

Sussex County Board of Supervisors Meeting
Thursday, May 21, 2020 – 6 pm
Social Services Conference Room
20103 Princeton Road, Sussex VA 23884

1. Commencement

- 1.01 Call to Order/Determine Quorum
 - A. Approval of Board Member(s) Participating by Phone under Board Remote Participation Policy
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Minutes of April 14 Special and April 16, 2020 Regular Board meetings, respectively
- 2.02 Warrants and Vouchers

3. Recognitions/Awards/Presentation – none

4. Public Hearing – none

5. Appointments

- 5.01 Appointment to the John Tyler Community College
- 5.02 Appointments to the Industrial Development Authority Board of Directors (2)
- 5.03 Appointments to Planning Commission (2)

6. Action Items

- 6.01 Approval of Compensatory Leave Overages
- 6.02 Approval of Prince George Cooperative Release of Liability
- 6.03 Request for Approval of Assistant Prosecutor’s Salary for FY21 Budget
- 6.04 Approval of MOU between Sussex County and Crater Health District through the Virginia Department of Health
- 6.05 Approval of Resolution for D19 Transportation Services, Inc.

7. Report of Departments

- 7.01 Treasurer’s Report – *for information only*
- 7.02 Animal Services Report – *for information only*
- 7.03 Community Development Report – *for information only*
- 7.04 Environmental Inspections Report – *for information only*
- 7.05 Public Safety Report – *for information only*
- 7.06 Housing Department Report – *for information only*
- 7.07 Sheriff’s Department Report – *for information only*
- 7.08 Finance Department Report – *for information only*

8. Citizens' Comments

9. Unfinished Business – none

10. New Business – none

11. Board Members Comments

11.01 Blackwater District

11.02 Courthouse District

11.03 Henry District

11.04 Stony Creek District

11.05 Wakefield District

11.06 Waverly District

12. Closed Session – none

13. Recess/Adjournment

13.01 Recess/Adjournment

13.02 Regular Meeting, June 18, 2020 @ 6 p.m., tentatively in General District Courtroom –
Sussex Judicial Center, 15098 Courthouse Road, Sussex VA 23884

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the Social Services Conference Room on
Thursday, April 16, 2020 at 6 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT:

Lawrence Hughes, Interim County Administrator
Mark Flynn, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
G. Reid Foster, Public Safety Coordinator
Ernest Giles, Sheriff
Kelly W. Moore, Director of Finance
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum (6:00 p.m.)

The April 16, 2020 regular meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

1.01a Approval of Board Members Participating by Board's Remote Participation Policy

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Supervisors Fly, Johnson and Steve White, Tie Breaker, participating electronically/by phone under the Board's Remote Participation Policy; and

FURTHER RESOLVED that the change of location of the Board meeting was moved to the Sussex Social Services Conference Room. All Board members voted aye.

1.02 The Invocation

The Invocation was offered by Supervisor D. Jones.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

There were no agenda amendments.

1.05 Approval of Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the April 16, 2020 regular agenda as presented. All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the April 16, 2020 Consent agenda inclusive of the following: (a) Minutes of the January 16 Regular, January 16 Special and March 27, 2020 Emergency meetings; (b) Approval of Warrants and Vouchers; (c) Riverside Regional Jail Authority Costs for Inmate Services; (d) Appropriation for Emergency Purchase of Generator for Animal Shelter; and (e) Approval and Appropriation of Executive Search Services. All Board members present voted aye.

3. Recognitions/Awards/Presentation

There were no Recognitions/Awards/Presentations. However, Chair Seward announced that Sussex's former Commonwealth Attorney, Lyndia Ramsey, was appointed to serve as a Judge for the General District Court in the Sixth Judicial District.

4. Public Hearing

4.01 Fiscal Year 2021 Proposed County Budget

There was discussion of waiting until the actions of the General Assembly and its impact on the County's budget such as decrease in State funding relative to education, the Comp Board, and the Sheriff's Department due to COVID-19 and the fiscal impacts on State tax collections and the overall effect on the economy before moving forward.

It was noted that the budget that was advertised will more than likely not be the final budget due to COVID-19 and economic effects.

The proposed budget for Fiscal Year 2021 was included in the Board packet.

Chair Seward entered into Public Hearing.

There were no public comments.

There were no comments from the Board.

Chair Seward closed Public Hearing.

4.02 Calendar Year 2020 Proposed Tax Rates

Chairman Seward entered Public Hearing.

There was no increase in tax levy for Calendar Year 2020.

There were no public comments.

There were no comments from the Board.

Chair Seward closed the Public Hearing.

A copy of the Notice of Public Hearing for Fiscal Year 2021 Proposed County Budget and the Calendar Year 2020 Proposed Tax Rates were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes Public Comments on tax rates. All Board members voted aye.

4.03 Action on Public Hearing Item

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts that the tax rates remain the same for Calendar Year 2020.

All Board members present voted aye.

5. Appointments

5.01 Appointments to the Building Code Appeals Board

At its January 16, 2020 regular meeting, the Board was advised that two (2) appointments were needed for the Building Code Appeals Board. Vacancies were created due to Mr. Jeffrey Gary accepting employment with Sussex County, as well as Mr. Wayne Jones now serving as a member of the Board of Supervisors.

An appointment will be needed to fill an unexpired term for Mr. Gary ending June 30, 2020, as well as an unexpired term for Mr. Jones, with a term ending June 30, 2021. Both terms would be effective immediately.

Supervisor D. Jones recommended Mr. Larry Murray. Supervisor W. Jones recommended Mr. Tyrone Griffin.

Resumes of Messrs. Tyrone Griffin and Larry Murray were provided to the Board members.

A copy of the Virginia Uniform Statewide Building Code (2000 Edition) Information and the Roster of Building Code Appeals Board were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Mr. Larry Murray to the Building Code Appeals Board to fill the unexpired term effective immediately, expiring June 30, 2021.

5.02 Appointment to the Board of Zoning Appeals

This is an item from the January 16, 2020 regular meeting. The term of Mr. Samuel Moore on the Board of Zoning Appeals (BZA) was due to expire January 31, 2020. Staff contacted Mr. Moore. Mr. Moore does not wish to continue to serve on the Board. A nomination for recommendation for appointment by the Circuit Court Judge needs to be made to fill the vacancy. Upon appointment by the Circuit Court Judge, the term will begin immediately, expiring January 31, 2025.

Other BZA members resigned, as well. Recommendations for appointments by the Circuit Court Judge will also need to be made to complete three (3) unexpired terms ending January 31, 2021, January 31, 2023, and January 31, 2024, respectively. All terms will be effective immediately.

Supervisor W. Jones recommended Mr. Tyrone Griffin.

A copy of Mr. Tyrone Griffin's resume was included in the Board packet. Mr. Sam Moore's letter declining to continue to serve on the Board of Zoning Appeals, the BZA By Laws and a roster of the BZA members were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby recommends Mr. Tyrone Griffin, 10310 Kelly Lane, Wakefield, VA 23888 for nomination for appointment by the Circuit Court Judge to the Board of Zoning Appeals to fill the vacancy for Samuel Moore's, effective immediately, expiring January 31, 2025.

All members present voted aye.

5.03 Appointments to Southside Virginia Education Center Board

Sussex County will need an appointment for representation on the Southside Virginia Education Center Board. This appointment will be effective immediately, with a term expiring October 15, 2023.

Southside Virginia Education Center Board promotes business development and employment opportunities throughout Southside Virginia, so as to encourage community development and revitalization and the combating community deterioration. The corporation will promote and achieve these purposes through activities including the operation of work force training and continuing adult education center where individuals can develop, improve, and enhance their employable skills and

capabilities. Meetings are held the last Wednesday of the month at 12:00 p.m. in the Southside Virginia Education Center.

Supervisor Fly recommended Mr. Otto Wachsmann of Stony Creek, Virginia and gave brief background information on Mr. Wachsmann.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Mr. Otto Wachsmann of Stony Creek, VA to the Southside Virginia Education Center Board with a term beginning immediately, expiring October 15, 2023.

All Board members present voted aye.

5.04 Appointment to the Sussex Service Authority Board of Directors

The Board of Supervisors no longer has representation on the Sussex Service Authority Board of Directors, due to Mr. Blowe no longer being qualified to serve in that capacity. An appointment will need to be made with a term expiring December 31, 2023.

Mr. Bobby Morris is currently serving as the Board's alternate representative. His term ended December 31, 2019. Mr. Morris has been contacted and is willing to continue to serve, if reappointed. If reappointed, his term will expire December 31, 2023 as well.

ON MOTION OF SUPERVISOR TYLER, seconded by W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Supervisor Fly to represent the County on the Sussex Service Authority Board of Directors; and

FURTHER RESOLVED that Mr. Bobby Morris, is reappointed, as the Board's alternate, with a term expiring December 31, 2023.

All Board members present voted aye.

5.05 Appointment to the Housing Oversight Board

Administration was advised that Mr. Clyde Gay is no longer able to serve as a citizen representative on the Housing Oversight Board. Ms. Brenda Drew, Housing Coordinator, recommends Ms. Charlene Pope, 8593 Harrell Mill Road, Waverly, Virginia, to fill the vacancy. Ms. Pope is a longtime resident of Sussex and a retired educator.

Board of Supervisors' representation is vacant on the Housing Oversight Board as well. In the past, the Vice Chairman served on this Board.

A copy of the Housing Oversight By Laws was included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Supervisor W. Jones to the Housing Oversight Board to fill the vacancy for the Board of Supervisors representation.

All members present voted aye.

5.06 Appointment to Virginia's Gateway Region Board of Directors

The terms of Chair Seward, 523 Jasper Lane, Waverly, VA 23890 and Mr. Rex Davis, 612 Brentmoore Drive, Glen Allen, VA 23859, on the Virginia's Gateway Region Board of Directors expired February 29, 2020.

Staff has contacted Chair Seward and Mr. Rex Davis. Mr. Davis is willing to serve, if reappointed. However, Chair Seward does not wish to be reappointed.

Supervisor Fly recommended Chair Seward.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Chair Seward to the Virginia's Gateway Region Board of Directors with a term expiring February 28, 2021. All Board members present voted aye.

6. Action Items

6.01 Approval of Prince George Electric Cooperative Utility Easement and Release of Liability for Damage

Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, forwarded a Release of Liability for Damage Form and a Utility Easement to County Administration for Prince George Electric Cooperative.

The easement is needed for electrical service that needs to be increased from PGEC to the leachate treatment concentrate reduction system compound. The leachate treatment concentrate reduction system compound will accept treated liquid from the on-site wastewater treatment plant and reduce the concentrate from the reverse osmosis system, further reducing concentrate, and thereby reducing the amount of trucks needed to dispose of liquids off-site.

Copies of the Release of Liability for Damage Form, Utility Easement Agreement, Map and E-mail from Mr. Jason Williams were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes staff to execute the Prince George Electric Cooperative Release of Liability for Damage and Utility Easement Agreement. All Board members present voted aye.

6.02 Authorization of Signature for Warrants Registers for Accounts Payable and Payroll

Due to changes in Administration, the County is currently using the secondary signer on the County's operating bank account. The Honorable Gary M. Williams, Clerk of Circuit Court, is the secondary signer to issue accounts payable and payroll checks, as the former county administrator's name has been removed from the account.

The Board has been requested to consider authorizing Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for County accounts payable and payroll. It should be noted that this will neither authorize Mr. Hughes to sign checks for the County nor will he be added to the signature card. However, he will have the authority to approve all checks and payroll before they are issued. Mr. Williams' signature will continue to be used on any checks that are issued.

Once the County fills the County Administrator position, the Board can authorize the new County Administrator to approve warrants and become the signer on the operating account.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board hereby authorizes Mr. Larry Hughes, Interim County Administrator, to sign and approve warrant registers for county accounts payable and payroll. All Board members present voted aye.

6.03 Wood Fuel Developers, LLC Refund

Ms. Cox advised Administration that on January 6, 2014, the Board adopted a resolution offering Wood Fuel Developers, LLC a five (5) year refund of 50% per year on both Real Estate and Machinery and Tools taxes. She stated that the refund began with the 2013 tax year and is effective through the 2017 tax year.

For tax year 2017, Real Estate taxes in the amount of \$5,261.18 were assessed to and recently paid by Wood Fuel Developers, LLC. There were no assessment for Machinery and Tools for tax year 2017.

Copies of Ms. Deste Cox, Treasurer's letter, dated January 28, 2020 and Resolution R-14-007 were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves a fifty percent (50%) tax refund in the amount of \$2,630.59 to Wood Fuel Developers, LLC for 2017 Real Estate taxes in accordance with resolution R-14-007 adopted on January 16, 2014.

Supervisors Johnson, D. Jones, W. Jones, Seward, and Fly voted aye.

Supervisor Tyler abstained.

6.04 Bank Franchise Tax Refund – BBT

In the March Board Packet, the Treasurer, Ms. Deste Cox, alerted the Board that the Commissioner of the Revenue had received notification from the Department of Taxation of refund amounts for 2012, 2013 and 2014 Bank Franchise Tax due to Branch Banking & Trust (BB&T). This has affected many localities, cities and towns. The total tax liability for Sussex County that the Department of Taxation has directed to be paid is \$6,658.00. Ms. Ellen Boone, Sussex's Commissioner of Revenue, has confirmed the filings for those years, verifying the original tax amounts. Through negotiations with the President of the Treasurer's Association of Virginia (TAV), Truist Bank (formerly known as Branch Banking and Trust Company (BB&T) has agreed to waive all interest that is due on these refunds for all localities that remit payment by May 1,

2020. The Finance Director has identified some cost savings within the current general fund budget that can be used to cover this expense.

A copy of Ms. Cox's, Treasurer, Memo to Board of Supervisor, Re: Bank Franchise Tax – Refund, Dated April 7, 2020 along with letter from the Department of Taxation, Subject: Bank Franchise Tax Refunds for BB&T Tax Years 2012-2014, dated February 27, 2020.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the refund of Bank Franchise Tax to Truist Bank (formerly BB&T) for 2012, 2013, and 2014 in the total amount of \$6,658.00. In addition, the Board is to request the Finance Department to issue check no later than 4/24/2020, to meet the negotiated deadline.

All Board members present voted aye.

6.05 VDOT Upcoming Secondary Six Year Plan

At the September 2019 Board meeting, the Board removed Route 635 Steel Bridge Road from the Secondary Six Year Plan for Sussex due to the residents' desire to leave the road unpaved—in which Supervisor Tyler confirmed with some of the residents. Mr. Jerry Kee, VDOT's Assistant Residency Administrator, contacted staff to request direction from the Board to select another unpaved road so that VDOT can begin programming the new projects for the upcoming public hearing that they will need to schedule. Mr. Kee has reviewed the remaining unpaved routes and has provided a list the roads that qualify for hard surfacing based on the minimum 50 traffic count.

A list that provided the route, road name, and traffic count was included in the Board packet. A copy of the page from the September 2019 regular Board of Supervisors meeting was included in the Board packet as well.

No action was taken to allow Supervisor Tyler time to provide VDOT information for the route to replace the route removed from the Secondary Six Year Plan for Sussex.

7. Reports of Departments

7.01 Treasurer's Report – *included in Board packet – included in Board packet*

7.02 Animal Services Report – *included in Board packet*

7.03 Community Development Report – *included in Board packet*

7.04 Environmental Inspections Monthly Report – *included in Board packet*

7.05 Public Safety Report – *included in Board packet*

Mr. Foster provided an update on the generator at the Animal Shelter. He also provided an update on COVID-19. Noted the number of cases in Sussex at that time to include the number of cases at the Sussex prison.

7.06 Housing Department Monthly Report – *included in Board packet*

7.07 Sheriff's Department Report – *included in Board packet*

8. Citizens' Comments

There were no citizens comments.

9. Unfinished Business

Interim County Administrator Hughes advised that there will be an assessment at the landfill of manpower and what needs to be done.

10. New Business

There was no New Business.

11. Board Member Comments

11.01 Blackwater District – Encouraged everyone to be safe.

11.02 Courthouse District – none

11.03 Henry District – Announced that the Improvement Association provided and delivered residents of Sussex and surrounding areas with emergency food and cleaning products; exploring getting funding for Sussex to open schools early.

11.04 Stony Creek District – shared letter from a Peter Anderson (South Carolina) received in January 2020 extending appreciation to Law Enforcement/EMS during accident in Sussex in December; thanked Rex Davis & Denny's Restaurant – provided services to 110 people in community identified by Social Services and the elderly for 14 days.

11.05 Wakefield District – none

11.06 Waverly District – Apologized for not being physically in attendance; encouraged everyone to continue to follow guidelines regarding COVID-19; applauded everyone for what they're doing; available if anyone needed her.

12. Closed Session

There was no Closed Session.

13. Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the April 16, 2020 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 7:04 p.m. All Board members present voted aye.

13.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, May 21, 2020 at 6 p.m. in the Sussex Social Services Conference Room, 20103 Princeton Road, Sussex, Virginia 23884 and via County website.

At a Special (Budget Work Session) Meeting
of the Board of Supervisors Held in the
General District Courtroom on
Tuesday, April 14, 2020 – 4 pm

BOARD MEMBERS PRESENT

C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT

Larry Hughes, Interim County Administrator
Jeff Gore, County Attorney
Kelly W. Moore, Director of Finance
John Broderick, Director of Finance and Operations
Deste J. Cox, Treasurer
G. Reid Foster, Public Safety Coordinator
Ernest Giles, Sheriff
Arthur Jarrett, Superintendent of the Public Schools
Vincent L. Robertson, Sr., Commonwealth's Attorney
LaSonya White, Cooperative Extension
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

Item 1. Call To order/Determine Quorum (6:00 p.m.)

The April 14, 2020 special meeting (Budget Work Session) of the Sussex County Board of Supervisors was called to order by Chair Seward.

Item 2. The Invocation

The invocation was offered by Supervisor W. Jones.

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendment

There were no agenda amendments.

Item 5. Approval of Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the April 16, 2020 special (Budget Work Session) meeting agenda as presented.

All Board members present voted aye.

Item 6. Budget Discussions

There was general discussions of revenue, possible revenue and expenses, local shortfalls and possible decrease in State funding.

There was discussion of the Comp Board, Schools, and federal funding in regards to Social Services.

There was inquiry of the schools as to whether there could be possible savings due to the schools being closed such as administrative cost, janitorial services/cleaning, bus transport, etc. Dr. Jarrett advised that employees are salaried and are still being paid. Schools have contracts that still have to be honored. Schools are still serving meals and transporting/delivering instructional packets. Schools are being deep cleaned and disinfected.

There was inquiry as to whether there were any funds to be returned to the County to be reallocated back to the schools. The schools stated that there was an anticipation of a 20% reduction in sales taxes.

There was discussion of the County not moving forward with the budget until there is a final State budget.

There was discussion of Outside Agency budgets.

There was discussion of receiving Public Comments for the Public Hearing.

Item 7. Resolution for County Profile for County Administrator Search

Mr. Kimball Payne with the Berkeley Group gave a brief overview of the County profile drafted for the Board's consideration. Mr. Payne noted that applications would be reviewed May 22nd instead of May 15th.

Mr. Payne stated that the Berkley Group would provide guidance on the process and answer any questions.

There was inquiry of advertising for the County Administrator position. It was stated that it would be advertised via Virginia Municipal League, Virginia Association of Counties (VACo), International City/County Management Association (ICMA), the Association of Black Public Administrators, the Berkley Group and County websites. They are anticipating receiving 20 – 35 applications. Mr. Payne noted that he hoped to have ten (10) strong applications for onsite interviews possibly in July. He would like to meet with the Board at its June 18, 2020 Board meeting to go over the process and help to select a finalist for interview.

Mr. Payne explained that the team working on this search will review the applications for basic qualifications based on using the profile as the standard. Approximately 10 -12 individuals will be identified as who are the strongest applicants and meet the qualifications. Telephone interviews will be conducted with each of these candidates, after which candidates will be ranked into three (3) groups – a top, a middle, and a bottom group. Applicants/candidates will have to provide cover letters, resumes, list of references and salary expectations. This information provided by the top 10 or 12 candidates will be shared with the Board members. Mr. Payne stated again the he would like to meet with the Board on June 18, 2020 or a date that works for the Board, to help the Board to select four (4) or five (5) candidates for a full day of interviews probably in July. .

There was inquiry regarding the type of point system that would be used. Mr. Payne stated that no point system will be used. Their judgement will be used based on qualifications. A spread sheet will be prepared and shared with the Board noting who they are, where they are from; what their relevant experience is; and what concerns they might have about the application. A summary will be provided from the telephone interviews based on their experience of their sense of what will work in Sussex County will be shared with Board.

There was discussion of criteria for the position.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the profile, to-wit:

WHEREAS, a Sussex County profile has been drafted for the purposes of recruitment; and

WHEREAS, the County profile provides background information on the community and its government operations and services; and

WHEREAS, the position profile outlines the qualifications, education, experience, as well as personal trait and desire characteristics considered necessary for the position; and

WHEREAS, candidates performance expectations are outlined; and

WHEREAS, compensation and benefits are outlined along with application process; and

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby certifies that the foregoing Sussex County Profile was introduced and adopted in order to proceed with advertising for recruitment of a new county administrator on April 14, 2020 at the Special Meeting (Budget Work Session) of the Sussex County Board of Supervisors with the review of applications to be done on May 22, 2020.

All Board members present voted aye.

There was discussion of employees' health insurance. It was noted that there was an increase of 2.31%.

ON MOTION OF SUPERVISOR D. JONES, seconded by W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves paying the County employees health insurance at 100% for single coverage for Fiscal Year 2021.

All Board members present voted aye.

Item 8. Citizens' Comments

Comments were heard from:

- Ernest Giles (Sheriff) – Thanked Board for paying for healthcare for employees.
- Vincent Robertson (CWA) – Thanked the Board for invite; will be around to meet staff.
- LaSonya White (VCE) – Thanked Board for invite; wanted to be present for questions.
- Arthur Jarratt (Superintendent) – Thanked Board for allowing to participate.

Item 9. Adjournment

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Special (Budget Work Session) Meeting of the Sussex County Board of Supervisors hereby adjourned at 5:10 p.m.

All Board members present voted aye.

ACCOUNTS PAYABLE CHECKS



May 16, 2020

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL \$599,113.32

TOTAL ALL VOID CHECKS FOR APPROVAL \$105.96

| ACCOUNTS PAYABLE WARRANTS: | CHECK NO. | AMOUNTS | PROCESS DATE |
|-----------------------------------|------------------|----------------|---------------------|
| FOR MONTH OF APRIL 2020 | 215815-215857 | \$ 116,491.49 | RUN DATE 4/02/20 |
| | 215858-215901 | \$ 97,309.43 | RUN DATE 4/09/20 |
| | 215911-215953 | \$ 141,157.89 | RUN DATE 4/21/20 |
| | 215963-215999 | \$ 60,415.91 | RUN DATE 4/28/20 |
| | 216000-216039 | \$ 73,708.70 | RUN DATE 4/30/20 |

Total Regular Warrants \$489,083.42

| | | | |
|--------------------------|---------------|--------------|------------------|
| PAY. DEDUCTION WARRANTS: | 215902-215910 | \$ 53,682.51 | RUN DATE 4/16/20 |
| | 215954-215962 | \$ 56,347.39 | RUN DATE 4/30/20 |

Total Deduction Warrants: \$110,029.90

TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$599,113.32

VOID CHECKS See attached \$ 105.96

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACCL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT TOTAL | DISC. TOTAL | BATCH INV. DESCRIPTION |
|----------|------------|---------------------------|----------------|--------------|----------|--------------------------|------------|-----------|---------------|-------------|--|
| 0000000 | 000923 | ALL SEASONS TERMITE & | 4027032520 | 3/25/2020 | | 4100-051500-1272-551-510 | 65.00 | 215815 | 65.00 | .00 | Building Maintenance & Repair#01632 SUSSEX SHERIFF |
| 0000000 | 001767 | BB&T | 2338 0320 01 | 2/24/2020 | | 4100-011100-1202-111-110 | 75.00 | 215816 | 75.00 | .00 | Publ... Subsc., Books, Ref. Ma01632 # 4046011199882338 |
| 0000000 | 001767 | | 2338 0320 02 | 2/25/2020 | | 4100-021100-1259-211-210 | 499.00 | 215816 | 499.00 | .00 | Equipment 01632 # 4046011199882338 |
| 0000000 | 001767 | | 2338 0320 03 | 2/25/2020 | | 4100-011100-1203-111-110 | 1,050.00 | 215816 | 1,050.00 | .00 | Workshops and Conferences 01632 # 4046011199882338 |
| 0000000 | 001767 | | 2338 0320 04 | 3/04/2020 | | 4100-021100-1203-211-210 | 170.00 | 215816 | 170.00 | .00 | Workshops and Conferences 01632 # 4046011199882338 |
| 0000000 | 001767 | | 2338 0320 05 | 3/09/2020 | | 4100-021100-1203-211-210 | 125.00 | 215816 | 125.00 | .00 | Workshops and Conferences 01632 # 4046011199882338 |
| 0000000 | 001767 | | 2338 0320 06 | 3/18/2020 | | 4100-061100-1241-613-610 | 203.94 | 215816 | 203.94 | .00 | Office Supplies 01632 # 4046011199882338 |
| | | | | | | | | | | | TOTAL 2,122.94 |
| 0000000 | 001584 | BIRSCH INDUSTRIES, INC. | 859649 | 3/19/2020 | | 4100-021200-1247-221-210 | 788.15 | 215817 | 788.15 | .00 | Janitorial Supplies 01632 ACCT# 67620 |
| 0000000 | 000002 | BOB BARKER COMPANY | WEB000660052 | 3/18/2020 | | 4100-051500-1245-551-510 | 133.88 | 215818 | 133.88 | .00 | Law Enforcement Supplies 01632 ACCT# SUSVAS |
| 0000000 | 001485 | CENTRAL AGRIBUSINESS | JR25867 | 2/25/2020 | | 4100-051500-1246-551-510 | 77.00 | 215819 | 77.00 | .00 | Food Supplies 01632 SUSSEX SHERIFF |
| 0000000 | 001630 | CHENEY BROTHERS | 10919194753 | 3/27/2020 | | 4100-051500-1246-551-510 | 2,275.73 | 215820 | 2,275.73 | .00 | Food Supplies 01632 # 60030700 |
| 0000000 | 001440 | COPFIELD'S LOCKSMITH, LLC | 2326 | 3/16/2020 | | 4100-021300-1265-231-210 | 425.00 | 215821 | 425.00 | .00 | Vehicle Maintenance & Repairs#01632 SUSSEX HOUSING |
| 0000000 | 001449 | CONVERGENT TECHNOLOGIES | 22932 | 3/02/2020 | | 4100-063100-1224-631-630 | 292.30 | 215822 | 292.30 | .00 | Information Systems Services 01632 SUSSEX COMM ATTY |
| 0000000 | 000871 | CRYSTAL SPRINGS | 1352055 030520 | 3/05/2020 | | 4100-061100-1277-612-610 | 14.93 | 215823 | 14.93 | .00 | Water Services 01632 # 11421181352055 |
| 0000000 | 000871 | | 1352472 031620 | 3/16/2020 | | 4100-021100-1277-211-210 | 108.85 | 215823 | 108.85 | .00 | Water Services 01632 # 11425301352472 |
| 0000000 | 000902 | DOC FARMER'S MARKET | MKT74604 | 3/30/2020 | | 4100-051500-1246-551-510 | 254.00 | 215824 | 254.00 | .00 | Food Supplies 01632 SUSSEX COUNTY JAIL |
| 0000000 | 001651 | DOCUMENT SYSTEMS | 106252 | 3/06/2020 | | 4100-021300-1252-231-210 | 94.96 | 215825 | 94.96 | .00 | Equipment Lease/Rental 01632 SUSSEX HOUSING |
| 0000000 | 001692 | FERRELLGAS | 1111170318 | 3/24/2020 | | 4100-051500-1279-551-510 | 304.20 | 215826 | 304.20 | .00 | Propane Gas 01632 ACCT# 112364120 |
| 0000000 | 000152 | GALLS, LLC | 015211142 | 3/09/2020 | | 4100-051500-1244-551-510 | 74.39 | 215827 | 74.39 | .00 | Uniform Services 01632 ACCT# 5417395 |
| 0000000 | 001723 | GARDAMORL SECURITY SERVI | 498800 | 3/27/2020 | | 4100-021600-1229-264-210 | 994.50 | 215828 | 994.50 | .00 | Other Professional Services 01632 ACCT# SUS001 |
| 0000000 | 001723 | | 498801 | 3/27/2020 | | 4100-021600-1229-264-210 | 994.50 | 215828 | 994.50 | .00 | Other Professional Services 01632 ACCT# SUS001 |
| 0000000 | 001723 | | 498802 | 3/27/2020 | | 4100-021600-1229-264-210 | 994.50 | 215828 | 994.50 | .00 | Other Professional Services 01632 ACCT# SUS001 |
| 0000000 | 001723 | | 498803 | 3/27/2020 | | 4100-021600-1229-264-210 | 994.50 | 215828 | 994.50 | .00 | Other Professional Services 01632 ACCT# SUS001 |
| 0000000 | 001723 | | 498804 | 3/27/2020 | | 4100-021600-1229-264-210 | 994.50 | 215828 | 994.50 | .00 | Other Professional Services 01632 ACCT# SUS001 |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACCL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | G/L ACCOUNT DESC. | BATCH INV DESCRIPTION |
|----------|------------|----------------------------|----------------|--------------|----------|--------------------------|------------|---------------|---------|------------------------------|--------------------------|
| 0000000 | 001723 | | 498805 | 3/27/2020 | | 4100-021600-1229-264-210 | 994.50 | 215828 | | Other Professional Services | 01632 ACCT# SUS001 |
| 0000000 | 001723 | | 498806 | 3/27/2020 | | 4100-021600-1229-264-210 | 994.50 | 215828 | | Other Professional Services | 01632 ACCT# SUS001 |
| 0000000 | 001723 | | 498807 | 3/27/2020 | | 4100-021600-1229-264-210 | 994.50 | 215828 | | Other Professional Services | 01632 ACCT# SUS001 |
| | | | | | | | .00 | EPY PMT TOTAL | | | 7,956.00 |
| 0000000 | 001437 | GOODMAN SPECIALIZED VEHIC | 16369G | 3/23/2020 | | 4100-021500-1265-251-210 | 884.13 | 215829 | | Vehicle Maintenance & Repair | 01632 ACCT# G30024 |
| | | | | | | | .00 | EPY PMT TOTAL | | | 884.13 |
| 0000000 | 001703 | HEFTY WILEY & GORE P.C. | 10473 | 3/25/2020 | | 4100-022100-1223-281-220 | 3,750.00 | 215830 | | Legal Services | 01632 SUSSEX COUNTY |
| | | | | | | | .00 | EPY PMT TOTAL | | | 3,750.00 |
| 0000000 | 001097 | ID NETWORKS | 276002 | 3/26/2020 | | 4302-091201-1257- | 78,177.00 | 215831 | | Replace CAD System | 01632 ACCT# SUS100 |
| | | | | | | | .00 | EPY PMT TOTAL | | | 78,177.00 |
| 0000000 | 001046 | MCI | 4342462428 | 3/17/2020 | | 4100-061100-1234-613-610 | 33.38 | 215832 | | Telecommunications | 01632 ACCT# 2DG40965 |
| 0000000 | 001046 | | 4342462453 | 3/17/2020 | | 4100-061100-1234-613-610 | 33.38 | 215832 | | Telecommunications | 01632 ACCT# 2DG40966 |
| 0000000 | 001046 | | 4342462630 | 3/19/2020 | | 4100-063100-1234-631-630 | 33.60 | 215832 | | Telecommunications | 01632 ACCT# 2DH15052 |
| | | | | | | | .00 | EPY PMT TOTAL | | | 100.36 |
| 0000000 | 999999 | MILERSON, LAMONTE | LM 032620 | 3/26/2020 | | 4100-051500-1205-551-510 | 62.54 | 215833 | | Meals | 01632 MEALS |
| | | | | | | | .00 | EPY PMT TOTAL | | | 62.54 |
| 0000000 | 000051 | MSAG LLC | C313208 | 4/01/2020 | | 4100-021500-1255-253-210 | 496.67 | 215834 | | Maintenance Service Contract | 01632 SUSSEX COUNTY |
| | | | | | | | .00 | EPY PMT TOTAL | | | 496.67 |
| 0000000 | 001187 | OWEN PRINTING COMPANY | 32718 | 3/26/2020 | | 4100-021400-1233-241-210 | 75.00 | 215835 | | Printing | 01632 SUSSEX BUILDING DE |
| | | | | | | | .00 | EPY PMT TOTAL | | | 75.00 |
| 0000000 | 001800 | PALM TREE INN, LLC | F84042 RM215 5 | 3/13/2020 | | 4100-021300-9003-231-210 | 1,285.20 | 215836 | | Pocahontas-CDBG Housing Grt | 01632 ACCT# 58 |
| 0000000 | 001800 | | F84163 RM215 6 | 3/20/2020 | | 4100-021300-9003-231-210 | 428.40 | 215836 | | Pocahontas-CDBG Housing Grt | 01632 ACCT# 58 |
| | | | | | | | .00 | EPY PMT TOTAL | | | 1,713.60 |
| 0000000 | 000829 | PURCHASE POWER | 11448168 0320 | 3/05/2020 | | 4100-021100-1231-211-210 | 999.49 | 215837 | | Postage | 01632 # 8000900011448168 |
| | | | | | | | .00 | EPY PMT TOTAL | | | 999.49 |
| 0000000 | 000618 | QUILL CORPORATION | 5803140 | 3/25/2020 | | 4100-021100-1241-211-210 | 565.91 | 215838 | | Office Supplies | 01632 ACCT# 3342634 |
| | | | | | | | .00 | EPY PMT TOTAL | | | 565.91 |
| 0000000 | 001781 | RICHWOOD GRAPHICS | 25833 | 3/04/2020 | | 4100-063100-1233-632-630 | 204.89 | 215839 | | Printing | 01632 SUSSEX VICT WITNES |
| | | | | | | | .00 | EPY PMT TOTAL | | | 204.89 |
| 0000000 | 000832 | SAM'S CLUB DIRECT | 1547 | 3/16/2020 | | 4100-021600-1241-261-210 | 44.92 | 215840 | | Office Supplies | 01632 # 0402194646154 |
| 0000000 | 000832 | | 1547 | 3/16/2020 | | 4100-021600-1247-261-210 | 79.96 | 215840 | | Janitorial Supplies | 01632 # 0402194646154 |
| 0000000 | 000832 | | 1547 | 3/16/2020 | | 4100-021600-1242-261-210 | 30.26 | 215840 | | Agricultural Supplies | 01632 # 0402194646154 |
| 0000000 | 000832 | | 1547 | 3/17/2020 | | 4100-021600-1265-261-210 | 23.96 | 215840 | | Vehicle Maintenance & Repair | 01632 # 0402194646154 |
| 0000000 | 000832 | | 5858 | 3/17/2020 | | 4100-051500-1247-551-510 | 187.24 | 215840 | | Janitorial Supplies | 01632 # 0402188473177 |
| 0000000 | 000832 | | 6622 | 3/16/2020 | | 4100-021200-1247-231-210 | 268.69 | 215840 | | Janitorial Supplies | 01632 # 0402194646154 |
| 0000000 | 000832 | | 6671 | 3/02/2020 | | 4100-021200-1247-231-210 | 186.44 | 215840 | | Janitorial Supplies | 01632 # 0402194646154 |
| | | | | | | | .00 | EPY PMT TOTAL | | | 821.47 |
| 0000000 | 000966 | SIXTH JUDICIAL CIRCUIT COU | APRIL 2020 | 3/27/2020 | | 4100-061100-1241-611-610 | 231.04 | 215841 | | Office Supplies | 01632 OFFICE EXPENSE |
| | | | | | | | .00 | EPY PMT TOTAL | | | 231.04 |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P DATE | ACH ACCLL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH TOTAL | DISC. TOTAL | BATCH INV. DESCRIPTION |
|----------|------------|--------------------------------------|--------------|--------------|-----------|-----------|------------------------------|------------|-----------|---------|-----------|-------------|------------------------|
| 0000000 | 000901 | SIXTH JUDICIAL CIRCUIT CO APRIL 2020 | | 3/27/2020 | 3/27/2020 | | 4100-061100-1241-611-610 | 231.04 | 215842 | .00 | 231.04 | .00 | 01632 OFFICE EXPENSE |
| | | DISC. TOTAL | | | | | | .00 | | | | | 231.04 |
| 0000000 | 001796 | SIXTH JUDICIAL CIRCUIT CO APRIL 2020 | | 3/27/2020 | 3/27/2020 | | 4100-061100-1241-611-610 | 231.04 | 215843 | .00 | 231.04 | .00 | 01632 OFFICE EXPENSE |
| | | DISC. TOTAL | | | | | | .00 | | | | | 231.04 |
| 0000000 | 000139 | STONY CREEK HEALTH CENTER 169491 | | 3/24/2020 | | | 4100-051500-1293-551-510 | 115.00 | 215844 | .00 | 115.00 | .00 | 01632 MEDICAL FEES |
| | | DISC. TOTAL | | | | | | .00 | | | | | 115.00 |
| 0000000 | 001827 | TEMP-POWER, INC | 152808-2 | 3/30/2020 | | | 4100-021600-1299-264-210-601 | 2,240.00 | 215845 | .00 | 2,240.00 | .00 | 01632 MEDICAL FEES |
| | | DISC. TOTAL | | | | | | .00 | | | | | 2,240.00 |
| 0000000 | 001254 | TREASURER OF VIRGINIA | COMVA 031320 | 3/13/2020 | | | 4100-051100-1227-512-510 | 20.00 | 215846 | .00 | 20.00 | .00 | 01632 MEDICAL FEES |
| | | DISC. TOTAL | | | | | | .00 | | | | | 20.00 |
| 0000000 | 000080 | TRI CITY OFFICE PRODUCTS | 0135346-001 | 3/17/2020 | | | 4100-021300-1241-231-210 | 132.45 | 215847 | .00 | 132.45 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 132.45 |
| 0000000 | 000769 | VERIZON | 0135405-001 | 3/23/2020 | | | 4100-031100-1234-311-310 | 354.11 | 215847 | .00 | 354.11 | .00 | 01632 ACCT# SCR-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-021500-1234-253-210 | 49.21 | 215848 | .00 | 49.21 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-021100-1234-211-210 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-041100-1234-411-410 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-611-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-611-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | 486.56 |
| 0000000 | 000769 | VERIZON | | 3/21/2020 | | | 4100-061100-1234-612-610 | 49.24 | 215848 | .00 | 49.24 | .00 | 01632 ACCT# SAO-0 |
| | | DISC. TOTAL | | | | | | .00 | | | | | |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACCR | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH DESC. | BATCH INV. DESCRIPTION |
|----------|------------|--------------------------|-------------|--------------|----------|--------------------------|------------|-----------|---------|------------------------------|-------------------------|
| 0000000 | 000769 | | 0749973011 | 3/06/2020 | | 4100-063100-1234-631-630 | 368.73 | 215849 | | Telecommunications | 01632 # 5516929330001 |
| 0000000 | 000769 | | 0763493682 | 3/06/2020 | | 4100-051500-1234-551-510 | 86.97 | 215849 | | Telecommunications | 01632 # 5513371000001 |
| 0000000 | 000769 | | 0770254016 | 3/06/2020 | | 4100-061100-1234-611-610 | 86.97 | 215849 | | Telecommunications | 01632 # 5513371000001 |
| 0000000 | 000769 | | 0777014348 | 3/06/2020 | | 4100-051100-1234-511-510 | 69.58 | 215849 | | Telecommunications | 01632 # 2533907170001 |
| 0000000 | 000769 | | 0770161136 | 3/21/2020 | | 4100-061100-1234-611-610 | 47.03 | 215849 | | Telecommunications | 01632 # 9516926210001 |
| 0000000 | 000769 | | 0777088064 | 2/24/2020 | | 4100-021300-1234-231-210 | 24.24 | 215849 | | Telecommunications | 01632 # 7519020710001 |
| 0000000 | 000769 | | 0777088064 | 3/24/2020 | | 4100-021300-1234-231-210 | 169.24 | 215849 | | Telecommunications | 01632 # 7519020710001 |
| 0000000 | 000769 | | 0837858428 | 3/21/2020 | | 4100-021600-1234-261-210 | 147.57 | 215849 | | Telecommunications | 01632 # 3513266760001 |
| | | | | | | | 1,371.89 | | | TOTAL | 1,371.89 |
| 0000000 | 000769 | VERIZON | 0966301725 | 3/06/2020 | | 4100-063100-1234-631-630 | 69.58 | 215850 | | Telecommunications | 01632 # 3513333510001 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-021100-1234-211-210 | 218.21 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-021400-1234-241-210 | 48.49 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-021400-1234-242-210 | 72.73 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-021600-1234-261-210 | 24.24 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-021500-1234-251-210 | 24.24 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-041100-1234-411-410 | 96.98 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-031100-1234-311-310 | 96.98 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-063100-1234-631-630 | 121.22 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-062100-1234-621-620 | 145.46 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4100-063100-1234-632-630 | 24.24 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0973062717 | 3/27/2020 | | 4105-071100-1234-711-710 | 654.59 | 215850 | | Telecommunications | 01632 # 951295778000179 |
| 0000000 | 000769 | | 0990361639 | 3/18/2020 | | 4100-061100-1234-611-610 | 105.61 | 215850 | | Telecommunications | 01632 # 351661658000108 |
| 0000000 | 000769 | | 8045205137 | 3/27/2020 | | 4100-061100-1234-611-610 | 79.18 | 215850 | | Telecommunications | 01632 # 850439765000154 |
| 0000000 | 000769 | | 8045205137 | 2/27/2020 | | 4100-061100-1234-611-610 | 79.18 | 215850 | | Telecommunications | 01632 # 850439765000154 |
| 0000000 | 000769 | | 8045205137 | 3/27/2020 | | 4100-061100-1234-631-630 | 79.18 | 215850 | | Telecommunications | 01632 # 850439765000154 |
| | | | | | | | 2,012.84 | | | TOTAL | 2,012.84 |
| 0000000 | 000757 | VERIZON BUSINESS | 63714077 | 3/10/2020 | | 4100-021100-1234-211-210 | 47.89 | 215851 | | Telecommunications | 01632 ACCT# Y2694822 |
| 0000000 | 000757 | | 63714077 | 3/10/2020 | | 4100-021400-1234-241-210 | 47.86 | 215851 | | Telecommunications | 01632 ACCT# Y2694822 |
| 0000000 | 000757 | | 63714077 | 3/10/2020 | | 4100-021400-1234-242-210 | 47.86 | 215851 | | Telecommunications | 01632 ACCT# Y2694822 |
| 0000000 | 000757 | | 63714077 | 3/10/2020 | | 4100-031100-1234-311-310 | 47.86 | 215851 | | Telecommunications | 01632 ACCT# Y2694822 |
| 0000000 | 000757 | | 63714077 | 3/10/2020 | | 4100-023100-1234-231-230 | 47.86 | 215851 | | Telecommunications | 01632 ACCT# Y2694822 |
| 0000000 | 000757 | | 63714077 | 3/10/2020 | | 4100-021500-1234-251-210 | 47.86 | 215851 | | Telecommunications | 01632 ACCT# Y2694822 |
| 0000000 | 000757 | | 63714077 | 3/10/2020 | | 4100-051100-1234-511-510 | 47.86 | 215851 | | Telecommunications | 01632 ACCT# Y2694822 |
| 0000000 | 000757 | | 63714077 | 3/10/2020 | | 4100-063100-1234-631-630 | 47.86 | 215851 | | Telecommunications | 01632 ACCT# Y2694822 |
| | | | | | | | 430.77 | | | TOTAL | 430.77 |
| 0000000 | 000039 | VERIZON WIRELESS | 9850282181 | 3/10/2020 | | 4125-031700-5841- | 110.90 | 215852 | | Drug Forf. Fund / Com. Atty. | 01632 # 90544057100001 |
| | | | | | | | | | | TOTAL | 110.90 |
| 0000000 | 000536 | VIRGINIA LAWYERS WEEKLY | 744645149 | 3/02/2020 | | 4125-031700-5841- | 366.00 | 215853 | | Drug Forf. Fund / Com. Atty. | 01632 ACCT# 10116050 |
| | | | | | | | | | | TOTAL | 366.00 |
| | | | | | | | | | | TOTAL | 732.00 |
| 0000000 | 001644 | XEROX FINANCIAL SERVICES | 2025771 | 3/15/2020 | | 4100-021300-1252-231-210 | 129.17 | 215854 | | Equipment Lease/Rental | 01632 # 0280074478001 |
| 0000000 | 001644 | | 2025861 | 3/16/2020 | | 4100-061100-1252-611-610 | 111.99 | 215854 | | Equipment Lease/Rental | 01632 # 0200078186001 |
| 0000000 | 001644 | | 2025740 B | 3/17/2020 | | 4100-021400-1252-241-210 | 147.54 | 215854 | | Equipment Lease/Rental | 01632 # 0200073202001 |
| 0000000 | 001644 | | 2025740 B | 3/17/2020 | | 4100-021400-1252-242-210 | 147.55 | 215854 | | Equipment Lease/Rental | 01632 # 0200073202001 |
| | | | | | | | 536.25 | | | TOTAL | 536.25 |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P DATE | ACCRL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH PMT TOTAL | CPA PMT TOTAL | TELECOMMUNICATIONS | OFFICE SUPPLIES | VA COOPERATIVE EXTENSION | TOTAL | BATCH INV DESCRIPTION |
|-------------|------------|--------------------|-------------|--------------|-----------|-------|--------------------------|------------|-----------|------------|---------------|---------------|--------------------|-----------------|--------------------------|------------|------------------------|
| 0000000 | 999999 | YELVERTON, FAYE P. | 9850827265 | 3/19/2020 | 3/30/2020 | | 4100-061100-1234-612-610 | 93.70 | 215855 | 93.70 | 93.70 | .00 | 0.00 | 0.00 | 0.00 | 93.70 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-051100-1234-512-510 | 278.29 | 215856 | 278.29 | 278.29 | .00 | 0.00 | 0.00 | 0.00 | 278.29 | 01632 # 74231408300002 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-051500-1234-551-510 | 278.28 | 215856 | 278.28 | 278.28 | .00 | 0.00 | 0.00 | 0.00 | 278.28 | 01632 # 74231408300002 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-021100-1234-211-210 | 487.55 | 215857 | 487.55 | 487.55 | .00 | 0.00 | 0.00 | 0.00 | 487.55 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-063100-1234-631-630 | 224.77 | 215857 | 224.77 | 224.77 | .00 | 0.00 | 0.00 | 0.00 | 224.77 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-031100-1234-311-310 | 166.02 | 215857 | 166.02 | 166.02 | .00 | 0.00 | 0.00 | 0.00 | 166.02 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-021300-1234-231-210 | 101.81 | 215857 | 101.81 | 101.81 | .00 | 0.00 | 0.00 | 0.00 | 101.81 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-021400-1234-241-210 | 134.03 | 215857 | 134.03 | 134.03 | .00 | 0.00 | 0.00 | 0.00 | 134.03 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-021400-1234-242-210 | 64.21 | 215857 | 64.21 | 64.21 | .00 | 0.00 | 0.00 | 0.00 | 64.21 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-021500-1234-253-210 | 37.45 | 215857 | 37.45 | 37.45 | .00 | 0.00 | 0.00 | 0.00 | 37.45 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-041100-1234-411-410 | 139.26 | 215857 | 139.26 | 139.26 | .00 | 0.00 | 0.00 | 0.00 | 139.26 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-063100-1234-632-630 | 64.21 | 215857 | 64.21 | 64.21 | .00 | 0.00 | 0.00 | 0.00 | 64.21 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-023100-1234-291-230 | 101.81 | 215857 | 101.81 | 101.81 | .00 | 0.00 | 0.00 | 0.00 | 101.81 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-081300-2110-822-810 | 53.52 | 215857 | 53.52 | 53.52 | .00 | 0.00 | 0.00 | 0.00 | 53.52 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-081300-2110-822-810 | 1.574.64 | 215857 | 1.574.64 | 1.574.64 | .00 | 0.00 | 0.00 | 0.00 | 1.574.64 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-081300-2110-822-810 | 116.491.49 | 215857 | 116.491.49 | 116.491.49 | .00 | 0.00 | 0.00 | 0.00 | 116.491.49 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |
| 0000000 | 000039 | VERIZON WIRELESS | 9850827265 | 3/19/2020 | 3/19/2020 | | 4100-081300-2110-822-810 | 116.491.49 | 215857 | 116.491.49 | 116.491.49 | .00 | 0.00 | 0.00 | 0.00 | 116.491.49 | 01632 # 74228484300001 |
| DISC. TOTAL | | | | | | | | | | | | | | | | | |

