

**At a Continued Meeting (Budget Work Session) of the  
Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Monday, June 11, 2018 at 5 pm**

**BOARD MEMBERS PRESENT**

C. E. Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**BOARD MEMBER PRESENT VIA CALL-IN**

Keith C. Blowe

**STAFF PRESENT:**

Vandy V. Jones, III, County Administrator  
Millard P. Stith, Independent Consultant  
Steve White, Tie Breaker  
Derrell Baines, Deputy Sheriff  
Berry B. Baker, Deputy Sheriff  
Roderick Barbee, Deputy Sheriff  
Kathy Beale, Administrative Assistant  
Bikell A. Lewis, Deputy Sheriff  
Lance Billie, Deputy Sheriff  
Aleesha Blue, Deputy Sheriff  
Ellen G. Boone, Commissioner of the Revenue  
Brandon Cherry, Deputy Sheriff  
Deste J. Cox, Chief Deputy Treasurer  
Strawn Darden, Deputy Treasurer  
Austin Fly, Deputy Sheriff  
Ernest Giles, Sheriff  
Shenika Hicks, Deputy Sheriff  
Dan Hudson, Deputy Sheriff

Janette Johnson, Deputy Sheriff  
Michael Kessinger, Deputy Sheriff  
LaVonda Y. Lankford, Deputy Sheriff  
James Meredith, Sargeant  
Kelly W. Moore, Interim Finance Supervisor  
Rocky Navarro, Deputy Sheriff  
John Ogburn, Deputy Sheriff  
Jason Rideout, Deputy Sheriff  
Rodhem Roney, Deputy Sheriff  
Melvin Saunders, Correctional Officer  
James Shanko, Deputy Sheriff  
Anthony D. Simmons, Deputy Sheriff  
Arizona Sims-Curley, Deputy Sheriff  
Earl E. Skeete, Deputy Sheriff  
Cheri Washington, Deputy Sheriff  
Onnie L. Woodruff, Treasurer  
Crystal Wyche, Deputy Sheriff  
Otis D. Wyche, Deputy Sheriff  
Shilton R. Butts, Asst to County  
Administrator/Deputy Clerk to the Board

**Item 1. Call to Order/Determine Quorum (5:30 p.m.)**

The June 11, 2018 Special Meeting (Budget Work Session) meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**Item 2. The Invocation**

The Invocation was offered by Supervisor Stringfield.

### **Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

### **Item 4. Agenda Amendments**

It was requested to add a Closed Session item pursuant for two (2) personnel matters as Item 6.01 to the agenda.

### **Item 5. Approval of Agenda**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda inclusive of adding a Closed Session Item as Item 6.01, pursuant for two (2) personnel matters.

Voting aye: Supervisors Blowe, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Fly

*Supervisor Fly entered at 5:36 p.m.*

### **Item 6. FY2019 Budget Work Session**

County Administrator Jones opened the Budget Work Session to further discuss budget items.

County Administrator Jones discussed to start building up funds on a regular basis to replace fire equipment as the County had done in the past. He stated that the budget as proposed for FY2019, has \$150,000.00 set aside in account, as well as \$500,000.00+ for the purchase of a fire engine.

County Administrator Jones also advised that there were discussion with KME—the company the County purchasing the fire truck. KME provided a detailed proposal of everything the fire department wanted in which the total was approximately \$552,000.00. County Administrator Jones stated that the information received from KME gave the final number as well as a calendar of how the fire engine would be purchased. County Administrator Jones gave a brief overview of the proposed purchase and payment process of the fire engine and how the funds would be used to make adjustments to the proposed budget for the Sheriff's Department, the Tie Breaker position, the Carousel, and the funds for the matching of potential state or federal level grants such as AFID.

County Administrator Jones stated that the budget as it is currently proposed would basically stay at the same overall amount which was \$36,236,768.00. In the proposed budget, the Unassigned Fund Balance is approximately \$490,000.00. County Administrator Jones stated that if the proposal as recommended is accepted, the \$36,236,768.00 would approximately be the same. The Unassigned Fund Balance would decrease to approximately \$38,000.00. However, the numbers that were given could be accommodated.

The Board was provided a number of \$102,000.00 to adjust the Sheriff's Department budget to bring the entry level salaries in line with surrounding localities.

