

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, November 16, 2017 at 6 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

BOARD MEMBERS ABSENT

C. Eric Fly, Sr.

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Millard Stith, Independent Consultant
Mark Flynn, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
Deste J. Cox, Chief Deputy Treasurer
Ernest Giles, Sheriff
Kelly W. Moore, Interim Finance Supervisor
Patrick Plourdé, Director of Social Services
Tia Sanchez, Program Coordinator for OSC
Lorenzo D. Turner, Assistant to the Director of Community Development
Eddie T. Vick, Public Safety Coordinator
Steve White, Board of Supervisors Tie Breaker
Monica J. Whitney, Permit Technician

1. Commencement

1.01 Call to Order/Determine Quorum

The November 16, 2017 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Vice Chairman Blowe.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

There were no agenda amendments.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the November 16, 2017 regular agenda as presented.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda, to-wit: (a) Minutes of the October 19, 2017 regular meeting; and (b) Approval of Warrants and Vouchers.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

3. Recognitions/Awards

3.01 Virginia Department of Transportation (VDOT) Update – Mr. Jerry Kee, Assistant Residency Administrator

Mr. Jerry Kee, Virginia Department of Transportation (VDOT) – Assistant Residency Administrator, gave a brief update on projects in Sussex. He advised that the speed studies were the requests of the citizens. VDOT has established new guidelines wherein they will seek approval from County before proceeding.

Mr. Kee advised that winter equipment check has been completed; materials are all in place. VDOT has seven (7) additional contractors on call in the event there is more manpower needed. There will be a twenty-four (24) hour operation if there is an emergency event,

- Bridge Replacement Project Route 603 Three Bridges Road
 - Construction beginning December 2017
 - Replacing 3 bridges with 2 bridges
 - Detour to be in place late November/early December
 - Completion Estimated May 2019
- Route 635 Stokes Road bridge replacement
 - Contract has been awarded
 - Construction to begin December 2017/January 2018
 - Completion Estimated May/June 2018
- Final Mowing for the season in progress – should be completed in a couple of weeks

- Speed Study in progress – Route 637 (Bethel Church Road)
- Speed Study in progress – Route 602 (Cabin Point Road)
- Longevity Road – Roadway sealed with surface treatment; Last coat to be completed early spring.
- Main Street in Jarratt will be rebuilding pavement..

Supervisor Stringfield requested to have Branch, Higgins and Twilight Streets paved. Mr. Kee stated that he will check to see if streets are in district and check into getting them paved.

Supervisor Blowe thanked VDOT for work done on Longevity Road.

Supervisor Tyler thanked VDOT for efforts on Halifax Road on installing pipes for drainage in a timely manner

3.02 Presentation: Angel Tree Program – Ms. Tia Sanchez, Sussex Social Services Program Coordinator

Ms. Tia Sanchez, Department of Social Services’ Program Administrator for the Office of Children Services, provided an update of the Angel Tree Program. Ms. Sanchez stated that the Planning committee consisted of volunteers, County Administration, the Treasurer Department, Pastor’s Coalition, the Sheriff’s Office, the Department of Social Services Board, and Social Services staff. The logo for the program is “Serving the community, one (1) angel at a time”.

Ms. Sanchez advised to get participants, four hundred twenty-one (421) letters were mailed to families that received services from the Department of Social Services. There was also an article in the local newspaper—*Sussex Service Dispatch*. Two hundred forty-two (242) applications/letters were received which exceeded the limit. Donations were received in the amount of \$2,808.00. There were fifty-nine (59) requests for angels which was able to service 96 children.

Ms. Sanchez stated there are still approximately 75 children needing service. Donations and requests for angels are still being accepted.

Ms. Sanchez extended an invitation to everyone to the “Community Collaborative of the Angel Tree Lighting” scheduled for Tuesday, November 28th at 1:00 p.m. in the Department of Social Services conference room.

3.03 Presentation and Proclamation: November as National Hospital Month – Ms. Abbey Webb (New Century Hospice)

Ms. Abbey Webb, a resident of Yale and Hospice Educator with Community Relations, gave a brief overview of myths and facts as it relates to hospice. Ms. Webb discussed the patient qualification and process of receiving hospice as it relates to a number of different diseases and financial aid. She discussed services offered.

Literature on “What is Hospice?” and “Myth and Facts about Hospice” in the Board packets.

Ms. Webb requested that the Board adopt a proclamation declaring November as National Hospice Month in Sussex County.

Ms. Webb was presented with a proclamation recognizing November as National Hospice Month in Sussex County.

A copy of the proclamation was included in the Board packet.

3.04 Recognition: County Election Results

County Administrator Jones reported the results of the local elections held Tuesday, November 7, 2017 and recognized the successful candidates.

Mr. Steve White was recognized for his election as the Tie Breaker for the Sussex County Board of Supervisors.

Mr. Ernest Giles was recognized for being elected as the Sheriff.