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 116,491.49- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4.2.2020
 DATE
 4/2/2020
 DATE
 4/2/2020
 DATE

Keely J. Cox
 DIRECTOR OF FINANCE

Debra J. Cox
 COUNTY ADMINISTRATION

Debra J. Cox
 DEBRA J. COX, TREASURER

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACCRL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH TOTAL | BATCH INV. DESCRIPTION |
|----------|------------|---------------------------|-----------------|--------------|-----------|--------------------------|------------|-----------|---------|-----------|------------------------|
| 0000000 | 000342 | AGRI-VA, INC | 15151/6 | 3/31/2020 | | 4100-021200-1254-221-210 | 77.50 | 215858 | | 77.50 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 001277 | AMERICAN TIRE DISTRIBUTOR | SL133508243 | 2/06/2020 | | 4100-051100-1265-512-510 | 1,233.29 | 215859 | | 1,233.29 | 01633 ACCT# 190415 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 001676 | BERKLEY GROUP | SAP #7 | 4/01/2020 | | 4100-021400-1225-241-210 | 3,503.35 | 215860 | | 3,503.35 | 01633 ACCT# 60146 |
| | | | W0#1 INV#4 | 4/01/2020 | | 4100-021400-1225-241-210 | 4,522.50 | 215860 | | 4,522.50 | 01633 ACCT# 60146 |
| | | | W0#3 INV#4 | 4/01/2020 | | 4100-021100-1225-211-210 | 10,568.95 | 215860 | | 10,568.95 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 000915 | BLACKWATER REGIONAL | 82 | 4/01/2020 | | 4100-081400-2110-826-810 | 44,174.50 | 215861 | | 44,174.50 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 000738 | BUTLER'S TOWING AND | 6273 | 4/06/2020 | | 4100-051100-1265-512-510 | 59.85 | 215862 | | 59.85 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 001251 | CABIN POINT VETERINARY | 62824 | 3/18/2020 | | 4100-021600-1227-261-210 | 346.75 | 215863 | | 346.75 | 01633 ACCT# 1707 |
| | | | 62871 | 3/24/2020 | | 4100-021600-1227-261-210 | 133.00 | 215863 | | 133.00 | 01633 ACCT# 1707 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 001630 | CHENEY BROTHERS | 10-919207511 | 4/01/2020 | | 4100-051500-1246-551-510 | 995.37 | 215864 | | 995.37 | 01633 ACCT# 60030700 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 001339 | COLONIAL CLEANING SERVICE | 7572 | 2/18/2020 | | 4100-021200-1247-221-210 | 39.00 | 215865 | | 39.00 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 001449 | CONVERGENT TECHNOLOGIES | 23031 | 4/01/2020 | | 4100-051100-1224-516-510 | 359.00 | 215866 | | 359.00 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 000622 | COUNTY OF GREENSVILLE | 2624 | 4/01/2020 | | 4100-061100-1214-611-610 | 2,591.58 | 215867 | | 2,591.58 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 000020 | COMLING BROTHERS | 12175 | 3/09/2020 | | 4100-021200-1254-221-210 | 15.44 | 215868 | | 15.44 | 01633 ACCT# SC0006 |
| | | | 13037 | 3/23/2020 | | 4100-051500-1272-551-510 | 6.64 | 215868 | | 6.64 | 01633 ACCT# SC0001 |
| | | | 138571 | 1/06/2020 | | 4100-021200-1272-221-210 | 3.49 | 215868 | | 3.49 | 01633 ACCT# SC0006 |
| | | | 142188 | 3/09/2020 | | 4100-021600-1299-261-210 | 6.15 | 215868 | | 6.15 | 01633 ACCT# SC0006 |
| | | | 142348 | 3/11/2020 | | 4100-021200-1272-221-210 | 46.56 | 215868 | | 46.56 | 01633 ACCT# SC0006 |
| | | | 143674 | 3/31/2020 | | 4100-021600-1272-261-210 | 5.08 | 215868 | | 5.08 | 01633 ACCT# SC0006 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 001635 | DANUSER, ERIC | ED 040620 | 4/06/2020 | | 4100-063100-1258-632-630 | 639.00 | 215869 | | 639.00 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 000902 | DOC FARMER'S MARKET | MKT74758 | 4/06/2020 | | 4100-051500-1246-551-510 | 284.80 | 215870 | | 284.80 | 01633 ACCT# 60146 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 0000000 | 000084 | DOMINION VIRGINIA POWER | 0482572328 0320 | 3/27/2020 | | 4100-021600-1276-263-210 | 2,952.36 | 215871 | | 2,952.36 | 01633 ACCT# 0482572328 |
| | | | 0561293952 0320 | 3/30/2020 | | 4100-021200-1276-221-210 | 6.59 | 215871 | | 6.59 | 01633 ACCT# 0561293952 |
| | | | 1088433121-0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 91.77 | 215871 | | 91.77 | 01633 ACCT# 1088433121 |
| | | | 2406362505-0320 | 3/31/2020 | | 4100-051500-1276-551-510 | 1,679.20 | 215871 | | 1,679.20 | 01633 ACCT# 2406362505 |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACCEL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH ACCT | BATCH INV. DESCRIPTION |
|----------|------------|---------------------------|-------------|--------------|-----------|--------------------------|------------|-----------|---------|-------------------------------|------------------------|
| 0000000 | 000084 | 2921584914 | 0320 | 3/30/2020 | | 4100-051500-1276-551-510 | 6.67 | 215871 | | Electric | 01633 # 2921584914 |
| 0000000 | 000084 | 3500335009 | 0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 1,229.57 | 215871 | | Electric | 01633 # 3500335009 |
| 0000000 | 000084 | 3776508966 | 0420 | 4/01/2020 | | 4100-021200-1276-221-210 | 6.59 | 215871 | | Electric | 01633 # 3776508966 |
| 0000000 | 000084 | 4204030300 | 0420 | 3/30/2020 | | 4100-021600-1276-264-210 | 50.59 | 215871 | | Electric | 01633 # 4204030300 |
| 0000000 | 000084 | 4714897313 | 0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 165.95 | 215871 | | Electric | 01633 # 4714897313 |
| 0000000 | 000084 | 5080737736 | 0320 | 3/27/2020 | | 4100-021200-1276-221-210 | 64.26 | 215871 | | Electric | 01633 # 5080737736 |
| | | DISC. TOTAL | | | | | 6,252.55 | | | | 6,252.55 |
| | | CHECK TOTAL | | | | | | | | | |
| | | ACH PMT TOTAL | | | | | | | | | |
| | | CPA PMT TOTAL | | | | | | | | | |
| 0000000 | 000084 | 5690307508 | 0320 | 3/30/2020 | | 4100-021500-1279-251-210 | 161.81 | 215872 | | Propane Gas & Electric | 01633 # 5690307508 |
| 0000000 | 000084 | 6860160149 | 0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 511.04 | 215872 | | Electric | 01633 # 6860160149 |
| 0000000 | 000084 | 7190905005 | 0320 | 3/31/2020 | | 4100-021600-1276-264-210 | 231.29 | 215872 | | Electric | 01633 # 7190905005 |
| 0000000 | 000084 | 7378703693 | 0320 | 3/30/2020 | | 4100-021600-1276-264-210 | 88.89 | 215872 | | Electric | 01633 # 7378703693 |
| 0000000 | 000084 | 7860242267 | 0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 276.43 | 215872 | | Electric | 01633 # 7860242267 |
| 0000000 | 000084 | 885852839 | 0320 | 3/30/2020 | | 4100-021200-1276-221-210 | 318.00 | 215872 | | Electric | 01633 # 885852839 |
| 0000000 | 000084 | 9073933633 | 0320 | 3/30/2020 | | 4100-051500-1276-551-510 | 35.43 | 215872 | | Electric | 01633 # 9073933633 |
| 0000000 | 000084 | 944701492 | 0320 | 3/25/2020 | | 4100-021200-1276-221-210 | 6.77 | 215872 | | Electric | 01633 # 944701492 |
| 0000000 | 000084 | 9560347503 | 0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 2,041.57 | 215872 | | Electric | 01633 # 9560347503 |
| 0000000 | 000084 | 9630317502 | 0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 666.21 | 215872 | | Electric | 01633 # 9630317502 |
| | | DISC. TOTAL | | | | | 4,337.44 | | | | 4,337.44 |
| | | CHECK TOTAL | | | | | | | | | |
| | | ACH PMT TOTAL | | | | | | | | | |
| | | CPA PMT TOTAL | | | | | | | | | |
| 0000000 | 000084 | 9650330005 | 0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 636.02 | 215873 | | Electric | 01633 # 9650330005 |
| 0000000 | 000084 | 9660330003 | 0320 | 3/30/2020 | | 4100-021200-1276-221-210 | 188.80 | 215873 | | Electric | 01633 # 9660330003 |
| 0000000 | 000084 | 9670342501 | 0320 | 3/31/2020 | | 4100-021200-1276-221-210 | 72.55 | 215873 | | Electric | 01633 # 9670342501 |
| | | DISC. TOTAL | | | | | 867.07 | | | | 867.07 |
| | | CHECK TOTAL | | | | | | | | | |
| | | ACH PMT TOTAL | | | | | | | | | |
| | | CPA PMT TOTAL | | | | | | | | | |
| 0000000 | 001692 | FERRELLGAS | | 3/24/2020 | | 4100-021600-1229-264-210 | 54.62 | 215874 | | Propane | 01633 # 112364120 |
| | | DISC. TOTAL | | | | | 54.62 | | | | 54.62 |
| | | CHECK TOTAL | | | | | | | | | |
| | | ACH PMT TOTAL | | | | | | | | | |
| | | CPA PMT TOTAL | | | | | | | | | |
| 0000000 | 001723 | GARDENHOLD SECURITY SERVI | | 4/03/2020 | | 4100-021600-1229-264-210 | 994.50 | 215875 | | Other Professional Services | 01633 ACCT# SUS001 |
| 0000000 | 001723 | 501786 | | 4/03/2020 | | 4100-021600-1229-264-210 | 994.50 | 215875 | | Other Professional Services | 01633 ACCT# SUS001 |
| 0000000 | 001723 | 501787 | | 4/03/2020 | | 4100-021600-1229-264-210 | 994.50 | 215875 | | Other Professional Services | 01633 ACCT# SUS001 |
| 0000000 | 001723 | 501788 | | 4/03/2020 | | 4100-021600-1229-264-210 | 994.50 | 215875 | | Other Professional Services | 01633 ACCT# SUS001 |
| 0000000 | 001723 | 501789 | | 4/03/2020 | | 4100-021600-1229-264-210 | 994.50 | 215875 | | Other Professional Services | 01633 ACCT# SUS001 |
| 0000000 | 001723 | 501790 | | 4/03/2020 | | 4100-021600-1229-264-210 | 994.50 | 215875 | | Other Professional Services | 01633 ACCT# SUS001 |
| 0000000 | 001723 | 501791 | | 4/03/2020 | | 4100-021600-1229-264-210 | 994.50 | 215875 | | Other Professional Services | 01633 ACCT# SUS001 |
| 0000000 | 001723 | 501792 | | 4/03/2020 | | 4100-021600-1229-264-210 | 994.50 | 215875 | | Other Professional Services | 01633 ACCT# SUS001 |
| | | DISC. TOTAL | | | | | 7,956.00 | | | | 7,956.00 |
| | | CHECK TOTAL | | | | | | | | | |
| | | ACH PMT TOTAL | | | | | | | | | |
| | | CPA PMT TOTAL | | | | | | | | | |
| 0000000 | 001814 | GREAT AMERICAN BUSINESS P | | 3/23/2020 | | 4100-041100-1253-411-410 | 427.00 | 215876 | | Equipment Lease/Purchase | 01633 ACCT# 564440 |
| | | DISC. TOTAL | | | | | 427.00 | | | | 427.00 |
| | | CHECK TOTAL | | | | | | | | | |
| | | ACH PMT TOTAL | | | | | | | | | |
| | | CPA PMT TOTAL | | | | | | | | | |
| 0000000 | 000276 | GREENSVILLE COUNTY WATER | | 3/27/2020 | | 4100-021200-1277-221-210 | 53.80 | 215877 | | Water Services | 01633 ACCT# 1175 |
| | | DISC. TOTAL | | | | | 53.80 | | | | 53.80 |
| | | CHECK TOTAL | | | | | | | | | |
| | | ACH PMT TOTAL | | | | | | | | | |
| | | CPA PMT TOTAL | | | | | | | | | |
| 0000000 | 001637 | HALEY FORD SOUTH | | 3/24/2020 | | 4100-051100-1265-512-510 | 119.08 | 215878 | | Vehicle Maintenance & Repairs | 01633 SUSSEX SHERIFF |
| | | DISC. TOTAL | | | | | 119.08 | | | | 119.08 |
| | | CHECK TOTAL | | | | | | | | | |
| | | ACH PMT TOTAL | | | | | | | | | |
| | | CPA PMT TOTAL | | | | | | | | | |
| 0000000 | 000049 | JARRATT HAFENHAME | | 3/09/2020 | | 4100-021200-1274-221-210 | 9.77 | 215879 | | Grounds Maintenance & Repairs | 01633 ACCT# 136 |
| 0000000 | 000049 | 2003-037312 | | 3/09/2020 | | 4100-021200-1274-221-210 | 5.97 | 215879 | | Building Maintenance & Repair | 01633 ACCT# 136 |
| 0000000 | 000049 | 2003-037986 | | 3/11/2020 | | 4100-021200-1272-221-210 | 13.96 | 215879 | | Building Maintenance & Repair | 01633 ACCT# 136 |
| 0000000 | 000049 | 2003-038261 | | 3/16/2020 | | 4100-021200-1272-221-210 | 7.96 | 215879 | | Building Maintenance & Repair | 01633 ACCT# 136 |
| 0000000 | 000049 | 2003-038677 | | 3/16/2020 | | 4100-021200-1272-221-210 | | 215879 | | Building Maintenance & Repair | 01633 ACCT# 136 |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACRL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | G/L ACCOUNT DESC. | BATCH INV. DESCRIPTION |
|----------|------------|----------------------------------|-----------------|--------------|----------|--------------------------|------------|---------------|---------|---|------------------------|
| 0000000 | 000049 | | 2003-038892 | 3/17/2020 | | 4100-021200-1272-221-210 | 15.78 | 215879 | | Building Maintenance & Repair-01633 ACCT# 136 | |
| 0000000 | 000049 | | 2003-038950 | 3/18/2020 | | 4100-021200-1272-221-210 | 19.11 | 215879 | | Building Maintenance & Repair-01633 ACCT# 136 | |
| 0000000 | 000049 | | 2003-039469 | 3/23/2020 | | 4100-021200-1272-221-210 | 29.85 | 215879 | | Building Maintenance & Repair-01633 ACCT# 136 | |
| | | DISC. TOTAL | | 102.40 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 102.40 |
| 0000000 | 001538 | JIM MHELAN'S SERV. CENTER 92283 | | 3/18/2020 | | 4100-051100-1265-512-510 | 49.95 | 215880 | | Vehicle Maintenance & Repair-01633 SUSSEX SHERIFF | |
| | | DISC. TOTAL | | 49.95 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 49.95 |
| 0000000 | 000051 | MSAG LLC | C313215 | 3/31/2020 | | 4100-021400-1225-241-210 | 115.00 | 215881 | | Management Consulting Service-01633 SUSSEX COUNTY | |
| | | DISC. TOTAL | | 115.00 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 115.00 |
| 0000000 | 001835 | NICHOLSON, TIPIANA | 121 | 4/09/2020 | | 4100-021100-1229-211-210 | 72.00 | 215882 | | Other Professional Services 01633 SUSSEX COUNTY | |
| | | DISC. TOTAL | | 72.00 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 72.00 |
| 0000000 | 001187 | OHEN PRINTING COMPANY | 32312 | 1/31/2020 | | 4100-011100-1233-111-110 | 90.77 | 215883 | | Printing 01633 SUSSEX BOS | |
| 0000000 | 001187 | | 32749 | 3/30/2020 | | 4100-011100-1233-111-110 | 90.23 | 215883 | | Printing 01633 SUSSEX BOS | |
| | | DISC. TOTAL | | 181.00 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 181.00 |
| 0000000 | 001256 | PAJ SERVICES | PAJ 033120 | 3/31/2020 | | 4100-021600-1272-261-210 | 200.00 | 215884 | | Building Maintenance & Repair-01633 SUSSEX ANML CONTR | |
| | | DISC. TOTAL | | 200.00 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 200.00 |
| 0000000 | 001655 | PETA | 1844584 | 3/20/2020 | | 4100-021600-1227-261-210 | 70.00 | 215885 | | Medical Services 01633 SUSSEX ANML CONTR | |
| 0000000 | 001655 | | 1845607 | 3/31/2020 | | 4100-021600-1227-261-210 | 90.00 | 215885 | | Medical Services 01633 SUSSEX ANML CONTR | |
| 0000000 | 001655 | | 1845796 | 4/01/2020 | | 4100-021600-1227-261-210 | 60.00 | 215885 | | Medical Services 01633 SUSSEX ANML CONTR | |
| | | DISC. TOTAL | | 220.00 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 220.00 |
| 0000000 | 000061 | PRINCE GEORGE ELECTRIC | 1413003200 0320 | 3/27/2020 | | 4100-021600-1276-263-210 | 52.64 | 215886 | | Electric 01633 # 1413003200 | |
| 0000000 | 000061 | | 1423010000 0320 | 3/27/2020 | | 4100-021600-1276-263-210 | 79.59 | 215886 | | Electric 01633 # 1423010000 | |
| 0000000 | 000061 | | 1667000200 0320 | 3/27/2020 | | 4100-021200-1276-221-210 | 137.39 | 215886 | | Electric 01633 # 1667000200 | |
| | | DISC. TOTAL | | 269.62 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 269.62 |
| 0000000 | 001226 | R.M. WILKINSON OIL CO, INC 21345 | | 3/04/2020 | | 4100-051500-1272-551-510 | 105.00 | 215887 | | Building Maintenance & Repair-01633 ACCT# 4690-1 | |
| | | DISC. TOTAL | | 105.00 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 105.00 |
| 0000000 | 001468 | RRS FOODSERVICE | 2124960 | 3/31/2020 | | 4100-051500-1246-551-510 | 1,035.08 | 215888 | | Food Supplies 01633 ACCT# 118626 | |
| | | DISC. TOTAL | | 1,035.08 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 1,035.08 |
| 0000000 | 000187 | SHANKO, JAMES | JS 040620 | 4/06/2020 | | 4100-051500-1299-551-510 | 31.52 | 215889 | | Miscellaneous Others 01633 REIMBURSEMENT | |
| | | DISC. TOTAL | | 31.52 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 31.52 |
| 0000000 | 001787 | SIMPLE COM | 5591-OTS | 4/06/2020 | | 4100-051100-1224-512-510 | 25.00 | 215890 | | Information System Services 01633 SUSSEX SHERIFF | |
| 0000000 | 001787 | | 5591-OTS | 4/06/2020 | | 4100-051500-1224-551-510 | 25.00 | 215890 | | Information System Services 01633 SUSSEX SHERIFF | |
| 0000000 | 001787 | | 5603-OTS | 4/06/2020 | | 4100-021100-1228-211-210 | 125.00 | 215890 | | Contractual Services 01633 SUSSEX COUNTY | |
| | | DISC. TOTAL | | 175.00 | | .00 CPA PMT TOTAL | .00 | EPY PMT TOTAL | | TOTAL | 175.00 |
| 0000000 | 000074 | STAPLES CREDIT PLAN | 18241 | 3/17/2020 | | 4100-021200-1241-221-210 | 207.42 | 215891 | | Office Supplies 01633 # 6035517812578820 | |
| 0000000 | 000074 | | 2450356151 | 2/29/2020 | | 4100-021100-1241-211-210 | 267.62 | 215891 | | Office Supplies 01633 # 6035517812578820 | |
| 0000000 | 000074 | | 2450450211 | 2/29/2020 | | 4100-021100-1241-211-210 | 5.99 | 215891 | | Office Supplies 01633 # 6035517812578820 | |
| 0000000 | 000074 | | 245050211 | 3/07/2020 | | 4100-021100-1241-211-210 | 310.48 | 215891 | | Office Supplies 01633 # 6035517812578820 | |
| 0000000 | 000074 | | 245050521 | 3/07/2020 | | 4100-021100-1241-211-210 | 168.85 | 215891 | | Office Supplies 01633 # 6035517812578820 | |
| 0000000 | 000074 | | 2459381801 | 3/13/2020 | | 4100-021400-1241-242-210 | 204.97 | 215891 | | Office Supplies 01633 # 6035517812578820 | |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACCRL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PNT | ACH | BATCH INVT DESCRIPTION |
|----------|------------|--------------------------|-----------------|--------------|-----------|--------------------------|------------|-----------|---------|-----|--------------------------|
| 0000000 | 0000074 | | 2460371251 | 3/14/2020 | | 4100-021100-1241-211-210 | 37.17 | 215891 | | | 01633 # 6035517812578820 |
| 0000000 | 0000074 | | 2460371401 | 3/14/2020 | | 4100-021100-1241-211-210 | 6.97 | 215891 | | | 01633 # 6035517812578820 |
| 0000000 | 0000074 | | 2473237281 | 3/26/2020 | | 4100-021100-1241-211-210 | 21.82 | 215891 | | | 01633 # 6035517812578820 |
| 0000000 | 0000074 | | 2473237711 | 3/26/2020 | | 4100-021100-1241-211-210 | 152.78 | 215891 | | | 01633 # 6035517812578820 |
| 0000000 | 0000074 | | 2473237711 | 3/26/2020 | | 4100-021100-1241-211-210 | 133.31 | 215891 | | | 01633 # 6035517812578820 |
| | | | | | | | 1,507.38 | | | | TOTAL |
| 0000000 | 0000074 | STAPLES CREDIT PLAN | 38839 | 3/06/2020 | | 4100-021400-1241-242-210 | 52.97 | 215892 | | | 01633 # 6035517812578820 |
| 0000000 | 0000074 | | 39964 | 3/11/2020 | | 4100-023100-1241-291-210 | 208.48 | 215892 | | | 01633 # 6035517812578820 |
| | | | | | | | 261.45 | | | | TOTAL |
| 0000000 | 000162 | SUFFOLK ENERGIES INC | 37623466 | 3/25/2020 | | 4100-021200-1278-221-210 | 137.78 | 215893 | | | 01633 # 66740484 |
| 0000000 | 000162 | | 512994 | 3/31/2020 | | 4100-051100-1264-512-510 | 140.90 | 215893 | | | 01633 # 66740352 |
| | | | | | | | 278.68 | | | | TOTAL |
| 0000000 | 000081 | THACKER HARDWARE | 69345/1 | 3/10/2020 | | 4100-021200-1272-221-210 | 48.50 | 215894 | | | 01633 ACCT# 341500 |
| 0000000 | 000081 | | 69509/1 | 3/25/2020 | | 4100-021200-1247-221-210 | 14.36 | 215894 | | | 01633 ACCT# 341500 |
| | | | | | | | 62.86 | | | | TOTAL |
| 0000000 | 000318 | TOWN OF WAVERLY | 1814040098 0320 | 3/31/2020 | | 4100-021200-1277-221-210 | 65.50 | 215895 | | | 01633 # 1814040098 |
| | | | | | | | 65.50 | | | | TOTAL |
| 0000000 | 001833 | TRANSSION RISK & ALTRNA | 5687311-202003 | 4/01/2020 | | 4100-051100-1229-512-510 | 150.00 | 215896 | | | 01633 ACCT# 5687311 |
| | | | | | | | 150.00 | | | | TOTAL |
| 0000000 | 000080 | TRI CITY OFFICE PRODUCTS | 0135138-001 | 3/02/2020 | | 4100-051100-1241-512-510 | 16.29 | 215897 | | | 01633 ACCT# SCSD-0 |
| 0000000 | 000080 | | 0135549-001 | 4/06/2020 | | 4100-051100-1241-512-510 | 8.58 | 215897 | | | 01633 ACCT# SCSD-0 |
| 0000000 | 000080 | | 0135549-001 | 4/06/2020 | | 4100-051500-1241-551-510 | 8.58 | 215897 | | | 01633 ACCT# SCSD-0 |
| | | | | | | | 33.45 | | | | TOTAL |
| 0000000 | 000087 | VAN CLEEF AUTO PARTS INC | 592838 | 3/12/2020 | | 4100-051100-1265-512-510 | 22.99 | 215898 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 593579 | 3/26/2020 | | 4100-021600-1299-261-210 | 47.97 | 215898 | | | 01633 ACCT# 27430 |
| 0000000 | 000087 | | 593702 | 3/27/2020 | | 4100-051100-1265-512-510 | 14.54 | 215898 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 593742 | 3/30/2020 | | 4100-021200-1254-221-210 | 30.00 | 215898 | | | 01633 ACCT# 27430 |
| 0000000 | 000087 | | 593889 | 3/31/2020 | | 4100-051100-1265-512-510 | 16.95 | 215898 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 7750 | 3/31/2020 | | 4100-051100-1265-512-510 | 86.41 | 215898 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 7782 | 3/10/2020 | | 4100-051100-1265-512-510 | 304.03 | 215898 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 7800 | 3/12/2020 | | 4100-051100-1265-512-510 | 626.41 | 215898 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 7823 | 3/16/2020 | | 4100-051100-1265-512-510 | 31.99 | 215898 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 7844 | 3/16/2020 | | 4100-051100-1265-512-510 | 534.55 | 215898 | | | 01633 ACCT# 27431 |
| | | | | | | | 1,708.85 | | | | TOTAL |
| 0000000 | 000087 | VAN CLEEF AUTO PARTS INC | 7883 | 3/24/2020 | | 4100-051100-1265-512-510 | 76.38 | 215899 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 7919 | 3/26/2020 | | 4100-051100-1265-512-510 | 72.43 | 215899 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 7984 | 3/04/2020 | | 4100-051100-1265-512-510 | 76.38 | 215899 | | | 01633 ACCT# 27431 |
| 0000000 | 000087 | | 8023 | 3/09/2020 | | 4100-051100-1265-512-510 | 87.96 | 215899 | | | 01633 ACCT# 27431 |
| | | | | | | | 313.15 | | | | TOTAL |
| 0000000 | 000873 | WASTE MANAGEMENT OF | 3426332-2424-7 | 3/25/2020 | | 4100-021600-1229-264-210 | 636.18 | 215900 | | | 01633 # 103305252006 |
| | | | | | | | 636.18 | | | | TOTAL |

| P.O. NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACRL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH ACH PMT | G/L ACCOUNT DISC. | BATCH INV DESCRIPTION |
|----------------|---------------------------|-------------|---------------|----------|--------------------------|---------------|---------------|-------------|-------------------|-----------------------|
| 0000000 001408 | WITMER PUBLIC SAFETY GRP. | 2015920 | 3/24/2020 | | 4100-051100-1244-512-510 | 54.00 | 215901 | | Uniform Services | 01633 ACCT# SUSCOU |
| 0000000 001408 | | 2015920.001 | 3/25/2020 | | 4100-051100-1244-512-510 | 2.00 | 215901 | | Uniform Services | 01633 ACCT# SUSCOU |
| | DISC. TOTAL | .00 | CHECK TOTAL | 56.00 | ACH PMT TOTAL | .00 | EPY PMT TOTAL | | .00 | 56.00 |
| | CHECK TOTAL | 97,309.43 | ACH PMT TOTAL | | .00 | CPA PMT TOTAL | | | .00 | 97,309.43 |
| | CHECK TOTAL | 97,309.43 | ACH PMT TOTAL | | .00 | CPA PMT TOTAL | | | .00 | 97,309.43 |

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 97,309.43 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-28-2020

DATE
4/9/20

DATE
4/9/2020

[Signature]
 DIRECTOR OF FINANCE
[Signature]
 COUNTY ADMINISTRATION
[Signature]
 DESTE & COX, TREASURER

| P.O. NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACRL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH ACH | BATCH INV DESCRIPTION |
|----------|----------------------------------|-----------------|--------------|----------|------------------------------|------------|-----------|---------|--------------------------|
| 0000000 | 000342 AGRI-VA, INC | 15205/6 | 4/08/2020 | | 4100-021600-1247-261-210 | 90.44 | 215911 | | 01634 ACCT# 60146 |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | 90.44 |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4100-021600-1264-261-210 | 160.62 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4100-021200-1264-221-210 | 219.97 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4100-021400-1264-242-210 | 84.92 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4100-021600-1264-262-210 | 314.10 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4100-021300-1264-231-210 | 15.35 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4100-021400-1264-241-210 | 87.99 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4100-021500-1264-251-210 | 107.43 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4100-051100-1264-512-510 | 3,445.88 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001507 BARNSDALE OILS INC. | SUSSECTY 0320 | 3/31/2020 | | 4105-071100-1264-711-710 | 233.27 | 215912 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001573 BOYD CHEVROLET BUICK GMC | 6086524 | 4/06/2020 | | 4100-051100-1265-512-510 | 131.95 | 215913 | | 01634 SUSSEX COUNTY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 999999 BOYKINS, CHARLIE | CB 0320 | 4/03/2020 | | 4100-051500-1215-551-510 | 22.05 | 215914 | | 01634 INMATE PAY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 999999 BROOKS, ANTHONY | AB 0320 | 4/03/2020 | | 4100-051500-1215-551-510 | 147.15 | 215915 | | 01634 INMATE PAY |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 000360 BUSINESS DATA OF VA., INC | 01-1082 | 3/29/2020 | | 4100-031100-1229-311-310 | 480.00 | 215916 | | 01634 SUSSEX COMM OF REV |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 000360 BUSINESS DATA OF VA., INC | 01-1083 | 3/29/2020 | | 4100-031100-1229-311-310 | 2,389.48 | 215916 | | 01634 SUSSEX COMM OF REV |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 000738 BUTLER'S TOWING AND | 6297 | 4/13/2020 | | 4100-051100-1265-512-510 | 79.80 | 215917 | | 01634 SUSSEX COUNTY POLI |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001530 C.M. WILLIAMS & CO. LLC | 527310 | 4/07/2020 | | 4100-021100-2120-211-210-203 | 313.62 | 215918 | | 01634 ACCT# 80203 |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001251 CABIN POINT VETERINARY | 62990 | 4/03/2020 | | 4100-021600-1227-261-210 | 162.60 | 215919 | | 01634 ACCT# 1707 |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 000728 CARQUEST OF MAKEFIELD | 5484-144972 | 4/10/2020 | | 4100-051100-1265-512-510 | 142.00 | 215920 | | 01634 ACCT# 5001 |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 001485 CENTRAL AGRIBUSINESS | JR26410 | 4/07/2020 | | 4100-051500-1246-551-510 | 77.00 | 215921 | | 01634 SUSSEX SHERIFF |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 999999 COLLIE, WILLIAM | 22071 | 4/08/2020 | | 4100-062100-1254-621-620 | 65.00 | 215922 | | 01634 SUSSEX CIRCUIT COU |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 000871 CRYSTAL SPRINGS | 10726073 032120 | 3/21/2020 | | 4100-021200-1277-221-210 | 32.47 | 215923 | | 01634 # 508239010726073 |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 000871 CRYSTAL SPRINGS | 6091788 030520 | 3/05/2020 | | 4100-062100-1277-621-620 | 20.93 | 215923 | | 01634 # 11421076091788 |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 000871 CRYSTAL SPRINGS | 7302164 040220 | 4/02/2020 | | 4100-061100-1277-611-610 | 32.72 | 215923 | | 01634 # 37281837302164 |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |
| 0000000 | 000193 DEPART OF MOTOR VEHICLES | 202009100775 | 4/15/2020 | | 4100-041100-1299-412-410 | 3,250.00 | 215924 | | 01634 # 546001642019 |
| | DISC. TOTAL | | | | .00 CPA PMT TOTAL | | | | |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P DATE | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | BATCH INV. DESCRIPTION |
|----------|------------|---------------------------|-------------|--------------|----------|------------------------------|------------|---------------|---------|--------------------------------|
| 0000000 | 001651 | DOCUMENT SYSTEMS | 106783 | 4/03/2020 | | 4100-021100-1242-211-210 | 864.17 | 215925 | | Equipment Lease/Rental |
| 0000000 | 001651 | | 106950 | 4/06/2020 | | 4100-021300-1252-231-210 | 134.77 | 215925 | | Equipment Lease/Rental |
| | | | | | | | .00 | EPY PMT TOTAL | | 998.94 |
| 0000000 | 000084 | DOMINION VIRGINIA POWER | 0963166285 | 4/02/2020 | | 4100-021200-1276-221-210 | 109.79 | 215926 | | Electric |
| 0000000 | 000084 | | 4723819456 | 4/02/2020 | | 4100-021600-1276-221-210 | 44.20 | 215926 | | Electric |
| 0000000 | 000084 | | 6138125478 | 4/02/2020 | | 4100-021600-1276-264-210 | 34.10 | 215926 | | Electric |
| 0000000 | 000084 | | 7248659964 | 4/02/2020 | | 4100-021200-1276-221-210 | 534.88 | 215926 | | Electric |
| 0000000 | 000084 | | 9293060001 | 4/02/2020 | | 4100-021600-1276-264-210 | 104.18 | 215926 | | Electric |
| | | | | | | | .00 | EPY PMT TOTAL | | 827.15 |
| 0000000 | 000602 | FIRE-X CORPORATION | 603243 | 3/12/2020 | | 4100-062100-1254-621-620 | 429.00 | 215927 | | Equipment Maintenance |
| | | | | | | | .00 | EPY PMT TOTAL | | 429.00 |
| 0000000 | 001723 | GARDAWORLD SECURITY SERVI | 503717 | 4/10/2020 | | 4100-021600-1229-264-210 | 994.50 | 215928 | | Other Professional Services |
| 0000000 | 001723 | | 503718 | 4/10/2020 | | 4100-021600-1229-264-210 | 994.50 | 215928 | | Other Professional Services |
| 0000000 | 001723 | | 503719 | 4/10/2020 | | 4100-021600-1229-264-210 | 994.50 | 215928 | | Other Professional Services |
| 0000000 | 001723 | | 503720 | 4/10/2020 | | 4100-021600-1229-264-210 | 994.50 | 215928 | | Other Professional Services |
| 0000000 | 001723 | | 503721 | 4/10/2020 | | 4100-021600-1229-264-210 | 994.50 | 215928 | | Other Professional Services |
| 0000000 | 001723 | | 503722 | 4/10/2020 | | 4100-021600-1229-264-210 | 994.50 | 215928 | | Other Professional Services |
| 0000000 | 001723 | | 503723 | 4/10/2020 | | 4100-021600-1229-264-210 | 994.50 | 215928 | | Other Professional Services |
| 0000000 | 001723 | | 503724 | 4/10/2020 | | 4100-021600-1229-264-210 | 994.50 | 215928 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | 7,956.00 |
| 0000000 | 999999 | HARDIN, CHARLES | CH 0320 | 4/03/2020 | | 4100-051500-1218-551-510 | 14.85 | 215929 | | Inmate Pay |
| | | | | | | | .00 | EPY PMT TOTAL | | 14.85 |
| 0000000 | 000049 | JARRATT HARDWARE | 2003-037613 | 3/05/2020 | | 4100-051500-1272-551-510 | 9.59 | 215930 | | Building Maintenance & Repair |
| 0000000 | 000049 | | 2003-037615 | 3/05/2020 | | 4100-051500-1272-551-510 | .39 | 215930 | | Building Maintenance & Repair |
| 0000000 | 000049 | | 2003-037887 | 3/07/2020 | | 4100-051500-1272-551-510 | 6.77 | 215930 | | Building Maintenance & Repair |
| 0000000 | 000049 | | 2003-039506 | 3/23/2020 | | 4100-051500-1247-551-510 | 41.97 | 215930 | | Janitorial Supplies |
| 0000000 | 000049 | | 2003-039540 | 3/23/2020 | | 4100-051500-1272-551-510 | 10.99 | 215930 | | Building Maintenance & Repair |
| 0000000 | 000049 | | 2003-039680 | 3/25/2020 | | 4100-051500-1272-551-510 | 81.98 | 215930 | | Building Maintenance & Repair |
| 0000000 | 000049 | | 2003-040303 | 3/30/2020 | | 4100-051500-1272-551-510 | 1.99 | 215930 | | Building Maintenance & Repair |
| | | | | | | | .00 | EPY PMT TOTAL | | 155.68 |
| 0000000 | 001533 | JOHN DEERE FINANCIAL | F29975 | 3/16/2020 | | 4100-021200-1254-221-210 | 233.37 | 215931 | | Equipment Maintenance |
| | | | | | | | .00 | EPY PMT TOTAL | | 233.37 |
| 0000000 | 000583 | JONES ELECTRIC CONTRACTOR | 30211 | 4/10/2020 | | 4100-021200-1273-221-210 | 230.00 | 215932 | | Building Systems Main & Repair |
| | | | | | | | .00 | EPY PMT TOTAL | | 230.00 |
| 0000000 | 999999 | KING, DAVID | DK 0320 | 4/03/2020 | | 4100-051500-1215-551-510 | 161.55 | 215933 | | Inmate Pay |
| | | | | | | | .00 | EPY PMT TOTAL | | 161.55 |
| 0000000 | 001115 | LIFESTAR AMBULANCE | 5C032020 | 4/06/2020 | | 4100-021500-2110-252-210-524 | 27.408.00 | 215934 | | Emergency Med. SVC - Pd EMT. |
| 0000000 | 001115 | | W032020 | 4/06/2020 | | 4100-021500-2110-252-210-524 | 53,568.00 | 215934 | | Emergency Med. SVC - Pd EMT. |
| | | | | | | | .00 | EPY PMT TOTAL | | 80,976.00 |
| 0000000 | 000129 | LOGAN SYSTEMS, INC | 53524 | 3/15/2020 | | 4100-062100-1236-621-620-700 | 6,000.00 | 215935 | | SCB Technology Trust Fund |
| 0000000 | 000129 | | 53525 | 3/15/2020 | | 4100-062100-1236-621-620-700 | 6,000.00 | 215935 | | SCB Technology Trust Fund |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACCLD | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH TOTAL | BATCH INV. DESCRIPTION |
|----------|------------|---------------------------|-----------------|--------------|-----------|------------------------------|------------|-----------|---------|-----------|---|
| 0000000 | 000129 | | 53526 | 3/15/2020 | | 4100-062100-1236-621-620 | 766.51 | 215935 | | 12,766.51 | Microfilming & Scanning Servio1634 SUSSEX CIRCUIT COU |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 999999 | MILERSON, LAMONTE | IM 041320 | 4/13/2020 | | 4100-051500-1264-551-510 | 587.40 | 215936 | | 587.40 | Gasoline/Mileage-Non Training01634 MILEAGE |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 000159 | ORKIN PEST CONTROL | 195785059 | 3/26/2020 | | 4100-021200-1272-221-210 | 350.14 | 215937 | | 350.14 | Building Maintenance & Repair01634 ACCT# 1032945 |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 000164 | FITNEY-BOWES, LLC | 3310962905 | 3/30/2020 | | 4100-061100-1252-612-610 | 656.88 | 215938 | | 656.88 | Equipment Lease/Rental 01634 # 0011595094 |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 000061 | PRINCE GEORGE ELECTRIC | 2006028100 | 4/06/2020 | | 4100-021200-1276-221-210 | 417.76 | 215939 | | 417.76 | Electric 01634 # 2006028100 |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 000829 | PURCHASE POWER | 11448168 | 4/05/2020 | | 4100-021100-1231-211-210 | 234.49 | 215940 | | 234.49 | Postage 01634 # 8000900011448168 |
| | | | | | | | 283.50 | 215940 | | 283.50 | Postage 01634 # 8000900011448168 |
| | | | | | | | 112.30 | 215940 | | 112.30 | Postage 01634 # 8000900011448168 |
| | | | | | | | 153.95 | 215940 | | 153.95 | Postage 01634 # 8000900011448168 |
| | | | | | | | 1,050.14 | 215940 | | 1,050.14 | Postage 01634 # 8000900011448168 |
| | | | | | | | 463.09 | 215940 | | 463.09 | Postage 01634 # 8000900011448168 |
| | | | | | | | 54.65 | 215940 | | 54.65 | Postage 01634 # 8000900011448168 |
| | | | | | | | 1.50 | 215940 | | 1.50 | Postage 01634 # 8000900011448168 |
| | | | | | | | .00 | | | | TOTAL |
| | | | | | | | 2,353.62 | | | 2,353.62 | |
| 0000000 | 001488 | RRS FOODSERVICE | 2128836 | 4/08/2020 | | 4100-051500-1246-551-510 | 1,436.84 | 215941 | N | 1,436.84 | Food Supplies 01634 ACCT# 118626 |
| | | | | | | | 347.29 | 215941 | N | 347.29 | Janitorial Supplies 01634 ACCT# 118626 |
| | | | | | | | .00 | | | | TOTAL |
| | | | | | | | 1,784.13 | | | 1,784.13 | |
| 0000000 | 001836 | SAFE KIDS WORLDWIDE | ORG773412-151-2 | 3/03/2020 | | 4100-051100-1203-512-510 | 95.00 | 215942 | | 95.00 | Workshops and Conferences 01634 SUSSEX SHERIFF |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 001772 | SOUTHSIDE ELECTRIC COOPER | 561962001 | 4/06/2020 | | 4100-021600-1276-264-210 | 85.00 | 215943 | | 85.00 | Electric 01634 # 561962001 |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 000139 | STONY CREEK HEALTH CENTER | 169746 | 4/10/2020 | | 4100-051500-1293-551-510 | 21.00 | 215944 | | 21.00 | Inmate Medical Expenses 01634 BOYKINS, CHARLIE |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 999999 | TAYLOR, DARRELL | DT 0320 | 4/03/2020 | | 4100-051500-1215-551-510 | 10.80 | 215945 | | 10.80 | Inmate Pay 01634 INMATE PAY |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 000080 | TRI CITY OFFICE PRODUCTS | 0135405-002 | 3/25/2020 | | 4100-031100-1241-311-310 | 8.70 | 215946 | | 8.70 | Office Supplies 01634 ACCT# SCR-0 |
| | | | | | | | 120.00 | 215946 | | 120.00 | Printing 01634 ACCT# SCVM-01 |
| | | | | | | | 42.75 | 215946 | | 42.75 | Postage 01634 ACCT# SXCC-0 |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 000301 | VA EMPLOYMENT COMMISSION | QTR END 031120 | 4/13/2020 | | 4100-099900-1128- | 11,364.98 | 215947 | | 11,364.98 | Worker's Comp - Self Ins Unem01634 # 0001890204 |
| | | | | | | | .00 | | | | TOTAL |
| 0000000 | 000087 | VAN CLEEF AUTO PARTS INC | 593910 | 4/01/2020 | | 4100-021100-2120-211-210-203 | 190.80 | 215948 | | 190.80 | COVID-19 Expenses 01634 ACCT# 27430 |
| | | | | | | | 165.35 | 215948 | | 165.35 | Vehicle Maintenance & Repair01634 ACCT# 27430 |
| | | | | | | | .00 | | | | TOTAL |

