

**Sussex County Board of Supervisors Meeting**  
**Thursday, July 16, 2020 – 6 pm**  
**Social Services Conference Room**  
**20103 Princeton Road, Sussex VA 23884**

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**1. Commencement**

- 1.01 Call to Order/Determine Quorum
  - A. Approval of Board Member(s) Participating by Phone under Board Remote Participation Policy
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.05 Approval of Regular Agenda

**2. Approval of Consent Agenda**

- 2.01 Approval of Minutes: June 4, June 10, June 18, 2020 Special and Regular , July 7, 2020 Board meetings
- 2.02 Warrants and Vouchers

**3. Recognitions/Awards/Presentation** – none

**4. Public Hearing**

- 4.01 VDOT Upcoming Secondary Six Year Plan
  - Public Comments
  - Board Comments
- 4.02 Action on Public Hearing (if any)

**5. Appointments**

- 5.01 Appointment to the John Tyler Community College

**6. Action Items**

- 6.01 Results from General Assessment
- 6.02 VDOT Project Resolution – Harrell Mills Road

**7. Report of Departments**

- 7.01 Treasurer’s Report – *for information only*
- 7.02 Animal Services Report – *for information only*
- 7.03 Community Development Report – *for information only*
- 7.04 Environmental Inspections Report – *for information only*
- 7.05 Housing Department Report – *for information only*
- 7.06 Sheriff’s Department Report – *for information only*
- 7.07 Public Safety Report – *for information only*

**8. Citizens’ Comments**

**9. Unfinished Business**

- 9.01 Conditional Use Permit #2019-04, East Point Energy, LLC, Applicant
- 9.02 Superb Solutions for You CDBG

**10. New Business** – none

**11. Board Members Comments**

- 11.01 Blackwater District
- 11.02 Courthouse District
- 11.03 Henry District
- 11.04 Stony Creek District
- 11.05 Wakefield District
- 11.06 Waverly District

**12. Closed Session**

- 12.01 Convene to Closed Session
  - a. Personnel Matters, discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section §2.2- 3711(A)1
- 12.02 Reconvene to Open Session
- 12.03 Certification
- 12.04 Action Resulting from Closed Session (if any)

**13. Recess/Adjournment**

- 13.01 Recess/Adjournment
- 13.02 Next Regular Meeting, August 20, 2020 @ 6 p.m.

At a Special Meeting of the Board of Supervisors  
Held in the Point Yancey Conference Room at the  
Airfield 4-H Conference Center, Wakefield, VA 23888 on  
Tuesday, July 7, 2020 – 9 am

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Debbie P. Jones  
Wayne O. Jones  
Susan M. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker

**BOARD MEMBERS ABSENT**

Marian D. Johnson

**STAFF PRESENT**

Larry Hughes, Interim County Administrator  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

**Item 1. Call To order/Determine Quorum (9:02 a.m.)**

The July 7, 2020 Special meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

**Item 2. The Invocation**

The invocation was offered by Supervisor D. Jones.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Agenda Amendment**

There were no agenda amendments.

**Item 5. Approval of Agenda**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves the July 7, 2020  
Special meeting agenda as presented.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

Absent: Supervisor Johnson

## **Item 6. Closed Session**

### Item 6a. Convene to Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session (1) personnel matters, discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section 2.2-3711(A)1, County Administrator

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisor Tyler

Absent: Supervisor Johnson

*Ms. Butts departed at 9:15 a.m.*

*Supervisor Tyler entered at 9:20 a.m.*

### Item 6b/c. Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session; and

RESOLVED THAT that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward, Tyler  
Voting nay: none  
Absent: Supervisor Johnson

Item 6d. Action Resulting from Closed Session

There was no action taken.

**Item 7. Citizens' Comments**

There were no Citizens' Comments.

**Item 8. Adjournment**

ON MOTION OF SUPERVISOR W. JONES seconded by SUPERVISOR TYLER and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby adjourned the July 7, 2020  
Special Meeting at 4:20 p.m.  
All Board members present voted aye.

**At a Regular Meeting of the  
Sussex County Board of Supervisors  
Held in the Social Services Conference Room on  
Thursday, June 18, 2020 at 6 pm**

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Marian D. Johnson  
Debbie P. Jones  
Wayne O. Jones  
Susan M. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker

**STAFF PRESENT:**

Mark Flynn, County Attorney  
Ellen G. Boone, Commissioner of the Revenue  
John Broderick, Public Schools' Director of Finance & Business Operations  
Deste J. Cox, Treasurer  
Eric Danuser, IT System Manager  
Brenda H. Drew, Housing Coordinator  
G. Reid Foster, Public Safety  
Ernest Giles, Sheriff  
Michael Kessinger, Deputy Sheriff  
K. W. Moore, Director of Finance  
Vincent L. Robertson, Interim Commonwealth's Attorney  
Cecil Stainback, Animal Control Officer  
Shilton R. Butts, Assistant to the County Administrator/  
Deputy Clerk to the Board of Supervisors

**1. Commencement**

**1.01 Call to Order/Determine Quorum (6:25 p.m.)**

The June 18, 2020 regular meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**1.01a Approval of Board Members Participating by Board's Remote Participation Policy**

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of remoted participation of Supervisor Johnson and Mr. Steve White, Tie Breaker. All Board members present voted aye.

**1.02 The Invocation**

The Invocation was offered by Supervisor D. Jones.

### 1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

### 1.04 Agenda Amendments

Interim County Administrator Hughes requested to add under Item 6. Action Items, as Item 6.10 Rural Solar Development Coalition, remove under Item 6 Action Items, Items 6.02 Police Services Agreement (Town of Wakefield) and 6.05 VDOT Upcoming Six Year Plan.

### 1.05 Approval of Agenda

ON MOTION OF SUPERVISOR TYLER seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the June 18, 2020 regular agenda inclusive of adding under Item 6. Action Items, as Item 6.10 Rural Solar Development Coalition; and removing Item 6.02 Police Service Agreement (Town of Wakefield) and Item 6.05 VDOT Upcoming Secondary Six Year Plan. All Board members present voted aye.

## **2. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the June 18, 2020 Consent agenda inclusive of the following: (a) Minutes of March 27, 2020 (Corrected), May 21 Special and May 21, 2020 Regular Board of Supervisors meetings and (b) the Approval of Warrants and Vouchers. All Board members present voted aye.

## **3. Recognitions/Awards/Presentation**

There were no Recognitions/Awards/Presentations.

## **4. Public Hearing**

### 4.01 FY20 Budget Amendment

Interim County Administrator Hughes stated that on May 12, 2020, Secretary of Finance, Aubrey L. Layne, Jr. provided Local Allocations for Federal CARES Coronavirus Relief Funds from the CARES Act of 2020 to all Virginia localities, of which Sussex County was a recipient in the amount of \$973,580.00. The total amount exceeds the 1% of total expenditures of the FY20 Adopted Budget requiring a public hearing and formal adoption by the governing body.

It was noted expenses were still being gathered.

Chair Seward opened the Public Hearing.

### Public Comments

There were no public comments.

### Board Comments

Chair Seward reiterated that the funds received due to COVID-19.

Supervisor Tyler inquired about the use and acceptance of the funds and a proposed budget for funds or a projected amount to spend.

Chair Seward closed the Public Hearing.

A copy of Draft Resolution approving budget amendment and supplemental appropriation for Federal Categorical Aid Received to respond to the Coronavirus Pandemic was included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolution to accept and appropriate the Federal CARES Coronavirus Relief Funds, to-wit:

WHEREAS, the U.S. Congress passed and the President recently signed the *Coronavirus Air, Relief, and Economic Security (CARES) Act of 2020*; and

WHEREAS, localities were allocated funding on the CARES act through multiple sources, but primarily from the Coronavirus Relief Fund (CRF) allocations which provided for an allocation from the Commonwealth of Virginia's CARES funding to localities based on population; and

WHEREAS, CRF funds may be used for qualifying expenses to cover costs that 1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); 2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and 3) were incurred during the period that begins March 1, 2020, and ends on December 30, 2020.

WHEREAS, the County is required to provide an equitable share of the CRF funds are granted to each incorporated town within its jurisdiction (Jarratt, Stony Creek, Wakefield, and Waverly); and

WHEREAS, agreements will be made with the four aforementioned Towns per requirements of the Commonwealth of Virginia; and

WHEREAS, acceptance of the CARES funding allocation and various program specific funding allocations requires executive of agreements by the County Administrator, and other County officials; and

WHEAREAS, staff will present to the Board of Supervisors a recommended plan for use of the direct allocations of CRF funds for their consideration, once the Commonwealth of Virginia formalizes the allowed and non-allowed use of funds; now, therefore, be it

RESOLVED, by the Sussex County Board of Supervisors on this 18<sup>th</sup> day of June 2020, the acceptance and appropriation of CARES Act funding, and authorizes the Office of Management and Budget and the Finance Department to process the budget adjustment required for this appropriation, upon receipt or award.  
All Board members present voted aye.

*Mr. Hughes, Interim County Administrator introduced Mr. Bart Nuckols, the Interim Planning Director.*

#### 4.02 Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates, LLC, Applicant

The applicant, Titan Mid-Atlantic Aggregates LLC, a subsidiary company of Titan America, seeks a conditional use permit to operate a sand and gravel operation on tax map numbers 38-(1)-5 (27.45 acres) and 38-(A)-15 (271.48 acres). The parcels in question, totaling approximately 298.93 acres, are zoned A-1, General Agricultural, District which allows the proposed use with a conditional use permit. The site in question is located on the south side of Route 35 (Jerusalem Plank Road) and the east side of Route 626 (Courthouse Road) at the intersection of Route 626 (Courthouse Road) and Route 35 (Jerusalem Plank Road).

The Planning Commission held a public hearing on November 4, 2019 to consider this request and voted (9 ayes, 1 nay) to forward the request for Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates LLC, applicant, to the Board of Supervisors with a recommendation of approval subject to several conditions noted in the packet provided by the Planning Department.

Mr. Bart Nuckols stated that the request for Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates, LLC, Applicant, has been before Sussex County since the fall of 2019 and has gone through the initial Public Hearing review with the Planning Commission with subsequent recommendation. Due to a weather-related delay in February and the COVID emergency the request has been delayed for public hearing before the Board.

During the intervening period, staff has conducted additional review of the application in response to concerns raised in regards to the archeological significance of the site. Other concerns raised include transportation concerns for heavy truck traffic movements both at the site and intersections for Routes 40 and 35.

From the Archaeological standpoint, staff contacted Roger Kirchen with the Department of Historic Resources, DHR concerning the site. His comments touched on the “many archaeological resources within 500’ of the property, most being native American”. Several of these sites have been determined as eligible for listing in the National Register of Historic Places while others have not simply been evaluated. There records indicate that the proposed mining site has not been “comprehensively surveyed for archeological resources” but stated in his “professional opinion

that the subject property has the potential to contain additional undocumented sites”. He also stated that DHR did not perform Phase 1 Archaeological study/surveys but uses outside contractors for those studies.

Mr. Kirchen comments and a copy of the map was included in the supporting documentation.

Staff contacted the applicant on this item and the applicant subsequently sought out bids from contractors from a list provided by DHR. A copy of the bids for the study ranging in price from \$26,962 to \$84,600 were provided. At this time the applicant does not plan to proceed with a phase 1 study but stated they will be glad to discuss with the board this issue.

In reviewing the application and related documents, the Department of Transportation, DOT, stated that the request did not warrant additional traffic studies. It is my understanding that a DOT representative was at the Planning Commission public hearing and did not raise concerns specifically on this issue. As a general practice, if such a Traffic Impact Analysis, TIA, is done, it is typically performed by a transportation engineer. Cost of such a study can range from \$3,500 to \$5,000 per intersection, with prices up to \$12,000 for multi-phase development.

The applicant is aware of this concern over traffic and would like to discuss further with the Board on this item.

Mr. Nuckols stated that prior to Condition Use Permit #2019-03 being sent to the December 2019 meeting, the Board looked at it and made four (4) recommendations of a traffic study with the Virginia Department of Transportation be conducted; a report from the Department of Environmental Quality; a study from the Department of Mines and Minerals; and an Archaeological study from the State Department of Archaeology.

Mr. Nuckols stated that there emails in regards to items 2 and 3 provided to the previous Planning Director from VDOT regarding traffic issue that they are not concerned with traffic enough to do a study at this point to do a study stated that regarding traffic. Staff contacted DHR. DHR had some comments and are at the point of whether Phase I is necessary or not.

Mr. Nuckols stated that included in the packet was some information on vegetative screening and burning on the site.

The Board of Supervisors may exercise one (1) of the following options.

1. Continue the public hearing to next month’s regularly scheduled meeting. This would allow time for additional information and for the applicant to address the above items and provide the board with additional time to review the request as well as any other items raised during the public hearing.
2. Close the public hearing and defer action until further research/information can be provided on the application.
3. Deny the request.
4. Approve the request per the recommendations provided by the Planning Commission at their November, 4 2019 meeting.

5. Approve the request with the Planning Commission recommendations and additional requirements regarding a Phase 1 Archaeological Study and Transportation Impact Analysis.

Supporting documentation was provided to the Board.

Mr. Cliff Bocchicchio, a representative from Titan Mid-Atlantic Aggregate, was present virtually. Mr. Bocchicchio stated that he agreed most of what Mr. Nuckols presented except on the study issue that at the November 21, 2020 Board of Supervisors Public Hearing, he stated that the Board recommended that the Planning Director under take the studies after that he connected the Planning Director and representatives of each of the agencies and believes that they had satisfied, the Department of Environmental Quality, and the transportation issue. Mr. Bocchicchio stated that only issues he believes they have is the Archaeological study with some of the areas on the map.

There was discussion of getting proposals for the study to try to accelerate in which nothing has really happened. He discussed the screening burn. He stated that the screening burn is designed as a six feet vegetated burn because that's what's required.

He discussed the access road. Mr. Bocchicchio stated that the access road is the existing access that's there on Courthouse Road. He stated that coming in off of Rte. 35 would not only present a safety issue but also an issue with wetlands because of the 298 acres on the site, only 115 acres are minable. He stated that most of archaeological is by the river which is not minable because it's all wetland. Mr. Bocchicchio stated that he mailed packets to Board members.

Mr. Bocchicchio stated that he would request the Board to pass the Conditional Use Permit contingent upon Titan Mid-Atlantic Aggregate completing the Archaeological Study. He stated that they have never gotten any complaints on their current operation.

Chair Seward opened the Public Hearing on Conditional Use Permit #2019-03, Titan Mid-Atlantic Aggregates, LLC, Applicant.

#### Public comments

- Leah Brantley (Courthouse District) – Consider holding a Public Hearing where citizens can physically attend; County is in Phase II due to COVID-19; concerns CUP was not to be on agenda until required studies had been done; request to table CUP until information deemed necessary is received. Provided a letter to the Board; requested the letter to be recorded in the minutes. The letter to the Board from Leah Brantley, dated June 18, 2020 is as follows:

My name is Leah Brantley. I reside in the Courthouse District of Sussex County, Virginia.

I am in attendance at the meeting tonight to voice my concern in regard to the Titan Mid Atlantic's request for a Conditional Use Permit to construct and operate on property located at State Routes 626 and Route 35 in Sussex County.

My concern centers on the fact that the Permit Request should not be on tonight's meeting agenda. In the meeting minutes dated November 21, 2019, Item#9, Unfinished Business, and in regard to the Titan Project cite that the board voted unanimously in favor of having County Administrator order studies from VDOT, the State Department of Archaeology, and DEQ prior to the Planning Commission forwarding the item to the Board and the requirements of holding Public Hearings.

To my knowledge and as of this date, the report have not been ordered and requested studies/information provided to Board Members. For this reason, I ask the Board to remove this Agenda Item from tonight's discussion. I further request that Chairman Susan Seward's instructions on November 21, 2019 to then County Administrator, Vandy Jones, be followed. Instructions to not place the Conditional Use Permit Request by Titan on any board meeting agenda until such reports are ordered and shared with the Board members.

I Leah C. Brantley, am providing a copy of this statement to each Board Member and request also that a copy be attached and entered into the minutes of tonight's meeting .

Chair Seward closed the Public Hearing.

Board comments:

- Debbie Jones (Stony Creek District) – Inquired about the number of vehicles per day on the stretch of the road.
- Rufus Tyler (Henry District) – Timeframe of Archaeological study completion.
- Wayne Jones (Wakefield District) – Main entrance off of Rte. 35; structure of road; tolerance of amount of traffic.
- Eric Fly (Courthouse District) – Inquired as to what the Traffic Impact Analysis (TIA) data do; citizens not having access to meeting because of the current situation.
- Susan Seward (Blackwater District) – Inquired of the average weight of truck leaving site; operation on Rte. 40 and broom tractor; vegetation and screening; full blown TIA; condition of road; road bond; drive on drive off scales at sites; entrance off of Rte. 35.
- Steve White (Tie Breaker) – owe that one (1) citizen due respect of research; plan if artifacts are found in regards to Nottoway and DHR; Archaeological study.

County Attorney Flynn stated that the applicant noted VDOT won't do a study or certain resources won't do a study; however, if a condition is directly related to the project, if the Board chooses, can asked for that to be done by the applicant at his expense.

A copy of Ms. Leah Brantley (Courthouse District) was provided to the Board, copy of letter sent to adjacent property owners and supporting documents (separate attachment) were provided to the Board.

Action on Public Hearing Item if any

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby delays action on Conditional Use Permit #2019-03 until applicants, Titan Mid-Atlantic Aggregates, LLC, completes Traffic

Impact Analysis to include the feasibility of an entrance on and off of Route 35 as opposed to Courthouse Road, and a Phase I Archaeological at which time the Board of Supervisors can reconvene a Public Hearing.

Voting aye: Supervisors Fly, D. Jones, W. Jones, Seward

Voting nay: none

Absent during vote: Supervisor Johnson

Abstained: Supervisor Tyler

#### 4.03 Conditional Use Permit #2019-04, East Point Energy, LLC

Ms. Denise Nelson, of the Berkley Group, was present virtually to provide the analysis as far as the conditions of the site. Ms. Nelson provided the staff report for Conditional Use Permit #2019-14, Shands Energy Center LLC (owned by East Point Energy LLC), applicant.

The applicant seeks a conditional permit to construct and operate a battery energy storage facility on tax map numbers 64-(A)-21 (11.48 acres) and 64-(A)-23 (20.8 acres). The site in question (totaling approximately 32.28 acres), is located on the north side of Route 40 (Sussex Drive) adjacent to an existing Dominion Energy Substation in the Stony Creek Election District. The parcels are zoned A-1 General Agricultural.

The Planning Commission held a public hearing on November 4, 2019 to consider this request and voted (8 ayes, 2 nays) to forward the request for Conditional Use Permit #2019-04, Shands Energy Center LLC owned by (East Point Energy LLC), applicant, to the Board of Supervisors with a recommendation of approval subject to several conditions and new decommissioning cost estimate that will be provided by a third party engineering firm.

Ms. Nelson stated that applicant stated that this is a grid scaled standalone battery energy storage facility. The battery will be a Lithium-Ion. The battery storage area will be two (2) to three (3) acres in size and will setback 300 feet from Rte. 40. The battery will be stored in secondary containers similar o in size to shipping containers and anchored to concrete pads. Construction will take approximately 3-5 months. Life expectancy of the facility is perpetuity with the life expectancy of the batteries to be 20-25 years. The site will have a security fence and lighting.

The applicant will provide specific technical training with the County's Emergency Management staff to deal with possible incidents.

Ms. Nelson stated the Planning Commission's recommendation to approve the application several conditions and also with the condition of the requirement of another/new decommissioning cost estimate from a third party engineering firm be provided before the item goes to the Board of Supervisors. Additional conditions mimics conditions imposed on utility scale solar facilities adapted for battery storage facility.

Mr. Nelson stated that the applicant did acquire a third party decommissioning cost estimate. The third party cost decommissioning cost for the total project is estimated to be \$175,108.00 and a worst-case cost estimate of approximately \$343,680.00.

The request has been before Sussex county since the fall of 2019 and has gone through the initial public hearing review with the Planning Commission with subsequent recommendations. Due to a weather-related delay in February and the COVID-19 emergency the request has been delayed for public hearing before the board. During the intervening period, the Berkley Group surveyed the industry and battery energy storage systems to summarize best practices and prepare comprehensive conditions.

The Berkley Group also gave this applicant and other energy storage providers in the State to be sure these conditions are feasible and reasonable.

Ms. Nelson stated the updated additional conditions mimics the County's conditions imposed on utility scale solar facility more closely and included a special section on battery storage and staff training.

The Berkley Group had discussion with the County and has two (2) potential additional recommendations. The first recommendation is to require the applicant, owner or operator to conduct monthly onsite inspections of the battery unit and report on their conditions. If it is to be included in the conditions, it can be added to the end of Section 6 of Battery Storage as Item L. The second recommendation is if the battery fails, contaminate the ground, the applicant, owner or operator is responsible for remediation in a timely manner. This is already partially covered in Section 6, Item J. If there are still concerns, it is suggested to add the phrase "in a timely manner".

Ms. Nelson stated that the Board of Supervisors may exercise one of the following options:

1. Continue the public hearing to next month's regularly scheduled meeting. This would allow time for the board to study the conditions and address any additional items that could not be addressed at this hearing.
2. Close the public hearing and defer action until next month's meeting to provide the board additional time to study the conditions outlined.
3. Deny the request and provide reason for decision in writing.
4. Approve the request per the recommendations provided by the Planning Commission at their November 04, 2019 meeting and provide reason for decision in writing.
5. Approve the request with the new additional conditions outlined in the attached staff document on Pages 77-83 and provide reason for decision in writing.
6. Approve the request with the new conditions outlined in Pages 77-83 and have them amended based on the two (2) recent concerns if you want to add the new conditions then and provide reason for decision in writing

More detailed information was provided to Board members under separate cover of the regular Board packet.

Mr. Andrew Foukal, CEO and President, and Ms. Jayne Guthorn, Development Engineer, of East Point Energy were present.

Mr. Foukal gave a brief overview of East Point Energy's objective is to seek approval from the Board for a Conditional Use Permit for the Shands Energy Center, a battery storage project, under the existing ordinance definition of privately owned utility generation.

Mr. Foukal stated that East Point Energy, is the owner of Shands Energy Center, LLC is a battery storage project based on Charlottesville, Virginia. They are exclusively involved in battery storage projects. Their projects make the electrical grid more renewable, resilient, and affordable.

Mr. Foukal stated that battery projects enable two (2) things. He explained that battery projects use enables renewable energy sources such as rechargeable battery systems that store energy from the electric grid. He stated that they partner with utilities, landowners, and communities to deploy energy storage solutions to benefit the grid and our environment.

Battery project uses are to enable intermittent generation, renewable energy sources, to be flexible and dispatchable and reduce the need for fossil fuel resources to meet peak energy needs.

He gave a brief overview of their Management Team and previous experience of 60 Megawatt of utility-scale solar operating in Essex, Isle of Wight, Louisa, Middlesex, and Fluvanna in Virginia.

Ms. Guthorn gave a brief overview of the request for approval of Conditional Use Permit for a Battery Energy Storage System. Ms. Guthorn stated that the applicant's name. The landowner is Mrs. Ruth M. Pride. The parcel is zoned as A-1. The proposed use is privately owned utility generation (Section 34-217, 18b). The property is 30.28 acres. The project is approximately two (2) acres, located off Route 40 in Stony Creek and is going to interconnect at the Dominion Energy Virginia Distribution system at the Sapony Substation. The project site address is 13191 Shands Road, Stony Creek, Virginia.

The Site Plan was provided to the Board. Ms. Guthorn stated that there will be a minimum 25 feet offset from the adjacent properties. The project will be at 300 feet off Route 40.

Privately owned utility generation as defined by Section 34-217, 18b - of the Sussex County Zoning Ordinance, "If owned privately, utility generation, booster or relay stations, transformer substations, transmission lines and towers, television and radio towers and structures not necessary to house electronic apparatus, pipes, meters and other facilities for the provision and maintenance of public utilities, including railroads and facilities, and water and sewage installations, with a conditional use permit."

They believe this project falls under this Section by (1) providing public utilities by supporting the electrical grid with batteries; (2) privately owned, and (3) per the recommendation of Planning

Ms. Guthorn reviewed the CUP application timeline. Ms. Guthorn reviewed the project benefits to include increase in tax revenue for the County. The increase in tax revenues for the County in Year 1 is an estimated to be approximately \$345,000 based on estimated capital cost of \$19,404,000. She stated the break out is an estimate of \$15,000 Sales Tax to County and Schools and \$330,000 in Machinery & Tools Tax. Year 25 is an estimated total of taxes for project is

\$6,000,000. Ms. Guthorn stated that estimate was done by the Commissioner of the Revenue's office December 16, 2019.

Other benefits from this project are that it will improve local electrical reliability; support renewable energy projects in the area; and, will have minimal impact on county services (schools, roads, police, other public services).

Ms. Guthorn reviewed concerns that were came up. The configuration is up to 24 40-55' ISO containers mounted to concrete pads or pier. The life expectancy, in perpetuity, is similar to that of the existing substation as long as the equipment is maintained. For the buffers, will be utilizing the already existing vegetation. The project will minimize environmental impacts on property. The proliferation of battery projects in Sussex County is unlikely, because once you have one (1) battery in place, the value of another battery diminishes.

An example of a Battery Storage Project in Hawaii was provided showing the layout of containers, fences, existing vegetative screening buffer. She stated the decibel level will be similar to that the hum of refrigerator; you probably won't be able to hear the hum of the battery over the security fencing and shrubbery

Ms. Guthorn discussed safety in regards to safety for battery and energy storage facilities will be constructed, they will comply with the UL9540 Code standard for energy storage systems and equipment; National Fire Protection Association (NFPA) 855 Standard for the Installation of Stationary Energy Storage Systems and clean agent suppression. All containers are equipped with HVAC systems for temperature control in the extremely unlikely event there would be a fire.

More detailed information on setbacks, screening and battery storage were provided in the presentation as well as an overview, key features and battery information of GE Energy Storage units.

#### Public Comments:

- Michael Kessinger (Wakefield District) - Inquiry of battery life and its replacement; disposal and retainage of battery.

Chair entered Public Hearing.

#### Board Comments

- Debbie Jones (Stony Creek District) – Number of battery storage projects applicant has constructed.
- Rufus Tyler (Henry District) – Inquiry of jobs provided for this operation.
- Wayne Jones (Wakefield District) – Inquiry of any underline/unforeseen costs that will trickle down to citizens that the citizen will have to pay or applicant absorbing the whole bill, not citizens.

- Eric Fly (Courthouse District) – Inquiry as to whether battery facility connected to or affiliated to Sappony or Amazon Solar; inquiry of awareness of solar farm never pursuing solar battery; inquiry of battery dangerous; why was Sussex County chosen for this project; in regards to response - inquiry of substations near solar farms; does batteries have to be cooled and how; if system fails, what is the backup.
- Susan Seward (Blackwater District) – Inquiry of no generator back up if internal cooling system fails; average battery storage 2 – 4 hours, 6 hours at the most; not storing energy for future use; inquiry/concerns of initial application of training for fire and rescue; modulating power to grid; battery risks/damages; batteries taxed exempt Machinery & Tools Schedule after 10 years; inquiry of placing battery storage next to smaller substation/solar farm instead of bigger substation/solar farm to come; CUP conditions Road Construction Mitigation Plan, Condition #2, Item 2 – Road bonds; handling of road damage, if any; inquiry of payment of third party E & S and Stormwater management plan review; how long construction takes; how many people would be disturbed who lives nearby; inquiry of anticipation of transferring to Dominion Power; will applicant hold project until it is assumed by Dominion or flip project; business plan to flip project to company other than Dominion.
- Steve White (Tie Breaker) – Safety; how was Sussex chosen for project; applications to other counties for projects.

*Chair Seward noted to add to Item G. “the applicant should reimburse the County for an independent third party review of any site plans, Erosion and Sediment control plans, Stormwater Management Plans and Construction Plans.*

A copy of the East Point’s PowerPoint presentation was provided to the Board.

Chair Seward closed the Public Hearing.

#### Action on Public Hearing

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby defers action until next month’s Board meeting to provide the Board additional time to study the conditions outlined. All Board members present voted aye.

### **5. Appointments**

#### 5.01 Appointment to Social Services Board

The terms of Ms. Jannette Green (24114 Cabin Point Road, Disputanta, VA 23842) and Ms. Gayle Bain (35096 Old Wakefield Road, Waverly, VA 23890) are due to expire June 30, 2020.

Staff has contacted both. Both are willing to continue to serve, if reappointed. If reappointed, both terms will expire June 30, 2023.

Mr. Norfleet Givens’ term on the Social Service Board will expire June 30, 2020, as well. However, Mr. Givens’ has served two (2) consecutive terms and is not eligible to be reappointed.

The Board will have to make an appointment to fill this vacancy. Mr. Givens is in the Henry District.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Ms. Jannette Green (24114 Cabin Point Road, Disputanta, VA 23842) and Ms. Gayle Bain (35096 Old Wakefield Road, Waverly, VA 23890) to the Social Services Board, both with a term expiring June 30, 2023. All Board members present voted aye.

#### 5.02 Housing Oversight Board

At its April 16, 2020 Board meeting, Ms. Charlene Pope, 8593 Harrell Mill Road, Waverly, VA 23890, was recommended for appointment to the Housing Oversight Board to fill one of the citizen representation vacancies; however, no vote was taken to appoint Ms. Pope. As a result, this item is being revisited to make the appointment.

Per confirmation with Ms. Drew, there is another vacancy for citizen representation on the Housing Oversight Board. Supervisor W. Jones has recommended Ms. Darlean Whiting, 240 Pine Street, Wakefield, VA 23888 for appointment to the Housing Oversight Board.

Both are longtime residents of Sussex County.

For informational purposes, the Housing Oversight Board ByLaws states that voting Board membership shall consist of three (3) citizen members who are residents of and domiciled in the County of Sussex, Virginia.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Board appoints Ms. Charlene Pope, 8593 Harrell Mill Road, Waverly, VA 23890 and Ms. Darlean Whiting, 240 Pine Street, Wakefield, VA 23888 to the Housing Oversight Board as citizen representatives. All Board members present voted aye.

#### 5.03 Appointment to the Industrial Development Authority Board of Directors (2)

This item was tabled from the Board's May 21, 2020 regular Board meeting.

The term of Mr. Chester Carter, Post Office Box 505, Stony Creek, Virginia 23882, on the Industrial Development Authority (IDA) Board of Directors expired May 15, 2020. Staff has contacted Mr. Carter. He is willing to continue to serve if reappointed. Mr. Carter's term will be effective immediately, expiring May 15, 2024 should he be reappointed.

Ms. Ann Dix is no longer serving on the IDA Board of Directors. Ms. Dix's term has expired. An appointment will need to be made to fill this vacancy, for a term ending May 15, 2023.

The Industrial Development Authority (IDA) Board of Directors is composed of seven (7) Directors, appointed by the Board of Supervisors serving terms of four (4) years.

A copy of Mr. Carter's confirmation letter, dated April 1, 2020, a copy of IDA Board of Directors Members, and a copy of IDA Bylaws were included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby tables the appointment to the Industrial Development Authority Board of Directors. All Board members present voted aye.

#### 5.04 Appointment to the Building Code Appeals Board

The term of Mr. Meade Fronfelter, Post Office Box 65, Waverly, VA 23890, on the Building Code Appeals Board is due to expire June 30, 2020. Staff has contacted Mr. Fronfelter. He is willing to continue serve, if reappointed. If reappointed, his term will expire June 30, 2023.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried:  
RESOLVED that the Board reappoints Mr. Meade Fronfelter, Post Office Box 65, Waverly, VA 23890, to the Building Code Appeals Board with a term expiring June 30, 2023. All Board members present voted aye.

#### 5.05 Appointment to the John Tyler Community College Board

This item was on the May regular Board meeting agenda. The Board was advised that Dr. Mary Wilson's term as the representative for Sussex County is due to expire on the John Tyler Community College (JTCC) Board on June 30, 2020. Supervisor Tyler recommended Ms. Lisa Winfield. He will provide Ms. Winfield information at the Board meeting.

The member shall be a resident in the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served by the community college.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby tables the appointment to the John Tyler Community College Board. All Board members present voted aye.

#### 5.06 Appointment to the Virginia's Gateway Region

At its April 16, 2020 regular Board meeting, two (2) terms were available for reappointment to the Virginia's Gateway Region (VGR) Board of Directors. One (1) reappointment was made; however, no vote was taken to reappoint Mr. Rex Davis, as it is his desire to continue to serve on Virginia's Gateway Region Board of Directors.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FLY and carried:  
RESOLVED that the Sussex County Board of Supervisors reappoints Mr. Rex Davis of 612 Brentmoore Drive, Glen Allen, VA 23859 to the Virginia Gateway Board of Directors with a term expiring February 28, 2021. All Board members present voted aye.

### **Item 6. Action Items**

## 6.01 Approval of Adoption of Continuity of Government Operations

On March 12, 2020, Governor Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia as a result of the novel Coronavirus (COVID-19) pandemic. The Board of Supervisors on March 27, 2020 approved and adopted the emergency ordinance under Section 15.2-1413 of the Code of Virginia concerning the continuity of government operations which was only in effect for 60 days.

It is the request of Administration that the Board readopt as a regular Ordinance for the Continuity of Government Operations, under Section 15.2-1413 of the Code of Virginia, in which the ordinance will be in effect for six (6) months.

This ordinance will allow for all electronic meetings and public hearings. The Board is currently holding electronic meetings; however, there is a physical quorum present with partial remote participation under the County's Remote Participation Policy.

A copy of the Continuity Government Ordinance and a copy of the advertisement were included in the Board packet.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and re-adopts the Ordinance, approved by the Board on March 27, 2020, as a regular ordinance concerning continuity of government operations during the declared covid-19 pandemic under section 15.2-1413 of the Code of Virginia to effectuate temporary changes in certain deadlines and to modify public meeting and public hearing practices and procedures to address continuity of operations associated with pandemic disaster, to-wit:

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic; and

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive "any state requirement or regulation" as appropriate; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, on March 27, 2020, the Board of Supervisors confirmed the declaration of local emergency made by the local director of emergency management on March 17, 2020; and

WHEREAS, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code §44-146.16 being a “communicable disease of public health threat;” and

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and

WHEREAS, Virginia Code § 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency “proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work;” and

WHEREAS, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including providing public notice using the best available method given the nature of the emergency and public access, that members of Board may convene solely by electronic means “to address the emergency;” and

WHEREAS, the open public meeting requirements of the Virginia Freedom of Information Act (“FOIA”) are limited only by a properly claimed exemption provided under that Act or “any other statute;” and

WHEREAS, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten attendees; and

WHEREAS, The Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government and the performance of essential governmental functions; and

WHEREAS, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.

NOW, THEREFORE, BE IT ORDAINED by the Sussex County Board of Supervisors:

1. That the COVID-19 pandemic makes it unsafe to assemble in one location a quorum for public bodies including the Board of Supervisors, the School Board, the Planning Commission, Board of Zoning Appeals, Board of Equalization and all local and regional boards, commissions, committees and authorities created by the Board of Supervisors or

to which the Board appoints all or a portion of its members (collectively “Public Entities” and individually “Public Entity”), or for such Public Entities to conduct meetings in accordance with normal practices and procedures.

2. That the Board recognized that public bodies that are separate and distinct legal entities from the County may be required to adopt their own procedures or policies to address this situation and the Board cannot necessarily commit or bind such other public bodies under this Ordinance.
3. That in accordance with Virginia Code § 15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government and the performance of essential governmental functions during this emergency and disaster:
  - a. Any meeting or activities which require the physical presence of members of the Public Entity may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and
  - b. Prior to holding any such electronic meeting, the Public Entity shall provide public notice of at least 3 days in advance of the electronic meeting identifying how the public may participate or otherwise offer comment; and
  - c. Any such electronic meeting shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and
  - d. Any such electronic meeting conducted pursuant to this Ordinance shall be open to electronic participation by the public and closed to in-person participation by the public; and
  - e. For any matters requiring a public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public comments will be provided to members of the Public Entity during or before the electronic meeting and made part of the record for such meeting; and
  - f. The minutes of all electronic meetings shall conform to the requirements of law, identify how the meeting was conducted, members participating, and specify what actions were taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

IT IS FURTHER ORDAINED that notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to

meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

IT IS FURTHER ORDAINED, that non-emergency public hearings and non-essential action items of Public Entities may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.

IT IS FURTHER ORDAINED, that each incorporated town within the boundaries of Sussex County is encouraged to declare its own state of local emergency and disaster or incorporate by reference the County's local state of emergency and disaster and to adopt an ordinance for the continuity of town government.

IT IS FURTHER ORDAINED, that the provisions of this Ordinance shall remain in full force and effect for 6 months, unless it is adopted as an emergency ordinance, in which case it shall remain in effect for 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code §15.2-1427. Upon rescission by the Board or automatic expiration as described herein, this emergency ordinance shall terminate, and normal practices and procedures of government shall resume.

Nothing in this Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration.

This ordinance shall be effective upon its adoption.

<sup>1</sup> If this Ordinance is adopted with the standard public notice required of counties pursuant to Va, Code 15.2-1427 (publication once a week for two consecutive weeks in newspaper of local circulation) then this is NOT an emergency ordinance and will remain in effect for up to six months as authorized under Va. Code 15.2-1413. If, however, the Board adopts this Ordinance without such public notice, then it is deemed an Emergency Ordinance, and only remains in effect for 60 days pursuant to Va. Code 15.2-1427.

#### 6.02 Berkley Group Non-Professional Services Contract

On January 25, 2020, the Sussex County Board of Supervisors approved a contract on an emergency basis with Berkley Group for administrative services and on a cooperative procurement basis for planning director services for the County. In addition the Board authorized the appropriation from Fund Balance to fund the contracts for those services for Fiscal Year 2020.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby maintains the services of the interim county administrator until September 1, 2020; and

FURTHER RESOLVED that the service for the interim planning director is hereby extended for 12 months unless otherwise amended, with both being funded from the General Funds. All Board members present voted aye.

### 6.03 COVID-19 Small Business Relief Micro-Grant Contract

The COVID-19 shut down and forced closure of non-essential businesses has severely impacted small businesses in Sussex County, particularly in the retail, restaurant, and travel-related sectors. The purpose of the Small Business Relief Micro-Grant program would be to provide some immediate financial resources to the Sussex County small businesses hit hardest by the forced economic shut down due to the COVID-19 pandemic.

There was inquiry of whether three (3) of the Board members should abstain if applying for funds and whether Mr. White, the Tie Breaker, would have to break the tie. County Attorney Flynn stated that Board members should disqualify themselves if applying for funds. If the remaining three (3) Board members vote aye, it will be a unanimous vote. County Attorney Flynn also stated that any person disqualifying themselves, must also state the nature of the disqualification.

A Finance Department Staff Report that was provided to the Finance Committee was included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby budgets, appropriate, and transfer \$100,000-\$150,000 from the Coronavirus Relief Fund CARES Act funding received from the Commonwealth of Virginia to the Industrial Development Authority of Sussex County for a COVID-19 Small Business Relief Micro- Grant Program and authorize the County Administrator to execute all required documents, duly approved by the County Attorney, to implement the micro-grant program.

Voting aye: Supervisors Johnson, D. Jones, Seward

Voting nay: none

Abstained: Supervisors Fly, W. Jones, Tyler

Supervisor Tyler stated that he is the Director of the Improvement Association with 10 or more employees who is paid more than \$10,000. There is a possibility that the Improvement Association may consider applying for the loan. For this reason, he is abstaining from voting.

Vice Chairman Jones stated he is a one (1) employee small business owner in the Town of Wakefield. He may not, but there is a possibility that he may apply for the loan. For the reason stated, he is abstaining from voting.

Supervisor Fly stated that he is abstaining because he represents an employee that pays him more than \$10,000 in the given calendar year and will apply for the funds.

### 6.04 Transfer of Victim Witness Director Position

Interim County Administrator stated that the Victim Witness Department currently follows County Administration policies and is supervised by the County Administrator. There was discussion of the supervision of this position by the County Administration office and was recommended to transfer this position to the Commonwealth's Attorney's office.

A copy of the draft resolution for the Transfer of the Victim Witness position was included in the Board packet.

ON MOTION OF SUPERVISOR , seconded by SUPERVISOR and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the transfer of the Victim Witness Department from under County Administration to the Commonwealth Attorney's office by the following resolution, to-wit:

WHEREAS, the Victim Witness Coordinator provides services solely within the office of the Commonwealth's attorney; and

WHEREAS, the coordinator position is set out as being managed by the county administration, but should be managed by the Commonwealth's attorney.

NOW, THEREFORE, be it resolved by the Board of Supervisors that the management and control of the position of Victim Witness Coordinator shall be transferred to the Sussex County Commonwealth's Attorney.

BE IT FURTHER RESOLVED that this action shall not affect any financial support the County provides the office of the Commonwealth's attorney.  
All Board members voted aye.

#### 6.05 Adoption and Appropriation of the FY21 Operating & the FY21-FY25 Capital Improvement Plan

There was discussion of items to discuss relative to the adoption of the budget. Those items included the Waverly Pool, the Improvement Association, and the Airfield 4-H Conference Center.

Chair Seward stated that the Board has had requests from the Improvement Association in the past couple of years for funding for teachers. Chair Seward stated that the Improvement Association currently receives \$64,000 from the County. The Improvement Association's request is for an additional \$43,000 for teachers' salaries due to losing teachers to competing localities.

There was discussion of landfill revenue that was received in the current fiscal year.

There was discussion of making a supplemental allocating funding from the current budget to keep from having to rebalance budget for upcoming fiscal year.