Vice Chairman Blowe inquired of the funding from the State Board. Vice Chairman Blowe also suggested to put in a place a two (2) or three (3) minimum policy that a deputy much remain with Sheriff's Department after receiving training Sheriff's Department so that deputies wouldn't receive training and then leave.

Supervisor Fly stated that the Board needs to find a long term solution for salary adjustments from reoccurring funds.

There was discussion of increase in revenue from Atlantic Waste and expected use of funding to include helping with expenses of manned convenience sites, paying for funding for health insurance benefits and two percent (2%) cost of living allowance.

Chairman Seward suggested that the Board review the budget and bring recommendations back to the Board.

There was discussion of scheduling another Budget Work Session to review cuts/adjustments prior to adopting the budget. The general consensus is to meet on June 21, 2018 at 5:00 p.m.

There was discussion of finding another economic development association.

County Administration Jones stated that he propose that the Board could agree on broader categories where cuts could be made. The totals in those areas and get rid of line item, because if there is funding in the line item and it's adopted, the funding can be requested. County Administrator Jones suggested that the Board identify the items. The items would be taken from the broader categories. For the budget, the money will be placed in a line item called "Unallocated Funds" from the Outside Agencies. He would ask the Board to consider the proposal regarding the fire trucks; there would be a budget to adopt on June 21, 2018. With the items in the Unallocated Funds line items, a meeting can be held after the budget is adopted any items can be cut/adjusted as needed. Funds could be moved from this line item, in the amount agreed upon, to the organization desired. Those line items removed would be reduced to \$0; the funds would stay in the budget in the Unallocated Funds line item.

Supervisor Tyler made his disclosure: "I'm an employee of the Improvement Association and receive a salary in excess of \$10,000.00 annually. The address of the Improvement Association is 1750 East Atlantic Street, Emporia, Virginia 23847. Because of personal interest, I would like to participate in discussion of this item. I say this because the Improvement Association is one of the Outside Agencies' line item." Supervisor Tyler stated that the Improvement Association has to sign teachers' contracts.

There was discussion of the Virginia Legal Aide line item. There was discussion of using gas cards for fueling.

County Administrator Jones had questions as to whether a meeting could be schedule two (2) hours prior to the regular to adopt the budget, to discuss final budget matter. The interim county attorney was consulted. It was advised that the meeting could be scheduled, as long as no drastic changes would be made to the budget such as raising taxes.

ON MOTION OF SUPERVISOR TYLER, seconded by STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby schedules a Special Meeting (Budget Work Session) on June 21, 2018 at 5:00 p.m. at the General District Courtroom – Sussex Judicial Center for the purpose of finalizing the budget.

Voting aye: Supervisors Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Blowe

### **Item 7. Citizens' Comments**

Citizens' Comments were heard from:

Lavern Ford (Blackwater District) – Cutting funds from Improvement Association and Head Start program; serving children and families in Sussex County

Kevin Bracy (Courthouse District) – Improvement Association; Budget – Outside Agency (Virginia Gateway Region); bids for fire truck; Sheriff's Department; Taking care of citizens – elderly; landfill

### **Item 8. Closed Session**

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of (1) personnel matter, discussion or consideration of prospective candidates for employment; assignment, appointment, promotion, performance, resignation, pursuant to Code Section 2.2-3711(A)1, Treasurer and animal control.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### **Item 8a. Return to Open Session/Certification**

ON MOTION OF SUPERVISOR FLY seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session; and

WHEREAS, the Board of Supervisors of Sussex County, Virginia convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this Minutes of the November 20, 2014 Meeting of the Sussex County Board of Supervisors Page 25 certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

**Item 8b. Action on Closed Session Item**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves payment to the outgoing Treasurer for services rendered in the amount of \$10,000.00.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

**Item 9. Adjournment**

*Chairman Seward reminded the Board of the Special Meeting scheduled for June 21, 2018 at 5:00 p.m. for discussion any outstanding items relative to voting on the budget in the regular Board meeting on June 21, 2018 at 7:00 p.m.*

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourns the June 11, 2018 Special Meeting for Thursday day, June 11, 2018 at 7:56 p.m.

Voting aye: Supervisors Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Blowe

**Item 8.1 Next Meeting**

The next Board of Supervisors meeting will be a Special Meeting (Budget Work Session) held on Monday, June 21, 2018 at 5 p.m. in the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.