-220	181.00	210905			Advertising 01535 ACCT# 3262535

F.O. VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCKL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT#	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000 001438					4100-021300-9004-231-210	301.00	210905			UNOS-CDBG Housing Grt	01535 ACCT# 3262535
			6/17/2018		.00 CPA PMT TOTAL	.00				482.00	
00000 001488	BRS FOODSERVICE	2028639	10/12/2018		4100-051500-1246-551-510	3,321.79	210906			Food Supplies	01535 ACCT# 118626
			9/17/2018		.00 CPA PMT TOTAL	.00				3,321.79	
00000 000292	STANDBY SYSTEMS, INC	09181726	9/17/2018		4100-021200-1273-221-210	1,279.65	210907			Building Systems Main & Repair	01535 ACCT# 660
			9/26/2018		.00 CPA PMT TOTAL	.00				1,279.65	
00000 000074	STAPLES CREDIT PLAN	CHARGE 092818	9/23/2018		4100-021100-1292-211-210	23.39	210908			Bank/Credit Card Fees	01535 # 6035517812578820
		FBE 092318	9/08/2018		.00 CPA PMT TOTAL	.00				39.00	
00000 000074		12288	9/08/2018		4100-021300-1241-231-210	309.99	210908			Office Supplies	01535 # 6035517812578820
		15272	9/20/2018		.00 CPA PMT TOTAL	.00				109.47	
00000 000074		16327	9/24/2018		4100-021300-1241-231-210	65.97	210908			Office Supplies	01535 # 6035517812578820
		2153778201	8/31/2018		.00 CPA PMT TOTAL	.00				96.97	
00000 000074		2168916081	9/27/2018		4100-041100-1241-411-410	59.12	210908			Office Supplies	01535 # 6035517812578820
		2168933991	9/27/2018		.00 CPA PMT TOTAL	.00				175.35	
00000 000074		2169515321	9/26/2018		4100-021100-1241-211-210	149.97	210908			Office Supplies	01535 # 6035517812578820
		44270	9/26/2018		.00 CPA PMT TOTAL	.00				292.28	
00000 000074		8992	8/29/2018		4100-021100-1257-211-210	159.99	210908			Equipment Lease/Purchase	01535 # 6035517812578820
			10/08/2018		.00 CPA PMT TOTAL	.00				1,491.50	
00000 000139	STONY CREEK HEALTH CENTER	151723	10/08/2018		4100-051500-1293-551-510	61.00	210909			Inmate Medical Expenses	01535 MICHEL TORREY
		151734	10/08/2018		.00 CPA PMT TOTAL	.00				82.00	
00000 000139		151929	10/08/2018		4100-051500-1293-551-510	89.00	210909			Inmate Medical Expenses	01535 HUNTER, TORRAE
			10/16/2018		.00 CPA PMT TOTAL	.00				232.00	
00000 000067	STONY CREEK PHARMACY	SCP 092018	10/16/2018		4100-051500-1293-551-510	559.58	210910			Inmate Medical Expenses	01535 SEPTEMBER 2018
			2/28/2018		.00 CPA PMT TOTAL	.00				559.58	
00000 000162	SUFFOLK ENERGIES INC	37569170	5/31/2018		4100-021200-1278-221-210	342.14	210911			Oil	01535 ACCT# 66740484
		483470	7/31/2018		.00 CPA PMT TOTAL	.00				76.81	
00000 000162		485239	7/31/2018		4100-021600-1264-261-210	35.25	210911			Mileage	01535 ACCT# 66740484
		486825	9/30/2018		.00 CPA PMT TOTAL	.00				630.32	
00000 000162			10/08/2018		4100-051100-1264-512-510	630.32	210911			Mileage/Gas	01535 ACCT# 66740352
			10/08/2018		.00 CPA PMT TOTAL	.00				1,084.52	
00000 001733	SUMMIT DESIGN & ENGINEER	20111	9/28/2018		4100-021300-9003-231-210	1,270.00	210912			Pocahontas-CDBG Housing Grt	01535 PROJ#18-7910_CFP
		20112	9/28/2018		.00 CPA PMT TOTAL	.00				1,400.00	
00000 000081	THACKER HARDWARE	61903	7/27/2018		4100-021600-1272-262-210-601	19.90	210913			Bldg Maint & Repairs-Convenie	01535 ACCT# 341500
			9/20/2018		.00 CPA PMT TOTAL	.00				19.90	
00000 001302	THE LAW OFFICE OF	8531132	9/20/2018		4100-061100-1223-611-610	125.00	210914			Legal Services - Court Appt.	01535 DOWNEY, JOHN T.
			9/18/2018		.00 CPA PMT TOTAL	.00				125.00	
00000 001176	TORN GUN SHOP, INC.	R81826	9/18/2018		4100-021600-1245-261-210	688.80	210915			Law Enforcement Supplies	01535 ACCT# R-SCAS
			9/30/2018		.00 CPA PMT TOTAL	.00				688.80	
00000 000318	TOWN OF WAVERLY	093018	9/30/2018		4100-021200-1277-221-210	70.00	210916			Water Services	01535 ACCT# 1814040098
			10/08/2018		.00 CPA PMT TOTAL	.00				70.00	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCLL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000	000080	TRI CITY OFFICE PRODUCTS	0129707-001	9/26/2018		4100-063100-1241-632-630	236.39	210917		Office Supplies	01535 ACCT# SCVM-01
0000	000080		0129707-002	10/02/2018		4100-063100-1241-632-630	61.98	210917		Office Supplies	01535 ACCT# SCVM-01
0000	000080		0129707-002	10/02/2018		4100-063100-1257-632-630	209.99	210917		Furniture	01535 ACCT# SCVM-01
		DISC. TOTAL		508.36	ACH PMT TOTAL		.00			508.36	
0000	001723	UNITED AMERICAN SECURITY	1115909	9/24/2018		4100-021600-1229-262-210-601	994.50	210918		Professional Svcs-Convenience	01535 ACCT# SUS001
0000	001723		1115910	9/24/2018		4100-021600-1229-262-210-601	994.50	210918		Professional Svcs-Convenience	01535 ACCT# SUS001
0000	001723		1115911	9/24/2018		4100-021600-1229-262-210-601	994.50	210918		Professional Svcs-Convenience	01535 ACCT# SUS001
0000	001723		1115912	9/24/2018		4100-021600-1229-262-210-601	994.50	210918		Professional Svcs-Convenience	01535 ACCT# SUS001
0000	001723		1115913	9/24/2018		4100-021600-1229-262-210-601	994.50	210918		Professional Svcs-Convenience	01535 ACCT# SUS001
0000	001723		1115914	9/24/2018		4100-021600-1229-262-210-601	994.50	210918		Professional Svcs-Convenience	01535 ACCT# SUS001
0000	001723		1115915	9/24/2018		4100-021600-1229-262-210-601	994.50	210918		Professional Svcs-Convenience	01535 ACCT# SUS001
0000	001723		1115916	9/24/2018		4100-021600-1229-262-210-601	994.50	210918		Professional Svcs-Convenience	01535 ACCT# SUS001
		DISC. TOTAL		7,956.00	ACH PMT TOTAL		.00			7,956.00	
0000	000087	VAN CLEEF AUTO PARTS INC	2610	9/07/2018		4100-051100-1265-512-510	679.87	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2638	9/11/2018		4100-051100-1265-512-510	355.31	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2661	9/13/2018		4100-051500-1265-551-510	276.03	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2671	9/14/2018		4100-051100-1265-512-510	74.36	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2673	9/14/2018		4100-051100-1265-512-510	110.51	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2687	9/17/2018		4100-051100-1265-512-510	940.09	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2694	9/17/2018		4100-051100-1265-512-510	728.37	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2714	9/19/2018		4100-021600-1265-261-210	700.24	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27430
0000	000087		2720	9/19/2018		4100-051100-1265-512-510	363.55	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2733	9/21/2018		4100-051500-1265-551-510	1,385.05	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2740	9/21/2018		4100-051500-1265-551-510	240.38	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2753	9/24/2018		4100-051100-1265-512-510	508.26	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2760	9/24/2018		4100-051500-1265-551-510	803.04	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2763	9/26/2018		4100-051500-1265-551-510	89.30	210919		Vehicle Maintenance & Repairs	01535 ACCT# 27431
		DISC. TOTAL		7,254.36	ACH PMT TOTAL		.00			7,254.36	
0000	000087	VAN CLEEF AUTO PARTS INC	2771	9/25/2018		4100-051100-1265-512-510	154.74	210920		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2786	9/26/2018		4100-051100-1265-512-510	11.89	210920		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2808	9/16/2018		4100-051100-1265-512-510	119.20	210920		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2809	9/27/2018		4100-051500-1265-551-510	16.00	210920		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2822	9/27/2018		4100-051500-1265-551-510	32.99	210920		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2840	9/28/2018		4100-051500-1265-551-510	16.00	210920		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		2849	10/01/2018		4100-051100-1265-512-510	22.19	210920		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		565065	9/20/2018		4100-051100-1265-512-510	279.73	210920		Vehicle Maintenance & Repairs	01535 ACCT# 27431
0000	000087		566266	10/11/2018		4100-051100-1299-512-510	3.90	210920		Miscellaneous Others	01535 ACCT# 27431
		DISC. TOTAL		97.18	ACH PMT TOTAL		.00			97.18	
0000	000769	VERIZON	4342462347 0918	9/28/2018		4100-041100-1234-411-410	68.74	210921		Telecommunications	01535 ACCT# 000973062717
0000	000769		4342462427 0918	9/19/2018		4100-061100-1234-513-610	109.85	210921		Telecommunications	01535 ACCT# 000990316139
0000	000769		4342465436 0918	9/16/2018		4100-051100-1234-512-510	68.67	210921		Telecommunications	01535 # 000130999200
0000	000769		4342465511 0918	9/28/2018		4100-021100-1234-211-210	215.48	210921		Telecommunications	01535 ACCT# 000973062717
0000	000769		4342465511 0918	9/28/2018		4100-021400-1234-241-210	47.88	210921		Telecommunications	01535 ACCT# 000973062717
0000	000769		4342465511 0918	9/28/2018		4100-021600-1234-242-210	71.82	210921		Telecommunications	01535 ACCT# 000973062717
0000	000769		4342465511 0918	9/28/2018		4100-021600-1234-261-210	23.94	210921		Telecommunications	01535 ACCT# 000973062717
0000	000769		4342465511 0918	9/28/2018		4100-021500-1234-253-210	23.94	210921		Telecommunications	01535 ACCT# 000973062717
0000	000769		4342465511 0918	9/28/2018		4100-023100-1234-291-210	71.82	210921		Telecommunications	01535 ACCT# 000973062717

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV DESCRIPTION
00000	000769		4342465511	0918	9/28/2018		4100-041100-1234-411-410	95.76	210921		Telecommunications	01535 ACCT# 000973062717
00000	000769		4342465511	0918	9/28/2018		4100-031100-1234-311-310	95.76	210921		Telecommunications	01535 ACCT# 000973062717
00000	000769		4342465511	0918	9/28/2018		4100-063100-1234-631-630	119.70	210921		Telecommunications	01535 ACCT# 000973062717
00000	000769		4342465511	0918	9/28/2018		4100-062100-1234-621-620	143.64	210921		Telecommunications	01535 ACCT# 000973062717
00000	000769		4342465511	0918	9/28/2018		4100-063100-1234-632-630	23.94	210921		Telecommunications	01535 ACCT# 000973062717
00000	000769		4342465511	0918	9/28/2018		4105-071100-1234-711-710	646.40	210921		Telecommunications	01535 ACCT# 000973062717
00000	000769		8045205137	0918	9/28/2018		4100-061100-1234-613-610	76.59	210921		Telecommunications	01535 ACCT# 000050404195
							1,903.93			TOTAL		
00000	000039	VERIZON WIRELESS	9814452478	9/10/2018	9/10/2018		4100-011100-1234-111-110	190.01	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-021100-1234-211-210	590.02	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-021200-1234-212-210	83.67	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-021300-1234-231-210	127.51	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-021400-1234-241-210	115.08	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-021500-1234-253-210	90.01	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-021600-1234-263-210	330.04	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-021600-1234-262-210	234.12	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-023100-1234-291-230	40.01	210922		Telecommunications	01535 # 805250394-00001
00000	000039		9814452478	9/10/2018	9/10/2018		4100-061100-1234-613-610	50.00	210922		Telecommunications	01535 # 805250394-00001
							1,890.48			TOTAL		
00000	000259	VIRGINIA DEPT OF FORESTRY	20174118	10/04/2018	10/04/2018		4100-021500-2110-255-210	23,067.18	210923		Forest Fire Extinction	01535 FY18/19 CONTRIBUTION
										TOTAL		
00000	000322	WILLIAMS, GARY M., CLERK	GMW 100518	10/05/2018	10/05/2018		4100-062100-1292-621-620	91.21	210924		Bank/CC & Other Fees	01535 REIMBURSEMENT
										TOTAL		
00000	001408	WITHER PUBLIC SAFETY GRP.	1886054.002	10/03/2018	10/03/2018		4100-051500-1244-551-510	65.50	210925		Uniform Services	01535 ACCT# SUSCOU
00000	001408		1892513	10/09/2018	10/09/2018		4100-051500-1244-551-510	18.99	210925		Uniform Services	01535 ACCT# SUSCOU
										TOTAL		
00000	001590	WOODLEY & FLYNN, PLLC	178	7/31/2018	7/31/2018		4100-022100-1223-281-220	4,856.14	210926		Legal Services	01535 SUSSEX COUNTY
										TOTAL		
00000	000093	XEROX CORPORATION	094518406	9/20/2018	9/20/2018		4100-062100-1252-621-620	205.66	210927		Equipment Lease/Rental	01535 ACCT# 099018525
00000	000093		094518407	9/20/2018	9/20/2018		4100-061100-1252-612-610	235.70	210927		Equipment Lease/Rental	01535 ACCT# 721126803
										TOTAL		
00000	000769		4342465511	0918	9/28/2018		4100-063100-1234-632-630	441.36	210927		441.36	
										TOTAL		
00000	000769		4342465511	0918	9/28/2018		4105-071100-1234-711-710	178,591.45	210927		178,591.45	
										TOTAL		
00000	000769		8045205137	0918	9/28/2018		4100-061100-1234-613-610	178,591.45	210927		178,591.45	
										TOTAL		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 178,591.45- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

