



At a meeting of the Board of Supervisors of the County of Sussex held at the house thereof, on the 16<sup>th</sup> day of January 2014.

<u>PRESENT:</u>	<u>VOTE:</u>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

**R-14-001: Nomination/Election of Chairman for Calendar Year 2014**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR HAMLIN that Supervisor Fly be nominated as Chairman of the Sussex County Board of Supervisors for Calendar Year 2014.

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes the nomination on said name of C. Eric Fly, Sr., as Chairman for Calendar Year 2014.

***A COPY TESTE:***

Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

<b><u>PRESENT:</u></b>	<b><u>VOTE:</u></b>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

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**R-14-002: Nomination/Election of Vice Chairman for Calendar Year 2014**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby closes the nominations on said names for Vice Chairman of the Board of Supervisors for Calendar Year 2014.

By roll call, for Supervisor Hamlin as Vice Chairman for Calendar Year 2014.

***A COPY TESTE:***

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Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-003: Approval of Regular Agenda**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Regular Agenda with the following amendments: (1) Add as Item 13a under Unfinished Business, Cactus Hill Project; (2) Add as Item 13 b under Unfinished Business, County Recreation Program; (3) Add as Item 14b under New Business, Status of Finance Director; (4) Add as Item 10a11 under County Administrator's Report, Budget Process.

***A COPY TESTE:***

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Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

**R-14-004: Approval of Consent Agenda**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Consent Agenda, to wit:

- a. Appropriate and Authorize Transfer of Funds: Kenbridge Construction Company; \$615,381.47; balance of appropriations needed to fund the \$999,750.00 contract
- b. Approve, Appropriate, and Authorize Transfer of Funds: Hancock Timberland LLC; \$22,050.00; Land Acquisition Option Contract Deposit
- c. Approve, Appropriate, and Authorize Transfer of Funds: Timmons Group; Mega Site Industrial Park; \$4,000.00; Master Planning & Preliminary Engineering Report
- d. Approve, Appropriate, and Authorize Transfer of Funds: Timmons Group; Mega Site Industrial Park; \$5,000.00; Master Planning & Preliminary Engineering Report
- e. Approve, Appropriate, and Authorize Transfer of Funds: Phillips Telecommunications; \$250.00; Replaced PC for BCM Phone System
- f. Approval of Invoice; Kenbridge Construction Company; \$57,609.42; Application and Certificate for Payment #3
- g. Restoration of funds received from VACoRP; \$6,600.00 for the total loss of Unit 54, to 4-302-913-11
- h. Restoration of funds received from VACoRP; \$1,832.31 for the de-install of Unit 54, to Vehicle Maintenance 5100-1265-512-510
- i. Restoration of Funds received from VACoRP; \$6,116.02 for the install of equipment in the new Unit 54, to Vehicle Maintenance 51100 1265 512 510
- j. Restoration of funds received from VACoRP; \$150.00 for towing of Unite 54 to Vehicle Maintenance 51100-1265-512-510
- k. Approval of Warrants and Vouchers

***A COPY TESTE:***

Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-005: Adoption of Bylaws for Calendar Year 2014**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves of the adoption of the Board's bylaws, which includes keeping the meetings of the Board on the third Thursdays of each month, beginning at 7:00 pm, to be held in the General District Courtroom.

***A COPY TESTE:***

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Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-006: Approval of Minutes of December 19, 2013 Board Meeting**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of the minutes of the December 19, 2013 meeting.

***A COPY TESTE:***

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Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

**R-14-007: Wood Fuel Developers, LLC Tax Agreement: Wood Fuel Developers LLC**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the following resolution:

WHEREAS, the Sussex County Board of Supervisors has agreed to offer a five (5) tax refund of fifty percent (50%) per year on both the Real Estate and Machinery and Tools Taxes to Wood Fuel Developers, LLC as an incentive and as their local share of contribution toward any and all grants received; and

THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby adopts a resolution approving a five (5) year tax refund of fifty percent (50%) per year on both the Real Estate and Machinery and Tool Taxes paid by Wood Fuel Developers, LLC, and supersedes all other resolutions relating to this project.

***A COPY TESTE:***

Thomas E. Harris, Clerk



**At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.**

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<b><u>PRESENT:</u></b>	<b><u>VOTE:</u></b>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

---

**R-14-008: Approval and Appropriation of Tax Refund (Wood Fuel Developers, LLC)**

ON MOTION OF SUPERVISOR HAMLIN, seconded by SUPERVISOR CAPLE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves and appropriates a fifty percent (50%) tax refund of \$106,660.59 to Wood Fuel Developers, LLC for Tax Year 2013.

***A COPY TESTE:***

Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

<u>PRESENT:</u>	<u>VOTE:</u>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

**R-14-009: Rejection of Dog Food Bids**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby rejects the two bids for Dog Food at the Sussex County Animal Shelter and direct the County Administrator work with Animal Control, Finance and Legal Counsel to complete a public bid process for Dog Food at the Shelter.

