

Sussex County Board of Supervisors Meeting
Thursday, April 18, 2019 – 7 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

1. Commencement

- 1.01 Call to Order/Determine Quorum
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Minutes of March 18, 2019 Personnel Committee Meeting and March 21, 2019 Regular Meeting
- 2.02 Warrants and Vouchers
- 2.03 Proclamation: April 2019 Fair Housing Month in Sussex County

3. Recognitions/Awards

- 3.01 Presentation: FY19 Audit: County of Sussex Annual Presentation, Mr. Aaron Hawkins (Robinson, Farmer, Cox Associates)

4. Public Hearing

- 4.01 Fiscal Year 2020 Proposed County Budget
 - Public Comments
 - Board Comments
- 4.02 Calendar Year 2019 Proposed Tax Rates
 - Public Comments
 - Board Comments
- 4.03 Conditional Use Permit #2019-02: Calvin Pegram, applicant
 - Public Comments
 - Board Comments
- 4.04 Action on Public Hearing Items (if any)

5. Appointments

- 5.01 Appointment to the Planning Commission
- 5.02 Appointment to the Industrial Development (IDA) Board of Directors

6. Action Items

- 6.01 Town of Waverly Voting Precinct

7. Report of Departments

- 7.01 Atlantic Waste Disposal, Inc. – Mr. Jason Williams
- 7.02 Treasurer’s Report – *for information only*
- 7.03 Animal Services Report – *for information only*
- 7.04 Community Development Report – *for information only*

- 7.05 Housing Department Report – *for information only*
- 7.06 Environmental Inspections Report – *for information only*
- 7.07 Virginia Cooperative Extension Report – *for information only*
- 7.08 Sheriff's Department Monthly Report – *for information only*

8. Citizens' Comments (8 pm)

9. Unfinished Business

- 9.01 Referendum Meals Tax

10. New Business – none

11. Board Members Comments

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

12. Closed Session – none

13. Recess/Adjournment

- 13.01 Recess/Adjournment
- 13.02 Regular Meeting, Thursday, May 16, 2019 @ 7 p.m., General District Courtroom – Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, March 21, 2019 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. E. Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Millard D. Stith, Independent Consultant
Wallace Brittle, County Attorney
Ellen G. Boone, Commissioner of the Revenue
John Broderick, Director of Finance & Business Operations for the Public Schools
Deste J. Cox, Treasurer
Ernest Giles, Sheriff
Andre M. Greene, Director of Community Development
Kelly W. Moore, Director of Finance
Cecil Stainback, Animal Control Officer
Lorenzo D. Turner, Assistant to the Director of Community Development
Monica J. Whitney, Permit Technician
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board

1. Commencement

1.01 Call to Order/Determine Quorum

The March 21, 2019 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Futrell.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

There were no agenda amendments.

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the March 21, 2019 agenda of the Sussex County Board of Supervisors is hereby approved as presented.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisors Fly, Tyler

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of the February 21, 2019 Regular Board meeting, March 4, 2019 Personnel Committee meeting and March 4, 2019 Board of Supervisors and Planning Commission Joint Work Session; (b) Approval of Warrants and Vouchers; (c) Proclamation: March 2019 Colon Cancer Awareness Month in Sussex County; (d) Proclamation: April 2019 Alcohol Awareness Month in Sussex County; and (e) Approval of Joint Public Hearing of the Sussex County Board of Supervisors and Sussex County Planning Commission – April 1, 2019 at 6:00 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler

Supervisor Tyler entered at 7:13 p.m.

3. Recognition/Awards

3.01 Resolution: Recognizing Mrs. Carrie Wiggins-Faulk – Retired Nurse Practitioner of Wakefield Medical Center

Staff received a request from Supervisor Stringfield in regards to preparing a resolution in honor of Mrs. Carrie Wiggins-Faulk. She retired from serving as the Nurse Practitioner at the Wakefield's Sentara Family Medicine Physician office on February 28, 2019. Mrs. Wiggins-Faulk served Wakefield, Suffolk, and surrounding communities for 25 years.

Mrs. Wiggins-Faulk went above and beyond expectations, providing outstanding service in taking care of her patients. The Board, Administration and citizens would like to congratulate her on her achievements and extend our best wishes to her on her retirement.

Mrs. Wiggins-Faulk was present to accept the resolution. Mrs. Wiggins-Faulk thanked Board.

A copy of the resolution was included in the Board packet.

By general consensus the Sussex County Board of Supervisors hereby approves and adopts the resolution honoring Mrs. Carrie Wiggins-Faulk; to-wit:

Whereas, Mrs. Wiggins-Faulk was born to the late George and Nellie Saunders and was one of six children; and

Whereas, Mrs. Wiggins-Faulk graduated from Southwestern High School and went on to Hampton University where she completed her Bachelor of Science degree in nursing in 1971; and

Whereas, in 1972 she was hired at Obici Memorial Hospital in Suffolk, Virginia; and

Whereas, although the hospital was still segregated, she worked with other African-American nurses and was given a position in the Intensive Care Unit, making her the first African-American registered nurse to work beyond the south wing; and

Whereas, in 1977 she was hired to teach over 25 nursing students; and

Whereas, she obtained her Master's degree in nursing education and a certificate in primary care at Hampton University; and

Whereas, Mrs. Wiggins-Faulk joined the U.S. Army Reserve Nurse Corp where she was promoted to Captain; and

Whereas, she continued to serve the communities of Suffolk, Wakefield, and the surrounding counties and worked as an adjunct professor at Old Dominion University, Hampton University, Virginia Commonwealth University-Medical College of Virginia among others; and

Whereas, she was recognized as the first African-American Nurse Practitioner to practice at the Sentara Wakefield office by the Mars Hill AME Zion Church and received Congressional recognition for outstanding and invaluable service by Congressman A. Donald McEachin.

NOW THEREFORE BE IT RESOLVED, that Sussex County Board of Supervisors hereby in recognition of these achievements, the Board of Supervisors of Sussex County does hereby honor Mrs. Wiggins-Faulk for all of her accomplishments.

3.02 Budget and CIP Presentation

County Administrator Jones provided a PowerPoint presentation and brief overview of the Proposed Budget and Capital Improvement Plan (CIP) for FY2020.

A copy of the PowerPoint presentation of the Proposed Budget and CIP for FY2020 was provided to the Board members.

County Administrator Jones reviewed the County's Mission Statement. County Administrator Jones stated that the budget goals for FY2020 are to have a balanced general fund budget; a budget which includes no increases in tax levy; maintain an unassigned fund balance of 12%; and, a budget that reflects recurring expenses paid with recurring revenues.

County Administrator Jones stated that the budget process includes Departments submitting budgets to the Finance Office. Budget requests were discussed with the various departments. Revenue projections were in conjunction with the Treasurer's Office as well as the Commissioner of the Revenue's Office. The County Administrator's Office and Finance Office developed a working document, the Proposed Budget as presented. County Administrator Jones stated that the document of the Proposed Budget was to be studied and evaluated at the various budget work sessions, with the expectation of being adopted at the regular Board meeting, May 16, 2019.

County Administrator Jones stated the Capital Improvement Plan in the FY20 budget totals \$503,223 which is a significant reduction from the total for the current fiscal year. There are three (3) categories: vehicles (includes new purchase of fire truck for Wakefield VFD), repairs and improvements of County facilities and structures (large portion is maintenance repair of water tower) and equipment.

County Administrator Jones stated that the FY20 proposed budget is \$37,191,756. The proposed FY20 budget is \$894,014 more than the current fiscal year's budget, which is approximately a 2.5% increase. County Administrator Jones noted that this budget included a three percent (3%) cost of living adjustment (COLA) for the employees. County Administrator Jones stated that there was also a 0.3% health insurance increase which is a projected total of \$5,424. The increase for the health insurance for FY20 is a drastic decrease in comparison to those two (2) previous fiscal years (He noted that two (2) fiscal years ago, he requested the County to absorb \$114,000. In the current fiscal year, it was asked that the County to absorb \$72,600.)

County Administrator Jones stated that the General Fund Revenue balance for the Proposed FY2020, is a total of \$23,289,873, which is a real dollar change of \$51,085 from the current fiscal year. The General Fund Expenditure balance is \$23,289,873 with a real dollar change of \$51,085, which is the same as the General Fund Revenue being that it is a balanced budget. County Administrator Jones noted that the County's biggest expenditures are public education, Sheriff's Operation & Jail, and Health and Human Services.

County Administrator Jones stated that the tax rates in all categories remain the same. There was no increase in tax levy. The Unassigned Fund Balance projected for FY2020 is well above 12%. The process going forward would be the FY2020 Proposed Budget would be advertised as required, as well as the Calendar Year 2019 Tax Rates in preparation for the Public Hearing to be held at the Board of Supervisors regular meeting on Thursday, April 18, 2019.

The Budget Calendar was also reviewed. County Administrator Jones requested that the first Budget Work Session be scheduled on Thursday, April 4, to discuss the Health Insurance increase. He is asking the County to absorb the \$5,424 increase. If the Board agrees to absorb the increase, it will allow staff to distribute the proper information packets to employees in the required time for Open Enrollment.

County Administrator Jones noted that the school was requesting level funding. Due to scheduling conflict, County Administrator Jones stated that the schools would like to hold their Budget Work Session with the Board on April 11, 2019. County Administrator Jones stated that he wants to present their budget early to allow the school to provide contracts to the teachers in a timely

manner. He also noted that the goal was to adopt the FY20 budget, CIP and proposed 2019 tax rates at the Board's regular meeting on May 16, 2019.

There was discussion of whether funds were designated for any of the projects, or the start of the projects, regarding the Office Space Needs Study. It was noted that although there was no line item designated, there were options for funding within the existing budget.

There was also discussion as to whether the request for level funding from the schools include the General Assembly's proposed three to five percent (3%-5%) increase in the teachers' salaries. Mr. John Broderick, Director of Finance & Business Operations for the Sussex County Public School System, stated that the School Board approved their budget the prior week. The numbers included in the County's budget will not change. Mr. Broderick explained that the Governor and the General Assembly did approve the five percent (5%) raise based on Standards of Quality (SOQ) funded positions for school divisions. Mr. Broderick stated that the five percent (5%) could be spread over two (2) fiscal years—last year and this year. Mr. Broderick stated that last year, the school division gave a one percent (1%) raise to all employees—due to having a 15.9% increase in the school's health insurance in which the school absorbed. Mr. Broderick stated that this year, all employees will receive a four percent (4%) raise which is included in the budget that was passed by the School Board and is included in local funding that the School Board is asking for the Board of Supervisors' consideration.

There was an inquiry of the school's projected ADM number. Mr. Broderick stated the ADM number is 1,016 which is a six (6) student increase.

There was discussion that the high school is no longer offering the driving part of driver's education in the school. Mr. Broderick was asked to bring price and need back to the Board.

The Budget Work Session for April 5, 2019 is scheduled for 2:00 p.m. The location is to be determined. The Office Space Needs Study with Moseley Architects was scheduled along with the Budget Work Session for April 5, 2019.

3.03 Recognition: Mr. Cecil Stainback, Animal Services Officer

Chair Seward recognized Mr. Cecil Stainback, Sussex County Animal Services Officer for being honored by Dinwiddie Board of Supervisors on March 19, 2019 for his role and professionalism in assisting Dinwiddie County Animal Control with an animal abuse case that garnered national attention which resulted in a successful prosecution. Mr. Steinback was presented an award by the Dinwiddie Board of Supervisors.

4. Public Hearing

4.01 Conditional Use Permit #2019-01: First Solar LLC, Applicant

Ms. Monica J. Whitney, Permit Technician, provided the staff report.

Ms. Whitney reported that pursuant to Section 16-22, subsection 17.2 of the Zoning Ordinance, the applicant, First Solar LLC (on behalf of Waverly Solar LLC), seeks a conditional use permit

to construct and operate a solar energy facility on tax map numbers 28A 1 O-A-20, 28-A-22, 28A11-A-3, and 28-A-25, 42-A-33, 27-1-A, 27-1-8, 28-A-20, 28-A-21, 28-A-24, 27-A-2, 27-A-3, 27-A-4, 27-A-5, 27-A-12, 28-A-1 7A, 42-A-6 consisting of approximately 2,000 +/- acres. The parcels in question are zoned A-1, General Agricultural District, which allows the proposed use with a conditional use permit. The proposed site of the project is generally situated between the Town of Waverly, VA to the northeast and the unincorporated community of Newville, VA to the southwest. It is bounded to the east by Coppahaunk Road (SR 654) and the north by the town of Waverly. Beef Steak Road (SR 626) traverses the western part of the project site and West Oak Dale Road (SR 655) traverses the southern part of the site. Sussex County Drive (SR 40) extends north to south through the eastern part of the site.

Ms. Whitney reported that the Planning Commission recommended approval.

The Planning Commission held a special meeting on February 11, 2019 to consider this request and voted unanimously (9-0) to forward Conditional Use Permit Application #2019-01, First Solar LLC, to the Board of Supervisors with a recommendation that it be approved subject to numerous conditions.

Ms. Whitney reported that, after a meeting held the afternoon of March 21, 2019, the conditions have been further revised. Ms. Whitney also reported that to this date, staff has received opposition to the application from one (1) County resident. A copy of the amendments were provided, at that time, to the Board members for review. It was noted amendments were highlighted in “red”.

The applicant, First Solar LLC (on behalf of Waverly Solar LLC), was present to answer questions from the Board and the public.

Staff report was provided to the Board by the Community Development office.

Public comments were heard from:

- Williams Ricks (former resident) – entrance to project; Robert Wilkins Avenue (narrow street/quiet neighborhood/overhead wire/electrical poles where homes are); not in opposition; road upkeep/improvements.
- Terrance Green (Waverly District/Empowerment Temple) – encourage Board to approve the CUP provided all requirements are met; Community Meeting held at Empowerment Temple; possible jobs and attract other businesses.
- Scott Bernaldo (Blackwater District) – adjacent property owner; pro solar farm; could review project yea/nay; make sure CUP stays as written; spoke with First Solar—addressed issues; adhere to 250 ft. buffer; change dynamics of County; voiced positives and negatives of solar farm.
- Anne Joyner (Wakefield District) – Oppose solar farm
- Mark Renaldi (Sussex Trace Associates Representative) – Thanked Chair Seward and Supervisor Futrell for sharing concerns/providing conduit to applicant; thanked applicants; discussed concerns addressed with applicant; support solar farm.

Chair Seward shared with the Board members that Mr. Martin offered to give Board members a tour of exactly where the panels would be located, the construction entrances, etc. Chair Seward had taken the tour earlier.

Comments were heard from the Mr. Martin, First Solar LLC (on behalf of Waverly Solar LLC), applicant.

Mr. Martin gave a presentation on the Waverly Solar LLC Project. A copy of the presentation was provided to the Board members. He noted that the First Solar LLC team were in the audience if there were any questions.

He stated that First Solar LLC (on behalf of Waverly Solar LLC) has been working with the Planning Commission and concerned citizens for the last six (6) months to try to shape the project to fit the culture of Sussex County. He stated that they understood that this was a large project. This project has the potential of changing the nature for the County. He stated that the Board needed to consider that carefully.

Mr. Martin reported that the Waverly Solar Project LLC is a 118-megawatt solar project. It is located on approximately 2,000 acres. It is bounded south of the Town of Waverly, goes over to Beefsteak Road; bounded on the South by Oakdale Road; and, bounded in the East by Coppahaunk Road (southwest of U.S. Route 460, approximately one (1) to three (3) miles southwest and west of Waverly in Sussex County). He stated First Solar LLC (on behalf of Waverly Solar LLC) has a transmission contract draft with Dominion Virginia Power that will be signed in the next month. He stated that the transmission contract was critical in any solar project. He stated that the when fully operational, Waverly Solar Project LLC would generate enough clean solar energy to serve the needs of approximately 19,000 homes per year.

Mr. Martin stated that, if approved, the goal is to start the construction of the project in late 2019 with operations starting by the end of 2020. Mr. Martin stated that many factors will affect starting to include local permitting; the transmission contract; the Army Corps of Engineers (must give contract on any weapons impact); the Virginia Department of Environmental Quality; and, having a customer to take the power. He stated that First Solar LLC has bid this project to Dominion Virginia Power. Dominion Virginia Power is in the process of evaluating their project versus other projects that had been bid across the Commonwealth which is a huge driver for any solar project that comes before the Board. There must be a source of revenue before any company can make the large capital expenditures that will be made on the project.

Mr. Martin stated that First Solar LLC is an American company based in Arizona with manufacturing locations in the Toledo, Ohio area. He stated that they are the largest solar panel manufacturer based in the United States.. Mr. Martin stated that any other projects with panels, other than First Solar LLC that would come before the Board, is a Chinese-based manufacturer of the solar panel.

He stated that First Solar LLC is publicly traded as the First Solar Inc. Common Stock (FLSR) symbol. Provisions have been included that will satisfy the bond. In addition to the provisions, they have a very financially strong company behind the bond. Mr. Martin stated that First Solar LLC had no debt on their balance sheet as a company.

Mr. Martin reviewed a map included in the hand out highlighting solar projects that were operating, under construction or in development. He stated that their company has been in operation for quite some time and knew what they were doing.

Mr. Martin reviewed a map of the Waverly Solar location. This map was included in hand out as well. He stated that they worked with Mr. Bernaldo to make sure proper setbacks, buffers, and protection were in place from his well.

Mr. Martin stated that from a benefit perspective, up to 300 constructions jobs will be created. Construction will last more than a year. He stated that the Economic Impact Report shows that there will be an economic impact to Sussex County of \$7.2 million from this project. He stated that \$4.4 million of the \$7.2 million is direct construction dollars; \$800,000 indirect and \$1.3 million induced economic impact. He stated that over the first 10 year operation period, they would have another approximately \$700,000 worth of economic impact. He stated that Pearson's Appraisal provided an estimate of what the tax impact would be on the County. This information included in packet sent to Board members.

Board member comments were heard from:

- Supervisor Tyler (Henry District) – Wilkins Avenue – the narrowness of road/transporting equipment; on-site well and public drinking water sources; washing of panels; questioned the possibility of chemicals penetrating the soil; purchasing of water from Sussex Service Authority; will there be wells in Waverly to facilitate project; restriction on water usage; effect on economic development/future of the community due to water limitations; management plan in case of emergency; local contact.
- Supervisor Futrell (Waverly District) – There was discussion of workers that would be hired, skillsets and training; number of jobs; landfill – recycling of panels
- Supervisor Stringfield (Wakefield District) – purchase and lease of property.
- Supervisor Blowe (Stony Creek District) – will there be a local office & where; removal of panels
- Supervisor Fly (Courthouse District) – requested changes in CUP to include:
 - Anywhere it states “It shall be provided to the Director of Community Development”, add the County Administrator and the Board of Supervisors;
 - On page three (3), item 16, starting at the bottom paragraph of the CUP, the dollar amount that has been put in for the decommissioning of \$590,000, and the first sentence of the third paragraph, it states that there's going to be a study done by a consultant engineer every five (5) years, add the cost estimate for decommissioning plus ten percent (10%) to cover inflation in the event something goes wrong within the five (5) years (estimation clause);
 - On page 4, item 17, inquired in regards to applicant providing training to first responders, once the construction begins, is there anything particular to or on the site that the County should be concerned about that the first responders will need additional training? (*First Solar responded that there wasn't anything to be concerned about. It was just the fact that it was something new to the County. Confirmed no special equipment needed by the County's Fire Department.*)
 - On page 4, Section 20, traffic/transportation plan needs to be defined, where it states, “if traffic issues arise”—it was discussed to add, as determined by the Virginia Department of Transportation (VDOT).

- Inquired about the closeness/location of the four (4) recorded archeological sites in the vicinity of the project mentioned in document provided to staff/Board. (*First Solar stated that DEQ requires cultural disclosing studies along with other State agencies. He stated near Mr. Bernaldo's property there's an old cemetery. Along another property that they didn't acquire, but looking at as a potential easement area, there were potential archeological recordable areas.*) Get copies of Species study and Archeological Study; Impact regarding training at Wakefield Airport.
- Supervisor Seward (Blackwater District) – who makes the determination of the condition of the road; estimate of County's revenue over the lifespan of this project; Mr. Pearson's estimate of land sale; keep in perspective what the County gets for the loss of open space, farm land and timber in constant circulation.

Mr. Martin noted that they were happy to agree to the additions to the CUP that have been suggested.

Chairman Seward closed the Public Hearing.

Chairman Seward noted that if there is a change in Power Purchase Agreement (PPA), the County would be informed. There's discussion that there was a 90-day requirement if it was idle. Mr. Martin noted that there may be disclosure issues due to confidentiality.

4.02 Action on Public Hearing Item

ON MOTION OF SUPERVISOR TYLER, seconded SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Conditional Use Permit #2019-01, First Solar LLC (on behalf of Waverly Solar LLC), applicant, with conditions previously as required with amendments made at meeting as additional conditions noted during meeting as follows:

Proposed Conditions

1. The solar energy facility shall consist of an integrated power generation facility and shall be limited to approximately 2,000 acres, more or less, which shall consist of the following tax parcels: 28A10-A-20, 28-A-22, 28A11-A-3, 28-A-25, 42-A-33, 27-1-A, 27-1-B, 28-A-20, 28-A-21, 28-A-24, 27-A-2, 27-A-3, 27-A-4, 27-A-5, 27-A-12, 28-A-17A and 42-A-6.
2. The solar energy facility will have a maximum of 118 MW of generated power, and is identified as "Waverly Solar LLC," as shown on the preliminary site plan dated February 25, 2019, which is incorporated by reference herein.
3. The solar energy facility shall consist of PV panels, racking systems, inverters, breakers, switches, cabling, power transformers, electrical substation and generator tie-line and associated materials and equipment.
4. All requirements and obligations of this Conditional Use Permit ("CUP") shall become a part of the zoning regulations and shall therefore be binding on the Applicant, and any future owner or operators (which shall include, but not be limited to, any successors,

assignees, current or future lessee, or sub-lessees).

5. Waverly Solar LLC (the “Applicant”), or any future owner or operator, shall consent to annual administrative inspections of the solar energy facility by the Community Development Department staff for compliance with the requirements of this CUP.
6. The Applicant shall sign the list of the adopted conditions for this CUP signifying acceptance and intent to comply with these conditions.
7. All federal, state and local laws, regulations, permit requirements and ordinances will be adhered to including but not limited to:
 - a. US Army Corps of Engineers
 - b. Virginia Department of Environmental Quality - Small Renewable Energy Projects (Solar) Permit by Rule
 - c. All active solar systems shall meet the large-scale solar requirements of the National Electrical Code (NEC), National Electrical Safety Code (NESC), American Society of Civil Engineers (ASCE), American National Standards Institute (ANSI), Institute of Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), or International Electrotechnical Commission (IEC) as applicable and state building code and shall be inspected by either a county building inspector or a third-party inspector through the building permit process.
 - d. The Applicant is required to obtain a County Land Disturbance permit and a DEQ Virginia Stormwater Management Program (VSMP) Erosion and Sediment Control Plan [§62.1-44.15:55] prior to any land disturbance.
 - e. The site shall fully comply with all applicable provisions of the Sussex County Zoning Ordinance, to the extent not modified herein, throughout the life of this CUP.
8. A building permit, if required, must be obtained within 3 years of obtaining the CUP and the generation of solar electricity to the solar energy facility substation shall begin within eighteen months after the building permit is obtained or this CUP shall be null and void.
9. Site activity shall be limited to the following:
 - a. Driving of posts shall be limited to 8:00 am to 6:00 pm, Monday through Saturday. Driving of posts shall be prohibited on state and federal holidays. The Applicant may request permission from the County Administrator to conduct post driving activity on Sunday, but such permission will be granted or denied at the sole discretion of the County Administrator. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates); #27-A-1 (Bernardo); and #42-A-6A (Pittman), post driving shall not be permitted on Sunday within 200 feet of the edge any property line for tax map #28A10-A-17A and #28A10-A-18; #27-A-1 (Bernardo); and #42-A-6A (Pittman), and
 - b. Other construction activity on-site shall be permitted Monday through Sunday in accordance with the provisions of the County’s Noise Ordinance.
10. A minimum one hundred and fifty (150) foot setback shall be maintained from the solar equipment to any adjacent residential dwellings that exist at the time of the approval of the Board of Supervisors, unless it is across a public right-of-way from the solar equipment. A

wooded buffer of existing trees at least 25 feet in width shall be maintained on the applicant's property from the solar energy facility to any existing residential dwelling. The security fence and project roads may be located within the setbacks. During construction the setback may be used for staging of materials and parking. For purposes of this CUP, project roads shall mean internal roads used to access the solar energy facility during construction. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates), a minimum of 500 foot setback for solar equipment shall be maintained from the property line and the wooded buffer shall consist of a 200-foot-wide contiguous area left in its natural vegetative state of existing trees and shall be located entirely on tax map #28-A-21 and #28-A-20 (Grayland Company). In the event of a natural disaster or similar event that substantially eliminates the wooded buffer around tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates); #27-A-1 (Bernardo); and #42-A-6A (Pittman), an evergreen buffer shall be planted consisting of a double row of evergreen trees that are at least 6-8 feet in height at the time of planting and spaced 10 feet apart. Each row shall be offset from the other to achieve the maximum amount of screening. In addition, there shall be a 200-foot-wide contiguous area left in its natural vegetative state of existing trees which shall remain along a line north from #28A10-A-17A (Sussex Trace Associates) property boundary and running parallel with Sussex Drive to the property boundary of tax map #28-A-21 (Grayland Company).

11. A minimum 50' foot setback from the solar equipment to the property line shall be provided around the perimeter of the solar energy facility where it is adjacent to property not owned by the same property owner as covered in the CUP at the time of approval by the Board of Supervisors. A 25-foot-wide wooded buffer of existing trees shall be maintained on the applicant's property around the perimeter of the project where it is adjacent to property not owned by the same property owner as covered in the CUP. During construction the setback area may be used for the staging of materials or parking. The security fence and project roads may be located within the setbacks.
12. A minimum 100-foot setback from any solar structure to any public right-of-way shall be provided where the project is adjacent to the public right-of-way. Along public rights-of-way, a 25-foot-wide wooded buffer of existing trees shall be maintained on the applicant's property. The security fence and project roads may be located within the setbacks. During construction the setback area may be used for the staging of materials and parking.
13. The Applicant shall install a standard galvanized security fence around the solar energy facility that is a minimum of seven (7) feet in height.
14. Construction lighting shall be minimized and shall be directed downward.
15. Post-construction lighting shall be limited to security lighting only and shall be directed downward.
16. The Applicant is required to obtain approval of a decommissioning plan from the Director of Community Development Department, the County Administrator, and the Board of Supervisors prior to approval of any building permits for the solar energy facility. The solar energy facility shall be decommissioned and removed within eighteen (18) months

after the facility ceases electricity generation for a continuous twelve (12) month period.

The costs of decommissioning shall be secured by adequate surety in a form agreed to by the County Attorney, including but not limited to a surety or performance bond, certified check, or letter of credit, which shall be provided to the Director of Community Development, the County Administrator, and the Board of Supervisors prior to the issuance of the land disturbance permit and building permit from the County. The performance bond, certified check or letter of credit shall be in an amount of no less than Five Hundred Ninety Thousand Dollars (\$590,000) while the solar energy facility remains on the Property. If the solar energy facility is sold, the CUP shall not transfer to the purchaser until such time as the adequate surety is provided.

The cost estimates of the decommissioning shall be updated every five (5) years by an independent consultant ("consultant") retained at the expense of the Applicant, or any future owner, and provided to the County. The consultant shall be a professional engineer licensed in Virginia with expertise in the subject of decommissioning solar projects. The Applicant, or future owner, is required to obtain approval of the independent consultant from the Director of Community Development, the County Administrator, and the Board of Supervisors prior to being engaged by the Applicant, or future owner, which approval shall not be unreasonably withheld. The consultant's reports will identify the cost of decommissioning, taking into account any salvage value of the installed equipment. The surety amount will be increased or decreased based on such updated cost of decommissioning, but the surety shall not be below the minimum amount required by this condition. The surety amount shall be increased by an amount equal to 10% above the updated cost of decommissioning to cover the adjusted decommissioning cost over the five year review period. The Applicant, or future owner, shall be liable to the County for any deficiency if the bond amount does not fully fund the costs of decommissioning.

Decommissioning shall include, but not be limited to, the removal of all fencing, posts, foundations, racking systems, solar panels, underground cables and conduits, combiner boxes, switch gears, transformers, other electrical components, and other accessory equipment/structures from the Property no matter the depth placed in the ground and properly disposed of as part of the decommissioning.

If the Applicant, or future owner, intends to cease operations, or to shut down the solar energy facility, it shall send the Director of the Community Development Department, the County Administrator, and the Board of Supervisors written notice at least ninety (90) days prior to such action and will provide, with such notice, a revised consultant's report. The Applicant, or future owner, shall remove the facilities ("decommissioning") within twelve (12) months of receipt of notice from the County, said notice shall not be issued prior to the expiration of the (90) day notice period referenced in the previous sentence. If the solar energy facility is not removed within the time provided in the notice to the County, the County may cause the removal of the solar energy facility with costs being borne by the Applicant, or future owner. The County shall have the necessary rights to sell the facilities (the result of which shall be the salvage value) and to the extent that the salvage value is insufficient to reimburse the County for costs incurred to remove the facilities after collection of the proceeds of the bond, certified check, or letter of credit referenced above,

the Applicant or future owner shall be liable to the County for amount equal to the difference between the salvage value plus the proceeds of the bond, certified check, or letter of credit and the amount of costs the County incurs to remove the facilities.

17. Prior to the end of construction of the solar energy facility, the Applicant, shall hold a series of training classes with the County's first responders (Fire and Rescue) to provide materials, education and training to the departments serving the solar energy facility in regard to how to safely respond to on-site emergencies. The training classes shall be scheduled with the assistance of the County Public Safety Coordinator. The Applicant, future owner or operator, shall provide on-going training as deemed necessary by the Public Safety Coordinator.
18. Access roads are to be marked by the Applicant with identifying signage.
19. Any electrical wiring used in the system shall be underground (trenched) except where wiring is in cable trays or brought together for interconnection to system components and/or the local utility power grid.
20. The Applicant, at Applicant's expense, is required to obtain approval of a Construction Traffic Management Plan and mitigation measures by the Virginia Department of Transportation and the County of Sussex. The Plan shall address traffic control measures, pre-and post- construction road evaluation and any necessary repairs to the public road that are required as a result of damage from the solar energy facility. If traffic issues arise during the construction of the solar energy facility, the Applicant will develop and implement, at Applicant's expense, with input from the County and VDOT appropriate measures to mitigate the issues.
21. All panels will use anti-reflective coatings.
22. No aspect of the solar energy facility shall exceed 25 feet in height when orientated at maximum tilt, as measured from grade at the base of the structure to its highest point. Such height restriction shall not apply to the lightning protection, and electrical distribution or transmission lines.
23. After completion of construction, the operation of the solar facility shall not use onsite well water or public drinking water originating from sources entirely within the boundaries of Sussex County for the purpose of washing panels. In the event that the Sussex Service Authority determines that sufficient excess capacity exists, the applicant may purchase water from the Sussex Service Authority. In the event that on-site wells are used during construction of the solar energy facility, the Applicant shall prepare and submit for review to the County hydrogeologic information necessary for the County to determine the potential impact to pre-existing users for the same aquifer proposed to be used for the solar energy facility and a plan to mitigate impacts to pre-existing users within the area of impact of the Project. If the County, in consultation with the Department of Environmental Quality, determines that the installation of a well will not adversely affect existing users, the Applicant may proceed with well construction in strict compliance with approval by the Department of Environmental Quality. At the end of the construction of the solar energy facility, the well shall not thereafter be used except only for personal toilet and lavatory

facilities as required by the Uniform Statewide Building Code for operations and maintenance buildings.

24. Only EPA approved herbicides shall be used for vegetative and weed control at the solar energy facility by a licensed applicator. No herbicides shall be used within 150 feet of the location of an approved ground water well. With respect to tax map #27-A-1 (Bernardo) approved ground water well at the time of the approval of the Board of Supervisors, no herbicides shall be used within 250 feet.
25. No material and equipment laydown area, construction staging area, or construction trailer shall be located within 150 feet of any property containing a residential dwelling. With respect to tax map #28A10-A-17A and #28A10-A-18 (Sussex Trace Associates), the material and equipment laydown area, construction staging area, or construction trailer shall be located as depicted on the site plan on file with the Planning Department unless an alternative location is approved by the County Administrator for good cause shown. With respect to tax map #27-A-1 (Bernardo); and #42-A-6A (Pittman), no material and equipment laydown area, construction staging area, or construction trailer shall be located within 250 feet of the property line.
26. With respect to tax map #27-A-1 (Bernardo) and #42-A-6A (Pittman); if solar panels are constructed within 50 feet of any adjacent property line that does not contain a wooded buffer of at least a 25-foot-wide contiguous area, an evergreen buffer shall be planted consisting of a double row of evergreen trees that are at least 6-8 feet in height at the time of planting and spaced 10 feet apart. Each row shall be offset from the other to achieve the maximum amount of screening.
27. With respect to tax map #27-A-1 (Bernardo); the project's security fence shall be no closer than 250' from Parcel #27-A-1 approved ground water well at the time of the approval of the Board of Supervisors; and upon receipt of Sussex County' building permit approval for the project, the property's right of way and driveway shall be properly maintained by Waverly Solar, LLC.
28. No herbicides will be used during construction. The Applicant shall submit an herbicide land application plan prior to approval of the certificate of occupancy (or equivalent). The plan shall specify the type of herbicides to be used, the frequency of land application, the identification of approved groundwater wells, wetlands, streams, and the distances from land application areas to features such as wells, wetlands, streams and other bodies of water.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

5. Appointments

5.01 Appointments to Virginia Gateway Region Board of Directors

The terms of Supervisor Alfred G. Futrell, 524 Moore Street, Waverly, VA 23890 and Mr. Rex Davis, 612 Brentmoore Drive, Glen Allen, VA 23859, expired February 28, 2019 on the

Virginia's Gateway Region Board of Directors. Staff has contacted Supervisor Futrell and Mr. Rex Davis. Mr. Davis is willing to serve, if reappointed. Supervisor Futrell does not wish to be reappointed.

County Administrator Jones stated that Sussex County has two (2) appointments on the Virginia Gateway Region Board of Directors. One position is for a business person, who is represented by Mr. Rex Davis, noting that the second appointment had to be a member of the Board of Supervisors.

A copy of Supervisor Futrell's letter declining and Mr. Rex Davis' confirmation letter regarding reappointment were included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER, and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Chairman Seward, 523 Jasper Lane, Waverly, VA 23890, and reappoints Mr. Rex Davis, 612 Brentmoore Drive, Glen Allen, VA 23859, to the Virginia Gateway Region Board of Directors, both with terms expiring February 29, 2020.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

6. Action Items

There were no Action Items.

7. Reports of Departments/Agencies

7.01 Treasurer's Report – *included in Board packet*

7.02 Animal Services Report – *included in Board packet*

7.03 Community Development Report– *included in Board packet*

7.04 Housing Department Monthly Report – *included in Board packet*

7.05 Environmental Inspections Monthly Report– *included in Board packet*

7.06 Sheriff's Department Report – *included in Board packet*

8. Citizens' Comments (9:30 p.m.)

There were comments heard from:

- Anne Joyner (Wakefield District) – questions regarding Pocahontas/UNOS Projects
- Rex Davis (Stony Creek Business Owner) – Meals taxes; shared research of counties with and without meals taxes; give consideration of basically one (1) business providing majority of meal taxes if increased; County poverty issues; population; household income;

stated for the record that his real estate taxes increased 35%-everyone else increased 5%; provided a handout to the Board.

- Kevin Bracy (Courthouse District) – Animal Control; animals being killed; meals taxes.

9. Unfinished Business

9.01 Board Compensation for Year 2020

County Administrator Jones stated that at its February 21, 2019 Board of Supervisors meeting, the Board voted to schedule a Personnel Committee to discuss the Board Compensation for the incoming Board for Year 2020.

The Personnel Committee meeting was scheduled and held Monday, March 4, 2019 at Prince George Electric Cooperative in Waverly, Virginia.

The Personnel Committee voted to recommend to the Board of Supervisors to let the salaries remain the same for the Board members for the term starting January 1, 2020.

Since the recommendation was no change, there was no action to be taken. It would be noted in the budget.

Vice Chairman Blowe made the motion, seconded by Supervisor Stringfield that the Board Compensation, commencing January 2020, would increase in the same amount as the annual cost of living adjustment as the County employees.

Voting aye: Supervisors Blowe, Stringfield, Tyler

Voting nay: Supervisors Fly, Futrell, Seward

There was a tie vote. Mr. Steve White, Tie Breaker for the Board of Supervisors, voted nay. The motion failed.

10. New Business

10.01 Illegal Dumping in the County

County Administrator Jones stated that due to the dumping of tires along the roadside, Supervisor Futrell is asking the Board to consider placing extra dumpsters for tires at possibly three (3) locations—Waverly Convenience Site, Courthouse or Old Forty Convenience Site and Stony Creek Site.

County Administrator Jones noted that the Waverly, Wakefield, Stony Creek, and Jarratt Convenience Sites are being evaluated for the purpose of adding containers for furniture, televisions, appliances, etc. as well as an additional container/dumpster for metals. He stated quotes have been obtained regarding the purchase of containers versus leasing containers. Staff is currently in discussion with a metal company that would be responsible for containers at sites for metal. County Administrator Jones noted that there will be restraints on the size as it relates to how many dumpsters/containers that can be accommodated on a site.

Supervisor Futrell is also suggesting that the Board discuss an alternative of asking the property owners to place trail cameras on their property in hopes of catching those persons illegally dumping. Supervisor Futrell also discussed options regarding disposal of tires.

