

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, February 15, 2018 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield

BOARD MEMBERS ABSENT

Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Danielle N. Powell, Interim County Attorney
Millard P. Stith, Independent Consultant
Steve White, BOS Tie Breaker
Deste J. Cox, Chief Deputy Treasurer
Brenda H. Drew, Housing Coordinator
Kelly W. Moore, Interim Finance Supervisor
Patrick Plourdé, Director of Social Services
Ernest Giles, Sheriff
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board
Matthew Venable, Director of Environmental Inspections

1. Commencement

1.01 Call to Order/Determine Quorum

The February 15, 2018 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Vice Chairman Blowe.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.03-1 Organizational Meeting for Calendar Year 2018

Chairman Seward turned the meeting over to County Administrator Jones.

103-1a. Election of Chairman for Calendar Year 2018

Mr. Jones opened the floor for nominations for Chairman of the Board of Supervisors for Calendar Year 2018.

Supervisor Futrell nominated Supervisor Seward.

There being no other nominations, County Administrator Jones closed the nomination for Chairman of the Board of Supervisors for Calendar Year 2018.

County Administrator Jones requested the vote on the nomination of Supervisor Seward for the Chairman of the Board of Supervisors for Calendar Year 2018 by roll call:

Supervisor Blowe	– Yes	Supervisor Seward	– Yes
Supervisor Fly	– Yes	Supervisor Stringfield	– Yes
Supervisor Futrell	– Yes	Supervisor Tyler	– Absent

With five (5) YES votes from Board members as noted (with Supervisor Tyler absent), Supervisor Seward is the Chairman of the Board of Supervisors for Calendar Year 2018.

County Administrator Jones congratulated Chairman Seward.

1.03-1b. Election of Vice Chairman for Calendar Year 2018

The meeting was turned over to Chairman Seward.

Chairman Seward opened the floor for nominations of the Vice Chairman of the Board of Supervisors for Calendar Year 2018.

Supervisor Fly nominated Supervisor Blowe for Vice Chairman of the Board of Supervisors for Calendar Year 2018.

There being no other nominations, Chairman Seward closed the nomination for Vice Chairman of the Board of Supervisors for Calendar Year 2018.

Chairman Seward requested the vote on the nomination of Supervisor Blowe for Vice Chairman of the Board of Supervisors for Calendar Year 2018 by roll call:

Supervisor Blowe	– Yes	Supervisor Seward	– Yes
Supervisor Fly	– Yes	Supervisor Stringfield	– Yes
Supervisor Futrell	– Yes	Supervisor Tyler	– Absent

With five (5) YES votes from Board members as noted (with Supervisor Tyler absent), Supervisor Blowe is the Vice Chairman of the Board of Supervisors for Calendar Year 2018.

1.04 Agenda Amendments

County Administrator Jones requested to (1) add under Item 5. Appointments, as Item 5.02 Appointment to the Sussex County Community Policy and Management Team (CPMT); (2) add under Item 7. Departmental Reports as item 7.06 Administration Report – Convenience Sites; and, (3) add under Item 3. Recognition, as Item 3.01 Resolution Honoring Ms. Marian Newsome.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the February 15, 2018 regular agenda to include adding (1) under Item 5. Appointments, as Item 5.02 Appointment to the Sussex County Community Policy and Management Team (CPMT); (2) adding under Item 7. Departmental Reports as item 7.06 Administration Report – Convenience Sites; and, (3) adding under Item 3. Recognition, as Item 3.01 Resolution Honoring Ms. Marian L. Newsome.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda to include the Minutes of the January 18, 2018 regular meeting and the Approval of Warrants and Vouchers.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

3. Recognition

3.01 Recognition of the Late Marian L. Newsome

County Administrator Jones stated that the resolution was in recognition of the late Marian L. Newsome. The late Ms. Newsome's funeral would be held Sunday, February 18, 2018. If adopted, the Vice Chairman Blowe would present the resolution at the funeral.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolution in recognition of the late Marian L. Newsome, to-wit:

WHEREAS, on February 12, 2018, Sussex County lost one of its beloved citizens, Deaconess Marian L. Newsome; and,

WHEREAS, Ms. Newsome was a life-long native of Sussex County where she received her public education graduating from Sussex County Training School; and,

WHEREAS, at an early age she joined the Wilborne Baptist Church and later, after her marriage joined New Hope Baptist Church of Sussex where she served faithfully; and,

WHEREAS, she was a member of the Deaconess Board, Church Clerk, Sunday School Adult Teacher, Busy Bee Missionary, Usher Board, Pastor's Aide, and Women's Ministry; and,

WHEREAS, she served as interim member of Sussex County Board of Supervisors, member of the Board of Directors of Southside Virginia Legal Services, member of the Historical Society, and the Eastern Star; and,

WHEREAS, she was employed as a Nutritionist for the Virginia Polytechnic Institute's Extension Service, a Substitute Teacher in the Sussex County Schools, Site Manager at the Jarratt Center for the Crater Area Agency on Aging and retired from this agency as the Title V Coordinator, working in Petersburg; and,

THEREFORE BE IT RESOLVED by the Sussex County Board of Supervisors by this resolution recognizes the many contributions that Ms. Newsome made to Sussex County and its citizens; and,

FURTHER RESOLVED that a copy of this resolution be placed, recorded and retained on the minutes book of Sussex County.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

4. Public Hearing

There was no Public Hearing.