Supervisor Tyler stated that he is the Director of the Improvement Association with 10 or more employees who is paid more than \$10,000. He will be abstaining and not be voting.

Supervisor Fly stated that he represents a client, the 4-H Southeast Educational Center and is paid more than \$10,000. He will be abstaining and not be voting.

Supervisor Fly stated that the 4-H Southeast Educational Center requesting all localities who support them for an additional \$10,000 to be added to their budget

Supervisor Tyler discussed losing good teachers and educating children during early childhood.

Supervisor Johnson agreed and was in support of providing the \$40,000 to the Improvement Association.

There was discussion of funding being a one-time allocation to the Improvement Association.

Ms. Deste Cox, Treasurer, explained that any funding not appropriated this fiscal year will automatically rollover in the Fund Balance at the end of the fiscal year and forward in the General Fund. Any allocations will have to come from the Fund Balance because that's where the overage is.

ON MOTION OF SUPERVISOR JOHNSON, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves funding the Improvement Association \$40,000 in the current fiscal year from the Fund Balance.

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Abstained: Supervisors Fly, Tyler

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and appropriates funding the Airfield 4-H Southeast Education Center \$10,000 in the current fiscal year from the Fund Balance.

Voting aye: Supervisors Johnson, D. Jones, W. Jones, Seward

Voting nay: none

Abstained: Supervisors Fly, Tyler

Mr. Malcolm Manning and Mr. Ricks, of Sussex County Youth and Adult Recreation Association, were virtually present.

Mr. Manning gave a brief overview. He noted that it would take approximately \$89,000 to reopen the pool. He stated that they have reached out to vendors but haven't gotten any responses. Mr. Manning stated that SCYARA is requesting to be considered to be put in the budget for the pool for Sussex County children.

There was inquiry of liability of insurance for the Waverly Pool. There was items to get pool open such as lighting.

There was discussion of working with the Improvement Association to have kids transported to the Airfield 4-H Southeast Education Center to use of swimming pool.

A handout regarding the Waverly Pool was provided to the Board members.

Supervisor W. Jones made a motion, seconded by Supervisor D. Jones, to transfer funding from the SCYARA line item to other recreation organizations.

There was discussion of why funding was being transferred from SCYARA line item to other organizations. It was discussed of the possibility of other funding for the pool for the entire \$89,000. There was discussion of someone else taking ownership of the Waverly Pool if other funding sources were found.

A copy of Ordinance #2020-07 FY2021 Adopted Budget and Ordinance #2020-08 FY2021-2025 Capital Improvement Plan were provided to the Board members.

Supervisor Fly offered a substitution motion.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby transfers funding from the Sussex County Youth and Adult Recreation Association (SCYARA) in the amount of \$6,000 to the Unallocated Recreational Fund Account.

Board members present: Fly – aye; D. Jones – aye; W. Jones – aye; Seward – aye; Tyler – nay.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES, and carried: RESOLVED the Sussex County Board of Supervisors hereby adopts and appropriates the FY21 Operating Budget in the amount of \$37,625,889 & the FY21-FY25 Capital Improvement Plan in the amount of \$417,132.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

#### 6.06 Laying of Tax Levy for Calendar Year 2020

Interim County Administrator Hughes stated that there were no increase in taxes; therefore, there was no change in levy for Calendar Year 2019. The levy was properly advertised and the public hearing was held April 18, 2019.

A copy of Ordinance No. #2020-09 Calendar Year 2020 Tax Rates was provided to the Board.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and adopts Ordinance #2020-09 for the laying of levy on for Calendar Year 2020, to-wit:

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for the County of Sussex for calendar year beginning January 1, 2020 and ending December 31, 2020; and

WHEREAS, the Board has duly advertised and held a public hearing on the subject of tax levies;

NOW, THEREFORE, BE IT ORDAINED by the Sussex County Board of Supervisors this 18<sup>th</sup> day of June, 2020, that the following County tax levies be, and they hereby are, imposed for the calendar year 2020:

<u>Class of Property</u>	<u>Rate Per \$100 of Assessed Valuation</u>
Real Estate (including Public Service Corporations)	\$0.58
Mobile Homes	\$0.58
Machinery & Tools	\$2.43
Merchant's Capital	\$1.00
Fire & Rescue	\$2.43
Tangible Personal Property (including Public Service Corporations)	\$4.85

All Board members present voted aye.

#### 6.07 Adoption and Appropriation of the FYE20 Encumbrances

There was inquiry as to the amount of the FYE20 Encumbrances.

Ms. Kelly Moore, Director of Finance, explained that June 30, 2020

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the FYE20 Encumbrances for existing bills due and payable with appropriate balances as of June 30, 2020.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

#### 6.08 Rural Solar Development Coalition

Chair Seward stated that she would not be voting on this item; however, she will explain it.

Chair Seward stated that she is recommending that Sussex County join the Rural Solar Development Coalition. It is a advocacy group that is representing rural local government at the General Assembly before the regulatory agencies, such as the FCC and State Department of Taxation, on solar development in rural Virginia.

Chair Seward stated that she is involved in the Rural Solar Development Coalition. The Coalition was formed in late March. There is three people in the group. There is a joining fee of \$5,000 per locality. She stated that she has had Jeff Gore, one of the County's Attorney, to prepare the contract addendum to make it clear that she will not receive any of Sussex County's money. She will be working for the Coalition on behalf of other member localities.

She noted the advantage of spending \$5,000 to join this group is the group was successful in getting things from the General Assembly that allows localities to make money from the solar farms such as permits. The group helped pass the Revenue Share and the Machinery and Tools Tax Step Down.

Chair Seward shared the contract addendum with the Board members.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the \$5,000 membership to join the Rural Solar Development Coalition.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Tyler

Voting nay: none

Abstained: Supervisor Seward

## **7. Reports of Departments**

7.01 Treasurer's Report – *included in Board packet – included in Board packet*

7.02 Animal Services Report – *included in Board packet*

7.03 Community Development Report – *included in Board packet*

7.04 Environmental Inspections Monthly Report – *included in Board packet*

7.05 Public Safety Report – *included in Board packet*

Mr. Foster reported that a portable COVID-19 June 29, 6-7:30 p.m. in Waverly Parking Lot.

Gave a brief update of COVID cases and change in protocol.

7.06 Housing Department Monthly Report – *included in Board packet*

7.07 Sheriff's Department Report – *included in Board packet*

7.08 Finance Department Report – *included in Board packet*

## **8. Citizens' Comments**

- Mike Kessinger (Wakefield District) – Fire and Rescue Association Capital Improvement Plan; Waverly rally.

## **9. Unfinished Business**

There was no Unfinished Business.

## **10. New Business**

There was no New Business.

## **11. Board Member Comments**

11.01 Blackwater District – Read email from Mayor of Waverly. Talked with new administrator at Waverly Nursing Home (Accordius) (COVID-19; will visit Waverly Nursing Home. Nursing home reporting aggregate data.

11.02 Courthouse District – none

11.03 Henry District – none

11.04 Stony Creek District – none

11.05 Wakefield District – none

11.06 Waverly District – Good night.

## **12. Closed Session**

There was no Closed Session.

## **13. Adjournment**

### 13.01 Adjournment

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the June 18, 2020 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 11:00 p.m. All Board members present voted aye.

### 13.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, July 16, 2020 at 6 p.m. in the Sussex Social Services Conference Room, 20103 Princeton Road, Sussex, Virginia 23884 and via County website.

At a Special Meeting of the Board of Supervisors  
Held in the Social Services Conference Room on  
Thursday, June 18, 2020 – 4:30 pm

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Marian D. Johnson  
Debbie P. Jones  
Wayne O. Jones  
Susan M. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker

**STAFF PRESENT**

Larry Hughes, Interim County Administrator  
Mark Flynn, County Attorney  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

**Item 1. Call To order/Determine Quorum (4:44 p.m.)**

The June 18, 2020 Special meeting of the Sussex County Board of Supervisors was called to order by Vice Chairman W. Jones.

**Item 1A. Approval of the Board Members Participating by Phone under Board Remote Participation Policy**

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FLY and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves of remote participation of Supervisors Johnson, and Mr. Steve White, Tie Breaker.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Tyler

Voting nay: none

Absent during vote: Supervisor Seward

**Item 2. The Invocation**

The invocation was offered by Supervisor Tyler.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Agenda Amendment**

There were no agenda amendments.

## **Item 5. Approval of Agenda**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the June 18, 2020 Special meeting agenda as presented.  
All members present voted aye.

## **Item 6. Closed Session**

### Item 6a. Convene to Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session (1) personnel matters, discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, applicable Va. Code Section 2.2-3711(A)1, County Administrator  
All Board members present voted aye.

*Chair Seward entered at 4:50 p.m.*

### Item 6b. Reconvene to Open Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.  
All Board members present voted aye.

### Item 6c. Certification of Closed Session

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED THAT that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from

Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Fly, Johnson, D. Jones, W. Jones, Seward, Tyler

Voting nay: none

Item 6d. Action Resulting from Closed Session

There was no action taken.

**Item 7. Citizens' Comments**

There were no Citizens' Comments.

**Item 8. Adjournment**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR W. JONES and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby adjourned the June 8, 2020  
Special Meeting at 6:13 p.m.

At a Finance Committee Meeting of the Board of Supervisors  
Held in the Social Services Conference Room on  
Wednesday, June 10, 2020 – 9 a m

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Wayne O. Jones  
Susan M. Seward, Ex Officio  
Rufus E. Tyler, Sr.

**STAFF PRESENT**

Larry Hughes, Interim County Administrator  
Mark Flynn, County Attorney  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

**Item 1. Call to Order/Determine Quorum (9:04 a.m.)**

The June 10, 2020 Finance Committee meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward, as ex officio.

*Supervisor Fly participated virtually.*

**Item 2. The Invocation**

The invocation was offered by Supervisor Tyler.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Agenda Amendment**

There were no agenda amendments.

**Item 5. Approval of Agenda**

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR TYLER and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves the June 10, 2020 Finance Committee meeting agenda as presented.  
All members present voted aye.

**Item 6. Discussion of Sussex County Youth and Adult Recreation Association (SCYARA)**

Mr. William Ricks (President), Ms. Renita Jenkins, and Mr. Malcolm Manning, all of SCYARA, were in attendance.

Supervisor Fly, Chairman of the Finance Committee, stated that the meeting is a further discussion of the Board of Supervisors' June 4<sup>th</sup>, 2020 Budget Work Session of whether to fund the Waverly pool or SCYARA; and if so, at what level. Supervisor Fly stated that funds are limited. There are other groups that are providing services to the youth in that area of the County. The organization has not proven itself capable of producing any type of programs for the children. SCYARA says they are going to, but in three (3) years, they haven't.

Supervisor Fly stated that he would recommend to the Committee, that the Committee recommend to the Board to take the \$6,000 allocation from the Waverly pool line item, and divide the \$6,000 between the Green Machine and Jessica A. Moore Foundation—who have a track record of producing programs in the Waverly area. Supervisor Fly stated that he doesn't want to get into a big discussion of the books. In the short term, may need an audit from SCYARA. The County may need to perform the audit themselves, because SCYARA did take a considerable amount of the County's money and it's unaccounted for.

Supervisor Fly stated that he wanted to make it two (2) separate issues. A possible audit to try to find out what did SCYARA do with the taxpayers' money one issue. And, make the transfer of the \$6,000 from the Waverly pool line item to other organizations in that area a separate issue.

There was a discussion of having SCYARA make a presentation and so that a more definitive decision can be made.

Mr. Ricks gave a brief presentation to the Finance Committee. Mr. Ricks stated that in November 2019, SCYARA was requested to submit documents to show how money was used. Mr. Ricks stated that SCYARA raised more than \$21,000. There was a \$25,000 Capital Improvement to replace the filtration system—after 40+ years.

There was inquiry of whether the \$21,000 included funding from the County. Mr. Ricks noted that it was stated that the \$10,000 from the County was money from the Reserve Funds and not in the budget. The money was to be held to see what SCYARA was going to do. He stated that SCYARA came back to the County for the money in September, at which time the money was released. Mr. Ricks stated that SCYARA had planned to have some free activities for the kids and the citizens. He stated that the free activities didn't happen because they found out in the process of getting ready to open, there was an issue with the lighting around the inside of the pool. He stated that the \$10,000 received from the County was used to help purchase materials. He stated that supplies were stored and not laying around. Tiles, caulking and coping were bought. Mr. Ricks stated that the Board, including the new members, was given a Pool Refurbishing Timeline that showed everything that was done and what they wanted to do. He noted that a statement was listed at the top of document stating what had happened.

Mr. Ricks stated they have not stopped working and preparing. Mr. Ricks stated that SCYARA was not asking for \$10,000, they were asking the County to not take SCYARA out of the budget.

There was inquiry of providing a breakdown of the \$10,000. Mr. Ricks stated that he didn't have a breakdown of the \$10,000 because he said the \$10,000 was included in the General Fund. The money was put their account and was used as they saw fit. After inquiry of the \$21,000 and the \$10,000, Mr. Ricks stated that there was \$5,000 left. There was inquiry of a list of proposed expenditures. A copy was provided.

There was inquiry of how much money it would take to open the pool. Mr. Ricks stated that it would take approximately \$17,000 to safely open the pool, which does not include sandblasting, painting, etc. There was inquiry and discussion of the funding source of the money. There was inquiry of chance of the pool opening this year. There was also inquiry that if the County was to have an agreement with SCYARA and allocate \$6,000 and the pool didn't open, would the money to be returned to the County. Mr. Ricks stated that SCYARA would not ask for the money if the pool could not be opened.

Supervisor Fly noted that the budget needed to be finalized. He noted that funds could be taken out of the budget and do a supplemental appropriation some time later in the year. SCYARA could come back to the Board for appropriations should the situation warrant it.

Supervisor Fly stated that he recommends that the Finance Committee makes recommendation from the Committee to the Board to remove the line item. Then, it would be incumbent upon SCYARA when they reach the point that the pool could be opened, to come back to the Board for funding.

There was discussion of previous funding to SCYARA from other sources. There was discussion of having to do something for the kids.

Ms. Renita Jenkins, a SCYARA Board member, stated that when she volunteered at the pool, the kids loved the pool. The pool is needed. The kids don't have anywhere to go. They walk to the pool and love there.

There was discussion of the condition of the water. Mr. Ricks stated that the water cannot be taken out of the pool. The water has to remain in the pool until a cover is purchased. The water is taken out and cleaned, and water is put back in the pool. There was discussion of the bill. There was discussion of SCYARA raising \$21,000 or \$23,000.

There was continued discussions of whether the pool could be opened this Summer and what is needed to open it.

SCYARA was requested to provide an itemized updated listing of what and how much is needed to open pool.

## **Item 7. Discussion of CARES Micro Grant Program**

Interim County Administrator Hughes stated that one of the objectives of the Coronavirus, Aid, Relief and Economic Security (CARES) Act program extended by the Federal Government is to

authorize local governments to do grants to small businesses. The County is proposing to set aside \$100,000 in grants for Sussex County small businesses and is asking to extend to \$150,000 if there is the demand. The grants will be for businesses with 1-20 employees a maximum of \$5,000 and businesses with 21-50 employees a maximum of \$ 10,000. Administration is requesting the Board to include non-profits in the eligible businesses.

There's no payback or match. Money will go through the Industrial Development Authority Board of Directors. The deadline has not been determined yet. County funds will have to be spent by December 30, 2020.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that Sussex County Finance Committee hereby recommends the CARES Micro Grant to include eligible non-profit small businesses to the Sussex County Board of Supervisors; and,

FURTHER RESOLVED that the grant can be extended as necessary or demanded.

Voting aye: Supervisors W. Jones, Tyler

Voting nay: none

Abstained: Supervisor Fly

#### **Item 8. Committee's Recommendation**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Finance Committee hereby requests the building officials from the Towns of Wakefield and Waverly and Pool Crafters or pool expert meet at the Waverly Pool site to determine the costs and provide an itemized listing of what is needed to get the pool up and running and have it ready for the June 18, 2020 regular Board of Supervisors meeting. All Finance Committee members voted aye.

#### **Item 9. Citizens' Comments**

- William Ricks (SCYARA) – Waverly Pool/SCYARA; Recreational Plan for County
- Alfred G. Futrell (Waverly District) – Recreation Project; County get on one accord to help one another.

Supervisor Tyler stated that there will be a Black Live Matters peaceful unity march in Waverly on Saturday, June 20<sup>th</sup> at 10 a.m. starting at Rosa Sharon, ending at the Charlie Caple Building, sponsored Delegate Tyler as a concerned, community leader to bring people together.

#### **Item 10. Adjournment**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourned the June 8, 2020 Finance Committee Meeting at 10:20 a.m.

At a Special (Budget Work Session) Meeting of the Board of Supervisors  
Held in the Social Services Conference Room on  
Thursday, June 4, 2020 – 5 p.m.

**BOARD MEMBERS PRESENT**

C. Eric Fly, Sr.  
Marian D. Johnson (remote)  
Debbie P. Jones  
Wayne O. Jones  
Susan M. Seward  
Rufus E. Tyler, Sr.  
Steve White, Tie Breaker (remote participation)

**STAFF PRESENT**

Larry Hughes, Interim County Administrator  
Mark Flynn, County Attorney  
Deste J. Cox, Treasurer  
G. Reid Foster, Public Safety  
Ernest Giles, Sheriff  
Kelly W. Moore, Director of Finance  
Vincent Robertson, Interim Commonwealth's Attorney  
Cecil Stainback, Animal Control Officer  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk

**Item 1. Call to Order/Determine Quorum (5:00 p.m.)**

The June 4, 2020 Special (Budget Work Session) meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

**Item 2. The Invocation**

The invocation was offered by Supervisor W. Jones.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Agenda Amendment**

Chair Seward requested to add under Item 6. General Budget Discussions and Items, Crater Health District.

**Item 5. Approval of Agenda**

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the June 4, 2020 Special (Budget Work Session) meeting agenda inclusive of adding under Item 6. General Budget Discussions and Items, Crater Health District.  
All members present voted aye.

## **Item 6. General Budget Discussions**

### Crater Health District

Ms. Roxanne Marr-Shears, District Administrator for Crater Health District, and Dr. Hart were present.

There was inquiry as to why the Sussex Health Department had been closed since the COVID-19 Coronavirus; what current services the Sussex Health Department provides; and, is there a statutory requirement of whether the County has to fund a local health department.

Dr. Hart, Director of Crater District Health Departments, stated that he understands the concerns of the Health Department being closed. Dr. Hart stated that when the pandemic started, Crater Health District, as many other multi-jurisdictional districts, had to look at and realign their services in order to be able to respond to the pandemic. Dr. Hart stated that Crater Health District had to move in the direction of closing some of the buildings. He stated that although the building had been closed, services have still been available for the residents of Sussex County. Immunizations, Maternity Care, Environmental Health, Family Planning, FTI, and OB Services have been maintained and available to the residents of Sussex County, just not at the Sussex Health Department building. He stated that because they are a multi-jurisdictional district, they have other locations that residents are able to go to. They had to streamline their locations in order to be able to respond to the pandemic. He stated this is an unprecedented, new time. This is a process that many other multi-jurisdiction districts had to do in the Commonwealth of Virginia to be able to respond to the pandemic. He stated it should be taken in to consideration that there was limited staff. They had to make sure they had appropriate staff to respond. Their Emergency Operation Center had to setup for the district which is located at the Petersburg Health Department. Their Incident Command Team has been setup in order to respond to the pandemic.

He stated Crater Health District has been very active in Sussex. The Epidemiologist has been working with the long-term health care facilities and Sussex 1 and 2 State prisons. The Emergency Coordinator (Chief of Planning and a member of the Incident Command Team) has been actively working our Public Safety Department. In terms of planning and personal protective equipment (PPE), the Emergency Coordinator has been working with the long term care facilities to ensure an emergency plan and a process is in place.

Dr. Hart stated that per State Code, all localities are required to maintain a local health department.

Ms. Marr-Shears stated that some of the services that are rendered for Sussex are the Women Infant and Children (WIC) program and Vital Administration and Statistics. Services for receipt of Marriage, Birth and Death Certificates are still available.

Ms. Marr-Shears stated that the Hopewell and Prince George Health Departments are the alternative locations for services for Sussex residents.

Dr. Hart stated that, at this time, they have focused on their response to COVID-19. They don't have an exact timeline of reopening. It will depend on how things move forward, in terms of reopening Virginia. They have been focusing on a Containment Plan, as there may be a spike in COVID-19. The Containment Plan has three (3) components: (1) Testing, (2) Contact Tracing, and (3) Support Isolation. He stated that, at the present time, he could not give a specific time of when the Sussex Health Department will be reopened.

There was inquiry of was and how the Sussex citizens were notified of the Sussex Health Department being closed.

Ms. Marr-Shears stated that the Health Department closed in the middle of March when a lot of the government agencies were closing, to include Sussex. She stated that Crater Health did not send out a massive press release because they didn't know when they would reopen. She said a notification was sent to let the Department of Social Services know that the Sussex Health Department was closed and signs were placed on the Sussex Health Department doors to redirect the citizens if they had any questions or concerns to the Hopewell and Prince George Health Departments. She stated that a message was recorded on the Sussex Health Department phone system with information which provided phone numbers and time of who to call about the facility or services.

There was inquiry as to what criteria was used to keep the Hopewell and Prince George local health departments open and close the Sussex Health Department.

Dr. Hart stated that they had to look at those areas where there was a large volume of services and had to make a tough decision in terms of how to redirect their efforts to do the outreach. They had to look at the areas that they had increased volume and traffic in order to be able to respond to the pandemic.

There was inquiry of which health departments in the Crater Health District were closed. Dr. Hart advised that two local health departments were closed—Surry and Sussex. There was inquiry as to if and where Sussex's staff were deployed. Dr. Hart stated that some of the nurses were a part of different teams. Some of the nurses are a part of the COVID-19 Communicable Disease Testing program. Other nurses are responsible for nursing home screenings.

Ms. Marr-Shears stated that in closing Sussex and Surry, when the issue started, they started to see a large increase in numbers in dense areas.

There was discussion of services at the correctional facilities and nursing homes.

There was discussion of if a local health department is closed, the consent of the local governing body was needed. There was discussion of none of the Board members were not notified. There was discussion of the budget for services.

There was discussion of notification to the County. Ms. Butts noted that conversations referenced were held after someone had called regarding the health department being closed. Emails had been checked. An email was received on the day of and during the Board meeting (May 16<sup>th</sup>).

County Attorney stated that the County is operating under Agreement at §32.1-31. There are a group of services that the local health department provides under that agreement. An agreement can't unilaterally withdraw services and expect the other side to continue providing funding. He stated that it seems to him that the next step would be, in order to continue, that the County Attorney would talk to the State Health Commissioner's Office to make sure everybody understands the rules and have County Attorney Gore to contact the State Health Commissioner's office. He noted that it is important to the County, should a family need immunization records, an environmental permit, etc., it could be tough on a poor family to have to go out of the County to obtain those services.

There was discussion that the budget will be adopted in two (2) weeks and there is a deficit. There was also discussion that the County doesn't know when the Sussex local health department is going to be reopened. The funding in the budget needs to reflect what the citizens are being served at the local Sussex health department, because the County has the agreement. This needs to be pursued further.

There was discussion of concerns with the Health Department visiting local businesses in Sussex, and some of the citizens are not wearing masks when entering the businesses. The Health Department are telling businesses they are not enforcing wearing masks. It was noted that some of the businesses have customers from out of state. There was discussion of how does an employee make a customer wear a mask especially when an employee has asked a customer to wear a mask and the customer becomes violent.

Interim County Administrator Hughes stated that there were regular communications from Crater Health District's Incident Command Team. Almost every day, updates were received of cases and what was happening.

Dr. Hart spoke of information included in reports sent out. He stated that they had to look at how they continue to provide services to eight (8) localities, respond to COVID-19 and function with reduced services. They had to be strategic with how to function in this new public health environment and preserve life. If they had to do it again, they would do it differently, because now they will have some experience. It was not to be spiteful or egregious, Crater Health District was trying to figure out the best course of action on how to respond to the health situation of COVID-19. He asked that all of this be taken in to consideration in the decision of reducing the budget.

There was inquiry of whether the local Sussex Health Department could open one (1) day a week.

There was discussion of how would reducing the budget affect the health department once the pandemic is over.

Crater Health District was requested to provide the County with the number of services provided by category in the first five (5) months of 2020 and the first five (5) months in 2019 by calendar year.

### Budget Discussions

Interim County Administrator Hughes reviewed Administration's recommendations for the budget adjustments.

- Proposed to lease purchase Sheriff's vehicles instead of buying the vehicles.
- Eliminated renovations in the Department of Social Services.
- Proposed removing one (1) administration position and consolidating with planning position.

There was discussion of adjusting Animal Control positions. There was discussion of recommendation of increasing FY21 budget by \$30,000 for an additional position with funding from additional landfill revenue. The FY22 budget would return to the two (2) full time Animal Control Officer positions.

### Building and Grounds Department

There was discussion of contracting lawn care services. There was discussion of inmate labor with certain skillsets for services was visited.

There was discussion of skillset with some of the workers. There was discussion of identifying work that needs to be done.

There was discussion of the Board allowing the County Administrator to handle what needs to be done by staff.

A Finance Committee meeting was scheduled for Wednesday, June 10, 2020 at 9 a.m.

### Blackwater Library

There was discussion of the increase with Blackwater Regional Library request for funding. There was discussion of the number of books checked out in Waverly and Wakefield. Discussion of whether increase in circulation was E-Books. There was discussion of having the county attorney reach out to Isle of Wight attorney and Southampton County attorneys. There was discussion of no library in Stony Creek. Bookmobile comes to Social Service Department.

### Miles B. Carpenter Museum

Chair Seward recommends reducing funding to Miles B. Carpenter Museum to \$1,500.00.

### Virginia's Gateway Region

It was noted that Virginia's Gateway Region's funding will be reduced by half, which is at the Virginia's Gateway Region's request.

### Jarratt Senior Citizen's Center

Supervisor Tyler stated that Senior Citizens from the Stony Creek and Jarratt side has requested \$5,000. He is asking the Board for funding. Their funding was zeroed out through the Crater District Area Agency on Aging (CDAAA). There was discussion of funding Stony Creek/Jarratt Senior Citizens the \$5,000--\$2,000 from Miles B. Carpenter Center.

### Waverly Pool (SCYARA)

Mr. Reid Foster, Public Safety, stated that Vice Chairman Jones asked him to visit the Waverly Pool to see if it was worth repairing. Mr. Foster stated that his first concern with safety is the fence is down and the pool is full of water. It needs to be secured. He stated that someone had already started to take down the Kiddie Pool. The Building is not secured and needs a lot of work done. As far as the main pool, it's full of water. The water is probably six (6) to eight (8) inches. The whole top layer of tile around the pool is starting to fall off. A lot tiles will probably have to be replaced after it's drained.

There was discussion that the County has funded the pool for three (3) years and kids had not been in the pool. In last year's budget, there was discussion that there would be no funding if the pool wasn't opened.

Mr. Williams Ricks (President, SCYARA) stated that a detailed list was provided to the Board of the things that had been done. Lighting had to be replaced in the pool. Some of the Board members of the pool (SCYARA) were concerned about safety which is the reason the pool didn't open. He clarified that the Waverly Pool is an entity of the Sussex County Youth and Adult Recreational Association (SCYARA). Monies received are not just used for the pool.

SCYARA would like to remain as a part of the FY21 budget, because there are other things SCYARA can do. Any monies received can help with their Capital Improvement. Funding received last year was used for Capital Improvements—replaced filtration system, tiles, coping stones—not for anything else. If they can't open, they won't request the money. At this time, they cannot or won't be able to open due to the Governor's Executive Orders. .

There was inquiry of the estimated costs to fix the lights. Mr. Ricks stated that the estimated cost to fix the lights was \$4,500. There was inquiry as to when was the last time the pool was opened. Mr. Ricks stated 2017. There was inquiry of the price to open the pool. Mr. Ricks stated \$65,000.

There was inquiry if SCYARA would have had the \$4,500 to open the pool, would they have been able to open. Mr. Ricks replied yes. Mr. Ricks stated that \$23,000 was raised by SCYARA last year.

Supervisor Tyler recommended that SCYARA meet with the Finance Committee at the meeting scheduled for Wednesday, June 10<sup>th</sup> at 9:00 a.m. and provide an itemization of what the pool needs,

how much it cost, how much in funding they are projected to raise and when it is projected to have the pool open. Mr. Ricks stated that he will advise his Board of what has transpired. He will bring the same spreadsheet that had been provided. Mr. Ricks was asked to bring his latest audit. He stated that he gave his latest audit to the Board.

Mr. Ricks stated that \$25,000 went into the filtration system and supplies were bought. Supplies are secured. It was recommended to have the pool sandblasted and refinished, which is the big ticket item along with the lighting. They are seeking funding from others as well. They are applying for grants.

There was discussion of a conversation of the consideration of turning the pool over to a private entity and letting them rehabilitate the pool. Mr. Ricks stated that he had responded that he couldn't speak for the Board and stated the conversation that was had from his point of view.

There was general consensus on items presented to the Board from County Administration, funding Senior Citizens (Jarratt/Stony Creek), funding \$30,000 for Animal Control position, reduction in Virginia Gateway's Region funding by half at their request; and reducing Miles B. Carpenter to \$1,500.

#### **Item 7. Citizens' Comments**

- Vincent Robertson (Interim Commonwealth's Attorney) – Introduced himself to the Board; will be running in the November election.

#### **Item 8. Adjournment**

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourned the June 4, 2020 Special (Budget Work Session) Meeting at 8:13 p.m.

**JUNE 18, 2020**

**WARRANTS & VOUCHERS SUMMARY**

**TOTAL ALL WARRANTS FOR APPROVAL \$509,095.41**

**TOTAL ALL VOID CHECKS FOR APPROVAL \$427.00**

<b>ACCOUNTS PAYABLE WARRANTS:</b>	<b>CHECK NO.</b>	<b>AMOUNTS</b>	<b>PROCESS DATE</b>
FOR MONTH OF MAY 2020	216040-216078	\$ 231,286.15	RUN DATE 5/07/20
	216079-216083	\$ 150.00	RUN DATE 5/07/20
	216093-216139	\$ 60,978.36	RUN DATE 5/14/20
	216140-216174	\$ 41,348.75	RUN DATE 5/21/20
	216184-216217	\$ 65,683.27	RUN DATE 5/28/20

**Total Regular Warrants \$399,446.53**

PAY. DEDUCTION WARRANTS:	216084-216092	\$ 54,870.68	RUN DATE 5/15/20
	216175-216183	\$ 54,778.20	RUN DATE 5/29/20

**Total Deduction Warrants: \$109,648.88**

**TOTAL VOUCHERS & WARRANTS FOR APPROVAL \$509,095.41**

**VOID CHECKS See attached \$ 427.00**

# ACCOUNTS PAYABLE CHECKS



P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT TOTAL	BATCH INV DESCRIPTION
0000000 000342	AGRI-VA, INC	15383/6	5/04/2020	5/04/2020	4100-021200-1275-221-210	58.48	216040			Maintenance Equipment Repairs01637 ACCT# 60146
0000000 000342		15390/6	5/05/2020	5/05/2020	4100-021200-1275-221-210	55.94	216040			Maintenance Equipment Repairs01637 ACCT# 60146
								114.42		TOTAL
0000000 001769	ATLANTIC EMERGENCY SOLUTI	23409EQU	5/01/2020	5/01/2020	4100-021500-1299-253-210-605	3,096.63	216041			John Randlph-Disaster Respsns 01637 ACCT# 17366
0000000 001769		23685EQU	5/04/2020	5/04/2020	4100-021500-1299-253-210-605	2,120.68	216041			John Randlph-Disaster Respsns 01637 ACCT# 17366
								5,417.31		TOTAL
0000000 001676	BERKLEY GROUP	NO#1 INV#6	5/01/2020	5/01/2020	4100-021400-1225-241-210	5,400.00	216042			Management Consulting Services01637 SUSSEX COUNTY
0000000 001676		NO#3 INV#6	5/01/2020	5/01/2020	4100-021100-1225-211-210	9,109.80	216042			Management Consulting Services01637 SUSSEX COUNTY
								14,509.80		TOTAL
0000000 000738	BUTLER'S TOWING AND	6360	5/04/2020	5/04/2020	4100-051100-1265-512-510	39.90	216043			Vehicle Maintenance & Repairs01637 SUSSEX SHERIFF
								39.90		TOTAL
0000000 001480	BUTTS, SHILTON RICKS	SRB 050520 01	5/05/2020	5/05/2020	4100-021100-1201-211-210	35.00	216044			Organization Membership 01637 REIMBURSEMENT
0000000 001480		SRB 050520 02	5/05/2020	5/05/2020	4100-021100-1264-211-210	128.16	216044			Mileage 01637 MILEAGE
								163.16		TOTAL
0000000 001530	C.W. WILLIAMS & CO. LLC	627126	4/16/2020	4/16/2020	4100-021100-2120-211-210-203	309.23	216045			COVID-19 Expenses 01637 ACCT# 80203
								309.23		TOTAL
0000000 001485	CENTRAL AGRIBUSINESS	JR26683	4/28/2020	4/28/2020	4100-051500-1246-551-510	77.00	216046			Food Supplies 01637 SUSSEX SHERIFF
								77.00		TOTAL
0000000 001449	CONVERGENT TECHNOLOGIES	23108	5/04/2020	5/04/2020	4100-051100-1224-516-510	359.00	216047			Information System Services 01637 SUSSEX SHERIFF
								359.00		TOTAL
0000000 000020	COWLING BROTHERS	13713	4/02/2020	4/02/2020	4100-021200-1272-221-210	2.98	216048			Building Maintenance & Repair01637 ACCT# SC0006
0000000 000020		14318	4/10/2020	4/10/2020	4100-021600-1299-261-210	31.31	216048			Miscellaneous Others 01637 ACCT# SC0006
0000000 000020		145757	4/27/2020	4/27/2020	4100-021200-1272-221-210	11.48	216048			Building Maintenance & Repair01637 ACCT# SC0006
0000000 000020		15844	4/30/2020	4/30/2020	4100-051500-1272-551-510	13.90	216048			Building Maintenance & Repair01637 ACCT# SCJ001
								59.67		TOTAL
0000000 001613	CUSTOM CLEANERS	12111	4/18/2020	4/18/2020	4100-051500-1244-551-510	80.00	216049			Uniform Services 01637 SUSSEX SHERIFF
								80.00		TOTAL
0000000 000983	DELL MARKETING L.P.	10385812674	4/11/2020	4/11/2020	4100-063100-1251-631-630	587.58	216050			Computer & Printer Purchases 01637 ACCT# 1453579
0000000 000983		10385812674	4/11/2020	4/11/2020	4125-031700-5841-	1,488.18	216050			Drug Forf. Fund / Com. Atty. 01637 ACCT# 1453579
								1,995.76		TOTAL
0000000 000902	DOC FARMER'S MARKET	MKT75220	4/27/2020	4/27/2020	4100-051500-1246-551-510	238.05	216051			Food Supplies 01637 SUSSEX COUNTY JAIL
								238.05		TOTAL
0000000 000084	DOMINION VIRGINIA POWER	0482572328 0420	4/28/2020	4/28/2020	4100-021600-1276-263-210	2,830.45	216052			Electric 01637 # 0482572328
0000000 000084		0561293952 0420	4/29/2020	4/29/2020	4100-021200-1276-221-210	6.59	216052			Electric 01637 # 0561293952
0000000 000084		5080737736 0420	4/28/2020	4/28/2020	4100-021200-1276-221-210	52.32	216052			Electric 01637 # 5080737736
0000000 000084		5690307508 0420	4/29/2020	4/29/2020	4100-021500-1279-251-210	108.29	216052			Propane Gas & Electric 01637 # 5690307508
0000000 000084		7378703693 0420	4/29/2020	4/29/2020	4100-021600-1276-264-210	62.43	216052			Electric 01637 # 7378703693
0000000 000084		8855852839 0420	4/29/2020	4/29/2020	4100-021200-1276-221-210	360.50	216052			Electric 01637 # 8855852839
0000000 000084		9447701492 0420	4/24/2020	4/24/2020	4100-021200-1276-221-210	6.67	216052			Electric 01637 # 9447701492

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000084		9660130003	4/29/2020		4100-021200-1276-221-210	134.41	216052		Electric	01637 # 9660130003
0000000	000084		9670342501	4/30/2020		4100-021200-1276-221-210	58.47	216052		Electric	01637 # 9670342501
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				3,620.13
0000000	001756	EAST COAST EMERGENCY VEH	16750	5/05/2020		4100-021500-2110-251-210-504	380.50	216053		State Fireman's Fund	01637 SUSSEX PUBLIC SAFE
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				380.50
0000000	001723	GARDAWORLD SECURITY SERVI	510605	5/01/2020		4100-021600-1229-264-210	994.50	216054		Other Professional Services	01637 ACCT# SUS001
0000000	001723		510606	5/01/2020		4100-021600-1229-264-210	994.50	216054		Other Professional Services	01637 ACCT# SUS001
0000000	001723		510607	5/01/2020		4100-021600-1229-264-210	994.50	216054		Other Professional Services	01637 ACCT# SUS001
0000000	001723		510608	5/01/2020		4100-021600-1229-264-210	994.50	216054		Other Professional Services	01637 ACCT# SUS001
0000000	001723		510609	5/01/2020		4100-021600-1229-264-210	994.50	216054		Other Professional Services	01637 ACCT# SUS001
0000000	001723		510610	5/01/2020		4100-021600-1229-264-210	994.50	216054		Other Professional Services	01637 ACCT# SUS001
0000000	001723		510611	5/01/2020		4100-021600-1229-264-210	994.50	216054		Other Professional Services	01637 ACCT# SUS001
0000000	001723		510612	5/01/2020		4100-021600-1229-264-210	994.50	216054		Other Professional Services	01637 ACCT# SUS001
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				7,956.00
0000000	000910	GULLIAM, MONTAQUE	MG 050620	5/06/2020		4100-021200-1254-221-210	25.00	216055		Equipment Maintenance	01637 REIMBURSEMENT
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				25.00
0000000	000276	GREENSVILLE COUNTY WATER	1175 042720	4/27/2020		4100-021200-1277-221-210	53.80	216056		Water Services	01637 ACCT# 1175
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				53.80
0000000	001779	JAD BUILDERS, INC	345 BANK #2	5/06/2020		4100-021300-9004-231-210	46,850.42	216057		UNOS-CDSB Housing Grt	01637 UNOS-345 BANK
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				46,850.42
0000000	001115	LIFESTAR AMBULANCE	SC202004	5/05/2020		4100-021500-2110-252-210-524	21,972.00	216058		Emergency Med. SVC - Pd EMT.	01637 APRIL 2020
0000000	001115		W042020	5/05/2020		4100-021500-2110-252-210-524	51,840.00	216058		Emergency Med. SVC - Pd EMT.	01637 APRIL 2020
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				73,812.00
0000000	001433	LOWE'S	901967	4/22/2020		4100-021500-1299-253-210-601	757.15	216059		VDEM/FY19 LEMPG	01637 # 99000502080
0000000	001433		909566	4/03/2020		4100-021200-1274-221-210	61.89	216059		Grounds Maintenance & Repairs	01637 # 99000502080
0000000	001433		909566	4/03/2020		4100-021200-1274-221-210	29.43	216059		Grounds Maintenance & Repairs	01637 # 99000502080
0000000	001433		911859	4/06/2020		4100-021600-1299-282-210	32.29	216059		Miscellaneous Others	01637 # 99000502080
0000000	001433		919980	3/16/2020		4100-021200-1274-221-210	298.76	216059		Grounds Maintenance & Repairs	01637 # 99000502080
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				1,120.66
0000000	001838	MATTHEWS MOTOR CO INC	BRUSH TRUCK PUR	4/24/2020		4100-021500-2110-251-210-504	22,900.00	216060		State Fireman's Fund	01637 SUSSEX PUBLIC SAFE
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				22,900.00
0000000	000991	PARKER OIL CO	373790	3/18/2020		4100-051500-1278-551-510	600.90	216061		Oil	01637 ACCT# 87746E
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				600.90
0000000	001655	PETA	1847270	4/30/2020		4100-021600-1227-261-210	70.00	216062		Medical Services	01637 SUSSEX ANML CONTRA
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				70.00
0000000	000165	POSTMASTER	BARENTH302 0420	4/23/2020		4100-023100-1231-291-230	56.00	216063		Postage	01637 BOX RENT 1302
0000000	000165		BARENTH333 0420	4/23/2020		4100-023100-1231-291-230	56.00	216063		Postage	01637 BOX RENT 1333
		DISC. TOTAL				.00 CPA PMT TOTAL	.00				112.00
0000000	000061	PRINCE GEORGE ELECTRIC	1413003200 0420	4/29/2020		4100-021600-1276-263-210	52.64	216064		Electric	01637 # 1413003200