11. Board Member Comments

11.01 Blackwater District – Riverside Regional Jail deficit/due drop in inmate population (article distributed to Board members); General Assembly – monthly mental health coverage/service in local jails; District 19 mental health services.

11.02 Courthouse District – none

11.03 Henry District – Beacon Hill Institute Report – local government meals taxes.

11.04 Stony Creek District – Town Hall meeting; dilapidated housing and trash in community - address issues at Joint Planning Commission meeting.

11.05 Wakefield District – Attendance at monthly housing meeting.

11.06 Waverly District – Town of Stony Creek regarding trash/dilapidated housing; appreciate Sheriff Department regarding miscellaneous people hanging around

12. Closed Session

There was no Closed Session.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the March 21, 2019 meeting of the Sussex County Board of Supervisors hereby adjourned at 10:36 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

13.02 Next Meeting

Joint Public Hearing of the Board of Supervisors and Planning Commission will be held Monday, April 1, 2019 at 6:00 p.m., Sussex Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

Sussex County Board of Supervisors Special (Budget Work Session) Meeting will be held Friday, April 5, 2019 at 2:00 p.m. Location to be determined.,

The next regular Board of Supervisors meeting will be held on Thursday, April 18, 2019 at 7 p.m. in the Sussex Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.

DRAFT

**At a Personnel Committee Meeting of the
Sussex County Board of Supervisors
Held in the Conference Room
Juvenile & Domestic Relations District Court
on Monday, March 18, 2019 at 1:00 pm**

COMMITTEE MEMBERS PRESENT:

C. E. Fly, Sr.
Alfred G. Futrell
Susan B. Seward, Ex Officio
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Millard D. Stith, Independent Consultant
Wallace Brittle, County Attorney
Deste J. Cox, Treasurer
Ernest Giles, Sheriff
Kelly W. Moore, Director of Finance
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board

Item 1. Call to Order (1:16 p.m.)

The March 18, 2019 meeting of the Sussex County Board of Supervisors Personnel Committee was called to order by Supervisor Futrell.

Item 2. Invocation

The invocation was offered by Supervisor Seward

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendments

It was requested to add as Item 7a. Closed Session, pursuant to 2.2-3711(A), personnel matter.

Item 5. Approval of Agenda

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried:
RESOLVED that the Sussex County Board of Supervisors Personnel Committee hereby approves the agenda inclusive of adding as Item 7a. Closed Session Item, pursuant to Code Section 2.2-3711(A)1, personnel.

Voting aye: Supervisors Fly, Futrell, Seward, Tyler

Voting nay: none

Item 6. Review of Personnel Policy

There was general discussion of recommended changes to the Personnel Policy to following sections:

SECTION 5 APPLICATIONS AND SELECTION

5.2 Interviewing

There was discussion of interview panels regarding the panel consisting of Personnel Committee members and/or Board members, as well as the liability of Board members on the panel.

It was recommended to change the latter part of the last sentence in paragraph two (2) to read: “supervisory staff employed by the County and appropriate professionals”, deleting “and/or other individuals outside of County employment” from the sentence.

There was discussion of notification of candidates after interviews.

5.4 References

It was recommended to remove the sentence, “No employment offers will be made unless background checks are completed”, from Section 5.4 References to Section 5.6 Pre-Employment Criminal Background Check.

5.6 Pre-Employment Criminal Background Check

Change Sussex County “may” require a criminal background check for applicants to “shall” require a criminal background check for application.

5.7 Selection and Notification of Offer

It was recommended to add the language, “The Department Head will select top candidate in job related criteria after an interview process”. It was also recommended to include salary or rate of pay in letter of job offer.

SECTION 7 EMPLOYMENT REQUIREMENT

7.1 Pre-Employment Examinations

There was discussion in terms of pre-employment examinations such as how, when, and who would access and/or determine when psychological testing is needed. There was a recommendation of removing this section and/or language regarding psychological testing from the Personnel Policy due to possible discrimination in determining the selection of the candidate to be tested for employment. After further discussion, it was decided to include deleting “psychological testing” and add language to note “additional testing may be required”.

7.2 Employee Examinations

After discussion, it was determined to require a mandatory substance abuse/drug test as a condition of employment. It was also determined to require an employee to take a mandatory drug test if involved in an accident. Employees are subject to random drug tests was recommended to be added to the Personnel Policy, as well.

There was discussion that volunteers and/or community workers were not covered under the County's work compensation.

SECTION 9 NEPOTISM POLICY

9.1 Supervisor – Employee: correct typographical errors.

SECTION 10 - ORIENTATION

There was discussion of Section 10 – Orientation of new employees. It was determined that language should be added stating “Employee shall complete orientation within ten (10) days of date of hire”.

SECTION 39 EMPLOYEE CODE OF ETHICS

Section 39.1 Code of Ethics, #5

It was recommended to change verbiage to state “Employee shall not conduct personal business, nor shall they consume illegal drugs or alcoholic beverages while on the job”.

Under the Appendix Agreement for Training and Uniform Reimbursement for Police Officers, Police Department should be changed to Sheriff's Department. Police Officers should be changed to Deputy Officers.

It was recommended to have the County Administrator, Sheriff, and Director of Finance review this section regarding uniforms.

There was also discussion of adding a Work from Home Policy, if the County participated in telecommuting.

There was discussion of verification of leave balances. There was discussion of interview panels.

SECTION 13 FINANCIAL COMPENSATION

There was discussion of the utilization and differences in the various pay increases options such as merit increase, Cost of Living Allocation (COLA), one-time bonus and administrative increase.

It was briefly discussed that the merit increase is an administrative function wherein the County Administrator considers the increase based on merit which is contingent upon funding by the Board of Supervisors.

There was recommendation to change the first sentence in paragraph two (2), under 13.1 Merit Increase from “acceptable” to “exceptional”. There was also a recommendation to delete Section 13.1 Merit Increase from the Personnel Policy.

There was discussion that a Wage & Salary study completed by Springsted; however, it was not implemented.

There was inquiry as to whether the non-financial section of the Personnel Policy could be forwarded to the Board for review for updates and adopted by July 1, 2019. It was noted that this should be able to be done.

It was recommended that the County Administrator do a comparable salary study of neighboring localities.

Supervisor Tyler departed at 2:52 p.m.

SECTION 29 – EMPLOYEE DISCIPLINE

29.4 Disciplinary Options

There was discussion of disciplinary options of chronically, under-performing employees.

Item 7. Citizens’ Comments

There were no citizens’ comments.

Item 7a. Closed Session

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors Personnel Committee hereby entered into Closed Session, pursuant to Virginia Code Section 2.2-3711(A), personnel.

Voting aye: Supervisors Fly, Futrell, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

Item 7b. Return to Open Session/Certification

ON MOTION OF SUPERVISOR SEWARD, seconded SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors Personnel Committee hereby reconvened to Open Session.

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Fly, Futrell, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

Item. 8 Adjournment

ON MOTION OF SUPERVISOR SEWARD, seconded SUPERVISOR FLY and carried: RESOLVED that the March 18, 2019 Sussex County Board of Supervisors Personnel Committee meeting hereby adjourned at 4:49 p.m.

Voting aye: Supervisors Fly, Futrell, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

April 18, 2019

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL \$467,121.13

TOTAL ALL VOID CHECKS FOR APPROVAL \$116.83

ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF JANUARY 2019	211944-211993	\$ 66,382.37	RUN DATE 3/6/19
	211994-211998	\$ 150.00	RUN DATE 3/11/19
	212010-212069	\$ 143,555.98	RUN DATE 3/14/19
	212864-212925	\$ 87,866.82	RUN DATE 3/25/19
	212926-212962	\$ 49,911.35	RUN DATE 3/28/19

Total Regular Warrants \$347,866.52

PAY. DEDUCTION WARRANTS:	211999-212009	\$ 59,698.18	RUN DATE 3/15/19
	212070-212080	\$ 59,556.43	RUN DATE 3/29/19

Total Deduction Warrants: \$119,254.61

TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$467,121.13

VOID CHECKS See attached \$ 116.83

ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	MET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001761	ACCUBARK, INC	19022101	2/21/2019		4100-021200-1274-221-210	565.00	211944				Grounds Maintenance & Repairs	01559	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	565.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		565.00
00000	001701	ADAMS,MELISSA-KAY B.	MA 022619	2/26/2019		4100-063100-1264-631-630	62.92	211945				Gasoline/Mileage-Non Training	01559	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	62.92	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		62.92
00000	000923	ALL SEASONS TERMITE &	53664	2/27/2019		4100-051500-1272-551-510	65.00	211946				Building Maintenance & Repair	01559	ACCT# 188
		DISC. TOTAL	.00	CHECK TOTAL	65.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		65.00
00000	000300	BATTERY BARN OF VA INC	342518	3/04/2019		4100-021500-1256-253-210	99.00	211947				Communication Equipment	01559	ACCT# 749
		DISC. TOTAL	.00	CHECK TOTAL	99.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		99.00
00000	000909	BB&T	2338 0219 01	2/01/2019		4100-041100-1258-411-410	89.90	211948				Computer Software/Application	01559	# 4046011199882338
00000	000909		2338 0219 02	2/01/2019		4100-041100-1258-411-410	89.90	211948				Computer Software/Application	01559	# 4046011199882338
00000	000909		2338 0219 03	2/09/2019		4100-021100-1258-211-210	179.88	211948				Computer Software/Application	01559	# 4046011199882338
00000	000909		2338 0219 04	2/13/2019		4100-021100-1205-211-210	17.55	211948				Meals	01559	# 4046011199882338
00000	000909		2338 0219 05	2/13/2019		4100-021400-1205-241-210	31.73	211948				Meals	01559	# 4046011199882338
00000	000909		2338 0219 06	2/15/2019		4100-021100-1257-211-210	1,836.80	211948				Furniture	01559	# 4046011199882338
		DISC. TOTAL	.00	CHECK TOTAL	2,245.76	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		2,245.76
00000	001251	CABIN POINT VETERINARY	58146	1/29/2019		4100-021600-1227-261-210	421.45	211949				Medical Services	01559	ACCT# 1707
00000	001251		58383	2/19/2019		4100-021600-1227-261-210	190.50	211949				Medical Services	01559	ACCT# 1707
00000	001251		58384	2/19/2019		4100-021600-1227-261-210	28.00	211949				Medical Services	01559	ACCT# 1707
00000	001251		58416	2/21/2019		4100-021600-1227-261-210	126.00	211949				Medical Services	01559	ACCT# 1707
00000	001251		58478	2/27/2019		4100-021600-1227-261-210	226.00	211949				Medical Services	01559	ACCT# 1707
		DISC. TOTAL	.00	CHECK TOTAL	991.95	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		991.95
00000	001485	CENTRAL AGRIBUSINESS	JR21043	2/27/2019		4100-051500-1246-551-510	94.50	211950				Food Supplies	01559	SUSSEX SHERIFF
00000	001485		JR21132	2/28/2019		4100-051500-1246-551-510	73.50	211950				Food Supplies	01559	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	168.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		168.00
00000	001682	COMPUTER PROJECTS OF ILLI	19-01-123ME	1/29/2019		4100-063100-1224-631-630	173.40	211951				Information Systems Services	01559	SUSSEX COMM ATTY
		DISC. TOTAL	.00	CHECK TOTAL	173.40	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		173.40
00000	001449	CONVERGENT TECHNOLOGIES	21934	2/28/2019		4100-051100-1224-512-510	43.75	211952				Information System Services	01559	SUSSEX SHERIFF
00000	001449		21947	3/04/2019		4100-051100-1224-516-510	359.00	211952				Information System Services	01559	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	402.75	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		402.75
00000	001722	COPELAND LTD-PREWORK	169	2/28/2019		4100-021400-1225-242-210	675.00	211953				Management Consulting Service	01559	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	675.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		675.00
00000	000020	COWLING BROTHERS	104214	10/12/2018		4100-021200-1299-221-210	7.12	211954				Miscellaneous Oth./First Aid	01559	ACCT# SC0006
00000	000020		115896	2/28/2019		4100-051500-1272-551-510	4.05	211954				Building Maintenance & Repair	01559	ACCT# SCJ001
		DISC. TOTAL	.00	CHECK TOTAL	11.17	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		11.17
00000	000024	CRATER YOUTH CARE	19061	2/19/2019		4100-081800-2110-863-810	4,028.00	211955				Crater Youth Care Commission	01559	FEB 2019 USAGR FEB
		DISC. TOTAL	.00	CHECK TOTAL	4,028.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		4,028.00
00000	000871	CRYSTAL SPRINGS	12841556 021619	2/16/2019		4100-063100-1277-631-630	34.94	211956				Water Services	01559	# 114253012841556
		DISC. TOTAL	.00	CHECK TOTAL	34.94	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL		34.94

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000902	DOC FARMER'S MARKET	MKT65839	2/19/2019		4100-051500-1246-551-510	195.75	211957			Food Supplies	01559	SUSSEX COUNTY JAIL
00000	000902		MKT66119	3/04/2019		4100-051500-1246-551-510	267.25	211957			Food Supplies	01559	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	463.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	463.00
00000	000084	DOMINION VIRGINIA POWER	0482572328	0219	2/27/2019	4100-021600-1276-263-210	2,956.44	211958			Electric	01559	# 0482572328
00000	000084		0561293952	0219	2/28/2019	4100-021200-1276-221-210	6.59	211958			Electric	01559	# 0561293952
00000	000084		2921584914	0219	2/28/2019	4100-051500-1276-551-510	6.67	211958			Electric	01559	# 2921584914
00000	000084		4204030300	0219	2/28/2019	4100-021600-1276-266-210	56.88	211958			Electric	01559	# 4204030300
00000	000084		5080737736	0219	2/27/2019	4100-021200-1276-221-210	100.80	211958			Electric	01559	# 5080737736
00000	000084		5690307508	0219	2/28/2019	4100-021500-1279-251-210	114.44	211958			Propane Gas & Electric	01559	# 5690307508
00000	000084		7378703693	0219	2/28/2019	4100-021600-1276-266-210	153.64	211958			Electric	01559	# 7378703693
00000	000084		9073933633	0219	2/28/2019	4100-051500-1276-551-510	21.87	211958			Electric	01559	# 9073933633
00000	000084		9447701492	0219	2/25/2019	4100-021200-1276-221-210	6.77	211958			Electric	01559	# 9447701492
00000	000084		9660330003	0219	2/28/2019	4100-021200-1276-221-210	174.33	211958			Electric	01559	# 9660330003
	DISC. TOTAL	.00	CHECK TOTAL	3,598.43	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	3,598.43
00000	001031	G. LEE SIMMONS	843141		2/15/2019	4100-051500-1272-551-510	1,045.00	211959			Building Maintenance & Repair	01559	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	1,045.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	1,045.00
00000	000258	GEORGE COX & SONS	8364		2/22/2019	4100-051500-1273-551-510	262.50	211960			Building Systems Main & Repair	01559	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	262.50	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	262.50
00000	999999	GREEN, ERNESTA	7621393		2/25/2019	4100-061100-1213-611-610	105.96	211961			Witness Fees	01559	COMMONWEALTH WITNESS
	DISC. TOTAL	.00	CHECK TOTAL	105.96	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	105.96
00000	000276	GREENSVILLE COUNTY WATER	1175 022719		2/27/2019	4100-021200-1277-221-210	54.05	211962			Water Services	01559	ACCT# 1175
	DISC. TOTAL	.00	CHECK TOTAL	54.05	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	54.05
00000	001409	KOFILE TECHNOLOGIES	226036		1/10/2019	4100-062100-1252-621-620-700	9,980.00	211963			Equipment - Record Grant	01559	ACCT# VASUSC
	DISC. TOTAL	.00	CHECK TOTAL	9,980.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	9,980.00
00000	001433	LOWE'S	909499		1/31/2019	4100-021200-1274-221-210	48.38	211964			Grounds Maintenance & Repairs	01559	# 99000502080
00000	001433		909499		1/31/2019	4100-021200-1272-221-210	91.04	211964			Building Maintenance & Repair	01559	# 99000502080
00000	001433		919827		2/07/2019	4100-021600-1274-262-210	106.26	211964			Grounds Maintenance & Repairs	01559	# 99000502080
	DISC. TOTAL	.00	CHECK TOTAL	245.68	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	245.68
00000	001606	MOORE, KELLY	KM 030619		3/06/2019	4100-021100-1264-211-210	122.73	211965			Mileage	01559	REIMBURSEMENT
	DISC. TOTAL	.00	CHECK TOTAL	122.73	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	122.73
00000	000051	MSAG LLC	C312979		2/01/2019	4100-021500-1252-253-210	496.67	211966			Equipment Lease/Rental	01559	SUSSEX COUNTY
00000	000051		C312989		3/01/2019	4100-021500-1252-253-210	496.67	211966			Equipment Lease/Rental	01559	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	993.34	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	993.34
00000	000783	NACO	231210		11/16/2018	4100-011100-1203-131-110	490.00	211967			Workshops and Conferences	01559	# 4199340
	DISC. TOTAL	.00	CHECK TOTAL	490.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	490.00
00000	001141	PARRHAM'S WELDING &	34189		1/10/2019	4100-051500-1273-551-510	356.25	211968			Building Systems Main & Repair	01559	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	356.25	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	356.25
00000	001655	PETA	1778244		2/20/2019	4100-021600-1227-261-210	10.00	211969			Medical Services	01559	SUSSEX ANIMAL CNTRL
	DISC. TOTAL	.00	CHECK TOTAL	10.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL			.00	TOTAL	10.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001246	PHILLIPS TELECOMMUNICION	22938	12/04/2018		4100-051100-1234-512-510	200.00	211970				Telecommunications	01559	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	200.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		200.00
00000	000165	POSTMASTER	VICTWIT 030419	3/04/2019		4100-063100-1231-632-630	186.00	211971				Postage	01559	POSTAGE
		DISC. TOTAL	.00	CHECK TOTAL	186.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		186.00
00000	000061	PRINCE GEORGE ELECTRIC	1413003200 0219	2/27/2019		4100-021600-1276-263-210	52.76	211972				Eletric	01559	# 1413003200
00000	000061		1423010000 0219	2/27/2019		4100-021600-1276-263-210	80.47	211972				Eletric	01559	# 1423010000
00000	000061		1667000200 0219	2/27/2019		4100-021200-1276-221-210	156.25	211972				Eletric	01559	# 1667000200
		DISC. TOTAL	.00	CHECK TOTAL	289.48	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		289.48
00000	001023	RICOH USA, INC.	5055945917	2/19/2019		4100-051100-1252-512-510	85.10	211973				Equipment Lease/Rental	01559	ACCT# 4719771
00000	001023		5055945917	2/19/2019		4100-051500-1252-551-510	85.11	211973				Equipment Lease/Rental	01559	ACCT# 4719771
		DISC. TOTAL	.00	CHECK TOTAL	170.21	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		170.21
00000	001488	RRS FOODSERVICE	2054659	2/20/2019		4100-051500-1246-551-510	1,047.23	211974		N		Food Supplies	01559	ACCT# 118626
		DISC. TOTAL	.00	CHECK TOTAL	1,047.23	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,047.23
00000	000832	SAM'S CLUB DIRECT	0817	1/23/2019		4100-051500-1277-551-510	31.52	211975				Water Services	01559	# 0402188473177
00000	000832		0818	1/23/2019		4100-051500-1247-551-510	338.79	211975				Janitorial Supplies	01559	# 0402188473177
00000	000832		3077	2/07/2019		4100-051500-1247-551-510	112.76	211975				Janitorial Supplies	01559	# 0402188473177
00000	000832		4688	2/13/2019		4100-051500-1277-551-510	39.40	211975				Water Services	01559	# 0402188473177
00000	000832		4688	2/13/2019		4100-051500-1247-551-510	117.36	211975				Janitorial Supplies	01559	# 0402188473177
		DISC. TOTAL	.00	CHECK TOTAL	639.83	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		639.83
00000	001524	SOFTWARE UNLIMITED	11	2/01/2019		4100-063100-1258-631-630	3,194.00	211976				Computer Software/Application	01559	SUSSEX COMM ATTY
		DISC. TOTAL	.00	CHECK TOTAL	3,194.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		3,194.00
00000	000139	STONY CREEK HEALTH CENTER	156299	2/21/2019		4100-051500-1293-551-510	77.00	211977				Inmate Medical Expenses	01559	HUNTER, TRANAE
00000	000139		156486	2/26/2019		4100-051500-1293-551-510	46.00	211977				Inmate Medical Expenses	01559	MALLEARY, RAVON
		DISC. TOTAL	.00	CHECK TOTAL	123.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		123.00
00000	000400	STONY CREEK VOLUNTEER	SCVRS 022719	2/27/2019		4100-051100-1245-512-510	287.30	211978				Law Enforcement Supplies	01559	SUSSEX SHERIFF DEPT
		DISC. TOTAL	.00	CHECK TOTAL	287.30	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		287.30
00000	001733	SUMMIT DESIGN & ENGINEERI	21566	2/27/2019		4100-021300-9003-231-210	2,532.00	211979				Pocahontas-CDBG Housing Grt	01559	PROJ# 18-0141.V71
		DISC. TOTAL	.00	CHECK TOTAL	2,532.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		2,532.00
00000	000318	TOWN OF WAVERLY	022819	2/28/2019		4100-021200-1277-221-210	70.00	211980				Water Services	01559	# 1814040098
		DISC. TOTAL	.00	CHECK TOTAL	70.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		70.00
00000	000452	TREASURER OF VIRGINIA	19-C3274-VPN	2/15/2019		4100-063100-1224-631-630	72.00	211981				Information Systems Services	01559	SUSSEX CO COMM ATTY
		DISC. TOTAL	.00	CHECK TOTAL	72.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		72.00
00000	999999	TREASURER OF VIRGINIA	NC 030419	3/04/2019		4100-021100-1299-211-210	345.85	211982				Miscellaneous Others	01559	GLORIA FALTZ
		DISC. TOTAL	.00	CHECK TOTAL	345.85	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		345.85
00000	000080	TRI CITY OFFICE PRODUCTS	0130619-001	1/22/2019		4100-063100-1233-631-630	137.50	211983				Printing	01559	ACCT# SXCWAT-0
00000	000080		0130818-001	2/07/2019		4100-063100-1241-631-630	284.80	211983				Office Supplies	01559	ACCT# SXCWAT-0
00000	000080		0130825-001	2/13/2019		4100-063100-1233-631-630	146.83	211983				Printing	01559	ACCT# SXCWAT-0
00000	000080		0130825-001	2/13/2019		4100-063100-1241-631-630	60.00	211983				Office Supplies	01559	ACCT# SXCWAT-0

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000080		0130909-001	2/26/2019		4100-063100-1241-632-630	26.99	211983				Office Supplies	01559	ACCT# SCVW-01
00000	000080		0130984-001	2/27/2019		4100-063100-1241-632-630	383.17	211983				Office Supplies	01559	ACCT# SCVW-01
00000	000080		0130984-001	2/27/2019		4100-063100-1257-632-630	641.92	211983				Furniture	01559	ACCT# SCVW-01
	DISC. TOTAL	.00	CHECK TOTAL	1,681.21	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			1,681.21
00000	999999	VA SEXUAL & DOMESTIC	AA TRAIN 030519	3/05/2019		4100-063100-1203-632-630	210.00	211984				Workshops and Conferences	01559	AVERY ALLEN SUSS VWP
	DISC. TOTAL	.00	CHECK TOTAL	210.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			210.00
00000	000831	VACORP	21079	3/02/2019		4100-051100-1128-512-510	8,114.97	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-051500-1128-551-510	4,934.78	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-011100-1128-111-110	9.00	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021100-1128-211-210	97.43	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-023100-1128-291-230	19.26	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021400-1128-242-210	960.95	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-063100-1128-632-630	10.71	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021400-1128-241-210	6.64	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-062100-1128-621-620	47.77	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-061100-1128-612-610	2.44	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-063100-1128-631-630	70.78	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021600-1128-261-210	332.70	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-031100-1128-311-310	30.28	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-041100-1128-411-410	41.04	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021300-1128-231-210	908.76	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021500-1128-253-210	441.23	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021200-1128-221-210	743.56	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021600-1128-262-210	1,791.20	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4100-021400-1128-241-210	496.60	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4105-071100-1128-711-710	43.52	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4105-071100-1128-711-710	1,073.38	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
00000	000831		21079	3/02/2019		4105-071100-1128-711-710	26.00	211985				Worker's Comp - Self Insured	01559	# VA-SU-107-19
	DISC. TOTAL	.00	CHECK TOTAL	19,803.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			19,803.00
00000	000087	VAN CLEEF AUTO PARTS INC	3973	1/22/2019		4100-021600-1265-261-210	320.52	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27430
00000	000087		4101	2/04/2019		4100-051100-1265-512-510	448.21	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27431
00000	000087		4105	2/04/2019		4100-051500-1265-551-510	443.71	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27431
00000	000087		4115	2/05/2019		4100-051100-1265-512-510	383.97	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27431
00000	000087		4161	2/11/2019		4100-051100-1265-512-510	286.89	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27431
00000	000087		4166	2/11/2019		4100-051100-1265-512-510	157.80	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27431
00000	000087		4204	2/12/2019		4100-021500-1265-251-210	409.00	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27430
00000	000087		4213	2/14/2019		4100-021500-1265-252-210	420.08	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27430
00000	000087		4335	2/27/2019		4100-021600-1265-261-210	666.94	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27430
00000	000087		573290	2/27/2019		4100-051100-1265-515-510	38.93	211986				Vehicle Maintenance & Repairs	01559	ACCT# 27431
	DISC. TOTAL	.00	CHECK TOTAL	3,576.05	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			3,576.05
00000	001008	VEBA	2019 BOARD DUES	1/01/2019		4100-023100-1201-291-230	180.00	211987				Organization Membership	01559	2019 ANNUAL DUES
	DISC. TOTAL	.00	CHECK TOTAL	180.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL			180.00
00000	000769	VERIZON	4342462167 0219	2/22/2019		4100-021600-1234-261-210	134.88	211988				Telecommunications	01559	# 000837858428
00000	000769		4342462294 0219	2/22/2019		4100-061100-1234-612-610	262.41	211988				Telecommunications	01559	# 00064180890?
00000	000769		4342462347 0219	2/28/2019		4100-041100-1234-411-410	73.25	211988				Telecommunications	01559	# 000979866056
00000	000769		4342462912 0219	2/22/2019		4100-061100-1234-612-610	44.40	211988				Telecommunications	01559	# 000777016136

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00000	000769		4342465511 0219	2/28/2019		4100-021100-1234-211-210	215.67	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-021400-1234-241-210	47.93	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-021400-1234-242-210	71.89	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-021600-1234-261-210	23.96	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-021500-1234-253-210	23.96	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-023100-1234-291-230	71.89	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-041100-1234-411-410	95.85	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-031100-1234-311-310	95.85	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-063100-1234-631-630	119.81	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-062100-1234-621-620	143.78	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4100-063100-1234-632-630	23.96	211988				Telecommunications	01559	# 000973062717
00000	000769		4342465511 0219	2/28/2019		4105-071100-1234-711-710	647.00	211988				Telecommunications	01559	# 000973062717
00000	000769		4342466604 0219	2/22/2019		4100-061100-1234-612-610	67.44	211988				Telecommunications	01559	# 000608006077
00000	000769		4342468326 0219	2/22/2019		4100-063100-1234-632-630	28.99	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-061100-1234-612-610	28.99	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-061100-1234-611-610	72.93	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-021400-1234-242-210	72.90	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-021100-1234-211-210	88.99	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-021400-1234-241-210	72.90	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-021100-1234-211-210	72.90	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-023100-1234-291-230	72.90	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-063100-1234-631-630	72.90	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-023100-1234-291-230	72.90	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4100-031100-1234-311-310	22.35	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468326 0219	2/22/2019		4105-071100-1234-711-710	28.99	211988				Telecommunications	01559	# 000130840277
00000	000769		4342468327 0219	2/22/2019		4100-021500-1234-253-210	64.64	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-051100-1234-516-510	80.57	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-051100-1234-516-510	67.57	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-051100-1234-516-510	67.57	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-021100-1234-211-210	64.67	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-051100-1234-516-510	64.67	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-041100-1234-411-410	64.67	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-061100-1234-611-610	78.64	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-061100-1234-611-610	12.92	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-061100-1234-612-610	13.32	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-061100-1234-612-610	73.89	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-061100-1234-611-610	78.64	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-061100-1234-611-610	12.92	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-021100-1234-211-210	64.67	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-021100-1234-211-210	64.67	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-061100-1234-612-610	73.89	211988				Telecommunications	01559	# 000130811997
00000	000769		4342468327 0219	2/22/2019		4100-061100-1234-612-610	13.32	211988				Telecommunications	01559	# 000130811997
00000	000769		8045205137 0219	2/28/2019		4100-061100-1234-613-610	80.93	211988				Telecommunications	01559	# 000050404195
	DISC. TOTAL	.00	CHECK TOTAL	3,915.02	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	3,915.02		
00000	000039	VERIZON WIRELESS	9824017163	2/10/2019		4125-031700-5841-	110.50	211989				Drug Forf. Fund / Com. Atty.	01559	# 905440571-00001
	DISC. TOTAL	.00	CHECK TOTAL	110.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	110.50		
00000	000090	WAVERLY MOTORS, INC	14783	2/01/2019		4100-021500-1265-253-210	57.70	211990				Vehicle Maintenance & Repairs	01559	SUSSEX PUBLIC SAFETY
00000	000090		14806	2/11/2019		4100-021500-1265-253-210	22.00	211990				Vehicle Maintenance & Repairs	01559	SUSSEX PUBLIC SAFETY
	DISC. TOTAL	.00	CHECK TOTAL	79.70	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	79.70		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001760	WHEEL SERVICE, INC.	75708	2/07/2019		4100-021500-1265-253-210	134.79	211991			Vehicle Maintenance & Repairs	01559	SUSSEX PUBLIC SAFETY
	DISC. TOTAL	.00	CHECK TOTAL	134.79	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		134.79
00000	001408	HITNER PUBLIC SAFETY GRP.	1922253	2/20/2019		4100-051100-1244-512-510	24.49	211992			Uniform Services	01559	ACCT# SUSCOU
	DISC. TOTAL	.00	CHECK TOTAL	24.49	ACH FMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		24.49
00000	000093	XEROX CORPORATION	095743883	1/19/2019		4100-063100-1252-631-630	33.66	211993			Equipment Lease/Rental	01559	# 706994555
00000	000093		096047279	2/20/2019		4100-061100-1252-612-610	227.22	211993			Equipment Lease/Rental	01559	# 721126803
	DISC. TOTAL	.00	CHECK TOTAL	260.88	ACH FMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		260.88
		.00	CHECK TOTAL	66,382.37	ACH FMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		66,382.37
		.00	CHECK TOTAL	66,382.37	ACH FMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		66,382.37

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 66,382.37- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-6-19

DATE

3-6-19

DATE

3/7/19

DATE

Kelly M. Jones

DIRECTOR OF FINANCE

Vandy V. Jones, III

VANDY V. JONES, III ADMIN

Deste J. Cox

DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	999999	DAVID KEIT	000001785190108JU	1/08/2019		4100-061100-1213-611-610	30.00	211994				Witness Fees	01561	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL					.00	TOTAL	30.00
00000	999999	JANICE MAR	000001784190108JU	1/08/2019		4100-061100-1213-611-610	30.00	211995				Witness Fees	01561	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL					.00	TOTAL	30.00
00000	999999	SANDRA FAY	000001397190108JU	1/08/2019		4100-061100-1213-611-610	30.00	211996				Witness Fees	01561	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL					.00	TOTAL	30.00
00000	999999	TROY E SHA	000001786190108JU	1/08/2019		4100-061100-1213-611-610	30.00	211997				Witness Fees	01561	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL					.00	TOTAL	30.00
00000	999999	WILLIAM OS	000001787190108JU	1/08/2019		4100-061100-1213-611-610	30.00	211998				Witness Fees	01561	JUROR PAYMNT
	DISC. TOTAL	.00	CHECK TOTAL	30.00	ACH PMT TOTAL	.00	CPA PMT TOTAL					.00	TOTAL	30.00
		.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL					.00	TOTAL	150.00
		.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL					.00	TOTAL	150.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 150.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-11-19
 DATE
 3-11-19
 DATE
 3/12/19
 DATE

Kelly M. Moore
 DIRECTOR OF FINANCE
Desti Cox
 VANDREW JONES, III ADMIN
 DESTI W. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001507	BARKSDALE OILS INC.	SUSSCTY 0219	2/28/2019		4100-021600-1264-261-210	278.09	212010				Mileage	01560	SUSSEX COUNTY
00000	001507		SUSSCTY 0219	2/28/2019		4100-021200-1264-221-210	504.61	212010				Mileage	01560	SUSSEX COUNTY
00000	001507		SUSSCTY 0219	2/28/2019		4100-021400-1264-242-210	79.19	212010				Mileage	01560	SUSSEX COUNTY
00000	001507		SUSSCTY 0219	2/28/2019		4100-021600-1264-262-210	1,539.61	212010				Mileage	01560	SUSSEX COUNTY
00000	001507		SUSSCTY 0219	2/28/2019		4100-021300-1264-231-210	88.40	212010				Gasoline/Mileage Non Training	01560	SUSSEX COUNTY
00000	001507		SUSSCTY 0219	2/28/2019		4100-021400-1264-241-210	84.72	212010				Mileage	01560	SUSSEX COUNTY
00000	001507		SUSSCTY 0219	2/28/2019		4100-021500-1264-253-210	169.43	212010				Mileage	01560	SUSSEX COUNTY
00000	001507		SUSSCTY 0219	2/28/2019		4100-051100-1264-512-510	5,313.14	212010				Mileage/Gas	01560	SUSSEX COUNTY
00000	001507		SUSSCTY 0219	2/28/2019		4105-071100-1264-711-710	272.56	212010				Gasoline	01560	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	8,329.75	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	8,329.75		
00000	001472	BRACY, KEVIN	KB 030719	3/07/2019		4100-021400-1217-241-210	75.00	212011				Commission/Board Compensation	01560	PLANNING COMMISSION
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	75.00		
00000	001474	BURGESS, BRENDA	BB 030719	3/07/2019		4100-021400-1217-241-210	150.00	212012				Commission/Board Compensation	01560	PLANNING COMMISSION
	DISC. TOTAL	.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	150.00		
00000	001485	CENTRAL AGRIBUSINESS	JR21219	3/05/2019		4100-051500-1246-551-510	73.50	212013				Food Supplies	01560	SUSSEX SHERIFF
	DISC. TOTAL	.00	CHECK TOTAL	73.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	73.50		
00000	999999	CHEEKS, MICHAEL	MC 0219	3/07/2019		4100-051500-1215-551-510	102.60	212014				Inmate Pay	01560	INMATE PAY
	DISC. TOTAL	.00	CHECK TOTAL	102.60	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	102.60		
00000	001630	CHENEY BROTHERS	10-917288791	3/07/2019		4100-051500-1246-551-510	2,916.79	212015				Food Supplies	01560	ACCT# 60030700
	DISC. TOTAL	.00	CHECK TOTAL	2,916.79	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	2,916.79		
00000	001493	CHERRY, BRANDON	BC 031119	3/11/2019		4100-051100-1205-512-510	38.91	212016				Meals	01560	REIMBURSEMENT
	DISC. TOTAL	.00	CHECK TOTAL	38.91	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	38.91		
00000	001722	COPELAND LTD-PREPWORK	170	3/06/2019		4100-021400-1225-242-210	450.00	212017				Management Consulting Service	01560	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	450.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	450.00		
00000	001173	COPY CAT PRINTING	69686	3/07/2019		4100-051100-1233-512-510	182.26	212018				Printing	01560	SUSSEX SHERIFF DEPT
	DISC. TOTAL	.00	CHECK TOTAL	182.26	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	182.26		
00000	000871	CRYSTAL SPRINGS	15692716 022019	2/20/2019		4100-041100-1277-411-410	15.21	212019				Water Services	01560	# 695034615692716
00000	000871		6091788 020719	2/07/2019		4100-062100-1277-621-620	29.95	212019				Water Services	01560	# 11421076091788
	DISC. TOTAL	.00	CHECK TOTAL	45.16	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	45.16		
00000	000981	DELL MARKETING L.P.	10300427342	2/25/2019		4100-051100-1251-511-510	448.39	212020				Computer & Printer Purchase	01560	ACCT# 1453579
	DISC. TOTAL	.00	CHECK TOTAL	448.39	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	448.39		
00000	000902	DOC FARMER'S MARKET	MKT65982	2/25/2019		4100-051500-1246-551-510	270.00	212021				Food Supplies	01560	SUSSEX COUNTY JAIL
00000	000902		MKT66268	3/11/2019		4100-051500-1246-551-510	238.75	212021				Food Supplies	01560	SUSSEX COUNTY JAIL
	DISC. TOTAL	.00	CHECK TOTAL	508.75	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	508.75		
00000	001651	DOCUMENT SYSTEMS	98388	3/04/2019		4100-021100-1252-211-210	336.26	212022				Equipment Lease/Rental	01560	SUSSEX COUNTY
	DISC. TOTAL	.00	CHECK TOTAL	336.26	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	336.26		
00000	000084	DOMINION VIRGINIA POWER	0963166285 0319	3/05/2019		4100-021200-1276-221-210	163.97	212023				Electric	01560	# 0963166285
00000	000084		1088433121 0319	3/01/2019		4100-021200-1276-221-210	207.43	212023				Electric	01560	# 1088433121

