

Meeting Minutes of the Sussex County Electoral Board

July 25, 2019

CALL TO ORDER:

Ronald Hicks called the meeting of the Sussex County Electoral Board to order at 1:00 p.m. at the Office of the General Registrar of Sussex County.

PURPOSE OF THE MEETING:

The purpose of the meeting was to perform annual personnel evaluations.

ROLL CALL:

Ronald Hicks, Electoral Board Chair	Present
Glover Pegram, Electoral Board Vice Chair	Present
Kathryn Braswell, Electoral Board Secretary	Present

A quorum was established. Also present at the meeting were:

William R. Jenkins, General Registrar of Sussex County
Penna Rogers, Deputy Registrar
Logan Barry, Reporter for Petersburg Progress Index/County Registrar

AGENDA:

Minutes. Ms. Braswell read the minutes of the June 14 Electoral Board meeting. Mr. Hicks objected to the minutes report that Mr. Jenkins was reappointed Registrar for the period July 1, 2019 until June 30, 2023, stating that no vote had been taken. Mr. Pegram and Ms. Braswell asserted that the motion to reappoint Mr. Jenkins had been properly made and seconded and they had both voted to reappoint him, creating a majority vote to carry the motion. Mr. Pegram made a motion to approve the minutes as read and Ms. Braswell seconded the motion. The minutes were approved as read.

Old Business.

Mr. Hicks questioned whether redistricting for Sussex County had been completed in a timely manner. Mr. Jenkins stated the redistricting had been finalized by the March deadline but Sussex County will not have any elections until November. He combined notification to the voters of redistricting with notice of the Board of Supervisors approval of the Waverly voting location in order to achieve savings for the county on double, possibly triple, mailings.

New Business.

- Certification of Meeting Notice. Mr. Jenkins certified notice for this meeting was properly posted as required by law.

- Electronic Participation in Meetings. Ms. Braswell moved to allow Electoral Board members to participate electronically by speaker phone if an individual could not physically attend a meeting. The motion failed for lack of a second.
- Poll Worker Recruitment. The Board discussed the need for additional election officials for the November 5 election. All Board members were asked to recruit officers of election.
- Draft Ballot. Mr. Jenkins circulated draft copies of the November 5 ballots for review. In answer to Mr. Hicks question, he explained how candidate position on the ballots is determined.
- Electoral Board Seal. Mr. Hicks produced correspondence to him from the General Registrar and declared the Electoral Board seal had been inappropriately applied to the correspondence. Inspection of the item determined Mr. Hicks mistook the General Registrar's letterhead image for the Electoral Board seal. Mr. Hicks demanded to see the seal. The secretary assured him she would have it at the next meeting.
- Budget. Mr. Hicks stated he wanted access to the Elections budget in order to buy space in the local paper on behalf of the Electoral Board. Mr. Hicks was reminded the Board must vote on any material to be published on its behalf.
- Closed Session to Discuss a Personnel Matter. At 1:26 p.m. Ms. Braswell moved to convene the Electoral Board to closed session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia to discuss a personnel matter. The Motion was seconded by Mr. Pegram and unanimously carried. Non-Board members were excused and after deliberation the Electoral Board invited Mr. Jenkins into closed session for his input.
- Reconvening in Open Session. At 2:44 p.m. Ms. Braswell moved to return to open session. Mr. Hicks seconded the motion. By roll call the Board certified that to each party's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia law and identified in the motion convening the closed session were heard, discussed or considered. Any participant not so certifying was asked to so state and indicate why. No participant declined to certify. A vote of Yay or Nay was taken from each Electoral Board Member, as follows:

Mr. Pegram - Yay
 Mr. Hicks - Yay
 Ms. Braswell - Yay

ADJOURNMENT:

Mr. Pegram made a motion to adjourn, Mr. Hicks seconded, and the motion was unanimously carried. The meeting adjourned at 3:00 p.m.

NEXT MEETING: TBA

Respectfully Submitted,



Kathryn Braswell, Secretary
 Sussex County Electoral Board