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0000000	000061		1423010000	4/29/2020		4100-021600-1276-263-210	79.59	216064			Electric	01637 # 1423010000
0000000	000061		1667000200	4/29/2020		4100-021200-1276-221-210	127.86	216064			Electric	01637 # 1667000200
												260.09
												TOTAL
0000000	000832	SAM'S CLUB DIRECT	2758	4/01/2020		4100-051500-1277-551-510	29.90	216065			Water Services	01637 # 0402188473177
0000000	000832		2759	4/01/2020		4100-051500-1247-551-510	47.58	216065			Janitorial Supplies	01637 # 0402188473177
												77.48
												TOTAL
0000000	000074	STAPLES CREDIT PLAN	2486753961	4/08/2020		4100-021100-1241-211-210	57.02	216066			Office Supplies	01637 # 6035517812578820
0000000	000074		2486768711	4/08/2020		4100-021100-1241-211-210	30.51	216066			Office Supplies	01637 # 6035517812578820
0000000	000074		2502842811	4/21/2020		4100-021100-1241-211-210	103.33	216066			Office Supplies	01637 # 6035517812578820
0000000	000074		2503225741	4/21/2020		4100-021100-1241-211-210	398.89	216066			Office Supplies	01637 # 6035517812578820
0000000	000074		2506328781	4/24/2020		4100-021100-1241-211-210	25.49	216066			Office Supplies	01637 # 6035517812578820
0000000	000074		2506328781	4/24/2020		4100-021600-1241-242-210	45.08	216066			Office Supplies	01637 # 6035517812578820
0000000	000074		43934	4/06/2020		4100-023100-1241-291-230	91.82	216066			Computer & Printer Purchase	01637 # 6035517812578820
0000000	000074		7319	4/02/2020		4100-023100-1251-291-230	499.99	216066			Computer & Printer Purchase	01637 # 6035517812578820
0000000	000074		7319	4/02/2020		4100-023100-1241-291-230	91.76	216066			Office Supplies	01637 # 6035517812578820
												1,343.89
												TOTAL
0000000	000362	SUSSEX CTY SCHOOL BOARD	BUS FY20-FINAL	4/29/2020		4302-094500-0001-	27,000.00	216067			Lease Purchase - School Busse	01637 FY20 BUS LESE/PRCH
												27,000.00
												TOTAL
0000000	001816	THG CONSTRUCTION	301 WALNUT #2	5/04/2020		4100-021300-9004-231-210	11,251.16	216068			UNOS-CDBG Housing Grt	01637 UNOS
												11,251.16
												TOTAL
0000000	001833	TRANSMUNION RISK & ALITERNA	5687311-202004	5/01/2020		4100-051100-1229-512-510	154.00	216069			Other Professional Services	01637 ACCT# 5687311
												154.00
												TOTAL
0000000	000080	TRI CITY OFFICE PRODUCTS	0135686-001	4/21/2020		4125-031700-5841-	793.50	216070			Drug Porf. Fund / Com. Atty.	01637 ACCT# SXCWAT-0
												793.50
												TOTAL
0000000	000407	U.S. POSTAL SERVICE	USPS 050120	5/01/2020		4100-041100-1231-411-410	3,500.00	216071			Postage	01637 ACCT# 31068257
												3,500.00
												TOTAL
0000000	000087	VAN CLEEF AUTO PARTS INC	595121	4/22/2020		4100-021200-1275-221-210	49.85	216072			Maintenance Equipment Repairs	01637 ACCT# 27430
			8075	4/10/2020		4100-021200-1275-221-210	30.00	216072			Maintenance Equipment Repairs	01637 ACCT# 27430
												79.85
												TOTAL
0000000	000769	VERIZON	0745850378	4/24/2020		4100-063100-1234-631-630	67.44	216073			Telecommunications	01637 # 252384783000121
												67.44
												TOTAL
0000000	000039	VERIZON WIRELESS	9852903195	4/19/2020		4100-021100-1234-211-210	485.47	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-063100-1234-631-630	223.84	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-031100-1234-311-310	165.32	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-021300-1234-231-210	101.38	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-021400-1234-241-210	133.45	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-021400-1234-242-210	63.94	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-021500-1234-251-210	37.29	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-041100-1234-411-410	138.67	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-063100-1234-632-630	63.94	216074			Telecommunications	01637 # 74228484300001
			9852903195	4/19/2020		4100-023100-1234-291-230	213.58	216074			Telecommunications	01637 # 74228484300001



P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	WITNESS FEES	BATCH INV. DESCRIPTION
0000000	999999	CECIL RAY STAINBACK	000001401200310JU	3/10/2020	3/10/2020	4100-061100-1213-611-610	30.00	216079	30.00	30.00	.00	01638 JUROR PAYMNT
		DISC. TOTAL										
0000000	999999	KELLY BRITT ELLIS	000001843200310JU	3/10/2020	3/10/2020	4100-061100-1213-611-610	30.00	216080	30.00	30.00	.00	01638 JUROR PAYMNT
		DISC. TOTAL										
0000000	999999	OPHELLA WILKINS	000001410200310JU	3/10/2020	3/10/2020	4100-061100-1213-611-610	30.00	216081	30.00	30.00	.00	01638 JUROR PAYMNT
		DISC. TOTAL										
0000000	999999	ORA JONES BRIGGS	000000144200310JU	3/10/2020	3/10/2020	4100-061100-1213-611-610	30.00	216082	30.00	30.00	.00	01638 JUROR PAYMNT
		DISC. TOTAL										
0000000	999999	SARA REBECCA BAUMGARTEN	000001403200310JU	3/10/2020	3/10/2020	4100-061100-1213-611-610	30.00	216083	30.00	30.00	.00	01638 JUROR PAYMNT
		DISC. TOTAL										
							150.00		150.00	150.00	.00	
							150.00		150.00	150.00	.00	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 150.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

5-14-2020  
 DATE  
 5/14/2020  
 DATE

*[Signature]*  
 DIRECTOR OF FINANCE

*[Signature]*  
 COUNTY ADMINISTRATION  
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001507	BARKSDALE OILS INC.	SUSSTCY 0420	4/30/2020		4100-021600-1264-261-210	69.57	216093		Mileage	01639 SUSSEX COUNTY	
0000000	001507		SUSSTCY 0420	4/30/2020		4100-021200-1264-221-210	131.36	216093		Mileage	01639 SUSSEX COUNTY	
0000000	001507		SUSSTCY 0420	4/30/2020		4100-021400-1264-242-210	22.89	216093		Mileage	01639 SUSSEX COUNTY	
0000000	001507		SUSSTCY 0420	4/30/2020		4100-021600-1264-262-210	275.67	216093		Mileage	01639 SUSSEX COUNTY	
0000000	001507		SUSSTCY 0420	4/30/2020		4100-021400-1264-241-210	55.73	216093		Mileage	01639 SUSSEX COUNTY	
0000000	001507		SUSSTCY 0420	4/30/2020		4100-021500-1264-253-210	90.56	216093		Mileage	01639 SUSSEX COUNTY	
0000000	001507		SUSSTCY 0420	4/30/2020		4100-051100-1264-512-510	2,845.24	216093		Mileage/Gas	01639 SUSSEX COUNTY	
0000000	001507		SUSSTCY 0420	4/30/2020		4105-071100-1264-711-710	36.82	216093		Gasoline	01639 SUSSEX COUNTY	
			DISC. TOTAL				3,527.94				TOTAL	3,527.94
0000000	999999	BOYCE, APRIL	AB 0420	5/04/2020		4100-051500-1215-551-510	72.00	216094		Inmate Pay	01639 INMATE PAY	
			DISC. TOTAL				72.00				TOTAL	72.00
0000000	999999	BOYKINS, CHARLIE	CB 0420	5/04/2020		4100-051500-1215-551-510	76.95	216095		Inmate Pay	01639 INMATE PAY	
			DISC. TOTAL				76.95				TOTAL	76.95
0000000	999999	BROOKS, ANTHONY	AB-0420	5/04/2020		4100-051500-1215-551-510	140.40	216096		Inmate Pay	01639 INMATE PAY	
			DISC. TOTAL				140.40				TOTAL	140.40
0000000	000738	BUTLER'S TOWING AND	6384	5/11/2020		4100-051100-1265-512-510	39.90	216097		Vehicle Maintenance & Repairs	01639 SUSSEX SHERIFF	
			DISC. TOTAL				39.90				TOTAL	39.90
0000000	001251	CABIN POINT VETERINARY	63104	4/14/2020		4100-021600-1227-261-210	945.75	216098		Medical Services	01639 ACCT# 1707	
0000000	001251		63146	4/20/2020		4100-021600-1227-261-210	315.50	216098		Medical Services	01639 ACCT# 1707	
0000000	001251		63252	4/29/2020		4100-021600-1227-261-210	322.00	216098		Medical Services	01639 ACCT# 1707	
			DISC. TOTAL				1,583.25				TOTAL	1,583.25
0000000	000728	CARQUEST OF WAKEFIELD	15335-13536	4/08/2020		4100-051100-1265-512-510	45.56	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		15335-13569	4/09/2020		4100-051100-1265-512-510	396.24	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		15335-13604	4/10/2020		4100-051100-1265-512-510	31.67	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		15335-13660	4/13/2020		4100-051100-1265-512-510	36.38	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		15335-13680	4/14/2020		4100-051100-1265-512-510	153.87	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		15335-13770	4/16/2020		4100-051100-1265-512-510	42.12	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		15335-13917	4/22/2020		4100-051100-1265-512-510	22.00	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		15335-13979	4/23/2020		4100-051100-1265-512-510	114.36	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		15335-13980	4/23/2020		4100-051100-1265-512-510	33.07	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		5484-144509	3/30/2020		4100-051100-1265-512-510	36.31	216099		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
			DISC. TOTAL				572.72				TOTAL	572.72
0000000	000728	CARQUEST OF WAKEFIELD	5484-144545	3/31/2020		4100-051100-1265-512-510	36.38	216100		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		5484-144750	4/06/2020		4100-051100-1265-512-510	40.20	216100		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		5484-144771	4/06/2020		4100-051100-1265-512-510	40.20	216100		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		5484-144858	4/08/2020		4100-051100-1265-512-510	89.56	216100		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		5484-145872	5/07/2020		4100-051100-1265-512-510	136.32	216100		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		5484-145873	5/07/2020		4100-051100-1265-512-510	5,523.93	216100		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
0000000	000728		5484-145874	5/07/2020		4100-051100-1265-512-510	548.88	216100		Vehicle Maintenance & Repairs	01639 ACCT# 5001	
			DISC. TOTAL				6,415.47				TOTAL	6,415.47
0000000	000017	CARTER'S SERVICE CENTER	892187	3/25/2020		4100-051100-1265-512-510	20.00	216101		Vehicle Maintenance & Repairs	01639 SUSSEX SHERIFF	
			DISC. TOTAL				20.00				TOTAL	20.00

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCT DESC.	BATCH INV. DESCRIPTION
0000000 001485	CENTRAL AGRIBUSINESS	JR26323	4/01/2020		4100-051500-1246-551-510	92.40	216102		Food Supplies	01639 SUSSEX SHERIFF
0000000 001485		JR26776	5/05/2020		4100-051500-1246-551-510	77.00	216102		Food Supplies	01639 SUSSEX SHERIFF
										169.40
0000000 001630	CHEKNEY BROTHERS	10-919125462	5/08/2020		4100-051500-1246-551-510	3,051.09	216103		Food Supplies	01639 # 60030700
										3,051.09
0000000 000871	CRYSTAL SPRINGS	12841556 041620	4/16/2020		4100-063100-1277-631-630	7.87	216104		Water Services	01639 # 114253012041556
0000000 000871		6091788 043020	4/30/2020		4100-062100-1277-621-620	20.87	216104		Water Services	01639 # 11421076091788
0000000 000871		7302164 043020	4/30/2020		4100-061100-1277-611-610	32.72	216104		Water Services	01639 # 37281837302164
										61.46
0000000 001613	CUSTOM CLEANERS	12112	4/18/2020		4100-051100-1244-512-510	4.00	216105		Uniform Services	01639 SUSSEX SHERIFF
										4.00
0000000 001818	CYPRESS, CHARLES	500	5/05/2020		4121-061000-5210-	500.00	216106		Repairs/Contractor Cost	01639 POC/MONTAS
										500.00
0000000 000902	DOC FARMER'S MARKET	MKT75374	5/04/2020		4100-051500-1246-551-510	257.10	216107		Food Supplies	01639 SUSSEX COUNTY JAIL
0000000 000902		MKT75528	5/11/2020		4100-051500-1246-551-510	272.25	216107		Food Supplies	01639 SUSSEX COUNTY JAIL
										529.35
0000000 001651	DOCUMENT SYSTEMS	107511	5/08/2020		4100-021100-1252-231-210	98.34	216108		Equipment Lease/Rental	01639 SUSSEX HOUSING
										98.34
0000000 000084	DOMINION VIRGINIA POWER	0963166285 0520	5/04/2020		4100-021200-1276-221-210	109.90	216109		Electric	01639 # 0963166285
0000000 000084		1088433121 0420	4/30/2020		4100-021200-1276-221-210	45.50	216109		Electric	01639 # 1088433121
0000000 000084		2406362505 0420	4/30/2020		4100-051500-1276-551-510	1,838.19	216109		Electric	01639 # 2406362505
0000000 000084		2921584914 0420	4/29/2020		4100-051500-1276-551-510	6.59	216109		Electric	01639 # 2921584914
0000000 000084		3500335009 0420	4/30/2020		4100-021200-1276-221-210	1,010.17	216109		Electric	01639 # 3500335009
0000000 000084		3778508966 0520	5/01/2020		4100-021200-1276-221-210	6.59	216109		Electric	01639 # 3778508966
0000000 000084		4204030300 0420	4/29/2020		4100-021600-1276-264-210	43.52	216109		Electric	01639 # 4204030300
0000000 000084		4723819456 0520	5/04/2020		4100-021200-1276-221-210	40.34	216109		Electric	01639 # 4723819456
0000000 000084		6138125478 0520	5/04/2020		4100-021600-1276-264-210	31.48	216109		Electric	01639 # 6138125478
0000000 000084		6860160149 0420	4/30/2020		4100-021200-1276-221-210	374.93	216109		Electric	01639 # 6860160149
										3,507.21
0000000 000084	DOMINION VIRGINIA POWER	7190905005 0420	4/30/2020		4100-021600-1276-263-210	188.36	216110		Electric	01639 # 7190905005
0000000 000084		7248699964 0520	5/04/2020		4100-021200-1276-221-210	557.89	216110		Electric	01639 # 7248699964
0000000 000084		7860242267 0420	4/30/2020		4100-021200-1276-221-210	268.65	216110		Electric	01639 # 7860242267
0000000 000084		9073933633 0420	4/29/2020		4100-051500-1276-551-510	49.53	216110		Electric	01639 # 9073933633
0000000 000084		9293060001 0520	5/04/2020		4100-021600-1276-264-210	98.23	216110		Electric	01639 # 9293060001
0000000 000084		9560347503 0420	4/30/2020		4100-021200-1276-221-210	1,992.19	216110		Electric	01639 # 9560347503
0000000 000084		9630317502 0420	4/30/2020		4100-021200-1276-221-210	471.54	216110		Electric	01639 # 9630317502
0000000 000084		9650330005 0420	4/30/2020		4100-021200-1276-221-210	450.72	216110		Electric	01639 # 9650330005
										4,077.11
0000000 001725	EDMUNDS WASTE REMOVAL INC	87085	5/01/2020		4100-021600-1247-264-210	425.00	216111		Janitorial Supplies	01639 SUSSEX COUNTY
										425.00
0000000 001723	GARDAMORL SECURITY SERVI	512817	5/08/2020		4100-021600-1229-264-210	994.50	216112		Other Professional Services	01639 ACCTH SUS001

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	BATCH INV. DESCRIPTION
0000000 001723		512818	5/08/2020		4100-021600-1229-264-210	994.50	216112		Other Professional Services 01639 ACCT# SUS001
0000000 001723		512819	5/08/2020		4100-021600-1229-264-210	994.50	216112		Other Professional Services 01639 ACCT# SUS001
0000000 001723		512820	5/08/2020		4100-021600-1229-264-210	994.50	216112		Other Professional Services 01639 ACCT# SUS001
0000000 001723		512821	5/08/2020		4100-021600-1229-264-210	994.50	216112		Other Professional Services 01639 ACCT# SUS001
0000000 001723		512822	5/08/2020		4100-021600-1229-264-210	994.50	216112		Other Professional Services 01639 ACCT# SUS001
0000000 001723		512823	5/08/2020		4100-021600-1229-264-210	994.50	216112		Other Professional Services 01639 ACCT# SUS001
0000000 001723		512824	5/08/2020		4100-021600-1229-264-210	994.50	216112		Other Professional Services 01639 ACCT# SUS001
						7,956.00			TOTAL
0000000 999999	HARDIN, CHARLES	CH 0420	5/04/2020		4100-051500-1215-551-510	1.80	216113		Inmate Pay 01639 INMATE PAY
									TOTAL
0000000 000049	JARRATT HARDWARE	2004-040516	4/02/2020		4100-051500-1272-551-510	61.98	216114		Building Maintenance & Repair 01639 ACCT# 159
0000000 000049		2004-041389	4/08/2020		4100-051100-1254-516-510	9.08	216114		Equipment Maintenance 01639 ACCT# 159
0000000 000049		2004-041982	4/14/2020		4100-051500-1272-551-510	47.38	216114		Building Maintenance & Repair 01639 ACCT# 159
0000000 000049		2004-042029	4/14/2020		4100-051500-1254-551-510	11.49	216114		Equipment Maintenance 01639 ACCT# 159
0000000 000049		2004-042218	4/15/2020		4100-051500-1272-551-510	9.95	216114		Building Maintenance & Repair 01639 ACCT# 159
0000000 000049		2004-042504	4/18/2020		4100-051500-1272-551-510	65.38	216114		Building Maintenance & Repair 01639 ACCT# 159
0000000 000049		2004-043030	4/23/2020		4100-051500-1272-551-510	111.32	216114		Building Maintenance & Repair 01639 ACCT# 159
0000000 000049		2004-043519	4/28/2020		4100-051500-1272-551-510	7.96	216114		Building Maintenance & Repair 01639 ACCT# 159
						325.74			TOTAL
0000000 999999	KING, DAVID	DK 0420	5/04/2020		4100-051500-1215-551-510	54.00	216115		Inmate Pay 01639 INMATE PAY
									TOTAL
0000000 000129	LOGAN SYSTEMS, INC	53631	4/15/2020		4100-062100-1236-621-620	673.35	216116		Microfilming & Scanning Servi 01639 SUSSEX CIRCUIT COU
									TOTAL
0000000 000061	PRINCE GEORGE ELECTRIC	2006028100 0520	5/05/2020		4100-021200-1276-221-210	312.52	216117		Electric 01639 # 2006028100
									TOTAL
0000000 001839	ROBERT G.DASHIELL JR PE,I 4632.1		4/13/2020		4100-021600-1229-261-210	6,061.50	216118		Other Professional Services 01639 SUSSEX ANML CONTR
									TOTAL
0000000 001131	SAFE AIR SYSTEMS	1132644-IN	4/30/2020		4100-021500-1254-251-210	3,074.74	216119		Equipment Maintenance 01639 # 0706000291
									TOTAL
0000000 001772	SOUTHSIDE ELECTRIC COOPER	561962001 0520	5/06/2020		4100-021600-1276-264-210	83.49	216120		Electric 01639 # 561962001
									TOTAL
0000000 000292	STANDBY SYSTEMS, INC	04200796	4/30/2020		4100-051500-1273-551-510	187.50	216121		Building Systems Main & Repai 01639 ACCT# 268
									TOTAL
0000000 000139	STORY CREEK HEALTH CENTER	170535	5/01/2020		4100-051500-1273-551-510	21.00	216122		Inmate Medical Expenses 01639 BOYKINS, CHARLIE
									TOTAL
0000000 000162	SUFFOLK ENERGIES INC	37624369	5/06/2020		4100-021200-1278-221-210	151.55	216123		Oil 01639 # 66740484
0000000 000162		513800	4/30/2020		4100-051100-1264-512-510	58.29	216123		Mileage/Gas 01639 ACCT# 66740352
									TOTAL
0000000 000077	SUSSEX SERVICE AUTHORITY	200814874	3/31/2020		4100-021600-1277-263-210	3,411.00	216124		Water Services 01639 ACCT# 2699

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH ACH	BATCH INV. DESCRIPTION
0000000	000077	0000000	200814875	4/30/2020		4100-021600-1277-263-210	3,388.00	216124		01639 ACCT# 2699
							.00			6,799.00
0000000	999999	TAYLOR, DARRELL	DT 0420	5/04/2020		4100-051500-1215-551-510	19.80	216135		01639 INMATE PAY
							.00			19.80
0000000	000081	THACKER HARDWARE	69605/1	4/03/2020		4100-021200-1272-221-210	32.08	216126		Building Maintenance & Repair
							.00			01639 ACCT# 341500
0000000	000081		69617/1	4/06/2020		4100-021600-1272-264-210	9.96	216126		Building Maintenance & Repair
							.00			01639 ACCT# 341500
0000000	000081		69624/1	4/05/2020		4100-021200-1272-221-210	7.47	216126		Building Maintenance & Repair
							.00			01639 ACCT# 341500
0000000	000081		69709/1	4/15/2020		4100-021600-1272-264-210	28.93	216126		Building Maintenance & Repair
							.00			01639 ACCT# 341500
0000000	000081		69759/1	4/20/2020		4100-021200-1272-221-210	7.47	216126		Building Maintenance & Repair
							.00			01639 ACCT# 341500
0000000	000081		69784/1	4/21/2020		4100-021200-1272-221-210	14.99	216126		Building Maintenance & Repair
							.00			01639 ACCT# 341500
0000000	000081		69824/1	4/24/2020		4100-021200-1299-221-210	35.28	216126		Miscellaneous Oth./First Aid
							.00			01639 ACCT# 341500
							121.24			TOTAL
0000000	000963	TIMMONS GROUP	231654	11/12/2019		4306-091400-0201-	3,800.00	216127		Site Development
							.00			01639 PROJ# 41729
							.00			3,800.00
0000000	000318	TOWN OF WAVERLY	181404098	4/30/2020		4100-021200-1277-221-210	65.50	216128		Water Services
							.00			01639 # 181404098
							.00			65.50
0000000	000080	TRI CITY OFFICE PRODUCTS	0135750-001	4/28/2020		4100-062100-1241-621-620	244.30	216129		Office Supplies
							.00			01639 ACCT# SKCC-0
0000000	000080		0135778-001	5/08/2020		4100-063100-1233-632-630	84.00	216129		Printing
							.00			01639 ACCT# SCVN-01
0000000	000080		0135824-001	5/06/2020		4100-051100-1241-512-510	885.17	216129		Office Supplies
							.00			01639 ACCT# SCSD-0
0000000	000080		0135824-002	5/07/2020		4100-051100-1241-512-510	46.75	216129		Office Supplies
							.00			01639 ACCT# SCSD-0
0000000	000080		0135835-001	5/07/2020		4100-051100-1241-512-510	91.39	216129		Office Supplies
							.00			01639 ACCT# SCSD-0
							1,351.61			TOTAL
0000000	000503	UNIVERSITY OF VIRGINIA	43030	5/05/2020		4100-041100-1203-411-410	150.00	216130		Workshop and Conferences
							.00			01639 ELLIS, KELLY
							.00			150.00
0000000	000087	VAN CLEEF AUTO PARTS INC	7772	4/03/2020		4100-051100-1265-512-510	162.49	216131		Vehicle Maintenance & Repairs
							.00			01639 ACCT# 27431
0000000	000087		8041	4/06/2020		4100-051100-1265-512-510	76.38	216131		Vehicle Maintenance & Repairs
							.00			01639 ACCT# 27431
0000000	000087		8063	4/08/2020		4100-051100-1265-512-510	225.00	216131		Vehicle Maintenance & Repairs
							.00			01639 ACCT# 27431
0000000	000087		8155	4/21/2020		4100-051100-1265-512-510	284.09	216131		Vehicle Maintenance & Repairs
							.00			01639 ACCT# 27431
0000000	000087		8158	4/21/2020		4100-051100-1265-512-510	200.31	216131		Vehicle Maintenance & Repairs
							.00			01639 ACCT# 27431
0000000	000087		8189	4/27/2020		4100-051100-1265-512-510	87.96	216131		Vehicle Maintenance & Repairs
							.00			01639 ACCT# 27431
							1,036.23			TOTAL
0000000	000769	VERIZON	0973062717 0420	4/27/2020		4100-021100-1234-211-210	200.14	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-021400-1234-241-210	44.47	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-021400-1234-242-210	66.70	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-021600-1234-261-210	22.23	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-021500-1234-253-210	22.23	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-023100-1234-291-230	66.70	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-041100-1234-411-410	88.94	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-031100-1234-311-310	111.17	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-063100-1234-631-630	133.41	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-062100-1234-621-620	22.23	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4100-063100-1234-632-630	600.34	216132		Telecommunications
							.00			01639 # 951295778000179
0000000	000769		0973062717 0420	4/27/2020		4105-071100-1234-711-710	1,467.50	216132		Telecommunications
							.00			01639 # 951295778000179
							.00			TOTAL

P.O. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000039 VERIZON WIRELESS	9852370237	4/10/2020	4/10/2020	4125-031700-5841-	110.60	216133	110.60	110.60	Drug Prof. Fund / Com. Atty.	01639 # 90544057100001
	DISC. TOTAL	.00			.00 CPA PMT TOTAL	.00				TOTAL	110.60
0000000	000873 WASTE MANAGEMENT OF	3434315-2424-2	5/01/2020	5/01/2020	4100-021600-1229-264-210	170.06	216134	170.06	170.06	Other Professional Services	01639 # 203115233003
	DISC. TOTAL	.00			.00 CPA PMT TOTAL	.00				TOTAL	170.06
0000000	001118 WATKINS INSURANCE AGENCY, 31535 AUTO		5/05/2020	5/05/2020	4100-021500-1262-251-210	114.00	216135	114.00	114.00	Insurance	01639 ACCT# SUSCO-1
	DISC. TOTAL	.00			.00 CPA PMT TOTAL	.00				TOTAL	114.00
0000000	001165 WILLIAM COLLIE	CEM 040920	4/09/2020	4/09/2020	4100-062100-1254-621-620	24.95	216136	24.95	24.95	Equipment Maintenance	01639 SUSSEX CIRCUIT COU
	DISC. TOTAL	.00			.00 CPA PMT TOTAL	.00				TOTAL	24.95
0000000	000322 WILLIAMS, GARY M., CLERK GWM 050820		5/08/2020	5/08/2020	4100-062100-1292-621-620	40.64	216137	40.64	40.64	Bank/CC & Other Fees	01639 BANK FEES
	DISC. TOTAL	.00			.00 CPA PMT TOTAL	.00				TOTAL	40.64
0000000	001408 WITHER PUBLIC SAFETY GRP. 2030813		5/08/2020	5/08/2020	4100-051100-1244-512-510	1,668.50	216138	1,668.50	1,668.50	Uniform Services	01639 ACCT# SUSCOU
	DISC. TOTAL	.00			.00 CPA PMT TOTAL	.00				TOTAL	1,668.50
0000000	000093 XEROX CORPORATION	010047140	4/08/2020	4/08/2020	4100-062100-1252-621-620	205.66	216139	205.66	205.66	Equipment Lease/Rental	01639 # 099018525
	DISC. TOTAL	.00			.00 CPA PMT TOTAL	.00				TOTAL	205.66
						.00				TOTAL	60,978.36
						.00				TOTAL	60,978.36

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 60,978.36 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

5-14-2020  
 DATE 5/14/2020  
 DATE 5/14/2020  
 COUNTY ADMINISTRATION  
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK AMT	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000342	AGRI-VA, INC	15449/6	5/12/2020		4100-021200-1272-221-210	181.41	216140			Building Maintenance & Repair	01640 ACCT# 68146
0000000	000342	AGRI-VA, INC	15492/6	5/15/2020		4100-021100-2120-211-210-203	10.51	216140			COVID-19 Expenses	01640 ACCT# 60146
0000000	000342	AGRI-VA, INC	15498/6	5/18/2020		4100-021100-2120-211-210-203	9.36	216140			COVID-19 Expenses	01640 ACCT# 60146
				203.28	ACH PMT TOTAL							203.28
					CHECK TOTAL							
0000000	000746	BAI COMMISSIONER'S USER	DUES FY20/21	5/14/2020		4100-031100-1201-311-310	400.00	216141			Organization Membership	01640 FY20/21 ANNUAL DUE
					CHECK TOTAL							400.00
0000000	000382	BAI TREASURER'S USER	GROU DUES FY20/21	5/19/2020		4100-041100-1201-411-410	350.00	216142			Organization Membership	01640 SUSSEX CO TREASURE
					ACH PMT TOTAL							350.00
					CHECK TOTAL							
0000000	999999	BAINES, WENDY	#1	5/01/2020		4100-021300-9004-231-210	1,000.00	216143			UNOS-CDBG Housing Grt	01640 UNOS
					ACH PMT TOTAL							1,000.00
					CHECK TOTAL							
0000000	001676	BERKLEY GROUP	HO#1 INV#7	5/18/2020		4100-021400-1225-241-210	4,995.00	216144			Management Consulting Service	01640 SUSSEX COUNTY
0000000	001676	BERKLEY GROUP	HO#3 INV#7	5/18/2020		4100-021100-1225-211-210	7,731.14	216144			Management Consulting Service	01640 SUSSEX COUNTY
0000000	001676	BERKLEY GROUP	HO#4 INV#1	5/18/2020		4100-011100-1229-111-110	5,000.00	216144			Contractual Services	01640 SUSSEX COUNTY
					ACH PMT TOTAL							17,726.14
					CHECK TOTAL							
0000000	000738	BUTLER'S TOWING AND	6413	5/18/2020		4100-051100-1265-512-510	150.00	216145			Vehicle Maintenance & Repairs	01640 SUSSEX SHERIFF
0000000	000738	BUTLER'S TOWING AND	6414	5/18/2020		4100-051100-1265-512-510	65.00	216145			Vehicle Maintenance & Repairs	01640 SUSSEX SHERIFF
					ACH PMT TOTAL							215.00
					CHECK TOTAL							
0000000	001485	CENTRAL AGRIBUSINESS	JR26881	5/12/2020		4100-051500-1246-551-510	77.00	216146			Food Supplies	01640 SUSSEX SHERIFF
0000000	001485	CENTRAL AGRIBUSINESS	JR26980	5/19/2020		4100-051500-1246-551-510	77.00	216146			Food Supplies	01640 SUSSEX SHERIFF
					ACH PMT TOTAL							154.00
					CHECK TOTAL							
0000000	001598	CONNOR SMALL ENGINE	254465	5/13/2020		4100-021200-1275-221-210	29.05	216147			Maintenance Equipment Repairs	01640 ACCT# 2461000
					ACH PMT TOTAL							29.05
					CHECK TOTAL							
0000000	001074	COX, DESTY	DC 051920 01	5/19/2020		4100-041100-1264-411-410	45.39	216148			Gasoline/Mileage-Non Training	01640 MILEAGE
0000000	001074	COX, DESTY	DC 051920 02	5/19/2020		4100-021100-2120-211-210-203	97.17	216148			COVID-19 Expenses	01640 REIMBURSEMENT
0000000	001074	COX, DESTY	DC 051920-01	5/19/2020		4100-021100-2120-211-210-203	46.28	216148			COVID-19 Expenses	01640 MILEAGE
					ACH PMT TOTAL							188.84
					CHECK TOTAL							
0000000	000193	DEPART OF MOTOR VEHICLES	202012101304	5/19/2020		4100-041100-1299-412-410	2,525.00	216149			Misc. Oth.-DMV Stops	01640 # 546001642019
					ACH PMT TOTAL							2,525.00
					CHECK TOTAL							
0000000	001185	DISPUTANTA ANIMAL	HOSEITA 223841	5/11/2020		4100-021600-1227-261-210	60.00	216150			Medical Services	01640 SUSSEX ANML CONTRO
					ACH PMT TOTAL							60.00
					CHECK TOTAL							
0000000	000902	DOC FARMER'S MARKET	MKT75682	5/18/2020		4100-051500-1246-551-510	184.85	216151			Food Supplies	01640 SUSSEX COUNTY JAIL
					ACH PMT TOTAL							184.85
					CHECK TOTAL							
0000000	001651	DOCUMENT SYSTEMS	107323	5/06/2020		4100-021100-1259-211-210	877.95	216152			Equipment Lease/Rental	01640 SUSSEX COUNTY
					ACH PMT TOTAL							877.95
					CHECK TOTAL							
0000000	000084	DOMINION VIRGINIA POWER	4714897313 0420	4/30/2020		4100-021200-1276-221-210	178.56	216153			Electric	01640 # 4714897313
					ACH PMT TOTAL							178.56
					CHECK TOTAL							
0000000	001840	EVIDENT, INC.	157756A	5/06/2020		4100-051100-1245-512-510	69.40	216154			Law Enforcement Supplies	01640 ACCT# 37471
					ACH PMT TOTAL							69.40
					CHECK TOTAL							

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH ACCRL	ACH PMT TOTAL	CPA PMT TOTAL	CPA PMT TOTAL	DESC.	BATCH INV. DESCRIPTION
0000000	001692	FERRELLGAS	1111740803	5/11/2020	5/11/2020	4100-021200-1279-221-210	452.74	216155			452.74	.00	.00	Propane Gas	01640 # 112364120 452.74
0000000	001723	GANDAMORLD SECURITY SERVI	514382	5/15/2020	5/15/2020	4100-021600-1229-264-210	994.50	216156			994.50	.00	.00	Other Professional Services	01640 ACCT# SUS001
0000000	001723	GANDAMORLD SECURITY SERVI	514383	5/15/2020	5/15/2020	4100-021600-1229-264-210	994.50	216156			994.50	.00	.00	Other Professional Services	01640 ACCT# SUS001
0000000	001723	GANDAMORLD SECURITY SERVI	514384	5/15/2020	5/15/2020	4100-021600-1229-264-210	994.50	216156			994.50	.00	.00	Other Professional Services	01640 ACCT# SUS001
0000000	001723	GANDAMORLD SECURITY SERVI	514385	5/15/2020	5/15/2020	4100-021600-1229-264-210	994.50	216156			994.50	.00	.00	Other Professional Services	01640 ACCT# SUS001
0000000	001723	GANDAMORLD SECURITY SERVI	514386	5/15/2020	5/15/2020	4100-021600-1229-264-210	994.50	216156			994.50	.00	.00	Other Professional Services	01640 ACCT# SUS001
0000000	001723	GANDAMORLD SECURITY SERVI	514387	5/15/2020	5/15/2020	4100-021600-1229-264-210	994.50	216156			994.50	.00	.00	Other Professional Services	01640 ACCT# SUS001
0000000	001723	GANDAMORLD SECURITY SERVI	514388	5/15/2020	5/15/2020	4100-021600-1229-264-210	994.50	216156			994.50	.00	.00	Other Professional Services	01640 ACCT# SUS001
0000000	001723	GANDAMORLD SECURITY SERVI	514389	5/15/2020	5/15/2020	4100-021600-1229-264-210	994.50	216156			994.50	.00	.00	Other Professional Services	01640 ACCT# SUS001
0000000	001841	IVOR VETERINARY CLINIC	464330	4/30/2020	4/30/2020	4100-021600-1227-261-210	153.00	216157			153.00	.00	.00	Medical Services	01640 ACCT# 206966 153.00
0000000	001538	JIM WHELAN'S SERV. CENTER	93217	5/13/2020	5/13/2020	4100-051100-1265-512-510	49.95	216158			49.95	.00	.00	Vehicle Maintenance & Repairs	01640 SUSSEX SHERIFF 49.95
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-021100-1234-211-210	97.24	216159			97.24	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-021400-1234-241-210	97.22	216159			97.22	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-021400-1234-242-210	97.22	216159			97.22	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-041100-1234-411-410	97.22	216159			97.22	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-031100-1234-311-310	97.22	216159			97.22	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-021100-1234-291-230	97.22	216159			97.22	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-021500-1234-253-210	97.22	216159			97.22	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-051100-1234-516-510	97.22	216159			97.22	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001550	KINEX NETWORKING SOLUTION	2592	5/19/2020	5/19/2020	4100-063100-1234-631-630	97.22	216159			97.22	.00	.00	Telecommunications	01640 ACCT# 383
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-021100-1234-211-210	26.30	216160			26.30	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-021400-1234-242-210	4.39	216160			4.39	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-021300-1234-231-210	13.16	216160			13.16	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-021400-1234-241-210	4.39	216160			4.39	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-021600-1234-261-210	2.19	216160			2.19	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-021500-1234-253-210	2.19	216160			2.19	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-021100-1234-291-230	6.58	216160			6.58	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-041100-1234-411-410	8.77	216160			8.77	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-031100-1234-311-310	10.96	216160			10.96	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-063100-1234-631-630	21.93	216160			21.93	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-062100-1234-621-620	2.19	216160			2.19	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-063100-1234-632-630	2.22	216160			2.22	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-061100-1234-611-610	28.84	216160			28.84	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-061100-1234-612-610	11.05	216160			11.05	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-081300-2110-822-810	6.58	216160			6.58	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-061100-1234-613-610	3.00	216160			3.00	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4100-051100-1234-512-510	59.45	216160			59.45	.00	.00	Telecommunications	01640 # 08692926192
0000000	001046	MCI	4342465511	5/13/2020	5/13/2020	4105-071100-1234-711-710	222.96	216160			222.96	.00	.00	Telecommunications	01640 # 08692926192 222.96
0000000	001488	RRS FOODSERVICE	2131955	5/13/2020	5/13/2020	4100-051500-1246-551-510	1,731.17	216161			1,731.17	.00	.00	Food Supplies	01640 ACCT# 118626 1,731.17
0000000	001488	RRS FOODSERVICE	2131955	5/13/2020	5/13/2020	4100-051500-1246-551-510	1,731.17	216161			1,731.17	.00	.00	Food Supplies	01640 ACCT# 118626 1,731.17

P.O. NO.	VENDOR NO.	VENDOR NAME	DISC. TOTAL	INVOICE NO.	CHECK TOTAL	INVOICE DATE	A/P DATE	ACH PMT TOTAL	ACCOUNT NO.	CPA PMT TOTAL	NET AMOUNT	CHECK NO.	ACH PMT	ACH	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000187	SHANKO, JAMES	.00	JS 051320	10.00	5/13/2020	5/13/2020	10.00	4100-051500-1233-551-510	.00	10.00	216162	Printing	.00	01640	REIMBURSEMENT
																10.00
0000000	001787	SIMPLE COM	.00	5774-OTS	125.00	5/14/2020	5/14/2020	125.00	4100-021100-1228-211-210	.00	125.00	216163	Contractual Services	.00	01640	SUSSEX COUNTY
0000000	001787	SIMPLE COM	.00	5799-OTS	50.00	5/14/2020	5/14/2020	50.00	4100-051100-1234-512-510	.00	50.00	216163	Information System Services	.00	01640	SUSSEX SHERIFF
																175.00
0000000	000067	STONY CREEK PHARMACY	.00	SCF 050120	710.32	4/30/2020	4/30/2020	710.32	4100-051500-1293-551-510	.00	710.32	216164	Inmate Medical Expenses	.00	01640	APRIL 2020
																710.32
0000000	000162	SUFFOLK ENERGIES INC	.00	513816	127.79	4/30/2020	4/30/2020	127.79	4100-021600-1264-261-210	.00	127.79	216165	Mileage	.00	01640	66740484
0000000	000162	SUFFOLK ENERGIES INC	.00	513816	97.93	4/30/2020	4/30/2020	97.93	4100-021200-1264-221-210	.00	97.93	216165	Mileage	.00	01640	66740484
0000000	000162	SUFFOLK ENERGIES INC	.00	513816	324.99	4/30/2020	4/30/2020	324.99	4100-021600-1278-264-210	.00	324.99	216165	Diesel Fuel	.00	01640	66740484
																550.71
0000000	999999	TAXING AUTHORITY CONSULTI	.00	6613	1,382.00	4/28/2020	4/28/2020	1,382.00	4100-041100-1291-411-410	.00	1,382.00	216166	Judicial Land Sale Expenses	.00	01640	SUSSEX COUNTY
																1,382.00
0000000	000503	UNIVERSITY OF VIRGINIA	.00	43315	25.00	5/19/2020	5/19/2020	25.00	4100-041100-1203-411-410	.00	25.00	216167	Workshops and Conferences	.00	01640	COX, DESTE
																25.00
0000000	999999	UNIVERSITY OF VIRGINIA	.00	43314	25.00	5/19/2020	5/19/2020	25.00	4100-041100-1203-411-410	.00	25.00	216168	Workshops and Conferences	.00	01640	COX, DESTE
																25.00
0000000	000811	VACORP	.00	VACORP CLAIMS	175.00	5/14/2020	5/14/2020	175.00	4100-021100-1299-211-210	.00	175.00	216169	Miscellaneous Others	.00	01640	1072020263933
																175.00
0000000	000087	VAN CLEEF AUTO PARTS INC	.00	7764	183.44	4/02/2020	4/02/2020	183.44	4100-021600-1265-261-210	.00	183.44	216170	Vehicle Maintenance & Repairs	.00	01640	ACCT# 27430
																183.44
0000000	000039	VERIZON WIRELESS	.00	9854403874	140.61	5/10/2020	5/10/2020	140.61	4100-011100-1234-111-110	.00	140.61	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	180.33	5/10/2020	5/10/2020	180.33	4100-021100-1234-211-210	.00	180.33	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	93.48	5/10/2020	5/10/2020	93.48	4100-021200-1234-221-210	.00	93.48	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	128.05	5/10/2020	5/10/2020	128.05	4100-021300-1234-231-210	.00	128.05	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	90.34	5/10/2020	5/10/2020	90.34	4100-021400-1234-241-210	.00	90.34	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	110.63	5/10/2020	5/10/2020	110.63	4100-021400-1234-242-210	.00	110.63	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	90.31	5/10/2020	5/10/2020	90.31	4100-021500-1234-251-210	.00	90.31	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	230.63	5/10/2020	5/10/2020	230.63	4100-021600-1234-261-210	.00	230.63	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	199.61	5/10/2020	5/10/2020	199.61	4100-021600-1234-262-210	.00	199.61	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	40.01	5/10/2020	5/10/2020	40.01	4100-021600-1234-263-210	.00	40.01	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	40.01	5/10/2020	5/10/2020	40.01	4100-023100-1234-291-210	.00	40.01	216171	Telecommunications	.00	01640	80525039400001
0000000	000039	VERIZON WIRELESS	.00	9854403874	50.33	5/10/2020	5/10/2020	50.33	4100-021100-2120-211-210-203	.00	50.33	216171	COVID-19 Expenses	.00	01640	80525039400001
																1,394.34
0000000	001408	WITMER PUBLIC SAFETY GRP.	.00	2023174	84.00	4/27/2020	4/27/2020	84.00	4100-051100-1244-512-510	.00	84.00	216172	Uniform Services	.00	01640	ACCT# SUSCOU
0000000	001408	WITMER PUBLIC SAFETY GRP.	.00	2023174	314.00	5/06/2020	5/06/2020	314.00	4100-051100-1244-512-510	.00	314.00	216172	Uniform Services	.00	01640	ACCT# SUSCOU
0000000	001408	WITMER PUBLIC SAFETY GRP.	.00	202342	109.00	4/27/2020	4/27/2020	109.00	4100-051500-1244-551-510	.00	109.00	216172	Uniform Services	.00	01640	ACCT# SUSCOU
0000000	001408	WITMER PUBLIC SAFETY GRP.	.00	202540	291.00	5/07/2020	5/07/2020	291.00	4100-051100-1244-512-510	.00	291.00	216172	Uniform Services	.00	01640	ACCT# SUSCOU
																798.00
0000000	000093	XEROX CORPORATION	.00	010132930	245.05	5/01/2020	5/01/2020	245.05	4100-031100-1252-311-310	.00	245.05	216173	Equipment Lease/Rental	.00	01640	# 10129460
																245.05