5. Appointments

5.01 Appointments to Virginia Gateway Region (2)

County Administrator Jones stated that the terms of Supervisor Alfred G. Futrell, 524 Moore Street, Waverly, VA 23890 and Mr. Rex Davis, 612 Brentmoore Drive, Glen Allen, VA 23859 on Virginia's Gateway Region Board of Directors will expire on February 28, 2018. Staff has contacted Supervisor Futrell and Mr. Rex Davis. Both are willing to serve, if reappointed.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Supervisor Alfred G. Futrell, 524 Moore Street, Waverly, VA 23890 and Mr. Rex Davis,

612 Brentmoore Drive, Glen Allen, VA 23859, to Virginia's Gateway Region Board of Directors, with terms commencing March 1, 2018 and expiring February 28, 2019.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

5.02 Appointment to the Sussex County Community Policy and Management Team (CPMT)

County Administrator Jones stated that the Board certified the Sussex County Community Policy and Management Team (CPMT) for the Social Services Department at its September 21, 2017 Board of Supervisors meeting. The Health Department, who has a seat on CPMT, did not have a representative at that time for appointment. The Health Department has since submitted their employee, Ms. Beatrice Johns, to serve as the Health Department's representative on the Sussex County CPMT.

Ms. Johns is a 1985 graduate of the Louise Obici School of Nursing. County Administrator Jones noted her previous experience which includes serving as Public Health Nurse with Surry County Health Department for 28 years. She currently serves as Public Health Nurse Senior for Sussex and Surry Health Departments.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Ms. Beatrice Johns to serve on the Sussex County Community Policy and Management Team (CPMT) to represent the Health Department.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

6. Action Items

6.01 Holiday Leave Balance

County Administrator Jones stated that at last year's Board meeting there was a request from then Sheriff Bell regarding holiday pay. The Policy at the time stated that the Sheriff's employees who accrued holiday pay in December would be able to carryover that accrual into the new year to use it during that year. The sheriff was requesting at that time that the Board allow November's holiday leave to be treated the same as December wherein both November and December holiday leave would carry over into the new year so that the employee would be able to then use that holiday leave. The holiday leave was so late in the year, it was hard for the employees to use the leave before December 31. The Board did approve it; it became part of the Sussex County Personnel Policy and Procedures Manual.

County Administration has currently received a request from Sheriff Giles for an extension. Holiday leave that accrues for his employees from January to October, the employees

would use it or lose it by December 31. As of December 31, there are 26 employees that are subject to lose a total of 833.25 hours of holiday leave valued at \$16,403. Sheriff Giles' request is for an extension period to April 1, 2018 to allow the 26 employees to use their holiday leave that they would otherwise lose.

A copy of Sheriff Giles' request for an extension was included in the Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the extension period to April 1, 2018 to allow the 26 employees to use their holiday leave that they would otherwise lose.

Voting aye: Supervisor Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

6.02 Board of Supervisors' Compensation

Chairman Seward stated that this item was placed on the agenda by Supervisor Tyler. Due to his absence, this item was tabled to the March 15, 2018 Board of Supervisors meeting.

7. Reports of Departments/Agencies

7.01 Treasurer's Report – included in Board packet

7.02 Animal Services/Public Safety Report – included in Board packet

7.03 Housing Department Report – included in Board packet

7.04 Environmental Inspections Department Report – included in Board packet

7.05 Community Development Department Report – included in Board packet

7.06 Report on Convenience Sites

This item was requested by Supervisor Fly. County Administrator Jones gave a brief introduction.

County Administrator Jones stated that the contract with Atlantic Waste was re-negotiated. As part of that re-negotiation, the County will have manned convenience sites at five (5) locations by June 2018. Those five (5) convenience sites will be the Courthouse, Jarratt, Stony Creek, Wakefield, and Waverly sites. The three (3) convenience sites that will be closed are Old Forty, Peters Bridge, and Reeds Road.

County Administrator Jones stated that Mr. Matt Venable, Director of Environmental Inspections, provided written reports to the Board in November and December 2017 Board packets. Mr. Venable gave a presentation in January 2018 reviewing the details of the convenience sites and the signage that would be placed at the sites to be closed.

Since that that time, Board members have been approached by citizens in regards to the disposition of those convenience sites.

County Administrator Jones turned the floor over to Supervisor Fly.

Supervisor Fly gave a brief history on the convenience sites in the County.