10/19/18
 DATE
 10-19-18
 DATE
 10/19/18
 DATE
 DIRECTOR OF FINANCE
 VANDY V. JAMES, III ADMIN
 DESTE J. COX, TREASURER

AP100	10/25/2018	SUSSEX COUNTY	VENDOR NAME	INVOICE NO.	A/P INVOICE DATE	REGISTER A/P ACCRL	TIME-12:40:30	ACCOUNT NO.	ActPd - 2018/10	PAGE	CHECK NO.	ACH PMT	ACH	NET AMOUNT	ACH PMT	ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
00000	001011	ANTHONY BLUE CROSS & SHIELD	532736952031	8/17/2018			4100-051500-1293-551-510				210939	5,616.49					Inmate Medical Expenses	01536 ACCT# 5327370866
00000	001011	ANTHONY BLUE CROSS & SHIELD	532738311714	8/17/2018			4100-051500-1293-551-510				210939	1,732.81					Inmate Medical Expenses	01536 ACCT# 5327370866
00000	000009	BAI MUNICIPAL SOFTWARE	20181001007	10/01/2018			4100-041100-1255-411-410				210940	3,282.50					Maintenance Service Contract	01536 ACCT# 1056
00000	000009	BAI MUNICIPAL SOFTWARE	20181001007	10/01/2018			4100-031100-1255-311-310				210940	2,064.50					Maintenance Service Contract	01536 ACCT# 1056
00000	000010	BANK OF SOUTHSHORE VA	0678 0918 05	8/15/2018			4100-021400-1202-242-210				210941	586.00					Publ., Subsc., Books, Ref.	Ma01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 01	9/08/2018			4100-021400-1258-241-210				210941	179.88					Computer Software/Application	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 02	9/08/2018			4100-021400-1258-241-210				210941	179.88					Computer Software/Application	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 03	9/08/2018			4100-041100-1241-411-410				210941	75.28					Office Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 04	9/08/2018			4100-041100-1241-411-410				210941	120.77					Office Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 05	9/08/2018			4100-041100-1241-411-410				210941	75.28					Office Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 06	9/12/2018			4100-021700-1224-271-210				210941	177.90					Information System Services	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 07	9/18/2018			4100-021400-1203-241-210				210941	78.00					Workshops and Conferences	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 08	9/21/2018			4100-021400-1258-241-210				210941	179.88					Computer Software/Application	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 09	9/21/2018			4100-021100-1201-211-210				210941	200.00					Organization Membership	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 10	9/21/2018			4100-021600-1227-261-210				210941	98.97					Medical Services	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 11	9/24/2018			4100-021600-1227-261-210				210941	323.96					Medical Services	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 12	9/24/2018			4100-023100-1241-291-230				210941	12.64					Office Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 13	9/24/2018			4100-021600-1242-261-210				210941	12.99					Agricultural Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 14	9/24/2018			4100-021600-1242-261-210				210941	132.43					Agricultural Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 15	9/25/2018			4100-021100-1241-211-210				210942	33.95					Office Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 16	9/25/2018			4100-021600-1242-261-210				210942	321.40					Agricultural Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 17	9/25/2018			4100-021600-1239-261-210				210942	83.92					Miscellaneous Others	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 18	9/25/2018			4100-021600-1242-261-210				210942	68.63					Agricultural Supplies	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 19	9/25/2018			4100-021600-1259-261-210				210942	142.12					Other Equipment Purchases	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 20	9/25/2018			4100-021600-1259-261-210				210942	110.54					Other Equipment Purchases	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 21	9/26/2018			4100-021600-1253-262-210-601				210942	534.58					Equipment Lease/Purchase	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 22	9/26/2018			4100-021100-1203-211-210				210942	225.00					Workshops and Conferences	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 23	9/26/2018			4100-011100-1203-111-110				210942	900.00					Workshops and Conferences	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 24	9/28/2018			4100-021600-1265-262-210				210942	735.80					Vehicle Maintenance & Repairs	01536 # 4053260082000678
00000	000010	BANK OF SOUTHSHORE VA	0678 1018 25	9/28/2018			4100-041100-1251-411-410				210942	54.05					Computer & Printer Purchase	01536 # 4053260082000678
00000	001251	CABIN POINT VETERINARY	48650	11/28/2016			4100-021600-1227-261-210				210943	42.00					Medical Services	01536 ACCT# 1707
00000	001251	CABIN POINT VETERINARY	48805	12/09/2016			4100-021600-1227-261-210				210943	202.20					Medical Services	01536 ACCT# 1707
00000	001251	CABIN POINT VETERINARY	53738	2/16/2018			4100-021600-1227-261-210				210943	14.00					Medical Services	01536 ACCT# 1707
00000	001251	CABIN POINT VETERINARY	54046	3/16/2018			4100-021600-1227-261-210				210943	14.00					Medical Services	01536 ACCT# 1707
00000	001251	CABIN POINT VETERINARY	55191	6/07/2018			4100-021600-1227-261-210				210943	164.00					Medical Services	01536 ACCT# 1707
00000	001251	CABIN POINT VETERINARY	55224	6/11/2018			4100-021600-1227-261-210				210943	400.00					Medical Services	01536 ACCT# 1707
00000	001251	CABIN POINT VETERINARY	56062	8/10/2018			4100-021600-1227-261-210				210943	34.00					Medical Services	01536 ACCT# 1707
00000	001492	CAROUSEL INDUSTRIES OF	2276210R	9/02/2018			4100-051100-1255-516-510				210944	8,100.00					Maintenance Service Contract	01536 ACCT# 180456
00000	001492	CAROUSEL INDUSTRIES OF	2276210R	9/02/2018			4100-051100-1255-516-510				210944	8,100.00					Maintenance Service Contract	01536 ACCT# 180456
00000	001495	CENTRAL AGRIBUSINESS	JR19127	10/03/2018			4100-051500-1246-551-510				210945	73.50					Food Supplies	01536 SUSSEX CO JAIL

P.O. VENDOR		SUSSEX COUNTY		A/P CHECK REGISTER		TIME-12:40:30		ACTPDR - 2016/10		PAGE		CHECK		ACH ACH		BATCH INV DESCRIPTION	
NO.	NO.	VENDOR NAME	INVOICE NO.	DATE	INVOICE DATE	A/P ACCEL	ACCOUNT NO.	AMOUNT	NET AMOUNT	NO.	NO.	PMT	PMT	G/L	ACCOUNT	DESC.	
00000	001485		JR19216	10/03/2018	10/03/2018		4100-051500-1246-551-510	73.50	73.50	210945						Food Supplies	01536 SUSSEX CO JAIL
00000	001485		JR19308	10/11/2018	10/11/2018		4100-051500-1246-551-510	73.50	73.50	210945						Food Supplies	01536 SUSSEX CO JAIL
00000	999999	CONSIGNED, KAITLYN	8455455	10/12/2018	10/12/2018		4100-061100-1213-611-610	84.48	84.48	210946						Witness Fees	01536 COMMONWEALTH WITNESS
00000	000411	CRATER CRIMINAL JUSTICE	1889	10/10/2018	10/10/2018		4100-051500-1244-551-510	113.50	113.50	210947						Uniform Services	01536 SUSSEX SHERIFF DEPT
00000	000411	CRATER CRIMINAL JUSTICE	1889	10/10/2018	10/10/2018		4100-051100-1244-512-510	113.50	113.50	210947						Uniform Services	01536 SUSSEX SHERIFF DEPT
00000	000494	CRATER HEALTH DISTRICT	18120-2019	10/09/2018	10/09/2018		4100-081100-2110-801-810	49,579.25	49,579.25	210948						Crater Health District	01536 SECOND QUARTER 2019
00000	000845	CHRONN CASTLE GT COMPANY	259925223	11/01/2018	11/01/2018		4100-021500-1252-253-210	994.64	994.64	210949						Equipment Lease/Rental	01536 ACCT# 1066663
00000	001741	D & M PAINTING CORP.	1	9/19/2018	9/19/2018		4302-094400-8220	217,200.00	217,200.00	210950						Water Tower Repairs	01536 PROJ#201817
00000	001670	DEMTECH VOTING SOLUTIONS	1112	8/01/2018	8/01/2018		4100-021100-1229-291-230	175.00	175.00	210951						Other Professional Services	01536 SUSSEX CO REGISTRAR
00000	000868	DISH NETWORK	80372704 1018	10/04/2018	10/04/2018		4100-021500-1234-253-210	50.03	50.03	210952						Telecommunications	01536 # 8255707080372704
00000	000902	DOC FARMER'S MARKET	MKT63117	10/09/2018	10/09/2018		4100-051500-1246-551-510	196.50	196.50	210953						Food Supplies	01536 SUSSEX CO JAIL
00000	001692	FERRELLGAS	1102934462	10/09/2018	10/09/2018		4100-051500-1279-551-510	1,013.21	1,013.21	210954						Propane Gas	01536 ACCT# 1123664120
00000	001087	FIRE PROTECTION	EC0154#1	9/19/2018	9/19/2018		4100-051500-1273-551-510	350.00	350.00	210955						Building Systems Main & Repair	01536 ACCT# 393860
00000	001605	GLOBAL SIGNAL ACQUISITIONS	26051432	11/01/2018	11/01/2018		4100-021500-1252-253-210	424.36	424.36	210956						Equipment Lease/Rental	01536 ACCT# 393860
00000	001740	JOHNSON CONTROLS FIRE	20516153	10/02/2018	10/02/2018		4100-021200-1273-221-210	2,778.44	2,778.44	210957						Building Systems Main & Repair	01536 ACCT# 68156
00000	001740	JOHNSON CONTROLS FIRE	85129129	8/24/2018	8/24/2018		4100-021200-1273-221-210	5,776.93	5,776.93	210957						Building Systems Main & Repair	01536 ACCT# 25200536580
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-021100-1234-211-210	97.24	97.24	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-021400-1234-241-210	97.22	97.22	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-021400-1234-242-210	97.22	97.22	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-041100-1234-411-410	97.22	97.22	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-031100-1234-311-310	97.22	97.22	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-023100-1234-291-210	97.22	97.22	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-021500-1234-253-210	97.22	97.22	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-051100-1234-516-510	97.22	97.22	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-063100-1234-631-630	97.22	97.22	210958						Telecommunications	01536 SUSSEX COUNTY
00000	001550	KINEX NETWORKING SOLUTION	181019-0001	10/19/2018	10/19/2018		4100-063100-1234-631-630	875.00	875.00	210958						Telecommunications	01536 SUSSEX COUNTY

AP100 10/25/2018 SUSSEX COUNTY		A/P CHECK REGISTER		TIME-12:40:30		ActFd - 2018/10		PAGE 3	
P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	REGISTER DATE	ACCOUNT NO.	AMOUNT	NET AMOUNT	CHECK NO.
00000 001115	LIFESTAR AMBULANCE	EMP2018095C	10/15/2018	10/15/2018	4100-021500-2110-252-210-524	4100-021500-2110-252-210-524	19,764.00	19,764.00	210959
00000 001115	LIFESTAR AMBULANCE	EMP2018099H	10/15/2018	10/15/2018	4100-021500-2110-252-210-524	4100-021500-2110-252-210-524	51,840.00	51,840.00	210959
00000 001092	MACE INCORPORATED	CHECK TOTAL	71,604.00	ACH PMT TOTAL	71,604.00	ACH PMT TOTAL	71,604.00	71,604.00	TOTAL
00000 000056	OMEN FORD, INC	CHECK TOTAL	557.29	ACH PMT TOTAL	557.29	ACH PMT TOTAL	557.29	557.29	TOTAL
00000 001187	OMEN PRINTING COMPANY	CHECK TOTAL	27,721.16	ACH PMT TOTAL	27,721.16	ACH PMT TOTAL	27,721.16	27,721.16	TOTAL
00000 001655	PETA	CHECK TOTAL	88.81	ACH PMT TOTAL	88.81	ACH PMT TOTAL	88.81	88.81	TOTAL
00000 001677	PETERSBURG HEALTH DEPT.	CHECK TOTAL	50.00	ACH PMT TOTAL	50.00	ACH PMT TOTAL	50.00	50.00	TOTAL
00000 000061	PRINCE GEORGE ELECTRIC	CHECK TOTAL	1,893.78	ACH PMT TOTAL	1,893.78	ACH PMT TOTAL	1,893.78	1,893.78	TOTAL
00000 000765	PRO-TECT FIRE	CHECK TOTAL	455.77	ACH PMT TOTAL	455.77	ACH PMT TOTAL	455.77	455.77	TOTAL
00000 001226	R.M. WILKINSON OIL CO, INC	CHECK TOTAL	145.00	ACH PMT TOTAL	145.00	ACH PMT TOTAL	145.00	145.00	TOTAL
00000 001023	RICOH USA, INC	CHECK TOTAL	217.25	ACH PMT TOTAL	217.25	ACH PMT TOTAL	217.25	217.25	TOTAL
00000 000176	ROBINSON FARMER & COX	CHECK TOTAL	326.46	ACH PMT TOTAL	326.46	ACH PMT TOTAL	326.46	326.46	TOTAL
00000 000968	SIXTH JUDICIAL CIRCUIT	CHECK TOTAL	6,500.00	ACH PMT TOTAL	6,500.00	ACH PMT TOTAL	6,500.00	6,500.00	TOTAL
00000 000901	SIXTH JUDICIAL CIRCUIT CT	CHECK TOTAL	231.04	ACH PMT TOTAL	231.04	ACH PMT TOTAL	231.04	231.04	TOTAL
00000 001543	STITH, MILLARD	CHECK TOTAL	3,833.50	ACH PMT TOTAL	3,833.50	ACH PMT TOTAL	3,833.50	3,833.50	TOTAL
00000 000162	SUFFOLK ENERGIES INC	CHECK TOTAL	96.08	ACH PMT TOTAL	96.08	ACH PMT TOTAL	96.08	96.08	TOTAL
00000 000077	SUSSEX SERVICE AUTHORITY	CHECK TOTAL	4,183.44	ACH PMT TOTAL	4,183.44	ACH PMT TOTAL	4,183.44	4,183.44	TOTAL
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00000 000077	SUSSEX SERVICE AUTHORITY	CHECK TOTAL	23,783.19	ACH PMT TOTAL	23,783.19	ACH PMT TOTAL	23,783.19	23,783.19	TOTAL

G/L ACCOUNT DESC.	BATCH INV DESCRIPTION	ACH PMT	ACH
Emergency Med. SVC - Pd BMT.	01536 SEPTEMBER 2018		
Emergency Med. SVC - Pd BMT.	01536 SEPTEMBER 2018		
Equipment Maintenance	01536 SUSSEX CO PUBLIC SAFE		
Building Inspections - Vehicle	01536 SUSSEX CO BLDG INSP		
Printing	01536 SUSSEX COUNTY ADMIN		
Medical Services	01536 SUSSEX ANML CNTRL		
Medical Services	01536 SUSSEX ANML CONTROL		
Medical Services	01536 SUSSEX COUNTY		
Electric	01536 ACCT# 2006028100		
Equipment Maintenance	01536 SUSSEX CO JAIL		
Building Systems Main & Repair	01536 SUSSEX SHERIFF DEPT		
Maintenance Service Contract	01536 ACCT# 17775354		
Maintenance Service Contract	01536 ACCT# 17775354		
Auditing Services	01536 SUSSEX COUNTY		
Office Supplies	01536 OFFICE EXPENSES		
Office Supplies	01536 OFFICE EXPENSES		
Management Consulting Service	01536 OCTOBER 2ND HALF		
Mileage	01536 ACCT# 66740484		
Water Services	01536 ACCT# 2699		
Water Services	01536 ACCT# 2699		

AP100 10/25/2018 SUSSEX COUNTY
 P.O. VENDOR NO. 00000 000873 WASTE MANAGEMENT OF DISC TOTAL 00
 00000 001590 WOODLEY & FLYNN, PLLC 179
 00000 001590 180
 00000 999999 ZIMMERMAN, JOHN M. 101918
 DISC. TOTAL .00

INVOICE NO. 331284124244
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A/P CHECK REGISTER INVOICE A/P INVOICE DATE ACH PMT TOTAL
 10/02/2018 4100-021600-1229-262-210-601 164.69
 8/31/2018 4100-022100-1223-281-220 6,167.66
 9/30/2018 4100-022100-1223-281-220 5,541.15
 10/19/2018 4100-021100-1299-211-210 5,040.00

TIME-12:40:30 Acct'd - 2018/10
 ACCOUNT NO. 4100-021600-1229-262-210-601
 4100-022100-1223-281-220
 4100-021100-1299-211-210

NET AMOUNT 164.69
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G/L ACCOUNT DESC. Professional Svcs-Convenience
 Legal Services
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 Miscellaneous Others

BATCH INV. DESCRIPTION 01536 ACCT# 203115233003
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BATCH INV. DESCRIPTION 01536 ACCT# 203115233003
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G/L ACCOUNT DESC. Professional Svcs-Convenience
 Legal Services
 Legal Services
 Miscellaneous Others

BATCH INV. DESCRIPTION 01536 ACCT# 203115233003
 01536 SUSSEX COUNTY
 01536 SUSSEX COUNTY
 01536 LIVESTOCK COMPENSATI

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 490,213.62 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED