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCRD	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	001790	35 PRINTING LLC	SHERIFF-051220	5/12/2020	4100-051100-1298-512-510	.00 CPA PMT TOTAL	41,348.75	72.00	216174	.00	Private Cont. Expe01640	SUSSEX SHERIFF
		DISC. TOTAL	CHECK TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	CPA PMT TOTAL	EPY PMT TOTAL	EPY PMT TOTAL	EPY PMT TOTAL	TOTAL	TOTAL
		.00	41,348.75	41,348.75	41,348.75	41,348.75	.00	.00	.00	.00	41,348.75	41,348.75
		.00	CHECK TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	ACH PMT TOTAL	CPA PMT TOTAL	EPY PMT TOTAL	EPY PMT TOTAL	EPY PMT TOTAL	TOTAL	TOTAL
		.00	41,348.75	41,348.75	41,348.75	41,348.75	.00	.00	.00	.00	41,348.75	41,348.75

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 41,348.75 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

5/21/2020  
 5/21/2020  
 5/21/2020

*Kemper. M*  
 DIRECTOR OF FINANCE  
 COUNCIL ADMINISTRATION  
 DESTE J. COX, TREASURER

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH TOTAL	BATCH INV DESCRIPTION	
0000000	000342	AGRI-VA, INC	15509/6	5/19/2020	2.94	4100-021100-2120-211-210-203	2.94	216184	.00	2.94	COVID-19 Expenses	
											TOTAL	
												01641 ACCT# 60146
												2.94
0000000	000881	ANTHEM BLAU CROSS AND	JJ JUNE 2020	5/20/2020	824.00	4100-021200-1124-221-210	824.00	216185	.00	824.00	Health Care Benefits	
												TOTAL
												01641 JONES, JEROME
												824.00
0000000	001696	AXON ENTERPRISE, INC.	SI-1658400	5/15/2020	5,258.25	4100-051100-1245-512-510	5,258.25	216186	.00	5,258.25	Law Enforcement Supplies	
												TOTAL
												01641 ACCT# 157996
												5,258.25
0000000	000010	BANK OF SOUTHSIDE VA	0107 0520 01	4/28/2020	506.00	4100-051500-1295-551-510	506.00	216187	.00	506.00	Insurance Services (Non Vehicle)	
												TOTAL
												01641 JAIL ACCT
												32.40
0000000	000010	BANK OF SOUTHSIDE VA	0131 0520 01	4/28/2020	11.17	4100-051500-1246-551-510	11.17	216187	.00	11.17	Food Supplies	
												TOTAL
												01641 E. GILES ACCT
												100.00
0000000	000010	BANK OF SOUTHSIDE VA	0164 0520 01	5/10/2020	16.75	4100-051100-1241-512-510	16.75	216187	.00	16.75	Law Enforcement Supplies	
												TOTAL
												01641 E. GILES ACCT
												562.21
0000000	000010	BANK OF SOUTHSIDE VA	0206 0520 02	4/14/2020	1,414.20	4100-051100-1259-516-510	1,414.20	216187	.00	1,414.20	Other Equipment Purchases	
												TOTAL
												01641 J. HARRISON ACCT
												96.48
0000000	000010	BANK OF SOUTHSIDE VA	0206 0520 03	4/21/2020	434.60	4100-051100-1245-512-510	434.60	216187	.00	434.60	Law Enforcement Supplies	
												TOTAL
												01641 J. HARRISON ACCT
												36.97
0000000	000010	BANK OF SOUTHSIDE VA	0206 0520 04	4/21/2020	3,210.78	4100-051100-1241-516-510	3,210.78	216187	.00	3,210.78	Law Enforcement Supplies	
												TOTAL
												01641 J. HARRISON ACCT
												224.00
0000000	000010	BANK OF SOUTHSIDE VA	0206 0520 06	4/22/2020	6.50	4100-051100-1245-512-510	6.50	216188	.00	6.50	Law Enforcement Supplies	
												TOTAL
												01641 J. HARRISON ACCT
												24.60
0000000	000010	BANK OF SOUTHSIDE VA	0206 0520 07	4/23/2020	104.56	4100-051100-1245-512-510	104.56	216188	.00	104.56	Law Enforcement Supplies	
												TOTAL
												01641 J. HARRISON ACCT
												42.88
0000000	000010	BANK OF SOUTHSIDE VA	0206 0520 10	5/07/2020	8.93	4100-051100-1241-512-510	8.93	216188	.00	8.93	Office Supplies	
												TOTAL
												01641 J. HARRISON ACCT
												159.96
0000000	000010	BANK OF SOUTHSIDE VA	0206 0520 11	5/08/2020	97.78	4100-051100-1241-512-510	97.78	216188	.00	97.78	Office Supplies	
												TOTAL
												01641 J. HARRISON ACCT
												7.38
0000000	000010	BANK OF SOUTHSIDE VA	0214 0520 01	4/23/2020	170.46	4100-051100-1254-516-510	170.46	216188	.00	170.46	Office Supplies	
												TOTAL
												01641 J. HARRISON ACCT
												783.09
0000000	000010	BANK OF SOUTHSIDE VA	0214 0520 02	4/24/2020	14.00	4100-051500-1247-551-510	14.00	216189	.00	14.00	Equipment Maintenance	
												TOTAL
												01641 C. WYCHE ACCT
												586.68
0000000	000010	BANK OF SOUTHSIDE VA	0222 0520 01	4/09/2020	56.86	4100-051500-1247-551-510	56.86	216189	.00	56.86	Furniture	
												TOTAL
												01641 V. GIVENS ACCT
												398.00
0000000	000010	BANK OF SOUTHSIDE VA	0222 0520 02	4/13/2020	31.58	4100-051500-1247-551-510	31.58	216189	.00	31.58	Janitorial Supplies	
												TOTAL
												01641 V. GIVENS ACCT
												13.35
0000000	000010	BANK OF SOUTHSIDE VA	0222 0520 03	4/15/2020	32.40	4100-051100-1245-512-510	32.40	216189	.00	32.40	Law Enforcement Supplies	
												TOTAL
												01641 V. GIVENS ACCT
												22.51
0000000	000010	BANK OF SOUTHSIDE VA	0222 0520 04	4/16/2020	17.98	4100-051500-1272-551-510	17.98	216189	.00	17.98	Building Maintenance & Repair	
												TOTAL
												01641 V. GIVENS ACCT
												586.68
0000000	000010	BANK OF SOUTHSIDE VA	0222 0520 05	4/17/2020	60.75	4100-051500-1246-551-510	60.75	216189	.00	60.75	Food Supplies	
												TOTAL
												01641 V. GIVENS ACCT
												60.75
0000000	000010	BANK OF SOUTHSIDE VA	0222 0520 06	4/20/2020	60.75	4100-051500-1293-551-510	60.75	216189	.00	60.75	Inmate Medical Expenses	
												TOTAL
												01641 V. GIVENS ACCT
												121.50
0000000	000010	BANK OF SOUTHSIDE VA	0222 0520 07	4/20/2020	121.50	4100-051500-1293-551-510	121.50	216189	.00	121.50	Miscellaneous Others	
												TOTAL
												01641 V. GIVENS ACCT
												65.00
0000000	000010	BANK OF SOUTHSIDE VA	0222 0520 08	4/25/2020	65.00	4100-051500-1299-551-510	65.00	216189	.00	65.00	Other Equipment Purchases	
												TOTAL
												01641 ACCT# 513
												121.50
0000000	000300	BATTERY BARN OF VA INC	365650	5/22/2020	60.75	4100-051100-1259-512-510	60.75	216190	.00	60.75	Other Equipment Purchases	
												TOTAL
												01641 ACCT# 513
												65.00
0000000	000738	BUTLER'S TOWING AND	6447	5/25/2020	65.00	4100-051100-1265-512-510	65.00	216191	.00	65.00	Vehicle Maintenance & Repairs	
												TOTAL
												01641 SUSSEX SHERIFF
												65.00
0000000	001251	CABIN POINT VETERINARY	63377	5/08/2020	14.00	4100-021600-1227-261-210	14.00	216192	.00	14.00	Medical Services	
												TOTAL
												01641 ACCT# 1707





P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	G/L ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	000769	VERIZON BUSINESS	0966301725	5/06/2020	5/06/2020	4100-063100-1234-631-630	72.55	216212	140.06	Telecommunications	01641 # 3513333510001 140.06
0000000	000757	VERIZON BUSINESS	64650816	5/10/2020	5/10/2020	4100-021100-1234-211-210	47.89	216213		Telecommunications	01641 # Y2694822
0000000	000757	VERIZON BUSINESS	64650816	5/10/2020	5/10/2020	4100-021400-1234-241-210	47.86	216213		Telecommunications	01641 # Y2694822
0000000	000757	VERIZON BUSINESS	64650816	5/10/2020	5/10/2020	4100-041100-1234-411-410	47.86	216213		Telecommunications	01641 # Y2694822
0000000	000757	VERIZON BUSINESS	64650816	5/10/2020	5/10/2020	4100-041100-1234-411-310	47.86	216213		Telecommunications	01641 # Y2694822
0000000	000757	VERIZON BUSINESS	64650816	5/10/2020	5/10/2020	4100-023100-1234-231-230	47.86	216213		Telecommunications	01641 # Y2694822
0000000	000757	VERIZON BUSINESS	64650816	5/10/2020	5/10/2020	4100-021500-1234-251-210	47.86	216213		Telecommunications	01641 # Y2694822
0000000	000757	VERIZON BUSINESS	64650816	5/10/2020	5/10/2020	4100-051100-1234-516-510	47.86	216213		Telecommunications	01641 # Y2694822
0000000	000757	VERIZON BUSINESS	64650816	5/10/2020	5/10/2020	4100-063100-1234-631-630	430.77	216213		Telecommunications	01641 # Y2694822 430.77
0000000	000039	VERIZON WIRELESS	9854505787	5/12/2020	5/12/2020	4100-051100-1234-512-510	802.50	216214		Telecommunications	01641 # 52062082400001
0000000	000039	VERIZON WIRELESS	9854505787	5/12/2020	5/12/2020	4100-051100-1234-536-510	641.60	216214		Telecommunications	01641 # 52062082400001 1,444.10
0000000	001408	WITMER PUBLIC SAFETY GRP.	2031154	5/19/2020	5/19/2020	4100-051100-1244-512-510	5,872.50	216215		Uniform Services	01641 ACCT# SUSCOU
0000000	001408	WITMER PUBLIC SAFETY GRP.	2031155	5/19/2020	5/19/2020	4100-051100-1244-512-510	5,850.00	216215		Uniform Services	01641 ACCT# SUSCOU 11,722.50
0000000	001644	XEROX FINANCIAL SERVICES	2102266	5/11/2020	5/11/2020	4100-051500-1252-551-510	276.54	216216		Equipment Lease/Rental	01641 # 0200081249001
0000000	001644	XEROX FINANCIAL SERVICES	2102266	5/11/2020	5/11/2020	4100-051100-1252-512-510	276.54	216216		Equipment Lease/Rental	01641 # 0200081249001
0000000	001644	XEROX FINANCIAL SERVICES	2109254 A	5/19/2020	5/19/2020	4100-021100-1252-211-210	295.09	216216		Equipment Lease/Rental	01641 # 0200073202001
0000000	001644	XEROX FINANCIAL SERVICES	2111014	5/16/2020	5/16/2020	4100-061100-1252-612-610	111.99	216216		Equipment Lease/Rental	01641 # 0200078186001 960.16
0000000	000039	VERIZON WIRELESS	9854958387	5/19/2020	5/19/2020	4100-051100-1234-516-510	277.14	216217		Telecommunications	01641 # 74231408300002
0000000	000039	VERIZON WIRELESS	9854958387	5/19/2020	5/19/2020	4100-051100-1234-516-510	277.13	216217		Telecommunications	01641 # 74231408300002 554.27
0000000	000039	VERIZON WIRELESS	9854958387	5/19/2020	5/19/2020	4100-051100-1234-516-510	554.27	216217		Telecommunications	01641 # 74231408300002 554.27
0000000	000039	VERIZON WIRELESS	9854958387	5/19/2020	5/19/2020	4100-051100-1234-516-510	65,683.27	216217		Telecommunications	01641 # 74231408300002 65,683.27
0000000	000039	VERIZON WIRELESS	9854958387	5/19/2020	5/19/2020	4100-051100-1234-516-510	65,683.27	216217		Telecommunications	01641 # 74231408300002 65,683.27

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 65,683.27 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

5/28/2020  
 DATE  
 5/28/20  
 DATE  
 5/28/2020  
 DATE

*Keely W. [Signature]*  
 DIRECTOR OF FINANCE  
 COUNTY ADMINISTRATION  
*Destina Cox*  
 DESTE J. COX, TREASURER

AP051 5/07/2020

SUSSEX COUNTY

A/P VOID CHECK REGISTER FOR-001/4100  
ACCOUNTING PERIOD - 2020/05

BATCH#- 351 PAGE 1

P/O NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CLS NO.	VOID CK DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE
00000000	001834	GREAT AMERICAN BUSINESS	2304254-0	000	3/23/2020	4100-041100-1253-411-410-	427.00-	215876	4/09/2020
							427.00		

BATCH#- 351 CREATED BY JBINNS ON 5/07/2020 RUN BY JBINNS ON 5/07/2020

# PAYROLL DEDUCTION CHECKS



P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040200516200500	5/15/2020	100-000200-0100-	909.84	216084		00000
00000	000245		DC040200516200500	5/15/2020	105-000200-0100-	182.61	216084		00000
00000	000245		DC041200516200500	5/15/2020	100-000200-0100-	612.72	216084		00000
00000	000245		DC041200516200500	5/15/2020	105-000200-0100-	207.17	216084		00000
					CHECK TOTAL	1,912.34			
00000	000881	ANTHEM BLUE CROSS AND	DC001200516200500	5/15/2020	100-000200-0100-	31,724.00	216085		00000
00000	000881		DC001200516200500	5/15/2020	105-000200-0100-	9,064.00	216085		00000
00000	000881		DC002200516200500	5/15/2020	100-000200-0100-	1,524.00	216085		00000
00000	000881		DC002200516200500	5/15/2020	105-000200-0100-	762.00	216085		00000
00000	000881		DC004200516200500	5/15/2020	100-000200-0100-	914.00	216085		00000
00000	000881		DC005200516200500	5/15/2020	105-000200-0100-	511.50	216085		00000
00000	000881		DC006200516200500	5/15/2020	100-000200-0100-	626.00	216085		00000
00000	000881		DC012200516200500	5/15/2020	100-000200-0100-	914.00	216085		00000
00000	000881		DC015200516200500	5/15/2020	100-000200-0100-	1,493.00	216085		00000
					CHECK TOTAL	47,532.50			
00000	001397	LEGAL SHIELD	DC097200516200500	5/15/2020	100-000200-0100-	9.48	216086		00000
00000	001397		DC097200516200500	5/15/2020	105-000200-0100-	31.90	216086		00000
					CHECK TOTAL	41.38			
00000	001021	MINNESOTA LIFE INS CO	DC200200516200500	5/15/2020	100-000200-0100-	360.32	216087		00000
00000	001021		DC200200516200500	5/15/2020	105-000200-0100-	125.06	216087		00000
					CHECK TOTAL	485.38			
00000	000872	NATIONWIDE RETIREMENT	DC090200516200500	5/15/2020	100-000200-0100-	1,265.00	216088		00000
00000	000872		DC090200516200500	5/15/2020	105-000200-0100-	220.00	216088		00000
					CHECK TOTAL	1,485.00			
00000	001183	SOUTHERN VIRGINIA	DC075200516200500	5/15/2020	100-000200-0100-	290.49	216089		00000
					CHECK TOTAL	290.49			
00000	000247	TREASURER OF VIRGINIA	DC080200516200500	5/15/2020	100-000200-0100-	2,339.63	216090		00000
					CHECK TOTAL	2,339.63			
00000	000831	VACORP	DC035200516200500	5/15/2020	100-000200-0100-	112.26	216091		00000
00000	000831		DC035200516200500	5/15/2020	105-000200-0100-	106.70	216091		00000
					CHECK TOTAL	218.96			
00000	001027	VALIC RETIREMENT	DC091200516200500	5/15/2020	100-000200-0100-	490.00	216092		00000
00000	001027		DC091200516200500	5/15/2020	105-000200-0100-	75.00	216092		00000
					CHECK TOTAL	565.00			
					CLASS TOTAL	54,870.68			
					FINAL TOTAL	54,870.68			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 54,870.68 -  
 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

5/11/20  
 DATE  
 5/11/2020  
 County Administrator  
 Dest J. Cox

P/O NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245 AFLAC	DC040200531200500	5/29/2020	100-000200-0100-	909.84	216175		00000
00000	000245	DC040200531200500	5/29/2020	105-000200-0100-	182.61	216175		00000
00000	000245	DC041200531200500	5/29/2020	100-000200-0100-	612.72	216175		00000
00000	000245	DC041200531200500	5/29/2020	105-000200-0100-	207.17	216175		00000
				CHECK TOTAL	1,912.34			
00000	000881 ANTHEM BLUE CROSS AND	DC001200531200500	5/29/2020	100-000200-0100-	31,724.00	216176		00000
00000	000881	DC001200531200500	5/29/2020	105-000200-0100-	9,064.00	216176		00000
00000	000881	DC002200531200500	5/29/2020	100-000200-0100-	1,524.00	216176		00000
00000	000881	DC002200531200500	5/29/2020	105-000200-0100-	782.00	216176		00000
00000	000881	DC004200531200500	5/29/2020	100-000200-0100-	914.00	216176		00000
00000	000881	DC005200531200500	5/29/2020	105-000200-0100-	511.50	216176		00000
00000	000881	DC006200531200500	5/29/2020	100-000200-0100-	626.00	216176		00000
00000	000881	DC012200531200500	5/29/2020	100-000200-0100-	914.00	216176		00000
00000	000881	DC015200531200500	5/29/2020	100-000200-0100-	1,493.00	216176		00000
				CHECK TOTAL	47,532.50			
00000	001197 LEGAL SHIELD	DC097200531200500	5/29/2020	100-000200-0100-	9.48	216177		00000
00000	001197	DC097200531200500	5/29/2020	105-000200-0100-	31.90	216177		00000
				CHECK TOTAL	41.38			
00000	001021 MINNESOTA LIFE INS CO	DC200200531200500	5/29/2020	100-000200-0100-	360.32	216178		00000
00000	001021	DC200200531200500	5/29/2020	105-000200-0100-	125.06	216178		00000
				CHECK TOTAL	485.38			
00000	000872 NATIONWIDE RETIREMENT	DC090200531200500	5/29/2020	100-000200-0100-	1,265.00	216179		00000
00000	000872	DC090200531200500	5/29/2020	105-000200-0100-	220.00	216179		00000
				CHECK TOTAL	1,485.00			
00000	001183 SOUTHERN VIRGINIA	DC075200531200500	5/29/2020	100-000200-0100-	198.01	216180		00000
				CHECK TOTAL	198.01			
00000	000247 TREASURER OF VIRGINIA	DC080200531200500	5/29/2020	100-000200-0100-	2,339.63	216181		00000
				CHECK TOTAL	2,339.63			
00000	000831 VACORP	DC035200531200500	5/29/2020	100-000200-0100-	112.26	216182		00000
00000	000831	DC035200531200500	5/29/2020	105-000200-0100-	106.70	216182		00000
				CHECK TOTAL	218.96			
00000	001027 VALIC RETIREMENT	DC091200531200500	5/29/2020	100-000200-0100-	490.00	216183		00000
00000	001027	DC091200531200500	5/29/2020	105-000200-0100-	75.00	216183		00000
				CHECK TOTAL	565.00			
				CLASS TOTAL	54,778.20			
				FINAL TOTAL	54,778.20			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 54,778.20 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

5/22/20  
 DATE  
 5/22/2020  
 Stamp: *Stamp Administrator*  
 County Administrator  
 Dist. G. Cox

**BOARD ACTION FORM**

**Agenda Item:** Appointments #5.01

**Subject:** Appointment to the John Tyler Community College Board

**Board Meeting Date:** July 16 2020

=====  
**Summary:** This item is a carryover from a previous Board meeting agenda. The Board was advised that Dr. Mary Wilson’s term as the representative for Sussex County on the John Tyler Community College (JTCC) Board expired June 30, 2020.

An appointment is needed to fill this vacancy. The member shall be a resident in the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served by the community college.

**Recommendation:** That the Board makes an appointment to the John Tyler Community College Board for a four (4) year term, effective immediately, expiring June 30, 2024

**Attachment:** N/A

=====  
**ACTION:** That the Board makes an appointment to the John Tyler Community College Board for a four (4) year term, effective immediately, expiring June 30, 2024

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

March 30, 2020



Mr. Larry Hughes  
Interim County Administrator, Sussex County  
20135 Princeton Road  
Sussex, VA 23884

Dear Mr. Hughes:

Dr. Mary W. Wilson concludes her term as a representative of Sussex County on the John Tyler Community College Board as of June 30, 2020. We appreciate her service to the College.

The College requests that a person be appointed by Sussex County to the John Tyler Community College Board for a four-year term beginning July 1, 2020, and ending on June 30, 2024.

Please note that pursuant to the Virginia Community College System *Policy Manual* section 2A-2.9.D.3.c the following criteria must be used when considering individuals for appointment:

The members of the college board shall be residents of the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served by the community college. No elected members of either the General Assembly or of a local governing body shall be eligible to serve on the college board; however, elected town officials shall not be prohibited from serving on a college board so long as such town is not a participating political subdivision sponsoring the college. Additionally, no former full-time employee of the community college shall be eligible to serve on the college board.

Should you need additional information, please do not hesitate to contact me. My e-mail address is ftaylor@jtcc.edu and my telephone number is 804-594-1403. Thank you for your attention to this matter.

Sincerely,

Mr. William F. Taylor  
Director, Governmental and Administrative Services

c: Mr. William "Bill" Barnes, Jr., Chair, JTCC Board

**www.jtcc.edu**  
804-796-4000  
800-552-3490  
TDD: 804-796-4197

**Chester Campus**  
13101 Jefferson Davis Highway  
Chester, VA 23831-5316

**Midlothian Campus**  
800 Charter Colony Parkway  
Midlothian, VA 23114-4383

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educational institution

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.01

**Subject:** Results from RFP 2020-01 General Reassessment

**Board Meeting Date:** July 16 2020

=====
**Summary:** The advertisements for the Request for Proposal #2020-01 General Reassessment Services were listed in the *Sussex-Surry Dispatch* newspaper and on the County's website.

Staff received three (3) responses to the RFP: Pearson Appraisal, Bright Minds, and Tyler Technologies, Inc. Proposals were reviewed and recommendations were made by a committee comprised of Ms. Boone, the Commissioner of the Revenue, Ms. Cox (Treasurer) and Mr. Williams (Circuit Court Clerk).

The bids were as follows: (1) Bright Minds - \$10.90/parcel; (2) Pearson Appraisals Services, Inc. - \$13.90/parcel; and, (3) Tyler Technologies, Inc. - \$23.56/parcel.

The overall scores are: (1) Pearson Appraisals Service, Inc. – 72; (2) Tyler Technologies, Inc. – 54; and (3) Bright Minds – 39. Although Bright Minds' price per acre is \$10.90 per parcel and Pearson's price per parcel is \$13.90, the Committee made their decision to recommend Pearson's Appraisal Services, based on experience, and familiarity with Sussex County.

**Recommendation:** (1) That the Board of Supervisors accepts the Proposal for General Reassessment Services for Tax Year 2022 from Person' Appraisal Services; (2) authorize the County Attorney to draft a contract for the General Reassessment Services by and between Pearson's Appraisal Services and the County of Sussex at a rate of \$13.90 per parcel; and (3) authorize the County Administrator to execute said contract.

**Attachments:** Copy of the Request for Proposal #2020-01 General Reassessment Services, Copies of Letter and Bid Amounts, a copy of Advertisement

=====
**ACTION:** : (1) That the Board of Supervisors accepts the Proposal for General Reassessment Services for Tax Year 2022 from Person' Appraisal Services; (2) authorize the County Attorney to draft a contract for the General Reassessment Services by and between Pearson's Appraisal Services and the County of Sussex at a rate of \$13.90 per parcel; and, (3) authorize the County Administrator to execute said contract.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

Table with 6 columns: Member, Aye, Nay, Member, Aye, Nay. Rows include Fly, Johnson, D. Jones, W. Jones, Seward, Tyler.

**COUNTY OF SUSSEX**  
**Request for Proposals Number #2020-01**  
**General Reassessment Services**

**GENERAL INFORMATION**

The County of Sussex, Virginia is located in the southeastern portion of the Commonwealth of Virginia with a population of approximately 12,000. The county has 9,575 parcels of real estate at the time of this request for proposal and of that number 8,979 is taxable and 602 is non-taxable. The County is on a four (4) year reassessment cycle with the last general assessment effective for the tax year January 1, 2018. The successful appraisal firm shall perform and provide all the services and products required for the completion and delivery of the property assessment of all real property within the County of Sussex, effective for the tax year 2022 including all necessary technical and administrative assistance services in connection with such undertaking.

The Appraiser shall make a complete, uniform reassessment of all real property within the County, excluding public service properties and including the inventory and valuation of all non-taxable (exempt) properties and the classification of all real property in accordance with the requirements of the State of Virginia. The values to be estimated in all cases shall be 100% fair market value as required by the Virginia Constitution and applicable Virginia statutes. Generally, the Courts of Virginia have defined fair market value as follows:

"The fair market value of a property is the price which it will bring when offered for sale by one who desires, but is under no duress to sell and is brought by one who is under no undue necessity of buying, with both buyer and seller being knowledgeable of the uses to which the property is adaptable."

The Appraiser's role is to work with the County of Sussex and serve as a professional assessor in order to establish the fair market value of each of the properties within the County, and with the understanding that in all cases, uniformity and equality are required under the laws of the State of Virginia with respect to class and/or property. All aspects of this reassessment program shall be conducted in accordance with the laws of the State of Virginia. The property reassessment will begin within fifteen (15) days from the awarding of the contract and will be completed by November 30, 2021 with any extensions only as necessary and authorized under the Code of Virginia.

**SCOPE OF WORK**

The Appraiser agrees to perform the following general reassessment services for the County of Sussex, Virginia. The Appraiser will conduct a comprehensive sales data analysis which shall include, but not be limited to, a review of all real estate sales and/or transactions from the various classes of real estate within the County, which shall be made prior to any real property. These sales shall be divided into two categories and ratio studies shall be performed for each class of houses and land. The two categories are (1) building sales; and (2) land sales:

1) The Building Sales review shall be as stated above and shall additionally be reviewed and analyzed by quality of construction, type, age and location. Photos shall be taken, and made available to the County and shall become the property of the County, of homes used in the sales analysis.

2) The Land Sales Review shall be reviewed as stated above and shall additionally be reviewed and analyzed by their location, zoning, classification and size. Photos shall be taken, and made available to the County and shall become the property of the County.

The Appraiser shall, at the completion of the reassessment, provide to the County all sales analysis, and all documents and pictures generated from the studies. These sales analysis and all documents (manual and electronic) shall become the sole and exclusive property of the County. This information will be made available to the Commissioner of the Revenue during the reassessment program. The Appraiser, at the written or oral request of the County at any time during the previously stated reassessment period, shall forthwith make the completed or partially completed sales analysis or any part thereof designated by the County, available to the Board of Equalization or any other County agency or department designated by the County.

An appraisal manual shall be prepared from the previously stated data and analysis and this manual shall be used throughout the general reassessment as well as the interim period following this and the next general reassessment. Two copies, at the sole expense of the firm shall be provided to the Sussex County Commissioner of the Revenue's Office on dates as agreed upon by the Appraiser and the Commissioner of the Revenue. Thereafter, all copies of said manual shall be delivered to the Commissioner of the Revenue. The manual so prepared shall be the sole and exclusive property of the County.

The Appraisal Manual shall also include the guidelines for appraisal or the various classes of timber and the methods used to define these categorical breakdowns and/or classifications.

Property record cards shall be prepared and designed so as to show all items of information, including but not limited to, depreciation and pricing data for each building together with the owner's names, address, legal description of the real estate parcel, map number, et cetera. Additionally, this property record card shall show all criteria used in determining land value and classification, plus an area on said individual card for recording total land and building values.

The firm's certified appraisal personnel shall make a personal inspection of each parcel of property and any improvements or other elements prior to the placement of value thereon or thereupon. If practicable, the property owner should be interviewed and any and all data which shall be necessary for a fair and equitable assessment of each real estate parcel should be collected.

The minimum field inspection data to be collected shall include the measuring of all buildings, coded and prepared for computer entry for all parcels in the County. A parcel, for purposes of this document, shall be defined as each line used on the land book. A complete exterior and reasonable interior inspection shall include the measuring of and sketching of each residence and any other major building and improvements. Further, a digital photograph, which shall become

the sole and exclusive property of the County, shall be taken of all major improvements which exists on the property and shall include any outbuilding valued over five thousand (\$5,000.00) dollars.

In addition to the above required data, types of construction shall be recorded by component parts, such as foundations, basement areas, wall construction, insulation, roof, floors, interior finish, heating systems, fireplaces plumbing fixtures, number of rooms, number of bedrooms, number of bathrooms, year built, year remodeled, exterior and interior condition, physical depreciation, functional and economic obsolescence, general quality of construction and recent sales data. All information so gathered shall be recorded on appraisal cards. The minimum field inspection data to be collected shall be all buildings measured, coded and prepared for computer entry for all parcels in the County. A parcel, for purposes of this document, shall be defined as each line used on the land book. A complete exterior and reasonable interior inspection shall include the measuring of and sketching of each residence and other major buildings and improvements. Certified appraisal personnel of the firm shall view the property prior to the preparation of a market assessment.

On improved properties where no one is found to be at the property, a door hanger, as provided by the County, shall be left informing the owner that a reassessment is being conducted and requesting any needed information on the property. The firm's personnel shall make a notation on the field card and the property shall be appraised based on the best information available at that time.

Mandatory Appraisal Requirements regarding assessment of certain properties shall be as follows:

- a) **Manufactured/Mobile Homes:** The appraiser shall appraise all manufactured/mobile homes as real estate if the manufactured/mobile home is sitting on a permanent foundation with the hitch removed.
- b) **Residential Properties:** The appraiser shall be responsible for making a complete exterior and reasonable interior inspection which shall include measuring and sketching each residence and other major building improvements. The type of construction shall be recorded by component parts, such as foundations, basement area, wall construction, insulation, roof, floors, interior finish, heating system, fireplaces, plumbing fixtures, number of rooms, number of bedrooms and bathrooms, year built, year remodeled, exterior and interior conditions, physical depreciation, functional and economic obsolescence, general quality of construction and recent sales data.
- c) **Rural Properties:** Suburban and farm dwellings shall be visited and inspected in the same manner as residential buildings. All farm buildings and structures shall be measured, spotted and numbered in relation to the main dwelling on the fieldwork sketch card and listed according to their use, type of construction, size, age and condition. These improvements shall be appraised at their fair market value.

d) **Commercial and Industrial Properties:** These properties shall be handled in the same manner and methodology as used in the appraisal of residential property. New construction and additions shall be accurately measured and a complete description shown for each. The basic cost data shall be applied to existing construction for the determination of accurate and consistent replacement costs, less any physical depreciation, functional or economic obsolescence. In addition, income and expense data and market shall be used where applicable and available in assessing the properties.

e) **Apartment Buildings:** All apartments of four or more dwelling units designed or redesigned for such occupancy, and all groups of apartment buildings are to be classified as analysis of income and expense data, if obtainable. The income approach to value must be considered in apartment appraisals and where actual rents are not available, economic rental shall be used.

f) **Industrial Plants:** All industrial plants shall be appraised in the same manner as commercial properties. All yard improvements shall be listed individually and shall be priced and numbered; (A) Small Industrial Plants shall be appraised in the same manner as other commercial properties; (B) Major Industrial Complexes considered to be major industrial complexes, shall require a complete and separate report which shall be summarized, typed and bound and furnished to the County. This report shall include a building by building component part description of construction and fixed equipment taxable as real estate and shall show individual replacement value and depreciation for each. All yard improvements shall be listed individually and shall be priced and depreciated separately. Drawings of all buildings shall be made with buildings numbered and shown in their proper location size with the name of the building as known to the industry shown. The market and income approach to value shall be used if applicable; (C) All other properties not covered previously and required by law to be appraised, shall be appraised at market value using the acceptable appraisal standards. Timber shall be set out as a separate value; (D) New construction constructed during 2021 shall be appraised through November 30, 2021.

Prior to any informal administrative or other hearing, the Appraiser shall prepare and mail reassessment notices to all affected real property owners. This shall include the stuffing of all envelopes and the sorting of zip codes by the personnel of the appraisal firm.

Prior to any informal administrative or other hearing, when requested by the County, the Appraiser shall prepare for and conduct any informal hearing regarding this general reassessment, by furnishing qualified firm representatives to conduct the same, at a mutually agreed upon location in the County of Sussex, Virginia as furnished by the County. The Appraiser shall furnish written recommendations to the County for the disposition of any complaints made as a result of this general reassessment within ten (10) days of any such informal hearing.

The Appraiser shall furnish written recommendations to the County for the disposition of any complaint as a result of this general reassessment upon request of the County within ten (10) days of such request.

In the event of an appeal to any Court in the Commonwealth of Virginia, the Appraiser shall furnish such competent witness or witnesses and supporting evidence as may be required to defend the valuation(s) of the property in question.

The Appraiser or his designated agent shall meet with the Board of Equalization on an as-needed basis during the time period specified in the agreement between the County and the Appraiser, if so requested.

### **APPRAISER'S PERSONNEL AND WORK SPACE**

The Appraiser shall use only qualified appraisers of good character with a minimum of ten (10) years of appraisal experience and shall use an adequate number in order to expeditiously perform the work called for in this Request for Proposal. The Appraiser and its employees are not employees or agents of the County. The Appraiser agrees that all of its employees shall have sufficient skills and experience to properly perform the work assigned, by the Appraiser to them, under this Request for Proposal.

All employees performing these appraisals and other skilled workers shall not be less than twenty-one (21) years of age and shall have sufficient education, training and experience in any phrase of the work assigned to them so as to perform properly and satisfactorily in the manner prescribed by this Request for Proposal.

Upon request of the County, any employee shall provide, through the Appraiser's company, satisfactory proof, by verified affidavit, as to his or her appraisal experience in a particular field.

Complete instructions and directions of all personnel of the Appraiser connected with the reassessment program shall be supplied by the Appraiser, subject to the advice and review of and by the County.

All clerical personnel involved in the property reassessment shall be the responsibility of the Appraiser. The County shall furnish, as available, all necessary office space with furnishing. All data processing, including the appraisal cards, reassessment book and notices shall be provided by the County.

### **INSURANCE**

The Appraiser shall carry public liability, Workmen's Compensation and any other job related insurance designed to save and hold harmless the County, its officers and/or officials from all claims, demands, suits, actions, recoveries, judgments of any kind and description brought or recovered against them by reason of any act of the Appraiser, the Appraiser's agents, employees or subcontractors during the execution of the work project.

In addition to the insurance requirements as stated, the Appraiser shall also provide liability coverage. All insurance coverage shall name the County as an additional insured for this project. The limit of liability shall be at least one million (\$1,000,000.00) dollars.

## **AVAILABILITY OF FUNDS**

The County shall be bound only to the extent of the funds available or which may hereafter become available for the purpose of this project.

## **FEDERAL AND STATE AGREEMENT REQUIREMENTS**

The Appraiser agrees to abide by and conform to all federal, state and local laws and regulatory requirements, including but not limited to, the federal Civil Rights Act of 1964, as amended, the Federal Immigration Reform and Control Act of 1986, as amended, and the Virginia Fair Employment Contracting Act of 1975, as amended.

## **PROPOSAL FORMAT**

Each proposal should include and be organized in a format similar to the following:

1. Description of the firm to be involved in the project, including current declaration page of professional liability, malpractice or error and omissions insurance indicating policy limits.
2. Description of the firm's concept of this project, methodology and time frame for accomplishing this scope of work.
3. Description of the firm's experience in performing similar types of work.
4. Provision of resumes for the persons to be assigned to the project along with their responsibilities.
5. List a minimum of three (3) reference (localities); identifying their lead staff person and providing phone numbers and/or email addresses, for whom the firm has been, or is, providing these same or similar services.

## **SELECTION PROCESS**

Sussex County staff will perform the following:

1. Preliminary review - County staff in conjunction with representatives from the Sussex Board of Supervisors will review all proposals and select a minimum of three for interviews.
2. Interviews - County staff and/or representatives from the Board of Supervisors will interview the selected firms and rank them according to the following criteria:
  - a. The firm's understanding of the work to be performed.
  - b. The proposed methodology for performing the work.
  - c. The results of reference checks on past work.
  - d. The firm's overall background and experience conducting this type of work. The county prefers a firm conducting this type of work exclusively for the public sector.
3. At this time, firms will be requested to provide non-binding cost estimates for the project and staff hours to perform the task.

4. Final Selection - County staff will rank the firms and will negotiate a contract pursuant to the procedures set forth in the Virginia Public Procurement Act.
5. Award - County staff will recommend to the Sussex County Board of Supervisors the awarding of the contract. With the awarding of the contract by the Board of Supervisors, the selection process is concluded.

#### **ADMINISTRATIVE MATTERS**

- A. Interested firms must submit one (1) original and four (4) copies of their proposal no later than 4:30 p.m., Friday, March 6, 2020 to Ms. Shilton R. Butts, Sussex County Administrator's Office, Post Office Box 1397, Sussex, VA 23884 (physical address: 20135 Princeton Road, Stony Creek VA 23882). Phone (434) 246 1000. Proposals received after the deadline of 4:30 p.m., Friday, March 6, 2020 or proposals that are faxed, emailed or telephoned will not be accepted. An original ink signature of an authorized principal of the firm and four (4) copies of the proposal must be submitted. The proposal must contain the full name of every person, firm or corporation involved and the address of the person, firm or corporation or firm submitting the proposal. If the offeror is incorporated, or is a limited liability company or similar entity, the proposal must identify the state in which it is incorporated or otherwise authorized.
- B. Any request for clarification of any information contained in the RFP must be made in writing to the County Administrator at the address set out in subsection A. Any substantive clarifications will be mailed to all firms requesting the RFP. The County will not be responsible for any oral communications.
- C. Proposals arriving after the specified hour will not be accepted. Should a firm submitting the proposal finds any discrepancies or omissions in the proposal documents, the County Administrator shall be informed in writing. The County will not be responsible for any oral communications.
- D. Sussex County reserves the right to reject any and all proposals. Any proposal not in conformity with the Request for Proposal will not be considered.
- E. Sussex County will not be responsible for any expense incurred by the firm in preparing and submitting a proposal in response to this request, nor shall the County be responsible for any cost associated with negotiating an agreement with the selected firm. All proposals become the property of Sussex County.

Thank you for your interest in Sussex County, Virginia.



February 21, 2020  
Ms. Shilton R. Butts  
Sussex County Administrator's Office  
20135 Princeton Road  
Stoney Creek VA 23882

RE: RFP#2020-01, General  
Reassessment Services

Dear Ms. Butts:

**BRIGHTMINDS LLC** is here to shed light on community valuation problems. Our vision is *Valuing Your World* by offering you more than 150 years of appraisal experience, five Certified General Appraisers, and eleven Qualified Assessors. Our Team has appraisal and assessment experience in Alaska, Connecticut, Delaware, Florida, Georgia, Maryland, Massachusetts, New Jersey, North Carolina, Ohio, Pennsylvania, South Carolina, Virginia, and Washington D.C.

Our top priority is to ensure a Qualified Assessor reviews the data needed to value your highest revenue-producing assets. In the modern era, we accomplish this with a top-notch team of assessors, cutting edge technology, and industry leading efficiency. The traditional mass-appraisal method of a large staff, lengthy inspection times, and increased risk are no longer sustainable. Our process leads the industry, our people have exceptional skills, education, and experience, and our product is highly accurate. Our price (enclosed) is structured around the efficiency of our process.