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH %/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000084		2406362505	0319	3/01/2019	4100-051500-1276-551-510	1,516.68	212023				Electric	01560	# 2406362505
00000	000084		3500335009	0319	3/01/2019	4100-021200-1276-221-210	1,899.15	212023				Electric	01560	# 3500335009
00000	000084		3776508966	0319	3/04/2019	4100-021200-1276-221-210	6.59	212023				Electric	01560	# 3776508966
00000	000084		4723819456	0319	3/05/2019	4100-021200-1276-221-210	80.76	212023				Electric	01560	# 4723819456
00000	000084		6138125478	0319	3/05/2019	4100-021600-1276-262-210-601	51.01	212023				Electric	01560	# 6138125478
00000	000084		6860160149	0319	3/01/2019	4100-021200-1276-221-210	786.56	212023				Electric	01560	# 6860160149
00000	000084		7190905005	0319	3/01/2019	4100-021600-1276-263-210	432.74	212023				Electric	01560	# 7190905005
00000	000084		7248699964	0319	3/05/2019	4100-021200-1276-221-210	534.05	212023				Electric	01560	# 7248699964
00000	000084		7860242267	0319	3/01/2019	4100-021200-1276-221-210	336.08	212023				Electric	01560	# 7860242267
00000	000084		8855852839	0319	3/04/2019	4100-021200-1276-221-210	351.03	212023				Electric	01560	# 8855852839
00000	000084		9293060001	0319	3/05/2019	4100-021600-1276-262-210-601	93.12	212023				Electric	01560	# 9293060001
00000	000084		9560347503	0319	3/01/2019	4100-021200-1276-221-210	1,639.98	212023				Electric	01560	# 9560347503
DISC. TOTAL		.00	CHECK TOTAL	8,099.15	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	8,099.15		
00000	000084	DOMINION VIRGINIA POWER	9630317502	0319	3/01/2019	4100-021200-1276-221-210	1,108.69	212024				Electric	01560	# 9630317502
00000	000084		9650330005	0319	3/01/2019	4100-021200-1276-221-210	1,006.46	212024				Electric	01560	# 9650330005
00000	000084		9670342501	0319	3/01/2019	4100-021200-1276-221-210	79.20	212024				Electric	01560	# 9670342501
DISC. TOTAL		.00	CHECK TOTAL	2,194.35	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	2,194.35		
00000	000123	EDMOND, J. LAFAYETTE	JLE 030719		3/07/2019	4100-021400-1217-241-210	200.00	212025				Commission/Board Compensation	01560	PLANNING COMMISSION
DISC. TOTAL		.00	CHECK TOTAL	200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	200.00		
00000	999999	EDMONDS, CONSESS	CE 0219		3/07/2019	4100-051500-1215-551-510	27.90	212026				Inmate Pay	01560	INMATE PAY
DISC. TOTAL		.00	CHECK TOTAL	27.90	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	27.90		
00000	001692	PERKELLIGAS	1105560470		3/05/2019	4100-051500-1279-551-510	489.55	212027				Propane Gas	01560	# 112364120
DISC. TOTAL		.00	CHECK TOTAL	489.55	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	489.55		
00000	001540	GARY, JEFFERY	JG 030719		3/07/2019	4100-021400-1217-241-210	75.00	212028				Commission/Board Compensation	01560	PLANNING COMMISSION
DISC. TOTAL		.90	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	75.00		
00000	001637	HALEY FORD SOUTH	44423959		11/02/2018	4100-051100-1265-512-510	223.50	212029				Vehicle Maintenance & Repairs	01560	SUSSEX SHERIFF
DISC. TOTAL		.00	CHECK TOTAL	223.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	223.50		
00000	001406	HONEYWELL INTERNATIONAL	5245913060		1/26/2019	4100-021500-1256-253-210	15,975.00	212030				Communication Equipment	01560	ACCT# 527115
DISC. TOTAL		.00	CHECK TOTAL	15,975.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	15,975.00		
00000	001687	HONELL, JOSEPHINE	JH 030819		3/08/2019	4100-051500-1244-551-510	154.62	212031				Uniform Services	01560	REIMBURSEMENT
DISC. TOTAL		.00	CHECK TOTAL	154.62	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	154.62		
00000	001475	IRVING, FRANK	FI 030719		3/07/2019	4100-021400-1217-241-210	150.00	212032				Commission/Board Compensation	01560	PLANNING COMMISSION
DISC. TOTAL		.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	150.00		
00000	000049	JARRATT HARDWARE	1902-000972		2/07/2019	4100-021200-1253-221-210	37.47	212033				Equipment Lease/Purchase	01560	ACCT# 136
00000	000049		1902-001994		2/21/2019	4100-021200-1299-221-210	14.99	212033				Miscellaneous Oth./First Aid	01560	ACCT# 136
DISC. TOTAL		.00	CHECK TOTAL	52.46	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	52.46		
00000	001538	JIM WHELAN'S SERV. CENTER	85790		3/05/2019	4100-051100-1265-512-510	49.95	212034				Vehicle Maintenance & Repairs	01560	SUSSEX SHERIFF DEPT
DISC. TOTAL		.00	CHECK TOTAL	49.95	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	49.95		
00000	999999	JONES, ROBIN	RJ 0219		3/07/2019	4100-051500-1215-551-510	146.70	212035				Inmate Pay	01560	INMATE PAY
DISC. TOTAL		.00	CHECK TOTAL	146.70	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	146.70		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001460	KESSINGER, MICHAEL	MK 030719	3/07/2019		4100-051100-1205-512-510	33.70	212036				Meals	01560	REIMBURSEMENT
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	33.70
00000	001477	KING, ROGER	RK 030719	3/07/2019		4100-021400-1217-241-210	75.00	212037				Commission/Board Compensation	01560	PLANNING COMMISSION
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	75.00
00000	001336	LAW OFFICES OF WALLACE	3822	2/28/2019		4100-022100-1223-281-220	5,125.00	212038				Legal Services	01560	ACCT# 193769
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	5,125.00
00000	001115	LIFESTAR AMBULANCE	022019SC	3/06/2019		4100-021500-2110-252-210-524	20,772.00	212039				Emergency Med. SVC - Pd EMT.	01560	FEBRUARY 2019
00000	001115		022019W	3/06/2019		4100-021500-2110-252-210-524	48,408.00	212039				Emergency Med. SVC - Pd EMT.	01560	FEBRUARY 2019
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	69,180.00
00000	001129	LOGAN SYSTEMS, INC	52030	2/15/2019		4100-062100-1236-621-620	666.52	212040				Microfilming & Scanning Servi	01560	SUSSEX CIRCUIT COURT
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	666.52
00000	001392	MASON, DENNIS	DM 030719	3/07/2019		4100-021400-1217-241-210	75.00	212041				Commission/Board Compensation	01560	PLANNING COMMISSION
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	75.00
00000	999999	MASON, DESHAWN	DM 0219	3/07/2019		4100-051500-1215-551-510	16.20	212042				Inmate Pay	01560	INMATE PAY
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	16.20
00000	001600	MAYES, ANDREW W.	AM 030719	3/07/2019		4100-021400-1217-241-210	75.00	212043				Commission/Board Compensation	01560	PLANNING COMMISSION
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	75.00
00000	999999	MURPHY, JOHNNY	JM 0219	3/07/2019		4100-051500-1215-551-510	27.90	212044				Inmate Pay	01560	INMATE PAY
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	27.90
00000	000056	OWEN FORD, INC	100444	2/26/2019		4100-051100-1265-512-510	9.83	212045				Vehicle Maintenance & Repairs	01560	ACCT# SUSS13
00000	000056		100456	2/28/2019		4100-051100-1265-512-510	13.47	212045				Vehicle Maintenance & Repairs	01560	ACCT# SUSS13
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	23.30
00000	001187	OWEN PRINTING COMPANY	29745	2/26/2019		4100-021400-1241-241-210	107.00	212046				Office Supplies	01560	SUSSEX COUNTY
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	107.00
00000	001141	PARRAH'S WELDING &	34497	3/05/2019		4100-021200-1299-221-210	21.06	212047				Miscellaneous Oth./First Aid	01560	SUSSEX COUNTY
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	21.06
00000	000164	PITNEY-BOWES, LLC	3308243841	2/27/2019		4100-021100-1252-211-210	1,239.00	212048				Equipment Lease/Rental	01560	# 0016519256
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	1,239.00
00000	000061	PRINCE GEORGE ELECTRIC	2006028100 0319	3/04/2019		4100-021200-1276-221-210	533.31	212049				Electric	01560	# 2006028100
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	533.31
00000	001498	PRINTELECT	13714	10/05/2018		4100-023100-1253-291-230	92.50	212050		N		Equipment Lease/Purchase	01560	ACCT# 4312
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	92.50
00000	000059	PROGRESS INDEX	300959235	2/17/2019		4100-021400-1235-241-210	115.00	212051				Advertising	01560	ACCT# 55712
00000	000059		300960960	2/24/2019		4100-021400-1235-241-210	115.00	212051				Advertising	01560	ACCT# 55712
		DISC. TOTAL	CHECK TOTAL				.00	EPY PMT TOTAL				.00	TOTAL	230.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000063	RUTHERFORD SUPPLY	1085766	3/08/2019		4100-021200-1247-221-210	344.00	212052				Janitorial Supplies	01560	ACCT# 118601
00000	000063		1085790	3/08/2019		4100-021200-1247-221-210	168.60	212052				Janitorial Supplies	01560	ACCT# 118601
		DISC. TOTAL	.00	CHECK TOTAL	512.60	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		512.60
00000	999999	SILVER, TRUSSAINE	TS 0219	3/07/2019		4100-051500-1215-551-510	126.00	212053				Inmate Pay	01560	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	126.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		126.00
00000	000074	STAPLES CREDIT PLAN	2236705161	1/30/2019		4100-021500-1257-253-210	329.99	212054				Furniture	01560	# 6035517812578820
00000	000074		2237218431	1/31/2019		4100-021100-1241-211-210	10.39	212054				Office Supplies	01560	# 6035517812578820
00000	000074		2237524261	2/01/2019		4100-021100-1241-211-210	285.08	212054				Office Supplies	01560	# 6035517812578820
00000	000074		2237524261	2/01/2019		4100-021500-1241-253-210	26.39	212054				Office Supplies	01560	# 6035517812578820
00000	000074		2238123451	2/02/2019		4100-021500-1241-253-210	26.39	212054				Office Supplies	01560	# 6035517812578820
00000	000074		2238123451	2/02/2019		4100-021100-1241-211-210	22.07	212054				Office Supplies	01560	# 6035517812578820
00000	000074		2248741771	2/22/2019		4100-021100-1241-211-210	202.26	212054				Office Supplies	01560	# 6035517812578820
00000	000074		53185	2/14/2019		4100-023100-1241-291-230	99.44	212054				Office Supplies	01560	# 6035517812578820
		DISC. TOTAL	.00	CHECK TOTAL	1,002.01	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		1,002.01
00000	001543	STITH, MILLARD	MS MAR19-01	3/11/2019		4100-021100-1225-211-210	3,933.54	212055				Management Consulting Service	01560	MARCH 1ST HALF
		DISC. TOTAL	.00	CHECK TOTAL	3,933.54	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		3,933.54
00000	000067	STONY CREEK PHARMACY	SCP 030119	3/01/2019		4100-051500-1293-551-510	695.93	212056				Inmate Medical Expenses	01560	FEBRUARY 2019
		DISC. TOTAL	.00	CHECK TOTAL	695.93	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		695.93
00000	000162	SUFFOLK ENERGIES INC	496197	2/28/2019		4100-051100-1264-512-510	251.58	212057				Mileage/Gas	01560	ACCT# 66740352
		DISC. TOTAL	.00	CHECK TOTAL	251.58	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		251.58
00000	000081	THACKER HARDWARE	64599/1	2/20/2019		4100-021200-1272-221-210	12.58	212058				Building Maintenance & Repair	01560	ACCT# 341500
00000	000081		64641/1	2/25/2019		4100-021200-1272-221-210	11.18	212058				Building Maintenance & Repair	01560	ACCT# 341500
		DISC. TOTAL	.00	CHECK TOTAL	23.76	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		23.76
00000	000080	TRI CITY OFFICE PRODUCTS	0130132-001	11/08/2018		4100-062100-1241-621-620	77.98	212059				Office Supplies	01560	ACCT# SKCC-0
00000	000080		0130594-001	2/12/2019		4100-062100-1241-621-620	226.44	212059				Office Supplies	01560	ACCT# SKCC-0
00000	000080		0130594-001	2/12/2019		4100-062100-1233-621-620	52.50	212059				Printing	01560	ACCT# SKCC-0
00000	000080		0130682-001	1/23/2019		4100-062100-1241-621-620	26.39	212059				Office Supplies	01560	ACCT# SKCC-0
00000	000080		0130736-001	2/01/2019		4100-062100-1241-621-620	78.89	212059				Office Supplies	01560	ACCT# SKCC-0
00000	000080		0130879-001	2/14/2019		4100-062100-1241-621-620	46.68	212059				Office Supplies	01560	ACCT# SKCC-0
00000	000080		0130983-001	2/27/2019		4100-062100-1241-621-620	66.60	212059				Office Supplies	01560	ACCT# SKCC-0
		DISC. TOTAL	.00	CHECK TOTAL	575.48	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		575.48
00000	999999	TURNER, LORENZO	LT 0219	3/07/2019		4100-051500-1215-551-510	72.00	212060				Inmate Pay	01560	INMATE PAY
		DISC. TOTAL	.00	CHECK TOTAL	72.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL		72.00
00000	001723	UNITED AMERICAN SECURITY	1117090	2/18/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001
00000	001723		1117091	2/18/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001
00000	001723		1117092	2/18/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001
00000	001723		1117093	2/18/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001
00000	001723		1117094	2/18/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001
00000	001723		1117095	2/18/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001
00000	001723		1117096	2/18/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001
00000	001723		1117097	2/18/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001
00000	001723		1117143	2/25/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560	ACCT# SUS001

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK ND.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV-DESCRIPTION
00000	001723		1117144	2/25/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560 ACCT# SUS001	
00000	001723		1117145	2/25/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560 ACCT# SUS001	
00000	001723		1117146	2/25/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560 ACCT# SUS001	
00000	001723		1117147	2/25/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560 ACCT# SUS001	
00000	001723		1117148	2/25/2019		4100-021600-1229-262-210-601	994.50	212061				Professional Svcs-Convenience	01560 ACCT# SUS001	
	DISC. TOTAL	.00	CHECK TOTAL	13,923.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	13,923.00		
00000	001723	UNITED AMERICAN SECURITY	1117149	2/25/2019		4100-021600-1229-262-210-601	994.50	212062				Professional Svcs-Convenience	01560 ACCT# SUS001	
00000	001723		1117150	2/25/2019		4100-021600-1229-262-210-601	994.50	212062				Professional Svcs-Convenience	01560 ACCT# SUS001	
	DISC. TOTAL	.00	CHECK TOTAL	1,989.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	1,989.00		
00000	000087	VAN CLEEF AUTO PARTS INC	573731	3/06/2019		4100-051500-1299-551-510	18.99	212063				Miscellaneous Others	01560 ACCT# 27431	
	DISC. TOTAL	.00	CHECK TOTAL	18.99	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	18.99		
00000	000769	VERIZON	8048341302	0219	2/25/2019	4100-021300-1234-231-210	503.39	212064				Telecommunications	01560 # 000777088064	
00000	000769		8048341309	0219	2/25/2019	4100-081300-2110-822-810	118.13	212064				VA Cooperative Extension	01560 # 000635121520	
	DISC. TOTAL	.00	CHECK TOTAL	621.52	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	621.52		
00000	000322	WILLIAMS, GARY M., CLERK	GMW 030819	3/08/2019		4100-062100-1292-621-620	86.78	212065				Bank/CC & Other Fees	01560 BANK FEES	
	DISC. TOTAL	.00	CHECK TOTAL	86.78	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	86.78		
00000	001408	WITMER PUBLIC SAFETY GRP.	1903509.00	2/28/2019		4100-051500-1244-551-510	132.00	212066				Uniform Services	01560 ACCT# SUSCOU	
	DISC. TOTAL	.00	CHECK TOTAL	132.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	132.00		
00000	000093	XEROX CORPORATION	096047278	2/20/2019		4100-062100-1252-621-620	205.66	212067				Equipment Lease/Rental	01560 ACCT# 099018525	
	DISC. TOTAL	.00	CHECK TOTAL	205.66	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	205.66		
00000	001644	XEROX FINANCIAL SERVICES	1514558 B	2/18/2019		4100-021400-1252-241-210	147.54	212068				Equipment Lease/Rental	01560 # 0200073202001	
00000	001644		1514558 B	2/18/2019		4100-021400-1252-242-210	147.55	212068				Equipment Lease/Rental	01560 # 0200073202001	
	DISC. TOTAL	.00	CHECK TOTAL	295.09	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	295.09		
00000	000312	YOUNG, ROBERT JR	RY 030719	3/07/2019		4100-021400-1217-241-210	75.00	212069				Commission/Board Compensation	01560 PLANNING COMMISSION	
	DISC. TOTAL	.00	CHECK TOTAL	75.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	75.00		
		.00	CHECK TOTAL	143,555.98	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	143,555.98		
		.00	CHECK TOTAL	143,555.98	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	143,555.98		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED. THE TOTAL 143,555.98- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3/14/19

DATE

3-14-19

DATE

3/15/19

DATE

Keely Moore
DIRECTOR OF SERVICE

Vandy Jones
VANDY W. JONES, III ADMIN

Deste Cox
DESTE W. COX, TREASURER

Restored

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001746	AMERICAN HOUSING SPECIAL	19-100	2/22/2019		4100-021300-9003-231-210	865.00	212864				Pocahontas-CDBG Housing Grt	01562	CDBG-POCAHONTAS
		DISC. TOTAL	.00	CHECK TOTAL		865.00	ACH PMT TOTAL					.00	TOTAL	865.00
00000	001011	ANTHEM BLUE CROSS & SHIELD	532735372419	3/13/2019		4100-051500-1293-551-510	110.83	212865				Inmate Medical Expenses	01562	# 5327370866
		DISC. TOTAL	.00	CHECK TOTAL		110.83	ACH PMT TOTAL					.00	TOTAL	110.83
00000	001298	B&B AUTO REPAIR & TOWING	BB 031919	3/19/2019		4100-021300-1265-231-210	25.00	212866				Vehicle Maintenance & Repairs	01562	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL		25.00	ACH PMT TOTAL					.00	TOTAL	25.00
00000	000010	BANK OF SOUTHSIDE VA	0131 0319 01	2/10/2019		4100-051500-1247-551-510	50.00	212867				Janitorial Supplies	01562	E.GILES ACCT
00000	000010		0131 0319 02	2/24/2019		4100-051500-1272-551-510	107.94	212867				Building Maintenance & Repair	01562	E.GILES ACCT
00000	000010		0164 0319 01	3/10/2019		4125-031700-5843-	149.06	212867				Drug Porf. Fund / Sheriff Sta	01562	J.OGBURN ACCT
00000	000010		0198 0319 01	2/14/2019		4100-051100-1251-516-510	49.98	212867				Computer & Printer Purchase	01562	V.GIVENS ACCT
00000	000010		0198 0319 02	2/17/2019		4100-051500-1273-551-510	184.97	212867				Building Systems Main & Repai	01562	V.GIVENS ACCT
00000	000010		0198 0319 03	2/28/2019		4100-051500-1245-551-510	105.88	212867				Law Enforcement Supplies	01562	V.GIVENS ACCT
00000	000010		0198 0319 04	3/01/2019		4100-051100-1245-512-510	44.70	212867				Law Enforcement Supplies	01562	V.GIVENS ACCT
00000	000010		0198 0319 05	3/03/2019		4100-051100-1245-512-510	20.00	212867				Law Enforcement Supplies	01562	V.GIVENS ACCT
00000	000010		0198 0319 07	3/03/2019		4100-051500-1299-551-510	45.97	212867				Miscellaneous Others	01562	V.GIVENS ACCT
00000	000010		0206 0319 01	2/13/2019		4100-051100-1241-512-510	48.47	212867				Office Supplies	01562	J.HARRISON ACCT
		DISC. TOTAL	.00	CHECK TOTAL		806.97	ACH PMT TOTAL					.00	TOTAL	806.97
00000	000010	BANK OF SOUTHSIDE VA	0206 0319 03	2/14/2019		4100-051100-1241-512-510	12.99	212868				Office Supplies	01562	J.HARRISON ACCT
00000	000010		0206 0319 04	2/21/2019		4100-051100-1298-512-510	201.64	212868				Dare Prog. Private Cont. Expe	01562	J.HARRISON ACCT
00000	000010		0206 0319 05	3/01/2019		4100-051100-1251-516-510	156.90	212868				Computer & Printer Purchase	01562	J.HARRISON ACCT
00000	000010		0206 0319 06	3/07/2019		4100-051100-1241-512-510	37.33	212868				Office Supplies	01562	J.HARRISON ACCT
		DISC. TOTAL	.00	CHECK TOTAL		408.86	ACH PMT TOTAL					.00	TOTAL	408.86
00000	001534	BLOWE, KRITH	KB 031819	3/18/2019		4100-011100-1264-111-110	189.57	212869				Mileage	01562	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL		189.57	ACH PMT TOTAL					.00	TOTAL	189.57
00000	000271	BOBBY'S BODY & FRAM WORKS	BBFW 022519	2/25/2019		4100-021600-1265-262-210	75.00	212870				Vehicle Maintenance & Repairs	01562	SUSSEX ENVIRON INSP
		DISC. TOTAL	.00	CHECK TOTAL		75.00	ACH PMT TOTAL					.00	TOTAL	75.00
00000	999999	BRADNER, C. SCOTT	7621391	3/13/2019		4100-061100-1213-611-610	113.36	212871				Witness Fees	01562	COMMONWEALTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL		113.36	ACH PMT TOTAL					.00	TOTAL	113.36
00000	999999	BRADNER, SCOTT	W0056767	3/13/2019		4100-061100-1213-611-610	124.12	212872				Witness Fees	01562	COMMONWEALTH WITNESS
		DISC. TOTAL	.00	CHECK TOTAL		124.12	ACH PMT TOTAL					.00	TOTAL	124.12
00000	001251	CABIN POINT VETERINARY	58561	3/06/2019		4100-021600-1227-261-210	400.25	212873				Medical Services	01562	ACCT# 1707
00000	001251		58577	3/07/2019		4100-021600-1227-261-210	331.80	212873				Medical Services	01562	ACCT# 1707
00000	001251		58646	3/13/2019		4100-021600-1227-261-210	53.00	212873				Medical Services	01562	ACCT# 1707
		DISC. TOTAL	.00	CHECK TOTAL		785.05	ACH PMT TOTAL					.00	TOTAL	785.05
00000	000017	CARTER'S SERVICE CENTER	10757	2/05/2019		4100-021600-1265-262-210	349.41	212874				Vehicle Maintenance & Repairs	01562	SUSSEX ENVIRON INSP
00000	000017		10780	3/01/2019		4100-021600-1265-262-210	386.36	212874				Vehicle Maintenance & Repairs	01562	SUSSEX ENVIRON INSP
		DISC. TOTAL	.00	CHECK TOTAL		735.77	ACH PMT TOTAL					.00	TOTAL	735.77
00000	001485	CENTRAL AGRIBUSINESS	JR21320	3/13/2019		4100-051500-1246-551-510	73.50	212875				Food Supplies	01562	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL		73.50	ACH PMT TOTAL					.00	TOTAL	73.50

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	ACH G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	001280	CONNIE LOUISE EDWARDS, PC	8733555	3/07/2019		4100-061100-1223-611-610	120.00	212876				Legal Services - Court Appt.	01562	CUNNINGHAM, MICHAEL
		DISC. TOTAL	.00	CHECK TOTAL	120.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		120.00
00000	000871	CRYSTAL SPRINGS	1352054	3/07/2019		4100-061100-1277-611-610	12.99	212877				Water Services	01562	# 11421181352055
00000	000871		7302164	3/07/2019		4100-061100-1277-611-610	42.08	212877				Water Services	01562	# 37281837302164
		DISC. TOTAL	.00	CHECK TOTAL	55.07	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		55.07
00000	001613	CUSTOM CLEANERS	10997	3/02/2019		4100-051500-1244-551-510	60.00	212878				Uniform Services	01562	SUSSEX SHERIFF
00000	001613		10998	3/02/2019		4100-051100-1244-512-510	104.00	212878				Uniform Services	01562	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	164.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		164.00
00000	000983	DELL MARKETING L.P.	10303771132	3/14/2019		4100-011100-1299-111-110	1,005.32	212879				Miscellaneous Others	01562	ACCT# 1453579
		DISC. TOTAL	.00	CHECK TOTAL	1,005.32	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,005.32
00000	000193	DEPART OF MOTOR VEHICLES	2019059764	3/13/2019		4100-041100-1299-412-410	850.00	212880				Misc. Oth. -DMV Stops	01562	# 546001642019
		DISC. TOTAL	.00	CHECK TOTAL	850.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		850.00
00000	001651	DOCUMENT SYSTEMS	98389	3/04/2019		4100-021400-1252-241-210	166.91	212881				Equipment Lease/Rental	01562	SUSSEX COUNTY
00000	001651		98389	3/04/2019		4100-021400-1252-241-210	166.92	212881				Equipment Lease/Rental	01562	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	333.83	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		333.83
00000	001756	EAST COAST EMERGENCY VEH	13538	3/13/2019		4100-021500-1254-251-210	564.50	212882				Equipment Maintenance	01562	SUSSEX PUBLIC SAFETY
		DISC. TOTAL	.00	CHECK TOTAL	564.50	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		564.50
00000	001725	EDMUNDS WASTE REMOVAL INC	74749	2/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		74750	2/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		74751	2/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		74752	2/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		74753	2/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		75452	3/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		75453	3/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		75454	3/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		75455	3/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
00000	001725		75456	3/01/2019		4100-021600-1247-262-210-601	85.00	212883				Janitorial Supplies-Convenien	01562	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	850.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		850.00
00000	000545	EEO CONSULTING, INC	14518	2/25/2019		4100-021600-1225-266-210	10,982.49	212884				Management Cons. /EEO Consul.	01562	PROJECT 16-107
		DISC. TOTAL	.00	CHECK TOTAL	10,982.49	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		10,982.49
00000	001692	PIRELLIGAS	1104988888	2/06/2019		4100-021200-1279-221-210	458.31	212885				Propane Gas	01562	# 112364120
		DISC. TOTAL	.00	CHECK TOTAL	458.31	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		458.31
00000	001063	GAY, CLYDE	CG 031319	3/13/2019		4100-021300-1217-231-210	50.00	212886				Commission/Board Compensation	01562	HOUSING OVERSIGHT BD
		DISC. TOTAL	.00	CHECK TOTAL	50.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		50.00
00000	000910	GILLIAM, MONTAQUE	MG 031819	3/18/2019		4100-021200-1265-221-210	5.00	212887				Vehicle Manintenance & Repairs	01562	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	5.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		5.00
00000	001066	GREENE, TANISHA	TG 031319	3/13/2019		4100-021300-1217-231-210	100.00	212888				Commission/Board Compensation	01562	HOUSING OVERSIGHT BD
		DISC. TOTAL	.00	CHECK TOTAL	100.00	ACH PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		100.00

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000947	MUNICIPAL EMERGENCY	IN1313738	2/25/2019		4100-021500-1254-251-210	3,280.90	212897				Equipment Maintenance	01562	ACCT# C36508
	DISC. TOTAL	.00	CHECK TOTAL	3,280.90	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		3,280.90
00000	001256	PAJ SERVICES	SUC01007	2/17/2019		4100-021600-1247-262-210-601	270.00	212898				Janitorial Supplies-Convenien	01562	SUSSEX CONV.SITES
00000	001256		SUC01008	3/08/2019		4100-021600-1247-262-210-601	270.00	212898				Janitorial Supplies-Convenien	01562	SUSSEX CONV.SITES
	DISC. TOTAL	.00	CHECK TOTAL	540.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		540.00
00000	000991	PARKER OIL CO	451423	2/04/2019		4100-051500-1278-551-510	984.47	212899				Oil	01562	ACCT# 87746E
00000	000991		462330	2/18/2019		4100-051500-1278-551-510	483.53	212899				Oil	01562	ACCT# 87746E
	DISC. TOTAL	.00	CHECK TOTAL	1,468.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,468.00
00000	000164	PITNEY-BOWES, LLC	3308295947	2/27/2019		4100-041100-1252-411-410	144.00	212900				Equipment Lease/Rental	01562	# 0016641819
	DISC. TOTAL	.00	CHECK TOTAL	144.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		144.00
00000	001610	RED WING SHOES INC	770139062	3/01/2019		4100-021600-1244-262-210	120.00	212901				Uniforms Services	01562	# 00173540
	DISC. TOTAL	.00	CHECK TOTAL	120.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		120.00
00000	001488	RRS FOODSERVICE	2059804	3/15/2019		4100-051500-1246-551-510	1,740.96	212902	N			Food Supplies	01562	ACCT# 118626
	DISC. TOTAL	.00	CHECK TOTAL	1,740.96	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		1,740.96
00000	000968	SIXTH JUDICIAL CFRCUIT	APRIL 2019	3/14/2019		4100-061100-1241-611-610	231.04	212903				Office Supplies	01562	OFFICE EXPENSE
	DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		231.04
00000	000901	SIXTH JUDICIAL CIRCUIT CT	APRIL 2019	3/14/2019		4100-061100-1241-611-610	231.04	212904				Office Supplies	01562	OFFICE EXPENSE
	DISC. TOTAL	.00	CHECK TOTAL	231.04	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		231.04
00000	000162	SUFFOLK ENERGIES INC	37606307	3/08/2019		4100-021200-1278-221-210	565.33	212905				Oil	01562	# 66740484
	DISC. TOTAL	.00	CHECK TOTAL	565.33	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		565.33
00000	001733	SUMMIT DESIGN & ENGINEERI	21700	3/15/2019		4100-021300-9003-231-210	1,270.00	212906				Pocahontas-CDBG Housing Grt	01562	PROJ# 18-7910 CPP
00000	001733		21701	3/15/2019		4100-021300-9004-231-210	1,000.00	212906				UNOS-CDBG Housing Grt	01562	PROJ# 18-7911 V60
	DISC. TOTAL	.00	CHECK TOTAL	2,270.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		2,270.00
00000	000077	SUSSEX SERVICE AUTHORITY	200814616	2/28/2019		4100-021600-1277-263-210	4,987.94	212907				Water Services	01562	ACCT# 2699
	DISC. TOTAL	.00	CHECK TOTAL	4,987.94	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		4,987.94
00000	000963	TIMMONS GROUP	219616	3/12/2019		4306-091400-0201-	575.00	212908				Site Development	01562	PROJ# 41729
	DISC. TOTAL	.00	CHECK TOTAL	575.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		575.00
00000	000317	TOWN OF WAKEFIELD	1943 041519	4/15/2019		4100-021200-1277-221-210	15.34	212909				Water Services	01562	ACCT# 01943 00
	DISC. TOTAL	.00	CHECK TOTAL	15.34	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		15.34
00000	000779	TREASURER OF SUSSEX CO.	INS 030119	3/01/2019		4100-021200-1124-221-210	820.00	212910				Health Care Benefits	01562	JONATHAN SCOTT
	DISC. TOTAL	.00	CHECK TOTAL	820.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		820.00
00000	000296	TREASURER OF VIRGINIA	033119	3/13/2019		4100-095000-9330-	23,359.47	212911				DHCD Loan-WoodFuel Dev Reimb	01562	LOAN# 11-CED-20
	DISC. TOTAL	.00	CHECK TOTAL	23,359.47	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		23,359.47
00000	999999	TREASURER OF VIRGINIA	WC 031319	3/13/2019		4100-021100-1299-211-210	345.85	212912				Miscellaneous Others	01562	GLORIA FALTZ
00000	999999		WC 031519	3/15/2019		4100-021100-1299-211-210	345.85	212912				Miscellaneous Others	01562	GLORIA FALTZ
	DISC. TOTAL	.00	CHECK TOTAL	691.70	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL				TOTAL		691.70

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
00000	000080	TRI CITY OFFICE PRODUCTS	0131049-001	3/06/2019		4100-031100-1241-311-310	42.45	212913				Office Supplies	01562	ACCT# SCR-0
00000	000080		0131153-001	3/18/2019		4100-041100-1241-411-410	380.90	212913				Office Supplies	01562	ACCT# STO-0
00000	000080		0131153-002	3/19/2019		4100-041100-1241-411-410	32.40	212913				Office Supplies	01562	ACCT# STO-0
	DISC. TOTAL	.00	CHECK TOTAL	455.75	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	455.75		
00000	001723	UNITED AMERICAN SECURITY	1117204	3/04/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117205	3/04/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117206	3/04/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117207	3/04/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117208	3/04/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117209	3/04/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117210	3/04/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117211	3/04/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117261	3/11/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117262	3/11/2019		4100-021600-1229-262-210-601	994.50	212914				Professional Svcs-Convenience	01562	ACCT# SUS001
	DISC. TOTAL	.00	CHECK TOTAL	9,945.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	9,945.00		
00000	001723	UNITED AMERICAN SECURITY	1117263	3/11/2019		4100-021600-1229-262-210-601	994.50	212915				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117264	3/11/2019		4100-021600-1229-262-210-601	994.50	212915				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117265	3/11/2019		4100-021600-1229-262-210-601	994.50	212915				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117266	3/11/2019		4100-021600-1229-262-210-601	994.50	212915				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117267	3/11/2019		4100-021600-1229-262-210-601	994.50	212915				Professional Svcs-Convenience	01562	ACCT# SUS001
00000	001723		1117268	3/11/2019		4100-021600-1229-262-210-601	994.50	212915				Professional Svcs-Convenience	01562	ACCT# SUS001
	DISC. TOTAL	.00	CHECK TOTAL	5,967.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	5,967.00		
00000	000769	VERIZON	0232504072	0319	3/07/2019	4100-063100-1234-631-630	275.00	212916				Telecommunications	01562	# 000695890340
00000	000769		0232504134	0319	3/07/2019	4100-063100-1234-631-630	275.00	212916				Telecommunications	01562	# 000749973011
00000	000769		0237854482	0319	3/01/2019	4100-061100-1234-613-610	168.98	212916				Telecommunications	01562	# 000156873625
00000	000769		4342462206	0319	3/01/2019	4100-051100-1234-516-510	298.95	212916				Telecommunications	01562	# 000130839639
00000	000769		4342462453	0319	3/05/2019	4100-063100-1234-613-610	105.72	212916				Telecommunications	01562	# 000732325316
00000	000769		4342463724	0319	3/07/2019	4100-063100-1234-631-630	66.04	212916				Telecommunications	01562	# 000966301725
00000	000769		4342464016	0319	3/01/2019	4100-051100-1234-516-510	66.04	212916				Telecommunications	01562	# 000790535026
00000	000769		4342465362	0319	3/07/2019	4100-051100-1234-512-510	745.03	212916				Telecommunications	01562	# 000130840093
00000	000769		4342468256	0319	3/07/2019	4100-051100-1234-512-510	66.04	212916				Telecommunications	01562	# 000777014348
00000	000769		4345358364	0319	3/07/2019	4100-021200-1234-221-210	75.01	212916				Telecommunications	01562	# 000130843684
	DISC. TOTAL	.00	CHECK TOTAL	2,141.81	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	2,141.81		
00000	000769	VERIZON	4346340705	0319	3/07/2019	4100-051500-1234-551-510	86.78	212917				Telecommunications	01562	# 000763493682
00000	000769		4346341094	0319	3/07/2019	4100-061100-1234-613-610	86.78	212917				Telecommunications	01562	# 000770254016
	DISC. TOTAL	.00	CHECK TOTAL	173.56	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	173.56		
00000	000757	VERIZON BUSINESS	07563447	3/10/2019		4100-021100-1234-211-210	47.88	212918				Telecommunications	01562	# Y2694822
00000	000757		07563447	3/10/2019		4100-021400-1234-241-210	47.92	212918				Telecommunications	01562	# Y2694822
00000	000757		07563447	3/10/2019		4100-021400-1234-242-210	47.92	212918				Telecommunications	01562	# Y2694822
00000	000757		07563447	3/10/2019		4100-041100-1234-411-410	47.92	212918				Telecommunications	01562	# Y2694822
00000	000757		07563447	3/10/2019		4100-031100-1234-311-310	47.92	212918				Telecommunications	01562	# Y2694822
00000	000757		07563447	3/10/2019		4100-023100-1234-291-230	47.92	212918				Telecommunications	01562	# Y2694822
00000	000757		07563447	3/10/2019		4100-021500-1234-253-210	47.92	212918				Telecommunications	01562	# Y2694822
00000	000757		07563447	3/10/2019		4100-051100-1234-516-510	47.92	212918				Telecommunications	01562	# Y2694822
00000	000757		07563447	3/10/2019		4100-063100-1234-631-630	47.92	212918				Telecommunications	01562	# Y2694822
	DISC. TOTAL	.00	CHECK TOTAL	431.24	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	431.24		