DATE 10/25/18
 DATE 10/25/18
 DATE 10/25/18

DIRECTOR OF FINANCE
 ALEXANDER JONES, III ADMIN
 DESTE J. COX, TREASURER

PAYROLL DEDUCTION CHECKS



P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	BATCH
00000	000245 AFLAC	DC040181016181000	10/16/2018	100-000200-0100-	210844	1,013.41	00000
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00000	000245	DC041181016181000	10/16/2018	100-000200-0100-	210844	726.33	00000
00000	000245	DC041181016181000	10/16/2018	105-000200-0100-	210844	182.98	00000
				CHECK TOTAL		2,131.12	
00000	001397 LEGAL SHIELD	DC097181016181000	10/16/2018	100-000200-0100-	210845	21.46	00000
00000	001397	DC097181016181000	10/16/2018	105-000200-0100-	210845	14.95	00000
				CHECK TOTAL		36.41	
00000	001576 MICHAEL P. COTTER, TRUSTEE	DC109181016181000	10/16/2018	100-000200-0100-	210846	200.00	00000
				CHECK TOTAL		200.00	
00000	001021 MINNESOTA LIFE INS CO	DC200181016181000	10/16/2018	100-000200-0100-	210847	296.87	00000
00000	001021	DC200181016181000	10/16/2018	105-000200-0100-	210847	54.75	00000
				CHECK TOTAL		353.62	
00000	001443 H. C. CHILD SUPPORT	DC101181016181000	10/16/2018	100-000200-0100-	210848	131.50	00000
				CHECK TOTAL		133.50	
00000	000872 NATIONWIDE RETIREMENT	DC090181016181000	10/16/2018	100-000200-0100-	210849	2,052.08	00000
00000	000872	DC090181016181000	10/16/2018	105-000200-0100-	210849	100.00	00000
				CHECK TOTAL		2,152.08	
00000	001560 SUZANNE E WADE, TRUSTEE	DC107181016181000	10/16/2018	100-000200-0100-	210850	700.00	00000
				CHECK TOTAL		700.00	
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00000	000779	DC001181016181000	10/16/2018	105-000200-0100-	210851	6,970.00	00000
00000	000779	DC002181016181000	10/16/2018	100-000200-0100-	210851	3,752.50	00000
00000	000779	DC003181016181000	10/16/2018	100-000200-0100-	210851	1,107.00	00000
00000	000779	DC004181016181000	10/16/2018	100-000200-0100-	210851	927.50	00000
00000	000779	DC006181016181000	10/16/2018	100-000200-0100-	210851	1,906.50	00000
00000	000779	DC006181016181000	10/16/2018	105-000200-0100-	210851	1,906.50	00000
00000	000779	DC012181016181000	10/16/2018	100-000200-0100-	210851	927.50	00000
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00000	000247 TREASURER OF VIRGINIA	DC080181016181000	10/16/2018	100-000200-0100-	210852	2,644.53	00000
				CHECK TOTAL		2,644.53	
00000	000831 VACORP	DC035181016181000	10/16/2018	100-000200-0100-	210853	59.51	00000
00000	000831	DC035181016181000	10/16/2018	105-000200-0100-	210853	83.91	00000
				CHECK TOTAL		143.42	
00000	001027 VALIC RETIREMENT	DC091181016181000	10/16/2018	100-000200-0100-	210854	115.00	00000
00000	001027	DC091181016181000	10/16/2018	105-000200-0100-	210854	75.00	00000
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00000	001180 W. S. HARRIS, JR. TREASURER	DC068181016181000	10/16/2018	100-000200-0100-	210855	113.38	00000
				CHECK TOTAL		113.38	
				CLASS TOTAL		59,135.56	
				FINAL TOTAL		59,135.56	

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A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	CHECK NO.	NET AMOUNT	DESCRIPTION	BATCH
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					CHECK TOTAL		2,131.12		
00000	001397	LEGAL SHIELD	DC097181031181000	10/31/2018	100-000200-0100-	210929	21.46		00000
00000	001397		DC097181031181000	10/31/2018	105-000200-0100-	210929	14.95		00000
					CHECK TOTAL		36.41		
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109181031181000	10/31/2018	100-000200-0100-	210930	200.00		00000
					CHECK TOTAL		200.00		
00000	001021	MINNESOTA LIFE INS CO	DC200181031181000	10/31/2018	100-000200-0100-	210931	298.87		00000
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					CHECK TOTAL		353.62		
00000	001443	N.C. CHILD SUPPORT	DC101181031181000	10/31/2018	100-000200-0100-	210932	133.50		00000
					CHECK TOTAL		133.50		
00000	000872	NATIONWIDE RETIREMENT	DC090181031181000	10/31/2018	100-000200-0100-	210933	2,052.08		00000
00000	000872		DC090181031181000	10/31/2018	105-000200-0100-	210933	100.00		00000
					CHECK TOTAL		2,152.08		
00000	001560	SUZANNE E MADE, TRUSTEE	DC107181031181000	10/31/2018	100-000200-0100-	210914	700.00		00000
					CHECK TOTAL		700.00		
00000	000779	TREASURER OF SUSSEX CO.	DC001181031181000	10/31/2018	100-000200-0100-	210935	32,600.00		00000
00000	000779		DC001181031181000	10/31/2018	105-000200-0100-	210935	6,970.00		00000
00000	000779		DC002181031181000	10/31/2018	100-000200-0100-	210935	3,792.50		00000
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00000	000779		DC004181031181000	10/31/2018	100-000200-0100-	210935	927.50		00000
00000	000779		DC006181031181000	10/31/2018	100-000200-0100-	210935	1,906.50		00000
00000	000779		DC006181031181000	10/31/2018	105-000200-0100-	210935	1,906.50		00000
00000	000779		DC012181031181000	10/31/2018	100-000200-0100-	210935	927.50		00000
					CHECK TOTAL		50,337.50		
00000	000247	TREASURER OF VIRGINIA	DC080181031181000	10/31/2018	100-000200-0100-	210936	2,644.53		00000
					CHECK TOTAL		2,644.53		
00000	000831	VACORP	DC035181031181000	10/31/2018	100-000200-0100-	210937	59.51		00000
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					CHECK TOTAL		143.42		
00000	001027	VALIC RETIREMENT	DC091181031181000	10/31/2018	100-000200-0100-	210938	115.00		00000
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					CHECK TOTAL		190.00		
					CLASS TOTAL		59,022.18		
					FINAL TOTAL		59,022.18		

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BOARD ACTION FORM

Agenda Item: Presentation #3.01

Subject: Broadband Update – Ms. Renee Chapline, Prince George Electric Cooperative

Board Meeting Date: November 15 2018

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Summary: Ms. Renee Chapline, Vice President of Communications and Government Affairs for Prince George Electric Cooperative, will be present at the meeting to provide an update of the Broadband project.

Recommendation: None

Attachment: N/A

=====
ACTION: None

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

BOARD ACTION FORM

Agenda Item: Presentation #3.02

Subject: Virginia Association of Counties (VACo) Report

Board Meeting Date: November 15 2018

=====
Summary: The VACo Annual Conference will be held November 11-13, 2018 at the Omni Homestead in Bath County, Virginia.

Some of the Board members and the County Administrator will be attending. Upon their return, Chairman Seward will be providing a report.

Recommendation: None

Attachment: N/A

=====
ACTION: None

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

BOARD REPORT FORM

Agenda Item: Public Hearing Item #4.01

Subject: Zoning Ordinance Amendment #2018-01: Article XX, Section 16-369
(Use of Regulations for Communication Towers and Antennas)

Board Meeting Date: November 15 2018

=====

Summary: An ordinance is proposed to amend Article XX (Regulations for Communication Antennas and Towers), Section 16-369 (Use Regulations for Communications Towers and Antennas) of the Zoning Ordinance by deleting the maximum height requirement of 250 feet.

The Planning Commission held a public hearing on October 1, 2018 to consider this matter and voted unanimously (8-0) to forward the item to the Board of Supervisors with a recommendation for approval.

A copy of the staff report and the proposed ordinance amendment were mailed earlier to the Board of Supervisors by the Sussex County Community Development Office (under separate cover) for review and consideration.

Recommendation: That the Board accepts the recommendation of the Planning Commission to approve the removal of the height limitation for the telecommunication towers.

Attachments: (1) A Copy of Staff Report and Summation on Ordinance Amendment #2018-01
(2) A Copy of Proposed Amendment

=====

ACTION: That the Board approves the amendment of Article XX, Section 16-369 of the Zoning Ordinance which deletes the height limitation for telecommunication towers.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



MEMORANDUM

TO: Members, Board of Supervisors
Vandy V. Jones III, County Administrator

FROM: Andre M. Greene, Director of Community Development *AMG*

RE: Ordinance Amendment #2018-01: Article XX, Section 16-369 (Use Regulations for Communication Towers and Antennas)

DATE: November 6, 2018

An ordinance is proposed to amend Article XX (Regulations for Communication Antennas and Towers), Section 16-369 (Use Regulations for Communications Towers and Antennas) of the Zoning Ordinance by deleting the maximum height requirement of 250 feet.

The Planning Commission held a public hearing on October 1, 2018 to consider this matter and voted unanimously (8-0) to forward the item to the Board of Supervisors with a recommendation for approval.

Attached for the Board's review and consideration are the staff report and the proposed ordinance amendment.

STAFF REPORT – Ordinance Amendment #2018-01

This staff report is prepared by the Sussex County Planning Department to provide information to the Planning Commission and the Board of Supervisors to assist both bodies in making a recommendation on this application. It may also be useful to the members of the general public interested in this application.

SUMMATION

Verizon Wireless has requested a Conditional Use Permit to construct a 300 foot high communication tower off College. The current design and lighting requirements of Section 16-369 of the Zoning Ordinance restrict the height of towers to a maximum of 250 feet. Therefore, staff is requesting that the height limitation be removed from Section 16-369 (see attached).

The height restriction of 250 feet was an arbitrary limit that was part of a model ordinance being recommended for adoption at that time (2000). The removal of the height restriction will allow conditional use permit applications to be considered on a case-by-case basis. The required height of new communication towers will vary across the County when taking into consideration topography of the land and other engineering factors.

Verizon Wireless requires a new tower to be a height of 300 feet to enhance their wireless communication service.

PLANNING COMMISSION’S RECOMMENDATION - APPROVAL

The Planning Commission held a public hearing on October 1, 2018 to consider this matter and voted unanimously (8-0) to forward the item to the Board of Supervisors with a recommendation for approval.

whether the installation of a tower or antenna complies with district regulations, the dimensions of the entire lot shall control, even though the antennas or towers may be located on leased area within such lots. Towers that are constructed and antennas that are not installed, in accordance with the provisions of this supplementary regulation shall not be deemed to constitute the expansion of a nonconforming use or structure.

Inventory of Existing Sites. Each applicant for an antenna and/or tower shall provide to the County an inventory of its existing facilities that are either in the locality or within five (5) miles of the border thereof, including specific information about the location, height, and existing use and available capacity of each tower. The County may share such information with other applicants applying for approvals or a conditional use permit under this supplementary regulation or other organizations seeking to locate antennas within the jurisdiction of the County, provided, however, that the County shall not, by sharing such information, in any way represent or warrant that such sites are available or suitable.

Design and Lighting. The requirements set forth in this section shall govern the location of all towers and the installation of all antennas governed by this supplementary regulation.

1. Unless otherwise allowed under the conditions of a conditional use permit, or as a requirement of the Federal Aviation Administration (FAA), all towers shall have a galvanized steel finish. If the FAA requires painting, the applicant must provide documentary evidence from the FAA requiring such painting to the County. Should the applicant request to construct the tower from materials other than galvanized steel, the applicant shall state the reasons for the request in the application, and the applicant shall also furnish the County with photographs, videos, or some other visual sample of the proposed finish.
2. Dish antennas shall be of neutral, non-reflective color with no logos.
3. At a facility site, the design of the buildings and related structures shall, to the fullest extent possible, use materials, colors, textures, screening, and landscaping that will blend the tower facilities to the natural setting and surrounding structures.
4. If an antenna is installed on a structure other than a tower, the antenna and supporting electrical and mechanical equipment must be of a neutral color that is identical to, or closely compatible with, the color of the supporting-structure so as to make the antenna and related equipment as visually unobtrusive as possible.
5. Towers shall not be artificially lighted, unless required by the FAA or other applicable authority. If lighting is required, the County may review the available lighting alternatives and approve the design that would cause the least disturbance to surrounding views.
6. No advertising of any type may be placed on the tower or accompanying facility unless as part of retrofitting an existing sign structure.
7. ~~To permit co-location, the tower shall be designed and constructed to permit extensions to maximum height of 250 feet.~~
8. Towers shall be designed to collapse within the lot lines or lease area, where appropriate, in case of structural failure.
9. An engineering report, certifying that the proposed tower is compatible for co-location with a minimum of four (4) users including the primary user, must be submitted. If the tower to be constructed cannot accommodate 4 users, then a report must be submitted that describes the design limitations for co-location.
10. The use of the proposed tower and any transmission from such tower shall not interfere with other radio, television (cable and commercial) and other telecommunications and/or electronic and electrical transmissions in the area.

Federal Requirements. All towers and antennas must meet or exceed current standard and regulations of the FAA, the FCC and any other agency of the federal government with the authority to regulate towers and antennas. This requirement includes meeting all regulatory emission standards established by the FCC. The County, at its discretion, may request certification from a licensed professional engineer experienced with the design and operations of towers and antennas that the emissions from the facility will not exceed the

BOARD REPORT FORM

Agenda Item: Public Hearing Item #4.02

Subject: Conditional Use Permit #2018-01: Verizon Wireless, Applicant

Board Meeting Date: November 15 2018

=====
Summary: Pursuant to Section 16-369, of the Zoning Ordinance, the applicant, Verizon Wireless, seeks a conditional use permit (cup) to construct and operate a new 300 foot self-supporting communication tower and related accessory improvements on tax map number 100-A-5 (consisting of 65 acres). The parcel in question is owned by Michael F. Parson, successor trustee to Frederick P. Parson, and Joyce R. Parson Trustees of the Frederick P. Parson Living Trust. The affected site is zoned A-1, General Agricultural, District and is located on the south line of College Road (Route 616) approximately 2,350 feet west of the intersection of College Road (Route 616) and Walkers Mill Road (Route 619), in the Stony Creek Election District.

The Planning Commission held a public hearing on October 1, 2018 to consider this matter and voted unanimously (8-0) to forward the item to the Board of Supervisors.

The Sussex County Community Development Office mailed the staff report and supporting documents to the Board of Supervisors (under separate cover) for review.

Recommendation: That the Board accepts the recommendation of the Planning Commission to approve Conditional Use Permit #2018-01, Verizon Wireless, Applicant.

- Attachments:** (1) A Copy of Staff Report and Summation on CUP #2018-01
(2) A Copy of Conditional Use Permit Application
(3) List to Certify Adjacent Property Owners Notification
(4) Supporting Documents (separate attachment)

=====
ACTION: That the Board approves Conditional Use Permit #2018-01, Verizon Wireless, Applicant, to construct and operate a new 300 foot self-supporting communication tower and accessory improvements on tax map number 100-A-5 (consisting of 65 acres).

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



MEMORANDUM

TO: Members, Board of Supervisors
Vandy V. Jones III, County Administrator

FROM: Andre M. Greene, Director of Community Development *AMG*

RE: Conditional Use Permit #2018-01: Verizon Wireless, applicant

DATE: November 6, 2018

Pursuant to Section 16-369, of the Zoning Ordinance, the applicant, Verizon Wireless, seeks a conditional use permit to construct and operate a new 300 foot self-supporting communication tower and related accessory improvements on tax map number 100-A-5 (consisting of 65 acres). The parcel in question is owned by Michael F. Parson, successor trustee to Frederick P. Parson, and Joyce R. Parson Trustees of the Frederick P. Parson Living Trust. The affected site is zoned A-1, General Agricultural, District and is located on the south line of College Road (Route 616) approximately 2,350 feet west of the intersection of College Road (Route 616) and Walkers Mill Road (Route 619), in the Stony Creek Election District.

