

**At a Rescheduled Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom
Thursday, July 28, 2022 at 6 pm**

BOARD MEMBERS PRESENT

C. Eric Fly, Sr. (Virtual)
A. G. Futrell
Debbie P. Jones
Wayne O. Jones
Susan M. Seward
Rufus E. Tyler, Sr.
Steve White, Tie Breaker

STAFF PRESENT:

Richard Douglas, County Administrator
David Conmy, Deputy County Administrator
Danielle Powell, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
G. Reid Foster, Public Safety Coordinator
Jeffrey Gary, Public Works Director
Ernest Giles, Sheriff
Beverly Walkup, Planning Director
Matt Westheimer, Shared Building Official
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum (6:29 p.m.)

The July 28, 2022 rescheduled regular meeting of the Sussex County Board of Supervisors was called to order by Chair Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Tyler.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

County Administrator Douglas requested to move Item 9. New Business items 9.01 Proposed Sussex County Legislative Committee; 9.02 GardaWorld Requested Rate Increase (Convenience Centers); 9.03 Smart Scale (VDOT) Project Resolution; and 9.04 Resolution Requesting Comprehensive Fire and EMS Analysis by the Virginia Fire Services Board to Item 6. Action Items, as Item 6.01 through Item 6.04, respectively.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the July 28, 2022 rescheduled regular agenda inclusive of moving Item 9. New Business Items 9.01 Proposed Sussex County Legislative Committee; 9.02 GardaWorld Requested Rate Increase (Convenience Centers); 9.03 Smart Scale (VDOT) Project Resolution; and 9.04 Resolution Requesting Comprehensive Fire and EMS Analysis by the Virginia Fire Services Board to Item 6. Action Items, as Item 6.01 through Item 6.04, respectively.

All Board members present voted aye.

2. Approval of Consent Agenda

There was inquiry about Item 2.05 CRWDB Cherry Creek Services Payment and Outside Agencies Policy.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Consent agenda inclusive of the following: (a) May 19 regular, May 26 Special and June 2, 2022 Special Meeting minutes; (b) the Approval of Warrants and Vouchers; (c) the Treasurer's Report and Financial Update; (d) Departmental Reports; (e) Crater Regional Workforce Development Board Cherry Creek Services Payment; (f) General Registrar's Staff Request; and (g) Public Schools Amendment to FY22 Budget.

Voting aye: Supervisors Futrell, D. Jones, W. Jones, Seward

Voting nay: None

Abstaining: Supervisor Tyler

Absent during vote: Supervisor Fly

County Administrator Douglas announced that Energix will giving a donation to the Animal Services for shelter improvements on Thursday, August 4th at 1 p.m. County Administrator Douglas also stated that Ruralband is organizing an event celebration/kickoff for countywide Broadband on Friday, August 5th at 2 p.m. at Dr. Cupp's Veterinary Facility on Cabin Point Road.

3. Recognitions/Awards/Presentation

3.01 Resolution Honoring Mr. Robert Young

A resolution was included in the packet for the Board's review, consideration and presentation to the family of Mr. Robert Young, honoring his life and legacy in Sussex County. Mr. Young, who passed away in May 2022, was a long-time member of the Sussex County Planning Commission

(may be the longest serving member) and played a key role in the formation of the Stony Creek Volunteer Rescue Squad. Please note that Mr. Young's wife of 64 years passed away shortly after his death, in June 2022.

A copy of the resolution honoring Mr. Robert Young was included in the Board packet.

Mr. Young's family members were at the meeting to receive the resolution and plant. Supervisor D. Jones, Stony Creek District, presented the plant given by the Board of Supervisors, Planning Commission and staff to the family along with the resolution.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopted resolution honoring the late Robert Young, to-wit:

WHEREAS, Mr. Robert Young, Jr., was born in Stony Creek to the late Robert and Marjorie Young on January 29, 1932; and

WHEREAS, Mr. Young was a long-time resident of Sussex County and active in the Stony Creek community until his death on May 21, 2022, at the age of 90; and

WHEREAS, Mr. Young served his country as a paratrooper in the United States Army; and