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	081762	VIRGINIA LP TRUCKS, INC	15640	3/06/2019		4100-021500-1265-251-210	570.00	212919			Vehicle Maintenance & Repairs	01562	SUSSEX PUBLIC SAFETY
		DISC. TOTAL	.00	CHECK TOTAL	570.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		570.00
00000	999999	VMI TREASURER	MV 5857258	3/20/2019		4100-021600-1203-262-210	390.00	212920			Workshops and Conferences	01562	MATT VENABLE 5857258
		DISC. TOTAL	.00	CHECK TOTAL	390.00	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		390.00
00000	000873	WASTE MANAGEMENT OF	3342845-2424-9	2/25/2019		4100-021600-1229-262-210-601	1,618.80	212921			Professional Svcs-Convenience	01562	# 103305252006
00000	000873		3345268-2424-1	3/04/2019		4100-021600-1229-262-210-601	164.00	212921			Professional Svcs-Convenience	01562	# 203115233003
		DISC. TOTAL	.00	CHECK TOTAL	1,782.80	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		1,782.80
00000	001408	WITMER PUBLIC SAFETY GRP.	1925222	3/07/2019		4100-051100-1244-512-510	117.99	212922			Uniform Services	01562	ACCT# SUSCOU
		DISC. TOTAL	.00	CHECK TOTAL	117.99	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		117.99
00000	000879	WOMACK PUBLISHING CO.	183591	2/06/2019		4100-021600-1235-261-210	119.50	212923			Advertising	01562	ACCT# W0048
		DISC. TOTAL	.00	CHECK TOTAL	119.50	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		119.50
00000	000093	XEROX CORPORATION	096274712	3/02/2019		4100-031100-1252-311-310	251.37	212924			Equipment Lease/Rental	01562	# 101294460
		DISC. TOTAL	.00	CHECK TOTAL	251.37	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		251.37
00000	999999	YELVERTON, PAYE	FY 031819	3/18/2019		4100-061000-1241-611-610	15.78	212925			Office Supplies	01562	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	15.78	ACH PMT TOTAL	.00	EPY PMT TOTAL			TOTAL		15.78
		.00	CHECK TOTAL	87,866.82	ACH PMT TOTAL	.00	EPY PMT TOTAL	.00			TOTAL		87,866.82
		.00	CHECK TOTAL	87,866.82	ACH PMT TOTAL	.00	EPY PMT TOTAL	.00			TOTAL		87,866.82

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 87,866.82- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-26-19
 DATE
 3-26-19
 DATE
 3/26/19
 DATE

Kelly M. Moore
 DIRECTOR OF FINANCE
Wandy V. Jones
 WANDY V. JONES, III ASSISTANT
Desti G. Cox
 DESTI G. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV.DESCRPTION
00000	000342	AGRI-VA, INC	12545/6	3/20/2019		4100-021200-1274-221-210	203.41	212926				Grounds Maintenance & Repairs	01570	ACCT# 60146
		DISC. TOTAL	.00	CHECK TOTAL	203.41	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	203.41	
00000	001734	BAKER, BERRY B.	BB 031819	3/18/2019		4100-051100-1205-512-510	52.58	212927				Meals	01570	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	52.58	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	52.58	
00000	001715	BLUE COMFORT DENTAL PC	COLEMAN 021919	2/19/2019		4100-051500-1293-551-510	540.00	212928				Inmate Medical Expenses	01570	COLEMAN, LAMAR
00000	001715		LENA 021419	2/14/2019		4100-051500-1293-551-510	120.00	212928				Inmate Medical Expenses	01570	LENA, JENNIFER
00000	001715		MASON 022519	2/25/2019		4100-051500-1293-551-510	330.00	212928				Inmate Medical Expenses	01570	MASON, DESHAWN
		DISC. TOTAL	.00	CHECK TOTAL	990.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	990.00	
00000	001573	BOYD CHEVROLET BUICK GMC	6076867/1	3/20/2019		4100-051100-1265-512-510	745.47	212929				Vehicle Maintenance & Repairs	01570	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	745.47	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	745.47	
00000	999999	BRASWELL, KATHRYN	KB 032119	3/21/2019		4100-023100-1203-291-230	150.00	212930				Workshops and Conferences	01570	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	150.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	150.00	
00000	001485	CENTRAL AGRIBUSINESS	JR21408	3/21/2019		4100-051500-1246-551-510	58.80	212931				Food Supplies	01570	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	58.80	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	58.80	
00000	001755	COMMTRONICS OF VA INC	520787	3/13/2019		4100-021500-1256-251-210	3,890.00	212932				Communication Equipment	01570	ACCT# 1267
00000	001755		520787	3/13/2019		4100-021500-1256-252-210	3,890.00	212932				Communication Equipment	01570	ACCT# 1267
00000	001755		907001	3/13/2019		4100-021500-1265-251-210	535.00	212932				Vehicle Maintenance & Repairs	01570	ACCT# 1267
		DISC. TOTAL	.00	CHECK TOTAL	8,315.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	8,315.00	
00000	001598	CONNOR SMALL ENGINE	241556	3/21/2019		4100-021200-1275-221-210	116.40	212933				Maintenance Equipment Repairs	01570	ACCT# 2461000
		DISC. TOTAL	.00	CHECK TOTAL	116.40	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	116.40	
00000	001449	CONVERGENT TECHNOLOGIES	21941	3/04/2019		4100-063100-1224-631-630	200.00	212934				Information Systems Services	01570	SUSSEX COMMON ATTY
		DISC. TOTAL	.00	CHECK TOTAL	200.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	200.00	
00000	001722	COPELAND LTD-PREPWORK	174	3/21/2019		4100-021400-1225-242-210	675.00	212935				Management Consulting Service	01570	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	675.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	675.00	
00000	001764	COUNTY REGISTER	HOUSING 032519	3/25/2019		4100-021300-1202-231-210	49.00	212936				Publ.. Subsc., Books, Ref. Ma	01570	SUSSEX CO HOUSING
		DISC. TOTAL	.00	CHECK TOTAL	49.00	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	49.00	
00000	000024	CRATER YOUTH CARE	19022	9/18/2018		4100-081800-2110-863-810	4,028.42	212937				Crater Youth Care Commission	01570	SEPT 2018 USAGE FEE
00000	000024		19071	3/19/2019		4100-081800-2110-863-810	4,028.42	212937				Crater Youth Care Commission	01570	MAR 2019 USAGE FEE
		DISC. TOTAL	.00	CHECK TOTAL	8,056.84	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	8,056.84	
00000	000845	CROWN CASTLE GT COMPANY	27316617	4/01/2019		4100-021500-1252-253-210	1,257.58	212938				Equipment Lease/Rental	01570	ACCT# 106663
		DISC. TOTAL	.00	CHECK TOTAL	1,257.58	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	1,257.58	
00000	000871	CRYSTAL SPRINGS	10726073 012619	1/26/2019		4100-021200-1277-221-210	60.81	212939				Water Services	01570	# 508239010726073
00000	000871		10726073 022319	2/23/2019		4100-021200-1277-221-210	70.71	212939				Water Services	01570	# 508239010726073
00000	000871		10726073 032319	3/23/2019		4100-021200-1277-221-210	11.97	212939				Water Services	01570	# 508239010726073
00000	000871		10726073 122918	12/29/2018		4100-021200-1277-221-210	60.95	212939				Water Services	01570	# 508239010726073
00000	000871		12841556 031619	3/16/2019		4100-063100-1277-631-630	30.91	212939				Water Services	01570	# 114253012841556
00000	000871		1352472 031619	3/16/2019		4100-021100-1277-211-210	95.89	212939				Water Services	01570	# 11425301352472
		DISC. TOTAL	.00	CHECK TOTAL	331.24	ACH PMT TOTAL	.00	CPA PMT TOTAL				TOTAL	331.24	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000983	DELL MARKETING L.P.	10301506906	3/02/2019		4100-063100-1251-631-630	1,000.00	212940				Computer & Printer Purchases	01570	ACCT# 1453579
00000	000983		10301506906	3/02/2019		4125-031700-5841-	1,082.58	212940				Drug Forf. Fund / Com. Atty.	01570	ACCT# 1453579
		DISC. TOTAL	.00	CHECK TOTAL	2,082.58	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	2,082.58	
00000	000902	DOC FARMER'S MARKET	MKT66397	3/18/2019		4100-051500-1246-551-510	194.15	212941				Food Supplies	01570	SUSSEX COUNTY JAIL
00000	000902		MKT66557	3/25/2019		4100-051500-1246-551-510	190.10	212941				Food Supplies	01570	SUSSEX COUNTY JAIL
		DISC. TOTAL	.00	CHECK TOTAL	384.25	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	384.25	
00000	001651	DOCUMENT SYSTEMS	98817	3/06/2019		4100-021300-1252-231-210	127.25	212942				Equipment Lease/Rental	01570	SERIAL: LX7-660809
		DISC. TOTAL	.00	CHECK TOTAL	127.25	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	127.25	
00000	001578	ELLIS, DANIELLE	DE 032219	3/22/2019		4100-041100-1264-411-410	68.84	212943				Gasoline/Mileage-Non Training	01570	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	68.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	68.84	
00000	001692	FERRELLGAS	1105823608	3/20/2019		4100-021200-1279-221-210	746.04	212944				Propane Gas	01570	# 112364120
		DISC. TOTAL	.00	CHECK TOTAL	746.04	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	746.04	
00000	001605	GLOBAL SIGNAL ACQUISITIONS	27372925	4/01/2019		4100-021500-1252-253-210	424.36	212945				Equipment Lease/Rental	01570	ACCT# 393860
		DISC. TOTAL	.00	CHECK TOTAL	424.36	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	424.36	
00000	001081	GREENE'S SERVICE CENTER,	10265	3/18/2019		4100-051100-1265-512-510	50.00	212946				Vehicle Maintenance & Repairs	01570	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	50.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	50.00	
00000	001703	HEFTY WILEY & GORE P.C.	9801	3/25/2019		4100-022100-1223-281-220	2,500.00	212947				Legal Services	01570	SUSSEX COUNTY
		DISC. TOTAL	.00	CHECK TOTAL	2,500.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	2,500.00	
00000	001046	MCI	4342462428 0319	3/17/2019		4100-061100-1234-613-610	33.05	212948				Telecommunications	01570	# 2DG40965
00000	001046		4342462453 0319	3/17/2019		4100-061100-1234-613-610	33.05	212948				Telecommunications	01570	# 2DG40966
		DISC. TOTAL	.00	CHECK TOTAL	66.10	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	66.10	
00000	000534	MORRIS, ANTOINETTE C	AM 032219	3/22/2019		4100-063100-1264-632-630	89.10	212949				Gasoline/Mileage-Non Training	01570	REIMBURSEMENT
00000	000534		AM 032219	3/22/2019		4100-063100-1205-632-630	28.15	212949				Meals	01570	REIMBURSEMENT
00000	000534		AM 032219	3/22/2019		4100-063100-1204-632-630	209.24	212949				Lodging	01570	REIMBURSEMENT
00000	000534		AM 032219	3/22/2019		4100-063100-1206-632-630	24.00	212949				Transportation (exclude milea	01570	REIMBURSEMENT
		DISC. TOTAL	.00	CHECK TOTAL	350.49	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	350.49	
00000	000540	NOLAND COMPANY	327865 00	3/18/2019		4100-051500-1273-551-510	940.00	212950				Building Systems Main & Repai	01570	# 00876-000636
		DISC. TOTAL	.00	CHECK TOTAL	940.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	940.00	
00000	000056	OWEN FORD, INC	02764	3/25/2019		4100-051100-1265-512-510	75.42	212951				Vehicle Maintenance & Repairs	01570	SUSSEX SHERIFF
		DISC. TOTAL	.00	CHECK TOTAL	75.42	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	75.42	
00000	001246	PHILLIPS TELECOMMUNICATION	23243	3/19/2019		4105-071100-1234-711-710	250.00	212952				Telecommunications	01570	SUSSEX COUNTY DSS
		DISC. TOTAL	.00	CHECK TOTAL	250.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	250.00	
00000	001023	RICOH USA, INC.	31581942	3/15/2019		4100-051100-1252-512-510	87.18	212953				Equipment Lease/Rental	01570	ACCT# 4719771
00000	001023		5056172985	3/15/2019		4100-051500-1252-551-510	68.79	212953				Equipment Lease/Rental	01570	ACCT# 4719771
00000	001023		5056172985	3/15/2019		4100-051100-1252-512-510	68.79	212953				Equipment Lease/Rental	01570	ACCT# 4719771
00000	001023		9027176243	3/16/2019		4100-051500-1252-551-510	194.54	212953				Equipment Lease/Rental	01570	ACCT# 4719771
00000	001023		9027176243	3/16/2019		4100-051100-1252-512-510	194.54	212953				Equipment Lease/Rental	01570	ACCT# 4719771
		DISC. TOTAL	.00	CHECK TOTAL	613.84	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	613.84	

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DBSC.	BATCH	INV. DESCRIPTION
00000	000832	SAM'S CLUB DIRECT	6554	3/06/2019		4100-021200-1247-221-210	52.52	212954				Janitorial Supplies	01570	# 0402194646154
00000	000832		6554	3/06/2019		4100-021200-1265-221-210	53.96	212954				Vehicle Maintenance & Repairs	01570	# 0402194646154
00000	000832		9746	2/21/2019		4100-021200-1247-221-210	466.92	212954				Janitorial Supplies	01570	# 0402194646154
	DISC. TOTAL	.00	CHECK TOTAL	573.40	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	573.40		
00000	001543	STITH, MILLARD	MS MAR19-02	3/26/2019		4100-021100-1225-211-210	3,833.50	212955				Management Consulting Service	01570	MARCH 2ND HALP
	DISC. TOTAL	.00	CHECK TOTAL	3,833.50	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	3,833.50		
00000	000230	TOOMBS, CHARLIE P., JR	CFT 031919	3/19/2019		4100-021200-1274-221-210	1,641.00	212956				Grounds Maintenance & Repairs	01570	OLD SUSSEX COURT BG
	DISC. TOTAL	.00	CHECK TOTAL	1,641.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	1,641.00		
00000	000080	TRI CITY OFFICE PRODUCTS	0131056-001	3/11/2019		4100-063100-1233-631-630	137.50	212957				Printing	01570	ACCT# SKCWAT-0
00000	000080		0131092-001	3/12/2019		4100-063100-1241-631-630	89.68	212957				Office Supplies	01570	ACCT# SKCWAT-0
	DISC. TOTAL	.00	CHECK TOTAL	227.18	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	227.18		
00000	001723	UNITED AMERICAN SECURITY	1117319	3/18/2019		4100-021600-1229-262-210-601	994.50	212958				Professional Svcs-Convenience	01570	ACCT# SUS001
00000	001723		1117320	3/18/2019		4100-021600-1229-262-210-601	994.50	212958				Professional Svcs-Convenience	01570	ACCT# SUS001
00000	001723		1117321	3/18/2019		4100-021600-1229-262-210-601	994.50	212958				Professional Svcs-Convenience	01570	ACCT# SUS001
00000	001723		1117322	3/18/2019		4100-021600-1229-262-210-601	994.50	212958				Professional Svcs-Convenience	01570	ACCT# SUS001
00000	001723		1117323	3/18/2019		4100-021600-1229-262-210-601	994.50	212958				Professional Svcs-Convenience	01570	ACCT# SUS001
00000	001723		1117324	3/18/2019		4100-021600-1229-262-210-601	994.50	212958				Professional Svcs-Convenience	01570	ACCT# SUS001
00000	001723		1117325	3/18/2019		4100-021600-1229-262-210-601	994.50	212958				Professional Svcs-Convenience	01570	ACCT# SUS001
00000	001723		1117326	3/18/2019		4100-021600-1229-262-210-601	994.50	212958				Professional Svcs-Convenience	01570	ACCT# SUS001
	DISC. TOTAL	.00	CHECK TOTAL	7,956.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	7,956.00		
00000	000769	VERIZON	4342462167	0319	3/22/2019	4100-021600-1234-261-210	132.08	212959				Telecommunications	01570	# 000837858428
00000	000769		4342462294	0319	3/22/2019	4100-061100-1234-612-610	258.21	212959				Telecommunications	01570	# 000641808907
00000	000769		4342462912	0319	3/22/2019	4100-061100-1234-612-610	44.68	212959				Telecommunications	01570	# 000777016136
00000	000769		4342466604	0319	3/22/2019	4100-061100-1234-612-610	66.04	212959				Telecommunications	01570	# 000608006077
00000	000769		4342468326	0319	3/22/2019	4100-063100-1234-612-630	29.37	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-061100-1234-612-610	29.34	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-061100-1234-611-610	73.25	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-021400-1234-242-210	73.25	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-021100-1234-211-210	89.34	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-021400-1234-241-210	73.25	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-021100-1234-211-210	73.25	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-023100-1234-291-230	73.25	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-063100-1234-631-630	73.25	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-023100-1234-291-230	73.25	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4100-031100-1234-311-310	22.70	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468326	0319	3/22/2019	4105-071100-1234-711-710	29.34	212959				Telecommunications	01570	# 000130840277
00000	000769		4342468327	0319	3/22/2019	4100-021500-1234-253-210	65.08	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-051100-1234-516-510	81.03	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-051100-1234-516-510	68.03	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-051100-1234-516-510	68.03	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-021100-1234-211-210	65.13	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-051100-1234-516-510	65.13	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-041100-1234-411-410	65.13	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-061100-1234-611-610	79.10	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-061100-1234-611-610	13.38	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-061100-1234-612-610	13.78	212959				Telecommunications	01570	# 000130811997

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV. DESCRIPTION
00000	000769		4342468327	0319	3/22/2019	4100-061100-1234-612-610	74.35	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-061100-1234-611-610	79.10	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-061100-1234-611-610	13.38	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-021100-1234-211-210	65.13	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-021100-1234-211-210	65.13	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-061100-1234-612-610	74.35	212959				Telecommunications	01570	# 000130811997
00000	000769		4342468327	0319	3/22/2019	4100-061100-1234-612-610	13.78	212959				Telecommunications	01570	# 000130811997
DISC. TOTAL		.00	CHECK TOTAL	2,182.89	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	2,182.89		
00000	000039	VERIZON WIRELESS	9825965107	3/10/2019		4100-011100-1234-111-110	192.09	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-021100-1234-211-210	613.95	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-021200-1234-221-210	85.45	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-021300-1234-231-210	127.96	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-021400-1234-241-210	115.48	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-021400-1234-242-210	40.01	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-021500-1234-253-210	90.26	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-021600-1234-261-210	330.79	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-021600-1234-262-210	234.67	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-023100-1234-291-230	40.01	212960				Telecommunications	01570	# 80525039400001
00000	000039		9825965107	3/10/2019		4100-061100-1234-613-610	50.25	212960				Telecommunications	01570	# 80525039400001
00000	000039		9826060481	3/12/2019		4100-051100-1234-516-510	420.13	212960				Telecommunications	01570	# 52062082400001
00000	000039		9826060481	3/12/2019		4100-051500-1234-551-510	124.80	212960				Telecommunications	01570	# 52062082400001
00000	000039		9826060481	3/12/2019		4100-051100-1234-512-510	771.87	212960				Telecommunications	01570	# 52062082400001
DISC. TOTAL		.00	CHECK TOTAL	3,237.72	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	3,237.72		
00000	000088	WAVERLY GLASS SHOP	12341	3/15/2019		4100-051100-1265-512-510	275.00	212961				Vehicle Maintenance & Repairs	01570	SUSSEX SHERIFF
DISC. TOTAL		.00	CHECK TOTAL	275.00	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	275.00		
00000	001644	XEROX FINANCIAL SERVICES	1550833	3/14/2019		4100-021300-1252-231-210	104.17	212962				Equipment Lease/Rental	01570	# 0200074478001
DISC. TOTAL		.00	CHECK TOTAL	104.17	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	104.17		
		.00	CHECK TOTAL	49,911.35	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	49,911.35		
		.00	CHECK TOTAL	49,911.35	ACH PMT TOTAL	.00	CPA PMT TOTAL	.00	EPY PMT TOTAL	.00	TOTAL	49,911.35		

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 49,911.35- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3-28-19
 DATE
 3-28-19
 DATE
 3/28/19
 DATE

Kelly M. Moore
 DIRECTOR OF FINANCE
Wesley J. Cox
 WESLEY V. JONES, III ADMIN
 WESLEY J. COX, TREASURER

VEND. NO.	VENDOR NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
999999	LASER CHECK PRINTING	AP CHECK	4100-021100-1299-211-210-	3/21/2019	3/21/2019	.01-	.00	*PAID*	
	INVOICE TOTAL	AP CHECK	CK#-0212857/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	
999999	COUNTY CHECK TEST	AP CHECK 5	4100-021100-1299-211-210-	3/24/2019	3/25/2019	.01-	.00	*PAID*	
	INVOICE TOTAL	AP CHECK 5	CK#-0212860/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	
999999	SUSSEX COUNTY AP	AP LASER 1	4100-021100-1299-211-210-	3/21/2019	3/21/2019	.01-	.00	*PAID*	
	INVOICE TOTAL	AP LASER 1	CK#-0212859/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	
999999	LASER CHECK TEST	CHECK AP 6	4100-021100-1299-211-210-	3/25/2019	3/25/2019	.01-	.00	*PAID*	
	INVOICE TOTAL	CHECK AP 6	CK#-0212861/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	
999999	SUSSEX COUNTY TEST	CHECK TEST 01	4100-021100-1299-211-210-	3/18/2019	3/18/2019	.01-	.00	*PAID*	
	INVOICE TOTAL	CHECK TEST 01	CK#-0212850/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	
999999	COUNTY TEST	CHECK TEST 2	4100-021100-1299-211-210-	3/18/2019	3/18/2019	.01-	.00	*PAID*	
	INVOICE TOTAL	CHECK TEST 2	CK#-0212852/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	
999999	COUNTY OF SUSSEX TEST COUNTY CHECK	COUNTY CHECK	4100-021100-1299-211-210-	3/20/2019	3/21/2019	.01-	.00	*PAID*	
	INVOICE TOTAL	COUNTY CHECK	CK#-0212856/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	

VEND. NO.	VENDOR NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
VENDOR TOTAL						.01-	.00	.01-	
999999	TEST BATCH 1	FAKE #1	4100-021100-1299-211-210-	1/29/2019	1/29/2019	.01-	.00	.01-	*PAID*
INVOICE TOTAL						.01-	.00	.01-	00000
VENDOR TOTAL						.01-	.00	.01-	
999999	ADMIN SUSSEX	LASER AP 2	4100-021100-1299-211-210-	3/20/2019	3/21/2019	.01-	.00	.01-	*PAID*
INVOICE TOTAL						.01-	.00	.01-	00000
VENDOR TOTAL						.01-	.00	.01-	
999999	SUSSEX COUNTY APCHECK TEST	APCHECK 1	4100-021100-1299-211-210-	3/19/2019	3/19/2019	.01-	.00	.01-	*PAID*
INVOICE TOTAL						.01-	.00	.01-	00000
VENDOR TOTAL						.01-	.00	.01-	
999999	COUNTY OF SUSSEX TEST	TEST CHECK 02	4100-021100-1299-211-210-	3/18/2019	3/18/2019	.01-	.00	.01-	*PAID*
INVOICE TOTAL						.01-	.00	.01-	00000
VENDOR TOTAL						.01-	.00	.01-	
999999	SUSSEX TEST	TEST CHECK 1	4100-021100-1299-211-210-	3/18/2019	3/18/2019	.01-	.00	.01-	*PAID*
INVOICE TOTAL						.01-	.00	.01-	00000
VENDOR TOTAL						.01-	.00	.01-	
999999	COUNTY OF SUSSEX AP T TEST	CK 7	4100-021100-1299-211-210-	3/15/2019	3/25/2019	.01-	.00	.01-	*PAID*
INVOICE TOTAL						.01-	.00	.01-	00000
VENDOR TOTAL						.01-	.00	.01-	

AP050 3/26/2019

SUSSEX COUNTY

ACCOUNTS PAYABLE ENTRY REGISTER FOR ACCT.-001/ 4100
*** 1,773/ 335*** ACCOUNTING PERIOD 2019-03

PAGE 3

VEND. NO.	VENDOR NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
999999	SUSSEX AP LASER	TEST CK 8	4100-021100-1299-211-210-	3/20/2019	3/25/2019	.01-	.00		*PAID*
	INVOICE TOTAL	TEST CK 8	CK#-0212863/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	
	FINAL TOTAL					.14-	.00	.14-	

BATCH#- 335 CREATED BY JBINNS ON 3/26/2019 RUN BY JBINNS ON 3/26/2019

AP050 3/27/2019

SUSSEX COUNTY

ACCOUNTS PAYABLE ENTRY REGISTER FOR ACCT.-001/ 4100
*** 1,774/ 336*** ACCOUNTING PERIOD 2019-03

PAGE 1

VEND. NO.	VENDOR NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
999999	TEST BATCH	FAKE #2	4100-021100-1299-211-210-	1/30/2019	1/29/2019	.01-	.00		*PAID*
	INVOICE TOTAL	FAKE #2	CK#-0212851/4100		Term Code:	.01-	.00	.01-	00000
	VENDOR TOTAL					.01-	.00	.01-	
	FINAL TOTAL					.01-	.00	.01-	

BATCH#- 336 CREATED BY JBINNS ON 3/27/2019 RUN BY JBINNS ON 3/27/2019

AP050 3/27/2019

SUSSEX COUNTY

ACCOUNTS PAYABLE ENTRY REGISTER FOR ACCT.-001/ 4100
*** 1,775/ 337*** ACCOUNTING PERIOD 2019-03

PAGE 1

VEND. NO.	VENDOR NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
999999	SNYDER, MICHAEL	7621392	4100-061100-1213-611-610-	1/14/2019	1/16/2019	116.68-	.00		*PAID*
INVOICE TOTAL		7621392	CK#-0211618/4100	Term Code:		116.68-	.00	116.68-	00000
VENDOR TOTAL						116.68-	.00	116.68-	
FINAL TOTAL						116.68-	.00	116.68-	

BATCH#- 337 CREATED BY JBINNS ON 3/27/2019 RUN BY JBINNS ON 3/27/2019

PAYROLL DEDUCTION CHECKS



P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	APLAC	DC040190316190300	3/15/2019	100-000200-0100-	942.81	211999 ✓		00000
00000	000245		DC040190316190300	3/15/2019	105-000200-0100-	162.32	211999		00000
00000	000245		DC041190316190300	3/15/2019	100-000200-0100-	682.03	211999		00000
00000	000245		DC041190316190300	3/15/2019	105-000200-0100-	182.98	211999		00000
					CHECK TOTAL	1,970.14			
00000	001397	LEGAL SHIELD	DC097190316190300	3/15/2019	100-000200-0100-	21.46	212000		00000
00000	001397		DC097190316190300	3/15/2019	105-000200-0100-	14.95	212000		00000
					CHECK TOTAL	36.41			
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109190316190300	3/15/2019	100-000200-0100-	200.00	212001		00000
					CHECK TOTAL	200.00			
00000	001021	MINNESOTA LIFE INS CO	DC200190316190300	3/15/2019	100-000200-0100-	332.92	212002		00000
00000	001021		DC200190316190300	3/15/2019	105-000200-0100-	67.57	212002		00000
					CHECK TOTAL	400.49			
00000	001443	N.C. CHILD SUPPORT	DC101190316190300	3/15/2019	100-000200-0100-	133.50	212003		00000
					CHECK TOTAL	133.50			
00000	000872	NATIONWIDE RETIREMENT	DC090190316190300	3/15/2019	100-000200-0100-	2,283.33	212004		00000
00000	000872		DC090190316190300	3/15/2019	105-000200-0100-	120.00	212004		00000
					CHECK TOTAL	2,403.33			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107190316190300	3/15/2019	100-000200-0100-	700.00	212005		00000
					CHECK TOTAL	700.00			
00000	000779	TREASURER OF SUSSEX CO.	DC001190316190300	3/15/2019	100-000200-0100-	32,390.00	212006		00000
00000	000779		DC001190316190300	3/15/2019	105-000200-0100-	6,970.00	212006		00000
00000	000779		DC002190316190300	3/15/2019	100-000200-0100-	4,551.00	212006		00000
00000	000779		DC002190316190300	3/15/2019	105-000200-0100-	758.50	212006		00000
00000	000779		DC004190316190300	3/15/2019	100-000200-0100-	927.50	212006		00000
00000	000779		DC006190316190300	3/15/2019	100-000200-0100-	1,906.50	212006		00000
00000	000779		DC006190316190300	3/15/2019	105-000200-0100-	2,542.00	212006		00000
00000	000779		DC012190316190300	3/15/2019	100-000200-0100-	927.50	212006		00000
					CHECK TOTAL	50,973.00			
00000	000247	TREASURER OF VIRGINIA	DC080190316190300	3/15/2019	100-000200-0100-	2,520.83	212007		00000
					CHECK TOTAL	2,520.83			
00000	000831	VACORP	DC035190316190300	3/15/2019	100-000200-0100-	61.26	212008		00000
00000	000831		DC035190316190300	3/15/2019	105-000200-0100-	109.22	212008		00000
					CHECK TOTAL	170.48			
00000	001027	VALIC RETIREMENT	DC091190316190300	3/15/2019	100-000200-0100-	115.00	212009 ✓		00000
00000	001027		DC091190316190300	3/15/2019	105-000200-0100-	75.00	212009		00000
					CHECK TOTAL	190.00			
					CLASS TOTAL	59,698.18			
					FINAL TOTAL	59,698.18			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 59,698.18- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

libe

03-11-19

DATE

3/11/19


COUNTY ADMINISTRATOR
Dist. of Col.

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	APLAC	DC040190331190300	3/29/2019	100-000200-0100-	942.81	212070		00000
00000	000245		DC040190331190300	3/29/2019	105-000200-0100-	162.32	212070		00000
00000	000245		DC041190331190300	3/29/2019	100-000200-0100-	682.03	212070		00000
00000	000245		DC041190331190300	3/29/2019	105-000200-0100-	182.98	212070		00000
					CHECK TOTAL	1,970.14			
00000	001397	LEGAL SHIELD	DC097190331190300	3/29/2019	100-000200-0100-	21.46	212071		00000
00000	001397		DC097190331190300	3/29/2019	105-000200-0100-	14.95	212071		00000
					CHECK TOTAL	36.41			
00000	001576	MICHAEL P. COTTER, TRUSTEE	DC109190331190300	3/29/2019	100-000200-0100-	200.00	212072		00000
					CHECK TOTAL	200.00			
00000	001021	MINNESOTA LIFE INS CO	DC200190331190300	3/29/2019	100-000200-0100-	332.92	212073		00000
00000	001021		DC200190331190300	3/29/2019	105-000200-0100-	67.57	212073		00000
					CHECK TOTAL	400.49			
00000	001443	N.C. CHILD SUPPORT	DC101190331190300	3/29/2019	100-000200-0100-	133.50	212074		00000
					CHECK TOTAL	133.50			
00000	000872	NATIONWIDE RETIREMENT	DC090190331190300	3/29/2019	100-000200-0100-	2,283.33	212075		00000
00000	000872		DC090190331190300	3/29/2019	105-000200-0100-	120.00	212075		00000
					CHECK TOTAL	2,403.33			
00000	001560	SUZANNE E WADE, TRUSTEE	DC107190331190300	3/29/2019	100-000200-0100-	700.00	212076		00000
					CHECK TOTAL	700.00			
00000	000779	TREASURER OF SUSSEX CO.	DC001190331190300	3/29/2019	100-000200-0100-	32,390.00	212077		00000
00000	000779		DC001190331190300	3/29/2019	105-000200-0100-	6,970.00	212077		00000
00000	000779		DC002190331190300	3/29/2019	100-000200-0100-	4,551.00	212077		00000
00000	000779		DC002190331190300	3/29/2019	105-000200-0100-	758.50	212077		00000
00000	000779		DC004190331190300	3/29/2019	100-000200-0100-	927.50	212077		00000
00000	000779		DC006190331190300	3/29/2019	100-000200-0100-	1,906.50	212077		00000
00000	000779		DC006190331190300	3/29/2019	105-000200-0100-	2,542.00	212077		00000
00000	000779		DC012190331190300	3/29/2019	100-000200-0100-	927.50	212077		00000
					CHECK TOTAL	50,973.00			
00000	000247	TREASURER OF VIRGINIA	DC080190331190300	3/29/2019	100-000200-0100-	2,379.08	212078		00000
					CHECK TOTAL	2,379.08			
00000	000831	VACORP	DC035190331190300	3/29/2019	100-000200-0100-	61.26	212079		00000
00000	000831		DC035190331190300	3/29/2019	105-000200-0100-	109.22	212079		00000
					CHECK TOTAL	170.48			
00000	001027	VALIC RETIREMENT	DC091190331190300	3/29/2019	100-000200-0100-	115.00	212080		00000
00000	001027		DC091190331190300	3/29/2019	105-000200-0100-	75.00	212080		00000
					CHECK TOTAL	190.00			
					CLASS TOTAL	59,556.43			
					FINAL TOTAL	59,556.43-			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 59,556.43- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

3.26.19

DATE

3.26.19


COURT ADMINISTRATOR

W. J. Cox

BOARD ACTION FORM

Agenda Item: Consent Agenda #2.03

Subject: Proclamation: April 2019 Fair Housing Month

Board Meeting Date: April 18 2019

=====
Summary: Staff received a request from Ms. Brenda Drew, Sussex County Housing Coordinator, requesting the Board to adopt a Proclamation declaring the month of April as Fair Housing Month in the County of Sussex, Virginia.

Fifty years ago on April 11, 1968—seven (7) days after the assassination of Dr. Martin Luther King, Jr—President Lyndon Johnson signed the Civil Rights Act of 1968. Title VIII of the 1968 Act is also known as the Fair Housing Act. The Fair Housing Act prohibits discrimination concerning the sale, rental, and financing of housing. Initially, the Fair Housing Act prohibited discrimination because of race, color, religion and national origin. Later, protections from discrimination because of sex, disability and familial status were added.

The month of April has been proclaimed as National Fair Housing Month by the President.

A copy of the resolution is included in the Board packet.

Recommendation: That the Board approves and adopts the Proclamation declaring April as Fair Housing Month in the County of Sussex, Virginia.

Attachment: A copy of the Proclamation Declaring April as Fair Housing Month in the County of Sussex, Virginia

=====
ACTION: That the Board approves and adopts the Proclamation declaring April as Fair Housing Month in the County of Sussex, Virginia.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

PROCLAMATION



April 2019
FAIR HOUSING MONTH
Sussex County, Virginia

WHEREAS, the County of Sussex, Virginia is joining with the United States Department of Housing and Urban Development (HUD) and other housing agencies in celebrating the anniversary of the National Fair Housing Law, Title VII of the Civil Rights Act of 1968.

WHEREAS, the County of Sussex, Virginia encourages fair housing through the sales and rentals, as well as, through its housing rehabilitation and first time homebuyer programs.

WHEREAS, discrimination in housing is against the law. No person shall be discriminated against because of race, color, religion, sex, disability, familial status, or national origin in the sale, rental, or advertising of dwelling, in the provisions of brokerages services, or in the availability of residential real estate related transactions.

WHEREAS, if any County of Sussex resident believes he or she has been discriminated against, the resident should contact the County's Housing Coordinator, 233L South County Drive, Waverly Virginia at (804) 834-1302, ext. 28. The County will provide information, counseling, and referral to the appropriate agency if formal complaint needs to be filed.

WHEREAS, the County of Sussex, the State of Virginia, HUD and various local agencies are working together to ensure equal treatment of all citizens. We urge everyone to practice the Fair Housing Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Sussex, declares the month of April as Fair Housing Month in the County of Sussex, Virginia this 18th day of April, 2019.

Susan B. Seward, Chair
Board of Supervisors

Keith C. Blowe, Vice-Chairman
Board of Supervisors

BOARD ACTION FORM

Agenda Item: Recognition #3.01

Subject: PRESENTATION: FY18 Audit of the County of Sussex, Virginia – Mr. Aaron Hawkins
(Robinson, Farmer, Cox Associates)

Board Meeting Date: April 18 2019

=====
Summary: Mr. Aaron Hawkins, with Robinson, Farmer, Cox Associates, will be present to review the FY18 Final Audit Report.

The Annual Financial Report for the Fiscal Year Ended June 30, 2018 will be provided to Board members and County staff under separate cover.

Recommendation: N/A

Attachment: N/A

=====

ACTION: N/A

MOTION BY: _____

SECONDED BY: _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___
Fly	___	___
Futrell	___	___

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Seward	___	___
Stringfield	___	___
Tyler	___	___

BOARD ACTION FORM

Agenda Item: Public Hearing – Item #4.01

Subject: Fiscal Year 2020 Proposed County Budget

Board Meeting Date: April 18 2019

=====
Summary: The proposed budget for the Fiscal Year 2020 is \$37,191,756. This amount includes the anticipated State and federal intergovernmental transfers of funds to the Sussex County Public School System in the amount of \$11,169,761.

The overall proposed budget for FY20 is \$894,014 more than last year’s adopted budget, reflecting a 2.5% increase above FY19.

The proposed General Fund budget is \$23,289,873. The proposed School Board budget is \$19,545,786 which includes the local contributions for operations of \$7,999,170 and \$40,000 to support Information Technology salaries. The FY20 proposed capital projects’ budget totals \$503,223.

Attachment: Copy of the Notice of Public Hearings for Fiscal Year 2020 Proposed County Budget and the Calendar Year 2020 Proposed Tax Rates

=====

ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



The County of Sussex
 Notice of Public Hearings on Fiscal Year 2020 Proposed County Budget
 & the Calendar Year 2019 Proposed Tax Rates

The County Administration's recommended FY 2020 budget is published for information and fiscal planning purposes only. Included budget items do not constitute a commitment or obligation to appropriate funds for that item or purpose by the Board of Supervisors. The budget is presented on the basis of the estimates and requests submitted to the Administrator by Constitutional Officers, Outside Agencies, the Director of Social Services, School Superintendent and County Departments. There is no designation or allocation of any Sussex County funds until there has first been an appropriation for that purpose by the Board of Supervisors. The budget is for informative and fiscal planning purposes and will not be approved, adopted, or ratified by the Board of Supervisors on April 18, 2019. Comments will be received during the public hearing at the Board of Supervisors' April 18, 2019 regular scheduled meeting at 7:00PM. FY 2019 budget copies are available for review in the County Administrator's Office.

