

**At A Budget Work Session of the Sussex County Board of Supervisors
Held on Thursday, April 4, 2013, 7pm in the
General District Courtroom, Sussex Judicial Center**

Members Present:

Charlie E. Caple, Jr.
C. Eric Fly, Sr.
Alfred G. Futrell
John A Stringfield
Rufus E. Tyler, Sr.
Raymond L. Warren

Others:

Onnie L. Woodruff, Treasurer/Interim Director of Finance
Frances M. Fountain, Combined Courts Clerk
Deborah A Davis, Assistant to County Administrator

Item 1. Call To Order

The April 4, 2013 meeting was called to order by Chairman Tyler.

Item 2. Request From General District Court Clerk

Onnie L. Woodruff, Treasurer/Interim Director of Finance reported that we are in receipt of a request from Frances M. Fountain, Clerk of the General District and Juvenile and Domestic Relations Courts. The request is for payment for Judge Jacqueline R. Waymack to attend a conference sponsored by the National Institute on Domestic Violence, The total amount is \$873.00, not including tax.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR WARREN and carried: RESOLVED that the request for Judge Waymack to attend a conference in the amount of \$873.00, plus tax, is hereby approved as presented.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

Item 3. Budget Overview – Onnie L. Woodruff, Interim Director of Finance

Mr. Woodruff provided supporting documentation to the Board members regarding the proposed budget requests. He stated that each department will be given notice indicating what the administrative recommendations are and the departments will be allowed time to respond. He highlighted the following:

- ✓ As of right now, the budget has a deficit of \$686,000.00
- ✓ Fund 135 (Reserve Fund) has a deficit of \$493,000.00

- ✓ General Fund has \$554,000 increase in revenue over the prior year and \$498,000 of this amount is in taxes
- ✓ Decrease in permits, fees and licenses of \$4,700.00
- ✓ Fines and forfeitures was dropped by \$25,000.00
- ✓ \$4,000.00 decrease in money from interest on investments
- ✓ \$15,259 decrease in charges for services
- ✓ \$96,898 increase from the Commonwealth, due to the 4% raise that's coming down from the state and it is incorporated in the proposed budget
- ✓ The proposed budget as of right now represents a 3% salary increase for all employees (represents \$171,000)
- ✓ \$1.2 million increase in the General Fund expenditures over the prior year
- ✓ 6.2% increase in health insurance premium (\$48,000.00)
- ✓ \$485,000 projected for new fire truck
- ✓ Additional \$72,500.00 for rescue vehicle
- ✓ Reserve for capital projects and debts: \$500,000 new funding for the Commonwealth's Attorney's building
- ✓ \$253,320.00 additional funding for debt service
- ✓ Department o Social Services remains the same
- ✓ Schools requested \$409,000.00 increase in funding
- ✓ The Board held an in depth discussion about the Improvement Association's budget as it relates to its services, the Head Start program. Chairman Tyler announced his disclosure and stated that he is employed with the Improvement Association.
- ✓ Supervisor Fly suggested that the Board approve funding of the Anthem Health Insurance increase (\$48,000)

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR WARREN that the Sussex County Board of Supervisors fully fund the current health insurance plan, offered by Anthem.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

Mr. Woodruff stated that some of the departments' budget requests have been reduced. He requested authorization to send letters to department advising them of the administrative recommendations for their budgets.

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes staff to send letters to each department head requesting a decrease in their budgets.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

Item 4. Recess

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR STRINGFIELD that the Sussex County Board of Supervisors hereby recess until Monday, April 8, 2013 at 1:00 p.m., in the conference room of the County Administration Building.

Voting aye: Supervisors Caple, Fly, Futrell, Stringfield, Tyler, Warren

Voting nay: none