AP100 4/21/2020 SUSSEX COUNTY

A/P CHECK REGISTER

TIME- 9:40:31 Actrd - 2020/04

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACRL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH ACCT# | G/L ACCOUNT DESC. | BATCH INV DESCRIPTION |
|----------|------------|--------------------------|-----------------|--------------|----------|--------------------------|------------|---------------|---------|-----------|---|--------------------------|
| 0000000 | 000087 | | 7892 | 3/23/2020 | | 4100-021600-1265-261-210 | 200.90 | 215948 | | | Vehicle Maintenance & Repairs01634 ACCT# 27430 | |
| 0000000 | 000087 | | 7898 | 3/24/2020 | | 4100-021600-1265-261-210 | 113.82 | 215948 | | | Vehicle Maintenance & Repairs01634 ACCT# 27430 | |
| 0000000 | 000087 | | 7917 | 3/25/2020 | | 4100-021600-1265-261-210 | 48.00 | 215948 | | | Vehicle Maintenance & Repairs01634 ACCT# 27430 | |
| 0000000 | 000087 | | 7931 | 3/27/2020 | | 4100-021600-1265-261-210 | 496.61 | 215948 | | | Vehicle Maintenance & Repairs01634 ACCT# 27430 | |
| | | DISC. TOTAL | | | | | .00 | EPY PMT TOTAL | | | | 1,215.48 |
| 0000000 | 001209 | VIRGINIA COOPERATIVE EXT | BILL SALRY 20/3 | 4/03/2020 | | 4100-081300-2110-822-810 | 4,425.91 | 215949 | | | VA Cooperative Extension | 01634 FY 2020 3RD QUARTE |
| | | DISC. TOTAL | | | | | .00 | EPY PMT TOTAL | | | | 4,425.91 |
| 0000000 | 000873 | WASTE MANAGEMENT OF | 3428610-2424-4 | 4/01/2020 | | 4100-021600-1229-264-210 | 170.06 | 215950 | | | Other Professional Services | 01634 # 20311E233003 |
| | | DISC. TOTAL | | | | | .00 | EPY PMT TOTAL | | | | 170.06 |
| 0000000 | 000090 | MAVERLY MOTORS, INC | 15523 | 3/04/2020 | | 4100-021500-1265-252-210 | 146.35 | 215951 | | | Vehicle Maintenance & Repairs01634 SUSSEX PUBLIC SAFE | |
| 0000000 | 000090 | | 15669 | 3/19/2020 | | 4100-021500-1265-253-210 | 70.00 | 215951 | | | Vehicle Maintenance & Repairs01634 SUSSEX PUBLIC SAFE | |
| | | DISC. TOTAL | | | | | .00 | EPY PMT TOTAL | | | | 216.35 |
| 0000000 | 000322 | WILLIAMS, GARY M., CLERK | GMW 040920 | 4/09/2020 | | 4100-062100-1292-621-620 | 167.73 | 215952 | | | Bank/CC & Other Fees | 01634 BANK FEES |
| | | DISC. TOTAL | | | | | .00 | EPY PMT TOTAL | | | | 167.73 |
| 0000000 | 000093 | XEROX CORPORATION | 099757120 | 3/05/2020 | | 4100-062100-1252-621-620 | 208.41 | 215953 | | | Equipment Lease/Rental | 01634 # 099018525 |
| | | DISC. TOTAL | | | | | .00 | EPY PMT TOTAL | | | | 208.41 |
| | | DISC. TOTAL | | | | | .00 | EPY PMT TOTAL | | | | 141,157.89 |
| | | DISC. TOTAL | | | | | .00 | EPY PMT TOTAL | | | | 141,157.89 |

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 141,157.89. EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-28-2020
 DATE
 4/21/2020
 DATE
 4/21/2020
 DATE
 Director of Finance
 County Administration
 Deste J. Cox, Treasurer

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACCL. | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH ACCH | ACCOUNT DESC. | BATCH INV. DESCRIPTION |
|----------|------------|------------------------|--------------|--------------|-----------|--------------------------|------------|-----------|-----------|----------|-------------------------------|--------------------------|
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0107 0420 01 | 3/10/2020 | | 4100-051500-1264-551-510 | 28.01 | 215963 | | | Gasoline/Mileage-Non Training | 01635 JAIL ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0107 0420 02 | 3/10/2020 | | 4100-051500-1264-551-510 | 32.50 | 215963 | | | Gasoline/Mileage-Non Training | 01635 JAIL ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0206 0420 01 | 3/12/2020 | | 4100-051100-1241-512-510 | 16.17 | 215963 | | | Office Supplies | 01635 J.HARRISON ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0206 0420 01 | 3/12/2020 | | 4100-051500-1241-551-510 | 16.16 | 215963 | | | Office Supplies | 01635 J.HARRISON ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0206 0420 02 | 3/16/2020 | | 4100-051500-1247-551-510 | 29.90 | 215963 | | | Janitorial Supplies | 01635 J.HARRISON ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0206 0420 03 | 4/03/2020 | | 4100-051100-1241-516-510 | 33.35 | 215963 | | | Office Supplies | 01635 J.HARRISON ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0206 0420 04 | 4/07/2020 | | 4100-051500-1247-551-510 | 35.00 | 215963 | | | Janitorial Supplies | 01635 J.HARRISON ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0214 0420 01 | 3/23/2020 | | 4100-051100-1241-516-510 | 16.98 | 215963 | | | Office Supplies | 01635 C.WYCHE ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0214 0420 02 | 3/26/2020 | | 4100-051500-1246-551-510 | 21.60 | 215963 | | | Food Supplies | 01635 C.WYCHE ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0214 0420 03 | 4/09/2020 | | 4100-051100-1241-516-510 | 7.38 | 215963 | | | Office Supplies | 01635 C.WYCHE ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 01 | 3/13/2020 | | 4100-051500-1247-551-510 | 14.74 | 215963 | | | Janitorial Supplies | 01635 V.GIVENS ACCT |
| | | | | | | | .00 | | 251.79 | | | 251.79 |
| | | | | | | | .00 | | | | | |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 02 | 3/13/2020 | | 4100-051500-1272-551-510 | 8.83 | 215964 | | | Building Maintenance & Repair | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 03 | 3/16/2020 | | 4100-051500-1246-551-510 | 4.05 | 215964 | | | Food Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 04 | 3/17/2020 | | 4100-051500-1246-551-510 | 10.80 | 215964 | | | Food Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 05 | 3/17/2020 | | 4100-051500-1277-551-510 | 20.00 | 215964 | | | Water Services | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 06 | 3/17/2020 | | 4100-051500-1247-551-510 | 45.28 | 215964 | | | Janitorial Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 07 | 3/23/2020 | | 4100-051500-1247-551-510 | 9.00 | 215964 | | | Janitorial Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 08 | 3/23/2020 | | 4100-051500-1247-551-510 | 14.00 | 215964 | | | Janitorial Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 09 | 3/27/2020 | | 4100-051500-1246-551-510 | 14.85 | 215964 | | | Food Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 10 | 3/30/2020 | | 4100-051500-1246-551-510 | 26.00 | 215964 | | | Food Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 11 | 3/31/2020 | | 4100-051500-1246-551-510 | 25.65 | 215964 | | | Food Supplies | 01635 V.GIVENS ACCT |
| | | | | | | | .00 | | 178.46 | | | 178.46 |
| | | | | | | | .00 | | | | | |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 12 | 4/01/2020 | | 4100-051500-1244-551-510 | 68.40 | 215965 | | | Uniform Services | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 13 | 4/01/2020 | | 4100-051500-1246-551-510 | 15.00 | 215965 | | | Food Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 14 | 4/01/2020 | | 4100-051500-1247-551-510 | 12.00 | 215965 | | | Janitorial Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 15 | 4/03/2020 | | 4100-051500-1247-551-510 | 311.69 | 215965 | | | Janitorial Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 16 | 4/07/2020 | | 4100-051500-1246-551-510 | 58.35 | 215965 | | | Food Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0222 0420 17 | 4/08/2020 | | 4100-051500-1246-551-510 | 3.00 | 215965 | | | Food Supplies | 01635 V.GIVENS ACCT |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0230 0420 01 | 3/27/2020 | | 4100-051100-1244-512-510 | 107.77 | 215965 | | | Uniform Services | 01635 SHERIFF OFFICE ACC |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0230 0420 02 | 3/28/2020 | | 4100-051100-1244-512-510 | 74.73 | 215965 | | | Uniform Services | 01635 SHERIFF OFFICE ACC |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0230 0420 03 | 3/29/2020 | | 4100-051100-1244-512-510 | 46.32 | 215965 | | | Uniform Services | 01635 SHERIFF OFFICE ACC |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0230 0420 04 | 4/02/2020 | | 4100-051100-1244-512-510 | 79.85 | 215965 | | | Uniform Services | 01635 SHERIFF OFFICE ACC |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0230 0420 05 | 4/05/2020 | | 4100-051100-1244-512-510 | 22.10 | 215965 | | | Uniform Services | 01635 SHERIFF OFFICE ACC |
| | | | | | | | .00 | | 799.21 | | | 799.21 |
| | | | | | | | .00 | | | | | |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0230 0420 06 | 4/08/2020 | | 4100-051100-1244-512-510 | 24.20 | 215966 | | | Uniform Services | 01635 SHERIFF OFFICE ACC |
| 0000000 | 000010 | BANK OF SOUTHSIDE VA | 0230 0420 07 | 4/08/2020 | | 4100-051100-1244-512-510 | 325.05 | 215966 | | | Uniform Services | 01635 SHERIFF OFFICE ACC |
| | | | | | | | .00 | | 349.25 | | | 349.25 |
| | | | | | | | .00 | | | | | |
| 0000000 | 000300 | BATTERY BARR OF VA INC | 363522 | 4/17/2020 | | 4100-051100-1245-512-510 | 57.60 | 215967 | | | Law Enforcement Supplies | 01635 ACCT# 513 |
| 0000000 | 000300 | BATTERY BARR OF VA INC | 363522 | 4/17/2020 | | 4100-051500-1245-551-510 | 57.60 | 215967 | | | Law Enforcement Supplies | 01635 ACCT# 513 |
| | | | | | | | .00 | | 115.20 | | | 115.20 |
| | | | | | | | .00 | | | | | |
| 0000000 | 001676 | BERKLEY GROUP | WOR1 INV#5 | 4/17/2020 | | 4100-021400-1225-241-210 | 2,835.00 | 215968 | | | Management Consulting Service | 01635 SUSSEX COUNTY |
| 0000000 | 001676 | BERKLEY GROUP | WOR3 INV#5 | 4/17/2020 | | 4100-021100-1225-211-210 | 7,609.54 | 215968 | | | Management Consulting Service | 01635 SUSSEX COUNTY |
| | | | | | | | .00 | | 10,444.54 | | | 10,444.54 |
| | | | | | | | .00 | | | | | |
| 0000000 | 000738 | BUTLER'S TOWING AND | 6304 | 4/16/2020 | | 4100-051100-1265-512-510 | 246.35 | 215969 | | | Vehicle Maintenance & Repair | 01635 SUSSEX SHERIFF |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P ACKRL | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH ACH | BATCH INV. DESCRIPTION |
|----------|------------|---------------------------|--------------|--------------|-----------|--------------------------|------------|---------------|----------|---------|---|
| 0000000 | 000738 | | 6316 | 4/20/2020 | | 4100-051100-1265-512-510 | 19.95 | 215969 | 266.30 | | Vehicle Maintenance & Repairs01635 SUSSEX SHERIFF |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001495 | CENTRAL AGRIBUSINESS | JR26505 | 4/14/2020 | | 4100-051500-1246-551-510 | 77.00 | 215970 | 77.00 | | Food Supplies |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001630 | CHENEY BROTHERS | 10-913245448 | 4/15/2020 | | 4100-051500-1246-551-510 | 1,233.99 | 215971 | 1,233.99 | | Food Supplies |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001103 | CROSS ROADS | FOR326002 | 2/26/2020 | | 4100-051100-1265-512-510 | 1,016.84 | 215972 | 1,016.84 | | Vehicle Maintenance & Repairs01635 ACCTM 1120-5769 |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 000871 | CRYSTAL SPRINGS | 12841556 | 3/16/2020 | | 4100-063100-1277-631-630 | 35.91 | 215973 | 35.91 | | Water Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001613 | CUSTOM CLEANERS | 12110 | 4/01/2020 | | 4100-051500-1244-551-510 | 56.00 | 215974 | 56.00 | | Uniform Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 000193 | DEPART OF MOTOR VEHICLES | 202009100450 | 3/31/2020 | | 4100-051100-1245-512-510 | 30.00 | 215975 | 30.00 | | Law Enforcement Supplies |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 000902 | DOC FARMER'S MARKET | MKT74912 | 4/13/2020 | | 4100-051500-1246-551-510 | 296.05 | 215976 | 296.05 | | Food Supplies |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 000302 | | MKT75066 | 4/20/2020 | | 4100-051500-1246-551-510 | 199.30 | 215976 | 199.30 | | Food Supplies |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 000152 | GALLS, LLC | 015370319 | 3/30/2020 | | 4100-051100-1244-512-510 | 82.39 | 215977 | 82.39 | | Uniform Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001723 | GARDAWORLD SECURITY SERVI | 505303 | 4/17/2020 | | 4100-021600-1229-264-210 | 994.50 | 215978 | 994.50 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001723 | | 505304 | 4/17/2020 | | 4100-021600-1229-264-210 | 994.50 | 215978 | 994.50 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001723 | | 505305 | 4/17/2020 | | 4100-021600-1229-264-210 | 994.50 | 215978 | 994.50 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001723 | | 505306 | 4/17/2020 | | 4100-021600-1229-264-210 | 994.50 | 215978 | 994.50 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001723 | | 505307 | 4/17/2020 | | 4100-021600-1229-264-210 | 994.50 | 215978 | 994.50 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001723 | | 505308 | 4/17/2020 | | 4100-021600-1229-264-210 | 994.50 | 215978 | 994.50 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001723 | | 505309 | 4/17/2020 | | 4100-021600-1229-264-210 | 994.50 | 215978 | 994.50 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001723 | | 505310 | 4/17/2020 | | 4100-021600-1229-264-210 | 7,956.00 | 215978 | 7,956.00 | | Other Professional Services |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 999959 | GREEN, ERNESTA | 7621393 | 2/25/2019 | | 4100-061100-1213-611-610 | 105.96 | 215979 | 105.96 | | Witness Fees |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001637 | HALLEY FORD SOUTH | 44428514 | 4/09/2020 | | 4100-051100-1265-512-510 | 294.00 | 215980 | 294.00 | | Vehicle Maintenance & Repairs01635 SUSSEX SHERIFF |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 000583 | JONES ELECTRIC CONTRACTOR | 30228 | 4/17/2020 | | 4100-021600-1272-261-210 | 321.00 | 215981 | 321.00 | | Building Maintenance & Repair01635 SUSSEX ANML CONTRO |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001550 | KINEX NETWORKING SOLUTION | 1710 | 4/19/2020 | | 4100-021100-1234-211-210 | 97.24 | 215982 | 97.24 | | Telecommunications |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001550 | | 1710 | 4/19/2020 | | 4100-021400-1234-241-210 | 97.22 | 215982 | 97.22 | | Telecommunications |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |
| 0000000 | 001550 | | 1710 | 4/19/2020 | | 4100-021400-1234-242-210 | 97.22 | 215982 | 97.22 | | Telecommunications |
| | | | | | | | .00 | EPY PMT TOTAL | | | TOTAL |

| P.O. NO. | VENDOR NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | A/P DATE | ACCR | ACCOUNT NO. | NET AMOUNT | CHECK NO. | ACH PMT | ACH ACCT# | BATCH INVENTORY DESCRIPTION |
|----------|------------|---------------------------|-------------|--------------|-----------|------|------------------------------|------------|-----------|---------|-----------|---|
| 000000 | 000769 | | 077088064 | 0430 | 4/24/2020 | | 4100-021100-1234-231-210 | 169.07 | 216031 | | | 01636 # 7519020710001 Telecommunications |
| 000000 | 000769 | | 077088064 | 0430 | 4/24/2020 | | 4100-021100-1293-211-210 | 15.28 | 216031 | | | 01636 # 7519020710001 Bank/Credit Card Fees |
| 000000 | 000769 | | 0837858438 | 0430 | 4/21/2020 | | 4100-021600-1234-261-210 | 138.63 | 216031 | | | 01636 # 3513266760001 Telecommunications |
| 000000 | 000769 | | 0966301725 | 0420 | 4/06/2020 | | 4100-063100-1234-631-630 | 89.32 | 216031 | | | 01636 # 35133333510001 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-021100-1234-211-210 | 180.91 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-021400-1234-241-210 | 40.20 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-021400-1234-242-210 | 60.30 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-021600-1234-261-210 | 20.10 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-021500-1234-253-210 | 20.10 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-021100-1234-291-230 | 60.30 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-041100-1234-411-410 | 80.40 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-031100-1234-311-310 | 80.40 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-063100-1234-631-630 | 100.50 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-062100-1234-621-620 | 120.60 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-063100-1234-632-630 | 20.10 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4105-071100-1234-711-710 | 542.71 | 216031 | | | 01636 # 951295778000179 Telecommunications |
| 000000 | 000769 | | 0973062717 | 0220 | 2/27/2020 | | 4100-061100-1234-613-610 | 105.39 | 216031 | | | 01636 # 351661656000108 Telecommunications |
| | | | | | | | | | | | | 2,124.13 |
| | | | | | | | | | | | | |
| 000000 | 000757 | VERIZON BUSINESS | 64182244 | | 4/10/2020 | | 4100-021100-1234-211-210 | 47.89 | 216032 | | | 01636 # Y2694822 Telecommunications |
| 000000 | 000757 | | 64182244 | | 4/10/2020 | | 4100-021400-1234-241-210 | 47.86 | 216032 | | | 01636 # Y2694822 Telecommunications |
| 000000 | 000757 | | 64182244 | | 4/10/2020 | | 4100-041100-1234-411-410 | 47.86 | 216032 | | | 01636 # Y2694822 Telecommunications |
| 000000 | 000757 | | 64182244 | | 4/10/2020 | | 4100-031100-1234-311-310 | 47.86 | 216032 | | | 01636 # Y2694822 Telecommunications |
| 000000 | 000757 | | 64182244 | | 4/10/2020 | | 4100-021100-1234-211-210 | 47.86 | 216032 | | | 01636 # Y2694822 Telecommunications |
| 000000 | 000757 | | 64182244 | | 4/10/2020 | | 4100-021500-1234-253-210 | 47.86 | 216032 | | | 01636 # Y2694822 Telecommunications |
| 000000 | 000757 | | 64182244 | | 4/10/2020 | | 4100-051100-1234-513-510 | 47.86 | 216032 | | | 01636 # Y2694822 Telecommunications |
| | | | | | | | | | | | | 430.77 |
| | | | | | | | | | | | | |
| 000000 | 000039 | VERIZON WIRELESS | 9852449095 | | 4/12/2020 | | 4100-051500-1234-551-510 | 160.90 | 216033 | | | 01636 # 520620824-00001 Telecommunications |
| 000000 | 000039 | | 9852449095 | | 4/12/2020 | | 4100-051100-1234-516-510 | 700.41 | 216033 | | | 01636 # 520620824-00001 Telecommunications |
| 000000 | 000039 | | 9852449095 | | 4/12/2020 | | 4100-051100-1234-512-510 | 700.41 | 216033 | | | 01636 # 520620824-00001 Telecommunications |
| | | | | | | | | | | | | 1,561.72 |
| | | | | | | | | | | | | |
| 000000 | 999999 | VERIZON WIRELESS-VSAT | 24967171 | | 4/20/2020 | | 4100-051100-1297-512-510 | 50.00 | 216034 | | | 01636 ACCT# SNS Information Fund |
| 000000 | 999999 | | 37893959 | | 4/12/2020 | | 4100-051100-1297-512-510 | 50.00 | 216034 | | | 01636 ACCT# SNS Information Fund |
| | | | | | | | | | | | | 100.00 |
| | | | | | | | | | | | | |
| 000000 | 000050 | WAVERLY MOTORS, INC | 15741 | | 4/23/2020 | | 4100-021100-2120-211-210-203 | 472.60 | 216035 | | | 01636 SUSSEX PUBLIC SAFE 472.60 |
| | | | | | | | | | | | | |
| 000000 | 000402 | WAVERLY RESCUE SQUAD, INC | 042120 | | 4/21/2020 | | 4100-021100-2120-211-210-203 | 600.00 | 216036 | | | 01636 REIMBURSEMENT 600.00 |
| | | | | | | | | | | | | |
| 000000 | 000444 | WAVERLY VOL FIRE DEPT. | FY19/20 | | 4/17/2020 | | 4100-021500-2110-251-210-506 | 8,000.00 | 216037 | | | 01636 FY19/20 ALLOCATION 8,000.00 |
| | | | | | | | | | | | | |
| 000000 | 001644 | XEROX FINANCIAL SERVICES | 2060525 | | 4/09/2020 | | 4100-051100-1252-512-510 | 264.36 | 216038 | | | 01636 # 0200081249001 Equipment Lease/Rental |
| 000000 | 001644 | | 2060525 | | 4/09/2020 | | 4100-051500-1252-551-510 | 264.37 | 216038 | | | 01636 # 0200081249001 Equipment Lease/Rental |
| 000000 | 001644 | | 2067431 B | | 4/16/2020 | | 4100-021400-1252-241-210 | 147.54 | 216038 | | | 01636 # 0200073202001 Equipment Lease/Rental |

ACCOUNTING PERIOD - 2020/04

| P/O NO. | VENDOR NAME | INVOICE NO. | CLS NO. | VOID CK DATE | ACCOUNT NO. | NET AMOUNT | CHECK NO. | CHECK DATE |
|---------|-----------------------|-------------|---------|--------------|---------------------------|------------|-----------|------------|
| 0000000 | 999999 GREEN, ERNESTA | 7621393 | 000 | 2/25/2019 | 4100-061100-1213-611-610- | 105.96- | 211961 | 3/06/2019 |

105.96

BATCH#- 350 CREATED BY JBINNS ON 4/21/2020 RUN BY JBINNS ON 4/21/2020

PAYROLL DEDUCTION CHECKS



| P/O NO | VENDOR NO | VENDOR NAME | INVOICE NO | INVOICE DATE | ACCOUNT NO | CHECK NO | NET AMOUNT | DESCRIPTION | BATCH |
|--------|-----------|-------------------------|-------------------|--------------|------------------|-----------|------------|-------------|-------|
| 00000 | 000245 | AFLAC | DC040200416200400 | 4/16/2020 | 100-000200-0100- | 909.84 | 215902 | 00000 | |
| 00000 | 000245 | | DC040200416200400 | 4/16/2020 | 105-000200-0100- | 230.28 | 215902 | 00000 | |
| 00000 | 000245 | | DC041200416200400 | 4/16/2020 | 100-000200-0100- | 612.72 | 215902 | 00000 | |
| 00000 | 000245 | | DC041200416200400 | 4/16/2020 | 105-000200-0100- | 231.09 | 215902 | 00000 | |
| | | | | | CHECK TOTAL | 1,983.93 | | | |
| 00000 | 000881 | ANTHEM BLUE CROSS AND | DC001200416200400 | 4/16/2020 | 100-000200-0100- | 31,724.00 | 215903 | 00000 | |
| 00000 | 000881 | | DC001200416200400 | 4/16/2020 | 105-000200-0100- | 8,652.00 | 215903 | 00000 | |
| 00000 | 000881 | | DC002200416200400 | 4/16/2020 | 100-000200-0100- | 1,524.00 | 215903 | 00000 | |
| 00000 | 000881 | | DC002200416200400 | 4/16/2020 | 105-000200-0100- | 762.00 | 215903 | 00000 | |
| 00000 | 000881 | | DC004200416200400 | 4/16/2020 | 100-000200-0100- | 914.00 | 215903 | 00000 | |
| 00000 | 000881 | | DC005200416200400 | 4/16/2020 | 105-000200-0100- | 511.50 | 215903 | 00000 | |
| 00000 | 000881 | | DC006200416200400 | 4/16/2020 | 100-000200-0100- | 1,252.00 | 215903 | 00000 | |
| 00000 | 000881 | | DC012200416200400 | 4/16/2020 | 100-000200-0100- | 914.00 | 215903 | 00000 | |
| | | | | | CHECK TOTAL | 46,253.50 | | | |
| 00000 | 001397 | LEGAL SHIELD | DC097200416200400 | 4/16/2020 | 100-000200-0100- | 9.48 | 215904 | 00000 | |
| 00000 | 001397 | | DC097200416200400 | 4/16/2020 | 105-000200-0100- | 31.90 | 215904 | 00000 | |
| | | | | | CHECK TOTAL | 41.38 | | | |
| 00000 | 001021 | MINNESOTA LIFE INS CO | DC200200416200400 | 4/16/2020 | 100-000200-0100- | 360.32 | 215905 | 00000 | |
| 00000 | 001021 | | DC200200416200400 | 4/16/2020 | 105-000200-0100- | 125.06 | 215905 | 00000 | |
| | | | | | CHECK TOTAL | 485.38 | | | |
| 00000 | 000872 | NATIONWIDE RETIREMENT | DC090200416200400 | 4/16/2020 | 100-000200-0100- | 1,150.00 | 215906 | 00000 | |
| 00000 | 000872 | | DC090200416200400 | 4/16/2020 | 105-000200-0100- | 195.00 | 215906 | 00000 | |
| | | | | | CHECK TOTAL | 1,545.00 | | | |
| 00000 | 000779 | TREASURER OF SUSSEX CO. | DC067200416200400 | 4/16/2020 | 100-000200-0100- | 282.59 | 215907 | 00000 | |
| | | | | | CHECK TOTAL | 282.59 | | | |
| 00000 | 000247 | TREASURER OF VIRGINIA | DC080200416200400 | 4/16/2020 | 100-000200-0100- | 2,339.63 | 215908 | 00000 | |
| | | | | | CHECK TOTAL | 2,339.63 | | | |
| 00000 | 000831 | VACORP | DC035200416200400 | 4/16/2020 | 100-000200-0100- | 85.75 | 215909 | 00000 | |
| 00000 | 000831 | | DC035200416200400 | 4/16/2020 | 105-000200-0100- | 100.35 | 215909 | 00000 | |
| | | | | | CHECK TOTAL | 186.10 | | | |
| 00000 | 001027 | VALIC RETIREMENT | DC091200416200400 | 4/16/2020 | 100-000200-0100- | 490.00 | 215910 | 00000 | |
| 00000 | 001027 | | DC091200416200400 | 4/16/2020 | 105-000200-0100- | 75.00 | 215910 | 00000 | |
| | | | | | CHECK TOTAL | 565.00 | | | |
| | | | | | CLASS TOTAL | 53,682.51 | | | |
| | | | | | FINAL TOTAL | 53,682.51 | | | |

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 53,682.51 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4/13/20
 DATE
 Gary M. Williams
 COUNTY ADMINISTRATOR

| P/O NO. | VENDOR NAME | INVOICE NO. | INVOICE DATE | ACCOUNT NO. | NET CHECK AMOUNT | DESCRIPTION | BATCH |
|---------|-------------------------|-------------------|--------------|------------------|------------------|-------------|-------|
| 00000 | AFLAC | DC040200430200400 | 4/30/2020 | 100-000200-0100- | 909.84 | | 00000 |
| 00000 | | DC040200430200400 | 4/30/2020 | 105-000200-0100- | 230.28 | | 00000 |
| 00000 | | DC041200430200400 | 4/30/2020 | 100-000200-0100- | 612.72 | | 00000 |
| 00000 | | DC041200430200400 | 4/30/2020 | 105-000200-0100- | 231.09 | | 00000 |
| | | | | CHECK TOTAL | 1,983.93 | | |
| 00000 | ANTHEM BLUE CROSS AND | DC001200430200400 | 4/30/2020 | 100-000200-0100- | 33,372.00 | | 00000 |
| 00000 | | DC001200430200400 | 4/30/2020 | 105-000200-0100- | 9,476.00 | | 00000 |
| 00000 | | DC002200430200400 | 4/30/2020 | 100-000200-0100- | 1,524.00 | | 00000 |
| 00000 | | DC002200430200400 | 4/30/2020 | 105-000200-0100- | 762.00 | | 00000 |
| 00000 | | DC004200430200400 | 4/30/2020 | 100-000200-0100- | 914.00 | | 00000 |
| 00000 | | DC005200430200400 | 4/30/2020 | 105-000200-0100- | 511.50 | | 00000 |
| 00000 | | DC012200430200400 | 4/30/2020 | 100-000200-0100- | 914.00 | | 00000 |
| 00000 | | DC015200430200400 | 4/30/2020 | 100-000200-0100- | 1,493.00 | | 00000 |
| | | | | CHECK TOTAL | 48,966.50 | | |
| 00000 | LEGAL SHIELD | DC097200430200400 | 4/30/2020 | 100-000200-0100- | 9.48 | | 00000 |
| 00000 | | DC097200430200400 | 4/30/2020 | 105-000200-0100- | 31.90 | | 00000 |
| | | | | CHECK TOTAL | 41.38 | | |
| 00000 | MINNESOTA LIFE INS CO | DC200200430200400 | 4/30/2020 | 100-000200-0100- | 360.32 | | 00000 |
| 00000 | | DC200200430200400 | 4/30/2020 | 105-000200-0100- | 125.06 | | 00000 |
| | | | | CHECK TOTAL | 485.38 | | |
| 00000 | NATIONWIDE RETIREMENT | DC090200430200400 | 4/30/2020 | 100-000200-0100- | 1,350.00 | | 00000 |
| 00000 | | DC090200430200400 | 4/30/2020 | 105-000200-0100- | 195.00 | | 00000 |
| | | | | CHECK TOTAL | 1,545.00 | | |
| 00000 | TREASURER OF SUSSEX CO. | DC067200430200400 | 4/30/2020 | 100-000200-0100- | 234.47 | | 00000 |
| | | | | CHECK TOTAL | 234.47 | | |
| 00000 | TREASURER OF VIRGINIA | DC080200430200400 | 4/30/2020 | 100-000200-0100- | 2,339.63 | | 00000 |
| | | | | CHECK TOTAL | 2,339.63 | | |
| 00000 | VACORP | DC035200430200400 | 4/30/2020 | 100-000200-0100- | 85.75 | | 00000 |
| 00000 | | DC035200430200400 | 4/30/2020 | 105-000200-0100- | 100.35 | | 00000 |
| | | | | CHECK TOTAL | 186.10 | | |
| 00000 | VALIC RETIREMENT | DC091200430200400 | 4/30/2020 | 100-000200-0100- | 490.00 | | 00000 |
| 00000 | | DC091200430200400 | 4/30/2020 | 105-000200-0100- | 75.00 | | 00000 |
| | | | | CHECK TOTAL | 565.00 | | |
| | | | | CLASS TOTAL | 56,347.39 | | |
| | | | | FINAL TOTAL | 56,347.39 | | |

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 56,347.39 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4/24/20
 DATE
 4/24/2020
 COUNTY ADMINISTRATOR
 Kamelle J. Gillo

BOARD ACTION FORM

Agenda Item: Appointments #5.01

Subject: Appointment to the John Tyler Community College Board

Board Meeting Date: May 21 2020

=====
Summary: Dr. Mary Wilson’s term as the representative for Sussex County is due to expire on the John Tyler Community College (JTCC) Board on June 30, 2020. JTCC is requesting the Board to appoint someone to the Board for a four (4) year term beginning July 1, 2020, ending on June 30, 2024.

The member shall be a resident in the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served by the community college.

Please note no elected members of either the General Assembly or of a local governing body shall be eligible to serve; however, elected town officials shall not be prohibited from serving on a college board so long as such town is not a participating political subdivision sponsoring the college. Former full time employees of the community college shall not be eligible to serve on the Board.

Recommendation: That the Board makes an appointment to the John Tyler Community College Board for a four (4) year term beginning July 1, 2020 and expiring June 30, 2024

Attachment: (1) Copy of letter from Mr. William Fred Taylor, dated March 30, 2020

=====
ACTION: That the Board makes an appointment to the John Tyler Community College Board for a four (4) year term beginning July 1, 2020 and expiring June 30, 2024

MOTION BY: _____ **SECONDED BY:** _____

| <u>Member</u> | <u>Aye</u> | <u>Nay</u> | <u>Member</u> | <u>Aye</u> | <u>Nay</u> |
|----------------------|-------------------|-------------------|----------------------|-------------------|-------------------|
| Fly | ___ | ___ | W. Jones | ___ | ___ |
| Johnson | ___ | ___ | Seward | ___ | ___ |
| D. Jones | ___ | ___ | Tyler | ___ | ___ |

March 30, 2020



Mr. Larry Hughes
Interim County Administrator, Sussex County
20135 Princeton Road
Sussex, VA 23884

Dear Mr. Hughes:

Dr. Mary W. Wilson concludes her term as a representative of Sussex County on the John Tyler Community College Board as of June 30, 2020. We appreciate her service to the College.

The College requests that a person be appointed by Sussex County to the John Tyler Community College Board for a four-year term beginning July 1, 2020, and ending on June 30, 2024.

Please note that pursuant to the Virginia Community College System *Policy Manual* section 2A-2.9.D.3.c the following criteria must be used when considering individuals for appointment:

The members of the college board shall be residents of the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served by the community college. No elected members of either the General Assembly or of a local governing body shall be eligible to serve on the college board; however, elected town officials shall not be prohibited from serving on a college board so long as such town is not a participating political subdivision sponsoring the college. Additionally, no former full-time employee of the community college shall be eligible to serve on the college board.

Should you need additional information, please do not hesitate to contact me. My e-mail address is ftaylor@jtcc.edu and my telephone number is 804-594-1403. Thank you for your attention to this matter.

Sincerely,

Mr. William F. Taylor
Director, Governmental and Administrative Services

c: Mr. William "Bill" Barnes, Jr., Chair, JTCC Board

www.jtcc.edu
804-796-4000
800-552-3490
TDD: 804-796-4197

Chester Campus
13101 Jefferson Davis Highway
Chester, VA 23831-5316

Midlothian Campus
800 Charter Colony Parkway
Midlothian, VA 23114-4383

An equal opportunity
and affirmative action
educational institution

BOARD ACTION FORM

Agenda Item: Appointments #5.02

Subject: Appointment to the Industrial Development Authority Board of Directors (2)

Board Meeting Date: May 21 2020

=====
Summary: The term of Mr. Chester Carter, Post Office Box 505, Stony Creek, Virginia 23882, on the Industrial Development Authority (IDA) Board of Directors expired May 15, 2020. Staff has contacted Mr. Carter. He is willing to continue to serve if reappointed. Mr. Carter’s term will be effective immediately, expiring May 15, 2024 should he be reappointed.

Ms. Ann Dix is no longer serving on the IDA Board of Directors. Ms. Dix’s term has expired. An appointment will need to be made to fill this vacancy, for a term ending May 15, 2023.

The Industrial Development Authority (IDA) Board of Directors is composed of seven (7) Directors, appointed by the Board of Supervisors serving terms of four (4) years.

Recommendation: That the Board reappoints Mr. Chester Carter, Post Office Box 505, Stony Creek, Virginia 23882 to the Industrial Development Board of Directors with a term expiring May 15, 2024; and makes a second appointment with a term expiring May 15, 2023.

- Attachments:**
- (1) Copy of Mr. Carter’s confirmation letter, dated April 1, 2020
 - (2) Copy of IDA Board of Directors Members
 - (3) Copy of IDA Bylaws

=====
ACTION: That the Board reappoints Mr. Chester Carter, Post Office Box 505, Stony Creek, Virginia 23882 to the Industrial Development Board of Directors with a term expiring May 15, 2024; and makes a second appointment with a term expiring May 15, 2023.

MOTION BY: _____ **SECONDED BY:** _____

| <u>Member</u> | <u>Aye</u> | <u>Nay</u> | <u>Member</u> | <u>Aye</u> | <u>Nay</u> |
|----------------------|-------------------|-------------------|----------------------|-------------------|-------------------|
| Fly | ___ | ___ | W. Jones | ___ | ___ |
| Johnson | ___ | ___ | Seward | ___ | ___ |
| D. Jones | ___ | ___ | Tyler | ___ | ___ |

COUNTY OF SUSSEX



Board of Supervisors

Susan B. Seward, Chairperson
Wayne O. Jones, Vice Chairman
C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Rufus E. Tyler, Sr.

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Larry Hughes
Interim County Administrator
ljones@sussexcountyva.gov

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

April 27, 2020

Mr. Chester Carter
Post Office Box 505
Stony Creek, VA 23882

Re: Industrial Development Authority Board

Dear Mr. Carter:

Our records indicate that your appointment to the Sussex County Planning Commission will expire May 15, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Sussex County Industrial Development Authority Board.

Please complete the area below and return in the self-addressed, stamped envelope by May 8, 2020. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

I wish to be reappointed to the Sussex County Industrial Development Authority Board.

I do not wish to be reappointed to Sussex County Industrial Development Authority Board.

Signature: L Chester Carter Date: May 5-20

**SUSSEX COUNTY
INDUSTRIAL DEVELOPMENT
AUTHORITY BOARD OF DIRECTORS**

(Updated June 2019)

L. Chester Carter, Chairman

Post Office Box 505
Stony Creek VA 23882
Cell: 804 712 1250
Term Expires: 05/15/2020

Ann O. Dix, Vice Chair

Post Office Box 326
Jarratt VA 23867
Office: 434 535 8515
Term Expires: 05/15/2019

Kevin Bracy

18377 Courthouse Road
Yale VA 23897
Home: 434 246 4720 Term
Expires: 05/15/2022

Clyde Johnson

427 Jasper Lane
Waverly VA 23890
Cell: 804 631 6742
Term Expires: 05/15/2022

George O’N Urquhart

7201 Newville Road
Waverly VA 23890
Home: 804 834 3594
Cell: 804 516 5775
Term Expires: 05/15/2021

Thomas Jones

133 New Street
Waverly VA 23890
Office: 804 380 0895
Term Expires: 05/15/2021

Charles Ross

23200 Moore’s Lane
Jarratt VA 23867
Cell: 434 378 3127 Term
Expires: 05/15/2023

**BY-LAWS
OF
THE INDUSTRIAL DEVELOPMENT AUTHORITY
OF SUSSEX COUNTY, VIRGINIA**

ARTICLE I

Name, Purpose and Powers

Section 101: The name of this body shall be the Industrial Development Authority of Sussex County, Virginia (the “Authority”).

Section 102: The “Authority”, shall fulfill all the purposes and intents of the General Assembly of Virginia, as expressed in Title 15.2, Chapter 49, of the Code of Virginia, 1950, as amended (the “Code of Virginia”), and by any enactment, to promote industry and develop trade in the County of Sussex, Virginia (the “County”) and the Commonwealth of Virginia (the “Commonwealth”) for the benefit of the County and the Commonwealth.

Section 103: The Authority shall have any and all powers that have been granted to it by Title 15.2, Chapter 49, of the Code of Virginia (the “IDA Act”), that may be granted to it by any other enactment of the General Assembly, and that may be granted to it by any delegation of authority from the Board of Supervisors of Sussex County, Virginia (the “Board of Supervisors”).

ARTICLE II

Offices

Section 201: The principal office of the Authority shall be located in the County.

Section 202: Except as otherwise required by resolution of the Authority, or as the business of the Authority may require, all of the books and records of the Authority shall be kept at the Authority’s office. The minutes of the meetings of the Authority shall be open to the public as provided by law.

ARTICLE III

Commission

Section 301: The Authority shall be governed by a Board of Directors composed of seven (7) Directors, appointed by the Board of Supervisors of Sussex County, Virginia. Appointments shall be for terms of four (4) years.

Section 302: Except as otherwise provided by law, all powers and duties of the Authority shall be exercised and performed by the Board of Directors, acting by majority vote of those Directors present at a meeting at which a quorum is present.

ARTICLE IV

Directors

Section 401: Each Director shall, upon appointment or reappointment, before entering on their duties, take and subscribe the oath prescribed by Section 49-1 of the Code of Virginia, which reads as follows: "I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the Commonwealth of Virginia, and that I will faithfully and impartially discharge all duties incumbent on me as a Director of the Industrial Development Authority of Amelia County, Virginia, according to the best of my ability, (so help me God)."

Section 402: The oath shall be administered by the Clerk of the Circuit Court of Sussex County, Virginia.

ARTICLE V

Officers

Section 501: The Directors shall elect from their membership a Chairman, a Vice-Chairman, and from their membership or not, as they desire, a Secretary and Treasurer, or a Secretary-Treasurer, and Assistant Secretary.

Section 502: Officers shall be elected annually at the first regular meeting of the calendar year and shall commence their duties immediately upon election and shall continue in office thereafter until a successor shall have been elected and qualified.