WHEREAS, Mr. Young served over 30 years on the Sussex County Planning Commission, helping to shape the future of Sussex County and providing valuable guidance to the Sussex County Board of Supervisors on land use issues; and

WHEREAS, Mr. Young had a significant impact on meeting the public safety needs of the residents of Sussex County, playing a key role in establishing the Stony Creek Rescue Squad; and

WHEREAS, Mr. Young was a long-time member of Galilee Baptist Church, and served in many leadership roles; and

WHEREAS, Mr. Young was a successful local businessman, as owner and operator of the Stony Creek Cab Service for over 25 years, as well as the owner and operator of Young's Inn; and

WHEREAS, Mr. Young was an active member of the former Stony Creek Masonic Lodge; and

WHEREAS, Mr. Young was married for 64 years to Rachel P. Young, who passed away on June 14, 2022, shortly after Mr. Young's death.

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors honors the life and legacy of Mr. Robert Young, Jr., and acknowledges a job well done for the many contributions he made to Sussex County and her residents over many decades, positively impacting the quality of life and well-being of residents of the county.

All Board members present voted aye.

Supervisor Fly entered virtually at approximately 6:45 p.m.

3.02 DMV Select Proposal for Sussex County Treasurer's Office

Deste Cox, Treasurer, stated that the County has the opportunity to partner with DMV Select and the Treasurer's office in Sussex County. Ms. Cox stated the County will be able to complete DMV transactions—mainly vehicle transactions, such as tags and titles for DMV.

Although it would increase traffic, Ms. Cox noted that it would be a positive program for the Treasurer's office. She also noted that existing staff would be utilized for the program.

Ms. Cox stated that there were ADA improvements that had to be addressed. She requested the Board's support. She stated that if everything was in order, the "go live" date is October 1.

David Showers with the Virginia DMV-Select Program provided an overview of the Virginia DMV-Select program and the proposal to locate a DMV-Select in the County Treasurer's Office. He that there were approximately 56 DMV-Select offices are located throughout Virginia with Sussex County being 57.

Mr. Showers and Charles Browning, DMV-Select Director, met with County staff on May 24 to discuss the establishment of a DMV-Select in Sussex County. Treasurer Cox agreed to house this function, and as previously mentioned, utilize the existing staff.

Staff recommends that the Board of Supervisors approve this agreement. The Treasurer and DMV will execute this agreement, but Board approval will be requested, also, to commit to improvements and operational requirements.

Mr. Showers stated that the main cost will be a sustainable printer for the Select office printing of titles, receipts, new plates. Printers are approximately \$1,000. They must have Windows 10, with eight Gigabytes of RAM. DMV takes care of inventory/supplies. He discussed the marketing of Connect Teams (free) which is separate from the Customer Service Center. He noted that DMV doesn't allow comingling of money, so there has to be two drawers. There will be two allotted credit card machines.

Ms. Cox noted the printers can be maintained out of her current budget. She stated that by Code compensation is split between the Treasurer's office and County Administration. Mr. Showers advised that there is a 80/20 split. He noted that the County Administrator had to sign acknowledging the 80/20 split. He stated that 100% of the compensation is remitted to the Treasurer to the bank of the Treasurer's choice. Once the Treasurer receives the remittance, twenty percent (20%) is given to the County Administrator. He noted that DMV is not involved with the monies after received.

While some minor IT/other improvements will be necessary to accommodate this function in the Treasurer's Office, more significant handicap accessibility improvements will need to be made as a DMV-Select program requirement.

Mr. Jeffrey Gary, Public Works Director, shared a proposal to meet compliance, based on a facility review conducted with county staff/Building Official and input from contracted architect Russell Pearlman. Staff proposes that handicap parking, handicap ramp, front entrance, office entrances (two), and counter improvements be completed immediately (by January 1, 2023), while restroom improvements be delayed until 2024 to provide sufficient time to access the long-term needs and purpose of the building as part of the overall courthouse renovation plan.

Mr. Gary discussed the ramps and doors and provided the Board a handout with the quotes for the DMV Select upgrades for ADA Compliance and Registrar's office upgrade for ADA Compliance. He discussed various aspects of the proposed ADA building improvements plan to also include a new handicap ramp to meet ADA compliance for the Registrar's Office, proposed as part of this construction work to reduce cost, and be presented for the Board's consideration.