	Calendar Year 2018	Calendar Year 2019	
Public Service	R.E. \$0.58/\$100 P.P. \$4.85/\$100	R.E. \$0.58/\$100 P.P. \$4.85/\$100	
Real Estate	\$0.58/\$100	\$0.58/\$100	
Mobile Homes	\$0.58/100	\$0.58/100	
Machinery & Tools	\$2.43/\$100	\$2.43/\$100	
Merchants Capital	\$1.00/\$100	\$1.00/\$100	
Fire & Rescue	\$2.43/\$100	\$2.43/\$100	
Personal Property	\$4.85/\$100	\$4.85/\$100	

Pursuant to Va. Code Section 58.1-3523 et seq.:
 Includes 56% PPTRA tax relief \$1,093,152 for Calendar Year Ending 2019

REVENUE SUMMARY

	FY2019	FY2020	Difference
LOCAL			
General property taxes, Penalty & Int.	9,996,819	9,682,454	(314,365)
Other local Taxes	1,351,427	1,777,342	425,915
Permits, Privilege Fees, Reg. Licenses	5,747,770	6,144,260	396,490
Fines and Forfeitures	1,100,000	1,050,000	(50,000)
Misc. Revenue & Recovered Costs	349,771	354,258	4,487
Charges for Services	218,615	186,165	(32,450)
Use of Money & Property	112,566	117,566	5,000
TOTAL LOCAL REVENUES	18,876,968	19,312,045	435,077
INTERGOVERNMENTAL			
County			
Commonwealth of Virginia & Federal Govt.	6,010,408	6,327,345	316,937
Grants VHDA Housing & Tobacco Com	-	-	0
School Board			
Commonwealth of Virginia	8,187,509	9,180,083	992,574
Federal Government	2,260,735	1,989,678	(271,057)
TOTAL INTERGOVERNMENTAL	16,458,652	17,497,106	1,038,454
OTHER REVENUES AND OTHER SOURCES			
Law Library Fees	750	750	0
School Funds	396,855	381,855	(15,000)
Other Sources	9,000	-	(9,000)
Designated Funds	555,517	-	(555,517)
TOTAL OTHER REVENUES	962,122	382,605	(579,517)
TOTAL FISCAL YEAR REVENUES	36,297,742	37,191,756	894,014

EXPENDITURE SUMMARY

	FY2019	FY2020	Difference
Legislative	171,246	170,920	(326)
Administrative	831,939	869,406	37,467
Legal	90,000	130,000	40,000
Financial	702,611	719,419	16,808
Board of Election	190,884	205,845	14,961
Judicial Administration	1,044,756	1,133,441	88,685
Fire, Rescue & Emergency Operations	1,698,782	1,806,770	107,988
Sheriff's Operations & Jail	4,392,852	4,547,024	154,172
Public Works	1,224,070	1,395,244	171,174
Health & Human Services	3,132,629	3,273,310	140,681
Public Education	18,851,785	19,558,281	706,496
Libraries, Recreation, & Culture	200,985	212,698	11,713.00
Planning & Community Development	636,664	646,426	9,762
Debt Services	1,894,823	1,892,533	(2,290)
Non-Departmental & Contingency	121,000	121,000	0
Capital Improvements	1,097,500	503,223	(594,277)
Non-General Funds - Other	15,216	6,216	(9,000)
TOTAL DEPARTMENT EXPENDITURES	36,297,742	37,191,756	894,014

Capital Improvement Plan (CIP) Budget FY2020

Projects in Fund 302	Allocating
Vehicles & Bulk Equipment	394,785
Repairs to County Buildings & Facilities	17,511
Other Equipment	90,927
Total Fund 302	503,223

ESTIMATED BEGINNING AND ENDING FUND BALANCES

	6/30/2019	6/30/2020	Difference
Unassigned General Fund Balance	\$ 5,396,556	\$ 5,396,556	0

BY ORDER OF THE SUSSEX COUNTY BOARD OF SUPERVISORS

Vandy V. Jones III, County Administrator

BOARD ACTION FORM

Agenda Item: Public Hearing – Item #4.02

Subject: Calendar Year 2019 Proposed Tax Rates

Board Meeting Date: April 18 2019

=====
Summary: The proposed budget for the Fiscal Year 2020 is \$\$37,191,756 as stated previously. There was no increase in tax levy for Calendar Year 2018.

Attachment: See previous attachment for copy of the Notice of Public Hearings for Fiscal Year 2020 Proposed County Budget and the Calendar Year 2018 Proposed Tax Rates

=====

ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___

BOARD ACTION FORM

Agenda Item: Public Hearing – Item #4.03

Subject: Conditional Use Permit #2019-02, Mr. Calvin Pegram, Applicant

Board Meeting Date: April 18 2019

=====

Summary: The applicant, Calvin Pegram is seeking a conditional use permit (CUP) to operate a truck and tractor pulling track. The property in question, identified as tax map number 16-A-1 (owned by the Town of Waverly), is zoned A-1, General Agricultural District and consists of approximately 167 acres. The site is located on the south line of General Mahone Highway (U.S. Route 460) approximately two (2) miles west of the corporate limits of the Town of Waverly Election District.

The Planning Commission held a public hearing on March 4, 2019 to consider this request and voted (8 ayes, 1 abstention) to forward the request for Conditional Use Permit #2019-02, Mr. Calvin Pegram, applicant, to the Board of Supervisors with a recommendation of approval subject to several conditions.

A copy of the staff report and conditions are provided in the supporting documents.

Recommendation: That the Board accepts the recommendation of the Planning Commission to approve Conditional Use Permit #2019-02, Mr. Calvin Pegram, applicant, with conditions as noted in the supporting documents.

- Attachments:** (1) Copy of Staff Report and Summation of CUP #2019-02
(2) Copy of Conditional Use Permit Application #2019-02, dated 1.27.2019
(3) Copy of Certification sent Adjacent Property Owners, dated 4.8.2019
(4) Copies of Advertisements of Notices on 4.3 & 4.10.2019

=====

ACTION: That the Board accepts the recommendation of the Planning Commission to approve Conditional Use Permit #2019-02, Mr. Calvin Pegram, applicant, with conditions as noted in the supporting documents.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



MEMORANDUM

TO: Members, Sussex County Board of Supervisors
Vandy V. Jones III, County Administrator

FROM: Andre M. Greene, Director of Community Development

RE: Conditional Use Permit Application #2019-02

DATE: April 9, 2019

The applicant, Calvin Pegram is seeking a conditional use permit to operate a truck and tractor pulling track. The property in question, identified as tax map number 16-A-1 (owned by the Town of Waverly), is zoned A-1, General Agricultural District and consists of approximately 167 acres. The site is located on the north line of General Mahone Highway (U.S. Route 460) approximately two (2) miles west of the corporate limits of the Town of Waverly in the Waverly Election District.

PLANNING COMMISSION RECOMMEDATION – Approval

The Planning Commission held a public hearing on March 4, 2019 to consider this request and voted (8 Ayes, and 1 Abstention) to forward the request to the Board of Supervisors with a recommendation for approval subject to several conditions.

Attached for the Board's review and consideration are the staff report and supporting documents.

To date, no opposition or concerns have been received from the public.

CONDITIONAL USE PERMIT #2019-02

STAFF REPORT: Conditional Use Permit Application #2019-02
Calvin Pegram, applicant

STATEMENT

The applicant, Calvin Pegram, is requesting a conditional use permit to operate a truck and tractor pulling track

LOCATION

The site is located on the north line of General Mahone Highway (U.S. Route 460) approximately two (2) miles west of the corporate limits of the Town of Waverly in the Waverly Election District.

FINDINGS

The property in question, identified as tax map number 16-A-1 (owned by the Town of Waverly), is zoned A-1, General Agricultural District and consists of approximately 167 acres. The affected property is partially wooded. Surrounding land uses include woodlands, a single-family residence, Norfolk and Southern Railroad, and several commercial establishments (B&B Motors, John's Body Shop and Row-Mic Construction, Inc.).

REQUEST

The applicants are requesting a conditional use permit to operate a truck and tractor pulling track on a portion of the 167 acre site in question. The applicant has indicated the following:

1. Anticipated number of Attendees: 50-100 per event
2. Days and Hours of Operation: First Saturday of each month May-October from noon to 6:00 pm.
4. Sales or Consumption of Alcohol: Alcoholic beverage will not be allowed
5. Noise Ordinance: The Sussex County Noise Ordinance will be adhered to.
6. Restroom Facilities: Port-A-Johns will be located onsite.
7. Off-street Parking – see the attached site sketch for parking locations.
8. Traffic Control and Public Safety Measures: The Mayor of Waverly contacted the County Sheriff and the Town of Waverly EMS. The Sheriff has committed to providing deputies for traffic control/enforcement (see attached letter) and the Town of Waverly has committed to providing EMS staff at each event (see attached letter).
9. Site Clean-up and Trash Disposal: The applicant (Waverly Motor Sports) will be responsible for all trash clean-up and disposal after each event.
10. The Town of Waverly is requiring the applicant to obtain appropriate liability insurance.

CONCERN

A concern associated with the operation of a truck and tractor pull is the generation of noise. It is estimated that the noise to be produced by truck engines will range between 80 to 90 decibels (DBA). An 80 to 90 DBA range can be considered to be loud to very loud. Equivalent sounds in the 80-90 DBA range include an air compressor 20 feet away, a power lawnmower, and a steady flow of highway traffic.

Noise associated with the proposed use should not be a nuisance as the site in question is surrounded by a wooded buffer of trees. The existing land uses located across the highway from the property in question are mainly commercial in nature. The closest single-family dwelling is located approximately 1,600 feet away and across U.S. Route 460 from the affected site.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission held a public hearing on March 4, 2019 and found the following:

1. The proposed use of the property for a truck and tractor pulling track is consistent with other uses allowed in the A-1, General Agricultural as the A-1, District currently allows mud bogs with a conditional use permit.
2. Only six (6) events will be held on the first Saturday from May to October. Therefore, any impacts such as increased traffic and noise will be temporary.
3. The proposed truck and tractor pulling operation will provide a recreational opportunity to residents in Sussex County as sources of recreation in Sussex County are limited.
4. To date, no objections have been received to Conditional Use Permit Application #2019-02.
5. The nearest residential dwelling in the area is located across the highway and approximately 1,600 feet from the proposed site of the track.
6. Trees exist onsite to buffer the proposed truck and tractor pulling track.

Based on the findings stated above the Planning Commission voted (8 Ayes, and 1 Abstention) to approve Conditional Use Permit Application #2019-02 subject to the following conditions:

1. The conditional use permit may be revoked by the Sussex County Board of Supervisors at any time, following a public hearing, if the truck and tractor pulling track is deemed to be a public nuisance.
2. The conditional use permit shall not be transferable or assignable to future property owners.
3. No events shall be held on Sunday and all events shall comply with the Sussex County Noise Ordinance.
5. The number of races per calendar year shall be limited to six (6) unless an exception is granted by the Sussex County Board of Supervisors.
6. No alcoholic beverages shall be allowed or served onsite.
7. There shall be no overnight camping of RV's, travel trailers or campers.
8. The applicant shall obtain any permits required by the Virginia Department of Transportation (VDOT) and to make any required road improvements prior to holding any event at site in question.
9. A buffer of trees located on the subject property shall be maintained for the life of the truck and tractor pulling track.
10. Food vendors and/or the applicant must secure the appropriate permit(s) from the Department of Health and any required local business license(s) from the Commissioner of Revenue's Office.

CUP Number: 2019-02
Date Application Filed: 1/22/2019
\$500 Processing Fee Received By: LDT



Sussex County Planning Department
Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884
Phone: 434-246-1043
Fax: 434-246-8259

CONDITIONAL USE PERMIT APPLICATION

Owner Information:

Name: Town of Waverly
Address: 119 Bank Street (P.O. Box 318)
Waverly, VA 23890
Phone Number: 804-834-2330

Applicant Information:

Name: Calvin Pegram
Address: P.O. Box 105
Waverly, VA 23890
Phone Number: 804-901-7105

Legal Description of Property:

Tax Map Number: 16-A-1
Zoning District: 05 Waverly District
Block Number: N/A
Lot Size (Acreage): 25 acres out of 167 acres

Election District: 05 Waverly District
Subdivision: Airport tract RT 460 PB19/174
Lot Number: _____
Square Footage: _____

Please answer the following:

- When was property acquired by applicant? / / (DB 34/page 203)
- Are there any deed restrictions on the property in question? Yes No X
(If yes, attach a copy of restrictions).
- What is the proposed use of property or type of improvement? Please be detailed and specific in your description. (For example: new construction, addition or demolition, agricultural, residential or commercial use)
Truck and Tractor Pulling Track
- What is the Fair market value of improvements \$0.
(Value must include all buildings, electrical, plumbing, and mechanical work to be performed).
- Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.
Truck and Tractor Pull, No buildings exist on site
- Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood.
Cleaned and Landscaped
- Furnish plot plan, preliminary site plan, and / or preliminary subdivision plat showing boundaries and dimensions of property, width of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space, landscaping and the like. Architect's sketches showing elevations of proposed buildings and compete plans are also desirable and if available should be filed with application.
See Attached Drawings of Site
- I hereby certify that I have the authority to make the forgoing application and that the application, is complete and correct and that the conditional use permit is in accordance with section 16-22 of the Zoning Ordinance.

Owner Signature: Angela McPhaul, (Mayor of Town of Waverly) Date: 1-23-19

Applicant Signature: Calvin Pegram Date: 12-1-18

CUP Number: 2019-02
Date Application Filed: 1-22-19
\$500 Processing Fee Received By: L.I



Sussex County Planning Department
Post Office Box 1397
20209 Thornton Square
Sussex, Virginia 23884
Phone: 434-246-1043
Fax: 434-246-8259

CONDITIONAL USE PERMIT APPLICATION

Owner Information:

Name: TOWN OF WAVERLY
Address: 119 Bank Street PO Box 318
WAVERLY VA 23890
Phone Number: 804-934-2330

Applicant Information:

Name: CALVIN PEGGARD
Address: PO BOX 105
WAVERLY VA 23890
Phone Number: 804-901-7105

Legal Description of Property:

Tax Map Number: 16A1
Zoning District: 05 WAVERLY
Block Number: ACT # 6883-1
Lot Size (Acreage): APPROX 25 ACRES

Election District: 05 WAVERLY
Subdivision: AIRPORT RT-40 PB1174
Lot Number: _____
Square Footage: _____

Please answer the following:

N/A Owned by the Town of Waverly

- When was property acquired by applicant? 1/1/19
- Are there any deed restrictions on the property in question? Yes No
(If yes, attach a copy of restrictions).
- What is the proposed use of property or type of improvement? Please be detailed and specific in your description. (For example: new construction, addition or demolition, agricultural, residential or commercial use)
TRACTOR PULL
- What is the Fair market value of improvements \$ 0
(Value must include all buildings, electrical, plumbing, and mechanical work to be performed).
- Describe briefly the type of use and improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.
TRACTOR PULL NO BUILDINGS EXIST ON SITE
- Describe how the proposed use and improvements are to be designed and arranged to fit into the development of adjacent property of the neighborhood.
CLEANED & LANDSCAPED
- Furnish plot plan, preliminary site plan, and/or preliminary subdivision plat showing boundaries and dimensions of property, width of boundary sheets, location and size of buildings on site, roadways, walks, off street parking and loading space, landscaping and the like. Architect's/Engineer's sketches showing elevations of proposed buildings and complete plans are also desirable and if available should be filed with application.
SEE ATTACHED DRAWINGS OF SITE
- I hereby certify that I have the authority to make the forgoing application and that the application, is complete and correct and that the conditional use permit is in accordance with section _____ of the Zoning Ordinance.

Owner Signature: Angela Mykhal, Mayor Date: 1-23-19

Applicant Signature: Calvin Peggard Date: 1-21-19

Waverly Motor Sports - Tractor Pull

January 23, 2019

Anticipated number of Attendees: 50-100

Days and Hours of Operation: First Saturday of each Month April – October from noon to 6:00 pm.

Traffic Generation: Estimated Vehicles 25-50

Control Measures: Angela McPhaul the Mayor of Waverly contacted Sheriff Giles who has committed to providing deputies for traffic enforcement at each Event. The Mayor contacted Josh Sheffield of Waverly EMS and they have committed to providing EMS staff to the Tractor Pull.

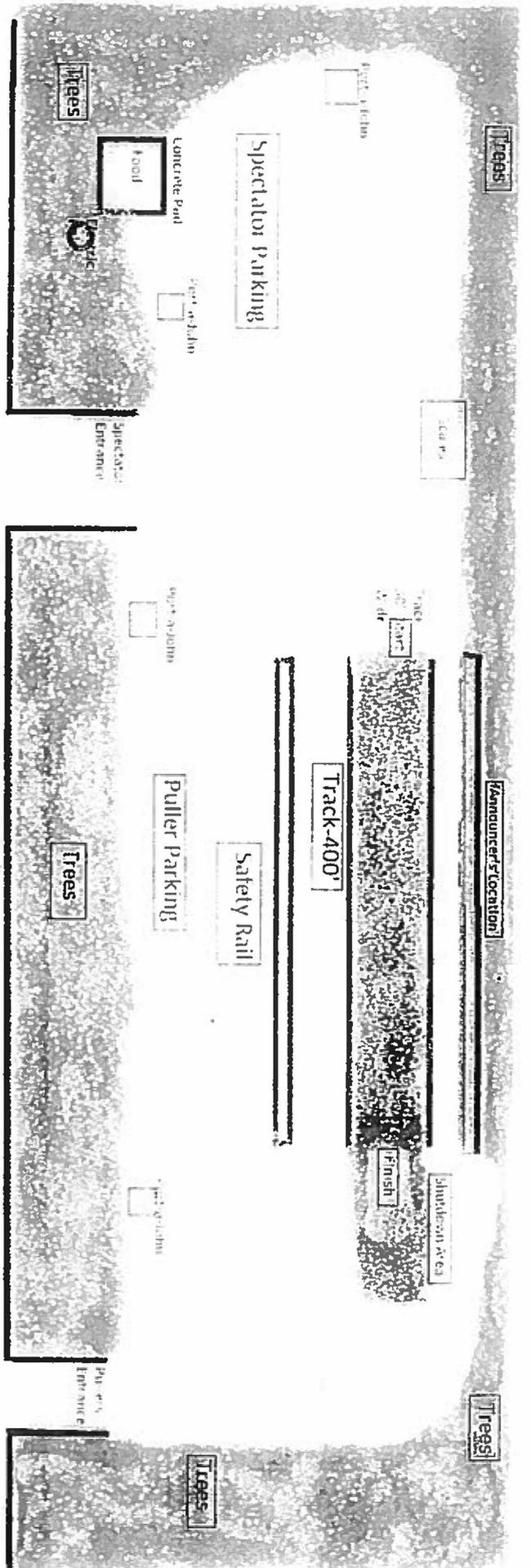
Sales or Consumption of Alcohol: Alcohol will not be allowed in Tractor Pull events.

Noise Ordinance: We will adhere to the Sussex County Noise Ordinance

Off Street Parking: Please see attached drawing for parking locations

Restroom Facilities: Please see attached drawing for 4 Port A John facilities

Site Clean-Up and Trash Disposal: Waverly Motor Sports will be responsible for all Trash Clean-Up and Disposal after each event.



This is to certify that letters notifying adjacent property owners of a Public Hearing of the Board of Supervisors on April 18, 2019 for **Conditional Use Permit Application #2019-02**, applicant, Calvin Pegram were mailed on April 8, 2019 to the persons listed below.

Tax Map No. 7-A-19

Burgess Billy E. & Barbara S. Burgess
Trustees ET AL
1454 Boca Rio Drive
Melbourne, FL 32940

Tax Map No. 7-A-20 & 8-A-8

Grayland Company LP
328 Forest Lane
Waverly, VA 23890

Tax Map No. 15-A-21

Rowley Richard A. & Leonila E.
P.O. Box 66
Waverly, VA 23890

Tax Map No. 15-A-22

B&B Capital Investment Corp.
P.O. Box 1130
Waverly, VA 23890

Tax Map No. 15-A-23

Bradshaw John T. Jr or Weslie J
P.O. Box 975
Waverly, VA 23890

Tax Map No. 15-A-24

Carrington Mortgage Services LLC.
1600 Douglas Rd. STE 200-A
Anaheim, CA 92806

Tax Map No. 16-A-2

Norfolk & Western Railway CO.
3 Commercial Place #209
Norfolk, VA 23510

Tax Map No. 16-A-3

Gray Lumber Company
P.O. Box 82
Waverly, VA 23890

Andre M. Greene

Director of Community Development

4/8/19

Date

OFFICE OF THE SHERIFF
Ernest L. Giles, Sr., Sheriff
TEL 434-246-5000
FAX 434-246-5714

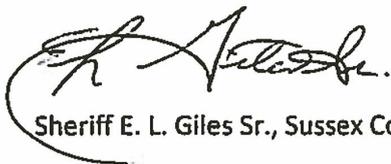


P. O. Box 1326
20212 Thornton Square
Sussex, Virginia 23884
www.sussexsheriffva.com
email: egiles@sussexso.com

To: Mr. Andre Green/ Planning Director
From: Sheriff E. L. Giles
Reference: Traffic control/ Tractor Pulls
Date: February 19, 2019

This letter is written as a correspondence to the permit file with the County of Sussex for purpose of tractor pull events that will held at what's formerly known as the Old Waverly airport site off Hwy. 460. It has been brought to my attention if the Sheriff's Department will aide, assist or handle the traffic of this event. I have spoken with Mr. John Jones and Mr. Calvin Pegram in reference to these upcoming events if permitted. The parties have assured that they will provide a schedule and a plan of action in cases of emergencies, traffic delays, and safety concerns on site. The Sussex Sheriff Department will assist in any way to assure safety along Highway 460 in the area of these events days perform with concerns. During the course of these events, if a safety concern wish to arise, the permit holders will be contacted and matters will be addressed immediately.

Sincerely,



Sheriff E. L. Giles Sr., Sussex County

Cc: Vandy Jones, Sussex County Administrator
Reed Foster, Sussex County Safety Coordinator



TOWN OF WAVERLY

P.O. Box 318
WAVERLY, VIRGINIA 22830

119 BANK STREET

(804) 834-2330
FAX (804) 834-3764

To: Mr. Andre Green / Planning Director

From: Josh Sheffield

Reference: Tractor Pulls / EMS

Date: February 21, 2019

After speaking with Mayor Angela McPhaul regarding the upcoming planned Tractor Pull Events at the Waverly Air Field. The Waverly Rescue Squad is committed to providing EMS services for the Events. Our understanding is the Tractor Pulls will be held one Saturday a month between April and October from noon to 6:00 pm.

Please do not hesitate to contact me should you have any questions at 804-834-2835.

Regards,

Josh Sheffield, First Lieutenant
Waverly Rescue Squad

Lorenzo Turner

From: Joshua Norris <Joshua.Norris@vdot.virginia.gov>
Sent: Wednesday, February 27, 2019 2:20 PM
To: Lorenzo Turner
Cc: Andre Greene
Subject: Waverly Motorsports CUP
Attachments: 19-0227_TractorPull_CUP_Comments.pdf

Lorenzo,

Attached are our comments concerning the Waverly Motor Sports CUP. Let me know if you have any questions.

Thanks,
Josh

Joshua R. Norris
Land Use Engineer
Virginia Department of Transportation
Franklin Residency
23116 Meherrin Rd.
Courtland, VA 23837
Joshua.Norris@vdot.virginia.gov
O: (757) 346-3068
C: (757) 556-7424



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
23116 Meherin Road
COURTLAND, VIRGINIA 23837

February 27, 2019

Lorenzo Turner
Assistant Director of Community Development
Sussex County
P. O. Box 1397
Sussex, VA 23884

**RE: Town of Waverly – Former Airport Facility
Waverly Motor Sports – Tractor Pull
General Mahone Highway (Rt. 460)
Sussex County**

The Residency has completed its review of the submitted Conditional Use Permit application dated 1/23/19 and received by the VDOT Land Development Office on 2/13/19 for the Waverly Motor Sports Tractor Pull. We submit the following comments and recommendations based on our site visit:

- 1) The proposed “Spectator Entrance” is currently sufficient to accommodate the proposed spectator traffic. Site distance is sufficient for exiting vehicles. Recommend providing additional gravel on the entrance.
- 2) The proposed second entrance “Pullers Entrance” should be upgraded to accommodate expected trailers entering and exiting. This should include extending the entrance pipe and widening the entrance and entrance radius, along with graveling the entrance to provide stabilization. In its current condition it is unsuitable for ingress & egress traffic. Sight distance is sufficient for exiting traffic.

A Land Use Permit will be required for the installation of the entrance. Information about Land Use Permitting as well as the required forms can be found on the VDOT website at:

<http://www.virginiadot.org/business/bu-landUsePermits.asp>.

If you have any questions, please contact me at (757) 346-3068 or Joshua.Norris@vdot.virginia.gov.

Sincerely,

VirginiaDOT.org
WE KEEP VIRGINIA MOVING

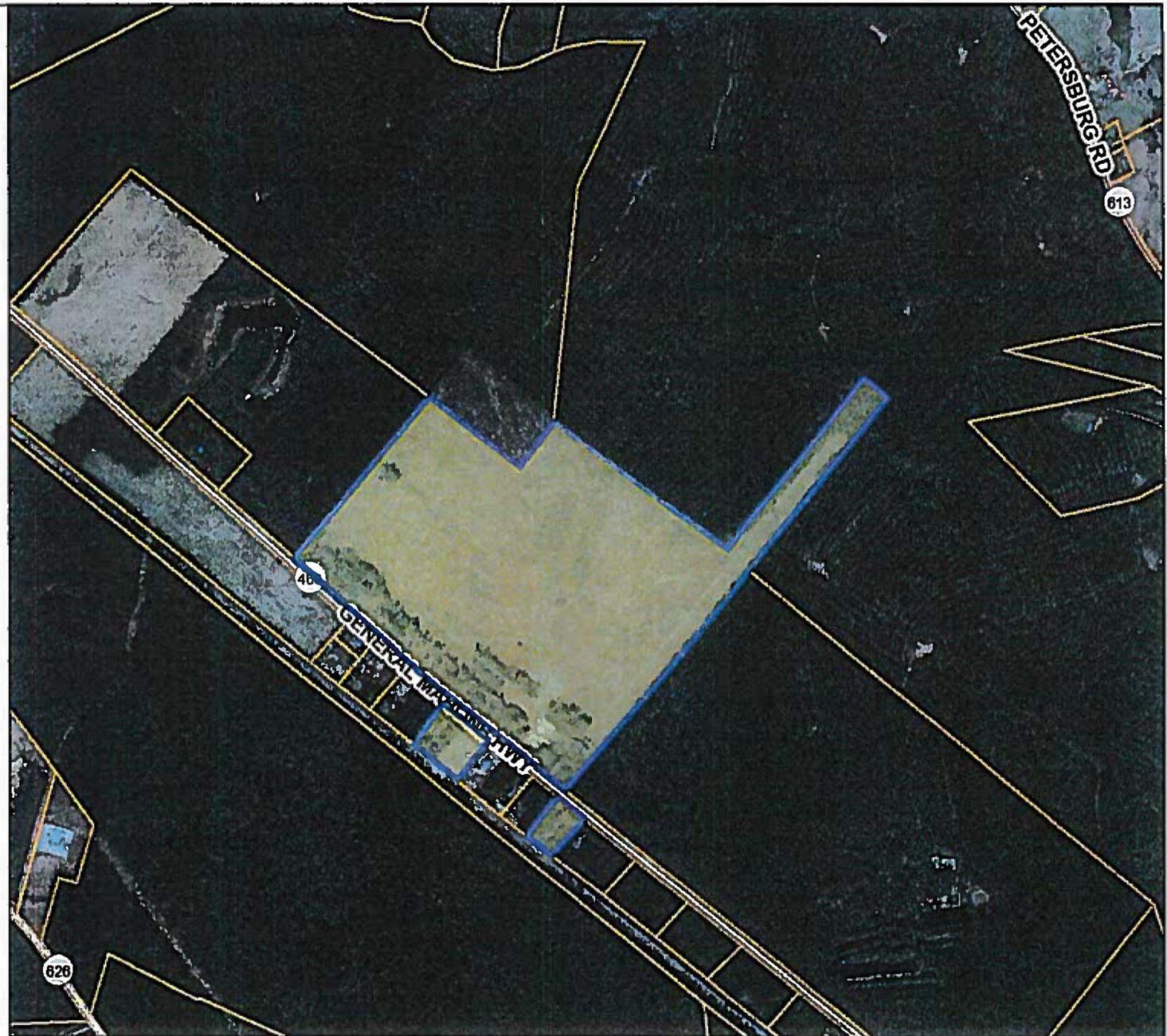


Joshua R. Norris
Land Use Engineer
Virginia Department of Transportation
Franklin Residency

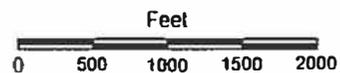
County of Sussex, Virginia

Legend

- County Boundary
- Building Footprints
- Building Footprints
- Outbuilding
- Primary
- Parcels
- Hidden Roads 18056



Map Printed from Sussex



Title:

Date: 2/12/2019

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Sussex County is not responsible for its accuracy or how current it may be.

Sussex County Logo

Commissioner Photograph

Sussex County, Virginia

Commissioner Options

[View Property Cards](#)

Other Options

[e-Treasurer Home](#)
[e-Commissioner Home](#)
[Sussex County Home](#)

Property Identification Card

Property Address **Owner Name/Address**
 TOWN OF WAVERLY
 WAVERLY VA

Map ID: 16 A 1
Acct No: 6883-1

Legal Description: AIRPORT TRACT RT 460 PB19 174

Deed Book/Page: 34 / 203

Occupancy: VACANT

Dwelling Type:

Use/Class: NON-TAX OTHER **Acres:** 167.520

Year Assessed: 2018 **Year Built:** **Land Use:** 0

Zoning: **Year Remodeled:** **Total Mineral:**

District: 05 WAVERLY **Year Effective:** **Total Land:** 502600

MII/Type: **On Site Date:** 02/19/2018 **Total Improvements:**

Condition: **Review Date:** **Total Value:** \$302,600

```

----- Improvement Description -----
      Exterior      Interior      Site
                          TOPO-LEVEL
                          UTIL-ELECTRIC

----- Land Valuation -----
|--- TRAC:      .000      LMAT:      3.00 ---|
M Cls Desc G Size Dpth Rate FV/Pct Valu
A 56 INDUSTRIAL H 167.5200 6000.00 .50- 502560
Total Land Valu 167.520 502600

----- Comments -----
PART OF SUSSEX CO COMPREHENSIVE PLAN NOT ZONED

-----
Total Property Value 502600
    
```

Sec	Type	Str	Descriptio
		Cur. Value	Prev. Valu
Land		502600	1507800
Improvements			
Total	502600		1507800
Average Price Per Acre			6000



CRATER HEALTH DISTRICT

(Counties of Dinwiddie, Greensville, Prince George, Surry and Sussex
Cities of Emporia, Hopewell, and Petersburg)

TEMPORARY FOODSERVICE

(Fairs, Festivals, and Other Food Related Events as
defined in this policy)

APPLICATION AND REQUIREMENTS POLICY

EFFECTIVE DATE July 1, 2002

(All Previous Applications and Requirements Policies are rescinded)

Dinwiddie Health Department
14006 Boydton Plank Road
P.O. Box 185
Dinwiddie, Virginia 23841
(804) 469-3771
(804) 469-9397 FAX

Greensville/Emporia Health Department
101 Spring Street
P.O. Box 1033
Emporia, Virginia 23847
(434) 348-4210
(434) 348-0209 FAX

Hopewell Health Department
220 Appomattox Street
Hopewell, Virginia 23860
(804) 458-1297
(804) 541-3023 FAX

Petersburg Health Department
301 Halifax Street
Petersburg, Virginia 23803
(804) 861-6582
(804) 862-6126 FAX

Prince George Health Department
6450 Administration Drive
P.O. Box 69
Prince George, Virginia 23875
(804) 733-2630
(804) 862-6127 FAX

Surry Health Department
474 Colonial Trail West
Surry, Virginia 23883
(757) 294-3185
(757) 294-3756 FAX

Sussex Health Department
20103 Princeton Road
P.O. Box 1345
Sussex, Virginia 23884
(434) 246-8611 - (434) 834-3883 FAX

REQUIREMENTS FOR TEMPORARY FOOD ESTABLISHMENTS (Festivals, Fairs, and Other Food Related Events)

GENERAL INFORMATION

The following requirements are pursuant to Title 35.1 of the Code of Virginia, pertaining to the safe transportation, storage, preparation, handling and protection of food in places where food is prepared and/or served to the public. They also pertain to the proper cleaning, sanitizing, and storage of equipment and utensils. This policy is consistent with the state policy on Temporary Food Establishments and the Food Regulations. This policy will be used as the guidelines for approving, permitting, inspecting, and training for all temporary foodservice operations that are not exempt in accordance with the Virginia Department of Health Food Regulations".

This policy pertains specifically to Crater Health District and does not necessarily apply to any other health district, although some of its applications may be reciprocal in other districts. If you operate out of this district, always check with the local health department in the area you desire to operate in.

* Food vendors are solely responsible for contacting other health departments outside Crater District to determine requirements for operating in other areas.

PURPOSE

The purpose of this policy is twofold: first, to prevent and/or eliminate the potential for foodborne illness associated with temporary foodservice operations by providing preventive measures through training and inspections and; second, to help clarify requirements and provide guidance for all temporary foodservice operations throughout Crater Health District.

***** PLEASE READ THE FOLLOWING REQUIREMENTS AND INFORMATION CAREFULLY.** They are intended to answer questions regarding temporary foodservice. Carefully follow the checklist provided in this packet to ensure you meet all criteria to be issued a temporary permit. ~~The criteria must be met before a permit can be issued or serve food to the public.~~ For additional information, please contact your local health department environmental health specialist (EHS). **Also check to determine if there is a fee requirement for the application/permit.**

The applicant shall comply with this policy and any special requirements of the health authority issuing the permit. All violations must be corrected in order to obtain a permit. Failure to correct violations will result in cancellation of the permit and immediate cessation of foodservice operations. Future operations may also be eliminated.

Previous versions of this policy are rescinded.

DEFINITIONS

"**CATERER**" means a foodservice operator who has been permitted by the health department for the purpose of preparing food at an inspected facility and transporting that food to a site for service (cater) to a private party or organization. A caterer can also be contracted to provide service to the public.

"**CARNIVAL**" means an event conducted by a commercial traveling amusement operation. Usually several units/booths are set up to provide amusement and/or foodservice.

"**COMMISSARY**" means a catering establishment, restaurant, or any other place in which food; food containers or supplies are kept, handled, prepared, packaged or stored for distribution to satellite operations.

"**EASILY CLEANABLE**" means a characteristic of a surface that:

1. Allows effective removal of soil by normal cleaning methods'
2. Is dependent on the material, design, construction, and installation of the surface; and
3. Varies with the likelihood of the surface's role in introducing pathogenic or toxigenic agents or other contaminants into food based on the surface's approved placement, purpose, and use.

"**EMPLOYEE**" means the permit holder, person in charge, person having supervisory or management duties, person on the payroll, family member, volunteer, person performing work under contractual agreement, or other person working in a food establishment.

"**EVENT**" means a social occasion or activity. A SINGLE EVENT is normally associated with a church, fraternal organization, rescue squad, or any other single organization conducting a temporary foodservice operation for the benefit of the organization either as a fundraiser or to improve the quality of that organization. Often the earnings are donated. A food vendor wanting to operate a temporary foodservice operation independently for profit would not be considered as or for an event. MULTIPLE EVENT, such as a fair or festival, means an event sponsored by a local government or organization or combination thereof, with usually two or more vendors, to promote activities for the community.

"**EVENT COORDINATOR**" would be an official representative of the local government of host organization and would act as the liaison with the health department.

"**FAIR**" means an event sponsored by a local government or organization which would coordinate and promote activities, usually as part of an agriculture, sports, or similar exhibition, with accompanying amusements and entertainment.

"**FEE**" This will be charged to temporary food establishment/vendor permit applicants for the first permit acquired during a fiscal year (July 1, to June 30). A new application and permit are required for all subsequent events within this fiscal year, however, no fee is required if proof of payment is provided.

"**FESTIVAL**" means an event conducted as a seasonal celebration, cultural observance or similar function and normally sponsored by a local government or organization.

"**FOOD ESTABLISHMENT**" includes an operation that is conducted in a mobile, stationary, temporary, or permanent facility or location where consumption is on or off the premises and regardless of whether there is a charge for the food.

"**FOOD EMPLOYEE**" means an individual working with unpackaged food, food equipments or utensils, or food-contact surfaces.

"**ORGANIZATION**" means one of the following:

1. A volunteer fire department or rescue squad or auxiliary unit thereof which has been recognized in accordance with 15.2-955 of the Code of Virginia or resolution of the political subdivision where the volunteer fire department or rescue squad is located as being a part of the safety program of such political subdivision;
2. An organization operated exclusively for religious, charitable, community or educational purposes;
3. An association of war veterans or auxiliary units thereof organized in the United States;
4. A fraternal association or corporation operating under the lodge system;
5. A local chamber or commerce; or
6. A nonprofit organization that raises funds by conducting raffles which generate annual gross receipts of less than \$75,000, provided such gross receipts from the raffle, less expenses and prizes, are used exclusively for charitable, educational, religious or community purposes.

"**PACKAGED**" means bottled, canned, cartooned, securely bagged, or securely wrapped, whether packaged in a food establishment or a food processing plant.

"**PERSON IN CHARGE**" means the individual present at a temporary food event who is responsible during all hours of the operation and for inspections.

"**POTENTIALLY HAZARDOUS FOOD**" (PHF) means food that is natural or synthetic and is in a form capable of supporting the rapid and progressive growth of infectious and/or toxigenic microorganisms. PHF includes animal food (beef, poultry, pork, seafood, dairy products) that is raw or heat-treated, food of plant origin that is heat-treated or consists of raw seed sprouts, cut melons, and garlic and oil mixtures. Any food that is handled improperly may become potentially hazardous.