Section 503: The duties of the Chairman shall be as follows: to preside at meetings of the Board of Directors; to call special meetings; to call special elections; to be an ex officio member of all committees; to sign, with the Secretary or any other Officer of the Authority duly authorized by the Board of Directors, any documents or instruments which the Board of Directors has authorized or directed to be executed, except in cases where the execution thereof shall be expressly delegated by the Board of Directors or by these By-Laws to some other Officer of the Board of Directors, or shall be required by law to be otherwise signed or executed; and in general perform all duties incident to the office of Chairman and such other duties as may be prescribed by the Board of Directors from time to time. The Chairman shall have an equal vote with the other Directors, and shall have a second tie-breaking vote on any question.

Section 504: The duties of the Vice-Chairman shall be as follows: to preside at meetings at the request of or in the absence of the Chairman. In case of death or resignation of the Chairman the

Vice-Chairman shall become Chairman for the remainder of the term for which the Chairman was elected. When acting at the request of or in the absence of the Chairman, the Vice-Chairman shall have all the powers of and be subject to all the restrictions upon the Chairman. The Vice-Chairman shall perform such other duties as may be assigned by the Board of Directors from time to time.

Section 505: The duties of the Secretary shall be as follows: to cause the preparation of the minutes of meetings of the Board of Directors, which shall be kept in a record book and made available for public inspection as provided by law; to have custody of all important records of the Authority; to cause the seal of the Authority to be affixed to all documents or instruments, the execution of which on behalf of the Authority under its seal is duly authorized or directed by the Board of Directors; to sign with the Chairman or Vice-Chairman any documents or instruments which the Board of Directors has authorized or directed to be executed; to cause all notices to be duly given as required by law, these By-Laws, or by the Board of Directors; to call meetings of the Board of Directors to order in the absence of the Chairman and Vice-Chairman and thereupon to conduct an election for a temporary presiding Officer for that meeting; and in general to perform all the duties incident to the office of Secretary and such other duties as from time to time may be assigned by the Board of Directors.

Section 506: The Assistant Secretary shall perform the duties of the Secretary at his/her request or in his/her absence. When acting at the request or in the absence of the Secretary, the Assistant Secretary shall have all the powers of and be subject to all restrictions upon the Secretary. The Assistant Secretary shall perform such other duties as may be assigned by the Board of Directors from time to time.

Section 507: The duties of the Treasurer shall be as follows: to work with the County Treasurer whom shall receive, keep and track all IDA Funds, to keep or cause to be kept suitable records of all financial transactions of the Authority; to have such records audited annually through the County of Sussex and to furnish a copy of such audit to the Board of Supervisors; to make available for public inspection each such annual audit; to provide reports of funds through the County Treasurer whom have charge and custody of all funds and be responsible for their investment and deposit in the name of the Authority when approved, recommended and authorized by the Board of Directors; and in general to perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the Board of Directors. The Treasurer shall give bond in such sum as may be fixed by the Board of Directors with surety to be approved by the Board of Directors.

ARTICLE VI

Meetings

Section 601: Regular meetings of the Board of Directors shall be held at 2:00 p.m. on the second Wednesday of each calendar quarter (March, June, September, December) month in the School

Board Meeting Room 21356 Sussex Drive, Waverly Virginia 23890, unless otherwise determined by a majority vote of the Board's membership. Staff shall give the Board ten (10) days' notice of the need to schedule a meeting.

- a) The Sussex County Industrial Authority Board of Directors may, in a regularly scheduled meeting, by a majority vote of all present, modify or change meeting times and/or dates as determined necessary or in the best interest of the Sussex County IDA.
- b) The Board of Directors may from time to time wish or need to meet in locations other than the County Administration Conference room. Such meeting locations (times and dates) must be identified and made at a regularly scheduled meeting by a majority vote of those present.
- c) All changes must be identified and recorded in the official minutes of the Sussex County Industrial Authority.

Section 602: Special meetings of the Board of Directors may be called by or at the request of the Chairman or any two (2) Directors. Whenever any two (2) Directors, not including the Chairman, request a special meeting, they shall provide the Secretary with a statement of the business to be considered for the purpose of providing adequate notice.

Section 603: Notice of any special meeting shall be given at least three (3) days in advance and in writing, stating the business to be considered, delivered personally or mailed to each Director at their business or home address at whichever is most likely to be received. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail so addressed, with postage prepaid. Any Director may waive notice of any meeting. The attendance of a Director at a meeting shall constitute waiver of notice of such meeting, except as otherwise provided by law.

Section 604: Four (4) members of the Board of Directors shall constitute a quorum of the Board for the purposes of conducting its business and exercising its power and for all other purposes, except that no facilities owned by the Authority shall be leased, or disposed of in any manner without a majority vote of all the members of the Board of Directors, and except as otherwise provided by law.

Section 605: Except as otherwise required in these By-Laws or by the Act, voting shall be by simple majority of those present at any duly constituted meeting of the Board of Directors.

Section 606: No Director shall be allowed to vote by proxy at any meeting of the Authority.

Section 607: At all meetings of the Authority the following order of business shall be observed, as far as consistent with the purpose of the meeting:

- 1) Call to Order

- 2) Approval of Agenda
- 3) Proof of Notice of Meeting
- 4) Reading and approval of the minutes of the preceding meeting or meetings
- 5) Public hearings and consideration of resolutions or other matters involving proposed financings
- 6) Reports of Officers
 - a. Treasurer's Report
 - b. Chairman's Report
- 7) Reports of Committees
- 8) Public Comments
- 9) Old Business
- 10) New Business
- 11) Adjournment

Section 608: The vote of the adoption of every resolution, any proposal creating a liability, or for the appropriation or expenditure of funds shall be by yeas or nays, and whenever the vote is not unanimous, the names of members voting for and against shall be entered upon the minutes of the meeting.

Section 609: Except as otherwise provided in the By-Laws, procedure at meetings shall follow Robert's Rules of Order.

Section 610: The Board of Directors may adopt, amend and alter from time to time such rules, regulations, or forms which it may deem necessary or expedient for the management of the affairs of the Authority and which shall not be inconsistent with the Act. The Secretary of the Authority shall maintain current copies of all rules, regulations, and forms adopted by the Authority, which shall be available for public inspection at all times at the office of the Industrial Development Authority.

Section 611: When approved, all minutes shall be signed by the Secretary and the presiding Officer of the particular meeting.

ARTICLE VII

Committees

Section 701: The Chairman may, with advice and consent of the Board of Directors, appoint such special committees as may be deemed appropriate to carry out the intent and purpose of the Authority.

Executive Committee: The Board of Directors may designate, by resolution adopted by a majority of the Directors, any two or more of the Directors to constitute an Executive Committee. The Executive Committee shall consider on behalf of the Board of Directors, all matters brought to its attention when the Board of Directors is not in session during either a regular or a special meeting. The Executive Committee may act solely in an advisory capacity and shall not exercise any of the powers granted to the Authority or its Officers pursuant to these By-Laws or the Act. The Executive Committee shall report to the members of the Authority at the Authority's next regularly scheduled meeting all matters discussed by the Executive Committee.

Industrial Advisory Committee: The Board of Directors may appoint an Industrial Advisory Committee to advise the Authority from time to time upon general or specific matters which may come before the Board of Directors. The Industrial Advisory Committee shall consist of any number of persons as the Board of Directors deem advisable and its members shall serve at the pleasure of the Board of Directors. Members of the Industrial Advisory Committee may attend all regular meetings of the Board of Directors. Members of the Industrial Advisory Committee shall not receive any compensation for their services but may be reimbursed for necessary traveling and other expenses incurred while on the business of the Authority. The actions of the Advisory Committee shall in no way bind the members of the Board of Directors of the Authority.

Special Committees: The Board of Directors may appoint from time to time such other committees as it may deem to be necessary and expedient to promote the purposes of the Authority. Such committees shall be advisory only and shall not be empowered to act by or on behalf of the Authority. Members of any special committee shall not be compensated for their services but may be reimbursed for necessary traveling and other expenses incurred while on the business of the Authority.

ARTICLE VIII

Legal Counsel

Section 801: The Authority may engage legal counsel to advise and represent it in all legal matters and proceedings and to act as counsel to the Authority on matters within its jurisdiction.

ARTICLE IX

Staff

Section 901: The Board of Directors may employ and pay compensation to such employees and agents as the Board of Directors shall deem necessary in carrying out the business of the Authority.

ARTICLE X

Official Seal

Section 1001: The official Seal of the Authority shall consist of a flat-faced circular die with the name of the Authority engraved thereon.

Section 1002: The Seal of the Authority shall be kept by the Secretary of the Authority.

ARTICLE XI

Fiscal Year

Section 1101: The fiscal year of the Industrial Development Authority of Sussex County, Virginia, shall be from July 1 until June 30 of the following year.

ARTICLE XII

Compensation for Board of Directors

Section 1201: The Directors shall receive no salary but may be compensated such an amount per meeting as may be approved by the Board of Supervisors, not to exceed the maximum amount permitted by the IDA Act and shall be reimbursed for necessary traveling and other expenses incurred in the performance of their duties.

ARTICLE XIII

Amendments

Section 1301: Except as otherwise provided by law, these By-Laws may be amended, added to, altered or repealed in whole or in part by the Board of Directors at any meeting of the Board of Directors, provided that notice of the proposed amendment, addition, alteration, or repeal is given in the notice of such meeting, and such notice is delivered as provided in ARTICLE VI, Section 603, at least one week in advance. Any Director may waive written notice.

BOARD ACTION FORM

Agenda Item: Appointment #5.03

Subject: Appointment to Planning Commission (2)

Board Meeting Date: May 21 2020

=====

Summary: Planning Commission members, Ms. Terry Massenburg (Henry District), Post Office Box 330, and Mr. Robert Young (Stony Creek District), Post Office Box 133, both of Stony Creek, VA 23882 terms expired April 30, 2020. Both are willing to continue to serve if reappointed. If reappointed, both terms will expire April 30, 2024.

Recommendation: That the Sussex County Board of Supervisors reappoints Ms. Terry Massenburg, Post Office Box 330 and Mr. Robert Young, Post Office Box 133, both of Stony Creek, Virginia, VA 23882 to the Planning Commission with terms ending April 30, 2024.

Attachments: (1) Copies of Ms. Massenburg’s and Mr. Young’s confirmation letters, dated April 1, 2020
(2) Copy of Planning Commission Members

=====

ACTION: That the Sussex County Board of Supervisors reappoints Ms. Terry Massenburg, Post Office Box 330 and Mr. Robert Young, Post Office Box 133, both of Stony Creek, Virginia, VA 23882 to the Planning Commission with terms ending April 30, 2024.

MOTION BY: _____ **SECONDED BY:** _____

| <u>Member</u> | <u>Aye</u> | <u>Nay</u> | <u>Member</u> | <u>Aye</u> | <u>Nay</u> |
|---------------|------------|------------|---------------|------------|------------|
| Fly | ___ | ___ | W. Jones | ___ | ___ |
| Johnson | ___ | ___ | Seward | ___ | ___ |
| D. Jones | ___ | ___ | Tyler | ___ | ___ |



Board of Supervisors

Susan B. Seward, Chairperson
Wayne O. Jones, Vice Chairman
C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Rufus E. Tyler, Sr.

Larry Hughes
Interim County Administrator
ljones@sussexcountyva.gov

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

April 1, 2020

Ms. Terry Massenburg
Post Office Box 330
Stony Creek, VA 23882

Re: Planning Commission

Dear Ms. Massenburg:

Our records indicate that your appointment to the Sussex County Planning Commission will expire April 30, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Sussex County Planning Commission.

Please complete the area below and return in the self-addressed, stamped envelope by May 8, 2020. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

=====

I wish to be reappointed to the Sussex County Planning Commission.

I do not wish to be reappointed to Sussex County Planning Commission.

Signature:

Date: 5/5/20



Board of Supervisors

Susan B. Seward, Chairperson
Wayne O. Jones, Vice Chairman
C. Eric Fly, Sr.
Marian D. Johnson
Debbie P. Jones
Rufus E. Tyler, Sr.

Larry Hughes
Interim County Administrator
yjones@sussexcountyva.gov

Post Office Box 1397
20135 Princeton Road
Sussex, Virginia 23884

Telephone: (434) 246-1000
Facsimile: (434) 246-6013
www.sussexcountyva.gov

April 1, 2020

Mr. Robert Young, Jr.
Post Office Box 133
Stony Creek, VA 23882

Re: Planning Commission

Dear Mr. Young:

Our records indicate that your appointment to the Sussex County Planning Commission will expire April 30, 2020. So that we may have adequate documentation, this correspondence is being forwarded to you to ask whether or not you would like to be reappointed to the Sussex County Planning Commission.

Please complete the area below and return in the self-addressed, stamped envelope by May 8, 2020. You may retain a copy for your records.

Sincerely,

Shilton R. Butts
Assistant to County Administrator/
Deputy Clerk to the Board

=====

I wish to be reappointed to the Sussex County Planning Commission.

I do not wish to be reappointed to Sussex County Planning Commission.

Signature:

Date: 4-30-20

SUSSEX COUNTY
PLANNING COMMISSION MEMBERS
(Updated December 2019)

J. Lafayette Edmond, Chair **(Courthouse)**
Waverly, Virginia 23890
Home: 804-834-2610
Mobile: 804-387-9330
Term expires: 6/30/23
jlebigfoot@gmail.com

Rudolph Shands **(Stony Creek)**
12267 Flowers Road
Stony Creek, VA 23882
Home: 434-246-2232
Term expires: 06/30/2022

Mr. Frank Irvin, Executive Director
Executive Director
Sussex Service Authority
4385 Beefsteak Road
Waverly, Virginia 23890
Office: 804-834-8930
firving@ssa-va.org

Mr. Dennis Mason **(Wakefield)**
407 East Main Street
Wakefield, VA 23888
Home: 757-899-8401
Cell: 757-647-9799
Term: 06/30/20

Mr. Andrew Mayes **(Waverly)**
328 Coppahaunk Avenue
Waverly, VA 23890
Home: 804-337-1858
Term: 01/31/23
amayes@commonwealthenvironmental.com

Ms. Terry Massenburg, Vice-Chair **(Henry)**
Post Office Box 330
Stony Creek, VA 23882
Cell: 804-898-4283
Work: 434-246-2701
Term expires: 04/30/2020

Roger King **(Wakefield)**
Post Office Box 349
Waverly, VA 23890
Cell: 804-691-1989
Term expires: 01/31/2022

Mr. Kevin Bracy **(Courthouse)**
18377 Courthouse Road
Yale, VA 23897
Home: 434-246-4720
Cell: 757-635-8685
Term expires: 01/31/23
bornajunker@hotmail.com

Brenda Burgess **(Waverly)**
205 East Main Street
Waverly, VA 23890
Home: 804-834-8881
Cell: 757-899-0083
Term: 01/31/22
bl721@aol.com

Robert Young, Jr. **(Stony Creek)**
Post Office Box 133
Stony Creek, Virginia 23882
Home: 434-246-4781
Work: 434-594-2492
Mobile: 804-896-3907
Term: 04/30/20

****Planning Commission meet the first Monday of each Month at 6:00 p.m. ****

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: Compensatory Leave Balances

Board Meeting Date: May 21 2020

=====
Summary: Compensatory leave balances for general and public safety employees may not exceed 120 hours at the end of the calendar year per the Sussex County Personnel Policy and Procedures Manual.

There are three (3) employees that had over the allowed 120 hours at the end of the calendar year. The compensatory leave overages total 235.5 hours valued at \$6,532.85. Please note the amount will come from fund balance.

Recommendation: That the Board of Supervisors approves the compensatory leave overages for the three employees to be paid out in the May 31, 2020 pay period.

Attachments (if any): N/A

=====
ACTION: That the Board of Supervisors approves the compensatory leave overages for the three employees to be paid out in the May 31, 2020 pay period.

MOTION BY: _____ **SECONDED BY:** _____

| <u>Member</u> | <u>Aye</u> | <u>Nay</u> | <u>Member</u> | <u>Aye</u> | <u>Nay</u> |
|---------------|------------|------------|---------------|------------|------------|
| Fly | ___ | ___ | W. Jones | ___ | ___ |
| Johnson | ___ | ___ | Seward | ___ | ___ |
| D. Jones | ___ | ___ | Tyler | ___ | ___ |

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: Approval of Prince George Electric Cooperative Release of Liability for Damage

Board Meeting Date: May 21 2020

=====

Summary: Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, forwarded a Release of Liability for Damage Form to County Administration from Prince George Electric Cooperative. Prince George Electric Cooperative is requesting a release of liability for damage to add electrical service near the front gate of the convenience center, at 3474 Atlantic Lane, Waverly, Virginia, for Atlantic Waste should they want to add an attendant at the front gate.

Recommendation: That the Board of Supervisors authorize staff to execute the Prince George Electric Cooperative Release of Liability for Damage Form to add electrical service near the front gate convenience center, at 3474 Atlantic Lane, Waverly, Virginia.

Attachment: Release of Liability for Damage Form

=====

ACTION: That the Board of Supervisors authorize staff to execute the Prince George Electric Cooperative Release of Liability for Damage Form to add electrical service near the front gate convenience center, at 3474 Atlantic Lane, Waverly, Virginia.

MOTION BY: _____ **SECONDED BY:** _____

| <u>Member</u> | <u>Aye</u> | <u>Nay</u> | <u>Member</u> | <u>Aye</u> | <u>Nay</u> |
|---------------|------------|------------|---------------|------------|------------|
| Fly | ___ | ___ | W. Jones | ___ | ___ |
| Johnson | ___ | ___ | Seward | ___ | ___ |
| D. Jones | ___ | ___ | Tyler | ___ | ___ |



PRINCE GEORGE ELECTRIC COOPERATIVE

Release of Liability for Damage

| | | | |
|--------------------------|-----------------|------------------------------------|--|
| Property Owner's: | Name | <u>Sussex County</u> | |
| | Mailing Address | <u>Post Office Box 1397</u> | Day Phone # <u>(434) - 246 - 1000</u> |
| | | <u>Sussex, VA 23884</u> | Work Phone # <u>() - - - - -</u> |
| | Service Address | <u>3474 Atlantic Lane, Haverly</u> | |
| Work Order # | | Account # | |

Prince George Electric Cooperative strives to plan, construct, and complete all construction projects without damage to its member's property. However; it is inherent in the construction process that conditions and unknown circumstances may result in some unintended damages. Property damage may also result from soil conditions, weather conditions and site conditions caused by others. It will be the property owner's responsibility to repair any damages that may occur during the construction or maintenance of electric facilities. The property owner releases from liability and holds harmless Prince George Electric Cooperative from any responsibility whatsoever, for property damage in the course of construction electric distribution facilities. This does not release Prince George Electric Cooperative from responsibility for acts of negligence.

➤ **Responsibilities of the property owner:**

- ✓ Must mark outer boundaries of a septic tank and a drain field which would be within 50 feet of the area the cooperative must construct facilities or mobilize equipment.
- ✓ Must expose any private underground facilities which are within 4 feet of the route planned for the cooperative to install underground cable or any other equipment.
- ✓ Must fill settled trenches or make any other repairs necessary in the area where Prince George Electric Cooperative constructed facilities to make it safe; for example: fill trenches to prevent a stumbling hazard.

➤ **Damages may include but are not limited to:**

- ✓ Property or premises while:
 - Constructing overhead or underground electric facilities
 - Cutting or trimming trees in power line right of ways
- ✓ Landscape
 - Settling of earth in trenches and around poles
 - Ruts from the movements of heavy utility vehicles
 - Erosion due to disturbed earth
- ✓ Driveways/Sidewalks
 - Cracking of asphalt or concrete due to equipment movements
 - Rutting of dirt or gravel driveways due to equipment movements
- ✓ Private buried facilities
 - Septic systems
 - Underground lines of any kind: well, drain, electric, irrigation
- ✓ Personal injury that may occur as a result of soil or other conditions in the area where there was construction or maintenance of underground or overhead electric facilities by Prince George Electric Cooperative.

Property Owner's signature: _____ Date _____ / _____ / _____

BOARD ACTION FORM

Agenda Item: Action Item #6.03

Subject: Approval of a Third (3rd) Assistant Prosecutor's Salary for FY21 Budget

Board Meeting Date: May 21 2020

=====
Summary: Administration received a request from Mr. Vincent L. Robertson, Sr., Sussex's Commonwealths Attorney, for the approval of a third assistant prosecutor at a salary of \$75,000 per year.

Further detail is included in Mr. Robertson's letter, dated May 14, 2020.

Recommendation: None

Attachment: CWA Vincent Robertson letter, dated May 14, 2020

=====
ACTION: None

MOTION BY: _____ **SECONDED BY:** _____

| <u>Member</u> | <u>Aye</u> | <u>Nay</u> | <u>Member</u> | <u>Aye</u> | <u>Nay</u> |
|---------------|------------|------------|---------------|------------|------------|
| Fly | ___ | ___ | W. Jones | ___ | ___ |
| Johnson | ___ | ___ | Seward | ___ | ___ |
| D. Jones | ___ | ___ | Tyler | ___ | ___ |



COMMONWEALTH OF VIRGINIA
COUNTY OF SUSSEX
OFFICE OF THE COMMONWEALTH'S ATTORNEY



Larry Hughes
Interim County Administrator
20135 Princeton Road
Sussex, Virginia 23884
Via facsimile only: (434) 246-6013

May 14, 2020

In re: Request to Approve Assistant Prosecutor's Salary for FY21 Budget

Dear Mr. Hughes,

There are currently two prosecutors in the Commonwealth's Attorney's office. This is a request for the approval of a third assistant prosecutor at a salary of \$75k per year. My predecessor, Judge Ramsey was previously authorized to hire an additional assistant prosecutor. The salary was set at \$62k. The assistant prosecutor position has gone unfilled since September 2019. This is the case in spite of diligent efforts to fill it.

The basis of the request is the Virginia Supreme Court's newly created duties, tasks and responsibilities, and the resulting increased workload levied on this office. These added responsibilities included the mandated requirement to review hundreds if not thousands of hours of law enforcement body worn/dash camera videos, and preparing and producing more intensive discovery responses pursuant the newly revised Supreme Court Discovery Rules. These additional requirements are coupled with the continuing requirement to prosecute hundreds of crimes committed at Sussex I and II prisons and our regular docket.

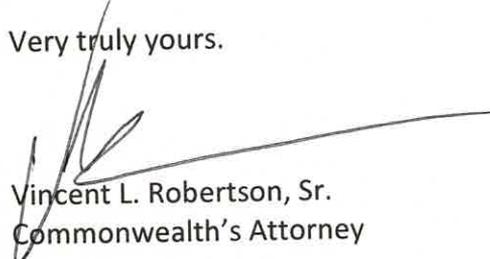
Additionally, much has changed since the Board's initial authorization – namely the COVID-19 pandemic. The COVID -19 pandemic has virtually touched and affected us all in many significant ways. The wide-ranging effects of the COVID-19 pandemic has led to the issuance of several Declarations and Orders by both the Office of the Governor and the Chief Justice of the Virginia Supreme Court. Those Declarations and Orders have severely limited and restricted the court's ability to carry out its functions, and consequently the ability of this office to carry out its mission. Accordingly, the restrictions and limitations have also led to an enormous backlog of criminal, cases. For example, this office has several hundred cases that are back logged on the General/Juvenile District and Circuit court's dockets.

The Governor recently announced his intent to lift many of the COVID-19 restrictions. The Virginia Supreme Court has followed suit with respect to the District and Circuit courts. As a result, those backlogged cases must now be quickly prosecuted. Albeit, the cases tried still must adhere to significant social distancing measures. This has necessarily led to several additional administrative tasks for this office, additional court dockets and court days. Due to the severe personnel shortage, this office is ill-equipped to prosecute those backlogged cases, manage the new ones and service the newly created Virginia Supreme Court requirements relating to Discovery and body worn/dash camera videos. The new Discovery requirements are scheduled for July 1, 2020 implementation. The body worn/dash camera video review is a continuing and ongoing mandated requirement.

So, we are requesting that we be authorized to fill the position at \$75k per year. As previously mentioned, the initial authorization was for \$62K. There has not been any interest to accept that salary – this particularly considering the amount of work that is required. The candidate is willing to waive medical benefits at an average cost savings of \$12k to the County.

As always, I am

Very truly yours.



Vincent L. Robertson, Sr.
Commonwealth's Attorney

BOARD ACTION FORM

Agenda Item: Action Item #6.04

Subject: Approval of MOU between Sussex County and Crater Health District through the Virginia Department of Health & Business Associate Agreement

Board Meeting Date: May 21 2020

=====
Summary: In an effort to mitigate the spread of the Coronavirus (COVID-19) during this emergency, the Crater Health District desires to enter into an Agreement with localities in the Crater Region and the Virginia Department of Health to provide manpower or equipment to assist with contact tracing of known or suspected COVID-19 cases, or other non-fire and rescue service matters related to mitigating the effects of the COVID-19 pandemic.

Recommendation: That the Board approves and authorizes the interim county administrator to execute the Memorandum of Understanding between Crater Health District and Sussex County through the Virginia Department of Health and the Business Associates Agreement.

- Attachments:** (1) MOU between Crater Health District through the Virginia Department of Health
(2) MOU Addendum 1 for Mutual Aid for Certain Pandemic Related Services
(3) MOU Addendum 2 Job Action Sheet 004
(4) Business Associate Agreement

=====
ACTION: That the Board approves and authorizes interim county administrator to execute Memorandum of Understanding between Crater Health District and Sussex County through the Virginia Department of Health and the Business Associates Agreement.

MOTION BY: _____ **SECONDED BY:** _____

| <u>Member</u> | <u>Aye</u> | <u>Nay</u> | <u>Member</u> | <u>Aye</u> | <u>Nay</u> |
|---------------|------------|------------|---------------|------------|------------|
| Fly | ___ | ___ | W. Jones | ___ | ___ |
| Johnson | ___ | ___ | Seward | ___ | ___ |
| D. Jones | ___ | ___ | Tyler | ___ | ___ |



Healthy People in Healthy Communities
www.vdh.virginia.gov

**VIRGINIA DEPARTMENT OF HEALTH
Crater Health District
301 Halifax Street
Petersburg, Virginia 23803**

MEMORANDUM OF UNDERSTANDING (MOU)

MOU Number: CTR-20-022.183-COVID19

- I. **PARTIES TO THE AGREEMENT:** This Memorandum of Understanding is entered into by Sussex County, 20135 Princeton Road, Sussex, Virginia 23884, hereinafter called the “Locality” and Crater Health District through the Department of Health, 301 Halifax Street, Petersburg, Virginia 23803 hereinafter called the “Department.”

WHEREAS, the Department desires to enter into an Agreement with the Locality to provide manpower or equipment to assist with contact tracing of known or suspected COVID-19 cases, or other non-fire and rescue service matters related to mitigating the effects of the COVID-19 pandemic disaster from another party to this Agreement and;

WHEREAS, The locality desires to perform such services;

THEREFORE, in consideration of their respective undertakings, the Department and the Locality hereby covenant and agree to the following terms.

- II. **PERIOD OF AGREEMENT:** From execution date of CRATER HEALTH DISTRICT signature on last page through March 8, 2021 and may be renewed upon written agreement of both parties for 4 successive one year periods, under the terms of the current agreement, and at a reasonable time (approximately 90 days) prior to the expiration.
- III. **PURPOSE:** On March 12, the Governor of the Commonwealth of Virginia declared a state of emergency related to the global COVID-19 pandemic; and the parties hereto desire to secure to each other the benefits of mutual aid in situations involving services related to the COVID-19 pandemic, including, but not limited to, contact tracing, but specifically excluding fire and rescue services, which are for most signatories covered by separate agreements; and the directors of emergency management for each city and county that is a party hereto are authorized to enter into this agreement by § 44-146.19(D), Code of Virginia, 1950, as amended.

IV. SCOPE OF SERVICES: Contact Tracing services and other designated emergency planning/response services to address the Coronavirus pandemic (See Addendum 1 for general emergency support agreement and Addendum 2 for scope of work).

V. COMPENSATION: State total aggregate of contract including all renewal years and breakdown of services. No monetary funding will be exchanged for the emergency services/support provided by Locality.

Contract Value: \$0.00 with four (4) one year renewal periods.

Total Aggregate estimated to be \$0.00

VI. FEDERAL AWARD INFORMATION:

There will be no exchange of federal funds between the parties, but the Department will track all information and submit federal reports as required.

Monitoring: The Department will monitor the Locality to evaluate the progress and performance of the program/services. The Locality shall furnish the Department on request information regarding payments claimed for services under this contract. The Department and Federal personnel shall be provided access to all program-related records and facilities under reasonable request.

The Locality shall retain all books, accounts, reports, files and other records relating to the performance of the contract for a period of five years after its completion. All accounting records must be supported by source documentation and retained in order to show for what purpose funds were spent. All such records shall be made available and produced for inspection when required by the Department.

Time and Effort Reporting: The Locality shall comply with time and effort reporting as required by the Federal Office of Management and Budget (OMB) Circular A-87 (Cost Principles for State, Local and Indian Tribal Government). All employees paid in whole or in part from grant funds should prepare a timesheet indicating the hours worked on each specific project for each pay period. Based on these time sheets and hourly payroll cost for each employee, a statement indicating the distribution of payroll charges should be prepared and placed in the appropriate files and shall be made available for inspection when required by the Department. The Locality shall retain all books, reports, files and other records relating to time and effort reporting for a period of five years after completion.

APPROPRIATIONS: The Locality acknowledges the understanding that this Agreement is subject to appropriations and constraints by the State or the Federal government budget.

SUBCONTRACTS: No portion of the work shall be subcontracted without prior written consent of the purchasing agency. In the event that the locality desires to subcontract some part of the work specified herein, the locality shall furnish the Departments names, qualifications and experience of their proposed subcontractors and shall assure compliance with all requirements of the contract.

INTEGRATION AND MODIFICATION: This Agreement constitutes the entire understanding of the parties as to the matters contained herein. No alteration, amendment or modification of this Agreement shall be effective unless in writing and signed by the duly authorized officials of both The Department and Locality.

CONFIDENTIALITY OF PROPRIETARY INFORMATION, DUPLICATION AND DISCLOSURE: The Locality agrees that proprietary information disclosed by the Department to the Locality for the purpose of a Memorandum of Understanding shall be held in confidence and used only in the performance of the contract. No item designed for or by the Department shall be duplicated or furnished to others without prior written consent. All products and materials including but not limited to papers, data, reports, forms, records, materials, creations, or inventions relating to this contract are sole and exclusive property of the Department. All such materials shall be delivered to the Department in usable condition at any time requested by the Department.

VII. TERMS AND CONDITIONS:

A. AUDIT:

The Locality shall retain all books, records, and other documents relative to this agreement for five (5) years after the duties have been completed and project is closed; or until audited by the Commonwealth of Virginia, whichever is sooner. The Department, its authorized agents, and/or state auditors/compliance agents shall have full access to and the right to examine any of said materials during said period.

B. APPLICABLE LAWS AND COURTS:

This contract shall be governed in all respects by the laws of the Commonwealth of Virginia, without regard to its choice of law provisions, and any litigation with respect thereto shall be brought in the circuit courts of the Commonwealth. The agency and the locality are encouraged to resolve any issues in controversy arising from the award of the contract or any contractual dispute using Alternative Dispute Resolution (ADR) procedures (*Code of Virginia*, § 2.2-4366). ADR procedures are described in Chapter 9 of the *Vendors Manual*. The locality shall comply with all applicable federal, state and local laws, rules and regulations.

D. BACKGROUND CHECKS:

1. The CRATER HEALTH DISTRICT may require validation of staff background check for Locality staff assigned to any resulting agreement.
2. In the event of any staff turnover or staff reassignments, the Locality shall notify the Crater Health District and shall submit the appropriate validations of an appropriate background history for any proposed new staff member. This shall be in addition to the requirement to provide the required credentials information. The CRATER HEALTH DISTRICT may remove any Locality employee that the Contract Administrator feels threatens the health or safety of staff, security of the facility, or quality of the service provided by the Locality.

E. CANCELLATION OF AGREEMENT:

The both parties have the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon thirty (30) days written notice. In the event the initial contract period is for more than 12 months, the resulting contract may also be terminated by the both parties, without penalty, after the initial 12 months of the contract period upon thirty (30) days written notice to the other party. Any contract cancellation notice shall not relieve the Locality of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

F. CHANGES TO THE AGREEMENT:

The parties may agree in writing to modify the scope of the Memorandum of Understanding. An increase or decrease in the scope to the memorandum of understanding resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the Memorandum of Understanding.

G. CONFIDENTIALITY OF PROPRIETARY INFORMATION AND PERSONALLY IDENTIFIABLE INFORMATION:

The Locality assures that information and data obtained as to proprietary information and personal facts and circumstances related to patients or clients will be collected and held confidential, during and following the term of this agreement, and will not be divulged without the individual's and the Department's written consent and only in accordance with federal law or the Code of Virginia. Localities who utilize, access, or store proprietary information or personally identifiable information as part of the performance of an agreement are required to safeguard this information and immediately notify the Department of any breach or suspected breach in the security of such information. Localities shall allow the Department to both participate in the investigation of incidents and exercise control over decisions regarding external reporting. Localities and their employees working on this project may be required to sign a confidentiality statement.

H. RENEWAL OF AGREEMENT:

1. This agreement may be renewed by the Commonwealth upon written agreement of both parties for four successive one year periods, under the terms of the current agreement, and at a reasonable time (approximately 90 days) prior to the expiration.
2. This Agreement shall remain in effect until superseded, amended, or rescinded in writing by one or more participating signatory parties. However, it shall remain in effect for all remaining signatory parties unless or until it is terminated in writing by the remaining parties.
3. This Agreement shall be effective for each party immediately upon its signature, Important Note: The agreement is not effective until all parties have signed.

I. CONFIDENTIALITY OF HEALTH RECORDS:

By signature on this agreement, the Locality agrees to comply with all applicable statutory provisions and regulations of the Commonwealth of Virginia and in the performance of this agreement shall:

1. Not use or further disclose health records other than as permitted or required by the terms of this agreement or as required by law;
2. Use appropriate safeguards to prevent use or disclosure of health records other than as permitted by this agreement;
3. Report to the Department of Health any use or disclosure of health records not provided for by this agreement;
4. Mitigate, to the extent practicable, any harmful effect that is known to the Locality of a use or disclosure of health records by the Locality in violation of the requirements of this agreement;
5. Impose the same requirements and restrictions contained in this agreement on its subcontractors and agents;
6. Provide access to health records contained in its records to the Department of Health, in the time and manner designated by the Department of Health, or at the request of the Department of Health, to an individual in order to afford access as required by law;
7. Make available health records in its records to the Department of Health for amendment and incorporate any amendments to health records in its records at the Department of Health request; and
8. Document and provide to the Department of Health information relating to disclosures of health records as required for the Department of Health to respond to a request by an individual for an accounting of disclosures of health records.

- J. ANTI-DISCRIMINATION:** By submitting this agreement the Locality certifies to the Commonwealth that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the *Virginia Public Procurement Act (VPPA)*. If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (*Code of Virginia, § 2.2-4343.1E*).

- K. ANTITRUST:** By entering into an agreement, the Locality conveys, sells, assigns, and transfers to the Commonwealth of Virginia all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by the Commonwealth of Virginia under said agreement.
- L. ASSIGNMENT OF AGREEMENT:** An agreement shall not be assignable by the Locality in whole or in part without the written consent of the Commonwealth.
- M. DEFAULT:** In case of failure to deliver goods or services in accordance with the agreement terms and conditions, the Commonwealth, after due oral or written notice, may procure them from other sources. This remedy shall be in addition to any other remedies agreed by both parties.
- N. NONDISCRIMINATION OF LOCALITIES:** A bidder, offeror, or Locality shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the bidder or offeror employs ex-offenders unless the state agency, department or institution has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If the award of this contract is made to a faith-based organization and an individual, who applies for or receives goods, services, or disbursements provided pursuant to this contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, the public body shall offer the individual, within a reasonable period of time after the date of his objection, access to equivalent goods, services, or disbursements from an alternative provider.
- O. WHISTLEBLOWER PROTECTIONS:** Congress has enacted the whistleblower protection statute 41 U.S.C. Section 4712 to encourage employees to report fraud, waste, and abuse without repercussions. This statute applies to all employees working for localities, grantees, subcontractors, and sub grantees in accordance with this agreement. All localities, grantees, sub grantees, and subcontractors for federal grants and contracts are required to:
1. Inform their employees in writing of the whistleblower protections under 41 U.S.C. Section 4712 in the predominant native language of the workforce, to include the specific requirements of the statute, and
 2. Include this term and condition in any agreement made with a subcontractor or sub grantee.
The employees' rights under 41 U.S.C. Section 4712 shall survive termination of this agreement.

P. CONTINUITY OF SERVICES:

- a.) The Locality recognizes that the services under this contract are vital to the Agency and must be continued without interruption and that, upon contract expiration, a successor, either the Agency or another locality, may continue them. The Locality agrees:
 - (i) To exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor;
 - (ii) To make all Agency owned facilities, equipment, and data available to any successor at an appropriate time prior to the expiration of the contract to facilitate transition to successor; and
 - (iii) That the Agency Contracting Officer shall have final authority to resolve disputes related to the transition of the contract from the Locality to its successor.

- b) The Locality shall, upon written notice from the Contract Officer, furnish phase-in/phase-out services for up to ninety (90) days after this contract expires and shall negotiate in good faith a plan with the successor to execute the phase-in/phase-out services. This plan shall be subject to the Contract Officer’s approval.

STATUS OF PERSONNEL: Katrina Saphrey, Senior Epidemiologist, has been designated as the Chief of Operations for the Crater Health District Incident Command System Department; and Roxanne Marr-Shears, Business Manager, has been designation as the Contract Administrator for this Agreement.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be duly executed intending to be bound thereby. This Memorandum of Understanding becomes effective on the date of the last signature and is subject to appropriation by the Board of Supervisors.

| County of Sussex, Virginia: | VIRGINIA DEPARTMENT OF HEALTH: |
|---|--|
| By: | By: |
| Title: | Title: |
| _____ | _____ |
| Lawrence Hughes, County Administrator County of Sussex | Alton Hart, Jr., MD, MPH, Director Crater District Health Departments |
| Date: | Date: |

Note: This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, sexual orientation, gender identity, political affiliation, or veteran status or any other basis prohibited by state law relating to discrimination in employment.

MOU ADDENDUM 1

for

MUTUAL AID FOR CERTAIN PANDEMIC RELATED SERVICES

Among Designated Localities in the Crater Health District and the Virginia Department of Health

This Agreement is made and entered into as of April 10, 2020, by and among the County of Sussex and the Virginia Department of Health; provided, that this Agreement shall be effective for each party immediately upon its signature, regardless of whether or not all parties have signed.

NOW, THEREFORE, it is mutually agreed as follows:

- A. When one of the parties to this Agreement requests aid for manpower or equipment to assist with contact tracing of known or suspected COVID-19 cases, or other non-fire and rescue service matters related to mitigating the effects of the COVID-19 pandemic disaster from another party to this Agreement, that responding party may dispatch, when available, the requested equipment and personnel to aid in the situation. Requests for aid may be made and received directly by and from the county administrators for the counties, the city managers of the cities, and the Director of the Crater District Health Department, his designee, or other Virginia Department of Health official.

The rendering of assistance under the terms of this Agreement shall not be mandatory, but the party receiving the request for aid shall immediately inform the requesting locality/agency if, for any reason, assistance cannot be rendered.

- B. Any dispatch of equipment and personnel pursuant to this Agreement is subject to the following conditions:
- (1) Any request for non-monetary aid hereunder shall include a statement of the amount and type of equipment and personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched. However, the amount and type of equipment and the number of personnel to be furnished shall be determined by a representative of the responding locality/agency.
 - (2) The personnel of the responding locality/agency shall report to the officer in charge of the requesting locality/agency at the location to which the personnel or equipment is dispatched, and shall be subject to the orders and direction of that official. However, the responding locality/agency reserves the right to follow its own safety guidelines while complying with incident objectives. Personnel of the responding locality/agency shall continue to be subject to the applicable rules of conduct, regulations, and policies of their own jurisdiction while acting pursuant to this Agreement.
 - (3) The personnel and equipment of the responding locality/agency shall be released by the requesting locality/agency when the services of the responding

locality/agency are no longer required or when the responding locality/agency is needed within the area for which it normally provides services.

- (4) Responses and/or services shall be provided as determined at the time of need and/or as pre-arranged for certain response areas (i.e. automatic responses).
- (5) Each party to this Agreement is responsible for informing its employees that they must maintain the confidentiality of patient health information in keeping with the rules of the Health Insurance Portability and Accountability Act.

C. Each party to this Agreement waives any and all claims against all the other parties which may arise out of the parties' actions outside of their respective jurisdictions under this Agreement.

Nothing in this Agreement is intended or shall be construed to require any party to indemnify and save harmless the other parties to this Agreement from claims by third parties for property damage or personal injury which may arise out of the activities of the other parties.

D. All equipment used by the responding locality/agency in carrying out this Agreement shall, at the time of action hereunder, be owned by the responding locality/agency; and all personnel acting for the responding locality/agency under this Agreement shall, at the time of such action, be employees of the responding locality/agency.

E. Actions taken and expenditures made pursuant to this Agreement shall be deemed conclusively to be for a public and governmental purpose and all of the immunities from liability enjoyed by a party when acting for a public or governmental purpose within its territorial limits shall be enjoyed by it to the same extent as when such party is so acting, under this Agreement, beyond its territorial limits.

The personnel of any party to this Agreement, when acting hereunder, or under other lawful authority, beyond the territorial limits of their jurisdictions, shall have all of the immunities from liability and exemptions from laws, ordinances and regulations, enjoyed by them while performing their respective duties within the territorial limits of their jurisdictions.

F. All services provided by a party under this Agreement shall be performed without monetary compensation to the responding locality/agency, unless otherwise agreed to.

G. All salaries, pensions, health insurance, disability protection, worker's compensation, death benefits, and other benefits provided to employees of the parties to this Agreement shall apply to the services performed by those employees under this Agreement outside their respective jurisdictions. Unless otherwise agreed to, all these expenses shall be paid by the responding locality/agency, which normally employs such employees. Each locality/agency shall be responsible for following local workers compensation protocol for its employees.

- H. This Agreement is in addition to and is not meant to rescind, supersede, or replace any previous written agreements and oral understandings relating to the provision of mutual aid for fire and rescue and emergency medical services between and among the parties.

This Agreement is not intended to rescind, supersede, or replace any automatic mutual aid agreements or financial agreements for fire and rescue and emergency medical services between and among the parties.

- I. Any of the parties hereto may withdraw from this Agreement by giving thirty (30) days written notice to that effect to the other parties at the addresses shown on the signature pages. Any notice shall be effective if given by registered or certified mail, return receipt requested, or by other receipted delivery.

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Job Action Sheet 004

COVID-19 Contact Case Manager

Mission:

To support operational activities during the COVID-19 response; to conduct contact interviews using the Crater Modified Contact Interview script; to effectively communicate the purpose of conducting close contact tracing; to help reduce worry, stigma and anxiety; and communicate additional resource needs to the COVID-19 Lead Investigator

Operation

- Communicate with the COVID-19 Lead Investigator routinely to obtain assignments and coordinate work load/capacity
- Document attempts to contact the close contacts in the Contact Tracing (Case Contact Manager) Google Sheets
- Conduct close contact interview using the Crater Modified Contact Interview script
- Explain isolation/quarantine agreement
- Obtain verbal consent
- Issue quarantine agreement if it is needed for their place of employment (fax, email, or snail mail)
- Answer questions appropriately during interview (if you do not know an answer, communicate that to the COVID-19 Floater)
- Routinely follow-up with the assigned contacts (mid-point, and last day of monitoring period)
- Issue a release from isolation/quarantine letter at the end of their isolation/quarantine if it is needed for their place of employment (fax, email or snail mail)
- Communicate the need for additional resources to the COVID-19 Floater
- Handle VDH issued equipment appropriately and use only for the purpose of this response
- Maintain Google Sheets
- Adhere to Health Insurance Portability and Accountability Act (HIPAA) policies



COMMONWEALTH of VIRGINIA
Department of Health

BUSINESS ASSOCIATE AGREEMENT

PRIVACY AND SECURITY OF PROTECTED HEALTH INFORMATION

THIS BUSINESS ASSOCIATE AGREEMENT is made as of April 10, 2020, by the Crater Health District (herein referred to as “Covered Entity”), with office at 301 Halifax Street, Petersburg, Virginia 23803 and County of Sussex (here in referred to as “Business Associate”), a corporation, department or other entity with office at Sussex County, 20135 Princeton Road, Sussex, Virginia 23884.