Staff recommends approval of the Commonwealth of Virginia Department of Motor Vehicles License Agent's Agreement, and the ADA building improvements plan. A budget amendment with final costs would be provided at a later date. It was noted that ARPA is a potential source of funding to cover these costs.

A copy of the Commonwealth of Virginia Department of Motor Vehicles License Agent's Agreement was included in the Board packet for consideration and review.

Supervisor Tyler made a motion to approve the DMV Select; however, he amended it to include the agreement and ADA building improvements.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board approves Commonwealth of Virginia Department of Motor Vehicles License Agent's Agreement, and the ADA building improvements plan (a budget amendment with final costs would be provided at a later date, and ARPA is a potential source of funding to cover these costs). All Board members present voted aye.

3.03 Courthouse Restoration/Administrative Building Preliminary Architectural Feasibility Report Proposal – Russell Pearlman (The Wooten Company) and Andrew Moore (Glave & Holmes)

Russell Pearlman, architect with the Wooten Company (contract engineering firm with Sussex County), and Andrew Moore, architect with Glave & Holmes of Richmond (extensive experience in historic preservation projects) presented a proposal to begin a preliminary architectural feasibility report for a courthouse restoration and administrative building construction project. A potential option for restoring the historic courthouse while providing needed office space for various administrative functions, includes a restoration of the courthouse to its original 1820s design for use as Board of Supervisors meeting space (and exhibit space for the Sussex County Historical Society); potential demolition or renovation of the courthouse addition; and

consideration of use and improvements of the former administration building, Treasurer/Commissioner of Revenue building, and Clerk of Court building—essentially blending preservation of existing facilities with modern construction that is consistent with the architecture of the historic buildings. Since the restoration of the historic courthouse is the centerpiece of the proposed plan, staff and the architects are recommending that the first step of the preliminary architectural feasibility report be limited to the structural/other analysis of this building. After reporting back to the Board of Supervisors and assuming that restoration of the historic courthouse is feasible in scope and cost, then it will be recommended that we move forward with the next step in the process. This approach is conservative in nature and limits the initial obligation of funds, with the anticipation of reaching a positive conclusion in moving forward with the design and funding of a comprehensive courthouse restoration and construction project.

Mr. Pearlman gave a brief overview of restoring the original design.

Staff recommends approval of the first step of the preliminary architectural feasibility report process, limited to the historic courthouse.

An Architectural Proposal was provided in the Board packet.

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the first step of the preliminary architectural feasibility report process, limited to the historic courthouse. All Board members present voted aye.

3.04 Consolidated County GIS Update – Beverly Walkup (Planning Director) and Joe Waple (Atlas Geographic Data)

Beverly Walkup, Planning Director, introduce Joe Waple of Atlas Geographic Data, presented an overview of their work over the past year to develop a consolidated geographic information system (GIS) for Sussex County.

A copy of the company’s proposal letter from May 2021 outlines the tasks part of this project, in addition to ongoing maintenance efforts.

The consolidated system replaces individual systems used by county planning, Commissioner of Revenue, and E-911 that were not interconnected, and will provide many benefits to the County.

A copy of Atlas Geographic Data proposal letter was included in the Board packet.

3.05 Sussex and Surry Counties Shared Building Services Program Update – Matt Westheimer (Building Official)

County Administrator Douglas noted that the shared program has been submitted to VACO for consideration of an achievement award for regional cooperation.

Matt Westheimer, Building Official for the Shared Building Services Program in Surry and Sussex Counties, provided a brief update on the first six months of the program, as follows:

Permit Fee Updates:

Both Counties have now adopted a revised permit fee schedule that was long overdue. This revised fee schedule gets us inline with our neighboring localities and will provide much needed revenue for services provide by the Building Inspections department.

Applications and Forms:

Applications for permits and forms that are handed out have all been updated. These forms and applications are identical in both counties and some much needed information has been added making it easier for the public to fill them out.

Webpage updated:

Both Counties now have updated webpages for the Building Inspections Department. Webpages now include the new permit fee schedule as well as all the new forms and applications, making it much easier for customers to obtain the information.