The Planning Commission held a public hearing on October 1, 2018 to consider this matter and voted unanimously (8-0) to forward the item to the Board of Supervisors with a recommendation for approval.

Attached for your review are the staff report and supporting documents.

STAFF REPORT - Conditional Use Permit Application #2018-01

This staff report is prepared by the Sussex County Planning Department to provide information to the Planning Commission and the Board of Supervisors to assist both bodies in making a recommendation on this application. It may also be useful to the members of the general public interested in this application.

SUMMARY FACTS

- APPLICANT:** Verizon Wireless
- OWNERS:** Michael F. Parson and Joyce R. Parson (Trustees of the Frederick P. Parson Living Trust)
- REQUEST:** Pursuant to Section 16-369, as amended, of the Zoning Ordinance a Conditional Use Permit is requested to construct and operate a new 300 foot high self-supporting communication tower and related associated facilities.
- PROPERTY LOCATION:** South side of College Road (Route 616) approximately 2,350 feet west of the intersection of College Road (Route 616) and Walkers Mill Road (Route 619).
- PROPERTY IDENTIFICATION:** 100-A-5
- ELECTION DISTRICT:** Stony Creek
- PARCEL SIZE:** 65 acres
- PARCEL CHARACTERISTICS:** The site is wooded and the topography is gently rolling. The site is in a rural location which is sparsely populated.
- SURROUNDING LAND USES:** Surrounding land uses include farmland, woodlands, and Iluka Resources mineral mining operations. There are no residential dwellings located in the immediate vicinity of the affected site.
- EXISTING ZONING:** A-1, General Agricultural, which allows a communication tower with a conditional use permit.

**COMP PLAN FUTURE LAND
USE DESIGNATION:**

Agricultural/Forested/Open Space

FLOODPLAIN DESIGNATION:

Zone X – The site is located outside a 100-Year Flood Zone.

SUMMATION

Pursuant to Section 16-369, of the Zoning Ordinance, the applicant, Verizon Wireless, seeks a conditional use permit to construct and operate a new 300 foot self-supporting communication tower and related accessory improvements on tax map number 100-A-5 (consisting of 65 acres). The affected property is zoned A-1, General Agricultural which allows for the location of a communication tower with a conditional use permit.

EVALUATION:

There are several criteria by which an application for a conditional use permit may be evaluated. The criteria state that a proposed conditional use should be:

- In accordance with adopted plans and policies;
- Compatible with the neighborhood;
- Compatible with existing land uses; and
- Compatible with development by right in the area.

PLANNING COMMISSION'S RECOMMENDATION - APPROVAL

The Planning Commission voted (8 – 0) to forward Conditional Use Permit #2018-01 to the Board of Supervisors with a recommendation for approval due to the following:

- 1) The proposed communication tower is consistent with Sussex County Comprehensive Plan's Future Land Use Designation as Agricultural/Forested/Open Space.
- 2) The proposed use is compatible with both adjacent and surrounding land uses, as the area in question is rural in nature. The land uses in the area are predominantly farmland, woodlands and mineral mining.
- 3) The proposed tower is compatible with development allowed by right in the area such as overhead electrical transmission lines.

CUP Number: 2018-01
Date Application Filed: 8-7-18
\$500 Processing Fee Received By: L.R.



Sussex County Planning Department
Post Office Box 1397
21035 Princeton Road
Sussex, Virginia 23884
Phone: 434-246-1043
Fax: 434-246-2175

CONDITIONAL USE PERMIT APPLICATION

Owner Information: Frederick P. Parson Living Trust
Name: Clarence Parson, Trustee
Address: 16003 Parsons Lane
Stony Creek, VA 23882
Phone Number: 434-246-2245 (Mike Parson-son)

Applicant Information:
Name: Cellco Partnership d/b/a Verizon Wireless
Address: 1831 Rady Ct,
Richmond, VA 23222
Phone Number: 804-720-0326 (Larry Bickings - agent)

Legal Description of Property:

Tax Map Number: 100-A-5
Zoning District: Stony Creek Mag. District
Block Number: _____
Lot Size (Acreage): 65 acres

Election District: Stony Creek Mag. District
Subdivision: _____
Lot Number: _____
Square Footage: _____

Please answer the following:

1. When was property acquired by applicant? January/14/1983 (DB 101/page192)
2. Are there any deed restrictions on the property in question? Yes No
(If yes, attach a copy of restrictions).
3. What is the proposed use of property or type of improvement? Please be detailed and specific in your description. (For example: new construction, addition or demolition, agricultural, residential or commercial use)
Construct a 300' self support communication tower and associated equipment within a 100' x 100' lease area. Access and utility access from College Road.

What is the Fair market value of improvements \$ 150,000.00
(Value must include all buildings, electrical, plumbing, and mechanical work to be performed).

4. Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.
Construct a 300' self support communication tower and associated equipment within a 100' x 100' lease area. Access and utility access from College Road. Place equipment cabinets and generator on a concrete pad.
5. Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood.
Adjacent properties are vacant or have been mined.

Furnish plot plan, preliminary site plan, and/or preliminary subdivision plat showing boundaries and dimensions of property, width of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space, landscaping and the like. Architect's/Engineer's sketches showing elevations of proposed buildings and complete plans are also desirable and if available should be filed with application.

6. I hereby certify that I have the authority to make the forgoing application and that the application, is complete and correct and that the conditional use permit is in accordance with section 16-368 & 16-369 of the Zoning Ordinance.

Michael F. Parson, Successor Trustee to Frederick P. Parson,
and Joyce R. Parson, Trustees of Frederick P. Parson Living Trust
Owner Signature: Steph R. Romney, U.P.A. Date: 6/28/18
Applicant Signature: Cellco Partnership d/b/a Verizon Wireless Date: 6/28/18
By: Steph R. Romney
Its: Ordinance in force

CUP Number: 2018-01
Date Application Filed 8/7/2018
\$500 Processing Fee Received By: LDT



Sussex County Planning Department
Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884
Phone: 434-246-1043
Fax: 434-246-8259

CONDITIONAL USE PERMIT APPLICATION

Owner Information: Fred Parson Living Trust	Applicant Information: Cellco Partnership DBA
Name: <u>C/o Joyce Parson, Trustee</u>	Name: <u>Verizon Wireless</u>
Address: <u>16003 Parsons Lane</u>	Address: <u>1831 Rady Ct.</u>
<u>Stony Creek, VA 23882</u>	<u>Richmond, VA 23222</u>
Phone Number: <u>434-246-2245 (Mike Parson-son)</u>	Phone Number: <u>804-720-0326 (Larry Bickings agent)</u>

Legal Description of Property:

Tax Map Number: <u>100-A-5</u>	Election District: <u>Stony Creek Mag. District</u>
Zoning District: <u>A-1 Stony Creek District</u>	Subdivision: _____
Block Number: <u>N/A</u>	Lot Number: _____
Lot Size (Acreage): <u>65 Acres</u>	Square Footage: _____

Please answer the following:

1. When was property acquired by applicant? 1 / 14 / 1983 (DB 101/page 192)
2. Are there any deed restrictions on the property in question? Yes No
(If yes, attach a copy of restrictions).
3. What is the proposed use of property or type of improvement? Please be detailed and specific in your description. (For example: new construction, addition or demolition, agricultural, residential or commercial use)
Construct a 300' self-support communication tower and associated equipment within a 100' X 100' lease area. Access and utility access from College Road

What is the Fair market value of improvements \$ 150,000
(Value must include all buildings, electrical, plumbing, and mechanical work to be performed).

4. Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.
Construct a 300' self-support communication tower and associated equipment within a 100' X 100' lease area. Access and utility access from College Road. Place equipment cabinets and generator on a concrete pad
5. Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood.
Adjacent properties are vacant or have been mined
6. Furnish plot plan, preliminary site plan, and / or preliminary subdivision plat showing boundaries and dimensions of property, width of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space, landscaping and the like. Architect's sketches showing elevations of proposed buildings and complete plans are also desirable and if available should be filed with application.
See Attached

7. I hereby certify that I have the authority to make the forgoing application and that the application, is complete and correct and that the conditional use permit is in accordance with section 16.368 & 369 of the Zoning Ordinance.

Owner Signature: Fred Parson Living Trust, c/o Joyce Parson, Trustee . Date: 6-28-18

Applicant Signature: Cellco Partnership dba Verizon Wireless . Date: 6-28-18

This is to certify that letters notifying adjacent property owners of a Public Hearing of the Board of Supervisors on November 15, 2018 for **Conditional Use Permit Application #2018-01**, applicant, Verizon Wireless were mailed on November 2, 2018 to the persons listed below.

Tax Map No. 100-A-4

Robinson Tom
C/o Willie A Wyche
11523 McKenney Hwy
McKenney, VA 23872

Tax Map No. 101-A-34

Iluka Resources Inc.
12472 St. John Church Road
Stony Creek, VA 23882

Tax Map No. 101-A-36

Everett Ann P
26819 Courthouse Road
Stony Creek, VA 23882

Tax Map No. 101-A-36A

Boyd Julia P.
P.O. Box 1561
Nags Head, NC 27959

Dinwiddie County

Office of Planning & Zoning
P.O. Drawer 70
14016 Boydton Plank Road
Dinwiddie, VA 23841

Andre M. Greene

Director of Community Development

11/2/18

Date

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Reduction of Surplus County Schools by Auction

Board Meeting Date: November 15 2018

=====
Summary: As of the writing of this Board Action Form, the County still owns the Chambliss Elementary School in Wakefield and the Jefferson Elementary School in Jarratt.

It has been requested that this item be placed on the agenda for discussion of auctioning these two (2) County school properties.

Recommendation: none

Attachment: N/A

=====
ACTION: none

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

October 31, 2018

<u>PAGE</u>	<u>TABLE OF CONTENTS</u>
1 – 1	BANK RECONCILIATION
2 – 6	999 TREAS. ACCT - 4 YR. COMP. BAL SHEET
7 – 7	GEN FUND (100) BALANCE SHEET
8 – 9	REVENUE/EXPENSE SUMMARY BY FUND
10 – 12	GEN FUND (100) REVENUE SUMMARY BY MAJOR
13 – 15	GEN FUND (100) EXPENDITURE SUMMARY BY DEPT
16 – 18	CIF (302) DETAIL REVENUE/EXPENSE SUMMARY
19 – 19	LANDFILL TIPPING FEES
20 – 20	LANDFILL REVENUE SUMMARY – 10 YR REPORT



TREASURER'S OFFICE

DESTE J. COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business October 31, 2018.

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$3,191,591.32	
Plus Bank Svc Chg - in bank, not in office---JE	672.16	
Plus NSF Checks	733.74	
Plus Deposits in Transit - in office, not in bank	64,163.62	
Plus Cr Card Deposits in Transit - in office, not in bank	611.95	
Less Bank Error - Deposit	(8.00)	
Less ACH Return	(75.00)	
Less Outstanding Checks not cleared bank	(1,225,576.84)	
Less Deposits in Transit - in bank, not in office	(16,147.01)	
		<u>\$2,015,965.94</u>

BSV #301- STONY CREEK, VA

Bank Balance	\$28,476.93	
Plus Bank Svc Chg - in office, not in bank---JE	19.54	
Less Deposits in Transit - in bank, not in office	(3,813.30)	
Less Deposits in Transit - int earned, in bank, not in office	(0.53)	24,682.64

SONA #401- WAVERLY, VA

Bank Balance	\$25,999.27	
Less Deposits in Transit - in bank, not in office	(6,201.00)	
Less Deposits in Transit - int earned, in bank, not in office---	(0.69)	19,797.58
Investments and CD's		
#30342048 - SONA #451		\$2,228,143.93

QZAB -05 #701 Investment Balance 815,100.69

QZAB -06 #702 Investment Balance 1,385,791.82

LGIP INVESTMENT #803 Investment Balance 2,423,876.03

VA INV POOL #804 Investin Investment Balance 517,039.42

TOTAL IN BANKS REC W/GL \$9,430,398.05

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

Deste J. Cox, Treasurer

kbe

SUSSEX COUNTY

BALANCE SHEET - COMPARATIVE PERIODS
2015/07 - 2018/10

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	600.00
000100-0201	BB&T - MM Checking	2,101,993.63	2,586,419.77	2,993,350.25	2,015,965.94
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	97,639.47	47,517.81	128,839.36	24,682.64
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	58,324.54	30,429.39	73,278.29	19,797.58
000100-0451	SONA BANK (SB) CD'S	6,127,325.28	2,210,398.24	2,219,253.59	2,228,143.93
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	588,865.60	662,566.28	737,924.49	815,100.69
000100-0702	Bk of America QZAB 06 Escrow	971,097.11	1,106,190.59	1,244,331.93	1,385,791.82
000100-0803	LGIP - Investments	2,065,208.20	2,080,249.04	2,099,320.72	2,423,876.03
000100-0804	VIP - Investments	.00	.00	.00	517,039.42
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	.00	526.44	1,624.43	398.87
	ASSETS	12,011,053.83	8,724,897.56	9,498,523.06	9,431,396.92
	TOTAL ASSETS	12,011,053.83	8,724,897.56	9,498,523.06	9,431,396.92
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	4,893,838.72	1,258,217.27	2,413,583.47	2,130,641.35
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	142,403.21	71,175.17	10,964.60	14,095.14
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	41,134.72	44,590.04	35,477.35	38,032.31
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	50,417.99	54,383.99	58,103.99	59,042.99
000300-0124	Sussex Gardens Proj FD (Rev1 FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	9,598.04	11,050.41	19,281.13	16,112.49
000300-0135	Reserve for CP and DS	1,687,505.63	3,575,741.02	3,578,981.02	3,593,312.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	26,927.48	27,688.23	27,982.67	28,566.14
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	4,206.08	29,331.25	26,396.91	34,521.37
000300-0253	Summer Food Service Fund	8,829.25	7,153.51	5,535.81	5,933.61
000300-0254	Title and Grant fund	158,203.22	123,446.00	641,484.02	522,256.08
000300-0255	School Textbook Fund	74,484.58	159,244.83	238,833.15	162,103.64

BALANCE SHEET - COMPARATIVE PERIODS

2015/07 - 2018/10

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10
000300-0256	Smart Beg. Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	209,210.05-	197,889.05-	198,002.05-	199,293.05-
000300-0302	General Capital Projects Fund	3,722,617.25-	1,034,388.09-	399,676.72-	379,230.44-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	7,728.71	226,133.95	69,280.39	135,135.27
000300-0306	Cabin Point - Industrail Park Fund	9,723.89	9,723.89	345,923.43	46,084.76
000300-0307	Henry - Industrial Park Fund	.00	.00	.00	113,991.84-
000300-0723	Robert Mitchell Scholarship Fund	26,350.17-	25,755.17-	25,152.17-	25,146.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	22,277.86-	25,476.86-	30,965.86-	28,161.86-
000300-0725	RICARD CLEMENTS MOORE III SCH FUND	28,324.83-	29,073.83-	29,577.83-	30,308.83-
000300-0726	Millard D. Stith Sch. Fund	73,350.00-	79,458.00-	87,343.00-	101,864.00-
000300-0733	Special Welfare Fund	1,876.29-	1,413.97-	1,303.97-	4,772.14-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	10,870,884.19-	6,318,606.01-	7,360,648.08-	7,208,932.42-
	TOTAL PRIOR YR FUND BALANCE	10,870,884.19-	6,318,606.01-	7,360,648.08-	7,208,932.42-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,288.68-	1,288.68-	1,344.51-	.00
000400-0002	Cash Over and Short	60.91-	31.53-	12.02	8.38-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	446.26-	1,173.50-	1,274.42-	1,584.94-
000400-0013	Prepaid Taxes - RE	4,202.19-	4,555.97-	3,598.65-	4,019.67-
000400-0014	Available PTR for Distrib \$1.093M	1,034,651.11	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	588,865.60-	662,566.28-	737,924.49-	815,100.69-
000400-0016	QZAB 2006 Escrow Acct.	971,097.11-	1,106,190.59-	1,244,331.93-	1,385,791.82-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	62,610.00-	64,235.00-	70,610.00-	66,296.50-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	.00	47,447.00	50,337.50
	OTHER ACCOUNTS	593,919.64-	1,840,041.55-	2,011,624.98-	2,222,464.50-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	500,000.00-	500,000.00-	60,000.00-	.00
000401-0102	Escrow for Rescue Vehicles	46,250.00-	66,250.00-	66,250.00-	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	546,250.00-	566,250.00-	126,250.00-	.00
	OTHER EQUITY & ESCROW ACCTS	1,140,169.64-	2,406,291.55-	2,137,874.98-	2,222,464.50-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2015/07 - 2018/10