This BUSINESS ASSOCIATE AGREEMENT (herein referred to as the “Agreement”) constitutes a non-exclusive agreement between the Covered Entity, which administers health services, and the Business Associate named above; and is subject to the approval of the board of supervisors.

The Covered Entity and Business Associate have entered into this Business Associate Agreement to comply with the Health Insurance Portability and Accountability Act (HIPAA). The parties signing this Agreement shall comply fully with the provisions of the HIPAA Rules.

NOW THEREFORE, the parties, intending to be legally bound, agree as follows:

I. Definitions.

As used in this contract, the terms below will have the following meanings:

- a. “Business Associate” shall generally have the same meaning as the term “business associate” at 45 CFR 160.103, and in reference to the party to this agreement, shall mean County of Sussex, Virginia.
- b. “Covered Entity” shall generally have the same meaning as the term “covered entity” at 45 CFR 160.103, and in reference to the party to this agreement, shall mean County of Sussex, Virginia.
- c. Protected Health Information (PHI): Any information that is created or received by a Covered Entity that relates to the past, present, or future physical or mental health or condition of an individual, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

d. "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.

II. Obligations and Activities of Business Associate

- a. Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by the Agreement or as required by law.
- b. Business Associate agrees to use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- c. Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware, including breaches of unsecured protected health information, as required at 45 C.F.R. 164.410.
- d. In accordance with 45 C.F.R. 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information.
- e. Report to the Covered Entity any security incident of which it becomes aware.
- f. Business Associate shall notify the Covered Entity of a breach of unsecured PHI on the first day on which such breach is known by Business Associate or an employee, officer or agent of Business Associate other than the person committing the breach, or as soon as possible following the first day on which Business Associate or an employee, officer or agent of Business Associate other than the person committing the breach should have known by exercising reasonable diligence of such breach. Notification shall include, to the extent possible, the identification of each individual whose unsecured PHI has been, or is reasonably believed by the Business Associate to have been, accessed, acquired, used or disclosed during the breach. Business Associate shall also provide the Covered Entity with any other available information at the time Business Associate makes notification to the Covered Entity or promptly thereafter as information becomes available. Such additional information shall include (i) a brief description of what happened, including the date of the breach; (ii) a description of the types of unsecured PHI that were involved in the breach; (iii) any steps the Business Associate believes individuals should take to protect themselves from potential harm resulting from the breach; and (iv) a brief description of what Business Associate is doing to investigate the breach, mitigate harm to individuals, and protect against any future breaches.

For purposes of this paragraph, unsecured PHI means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized persons through the use of a technology or methodology specified by the U.S. Secretary of Health and Human Services.

- g. Business Associate agrees to provide access, at the request of Covered Entity to Protected Health Information to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
- h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, available to the Secretary of the U.S. Department of Health and Human Services for the purpose of determining compliance with the HIPAA Rules.
- i. Business Associate agrees to document and provide to Covered Entity such disclosures of Protected Health Information and information as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
- j. Make any amendment(s) to Protected Health Information in a designated record set as directed or agreed to by the covered entity pursuant to 45 C.F.R. 164.526, or take other measures as necessary to satisfy covered entity's obligations under 45 C.F.R. 164.526.

III. General Use and Disclosure Provisions

- a. Business Associate may only use or disclose Protected Health Information as provided in the underlying Agreement.
- b. Business Associate may use or disclose Protected Health Information as required by law.
- c. Business Associate agrees to make uses and disclosures and requests for Protected Health Information consistent with Covered Entity's minimum necessary policies and procedures.
- d. Business Associate may not use or disclose Protected Health Information in a manner that would violate Subpart E of 45 CFR Part 164 if done by covered entity, except for the specific uses and disclosures set forth below.
- e. Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

IV. Obligations of Covered Entity

- a. Covered Entity shall notify Business Associate of any limitations in its notice of privacy practices of Covered Entity in accordance with 45 CFR 164.520, to the extent

that such limitation may affect Business Associate's use or disclosure of Protected Health Information.

- b. Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of Protected Health Information.
- c. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

V. Permissible Request by Covered Entity

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

VI. Termination

Either party may terminate this Agreement immediately if it determines that the other party has violated a material term of this Agreement. This Agreement shall remain in effect unless terminated for cause with immediate effect, or until terminated by either party with not less than thirty (30) days prior written notice to the other party, which notice shall specify the effective date of the termination; provided, however, that any termination shall not affect the respective obligations or rights of the parties arising under this Agreement before the effective date of termination.

VII. Effect of Termination

Upon termination of this Agreement for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information. In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction of Protected Health Information infeasible. Upon agreement that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

VIII. Amendment

Upon the enactment of any law or regulation affecting the use or disclosure of PHI, or the publication of any decision of a court of the United States or of this state relating to any such law, or the publication of any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation, the parties shall work in good faith to amend this Agreement in such manner as is necessary to comply with such law or regulation. If the parties are unable to agree on an amendment within thirty (30) days thereafter, either of them may terminate this Agreement by written notice to the other.

EACH PARTY has caused this Agreement to be properly executed on its behalf as of the date first above written.

For: Crater Health District

For: County of Sussex

BY: _____
Alton Hart, Jr., MD, MPH
District Director

BY: _____
Lawrence Hughes
County Administrator

DATE: _____

DATE: _____

2015

BOARD ACTION FORM

Agenda Item: Action Item #6.05

Subject: Request for Resolution for NEMT Services

Board Meeting Date: May 21 2020

=====

Summary: Mr. Earl Blackman is a resident of Sussex County. He is currently providing transportation services to members of the community via various private and public insurance agencies, as well as private individuals and businesses as D19 Transportation Services, Inc.

Mr. Blackman advised that D19 Transportation Services, Inc. is applying to operate as a Basic Life Support (BLS) ambulance service based in Sussex County, Virginia.

He stated that D19 Transportation Services, Inc.'s purpose is to serve as a convalescent transportation provider, i.e. facility-to-facility Non-Emergency Medical Transportation (NEMT), and long-distance hospital discharges, etc. His services will be prepared to be in support of the local EMS agencies only when necessary\called upon to do so.

They have had a preliminary visit by Mr. James Burch with Virginia Department of Health/Office of Emergency Medical Services (VDH/OEMS) and were advised that a resolution from the County will be necessary as a part of the process.

Mr. Blackman is requesting a resolution from the County permitting D19 Transportation Services, Inc. to operate as a BLS ambulance service.

Recommendation: That the Board of Supervisors approves the resolution permitting D19 Transportation Services, Inc. to operate as a Basic Life Support (BLS) ambulance service based in Sussex County, Virginia.

- Attachments:** (1) Draft Resolution
(2) Copy of Virginia Code 15.2-955
(3) Copy of Virginia Administrative Code 12VAC5-31-420
(4) Letter to BoS from D19 Transportation Services, Inc., dated 3/25/2020

=====

ACTION: That the Board of Supervisors approves the resolution permitting D19 Transportation Services, Inc. to operate as a Basic Life Support (BLS) ambulance service based in Sussex County, Virginia.

MOTION BY: _____ **SECONDED BY:** _____

| <u>Member</u> | <u>Aye</u> | <u>Nay</u> | <u>Member</u> | <u>Aye</u> | <u>Nay</u> |
|----------------------|-------------------|-------------------|----------------------|-------------------|-------------------|
| Fly | ___ | ___ | W. Jones | ___ | ___ |
| Johnson | ___ | ___ | Seward | ___ | ___ |
| D. Jones | ___ | ___ | Tyler | ___ | ___ |

**RESOLUTION GRANTING CONDITIONAL APPROVAL FOR D19
TRANSPORTATION SERVICES, INC., A PRIVATE EMERGENCY
MEDICAL SERVICE AGENCY, TO PROVIDE CERTAIN TRANSPORT
SERVICES WITHIN THE CITY OF WILLIAMSBURG**

WHEREAS, the Virginia Department of Health, Office of Emergency Medical services is the regulatory authority for EMS organizations within the Commonwealth; and

WHEREAS, the Code of Virginia § 15.2-955 stipulates that no volunteer emergency medical services agency or volunteer firefighting organization shall be established in any locality on or after July 1, 1984, without the prior approval by resolution of the governing body; and

WHEREAS, the Administrative Code of Virginia 12VAC5-31-420 requires that any applicant for license by the Virginia Office of Emergency Services include such approval in the state license application and also requires that the resolution specify the geographic boundaries of the agency's primary service area within the locality; and

WHEREAS, D19 Transportation Services, Inc. ("D19 Transportation") currently provides an alternative option to the existing transit system to needy individuals in rural and small towns and desires a state license to provide certain medical transport services within the County of Sussex.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors for the County of Sussex, and upon endorsement by the Virginia Department of Health:

1. That D19 Transportation is granted approval by the County of Sussex to provide certain medical transport services with the County of Sussex, Virginia, said approval being necessary in order to obtain agency license approval from the Office of Emergency Medical Services. The following requirements shall apply when D19 Transportation is providing services within the County of Sussex:
 - A. D19 Transportation is not an agent or representative of the County of Sussex and shall limit its transport services to non-emergency transports.
 - B. D19 Transportation may not attempt to provide service to nor shall it respond to, emergency situations (commonly referred to as 911 Calls) unless requested by an authorized official of the County of Sussex, or the written agreement with the County of Sussex, Virginia.
 - C. D19 Transportation shall keep its transport vehicles and medical equipment in a safe, net and well-maintained and sanitary condition.
2. The boundaries of the service area are to be any property located in the boundaries of the County of Sussex, Virginia.

Attest: _____
Clerk, Board of Supervisors

Susan Seward, Chair

Adopted: _____

§ 15.2-955. Approval by local governing body for the establishment of volunteer emergency medical services agencies and firefighting organizations

A. No volunteer emergency medical services agency or volunteer firefighting organization shall be established in any locality on or after July 1, 1984, without the prior approval by resolution of the governing body.

B. Each locality shall seek to ensure that emergency medical services are maintained throughout the entire locality.

1984, c. 599, § 15.1-26.01; 1997, c. 587; 2005, c. [418](#); 2015, cc. [502](#), [503](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

12VAC5-31-420. Application for EMS Agency License.

- A. An applicant for EMS agency licensure shall file a written application specified by the Office of EMS.
- B. The Office of EMS may use whatever means of investigation necessary to verify any or all information contained in the application.
- C. An ordinance or resolution from the governing body of each locality where the agency maintains an office, stations an EMS vehicle for response within a locality or is a Designated Emergency Response Agency as required by § 15.2-955 of the Code of Virginia confirming approval. This ordinance or resolution must specify the geographic boundaries of the agency's primary service area within the locality.
- D. The Office of EMS will determine whether an applicant or licensee is qualified for licensure based upon the following:
1. An applicant or licensee must meet the personnel requirements of these regulations.
 2. If the applicant is a company or corporation, as defined in § 12.1-1 of the Code of Virginia, it must clearly disclose the identity of its owners, officers and directors.
 3. An applicant or licensee must provide information on any previous record of performance in the provision of emergency medical service or any other related licensure, registration, certification or endorsement within or outside Virginia.
 4. The applicant must submit a written agreement with the local governing body that states the applicant agency will assist in mutual aid requests from the local government if EMS personnel, vehicles, equipment, and other resources are available.
- E. An applicant agency and all places of operation shall be subject to inspection by the Office of EMS for compliance with these regulations. The inspection may include any or all of the following:
1. All fixed places of operations, including all offices, stations, repair shops or training facilities.
 2. All applicable records maintained by the applicant agency.
 3. All EMS vehicles and required equipment used by the applicant agency.

Statutory Authority

§§ 32.1-12 and 32.1-111.4 of the Code of Virginia.

Historical Notes

Derived from Virginia Register Volume 19, Issue 3 and Volume 19, Issue 9, eff. January 15, 2003; amended, Virginia Register Volume 29, Issue 1, eff. October 10, 2012.



D19 Transportation Service, Inc.

10004 Blue Star Hwy, Stony Creek, VA 23882

Phone: 434-632-1157. Fax: 866-230-2666. Email: d19tss@gmail.com

March 25, 2020

To: The Honorable Susan B. Seward, Chairman (Blackwater District)
The Honorable Wayne O. Jones, Vice Chairman (Wakefield District)
The Honorable C. Eric Fly, Sr., Supervisor (Courthouse District)
The Honorable Marian D. Johnson, Supervisor (Waverly District)
The Honorable Debbie P. Jones, Supervisor (Stony Creek District)
The Honorable Rufus E. Tyler, Supervisor (Henry District)
The Honorable Steve White (Tiebreaker)

I am writing you to respectfully request a resolution permitting D19 Transportation Service Inc. to operate as a **BLS** ambulance service based in Sussex County, Virginia. We have had a preliminary visit by Mr. James Burch with VDH/OEMS and was advised that this is a necessary part of the process.

We currently provide transportation services to members of the community via various private and public insurance agencies, as well as private individuals and businesses. Our purpose is to serve as a convalescent transportation provider, i.e. facility-to-facility NEMT, and long-distance hospital discharges, etc. We will be prepared to be in support of the local EMS agencies only when necessary\called upon to do so.

Respectfully,

Earl A. Blackman, ATP
President

D19 Cab Service
"We'll Get You There"

SUSSEX COUNTY

FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

APRIL 30, 2020

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TREASURER'S OFFICE

DESTE JARRATT COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business April 30, 2020

BB&T #201- SUSSEX, VA

| | | |
|---|-------------|-------------|
| Bank Balance - Money Market Checking | \$69,458.36 | |
| Plus Cr Card Merch Fee - in bank, not in office---JE | 726.65 | |
| Plus Cr Card Deposits in Transit - in office, not in bank | 4,286.84 | |
| Less Deposit Adj. Cor in May | (858.80) | |
| Less Outstanding Checks not cleared bank | (14,906.84) | \$58,706.21 |

BSV #301- STONY CREEK, VA

| | | |
|---|----------------|--------------|
| Checking Balance | \$4,397,965.77 | |
| Plus Cr Card Deposits in Transit - in office, not in bank | \$409.79 | |
| Plus Deposit Adj. Cor in May | \$858.80 | |
| Less Outstanding Checks not cleared bank | (\$898,602.65) | |
| Less Deposits in Transit - in bank, not in office | (291.18) | 3,500,340.53 |

SONA #401- WAVERLY, VA

| | | |
|---|----------------|----------------|
| Bank Balance | \$14,506.22 | |
| Less Deposits in Transit - in bank, not in office | (\$0.60) | 14,505.62 |
| Investments and CD's | | |
| #30371619 - SONA #451 | \$2,290,736.82 | |
| #30378750 - SONA #451 | \$1,000,000.00 | \$3,290,736.82 |

| | | |
|--|--------------|--|
| <u>QZAB -05 #701</u> Investment Balance | 961,790.44 | |
| <u>QZAB -06 #702</u> Investment Balance | 1,656,096.90 | |
| <u>LGIP INVESTMENT #803</u> Investment Balance | 6,371,265.94 | |
| <u>VA INV POOL #804</u> Investn Investment Balance | 2,112,946.06 | |

| | | |
|-------------------------|--|------------------------|
| TOTAL IN BANKS REC W/GL | | <u>\$17,966,388.52</u> |
|-------------------------|--|------------------------|

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:


 Deste J. Cox, Treasurer

kbe

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/04

FUND #--999 TREASURER'S ACCOUNTABILITY FUND
GL070C

| MAJOR# | DESCRIPTION | FY/2017 Bal. Sheet 2016/07 Thru 2017/04 | FY/2018 Bal. Sheet 2017/07 Thru 2018/04 | FY/2019 Bal. Sheet 2018/07 Thru 2019/04 | FY/2020 Bal. Sheet 2019/07 Thru 2020/04 |
|-------------|----------------------------------|---|---|---|---|
| 000000-0000 | TREASURER'S ACCOUNTABILITY FUND | .00 | .00 | .00 | .00 |
| | TREASURER'S ACCOUNTABILITY FUND | .00 | .00 | .00 | .00 |
| 000100-0000 | ASSETS | .00 | .00 | .00 | .00 |
| 000100-0101 | Cash in Office - Treasurer | 600.00 | 600.00 | 1,000.00 | 1,000.00 |
| 000100-0201 | BB&T - MM Checking | 6,485,695.33 | 2,302,488.94 | 5,403,051.52 | 58,706.21 |
| 000100-0251 | BB&T - CD's | .00 | .00 | .00 | .00 |
| 000100-0252 | BB&T - Repos | .00 | .00 | .00 | .00 |
| 000100-0301 | BSV - MM Checking | 913,189.42 | 10,229.63 | 79,370.03 | 3,500,340.53 |
| 000100-0302 | BSV - Investment Acct | .00 | .00 | .00 | .00 |
| 000100-0351 | BSV - CD's | .00 | .00 | .00 | .00 |
| 000100-0352 | BSV - Repos | .00 | .00 | .00 | .00 |
| 000100-0401 | SONA BANK (SB) CHECKING | 257,464.67 | 11,540.04 | 16,530.25 | 14,505.62 |
| 000100-0451 | SONA BANK (SB) CD'S | 2,216,289.69 | 2,219,253.59 | 2,234,156.13 | 3,290,736.82 |
| 000100-0452 | SONA BANK (SB) REPOS | .00 | .00 | .00 | .00 |
| 000100-0701 | Bank of America QZAB Acct | 729,186.87 | 805,449.26 | 883,601.87 | 961,790.44 |
| 000100-0702 | Bk of America QZAB 06 Escrow | 1,229,658.24 | 1,369,449.98 | 1,512,584.96 | 1,656,096.90 |
| 000100-0803 | LGIP - Investments | 2,087,872.29 | 4,627,566.61 | 2,455,021.44 | 6,371,265.94 |
| 000100-0804 | VIP - Investments | .00 | 3,003,212.85 | 4,544,170.99 | 2,112,946.06 |
| 000100-0805 | Mentor Snap - VPSA Bond Proceeds | .00 | .00 | .00 | .00 |
| 000100-0806 | Va.Snap/PFM-VPSA Int. Acct | .00 | .00 | .00 | .00 |
| 000100-0901 | NSF Checks | 2,295.71 | 437.00 | 852.89 | 688.46 |
| | ASSETS | 13,922,252.22 | 14,350,227.90 | 17,130,340.08 | 17,968,076.98 |
| | TOTAL ASSETS | 13,922,252.22 | 14,350,227.90 | 17,130,340.08 | 17,968,076.98 |
| 000300-0000 | FUND EQUITY | .00 | .00 | .00 | .00 |
| 000300-0100 | General Fund | 6,315,542.82 | 6,689,106.15 | 9,718,762.05 | 7,555,078.44 |
| 000300-0105 | VPA Fund | .00 | .00 | 992.84 | 12,543.50 |
| 000300-0110 | CSA Fund | 108,618.35 | 107,913.80 | 32,218.96 | 62,896.41 |
| 000300-0115 | BJA Trust Fund | .00 | .00 | .00 | .00 |
| 000300-0120 | IPR Loan Program Fund | .00 | .00 | .00 | .00 |
| 000300-0121 | IPR Program Income Fund (11/02) | 38,120.13 | 36,357.17 | 39,037.92 | 23,528.44 |
| 000300-0122 | Disaster Recovery Relief Fund | .00 | .00 | .00 | .00 |
| 000300-0123 | CDBG Housing Program | 56,243.99 | 58,830.99 | 59,290.99 | 59,802.99 |
| 000300-0124 | Sussex Gardens Proj FD (Revl FD) | .00 | .00 | .00 | .00 |
| 000300-0125 | Drug Forfeiture Fund | 8,762.97 | 17,142.39 | 18,338.19 | 16,506.50 |
| 000300-0135 | Reserve for CP and DS | 3,577,529.02 | 3,580,770.02 | 3,600,502.02 | 5,628,232.02 |
| 000300-0140 | Criminal Justice Reserve Fund | .00 | .00 | .00 | .00 |
| 000300-0201 | Law Library Fund | 27,744.44 | 28,186.90 | 29,109.56 | 30,439.22 |
| 000300-0251 | School Fund | .00 | .00 | .00 | .00 |
| 000300-0252 | School Food Services Fund | 24,248.47 | 21,000.90 | 38,963.97 | 11,725.64 |
| 000300-0253 | Summer Food Service Fund | 7,153.51 | 5,535.81 | 5,933.61 | 11,351.80 |
| 000300-0254 | Title and Grant fund | 386,840.57 | 562,263.26 | 355,413.51 | 864,194.27 |

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/04

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

| MAJOR# | DESCRIPTION | FY/2017 Bal. Sheet 2016/07 Thru 2017/04 | FY/2018 Bal. Sheet 2017/07 Thru 2018/04 | FY/2019 Bal. Sheet 2018/07 Thru 2019/04 | FY/2020 Bal. Sheet 2019/07 Thru 2020/04 |
|-----------------|-------------------------------------|---|---|---|---|
| 000300-0255 | School Textbook Fund | 197,991.82- | 306,654.86- | 150,209.50- | 122,712.57- |
| 000300-0256 | Smart Beg.Early Childhood Dev | .00 | .00 | .00 | .00 |
| 000300-0301 | School Capital Projects Fund | 197,951.05- | 198,064.05- | 201,171.05- | 204,633.05- |
| 000300-0302 | General Capital Projects Fund | 828,275.98- | 436,980.68- | 312,088.66- | 556,792.74- |
| 000300-0303 | Elementary School Capital Proj Fund | .00 | .00 | .00 | .00 |
| 000300-0305 | Mega Site - Industrial Park Fund | 27,031.05- | 56,348.69 | 141,535.27 | 29,525.77 |
| 000300-0306 | Cabin Point - Industrail Park Fund | 21,492.49 | 9,723.89 | 17,098.88 | 19,723.88 |
| 000300-0307 | Henry - Industrial Park Fund | .00 | 113,991.84- | 113,991.84- | 153,980.77- |
| 000300-0723 | Robert Mitchell Scholarship Fund | 25,819.17- | 25,214.17- | 25,423.17- | 25,609.17- |
| 000300-0724 | Wav/Wak Rotary Scholarship Fund | 32,298.86- | 30,292.86- | 34,505.86- | 32,732.86- |
| 000300-0725 | RICHARD CLEMENTS MOORE III SCH FUND | 29,421.83- | 29,927.83- | 31,145.83- | 32,354.83- |
| 000300-0726 | Millard D. Stith Sch. Fund | 84,663.00- | 102,482.00- | 102,987.00- | .00 |
| 000300-0733 | Special Welfare Fund | 1,150.63- | 952.67- | 9,454.07- | 26,460.67- |
| 000300-0135-200 | Restricted Res for Elem Loans | .00 | .00 | .00 | .00 |
| | FUND EQUITY | 11,736,678.47- | 12,069,768.17- | 14,656,468.53- | 15,256,533.42- |
| | TOTAL PRIOR YR FUND BALANCE | 11,736,678.47- | 12,069,768.17- | 14,656,468.53- | 15,256,533.42- |
| 000400-0000 | OTHER ACCOUNTS | .00 | .00 | .00 | .00 |
| 000400-0001 | Treasurer's Deferred Account | 1,288.68- | 1,344.51- | .00 | .00 |
| 000400-0002 | Cash Over and Short | 50.69- | 82.94- | 30.69- | 53.60- |
| 000400-0011 | Overpayments | .00 | .00 | .00 | .00 |
| 000400-0012 | Prepaid Taxes - PP | 13,567.98- | 11,135.67- | 4,466.23- | 6,210.78- |
| 000400-0013 | Prepaid Taxes - RE | 21,148.79- | 22,387.37- | 38,430.80- | 23,156.84- |
| 000400-0014 | Available PTR for Distrib \$1.093M | .00 | .00 | .00 | .00 |
| 000400-0015 | Escrow Acct. QZAB 2005 | 729,186.87- | 805,449.26- | 883,601.87- | 961,790.44- |
| 000400-0016 | QZAB 2006 Escrow Acct. | 1,229,658.24- | 1,369,449.98- | 1,512,584.96- | 1,656,096.90- |
| 000400-0021 | Escrow Acct - Perf. Surety(ESCROW) | 64,422.50- | 70,610.00- | 86,550.00- | 64,235.00- |
| 000400-0101 | Commonwealth Current Credit Account | .00 | .00 | .00 | .00 |
| 000400-0102 | Commonwealth Current Debit Account | .00 | .00 | .00 | .00 |
| 000400-0103 | Commonwealth Cur C-DHCD Ln-Woodfued | .00 | .00 | .00 | .00 |
| 000400-0104 | Escrow Sheriff's Sales (SHSALE) | .00 | .00 | .00 | .00 |
| 000400-0150 | Health Insurance Cont. Fund (HINS) | .00 | .00 | 51,793.00 | .00 |
| | OTHER ACCOUNTS | 2,059,323.75- | 2,280,459.73- | 2,473,871.55- | 2,711,543.56- |
| 000401-0000 | ESCROW ACCTS. RESERVED CIF ACCTS | .00 | .00 | .00 | .00 |
| 000401-0101 | Escrow for Fire Dept. Vehicles | 60,000.00- | .00 | .00 | .00 |
| 000401-0102 | Escrow for Rescue Vehicles | 66,250.00- | .00 | .00 | .00 |
| | ESCROW ACCTS. RESERVED CIF ACCTS | 126,250.00- | .00 | .00 | .00 |
| | OTHER EQUITY & ESCROW ACCTS | 2,185,573.75- | 2,280,459.73- | 2,473,871.55- | 2,711,543.56- |
| 000500-0000 | UNCOLLECTED TAXES - COUNTY | .00 | .00 | .00 | .00 |
| | UNCOLLECTED TAXES - COUNTY | .00 | .00 | .00 | .00 |
| 000501-0000 | UNCOLLECTED TAXES - RE | .00 | .00 | .00 | .00 |
| 000501-1990 | Real Estate - 1990 | .00 | .00 | .00 | .00 |
| 000501-1991 | Real Estate - 1991 | .00 | .00 | .00 | .00 |

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/04

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

| MAJOR# | DESCRIPTION | FY/2017 Bal. Sheet 2016/07 Thru 2017/04 | FY/2018 Bal. Sheet 2017/07 Thru 2018/04 | FY/2019 Bal. Sheet 2018/07 Thru 2019/04 | FY/2020 Bal. Sheet 2019/07 Thru 2020/04 |
|-------------|-----------------------------|---|---|---|---|
| 000501-1992 | Real Estate - 1992 | .00 | .00 | .00 | .00 |
| 000501-1993 | Real Estate - 1993 | .00 | .00 | .00 | .00 |
| 000501-1994 | Real Estate - 1994 | .00 | .00 | .00 | .00 |
| 000501-1995 | Real Estate - 1995 | .00 | .00 | .00 | .00 |
| 000501-1996 | Real Estate - 1996 | 176.80 | .00 | .00 | .00 |
| 000501-1997 | Real Estate - 1997 | 193.17 | .00 | .00 | .00 |
| 000501-1998 | Real Estate - 1998 | 256.14 | 86.04 | .00 | .00 |
| 000501-1999 | REAL ESTATE - 1999 | 291.78 | 121.68 | 121.68 | .00 |
| 000501-2000 | Real Estate - 2000 | 322.80 | 168.00 | 168.00 | 168.00 |
| 000501-2001 | Real Estate - 2001 | 409.80 | 168.00 | 168.00 | 168.00 |
| 000501-2002 | Real Estate - 2002 | 557.70 | 182.00 | 182.00 | 182.00 |
| 000501-2003 | Real Estate - 2003 | 578.50 | 182.00 | 182.00 | 182.00 |
| 000501-2004 | REAL ESTATE - 2004 | 584.35 | 187.85 | 187.85 | 187.85 |
| 000501-2005 | Real Estate - 2005 | 584.35 | 187.85 | 187.85 | 187.85 |
| 000501-2006 | Real Estate - 2006 | 427.68 | 161.28 | 161.28 | 161.28 |
| 000501-2007 | Real Estate - 2007 | 427.68 | 161.28 | 161.28 | 161.28 |
| 000501-2008 | REAL ESTATE - 2008 | 574.11 | 274.41 | 274.41 | 264.55 |
| 000501-2009 | RE - 2009 | 828.90 | 529.20 | 529.20 | 442.26 |
| 000501-2010 | Real Estate - 2010 | 1,606.41 | 907.62 | 725.22 | 613.44 |
| 000501-2011 | Real Estate - 2011 | 4,703.53 | 1,705.71 | 1,218.85 | 613.44 |
| 000501-2012 | Real Estate - 2012 | 8,493.46 | 3,595.22 | 2,620.47 | 1,343.28 |
| 000501-2013 | Real Estate - 2013 | 15,966.73 | 8,686.65 | 4,708.61 | 3,119.63 |
| 000501-2014 | Real Estate - 2014 | 29,324.86 | 18,142.73 | 10,145.31 | 5,847.01 |
| 000501-2015 | Real Estate - 2015 | 79,894.06 | 35,769.18 | 23,233.92 | 9,401.71 |
| 000501-2016 | Real Estate - 2016 | 227,666.59 | 102,613.34 | 62,198.59 | 29,344.07 |
| 000501-2017 | Real Estate - 2017 | .00 | 219,267.89 | 118,754.68 | 59,166.29 |
| 000501-2018 | Real Estate - 2018 | .00 | .00 | 241,333.73 | 106,509.52 |
| 000501-2019 | Real Estate - 2019 | .00 | .00 | .00 | 223,561.58 |
| 000501-2020 | Real Estate - 2020 | .00 | .00 | .00 | .00 |
| 000501-9999 | Reserve - Real Estate Taxes | 373,869.40 | 393,097.93 | 467,262.93 | 441,625.04 |
| | UNCOLLECTED TAXES - RE | .00 | .00 | .00 | .00 |
| 000502-0000 | UNCOLLECTED TAXES - PP | .00 | .00 | .00 | .00 |
| 000502-2005 | PP - 2005 | .00 | .00 | .00 | .00 |
| 000502-2006 | PP - 2006 | .00 | .00 | .00 | .00 |
| 000502-2007 | PP - 2007 | .00 | .00 | .00 | .00 |
| 000502-2008 | PP - 2008 | .00 | .00 | .00 | .00 |
| 000502-2009 | PP - 2009 | .00 | .00 | .00 | .00 |
| 000502-2010 | PP - 2010 | .00 | .00 | .00 | .00 |
| 000502-2011 | PP - 2011 | 15,226.13 | .00 | .00 | .00 |
| 000502-2012 | PP - 2012 | 18,508.89 | .00 | .00 | .00 |
| 000502-2013 | PP - 2013 | 13,459.98 | 11,878.87 | .00 | .00 |
| 000502-2014 | PP - 2014 | 26,689.19 | 22,457.34 | 19,661.99 | .00 |

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/04

FUND #-999 TREASURER'S ACCOUNTABILITY FUND
GL070C

| MAJOR# | DESCRIPTION | FY/2017 Bal. Sheet 2016/07 Thru 2017/04 | FY/2018 Bal. Sheet 2017/07 Thru 2018/04 | FY/2019 Bal. Sheet 2018/07 Thru 2019/04 | FY/2020 Bal. Sheet 2019/07 Thru 2020/04 |
|-------------|-----------------------------------|---|---|---|---|
| 000502-2015 | PP - 2015 | 38,617.29 | 25,427.59 | 20,939.65 | 16,100.82 |
| 000502-2016 | PP - 2016 | 280,783.98 | 114,774.31 | 95,464.84 | 82,940.08 |
| 000502-2017 | PP - 2017 | .00 | 305,955.44 | 48,860.24 | 28,141.05 |
| 000502-2018 | PP - 2018 | .00 | .00 | 195,795.27 | 36,284.48 |
| 000502-2019 | PP - 2019 | .00 | .00 | .00 | 240,197.11 |
| 000502-2020 | PP - 2020 | .00 | .00 | .00 | .00 |
| 000502-9999 | Reserve - PP Taxes | 393,285.46- | 480,493.55- | 380,721.99- | 403,663.54- |
| | UNCOLLECTED TAXES - PP | .00 | .00 | .00 | .00 |
| | UNCOLLECTED TAXES - PSC | .00 | .00 | .00 | .00 |
| 000503-0000 | PSC - 2006 | .00 | .00 | .00 | .00 |
| 000503-2006 | PSC - 2006 | .00 | .00 | .00 | .00 |
| 000503-2007 | PSC - 2007 | .00 | .00 | .00 | .00 |
| 000503-2008 | PSC - 2008 | .00 | .00 | .00 | .00 |
| 000503-2009 | PSC - 2009 | .00 | .00 | .00 | .00 |
| 000503-2010 | PSC - 2010 | .00 | .00 | .00 | .00 |
| 000503-2011 | PSC - 2011 | .00 | .00 | .00 | .00 |
| 000503-2012 | PSC - 2012 | .00 | .00 | .00 | .00 |
| 000503-2013 | PSC - 2013 | .00 | .00 | .00 | .00 |
| 000503-2014 | PSC - 2014 | .00 | .00 | .00 | .00 |
| 000503-2015 | PSC - 2015 | .00 | .00 | .00 | .00 |
| 000503-2016 | PSC - 2016 | 44.88 | .00 | .00 | .00 |
| 000503-2017 | PSC - 2017 | .00 | .00 | .00 | .00 |
| 000503-2018 | PSC - 2018 | .00 | .00 | .00 | .00 |
| 000503-2019 | PSC - 2019 | .00 | .00 | .00 | 3,661.87 |
| 000503-2020 | PSC - 2020 | .00 | .00 | .00 | .00 |
| 000503-9999 | Reserve - PSC Taxes | 44.88- | .00 | .00 | 3,661.87- |
| | UNCOLLECTED TAXES - PSC | .00 | .00 | .00 | .00 |
| 000504-0000 | UNCOLLECTED BUISNESS LICENSE | .00 | .00 | .00 | .00 |
| 000504-2015 | BL - 2015 | .00 | .00 | .00 | .00 |
| 000504-2016 | BL - 2016 | 401.68- | .00 | .00 | .00 |
| 000504-2017 | BL - 2017 | 30.00- | .00 | .00 | .00 |
| 000504-2018 | BL - 2018 | .00 | 31.00 | 32.00- | .00 |
| 000504-2019 | BL - 2019 | .00 | .00 | 174.00- | .00 |
| 000504-2020 | BL - 2020 | .00 | .00 | .00 | .00 |
| 000504-9999 | Reserve for Buisness License | 431.68 | 31.00- | 206.00 | .00 |
| | UNCOLLECTED BUISNESS LICENSE | .00 | .00 | .00 | .00 |
| 000520-0000 | DMV REGISTRATION WITHHOLDING FEES | .00 | .00 | .00 | .00 |
| 000520-0001 | DMV Withholding Fees Receivable | 4,851.70 | .00 | .00 | 50.00- |
| 000520-9999 | Reserve for DMV Withholding Fees | 4,851.70- | .00 | .00 | 50.00 |
| | DMV REGISTRATION WITHHOLDING FEES | .00 | .00 | .00 | .00 |
| 000521-0000 | UNCOLLECTED ADMINISTRATIVE FEES | .00 | .00 | .00 | .00 |
| 000521-0001 | Administrative Fees Receivable | 5,649.67 | .00 | .00 | .00 |
| 000521-9999 | Reserve for Administrative Fees | 5,649.67- | .00 | .00 | .00 |

BALANCE SHEET - COMPARATIVE PERIODS
2016/07 - 2020/04

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND
GL070C

| MAJOR# | DESCRIPTION | FY/2017 Bal. Sheet 2016/07 Thru 2017/04 | FY/2018 Bal. Sheet 2017/07 Thru 2018/04 | FY/2019 Bal. Sheet 2018/07 Thru 2019/04 | FY/2020 Bal. Sheet 2019/07 Thru 2020/04 |
|-------------|---------------------------------|---|---|---|---|
| | UNCOLLECTED ADMINISTRATIVE FEES | .00 | .00 | .00 | .00 |
| | | .00 | .00 | .00 | .00 |
| 000600-0000 | UNCOLLECTED TAXES - STATE | .00 | .00 | .00 | .00 |
| | UNCOLLECTED TAXES - STATE | .00 | .00 | .00 | .00 |
| 000601-0000 | UNCOLLECTED TAXES - SI | .00 | .00 | .00 | .00 |
| 000601-2009 | State Income Tax - 2009 | .00 | .00 | .00 | .00 |
| 000601-2010 | State Income Tax - 2010 | .00 | .00 | .00 | .00 |
| 000601-2011 | State Income Tax - 2011 | .00 | .00 | .00 | .00 |
| 000601-2012 | State Income Tax - 2012 | .00 | .00 | .00 | .00 |
| 000601-2013 | State Income Tax - 2013 | .00 | .00 | .00 | .00 |
| 000601-2014 | State Income Tax - 2014 | .00 | .00 | .00 | .00 |
| 000601-2015 | State Income Tax - 2015 | .00 | .00 | .00 | .00 |
| 000601-2016 | State Income Tax - 2016 | 1,492.00 | .00 | .00 | .00 |
| 000601-2017 | State Income Tax - 2017 | .00 | 852.00 | .00 | .00 |
| 000601-2018 | State Income Tax - 2018 | .00 | .00 | 11,348.00 | .00 |
| 000601-2019 | State Income Tax - 2019 | .00 | .00 | .00 | 1,942.00 |
| 000601-9999 | Reserve - State Income | 1,492.00- | 852.00- | 11,348.00- | 1,942.00- |
| | UNCOLLECTED TAXES - SI | .00 | .00 | .00 | .00 |
| | | .00 | .00 | .00 | .00 |
| 000702-0000 | IPR Loan Payments Receivable | 2,804.74 | 3,756.14 | 4,330.83 | 6,559.27 |
| 000702-9999 | Reserve for IPR Loan Payments | 2,804.74- | 3,756.14- | 4,330.83- | 6,559.27- |
| | IPR Loan Payments Receivable | .00 | .00 | .00 | .00 |
| 000703-0000 | CDBG Loan Payments Receivable | .00 | .00 | .00 | .00 |
| 000703-9999 | Reserve for CDBG Loan Payments | .00 | .00 | .00 | .00 |
| | CDBG Loan Payments Receivable | .00 | .00 | .00 | .00 |
| | | .00 | .00 | .00 | .00 |

FUND 1-100 GENERAL FUND

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | PREVIOUS BALANCE | DEBIT | CREDIT | ENDING BALANCE |
|----------------|------------------------------------|------------------|--------------|---------------|--------------------------------|
| | GENERAL FUND | | | | |
| | ASSETS | | | | |
| 100-0100 | Cash With Treasurer | 7,913,899.28 | 1,159,874.82 | 1,518,695.66- | 7,555,078.44 |
| | ASSETS | 7,913,899.28 | 1,159,874.82 | 1,518,695.66- | 7,555,078.44 |
| | OTHER ASSETS AND RESERVES | | | | |
| 101-0050 | Revl & Ln Due From Other Funds | | | | |
| 101-0051 | Due From School Fund | | | | |
| 101-0235 | Reserve for IDA Lease Agreement | | | | |
| 101-0236 | Reserve for VPSA99 Bonds High Sch. | | | | |
| 101-0237 | Res for Literary Loan - High Schoo | 2,167,623.00 | | | 2,167,623.00 |
| 101-0238 | Res for Literary Loan - Mid Sch 07 | 2,801,006.00 | | | 2,801,006.00 |
| 101-0239 | Res for IDA QZAB Bond Deposit | 439,849.50 | | | 439,849.50 |
| 101-0240 | Reserve for VPSA 2012 Bond Elem Sc | 2,950,000.00 | | | 2,950,000.00 |
| 101-0241 | Woodfuel Loan Receivable(DHCD Loan | 227,506.68 | | | 227,506.68 |
| 101-0600 | Commonwealth PTR avail. for distr. | 258,934.59- | 1,724.66 | | 257,209.93- |
| 101-0900 | Accrued Accounts Receivable | | | | |
| 101-0901 | Reversion Due From School Fund | | | | |
| 101-0902 | Taxes Receivable | | | | |
| | OTHER ASSETS AND RESERVES | 8,327,050.59 | 1,724.66 | | 8,328,775.25 |
| | TOTAL ASSETS | 16,240,949.87 | 1,161,599.48 | 1,518,695.66- | 15,883,853.69 |
| | LIABILITIES | | | | |
| 200-0000 | Clearing Account - Payroll | | 236,950.10 | 236,950.10- | |
| 200-0200 | Clearing Account - Accounts Payabl | | 408,553.97 | 408,553.97- | |
| 200-0235 | IDA Lease Payable | | | | |
| 200-0236 | VPSA99 Bonds Payable - High Sch | | | | |
| 200-0237 | Literary Loan Pay - High Sch. | 2,167,623.00- | | | 2,167,623.00- |
| 200-0238 | Literary Loan Pay - Middle Sch 07 | 2,801,006.00- | | | 2,801,006.00- |
| 200-0239 | IDA QZAB Bond Deposit Payable | 439,849.50- | | | 439,849.50- |
| 200-0240 | VPSA 2012 Bond Payable - Elem Sch. | 2,950,000.00- | | | 2,950,000.00- |
| 200-0241 | DHCD Loan Payable (Woodfuel) | 227,506.68- | | | 227,506.68- |
| 200-0300 | Clearing Account - Jurors | | | | |
| 200-0600 | Commonwealth PTR outstanding bal. | 258,934.59 | | 1,724.66- | 257,209.93 |
| 200-0601 | Deferred Revenue - Taxes | | | | |
| 200-0700 | Deferred Revenue - Prepaid Taxes | | | | |
| 200-0800 | Performance Surety | | | | |
| 200-0900 | Accrued Accounts Payable | | | | |
| | LIABILITIES | 8,327,050.59- | 645,504.07 | 647,228.73- | 8,328,775.25- |
| | TOTAL LIABILITIES | 8,327,050.59- | 645,504.07 | 647,228.73- | 8,328,775.25- |
| | FUND EQUITY | | | | |
| 300-0100 | Fund Balance | 5,360,872.37- | | | 5,360,872.37- |
| | FUND EQUITY | 5,360,872.37- | | | 5,360,872.37- |
| | TOTAL PRIOR YR FUND BALANCE | 5,360,872.37- | | | 5,360,872.37- |
| | TOTAL REVENUE | 22,051,053.00- | | 1,132,943.29- | 23,183,996.29- |
| | TOTAL EXPENDITURE | 19,498,026.09 | | 1,491,764.13 | 20,989,790.22 |
| | TOTAL CURRENT FUND BALANCE | | | | 2,194,206.07- Rev over Expense |
| | TOTAL LIABILITIES AND FUND BALANCE | 16,240,949.87- | 2,137,268.20 | 1,780,172.02- | 15,883,853.69- |