"**READY-TO-EAT FOOD**" means food that is edible without washing, cooking or additional preparation by the food establishment or the consumer and that is reasonably expected to be consumed in that form.

"**SINGLE-SERVICE ARTICLES**" means tableware, carry-out utensils, and other items such as bags, containers, placemats, stirrers, straws, toothpicks, and wrappers that are designed and constructed for one time, one person use after which they are intended for discard.

"**SINGLE-USE ARTICLES**" means utensils and bulk food containers designed and constructed to be used once and discarded. Single-use articles includes items such as wax paper, butcher paper, plastic wrap, formed aluminum containers, jars, plastic tubs or buckets, bread wrappers, pickle barrels, ketchup bottles, and number 10 cans which do not meet the material, durability, strength and Cleanability specifications.

"**TEMPORARY FOOD ESTABLISHMENT**" means a food establishment that operates for a period of no more than 14 consecutive days in conjunction with an event or celebration.

EXEMPTION FROM HEALTH DEPARTMENT INSPECTIONS

12 VAC 5-421-3560. Exemptions to food regulations.

- A. The following are exempt from this chapter as defined in 35.1-25 and 35.1-26 of the Code of Virginia.
 1. Boarding houses that do not accommodate transients;
 2. Cafeterias opened by industrial plants for employees only.
 3. Churches, fraternal, school and social organizations and volunteer fire departments and rescue squads which hold dinners and bazaars of not more than one time per week and not in excess of two days duration at which food prepared in homes of members or in the kitchen of the church or organization and is offered for sale to

- the public:
4. Grocery stores, including the delicatessen which is part of a grocery store, selling exclusively for off-premises consumption and places manufacturing or selling packaged or canned goods; and
 5. Churches, which serve meals for their members as a regular part of their religious services.
8. The governing body of any county, city or town may provide by ordinance that this chapter shall not apply to food booths at fairs and youth athletic activities, if such booths are promoted or sponsored by any political subdivision of the Commonwealth or by any charitable nonprofit organization or group thereof. The ordinance shall provide that the director of the county, city, or town in which the fair and youth athletic activities are held, or a qualified person designated by the director, shall exercise such supervision of the sale of food as the ordinance may prescribe.

However, despite the fact that these organizations are exempt from inspection if they meet the criteria, they are not exempt from a foodborne illness outbreak. The food regulation requires that all individuals working with unpackaged food, food equipment or utensils, or food contact surfaces understand basic food safety.

EVENTS REQUIRING INSPECTION

The local health department will inspect all multiple events. Such events may include, but are not limited to Hooray for Hopewell, Pork Festival, Arts in the Parks, Pork, Pine and Peanut Festival, etc.

Churches, fraternal and social organizations and volunteer fire departments and rescue squads who desire to prepare and cook food off site at another location than their permanent facility shall meet the requirements of this policy and shall be properly trained in food safety. **HOWEVER, THEY ARE NOT REQUIRED TO PAY A FEE.**

The environmental health specialist will work with event coordinators, when there may be two or more groups who wish to sell food, and will review the applications for temporary restaurant permits prior to the event.

The environmental health specialist will also work with single event operators when they prepare and/or cook away from their facility.

Applications should be received at least ten (10) days prior to the event.

The Person-in-charge for each foodservice operation will be required to be knowledgeable in the fundamentals of food safety and personal hygiene. Crater Health District offers basic food safety training classes throughout the year.

All food will be cooked on location/onsite of the event unless the temporary foodservice operator has a valid Virginia State Health Permit and has the capability of providing safe storage during holding and transporting of the food. Except for local government or organization-sponsored events as already identified by this policy, **all for-profit** temporary foodservice operators will be required to comply with the requirements of the Virginia Department of Health Food Regulations and this policy.

FEES: Authorized by the 2002 General Assembly, the Commissioner of Health Established a \$40.00 fee to be charged to temporary food establishment/vendor permit applicants for the first permit acquired during a fiscal year (July 1 - June 30) You will need to make a check out payable to your local health department and mail or deliver with the application. A new application and permit are required for subsequent events within this fiscal year; however, no additional fee is required if proof of payment is provided. Once, you have paid and receive a receipt maintain the receipt. For subsequent events you will need to submit another application and enclose proof of prior payment made for a permit issued during the fiscal year. Organizations that are exempt under the Code of

Virginia 35, 1-25 and 35, 1-26 are exempt from temporary permit fees regardless of the status of the temporary event.

READ CAREFULLY AND FOLLOW REQUIREMENTS

REQUIREMENTS

1) COORDNIATOR (S)

A. Coordinator(s) responsible for the coordination of an event shall provide the local health department with the completed "Coordinator's Check List For A Temporary Food Event" form and completed "Application For Temporary Food Event Permit" forms at least ten (10) days prior to event.

B. Coordinator(s) will be responsible for contacting the local health department to determine if there is a training requirement prior to the event.

C. IF THERE IS NO COORDINATOR, OPERATORS SHALL SUBMIT THE APPLICATION FOR PERMIT DIRECTLY TO THE LOCAL HEALTH DEPARTMENT.

2) PERMIT & FEE

A. Submit to the local health department an application for permit and fee. "Application for Temporary Food Event Permit" (included in this packet). A fee of \$40.00 made payable to the local health department where the event is to take place must be accompanied with the first application during a fiscal year (July 1-June 3). All subsequent applications do not require a fee, however, proof of prior payment made for a the first permit issued during the fiscal year is required to be sent with the applications.

C. Application for permit and fee should be received at least ten (10) days prior to the event. Application shall be signed acknowledging compliance with requirements. An exemption for less than ten days may be made for a single vendor with a limited menu for a one-day event at the discretion of the local health department.

C. Permits are not transferable to another operator or party and are valid only for the period of time specified.

D. Only those food items listed on the application and previously approved can be served unless approved by the health department at least 24 hours in advance of the event.

E. No temporary food establishment shall open for business until it is completely set up (i.e. handwash, 3 compartment basin, clean equipment, protected food), a field inspection has been completed, and a permit issued or a initial inspection has been waived based on previous training.

F. The inspection permit shall be posted for view by the public.

G. The "Temporary Restaurant Inspection Report and Permit Form " will be used for inspecting and as the operating permit.

H. The operator shall be advised that continuing or flagrant violations are grounds for cancellation of permit and immediate cessation of operations.

H. There will be an operator or person in charge for each temporary food facility, booth, mobile wagon, etc.

3) **PERSONAL HYGIENE** (Personal hygiene can be critical to an operation and therefore, must be strictly adhered to.)

A. No person having large open cuts or sores on his/her hands or arms may prepare, cook, serve food or wash, rinse and sanitize equipment. A person who has a small cut or sore must wash hands thoroughly, put on a bandage and then wear disposal gloves.

B. Persons with acute respiratory infections such as colds or flu, or persons with communicable diseases involving organisms that can be transmitted by food or water are not allowed in foodservice and are subject to immediate exclusion if found in a foodservice establishment.

C. Absolutely no eating or use of tobacco shall take place in food preparation, serving areas, or equipment cleaning and storing areas. Food handlers that smoke, eat or drink must wash hands before returning to work. A food employee may drink from a sturdy closed beverage container with a straw if the container is handled to prevent contamination of the employee's hand, the container, or food or food contact surfaces, and unwrapped single-service and single-use articles.

D. Hands shall be WASHED FREQUENTLY and every time there is possible contamination. Hot water will be used to wash hands. Fingernails will be kept trimmed and clean. Food employees will not wear artificial fingernails or fingernail decorations. The Crater Health District REQUIRES using a clean container with a spigot that allows the water to run without holding it and trying to wash your hands, (a water hose with a spray nozzle is not acceptable) and a drip pan, with hand soap and paper towels. No basins will be used for hand washing. Commercial towelettes may be used in between handwashing. They will not be used solely by themselves when potentially hazardous foods are prepared and/or served.

E. Food employee's shall handle soiled tableware in a way that minimizes contamination of their hands and shall subsequently wash their hands before handling clean utensils or equipment.

F. Food employee's will not handle any ready-to-eat food with their bare hands. The use of gloves, tongs, spatulas, paper wraps, etc. is required.

G. Hair restraints are required for all Food employees. Nets or clean caps are acceptable, but not hairspray alone. Beards also require nets.

I. The outer garments of food handling employees shall be clean. No sleeveless shirts/blouses will be worn i.e tank tops, etc.

J. No jewelry may be worn by food employees on the hands or arms, except A plain ring such as a wedding band. Necklaces will be tucked in if worn. No dangling earrings will be worn.

4) **FOOD AND BEVERAGE**

A. No home-prepared foods are allowed. All food shall be prepared on site and/or properly transported from an approved source, i.e. restaurants, and grocery stores or authorized wholesale distributor. All shellfish, such as oysters, clams, and mussels shall be identified by the Interstate Shellfish Shipper's Certification Number.

B. Only foods classified as "NON-POTENTIALLY HAZARDOUS FOOD" and "POTENTIALLY HAZARDOUS FOOD (PHF)" which require limited preparation such as hotdogs, polish sausages, hamburgers, shall be prepared and served on site, UNLESS potentially hazardous food requiring extensive preparation can be SAFELY PREPARED, SERVED, and STORED as determined by the Environmental Health

Specialist on site. Improper cooking, handling, holding and serving of potentially hazardous food can result in a foodborne illness.

C. All potentially hazardous food shall be maintained at 41 degrees F. or below or 140 degrees F. or above at all times unless they are all to be discarded within 4 hours of cooking. Remember, that if foods are allowed to remain in the Danger Zone, bacteria can grow rapidly and have the potential to make someone ill.

D. All potentially hazardous food that has been cooked and refrigerated, if reheated, must be reheated to 165 degrees Fahrenheit within 2 hours or less. Crock-pots WILL NOT BE USED to reheat potentially hazardous foods, unless the can meet the requirements for rapid heating.

E. The person in charge shall provide and use (and instruct and ensure employee's proper use) a properly calibrated metal stem probe thermometer or digital thermometer (0-220 degrees F) for checking internal food temperatures. The thermometer shall be properly sanitized prior to each use and periodically calibrated.

F. All raw meats will be stored separately from ready-to-eat food or food that does not require cooking prior to service. Raw meats shall be separated from each other according to their cooking temperatures so that cross contamination may not occur.

G. All potentially hazardous food will be cooked to the minimum internal temperature as specified below:

1. Poultry and any stuffed food: 165°F. or higher for 15 seconds.
2. Pork such as pork chops: 145°F. or higher for 15 seconds.
3. Ground or flaked meats such as ground beef, ground pork, flaked fish, etc.: 155°F. or higher for 15 seconds.
4. Beef, veal, or lamb steaks: 145°F. or higher for 15 seconds.
5. Fish: 145°F. or higher for 15 seconds.
6. Consult with the health department for the temperature requirements of other potentially hazardous foods.

H. All ice must be from an approved source in chipped, crushed, or cubed form in sealed single use containers. Block ice is not to be used for consumption or in contact with food.

I. Ice for human consumption shall be stored in cleanable, covered, self-draining containers and dispensed with handled scoops, tongs, or other approved methods. Catch basins will be used.

J. All drinks should be in cans or from an approved fountain. Drinks shall be chilled by dry refrigeration or packed in drained ice. Containers shall not be submerged in water.

K. All food condiments such as mustard, catsup, onion, etc. must be served in individual packets, squeeze bottles, or pump type dispensers. Cream and sugar shall be served in individual packets only. Milk products or non-dairy liquid shall be refrigerated to 41 degrees F. or below unless manufacturer's instruction says differently. In cases where individual packets are not available, food employees must add condiments or ingredients requested by the patron. Absolutely no bulk condiments will be placed out for customer service.

L. Foods that are contaminated or adulterated in any way are subject to immediate condemnation and discarding.

5) PREPARATION, HANDLING, DISPLAY, AND SERVICE

A. Food preparation is to be kept to a minimum, and prepared in small quantities. Holding of large quantities of cooked food is not allowed unless proper storing equipment is available.

- B. Prepackaged food is to be used whenever possible.
- C. All cooking and food preparation must be separated and protected from public access. Food on display must be wrapped or protected by sneeze-guards or shielding. This includes food being cooked.
- E. All food containers must be labeled to properly identify contents.
- F. Canned or bottled drinks and packaged food shall not be stored in contact with water or undrained ice.
- G. All toxic items such as cleaners must be labeled and stored away from food and food preparation surfaces. The use of pesticides is prohibited.
- H. Thawing potentially hazardous food at room temperature or ambient air temperature is prohibited. Approved methods are:
1. Under refrigeration below 41 degrees F
 2. In the cooking process
 3. By microwave and then cooking process
- I. Storage of food in plastic "garbage bags" is prohibited. Only food grade plastic is acceptable.
- J. Frozen desserts must be in individual packages or from an approved dispensing freezer. A dispensing freezer can only be approved if the machine is inspected prior to setup and if the Health Department approves the source of mix. Hand dipped ice cream is approval only if a running water dipper well is present, or an individual scoop is kept in each ice cream container between uses, and cleaned and sanitized frequently.
- K. All food products, storage containers, single service items kitchenware and equipment and utensils are to be stored at least (6) inches off the floor or ground. This includes ice chests. Catch basins will be used with ice chests.
- L. If any food is transported from a restaurant or authorized facility it shall be transported in a sanitary manner which protects it from contamination. Temperatures of potentially hazardous food shall be maintained at 41 degrees F. or below or 140 degrees F. or above.

6) EQUIPMENT AND UTENSILS

- A. If serving potentially hazardous food, sufficient refrigeration and/or hot holding facilities or effectively insulated facilities shall be provided and capable of holding food at proper temperature (41 degrees F. or below and 140 degrees F. or above) and must have thermometers accurate to within 3 degrees. Styrofoam coolers are prohibited. If insulated food containers such as "igloo" are used they must have a drain plug and allowed to self-drain if food supplies are stored in ice. A catch basin is required.
- B. A plastic bucket containing a clean water sanitizing solution is to be provided for general cleaning purposes and storage of wipe cloths. This solution must contain 50-100 ppm chlorine (or equivalent i.e. quats, iodine), and be checked with test strips.
- C. Only single serve service utensils (plastic, styrofoam, etc.) are to be provided for use by the consumer. If wrapped single serve utensils are not provided, then they must either be provided to each customer by the foodhandler or stored in a manner where the foodcontact surface is not exposed.
- D. The use of garden hoses for potable water is prohibited. Approved potable (food grade) water hoses are approvable provided that backflow prevention devices are used.
- E. Lead, lead glazed, cadmium (plating on gray enamelware or shelves) or

enameled utensils/equipment are prohibited. Paint-type brushes are also prohibited.

F. Trash and garbage shall be stored in impervious (metal or plastic) containers with tight fitting lids. Cardboard boxes are not acceptable. The use of plastic liners is encouraged, however not acceptable alone for outside storage.

G. A properly plumbed three compartment sink with hot and cold running water OR three containers of adequate size (i.e. 5 gallon buckets or 3 gallon dish pans) shall be provided for washing, rinsing and sanitizing food contact surfaces of utensils and equipment.

Trash Receptacle	Hot Soapy Wash	Clear Rinse	Sanitize Clean Water Sanitizer	Air Dry
---------------------	----------------------	----------------	--------------------------------------	---------

TABLE

USE: HOT SOAPY WASH WATER
HOT CLEAN RINSE WATER
CLEAN HOT WATER & SANITIZING SOLUTION
 (Example-PLAIN UNSCENTED BLEACH 50-100PPM)

H. Equipment and utensils shall be constructed to provide for easy cleaning and kept in good repair. ALL EQUIPMENT shall be thoroughly cleaned prior to bringing it to the event and then touch up cleaning at the event prior to use. Bringing dirty equipment to the event may be cause for a delay in being inspected and opened for sale to the public. Equipment is to be located and stored so it is protected from contamination by dust, fumes, insects, etc.

I. Food contact surfaces (pots, pans, utensils, etc.) shall be cleaned and sanitized after each period of use (or not to exceed two hours if used on same product). Clean and sanitize after each possible contamination (i.e. drop on ground, different product, etc.

J. A chemical test kit or strips shall be provided by person in charge and used to check sanitizer concentration strengths. This kit must correspond with the appropriate sanitizer being used i.e. chlorine (bleach) (50-100 ppm), quaternary ammonium (200 ppm), or iodine (12.5-25 ppm). For example, if chlorine (bleach) is used, then a chlorine test kit (strips) for 10-200 ppm is required. The test kit/strips will be maintained on location at all times.

10 50 100 200

LITMUS PAPER WITH CHART GUIDE

CHLORINE SANITIZER TEST KIT

7) PHYSICAL FACILITIES AND SURROUNDING SERVICE AREA

A. Water is to be from an approved source.

B. Wastewater is not to be disposed of on the ground surface (i.e. wash, rinse, sanitize water, draining ice, draining ice chests, etc.). Where sewage connections are made, they shall be sanitary, non-leaking, inaccessible to insects and rodents, and approved by the health department prior to the event. If a wastewater and trash site is not provided at the event location operators will be required to remove their wastewater and trash when they leave.

C. Overhead protection is required over all food preparation areas. Equipment such as grills, service and display units, 3-compartment sink/basin area, handwash, storage of food and equipment, etc. shall not extend beyond the protection of the overhead cover. Only those grills that have a cover attached to them may be out of the overhead cover. Each operator is responsible for checking with the local fire marshal/fire department that they are going to operate in for fire safety, i.e. use of propane tanks, fire retardant tents or over head covers, other equipment using a combustible fuel and any electrical equipment that may pose a potential safety hazard if not properly used.

D. Adequate and sanitary toilet facilities (which includes properly maintained portable privies) must be available for food employees and conveniently located during extended periods of operations.

E. Person in charge is responsible for keeping the surrounding preparation and service area ground free of litter, trash, and garbage.

F. A floor may be concrete, if graded to drain, machine-laid asphalt or dirt or gravel if it is covered with mats, removable platforms, duckboards or other suitable approved materials that are effectively treated to control dust and mud.

G. It is recommended that insect and/or dust screens be available.

H. If lighting is provided, the lighting shall be shielded over the food preparation areas:

Enclosures:

Checklist, Temporary Food Establishments
Coordinator's checklist for a Temporary Food Event,
Application for Temporary Food Event Permit

CHECKLIST TEMPORARY FOOD ESTABLISHMENTS

IMPORTANT NOTE: Check this list carefully. Failure to have OR complete any of the below listed items could result in not being issued a permit. (Remember, if any questions contact the local health department)

___ HAVE YOU PAID YOUR FEE FOR THE PERMIT FOR FISCAL YEAR?

___ 1. ALL FOOD ITEMS MUST BE FROM COMMERCIAL SOURCES (NO HOME CANNED/COOKED).

- ___ 2. METAL STEM OR DIGITAL FOOD THERMOMETER (0-220 DEGREES F.) TO TAKE INTERNAL COOKING TEMPERATURES AND MONITOR TEMPERARTURES.
- ___ 3. THERMOMETERS FOR EACH REFRIGERATOR AND/OR FREEZER, HOT HOLDING UNIT.
- ___ 4. FIVE (5) GALLON COVERED CONTAINER WITH SPIGOT AND CATCH BASIN FOR HANDWASHING. WATER MUST BE HOT.
- ___ 5. PAPER TOWELS AND HAND SOAP FOR HANDWASHING.
- ___ 6. CHLORINE BLEACH (UNSCENTED) OR OTHER APPROVED SANITIZER.
- ___ 7. THREE (3) PLASTIC DISHPANS FOR WASH, RINSE, SANITIZE OF EQUIPMENT.
- ___ 8. CLEAN DISH CLOTHS/WIPE CLOTHS (DISPOSABLES ARE ACCEPTABLE). (If wipe cloths used must be stored in sanitizing solution).
- ___ 9. LIQUID DISH DETERGENT.
- ___ 10. CHLORINE OR OTHER APPROVED TEST STRIPS.
- ___ 11. CONDIMENTS FOR CUSTOMERS IN SINGLE-USE PACKETS OR APPROVED DISPENSERS.
- ___ 12. ADEQUATE SMOOTH AND CLEANABLE TABLES/COUNTERS FOR FOOD PREPARATION.
- ___ 13. PLATFORMS OR STORAGE RACKS FOR ELEVATING FOOD/SUPPLIES ABOVE GROUND.
- ___ 14. TRASH BAGS AND TRASH CAN (S) WITH TIGHT FITTING LID.
- ___ 15. WASHABLE FOOD STORAGE CONTAINERS (SMOOTH, NON-TOXIC & NON-ABSORBENT).
- ___ 16. PLASTIC WRAP OR OTHER APPROVED COVERS FOR COVERING FOOD ITEMS.
- ___ 17. SINGLE-SERVICE ARTICLES (CUPS, PLATES, UTENSILS, NAPKINS, ETC.)
- ___ 18. SERVING SPOONS, SPATULAS, TONGS, AND ICE SCOOP AS NEEDED.
- ___ 19. ICE CHEST (S) IN GOOD CONDITIONS (WITH DRAIN & CATCH BASIN) AND ICE.
- ___ 20. HAIRNETS, CAPS, ETC. FOR HAIR RESTRAINT; CLEAN APRONS IF USED.
- ___ 21. TOWELETTES (HANDWIPES) IF DESIRED, TO BE USED IN ADDITION TO HANDWASH.
- ___ 22. OVERHEAD PROTECTION FOR ALL FOOD, FOOD EQUIPMENT, HANDWASH, CLEANING, ETC. (HAS OVERHEAD PROTECTION, PROPANE TANKS, ETC. BEEN CHECKED WITH FIRE MARSHALL IF REQUIRED).
- ___ 23. ALL EQUIPMENT IN GOOD REPAIR AND THOROUGHLY CLEANED PRIOR TO BRINGING TO EVENT LOCATION
- ___ 24. COPY OF CHD TEMPORARY FOODSERVICE APPLICATION AND REQUIREMENTS POLICY.

COORDINATOR'S CHECK LIST FOR A TEMPORARY FOOD EVENT

By providing the information below, you will assist in identifying and preventing potential public health problems that might occur during your event. A Temporary Food Permit application form should be received from each operator at least TEN (10) WORKING DAYS PRIOR TO THE EVENT. If you have any questions concerning this form please contact your local health department.

- 1. NAME OF EVENT _____
- 2. DATE(S) OF EVENT _____

3. EVENT LOCATION _____
4. NAME OF EVENT COORDINATOR/RESPONSIBLE INDIVIDUALS:
 Name Address Phone # : work

5. NUMBER OF ANTICIPATED FOOD BOOTHS _____
6. DATE, TIME, LOCATION OF SCHEDULED MEETING WITH FOOD BOOTH PARTICIPANTS.

7. ATTACH A LIST OF PROPOSED FOOD BOOTH PARTICIPANTS: (i.e name of booth, operator name & address, Phone #)
8. TIME OF EVENT SET-UP _____
 EVENT OPERATING TIME _____
9. WILL ELECTRICITY BE PROVIDED TO THE FOOD BOOTHS? ___ NO ___ YES
 IF YES, DESCRIBE _____
10. WILL EQUIPMENT/UTENSIL WASHING FACILITIES BE PROVIDED FOR FOOD BOOTH OPERATORS?
 ___ NO ___ YES
 IF YES, DESCRIBE _____
11. SOURCE OF WATER/ICE SUPPLY _____
12. WASTE WATER DISPOSAL AVAILABLE? ___ NO ___ YES
13. GARBAGE DISPOSAL METHOD: _____
14. ATTACH A MAP SHOWING THE LAYOUT OF FOOD BOOTHS, GROUNDS, RESTROOM FACILITIES, ETC.

 SIGNATURE

 DATE

CRATER HEALTH DISTRICT
APPLICATION FOR TEMPORARY FOOD EVENT PERMIT
 (PLEASE PRINT OR TYPE)

Please READ AND PROVIDE the following information. Complete the entire form and sign certification. Failure to provide the necessary information regarding your operation may delay the processing of your application

DATE: _____

\$40.00 FEE MADE PAYABLE TO THE LOCAL HEALTH DEPARTMENT MUST BE ATTACHED - FOR FISCAL YEAR JULY 1- JUNE 30. ONCE FIRST PAYMENT MADE, ATTACH PROOF OF FEE PAYMENT FOR SUBSEQUENT APPLICATIONS DURING SAME FISCAL YEAR.

NAME OF ORGANIZATION/BOOTH: _____

COMPLETE MAILING ADDRESS: _____

ORGANIZATION REPRESENTATIVE: _____

TELEPHONE NUMBERS: (W) () _____ (H) () _____

NAME OF EVENT: _____

EVENT LOCATION: _____

DATE(S) OF OPERATION: _____ TIME(S) _____ TO _____

TYPE OF FOOD FACILITY: _____

(Beverage, Wagon, Booth, Kitchen, Tent, etc.)

HAVE AT LEAST TWO MEMBERS ATTENDED A FOOD SAFETY TRAINING CLASS ? YES NO

DO YOU HAVE A VALID STATE HEALTH PERMIT TO OPERATE A RESTAURANT OR COMMISSARY? YES NO

HOW WILL YOU COMPLETE THE FOLLOWING

WATER SERVICE _____ SEWAGE DISPOSAL _____ FIRE SAFETY _____

SOLID WASTE DISPOSAL _____ LIQUID WASTE DISPOSAL _____

LIST ALL FOOD AND BEVERAGE ITEMS BELOW
(PHF SHOULD BE LIMITED TO NO MORE THAN 3)

FOOD/ BEVERAGE	SOURCE ADDRESS	WHERE PREPARED	METHODS OF PREPARATION AND SERVING EQUIPMENT USED
EXAMPLE: Hot Dogs	Bob's Supermarket	Joe's Restaurant Or on site	Boiled in large pot on gas grill using tongs

CHS 2/1/2002

FOOD/ BEVERAGE	SOURCE ADDRESS	WHERE PREPARED	METHODS OF PREPARATION AND SERVING EQUIPMENT USED

HAND-WASHING METHODS	CONDIMENTS HOW SERVED	LIST ALL UTENSILS HOW CLEANED DESCRIBE SANITIZER	REFRIGERATION TYPE	LIST ALL COOKING EQUIPMENT
EXAMPLE: Soap, water, Towels	Prepackaged Mustard, catsup, Etc.	Tongs, spatula, knife, ice, Scoop, (bleach and water = Sanitizer) (Test Strip used)	Reach-in refrigerator, Cooler with ice, etc.	Electric grill, steam Table, deep fat fryer Hot plate, etc.

PLEASE CALL THIS OFFICE PRIOR TO THE EVENT TO VERIFY THE STATUS OF YOUR APPLICATION. PLEASE NOTIFY THIS OFFICE OF ANY CHANGES IN YOUR APPLICATION. (I.E. ADDITIONAL MENU ITEMS, ETC.)

CERTIFICATION

I have read the attached instructions, understand them, and will comply with their requirements. I understand that failure to comply may result in a permit not being issued.

OPERATOR SIGNATURE
CHD 7/1/2002

DATE

BOARD ACTION FORM

Agenda Item: Appointment #5.01

Subject: Appointment to Planning Commission

Board Meeting Date: April 18 2019

=====

Summary: The term of Mr. J. Lafayette Edmond (Courthouse District), 16423 Jerusalem Plank Road, Waverly, VA is due to expire April 30, 2019. Staff has contacted Mr. Edmond. He is willing to continue to serve, if reappointed.

Recommendation: That the Sussex County Board of Supervisors hereby reappoints Mr. J. Lafayette Edmond, 16423 Jerusalem Plank Road, Waverly, VA 23890, to the Planning Commission – with a term expiring June 30, 2023.

Attachments: (1) Copy of Confirmation Letter from Mr. Edmond
(2) Copy of Planning Commission Members

=====

ACTION: That the Sussex County Board of Supervisors hereby reappoints Mr. J. Lafayette Edmond, 16423 Jerusalem Plank Road, Waverly, VA 23890, to the Planning Commission – with a term expiring June 30, 2023.

MOTION BY: _____

SECONDED BY: _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



Board of Supervisors

Susan B. Seward, Chairperson
Keith C. Blowe., Vice Chairman
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.

Vandy V. Jones, III
County Administrator
vjones@sussexcountyva.gov

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

March 26, 2019

J. Lafayette Edmond
16423 Jerusalem Plank Road
Waverly, Virginia 23890

Re: Planning Commission

Dear Mr. Edmond:

Our records indicate that your appointment to the Planning Commission will expire April 30, 2019. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Planning Commission.

Please complete the area below and return in the self-addressed, stamped envelope by April 5, 2019. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

=====

I wish to be reappointed to the Planning Commission.

I do not wish to be reappointed to the Planning Commission.

Signature: J. Lafayette Edmond Date: 3-29-19

BOARD ACTION FORM

Agenda Item: Appointments #5.02

Subject: Appointments to the Industrial Development (IDA) Board of Directors

Board Meeting Date: April 18 2019

=====
Summary: The term of Mr. Charles D. Ross, 23200 Moore’s Lane, Jarratt, Virginia 23867 on the Industrial Development Authority (IDA) Board of Directors are due to expire May 15, 2019. Staff has contacted Mr. Ross. Mr. Ross is willing to continue to serve, if reappointed.

Recommendation: That the Board reappoints Mr. Charles D. Ross, 23200 Moore’s Lane, Jarratt, Virginia 23867, to the Industrial Development Authority (IDA) Board of Directors, with a term expiring April 15, 2023.

Attachment: A Copy of Mr. Ross’ Confirmation Letter
A Copy of IDA Roster

=====
ACTION: That the Board reappoints Mr. Charles D. Ross, 23200 Moore’s Lane, Jarratt, Virginia 23867, to the Industrial Development Authority (IDA) Board of Directors, with a term expiring April 15, 2023.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



Board of Supervisors

Susan B. Seward, Chair
Keith C. Blowe, Vice Chairman
C. Eric Fly, Sr.
Alfred G. Futrell
John A. Stringfield
Rufus E. Tyler, Sr.

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Vandy V. Jones, III
Interim County Administrator
jjones@sussexcountyva.com

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

April 10, 2019

Mr. Charles D. Ross
23200 Moore's Lane
Jarratt, VA 23867

Re: Industrial Development Authority

Dear Mr. Ross:

Our records indicate that your appointment to the Industrial Development Authority will expire May 15, 2019. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Industrial Development Authority.

Please complete the area below and return in the self-addressed, stamped envelope by April 9, 2019. Two (2) originals have been provided. You may retain one (1) original for your records.

Sincerely,

Shilton R. Butts
Assistant to the County Administrator/
Deputy Clerk to the Board

=====

I wish to be reappointed to the Industrial Development Authority.

I do not wish to be reappointed to the Industrial Development Authority.

Signature: Verified by phone ^{approx} 9:30am Date: 4.12.2019

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Town of Waverly Voting Precinct

Board Meeting Date: April 18 2019

=====

Summary: Mr. William Jenkins, Sussex County General Registrar, contacted Administration and advised that several years ago the Board of Supervisors moved four (4) voting precincts to locations that were handicapped accessible and well known to voters.

Mr. Jenkins advised that the Town of Waverly’s voting location was not moved at that time because input had not been received from Waverly. Due to reluctance to vote in the Town Hall of Waverly from various mayors, an “emergency relocation” was used temporarily to facilitate two (2) Town of Waverly Elections.

Mr. Jenkins advised that it is the desire of the Sussex Electoral Board to the Board to vote to officially move the Town Election of Waverly to the Sussex County Waverly Office Building at 233L South Country Drive, Waverly, Virginia 23890. (This is the office building in the Family Dollar parking lot, adjacent to the Sonabank Drive Through.) The next election will be in May 2020.

There will be no update cost to use this building. It is “Election Ready”.

Recommendation: That the Board of Supervisors hereby approves the moving of the Town Election of Waverly to the Sussex County Waverly Office Building at 233L South Country Drive, Waverly, Virginia 23890.

Attachment: (1) A copy of William R. Jenkins Letter, Dated April 4, 2019

=====

ACTION: That the Board of Supervisors hereby approves the moving of the Town Election of Waverly to the Sussex County Waverly Office Building at 233L South Country Drive, Waverly, Virginia 23890.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___



**WILLIAM R. JENKINS
GENERAL REGISTRAR**

**PO Box 1302
Sussex, Virginia 23884
434-246-1046**

RECEIVED

APR 08 2019

**SUSSEX COUNTY
ADMINISTRATION**

April 4, 2019

Attention: The Honorable Sussex County Board of Supervisors'

Several years ago the Sussex Board of Supervisors moved 4 voting precincts to locations that were handicapped accessible and well known to voters. Over the years, turnout in all these precincts has increased.

However, the Town of Waverly's voting location was not moved at that time because input from Waverly had not been received. Later there was expressed reluctance to vote in the town hall of Waverly from various mayors. Henceforth, an "emergency relocation" was used temporarily to facilitate two Waverly Town elections.

It is the wish of the Sussex Electoral Board to officially move the Town Election of Waverly (next election in May 2020) to:

Sussex Housing Bld (in parking lot of Family Dollar)
233L South County Dr (Hwy 460)
Waverly 23890

The voters who live in the **Town of Waverly** vote in this exact building for all other elections. The most consistent, less confusing place for the Town of Waverly to vote is the Sussex Housing Building.

There will be no upgrade cost to use this building since it is "Election Ready". Please vote to formally use this building for Town of Waverly Elections,

William R. Jenkins
General Registrar
Sussex County

SUSSEX COUNTY POLLING PLACES

Waverly District

Waverly Pct: **New Location**

Sussex Housing Bldg. (in parking lot of Family Dollar)

233L South County Dr. (Hwy 460)

Waverly, VA 23890

Stony Creek District

Stony Creek Pct:

Stony Creek Fire House

12457 Hartley St.

Stony Creek, VA 23882

Little Mill Pct:

First Baptist Church of Jarratt

18463 Little Mill Road

Stony Creek, VA 23882

Courthouse District

Courthouse Pct:

Sussex Volunteer Firehouse

20169 Princeton Road

Stony Creek, VA 23882

Wakefield Pct:

Wakefield Town Hall

200 W. Main St.

Wakefield, VA 23888

Wakefield District

Mars Hill Pct: **New Location**

Wakefield Fire Department

155 Fleetwood Ave.

Wakefield, VA 23888

West Wakefield Pct: New Location

Sussex Housing Bldg. (in parking lot of Family Dollar)
233L South County Dr. (Hwy 460)
Waverly, VA 23890

Henry District

Henry Pct:
Jarratt Senior Citizen Center
114 N. Halifax Road
Jarratt, VA 23867

Yale Pct:
Calvary Baptist Church
20248 Courthouse Road
Yale, VA 23897

Blackwater District

Blackwater Pct: **New Location**
Sussex Housing Bldg. (in parking lot of Family Dollar)
233L South County Drive (Hwy 460)
Waverly, VA 23890

Newville Pct:
Newville Baptist Church
7710 Beefsteak Road
Waverly, VA 23890

Sussex Housing Building



Former Polling Places



Atlantic Waste Disposal

**April 18, 2019
Quarterly Report**

AGENDA ITEM #7-01

Reports of Departments/Agencies
Atlantic Waste Disposal Update



Mr. Jason Williams, Senior District Manager (Atlantic Waste Disposal), will give a quarterly update on Atlantic Waste Disposal at the Board meeting.