We are the unrivaled mass appraisal firm and well positioned to serve as Certified Professional Assessor for your 2022 General Reassessment. We are currently working and finishing 2021 Reassessment projects in the Virginia counties of Essex, King William, and Patrick and a building permit project in King George, Virginia.

The enclosed proposal serves as a basic introduction to our firm. We highly recommend for you to see a live demonstration of our mass-appraisal process, prior to making a decision. You may also view our website [www.brightmindsvyw.com](http://www.brightmindsvyw.com) to learn more about us. As always, please feel free to give us a call or email at your convenience.

Very respectfully,

William D. Cole, CGREA, CPA  
Partner & Regional Supervisor  
Business: 984.500.4071  
[wcole@brightmindsvyw.com](mailto:wcole@brightmindsvyw.com)

Steven M. Chastang, CGREA, CPA  
Founder & Regional Supervisor  
Business: 804.453.8164  
[schastang@brightmindsvyw.com](mailto:schastang@brightmindsvyw.com)

Enclosed



## 8. PROPOSED PRICE

Our total proposed price per parcel is **\$10.90** (ten dollars and ninety cents).

The base price of \$9.95 per parcel includes direct supervision and valuation of every parcel by a Certified General Real Estate Appraiser who is also a Certified Professional Assessor, UAV Site Inspections of every parcel by a FAA Commercial Pilot, Aerial Imagery and associated data, and photographs with measurements for every improved parcel. The collective additional services of \$0.95 are applied in the following **Price Schedule** and some limitations may apply:

<b>Price Schedule</b>	<b>Per Parcel Rate</b>	<b>Per Hour Rate</b>	<b>Included In Price</b>
<ul style="list-style-type: none"> <li>• Certified General Real Estate Appraiser &amp; Certified Professional Assessor Personally Supervises and Appraises Every Parcel</li> </ul>			<b>Yes</b>
<ul style="list-style-type: none"> <li>• UAV Site Inspections of Every Improved Parcel</li> </ul>			
<ul style="list-style-type: none"> <li>• Aerial Imaging and Associated Data</li> </ul>			
<ul style="list-style-type: none"> <li>• Photographs &amp; Measurements of Every Improved Parcel</li> </ul>			<b>Yes</b>
<b>TOTAL BASE PRICE</b>	<b>\$9.95</b>		<b>Yes</b>
<b>Additional Services</b>			
Data Entry	\$1.55		No
Building Permits During Project	\$-		<b>Yes</b>
Building Permits After Project	\$34.50		No
Mobile Homes	\$-		<b>Yes</b>
Additional Parcels - Subdivisions	\$-		<b>Yes</b>
Physical Inspections	\$-		<b>Yes</b>
Interior Inspections	\$-		<b>Yes</b>
Postal Service/ Notices & Info Requests	<b>\$0.95</b>		<b>Yes</b>
Review Appraisals or Field Reviews	\$9.95		w/Limit
Board of Equalization Consulting		\$75.00	w/Limit
General Consulting w/ Advisory Board		\$150.00	w/Limit
Expert Witness Testimony w/ Advisory Board		\$300.00	w/Limit
<b>TOTAL PROPOSED PRICE</b>	<b>\$10.90</b>		



## 8.1 SUMMARY OF PROPOSED PRICE

Description	Parcels	Rate	Total
Class 1	2,114	\$10.90	\$23,042.60
Class 2	4,383	\$10.90	\$47,774.70
Class 3	7	\$10.90	\$76.30
Class 4	402	\$10.90	\$4,381.80
Class 5	1,210	\$10.90	\$13,189
Class 6	857	\$10.90	\$9,341.30
Class 7	602	\$10.90	\$6,561.80
<b>SUM TOTAL</b>	<b>9,575</b>	<b>\$10.90</b>	<b>\$104,367.50</b>

**\$104,367.50**

**(ONE HUNDRED FOUR THOUSAND THREE  
HUNDRED SIXTY SEVEN DOLLARS WITH ZERO  
CENTS)**





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February 27, 2020

Sussex County Board of Supervisors  
c/o Larry Hughes, Interim County Administrator  
20135 Princeton Rd.  
Stoney Creek, VA 23882

Dear Members of the Board and Mr. Hughes:

In response to your Request for Proposal (RFP) for a General Reassessment of Real Property effective for the tax year 2022, Pearson's Appraisal Service is pleased to submit for your consideration and review, the enclosed bid and proposal which details our company's qualifications and experience.

Pearson's Appraisal Service has been most fortunate to have had the continued opportunities since 1982 to provide our appraisal services to Sussex County. Our firm was contracted to perform the County's last reassessment which was effective for the tax year 2018 and we welcome the occasion to once again produce another successful reassessment for your County. Our firm has also completed many other reassessments in your area.

We have recently completed reassessment projects for Greensville County and the City of Emporia. Based on our previous work in Sussex County, we know the real estate market and we are very familiar with your county. We are confident we can provide a fair and equitable reassessment to the citizens of Sussex County.

Our proposed staffing recommendations for the County's upcoming reassessment include Robert (Bob) Pearson as project manager, me as the professional assessor, and Tina Bensaia as the appraiser. Tina Bensaia has previously worked on the County's reassessments and has since then provided appraisal assistance as needed to the Commissioner of the Revenue's office. Audrey Pruitt and Brannan Pearson are also available to assist with the project.

Resumes are enclosed for your review, along with a statement of our company's qualifications and background. For your reference, we've included a listing of our client contracts for the last several years with contact names and telephone numbers.

Our bid for the production of Sussex County's upcoming reassessment is proposed on a per parcel basis and the work to be performed encompasses the services and products as detailed in the County's RFP specifications.

We now propose using our Complete Appraisal Process Solution software or CAPS to conduct the review of the properties. This software brings all the tools available to an appraiser in

Sussex County letter  
Page two

the office out into the field for accurate reviews and updates of tax data. We currently use CAPS in 90% of our projects. Detailed information on this process follows in the revaluation specifications narrative.

We have provided information that in our experience is key to successful reassessments including taking up to two images of the main real estate improvements, as well as, an image of the larger outbuildings. Our proposal is to complete a review of the properties and correct any existing tax data as necessary.

It is my belief after decades of conducting revaluations that when a County and a Contractor such as PAS can commit to working together jointly to complete the project with the best interest of the county and the taxpayers in mind the project will be successful, fair, and equitable.

Pearson's Appraisal Service knows the importance of extending and maintaining good public relations throughout the production of a reassessment. But we also realize that the good working relationship that has been established over the years with Ellen Boone and her office staff lays the very foundation needed to produce a successful and equitable reassessment for both the officials and property owners of Sussex County. We thank you for your time and consideration and please let me know if you need any further information.

Our mass appraisal methods meet or exceed the standards of the International Association of Assessing Officers (IAAO). Pearson's Appraisal Service, Inc. is an equal opportunity employer.

Sincerely,



Fred W. Pearson  
Co-Owner/Manager

Pearson's Appraisal Services, Inc.  
PO Box 36404 - Richmond VA 23235  
(888) 573-2776  
<http://www.pearsonsappraisal.com/>

COST PROPOSAL FOR REAL ESTATE APPRAISAL SERVICES

Sussex County Board of Supervisors  
c/o Larry Hughes, Interim County Administrator  
20135 Princeton Rd.  
Stoney Creek, VA 23882

Dear Members of the Board and Mr. Hughes:

I am pleased to submit the following proposal cost to conduct the requested real estate appraisal services:

\$ 13.90 per parcel to physically visit the property, review of the measurements and all standard data characteristics and take two images of the property improvement (and at least one image of any existing outbuildings)



Fred W. Pearson, Co-Owner  
Pearson's Appraisal Service, Inc.  
PO Box 36404  
Richmond, VA 23235  
888-573-2776

February 27, 2020



One Tyler Way  
Moraine, Ohio 45439

P: 800.800.3581  
F: 937.278.3711

[www.tylertech.com](http://www.tylertech.com)

March 6, 2020

Ms. Shilton R. Butts  
Sussex County Administrator's Office  
20135 Princeton Road  
Sotny Creek, VA 23882

**RE: Response to Request for Proposal #2020-01, General Reassessment Services**

Dear Ms. Butts:

Tyler Technologies, Inc., CLT Appraisal Services is pleased to respond to the Sussex County's Request for Proposal for Reassessment and New Construction Services. The attached proposal includes our proposed scope of service and any required forms.

We believe our highly successful Reassessment Projects in the in surrounding states of North Carolina, Pennsylvania, and Delaware show the quality of work we hope to preform in Sussex County. There are many challenges that must be addressed when undertaking a Reassessment Project in a County such as Sussex. Our experience, personnel and time-tested methods will all play a part in a successful Project.

This proposal and cost schedule shall be valid and binding for 60 days. In closing, we would like to thank you for this opportunity and we look forward to the opportunity to serve you.

If you have any questions related to this proposal, please feel free to contact:

Paul C. Miller  
*Senior Account Executive*  
610.246.6539  
[paul.miller@tylertech.com](mailto:paul.miller@tylertech.com)

Kevin Rake  
*Regional Manager*  
860.305.3602  
[kevin.rake@tylertech.com](mailto:kevin.rake@tylertech.com)

Tyler Technologies, Inc. is a publicly traded corporation (NYSE: TYL). Tyler is incorporated in the State of Delaware.  
EIN: 75-2303920

Respectfully submitted,

Gus Tenhundfeld  
Inside Sales Manager



## Cost Proposal

Below is Tyler's proposed fee for the County's General Reassessment Services project.

Parcel Count	Price Per Parcel	Total Price
9,581	\$23.56	\$225,728

## Payment Terms

Tyler will invoice the County on a monthly basis, by progress.

**REQUEST FOR PROPOSALS  
General Reassessment Services  
RFP #2020-01**

**Sussex County, Virginia**

The County of Sussex, Virginia (“County”) requests qualified appraisal firms (hereinafter called the “firm”) to submit proposals to enter into a contract for General Reassessment Services and perform and provide all the services and products required for the completion and delivery of the property assessment of all real property within the County of Sussex, effective for the tax year 2022 including all necessary technical and administrative assistance services in connection with such undertaking and in accordance with the requirements of the Commonwealth of Virginia. This Request for Proposal (“RFP”) is part of a competitive procurement process. The project will be awarded to the offeror who submits the best proposal.

A copy of the complete RFP is available on the County’s website at [www.sussexcountyva.gov](http://www.sussexcountyva.gov) and at the County Administrator’s office between the hours of 8:30 a.m. and 5:00 p.m., by contacting Ms. Shilton R. Butts, at (434) 246-1000 or via email at [sricks@sussexcountyva.gov](mailto:sricks@sussexcountyva.gov). Questions regarding the proposal should be directed to Ms. Ellen Boone, the Commissioner of the Revenue at (434) 246-1022.

Proposals will be received until 4:30 p.m., local prevailing time, March 6, 2020 at the County Administrator’s Office, Mailing Address: Post Office Box 1397, Sussex VA 23884, physical address, 20135 Princeton Road, Stony Creek VA 23882. Submittal detail, requirements, contractor qualifications and evaluation criteria are included in the RFP.

Authorized by:  
Larry Hughes  
Interim County Administrator  
2/12 & 2/19/2020

**BOARD ACTION FORM**

**Agenda Item:** Action Item #6.02

**Subject:** VDOT Project Resolution – Harrell Mill Road

**Board Meeting Date:** July 16 2020

=====  
**Summary:** Mr. Jason Fowler, Area Land Use Engineer for the Virginia Department of Transportation (VDOT) contacted staff and advised that during inventory cleanup, it appeared that a resolution is needed from the County to tie up loose ends for the VDOT Project on Route 621, Harrell Mills Road.

The purpose for the resolution is to bring up to date road changes made as part of a VDOT project. Route 621, Harrell Mill Road, was realigned some time ago as part of a VDOT project. Changes mostly consisted of straightening the road, and reducing the curvature of some sharp curves. The administrative changes, including abandoning the old sections of road, and adding the new sections of road, were never completed. These changes require a resolution from the Board prior to their formal execution.

VDOT is requesting a resolution from the Board so that changes can be finalized and bring the administrative records into agreement with the road as it currently exists.

**Recommendation:** That the Board approves the resolution for the Addition to Secondary Route and Abandonment with Replacement Road as identified on the VDOT Form AM4.3, pursuant §33.2-705 & §33.2-912.

**Attachments:** (1) Resolution for Addition to Secondary Route and Abandonment with Replacement Road  
(2) VDOT Form AM4.3

=====  
**ACTION:** That the Board approves the resolution for the Addition to Secondary Route and Abandonment with Replacement Road as identified on the VDOT Form AM4.3, pursuant §33.2-705 & §33.2-912.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

**§33.2-705 & §33.2-912 - Addition to Secondary Route &  
Abandonment with Replacement Road**

**RESOLUTION**

WHEREAS, a portion of Route 621 has been realigned and a new segment constructed by the Virginia Department of Transportation as Project 0621-091-P47, M-504; and

WHEREAS, the project sketch and VDOT Form AM 4.3, attached and incorporated herein as part of this resolution, define abandonments and additions required in the Secondary System of State Highways as a result of construction, and

NOW THEREFORE, BE IT RESOLVED, certain segments identified on the incorporated Form AM 4.3 are ready to be accepted into the Secondary System of State Highways, and

BE IT FURTHER RESOLVED by the Sussex County Board of Supervisors, this the 16<sup>th</sup> day of July, 2020, that the old segment(s) of Route 621, identified on the attached Form AM 4.3, are no longer needed as part of the Secondary System of State Highways as the new road serves the same citizens as the old road and is hereby requested to be abandoned by the Virginia Department of Transportation pursuant to §33.2-912, *Code of Virginia*, 1950 amended.

BE IT FURTHER RESOLVED, that the Virginia Department of Transportation be, and it hereby is, requested to add and maintain the new segment identified on the attached Form AM 4.3 as part of the Secondary System of State Highways, pursuant to §33.2-705, *Code of Virginia*, 1950 amended, and the regulatory requirements of VDOT.

BE IT FURTHER RESOLVED, the Sussex County Board of Supervisors does hereby guarantee unencumbered rights-of-way plus the necessary easements for cuts, fills, and drainage for this added segment;

BE IT FURTHER RESOLVED, a copy of this resolution be forwarded to the Virginia Department of Transportation.

In the County of Sussex

By resolution of the governing body adopted July 16, 2020

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): \_\_\_\_\_

Report of Changes in the Secondary System of State Highways

Project/Subdivision 0621-091-P47, M504

Type Change to the Secondary System of State Highways:

Abandonment

The following facilities of the Secondary System of State Highways are hereby ordered abandoned, pursuant to the statutory authority cited:

Reason for Change: Abandonment, VDOT Project Related

Pursuant to Code of Virginia Statute: §33.2-912

Street Name and/or Route Number

◆ Harrell Mill Road, State Route Number 621

Old Route Number: 0

- From: .23 mi N Int Rt 604 & Rt 621 (I)

To: .15 mi N Int Rt 604 & Rt 621 (J), a distance of: 0.08 miles.

Street Name and/or Route Number

◆ Harrell Mill Road, State Route Number 621

Old Route Number: 0

- From: 1.32 mi S Int Rt 633 & Rt 621 (G)

To: .38 mi N Int Rt 604 & Rt 621 (H), a distance of: 0.16 miles.

Street Name and/or Route Number

◆ Harrell Mill Road, State Route Number 621

Old Route Number: 0

- From: 1.14 mi S Int Rt 633 & Rt 621 (F)

To: 1.32 mi S Int Rt 633 & Rt 621 (G), a distance of: 0.18 miles.

Street Name and/or Route Number

◆ Harrell Mill Road, State Route Number 621

Old Route Number: 0

- From: 1.07 mi S Int Rt 633 & Rt 621 (E)

To: 1.14 mi S Int Rt 633 & Rt 621 (F), a distance of: 0.07 miles.

**Street Name and/or Route Number**

◆ **Harrell Mill Road, State Route Number 621**

Old Route Number: 0

- 
- From: .88 mi S Int Rt 633 & Rt 621 (C)

To: 1.03 mi S Int Rt 633 & Rt 621 (D), a distance of: 0.15 miles.

**Street Name and/or Route Number**

◆ **Harrell Mill Road, State Route Number 621**

Old Route Number: 0

- 
- From: .76 mi S Int Rt 633 & Rt 621 (B)

To: .88 mi S Int Rt 633 & Rt 621 (C), a distance of: 0.12 miles.



**Street Name and/or Route Number**

◆ **Harrell Mill Road, State Route Number 621**

Old Route Number: 0

- 
- From: 1.06 mi S Int Rt 633 & Rt 621 (E)

To: 1.13 mi S Int Rt 633 & Rt 621 (F), a distance of: 0.07 miles.

Recordation Reference: N/A

Right of Way width (feet) = 50

**Street Name and/or Route Number**

◆ **Harrell Mill Road, State Route Number 621**

Old Route Number: 0

- 
- From: .76 mi S Int Rt 633 & Rt 621 (B)

To: .87 mi S Int Rt 633 & Rt 621 (C), a distance of: 0.11 miles.

Recordation Reference: N/A

Right of Way width (feet) = 50

# SUSSEX COUNTY

## FINANCIAL STATEMENTS

SUBMITTED BY DESTE J. COX, TREASURER

### June 30, 2020

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## TREASURER'S OFFICE

**DESTE JARRATT COX**  
**TREASURER**  
**SUSSEX COUNTY**

**15074 COURTHOUSE ROAD**  
**P.O. BOX 1399**  
**SUSSEX, VA. 23884**

**Phone (434)246-1086 or**  
**(434)246-1087**  
**Fax (434)246-2347**

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business June 30, 2020

### **BB&T #201- SUSSEX, VA**

Bank Balance - Money Market Checking	\$41,226.91	
Plus Cr Card Merch Fee - in bank, not in office--JE	893.69	
Plus Bank Service Charge - in bank, not in office--JE	158.42	
Plus Cr Card Deposits in Transit - in office, not in bank	694.48	
Less Deposits in Transit		
Less Outstanding Checks not cleared bank	(14,906.84)	\$28,066.66

### **BSV #301- STONY CREEK, VA**

Bank Balance	\$6,868,271.52	
Plus Cr Card Deposits in Transit - in office, not in bank	\$124.42	
Plus Bank Service Fees	\$11.89	
Less Outstanding Checks not cleared bank	(\$1,306,776.70)	
Less Deposits in Transit - in bank, not in office	(524.26)	5,561,106.87

### **SONA #401- WAVERLY, VA**

Bank Balance	\$14,507.44	
Less Deposits in Transit - in bank, not in office	(\$0.64)	14,506.80
Investments and CD's		
#30371619 - SONA #451	\$2,290,736.82	
#30378750 - SONA #451	\$1,000,000.00	\$3,290,736.82

<b><u>QZAB -05 #701</u></b> Investment Balance	967,497.16	
<b><u>QZAB -06 #702</u></b> Investment Balance	1,665,872.53	
<b><u>LGIP INVESTMENT #803</u></b> Investment Balance	4,379,990.55	
<b><u>VA INV POOL #804</u></b> Investin Investment Balance	2,116,027.65	

**TOTAL IN BANKS REC W/GL** \$18,023,805.04

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:

  
 \_\_\_\_\_  
 Deste J. Cox, Treasurer

kbe

**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/06

**FUND # - 999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/06	FY/2018 Bal. Sheet 2017/07 Thru 2018/06	FY/2019 Bal. Sheet 2018/07 Thru 2019/06	FY/2020 Bal. Sheet 2019/07 Thru 2020/06
000000-0000	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
	TREASURER'S ACCOUNTABILITY FUND	.00	.00	.00	.00
000100-0000	ASSETS	.00	.00	.00	.00
000100-0101	Cash in Office - Treasurer	600.00	600.00	1,000.00	1,000.00
000100-0201	BB&T - MM Checking	4,880,120.43	3,294,843.79	4,214,069.44	28,066.66
000100-0251	BB&T - CD's	.00	.00	.00	.00
000100-0252	BB&T - Repos	.00	.00	.00	.00
000100-0301	BSV - MM Checking	913,255.85	10,211.19	89,650.50	5,561,106.87
000100-0302	BSV - Investment Acct	.00	.00	.00	.00
000100-0351	BSV - CD's	.00	.00	.00	.00
000100-0352	BSV - Repos	.00	.00	.00	.00
000100-0401	SONA BANK (SB) CHECKING	257,486.19	11,541.02	16,531.67	14,506.80
000100-0451	SONA BANK (SB) CD'S	2,216,289.69	2,219,253.59	2,234,156.13	3,290,736.82
000100-0452	SONA BANK (SB) REPOS	.00	.00	.00	.00
000100-0701	Bank of America QZAB Acct	732,000.43	808,610.88	887,247.10	967,497.16
000100-0702	Bk of America QZAB 06 Escrow	1,234,383.85	1,374,803.64	1,518,702.43	1,665,872.53
000100-0803	LGIP - Investments	2,091,301.86	4,642,188.50	2,465,519.45	4,379,990.55
000100-0804	VIP - Investments	.00	512,840.37	4,563,683.00	2,116,027.65
000100-0805	Mentor Snap - VPSA Bond Proceeds	.00	.00	.00	.00
000100-0806	Va.Snap/PFM-VPSA Int. Acct	.00	.00	.00	.00
000100-0901	NSF Checks	720.09	625.59	832.74	1,085.86
	ASSETS	12,326,158.39	12,875,518.57	15,991,392.46	18,025,890.90
	<b>TOTAL ASSETS</b>	<b>12,326,158.39</b>	<b>12,875,518.57</b>	<b>15,991,392.46</b>	<b>18,025,890.90</b>
000300-0000	FUND EQUITY	.00	.00	.00	.00
000300-0100	General Fund	3,396,237.87	3,491,608.53	6,362,998.62	5,447,847.39
000300-0105	VPA Fund	.00	21,331.36	.00	91,849.02
000300-0110	CSA Fund	182,453.58	158,900.10	140,508.93	52,224.76
000300-0115	BJA Trust Fund	.00	.00	.00	.00
000300-0120	IPR Loan Program Fund	.00	.00	.00	.00
000300-0121	IPR Program Income Fund (11/02)	35,530.87	37,002.20	39,169.92	19,673.65
000300-0122	Disaster Recovery Relief Fund	.00	.00	.00	.00
000300-0123	CDBG Housing Program	56,866.99	58,918.99	59,415.99	59,928.99
000300-0124	Sussex Gardens Proj FD (Revl FD)	.00	.00	.00	.00
000300-0125	Drug Forfeiture Fund	20,248.94	16,408.49	18,045.35	13,996.26
000300-0135	Reserve for CP and DS	3,578,423.02	3,589,722.02	3,604,103.02	5,547,832.02
000300-0140	Criminal Justice Reserve Fund	.00	.00	.00	.00
000300-0201	Law Library Fund	27,681.07	28,263.52	29,178.16	30,455.00
000300-0251	School Fund	1,127,969.14	1,186,644.27	1,164,477.75	1,244,547.56
000300-0252	School Food Services Fund	29,988.01	33,855.45	100,058.48	30,507.81
000300-0253	Summer Food Service Fund	7,554.86	5,535.81	6,210.01	78,753.53
000300-0254	Title and Grant fund	785,225.31	937,094.66	934,020.56	845,660.17

**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/06

**FUND #-999 TREASURER'S ACCOUNTABILITY FUND**  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/06	FY/2018 Bal. Sheet 2017/07 Thru 2018/06	FY/2019 Bal. Sheet 2018/07 Thru 2019/06	FY/2020 Bal. Sheet 2019/07 Thru 2020/06
000300-0255	School Textbook Fund	250,043.47-	316,751.45-	196,735.28-	134,722.57-
000300-0256	Smart Beg.Early Childhood Dev	.00	.00	.00	.00
000300-0301	School Capital Projects Fund	197,982.05-	198,361.05-	202,117.05-	205,595.05-
000300-0302	General Capital Projects Fund	672,340.20-	694,004.60-	702,590.60-	1,366,605.90-
000300-0303	Elementary School Capital Proj Fund	.00	.00	.00	.00
000300-0305	Mega Site - Industrial Park Fund	4,964.61-	120,523.69	141,535.27	29,525.77
000300-0306	Cabin Point - Industrail Park Fund	68,792.99	19,309.76	17,098.88	37,469.89-
000300-0307	Henry - Industrial Park Fund	.00	113,991.84-	113,991.84-	153,980.77-
000300-0723	Robert Mitchell Scholarship Fund	25,851.17-	25,807.17-	26,016.17-	26,202.17-
000300-0724	Wav/Wak Rotary Scholarship Fund	32,338.86-	30,996.86-	35,209.86-	33,436.86-
000300-0725	RICHARD CLEMENTS MOORE III SCH FUND	29,958.83-	31,140.83-	32,358.83-	33,567.83-
000300-0726	Millard D. Stith Sch. Fund	87,496.00-	103,302.00-	103,557.00-	.00
000300-0733	Special Welfare Fund	1,563.90-	1,344.67-	11,354.28-	30,130.88-
000300-0135-200	Restricted Res for Elem Loans	.00	.00	.00	.00
	FUND EQUITY	10,117,018.60-	10,623,352.22-	13,442,465.69-	15,289,997.17-
	TOTAL PRIOR YR FUND BALANCE	10,117,018.60-	10,623,352.22-	13,442,465.69-	15,289,997.17-
000400-0000	OTHER ACCOUNTS	.00	.00	.00	.00
000400-0001	Treasurer's Deferred Account	1,344.51-	.00	.00	.00
000400-0002	Cash Over and Short	.00	.00	114.10-	58.28-
000400-0011	Overpayments	.00	.00	.00	.00
000400-0012	Prepaid Taxes - PP	18,342.81-	13,654.54-	6,974.13-	7,372.35-
000400-0013	Prepaid Taxes - RE	26,020.69-	32,897.79-	49,339.01-	30,233.41-
000400-0014	Available PTR for Distrib \$1.093M	.00	.00	.00	.00
000400-0015	Escrow Acct. QZAB 2005	732,000.43-	808,610.88-	887,247.10-	967,497.16-
000400-0016	QZAB 2006 Escrow Acct.	1,234,383.85-	1,374,803.64-	1,518,702.43-	1,665,872.53-
000400-0021	Escrow Acct - Perf. Surety(ESCROW)	70,797.50-	70,610.00-	86,550.00-	64,860.00-
000400-0101	Commonwealth Current Credit Account	.00	.00	.00	.00
000400-0102	Commonwealth Current Debit Account	.00	.00	.00	.00
000400-0103	Commonwealth Cur C-DHCD Ln-Woodfued	.00	.00	.00	.00
000400-0104	Escrow Sheriff's Sales (SHSALE)	.00	.00	.00	.00
000400-0150	Health Insurance Cont. Fund (HINS)	.00	48,410.50	.00	.00
	OTHER ACCOUNTS	2,082,889.79-	2,252,166.35-	2,548,926.77-	2,735,893.73-
000401-0000	ESCROW ACCTS. RESERVED CIF ACCTS	.00	.00	.00	.00
000401-0101	Escrow for Fire Dept. Vehicles	60,000.00-	.00	.00	.00
000401-0102	Escrow for Rescue Vehicles	66,250.00-	.00	.00	.00
	ESCROW ACCTS. RESERVED CIF ACCTS	126,250.00-	.00	.00	.00
	OTHER EQUITY & ESCROW ACCTS	2,209,139.79-	2,252,166.35-	2,548,926.77-	2,735,893.73-
000500-0000	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
	UNCOLLECTED TAXES - COUNTY	.00	.00	.00	.00
000501-0000	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000501-1990	Real Estate - 1990	.00	.00	.00	.00
000501-1991	Real Estate - 1991	.00	.00	.00	.00

**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/06

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020
		Bal. Sheet 2016/07 Thru 2017/06	Bal. Sheet 2017/07 Thru 2018/06	Bal. Sheet 2018/07 Thru 2019/06	Bal. Sheet 2019/07 Thru 2020/06
000501-1992	Real Estate - 1992	.00	.00	.00	.00
000501-1993	Real Estate - 1993	.00	.00	.00	.00
000501-1994	Real Estate - 1994	.00	.00	.00	.00
000501-1995	Real Estate - 1995	.00	.00	.00	.00
000501-1996	Real Estate - 1996	.00	.00	.00	.00
000501-1997	Real Estate - 1997	193.17	.00	.00	.00
000501-1998	Real Estate - 1998	256.14	86.04	.00	.00
000501-1999	REAL ESTATE - 1999	291.78	121.68	121.68	.00
000501-2000	Real Estate - 2000	322.80	168.00	168.00	168.00
000501-2001	Real Estate - 2001	409.80	168.00	168.00	168.00
000501-2002	Real Estate - 2002	557.70	182.00	182.00	182.00
000501-2003	Real Estate - 2003	578.50	182.00	182.00	182.00
000501-2004	REAL ESTATE - 2004	584.35	187.85	187.85	187.85
000501-2005	Real Estate - 2005	584.35	187.85	187.85	187.85
000501-2006	Real Estate - 2006	427.68	161.28	161.28	161.28
000501-2007	Real Estate - 2007	427.68	161.28	161.28	161.28
000501-2008	REAL ESTATE - 2008	574.11	274.41	264.55	264.55
000501-2009	RE - 2009	828.90	529.20	442.26	442.26
000501-2010	Real Estate - 2010	1,606.41	907.62	638.28	613.44
000501-2011	Real Estate - 2011	4,683.40	1,705.71	667.02	613.44
000501-2012	Real Estate - 2012	8,249.02	3,291.21	1,713.15	1,197.54
000501-2013	Real Estate - 2013	15,600.24	7,126.73	3,732.31	2,998.99
000501-2014	Real Estate - 2014	28,083.34	15,992.24	7,575.17	5,587.94
000501-2015	Real Estate - 2015	73,767.93	33,383.88	16,542.41	8,295.40
000501-2016	Real Estate - 2016	200,819.52	94,642.56	48,938.09	26,750.86
000501-2017	Real Estate - 2017	.00	195,852.53	104,438.41	53,128.94
000501-2018	Real Estate - 2018	.00	.00	208,779.41	97,588.67
000501-2019	Real Estate - 2019	.00	.00	.00	178,419.39
000501-2020	Real Estate - 2020	.00	.00	.00	.00
000501-9999	Reserve - Real Estate Taxes	338,846.82-	355,312.07-	395,251.00-	377,299.68-
	UNCOLLECTED TAXES - RE	.00	.00	.00	.00
000502-0000	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
000502-2005	PP - 2005	.00	.00	.00	.00
000502-2006	PP - 2006	.00	.00	.00	.00
000502-2007	PP - 2007	.00	.00	.00	.00
000502-2008	PP - 2008	.00	.00	.00	.00
000502-2009	PP - 2009	.00	.00	.00	.00
000502-2010	PP - 2010	.00	.00	.00	.00
000502-2011	PP - 2011	.00	.00	.00	.00
000502-2012	PP - 2012	18,012.90	.00	.00	.00
000502-2013	PP - 2013	13,243.51	11,775.24	.00	.00
000502-2014	PP - 2014	25,106.51	21,803.93	19,342.26	.00

**BALANCE SHEET - COMPARATIVE PERIODS**  
2016/07 - 2020/06

FUND #-999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/06	FY/2018 Bal. Sheet 2017/07 Thru 2018/06	FY/2019 Bal. Sheet 2018/07 Thru 2019/06	FY/2020 Bal. Sheet 2019/07 Thru 2020/06
000502-2015	PP - 2015	33,848.30	23,535.13	19,394.96	15,432.33
000502-2016	PP - 2016	219,814.97	107,756.23	93,535.46	80,594.82
000502-2017	PP - 2017	.00	158,623.32	40,129.57	26,954.07
000502-2018	PP - 2018	.00	.00	110,714.35	33,344.61
000502-2019	PP - 2019	.00	.00	.00	148,134.49
000502-2020	PP - 2020	.00	.00	.00	.00
000502-9999	Reserve - PP Taxes	310,026.19-	323,493.85-	283,116.60-	304,460.32-
	UNCOLLECTED TAXES - PP	.00	.00	.00	.00
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-0000	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000503-2006	PSC - 2006	.00	.00	.00	.00
000503-2007	PSC - 2007	.00	.00	.00	.00
000503-2008	PSC - 2008	.00	.00	.00	.00
000503-2009	PSC - 2009	.00	.00	.00	.00
000503-2010	PSC - 2010	.00	.00	.00	.00
000503-2011	PSC - 2011	.00	.00	.00	.00
000503-2012	PSC - 2012	.00	.00	.00	.00
000503-2013	PSC - 2013	.00	.00	.00	.00
000503-2014	PSC - 2014	.00	.00	.00	.00
000503-2015	PSC - 2015	.00	.00	.00	.00
000503-2016	PSC - 2016	44.88	.00	.00	.00
000503-2017	PSC - 2017	.00	.00	.00	.00
000503-2018	PSC - 2018	.00	.00	.00	.00
000503-2019	PSC - 2019	.00	.00	.00	3,661.87
000503-2020	PSC - 2020	.00	.00	.00	.00
000503-9999	Reserve - PSC Taxes	44.88-	.00	.00	3,661.87-
	UNCOLLECTED TAXES - PSC	.00	.00	.00	.00
000504-0000	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000504-2015	BL - 2015	.00	.00	.00	.00
000504-2016	BL - 2016	401.68-	.00	.00	.00
000504-2017	BL - 2017	30.00-	.00	.00	.00
000504-2018	BL - 2018	.00	32.00-	32.00-	.00
000504-2019	BL - 2019	.00	.00	174.00-	.00
000504-2020	BL - 2020	.00	.00	.00	.00
000504-9999	Reserve for Buisness License	431.68	32.00	206.00	.00
	UNCOLLECTED BUISNESS LICENSE	.00	.00	.00	.00
000520-0000	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000520-0001	DMV Withholding Fees Receivable	2,734.99-	.00	.00	50.00-
000520-9999	Reserve for DMV Withholding Fees	2,734.99	.00	.00	50.00
	DMV REGISTRATION WITHHOLDING FEES	.00	.00	.00	.00
000521-0000	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
000521-0001	Administrative Fees Receivable	5,867.72-	.00	.00	.00
000521-9999	Reserve for Administrative Fees	5,867.72	.00	.00	.00

**BALANCE SHEET - COMPARATIVE PERIODS**

2016/07 - 2020/06

FUND # - 999 TREASURER'S ACCOUNTABILITY FUND  
GL070C

MAJOR#	DESCRIPTION	FY/2017 Bal. Sheet 2016/07 Thru 2017/06	FY/2018 Bal. Sheet 2017/07 Thru 2018/06	FY/2019 Bal. Sheet 2018/07 Thru 2019/06	FY/2020 Bal. Sheet 2019/07 Thru 2020/06
	UNCOLLECTED ADMINISTRATIVE FEES	.00	.00	.00	.00
		.00	.00	.00	.00
000600-0000	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
	UNCOLLECTED TAXES - STATE	.00	.00	.00	.00
000601-0000	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
000601-2009	State Income Tax - 2009	.00	.00	.00	.00
000601-2010	State Income Tax - 2010	.00	.00	.00	.00
000601-2011	State Income Tax - 2011	.00	.00	.00	.00
000601-2012	State Income Tax - 2012	.00	.00	.00	.00
000601-2013	State Income Tax - 2013	.00	.00	.00	.00
000601-2014	State Income Tax - 2014	.00	.00	.00	.00
000601-2015	State Income Tax - 2015	.00	.00	.00	.00
000601-2016	State Income Tax - 2016	4,673.80	.00	.00	.00
000601-2017	State Income Tax - 2017	.00	8,270.23	.00	.00
000601-2018	State Income Tax - 2018	.00	.00	12,381.00	.00
000601-2019	State Income Tax - 2019	.00	.00	.00	2,963.28
000601-9999	Reserve - State Income	4,673.80-	8,270.23-	12,381.00-	2,963.28-
	UNCOLLECTED TAXES - SI	.00	.00	.00	.00
		.00	.00	.00	.00
000702-0000	IPR Loan Payments Receivable	2,979.74	3,653.85	4,760.57	6,789.01
000702-9999	Reserve for IPR Loan Payments	2,979.74-	3,653.85-	4,760.57-	6,789.01-
	IPR Loan Payments Receivable	.00	.00	.00	.00
000703-0000	CDBG Loan Payments Receivable	.00	.00	.00	.00
000703-9999	Reserve for CDBG Loan Payments	.00	.00	.00	.00
	CDBG Loan Payments Receivable	.00	.00	.00	.00
		.00	.00	.00	.00

FUND #-100 GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	GENERAL FUND				
	ASSETS				
100-0100	Cash With Treasurer	7,302,460.23	1,980,929.10	3,835,541.94-	5,447,847.39
	ASSETS	7,302,460.23	1,980,929.10	3,835,541.94-	5,447,847.39
	OTHER ASSETS AND RESERVES				
	Revl & Ln Due From Other Funds				
101-0051	Due From School Fund				
101-0235	Reserve for IDA Lease Agreement				
101-0236	Reserve for VPSA99 Bonds High Sch.				
101-0237	Res for Literary Loan - High Schoo	2,167,623.00			2,167,623.00
101-0238	Res for Literary Loan - Mid Sch 07	2,801,006.00			2,801,006.00
101-0239	Res for IDA QZAB Bond Deposit	439,849.50			439,849.50
101-0240	Reserve for VPSA 2012 Bond Elem Sc	2,950,000.00			2,950,000.00
101-0241	Woodfuel Loan Receivable(DHCD Loan	227,506.68			227,506.68
101-0600	Commonwealth PTR avail. for distr.	201,046.49-	1,510.71		199,535.78-
101-0900	Accrued Accounts Receivable				
101-0901	Reversion Due From School Fund				
101-0902	Taxes Receivable				
	OTHER ASSETS AND RESERVES	8,384,938.69	1,510.71		8,386,449.40
	TOTAL ASSETS	15,687,398.92	1,982,439.81	3,835,541.94-	13,834,296.79
	LIABILITIES				
200-0100	Clearing Account - Payroll		243,284.71	243,284.71-	
200-0200	Clearing Account - Accounts Payabl		467,414.05	467,414.05-	
200-0235	IDA Lease Payable				
200-0236	VPSA99 Bonds Payable - High Sch				
200-0237	Literary Loan Pay - High Sch.	2,167,623.00-			2,167,623.00-
200-0238	Literary Loan Pay - Middle Sch 07	2,801,006.00-			2,801,006.00-
200-0239	IDA QZAB Bond Deposit Payable	439,849.50-			439,849.50-
200-0240	VPSA 2012 Bond Payable - Elem Sch.	2,950,000.00-			2,950,000.00-
200-0241	DHCD Loan Payable (Woodfuel)	227,506.68-			227,506.68-
200-0300	Clearing Account - Jurors				
200-0600	Commonwealth PTR outstanding bal.	201,046.49		1,510.71-	199,535.78
200-0601	Deferred Revenue - Taxes				
200-0700	Deferred Revenue - Prepaid Taxes				
200-0800	Performance Surety				
200-0900	Accrued Accounts Payable				
	LIABILITIES	8,384,938.69-	710,698.76	712,209.47-	8,386,449.40-
	TOTAL LIABILITIES	8,384,938.69-	710,698.76	712,209.47-	8,386,449.40-
	FUND EQUITY				
300-0100	Fund Balance	5,360,872.37-			5,360,872.37-
	FUND EQUITY	5,360,872.37-			5,360,872.37-
	TOTAL PRIOR YR FUND BALANCE	5,360,872.37-			5,360,872.37-
	TOTAL REVENUE	24,208,623.37-		1,954,618.11-	26,163,241.48-
	TOTAL EXPENDITURE	22,267,035.51		3,809,230.95	26,076,266.46
	TOTAL CURRENT FUND BALANCE				86,975.02-
	TOTAL LIABILITIES AND FUND BALANCE	15,687,398.92-	4,519,929.71	2,666,827.58-	13,834,296.79-

SUSSEX COUNTY

REVENUE SUMMARY BY FUNDS

7/01/2019 - 6/30/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	REMAIN.
100	REVENUE - GENERAL FUND	23,332,919.00	27,911,309.31	1,954,618.11	26,163,241.48	1,748,067.83	6.26
105	REVENUE - VFA/DSS FUND	2,127,832.00	2,127,832.00	168,980.46	1,996,040.40	131,791.60	6.19
110	REVENUE - CSA FUND	725,000.00	725,000.00	103,230.10	598,773.43	126,226.57	17.41
121	REV.- IPR PROG. INCOME FD (11/02)	2,025.00	2,025.00	47.00	1,055.00	970.00	47.90
123	REV - CDBG HOUSING PRG (4/09)	3,425.00	3,425.00	126.00	513.00	2,912.00	85.02
125	REVENUE - DRUG FORFEITURE FUND	.00	.00	31.00	146.00	146.00-	100.00-
135	REVENUE - CP / DS RESERVE FUND	.00	2,000,000.00	5,600.00	2,029,729.00	29,729.00-	1.48-
201	REVENUE - LAW LIBRARY FUND	766.00	766.00	75.40	1,618.60	852.60-	111.30-
251	REVENUE - SCHOOL FUND	17,203,216.00	17,505,342.25	3,420,039.11	17,246,617.61	258,724.64	1.47
252	REVENUE - SCHOOL FOOD SERVICES FUND	817,491.00	817,491.00	8,661.81	679,748.08	137,742.92	16.84
253	REVENUE - SUMMER FOOD SERVICES FUND	27,850.00	27,850.00	30,496.48	98,332.10	70,482.10-	253.07-
254	REVENUE - TITLE & GRANT FUND	1,394,928.00	1,394,928.00	5,325.76	751,537.72	643,390.28	46.12
255	REVENUE - SCH. TEXTBOOK FUND	102,301.00	102,301.00	6,154.00	103,211.00	910.00-	.88-
301	REVENUE - SCHOOL CAPITAL PROJECTS	.00	.00	962.00	3,478.00	3,478.00-	100.00-
302	REVENUE - CAPITAL PROJECT FUND	503,223.00	1,444,223.00	836,813.16	1,696,483.16	252,260.16-	17.46-
305	REVENUE - MEGA SITE INDUST. PARK	.00	.00	.00	116,509.50	116,509.50-	100.00-
306	REVENUE - CABIN POINT INDUST. PARK	.00	.00	23,271.45	60,993.77	60,993.77-	100.00-
307	REVENUE - HENRY INDUST. PARK	.00	.00	.00	39,988.93	39,988.93-	100.00-
723	REVENUE - MITCHELL SCHOLARSHIP FUND	.00	.00	593.00	986.00	986.00-	100.00-
724	REVENUE - SUSSEX ENDOWM SCHSHP FD	.00	.00	704.00	1,227.00	1,227.00-	100.00-
725	REV - RICHARD CLEMENT MOORE III FD	.00	.00	713.00	2,209.00	2,209.00-	100.00-
726	REV.- MILLARD & FLORENCE STITH FSF	.00	.00	.00	2,000.00	2,000.00-	100.00-
733	REVENUE - SPECIAL WELFARE FUND	.00	.00	2,365.00	26,608.90	26,608.90-	100.00-
	-- REVENUE TOTAL --	46,240,976.00	54,062,492.56	6,568,806.84	51,621,047.68	2,441,444.88	4.51