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS

7/01/2019 - 4/30/2020

| ACCT# | DESCRIPTION | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | BALANCE | % REMAIN. |
|-------|-------------------------------------|------------------|-----------------|-------------------|-----------------|---------------|--------------|
| 100 | REVENUE - GENERAL FUND | 23,332,919.00 | 27,899,051.97 | 1,132,943.29 | 23,183,996.29 | 4,715,055.68 | 16.90 |
| 105 | REVENUE - VPA/DSS FUND | 2,127,832.00 | 2,127,832.00 | 179,832.42 | 1,583,634.03 | 544,197.97 | 25.57 |
| 110 | REVENUE - CSA FUND | 725,000.00 | 725,000.00 | 42,237.25 | 467,950.00 | 257,050.00 | 35.45 |
| 121 | REV.- IPR PROG. INCOME FD (11/02) | 2,025.00 | 2,025.00 | 106.00 | 758.00 | 1,267.00 | 62.56 |
| 123 | REV - CDBG HOUSING PRG (4/09) | 3,425.00 | 3,425.00 | 125.00 | 387.00 | 3,038.00 | 88.70 |
| 125 | REVENUE - DRUG FORFEITURE FUND | .00 | .00 | 37.00 | 115.00 | 115.00- | 100.00- |
| 135 | REVENUE - CP / DS RESERVE FUND | .00 | 2,000,000.00 | 5,623.00 | 2,024,129.00 | 24,129.00- | 1.20- |
| 201 | REVENUE - LAW LIBRARY FUND | 766.00 | 766.00 | 216.00 | 1,441.80 | 675.80- | 88.22- |
| 251 | REVENUE - SCHOOL FUND | 17,203,216.00 | 17,203,216.00 | 1,319,836.15 | 12,632,517.82 | 4,570,698.18 | 26.56 |
| 252 | REVENUE - SCHOOL FOOD SERVICES FUND | 817,491.00 | 817,491.00 | 3,878.53 | 618,565.45 | 198,925.55 | 24.33 |
| 253 | REVENUE - SUMMER FOOD SERVICES FUND | 27,850.00 | 27,850.00 | .00 | 30,348.18 | 2,498.18- | 8.97- |
| 254 | REVENUE - TITLE & GRANT FUND | 1,394,928.00 | 1,394,928.00 | 11,627.00 | 681,355.89 | 713,572.11 | 51.15 |
| 255 | REVENUE - SCH. TEXTBOOK FUND | 102,301.00 | 102,301.00 | 41,179.00 | 91,201.00 | 11,100.00 | 10.85 |
| 301 | REVENUE - SCHOOL CAPITAL PROJECTS | .00 | .00 | 957.00 | 2,516.00 | 2,516.00- | 100.00- |
| 302 | REVENUE - CAPITAL PROJECT FUND | 503,223.00 | 1,353,223.00 | 3,048.00 | 859,670.00 | 493,553.00 | 36.47 |
| 305 | REVENUE - MEGA SITE INDUST. PARK | .00 | .00 | .00 | 116,509.50 | 116,509.50- | 100.00- |
| 307 | REVENUE - HENRY INDUST. PARK | .00 | .00 | .00 | 39,988.93 | 39,988.93- | 100.00- |
| 723 | REVENUE - MITCHELL SCHOLARSHIP FUND | .00 | .00 | 140.00 | 393.00 | 393.00- | 100.00- |
| 724 | REVENUE - SUSSEX ENDOWM SCHSHP FD | .00 | .00 | 179.00 | 523.00 | 523.00- | 100.00- |
| 725 | REV - RICHARD CLEMENT MOORE III FD | .00 | .00 | 177.00 | 996.00 | 996.00- | 100.00- |
| 726 | REV.- MILLARD & FLORENCE STITH FSF | .00 | .00 | 975.00 | 2,000.00 | 2,000.00- | 100.00- |
| 733 | REVENUE - SPECIAL WELFARE FUND | .00 | .00 | 2,323.00 | 21,967.90 | 21,967.90- | 100.00- |
| | -- REVENUE TOTAL -- | 46,240,976.00 | 53,657,108.97 | 2,745,439.64 | 42,360,963.79 | 11,296,145.18 | 21.05 |

SUSSEX COUNTY

EXPENDITURE SUMMARY BY FUNDS

7/01/2019 - 4/30/2020

| ACCT# | DESCRIPTION | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | ENCUMBRANCE AMOUNT | UNENCUMBERED BALANCE | % REMAIN. |
|-------|-------------------------------------|------------------|-----------------|-------------------|-----------------|-----------------------|-------------------------|--------------|
| 100 | EXPENDITURES - GENERAL FUND | 23,332,919.00 | 29,457,286.49 | 1,491,764.13 | 20,989,790.22 | .00 | 8,467,496.27 | 28.74 |
| 105 | EXPENDITURES - VPA/DSS FUND | 2,127,832.00 | 2,127,832.00 | 167,288.92 | 1,571,090.53 | .00 | 556,741.47 | 26.16 |
| 110 | EXPENDITURES - CSA FUND | 725,000.00 | 725,000.00 | 34,795.78 | 390,337.48 | .00 | 334,662.52 | 46.16 |
| 121 | EXPEND. - IPR PROG. INCOME FD 11/02 | 2,025.00 | 2,025.00 | .00 | 16,399.48 | .00 | 14,374.48 | 709.85 |
| 123 | EXPEND. CDBG HOUSING PROGRAM | 3,425.00 | 3,425.00 | .00 | .00 | .00 | 3,425.00 | 100.00 |
| 125 | EXPENDITURES - DRUG FORFEITURE FD | .00 | 18,123.35 | 842.90 | 1,653.85 | .00 | 16,469.50 | 90.87 |
| 201 | EXPENDITURES - LAW LIBRARY FUND | 766.00 | 766.00 | .00 | 180.74 | .00 | 585.26 | 76.40 |
| 251 | SCHOOL FUND EXPENDITURES | 17,203,216.00 | 17,203,216.00 | 1,319,836.15 | 12,632,517.82 | .00 | 4,570,698.18 | 26.56 |
| 252 | EXPENDITURES - SCHOOL FOOD SERV | 817,491.00 | 817,491.00 | 67,346.87 | 658,693.69 | .00 | 158,797.31 | 19.42 |
| 253 | EXPENDITURES - SUMMER FS FUND | 27,850.00 | 27,850.00 | .00 | 25,206.39 | .00 | 2,643.61 | 9.49 |
| 254 | TITLE & GRANT REVOLVING FUND | 1,394,928.00 | 1,394,928.00 | 42,213.87 | 651,804.34 | .00 | 743,123.66 | 53.27 |
| 255 | EXPENDITURES - TEXTBOOK FUND | 102,301.00 | 102,301.00 | .00 | 165,223.71 | .00 | 62,922.71 | 61.50 |
| 302 | EXPENDITURES - CAPITAL PROJECT FD | 503,223.00 | 868,169.84 | 78,177.00 | 1,005,467.86 | .00 | 137,298.02 | 15.81 |
| 305 | EXPENDITURES - MECA SITE | .00 | .00 | .00 | 4,500.00 | .00 | 4,500.00 | 100.00 |
| 306 | EXPENDITURES - CABIN POINT PARK | .00 | 242,694.00 | .00 | 2,625.00 | .00 | 240,069.00 | 98.91 |
| 723 | EXPENDITURES - ROBERT MITCHELL SCH | .00 | .00 | .00 | 800.00 | .00 | 800.00 | 100.00 |
| 724 | EXPENDS. SUSSEX ENDOWM SCHSHP FD | .00 | .00 | .00 | 3,000.00 | .00 | 3,000.00 | 100.00 |
| 725 | EXPS.- RICHARD CLEMENT MOORE S.FD. | .00 | .00 | .00 | 1,000.00 | .00 | 1,000.00 | 100.00 |
| 726 | EXP. - MILLARD & FLORENCE STITH FSF | .00 | .00 | .00 | 105,557.00 | .00 | 105,557.00 | 100.00 |
| 733 | EXPENDITURES - SPECIAL WELFARE FD | .00 | .00 | 102.27 | 6,861.51 | .00 | 6,861.51 | 100.00 |
| | -- EXPENDITURE TOTAL -- | 46,240,976.00 | 52,991,107.68 | 3,202,367.89 | 38,232,709.62 | .00 | 14,758,398.06 | 27.85 |

SUSSEX COUNTY
REVENUE SUMMARY
COMPARATIVE PERIOD
2016/07 - 2020/04

FUND # - 100 Revenue - General Fund

GL067HO

| MAJOR# | DESCRIPTION | FY/2017 | FY/2018 | FY/2019 | FY/2020 | | | Encumbrance | Balance | Remain. |
|-------------|----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|-------------------|-------------------|-------------|-------------|---------|
| | | Revenue 2016/07 Thru 2017/04 | Revenue 2017/07 Thru 2018/04 | Revenue 2018/07 Thru 2019/04 | Revenue 2019/07 Thru 2020/03 | Adopted Budget | Amended Budget | | | |
| 011010-1997 | RE Taxes - 1997 | .00 | 111.51- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-1998 | RE Taxes - 1998 | .00 | 113.40- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-1999 | RE Taxes - 1999 | .00 | 113.40- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2000 | RE Taxes - 2000 | .00 | 136.80- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2001 | RE Taxes - 2001 | .00 | 136.80- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2002 | RE Taxes - 2002 | 50.63- | 148.20- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2003 | RE Taxes - 2003 | 89.70- | 119.09- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2004 | RE Taxes - 2004 | 57.51- | 70.20- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2005 | RE Taxes - 2005 | 122.57- | 70.20- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2006 | RE Taxes - 2006 | 334.08- | 86.40- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2007 | RE Taxes - 2007 | 334.08- | 86.40- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2008 | RE Taxes - 2008 | 1,008.66 | 97.20- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2009 | RE Taxes - 2009 | 1,577.88- | 97.20- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011010-2010 | RE Taxes - 2010 | 2,405.04- | 433.44- | 182.40- | .00 | .00 | 24.84- | .00 | 24.84 | .00 |
| 011010-2011 | RE Taxes - 2011 | 3,663.25- | 2,709.85- | 486.86- | .00 | .00 | 53.58- | .00 | 53.58 | .00 |
| 011010-2012 | RE Taxes - 2012 | 7,250.30- | 4,332.50- | 670.74- | .00 | .00 | 369.87- | .00 | 369.87 | .00 |
| 011010-2013 | RE Taxes - 2013 | 6,583.71- | 6,592.29- | 2,418.12- | .00 | .00 | 575.42- | .00 | 575.42 | .00 |
| 011010-2014 | RE Taxes - 2014 | 16,331.32- | 8,592.11- | 5,846.93- | .00 | .00 | 1,690.90- | .00 | 1,690.90 | .00 |
| 011010-2015 | RE Taxes - 2015 | 80,660.14- | 35,974.83- | 7,828.12- | 2,000.00- | 2,000.00- | 7,103.44- | .00 | 5,103.44 | 255.17- |
| 011010-2016 | RE Taxes - 2016 | 4,679,974.27- | 94,789.98- | 29,591.12- | 5,000.00- | 5,000.00- | 17,848.80- | .00 | 12,848.80 | 256,98- |
| 011010-2017 | RE Taxes - 2017 | .00 | 4,695,193.74- | 75,044.51- | 12,000.00- | 12,000.00- | 41,161.37- | .00 | 29,161.37 | 243.01- |
| 011010-2018 | RE Taxes - 2018 | .00 | .00 | 4,923,327.81- | 80,000.00- | 80,000.00- | 107,583.90- | .00 | 27,583.90 | 34.48- |
| 011010-2019 | RE Taxes - 2019 | .00 | .00 | .00 | 5,190,150.00- | 5,190,150.00- | 4,944,330.58- | .00 | 245,819.42- | 4.74 |
| 011010-9997 | Unclaimed Funds - Bill In Equity | 23,548.80- | .00 | .00 | .00 | .00 | 13,437.14- | .00 | 13,437.14 | .00 |
| | Real Property Taxes | 4,823,991.94- | 4,850,005.54- | 5,045,396.61- | 5,289,150.00- | 5,289,150.00- | 5,134,179.84- | .00 | 154,970.16- | 2.93 |
| 011020-2015 | PSC - 2015 | 2,338.63- | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011020-2016 | PSC - 2016 | 719,106.04- | 44.88- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011020-2017 | PSC - 2017 | .00 | 754,359.32- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011020-2018 | PSC - 2018 | .00 | .00 | 727,713.66- | .00 | .00 | .00 | .00 | .00 | .00 |
| 011020-2019 | PSC - 2019 | .00 | .00 | .00 | 749,544.00- | 749,544.00- | 762,816.85- | .00 | 13,272.85 | 1.77- |
| | Public Service Corp Taxes | 721,444.67- | 754,404.20- | 727,713.66- | 749,544.00- | 749,544.00- | 762,816.85- | .00 | 13,272.85 | 1.77- |
| 011030-2011 | PP Taxes - 2011 | 85.68- | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011030-2012 | PP Taxes - 2012 | 242.35- | 247.96- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011030-2013 | PP Taxes - 2013 | 1,272.89- | 417.65- | 930.84- | .00 | .00 | .00 | .00 | .00 | .00 |
| 011030-2014 | PP Taxes - 2014 | 6,602.84- | 1,226.96- | 1,432.27- | .00 | .00 | 394.98- | .00 | 394.98 | .00 |
| 011030-2015 | PP Taxes - 2015 | 44,016.26- | 5,569.26- | 2,591.05- | .00 | .00 | 2,087.26- | .00 | 2,087.26 | .00 |
| 011030-2016 | PP Taxes - 2016 | 2,157,795.98- | 85,627.78- | 7,016.78- | 2,000.00- | 2,000.00- | 2,042.49- | .00 | 42.49 | 2.12- |
| 011030-2017 | PP Taxes - 2017 | .00 | 2,371,770.57- | 86,807.11- | 5,000.00- | 5,000.00- | 7,605.84- | .00 | 2,605.84 | 52.12- |
| 011030-2018 | PP Taxes - 2018 | .00 | .00 | 2,237,446.97- | 50,000.00- | 50,000.00- | 47,128.99- | .00 | 2,871.01- | 5.74 |
| 011030-2019 | PP Taxes - 2019 | .00 | .00 | .00 | 2,616,495.00- | 2,616,495.00- | 2,288,300.57- | .00 | 328,194.43- | 12.54 |
| 011030-9999 | PP Taxes - Prior Years | 120.81- | 47.89- | .00 | .00 | .00 | 258.71- | .00 | 258.71 | .00 |
| | Personal Property Taxes | 2,210,136.81- | 2,464,988.07- | 2,338,225.02- | 2,673,495.00- | 2,673,495.00- | 2,347,818.84- | .00 | 325,676.16- | 12.18 |
| 011031-2011 | MH Taxes - 2011 | 82.40- | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011031-2012 | MH Taxes - 2012 | .00 | 26.11- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011031-2013 | MH Taxes - 2013 | 38.12- | 42.77- | 54.54- | .00 | .00 | .00 | .00 | .00 | .00 |
| 011031-2014 | MH Taxes - 2014 | 41.96- | 200.93 | 93.18- | .00 | .00 | 47.73- | .00 | 47.73 | .00 |
| 011031-2015 | MH Taxes - 2015 | 606.92- | 331.16 | 553.64- | .00 | .00 | 54.32- | .00 | 54.32 | .00 |
| 011031-2016 | MH Taxes - 2016 | 19,492.86- | 529.47- | 716.85- | .00 | .00 | 139.29- | .00 | 139.29 | .00 |
| 011031-2017 | MH Taxes - 2017 | .00 | 19,461.79- | 980.33- | 500.00- | 500.00- | 392.67- | .00 | 107.33- | 21.47 |
| 011031-2018 | MH Taxes - 2018 | .00 | .00 | 11,565.96- | 1,000.00- | 1,000.00- | 617.91- | .00 | 382.09- | 38.21 |
| 011031-2019 | MH Taxes - 2019 | .00 | .00 | .00 | 11,997.00- | 11,997.00- | 12,960.62- | .00 | 963.62 | 8.03- |
| | Mobile Home Taxes | 20,300.38- | 19,528.05- | 13,964.50- | 13,497.00- | 13,497.00- | 14,212.54- | .00 | 715.54 | 5.30- |
| 011032-2014 | FR Taxes - 2014 | 115.47- | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011032-2015 | FR Taxes - 2015 | 121.87- | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011032-2016 | FR Taxes - 2016 | 11,072.43- | 148.59- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011032-2017 | FR Taxes - 2017 | .00 | 9,587.39- | 48.33- | .00 | .00 | .00 | .00 | .00 | .00 |
| 011032-2018 | FR Taxes - 2018 | .00 | .00 | 7,525.42- | 1,000.00- | 1,000.00- | 57.15- | .00 | 942.85- | 94.29 |
| 011032-2019 | FR Taxes - 2019 | .00 | .00 | .00 | 9,290.00- | 9,290.00- | 7,649.47- | .00 | 1,640.53- | 17.66 |
| | Fire and Rescue Taxes | 11,309.77- | 9,735.98- | 7,573.75- | 10,290.00- | 10,290.00- | 7,706.62- | .00 | 2,583.38- | 25.11 |
| 011040-2015 | MT Taxes - 2015 | 48,624.40- | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011040-2016 | MT Taxes - 2016 | 1,076,338.26- | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011040-2017 | MT Taxes - 2017 | .00 | 1,082,946.82- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |

SUSSEX COUNTY
 - REVENUE SUMMARY -
 COMPARATIVE PERIODS
 2016/07 - 2020/04

FUND # -100 Revenue - General Fund

GL067HQ

| MAJOR# | DESCRIPTION | FY/2017 | FY/2018 | FY/2019 | FY/2020 | | Encumbrance | Balance | Remain. |
|-------------|-------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|-------------------|-------------------|---------------|---------|-------------------|
| | | Revenue 2017/07 Thru 2017/04 | Revenue 2018/07 Thru 2018/04 | Revenue 2019/07 Thru 2019/04 | Adopted Budget | Amended Budget | | | |
| 011040-2018 | MT Taxes - 2018 | .00 | .00 | 972,764.96- | .00 | .00 | .00 | .00 | .00 |
| 011040-2019 | MT Taxes - 2019 | .00 | .00 | .00 | 945,942.00- | 945,942.00- | 1,107,709.33- | .00 | 161,767.33 17.10- |
| | Machinery and Tools Taxes | 1,124,962.66- | 1,082,946.82- | 972,764.96- | 945,942.00- | 945,942.00- | 1,114,842.46- | .00 | 168,900.46 17.06- |
| 011050-2015 | Merchants Cap. Taxes - 2015 | 23.45 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011050-2016 | Merchants Cap. Taxes - 2016 | 73,235.42- | 27.97 | .00 | .00 | .00 | .00 | .00 | .00 |
| 011050-2017 | Merchants Cap. Taxes - 2017 | .00 | 60,286.89- | .00 | .00 | .00 | 300.00- | .00 | 300.00 .00 |
| 011050-2018 | Merchants Cap. Taxes - 2018 | .00 | .00 | 72,370.77- | .00 | .00 | 334.30- | .00 | 334.30 .00 |
| 011050-2019 | Merchants Cap. Taxes - 2019 | .00 | .00 | .00 | 72,136.00- | 72,136.00- | 71,203.20- | .00 | 932.80- 1.29 |
| | Merchants Capital Taxes | 73,211.97- | 60,250.92- | 72,370.77- | 72,136.00- | 72,136.00- | 71,837.50- | .00 | 298.50- .41 |
| 011060-0001 | Penalties - All Property Taxes | 70,680.02- | 85,723.26- | 80,360.57- | 90,000.00- | 90,000.00- | 99,777.29- | .00 | 9,777.29 10.86- |
| 011060-0002 | Interest - All Property Taxes | 16,583.73- | 20,028.24- | 17,729.46- | 22,000.00- | 22,000.00- | 22,030.11- | .00 | 30.11 .14 |
| 011060-0010 | DMV - Regist. Withholding Fee(DMVF) | 8,820.00- | 10,193.31- | 20,884.76- | 19,000.00- | 19,000.00- | 14,360.87- | .00 | 4,639.13- 24.42 |
| 011060-0011 | Administrative Fees | 16,393.44- | 17,062.58- | 33,587.23- | 35,000.00- | 35,000.00- | 21,847.04- | .00 | 13,152.96- 37.58 |
| 011060-0012 | Judicial Land Sale Fees (JLSF) | 240.00- | 4,252.91- | .00 | 6,000.00- | 6,000.00- | .00 | .00 | 6,000.00- 100.00 |
| | Penalties and Interest | 112,717.19- | 137,260.30- | 152,562.02- | 172,000.00- | 172,000.00- | 158,015.31- | .00 | 13,984.69- 8.13 |
| | General Property Taxes | 9,098,075.39- | 9,387,047.88- | 9,328,571.29- | 9,926,054.00- | 9,926,054.00- | 9,611,429.96- | .00 | 314,624.04- 3.17 |
| 012010-0001 | Local Sales Use and Taxes | 855,751.18- | 910,231.98- | 892,628.49- | 1,120,000.00- | 1,120,000.00- | 937,227.67- | .00 | 182,772.33- 16.32 |
| 012010-0002 | Remittance to Towns - Waverly | 101,252.46 | 106,702.34 | 102,121.16 | 125,160.00 | 125,160.00 | 105,832.50 | .00 | 19,327.50 15.44 |
| 012010-0003 | Remittance to Towns - Wakefield | 43,942.84 | 46,281.06 | 44,225.30 | 53,872.00 | 53,872.00 | 45,413.97 | .00 | 8,458.03 15.70 |
| 012010-0004 | Remittances to Towns - Jarratt | 6,940.13 | 5,898.32 | 2,035.18 | 2,554.00 | 2,554.00 | 2,183.14 | .00 | 370.86 14.52 |
| 012010-0005 | Remittance to Towns - Stony Creek | 8,480.49 | 8,987.30 | 8,729.90 | 10,360.00 | 10,360.00 | 8,881.93 | .00 | 1,478.07 14.27 |
| | LOCAL SALES USE AND TAXES | 695,135.26- | 742,362.96- | 735,516.95- | 928,054.00- | 928,054.00- | 774,916.13- | .00 | 153,137.87- 16.50 |
| 012011-0010 | Transit Occupancy Tax 2% (TOTX) | 49,751.80- | 44,066.58- | 51,961.41- | 62,000.00- | 62,000.00- | 47,252.85- | .00 | 14,747.15- 23.79 |
| | OCCUPANCY TAXES | 49,751.80- | 44,066.58- | 51,961.41- | 62,000.00- | 62,000.00- | 47,252.85- | .00 | 14,747.15- 23.79 |
| 012020-0001 | Consumer Utility Taxes | 67,215.30- | 83,281.68- | 74,930.89- | 90,000.00- | 90,000.00- | 72,109.50- | .00 | 17,890.50- 19.08 |
| | CONSUMER UTILITY TAXES | 67,215.30- | 83,281.68- | 74,930.89- | 90,000.00- | 90,000.00- | 72,109.50- | .00 | 17,890.50- 19.08 |
| 012030-0001 | Business License Taxes - Sanitation | 128.75- | 103.00- | 51.50- | 130.00- | 130.00- | 25.75- | .00 | 104.25- 80.19 |
| 012030-0002 | Business License Taxes - Utility | 24,552.13- | 33,473.21- | 30,911.37- | 35,000.00- | 35,000.00- | 29,357.62- | .00 | 5,642.38- 16.12 |
| 012030-0003 | Business Utility Lic. Tax(BTXUTL) | 16,448.47- | 14,150.42- | 14,686.86- | 17,000.00- | 17,000.00- | 13,132.79- | .00 | 3,867.21- 22.75 |
| 012030-0004 | Business License Tax-BPOL (BL2015) | 23,318.15- | 24,436.43- | 18,097.06- | 25,000.00- | 25,000.00- | 15,307.38- | .00 | 9,692.62- 38.77 |
| | Business License Taxes | 64,447.50- | 72,163.06- | 63,746.79- | 77,130.00- | 77,130.00- | 57,823.54- | .00 | 19,306.46- 25.03 |
| 012050-2012 | Vehicle Reg. Lic. Tax - 2012 | 75.00- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 012050-2013 | Vehicle Reg. Lic. Tax - 2013 | 200.00- | 81.82- | .00 | .00 | .00 | .00 | .00 | .00 |
| 012050-2014 | Vehicle Reg. Lic. Tax - 2014 | 393.35- | 245.09- | 124.65- | .00 | .00 | .00 | .00 | .00 |
| 012050-2015 | Vehicle Reg. Lic. Tax - 2015 | 1,550.81- | 410.24- | 424.52- | .00 | .00 | 196.07- | .00 | 196.07 .00 |
| 012050-2016 | Vehicle Reg. Lic. Tax - 2016 | 8,758.97- | 1,159.82- | 925.00- | .00 | .00 | 525.00- | .00 | 525.00 .00 |
| 012050-2017 | Vehicle Reg. Lic. Tax - 2017 | 193,235.19- | 9,255.95- | 2,155.78- | 500.00- | 500.00- | 615.00- | .00 | 115.00 23.00- |
| 012050-2018 | Vehicle Reg. Lic. Tax - 2018 | .00 | 189,935.41- | 15,501.44- | 1,000.00- | 1,000.00- | 1,854.02- | .00 | 854.02 85.40- |
| 012050-2019 | Vehicle Reg. Lic. Tax - 2019 | .00 | .00 | 196,950.19- | 15,000.00- | 15,000.00- | 11,705.68- | .00 | 3,294.32- 21.96 |
| 012050-2020 | Vehicle Reg. Lic. Tax - 2020 | .00 | .00 | .00 | 208,580.00- | 208,580.00- | 192,156.39- | .00 | 16,423.61- 7.87 |
| | Motor Vehicle Licenses | 204,213.32- | 201,088.33- | 216,081.58- | 225,080.00- | 225,080.00- | 207,052.16- | .00 | 18,027.84- 8.01 |
| 012060-0001 | Bank Stock Taxes | .00 | .00 | 5,775.55- | 6,000.00- | 6,000.00- | .00 | .00 | 6,000.00- 100.00 |
| | BANK STOCK TAXES | .00 | .00 | 5,775.55- | 6,000.00- | 6,000.00- | .00 | .00 | 6,000.00- 100.00 |
| | Other Local Taxes | 1,080,763.18- | 1,142,962.61- | 1,148,013.17- | 1,388,264.00- | 1,388,264.00- | 1,159,154.18- | .00 | 229,109.82- 16.50 |
| 013010-2016 | Dog Tags - 2016 (DT2016) | 323.00- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 013010-2017 | Dog Tags - 2017 (DT2017) | 6,568.00- | 63.00- | .00 | .00 | .00 | .00 | .00 | .00 |
| 013010-2018 | Dog Tags - 2018 (DT2018) | .00 | 5,822.00- | 247.00- | .00 | .00 | .00 | .00 | .00 |
| 013010-2019 | Dog Tags - 2019 (DT2019) | .00 | .00 | 5,636.00- | .00 | .00 | 218.00- | .00 | 218.00 .00 |
| 013010-2020 | Dog Tags - 2020 (DT2020) | .00 | .00 | .00 | 5,000.00- | 5,000.00- | 5,071.00- | .00 | 71.00 1.42- |
| | Animal Licenses | 6,891.00- | 5,885.00- | 5,883.00- | 5,000.00- | 5,000.00- | 5,289.00- | .00 | 289.00 5.78- |
| 013030-0005 | Transfer Fees | 314.10- | 328.50- | 299.47- | 360.00- | 360.00- | 339.30- | .00 | 20.70- 5.75 |
| 013030-0007 | Zoning and Subdivision Permits | 15,607.00- | 21,201.40- | 10,345.00- | 17,000.00- | 17,000.00- | 8,859.50- | .00 | 8,140.50- 47.89 |
| 013030-0008 | Building Permits | 45,675.83- | 35,970.84- | 36,810.27- | 45,000.00- | 45,000.00- | 54,462.71- | .00 | 9,462.71 21.03- |
| 013030-0024 | Erosion and Sediment Control Permit | 3,412.10- | 600.00- | 2,425.00- | 1,000.00- | 1,000.00- | 650.00- | .00 | 350.00- 35.00 |
| 013030-0029 | Build. Academy Fees Paid to DHCD | 1,706.59 | 633.23 | 849.95 | .00 | .00 | 1,005.01 | .00 | 1,005.01- .00 |
| 013030-0030 | Build. Permit Academy Fee (BLAF) | 896.60- | 705.36- | 710.48- | 900.00- | 900.00- | 1,062.89- | .00 | 162.89 18.10- |
| 013030-0031 | Quality Control Fees | 187,500.00- | 187,500.00- | 712,500.00- | 375,000.00- | 375,000.00- | 375,000.00- | .00 | .00 .00 |
| 013030-0032 | Landfill Tipping Fees | 3,852,920.38- | 4,646,008.65- | 6,483,874.12- | 5,700,000.00- | 5,700,000.00- | 5,385,255.05- | .00 | 314,744.95- 5.52 |
| | Permits and Other Licenses | 4,104,619.42- | 4,891,681.52- | 7,246,114.39- | 6,139,260.00- | 6,139,260.00- | 5,824,624.44- | .00 | 314,385.56- 12 |

SUSSEX COUNTY
 - REVENUE SUMMARY -
 COMPARATIVE PERIODS
 2016/07 - 2020/04

FUND # - 100 Revenue - General Fund

GL067HQ

| MAJOR# | DESCRIPTION | FX/2017 | FX/2018 | FX/2019 | FX/2020 | | Encumbrance | Balance | Remain. | |
|-------------|--------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|--------------------|--------------|---------|------------|--------|
| | | Revenue 2016/07 Thru 2017/04 | Revenue 2017/07 Thru 2018/04 | Revenue 2018/07 Thru 2019/04 | Revenue 2019/07 Thru 2020/03 | Revenue 2020/03 | | | | |
| | Permits, Fees and Licenses | 4,111,510.42 | 4,897,566.52 | 7,251,997.39 | 6,144,260.00 | 6,144,260.00 | 5,829,913.44 | .00 | 314,346.56 | 5.12 |
| 014010-0001 | Court Fines and Forfeitures | 832,126.11 | 889,920.29 | 911,233.64 | 1,050,000.00 | 1,050,000.00 | 948,975.54 | .00 | 101,024.46 | 9.62 |
| 014010-0002 | Town Cost & Int. fr fines(TCOST) | 1,172.23 | 222.82 | 481.47 | .00 | .00 | 553.86 | .00 | 553.86 | .00 |
| | Fines and Forfeitures | 833,298.34 | 890,143.11 | 911,715.11 | 1,050,000.00 | 1,050,000.00 | 949,529.40 | .00 | 100,470.60 | 9.57 |
| | Fines and Forfeitures | 833,298.34 | 890,143.11 | 911,715.11 | 1,050,000.00 | 1,050,000.00 | 949,529.40 | .00 | 100,470.60 | 9.57 |
| 015010-0001 | Interest on Bank Deposits | 31,124.12 | 36,500.45 | 84,903.65 | 60,000.00 | 60,000.00 | 136,461.93 | .00 | 76,461.93 | 127.44 |
| | Revenue From Use of Money | 31,124.12 | 36,500.45 | 84,903.65 | 60,000.00 | 60,000.00 | 136,461.93 | .00 | 76,461.93 | 127.44 |
| 015020-0001 | Rental of Property - General | 51,845.17 | 50,329.39 | 54,539.75 | 57,500.00 | 57,500.00 | 53,296.43 | .00 | 4,203.57 | 7.31 |
| 015020-0002 | Cleanup Deposit from Renter (CDEP) | 50.00 | 275.00 | 100.00 | .00 | .00 | 50.00 | .00 | 50.00 | .00 |
| 015020-0003 | Jail Inmate Telephone Com. (JITC) | 14,255.66 | 17,288.50 | 2,359.34 | .00 | .00 | .00 | .00 | .00 | .00 |
| | Revenue From Use of Property | 66,150.83 | 67,892.89 | 56,999.09 | 57,500.00 | 57,500.00 | 53,246.43 | .00 | 4,253.57 | 7.40 |
| | Revenue From Use of Money/Property | 97,274.95 | 104,393.34 | 141,902.74 | 117,500.00 | 117,500.00 | 189,708.36 | .00 | 72,208.36 | 61.45 |
| 016010-0002 | Courthouse Maintenance Fees (CHMF) | 23,746.19 | 22,850.90 | 21,665.27 | 27,600.00 | 27,600.00 | 19,955.89 | .00 | 7,644.41 | 27.70 |
| 016010-0003 | Sheriff's Fees | 665.08 | 665.08 | 665.08 | 665.00 | 665.00 | 665.08 | .00 | .08 | .01 |
| 016010-0004 | Court Room Security Fees (CRSF) | 126,924.95 | 122,720.64 | 116,184.23 | 132,000.00 | 132,000.00 | 101,441.95 | .00 | 30,558.05 | 23.15 |
| 016010-0005 | Jail Processing Assess Fee(JPAF) | 2,283.76 | 1,996.96 | 1,797.11 | 2,500.00 | 2,500.00 | 1,709.93 | .00 | 790.07 | 31.60 |
| 016010-0006 | DNA Fees | 139.58 | 84.18 | 117.30 | 100.00 | 100.00 | 107.45 | .00 | 7.45 | 7.45 |
| 016010-0010 | Project Lifesaver Serv Fees (LFSVR) | .00 | .00 | .00 | .00 | 102.90 | 107.90 | .00 | 5.00 | 4.86 |
| | Court Costs | 153,759.56 | 148,317.76 | 140,428.99 | 162,865.00 | 162,967.90 | 123,987.90 | .00 | 38,980.00 | 23.92 |
| 016020-0001 | Commonwealth's Attorney Fees | 1,523.98 | 1,507.21 | 1,533.59 | 1,800.00 | 1,800.00 | 1,495.98 | .00 | 304.02 | 16.89 |
| | Commonwealth's Attorney Fees | 1,523.98 | 1,507.21 | 1,533.59 | 1,800.00 | 1,800.00 | 1,495.98 | .00 | 304.02 | 16.89 |
| 016050-0001 | Care of Prisoners | .00 | .00 | 1,864.00 | .00 | 848.00 | 848.00 | .00 | .00 | .00 |
| 016050-0003 | Medical Co-Pay - Jail | 4,965.58 | 3,229.74 | 3,897.73 | 4,300.00 | 4,300.00 | 3,050.05 | .00 | 1,249.95 | 29.07 |
| | Charges for Correction/Detention | 4,965.58 | 3,229.74 | 5,761.73 | 4,300.00 | 5,148.00 | 3,898.05 | .00 | 1,249.95 | 24.28 |
| 016060-0001 | Board of Animals | 2,829.00 | 3,826.00 | 2,759.00 | 3,800.00 | 3,800.00 | 3,027.50 | .00 | 772.50 | 20.33 |
| | Charges for Other Protection | 2,829.00 | 3,826.00 | 2,759.00 | 3,800.00 | 3,800.00 | 3,027.50 | .00 | 772.50 | 20.33 |
| 016160-0003 | IDA Fees | 11,615.90 | 10,162.96 | 9,844.69 | 10,000.00 | 10,000.00 | 9,577.18 | .00 | 422.82 | 4.23 |
| | Charges for Community Development | 11,615.90 | 10,162.96 | 9,844.69 | 10,000.00 | 10,000.00 | 9,577.18 | .00 | 422.82 | 4.23 |
| 016210-0001 | SER CHG FOR CREDIT CARD USE | 3,106.54 | 3,455.83 | 6,797.72 | 3,400.00 | 3,400.00 | 8,601.89 | .00 | 5,201.89 | 153.00 |
| | CHG FOR CREDIT & DEBIT CARD USE | 3,106.54 | 3,455.83 | 6,797.72 | 3,400.00 | 3,400.00 | 8,601.89 | .00 | 5,201.89 | 153.00 |
| | Charges for Services | 177,800.56 | 170,499.50 | 167,125.72 | 186,165.00 | 187,115.90 | 150,588.50 | .00 | 36,527.40 | 19.52 |
| 018030-0051 | E/R - Health Department | .00 | 13,098.63 | 50,507.28 | .00 | 30,000.00 | .00 | .00 | 30,000.00 | 100.00 |
| 018030-0099 | Expenditure Refunds - Other | 8,341.91 | 25,914.61 | 25,045.26 | 11,000.00 | 15,132.80 | 12,692.20 | .00 | 2,440.60 | 16.13 |
| | Expenditure Refunds | 8,341.91 | 39,013.24 | 75,552.54 | 41,000.00 | 45,132.80 | 12,692.20 | .00 | 32,440.60 | 71.88 |
| 018990-0002 | Grants Local - Individual (GRTL) | .00 | .00 | .00 | .00 | 10,710.52 | 13,922.52 | .00 | 3,212.00 | 29.99 |
| 018990-0003 | Gifts and Donations | 1,140.00 | 3,480.00 | 1,850.00 | .00 | .00 | 7,000.00 | .00 | 7,000.00 | .00 |
| 018990-0004 | Gifts for Business Appr Banq(GIFTB) | 336.00 | .00 | 669.00 | .00 | 375.12 | .00 | .00 | .00 | .00 |
| 018990-0005 | Sale of Materials and Supplies | 3,476.33 | 3,769.04 | 3,301.23 | 4,000.00 | 4,000.00 | 3,451.42 | .00 | 548.58 | 13.71 |
| 018990-0006 | Sale of Surplus Property | 28,530.82 | 9,558.19 | 2,777.52 | 1,000.00 | 1,000.00 | 3,590.00 | .00 | 2,590.00 | 259.00 |
| 018990-0008 | Contrib. - Wav. Tornado Rel.(GIFTWT) | 875.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 018990-0010 | Insurance Adjustments | 13,746.45 | 12,193.99 | 34,202.05 | .00 | .00 | 81,205.67 | .00 | 81,205.67 | .00 |
| 018990-0011 | Gifts/Dona. Animal Control(GIFTAC) | .00 | .00 | 519.00 | .00 | .00 | 1,087.00 | .00 | 1,087.00 | .00 |
| 018990-0012 | Gifts/Donations Sher Dept(GIFTSH) | .00 | .00 | 800.00 | .00 | 5,520.00 | 6,520.00 | .00 | 1,000.00 | 18.12 |
| 018990-0020 | Local Interest fr Clerk | 505.17 | 423.72 | 333.54 | 500.00 | 500.00 | 353.48 | .00 | 146.52 | 29.30 |
| 018990-0099 | Miscellaneous | 42,251.50 | 151,820.26 | 18,706.74 | 5,000.00 | 5,000.00 | 11,701.67 | .00 | 6,701.67 | 134.03 |
| | Miscellaneous | 90,855.27 | 181,245.20 | 63,159.08 | 10,500.00 | 27,105.64 | 129,206.88 | .00 | 102,101.24 | 376.68 |
| | Miscellaneous Revenue | 99,197.18 | 220,258.44 | 138,711.62 | 51,500.00 | 72,238.44 | 141,899.08 | .00 | 69,660.64 | 96.43 |
| 019000-0101 | Reimb.int. WoodFuel DHCD Ln(WOODFP) | 15,774.50 | 11,954.26 | 9,578.69 | 8,289.00 | 8,289.00 | 7,117.54 | .00 | 1,171.46 | 14.13 |
| 019000-0102 | Reimb.Prn. WoodFuel DHCD Ln(WOODFP) | 69,876.89 | 65,910.64 | 68,286.21 | 85,149.00 | 85,149.00 | 70,747.36 | .00 | 14,401.64 | 16.91 |
| | Recovered Costs | 85,651.39 | 77,864.90 | 77,864.90 | 93,438.00 | 93,438.00 | 77,864.90 | .00 | 15,573.10 | 16.67 |
| 019020-0001 | Clerk of Circuit Court | 995.60 | 1,086.80 | 1,788.85 | 1,000.00 | 1,000.00 | 1,193.20 | .00 | 193.20 | 19.32 |
| 019020-0002 | Wakefield Sheriff Patrol | 50,051.81 | 42,028.64 | 47,879.73 | 56,000.00 | 56,000.00 | 51,057.42 | .00 | 4,942.58 | 8.83 |
| 019020-0003 | Jail Clean UP | 16,371.25 | 14,172.50 | 12,818.50 | 10,000.00 | 10,338.41 | 14,915.91 | .00 | 4,577.50 | 44.28 |
| 019020-0004 | Solid Waste | 30,846.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 019020-0006 | Jurors and Witnesses | 2,830.19 | 2,846.89 | 371.41 | 5,000.00 | 5,000.00 | 1,943.29 | .00 | 3,056.71 | 61.13 |
| 019020-0008 | Sch Res Officer Reim. by Sch (SROF) | .00 | .00 | 8,702.50 | 8,700.00 | 8,700.00 | 38,235.50 | .00 | 29,535.50 | 339.49 |
| 019020-0010 | Wav. Rescue Shared Cost-Med. (WRSCM) | .00 | 121,933.00 | 120,042.80 | 123,220.00 | 123,220.00 | 29,400.00 | .00 | 93,820.00 | 100.00 |
| 019020-0099 | Other Recovered Costs | 250.00 | 1,568.81 | .00 | .00 | .00 | 400.00 | .00 | 400.00 | .00 |

