

At a Finance Committee Meeting of the Board of Supervisors
Held in General District Courtroom on
Thursday, May 23, 2024 at 4 p.m.

COMMITTEE BOARD MEMBERS PRESENT

Phyllis T. Tolliver, Chair
C. Eric Fly, Sr..
Steve D. White

OTHERS PRESENT

Alfred G. Futrell

STAFF PRESENT

Richard Douglas, County Administrator
Deste J. Cox, Treasurer
John Broderick, Director of Finance &
Business Operations
Debbie Broughton, Animal Services Director
Straw Darden, Sergeant
Jeffrey Gary, Public Works Director
Ernest Giles, Sheriff
Julius Hamlin, Division Superintendent
Michael Kessinger, Captain
Kelly W. Moore, Finance Director
Nick Sheffield, Emergency Services Chief
Beverly Walkup, Planning Director
Ruth J. Williams, Frontdesk/Secretary I (Virtual)
Shilton R. Butts, Assistant to the County Administrator/
Clerk to the Board

Item 1. Call to Order/Determine Quorum

The May 23, 2024 Finance Committee meeting of the Sussex County Board of Supervisors was called to order by Chair Tolliver.

Item 2. Invocation

The Invocation was offered by Supervisor White.

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendments

There were no agenda amendments.

Item 5. Approval of the Agenda

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors Finance Committee hereby approve the May 23, 2024 agenda. All Finance Committee members present voted aye.

Item 6. FY25 Proposed Budget Review

The Finance Committee reviewed of the FY25 Proposed Budget.

The Crater District Area Agency on Aging was briefly discussed.

There was brief discussion of the forecast of the landfill.

There was inquiry of increase in construction fund.

There was discussion of the CSA position under Administration. Only one person is currently doing work. Advised that backup person is needed.

Bank fees for credit cards with merchant services were discussed. The County absorbed charges back in 2021 during COVID.

There was inquiry of carryover funds from the schools.

Item 7. Recommendations to the Board of Supervisors

The Finance Committee recommended the following for the FY25 Proposed Budget:

- Decrease in tax to five cents for Real Estate Tax Levy from the request of 10 Cents.
- Revisit bank fees for credit card usage. County needs Ordinance.
- Remove \$65K from line item for salary and benefits for the CSA Assistant position request.

Item 8. Adjournment

ON MOTION OF SUPERVISOR WHITE, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors Finance Committee May 23, 2024 meeting adjourned at 5:59 p.m.