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	393.50	.00	.00	.00
000501-1996	Real Estate - 1996	424.99	176.80	.00	.00
000501-1997	Real Estate - 1997	531.41	193.17	143.02	.00
000501-1998	Real Estate - 1998	600.12	256.14	205.14	86.04
000501-1999	REAL ESTATE - 1999	742.74	291.78	240.78	121.68
000501-2000	Real Estate - 2000	855.60	322.80	258.00	168.00
000501-2001	Real Estate - 2001	994.27	409.80	345.00	168.00
000501-2002	Real Estate - 2002	1,462.43	557.70	487.50	182.00
000501-2003	Real Estate - 2003	1,524.26	578.50	508.30	182.00
000501-2004	REAL ESTATE - 2004	1,548.95	584.35	514.15	187.85
000501-2005	Real Estate - 2005	1,740.46	584.35	514.15	187.85
000501-2006	Real Estate - 2006	1,643.04	427.68	341.28	161.28
000501-2007	Real Estate - 2007	1,711.68	427.68	341.28	161.28
000501-2008	REAL ESTATE - 2008	2,788.61	574.11	476.91	274.41
000501-2009	RE - 2009	3,904.90	968.22	731.70	529.20
000501-2010	Real Estate - 2010	5,626.34	2,162.57	1,450.89	907.62
000501-2011	Real Estate - 2011	11,044.27	5,295.13	4,007.98	1,684.87
000501-2012	Real Estate - 2012	22,336.31	9,198.10	6,403.34	3,236.77
000501-2013	Real Estate - 2013	44,596.30	19,048.54	13,555.60	6,355.60
000501-2014	Real Estate - 2014	111,951.60	38,481.85	25,326.19	13,690.33
000501-2015	Real Estate - 2015	3,858,691.63	123,427.39	50,408.90	30,580.40
000501-2016	Real Estate - 2016	.00	4,371,286.13	151,340.86	82,966.16
000501-2017	Real Estate - 2017	.00	.00	4,225,743.94	162,795.63
000501-2018	Real Estate - 2018	.00	.00	.00	4,788,074.63
000501-9999	Reserve - Real Estate Taxes	4,075,113.41	4,575,252.79	4,483,344.91	5,092,701.60
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	15,481.16	.00	.00	.00
000502-2011	PP - 2011	16,689.34	15,307.97	.00	.00
000502-2012	PP - 2012	21,440.08	18,778.89	17,743.26	.00
000502-2013	PP - 2013	21,083.92	14,420.94	12,197.10	10,697.37
000502-2014	PP - 2014	65,250.05	31,641.98	23,998.85	21,355.64
000502-2015	PP - 2015	3,453,548.69	61,538.74	30,516.50	23,374.92
000502-2016	PP - 2016	.00	3,550,807.59	137,490.54	101,260.57
000502-2017	PP - 2017	.00	.00	3,759,776.31	82,966.16

BALANCE SHEET - COMPARATIVE PERIODS

2015/07 - 2018/10

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10
000502-2018	PP - 2018	.00	.00	.00	3,591,799.73
000502-9999	Reserve - PP Taxes	3,593,493.24-	3,692,496.11-	3,981,722.56-	3,831,415.32-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	604,253.35	.00	.00	.00
000503-2016	PSC - 2016	.00	705,581.05	.00	.00
000503-2017	PSC - 2017	.00	.00	724,655.14	.00
000503-2018	PSC - 2018	.00	.00	.00	706,065.77
000503-9999	Reserve - PSC Taxes	604,253.35-	705,581.05-	724,655.14-	706,065.77-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUSINESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	4.80	.00	.00	.00
000504-2016	BL - 2016	.00	211.68-	401.68-	.00
000504-2017	BL - 2017	.00	.00	30.00-	.00
000504-2018	BL - 2018	.00	.00	.00	32.00-
000504-9999	Reserve for Buisness License	4.80-	211.68	431.68	32.00
	UNCOLLECTED BUSINESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	9,193.90-	10,131.70	3,783.30-	.00
000520-9999	Reserve for DMV Withholding Fees	9,193.90	10,131.70-	3,783.30	.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	13,719.09-	13,601.91	11,417.45-	.00
000521-9999	Reserve for Administrative Fees	13,719.09	13,601.91-	11,417.45	.00
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2015/07 - 2018/10

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2015/10	FY/2017 Bal. Sheet 2016/07 Thru 2016/10	FY/2018 Bal. Sheet 2017/07 Thru 2017/10	FY/2019 Bal. Sheet 2018/07 Thru 2018/10
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	14,019.56	.00	.00	.00
000601-2015	State Income Tax - 2015	.00	12,320.70	.00	.00
000601-2016	State Income Tax - 2016	.00	.00	6,500.39	.00
000601-2017	State Income Tax - 2017	.00	.00	.00	7,055.23
000601-9999	Reserve - State Income UNCOLLECTED TAXES - SI	14,019.56-	12,320.70-	6,500.39-	7,055.23-
		.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	3,470.23	3,274.35	3,366.61	3,736.22
000702-9999	Reserve for IPR Loan Payments IPR Loan Payments Receivable	3,470.23-	3,274.35-	3,366.61-	3,736.22-
		.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	614.00	614.00	307.00	.00
000703-9999	Reserve for CDBG Loan Payments CDBG Loan Payments Receivable	614.00-	614.00-	307.00-	.00
		.00	.00	.00	.00
		.00	.00	.00	.00

FUND # -100 GENERAL FUND

BALANCE SHEET
10/31/2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	2,914,324.81	1,094,012.86	1,877,696.32-	2,130,641.35
	ASSETS	2,914,324.81	1,094,012.86	1,877,696.32-	2,130,641.35
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.	279,581.25			279,581.25
101-0237	Res for Literary Loan - High Schoo	2,528,893.00			2,528,893.00
101-0238	Res for Literary Loan - Mid Sch 07	3,501,260.00			3,501,260.00
101-0239	Res for IDA QZAB Bond Deposit	774,796.00			774,796.00
101-0240	Reserve for VPSA 2012 Bond Elem Sc	3,180,000.00			3,180,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	373,271.90		20,274.72-	352,997.18
101-0600	Commonwealth PTR avail. for distr.	1,136,581.05-	5,459.07	4,924.46-	1,136,046.44-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	9,501,221.10	5,459.07	25,199.18-	9,481,480.99
	TOTAL ASSETS	12,415,545.91	1,099,471.93	1,902,895.50-	11,612,122.34
	LIABILITIES				
200-0000	Clearing Account - Payroll		261,214.89	261,214.89-	
200-0200	Clearing Account - Accounts Payabl	34.00	496,394.62	496,394.62-	34.00
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	279,581.25-			279,581.25-
200-0237	Literary Loan Pay - High Sch.	2,528,893.00-			2,528,893.00-
200-0238	Literary Loan Pay - Middle Sch 07	3,501,260.00-			3,501,260.00-
200-0239	IDA QZAB Bond Deposit Payable	774,796.00-			774,796.00-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,180,000.00-			3,180,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	373,271.90-	20,274.72		352,997.18-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	1,136,581.05	4,924.46	5,459.07-	1,136,046.44
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	9,501,187.10-	782,808.69	763,068.58-	9,481,446.99-
	TOTAL LIABILITIES	9,501,187.10-	782,808.69	763,068.58-	9,481,446.99-
	FUND EQUITY				
300-0100	Fund Balance	3,574,072.32-			3,574,072.32-
	FUND EQUITY	3,574,072.32-			3,574,072.32-
	TOTAL PRIOR YR FUND BALANCE	3,574,072.32-			3,574,072.32-
	TOTAL REVENUE	3,895,569.97-		1,068,400.99-	4,963,970.96-
	TOTAL EXPENDITURE	4,555,283.48		1,852,084.45	6,407,367.93
	TOTAL CURRENT FUND BALANCE				1,443,396.97 Expenditures over Revenue
TOTAL	LIABILITIES AND FUND BALANCE	12,415,545.91-	2,634,893.14	1,831,469.57-	11,612,122.34-

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS

7/01/2018 - 10/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	23,238,788.00	24,236,755.00	1,068,400.99	4,963,970.96	19,272,784.04	79.51
105	REVENUE - VPA/DSS FUND	1,983,973.00	1,983,973.00	144,489.93	547,027.54	1,436,945.46	72.42
110	REVENUE - CSA FUND	725,000.00	725,000.00	35,083.80	260,236.46	464,763.54	64.10
121	REV.- IPR PROG. INCOME FD {11/02}	2,025.00	2,025.00	415.24	1,030.11	994.89	49.13
123	REV - CDBG HOUSING PRG {4/09}	3,425.00	3,425.00	124.00	124.00	3,301.00	96.37
125	REVENUE - DRUG FORFEITURE FUND	.00	.00	34.00	34.00	34.00	100.00
135	REVENUE - CP / DS RESERVE FUND	.00	.00	3,590.00	3,590.00	3,590.00	100.00
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	97.30	339.70	426.30	55.65
251	REVENUE - SCHOOL FUND	16,210,405.00	16,210,405.00	1,399,113.62	3,690,735.12	12,519,669.88	77.23
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,332.00	817,332.00	86,203.31	132,762.68	684,569.32	83.75
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	748.00	26,212.62	1,637.38	5.87
254	REVENUE - TITLE & GRANT FUND	1,681,985.00	1,681,985.00	74,917.43	190,712.07	1,491,272.93	88.66
255	REVENUE - SCH. TEXTBOOK FUND	101,697.00	101,697.00	5,505.25	22,021.00	79,676.00	78.34
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	932.00	932.00	932.00	100.00
302	REVENUE - CAPITAL PROJECT FUND	1,097,500.00	1,097,500.00	3,147.00	3,147.00	1,094,353.00	99.71
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	139.00	139.00	139.00	100.00
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	165.00	165.00	165.00	100.00
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	168.00	168.00	168.00	100.00
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	562.00	562.00	562.00	100.00
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	3,103.00	3,816.41	3,816.41	100.00
	-- REVENUE TOTAL --	45,890,746.00	46,888,713.00	2,826,938.87	9,847,725.67	37,040,987.33	78.99

SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2018 - 10/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	23,238,788.00	23,327,331.00	1,852,084.45	6,407,367.93	.00	16,919,963.07	72.53
105	EXPENDITURES - VPA/DSS FUND	1,983,973.00	1,983,973.00	144,489.93	568,358.90	.00	1,415,614.10	71.35
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	12,760.22	115,431.50	.00	609,568.50	84.07
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	.00	.00	.00	2,025.00	100.00
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	16,442.49	.00	330.00	.00	16,112.49	97.99
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	.00	37.08	.00	728.92	95.15
251	SCHOOL FUND EXPENDITURES	16,210,405.00	16,210,405.00	1,399,113.62	3,690,735.12	.00	12,519,669.88	77.23
252	EXPENDITURES - SCHOOL FOOD SERV	817,332.00	817,332.00	93,307.49	151,183.74	.00	666,148.26	81.50
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	102.66	25,814.82	.00	2,035.18	7.30
254	TITLE & GRANT REVOLVING FUND	1,681,985.00	1,681,985.00	242,241.81	510,280.77	.00	1,171,704.23	69.66
255	EXPENDITURES - TEXTBOOK FUND	101,697.00	101,697.00	94,239.02	94,239.02	.00	7,457.98	7.33
302	EXPENDITURES - CAPITAL PROJECT FD	1,097,500.00	1,757,737.00	244,921.16	317,921.16	.00	1,439,815.84	81.91
305	EXPENDITURES - MEGA SITE	.00	6,493.00	.00	14,611.58	.00	8,118.58	125.03
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	7,575.00	26,775.00	.00	215,919.00	88.96
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00	100.00
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	3,000.00	.00	3,000.00	100.00
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00	100.00
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	2,000.00	.00	2,000.00	100.00
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	110.53	388.94	.00	388.94	100.00
	-- EXPENDITURE TOTAL --	45,890,746.00	46,905,155.49	4,090,945.89	11,930,275.56	.00	34,974,879.93	74.56

FUND # -100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2018 - 10/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,186,755.00	5,186,755.00	403,220.24	442,219.74	4,744,535.26	91.47
11020	PUBLIC SERVICE CORP TAXES	754,395.00	754,395.00	21,647.89	21,647.89	732,747.11	97.13
11030	PERSONAL PROPERTY TAXES	2,707,913.00	2,707,913.00	102,336.61	176,633.46	2,531,279.54	93.47
11031	MOBILE HOME TAXES	20,000.00	20,000.00	1,678.24	2,616.46	17,383.54	86.91
11032	FIRE AND RESCUE TAXES	10,183.00	10,183.00	189.07	237.40	9,945.60	97.66
11040	MACHINERY AND TOOLS TAXES	1,082,947.00	1,082,947.00			1,082,947.00	100.00
11050	MERCHANTS CAPITAL TAXES	68,626.00	68,626.00	1,646.61	1,646.61	66,979.39	97.60
11060	PENALTIES, INTEREST & TREAS ADM FEES	166,000.00	166,000.00	4,900.12	41,505.34	124,494.66	74.99
	GENERAL PROPERTY TAXES	<u>9,996,819.00</u>	<u>9,996,819.00</u>	<u>535,618.78</u>	<u>686,506.90</u>	<u>9,310,312.10</u>	<u>93.13</u>
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	899,797.00	899,797.00	76,436.67	317,371.11	582,425.89	64.72
12011	OCCUPANCY TAXES	64,000.00	64,000.00	5,385.02	24,505.86	39,494.14	61.70
12020	CONSUMER UTILITY TAXES	98,000.00	98,000.00	7,908.20	31,364.13	66,635.87	67.99
12030	BUSINESS LICENSE TAXES	81,130.00	81,130.00	3,227.37	12,412.15	68,717.85	84.70
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	205,000.00	205,000.00	13,867.16	26,050.16	178,949.84	87.29
12060	BANK STOCK TAXES	3,500.00	3,500.00		5,775.55	2,275.55	65.01
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	<u>1,351,427.00</u>	<u>1,351,427.00</u>	<u>106,824.42</u>	<u>417,478.96</u>	<u>933,948.04</u>	<u>69.10</u>
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	6,000.00	6,000.00	120.00	247.00	5,753.00	95.88
13030	PERMITS AND OTHER LICENSES	5,741,770.00	5,741,770.00	5,445.33	2,075,657.40	3,666,112.60	63.84
	PERMITS, FEES AND LICENSES	<u>5,747,770.00</u>	<u>5,747,770.00</u>	<u>5,565.33</u>	<u>2,075,904.40</u>	<u>3,671,865.60</u>	<u>63.88</u>
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	1,100,000.00	1,100,000.00	86,265.06	361,545.89	738,454.11	67.13
	FINES AND FORFEITURES	<u>1,100,000.00</u>	<u>1,100,000.00</u>	<u>86,265.06</u>	<u>361,545.89</u>	<u>738,454.11</u>	<u>67.13</u>
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	35,000.00	35,000.00	878.23	35,737.35	737.35	2.10
15020	REVENUE FROM USE OF PROPERTY	77,500.00	77,500.00	3,968.50	18,883.34	58,616.66	75.63
	REVENUE FROM USE OF MONEY/PROPERTY	<u>112,500.00</u>	<u>112,500.00</u>	<u>3,090.27</u>	<u>54,620.69</u>	<u>57,879.31</u>	<u>51.44</u>
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	181,315.00	181,315.00	11,426.07	53,552.43	127,762.57	70.46
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	128.24	564.40	1,235.60	68.64
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	4,300.00	281.84	1,282.33	3,017.67	70.17
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00	85.00	794.00	3,006.00	79.10