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

March 31, 2019

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TREASURER'S OFFICE

DESTE J. COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business March 29, 2019

BB&T #201- SUSSEX, VA

Bank Balance - Money Market Checking	\$6,738,187.89	
Plus Cr Card Chg - in bank, not in office—JE		
Plus Bank Svc Chg - in bank, not in office—JE	835.91	
Plus Deposits in Transit - in office, not in bank		
Plus Cr Card Deposits in Transit - in office, not in bank	892.76	
Less Outstanding Checks not cleared bank	(1,037,215.25)	
Less Deposits in Transit - in bank, not in office	(640.15)	\$5,702,061.16

BSV #301- STONY CREEK, VA

Bank Balance	\$69,164.97	
Plus Bank Svc Chg - in office, not in bank—JE	2.69	
Plus Online Credit Cd Pmts in Transit - in office, not in bank	344.54	
Less Deposits in Transit - in bank, not in office	(2.44)	69,509.76

SONA #401- WAVERLY, VA

Bank Balance	\$16,530.25	
Less Deposits in Transit - in bank, not in office	(0.66)	16,529.59
Investments and CD's		
#30371619 - SONA #451		\$2,234,156.13

<u>QZAB -05 #701</u> Investment Balance	881,838.05	
<u>QZAB -06 #702</u> Investment Balance	1,509,586.19	
<u>LGIP INVESTMENT #803</u> Investment Balance	2,449,667.29	
<u>VA INV POOL #804</u> Investn Investment Balance	4,534,208.10	

TOTAL IN BANKS REC W/GL	<u>\$17,397,556.27</u>
-------------------------	------------------------

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted;

Deste J. Cox
Deste J. Cox, Treasurer

kbe

BALANCE SHEET - COMPARATIVE PERIODS
2015/07 - 2019/03

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2016/03	FY/2017 Bal. Sheet 2016/07 Thru 2017/03	FY/2018 Bal. Sheet 2017/07 Thru 2018/03	FY/2019 Bal. Sheet 2018/07 Thru 2019/03
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
		.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	600.00	1,000.00
000100-0201	BB&T - MM Checking	3,352,939.88	6,984,826.79	3,036,195.95	5,702,061.16
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	1,044,410.48	913,152.27	10,224.35	69,509.76
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	256,063.65	257,453.74	11,535.12	16,529.59
000100-0451	SONA BANK (SB) CD'S	4,376,987.92	2,216,289.69	2,219,253.59	2,234,156.13
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	653,283.72	727,634.56	803,788.07	881,838.05
000100-0702	Bk of America QZAB 06 Escrow	1,090,762.77	1,227,058.54	1,366,645.03	1,509,586.19
000100-0803	LGIP - Investments	4,568,094.36	2,086,307.14	4,621,103.79	2,449,667.29
000100-0804	VIP - Investments	.00	.00	3,000,000.00	4,534,208.10
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	8.75	2,445.71	2,764.69	852.89
	ASSETS	15,343,151.53	14,415,768.44	15,072,110.59	17,399,409.16
	TOTAL ASSETS	15,343,151.53	14,415,768.44	15,072,110.59	17,399,409.16
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	7,384,194.23-	6,738,796.02-	7,305,854.09-	9,925,283.69-
000300-0105	VPA Fund	.00	.00	.00	.00
000300-0110	CSA Fund	118,319.17	56,233.40	143,061.00	61,282.37
000300-0115	BJA Trust Fund	2,015.41	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	43,400.82-	40,799.26-	36,325.83-	38,906.92-
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	52,236.99-	55,927.99-	58,821.99-	59,166.99-
000300-0124	Sussex Gardens Proj FD (Rev1 FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	14,053.82-	8,761.97-	17,399.88-	25,877.69-
000300-0135	Reserve for CP and DS	2,891,678.14-	3,576,635.02-	3,579,875.02-	3,596,905.02-
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,188.73-	27,651.14-	28,088.30-	28,980.74-
000300-0251	School Fund	.00	.00	.00	.00
000300-0252	School Food Services Fund	9,732.50-	17,023.93-	8,772.25-	29,312.57-
000300-0253	Summer Food Service Fund	8,829.25-	7,153.51-	5,535.81-	5,933.61-
000300-0254	Title and Grant fund	33,178.03-	317,402.36-	640,025.63-	442,147.09-
000300-0255	School Textbook Fund	85,994.27-	191,063.99-	261,909.11-	144,582.61-

BALANCE SHEET - COMPARATIVE PERIODS
2015/07 - 2019/03

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2016/03	FY/2017 Bal. Sheet 2016/07 Thru 2017/03	FY/2018 Bal. Sheet 2017/07 Thru 2018/03	FY/2019 Bal. Sheet 2018/07 Thru 2019/03
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	201,307.05-	197,920.05-	198,033.05-	200,230.05-
000300-0302	General Capital Projects Fund	2,338,862.73-	947,298.15-	564,833.85-	337,502.66-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	115,096.88	3,453.81-	56,348.69	141,535.27
000300-0306	Cabin Point - Industrial Park Fund	9,723.89	21,492.49	9,723.89	17,098.88
000300-0307	Henry - Industrial Park Fund	.00	.00	113,991.84-	113,991.84-
000300-0723	Robert Mitchell Scholarship Fund	26,383.17-	25,787.17-	25,183.17-	25,284.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	28,305.86-	32,258.86-	30,254.86-	34,316.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	28,860.83-	29,384.83-	29,889.83-	30,975.83-
000300-0726	Millard D. Stith Sch. Fund	78,444.00-	84,557.00-	100,000.00-	102,424.00-
000300-0733	Special Welfare Fund	2,368.82-	3,461.54-	2,157.67-	10,570.07-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	13,009,863.89-	12,227,610.71-	12,797,818.60-	14,932,475.89-
	TOTAL PRIOR YR FUND BALANCE	13,009,863.89-	12,227,610.71-	12,797,818.60-	14,932,475.89-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,288.68-	1,288.68-	1,344.51-	.00
000400-0002	Cash Over and Short	69.61-	48.28-	83.78-	7.03-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	5,050.39-	11,944.21-	10,139.41-	4,246.23-
000400-0013	Prepaid Taxes - RE	27,742.22-	19,720.96-	21,681.19-	36,498.77-
000400-0014	Available PTR for Distrib \$1.093M	35,401.75	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	653,283.72-	727,634.56-	803,788.07-	881,838.05-
000400-0016	QZAB 2006 Escrow Acct.	1,090,762.77-	1,227,058.54-	1,366,645.03-	1,509,586.19-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	64,235.00-	74,212.50-	70,610.00-	86,550.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	39,993.00	.00	.00	51,793.00
	OTHER ACCOUNTS	1,767,037.64-	2,061,907.73-	2,274,291.99-	2,466,933.27-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	500,000.00-	60,000.00-	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	66,250.00-	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	566,250.00-	126,250.00-	.00	.00
	OTHER EQUITY & ESCROW ACCTS	2,333,287.64-	2,188,157.73-	2,274,291.99-	2,466,933.27-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00
000501-1992	Real Estate - 1992	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS

2015/07 - 2019/03

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016	FY/2017	FY/2018	FY/2019
		Bal. Sheet 2015/07 Thru 2016/03	Bal. Sheet 2016/07 Thru 2017/03	Bal. Sheet 2017/07 Thru 2018/03	Bal. Sheet 2018/07 Thru 2019/03
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	393.50	.00	.00	.00
000501-1996	Real Estate - 1996	424.99	176.80	.00	.00
000501-1997	Real Estate - 1997	531.41	193.17	.00	.00
000501-1998	Real Estate - 1998	600.12	256.14	86.04	.00
000501-1999	REAL ESTATE - 1999	742.74	291.78	121.68	121.68
000501-2000	Real Estate - 2000	855.60	322.80	168.00	168.00
000501-2001	Real Estate - 2001	942.60	409.80	168.00	168.00
000501-2002	Real Estate - 2002	1,221.93	557.70	182.00	182.00
000501-2003	Real Estate - 2003	1,283.76	578.50	182.00	182.00
000501-2004	REAL ESTATE - 2004	1,308.45	584.35	187.85	187.85
000501-2005	Real Estate - 2005	1,499.96	584.35	187.85	187.85
000501-2006	Real Estate - 2006	1,475.04	427.68	161.28	161.28
000501-2007	Real Estate - 2007	1,543.68	427.68	161.28	161.28
000501-2008	REAL ESTATE - 2008	2,540.58	574.11	274.41	274.41
000501-2009	RE - 2009	3,603.22	968.22	529.20	529.20
000501-2010	Real Estate - 2010	5,323.83	1,745.73	907.62	907.62
000501-2011	Real Estate - 2011	10,517.41	4,842.85	1,705.71	1,657.33
000501-2012	Real Estate - 2012	19,305.66	8,813.72	3,595.22	3,015.21
000501-2013	Real Estate - 2013	29,454.22	16,228.49	8,867.22	5,916.05
000501-2014	Real Estate - 2014	68,125.93	30,518.99	19,145.03	11,677.32
000501-2015	Real Estate - 2015	260,476.67	81,715.22	36,549.78	27,408.11
000501-2016	Real Estate - 2016	.00	246,253.60	108,476.89	67,345.58
000501-2017	Real Estate - 2017	.00	.00	238,714.22	124,105.69
000501-2018	Real Estate - 2018	.00	.00	.00	264,347.36
000501-2019	Real Estate - 2019	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	412,171.30-	396,471.68-	420,371.28-	508,703.82-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	15,270.62	.00	.00	.00
000502-2011	PP - 2011	15,927.80	15,226.13	.00	.00
000502-2012	PP - 2012	19,960.44	18,508.89	.00	.00
000502-2013	PP - 2013	18,329.49	13,513.17	11,993.67	.00
000502-2014	PP - 2014	43,651.24	26,850.30	22,670.43	19,896.43
000502-2015	PP - 2015	370,523.50	40,173.61	25,742.68	21,593.10
000502-2016	PP - 2016	.00	323,742.92	117,082.29	96,657.67

BALANCE SHEET - COMPARATIVE PERIODS
2015/07 - 2019/03

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2016/03	FY/2017 Bal. Sheet 2016/07 Thru 2017/03	FY/2018 Bal. Sheet 2017/07 Thru 2018/03	FY/2019 Bal. Sheet 2018/07 Thru 2019/03
000502-2017	PP - 2017	.00	.00	352,686.63	53,718.02
000502-2018	PP - 2018	.00	.00	.00	240,599.16
000502-2019	PP - 2019	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	483,663.09-	438,015.02-	530,175.70-	432,464.38-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	.00	44.88	.00	.00
000503-2017	PSC - 2017	.00	.00	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	.00	44.88-	.00	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	241.68-	241.68-	.00	.00
000504-2017	BL - 2017	.00	30.00-	.00	.00
000504-2018	BL - 2018	.00	.00	32.00-	32.00-
000504-2019	BL - 2019	.00	.00	.00	174.00-
000504-9999	Reserve for Buisness License	241.68	271.68	32.00	206.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	24,860.00	7,451.70	.00	.00
000520-9999	Reserve for DMV Withholding Fees	24,860.00-	7,451.70-	.00	.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	35,402.15	9,582.66	.00	.00
000521-9999	Reserve for Administrative Fees	35,402.15-	9,582.66-	.00	.00
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00

BALANCE SHEET - COMPARATIVE PERIODS
2015/07 - 2019/03

FUND # -999 TREASURER'S ACCOUNTABILITY FUND
GL070C

MAJOR#	DESCRIPTION	FY/2016 Bal. Sheet 2015/07 Thru 2016/03	FY/2017 Bal. Sheet 2016/07 Thru 2017/03	FY/2018 Bal. Sheet 2017/07 Thru 2018/03	FY/2019 Bal. Sheet 2018/07 Thru 2019/03
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	13,898.79	.00	.00	.00
000601-2015	State Income Tax - 2015	.00	.00	.00	.00
000601-2016	State Income Tax - 2016	.00	2,875.00	3,876.58	.00
000601-2017	State Income Tax - 2017	.00	.00	695.00	.00
000601-2018	State Income Tax - 2018	.00	.00	.00	1,931.00
000601-9999	Reserve - State Income UNCOLLECTED TAXES - SI	13,898.79-	2,875.00-	4,571.58-	1,931.00-
		.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,949.35	3,119.61	3,516.61	4,140.96
000702-9999	Reserve for IPR Loan Payments IPR Loan Payments Receivable	2,949.35-	3,119.61-	3,516.61-	4,140.96-
		.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	795.00	307.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments CDBG Loan Payments Receivable	795.00-	307.00-	.00	.00
		.00	.00	.00	.00
		.00	.00	.00	.00

FUND # -100 GENERAL FUND

BALANCE SHEET

3/31/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND ASSETS				
100-0100	Cash With Treasurer	10,120,971.06	1,311,442.91	1,507,130.28-	9,925,283.69
	ASSETS	10,120,971.06	1,311,442.91	1,507,130.28-	9,925,283.69
	OTHER ASSETS AND RESERVES				
101-0050	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.	279,581.25			279,581.25
101-0237	Res for Literary Loan - High Schoo	2,528,893.00			2,528,893.00
101-0238	Res for Literary Loan - Mid Sch 07	3,151,133.00			3,151,133.00
101-0239	Res for IDA QZAB Bond Deposit	607,322.75			607,322.75
101-0240	Reserve for VPSA 2012 Bond Elem Sc	3,180,000.00			3,180,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	332,542.19		20,636.85-	311,905.34
101-0600	Commonwealth PTR avail. for distr.	138,573.56-	2,756.77		135,816.79-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
	OTHER ASSETS AND RESERVES	9,940,898.63	2,756.77	20,636.85-	9,923,018.55
	TOTAL ASSETS	20,061,869.69	1,314,199.68	1,527,767.13-	19,848,302.24
	LIABILITIES				
200-0000	Clearing Account - Payroll		252,006.15	252,006.15-	
200-0100	Clearing Account - Accounts Payabl	35.21	343,828.13	343,828.13-	35.21
200-0200	Clearing Account - Accounts Payabl	35.21	343,828.13	343,828.13-	35.21
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch	279,581.25-			279,581.25-
200-0237	Literary Loan Pay - High Sch.	2,528,893.00-			2,528,893.00-
200-0238	Literary Loan Pay - Middle Sch 07	3,151,133.00-			3,151,133.00-
200-0239	IDA QZAB Bond Deposit Payable	607,322.75-			607,322.75-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	3,180,000.00-			3,180,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	332,542.19-	20,636.85		311,905.34-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	138,573.56		2,756.77-	135,816.79
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	9,940,863.42-	616,471.13	598,591.05-	9,922,983.34-
	TOTAL LIABILITIES	9,940,863.42-	616,471.13	598,591.05-	9,922,983.34-
	FUND EQUITY				
300-0100	Fund Balance	3,574,072.32-			3,574,072.32-
	FUND EQUITY	3,574,072.32-			3,574,072.32-
	TOTAL PRIOR YR FUND BALANCE	3,574,072.32-			3,574,072.32-
	TOTAL REVENUE	20,172,369.02-		1,298,530.18-	21,470,899.20-
	TOTAL EXPENDITURE	13,625,435.07		1,494,217.55	15,119,652.62
	TOTAL CURRENT FUND BALANCE				6,351,246.58-
	TOTAL LIABILITIES AND FUND BALANCE	20,061,869.69-	2,110,688.68	1,897,121.23-	19,848,302.24-

SUSSEX COUNTY
REVENUE SUMMARY BY FUNDS
 7/01/2018 - 3/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
100	REVENUE - GENERAL FUND	23,238,788.00	24,283,634.84	1,298,530.18	21,470,899.20	2,812,735.64	11.58
105	REVENUE - VPA/DSS FUND	1,983,973.00	1,983,973.00	156,268.59	1,245,165.71	738,807.29	37.23
110	REVENUE - CSA FUND	725,000.00	725,000.00	56,170.39	413,209.93	311,790.07	43.00
121	REV.- IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00	50.00	1,904.72	120.28	5.93
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00	.00	248.00	3,177.00	92.75
125	REVENUE - DRUG FORFEITURE FUND	.00	8,233.79	.00	11,936.82	3,703.03-	44.97-
135	REVENUE - CP / DS RESERVE FUND	.00	.00	.00	7,183.00	7,183.00-	100.00-
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	107.60	892.70	126.70-	16.54-
251	REVENUE - SCHOOL FUND	16,210,405.00	16,210,405.00	1,338,247.36	10,263,816.30	5,946,588.70	36.68
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,332.00	817,332.00	162,081.12	568,426.65	248,905.35	30.45
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	.00	26,212.62	1,637.38	5.87
254	REVENUE - TITLE & GRANT FUND	1,681,985.00	1,681,985.00	321.09	705,933.03	976,051.97	58.02
255	REVENUE - SCH. TEXTBOOK FUND	101,697.00	101,697.00	5,626.89	49,851.33	51,845.67	50.98
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	.00	1,869.00	1,869.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	1,097,500.00	1,097,500.00	.00	4,925.00	1,092,575.00	99.55
306	REVENUE - CABIN POINT INDUST. PARK	.00	.00	.00	36,360.88	36,360.88-	100.00-
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	.00	277.00	277.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	6,320.00	6,320.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	.00	835.00	835.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	.00	1,122.00	1,122.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	1,257.50	15,202.21	15,202.21-	100.00-
	-- REVENUE TOTAL --	45,890,746.00	46,943,826.63	3,018,660.72	34,832,591.10	12,111,235.53	25.79

SUSSEX COUNTY
EXPENDITURE SUMMARY BY FUNDS
 7/01/2018 - 3/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
100	EXPENDITURES - GENERAL FUND	23,238,788.00	23,664,349.84	1,494,217.55	15,119,652.62	.00	8,544,697.22	36.10
105	EXPENDITURES - VPA/DSS FUND	1,983,973.00	1,980,973.00	156,268.59	1,266,497.07	.00	714,475.93	36.06
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	70,873.04	315,592.20	.00	409,407.80	56.47
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	.00	.00	.00	2,025.00	100.00
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	28,345.31	1,342.14	2,467.62	.00	25,877.69	91.29
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	.00	175.48	.00	590.52	77.09
251	SCHOOL FUND EXPENDITURES	16,210,405.00	16,217,405.00	1,338,247.36	10,263,816.30	.00	5,953,588.70	36.71
252	EXPENDITURES - SCHOOL FOOD SERV	817,332.00	817,332.00	72,411.30	523,013.77	.00	294,318.23	36.00
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	.00	25,814.82	.00	2,035.18	7.30
254	TITLE & GRANT REVOLVING FUND	1,681,985.00	1,681,985.00	106,729.86	1,105,610.72	.00	576,374.28	34.26
255	EXPENDITURES - TEXTBOOK FUND	101,697.00	101,697.00	.00	139,590.38	.00	37,893.38-	37.26-
302	EXPENDITURES - CAPITAL PROJECT FD	1,097,500.00	1,514,987.00	.00	361,426.94	.00	1,153,560.06	76.14
305	EXPENDITURES - MEGA SITE	.00	6,493.00	.00	21,011.58	.00	14,518.58-	223.60-
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	575.00	34,150.00	.00	208,544.00	85.92
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00-	100.00-
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	3,000.00	.00	3,000.00-	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	2,000.00	.00	2,000.00-	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	1,995.00	5,976.81	.00	5,976.81-	100.00-
	-- EXPENDITURE TOTAL --	45,890,746.00	47,015,327.15	3,242,659.84	29,191,596.31	.00	17,823,730.84	37.91

FUND # -100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2018 - 3/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
999	REVENUE - GENERAL FUND						
10000	REVENUE FROM LOCAL SOURCES						
11000	GENERAL PROPERTY TAXES						
11010	REAL PROPERTY TAXES	5,186,755.00	5,186,755.00	41,783.56	5,001,605.29	185,149.71	3.56
11020	PUBLIC SERVICE CORP TAXES	754,395.00	754,395.00		727,713.66	26,681.34	3.53
11030	PERSONAL PROPERTY TAXES	2,707,913.00	2,707,913.00	53,141.51	2,296,729.93	411,183.07	15.18
11031	MOBILE HOME TAXES	20,000.00	20,000.00	818.41	13,616.94	6,383.06	31.91
11032	FIRE AND RESCUE TAXES	10,183.00	10,183.00	92.62	7,436.74	2,746.26	26.96
11040	MACHINERY AND TOOLS TAXES	1,082,947.00	1,082,947.00		972,764.96	110,182.04	10.17
11050	MERCHANTS CAPITAL TAXES	68,626.00	68,626.00		72,370.77	3,744.77-	5.45-
11060	PENALTIES, INTEREST & TREAS ADM FEES	166,000.00	166,000.00	24,550.07	128,534.19	37,465.81	22.56
	GENERAL PROPERTY TAXES	9,996,819.00	9,996,819.00	120,386.17	9,220,772.48	776,046.52	7.76
12000	OTHER LOCAL TAXES						
12010	LOCAL SALES USE AND TAXES	899,797.00	899,797.00	58,810.82	680,630.71	219,166.29	24.35
12011	OCCUPANCY TAXES	64,000.00	64,000.00	3,716.98	46,616.62	17,383.38	27.16
12020	CONSUMER UTILITY TAXES	98,000.00	98,000.00	3,964.70	67,005.61	30,994.39	31.62
12030	BUSINESS LICENSE TAXES	81,130.00	81,130.00	16,471.29	59,966.88	21,163.12	26.08
12040	FRANCHISE LICENSE TAXES						
12050	MOTOR VEHICLE LICENSES	205,000.00	205,000.00	13,057.60	207,354.21	2,354.21-	1.14-
12060	BANK STOCK TAXES	3,500.00	3,500.00		5,775.55	2,275.55-	65.01-
12070	RECORDATION TAXES						
	OTHER LOCAL TAXES	1,351,427.00	1,351,427.00	96,021.39	1,067,349.58	284,077.42	21.02
13000	PERMITS, FEES AND LICENSES						
13010	ANIMAL LICENSES	6,000.00	6,000.00	231.00	5,546.00	454.00	7.56
13030	PERMITS AND OTHER LICENSES	5,741,770.00	5,741,770.00	706,962.93	6,559,672.63	817,902.63-	14.24-
	PERMITS, FEES AND LICENSES	5,747,770.00	5,747,770.00	707,193.93	6,565,218.63	817,448.63-	14.22-
14000	FINES AND FORFEITURES						
14010	FINES AND FORFEITURES	1,100,000.00	1,100,000.00	112,278.97	801,683.56	298,316.44	27.11
	FINES AND FORFEITURES	1,100,000.00	1,100,000.00	112,278.97	801,683.56	298,316.44	27.11
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY	35,000.00	35,000.00	19,826.27	77,111.51	42,111.51-	120.31-
15020	REVENUE FROM USE OF PROPERTY	77,500.00	77,500.00	4,242.63	53,031.46	24,468.54	31.57
	REVENUE FROM USE OF MONEY/PROPERTY	112,500.00	112,500.00	24,068.90	130,142.97	17,642.97-	15.68-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS	181,315.00	181,315.00	14,941.77	121,549.18	59,765.82	32.96
16020	COMMONWEALTH'S ATTORNEY FEES	1,800.00	1,800.00	234.55	1,375.87	424.13	23.56
16050	CHARGES FOR CORRECTION/DETENTION	4,300.00	4,300.00	601.35	5,272.35	972.35-	22.61-
16060	CHARGES FOR OTHER PROTECTION	3,800.00	3,800.00	413.00	2,554.00	1,246.00	32.78

FUND #-100 REVENUE

GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE

7/01/2018 - 3/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
16080	CHARGES FOR SANITATION/WASTE REMVL						
16160	CHARGES FOR COMMUNITY DEVELOPMENT	24,000.00	24,000.00		9,844.69	14,155.31	58.98
16210	CHG FOR CREDIT & DEBIT CARD USE	3,400.00	3,400.00	1,341.15	5,877.59	2,477.59-	72.87-
	CHARGES FOR SERVICES	218,615.00	218,615.00	17,531.82	146,473.68	72,141.32	32.99
18000	MISCELLANEOUS REVENUE						
18030	EXPENDITURE REFUNDS	41,000.00	44,941.34	642.39	73,533.11	28,591.77-	63.62-
18990	MISCELLANEOUS	9,500.00	12,392.02	2,035.54	59,870.81	47,478.79-	383.14-
	MISCELLANEOUS REVENUE	50,500.00	57,333.36	2,677.93	133,403.92	76,070.56-	132.68-
19000	RECOVERED COSTS	93,438.00	93,438.00	7,786.49	70,078.41	23,359.59	25.00
19020	RECOVERED COSTS - OTHER	200,433.00	206,339.00	6,480.71	191,479.67	14,859.33	7.20
	RECOVERED COSTS	293,871.00	299,777.00	14,267.20	261,558.08	38,218.92	12.74
20000	REVENUE FROM THE COMMONWEALTH						
21000	PAYMENT IN LIEU OF TAXES	42,000.00	42,000.00		43,185.07	1,185.07-	2.82-
	PAYMENT IN LIEU OF TAXES	42,000.00	42,000.00		43,185.07	1,185.07-	2.82-
22000	NON-CATEGORICAL AID - STATE						
22010	NON - CATEGORICAL AID	372,500.00	372,500.00	19,230.47	265,385.07	107,114.93	28.75
22011	LOCAL FINES FROM DOA TO BE DISTRIB						
	NON-CATEGORICAL AID - STATE	372,500.00	372,500.00	19,230.47	265,385.07	107,114.93	28.75
23000	SHARED EXPENSES - CATEGORICAL						
23010	COMMONWEALTH'S ATTORNEY	237,500.00	237,909.48	20,619.44	189,396.97	48,512.51	20.39
23020	SHERIFF SHARED EXPENSE	1,260,000.00	1,260,000.00	116,622.02	996,688.41	263,311.59	20.89
23030	COMMISSIONER OF REVENUE	77,123.00	77,123.00	6,392.70	57,247.68	19,875.32	25.77
23040	TREASURER SHARED EXPENSE	86,434.00	86,434.00	6,705.64	60,368.23	26,065.77	30.15
23050	MEDICAL EXAMINER SHARED EXP						
23060	REGISTRAR/ELECTORAL BD SHARED EXP	38,633.00	38,633.00			38,633.00	100.00
23070	CLERK OF COURT SHARED EXP	204,000.00	204,000.00	16,110.40	144,356.73	59,643.27	29.23
23080	JAIL SHARED EXPENSE	105,000.00	105,000.00		80,752.00	24,248.00	23.09
	SHARED EXPENSES - CATEGORICAL	2,008,690.00	2,009,099.48	166,450.20	1,528,810.02	480,289.46	23.90
24040	OTHER CATEGORICAL AID - STATE	1,388,579.00	1,388,579.00	18,423.20	1,324,696.58	63,882.42	4.60
	OTHER CATEGORICAL AID - STATE	1,388,579.00	1,388,579.00	18,423.20	1,324,696.58	63,882.42	4.60
30000	REVENUE FROM THE FEDERAL GOVERNMENT						
32000	NON-CATEGORICAL AID - FEDERAL						
32010	CDBG COMMUNITY DEV. BLOCK GRANT						
32020	SOCIAL SECURITY ADM. BOUNTY - JAIL				400.00	400.00-	100.00-
	NON-CATEGORICAL AID - FEDERAL				400.00	400.00-	100.00-

SUSSEX COUNTY
GENERAL FUND - REVENUE SUMMARY BY MAJOR SOURCE
 7/01/2018 - 3/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	UNCOLLECTED
33000	CATEGORICAL AID - FED						
33030	Emergency Ser. Grant - Res						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	TRANSFERS FROM OTHER FUNDS						
41060	DESIGNATED USE OF FUND BALANCES	555,517.00	1,587,215.00		18,180.44-	1,605,395.44	101.14
	NON-REVENUE RECEIPTS	<u>555,517.00</u>	<u>1,587,215.00</u>		<u>18,180.44-</u>	<u>1,605,395.44</u>	<u>101.14</u>
	--FUND TOTAL--	23,238,788.00	24,283,634.84	1,298,530.18	21,470,899.20	2,812,735.64	11.58

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 3/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
999	EXPENDITURES - GENERAL FUND							
11100-111	BOARD OF SUPERVISORS	171,246.00	171,246.00	11,743.88	104,975.01		66,270.99	38.69
	--MAJOR TOTAL--	171,246.00	171,246.00	11,743.88	104,975.01		66,270.99	38.69
	BOARD OF SUPERVISORS	171,246.00	171,246.00	11,743.88	104,975.01		66,270.99	38.69
21100-211	ADMINISTRATOR	831,939.00	828,539.00	56,289.03	550,185.93		278,353.07	33.59
	--MAJOR TOTAL--	831,939.00	828,539.00	56,289.03	550,185.93		278,353.07	33.59
21200-221	BUILDING & GROUNDS	531,558.00	531,558.00	35,668.44	398,158.56		133,399.44	25.09
	--MAJOR TOTAL--	531,558.00	531,558.00	35,668.44	398,158.56		133,399.44	25.09
21300-231	HOUSING	125,547.00	125,547.00	14,878.48	166,431.70		40,884.70	32.56-
	--MAJOR TOTAL--	125,547.00	125,547.00	14,878.48	166,431.70		40,884.70	32.56-
21400-241	PLANNING	255,428.00	255,428.00	14,699.29	160,648.33		94,779.67	37.10
21400-242	BUILDING INSPECTIONS	219,024.00	219,610.00	13,140.03	120,424.20		99,185.80	45.16
21400-243	ZONING	1,875.00	1,875.00		356.28		1,518.72	80.99
	--MAJOR TOTAL--	476,327.00	476,913.00	27,839.32	281,428.81		195,484.19	40.98
21500-251	FIRE & RESCUE	199,900.00	199,900.00	9,363.84	80,263.60		119,636.40	59.84
21500-252	AMBULANCE & RESCUE	1,062,325.00	1,062,325.00	73,490.08	671,197.14		391,127.86	36.81
21500-253	EMERGENCY SERVICES	211,809.00	211,809.00	27,424.59	137,825.34		73,983.66	34.92
21500-255	FOREST FIRE EXTINCTION	24,000.00	24,000.00		23,067.18		932.82	3.88
	--MAJOR TOTAL--	1,498,034.00	1,498,034.00	110,278.51	912,353.26		585,680.74	39.09
21600-261	ANIMAL CONTROL	200,748.00	200,748.00	15,239.93	171,393.84		29,354.16	14.62
21600-262	ENVIRONMENTAL INSPECTIONS	491,162.00	578,436.00	66,076.96	566,810.06		11,625.94	2.00
21600-263	GENERAL WORKS	79,000.00	79,000.00	8,510.35	89,865.42		10,865.42	13.75-
21600-266	REFUSE DISPOSAL	122,350.00	122,350.00	11,193.01	69,315.85		53,034.15	43.34
	--MAJOR TOTAL--	893,260.00	980,534.00	101,020.25	897,385.17		83,148.83	8.47
21700-271	IT AND CENTRAL ACCOUNTING AS400	35,321.00	35,321.00		38,764.97		3,443.97	9.75-
	--MAJOR TOTAL--	35,321.00	35,321.00		38,764.97		3,443.97	9.75-
	ADMINISTRATOR	4,391,986.00	4,476,446.00	345,974.03	3,244,708.40		1,231,737.60	27.51
22100-281	COUNTY ATTORNEY	90,000.00	90,000.00	7,625.00	107,666.30		17,666.30	19.62-
	--MAJOR TOTAL--	90,000.00	90,000.00	7,625.00	107,666.30		17,666.30	19.62-
	COUNTY ATTORNEY	90,000.00	90,000.00	7,625.00	107,666.30		17,666.30	19.62-
23100-291	REGISTRAR/BOARD OF ELECTIONS	190,884.00	190,884.00	11,437.40	135,498.23		55,385.77	29.01
	--MAJOR TOTAL--	190,884.00	190,884.00	11,437.40	135,498.23		55,385.77	29.01
	REGISTRAR/BOARD OF ELECTIONS	190,884.00	190,884.00	11,437.40	135,498.23		55,385.77	29.01
31100-311	COMMISSIONER OF REVENUE	256,677.00	256,677.00	18,850.50	183,017.21		73,659.79	28.69

SUSSEX COUNTY

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 3/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
	--MAJOR TOTAL--	256,677.00	256,677.00	18,850.50	183,017.21		73,659.79	28.69
	COMMISSIONER OF REVENUE	256,677.00	256,677.00	18,850.50	183,017.21		73,659.79	28.69
41100-411	TREASURER	358,163.00	358,163.00	25,896.37	259,596.47		98,566.53	27.52
41100-412	LICENSE BUREAU	52,450.00	52,450.00	850.00	32,066.26		20,383.74	38.86
	--MAJOR TOTAL--	410,613.00	410,613.00	26,746.37	291,662.73		118,950.27	28.96
	TREASURER	410,613.00	410,613.00	26,746.37	291,662.73		118,950.27	28.96
51100-511	COURTROOM SECURITY	214,411.00	214,411.00	16,040.15	142,736.17		71,674.83	33.42
51100-512	FIELD OPERATIONS	1,726,086.00	1,767,060.34	122,223.00	1,170,111.20		596,949.14	33.78
51100-513	SPOT OPERATIONS	59,973.00	59,973.00	2,653.87	32,074.39		27,898.61	46.51
51100-514	SELECTIVE ENFORCEMENT	218,800.00	234,000.00	11,730.15	137,193.51		96,806.49	41.37
51100-515	WAKEFIELD OPERATIONS	54,139.00	54,139.00	4,428.45	40,301.10		13,837.90	25.55
51100-516	E911	194,678.00	194,678.00	6,523.59	121,231.28		73,446.72	37.72
51100-517	SCHOOL RESOURCE OFFICERS	125,613.00	125,613.00	9,989.54	89,172.22		36,440.78	29.01
	--MAJOR TOTAL--	2,593,700.00	2,649,874.34	173,588.75	1,732,819.87		917,054.47	34.60
51500-551	CONFINEMENT OF INMATES	1,688,544.00	1,694,723.02	134,843.40	1,274,645.76		420,077.26	24.78
	--MAJOR TOTAL--	1,688,544.00	1,694,723.02	134,843.40	1,274,645.76		420,077.26	24.78
	SHERIFF'S DEPARTMENT	4,282,244.00	4,344,597.36	308,432.15	3,007,465.63		1,337,131.73	30.77
61100-611	CIRCUIT COURT	37,345.00	37,345.00	1,545.07	24,061.83		13,283.17	35.56
61100-612	GENERAL DISTRICT COURT	44,068.00	44,068.00	2,537.75	24,904.18		19,163.82	43.48
61100-613	SPECIAL MAGISTRATES	8,400.00	8,400.00	569.54	6,536.18		1,863.82	22.18
61100-614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00		12,262.00			
	--MAJOR TOTAL--	102,075.00	102,075.00	4,652.36	67,764.19		34,310.81	33.61
	CIRCUIT COURT	102,075.00	102,075.00	4,652.36	67,764.19		34,310.81	33.61
62100-621	CLERK OF COURTS	376,212.00	376,212.00	38,642.01	278,949.08		97,262.92	25.85
	--MAJOR TOTAL--	376,212.00	376,212.00	38,642.01	278,949.08		97,262.92	25.85
	CLERK OF COURTS	376,212.00	376,212.00	38,642.01	278,949.08		97,262.92	25.85
63100-631	COMMONWEALTH'S ATTORNEY	490,184.00	490,593.48	43,860.49	353,710.39		136,883.09	27.90
63100-632	VICTIM/WITNESS PROGRAM	76,285.00	105,474.00	9,603.89	71,709.69		33,764.31	32.01
	--MAJOR TOTAL--	566,469.00	596,067.48	53,464.38	425,420.08		170,647.40	28.62
	COMMONWEALTH'S ATTORNEY	566,469.00	596,067.48	53,464.38	425,420.08		170,647.40	28.62
	--MAJOR TOTAL--							
81000	CONTRIBUTIONS TO OUTSIDE AGENCIES							
81100-801	Crater Health District	198,317.00	198,317.00		123,737.75		74,579.25	37.60
81100-803	Old Dominion Emerg. Medical Serv.	982.00	982.00		982.00			

FUND #-100 EXPENDITURE

GENERAL FUND - EXPENDITURE SUMMARY BY DEPARTMENTS

7/01/2018 - 3/31/2019

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAINING
81100-805	District 19 Community Services Bd	64,499.00	64,499.00		69,719.00		5,220.00-	8.09-
	--MAJOR TOTAL--	263,798.00	263,798.00		194,438.75		69,359.25	26.29
81300-811	Crater Area Aging	7,060.00	7,060.00				7,060.00	100.00
81300-814	The Improvement Assoc	64,000.00	64,000.00		64,000.00			
81300-816	Red Cross	2,000.00	2,000.00				2,000.00	100.00
81300-820	Virginia Legal Aid Society	1,135.00	1,135.00		1,135.00			
81300-822	VA Cooperative Extension	70,768.00	70,768.00	136.43	19,103.10		51,664.90	73.00
81300-823	Chowan Basin Soil & Water Conserv.	7,415.00	7,415.00		7,415.00			
81300-829	Chowan Basin Proj. / City Franklin	7,480.00	7,480.00		7,630.00		150.00-	2.00-
	--MAJOR TOTAL--	159,858.00	159,858.00	136.43	99,283.10		60,574.90	37.89
81400-825	Wakefield Foundation	11,500.00	11,500.00		11,500.00			
81400-826	Blackwater/Regional Library	154,985.00	154,985.00		116,238.75		38,746.25	25.00
81400-827	MBC Museum	3,500.00	3,500.00		3,500.00			
	--MAJOR TOTAL--	169,985.00	169,985.00		131,238.75		38,746.25	22.79
81500-831	John Tyler Community College	1,016.00	1,016.00		964.00		52.00	5.11
81500-832	Virginia State University	1,000.00	1,000.00		1,000.00			
81500-833	Southside Virginia Education Center	4,000.00	4,000.00		4,000.00			
81500-834	Richard Bland College Foundation	1,500.00	1,500.00		1,500.00			
	--MAJOR TOTAL--	7,516.00	7,516.00		7,464.00		52.00	.69
81600-840	Sussex Youth & Adult Recreation Ctr	6,000.00	6,000.00		6,000.00			
81600-843	Senior Citizens, Eastern	10,000.00	10,000.00		10,000.00			
81600-844	Southeast 4-H Center	10,000.00	10,000.00				10,000.00	100.00
81600-847	Recreation - Unallocated Acct.	5,000.00	6,250.00				6,250.00	100.00
	--MAJOR TOTAL--	31,000.00	32,250.00		16,000.00		16,250.00	50.38
81800-860	Crater Planning District Commission	9,790.00	9,790.00		9,790.00			
81800-861	IDA		250,000.00		250,000.00			
81800-862	Virginia's Gateway Region	22,000.00	22,000.00		21,025.00		975.00	4.43
81800-863	Crater Youth Care Commission	110,608.00	110,608.00	12,084.84	82,956.36		27,651.64	24.99
81800-869	Crater Small Bus Dev Cent Longwod U	3,000.00	3,000.00		3,000.00			
	--MAJOR TOTAL--	145,398.00	395,398.00	12,084.84	366,771.36		28,626.64	7.23
	CONTRIBUTIONS TO OUTSIDE AGENCIES	777,555.00	1,028,805.00	12,221.27	815,195.96		213,609.04	20.76
93100	TRANSFERS TO OTHER FUNDS	9,607,004.00	9,607,004.00	631,068.73	4,527,957.04		5,079,046.96	52.86
93200	EXP ACCOUNT NON DEPARTMENT	115,000.00	112,900.00				112,900.00	100.00
	TRANSFERS TO OTHER FUNDS	9,722,004.00	9,719,904.00	631,068.73	4,527,957.04		5,191,946.96	53.41
95000	DEBT SERVICE	1,894,823.00	1,894,823.00	23,359.47	1,921,463.60		26,640.60-	1.40-
	DEBT SERVICE	1,894,823.00	1,894,823.00	23,359.47	1,921,463.60		26,640.60-	1.40-
99900	NON DEPARTMENTAL	6,000.00	6,000.00		7,909.16		1,909.16-	31.81-
	NON DEPARTMENTAL	6,000.00	6,000.00		7,909.16		1,909.16-	31.81-
	--FUND TOTAL--	23,238,788.00	23,664,349.84	1,494,217.55	15,119,652.62		8,544,697.22	36.10

