

January 19, 2012

**To:** Honorable Members of the County of Sussex Board of Supervisors  
**From:** Thomas E. Harris, County Administrator  
**Subject:** Sussex County Board of Supervisors Public Hearing  
Thursday, January 19, 2012 – 7:30 p.m.  
General District Courtroom – Sussex Judicial Center

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**REGULAR MEETING AGENDA**

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**ITEM 1. 7:30 p.m. CALL TO ORDER/DETERMINE QUORUM – Chairman**

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**ITEM 2. INVOCATION AND PLEDGE OF ALLEGIANCE**

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**ITEM 3. ELECTION OF VICE CHAIRMAN FOR CALENDAR YEAR 2012**

**ITEM 4. AMENDED AGENDA**

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**ITEM 5. APPROVAL OF REGULAR AGENDA**

**Recommendation:** Move to approve the Sussex County Board of Supervisors January 19, 2012 Regular Meeting Agenda, as presented (or as amended)

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**ITEM 6. APPROVAL OF JANUARY 19, 2012 CONSENT AGENDA**

**ITEM 6a. Approval of Appropriations**

1. Virginia Employment Commission \$3,499.30
2. General District Court Clerk's Annual Conference - \$70.00

**ITEM 6b. Approval of Warrants and Vouchers**

1. Expenditures Summary Report December 2012
2. Bills having been paid for December 2012
3. December 2012 Payroll/Warrants
4. December 2012 Voided Checks

**Recommendation:** Motion to approve the January 19, 2012 Consent Agenda (Minutes/ Appropriations/Warrants/Vouchers) as submitted and herein described

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**ITEM 7. STANDING REPORTS: STAFF/COMMITTEES/ORGANIZATIONS**

**ITEM 7a. HEALTH DEPARTMENT REPORT:** No report at this time

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**ITEM 7b. COUNTY ADMINISTRATOR’S REPORT**

**ITEM 7b1 VACORP/Jason Davis:** Included in the Board packet is a copy of a notice from VACORP (the County’s insurance company) indicating that they have receive correspondence from a law firm indicating that they represent Jason Davis. Mr. Davis was involved in an accident that occurred on December 7, 2011 which also involved a Sussex County Deputy.

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**ITEM 7b2. Phillips Telecommunications, Inc.** Included in the Board packet is a copy of a quote from quote from Phillips Telecommunications in the amount of \$14,674.00.

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**ITEM 7b3: Request From Jarratt Volunteer Fire Department:** Included in the Board packet is a copy of correspondence from Chief Timothy Moseley requesting (on behalf of the fire department), a four wheel drive SUV support vehicle.

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**ITEM 7b4. Hazard Mitigation Plan Adoption:** Included in the Board packet is a copy of information relating to the Hazard Mitigation Plan revision.

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**ITEM 7b5. INFORMATIONAL**

- A. **Warwick Road (State Route 624):** At the request of former Board member, Wayne M. Harrell, I contacted the Virginia Department of Transportation (VDOT) to determine the status of Warwick Road and confirmed that due to the urgency surrounding Hurricane Irene and its aftermath, this project was moved, (due to the cold weather) to a Spring 2012 project, even though part of the work had begun in late summer 2011.
- B. **CDBG Grant:** I am pleased to inform the Board of Supervisors that Sussex County has received a \$700,000.00 grant in support of Wood Fuel Developers, LLC, Waverly Wood Pellet Plant.
- C. **Green Box (Dumpster Request):** Please be advised that the County has received a request for a dumpster at or near Ward Griffin's Store.
- D. **Governor's Proposed Budget:** Please be advised that there are at least two items the Board may want to address with the General Assembly:
1. DOC payments in lieu of taxes – this non-payment will cost the County of Sussex approximately \$400,000.00 in lost revenues.
  2. VRS payments for Teachers – Governor has proposed an increase of almost 100% to be borne by local governments.

**ITEM 7c: TREASURER'S REPORT** (see enclosed)

Page 1	Bank Reconciliation
Pages 2 -7	Treasurer's Accountability – Balance Sheet 4 Year Comparative Report
Page 8	General Fund Balance Sheet
Pages 9-10	Revenue/Expense Summary By Fund
Pages 11-16	General Fund Revenue Report - Detail
Pages 14-16	General Fund Expense Report by Department

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**ITEM 8d. COMMISSIONER OF THE REVENUE:** *(no report at this time)*

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**ITEM 7e. SHERIFF'S DEPARTMENT** *(no report at this time)*

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**ITEM 7f. SUPERINTENDENT OF SCHOOLS**

- a. Approval of \$68,690.70 Payment to Oyster Point Construction
- b. Approval of \$11,47.52 Payment to Rancorn Wildman Architects
- c. Proposed Capital Improvement Plan for Sussex County Schools

**ITEM 7g. Director of Social Services:** *no report at this time*

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**ITEM 8. HEARING OF CITIZENS' COMMENTS**

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**ITEM 9. UNFINISHED BUSINESS**

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**ITEM 10. APPOINTMENTS** *(None at this time)*

**ITEM 11. NEW BUSINESS** – *(none at this time)*

**ITEM 12. BOARD MEMBERS COMMENTS/REPORTS**

**Blackwater District:**

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**Courthouse District:**

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**Henry District**

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**Stony Creek District:**

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**Wakefield District:**

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**Waverly District:**

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**ITEM 13. REPORTS FROM DEPARTMENTS/STAFF/COMMISSIONS, ETC.**

**ITEM 13A. Animal Control:** (See enclosed)

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**ITEM 13B. Building Department:** (See enclosed)

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**ITEM 13C. Building and Grounds:**

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**ITEM 13D. Deputy County Administrator/Director of Economic Development:**

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**ITEM 13E. Environmental Inspections:** (See enclosed)

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**ITEM 13F. Housing Programs:** (See enclosed)

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**ITEM 13G. Planning & Zoning:** (See enclosed)

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**ITEM 13H. Public Safety:**

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**ITEM 14. CLOSED MEETING**

**Recommendation:** To move into a Closed Session to discuss:

- 1.
- 2.

Applicable Code Sections 2.2-3711\_\_\_\_\_

**ITEM 15. RETURN TO OPEN MEETING**

**Recommendation:** To move to return to Open Meeting.

**ITEM 16. CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the County of Sussex Board of Supervisors has convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act; and

**WHEREAS**, 2.2-3711 of the Code of Virginia, 1950, as amended, requires a certification by the County of Sussex Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Sussex Board of Supervisors hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies, and (2) only such public business matters, as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting to which this certification applies.

**ITEM 17. MOTION(S) FROM CLOSED MEETING ITEM(S)**

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**ITEM 19. MOTION TO CONTINUE OR ADJOURN**

**Recommendation:** Motion to continue or to adjourn the January 19, 2012 meeting.