Inspection hotline and email:

We now have a centralized call-in number and email for all inspection request. This will allow us to better serve the public when one of the permit technicians are out. No longer will we have to rely upon another staff member from a different department to fill in. This will take some time to get fully implemented, so to try and speed up the process we will be passing out cards with the information for all newly issued permits as well as placing it on our webpages.

Inspections and Plan Review:

Inspections are being conducted within a 24-hour period in both localities, and plan review is occurring within 7 business days. I have received very good feedback from homeowners and contractors as it pertains to speed of services.

Certification of staff:

Both Permit Technicians have attended the mandatory classroom training offered by DHCD. Both are working towards certification and hope to have it in the coming months. This will award us with the recognition from the State as having a fully accredited Building Inspection Department!

Staff Meetings:

Once a month staff from both localities meets for lunch to go over new information and just talk about how things are going with the program. This has sparked a great relationship between

Wanda and Jenell. They now call one another to talk through challenges that occur, and bounce ideas of each other.

Inspector:

Mr. Westheimer recently interview an applicant for one of the Inspectors positions. The applicant previously worked for Prince George County as an Inspector and holds a certification. He also spent some time in the construction field, so he has a great understanding of both sides of construction. Mr. Westheimer would like to pursue getting him onboard.

Mr. Westheimer noted that they have been very busy! The shared program has been well received by our customers, as he hears every day the positive feedback they share with him.

The six-month summary memo was included in the Board packet.

4. Public Hearing

There was no Public Hearing

5. Appointments

5.01 Appointment to the Crater Regional Workforce Development Board (CRWDB)

County Administrator Douglas stated that he is requesting the Board to consider the appointment of Deputy County Administrator David Conmy to the Crater Regional Workforce Development Board. He noted that Supervisor Fly currently serves on the Chief Local Elected Officials (CLEO) Board, which is different from the overall Board.

The CRWDB is the designated regional convener and administrative entity that coordinates workforce training and career services through federal funding from the Workforce Innovation and Opportunity Act (WIOA). They oversee and implement workforce development initiatives and activities throughout the Virginia Career Works – Crater Region.

The CRWDB collaborates with contracted program operators and workforce system partners to assist employers with applicant screening, writing job descriptions, and training new employees. The CRWDB also ensures the effective delivery of classes and career services for youth, adult residents, and businesses in the region.

Deputy County Administrator Conmy recently met with the new CRWDB Executive Director, Ms. Tabitha Taylor, at a Sussex County Chamber of Commerce meeting. If the Board of Supervisors approves his appointment, then the CRWDB will have an orientation to review the duties/expectations of the role in addition to an explanation of how local workforce boards operate overall.

Staff recommends that the Board appoints Deputy County Administrator David Conmy to the Crater Regional Workforce Development Board.

A copy of the memo from Deputy County Administrator David Conmy, dated June 24, 2022, was included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Deputy County Administrator David Conmy to the Crater Regional Workforce Development Board. All Board members present voted aye.

5.02 Appointment to the Industrial Development Authority (IDA) Board of Directors

The terms of Mr. Kevin Bracy, 18377 Courthouse Road, Yale, Virginia 23897, and Clyde Johnson, 427 Jasper Lane, Waverly, Virginia 23890, expired May 15, 2022 on the Industrial Development Authority Board of Directors. Staff spoke to both, Mr. Bracy and Mr. Johnson. They are willing to continue to serve if reappointed. If reappointed, their terms are due to expire May 15, 2026.

No reappointment was made for Director Johnson. There was discussion of attendance and quorums at meetings. It was noted to be mindful of new districts..

Mr. Ronnie Crowder notified staff that he resigned from the Industrial Development Authority Board of Directors. An appointment will need to be made to fill this unexpired term. This unexpired term will begin immediately and expire May 15, 2023.

Supervisor D. Jones recommended Earl Blackman for appointment to fill the unexpired term of Mr. Crowder. His resume will be provided to the Board members upon receipt.