SUSSEX COUNTY
- REVENUE SUMMARY -
COMPARATIVE PERIODS
2016/07 - 2020/04

FUND # - 100 Revenue - General Fund

GL067HQ

| MAJOR# | DESCRIPTION | FY/2017 | FY/2018 | FY/2019 | FY/2020 | | | Encumbrance Amount | Balance | % Remain. |
|-------------|-------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|-------------------|-------------------|-----------------------|---------------|--------------|
| | | Revenue 2017/07 Thru 2017/04 | Revenue 2017/07 Thru 2018/04 | Revenue 2018/07 Thru 2019/04 | Revenue 2019/07 Thru 2020/03 | Adopted Budget | Amended Budget | | | |
| | Recovered Costs - Other | 101,344.85- | 183,636.64- | 191,603.79- | 203,920.00- | 204,258.41- | 230,965.32- | .00 | 26,706.91 | 13.08- |
| 021000-0101 | Recovered Costs | 186,996.24- | 261,501.54- | 269,468.69- | 297,358.00- | 297,696.41- | 308,830.22- | .00 | 11,133.81 | 3.74- |
| | Service Charge (PILT) | 53,979.45- | 41,187.23- | 49,710.06- | 49,710.00- | 49,710.00- | 39,543.19- | .00 | 10,166.81- | 20.45 |
| | PAYMENT IN LIEU OF TAXES | 53,979.45- | 41,187.23- | 49,710.06- | 49,710.00- | 49,710.00- | 39,543.19- | .00 | 10,166.81- | 20.45 |
| | PAYMENT IN LIEU OF TAXES | 53,979.45- | 41,187.23- | 49,710.06- | 49,710.00- | 49,710.00- | 39,543.19- | .00 | 10,166.81- | 20.45 |
| 022010-0005 | Mobile Home Titling Tax | 15,931.30- | 13,717.96- | 11,450.80- | 12,500.00- | 12,500.00- | 15,761.16- | .00 | 3,261.16 | 26.09- |
| 022010-0006 | Tax on Deeds (Clerk) | 58,100.11- | 52,965.79- | 47,600.89- | 62,000.00- | 62,000.00- | 57,804.44- | .00 | 4,195.56- | 6.77 |
| 022010-0007 | Recordation Taxes (State) | 18,273.26- | 14,121.08- | 14,584.71- | 14,000.00- | 14,000.00- | 15,571.88- | .00 | 1,571.88 | 11.23- |
| 022010-0008 | Railroad Rolling Stock Tax | 81,184.33- | 80,515.48- | 82,179.01- | 82,000.00- | 82,000.00- | 81,873.79- | .00 | 126.21- | .15 |
| 022010-0009 | Auto Rental Tax | .00 | .00 | 65.00- | .00 | .00 | 278.75- | .00 | 278.75 | .00 |
| 022010-0010 | Communication Tax (COMT) | 138,359.90- | 135,628.37- | 126,080.71- | 166,000.00- | 166,000.00- | 121,080.03- | .00 | 44,919.97- | 27.06 |
| 022010-0012 | Timber Sold 25% For./Big W(TIMFOR) | 21,880.50- | .00 | 2,500.00- | 25,000.00- | 25,000.00- | 64,135.27- | .00 | 39,135.27 | 156.54- |
| | NON - CATEGORICAL AID | 333,729.40- | 296,948.68- | 284,461.12- | 361,500.00- | 361,500.00- | 356,505.32- | .00 | 4,994.68- | 1.38 |
| | Non-Categorical Aid - State | 333,729.40- | 296,948.68- | 284,461.12- | 361,500.00- | 361,500.00- | 356,505.32- | .00 | 4,994.68- | 1.38 |
| 023010-0001 | Commonwealth's Attorney | 205,442.72- | 207,356.52- | 210,065.92- | 248,000.00- | 248,000.00- | 214,178.66- | .00 | 33,821.34- | 13.64 |
| | COMMONWEALTH'S ATTORNEY | 205,442.72- | 207,356.52- | 210,065.92- | 248,000.00- | 248,000.00- | 214,178.66- | .00 | 33,821.34- | 13.64 |
| 023020-0001 | Sheriff | 1,076,228.95- | 1,076,959.41- | 1,110,191.15- | 1,389,000.00- | 1,389,000.00- | 1,104,290.76- | .00 | 284,709.24- | 20.50 |
| | SHERIFF SHARED EXPENSE | 1,076,228.95- | 1,076,959.41- | 1,110,191.15- | 1,389,000.00- | 1,389,000.00- | 1,104,290.76- | .00 | 284,709.24- | 20.50 |
| 023030-0001 | Commissioner of Revenue | 62,862.21- | 64,132.28- | 63,640.38- | 76,700.00- | 76,700.00- | 65,458.75- | .00 | 11,241.25- | 14.66 |
| | COMMISSIONER OF REVENUE | 62,862.21- | 64,132.28- | 63,640.38- | 76,700.00- | 76,700.00- | 65,458.75- | .00 | 11,241.25- | 14.66 |
| 023040-0001 | Treasurer | 71,478.03- | 72,778.22- | 67,073.87- | 81,500.00- | 81,500.00- | 68,792.14- | .00 | 12,707.86- | 15.59 |
| | TREASURER SHARED EXPENSE | 71,478.03- | 72,778.22- | 67,073.87- | 81,500.00- | 81,500.00- | 68,792.14- | .00 | 12,707.86- | 15.59 |
| 023060-0001 | Registrar/Electoral Boards | .00 | .00 | .00 | 37,706.00- | 37,706.00- | .00 | .00 | 37,706.00- | 100.00 |
| | REGISTRAR/ELECTORAL BD SHARED EXP | .00 | .00 | .00 | 37,706.00- | 37,706.00- | .00 | .00 | 37,706.00- | 100.00 |
| 023070-0001 | Clerk of Court | 168,162.46- | 158,945.39- | 160,467.13- | 206,000.00- | 206,000.00- | 175,853.92- | .00 | 30,146.08- | 14.63 |
| | CLERK OF COURT SHARED EXP | 168,162.46- | 158,945.39- | 160,467.13- | 206,000.00- | 206,000.00- | 175,853.92- | .00 | 30,146.08- | 14.63 |
| 023080-0001 | Jail | 101,116.00- | 98,688.14- | 107,352.00- | 105,000.00- | 105,000.00- | 97,776.00- | .00 | 7,224.00- | 6.88 |
| | JAIL SHARED EXPENSE | 101,116.00- | 98,688.14- | 107,352.00- | 105,000.00- | 105,000.00- | 97,776.00- | .00 | 7,224.00- | 6.88 |
| | Shared Expenses - Categorical | 1,685,290.37- | 1,678,859.96- | 1,718,790.45- | 2,143,906.00- | 2,143,906.00- | 1,726,350.23- | .00 | 417,555.77- | 19.48 |
| 024040-0001 | Criminal Justice Grant | .00 | 13,500.00- | .00 | .00 | .00 | 41,418.00- | .00 | 41,418.00- | .00 |
| 024040-0007 | Litter Control Grant | 2,670.00- | 2,546.00- | 6,207.00- | 3,000.00- | 3,000.00- | 4,693.00- | .00 | 1,693.00- | 56.43- |
| 024040-0008 | Emergency Management Grants(EMGT) | .00 | .00 | .00 | .00 | 7,000.00- | 15,200.00- | .00 | 8,200.00 | 117.14- |
| 024040-0009 | Animal Friendly Plates-DMV (AFPL) | 168.12- | 213.96- | 167.94- | 160.00- | 160.00- | 248.06- | .00 | 88.06 | 55.04- |
| 024040-0010 | E911 Wireless fr State (911W) | 68,863.92- | 70,838.90- | 46,508.58- | 50,000.00- | 50,000.00- | 45,576.34- | .00 | 4,423.66- | 8.85 |
| 024040-0012 | Fire Programs Fund | 27,932.00- | 28,599.00- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 024040-0015 | E-911 PSAP Grant ID 7 (911G7) | 1,918.98- | 1,294.17- | 770.28- | .00 | 1,974.00- | 1,974.00- | .00 | .00 | .00 |
| 024040-0016 | Tobacco Region Revit Com Grt(TRRC) | .00 | .00 | .00 | .00 | 6,250.00- | .00 | .00 | 6,250.00- | 100.00 |
| 024040-0100 | DHCD Grant - Housing Study (DHCDH) | 10,891.99- | 30,880.43- | 25,386.30- | .00 | .00 | 366,005.23- | .00 | 366,005.23 | .00 |
| 024040-0102 | Victim Witness Program | 34,686.00- | 38,017.00- | 45,800.00- | 107,366.00- | 107,366.00- | 87,085.00- | .00 | 20,281.00- | 18.89 |
| 024040-0121 | Emergency Medical Services | .00 | 9,377.68- | 9,952.80- | 9,900.00- | 9,900.00- | .00 | .00 | 9,900.00- | 100.00 |
| 024040-0131 | LGCG - Matching Art Grant | 5,000.00- | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 024040-0141 | Highway Safety Grant | 12,480.92- | 10,161.98- | 11,643.45- | 16,700.00- | 16,700.00- | 9,440.30- | .00 | 7,259.70- | 43.47 |
| 024040-0151 | VHDA Grant | 70,018.00- | 57,154.03- | 75,239.00- | 88,000.00- | 88,000.00- | 74,556.28- | .00 | 13,443.72- | 15.28 |
| 024040-0152 | Crim. Just. Sch Res Officer(CJSR) | 28,432.99- | .00 | 59,907.68- | 59,900.00- | 59,900.00- | .00 | .00 | 59,900.00- | 100.00 |
| 024040-0301 | Agric/Forestry Indust Dev Grt(AFID) | .00 | .00 | .00 | .00 | 12,500.00- | 12,500.00- | .00 | .00 | .00 |
| 024040-2999 | 2016 PTR Distrib fr avail Reimb | 1,038,494.70- | 1,038,494.70- | 1,038,494.70- | 1,093,152.00- | 1,093,152.00- | 1,038,494.70- | .00 | 54,657.30- | 5.00 |
| 024040-9999 | State Grants - Other (SGOTH) | 10,084.00- | 2,697.50- | 17,597.50- | .00 | .00 | 10,340.25- | .00 | 10,340.25 | .00 |
| | Other Categorical Aid - State | 1,311,641.62- | 1,303,775.35- | 1,337,675.23- | 1,428,178.00- | 1,455,902.00- | 1,707,531.16- | .00 | 251,629.16 | 17.28- |
| | Other Categorical Aid - State | 1,311,641.62- | 1,303,775.35- | 1,337,675.23- | 1,428,178.00- | 1,455,902.00- | 1,707,531.16- | .00 | 251,629.16 | 17.28- |
| 032010-0001 | CDBG - Housing and Com Dev | .00 | 1,200.00- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 032010-0002 | Federal Funds Other Misc (FOTH) | .00 | .00 | .00 | .00 | .00 | 8,887.00- | .00 | 8,887.00 | .00 |
| | CDBG COMMUNITY DEV. BLOCK GRANT | .00 | 1,200.00- | .00 | .00 | .00 | 8,887.00- | .00 | 8,887.00 | .00 |
| 032020-0001 | Social Security Adm. Bounty - Jail | 200.00- | .00 | 400.00- | .00 | .00 | 2,000.00- | .00 | 2,000.00 | .00 |
| | Social Security Adm. Bounty - Jail | 200.00- | .00 | 400.00- | .00 | .00 | 2,000.00- | .00 | 2,000.00 | .00 |
| | Non-Categorical Aid - Federal | 200.00- | 1,200.00- | 400.00- | .00 | .00 | 10,887.00- | .00 | 10,887.00 | .00 |
| 041060-0100 | Designated use of Gen Fund Bal. | .00 | 379,500.00- | 18,180.44 | 188,524.00- | 4,704,905.22- | 1,002,126.25- | .00 | 3,702,778.97- | 78.70 |

SUSSEX COUNTY
 - REVENUE SUMMARY -
 COMPARATIVE PERIODS
 2016/07 - 2020/04

FUND # 160 Revenue - General Fund

GL067HQ

| MAJOR# | DESCRIPTION | FY/2017 | FY/2018 | FY/2019 | FY/2020 | | | Encumbrance Amount | Balance | Remain. |
|--------|---------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|-------------------|-------------------|---------------------------------------|-----------------------|---------------|---------|
| | | Revenue 2016/07 Thru 2017/04 | Revenue 2017/07 Thru 2018/04 | Revenue 2018/07 Thru 2019/04 | Adopted Budget | Amended Budget | Revenue 2019/07 Thru 2020/03 | | | |
| | DESIGNATED USE OF FUND BALANCES | .00 | 379,500.00- | 18,180.44 | 188,524.00- | 4,704,905.22- | 1,002,126.25- | .00 | 3,702,778.97- | 78.70 |
| | Non-Revenue Receipts | .00 | 379,500.00- | 18,180.44 | 188,524.00- | 4,704,905.22- | 1,002,126.25- | .00 | 3,702,778.97- | 78.70 |
| | -- FUND TOTAL-- | 19,069,757.10- | 20,775,844.16- | 22,730,362.15- | 23,332,919.00- | 27,899,851.97- | 23,183,996.29- | .00 | 4,715,055.68- | 16.90 |

SUSSEX COUNTY
 - EXPENDITURE SUMMARY -
 COMPARATIVE PERIODS
 2016/07 - 2020/04

FUND # 100 Expenditures - General Fund

GL067HQ

| MAJOR# | DESCRIPTION | FY/2017 | FY/2018 | FY/2019 | FY/2020 | | | Encumbrance Amount | Balance | Remain. |
|------------|------------------------------|---|---|---|---|-------------------|-------------------|-----------------------|--------------|---------|
| | | Expenditure 2016/07 Thru 2017/04 | Expenditure 2017/07 Thru 2018/04 | Expenditure 2018/07 Thru 2019/04 | Expenditure 2019/07 Thru 2020/04 | Adopted Budget | Amended Budget | | | |
| 011100 111 | BOARD OF SUPERVISORS | 103,824.82 | 103,106.40 | 124,494.59 | 165,920.00 | 205,920.00 | 131,729.02 | .00 | 74,190.98 | 36.03 |
| | BOARD OF SUPERVISORS | 103,824.82 | 103,106.40 | 124,494.59 | 165,920.00 | 205,920.00 | 131,729.02 | .00 | 74,190.98 | 36.03 |
| 021100 211 | ADMINISTRATOR | 513,435.05 | 570,747.61 | 633,122.60 | 869,406.00 | 1,393,041.00 | 830,209.96 | .00 | 562,831.04 | 40.40 |
| 021200 221 | BUILDING & GROUNDS | 460,669.20 | 459,045.53 | 432,637.25 | 545,528.00 | 545,528.00 | 463,293.47 | .00 | 82,234.53 | 15.07 |
| 021300 231 | HOUSING | 131,114.42 | 111,227.83 | 177,260.12 | 126,002.00 | 2,085,912.00 | 694,078.67 | .00 | 1,391,833.33 | 66.73 |
| 021400 241 | PLANNING | 192,223.21 | 192,237.30 | 175,109.18 | 216,589.00 | 280,072.00 | 209,590.90 | .00 | 70,481.10 | 25.17 |
| 021400 242 | BUILDING INSPECTIONS | 155,434.63 | 166,578.20 | 132,720.49 | 247,120.00 | 247,120.00 | 174,434.76 | .00 | 72,685.24 | 29.41 |
| 021400 243 | ZONING | 259.97 | .00 | 356.28 | 1,875.00 | 1,875.00 | 147.32 | .00 | 1,727.68 | 92.14 |
| 021500 251 | FIRE & RESCUE | 158,052.35 | 95,116.72 | 81,278.26 | 159,800.00 | 260,892.00 | 193,081.79 | .00 | 67,810.21 | 25.99 |
| 021500 252 | AMBULANCE & RESCUE | 705,966.47 | 708,213.76 | 762,449.44 | 1,149,100.00 | 1,178,082.00 | 810,445.02 | .00 | 367,636.98 | 31.21 |
| 021500 253 | EMERGENCY SERVICES | 197,398.53 | 185,874.66 | 153,263.76 | 222,911.00 | 292,729.77 | 233,581.22 | .00 | 59,148.55 | 20.21 |
| 021500 254 | 911 Services | .00 | 182.89 | .00 | .00 | .00 | 189.13 | .00 | 189.13- | .00 |
| 021500 255 | FOREST FIRE EXTENSION | 23,836.95 | 23,836.95 | 23,067.18 | 24,000.00 | 24,000.00 | 23,067.18 | .00 | 932.82 | 3.89 |
| 021600 261 | ANIMAL CONTROL | 172,916.33 | 201,898.94 | 187,445.36 | 252,959.00 | 252,959.00 | 186,849.59 | .00 | 66,109.41 | 26.13 |
| 021600 262 | ENVIRONMENTAL INSPECTIONS | 176,707.20 | 208,779.10 | 608,488.41 | 225,000.00 | 231,092.00 | 129,190.91 | .00 | 101,901.09 | 44.10 |
| 021600 263 | GENERAL WORKS | 65,277.40 | 72,426.39 | 97,381.11 | 92,000.00 | 132,000.00 | 107,920.76 | .00 | 24,079.24 | 18.24 |
| 021600 264 | CONVENIENCE CENTERS | .00 | .00 | .00 | 410,366.00 | 550,366.00 | 436,268.05 | .00 | 114,097.95 | 20.73 |
| 021600 266 | REFUSE DISPOSAL | 105,770.49 | 79,516.91 | 71,857.45 | 122,350.00 | 122,350.00 | 8,950.26 | .00 | 113,399.74 | 92.68 |
| 021700 271 | IT AND CENTRAL ACCOUNTING | 31,619.17 | 36,539.29 | 38,764.97 | 38,550.00 | 38,550.00 | 36,502.82 | .00 | 2,047.18 | 5.31 |
| | | 3,090,681.37 | 3,104,222.08 | 3,575,201.86 | 4,703,556.00 | 7,636,568.77 | 4,537,801.81 | .00 | 3,098,766.96 | 40.58 |
| 022100 281 | COUNTY ATTORNEY | 86,724.68 | 129,673.87 | 119,013.28 | 130,000.00 | 130,000.00 | 135,289.16 | .00 | 5,289.16- | 4.07- |
| | COUNTY ATTORNEY | 86,724.68 | 129,673.87 | 119,013.28 | 130,000.00 | 130,000.00 | 135,289.16 | .00 | 5,289.16- | 4.07- |
| 023100 291 | REGISTRAR/BOARD OD ELECTIONS | 140,383.24 | 127,694.67 | 146,788.49 | 205,845.00 | 205,845.00 | 145,274.62 | .00 | 60,570.38 | 29.43 |
| | REGISTRAR/BOARD OD ELECTIONS | 140,383.24 | 127,694.67 | 146,788.49 | 205,845.00 | 205,845.00 | 145,274.62 | .00 | 60,570.38 | 29.43 |
| 031100 311 | COMMISSIONER OF REVENUE | 185,690.64 | 191,435.91 | 204,785.85 | 264,862.00 | 264,862.00 | 207,767.20 | .00 | 57,094.80 | 21.56 |
| 031100 312 | REASSESSMENT SERVICES | 19,915.86 | 109,402.14 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| | COMMISSIONER OF REVENUE | 205,606.50 | 300,838.05 | 204,785.85 | 264,862.00 | 264,862.00 | 207,767.20 | .00 | 57,094.80 | 21.56 |
| 041100 411 | TREASURER | 281,546.80 | 284,090.60 | 302,752.16 | 363,557.00 | 368,454.13 | 294,780.78 | .00 | 73,673.35 | 20.00 |
| 041100 412 | LICENSE BUREAU | 33,663.13 | 37,792.33 | 37,841.26 | 52,450.00 | 52,450.00 | 38,710.69 | .00 | 13,739.31 | 26.20 |
| | TREASURER | 315,209.93 | 321,882.93 | 340,593.42 | 416,007.00 | 420,904.13 | 333,491.47 | .00 | 87,412.66 | 20.77 |
| 051100 511 | COURTROOM SECURITY | 176,944.70 | 152,752.69 | 159,010.23 | 224,871.00 | 224,871.00 | 160,939.21 | .00 | 63,931.79 | 28.43 |
| 051100 512 | FIELD OPERATIONS | 1,321,895.81 | 1,233,516.97 | 1,286,598.92 | 1,785,940.00 | 1,797,492.55 | 1,284,978.12 | .00 | 512,514.43 | 28.51 |
| 051100 513 | SPOT OPERATIONS | 43,872.80 | 41,900.48 | 33,921.36 | 59,973.00 | 59,973.00 | 38,008.77 | .00 | 21,964.23 | 36.62 |
| 051100 514 | SPECIAL OPERATIONS | 179,717.02 | 149,361.18 | 150,901.49 | 218,800.00 | 234,000.00 | 146,749.60 | .00 | 87,250.40 | 37.29 |
| 051100 515 | WAKEFIELD OPERATIONS | 42,715.38 | 38,029.80 | 44,750.62 | 56,954.00 | 56,954.00 | 42,849.78 | .00 | 14,104.22 | 24.76 |
| 051100 516 | E911 | 127,476.72 | 148,805.19 | 127,910.73 | 198,770.00 | 200,662.63 | 132,511.37 | .00 | 68,151.26 | 33.96 |
| 051100 517 | SCHOOL RESOURCE OFFICER 1 | 90,930.00 | 93,702.67 | 99,161.76 | 122,771.00 | 122,771.00 | 80,069.41 | .00 | 42,701.59 | 34.78 |
| 051500 551 | CONFINEMENT OF INMATES | 1,292,083.85 | 1,332,242.68 | 1,404,687.78 | 1,768,337.00 | 1,773,023.41 | 1,411,642.22 | .00 | 361,381.19 | 20.38 |
| | | 3,275,636.28 | 3,190,311.66 | 3,306,942.89 | 4,436,416.00 | 4,469,747.59 | 3,297,748.48 | .00 | 1,171,999.11 | 26.22 |

SUSSEX COUNTY
 - EXPENDITURE SUMMARY -
 COMPARATIVE PERIODS
 2016/07 - 2020/04

FUND 0-100 Expenditures - General Fund

GL067HQ

| MAJOR# | DESCRIPTION | FY/2017 | FY/2018 | FY/2019 | FY/2020 | | | Encumbrance Amount | Balance | Remain. |
|------------|-------------------------------------|---|---|---|---|-------------------|-------------------|-----------------------|------------|---------|
| | | Expenditure 2016/07 Thru 2017/04 | Expenditure 2017/07 Thru 2018/04 | Expenditure 2018/07 Thru 2019/04 | Expenditure 2019/07 Thru 2020/04 | Adopted Budget | Amended Budget | | | |
| 061100 611 | CIRCUIT COURT | 32,619.23 | 27,240.02 | 28,583.01 | 38,607.00 | 38,607.00 | 29,868.15 | .00 | 8,738.85 | 22.64 |
| 061100 612 | GENERAL DISTRICT COURT | 11,577.71 | 13,383.86 | 27,441.67 | 44,308.00 | 44,308.00 | 24,913.62 | .00 | 19,394.38 | 43.77 |
| 061100 613 | SPECIAL MAGISTRATES | 6,716.86 | 6,797.25 | 7,289.47 | 8,400.00 | 8,400.00 | 9,427.61 | .00 | 1,027.61 | 12.23 |
| 061100 614 | JUV & DOM RELATIONS COURT | 12,262.00 | 12,262.00 | 12,262.00 | 12,262.00 | 12,262.00 | 7,791.50 | .00 | 4,470.50 | 36.46 |
| | COURTS | 63,175.80 | 59,683.13 | 75,575.15 | 103,577.00 | 103,577.00 | 72,000.88 | .00 | 31,576.12 | 30.49 |
| 062100 621 | CLERK OF COURTS | 307,088.48 | 292,951.33 | 307,071.43 | 390,821.00 | 390,821.00 | 322,507.16 | .00 | 68,313.84 | 17.48 |
| | CLERK OF COURTS | 307,088.48 | 292,951.33 | 307,071.43 | 390,821.00 | 390,821.00 | 322,507.16 | .00 | 68,313.84 | 17.48 |
| 063100 631 | COMMONWEALTH ATTORNEY | 353,063.91 | 354,540.91 | 394,029.83 | 534,394.00 | 534,394.00 | 406,678.91 | .00 | 127,715.09 | 23.90 |
| 063100 632 | VICTIM/WITNESS PROGRAM | 65,055.65 | 64,370.76 | 79,425.92 | 107,366.00 | 105,474.00 | 87,572.39 | .00 | 17,901.61 | 16.97 |
| 081100 801 | CRATER HEALTH DEPT | 176,489.00 | 198,317.00 | 148,317.00 | 198,317.00 | 198,317.00 | 198,317.00 | .00 | .00 | .00 |
| 081100 803 | Old Dominion Emerg. Medical Serv. | 982.00 | 982.00 | 982.00 | 1,000.00 | 1,000.00 | 1,000.00 | .00 | .00 | .00 |
| 081100 805 | District 19 Community Services Boar | 64,499.00 | 64,499.00 | 69,719.00 | 71,811.00 | 71,811.00 | 71,811.00 | .00 | .00 | .00 |
| 081300 811 | CRATER AREA AGING | 7,060.00 | 7,060.00 | .00 | 7,060.00 | 7,060.00 | .00 | .00 | 7,060.00 | 100.00 |
| 081300 812 | SUSSEX SOC SERV CHRISTMAS | .00 | 1,500.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 081300 814 | SSG IMPROVEMENT ASSOC | 66,000.00 | 64,000.00 | 64,000.00 | 64,000.00 | 64,000.00 | 64,000.00 | .00 | .00 | .00 |
| 081300 816 | RED CROSS | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | .00 | .00 | .00 |
| 081300 820 | Virginia Legal Aid Society | .00 | 1,135.00 | 1,135.00 | 1,227.00 | 1,227.00 | 1,227.00 | .00 | .00 | .00 |
| 081300 822 | VA Cooperative Extension | 20,706.46 | 34,335.26 | 24,315.86 | 56,032.00 | 56,032.00 | 33,761.21 | .00 | 22,270.79 | 39.75 |
| 081300 823 | Soil & Water Conservation | 3,355.00 | 3,701.00 | 7,415.00 | 7,264.00 | 7,264.00 | 7,264.00 | .00 | .00 | .00 |
| 081300 825 | The Faith Based Coalition | .00 | 5,000.00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 081300 829 | Chowan Basin Project | 7,200.00 | 7,480.00 | 7,630.00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 081400 825 | Wakefield Foundation | 10,000.00 | 11,500.00 | 11,500.00 | 11,500.00 | 11,500.00 | 11,500.00 | .00 | .00 | .00 |
| 081400 826 | Blackwater/Regional Library | 154,985.00 | 154,985.00 | 154,985.00 | 176,698.00 | 176,698.00 | 176,698.00 | .00 | .00 | .00 |
| 081400 827 | HBC Museum | 5,000.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | .00 | .00 | .00 |
| 081500 831 | JTCC | 1,000.00 | 1,016.00 | 964.00 | 995.00 | 995.00 | 995.00 | .00 | .00 | .00 |
| 081500 832 | VSU | .00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | .00 | .00 | .00 |
| 081500 833 | Southside VA Educ Center | 4,000.00 | 4,000.00 | 4,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | .00 | .00 | .00 |
| 081500 834 | Richard Bland College Foundation | .00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | .00 | .00 | 1,500.00 | 100.00 |

SUSSEX COUNTY
EXPENDITURE SUMMARY
COMPARATIVE PERIODS
2016/07 - 2020/04

FUND #100 Expenditures - General Fund

GL067HQ

| MAJOR# | DESCRIPTION | FY/2017 | FY/2018 | FY/2019 | FY/2020 | | | Encumbrance Amount | Balance | Revenir |
|------------|---|---|---|---|----------------------|----------------------|--------------------------------|-----------------------|---------------------|--------------|
| | | Expenditure 2016/07 Thru 2017/04 | Expenditure 2017/07 Thru 2018/04 | Expenditure 2018/07 Thru 2019/04 | Adopted Budget | Amended Budget | Expenditure Thru 2020/04 | | | |
| 081600 840 | Sussex Recreation Center | 6,000.00 | 6,000.00 | 6,000.00 | .00 | 10,000.00 | 10,000.00 | .00 | .00 | .00 |
| 081600 843 | Senior Citizens, Eastern | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | .00 | .00 | .00 |
| 081600 844 | Southeast 4-H Center | .00 | 10,000.00 | .00 | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | 100.00 |
| 081600 847 | Recreation - Unallocated Acct. | .00 | .00 | .00 | 15,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | 100.00 |
| 081600 848 | Jessica Ann Moore Foundation | .00 | .00 | .00 | 5,000.00 | 5,000.00 | 5,000.00 | .00 | .00 | .00 |
| 081800 860 | Crater Planning District Commission | 9,790.00 | 9,790.00 | 9,790.00 | 9,790.00 | 9,790.00 | 9,790.00 | .00 | .00 | .00 |
| 081800 861 | IDA | .00 | .00 | 250,000.00 | .00 | 25,000.00 | 12,500.00 | .00 | 12,500.00 | 50.00 |
| 081800 862 | Gateway | 32,050.00 | 32,050.00 | 21,025.00 | 42,050.00 | 42,050.00 | 42,050.00 | .00 | .00 | .00 |
| 081800 863 | Crater Criminal Justice Academy | 99,883.70 | 85,172.97 | 82,956.36 | 112,061.00 | 112,061.00 | 103,702.50 | .00 | 8,358.50 | 7.46 |
| 081800 869 | Crater SBDC | 2,500.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | .00 | .00 | .00 |
| | Economic and Community Development | 683,500.16 | 723,523.23 | 885,734.22 | 811,805.00 | 836,805.00 | 770,115.71 | .00 | 66,689.29 | 7.97 |
| 093100 | Transfers To Other Funds | 5,965,728.98 | 6,348,570.36 | 5,096,641.52 | 9,011,174.00 | 12,163,300.25 | 8,661,781.77 | .00 | 3,501,518.48 | 28.79 |
| 093206 | Exp Account Non Department | 732.71 | 647.74 | .00 | 152,643.00 | 90,534.75 | .00 | .00 | 90,534.75 | 100.00 |
| | Transfers To Other Funds | 5,966,461.69 | 6,349,218.10 | 5,096,641.52 | 9,163,817.00 | 12,253,835.00 | 8,661,781.77 | .00 | 3,592,053.23 | 29.31 |
| 095000 | Debt Service | 2,048,707.14 | 1,973,520.76 | 1,921,463.60 | 1,892,533.00 | 1,892,533.00 | 1,869,173.19 | .00 | 23,359.81 | 1.23 |
| | Debt Service | 2,048,707.14 | 1,973,520.76 | 1,921,463.60 | 1,892,533.00 | 1,892,533.00 | 1,869,173.19 | .00 | 23,359.81 | 1.23 |
| 099900 | NON DEPARTMENTAL | 57,450.13 | 7,938.00 | 7,909.16 | 6,000.00 | 6,000.00 | 10,858.45 | .00 | 4,858.45 | 80.97 |
| | NON DEPARTMENTAL | 57,450.13 | 7,938.00 | 7,909.16 | 6,000.00 | 6,000.00 | 10,858.45 | .00 | 4,858.45 | 80.97 |
| | --FUND TOTAL-- | 16,762,569.78 | 17,103,475.88 | 16,585,671.21 | 23,332,919.00 | 29,457,286.49 | 20,989,790.22 | .00 | 8,467,496.27 | 28.74 |
| | - REVENUE FINAL - | 19,069,757.10 | 20,775,844.16 | 22,730,362.15 | 23,332,919.00 | 27,899,051.97 | 23,183,996.29 | .00 | 4,715,055.68 | 16.90 |
| | - EXPENDITURE FINAL - | 16,762,569.78 | 17,103,475.88 | 16,585,671.21 | 23,332,919.00 | 29,457,286.49 | 20,989,790.22 | .00 | 8,467,496.27 | 28.74 |

FUND #-302 REVENUE

CAPITAL IMPROVEMENT FUND - DETAIL REVENUE SUMMARY

7/01/2019 - 4/30/2020

FUND #-302 REVENUE - CAPITAL PROJECT FUND

| MAJOR ACCT# | DESCRIPTION | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | BALANCE | % REMAIN. |
|-------------|------------------------------------|---------------|--------------|----------------|--------------|------------|-----------|
| 999 | REVENUE - CAPITAL PROJECT FUND | | | | | | |
| 10000 | REVENUE FROM LOCAL SOURCES | | | | | | |
| 15000 | REVENUE FROM USE OF MONEY/PROPERTY | | | | | | |
| 15010 | REVENUE FROM USE OF MONEY | | | | | | |
| 0001 | Interest Earned on Bank Deposits | .00 | .00 | 3,048.00 | 9,670.00 | 9,670.00- | 100.00- |
| | REVENUE FROM USE OF MONEY | .00 | .00 | 3,048.00 | 9,670.00 | 9,670.00- | 100.00- |
| | REVENUE FROM USE OF MONEY/PROPERTY | .00 | .00 | 3,048.00 | 9,670.00 | 9,670.00- | 100.00- |
| 16000 | CHARGES FOR SERVICES | | | | | | |
| 16010 | COURT COSTS | | | | | | |
| 18030 | COURT COSTS | | | | | | |
| 20000 | REVENUE FROM THE COMMONWEALTH | | | | | | |
| 24000 | CATEGORICAL AID - STATE | | | | | | |
| 24040 | CATEGORICAL AID - OTHER | | | | | | |
| 40000 | OTHER FINANCING SOURCES | | | | | | |
| 41000 | NON-REVENUE RECEIPTS | | | | | | |
| 41040 | PROCEEDS FROM INDEBTNESS | | | | | | |
| 41050 | FUND TRANSFERS | | | | | | |
| 0100 | Transfer from General Fund | 503,223.00 | 1,353,223.00 | .00 | 850,000.00 | 503,223.00 | 37.18 |
| | FUND TRANSFERS | 503,223.00 | 1,353,223.00 | .00 | 850,000.00 | 503,223.00 | 37.18 |
| | NON-REVENUE RECEIPTS | 503,223.00 | 1,353,223.00 | .00 | 850,000.00 | 503,223.00 | 37.18 |
| | --FUND TOTAL-- | 503,223.00 | 1,353,223.00 | 3,048.00 | 859,670.00 | 493,553.00 | 36.47 |

EXPENDITURE SUMMARY

7/01/2019 - 4/30/2020

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

| MAJOR ACCT# | DESCRIPTION | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | ENCUMBRANCE AMOUNT | UNENCUMBERED BALANCE | % REMAIN. |
|-------------|-------------------------------------|---------------|--------------|----------------|--------------|--------------------|----------------------|-----------|
| 999 | EXPENDITURES - CAPITAL PROJECT FD | | | | | | | |
| 90000 | CAPITAL PROJECTS | | | | | | | |
| 91000 | CAPITAL IMPROVEMENT PLAN | | | | | | | |
| 91100 | NEW CONSTRUCTION, ADD. OR RE | | | | | | | |
| 91200 | TECHNOLOGY INFRASTRUTURE | | | | | | | |
| 91201 | REPLACE E911 EQUIPMENT | | | | | | | |
| 1257 | Replace CAD System | 80,000.00 | 160,000.00 | 78,177.00 | 78,177.00 | .00 | 81,823.00 | 51.13 |
| | REPLACE E911 EQUIPMENT | 80,000.00 | 160,000.00 | 78,177.00 | 78,177.00 | .00 | 81,823.00 | 51.13 |
| 91202 | Replace AS400 Server | | | | | | | |
| 91203 | Replace Voting Machines | | | | | | | |
| 91300 | VEHICLES & OTHER RELATED EQUIP. | | | | | | | |
| 0001 | Fire Truck | 150,000.00 | 150,000.00 | .00 | 552,147.00 | .00 | 402,147.00- | 268.09- |
| 0004 | Public Safety-Vehicle | .00 | 35,000.00 | .00 | 33,781.66 | .00 | 1,218.34 | 3.48 |
| 0011 | Sheriff Patrol Vehicle | 110,785.00 | 199,581.84 | .00 | 140,951.07 | .00 | 58,630.77 | 29.37 |
| 0015 | Building Inspections - Vehicle | 117,927.00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 0016 | Treasurer-Printer | .00 | 12,000.00 | .00 | 12,000.00 | .00 | .00 | .00 |
| 0017 | Community Development-Vehicle | .00 | 35,000.00 | .00 | 27,219.32 | .00 | 7,780.68 | 22.23 |
| 0018 | Dept. of Social Services-Vehicle | .00 | 25,000.00 | .00 | 25,000.00 | .00 | .00 | .00 |
| 0019 | Treasurer-Security Equipment/Softwa | .00 | 10,927.00 | .00 | 10,926.37 | .00 | .63 | .00 |
| | VEHICLES & OTHER RELATED EQUIP. | 378,712.00 | 467,508.84 | .00 | 802,025.42 | .00 | 334,516.58- | 71.55- |
| 91500 | MISCELLANEOUS PROJECTS | | | | | | | |
| | CAPITAL IMPROVEMENT PLAN | 458,712.00 | 627,508.84 | 78,177.00 | 880,202.42 | .00 | 252,693.58- | 40.26- |
| 93100 | TRANSFERS TO OTHER FUNDS | | | | | | | |
| 94000 | CAPITAL PROJECTS | | | | | | | |
| 94000-120 | CAPITAL PROJECTS | | | | | | | |
| | Jarratt Senior Center | | | | | | | |
| | --SUB TOTAL-- | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 94100 | LANDFILL CLOSURE | | | | | | | |
| 94250 | COMMUNICATIONS | | | | | | | |
| 94300 | EMERG REPAIR JARRATT SENIOR CTR | | | | | | | |
| 94400 | RENOVATION OF COUNTY BLDGS | | | | | | | |
| 8212 | Renov/Repair Bldg/Phone Sys. Etc. | 1,548.00 | 1,548.00 | .00 | .00 | .00 | 1,548.00 | 100.00 |
| 8214 | Newsome Human Health Ser. Bldg | .00 | .00 | .00 | 9,960.00 | .00 | 9,960.00- | 100.00- |
| 8217 | Carpet Replacement - GDC | .00 | 25,000.00 | .00 | 12,462.44 | .00 | 12,537.56 | 50.15 |
| 8219 | Judicial Complex HVAC-Phase 2 | 15,963.00 | 65,963.00 | .00 | 9,198.00 | .00 | 56,765.00 | 86.05 |
| 8220 | Water Tower Repairs | .00 | 7,800.00 | .00 | .00 | .00 | 7,800.00 | 100.00 |
| 8223 | Jail Upgrades | .00 | 89,000.00 | .00 | 70,575.00 | .00 | 18,425.00 | 20.70 |
| | RENOVATION OF COUNTY BLDGS | 17,511.00 | 189,311.00 | .00 | 102,195.44 | .00 | 87,115.56 | 46.01 |
| 94500 | SCHOOL PROJECTS | | | | | | | |
| 0001 | Lease Purchase - School Busses | 27,000.00 | 27,000.00 | .00 | .00 | .00 | 27,000.00 | 100.00 |
| | SCHOOL PROJECTS | 27,000.00 | 27,000.00 | .00 | .00 | .00 | 27,000.00 | 100.00 |
| 94700 | ANIMAL POUND BLDG & COMPLEX | | | | | | | |

SUSSEX COUNTY
EXPENDITURE SUMMARY
 7/01/2019 - 4/30/2020

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

| MAJOR ACCT# | DESCRIPTION | BUDGET AMOUNT | APPR. AMOUNT | CURRENT AMOUNT | Y-T-D AMOUNT | ENCUMBRANCE AMOUNT | UNENCUMBERED BALANCE | % REMAIN. |
|-------------|--------------------------------|---------------|--------------|----------------|--------------|--------------------|----------------------|-----------|
| | ANIMAL POUND BLDG & COMPLEX | | | | | | | |
| 8103 | Repairs at Animal Shelter | .00 | 24,350.00 | .00 | 23,070.00 | .00 | 1,280.00 | 5.25 |
| | ANIMAL POUND BLDG & COMPLEX | .00 | 24,350.00 | .00 | 23,070.00 | .00 | 1,280.00 | 5.25 |
| 94800 | WASTE SITE PURCHASE | | | | | | | |
| 94900 | COMMONWEALTH ATTNY OFFICE BLDG | | | | | | | |
| | CAPITAL PROJECTS | 44,511.00 | 240,661.00 | .00 | 125,265.44 | .00 | 115,395.56 | 47.94 |
| 95300 | STONY CREEK SCHOOL SITE | | | | | | | |
| 96000 | PUBLIC PARK DEVELOPEMENT | | | | | | | |
| | --FUND TOTAL-- | 503,223.00 | 868,169.84 | 78,177.00 | 1,005,467.86 | .00 | 137,298.02- | 15.81- |

FYE20 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

| DATE REC'D | FOR MONTH | RATE/TON 0.00 | NET/TON 0.00 | CO USED TONS | TOTAL REVENUE | CONSENT FEE ESCROW FD | CONSENT FEE BRAMBLES CR | BASE RENT | Ave need & Bal of Bud. |
|---------------------|-----------|------------------|-----------------|-----------------|------------------|--------------------------|----------------------------|--------------|---------------------------|
| | | | | | | | | | \$5,700,000.00 Budgeted |
| 7/8/2019 | May 2019 | \$4.75 | 112,949.28 | 1,473.49 | \$536,509.08 | | | | \$475,000.00 |
| 7/25/2019 | June 2019 | \$4.75 | 102,009.50 | 1,622.26 | \$484,545.13 | | | | \$430,290.91 |
| 8/28/2019 | July 2019 | \$4.75 | 116,386.98 | 11,388.91 | \$552,838.16 | | | | \$425,358.71 |
| 9/26/2019 | Aug 2019 | \$4.75 | 104,173.58 | 1,800.73 | \$494,824.51 | | | | \$412,610.77 |
| 11/20/2019 | Sept 2019 | \$4.75 | 99,162.39 | 1,620.96 | \$471,021.35 | | | | \$403,475.91 |
| 11/21/2019 | Oct 2019 | \$4.75 | 112,192.47 | 2,065.05 | \$532,914.23 | | | | \$395,032.73 |
| 12/30/2019 | Nov 2019 | \$4.75 | 98,447.90 | 1,752.34 | \$467,627.53 | | | | \$375,335.37 |
| 1/24/2020 | Dec 2019 | \$4.75 | 105,696.01 | 2,251.59 | \$502,056.05 | | | | \$359,953.34 |
| 2/25/2020 | Jan 2020 | \$4.75 | 103,022.53 | 2,403.93 | \$489,357.02 | | | | \$331,532.80 |
| 3/26/2020 | Feb 2020 | \$4.75 | 83,682.53 | 1,861.37 | \$397,492.02 | | | | \$292,076.74 |
| 4/24/2020 | Mar 2020 | \$4.75 | 96,014.73 | 2,105.98 | \$456,069.97 | | | | \$256,938.32 |
| 5/25/2020 | Apr 2020 | \$4.75 | | | \$0.00 | | | | \$157,372.49 |
| 6/25/2020 | May 2020 | \$4.75 | | | \$0.00 | | | | |
| AC TOT FYE 2020 Bud | | \$5,700,000 | 1,133,737.90 | 30,346.61 | \$5,385,255.03 | 0.00 | 0.00 | 0.00 | -\$314,744.98 |
| G TOTAL PROJ | | | 1,133,737.90 | 30,346.61 | 5,385,255.03 | 4,768,264.00 | 5,192,300.00 | 5,480,000.10 | |

Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017

- Beginning 4/1/17, rate increases from \$4.03/ton to 4.53/ton. Summer 2018 - Rate increases from \$4.53/ton to 4.75/ton on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
- Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
- Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
- Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
- Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
- Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to \$375,000 January 1, 2018, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
- Landfill Current Lease 1.315 Acres
- Escrow Agreement: Escrow account/bond/letter \$5,000/acres with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acres over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

| MO. RECD | FYE2010 | FYE2011 | FYE2012 | FYE2013 | FYE2014 | FYE2015 | FYE2016 | FYE2017 | FYE2018 | FYE2019 | FYE2020 | FY17-19 3Yr Ave. |
|---------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------------|
| July | 558,173 | 599,541 | 629,481 | 471,147 | 514,503 | 480,468 | 501,253 | 436,313 | 478,992 | 513,862 | 484,545 | 476,389 |
| August | 577,545 | 509,002 | 597,953 | 445,265 | 499,297 | 454,641 | 429,103 | 401,017 | 433,259 | 527,100 | 552,838 | 453,792 |
| September | 475,125 | 503,372 | 592,764 | 479,789 | 452,803 | 350,607 | 324,276 | 424,719 | 492,106 | 671,682 | 494,825 | 529,502 |
| October | 500,954 | 545,971 | 514,347 | 408,069 | 401,828 | 399,043 | 308,871 | 367,365 | 417,047 | 602,719 | 471,021 | 462,377 |
| November | 481,954 | 567,260 | 476,176 | 430,052 | 405,430 | 382,450 | 334,371 | 441,841 | 459,048 | 771,203 | 532,914 | 557,364 |
| December | 455,412 | 541,780 | 415,797 | 534,057 | 322,278 | 335,460 | 339,298 | 353,495 | 475,139 | 613,451 | 467,628 | 480,695 |
| January | 449,831 | 479,350 | 441,254 | 488,614 | 343,461 | 389,239 | 390,132 | 343,788 | 493,320 | 689,112 | 502,056 | 508,740 |
| February | 437,417 | 484,712 | 432,349 | 542,928 | 377,628 | 403,443 | 342,709 | 375,933 | 458,704 | 747,024 | 489,357 | 527,220 |
| March | 419,355 | 472,753 | 404,675 | 403,559 | 317,919 | 290,654 | 341,827 | 314,512 | 490,123 | 667,723 | 397,492 | 490,786 |
| April | 493,043 | 586,694 | 403,647 | 426,530 | 338,922 | 459,688 | 389,559 | 393,938 | 458,270 | 679,997 | 456,070 | 510,735 |
| May | 507,140 | 572,823 | 441,761 | 480,225 | 390,339 | 544,490 | 360,063 | 383,640 | 373,837 | 556,306 | | 437,927 |
| June | 571,595 | 578,670 | 458,093 | 473,070 | 399,471 | 508,752 | 400,137 | 467,027 | 432,824 | 536,509 | | 478,787 |
| Totals | 5,927,545 | 6,441,927 | 5,808,297 | 5,583,306 | 4,763,879 | 4,998,935 | 4,461,599 | 4,703,588 | 5,462,669 | 7,576,689 | 4,848,746 | 4,875,952 |

Current Year Budget: 5,700,000



Animal Services

May 2020 Monthly Report



OFFICE OF PUBLIC SAFETY
CECIL R STAINBACK
ANIMAL SERVICES OFFICER
(434) 246-1044 – FAX (434) 246-6013
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

May 5, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR
FROM: BROOKLYN CARPENTER, ANIMAL SERVICES OFFICER
SUBJECT: APRIL 2020 MONTHLY REPORT

=====
Enclosed is the APRIL 2020 monthly report.

Animal Services Monthly Report: Attached is the APRIL 2020 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, eight (8) canines were rescued, one (1) canines was returned to owner and three (3) was adopted. Five (5) canines euthanized for severe aggression and medical.

This month, seven (7) felines rescued, zero (0) was adopted and zero (0) fostered. Four (4) felines euthanized for unable to touch (feral) and medical.