Supervisor Fly stated that the County developed a plan to establish 12 convenience sites in 1999. Some were permanent; some were dumpsters. In 2004, the County decided that they would start closing sites and building modern sites with concrete and pave parking lots, and large dumpsters. Convenience sites were reduced from 12 to eight (8) sites. Supervisor Fly stated that now in 2018, the County is planning to reduce down to five (5) convenience sites.

Supervisor Fly stated/reviewed the purpose of the convenience sites. He stated that the County was having DEQ and EPA issues with trash being thrown in the Nottoway River and ditches blocking the waterways.

The purpose of the convenience sites were to: 1) protect water quality and environmentally sensitive areas in the County; (2) reduce wildfires in the County; (3) maintain the beauty of the County; and, (4) improve the quality of life for citizens.

The quality of life, if closed, some of the citizens will have to travel more than 30 miles to dump their trash. The estimated annual cost to the citizens would be \$750.00. Wherein the citizens will be given no choice but to return to dumping and burning trash on their own properties.

Supervisor Fly also stated that environmentally sensitive areas are the Nottoway River at Old Forty, the Piney Grove Reserve, the Big Woods Track, Club Sandhill Reserve, Nottoway River Boat Landing on Peters Bridge Road and Garland Gray Forestry Center.

The Old Forty and Peters Bridge Roads convenience sites were selected for a specific purpose—to preserve the six (6) sensitive areas noted.

Supervisor Fly provided handouts to the Board.

There were discussions regarding providing a solution for residents on Route 35 and finding someone willing to host a site. It was noted that the motion includes any other sites as needed.

It was also noted to approaching Big Woods/Piney Grove Reserve to see if they would cost share to man the site near the land and contact Department of Game and Inland Fisheries and Nature Conservancy.

There was brief discussion on funding. There was also discussion on tonnage and what would count toward the cap for tonnage of the five (5) sites—will the County have to pay.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the county administrator to create a plan that shall allow the convenience sites located on Old Forty and Peters Bridge Roads to remain open and to study any other convenience sites and dumpsters as needed.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

8. Citizens' Comments (7:53 p.m.)

There was brief discussion to change the Citizen Comments to 9:00 p.m. due to meeting time change; however, it was decided to leave the Citizens' Comments at 8:00 p.m.

Comments were heard from:

- Otto Wachsmann (Stony Creek District) – Glad meeting time has been changed back to start at 7:00 p.m. Concerns regarding convenience sites.
- Joe Gray (Courthouse District) – Gave a brief background of dumpster sites; Concerns regarding the manned sites, closing of convenience sites, and dumping at Atlantic Waste landfill site;
- Kevin Bracy (Courthouse District) – Concerns regarding convenience sites; tonnage brought in to sites; cameras at sites.
- Craig Newton (Courthouse District) – Agrees with Supervisor Fly regarding keeping convenience sites open; receiving trash from neighboring counties at County convenience sites.
- Pastor Shawn Smith (Stony Creek District) – Costs for bringing out and picking up dumpsters to site; concerns regarding convenience sites.
- Ms. Anne Joyner (Wakefield District) – Concerns regarding Wakefield Convenience Site; need of convenience sites; concerns regarding Department reports in Board packets.
- George Collins (Courthouse District) – Agrees with needing to keep convenience sites open; concerned with trashed being dumped in places other than dump sites.

9. Unfinished Business

There was no unfinished business.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – Concerns regarding convenience sites; will do research; County keeps track of tonnage report; had considered having a roving person for sites; asked citizens to be patient to give time for County to do homework to research to find the

most practical, fiscally responsible, and best solution for the County; neighboring counties dumping at sites; heard everything citizens said at meeting.

11.02 Courthouse District – Thanked Board for vote to revisit.

11.03 Henry District – absent

11.04 Stony Creek District – Nuisance Dog and Property Maintenance Ordinances.

11.05 Wakefield District – Thanked the Board for continued support for the neighborhood (Pocahontas) project in the Town of Wakefield.

11.06 Waverly District – none

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of personnel matter, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1, Building Official position.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

12.02/3 Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvene to Open Session.

AND FURTHER RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully

exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

12.04 Action Resulting from Closed Session

No action on Closed Session item.

Supervisor Fly stated he would like to have a Finance Committee meeting. Asked Chairman Seward to appoint the committee. Chairman Seward appointed Supervisors Fly, Futrell, and Tyler to the Finance Committee. Supervisor Tyler was reappointed to the committee in his absence. He may wish to reconsider.

Advice was sought from Interim County Attorney Powell regarding the appointment of the Finance Committee.

Appointment to the Personnel Committee was delayed at that time.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried:
RESOLVED that the February 15, 2018 meeting of the Sussex County Board of Supervisors is hereby adjourned at 8:53 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent: Supervisor Tyler

13.02 Next Meeting

The next Board of Supervisors meeting will be held on Thursday, March 15, 2018 at 7 p.m. in the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.