Delegate Emily Brewer was elected to the 64th District.

Delegate Roslyn Tyler was re-elected to the 75th District.

Both Delegates Emily Brewer and Roslyn Tyler serve Sussex County.

3.05 Presentation: Improvement Association

Ms. Jacqueline Ricks, Early Childhood Specialist for the Improvement Association, provided an update on services and programs provided. Ms. Ricks advised that the Improvement Association has a child development center on the St. Paul College campus in Lawrenceville, Virginia operating from 7:00 a.m. to 6:00 p.m., Monday through Friday. Currently, there are twenty-four (24) students, from two (2) months to twelve (12) years, are enrolled.

Ms. Ricks also stated that the Improvement Association also have the Parents as Teachers (PAT) program. This is a program wherein the educators go into the homes and work with the parents—pregnant parents and/or parents already with children. This program is for help with health and developmental stages level early on to prepare the children for school. .Currently, sixty-six (66) families are being served in the areas of Surry, Sussex, Greensville/Emporia and Brunswick. One hundred and forty-eight (148) families and 208 children have been served since 2013. There are requirements in the program that has to be met wherein the Improvement Association has met the seventeen (17) essential requirements for the past two (2) years.

Ms. Ricks stated that the Improvement Association also have the Head Start Program which serves three (3) to four (4) year olds. It was stated that the benefit of the Head Start Program is, it serves the entire family. Children are provided nutritious meals and snacks. Dental, physical, social and emotional development services are provided. Screenings are also provided. An early childhood curriculum, which is called Creative Curriculum, is being used. Ms. Ricks also reported that parents are involved in the program and get supportive services—parenting education, education assistance and parent engagement program. The Parent Engagement Program is where the parents are involved in classrooms where they set up activities they want implemented. Currently, thirty-six (36) families have begun education and job training programs. Twenty-seven percent (27%) of the parents have received their Associates, Bachelor’s Degree or job training programs. One hundred percent (100%) of families have participated in family goal setting programs. Ninety-nine percent (99%) of the families have participated in a parent, marriage relationship or health education workshop. Sixty-three (63) fathers or father-figures have participated with activities with the children. The children were at 100% for their math and language for Head Start.

Ms. Ricks reported that the Improvement Association’s newest program is the Total Service Center, a Change Up Center, which is basically a job placement program. .

4. Public Hearing

Chairman Seward entered into Public Hearing.

4.01 Conditional Use Permit #2017-02, Excavation and Mining of Mineral Sands, Mr. Patrick Matthews, Applicant

Ms. Monica J. Whitney, Permits Technician, provided the summary for Conditional Use Permit #2017-02, Excavation and Mining of Mineral Sands, Mr. Patrick Matthew, Applicant.

Ms. Whitney reported that Pursuant to Section 16-22§27 of the Zoning Ordinance, the applicant, Mr. Patrick Matthews, seeks a conditional use permit (CUP) to allow the excavation and mining of mineral sands on tax map number 123-A-1 owned by JT AM LLC. The parcel in question is zoned A-I, General Agricultural District, which allows the proposed use with a conditional use permit. The affected property is located on the north side of Green Church Road (Route 645) approximately 5,911 feet west of the intersection of Green Church Road (Route 645) and Blue Star Highway (U.S. Route 301) in the Henry Election District.

The Planning Commission recommended approval at a public hearing held on Monday, October 2, 2017 to consider this request. They voted unanimously (11-0) to forward the request to the Board of Supervisors for approval subject to the four (4) conditions as follows:

1. Prior to issuance of the local land disturbance permit, the applicant must obtain all required state permits (Department of Mines, Minerals and Energy, the Department of

Environmental Quality and/or the Virginia Department of Transportation) and/or Federal Permits (Army of Corps of Engineers) and provide them to the Community Development Office.

2. Prior to issuance of the local land disturbance permit, the required hydrologic and hydraulic analyses, performed by a professional engineer or other qualified professional, must be submitted to the Community Development Office to certify that the mining operation will not result in any increase in flood levels within the community.
3. The Conditional Use Permit shall not be assignable or transferable to future owners of the property.
4. The sand and gravel operation shall not operate on Saturdays and Sundays.

To date, no opposition or concerns have been received from the public.

Public comments were heard from Mr. Patrick Matthews, the applicant.

Comments were heard from Supervisors Seward, Futrell, and Tyler.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby returned to regular session by a vote of “aye”.