Daily Operation Data: Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

Administration: The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for April (2.5) Hour**

Patrol: Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for April (73.5) Hours**

Total Number of Calls for Service: A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for April (21) Calls**

Complaints: These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for April (28) Hours**

Welfare Checks: These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for April (2) Hours**

Rabies/License Check: While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for April (3) Hours**

Phone Call/In/Out: During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in April (11) Hours**

Investigation: While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in April (0) Hours**

Follow up Visit: While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in April (4) Hours**

Summons: Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in April (2.5) Hours**

After Hour Cases: Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in April (16.5) Hours**

Training: Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in April (0) Hours**

Rabies Clinic: The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in April (0) Hours**

Equipment/Shelter Maintenance: The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in April (1) Hours**

Veterinarian: Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in April (14) Hours**

Landfill: Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in April (1) Hour**

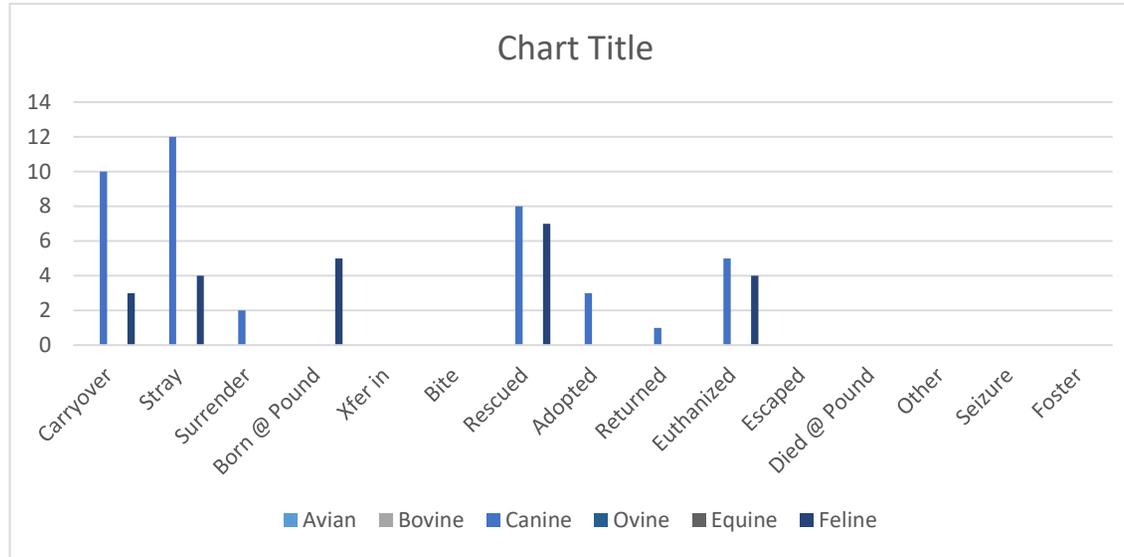
Court: In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in April (0) Hours**

Kennel Inspections: Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in April (0.5) Hour**

Canine Shots: Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in April (1) Hours**

Shelter Related: The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in April (205) Hours**

Sussex County Animal Control Monthly Intake Report April 2020



| | Carryover | Stray | Surrender | Born @ Pound | Xfer in | Bite | Rescued | Adopted | Returned | Euthanized | Escaped | Died @ Pound | Other | Seizure | Foster |
|--------|-----------|-------|-----------|--------------|---------|------|---------|---------|----------|------------|---------|--------------|-------|---------|--------|
| Avian | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bovine | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Canine | 10 | 12 | 2 | 0 | 0 | 0 | 8 | 3 | 1 | 5 | 0 | 0 | 0 | 0 | 0 |
| Ovine | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Equine | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Feline | 3 | 4 | 0 | 5 | 0 | 0 | 7 | 0 | 0 | 4 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | | | | | | |
|---------------------|--|---------------|----------|---------------|----------|---------------|----------|--------|----------|--|-------|----------|
| ACTIVE CASES | | CANINE | 8 | FELINE | 1 | EQUINE | 0 | Bovine | 0 | | Ovine | 0 |
|---------------------|--|---------------|----------|---------------|----------|---------------|----------|--------|----------|--|-------|----------|

| | |
|----------------|-----------------|
| TOTALS | 21 |
| MILEAGE | |
| UNIT 5 | 1,514 |
| UNIT 6 | 2,378 |
| UNIT 7 | |
| TOTALS | 3,892.00 |
| SUMMONS | 2 |

Calls

Gas
Diesel

Officers Man Hour Report

| Date | Admin | Patrol | # of calls | In House calls | In House Assists | Complaints | Welfare Check | Rabies/Lic Check | Phone Calls In/Out | Invest | Follow up visit | Summons | After Duty Cases | Training | Rabies Clinic | Equip/Shelter Maint. | Vet | Landfill | Court | Kennel Inspect. | Canine Shots | Shelter Related |
|-------|-------|--------|------------|----------------|------------------|------------|---------------|------------------|--------------------|--------|-----------------|---------|------------------|----------|---------------|----------------------|-----|----------|-------|-----------------|--------------|-----------------|
| 1 | | 3 | 1 | 1 | | 3 | | | | | | | | | | | | | | | | 10 |
| 2 | | 3 | | | | | 0.5 | 0.5 | 1 | | 1 | | | | | 1 | | | | | | 9 |
| 3 | | 2 | | | | | | | | | | | | | | | 1.5 | | | | | 8.5 |
| 4 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | | | | | | | | |
| 6 | | 4 | | | | | 0.5 | 0.5 | 1 | | | | | | | | | | | | | 10 |
| 7 | | 6 | | | | | | | | | | | | | | | 1 | | | | | 9 |
| 8 | | 4 | | | | | | | 1 | | 1 | | 1 | | | | | | | | | 10 |
| 9 | | 4 | | | | | | | | | | | | | | | | | | | | 12 |
| 10 | | 2 | 1 | | | 1 | 0.5 | 0.5 | | | | | | | | | 2 | 1 | | | | 9 |
| 11 | | | | | | | | | | | | | | | | | | | | | | |
| 12 | | | | | | | | | | | | | | | | | | | | | | |
| 13 | | 3 | 1 | | | 1 | | | 1 | | | | 1 | | | | 2 | | | | | 9 |
| 14 | | 4 | | 2 | | 3 | | | 1 | | | | 1 | | | | | | | | | 8 |
| 15 | | 4.5 | | 1 | | 2 | | | | | | | 1 | | | | 1.5 | | | | | 8 |
| 16 | | 3 | | 1 | | 1 | | | 1 | | | | | | | | | | | | | 11 |
| 17 | 0.5 | 2.5 | | 1 | | 2 | | | | | | | | | | | | | | | | 11 |
| 18 | | | | | | | | | | | | | | | | | | | | | | |
| 19 | | | 1 | | | | | | 1 | | | | 1 | | | | | | | | | |
| 20 | 1 | 4 | | | | | 0.5 | 0.5 | 1 | | | | | | | | | | | | | 9 |
| 21 | | 3 | 1 | 1 | | 2.5 | | | | | | | | | | | | | | 0.5 | 1 | 9 |
| 22 | | 3 | 1 | 1 | | 2 | | | | | 1 | | 5 | | | | | | | | | 10 |
| 23 | | 4 | | | | | | | 2 | | | | | | | | | | | | | 10 |
| 24 | 1 | | | 1 | | 1 | 1 | 1 | 1 | | 1 | 2.5 | | | | | | | | | | 8.5 |
| 25 | | | | | | | | | | | | | | | | | | | | | | |
| 26 | | | | | | | | | | | | | | | | | | | | | | |
| 27 | | 4.5 | 1 | | | 2.5 | | | | | | | | | | | | | | | | 9 |
| 28 | | 2.5 | 1 | | | 2 | | | | | | | 2 | | | | 3.5 | | | | | 8 |
| 29 | | 2.5 | 2 | | | 3 | | | | | | | | | | | 2.5 | | | | | 8 |
| 30 | | 5 | 2 | | | 2 | | | | | | | 4.5 | | | | | | | | | 9 |
| Total | 2.5 | 73.5 | 12 | 9 | 0 | 28 | 2 | 3 | 11 | 0 | 4 | 2.5 | 16.5 | 0 | 0 | 1 | 14 | 1 | 0 | 0.5 | 1 | 205 |

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

Canines/Felines Rescued or Transferred

| |
|---------------------------|
| Apr-20 |
| Total of 8 Canines |
| Total of 7 Felines |

| Intake Number | Name | Rescue Organization/Animal Shelter |
|--------------------|----------------|------------------------------------|
| 227-19110601 | Banjo | Surry Animal Control |
| 43-20020602 | Connor | Henrico Humane Society |
| 73-20022601 | Penny | Norfolk Animal Control |
| 83-20032602 | Rylee | Norfolk Animal Control |
| 84-20031801 | Max | Surry Animal Control |
| 86-20032502 | Moose | Henrico Humane Society |
| 87-20033001 | Ace | Surry Animal Control |
| 91-20041701 | Friday | Lab Rescue LRCP, Damascus, MD |
| | | |
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| | | |
| | | |
| | | |
| 9-20032401 | Pumpkin | St. Francis Humane Society |
| 12-20041501 | Sparky | Smitty's Cat Rescue |
| 15-20042501 | Acorn | Smitty's Cat Rescue |
| 16-20042502 | Bunny | Smitty's Cat Rescue |
| 17-20042503 | Casper | Smitty's Cat Rescue |
| 18020042504 | Carrot | Smitty's Cat Rescue |
| 19-20042505 | Clover | Smitty's Cat Rescue |
| | | |

Community Development

**Community
Development
Programs**



May 2020 Monthly Report

Community Development Office Monthly April 2020

Mr. Bart Nuckols, Interim Director of Community Development

Economic Development.

- *Plans have been approved by the Department of Environmental Quality regarding the Cabin Point Road Clearing project.*

Community Development/Special Programs Grant Administration

- *The Fairfield Inn site is under construction and the building plans have been submitted and are under review.*

Planning & Zoning

- *Two (2) plats were processed and approved*
- *Three (3) address application was completed.*
- *Four (4) Zoning Applications were reviewed and approved.*

Erosion & Sediment Control

- *Five (5) E&S projects are active with inspections being made after each rain event.*
- *Four (4) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*
- *One (1) Land Disturbance permit was issued*



MEMORANDUM

DATE: April 8, 2020
 TO: Larry Hughes, Interim County Administrator
 FROM: Bart Nuckols, Interim Planning Director
 SUBJECT: March 2020 - Monthly Report

Please accept this as the March 2020 update for the Community Development Department.

BUILDING ACTIVITY

- March 2020

| <i>Building Permits</i> | <i>Electrical Permits</i> | <i>Plumbing & Sprinkler Permits</i> | <i>Mechanical Permits</i> | <i>Field Inspections</i> | <i>Improvement Value</i> | <i>Revenue Generated</i> |
|-------------------------|---------------------------|---|---------------------------|--------------------------|--------------------------|--------------------------|
| 10 | 15 | 5 | 5 | 75 | \$1,007,949.00 | \$5,229.61 |

- March 2019

| <i>Building Permits</i> | <i>Electrical Permits</i> | <i>Plumbing & Sprinkler Permits</i> | <i>Mechanical Permits</i> | <i>Field Inspections</i> | <i>Improvement Value</i> | <i>Revenue Generated</i> |
|-------------------------|---------------------------|---|---------------------------|--------------------------|--------------------------|--------------------------|
| 7 | 8 | 4 | 5 | 56 | \$335,359.00 | \$2,956.21 |

- January 2020 – December 2020 (Yearly totals)

| <i>Building Permits</i> | <i>Electrical Permits</i> | <i>Plumbing & Sprinkler Permits</i> | <i>Mechanical Permits</i> | <i>Field Inspections</i> | <i>Improvement Value</i> | <i>Revenue Generated</i> |
|-------------------------|---------------------------|---|---------------------------|--------------------------|--------------------------|--------------------------|
| 30 | 27 | 11 | 16 | 157 | \$2,963,887.00 | \$16,490.43 |



Environmental Inspections



May 2020 Monthly Report

Origin / Material Summary Report

Criteria: 04/01/2020 12:00 AM to 04/30/2020 11:59 PM

Business Unit Name: Atlantic Waste Disposal - S05136 (USA)

| Origin | Material | Tons |
|---------------------|---------------------|------------------|
| DC | Special Misc-Tons | 755.39 |
| Origin Total | | 755.39 |
| DE | MSWT | 145.34 |
| DE | Sandblast Grit-Tons | 13.24 |
| DE | Special Misc-Tons | 2.01 |
| Origin Total | | 160.59 |
| MD | MSWT | 722.66 |
| MD | Sludge Indus-Tons | 223.52 |
| MD | SludgeIndus-Tons | 198.35 |
| MD | Special Misc-Tons | 102.74 |
| Origin Total | | 1,247.27 |
| NC | CDTC | 84.09 |
| NC | MSWT | 4,150.17 |
| Origin Total | | 4,234.26 |
| NJ | Auto Fluff RGC-Tons | 11,155.59 |
| NJ | MSWT | 1,726.22 |
| Origin Total | | 12,881.81 |
| NY | MSWT | 48,280.60 |
| Origin Total | | 48,280.60 |
| PA | MSWT | 163.63 |
| Origin Total | | 163.63 |
| SUSS BUS | MSWT | 76.22 |
| SUSS BUS | Sludge Indus-Tons | 1,770.57 |
| Origin Total | | 1,846.79 |
| SUSS RES | CDTC | 7.27 |
| SUSS RES | MSWT | 543.86 |
| Origin Total | | 551.13 |
| VA | CDTC | 147.67 |
| VA | MSWT | 10,461.45 |
| VA | SludgeIndus-Tons | 745.04 |
| VA | Special Misc-Tons | 123.85 |
| Origin Total | | 11,478.01 |
| Totals | | 81,599.48 |



Monthly Report May 2020

OFFICE OF PUBLIC SAFETY
G. REID FOSTER, JR.
PUBLIC SAFETY COORDINATOR
(804) 834-1305 EXT. 22 – FAX (434) 246-6013
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA
POST OFFICE BOX 1397
15080 COURTHOUSE ROAD
SUSSEX, VIRGINIA 23884

May 11, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR
FROM: REID FOSTER, JR., PUBLIC SAFETY COORDINATOR
SUBJECT: APRIL 2020 MONTHLY REPORTS

Enclosed you will find the monthly report for April 2020.

RADIO SYSTEM: Continuing to work with Harris over the paging system. Harris Radio came down with tower crew. Found a jumper bad on antenna; realigned the antenna. We are now checking to see if coverage is better.

Had an overheat alarm at Waverly Tower site. Was not notified of alarm. Harris Radio tech found the alarm and corrected the problem. Need to move on replacing the units as soon as possible.

FIRE DEPTS: Breathing Air compressors are being serviced Jarratt compressor is back in service. Cost of repairs was \$3074.74.

Engine 210 (Wakefield) generator blew a hydraulic hose. Repairs were made by the Department with hose being paid for by county.

E81 (Jarratt) engine had oil leaking on pump. Called Goodman Emergency Vehicle's to repair. Engine was out of service for one day. Waiting on invoice.

Conducted several conference calls with chiefs and squad captains to keep them informed on changing policies related to COVID 19.

Found a used Brush Truck on GovDeals from National park service. We were successful bidder.

Used Fire Programs funds to purchase this vehicle for Courthouse fire dept. This is one of the two brush trucks I asked for replacement in this year's budget and goes along with the CIP Plan which was submitted to County for funding. The volunteers will have the truck lettered and put the equipment on it. Once all the equipment is removed from old brush truck, it will be placed on surplus list for county.

Had several structure fires this month. Had several tractor trailer accidents which resulted in HazMat contractors being called in to clean.

All the new computers have come in for the fire departments.

Working with Mr. Danuser (IT Department) to set up schedule for having them installed. Working with Mr. Hughes and Mrs. Moore on getting internet to Courthouse Fire Department, so they can start doing the fire reporting from station.

Filled out annual report For Fire Programs Funds.

RESCUE: Continue working with both squads to make sure all guidelines are being followed for COVID -19. A lot of new protocols have been put into place by both state and county.

Got with squad captains to see what PPE we had on hand and place an order for them. State not helping at all on getting supplies.

We are gradually getting supplies in. A Big thank you to Mrs. Carolyn White for working steadily in finding PPE and getting the equipment purchased.

Medic 340 has had several mechanical issues.

Medic 340 backed into bay door. Insurance claim been filed.

Working with Sussex 1 and 2 prisons on transports policies. Sussex 2 has been very upfront in working with us due to the number of COVID 19 patient's. Warden has put new policy in place that has helped rescue out greatly.

Been on conference calls with both Health Department and VDEM in reference to COVID 19.

Working with Waverly Health and Rehab (Accordius Health) on COVID 19 policies.

EMERGENCY MANAGEMENT: Continue to work with VDEM and Crater Health District on COVID 19. We will be having a COVID 19 test site in Sussex on May 27, 2020. At the school complex.

Received a grant from John Randolph Foundation for \$5000.00 for COVID 19 Supplies.

Received grant from FM Global For equipment. \$3200.00

Install some equipment in EOC

Purchased cabinets for Eoc. To store supplies.

Distributed Hand sanitizer to all depts. Gave min PPE supplies to county offices. Working to get more supplies for offices. Have several request from state office for PPE. They are being told the emergency managers should have what they need. We are trying to meet there request but supplies are limited.

Have received several donations of Hand Sanitizers and Mask from private sector.
Continue to work on EOP when Time available.
Have been on several zoom meeting with town councils and board of Supervisors.
Continue to look and apply for grants.

If anyone has any questions or Concerns Please contact me. There is a lot of information steadily coming in related to the COVID 19 virus. I am trying to get that out in a timely matter.



PROMOTING SAFE, SANITARY, DECENT AND AFFORDABLE HOUSING

Monthly



HOUSING REPORT

Brenda

May 6, 2020

COUNTY OF SUSSEX



MEMORANDUM

TO: Mr. Larry Hughes, County Administrator
FROM: Brenda H. Drew, Housing Programs Coordinator
SUBJECT: Housing Program Report
DATE: May 7, 2020

It is our mission to improve and we welcome your feedback and assistance as we move forward. Thank you for your support as we help the residents and communities in Sussex obtain safe, sanitary, affordable and decent housing.

During the past month, the following general work tasks were performed:

| Activities | No. |
|--|------------|
| <i>Annual Inspections - Virtual</i> | 14 |
| <i>Annual Re-certifications</i> | 17 |
| <i>Initial Inspection</i> | 2 |
| <i>Other Certifications</i> | 0 |
| <i>Family Briefings</i> | 0 |
| <i>Executing HCV Contracts</i> | 2 |
| <i>Certificates of Satisfaction</i> | 0 |
| <i>Housing Rehab projects pending</i> | 1 |
| <i>VIDA Completion Reports in Process</i> | 0 |
| <i>Reports Submitted in CAMS</i> | 2 |
| <i>Training Attended</i> | 0 |

Department of Health and Human Services
Washington, D.C. 20492

Report No. 100-100000-100000

Submitted to the Secretary of Health and Human Services

On the subject of the Department of Health and Human Services
and the Department of Education

Submitted by the Department of Health and Human Services

Department of Health and Human Services
Washington, D.C. 20492

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Housing Choice Voucher Program (HCV)

The monthly financial benefits received from the Housing Choice Voucher Program are detailed in the following report:

FINANCIAL BENEFITS:

Monthly Agency HAP Expense, Lease-up & Admin Fees

Reported for: 7/31/2019 to 5/11/2020

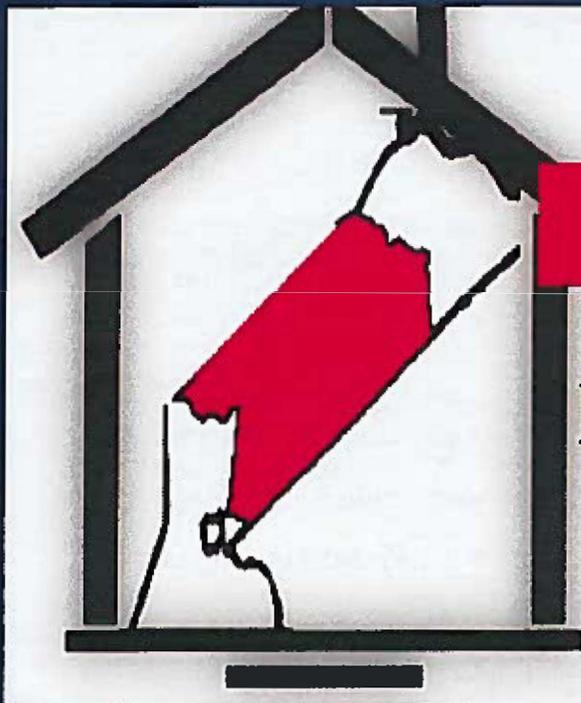
| <u>Agency</u> | <u>HAP</u> | <u>UAP</u> | <u>TOTAL</u> | <u>AGENCY PAYMENTS</u> | <u>RESIDENTS</u> |
|-----------------------|----------------|---------------|----------------|----------------------------|------------------------|
| Sussex County | | | | | |
| August 2019 | 103,174 | 3,651 | 106,825 | 7,749 | 185 |
| September 2019 | 100,628 | 3,664 | 104,292 | 7,774 | 185 |
| October 2019 | 100,982 | 2,992 | 103,974 | 7,816 | 183 |
| November 2019 | 99,179 | 3,031 | 102,210 | 7,488 | 180 |
| December 2019 | 93,743 | 2,697 | 96,440 | 7,322 | 170 |
| January 2020 | 93,478 | 3,140 | 96,618 | 7,404 | 172 |
| February 2020 | 93,694 | 2,808 | 96,502 | 6,904 | 169 |
| March 2020 | 90,426 | 2,491 | 92,917 | 7,113 | 167 |
| April 2020 | 94,806 | 2,827 | 97,633 | 7,238 | 166 |
| May 2020 | 93,260 | 2,730 | 95,990 | 0 | 168 |
| Report Totals: | 963,370 | 30,031 | 993,401 | 66,808 | 1,745 |
| Average: | 552 | 68 | | | Resident Months |

The purpose of Housing Choice Vouchers is to assist low to moderate income households in attaining safe, sanitary, decent and affordable housing. Rental units must meet the HUD minimum housing quality standards. Local landlords receive a steady rental income because their housing units are occupied by participants (see HAP amounts above). In addition the program provides utility assistance to participants (see UAP amounts above), as well as, coordination of supportive services for these eligible participants to aid them in reaching family self-sufficiency goals. With housing needs met, participants are positioned and empowered to take control of their lives by focusing on training, education, employment and savings to attain set goals towards self-sufficiency. The County receives revenue to cover the administration of the HCV program (see AGENCY PAYMENTS above).

The report contains information regarding the activities of the Department during the period covered by the report.

Table 1: Summary of Departmental Activities

| Activity | Frequency | Duration | Staff | Cost | Remarks |
|---------------------|-------------|----------|----------|---------------|---|
| 1. Meetings | Weekly | 1 hour | 5 staff | \$100 | Regular departmental meetings |
| 2. Training | Quarterly | 2 days | 10 staff | \$200 | Professional development courses |
| 3. Research | Monthly | 1 day | 3 staff | \$60 | Field research and data collection |
| 4. Administration | Daily | 8 hours | 15 staff | \$300 | Core administrative functions |
| 5. Public Relations | Bi-monthly | 1 day | 4 staff | \$80 | Community outreach and media relations |
| 6. Maintenance | Quarterly | 1 day | 2 staff | \$40 | Facility and equipment maintenance |
| 7. Travel | As required | 1-2 days | 3 staff | \$60 | Inter-departmental and international travel |
| 8. Miscellaneous | As required | 1-2 days | 2 staff | \$40 | Ad-hoc projects and special events |
| Total | | | | \$1000 | |



TOGETHER WE CAN DO MORE

**HOUSING CHOICE VOUCHER PROGRAM
SUSSEX, SURRY, GREENSVILLE AND EMPORIA**

A Regional approach to affordable, safe, sanitary and decent housing

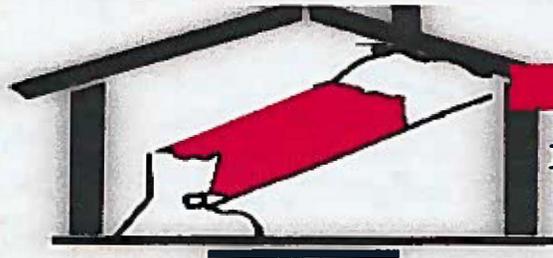
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5/12/2020



TOGETHER WE CAN DO MORE

HOUSING CHOICE VOUCHER PROGRAM SUSSEX, SURRY, GREENSVILLE AND EMPORIA

Our mission is to assist eligible households attain and maintain safe, sanitary, decent and affordable housing.

The overall problem or condition addressed include assisting low to moderate income households with rental assistance, coordination of supportive services and providing housing counseling to program participants assisting them in achieving goals such as, self-sufficiency and homeownership.

- Funding is requested and utilized to assist with activities relating to the following programs:
- Housing Choice Voucher Program (HCV) –Benefits are paid directly to property owners to assist eligible participants with rent payments. Rental units are inspected atleast annually to ensure that units are being maintained in a safe, sanitary, decent manner meeting HUD’s housing quality standards (HQS). Households are recertified annually to ensure eligibility. The overall goal is to utilize housing as a platform for improving quality of life;
- HUD’s VASH (Veterans Affairs Supportive Housing) Voucher Program helps homeless veteran’s lease safe, and affordable housing. VASH is a partnership between the Veterans Administration (VA) and HUD. Participating veterans receive case management and clinical services provided by the VA, to help them maintain healthy, productive lives, in addition to the HCV.

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5/17/2023

Needs Achieved

The Housing Choice Voucher (HCV) Program fulfill the following need in the community:

- ❖ Housing payments for private landlords and Property Owners
- ❖ Annual inspections to help insure the property's resale value
- ❖ Rental of vacant units
- ❖ Rental assistance for residents in need

Housing is a stabilizing force in the community, whereby HCV participants can focus on becoming productive citizens contributing to the local economy.

Prospective Participants

Prospective tenants often benefit and represent the diversity of your local community as follows:

- Individuals, families, veterans and people with disabilities or senior citizens are applicants.
- Some are very highly-motivated renters who pay rent in a timely manner and maintain the property very well.
- Some are renters who will become 1st time homebuyers in your community.
- Some HCV tenants hold jobs as teachers, and other service providers.
- Most applicants are experiencing unstable housing conditions and cannot afford to pay rent.
- Once applicants become participants we see an improvement in school age children's attendance records.
- We may see a change in overall employment data.

Measure the program success

| Goals | Indicators Measured | Measurement Tools |
|--|------------------------------|-------------------------|
| Stabilized Families | # of vacant rental units | Tenant/Landlord Surveys |
| Increase Incomes | # of participants employed | Annual Income Re-exams |
| Reduce Lease Violations, # of damaged Properties & Criminal Activities nonpayment of rent | # of Court Ordered Evictions | Landlord Surveys |

Measuring success will present some challenges due to the fact that the time and expense required to aggregate and analyze data. However some data may be gleaned from the annual income recertification process, supplemented with landlord and residents surveys. Even this data collection will require significant staff time.

Benefits of the Regional Partnership

▪ Now

- ✓ Sussex chooses Selection Preferences (applicant who resides in Sussex and or works in Sussex)
- ✓ Homeownership Assistance Opportunities for Sussex Residents only
- ✓ Landlord Meetings in Sussex
- ✓ Family Briefings held in Sussex

▪ Then

- ✓ Regional preferences may be suggested
- ✓ Landlord Meetings in each locality
- ✓ Family Briefings in each locality
- ✓ Additional Housing Counseling
- ✓ Home Buyer Clubs
- ✓ Regular financial contributions
- ✓ MOU

Housing Budget - \$123,387

| | 5/11/2020 | | Actual 2016/2017 | Actual 2017/2018 | Actual 2018/2019 | Adopted Budget 2019/2020 |
|-----|---------------------|--|---------------------|---------------------|---------------------|--------------------------------|
| | | FUND #100 EXPENDITURES - GENERAL FUND | | | | |
| 826 | 021300 -281-210-000 | HOUSING | | | | |
| 827 | 021300-1111-231-210 | Salaries and Wages - Regular | 62,371 | 52,896 | 53,892 | 55,509 |
| 828 | 021300-1116-231-210 | Other Pay | 1,372 | - | - | - |
| 829 | 021300-1118-231-210 | Salaries and Wages -Part Time | 4,425 | 21,392 | 21,674 | 21,674 |
| 890 | 021300-1121-231-210 | Employer FICA Tax | 4,893 | 5,090 | 5,158 | 5,952 |
| 831 | 021300-1123-231-210 | VRS Contributions | 5,636 | 4,686 | 3,595 | 3,702 |
| 832 | 021300-1124-231-210 | Health Care Benefits | 10,920 | 9,235 | 9,844 | 9,888 |
| 833 | 021300-1125-231-210 | Group Life Insurance | 832 | 692 | 706 | 727 |
| 884 | 021300-1126-231-210 | Short & Long Term Disability I | - | - | - | - |
| 835 | 021300-1128-231-210 | Worker's Comp - Self Insured | 2,848 | 2,381 | 2,035 | 2,035 |
| 836 | 021300-1201-231-210 | Organization Membership | 25 | - | 50 | 150 |
| 837 | 021300-1202-231-210 | Publ., Subsc., Books, Ref. Mat | - | - | 49 | - |
| 838 | 021300-1203-231-210 | Workshops and Conferences | 500 | 515 | 915 | 1,000 |
| 839 | 021300-1204-231-210 | Lodging | 691 | 405 | 571 | 500 |
| 840 | 021300-1205-231-210 | Meals | 429 | 255 | 418 | 500 |
| 841 | 021300-1206-231-210 | Transportation (exclude mileag | - | - | - | - |
| 842 | 021300-1207-231-210 | Mileage-Training/Conferences | 287 | - | - | - |
| 843 | 021300-1217-231-210 | Commission/Board Compensation | - | - | 1,500 | 1,000 |
| 844 | 021300-1251-231-210 | Postage | 1,339 | 292 | 732 | 1,000 |
| 845 | 021300-1233-231-210 | Printing | - | - | - | - |
| 846 | 021300-1234-231-210 | Telecommunications | 7,311 | 7,843 | 8,829 | 9,000 |
| 847 | 021300-1235-231-210 | Advertising | 405 | - | 125 | 500 |
| 848 | 021300-1241-231-210 | Office Supplies | 1,091 | 657 | 1,187 | 1,200 |
| 849 | 021300-1252-231-210 | Equipment Lease/Rental | 6,272 | 3,462 | 3,446 | 3,500 |
| 850 | 021300-1258-231-210 | Computer Software/Applications | 44 | 44 | 52 | 250 |
| 851 | 021300-1262-231-210 | Insurance | 1,096 | 1,109 | 1,149 | 1,600 |
| 852 | 021300-1264-231-210 | Gasoline/Mileage-Non Training/ | 674 | 1,148 | 1,017 | 1,400 |
| 853 | 021300-1265-231-210 | Vehicle Maintenance & Repairs | 1,223 | 1,398 | 2,284 | 1,000 |
| 854 | 021300-1277-231-210 | Water Services | - | - | - | - |
| 855 | 021300-1295-231-210 | Insurance Services (Non Vehicl | 1,398 | 1,259 | 1,058 | 1,300 |
| 856 | 021300-1299-231-210 | Miscellaneous | - | 395 | 491 | - |
| | | TOTAL HOUSING | 115,862 | 115,092 | 120,787 | 123,387 |

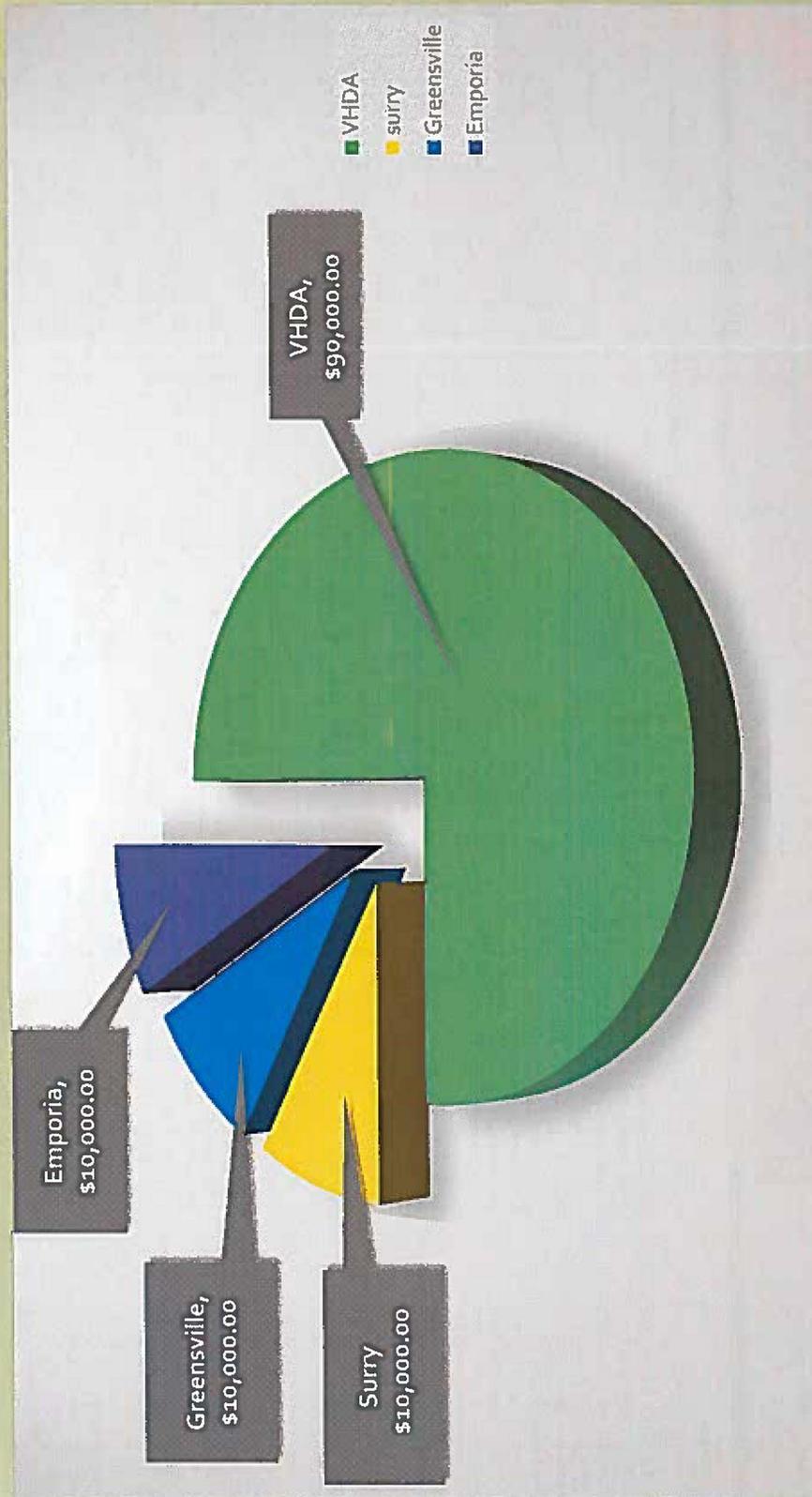
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5/11/2020

\$30,000.00- Request from Partners



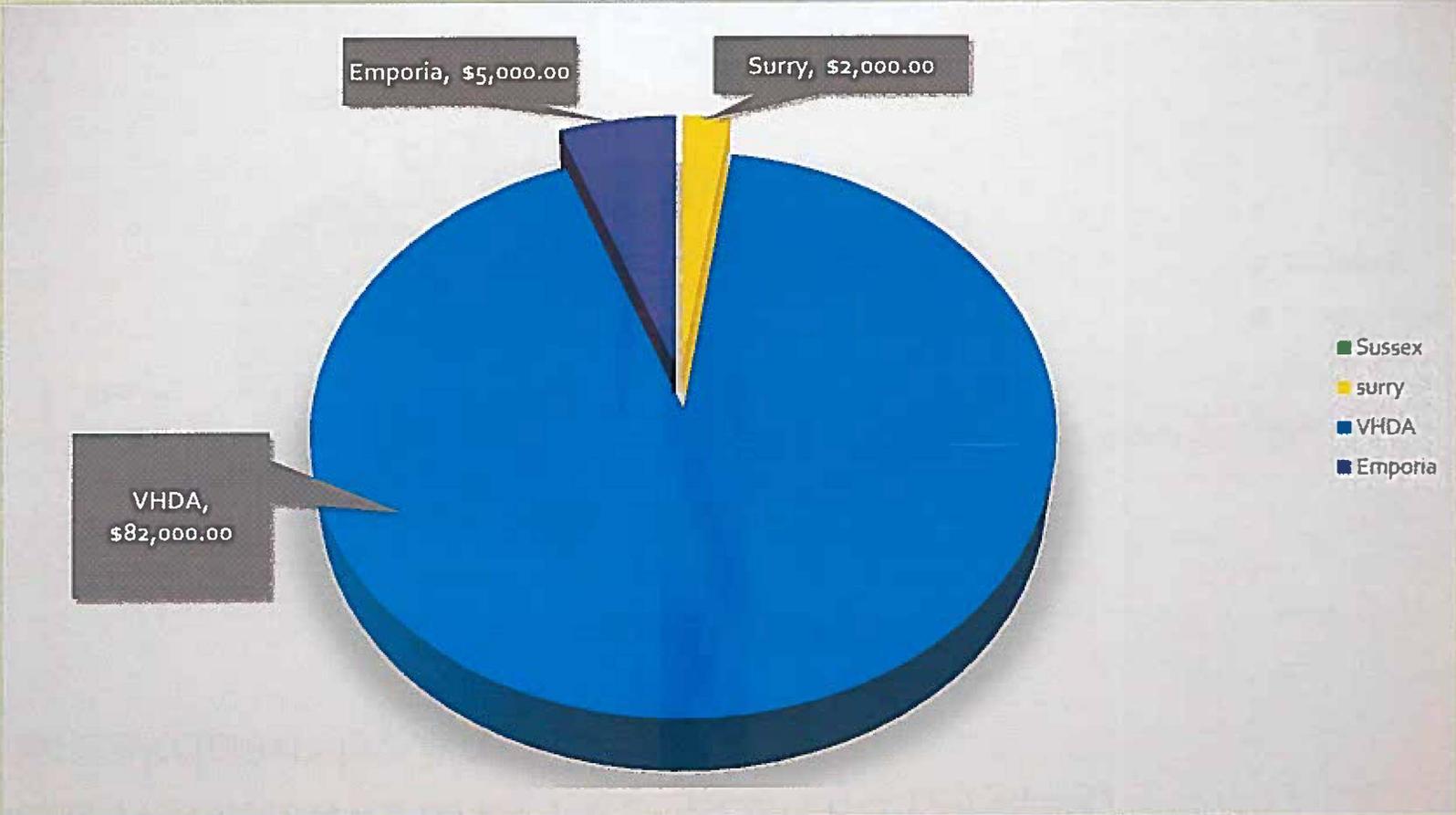
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Contributions Received to date:



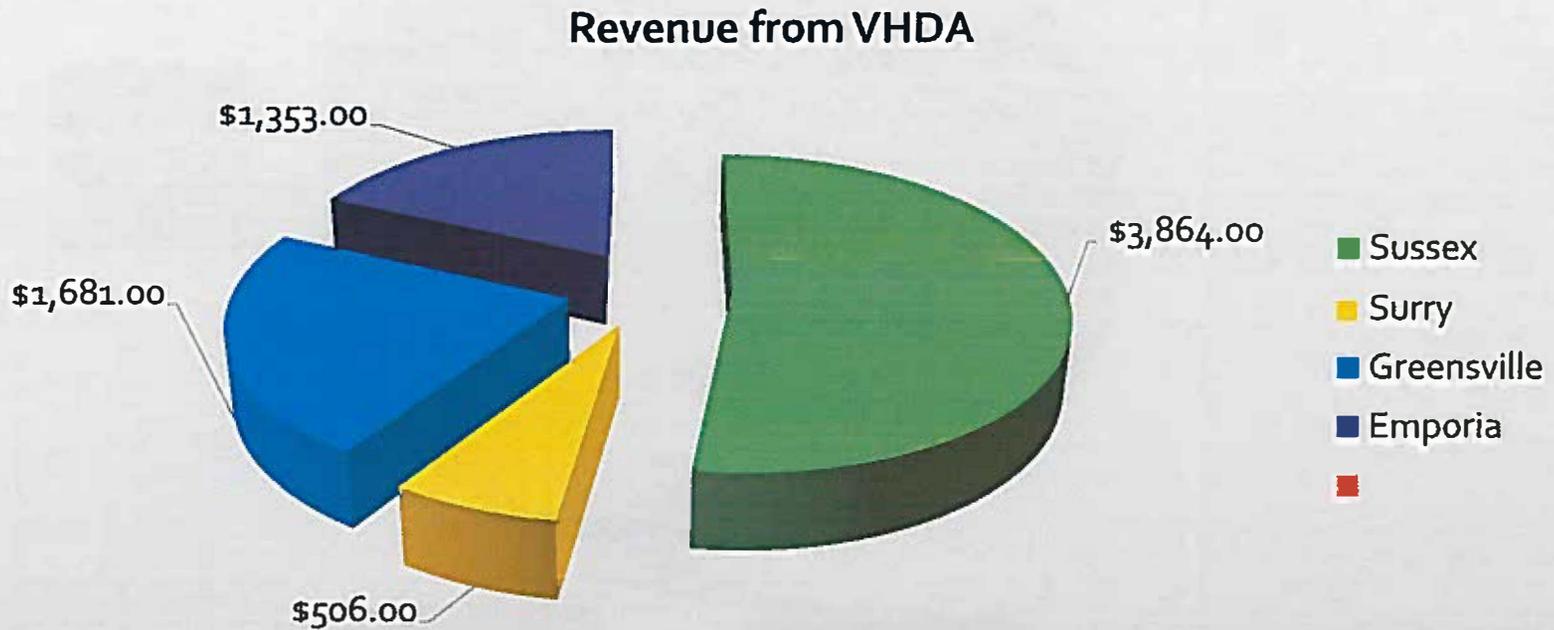
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5/12/2020

Estimated Monthly Fee received (\$7,423) Breakdown by Area:



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5/13/2010

Coming soon!

RURAL HOUSING & COMMUNITY PARTNERS



BRIDGING

EXISTING PROGRAMS & SERVICES



RURAL HOUSING

DEPARTMENT OF RURAL HOUSING



REPORT



Sheriff's Department



**SUSSEX COUNTY
SHERIFF'S
DEPARTMENT**



May 2020 Monthly Report



"ONE FAMILY, ONE MISSION, ONE GOAL"

Sheriff E. L. Giles, Sr.
Sussex County Sheriff's Office
P. O. Box 1326
Sussex, Virginia 23884

Telephone 434-246-5000
Fax 434-246-5714
www.sussexsheriffva.com
Email egiles@sussexso.com

Sussex County Sheriff's Office Monthly Report
Month of April 2020

PATROL

| CALLS FOR SERVICE | |
|-------------------|------------|
| Type: | Total: |
| Sheriff | 537 |
| Fire | 101 |
| Rescue | 226 |
| Animal Control | 10 |
| Traffic | |
| TOTAL | 870 |

COURTS

| Court: | Days of Court: |
|------------------|----------------|
| Circuit Court | 2 |
| General District | 4 |
| JDR Court | 2 |

| Court: | Judges: |
|------------------|---------|
| Circuit Court | 2 |
| General District | 1 |
| JDR Court | 1 |

CIVIL

| Type: | Total: |
|-------------------|--------|
| Subpoenas Served | 101 |
| Jury Summoned | 7 |
| Criminal Warrants | 31 |
| DMV Notices | 0 |
| Levies | 0 |

| | |
|-------------|-----|
| TDO | 0 |
| ECO | 0 |
| Other Civil | 106 |

| | |
|------------------------------|--------------------|
| Fines and Forfeitures | \$46,193.10 |
| Sheriff's Fees | \$499.00 |
| Courthouse Security | \$4,976.56 |

JAIL

During the month of APRIL 2020, our average daily population was 43 inmates. The jail booked in 7 individuals during APRIL.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

| | |
|------------------------|---|
| Pre- Trial | 27 inmates, having been confined a total of 586 days. |
| Sentenced Misdemeanant | 3 inmates, having been confined a total of 57 days. |
| Sentenced Felons | 20 inmates, having been confined a total of 555 days. |
| Others | 3 inmates, convicted but not sentenced. |
| Weekenders | 0 inmates, serving misdemeanor sentences. |

Transports of inmates for various reasons are listed below:

| | |
|--------------|----------|
| Court / Jail | 1 |
| Medical | 1 |
| Juvenile | 0 |
| Road Crew | 0 |
| TDO (Mental) | 0 |
| TOTAL | 4 |

Finance Department Report



May 21, 2020

**CERTIFICATION for RECEIPT of
CORONAVIRUS RELIEF FUND PAYMENTS
by
SUSSEX COUNTY**

We the undersigned represent **SUSSEX COUNTY**

(the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality 's proposed uses of the funds received_as direct payment from the Commonwealth of Virginia_under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.
8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.

- 10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
- 11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

For counties only

- 12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

| | | |
|------------------------|------------------------|-----------------------|
| By: Susan B. Seward | By: Lawrence Hughes | By: Kelly W. Moore |
| Signature: | Signature: | Signature: |
| Title: | Title: | Title: |
| Date: | Date: | Date: |