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2018 - 10/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	24,000.00	24,000.00			24,000.00	100.00
16210	CHG FOR CREDIT & DEBIT CARD USE	3,400.00	3,400.00	222.69	975.64	2,424.36	71.30
	CHARGES FOR SERVICES	218,615.00	218,615.00	12,143.84	57,168.80	161,446.20	73.84
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	41,000.00	41,000.00	51,614.79	64,461.89	23,461.89	57.22
18990	MISCELLANEOUS	9,500.00	10,769.00	5,918.95	47,545.23	36,776.23	341.50
	MISCELLANEOUS REVENUE	50,500.00	51,769.00	57,533.74	112,007.12	60,238.12	116.35
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	31,145.96	62,292.04	66.66
19020	RECOVERED COSTS - OTHER	200,433.00	200,433.00	15,994.56	164,416.63	36,016.37	17.96
	RECOVERED COSTS	293,871.00	293,871.00	23,781.05	195,562.59	98,308.41	33.45
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	42,000.00	42,000.00			42,000.00	100.00
	PAYMENT IN LIEU OF TAXES	42,000.00	42,000.00			42,000.00	100.00
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	372,500.00	372,500.00	17,896.34	163,476.75	209,023.25	56.11
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	372,500.00	372,500.00	17,896.34	163,476.75	209,023.25	56.11
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	237,500.00	237,500.00	20,619.44	85,890.29	151,609.71	63.83
23020	SHERIFF SHARED EXPENSE	1,260,000.00	1,260,000.00	111,227.96	403,155.47	856,844.53	68.00
23030	COMMISSIONER OF REVENUE	77,123.00	77,123.00	6,392.70	25,284.18	51,838.82	67.21
23040	TREASURER SHARED EXPENSE	86,434.00	86,434.00	5,715.33	23,605.13	62,828.87	72.68
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,633.00	38,633.00			38,633.00	100.00
23070	CLERK OF COURT SHARED EXP	204,000.00	204,000.00	16,110.40	63,804.73	140,195.27	68.72
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00	27,676.00	55,320.00	49,680.00	47.31
	SHARED EXPENSES - CATEGORICAL	2,008,690.00	2,008,690.00	187,741.83	657,059.80	1,351,630.20	67.28
24040	OTHER CATEGORICAL AID - STATE	1,388,579.00	1,388,579.00	31,940.33	182,639.06	1,205,939.94	86.84
	OTHER CATEGORICAL AID - STATE	1,388,579.00	1,388,579.00	31,940.33	182,639.06	1,205,939.94	86.84
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT						
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL						

SUSSEX COUNTY

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2018 - 10/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	555,517.00	1,552,215.00			1,552,215.00	100.00
	NON-REVENUE RECEIPTS	<u>555,517.00</u>	<u>1,552,215.00</u>			<u>1,552,215.00</u>	<u>100.00</u>
	--FUND TOTAL--	23,238,788.00	24,236,755.00	1,068,400.99	4,963,970.96	19,272,784.04	79.51

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 10/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	171,246.00	171,246.00	11,047.41	46,826.46		124,419.54	72.65
	--MAJOR TOTAL--	171,246.00	171,246.00	11,047.41	46,826.46		124,419.54	72.65
	BOARD OF SUPERVISORS	171,246.00	171,246.00	11,047.41	46,826.46		124,419.54	72.65
21100-211	ADMINISTRATOR	831,939.00	831,939.00	54,847.31	235,065.05		596,873.95	71.74
	--MAJOR TOTAL--	831,939.00	831,939.00	54,847.31	235,065.05		596,873.95	71.74
21200-221	BUILDING & GROUNDS	531,558.00	531,558.00	45,234.90	192,399.60		339,158.40	63.80
	--MAJOR TOTAL--	531,558.00	531,558.00	45,234.90	192,399.60		339,158.40	63.80
21300-231	HOUSING	125,547.00	125,547.00	12,327.04	61,948.26		63,598.74	50.65
	--MAJOR TOTAL--	125,547.00	125,547.00	12,327.04	61,948.26		63,598.74	50.65
21400-241	PLANNING	255,428.00	255,428.00	17,949.64	83,347.40		172,080.60	67.36
21400-242	BUILDING INSPECTIONS	219,024.00	219,024.00	13,809.32	57,164.81		161,859.19	73.90
21400-243	ZONING	1,875.00	1,875.00				1,875.00	100.00
	--MAJOR TOTAL--	476,327.00	476,327.00	31,758.96	140,512.21		335,814.79	70.50
21500-251	FIRE & RESCUE	199,900.00	199,900.00	1,967.88	32,018.70		167,881.30	83.98
21500-252	AMBULANCE & RESCUE	1,062,325.00	1,062,325.00	73,890.17	293,711.51		768,613.49	72.35
21500-253	EMERGENCY SERVICES	211,809.00	211,809.00	4,250.76	69,237.87		142,571.13	67.31
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00	23,067.18	23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,498,034.00	1,498,034.00	103,175.99	418,035.26		1,079,998.74	72.09
21600-261	ANIMAL CONTROL	200,748.00	200,748.00	19,976.29	84,149.56		116,598.44	58.08
21600-262	ENVIRONMENTAL INSPECTIONS	491,162.00	578,436.00	51,052.93	200,398.05		378,037.95	65.35
21600-263	GENERAL WORKS	79,000.00	79,000.00	26,962.82	51,563.17		27,436.83	34.73
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00	4,292.51	38,307.12		84,042.88	68.69
	--MAJOR TOTAL--	893,260.00	980,534.00	102,284.55	374,417.90		606,116.10	61.81
21700-271	IT AND CENTRAL ACCOUNTING AS400	35,321.00	35,321.00	177.90	19,978.50		15,342.50	43.43
	--MAJOR TOTAL--	35,321.00	35,321.00	177.90	19,978.50		15,342.50	43.43
	ADMINISTRATOR	4,391,986.00	4,479,260.00	349,806.65	1,442,356.78		3,036,903.22	67.79
22100-281	COUNTY ATTORNEY	90,000.00	90,000.00	22,995.95	41,737.47		48,262.53	53.62
	--MAJOR TOTAL--	90,000.00	90,000.00	22,995.95	41,737.47		48,262.53	53.62
	COUNTY ATTORNEY	90,000.00	90,000.00	22,995.95	41,737.47		48,262.53	53.62
23100-291	REGISTRAR/BOARD OF ELECTIONS	190,884.00	190,884.00	12,553.10	61,471.01		129,412.99	67.79
	--MAJOR TOTAL--	190,884.00	190,884.00	12,553.10	61,471.01		129,412.99	67.79
	REGISTRAR/BOARD OF ELECTIONS	190,884.00	190,884.00	12,553.10	61,471.01		129,412.99	67.79
31100-311	COMMISSIONER OF REVENUE	256,677.00	256,677.00	21,223.96	79,809.45		176,867.55	68.90

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 10/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
	--MAJOR TOTAL--	256,677.00	256,677.00	21,223.96	79,809.45		176,867.55	68.90
	COMMISSIONER OF REVENUE	256,677.00	256,677.00	21,223.96	79,809.45		176,867.55	68.90
41100-411	TREASURER	358,163.00	358,163.00	36,122.04	118,778.83		239,384.17	66.83
41100-412	LICENSE BUREAU	52,450.00	52,450.00	1,025.00	10,675.00		41,775.00	79.64
	--MAJOR TOTAL--	410,613.00	410,613.00	37,147.04	129,453.83		281,159.17	68.47
	TREASURER	410,613.00	410,613.00	37,147.04	129,453.83		281,159.17	68.47
51100-511	COURTROOM SECURITY	214,411.00	214,411.00	15,396.65	61,255.48		153,155.52	71.43
51100-512	FIELD OPERATIONS	1,726,086.00	1,727,355.00	127,690.03	528,768.34		1,198,586.66	69.38
51100-513	SPOT OPERATIONS	59,973.00	59,973.00	2,429.91	15,936.09		44,036.91	73.42
51100-514	SELECTIVE ENFORCEMENT	218,800.00	218,800.00	13,703.48	53,175.33		165,624.67	75.69
51100-515	WAKEFIELD OPERATIONS	54,139.00	54,139.00	4,385.42	17,934.86		36,204.14	66.87
51100-516	E911	194,678.00	194,678.00	19,998.67	69,137.79		125,540.21	64.48
51100-517	SCHOOL RESOURCE OFFICERS	125,613.00	125,613.00	10,081.36	39,098.38		86,514.62	68.87
	--MAJOR TOTAL--	2,593,700.00	2,594,969.00	193,685.52	785,306.27		1,809,662.73	69.73
51500-551	CONFINEMENT OF INMATES	1,688,544.00	1,688,544.00	139,791.30	542,988.30		1,145,555.70	67.84
	--MAJOR TOTAL--	1,688,544.00	1,688,544.00	139,791.30	542,988.30		1,145,555.70	67.84
	SHERIFF'S DEPARTMENT	4,282,244.00	4,283,513.00	333,476.82	1,328,294.57		2,955,218.43	68.99
61100-611	CIRCUIT COURT	37,345.00	37,345.00	3,448.40	10,413.40		26,931.60	72.11
61100-612	GENERAL DISTRICT COURT	44,068.00	44,068.00	2,114.86	10,319.86		33,748.14	76.58
61100-613	SPECIAL MAGISTRATES	8,400.00	8,400.00	472.92	2,297.52		6,102.48	72.64
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		7,791.50		4,470.50	36.45
	--MAJOR TOTAL--	102,075.00	102,075.00	6,036.18	30,822.28		71,252.72	69.80
	CIRCUIT COURT	102,075.00	102,075.00	6,036.18	30,822.28		71,252.72	69.80
62100-621	CLERK OF COURTS	376,212.00	376,212.00	28,370.97	126,140.23		250,071.77	66.47
	--MAJOR TOTAL--	376,212.00	376,212.00	28,370.97	126,140.23		250,071.77	66.47
	CLERK OF COURTS	376,212.00	376,212.00	28,370.97	126,140.23		250,071.77	66.47
63100-631	COMMONWEALTH'S ATTORNEY	490,184.00	490,184.00	37,774.22	161,058.23		329,125.77	67.14
63100-632	VICTIM/WITNESS PROGRAM	76,285.00	76,285.00	8,299.94	27,448.18		48,836.82	64.01
	--MAJOR TOTAL--	566,469.00	566,469.00	46,074.16	188,506.41		377,962.59	66.72
	COMMONWEALTH'S ATTORNEY	566,469.00	566,469.00	46,074.16	188,506.41		377,962.59	66.72
	--MAJOR TOTAL--							
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Crater Health District	198,317.00	198,317.00	49,579.25	99,158.50		99,158.50	50.00
81100-803	Old Dominion Emerg. Medical Serv.	982.00	982.00		982.00			

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 10/31/2018

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-805	District 19 Community Services Bd	64,499.00	64,499.00	34,859.50	69,719.00		5,220.00-	8.09-
	--MAJOR TOTAL--	263,798.00	263,798.00	84,438.75	169,859.50		93,938.50	35.61
81300-811	Crater Area Aging	7,060.00	7,060.00				7,060.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00				2,000.00	100.00
81300-820	Virginia Legal Aid Society	1,135.00	1,135.00		1,135.00			
81300-822	VA Cooperative Extension	70,768.00	70,768.00	9,994.08	10,496.88		60,271.12	85.16
81300-823	Chowan Basin Soil & Water Conserv.	7,415.00	7,415.00				7,415.00	100.00
81300-829	Chowan Basin Proj. / City Franklin	7,480.00	7,480.00		7,630.00		150.00-	2.00-
	--MAJOR TOTAL--	159,858.00	159,858.00	9,994.08	83,261.88		76,596.12	47.91
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	154,985.00	154,985.00	38,746.25	77,492.50		77,492.50	50.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	169,985.00	169,985.00	38,746.25	92,492.50		77,492.50	45.58
81500-831	John Tyler Community College	1,016.00	1,016.00				1,016.00	100.00
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	4,000.00	4,000.00		4,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00		1,500.00			
	--MAJOR TOTAL--	7,516.00	7,516.00		6,500.00		1,016.00	13.51
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00		6,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
81600-847	Recreation - Unallocated Acct.	5,000.00	5,000.00				5,000.00	100.00
	--MAJOR TOTAL--	31,000.00	31,000.00		16,000.00		15,000.00	48.38
81800-860	Crater Planning District Commission	9,790.00	9,790.00		4,895.00		4,895.00	50.00
81800-862	Virginia's Gateway Region	22,000.00	22,000.00		21,025.00		975.00	4.43
81800-863	Crater Youth Care Commission	110,608.00	110,608.00		23,623.84		86,984.16	78.64
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	145,398.00	145,398.00		52,543.84		92,854.16	63.86
	CONTRIBUTIONS TO OUTSIDE AGENCIES	777,555.00	777,555.00	133,179.08	420,657.72		356,897.28	45.89
93100	TRANSFERS TO OTHER FUNDS	9,607,004.00	9,607,004.00	820,595.46	1,335,616.66		8,271,387.34	86.09
93200	EXP ACCOUNT NON DEPARTMENT	115,000.00	115,000.00				115,000.00	100.00
	TRANSFERS TO OTHER FUNDS	9,722,004.00	9,722,004.00	820,595.46	1,335,616.66		8,386,387.34	86.26
95000	DEBT SERVICE	1,894,823.00	1,894,823.00	23,359.47	1,169,456.86		725,366.14	38.28
	DEBT SERVICE	1,894,823.00	1,894,823.00	23,359.47	1,169,456.86		725,366.14	38.28
99900	NON DEPARTMENTAL	6,000.00	6,000.00	6,218.20	6,218.20		218.20-	3.63-
	NON DEPARTMENTAL	6,000.00	6,000.00	6,218.20	6,218.20		218.20-	3.63-
	--FUND TOTAL--	23,238,788.00	23,327,331.00	1,852,084.45	6,407,367.93		16,919,963.07	72.53

SUSSEX COUNTY

CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

		7/01/2018 -		10/31/2018			
MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	3,147.00	3,147.00	3,147.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	3,147.00	3,147.00	3,147.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	3,147.00	3,147.00	3,147.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	FUND TRANSFERS	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	NON-REVENUE RECEIPTS	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	--FUND TOTAL--	1,097,500.00	1,097,500.00	3,147.00	3,147.00	1,094,353.00	99.71