FUND #-302 REVENUE

CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

7/01/2018 - 3/31/2019

FUND #-302 REVENUE - CAPITAL PROJECT FUND

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	.00	4,925.00	4,925.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	.00	4,925.00	4,925.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	.00	4,925.00	4,925.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	FUND TRANSFERS	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	NON-REVENUE RECEIPTS	1,097,500.00	1,097,500.00	.00	.00	1,097,500.00	100.00
	--FUND TOTAL--	1,097,500.00	1,097,500.00	.00	4,925.00	1,092,575.00	99.55

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	.00	80,000.00	.00	.00	.00	80,000.00	100.00
	REPLACE E911 EQUIPMENT	.00	80,000.00	.00	.00	.00	80,000.00	100.00
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	700,000.00	700,000.00	.00	.00	.00	700,000.00	100.00
0011	Sheriff Patrol Vehicle	73,500.00	147,000.00	.00	73,000.00	.00	74,000.00	50.34
0013	Buildings & Grounds - Vehicle	.00	42,000.00	.00	42,000.00	.00	.00	.00
0015	Building Inspections - Vehicle	30,000.00	30,000.00	.00	27,721.16	.00	2,278.84	7.59
	VEHICLES & OTHER RELATED EQUIP.	803,500.00	919,000.00	.00	142,721.16	.00	776,278.84	84.46
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	803,500.00	999,000.00	.00	142,721.16	.00	856,278.84	85.71
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS							
	Jarratt Senior Center							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
8212	New Radio System Cost	.00	250,000.00	.00	250,000.00	.00	.00	.00
8214	Broadband Project Exp.	.00	250,000.00-	.00	250,000.00-	.00	.00	.00
	COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	42,000.00	72,737.00	.00	1,394.22-	.00	74,131.22	101.91
8217	Carpet Replacement - GDC	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.00
8219	Judicial Complex HVAC-Phase 2	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.00
8220	Water Tower Repairs	150,000.00	225,000.00	.00	217,200.00	.00	7,800.00	3.46
8223	Jail Upgrades	.00	89,000.00	.00	.00	.00	89,000.00	100.00
	RENOVATION OF COUNTY BLDGS	267,000.00	461,737.00	.00	215,805.78	.00	245,931.22	53.26
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	.00	.00	27,000.00	100.00
94700	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	27,250.00	.00	2,900.00	.00	24,350.00	89.35
	ANIMAL POUND BLDG & COMPLEX	.00	27,250.00	.00	2,900.00	.00	24,350.00	89.35

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD
 MAJOR

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTN OFFICE BLDG							
	CAPITAL PROJECTS	294,000.00	515,987.00	.00	218,705.78	.00	297,281.22	57.61
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	1,097,500.00	1,514,987.00	.00	361,426.94	.00	1,153,560.06	76.14

FYE19 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REV. Bud 5.3 mil	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud		
									\$5,300,000.00	Budgeted	
7/24/2018	June 2018	\$4.53	35,273.33	1,284.18	\$159,788.18						
7/24/2018	June 2018	\$4.75 **	74,542.71		\$354,077.87				\$435,103.47	**Note Rate Increase effective 6/12/18	
rounding adj for June 2018					-\$4.23				\$435,103.47		
8/23/2018	July 2018	\$4.75	110,968.33	1,736.34	\$527,099.57				\$425,903.86		
9/25/2018	Aug 2018	\$4.75	141,406.78	2,014.49	\$671,682.21				\$398,595.16		
11/5/2018	Sept 2018	\$4.75	126,888.28	1,438.25	\$602,719.33				\$373,079.63		
11/28/2018	Oct 2018	\$4.75	162,358.63	1,496.27	\$771,203.49				\$316,204.80		
1/7/2019	Nov 2018	\$4.75	129,147.62	1,285.06	\$613,451.20				\$266,663.73		
1/31/2019	Dec 2018	\$4.75	145,076.23	1,370.36	\$689,112.09				\$182,174.06		
2/25/2019	Jan 2019	\$4.75	157,268.17	1,393.52	\$712,424.81				\$182,174.06		
					**Partial Payment for January, balance = \$34,599.00						
3/20/2019	Jan 2019				\$34,599.00						
3/25/2019	Feb 2019	\$4.75	140,573.35	1,254.99	\$667,723.41				\$40,961.62		
4/21/2019	Mar 2019	\$4.75			\$0.00						
5/31/2019	Apr 2019	\$4.75			\$0.00						
6/23/2019	May 2019	\$4.75			\$0.00						
AC TOT FYE 2019 Bud		\$5,075,000	1,223,503.43	13,273.46	\$5,803,876.93	0.00	0.00	0.00	\$503,876.93	over budgeted amt	
G TOTAL PROJ			33,842,287.66	216,006.90	135,140,575.81	4,768,264.00	5,192,300.00	5,480,000.10			

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

1. Beginning 4/1/17, rate increases from \$4.03/ton to **4.53/ton** Summer 2018 - Rate increases from \$4.53/ton to **4.75/ton** on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
 2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75
 3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
 4. Remote Convenience Centers will be reduced to 5, and beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Transfer Stations.
 5. Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
 4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to **\$375,000 January 1, 2018**, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
 5. Landfill Current Lease 1,315 Acres
 6. Escrow Agreement: Escrow account/bond/letter \$5,000/acre with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acre over 200 acres of landfill used with no maximum accumulation.
 7. Current County Capacity 800,000 tons
- Note: Sup. Rent ended 12/02

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

MO. RECD	FYE2009	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FY16-18 3Yr Ave.
July	699,620	558,173	599,541	629,481	471,147	490,908	480,391 716 69	501,253	436,313	478,992	513,862	472,186
August	712,021	577,545	509,002	597,953	445,265	489,118	454,641	429,103	401,017	433,259	527,100	421,127
July Adj						23,595						
September	669,685	475,125	503,372	592,764	479,789	432,466	350,607	324,276	424,719	492,106	671,682	413,700
Aug. Adj						10,179						
October	683,656	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	364,428
Sept. Adj						20,337						
November	670,320	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	411,753
December	537,570	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451	389,311
January	504,874	449,831	479,350	441,254	488,614	343,461	389,239	390,132	339,065	493,320	689,112	407,505
February	486,201	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	712,425	392,449
Jan CPI Adj									4,723			
Jan19 Bal											34,599	
March	449,975	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	480,123	667,723	378,821
April	507,925	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270		413,922
Mar18 Bal										10,000		
May	544,548	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837		372,513
June	518,084	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824		433,329
Totals	<u>6,984,479</u>	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,878</u>	<u>4,999,574</u>	<u>4,461,599</u>	<u>4,703,587</u>	<u>5,462,669</u>	<u>5,803,877</u>	<u>4,875,952</u>

Current Year Budget amount: 5,300,000



SUSSEX COUNTY

DESTE JARRATT COX
TREASURER
15074 COURTHOUSE ROAD

TREASURERS OFFICE
P O BOX 1399
SUSSEX, VA 23884

Phone (434) 246-1087

Fax (804) 246-2347

April 9, 2019

The Honorable Susan B. Seward, Chairman
Sussex County Board of Supervisors
Sussex, Virginia 23884

Dear Ms. Seward:

It is my pleasure to inform you and the Board that the Sussex County Treasurer's Office has achieved Office Accreditation through the Treasurer's Association of Virginia. My office has met or exceeded all criteria required to complete this accomplishment and I was notified April 4, 2019 that we have been approved. I am attaching a copy of the application that lists the many criteria necessary.

In addition, both of my Deputies and I have completed the requirements for Master Governmental Certification through the Weldon Cooper Center for Public Service at UVA, under the Treasurer's Association Career Development Program. We were awarded our Certificates at the TAV Spring District Meetings in March. Attached you will find letters detailing the criteria needed for completion of each program. This is a continuing education program and each must complete additional training and courses throughout the next four years to re-certify.

I would like to thank the Board for making it possible to continue the education and training of my employees. I believe that investing in the development and continued education of our current staff not only makes a more productive, knowledgeable employee, but also lets the employee know they are valued by Sussex County. The Certification Program allows our employees to be trained and educated on the same level as other Treasurer/Deputy Treasurers throughout the Commonwealth. We are committed to retaining both our Office Accreditation and Master Governmental Certification.

If you happen to see Mrs. Danielle Ellis or Mrs. Kelly Ellis on the complex, please take the time to congratulate them on this hard earned accomplishment.

Sincerely,

Deste Jarratt Cox, Treasurer
Sussex County

Application for Office Accreditation

Revised 2012

Treasurer's Office: Sussex County

I hereby certify that my office has met all of the following core criteria established by the Treasurers' Association of Virginia as statewide standards of performance:

- ❖ The required mandated courses for certification have been taken and exams passed by the Treasurer/principal officer or members of the office staff. The "Ethics" course shall also be mandatory for the Treasurer/principal officer.
- ❖ The minimum number of current employees are actively enrolled in the Certified Government Deputy Treasurer program administered by the Weldon Cooper Center for Public Service at the University of Virginia, as determined by the chart below, has been met.

<u>Locality Population*</u>	<u>Required Minimum Number of Employees Enrolled and Participating</u>
Less than 19,999	①
20,000 – 39,999	2
40,000 – 69,999	3
70,000 – 99,999	4
100,000 – 174,999	5
175,000 – 249,999	6
250,000 and over	7

- *Population shall be determined by using the most recent U.S. Census data or population estimate provided by the Weldon Cooper Center for Public Service.
- ❖ The office has developed and implemented written policies consistent with applicable State and Federal law addressing:
 - A. **Personnel** policies including, but not limited to: leave and attendance, equal opportunity, sexual harassment, recruitment and selection and employee disciplinary procedures; or, has adopted local government policies that meet the same standard.
 - B. **Customer Service** policies
 - C. **Delinquent Collections** policies and procedures
 - D. **Investment** policies
- ❖ The office collection rate for the 12-month period after the tax due date, adjusted by the local unemployment rate, is not less than 95% for real estate and 90% for personal property.
- ❖ The most recent outside audit of the office reported no finding of material financial weakness. For those collecting only state taxes, the most recent state audit of the office reported no findings of material weakness.

- ❖ All bank statements for a month are reconciled within 60 days of the close of that month.
- ❖ My office does not cash personal checks.
- ❖ I, as Treasurer/Principal Officer of the office, have no knowledge of inconsistencies, or shortcomings or illegal acts in my office.
- ❖ I, as Treasurer/Principal Officer of the office have signed and submitted the Treasurers Code of Ethics.

I further certify that my office met at least five of the following desirable criteria:

[Check if criterion met]

- My office has a written policy to mail tax bills at least 30 days before the deadline. Bills are never mailed less than 14 days before the deadline
- It is the policy of my office to mail delinquency notices to relevant taxpayers within 60 days after each deadline.
- It is the policy of my office to deposit local funds within 48 hours of their arrival, excepting weekends and holidays.
- It is the policy of my office that all written complaints by citizens are responded to within 14 days of their arrival in my office.
- My office has handout material or internet access available for citizens explaining local taxes, applicable tax rates, methods of payments, etc.
- Our office conducts at least once a year, random exit interviews with taxpayers to evaluate the type of quality of services that was provided.
- Our office provides support or service to TAV other than attending meetings or classes.
- My office or my Finance Director prepares and delivers a written and or oral Report to the Board of Supervisors or City/Town Council.

I agree to provide such additional documentation as necessary to substantiate this certification upon request of the Treasurers' Association of Virginia.

Signed: West, J. J. Cox 01/22/19
Treasurer/Principal Officer Date

RELEASE UPON
RECEIPT

Deste Jarratt Cox, Treasurer, Sussex County, certified as Master Governmental Treasurer

Suffolk, 21 March 2019

Deste Jarratt Cox, Treasurer, Sussex County, has been certified as a Master Governmental Treasurer (MGT) under the Master Certification program administered by the University of Virginia's Weldon Cooper Center for Public Service and the School of Continuing and Professional Studies. The designation program was developed to enhance the professionalism of local government officials and their staff.

The certificate was presented to her by Albert W. Spengler, Director, Certification Programs, Weldon Cooper Center for Public Service, University of Virginia, at the Spring District Meeting of the Treasurers' Association of Virginia held in Suffolk on 21 March 2019. A total of seven treasurers earned their MGT designation in 2018.

The certification programs, which take a minimum of two years to complete, requires the treasurer to take eight mandatory courses and pass a comprehensive exam in each course. The mandatory courses are Roles and Responsibilities of the Treasurer, Delinquent Collections, Bankruptcy, Internal Controls, Lawful Employment, Banking & Cash Management, Short Term Investments, and Intermediate Government Accounting. In addition, the treasurer must earn a minimum of 70 hours of continuing education credits.

A certificate is presented for successful completion of the program at the Treasurers' Association of Virginia spring district meetings. The education process does not, however, end with the completion of the program. Every four years after initial certification, the treasurer must complete an additional 80 hours of continuing education in order to remain certified.

Additional information about the Master Designation programs is available from Albert W. Spengler, Director, Certification Programs, Weldon Cooper Center for Public Service, 434 982-5518 or e-mail at aws@virginia.edu

RELEASE UPON
RECEIPT

Danielle T. Ellis, Deputy Treasurer, Sussex County, certified as Master Governmental Deputy Treasurer

Farmville, 20 March 2019

Danielle T. Ellis, Deputy Treasurer, Sussex County, has been certified as a Master Governmental Deputy Treasurer (MGDT) under the Master Certification program administered by the University of Virginia's Weldon Cooper Center for Public Service and the School of Continuing and Professional Studies. The designation program was developed to enhance the professionalism of local government officials and their staff.

The certificate was presented to her by Albert W. Spengler, Director, Certification Programs, Weldon Cooper Center for Public Service, University of Virginia, at the Spring District Meeting of the Treasurers' Association of Virginia held in Farmville on 20 March 2019. A total of 40 deputy treasurers earned their MGDT designation in 2018.

The certification programs, which take a minimum of two years to complete, requires the deputy treasurer to take two mandatory courses plus three electives and pass a comprehensive exam in each course. The mandatory courses are Roles and Responsibilities of the Treasurer and Customer Service. In addition, the deputy treasurer must earn a minimum of 35 hours of continuing education credits.

A certificate is presented for successful completion of the program at the Treasurers' Association of Virginia spring district meetings. The education process does not, however, end with the completion of the program. Every four years after initial certification, the deputy must complete an additional 48 hours of continuing education in order to remain certified.

Additional information about the Master Designation programs is available from Albert W. Spengler, Director, Certification Programs, Weldon Cooper Center for Public Service, 434 982-5518 or e-mail at aws@virginia.edu

RELEASE UPON
RECEIPT

**Kelly Britt Ellis, Deputy Treasurer, Sussex County, certified as
Master Governmental Deputy Treasurer**

Suffolk, 21 March 2019

Kelly Britt Ellis, Deputy Treasurer, Sussex County, has been certified as a Master Governmental Deputy Treasurer (MGDT) under the Master Certification program administered by the University of Virginia's Weldon Cooper Center for Public Service and the School of Continuing and Professional Studies. The designation program was developed to enhance the professionalism of local government officials and their staff.

The certificate was presented to her by Albert W. Spengler, Director, Certification Programs, Weldon Cooper Center for Public Service, University of Virginia, at the Spring District Meeting of the Treasurers' Association of Virginia held in Suffolk on 21 March 2019. A total of 40 deputy treasurers earned their MGDT designation in 2018.

The certification programs, which take a minimum of two years to complete, requires the deputy treasurer to take two mandatory courses plus three electives and pass a comprehensive exam in each course. The mandatory courses are Roles and Responsibilities of the Treasurer and Customer Service. In addition, the deputy treasurer must earn a minimum of 35 hours of continuing education credits.

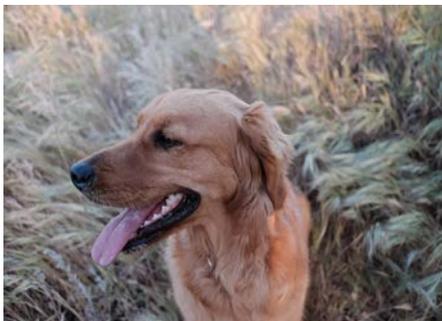
A certificate is presented for successful completion of the program at the Treasurers' Association of Virginia spring district meetings. The education process does not, however, end with the completion of the program. Every four years after initial certification, the deputy must complete an additional 48 hours of continuing education in order to remain certified.

Additional information about the Master Designation programs is available from Albert W. Spengler, Director, Certification Programs, Weldon Cooper Center for Public Service, 434 982-5518 or e-mail at aws@virginia.edu



Animal Services

March 2019 Monthly Report



OFFICE OF PUBLIC SAFETY
CECIL R STAINBACK
ANIMAL SERVICES OFFICER
(434) 246-1044 – FAX (434) 246-6013
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

April 5, 2019

TO: VANDY JONES, COUNTY ADMINISTRATOR
FROM: CECIL R STAINBACK, ANIMAL SERVICES OFFICER
SUBJECT: MARCH 2019 MONTHLY REPORT

=====
Enclosed is the MARCH 2019 monthly report.

Animal Services Monthly Report: Attached is the MARCH 2019 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, thirteen (13) canines were rescued, two (2) canines was returned to owner and seven (7) was adopted. Two (2) canines euthanized for severe human aggression.

This month, one (1) feline rescued, zero (0) was adopted and two (2) fostered. One (1) feline euthanized for severe medical condition.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer’s paperwork, time at the County Administration Office and taking moneys collected to the Treasurer’s Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it’s time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for March (31) Hours**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for March (74.5) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center “# of calls” and, all “In house calls”, those calls received at the shelter or direct calls to staffing. **Total for March (45) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for March (41) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for March (14.5) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for March (13) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in March (23.5) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in March (0) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in March (16) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in March (0) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. This includes one weekend of Mutual Aid coverage for Surry County. **Total in March (8.5) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. This includes the On the Job training received by ASO M. Hartless. **Total in March (0) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in March (6) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in March (9) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in March (16.5) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in March (0) Hour**

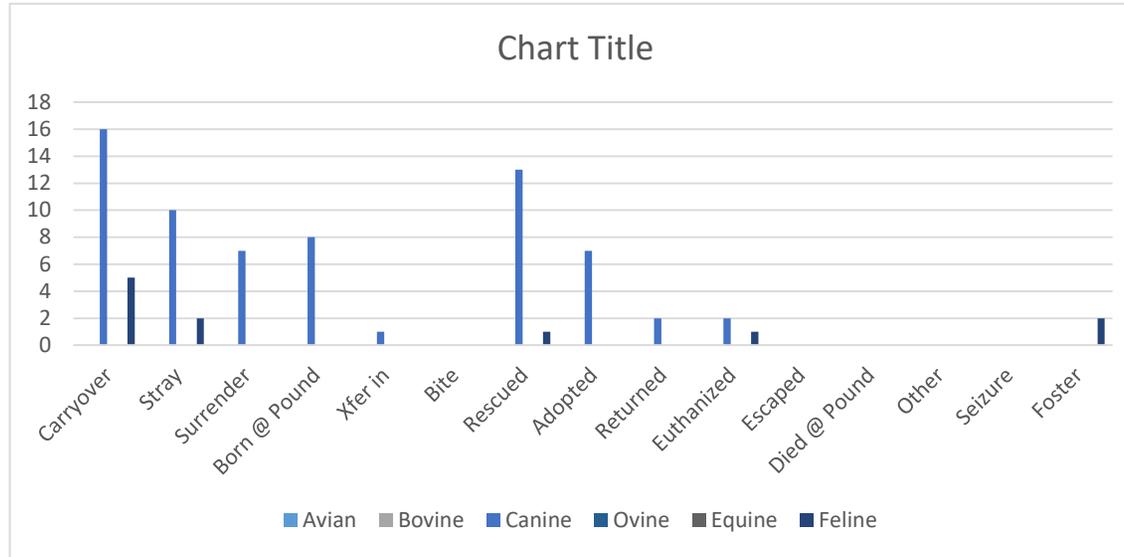
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in March (0) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in March (3) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in March (3) Hours**

Shelter Related: The Officers provide support to the pound attendants and the Adoption/Rescue Coordinator at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in March (103) Hours**

Sussex County Animal Control Monthly Intake Report March 2019



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0		0	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0		0	0
Canine	16	10	7	8	1	0	13	7	2	2	0	0	0	0	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0		0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0		0	0
Feline	5	2	0	0	0	0	1	0	0	1	0	0	0	0	2

ACTIVE CASES		CANINE	18	FELINE	5	EQUINE	0	Bovine	0		Ovine	0
---------------------	--	---------------	----	---------------	---	---------------	---	--------	---	--	-------	---

TOTALS	45
MILEAGE	
UNIT 6	1,521
UNIT 7	1,878
TOTALS	3,398.50
SUMMONS	0

Calls

Diesel

Gas

Month: March 2019

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1	4.5	1						1	1							3						6.5
2																						4
3																						4
4	2	3.5		4		4	1		0.5							1						4
5		4	1	2		4			1		1											7.5
6	2	3.5	2	4		4			0.5								4					3
7		3.5	1			1	1	1	1.5		1.5						2			1		4.5
8	1	1.5	1			1	1	1	1.5		1				2	1					1	5
9			1										0.5									
10																						
11	1	5	1	2		4			2													4
12	3	3	2			2	1	1	1.5		0.5											4
13		3.5	2	2		4	0.5	0.5	0.5		1				1	1	1.5					2.5
14	2	3.5					1	1	1.5		0.5					2				1		3.5
15	2	2	1	1		1.5	1	1	1		2		2.5									5.5
16																						
17																						
18	1.5	3.5	2	2		3	1	1	1		1						1					3
19		3.5		3		3	1	1	1							1	1					5
20	3	3	2			1.5	0.5	0.5	1.5		1		1									4
21	1	4		1		1	1.5	1.5	1												1	6
22		4.5	1	2		4	1		0.5								2					4
23			1										2									
24			1										1									
25	2	6		1		1	0.5	0.5	1		1											4
26	1	3.5		1		1	1	1	1		1						3.5					3
27		4		1		1			1		2									1		7
28	5	3.5					0.5	0.5	1.5		1		1.5									4
29		4					1	0.5	1.5		1.5						1.5				1	5
30		1													3							
31																						
Total	31	74.5	19	26	0	41	14.5	13	23.5	0	16	0	8.5	0	6	9	16.5	0	0	3	3	103

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

Community Development



April 2019

Monthly Report

Community Development Office Monthly March 2019

Mr. André M. Greene, Director of Community Development

Economic Development.

- *Coronal Energy held a Community Meeting regarding the proposed Cabin Point Road Solar Center, LLC .*

Community Development/Special Programs Grant Administration

- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*

Planning & Zoning

- *Regular Planning Commission meeting on March 4th 2019 and a Special Meeting was held on March 11, 2019.*
- *A Joint Work Session with the Planning Commission and the Board of Supervisors was held at the Prince George Electric Cooperative conference room on March 4th to review proposed amendments to the Comp Plan and the Zoning Ordinance as they relate to solar energy.*
- *Three (3) Zoning Applications were reviewed and approved.*
- *One (1) plat was approved.*

Erosion & Sediment Control

- *Three (3) E&S projects are active with inspections being made after each rain event.*
- *One (1) Agreement in Lieu of an Erosion & Sediment Control Plan Application was completed.*
- *Two (2) new site plans for Erosion and Sediment control have been reviewed and approved.*
- *Two (2) Land Disturbance permit have been approved and issued*
- *The revised plans for the Cabin Point Road (Route 602) Industrial Park Clearing Project are in the process of being reviewed by the necessary regulatory agencies.*



MEMORANDUM

DATE: April 1, 2019
 TO: Vandy Jones, Interim County Administrator
 FROM: Andre M. Greene, Director of Community Development
 SUBJECT: March 2019 - Monthly Report

Please accept this as the March 2019 update for the Community Development Department.

BUILDING ACTIVITY

- March 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	8	4	5	56	\$335,359.00	\$2,956.21

- March 2018

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
7	9	4	3	71	\$554,204.00	\$2,981.49

- January 2019 – December 2019 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>



Housing Programs- Monthly Report

APRIL



 **FAIR HOUSING MONTH**

Brenda
County of Sussex
4/9/2019



MEMORANDUM

TO: Mr. Vandy Jones, County Administrator

FROM: Brenda H. Drew, Housing Programs Coordinator

SUBJECT: Housing Program Report

DATE: April 9, 2019

As always, we are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During the past month the following general work tasks were performed:

<i>Activities</i>	<i>No.</i>
<i>Annual Inspections</i>	06
<i>Annual Re-certifications</i>	09
<i>Initial Inspection</i>	03
<i>Other Certifications</i>	11
<i>Family Briefings</i>	01
<i>Executing HCV Contracts</i>	02
<i>Certificates of Satisfaction</i>	0
<i>Housing Rehab projects pending</i>	6
<i>VIDA Completion Reports in Process</i>	0
<i>Reports Submitted in CAMS</i>	2
<i>Training Attended</i>	1

In addition, staff participated in the following:

- 1) Participated in a panel discussion at 1st Time Homebuyer's Club Kick-off Event

Housing Choice Voucher (HCV) Program

The HCV program help families by providing vouchers that allow participants to rent safe, sanitary, decent and affordable homes.

In addition to the benefits received in the county as payments to property owners (HAP), and payments made to assist with utility bills, Sussex County receives monthly financial benefits from Virginia Housing Development Authority (VHDA) to administer his program. See report below for fiscal year-to-date payment details:

PAYMENTS TO LANDLORDS & TENANTS:

<u>Agency</u>	<u>HAP</u>	<u>HAP</u>	<u>UAP</u>	<u>UAP</u>	<u>HAP+</u>	<u>HAP+UAP</u>
		<u>Avg</u>		<u>Avg</u>	<u>UAP</u>	<u>Avg</u>
Sussex County						
January 2019	56,890		2,359		59,249	
February 2019	57,744		2,217		59,961	
March 2019	58,762		2,249		61,011	
April 2019	57,856		2,161		60,017	

ADMIN FEE PAYMENTS:

January 2019 - \$7,689.00

February 2019 - \$7,735.00

March 2019 - \$8,025.00

Program Income Report:

The County of Sussex is committed to utilizing a program income fund to address community needs relating to emergency home repairs and first time homebuyers to assist owner occupied, income eligible single family homes in the county. Program Income is derived from loan payments and loan pay off.

4/08/2019	*GL070A*	SUSSEX COUNTY	
PAGE 1			
FUND #-123	CDBG HOUSING PROGRAM FUND (4/09)	BALANCE	SHEET
TIME 9:49			
		3/31/2019	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE
	CDBG HOUSING PROGRAM FUND (4/09)		
	ASSETS		
100-0100	Cash With Treasurer	58,918.99	59,166.99
	ASSETS	58,918.99	59,166.99
	TOTAL ASSETS	58,918.99	59,166.99
	LIABILITIES		
200-0100	Clearing Acct - Payroll		
200-0200	Clearing Acct - Accounts Payable		
	LIABILITIES		
	TOTAL LIABILITIES		
	FUND EQUITY		
300-0100	Fund Balance	58,918.99-	58,918.99-
	FUND EQUITY	58,918.99-	58,918.99-
	TOTAL PRIOR YR FUND BALANCE	58,918.99-	58,918.99-
	TOTAL REVENUE		248.00-
	TOTAL EXPENDITURE		
	TOTAL CURRENT FUND BALANCE		
	TOTAL LIABILITIES AND FUND BALANCE		59,166.99-

4/08/2019	*GL070A*	SUSSEX COUNTY	
PAGE 1			
FUND #-121	IPR PROGRAM FUND (10/02)	BALANCE	SHEET
TIME 9:49			
		3/31/2019	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE
	IPR PROGRAM FUND (10/02)		
	ASSETS		
100-0100	Cash With Treasurer	37,002.20	38,856.92
	ASSETS	37,002.20	38,856.92
	TOTAL ASSETS	37,002.20	38,856.92
	LIABILITIES		
200-0100	Clearing Acct - Payroll		
200-0200	Clearing Account - Accounts Payab		
200-0900	Accrued Accounts Payable		
	LIABILITIES		
	TOTAL LIABILITIES		
	FUND EQUITY		
300-0100	Fund Balance	37,002.20-	37,002.20-
	FUND EQUITY	37,002.20-	37,002.20-
	TOTAL PRIOR YR FUND BALANCE	37,002.20-	37,002.20-
	TOTAL REVENUE		1,854.72-
	TOTAL EXPENDITURE		
	TOTAL CURRENT FUND BALANCE		
	TOTAL LIABILITIES AND FUND BALANCE		38,856.92-

**PROCLAMATION
DECLARING THE MONTH OF APRIL
FAIR HOUSING MONTH**

IN THE COUNTY OF SUSSEX, VIRGINIA

WHEREAS, the County of Sussex, Virginia is joining with the United States Department of Housing and Urban Development (HUD) and other housing agencies in celebrating the anniversary of the National Fair Housing Law, Title VII of the Civil Rights Act of 1968.

WHEREAS, the County of Sussex, Virginia encourages fair housing through the sales and rentals, as well as, through its housing rehabilitation and first time homebuyer programs.

WHEREAS, discrimination in housing is against the law. No person shall be discriminated against because of race, color, religion, sex, disability, familial status, or national origin in the sale, rental, or advertising of dwelling, in the provisions of brokerages services, or in the availability of residential real estate related transactions.

WHEREAS, if any County of Sussex resident believes he or she has been discriminated against, the resident should contact the County's Housing Coordinator, 233L South County Drive, Waverly Virginia at (804) 834-1302, ext. 28. The County will provide information, counseling, and referral to the appropriate agency if formal complaint needs to be filed.

WHEREAS, the County of Sussex, the State of Virginia, HUD and various local agencies are working together to ensure equal treatment of all citizens. We urge everyone to practice the Fair Housing Law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Sussex, declare the month of April as Fair Housing Month in the County of Sussex, Virginia.

Environmental Inspections



March 2019 Monthly Report

Origin / Material Summary Report

Criteria: 03/01/2019 12:00 AM to 03/31/2019 11:59 PM

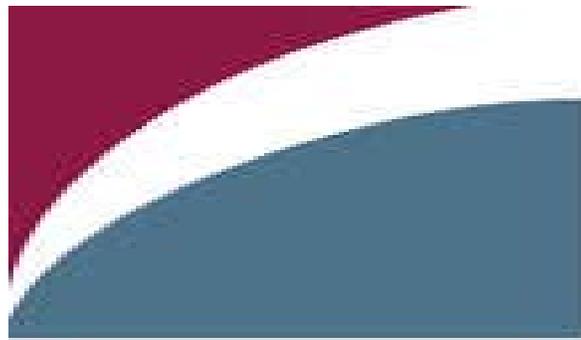
Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

Origin	Material	Tons
CT	MSWT	521.03
Origin Total		521.03
DC	Special Misc-Tons	512.41
Origin Total		512.41
DE	MSWT	40.19
DE	Sandblast Grit-Tons	53.73
DE	Special Misc-Tons	25.07
Origin Total		118.99
GA	MSWT	21.14
Origin Total		21.14
MA	MSWT	24.77
Origin Total		24.77
MD	MSWT	861.07
MD	Sludge Indus-Tons	260.41
MD	SludgeIndus-Tons	25.62
MD	Special Misc-Tons	16.80
Origin Total		1,163.90
NC	MSWT	3,984.20
Origin Total		3,984.20
NJ	Auto Fluff RGC-Tons	15,515.82
NJ	MSWT	45,757.65
Origin Total		61,273.47
NY	MSWT	63,500.90
Origin Total		63,500.90
PA	MSWT	35.74
Origin Total		35.74
SUSS BUS	MSWT	82.25
SUSS BUS	Sludge Indus-Tons	1,276.43
Origin Total		1,358.68
SUSS RES	MSWT	465.19
Origin Total		465.19
VA	CDTC	22.80
VA	MSWT	10,654.26
VA	SludgeIndus-Tons	1,213.09
VA	Special Misc-Tons	110.60
Origin Total		12,000.75
Totals		144,981.17

Sussex County

Virginia Cooperative

Extension



Virginia Tech • Virginia State University

April 18, 2019

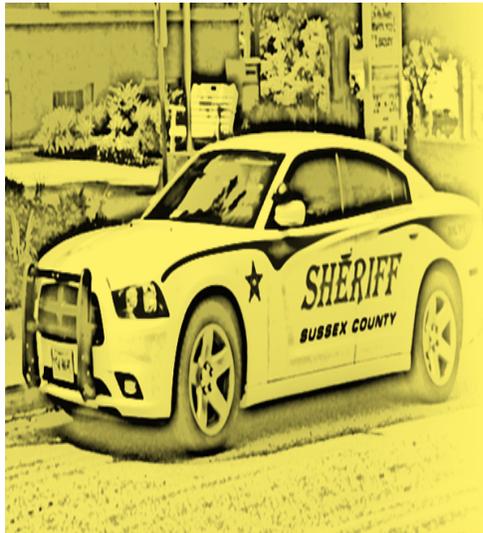
Monthly Report

Objectives	Outcomes
1. Youth will acquire leadership skills and actively participate in local and state organizations.	<ul style="list-style-type: none"> ● Teen Club members received training for 4-H Camp Counselor and Counselor in Training positions March 15 and 16. ●
2. Club Development	<ul style="list-style-type: none"> ● 4-H is collaborating with Jerusalem Baptist Church and Greensville/Emporia Virginia Cooperative Extension to start two youth clubs in Jarratt VA. ● 4-H Teen Club members are planning to assist with the beautification project at Sussex Central Middle School. ● Stony Creek 4-H Club plans to meet in April to begin the community garden project.
3. Youth program participants will make healthy food choices, achieve the recommended amount of physical activity and reduce risk factors for chronic diseases	<ul style="list-style-type: none"> ● Health Rocks! Program is in planning stages for Sussex Central Middle School ● 4-H is collaborating with Sussex Central High School to implement "WHAT'S ON YOUR PLATE?" ● PROSPER team meeting
4. Youth and communities will enhance the value of plants, animals, and landscapes while conserving valuable natural resources and protecting the environment.	<ul style="list-style-type: none"> ● Sussex VCE is partnering with Fort Grove united Methodist Church to implement community gardens in Stony Creek. ● Sussex VCE is partnering with the Jessica A Moore Foundation to implement community gardens in Waverly ● Sussex VCE is partnering with Jerusalem Baptist Church to implement community gardens in Jarratt
5. 4-H Marketing Programs and Volunteer	<ul style="list-style-type: none"> ● Marketed the Sussex 4-H program at Jarratt Hardware March 23. ● Attended Airfield 4-H Centers Board meeting ● Attended Career Day at SCMS March 28.

6. Programming

- 4-H is partnering with Robert Ford and Jerusalem Baptist Church to create a 4-H Club in the church
- 4-H is collaborating with Jessica A Moore to continue targeting life skills of the youth in Waverly

Sheriff's Department

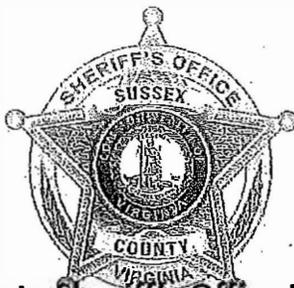


**SUSSEX COUNTY
SHERIFF'S
DEPARTMENT**



March 2019 Monthly Reports

OFFICE OF THE SHERIFF
 Ernest L. Giles, Sr., Sheriff
 TEL 434-246-5000
 FAX 434-246-5714



P. O. Box 1326
 20212 Thornton Square
 Sussex, Virginia 23884
 www.sussexsheriffva.com
 email: egiles@sussexso.com

Sussex County Sheriff's Office Monthly Report
Month of March 2019

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	636
Fire	38
Rescue	141
Animal Control	23
Town of Wakefield	60
Traffic	1,013
TOTAL	1,911

COURTS

Court:	Days of Court:
Circuit Court	3
General District	11
JDR Court	3

Court:	Judges:
Circuit Court	2
General District	2
JDR Court	1

CIVIL

Type:	Total:
Subpoenas Served	205
Jury Summoned	0
Criminal Warrants	45
DMV Notices	2
Levies	0
TDO	1
ECO	0
Other Civil	110

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 email: egiles@sussexso.com

Fines and Forfeitures	\$148,215.51
Sheriff's Fees	\$482.00
Courthouse Security	\$15,524.40

JAIL

During the month of March 2019, our average daily population was 46 inmates. The jail booked in 41 individuals during March. Of that number, some were serving weekend confinement, so the actual number of unique (non-recurring) inmates was 40.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	42 inmates, having been confined a total of 610 days
Sentenced Misdemeanant	14 inmates, having been confined a total of 303 days
Sentenced Felons	13 inmates, having been confined a total of 326 days
Others	8 inmates, convicted but not sentenced, etc.
Weekenders	1 inmates, serving misdemeanor sentences

Transports of inmates for various reasons are listed below:

Court / Jail	20
Medical	3
Juvenile	1
Road Crew	3
TDO (Mental)	2
TOTAL	29

BOARD ACTION FORM

Agenda Item: Unfinished Business #9.01

Subject: Referendum for Meals Tax

Board Meeting Date: April 18 2019

=====
Summary: At a previous Board meeting, staff was directed to proceed with the process of preparing the meals tax for the November 2019 Election Referendum.

Staff recommends a referendum seeking approval for a 4% meals tax. Revenue from the meals tax would be designated as capital project funding for Sussex County Public Schools and Public Safety. Based on the data from the Virginia Department of Taxation (Taxable Sales by Business Classification) a meals tax of 4% levied in past years would have yielded \$215,441 in 2015, \$190,185 in 2016, and \$183,077 in 2017.

Again, the referendum election must be ordered by the court at least 81 days prior to the date set for the election.

Recommendation: That the Board adopts a resolution authorizing the County to request the Circuit Court to order a referendum to consider adopting a meals tax 4% in order to address the public education and public safety capital needs of Sussex County.

Attachment:

=====
ACTION: That the Board adopts a resolution authorizing the County to request the Circuit Court to order a referendum to consider adopting a meals tax in order to address the public education and public safety capital needs of Sussex County.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Blowe	___	___	Seward	___	___
Fly	___	___	Stringfield	___	___
Futrell	___	___	Tyler	___	___