SUSSEX COUNTY

**EXPENDITURE SUMMARY BY FUNDS**  
7/01/2019 - 6/30/2020

ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	REMAIN.
100	EXPENDITURES - GENERAL FUND	23,332,919.00	29,469,543.83	3,809,230.95	26,076,266.46	.00	3,393,277.37	11.51
105	EXPENDITURES - VPA/DSS FUND	2,127,832.00	2,127,832.00	155,588.63	1,904,191.38	.00	223,640.62	10.51
110	EXPENDITURES - CSA FUND	725,000.00	725,000.00	49,326.38	510,489.26	.00	214,510.74	29.58
121	EXPEND. - IPR PROG. INCOME FD 11/02	2,025.00	2,025.00	3,651.79	20,551.27	.00	18,526.27-	914.87-
123	EXPEND. CDBG HOUSING PROGRAM	3,425.00	3,425.00	.00	.00	.00	3,425.00	100.00
125	EXPENDITURES - DRUG FORFEITURE FD	.00	18,191.35	228.96	4,195.09	.00	13,996.26	76.93
135	EXPENDITURES - RESERVE FOR CP/DS FD	.00	86,000.00	86,000.00	86,000.00	.00	.00	.00
201	EXPENDITURES - LAW LIBRARY FUND	766.00	766.00	161.02	341.76	.00	424.24	55.38
251	SCHOOL FUND EXPENDITURES	17,203,216.00	17,505,342.25	3,420,039.11	17,246,617.61	.00	258,724.64	1.47
252	EXPENDITURES - SCHOOL FOOD SERV	817,491.00	817,491.00	103,341.71	811,568.57	.00	5,922.43	.72
253	EXPENDITURES - SUMMER FS FUND	27,850.00	27,850.00	582.19	25,788.58	.00	2,061.42	7.40
254	TITLE & GRANT REVOLVING FUND	1,394,928.00	1,394,928.00	92,418.57	786,127.03	.00	608,800.97	43.64
255	EXPENDITURES - TEXTBOOK FUND	102,301.00	102,301.00	.00	165,223.71	.00	62,922.71-	61.50-
302	EXPENDITURES - CAPITAL PROJECT FD	503,223.00	959,169.84	.00	1,032,467.86	.00	73,298.02-	7.64-
305	EXPENDITURES - MEGA SITE	.00	.00	.00	4,500.00	.00	4,500.00-	100.00-
306	EXPENDITURES - CABIN POINT PARK	.00	242,694.00	.00	6,425.00	.00	236,269.00	97.35
723	EXPENDITURES - ROBERT MITCHELL SCH	.00	.00	.00	800.00	.00	800.00-	100.00-
724	EXPENDS. SUSSEX ENDOWM SCHSHP FD	.00	.00	.00	3,000.00	.00	3,000.00-	100.00-
725	EXPS.- RICHARD CLEMENT MOORE S.FD.	.00	.00	.00	1,000.00	.00	1,000.00-	100.00-
726	EXP. - MILLARD & FLORENCE STITH FSF	.00	.00	.00	105,557.00	.00	105,557.00-	100.00-
733	EXPENDITURES - SPECIAL WELFARE FD	.00	.00	584.79	7,832.30	.00	7,832.30-	100.00-
	-- EXPENDITURE TOTAL --	46,240,976.00	53,482,559.27	7,721,154.10	48,798,942.88	.00	4,683,616.39	8.75

SUSSEX COUNTY  
**REVENUE SUMMARY**  
 COMPARATIVE PERIODS  
 2016/07 - 2020/06

FUND # -100 Revenue - General Fund

GL067HQ

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020-			Encumbrance	Balance	Remain.
		Revenue 2016/07 Thru 2017/06	Revenue 2017/07 Thru 2018/06	Revenue 2018/07 Thru 2019/06	Adopted Budget	Amended Budget	Revenue 2019/07 Thru 2020/06			
011010-1997	RE Taxes - 1997	.00	111.51-	.00	.00	.00	.00	.00	.00	.00
011010-1998	RE Taxes - 1998	.00	113.40-	.00	.00	.00	.00	.00	.00	.00
011010-1999	RE Taxes - 1999	.00	113.40-	.00	.00	.00	.00	.00	.00	.00
011010-2000	RE Taxes - 2000	.00	136.80-	.00	.00	.00	.00	.00	.00	.00
011010-2001	RE Taxes - 2001	.00	136.80-	.00	.00	.00	.00	.00	.00	.00
011010-2002	RE Taxes - 2002	50.63-	148.20-	.00	.00	.00	.00	.00	.00	.00
011010-2003	RE Taxes - 2003	89.70-	119.09-	.00	.00	.00	.00	.00	.00	.00
011010-2004	RE Taxes - 2004	57.51-	70.20-	.00	.00	.00	.00	.00	.00	.00
011010-2005	RE Taxes - 2005	122.57-	70.20-	.00	.00	.00	.00	.00	.00	.00
011010-2006	RE Taxes - 2006	334.08-	86.40-	.00	.00	.00	.00	.00	.00	.00
011010-2007	RE Taxes - 2007	334.08-	86.40-	.00	.00	.00	.00	.00	.00	.00
011010-2008	RE Taxes - 2008	1,008.66-	97.20-	9.86-	.00	.00	.00	.00	.00	.00
011010-2009	RE Taxes - 2009	1,577.88-	97.20-	86.94-	.00	.00	.00	.00	.00	.00
011010-2010	RE Taxes - 2010	2,405.04-	433.44-	269.34-	.00	.00	24.84-	.00	24.84	.00
011010-2011	RE Taxes - 2011	3,683.38-	2,709.85-	1,038.69-	.00	.00	53.58-	.00	53.58	.00
011010-2012	RE Taxes - 2012	7,494.74-	4,636.51-	1,578.06-	.00	.00	515.61-	.00	515.61	.00
011010-2013	RE Taxes - 2013	6,950.20-	8,152.21-	3,394.42-	.00	.00	696.06-	.00	696.06	.00
011010-2014	RE Taxes - 2014	17,650.06-	10,742.60-	8,417.07-	.00	.00	1,949.97-	.00	1,949.97	.00
011010-2015	RE Taxes - 2015	87,345.17-	38,330.43-	14,519.63-	2,000.00-	2,000.00-	8,209.75-	.00	6,209.75	310.49-
011010-2016	RE Taxes - 2016	4,707,934.36-	102,796.14-	42,851.62-	5,000.00-	3,000.00-	20,442.01-	.00	15,442.01	308.84-
011010-2017	RE Taxes - 2017	.00	4,718,435.68-	89,360.78-	12,000.00-	12,000.00-	47,198.72-	.00	35,198.72	293.32-
011010-2018	RE Taxes - 2018	.00	.00	4,955,882.13-	80,000.00-	80,000.00-	117,934.45-	.00	37,934.45	47.42-
011010-2019	RE Taxes - 2019	.00	.00	.00	5,190,150.00-	5,190,150.00-	4,990,902.47-	.00	199,247.53-	3.84
011010-9997	Unclaimed Funds - Bill in Equity	37,787.17-	12,916.37-	.00	.00	.00	13,437.14-	.00	13,437.14	.00
	Real Property Taxes	4,874,825.23-	4,900,540.03-	5,117,408.54-	5,289,150.00-	5,289,150.00-	5,201,364.60-	.00	87,785.40-	1.66
011020-2015	PSC - 2015	2,338.63-	.00	.00	.00	.00	.00	.00	.00	.00
011020-2016	PSC - 2016	719,106.04-	44.88-	.00	.00	.00	.00	.00	.00	.00
011020-2017	PSC - 2017	.00	754,359.32-	.00	.00	.00	.00	.00	.00	.00
011020-2018	PSC - 2018	.00	.00	727,713.66-	.00	.00	.00	.00	.00	.00
011020-2019	PSC - 2019	.00	.00	.00	749,544.00-	749,544.00-	762,756.80-	.00	13,212.80	1.76-
	Public Service Corp Taxes	721,444.67-	754,404.20-	727,713.66-	749,544.00-	749,544.00-	762,756.80-	.00	13,212.80	1.76-
011030-2011	PP Taxes - 2011	122.47-	.00	.00	.00	.00	.00	.00	.00	.00
011030-2012	PP Taxes - 2012	613.34-	247.96-	.00	.00	.00	.00	.00	.00	.00
011030-2013	PP Taxes - 2013	1,414.36-	456.75-	930.84-	.00	.00	.00	.00	.00	.00
011030-2014	PP Taxes - 2014	7,490.81-	1,686.84-	1,558.46-	.00	.00	394.98-	.00	394.98	.00
011030-2015	PP Taxes - 2015	47,372.58-	7,050.54-	3,866.36-	.00	.00	2,675.35-	.00	2,675.35	.00
011030-2016	PP Taxes - 2016	2,234,372.65-	91,341.30-	8,526.63-	2,000.00-	2,000.00-	2,295.39-	.00	295.39	14.77-
011030-2017	PP Taxes - 2017	.00	2,499,891.47-	92,906.15-	5,000.00-	5,000.00-	8,280.62-	.00	3,280.62	65.61-
011030-2018	PP Taxes - 2018	.00	.00	2,306,099.42-	50,000.00-	50,000.00-	49,208.30-	.00	791.70-	1.58
011030-2019	PP Taxes - 2019	.00	.00	.00	2,616,495.00-	2,616,495.00-	2,361,473.87-	.00	255,021.13-	9.75
011030-9999	PP Taxes - Prior Years	120.81-	137.89-	.00	.00	.00	258.73-	.00	258.73	.00
	Personal Property Taxes	2,291,507.02-	2,600,812.75-	2,413,887.86-	2,673,495.00-	2,673,495.00-	2,424,587.22-	.00	248,907.78-	9.31
011031-2011	MH Taxes - 2011	82.40-	.00	.00	.00	.00	.00	.00	.00	.00
011031-2012	MH Taxes - 2012	38.12-	26.11-	.00	.00	.00	.00	.00	.00	.00
011031-2013	MH Taxes - 2013	38.12-	51.52-	.00	.00	.00	.00	.00	.00	.00
011031-2014	MH Taxes - 2014	41.96-	192.18	125.21-	.00	.00	47.73-	.00	47.73	.00
011031-2015	MH Taxes - 2015	628.90-	331.16	595.67-	.00	.00	59.72-	.00	59.72	.00
011031-2016	MH Taxes - 2016	20,216.86-	538.33-	752.19-	.00	.00	149.80-	.00	149.80	.00
011031-2017	MH Taxes - 2017	.00	20,077.79-	3,115.79-	500.00-	500.00-	398.47-	.00	101.53-	20.31
011031-2018	MH Taxes - 2018	.00	.00	11,830.60-	1,000.00-	1,000.00-	737.61-	.00	262.39-	26.24
011031-2019	MH Taxes - 2019	.00	.00	.00	11,997.00-	11,997.00-	13,630.30-	.00	1,633.30	13.61-
	Mobile Home Taxes	21,046.36-	20,170.41-	14,464.00-	13,497.00-	13,497.00-	15,023.63-	.00	1,526.63	11.31-
011032-2014	FR Taxes - 2014	115.47-	.00	.00	.00	.00	.00	.00	.00	.00
011032-2015	FR Taxes - 2015	121.87-	.00	.00	.00	.00	.00	.00	.00	.00
011032-2016	FR Taxes - 2016	11,569.95-	148.59-	.00	.00	.00	.00	.00	.00	.00
011032-2017	FR Taxes - 2017	.00	10,113.90-	48.33-	.00	.00	.00	.00	.00	.00
011032-2018	FR Taxes - 2018	.00	.00	7,652.49-	1,000.00-	1,000.00-	57.15-	.00	942.85-	94.29
011032-2019	FR Taxes - 2019	.00	.00	.00	9,290.00-	9,290.00-	7,649.47-	.00	1,640.53-	17.66
	Fire and Rescue Taxes	11,807.29-	10,262.49-	7,700.82-	10,290.00-	10,290.00-	7,706.62-	.00	2,583.38-	25.11
011040-2015	MT Taxes - 2015	48,624.40-	.00	.00	.00	.00	.00	.00	.00	.00
011040-2016	MT Taxes - 2016	1,076,338.26-	.00	.00	.00	.00	9,089.98-	.00	9,089.98	.00
011040-2017	MT Taxes - 2017	.00	1,082,946.82-	.00	.00	.00	.00	.00	.00	.00

SUSSEX COUNTY  
- REVENUE SUMMARY -  
COMPARATIVE PERIODS  
2016/07 - 2020/06

FUND #100 Revenue - General Fund

GL067HQ

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020			Encumbrance	Balance	Remain.
		Revenue 2016/07 Thru 2017/06	Revenue 2017/07 Thru 2018/06	Revenue 2018/07 Thru 2019/06	Adopted Budget	Amended Budget	Revenue 2019/07 Thru 2020/06			
011040-2018	MT Taxes - 2018	.00	.00	972,764.96-	.00	.00	.00	.00	.00	.00
011040-2019	MT Taxes - 2019	.00	.00	.00	945,942.00-	945,942.00-	1,107,709.33-	.00	161,767.33	17.10-
	Machinery and Tools Taxes	1,124,962.66-	1,082,946.82-	972,764.96-	945,942.00-	945,942.00-	1,116,799.31-	.00	170,857.31	18.06-
011050-2015	Merchants Cap. Taxes - 2015	23.45	.00	.00	.00	.00	.00	.00	.00	.00
011050-2016	Merchants Cap. Taxes - 2016	73,250.40-	27.97	.00	.00	.00	.00	.00	.00	.00
011050-2017	Merchants Cap. Taxes - 2017	.00	68,301.87-	.00	.00	.00	300.00-	.00	300.00	.00
011050-2018	Merchants Cap. Taxes - 2018	.00	.00	72,423.25-	.00	.00	334.30-	.00	334.30	.60
011050-2019	Merchants Cap. Taxes - 2019	.00	.00	.00	72,136.00-	72,136.00-	71,246.55-	.00	889.45-	1.23
	Merchants Capital Taxes	73,226.95-	68,273.90-	72,423.25-	72,136.00-	72,136.00-	71,880.85-	.00	255.15-	.35
011060-0001	Penalties - All Property Taxes	84,182.08-	104,739.38-	96,857.98-	90,000.00-	90,000.00-	115,971.76-	.00	25,971.76	28.86-
011060-0002	Interest - All Property Taxes	18,262.90-	23,284.04-	26,449.97-	22,000.00-	22,000.00-	26,039.40-	.00	4,039.40	18.36-
011060-0010	DMV - Regist. Withholding Fee(DMVF)	16,086.69-	18,279.38-	29,191.85-	19,000.00-	19,000.00-	22,188.39-	.00	3,188.39	16.78-
011060-0011	Administrative Fees	36,556.38-	33,999.29-	51,626.37-	35,000.00-	35,000.00-	33,459.56-	.00	1,540.44-	4.40
011060-0012	Judicial Land Sale Fees (JLSF)	624.90-	4,252.91-	.00	6,000.00-	6,000.00-	.00	.00	6,000.00-	100.00
	Penalties and Interest	155,712.95-	184,555.00-	204,126.17-	172,000.00-	172,000.00-	197,659.11-	.00	25,659.11	14.92-
	General Property Taxes	9,274,533.13-	9,621,965.60-	9,530,489.26-	9,926,054.00-	9,926,054.00-	9,797,778.14-	.00	128,275.86-	1.29
012010-0001	Local Sales Use and Taxes	1,048,461.21-	1,086,998.89-	1,096,031.42-	1,120,000.00-	1,120,000.00-	1,116,209.50-	.00	3,790.50-	.34
012010-0002	Remittance to Towns - Waverly	124,053.91	126,925.36	125,391.47	125,160.00	125,160.00	125,932.16	.00	772.16-	.62-
012010-0003	Remittance to Towns - Wakefield	53,838.51	55,038.97	54,302.90	53,872.00	53,872.00	54,005.09	.00	133.09-	.25-
012010-0004	Remittances to Towns - Jarratt	8,503.01	6,301.34	2,498.93	2,554.00	2,554.00	2,603.75	.00	49.75-	1.95-
012010-0005	Remittance to Towns - Stony Creek	10,390.25	10,716.08	10,719.18	10,360.00	10,360.00	10,555.41	.00	195.41-	1.89-
	LOCAL SALES USE AND TAXES	851,675.53-	888,017.14-	903,118.94-	928,054.00-	928,054.00-	923,113.09-	.00	4,940.91-	.53
012011-0010	Transit Occupancy Tax 2% (TOTX)	62,560.58-	56,711.18-	63,954.59-	62,000.00-	62,000.00-	51,907.26-	.00	10,092.74-	16.28
012020-0001	Consumer Utility Taxes	87,616.09-	99,121.52-	93,879.66-	90,000.00-	90,000.00-	91,133.71-	.00	1,133.71	1.26-
	CONSUMER UTILITY TAXES	87,616.09-	99,121.52-	93,879.66-	90,000.00-	90,000.00-	91,133.71-	.00	1,133.71	1.26-
012030-0001	Business License Taxes - Sanitation	128.75-	103.00-	51.50-	130.00-	130.00-	25.75-	.00	104.25-	80.19
012030-0002	Business License Taxes - Utility	31,351.39-	39,282.74-	37,871.33-	35,000.00-	35,000.00-	36,410.25-	.00	1,410.25	4.03-
012030-0003	Business Utility Lic. Tax (BTXUTL)	16,448.47-	14,150.42-	14,686.86-	17,000.00-	17,000.00-	13,132.79-	.00	3,867.21-	22.75
012030-0004	Business License Tax-BPOL (BL2015)	24,175.05-	24,556.43-	18,343.06-	25,000.00-	25,000.00-	16,652.35-	.00	8,347.65-	33.39
	Business License Taxes	72,103.66-	78,092.59-	70,952.75-	77,130.00-	77,130.00-	66,221.14-	.00	10,908.86-	14.14
012050-2012	Vehicle Reg. Lic. Tax - 2012	100.00-	.00	.00	.00	.00	.00	.00	.00	.00
012050-2013	Vehicle Reg. Lic. Tax - 2013	325.00-	81.82-	.00	.00	.00	.00	.00	.00	.00
012050-2014	Vehicle Reg. Lic. Tax - 2014	443.35-	295.09-	124.65-	.00	.00	.00	.00	.00	.00
012050-2015	Vehicle Reg. Lic. Tax - 2015	1,829.38-	589.24-	513.89-	.00	.00	196.07-	.00	196.07	.00
012050-2016	Vehicle Reg. Lic. Tax - 2016	9,691.73-	1,559.82-	1,100.00-	.00	.00	600.00-	.00	600.00	.00
012050-2017	Vehicle Reg. Lic. Tax - 2017	207,935.33-	10,426.39-	2,480.78-	500.00-	500.00-	740.00-	.00	240.00	48.00-
012050-2018	Vehicle Reg. Lic. Tax - 2018	.00	204,080.72-	16,754.16-	1,000.00-	1,000.00-	2,054.02-	.00	1,054.02	105.40-
012050-2019	Vehicle Reg. Lic. Tax - 2019	.00	.00	210,866.64-	15,000.00-	15,000.00-	12,370.68-	.00	2,629.32-	17.53
012050-2020	Vehicle Reg. Lic. Tax - 2020	.00	.00	.00	208,580.00-	208,580.00-	206,625.34-	.00	1,954.66-	.94
	Motor Vehicle Licenses	220,324.79-	217,033.08-	231,840.12-	225,080.00-	225,080.00-	222,586.11-	.00	2,493.89-	1.11
012060-0001	Bank Stock Taxes	4,414.00-	.00	13,015.55-	6,000.00-	6,000.00-	.00	.00	6,000.00-	100.00
	BANK STOCK TAXES	4,414.00-	.00	13,015.55-	6,000.00-	6,000.00-	.00	.00	6,000.00-	100.00
	Other Local Taxes	1,298,694.65-	1,338,975.51-	1,376,761.61-	1,388,264.00-	1,388,264.00-	1,354,961.31-	.00	33,302.69-	2.40
013010-2016	Dog Tags - 2016 (DT2016)	323.00-	.00	.00	.00	.00	.00	.00	.00	.00
013010-2017	Dog Tags - 2017 (DT2017)	6,793.00-	63.00-	.00	.00	.00	.00	.00	.00	.00
013010-2018	Dog Tags - 2018 (DT2018)	.00	6,130.00-	247.00-	.00	.00	.00	.00	.00	.00
013010-2019	Dog Tags - 2019 (DT2019)	.00	.00	5,860.00-	.00	.00	218.00-	.00	218.00	.00
013010-2020	Dog Tags - 2020 (DT2020)	.00	.00	.00	5,000.00-	5,000.00-	5,282.00-	.00	282.00	5.64-
	Animal Licenses	7,116.00-	6,193.00-	6,107.00-	5,000.00-	5,000.00-	5,500.00-	.00	500.00	10.00-
013030-0005	Transfer Fees	374.40-	404.10-	365.17-	360.00-	360.00-	414.90-	.00	54.90	15.25-
013030-0007	Zoning and Subdivision Permits	17,357.00-	23,176.40-	11,995.00-	17,000.00-	17,000.00-	9,859.50-	.00	7,140.50-	42.00
013030-0008	Building Permits	50,552.83-	44,421.20-	45,127.79-	45,000.00-	45,000.00-	65,136.69-	.00	20,136.69	44.75-
013030-0024	Erosion and Sediment Control Permit	8,592.10-	900.00-	2,425.00-	1,000.00-	1,000.00-	950.00-	.00	50.00-	5.00
013030-0029	Build. Academy Fees Paid to DHCD	1,879.04	633.23	1,113.36	.00	.00	1,276.00-	.00	1,276.00-	.00
013030-0030	Build. Permit Academy Fee (BLAF)	993.16-	871.76-	874.83-	900.00-	900.00-	1,276.00-	.00	376.00	41.78-
013030-0031	Quality Control Fees	225,000.00-	187,500.00-	712,500.00-	375,000.00-	375,000.00-	375,000.00-	.00	.00	.00
013030-0032	Landfill Tipping Fees	4,703,587.38-	5,462,669.28-	7,040,179.97-	5,700,000.00-	5,700,000.00-	6,132,360.66-	.00	432,360.66	7.59-
	Permits and Other Licenses	5,004,577.83-	5,719,309.51-	7,812,354.40-	6,139,260.00-	6,139,260.00-	6,583,721.75-	.00	444,461.75	7.24-
	Permits, Fees and Licenses	5,011,693.83-	5,725,502.51-	7,818,461.40-	6,144,260.00-	6,144,260.00-	6,589,221.75-	.00	444,961.75	7.24-

SUSSEX COUNTY  
REVENUE SUMMARY  
COMPARATIVE PERIODS  
2016/07 - 2020/06

FUND # - 100 Revenue - General Fund

GL067HQ

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020			Encumbrance Amount	Balance	Remain.
		Revenue 2016/07 Thru 2017/06	Revenue 2017/07 Thru 2018/06	Revenue 2018/07 Thru 2019/06	Adopted Budget	Amended Budget	Revenue 2019/07 Thru 2020/06			
014010-0001	Court Fines and Forfeitures	1,071,995.24	1,135,284.67	1,167,633.61	1,050,000.00	1,050,000.00	1,080,552.32	.00	30,552.32	2.91
014010-0002	Town Cost & Int. fr fines(TCOST) Fines and Forfeitures	1,250.43 1,073,245.67	222.82 1,135,507.49	637.77 1,168,271.38	.00 1,050,000.00	.00 1,050,000.00	673.86 1,081,226.18	.00 .00	673.86 31,226.18	.00 2.97
015010-0001	Fines and Forfeitures Interest on Bank Deposits Revenue From Use of Money	1,073,245.67 33,390.64 33,390.64	1,135,507.49 47,903.60 47,903.60	1,168,271.38 105,251.21 105,251.21	1,050,000.00 60,000.00 60,000.00	1,050,000.00 60,000.00 60,000.00	1,081,226.18 136,594.28 136,594.28	.00 .00 .00	31,226.18 76,594.28 76,594.28	2.97 127.66 127.66
015020-0001	Rental of Property - General	57,977.42	56,509.81	62,750.01	57,500.00	57,500.00	58,776.10	.00	1,276.10	2.22
015020-0002	Cleanup Deposit from Renter (CDEP)	100.00	225.00	100.00	.00	.00	50.00	.00	50.00	.00
015020-0003	Jail Inmate Telephone Com. (JITC)	19,735.77	22,326.70	2,359.34	.00	.00	.00	.00	.00	.00
016010-0002	Revenue From Use of Money/Property Courthouse Maintenance Fees (CHMF)	111,203.83 28,865.42	126,965.11 27,838.74	170,460.56 25,837.63	117,500.00 27,600.00	117,500.00 27,600.00	195,320.38 21,361.87	.00 .00	77,820.38 6,238.13	66.23 22.60
016010-0003	Sheriff's Fees	665.08	665.08	665.08	665.00	665.00	665.08	.00	.08	.01
016010-0004	Court Room Security Fees (CRSF)	154,287.26	149,432.46	137,662.39	132,000.00	132,000.00	109,100.18	.00	22,899.82	17.35
016010-0005	Jail Processing Assess Fee (JPAP)	2,827.08	2,421.09	2,040.36	2,500.00	2,500.00	1,830.68	.00	669.32	26.77
016010-0006	DNA Fees	153.83	103.88	167.52	100.00	100.00	122.45	.00	22.45	22.45
016010-0010	Project Lifesaver Serv Fees (LFSVR)	.00	.00	.00	.00	102.90	107.90	.00	5.00	4.86
016020-0001	Commonwealth's Attorney Fees	1,874.43	1,891.25	1,918.23	1,800.00	1,800.00	1,721.57	.00	78.43	4.36
016050-0001	Care of Prisoners	.00	.00	1,864.00	.00	848.00	848.00	.00	.00	.00
016050-0003	Medical Co-Pay - Jail	5,588.46	4,100.52	4,463.32	4,300.00	4,300.00	3,421.16	.00	878.84	20.44
016060-0001	Board of Animals	4,348.10	4,691.00	3,374.00	3,800.00	3,800.00	3,877.50	.00	77.50	2.04
016160-0003	IDA Fees	24,115.90	10,162.96	9,844.69	10,000.00	10,000.00	9,577.18	.00	422.82	4.23
016210-0001	SER CHG FOR CREDIT CARD USE	3,486.03	3,937.43	8,207.50	3,400.00	3,400.00	10,419.38	.00	7,019.38	206.45
018030-0051	Charges for Services E/R - Health Department	226,211.59 42,157.41	205,244.41 13,098.63	196,044.72 50,507.28	186,165.00 30,000.00	187,115.90 30,000.00	163,052.95 .00	.00 .00	24,062.95 30,000.00	12.86 100.00
018030-0099	Expenditure Refunds - Other Expenditure Refunds	9,213.18 51,370.59	28,969.07 42,067.70	34,969.90 85,477.18	11,000.00 41,000.00	15,278.14 45,278.14	14,153.26 14,153.26	.00 .00	1,124.88 31,124.88	7.36 68.74
018990-0002	Grants Local - Individual (GRTL)	.00	.00	.00	.00	13,922.52	13,922.52	.00	.00	.00
018990-0003	Gifts and Donations	1,240.00	6,485.00	3,850.00	.00	.00	7,000.00	.00	7,000.00	.00
018990-0004	Gifts for Business Appr Banq(GIFTB)	1,670.00	.00	669.00	.00	375.12	375.12	.00	.00	.00
018990-0005	Sale of Materials and Supplies	4,055.04	4,483.41	3,860.74	4,000.00	4,000.00	4,008.44	.00	8.44	.21
018990-0006	Sale of Surplus Property	40,130.60	28,113.77	2,777.52	1,000.00	1,000.00	3,591.00	.00	2,591.00	259.10
018990-0008	Contrib. - Wav. Tornado Rel. (GIFTWT)	875.00	.00	.00	.00	.00	.00	.00	.00	.00
018990-0010	Insurance Adjustments	23,373.45	12,368.99	54,168.72	.00	.00	93,815.67	.00	93,815.67	.00
018990-0011	Gifts/Dona. Animal Control (GIFTAC)	.00	.00	991.00	.00	.00	1,247.00	.00	1,247.00	.00
018990-0012	Gifts/Donations Sher Dept(GIFTSH)	.00	.00	800.00	.00	6,920.00	7,671.00	.00	751.00	10.85
018990-0020	Local Interest fr Clerk	572.72	527.07	406.10	500.00	500.00	421.58	.00	78.42	15.68
018990-0099	Miscellaneous	42,691.50	152,343.15	19,066.74	5,000.00	5,000.00	11,761.67	.00	6,761.67	135.23
019000-0101	Miscellaneous Revenue Reimb.Int. WoodFuel DHCD Ln(WOODFP)	165,978.90 18,397.12	246,389.09 14,110.13	172,067.00 11,259.98	51,500.00 8,289.00	76,995.78 8,289.00	157,967.26 8,288.81	.00 .00	80,971.48 -19.00	105.16 .00
019000-0102	Reimb.Prn. WoodFuel DHCD Ln(WOODFP)	82,827.25	79,327.75	82,186.90	85,149.00	85,149.00	85,149.07	.00	.07	.00
019020-0001	Recovered Costs Clerk of Circuit Court	101,224.37 995.60	93,437.88 1,155.20	93,437.88 1,788.85	93,438.00 1,000.00	93,438.00 1,000.00	93,437.88 1,193.20	.00 .00	.12 193.20	.00 19.32
019020-0002	Wakefield Sheriff Patrol	64,004.56	51,768.05	62,372.78	56,000.00	56,000.00	60,574.00	.00	4,574.00	8.17
019020-0003	Jail Clean UP	17,946.25	19,650.00	14,078.50	10,000.00	10,338.41	15,195.91	.00	4,857.50	46.98
019020-0004	Solid Waste	30,846.00	.00	.00	.00	.00	.00	.00	.00	.00
019020-0006	Jurors and Witnesses	6,670.19	3,836.89	495.53	5,000.00	5,000.00	1,943.29	.00	3,056.71	61.13
019020-0008	Sch Res Officer Reim. by Sch (SROF)	.00	.00	8,702.50	8,700.00	8,700.00	38,235.50	.00	29,535.50	339.49
019020-0010	Wav. Rescue Shared Cost-Med. (WRSCM)	.00	121,933.00	120,042.80	123,220.00	123,220.00	123,220.00	.00	.00	.00
019020-0099	Other Recovered Costs Recovered Costs - Other	325.00 120,787.60	2,206.45 200,549.59	.00 207,480.96	.00 203,920.00	.00 204,258.41	400.00 240,761.90	.00 .00	400.00 36,503.49	.00 17.87
021000-0101	Recovered Costs Service Charge (PILT) PAYMENT IN LIEU OF TAXES	222,011.97 53,979.45 53,979.45	293,987.47 41,187.23 41,187.23	300,918.84 49,710.06 49,710.06	297,358.00 49,710.00 49,710.00	297,696.41 49,710.00 49,710.00	334,199.78 39,543.19 39,543.19	.00 .00 .00	36,503.37 10,166.81 10,166.81	12.26 20.45 20.45
022010-0005	PAYMENT IN LIEU OF TAXES Mobile Home Titling Tax	53,979.45 15,931.30	41,187.23 14,452.96	49,710.06 14,659.83	49,710.00 12,500.00	49,710.00 12,500.00	39,543.19 17,874.48	.00 .00	10,166.81 5,374.48	20.45 43.00
022010-0006	Tax on Deeds (Clerk)	64,624.80	62,591.30	63,630.54	62,000.00	62,000.00	79,098.59	.00	17,098.59	27.58

SUSSEX COUNTY  
 REVENUE SUMMARY  
 COMPARATIVE PERIODS  
 2016/07 - 2020/06

FUND #100 Revenue - General Fund

GL067HQ

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020			Encumbrance Amount	Balance	%
		Revenue 2016/07 Thru 2017/06	Revenue 2017/07 Thru 2018/06	Revenue 2018/07 Thru 2019/06	Adopted Budget	Amended Budget	Revenue 2019/07 Thru 2020/06			
022010-0007	Recordation Taxes (State)	18,273.26	14,121.08	14,584.71	14,000.00	14,000.00	15,571.88	.00	1,571.88	11.23
022010-0008	Railroad Rolling Stock Tax	81,184.33	80,515.48	82,179.01	82,000.00	82,000.00	81,873.79	.00	126.21	.15
022010-0009	Auto Rental Tax	.00	16.00	75.88	.00	.00	291.82	.00	291.82	.00
022010-0010	Communication Tax (COMT)	165,939.09	161,723.45	150,680.96	166,000.00	166,000.00	145,177.72	.00	20,822.28	12.54
022010-0011	Local Fines (LFINE)	.00	.00	305.63	.00	.00	.00	.00	.00	.00
022010-0012	Timber Sold 25% For./Big W(TIMFOR)	21,880.50	.00	2,500.00	25,000.00	25,000.00	64,135.27	.00	39,135.27	156.54
	NON - CATEGORICAL AID	367,833.28	333,420.27	328,616.56	361,500.00	361,500.00	404,023.55	.00	42,523.55	11.76
	Non-Categorical Aid - State	367,833.28	333,420.27	328,616.56	361,500.00	361,500.00	404,023.55	.00	42,523.55	11.76
023010-0001	Commonwealth's Attorney	240,573.52	246,364.55	247,117.66	248,000.00	248,000.00	252,160.21	.00	4,160.21	1.68
023020-0001	Sheriff	1,299,074.48	1,331,423.42	1,343,832.45	1,389,000.00	1,389,000.00	1,349,391.31	.00	39,608.69	2.85
023030-0001	Commissioner of Revenue	74,507.55	76,203.94	76,324.60	76,700.00	76,700.00	78,647.42	.00	1,947.42	2.54
023040-0001	Treasurer	85,327.34	87,120.27	79,364.88	81,500.00	81,500.00	81,720.03	.00	220.03	.27
023060-0001	Registrar/Electoral Boards	37,029.25	37,399.00	37,500.00	37,706.00	37,706.00	48,811.00	.00	11,105.00	29.45
023070-0001	Clerk of Court	207,531.85	206,260.10	212,291.53	206,000.00	206,000.00	216,827.37	.00	10,827.37	5.26
023080-0001	Jail	101,116.00	98,688.14	107,352.00	105,000.00	105,000.00	97,776.00	.00	7,224.00	6.88
	Shared Expenses - Categorical	2,045,159.99	2,083,459.42	2,103,783.12	2,143,906.00	2,143,906.00	2,125,333.34	.00	18,572.66	.87
024040-0001	Criminal Justice Grant	.00	13,500.00	.00	.00	.00	41,418.00	.00	41,418.00	.00
024040-0007	Litter Control Grant	2,670.00	2,546.00	6,207.00	3,000.00	3,000.00	4,693.00	.00	1,693.00	56.43
024040-0008	Emergency Management Grants (EMGT)	.00	.00	.00	.00	14,500.00	15,200.00	.00	700.00	4.83
024040-0009	Animal Friendly Plates-DMV (AFPL)	168.12	213.96	167.94	160.00	160.00	248.06	.00	88.06	55.04
024040-0010	E911 Wireless fr State (911W)	83,022.94	86,066.00	55,447.93	50,000.00	50,000.00	55,116.44	.00	5,116.44	10.23
024040-0012	Fire Programs Fund	27,932.00	58,062.00	30,504.00	.00	.00	32,098.00	.00	32,098.00	.00
024040-0015	E-911 PSAP Grant ID 7 (911G7)	1,918.98	2,000.00	770.28	.00	1,974.00	1,974.00	.00	.00	.00
024040-0016	Tobacco Region Revit Com Grt(TRRC)	.00	.00	.00	.00	6,250.00	.00	.00	6,250.00	100.00
024040-0100	DHCD Grant - Housing Study (DHCDH)	22,677.64	40,880.43	27,918.30	.00	.00	366,005.23	.00	366,005.23	.00
024040-0102	Victim Witness Program	78,025.00	78,025.00	71,709.00	107,366.00	107,366.00	112,568.00	.00	5,202.00	4.85
024040-0121	Emergency Medical Services	.00	9,377.68	20,152.08	9,900.00	9,900.00	.00	.00	9,900.00	100.00
024040-0131	LGCG - Matching Art Grant	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00
024040-0141	Highway Safety Grant	14,747.58	12,627.04	13,608.08	16,700.00	16,700.00	11,149.84	.00	5,550.16	33.23
024040-0151	VHDA Grant	83,460.00	75,716.05	90,912.00	88,000.00	88,000.00	88,817.28	.00	817.28	.93
024040-0152	Crim. Just. Sch Res Officer (CJSR)	36,356.35	.00	65,185.00	59,900.00	59,900.00	32,590.00	.00	27,310.00	45.59
024040-0200	CARES Act COVID19 (CARES)	.00	.00	.00	.00	.00	973,580.00	.00	973,580.00	.00
024040-0201	VHDA Housing COVID19 (CVVHDA)	.00	.00	.00	.00	.00	53,750.00	.00	53,750.00	.00
024040-0301	Agric/Forestry Indust Dev Grt(AFID)	.00	.00	.00	.00	12,500.00	12,500.00	.00	.00	.00
024040-2999	PTR Tax Relief fr Commonwealth	1,093,152.30	1,093,152.30	1,093,152.30	1,093,152.00	1,093,152.00	1,093,152.30	.00	.30	.00
024040-9999	State Grants - Other (SGOTH)	10,084.00	2,697.50	17,597.50	.00	.00	12,340.25	.00	12,340.25	.00
	Other Categorical Aid - State	1,459,214.91	1,474,863.96	1,493,331.41	1,428,178.00	1,463,402.00	2,907,200.40	.00	1,443,798.40	98.66
032010-0001	CDBG - Housing and Com Dev	.00	1,200.00	.00	.00	.00	.00	.00	.00	.00
032010-0002	Federal Funds Other Misc (FOTH)	.00	.00	.00	.00	.00	8,887.00	.00	8,887.00	.00
032020-0001	Social Security Adm. Bounty - Jail	200.00	.00	400.00	.00	.00	2,400.00	.00	2,400.00	.00
	Non-Categorical Aid - Federal	200.00	1,200.00	400.00	.00	.00	11,287.00	.00	11,287.00	.00
041060-0100	Designated use of Gen Fund Bal.	612,117.63	900,819.09	18,180.44	188,524.00	4,704,905.22	1,002,126.25	.00	3,702,778.97	78.70
	DESIGNATED USE OF FUND BALANCES	612,117.63	900,819.09	18,180.44	188,524.00	4,704,905.22	1,002,126.25	.00	3,702,778.97	78.70
	Non-Revenue Receipts	612,117.63	900,819.09	18,180.44	188,524.00	4,704,905.22	1,002,126.25	.00	3,702,778.97	78.70
	--FUND TOTAL--	21,922,078.83	23,529,487.16	24,691,135.48	23,332,919.00	27,911,309.31	26,163,241.48	.00	1,748,067.83	6.26