The IDA roster and By Laws were included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Mr. Earl Blackman, 10004 Blue Star Highway, Stony Creek, Virginia 23882, to the Industrial Development Board Authority (IDA) Board of Directors, to fill the unexpired term, starting immediately, expiring May 15, 2023. All Board members present voted aye.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mr. Kevin Bracy, 18377 Courthouse Road, Yale, Virginia 23897, to the Industrial Development Board Authority (IDA) Board of Directors, with a term expiring May 15, 2026. All Board members present voted aye.

5.03 Appointment to the Department of Social Services (DSS) Advisory Board

County Administrator Douglas recognized that Ms. Leah Brantley, in the audience, is the DSS Advisory Board Chair.

The Waverly District doesn't have any representation on the DSS Advisory Board. Supervisor Futrell has recommended Ms. Barbara Gray, 244 Locust Drive, Waverly, Virginia 23890 for appointment to the DSS Advisory Board.

The Appointment Application Form and the roster of the DSS Advisory Board were included in the Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Ms. Barbara Gray, 244 Locust Drive, Waverly, Virginia 23890 to the DSS Advisory Board. All Board members present voted aye.

5.04 Appointment to the Board of Equalization

Mr. Robert C. Turner was nominated for appointment to the Board of Equalization at the Board's March 2022 regular meeting. Mr. Turner has since advised staff that he will not be able to serve on the Board of Equalization.

Supervisor Futrell recommends Ms. Valarie Patterson-Ricks, 112 Barkley Place, Waverly, VA 23890, for nomination for appointment to the Board of Equalization.

A copy of Ms. Valarie Patterson-Ricks' resume and a copy of § 58.1-3374 Appointments and §58.1-3374 Qualifications of members; vacancies were included in the Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby Ms. Valarie Patterson-Ricks, 112 Barkley Place, Waverly, VA 23890, for nomination for appointment by the Circuit Court Judge to fill the vacancy and set the terms for the Board of Equalization. All Board members are present.

6. Action Items

These items were moved during the agenda amendments from Item 9. New Business.

6.01 Proposed Sussex County Legislative Committee

Deputy County Administrator Conmy stated that the Board of Supervisors may wish to consider creating a Legislative Committee of two Board members, the County Administrator, County Attorney, and Deputy County Administrator. The committee would identify, research, and reach consensus on a proposed Legislative Program for adoption by the Board of Supervisors. Legislative Programs list issues affecting the locality for which amendments to state Code, state regulations, or the state's biennial budget could resolve. Adopted Legislative Programs are shared with state representatives for purposes of achieving resolution of such issues through introduced legislation and other similar means.

There was discussion of VDOC's payment and its formula for payments, as well as discussion of the regional library formula for payment.

Supervisor Tyler and Chair Seward volunteered to be a part of the committee. Chair Seward noted that if someone else interested, they could be on the committee. She would still attend committee meetings.

Staff recommends the creation of a Legislative Committee for the Board of Supervisors.

A copy of the memo requesting Creation of Legislative Committee for the BOS, dated 7/7/22, was included in the Board packet.

ON MOTION OF SUPERVISOR D. JONES, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the creation of a Legislative Committee for the Board of Supervisors to include the County Administrator, County Attorney, and Deputy County Administrator and appoints Chair Seward and Supervisors Tyler as the Board member representatives. All Board members present voted aye.

6.02 GardaWorld Requested Rate Increase (Convenience Centers)

Despite the Board of Supervisors not taking any action on a requested rate change by GardaWorld Security Services for the staffing of the County's eight solid waste convenience centers at its March 21, 2022 regular meeting, the company COO, Prentice Robertson, requested additional consideration of this increase on June 17th. The requested rate increase to \$15.25/hour would result in an overall increase of approximately \$28,000 per year.

County Administrator Douglas stated for the record, Supervisor Futrell was correct that this item was on the March agenda. He received notice in mid-June asking for a rate increase. He stated that he had just went before the Board in March stating the Chief Operations Officer (COO) was asking for a raise. He advised them that he would put their request on the agenda. He didn't know what the response would be. The Board did not have a June meeting; the meeting will be in July. He stated he got email a week prior (to July 28) basically making the same request claiming inflation and basically giving the County an ultimatum. Either the County give them the raise or they would give a 30-day notice. He noted that he didn't have the authority to grant a rate increase.