SUSSEX COUNTY
 EXPENDITURE SUMMARY
 7/01/2018 - 10/31/2018

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	.00	169,000.00	.00	.00	.00	169,000.00	100.00
	REPLACE E911 EQUIPMENT	.00	169,000.00	.00	.00	.00	169,000.00	100.00
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	700,000.00	700,000.00	.00	.00	.00	700,000.00	100.00
0011	Sheriff Patrol Vehicle	73,500.00	147,000.00	.00	73,000.00	.00	74,000.00	50.34
0015	Building Inspections - Vehicle	30,000.00	30,000.00	27,721.16	27,721.16	.00	2,278.84	7.59
	VEHICLES & OTHER RELATED EQUIP.	803,500.00	877,000.00	27,721.16	100,721.16	.00	776,278.84	88.51
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	803,500.00	1,046,000.00	27,721.16	100,721.16	.00	945,278.84	90.37
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	250,000.00	.00	.00	.00	250,000.00	100.00
	COMMUNICATIONS	.00	250,000.00	.00	.00	.00	250,000.00	100.00
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	42,000.00	114,737.00	.00	.00	.00	114,737.00	100.00
8217	Carpet Replacement - GDC	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8219	Judicial Complex HVAC-Phase 2	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
8220	Water Tower Repairs	150,000.00	225,000.00	217,200.00	217,200.00	.00	7,800.00	3.46
	RENOVATION OF COUNTY BLDGS	267,000.00	414,737.00	217,200.00	217,200.00	.00	197,537.00	47.62
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	20,000.00	.00	.00	.00	20,000.00	100.00
	ANIMAL POUND BLDG & COMPLEX	.00	20,000.00	.00	.00	.00	20,000.00	100.00
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATNY OFFICE BLDG							

SUSSEX COUNTY
EXPENDITURE SUMMARY
 7/01/2018 - 10/31/2018

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	294,000.00	711,737.00	217,200.00	217,200.00	.00	494,537.00	69.48
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	1,097,500.00	1,757,737.00	244,921.16	317,921.16	.00	1,439,815.84	81.91

FYE19 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

Page #19

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REV Bud 4.6 mil	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud
									\$5,300,000.00 Budgeted
7/24/2018	June 2018	\$4.53	35,273.33	1,284.18	\$159,788.18				
7/24/2018	June 2018	\$4.75 **	74,542.71		\$354,077.87				\$435,103.47
	rounding adj for June 2018				-\$4.23				\$435,103.47
8/23/2018	July 2018	\$4.75	110,968.33	1,736.34	\$527,099.57				\$425,903.86
9/25/2018	Aug 2018	\$4.75	141,406.78	2,014.49	\$671,682.21				\$425,903.86
11/5/2018	Sept 2018	\$4.75	126,888.28	1,438.25	\$602,719.33				\$398,595.16
11/14/2018	Oct 2018	\$4.75			\$0.00				\$331,626.34
12/21/2018	Nov 2018	\$4.75			\$0.00				\$331,626.34
1/29/2019	Dec 2018	\$4.75			\$0.00				\$331,626.34
2/22/2019	Jan 2019	\$4.75			\$0.00				\$331,626.34
3/22/2019	Feb 2019	\$4.75			\$0.00				\$331,626.34
4/21/2019	Mar 2019	\$4.75			\$0.00				\$331,626.34
5/14/2019	Mar 2019	\$4.75			\$0.00				\$331,626.34
5/31/2019	Apr 2019	\$4.75			\$0.00				\$331,626.34
6/23/2019	May 2019	\$4.75			\$0.00				\$331,626.34
AC TOT FYE 2018 Bud		\$5,075,000	489,079.43	6,473.26	\$2,315,362.93	0.00	0.00	0.00	\$2,984,637.07
G TOTAL PROJ			33,107,863.66	209,206.70	131,652,061.81	4,768,264.00	5,192,300.00	5,480,000.10	

**Note Rate Increase effective 6/12/18

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

1. Beginning 4/1/17, rate increases from \$4.03/ton to **4.53/ton**. Summer 2018 - Rate increases from \$4.53/ton to **4.75/ton** on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
 2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
 3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
 4. Remote Convenience Centers will be reduced to 5, and beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Transfer Stations.
 5. Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers (Received 8/23/17)
 4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to **\$375,000 January 1, 2018**, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000
 5. Landfill Current Lease 1,315 Acres
 6. Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.
 7. Current County Capacity 800,000 tons
- Note: Sup. Rent ended 12/02

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

MO. RECD	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	3Yr Ave.
July	699,620	558,173	599,541	629,481	471,147	490,908	480,391 716.69	501,253	436,313	478,992	513,862	472,186
August	712,021	577,545	509,002	597,953	445,265	489,118	454,641	429,103	401,017	433,259	527,100	421,127
July Adj						23,595						
September	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	424,719	492,106	671,682	413,700
Aug. Adj						10,179						
October	683,656	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	364,428
Sept. Adj						20,337						
November	670,320	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048		411,753
December	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139		389,311
January	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132	339,065	493,320		407,505
February	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704		392,449
Jan CPI Adj									4,723			
March	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	480,123		378,821
April	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270		413,922
Mar Bal										10,000		
May	544,548	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837		372,513
June	518,084	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824		433,329
Totals	<u>6,984,479</u>	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,878</u>	<u>4,999,574</u>	<u>4,461,599</u>	<u>4,703,587</u>	<u>5,462,669</u>		4,875,952
Current Year Budget amount:			<u>5,300,000</u>									



Animal Services – Public Safety

November 2018 Monthly Report



November 5, 2018

TO: VANDY JONES, COUNTY ADMINISTRATOR
FROM: CECIL R STAINBACK, ANIMAL SERVICES OFFICER
SUBJECT: OCTOBER 2018 MONTHLY REPORT

=====
Enclosed is the OCTOBER 2018 monthly report.

Animal Services Monthly Report: Attached is the October 2018 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, nine (9) canines were rescued, ten (10) canine was returned to owner and one (1) was adopted. One (1) canine euthanized for attacking sheep.

Zero (0) felines rescued this month and one (1) adopted.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for October (30) Hours**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for October (69) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for October (48) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for October (63) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for October (10) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for October (7.5) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in October (19.5) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in October (1) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in October (10) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in October (2) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in October (44) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in October (14) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in October (0) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in October (11) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in October (9) Hours**

Landfill: Great strives are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in October (0) Hour**

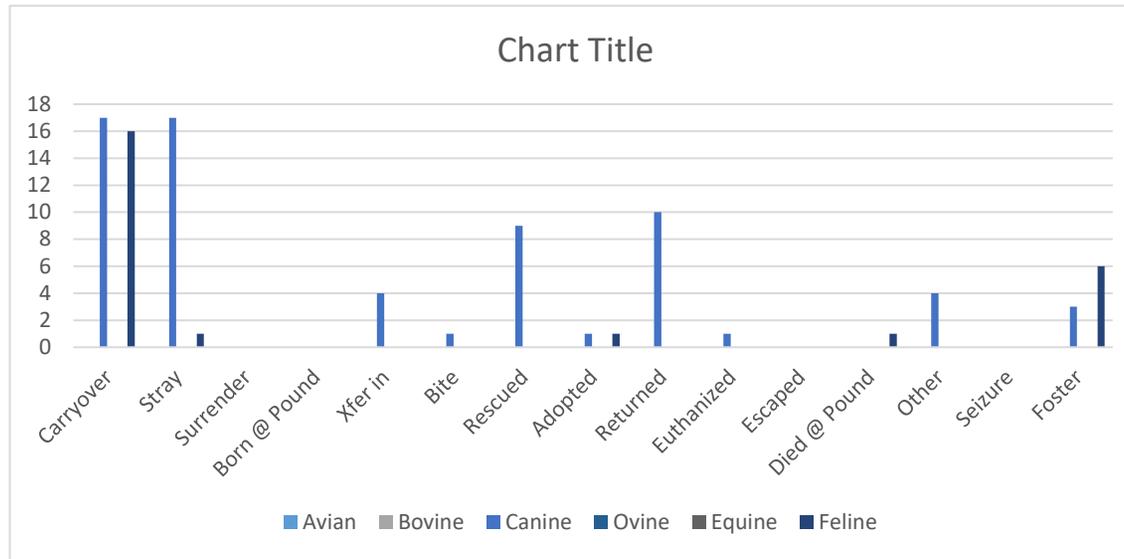
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in October (0) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in October (2.5) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in October (2) Hours**

Shelter Related: The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in October (115) Hours**

Sussex County Animal Control Monthly Intake Report October 2018



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	17	17	0	0	4	1	9	1	10	1	0	0	4	0	3
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	16	1	0	0	0	0	0	1	0	0	0	1	0	0	6

ACTIVE CASES		CANINE	22	FELINE	15	EQUINE	0	Bovine	0		Ovine	0
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TOTALS	48
MILEAGE	
UNIT 6	2,341
UNIT 7	2,053
TOTALS	4,394.00
SUMMONS	7

Calls

Diesel

Gas



Date	Admin	Patrol	# of calls	In house calls	In house assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related	
1	1.5	3			2	2			0.5				1							1		9	
2		2	2			2.5	0.5	0.5	0.5		1			4									5
3	2	3												4		0.5	1						5.5
4	2	4.5	2	2		3					1.5												3
5	8	3	1			2	0.5	0.5													1		1
6																							
7													2.5										
8																							4
9	0.5	5	3	2		5							0.5				2						3.5
10		2		2		2.5	1	1	0.5		1												8
11	3	2	3	1		6.5							6										4.5
12		2	1		2	2.5	1	1	1		0.5												8
13																							8
14													6.5										
15		1.5	1			1.5	0.5	0.5	0.5		1					1	1						7
16		2.5		3		2			1	1	0.5	1											8
17		5.5	2			2	1.5	0.5	1.5				2.5				1					1	3
18	4	2	1			4					0.5			3							0.5		5
19	1.5	3	1			3	0.5	0.5	1.5		1		3.5			1							4
20													2										
21													1.5										
22		3	1	1		2			2.5				1			2	1.5					1	4
23	1	2.5	2			3.5	1		2				3			5							1
24		4.5		3		2	2	0.5	0.5		1						2.5						3
25	1.5	3	1	1		2.5			0.5					3									5.5
26	3	3.5	3		1	5			1				1			1.5							2
27													13										
28																							
29	1	4		1		1	1	1	2														6
30		4.5	4	1		4.5		1	2		2												2
31	1	3	3			4	0.5	0.5	2														5
Total	30	69	31	17	5	63	10	7.5	19.5	1	10	1	44	14	0	11	9	0	0	2.5	2	115	

Community Development



October 2018

Monthly Report

Community Development Office Monthly October 2018

Mr. André M. Greene, Director of Community Development

Economic Development.

- *Staff assisted in completing a Request for Information (RFI) for a prospective industry.*

Community Development/Special Programs Grant Administration

- *A Pre-bid meeting was held at the Wakefield Municipal Airport regarding the Pocahontas Neighborhood Improvement project.*
- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*
- *Staff met with representatives from Clenera Energy regarding a proposed solar project in Sussex County.*

Planning & Zoning

- *Three (3) Zoning Applications were reviewed and approved.*
- *Three (3) plats was approved.*
- *Three (3) address applications were completed*
- *A Public hearing of the Sussex County Planning Commission was held for Verizon Wireless Inc. at the Sussex County Judicial Center.*

Erosion & Sediment Control

- *Two (2) E&S projects are active with inspections being made after each rain event.*
- *Two (2) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*
- *The revised plans for the new hotel project are in the process of being reviewed by the necessary regulatory agencies.*
- *The revised plans for the Cabin Point Road Clearing Project are in the process of being reviewed by the necessary regulatory agencies.*
- *One (1) Land disturbance application has been received and is being processed.*

MEMORANDUM

DATE: November 1, 2018

TO: Vandy Jones, County Administrator

FROM: Andre M. Greene, Director of Community Development

SUBJECT: October 2018 - Monthly Report

Please accept this as the October 2018 update for the Community Development Department.

BUILDING ACTIVITY

- October 2018

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
8	13	4	11	48	\$411,964.00	\$4,212.12

- October 2017

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	8	1	15	79	\$319,686.00	\$3,254.49

- January 2018 – December 2018 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>

“MILLIONS OF LOW-INCOME AMERICANS ARE PAYING 70 PERCENT OR MORE OF THEIR INCOMES FOR SHELTER”



“PROMOTING SAFE, SANITARY, DECENT AND AFFORDABLE HOUSING”

Monthly



HOUSING REPORT

Brenda

11/1/18

COUNTY OF SUSSEX



MEMORANDUM

TO: Mr. Vandy Jones, County Administrator
FROM: Brenda H. Drew, Housing Programs Coordinator
SUBJECT: Housing Program Report
DATE: November 2, 2018

As always, we are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During the months of September and October the following general work tasks were performed:

<i>Activities</i>	<i>No.</i>
<i>Annual Inspections</i>	28
<i>Annual Re-certifications</i>	36
<i>Initial Inspection</i>	12
<i>Other Certifications</i>	50
<i>Family Briefings</i>	16
<i>Executing HCV Contracts</i>	8
<i>Certificates of Satisfaction</i>	0
<i>Housing Rehab projects pending</i>	7
<i>VIDA Completion Reports in Process</i>	0
<i>Reports Submitted in CAMS</i>	4
<i>Training Attended</i>	1

Staff attended the following training/conference on October 29 -30, 2018:

VHDA HCV AGENT CONFERENCE BUILDING BLOCKS FOR SUCCESS



Starting Block - The Waiting List

This block will cover aspects of maintaining and using the waiting list. Explain why VHDA requires agencies to exhaust their entire list before opening. Review the process to open a waiting list and the online application. Discuss the process for updating the waiting list. Provide tips on managing draws and dealing with out of area applicants. Review denials and when informal reviews are required.

Skills Block - Software Applications with a Side of Accounting

This block will focus on aspects of your job that relate to in-house applications and related accounting issues. Orient you to the VHDA Secure Portal. Review the Agency Update application. Provide an overview of Elite reports detailing who should review which reports and how often. Address common Elite questions including the owner portal. Review common accounting issues.

Chopping Block - When Things Go Wrong

This block will address various elements related to ending a participant's assistance. Explain why hearings may be overturned by VHDA. Provide an overview of the criminal screening process. Discuss evictions and damages beyond normal wear and tear. Review owner versus tenant repairs and the abatement process.

Safety Block - It's All about Your Work Environment

This block will focus on customer service and safety in your physical environment. Discuss how to deal with difficult clients. Provide an overview of workplace safety tips.

Watch Block - Investigate with EIV

This block will cover the usage of HUD's EIV system. Explain the various EIV reports and their purpose (debts owed, duplicate subsidy, deceased tenant report, citizenship, SSNs). Answer common EIV questions and review what EIV documentation must be in the family's file. Income Block - Show VHDA the Money This block will discuss elements of the income verification and calculation process. Review HUD's hierarchy. Calculate paystubs. Provide tips on documenting medical expenses. Address common questions related to zero income families.

Moving Block - On Your Mark...Get Set...Go

This block will explain the procedure for completing portability and transfer requests. Review documentation sent with a port and transfer. Explain process for processing a port in and a port out. Discuss how extensions are handled. Offer tips on managing vouchers.

Exchange Block - Peer Insight

This block will provide an opportunity for all agents to hear from their peers on best practices related to program administration. Provide information on interviewing families and recruiting owners. Discuss tips on preparing for an audit.

Question Block – Ask VHDA

This block is an opportunity for VHDA to answer questions submitted by agents prior to the conference that are not likely to be addressed during one of the conference sessions

Housing Choice Voucher Program (HCV)

HCV program help families by providing vouchers that allow participants to lease an approved home they otherwise could not afford.