SUSSEX COUNTY  
 EXPENDITURE SUMMARY  
 COMPARATIVE PERIODS  
 2016/07 - 2020/06

FUND #100 Expenditures - General Fund

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020			GL067HQ		
		Expenditure 2016/07 Thru 2017/06	Expenditure 2017/07 Thru 2018/06	Expenditure 2018/07 Thru 2019/06	Adopted Budget	Amended Budget	Expenditure 2019/07 Thru 2020/06	Encumbrance Amount	Balance	Remain.
011100 111	BOARD OF SUPERVISORS	121,587.30	125,550.02	145,909.78	165,920.00	205,920.00	155,404.68	.00	50,515.32	24.53
	BOARD OF SUPERVISORS	121,587.30	125,550.02	145,909.78	165,920.00	205,920.00	155,404.68	.00	50,515.32	24.53
022100 211	ADMINISTRATOR	615,705.06	673,048.63	764,974.17	869,406.00	1,393,041.00	969,293.67	.00	423,747.33	30.42
021200 221	BUILDING & GROUNDS	574,092.14	550,150.40	521,755.10	545,528.00	545,528.00	531,959.15	.00	13,568.85	2.49
021300 231	HOUSING	177,981.28	132,817.22	247,545.31	126,002.00	2,085,912.00	782,409.07	.00	1,303,502.93	62.49
021400 241	PLANNING	218,933.23	229,199.18	203,932.63	216,589.00	280,072.00	239,226.31	.00	40,845.69	14.58
021400 242	BUILDING INSPECTIONS	188,882.46	189,745.51	157,987.36	247,120.00	247,120.00	205,413.55	.00	41,706.45	16.88
021400 243	ZONING	259.97	.00	356.28	1,875.00	1,875.00	147.32	.00	1,727.68	92.14
021500 251	FIRE & RESCUE	203,480.92	150,677.21	124,997.15	159,800.00	260,892.00	261,568.27	.00	676.27	.26
021500 252	AMBULANCE & RESCUE	854,166.92	859,288.73	930,174.45	1,149,100.00	1,181,082.00	970,105.55	.00	210,976.45	17.86
021500 253	EMERGENCY SERVICES	220,212.98	219,671.92	180,691.70	222,911.00	303,441.77	259,655.14	.00	43,786.63	14.43
021500 254	911 Services	.00	.00	.00	.00	.00	189.13	.00	189.13	.00
021500 255	FOREST FIRE EXTENSION	23,836.95	23,836.95	23,067.18	24,000.00	24,000.00	23,067.18	.00	932.82	3.89
021600 261	ANIMAL CONTROL	214,746.59	241,901.24	222,627.63	252,959.00	252,959.00	233,735.59	.00	19,223.41	7.60
021600 262	ENVIRONMENTAL INSPECTIONS	212,089.31	292,299.22	759,964.57	225,000.00	231,092.00	147,708.77	.00	83,383.23	36.08
021600 263	GENERAL WORKS	77,444.82	82,334.18	112,032.84	92,000.00	132,000.00	124,326.29	.00	7,673.71	5.81
021600 264	CONVENIENCE CENTERS	.00	.00	.00	410,366.00	550,366.00	504,535.11	.00	45,830.89	8.33
021600 266	Highways, Streets, Bridges	120,441.69	88,079.11	75,383.83	122,350.00	122,350.00	8,950.26	.00	113,399.74	92.68
021700 271	IT AND CENTRAL ACCOUNTING	31,619.17	39,007.29	38,764.97	38,550.00	38,550.00	36,502.82	.00	2,047.18	5.31
		3,733,893.49	3,772,056.79	4,364,255.17	4,703,556.00	7,650,280.77	5,290,793.18	.00	2,351,487.59	30.74
022100 281	COUNTY ATTORNEY	86,724.68	150,442.07	142,976.47	130,000.00	130,000.00	153,505.75	.00	23,505.75	18.08
	COUNTY ATTORNEY	86,724.68	150,442.07	142,976.47	130,000.00	130,000.00	153,505.75	.00	23,505.75	18.08
023100 291	REGISTRAR/BOARD OF ELECTIONS	182,114.41	160,970.97	169,422.06	205,845.00	205,845.00	181,423.24	.00	24,421.76	11.86
	REGISTRAR/BOARD OF ELECTIONS	182,114.41	160,970.97	169,422.06	205,845.00	205,845.00	181,423.24	.00	24,421.76	11.86
031100 311	COMMISSIONER OF REVENUE	224,779.85	229,432.68	243,007.67	264,862.00	264,862.00	248,864.84	.00	15,997.16	6.04
031100 312	REASSESSMENT SERVICES	41,642.83	109,402.14	.00	.00	.00	.00	.00	.00	.00
	COMMISSIONER OF REVENUE	266,422.68	338,834.82	243,007.67	264,862.00	264,862.00	248,864.84	.00	15,997.16	6.04
041100 411	TREASURER	336,458.88	351,371.35	357,410.79	363,557.00	368,454.13	352,504.98	.00	15,949.15	4.33
041100 412	LICENSE BUREAU	39,937.01	48,443.64	57,437.74	52,450.00	52,450.00	49,274.71	.00	3,175.29	6.05
	TREASURER	376,395.89	399,814.99	414,848.53	416,007.00	420,904.13	401,779.69	.00	19,124.44	4.54
051100 511	COURTROOM SECURITY	208,139.86	382,557.39	190,747.78	224,871.00	224,871.00	192,354.11	.00	32,516.89	14.46
051100 512	FIELD OPERATIONS	1,563,799.50	1,489,158.22	1,586,391.25	1,785,940.00	1,800,824.55	1,572,747.45	.00	228,077.10	12.67
051100 513	SPOT OPERATIONS	55,177.88	50,628.04	38,012.35	59,973.00	59,973.00	43,986.27	.00	15,986.73	26.66
051100 514	SPECIAL OPERATIONS	212,194.64	174,765.89	178,607.75	218,800.00	234,000.00	149,925.71	.00	84,074.29	35.93
051100 515	WAKEFIELD OPERATIONS	51,145.99	44,526.83	53,544.90	56,954.00	56,954.00	51,937.02	.00	5,016.98	8.81
051100 516	E911	169,903.97	172,369.18	145,743.65	198,770.00	200,662.63	152,865.56	.00	47,797.07	23.82
051100 517	SCHOOL RESOURCE OFFICER 1	109,340.50	113,236.88	119,192.58	122,771.00	122,771.00	89,911.95	.00	32,859.05	26.76
051500 551	CONFINEMENT OF INMATES	1,564,991.72	1,609,863.77	1,688,079.32	1,768,377.00	1,766,236.75	1,674,237.95	.00	91,998.80	5.23
		3,934,694.06	3,837,106.20	4,000,319.58	4,436,416.00	4,466,292.93	3,927,966.02	.00	538,326.91	12.05
061100 611	CIRCUIT COURT	39,458.28	32,038.79	32,078.55	38,607.00	38,607.00	32,226.36	.00	6,380.64	16.53
061100 612	GENERAL DISTRICT COURT	17,766.44	21,990.68	42,691.07	44,308.00	44,308.00	28,065.16	.00	16,242.84	36.66
061100 613	SPECIAL MAGISTRATES	8,369.07	8,208.86	8,580.98	8,400.00	8,400.00	9,930.82	.00	1,550.82	18.46
061100 614	JUV & DOM RELATIONS COURT	12,262.00	12,262.00	12,262.00	12,262.00	12,262.00	12,262.00	.00	.00	.00
	CIRCUIT COURT	77,855.79	74,500.33	95,612.60	103,577.00	103,577.00	82,504.34	.00	21,072.66	20.34
062100 621	CLERK OF COURTS	375,475.85	361,156.02	377,219.72	390,821.00	390,821.00	380,803.67	.00	10,017.33	2.56
	COURTS	375,475.85	361,156.02	377,219.72	390,821.00	390,821.00	380,803.67	.00	10,017.33	2.56
063100 631	COMMONWEALTH ATTORNEY	425,523.75	424,057.30	470,235.12	534,394.00	534,394.00	504,665.97	.00	29,728.03	5.56
063100 632	VICTIM/WITNESS PROGRAM	80,143.85	77,416.52	101,248.19	107,366.00	105,474.00	100,675.44	.00	4,798.56	4.55
	COMMONWEALTH ATTORNEY	505,667.60	501,473.82	571,483.31	641,760.00	639,868.00	605,341.41	.00	34,526.59	5.40
081100 801	CRATER HEALTH DEPT	176,489.00	198,317.00	148,317.00	198,317.00	198,317.00	198,317.00	.00	.00	.00
081100 803	Old Dominion Emerg. Medical Serv.	982.00	982.00	982.00	1,000.00	1,000.00	1,000.00	.00	.00	.00
081100 805	District 19 Community Services Boar	64,499.00	64,499.00	69,719.00	71,811.00	71,811.00	71,811.00	.00	.80	.00

SUSSEX COUNTY  
**EXPENDITURE SUMMARY**  
 COMPARATIVE PERIODS  
 2016/07 - 2020/06

FUND # - 100 Expenditures - General Fund

GL067HO

MAJOR#	DESCRIPTION	FY/2017	FY/2018	FY/2019	FY/2020			Encumbrance Amount	Balance	% Remain.
		Expenditure 2016/07 Thru 2017/06	Expenditure 2017/07 Thru 2018/06	Expenditure 2018/07 Thru 2019/06	Adopted Budget	Amended Budget	Expenditure 2019/07 Thru 2020/06			
081300 811	CRATER AREA AGING	7,060.00	7,060.00	.00	7,060.00	7,060.00	.00	.00	7,060.00	100.00
081300 812	SUSSEX SOC SERV CHRISTMAS	.00	1,500.00	.00	.00	.00	.00	.00	.00	.00
081300 814	SSG IMPROVEMENT ASSOC	66,000.00	64,000.00	64,000.00	64,000.00	64,000.00	104,000.00	.00	40,000.00	62.50
081300 816	RED CROSS	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.00	.00	.00
081300 820	Virginia Legal Aid Society	.00	1,135.00	1,135.00	1,227.00	1,227.00	1,227.00	.00	.00	.00
081300 822	VA Cooperative Extension	27,440.07	41,242.65	24,607.78	56,032.00	56,032.00	33,984.80	.00	22,047.20	39.35
081300 823	Soil & Water Conservation	3,355.00	3,701.00	7,415.00	7,264.00	7,264.00	7,264.00	.00	.00	.00
081300 825	The Faith Based Coalition	.00	5,000.00	.00	.00	.00	.00	.00	.00	.00
081300 829	Chowan Basin Project	7,200.00	7,480.00	7,630.00	.00	.00	.00	.00	.00	.00
081400 825	Wakefield Foundation	10,000.00	11,500.00	11,500.00	11,500.00	11,500.00	11,500.00	.00	.00	.00
081400 826	Blackwater/Regional Library	154,985.00	154,985.00	154,985.00	176,698.00	176,698.00	176,698.00	.00	.00	.00
081400 827	MBC Museum	5,000.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	.00	.00	.00
081500 831	JTCC	1,000.00	1,016.00	964.00	995.00	995.00	995.00	.00	.00	.00
081500 832	VSU	.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	.00	.00	.00
081500 833	Southside va Educ Center	4,000.00	4,000.00	4,000.00	1,000.00	1,000.00	1,000.00	.00	.00	.00
081500 834	Richard Bland College Foundation	.00	1,500.00	1,500.00	1,500.00	1,500.00	.00	.00	1,500.00	100.00
081600 840	Sussex Youth & Adult Rec Center	6,000.00	6,000.00	6,000.00	.00	10,000.00	10,000.00	.00	.00	.00
081600 843	Senior Citizens, Eastern	10,325.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	.00	.00	.00
081600 844	Southeast 4-H Center	.00	10,000.00	2,500.00	10,000.00	10,000.00	20,000.00	.00	10,000.00	100.00
081600 847	Recreation - Unallocated Acct.	.00	.00	.00	15,000.00	5,000.00	.00	.00	5,000.00	100.00
081600 848	Jessica Ann Moore Foundation	.00	.00	.00	5,000.00	5,000.00	5,000.00	.00	.00	.00
081800 860	Crater Planning District Commission	9,790.00	9,790.00	9,790.00	9,790.00	9,790.00	9,790.00	.00	.00	.00
081800 861	IDA	.00	.00	250,000.00	.00	25,000.00	12,500.00	.00	12,500.00	50.00
081800 862	Gateway	32,050.00	32,050.00	21,025.00	42,050.00	42,050.00	42,050.00	.00	.00	.00
081800 863	Crater Criminal Justice Academy	106,349.04	113,563.96	110,609.46	112,061.00	112,061.00	111,879.00	.00	182.00	.16
081800 869	Crater SBDC	2,500.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	.00	.00	.00
093100	Economic and Community Development	697,024.11	758,821.61	916,179.24	811,805.00	836,805.00	838,515.80	.00	1,710.80	.20
093200	Transfers To Other Funds	9,433,528.59	10,045,844.80	8,507,466.61	9,011,174.00	12,168,300.25	11,897,197.73	.00	271,102.52	2.23
	Exp Account Non Department	732.71	647.74	.00	152,643.00	87,534.75	.00	.00	87,534.75	100.00
095000	Transfers To Other Funds	9,434,261.30	10,046,492.54	8,507,466.61	9,163,817.00	12,255,835.00	11,897,197.73	.00	358,637.27	2.93
	Debt Service	2,073,166.61	1,998,105.23	1,945,598.07	1,892,533.00	1,892,533.00	1,893,307.66	.00	774.66	.04
099900	Debt Service	2,073,166.61	1,998,105.23	1,945,598.07	1,892,533.00	1,892,533.00	1,893,307.66	.00	774.66	.04
	NON DEPARTMENTAL	57,450.13	7,938.00	7,909.16	6,000.00	6,000.00	10,858.45	.00	4,858.45	80.97
	NON DEPARTMENTAL	57,450.13	7,938.00	7,909.16	6,000.00	6,000.00	10,858.45	.00	4,858.45	80.97
	--FUND TOTAL--	21,922,733.90	22,533,263.41	21,902,207.97	23,332,919.00	29,469,543.83	26,076,266.46	.00	3,393,277.37	11.51
	- REVENUE FINAL -	21,922,078.83	23,529,487.16	24,691,135.48	23,332,919.00	27,911,309.31	26,163,241.48	.00	1,748,067.83	6.26
	- EXPENDITURE FINAL -	21,922,733.90	22,533,263.41	21,902,207.97	23,332,919.00	29,469,543.83	26,076,266.46	.00	3,393,277.37	11.51

FUND #-302 REVENUE - CAPITAL PROJECT FUND

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	% REMAIN.
999	REVENUE - CAPITAL PROJECT FUND						
10000	REVENUE FROM LOCAL SOURCES						
15000	REVENUE FROM USE OF MONEY/PROPERTY						
15010	REVENUE FROM USE OF MONEY						
0001	Interest Earned on Bank Deposits	.00	.00	3,312.00	12,982.00	12,982.00-	100.00-
	REVENUE FROM USE OF MONEY	.00	.00	3,312.00	12,982.00	12,982.00-	100.00-
	REVENUE FROM USE OF MONEY/PROPERTY	.00	.00	3,312.00	12,982.00	12,982.00-	100.00-
16000	CHARGES FOR SERVICES						
16010	COURT COSTS						
18030	COURT COSTS						
20000	REVENUE FROM THE COMMONWEALTH						
24000	CATEGORICAL AID - STATE						
24040	CATEGORICAL AID - OTHER						
0014	Tobacco Com. Grt Broadband(TOBB)	.00	.00	406,865.81	406,865.81	406,865.81-	100.00-
	CATEGORICAL AID - OTHER	.00	.00	406,865.81	406,865.81	406,865.81-	100.00-
	CATEGORICAL AID - STATE	.00	.00	406,865.81	406,865.81	406,865.81-	100.00-
40000	OTHER FINANCING SOURCES						
41000	NON-REVENUE RECEIPTS						
41040	PROCEEDS FROM INDEBTNESS						
41050	FUND TRANSFERS						
0100	Transfer from General Fund	503,223.00	1,358,223.00	340,635.35	1,190,635.35	167,587.65	12.33
0135	Transfer From - Reserve for CP/DS	.00	86,000.00	86,000.00	86,000.00	.00	.00
	FUND TRANSFERS	503,223.00	1,444,223.00	426,635.35	1,276,635.35	167,587.65	11.60
	NON-REVENUE RECEIPTS	503,223.00	1,444,223.00	426,635.35	1,276,635.35	167,587.65	11.60
	--FUND TOTAL--	503,223.00	1,444,223.00	836,813.16	1,696,483.16	252,260.16-	17.46-

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
999	EXPENDITURES - CAPITAL PROJECT FD							
90000	CAPITAL PROJECTS							
91000	CAPITAL IMPROVEMENT PLAN							
91100	NEW CONSTRUCTION, ADD. OR RE							
91200	TECHNOLOGY INFRASTRUTURE							
91201	REPLACE E911 EQUIPMENT							
1257	Replace CAD System	80,000.00	160,000.00	.00	78,177.00	.00	81,823.00	51.13
	REPLACE E911 EQUIPMENT	80,000.00	160,000.00	.00	78,177.00	.00	81,823.00	51.13
91202	Replace AS400 Server							
91203	Replace Voting Machines							
91300	VEHICLES & OTHER RELATED EQUIP.							
0001	Fire Truck	150,000.00	150,000.00	.00	552,147.00	.00	402,147.00-	268.09-
0004	Public Safety-Vehicle	.00	35,000.00	.00	33,781.66	.00	1,218.34	3.48
0011	Sheriff Patrol Vehicle	110,785.00	199,581.84	.00	140,951.07	.00	58,630.77	29.37
0015	Building Inspections - Vehicle	117,927.00	.00	.00	.00	.00	.00	.00
0016	Treasurer-Printer	.00	12,000.00	.00	12,000.00	.00	.00	.00
0017	Community Development-Vehicle	.00	35,000.00	.00	27,219.32	.00	7,780.68	22.23
0018	Dept. of Social Services-Vehicle	.00	25,000.00	.00	25,000.00	.00	.00	.00
0019	Treasurer-Security Equipment/Softwa	.00	10,927.00	.00	10,926.37	.00	.63	.00
	VEHICLES & OTHER RELATED EQUIP.	378,712.00	467,508.84	.00	802,025.42	.00	334,516.58-	71.55-
91500	MISCELLANEOUS PROJECTS							
	CAPITAL IMPROVEMENT PLAN	458,712.00	627,508.84	.00	880,202.42	.00	252,693.58-	40.26-
93100	TRANSFERS TO OTHER FUNDS							
94000	CAPITAL PROJECTS							
94000-120	CAPITAL PROJECTS							
	Jarratt Senior Center							
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
94100	LANDFILL CLOSURE							
94250	COMMUNICATIONS							
94300	EMERG REPAIR JARRATT SENIOR CTR							
94400	RENOVATION OF COUNTY BLDGS							
8212	Renov/Repair Bldg/Phone Sys. Etc.	1,548.00	1,548.00	.00	.00	.00	1,548.00	100.00
8214	Newsome Human Health Ser. Bldg	.00	.00	.00	9,960.00	.00	9,960.00-	100.00-
8217	Carpet Replacement - GDC	.00	25,000.00	.00	12,462.44	.00	12,537.56	50.15
8219	Judicial Complex HVAC-Phase 2	15,963.00	65,963.00	.00	9,198.00	.00	56,765.00	86.05
8220	Water Tower Repairs	.00	7,800.00	.00	.00	.00	7,800.00	100.00
8223	Jail Upgrades	.00	180,000.00	.00	70,575.00	.00	109,425.00	60.79
	RENOVATION OF COUNTY BLDGS	17,511.00	280,311.00	.00	102,195.44	.00	178,115.56	63.54
94500	SCHOOL PROJECTS							
0001	Lease Purchase - School Busses	27,000.00	27,000.00	.00	27,000.00	.00	.00	.00
	SCHOOL PROJECTS	27,000.00	27,000.00	.00	27,000.00	.00	.00	.00
94700	ANIMAL POUND BLDG & COMPLEX							

FUND #-302 EXPENDITURES - CAPITAL PROJECT FD

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMAIN.
	ANIMAL POUND BLDG & COMPLEX							
8103	Repairs ar Animal Shelter	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
	ANIMAL POUND BLDG & COMPLEX	.00	24,350.00	.00	23,070.00	.00	1,280.00	5.25
94800	WASTE SITE PURCHASE							
94900	COMMONWEALTH ATTNY OFFICE BLDG							
	CAPITAL PROJECTS	44,511.00	331,661.00	.00	152,265.44	.00	179,395.56	54.09
95300	STONY CREEK SCHOOL SITE							
96000	PUBLIC PARK DEVELOPEMENT							
	--FUND TOTAL--	503,223.00	959,169.84	.00	1,032,467.86	.00	73,298.02-	7.64-

## FYE20 LANDFILL TIPPING FEES

DESTE J. COX, TREASURER

PAGE #19

DATE REC'D	FOR MONTH	RATE/TON 0.00	NET/TON 0.00	CO. USED TONS	TOTAL REVENUE	CONSENT FEE ESCROW FD	CONSENT FEE BRAMBLES CR	BASE RENT	Ave need & Bal of Bud.	Budgeted
									<b>\$5,700,000.00</b>	<b>Budgeted</b>
7/18/2019	May 2019	\$4.75	112,949.28	1,473.49	\$536,509.08				\$475,000.00	
7/25/2019	June 2019	\$4.75	102,009.50	1,622.26	\$484,545.13				\$430,290.91	
8/28/2019	July 2019	\$4.75	116,386.98	11,388.91	\$552,838.16				\$425,358.71	
9/26/2019	Aug 2019	\$4.75	104,173.58	1,800.73	\$494,824.51				\$412,610.77	
11/20/2019	Sept 2019	\$4.75	99,162.39	1,620.96	\$471,021.35				\$403,475.91	
11/21/2019	Oct 2019	\$4.75	112,192.47	2,065.05	\$532,914.23				\$395,032.73	
12/30/2019	Nov 2019	\$4.75	98,447.90	1,752.34	\$467,627.53				\$375,335.37	
1/24/2020	Dec 2019	\$4.75	105,696.01	2,251.59	\$502,056.05				\$359,953.34	
2/25/2020	Jan 2020	\$4.75	103,022.53	2,403.93	\$489,357.02				\$331,532.80	
3/26/2020	Feb 2020	\$4.75	83,682.53	1,861.37	\$397,492.02				\$292,076.74	
4/24/2020	Mar 2020	\$4.75	96,014.73	2,105.98	\$456,069.97				\$256,938.32	
5/29/2020	Apr 2020	\$4.75	79,250.77	2,397.92	\$376,441.16				\$157,372.49	
6/25/2020	May 2020	\$4.75	78,034.62	2,148.48	\$370,664.45				\$0.00	
<b>AC TOT FYE 2020 Bud</b>		<b>\$5,700,000</b>	<b>1,291,023.29</b>	<b>34,893.01</b>	<b>\$6,132,360.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$432,360.63</b>	
<b>G TOTAL PROJ</b>			<b>1,291,023.29</b>	<b>34,893.01</b>	<b>6,132,360.63</b>	<b>4,768,264.00</b>	<b>5,192,300.00</b>	<b>5,480,000.10</b>		

**Current Conditions of Agreement and CUP - Per the 5th Amendment to Host Agreement dated May 25, 2017**

1. Beginning 4/1/17, rate increases from \$4.03/ton to **4.53/ton**. Summer 2018 - Rate increases from \$4.53/ton to **4.75/ton** on the earlier of (1) first delivery of trash by railcar from NY contract or (2) July 1, 2018.
2. Adjustment to CPI on 10th anniversary of amendment (2028), not to exceed \$5.00/ton, but rate shall not be reduced if CPI is less than \$4.75.
3. Minimum Monthly Payments will be 1/12th of 50% of previous calendar year's tipping fees, but not below \$2,000,000/year
4. Beginning June 1, 2018, the County will be responsible for daily operations, acceptance of waste, & routine maintenance of Remote Convenience Centers.
5. Lump Sum pmt of \$150,000 to erect necessary improvements to man & manage operations of Remote Convenience Centers. (Received 8/23/17)
4. Inspection & Operations Fee paid by Waste Management to County for 2017 = \$250,000, increasing to **\$375,000 January 1, 2018**, and adjusted to CPI every 5 years thereafter based on the CPI for each of the five years. The fee shall not be reduced based on CPI adjustment and shall not exceed \$425,000.
5. Landfill Current Lease 1,315 Acres
6. Escrow Agreement: Escrow account/bond/letter \$5,000/acre with a max. of \$1,000,000 with interest earning to a gross max. of \$2,000,000. Amendment to Escrow Agreement allows for additions deposits of \$5,000/acre over 200 acres of landfill used with no maximum accumulation.

Note: Sup. Rent ended 12/02

*SUSSEX COUNTY*  
*TEN YEAR LANDFILL REVENUE SUMMARY*  
*DESTE J. COX, TREASURER*

MO. RECD	FYE2010	FYE2011	FYE2012	FYE2013	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FY17-19 3Yr Ave.
July	558,173	599,541	629,481	471,147	514,503	480,468	501,253	436,313	478,992	513,862	484,545	476,389
August	577,545	509,002	597,953	445,265	499,297	454,641	429,103	401,017	433,259	527,100	552,838	453,792
September	475,125	503,372	592,764	479,789	452,803	350,607	324,276	424,719	492,106	671,682	494,825	529,502
October	500,954	545,971	514,347	408,069	401,828	399,043	308,871	367,365	417,047	602,719	471,021	462,377
November	481,954	567,260	476,176	430,052	405,430	382,450	334,371	441,841	459,048	771,203	532,914	557,364
December	455,412	541,780	415,797	534,057	322,278	335,460	339,298	353,495	475,139	613,451	467,628	480,695
January	449,831	479,350	441,254	488,614	343,461	389,239	390,132	343,788	493,320	689,112	502,056	508,740
February	437,417	484,712	432,349	542,928	377,628	403,443	342,709	375,933	458,704	747,024	489,357	527,220
March	419,355	472,753	404,675	403,559	317,919	290,654	341,827	314,512	490,123	667,723	397,492	490,786
April	493,043	586,694	403,647	426,530	338,922	459,688	389,559	393,938	458,270	679,997	456,070	510,735
May	507,140	572,823	441,761	480,225	390,339	544,490	360,063	383,640	373,837	556,306	376,441	437,927
June	571,595	578,670	458,093	473,070	399,471	508,752	400,137	467,027	432,824	536,509	370,664	478,787
Totals	<u>5,927,545</u>	<u>6,441,927</u>	<u>5,808,297</u>	<u>5,583,306</u>	<u>4,763,879</u>	<u>4,998,935</u>	<u>4,461,599</u>	<u>4,703,588</u>	<u>5,462,669</u>	<u>7,576,689</u>	<u>5,595,852</u>	<u>4,875,952</u>

Current Year Budget: 5,700,000



# Animal Services

## July 2020 Monthly Report



OFFICE OF PUBLIC SAFETY  
CECIL R STAINBACK  
ANIMAL SERVICES OFFICER  
(434) 246-1044 – FAX (434) 246-6013  
EMAIL: STAINBACK@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

July 7, 2020

TO: LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR  
FROM: BROOKLYN CARPENTER, ANIMAL SERVICES OFFICER  
SUBJECT: JUNE 2020 MONTHLY REPORT

=====

Enclosed is the JUNE 2020 monthly report.

**Animal Services Monthly Report:** Attached is the JUNE 2020 Monthly Report. As you can see, we are attempting to adopt, rescue and return as many animals as possible.

This month, five (5) canines were rescued, three (3) canines were returned to owner and three (3) were adopted. Two (2) canine euthanized for severe aggression.

This month, six (6) felines rescued, zero (0) was adopted and zero (0) fostered. Zero (0) felines died in foster and one (1) feline euthanized for medical purposes.

**Daily Operation Data:** Attached in the monthly daily operations data. The data shows the various task and functions preforms by the Officers daily. Please read the description for each category for a better understanding and the hours spent each month.

**Administration:** The Administration category is very broad and includes the officer's paperwork, time at the County Administration Office and taking moneys collected to the Treasurer's Office. Each animal that is picked-up and received at the shelter must have a report and paperwork throughout it's time there. This category also includes coping files, printing photographs for cases and court cases and written reports. **Total for June (7.5) Hour**

**Patrol:** Each Officer is required to patrol a designated area of the County each month. They are looking for stray animals, code violations, and animal welfare checks and ensure the citizens have their County Licenses and Rabies shots just to mention a few task. **Total for June (45.5) Hours**

**Total Number of Calls for Service:** A new category will be added to the report each month. This data is needed to understand the call volume within the Division. This number will be all calls received from the County Dispatch Center "# of calls" and, all "In house calls", those calls received at the shelter or direct calls to staffing. **Total for June (27) Calls**

**Complaints:** These are calls given to the Officers by the Dispatch Center or received from citizens by phone or word of mouth. **Total for June (24.5) Hours**

**Welfare Checks:** These are either response from phone calls and/or while on patrol. These times are recorded since we need to understand how many hours are spent on this task. **Total for June (1.5) Hours**

**Rabies/License Check:** While on Patrol or on-duty, if an animal, pen, kennel and/or evidence that an animal is present; the Officer will check to ensure the owner of the animals has their County License and their Rabies shots are current. **Total for June (1.5) Hours**

**Phone Call/In/Out:** During their daily task, the Officers receive and return phone calls throughout the day. These could include communications with the staff members, answering questions for the citizens and addressing concerns, just to list a few examples. **Total in June (6) Hours**

**Investigation:** While answering complaints and/or on patrol, the Officers may come across different situations such as animal cruelty, lack of care for the animals, neglect and lack of medical attention, improper care of the animals to list a few examples. The Officer will investigate the case to gather the facts, interview witnesses, communicate with the animal owner or caregiver, take photos to record the scene and gather evidence to present to the courts if needed. The Officer may have to return multiple times to gather the needed information. **Total in June (16) Hours**

**Follow up Visit:** While on Patrol or addressing a complaint, if an Officer identifies a code violation with an animal, the Officer will attempt to work with the owner/caregiver to resolve the issue through education provide the code section information and explain the violation and possible way to resolve the problem. The owner will be given 10 days to resolve the issue unless they have been cited for the same violation before or it is a safety, health and/or animal Welfare issue. In these listed cases, a follow-up visit is required to ensure compliance on the identified issue. **Total in June (0) Hours**

**Summons:** Whenever a code can't be resolved through education, information provided, working with the animal owner and other related examples, a summons will be given as a last result. In cases where the animal owner has been warned once before about an issue, cases of animal cruelty and neglect, not getting a county licenses/rabies shots and other related examples, a summons shall be issued. **Total in June (0) Hours**

**After Hour Cases:** Since emergency animal complaints and bites occur all the time, the Officers will be required to respond to such emergency after hours and on weekends. **Total in June (5) Hours**

**Training:** Each Officer is required to attend in-service hour each two (2) years. Also, the division provides training in-house during the month and also during our monthly staff meetings. **Total in June (0) Hours**

**Rabies Clinic:** The Officers assist the veterinarian with rabies vaccinations. Several times a year, a local rabies vaccination clinic is held throughout the county to reduce the normal cost to the citizens. **Total in June (0) Hours**

**Equipment/Shelter Maintenance:** The Officers provide maintenance on the shelter, traps; vehicles (wash and disinfect vehicles) and grounds whenever possible. This reduces the cost of operations and down time waiting on an outside vendor to respond to the request. **Total in June (3) Hours**

**Veterinarian:** Our Officers from time to time must carry animals from the shelter to our veterinarian for medical reasons, injuries, medical treatment and other related issues. **Total in June (11) Hours**

**Landfill:** Great strides are being made to reduce the number of Euthanized animals at our shelter. However, from time to time an animal may die within the shelter; an animal may have to be euthanized due to aggression, deemed dangerous by the courts and other related examples. In such rare cases, the animals must be properly disposed of at the county landfill. The shelter does have a large freezer to store the animals to avoid numerous trips each month. **Total in June (1) Hour**

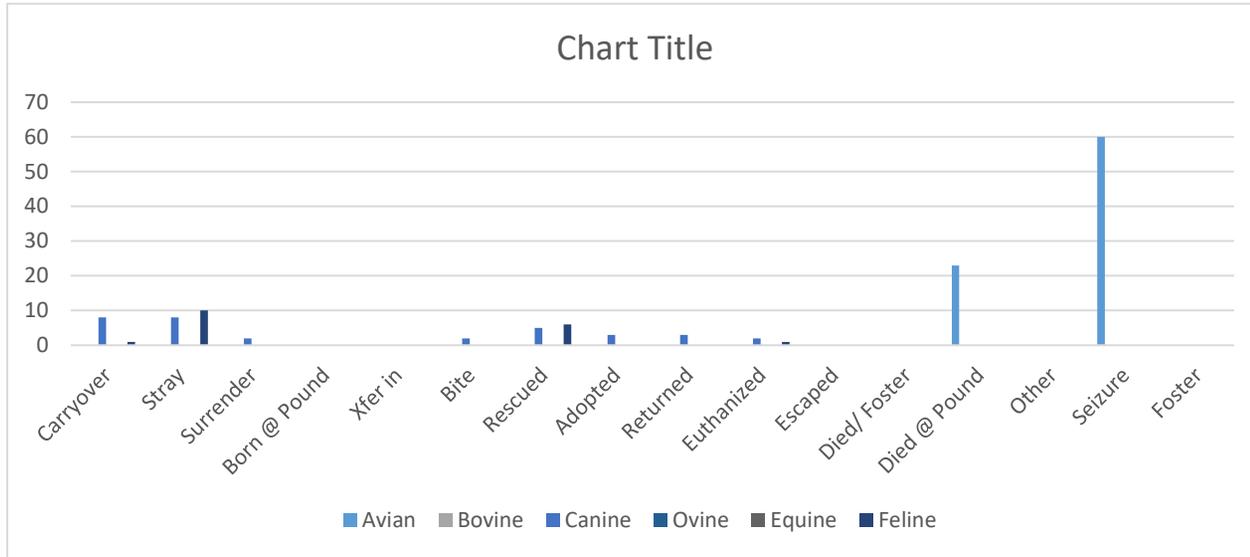
**Court:** In cases where the Officers attempt to resolve the animal code related issues fails, the animal owner/caretaker shall be issued a Summons to appear in court. **Total in June (1) Hours**

**Kennel Inspections:** Each week the Officers make kennel inspections within our shelter. They are looking for cleanliness, missing screws and/or hardware, sharp objects that could cut or injure the animals and/or possible safety and/or injury potentials to the staff and animals. **Total in June (1.5) Hour**

**Canine Shots:** Whenever needed, the Officers will provide shots to the canines within the shelter. This is based on the number of canines in the shelter. **Total in June (0) Hours**

**Shelter Related:** The Officers provide support to the pound attendants and act as the Adoption/Rescue Supervisors at the shelter. This includes but not limited to animal transports, animal feed from the storage bins to the shelter, transfer cleaning chemicals from the outside building to inside the shelter and many other related issues as an example. **Total in June (148.5) Hours**

## Sussex County Animal Control Monthly Intake Report June 2020



	Carryover	Stray	Surrender	Born @ Pound	Xfer in	Bite	Rescued	Adopted	Returned	Euthanized	Escaped	Died/ Foster	Died @ Pound	Other	Seizure	Foster
Avian	0	0	0	0	0	0	0	0	0	0	0	0	23	0	60	0
Bovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Canine	8	8	2	0	0	2	5	3	3	2	0	0	0	0	0	0
Ovine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Feline	1	10	0	0	0	0	6	0	0	1	0	0	0	0	0	0

<b>ACTIVE CASES</b>		CANINE	7	FELINE	4	Avian	37	Bovine		0		Ovine	0
---------------------	--	--------	---	--------	---	-------	----	--------	--	---	--	-------	---

<b>TOTALS</b>	
MILEAGE	
UNIT 5	1,004
UNIT 6	2,166
UNIT 7	
TOTALS	3,170.00
SUMMONS	

Calls

Gas  
Diesel



Officers Man Hour Report

Date	Admin	Patrol	# of calls	In House calls	In House Assists	Complaints	Welfare Check	Rabies/Lic Check	Phone Calls In/Out	Invest	Follow up visit	Summons	After Duty Cases	Training	Rabies Clinic	Equip/Shelter Maint.	Vet	Landfill	Court	Kennel Inspect.	Canine Shots	Shelter Related
1		3							1										1			11
2		4	1	1		1							3									11
3		2	1	1		3			2													9
4		5																				10
5		2	1	1		2																12
6																						
7																						
8		2	1	1						13												2
9		3					0.5	0.5	1	1.5												3
10			1	1		3			1													
11	1	1	3										2									7
12			1																			8
13																						
14																						
15	1	5		2		2				1.5										1.5		5
16	1	3		1		2										2						8
17		1	1	3		5			1													9
18	2.5	2		2		2.5	0.5	0.5														8
19																						
20																						
21																						
22		2.5	1														3.5					2
23																	2	1				5
24																						8
25		2.5															2.5					3
26			1			1.5																12.5
27																						
28																						
29	2	3.5		1		1.5											3					6
30		4		1		1	0.5	0.5								1						9
31																						
Total	7.5	45.5	12	15	0	24.5	1.5	1.5	6	16	0	0	5	0	0	3	11	1	1	1.5	0	148.5

Admin will include: Paperwork, County Admin Office, Treasurers Office

Training will include Monthly Meetings

# Community Development



## July 2020 Monthly Report

# Community Development Office Monthly June 2020

*Mr. Bart Nuckols, Interim Director of Community Development*

## *Economic Development.*

- *Plans have been approved by the Department of Environmental Quality regarding the Cabin Point Road Clearing project.*

## *Community Development/Special Programs Grant Administration*

- *The Fairfield Inn site is under construction and the building plans have been approve*
- *Management team meetings were held regarding the Waverly Tornado Recovery (UNOS) project and the Pocahontas Neighborhood project.*
- *The Office of Community Development attended The Sussex County Housing Department's Oversight Board meeting.*

## *Planning & Zoning*

- *A Public Hearing was held with the Board of Supervisors on June 18, 2020*
- *One (1) plats were processed and approved*
- *Four (4) address application was completed.*
- *Four (4) Zoning Applications were reviewed and approved.*

## *Erosion & Sediment Control*

- *Five (5) E&S projects are active with inspections being made after each rain event.*
- *Six (6) Agreement in Lieu of an Erosion & Sediment Control Plan Applications were completed.*
- *One (1) Land Disturbance permit was approved and issued*



## MEMORANDUM

DATE: July 8, 2020  
 TO: Larry Hughes, Interim County Administrator  
 FROM: Bart Nuckols, Interim Planning Director  
 SUBJECT: June 2020 - Monthly Report

Please accept this as the June 2020 update for the Community Development Department.

### BUILDING ACTIVITY

- June 2020

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
15	16	3	4	77	\$895,441	\$8,099.80

- June 2019

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
8	6	1	6	49	\$300,397.00	\$2,984.99

- January 2020 – December 2020 (Yearly totals)

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing &amp; Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
53	56	18	23	289	\$4,348,722.00	\$27,969.67



# Environmental Inspections



## July 2020 Monthly Report

**Origin / Material Summary Report**

**Criteria: 06/01/2020 12:00 AM to 06/30/2020 11:59 PM**

**Business Unit Name: Atlantic Waste Disposal - S05136 (USA)**

Origin	Material	Tons
DC	Special Misc-Tons	543.84
<b>Origin Total</b>		<b>543.84</b>
DE	MSWT	80.64
DE	Special Misc-Tons	90.21
<b>Origin Total</b>		<b>170.85</b>
MD	MSWT	759.01
MD	Sludge Indus-Tons	126.53
MD	SludgeIndus-Tons	96.88
MD	Special Misc-Tons	147.00
<b>Origin Total</b>		<b>1,129.42</b>
NC	CDTC	137.19
NC	MSWT	4,612.67
NC	Special Misc-Tons	2,466.26
<b>Origin Total</b>		<b>7,216.12</b>
NJ	Auto Fluff RGC-Tons	13,165.07
<b>Origin Total</b>		<b>13,165.07</b>
NY	MSWT	64,163.32
<b>Origin Total</b>		<b>64,163.32</b>
SUSS BUS	MSWT	35.48
SUSS BUS	Sludge Indus-Tons	1,718.86
<b>Origin Total</b>		<b>1,754.34</b>
SUSS RES	MSWT	544.64
<b>Origin Total</b>		<b>544.64</b>
VA	CDTC	380.98
VA	Cont Soil Met-Tons	45.36
VA	LCHT	190.73
VA	MSWT	11,996.92
VA	SludgeIndus-Tons	373.37
VA	Special Misc-Tons	1,685.57
<b>Origin Total</b>		<b>14,672.93</b>
<b>Totals</b>		<b>103,360.53</b>



MONTHLY

# HOUSING REPORT

“PROMOTNG SAFE, SANITARY, DECENT AND AFFORDABLE  
HOUSING”

Brenda

7/7/2020

COUNTY OF SUSSEX



**MEMORANDUM**

**TO:** Mr. Larry Hughes, County Administrator  
**FROM:** Brenda H. Drew, Housing Programs Coordinator  
**SUBJECT:** Housing Program Report  
**DATE:** July 7, 2020

As always, we are looking forward to continuing our partnerships and programs which promotes family self-sufficiency, home ownership opportunities, housing counseling and home repairs, as well as, rental assistance to low to moderate income families in need.

During the month of June the following general work tasks were performed:

<i><b>Task and Training</b></i>	<i><b>No.</b></i>
<i><b>Annual Inspections</b></i>	<b>23</b>
<i><b>Annual Re-certifications</b></i>	<b>15</b>
<i><b>Initial Inspection</b></i>	<b>4</b>
<i><b>Other Certifications</b></i>	<b>18</b>
<i><b>Family Briefings</b></i>	<b>13</b>
<i><b>Executing HCV Contracts</b></i>	<b>2</b>
<i><b>Certificates of Satisfaction</b></i>	<b>0</b>
<i><b>Program Income Housing Rehab projects pending</b></i>	<b>1</b>
<i><b>New HCV applicants received/ living or working in Sussex County</b></i>	<b>317</b>
<i><b>Reports Submitted in CAMS</b></i>	<b>2</b>
<i><b>Training Attended</b></i>	<b>0</b>

**GOOD NEWS!**

We are pleased to report that the total revenue paid to the Housing Department for the fiscal year ending June 30, 2020 is **\$149,567.00**. See the trailing pages for more details.

**Housing Choice Voucher Program (HCV)**

HCV program help families by providing vouchers that allow participants to lease an approved home they otherwise could not afford.