Staff is understanding of factors affecting the cost of business, such as the state minimum wage increase and the price of goods and services, as illustrated in the rate increase request letter; however, as recommended in March, after discussion with the County Attorney and due to the fact that the County completed an RFP process that excluded another firm from consideration due to its submitted hourly rate, staff does not recommend approval of the requested increase at this time.

He stated that August 18th would be the last day of their contract. County Administrator Douglas stated he told them that he would be reaching out to their employees. He noted there will be some changes.

He noted that the part time County employees would be brought over on August 19th at their current rate of pay.

GardaWorld's request letter and contract addendum reflecting the proposed rate change were included in the packet for the Board's review.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby denies GardaWorld's request for the rate increase. All Board members present voted aye.

6.03 Smart Scale (VDOT) Project Resolution

Deputy County Administrator Conmy stated that there were a resolution for consideration for five projects through VDOT's Smart Scale program. If applications goes through the full process, they will be a part of VDOT's six-year road improvement plan with a 2028 start. It was noted that these projects are generally in the vicinity of the Sussex Mega Site, with the exception of the roundabout intersection.

Sussex County's Smart Scale applications for the following five projects have been screened in, which allows the County to submit a full application by the August 1, 2022, deadline:

1. Beef Steak Road Improvements
2. Route 460/Cabin Point Road & Beef Steak Road Improvements
3. Route 460 and Cabin Point Road Intersection Improvement
4. Route 460 Improvements
5. Route 35/40 Roundabout

The full application requires a resolution adopted by the County Board of Supervisors in support of the Smart Scale applications.

Staff recommends the adoption of the Resolution of Support for Project Applications Submitted for Smart Scale Funding by Sussex County.

Copies of the resolution of support for project applications submitted for Smart Scale Funding by Sussex County, the Smart Scale Applications, and the Summary of the Smart Scale Application Process were included in the Board packet.

ON MOTION BY SUPERVISOR W. JONES, seconded by SUPERVISOR D. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the resolution of support for project applications submitted for Smart Scale Funding by Sussex County as follows:

Whereas, the Smart Scale program directs the Commonwealth Transportation Board (CTB) to develop and use a prioritization process to select transportation projects to be funded for both urban and rural communities throughout the Commonwealth; and

Whereas, through the Smart Scale process, projects submitted by eligible entities will be evaluated and scored based on predetermined evaluation measures; and

Whereas, in review of the scored project list, and considering other information submitted to the CTB on each project, the CTB will be better informed in their funding decisions regarding projects to be included in the Six-Year Improvement Program (SYIP); and

Whereas, each project application must meet an identified need in VTrans 2040 for a Corridor of Statewide Significance, Regional Network, or Urban Development Area to be determined eligible for the Smart Scale process; and

Whereas, each Smart Scale project submission related to a Corridor of Statewide Significance requires a resolution of support from the relevant local government; and

Whereas, this resolution serves to meet the aforementioned requirement for projects listed in Exhibit 1 and submitted by Sussex County; and

NOW THEREFORE BE IT RESOLVED, that the Sussex County Board of Supervisors does hereby support projects described in Exhibit 1 for submission to the Smart Scale project evaluation process.

All Board members present voted aye.

6.04 Resolution Requesting Comprehensive Fire and EMS Analysis by the Virginia Fire Services (VFS) Board

The informal Board of Supervisors EMS committee and staff met with representatives of the Waverly Rescue Squad Board of Directors on June 14th to discuss various potential options to work together in the provision of EMS services in Eastern Sussex County. Supervisor Fly, who participated in the meeting, suggested and requested the County Administrator to work with the County's financial advisor, Davenport & Company (who is currently completing a debt capacity analysis for the County), to determine the costs and financial implications of various proposals of the WRS Board of Directors. Davenport & Company subsequently requested that the County retain a technical consultant who could assist with an analysis, and staff reached out to the Virginia Institute of Government, which received recommendations from other local governments to request the Virginia Fire Services Board (Virginia Department of Fire Programs) to complete an initial analysis at no cost.