The monthly financial benefits received from the Housing Choice Voucher Program are detailed in the following report:

Monthly Agency HAP Expense, Lease-up & Admin Fees

Reported for: 1/17/2018 to 10/17/2018

<u>Agency</u>	<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY PAYMENTS</u>	<u>RESIDENTS</u>
Sussex County					
January 2018	460	0	460	0	1
February 2018	97,351	4,028	101,379	6,260	184
March 2018	97,542	3,950	101,492	6,294	185
April 2018	98,988	4,298	103,286	6,227	184
May 2018	100,587	4,200	104,787	6,150	185
June 2018	98,793	4,008	102,801	6,185	184
July 2018	96,424	4,140	100,564	7,138	187
August 2018	98,629	3,965	102,594	7,308	178
September 2018	100,329	4,167	104,496	7,225	178
October 2018	99,305	5,321	104,626	7,515	181
<hr/>					
Report Totals:	888,408	38,077	926,485	60,302	1,647
Average:	539	76			Resident Months

PROGRAM INCOME:

The County of Sussex is committed to utilizing a program income fund to address community needs relating to emergency home repairs and first time homebuyers to assist owner occupied, income eligible single family homes in the county. Program Income is derived from loan payments and loan pay off. Activities may include:

- 1) Emergency Home Repairs not limited to Accessibility improvements and roof repairs
- 2) Down payment and closing cost assistance
- 3) Up to \$5 per loan per month as a service fee to offset the cost of loan collection
- 4) 10 percent of the expended Program Income may be allocated for administrative purposes

The reports below details the balances in the Program Income Accounts

Funds received from IPR payments:

10/03/2018		*GL070A*	SUSSEX COUNTY	
FUND #-121		IPR PROGRAM FUND (10/02)	BALANCE	SHEET
9/30/2018				
ACCOUNT	ACCOUNT	BEG. YR	PREVIOUS	
NUMBER	DESCRIPTION	BALANCE	BALANCE	
-----	-----	-----	-----	-----
	IPR PROGRAM FUND (10/02)			
	ASSETS			
100-0100	Cash With Treasurer	37,002.20	37,302.20	
	ASSETS	37,002.20	37,302.20	
	TOTAL ASSETS	37,002.20	37,302.20	
	LIABILITIES			
200-0100	Clearing Acct - Payroll			
200-0200	Clearing Account - Accounts Payab			
200-0900	Accrued Accounts Payable			
	LIABILITIES			
	TOTAL LIABILITIES			
	FUND EQUITY			
300-0100	Fund Balance	37,002.20-	37,002.20-	
	FUND EQUITY	37,002.20-	37,002.20-	
	TOTAL PRIOR YR FUND BALANCE	37,002.20-	37,002.20-	
	TOTAL REVENUE		300.00-	
	TOTAL EXPENDITURE			
	TOTAL CURRENT FUND BALANCE			
	TOTAL LIABILITIES AND FUND BALANCE		37,302.20-	

Funds received from CDBG payments:

10/03/2018	*GL070A*	SUSSEX COUNTY	
FUND #-123	CDBG HOUSING PROGRAM FUND (4/09)	BALANCE SHEET	
		9/30/2018	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE
-----	-----	-----	-----
	CDBG HOUSING PROGRAM FUND (4/09)		
	ASSETS		
100-0100	Cash With Treasurer	58,918.99	58,918.99
	ASSETS	58,918.99	58,918.99
	TOTAL ASSETS	58,918.99	58,918.99
	LIABILITIES		
200-0100	Clearing Acct - Payroll		
200-0200	Clearing Acct - Accounts Payable		
	LIABILITIES		
	TOTAL LIABILITIES		
	FUND EQUITY		
300-0100	Fund Balance	58,918.99-	58,918.99-
	FUND EQUITY	58,918.99-	58,918.99-
	TOTAL PRIOR YR FUND BALANCE	58,918.99-	58,918.99-
	TOTAL REVENUE		
	TOTAL EXPENDITURE		
	TOTAL CURRENT FUND BALANCE		
	TOTAL LIABILITIES AND FUND BALANCE		58,918.99-

Environmental Inspections



October 2018

Monthly Report

Origin / Material Summary Report

Criteria: 10/01/2018 12:00 AM to 10/31/2018 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
CT	MSWT	400.93
Origin Total		400.93
DC	Special Misc-Tons	634.21
Origin Total		634.21
DE	MSWT	231.02
DE	Sandblast Grit-Tons	42.32
DE	Special Misc-Tons	20.97
DE	Spwaste Plant-Tons	148.75
Origin Total		443.06
GA	MSWT	16.53
Origin Total		16.53
MA	MSWT	213.53
Origin Total		213.53
MD	MSWT	802.38
MD	SludgeIndus-Tons	579.19
Origin Total		1,381.57
NC	MSWT	3,876.00
Origin Total		3,876.00
NJ	Auto Fluff RGC-Tons	12,483.27
NJ	MSWT	59,427.33
Origin Total		71,910.60
NY	MSWT	69,668.90
Origin Total		69,668.90
PA	MSWT	131.60
Origin Total		131.60
SC	MSWT	22.43
Origin Total		22.43
SUSS BUS	MSWT	195.40
SUSS BUS	Sludge Indus-Tons	14.47
SUSS BUS	Special Misc-Tons	799.58
Origin Total		1,009.45
SUSS RES	MSWT	486.82
Origin Total		486.82
VA	CDTC	277.43
VA	MSWT	11,426.54
VA	SludgeIndus-Tons	185.85
VA	Special Misc-Tons	1,030.49
Origin Total		12,920.31
Totals		163,115.94

Sheriff's Department



SUSSEX COUNTY SHERIFF'S DEPARTMENT



October 2018 Monthly Reports

OFFICE OF THE SHERIFF
 Ernest L. Giles, Sr., Sheriff
 TEL 434-246-5000
 FAX 434-246-5714



P. O. Box 1326
 20212 Thornton Square
 Sussex, Virginia 23884
 www.sussexsheriffva.com
 email: egiles@sussexso.com

**Sussex County Sheriff's Office Monthly Report
 Month of October 2018**

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	484
Fire	26
Rescue	184
Animal Control	28
Town of Wakefield	63
Traffic	1039
TOTAL	1824

COURTS

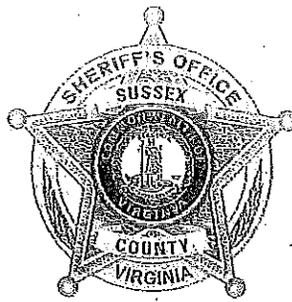
Court:	Days of Court:
Circuit Court	3
General District	14
JDR Court	3

Court:	Judges:
Circuit Court	2
General District	2
JDR Court	1

CIVIL

Type:	Total:
Subpoenas Served	316
Jury Summoned	7
Criminal Warrants	42
DMV Notices	6
Levies	0
TDO	0
ECO	0
Other Civil	97

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Fines and Forfeitures	\$90,285.32
Sheriff's Fees	\$291.00
Courthouse Security	\$10,655.85

JAIL

During the month of October 2018, our average daily population was 53 inmates. The jail booked in 40 individuals during October. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 36.

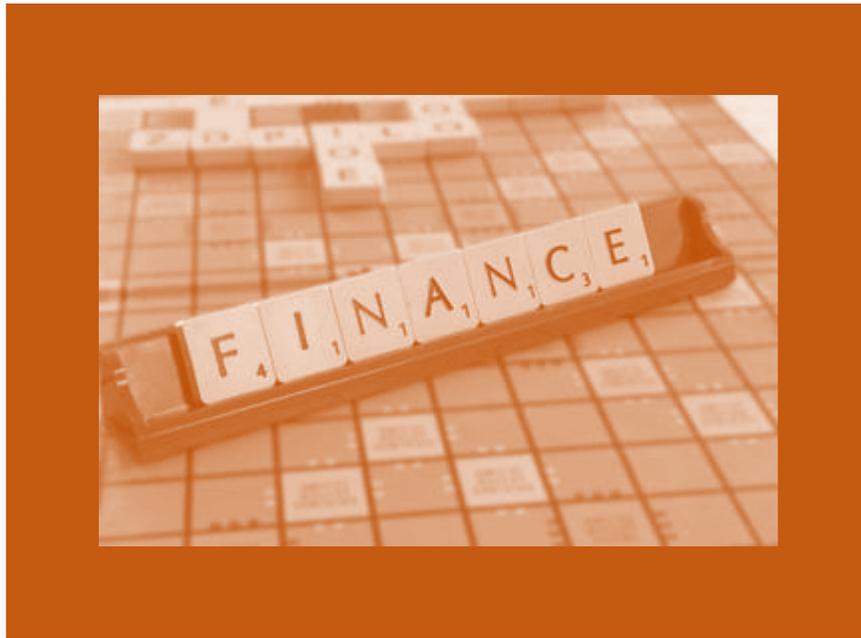
The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	43 inmates, having been confined a total of 681 days
Sentenced Misdemeanant	20 inmates, having been confined a total of 265 days
Sentenced Felons	16 inmates, having been confined a total of 334 days
Others	15 inmates, having been confined but not sentenced, etc.
Weekenders	4 inmates, serving misdemeanor sentences

Transports of inmates for various reasons are listed below:

Court / Jail	9
Medical	7
Juvenile	1
Road Crew	4
TDO (Mental)	0
TOTAL	21

Finance Department



November 15, 2018



Board of Supervisors

Susan B. Seward, Chair
Keith C. Blowe, Vice-Chairman
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Vandy V. Jones, III
County Administrator
vjones@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

October 22, 2018

To: Board of Supervisors
From: Kelly Moore, Director of Finance

Finance Department work as it relates to the Finance Committee's Report

See [Director of Finance response drafted Oct 18, 2018](#)

Review of total cost related to Rescue Squads in the County. Expenses being paid by Sussex County including the latest Stony Creek allocation.

FY19 Budget

Emergency Med. SVC – Pd EMT 21500-2110-252-210-524 Lifestar \$1,055,480

\$44,825 includes Equipment Maintenance, Communication Equipment, Insurance, Non-Insurance Services, and Vehicle Maintenance & Repairs.

Report on new communication system including final cost.

\$4,540,241

(This figure does not include miscellaneous revenue received such as Schools (\$10,226), VITA Grant-Recorders (\$75,356), Wakefield Volunteer Rescue (\$44,750) and other grants, programs, etc.

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October 22, 2018

To: Board of Supervisors

From: Kelly Moore, Director of Finance

The following is a response to the Finance Committee Report presented by the Chair of the Finance Committee, the Honorable C. Eric Fly at the Board of Supervisors Meeting held on October 18, 2018. Responses are referenced in *blue italics*.

Sussex County Finance Committee Report
October 2, 2018

The following is a report to the Chairman of the Board of Supervisors from the Finance Committee which held a meeting on October 2, 2018. The following list issues were discovered or discussed during the committee meeting. The subjects listed below are not listed in any order of importance. It should be noted that the main purpose of the committee meeting was to address in a pro-active manner the late payments being incurred by the County of Sussex. It should also be noted that it is not the purpose of this report to suggest any corrective action but simply to present the findings of the committee.

Staff is pleased that no corrective actions were suggested by the committee. However, staff intends to look at all findings and make adjustments as needed.

Findings

Staffing: County Administration informed the committee that the Finance Department is currently short staffed. This shortage is causing a backlog of work that may be leading to various problems in the Finance Department. Administration informed the Committee that this situation should correct itself within the next few months as the Administration is in the process of interviewing to fill the vacant position. This should free up the Director of Finance to deal with other department issues.

We agree with the Finance Committee that the Finance Department is currently short staffed. However, even with this shortage there has been no backlog of work. In addition, interviews for the Accounts Payable Clerk position are pending and any semblance of a backlog will be corrected.

Communication: There seems to be a general lack of communication between the Finance Department and the Constitutional Officers. On more than one occasion Constitutional Officers stated that emails and phone calls were not returned by the Finance Department (Department) causing some delays in processing the work of the County.

The issue of lack of communication comes as a surprise to the Finance Department. The Finance Department corresponds regularly with Constitutional Officers and heard for the first time, at the meeting, these concerns. Even with this, there have been no delays in work.

County Credit Card: Some departments including the Registrar's Office complained that access to the County Credit Cards is inadequate to meet their needs. Much of this problem seems to lie in the lack of the Registrar's Office to plan in advance their need for access of a County Credit Card.

The Finance Department will continue to work with the Registrar to meet all of his credit needs.

BSV Credit Card Fraud: There is a lack of communication between BSV Bank, Sussex County Finance Department and County Departments that use the County's BSV credit cards. This lack of communication has caused County employees to experience difficulties in purchasing necessary items, such as fuel, while traveling on County business. These situations have caused County employees to have to use their personal credit cards to purchase items for the County and seek reimbursement. This is a practice County auditors have asked the County to discontinue.

BSV Credit Card Fraud Unknown: During the meeting it was discovered that, on occasion, BSV has placed a hold on the County Credit cards due to some form of fraud. However, the County is unaware of what the nature of this fraudulent activity is. Not knowing the nature, internal or external, of the fraud exposes the County to future fraudulent activities and the County is unable to correct a problem it does not understand.

Staff has and will continue to reach out to BSV to discuss these issues. It appears that the difficulty in purchasing items, such as fuel, while traveling was due to out-of-state purchasing. Going forward, staff will encourage the Sheriff and other departments to notify BSV when they will be going out-of-state for transport. In addition, the Finance Department will discuss with BSV the fraudulent findings procedures and inform Department Heads and Constitutional Officers if/when this issue arises again.

Communication: There is a general lack of knowledge between the Finance Department and the Constitutional Officers as to the vendors that have been approved by Administration and how departments outside of the Administration can use these vendors to gain access to supplies and materials needed to run their operation. If vendor information were more available, departments outside of the Administration could greatly improve their efficiency by ordering on line and have supplies delivered to their door step within a few days. It should be noted that each time a department uses a credit card instead of a vendor card the County must pay tax.

Going forward, staff will provide to all departments and Constitutional Officers a list of pre-approved vendors and encourage them to use them. The hope is that taxes will be omitted from the use of the BSV cards.

Credit Card Limits: It was clear in the meeting that some credit cards that are used by departments outside of the Administration may need their limits or expenditure caps increased to allow for greater purchasing power.

The expenditure cap that the Sheriff referenced was found not to be the issue with purchasing. However, we will work with any Department if see if current limits are sufficient. Also, if any Department ascertains that they have a purchase over \$500 it will be encouraged that an invoice be issued to the Finance Department and the vendor be paid by check. This allows for greater accounting.

Verizon Landline: This has been an ongoing problem in the County for many years. The Finance Director is forced to deal with the Verizon Landline phone system that is on the County Complex and its related billing problems. In the meeting, it was made clear by the Director of Finance that this one issue consumes the greatest portion of her time. The Board may remember that during the time period that Tom Harris was County Administrator, the County invested in fiber optic lines on the County complex that was supposed to eliminate many of the physical landline problems the County was having.

Verizon Land Line Physical Issues: During the meeting it was stated that the Verizon Phone system that is on the County complex is still having problems and does not function when the weather is bad. This system was put in by Phillips Communication at great expense to the County.

The entire County experiences the Verizon monopoly. Staff will continue to work with Verizon and our telecommunications vendor, Phillips Telecommunication to provide for better services.

Cooperative Attitude: For years the County has suffered with a lack of a cooperative attitude and trust issues between County Administration and the Constitutional Officers which has created a “them vs us” environment on the County complex. While this problem seems to be improving, it is still very present and is preventing the free flow of information between the many governmental departments that must work as one to improve the services the County is tasked with providing to the citizens of Sussex County.

We believe that we have a good working relationship with our Constitutional Officers. This is enhanced by the scenario of the County Administrator inviting all Constitutional Officers to meet with himself, Millard “Pete” Siith and the Director of Finance to meet all budget needs. It is not unusual for the County Administrator to contact the Constitutional Officers if see if any issues have arisen. We believe that we are way past the “them vs. us” environment within the complex.

This is a summary of the Chair of the Finance Committee which held a meeting on October 2, 2018.

Mr. Fly, the staff appreciates the Finance Committee’s work on these issues. We believe that as the Board of Supervisors and the County Administrator continues to work together, there will be no issues that cannot be resolved. We really appreciate your work on this. Thank you for your time and effort in this matter.

I stand ready to present this report at the direction of the Honorable Susan Seward, Chairman of the Board of Supervisors, of Sussex County and to assist the Board in any way to take action on improving the concerns identified in this report.

Thank You
Eric Fly
Courthouse District