4.02 Action of Public Hearing Item

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Conditional Use Permit #2017-02, Excavation and Mining of Mineral Sands, Mr. Patrick Matthews, Applicant, to allow the excavation and mining of mineral sands on tax map number 123-A-1 owned by JT AM LLC subject to the following four (4) conditions:

1. Prior to issuance of the local land disturbance permit, the applicant must obtain all required state permits (Department of Mines, Minerals and Energy, the Department of Environmental Quality and/or the Virginia Department of Transportation) and/or Federal Permits (Army of Corps of Engineers) and provide them to the Community Development Office.
2. Prior to issuance of the local land disturbance permit, the required hydrologic and hydraulic analyses, performed by a professional engineer or other qualified professional, must be submitted to the Community Development Office to certify that the mining operation will not result in any increase in flood levels within the community.
3. The Conditional Use Permit shall not be assignable or transferable to future owners of the property.
4. The sand and gravel operation shall not operate on Saturdays and Sundays.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

5. Appointments

There were no appointments.

6. Action Items

There were no action items.

7. Reports of Departments/Agencies

7.01 Atlantic Waste Disposal Update- Mr. Jason Williams

r. Jason Williams, Senior District Manager of Atlantic Waste Disposal, provided a brief report of Atlantic Waste. Mr. Williams stated that all of the capping is complete. Approximately seventy (70) acres were capped in 2017 for a total of approximately 125 acres capped in the last two (2) years.

Mr. Williams stated Atlantic Waste Disposal was in the process of finish drilling twenty (2) gas wells in their current active cells which should be completed in the next three (3) to four (4) days.

On October 6, 2017 the leachate treatment plant began discharging clean water. Approximately 150,000 gallons of water is being discharged a day. The Department of Environmental Quality (DEQ) completed a full inspection of the stormwater system and the landfill.

7.02 Treasurer's Report – included in Board packet

7.03 Department of Social Services Report – included in Board packet

7.04 Community Development Report – included in Board packet

7.05 Housing Department Report – included in Board packet

7.06 Environmental Inspections – included in Board packet

7.07 Henry Technology Park & Commerce Center Property: Hunting Lease Update

County Administrator Jones provided a brief update on the hunting lease on the Henry Technology Park and Commerce Center Property: At a previous Board meeting, staff advised the Board that County Administration had advertised Requests for Proposal for the leasing of the Henry Technology Park and Commerce Center property for hunting purposes. It was at this meeting that the Board and staff was advised that a public hearing needed to be held because this property was real estate.

The public hearing was held at the October 19, 2017 Board of Supervisors meeting. After discussion, the County Administrator was advised to reject all previous proposals and allow

all interested hunt clubs to resubmit their proposals by Tuesday, October 24th at 4:00 p.m. The County Administrator was also authorized to review proposals received and award the contract to the successful hunt club.

One (1) proposal was received from Cemetery Ridge Hunt Club with an offer of \$12.17/acre for a total of \$6,538.82. The hunting lease for the Henry Technology Park & Commerce Center Property was awarded to the Cemetery Ridge Hunt

7.08 Animal Services/Public Safety Report – *included in Board packet*

8. Citizens' Comments (6:59 p.m.)

There were no citizens' comments.

9. Unfinished Business

There was no unfinished business.

10. New Business

There was no new business.

11. Board Member Comments

11.01 Blackwater District – Shared information regarding notification from DMV that the County will receive \$210.00 from the sale of animal friendly license plates for vehicles housed in Sussex County. Commented on the educational information received from the VACo Annual Conference held November 12-14, 2017.

11.02 Courthouse District – absent

11.03 Henry District – Announced the completion of the basketball court repairs/construction at the former Jefferson Elementary School. The ribbon cutting will be Saturday, November 18th at 1:00 pm. Several individuals made contributions. Board members were invited. Commended Supervisor Blowe on being the first Board member to graduate from the VACo Board of Supervisors Certification Program. Commented on retaining youth in the County.

11.04 Stony Creek District – Reported regarding the VACo conference held November 12-14 at the Homestead; Announced the Stony Creek Christmas Tree Lighting will be Saturday, December 2 at 7:00 p.m. at the Stony Creek Park. Sunday, December 3 at 1:30 p.m., Stony Creek will hold their annual Christmas Parade.

11.05 Wakefield District – Create industry in Sussex County and reach out to other entities to keep kids from leaving the County. Received concerns from citizens regarding the location of shelter(s) for the Wakefield area.

Mr. Plourde, Sussex County Director of Social Services, stated that it's required by law that the local Department of Social Services update the Emergency Response Plan. Staff has received training. Social Services is working with the County on updating the Emergency Response Plan and to identify other sites and other general information. Mr. Plourde, along with the County Administrator, attended a regional meeting.

11.06 Waverly District – Advised of a fatal accident in Waverly. Extended condolences to Officer Mills and the Green families. *(It was advised that funeral arrangements for Mr. Antonio Green would be held the upcoming Saturday at 1:00 p.m. at the Empowerment Templeton in Waverly, Virginia.)*

12. Closed Session

There was no Closed Session Item.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the November 16, 2017 meeting of the Sussex County Board of Supervisors adjourned at 7:20 p.m.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Fly

13.02 Next Meeting

The next Board of Supervisors meeting will be held on Thursday, December 16, 2017 at 6 p.m. the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.