The monthly financial benefits received from the Housing Choice Voucher Program are detailed in the following report:

**Monthly Agency HAP Expense, Lease-up & Admin Fees**

Reported for: 7/1/2019 to 6/30/2020

<u>Agency</u>	<u>HAP</u>	<u>UAP</u>	<u>TOTAL</u>	<u>AGENCY PAYMENTS</u>	<u>RESIDENTS</u>
<b>Sussex County</b>					
July 2019	104,144	4,215	108,359	7,749	188
August 2019	103,174	3,651	106,825	7,749	185
September 2019	100,628	3,664	104,292	7,774	185
October 2019	100,982	2,992	103,974	7,816	183
November 2019	99,179	3,031	102,210	7,488	180
December 2019	93,743	2,697	96,440	7,322	170
January 2020	93,478	3,140	96,618	7,404	172
February 2020	93,694	2,808	96,502	6,904	169
March 2020	90,426	2,491	92,917	7,113	167
April 2020	94,806	2,827	97,633	7,238	166
May 2020	92,575	2,730	95,305	7,222	170
June 2020	99,730	2,969	102,699	7,039	167
<b>Report Totals:</b>	<b>1,166,559</b>	<b>37,215</b>	<b>1,203,774</b>	<b>88,817</b>	<b>2,102</b>
<b>Average:</b>	<b>555</b>	<b>69</b>			<b>Resident Months</b>

GRANT #1

TAX RECEIPT

SUSSEX COUNTY  
DESTE J. COX, TREASURER  
P. O. BOX 1399  
SUSSEX, VA 23884  
VHDA HOUSING COVID19  
COVID19 HOUSING

Ticket #:00000010001

Date : 5/29/2020  
Register: /T21  
Trans. #: 88555  
Dept #: CVVHDA  
Acct# :

Previous Balance \$ 13750.00

Principal Being Paid \$ 13750.00  
Penalty \$ .00  
Interest \$ .00

VHDA

Amount Paid \$ 13750.00

\*Balance Due \$ .00

Pd by VHDA DirDp 13750.00 # ACH 52020 BSV  
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 5/2020

GRANT #2

TAX RECEIPT

SUSSEX COUNTY  
DESTE J. COX, TREASURER  
P. O. BOX 1399  
SUSSEX, VA 23884

Ticket #:00000020001

Date : 6/30/2020  
Register: /T21  
Trans. #: 88634  
Dept #: CVVHDA  
Acct# :

VHDA HOUSING COVID19  
COVID 19 EMERGENCY  
FUNDING SUPPORT

Previous Balance \$ 40000.00

Principal Being Paid \$ 40000.00  
Penalty \$ .00  
Interest \$ .00

VIRGINIA HOUSING DEVELOPMENT AUTH  
601 S BELVIDERE ST  
RICHMOND VA 23220

Amount Paid \$ 40000.00

\*Balance Due \$ .00

Pd by VHDA Check 40000.00 # 307427 SUNTRUST  
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 6/2020

# Sheriff's Department



SUSSEX COUNTY  
SHERIFF'S  
DEPARTMENT



## July 2020 Monthly Report



**"ONE FAMILY, ONE MISSION, ONE GOAL"**

**Sheriff E. L. Giles, Sr.**  
Sussex County Sheriff's Office  
P. O. Box 1326  
Sussex, Virginia 23884

Telephone 434-246-5000  
Fax 434-246-5714  
[www.sussexsheriffva.com](http://www.sussexsheriffva.com)  
Email [egiles@sussexso.com](mailto:egiles@sussexso.com)

**Sussex County Sheriff's Office Monthly Report**  
**Month of June 2020**

**PATROL**

CALLS FOR SERVICE	
Type:	Total:
Sheriff	985
Fire	142
Rescue	336
Animal Control	7
Traffic	
TOTAL	1,470

**COURTS**

Court:	Days of Court:
Circuit Court	4
General District	10
JDR Court	4

Court:	Judges:
Circuit Court	2
General District	2
JDR Court	1

**CIVIL**

Type:	Total:
Subpoenas Served	110
Jury Summoned	6
Criminal Warrants	33
DMV Notices	0
Levies	0

TDO	0
ECO	0
Other Civil	55

Fines and Forfeitures	\$25,012.65
Sheriff's Fees	\$49.00
Courthouse Security	\$4,553.43

### JAIL

During the month of JUNE 2020, our average daily population was 39 inmates. The jail booked in 17 individuals during JUNE.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	32 inmates, having been confined a total of 681 days.
Sentenced Misdemeanant	4 inmates, having been confined a total of 17 days.
Sentenced Felons	12 inmates, having been confined a total of 360 days.
Others	5 inmates, convicted but not sentenced.
Weekenders	0 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	6
Medical	4
Juvenile	2
Road Crew	0
TDO (Mental)	0
TOTAL	12



**"ONE FAMILY, ONE MISSION, ONE GOAL"**

**Sheriff E. L. Giles, Sr.**  
Sussex County Sheriff's Office  
P. O. Box 1326  
Sussex, Virginia 23884

Telephone 434-246-5000  
Fax 434-246-5714  
[www.sussexsheriffva.com](http://www.sussexsheriffva.com)  
Email [egiles@sussexso.com](mailto:egiles@sussexso.com)

**Sussex County Sheriff's Office Monthly Report**  
**Month of May 2020**

**PATROL**

<b>CALLS FOR SERVICE</b>	
<b>Type:</b>	<b>Total:</b>
Sheriff	677
Fire	149
Rescue	292
Animal Control	7
Traffic	
<b>TOTAL</b>	<b>1125</b>

**COURTS**

<b>Court:</b>	<b>Days of Court:</b>
Circuit Court	3
General District	5
JDR Court	1

<b>Court:</b>	<b>Judges:</b>
Circuit Court	2
General District	2
JDR Court	1

**CIVIL**

<b>Type:</b>	<b>Total:</b>
Subpoenas Served	160
Jury Summoned	100
Criminal Warrants	36
DMV Notices	0
Levies	0

TDO	2
ECO	0
Other Civil	58

<b>Fines and Forfeitures</b>	<b>\$26,557.78</b>
<b>Sheriff's Fees</b>	<b>\$12.00</b>
<b>Courthouse Security</b>	<b>\$2,582.40</b>

**JAIL**

During the month of MAY 2020, our average daily population was 38 inmates. The jail booked in 12 individuals during MAY.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	32 inmates, having been confined a total of 684 days.
Sentenced Misdemeanant	1 inmates, having been confined a total of 12 days.
Sentenced Felons	14 inmates, having been confined a total of 374 days.
Others	4 inmates, convicted but not sentenced.
Weekenders	0 inmates, serving misdemeanor sentences.

Transports of inmates for various reasons are listed below:

Court / Jail	5
Medical	2
Juvenile	1
Road Crew	0
TDO (Mental)	1
TOTAL	9



# Monthly Report July 2020

OFFICE OF PUBLIC SAFETY  
G. REID FOSTER, JR.  
PUBLIC SAFETY COORDINATOR  
(804) 834-1305 EXT. 22 – FAX (434) 246-6013  
EMAIL: RFOSTER@SUSSEXCOUNTYVA.GOV



COUNTY OF SUSSEX, VIRGINIA  
POST OFFICE BOX 1397  
15080 COURTHOUSE ROAD  
SUSSEX, VIRGINIA 23884

July 8, 2020

**TO:** LARRY HUGHES, INTERIM COUNTY ADMINISTRATOR  
**FROM:** REID FOSTER, JR., PUBLIC SAFETY COORDINATOR  
**SUBJECT:** JUNE 2020 MONTHLY REPORTS

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Enclosed you will find the monthly report for June 2020.

**RADIO SYSTEM:** Continue to work with Harris on paging system. Still having problems in Wakefield area.

Microwave system has a bad link on tower at courthouse. Harris brought in tower crew to get equipment down for replacement. Harris was not able to program the new transmitter. Harris is working on getting the program needed to get new equipment working. Will bring tower crew back to finish job.

Still waiting on Maintenance contract to review. I believe we need to have meeting with Harris to extend the warranty due to all the problems we are still having.

**FIRE DEPTS:** Working with Courthouse Fire Department on getting brush truck in service. Have Appointment at DMV on July 17, 2020 to get title and plates for truck.

Engine 420 was taken to Van Cleef for repairs, state inspection and tires. Engine 410 was taken to Van Cleef for repairs and tires.

Engine 81 was towed to Atlantic Emergency's service with front end problems. The unit needed springs and front end rebuilt. The unit is still in shop being repaired. The generator was removed and sent to repair shop. Winding shorted out.

Tanker 8 taken to Van Cleef for AC repairs

Tires were replaced on Engine 220,110, 81, tanker 180, tanker 8.

Accident on Accident at Rt 35 and 40 Tractor trailer versus car entrapment Courthouse fire handles with Waverly rescue.

Accident on Rt. 40 overturned dump truck with hazmat Courthouse Fire and Stony Creek rescue handled First Call Environmental call to clean up spill.

Accident on Rt.40 and Palestine rd. Tractor trailer verse car three children and 1 adult transported Mutual aid called from Prince George to assist with transport. Stony Creek rescue transported the two critical patients and Prince George transported the other two Stony Creek fire handled cleanup of accident. State Police handle accident. Reconstruction team call in. had to get debriefing team in for providers.

Accident on Rt. 40 near Bonner Tractor trailer verse truck. Old hickory fire and Stony Creek rescue handled. Had fuel spill front tractor trailer. Dinwiddie hazmat trailer called to scene to help contained spill. First Call environmental called to cleanup spill.

Apartment fire at Birch Island Apartments. Fire contained to kitchen. Investigation cause was pan left on stove.

Worked with Town of Wakefield on ISO rating. Provided pump and hose testing documents.

House Fire on Railroad Ave. Wakefield. Fire started in storage Shed and moved to house. Caused to be electrical. Contacted Building Official Due to electrical being turned off.

Waiting on county Attorney to give approval for RFP for insurance. Cost saving to county

**RESCUE:** Medic 340 back in service

Asked squad Captains to look over equipment and make recommendations for purchasing equipment with grant money. That order will be placed After July 1.

Continued to monitor PPE needs for squads. Some back orders are now coming in.

Continue working with Crater Health District and Mrs. White on updates that are coming out for EMS providers and insuring that providers are updated.

Working with School system and squads about opening of school and PPE needed for school. Looking at our protocol calls for responds to school in ref to COVID-19.

**EMERGENCY MANAGEMENT:** Held COVID-19 test site in Waverly.

Assisted county with employees with COVID-19.

Worked with Building and Ground Supervisor on getting buildings cleaned after hours. Provided PPE for this job and order cleaning solution.

Continue to update dispatch with COVID-19 addresses so first responder know what is need PPE before arriving.

Attended several webinars on Hurricane preparedness.

Still working on getting EOC setup. Waiting on fiber and TV service to be hooked up. Radio equipment is being updated by Harris and will be install this month.

Continue to be on weekly conference calls with Crater health and VDEM in ref to COVID-19.

**BOARD ACTION FORM**

**Agenda Item:** Unfinished Business #9.01

**Subject:** Conditional Use Permit #2019-04, East Point Energy, LLC, Applicant

**Board Meeting Date:** July 16 2020

=====  
**Summary:** This is a Public Hearing item tabled from the June 18, 2020 Board of Supervisors meeting.

Mr. Bart Nuckols, Interim Planning Director, has provided update conditions in the attached memo.

**Recommendation:** None

**Attachments:** Letter to the Board of Supervisors from Bart Nuckols, dated June 2, 2020, Subject: CUP #2019-04, Eastpoint Energy, LLC

=====  
**ACTION:** None

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

**MEMORANDUM****To: Board of Supervisors****From: Bart Nuckols, Interim Planning Director****Subject: CUP #2019-04, Eastpoint Energy, LLC****Date: June 2, 2020**

Here is an updated set of conditions for the above referenced request that were discussed at last month's public hearing. If you should have any questions please let me know.

**Conditions**

The Planning Commission held a public hearing on November 4, 2019 to consider the request for Conditional Use Permit #2019-04 from Shands Energy Center LLC (owned by East Point Energy LLC). The Planning Commission voted (8 ayes, 2 nays) to forward applicant to the Board of Supervisors with a recommendation of approval subject to several conditions and also with the condition that another decommissioning cost estimate from a third party engineering firm be provided before the item goes to the Board of Supervisors.

1. The Applicant will develop the Project Site in substantial accord with the Conceptual Site Plan dated February 19, 2020 included with the application and these conditions as determined by the Zoning Administrator. Significant deviations or additions including any enclosed building structures to the Preliminary Site Plan will require review and approval by the Planning Commission and Board of Supervisors.
2. Site Plan Requirements. In addition to all Virginia site plan requirements and site plan requirements of the Zoning Administrator, the Applicant shall provide the following plans for review and approval for the Project prior to the issuance of a building permit:
  - a. *Construction Management Plan*. The Applicant shall prepare a "Construction Management Plan" for each applicable site plan for the project, and each plan shall address the following:
    - i. Traffic control methods (in coordination with the Virginia Department of Transportation [VDOT] prior to initiation of construction): i. Lane closures, ii. Signage, and iii. Flagging procedures.
    - ii. Site access planning. Directing employee and delivery traffic to minimize conflicts with local traffic.
    - iii. Site security. The Applicant shall implement security measures prior to the commencement of construction on the Project Site.
    - iv. Lighting. During construction of the project, any temporary construction lighting shall be positioned downward, inward, and shielded to eliminate glare from all adjacent properties. Emergency and/or safety lighting shall be exempt from this construction lighting condition.
    - v. Water Supply. In the event that on-site wells are used during construction of the facility, the Applicant shall prepare and submit for review to the County hydrogeologic information necessary for the County to determine the potential impact to pre-existing users for the same aquifer proposed to be used for the solar energy facility and a plan to mitigate impacts

- to pre-existing users within the area of impact of the Project. If the County, in consultation with the Department of Environmental Quality, determines that the installation of a well will not adversely affect existing users, the Applicant may proceed with well construction in compliance with approval by the Department of Environmental Quality. At the end of the construction of the Battery Energy Storage facility, the well shall not thereafter be used except only for personal toilet and lavatory facilities as required by the Uniform Statewide Building Code for operations and maintenance buildings.
- b. *Construction Mitigation Plan.* The Applicant shall prepare a “Construction Mitigation Plan” for each applicable site plan for the project, and each plan shall address the effective mitigation of dust, burning operations, hours of construction activity, access and road improvements, and handling of general construction complaints as set forth and described in the application materials and to the satisfaction of the Zoning Administrator. A construction mitigation bond (or other security) will be posted for the construction portion of the project
    - i. Construction activity on-site shall be permitted Monday through Sunday in accordance with the provisions of the County’s Noise Ordinance.
    - ii. During construction, the setbacks may be used for staging of materials and parking. No material and equipment laydown area, construction staging area, or construction trailer shall be located within 200 feet of any property containing a residential dwelling.
    - iii. Construction lighting shall be minimized and shall be directed downward.
  - c. *Grading plan.* The Applicant will submit a Grading Plan for review and approval by the Zoning Administrator. The Project shall be constructed in compliance with the County the Grading Plan as determined and approved by the Zoning Administrator or his designee prior to the commencement of any construction activities and a bond or other security will be posted for the grading operations. The grading plan shall:
    - i. Clearly show existing and proposed contours;
    - ii. Note the locations and amount of topsoil to be removed (if any) and the percent of the site to be graded;
    - iii. Limit grading to the greatest extent practicable by avoiding steep slopes and laying out arrays parallel to landforms;
    - iv. An earthwork balance will be achieved on-site with no import or export of soil;
    - v. In areas proposed to be permanent access roads which will receive gravel or in any areas where more than a few inches of cut are required, topsoil will first be stripped and stockpiled on-site to be used to increase the fertility of areas intended to be seeded;
    - vi. Take advantage of natural flow patterns in drainage design and keep the amount of impervious surface as low as possible to reduce storm water storage needs.
  - d. *Erosion and Sediment Control Plan.* The County will have a third-party review with corrections completed prior to County review and approval. The owner or operator shall construct, maintain, and operate the project in compliance with the approved plan. An E&S bond (or other security) will be posted for the construction portion of the project.
  - e. *Stormwater Management Plan.* The County will have a third-party review with corrections completed prior to County review and approval. The owner or operator shall construct, maintain, and operate the project in compliance with the approved plan. A storm water control bond (or other security) will be posted for the construction portion of the project.
  - f. *Project Screening and Vegetation Plan.*

- i. The Applicant will submit a final Landscape Maintenance Plan for review and approval by the Zoning Administrator. The final plan will address the conditions below in item 4.b. The owner or operator shall construct, maintain, and operate the facility in compliance with the approved plan. The Applicant (or the operator) shall promptly communicate with the Zoning Administrator within 30 days of the date of the notice of violation and submit a plan in writing satisfactory to the Zoning Administrator to remedy such violation no later than 180 days after the date of the notice of violation. Failure to remedy the violation before the end of the 180-day cure period may result in revocation of the CUP.
  - ii. Ground cover shall be either gravel, concrete, or native vegetation where compatible with site conditions and, in all cases, shall be approved by the Zoning Administrator.
  - iii. Only EPA approved herbicides shall be used for vegetative and weed control at the energy storage facility by a licensed applicator. No herbicides shall be used within 150 feet of the location of an approved ground water well. The Applicant shall submit an herbicide land application plan prior to approval of the certificate of occupancy (or equivalent). The plan shall specify the type of herbicides to be used, the frequency of land application, the identification of approved groundwater wells, wetlands, streams, and the distances from land application areas to features such as wells, wetlands, streams and other bodies of water. The operator shall notify the County prior to application of pesticides and fertilizers. The County reserves the right to request soil and water testing.
  - g. The Applicant shall reimburse the County its costs in obtaining independent third-party reviews as required by these conditions.
  - h. The design, installation, maintenance, and repair of the project in accordance with the most current National Electrical Code (NFPA 70) that Sussex County has adopted (2014 version or later as applicable).
3. Operations.
- a. *Permanent Security Fencing.* The Applicant shall install permanent security fencing, consisting of chain link, two-inch square mesh, six (6) feet in height, with one (1) foot of barbed wire on top, around the project prior to the commencement of operations of the Project. A performance bond during the construction period reflecting the costs of anticipated fence maintenance shall be posted and maintained. Failure to maintain the fence in a good and functional condition will result in revocation of the permit.
  - b. *Lighting.* Any on-site lighting provided for the operational phase of the Project shall be dark-sky compliant, shielded away from adjacent properties, and positioned downward to minimize light spillage onto adjacent properties.
  - c. *Noise.* Noise will be compliant with the County's Noise Ordinance.
  - d. *Ingress/Egress.* Permanent access roads and parking areas will be stabilized with gravel, asphalt, or concrete to minimize dust and impacts to adjacent properties.
4. Buffers.
- a. *Setbacks.*
    - i. A minimum 300-foot setback shall be maintained from a project structure to the street line (edge of right-of-way) where the Property abuts any public rights-of-way.
    - ii. There shall be no setbacks between internal lot lines between parcels in the project area.

- b. *Screening.* The existing vegetation surrounding the battery storage area shall be preserved for the life of the project. Any removal of existing vegetation shall require the approval by the County. If any existing vegetation (trees) die or are destroyed by a natural disaster and the project becomes visible to adjoining properties and from the road, the applicant shall replace the damaged trees at their expense to make the project area again non-visible.
  - c. Ancillary project facilities may be included in the buffer as described in the application where such facilities do not interfere with the effectiveness of the buffer as determined by the Zoning Administrator.
5. Traffic.
- a. The applicant shall comply with all Virginia Department of Transportation recommendations for traffic management during construction and decommissioning of the Project.
  - b. The roads shall be maintained in a safe operating condition during the construction phase and be brought back to the original condition, or improved, upon completion of the construction and decommissioning phases.
6. Battery Storage.
- a. Battery and energy storage facilities will be constructed, maintained, and operated in accordance with national industry standards and regulations including the National Electrical Code, International Fire Code of the International Code Council, and the National Fire Protection Association Fire Code. In the event of a conflict between the national industry standards and these Conditions, the national industry standards shall control so that as technology advances, updated technology may be used by the Applicant.
  - b. Lithium-Ion battery cells in a Battery Energy Storage System (BESS) with a Battery Management System (BMS) will be used.
  - c. The BESS enclosure or cabinet will provide a secondary layer of physical containment to the batteries and be equipped with cooling, ventilation, and fire suppression systems.
  - d. Each individual battery enclosure will have 24/7 automated fire detection and extinguishing technology built in. The BMS will monitor individual battery module voltages and temperatures, container temperature and humidity, off-gassing of combustible gas, fire, ground fault and DC surge, and door access and be able to shut down the system before Thermal Runaway takes place.
  - e. The BESS will be placed on an appropriate foundation located in accordance with the Site Plan.
  - f. Access to all batteries and electrical switchgear will be from the exterior for normal operation and maintenance. Access to the container interior will not be permitted while the system is in operation. Access shall not conflict with NFPA 855.
  - g. Qualifications and experience from selected developers and integrators will be provided including disclosure of fires or other hazards at facilities.
  - h. Safety testing and failure modes analysis data from selected developers and manufacturers will be provided.
  - i. Any applicable product certifications will be provided.
  - j. The Applicant or any future owner shall be liable for contaminants escaping battery cells or the BESS and shall be responsible for all remediation and the costs of remediation in a timely manner.
  - k. Applicant will collaborate with Sussex County first responders to utilize technology-appropriate best practices for safe energy storage systems including, but not limited to, the following:
    - i. Adequate access/egress for the first responders;

- ii. Adequate facility signage (on battery chemistry and person to contact);
  - iii. Accessible Safety Data Sheets;
  - iv. System-specific emergency response plans;
  - v. Training for first responders on the type of system, potential hazards and risks, and system-specific emergency response plans;
  - vi. Adequate supply of fire suppression appliances for the fire fighters;
  - vii. Adequate facility signage on Hazardous Materials present in the vicinity;
  - viii. Emergency lighting;
  - ix. Battery Racks installed according to NFPA 855 standards to make it easier to isolate a failed battery from the rest;
  - x. Sufficient shutdown and isolation capability including a recloser.
  - xi. System-appropriate sensors and alarms;
  - xii. Air ventilation and fire suppression systems; and
  - xiii. Drainage for water runoff, if applicable.
1. The Applicant or any future owner shall conduct monthly on-site inspections of the battery units and report on their condition.

#### 7. Training.

- a. Prior to commissioning of the BESS, the Applicant, shall offer a series of training classes with the County's first responders (Fire and Rescue) to provide materials, education, and training on responding to on-site emergencies. The training classes shall be scheduled with the assistance of the County's designated Public Safety Coordinator. This includes specific technical training regarding the battery energy storage systems and how to respond to issues involving those systems so that the emergency service provider, the surrounding areas, and the environment are protected.
- b. The Applicant or any future owner or operator shall provide annual training as deemed necessary by the Public Safety Coordinator.
- c. In the event any upgrades or changes in technology associated with the Project result in any change in emergency procedure, the Applicant or any future owner operator will notify the County Public Safety Coordinator, who may, at their discretion, schedule an additional training on the new equipment.

#### 8. Compliance. The facilities shall be designed, constructed, and tested to meet relevant local, state, and federal standards as applicable.

#### 9. Decommissioning.

- a. *Decommissioning Plan.* The Applicant shall submit a Decommissioning Plan to the County for approval in conjunction with the building permit. The purpose of the Decommissioning Plan is to specify the procedure by which the Applicant or its successor would remove the Project after the end of its useful life and to restore the property.
- b. *Decommissioning Cost Estimate.* The proposed Decommissioning Cost Estimate dated January 8, 2020, for \$343,680, was prepared by ONE Environmental Group of Carolina, PLLC. Notwithstanding the forgoing, the Applicant is not required to provide a security if the County approves an alternative security arrangement (subsection c. (iv) below).
  - i. The cost estimate shall provide the gross estimated cost to decommission the Project in accordance with the Decommissioning Plan and these conditions. The Decommissioning Cost Estimate shall not include any estimates or offsets for the resale or salvage values of the Project equipment and materials.

- ii. The Applicant, or its successor, shall reimburse the County for an independent review and analysis by a licensed engineer of the initial decommissioning cost estimate.
  - iii. The Applicant, or its successor, will update the Decommissioning Cost Estimate every five (5) years and reimburse the County for an independent review and analysis by a licensed engineer of each decommissioning cost estimate revision.
- c. *Security.*
- i. Prior to the County's approval of the building permit, the Applicant shall provide decommissioning security in the form of a certified funds, cash escrow, Letter of Credit, bond, or parent guarantee for the Full Decommissioning Cost.
  - ii. Upon the receipt of the first revised decommissioning cost estimate (following the 5th anniversary), any increase or decrease in the decommissioning security shall be funded by the Applicant, or refunded to Applicant (if permissible by the form of security), within ninety (90) days and will be similarly trued up for every subsequent five year updated decommissioning cost estimate.
  - iii. The security must be received prior to the approval of the building permit and must stay in force for the duration of the life span of the Project and until all decommissioning is completed. If the County receives notice or reasonably believes that any form of security has been revoked or the County receives notice that any security may be revoked, the County may revoke the Conditional Use Permit and shall be entitled to take all action to obtain the rights to the form of security.
  - iv. Notwithstanding the foregoing requirements in subsections (a)-(iii) above, an alternative security arrangement may be accepted by the County so long as it is a form acceptable to the County Attorney.
- d. *Applicant/Property Owner Obligation.* Within twelve (12) months after the cessation of use of the Project for electrical power storage or transmission, the Applicant or its successor, at its sole cost and expense, shall commence decommissioning of the Project in accordance with the Decommissioning Plan approved by the County. If the Applicant or its successor fails to decommission the Project within eighteen (18) months, the property owners shall commence decommissioning activities in accordance with the Decommissioning Plan. Following the completion of decommissioning of the Project arising out of a default by the Applicant or its successor, any remaining security funds held by the County shall be distributed to the property owners in a proportion of the security funds and the property owner's proportionate acreage ownership of the Project. Upon completion of decommissioning and approval by the County, the County shall sign documentation releasing the decommissioning security.
- e. *Applicant/Property Owner Default; Decommissioning by the County.*
- i. If the Applicant, its successor, or the property owners fail to timely decommission the Project, the County shall have the right, but not the obligation, to commence decommissioning activities and shall have access to the property, access to the full amount of the decommissioning security, and the rights to the Project equipment and materials on the property.

- ii. If applicable, any excess decommissioning security funds shall be returned to the current owner of the property after the County has completed the decommissioning activities.
  - iii. The County may enter the Project Site in accordance with Virginia law. Nothing herein shall limit other rights or remedies that may be available to the County to enforce the obligations of the Applicant, including under the County's zoning powers.
- f. *Site Access.* The County has the right to enter the Project Site without further consent to engage in decommissioning. Nothing herein shall limit other rights or remedies that may be available to the County to enforce the obligations of the Applicant, including under the County's zoning powers.
  - g. *Equipment/building removal.* All physical improvements, materials, and equipment related to Project, both surface and subsurface components, shall be removed in their entirety. The soil grade will also be restored following disturbance caused in the removal process. Perimeter fencing will be removed and recycled or re-used. The exception to removal of the materials and equipment would be upon written request from the current or future landowner or the County indicating areas where removal is not requested.
  - h. *Infrastructure removal.* All access roads will be removed, including any geotextile material beneath the roads and granular material. The exception to removal of the access roads and associated culverts or their related material would be upon written request from the current or future landowner or the County to leave all or a portion of these facilities in place for use by that landowner. Access roads will be removed within areas that were previously used for agricultural purposes and topsoil will be redistributed to provide substantially similar growing media as was present within the areas prior to site disturbance.
  - i. *Reforestation.* The site will be replanted with pine seedlings to stimulate pre-timbered pre-development conditions as indicated on the Preliminary Site Plan. The exception to reforestation would be upon written request from the current or future landowner or the County indicating areas where reforestation is not requested.
  - j. *Partial Decommissioning.* If decommissioning is triggered for a portion of the Project, then the Applicant or its successor will commence and complete decommissioning, in accordance with the Decommissioning Plan, for the applicable portion of the Project; the remaining portion of the Project would continue to be operational and subject to the Decommissioning Plan when the time comes. Any reference to decommissioning the Project shall include the obligation to decommission all or a portion of the Project whichever is applicable with respect to a particular situation.
10. The Conditional Use Permit shall be terminated if the project does not receive a building permit within 18 months after the Applicant receives (a) any required state approvals; (b) any approvals of the regional transmission organization; and (c) any approvals required by the State Corporation Commission, but in no event more than thirty-six (36) months of approval of the Conditional Use Permit. Any timeframe under which the Commonwealth is under an Executive Order of the Governor declaring a statewide emergency will toll the timeframe specified in this condition.
  11. If the Project is declared to be unsafe, due to a violation of building or electrical codes, as determined by the fire marshal or building official, and the operator of the Facilities fails to respond in writing to such official within thirty (30) days, the County may revoke the right for the Facilities to continue operation until the unsafe condition is brought into compliance with the

applicable building or electrical code. If the unsafe condition cannot be remedied within six (6) months, the Conditional Use Permit shall be terminated, and the Project shall be decommissioned.

12. The owner and operator shall give the County written notice of any change in ownership or operation within thirty (30) days.

**BOARD ACTION FORM**

**Agenda Item:** Unfinished Business #9.02

**Subject:** Superb Solutions for You CDBG

**Board Meeting Date:** July 16 2020

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**Summary:** This item was added to the agenda by Supervisor Fly for update and discussion.

**Recommendation:** None

**Attachments:** Copy of Superb Solution for You Application to DHCD

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**ACTION:** None

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

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<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	W. Jones	___	___
Johnson	___	___	Seward	___	___
D. Jones	___	___	Tyler	___	___

# Application to DHCD Submitted through CAMS

County of Sussex

Superb Solutions Project

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**Application ID:** 54706182018163043  
**Application Status:** Incomplete  
**Program Name:** Community Economic Development - 2018  
**Organization Name:** County of Sussex  
**Organization Address:** 20135 Princeton Road  
Sussex, VA 23884-0397  
**Profile Manager Name:** Brenda Drew  
**Profile Manager Phone:** (804) 834-1302  
**Profile Manager Email:** bhdrew@sussexcountyva.gov

**Project Name:** Superb Solutions Project  
**Project Contact Name:** Vandy Jones  
**Project Contact Phone:** (804) 691-3155  
**Project Contact Email:** vjones@sussexcountyva.gov  
**Project Location:** 527 West Main Street  
Waverly, VA 23890-3243  
**Project Service Area:** Sussex County, Waverly Town

**Total Requested Amount:** \$577,810.00

**Required Annual Audit Status:** Accepted

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County of Sussex

Superb Solutions Project

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## Budget Information:

Cost/Activity Category	DHCD Request	Other Funding	Total
Administration	\$0.00	\$0.00	\$0.00
Interim Assistance	\$0.00	\$0.00	\$0.00
Clearance and Demolition	\$0.00	\$0.00	\$0.00
Sewer Improvements	\$0.00	\$0.00	\$0.00
Water Improvements	\$0.00	\$0.00	\$0.00
Street Improvements	\$0.00	\$0.00	\$0.00
Flood Drainage Facilities	\$0.00	\$0.00	\$0.00
Building Construction/Renovation	\$577,810.00	\$390,000.00	\$967,810.00
Acquisition	\$0.00	\$390,000.00	\$390,000.00
Building Construction/Renovation	\$577,810.00	\$0.00	\$577,810.00
Telecommunications	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$2,185,799.00	\$2,185,799.00
Other: Equipment, Chemical Inventory	\$0.00	\$1,788,799.00	\$1,788,799.00
Other: Working Capital	\$0.00	\$350,000.00	\$350,000.00
Other: Railroad Lease	\$0.00	\$47,000.00	\$47,000.00
<b>Total:</b>	<b>\$577,810.00</b>	<b>\$2,575,799.00</b>	<b>\$3,153,609.00</b>

Budget Narrative:

## Questions and Responses:

### 1. Economic Development Projects - Job creation/retention

Is the proposed project for job creation/retention (please indicate if on-site or off-site), site development, or site redevelopment? Please note Competitive Grant proposals with on-site improvements are subject to underwriting (as assistance would be in the form of a loan to the applicant locality). Any locality applying for on-site assistance must request and complete an Appropriate Determination package and submit it to DHCD.

Answer:

Superb Solutions For You, INC (SSFY) is a job creation project which will use CDBG funding to do on-site and off-site infrastructure work.. SSFY is a start-up manufacturer of a better class of water treatment chemicals, helping to meet a market demand for more environmentally friendly ways to produce the chemicals that mitigate harmful agricultural waste, purify drinking water, and treat wastewater. Based in Waverly, Virginia, Superb Solutions For You' main products will include acid alum and aluminum sulfate, which have been used for centuries to purify drinking and industrial-process water. The Company's manufacturing process will use a cleaner source of base chemicals and use environmentally friendly production techniques to offer a cleaner and more effective waste and wastewater treatment product. Compared to most commercial competitors, which use bauxite as a purification agent, Superb Solutions Hydrate's acid alum and aluminum sulfate process does not add sludge to the solution or cause pollution during the mining stage that the use of bauxite does. This contributes to a much cleaner and efficient purification process and is also more eco-friendly from a global

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Superb Solutions Project

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perspective.

2. Provide a breakdown in precise terms of the activities of the proposed project, including non-CDBG funded activities. The activities must match your budget activities. Include estimates for engineering and any amounts for Administration (up to 10% of the CDBG amount or \$50,000 whichever is less). Describe why CDBG funds are required for this project in lieu of private, local government, or other funding.

**Answer:**

Superb Solutions For You, INC will make the following capital investment over one year:

Land	\$390,000.00
Building Construction/Fencing	\$347,000.00
Production Related Machinery/Tools/Chemicals	\$1,788,799.00
Railroad Improvements	\$230,810.00
Working Capital	\$350,000
Railroad Lease	\$47,000
<b>Total Project Cost</b>	<b>\$3,153,609</b>

3. For site redevelopment and development readiness projects only. Discuss the plan for business renewal and development in the target area? Is there a strategic economic development plan/strategy for this area? Provide a brief summary of the main element of the plan and how the proposed site redevelopment project fits in the plan. Provide a copy of the plan as an Attachment.

**Answer:**

N/A

4. For job creation/retention projects only. Provide the name and contact information of the business to be assisted, describe its overall business, and provide details on the specific business activities which will occur at the facility. Identify if the local activities of the assisted business will engage in value-added manufacturing or re-manufacturing and reuse of indigenous raw materials, provider of needed local services, and/or the diversify of the local economy.

**Answer:**

Superb Solutions For You, Inc

527 West Main Street, Waverly, VA 23890

Terrence Green, Founder/CEO

703-268-0152

tgreen@superbsolutionsglobal.com

# Application to DHCD Submitted through CAMS

County of Sussex

Superb Solutions Project

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SSFY is a start-up manufacturer of a better class of water treatment chemicals, helping to meet a market demand for more environmentally friendly ways to produce the chemicals that mitigate harmful agricultural waste, purify drinking water, and treat wastewater. Based in Waverly, Virginia, Superb Solutions For You' main products will include acid alum and aluminum sulfate, which have been used for centuries to purify drinking and industrial-process water. The Company's manufacturing process will use a cleaner source of base chemicals and use environmentally friendly production techniques to offer a cleaner and more effective waste and wastewater treatment product. Compared to most commercial competitors, which use bauxite as a purification agent, Superb Solutions Hydrate's acid alum and aluminum sulfate process does not add sludge to the solution or cause pollution during the mining stage that the use of bauxite does. This contributes to a much cleaner and efficient purification process and is also more eco-friendly from a global perspective. Acid alum is a widely used and versatile industrial chemical that greatly improves poultry production and lowers the environmental impact of farms by reducing ammonia emissions in the air, lowering phosphorus runoff, and killing bacteria in waste. Aluminum sulfate is widely used in water and wastewater treatment to lower the pH level and clarify and purify water. SSFY will primarily target poultry farms, water treatment facilities, and wastewater treatment plants. Superb Solutions For You will primarily target poultry farms, water treatment facilities, and wastewater treatment plants. SSFY will diversify the local economy by establishing a manufacturing facility in a County whose primary industry is agricultural.

5. For site redevelopment and development readiness project only. Briefly discuss and provide evidence of demand for investment at this site. What is the potential for reuse? Attach a copy of the Site Inventory as an Attachment.

**Answer:**

N/A

6. For job creation/retention projects only. Provide details on the specific physical needs of the assisted business. What specific off-site improvements or on-site improvements are REQUIRED for this business to engage in normal operations? What must be the size or scale of these improvements for this business to engage in normal operations? The need for water storage tanks, water /sewer line sizing, length, and location, and road improvements will receive particular attention from DHCD. Specify cost elements, quantities, and costs (i.e. 1 pump station - \$25,000; 2,000 LF of 2-inch water line - \$20,000; and so on). Identify, also, the source of information for these quantities and costs. Attach a copy of the Preliminary Engineering Report as an Attachment.

**Answer:**

Raw materials will be brought in by rail. Norfolk Southern has indicated that the existing rail spur into the site will require upgrades (new ballast, ties, etc). Coastal Railroad Company has given a cost of \$230,810 to complete the upgrades. The existing building on the property will need concrete work to support the necessary chemical tanks. This concrete work is expected to cost \$200,000. This cost estimate was provided by J-C-Renner Company. This same existing building will new additional upfit of \$147,000 as determined by Reality Construction LLC.

7. For site redevelopment and site development projects only. Briefly discuss any barriers to investment that exist on the site. Is this project addressing a brownfield? How will the proposed project activity (ies) assist in the removal of identified barriers and contribute to opportunities for future investment? Are there any existing structures that will need to be modified or demolished? Will the previous owner contribute to the clean-up/remediation?

**Answer:**

9/28/2018 2:12:45 PM

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N/A

8. Project involving a brownfield only. What are the environmental and health-related issues? What has been the impact of this on the redevelopment of the site?

**Answer:**

N/A

9. Describe any incentives for private participation or investment in this project. How will financial incentives be made available for physical or business improvements?

Describe any incentives for private participation or investment in this project. How will financial incentives be made

**Answer:**

There have been very preliminary discussions with Michele Poe of the Virginia Economic Development Partnership regarding Virginia Jobs Investment Program assistance and possible Commonwealth Opportunity Fund dollars. The Tobacco Commission has been contacted and there is a possibility of Tobacco Region Opportunity Fund dollars for this project. All of these will be determined once this project becomes more definitive.

10. For job creation/retention projects only. Indicate the total amount of new private investment the assisted business will make in the local facilities. Specify the targets for this investment, whether property acquisition, plant construction, or equipment.

For job creation/retention projects only. Indicate the total amount of new private investment the assisted business wil

**Answer:**

**Superb Solutions For You, INC** will make the following capital investment over one year:

Land	\$390,000.00
Building Construction/Fencing	\$347,000.00
Production Related Machinery/Tools/Chemicals	\$1,788,799.00
Railroad Improvements	\$230,810.00
Working Capital	\$350,000
Railroad Lease	\$47,000
Total Project Cost	\$3,153,609

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Of this total, \$577,810 (Building Construction/Fencing and Railroad Improvements) is indicated to come from CDBG, the remaining \$2,575,799 is private investment for the remaining categories of Land, Production Related Machinery/Tools/Chemicals and Working Capital.

11. Please note site redevelopment can only occur on publicly owned properties. Please discuss the current ownership of the property and if there is a plan for public acquisition . What is the proposed ownership and control of the property during and after the construction phase? What measures have been or will be put in place to protect the locality's interest and CDBG investment ?

**Answer:**

N/A

12. Briefly discuss the locality's plan for marketing the site(s) and recruiting new businesses? Please indicate the name, role and responsibilities for the organization who will be responsible for marketing and recruitment.

**Answer:**

N/A

13. CDBG assistance for site redevelopment and development readiness projects is offered to localities as loan. Briefly discuss how the locality will ensure that CDBG funding will be fully recovered according to program requirements.

**Answer:**

N/A

**14. Project Outcomes**

For job creation and retention and site readiness project only. Provide the number of jobs and types of jobs to be created or retained the proposed project. For jobs creation and retention project only, provide job descriptions and requirements, such as level of education or special training that may be required) for each job type and the number of jobs to be created by job type. List the proposed wage range for each job. Describe the types of employment benefits to be provided. Attach a copy of the Certification letter from VEC or other partners as an Attachment.

**Answer:**

SSFY will have initial employment as follows:

# Application to DHCD Submitted through CAMS

County of Sussex

Superb Solutions Project

Number of Jobs:	Types of Jobs:	Wage Range Per Job:	Types of Benefits Provided:
1	Plant Manager	\$65,000-\$80,000	Health/Vision, Dental, Life Insurance
1	Plant Supervisor	\$60,000-\$75,000	Health/Vision, Dental, Life Insurance
3	Operator	\$54,000-\$69,000	Health/Vision, Dental, Life Insurance
1	Human Resource Manager	\$50,000-\$65,000	Health/Vision, Dental, Life Insurance
1	Shipment Supervisor	\$50,000-\$65,000	Health/Vision, Dental, Life Insurance
1	Logistics Manager	\$50,000-\$65,000	Health/Vision, Dental, Life Insurance
2	Truck Driver	\$52,000-\$67,000	Health/Vision, Dental, Life Insurance
1	Administrative Assistant	\$40,000-\$55,000	Health/Vision, Dental, Life Insurance
2	General Helper	\$35,000-\$42,000	Health/Vision, Dental, Life Insurance
2	Security Guard	\$35,000-\$42,000	Health/Vision, Dental, Life Insurance
15			

15. Describe other project benefits likely to result from the project (e.g. positive impact on future economic development activity in the area or private investment, etc)?

Describe other project benefits likely to result from the project (e.g. positive impact on future economic development

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Superb Solutions Project

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**Answer:**

This area is currently an underutilized industrial space. This will bring the property back to a productive use. The upgrading of the rail spur to this property will make the remainder of the site suitable for additional development.

16. Prepare a detailed proposed timeline or construction schedule, inclusive of making formal application for funding including monthly milestones, which identifies specific tasks, staff/sub-grantee/, contractor or assisted business responsible, and collect of data, etc., and estimated start and completion dates. The timeline should include all activities being completed within two years. Present this timeline in table format and submit as an Attachment.

**Answer:**

The funding for this project is anticipated to be secured by the first quarter of 2019. Once financing is finalized, construction will be completed on a 36 week schedule with production starting in week 37. See attached

**Attachments:**

(OPTIONAL) || SSFY Construction Timeline

SSFYTIMELINE928201890609.pdf