***A COPY TESTE:***

Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-010: Acceptance of Bid From G. Lee Simmons**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisor hereby accepts the lowest responsible bid from G. Lee Simmons, Contractor) and authorize the County Administrator to enter into a contract for the construction of new steps/ramps for the County Administration building.

***A COPY TESTE:***

  
\_\_\_\_\_  
Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

<b><u>PRESENT:</u></b>	<b><u>VOTE:</u></b>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

---

**R-14-011: Approval of Excess Leave Carryover**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Sussex County Board of Supervisors hereby rescinds Resolution #13-09, titled Approval and Appropriation of Excess Leave Pay, adopted by the Sussex County Board of Supervisors on February 21, 2013; and to approve the carry-over of the current annual, vacation, compensatory and holiday leave balances of those employees affected by the audit as provided by Administration (Mrs. Louise Brucato) at the December 19, 2013 Board of Supervisors Meeting for FY 2014/15.

***A COPY TESTE:***

  
Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

<b><u>PRESENT:</u></b>	<b><u>VOTE:</u></b>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

---

**R-14-012: Reimbursement of Permit Fee to the Town of Waverly**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves the reimbursement of the Land Disturbance Permit Fee and the Site Plan Review Fee for the Town of Waverly Allen W. Gibson, Jr. Park Project.

***A COPY TESTE:***

Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-013: Approval, Allocation and Appropriation for Secretarial and Research Services for Re-codification of Sussex County Code**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of the allocation and appropriation of \$6,500.00 to pay for secretarial and research services as it relates to the re-codification of the Sussex County Code.

***A COPY TESTE:***

  
\_\_\_\_\_  
Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-014: Request For Appropriation (Sheriff's Department)**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the appropriation of \$25,000.00 from Selective Enforcement to SPOT line item, to cover the negative balances and ongoing operations.

***A COPY TESTE:***

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Thomas E. Harris, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-015: Sussex County School Capital Improvement**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the School Board's Capital Improvement Plan and further directs the County Administrator to incorporate it as part of the Board of Supervisors FY 2015 Capital Improvement Plan.

***A COPY TESTE:***

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Thomas E. Harris, Clerk

At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

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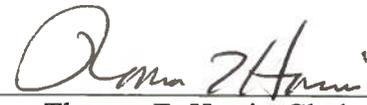
<b><u>PRESENT:</u></b>	<b><u>VOTE:</u></b>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

---

**R-14-016: Appointment to Planning Commission**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoints Mrs. Brenda Burgess, 205 East Main Street Waverly VA 23890 to the Sussex County Planning Commission for a period of four (4) years, term expiring January 31, 2018.

***A COPY TESTE:***

  
Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

<b><u>PRESENT:</u></b>	<b><u>VOTE:</u></b>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

---

**R-13-017: Board of Zoning Appeals**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves of recommending to the Circuit Court Judge, the reappointment of Mr. Robert Pegram, Post Office Box 34, Jarratt VA 23867, for a term of five years, expiring January 31, 2019.

***A COPY TESTE:***

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Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-018: Cactus Hill Project**

ON MOTION OF SUPERVISOR HAMLIN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to develop a Cactus Hill Project Committee.

***A COPY TESTE:***

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Thomas E. Harris, Clerk



at a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-019: Animal Control Department's Request For Vehicle**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby agrees to place the request for a new vehicle for the Animal Control Department in the budgetary process.

***A COPY TESTE:***

Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

<b><u>PRESENT:</u></b>	<b><u>VOTE:</u></b>
Charlie E. Caple, Jr.	aye
C. Eric Fly, Sr.	aye
Alfred G. Futrell	aye
Robert E. Hamlin	aye
John A. Stringfield	aye
Raymond L. Warren	aye

---

**R-14-020: Closed Session**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for the following (1), Consultation with Legal Counsel relating to actual litigation, applicable Code Section 2.2-3711(A)(7).

***A COPY TESTE:***

  
\_\_\_\_\_  
Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

**R-14-021: Return To Open Session**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session; and

WHEREAS the Board of Supervisors of Sussex County, Virginia convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted inconformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

***A COPY TESTE:***

Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-022: Appropriation for County Administration Building Step/Ramp**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR HAMLIN and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby appropriates the amount of \$5,000.00 for the replacement of steps/ramp at the County Administration Building.

***A COPY TESTE:***

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Thomas E. Harris, Clerk



At a meeting of the Board of Supervisors of the County of Sussex held at the Courthouse thereof, on the 16<sup>th</sup> day of January 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye  
aye

---

**R-14-023: Recess/Adjourn**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby adjourns the January 16, 2014 meeting.

***A COPY TESTE:***

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Thomas E. Harris, Clerk