The resolution formalizes a request from the Board of Commissioners to the Virginia Fire Services Board to complete a comprehensive analysis, which typically addresses fire services as well as EMS. The Sussex County Fire and Rescue Association has endorsed this request to study fire and EMS needs county-wide. Please note that as part of the study process, the study team will meet with all fire and EMS organizations, and hold a "Town Hall" meeting for public input, and the final report will be presented to the Board of Supervisors.

Staff understands the study process takes about six months to complete. The study would then be shared with Davenport to assess the financial viability and implications of suggested

improvements to include options involving the Waverly Rescue Squad as recommended by the study team.

Staff recommends approval of the resolution requesting that the Virginia Fire Services Board complete a Fire and EMS study.

A copy resolution requesting VFS Board to complete a comprehensive Fire and EMS Analysis of Sussex County was included in the Board packet.

Supervisor Tyler initially made the motion to table item.

Reid Foster, Public Safety Coordinator, stated that if the information wasn't submitted at the August meeting, there would not be another meeting until next year.

Supervisor Tyler withdrew his motion.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR W. JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby approved resolution requesting Virginia Fire Services (VFS) Board to complete a comprehensive Fire and EMS Analysis of Sussex County as follows:

WHEREAS, fire and EMS studies are conducted by the Virginia Fire Services Board at the request of a local jurisdiction, per Section 9.1-203.4 of the Code of Virginia; and

WHEREAS, the purpose of the study is to provide an objective view of the fire and EMS services provided in a local jurisdiction, and to provide feedback in areas that are successful and areas that need improvement, to include recommendations on how to improve fire and EMS service delivery; and

WHEREAS, the Sussex County Board of Supervisors wishes to provide excellent fire and EMS service delivery to its residents in the most cost-effect manner; and

WHEREAS, recognizing that fire and EMS volunteers have declined in number but have been historically relied upon to provide these services both in the rural areas and towns of Sussex County, the Sussex County Board of Supervisors wishes to maintain the involvement of fire and EMS volunteers to the maximum extent possible while maintaining adequate response standards in the interest of public safety; and

WHEREAS, given the Sussex County Board of Supervisors' objective to support volunteer organizations, and as a standard part of the study process of the Virginia Fire Services Board, this analysis will include the involvement of all volunteer fire and EMS organizations within Sussex County, to include the Waverly Rescue Squad, which as of January 2022 is not providing direct EMS service delivery; and

WHEREAS, the Sussex County Fire and Rescue Association has endorsed this request to address all fire and rescue needs across the entire county.

THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors requests the Virginia Fire Services Board to complete a comprehensive Fire and EMS analysis (Fire and EMS Study) of Sussex County, with the objective of identifying strengths and areas of needed improvement in the provision of fire and EMS service delivery across the county, in order to best meet the public safety needs of the residents in the most cost-effective manner.

All Board members present voted aye.

7. Citizens' Comments

There were no citizens' comments.

8. Unfinished Business

There was no Unfinished Business.

9. New Business

These items were moved to Item 6. Action Items during the agenda amendments.

10. Board Member Comments

10.01 Blackwater District – none

10.02 Courthouse District – none

10.03 Henry District – NACo – Staff turnover in all counties; telecommunications technology (develop policy within the County); Adverse Childhood Experience (ACE); Community Economic Development; Workforce Development (Companies seek skilled workforce).

10.04 Stony Creek District – none

10.05 Wakefield District – Tuesday, August 2 from 5 – 8 p.m. Wakefield/Stony Creek National Night out.

10.06 Waverly District – CDAAA; CRWDB Van (previous DSS Van)

Supervisor D. Jones departed at 9:33 p.m.

11. Closed Session

11.01 Convene to Closed Session

There was no Closed Session.

12. Adjournment

12.01 Adjournment

ON MOTION OF SUPERVISOR W. JONES, seconded by SUPERVISOR TYLER and carried: RESOLVED that the July 28, 2022 rescheduled regular meeting of the Sussex County Board of Supervisors hereby adjourned at 9:44 p.m. All Board members present voted aye.

12.02 Next Meeting

The next regular Board of Supervisors meeting will be held on Thursday, August 18, 2022 at 6 p.m.